



City of Mora
Kanabec County, Minnesota
Meeting Agenda
Park Board

Mora City Hall
101 Lake Street S
Mora, MN 55051

Tuesday, March 10, 2020

6:00 PM

Mora City Hall

City of Mora Code of Ordinances, Chapter 32.17 Duties: The Park Board shall have the duty of advising the City Council Concerning the operation, maintenance, control, and planning for all of the lands, properties and facilities now owned or hereafter acquired by the city for park or recreation areas.

1. Call to Order
2. Roll Call
3. Adopt Agenda
4. Minutes
5. Fall Fest
6. Fox Run Potential Park
7. Reports
8. Adjournment



City of Mora
Kanabec County, Minnesota
Background Information
Airport Board

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101 Lake Street S
Mora, MN 55051

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1. Call to Order.
2. Roll Call. Candice Brockner, Sadie Hosley, Mickey Kringstad, and Jake Mathison.
3. Adopt Agenda. *(No item of business shall be considered unless it appears on the agenda for the meeting. Board members may add items to the agenda prior to adoption of the agenda.)*
4. Minutes. See attached minutes from the February 4, 2020 meeting.
5. Fall Fest. The board will continue to discuss preparations for a community event tentatively scheduled for September 26, 2020 and adjust the enclosed event detail sheet.
6. Fox Run. Staff will present a bid from Midwest Playscapes on Fox Run potential park project.
7. Reports. *(Each board and staff member will be given the opportunity to share information.)*
 - Music in the Park
 - Fox Run
 - Aquatic Center
 - Upcoming Meetings.
8. Adjournment. The next regular meeting is scheduled for Tuesday, April 4, 2020 at 6:00 pm.

**City of Mora, MN
PARK BOARD
Meeting Minutes**

February 4, 2020

Present: Candice Brockner, Mickey Kringstad and Jake Mathison
Absent: Sadie Hosley
Staff Present: Activities and Recreation Coordinator, Jeff Krie
Others Present: None

1. Call to Order. Chair Brockner called the meeting to order at 6:04 p.m.
2. Roll Call. All board members were present except Sadie Hosley.
3. Adopt Agenda. Motion by Kringstad, second by Mathison to adopt the February 4, 2020 meeting agenda as presented. All present voted aye. Motion carried.
4. Minutes. Motion by Mathison, second by Kringstad to approve the January 14, 2020 meeting minutes as presented. All present voted aye. Motion carried.
5. Fall Fest. The board had a good discussion on the upcoming season of Fall Fest tentatively set for September 26, 2020. Krie presented the board with an Event Detail Sheet to help with discussion and planning. The board discussing was mainly centered on food trucks to get commitments early and to get a good variety for Fall Fest. Kringstad will reach out to food trucks via the Facebook site and as vendors commit or reach out, she will give that information to Krie to follow up on. Brockner mentioned to reach out to Debbie Morrison at Sapsucker Farm to see how they are so successful with their food truck program so we can get a variety of vendors. Brockner also mentioned Potato Wagon and Kettle Corn and Kringstad mentioned Coffee Place and Pizza Pub as possible vendors for the event. Mathison recommended Grandstand as a possible vendor. Krie mentioned that if we could get a commitment from the food vendors that way they could be in the advertisement. Kringstad suggested to use advertisement to get an early commitment from food vendors. The discussion went from food vendors to activities and events. Kringstad suggested to look at getting a Bounce House with no slide to help with safety. Mathison suggested if needed to ask police reserves to help with safety controls. Kringstad mentioned and the board agreed that we should add hair coloring to go with face painting station instead of the coloring station. Krie mentioned that he will reach out to the community and start to find sponsors for the event. More discussion on Fall Fest will be discussed in upcoming months.
6. Fox Run Future Park. Board discussed Fox Run Future Park sites and possible playground equipment and ADA playground regulations. Brockner asked if there were funds available for Parks to purchase equipment? The Board felt there was no reason to have an open forum or discussions with neighborhood at this time. Krie will reach out to vendors to get some ideas on

equipment and cost and ADA regulations. Mathison mentioned reaching out to FCB on a grant to help get funds started for Fox Run. Krie mentioned he is looking at other grants to help fund the project. Brockner suggested if funds are low to start small and supply park with more equipment as the years go on and to make sure equipment is for all ages. Brockner suggested to delay any more discussion until funds are available for purchase and the board agreed.

7. Dog Park. Krie present the Park Board with a possible parcel of land that the city owns IP address 22.00075.00 for a possible dog park site. Board discussed possible options and cost. Brockner suggested and the Board agreed that the Dog Park should be secondary behind the Fox Run Future Park in funds and to end discussion unless this matter is taken up by the community.
8. Project Updates.
 - a. Krie reported the following:
 - The Music in the Park Grant to ECRAC was submitted for review and all bands are confirmed for 2020 pending grant approval.
 - Looking at grants for playgrounds and trails.
 - Submitted grant for Library Doors through FCB.
 - Safety Committee is looking at park safety in Kids Kingdom and that Krie will reach out to the Lions Club to gauge interest.
 - Krie will be reaching out to sponsors for Music in the Park and Fall Fest to help support upcoming event cost.
9. Adjournment. Motion by Mathison, second by Kringstad to adjourn the meeting. All present voted aye. Meeting adjourned at 6:45 p.m.

Candice Brockner, Chair

Jeff Krie, Secretary

Fall Fest 2020
Saturday, September 26, 2020
12:00- 4:00pm

Event Details as of March 10, 2020

NAME:

Fall Fest

VENUE

Primary location - Library Park, 210 Maple Avenue W

- Site prep before the event (garbage, port a potty, etc.) – All Board Members
- Site clean-up after the event – All Board Members

Alternate location -???

(Board may wish to think about securing an alternate location in case of bad weather. Ideas?)

ACTIVITIES

Live Musical Performance: Will Hale

- Performers have committed to the event and the performance has been incorporated into ECRAC grant for Music in the Park. Grant awards will be announced mid-March.
- Performers will be located in the gazebo.
- Advertising for the live performance will be incorporated into Music in the Park.
- **Contact Cyrus and Ken**
- **Board should select 2-hour window for performance.**
- **Magician? Ken Norton**
- **Juggler? Cyrus Raivo**
- **Big D's, No cost does different dog activities. Jeff has contacted if we want them.**

Food Trucks: **Get commitments for food trucks.**

- Kettle Korn?
- ?
- ?
- ?
- ?

Other Suggested Activities: **What activities do we want and contacts or sponsors..**

- Pumpkin painting Coburns?
- Face painting?
- Sidewalk/street art?
- Leaf Art?
- Hayride?
- Haystack bowling?
- Dog Training Cooper?
- Bounce House?
- Tic Tac Toe?
- Hay Maze?
- Pickleball?

DONATIONS/ PARTNERS- Total LY \$1,030.00 **Jeff is working on donations any other suggestions.**

- Minnesota Energy Resources-\$100.00
- Spire Credit Union-\$100.00,
- SACKS?
- BADGES?
- NCBS?
- Kwik Trip? **Pending donation**
- NNB?

MARKETING: Using old format unless someone wants to come up with something new?

- City of Mora Facebook page - Krie will coordinate.
- City of Mora newsletter (July) -Krie will coordinate.
- Music in the Park marketing materials will include live musical performance (newspaper ads, radio ads, printed schedules available at city hall, City website, etc.) -Krie will coordinate.
- 15D 332's Backpack Friday -Krie will coordinate (unless there's a board member willing?).



8632 Eagle Creek Circle, Savage, MN 55378
www.MIDWESTPLAYSCAPES.com

direct: 952.895.8888
 fax: 952.895.8889
 toll free: 800.747.1452

playscapes@earthlink.net

Quotation



Project: City of Mora
Contact: Jeff Krie
Ship To:
 Mora, MN 55051
Email: j.krie@cityofmora.com
Shipping Contact Name:

Phone: 320-225-4827
Fax:
Bill To:

Date: 3/4/2020

Qty	Design/Item #	Description	Total
1	20-0592A	Playworld Custom Playstructure As shown on Design #20-0592A (List Price \$30,926 / CPC Discount \$5,257)	\$ 25,669.00
1	ZZXX0882	Our Town Playhouse (List Price \$9,275 / CPC Discount \$1,576)	\$ 7,699.00
1		8' Swing with (2) Belt Seats, (1) Swing Along Seat, (1) ADA Seat and (1) Toddler Seat (List Price \$4,536 / CPC Discount \$771)	\$ 3,765.00
232 linear ft	BT	Plastic Border Timbers (List Price \$3,314 / CPC Discount \$563)	\$ 2,751.00
130 cu yds	EWf	Engineered Wood Fiber Safety Surfacing	\$ 2,586.00
Subtotal			\$ 42,470.00
Freight			\$ 3,302.00
Sales Tax			\$ -
Local Sales Tax			\$ -
Total			\$ 45,772.00

Tax Exempt # _____ * Please provide certificate

Options

- Add 2,850 for a Community Build Installation.
- Add \$6,900 for Installation of the Play Equipment by Midwest Playscapes.
- Add \$1,142 for an Accessible Ramp.

NOTE Customer is responsible for unloading, freight inventory, storage, site prep, sacrete for footings, 115 (60 lb) bags, and disposal of packaging material.

NOTE Installation of the Border Timbers and Engineered Wood Fiber would be additional.

NOTE Access to the site with heavy equipment is required. Any Site Restoration would be additional.

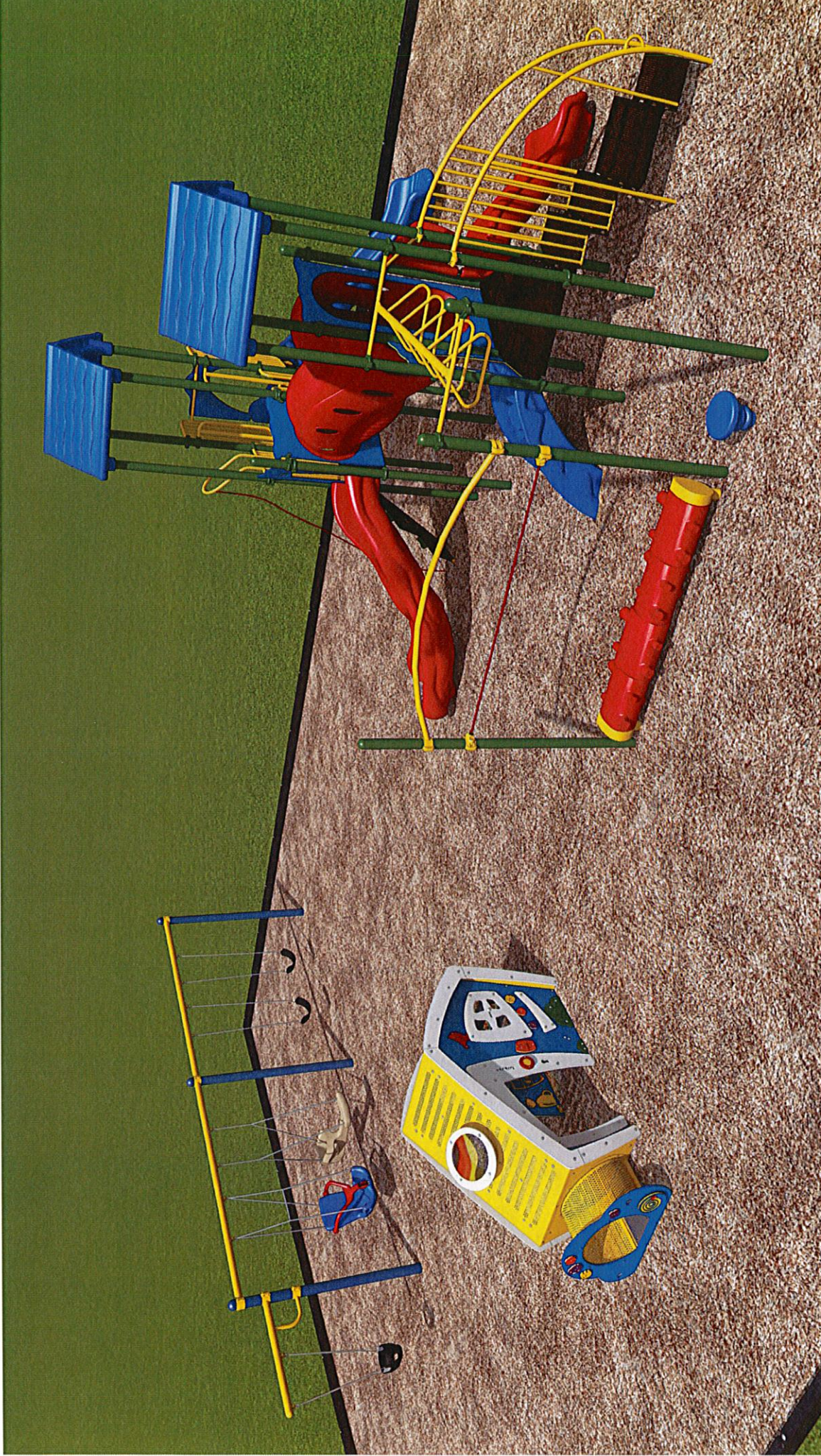
NOTE Any Insurance requirements above \$1,000,000 General Liability will be subject to a surcharge

NOTE: UNLESS OTHERWISE NOTED, prices shown are material only. They **DO NOT** include: assembly, installation, border, safety surfacing, drain tile, geotextile fabric, removal of existing equipment, site preparation, excavation or site restoration, unloading of equipment, disposal of packaging material, storage of equipment, additional insurance and bonding would be extra, unless otherwise stated above. If playground equipment or materials are stored off site, customer is responsible for transporting equipment to job site.

Prices firm for 30 days, subject to review thereafter. Our terms are net 30. A finance charge of 1.5% will be imposed on the outstanding balance unpaid for more than 30 days after the shipment of materials. Equipment shall be invoiced seperately from other services and shall be payable in advance of those services and project completion. Retainage not accepted. Once customer has signed quotation, your order cannot be changed or canceled. Please allow 3to4 weeks for delivery after receipt of order. Standard manufacturing design, specification, and construction apply unless noted otherwise. Customer is responsible for the identification and marking of all underground utilities (public or private) to include drain tile and sprinkler systems. Area must be accessible to Bobcat and other equipment necessary for installation or additional fees will be charged. Freight quote is based on customer unloading equipment and checking in all equipment for any missing parts. If product is refused by customer upon delivery for any reason (unless damaged), without prior authorization from Midwest Playscapes, Inc., the customer agrees to pay 20% restocking fee plus freight charges. Price does not include prevailing wages, unless otherwise noted. If we can be of Other Assistance, please feel free to contact us.

Signed: _____
 Mike Korth

Accepted _____
 Date: _____
 Printed Name: _____



POST & COMPONENT	ROTOMOLD PLASTIC	Z-COLOR PLASTIC	ECO-ARMOR
Green	Red	Blue-Yellow	Brown
Yellow	Blue	ROPE	
Blue		Red	

Mora Park
Mora, MN
20-0592A.MID

Sales Representative
MIDWEST PLAYSCAPES
8632 EAGLE CREEK CIRCLE
SAVAGE, MN 55378
PHONE: 1.800.747.1452
EMAIL: playscapes@earthlink.net

Equipment Manufacturer
PLAYWORLD
The world needs play.



Mora Park
Mora, MN

Sales Representative

**MIDWEST
PLAYSCAPES**

8639 EAGLE CREEK CIRCLE
SAVAGE, MN 55378

PHONE: 1.800.747.1452

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PLAYWORLD
The world invests play.



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Mora, MN
20-0592A MID

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8632 EAGLE CREEK CIRCLE
SAVAGE, MN 55378
PHONE: 1.800.747.1452
EMAIL: playscape@earthlink.net

Equipment, Manufacturer





MIDWEST PLAYSCAPES, INC.
8632 Eagle Creek Circle
Savage, MN 55378

EQUIPMENT SIZE:
27' x 23' x 12'

USE ZONE:
47' x 69'

AREA: 3,243 SqFt.
PERIMETER: 232 Ft.

FALL HEIGHT:
8 Ft.

USER CAPACITY: 63
AGE GROUP: 5-12

MORA PARK

MORA, MN

ADA SCHEDULE		Total Elevated Play Activities: 8		Total Ground-Level Play Activities: 4	
Required	Provided	Accessible Elevated Activities	Accessible Ground-Level Activities	Accessible Elevated Play Types	Accessible Ground-Level Play Types
4	7	3	4	3	3



✓ ASTM F1487-17

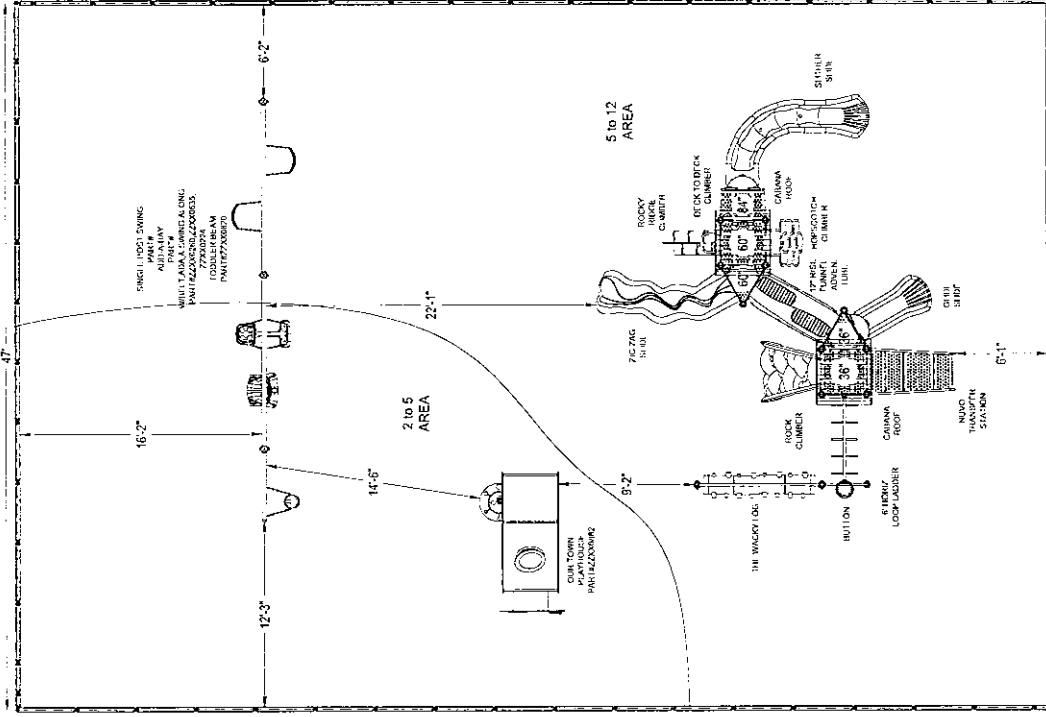
PROJECT NO: 20-0592A.MID
SCALE: 1/8"=1'-0"

DRAWN BY: L.RICE
Paper Size: B

DATE: 26-FEB-20

BORDER TIMBERS

5/4"	4	THINNING
4"	1	TRIMMING
4"	0	END CAP PKG



*PLAYGROUND SUPERVISION REQUIRED

Mora Park

Design Number: 20-0592A - Compliance and Technical Data

Reference Document: ASTM F1487

Ref. No.	Part No.	Qty.	Description	Unit ASTM Status	Total Weight (lbs)	Pre-Consumer Recycled Content (lbs)	CO2e Footprint (kgs)	Users	Install Hours	Concrete (Yds3)	Active Play Events
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ASTM F1487

The lay-out for this custom playscape, design number 20-0592A, has been configured to meet the requirements of the ASTM F1487 standard. In addition, each of the above components listed as "Certified" have been tested and are IPEMA certified. Components listed as "Not Applicable" do not fall within the scope of the ASTM F1487 standard and have not been tested. IPEMA certification can be verified on the IPEMA website, www.ipema.org. In the interest of playground safety, IPEMA provides a Third Party Certification Service which validates compliance.

2010 ADA Standards for Accessible Design

The lay-out was also designed to meet the 2010 Standards published 15-Sep-2010, by the Department of Justice when installed over a properly maintained surfacing material that is in compliance with ASTM F1951 "Accessibility of Surface Systems Under and Around Playground Equipment", as well as ASTM F1292, "Impact Attenuation of Surfacing Materials Within the Use Zone of Playground Equipment", appropriate for the fall height of the structure.

Installation Times

Installation times are based on one experienced installer. A crew of three experienced individuals can perform the installation within the given time, each member working 1/3 of the given hours. [Eg. Installation Time = 30 hours. For a crew of three, each member will work 10 hours on the installation for a total of 30 hours on the project.]

Carbon Footprint

The CO2e (carbon footprint given in Kilograms and Metric Tons) listed above is a measure of the environmental impact this play structure represents from harvesting raw materials to the time it leaves our shipping dock. Playworld Systems nurtures a total corporate culture that is focused on eliminating carbon producing processes and products, reducing our use of precious raw materials, reusing materials whenever possible and recycling materials at every opportunity. Playworld Systems elected to adopt the Publicly Available Specification; PAS 2050 as published by the British Standards Institute and sponsored by Defra and the Carbon Trust. The PAS 2050 has gained international acceptance as a specification that measures the greenhouse gas emissions in services and goods throughout their entire life cycle.

Pre-Consumer Recycle Content

A measurement, in pounds, that qualifies the amount of material that was captured as waste and diverted from landfill during an initial manufacturing process and is being redirected to a separate manufacturing process to become a different product. E.g. 100% of our Aluminum Tubing is made from captured waste material during the manufacturing process of extruded Aluminum products such as rods, flat bars and H-channels.

Post-Consumer Recycle Content

A measurement, in pounds, that qualifies the amount of material that was once another product that has completed its lifecycle and has been diverted from a landfill as a solid waste through recycling and is now being used in a Playworld Systems' product. E.g. **20% to 40% of the steel in our steel tubing and sheet steel have been diverted from landfills. Automobiles are scrapped and recyclable steel is purchased by the steel mill that produces our raw product.

** The amount of Post-Consumer recycled steel fluctuates daily based on the availability of the recycled steel.



Mora Park

Design Number: 20-0592A - Compliance and Technical Data
Reference Document: ASTM F1487

Ref. No.	Part No.	Qty.	Description	Unit ASTM Status	Total Weight (lbs)	Pre-Consumer Recycled Content (lbs)	CO2e Footprint (kgs)	Users	Install Hours	Concrete (Yds3)	Active Play Events
1	ZZXX0224	1	ACCESSIBLE SWING SEAT w/SILVER SHIELD CHAIN TO 8ft TOP RAIL	Certified	30.45		275	1	0.50	0.00	1
2	ZZXX0260	2	BELT SEAT w/SILVER SHIELD CHAIN FOR 8ft TOP RAIL	Certified	17.60		108	2	0.50	0.00	2
3	ZZXX0635	1	SWING ALONG SEAT TO 8ft TOP RAIL	Certified	31.84		341	2	0.50	0.00	1
4	ZZXX0818	1	8ft SINGLE POST SWING ASSEMBLY	Certified	257.68		159	0	2.00	0.24	0
5	ZZXX0819	1	8ft SINGLE POST SWING ADD-A-BAY	Certified	169.58		109	0	2.00	0.12	0
6	ZZXX0820	1	TODDLER SWING ADD-ON BEAM	Certified	56.97		227	1	1.00	0.00	1
7	ZZXX0882	1	PLAYHOUSE	N/A	858.20		3,178	20	20.00	0.45	18
8	ZZXX9409	4	1ft BORDER TIMBER w/STAKE	N/A	22.04		52	0	1.00	0.00	0
9	ZZXX9410	2	2ft BORDER TIMBERS w/STAKE	N/A	15.22		32	0	0.50	0.00	0
10	ZZXX9430	56	4ft BORDER TIMBERS w/STAKE	N/A	577.36		1,114	0	14.00	0.00	0
11	ZZCH0028	2	3.5in OD x 136in STEEL POST W/ RIVETED CAP	Certified	87.02		117	0	2.00	0.25	0
12	ZZCH0038	2	3.5in OD x 148in STEEL POST W/ RIVETED CAP	Certified	94.22		127	0	2.00	0.25	0
13	ZZCH0038GZ	1	3.5in OD x 148in GROUND ZERO POST	Certified	47.01		63	0	1.00	0.18	0
14	ZZCH0059	4	3.5in OD x 172in STEEL POST W/O CAP	Certified	206.44		273	0	4.00	0.50	0
15	ZZCH0077	4	3.5in OD x 200in STEEL POST W/O CAP	Certified	244.04		317	0	4.00	0.50	0
16	ZZCH0616	2	SQUARE COATED DECK ASSEMBLY	Certified	109.72		348	6	2.00	0.00	0
17	ZZCH0617	2	TRIANGULAR COATED DECK ASSEMBLY	Certified	59.80		240	4	2.00	0.00	0
18	ZZUN2290	2	COATED DECK TO DECK CONNECTION KIT	Certified	0.58		8	0	1.00	0.00	0
19	ZZCH0683	1	NUVO- 36in TRANSFER STATION	Certified	236.61		418	2	3.50	0.12	0
20	ZZCH3127	1	GLIDE SLIDE (36in DECK)	Certified	99.73		374	2	1.50	0.03	1
21	ZZCH3216	1	SLITHER SLIDE 2.0 BALCONY ENTRY/EXIT	Certified	162.06		633	2	2.50	0.03	1
22	ZZCH3236	1	ZIGZAG SLIDE (60in DECK)	Certified	153.73		679	2	2.00	0.03	1
23	ZZUN3207	1	SLITHER SLIDE 2.0 (STRAIGHT SECTION)	Certified	19.59		128	0	0.25	0.00	0
24	ZZUN3208	4	SLITHER SLIDE 2.0 (RIGHT SECTION)	Certified	78.36		534	0	1.00	0.00	0
25	ZZUN3248	1	SLITHER SLIDE 2.0 SUPPORT LEG 4ft-6in	Certified	17.21		66	0	0.25	0.03	0



Mora Park

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 Reference Document: ASTM F1487

Ref. No.	Part No.	Qty.	Description	Unit ASTM Status	Total Weight (lbs)	Pre-Consumer Recycled Content (lbs)	CO2e Footprint (kgs)	Users	Install Hours	Concrete (Yds3)	Active Play Events
26	ZZUN3256	1	SLITHER SLIDE 2.0 SUPPORT LEG 2ft-6in	Certified	12.81		59	0	0.25	0.03	0
27	ZZCH5628	1	FUNNEL ADVENTURE TUBE 2ft RISE	Certified	138.56		992	4	2.00	0.00	1
28	ZZCH6190	1	24in DECK TO DECK CLIMBER	Certified	41.34		145	1	1.00	0.00	1
29	ZZCH7439	1	ROCK CLIMBER (48in DECK)	Certified	136.38		555	3	2.00	0.03	1
30	ZZCH7966	1	ROCKY RIDGE CLIMBER (60in DECK)	Certified	125.88		512	0	2.00	0.06	0
31	ZZCH8270	1	HOPSCOTCH CLIMBER (60in DECK)	Certified	77.90		154	2	2.00	0.06	1
32	ZZCH8397	1	THE WACKY LOG	Certified	196.57		1,094	4	2.50	0.06	1
33	ZZCH5780	1	6ft HORIZONTAL LOOP LADDER	Certified	55.72		124	4	1.00	0.00	1
34	ZZUN7140	1	STATIONARY BUTTONS (12in)	Certified	27.12		90	1	0.75	0.13	1
35	ZZCH9846	2	CABANA ROOF	Certified	152.10		779	0	1.00	0.00	0
36	ZZUN1471	1	INSTALLER HARDWARE KIT	N/A			57				
37	ZZUN9910	1	SURFACING WARNING LABEL KIT	Certified	0.05		1	0	0.25	0.00	0
38	ZZUN9930	1	PIPE SYSTEMS MAINTENANCE KIT W/ AEROSOL	N/A			90				
39	ZZXXGNGUIE	1	GENERAL INSTALLERS GUIDE	N/A			1				

Totals: 4,617.49 1,037 1,039 14,570 63 85.75 3.10 33
 2,077.87 Kg 467 Kg 468 Kg 15 Metric Tons 2.36 m3



