

**City of Mora, MN
PARK BOARD
Agenda**

**February 4, 2020
6:00 p.m.**

1. Call to Order
2. Roll Call
3. Adopt Agenda
4. Minutes
5. 2020 Fall Fest
6. Fox Run Future Park
7. Dog Park
8. Reports
9. Adjournment

**City of Mora, MN
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**February 4, 2020
6:00 p.m.**

1. Call to Order.
2. Roll Call. Candice Brockner, Sadie Hosley, Mickey Kringstad, and Jake Mathison.
3. Adopt Agenda. (No item of business shall be considered unless it appears on the agenda for the meeting. Board members may add items to the agenda prior to adoption of the agenda.)
4. Minutes. See attached minutes from the January 14, 2020 meeting.
5. Fall Fest. The board will discuss preparations for a community event tentatively scheduled for September 26, 2020 and adjust the enclosed event detail sheet.
6. Fox Run. Look at playground equipment cost, and potential equipment request for a possible park in Fox Run.
7. Dog Park. The board will discuss possible site and community interest in a dog park.
8. Reports. Staff will provide verbal updates.
9. Adjournment. The next regular meeting is scheduled for Tuesday, March 10, 2020 at 6:00 pm.

**City of Mora, MN
PARK BOARD
Meeting Minutes**

January 14, 2020

Present: Candice Brockner, Sadie Hosley, Mickey Kringstad and Jake Mathison
Absent: None
Staff Present: Activities and Recreation Coordinator, Jeff Krie
Others Present: None

1. Oath of Office. Candice Brockner pledged the oath of office for a three-year term expiring on December 31, 2022.
2. Call to Order. Vice Chair Brockner called the meeting to order at 6:03 p.m.
3. Roll Call. All board members were present.
4. Adopt Agenda. Motion by Mathison, second by Kringstad to adopt the January 14, 2020 meeting agenda as presented. All present voted aye. Motion carried.
5. Minutes. Motion by Kringstad, second by Mathison to approve the November 12, 2019 meeting minutes as presented. All present voted aye. Motion carried.
6. Election of Officers. Motion by Hosley, second by Mathison to elect Brockner as Chair and Kringstad as Vice Chair. All present voted aye. Motion carried.
7. Fall Fest. The board discussed this year's upcoming event tentatively set for September 26, 2020. The time was discussed, and the board still felt that 12pm-4pm is the time to go with. It was discussed and the board agreed that more structure is needed at the event and more volunteers would be needed. It was also discussed that if someone was sponsoring an event to see if they could supply volunteers needed and then if not reach back out to the board for help. Coburns was brought up by Brockner how great they were organized, how they had enough volunteers, and how smooth it went. It was also stated that Coburns would like to participate in the event again for Pumpkin Painting. Brockner brought up food trucks and all agreed that we could use a few more and a better variety and that they be more organized for the event. Kringstad volunteered to post on Minnesota Food Truck Association Facebook page to see what interest it could create. Mathison stated that we need to get a handle on the food truck situation as there was delays in set up and one vendor was a no show. Housley stated that Recovery Hope had money in their budget and could sponsor a station. Krie mentioned that Will Hale whose music genre is for children will be scheduled for the event. All agreed that the Coloring Station could be dismissed and to make that area a face painting/hair color area. Brockner brought up how we have a good format and just need to fill in a couple of pieces and the board agreed. More discussions will take place monthly as we prepare for the upcoming season.

8. Music in the Park. Krie updated the Park Board on the musicians set for the upcoming season and that all dates are occupied, and the grant is being finalized and will be ready to submit by the due date.
9. Goals/Objectives for 2020. The board discussed what we wanted to accomplish in the upcoming 2020 season. Mathison ask that serious attention to be given to Fox Run. Brockner asked what budget is set for parks. Kringstad brought up the age of equipment at Library Park. Brockner wanted to know if we could get sponsorship for equipment. Discussion was brought up on Grants. Mathison suggested FCB for grant money. More discussion will be given at future meetings. Krie will follow up on questions asked and bring a price guide for playground equipment to the next meeting. Below is what the board thought was important for the upcoming season and beyond.
- Fall Fest 2020
 - Fox Run
 - Library playground equipment
 - Trail access on South side of town.
 - Music in the Park
10. Project Updates.
- Krie had none at this time.
11. Miscellaneous.
- a. Contact Information. Krie asked board members to complete and return the contact information form if there were any changes.
12. Adjournment. Motion by Mathison, second by Kringstad to adjourn the meeting. All present voted aye. Meeting adjourned at 6:35 p.m.

Candice Brockner, Chair

Jeff Krie, Secretary

Fall Fest 2020
Saturday, September 28, 2019, 2:00- 6:00 pm

Event Details as of February 4, 2020

NAME:

Fall Fest

VENUE

Primary location - Library Park, 210 Maple Avenue W

- Site prep before the event (garbage, port a potty, etc.) – All Board Members
- Site clean-up after the event – All Board Members

Alternate location - ???

(Board may wish to think about securing an alternate location in case of bad weather. Ideas?)

ACTIVITIES

Live Musical Performance: Will Hale

- Performers have committed to the event and the performance has been incorporated into ECRAC grant for Music in the Park. Grant awards will be announced mid-March.
- Performers will be located in the gazebo.
- Advertising for the live performance will be incorporated into Music in the Park.
- **Board should select 2-hour window for performance.**
- **Magician?**
- **Juggler?**

Food Trucks

Bounce House

Pickleball

Tic Tac Toe

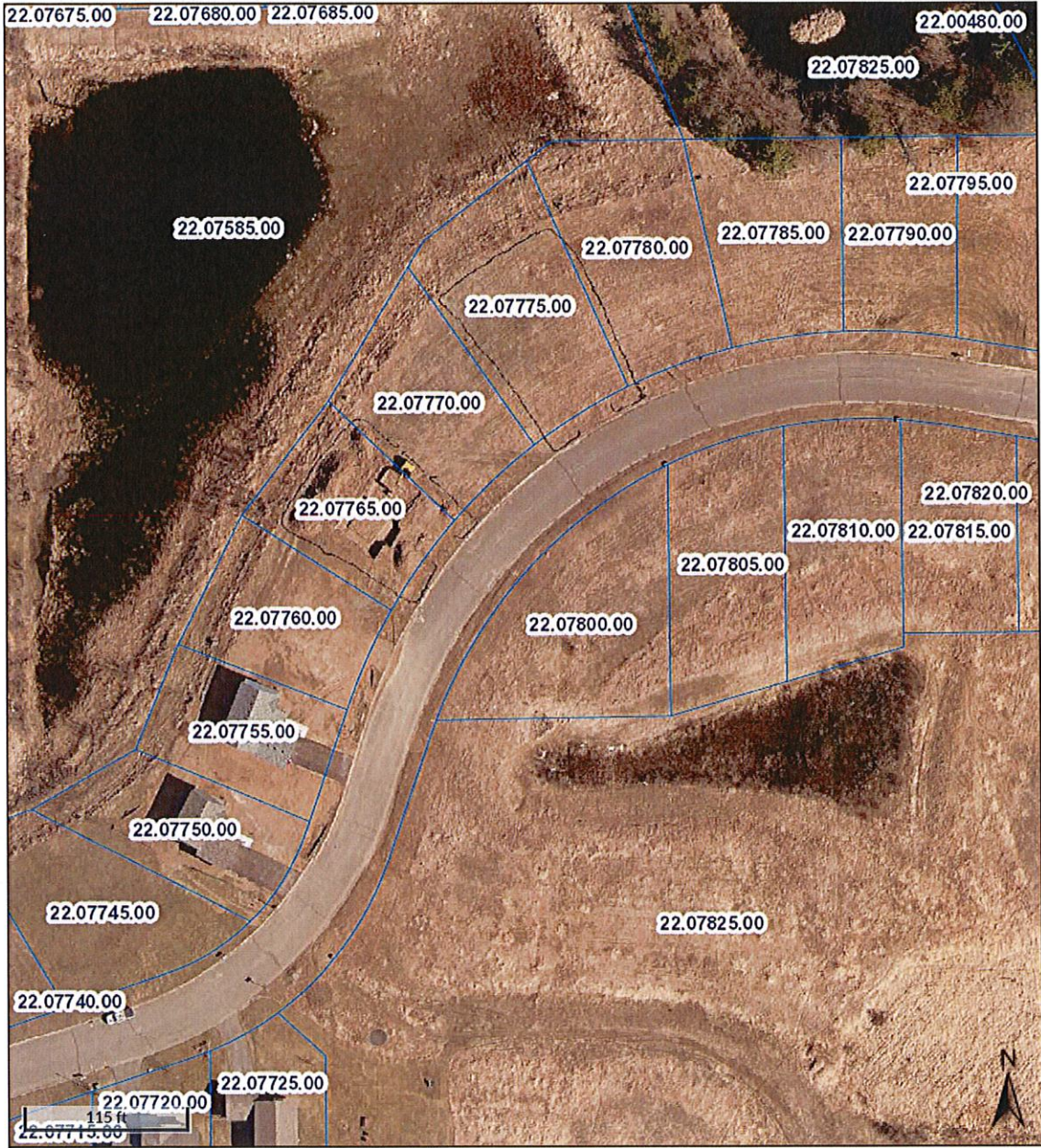
Other Suggested Activities

- Pumpkin painting Coburns
- Face painting

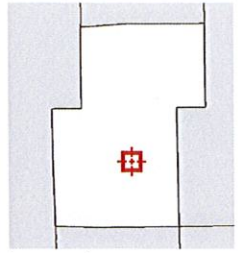
DONATIONS/ PARTNERS

MARKETING

- City of Mora Facebook page - Krie will coordinate.
- City of Mora newsletter (July) -Krie will coordinate.
- Music in the Park marketing materials will include live musical performance (newspaper ads, radio ads, printed schedules available at city hall, City website, etc.) -Krie will coordinate.
- 15D 332's Backpack Friday -Krie will coordinate (unless there's a board member willing?).



Overview



Legend

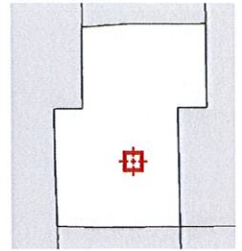
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Overview



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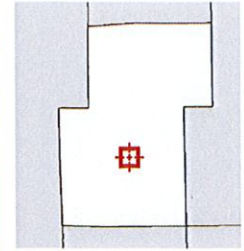
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