



City of Mora
Kanabec County, Minnesota
Meeting Agenda
Park Board

Mora City Hall
101 Lake Street S
Mora, MN 55051

Tuesday, July 11, 2023

6:00 PM

Mora City Hall

City of Mora Code of Ordinances, Chapter 32.17 Duties: The Park Board shall have the duty of advising the City Council Concerning the operation, maintenance, control, and planning for all of the lands, properties and facilities now owned or hereafter acquired by the city for park or recreation areas.

1. Call to Order
2. Roll Call
3. Adopt Agenda
4. Minutes
5. Open Forum
6. Fall Fest
7. Reports
8. Adjournment



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Background Information
Park Board

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1. Call to Order.
2. Roll Call. Alison Holland, Steven Holcombe, Sam Pioske, Curt Sammann and Kyle Shepard.
3. Adopt Agenda. *(No item of business shall be considered unless it appears on the agenda for the meeting. Board members may add items to the agenda prior to adoption of the agenda.)*
4. Minutes. See attached minutes from the May 9, 2023 meeting.
5. Open Forum. *(Individuals may address the park board about any item not contained on the regular agenda. There is a maximum of (15) minutes set aside for open forum. A maximum of (3) minutes is allotted per person. The Park Board will take no official action on the items discussed at the forum, with the exception of referral to staff for future report.)*
6. Fall Fest. The Park Board will update plans for 2023 Fall Fest.
7. Reports. *(Each board and staff member will be given the opportunity to share information.)*
8. Adjournment. The next regular meeting is scheduled for Tuesday, August 8, 2023 at 6:00 pm.

**City of Mora, MN
PARK BOARD
Meeting Minutes**

May 9, 2023

Present: Steven Holcombe, Alison Holland, Sam Pioske, Curt Sammamn, Kyle Shepard
Absent: None
Staff Present: Joe Kohlgraf, Jeff Krie
Others Present: None

1. Call to Order. Chair Pioske called the meeting to order at 6:00 p.m.
2. Roll Call. All present.
3. Adopt Agenda. Motion by Holland, second by Shepard to adopt the May 9, 2023 meeting agenda as presented. All present voted aye. Motion carried.
4. Minutes. Motion by Shepard, second by Holcombe to approve the April 11, 2023 meeting minutes as presented. All present voted aye. Motion carried.
5. Open Forum. No one showed up to speak at the open forum.
6. Trees. Krie share with the board that the city received a request to see if the Park Board and the city would be interested in funding and planting fruit bearing trees/shrubs in the city parks or trails. Krie and Shepard also shared questions that were brought up regarding this request. Board had a good discussion on the subject and discussed tree/shrub options. Sammamn felt it would help community appeal for marketing. Sheppard shared he found a couple grants that might be available to help with cost. Kohlgraf shared that he does not have an arborist on his staff for now but could investigate this for training options. Sammamn asked if this could be an opportunity for a summer youth program. Kohlgraf also shared that staff could look into budgets to see if a seasonal employee could be hired on to take care of this program and other with the possibility of having flower baskets downtown main street and or to help with upkeep of other areas of parks. Holland suggested the priority to be replanting of any trees that are cut down in our parks before this program. The board discussed options on where to acquire trees. The board unanimously agreed that staff should look into further details and the hope is to go forward with this project pending funds available.
7. Fall Fest. Krie shared with the board the Event Detail sheet and what changes have occurred. Krie also shared with board some activities that are available for rental and asked them to discuss at the next meeting. Pioske asked if some items could be purchased instead of rental to help with future cost. Krie shared he could look at those options. Sheppard shared he would like to see more games than one large activity like the moon walk. Sheppard asked what is required of sponsors. Krie shared that it varies on sponsorship, some supply everything and some the city supplies the activity and needs the sponsors to provide volunteers and prizes for the activity.

Discussion turned to if sponsors want to fundraise or raffles. Kohlgraf shared that this could be investigated for clarification.

8. Reports.

- a. Kohlgraf: Parks are open, and mowing will start. Water line will be looked at to install at the dog park, possible streetlight this year. Looking at garage to see if there are some items that could be taken down to the dog park for activities for dogs. Maintenance on trails, look at budget for seal coating. Park inspections are taking place. Responded to Sheppard, summer help starts in June. Lions park bathrooms could be open in the next week or two. Put a portable potty put at JC Ballfields and the Library Park will have one soon.
 - b. Krie: Getting MAC ready for the upcoming season, staffing looks good. Music in the Park grant can start May 15.
 - c. Sammann: Some holes at the Dog Park if they could be filled. Any status on Fox Run Grant.
 - d. Holland: None
 - e. Pioske: None
 - f. Holcombe: None
 - g. Sheppard: When does summer help start? Heard many positives on parks and trails.
9. Adjournment. Motion by Sheppard, second by Holcombe to adjourn the meeting. All present voted aye. Meeting adjourned at 6:32 p.m.

Sam Pioske, Chair

Jeff Krie, Secretary

Fall Fest 2023
Saturday, September 23, 2023
12:00- 4:00pm

Event Details as of July 11, 2023

NAME: Fall Fest

VENUE

Primary location - Library Park, 210 Maple Avenue W

- Site prep before the event (garbage, port a potty, etc.) – All Board Members
- Site clean-up after the event – All Board Members

ACTIVITIES

Live Musical Performance: Poppa Bear Norton, 2pm-3:30pm

- Performers have committed to the event and the performance has been incorporated into ECRAC grant for Music in the Park.
- Performers will be located in the gazebo.
- Performer 1 Don Bursell, \$100 hr walking magician will have from 12-2pm.

Food Trucks:

- BBQ Cook Off, 11 teams so far, cooking ribs will have 5 judges, plus patrons can buy a wristband to sample ribs and vote on their favorite. Trophies will be given out for the two best in each category, Judge's choice and People's Choice. Need table and chairs.
- Ice Cream Truck, use generator Yes
- Emma's Pizza, need electricity. Yes
- Primo Tacos, use generator. Yes
- ?

Other Suggested Activities:

- Pumpkin painting, Check Coborn's, Yes
- Face painting, Check Quality Disposal, Mandi Yoder will help face paint, Yes
- Hockey Shoot, MAYRA, Yes.
- Moonwalk Mega Obstacle Course?
- Corn Dig, Sponsor Recovering Hope, Yes
- Crow Toss, Find sponsor
- Henna Art, free both, Brianna, Yes.
- Corn Hole Toss?
- Put up banner and Picture board.

DONATIONS/ PARTNERS- Jeff is working on donations any other suggestions. Potential Sponsors:

- Minnesota Energy Resources, Yes
- Spire Credit Union, Yes
- Recovering Hope, Yes
- NCBS, Yes
- NNB, Yes
- Northern Lights, Yes
- Chamber, pending
- Welia Health, pending
- First Citizens Bank, Yes
- MAYRA, Yes
- Lake Street Family Dental, Yes
- Kanabec Publications, Yes
- Lakes and Pines, contact
- ECFE, pending

MARKETING:

- City of Mora Facebook page - Krie will coordinate.
- City of Mora newsletter (July) -Krie will coordinate.
- Music in the Park marketing materials will include live musical performance (newspaper ads, radio ads, printed schedules available at city hall, City website, etc.) -Krie will coordinate.

CITY OF MORRIS
LIBRARY PARK

Properties

Open for residents to get out drive

*NOT TO SCALE



