



City of Mora  
Kanabec County, Minnesota  
Meeting Agenda  
Park Board

Mora City Hall  
101 Lake Street S  
Mora, MN 55051

Tuesday, January 12, 2021

6:00 PM

Mora City Hall

*City of Mora Code of Ordinances, Chapter 32.17 Duties: The Park Board shall have the duty of advising the City Council Concerning the operation, maintenance, control, and planning for all of the lands, properties and facilities now owned or hereafter acquired by the city for park or recreation areas.*

**Due to the COVID-19 pandemic this meeting will be held by electronic means using WebEx. Some or all of the Park Board members and other meeting participants may be attending electronically.**

**The public may attend this meeting by phone:**

- Call 1-415-655-0001 (use a cell phone to avoid charges)
- When prompted enter access code 126 342 0409
- When prompted enter meeting password 32369793

1. Call to Order
2. Oath of Office
3. Roll Call
4. Adopt Agenda
5. Minutes
6. Election of Officers
7. Dog Park
8. Music in the Park
9. Reports
10. Adjournment



City of Mora  
Kanabec County, Minnesota  
Background Information  
Park Board

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1. Call to Order.
2. Oath of Office. Mickey Kringstad will pledge the oath of office for a three -year term expiring on December 31, 2023.
3. Roll Call. Candice Brockner, Jenna Fore, Mickey Kringstad, and Kyle Shepard.
4. Adopt Agenda. (No item of business shall be considered unless it appears on the agenda for the meeting. Board members may add items to the agenda prior to adoption of the agenda.)
5. Minutes. See attached minutes from the November 10, 2020 meeting.
6. Election of Officers. The board will elect a Chair (Brockner), Vice Chair (Kringstad) and Secretary (Krie) for 2021. Incumbents are shown in parenthesis.
7. Dog Park. The board will look at the first draft from the supporters of the Dog Park and discuss.
8. Music in the Park. Krie will update the board and provide a current lineup for Music in the Park.
9. Reports. (Each board and staff member will be given the opportunity to share information.)
10. Adjournment. The next regular meeting is scheduled for Tuesday, February 9, 2020 at 6:00 pm.

**City of Mora, MN  
PARK BOARD  
Meeting Minutes**

**November 10, 2020**

Present: Sadie Hosley, Mickey Kringstad and Jake Mathison  
Absent: Candice Brockner, Jenna Fore  
Staff Present: Public Works Director, Joe Kohlgraf, Activities and Recreation Coordinator,  
Jeff Krie  
Others Present: Carmen Finn, Brianne Roycraft, Emily Pitman

1. Call to Order. Vice Chair Kringstad called the meeting to order at 5:59 p.m.
2. Roll Call.
  - Brockner – Absent excused
  - Fore – Absent excused
  - Hosley – Present
  - Kringstad – Present
  - Mathison - Present
3. Adopt Agenda. Motion by Mathison, second by Hosley to approve the November 10, 2020 meeting agenda. All present voted aye. Motion carried.
4. Minutes. Motion by Hosley, second by Mathison to approve the September 8, 2020 meeting minutes as presented. All present voted aye. Motion carried.
5. Dog Park. Carmen Finn, Brianne Roycraft, and Emily Pitman were present to update where the group that was interested in getting a community dog park in Mora was on the project as of today and looking for guidance to what their next step should be. Carmen Finn started the discussion and presented to the board on how the dog park group was created, that the Dog park had twenty-four members with five of those members driving the project and have 180 Facebook followers. They have \$15,000 pledged to a dog park at this time, one person was also interested in donating a shade shelter for the park and another would be interested in donating a communication board. The dog park group is getting pledges from people but unsure how that would best for the group and for the City for collection. One concern was if money were donated to the dog park what would happen if the dog park did not get all the proper funding to move forward. Mathison responded that all money donated and designated to the dog park would not go into other funds and would not be lost. Carmen suggested that they are ready to present the dog park project to City Council. They have a design, some bids and acknowledge that the City would have final say but looking for City Council support. With Council support it will help the dog park members to acquire pledges if people know the City is in favor of a dog park. They understand that they are separate from the City in this project and acknowledge that the project would be turned over to the City once proper funds were available. Mathison mentioned that if presented to Council for approval it may have be to contingent on funding.

Discussion turned to donations and best way to present it to the City. Questions arose by Roycraft on lighting and what City might be able to do or what funds would be needed. Kohlgraf stated that he could look at cost for electric, waste, and water to the park once it moves forward and what funds are available. The discussion ended with all board members agreeing that the Dog Park group to present their ideas to the City Council and thanked the dog park group for all their work.

6. Music in the Park. Krie presented the survey results to the Park Board for review and to see if there were any questions or concerns from the survey response and any proposals for 2021 season. All members felt the season went well and were please with the survey results.

7. 2021 Meeting Minutes. Krie presented a draft meeting schedule for 2021 noting that the schedule was based on the 2020 meeting schedule. Krie also noted that the only known conflict was the primary election on August 10<sup>th</sup> and staff proposed that the board meet one week earlier. Motion by Mathison, second by Hosley to adopt the 2021 Park Board meeting schedule as presented. All present voted aye, motion carried.

8. Project Updates.

Kohlgraf reported to the board the following.

- Still looking for a contractor to paint Kids Kingdom.
- Parks are closed and it was a very busy and successful year for all the parks and courts.
- No recent damages to any of the facilities.
- Will be closing the skate park and working on the structures for any repairs or replacement as needed.
- Cleaned up the north trail by the Community Garden to open it up for safety.

Krie reported to the board the following.

- The Vasaloppet has supplied and filled out PPUP and are planning with COVID-19 guidelines to still host the upcoming Vasaloppet with City Council approval.
- Chair of Park Board could call virtual meetings is so necessary if it is done correctly and following procedures.

9. Adjournment. Motion by Mathison, second by Hosley to adjourn the meeting. All present voted aye. Meeting adjourned at 6:30 p.m.

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Candice Brockner, Chair

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Jeff Krie, Secretary

# Quote

Century Fence Company  
14839 Lake Dr NE  
Forest Lake, MN 55025



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<b>Quote To:</b> City of Mora 101 Lake Street South Mora, MN 55051	<b>Project Location:</b> Dog Park Fence	Quote #: 840 Quote Date: 10/12/2020
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Description
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**Large Dog Area**

Furnish and install 870 LF of 5 Foot high galvanized chain link fence. Line posts shall be 2" O.D. Galvanized steel pipe Driven 48" in depth and spaced a maximum of 10' on centers. The fence shall consist of top/bottom rails which will be 1-5/8" O.D. Galvanized pipe.

- 4 - Corner post: 2-1/2" O.D. Galvanized pipe - Driven
  - 6 - Gate post: 3" O.D. Galvanized pipe - Driven
  - 1 - Double Swing Galvanized Gate: 8' Opening Width
  - 2 - Single Swing Galvanized Gate: 4' Opening Width
- \$19,534.00

**Small Dog Area (to be done at same time as large dog enclosure)**

Furnish and install 342 LF of 4 Foot high galvanized chain link fence. Line posts shall be 2" O.D. Galvanized steel pipe Driven 48" in depth and spaced a maximum of 10' on centers. The fence shall consist of top/bottom rails which will be 1-5/8" O.D. Galvanized pipe.

- 5 - Corner post: 2-1/2" O.D. Galvanized pipe - Driven
  - 4 - Gate post: 3" O.D. Galvanized pipe - Driven
  - 2 - Single Swing Galvanized Gate: 4' Opening Width
- \$4,209.00

**Parking Lot Area (to be done at same time as large dog enclosure)**

Furnish and install 267 LF of 4 Foot high galvanized chain link fence. Line posts shall be 2" O.D. Galvanized steel pipe Driven 48" in depth and spaced a maximum of 10' on centers. The fence shall consist of top rail which will be 1-5/8" O.D. Galvanized pipe.

- 2 - End post: 2-1/2" O.D. Galvanized pipe - Driven
  - 2 - Corner post: 2-1/2" O.D. Galvanized pipe - Driven
- \$3,998.00

**\*\*QUOTE IS FOR BUDGETARY PURPOSES ONLY MATERIAL PRICING IS SUBJECT TO CHANGE\*\***

**Notes:**

Excludes Clearing, Excavation through rock, Excavation through frost, Grubbing, Permit, Private Utility Locate, Survey of property for fence layout

**Quote Total: \$27,741.50**

Quote Valid For 30 days

**Buyer's Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**Submitted by:** \_\_\_\_\_

*Nathan  
Horner*

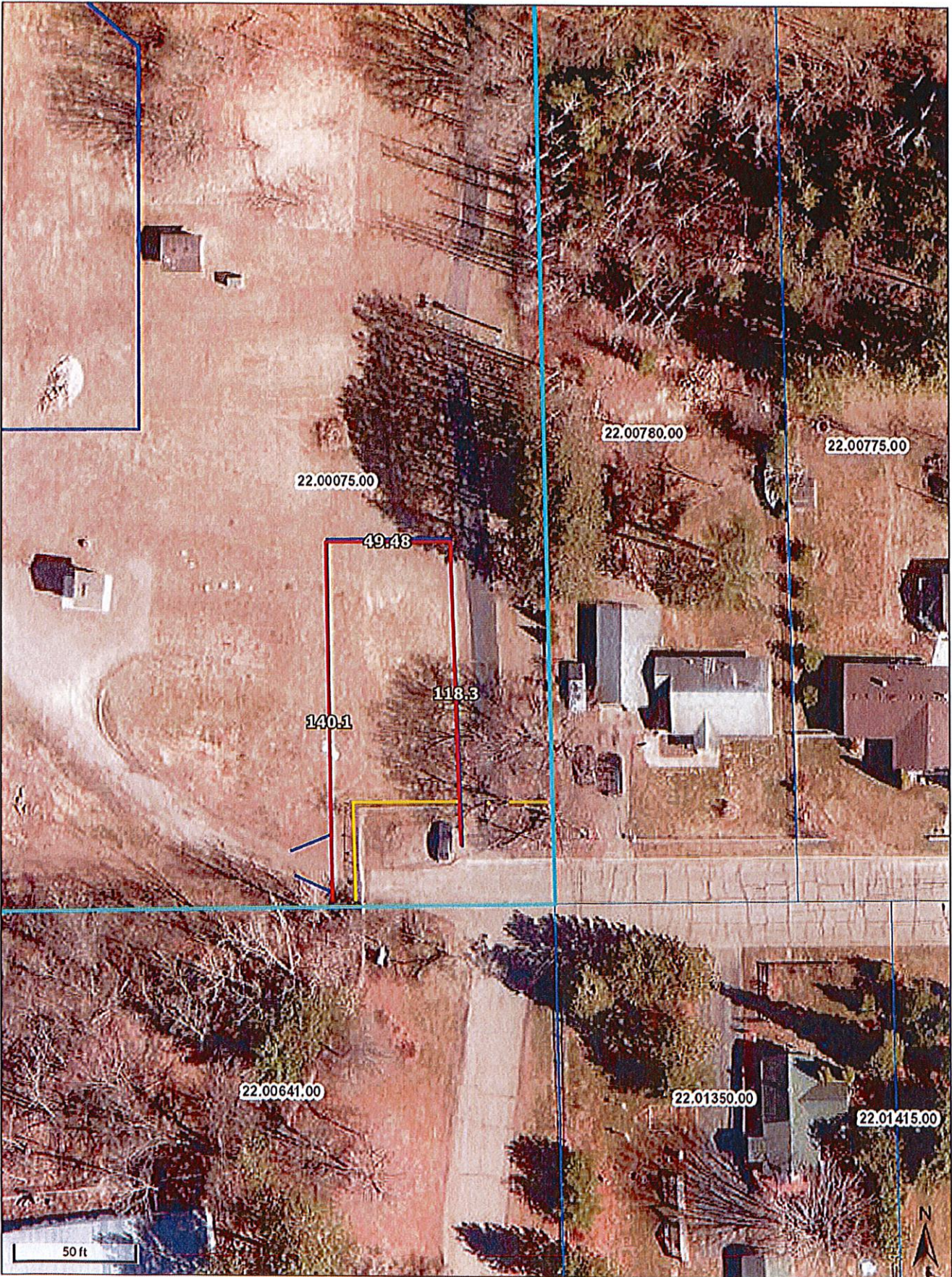
**Acceptance:**

This quote when accepted in writing by purchaser and by Century Fence Company becomes a contract between two parties. The conditions on the attached 'Terms and Conditions' are made a part of this contract.

Nathan Horner  
**Office:** 651-464-7373  
**Cell:** 612-670-3520  
**Email:** nhorner@centuryfence.com

**Terms of Payment:** Net Cash upon receipt of invoice.





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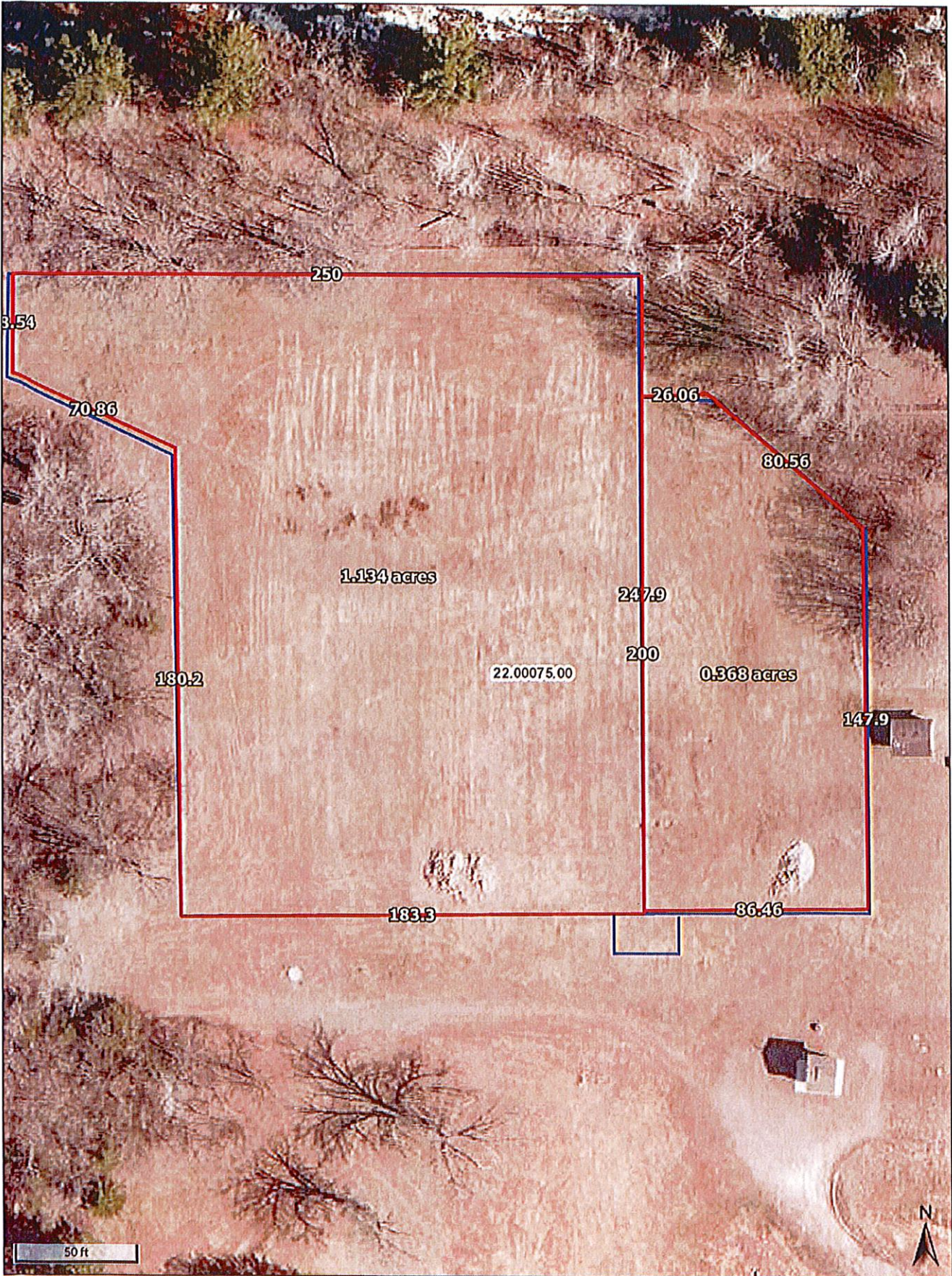
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## Projected Music in the Park Bands 2021

Whitesidewalls Rock n Roll

Tawni VanVleet Variety of Music w/Ukulele

Drivin Wheels Honky Tonk/Rockability

Skally Line Tin Pan Alley/Bluegrass

Bazzillions Childrens

Jolly Zuks Polka

Deb Barrett Country/Pop/Rock

Harpers Chord Americana

Peter Larson Variety

Jenni Thyng Interactive Music w/humor

Poppa Bear Norton Country

Kenny Krona & Rick Stener 70's Rock