



City of Mora
Kanabec County, Minnesota
Meeting Agenda
Park Board

Mora City Hall
101 Lake Street S
Mora, MN 55051

Tuesday, September 13, 2022

6:00 PM

Mora City Hall

City of Mora Code of Ordinances, Chapter 32.17 Duties: The Park Board shall have the duty of advising the City Council Concerning the operation, maintenance, control, and planning for all of the lands, properties and facilities now owned or hereafter acquired by the city for park or recreation areas.

1. Call to Order
2. Roll Call
3. Adopt Agenda
4. Minutes
5. Open Forum
6. Fall Fest
7. Reports
8. Adjournment



City of Mora
Kanabec County, Minnesota
Background Information
Park Board

Mora City Hall
101 Lake Street S
Mora, MN 55051

Tuesday, September 13, 2022

6:00 PM

Mora City Hall

City of Mora Code of Ordinances, Chapter 32.17 Duties: The Park Board shall have the duty of advising the City Council Concerning the operation, maintenance, control, and planning for all of the lands, properties and facilities now owned or hereafter acquired by the city for park or recreation areas.

1. Call to Order.
2. Roll Call. Alison Holland, Steven Holcombe, Sam Pioske, Curt Sammann and Kyle Shepard.
3. Adopt Agenda. *(No item of business shall be considered unless it appears on the agenda for the meeting. Board members may add items to the agenda prior to adoption of the agenda.)*
4. Minutes. See attached minutes from the August 2, 2022 meeting.
5. Open Forum. (Individuals may address the park board about any item not contained on the regular agenda. There is a maximum of (15) minutes set aside for open forum. A maximum of (3) minutes is allotted per person. The Park Board will take no official action on the items discussed at the forum, with the exception of referral to staff for future report.)
6. Fall Fest. Krie will open discussion on the upcoming Fall Fest event.
7. Reports. *(Each board and staff member will be given the opportunity to share information.)*
8. Adjournment. The next regular meeting is scheduled for Tuesday, October 11, 2022 at 6:00 pm.

**City of Mora, MN
PARK BOARD
Meeting Minutes**

August 2, 2022

Present: Steven Holcombe, Alison Holland, Kyle Shepard
Absent: Sam Pioske, Curt Sammann
Staff Present: Joe Kohlgraf, Jeff Krie, Glenn Anderson
Others Present: None

1. Call to Order. Vice Chair Holcombe called the meeting to order at 6:10 p.m.
2. Roll Call. Alison Holland - present
Steven Holcombe – present
Sam Pioske – absent
Curt Sammann – absent
Kyle Sheppard – present
3. Adopt Agenda. Motion by Shepard, second by Holland to adopt the August 2, 2022 meeting agenda as presented. All present voted aye. Motion carried.
4. Minutes. Motion by Holland, second by Shepard to approve the July 12, 2022 meeting minutes as presented. All present voted aye. Motion carried.
5. Open Forum. No one came forward for open forum.
6. Fall Fest. Krie went over the attached Event Details as of August 2, 2022. The event will take place on September 24, 2022 at the Library Park from 12pm-4pm. We had a good discussion by the board on related activities, entertainment, food vendors, sponsors, and marketing. Krie shared things are moving forward for the BBQ cookoff and will be running a separated ad to promote this event along with the Fall Fest Ad. This event will start at 2pm which will leave opportunities for food trucks and food vendors. Two board members also volunteered to be judges for the event. Discussion was then moved to who might oversee the Moonwalk Obstacle Course. Donations are going very well and really appreciate all the sponsors that are helping to make this event possible. On marketing it was shared to try the backpack flyer at the school plus KBK if possible, plus other media outlets besides the posters and ad in the newspaper, another possibility would be Facebook. Ad in the newspaper was discussed and what options were available. This discussion was tabled and will continue in the months ahead.
7. Reports.
 - a. Sheppard: No reports.
 - b. Holcombe: No reports.
 - c. Holland: No Reports.

- d. Kohlgraf: Inspection on Parks, looking to get Kids Kingdom sealed. Fair went good with cleanup. Ordering some additional benches, but on backorder. Dog park going good looking at getting water in.
 - e. Krie: Complaint from person on dogs running with no lease on the outside of dog park. Pool season coming to a close. No new news on the grant going through DNR. Music in the Park two concerts since last meeting, good turnout for Music in the Park. Mora Rocks the Park going well had Bike Safety and Gaga Ball at Kids Kingdom. Fall Fest ad close to being complete.
8. Adjournment. Motion by Sheppard, second by Holland to adjourn the meeting. All present voted aye. Meeting adjourned at 6:42p.m.

Sam Pioske, Chair

Jeff Krie, Secretary

DRAFT

Fall Fest 2022
Saturday, September 24, 2022
12:00- 4:00pm

Event Details as of September 13, 2022

NAME: Fall Fest

VENUE

Primary location - Library Park, 210 Maple Avenue W

- Site prep before the event (garbage, port a potty, etc.) – All Board Members
- Site clean-up after the event – All Board Members

ACTIVITIES

Live Musical Performance: Kenny Krona & Rick Stener

- Performers have committed to the event and the performance has been incorporated into ECRAC grant for Music in the Park.
- Performers will be located in the gazebo.
- Performer 1 Ken Norton, magician
- Performer 2 Kevin Hall, walking magician

Food Trucks:

- BBQ Cook Off, 11 teams cooking ribs will have 5 judges, plus patrons can buy a wristband to sample ribs and vote on their favorite. Trophies will be given out for the two best in each category, Judges choice and People's Choice. Need table and chairs.
- Ice Cream Truck, Yes, use generator
- Emma's Pizza, Yes, need electricity.
- Primo Tacos, Yes, use generator .
- Have some water and pop to sell from pool will be in fridge need two coolers.

Other Suggested Activities:

- Pumpkin painting, sponsor Coborn's, need tables
- Face painting, Sponsor, Quality Disposal, need table and chairs
- Hockey Shoot, Sponsor MAYRA, set up tarp
- Moonwalk Mega Obstacle Course, pick up and hook up electrical
- Corn Dig sponsor Recovering Hope, pick up corn and hay and set up
- Crow Toss, sponsor Northern Lights Realty, pick up rental and set up.
- Henna Art, free both, nothing needed
- Corn Hole Toss, NNB needs area 6 corn toss and plug in pig.
- Put up banner and Picture board.

DONATIONS/ PARTNERS- Jeff is working on donations any other suggestions. Potential Sponsors:

- Minnesota Energy Resources
- Spire Credit Union
- Recovering Hope
- NCBS
- NNB
- Northern Lights
- Chamber
- Welia Health
- First Citizens Bank
- MAYRA
- Lake Street Family Dental
- Kanabec Publications

MARKETING:

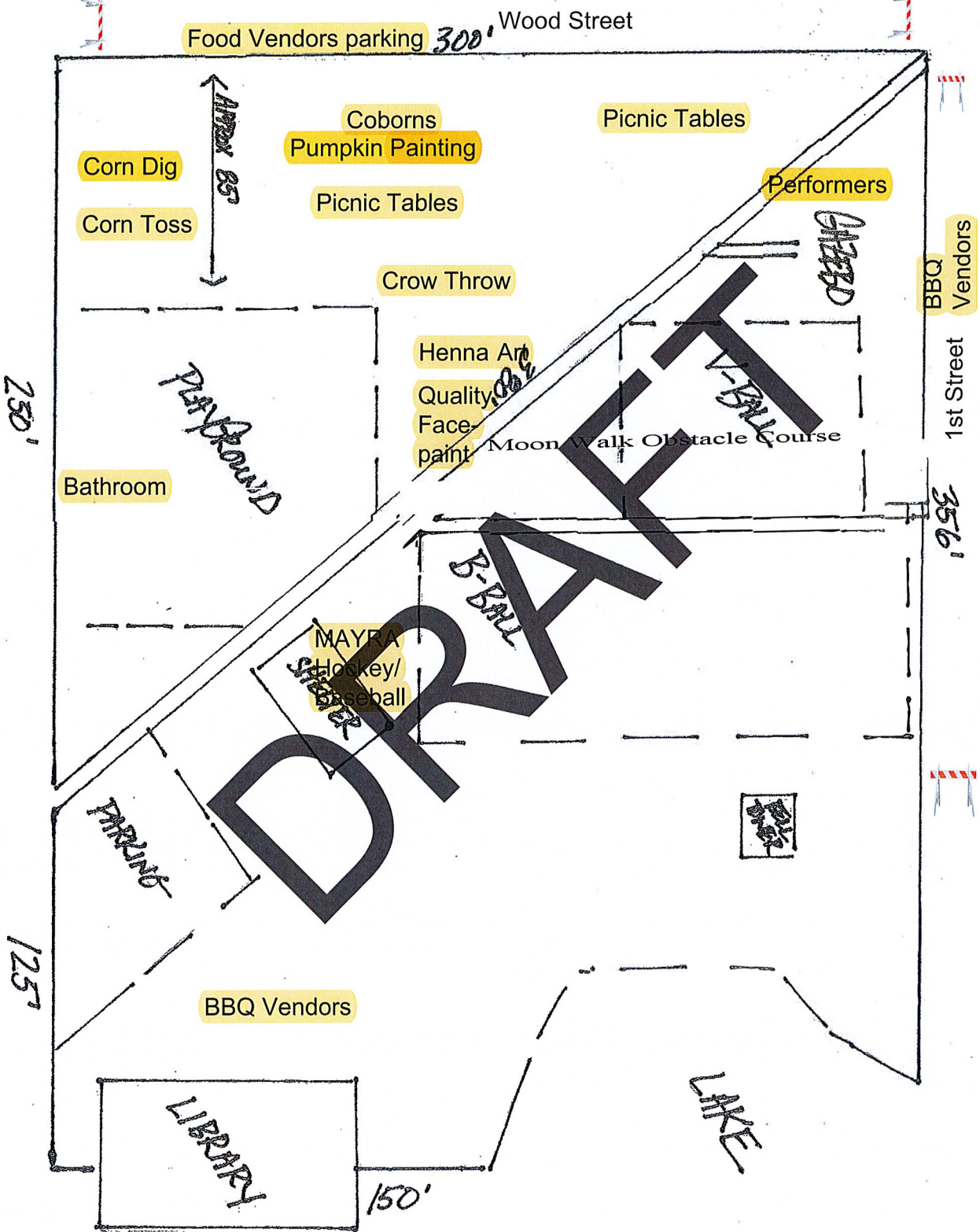
- City of Mora Facebook page - **Krie** will coordinate.
- City of Mora newsletter (July) -**Krie** will coordinate.
- Music in the Park marketing materials will include live musical performance (newspaper ads, radio ads, printed schedules available at city hall, City website, etc.) -**Krie** will coordinate.

CITY OF MORRIS
LIBRARY PARK

Properties

Open for residents to get out drive

*NOT TO SCALE



BBQ Vendors
1st Street

Food Vendors parking 300' Wood Street

Corn Dig
Corn Toss

Coborns
Pumpkin Painting

Picnic Tables

Performers

Picnic Tables

Crow Throw

Henna Art

Quality Face paint

Moon Walk Obstacle Course

Bathroom

PLAYGROUND

B-BALL

MAYRA
Hockey/
Baseball

PARKING

BBQ Vendors

LIBRARY

LAKE

150'

250'

125'

356'



City of Mora

Fall Fest



"Don't Leaf the Park Yet"

Saturday, September 24th

12:00 p.m. - 4:00 p.m.

Library Park

Family Activities

- Pumpkin Painting
- Conk the Crow
- Speed Zone
- Corn Hole Toss
- Moonwalk Obstacle Course
- Face Painting
- Corn Dig
- Henna Art

Barbeque Cook Off

NEW this year!

- \$100 Entry Fee Per Team
 - 1st & 2nd Place Trophies
 - Judging Begins at 2pm
- 10 Team Limit
Judges Choice & People's Choice Categories
\$10 Wrist Bands Sold to Sample & Judge Ribs
Teams Interested in Competing, contact Jeff at City Hall
320-225-4827

Entertainment

Old Man Magic Show
12:00 pm - 1:00 pm

Strolling Magician Kevin Hall
1:00 pm - 2:30 pm

Kenny Krona & Rick Stener
2:00 pm - 3:30 pm

Food Trucks

- Ice Cream Machine
- Emma's Pizza
- Primo Tacos

For more information visit:

ci.mora.mn.us or  @cityofmora

Community partners and sponsors:

City of Mora/City of Mora Park Board · Coborns of Mora · Mora Area Youth Recreation Association
Recovering Hope Treatment Center · Neighborhood National Bank · Spire Credit Union · Minnesota
Energy Resources · Quality Disposal · Northern MN Suicide Prevention/Crisis Lifeline · North Country
Bottle Shop · Northern Lights Realty Rose Krie · Kanabec Publications · Mora Chamber of Commerce
Lake Street Family Dental · Welia Health · First Citizens Bank

This event is held in conjunction with Music in the Park and is organized by City of Mora and its Park and Recreation Board. The live musical performance portion of this event is made possible by the voters of Minnesota through a grant from the East Central Regional Arts Council and a legislative appropriation for the Arts and Cultural Heritage Fund.

No smoking is allowed at Library Park.

