



City of Mora
Kanabec County, Minnesota
Meeting Agenda
City Council

Mora City Hall
101 Lake St. S
Mora, MN 55051

Tuesday, December 19, 2023

6:30 PM

Mora City Hall

- 1. Call to Order/ Pledge of Allegiance**
- 2. Roll Call**
- 3. Adopt Agenda** *(No item of business shall be considered unless it appears on the agenda for the meeting. Council members may add items to the agenda prior to adoption of the agenda.)*
- 4. Consent Agenda** *(Those items listed under Consent Agenda are considered to be routine by the City Council and will be acted upon by one motion under this agenda item. There will be no separate discussion of these items, unless a Council Member so requests, in which event, the item will be removed from the consent agenda and considered immediately after the adoption of the consent agenda.)*
 - a. City Council Meeting Minutes – November 21, 2023
 - b. City Council Work Session Meeting Minutes – December 5, 2023
 - c. City Council Meeting Minutes- December 5, 2023
 - d. Claims – November 2023
 - e. Airport Hangar Lease Increase
 - f. Special Event Permit – Vasaloppet USA
 - g. Memorandum of Understanding with AFSCME – Bereavement
 - h. Memorandum of Understanding with AFSCME – Personal Leave
- 5. Open Forum** *(Individuals may address the council about any item not contained on the regular agenda. There is a maximum of fifteen (15) minutes set aside for open forum. A maximum of three (3) minutes is allotted per person. The City Council will take no official action on items discussed at the forum, with the exception of referral to staff for future report.)*
- 6. Special Business**
 - a. Credit Card Acceptance Policy
 - b. Schooly Mitchell Follow-up
- 7. Public Hearings**
 - a. none
- 8. New Business**
 - a. 2024 Public Meeting Schedules
 - b. 2024 Personnel Policy Financial Limits, Appendix A
 - c. Budget Amendment
 - d. Adopt 2024 Budget, Tax Levy, CIP and Fee Schedule Resolution No. 2023-1221
 - e. Appointment of Mora Area Fire Department Officer Positions
 - f. Organizational Forecasting
 - g. Minor Subdivision – 210 Oslin Road Resolution No. 2023-1222
 - h. Pre-Approval Equipment Purchase
- 9. Old Business**
 - a. Cannabis Committee
 - b. Project Updates – SEH
 - c. Pay Request - SEH
- 10. Communications**
 - a. KCSO Monthly Report – November
 - b. Mora Aquatic Center Season Recap
 - c. Planning Commission Minutes
- 11. Reports**

- a. Councilmember Anderson
- b. Councilmember Broekemeier
- c. Councilmember Shepard
- d. Councilmember Youngquist
- e. Mayor Mathison
- f. City Administrator – City Vision Statement

12. Adjournment

Pursuant to due call and notice thereof Mayor Jake Mathison called to order the regular meeting of the Mora City Council at 6:30 p.m. on Tuesday, November 21, 2023 in the City Hall Council Chambers.

1. **Call to Order/Pledge of Allegiance:** 6:30PM

2. **Roll Call:** Mayor Mathison, Councilmembers Jody Anderson, Kyle Shepard, Sadie Broekemeier and Dave Youngquist

Staff Present: Glenn Anderson City Administrator, Natasha Segelstrom Administrative Services Director, Joe Kohlgraf Public Works Director, Mandi Yoder Human Resources, Kirsten Faurie Community Development Director, Caleb Christenson and Kelly Christianson Accountant.

3. **Adopt Agenda:** MOTION made by Broekemeier, seconded by Shepard, and unanimously carried to adopt the agenda.

4. **Consent Agenda:** MOTION made by Broekemeier, seconded by Shepard, and carried to approve the consent agenda as presented. Youngquist abstained.
 - a. Regular Meeting Minutes – October 17, 2023
 - b. Work Session Meeting Minutes – October 17, 2023
 - c. Claims – October 2023
 - d. League of Minnesota Cities Insurance Trust – Liability Coverage Waiver
 - e. Certification of Unpaid Utilities – Resolution No. 2023-1121
 - f. Offer of Employment – Mechanic Heavy Equipment Operator Connor Orsburne

5. **Open Forum:** Jeremey Schultz of the Mora Area Fire Department spoke to the City Council in response to an agenda item from October 17th City Council meeting and dual role employees. Schultz brought forward additional information from the Department of Labor and Industry regarding overtime and argued that firefighter’s hours were occasional and sporadic and excluded from calculations of overtime compensation. Schultz contended that the City’s current practice, which does not allow hourly, non-exempt employees from joining the Fire Department and Firefighters from becoming full time City employees should be ended immediately. To further discuss this concern, the City Council scheduled a Work Session for December 5, 2023 and directed City staff to provide further information.

6. **Special Business:**
 - a. Housing and Redevelopment Authority Update – Jack L’Heureux, Executive Director of the HRA and Adrian Bixby provided an update on the HRA programs. L’Heureux noted during the past two fiscal years, the Mora HRA has improved their net position by \$470,553. All the buildings were full, with strong wait lists. He further explained the need for affordable housing in the area and detailed the number of applicants on the wait list for HRA Housing programs.

Pine Crest Manor: 123 on wait list for 1 bedroom, 22 on the wait list for 2 bedroom.
Dala House: 42 on the wait list for 1 bedroom, 14 on the list for 2 bedrooms.
Vasa House: 31 on the wat list for 1 bedroom.
HCV Voucher (Section 8): 293 on the wait list.

L'Heureux highlighted the Housing Choice Voucher program and noted that in a ten day period, 280 applications were processed and that it would take over three years to get through the list as there were not enough vouchers available to meet the demand for the Section 8 program, which covers Chisago, Isanti, Pine and Kanabec Counties.

Bixby highlighted the changes in HUD programs and the requirements for inspections and new programs which affect income calculations, review, and program eligibility. It was highlighted that Bixby has been receiving training on the management of HRA, HUD and USDA program and brings over 13 years of experience with the HRA. L'Heureux noted that Bixby has played an instrumental role in the HRA and significantly contributed to the success during challenging times.

7. Public Hearings:

- a. Assessment of Unpaid Fire Calls** – Mayor Mathison commenced the public hearing. Segelstrom brought forward assessment of unpaid fire calls in the amount of \$2750. She explained she had been contacted by Frontier Properties LLC who objected to the unpaid fire calls for the property located at 431 Central Avenue. The owner explained that the fire department responded and that the alarm unexpectedly gone off a second time due to the alarm not operating correctly. Segelstrom further detailed that the apartment building alarm had gone off and the fire department responded, and the fire incident report noted several hours between the calls. Staff bill according to City Code and reports provided by the Mora Area Fire Department. This information has been communicated to Frontier Properties and request for consideration to City Council. The fire department responded to the property at 1645 and was dispatched a second time at 1929. Frontier Properties did not request the fire department under the belief that the Sheriff's Office Dispatch would not send the fire department. It was further discussed the length of time between fire calls and the Fire Departments response. MOTION made by Anderson, seconded by Youngquist, and unanimously carried to approve Resolution No. 2023-1122 A Resolution of the City Council of the City of Mora, Minnesota Certifying Unpaid Fire Calls.
- b. Assessment of Unpaid City Charges** – The Public hearing was opened for unpaid city charges. There had been no further communication with the City or staff about the unpaid City Charges. MOTION made by Shepard, seconded by Youngquist, and unanimously carried to approve Resolution No. 2023-1123 A Resolution of the City Council of the City of Mora, Minnesota Certifying Unpaid City Charges.

8. New Business:

- a. Annual Staffing Plan and Supporting Budgetary Data:** Yoder presented the proposed annual Salary Schedule for 2024, pay plan, payroll schedule and organizational chart.

The salary schedule reflected a 3% COLA increase based on collective bargaining agreements and also included a heavy equipment operator lead position along with the Water Safety Instructor wages at the Mora Aquatic Center. MOTION made by Shepard, seconded by Youngquist, and unanimously carried to approve the 2024 consolidated, fire, aquatic center, and board and commission salary schedules, payroll schedule, pay plan and organization chart as presented.

- b. Airport Grant** – Final Payment Resolution No. 2023-1124. The City Council approved the final payment for the fuel line replacement and authorized the grant application submittal for grant reimbursement. MOTION made by Broekemeier, seconded by Shepard to submit grant reimbursement. MOTION made by Shepard, seconded by Anderson, and unanimously carried to approve the fuel line replacement final payment.
- c. Conditional Use Permit Solar 711 Fair Oaks** – Faurie presented a Conditional Use Permit for 711 Fair Oaks Drive for Solar. The Planning Commission reviewed the permit, and a Public Hearing was held on November 13, 2023. No members were present or opposed the proposed Conditional Use Permit. MOTION made by Shepard, seconded by Broekemeier, and unanimously carried to approve Resolution No. 2023-1125 as presented.
- d. Conditional Use Permit Recovering Hope Treatment Center** – Faurie presented the Conditional use permit for Recovering Hope Treatment Center. She explained request would allow a Residential Facility Serving More than Six Unrelated Persons at the property located on Hope Lane. Recovering Hope offers residential and outpatient substance use disorder treatment and mental health treatment. This was recommended for approval from the Planning Commission, however, staff recommended that an addition of condition #6: The applicant will coordinate the extension of it water and sanitary sewer lines with the City’s Public Works Director, as well as establish the appropriate utility easements along Hope Lane. The Council asked if Ludowese had agreed to the condition. MOTION made by Shepard, seconded by Anderson to pause the discussion until contact could be made with Ludowese. This was in response to the having a time sensitive deadline for the CUP approval.

The City Council discussed item 8g (See item 8g Fire Department Truck Sale #6 Tender).

MOTION made by Shepard, seconded by Anderson to resume discussion of the Conditional Use Permit for Recovering Hope Treatment Center. Carmichael Finn, a representative of Recovering Hope Treatment Center contacted Ludowese via conference call and agreed to the added condition. MOTION made by Shepard, seconded by Anderson, and carried to approve Resolution No. 2023-1126 A Resolution of the City Council of the City of Mora, Minnesota, Approving a Conditional Use Permit to Allow a Residential Facility Serving More Than Six Unrelated Persons to be Located in the R-3 (Multiple Dwelling) District as Requested by Ray Ludowese. Broekemeier abstained.

- e. Tax Abatement – Northland Process Piping** Community Development Director Kirsten Faurie presented the Tax Abatement for Northland Process Piping (NPP). She explained

that the 2023 annual Tax Abatement report fell in in the middle of the job creation period of January 1, 2023-Decemen 31, 2024 and the report would not be used to determine whether the abatement payment would be made, it was a tool to monitor progress. NPP 2023 report displayed 36 FTE jobs compared to the 28 FTE for 2022 and NPP was actively recruiting for 12 additional positions. This was presented for informational purposes for the 2023 tax abatement report submitted by Northland Pipe Processing which authorizes the annual abatement payment in December.

- f. Tax Abatement - JCF Properties:** The report reflected 21 residential dwelling units available for occupancy as of October 2023 which supported JCF Properties eligibility to receive tax abatement payment of \$2,100.00. The City's portion of property taxes collected in 2023 was \$4,214.12 and with the abatement, the City was still generating \$2,114.12 in tax revenue and offering a financial incentive to JCF Properties. MOTION made by Youngquist, seconded by Shepard, and carried to accept the 2023 tax abatement report submitted by JCF Properties, LLC and authorize the annual abatement payment of \$2,100.00 in December.
 - g. Fire Department Fire Truck Sale #6 Tender:** Kohlgraf, Mora Area Fire Department Truck Committee member, requested approval to sell tender#6. The sale of the truck would be sold through Bid to Buy out of Ogilvie. The funds money from the sale of the truck would go into the Fire Future Improvement – Truck Fund. MOTION made by Anderson, seconded by Shepard, and unanimously approved to sell tender#6.
- 9. Old Business:**
- a. Project Update SEH:** City Engineer, Greg Anderson provided an update on the current projects within the City. He further detailed the city sanitary sewer and water main extension at Rowland Road that would be completed by the end of the month.
 - b. Payment Request #1 Bike Trail:** The City Council approved the Snake River Bridge Bike Trail Connection #1 payment request for \$184,223.26. MOTION made by Broekemeier, seconded by Shepard, and unanimously carried to approve pay request #1 to New Look Contracting for \$184,223.26.
 - c. Payment Request #3 TH65 Turn Lane:** Greg Anderson provided an update on the project. Due to permitting with the Army Corps of Engineers, the project was not able to be completed South of Industrial Park Road. The project would continue in June 2024. MOTION made by Broekemeier, seconded by Anderson, and unanimously carried to approve pay request #3 for \$80,763.42 to ACM, LLC for the 9th Street TH65 Left Turn Lane Project.

10. Communications:

The City Council reviewed the monthly communications.

- a. Quarterly Financial Statements
- b. KCSO Monthly Report – October
- c. Planning Commission Meeting Minutes
- d. Airport Board Meeting Minutes
- e. Park Board Meeting Minutes

f. EDA Meeting Minutes

11. Boards and Commission Reports

- a. City Administrator: Nothing new to report.
- b. Councilmember Anderson: Brought forward complaints of parking on Union Street and that she would no longer be on the cannabis committee. Asked about the daycare committee meetings.
- c. Councilmember Broekemeier: Provided an update on the airport and the runway and the states intent to shorten the runway.
- d. Councilmember Shepard: Discussed the pickleball pain striping and resurface. Fox Run playground and ADA compliance and issues with the amount of space.
- e. Councilmember Youngquist: Nothing new to report.
- f. Mayor Mathison: Nothing new to report.

12. Closed Session- The City Council went into closed session to evaluate allegations against City Administrator Glenn Anderson. The meeting was closed pursuant to Minn. Stat. 13D.05, subd. 2 (b). MOTION made by Shepard, seconded by Broekemeier to enter closed session at 7:59PM. Mayor Jake Mathison, Councilmember Anderson, Councilmember Broekemeier, Councilmember Shepard, Councilmember Youngquist, City Administrator Glenn Anderson, Human Resources Mandi Yoder and City Attorney Leah Koch were in attendance. MOTION made by Shepard, seconded by Youngquist to open the meeting at 9:04PM. Pursuant to MS 13.43 subd. 2(f). It is public information that there was a complaint against Glenn Anderson and that the status is closed.

13. Adjournment: MOTION by Shepard, seconded by Broekemeier, and unanimously carried to adjourn the meeting at 9:05PM

Mayor

City Clerk

Pursuant to due call and notice thereof Mayor Jake Mathison called to order the work session of the Mora City Council at 5:15 p.m. on Tuesday, December 5, 2023 in the City Hall council chambers.

- 2. Roll Call:** Present: Mayor Mathison, Councilmembers Anderson, Shepard, Broekemeier and Youngquist

Staff Present: City Administrator Glenn Anderson, Administrative Services Director Natasha Segelstrom, Public Works Director Joe Kohlgraf, Human Resources Director Mandi Yoder.

Mora Area Fire Department: Fire Chief Brett Anderson and Jeremy Schultz

3. Special Business:

Jeremy Schultz of the Mora Area Fire Department spoke to the City Council regarding dual employee and the Fair Labor and Standards Act and whether full time City employment and a Mora Area Fire Department was subject to the overtime laws. Schultz provided the City with a series of working assumptions which he believed to be true.

Schultz explained that MN Statute 177 constitutes firefighters were not considered employees for overtime pay purposes. Schultz referenced the Federal level and the application of the Fair Labor and Standards Act and other exemptions. He highlighted occasional and sporadic employment as defined as:

§ 553.30 Occasional or sporadic employment-section 7(p)(2). (a) Section 7(p)(2) of the FLSA provides that where State or local government employees, solely at their option, work occasionally or sporadically on a part-time basis for the same public agency in a different capacity from their regular employment, the hours worked in the different jobs shall not be combined for the purpose of determining overtime liability under the Act.

He continued to read the CFR for Occasional and sporadic is defined as:

(b) Occasional or sporadic. (1) The term occasional or sporadic means infrequent, irregular, or occurring in scattered instances. There may be an occasional need for additional resources in the delivery of certain types of public services which is at times best met by the part-time employment of an individual who is already a public employee. Where employees freely and solely at their own option enter into such activity, the total hours worked will not be combined for purposes of determining any overtime compensation due on the regular, primary job. However, in order to prevent overtime abuse, such hours worked are to be excluded from computing overtime compensation due only where the occasional or sporadic assignments are not within the same general occupational category as the employee's regular work.

Mathison suggested that the definitions were open to interpretation and language. He noted Schultz's stance on sporadic whereas, Mathison could argue employees freely and solely at their own option could be a volunteer.

Yoder spoke to the City Council and recognized the role Fire Fighter's held as public servants and proudly providing services to the city. She also clarified her role as Human Resources and

was to protect the organization. Yoder continued to present to the council whether firefighters were employees and whether overtime applies. The Fair Labor and Standards Act Section 3 (s) 1 (c) of the FLSA covers all public agency employees of a State, a political subdivision of a State, or an interstate government agency. All employees are covered by the FLSA. Yoder further explained that under 29 U.S. Code § 203 – Definitions:

(y) “Employee in fire protection activities” means an employee, including a firefighter, paramedic, emergency medical technician, rescue worker, ambulance personnel, or hazardous materials worker, who—

(1) is trained in fire suppression, has the legal authority and responsibility to engage in fire suppression, and is employed by a fire department of a municipality, county, fire district, or State; and

(2) is engaged in the prevention, control, and extinguishment of fires or response to emergency situations where life, property, or the environment is at risk.

Councilmember Anderson asked if volunteer on call firefighters had changed. Yoder confirmed that it had and Fire Chief Brett Anderson supported Yoder and that they were classified as paid on call.

Yoder provided further information on the FLSA and posed the question, how are firefighters compensated? MFAD are paid at an hourly rate for actual hours worked, for semi-monthly meetings/training, for reporting for fire calls and responding to fire calls.

Yoder provided an email response from Mindy Corby of the League of Minnesota Cities and information from city attorney Leah Koch. While many cities do not have full time paid on call firefighters, and “volunteer” are not volunteers, if the firefighters received a small fee per call, in addition to their pension they are volunteers under the FLSA. However, “volunteers” firefighters paid on an hourly basis are paid on call workers and must be paid minimum wage and paid for hours worked over 40 hours in a work week. Yoder explained that MAFD firefighters were considered employees and the work provided would constitute overtime compensation. In addition, an important factor that must be noted for public record is the pension credit received by dual-role employees may not be extended to both the Fire Relief Association pension and Public Employees Retirement Association pension (PERA) for the same hour worked per MN Statute “§424A.01: Subd. 4a. Prohibition on receipt of concurrent service credit. No firefighter may be credited with service credit in a volunteer firefighters relief association for the same hours of service for which coverage is already provided in a fund operated pursuant to chapter 353.”

The current practice by the fire department does not track hours worked for service credits to the relief association pension. Instead, the firefighters are credited for a year of service. This prevents the city from excluding PERA pay from firefighter hours during the workdays Monday – Friday, as was the case for an exempt employee who serves as a dual employee and poses a risk with the Office of the State Auditor. Yoder offered a solution for dual role exempt employees to be permitted to respond to fire calls outside the scheduled workday only.

Further discussion amongst the City Council took place and the impact on the city budget if overtime laws were applied and if the City was willing to move forward with the unknown expense. It was noted that businesses within the community were expected to allow their

employees to unexpectedly leave without notice in support of the fire department and Schultz suggested that the City should follow suit.

Brett Anderson stated that the firefighters were city employees and the questions have been raised several times in the past 23 years that he has served on the fire department. The intent was not to re-create job descriptions and determine how each member was paid or cause issues with the City budget. B. Anderson was seeking clarification and the correct answer, so this is not a case-by-case basis. B. Anderson stated it was not okay to pay one firefighter overtime and another firefighter \$10.00 per hour for responding to the same fire.

Broekemeier stated the job descriptions are paid on call employees and asked whether a firefighter could elect a different status and receive a stipend without disrupting the entire department. Brett Anderson expanded on Broekemeier's suggestion and asked if there could be an option to have a MAFD employee and have a MAFD volunteer position that is a volunteer, similar the Sheriff's Office Reserve Officers.

When reporting hours and PERA pension from a payroll perspective, Yoder further explained that the reported hours amongst the firefighters must be recorded appropriately to ensure that PERA contributions reflect according to statute. Brett Anderson and Yoder further discussed years of service to ensure appropriate credits for service and ensure compliance.

The consensus amongst the City Council was to direct staff to look at whether there could be a volunteer position that could satisfy the dual role without being subject to FLSA overtime. This would be an added position within the fire department.

- 4. Adjournment:** MOTION made by Shepard, seconded by Anderson, and unanimously carried by the City Council to adjourn at 6:13 p.m.

Mayor

City Clerk

Pursuant to due call and notice thereof Mayor Jake Mathison called to order the regular meeting of the Mora City Council at 6:30 PM on Tuesday, December 5, 2023 in the city hall council Chambers.

1. **Call to Order/Pledge of Allegiance:** 6:30PM
2. **Roll Call:** Mayor Mathison, Councilmembers Jody Anderson, Kyle Shepard, Sadie Broekemeier, and Dave Youngquist

Staff Present: Glenn Anderson City Administrator, Natasha Segelstrom Administrative Services Director, Joe Kohlgraf Public Works Director, Kelly Christianson Accountant, Mandi Yoder Human Resources Director, Kirsten Faurie Community Development Director, Jeff Krie Parks and Recreation Coordinator and Julie Krone North Country Bottle Shop Manager.

3. **Adopt Agenda:** Mathison requested the addition of item 9a Dual Employee FLSA Discussion. MOTION made by Shepard, seconded by Anderson, and unanimously carried to approve the agenda as amended.
4. **Consent Agenda:** MOTION made by Youngquist, seconded by Shepard and unanimously carried to approve the consent agenda.

- a. Resolution No. 2023-1211 Designate City Hall as a Polling Place

5. **Open Forum:** No one spoke at the open forum.

6. **Special Business**

- a. There was no special business.

7. **Public Hearings:**

- a. Truth in Taxation Hearing: Segelstrom explained the total tax capacity was estimated to increase 11.18%, based on Kanabec County estimates. The proposed property tax notices showed a 9.85% increase in the city's tax capacity rate which included the preliminary levy of \$1,836,843, which was an increase of \$332,744 or 22.12% over the 2023 levy. Segelstrom and Christianson presented multiple charts which explained the tax timeline and where property tax dollars would be spent in 2024, in addition to providing a breakdown of the proposed city tax levy which comprised of debt service, capital improvements and services provided to the city.

Debt service- 19.5%
capital improvements- 24.1%
Public Works- 22.3%
Public Safety- 11.1%
General Government- 10.4%
Culture and Recreation- 12.7%

Mayor Mathison opened the public hearing.

James Graham of 506 Woodland Avenue spoke to the City Council. He asked whether they had even said no. He expressed concern about the City property taxes being too high and that he is forced to sell his home. Graham was advocating for the next person so they would not feel the impact. Graham further asked the reason behind the Kanabec County Sheriff's Office contract due to the Sheriff's Office already being in town with Mora being the County Seat. He felt as though he was being taxed twice. Once for the City and once by the County. Christianson further explained the services provided to the City and the contract that was in place was much cheaper than when the City had its own police department.

Roland Fredrickson of 225 6th Street spoke to the council asking whether everyone's proposed property tax statement reflected a 25% increase. Segelstrom explained that when calculating the levy increase, the impact to the taxpayer is with the assumption that there is no market value increase to homeowners as the City is not able to determine the exact value of each home in the city and the increase could be due to the increase in market value of his home.

James Osweiler of 720 Fair Oaks Drive asked the City Council whether the City had always budgeted for a balanced budget. It was explained that in the past, the City budgeted for a deficit to minimize the impact to the taxpayers. Councilmember Anderson explained that in the past, the City Council was not presented with as much detail.

There were no further comments or questions from the public and Mayor Mathison thanked the community for bringing forward their concerns and closed the public hearing at 7:19pm.

8. New Business:

- a. Fire Department Purchase Request:** Fire Chief Brett Anderson requested the purchase of turn out gear in 2023. He explained that in 2013 there was a FEMA grant to purchase 30 full sets of turnout gear for the MAFD. The equipment is scheduled to be replaced in the budget for 2024, however if purchased now, they can secure a free hood and badge strap for each helmet. Due to the increased costs for the full set of turnout gear which increased from \$2500 to \$5500 the MAFD has requested approval to purchase the items now for cost savings. The department has budgeted to purchase three sets of turnout gear each year, as needed, to establish a rotating equipment schedule and budgeted funds to the Future Fire Equipment Fund for these purchases. There is currently \$138,582.79 specific for equipment purchases. Monies would come from the Future Fire equipment Fund (407). MOTION made by Broekemeier, seconded by Anderson, and carried to approve the purchase of approximately \$106,024 for turnout gear.
- b. Fire Budget Amendment-**The City Council reviewed the 2023 budget amendments as presented. The amendment noted the transfer for fund 407, Future Fire Equipment Fund for expenditures of \$98,525 for turn out gear in 2023, \$95,925 for Helie fire Truck

purchase and \$90,950 for the 2000gal tanker. Budget amendment for fund 225 revenues reflected an increase in \$98,525 for turn out gear in 2023, \$95,925 for Helie fire Truck purchase and \$90,950 for the 2000gal tanker. Expenditures included an increase in full turn out gear purchase for \$98,525 and an increase in expenditures to include Helie Fire Truck purchase \$95,925 and \$90,950 for the 2000gal tanker. MOTION made by Broekemeier, seconded by Anderson, and unanimously carried to approve the budget amendment as presented.

- c. **Fire Calls- Write Off Request-** Christianson brought forward for consideration to write-off fire call invoices. These had been placed with National Recoveries in 2019 and due to National Recoveries no longer in business and collection efforts cease. She explained that staff sent numerous past-due notices without any payments and were unable to locate the individual involved. The total amount of past due fire call invoices is in the amount of \$2,500. MOTION made by Shepard, seconded by Youngquist, and unanimously carried to approve the fire call write off.
- d. **Personnel Policy Amendment** – Minnesota Law Earned Sick and Safe Leave. Mandi Yoder, Human Resources Director presented to the City Council a revision to the personnel policy. This would include the Minnesota Law that was passed in 2023 to provide employees with paid time off sick leave. She provided a high-level overview along with frequently asked questions. She noted the City's current policy and the updates that were included:

The legislative update applies to all employers with one (1) employee or more.

- Earned sick and safe leave must be provided for employees that have worked 80 hours in the [calendar] year, including full-time, part-time, seasonal, and paid-per-call staff.
- The definition of family member was expanded.
- The permitted uses for ESSL were defined.
- There are two different methods an employer may use for employee accrual and the employer may choose either one for different groups of employees.
- Retaliation towards an employee for using ESSL is prohibited.

The City Council asked whether this was a budgeted item, and it was explained that the City's current policy met the minimum requirements for the full-time staff and that there would be adjustments accordingly with the part time liquor store staff, seasonal and paid per call staff. Further discussion on the calculation for seasonal employees took place and the adjustments would be made accordingly.

MOTION made by Shepard, seconded by Youngquist and unanimously carried to approve the Leave of Absence Revision as presented and direct staff to forward the revised policy to the City Attorney for final review.

9. Old Business

- a. There was no old business.

10. Communications:

- a. None.

11. Reports

- a. Councilmember Anderson: Noted the upcoming MnDOT Corridor Study Open House on December 7, 2023.
- b. Councilmember Broekemeier: Brought forward additional information and asked the next steps for city attorney review for cannabis regulations and to schedule another cannabis committee meeting.
- c. Councilmember Shepard: Thanked citizens for coming to the meeting and expressing their concern at the truth in taxation hearing.
- d. Councilmember Youngquist: Nothing new to report.
- e. Mayor Mathison: Thanked staff for their work on the budget and wanted to remind the public that of the property tax refunds and programs in place to assist with taxes.
- f. City Administrator: Nothing new to report.

- 12. Adjournment:** MOTION by Broekemeier, seconded by Shepard, and unanimously carried to adjourn at 8:12pm.

Mayor

City Clerk

CITY OF MORA
CHECK LIST-COUNCIL

CHECK #	Search Name	Fund Descr	Dept Descr	Last Dim Descr	Comments	Amount
001524	MSRS					
001524	MSRS	GENERAL FUN		Health Care Saving	HEALTH CARE SAVINGS	\$1,223.62
001524	MSRS					\$1,223.62
001525	MSRS					
001525	MSRS	GENERAL FUN		Deferred Compens	DEFERRED COMP PLAN	\$840.00
001525	MSRS					\$840.00
001526	MSRS					
001526	MSRS	GENERAL FUN		Deferred Compens	DEFERRED COMP ROTH	\$995.00
001526	MSRS					\$995.00
001527	TASC-TOTAL ADMIN SERVICE COOP					
001527	TASC-TOTAL ADMIN SERV	GENERAL FUN		VEBA or HSA Contr	HSA - EMPLOYEE CONTR	\$1,151.00
001527	TASC-TOTAL ADMIN SERV	GENERAL FUN		Flexible Spending A	FSA - MEDICAL CONTRIB	\$346.48
001527	TASC-TOTAL ADMIN SERV	GENERAL FUN		Flexible Spending A	FSA - DEPENDENT CARE	\$346.16
001527	TASC-TOTAL ADMIN SERV	GENERAL FUN		VEBA or HSA Contr	HSA - EMPLOYER CONTR	\$1,000.00
001527	TASC-TOTAL ADMIN SERVICE COOP					\$2,843.64
001528	MN DEPT OF REVENUE					
001528	MN DEPT OF REVENUE	GENERAL FUN		State Withholding	PAYROLL STATE WITHHO	\$3,053.58
001528	MN DEPT OF REVENUE					\$3,053.58
001529	US TREASURY - IRS					
001529	US TREASURY - IRS	GENERAL FUN		Medicare	MEDICARE W/H	\$2,101.22
001529	US TREASURY - IRS	GENERAL FUN		FICA Tax Withholdi	SOCIAL SECURITY W/H	\$8,984.54
001529	US TREASURY - IRS	GENERAL FUN		Federal Withholdin	FED W/H	\$5,137.38
001529	US TREASURY - IRS					\$16,223.14
001530	MSRS					
001530	MSRS	GENERAL FUN		Health Care Saving	HEALTH CARE SAVINGS	\$1,241.24
001530	MSRS					\$1,241.24
001531	MSRS					
001531	MSRS	GENERAL FUN		Deferred Compens	DEFERRED COMP PLAN	\$840.00
001531	MSRS					\$840.00
001532	MSRS					
001532	MSRS	GENERAL FUN		Deferred Compens	DEFERRED COMP ROTH	\$995.00
001532	MSRS					\$995.00
001533	TASC-TOTAL ADMIN SERVICE COOP					
001533	TASC-TOTAL ADMIN SERV	GENERAL FUN		Flexible Spending A	FSA - DEPENDENT CARE	\$346.16
001533	TASC-TOTAL ADMIN SERV	GENERAL FUN		Flexible Spending A	FSA - MEDICAL CONTRIB	\$346.48
001533	TASC-TOTAL ADMIN SERV	GENERAL FUN		VEBA or HSA Contr	HSA - EMPLOYEE CONTR	\$1,151.00
001533	TASC-TOTAL ADMIN SERVICE COOP					\$1,843.64
001534	MN DEPT OF REVENUE					
001534	MN DEPT OF REVENUE	GENERAL FUN		State Withholding	PAYROLL STATE W/H	\$3,236.58
001534	MN DEPT OF REVENUE					\$3,236.58
001535	US TREASURY - IRS					
001535	US TREASURY - IRS	GENERAL FUN		Medicare	MEDICARE W/H	\$2,334.30
001535	US TREASURY - IRS	GENERAL FUN		FICA Tax Withholdi	SOCIAL SECURITY W/H	\$9,981.18
001535	US TREASURY - IRS	GENERAL FUN		Federal Withholdin	FEDERAL W/H	\$5,554.81
001535	US TREASURY - IRS					\$17,870.29

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001536 MN DEPT OF REVENUE						
001536	MN DEPT OF REVENUE	GENERAL FUN		State Withholding	PAYROLL STATE W/ HOL	\$224.26
						\$224.26
001537 US TREASURY - IRS						
001537	US TREASURY - IRS	GENERAL FUN		Accrued Vac-Sick	PAYROLL W/HOLDINGS	\$590.65
001537	US TREASURY - IRS	GENERAL FUN		Medicare	PAYROLL W/HOLDINGS	\$107.50
001537	US TREASURY - IRS	GENERAL FUN		FICA Tax Withholdi	PAYROLL W/HOLDINGS	\$459.68
						\$1,157.83
001538 TSYS						
001538	TSYS	LIQUOR FUND	LIQUOR STOR	Payment Processin	MONTHLY LIQ STORE CR	\$13,604.73
						\$13,604.73
001540 MORA MUNICIPAL UTILITIES						
001540	MORA MUNICIPAL UTILIT	GENERAL FUN	CITY HALL BU	Water	UTILITIES	\$136.09
001540	MORA MUNICIPAL UTILIT	GENERAL FUN	CITY HALL BU	Sewer	UTILITIES	\$50.35
001540	MORA MUNICIPAL UTILIT	GENERAL FUN	CITY HALL BU	Electricity	UTILITIES	\$276.30
001540	MORA MUNICIPAL UTILIT	GENERAL FUN	CITY HALL BU	Storm Water	UTILITIES	\$13.69
001540	MORA MUNICIPAL UTILIT	GENERAL FUN	LIBRARY BUIL	Storm Water	UTILITIES	\$13.69
001540	MORA MUNICIPAL UTILIT	GENERAL FUN	LIBRARY BUIL	Sewer	UTILITIES	\$41.72
001540	MORA MUNICIPAL UTILIT	GENERAL FUN	LIBRARY BUIL	Water	UTILITIES	\$35.27
001540	MORA MUNICIPAL UTILIT	GENERAL FUN	LIBRARY BUIL	Electricity	UTILITIES	\$332.68
001540	MORA MUNICIPAL UTILIT	GENERAL FUN	STREETS	Electricity	UTILITIES	\$133.67
001540	MORA MUNICIPAL UTILIT	GENERAL FUN	STREET LIGH	Electricity	UTILITIES	\$2,738.14
001540	MORA MUNICIPAL UTILIT	GENERAL FUN	GARAGE	Water	UTILITIES	\$35.27
001540	MORA MUNICIPAL UTILIT	GENERAL FUN	GARAGE	Sewer	UTILITIES	\$41.72
001540	MORA MUNICIPAL UTILIT	GENERAL FUN	GARAGE	Storm Water	UTILITIES	\$25.23
001540	MORA MUNICIPAL UTILIT	GENERAL FUN	GARAGE	Electricity	UTILITIES	\$184.49
001540	MORA MUNICIPAL UTILIT	GENERAL FUN	AQUATIC CEN	Storm Water	UTILITIES	\$16.59
001540	MORA MUNICIPAL UTILIT	GENERAL FUN	AQUATIC CEN	Electricity	UTILITIES	\$89.87
001540	MORA MUNICIPAL UTILIT	GENERAL FUN	AQUATIC CEN	Sewer	UTILITIES	\$33.09
001540	MORA MUNICIPAL UTILIT	GENERAL FUN	AQUATIC CEN	Water	UTILITIES	\$81.53
001540	MORA MUNICIPAL UTILIT	GENERAL FUN	PARKS	Electricity	UTILITIES	\$122.38
001540	MORA MUNICIPAL UTILIT	GENERAL FUN	PARKS	Storm Water	UTILITIES	\$39.66
001540	MORA MUNICIPAL UTILIT	GENERAL FUN	AIRPORT	Storm Water	UTILITIES	\$103.07
001540	MORA MUNICIPAL UTILIT	GENERAL FUN	AIRPORT	Sewer	UTILITIES	\$83.44
001540	MORA MUNICIPAL UTILIT	GENERAL FUN	AIRPORT	Water	UTILITIES	\$71.23
001540	MORA MUNICIPAL UTILIT	FIRE FUND	FIRE	Sewer	UTILITIES	\$33.09
001540	MORA MUNICIPAL UTILIT	FIRE FUND	FIRE	Water	UTILITIES	\$31.48
001540	MORA MUNICIPAL UTILIT	FIRE FUND	FIRE	Electricity	UTILITIES	\$209.77
001540	MORA MUNICIPAL UTILIT	CEMETERY FU	CEMETERY	Storm Water	UTILITIES	\$19.77
001540	MORA MUNICIPAL UTILIT	CEMETERY FU	CEMETERY	Electricity	UTILITIES	\$17.08
001540	MORA MUNICIPAL UTILIT	CEMETERY FU	CEMETERY	Water	UTILITIES	\$36.74
001540	MORA MUNICIPAL UTILIT	DOWNTOWN-F	CAPITAL PROJ	Capital Outlay	UTILITIES	\$13.69
001540	MORA MUNICIPAL UTILIT	LIQUOR FUND	LIQUOR STOR	Water	UTILITIES	\$35.75
001540	MORA MUNICIPAL UTILIT	LIQUOR FUND	LIQUOR STOR	Storm Water	UTILITIES	\$18.03
001540	MORA MUNICIPAL UTILIT	LIQUOR FUND	LIQUOR STOR	Sewer	UTILITIES	\$33.09
						\$5,147.66
001542 REVTRAK						
001542	REVTRAK	GENERAL FUN	AQUATIC CEN	Payment Processin	MONTHLY MAC CREDIT C	\$9.95
						\$9.95

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001543 TSYS						
001543	TSYS	LIQUOR FUND	LIQUOR STOR	Rentals	MONTHLY CREDIT CARD	\$80.37
001543 TSYS						\$80.37
001545 MN DEPT OF REVENUE						
001545	MN DEPT OF REVENUE	LIQUOR FUND		Sales Tax Payable	SALES & USE TAX PYMT-	\$33,876.00
001545	MN DEPT OF REVENUE	LIQUOR FUND	LIQUOR STOR	Telephone	SALES & USE TAX PYMT-	\$3.00
001545	MN DEPT OF REVENUE	LIQUOR FUND	LIQUOR STOR	Office Supplies	SALES & USE TAX PYMT-	\$12.00
001545	MN DEPT OF REVENUE	LIQUOR FUND	LIQUOR STOR	Meetings, Training,	SALES & USE TAX PYMT-	\$1.00
001545	MN DEPT OF REVENUE	LIQUOR FUND	LIQUOR STOR	Repair/Maint - Bldg	SALES & USE TAX PYMT-	\$4.00
001545	MN DEPT OF REVENUE	LIQUOR FUND	LIQUOR STOR	Other Operating Su	SALES & USE TAX PYMT-	\$14.00
001545	MN DEPT OF REVENUE	LIQUOR FUND	LIQUOR STOR	Off-Sale Supplies	SALES & USE TAX PYMT-	\$9.00
001545	MN DEPT OF REVENUE	LIQUOR FUND	LIQUOR STOR	Garbage Removal	SALES & USE TAX PYMT-	\$17.00
001545 MN DEPT OF REVENUE						\$33,936.00
001547 HIBU						
001547	HIBU	LIQUOR FUND	LIQUOR STOR	Advertising	LIQUOR STORE WEBSITE	\$190.00
001547 HIBU						\$190.00
001548 NEIGHBORHOOD NATIONAL BANK						
001548	NEIGHBORHOOD NATION	LIQUOR FUND	LIQUOR STOR	Bad Debts/NSF Ch	MONTHLY RETURNED CH	\$10.00
001548 NEIGHBORHOOD NATIONAL BANK						\$10.00
001550 NEIGHBORHOOD NATIONAL BANK						
001550	NEIGHBORHOOD NATION	LIQUOR FUND	LIQUOR STOR	Other Operating Su	LIQ STORE DEPOSIT SLI	\$148.12
001550 NEIGHBORHOOD NATIONAL BANK						\$148.12
061123 AFSCME						
061123	AFSCME	GENERAL FUN		Union Dues-AFSCM	UNION DUES - AFSCME	\$566.70
061123 AFSCME						\$566.70
061124 EQUITABLE FINANCIAL						
061124	EQUITABLE FINANCIAL	GENERAL FUN		The Equitable - Def	THE EQUITABLE	\$30.00
061124 EQUITABLE FINANCIAL						\$30.00
061125 MISSIONSQUARE						
061125	MISSIONSQUARE	GENERAL FUN		ICMA	MISSION SQ 457b	\$60.00
061125	MISSIONSQUARE	GENERAL FUN		ICMA	MISSION SQ ROTH IRA	\$250.00
061125 MISSIONSQUARE						\$310.00
061126 MN CHILD SUPPORT PAYMENT CENTR						
061126	MN CHILD SUPPORT PAY	GENERAL FUN		Child Support Pay	Remittance ID 00125330	\$262.11
061126 MN CHILD SUPPORT PAYMENT CENTR						\$262.11
061127 NCPERS GROUP LIFE INS						
061127	NCPERS GROUP LIFE INS	GENERAL FUN		NCPERS - Life Ins	NCPERS - LIFE	\$304.00
061127 NCPERS GROUP LIFE INS						\$304.00
061128 PERA - MN ST TREASURER						
061128	PERA - MN ST TREASURE	GENERAL FUN		PERA	PERA ADDITIONAL	\$787.25
061128	PERA - MN ST TREASURE	GENERAL FUN		PERA	PERA COORDINATED	\$5,117.10
061128	PERA - MN ST TREASURE	GENERAL FUN		PERA	PERA COORDINATED	\$5,117.10
061128 PERA - MN ST TREASURER						\$11,021.45
061178 ACM LLC						
061178	ACM LLC	HWY 65 & 9TH	CAPITAL PROJ	Capital Outlay	9TH STREET TURN LANE	\$80,763.42

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061178	ACM LLC					\$80,763.42
061179	BALLER, YVONNE					
061179	BALLER, YVONNE	GENERAL FUN		Deposits	LIBRARY MTG ROOM KEY	\$50.00
061179	BALLER, YVONNE					\$50.00
061180	BELLBOY CORPORATION					
061180	BELLBOY CORPORATION	LIQUOR FUND	LIQUOR STOR	Misc Purchases - N	MISC	\$195.90
061180	BELLBOY CORPORATION	LIQUOR FUND	LIQUOR STOR	Wine Purchased for	WINE	\$112.00
061180	BELLBOY CORPORATION	LIQUOR FUND	LIQUOR STOR	Liquor Purchased f	LIQ	\$3,242.44
061180	BELLBOY CORPORATION					\$3,550.34
061182	BERNICK COMPANIES					
061182	BERNICK COMPANIES	LIQUOR FUND	LIQUOR STOR	Beer Purchased for	BEER	\$11,437.22
061182	BERNICK COMPANIES	LIQUOR FUND	LIQUOR STOR	THC Infused Purch	THC	\$387.50
061182	BERNICK COMPANIES	LIQUOR FUND	LIQUOR STOR	Misc Purchases - N	POP	\$290.39
061182	BERNICK COMPANIES					\$12,115.11
061183	BREAKTHRU BEVERAGE					
061183	BREAKTHRU BEVERAGE	LIQUOR FUND	LIQUOR STOR	Liquor Purchased f	LIQ	\$7,743.07
061183	BREAKTHRU BEVERAGE	LIQUOR FUND	LIQUOR STOR	Misc Purchases - N	NA	\$159.96
061183	BREAKTHRU BEVERAGE	LIQUOR FUND	LIQUOR STOR	Wine Purchased for	WINE	\$510.04
061183	BREAKTHRU BEVERAGE					\$8,413.07
061184	C & L DISTRIBUTING					
061184	C & L DISTRIBUTING	LIQUOR FUND	LIQUOR STOR	Beer Purchased for	BEER	\$480.70
061184	C & L DISTRIBUTING	LIQUOR FUND	LIQUOR STOR	Misc Purchases - N	MISC	\$29.50
061184	C & L DISTRIBUTING	LIQUOR FUND	LIQUOR STOR	THC Infused Purch	THC	\$273.00
061184	C & L DISTRIBUTING					\$783.20
061185	CENTRAL MN HOUSING PARTNERSHIP					
061185	CENTRAL MN HOUSING P	SMALL CITIES	SCDP REHABI	Contract Services	SCDP ADMIN FEE	\$4,500.00
061185	CENTRAL MN HOUSING PARTNERSHIP					\$4,500.00
061186	DAHLHEIMER DIST CO					
061186	DAHLHEIMER DIST CO	LIQUOR FUND	LIQUOR STOR	Beer Purchased for	BEER	\$24,258.52
061186	DAHLHEIMER DIST CO	LIQUOR FUND	LIQUOR STOR	THC Infused Purch	THC	\$150.00
061186	DAHLHEIMER DIST CO	LIQUOR FUND	LIQUOR STOR	Misc Purchases - N	NA	\$154.65
061186	DAHLHEIMER DIST CO					\$24,563.17
061187	DEARBORN LIFE INSURANCE CO					
061187	DEARBORN LIFE INSURAN	GENERAL FUN		Life Insurance	DEC 2023 GROUP LIFE I	\$360.10
061187	DEARBORN LIFE INSURANCE CO					\$360.10
061188	EHLERS & ASSOCIATES					
061188	EHLERS & ASSOCIATES	GENERAL FUN	FINANCE	Professional Servic	2023 FINANCIAL MGMT P	\$5,366.25
061188	EHLERS & ASSOCIATES					\$5,366.25
061189	ENVIRONMENTAL HEALTH TESTING					
061189	ENVIRONMENTAL HEALTH	SMALL CITIES	SCDP REHABI	Contract Services	SCDP LEAD CLEARANCE -	\$385.00
061189	ENVIRONMENTAL HEALTH TESTING					\$385.00
061190	FIRE INSTRCTN RESCUE EDUCATION					
061190	FIRE INSTRCTN RESCUE E	FIRE FUND	FIRE	Meetings, Training,	LIVE BURN SIMULATOR 1	\$1,600.00
061190	FIRE INSTRCTN RESCUE EDUCATION					\$1,600.00
061192	JOHNSON BROTHERS LIQUOR					

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061192	JOHNSON BROTHERS LIQ	LIQUOR FUND	LIQUOR STOR	Liquor Purchased f	LIQ	\$13,563.03
061192	JOHNSON BROTHERS LIQ	LIQUOR FUND	LIQUOR STOR	Wine Purchased for	WINE	\$5,980.49
061192 JOHNSON BROTHERS LIQUOR						\$19,543.52
061193 KANABEC CO RECORDER						
061193	KANABEC CO RECORDER	GENERAL FUN	PLANNING &	Professional Servic	RES #2023-1126 - CUP -	\$46.00
061193	KANABEC CO RECORDER	GENERAL FUN	PLANNING &	Professional Servic	RES #2023-1125 - CUP -	\$46.00
061193 KANABEC CO RECORDER						\$92.00
061194 MCDONALD DIST CO						
061194	MCDONALD DIST CO	LIQUOR FUND	LIQUOR STOR	Misc Purchases - N	NA	\$307.30
061194	MCDONALD DIST CO	LIQUOR FUND	LIQUOR STOR	Liquor Purchased f	LIQ	\$919.90
061194	MCDONALD DIST CO	LIQUOR FUND	LIQUOR STOR	Beer Purchased for	BEER	\$24,913.51
061194 MCDONALD DIST CO						\$26,140.71
061195 MIDCO						
061195	MIDCO	GENERAL FUN	INFORMATIO	Telephone	INTERNET	\$88.39
061195	MIDCO	GENERAL FUN	CITY HALL BU	Telephone	PHONE/INTERNET	\$722.38
061195	MIDCO	GENERAL FUN	STREETS	Telephone	PHONE/INTERNET	\$110.41
061195	MIDCO	GENERAL FUN	AQUATIC CEN	Telephone	PHONE/INTERNET	\$100.52
061195	MIDCO	FIRE FUND	FIRE	Telephone	INTERNET	\$75.39
061195	MIDCO	LIQUOR FUND	LIQUOR STOR	Telephone	PHONE/INTERNET	\$391.72
061195 MIDCO						\$1,488.81
061196 MIDWEST FIRE EQUIPMENT & REPAIR CO						
061196	MIDWEST FIRE EQUIPME	FIRE FUND	FIRE	Capital Outlay	2000 GAL FIRE TANKER	\$80,950.00
061196 MIDWEST FIRE EQUIPMENT & REPAIR CO						\$80,950.00
061198 NEW LOOK CONTRACTING, INC						
061198	NEW LOOK CONTRACTIN	SNAKE RIVER	CAPITAL PROJ	Capital Outlay	SNAKE RIVER BIKE TRAI	\$184,223.26
061198 NEW LOOK CONTRACTING, INC						\$184,223.26
061199 PAUSTIS WINE COMPANY						
061199	PAUSTIS WINE COMPANY	LIQUOR FUND	LIQUOR STOR	Misc Purchases - N	NA	\$176.00
061199	PAUSTIS WINE COMPANY	LIQUOR FUND	LIQUOR STOR	Wine Purchased for	WINE	\$4,139.00
061199	PAUSTIS WINE COMPANY	LIQUOR FUND	LIQUOR STOR	Liquor Purchased f	LIQ	\$492.00
061199 PAUSTIS WINE COMPANY						\$4,807.00
061200 PHILLIPS WINE & SPIRITS						
061200	PHILLIPS WINE & SPIRITS	LIQUOR FUND	LIQUOR STOR	Wine Purchased for	WINE	\$2,495.80
061200	PHILLIPS WINE & SPIRITS	LIQUOR FUND	LIQUOR STOR	Misc Purchases - N	NA	\$81.98
061200	PHILLIPS WINE & SPIRITS	LIQUOR FUND	LIQUOR STOR	Liquor Purchased f	LIQ	\$8,150.40
061200 PHILLIPS WINE & SPIRITS						\$10,728.18
061203 SOUTHERN GLAZERS OF MN						
061203	SOUTHERN GLAZERS OF	LIQUOR FUND	LIQUOR STOR	Liquor Purchased f	LIQ	\$13,705.36
061203	SOUTHERN GLAZERS OF	LIQUOR FUND	LIQUOR STOR	Wine Purchased for	WINE	\$140.00
061203 SOUTHERN GLAZERS OF MN						\$13,845.36
061204 STEGEMAN CONSTRUCTION LLC						
061204	STEGEMAN CONSTRUCTI	SMALL CITIES	SCDP REHABI	Contract Services	SCDP CONSTR SERVICES	\$18,765.00
061204	STEGEMAN CONSTRUCTI	SMALL CITIES	SCDP REHABI	Contract Services	SCDP CONSTR SERVICES	\$10,850.00
061204 STEGEMAN CONSTRUCTION LLC						\$29,615.00
061205 STENSTROM COLLISION & DTL, INC						
061205	STENSTROM COLLISION	FIRE FUND	FIRE	Repair/Maint - Bldg	DECAL REMOVAL	\$300.00

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061205	STENSTROM COLLISION & DTL, INC					\$300.00
061206	TOTAL REGISTER SYSTEMS INC					
061206	TOTAL REGISTER SYSTEM	LIQUOR FUND	LIQUOR STOR	Other Operating Su	SHELF LABELS	\$243.61
061206	TOTAL REGISTER SYSTEMS INC					\$243.61
061207	VINOCOPIA, INC					
061207	VINOCOPIA, INC	LIQUOR FUND	LIQUOR STOR	Wine Purchased for	WINE	\$1,033.00
061207	VINOCOPIA, INC	LIQUOR FUND	LIQUOR STOR	Misc Purchases - N	NA	\$47.00
061207	VINOCOPIA, INC	LIQUOR FUND	LIQUOR STOR	Liquor Purchased f	LIQ	\$1,763.00
061207	VINOCOPIA, INC					\$2,843.00
061208	WINE MERCHANTS					
061208	WINE MERCHANTS	LIQUOR FUND	LIQUOR STOR	Wine Purchased for	WINE	\$649.90
061208	WINE MERCHANTS					\$649.90
061209	YODER, MANDI					
061209	YODER, MANDI	GENERAL FUN	HUMAN RESO	Meetings, Training,	SAFETY COMMITTEE MT	\$27.00
061209	YODER, MANDI					\$27.00
061215	EQUITABLE FINANCIAL					
061215	EQUITABLE FINANCIAL	GENERAL FUN		The Equitable - Def	THE EQUITABLE	\$30.00
061215	EQUITABLE FINANCIAL					\$30.00
061216	MISSIONSQUARE					
061216	MISSIONSQUARE	GENERAL FUN		ICMA	MISSION SQ 457b	\$60.00
061216	MISSIONSQUARE	GENERAL FUN		ICMA	MISSION SQ ROTH IRA	\$100.00
061216	MISSIONSQUARE					\$160.00
061217	MN CHILD SUPPORT PAYMENT CENTR					
061217	MN CHILD SUPPORT PAY	GENERAL FUN		Child Support Pay	Remittance ID 00125330	\$262.11
061217	MN CHILD SUPPORT PAYMENT CENTR					\$262.11
061218	PERA - MN ST TREASURER					
061218	PERA - MN ST TREASURE	GENERAL FUN		PERA	PERA COORDINATED	\$5,072.73
061218	PERA - MN ST TREASURE	GENERAL FUN		PERA	PERA ADDITIONAL	\$780.44
061218	PERA - MN ST TREASURE	GENERAL FUN		PERA	PERA COORDINATED	\$5,072.73
061218	PERA - MN ST TREASURER					\$10,925.90
061219	AMAZON CAPITAL SERVICES					
061219	AMAZON CAPITAL SERVIC	GENERAL FUN	GARAGE	Cleaning Supplies	URINAL DEO CAKES	\$33.98
061219	AMAZON CAPITAL SERVICES					\$33.98
061220	ARTISAN BEER CO					
061220	ARTISAN BEER CO	LIQUOR FUND	LIQUOR STOR	Beer Purchased for	BEER	\$896.00
061220	ARTISAN BEER CO					\$896.00
061221	BELLBOY CORPORATION					
061221	BELLBOY CORPORATION	LIQUOR FUND	LIQUOR STOR	Wine Purchased for	WINE	\$345.00
061221	BELLBOY CORPORATION	LIQUOR FUND	LIQUOR STOR	Liquor Purchased f	LIQ	\$6,500.49
061221	BELLBOY CORPORATION					\$6,845.49
061222	BERNICK COMPANIES					
061222	BERNICK COMPANIES	LIQUOR FUND	LIQUOR STOR	Beer Purchased for	BEER	\$10,974.84
061222	BERNICK COMPANIES	LIQUOR FUND	LIQUOR STOR	Misc Purchases - N	POP	\$234.42
061222	BERNICK COMPANIES	LIQUOR FUND	LIQUOR STOR	THC Infused Purch	THC	\$602.00

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061222	BERNICK COMPANIES					\$11,811.26
061223	BEST OIL CO.					
061223	BEST OIL CO.	GENERAL FUN	AIRPORT	Fuel for Resale	AV FUEL FOR RESALE	\$16,273.75
061223	BEST OIL CO.					\$16,273.75
061224	BLUM SAND & GRAVEL					
061224	BLUM SAND & GRAVEL	GENERAL FUN	STREETS	Street Maint - Labo	SAND - MISC USE	\$717.90
061224	BLUM SAND & GRAVEL					\$717.90
061225	BREAKTHRU BEVERAGE					
061225	BREAKTHRU BEVERAGE	LIQUOR FUND	LIQUOR STOR	Misc Purchases - N	NA	\$151.38
061225	BREAKTHRU BEVERAGE	LIQUOR FUND	LIQUOR STOR	Wine Purchased for	WINE	\$624.00
061225	BREAKTHRU BEVERAGE	LIQUOR FUND	LIQUOR STOR	Liquor Purchased f	LIQ	\$8,479.85
061225	BREAKTHRU BEVERAGE					\$9,255.23
061226	C & L DISTRIBUTING					
061226	C & L DISTRIBUTING	LIQUOR FUND	LIQUOR STOR	Beer Purchased for	BEER	\$423.90
061226	C & L DISTRIBUTING	LIQUOR FUND	LIQUOR STOR	Misc Purchases - N	NA	\$132.15
061226	C & L DISTRIBUTING					\$556.05
061227	COMPASS MINERALS AMERICA INC					
061227	COMPASS MINERALS AME	GENERAL FUN	ICE & SNOW	Chemicals	SALT	\$2,064.03
061227	COMPASS MINERALS AME	GENERAL FUN	ICE & SNOW	Chemicals	SALT	\$2,039.80
061227	COMPASS MINERALS AMERICA INC					\$4,103.83
061228	DAHLHEIMER DIST CO					
061228	DAHLHEIMER DIST CO	LIQUOR FUND	LIQUOR STOR	Beer Purchased for	BEER	\$22,583.45
061228	DAHLHEIMER DIST CO	LIQUOR FUND	LIQUOR STOR	THC Infused Purch	THC	\$75.00
061228	DAHLHEIMER DIST CO	LIQUOR FUND	LIQUOR STOR	Misc Purchases - N	NA	\$606.30
061228	DAHLHEIMER DIST CO					\$23,264.75
061229	HEGGERNES, ROB					
061229	HEGGERNES, ROB	GENERAL FUN	STREETS	Uniforms	CLOTHING & BOOTS	\$288.37
061229	HEGGERNES, ROB	GENERAL FUN	PARKS	Uniforms	CLOTHING & BOOTS	\$144.19
061229	HEGGERNES, ROB	GENERAL FUN	AIRPORT	Uniforms	CLOTHING & BOOTS	\$34.60
061229	HEGGERNES, ROB	STORM WATER	STORM WATE	Uniforms	CLOTHING & BOOTS	\$74.98
061229	HEGGERNES, ROB	CEMETERY FU	CEMETERY	Uniforms	CLOTHING & BOOTS	\$34.60
061229	HEGGERNES, ROB					\$576.74
061230	JD CARPENTRY					
061230	JD CARPENTRY	SMALL CITIES	SCDP REHABI	Contract Services	SCDP - JORDAN/HINES C	\$1,326.00
061230	JD CARPENTRY					\$1,326.00
061231	JOHNSON BROTHERS LIQUOR					
061231	JOHNSON BROTHERS LIQ	LIQUOR FUND	LIQUOR STOR	Liquor Purchased f	LIQ	\$12,853.96
061231	JOHNSON BROTHERS LIQ	LIQUOR FUND	LIQUOR STOR	Wine Purchased for	WINE	\$5,221.05
061231	JOHNSON BROTHERS LIQUOR					\$18,075.01
061232	KANABEC AREA CHAMBER FOUNDATN					
061232	KANABEC AREA CHAMBER	GENERAL FUN		Deposits	DALA DAZZLE EVENT DE	\$100.00
061232	KANABEC AREA CHAMBER	GENERAL FUN	STREETS	Miscellaneous	DALA DAZZLE STR CLOS	\$25.00
061232	KANABEC AREA CHAMBER FOUNDATN					\$125.00
061233	KANABEC CO HIGHWAY DEPT					
061233	KANABEC CO HIGHWAY D	GENERAL FUN	STREETS	Capital Outlay	PAVING PROJECTS	\$73,096.32

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061233	KANABEC CO HIGHWAY D	CEMETERY FU	CEMETERY	Capital Outlay	PAVING PROJECTS	\$22,980.00
061233	KANABEC CO HIGHWAY DEPT					\$96,076.32
061234	MACQUEEN EMERGENCY					
061234	MACQUEEN EMERGENCY	FIRE FUND	FIRE	Uniforms	BOOTS	\$18,673.08
061234	MACQUEEN EMERGENCY	FIRE FUND	FIRE	Uniforms	RETURNED XTR UN-ORD	-\$7,489.30
061234	MACQUEEN EMERGENCY					\$11,183.78
061236	MCDONALD DIST CO					
061236	MCDONALD DIST CO	LIQUOR FUND	LIQUOR STOR	Beer Purchased for	BEER	\$13,333.05
061236	MCDONALD DIST CO	LIQUOR FUND	LIQUOR STOR	Liquor Purchased f	LIQ	\$272.50
061236	MCDONALD DIST CO	LIQUOR FUND	LIQUOR STOR	Misc Purchases - N	NA	\$226.95
061236	MCDONALD DIST CO					\$13,832.50
061237	PAUSTIS WINE COMPANY					
061237	PAUSTIS WINE COMPANY	LIQUOR FUND	LIQUOR STOR	Liquor Purchased f	LIQ	\$80.00
061237	PAUSTIS WINE COMPANY	LIQUOR FUND	LIQUOR STOR	Wine Purchased for	WINE	\$511.00
061237	PAUSTIS WINE COMPANY					\$591.00
061238	PHILLIPS WINE & SPIRITS					
061238	PHILLIPS WINE & SPIRITS	LIQUOR FUND	LIQUOR STOR	Misc Purchases - N	NA	\$302.58
061238	PHILLIPS WINE & SPIRITS	LIQUOR FUND	LIQUOR STOR	Wine Purchased for	WINE	\$2,972.68
061238	PHILLIPS WINE & SPIRITS	LIQUOR FUND	LIQUOR STOR	Liquor Purchased f	LIQ	\$9,199.18
061238	PHILLIPS WINE & SPIRITS					\$12,474.44
061239	PREFER PAVING INC					
061239	PREFER PAVING INC	GENERAL FUN	STREETS	Street Maint - Labo	BLACKTOP MILL, OVERLA	\$4,400.00
061239	PREFER PAVING INC					\$4,400.00
061240	QUADIENNT LEASING USA, INC					
061240	QUADIENNT LEASING USA, INC	GENERAL FUN	FINANCE	Postage	DEC 23 - MAR 24 POSTA	\$299.97
061240	QUADIENNT LEASING USA, INC					\$299.97
061241	QUADIENNT, INC - SUPPLIES					
061241	QUADIENNT, INC - SUPPLIE	GENERAL FUN	FINANCE	Office Supplies	POSTAGE LABELS FOR P	\$16.63
061241	QUADIENNT, INC - SUPPLIE	GENERAL FUN	HUMAN RESO	Office Supplies	POSTAGE LABELS FOR P	\$9.98
061241	QUADIENNT, INC - SUPPLIE	FIRE FUND	FIRE	Office Supplies	POSTAGE LABELS FOR P	\$5.32
061241	QUADIENNT, INC - SUPPLIE	LIQUOR FUND	LIQUOR STOR	Office Supplies	POSTAGE LABELS FOR P	\$4.66
061241	QUADIENNT, INC - SUPPLIES					\$36.59
061242	SOUTHERN GLAZERS OF MN					
061242	SOUTHERN GLAZERS OF	LIQUOR FUND	LIQUOR STOR	Liquor Purchased f	LIQ	\$5,846.88
061242	SOUTHERN GLAZERS OF MN					\$5,846.88
061244	WELIA HEALTH					
061244	WELIA HEALTH	GENERAL FUN	HUMAN RESO	Professional Servic	STR PRE-EMPL DRUG TE	\$43.20
061244	WELIA HEALTH	GENERAL FUN	HUMAN RESO	Professional Servic	MAFD LABS & VAC'S	\$627.30
061244	WELIA HEALTH	GENERAL FUN	HUMAN RESO	Professional Servic	MAFD LABS & VAC'S	\$1,051.20
061244	WELIA HEALTH					\$1,721.70
061245	WINE MERCHANTS					
061245	WINE MERCHANTS	LIQUOR FUND	LIQUOR STOR	Wine Purchased for	WINE	\$287.14
061245	WINE MERCHANTS					\$287.14
061246	BOND TRUST SERVICES CORPORATION					
061246	BOND TRUST SERVICES C	HRA EASTWOO	DEBT SERVIC	Bond Principal	BOND PYMT - 2019A HRA	\$130,000.00

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061246	BOND TRUST SERVICES C	HRA EASTWOO	DEBT SERVIC	Interest Expense	BOND PYMT - 2019A HRA	\$34,196.25
061246 BOND TRUST SERVICES CORPORATION						\$164,196.25
061247 CENTURYLINK						
061247	CENTURYLINK	GENERAL FUN	AIRPORT	Telephone	FUEL PHONE	\$64.43
061247	CENTURYLINK	GENERAL FUN	AIRPORT	Telephone	A/D BLDG PHONE	\$58.24
061247 CENTURYLINK						\$122.67
061248 DELTA DENTAL						
061248	DELTA DENTAL	GENERAL FUN		Delta Dental	DECEMBER GROUP DENT	\$1,150.27
061248 DELTA DENTAL						\$1,150.27
061249 FIRST CITIZENS NATL BANK - IA						
061249	FIRST CITIZENS NATL BA	TIF 1-11 KSB	TIF	Pay Out Tax Incre	2ND HALF 2023 TIF PYM	\$8,943.39
061249 FIRST CITIZENS NATL BANK - IA						\$8,943.39
061250 JCF PROPERTIES LLC						
061250	JCF PROPERTIES LLC	GENERAL FUN	GENERAL GOV	Tax Abatement Pay	2023 TAX ABATEMENT	\$2,100.00
061250 JCF PROPERTIES LLC						\$2,100.00
061251 KANABEC CO SHERIFF						
061251	KANABEC CO SHERIFF	GENERAL FUN	LAW ENFORC	Professional Servic	LAW ENFORCEMENT SER	\$88,354.25
061251 KANABEC CO SHERIFF						\$88,354.25
061252 MCDONALD DIST CO						
061252	MCDONALD DIST CO	LIQUOR FUND	LIQUOR STOR	Beer Purchased for	BEER	\$9,544.66
061252 MCDONALD DIST CO						\$9,544.66
061253 MYSA HOUSE LLLP						
061253	MYSA HOUSE LLLP	TIF 1-15 HRA	TIF	Pay Out Tax Incre	2ND HALF 2023 TIF PYM	\$9,781.61
061253 MYSA HOUSE LLLP						\$9,781.61
061255 NORTHLAND PROCESS PIPING INC						
061255	NORTHLAND PROCESS PI	GENERAL FUN	GENERAL GOV	Tax Abatement Pay	2023 TAX ABATEMENT	\$7,254.11
061255 NORTHLAND PROCESS PIPING INC						\$7,254.11
061256 SOUTHERN GLAZERS OF MN						
061256	SOUTHERN GLAZERS OF	LIQUOR FUND	LIQUOR STOR	Wine Purchased for	WINE	\$906.82
061256	SOUTHERN GLAZERS OF	LIQUOR FUND	LIQUOR STOR	Liquor Purchased f	LIQ	\$3,033.23
061256 SOUTHERN GLAZERS OF MN						\$3,940.05
061257 TR COMPUTER SALES, LLC						
061257	TR COMPUTER SALES, LL	GENERAL FUN	INFORMATIO	Professional Servic	MONTHLY MONITORING,	\$755.50
061257 TR COMPUTER SALES, LLC						\$755.50
061258 VINOPIA, INC						
061258	VINOPIA, INC	LIQUOR FUND	LIQUOR STOR	Liquor Purchased f	LIQ	\$227.50
061258	VINOPIA, INC	LIQUOR FUND	LIQUOR STOR	Wine Purchased for	WINE	\$261.00
061258 VINOPIA, INC						\$488.50
061259 AMAZON CAPITAL SERVICES						
061259	AMAZON CAPITAL SERVIC	GENERAL FUN	MAYOR & CO	Office Supplies	OFFICE SUPPLIES	\$2.44
061259	AMAZON CAPITAL SERVIC	GENERAL FUN	MAYOR & CO	Other Operating Su	PLATES & NAPKINS -COU	\$9.74
061259	AMAZON CAPITAL SERVIC	GENERAL FUN	ADMINISTRAT	Office Supplies	OFFICE SUPPLIES	\$2.44
061259	AMAZON CAPITAL SERVIC	GENERAL FUN	FINANCE	Office Supplies	OFFICE SUPPLIES	\$2.44
061259	AMAZON CAPITAL SERVIC	GENERAL FUN	CITY HALL BU	Other Operating Su	HAND WASH	\$59.63
061259	AMAZON CAPITAL SERVIC	GENERAL FUN	LIBRARY BUIL	Small Tools & Equi	VACUUM	\$118.44

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061259	AMAZON CAPITAL SERVIC	GENERAL FUN	LIBRARY BUIL	Other Operating Su	HAND WASH	\$59.63
061259	AMAZON CAPITAL SERVIC	GENERAL FUN	STREETS	Repair/Maint - Bldg	EAR PLUGS	\$38.90
061259	AMAZON CAPITAL SERVIC	GENERAL FUN	STREETS	Office Supplies	PRINTER INK	\$122.37
061259	AMAZON CAPITAL SERVIC	LIQUOR FUND	LIQUOR STOR	Office Supplies	OFFICE SUPPLIES	\$19.99
061259 AMAZON CAPITAL SERVICES						\$436.02
061260 ELAN FINANCIAL SERVICES						
061260	ELAN FINANCIAL SERVICE	GENERAL FUN	HUMAN RESO	Meetings, Training,	REGISTRATION FEE REF	-\$40.00
061260	ELAN FINANCIAL SERVICE	GENERAL FUN	HUMAN RESO	Recognition/Wellne	WELLNESS BOWLING - VI	\$100.61
061260	ELAN FINANCIAL SERVICE	GENERAL FUN	STREETS	Miscellaneous	TRUCK OR TREAT CANDY	\$76.77
061260	ELAN FINANCIAL SERVICE	GENERAL FUN	STREETS	Meetings, Training,	TREE INSPECTOR RECER	\$50.00
061260	ELAN FINANCIAL SERVICE	GENERAL FUN	AIRPORT	Repair/Maint - Bldg	FUEL NOZZLE - GAMMON	\$141.03
061260	ELAN FINANCIAL SERVICE	FIRE FUND	FIRE	Repair/Maint - Bldg	HOSE WASHER - FIRE SA	\$719.30
061260	ELAN FINANCIAL SERVICE	LIQUOR FUND	LIQUOR STOR	Dues & Subscriptio	LIQUOR CARD - ALC & G	\$20.43
061260	ELAN FINANCIAL SERVICE	LIQUOR FUND	LIQUOR STOR	Office Supplies	OFFICE SUPPLIES - AMAZ	\$295.54
061260 ELAN FINANCIAL SERVICES						\$1,363.68
061261 EMMAS PIZZA						
061261	EMMAS PIZZA	GENERAL FUN	MAYOR & CO	Miscellaneous	WORK SESSION MEAL	\$67.50
061261 EMMAS PIZZA						\$67.50
061262 HANSON, SARAH						
061262	HANSON, SARAH	GENERAL FUN		Deposits	LIBRARY MTG ROOM KEY	\$50.00
061262 HANSON, SARAH						\$50.00
061264 LOCATORS & SUPPLIES INC						
061264	LOCATORS & SUPPLIES IN	GENERAL FUN	STREETS	Repair/Maint - Bldg	NIGHT GLOW SAFETY JA	\$159.35
061264 LOCATORS & SUPPLIES INC						\$159.35
061265 MIDCO						
061265	MIDCO	GENERAL FUN	INFORMATIO	Telephone	INTERNET	\$88.39
061265	MIDCO	GENERAL FUN	CITY HALL BU	Telephone	PHONE/INTERNET	\$722.38
061265	MIDCO	GENERAL FUN	STREETS	Telephone	PHONE/INTERNET	\$110.41
061265	MIDCO	GENERAL FUN	AQUATIC CEN	Telephone	PHONE/INTERNET-CANC	-\$11.29
061265	MIDCO	FIRE FUND	FIRE	Telephone	INTERNET	\$75.39
061265	MIDCO	LIQUOR FUND	LIQUOR STOR	Telephone	PHONE/INTERNET	\$391.72
061265 MIDCO						\$1,377.00
061266 MN COMPUTER SYSTEMS, INC						
061266	MN COMPUTER SYSTEMS,	GENERAL FUN	INFORMATIO	Repair/Maint - Bldg	COPIER CHARGE	\$223.27
061266	MN COMPUTER SYSTEMS,	LIQUOR FUND	LIQUOR STOR	Repair/Maint - Bldg	COPIER CHARGE	\$25.39
061266 MN COMPUTER SYSTEMS, INC						\$248.66
061269 PAUSTIS WINE COMPANY						
061269	PAUSTIS WINE COMPANY	LIQUOR FUND	LIQUOR STOR	Wine Purchased for	WINE	\$2,259.00
061269 PAUSTIS WINE COMPANY						\$2,259.00
061270 VERIZON WIRELESS						
061270	VERIZON WIRELESS	GENERAL FUN	PLANNING &	Telephone	CELL	\$28.86
061270	VERIZON WIRELESS	GENERAL FUN	CITY HALL BU	Telephone	CELL	\$4.12
061270	VERIZON WIRELESS	GENERAL FUN	BUILDING	Telephone	CELL	\$45.35
061270	VERIZON WIRELESS	GENERAL FUN	STREETS	Telephone	CELL/IPAD	\$95.08
061270	VERIZON WIRELESS	GENERAL FUN	AQUATIC CEN	Telephone	CELL	\$28.86
061270	VERIZON WIRELESS	GENERAL FUN	PARKS	Telephone	CELL/IPAD	\$38.27
061270	VERIZON WIRELESS	GENERAL FUN	AIRPORT	Telephone	CELL	\$8.19
061270	VERIZON WIRELESS	STORM WATER	STORM WATE	Telephone	CELL/IPAD	\$19.82

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061270	VERIZON WIRELESS	CEMETERY FU	CEMETERY	Telephone	CELL/IPAD	\$8.19
061270	VERIZON WIRELESS	LIQUOR FUND	LIQUOR STOR	Telephone	CELL	\$41.23
061270 VERIZON WIRELESS						\$317.97
061277 ACE HARDWARE						
061277	ACE HARDWARE	LIQUOR FUND	LIQUOR STOR	Small Tools & Equi	CALCULATOR	\$139.99
061277	ACE HARDWARE	LIQUOR FUND	LIQUOR STOR	Other Operating Su	BATTERIES	\$38.98
061277 ACE HARDWARE						\$178.97
061278 AMERICAN BOTTLING CO. INC						
061278	AMERICAN BOTTLING CO.	LIQUOR FUND	LIQUOR STOR	Misc Purchases - N	POP	\$406.82
061278 AMERICAN BOTTLING CO. INC						\$406.82
061279 ARAMARK						
061279	ARAMARK	GENERAL FUN	CITY HALL BU	Laundry/Rugs	CITY HALL RUGS	\$71.36
061279	ARAMARK	GENERAL FUN	LIBRARY BUIL	Laundry/Rugs	LIBRARY RUGS & TOWEL	\$63.62
061279	ARAMARK	GENERAL FUN	GARAGE	Other Operating Su	GARAGE TOWELS	\$118.48
061279 ARAMARK						\$253.46
061280 ASPEN EQUIPMENT, LLC						
061280	ASPEN EQUIPMENT, LLC	GENERAL FUN	STREETS	Repair/Maint - Bldg	AIR COMPRESSOR FILTE	\$296.48
061280 ASPEN EQUIPMENT, LLC						\$296.48
061283 CAMPBELL KNUTSON, P.A.						
061283	CAMPBELL KNUTSON, P.A.	GENERAL FUN	MAYOR & CO	Legal Services	LEGAL SERVICES-COMPE	\$609.50
061283	CAMPBELL KNUTSON, P.A.	GENERAL FUN	ADMINISTRAT	Legal Services	MISC LEGAL SERVICES -	\$370.12
061283	CAMPBELL KNUTSON, P.A.	GENERAL FUN	HUMAN RESO	Legal Services	MISC LEGAL SERVICES-P	\$2,203.00
061283	CAMPBELL KNUTSON, P.A.	GENERAL FUN	PLANNING &	Legal Services	MISC LEGAL SERVICES-R	\$276.00
061283	CAMPBELL KNUTSON, P.A.	FIRE FUND	FIRE	Legal Services	MISC LEGAL SERVICES-O	\$862.50
061283 CAMPBELL KNUTSON, P.A.						\$4,321.12
061285 CRYSTAL SPRINGS ICE						
061285	CRYSTAL SPRINGS ICE	LIQUOR FUND	LIQUOR STOR	Misc Purchases - N	ICE	\$377.52
061285 CRYSTAL SPRINGS ICE						\$377.52
061286 EARL F ANDERSON						
061286	EARL F ANDERSON	GENERAL FUN	STREETS	Street Signs	NO OUTLET & FF PARKIN	\$159.20
061286 EARL F ANDERSON						\$159.20
061288 EAST CENTRAL ENERGY-ELECT						
061288	EAST CENTRAL ENERGY-E	GENERAL FUN	PARKS	Electricity	ELECTRICITY	\$70.81
061288	EAST CENTRAL ENERGY-E	GENERAL FUN	AIRPORT	Electricity	ELECTRICITY	\$273.13
061288	EAST CENTRAL ENERGY-E	LIQUOR FUND	LIQUOR STOR	Electricity	ELECTRICITY	\$1,709.93
061288 EAST CENTRAL ENERGY-ELECT						\$2,053.87
061289 FEDERATED COOP						
061289	FEDERATED COOP	GENERAL FUN	STREETS	Street Signs	STREET SIGN BOLTS	\$1.28
061289	FEDERATED COOP	GENERAL FUN	STREETS	Repair/Maint - Bldg	DRIVEWAY MARKER	\$45.07
061289	FEDERATED COOP	LIQUOR FUND	LIQUOR STOR	Other Operating Su	BALER TWINE FOR BOXE	\$39.99
061289 FEDERATED COOP						\$86.34
061292 FREDDIES						
061292	FREDDIES	LIQUOR FUND	LIQUOR STOR	Wine Club Expense	WINE EVENT CHEESE &	\$80.53
061292 FREDDIES						\$80.53
061293 FREEDOM MAILING SERVICES INC						

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061293	FREEDOM MAILING SERVI	GENERAL FUN	ADMINISTRAT	Professional Servic	MNDOT INSERT-TO BE R	\$21.62
061293 FREEDOM MAILING SERVICES INC						\$21.62
061294 GLENS TIRE OPERATIONS INC						
061294	GLENS TIRE OPERATIONS	GENERAL FUN	STREETS	Tires	TRACTOR BACKHOE TIRE	\$95.00
061294 GLENS TIRE OPERATIONS INC						\$95.00
061295 GOPHER STATE ONE-CALL INC						
061295	GOPHER STATE ONE-CALL	GENERAL FUN	STREETS	Professional Servic	NOVEMBER LOCATES	\$27.54
061295	GOPHER STATE ONE-CALL	STORM WATER	STORM WATE	Professional Servic	NOVEMBER LOCATES	\$27.54
061295 GOPHER STATE ONE-CALL INC						\$55.08
061299 JOHNSONS HARDWARE & RENTAL						
061299	JOHNSONS HARDWARE &	GENERAL FUN	GARAGE	Small Tools & Equi	LITH BATTERY FOR TOO	\$199.99
061299	JOHNSONS HARDWARE &	GENERAL FUN	GARAGE	Repair/Maint - Bldg	GRINDER WHEELS	\$21.98
061299	JOHNSONS HARDWARE &	GENERAL FUN	GARAGE	Repair/Maint - Bldg	PHONE CHARGER, GARA	\$29.47
061299	JOHNSONS HARDWARE &	STORM WATER	STORM WATE	Repair/Maint - Bldg	CATCH BASIN FOAM	\$11.99
061299 JOHNSONS HARDWARE & RENTAL						\$263.43
061301 KANABEC PUBLICATIONS, INC						
061301	KANABEC PUBLICATIONS,	GENERAL FUN	FINANCE	Office Supplies	CLAIM FORMS	\$140.00
061301	KANABEC PUBLICATIONS,	GENERAL FUN	FINANCE	Advertising	PUBLIC HEARING FOR AS	\$63.00
061301	KANABEC PUBLICATIONS,	GENERAL FUN	PLANNING &	Advertising	CUP PUBLIC HEARING N	\$58.14
061301	KANABEC PUBLICATIONS,	GENERAL FUN	PLANNING &	Advertising	CUP NOTICE - RESIDENT	\$241.20
061301	KANABEC PUBLICATIONS,	FIRE FUND	FIRE	Advertising	PUBLIC HEARING FOR AS	\$63.00
061301	KANABEC PUBLICATIONS,	LIQUOR FUND	LIQUOR STOR	Advertising	LIQ ADS	\$276.60
061301 KANABEC PUBLICATIONS, INC						\$841.94
061302 KWIK TRIP - GAS PURCHASES						
061302	KWIK TRIP - GAS PURCHA	GENERAL FUN	STREETS	Motor Fuels	FUEL	\$1,161.32
061302	KWIK TRIP - GAS PURCHA	GENERAL FUN	PARKS	Motor Fuels	FUEL	\$237.41
061302	KWIK TRIP - GAS PURCHA	FIRE FUND	FIRE	Motor Fuels	FUEL	\$228.45
061302 KWIK TRIP - GAS PURCHASES						\$1,627.18
061303 LOCATORS & SUPPLIES INC						
061303	LOCATORS & SUPPLIES IN	GENERAL FUN	STREETS	Repair/Maint - Bldg	WORK GLOVES	\$110.16
061303	LOCATORS & SUPPLIES IN	GENERAL FUN	STREETS	Repair/Maint - Bldg	SAFETY COATS	\$472.26
061303	LOCATORS & SUPPLIES IN	GENERAL FUN	STREETS	Repair/Maint - Bldg	SAFETY GLOVES	\$122.95
061303	LOCATORS & SUPPLIES IN	GENERAL FUN	STREETS	Repair/Maint - Bldg	WINTER SAFETY COATS	\$318.15
061303 LOCATORS & SUPPLIES INC						\$1,023.52
061304 MATTSON ELECTRIC OF MORA LLC						
061304	MATTSON ELECTRIC OF M	GENERAL FUN	GENERAL GOV	Repair/Maint - Bldg	VASALOPPET BLDG ELEC	\$100.00
061304 MATTSON ELECTRIC OF MORA LLC						\$100.00
061306 MILLER TRUCKING INC						
061306	MILLER TRUCKING INC	LIQUOR FUND	LIQUOR STOR	Wine Purchased for	PRODUCT DELIVERY	\$150.40
061306	MILLER TRUCKING INC	LIQUOR FUND	LIQUOR STOR	Misc Purchases - N	PRODUCT DELIVERY	\$24.40
061306	MILLER TRUCKING INC	LIQUOR FUND	LIQUOR STOR	Liquor Purchased f	PRODUCT DELIVERY	\$456.70
061306 MILLER TRUCKING INC						\$631.50
061307 MN COMPUTER SYSTEMS, INC						
061307	MN COMPUTER SYSTEMS,	GENERAL FUN	BUILDING	Office Supplies	PLOTTER INK	\$1,034.70
061307 MN COMPUTER SYSTEMS, INC						\$1,034.70
061308 MN ENERGY RESOURCES CORP						

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061308	MN ENERGY RESOURCES	GENERAL FUN	CITY HALL BU	Natural Gas - Heat	NATURAL GAS	\$426.48
061308	MN ENERGY RESOURCES	GENERAL FUN	LIBRARY BUIL	Natural Gas - Heat	NATURAL GAS	\$345.82
061308	MN ENERGY RESOURCES	GENERAL FUN	GARAGE	Natural Gas - Heat	NATURAL GAS	\$805.69
061308	MN ENERGY RESOURCES	GENERAL FUN	AIRPORT	Natural Gas - Heat	NATURAL GAS-AD BLDG	\$149.85
061308	MN ENERGY RESOURCES	GENERAL FUN	AIRPORT	Natural Gas - Heat	NATURAL GAS-HANGAR	\$190.97
061308	MN ENERGY RESOURCES	FIRE FUND	FIRE	Natural Gas - Heat	NATURAL GAS	\$756.37
061308 MN ENERGY RESOURCES CORP						\$2,675.18
061309 ODP BUSINESS SOLUTIONS LLC						
061309	ODP BUSINESS SOLUTION	LIQUOR FUND	LIQUOR STOR	Office Supplies	DESK PAD CALENDAR	\$19.97
061309 ODP BUSINESS SOLUTIONS LLC						\$19.97
061310 OSLIN LUMBER						
061310	OSLIN LUMBER	GENERAL FUN	PARKS	Repair/Maint - Bldg	LIONS PARK PLANTER RP	\$350.00
061310 OSLIN LUMBER						\$350.00
061312 QUALITY DISPOSAL						
061312	QUALITY DISPOSAL	GENERAL FUN	CITY HALL BU	Garbage Removal	GARBAGE	\$63.23
061312	QUALITY DISPOSAL	GENERAL FUN	LIBRARY BUIL	Garbage Removal	GARBAGE	\$113.26
061312	QUALITY DISPOSAL	GENERAL FUN	STREETS	Garbage Removal	GARBAGE	\$106.82
061312	QUALITY DISPOSAL	GENERAL FUN	GARAGE	Garbage Removal	GARBAGE	\$220.85
061312	QUALITY DISPOSAL	GENERAL FUN	AQUATIC CEN	Garbage Removal	GARBAGE	\$0.00
061312	QUALITY DISPOSAL	GENERAL FUN	PARKS	Garbage Removal	GARBAGE	\$0.00
061312	QUALITY DISPOSAL	GENERAL FUN	AIRPORT	Garbage Removal	GARBAGE	\$0.00
061312	QUALITY DISPOSAL	LIQUOR FUND	LIQUOR STOR	Garbage Removal	GARBAGE	\$234.23
061312 QUALITY DISPOSAL						\$738.39
061313 RDO EQUIPMENT						
061313	RDO EQUIPMENT	GENERAL FUN	STREETS	Repair/Maint - Bldg	GRADER LIGHTS	\$121.37
061313 RDO EQUIPMENT						\$121.37
061314 RED BULL DISTRIBUTION COMPANY						
061314	RED BULL DISTRIBUTION	LIQUOR FUND	LIQUOR STOR	Misc Purchases - N	ENERGY DRINK	\$538.20
061314 RED BULL DISTRIBUTION COMPANY						\$538.20
061316 SPECTRUM SUPPLY						
061316	SPECTRUM SUPPLY	LIQUOR FUND	LIQUOR STOR	Off-Sale Supplies	BAGS	\$759.56
061316	SPECTRUM SUPPLY	LIQUOR FUND	LIQUOR STOR	Other Operating Su	REGISTER TAPE	\$75.31
061316 SPECTRUM SUPPLY						\$834.87
061317 TEAM LABORATORY CHEMICAL, LLC						
061317	TEAM LABORATORY CHE	GENERAL FUN	STREETS	Street Maint - Labo	BAGGED ASPHALT PATCH	\$890.50
061317 TEAM LABORATORY CHEMICAL, LLC						\$890.50
061318 TRUEMAN WELTERS INC						
061318	TRUEMAN WELTERS INC	GENERAL FUN	AIRPORT	Repair/Maint - Bldg	SWEEPER BROOM PARTS	\$5,915.20
061318 TRUEMAN WELTERS INC						\$5,915.20
061319 UPPER CASE PRINTING INK						
061319	UPPER CASE PRINTING IN	GENERAL FUN	ADMINISTRAT	Professional Servic	MNDOT FLYER-TO BE RE	\$103.36
061319 UPPER CASE PRINTING INK						\$103.36
061320 VIKING COKE						
061320	VIKING COKE	LIQUOR FUND	LIQUOR STOR	Misc Purchases - N	POP	\$1,118.55
061320 VIKING COKE						\$1,118.55

CITY OF MORA
CHECK LIST-COUNCIL

CHECK #	Search Name	Fund Descr	Dept Descr	Last Dim Descr	Comments	Amount
061322	WATSON CO., INC					
061322	WATSON CO., INC	LIQUOR FUND	LIQUOR STOR	Misc Purchases - N	TOBACCO, JUICE, ETC	\$6,153.27
061322	WATSON CO., INC					\$6,153.27
						<u>\$1,224,422.82</u>



CITY OF MORA
COUNCIL CHECK LIST

THE NOVEMBER - DECEMBER 2023 CLAIMS HAVE BEEN APPROVED FOR PAYMENT BY:

MAYOR

COUNCIL MEMBER

COUNCIL MEMBER

COUNCIL MEMBER

COUNCIL MEMBER

CITY CLERK



MEMORANDUM

Date: December 19, 2023
To: Mayor and City Council
From: Kirsten Faurie, Community Development Director
RE: 2024 Hangar Land Lease Increase

SUMMARY

The City collects yearly lease fees for hangars that are on the Municipal Airport land. There is one (1) hangar that are due for an increase in 2024.

BACKGROUND INFORMATION

Per the lease agreement, hangar land leases may be adjusted on each five (5) year anniversary of the lease by an amount not to exceed 10%.

There are two (2) hangars that are due for an increase in 2023:

<u>Name</u>	<u>Building Square Feet</u>	<u>2023 Rate</u>	<u>2024 Rate</u>
James Artmann	1600	\$283.46	\$311.80

OPTIONS & IMPACTS

Approving the rent adjustment would increase airport revenue and would keep consistent with all of the hangar land leases.

RECOMMENDATIONS

Motion to approve the hangar land lease increase of 10% from the previous year for James Artmann.



MEMORANDUM

Date: December 19, 2023
To: Mayor and City Council
From: Jeff Krie Activities and Recreation Coordinator
RE: Special Event Permit Application – 2024 Vasaloppet Ski Race

SUMMARY

The Vasaloppet is holding their annual ski race in February 2024 and is requesting approval from City Council for a Special Event Permit Application for the event.

BACKGROUND INFORMATION

The Vasaloppet Ski Race is an annual event sponsored by the Vasaloppet USA and other volunteers.

Event startup date is Monday, February 5, 2024. They are also requesting to close the following streets from 4pm on Friday, February 9, 2024 through 8pm on Sunday, February 11, 2024:

- Union Street from Forest Avenue to Maple Avenue.
- A portion of Railroad Avenue SE that extends just beyond the Vasaloppet Headquarters building.
- Maple Avenue from Union Street through the Library parking lot.
- A portion of 9th Street N for trail crossing between Nordic Center Dr. and Trailview School entrance.

Along with the street closures, they are also requesting to use the old Feed Mill site for their warm-up tent from Monday, February 5, 2024 through Monday, February 12, 2024 (or Tuesday, February 13) set up and take down depending on tent rental crew.

Staff is recommending approval of this public property use permit request with conditions.

OPTIONS & IMPACTS

- Traffic control devices will be provided by Kanabec County and will be placed as directed and removed from the streets at the end of the event.
- Clean up after event.
- The site where the warm-up tent and port-a-potty is proposed for usage by the Vasaloppet on the old Feed Mill site on the corner of West Forest Ave and Union Street S. is contingent on the City of Mora being the property owner at the time of the event. The property is currently listed for sale by the City of Mora.
- The warm-up tent will need an occupancy inspection by the building official and fire chief or his designee prior to events. Must have a fire extinguisher near each exit and emergency lighting. Schedule inspection before occupying.

Memorandum

RECOMMENDATIONS

Motion to approve the street closure of Union Street from Forest Avenue to Maple Avenue, a portion of Railroad Avenue SE that extends just beyond the Vasaloppet Headquarters building, Maple Avenue from Union Street through the Library parking lot, and a portion of 9th Street N from Friday, February 9, 2024 at 4pm through Sunday, February 11, 2024 at 8pm. Snow will be added approximately from 4pm-10pm on Friday, February 9, 2024 and removed at 3pm-8pm on Sunday, February 11, 2024.

Motion to approve the use of the old Feed Mill site on the corner of West Forest Ave and Unions S. for the warming tent from Monday, February 5, 2024 through Monday, February 12, 2024 (or Tuesday, February 13) depending on tent rental crew and contingent that the City of Mora is the property owner at the time of the event. The property is current listed for sale by the City of Mora.

Attachments

Public Property Use Permit Application with supporting documents



CITY OF MORA
SPECIAL EVENT PERMIT APPLICATION

City of Mora | 101 Lake Street South | Mora, MN 55051
ci.mora.mn.us | 320-679-1511

Please refer to our website for the Public Property Use Permit Policy for additional information and rules.
Only completed applications with payment will be accepted. Applications are due 60 days prior to event.

EVENT INFORMATION

Name of Event: Vasaloppet USA		
Type of Event (festival, parade, athletic, etc.): athletic		
Event Location: Downtown Mora		
Event Set Up Date: Monday Feb. 5, 2024	Start Time: 8 am	End Time: 8 pm
Actual Event Date(s): Feb. 9-11, 2024	Start Time: 8 am	End Time: 9 pm
Please be aware that parks close at 10:00 pm.		
Event Clean Up Date: Feb. 11 & 12, 2024	Start Time: 8 am	End Time: 8 pm
Estimated Attendance: 1500		

APPLICANT INFORMATION

Sponsoring Organization Name: Vasaloppet USA		
Primary Contact Person: Sharon Olson		
Address: 100 Union St.		
City: Mora	State: mn	Zip: 55051
Phone: 320-679-2629	E-Mail: information@vasaloppet.us	
Name of Contact Person During Event: Debbie Morrison	Cell Phone: 320-492-0727	

Person listed above must be present during the event and immediately available.

DAMAGE / KEY DEPOSIT REFUND INFORMATION

Person/Organization Name: Vasaloppet USA		
Address: 100 Union St.		
City: Mora	State: Mn	Zip: 55051

EVENT DETAILS

Schedule of Activities Attached?	<input type="checkbox"/> No <input checked="" type="checkbox"/> Yes	Site Plan Attached?	<input type="checkbox"/> No <input checked="" type="checkbox"/> Yes	Traffic Plan Attached?	<input type="checkbox"/> No <input checked="" type="checkbox"/> Yes
List any Road Closures/Partial Lane Closures and the Time of Closing: See attached Map Union St to Maple, Maple to Library Park, Begin Feb 9 4pm to Feb 11th 8pm + N 9th St Crossing.					

If applicable, please attach a clear map showing the traffic plan with street closures and routes

Is the event open to the public?	<input type="checkbox"/> No	<input checked="" type="checkbox"/> Yes	Admission Charged? <input type="checkbox"/> No <input checked="" type="checkbox"/> Yes <i>ski registrations</i>
Will alcohol be served at the event?	<input checked="" type="checkbox"/> No	<input type="checkbox"/> Yes	If yes, will you be charging for or accepting donations for the alcohol? <input type="checkbox"/> No <input type="checkbox"/> Yes
<i>If YES to both of the above questions pertaining to alcohol, attach liquor liability certificate of insurance from both the applicant and the caterer (if one is used) naming the CITY OF MORA as additional insured.</i>			
Certificate of Liability Insurance attached?	<input type="checkbox"/> No	<input checked="" type="checkbox"/> Yes	
Will food be served / provided / prepared on site?	<input type="checkbox"/> No	<input checked="" type="checkbox"/> Yes	If YES, please contact MN Department of Health at 320-223-7317.
Will sound amplification be used?	<input type="checkbox"/> No	<input checked="" type="checkbox"/> Yes	If YES, hours and type: <i>8am - 10pm</i> <i>No amplified sound 10 pm to 7 am.</i>
<i>Please attach a site plan showing the following applicable items.</i>			
Will there be canopies or tents?	<input type="checkbox"/> No	<input checked="" type="checkbox"/> Yes	Indicate on site plan the size and location of canopies & tents. Date installed: <i>2-5</i> Date removed: <i>2-12</i>
Will there be events in the air?	<input checked="" type="checkbox"/> No	<input type="checkbox"/> Yes	Indicate on site plan what & where.
Will a stage be set up?	<input type="checkbox"/> No	<input checked="" type="checkbox"/> Yes	Indicate on site plan the size and location of the stage.
Will there be temporary fencing?	<input type="checkbox"/> No	<input checked="" type="checkbox"/> Yes	Indicate on site plan the dimensions and location of the fencing.
Will traffic control devices be needed?	<input type="checkbox"/> No	<input checked="" type="checkbox"/> Yes	Number needed:
Will there be a fire or fires?	<input checked="" type="checkbox"/> No	<input type="checkbox"/> Yes	Indicate on site plan the dimensions and location of the fire(s).
Will power be needed?	<input type="checkbox"/> No	<input checked="" type="checkbox"/> Yes	Indicate on site plan the location(s) of power source. Additional permits may be needed-contact MMU 679-1451.
Event attendance at 100 persons or greater requires sanitation facilities. Indicate sanitation facilities location on site plan if required. If not required, describe sanitation plan here: <i>located at tent & headquarters</i>			
Describe parking arrangements for the event and show on the traffic plan: <i>city streets & parking lots</i>			
Describe trash removal and clean-up plan during and after event: <i>Quality disposal removes as needed</i>			

This permit is not transferable, nonrefundable, and is not valid for any other date or purpose than specified above. An approved copy of this permit must be available for inspection during the period of use.

Special Events Waiver of Liability Agreement:

I agree to abide by all applicable City Ordinances regulating special events and the use of public parks. I agree to indemnify and hold the City of Mora harmless for any personal injury claims resulting from our use of public property or organized public event and waive any right to make claims or bring lawsuit against the City or anyone working on behalf of the City. I agree to pay for any damage done to public property as a result of our organization's use of public property that exceeds the damage deposit.

Please Note: Applications and other materials (map, race route, etc.) submitted for approval will be considered final once the permit is approved by the City Council. Please be sure all information on the application is correct.

Sharon J. Olson
Signature of Authorized Representative

100 Union St.
Address/City/St/Zip
Mora, Mn

12-7-23
Date

PAYMENT INFORMATION		
Event Fee: \$50	Date Paid: 12/4/2023	Staff Initials: [Signature]
	Amount Paid: 50.00	
Key/Event Deposit(s): \$100	Date Paid: 12/4/2023	Staff Initials: [Signature]
	Amount Paid: 100.00	
	Date Returned:	Staff Initials:
Key:	Key #:	Staff Initials:
	Date Issued:	Staff Initials:
	Date Returned:	
Comments:		

Authorization and Comments

[Signature] 12/13/2023
 Property Coordinator or Designee Signature and Date

I have reviewed the application and have the following comments and conditions:

All fees are paid.
 Follow staff instructions.
 Approval of tent contingent on city being property owner of lot.

[Signature]
 Building Official Signature and Date

I have reviewed the application and have the following comments and conditions:

Must have a fire extinguisher near each exit & emergency lighting. Schedule inspection before occupying.

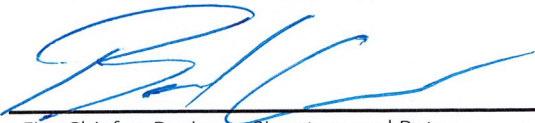
[Signature] 12-8-2023
 Public Works Director Signature and Date

I have reviewed the application and have the following comments and conditions:

No issues - clean-up after event leaving streets clear.

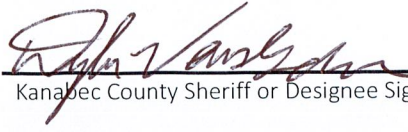
[Signature] 12/13/23
 Deputy Clerk Signature and Date

I have reviewed the application and have the following comments and conditions:



Fire Chief or Designee Signature and Date

I have reviewed the application and have the following comments and conditions:



Kanabec County Sheriff or Designee Signature and Date

I have reviewed the application and have the following comments and conditions:

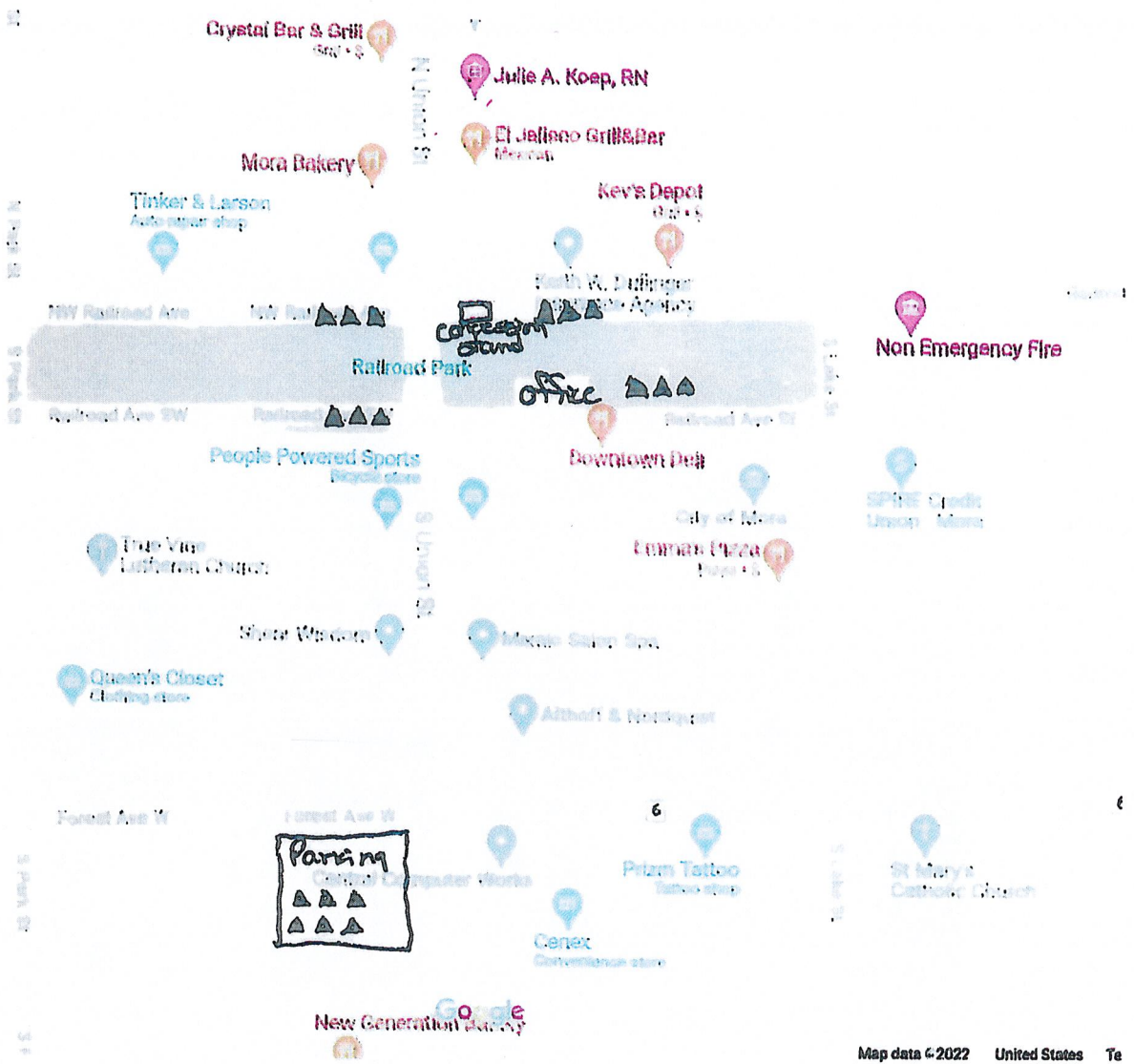


City Administrator Signature and Date

I have reviewed the application and have the following comments and conditions:

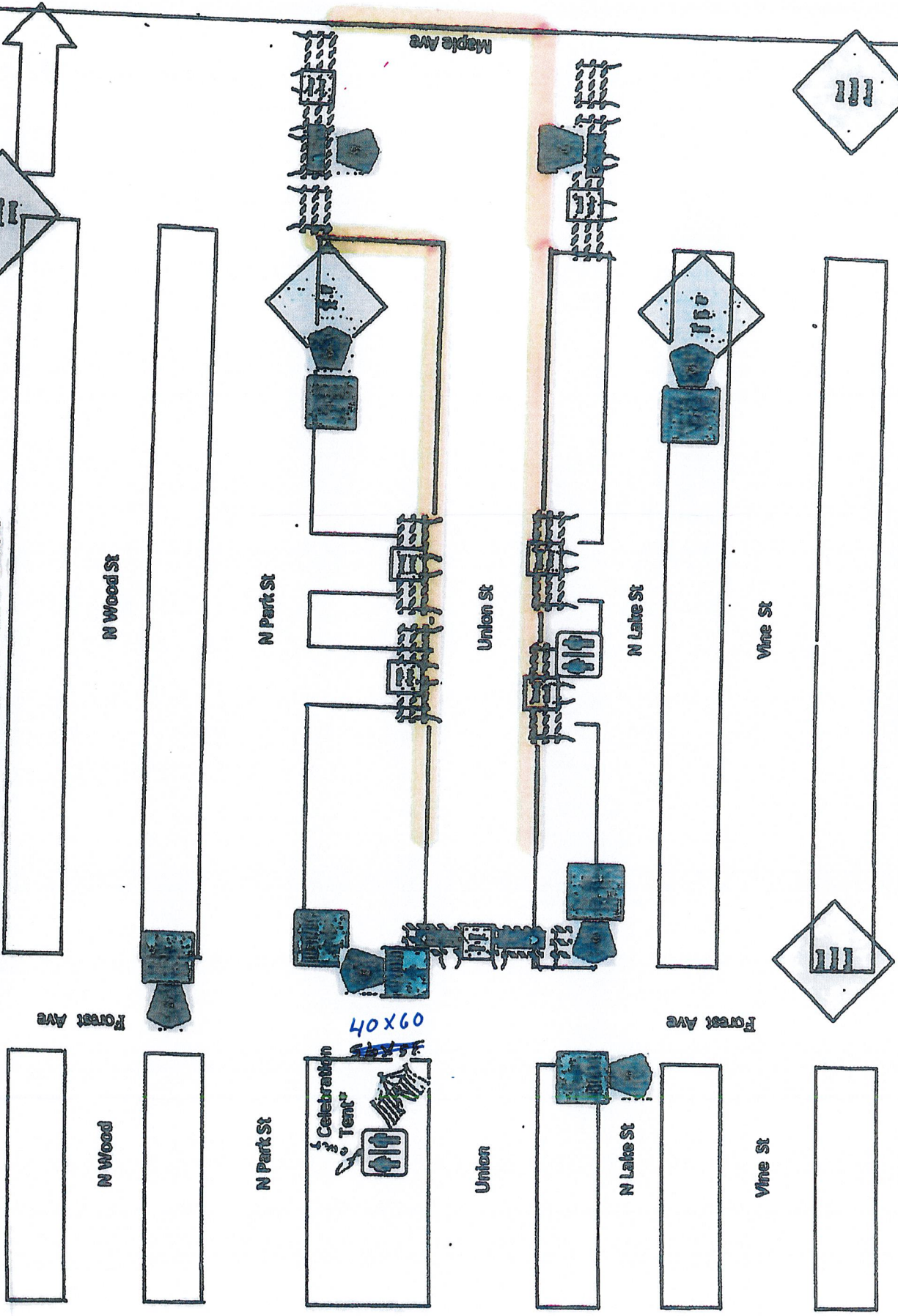
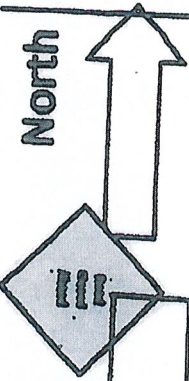
City Council Approval Date / Permit Issued Date

EVENT FEES			
Permit Base Fee	\$50	Late Fee	\$100
Damage/Key Deposit	\$100	Cancellation Fee	\$15
Additional Options (in addition to base fee)			
Street Closure/Parade	\$25		
Traffic Control Devices	\$50 (covers drop-off and pick-up at event site)		
Event Storage Fee	\$50		
Garbage Removal	\$45/hr. (deducted from damage deposit)		
Event Clean-up	\$45/hr. (deducted from damage deposit)		



▲ Toilets

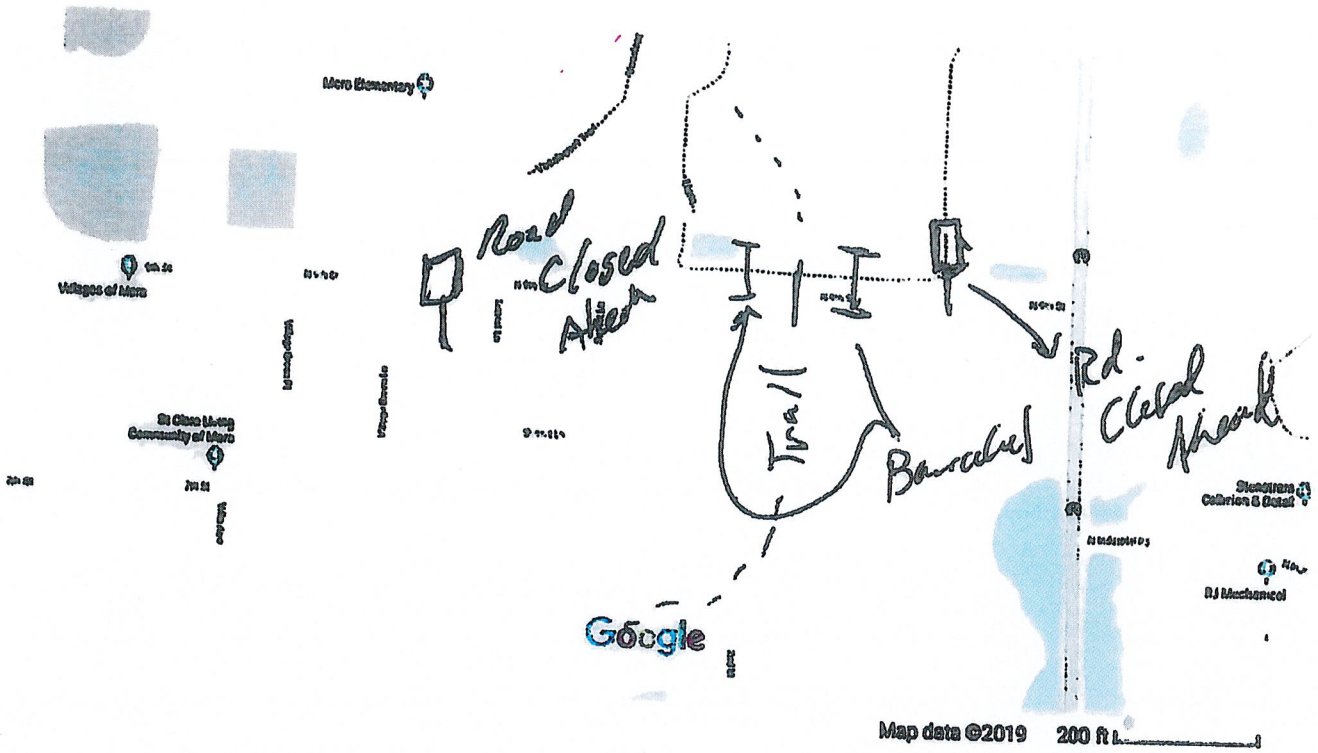
**YOU MUST NOTIFY KANABEC COUNTY SHERIFFS OFFICE PRIOR TO
CLOSING THE ROAD @ 320-679-8400**



MN MUTCD 6K-80

*Stage to be located inside of Celebration Tent

Google Maps



Traffic Plan

All Signs and placement shall follow Chapter 6 of the Minnesota Manual on Uniform Traffic Devices (MN MUTCD 2018 version. This shall be considered a short term closure (3 days or less)

Traffic barricades shall all be Type III and have flashing lights. These will be located at Union street and Forest Ave and Maple Ave and Park Street. These Type III barricades should be placed from curb to curb with the following signs on them:

- 1) A minimum of one (1) Road Closed at each intersection
- 2) One (1) Detour sign with arrow in the direction of detour. On Forest St. two (2) arrows and signs will be used, for both East and West Detours.
- 3) One (1) Flashing light on each barricade

*The above signs will be borrowed from the County

Detour ahead signs with Flasher shall be located at:

- 1) North East corner of Forest Ave and Lake St.

Road Closed ahead signs with Flashers shall be located at the following corners:

- 1) North East corner of Forest Ave and Park St.
- 2) South East Corner of Maple Ave and South Wood St.

Detour signs with arrows shall be located at the following intersections:

- 1) North East corner of Forest Ave. and Park St.
- 2) North West corner of Forest Ave. and Park St.
- 3) South East Corner of Forest Ave. and Park St.
- 4) North West corner of Forest Ave. and Lake St.

Turn signs shall be located at the following positions:

- 1) No left turn at the South West corner of Forest Ave. and Union St.
- 2) No Right turn at the North East corner of Forest Ave. and Union St.

Road closed ahead signs for North 9th St.

Schedule of events for 2024 Vasaloppet USA Race

Friday – February 9, 2024

3 pm to 8 pm Bib pick-up at Headquarters

Saturday – February 10, 2024

8 am to 11:30 pm Bib pick up at Headquarters

10:30 am Vasa 48 km

10:30 am Dala 34 km

11:30 am Bellringer 12 km

11:30 am Teams 12 km

3 pm Awards Ceremony

Sunday – February 11, 2024

8 am to 11:30 pm Bib pick up at Headquarters

10:30 am Classic 42 km

10:30 am Half Classic 21 km

1:30 pm Minniloppet at Elementary School

2 pm Awards Ceremony

3 pm Finish line Snow Removal

None Skiing Events for 2024 Vasaloppet USA

Wednesday – February 7, 2024

6 pm to 9 pm Bingo at Kev's Depot

Thursday – February 8, 2024

5 pm to 9 pm Tasting Event at Grand Event Center

Friday – February 9, 2024

2 pm to 7 pm Art Show at the Library

4 pm to 6 pm Italian Pasta at Kev's Depot

6 pm to Midnight Community Party *Crystal Bar & Grill*

Saturday – February 10, 2024

8 am to noon Pancake Breakfast at Mason's

9 am to 5 pm Art Show at the Library

7 pm Radio Show at the Paradise Theater

4:30 pm to 8:30 pm Open skiing at finish line

Sunday – February 11, 2024

10 am to 4 pm Art Show at the Library

3 pm Finish line Snow Removal

MEMORANDUM OF UNDERSTANDING

THE CITY OF MORA,
101 LAKE STREET SOUTH, MORA, MINNESOTA 55051
(320) 679-1511 www.ci.mora.mn.us

I. The Parties

This Memorandum of Understanding (MOU) is made and entered into by and between:

The City of Mora, 101 Lake Street South, Mora, Minnesota, 55051, (320)-679-1511,

And: **The American Federation of State, County, and Municipal Employees, (AFSCME) AFL-CIO**,
3335 West St Germain Street, Suite 107, St Cloud, Minnesota, 56301, (218) 885-3242

II. Background

WHEREAS, AFSCME is the Exclusive Representative for the following employees: All employees of the City of Mora who are public employees within the meaning of MN Statute §179A.03, Subd. 14, excluding confidential and supervisory employees.

WHEREAS, the City of Mora is the public employer.

WHEREAS, there exists a Labor Agreement between the City of Mora and AFSCME in effect from January 1, 2022 through December 31, 2024.

AND WHEREAS both parties desire to enter into an MOU between them.

III. Purpose

The purpose of this MOU is to outline the understanding between the City of Mora and AFSCME concerning Article 11 LEAVES OF ABSENCE, Section 3. Leaves With Pay, Subd. 1. Emergency Leave, as a response to an amendment of Minnesota statute §181.9445 – 181.9448, providing Earned Sick and Safe Leave to all employees, to begin January 1, 2024, as outlined below.

IV. Scope

NOW THEREFORE, It is mutually agreed upon and understood that verbiage found in the Agreement of January 1, 2022 through December 31, 2024, Article 11 LEAVES OF ABSENCE, Section 3. Leaves With Pay, Subd. 1. Emergency Leave, shall be repealed in its entirety and replaced with the following language effective January 1, 2024.

Subd. 1. Bereavement Leave.

Bereavement leave of up to five days may be granted by the Employer to any employee on account of death to a member of the immediate family. Bereavement leave shall be deducted from accumulated sick leave, if applicable. Immediate family is defined in this instance as the Employee's spouse or registered domestic partner, children, grandchildren, parents of either the Employee or his/her spouse, siblings of either the Employee or his/her spouse, grandparents, or legal guardians.

VI. Responsibilities

a. The City of Mora and AFSCME desire and wish that this document will promote a genuine atmosphere of collaboration in support of an effective and efficient partnership and leadership meant to maintain, safeguard, and sustain sound and optimal managerial and administrative commitment with regards to all manners related to personnel.

VII. Terms

- a. Duration: This MOU shall be effective from the date of execution by both parties.
- b. All Other Terms : All other terms and conditions of said Labor Agreement between the City of Mora and AFSCME in effect from January 1, 2022 through December 31, 2024, shall remain in effect.

X. No Binding Agreement

This MOU is not intended to create a legally binding agreement between the parties and shall not be construed as such. It is a statement of mutual understanding and cooperation between the parties and does not create any legal rights or obligations, except as expressly stated herein.

XII. Execution

This MOU may be executed electronically or by facsimile, which shall be considered valid and binding. By signing below, the parties acknowledge that they have read and understood this MOU and agree to be bound by its terms and conditions.

City of Mora

AFSCME Council 65, Local 2889 AFL-CIO

Mayor

Union Steward (Representative)

City Administrator

Labor Representative

Date: _____

Date: _____

This Memorandum of Understanding is hereby accepted and agreed upon by the parties as of the date first written above.

MEMORANDUM OF UNDERSTANDING

THE CITY OF MORA,
101 LAKE STREET SOUTH, MORA, MINNESOTA 55051
(320) 679-1511 www.ci.mora.mn.us

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WHEREAS, the City of Mora is the public employer.

WHEREAS, there exists a Labor Agreement between the City of Mora and AFSCME in effect from January 1, 2022 through December 31, 2024.

AND WHEREAS both parties desire to enter into an MOU between them.

III. Purpose

The purpose of this MOU is to outline the understanding between the City of Mora and AFSCME concerning Article 15 Miscellaneous, Section 12. Liquor Store Part-Time Employee Benefits, Subd. 2 Personal Leave, and compliance with Minnesota statute §181.9445 – 181.9448, to begin January 1, 2024, as outlined below.

IV. Scope

NOW THEREFORE, It is mutually agreed upon and understood that verbiage found in the Agreement of January 1, 2022 through December 31, 2024, Article 16 MISCELLANEOUS, Section 12 Liquor Store Part-time Employee Benefits, Subd. 2. Personal Leave shall be repealed in its entirety and replaced with the following language effective January 1, 2024.

Subd. 2. Personal Leave.

Part-time Employees in active status will begin accrual of personal leave on the Employee's most recent hire date.

Part-time Employees that have worked 80 hours in the calendar year shall accrue forty-eight (48) personal leave hours on January 1, of each calendar year.

Requests to use personal leave shall be received at least forty-eight (48) hours in advance of the requested time off, preferably longer. This notice may be waived at the discretion of the department head.

Personal leave pay shall be paid only to Employees who are in paid status, the last workday before and the first workday after taking personal leave.

All unused personal leave hours as of December 31, of each year, shall be paid out to active employees in a lump sum.

Accrued personal leave hours shall not be paid out to Employees leaving employment.

Personal leave may not be used to increase the Employee's hours to over thirty (30) in any week except for the annual lump sum pay out as described above.

If an eligible Employee separates from the employer and is rehired within 180 days, the Employee retains their previously accrued and unused personal leave.

VI. Responsibilities

a. The City of Mora and AFSCME desire and wish that this document will promote a genuine atmosphere of collaboration in support of an effective and efficient partnership and leadership meant to maintain, safeguard, and sustain sound and optimal managerial and administrative commitment with regards to all manners related to personnel.

VII. Terms

- a. Duration: This MOU shall be effective from the date of execution by both parties.
- b. All Other Terms : All other terms and conditions of said Labor Agreement between the City of Mora and AFSCME in effect from January 1, 2022 through December 31, 2024, shall remain in effect.

X. No Binding Agreement

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XII. Execution

This MOU may be executed electronically or by facsimile, which shall be considered valid and binding.

By signing below, the parties acknowledge that they have read and understood this MOU and agree to be bound by its terms and conditions.

City of Mora

AFSCME Council 65, Local 2889 AFL-CIO

Mayor

Union Steward (Representative)

City Administrator

Labor Representative

Date: _____

Date: _____

This Memorandum of Understanding is hereby accepted and agreed upon by the parties as of the date first written above.



MEMORANDUM

Date December 19, 2023
To Mayor and City Council
From Glenn Anderson, City Administrator
Natasha Segelstrom, Administrative Services
RE Director Credit Card Acceptance Policy

SUMMARY

The City Council will review the current credit card acceptance policies for credit/debit card processing and web store. The current policies are out of date and the current practice is not compliant with these policies.

Item (A) Rescinding Policies – Credit/ Debit Card Processing.
Adopted 12/17/07 Commission; 12/18/07 Council.

Item (B) Rescinding Policies – Web Store.
Adopted 12/17/07 Commission; 12/18/07 Council.

RECOMMENDATIONS

Motion to rescind policies.

Policies – Web Store

Administration

The City Clerk treasurer shall be responsible for administering the Web Store.

Web Store Merchandise

Any items approved for purchase with Cards may be placed on the Web Store if doing so would be in the best interest of the city. In addition, City logo item may be placed on the web store for purchase.

Approved merchandise is limited at this time to:

- Utility bills
- Swimming lessons

Sales Tax

Minnesota sales tax will be collected on all taxable purchases from the Web Store.

Shipping and Handling Fees

Merchandise purchased through the Web Store requiring delivery to the customer shall be charged shipping and handling fees.

Convenience Fees

A Web Store transaction shall carry a 0.0% surcharge to cover the additional cost of processing.

Utility Billing Data

Utility accounts will be updated within five (5) business days.

Currency

All transactions are denominated in US dollars.

Customer Response

Customers contacting us should receive a response within two (2) business days.

Returns, Refunds, and Cancellations

All returned, refunded, or canceled transactions will be handled in accordance with off-line purchase policies unless otherwise noted on the web store.

Delivery of Goods and Services

Unless otherwise noted on the product page:

- All purchases will be credited to accounts within one (1) business day.
- Any purchases requiring shipping will be shipped within two (2) business days.

Charges

Credit/debit cards will be charged at the time of checkout.

Policies – Credit/Debit Card Processing

Administration

The City Clerk/Treasurer shall be responsible for the administration of credit/debit card processing.

Acceptance

VISA and MasterCard credit cards and debit cards (Cards) will be accepted forms of payment for at approved locations and for approved items. Payment will be accepted in person (swiping card); or over the City of Mora Web Store (Web Store).

Approved Locations

Cards are accepted only at the North Country Bottle Shop (NCBS), Mora Aquatic Center (MAC), and City Hall for utility bill and MAC payments only. In addition Cards are accepted forms of payment for purchases through the Web Store.

Approved Items

Cards are accepted forms of payment only for the following items:

- All items offered for sale at the NCBS.
- All items offered for sale at the MAC.
- All utility bills (those generated by the utility billing system).
- All items offered through the Web Store as approved by the City Clerk.

Approved Amounts

Payment on Cards shall be accepted for the amount of purchase only. No cash shall be returned on any Card transaction.

Refunds

Refunds for goods or services purchased by a Card shall be refunded to the Card used.

Limitations

Acceptance of Cards for approved items shall be limited to:

- Transactions of over \$10.00 [no minimum if multiple charges on a single card result in only one transaction fee]
- Transactions of under \$1,000.00 [can these be limited on the Web Store?]

The maximum amount cannot be exceeded in any 24 hour period.

Convenience Fees

Surcharges or convenience fees shall not be charged except in the case of Web Store transactions.

Customer Identification

All customers presenting a Card in person shall be required to present a valid picture identification.

Receipts

Printed receipts will be generated for all transactions where a customer presents a card in person. Said receipts shall be signed by the customer. A copy of the receipt shall be offered to the customer.



MEMORANDUM

Date: December 13, 2023
To: Mayor and City Council
From: Glenn Anderson, City Administrator
RE: Schooley Mitchell – Cost Reduction Experts

SUMMARY

The City Council will discuss further the proposal from Nick Vetrano of Schooley Mitchell for risk-free services provided to organizations and whether cost savings for vendor services through an initial evaluation and continued monitoring is of interest to the city.

BACKGROUND

Schooley Mitchell has the ability to negotiate better prices for vendor services and relay those savings back to the City.

Mr. Vetrano met with staff to review the potential cost savings for the City. The percentage of total savings would be 70% of savings to the City and 30% of the savings to Schooley Mitchell, with a four-year contract.

OPTIONS IMPACTS

1. For the council to review the information presented by Nick Vetrano of Schooley Mitchell and decide if they would like to enter into the proposed four-year contract sharing the savings with a 70% (City receives) - 30% (Schooley Mitchell receives) split.

RECOMMENDATIONS

For the City Council to discuss the proposal and make a decision whether or not they'd like to enter into a service agreement.

Attachments: None



MEMORANDUM

Date: December 19, 2023
To: Mayor and City Council
From: Natasha Segelstrom, City Clerk
RE: 2024 Public Meeting Schedule

SUMMARY

The City council will review and adopt the 2024 meeting schedule for various municipal activities.

BACKGROUND INFORMATION

Annually, the city council adopts a meeting schedule for public meetings for various municipal activities. The attached draft 2024 public meeting schedule incorporates public meetings and days that city/utility offices are closed to the public.

Meeting dates to note:

1. City Council meeting on Tuesday, January 2nd for the first meeting of the year.
2. Joint meeting of the City Council and PUC on Tuesday, July 16th for the annual budget preparation and check-in with both groups.
3. City Council meeting on Tuesday, September 5th to review the upcoming annual budget.
4. Offices will be closed on Friday, October 18th for the annual records retention and compliance. This allows staff uninterrupted time to complete filing, organizing and cleaning in conjunction with the State records retention schedule.
5. City Council meeting on Tuesday, December 3rd for the truth-in-taxation hearing.
6. City Council work sessions are held on the third Tuesday of each month at 5:00pm, if needed, before the regular meeting at 6:30pm. Additional meetings may be scheduled as needed.

OPTIONS & IMPACTS

- By adopting the schedules the city council provides public notice of meeting dates and enables staff and the public to plan more effectively.
- Please note that the day after Thanksgiving and Christmas are not paid holidays. Aside from those days and October 18th, the other 'offices closed' days schedule are paid holidays.

RECOMMENDATIONS

Motion to adopt the 2024 public meeting schedule as presented.

Attachments

Draft 2024 Public Meeting Schedule



City of Mora City Council

2024 Meeting Schedule

Meetings will be held at 6:30 p.m. on the Third Tuesday of each month unless otherwise specified with an asterisk.

2024

January 2

January 16

February 20

March 19

April 16

May 21

June 18

July 16*

August 20

September 3

September 17

October 15

November 19

December 3

December 17

JANUARY						
Mo	Tu	We	Th	Fr	Sa	Su
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31	1	2	3	4
5	6	7	8	9	10	11

FEBRUARY						
Mo	Tu	We	Th	Fr	Sa	Su
29	30	31	1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	1	2	3
4	5	6	7	8	9	10

MARCH						
Mo	Tu	We	Th	Fr	Sa	Su
26	27	28	29	1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31
1	2	3	4	5	6	7

APRIL						
Mo	Tu	We	Th	Fr	Sa	Su
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	1	2	3	4	5
6	7	8	9	10	11	12

MAY						
Mo	Tu	We	Th	Fr	Sa	Su
29	30	1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31	1	2
3	4	5	6	7	8	9

JUNE						
Mo	Tu	We	Th	Fr	Sa	Su
27	28	29	30	31	1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
1	2	3	4	5	6	7

JULY						
Mo	Tu	We	Th	Fr	Sa	Su
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31	1	2	3	4
5	6	7	8	9	10	11

AUGUST						
Mo	Tu	We	Th	Fr	Sa	Su
29	30	31	1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	1
2	3	4	5	6	7	8

SEPTEMBER						
Mo	Tu	We	Th	Fr	Sa	Su
26	27	28	29	30	31	1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	1	2	3	4	5	6

OCTOBER						
Mo	Tu	We	Th	Fr	Sa	Su
30	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31	1	2	3
4	5	6	7	8	9	10

NOVEMBER						
Mo	Tu	We	Th	Fr	Sa	Su
28	29	30	31	1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	1
2	3	4	5	6	7	8

DECEMBER						
Mo	Tu	We	Th	Fr	Sa	Su
25	26	27	28	29	30	1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31	1	2	3	4	5



City of Mora – Public Utilities Commission

2024 Meeting Schedule

Meetings will be held at 3:00 p.m. on the Monday after the second Tuesday of the month unless otherwise specified.

2024

January 16*

(Moved due to January 15 being Martin Luther King Jr. Day)

JANUARY						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

FEBRUARY						
S	M	T	W	T	F	S
					1	2
					3	
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29		

MARCH						
S	M	T	W	T	F	S
						1
					2	
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

February 20*

(Moved due to February 19 being Presidents’ Day)

March 18

April 15

May 20

June 17

July 16*

3:00 p.m. Regular PUC
4:30 p.m. Joint City Council/PUC

August 19

September 16

October 15*

(Moved due to October 14 being Indigenous Peoples’ Day)

November 18*

(Moved due to November 11 being Veterans Day)

December 16

APRIL						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

MAY						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

JUNE						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

JULY						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16*	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

AUGUST						
S	M	T	W	T	F	S
					1	2
					3	
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

SEPTEMBER						
S	M	T	W	T	F	S
	1	2	3	4	5	6
	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

OCTOBER						
S	M	T	W	T	F	S
	1	2	3	4	5	
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

NOVEMBER						
S	M	T	W	T	F	S
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10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

DECEMBER						
S	M	T	W	T	F	S
	1	2	3	4	5	6
	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

Adopted: _____



City of Mora Planning Commission

2024 Meeting Schedule

Meetings will be held at 5:30 p.m. on the Monday before the second Tuesday of each month unless otherwise specified with an asterisk.

(Land Use Application Deadlines shown in grey- generally Fridays unless otherwise specified)

2024

January 8

December 20

February 12

January 26

March 11

February 23

April 8

March 22

May 13

April 26

June 10

May 24

July 8

June 21

August 12

July 26

September 9

August 23

October 7

September 20

November 18 (Moved due to

Nov. 11 being Veterans Day)

November 1

December 9

November 22

JANUARY

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

FEBRUARY

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29		

MARCH

S	M	T	W	T	F	S
						1 2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

APRIL

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

MAY

S	M	T	W	T	F	S
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5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

JUNE

S	M	T	W	T	F	S
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16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

JULY

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	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

AUGUST

S	M	T	W	T	F	S
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4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

SEPTEMBER

S	M	T	W	T	F	S
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8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

OCTOBER

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27	28	29	30	31		

NOVEMBER

S	M	T	W	T	F	S
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10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

DECEMBER

S	M	T	W	T	F	S
1	2	3	4	5	6	
8	9	10	11	12	13	
15	16	17	18	19	20	
22	23	24	25	26	27	
29	30	31				

Adopted: _____



City of Mora Airport Board

2024 Meeting Schedule

Meetings will be held at 5:00 p.m. on the second Tuesday of each month unless otherwise specified with an asterisk.

2024

January 9

JANUARY

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

February 13

FEBRUARY

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	

MARCH

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16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

April 9

APRIL

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28	29	30				

MAY

S	M	T	W	T	F	S
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12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

JUNE

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9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

May 14

June 11

July 9

August 6 (Moved due to Aug. 13 being Primary Election Day)

JULY

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

AUGUST

S	M	T	W	T	F	S
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3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

SEPTEMBER

S	M	T	W	T	F	S
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8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

September 10

October 8

November 12

December 10

OCTOBER

S	M	T	W	T	F	S
	1	2	3	4	5	
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

NOVEMBER

S	M	T	W	T	F	S
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10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

DECEMBER

S	M	T	W	T	F	S
1	2	3	4	5	6	7
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15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

Adopted: _____



City of Mora – Park Board

2024 Meeting Schedule

Meetings will be held at 6:00 p.m. on the second Tuesday of each month unless otherwise specified.

2024

January 9

JANUARY

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

February 13

FEBRUARY

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	

MARCH

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

April 9

APRIL

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

MAY

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

JUNE

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

May 14

June 11

July 9

August 6 (Moved due to Aug. 13 being Primary Election Day)

JULY

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

AUGUST

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

SEPTEMBER

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

September 10

October 8

November 12

December 10

OCTOBER

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

NOVEMBER

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

DECEMBER

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

Adopted: _____



City of Mora Economic Development Authority **DRAFT**

2024 Meeting Schedule

Meetings will be held at 2:00 p.m. on the first Tuesday of the second month of the quarter unless otherwise specified. Dates shown stricken are suggested dates for special meetings, if needed.

2024

January 2	<p style="text-align: center;">JANUARY</p> <table border="0"> <tr><td>S</td><td>M</td><td>T</td><td>W</td><td>T</td><td>F</td><td>S</td></tr> <tr><td></td><td>1</td><td>2</td><td>3</td><td>4</td><td>5</td><td>6</td></tr> </table>							S	M	T	W	T	F	S		1	2	3	4	5	6	<p style="text-align: center;">FEBRUARY</p> <table border="0"> <tr><td>S</td><td>M</td><td>T</td><td>W</td><td>T</td><td>F</td><td>S</td></tr> <tr><td></td><td></td><td></td><td></td><td>1</td><td>2</td><td>3</td></tr> <tr><td>4</td><td>5</td><td>6</td><td>7</td><td>8</td><td>9</td><td>10</td></tr> <tr><td>11</td><td>12</td><td>13</td><td>14</td><td>15</td><td>16</td><td>17</td></tr> <tr><td>18</td><td>19</td><td>20</td><td>21</td><td>22</td><td>23</td><td>24</td></tr> <tr><td>25</td><td>26</td><td>27</td><td>28</td><td>29</td><td></td><td></td></tr> </table>							S	M	T	W	T	F	S					1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29			<p style="text-align: center;">MARCH</p> <table border="0"> <tr><td>S</td><td>M</td><td>T</td><td>W</td><td>T</td><td>F</td><td>S</td></tr> <tr><td></td><td></td><td></td><td></td><td></td><td></td><td>1</td></tr> <tr><td>2</td><td>3</td><td>4</td><td>5</td><td>6</td><td>7</td><td>8</td></tr> <tr><td>9</td><td>10</td><td>11</td><td>12</td><td>13</td><td>14</td><td>15</td></tr> <tr><td>16</td><td>17</td><td>18</td><td>19</td><td>20</td><td>21</td><td>22</td></tr> <tr><td>23</td><td>24</td><td>25</td><td>26</td><td>27</td><td>28</td><td>29</td></tr> <tr><td>30</td><td>31</td><td></td><td></td><td></td><td></td><td></td></tr> </table>							S	M	T	W	T	F	S							1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31																																	
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Adopted: _____



MEMORANDUM

Date: December 19, 2023
To: Mayor and City Council
From: Mandi Yoder, Human Resources Director
RE: Personnel Policy Financial Limits in Appendix A

SUMMARY

Staff asks that the City Council review for consideration to approve the 2024 Appendix A of the Personnel Policy which reflects the health and dental insurance premiums effective January 1, 2024.

A couple updates that impact the city's budget:

- The Employer Contribution of 25% towards an employee premium for dental insurance will increase from \$10.67 to \$11.57 per participating employee.
- All health insurance plan premiums decreased a small amount from last year.
- IRS mileage reimbursement rate for 2024 increased to \$0.67 per mile.

RECOMMENDATIONS

For the city council to make a motion to approve Appendix A, Personnel Policy Limits for fiscal year 2024 as presented.

Attachments:

Appendix A, Personnel Policy Limits

APPENDIX A
Personnel Policy Limits
Effective January 1, 2024

§1808.4 (C)	Health Insurance Employee Contribution (monthly) (does not apply to union employees if another formula is set by union agreement) <u>Advantage Plan</u> Single Coverage \$0.00 Family Coverage..... \$525.48 <u>Value Plan</u> Single \$0.00 Family \$330.66 <u>H.S.A. Plan</u> Single Coverage \$0.00 Family Coverage..... \$0.00
§1808.4 (C)	Health Insurance Employer Contribution (monthly) (does not apply to union employees if another formula is set by union agreement) <u>Advantage Plan</u> Single Coverageup to \$900.00 Family Coverage.....up to \$1,400.00 <u>Value Plan</u> Singleup to \$900.00 Familyup to \$1,400.00 <u>H.S.A. Plan</u> Single Coverage up to \$900.00* Family Coverage.....up to \$1,400.00* *Health Savings Account (HSA)\$100.00
§1808.5 (C)	Dental Insurance Employee Contribution (monthly) Employee.....\$34.70 Employee & Spouse\$77.20 Employee & Children\$97.34 Family (Employee, Spouse & Children) \$157.61 Dental Insurance Employer Contribution (monthly) 25% of Employee premium \$11.57
§1808.6 (A)	Life/AD&D Insurance Amount All Eligible Employees \$50,000.00
§1808.6 (C) (1)	Life Insurance Employee Contribution (monthly) All Eligible Employees\$0.00
§1808.6 (C) (1)	Life Insurance Employer Contribution (monthly) All Eligible Employees\$13.85

§1808.8 (B) (1)

Employee Recognition Award Limits (annual)	
5 years	\$15.00
10 years	\$30.00
15 years	\$45.00
20 years	\$60.00
25 years	\$75.00
30 years	\$90.00
35 years	\$105.00
Retirement (10 to 19 years)	\$100.00
Retirement (20 years or more).....	\$150.00

§1808.10 (D)

Health Care Savings Plan Employee Contribution	
<u>Eligible Employees</u>	
Gross Wages	2%
Severance Pay.....	100%

§1808.11

Reimbursement Level	50% of eligible expenses
Maximum Reimbursement.....	\$500 per year

§1817.9 (F)

Mileage Reimbursement (IRS) \$0.67 per mile

§1817.10 (B)

Lodging Reimbursements Per Receipt

§1817.10 (C)

Meal Reimbursements (includes up to 15% tip)	
Breakfast.....	\$10.00
Lunch	\$15.00
Dinner	\$25.00

§1830.5

Safety Equipment (per labor contracts)	
Glasses.....	\$300.00
Clothing & Boot Allowance (annual)	
Non-union Public Works	\$410.00
Non-Union Other Eligible Employees.....	\$0.00

<p>Certified adopted by the City Council on 12/18/2023 and Public Utilities Commission on 12/19/2023.</p> <p>By: _____</p>
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MEMORANDUM

Date: December 19, 2023
To: Mayor and City Council
From: Natasha Segelstrom, Administrative Services Director
Kelly Christianson, Accountant
Glenn Anderson, City Administrator
RE: 2024 Budget and Final Tax Levy

SUMMARY

The City Council will review and adopt the 2024 budget, tax levy, capital improvement plan (CIP) and fee schedule.

2024 Budget

Attached for review and approval is the 2024 final budget. Significant changes in the budget include:

Expenditures

- 3.0% COLA salary increase
- An increase in various dues and subscriptions and professional development.
- An increase in Mora Aquatic Center miscellaneous repair/maintenance & lounge replacement.
- An increase in Mora Public Library repair, maintenance and accessibility improvements
- An increase in payment processing expenses for the liquor store.
- An increase/correction in tax abatement payments.
- An increase in staff wellness – Addition of Employee Wellness Program (EAP) focuses on employee mental health assistance
- An increase in Capital Improvement purchases as outlined in the attached CIP
- A decrease in staff Health Insurance Rates

Revenues

- An increase in Local Government Aid (LGA)
- Dividends and interest earnings continue to generate revenue in this economy.

2024 Tax Levy

As previously presented, the proposed final levy is \$1,820,429, which is a \$316,330 or 21.03% increase over the 2023 levy. The proposed levy is comprised of the following:

- \$1,014,932.00 – General Fund tax levy
- \$442,174.00 – Capital Improvements tax levy
- \$5,523.00 – Tax Abatement tax levy
- \$357,800.00 – Debt Service tax levy

While staff understands the 2024 tax levy reflects a 21.03% increase, the city's total tax capacity is estimated to increase by 11.18%, based on estimates from Kanabec County. Proposed property tax notices show a 8.86% increase in the city's tax capacity rate.

Capital Improvement Plan

In addition to the operating budget the city has a capital improvement plan (CIP). Prior to 2020, we had not replaced capital assets and/or equipment necessary to provide services and complete projects. Because of this we are still faced with playing “catch up”. Items included for purchase in 2024, or funding for future purchase, in the 2024 CIP are attached in Item 8d.

2024 Schedule

The City Council must also adopt the 2024 fee schedule which is included in your packet for review. Changes to the fee schedules are:

- Updated labor and equipment rates
- Updated storm water rates

The PUC will have finalized their rates at the December 18th meeting. The impact of proposed utility rate changes is shown below on an average monthly residential household utility bill. The impact to an average residential utility customer for the rate increases in 2024 will be approximately \$4.02 per month.

Impact of 2024 Proposed Rates on an Average Monthly Household Utility Bill						
Service Charge	Usage	Units	2023	2024	Increase	Increase
1 ELECTRIC RES	1040	kWh	101.13	103.67	2.55	2.52%
20 WATER RES	5000	gal.	39.99	40.32	0.33	0.83%
23 TEST FEE-WATER	1	fee	0.81	0.81	-	
30 SEWER RES	5000	gal.	50.35	50.87	0.52	1.03%
71 STORM WATER	1	fee	6.10	6.41	0.31	5.00%
200 WTR LEAK INSURANCE-PREMIUM	1	fee	1.00	1.00	-	
201 SWR LEAK INSURANCE-PREMIUM	1	fee	1.00	1.00	-	
300 WTR LEAK ADMIN FEE	1	fee	0.50	0.50	-	
301 SWR LEAK ADMIN FEE	1	fee	0.50	0.50	-	
2 ELEC TAX			7.46	7.65	0.19	
4 FRANCHISE FEE TO CITY			5.06	5.18	0.13	
			213.89	217.91	4.02	1.88%

RECOMMENDATIONS

1. Motion to adopt the final 2024 budget and capital improvement plan as presented.
2. Motion to adopt Resolution 2023-1221 adopting the final tax levy as presented.
3. Motion to adopt the 2024 fee schedule ordinance as presented and direct staff to publish the summary fee schedule ordinance.

Attachments:

- 2024 Final Budget Revenues/Expenditures
- Resolution 2023-1221 Adopting Final Tax Levy
- 2024 Capital Improvement Plan
- Proposed 2024 City Fee Schedule
- 2024 Fee Schedule Ordinance Appendix A
- Summary Ordinance for Publication



CITY OF MORA

Budget Prelim - Expenditures - City

Current Period: December 2023

Budget-2024

Preliminary

Last Dimension	2021 Amount	2022 Budget	2022 Amount	2023 Budget	2023 YTD Amount	2024 Budget	Diff From Current	%Diff from Cur Yr 2023
101 GENERAL FUND								
41000 GENERAL GOVERNMENT								
230 Repair/Maint - Bldg & Equip	\$8,056.90	\$500.00	\$0.00	\$500.00	\$100.00	\$500.00	\$0.00	0.00%
303 Engineering	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
344 Contributions	\$2,826.25	\$20,000.00	\$20,000.00	\$23,000.00	\$18,333.37	\$20,000.00	-\$3,000.00	-13.04%
360 Insurance	\$9,627.77	\$10,360.00	\$7,402.61	\$7,570.00	\$5,868.30	\$7,747.00	\$177.00	2.34%
361 Workers Comp Insurance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
437 Miscellaneous	\$500.00	\$18,800.00	\$18,784.90	\$800.00	\$0.00	\$1,000.00	\$200.00	25.00%
470 Tax Abatement Payments	\$7,969.76	\$4,000.00	\$8,684.06	\$4,000.00	\$9,354.11	\$5,523.00	\$1,523.00	38.08%
635 Pay Out Pass-Thru Grant Procee	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
712 Trf to Special Revenue Fund	\$20,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
714 Trf to Capital Projects Fund	\$0.00	\$92,375.00	\$92,375.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
716 Trf to Enterprise Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
41000 GENERAL GOVERNMENT	\$48,980.68	\$146,035.00	\$147,246.57	\$35,870.00	\$33,655.78	\$34,770.00	-\$1,100.00	
41110 MAYOR & COUNCIL								
101 Wages & Salaries	\$22,024.88	\$21,000.00	\$20,999.88	\$21,000.00	\$20,999.88	\$21,000.00	\$0.00	0.00%
122 FICA	\$1,365.67	\$1,302.00	\$1,302.14	\$1,302.00	\$1,302.12	\$1,302.00	\$0.00	0.00%
123 Medicare	\$319.19	\$305.00	\$304.32	\$305.00	\$304.32	\$305.00	\$0.00	0.00%
200 Office Supplies	\$231.23	\$300.00	\$297.62	\$300.00	\$382.06	\$500.00	\$200.00	66.67%
218 Other Operating Supplies	\$50.28	\$100.00	\$91.32	\$50.00	\$66.53	\$300.00	\$250.00	500.00%
230 Repair/Maint - Bldg & Equip	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
240 Small Tools & Equipment	-\$97.06	\$0.00	\$59.21	\$0.00	\$1,447.97	\$1,500.00	\$1,500.00	0.00%
303 Engineering	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
304 Legal Services	\$32.00	\$600.00	\$628.00	\$500.00	\$2,680.00	\$3,000.00	\$2,500.00	500.00%
312 Professional Services - Misc	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$3,000.00	\$3,000.00	0.00%
322 Postage	\$0.00	\$25.00	\$0.00	\$35.00	\$0.00	\$50.00	\$15.00	42.86%
331 Meetings, Training, & Travel	\$438.84	\$1,450.00	\$450.92	\$1,000.00	\$280.00	\$1,500.00	\$500.00	50.00%
343 Advertising	\$819.23	\$250.00	\$427.99	\$250.00	\$150.00	\$300.00	\$50.00	20.00%
344 Contributions	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,500.00	\$2,500.00	0.00%
360 Insurance	\$102.00	\$110.00	\$108.00	\$120.00	\$67.50	\$89.00	-\$31.00	-25.83%
361 Workers Comp Insurance	\$101.28	\$137.00	\$66.72	\$122.00	\$55.86	\$110.00	-\$12.00	-9.84%
433 Dues & Subscriptions	\$7,457.00	\$10,500.00	\$9,284.00	\$10,000.00	\$11,274.00	\$10,000.00	\$0.00	0.00%
437 Miscellaneous	\$347.89	\$300.00	\$100.63	\$300.00	\$299.14	\$300.00	\$0.00	0.00%
500 Capital Outlay	\$0.00	\$5,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
714 Trf to Capital Projects Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
41110 MAYOR & COUNCIL	\$33,192.43	\$41,379.00	\$34,120.75	\$35,284.00	\$39,309.38	\$45,756.00	\$10,472.00	
41320 ADMINISTRATION								



CITY OF MORA

Budget Prelim - Expenditures - City

Current Period: December 2023

Budget-2024

Preliminary

Last Dimension	2021 Amount	2022 Budget	2022 Amount	2023 Budget	2023 YTD Amount	2024 Budget	Diff From Current	%Diff from Cur Yr 2023
101 Wages & Salaries	\$104,536.46	\$78,738.00	\$115,010.29	\$94,050.00	\$122,399.10	\$121,200.00	\$27,150.00	28.87%
121 PERA	\$7,462.14	\$5,905.00	\$8,626.21	\$7,054.00	\$9,180.35	\$9,090.00	\$2,036.00	28.86%
122 FICA	\$6,324.65	\$4,882.00	\$6,929.81	\$5,831.00	\$7,320.47	\$7,514.00	\$1,683.00	28.86%
123 Medicare	\$1,479.12	\$1,142.00	\$1,620.80	\$1,364.00	\$1,712.33	\$1,757.00	\$393.00	28.81%
125 ICMA	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
130 VEBA or H.S.A.	\$1,160.00	\$600.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
131 Health Insurance	\$9,652.48	\$7,859.00	\$3,403.00	\$4,695.00	\$4,495.08	\$5,141.00	\$446.00	9.50%
132 Life Insurance	\$201.38	\$138.00	\$233.13	\$138.00	\$237.10	\$242.00	\$104.00	75.36%
133 Dental Insurance	\$0.00	\$52.00	\$39.15	\$64.00	\$64.08	\$70.00	\$6.00	9.38%
200 Office Supplies	\$603.03	\$350.00	\$474.39	\$400.00	\$683.85	\$600.00	\$200.00	50.00%
212 Motor Fuels	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
213 Lubricants & Additives	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
218 Other Operating Supplies	\$142.80	\$100.00	\$44.48	\$75.00	\$22.81	\$125.00	\$50.00	66.67%
230 Repair/Maint - Bldg & Equip	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
240 Small Tools & Equipment	\$134.43	\$100.00	\$27.72	\$50.00	\$67.41	\$0.00	-\$50.00	-100.00%
303 Engineering	\$1,416.70	\$0.00	\$1,473.70	\$500.00	\$217.00	\$50,000.00	\$49,500.00	9900.00%
304 Legal Services	\$0.00	\$400.00	\$64.00	\$500.00	\$912.12	\$0.00	-\$500.00	-100.00%
312 Professional Services - Misc	\$2,840.25	\$2,000.00	\$19,867.48	\$2,000.00	\$32,982.93	\$3,000.00	\$1,000.00	50.00%
321 Telephone	\$235.65	\$350.00	\$58.30	\$300.00	\$0.00	\$350.00	\$50.00	16.67%
322 Postage	\$27.95	\$50.00	\$0.00	\$30.00	\$9.90	\$30.00	\$0.00	0.00%
331 Meetings, Training, & Travel	\$1,855.53	\$2,150.00	\$2,364.04	\$2,000.00	\$1,431.45	\$9,500.00	\$7,500.00	375.00%
360 Insurance	\$404.04	\$430.00	\$402.96	\$440.00	\$294.20	\$388.00	-\$52.00	-11.82%
361 Workers Comp Insurance	\$564.36	\$740.00	\$360.12	\$904.00	\$401.35	\$788.00	-\$116.00	-12.83%
433 Dues & Subscriptions	\$1,555.00	\$1,100.00	\$249.52	\$1,100.00	\$337.70	\$350.00	-\$750.00	-68.18%
437 Miscellaneous	\$3,069.10	\$0.00	\$0.00	\$0.00	\$643.32	\$0.00	\$0.00	0.00%
500 Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
41320 ADMINISTRATION	\$143,665.07	\$107,086.00	\$161,249.10	\$121,495.00	\$183,412.55	\$210,145.00	\$88,650.00	
41410 ELECTIONS								
200 Office Supplies	\$0.00	\$50.00	\$0.00	\$0.00	\$0.00	\$50.00	\$50.00	0.00%
203 Printed Forms & Paper	\$0.00	\$100.00	\$0.00	\$0.00	\$0.00	\$350.00	\$350.00	0.00%
322 Postage	\$0.00	\$50.00	\$0.00	\$0.00	\$0.00	\$50.00	\$50.00	0.00%
343 Advertising	\$0.00	\$50.00	\$0.00	\$0.00	\$0.00	\$50.00	\$50.00	0.00%
405 Contractual Labor	\$0.00	\$4,000.00	\$2,992.50	\$0.00	\$0.00	\$4,250.00	\$4,250.00	0.00%
437 Miscellaneous	\$0.00	\$0.00	\$556.76	\$0.00	\$0.00	\$550.00	\$550.00	0.00%
41410 ELECTIONS	\$0.00	\$4,250.00	\$3,549.26	\$0.00	\$0.00	\$5,300.00	\$5,300.00	
41520 FINANCE								
101 Wages & Salaries	\$63,416.47	\$105,958.00	\$69,022.20	\$111,104.00	\$68,734.51	\$91,570.00	-\$19,534.00	-17.58%
121 PERA	\$4,756.47	\$7,947.00	\$5,082.23	\$8,333.00	\$5,060.93	\$6,868.00	-\$1,465.00	-17.58%



CITY OF MORA

Budget Prelim - Expenditures - City

Current Period: December 2023

Budget-2024

Preliminary

Last Dimension	2021 Amount	2022 Budget	2022 Amount	2023 Budget	2023 YTD Amount	2024 Budget	Diff From Current	%Diff from Cur Yr 2023
131 Health Insurance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
132 Life Insurance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
133 Dental Insurance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
200 Office Supplies	\$337.45	\$160.00	\$320.85	\$200.00	\$309.07	\$350.00	\$150.00	75.00%
208 Recognition/Wellness Programs	\$1,982.55	\$3,000.00	\$2,580.74	\$3,000.00	\$1,045.02	\$4,500.00	\$1,500.00	50.00%
219 Uniforms	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
240 Small Tools & Equipment	\$0.00	\$0.00	\$0.00	\$0.00	\$30.99	\$0.00	\$0.00	0.00%
304 Legal Services	\$176.00	\$700.00	\$623.00	\$1,000.00	\$9,887.87	\$5,000.00	\$4,000.00	400.00%
312 Professional Services - Misc	\$6,328.70	\$20,000.00	\$30,942.02	\$20,000.00	\$6,845.76	\$15,000.00	-\$5,000.00	-25.00%
322 Postage	\$450.00	\$300.00	\$459.90	\$450.00	\$450.00	\$450.00	\$0.00	0.00%
331 Meetings, Training, & Travel	\$18.80	\$300.00	\$2,447.59	\$1,000.00	\$1,555.72	\$1,000.00	\$0.00	0.00%
343 Advertising	\$11,169.47	\$2,500.00	\$7,656.04	\$6,800.00	\$11,690.51	\$8,500.00	\$1,700.00	25.00%
360 Insurance	\$36.96	\$40.00	\$36.96	\$40.00	\$33.30	\$44.00	\$4.00	10.00%
361 Workers Comp Insurance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
433 Dues & Subscriptions	\$0.00	\$0.00	\$229.00	\$230.00	\$439.00	\$425.00	\$195.00	84.78%
437 Miscellaneous	\$0.00	\$0.00	\$23.64	\$50.00	\$0.00	\$50.00	\$0.00	0.00%
439 Payment Processing Expenses	\$840.00	\$900.00	\$840.00	\$1,000.00	\$350.00	\$1,000.00	\$0.00	0.00%
41800 HUMAN RESOURCES	\$21,339.93	\$27,900.00	\$46,159.74	\$33,770.00	\$32,637.24	\$36,319.00	\$2,549.00	
41910 PLANNING & ZONING								
101 Wages & Salaries	\$63,332.17	\$73,911.00	\$56,634.04	\$67,535.00	\$59,221.82	\$71,213.00	\$3,678.00	5.45%
121 PERA	\$4,328.00	\$5,431.00	\$4,182.00	\$4,953.00	\$4,441.62	\$5,228.00	\$275.00	5.55%
122 FICA	\$3,845.67	\$4,582.00	\$3,463.54	\$4,187.00	\$3,572.14	\$4,415.00	\$228.00	5.45%
123 Medicare	\$899.50	\$1,072.00	\$809.93	\$979.00	\$835.44	\$1,033.00	\$54.00	5.52%
130 VEBA or H.S.A.	\$460.44	\$1,020.00	\$566.06	\$1,020.00	\$1,020.00	\$1,020.00	\$0.00	0.00%
131 Health Insurance	\$7,897.68	\$13,361.00	\$9,728.52	\$14,280.00	\$14,016.84	\$14,280.00	\$0.00	0.00%
132 Life Insurance	\$112.60	\$117.00	\$122.80	\$117.00	\$141.35	\$117.00	\$0.00	0.00%
133 Dental Insurance	\$0.00	\$73.00	\$60.90	\$90.00	\$89.64	\$99.00	\$9.00	10.00%
200 Office Supplies	\$82.91	\$600.00	\$141.26	\$200.00	\$73.90	\$200.00	\$0.00	0.00%
218 Other Operating Supplies	\$30.38	\$20.00	\$53.64	\$50.00	\$0.00	\$50.00	\$0.00	0.00%
240 Small Tools & Equipment	\$31.23	\$30.00	\$507.61	\$200.00	\$35.60	\$200.00	\$0.00	0.00%
303 Engineering	\$333.69	\$3,000.00	\$0.00	\$1,000.00	\$0.00	\$1,000.00	\$0.00	0.00%
304 Legal Services	\$3,912.60	\$3,000.00	\$1,755.00	\$2,500.00	\$1,602.00	\$2,500.00	\$0.00	0.00%
312 Professional Services - Misc	\$19,880.80	\$5,900.00	\$5,976.52	\$5,000.00	\$1,018.56	\$5,000.00	\$0.00	0.00%
321 Telephone	\$267.44	\$437.00	\$250.57	\$300.00	\$345.75	\$300.00	\$0.00	0.00%
322 Postage	\$0.00	\$0.00	\$0.00	\$30.00	\$0.00	\$0.00	-\$30.00	-100.00%
331 Meetings, Training, & Travel	\$100.00	\$800.00	\$387.06	\$1,000.00	\$204.30	\$1,000.00	\$0.00	0.00%
343 Advertising	\$1,403.27	\$1,200.00	\$846.32	\$600.00	\$688.95	\$600.00	\$0.00	0.00%
360 Insurance	\$333.96	\$360.00	\$366.96	\$400.00	\$208.30	\$276.00	-\$124.00	-31.00%



CITY OF MORA

Budget Prelim - Expenditures - City

Current Period: December 2023

Budget-2024

Preliminary

Last Dimension	2021 Amount	2022 Budget	2022 Amount	2023 Budget	2023 YTD Amount	2024 Budget	Diff From Current	%Diff from Cur Yr 2023
361 Workers Comp Insurance	\$426.60	\$589.00	\$286.56	\$695.00	\$309.44	\$508.00	-\$187.00	-26.91%
433 Dues & Subscriptions	\$618.60	\$650.00	\$215.60	\$650.00	\$225.93	\$650.00	\$0.00	0.00%
437 Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
500 Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
41910 PLANNING & ZONING	\$108,297.54	\$116,153.00	\$86,354.89	\$105,786.00	\$88,051.58	\$109,689.00	\$3,903.00	
41920 INFORMATION TECHNOLOGY								
200 Office Supplies	\$0.00	\$0.00	\$71.89	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
218 Other Operating Supplies	\$0.00	\$500.00	\$0.00	\$250.00	\$1,484.00	\$0.00	-\$250.00	-100.00%
230 Repair/Maint - Bldg & Equip	\$4,333.50	\$2,000.00	\$2,782.03	\$2,000.00	\$2,535.16	\$2,800.00	\$800.00	40.00%
240 Small Tools & Equipment	\$1,248.89	\$2,000.00	\$0.00	\$2,000.00	\$913.42	\$2,500.00	\$500.00	25.00%
312 Professional Services - Misc	\$24,277.65	\$17,135.00	\$23,182.57	\$20,000.00	\$27,266.01	\$28,500.00	\$8,500.00	42.50%
321 Telephone	\$972.56	\$1,150.00	\$1,060.29	\$1,150.00	\$1,060.68	\$1,150.00	\$0.00	0.00%
322 Postage	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
416 Rentals	\$3,835.08	\$3,800.00	\$3,389.92	\$3,800.00	\$1,993.01	\$3,000.00	-\$800.00	-21.05%
437 Miscellaneous	\$0.00	\$0.00	\$60.32	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
500 Capital Outlay	\$2,644.65	\$2,000.00	\$7,655.99	\$23,000.00	\$8,484.50	\$3,000.00	-\$20,000.00	-86.96%
41920 INFORMATION TECHN	\$37,312.33	\$28,585.00	\$38,203.01	\$52,200.00	\$43,736.78	\$40,950.00	-\$11,250.00	
41940 CITY HALL BUILDING								
101 Wages & Salaries	\$11,716.73	\$11,379.00	\$13,607.68	\$12,005.00	\$13,677.92	\$15,547.00	\$3,542.00	29.50%
121 PERA	\$488.44	\$853.00	\$575.62	\$900.00	\$533.01	\$1,159.00	\$259.00	28.78%
122 FICA	\$706.67	\$706.00	\$820.39	\$744.00	\$827.28	\$964.00	\$220.00	29.57%
123 Medicare	\$165.41	\$165.00	\$191.92	\$174.00	\$193.53	\$225.00	\$51.00	29.31%
130 VEBA or H.S.A.	\$125.78	\$132.00	\$126.56	\$132.00	\$126.66	\$130.00	-\$2.00	-1.52%
131 Health Insurance	\$1,593.49	\$1,772.00	\$1,695.70	\$1,895.00	\$1,772.61	\$1,856.00	-\$39.00	-2.06%
132 Life Insurance	\$18.38	\$16.00	\$18.65	\$16.00	\$18.18	\$15.00	-\$1.00	-6.25%
133 Dental Insurance	\$0.00	\$11.00	\$10.85	\$13.00	\$13.48	\$15.00	\$2.00	15.38%
211 Cleaning Supplies	\$186.57	\$300.00	\$206.01	\$300.00	\$20.64	\$300.00	\$0.00	0.00%
217 Laundry/Rugs	\$717.85	\$550.00	\$813.93	\$600.00	\$818.82	\$792.00	\$192.00	32.00%
218 Other Operating Supplies	\$268.83	\$300.00	\$368.56	\$250.00	\$898.06	\$300.00	\$50.00	20.00%
230 Repair/Maint - Bldg & Equip	\$3,805.21	\$3,000.00	\$6,958.81	\$3,000.00	\$978.10	\$6,000.00	\$3,000.00	100.00%
240 Small Tools & Equipment	\$545.28	\$300.00	\$282.77	\$250.00	\$449.46	\$400.00	\$150.00	60.00%
312 Professional Services - Misc	\$175.25	\$200.00	\$828.12	\$300.00	\$200.75	\$300.00	\$0.00	0.00%
321 Telephone	\$7,318.54	\$7,000.00	\$7,362.60	\$7,000.00	\$8,224.37	\$7,300.00	\$300.00	4.29%
331 Meetings, Training, & Travel	\$110.80	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
360 Insurance	\$1,011.96	\$1,090.00	\$2,169.96	\$2,390.00	\$1,894.20	\$2,500.00	\$110.00	4.60%
361 Workers Comp Insurance	\$449.04	\$653.00	\$317.76	\$276.00	\$142.31	\$218.00	-\$58.00	-21.01%
381 Electricity	\$3,279.18	\$3,000.00	\$3,282.43	\$4,000.00	\$4,092.45	\$4,000.00	\$0.00	0.00%
382 Water	\$969.50	\$700.00	\$969.50	\$1,000.00	\$980.69	\$1,000.00	\$0.00	0.00%



CITY OF MORA

Budget Prelim - Expenditures - City

Current Period: December 2023

Budget-2024

Preliminary

Last Dimension	2021 Amount	2022 Budget	2022 Amount	2023 Budget	2023 YTD Amount	2024 Budget	Diff From Current	%Diff from Cur Yr 2023
225 Landscaping Materials	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
230 Repair/Maint - Bldg & Equip	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
312 Professional Services - Misc	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
360 Insurance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
437 Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
500 Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$15,000.00	\$15,000.00	0.00%
41942 DEPOT BUILDING	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$15,000.00	\$15,000.00	
42120 LAW ENFORCEMENT								
230 Repair/Maint - Bldg & Equip	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
240 Small Tools & Equipment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
312 Professional Services - Misc	\$642,603.00	\$681,321.00	\$642,603.00	\$747,015.00	\$747,378.10	\$771,209.00	\$24,194.00	3.24%
322 Postage	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
360 Insurance	\$780.96	\$840.00	\$911.04	\$1,010.00	\$737.50	\$974.00	-\$36.00	-3.56%
437 Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
500 Capital Outlay	\$17,841.62	\$4,000.00	\$0.00	\$8,500.00	\$0.00	\$9,000.00	\$500.00	5.88%
714 Trf to Capital Projects Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
42120 LAW ENFORCEMENT	\$661,225.58	\$686,161.00	\$643,514.04	\$756,525.00	\$748,115.60	\$781,183.00	\$24,658.00	
42220 FIRE								
124 Fire Relief Pension	\$65,051.11	\$58,000.00	\$68,174.99	\$56,000.00	\$80,135.49	\$60,000.00	\$4,000.00	7.14%
313 Contract Services	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
360 Insurance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
712 Trf to Special Revenue Fund	\$37,795.00	\$45,938.00	\$45,938.00	\$41,755.00	\$41,755.00	\$37,729.00	-\$4,026.00	-9.64%
714 Trf to Capital Projects Fund	\$41,629.00	\$43,362.00	\$43,362.00	\$42,913.00	\$42,913.00	\$39,702.00	-\$3,211.00	-7.48%
42220 FIRE	\$144,475.11	\$147,300.00	\$157,474.99	\$140,668.00	\$164,803.49	\$137,431.00	-\$3,237.00	
42401 BUILDING								
101 Wages & Salaries	\$61,164.69	\$66,855.00	\$64,738.41	\$69,166.00	\$65,893.72	\$73,025.00	\$3,859.00	5.58%
121 PERA	\$4,534.08	\$5,014.00	\$4,855.39	\$5,187.00	\$4,941.96	\$5,477.00	\$290.00	5.59%
122 FICA	\$3,717.56	\$4,145.00	\$3,936.43	\$4,288.00	\$3,999.90	\$4,528.00	\$240.00	5.60%
123 Medicare	\$869.34	\$969.00	\$920.70	\$1,003.00	\$935.57	\$1,059.00	\$56.00	5.58%
130 VEBA or H.S.A.	\$1,002.32	\$1,080.00	\$1,020.68	\$1,080.00	\$1,080.00	\$1,080.00	\$0.00	0.00%
131 Health Insurance	\$12,397.20	\$14,146.00	\$13,725.12	\$15,120.00	\$14,841.36	\$15,120.00	\$0.00	0.00%
132 Life Insurance	\$145.75	\$124.00	\$147.64	\$124.00	\$149.53	\$124.00	\$0.00	0.00%
133 Dental Insurance	\$0.00	\$10.00	\$8.70	\$13.00	\$12.83	\$14.00	\$1.00	7.69%
200 Office Supplies	\$28.11	\$700.00	\$36.96	\$200.00	\$1,137.99	\$200.00	\$0.00	0.00%
203 Printed Forms & Paper	\$0.00	\$100.00	\$0.00	\$100.00	\$0.00	\$100.00	\$0.00	0.00%
212 Motor Fuels	\$338.71	\$300.00	\$291.54	\$400.00	\$156.38	\$400.00	\$0.00	0.00%
218 Other Operating Supplies	\$0.00	\$250.00	\$3.73	\$100.00	\$0.00	\$100.00	\$0.00	0.00%



CITY OF MORA

Budget Prelim - Expenditures - City

Current Period: December 2023

Budget-2024

Preliminary

Last Dimension	2021 Amount	2022 Budget	2022 Amount	2023 Budget	2023 YTD Amount	2024 Budget	Diff From Current	%Diff from Cur Yr 2023
230 Repair/Maint - Bldg & Equip	\$0.00	\$100.00	\$0.00	\$100.00	\$598.00	\$100.00	\$0.00	0.00%
240 Small Tools & Equipment	\$19.23	\$150.00	\$89.89	\$100.00	\$325.06	\$200.00	\$100.00	100.00%
303 Engineering	\$0.00	\$2,000.00	\$1,323.45	\$1,000.00	\$0.00	\$1,000.00	\$0.00	0.00%
304 Legal Services	\$30.00	\$300.00	\$0.00	\$300.00	\$0.00	\$500.00	\$200.00	66.67%
312 Professional Services - Misc	\$762.00	\$1,500.00	\$3,140.10	\$1,000.00	\$418.70	\$1,000.00	\$0.00	0.00%
321 Telephone	\$509.45	\$690.00	\$530.30	\$500.00	\$543.25	\$500.00	\$0.00	0.00%
322 Postage	\$0.00	\$50.00	\$0.00	\$50.00	\$0.00	\$0.00	-\$50.00	-100.00%
331 Meetings, Training, & Travel	\$300.00	\$1,500.00	\$612.44	\$1,000.00	\$12.50	\$1,000.00	\$0.00	0.00%
343 Advertising	\$0.00	\$0.00	\$0.00	\$0.00	\$72.00	\$0.00	\$0.00	0.00%
360 Insurance	\$579.00	\$620.00	\$606.96	\$670.00	\$428.30	\$566.00	-\$104.00	-15.52%
361 Workers Comp Insurance	\$370.92	\$535.00	\$260.28	\$719.00	\$316.74	\$526.00	-\$193.00	-26.84%
405 Contractual Labor	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
433 Dues & Subscriptions	\$145.00	\$150.00	\$0.00	\$150.00	\$0.00	\$0.00	-\$150.00	-100.00%
437 Miscellaneous	\$0.00	\$25.00	\$19.25	\$25.00	\$0.00	\$0.00	-\$25.00	-100.00%
500 Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
42401 BUILDING	\$86,913.36	\$101,313.00	\$96,267.97	\$102,395.00	\$95,863.79	\$106,619.00	\$4,224.00	
43121 STREETS								
101 Wages & Salaries	\$108,200.89	\$148,446.00	\$136,264.88	\$159,093.00	\$118,844.50	\$188,857.00	\$29,764.00	18.71%
121 PERA	\$8,046.00	\$11,085.00	\$10,124.25	\$11,871.00	\$8,913.28	\$14,164.00	\$2,293.00	19.32%
122 FICA	\$6,207.75	\$9,204.00	\$8,116.74	\$9,864.00	\$7,027.19	\$11,605.00	\$1,741.00	17.65%
123 Medicare	\$1,451.81	\$2,152.00	\$1,898.35	\$2,307.00	\$1,643.54	\$2,712.00	\$405.00	17.56%
130 VEBA or H.S.A.	\$147.75	\$1,053.00	\$1,000.80	\$1,053.00	\$786.74	\$2,110.00	\$1,057.00	100.38%
131 Health Insurance	\$23,048.52	\$25,043.00	\$21,721.78	\$26,354.00	\$19,049.65	\$41,523.00	\$15,169.00	57.56%
132 Life Insurance	\$313.49	\$305.00	\$325.41	\$305.00	\$261.68	\$365.00	\$60.00	19.67%
133 Dental Insurance	\$0.00	\$91.00	\$57.35	\$55.00	\$61.36	\$185.00	\$130.00	236.36%
142 Unemployment Benefit Pmts	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
200 Office Supplies	\$49.31	\$0.00	\$595.23	\$200.00	\$342.63	\$200.00	\$0.00	0.00%
211 Cleaning Supplies	\$44.47	\$0.00	\$8.48	\$100.00	\$29.97	\$100.00	\$0.00	0.00%
212 Motor Fuels	\$17,103.38	\$20,000.00	\$30,325.93	\$22,000.00	\$26,317.79	\$35,000.00	\$13,000.00	59.09%
213 Lubricants & Additives	-\$906.46	\$3,500.00	\$2,437.78	\$3,500.00	\$2,391.84	\$3,500.00	\$0.00	0.00%
216 Chemicals	\$427.50	\$300.00	\$930.59	\$300.00	\$467.46	\$600.00	\$300.00	100.00%
218 Other Operating Supplies	\$562.77	\$1,000.00	\$584.18	\$0.00	\$891.02	\$0.00	\$0.00	0.00%
219 Uniforms	\$1,826.15	\$1,800.00	\$2,199.82	\$1,000.00	\$1,160.85	\$2,500.00	\$1,500.00	150.00%
222 Tires	\$8,214.62	\$4,000.00	\$6,135.50	\$3,000.00	\$417.50	\$4,000.00	\$1,000.00	33.33%
224 Street Maint - Labor&Materials	\$156,481.36	\$140,000.00	\$41,868.66	\$140,000.00	\$48,707.26	\$200,000.00	\$60,000.00	42.86%
225 Landscaping Materials	\$0.00	\$500.00	\$2,121.94	\$700.00	\$760.00	\$700.00	\$0.00	0.00%
226 Street Signs	\$1,517.76	\$1,000.00	\$4,927.93	\$3,000.00	\$609.54	\$6,000.00	\$3,000.00	100.00%
230 Repair/Maint - Bldg & Equip	\$23,892.06	\$30,000.00	\$35,119.06	\$30,000.00	\$44,906.67	\$50,000.00	\$20,000.00	66.67%



CITY OF MORA

Budget Prelim - Expenditures - City

Current Period: December 2023

Budget-2024

Preliminary

Last Dimension	2021 Amount	2022 Budget	2022 Amount	2023 Budget	2023 YTD Amount	2024 Budget	Diff From Current	%Diff from Cur Yr 2023
361 Workers Comp Insurance	\$1,203.36	\$1,695.00	\$824.76	\$1,584.00	\$721.68	\$1,777.00	\$193.00	12.18%
437 Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
500 Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
43125 ICE & SNOW REMOVAL	\$50,531.66	\$46,024.00	\$69,132.91	\$42,986.00	\$68,894.79	\$60,411.00	\$17,425.00	
43160 STREET LIGHTING								
101 Wages & Salaries	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
121 PERA	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
122 FICA	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
123 Medicare	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
381 Electricity	\$29,414.27	\$31,000.00	\$26,653.46	\$35,000.00	\$28,561.61	\$31,000.00	-\$4,000.00	-11.43%
437 Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
500 Capital Outlay	\$9,000.00	\$9,000.00	\$0.00	\$9,000.00	\$27,393.00	\$0.00	-\$9,000.00	-100.00%
43160 STREET LIGHTING	\$38,414.27	\$40,000.00	\$26,653.46	\$44,000.00	\$55,954.61	\$31,000.00	-\$13,000.00	
43180 GARAGE								
101 Wages & Salaries	\$6,145.27	\$1,740.00	\$1,981.04	\$1,852.00	\$3,981.44	\$1,707.00	-\$145.00	-7.83%
121 PERA	\$378.94	\$125.00	\$61.44	\$132.00	\$183.95	\$128.00	-\$4.00	-3.03%
122 FICA	\$374.34	\$108.00	\$121.41	\$115.00	\$242.45	\$106.00	-\$9.00	-7.83%
123 Medicare	\$87.58	\$25.00	\$28.48	\$27.00	\$56.73	\$25.00	-\$2.00	-7.41%
130 VEBA or H.S.A.	\$144.89	\$0.00	-\$4.89	\$0.00	\$4.47	\$6.00	\$6.00	0.00%
131 Health Insurance	\$1,564.30	\$0.00	\$105.59	\$0.00	\$136.34	\$84.00	\$84.00	0.00%
132 Life Insurance	\$19.28	\$0.00	\$2.61	\$0.00	\$2.01	\$1.00	\$1.00	0.00%
133 Dental Insurance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.48	\$1.00	\$1.00	0.00%
211 Cleaning Supplies	\$259.43	\$500.00	\$186.21	\$200.00	\$47.28	\$200.00	\$0.00	0.00%
213 Lubricants & Additives	\$5.89	\$100.00	\$671.36	\$100.00	\$252.45	\$600.00	\$500.00	500.00%
216 Chemicals	\$4.99	\$100.00	\$0.00	\$100.00	\$0.00	\$100.00	\$0.00	0.00%
218 Other Operating Supplies	\$868.89	\$500.00	\$1,130.48	\$500.00	\$1,369.36	\$0.00	-\$500.00	-100.00%
230 Repair/Maint - Bldg & Equip	\$6,483.34	\$5,000.00	\$1,720.58	\$8,000.00	\$3,113.08	\$10,000.00	\$2,000.00	25.00%
240 Small Tools & Equipment	\$7,600.88	\$2,000.00	\$2,330.03	\$2,000.00	\$771.50	\$2,400.00	\$400.00	20.00%
312 Professional Services - Misc	\$324.30	\$0.00	\$697.21	\$40.00	\$312.50	\$500.00	\$460.00	1150.00%
322 Postage	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
360 Insurance	\$2,513.04	\$2,720.00	\$1,977.00	\$2,180.00	\$1,760.80	\$2,325.00	\$145.00	6.65%
361 Workers Comp Insurance	\$13.32	\$19.00	\$9.24	\$26.00	\$11.48	\$35.00	\$9.00	34.62%
381 Electricity	\$4,037.48	\$3,800.00	\$4,145.99	\$4,000.00	\$4,177.82	\$4,200.00	\$200.00	5.00%
382 Water	\$359.74	\$400.00	\$350.12	\$400.00	\$366.89	\$400.00	\$0.00	0.00%
383 Natural Gas - Heat	\$5,830.73	\$6,500.00	\$10,134.22	\$6,500.00	\$6,992.28	\$10,500.00	\$4,000.00	61.54%
384 Garbage Removal	\$1,946.46	\$2,000.00	\$1,788.00	\$2,200.00	\$2,068.12	\$2,400.00	\$200.00	9.09%
385 Sewer	\$420.24	\$475.00	\$405.24	\$475.00	\$427.58	\$500.00	\$25.00	5.26%
386 Storm Water	\$282.38	\$275.00	\$288.12	\$300.00	\$276.33	\$325.00	\$25.00	8.33%



CITY OF MORA

Budget Prelim - Expenditures - City

Current Period: December 2023

Budget-2024

Preliminary

Last Dimension	2021 Amount	2022 Budget	2022 Amount	2023 Budget	2023 YTD Amount	2024 Budget	Diff From Current	%Diff from Cur Yr 2023
416 Rentals	\$0.00	\$200.00	\$0.00	\$200.00	\$0.00	\$100.00	-\$100.00	-50.00%
437 Miscellaneous	\$10.00	\$50.00	\$20.00	\$100.00	\$20.00	\$100.00	\$0.00	0.00%
500 Capital Outlay	\$0.00	\$0.00	\$0.00	\$210,000.00	\$78,000.00	\$200,000.00	-\$10,000.00	-4.76%
43180 GARAGE	\$39,675.71	\$26,637.00	\$28,149.48	\$239,447.00	\$104,575.34	\$236,743.00	-\$2,704.00	
45124 AQUATIC CENTER								
101 Wages & Salaries	\$126,437.34	\$138,304.00	\$150,206.74	\$167,773.00	\$171,827.43	\$175,575.00	\$7,802.00	4.65%
121 PERA	\$3,198.75	\$4,386.00	\$3,413.11	\$5,627.00	\$3,481.04	\$4,841.00	-\$786.00	-13.97%
122 FICA	\$7,710.40	\$8,575.00	\$9,190.81	\$10,402.00	\$10,517.78	\$10,886.00	\$484.00	4.65%
123 Medicare	\$1,803.18	\$2,005.00	\$2,149.48	\$2,433.00	\$2,459.94	\$2,546.00	\$113.00	4.64%
130 VEBA or H.S.A.	\$852.88	\$846.00	\$857.56	\$846.00	\$857.25	\$841.00	-\$5.00	-0.59%
131 Health Insurance	\$10,419.62	\$11,103.00	\$11,258.75	\$11,867.00	\$11,800.71	\$11,773.00	-\$94.00	-0.79%
132 Life Insurance	\$120.21	\$98.00	\$120.52	\$98.00	\$119.13	\$97.00	-\$1.00	-1.02%
133 Dental Insurance	\$0.00	\$73.00	\$73.09	\$90.00	\$91.43	\$99.00	\$9.00	10.00%
142 Unemployment Benefit Pmts	\$0.00	\$0.00	\$0.00	\$0.00	\$309.44	\$0.00	\$0.00	0.00%
200 Office Supplies	\$115.11	\$400.00	\$42.28	\$200.00	\$143.64	\$200.00	\$0.00	0.00%
203 Printed Forms & Paper	\$100.00	\$300.00	\$150.00	\$200.00	\$172.00	\$200.00	\$0.00	0.00%
211 Cleaning Supplies	\$606.91	\$1,000.00	\$154.02	\$700.00	\$726.18	\$1,000.00	\$300.00	42.86%
216 Chemicals	\$26,441.63	\$15,000.00	\$23,383.62	\$20,000.00	\$24,823.76	\$25,000.00	\$5,000.00	25.00%
218 Other Operating Supplies	\$3,203.11	\$3,000.00	\$4,773.59	\$3,000.00	\$5,689.87	\$5,000.00	\$2,000.00	66.67%
219 Uniforms	\$0.00	\$0.00	\$0.00	\$1,100.00	\$0.00	\$0.00	-\$1,100.00	-100.00%
225 Landscaping Materials	\$0.00	\$400.00	\$0.00	\$500.00	\$0.00	\$500.00	\$0.00	0.00%
230 Repair/Maint - Bldg & Equip	\$14,329.83	\$25,000.00	\$13,745.37	\$10,000.00	\$6,066.30	\$23,000.00	\$13,000.00	130.00%
240 Small Tools & Equipment	\$2,541.37	\$2,000.00	\$4,734.90	\$3,000.00	\$3,313.75	\$3,500.00	\$500.00	16.67%
265 Merchandise for Resale	\$27,521.60	\$19,000.00	\$28,552.25	\$20,000.00	\$32,506.56	\$28,000.00	\$8,000.00	40.00%
312 Professional Services - Misc	\$691.55	\$2,000.00	\$0.00	\$1,000.00	\$0.00	\$1,000.00	\$0.00	0.00%
321 Telephone	\$765.16	\$1,400.00	\$993.77	\$1,400.00	\$1,166.71	\$1,400.00	\$0.00	0.00%
322 Postage	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
331 Meetings, Training, & Travel	\$1,109.80	\$1,000.00	\$1,557.67	\$1,500.00	\$1,900.50	\$5,000.00	\$3,500.00	233.33%
343 Advertising	\$471.25	\$800.00	\$252.40	\$750.00	\$262.30	\$750.00	\$0.00	0.00%
360 Insurance	\$7,232.04	\$7,810.00	\$4,998.00	\$5,510.00	\$4,249.20	\$5,608.00	\$98.00	1.78%
361 Workers Comp Insurance	\$9,636.12	\$12,278.00	\$5,974.56	\$11,273.00	\$5,145.93	\$8,206.00	-\$3,067.00	-27.21%
381 Electricity	\$10,310.83	\$9,850.00	\$8,941.90	\$10,000.00	\$10,571.69	\$10,000.00	\$0.00	0.00%
382 Water	\$7,789.18	\$6,000.00	\$3,984.86	\$4,000.00	\$4,624.43	\$5,000.00	\$1,000.00	25.00%
383 Natural Gas - Heat	\$12,934.29	\$12,500.00	\$26,126.24	\$15,000.00	\$16,763.85	\$28,000.00	\$13,000.00	86.67%
384 Garbage Removal	\$840.72	\$600.00	\$722.31	\$800.00	\$770.37	\$800.00	\$0.00	0.00%
385 Sewer	\$780.12	\$2,500.00	\$1,831.47	\$1,500.00	\$914.83	\$2,000.00	\$500.00	33.33%
386 Storm Water	\$185.64	\$180.00	\$189.44	\$200.00	\$1,498.11	\$200.00	\$0.00	0.00%
416 Rentals	\$118.00	\$0.00	\$120.00	\$0.00	\$184.00	\$200.00	\$200.00	0.00%



CITY OF MORA

Budget Prelim - Expenditures - City

Current Period: December 2023

Budget-2024

Preliminary

Last Dimension	2021 Amount	2022 Budget	2022 Amount	2023 Budget	2023 YTD Amount	2024 Budget	Diff From Current	%Diff from Cur Yr 2023
432 Bad Debts/NSF Checks	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
433 Dues & Subscriptions	\$1,373.67	\$1,500.00	\$1,040.00	\$1,500.00	\$1,005.00	\$2,000.00	\$500.00	33.33%
437 Miscellaneous	\$500.00	\$500.00	\$170.47	\$500.00	-\$106.20	\$500.00	\$0.00	0.00%
439 Payment Processing Expenses	\$3,876.31	\$3,000.00	\$3,565.46	\$4,000.00	\$3,757.41	\$4,000.00	\$0.00	0.00%
500 Capital Outlay	\$19,164.46	\$21,000.00	\$6,378.05	\$10,000.00	\$3,409.69	\$17,000.00	\$7,000.00	70.00%
714 Trf to Capital Projects Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
45124 AQUATIC CENTER	\$303,181.08	\$314,408.00	\$319,652.69	\$326,769.00	\$331,024.03	\$384,722.00	\$57,953.00	
45202 PARKS								
101 Wages & Salaries	\$55,733.38	\$76,970.00	\$54,527.23	\$81,781.00	\$55,261.65	\$97,371.00	\$15,590.00	19.06%
121 PERA	\$3,875.22	\$5,172.00	\$3,678.03	\$5,408.00	\$3,565.09	\$6,453.00	\$1,045.00	19.32%
122 FICA	\$3,254.56	\$4,772.00	\$3,225.74	\$5,070.00	\$3,245.80	\$5,977.00	\$907.00	17.89%
123 Medicare	\$761.25	\$1,116.00	\$754.37	\$1,186.00	\$759.17	\$1,397.00	\$211.00	17.79%
130 VEBA or H.S.A.	\$126.34	\$426.00	\$218.66	\$426.00	\$193.84	\$975.00	\$549.00	128.87%
131 Health Insurance	\$10,009.47	\$12,051.00	\$9,211.75	\$12,642.00	\$8,827.51	\$20,556.00	\$7,914.00	62.60%
132 Life Insurance	\$139.32	\$155.00	\$143.10	\$155.00	\$126.61	\$183.00	\$28.00	18.06%
133 Dental Insurance	\$0.00	\$37.00	\$11.21	\$13.00	\$15.99	\$79.00	\$66.00	507.69%
142 Unemployment Benefit Pmts	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
200 Office Supplies	\$20.66	\$50.00	\$20.00	\$25.00	\$20.00	\$25.00	\$0.00	0.00%
211 Cleaning Supplies	\$0.00	\$100.00	\$35.97	\$50.00	\$0.00	\$50.00	\$0.00	0.00%
212 Motor Fuels	\$3,172.54	\$2,000.00	\$3,576.61	\$3,000.00	\$3,109.96	\$3,500.00	\$500.00	16.67%
213 Lubricants & Additives	\$279.89	\$50.00	\$74.91	\$200.00	\$47.90	\$100.00	-\$100.00	-50.00%
216 Chemicals	\$636.00	\$600.00	\$238.31	\$300.00	\$982.96	\$800.00	\$500.00	166.67%
218 Other Operating Supplies	\$748.53	\$400.00	\$1,453.26	\$400.00	\$503.05	\$0.00	-\$400.00	-100.00%
219 Uniforms	\$729.34	\$400.00	\$940.15	\$1,000.00	\$580.44	\$1,200.00	\$200.00	20.00%
222 Tires	\$107.75	\$300.00	\$776.25	\$400.00	\$988.25	\$1,200.00	\$800.00	200.00%
224 Street Maint - Labor&Materials	\$17,808.00	\$12,000.00	\$721.50	\$14,000.00	\$0.00	\$24,000.00	\$10,000.00	71.43%
225 Landscaping Materials	\$13.99	\$500.00	\$542.03	\$1,000.00	\$69.99	\$1,000.00	\$0.00	0.00%
226 Street Signs	\$245.00	\$200.00	\$0.00	\$300.00	\$146.95	\$500.00	\$200.00	66.67%
230 Repair/Maint - Bldg & Equip	\$22,885.58	\$6,000.00	\$16,804.17	\$6,000.00	\$12,381.68	\$16,000.00	\$10,000.00	166.67%
240 Small Tools & Equipment	\$1,481.54	\$1,800.00	\$384.84	\$1,200.00	\$8,491.72	\$1,400.00	\$200.00	16.67%
270 Decorations	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
303 Engineering	\$0.00	\$0.00	\$0.00	\$0.00	\$202.31	\$500.00	\$500.00	0.00%
312 Professional Services - Misc	\$13,940.93	\$10,000.00	\$11,217.47	\$10,000.00	\$10,710.00	\$12,600.00	\$2,600.00	26.00%
321 Telephone	\$427.79	\$520.00	\$458.87	\$550.00	\$446.05	\$650.00	\$100.00	18.18%
322 Postage	\$0.00	\$10.00	\$0.00	\$10.00	\$17.66	\$20.00	\$10.00	100.00%
331 Meetings, Training, & Travel	\$0.00	\$50.00	\$310.00	\$500.00	\$0.00	\$500.00	\$0.00	0.00%
343 Advertising	\$1,101.90	\$1,500.00	\$1,804.18	\$1,500.00	\$1,935.20	\$2,000.00	\$500.00	33.33%
344 Contributions	\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00	\$3,000.00	\$1,000.00	50.00%



CITY OF MORA

Budget Prelim - Expenditures - City

Current Period: December 2023

Budget-2024

Preliminary

Last Dimension	2021 Amount	2022 Budget	2022 Amount	2023 Budget	2023 YTD Amount	2024 Budget	Diff From Current	%Diff from Cur Yr 2023
360 Insurance	\$6,270.00	\$6,770.00	\$3,426.00	\$3,780.00	\$2,931.70	\$3,870.00	\$90.00	2.38%
361 Workers Comp Insurance	\$6,122.28	\$8,517.00	\$4,144.44	\$7,843.00	\$3,579.05	\$6,576.00	-\$1,267.00	-16.15%
381 Electricity	\$2,063.78	\$2,200.00	\$2,226.20	\$2,400.00	\$2,746.25	\$3,000.00	\$600.00	25.00%
384 Garbage Removal	\$615.54	\$1,000.00	\$875.70	\$1,100.00	\$518.04	\$1,100.00	\$0.00	0.00%
386 Storm Water	\$443.92	\$400.00	\$452.87	\$450.00	\$434.37	\$500.00	\$50.00	11.11%
416 Rentals	\$524.78	\$2,000.00	\$1,896.40	\$1,000.00	\$2,082.97	\$2,400.00	\$1,400.00	140.00%
433 Dues & Subscriptions	\$281.75	\$700.00	\$912.58	\$1,000.00	\$1,080.50	\$1,200.00	\$200.00	20.00%
437 Miscellaneous	\$349.23	\$500.00	\$878.81	\$500.00	\$300.00	\$500.00	\$0.00	0.00%
445 Property Tax Expense	\$2,144.00	\$2,200.00	\$0.00	\$2,200.00	\$0.00	\$0.00	-\$2,200.00	-100.00%
500 Capital Outlay	\$55,234.51	\$20,200.00	\$18,868.25	\$6,800.00	\$0.00	\$391,507.00	\$384,707.00	5657.46%
714 Trf to Capital Projects Fund	\$0.00	\$80,000.00	\$80,000.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
45202 PARKS	\$213,548.77	\$263,666.00	\$226,809.86	\$176,189.00	\$128,302.66	\$612,689.00	\$436,500.00	
47310 AIRPORT								
101 Wages & Salaries	\$26,182.20	\$32,485.00	\$27,054.79	\$33,922.00	\$24,738.01	\$47,672.00	\$13,750.00	40.53%
121 PERA	\$1,796.51	\$2,308.00	\$1,855.01	\$2,413.00	\$1,744.42	\$3,442.00	\$1,029.00	42.64%
122 FICA	\$1,538.64	\$2,014.00	\$1,637.63	\$2,103.00	\$1,482.42	\$2,929.00	\$826.00	39.28%
123 Medicare	\$359.89	\$471.00	\$382.94	\$492.00	\$346.47	\$684.00	\$192.00	39.02%
130 VEBA or H.S.A.	\$48.56	\$150.00	\$244.85	\$150.00	\$244.33	\$481.00	\$331.00	220.67%
131 Health Insurance	\$4,018.87	\$4,926.00	\$4,801.09	\$5,159.00	\$4,670.73	\$9,861.00	\$4,702.00	91.14%
132 Life Insurance	\$59.99	\$66.00	\$67.27	\$66.00	\$71.07	\$87.00	\$21.00	31.82%
133 Dental Insurance	\$0.00	\$13.00	\$6.91	\$1.00	\$0.18	\$40.00	\$39.00	3900.00%
211 Cleaning Supplies	\$0.00	\$100.00	\$7.99	\$100.00	\$0.00	\$100.00	\$0.00	0.00%
212 Motor Fuels	\$2,361.42	\$3,000.00	\$2,991.89	\$3,000.00	\$3,287.34	\$3,750.00	\$750.00	25.00%
213 Lubricants & Additives	\$167.76	\$100.00	\$35.97	\$100.00	\$38.99	\$100.00	\$0.00	0.00%
216 Chemicals	\$0.00	\$30.00	\$0.00	\$30.00	\$0.00	\$30.00	\$0.00	0.00%
218 Other Operating Supplies	\$74.66	\$300.00	\$260.15	\$300.00	\$232.87	\$0.00	-\$300.00	-100.00%
219 Uniforms	\$175.05	\$200.00	\$225.63	\$200.00	\$139.30	\$250.00	\$50.00	25.00%
222 Tires	\$235.53	\$400.00	\$291.75	\$500.00	\$522.25	\$500.00	\$0.00	0.00%
224 Street Maint - Labor&Materials	\$12,350.68	\$15,000.00	\$9,979.45	\$20,000.00	\$9,711.00	\$15,000.00	-\$5,000.00	-25.00%
225 Landscaping Materials	\$0.00	\$100.00	\$0.00	\$200.00	\$0.00	\$200.00	\$0.00	0.00%
230 Repair/Maint - Bldg & Equip	\$6,113.03	\$15,000.00	\$9,446.67	\$15,000.00	\$9,510.57	\$20,000.00	\$5,000.00	33.33%
240 Small Tools & Equipment	\$61.86	\$300.00	\$836.13	\$1,000.00	\$400.99	\$1,000.00	\$0.00	0.00%
265 Merchandise for Resale	\$0.00	\$50.00	\$528.18	\$50.00	\$0.00	\$50.00	\$0.00	0.00%
268 Fuel for Resale	\$88,242.95	\$50,000.00	\$101,980.85	\$50,000.00	\$44,294.05	\$50,000.00	\$0.00	0.00%
303 Engineering	\$0.00	\$10,000.00	\$0.00	\$160,000.00	\$0.00	\$60,000.00	-\$100,000.00	-62.50%
304 Legal Services	\$680.00	\$500.00	\$361.00	\$500.00	\$867.00	\$500.00	\$0.00	0.00%
312 Professional Services - Misc	\$7,868.64	\$50,000.00	\$1,893.50	\$10,000.00	\$677.50	\$10,000.00	\$0.00	0.00%
321 Telephone	\$1,965.53	\$1,400.00	\$1,394.38	\$2,000.00	\$1,550.55	\$2,000.00	\$0.00	0.00%



CITY OF MORA

Budget Prelim - Expenditures - City

Current Period: December 2023

Budget-2024

Preliminary

Last Dimension	2021 Amount	2022 Budget	2022 Amount	2023 Budget	2023 YTD Amount	2024 Budget	Diff From Current	%Diff from Cur Yr 2023
322 Postage	\$0.00	\$20.00	\$0.00	\$20.00	\$0.00	\$20.00	\$0.00	0.00%
331 Meetings, Training, & Travel	\$0.00	\$100.00	\$0.00	\$100.00	\$0.00	\$100.00	\$0.00	0.00%
343 Advertising	\$841.68	\$350.00	\$388.35	\$500.00	\$943.00	\$500.00	\$0.00	0.00%
360 Insurance	\$9,354.00	\$10,100.00	\$5,651.04	\$6,240.00	\$5,022.50	\$6,629.00	\$389.00	6.23%
361 Workers Comp Insurance	\$2,511.36	\$3,458.00	\$1,682.64	\$3,224.00	\$1,469.22	\$3,316.00	\$92.00	2.85%
381 Electricity	\$5,734.19	\$6,000.00	\$5,137.85	\$6,500.00	\$5,244.73	\$6,500.00	\$0.00	0.00%
382 Water	\$707.44	\$800.00	\$678.58	\$800.00	\$719.88	\$850.00	\$50.00	6.25%
383 Natural Gas - Heat	\$2,771.39	\$3,000.00	\$4,128.15	\$3,000.00	\$3,006.12	\$6,000.00	\$3,000.00	100.00%
384 Garbage Removal	\$45.57	\$60.00	\$77.22	\$60.00	\$77.22	\$100.00	\$40.00	66.67%
385 Sewer	\$810.48	\$1,000.00	\$765.48	\$1,000.00	\$821.77	\$1,000.00	\$0.00	0.00%
386 Storm Water	\$1,089.51	\$1,000.00	\$1,171.55	\$1,200.00	\$1,128.86	\$1,300.00	\$100.00	8.33%
416 Rentals	\$100.00	\$120.00	\$140.00	\$150.00	\$170.00	\$175.00	\$25.00	16.67%
433 Dues & Subscriptions	\$175.62	\$250.00	\$215.54	\$200.00	\$175.54	\$250.00	\$50.00	25.00%
437 Miscellaneous	\$136.84	\$50.00	\$19.25	\$50.00	\$0.00	\$50.00	\$0.00	0.00%
439 Payment Processing Expenses	\$2,224.48	\$1,500.00	\$2,443.82	\$1,500.00	\$1,339.35	\$2,600.00	\$1,100.00	73.33%
445 Property Tax Expense	\$2,242.00	\$2,500.00	\$2,226.00	\$2,500.00	\$2,536.00	\$3,000.00	\$500.00	20.00%
500 Capital Outlay	\$294,373.93	\$0.00	\$9,683.29	\$705,000.00	\$465,893.76	\$500,000.00	-\$205,000.00	-29.08%
714 Trf to Capital Projects Fund	\$29,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
47310 AIRPORT	\$506,420.26	\$219,221.00	\$200,692.79	\$1,039,330.00	\$593,077.99	\$761,066.00	-\$278,264.00	
101 GENERAL FUND	\$3,211,623.50	\$3,146,133.00	\$2,982,714.74	\$4,720,967.00	\$3,818,059.62	\$4,655,079.00	-\$65,888.00	



CITY OF MORA

Budget Prelim - Expenditures - City

Current Period: December 2023

Budget-2024

Preliminary

Last Dimension	2021 Amount	2022 Budget	2022 Amount	2023 Budget	2023 YTD Amount	2024 Budget	Diff From Current	%Diff from Cur Yr 2023
220 STORM WATER FUND								
47800 STORM WATER								
101 Wages & Salaries	\$7,438.01	\$17,456.00	\$7,184.95	\$18,293.00	\$7,711.41	\$23,315.00	\$5,022.00	27.45%
121 PERA	\$517.77	\$1,289.00	\$502.41	\$1,346.00	\$578.26	\$1,749.00	\$403.00	29.94%
122 FICA	\$408.53	\$1,082.00	\$397.89	\$1,134.00	\$443.22	\$1,429.00	\$295.00	26.01%
123 Medicare	\$95.64	\$253.00	\$93.05	\$265.00	\$103.78	\$334.00	\$69.00	26.04%
130 VEBA or H.S.A.	\$1.66	\$84.00	\$6.99	\$84.00	\$7.92	\$264.00	\$180.00	214.29%
131 Health Insurance	\$2,029.38	\$2,877.00	\$1,175.86	\$3,009.00	\$1,217.53	\$5,592.00	\$2,583.00	85.84%
132 Life Insurance	\$19.50	\$39.00	\$19.42	\$39.00	\$18.15	\$50.00	\$11.00	28.21%
133 Dental Insurance	\$0.00	\$7.00	\$0.12	\$0.00	\$0.60	\$21.00	\$21.00	0.00%
200 Office Supplies	\$1.34	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
212 Motor Fuels	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
218 Other Operating Supplies	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
219 Uniforms	\$399.74	\$300.00	\$509.39	\$300.00	\$301.83	\$600.00	\$300.00	100.00%
224 Street Maint - Labor&Materials	\$0.00	\$10,000.00	\$5,176.99	\$10,000.00	\$0.00	\$10,000.00	\$0.00	0.00%
230 Repair/Maint - Bldg & Equip	\$1,110.00	\$4,000.00	\$86.92	\$5,000.00	\$1,525.31	\$5,000.00	\$0.00	0.00%
240 Small Tools & Equipment	\$0.00	\$200.00	\$970.43	\$200.00	\$97.00	\$200.00	\$0.00	0.00%
301 Auditing	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
303 Engineering	\$0.00	\$1,000.00	\$0.00	\$1,000.00	\$0.00	\$1,000.00	\$0.00	0.00%
312 Professional Services - Misc	\$0.00	\$2,500.00	\$10,328.83	\$500.00	\$612.98	\$2,500.00	\$2,000.00	400.00%
321 Telephone	\$221.51	\$300.00	\$237.76	\$300.00	\$230.95	\$300.00	\$0.00	0.00%
322 Postage	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
331 Meetings, Training, & Travel	\$0.00	\$50.00	\$0.00	\$0.00	\$6.25	\$0.00	\$0.00	0.00%
343 Advertising	\$0.00	\$25.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
349 Depreciation	\$13,449.96	\$13,719.00	\$13,449.96	\$13,853.00	\$15,853.14	\$21,349.00	\$7,496.00	54.11%
360 Insurance	\$129.01	\$140.00	\$129.99	\$140.00	\$95.00	\$125.00	-\$15.00	-10.71%
361 Workers Comp Insurance	\$1,470.60	\$2,071.00	\$1,007.76	\$1,938.00	\$882.84	\$1,727.00	-\$211.00	-10.89%
416 Rentals	\$0.00	\$0.00	\$275.00	\$0.00	\$195.00	\$0.00	\$0.00	0.00%
430 Storm Water Credit	\$1,444.20	\$1,400.00	\$1,502.95	\$1,400.00	\$1,533.95	\$1,400.00	\$0.00	0.00%
437 Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	\$40.00	\$0.00	\$0.00	0.00%
499 Change in Pension	-\$67.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
500 Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
612 Interest Expense	\$15,030.74	\$15,130.00	\$14,164.55	\$22,250.00	\$22,244.80	\$20,780.00	-\$1,470.00	-6.61%
711 Trf to General Fund	\$1,203.00	\$1,234.00	\$1,234.00	\$1,422.00	\$750.00	\$1,220.00	-\$202.00	-14.21%
714 Trf to Capital Projects Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
715 Trf to Debt Service Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
716 Trf to Enterprise Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
47800 STORM WATER	\$44,903.59	\$75,156.00	\$58,455.22	\$82,473.00	\$54,449.92	\$98,955.00	\$16,482.00	



CITY OF MORA

Budget Prelim - Expenditures - City

Current Period: December 2023

Budget-2024

Preliminary

Last Dimension	2021 Amount	2022 Budget	2022 Amount	2023 Budget	2023 YTD Amount	2024 Budget	Diff From Current	%Diff from Cur Yr 2023
220 STORM WATER FUND	\$44,903.59	\$75,156.00	\$58,455.22	\$82,473.00	\$54,449.92	\$98,955.00	\$16,482.00	



CITY OF MORA

Budget Prelim - Expenditures - City

Current Period: December 2023

Budget-2024

Preliminary

Last Dimension	2021 Amount	2022 Budget	2022 Amount	2023 Budget	2023 YTD Amount	2024 Budget	Diff From Current	%Diff from Cur Yr 2023
225 CEMETERY FUND								
47810 CEMETERY								
101 Wages & Salaries	\$14,948.81	\$17,477.00	\$17,178.68	\$21,441.00	\$17,945.32	\$28,422.00	\$6,981.00	32.56%
121 PERA	\$872.69	\$874.00	\$914.15	\$913.00	\$973.83	\$1,418.00	\$505.00	55.31%
122 FICA	\$867.35	\$1,084.00	\$1,027.30	\$1,329.00	\$1,065.42	\$1,751.00	\$422.00	31.75%
123 Medicare	\$202.87	\$253.00	\$240.18	\$311.00	\$249.19	\$409.00	\$98.00	31.51%
130 VEBA or H.S.A.	\$2.99	\$57.00	\$78.14	\$57.00	\$44.80	\$234.00	\$177.00	310.53%
131 Health Insurance	\$3,260.70	\$1,952.00	\$2,708.02	\$2,042.00	\$2,277.19	\$4,562.00	\$2,520.00	123.41%
132 Life Insurance	\$40.47	\$26.00	\$40.59	\$26.00	\$35.97	\$40.00	\$14.00	53.85%
133 Dental Insurance	\$0.00	\$5.00	\$0.57	\$0.00	\$0.32	\$21.00	\$21.00	0.00%
142 Unemployment Benefit Pmts	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
200 Office Supplies	\$32.49	\$0.00	\$0.00	\$0.00	\$10.49	\$20.00	\$20.00	0.00%
212 Motor Fuels	\$698.92	\$900.00	\$1,014.36	\$900.00	\$947.27	\$1,500.00	\$600.00	66.67%
213 Lubricants & Additives	\$0.00	\$50.00	\$8.99	\$50.00	\$0.00	\$50.00	\$0.00	0.00%
218 Other Operating Supplies	\$0.00	\$100.00	\$87.99	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
219 Uniforms	\$255.04	\$200.00	\$225.64	\$200.00	\$139.30	\$300.00	\$100.00	50.00%
222 Tires	\$26.00	\$100.00	\$129.00	\$100.00	\$0.00	\$100.00	\$0.00	0.00%
224 Street Maint - Labor&Materials	\$196.00	\$1,500.00	\$0.00	\$1,500.00	\$0.00	\$2,000.00	\$500.00	33.33%
225 Landscaping Materials	\$0.00	\$600.00	\$401.99	\$600.00	\$69.99	\$600.00	\$0.00	0.00%
226 Street Signs	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
230 Repair/Maint - Bldg & Equip	\$6,273.16	\$5,000.00	\$5,032.03	\$8,000.00	\$1,544.82	\$8,000.00	\$0.00	0.00%
240 Small Tools & Equipment	\$299.96	\$100.00	\$0.00	\$100.00	\$2,165.88	\$500.00	\$400.00	400.00%
261 Land Purchased for Resale	\$125.00	\$200.00	\$3,150.00	\$500.00	\$250.00	\$500.00	\$0.00	0.00%
312 Professional Services - Misc	\$761.75	\$0.00	\$2,106.16	\$0.00	\$2,200.00	\$1,200.00	\$1,200.00	0.00%
313 Contract Services	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
321 Telephone	\$91.34	\$120.00	\$98.27	\$120.00	\$95.19	\$120.00	\$0.00	0.00%
322 Postage	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
343 Advertising	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
360 Insurance	\$358.94	\$390.00	\$265.03	\$290.00	\$228.30	\$302.00	\$12.00	4.14%
361 Workers Comp Insurance	\$1,456.56	\$2,058.00	\$1,001.40	\$2,379.00	\$1,061.23	\$2,175.00	-\$204.00	-8.58%
381 Electricity	\$168.37	\$175.00	\$168.84	\$175.00	\$189.05	\$200.00	\$25.00	14.29%
382 Water	\$165.92	\$170.00	\$165.92	\$200.00	\$188.56	\$200.00	\$0.00	0.00%
386 Storm Water	\$217.81	\$0.00	\$225.48	\$200.00	\$216.53	\$250.00	\$50.00	25.00%
405 Contractual Labor	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
416 Rentals	\$490.00	\$0.00	\$0.00	\$100.00	\$180.00	\$100.00	\$0.00	0.00%
433 Dues & Subscriptions	\$0.00	\$0.00	\$0.00	\$0.00	\$1,705.00	\$2,000.00	\$2,000.00	0.00%
437 Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
500 Capital Outlay	\$31,601.42	\$52,000.00	\$45,668.25	\$35,000.00	\$22,980.00	\$25,000.00	-\$10,000.00	-28.57%



CITY OF MORA

Budget Prelim - Expenditures - City

Current Period: December 2023

Budget-2024

Preliminary

Last Dimension	2021 Amount	2022 Budget	2022 Amount	2023 Budget	2023 YTD Amount	2024 Budget	Diff From Current	%Diff from Cur Yr 2023
711 Trf to General Fund	\$6,371.00	\$20,427.00	\$6,427.00	\$6,772.00	\$4,500.00	\$6,220.00	-\$552.00	-8.15%
714 Trf to Capital Projects Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
47810 CEMETERY	\$69,785.56	\$105,818.00	\$88,363.98	\$83,305.00	\$61,263.65	\$88,194.00	\$4,889.00	
225 CEMETERY FUND	\$69,785.56	\$105,818.00	\$88,363.98	\$83,305.00	\$61,263.65	\$88,194.00	\$4,889.00	



CITY OF MORA

Budget Prelim - Expenditures - City

Current Period: December 2023

Budget-2024

Preliminary

Last Dimension	2021 Amount	2022 Budget	2022 Amount	2023 Budget	2023 YTD Amount	2024 Budget	Diff From Current	%Diff from Cur Yr 2023
409 FUTURE IMPROV FUND								
47410 CAPITAL PROJECT								
437 Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
500 Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
711 Trf to General Fund	\$59,819.86	\$13,900.00	\$0.00	\$280,175.00	\$0.00	\$224,630.00	-\$55,545.00	-19.83%
712 Trf to Special Revenue Fund	\$0.00	\$7,900.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
714 Trf to Capital Projects Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
47410 CAPITAL PROJECT	\$59,819.86	\$21,800.00	\$0.00	\$280,175.00	\$0.00	\$224,630.00	-\$55,545.00	
409 FUTURE IMPROV FUND	\$59,819.86	\$21,800.00	\$0.00	\$280,175.00	\$0.00	\$224,630.00	-\$55,545.00	



CITY OF MORA

Budget Prelim - Expenditures - City

Current Period: December 2023

Budget-2024

Preliminary

Last Dimension	2021 Amount	2022 Budget	2022 Amount	2023 Budget	2023 YTD Amount	2024 Budget	Diff From Current	%Diff from Cur Yr 2023
525 ELEC. BOND - FIRE STATION 2003								
47000 DEBT SERVICE								
601 Bond Principal	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
612 Interest Expense	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620 Fiscal Agent Fees	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
714 Trf to Capital Projects Fund	\$0.00	\$0.00	\$0.04	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
716 Trf to Enterprise Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
47000 DEBT SERVICE	\$0.00	\$0.00	\$0.04	\$0.00	\$0.00	\$0.00	\$0.00	
525 ELEC. BOND - FIRE STATION	\$0.00	\$0.00	\$0.04	\$0.00	\$0.00	\$0.00	\$0.00	



CITY OF MORA

Budget Prelim - Expenditures - City

Current Period: December 2023

Budget-2024

Preliminary

Last Dimension	2021 Amount	2022 Budget	2022 Amount	2023 Budget	2023 YTD Amount	2024 Budget	Diff From Current	%Diff from Cur Yr 2023
530 SERIES 2011A BONDS - STREET								
47000 DEBT SERVICE								
312 Professional Services - Misc	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
601 Bond Principal	\$75,000.00	\$80,000.00	\$80,000.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
612 Interest Expense	\$3,760.00	\$1,280.00	\$1,280.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
620 Fiscal Agent Fees	\$500.00	\$550.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
47000 DEBT SERVICE	\$79,260.00	\$81,830.00	\$81,280.00	\$0.00	\$0.00	\$0.00	\$0.00	
530 SERIES 2011A BONDS - STR	\$79,260.00	\$81,830.00	\$81,280.00	\$0.00	\$0.00	\$0.00	\$0.00	



CITY OF MORA

Budget Prelim - Expenditures - City

Current Period: December 2023

Budget-2024

Preliminary

Last Dimension	2021 Amount	2022 Budget	2022 Amount	2023 Budget	2023 YTD Amount	2024 Budget	Diff From Current	%Diff from Cur Yr 2023
531 HRA EASTWOOD								
47000 DEBT SERVICE								
312 Professional Services - Misc	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
437 Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
601 Bond Principal	\$0.00	\$0.00	\$0.00	\$125,000.00	\$130,000.00	\$130,000.00	\$5,000.00	4.00%
612 Interest Expense	\$0.00	\$0.00	\$0.00	\$70,270.00	\$68,392.50	\$66,445.00	-\$3,825.00	-5.44%
620 Fiscal Agent Fees	\$0.00	\$0.00	\$0.00	\$0.00	\$475.00	\$500.00	\$500.00	0.00%
47000 DEBT SERVICE	\$0.00	\$0.00	\$0.00	\$195,270.00	\$198,867.50	\$196,945.00	\$1,675.00	
531 HRA EASTWOOD	\$0.00	\$0.00	\$0.00	\$195,270.00	\$198,867.50	\$196,945.00	\$1,675.00	



CITY OF MORA

Budget Prelim - Expenditures - City

Current Period: December 2023

Budget-2024

Preliminary

Last Dimension	2021 Amount	2022 Budget	2022 Amount	2023 Budget	2023 YTD Amount	2024 Budget	Diff From Current	%Diff from Cur Yr 2023
532 SERIES 2015B BONDS - WOOD&GROV								
47000 DEBT SERVICE								
312 Professional Services - Misc	\$3,750.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
437 Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
601 Bond Principal	\$45,000.00	\$45,000.00	\$45,000.00	\$50,000.00	\$50,000.00	\$50,000.00	\$0.00	0.00%
612 Interest Expense	\$28,400.00	\$27,390.00	\$27,387.50	\$26,200.00	\$26,200.00	\$24,950.00	-\$1,250.00	-4.77%
620 Fiscal Agent Fees	\$450.00	\$550.00	\$500.00	\$550.00	\$500.00	\$550.00	\$0.00	0.00%
47000 DEBT SERVICE	\$77,600.00	\$72,940.00	\$72,887.50	\$76,750.00	\$76,700.00	\$75,500.00	-\$1,250.00	
532 SERIES 2015B BONDS - WO	\$77,600.00	\$72,940.00	\$72,887.50	\$76,750.00	\$76,700.00	\$75,500.00	-\$1,250.00	



CITY OF MORA

Budget Prelim - Expenditures - City

Current Period: December 2023

Budget-2024

Preliminary

Last Dimension	2021 Amount	2022 Budget	2022 Amount	2023 Budget	2023 YTD Amount	2024 Budget	Diff From Current	%Diff from Cur Yr 2023
533 SERIES 2015C BONDS - REFUNDING								
47000 DEBT SERVICE								
312 Professional Services - Misc	\$3,750.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
437 Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
601 Bond Principal	\$98,587.59	\$101,890.00	\$101,877.28	\$101,665.00	\$101,661.71	\$104,945.00	\$3,280.00	3.23%
612 Interest Expense	\$19,386.85	\$16,875.00	\$16,872.62	\$14,320.00	\$14,317.78	\$11,730.00	-\$2,590.00	-18.09%
620 Fiscal Agent Fees	\$450.00	\$550.00	\$500.00	\$550.00	\$500.00	\$550.00	\$0.00	0.00%
47000 DEBT SERVICE	\$122,174.44	\$119,315.00	\$119,249.90	\$116,535.00	\$116,479.49	\$117,225.00	\$690.00	
533 SERIES 2015C BONDS - REF	\$122,174.44	\$119,315.00	\$119,249.90	\$116,535.00	\$116,479.49	\$117,225.00	\$690.00	



CITY OF MORA

Budget Prelim - Expenditures - City

Current Period: December 2023

Budget-2024

Preliminary

Last Dimension	2021 Amount	2022 Budget	2022 Amount	2023 Budget	2023 YTD Amount	2024 Budget	Diff From Current	%Diff from Cur Yr 2023
535 SERIES 2017A BONDS - 9TH&WOOD								
47000 DEBT SERVICE								
312 Professional Services - Misc	\$2,250.00	\$2,250.00	\$1,500.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
601 Bond Principal	\$45,458.79	\$45,180.00	\$45,177.32	\$44,890.00	\$44,887.56	\$49,590.00	\$4,700.00	10.47%
612 Interest Expense	\$30,450.68	\$29,085.00	\$29,082.14	\$27,725.00	\$27,721.92	\$26,300.00	-\$1,425.00	-5.14%
620 Fiscal Agent Fees	\$450.00	\$550.00	\$500.00	\$550.00	\$500.00	\$550.00	\$0.00	0.00%
47000 DEBT SERVICE	\$78,609.47	\$77,065.00	\$76,259.46	\$73,165.00	\$73,109.48	\$76,440.00	\$3,275.00	
535 SERIES 2017A BONDS - 9TH	\$78,609.47	\$77,065.00	\$76,259.46	\$73,165.00	\$73,109.48	\$76,440.00	\$3,275.00	



CITY OF MORA

Budget Prelim - Expenditures - City

Current Period: December 2023

Budget-2024

Preliminary

Last Dimension	2021 Amount	2022 Budget	2022 Amount	2023 Budget	2023 YTD Amount	2024 Budget	Diff From Current	%Diff from Cur Yr 2023
536 SERIES 2022A BONDS - N GROVE								
47000 DEBT SERVICE								
312 Professional Services - Misc	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
601 Bond Principal	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$50,000.00	\$50,000.00	0.00%
612 Interest Expense	\$0.00	\$0.00	\$0.00	\$53,850.00	\$53,845.33	\$49,730.00	-\$4,120.00	-7.65%
620 Fiscal Agent Fees	\$0.00	\$0.00	\$0.00	\$550.00	\$475.00	\$500.00	-\$50.00	-9.09%
47000 DEBT SERVICE	\$0.00	\$0.00	\$0.00	\$54,400.00	\$54,320.33	\$100,230.00	\$45,830.00	
536 SERIES 2022A BONDS - N G	\$0.00	\$0.00	\$0.00	\$54,400.00	\$54,320.33	\$100,230.00	\$45,830.00	



CITY OF MORA

Budget Prelim - Expenditures - City

Current Period: December 2023

Budget-2024

Preliminary

Last Dimension	2021 Amount	2022 Budget	2022 Amount	2023 Budget	2023 YTD Amount	2024 Budget	Diff From Current	%Diff from Cur Yr 2023
609 LIQUOR FUND								
49750 LIQUOR STORE								
101 Wages & Salaries	\$223,766.28	\$269,760.00	\$255,825.96	\$337,644.00	\$252,513.42	\$226,319.00	-\$111,325.00	-32.97%
121 PERA	\$16,556.46	\$20,232.00	\$18,778.06	\$25,323.00	\$18,938.46	\$16,971.00	-\$8,352.00	-32.98%
122 FICA	\$13,302.94	\$16,725.00	\$15,224.06	\$20,934.00	\$15,003.86	\$14,032.00	-\$6,902.00	-32.97%
123 Medicare	\$3,111.31	\$3,912.00	\$3,560.46	\$4,896.00	\$3,508.82	\$3,282.00	-\$1,614.00	-32.97%
130 VEBA or H.S.A.	\$1,210.34	\$1,212.00	\$1,208.55	\$2,412.00	\$1,201.31	\$3,003.00	\$591.00	24.50%
131 Health Insurance	\$37,134.62	\$32,718.00	\$32,775.84	\$50,615.00	\$33,314.95	\$42,061.00	-\$8,554.00	-16.90%
132 Life Insurance	\$334.80	\$278.00	\$334.89	\$416.00	\$332.76	\$346.00	-\$70.00	-16.83%
133 Dental Insurance	\$0.00	\$105.00	\$104.43	\$257.00	\$128.10	\$352.00	\$95.00	36.96%
142 Unemployment Benefit Pmts	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
200 Office Supplies	\$279.83	\$600.00	\$291.86	\$500.00	\$659.43	\$500.00	\$0.00	0.00%
211 Cleaning Supplies	\$636.78	\$775.00	\$798.60	\$800.00	\$328.68	\$800.00	\$0.00	0.00%
215 Off-Sale Supplies	\$4,813.92	\$4,900.00	\$5,603.48	\$4,800.00	\$5,083.40	\$5,900.00	\$1,100.00	22.92%
218 Other Operating Supplies	\$2,434.63	\$2,400.00	\$2,722.09	\$2,400.00	\$2,552.85	\$2,400.00	\$0.00	0.00%
219 Uniforms	\$45.96	\$300.00	\$77.98	\$300.00	\$343.95	\$400.00	\$100.00	33.33%
225 Landscaping Materials	\$0.00	\$4,000.00	\$0.00	\$10,000.00	\$0.00	\$0.00	-\$10,000.00	-100.00%
230 Repair/Maint - Bldg & Equip	\$22,228.77	\$25,000.00	\$29,947.76	\$25,000.00	\$12,296.94	\$31,000.00	\$6,000.00	24.00%
240 Small Tools & Equipment	\$7,129.51	\$3,500.00	\$2,371.79	\$15,500.00	\$373.78	\$0.00	-\$15,500.00	-100.00%
250 Wine Purchased for Resale	\$294,070.88	\$275,000.00	\$287,478.60	\$275,000.00	\$263,330.48	\$285,000.00	\$10,000.00	3.64%
251 Liquor Purchased for Resale	\$1,082,521.86	\$990,000.00	\$1,061,743.57	\$995,000.00	\$990,634.33	\$1,020,000.00	\$25,000.00	2.51%
252 Beer Purchased for Resale	\$1,722,182.76	\$1,675,000.00	\$1,743,575.35	\$1,695,000.00	\$1,628,105.00	\$1,700,000.00	\$5,000.00	0.29%
254 Misc Purchases - NCBS	\$200,923.53	\$140,000.00	\$208,054.47	\$148,000.00	\$188,376.35	\$200,000.00	\$52,000.00	35.14%
260 Deposits/Returns	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
262 THC Infused Purchased for Resa	\$0.00	\$0.00	\$0.00	\$0.00	\$13,338.32	\$22,000.00	\$22,000.00	0.00%
301 Auditing	\$5,185.00	\$5,103.00	\$4,893.00	\$5,185.00	\$6,447.00	\$5,300.00	\$115.00	2.22%
304 Legal Services	\$258.00	\$400.00	\$0.00	\$400.00	\$377.00	\$400.00	\$0.00	0.00%
312 Professional Services - Misc	\$7,124.51	\$5,000.00	\$3,060.36	\$5,000.00	\$845.75	\$5,000.00	\$0.00	0.00%
321 Telephone	\$4,900.88	\$3,800.00	\$5,174.60	\$5,100.00	\$5,195.62	\$5,200.00	\$100.00	1.96%
322 Postage	\$211.10	\$250.00	\$233.60	\$250.00	\$210.00	\$250.00	\$0.00	0.00%
331 Meetings, Training, & Travel	\$335.00	\$600.00	\$655.20	\$700.00	\$863.25	\$800.00	\$100.00	14.29%
343 Advertising	\$10,190.52	\$10,000.00	\$8,989.27	\$10,000.00	\$9,134.56	\$15,000.00	\$5,000.00	50.00%
344 Contributions	\$533.63	\$1,800.00	\$784.71	\$1,800.00	\$1,131.71	\$1,800.00	\$0.00	0.00%
349 Depreciation	\$61,430.70	\$62,918.00	\$61,430.72	\$63,274.00	\$56,625.83	\$62,045.00	-\$1,229.00	-1.94%
360 Insurance	\$14,716.99	\$15,960.00	\$15,674.99	\$18,250.00	\$13,220.00	\$16,920.00	-\$1,330.00	-7.29%
361 Workers Comp Insurance	\$9,488.40	\$14,122.00	\$6,871.80	\$15,723.00	\$7,037.93	\$7,330.00	-\$8,393.00	-53.38%
381 Electricity	\$24,898.44	\$23,000.00	\$23,618.04	\$23,000.00	\$21,195.32	\$24,000.00	\$1,000.00	4.35%
382 Water	\$415.69	\$375.00	\$415.68	\$375.00	\$441.38	\$450.00	\$75.00	20.00%



CITY OF MORA

Budget Prelim - Expenditures - City

Current Period: December 2023

Budget-2024

Preliminary

Last Dimension	2021 Amount	2022 Budget	2022 Amount	2023 Budget	2023 YTD Amount	2024 Budget	Diff From Current	%Diff from Cur Yr 2023
383 Natural Gas - Heat	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
384 Garbage Removal	\$2,367.32	\$2,500.00	\$2,662.46	\$2,600.00	\$2,744.53	\$2,900.00	\$300.00	11.54%
385 Sewer	\$405.24	\$500.00	\$405.24	\$500.00	\$436.21	\$500.00	\$0.00	0.00%
386 Storm Water	\$201.78	\$200.00	\$205.87	\$220.00	\$197.47	\$235.00	\$15.00	6.82%
416 Rentals	\$1,685.16	\$1,700.00	\$1,619.16	\$1,700.00	\$1,538.79	\$1,700.00	\$0.00	0.00%
432 Bad Debts/NSF Checks	\$273.21	\$150.00	\$333.18	\$150.00	\$120.00	\$150.00	\$0.00	0.00%
433 Dues & Subscriptions	\$20.00	\$2,700.00	\$2,720.00	\$2,700.00	\$2,720.43	\$2,700.00	\$0.00	0.00%
437 Miscellaneous	\$0.00	\$250.00	\$16.90	\$200.00	\$116.40	\$200.00	\$0.00	0.00%
439 Payment Processing Expenses	\$77,683.83	\$68,000.00	\$112,402.47	\$71,000.00	\$139,447.41	\$137,000.00	\$66,000.00	92.96%
441 Wine Club Expense	\$720.17	\$2,000.00	\$1,332.82	\$2,100.00	\$993.01	\$2,100.00	\$0.00	0.00%
445 Property Tax Expense	\$9,804.99	\$9,805.00	\$9,804.99	\$9,805.00	\$9,804.97	\$9,805.00	\$0.00	0.00%
499 Change in Pension	-\$7,420.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
500 Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$30,000.00	\$30,000.00	0.00%
612 Interest Expense	\$29,250.00	\$26,000.00	\$26,000.00	\$22,750.00	\$20,854.13	\$19,500.00	-\$3,250.00	-14.29%
711 Trf to General Fund	\$303,219.00	\$303,976.00	\$303,976.00	\$304,561.00	\$275,916.63	\$303,693.00	-\$868.00	-0.29%
49750 LIQUOR STORE	\$4,190,584.74	\$4,027,526.00	\$4,263,758.86	\$4,182,140.00	\$4,007,980.52	\$4,229,344.00	\$47,204.00	
609 LIQUOR FUND	\$4,190,584.74	\$4,027,526.00	\$4,263,758.86	\$4,182,140.00	\$4,007,980.52	\$4,229,344.00	\$47,204.00	



CITY OF MORA

Budget Prelim - Expenditures - City

Current Period: December 2023

Budget-2024

Preliminary

Last Dimension	2021 Amount	2022 Budget	2022 Amount	2023 Budget	2023 YTD Amount	2024 Budget	Diff From Current	%Diff from Cur Yr 2023
	\$7,934,361.16	\$7,727,583.00	\$7,742,969.70	\$9,865,180.00	\$8,461,230.51	\$9,862,542.00	-\$2,638.00	



CITY OF MORA

Budget Prelim - Revenue - City

Current Period: December 2023

Budget-2024

Preliminary

Last Dimension	2021 Amount	2022 Budget	2022 Amount	2023 Budget	2023 YTD Amount	2024 Budget	Diff From Current	%Diff from Cur Yr 2023
101 GENERAL FUND								
41000 GENERAL GOVERNMENT								
31050 Tax Increments	\$19,566.09	\$12,000.00	\$24,542.68	\$18,000.00	\$19,087.95	\$18,000.00	\$0.00	0.00%
31110 Current Ad Valorem Taxes	\$587,790.72	\$594,000.00	\$585,270.58	\$861,446.00	\$823,327.38	\$1,014,932.00	\$153,486.00	17.82%
31130 Mobile Home Taxes	\$3,195.49	\$1,400.00	\$3,488.43	\$2,500.00	\$3,272.21	\$2,500.00	\$0.00	0.00%
31910 Penalties & Interest	\$2,023.87	\$750.00	\$240.27	\$1,720.00	\$0.00	\$0.00	-\$1,720.00	-100.00%
31920 Forfeited Tax Sale Revenue	\$477.00	\$0.00	\$20,446.08	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
33160 Federal Grants	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
33401 Local Government Aid	\$1,010,825.00	\$1,026,435.00	\$1,026,435.00	\$1,045,625.00	\$522,812.50	\$1,229,575.00	\$183,950.00	17.59%
33422 Other State Grants & Aids	\$513.00	\$0.00	\$523.00	\$500.00	\$0.00	\$0.00	-\$500.00	-100.00%
33426 Agricultural Market Value Cred	\$91.61	\$200.00	\$85.19	\$120.00	\$76.33	\$0.00	-\$120.00	-100.00%
33429 PERA Aid	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
33690 Other Grants & Aids	\$1,450.46	\$1,500.00	\$1,466.52	\$1,500.00	\$1,547.66	\$1,500.00	\$0.00	0.00%
34900 Franchise Fee - Cable TV	\$19,127.76	\$24,000.00	\$25,493.19	\$24,000.00	\$24,664.43	\$24,000.00	\$0.00	0.00%
34902 Franchise Fee - Natural Gas	\$48,682.52	\$46,000.00	\$48,324.31	\$46,000.00	\$36,269.06	\$46,000.00	\$0.00	0.00%
34904 Franchise Fee - Electric	\$263,087.95	\$235,000.00	\$263,158.93	\$235,000.00	\$281,229.10	\$235,000.00	\$0.00	0.00%
34950 Other Misc Charges	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36101 Special Assessments	\$0.00	\$0.00	\$4,042.50	\$556.00	\$767.25	\$0.00	-\$556.00	-100.00%
36102 Int/Pen on Spec Assmts	\$0.00	\$0.00	\$0.00	\$0.00	\$14.19	\$0.00	\$0.00	0.00%
36210 Interest Earnings	\$17,386.07	\$13,500.00	\$19,724.28	\$22,650.00	\$28,838.89	\$19,720.00	-\$2,930.00	-12.94%
36213 Unrealized Gain/(Loss) on Inv	-\$15,275.73	\$0.00	-\$63,352.72	\$0.00	\$936.07	\$0.00	\$0.00	0.00%
36215 Dividends	\$12,648.00	\$579.00	\$6,968.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36220 Rent	\$2,440.00	\$2,520.00	\$4,200.00	\$2,420.00	\$987.00	\$0.00	-\$2,420.00	-100.00%
36230 Contributions & Donations	\$5,000.00	\$0.00	\$0.00	\$2,500.00	\$0.00	\$0.00	-\$2,500.00	-100.00%
37150 Misc Income	\$3,540.86	\$3,000.00	\$3,065.96	\$3,000.00	\$1,417.42	\$1,500.00	-\$1,500.00	-50.00%
39101 Sale of Fixed Assets	\$0.00	\$0.00	\$0.00	\$0.00	\$8,153.99	\$0.00	\$0.00	0.00%
39102 Comp. for Loss of Fixed Assets	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39212 Trf from Special Revenue Fund	\$2,542.28	\$2,400.00	\$2,400.38	\$2,260.00	\$2,252.74	\$2,100.00	-\$160.00	-7.08%
39216 Trf from Enterprise Fund	\$285,000.00	\$285,000.00	\$285,000.00	\$285,000.00	\$261,250.00	\$285,000.00	\$0.00	0.00%
39300 Proceeds from Long Term Debt	\$0.00	\$0.00	\$0.00	\$220,500.00	\$0.00	\$0.00	-\$220,500.00	-100.00%
41000 GENERAL GOVERNMENT	\$2,270,112.95	\$2,248,284.00	\$2,261,522.58	\$2,775,297.00	\$2,016,904.17	\$2,879,827.00	\$104,530.00	
41110 MAYOR & COUNCIL								
39212 Trf from Special Revenue Fund	\$0.00	\$5,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
41110 MAYOR & COUNCIL	\$0.00	\$5,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
41320 ADMINISTRATION								
33690 Other Grants & Aids	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
37150 Misc Income	\$3,141.76	\$0.00	\$1,566.77	\$0.00	\$0.00	\$0.00	\$0.00	0.00%



CITY OF MORA

Budget Prelim - Revenue - City

Current Period: December 2023

Budget-2024

Preliminary

Last Dimension	2021 Amount	2022 Budget	2022 Amount	2023 Budget	2023 YTD Amount	2024 Budget	Diff From Current	%Diff from Cur Yr 2023
39216 Trf from Enterprise Fund	\$11,638.00	\$12,911.00	\$12,911.00	\$25,569.00	\$0.00	\$15,071.00	-\$10,498.00	-41.06%
41920 INFORMATION TECHN	\$16,034.00	\$17,787.00	\$18,111.59	\$35,227.00	\$0.00	\$20,357.00	-\$14,870.00	
41940 CITY HALL BUILDING								
33422 Other State Grants & Aids	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36230 Contributions & Donations	\$1,200.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
37150 Misc Income	\$0.00	\$0.00	\$0.00	\$0.00	\$1,833.28	\$0.00	\$0.00	0.00%
39214 Trf from Capital Projects Fund	\$0.00	\$2,800.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39216 Trf from Enterprise Fund	\$0.00	\$1,100.00	\$0.00	\$50,000.00	\$42,967.60	\$0.00	-\$50,000.00	-100.00%
41940 CITY HALL BUILDING	\$1,200.00	\$3,900.00	\$0.00	\$50,000.00	\$44,800.88	\$0.00	-\$50,000.00	
41941 LIBRARY BUILDING								
33422 Other State Grants & Aids	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36220 Rent	\$2,257.00	\$2,400.00	\$1,912.00	\$2,400.00	\$3,238.00	\$2,400.00	\$0.00	0.00%
36230 Contributions & Donations	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
37150 Misc Income	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39214 Trf from Capital Projects Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
41941 LIBRARY BUILDING	\$2,257.00	\$2,400.00	\$1,912.00	\$2,400.00	\$3,238.00	\$2,400.00	\$0.00	
41942 DEPOT BUILDING								
33690 Other Grants & Aids	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36220 Rent	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,646.00	\$2,646.00	0.00%
36230 Contributions & Donations	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
37150 Misc Income	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39214 Trf from Capital Projects Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
41942 DEPOT BUILDING	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,646.00	\$2,646.00	
42120 LAW ENFORCEMENT								
33416 Police Training Reimbursement	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
33423 Police Aid	\$41,200.80	\$46,000.00	\$50,082.00	\$46,000.00	\$54,447.00	\$46,000.00	\$0.00	0.00%
35101 Court Fines	\$10,280.06	\$12,000.00	\$10,164.85	\$11,000.00	\$13,976.35	\$10,000.00	-\$1,000.00	-9.09%
36230 Contributions & Donations	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
37150 Misc Income	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39101 Sale of Fixed Assets	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39102 Comp. for Loss of Fixed Assets	\$1,913.93	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39214 Trf from Capital Projects Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
42120 LAW ENFORCEMENT	\$53,394.79	\$58,000.00	\$60,246.85	\$57,000.00	\$68,423.35	\$56,000.00	-\$1,000.00	
42220 FIRE								
33421 Fire Relief Pension	\$65,051.11	\$58,000.00	\$68,174.99	\$56,000.00	\$80,135.49	\$60,000.00	\$4,000.00	7.14%
42220 FIRE	\$65,051.11	\$58,000.00	\$68,174.99	\$56,000.00	\$80,135.49	\$60,000.00	\$4,000.00	



CITY OF MORA

Budget Prelim - Revenue - City

Current Period: December 2023

Budget-2024

Preliminary

Last Dimension	2021 Amount	2022 Budget	2022 Amount	2023 Budget	2023 YTD Amount	2024 Budget	Diff From Current	%Diff from Cur Yr 2023
42401 BUILDING								
32210 Building Permits	\$33,533.66	\$50,000.00	\$54,551.19	\$30,000.00	\$32,462.35	\$30,000.00	\$0.00	0.00%
34950 Other Misc Charges	\$3,059.44	\$2,500.00	\$700.00	\$1,000.00	\$5,576.94	\$1,000.00	\$0.00	0.00%
42401 BUILDING	\$36,593.10	\$52,500.00	\$55,251.19	\$31,000.00	\$38,039.29	\$31,000.00	\$0.00	
43121 STREETS								
32260 Other Non-Business Permits	\$3,081.00	\$2,850.00	\$2,375.00	\$2,000.00	\$2,185.00	\$2,000.00	\$0.00	0.00%
33422 Other State Grants & Aids	\$68,413.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34301 Sidewalk & Street Repair	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34303 Pmt from County - St Maint	\$0.00	\$8,118.00	\$16,235.20	\$8,118.00	\$8,117.60	\$8,118.00	\$0.00	0.00%
34405 Weed Cleaning	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36220 Rent	\$0.00	\$50.00	\$0.00	\$50.00	\$0.00	\$0.00	-\$50.00	-100.00%
37150 Misc Income	\$1,256.29	\$200.00	\$70.00	\$200.00	\$0.00	\$200.00	\$0.00	0.00%
39101 Sale of Fixed Assets	\$0.00	\$0.00	\$17,000.00	\$34,000.00	\$51,400.00	\$15,000.00	-\$19,000.00	-55.88%
39102 Comp. for Loss of Fixed Assets	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39212 Trf from Special Revenue Fund	\$0.00	\$14,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39214 Trf from Capital Projects Fund	\$54,750.00	\$0.00	\$0.00	\$225,000.00	\$0.00	\$50,630.00	-\$174,370.00	-77.50%
39216 Trf from Enterprise Fund	\$0.00	\$3,500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
43121 STREETS	\$127,500.29	\$28,718.00	\$35,680.20	\$269,368.00	\$61,702.60	\$75,948.00	-\$193,420.00	
43160 STREET LIGHTING								
37150 Misc Income	\$2,250.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39102 Comp. for Loss of Fixed Assets	\$0.00	\$0.00	\$0.00	\$0.00	\$7,389.00	\$0.00	\$0.00	0.00%
43160 STREET LIGHTING	\$2,250.00	\$0.00	\$0.00	\$0.00	\$7,389.00	\$0.00	\$0.00	
43180 GARAGE								
37150 Misc Income	\$0.00	\$200.00	\$483.00	\$200.00	\$0.00	\$200.00	\$0.00	0.00%
39214 Trf from Capital Projects Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39216 Trf from Enterprise Fund	\$27,418.00	\$26,369.00	\$26,637.00	\$239,077.00	\$0.00	\$242,000.00	\$2,923.00	1.22%
43180 GARAGE	\$27,418.00	\$26,569.00	\$27,120.00	\$239,277.00	\$0.00	\$242,200.00	\$2,923.00	
45124 AQUATIC CENTER								
33422 Other State Grants & Aids	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34720 Swim Fees	\$97,286.59	\$59,000.00	\$87,901.89	\$75,000.00	\$90,000.64	\$80,000.00	\$5,000.00	6.67%
34721 Pool Lesson Fees	\$43,920.00	\$54,000.00	\$51,426.00	\$50,000.00	\$54,450.00	\$50,000.00	\$0.00	0.00%
34740 Concessions	\$47,574.42	\$37,000.00	\$54,925.80	\$50,000.00	\$54,068.99	\$37,000.00	-\$13,000.00	-26.00%
34950 Other Misc Charges	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36230 Contributions & Donations	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36240 Service Chg on NSF Checks	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
37150 Misc Income	\$144.59	\$100.00	\$2,973.25	\$100.00	\$0.00	\$0.00	-\$100.00	-100.00%



CITY OF MORA

Budget Prelim - Revenue - City

Current Period: December 2023

Budget-2024

Preliminary

Last Dimension	2021 Amount	2022 Budget	2022 Amount	2023 Budget	2023 YTD Amount	2024 Budget	Diff From Current	%Diff from Cur Yr 2023
37840 Cash Over/Short	\$0.00	\$0.00	-\$405.81	-\$500.00	-\$119.56	\$0.00	\$500.00	-100.00%
39214 Trf from Capital Projects Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39216 Trf from Enterprise Fund	\$1,000.00	\$1,000.00	\$0.00	\$1,000.00	\$0.00	\$1,000.00	\$0.00	0.00%
45124 AQUATIC CENTER	\$189,925.60	\$151,100.00	\$196,821.13	\$175,600.00	\$198,400.07	\$168,000.00	-\$7,600.00	
45202 PARKS								
33160 Federal Grants	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
33422 Other State Grants & Aids	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$158,507.00	\$158,507.00	0.00%
36220 Rent	\$945.00	\$1,500.00	\$1,010.00	\$1,500.00	\$905.00	\$1,500.00	\$0.00	0.00%
36230 Contributions & Donations	\$46,530.00	\$10,000.00	\$14,975.00	\$12,000.00	\$15,018.00	\$15,000.00	\$3,000.00	25.00%
37150 Misc Income	\$50.00	\$500.00	\$121.32	\$500.00	\$0.00	\$250.00	-\$250.00	-50.00%
39101 Sale of Fixed Assets	\$7,285.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,000.00	\$1,000.00	0.00%
39102 Comp. for Loss of Fixed Assets	\$2,973.16	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39214 Trf from Capital Projects Fund	\$5,069.86	\$17,900.00	\$0.00	\$6,800.00	\$0.00	\$174,000.00	\$167,200.00	2458.82%
45202 PARKS	\$62,853.02	\$29,900.00	\$16,106.32	\$20,800.00	\$15,923.00	\$350,257.00	\$329,457.00	
47310 AIRPORT								
33420 Federal Airport Grant - FAA	\$257,457.00	\$0.00	\$48,435.00	\$656,250.00	\$84,313.80	\$585,000.00	-\$71,250.00	-10.86%
33422 Other State Grants & Aids	\$77,635.98	\$46,200.00	\$51,175.56	\$100,000.00	\$0.00	\$7,500.00	-\$92,500.00	-92.50%
33424 State Airport Maintenance	\$50,718.93	\$32,033.00	\$37,813.89	\$32,000.00	\$33,803.40	\$35,500.00	\$3,500.00	10.94%
34740 Concessions	\$154.00	\$60.00	\$0.00	\$0.00	\$211.00	\$20.00	\$20.00	0.00%
36218 Airport Hangar Rent	\$10,861.53	\$8,000.00	\$9,147.78	\$8,500.00	\$8,539.38	\$8,500.00	\$0.00	0.00%
36220 Rent	\$12,225.00	\$11,000.00	\$12,425.00	\$12,300.00	\$12,175.00	\$12,300.00	\$0.00	0.00%
36230 Contributions & Donations	\$1,200.00	\$600.00	\$1,350.00	\$800.00	\$1,400.00	\$800.00	\$0.00	0.00%
37105 Fuel Sales	\$87,405.91	\$50,000.00	\$94,184.83	\$58,000.00	\$51,602.55	\$58,000.00	\$0.00	0.00%
37150 Misc Income	\$0.00	\$0.00	\$40.84	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
37820 Commissions	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39101 Sale of Fixed Assets	\$1,525.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39102 Comp. for Loss of Fixed Assets	\$5,261.67	\$5,110.00	\$5,110.77	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39214 Trf from Capital Projects Fund	\$0.00	\$0.00	\$0.00	\$48,375.00	\$0.00	\$0.00	-\$48,375.00	-100.00%
47310 AIRPORT	\$504,445.02	\$153,003.00	\$259,683.67	\$916,225.00	\$192,045.13	\$707,620.00	-\$208,605.00	
101 GENERAL FUND	\$3,453,080.59	\$2,922,122.00	\$3,087,426.77	\$4,714,290.00	\$2,791,734.36	\$4,678,380.00	-\$35,910.00	



CITY OF MORA

Budget Prelim - Revenue - City

Current Period: December 2023

Budget-2024

Preliminary

Last Dimension	2021 Amount	2022 Budget	2022 Amount	2023 Budget	2023 YTD Amount	2024 Budget	Diff From Current	%Diff from Cur Yr 2023
220 STORM WATER FUND								
47800 STORM WATER								
33160 Federal Grants	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36210 Interest Earnings	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36213 Unrealized Gain/(Loss) on Inv	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36215 Dividends	\$34.00	\$0.00	\$134.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
37150 Misc Income	\$53.84	\$0.00	\$62.63	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
37160 Penalties	\$1,765.86	\$1,200.00	\$1,509.78	\$800.00	\$1,541.72	\$800.00	\$0.00	0.00%
37199 Storm Water Fees	\$117,915.74	\$114,000.00	\$120,164.47	\$114,000.00	\$116,463.47	\$125,000.00	\$11,000.00	9.65%
39211 Trf from General Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
47800 STORM WATER	\$119,769.44	\$115,200.00	\$121,870.88	\$114,800.00	\$118,005.19	\$125,800.00	\$11,000.00	
220 STORM WATER FUND	\$119,769.44	\$115,200.00	\$121,870.88	\$114,800.00	\$118,005.19	\$125,800.00	\$11,000.00	



CITY OF MORA

Budget Prelim - Revenue - City

Current Period: December 2023

Budget-2024

Preliminary

Last Dimension	2021 Amount	2022 Budget	2022 Amount	2023 Budget	2023 YTD Amount	2024 Budget	Diff From Current	%Diff from Cur Yr 2023
225 CEMETERY FUND								
47810 CEMETERY								
34941 Perpetual Care	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34942 Sales of Lots	\$30,760.00	\$18,000.00	\$25,440.00	\$20,000.00	\$33,000.00	\$10,000.00	-\$10,000.00	-50.00%
34943 Interment Fees	\$46,715.00	\$28,000.00	\$33,305.00	\$25,000.00	\$40,035.00	\$25,000.00	\$0.00	0.00%
34944 Stone Setting Fee	\$1,750.00	\$1,200.00	\$2,640.00	\$1,600.00	\$2,240.00	\$1,600.00	\$0.00	0.00%
36210 Interest Earnings	\$0.00	\$0.00	\$1.30	\$0.00	\$1.38	\$0.00	\$0.00	0.00%
36213 Unrealized Gain/(Loss) on Inv	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36215 Dividends	\$96.00	\$17.00	\$149.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36220 Rent	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36230 Contributions & Donations	\$0.00	\$0.00	\$20.00	\$0.00	\$50.00	\$0.00	\$0.00	0.00%
37150 Misc Income	\$54.67	\$0.00	\$780.02	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39101 Sale of Fixed Assets	\$1,025.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39102 Comp. for Loss of Fixed Assets	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39211 Trf from General Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39213 Trf from Permanent Fund	\$2,078.16	\$0.00	\$92.19	\$0.00	\$69.64	\$0.00	\$0.00	0.00%
39214 Trf from Capital Projects Fund	\$0.00	\$7,900.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
47810 CEMETERY	\$82,478.83	\$55,117.00	\$62,427.51	\$46,600.00	\$75,396.02	\$36,600.00	-\$10,000.00	
225 CEMETERY FUND	\$82,478.83	\$55,117.00	\$62,427.51	\$46,600.00	\$75,396.02	\$36,600.00	-\$10,000.00	



CITY OF MORA

Budget Prelim - Revenue - City

Current Period: December 2023

Budget-2024

Preliminary

Last Dimension	2021 Amount	2022 Budget	2022 Amount	2023 Budget	2023 YTD Amount	2024 Budget	Diff From Current	%Diff from Cur Yr 2023
409 FUTURE IMPROV FUND								
47410 CAPITAL PROJECT								
31110 Current Ad Valorem Taxes	\$161,818.46	\$167,400.00	\$164,810.47	\$222,041.00	\$212,228.75	\$442,174.00	\$220,133.00	99.14%
36210 Interest Earnings	\$323.08	\$200.00	\$297.24	\$400.00	\$250.87	\$400.00	\$0.00	0.00%
36213 Unrealized Gain/(Loss) on Inv	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36230 Contributions & Donations	\$10,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39211 Trf from General Fund	\$97,413.00	\$120,200.00	\$212,575.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39212 Trf from Special Revenue Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
47410 CAPITAL PROJECT	\$269,554.54	\$287,800.00	\$377,682.71	\$222,441.00	\$212,479.62	\$442,574.00	\$220,133.00	
409 FUTURE IMPROV FUND	\$269,554.54	\$287,800.00	\$377,682.71	\$222,441.00	\$212,479.62	\$442,574.00	\$220,133.00	



CITY OF MORA

Budget Prelim - Revenue - City

Current Period: December 2023

Budget-2024

Preliminary

Last Dimension	2021 Amount	2022 Budget	2022 Amount	2023 Budget	2023 YTD Amount	2024 Budget	Diff From Current	%Diff from Cur Yr 2023
525 ELEC. BOND - FIRE STATION 2003								
47000 DEBT SERVICE								
31110 Current Ad Valorem Taxes	\$470.52	\$0.00	\$1.29	\$0.00	\$4.31	\$0.00	\$0.00	0.00%
31130 Mobile Home Taxes	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
33160 Federal Grants	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34206 Fire Protection Services	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36101 Special Assessments	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36210 Interest Earnings	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
37150 Misc Income	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
47000 DEBT SERVICE	\$470.52	\$0.00	\$1.29	\$0.00	\$4.31	\$0.00	\$0.00	
525 ELEC. BOND - FIRE STATION	\$470.52	\$0.00	\$1.29	\$0.00	\$4.31	\$0.00	\$0.00	



CITY OF MORA

Budget Prelim - Revenue - City

Current Period: December 2023

Budget-2024

Preliminary

Last Dimension	2021 Amount	2022 Budget	2022 Amount	2023 Budget	2023 YTD Amount	2024 Budget	Diff From Current	%Diff from Cur Yr 2023
530 SERIES 2011A BONDS - STREET								
47000 DEBT SERVICE								
31110 Current Ad Valorem Taxes	\$85,831.95	\$0.00	\$972.10	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36101 Special Assessments	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36102 Int/Pen on Spec Assmts	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36210 Interest Earnings	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36213 Unrealized Gain/(Loss) on Inv	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39300 Proceeds from Long Term Debt	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
47000 DEBT SERVICE	\$85,831.95	\$0.00	\$972.10	\$0.00	\$0.00	\$0.00	\$0.00	
530 SERIES 2011A BONDS - STRE	\$85,831.95	\$0.00	\$972.10	\$0.00	\$0.00	\$0.00	\$0.00	



CITY OF MORA

Budget Prelim - Revenue - City

Current Period: December 2023

Budget-2024

Preliminary

Last Dimension	2021 Amount	2022 Budget	2022 Amount	2023 Budget	2023 YTD Amount	2024 Budget	Diff From Current	%Diff from Cur Yr 2023
531 HRA EASTWOOD								
47000 DEBT SERVICE								
31110 Current Ad Valorem Taxes	\$0.00	\$195,743.00	\$190,661.55	\$98,572.00	\$94,331.46	\$49,599.00	-\$48,973.00	-49.68%
36210 Interest Earnings	\$285.32	\$0.00	\$239.46	\$0.00	\$196.07	\$310.00	\$310.00	0.00%
36213 Unrealized Gain/(Loss) on Inv	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
47000 DEBT SERVICE	\$285.32	\$195,743.00	\$190,901.01	\$98,572.00	\$94,527.53	\$49,909.00	-\$48,663.00	
531 HRA EASTWOOD	\$285.32	\$195,743.00	\$190,901.01	\$98,572.00	\$94,527.53	\$49,909.00	-\$48,663.00	



CITY OF MORA

Budget Prelim - Revenue - City

Current Period: December 2023

Budget-2024

Preliminary

Last Dimension	2021 Amount	2022 Budget	2022 Amount	2023 Budget	2023 YTD Amount	2024 Budget	Diff From Current	%Diff from Cur Yr 2023
532 SERIES 2015B BONDS - WOOD&GROV								
47000 DEBT SERVICE								
31110 Current Ad Valorem Taxes	\$75,806.24	\$80,667.00	\$79,434.39	\$79,355.00	\$75,981.54	\$78,822.00	-\$533.00	-0.67%
36101 Special Assessments	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36102 Int/Pen on Spec Assmts	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36210 Interest Earnings	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39212 Trf from Special Revenue Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39300 Proceeds from Long Term Debt	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39320 Premiums on Bonds Sold	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
47000 DEBT SERVICE	\$75,806.24	\$80,667.00	\$79,434.39	\$79,355.00	\$75,981.54	\$78,822.00	-\$533.00	
532 SERIES 2015B BONDS - WOO	\$75,806.24	\$80,667.00	\$79,434.39	\$79,355.00	\$75,981.54	\$78,822.00	-\$533.00	



CITY OF MORA

Budget Prelim - Revenue - City

Current Period: December 2023

Budget-2024

Preliminary

Last Dimension	2021 Amount	2022 Budget	2022 Amount	2023 Budget	2023 YTD Amount	2024 Budget	Diff From Current	%Diff from Cur Yr 2023
533 SERIES 2015C BONDS - REFUNDING								
47000 DEBT SERVICE								
31110 Current Ad Valorem Taxes	\$92,225.73	\$89,180.00	\$87,909.36	\$96,010.00	\$91,899.93	\$87,956.00	-\$8,054.00	-8.39%
36101 Special Assessments	\$23,654.49	\$21,248.00	\$22,859.76	\$22,970.00	\$25,016.63	\$25,390.00	\$2,420.00	10.54%
36102 Int/Pen on Spec Assmts	\$18,238.49	\$15,132.00	\$17,629.89	\$14,130.00	\$15,308.26	\$12,880.00	-\$1,250.00	-8.85%
36210 Interest Earnings	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39212 Trf from Special Revenue Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
47000 DEBT SERVICE	\$134,118.71	\$125,560.00	\$128,399.01	\$133,110.00	\$132,224.82	\$126,226.00	-\$6,884.00	
533 SERIES 2015C BONDS - REF	\$134,118.71	\$125,560.00	\$128,399.01	\$133,110.00	\$132,224.82	\$126,226.00	-\$6,884.00	



CITY OF MORA

Budget Prelim - Revenue - City

Current Period: December 2023

Budget-2024

Preliminary

Last Dimension	2021 Amount	2022 Budget	2022 Amount	2023 Budget	2023 YTD Amount	2024 Budget	Diff From Current	%Diff from Cur Yr 2023
535 SERIES 2017A BONDS - 9TH&WOOD								
47000 DEBT SERVICE								
31110 Current Ad Valorem Taxes	\$57,749.82	\$67,529.00	\$66,429.05	\$69,650.00	\$66,624.31	\$69,848.00	\$198.00	0.28%
36101 Special Assessments	\$4,203.05	\$5,123.00	\$11,917.78	\$4,910.00	\$3,854.42	\$5,380.00	\$470.00	9.57%
36102 Int/Pen on Spec Assmts	\$4,680.00	\$5,237.00	\$3,892.68	\$6,855.00	\$3,205.58	\$4,580.00	-\$2,275.00	-33.19%
39212 Trf from Special Revenue Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
47000 DEBT SERVICE	\$66,632.87	\$77,889.00	\$82,239.51	\$81,415.00	\$73,684.31	\$79,808.00	-\$1,607.00	
535 SERIES 2017A BONDS - 9TH	\$66,632.87	\$77,889.00	\$82,239.51	\$81,415.00	\$73,684.31	\$79,808.00	-\$1,607.00	



CITY OF MORA

Budget Prelim - Revenue - City

Current Period: December 2023

Budget-2024

Preliminary

Last Dimension	2021 Amount	2022 Budget	2022 Amount	2023 Budget	2023 YTD Amount	2024 Budget	Diff From Current	%Diff from Cur Yr 2023
536 SERIES 2022A BONDS - N GROVE								
47000 DEBT SERVICE								
31110 Current Ad Valorem Taxes	\$0.00	\$0.00	\$0.00	\$77,025.00	\$73,340.10	\$71,575.00	-\$5,450.00	-7.08%
36101 Special Assessments	\$0.00	\$0.00	\$23,640.50	\$10,310.00	\$27,172.42	\$9,290.00	-\$1,020.00	-9.89%
36102 Int/Pen on Spec Assmts	\$0.00	\$0.00	\$56.90	\$22,435.00	\$18,151.65	\$18,530.00	-\$3,905.00	-17.41%
39214 Trf from Capital Projects Fund	\$0.00	\$0.00	\$28,605.33	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
47000 DEBT SERVICE	\$0.00	\$0.00	\$52,302.73	\$109,770.00	\$118,664.17	\$99,395.00	-\$10,375.00	
536 SERIES 2022A BONDS - N GR	\$0.00	\$0.00	\$52,302.73	\$109,770.00	\$118,664.17	\$99,395.00	-\$10,375.00	



CITY OF MORA

Budget Prelim - Revenue - City

Current Period: December 2023

Budget-2024

Preliminary

Last Dimension	2021 Amount	2022 Budget	2022 Amount	2023 Budget	2023 YTD Amount	2024 Budget	Diff From Current	%Diff from Cur Yr 2023
609 LIQUOR FUND								
49750 LIQUOR STORE								
36210 Interest Earnings	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36215 Dividends	\$3,927.00	\$147.00	\$2,652.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36240 Service Chg on NSF Checks	\$0.00	\$0.00	\$40.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
37150 Misc Income	\$429.60	\$350.00	\$404.03	\$300.00	\$0.00	\$300.00	\$0.00	0.00%
37170 Recoveries of Bad Debt	\$0.57	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
37805 Wine Club	\$0.00	\$1,000.00	\$1,707.00	\$2,000.00	\$2,237.00	\$2,000.00	\$0.00	0.00%
37810 Wine Sales	\$429,111.90	\$394,200.00	\$425,576.35	\$394,200.00	\$372,039.25	\$394,200.00	\$0.00	0.00%
37811 Liquor Sales	\$1,453,406.88	\$1,324,100.00	\$1,465,484.59	\$1,324,100.00	\$1,409,737.05	\$1,324,100.00	\$0.00	0.00%
37812 Beer Sales	\$2,288,107.42	\$2,222,200.00	\$2,239,755.93	\$2,222,200.00	\$2,026,719.63	\$2,222,200.00	\$0.00	0.00%
37813 Liquor & Beer Coupons	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
37815 Misc Sales	\$271,763.62	\$180,000.00	\$282,418.49	\$180,000.00	\$261,352.58	\$180,000.00	\$0.00	0.00%
37816 THC Infused Sales	\$0.00	\$0.00	\$0.00	\$0.00	\$17,613.39	\$20,000.00	\$20,000.00	0.00%
37817 Lottery	\$6,113.19	\$3,500.00	\$6,055.58	\$3,500.00	\$5,059.15	\$3,500.00	\$0.00	0.00%
37820 Commissions	\$1,584.56	\$1,000.00	\$1,690.36	\$1,000.00	\$1,227.43	\$1,000.00	\$0.00	0.00%
37830 Cash Discounts	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
37840 Cash Over/Short	\$64.00	-\$300.00	-\$81.32	-\$300.00	-\$713.59	-\$300.00	\$0.00	0.00%
39211 Trf from General Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
49750 LIQUOR STORE	\$4,454,508.74	\$4,126,197.00	\$4,425,703.01	\$4,127,000.00	\$4,095,271.89	\$4,147,000.00	\$20,000.00	
609 LIQUOR FUND	\$4,454,508.74	\$4,126,197.00	\$4,425,703.01	\$4,127,000.00	\$4,095,271.89	\$4,147,000.00	\$20,000.00	



CITY OF MORA

Budget Prelim - Revenue - City

Current Period: December 2023

Budget-2024

Preliminary

Last Dimension	2021 Amount	2022 Budget	2022 Amount	2023 Budget	2023 YTD Amount	2024 Budget	Diff From Current	%Diff from Cur Yr 2023
	\$8,742,537.75	\$7,986,295.00	\$8,609,360.92	\$9,727,353.00	\$7,787,973.76	\$9,864,514.00	\$137,161.00	

RESOLUTION NO. 2023-1221

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MORA, MINNESOTA
APPROVING THE 2024 TAX LEVY**

BE IT RESOLVED by the City Council of the City of Mora, Kanabec County, Minnesota that the following sums of money be levied in 2024, collectable in 2025, upon taxable property in the City of Mora for the following purposes:

General Fund	1,014,932
Capital Improvements	442,174
Debt Service	357,800
Tax Abatement	5,523
Total Levy Amount	1,820,429

The foregoing resolution was introduced and moved for adoption by Council Member _____ and seconded by Council Member _____.

Voting for the resolution:

Voting against the resolution:.....

Abstained from voting:

Absent:

Motion carried and resolution adopted this 19th day of December, 2023.

Jake Mathison , Mayor

ATTEST:

Natasha Segelstrom, City Clerk

Capital Improvement Program

2024 *thru* 2029

Department 1910 - Planning & Zoning

City of Mora, Minnesota

Contact Community Development Dire

Project #	1910-2019-03
Project Name	2030 Comprehensive Plan

Type Maintenance

Useful Life 10 years

Category Professional Services

Priority 2 - Essential

Status Active

Total Project Cost: \$50,000

Description

The comprehensive plan (comp plan) is one of the primary tools used to achieve the community vision, regulate land uses, and guide future investments. The next comp plan update will begin in 2030.

Justification

The comprehensive plan will aid all city departments in their future planning.

Future
50,000
Total

Prior	Funding Sources	2024	2025	2026	2027	2028	2029	Total	Future
6,250	101 - FIF/Capital (Tax Levy)	6,250	6,250	6,250	6,250	6,250	6,250	37,500	6,250
Total	Total	6,250	6,250	6,250	6,250	6,250	6,250	37,500	Total

Budget Impact/Other

Capital Improvement Program

2024 *thru* 2029

Department 1910 - Planning & Zoning

City of Mora, Minnesota

Contact Community Development Dire

Project #	1910-2019-04
Project Name	Plotter Replacement

Type Equipment
 Useful Life 10 years
 Category I.T. Equipment
 Priority 3 - Important
 Status Active

Total Project Cost: \$13,500

Description
 The plotter is a large format printer, scanner, and copier used for maps, plans, and other large documents in order to send or retain them.

Justification
 The existing plotter was purchased in July 2017. The estimated useful life of the plotter is 10 years. The replacement has been scheduled to evaluate the health of the existing equipment and to give the opportunity to replace with a new plotter with better technology.

Expenditures	2024	2025	2026	2027	2028	2029	Total
500 - Capital Outlay					13,500		13,500
Total					13,500		13,500

Funding Sources	2024	2025	2026	2027	2028	2029	Total
101 - Gen. Fund (Tax Levy)					2,700		2,700
101 - FIF/Capital (Tax Levy)	2,700	2,700	2,700	2,700			10,800
Total	2,700	2,700	2,700	2,700	2,700		13,500

Budget Impact/Other
 Associate paper and ink purchases

Prior	Budget Items	2024	2025	2026	2027	2028	2029	Total
2,000	2-Supplies	500						500
Total	Total	500						500

Capital Improvement Program

2024 *thru* 2029

Department 1941 - Library Building

City of Mora, Minnesota

Contact Activities & Recreation Coord

Project #	1941-2023-01
Project Name	Library Building Updates

Type Maintenance

Useful Life 20 years

Category Furniture & Fixtures

Priority 2 - Essential

Status Active

Total Project Cost: \$20,000

Description

Library Building Updates - Window and wall sealing above downstairs bathroom, including possibly removing deck area. Exterior hand railing replacement.

Justification

Sealing is needed to stop water leaking into the bathrooms during the winter thaw to prevent further damage to buildings.
Exterior handrail needs replacement due to vandalism.

Expenditures	2024	2025	2026	2027	2028	2029	Total
500 - Capital Outlay	20,000						20,000
Total	20,000						20,000

Funding Sources	2024	2025	2026	2027	2028	2029	Total
101 - Gen. Fund (Tax Levy)	20,000						20,000
Total	20,000						20,000

Budget Impact/Other

Capital Improvement Program

2024 *thru* 2029

Department 1941 - Library Building

City of Mora, Minnesota

Contact Activities & Recreation Coord

Project # 1941-2023-02
 Project Name Library Furnace and AC Replacement

Type Maintenance

Useful Life 15 years

Category Furniture & Fixtures

Priority 2 - Essential

Status Active

Total Project Cost: \$48,000

Description

Replace AC units on library roof (3 units) and possible furnace upgrade.

Justification

To replace AC units on library roof (3 units) and upgrade furnace as their life expectancy is past (currently 20 years), savings on yearly repairs and energy efficiency.

Expenditures	2024	2025	2026	2027	2028	2029	Total
500 - Capital Outlay		24,000	12,000	12,000			48,000
Total		24,000	12,000	12,000			48,000

Funding Sources	2024	2025	2026	2027	2028	2029	Total
101 - Gen. Fund (Tax Levy)		15,600	12,000	12,000			39,600
101 - FIF/Capital (Tax Levy)	8,400						8,400
Total	8,400	15,600	12,000	12,000			48,000

Budget Impact/Other

Capital Improvement Program

2024 *thru* 2029

Department 1941 - Library Building

City of Mora, Minnesota

Contact Activities & Recreation Coord

Project # 1941-2023-03
 Project Name Library ADA/Sidewalk Repairs or Replacement

Type Improvement

Useful Life 10 years

Category Infrastructure

Priority 2 - Essential

Status Active

Total Project Cost: \$70,000

Description

Repairs and/or replacement of exterior cement ADA ramp, stairs and sidewalks.

Justification

Repair and/or replace the library's exterior cement ADA ramp, stairs and sidewalk to ensure safe entry and ADA compliant access to the library for all patrons.

Expenditures	2024	2025	2026	2027	2028	2029	Total
500 - Capital Outlay		70,000					70,000
Total		70,000					70,000

Funding Sources	2024	2025	2026	2027	2028	2029	Total
101 - Gen. Fund (Tax Levy)		35,000					35,000
101 - FIF/Capital (Tax Levy)	35,000						35,000
Total	35,000	35,000					70,000

Budget Impact/Other

Capital Improvement Program

2024 *thru* 2029

Department 1941 - Library Building
 Contact Activities & Recreation Coord
 Type Equipment
 Useful Life 15 years
 Category Furniture & Fixtures
 Priority 4 - Provides Long-Term Benefi
 Status Active

City of Mora, Minnesota

Project # 1941-2023-04
 Project Name Water Bottle Filling Station

Total Project Cost: \$6,000

Description

Install a water bottle filling station at the public library.

Justification

To upgrade/replace the current drinking fountain at the library with a water bottle filling station to provide a cleaner, sanitary clean water source for the community.

Expenditures	2024	2025	2026	2027	2028	2029	Total
500 - Capital Outlay	6,000						6,000
Total	6,000						6,000

Funding Sources	2024	2025	2026	2027	2028	2029	Total
101 - Gen. Fund (Tax Levy)	6,000						6,000
Total	6,000						6,000

Budget Impact/Other

Capital Improvement Program

2024 *thru* 2029

Department 1942 - Depot Building

City of Mora, Minnesota

Contact City Administrator

Project # 1942-2023-01

Type Maintenance

Project Name Depot Building Roof Insulation

Useful Life 20 years

Category Buildings & Structures

Priority 2 - Essential

Status Active

Total Project Cost: \$15,000

Description

The Depot Building is in need of a "hot roof" style insulation application to prevent water condensation issues currently plaguing the building roof.

The Depot Building is owned by the City and currently leased to Vasaloppet, Inc as their headquarters.

Justification

The current roof system is deteriorating leading to leaks and ice dams.

Expenditures	2024	2025	2026	2027	2028	2029	Total
500 - Capital Outlay	15,000						15,000
Total	15,000						15,000

Funding Sources	2024	2025	2026	2027	2028	2029	Total
101 - Gen. Fund (Tax Levy)	15,000						15,000
Total	15,000						15,000

Budget Impact/Other

Capital Improvement Program

2024 *thru* 2029

Department 2120 - Law Enforcement

City of Mora, Minnesota

Contact Administrator

Project # 2120-2019-01
 Project Name Squad Mobile Computer Replacement

Type Equipment

Useful Life 5 years

Category Office Equipment

Priority 2 - Essential

Status Active

Total Project Cost: \$25,500

Description

Mobile computers for squad cards

Justification

Standard, assist with communication with county employees and incident reports

Prior	Expenditures	2024	2025	2026	2027	2028	2029	Total
12,000	500 - Capital Outlay	4,500	4,500	4,500				13,500
Total	Total	4,500	4,500	4,500				13,500

Prior	Funding Sources	2024	2025	2026	2027	2028	2029	Total
11,500	101 - Gen. Fund (Tax Levy)	4,000						4,000
Total	Total	4,000						4,000

Budget Impact/Other

Capital Improvement Program

2024 *thru* 2029

Department 2120 - Law Enforcement

City of Mora, Minnesota

Contact City Administrator

Project # 2120-2019-07
 Project Name Squad Radar Replacement

Type Equipment

Useful Life 7 years

Category I.T. Equipment

Priority 1 - Imperative/Critical

Status Active

Total Project Cost: \$12,500

Description
 Squad Car Radar - purchased outside of every-other-year rotation, per KCSO Law Enforcement Capital Budget Plan

Justification
 Squad car equipment for safety of officer and suspect

Prior	Expenditures	2024	2025	2026	2027	2028	2029	Total
8,000	500 - Capital Outlay	4,500						4,500
Total	Total	4,500						4,500

Prior	Funding Sources	2024	2025	2026	2027	2028	2029	Total
8,000	101 - Gen. Fund (Tax Levy)	4,500						4,500
Total	Total	4,500						4,500

Budget Impact/Other

Capital Improvement Program

2024 *thru* 2029

Department 3121 - Streets

City of Mora, Minnesota

Contact Public Works Director

Project #	3121-2019-08
Project Name	Portable Air Compressor Replacement

Type Unassigned

Useful Life 10 years

Category Heavy Machinery & Equipmen

Priority 4 - Provides Long-Term Benefi

Status Active

Total Project Cost: \$30,000

Description

This is a pull-behind trailer unit with varying air-flow ratings. Self-contained diesel motor-driven compressor unit.

Justification

Used for large jobs, such as road maintenance, concrete breaking, and can also be used an air-cleaning tool.

Expenditures	2024	2025	2026	2027	2028	2029	Total
500 - Capital Outlay			30,000				30,000
Total			30,000				30,000

Funding Sources	2024	2025	2026	2027	2028	2029	Total
101 - Gen. Fund (Tax Levy)			10,000				10,000
Salvage			2,000				2,000
101 - FIF/Capital (Tax Levy)	9,000	9,000					18,000
Total	9,000	9,000	12,000				30,000

Budget Impact/Other

Capital Improvement Program

2024 *thru* 2029

Department 3121 - Streets

City of Mora, Minnesota

Contact Public Works Director

Project # 3121-2019-09
 Project Name Stationary Equipment/Vehicle Lift Replacement

Type Unassigned
 Useful Life 15 years
 Category Heavy Machinery & Equipmen
 Priority 3 - Important
 Status Active

Total Project Cost: \$70,000

Description
 12,000 pound stationary hydraulic lift with movable lift arms and small equipment lift attachments.

Justification
 Used for all City and Utility vehicle equipment maintenance. Necessary for under-equipment mechanical access.

Expenditures	2024	2025	2026	2027	2028	2029	Total
500 - Capital Outlay				70,000			70,000
Total				70,000			70,000

Funding Sources	2024	2025	2026	2027	2028	2029	Total
101 - Gen. Fund (Tax Levy)				25,000			25,000
Salvage				5,000			5,000
101 - FIF/Capital (Tax Levy)	10,000	15,000	15,000				40,000
Total	10,000	15,000	15,000	30,000			70,000

Budget Impact/Other

Capital Improvement Program

2024 *thru* 2029

Department 3121 - Streets
 Contact Public Works Director
 Type Improvement
 Useful Life 30 years
 Category Buildings & Structures
 Priority 1 - Imperative/Critical
 Status Active

City of Mora, Minnesota

Project # 3121-2019-10
 Project Name Sand & Salt Shed Structure Replacement

Total Project Cost: \$125,000

Description

Steel and fabric covered building with concrete floor and retaining walls for material storage.

During 2022 budget cycle, the building design was scaled down to reduce cost to \$125,000. (LC). More details needed from Joe Kohlgraf to update CIP description.

Justification

Existing structure is a wood-framed and wood-sheeted building, with a steel roof and steel siding. It is undersized and corroded beyond repair due to corrosive atmosphere. New structure will contain salt-residue better than existing structure has, and will conform with newer water quality standards due to chloride dispersion into the water table.

Expenditures	2024	2025	2026	2027	2028	2029	Total
500 - Capital Outlay				125,000			125,000
Total				125,000			125,000

Prior	Funding Sources	2024	2025	2026	2027	2028	2029	Total
	101 - Gen. Fund (Tax Levy)				20,700			20,700
	101 - FIF/Capital (Tax Levy)	20,700	20,700	20,700				62,100
Total	Total	20,700	20,700	20,700	20,700			82,800

Budget Impact/Other

Capital Improvement Program

2024 *thru* 2029

Department 3121 - Streets

City of Mora, Minnesota

Contact Public Works Director

Project # 3121-2019-11
 Project Name Heavy Duty Dump Truck Replacement

Type Equipment
 Useful Life 10 years
 Category Motor Vehicles & Equipment
 Priority 1 - Imperative/Critical
 Status Active

Total Project Cost: \$370,000

Description

Single axle 4x2 diesel heavy duty dump truck with an 8-10 yard dump box. Included is a underbody, stationary plow, front bi-directional push plow, and 10-foot rear snow wing, with dump-box sander attachment.

In 2019, current vehicle is 2005 International 7400. Unit # 23

Justification

Truck is used to haul construction debris (dirt, concrete, asphalt, etc.). It's main use is for snowplowing and snow removal, and salt and sand placement for road safety.

Expenditures	2024	2025	2026	2027	2028	2029	Total
500 - Capital Outlay					370,000		370,000
Total					370,000		370,000

	Funding Sources	2024	2025	2026	2027	2028	2029	Total
Prior	101 - Gen. Fund (Tax Levy)					65,000		65,000
	Salvage					10,000		10,000
Total	101 - FIF/Capital (Tax Levy)	65,000	65,000	65,000	65,000			260,000
	Total	65,000	65,000	65,000	65,000	75,000		335,000

Budget Impact/Other

Capital Improvement Program

2024 *thru* 2029

Department 3121 - Streets

City of Mora, Minnesota

Contact Public Works Director

Project # 3121-2019-12
 Project Name Heavy Duty Dump Truck Replacement

Type Equipment
 Useful Life 10 years
 Category Motor Vehicles & Equipment
 Priority 1 - Imperative/Critical
 Status Active

Total Project Cost: \$370,000

Description

Single axle 4x2 diesel heavy duty dump truck with an 8-10 yard dump box. Included is a underbody, stationary plow, and front bi-directional push plow, with dump-box sander attachment.

In 2019, current vehicle is 2000 Sterling. Unit # 17

Justification

Truck is used to haul construction debris (dirt, concrete, asphalt, etc.). It's main use is for snowplowing and snow removal, and salt and sand placement for road safety.

Current vehicle does not have a rear snow wing, but staff has identified a need for efficiency. Therefore, this replacement includes the rear snow wing.

Expenditures	2024	2025	2026	2027	2028	2029	Total
500 - Capital Outlay			370,000				370,000
Total			370,000				370,000

Prior	Funding Sources	2024	2025	2026	2027	2028	2029	Total
105,000	101 - Gen. Fund (Tax Levy)			75,000				75,000
	409 - Future Improvement Fund Reserves			40,000				40,000
	Salvage			10,000				10,000
	101 - FIF/Capital (Tax Levy)	70,000	70,000					140,000
	Total	70,000	70,000	125,000				265,000

Budget Impact/Other

Capital Improvement Program

2024 *thru* 2029

Department 3121 - Streets

City of Mora, Minnesota

Contact Public Works Director

Project # 3121-2019-13
 Project Name Medium Duty Dump Truck Replacement

Type Equipment
 Useful Life 10 years
 Category Motor Vehicles & Equipment
 Priority 2 - Essential
 Status Active

Total Project Cost: \$107,000

Description

Single axle 4x4 diesel medium duty dump truck with a 2-3 yard dump box. Included is a bi-directional push plow, with dump-box sander attachment.
 In 2019, current vehicle is 2007 Ford F-450, unit # 26.

Justification

Truck is used to haul construction debris (dirt, concrete, asphalt, etc.). Its main use is for snowplowing and snow removal, and salt and sand placement for road safety.

Expenditures	2024	2025	2026	2027	2028	2029	Total
500 - Capital Outlay	107,000						107,000
Total	107,000						107,000

Funding Sources	2024	2025	2026	2027	2028	2029	Total
101 - Gen. Fund (Tax Levy)	46,370						46,370
409 - Future Improvement Fund Reserves	50,630						50,630
Salvage	10,000						10,000
Total	107,000						107,000

Budget Impact/Other

Capital Improvement Program

2024 *thru* 2029

Department 3121 - Streets

City of Mora, Minnesota

Contact Public Works Director

Project # 3121-2019-14
 Project Name Heavy Duty Dump Truck Replacement

Type Equipment
 Useful Life 10 years
 Category Motor Vehicles & Equipment
 Priority 1 - Imperative/Critical
 Status Active

Total Project Cost: \$370,000

Description

Single axle 4x2 diesel heavy duty dump truck with a 8-10 yard dump box. Included is a bi-directional push plow, with dump-box sander attachment.

In 2019, current vehicle is 1994 Chevrolet Kodiak, unit # 19.

Justification

Truck is used to haul construction debris (dirt, concrete, asphalt, etc.). It's main use is for snowplowing and snow removal, and salt and sand placement for road safety.

Expenditures	2024	2025	2026	2027	2028	2029	Total
500 - Capital Outlay				370,000			370,000
Total				370,000			370,000

Prior	Funding Sources	2024	2025	2026	2027	2028	2029	Total
97,500	101 - Gen. Fund (Tax Levy)				69,500			69,500
	409 - Future Improvement Fund Reserves				63,000			63,000
	Salvage				5,000			5,000
	101 - FIF/Capital (Tax Levy)	45,000	45,000	45,000				135,000
	Total	45,000	45,000	45,000	137,500			272,500

Budget Impact/Other

Capital Improvement Program

2024 *thru* 2029

City of Mora, Minnesota

Department 3121 - Streets
 Contact Public Works Director
 Type Equipment
 Useful Life 10 years
 Category Motor Vehicles & Equipment
 Priority 5 - Future Consideration
 Status Active

Project # 3121-2019-15
 Project Name Light Duty Dump Truck Replacement

Total Project Cost: \$75,000

Description
 Single axle, 4x4 light duty dump truck.
 Current vehicle is still on backorder, but was ordered in 2018. Unit # to be determined.

Justification
 Truck is used to haul construction debris (dirt, concrete, asphalt, etc.). It's main use is day-to-day work assignments.

Future
 75,000
 Total

Funding Sources	2024	2025	2026	2027	2028	2029	Total	Future
101 - FIF/Capital (Tax Levy)	9,125	9,125	9,125	9,125	9,125	9,125	54,750	20,250
Total	9,125	9,125	9,125	9,125	9,125	9,125	54,750	Total

Budget Impact/Other

Capital Improvement Program

2024 *thru* 2029

Department 3121 - Streets

City of Mora, Minnesota

Contact Public Works Director

Project # 3121-2019-18
 Project Name Streets Service Truck Replacement

Type Equipment

Useful Life 10 years

Category Motor Vehicles & Equipment

Priority 1 - Imperative/Critical

Status Active

Total Project Cost: \$50,000

Description

Medium-duty service truck.
 Current vehicle is a 1988 Chevrolet 2500 "cone truck", 4x2. Unit # 37

Justification

Currently used as main safety truck and cone vehicle.

Expenditures	2024	2025	2026	2027	2028	2029	Total
500 - Capital Outlay			50,000				50,000
Total			50,000				50,000

Prior	Funding Sources	2024	2025	2026	2027	2028	2029	Total
8,625	101 - Gen. Fund (Tax Levy)			13,625				13,625
	Salvage			500				500
Total	101 - FIF/Capital (Tax Levy)	13,625	13,625					27,250
	Total	13,625	13,625	14,125				41,375

Budget Impact/Other

Capital Improvement Program

2024 *thru* 2029

Department 3121 - Streets

City of Mora, Minnesota

Contact Public Works Director

Project #	3121-2019-19
Project Name	Emergency Warning Sirens

Type Equipment

Useful Life 25 years

Category Furniture & Fixtures

Priority 4 - Provides Long-Term Benefit

Status Active

Total Project Cost: \$100,000

Description
Emergency siren for National Weather Service emergency weather alerts. Price includes siren, control panel, pole and installation labor. Phase 1: 2026 East Side Phase 2: 2030 North Side (JC BallFields/School area)

Justification
This would be a new warning sirens, which currently has no advanced warning system. It would complete city-limit and surrounding area emergency system needs. Phase 1: East Side would be installed by Howe Ave and Valhalla Circle. Phase 2: North Side would be installed near the JC Ballfields/School area.

Expenditures	2024	2025	2026	2027	2028	2029	Total	Future
500 - Capital Outlay			40,000				40,000	60,000
Total			40,000				40,000	Total

Funding Sources	2024	2025	2026	2027	2028	2029	Total	Future
101 - Gen. Fund (Tax Levy)			13,333				13,333	20,000
101 - FIF/Capital (Tax Levy)	13,333	13,334			20,000	20,000	66,667	Total
Total	13,333	13,334	13,333		20,000	20,000	80,000	

Budget Impact/Other

Capital Improvement Program

2024 *thru* 2029

Department 3121 - Streets

City of Mora, Minnesota

Contact Public Works Director

Project #	3121-2023-01
Project Name	Asphalt Hot Box/Recycler Trailer

Type Equipment

Useful Life 20 years

Category Heavy Machinery & Equipmen

Priority 2 - Essential

Status Active

Total Project Cost: \$40,878

Description

4 Ton Falcon Asphalt Hot Box / Recycler Trailer
 Single Diesel Burner
 12-V Battery
 Two -Year Machine Warranty and Lifetim Frame Warranty

 MN State Contract: Event #13366
 Quote:
 Laursen Asphalt Repair Equipment
 Ham Lake, MN
 Quote #993

Justification

The City does not currently have this piece of equipment for street patching and repairs. We currently borrow Kanabec County's trailer. More and more frequently we are unable to borrow the equipment when we need it because it is in use. This delays street patching/repairs, is inefficient for scheduling and contributes to increased wear and tear on Kanabec County's equipment.

Expenditures	2024	2025	2026	2027	2028	2029	Total
500 - Capital Outlay	40,878						40,878
Total	40,878						40,878
Funding Sources	2024	2025	2026	2027	2028	2029	Total
101 - Gen. Fund (Tax Levy)	40,878						40,878
Total	40,878						40,878

Budget Impact/Other

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Capital Improvement Program

2024 *thru* 2029

Department 3180 - City Garage

City of Mora, Minnesota

Contact Public Works Director

Project # 3180-2019-01
 Project Name Storage Facility Addition

Type Improvement

Useful Life 30 years

Category Buildings & Structures

Priority 2 - Essential

Status Active

Total Project Cost: \$200,000

Description

Storage facility addition 40'x120' lean-to on the South side of the City Garage. This includes concrete floor and two-sided structure.

Updated 08/25/2022: Additional structure to be added at the city maintenance garage for materials and equipment for the electric utilities. Money was in the CIP of 2022 but due to prices, an increase in the funds is needed to complete this project by carrying over amount from 2022.

Justification

Used for storage of all maintenance-related equipment and materials.

Updated 08/25/2022: At this time with all the vehicles between the city and the utilities, there is not enough room for the utilities main equipment. Since the electric utilities was dissolved, the need for space was minimal, but with the current plan to expand and work back into a line crew, space is needed for distribution equipment with indoor storage. An addition to the existing garage is preferred but staff will look into alternatives to use the funds in an efficient way.

Expenditures	2024	2025	2026	2027	2028	2029	Total
500 - Capital Outlay	200,000						200,000
Total	200,000						200,000

Prior	Funding Sources	2024	2025	2026	2027	2028	2029	Total
100,000	651 - Electric Fund Operating Budget	100,000						100,000
Total	Total	100,000						100,000

Budget Impact/Other

Capital Improvement Program

2024 *thru* 2029

Department 3180 - City Garage

City of Mora, Minnesota

Contact Public Works Director

Project #	3180-2022-03
Project Name	City Garage Generator

Type Equipment
 Useful Life 30 years
 Category Motor Vehicles & Equipment
 Priority 3 - Important
 Status Active

Total Project Cost: \$50,000

Description

Install generator for Maintenance garage during power outages for emergency use and availability.

Justification

Currently, the utility maintenance garage has no back up power source and availability for entrance has been manual and by flashlight. At this time, a second person is needed to get the door open and closed safely. During this period, doors are left open until there is enough light to see what is going on. This could also double as a emergency stafing area during an emergence with the help of backup power.

Expenditures	2024	2025	2026	2027	2028	2029	Total
500 - Capital Outlay	50,000						50,000
Total	50,000						50,000

Prior	Funding Sources	2024	2025	2026	2027	2028	2029	Total
20,000	651 - Electric Fund Operating Budget	30,000						30,000
Total	Total	30,000						30,000

Budget Impact/Other

Capital Improvement Program

2024 *thru* 2029

Department 5124 - Aquatic Center

City of Mora, Minnesota

Contact Activities & Recreation Coord

Project #	5124-2020-01
Project Name	Pool Filter Replacement

Type Improvement

Useful Life 25 years

Category Infrastructure

Priority 2 - Essential

Status Active

Total Project Cost: \$400,000

Description

Replace both existing vacuum D.E. filters on each pool and converting to a pressure Regenerative Media filter system, manufactured by Neptune-Benson.

Justification

To have an updated filtration system that would keep better chemical balance and cost savings for the MAC. Instead of changing filtration system weekly or more, this system would only be changed out twice a year. It would save on water usage, chemical, electricity for heat and payroll.

Expenditures	2024	2025	2026	2027	2028	2029	Total
500 - Capital Outlay				400,000			400,000
Total				400,000			400,000

Prior	Funding Sources	2024	2025	2026	2027	2028	2029	Total
147,400	101 - Gen. Fund (Tax Levy)				63,400			63,400
Total	101 - FIF/Capital (Tax Levy)	62,400	63,400	63,400				189,200
	Total	62,400	63,400	63,400	63,400			252,600

Budget Impact/Other

Capital Improvement Program

2024 *thru* 2029

Department 5124 - Aquatic Center
 Contact Activities & Recreation Coord
 Type Improvement
 Useful Life 7 years
 Category Park Improvements
 Priority 1 - Imperative/Critical
 Status Active

City of Mora, Minnesota

Project # 5124-2020-02
 Project Name Paint Lap Pool

Total Project Cost: \$60,000

Description
 Paint lap pool, includes supplies and vendor to do the painting.

Justification
 Beautification of lap pool and provide safety to patrons from any cracking of plaster.

Prior	Expenditures	2024	2025	2026	2027	2028	2029	Total
10,000	500 - Capital Outlay	10,000	10,000	10,000	10,000	10,000		50,000
Total	Total	10,000	10,000	10,000	10,000	10,000		50,000

Prior	Funding Sources	2024	2025	2026	2027	2028	2029	Total
10,000	101 - Gen. Fund (Tax Levy)	10,000	10,000	10,000	10,000	10,000		50,000
Total	Total	10,000	10,000	10,000	10,000	10,000		50,000

Budget Impact/Other

Capital Improvement Program

2024 *thru* 2029

Department 5124 - Aquatic Center

City of Mora, Minnesota

Contact Activities & Recreation Coord

Project # 5124-2022-01
 Project Name Lounge Chair Replacements (20)

Type Equipment
 Useful Life 15 years
 Category Furniture & Fixtures
 Priority 2 - Essential
 Status Active

Total Project Cost: \$17,000

Description

Replace stacking chaise loungers at the MAC.

Justification

To replace stacking chaise loungers that were damaged when pool was vandalized in 2021, and normal wear and tear replacement. Anticipating replacing 10 chairs every 5 years.

Expenditures	2024	2025	2026	2027	2028	2029	Total
500 - Capital Outlay	7,000					10,000	17,000
Total	7,000					10,000	17,000

Funding Sources	2024	2025	2026	2027	2028	2029	Total
101 - Gen. Fund (Tax Levy)	7,000					10,000	17,000
Total	7,000					10,000	17,000

Budget Impact/Other

Capital Improvement Program

2024 *thru* 2029

Department 5124 - Aquatic Center

City of Mora, Minnesota

Contact Activities & Recreation Coord

Project #	5124-2023-01
Project Name	Filter Replacement Parts

Type Maintenance

Useful Life 10 years

Category Unassigned

Priority 2 - Essential

Status Active

Total Project Cost: \$40,000

Description

Purchase backup replacement DE filter parts. There are approximately 30 filters between both filtration systems.

Justification

To have back up replacement DE filter covers and plastic element in case of breakage or rips in sleeves, and regular filtration system maintenance. There are approximately 30 filters between both filtration systems with approximately 10 year life of each filter. These filters are necessary to keep the community pools clean, sanitary and extend the life of the pool equipment.

Expenditures	2024	2025	2026	2027	2028	2029	Total	Future
230 - Repair/Maint - Bldg & Equip	8,000		8,000		8,000		24,000	16,000
Total	8,000		8,000		8,000		24,000	Total

Funding Sources	2024	2025	2026	2027	2028	2029	Total	Future
101 - Gen. Fund (Tax Levy)	8,000		8,000		8,000		24,000	16,000
Total	8,000		8,000		8,000		24,000	Total

Budget Impact/Other

Capital Improvement Program

2024 *thru* 2029

City of Mora, Minnesota

Department 5124 - Aquatic Center
 Contact Activities & Recreation Coord
 Type Maintenance
 Useful Life 15 years
 Category Unassigned
 Priority 1 - Imperative/Critical
 Status Active

Project # 5124-2023-02
 Project Name Aquatic Center Exterior Lighting

Total Project Cost: \$10,000

Description
 Replacement of exterior LED lights at the Mora Aquatic Center.

Justification
 Replacing the exterior LED lights on the Mora Aquatic Center buildings and around the pool area creates better visibility for law enforcement and deter criminal activity at night. Replacing existing lighting with energy efficient LED bulbs also provides cost savings on electricity.

Expenditures	2024	2025	2026	2027	2028	2029	Total	Future
230 - Repair/Maint - Bldg & Equip	5,000						5,000	5,000
Total	5,000						5,000	Total

Funding Sources	2024	2025	2026	2027	2028	2029	Total	Future
101 - Gen. Fund (Tax Levy)	5,000						5,000	5,000
Total	5,000						5,000	Total

Budget Impact/Other

Capital Improvement Program

2024 *thru* 2029

Department 5202 - Parks

City of Mora, Minnesota

Contact Public Works Director

Project # 5202-2019-01
 Project Name Park/Cemetery Mower Replacement

Type Equipment
 Useful Life 10 years
 Category Heavy Machinery & Equipmen
 Priority 1 - Imperative/Critical
 Status Active

Total Project Cost: \$68,000

Description
 72 inch mow deck, diesel engine.
 1/2 of the cost from parks, 1/2 of the cost from cemetery.

Justification
 Replace existing mowers as needed to address age and productivity.

Prior	Expenditures	2024	2025	2026	2027	2028	2029	Total	Future
34,000	500 - Capital Outlay		17,000					17,000	17,000
Total	Total		17,000					17,000	Total

Prior	Funding Sources	2024	2025	2026	2027	2028	2029	Total	Future
39,666	101 - Gen. Fund (Tax Levy)		5,168					5,168	3,800
	Salvage		500					500	
Total	101 - FIF/Capital (Tax Levy)	5,666		3,300	3,300	3,300	3,300	18,866	Total
	Total	5,666	5,668	3,300	3,300	3,300	3,300	24,534	

Budget Impact/Other

Capital Improvement Program

2024 *thru* 2029

Department 5202 - Parks

City of Mora, Minnesota

Contact Public Works Director

Project # 5202-2019-03
 Project Name Park Compact Utility Vehicle

Type Equipment

Useful Life 10 years

Category Motor Vehicles & Equipment

Priority 4 - Provides Long-Term Benefit

Status Active

Total Project Cost: \$10,000

Description

4x2 gasoline engine compact utility vehicle with broom scarifier and leveler.
 Current vehicle is a 2016 Toro Workman

Justification

Used for JC Ballfield field maintenance. Also used for spraying weeds.

Expenditures	2024	2025	2026	2027	2028	2029	Total
500 - Capital Outlay				10,000			10,000
Total				10,000			10,000

Funding Sources	2024	2025	2026	2027	2028	2029	Total
101 - Gen. Fund (Tax Levy)				2,375			2,375
Salvage				500			500
101 - FIF/Capital (Tax Levy)	2,375	2,375	2,375				7,125
Total	2,375	2,375	2,375	2,875			10,000

Budget Impact/Other

Capital Improvement Program

2024 *thru* 2029

Department 5202 - Parks

City of Mora, Minnesota

Contact Public Works Director

Project # 5202-2019-06
 Project Name Parks Service Truck Replacement

Type Equipment
 Useful Life 10 years
 Category Motor Vehicles & Equipment
 Priority 4 - Provides Long-Term Benefit
 Status Active

Total Project Cost: \$60,000

Description

3/4 ton service pickups, standard cab, 4x4, air, towing package, V-8 gasoline engine

Current vehicle is a 2008 Ford F-250, Unit # 25

expenditure increase to \$60k per JK

Justification

Replace existing vehicle. Truck would be set up as needed by the department.

Rotation of trucks is important to keep fleet up to date and free of major repair. Adjust will be made when time comes. Price based off of current year of the State Bid process. Minor allowance built into price for misc.

Expenditures	2024	2025	2026	2027	2028	2029	Total
500 - Capital Outlay	60,000						60,000
Total	60,000						60,000

Funding Sources	2024	2025	2026	2027	2028	2029	Total
101 - Gen. Fund (Tax Levy)	58,000						58,000
409 - Future Improvement Fund Reserves	1,000						1,000
Salvage	1,000						1,000
Total	60,000						60,000

Budget Impact/Other

Capital Improvement Program

2024 *thru* 2029

Department 5202 - Parks
 Contact Activities & Recreation Coord
 Type Improvement
 Useful Life 15 years
 Category Park Improvements
 Priority 2 - Essential
 Status Active

City of Mora, Minnesota

Project # 5202-2021-01
 Project Name New Park in Fox Run Development

Total Project Cost: \$331,507

Description

Fox Run Playground Project

Justification

To create a playground on the east side of Highway 65 in the Fox Run Development.

The city's Comprehensive Plan includes a policy to improve and protect the physical environment of the community as a setting for human activities, making it more attractive, healthful, and efficient. With few parks available on the east side of Highway 65, the Park Board has been discussing for several years its desire to construct a park in the Fox Run development. At the Park Board's recommendation and the City Council's request, the state conveyed two tax forfeit parcels (PIDs 22.07800.00 and 22.07805.00) to the city in 2019 for the sole purpose of constructing a park primarily serving youth.

In 2020 the Park Board again identified a goal of constructing a park in Fox Run. The Board considered cost of equipment and location, but with no funds available the board decided to table the discussion.

On January 22, 2021, Lindy Crawford and Jeff Krie virtually met with Greg Anderson and Karl Weissenborn of SEH to discuss what the city was looking for regarding the area designated for a playground in Fox Run.

Expenditures	2024	2025	2026	2027	2028	2029	Total
500 - Capital Outlay	331,507						331,507
Total	331,507						331,507

Funding Sources	2024	2025	2026	2027	2028	2029	Total
409 - Future Improvement Fund Reserves	173,000						173,000
Federal or State Grants	158,507						158,507
Total	331,507						331,507

Budget Impact/Other

Capital Improvement Program

2024 *thru* 2029

Department 5202 - Parks

City of Mora, Minnesota

Contact Public Works Director

Project # 5202-2022-02
 Project Name New Brush Mower Attachment

Type Equipment

Useful Life 10 years

Category Motor Vehicles & Equipment

Priority 3 - Important

Status Active

Total Project Cost: \$9,500

Description

Purchase a 60" bursh mower attachment for current skidsteer for strimming and ground leveling propuses.

Justification

Used to control vegetation in parks and city's ground and properties. May be used across departments as needed.

Expenditures	2024	2025	2026	2027	2028	2029	Total
500 - Capital Outlay		9,500					9,500
Total		9,500					9,500

Funding Sources	2024	2025	2026	2027	2028	2029	Total
101 - Gen. Fund (Tax Levy)		5,500					5,500
101 - FIF/Capital (Tax Levy)	4,000						4,000
Total	4,000	5,500					9,500

Budget Impact/Other

Capital Improvement Program

2024 *thru* 2029

City of Mora, Minnesota

Department 7310 - Airport
 Contact Airport Manager
 Type Maintenance
 Useful Life 20 years
 Category Buildings & Structures
 Priority 3 - Important
 Status Active

Project # 7310-2019-01
 Project Name Airport A & D Terminal Roof Replacement

Total Project Cost: \$30,000

Description
 Routine reroofing of shingled roof and all sealing of all penetrations of roof. This includes soffit, and fascia, and drip edge.

Justification
 Done to keep water and weather from damaging the Arrival & Departure building interior.

Future
30,000
 Total

Funding Sources	2024	2025	2026	2027	2028	2029	Total	Future
101 - FIF/Capital (Tax Levy)	3,750	3,750	3,750	3,750	3,750	3,750	22,500	7,500
Total	3,750	3,750	3,750	3,750	3,750	3,750	22,500	Total

Budget Impact/Other

Capital Improvement Program

2024 *thru* 2029

City of Mora, Minnesota

Department 7310 - Airport
 Contact Airport Manager
 Type Maintenance
 Useful Life 25 years
 Category Buildings & Structures
 Priority 4 - Provides Long-Term Benefit
 Status Active

Project # 7310-2019-02
 Project Name Airport A & D Terminal Siding & Window Replacement

Total Project Cost: \$30,000

Description
 Siding and window replacement to protect building from the elements.

Justification
 Protect and increase efficiency of building heating and cooling.

Future
 30,000
 Total

Funding Sources	2024	2025	2026	2027	2028	2029	Total	Future
101 - FIF/Capital (Tax Levy)	3,750	3,750	3,750	3,750	3,750	3,750	22,500	7,500
Total	3,750	3,750	3,750	3,750	3,750	3,750	22,500	Total

Budget Impact/Other

Capital Improvement Program

2024 *thru* 2029

Department 7310 - Airport

City of Mora, Minnesota

Contact Airport Manager

Project # 7310-2019-04
 Project Name Airport Tractor & Mower Replacement

Type Equipment
 Useful Life 10 years
 Category Motor Vehicles & Equipment
 Priority 3 - Important
 Status Active

Total Project Cost: \$85,000

Description
 Mid-sized 2-wheel drive tractor equal to 100-horse power engine with rollover protection and awning. Also included is a 20-foot tri-deck mower PTO driven by tractor.
 Current vehicle is a John Deere 90-horse with a frontier 20-foot tri-deck mower.

Justification

Expenditures	2024	2025	2026	2027	2028	2029	Total
500 - Capital Outlay					85,000		85,000
Total					85,000		85,000

Funding Sources	2024	2025	2026	2027	2028	2029	Total
101 - Gen. Fund (Tax Levy)					4,250		4,250
Federal or State Grants					63,750		63,750
101 - FIF/Capital (Tax Levy)	4,250	4,250	4,250	4,250			17,000
Total	4,250	4,250	4,250	4,250	68,000		85,000

Budget Impact/Other

Capital Improvement Program

2024 *thru* 2029

Department 7310 - Airport

City of Mora, Minnesota

Contact Airport Manager

Project #	7310-2019-07
Project Name	Airport A & D Driveway/Parking Lot Rehabilitation

Type Improvement

Useful Life 25 years

Category Infrastructure

Priority 3 - Important

Status Active

Total Project Cost: \$70,000

Description

Driveway and parking lot for Arrival & Departure building. Mill & overlay and joint repair.

Justification

Extend life of current asphalt in these areas to keep its integrity.

Expenditures	2024	2025	2026	2027	2028	2029	Total
500 - Capital Outlay		70,000					70,000
Total		70,000					70,000

Prior	Funding Sources	2024	2025	2026	2027	2028	2029	Total
	101 - Gen. Fund (Tax Levy)		19,700					19,700
	101 - FIF/Capital (Tax Levy)	19,700						19,700
Total	Total	19,700	19,700					39,400

Budget Impact/Other

Capital Improvement Program

2024 *thru* 2029

Department 7310 - Airport

City of Mora, Minnesota

Contact Airport Manager

Project # 7310-2019-11
 Project Name Airport Hangar Heating System Replacement

Type Equipment

Useful Life 20 years

Category Buildings & Structures

Priority 5 - Future Consideration

Status Active

Total Project Cost: \$15,000

Description

Replace radiant heating system in the north hangar with comparable system.

Justification

Current hangar houses snow removal equipment which helps de-ice after snow removal occurs.

Expenditures	2024	2025	2026	2027	2028	2029	Total
500 - Capital Outlay				15,000			15,000
Total				15,000			15,000

Funding Sources	2024	2025	2026	2027	2028	2029	Total
101 - Gen. Fund (Tax Levy)				3,750			3,750
101 - FIF/Capital (Tax Levy)	3,750	3,750	3,750				11,250
Total	3,750	3,750	3,750	3,750			15,000

Budget Impact/Other

Reduce heating costs.

Capital Improvement Program

2024 thru 2029

Department 7310 - Airport

City of Mora, Minnesota

Contact

Project # 7310-2022-01
 Project Name Airport T-Hangar Construction

Type Improvement
 Useful Life 30 years
 Category Unassigned
 Priority 3 - Important
 Status Active

Total Project Cost: \$1,097,500

Description

Construction of a 10 unit T hanger for ownership through Mora Municipal Airport

Justification

Construction of a 10 unit hanger owned by the city would help the overall shortage of hanger space available at the Mora Municipal Airport. This would not only provide space, but will also create income for the airport next to the fuel sales.

Expenditures	2024	2025	2026	2027	2028	2029	Total
500 - Capital Outlay					1,097,500		1,097,500
Total					1,097,500		1,097,500

Funding Sources	2024	2025	2026	2027	2028	2029	Total
Federal or State Grants					1,017,500		1,017,500
101 - FIF/Capital (Tax Levy)	20,000	20,000	20,000	20,000			80,000
Total	20,000	20,000	20,000	20,000	1,017,500		1,097,500

Budget Impact/Other

Capital Improvement Program

2024 *thru* 2029

Department 7310 - Airport

City of Mora, Minnesota

Contact Public Works Director

Project # 7310-2022-02
 Project Name Airport Snow Removal Equipment

Type Equipment

Useful Life 10 years

Category Motor Vehicles & Equipment

Priority 2 - Essential

Status Active

Total Project Cost: \$500,000

Description

Purchase replacement of snow removal equipment for Mora Municipal airport. This would include new vehicle and plow with sweeper.

Justification

Current equipment that is being used is a bidirectional tractor with plow and sweeper, all one unit. Availability of repair and replacement parts are becoming difficult to find. Current equipment is more than 10 years old. Replacement will be done with newer and up to date equipment with better efficiency.

Expenditures	2024	2025	2026	2027	2028	2029	Total
500 - Capital Outlay	500,000						500,000
Total	500,000						500,000

Funding Sources	2024	2025	2026	2027	2028	2029	Total
101 - Gen. Fund (Tax Levy)	50,000						50,000
Federal or State Grants	450,000						450,000
Total	500,000						500,000

Budget Impact/Other

Capital Improvement Program

2024 *thru* 2029

Department 7310 - Airport

City of Mora, Minnesota

Contact Airport Manager

Project # 7310-2022-06
 Project Name Airport Design for Runway 17-35 Reconstruction

Type Improvement

Useful Life 20 years

Category Infrastructure

Priority 2 - Essential

Status Active

Total Project Cost: \$150,000

Description

Plans and design for reconstruction of the main airport runway 17-35

Justification

Current runway is showing sign of failure in the many joints through out entire runway. A reconstruct will save maintenance money and safety. This step is needed to approve the funding process through the FAA and MNDOT

Expenditures	2024	2025	2026	2027	2028	2029	Total
303 - Engineering	150,000						150,000
Total	150,000						150,000

Funding Sources	2024	2025	2026	2027	2028	2029	Total
101 - Gen. Fund (Tax Levy)	7,500						7,500
State Aid	7,500						7,500
Federal or State Grants	135,000						135,000
Total	150,000						150,000

Budget Impact/Other

Capital Improvement Program

2024 *thru* 2029

Department 7810 - Cemetery

City of Mora, Minnesota

Contact Public Works Director

Project #	7810-2019-02
Project Name	Cemetery/Park Mower Replacement

Type Equipment
 Useful Life 10 years
 Category Heavy Machinery & Equipmen
 Priority 1 - Imperative/Critical
 Status Active

Total Project Cost: \$68,000

Description
72 inch mow deck, diesel engine. 1/2 of the cost from parks, 1/2 of the cost from cemetery.

Justification
Replace existing mowers as needed to address age and productivity.

Prior	Expenditures	2024	2025	2026	2027	2028	2029	Total	Future
34,000	500 - Capital Outlay		17,000					17,000	17,000
Total	Total		17,000					17,000	Total

Prior	Funding Sources	2024	2025	2026	2027	2028	2029	Total	Future
38,400	225 - Cemetery Fund		4,400					4,400	3,800
	Operating Budget								
Total	Salvage		500					500	Total
	101 - FIF/Capital (Tax Levy)	4,400	3,300	3,300	3,300	3,300	3,300	20,900	
	Total	4,400	8,200	3,300	3,300	3,300	3,300	25,800	

Budget Impact/Other

Capital Improvement Program

2024 *thru* 2029

Department 7810 - Cemetery

City of Mora, Minnesota

Contact Public Works Director

Project # 7810-2019-05
 Project Name Cemetery Compact Utility Vehicle Replacement

Type Equipment

Useful Life 10 years

Category Motor Vehicles & Equipment

Priority 3 - Important

Status Active

Total Project Cost: \$25,000

Description

Compact gasoline engine 4x2 utility vehicle with 1/4 yard dump box.
 Current vehicle is a 1972 Cushman Utility Vehicle.

Justification

Used for grave and cemetery maintenance.

Expenditures	2024	2025	2026	2027	2028	2029	Total
500 - Capital Outlay	25,000						25,000
Total	25,000						25,000

Funding Sources	2024	2025	2026	2027	2028	2029	Total
225 - Cemetery Fund	25,000						25,000
Operating Budget							
Total	25,000						25,000

Budget Impact/Other

Capital Improvement Program

2024 thru 2029

Department 9750 - Liquor Store

City of Mora, Minnesota

Contact Liquor Store Manager

Project # 9750-2019-09
 Project Name Liq Store Building Stain Replacement

Type Maintenance

Useful Life 20 years

Category Buildings & Structures

Priority 2 - Essential

Status Active

Total Project Cost: \$30,000

Description

Stain on building will be 20 years old and needs to be redone.

Justification

Stain on building will be 20 years old and will need to be re-stained to protect the siding.

Expenditures	2024	2025	2026	2027	2028	2029	Total
12631 - Liquor Store Improvements Other Than Bldgs	30,000						30,000
Total	30,000						30,000

Prior	Funding Sources	2024	2025	2026	2027	2028	2029	Total	Future
8,000	609 - Liquor Fund Operating Budget	30,000	2,000	2,000	2,000	2,000	2,000	40,000	10,000
Total	Total	30,000	2,000	2,000	2,000	2,000	2,000	40,000	Total

Budget Impact/Other

City of Mora, Minnesota
Capital Improvement Program
 2024 thru 2028

PROJECTS BY DEPARTMENT AND EXPENDITURE TYPE

Expenditure Type <i>Department</i>	Project #	Priority	2024	2025	2026	2027	2028	Total
312 - Professional Services - Misc								
<u><i>7610 - Economic Development</i></u>								
Housing Study - City of Mora	7610-2023-01	3		15,000				15,000
<i>7610 - Economic Development Total</i>				15,000				15,000
<u><i>7810 - Cemetery</i></u>								
Cemetery Expansion	7810-2019-01	4			15,000		15,000	30,000
<i>7810 - Cemetery Total</i>					15,000		15,000	30,000
312 - Professional Services - Misc Total					15,000	15,000	15,000	45,000
230 - Repair/Maint - Bldg & Equip								
<u><i>5124 - Aquatic Center</i></u>								
Filter Replacement Parts	5124-2023-01	2	8,000		8,000		8,000	24,000
Aquatic Center Exterior Lighting	5124-2023-02	1	5,000					5,000
<i>5124 - Aquatic Center Total</i>				13,000	8,000		8,000	29,000
230 - Repair/Maint - Bldg & Equip Total				13,000	8,000		8,000	29,000
303 - Engineering								
<u><i>7310 - Airport</i></u>								
Airport Design for Runway 17-35 Reconstruction	7310-2022-06	2	150,000					150,000
<i>7310 - Airport Total</i>				150,000				150,000
303 - Engineering Total				150,000				150,000
12631 - Liquor Store Improvements Other Than Bldgs								
<u><i>9750 - Liquor Store</i></u>								
Liq Store Building Stain Replacement	9750-2019-09	2	30,000					30,000
<i>9750 - Liquor Store Total</i>				30,000				30,000
12631 - Liquor Store Improvements Other Than Bldgs Total				30,000				30,000
12600 - Water Fixed Assets								
<u><i>9000 - Joint Public Works Proj</i></u>								
Utility Reconstruction Project - Maple Ave	9000-2021-02	1	200,000					200,000
<i>9000 - Joint Public Works Proj Total</i>				200,000				200,000
12600 - Water Fixed Assets Total				200,000				200,000

Expenditure Type

<i>Department</i>	<i>Project #</i>	<i>Priority</i>	<i>2024</i>	<i>2025</i>	<i>2026</i>	<i>2027</i>	<i>2028</i>	<i>Total</i>
12600 - Sewer Fixed Assets								
<u>9000 - Joint Public Works Proj</u>								
Utility Reconstruction Project - Maple Ave	9000-2021-02	1	200,000					200,000
9000 - Joint Public Works Proj Total			200,000					200,000
12600 - Sewer Fixed Assets Total			200,000					200,000
500 - Capital Outlay								
<u>1110 - Mayor & Council</u>								
Agenda Management Software	1110-2019-01	4		5,000				5,000
1110 - Mayor & Council Total				5,000				5,000
<u>1320 - Administration</u>								
Replacement Software to Replace Banyon	1320-2022-01	2		50,000				50,000
1320 - Administration Total				50,000				50,000
<u>1910 - Planning & Zoning</u>								
Plotter Replacement	1910-2019-04	3					13,500	13,500
1910 - Planning & Zoning Total							13,500	13,500
<u>1940 - City Hall Building</u>								
City Hall Paint & Carpet Refresh	1940-2019-03	4				6,000		6,000
City Hall HVAC/Furnace Unit Replacements	1940-2023-01	2		24,000	12,000	36,000		72,000
1940 - City Hall Building Total				24,000	12,000	42,000		78,000
<u>1941 - Library Building</u>								
Paint Library Exterior	1941-2020-01	3					9,000	9,000
Library Building Updates	1941-2023-01	2	20,000					20,000
Library Furnace and AC Replacement	1941-2023-02	2		24,000	12,000	12,000		48,000
Library ADA/Sidewalk Repairs or Replacement	1941-2023-03	2		70,000				70,000
Water Bottle Filling Station	1941-2023-04	4	6,000					6,000
1941 - Library Building Total			26,000	94,000	12,000	12,000	9,000	153,000
<u>1942 - Depot Building</u>								
Depot Building Roof Insulation	1942-2023-01	2	15,000					15,000
1942 - Depot Building Total			15,000					15,000
<u>2120 - Law Enforcement</u>								
Squad Mobile Computer Replacement	2120-2019-01	2	4,500	4,500	4,500			13,500
Squad Camera Replacement	2120-2019-03	1		6,500	6,500			13,000
Squad Car Replacement	2120-2019-05	1			40,000			40,000
Squad Car Replacement	2120-2019-06	1				40,450		40,450
Squad Radar Replacement	2120-2019-07	1	4,500					4,500
2120 - Law Enforcement Total			9,000	11,000	51,000	40,450		111,450
<u>3121 - Streets</u>								
Double-Drum Ride-On Roller Replacement	3121-2019-06	4				60,000		60,000
Portable Air Compressor Replacement	3121-2019-08	4			30,000			30,000
Stationary Equipment/Vehicle Lift Replacement	3121-2019-09	3				70,000		70,000
Sand & Salt Shed Structure Replacement	3121-2019-10	1				125,000		125,000

Expenditure Type

<i>Department</i>	<i>Project #</i>	<i>Priority</i>	<i>2024</i>	<i>2025</i>	<i>2026</i>	<i>2027</i>	<i>2028</i>	<i>Total</i>
Heavy Duty Dump Truck Replacement	3121-2019-11	1					370,000	370,000
Heavy Duty Dump Truck Replacement	3121-2019-12	1			370,000			370,000
Medium Duty Dump Truck Replacement	3121-2019-13	2	107,000					107,000
Heavy Duty Dump Truck Replacement	3121-2019-14	1				370,000		370,000
Streets Service Truck Replacement	3121-2019-17	3		60,000				60,000
Streets Service Truck Replacement	3121-2019-18	1			50,000			50,000
Emergency Warning Sirens	3121-2019-19	4			40,000			40,000
Asphalt Hot Box/Recycler Trailer	3121-2023-01	2	40,878					40,878
3121 - Streets Total			147,878	60,000	490,000	625,000	370,000	1,692,878
<u>3180 - City Garage</u>								
Storage Facility Addition	3180-2019-01	2	200,000					200,000
City Garage Heater Replacement	3180-2022-02	3		40,000				40,000
City Garage Generator	3180-2022-03	3	50,000					50,000
3180 - City Garage Total			250,000	40,000				290,000
<u>5124 - Aquatic Center</u>								
Pool Filter Replacement	5124-2020-01	2				400,000		400,000
Paint Lap Pool	5124-2020-02	1	10,000	10,000	10,000	10,000	10,000	50,000
Cement Repair on Pool Deck	5124-2020-04	2			5,000			5,000
Lounge Chair Replacements (20)	5124-2022-01	2	7,000					7,000
5124 - Aquatic Center Total			17,000	10,000	15,000	410,000	10,000	462,000
<u>5202 - Parks</u>								
Park/Cemetery Mower Replacement	5202-2019-01	1		17,000				17,000
Park Compact Utility Vehicle	5202-2019-03	4				10,000		10,000
Parks Service Truck Replacement	5202-2019-06	4	60,000					60,000
New Park in Fox Run Development	5202-2021-01	2	331,507					331,507
Library Park Improvements	5202-2021-02	2		50,000	50,000	50,000		150,000
Library Park Parking Lot Rehab	5202-2022-01	3		80,000				80,000
New Brush Mower Attachment	5202-2022-02	3		9,500				9,500
5202 - Parks Total			391,507	156,500	50,000	60,000		658,007
<u>7310 - Airport</u>								
Airport Tractor & Mower Replacement	7310-2019-04	3					85,000	85,000
Airport A & D Driveway/Parking Lot Rehabilitation	7310-2019-07	3		70,000				70,000
Airport Hangar Heating System Replacement	7310-2019-11	5				15,000		15,000
Airport T-Hangar Construction	7310-2022-01	3					1,097,500	1,097,500
Airport Snow Removal Equipment	7310-2022-02	2	500,000					500,000
Airport Reconstruction of Runway 17-35	7310-2022-07	2		2,000,000				2,000,000
Airport Runway Lighting Update	7310-2022-08	2		600,000				600,000
Construct New Taxilane Pavement (south portion)	7310-2023-01	3			320,000			320,000
Construct New Taxilane Pavement (north portion)	7310-2023-02	3			80,000			80,000
Taxiway & Apron Crack Seal	7310-2023-03	2				100,000		100,000
7310 - Airport Total			500,000	2,670,000	400,000	115,000	1,182,500	4,867,500
<u>7810 - Cemetery</u>								
Cemetery/Park Mower Replacement	7810-2019-02	1		17,000				17,000
Cemetery Road Improvements	7810-2019-04	3			70,000			70,000
Cemetery Compact Utility Vehicle Replacement	7810-2019-05	3	25,000					25,000

Expenditure Type

<i>Department</i>	Project #	Priority	2024	2025	2026	2027	2028	Total
Cemetery Columbarium	7810-2020-02	4			25,000			25,000
<i>7810 - Cemetery Total</i>			25,000	17,000	95,000			137,000
500 - Capital Outlay Total			1,381,385	3,137,500	1,125,000	1,304,450	1,585,000	8,533,335
GRAND TOTAL			1,974,385	3,152,500	1,148,000	1,304,450	1,608,000	9,187,335

City of Mora, Minnesota
Capital Improvement Program
2024 thru 2033

PROJECTS BY FUNDING SOURCE

Source	#	Priority	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
101 - FIF/Capital (Tax Levy)													
2030 Comprehensive Plan	1910-2019-03	2	6,250	6,250	6,250	6,250	6,250	6,250					37,500
Plotter Replacement	1910-2019-04	3	2,700	2,700	2,700	2,700							10,800
Library Roof Replacement	1941-2019-04	2			20,000	20,000	20,000	20,000					80,000
Library Furnace and AC Replacement	1941-2023-02	2	8,400										8,400
Library ADA/Sidewalk Repairs or Replacement	1941-2023-03	2	35,000										35,000
Front End Wheel Loader Replacement	3121-2019-07	1				36,000	36,000	36,000	36,000				144,000
Portable Air Compressor Replacement	3121-2019-08	4	9,000	9,000									18,000
Stationary Equipment/Vehicle Lift Replacement	3121-2019-09	3	10,000	15,000	15,000								40,000
Sand & Salt Shed Structure Replacement	3121-2019-10	1	20,700	20,700	20,700								62,100
Heavy Duty Dump Truck Replacement	3121-2019-11	1	65,000	65,000	65,000	65,000							260,000
Heavy Duty Dump Truck Replacement	3121-2019-12	1	70,000	70,000									140,000
Heavy Duty Dump Truck Replacement	3121-2019-14	1	45,000	45,000	45,000								135,000
Light Duty Dump Truck Replacement	3121-2019-15	5	9,125	9,125	9,125	9,125	9,125	9,125	9,125				63,875
Streets Service Truck Replacement	3121-2019-18	1	13,625	13,625									27,250
Emergency Warning Sirens	3121-2019-19	4	13,333	13,334			20,000	20,000					66,667
Pool Filter Replacement	5124-2020-01	2	62,400	63,400	63,400								189,200
Park/Cemetery Mower Replacement	5202-2019-01	1	5,666		3,300	3,300	3,300	3,300	3,300				22,166
Park Compact Utility Vehicle	5202-2019-03	4	2,375	2,375	2,375								7,125
New Brush Mower Attachment	5202-2022-02	3	4,000										4,000
Airport A & D Terminal Roof Replacement	7310-2019-01	3	3,750	3,750	3,750	3,750	3,750	3,750	3,750				26,250

Source	#	Priority	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Airport A & D Terminal Siding & Window Replacement	7310-2019-02	4	3,750	3,750	3,750	3,750	3,750	3,750	3,750	3,750			30,000
Airport Tractor & Mower Replacement	7310-2019-04	3	4,250	4,250	4,250	4,250							17,000
Airport A & D Driveway/Parking Lot Rehabilitation	7310-2019-07	3	19,700										19,700
Airport Hangar Heating System Replacement	7310-2019-11	5	3,750	3,750	3,750								11,250
Airport T-Hangar Construction	7310-2022-01	3	20,000	20,000	20,000	20,000							80,000
Cemetery/Park Mower Replacement	7810-2019-02	1	4,400	3,300	3,300	3,300	3,300	3,300	3,300				24,200
Cemetery Road Improvements	7810-2019-04	3		35,000									35,000
101 - FIF/Capital (Tax Levy) Total			442,174	409,309	291,650	177,425	105,475	105,475	59,225	3,750			1,594,483
GRAND TOTAL			442,174	409,309	291,650	177,425	105,475	105,475	59,225	3,750			1,594,483

**CITY OF MORA
2024 FEE SCHEDULE**

Appendix A
To Chapter 33 of the Mora City Code

Adopted by the Mora City Council
December 19, 2023

Effective January 1, 2024

City Code Chapter 33; Appendix A
2024 Fee Schedule

(A) City Fee Schedule

(1) General Fees. The following fees apply to all departments and operations.

Fee Name	Authority	Amount
Notary Fee	general	No charge
NSF Check Fee	M.S. § 604.113(2)(a)	\$30.00
Penalties (not including storm water utility)		
Monthly	general	1.50%
Certify to taxes	general	10.00%
Permits not otherwise described	general	\$50.00
Photocopies, per page	M.S. § 13.03(3)(c)	\$0.25
Fax, in or out, per page	general	\$1.00
Outside consulting services	General	Actual costs

(2) Administration

Fee Name	Authority	Amount
Assessment Search	general	\$35.00
Private Non-Profit Conduit Financing Fee	general	1.0% face value of bonds
Election Filing Fee	M.S. § 205.13(3)(c)	\$15.00
Pawn Shop Licenses		
Annual License	§ 111.05	\$2,000.00
Investigation Fee	§ 111.05 (A)	\$500.00
Alcoholic Beverages Licenses		
3.2 Beer On-Sale	§ 112.22 (A); § 112.23	\$125.00
3.2 Beer Off-Sale	§ 112.22 (B); § 112.23	\$125.00
Temporary 3.2 Beer On-Sale, each	§ 112.22 (C); § 112.23	\$75.00
Temporary 3.2 Beer On-Sale, per day	§ 112.22 (C); § 112.23	\$15.00
Liquor On-Sale	§ 112.22 (D); § 112.23	\$2,200.00
Liquor On-Sale Club, <200 members	§ 112.22 (D); § 112.23	\$300.00
Liquor On-Sale Club, 201-500 members	§ 112.22 (D); § 112.23	\$500.00
Liquor On-Sale Club, 501-1000 members	§ 112.22 (D); § 112.23	\$650.00
Liquor On-Sale Club, >1000 members	§ 112.22 (D); § 112.23	\$800.00
Liquor On-Sale Sunday	§ 112.22 (E) ; § 112.23	\$200.00
Temporary Liquor On-Sale, each	§ 112.22 (F); § 112.23	\$75.00

City Code Chapter 33; Appendix A
2024 Fee Schedule

Temporary Liquor On-Sale, per day	§ 112.22 (F); § 112.23	\$15.00
Wine On-Sale	§ 112.22 (G); § 112.23	\$375.00
Temporary Consumption & Display, each	§ 112.22 (H); § 112.23	\$75.00
Temporary Consumption & Display, per day	§ 112.22 (H); § 112.23	\$15.00
Consumption & Display	§ 112.22 (I); § 112.23	\$125.00
Brew Pub (On-Sale)	§ 112.22 (J); § 112.23	\$2,200.00
Brew Pub (Off-Sale)	§ 112.22 (K); § 112.23	\$225.00
Brewer Taproom	§ 112.22 (L); § 112.23	\$500.00
Small Brewer Off-Sale	§ 112.22 (M); § 112.23	\$225.00
Investigation, in-state, max.	§ 112.29 (A)	\$500.00
Investigation, out-of-state, max.	§ 112.29 (A)	\$10,000.00
Taxi Licenses	§ 114.06	\$35.00
Tobacco Licenses	§ 115.04	\$125.00
Gambling Permits		
All Permits	§ 116.09 (C)	\$35.00
Gambling Investigation	general	\$500.00
Solid Waste Licenses		
Mixed Municipal Solid Waste Collection	§ 117.03 (A) (1); § 117.03 (C)	\$500.00
Roll-Off Service Collection	§ 117.03 (A) (2); § 117.03 (C)	\$150.00
Transient Merchants Permits		
First Day	§ 113.03 (D)	\$75.00
Each Additional Day	§ 113.03 (D)	\$15.00
Annual	§ 113.03 (D)	\$225.00
Mobile Food Unit	§ 113.03	\$75.00
Sexually Oriented Business Licenses		
License	§ 118.14	\$5,000.00
Investigation, in-state, maximum	general	\$500.00
Investigation, out-of-state, max.	general	\$10,000.00
Massage Therapist License		
License	§ 120.7	\$60.00
Investigation	§ 120.7	\$50.00
Jaycee's Ball Field Rental(organized groups only)		
Adult Use Charge, per team	general	\$150.00
Youth/Mixed Use Annual Registration, per league	general	\$50.00

City Code Chapter 33; Appendix A
2024 Fee Schedule

Youth/Mixed Use Charge, per week	general	\$25.00
Daily Use	general	\$75.00
Nonprofit Daily Use	general	\$35.00
Library Meeting Room Rental		
Individuals, Business, Fund Raising		
1st Four Hours	general	\$75.00
Each Additional Hour	general	\$10.00
Non-Profit, Groups, Clubs, Public Agencies		
Cleaning Fee	general	\$35.00
Kitchen	general	\$35.00
Park Shelters/Gazebo	general	\$35.00
Reservation Cancellation Fee	general	\$15.00
Key Deposit (all facilities)	general	\$50.00
Public Property Use (PPUP) Special Event		
Application Late Fee	general	\$100.00
Public performances/events where no fee is charged or requested	general	waived
Memorial Garden	general	\$0.00
Facility Use Events Key Deposit	Facility Use	\$50.00
Special Event PPUP Events Key Deposit	Special Event	\$100.00
Street Closure/Parade	general	\$25.00
Traffic Control Devices (covers drop-off and pick-up at event site)	general	\$50.00
Event Storage Fee	general	\$50.00
Garbage Removal/Event Clean-up (deducted from damage deposit)	general	\$45.00 per hour

(3) Community Development

Fee Name	Authority	Amount
Variance	Chapter 150	\$300.00
Conditional Use Permit	Chapter 150	\$300.00
Interim Use Permit	Chapter 150	\$300.00
Planned Unit Development/C.U.P.		
Concept Review	Chapter 150	\$100.00
General Development Plan		
Each	Chapter 150	\$400.00
Per Lot	Chapter 150	\$10.00
Deposit	Chapter 150	\$3,000.00
PUD Final Development Plan	Chapter 150	\$350.00
Rezoning	Chapter 150	\$325.00
Amendments To Codes	Chapter 150	\$300.00
Relocation Permit		
Primary Structure	Chapter 150	\$50.00
Accessory Structures	Chapter 150	\$25.00
Deposit	Chapter 150	\$1,000.00

City Code Chapter 33; Appendix A
2024 Fee Schedule

Minor Subdivision Plat	Chapter 153	\$200.00
Preliminary Per Lot (In Addition To Above)	Chapter 153	\$400.00
Final	Chapter 153	\$10.00
Deposit	Chapter 153	\$350.00
Public Use fee	Chapter 153	\$3,000.00
		\$1000.00/dwelling unit or 5% of land area or combination
Well & Septic Exemption Permit	§ 50.12	\$250.00
Public Right Of Way Or Easement Vacation	general	\$275.00
Site Plan Review	general	\$50.00
Landscaping Deposit	general	\$1,500.00
Driveway Paving Deposit		
Residential	general	\$1,000.00
Other	general	\$2,500.00
Plotting Fees		
Maps, Plats and Plans (black and white or color)		
8.5" x 11"	general	\$2.00
11" x 17"	general	\$4.00
17" x 22"	general	\$6.00
22" x 34"	general	\$6.00
28" x 40"	general	\$10.00
34" x 44"	general	\$10.00
Zoning Map	general	\$25.00
Ordinance Copies		
Zoning	general	\$20.00
Subdivision	general	\$5.00
Shoreland	general	\$5.00
Flood plain	general	\$10.00
Comprehensive Plan	general	\$40.00
Special Planning Commission Meeting	general	\$200.00
Zoning verification	general	\$35.00
Planner		
Regular-time, per hour	general	\$58.00
Over-time, per hour	general	\$82.00

(4) Law Enforcement

Fee Name	Authority	Amount
Parking Tickets		
Initial Ticket	general	\$20.00
Additional After Five Days	general	\$10.00
Seasonal Parking Permit	§ 71.05 (D)	\$100.00

City Code Chapter 33; Appendix A
2024 Fee Schedule

Golf Cart Permit	§ 70.17	\$35.00
Parade Permit	§ 70.31	no charge
Dog Impounding		
Call out/pick up	contractual labor	\$50.00 plus mileage
Emergency veterinary expense	contractual labor	\$300 cap
Boarding (per day)	contractual labor	\$30.00
Dangerous Dog Registration	§ 90.51(E)	\$75.00

(5) Fire Department

Fee Name	Authority	Amount
Fire Calls (All Calls)		
1 st Hour	§ 40.01 (D) (1)	\$500.00
Each Additional Hour	§ 40.01 (D) (1)	\$350.00
Foam (per gallon)	general	\$30.00
Burn Permit	general	\$10.00

(6) Building Department

Fee Name	Authority	Amount
Building Permit Fee (subject to state surcharge)		
\$1 to \$500 Construction Value	§ 154.02	\$30.00
\$501 to \$2,000 Construction Value	§ 154.02	\$30.00 for the first \$500 plus \$2.75 for each additional \$100, or fraction thereof, to and including \$2,000
\$2,001 to \$25,000 Construction Value	§ 154.02	\$71.25 for the first \$2,000 plus \$12.50 for each additional \$1,000, or fraction thereof, to and including \$25,000
\$25,001 to \$50,000 Construction Value	§ 154.02	\$358.75 for the first \$25,000 plus \$9.00 for each additional \$1,000, or fraction thereof, to and including \$50,000
\$50,001 to \$100,000 Construction Value	§ 154.02	\$583.75 for the first \$50,000 plus \$6.25 for each additional \$1,000 or fraction thereof, to and including \$100,000
\$100,000 to \$500,000 Construction Value	§ 154.02	\$896.25 for the first \$100,000 plus \$5.00 for each additional \$1,000 or fraction thereof, to and including \$500,000
\$500,001 to \$1,000,000 Construction Value	§ 154.02	\$2,896.25 for the first \$500,000 plus \$4.25 for each additional

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2024 Fee Schedule

		\$1,000, or fraction thereof, to and including \$1,000,000
\$1,000,001 And Up Construction Value	§ 154.02	\$5,021.25 for the first \$1,000,000 plus \$2.75 for each additional \$1,000 or fraction thereof
Plan Review Fee		
One And Two Family Dwellings, Apartments, Town Homes, Condominiums, Non-Profit Structures, And All Of Their Accessory Buildings	§ 154.02	50% of the building permit fee
State Approved Plans Or Approved Master Plans	§ 154.02	25% of the building permit fee
For All Others	§ 154.02	65% of the building permit fee
Other Inspections and Fees (per hour, regular-time/over-time)		
Inspection Outside Normal Business Hours	§ 154.02	\$58.00/\$80.00
Re-Inspection Fees	§ 154.02	\$58.00/\$80.00
Inspections For Which No Fee Is Specifically Indicated	§ 154.02	\$58.00/\$80.00
Additional Review Required By Changes, Additions Or Revisions	§ 154.02	\$58.00/\$80.00
For Use Of Outside Consultants For Plan Checking Or Inspections, Or Both	§ 154.02	actual costs
Special Investigation Fee	§ 154.02	equal to the amount of the permit fee and in addition to the permit fee
Plumbing Permits (subject to state surcharge)		
Residential	§ 154.02	\$75.00 for one fixture plus \$10 for each additional fixture
Commercial		based on valuation
Mechanical Permits (subject to state surcharge)		
Residential	§ 154.02	\$75.00 for each piece of equipment
Commercial		based on valuation
Maintenance Permits (subject to state surcharge)		
For One And Two Family Dwellings	§ 154.02	\$50.00 for one item; \$75 for two items under the same permit
All Others	§ 154.02	based on valuation
Deck Permits (subject to state surcharge)		
All	§ 154.02	based on a value of \$50.00 per square foot or the valuation, whichever is greater

City Code Chapter 33; Appendix A
2024 Fee Schedule

Sign Permits (subject to state surcharge)		
Temporary Signs	§ 154.02	\$10.00
Permanent Signs	§ 154.02	\$25.00
Special Investigation		equal to the amount of the permit fee and in addition to the permit fee
Manufactured Home Set-Up Permit (subject to state surcharge)		
All Permits	§ 154.02	\$60.00
Manufactured Home Safety Disclosure (subject to state surcharge)		
All		\$30.00
Demolition Permits (subject to state surcharge)		
Permit	§ 154.02	\$100.00
Deposit	§ 154.02	\$1,000.00
Fence Permit		\$25.00

(7) Public Works Department

Fee Name	Authority	Amount
Labor Rate		
Regular-Time, per hour	general	\$51.00
Over-Time, per hour	general	\$63.00
Equipment Rates , per hour plus operator		
Loader	general	\$130.00
Motor Grader	general	\$150.00
Backhoe	general	\$90.00
Skidsteer	general	\$70.00
Dump Truck	general	\$60.00
Tractor Mower	general	\$50.00
Riding Mower	general	\$40.00
All other equipment	general	\$40.00
Materials, cost plus	general	10%
Winter Sand/Salt Mix (cubic yard)	general	\$150.00
Street Opening Permit	§ 54.12	\$150.00
Street Opening Permit Deposit		\$500.00
Right-Of-Way Permit		
Excavation Permit	§ 54.12	\$85.00
Additional Paved Excavation	§ 54.12	\$55.00
Additional Unpaved Excavation	§ 54.12	\$25.00
Directional Boring, per 100'	§ 54.12	\$15.00
Open Trenching, per 100'	§ 54.12	\$10.00
Obstruction Permit	§ 54.12	no charge
Property Owner Maintenance Permit	§ 54.12	no charge

City Code Chapter 33; Appendix A
2024 Fee Schedule

(8) Oakwood Cemetery

Fee Name	Authority	Amount
Lot Sales		
Lot Price, per grave space	general	\$1000.00
	general	
Columbarium Space	general	\$1000.00
Lot Buy Back Price	general	\$250.00
Lot Transfer Fee	general	\$80.00
Dual Burial	general	\$80.00
Interments		
Rates		
Adult	general	\$1,025.00
Infant	general	\$775.00
Cremation	general	\$775.00
Columbarium	general	\$500.00
Disinterment (Summer Only)		
Adult	general	\$1025.00
Infant	general	\$775.00
Cremation	general	\$775.00
Columbarium	General	\$500.00
		\$
Other Fees		
Weekends & Holidays		
Additional Charge	general	\$350.00
After 3:00 p.m. Weekdays		
Additional Charge	general	\$200.00
Stone Location/Setting Fee	general	\$80.00

(9) Storm Water Utility

Fee Name	Authority	Amount
Monthly Fee, per parcel		
Single-Family Residential	§ 51.06	\$6.41
Commercial/Industrial/Other (based on impervious area)		
1 upper limit of 10,000 sq. ft.	§ 51.06	\$12.87
2 upper limit of 20,000 sq. ft.	§ 51.06	\$14.37
3 upper limit of 30,000 sq. ft.	§ 51.06	\$15.90
4 upper limit of 40,000 sq. ft.	§ 51.06	\$17.42
5 upper limit of 50,000 sq. ft.	§ 51.06	\$18.93
6 upper limit of 60,000 sq. ft.	§ 51.06	\$20.76
7 upper limit of 70,000 sq. ft.	§ 51.06	\$21.97
8 upper limit of 80,000 sq. ft.	§ 51.06	\$23.47
9 upper limit of 90,000 sq. ft.	§ 51.06	\$24.98
10 upper limit of 100,000 sq. ft.	§ 51.06	\$26.49
11 upper limit of 200,000 sq. ft.	§ 51.06	\$41.64
12 upper limit of 300,000 sq. ft.	§ 51.06	\$56.78

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2024 Fee Schedule

13 upper limit of 400,000 sq. ft.	§ 51.06	\$71.94
14 upper limit of 500,000 sq. ft.	§ 51.06	\$87.10
15 upper limit of 600,000 sq. ft.	§ 51.06	\$108.22
Delinquent Account Penalty	§ 51.08	10% per month on unpaid balance

(10) Mora Aquatic Center

Fee Name	Authority	Amount
Lessons		
Preschool Swim Lessons	general	\$90.00
Children Swim Lessons	general	\$90.00
Water Safety Instructor Aid	general	\$86.00
Guard Start	general	\$90.00
Lifeguard Training	general	\$250.00
Session/Class Transfer/Refund Fee	general	\$10.00
Admissions		
Unlimited Daily Pass	general	\$9.00
Limited Daily Pass	general	\$7.00
One Sheet of 20 Bonus Tickets	general	\$90.00
Private Rental		
Unlimited facility use/2 hours	general	\$325.00

(11) Mora Municipal Airport

Fee Name	Authority	Amount
Daily Hangar Storage Rental	general	\$20.00
Yearly Unhangared Storage Fee	General	\$500.00

(A) Public Utility Fee Schedule

(1) General Fees. The following fees apply to all departments and operations.

Fee Name	Authority	Amount
Application Fee	general	\$35.00
Credit Reference Letter	general	\$5.00
NSF Check Fee	M.S. § 604.113(2)(a)	\$30.00
Key Deposit	general	\$50.00
Photocopies	M.S. § 13.03(3)(c)	\$0.25
Disconnect/Reconnect Charges		
Customer Request	general	\$25.00
For Non-Payment	general	\$75.00
Meter Tampering Fee	§ 52.15	\$500.00
Meter Testing Fee	§ 52.15	\$200.00
Delinquent Account Penalties	§ 50.24	10% per month on unpaid balance
Customer Deposits		

City Code Chapter 33; Appendix A
2024 Fee Schedule

Delinquency Risk Less Than 10%		\$100.00
Delinquency Risk Greater Than 10% & Less Than 25%		\$200.00
Delinquency Risk Greater Than 25%		\$300.00
Deposit Interest Rate	325E.02 (b)	5.3%
Availability Charges		
Water Availability Charges (WAC)	general	\$1,500.00
Sewer Availability Charges (SAC)	general	\$2,400.00
Labor Rates, per hour		
Water/Sewer, per hour	general	\$55.00
Overtime, per hour	general	\$68.00
Electric, per hour	general	\$56.00
Overtime, per hour	general	\$70.00
Equipment Rates, per hour plus operator		
550 Service Truck	general	\$75
Jetter	general	\$95.00
Televising Trailer	general	\$150.00
Bucket Truck	general	\$175.00
Digger/Derrick Truck	general	\$125.00
Vactor Truck	general	\$150.00
All other equipment	general	\$50.00
Materials, cost plus	general	10%

(2) Water Utility

Fee Name	Authority	Amount
General Water Service		
Monthly Customer Charge		
5/8" x 3/4" Meter Service	§ 50.24	\$23.40
1" Meter Service	§ 50.24	\$24.09
1-1/2" Meter Service	§ 50.24	\$25.14
2" Meter Service	§ 50.24	\$27.01
3" Meter Service	§ 50.24	\$35.32
4" Meter Service	§ 50.24	\$35.93
6" Meter Service	§ 50.24	\$37.69
Usage Charge, per 1,000 Gallons	§ 50.24	\$ 55.64
Bulk Water, per 1,000 Gallons	§ 50.24	\$40.78 \$41.60
Fire Suppression Sprinkler Connection	§ 50.24; § 52.08(C)(1)	\$2.55
Outdoor Water Use meter Fee	general	Actual Cost
Temporary Water Service Fee	general	\$150.00

(3) Wastewater Utility

Fee Name	Authority	Amount
General Sanitary Sewer Service		
Monthly Customer Charge	§ 50.24	\$24.46

City Code Chapter 33; Appendix A
2024 Fee Schedule

Usage Charge, per 1,000 Gallons	\$ 50.24	\$8.80
Special Sanitary Sewer Service Charge 112%		
Monthly Customer Charge	\$ 50.24	\$24.46
Usage Charge, per 1,000 Gallons	\$ 50.24	\$ 9.85
Special Sanitary Sewer Service Charge 50%		
Monthly Customer Charge	\$ 50.24	\$24.46
Usage Charge, per 1,000 Gallons	\$ 50.24	\$ 4.44
Unmetered Sewer Service	\$ 50.24	\$112.90
Bulk Sewer Service, per 1,000 gallons	\$ 50.24	\$ 73.90

(4) Electric Utility

Rate Name	Monthly Service Charge	Per Unit Charge	Units
Residential Electric Service	\$16.27	\$0.1199	KWh
Rural Residential Electric Service	\$16.27	\$0.1266	KWh
Small General Electric Service-Single Phase	\$16.27	\$0.1252	KWh
Small General Electric Service-Three Phase	\$27.26	\$0.1252	KWh
Medium General Service	\$36.48	\$0.0804	KWh
Medium General Service Demand		\$11.50	KW
Large General Service	\$60.80	\$0.0804	KWh
Large General Service Demand		\$11.50	KW
Street Lighting Service Utility Owned Equipment	\$16.27	\$0.1033	KWh
Street Lighting Service Customer Owned Equipment	\$16.27	\$0.1033	KWh
LED Lights 100 W eq.	\$14.40		Each
LED Lights 250 W eq.	\$21.51		each
Security Lights 100 HPS	\$14.40		each
Security Lights 250 HPS	\$21.51		each
Installation Fee Security Light		\$600.00	each
Traffic Signal Service	\$16.27	\$0.1033	KWh
Outdoor Warning Siren Service	\$1.00		each
Municipal Government Service			
Small General Electric Service-Single Phase	\$16.27	\$0.1033	KWh
Small General Electric Service-Three Phase	\$27.26	\$0.1033	KWh
Medium General Electric Service	36.48	\$0.0792	KWh
Medium General Service Demand		\$11.50	KW
Large General Electric Service	\$60.80	\$0.0735	KWh
Large General Service Demand		\$11.50	KW
Temporary Electric Service Fee	\$150.00		each
Connection Fees			

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2024 Fee Schedule

Single Phase (1Φ)		\$50.00	each
Three Phase (3Φ)		\$150.00	each
Construction Fees			
Single Phase (1Φ)		\$500.00	each
Three Phase (3Φ)		\$1000 plus actual costs	each
New wire footages over 200 feet		\$6.50 per foot	
Winter (11/1-3/31)		actual costs	each
Platted develop.		actual costs	each
Electric Vehicle Charging Stations			
Level 2 Charger		\$2.00	hour
DC Fast Charger		\$0.30/min.	minute
DC Fast Charger Connect.		\$5	each
Distributed Energy Resources			
Application & Review		\$100 + \$200 total \$300.00	
Interconnection			
Simplified		\$100	
Standard (Fast Track)		\$100 + \$1/kW for certified systems \$100 + \$2/kW for Non-Certified Systems	
Standard (Study Process) *additional fees may apply		\$1000 + \$2/kW down payment	
Solar Meter Addition		Actual Costs	

(B) Economic Development Fee Schedule

Fee Name	Authority	Amount
NSF Check Fee	M.S. § 604.113(2)(a)	\$30.00
Photocopies	M.S. § 13.03(3)(c)	\$0.25
Late Payment Fee	general	5.0%
Tax increment Financing		
Application Fee	general	\$7,500.00
Plan Completion Fee	general	\$7,500.00
Certificate of Occupancy Rebate	general	\$7,500.00
Tax Abatement Application	general	\$250.00
Industrial Park Land Purchase Deposit	general	\$1,000.00
Other Financial Assistance Deposit	general	\$1,000.00
Planner		
Regular-time, per hour	general	\$61.00

City Code Chapter 33; Appendix A
2024 Fee Schedule

Over-time, per hour	general	\$76.00
Annexation	\$200.00 plus state filing fee of \$45/acre (minimum of \$100, maximum of \$600)	
Parking Contribution in Lieu of Actual Space \$500.00		

ORDINANCE NO. 490

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MORA, MN
ADOPTING A FEE SCHEDULE**

THE CITY COUNCIL OF THE CITY OF MORA, KANABEC COUNTY, MINNESOTA ORDAINS:

Section 1. That Appendix A, Fee Schedule of Chapter 33 of the Mora City Code is hereby repealed in its entirety.

Section 2. That the attached Appendix A, Fee Schedule of Chapter 33 is hereby adopted to replace said repealed appendix.

Section 3. That the attached summary ordinance is hereby approved for publication.

Section 4. That this ordinance shall become effective January 1, 2024 and after publication of the approved summary.

The foregoing ordinance was introduced and moved for adoption by Councilmember _____ and seconded by Councilmember _____.

Voting for the Ordinance:
Voting Against the Ordinance:....
Abstained from Voting:.....
Absent:

Motion carried and ordinance adopted this 19th day of December 2023.

Jake Mathison, Mayor

ATTEST:

Natasha Segelstrom, City Clerk

ORDINANCE NO. 488

**SUMMARY OF
AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MORA, MN
ADOPTING A FEE SCHEDULE**

THE CITY COUNCIL OF THE CITY OF MORA, KANABEC COUNTY, MINNESOTA ORDAINS:

Section 1. That certain sections of the City of Mora Fee Schedule are hereby amended.

Section 2. That the city council finds that the cost of publication of the full ordinance is prohibitive and a summary of the ordinance would clearly inform the public of the intent and effect of the ordinance.

Section 3. That this is a summary of the adopted ordinance and the complete text of ordinance is available by contacting the city.

Section 4. That this ordinance shall become effective January 1, 2023 and after publication of the approved summary.

The foregoing ordinance was introduced and moved for adoption by Councilmember _____ and seconded by Councilmember _____.

Voting for the Ordinance:
Voting Against the Ordinance: ...
Abstained from Voting:
Absent:

Motion carried and ordinance adopted this 20th day of December 2022.

Alan Skramstad, Mayor

ATTEST:

Natasha Segelstrom, City Clerk

CITY OF MORA 2024 Fee Schedules

**Adopted
December 19, 2023**

**Effective
January 1, 2024**

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GENERAL FEES

The following fees apply to all departments and operations:

NOTARY FEE no charge

NSF CHECK FEE..... \$30

PENALTIES

For delinquent bills per month..... 1.5%

For delinquent bills certified to taxes10.0%

PERMITS

For permits not otherwise described\$50

PHOTOCOPIES.....\$0.25

FAX CHARGES

Out per page\$1

In per page.....\$1

OUTSIDE CONSULTING SERVICES..... actual costs*

(i.e. legal, engineering, animal control, etc.) *Actual costs include administration and overhead costs.

ADMINISTRATION

ASSESSMENT SEARCH\$45

PRIVATE NON-PROFIT CONDUIT

FINANCING FEE.....1.0% face value of bonds

CANDIDATE FILING FEE\$15

BUSINESS LICENSES

Pawnbroker

Pawnbroker\$2,000

Investigation Fee\$500 (maximum)

Alcoholic Beverages

Liquor On-Sale.....\$2,200

Liquor On-Sale Sunday.....\$200

Liquor On-Sale Club (<200 members)\$300

Liquor On-Sale Club (201-500 ")\$500

Liquor On-Sale Club (501-1000 ")\$650

Liquor On-Sale Club (>1000 ").....\$800

City of Mora
2024 Fee Schedule

Consumption & Display	\$125
Temp Consumption & Display each	\$75
Temp Consumption & Display per day	\$15
3.2 Beer On-Sale	\$125
3.2 Beer Off-Sale	\$125
Wine On-Sale	\$375
Temp Liquor On-Sale each	\$75
Temp Liquor On-Sale per day	\$15
Temp 3.2 Beer On-Sale each	\$75
Temp 3.2 Beer On-Sale per day	\$15
Brew Pub (On-Sale)	\$2,200
Brew Pub (Off-Sale)	\$225
Brewer Taproom	\$500
Small Brewer Off-Sale	\$225
Investigation Fee (in state)	\$500 (maximum)
Investigation Fee (out of state)	\$10,000 (maximum)
 Taxi	 \$35
 Tobacco	 \$125
 Gambling	
Permit	\$35
Investigation Fee	\$500
 Solid Waste	
Mixed Municipal Solid Waste	
Collection	\$750
Roll-Off Service Collection	\$200
 Sexually Oriented Businesses	
License	\$5,000
Investigation Fee (in state)	\$500 (maximum)
Investigation Fee (out of state)	\$10,000 (maximum)
 Transient Merchants	
First Day	\$100
Each Additional Day	\$25
Annual Permit	\$300
Mobile Food Unit	\$75
 Massage Therapist	
License	\$75
Investigation Fee	\$65
 FACILITY RENTALS/ PUBLIC PROPERTY USE (PPUP)	
Reservation Cancellation Fee	\$20

City of Mora
2024 Fee Schedule

Application Late Fee.....	\$100
Jaycee's Ball Field (organized groups only)	
Adult Use Charge- (per home team).....	\$150
Youth/Mixed Registration (per league)	\$50
Youth/Mixed Use Charge (per week)	\$10
Daily Use	\$75
Nonprofit Daily Use	\$35
Library Meeting Room	
Individuals, Business, Fund Raising	
First 4 hours.....	\$75
Each additional hour	\$10
Non-Profit, Groups, Clubs, Public Agencies	
Cleaning fee.....	\$50 40
Kitchen.....	\$40
Park Shelters/Gazebo	
Reservation Fee	\$35
Public Performances/Events where no fee is charged or requested.....	waived
Memorial Garden.....	\$0
Level 1 PPUP Events	
Key Deposit (all facilities)	\$50
Level 2 PPUP Events	
Key Deposit (all facilities)	\$100
Street Closure/Parade	\$25
Traffic Control Devices.....	\$50
Covers drop-off and pick-up at event site	
Event Storage Fee	\$50
Garbage Removal/Event Clean-up.....	\$50 per hour
Deducted from damage deposit	

BUILDING DEPARTMENT

Building Permit Fee. The Building Permit Fee for building permits shall be as outlined in the following schedule.

TOTAL VALUATION	FEES
\$1 TO \$500	\$30.00
\$501 TO \$2,000	\$30.00 for the first \$500 plus \$2.75 for each additional \$100, or fraction thereof, to and including \$2,000
\$2,001 TO \$25,000	\$71.25 for the first \$2,000 plus \$12.50 for each additional \$1,000, or fraction thereof, to and including \$25,000
\$25,001 TO \$50,000.....	\$358.75 for the first \$25,000 plus \$9.00 for each additional \$1,000, or fraction thereof, to and including \$50,000
\$50,001 TO \$100,000.....	\$583.75 for the first \$50,000 plus \$6.25 for each additional \$1,000 or fraction thereof, to and including \$100,000
\$100,000 TO \$500,000.....	\$896.25 for the first \$100,000 plus \$5.00 for each additional \$1,000 or fraction thereof, to and including \$500,000
\$500,001 TO \$1,000,000.....	\$2,896.25 for the first \$500,000 plus \$4.25 for each additional \$1,000, or fraction thereof, to and including \$1,000,000
\$1,000,001 and up	\$5,021.25 for the first \$1,000,000 plus \$2.75 for each additional \$1,000 or fraction thereof

Other Inspections and Fees

Inspection outside normal business hours; re-inspections; inspections for which no fee is specifically indicated; additional review required by changes, additions or revisions by Building Official.

Regular-time (per hour)	\$58
Over-time (per hour)	\$80

Special investigation fee equal to the amount of the permit fee and in addition to the permit fee.

Plan Review Fee. The Plan Review Fee for one and two family dwellings, apartments, town homes, condominiums, non-profit structures, and all of their accessory buildings shall be 50% of the Building Permit Fee. The Plan Review Fee for state approved plans and approved master plans shall be 25% of the Building Permit Fee. The Plan Review Fee for all others shall be 65% of the Building Permit Fee.

State Surcharge Fee. In addition, a state surcharge fee shall be collected on all permits in accordance with MN Statute 16B70.

Plumbing Permits. No person shall install, alter, repair, or extend any plumbing system without first obtaining a permit from the city. The fees for all residential plumbing work shall be a minimum of \$75.00, which includes one fixture, plus \$10.00 per fixture for each additional fixture. The fees for all commercial plumbing work shall be based on valuation.

Mechanical Permits. No person shall install, alter, repair, or extend any heating, ventilating, air conditioning, refrigeration plant, or gas piping, in or for any building without first obtaining a permit from the city. The fee shall be \$75.00 per piece of residential equipment. The fee for all commercial mechanical work shall be based on valuation.

Maintenance Permits. Maintenance permits for roofing, siding, window replacement, door replacement or other similar minor work shall be \$50.00 for one- and two-family dwellings. When two items are done under the same permit the fee shall be multiplied by 1.5. All other building types shall be classified as general construction and building permit fees will be based on valuation.

Deck Permits. The fee for deck permits shall be based on a value of \$50.00 per square foot or the valuation, whichever is greater.

Sign Permits. For temporary signs \$10.00. For permanent signs \$25.00.

Special investigation fee equal to the amount of the permit fee and in addition to the permit fee.

Manufactured Home

Set-Up Fee.....	\$60
Safety Disclosure	\$30

Demolition Permits. All permits \$100 plus a \$1,000 deposit against expenses.

Fence Permit\$25

COMMUNITY DEVELOPMENT

VARIANCE\$300

CONDITIONAL USE PERMIT.....\$300

CONDITIONAL USE AMENDMENT\$300

INTERIM USE PERMIT.....\$300

INTERIM USE PERMIT AMENDMENT.....\$300

PLANNED UNIT DEVELOPMENT/C.U.P.

PUD Concept Plan Review.....\$100

PUD General Development Plan

Each.....\$400

Per Lot.....\$10

Deposit against city expenses*\$3,000

PUD Final Development Plan\$350

REZONING.....\$325

City of Mora
2024 Fee Schedule

AMENDMENTS TO CODES	\$300
MINOR SUBDIVISION.....	\$200
PLAT	
Preliminary	
Each plat	\$400
Per lot (in addition to above)	\$10
Deposit against city expenses*	\$3,000
Final	\$350
Deposit against city expenses*	\$3,000
Public Use Fee	\$1,000/ Dwelling unit or 5% of land area or combination of both
PUBLIC RIGHT OF WAY OR EASEMENT VACATION	\$275
SITE PLAN REVIEW	
For which no other fee is required	\$100
RELOCATION PERMIT	
Primary structure.....	\$58 per hour
Accessory structures	\$58 per hour
Deposit against any city expenses*	\$1,000
* Applicant is responsible for any additional expenses incurred by the City during the review process.	
WELL AND/OR SEPTIC EXEMPTION PERMIT.....	\$250
LANDSCAPING DEPOSIT	\$1,500
DRIVEWAY PAVING DEPOSIT	
Residential.....	\$1,000
Commercial/Industrial	\$2,500
PLOTTING FEES	
Maps, Plats and Plans (black and white or color)	
8.5" x 11"	\$2
11" x 17"	\$4
17" x 22"	\$6
22" x 34"	\$6
28" x 40"	\$10
34" x 44"	\$10
ZONING MAP.....	\$25
ORDINANCE COPIES	

City of Mora
2024 Fee Schedule

Zoning.....	\$25
Subdivision	\$5
Shoreland.....	\$5
Flood plain	\$10
Comprehensive plan	\$40
SPECIAL PLANNING COMMISSION MEETING.....	\$200
ZONING VERIFICATION	\$35
PLANNER	
Regular-time (per hour)	\$58
Over-time (per hour)	\$82
ANNEXATION	\$200 plus state filing fee of \$45/acre (minimum of \$100, maximum of \$600)
PARKING CONTRIBUTION IN LIEU OF ACTUAL SPACE	\$500

FIRE DEPARTMENT

FIRE CALLS (all calls)	
1st hour.....	\$500
Each additional hour	\$350
FOAM (per gallon)	\$30
BURN PERMIT.....	\$10

LAW ENFORCEMENT

PARKING TICKETS	
Initial Ticket.....	\$20
Additional After 5 Days	\$10
SEASONAL PARKING PERMIT.....	\$100 200
GOLF CART PERMIT	\$35
PARADE PERMIT.....	free
DOG IMPOUNDING Call Out/Pick Up	\$50 plus mileage*
*current IRS tax rate	
Emergency Veterinary Expenses	\$300 cap

City of Mora
2024 Fee Schedule

Boarding (per day)	\$30
DANGEROUS DOG REGISTRATION.....	\$75

MORA AQUATIC CENTER

CLASSES

Preschool Swim Lessons	\$90
Children Swim Lessons	\$90
Private Lessons.....	\$90
Instructor Aid.....	\$86
Lifeguard Training.....	\$200 250
Transfer/Refund Fee	\$10

DAILY PASS

Unlimited Daily Pass.....	\$8.75
Limited Daily Pass (Pools only, no waterslides).....	\$6.50
Family Fun Night	\$64

BONUS TICKETS

One Sheet of 20 Bonus Tickets	\$86
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PRIVATE RENTAL

Unlimited facility use (per two hours).....	\$325
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MORA MUNICIPAL AIRPORT

DAILY HANGAR STORAGE RENTAL.....	\$20
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OAKWOOD CEMETERY

GRAVE SPACE

Lot Price.....	\$1000
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COLUMBARIUM SPACE.....	\$1000
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LOT BUY BACK PRICE.....	\$250
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LOT TRANSFER FEE	\$80
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<u>DUAL BURIAL ADMINISTRATIVE FEE.....</u>	<u>\$80</u>
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INTERMENTS

RATES:

Adult	\$1,025
Cremation or Infant	\$775
Columbarium	\$500

BURIALS SCHEDULED OR ARRIVING

AFTER 3:00 P.M. WEEKDAYS:

Additional Charge.....	\$150
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WEEKEND & HOLIDAY BURIALS

Additional Charge.....	\$300
------------------------	-------

DISINTERMENT (SUMMER ONLY)

Adult	\$1025
Cremation or Infant	\$775
Columbarium	\$500

STONE LOCATION/SETTING FEE

All Stones	\$80
------------------	------

- Storage is not available.
- A 48 hour notice MUST be given for winter burials.

PUBLIC WORKS DEPARTMENT

LABOR RATE

Regular-time (per hour)	\$51
Over-time (per hour)	\$63

EQUIPMENT RATES (per hour without operator)

Loader	\$110 130
Motor Grader.....	\$120 150
Backhoe.....	\$80 90
Skidsteer	\$60 70
Dump Truck.....	\$50 60
Tractor Mower	\$50
Riding Mower.....	\$40
All other equipment	\$40

MATERIALScost plus 10%

Winter Sand-Salt Mix (cubic yard)	\$95 125
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STREET OPENING PERMIT	\$100 150
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STREET OPENING DEPOSIT	\$500
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RIGHT-OF-WAY PERMIT

City of Mora
2024 Fee Schedule

Permit Fee	\$85
Additional Paved Excavation	\$55
Additional Unpaved Excavation	\$25
Directional Boring/Tunneling/100'	\$15
Open Trenching/100'	\$10

OBSTRUCTION PERMIT no charge

PROPERTY OWNER MAINTENANCE PERMIT..... no charge

STORM WATER UTILITY

MONTHLY FEE

Single-Family Residential

Per Parcel ~~\$6.10~~ 6.41 per parcel

Commercial/Industrial/Other

Upper Limit

Tier	Impervious Surface (sq. ft.)	Per Parcel
1	10,000	\$ 12.26 <u>12.87</u>
2	20,000	13.69 <u>14.37</u>
3	30,000	15.14 <u>15.90</u>
4	40,000	16.59 <u>17.42</u>
5	50,000	18.03 <u>18.93</u>
6	60,000	19.77 <u>20.76</u>
7	70,000	20.92 <u>21.97</u>
8	80,000	22.35 <u>23.47</u>
9	90,000	23.79 <u>24.98</u>
10	100,000	25.23 <u>26.49</u>
11	200,000	39.66 <u>41.64</u>
12	300,000	54.08 <u>56.78</u>
13	400,000	68.51 <u>71.94</u>
14	500,000	82.95 <u>87.10</u>
15	600,000	103.07 <u>108.22</u>

PENALTY

Same as charged for other utility services generally.



MEMORANDUM

Date: December 19, 2023
To: Mayor and City Council
From: Mandi Yoder, Human Resources Director
RE: Approve 2024-2025 Fire Officer Appointments

SUMMARY

The city council will consider appointments for the 2024-2025 fire officers.

BACKGROUND INFORMATION

Every two years the city council appoints fire department officers. After reviewing all candidates for the officer positions staff recommends the following appointments for the two year term of January 1, 2024 through December 31, 2025:

Fire Chief: Brett Anderson
Assistant Chief: Robert Gajewski
Captains: Jeremy Frahm and Nick Bakke
Lieutenants: Brent Oslin and Karl Handy
Secretary: Ashely Eggert

RECOMMENDATIONS

Motion to appoint the following fire department officers for the 2024-2025 term to be effective January 1, 2024:

Fire Chief: Brett Anderson
Assistant Chief: Robert Gajewski
Captains: Jeremy Frahm and Nick Bakke
Lieutenants: Brent Oslin and Karl Handy
Secretary: Ashely Eggert

Attachments

Offer Letters of Employment



CITY OF MORA MORA MUNICIPAL UTILITIES

101 Lake Street South
Mora, MN 55051-1588
ci.mora.mn.us



320.679.1511

Fax 320.679.3862

December 19, 2023

Brett Anderson
2100 HWY 65 #2
Mora, MN 55051

RE: MAFD Officer Appointment, Fire Chief

Dear Brett:

Congratulations! On behalf of the City of Mora, I am pleased to inform you of your re-appointment to the position of Mora Area Fire Department **Chief** for which you applied. Below are some of the details of the appointment for your information:

- **Supervisor.** In this position you will report to Brett Anderson, Fire Chief.
- **Compensation and Benefits.** If accepted, your annual salary will be \$5,000.00 per the 2024 salary schedule approved by the City Council. If you do not already have a copy of the City of Mora/Mora Municipal Utilities personnel policy and/or the Mora Area Fire Departmental Policy Manual, one will be provided to you upon appointment, please notify Mandi Yoder if you need either policy.
- **Status/Hours.** This appointed position is classified as non-union, FLSA exempt. Hours of work are based upon employer needs, generally you will be paged to respond to emergencies based on the needs of the department in addition to regularly scheduled and required meetings, drills, and trainings. This position requires daytime, evening, and weekend work.
- **Start Date.** Your appointment is effective January 1, 2024 through December 31, 2025.

Please acknowledge your acceptance of this appointment in writing by signing below and returning it to Mandi Yoder by 12:00pm on Friday, December 22, 2023. If you have any questions, please contact me at 320-225-4804 or by email at m.yoder@cityofmora.com.

Sincerely,

Mandi Yoder
Human Resources Director

By signing below, I acknowledge I have received the foregoing information regarding my employment offer and related pay and benefits provided in accordance with Minnesota Statutes Sec. 181.032. I understand that City of Mora employment is not for a specific term and can be terminated by me or by the City of Mora at any time for any reason, with or without cause.

Name - PRINTED

Date

Name - SIGNED

RETURN SIGNED COPY TO:

CITY OF MORA, HUMAN RESOURCES OFFICE, 101 LAKE STREET SOUTH, MORA, MN 55051



CITY OF MORA MORA MUNICIPAL UTILITIES

101 Lake Street South
Mora, MN 55051-1588
ci.mora.mn.us



320.679.1511

Fax 320.679.3862

December 19, 2023

Robert Gajewski
1008 Nelson Ave
Mora, MN 55051

RE: MAFD Officer Appointment, Assistant Chief

Dear Bobby:

Congratulations! On behalf of the City of Mora, I am pleased to inform you of your re-appointment to the position of Mora Area Fire Department **Assistant Chief** for which you applied. Below are some of the details of the appointment for your information:

- **Supervisor.** In this position you will report to Brett Anderson, Fire Chief.
- **Compensation and Benefits.** If accepted, your annual salary will be \$2,000.00 per the 2024 salary schedule approved by the City Council. If you do not already have a copy of the City of Mora/Mora Municipal Utilities personnel policy and/or the Mora Area Fire Departmental Policy Manual, one will be provided to you upon appointment, please notify Mandi Yoder if you need either policy.
- **Status/Hours.** This appointed position is classified as non-union, FLSA exempt. Hours of work are based upon employer needs, generally you will be paged to respond to emergencies based on the needs of the department in addition to regularly scheduled and required meetings, drills, and trainings. This position requires daytime, evening, and weekend work.
- **Start Date.** Your appointment is effective January 1, 2024 through December 31, 2025.

Please acknowledge your acceptance of this appointment in writing by signing below and returning it to Mandi Yoder by 12:00pm on Friday, December 22, 2023. If you have any questions, please contact me at 320-225-4804 or by email at m.yoder@cityofmora.com.

Sincerely,

Mandi Yoder
Human Resources Director

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Name - PRINTED

Date

Name - SIGNED

RETURN SIGNED COPY TO:

CITY OF MORA, HUMAN RESOURCES OFFICE, 101 LAKE STREET SOUTH, MORA, MN 55051



CITY OF MORA MORA MUNICIPAL UTILITIES

101 Lake Street South
Mora, MN 55051-1588
ci.mora.mn.us



320.679.1511

Fax 320.679.3862

December 19, 2023

Nicholas Bakke
1827 200th Ave
Mora, MN 55051

RE: MAFD Officer Appointment, Captain

Dear Nick:

Congratulations! On behalf of the City of Mora, I am pleased to inform you of your re-appointment to the position of Mora Area Fire Department **Captain** for which you applied. Below are some of the details of the appointment for your information:

- **Supervisor.** In this position you will report to Brett Anderson, Fire Chief.
- **Compensation and Benefits.** If accepted, your annual salary will be \$1,500.00 per the 2024 salary schedule approved by the City Council. If you do not already have a copy of the City of Mora/Mora Municipal Utilities personnel policy and/or the Mora Area Fire Departmental Policy Manual, one will be provided to you upon appointment, please notify Mandi Yoder if you need either policy.
- **Status/Hours.** This appointed position is classified as non-union, FLSA exempt. Hours of work are based upon employer needs, generally you will be paged to respond to emergencies based on the needs of the department in addition to regularly scheduled and required meetings, drills, and trainings. This position requires daytime, evening, and weekend work.
- **Start Date.** Your appointment is effective January 1, 2024 through December 31, 2025.

Please acknowledge your acceptance of this appointment in writing by signing below and returning it to Mandi Yoder by 12:00pm on Friday, December 22, 2023. If you have any questions, please contact me at 320-225-4804 or by email at m.yoder@cityofmora.com.

Sincerely,

Mandi Yoder
Human Resources Director

By signing below, I acknowledge I have received the foregoing information regarding my employment offer and related pay and benefits provided in accordance with Minnesota Statutes Sec. 181.032. I understand that City of Mora employment is not for a specific term and can be terminated by me or by the City of Mora at any time for any reason, with or without cause.

Name - PRINTED

Date

Name - SIGNED

RETURN SIGNED COPY TO:

CITY OF MORA, HUMAN RESOURCES OFFICE, 101 LAKE STREET SOUTH, MORA, MN 55051



CITY OF MORA MORA MUNICIPAL UTILITIES

101 Lake Street South
Mora, MN 55051-1588
ci.mora.mn.us



320.679.1511

Fax 320.679.3862

December 19, 2023

Jeremy Frahm
2056 220th Ave
Mora, MN 55051

RE: MAFD Officer Appointment, Captain

Dear Jeremy:

Congratulations! On behalf of the City of Mora, I am pleased to inform you of your re-appointment to the position of Mora Area Fire Department **Captain** for which you applied. Below are some of the details of the appointment for your information:

- **Supervisor.** In this position you will report to Brett Anderson, Fire Chief.
- **Compensation and Benefits.** If accepted, your annual salary will be \$1,500.00 per the 2024 salary schedule approved by the City Council. If you do not already have a copy of the City of Mora/Mora Municipal Utilities personnel policy and/or the Mora Area Fire Departmental Policy Manual, one will be provided to you upon appointment, please notify Mandi Yoder if you need either policy.
- **Status/Hours.** This appointed position is classified as non-union, FLSA exempt. Hours of work are based upon employer needs, generally you will be paged to respond to emergencies based on the needs of the department in addition to regularly scheduled and required meetings, drills, and trainings. This position requires daytime, evening, and weekend work.
- **Start Date.** Your appointment is effective January 1, 2024 through December 31, 2025.

Please acknowledge your acceptance of this appointment in writing by signing below and returning it to Mandi Yoder by 12:00pm on Friday, December 22, 2023. If you have any questions, please contact me at 320-225-4804 or by email at m.yoder@cityofmora.com.

Sincerely,

Mandi Yoder
Human Resources Director

By signing below, I acknowledge I have received the foregoing information regarding my employment offer and related pay and benefits provided in accordance with Minnesota Statutes Sec. 181.032. I understand that City of Mora employment is not for a specific term and can be terminated by me or by the City of Mora at any time for any reason, with or without cause.

Name - PRINTED

Date

Name - SIGNED

RETURN SIGNED COPY TO:

CITY OF MORA, HUMAN RESOURCES OFFICE, 101 LAKE STREET SOUTH, MORA, MN 55051



CITY OF MORA MORA MUNICIPAL UTILITIES

101 Lake Street South
Mora, MN 55051-1588
ci.mora.mn.us



320.679.1511

Fax 320.679.3862

December 19, 2023

Brent Oslin
2256 195th Ave
Mora, MN 55051

RE: MAFD Officer Appointment, Lieutenant

Dear Brent:

Congratulations! On behalf of the City of Mora, I am pleased to inform you of your re-appointment to the position of Mora Area Fire Department **Lieutenant** for which you applied. Below are some of the details of the appointment for your information:

- **Supervisor.** In this position you will report to Brett Anderson, Fire Chief.
- **Compensation and Benefits.** If accepted, your annual salary will be \$750.00 per the 2024 salary schedule approved by the City Council. If you do not already have a copy of the City of Mora/Mora Municipal Utilities personnel policy and/or the Mora Area Fire Departmental Policy Manual, one will be provided to you upon appointment, please notify Mandi Yoder if you need either policy.
- **Status/Hours.** This appointed position is classified as non-union, FLSA exempt. Hours of work are based upon employer needs, generally you will be paged to respond to emergencies based on the needs of the department in addition to regularly scheduled and required meetings, drills, and trainings. This position requires daytime, evening, and weekend work.
- **Start Date.** Your appointment is effective January 1, 2024 through December 31, 2025.

Please acknowledge your acceptance of this appointment in writing by signing below and returning it to Mandi Yoder by 12:00pm on Friday, December 22, 2023. If you have any questions, please contact me at 320-225-4804 or by email at m.yoder@cityofmora.com.

Sincerely,

Mandi Yoder
Human Resources Director

By signing below, I acknowledge I have received the foregoing information regarding my employment offer and related pay and benefits provided in accordance with Minnesota Statutes Sec. 181.032. I understand that City of Mora employment is not for a specific term and can be terminated by me or by the City of Mora at any time for any reason, with or without cause.

Name - PRINTED

Date

Name - SIGNED

RETURN SIGNED COPY TO:

CITY OF MORA, HUMAN RESOURCES OFFICE, 101 LAKE STREET SOUTH, MORA, MN 55051



CITY OF MORA MORA MUNICIPAL UTILITIES

101 Lake Street South
Mora, MN 55051-1588
ci.mora.mn.us



320.679.1511

Fax 320.679.3862

December 19, 2023

Karl Handy
512 McLean St
Mora, MN 55051

RE: MAFD Officer Appointment, Lieutenant

Dear Karl:

Congratulations! On behalf of the City of Mora, I am pleased to inform you of your re-appointment to the position of Mora Area Fire Department **Lieutenant** for which you applied. Below are some of the details of the appointment for your information:

- **Supervisor.** In this position you will report to Brett Anderson, Fire Chief.
- **Compensation and Benefits.** If accepted, your annual salary will be \$750.00 per the 2024 salary schedule approved by the City Council. If you do not already have a copy of the City of Mora/Mora Municipal Utilities personnel policy and/or the Mora Area Fire Departmental Policy Manual, one will be provided to you upon appointment, please notify Mandi Yoder if you need either policy.
- **Status/Hours.** This appointed position is classified as non-union, FLSA exempt. Hours of work are based upon employer needs, generally you will be paged to respond to emergencies based on the needs of the department in addition to regularly scheduled and required meetings, drills, and trainings. This position requires daytime, evening, and weekend work.
- **Firefighter Licensure.** Employees appointed to this position are required to be licensed firefighters in the state of Minnesota. You will be given twelve (12) months to obtain this license. Failure to comply with this requirement may be grounds for dismissal from the officer position.
- **Start Date.** Your appointment is effective January 1, 2024 through December 31, 2025.

Please acknowledge your acceptance of this appointment in writing by signing below and returning it to Mandi Yoder by 12:00pm on Friday, December 22, 2023. If you have any questions, please contact me at 320-225-4804 or by email at m.yoder@cityofmora.com.

Sincerely,

Mandi Yoder
Human Resources Director

By signing below, I acknowledge I have received the foregoing information regarding my employment offer and related pay and benefits provided in accordance with Minnesota Statutes Sec. 181.032. I understand that City of Mora employment is not for a specific term and can be terminated by me or by the City of Mora at any time for any reason, with or without cause.

Name - PRINTED

Date

Name - SIGNED

RETURN SIGNED COPY TO:

CITY OF MORA, HUMAN RESOURCES OFFICE, 101 LAKE STREET SOUTH, MORA, MN 55051



CITY OF MORA MORA MUNICIPAL UTILITIES

101 Lake Street South
Mora, MN 55051-1588
ci.mora.mn.us



320.679.1511

Fax 320.679.3862

December 19, 2023

Ashlely Eggert
2503 Highway 23
Mora, MN 55051

RE: MAFD Officer Appointment, Secretary

Dear Ashley:

Congratulations! On behalf of the City of Mora, I am pleased to inform you of your re-appointment to the position of Mora Area Fire Department **Secretary** for which you applied. Below are some of the details of the appointment for your information:

- **Supervisor.** In this position you will report to Brett Anderson, Fire Chief.
- **Compensation and Benefits.** If accepted, your annual salary will be \$900.00 per the 2024 salary schedule approved by the City Council. If you do not already have a copy of the City of Mora/Mora Municipal Utilities personnel policy and/or the Mora Area Fire Departmental Policy Manual, one will be provided to you upon appointment, please notify Mandi Yoder if you need either policy.
- **Status/Hours.** This appointed position is classified as non-union, FLSA exempt. Hours of work are based upon employer needs, generally you will be paged to respond to emergencies based on the needs of the department in addition to regularly scheduled and required meetings, drills, and trainings. This position requires daytime, evening, and weekend work.
- **Start Date.** Your appointment is effective January 1, 2024 through December 31, 2025.

Please acknowledge your acceptance of this appointment in writing by signing below and returning it to Mandi Yoder by 12:00pm on Friday, December 22, 2023. If you have any questions, please contact me at 320-225-4804 or by email at m.yoder@cityofmora.com.

Sincerely,

Mandi Yoder
Human Resources Director

By signing below, I acknowledge I have received the foregoing information regarding my employment offer and related pay and benefits provided in accordance with Minnesota Statutes Sec. 181.032. I understand that City of Mora employment is not for a specific term and can be terminated by me or by the City of Mora at any time for any reason, with or without cause.

Name - PRINTED

Date

Name - SIGNED

RETURN SIGNED COPY TO:

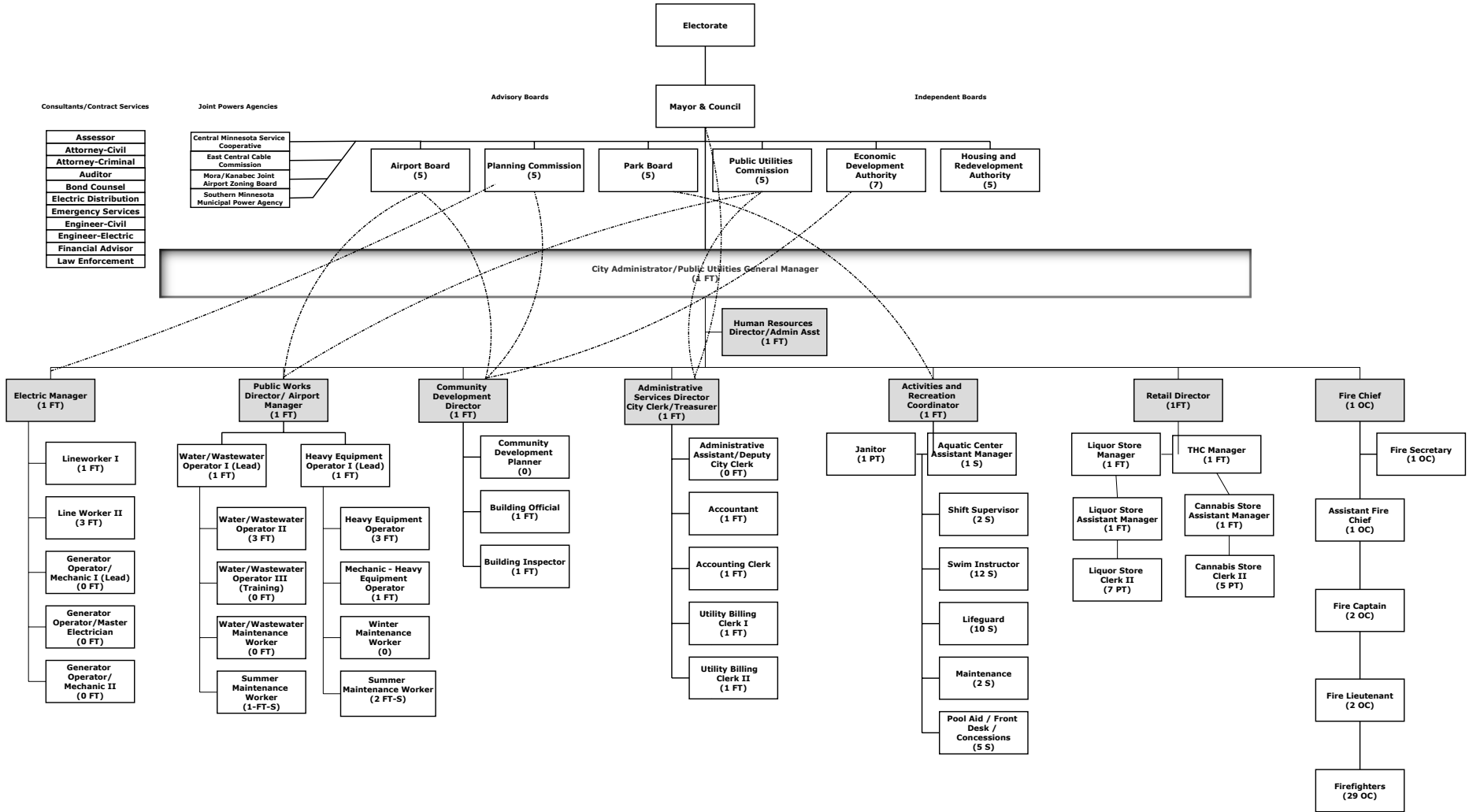
CITY OF MORA, HUMAN RESOURCES OFFICE, 101 LAKE STREET SOUTH, MORA, MN 55051

CITY OF MORA, KANABEC COUNTY, MINNESOTA

Staff Organizational Chart

January 2024

ver. 1.0



Number indicates positions authorized
 FT = Full-Time
 PT = Part-Time
 OC = On-Call
 S = Seasonal
 -- = Staff Liaison



MEMORANDUM

Date: December 19, 2023
To: Mayor and City Council
From: Glenn Anderson, City Administrator
Mandi Yoder, Human Resources Director
RE: Forecasting the Organization Staffing Plan

SUMMARY

Staff asks for the City Council to consider approving staff time spent forecasting the effects to and long-range reorganization of the current organizational staffing plan, which could be impacted by a domino effect caused from a new hire, and a new cannabis store.

BACKGROUND

With the recruitment and hire of a Heavy Equipment Operator I (Lead), and possibly a new cannabis store there may be a domino effect on other positions that fall under the city budget. Because of this, staff is requesting the City Council provide a general consensus allowing staff to proceed with some long-range planning.

OPTIONS IMPACTS

For staff to spend the time forecasting potential effects to the organizational staffing plan and prepare for future operations.

RECOMMENDATIONS

For the City Council to provide a general consensus allowing staff to move forward with analyzing the employee organizational chart and preparing for future business operations.

Attachments

2024 Organizational Chart



MEMORANDUM

Date: December 19, 2023
To: Mayor and City Council
From: Kirsten Faurie, Community Development Director
RE: Consideration of Request for Minor Subdivision – 210 Oslin Road

SUMMARY

The City Council will consider granting a minor subdivision at 210 Oslin Road, PID 22-08435-00.

BACKGROUND INFORMATION

Craig, Curt and Gary Oslin, owners of 210 Oslin Road, have applied for a Minor Subdivision in order to split property at 210 Oslin Road into two parcels. The two parcels already separated into two, well-defined areas however they share PID number 22-08435-00. Oslins are requesting the minor subdivision to keep the property boundaries where they are, but simply separate the areas into two independent parcels, referred to here as Parcel A and Parcel B.

The subject site is located on Oslin Road and in the R-1 Single Family Residential District. Parcel A and Parcel B are not adjacent, but are separated from each other by another parcel. An existing home is located on Parcel A; Parcel B is currently a vacant lot.

Section 153.098 (Minor Subdivisions) of the City Code states that in the case of subdivisions resulting in three or less lots and are situated in a well-defined area, the City Council may exempt the applicant from certain requirements, including the submittal of a new survey. Being that the request will result in two lots using the existing property lines, staff is asking the City Council to approve the requested minor subdivision without the submittal of a new survey.

OPTIONS & IMPACTS

1. Approve the Minor Subdivision with conditions as presented or amended.
2. Deny the Minor Subdivision, providing specific reasons for denial for the written record.
3. Table the request for further consideration.

RECOMMENDATION

Motion to approve Resolution No. 2023-1222 as presented.

Attachments

Site Map

Resolution No. 2023-1222



22-00380-20

23

Parcel A

22-08435-00

22-08460-00

22-08465-00

22-08450-00

MATTSON ROAD

Parcel B

22-08435-00

22-08470-00

2375-00

OSLIN ROAD

22-08475-00

22-08455-00



22-08445-00

22-08480-00

RESOLUTION NO. 2023-1222

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MORA, MINNESOTA,
APPROVING A MINOR SUBDIVISION AS REQUESTED BY CRAIG OSLIN, CURT OSLIN, AND GARY OSLIN**

WHEREAS, Craig Oslin, Curt Oslin, and Gary Oslin, property owners, and Ahlgren Law Office LLC, applicant, submitted an application dated received November 17, 2023 and considered complete on November 27, 2023 for a Minor Subdivision in order to split property located at 210 Oslin Road into two separate parcels; and

WHEREAS, the subject property located at 210 Oslin Road and is legally described as follows:

PID 22-08435-00

All that part of the Southwest Quarter of the Southeast Quarter (SW¼ of SE¼) of Section 12, Township 39, Range 24, described as follows:

Commencing at the southwest corner of the SW¼ of SE ¼ of said Section 12; thence north along the west line of said SW¼ of SE¼ a distance of 533 feet; thence east and parallel to the south line of said SW¼ of SE¼ for 33 feet to the point of beginning of the property to be described; thence continuing east on the same course for a distance of 165 feet; thence north and parallel to the west line of said forty a distance of 100 feet; thence west and parallel to the south line of said SW¼ of SE¼ for a distance of 165 feet; thence south and parallel to the west line of said SW ¼ of SE ¼ of a distance of 100 feet to the point of beginning, said tract being a part of the SW¼ of SE ¼ of Section 12, Township 39, Range 24, Kanabec County, Minnesota.

AND

All that part of the Southwest Quarter of the Southeast Quarter (SW¼ of SE 1/4) of Section 12, Township 39, Range 24, described as follows: Commencing at the southwest corner of the SW ¼ of SE ¼ of said Section 12, thence north along the west line of said SW¼ of SE ¼ a distance of 533 feet, thence east and parallel to the south line of said SW¼ of SE ¼ for 33 feet to the point of beginning of the property to be hereby described, thence continuing east on the same course for a distance of 165 feet, thence south and parallel to the west line of said forty for a distance of 25 feet, thence west and parallel to the south line of said SW¼ of SE¼ for a distance of 165 feet, thence north and parallel to the west line of said SW ¼ of SE ¼ for a distance of 25 feet to the point of beginning, said tract being a part of the SW ¼ of SE ¼ of Section 12, Township 39, Range 24, Kanabec County, Minnesota.

EXHIBIT "A"

*West 12 rods of that part of the SW¼ of SE¼ of Section Twelve (12), Township Thirty-nine (39), Range Twenty-four (24), Kanabec County, Minnesota, lying South of Truck Highway No. 23,
EXCEPT THE FOLLOWING FOUR EXCEPTIONS:*

EXCEPTION NO. 1

Starting at the Southwest corner of the SW¼ of SE¼ of Section 12, Township 39, Range 24, thence running North along the West line of said forty a distance of 35 feet, thence deflecting right on an angle of 90 degrees and running East a distance of 2 rods for the point of beginning of the property to be hereby described; thence continuing East on the same course a distance of 10 rods; thence deflecting left on an angle of 90 degrees and running North a distance of 100 feet; thence deflecting left on an angle of

90 degrees and running West a distance of 10 rods to a point 2 rods East of the West line of said forty, thence deflecting left on an angle of 90 degrees and running South 100 feet to the point of beginning, said tract being apart of the SW ¼ of SE ¼ of Section 12, Township 39, Range 24.

EXCEPTION NO. 2

Starting at the Southwest corner of the Southwest Quarter of Southeast Quarter (SW¼ of SE ¼) of Section 12, Township 39, Range 24 of Kanabec County, Minnesota, thence running North along the West line of said forty a distance of 135 feet; thence deflecting at an angle of 90° and running East a distance of 2 rods for a point of beginning of the property to be described; thence continuing East on the same course a distance of 10 rods; thence deflecting left on an angle of 90° and running North a distance of 75 feet; thence deflecting left on an angle of 90° and running West a distance of 10 rods to a point 2 rods East of the West line of the said forty; thence running South a distance of 75 feet to the point of beginning and there to terminate, said tract being a part of the SW ¼ of SE¼ of Section 12, Township 39, Range 24 of Kanabec County, Minnesota.

EXCEPTION NO. 3

Commencing at the Southwest corner of the Southwest Quarter of the Southeast Quarter (SW ¼ of SE ¼), Section Twelve (12), Township Thirty-nine (39), Range Twenty-four (24), Kanabec County, Minnesota, thence north along the west line of said forty a distance of 210 feet, thence east at right angles to the last course a distance of 2 rods to the point of beginning of the property to be hereby described, thence continuing east along the same course a distance of 10 rods, thence north at right angles to the last course a distance of 100 feet, thence west 10 rods to a point 2 rods east of west line of said forty and 100 feet north of the point of beginning, thence south 100 feet to the point of beginning, said tract being a part of the SW ¼ of SE¼, Section 12, Township 39, Range 24, Kanabec County, Minnesota.

EXCEPTION NO. 4

All that part of the Southwest Quarter of the Southeast Quarter (SW¼ of SE 1/4) of Section 12, Township 39, Range 24, described as follows: Commencing at the southwest corner of the SW ¼ of SE ¼ of said Section 12, thence north-along-the west line of-said sw-¼-of SE-¼ a distance of 533 feet, thence east and parallel to the south line of said SW¼ of SE ¼ for 33 feet to the point of beginning of the property to be hereby described, thence continuing east on the same course for a distance of 165 feet, thence north and parallel to the west line of said forty for a distance of 100 feet, thence west and parallel to the south line of said SW¼ of SE¼ for a distance of 165 feet, thence south and parallel to the west line of said SW ¼ of SE ¼ for a distance of 100 feet to the point of beginning, said tract being a part of the SW¼ of SE¼ of Section 12, Township 39, Range 24, Kanabec County, Minnesota.

WHEREAS, the applicant has provides new legal descriptions dated received November 27, 2023 and is proposing to split the above-described property into two parcels as described as follows:

Parcel A

*The East 10 rods (165 feet) of the West 12 rods (198 feet), South of Trunk Highway #23 of the Southwest Quarter of the Southeast Quarter of Section 12, T 39 North, Range 24 West of the Fourth Principal Meridian, Kanabec County, Minnesota.
Less the South 633 feet of said Southwest Quarter of the Southeast Quarter.*

Parcel B

The East 10 rods (165 feet) of the West 12 rods (198 feet), of the North 198 feet of the South 508 feet of the Southwest Quarter of the Southeast Quarter of Section 12, T 39 North, Range 24 West of the Fourth Principal Meridian, Kanabec County, Minnesota.

WHEREAS, the City Council considered the request at its December 19, 2023 meeting

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Mora find that the request for Minor Subdivision complies with the subdivision regulations of the City Code in that the subdivision results in three (3) or less parcels; and

FURTHER, the City Council finds that the subject properties are located in a well defined area and the applicant shall not be required to submit a new survey per Section 153.098 (Minor Subdivisions) of the City Code.

Approval is granted with the following condition:

1. No subsequent Minor Subdivisions involving the above described properties shall be granted prior to December 19, 2024.

The foregoing resolution was introduced and moved for approval by Council Member _____ and seconded by Council Member _____.

Voting for the resolution:

Voting against the resolution:.....

Abstained from voting:

Absent:

Motion carried and resolution adopted this 19th day of November, 2023.

Jake Mathison, Mayor

ATTEST: _____
Glenn Anderson, City Administrator



MEMORANDUM

Date: December 15th, 2023
To: Mayor and City Council
From: Joseph Kohlgraf, Public Works Director
RE: Patch Cart Purchase Pre-approval

SUMMARY

Consideration on approving purchase in 2023 of new asphalt patch trailer for road maintenance work for delivery and payment in 2024.

BACKGROUND INFORMATION

The current patch trailer in use has been borrowed from Kanabec County when available for patching and potholing throughout the year. Time constraints on availability are affecting staff use availability. Working through state contract, we are asking to pre-purchase in 2023 for delivery and payment in 2024. This item was recently added into the CIP plan in the place of the double drum roller for 2024, which has been moved to 2027 after evaluation. The total cost is \$40,878.00, which is less than the original dollar amount asked. This provides savings of approximately \$19,000.00 for this CIP item exchange. Staff is asking for pre-approval purchase due to a 15% rise in cost after December 31,2023.

OPTIONS & IMPACTS

1. Approval pre-approval in 2023 of patch trailer for delivery and payment in 2024 through CIP fund.
2. Do not approve at this time. Continued use will be limited to availability.

RECOMMENDATIONS

Staff recommends pre-approval in 2023 for patch trailer, with delivery and payment in 2024 using CIP plan funds.

Attachments/: Laursen Asphalt Repair Equipment Quote No. 993

PRICE QUOTE

No. 993



4258 153rd Ave NE
 Ham Lake, MN 55304
 763-587-8930

Requested By: Joe Kohlgraf
 Mora, MN

Quote Date	Quote Good Through	Freight Terms	Requested By	Payment Terms
10/23/23	12/31/23	FOB Mora, MN	Joe Kohlgraf	Net 30 Days

Qty	Item No	Description	Price
1	4T1B	4 Ton Falcon Asphalt Hot Box / Recycler Trailer Single Diesel Burner 12-Volt Battery Triple Wall Construction and Fully Insulated Automatic Temperature Control VIP Technology - Voltage Indicator and Protector Controller Automatically Prevents Burner from Operating Below Burner Manufacturer's Required Voltage Diamond Tread Plate Hopper Access Platform Two 8 bolt axles with GVWR of 14,000 lbs. Slipper Spring Suspension Tires - 9 x 16" Electric Brakes w/ Safety Breakaway Conspicuity Tape Included Options: Battery Charger Package Hydraulic Dump Trailer, Power Strobe Warning Light with Mounting Bracket LED Tail Light Upgrade Two Red Stop/Tail/Turn Lights and One Amber Strobe per side. Washdown System with Hose Reel 12V Pump/ 5 Gallon Reservoir With Hose Reel Smart Control	\$40,878.00

Hour Meter
Fuel Gauge
Pendant Bracket mounted on rear of trailer
3" pintle
Step to Hopper Access Platform
Solvent Dip Tank
Flaming River Disconnect

Operator, Parts and Service Manual
Two-Year Machine Warranty and Lifetime Frame Warranty

Freight to Mora, MN 670 Miles Included in Price

Total with Freight Included Plus Applicable Sales Tax

\$40,878.00

MN State Contract: Event #13366





MEMORANDUM

Date December 19, 2023
To Mayor and City Council
From Glenn Anderson, City Administrator
Natasha Segelstrom, Administrative Services Director

RE Cannabis Committee Update

SUMMARY

City Staff and the City Council Cannabis Committee members will provide an update on current updates to City Code and direct staff accordingly.

CHAPTER 115: TOBACCO REGULATIONS

Section

- 115.01 Purpose and intent
- 115.02 Definitions
- 115.03 License
- 115.04 Fees
- 115.05 Basis for denial of license
- 115.06 Prohibited sales
- 115.07 Vending machines
- 115.08 Self-service sales
- 115.09 Responsibility
- 115.10 Compliance checks and inspections
- 115.11 Other illegal acts
- 115.12 Exceptions and defenses
- 115.99 Violations and penalty

§ 115.01 PURPOSE AND INTENT.

Because the city recognizes that many persons under the age of ~~eighteen (18)~~ **twenty-one (21)** years purchase or otherwise obtain, possess and use tobacco, tobacco products, and tobacco related devices, and the sales, possession, and use are violations of both state and federal laws; and because studies, which the city hereby accepts and adopts, have shown that most smokers begin smoking before they have reached the age of ~~eighteen (18)~~ **twenty-one (21)** years and that those persons who reach the age of ~~eighteen (18)~~ **twenty-one (21)** years without having started smoking are significantly less likely to begin smoking; and because smoking has been shown to be the cause of several serious health problems which subsequently place a financial burden on all levels of government; this chapter shall be intended to regulate the sale, possession and use of tobacco, tobacco products, and tobacco related devices for the purpose of enforcing and furthering existing laws, to protect minors against the serious effects associated with the illegal use of tobacco, tobacco products, and tobacco related devices, and to further the official public policy of the state in regard to preventing young people from starting to smoke as stated in M.S. § 144.391, as it may be amended from time to time.

§ 115.02 DEFINITIONS.

Except as may otherwise be provided or clearly implied by context, all terms shall be given their commonly accepted definitions. For the purpose of this chapter, the following definitions shall apply unless the context clearly indicates or requires a different meaning.

COMPLIANCE CHECKS. The system the city uses to investigate and ensure that those authorized to sell tobacco, tobacco products, and tobacco related devices are following and complying with the requirements of this chapter. COMPLIANCE CHECKS shall involve the use of minors as authorized by this chapter. COMPLIANCE CHECKS shall also mean the use of minors **or persons under the age of 21** who attempt to purchase tobacco, tobacco products, or tobacco related devices for educational, research and training purposes as authorized by state and federal laws. COMPLIANCE CHECKS may also be conducted by other units of government for the purpose of enforcing appropriate federal, state or local laws and regulations relating to tobacco, tobacco products, and tobacco related devices.

INDIVIDUALLY PACKAGED. The practice of selling any tobacco or tobacco product wrapped individually for sale. Individually wrapped tobacco and tobacco products shall include but not be limited to single cigarette packs, single bags or cans of loose tobacco in any form, and single cans or other packaging of snuff or chewing tobacco. Cartons or other packaging containing more than a single pack or other container as described in this definition shall not be considered individually packaged.

LOOSIES. The common term used to refer to a single or individually packaged cigarette.

MINOR. Any natural person who has not yet reached the age of eighteen (18) years.

MOVEABLE PLACE OF BUSINESS. Any form of business operated out of a truck, van, automobile or other type of vehicle or transportable shelter and not a fixed address store front or other permanent type of structure authorized for sales transactions.

RETAIL ESTABLISHMENT. Any place of business where tobacco, tobacco products or tobacco related devices are available for sale to the general public. The phrase shall include but not be limited to grocery stores, convenience stores and restaurants.

SALE. Any transfer of goods for money, trade, barter or other consideration.

SELF-SERVICE MERCHANDISING. Open displays of tobacco, tobacco products or tobacco related devices in any manner where any person shall have access to the tobacco, tobacco products, or tobacco related devices, without the assistance or intervention of the licensee or the licensee's employee. The assistance or intervention shall entail the actual physical exchange of the tobacco, tobacco product, or tobacco related device between the customer and the licensee or employee. The phrase shall not include vending machines. Self-service sales are interpreted as being any sale where there is not an actual physical exchange of the tobacco between the clerk and the customer.

TOBACCO or TOBACCO PRODUCTS. Any substance or item containing tobacco leaf, including but not limited to cigarettes, cigars, pipe tobacco, snuff, fine cut or other chewing

tobacco, cheroots, stogies, perique, granulated, plug cut, crimp cut, ready-rubbed, and other smoking tobacco, snuff flowers, cavendish, shorts, plug and twist tobaccos, dipping tobaccos, refuse scraps, clippings, cuttings, and sweepings of tobacco, and other kinds and forms of tobacco leaf prepared in a manner as to be suitable for chewing, sniffing or smoking.

TOBACCO RELATED DEVICES. Any tobacco product as well as a pipe, rolling papers or other device intentionally designed or intended to be used in a manner which enables the chewing, sniffing or smoking of tobacco or tobacco products.

VENDING MACHINE. Any mechanical, electric or electronic, or other type of device which dispenses tobacco, tobacco products or tobacco related devices upon the insertion of money, tokens or other form of payment directly into the machine by the person seeking to purchase the tobacco, tobacco product or tobacco related device.

E-Cigs, e-cigarette produce an aerosol by heating a liquid that usually contains nicotine—the addictive drug in regular cigarettes, cigars, and other tobacco products

VAPING the action or practice of inhaling and exhaling vapor containing nicotine and flavoring produced by a device designed for this purpose.

§ 115.03 LICENSE.

(A) License required. No person shall sell or offer to sell any tobacco, tobacco products, or tobacco related device without first having obtained a license to do so from the city.

(B) Application. An application for a license to sell tobacco, tobacco products, or tobacco related devices shall be made on a form provided by the city. The application shall contain the full name of the applicant, the applicant's residential and business addresses and telephone numbers, the name of the business for which the license is sought, and any additional information the city deems necessary. Upon receipt of a completed application, the City Clerk shall forward the application to the City Council for action at its next regularly scheduled City Council meeting. If the City Clerk shall determine that an application is incomplete, he or she shall return the application to the applicant with notice of the information necessary to make the application complete.

(C) Action. The City Council may either approve or deny the license, or it may delay action for a reasonable period of time as necessary to complete any investigation of the application or the applicant it deems necessary. If the City Council shall approve the license, the City Clerk shall issue the license to the applicant. If the City Council denies the license, notice of the denial shall be given to the applicant along with notice of the applicant's right to appeal the City Council's decision.

(D) Revocation or suspension. Any license issued under this chapter may be revoked or suspended as provided in § 110.07.

(E) Transfers. All licenses issued under this chapter shall be valid only on the premises for which the license was issued and only for the person to whom the license was issued. No transfer of any license to another location or person shall be valid without the prior approval of the City Council.

(F) Moveable place of business. No license shall be issued to a moveable place of business. Only fixed location businesses shall be eligible to be licensed under this chapter.

(G) Display. All licenses shall be posted and displayed in plain view of the general public on the licensed premise.

(H) Renewals. The renewal of a license issued under this section shall be handled in the same manner as the original application.

(I) Issuance as privilege and not a right. The issuance of a license issued under this chapter shall be considered a privilege and not an absolute right of the applicant and shall not entitle the holder to an automatic renewal of the license.

Penalty, see § 115.99

§ 115.04 FEES.

No license shall be issued under this chapter until the appropriate license fee shall be paid in full. The fee for a license under this chapter shall be in an amount set by the City Council from time to time.

Penalty, see § 115.99

§ 115.05 BASIS FOR DENIAL OF LICENSE.

(A) Grounds for denying the issuance or renewal of a license under this chapter includes but is not limited to the following:

- (1) The applicant is under the age of eighteen (18) years.
- (2) The applicant has been convicted within the past five (5) years of any violation of a federal, state, or local law, ordinance provision, or other regulation relating to tobacco or tobacco products, or tobacco related devices.
- (3) The applicant has had a license to sell tobacco, tobacco products, or tobacco related devices revoked within the preceding twelve (12) months of the date of application.
- (4) The applicant fails to provide any information required on the application, or provides false or misleading information.
- (5) The applicant is prohibited by federal, state, or other local law, ordinance, or other regulation from holding a license.

(B) However, except as may otherwise be provided by law, the existence of any particular ground for denial does not mean that the city must deny the license.

(C) If a license is mistakenly issued or renewed to a person, it shall be revoked upon the discovery that the person was ineligible for the license under this chapter.

Penalty, see § 115.99

§ 115.06 PROHIBITED SALES.

It shall be a violation of this chapter for any person to sell or offer to sell any tobacco, tobacco product, or tobacco related device:

(A) To any person under the age of ~~eighteen (18) years~~: **twenty-one (21) years**.

(B) By means of any type of vending machine, except as may otherwise be provided in § 115.07.

(C) By means of self-service methods whereby the customer does not need to make a verbal or written request to an employee of the licensed premise in order to receive the tobacco, tobacco product, or tobacco related device and whereby there is not a physical exchange of the tobacco, tobacco product, or tobacco related device between the licensee, or the licensee's employee, and the customer.

(D) By means of loosies as defined in § 115.02.

(E) Containing opium, morphine, jimson weed, bella donna, strychnos, cocaine, ~~marijuana~~, or other deleterious, hallucinogenic, toxic or controlled substances except nicotine and other substances found naturally in tobacco or added as part of an otherwise lawful manufacturing process. It is not the intention of this provision to ban the sale of lawfully manufactured cigarettes or other tobacco products **and legal marijuana products**.

(F) By any other means, to any other person, in any other manner or form prohibited by federal, state or other local law, ordinance provision, or other regulation.

Penalty, see § 115.99

(G) Product packaging must not be directed or marketed towards children, including advertising of product.

§ 115.07 VENDING MACHINES.

It shall be unlawful for any person licensed under this chapter to allow the sale of tobacco, tobacco products, or tobacco related devices, **vape or e-cig or e-cig accessories** by the means of a vending machine.

Penalty, see § 115.99

§ 115.08 SELF-SERVICE SALES.

It shall be unlawful for a licensee under this chapter to allow the sale of tobacco, tobacco products, or tobacco related devices, **vape and e-cigs and e-cig accessories** by any means where by the customer may have access to those items without having to request the item from the licensee or the licensee's employee and whereby there is not a physical exchange of the tobacco, tobacco product, or the tobacco related device between the licensee or his or her clerk and the customer. All tobacco, tobacco products, and tobacco related devices, **vape and e-cigs and e-cig accessories** shall either be stored behind a counter or other area not freely accessible to customers, or in a case or other storage unit not left open and accessible to the general public or **locked display case**. Any retailer selling tobacco, tobacco products, or tobacco related devices at the time this chapter is adopted shall comply with this section within ninety (90) days following the effective date of this chapter.

Penalty, see § 115.99

§ 115.09 RESPONSIBILITY.

All licensees under this chapter shall be responsible for the actions of their employees in regard to the sale of tobacco, tobacco products, or tobacco related devices or **vape and e-cigs and e-cig accessories** on the licensed premises, and the sale of an item by an employee shall be considered a sale by the license holder. Nothing in this section shall be construed as prohibiting the city from also subjecting the clerk to whatever penalties are appropriate under this chapter, state or federal law, or other applicable law or regulation.

Penalty, see § 115.99

§ 115.10 COMPLIANCE CHECKS AND INSPECTIONS.

All licensed premises shall be open to inspection by police officers or other authorized city official during regular business hours. From time to time, but at least once per year, the city shall conduct compliance checks by engaging, with the written consent of their parents or guardians, minors over the age of fifteen (15) years but less than eighteen (18) years **or persons 18 - 20 years of age**, to enter the licensed premise to attempt to purchase tobacco, tobacco products, or tobacco related devices. Minors used for the purpose of compliance checks shall be supervised by city designated law enforcement officers or other designated city personnel. Minors used for compliance checks shall not be guilty of unlawful possession of tobacco, tobacco products, or tobacco related devices when those items are obtained as a part of the compliance check. No minor used in compliance checks shall attempt to use a false identification misrepresenting the minor's age, and all minors lawfully engaged in a compliance check shall answer all questions about the minor's age asked by the licensee or his or her employee and shall produce any identification, if any exists, for which he or she is asked. Nothing in this section shall

prohibit compliance checks authorized by state or federal laws for educational, research, or training purposes, or required for the enforcement of a particular state or federal law.

Penalty, see § 115.99

§ 115.11 OTHER ILLEGAL ACTS.

Unless otherwise provided, the following acts shall be a violation of this chapter:

(A) **Illegal sales.** It shall be a violation of this chapter for any person to sell or otherwise provide any tobacco, tobacco product, or tobacco related device to any minor.

(B) **Illegal possession.** It shall be a violation of this chapter for any minor to have in his or her possession any tobacco, tobacco product, or tobacco related device. This division (B) shall not apply to minors lawfully involved in a compliance check.

(C) **Illegal use.** It shall be a violation of this chapter for any minor to smoke, chew, snuff or otherwise use any tobacco, tobacco product, or tobacco related device.

(D) **Illegal procurement.** It shall be a violation of this chapter for any minor to purchase or attempt to purchase or otherwise obtain any tobacco, tobacco product or tobacco related device, and it shall be a violation of this chapter for any person to purchase or otherwise obtain those items on behalf of a minor. It shall further be a violation for any person to coerce or attempt to coerce a minor to illegally purchase or otherwise obtain or use any tobacco, tobacco product, or tobacco related device. This division (D) shall not apply to minors lawfully involved in a compliance check.

(E) **Use of false identification.** It shall be a violation of this chapter for any minor to attempt to disguise his or her true age by the use of a false form of identification, whether the identification is that of another person or one on which the age of the person has been modified or tampered with to represent an age older than the actual age of the person.

Penalty, see § 115.99

§ 115.12 EXCEPTIONS AND DEFENSES.

A. Nothing in this chapter shall prevent the providing of tobacco, tobacco products, or tobacco related devices or **vape and e-cigs and e-cig accessories** to a minor as part of a lawfully recognized religious, spiritual, or cultural ceremony. It shall be an affirmative defense to the violation of this chapter for a person to have reasonably relied on proof of age as described by state law.

B. **Medicinal Cannabis Minnesota's Medical Cannabis Therapeutic Use Program is in [Minnesota Statutes §§152.22-152.37](#).**

§ 115.13 CONSUMPTION IN PUBLIC PLACES.

No person shall smoke or vape or use e-cig on any public, playground or park, or in any public place other than on the premises of an establishment licensed under this chapter, or

§ 115.99 VIOLATIONS AND PENALTY.

(A) Violations.

(1) Notice. Upon discovery of a suspected violation, the alleged violator shall be issued, either personally or by mail, a citation that sets forth the alleged violation and which shall inform the alleged violator of his or her right to be heard on the accusation.

(2) Hearings. If a person accused of violating this chapter so requests, a hearing shall be scheduled, the time and place of which shall be published and provided to the accused violator.

(3) Hearing Officer. The city official designated by the City Council shall serve as the hearing officer.

(4) Decision. If the hearing officer determines that a violation of this chapter did occur, that decision, along with the hearing officer's reasons for finding a violation and the penalty to be imposed under division (B) of this section, shall be recorded in writing, a copy of which shall be provided to the accused violator. Likewise, if the hearing officer finds that no violation occurred or finds grounds for not imposing any penalty, those findings shall be recorded and a copy provided to the acquitted accused violator.

(5) Appeals. Appeals of any decision made by the hearing officer shall be filed in the district court for the city in which the alleged violation occurred.

(6) Misdemeanor prosecution. Nothing in this section shall prohibit the city from seeking prosecution as a misdemeanor for any alleged violation of this ordinance.

(7) Continued violation. Each violation, and every day in which a violation occurs or continues, shall constitute a separate offense.

(B) Administrative penalties.

(1) Licensees. Any licensee found to have violated this chapter, or whose employee shall have violated this chapter, shall be charged an administrative fine of seventy-five dollars (\$75) for a first violation of this chapter; two hundred dollars (\$200) for a second offense at the same licensed premises within a twenty-four (24) month period; and two hundred fifty dollars (\$250) for a third or subsequent offense at the same location within a twenty-four (24) month period. In addition, after the third offense, the license shall be suspended for not less than seven (7) days.

(2) Other individuals. Other individuals, other than minors regulated by division (B)(3) of this section, found to be in violation of this chapter shall be charged an administrative fine of fifty dollars (\$50).

(3) Minors. Minors found in unlawful possession of or who unlawfully purchase or attempt to purchase, tobacco, tobacco products, or tobacco related devices, shall be subject to an administrative fine, or may be subject to tobacco related education classes, diversion programs, community services, or another penalty that the city believes will be appropriate and effective. The administrative fine or other penalty shall be established by City Council ordinance upon the City Council's consultation with interested parties of the courts, educators, parents and children to determine an appropriate penalty for minors in the city. This administrative fine or other penalty may also be established by the City Council from time to time.

(4) Misdemeanor. Nothing in this section shall prohibit the city from seeking prosecution as a misdemeanor for any violation of this chapter.

(5) Statutory penalties. If the administrative penalties authorized to be imposed by M.S. § 461.12, as it may be amended from time to time, differ from those established in this section, then the statutory penalties shall prevail.

(Am. Ord. 364, passed 1-2-2008)

CHAPTER 112: ALCOHOLIC and INTOXICATING BEVERAGES

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GENERAL PROVISIONS

§ 112.01 ADOPTION OF STATE LAW BY REFERENCE.

The provisions of M.S. Ch. 340A, as they may be amended from time to time, with reference to the definition of terms, conditions of operation, restrictions on consumption, provisions relating to sales, hours of sale, and all other matters pertaining to the retail sale, distribution, and consumption of intoxicating liquor and 3.2% malt liquor are hereby adopted by reference and are made a part of this Chapter as if set out in full. It is the intention of the City Council that all future amendments to M.S. Ch. 340A are hereby adopted by reference or referenced as if they had been in existence at the time this Chapter is adopted.

§ 112.02 CITY MAY BE MORE RESTRICTIVE THAN STATE LAW.

The Council is authorized by the provisions of M.S. § 340A.509, as it may be amended from time to time, to impose, and has imposed in this chapter, additional restrictions on the sale and possession of alcoholic beverages within its limits beyond those contained in M.S. Ch. 340A, as it may be amended from time to time.

§ 112.03 DEFINITIONS.

In addition to the definitions contained in M.S. § 340A.101, as it may be amended from time to time, the following terms are defined for purposes of this chapter:

BEER. Synonymous with the term “non-intoxicating malt liquor,” meaning any malt liquor containing not less than 0.5% alcohol by volume nor more than 3.2% alcohol by weight.

BREWER. A person who manufactures 3.2% malt liquor or intoxicating malt liquor for sale.

BREW PUB. A brewer who also holds one (1) or more retail on-sale licenses with a facility that includes a restaurant that seats fifty (50) guests at one (1) time and sells at retail fewer than three thousand five hundred (3,500) barrels malt liquor in a year for consumption on or off the premises.

GROWLER. A reusable sixty-four (64) ounce container or seven hundred and fifty (750) milliliter bottle for the purchase of malt liquor, at off-sale, from a brew pub or brewer taproom.

LIQUOR. As used in this chapter, without modification by the words “intoxicating” or “3.2 percent malt,” includes both intoxicating liquor and 3.2 percent malt liquor.

RESTAURANT. The statutory definition is here amplified to include a requirement for seating of not less than fifty (50) guests at one (1) time, and the establishment shall be licensed for food service by the Minnesota Department of Health.

THC BEVERAGES Cannabis-infused drinks contain the mind-altering ingredient tetrahydrocannabinol (THC).

(Am. Ord. 438, passed 8-4-2015)

§ 112.04 NUDITY ON THE PREMISES OF LICENSED ESTABLISHMENTS PROHIBITED.

(A) The City Council finds that it is in the best interests of the public health, safety, and general welfare of the people of the city that nudity is prohibited as provided in this section on the premises of any establishment licensed under this chapter. This is to protect and assist the owners, operators, and employees of the establishment, as well as patrons and the public in general, from harm stemming from the physical immediacy and combination of alcohol, nudity, and sex. The Council especially intends to prevent any subliminal endorsement of sexual harassment or activities likely to lead to the possibility of various criminal conduct, including prostitution, sexual assault, and disorderly conduct. The Council also finds that the prohibition of nudity on the premises of any establishment licensed under this chapter, as set forth in this section, reflects the prevailing community standards of the city.

(B) It is unlawful for any licensee to permit or allow any person or persons on the licensed premises when the person does not have his or her buttocks, anus, breasts, and genitals covered with a non-transparent material. ~~It is unlawful for any person to be on~~

~~the licensed premises when the person does not have his or her buttocks, anus, breasts, and genitals covered with a non-transparent material.~~

(C) A violation of this section is a misdemeanor punishable as provided by law, and is justification for revocation or suspension of any liquor, wine, or 3.2% malt liquor license or the imposition of a civil penalty under the provisions of § 112.99(B).

Penalty, see § 112.99

§ 112.05 CONSUMPTION IN PUBLIC PLACES.

No person shall consume intoxicating liquor or 3.2% malt liquor or **THC product** on any public street, sidewalk, parking lot or alley, **playground or park**, or in any public place other than on the premises of an establishment licensed under this chapter, or where the consumption and display of liquor is lawfully permitted, unless expressly permitted by ordinance or action of the City Council.

(Ord. 404, passed 4-5-2011) Penalty, see § 112.99

§ 112.06 DELIVERY OF LIQUOR.

(A) Definition. As used in this section the term INTOXICATING LIQUOR means and includes ethyl alcohol and includes distilled, fermented, spirituous, vinuous, and malt beverages containing in excess of 3.2% alcohol by weight.

(B) Prohibition on transportation. Intoxicating liquor shall not be transported or be delivered by any means whatsoever by any person, firm, or corporation into or within the city except as may be permitted by this section.

(C) Exceptions. The following circumstances are exempt from the prohibition:

(1) Delivery or transportation of intoxicating liquor by persons, firms, or corporations licensed to engage in the sale and delivery of intoxicating liquor at wholesale is hereby allowed and permitted within the city, provided that the deliveries are made only to those persons, firms, or corporations which are licensed to engage in the sale of intoxicating liquors and meet all federal, state, and local laws, ordinances, and regulations concerning the sale of alcoholic beverages;

(2) Nothing in this section shall prohibit the delivery of sacramental wines to churches within the city;

(3) Nothing in this section shall prohibit the delivery of those products defined as intoxicating liquors in this section to drug stores for the use of the products in the preparation of drugs and medicines; and

(4) This section shall not be construed to prohibit or prevent an individual from transporting liquor for his or her own use, provided that the individual has obtained and is transporting the liquor as is otherwise permitted by law.

(Ord. 390, passed 2-2-2010)

§ 112.07 GROWLER SALES.

(A) Holders of a brew pub off-sale license or small brewer off-sale license shall sell malt liquor only in growlers.

(B) The growlers shall bear a twist-type closure, cork, stopper, or plug. At the time of the sale, a paper or plastic adhesive band, strip, or sleeve shall be applied to the container or bottle and extended over the top of the twist-type closure, cork, stopper, or plug forming a seal that must be broken upon opening of the container or bottle. The adhesive band, strip, or sleeve shall bear the name and address of the brewer. The containers or bottles shall be identified as malt liquor, contain the name of the malt liquor, bear the name and address of the brewer selling the malt liquor, and shall be considered intoxicating liquor unless the alcoholic content is labeled as otherwise in accordance with the provisions of Minnesota Rules, Part 7515.1100.

(C) Off-sale hours shall be limited to the legal hours for off-sale at exclusive liquor stores except Sunday sales shall be allowable from 8:00 a.m. to 10:00 p.m.

(Ord. 438, passed 8-4-2015)

LICENSING

§ 112.20 LICENSE REQUIRED.

No person, except a wholesaler or manufacturer to the extent authorized under state license, shall directly or indirectly deal in, sell or keep for sale in the city any liquor without a license to do so as provided in this subchapter.

§ 112.21 TERM AND EXPIRATION OF LICENSES.

Each license shall be issued for a maximum period of one (1) year. All licenses, except temporary licenses, shall expire on August 31 of each year. All licenses shall expire on the same date. Temporary licenses expire according to their terms. Consumption and display permits issued by the Commissioner of Public Safety, and the accompanying city consent to the permit, shall expire on March 31 of each year.

§ 112.22 KINDS OF LIQUOR and THC derivative LICENSES.

The Council is authorized to issue the following licenses and permits. The Council of a city which has a municipal liquor store is authorized to issue only those licenses specified in § 112.55.

(A) 3.2% malt liquor on-sale licenses, which may be issued only to golf courses, restaurants, hotels, clubs, bowling centers, and establishments used exclusively for the sale of 3.2% malt liquor with the incidental sale of tobacco and soft drinks.

(B) 3.2% malt liquor off-sale license.

(C) Temporary on-sale 3.2% malt liquor licenses which may be issued only to a club, charitable, religious, or non-profit organization.

(D) On-sale intoxicating liquor licenses, which may be issued to the following establishments as defined by M.S. § 340A.101, as it may be amended from time to time, and this chapter: hotels, restaurants, bowling centers, theaters, clubs or congressionally chartered veterans organizations, and exclusive liquor stores. Club licenses may be issued only with the approval of the Commissioner of Public Safety. The fee for club licenses established by the Council under § 112.23 shall not exceed the amounts provided for in M.S. § 340A.408, Subd. 2b, as it may be amended from time to time. The Council may in its sound discretion authorize a retail on-sale licensee to dispense intoxicating liquor off the licensed premises at a community festival held within the city under the provisions of M.S. § 340A.404, Subd. 4b, as it may be amended from time to time. The Council may in its sound discretion authorize a retail on-sale licensee to dispense intoxicating liquor off the licensed premises at any convention, banquet, conference, meeting, or social affair conducted on the premises of a sports, convention, or cultural facility owned by the city, under the provisions of M.S. § 340A.404, Subd. 4a, as it may be amended from time to time; however, the licensee is prohibited from dispensing intoxicating liquor to any person attending or participating in an amateur athletic event being held on the premises.

(E) Sunday on-sale intoxicating liquor licenses are approved under the authority granted to the City Council by the voters of the city pursuant to M.S. § 340A.504(d), as it may be amended from time to time, through a special election held on November 7, 1995. This authorization permits the Council to issue licenses for the consumption of intoxicating liquor, beer, and wine on Sundays between the hours of 8:00 a.m. and 1:00 a.m. Mondays. Sunday on-sale intoxicating liquor licenses may be issued only to a restaurant as defined in § 112.03, club, bowling center, or hotel which has a year-round seating capacity of at least thirty (30) persons, which holds an on-sale intoxicating liquor license, and which serves liquor only in conjunction with the service of food.

(F) Temporary on-sale intoxicating liquor licenses, with the approval of the Commissioner of Public Safety, which may be issued only in connection with a social event sponsored by a club, charitable, religious, or other nonprofit corporation that has existed for at least three (3) years. No license shall be for longer than four (4) consecutive days, and the city shall issue no more than twelve (12) days worth of temporary licenses to any one (1) organization in one (1) calendar year.

(G) On-sale wine licenses, with the approval of the Commissioner of Public Safety to: theaters, restaurants that have facilities for seating at least twenty-five (25) guests at one (1) time and meet the criteria of M.S. § 340A.404, Subd. 5, as it may be amended from time to time, and which meet the definition of restaurant in § 112.03; and to licensed bed and breakfast facilities which meet the criteria in M.S. § 340A.401, Subd. 1, as it may be amended from time to time. The fee for an on-sale wine license established by the Council under the provisions of § 112.23 shall not exceed one-half (1/2) of the license fee charged for an on-sale intoxicating liquor license. The holder of an on-sale wine license who also holds an on-sale 3.2% malt liquor license is authorized to sell malt liquor with a content over 3.2% (strong beer) without an additional license.

(H) One day consumption and display permits with the approval of the Commissioner of Public Safety to a nonprofit organization in conjunction with a social activity in the city sponsored by the organization.

(I) Approval of the issuance of a consumption and display permit by the Commissioner of Public Safety.

(J) Brew Pub (On-Sale) licenses, are the same as on-sale intoxicating liquor licenses that additionally authorizes the on-sale of malt liquor produced by the brewer for consumption on the premises. All licenses are issued as provided by M.S. § 340A.24, as may be amended from time to time, and M.S. § 340A.101, Subd. 3a, as may be amended from time to time.

(K) Brew Pub (Off-Sale) licenses, authorizes the off-sale of malt liquor produced by the brewer for consumption off the premises with the approval of the Commissioner of Public Safety. All licenses are issued as provided by M.S. § 340A.24, Subd. 2, as may be amended from time to time.

(L) Brewer Taproom licenses, authorizes the on-sale of malt liquor produced by the brewer for consumption on the premises. All licenses are issued as provided by M.S. § 340A.26, as may be amended from time to time. Notwithstanding division (E), a taproom is exempt from the in-conjunction with the service of food requirement and may be open and may conduct on-sale business on Sundays with an approved Sunday on-sale license.

(M) Small Brewer Off-Sale licenses, authorizes the off-sale of malt liquor produced by the brewer for consumption off the premises with the approval of the Commissioner of Public Safety. All licenses are issued as provided by M.S. § 340A.28, as may be amended from time to time.

(Am. Ord. 376, passed 1-20-2009; Am. Ord. 437, passed 8-4-2015; Am. Ord. 438, passed 8-4-2015; Am. Ord. 476, passed 9-15-2020)

§ 112.23 FEES.

(A) No license or other fee established by the city shall exceed any limit established by M.S. Ch. 340A, as it may be amended from time to time, for a liquor license.

(B) Fees for licenses under this chapter shall be in amounts set by the City Council from time to time. The license fee may not exceed the cost of issuing the license and other costs directly related to the enforcement of the liquor laws of this chapter. No liquor license fee shall be increased without providing mailed notice of a hearing on the proposed increase to all affected licensees at least thirty (30) days before the hearing.

§ 112.24 COUNCIL DISCRETION TO GRANT OR DENY A LICENSE.

The Council in its sound discretion may either grant or deny the application for any license or for the transfer or renewal of any license. No applicant has a right to a license under this chapter.

§ 112.25 APPLICATION FOR LICENSE.

(A) Form. Every application for a license issued under this chapter shall be on a form provided by the city. Every application shall state the name of the applicant, the applicant's age, representations as to the applicant's character, with references as the Council may require, the type of license applied for, the business in connection with which the proposed license will operate and its location, a description of the premises, whether the applicant is owner and operator of the business, how long the applicant has been in that business at that place, and other information as the Council may require from time to time. An application for an on-sale intoxicating liquor license shall be in the form prescribed by the Commissioner of Public Safety and shall also contain the information required in this section. The form shall be verified and filed with the city. No person shall make a false statement in an application.

(B) Financial responsibility. Prior to the issuance of any license under this chapter, the applicant shall demonstrate proof of financial responsibility as defined in M.S. § 340A.409, as it may be amended from time to time, with regard to liability under M.S. § 340A.801, as it may be amended from time to time. This proof will be filed with the city and the Commissioner of Public Safety. Any liability insurance policy filed as proof of financial responsibility under this section shall conform to M.S. § 340A.409, as it may be amended from time to time. Operation of a business which is required to be licensed by this chapter without having on file with the city at all times effective proof of financial responsibility is a cause for revocation of the license.

Penalty, see § 112.99

§ 112.26 DESCRIPTION OF PREMISES.

The application shall specifically describe the compact and contiguous premises within which liquor may be dispensed and consumed. The description may not include any parking lot or sidewalk.

§ 112.27 APPLICATIONS FOR RENEWAL.

Before a license issued under this chapter is to be renewed, an application for renewal shall be filed with the city. The decision whether or not to renew a license rests within the sound discretion of the Council. No licensee has a right to have the license renewed.

§ 112.28 TRANSFER OF LICENSE.

No license issued under this chapter may be transferred without the approval of the Council. Any transfer of stock of a corporate licensee is deemed to be a transfer of the license, and a transfer of stock without prior Council approval is a ground for revocation of the license. An application to transfer a license shall be treated the same as an application for a new license, and all of the provisions of this code applying to applications for a license shall apply.

Penalty, see § 112.99

§ 112.29 INVESTIGATION.

(A) Preliminary background and financial investigation. On an initial application for a license, on an application for transfer of a license and, in the sound discretion of the Council that it is in the public interest to do so, on an application for renewal of a license, the city shall conduct a preliminary background and financial investigation of the applicant or it may contract with the Commissioner of Public Safety for the investigation. The applicant shall pay with the application an investigation fee in an amount set by the City Council from time to time which shall be in addition to any license fee. If the cost of the preliminary investigation is less than the investigation fee, the unused balance shall be returned to the applicant. The results of the preliminary investigation shall be sent to the Commissioner of Public Safety if the application is for an on-sale intoxicating liquor license or an on-sale wine license.

(B) Comprehensive background and financial investigation. If the results of a preliminary investigation warrant, in the sound discretion of the Council, a comprehensive background and financial investigation, the Council may either conduct the investigation itself or contract with the Commissioner of Public Safety for the investigation. The investigation fee for this comprehensive background and financial investigation to be paid by the applicant shall be in an amount set by the City Council from time to time, less any amount paid for the initial investigation if the investigation is to be conducted within the state, and in an amount set by the City Council from time to time, less any amount paid for the initial investigation, if the investigation is required outside the state. The unused balance of the fee shall be returned to the applicant whether or not the application is denied. The fee shall be paid in advance of any investigation and the amount actually expended on the investigation shall not be refundable in the event the application is

denied. The results of the comprehensive investigation shall be sent to the Commissioner of Public Safety if the application is for an on-sale intoxicating liquor license or an on-sale wine license.

§ 112.30 HEARING AND ISSUANCE.

The Council shall investigate all facts set out in the application and not investigated in the preliminary or comprehensive background and financial investigations. Opportunity shall be given to any person to be heard for or against the granting of the license. After the investigation and hearing, the Council shall in its sound discretion grant or deny the application. No license shall become effective until the proof of financial security has been approved by the Commissioner of Public Safety.

§ 112.31 RESTRICTIONS ON ISSUANCE.

(A) Each license shall be issued only to the applicant for the premises described in the application.

(B) Not more than one (1) license shall be directly or indirectly issued within the city to any one (1) person.

(C) No license shall be granted or renewed for operation on any premises on which taxes, assessments, utility charges, service charges, or other financial claims of the city are delinquent and unpaid.

(D) No license shall be issued for any place or any business ineligible for a license under state law.

(E) No license shall be issued to any person who is not a resident of the state. If the applicant is a corporation, all of the shareholders shall be residents of the state. The provisions of this division (E) shall not apply to any license existing on the effective date of this chapter or to the renewal of an existing license.

(Am. Ord. 430, passed 3-17-2015) Penalty, see § 112.99

§ 112.32 CONDITIONS OF LICENSE.

The failure of a licensee to meet any one (1) of the conditions of the license specified below shall result in a suspension of the license until the condition is met.

(A) A licensee shall require all of its employees or agents who serve alcoholic beverages at a licensed premises to successfully complete an annual program of responsible beverage server training, except as indicated below:

(1) This provision applies to licensees holding any alcoholic beverage license.

(2) The city shall provide a list of responsible beverage server training programs approved by the City Council to licensees.

(3) Within ninety (90) days after employment, every person selling or serving alcoholic beverages in a licensed premises shall successfully complete said training.

(4) Certificates of attendance indicating proof of such training shall be maintained on the licensed premises. A copy of said certificates shall be provided to the city at the time of application for renewal of license. Any renewal application not containing the certificates of training attendance shall be deemed incomplete.

(5) Organizations applying for temporary on-sale 3.2% malt liquor licenses or temporary on-sale intoxicating liquor licenses shall provide a certificate of attendance indicating proof of training for the member of the organization responsible for alcohol beverage service at the organization's event. This person shall be responsible for training all servers of alcoholic beverages. A list of the names of those trained and serving at the event shall be prepared by the responsible person and submitted to the city within ten (10) business days of the end of the event. Failure to do so shall disqualify the organization from obtaining licenses from the city in the future.

(6) Attendance at the training session does not alleviate applicants from civil and/or criminal penalties for a violation of this chapter.

(B) Every licensee is responsible for the conduct of the place of business and the conditions of sobriety and order in it. The act of any employee on the licensed premises is deemed the act of the licensee as well, and the licensee shall be liable to all penalties provided by this chapter and the law equally with the employee.

(C) Every licensee shall allow any peace officer, health officer, city employee, or any other person designated by the Council to conduct compliance checks and to otherwise enter, inspect, and search the premises of the licensee during business hours and after business hours during the time when customers remain on the premises without a warrant.

(D) No on-sale establishment shall display liquor to the public during hours when the sale of liquor is prohibited.

(E) Compliance with financial responsibility requirements of state law and of this chapter is a continuing condition of any license.

(Am. Ord. 447, passed 12-6-2016) Penalty, see § 112.99

§ 112.33 HOURS AND DAYS OF SALE.

(A) The hours of operation and days of sale shall be those set by M.S. § 340A.504, as it may be amended from time to time.

(B) No person shall consume nor shall any on-sale licensee permit any consumption of intoxicating liquor or 3.2% malt liquor in an on-sale licensed premises more than thirty (30) minutes after the time when a sale can legally occur.

(C) No on-sale licensee shall permit any glass, bottle, or other container containing intoxicating liquor or 3.2% malt liquor to remain upon any table, bar, stool, or other place where customers are served, more than thirty (30) minutes after the time when a sale can legally occur.

(D) No person, other than the licensee and any employee, shall remain on the on-sale licensed premises more than thirty (30) minutes after the time when a sale can legally occur.

(E) Any violation of any condition of this section may be grounds for revocation or suspension of the license.

Penalty, see § 112.99

§ 112.34 MINORS ON PREMISES.

(A) No person under the age of eighteen (18) years shall be employed in any rooms constituting the place in which intoxicating liquors or 3.2% malt liquor are sold at retail on sale, except that persons under the age of eighteen (18) may be employed as musicians or to perform the duties of a bus person or dishwashing services in places defined as a restaurant, hotel, motel or other multi-purpose building serving food in rooms in which intoxicating liquors or 3.2% malt liquor are sold at retail on sale.

(B) No person under the age of twenty-one (21) years may enter a licensed establishment except to work, consume meals on premises that qualify as a restaurant, or attend social functions that are held in a portion of the premises where liquor is not sold.

Penalty, see § 112.99

§ 112.35 RESTRICTIONS ON PURCHASE AND CONSUMPTION.

No person shall mix or prepare liquor for consumption in any public place of business unless it has a license to sell on-sale, or a permit from the Commissioner of Public Safety under the provisions of M.S. § 340A.414, as it may be amended from time to time, which has been approved by the Council, and no person shall consume liquor in any such place.

Penalty, see § 112.99

§ 112.36 COMPLIANCE CHECKS AND INSPECTIONS.

All licensed premises shall be open to inspection by police officers or other authorized city official during regular business hours. From time to time, but at least once per year, the city shall conduct compliance checks by engaging, with the written consent of their parents or guardians, minors over the age of fifteen (15) years but less than eighteen (18) years to enter the licensed premise to attempt to purchase alcoholic beverages. Minors used for the purpose of compliance checks shall be supervised by city designated law enforcement officers or other designated city personnel. Minors used for compliance checks shall not be guilty of unlawful possession of alcoholic beverages when those items are obtained as a part of the compliance check. No minor used in compliance checks shall attempt to use a false identification misrepresenting the minor's age, and all minors lawfully engaged in a compliance check shall answer all questions about the minor's age asked by the licensee or his or her employee and shall produce any identification, if any exists, for which he or she is asked. Nothing in this section shall prohibit compliance checks authorized by state or federal laws for educational, research, or training purposes, or required for the enforcement of a particular state or federal law.

Penalty, see § 112.99

§ 112.37 SUSPENSION AND REVOCATION.

(A) The Council shall either suspend for a period not to exceed sixty (60) days or revoke any liquor license upon finding that the licensee has failed to comply with any applicable statute, regulation, or provision of this chapter relating to liquor. Except in cases of lapse of proof of financial responsibility, no suspension or revocation shall take effect until the licensee has been afforded an opportunity for a hearing pursuant to the Administrative Procedures Act, M.S. §§ 14.57 to 14.70, as it may be amended from time to time. The Council may act as the hearing body under that act, or it may contract with the Office of Hearing Examiners for a hearing officer.

(B) The following are the minimum periods of suspension or revocation which shall be imposed by the Council for violations of the provisions of this chapter or M.S. Ch. 340A, as it may be amended from time to time, or any rules promulgated under that chapter as they may be amended from time to time.

(1) For commission of a felony related to the licensed activity, sale of alcoholic beverages while the license is under suspension, sale of intoxicating liquor where the only license is for 3.2% malt liquor, or violation of § 112.04, the license shall be revoked.

(2) The license shall be suspended by the Council after a finding under division (A) above that the licensee has failed to comply with any applicable statute, rule, or provision of this chapter for at least the minimum periods as follows:

(a) For the first violation within any three (3) year period, one (1) day suspension in addition to any criminal or civil penalties which may be imposed;

(b) For a second violation within any three (3) year period, three (3) consecutive days suspension in addition to any criminal or civil penalties which may be imposed;

(c) For the third violation within any three (3) year period, seven (7) consecutive days suspension in addition to any criminal or civil penalties which may be imposed; and

(d) For a fourth violation within any three (3) year period, the license shall be revoked.

(3) The suspension or revocation of the license shall begin at 12:01 a.m. on the Thursday following the Council meeting at which the licensee had the opportunity for a hearing under division (A) above.

(C) Lapse of required proof of financial responsibility shall effect an immediate suspension of any license issued pursuant to this chapter or state law without further action of the Council. Notice of cancellation or lapse of a current liquor liability policy shall also constitute notice to the licensee of the impending suspension of the license. The holder of a license who has received notice of lapse of required insurance or of suspension or revocation of a license may request a hearing thereon and, if a request is made in writing to the Clerk, a hearing before the Council shall be granted within ten (10) days. Any suspension under this division shall continue until the Council determines that the financial responsibility requirements of state law and this chapter have again been met.

(D) The provisions of § 112.99 pertaining to administrative penalty shall be imposed in addition to any suspension or revocation under this chapter.

(E) The provisions of this section shall not be imposed upon any licensee who has failed a city initiated compliance check where minors are utilized to attempt to purchase liquor or beer under § 112.36.

(Ord. 370, passed 5-20-2008) Penalty, see § 112.99

MUNICIPAL LIQUOR STORES

§ 112.50 APPLICATION OF THIS SUBCHAPTER.

This subchapter, consisting of §§ 112.50 through 112.55, applies only to the municipal liquor store.

§ 112.51 EXISTING MUNICIPAL STORES CONTINUED.

If the city has in existence on the effective date of this chapter a municipal liquor store for the sale of intoxicating liquor, the store is continued. Except as provided in § 112.55, no intoxicating liquor may be sold at retail elsewhere in the city.

Penalty, see § 112.99

§ 112.52 LOCATION.

The municipal liquor store shall be located at a suitable place in the city as the Council determines by motion. However, no premises upon which taxes, assessments, or other public charges are delinquent shall be leased for municipal liquor store purposes. The Council shall have the right to establish additional off-sale and on-sale stores at other locations as it may, from time to time, by motion, determine.

§ 112.53 OPERATION.

(A) Manager. The municipal liquor store shall be in the immediate charge of a Liquor Store Manager selected by the Council and paid compensation as is fixed by the Council. The Manager shall not be a person who would be prohibited by law or any provision of this chapter from being eligible for an intoxicating liquor license. The Manager shall furnish a surety bond to the city, conditioned upon the faithful discharge of the duties of the office, in a sum as specified by the Council. The bond premium may be paid by the city or the Manager, in the discretion of the Council. The Manager shall operate the municipal liquor store under the Council's direction and shall perform those duties in connection with the store as may be established by the Council. The Manager shall be responsible to the Council for the conduct of the store in full compliance with this chapter and with the laws relating to the sale of intoxicating liquor and 3.2% malt liquor.

(B) Other employees. The Council may also appoint additional employees as may be required and shall fix their compensation. All employees, including the Manager, shall hold their positions at the pleasure of the Council. No person under the age of eighteen (18) shall be employed in the store. The Council may require the employees to furnish surety bonds conditioned for the faithful discharge of their duties in a sum as specified by the Council. The premium on the bond may be paid by the city or the employees, as the Council determines.

(C) Municipal liquor store fund. All of the revenues received from the operation of a municipal liquor store shall be deposited in a municipal liquor store fund from which all ordinary operating expenses, including compensation of the Manager and employees, shall be paid. Surpluses accumulating in the fund may be transferred to the general fund of the city or to any other appropriate fund of the city by resolution of the Council, and may be expended for any municipal purpose. The handling of municipal liquor store receipts and disbursements shall comply with the procedure prescribed by law and charter for the receipts and disbursements of city funds generally.

(D) Financial statement. The Council shall provide within ninety (90) days following the end of the calendar year for publication a balance sheet using generally accepted accounting procedures and a statement of operations of the municipal liquor store for that year. The balance sheet and statement shall be published in accordance with the provisions of M.S. § 471.6985, as it may be amended from time to time.

(E) Hours of operation. The hours during which the sale of intoxicating liquor may be sold shall be as provided in § 112.33. No person, other than the Manager or a store employee, may remain in the municipal liquor store longer than one-half (½) hour after the time when the sale of intoxicating liquor must cease.

Penalty, see § 112.99

§ 112.54 PROOF OF FINANCIAL RESPONSIBILITY.

The city shall demonstrate proof of financial responsibility required by licensees of retail intoxicating liquor establishments under the provisions of M.S. § 340A.409, as it may be amended from time to time.

§ 112.55 ISSUANCE OF OTHER LICENSES.

State law does not authorize the issuance of off-sale licenses for the sale of intoxicating liquor by cities which operate a municipal liquor dispensary.

§ 112.99 PENALTIES.

(A) Any person violating the provisions of this chapter or M.S. Ch. 340A, as it may be amended from time to time, or any rules promulgated under that chapter, as they may be amended from time to time, is guilty of a misdemeanor and upon conviction shall be punished as provided by law.

(B) The Council shall impose a civil penalty of up to two thousand dollars (\$2,000) for each violation of M.S. Ch. 340A, as it may be amended from time to time, and of this chapter. Conviction of a violation in a court of law is not required in order for the Council to impose the civil penalty. A hearing under the Administrative Procedures Act, M.S. §§ 14.57 to 14.70, as it may be amended from time to time, is not required before the penalty is imposed, but the Council shall hold a hearing on the proposed violation and the proposed penalty and hear any person who wishes to speak. Non-payment of the penalty is grounds for suspension or revocation of the license. The following is the minimum schedule of presumptive civil penalties which must be imposed in addition to any suspension or revocation:

(1) For the first violation within any three (3) year period, five hundred dollars (\$500);

(2) For the second violation within any three (3) year period, one thousand dollars (\$1,000); and

(3) For the third and subsequent violations within any three (3) year period, two thousand dollars (\$2,000).

(C) The term VIOLATION, as used in this section, includes any and all violations of the provisions of this chapter, or of M.S. Ch. 340A, as it may be amended from time to time, or any rules promulgated under that chapter as they may be amended from time to time. The number of violations shall be determined on the basis of the history of violations for the preceding three (3) year period.

(Ord. 370, passed 5-20-2008)

DRAFT

ORDINANCE NO. _____

**AN ORDINANCE AMENDING THE STILLWATER CITY CODE BY ENACTING
STILLWATER CITY CODE CHAPTER 52-23,
PROHIBITING CANNABIS USE WITHIN PUBLIC PROPERTY AND PUBLIC PLACES**

The City Council of Stillwater does ordain:

SECTION 1 ENACTMENT. Stillwater City Code Chapter 52-23 is hereby enacted as followed:

Sec. 52-23 – CANNABIS USE WITHIN PUBLIC PROPERTY AND PUBLIC PLACES

Subd. 1. *Definitions*

Public place means property that is generally open to or accessible by the public, except on those premises licensed by the State of Minnesota to permit on-site consumption.

Public property means property, real and personal, that is owned, managed, or controlled by the City, including, but not limited to: City buildings and all the land thereon, parking lots, parks, golf courses, pathways and trails, and city rights-of-way consisting of both the traveled portion and the abutting boulevard, sidewalks and trails, and any City personal property, such as motor vehicles, city equipment, and the like.

Cannabis flower, cannabis products, lower-potency hemp edibles, and hemp derived consumer products shall have the meanings as defined in Minn. Stat. §342.01 (enacted under Minnesota Laws 2023).

Subd. 2. *Prohibition.* No person shall use cannabis flower, cannabis products, lower-potency hemp edibles, or hemp-derived consumer products within public property or in a public place.

Subd. 3. *Penalty.* A violation of this Section is a petty misdemeanor.

SECTION 2 SUMMARY PUBLICATION. Pursuant to Minn. Stat. § 412.191, in the case of a lengthy ordinance, a summary may be published. While a copy of the entire ordinance is available without cost at the office of the City Clerk, the following summary is approved by the City Council and shall be published in lieu of publishing the entire ordinance:

The City is prohibiting the use of cannabis flower, cannabis products, lower-potency hemp edibles, and hemp-derived consumer products within public property or in a public space. A violation of this Section is a petty misdemeanor.

SECTION 3 EFFECTIVE DATE. This Ordinance shall be in full force and effect from and after its passage and publication according to law.

Adopted by the City Council of the City of Stillwater this ___ day of _____, 2023.

CITY OF STILLWATER

Ted Kozlowski, Mayor

ATTEST:

Beth Wolf, City Clerk



Building a Better World
for All of Us®

MEMORANDUM

TO: Honorable Mayor and City Council

FROM: Greg Anderson, PE (Lic. MN)

DATE: December 13, 2023

RE: Project Updates
SEH No. MORA0 173807 14.00

TH 65 at 9th Street – Left Turn Lane Project

- TH 65 has been widened for the turn lane north of Industrial Road and all lifts of bituminous placed on the widened section.
- Temporary pavement markings re-establishing the bypass lane for northbound traffic for the winter have been completed.
- The U.S. Corps of Engineers permit for wetland impacts has been received for the widening south of Industrial Road.
- Work will resume on the project in June of 2024.
- We have been in contact with the school district on the project schedule change.

TH 65 Bike Trail Extension

- The project is 99% complete.
- A project walk-through was completed with public works. Another walk-through will be completed in the spring.

Mora Lake Outlet Pipe/Maple Avenue Reconstruction Project

- SEH and City staff will be meeting with the DNR to kick-off the project.
- Kanabec County is planning their road project for 2025.

Rowland Road Utility Extension – Recovering Hope

- The City sanitary sewer and water main extensions have been installed, tested and are in service.
- SEH is working with the developer and City on permanent easements for utilities.
- A project walk-through was completed with public works. Another walk-through will be completed in the spring

North Grove Street Project

- The project is 100% complete and final pay application in council packets for approval.
- Approval of the final pay application starts the 2-year warranty period.

ah

x:\ko\m\mora0\173807\1-gen\14-corr\project update memo 2023 11 15.docx

Engineers | Architects | Planners | Scientists

Short Elliott Hendrickson Inc., 3535 Vadnais Center Drive, St. Paul, MN 55110-3507

651.490.2000 | 800.325.2055 | 888.908.8166 fax | sehinc.com

SEH is 100% employee-owned | Affirmative Action–Equal Opportunity Employer



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December 13, 2023

RE: North Grove Street Improvements
Mora, Minnesota
SEH No. MORA0 163905

Natasha Segelstrom
City of Mora
101 Lake Street S
Mora, MN 55051

Dear Natasha:

Please find enclosed Application for Payment No. 7 (Final) for the above-referenced project, together with the following documentation:

- Consent of the surety to final payment
- Lien waivers
- Withholding Affidavit for Contractors and Subcontractors (IC 134 form)

We have reviewed the Application for Payment, and recommend payment to in the amount of \$17,216.40. This represents 100% completion of the work.

The two-year warranty period will commence with the final payment for this project. To ensure that any needed corrections are addressed during this warranty period, a final inspection of the project will be made prior to warranty expiration and the findings reported to the City.

Please don't hesitate to contact me with any questions or comments. Thank you.

Sincerely,

A handwritten signature in black ink, appearing to read "Greg Anderson".

Greg Anderson, PE
City Engineer

ah

Enclosure

c: Glenn Anderson

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Engineers | Architects | Planners | Scientists

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Application for Payment
(Unit Price Contract)
No. 7

Eng. Project No.: MORA0 163905

Location: Mora, Minnesota

Contractor <u>Douglas-Kerr Underground, L.L.C</u>	Contract Date <u>May 3, 2022</u>
<u>2142 330th Ave.</u>	
<u>Mora, MN 55051</u>	Contract Amount <u>\$ 1,737,247.06</u>

Contract for North Grove Street Improvements

Application Date <u>6/1/23</u>	For Period Ending <u>FINAL</u>
--------------------------------	--------------------------------

Item No.	Item	Unit	Est. Quantity	Quantity to Date	Unit Price	Total Price
1	MOBILIZATION	LS	1	1	58,528.00	\$58,528.00
2	CLEARING	ACRE	0.1	0	10,000.00	
3	GRUBBING	ACRE	0.1	0	2,000.00	
4	CLEARING	EACH	57	39	300.00	\$11,700.00
5	GRUBBING	EACH	57	37	65.00	\$2,405.00
6	REMOVE MANHOLE (SANITARY)	EACH	8	7	493.70	\$3,455.90
7	REMOVE GATE VALVE & BOX	EACH	14	10	332.90	\$3,329.00
8	REMOVE MANHOLE OR CATCH BASIN (STORM)	EACH	5	5	438.85	\$2,194.25
9	SALVAGE SIGN TYPE C	EACH	20	12	40.00	\$480.00
10	SALVAGE SIGN TYPE SPECIAL (STREET NAME SIGN)	EACH	7	3	50.00	\$150.00
11	SALVAGE HYDRANT	EACH	5	5	466.05	\$2,330.25
12	SALVAGE CASTING (SANITARY)	EACH	8	7	184.10	\$1,288.70
13	SALVAGE CASTING (STORM)	EACH	5	5	184.00	\$920.00
14	SAWING CONCRETE PAVEMENT (FULL DEPTH)	LF	374	287.3	3.45	\$991.19
15	SAWING BIT PAVEMENT (FULL DEPTH)	LF	968	867.1	2.95	\$2,557.95
16	REMOVE CURB & GUTTER	LF	4945	4726	3.50	\$16,541.00
17	REMOVE SEWER PIPE (SANITARY)	LF	1690	1694.5	3.70	\$6,269.65
18	REMOVE WATER MAIN	LF	2820	2429.4	2.00	\$4,858.80
19	REMOVE SEWER PIPE/CULVERT (STORM)	LF	400	427.5	19.85	\$8,485.88
20	SALVAGE FENCE	LF	110	0	13.85	
21	REMOVE CONCRETE DRIVEWAY PAVEMENT	SY	391	452.29	7.70	\$3,482.63
22	REMOVE BITUMINOUS DRIVEWAY PAVEMENT	SY	598	358.36	4.20	\$1,505.11

Item No.	Item	Unit	Est. Quantity	Quantity to Date	Unit Price	Total Price
23	REMOVE CONCRETE WALK	SF	1221	1708.77	1.40	\$2,392.28
24	SALVAGE & INSTALL MAILBOX ASSEMBLY	EA	5	1	400.00	\$400.00
25	GEOTEXTILE FABRIC TYPE V	SY	15603	6044.6	0.50	\$3,022.30
26	COMMON EXCAVATION (EV)(P)	CY	2507	2896.77	17.85	\$51,707.34
27	SUBGRADE EXCAVATION	CY	300	2425.8	10.10	\$24,500.58
28	DEWATERING	LS	1	0	0.01	
29	DITCH GRADING	LS	1	0	4,085.00	
30	SUBGRADE PREPARATION	RDST	26	26	207.85	\$5,404.10
31	COMMON LABORERS	HOUR	90	17.5	0.01	\$0.18
32	3 CU YD FRONT END LOADER	HOUR	30	0	0.01	
33	3 CU YD BACKHOE	HOUR	30	3.5	0.01	\$0.04
34	STREET SWEEPER (WITH PICKUP BROOM)	HOUR	100	48.2	150.00	\$7,230.00
35	WATER	MGAL	60	30	53.20	\$1,596.00
36	AGGREGATE BASE PLACED, SALV. BIT & CLASS 5 (CV) (P)	CY	4507	4507	12.25	\$55,210.75
37	FULL DEPTH RECLAMATION	SY	13580	13929.3	4.20	\$58,503.06
38	TYPE SP 9.5 WEARING COURSE MIX (3;C)	TON	1369	1366.62	87.00	\$118,895.94
39	TYPE SP 9.5 WEARING COURSE MIX (2;C) FOR DRIVEWAYS	TON	71	95.91	164.80	\$15,805.97
40	TYPE SP 12.5 WEARING COURSE MIX (3;C)	TON	2266	2250.33	86.00	\$193,528.38
41	TYPE SP 12.5 NON WEAR COURSE MIX (3;C) FOR PATCHING	TON	138	200	206.05	\$41,210.00
42	15" GS PIPE APRON W/ TRASH GUARD	EACH	5	5	607.55	\$3,037.75
43	15" HDPE PIPE SEWER	LF	254	445	46.00	\$20,470.00
44	12" RC PIPE SEWER DES 3006 CL V	LF	150	148.5	53.35	\$7,922.48
45	15" RC PIPE SEWER DES 3006 CL V	LF	361	377.5	52.95	\$19,988.63
46	18" RC PIPE SEWER DES 3006 CL III	LF	432	431	63.15	\$27,217.65
47	CONNECT INTO DRAINAGE STRUCTURE	EACH	2	2	2,021.00	\$4,042.00
48	CONNECT TO EXISTING PIPE DRAIN (STORM)	EACH	3	7	1,010.00	\$7,070.00
49	8" PVC PIPE SEWER (SDR 35)	LF	1852	1849.5	50.50	\$93,399.75
50	CONNECT TO EXISTING SANITARY SEWER PIPE	EACH	4	4	1,611.00	\$6,444.00
51	8" X 6" PVC WYE	EACH	36	38	1,573.00	\$59,774.00
52	6" PVC SANITARY RISER PIPE	LF	170	110.4	8.40	\$927.36
53	6" PVC SANITARY SERVICE PIPE	LF	1474	1520.83	21.95	\$33,382.22
54	4" INSULATION	SY	80	120.7	57.75	\$6,970.43

Item No.	Item	Unit	Est. Quantity	Quantity to Date	Unit Price	Total Price
55	TEMPORARY WATER SERVICE	LS	1	1	35,992.00	\$35,992.00
56	ADJUST GATE VALVE BOX	EACH	2	0	915.20	
57	ADJUST CURB STOP	EACH	4	2	76.90	\$153.80
58	HYDRANT	EACH	7	7	4,742.00	\$33,194.00
59	6" GATE VALVE & BOX	EACH	8	8	1,956.00	\$15,648.00
60	8" GATE VALVE & BOX	EACH	15	14	3,365.00	\$47,110.00
61	1" CORPORATION STOP	EACH	37	39	640.90	\$24,995.10
62	1" CURB STOP & BOX	EACH	37	39	784.30	\$30,587.70
63	CONNECT TO EXISTING WATER MAIN	EACH	10	10	1,638.00	\$16,380.00
64	1" WATER SERVICE PIPE (TYPE K COPPER)	LF	1605	1431	18.85	\$26,974.35
65	6" DIP WATER MAIN	LF	160	183.9	54.10	\$9,948.99
66	8" DIP WATER MAIN	LF	2763	2759.4	68.55	\$189,156.87
67	DUCTILE IRON FITTINGS	LB	1175	1924	13.00	\$25,012.00
68	CASTING ASSEMBLY R-1733 (SANITARY)	EACH	8	8	1,903.00	\$15,224.00
69	CASTING ASSEMBLY R-1733 (STORM)	EACH	2	2	1,666.00	\$3,332.00
70	CASTING ASSEMBLY R-3250-1	EACH	13	13	935.20	\$12,157.60
71	CASTING ASSEMBLY R-4342	EACH	3	6	1,831.00	\$10,986.00
72	CONSTRUCT DRAINAGE STRUCTURE DESIGN H	LF	21	31.15	492.30	\$15,335.15
73	CONSTRUCT DRAINAGE STRUCTURE DESIGN 48-4020	LF	59	58.46	551.65	\$32,249.46
74	CONSTRUCT SANITARY MANHOLE (0' - 8')	EACH	8	8	3,960.00	\$31,680.00
75	CONSTRUCT SANITARY MANHOLE (EXTRA DEPTH)	LF	16	15.85	182.65	\$2,895.00
76	GEOTEXTILE FABRIC TYPE IV	SY	24	0	1.25	
77	4" CONCRETE WALK	SF	1496	701.9	6.75	\$4,737.83
78	6" CONCRETE WALK	SF	439	292.3	9.85	\$2,879.16
79	CONCRETE CURB & GUTTER DESIGN B618	LF	5472	5299.5	15.10	\$80,022.45
80	6" CONCRETE DRIVEWAY PAVEMENT	SY	506	484	60.20	\$29,136.80
81	8" CONCRETE DRIVEWAY PAVEMENT	SY	33	37.4	65.00	\$2,431.00
82	7" CONCRETE VALLEY GUTTER	SY	167	72.4	99.85	\$7,229.14
83	TRUNCATED DOMES	SF	58	36	45.00	\$1,620.00
84	TRAFFIC CONTROL	LS	1	1	3,750.00	\$3,750.00
85	INSTALL SALVAGED SIGN PANELS, TYPE C	EACH	21	12	185.00	\$2,220.00

Item No.	Item	Unit	Est. Quantity	Quantity to Date	Unit Price	Total Price
86	INSTALL SALVAGED SIGN TYPE SPECIAL (STREET NAME SIGN)	EACH	7	3	275.00	\$825.00
87	STABILIZED CONSTRUCTION EXIT	LS	1	1	1,568.00	\$1,568.00
88	STORM DRAIN INLET PROTECTION	EACH	18	25	187.15	\$4,678.75
89	SILT FENCE; TYPE MS	LF	1130	726	1.95	\$1,415.70
90	SEDIMENT CONTROL LOG TYPE WOOD CHIP	LF	300	154	3.50	\$539.00
91	COMMON TOPSOIL BORROW (LV)	CY	1078	703	19.00	\$13,357.00
92	EROSION CONTROL BLANKETS CATEGORY 3N	SY	1800	2127.9	1.95	\$4,149.41
93	SEEDING W/ SEED MIXTURE 25-141	ACRE	0.6	0.44	1,500.00	\$660.00
94	HYDROSEEDING MIXTURE 25-141 W/ HYDRO MULCH	ACRE	1.2	1.3	4,300.00	\$5,590.00
95	4" SOLID LINE - MULTI COMPONENT	LF	6038	6949	0.45	\$3,127.05
96	PAVEMENT MESSAGE MULTI COMPONENT (PMS-2 BIKE SYMBOL)	SF	162	162	8.00	\$1,296.00
97	CROSSWALK PAINT - MULTI COMPONENT	SF	554	552	4.60	\$2,539.20
Total Contract Amount						\$1,754,309.96

Application for Payment (continued)

Total Contract Amount	\$ <u>1,737,247.06</u>	Total Amount Earned	\$ <u>1,754,309.96</u>
		Material Suitably Stored on Site, Not Incorporated into Work	_____
Contract Change Order No. _____		Percent Complete _____	_____
Contract Change Order No. _____		Percent Complete _____	_____
Contract Change Order No. _____		Percent Complete _____	_____
Less Previous Applications:		GROSS AMOUNT DUE	\$ <u>1,754,309.96</u>
AFP No. 1: <u>328,977.04</u>	AFP No. 6: <u>209,384.22</u>	LESS <u>0</u> % RETAINAGE	\$ _____
AFP No. 2: <u>122,651.89</u>	AFP No. 7: _____	AMOUNT DUE TO DATE	\$ <u>1,754,309.96</u>
AFP No. 3: <u>357,088.07</u>	AFP No. 8: _____	LESS PREVIOUS APPLICATIONS	\$ <u>1,737,093.56</u>
AFP No. 4: <u>311,333.53</u>	AFP No. 9: _____	AMOUNT DUE THIS APPLICATION	\$ <u>17,216.40</u>
AFP No. 5: <u>407,658.81</u>			

CONTRACTOR'S AFFIDAVIT

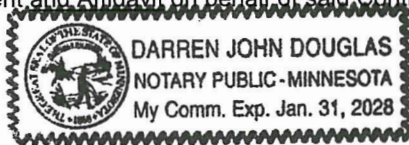
The undersigned Contractor hereby swears under penalty of perjury that (1) all previous progress payments received from the Owner on account of work performed under the Contract referred to above have been applied by the undersigned to discharge in full all obligations of the undersigned incurred in connection with work covered by prior Applications for Payment under said contract, North Grove Street Improvements, Mora, Minnesota, and (2) all material and equipment incorporated in said Project or otherwise listed in or covered by this Application for Payment and free and clear of all liens, claims, security interests and encumbrances.

Date November 15th, 2023, Douglas-Kerr Underground, L.L.C
(Contractor)

COUNTY OF Kanabe)
STATE OF Minnesota) SS By [Signature] Manager
(Name and Title)

Before me on this 15th day of November, 2023, personally appeared _____
Dennis D. Douglas known to be, who being duly sworn did depose and say that he is the Manager (office) of the Contractor above mentioned that he executed the above Application for Payment and Affidavit on behalf of said Contractor; and that all of the statements contained therein are true, correct and complete.

My Commission expires
1-31-2028



[Signature]
(Notary Public)

The undersigned has checked the Contractor's Application for Payment shown above. A part of this Application is the Contractor's Affidavit stating that all previous payments to him under this contract have been applied by him to discharge in full all of his obligations in connecting with the work by all prior Applications for Payment.

In accordance with the Contract, the undersigned recommends approval of payment to the Contractor for the Amount due.

[Signature] By Short Elliott Hendrickson Inc.
Zach Schmitz, PE (MN)
Date 12/12/2023
City of Mora
By _____
Date _____



OFFICE

KANABEC COUNTY SHERIFF

SHERIFF BRIAN SMITH

18 NORTH VINE STREET, SUITE 143, MORA, MN 55051

November 2021

During the month of November, 2021 Kanabec County Sheriff's Office contract cars responded to or initiated 500 calls for service within the City of Mora. The most frequent calls for service were traffic enforcement/complaints (92), winter parking violations (80), and medical emergencies (68). This is an increase of 153 calls for service in comparison to November 2020.

Contract deputies received continuing education/training in the following areas:

- Annual OSHA mandates
- Constitutional Policing

No community events

The Kanabec County Sheriff's Office continues to proudly serve the citizens of Mora within Kanabec County. The Sheriff's Office encourages any and all community members to contact our office with any questions, comments, or concerns.

Sincerely,

Sergeant Dylan VanGorden #3104

WEARING THE STAR OF HONOR AND SERVICE

ADMINISTRATION (320) 679-8410 • 24 HOUR DISPATCH (320) 679-8400 • FAX (320) 679-8422

[Type text]



CAD Summary Report

Printed On: 12/16/21 12:38

Kanabec County Sheriff's Office

	11/21	Total
911 Hang-ups-Abandoned-Open Line	24	24
Agency Assist	16	16
Alarms All (Home, Business, Bank, misc)	5	5
All Lost calls including animals, and property	1	1
Animal Neglect	1	1
Animal-All Other	5	5
Assault	3	3
Burglary	1	1
Civil Assist	7	7
Civil Process	2	2
Crim Sex	2	2
Disorderly Conduct	4	4
Domestic Disturbance/Assaults	3	3
Drug calls - All	3	3
DTP	4	4
Escorts-Funerals, Races, etc	8	8
Fire- Mora Area Fire Calls	1	1
Fires - All Others	2	2
Foot Patrol	14	14
Found - animals, property, etc	6	6
Fraud	3	3
Harassing communications calls	7	7
Hospice Deaths	3	3
Information and misc calls	18	18
Juvenile calls excluding tobacco, drugs, alcohol	4	4
Juvenile Drug complaints	1	1
Maltreatment	11	11
Medical - Drug Overdoses	1	1



CAD Summary Report

Printed On: 12/16/21 12:38

	11/21	Total
Medical Emergency	68	68
Meetings and Presentations	1	1
Missing Person(s)	2	2
Mora Ordinance Violations	1	1
Motorist Assist calls	2	2
Noise - including loud music, parties, etc	2	2
Parking Violations	1	1
Public assist calls	7	7
Records checks	8	8
Road Hazards	3	3
Scams	2	2
Secure Helipad	7	7
Shooting complaints	1	1
Snowbird Parking	80	80
Stop arm violations	3	3
Suicide threats-attempts	1	1
Suspicious- persons, vehicles, and occurrences	24	24
Theft-not vehicle	11	11
Threats	7	7
Traffic / Driving complaints	12	12
Traffic Accident	9	9
Traffic Violation	70	70
Unwanted person	5	5
Vehicle Theft	1	1
Violation of Court Order	3	3
Warrant Entry and Arrests	4	4
Welfare Check	8	8
Total	503	503



MEMORANDUM

Date: December 19,2023
 To: Mayor and City Council
 From: Jeff Krie, Activities & Recreation Coordinator
 RE: 2023 MAC Season Recap

SUMMARY

Staff will review the 2023 MAC season with City Council and answer any questions that Council may have.

MAC REVIEW	2023	2022	2021	2019
Patrons June	6355	6527	7619	4862
Patrons July	8184	8218	9799	9130
Patrons August	3302	4158	4842	4665
Total Patrons	17841	18903	22260	18657
Concessions June	\$21,831	\$21,896	\$16,786	\$11,184
Concessions July	\$23,969	\$22,589	\$22,145	\$17,192
Concessions August	\$8,064	\$10,389	\$8,645	\$7,293
Concessions Total	\$53,865	\$54,874	\$47,575	\$35,669
Front Desk/Swim June	\$32,324	\$34,333	\$29,213	\$15,545
Front Desk/Swim July	\$38,381	\$33,904	\$36,284	\$233,202
Front Desk/Swim August	\$10,599	\$10,592	\$10,070	\$5,405
Front Desk/Swim Total	\$81,305	\$78,829	\$75,566	\$43,792
Bonus Tickets Total	\$18,095	\$21,128	\$19,020	\$9,206
Swim Lesson Total	\$54,270	\$51,426	\$46,920	\$51,520
# Lessons Sold	595	597	546	590
Pool Rental Total	\$3,250	\$3,000	\$2,700	\$2,000
Total Revenue	\$198,400	\$196,821	\$188,781	\$141,887
Total Expenditure	\$322,300	\$303,258	\$280,883	\$323,430

RECOMMENDATIONS

None, information only.

Attachments. None

City of Mora Planning Commission
Minutes
5:30 p.m. Monday, December 11, 2023
Mora City Hall, 101 Lake St, Mora, MN 55051

Pursuant to due call and notice thereof Chair Sheldon Shepard called to order the regular meeting of the Planning Commission at 5:30 p.m. Monday, December 11, 2023, in the Mora City Hall council chambers.

2. Roll call:

Commissioners present: Sheldon Shepard, Tim Dahlberg, Sara Treiber, Jody Anderson and Lance Strande

Commissioners absent: None

Staff present: Building Official Caleb Christenson, Community Development Director Kirsten Faurie, City Administrator Glenn Anderson, Public Works Director Joe Kohlgraf

Guests: Kristin and Josh Wachsmuth of 103 S Union St.

3. Adopt Agenda: MOTION made by Dahlberg, seconded by Strande and unanimously carried to adopt the agenda as presented.

4. Approval of Minutes: MOTION made by Treiber, seconded by Dahlberg and unanimously carried to approve the November 13, 2023 minutes as presented.

5. Open Forum: No one spoke during open forum

6. Old Business: None

7. Public Hearings: None

8. New Business:

- a. Discussion regarding Public Parking Lot: Faurie introduced the discussion of the Public Parking Lot on the back of the Union Street businesses between Railroad Ave. and Forest Ave. Current conditions are that the city owns the lot with some challenges of parking availability. City ordinances restrict overnight parking during snow season, so that vehicles may not park in the lot between 2 a.m. and 6 a.m. from Nov. 1-March 31. The exception for off-street parking in the B-1 District is for apartments if they acquire a seasonal parking permit. Buildings that have or have the potential for apartments on the second floor include at Shear Wisdom (123 S Union) and at the building owned by Kristin and Josh Wachsmuth at 103 S. Union St.

City staff has looked for any additional agreements or easements related to parking in the lot, but have found very sparse documentation. Staff believes there was an agreement made between past owners of 103 S. Union and the city, that the city would allow up to six parking spaces in the lot for the residents of the apartments without charging for a seasonal parking permit. While city staff could not find documentation of such an agreement, the Wachsmuth's believed a previous owner of the building, Charles (Chuck) Howe, might have the agreement in writing and that they were going to attempt to get it from him.

**City of Mora Planning Commission
Minutes
5:30 p.m. Monday, December 11, 2023
Mora City Hall, 101 Lake St, Mora, MN 55051**

G. Anderson noted that the agreements and ownerships are not well documented and a little tangled, but that staff had done some brainstorming on potential ways to move forward.

Faurie noted that overnight parking and snow removal was one reason for the parking lot being brought to the attention of the Planning Commission; another factor is a new business owner purchased the property at 125 Railroad Ave. SW, formerly Midwest Environmental Consulting, and now intends to open a bar in that location. This is anticipated to put more demand on the lot and surrounding street parking.

Among the options considered by the staff, was establishing a designated "Overnight Parking" area either within the public lot or along Railroad Ave. The area could be designated by paint and/or signage.

Strande asked if it was possible to designate spaces for the apartment dwellers within the boundaries of their property line, in what is currently an ally or fire lane running along the back of the buildings. Staff had previously pondered this and sketched out a couple options of what the parking lot might look like if the ally were shifted east, and giving the existing ally space to the building owners to use as they choose, but would also be responsible for maintenance. These sketches were distributed and discussed. This option includes its own challenges especially when considering costs, the layout of doors and stoops of each individual building.

Discussion of options became a bit overlapped as the board and staff discussed the logistics of how business owners and customers access the buildings from the rear for either shopping, deliveries, trash pickup, etc. Parking demands were discussed for during winter overnight, as well as during the day in all seasons.

Shepard and Treiber emphasized the importance of making sure apartment residents had places to park overnight. J. Anderson emphasized the importance of making sure the businesses were supported able to keep functioning well, especially with deliveries, and not reducing parking. Kohlgraf discussed how these options affect snow removal.

Shepard supported leaving the parking lot the way it is for the time being, making the effort to find documentation of a parking agreement for the apartments, and consider establishing a designated overnight parking area for apartment dwellers at a future date.

The board also discussed how any existing or future ordinances would be enforced.

MOTION by Dahlberg to continue to allow up to six parking spaces in the parking lot

**City of Mora Planning Commission
Minutes
5:30 p.m. Monday, December 11, 2023
Mora City Hall, 101 Lake St, Mora, MN 55051**

for free use by the apartments at 103 S Union until documentation of an agreement is found, or a new agreement is made. Seconded by Strande, and passed 4-0 with J. Anderson abstaining.

9. Reports: Staff had no additional items to report.

10. Adjournment: MOTION to adjourn by Treiber, seconded by Dahlberg, and unanimously carried to adjourn the Planning Commission meeting at 6:37 p.m. The next regular meeting of the Planning Commission is scheduled for **5:30 p.m. Monday, January 8, 2024.**

Commission Chair

Attest: _____

Kirsten Faurie
Community Development Director

DRAFT