



City of Mora
Kanabec County, Minnesota
Meeting Agenda
Park Board

Mora City Hall
101 Lake Street S
Mora, MN 55051

Tuesday, July 12, 2022

6:00 PM

Mora City Hall

City of Mora Code of Ordinances, Chapter 32.17 Duties: The Park Board shall have the duty of advising the City Council Concerning the operation, maintenance, control, and planning for all of the lands, properties and facilities now owned or hereafter acquired by the city for park or recreation areas.

1. Call to Order
2. Roll Call
3. Adopt Agenda
4. Minutes
5. Open Forum
6. Fall Fest
7. Reports
8. Adjournment



City of Mora
Kanabec County, Minnesota
Background Information
Park Board

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Mora, MN 55051

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1. Call to Order.
2. Roll Call. Alison Holland, Steven Holcombe, Sam Pioske, Curt Sammann and Kyle Shepard.
3. Adopt Agenda. *(No item of business shall be considered unless it appears on the agenda for the meeting. Board members may add items to the agenda prior to adoption of the agenda.)*
4. Minutes. See attached minutes from the May 10, 2022 meeting.
5. Open Forum. (Individuals may address the park board about any item not contained on the regular agenda. There is a maximum of (15) minutes set aside for open forum. A maximum of (3) minutes is allotted per person. The Park Board will take no official action on the items discussed at the forum, with the exception of referral to staff for future report.)
6. Fall Fest. Krie will open discussion on the upcoming Fall Fest event.
7. Reports. *(Each board and staff member will be given the opportunity to share information.)*
8. Adjournment. The next regular meeting is scheduled for Tuesday, August 9, 2022 at 6:00 pm.

**City of Mora, MN
PARK BOARD
Meeting Minutes**

May 10, 2022

Present: Steven Holcombe, Alison Holland, Sam Pioske, Curt Sammann, Kyle Shepard
Absent: None
Staff Present: Joe Kohlgraf, Jeff Krie, Glenn Anderson
Others Present: None

1. Call to Order. Chair Pioske called the meeting to order at 6:03 p.m.
2. Roll Call. Alison Holland - present
Steven Holcombe – present
Sam Pioske – present
Curt Sammann – present
Kyle Sheppard – present
3. Adopt Agenda. Motion by Shepard, second by Holcombe to adopt the May 10, 2022 meeting agenda as presented. All present voted aye. Motion carried.
4. Minutes. Motion by Holcombe, second by Holland to approve the March 8, 2022 meeting minutes as presented. All present voted aye. Motion carried.
5. City Administrator Introduction. Krie introduced the new City Administrator Glenn Anderson to the Park Board members.
6. Dog Park. Sammann presented concerns to the Park Board regarding the Dog Park. Sammann shared that glass was found near the entrance of the dog park and asked if some filler could be put around the entry to encompass a 10 ft radius. Kohlgraf said he would investigate it. Sammann asked what the city was putting in for water at the dog park. Kohlgraf shared with the board that he has some options for water and will address when time is available. Possibility of a spigot or yard hydrant was mentioned. Also shared is that there is an issue with dog waste not being picked up and it was requested more signing which Kohlgraf said he had some signs available to install. Sammann also requested a satellite waste station. Kohlgraf stated that this was not a budgeted item. Sheppard had request and questions on other amenities for the dog park and understood funding would be the issue. Krie suggested using grants to help with funding of amenities unless some donations come in to help with cost.
7. Fall Fest. Krie shared the attached Event Details as of May 10, 2022. The event will take place on September 24, 2022 at the Library Park from 12pm-4pm. We had a good discussion by the board on activities, entertainment, food vendors, sponsors, and marketing. Holland shared that it might be beneficial to reach out to ECFE to be a sponsor and Pioske shared to reach out to

Head Start as a sponsor. On marketing it was shared to try the backpack flyer at the school. This discussion was tabled and will continue in the months ahead.

8. Music in the Park. Krie shared with the Park Board the upcoming Ad for Music in the Park and the Survey that is handed out at each concert. Krie shared with board that he would like to review the survey at the end of the season to see if it can be changed or different ideas for responses to Music in the Park as requested by the grant. Holcombe shared and a discussion ensued on maybe using technology as an avenue to make available to people to help with survey responses.
9. Reports.
 - a. Sheppard: Parks well used lots of activity.
 - b. Holcombe: No reports currently.
 - c. Pioske: Parks, basketball, and pickleball courts being well used.
 - d. Holland: Updated on the Green Step program. Step one was completed and well on the way from getting from Step 1 to Step 2. Possibility getting to Step 3 by year end. Holland requested updating Parks and Trail brochure.
 - e. Sammann: No reports currently.
 - f. Kohlgraf: The youth working on putting Gaga Ball at Lions Park has communicated with Kohlgraf on placement and looks to work on this project after school is done. Staff is looking to get Kids Kingdom sealed. We have equipment for Fox Run in storage at the City Garage. City was donated two musical instrument park features last winter. Once time permits these two items will be installed at Library Park. Staff is working on cleaning and maintenance of parks and trails.
 - g. Krie: Gearing up for the MAC upcoming season. Hiring is going well and working on maintenance with staff. Pickleball group would like to present to Park Board about coming up with a plan for additional pickleball courts and funding and we should look for a visit from them in the upcoming months. JC Ballfields and Parks getting used heavily now that weather has improved.
10. Adjournment. Motion by Sheppard, second by Holcombe to adjourn the meeting. All present voted aye. Meeting adjourned at 6:48p.m.

Sam Pioske, Chair

Jeff Krie, Secretary

Fall Fest 2022
Saturday, September 24, 2022
12:00- 4:00pm

Event Details as of July 12, 2022

NAME: Fall Fest

VENUE

Primary location - Library Park, 210 Maple Avenue W

- Site prep before the event (garbage, port a potty, etc.) – All Board Members
- Site clean-up after the event – All Board Members

ACTIVITIES

Live Musical Performance: Kenny Krona & Rick Stener

- Performers have committed to the event and the performance has been incorporated into ECRAC grant for Music in the Park.
- Performers will be located in the gazebo.
- Performer 1 Ken Norton, magician
- Performer 2 Kevin Hall. walking magician

Food Trucks: **Get commitments for food trucks.**

- Kettle Korn?
- Ice Cream Truck, Yes
- Emma's Pizza, Yes
- Steven D's, Yes
- Kent Lilyerd checking

Other Suggested Activities: **What activities do we want and contacts or sponsors.**

- Pumpkin painting, sponsor Coborn's, Yes

- Face painting, Sponsor, Quality Disposal Yes
- Hockey Shoot, Sponsor MAYRA Yes
- Bounce house? Sponsor Fire Dept or Wrestlers
- Corn Maze Cones? Do we want this back
- Corn Pit? sponsor Recovering Hope
- Crow Toss, sponsor Northern Lights Realty
- Henna Art, free both.
-
-

DONATIONS/ PARTNERS- Total LY \$0 **Jeff is working on donations any other suggestions.**
Potential Sponsors:

- Minnesota Energy Resources-Submit Grant, Jeff
- Spire Credit Union- Pending, Jeff
- Recovering Hope – Check Sadie, Jeff
- NCBS, Jeff Contact
- Kwik Trip Jeff Contact
- NNB-\$500 received
- FCB- Jeff Contact
- Northern Lights- Jeff Contact Toys for Crow Toss
- Chamber
- Welia, \$500 received.
- Fire Dept/Mora Wrestling.
- MAYRA

MARKETING: Using old format unless someone wants to come up with something new?

- City of Mora Facebook page - Krie will coordinate.
- City of Mora newsletter (July) -Krie will coordinate.
- Music in the Park marketing materials will include live musical performance (newspaper ads, radio ads, printed schedules available at city hall, City website, etc.) -Krie will coordinate.



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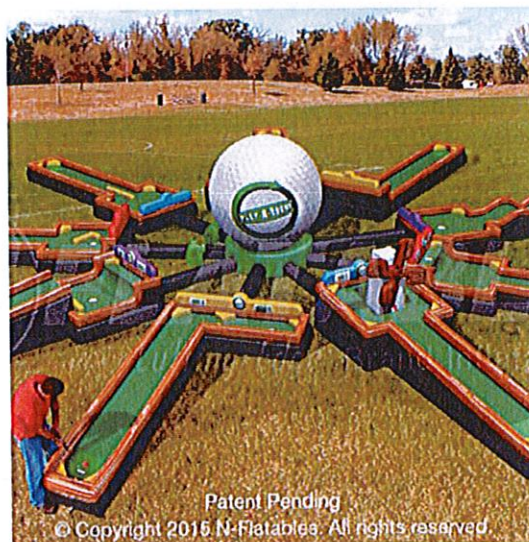
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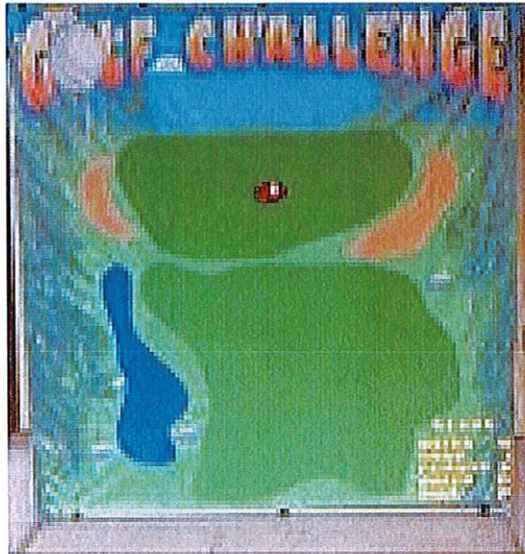


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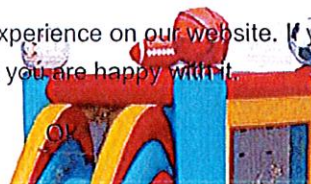


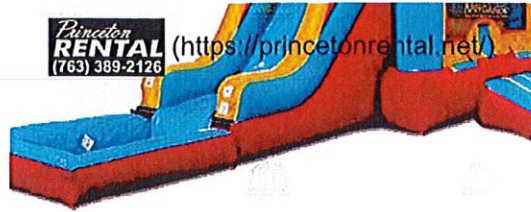
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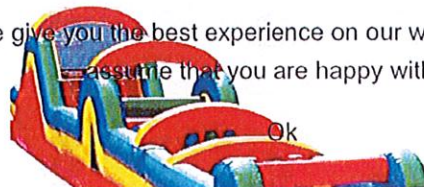
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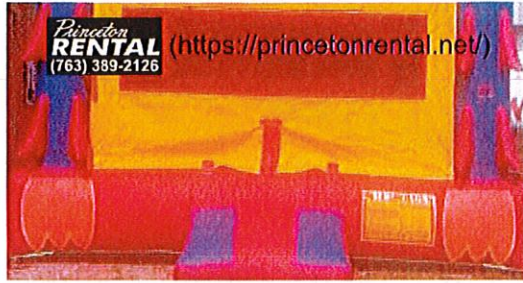
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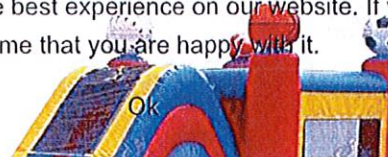


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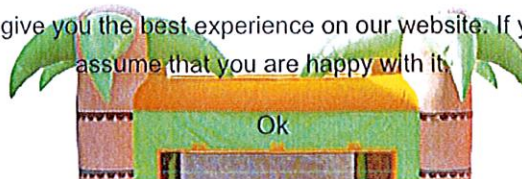
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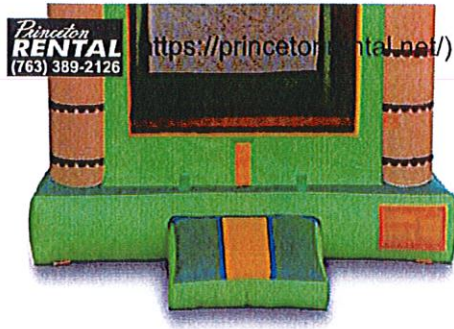
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