



City of Mora  
Kanabec County, Minnesota  
Meeting Agenda  
City Council

Mora City Hall  
101 Lake St. S  
Mora, MN 55051

Tuesday, March 19, 2024

6:30 PM

Mora City Hall

**1. Call to Order/ Pledge of Allegiance**

**2. Roll Call**

- |  |  |
|--|--|
| <input type="checkbox"/> Mayor Jake Mathison             | <input type="checkbox"/> Mayor Pro Tem Jody Anderson |
| <input type="checkbox"/> Councilmember Sadie Broekemeier | <input type="checkbox"/> Councilmember Kyle Shepard  |
| <input type="checkbox"/> Councilmember Dave Youngquist   |  |

**3. Adopt Agenda** *(No item of business shall be considered unless it appears on the agenda for the meeting. Council members may add items to the agenda prior to adoption of the agenda.)*

**4. Consent Agenda** *(Those items listed under Consent Agenda are considered to be routine by the City Council and will be acted upon by one motion under this agenda item. There will be no separate discussion of these items, unless a Council Member so requests, in which event, the item will be removed from the consent agenda and considered immediately after the adoption of the consent agenda.)*

- a. City Council Meeting Minutes – February 20, 2024
- b. Claims – February 2024
- c. New Business License to include Liquor – 125 Tavern
- d. Approve Gambling License – Premise Permit MAYRA at 125 Tavern Resolution No. 2024-321
- e. Special Event Permit Application – Snake River Canoe Race
- f. Accept Restricted Donations – Resolution No. 2024-322
- g. Mobile Food Unit Permit

**5. Open Forum** *(Individuals may address the council about any item not contained on the regular agenda. There is a maximum of fifteen (15) minutes set aside for open forum. A maximum of three (3) minutes is allotted per person. The City Council will take no official action on items discussed at the forum, with the exception of referral to staff for future report.)*

**6. Public Hearings:** There are no public hearings.

**7. New Business**

- a. Performance Measurement Community Survey – Resolution No. 2024-323
- b. Well Exemption Dispute ISD #332 Mora Public Schools
- c. Conditional Use Permit to Allow a Dog Training and Kennel Facility 129 Forest Avenue East Resolution No. 2024-324
- d. Budget Amendment - Elections

**8. Old Business**

- a. Project Updates SEH

**9. Communications**

- a. KCSO Monthly Report
- b. Planning Commission Meeting Minutes- March 11, 2024
- c. Park Board Meeting Minutes

**10. Board / Commission / Committee Reports**

- a. Councilmember Anderson
- b. Councilmember Broekemeier
- c. Councilmember Shepard
- d. Councilmember Youngquist
- e. Mayor Mathison
- f. City Administrator

**11. Closed Session**

The City Council will hold a closed meeting to evaluate the performance of City Administrator Glenn Anderson. The meeting will be closed pursuant Minn. Stat. § 13D.05, subd. 3(a).

**12. Adjournment**

**CITY OF MORA**  
**CHECK LIST-COUNCIL**

CHECK #	Search Name	Fund Descr	Dept Descr	Last Dim Descr	Comments	Amount
001616 TSYS						
001616	TSYS	LIQUOR FUND	LIQUOR STOR	Payment Processin	MONTHLY LIQ STORE CR	\$10,943.31
001616 TSYS						\$10,943.31
001618 MORA MUNICIPAL UTILITIES						
001618	MORA MUNICIPAL UTILIT	GENERAL FUN	CITY HALL BU	Electricity	UTILITIES	\$413.64
001618	MORA MUNICIPAL UTILIT	GENERAL FUN	CITY HALL BU	Storm Water	UTILITIES	\$14.38
001618	MORA MUNICIPAL UTILIT	GENERAL FUN	CITY HALL BU	Water	UTILITIES	\$64.53
001618	MORA MUNICIPAL UTILIT	GENERAL FUN	CITY HALL BU	Sewer	UTILITIES	\$50.86
001618	MORA MUNICIPAL UTILIT	GENERAL FUN	LIBRARY BUIL	Electricity	UTILITIES	\$397.28
001618	MORA MUNICIPAL UTILIT	GENERAL FUN	LIBRARY BUIL	Water	UTILITIES	\$35.49
001618	MORA MUNICIPAL UTILIT	GENERAL FUN	LIBRARY BUIL	Sewer	UTILITIES	\$42.06
001618	MORA MUNICIPAL UTILIT	GENERAL FUN	LIBRARY BUIL	Storm Water	UTILITIES	\$14.38
001618	MORA MUNICIPAL UTILIT	GENERAL FUN	STREETS	Electricity	UTILITIES	\$151.95
001618	MORA MUNICIPAL UTILIT	GENERAL FUN	STREET LIGH	Electricity	UTILITIES	\$3,687.86
001618	MORA MUNICIPAL UTILIT	GENERAL FUN	GARAGE	Storm Water	UTILITIES	\$26.49
001618	MORA MUNICIPAL UTILIT	GENERAL FUN	GARAGE	Electricity	UTILITIES	\$471.16
001618	MORA MUNICIPAL UTILIT	GENERAL FUN	GARAGE	Sewer	UTILITIES	\$33.26
001618	MORA MUNICIPAL UTILIT	GENERAL FUN	GARAGE	Water	UTILITIES	\$29.85
001618	MORA MUNICIPAL UTILIT	GENERAL FUN	AQUATIC CEN	Electricity	UTILITIES	\$90.78
001618	MORA MUNICIPAL UTILIT	GENERAL FUN	AQUATIC CEN	Storm Water	UTILITIES	\$17.42
001618	MORA MUNICIPAL UTILIT	GENERAL FUN	PARKS	Electricity	UTILITIES	\$130.44
001618	MORA MUNICIPAL UTILIT	GENERAL FUN	PARKS	Storm Water	UTILITIES	\$41.64
001618	MORA MUNICIPAL UTILIT	GENERAL FUN	AIRPORT	Storm Water	UTILITIES	\$108.22
001618	MORA MUNICIPAL UTILIT	GENERAL FUN	AIRPORT	Sewer	UTILITIES	\$66.52
001618	MORA MUNICIPAL UTILIT	GENERAL FUN	AIRPORT	Water	UTILITIES	\$60.39
001618	MORA MUNICIPAL UTILIT	FIRE FUND	FIRE	Water	UTILITIES	\$31.59
001618	MORA MUNICIPAL UTILIT	FIRE FUND	FIRE	Sewer	UTILITIES	\$33.26
001618	MORA MUNICIPAL UTILIT	FIRE FUND	FIRE	Electricity	UTILITIES	\$393.07
001618	MORA MUNICIPAL UTILIT	CEMETERY FU	CEMETERY	Water	UTILITIES	\$0.81
001618	MORA MUNICIPAL UTILIT	CEMETERY FU	CEMETERY	Storm Water	UTILITIES	\$20.76
001618	MORA MUNICIPAL UTILIT	CEMETERY FU	CEMETERY	Electricity	UTILITIES	\$17.08
001618	MORA MUNICIPAL UTILIT	DOWNTOWN-F	CAPITAL PROJ	Capital Outlay	UTILITIES	\$14.38
001618	MORA MUNICIPAL UTILIT	LIQUOR FUND	LIQUOR STOR	Water	UTILITIES	\$41.92
001618	MORA MUNICIPAL UTILIT	LIQUOR FUND	LIQUOR STOR	Storm Water	UTILITIES	\$18.93
001618	MORA MUNICIPAL UTILIT	LIQUOR FUND	LIQUOR STOR	Sewer	UTILITIES	\$42.06
001618 MORA MUNICIPAL UTILITIES						\$6,562.46
001620 REVTRAK						
001620	REVTRAK	GENERAL FUN	AQUATIC CEN	Payment Processin	MONTHLY MAC CREDIT C	\$9.95
001620 REVTRAK						\$9.95
001621 TSYS						
001621	TSYS	LIQUOR FUND	LIQUOR STOR	Rentals	MONTHLY CREDIT CARD	\$80.37
001621 TSYS						\$80.37
001623 MN DEPT OF REVENUE						
001623	MN DEPT OF REVENUE	LIQUOR FUND		Sales Tax Payable	SALES & USE TAX PYMT-	\$27,312.00
001623	MN DEPT OF REVENUE	LIQUOR FUND	LIQUOR STOR	Wine Club Expense	SALES & USE TAX PYMT-	\$2.00
001623	MN DEPT OF REVENUE	LIQUOR FUND	LIQUOR STOR	Repair/Maint - Bldg	SALES & USE TAX PYMT-	\$44.00
001623	MN DEPT OF REVENUE	LIQUOR FUND	LIQUOR STOR	Garbage Removal	SALES & USE TAX PYMT-	\$19.00
001623	MN DEPT OF REVENUE	LIQUOR FUND	LIQUOR STOR	Contributions	SALES & USE TAX PYMT-	\$2.00
001623	MN DEPT OF REVENUE	LIQUOR FUND	LIQUOR STOR	Telephone	SALES & USE TAX PYMT-	\$3.00
001623 MN DEPT OF REVENUE						\$27,382.00

**CITY OF MORA**  
**CHECK LIST-COUNCIL**

03/14/24 11:08 AM

Page 2

CHECK #	Search Name	Fund Descr	Dept Descr	Last Dim Descr	Comments	Amount
001625	TSYS					
001625	TSYS	LIQUOR FUND	LIQUOR STOR	Postage	LIQ STORE SHIPPING OF	\$25.50
001625	TSYS					\$25.50
001626	HIBU					
001626	HIBU	LIQUOR FUND	LIQUOR STOR	Advertising	LIQUOR STORE WEBSITE	\$190.00
001626	HIBU					\$190.00
001627	NEIGHBORHOOD NATIONAL BANK					
001627	NEIGHBORHOOD NATION	LIQUOR FUND	LIQUOR STOR	Bad Debts/NSF Ch	MONTHLY RETURNED CH	\$10.00
001627	NEIGHBORHOOD NATIONAL BANK					\$10.00
001628	PERA - MN ST TREASURER					
001628	PERA - MN ST TREASURE	GENERAL FUN		PERA	RETIREMENT	\$11,758.94
001628	PERA - MN ST TREASURER					\$11,758.94
001629	MSRS					
001629	MSRS	GENERAL FUN		Health Care Saving	HEALTH CARE SAVINGS	\$1,344.14
001629	MSRS					\$1,344.14
001630	MSRS					
001630	MSRS	GENERAL FUN		Deferred Compens	DEFERRED COMP PLAN	\$885.00
001630	MSRS					\$885.00
001631	MSRS					
001631	MSRS	GENERAL FUN		Deferred Compens	DEFERRED COMP ROTH	\$945.00
001631	MSRS					\$945.00
001632	TASC-TOTAL ADMIN SERVICE COOP					
001632	TASC-TOTAL ADMIN SERV	GENERAL FUN		VEBA or HSA Contr	HSA - EMPLOYEE CONTR	\$1,300.76
001632	TASC-TOTAL ADMIN SERV	GENERAL FUN		Flexible Spending A	FSA - MEDICAL CONTRIB	\$149.60
001632	TASC-TOTAL ADMIN SERV	GENERAL FUN		Flexible Spending A	FSA - DEPENDENT CARE	\$288.46
001632	TASC-TOTAL ADMIN SERV	GENERAL FUN		VEBA or HSA Contr	HSA - EMPLOYER CONTR	\$900.00
001632	TASC-TOTAL ADMIN SERVICE COOP					\$2,638.82
001633	MN DEPT OF REVENUE					
001633	MN DEPT OF REVENUE	GENERAL FUN		State Withholding	PAYROLL STATE WITHHO	\$3,508.92
001633	MN DEPT OF REVENUE					\$3,508.92
001634	US TREASURY - IRS					
001634	US TREASURY - IRS	GENERAL FUN		FICA Tax Withholdi	SOCIAL SECURITY W/H	\$10,137.62
001634	US TREASURY - IRS	GENERAL FUN		Federal Withholdin	FED W/H	\$5,907.54
001634	US TREASURY - IRS	GENERAL FUN		Medicare	MEDICARE W/H	\$2,370.88
001634	US TREASURY - IRS					\$18,416.04
001635	PERA - MN ST TREASURER					
001635	PERA - MN ST TREASURE	GENERAL FUN		PERA	RETIREMENT	\$11,795.91
001635	PERA - MN ST TREASURER					\$11,795.91
001636	MSRS					
001636	MSRS	GENERAL FUN		Health Care Saving	HEALTH CARE SAVINGS	\$1,367.04
001636	MSRS					\$1,367.04
001637	MSRS					
001637	MSRS	GENERAL FUN		Deferred Compens	DEFERRED COMP PLAN	\$885.00
001637	MSRS					\$885.00



**CITY OF MORA**  
**CHECK LIST-COUNCIL**

03/14/24 11:08 AM

Page 3

CHECK #	Search Name	Fund Descr	Dept Descr	Last Dim Descr	Comments	Amount
001638 MSRS						
001638	MSRS	GENERAL FUN		Deferred Compens	DEFERRED COMP ROTH	\$945.00
						\$945.00
001638 MSRS						
001639 TASC-TOTAL ADMIN SERVICE COOP						
001639	TASC-TOTAL ADMIN SERV	GENERAL FUN		VEBA or HSA Contr	HSA - EMPLOYEE CONTR	\$1,300.76
001639	TASC-TOTAL ADMIN SERV	GENERAL FUN		Flexible Spending A	FSA - MEDICAL CONTRIB	\$149.60
001639	TASC-TOTAL ADMIN SERV	GENERAL FUN		Flexible Spending A	FSA - DEPENDENT CARE	\$288.46
						\$1,738.82
001639 TASC-TOTAL ADMIN SERVICE COOP						
001640 MN DEPT OF REVENUE						
001640	MN DEPT OF REVENUE	GENERAL FUN		State Withholding	PAYROLL STATE W/H	\$3,486.29
						\$3,486.29
001640 MN DEPT OF REVENUE						
001641 US TREASURY - IRS						
001641	US TREASURY - IRS	GENERAL FUN		FICA Tax Withholdi	SOCIAL SECURITY W/H	\$10,577.90
001641	US TREASURY - IRS	GENERAL FUN		Medicare	MEDICARE W/H	\$2,473.90
001641	US TREASURY - IRS	GENERAL FUN		Federal Withholdin	FEDERAL W/H	\$6,122.09
						\$19,173.89
001641 US TREASURY - IRS						
001642 TSYS						
001642	TSYS	LIQUOR FUND	LIQUOR STOR	Payment Processin	LIQ STORE CREDIT CARD	\$11,495.87
						\$11,495.87
001642 TSYS						
001644 MORA MUNICIPAL UTILITIES						
001644	MORA MUNICIPAL UTILIT	GENERAL FUN	CITY HALL BU	Electricity	UTILITIES	\$509.09
001644	MORA MUNICIPAL UTILIT	GENERAL FUN	CITY HALL BU	Storm Water	UTILITIES	\$14.38
001644	MORA MUNICIPAL UTILIT	GENERAL FUN	CITY HALL BU	Water	UTILITIES	\$64.53
001644	MORA MUNICIPAL UTILIT	GENERAL FUN	CITY HALL BU	Sewer	UTILITIES	\$50.86
001644	MORA MUNICIPAL UTILIT	GENERAL FUN	LIBRARY BUIL	Storm Water	UTILITIES	\$14.38
001644	MORA MUNICIPAL UTILIT	GENERAL FUN	LIBRARY BUIL	Sewer	UTILITIES	\$50.86
001644	MORA MUNICIPAL UTILIT	GENERAL FUN	LIBRARY BUIL	Water	UTILITIES	\$41.13
001644	MORA MUNICIPAL UTILIT	GENERAL FUN	LIBRARY BUIL	Electricity	UTILITIES	\$431.98
001644	MORA MUNICIPAL UTILIT	GENERAL FUN	STREETS	Electricity	UTILITIES	\$135.46
001644	MORA MUNICIPAL UTILIT	GENERAL FUN	STREET LIGH	Electricity	UTILITIES	\$3,188.28
001644	MORA MUNICIPAL UTILIT	GENERAL FUN	GARAGE	Storm Water	UTILITIES	\$26.49
001644	MORA MUNICIPAL UTILIT	GENERAL FUN	GARAGE	Electricity	UTILITIES	\$536.24
001644	MORA MUNICIPAL UTILIT	GENERAL FUN	GARAGE	Sewer	UTILITIES	\$42.06
001644	MORA MUNICIPAL UTILIT	GENERAL FUN	GARAGE	Water	UTILITIES	\$35.49
001644	MORA MUNICIPAL UTILIT	GENERAL FUN	AQUATIC CEN	Electricity	UTILITIES	\$90.57
001644	MORA MUNICIPAL UTILIT	GENERAL FUN	AQUATIC CEN	Storm Water	UTILITIES	\$17.42
001644	MORA MUNICIPAL UTILIT	GENERAL FUN	PARKS	Electricity	UTILITIES	\$329.20
001644	MORA MUNICIPAL UTILIT	GENERAL FUN	PARKS	Storm Water	UTILITIES	\$41.64
001644	MORA MUNICIPAL UTILIT	GENERAL FUN	PARKS	Electricity	UTILITIES	\$17.96
001644	MORA MUNICIPAL UTILIT	GENERAL FUN	AIRPORT	Water	UTILITIES	\$66.03
001644	MORA MUNICIPAL UTILIT	GENERAL FUN	AIRPORT	Sewer	UTILITIES	\$75.32
001644	MORA MUNICIPAL UTILIT	GENERAL FUN	AIRPORT	Insurance	UTILITIES	\$108.22
001644	MORA MUNICIPAL UTILIT	FIRE FUND	FIRE	Electricity	UTILITIES	\$566.61
001644	MORA MUNICIPAL UTILIT	FIRE FUND	FIRE	Water	UTILITIES	\$37.23
001644	MORA MUNICIPAL UTILIT	FIRE FUND	FIRE	Sewer	UTILITIES	\$42.06
001644	MORA MUNICIPAL UTILIT	CEMETERY FU	CEMETERY	Storm Water	UTILITIES	\$20.76
001644	MORA MUNICIPAL UTILIT	CEMETERY FU	CEMETERY	Water	UTILITIES	\$0.81
001644	MORA MUNICIPAL UTILIT	CEMETERY FU	CEMETERY	Electricity	UTILITIES	\$17.08
001644	MORA MUNICIPAL UTILIT	DOWNTOWN-F	CAPITAL PROJ	Capital Outlay	UTILITIES	\$14.38

**CITY OF MORA**  
**CHECK LIST-COUNCIL**

03/14/24 11:08 AM

Page 4

CHECK #	Search Name	Fund Descr	Dept Descr	Last Dim Descr	Comments	Amount
001644	MORA MUNICIPAL UTILIT	LIQUOR FUND	LIQUOR STOR	Storm Water	UTILITIES	\$18.93
001644	MORA MUNICIPAL UTILIT	LIQUOR FUND	LIQUOR STOR	Sewer	UTILITIES	\$33.26
001644	MORA MUNICIPAL UTILIT	LIQUOR FUND	LIQUOR STOR	Water	UTILITIES	\$35.87
001644 MORA MUNICIPAL UTILITIES						\$6,674.58
001646 REVTRAK						
001646	REVTRAK	GENERAL FUN	AQUATIC CEN	Payment Processin	MAC CREDIT CARD TRAN	\$0.00
001646	REVTRAK	GENERAL FUN	AQUATIC CEN	Payment Processin	MAC CREDIT CARD SERV	\$9.95
001646 REVTRAK						\$9.95
061576 KANABEC CO SHERIFF						
061576	KANABEC CO SHERIFF	GENERAL FUN		Accounts Payable	2023 MDT REPLACEMEN	-\$11,276.00
061576 KANABEC CO SHERIFF						-\$11,276.00
061659 SEH						
061659	SEH	HWY 65 & 9TH	CAPITAL PROJ	Professional Servic	TH 65 CORRIDOR STUDY	\$217.00
061659 SEH						\$217.00
061660 AFSCME						
061660	AFSCME	GENERAL FUN		Union Dues-AFSCM	UNION DUES - AFSCME	\$561.02
061660 AFSCME						\$561.02
061661 EQUITABLE FINANCIAL						
061661	EQUITABLE FINANCIAL	GENERAL FUN		The Equitable - Def	THE EQUITABLE	\$35.00
061661 EQUITABLE FINANCIAL						\$35.00
061662 MISSIONSQUARE						
061662	MISSIONSQUARE	GENERAL FUN		ICMA	MISSION SQ ROTH IRA	\$100.00
061662	MISSIONSQUARE	GENERAL FUN		ICMA	MISSION SQ 457b	\$85.00
061662 MISSIONSQUARE						\$185.00
061663 MN CHILD SUPPORT PAYMENT CENTR						
061663	MN CHILD SUPPORT PAY	GENERAL FUN		Child Support Pay	Remittance ID 00125330	\$262.11
061663 MN CHILD SUPPORT PAYMENT CENTR						\$262.11
061664 NCPERS GROUP LIFE INS						
061664	NCPERS GROUP LIFE INS	GENERAL FUN		NCPERS - Life Ins	NCPERS - LIFE	\$336.00
061664 NCPERS GROUP LIFE INS						\$336.00
061665 AMADOR LOCKSMITH & DOOR SERV						
061665	AMADOR LOCKSMITH & D	GENERAL FUN	CITY HALL BU	Repair/Maint - Bldg	ALARM LOCK ON LOCKED	\$933.00
061665 AMADOR LOCKSMITH & DOOR SERV						\$933.00
061666 ARTISAN BEER CO						
061666	ARTISAN BEER CO	LIQUOR FUND	LIQUOR STOR	Beer Purchased for	BEER	\$323.00
061666 ARTISAN BEER CO						\$323.00
061667 BELLBOY CORPORATION						
061667	BELLBOY CORPORATION	LIQUOR FUND	LIQUOR STOR	Misc Purchases - N	MISC	\$146.75
061667	BELLBOY CORPORATION	LIQUOR FUND	LIQUOR STOR	Liquor Purchased f	LIQ	\$1,855.14
061667 BELLBOY CORPORATION						\$2,001.89
061668 BERNICK COMPANIES						
061668	BERNICK COMPANIES	LIQUOR FUND	LIQUOR STOR	Misc Purchases - N	POP	\$267.12
061668	BERNICK COMPANIES	LIQUOR FUND	LIQUOR STOR	Beer Purchased for	BEER	\$11,333.40
061668	BERNICK COMPANIES	LIQUOR FUND	LIQUOR STOR	THC Infused Purch	THC	\$152.48

**CITY OF MORA**  
**CHECK LIST-COUNCIL**

CHECK #	Search Name	Fund Descr	Dept Descr	Last Dim Descr	Comments	Amount
061668 BERNICK COMPANIES						\$11,753.00
061669 BREAKTHRU BEVERAGE						
061669	BREAKTHRU BEVERAGE	LIQUOR FUND	LIQUOR STOR	Wine Purchased for	WINE	\$320.00
061669	BREAKTHRU BEVERAGE	LIQUOR FUND	LIQUOR STOR	Liquor Purchased f	LIQ	\$3,794.92
061669	BREAKTHRU BEVERAGE	LIQUOR FUND	LIQUOR STOR	Misc Purchases - N	NA	\$76.18
061669 BREAKTHRU BEVERAGE						\$4,191.10
061670 C & L DISTRIBUTING						
061670	C & L DISTRIBUTING	LIQUOR FUND	LIQUOR STOR	Misc Purchases - N	MISC	\$15.00
061670	C & L DISTRIBUTING	LIQUOR FUND	LIQUOR STOR	Beer Purchased for	BEER	\$182.20
061670 C & L DISTRIBUTING						\$197.20
061671 D.C. FLOORS, LLC						
061671	D.C. FLOORS, LLC	GENERAL FUN		Deposits	LIBRARY MTG ROOM KEY	\$50.00
061671 D.C. FLOORS, LLC						\$50.00
061672 DAHLHEIMER DIST CO						
061672	DAHLHEIMER DIST CO	LIQUOR FUND	LIQUOR STOR	Misc Purchases - N	NA	\$283.55
061672	DAHLHEIMER DIST CO	LIQUOR FUND	LIQUOR STOR	Beer Purchased for	BEER	\$14,623.25
061672	DAHLHEIMER DIST CO	LIQUOR FUND	LIQUOR STOR	THC Infused Purch	THC	\$171.00
061672 DAHLHEIMER DIST CO						\$15,077.80
061673 FORESTEDGE WINERY						
061673	FORESTEDGE WINERY	LIQUOR FUND	LIQUOR STOR	Wine Purchased for	WINE	\$414.00
061673 FORESTEDGE WINERY						\$414.00
061674 JOHNSON BROTHERS LIQUOR						
061674	JOHNSON BROTHERS LIQ	LIQUOR FUND	LIQUOR STOR	Liquor Purchased f	LIQ	\$7,637.31
061674	JOHNSON BROTHERS LIQ	LIQUOR FUND	LIQUOR STOR	Wine Purchased for	WINE	\$2,460.01
061674	JOHNSON BROTHERS LIQ	LIQUOR FUND	LIQUOR STOR	Misc Purchases - N	NA	\$127.94
061674 JOHNSON BROTHERS LIQUOR						\$10,225.26
061675 MCDONALD DIST CO						
061675	MCDONALD DIST CO	LIQUOR FUND	LIQUOR STOR	THC Infused Purch	THC	\$1,443.60
061675	MCDONALD DIST CO	LIQUOR FUND	LIQUOR STOR	Misc Purchases - N	NA	\$43.80
061675	MCDONALD DIST CO	LIQUOR FUND	LIQUOR STOR	Liquor Purchased f	LIQ	\$60.50
061675	MCDONALD DIST CO	LIQUOR FUND	LIQUOR STOR	Beer Purchased for	BEER	\$22,434.11
061675 MCDONALD DIST CO						\$23,982.01
061676 MN DEPT OF HEALTH-FOOD LICENSE						
061676	MN DEPT OF HEALTH-FO	GENERAL FUN	PARKS	Dues & Subscriptio	FALL FEST RIB CONTEST	\$95.00
061676 MN DEPT OF HEALTH-FOOD LICENSE						\$95.00
061677 MN DEPT OF HEALTH-FOOD LICENSE						
061677	MN DEPT OF HEALTH-FO	GENERAL FUN	AQUATIC CEN	Dues & Subscriptio	MAC FOOD LICENSE	\$1,005.00
061677 MN DEPT OF HEALTH-FOOD LICENSE						\$1,005.00
061678 MOOSE LAKE BREWING CO						
061678	MOOSE LAKE BREWING C	LIQUOR FUND	LIQUOR STOR	Beer Purchased for	BEER	\$48.00
061678 MOOSE LAKE BREWING CO						\$48.00
061680 PAUSTIS WINE COMPANY						
061680	PAUSTIS WINE COMPANY	LIQUOR FUND	LIQUOR STOR	Wine Purchased for	WINE	\$915.00
061680 PAUSTIS WINE COMPANY						\$915.00
061681 PHILLIPS WINE & SPIRITS						

**CITY OF MORA**  
**CHECK LIST-COUNCIL**

CHECK #	Search Name	Fund Descr	Dept Descr	Last Dim Descr	Comments	Amount
061681	PHILLIPS WINE & SPIRITS	LIQUOR FUND	LIQUOR STOR	Misc Purchases - N	NA	\$58.08
061681	PHILLIPS WINE & SPIRITS	LIQUOR FUND	LIQUOR STOR	Liquor Purchased f	LIQ	\$3,875.57
061681	PHILLIPS WINE & SPIRITS	LIQUOR FUND	LIQUOR STOR	Wine Purchased for	WINE	\$2,564.64
061681 PHILLIPS WINE & SPIRITS						\$6,498.29
061682 QUADIENT LEASING USA, INC						
061682	QUADIENT LEASING USA,	GENERAL FUN	FINANCE	Postage	POSTAGE MACHINE LEAS	\$299.97
061682 QUADIENT LEASING USA, INC						\$299.97
061683 SOUTHERN GLAZERS OF MN						
061683	SOUTHERN GLAZERS OF	LIQUOR FUND	LIQUOR STOR	Wine Purchased for	WINE	\$1,395.04
061683	SOUTHERN GLAZERS OF	LIQUOR FUND	LIQUOR STOR	Liquor Purchased f	LIQ	\$5,071.90
061683 SOUTHERN GLAZERS OF MN						\$6,466.94
061684 TASC-TOTAL ADMIN SERVICE COOP						
061684	TASC-TOTAL ADMIN SERV	GENERAL FUN	HUMAN RESO	Professional Servic	HSA & FSA PARTICIPANT	\$39.62
061684 TASC-TOTAL ADMIN SERVICE COOP						\$39.62
061685 THE WINE COMPANY						
061685	THE WINE COMPANY	LIQUOR FUND	LIQUOR STOR	Wine Purchased for	WINE	\$386.00
061685 THE WINE COMPANY						\$386.00
061686 VINOCOPIA, INC						
061686	VINOCOPIA, INC	LIQUOR FUND	LIQUOR STOR	THC Infused Purch	THC	\$309.96
061686	VINOCOPIA, INC	LIQUOR FUND	LIQUOR STOR	Misc Purchases - N	NA	\$260.83
061686	VINOCOPIA, INC	LIQUOR FUND	LIQUOR STOR	Liquor Purchased f	LIQ	\$578.46
061686	VINOCOPIA, INC	LIQUOR FUND	LIQUOR STOR	Wine Purchased for	WINE	\$432.00
061686 VINOCOPIA, INC						\$1,581.25
061687 WINE MERCHANTS						
061687	WINE MERCHANTS	LIQUOR FUND	LIQUOR STOR	Wine Purchased for	WINE	\$223.96
061687 WINE MERCHANTS						\$223.96
061688 FIRE INSTRCTN RESCUE EDUCATION						
061688	FIRE INSTRCTN RESCUE E	FIRE FUND		Accounts Payable	FORCIBLE ENTRY TRAINI	\$1,100.00
061688 FIRE INSTRCTN RESCUE EDUCATION						\$1,100.00
061689 KANABEC CO SHERIFF						
061689	KANABEC CO SHERIFF	GENERAL FUN		Accounts Payable	2023 ANTENNA RADAR &	\$6,285.00
061689 KANABEC CO SHERIFF						\$6,285.00
061691 EQUITABLE FINANCIAL						
061691	EQUITABLE FINANCIAL	GENERAL FUN		The Equitable - Def	THE EQUITABLE	\$35.00
061691 EQUITABLE FINANCIAL						\$35.00
061692 MISSIONSQUARE						
061692	MISSIONSQUARE	GENERAL FUN		ICMA	MISSION SQ 457b	\$85.00
061692	MISSIONSQUARE	GENERAL FUN		ICMA	MISSION SQ ROTH IRA	\$100.00
061692 MISSIONSQUARE						\$185.00
061693 MN CHILD SUPPORT PAYMENT CENTR						
061693	MN CHILD SUPPORT PAY	GENERAL FUN		Child Support Pay	Remittance ID 00125330	\$262.11
061693 MN CHILD SUPPORT PAYMENT CENTR						\$262.11
061694 AMAZON CAPITAL SERVICES						
061694	AMAZON CAPITAL SERVIC	GENERAL FUN	MAYOR & CO	Office Supplies	OFFICE SUPPLIES	\$3.00
061694	AMAZON CAPITAL SERVIC	GENERAL FUN	MAYOR & CO	Office Supplies	OFFICE SUPPLIES	\$3.10

**CITY OF MORA**  
**CHECK LIST-COUNCIL**

CHECK #	Search Name	Fund Descr	Dept Descr	Last Dim Descr	Comments	Amount
061694	AMAZON CAPITAL SERVIC	GENERAL FUN	ADMINISTRAT	Repair/Maint - Bldg	WINDOW FILM - SEGELS	\$14.99
061694	AMAZON CAPITAL SERVIC	GENERAL FUN	ADMINISTRAT	Office Supplies	OFFICE SUPPLIES	\$3.00
061694	AMAZON CAPITAL SERVIC	GENERAL FUN	ADMINISTRAT	Small Tools & Equi	HD WEB CAMERA - SEGE	\$46.99
061694	AMAZON CAPITAL SERVIC	GENERAL FUN	ADMINISTRAT	Office Supplies	OFFICE SUPPLIES	\$3.10
061694	AMAZON CAPITAL SERVIC	GENERAL FUN	FINANCE	Office Supplies	OFFICE SUPPLIES	\$3.10
061694	AMAZON CAPITAL SERVIC	GENERAL FUN	FINANCE	Office Supplies	OFFICE SUPPLIES	\$3.00
061694	AMAZON CAPITAL SERVIC	GENERAL FUN	HUMAN RESO	Office Supplies	3 RING BINDERS	\$10.51
061694	AMAZON CAPITAL SERVIC	GENERAL FUN	HUMAN RESO	Small Tools & Equi	WALL CLOCK - YODER	\$9.79
061694	AMAZON CAPITAL SERVIC	GENERAL FUN	HUMAN RESO	Small Tools & Equi	HD WEB CAMERA - YODE	\$46.99
061694	AMAZON CAPITAL SERVIC	GENERAL FUN	GARAGE	Repair/Maint - Bldg	CHAINSAW CHAIN	\$54.95
061694	AMAZON CAPITAL SERVIC	GENERAL FUN	AQUATIC CEN	Chemicals	WATER TEST KIT	\$129.99
061694	AMAZON CAPITAL SERVIC	GENERAL FUN	AQUATIC CEN	Repair/Maint - Bldg	RESCUE EQUIPMENT ST	\$29.99
061694	AMAZON CAPITAL SERVIC	GENERAL FUN	AQUATIC CEN	Small Tools & Equi	SCOOP, METER TESTER,	\$76.10
061694	AMAZON CAPITAL SERVIC	LIQUOR FUND	LIQUOR STOR	Office Supplies	OFFICE SUPPLIES	\$40.25
061694 AMAZON CAPITAL SERVICES						\$478.85
061695 ARTISAN BEER CO						
061695	ARTISAN BEER CO	LIQUOR FUND	LIQUOR STOR	Beer Purchased for	BEER	\$323.00
061695 ARTISAN BEER CO						\$323.00
061697 BELLBOY CORPORATION						
061697	BELLBOY CORPORATION	LIQUOR FUND	LIQUOR STOR	THC Infused Purch	THC	\$65.34
061697	BELLBOY CORPORATION	LIQUOR FUND	LIQUOR STOR	Misc Purchases - N	MISC	\$115.00
061697	BELLBOY CORPORATION	LIQUOR FUND	LIQUOR STOR	Liquor Purchased f	LIQ	\$766.01
061697	BELLBOY CORPORATION	LIQUOR FUND	LIQUOR STOR	Wine Purchased for	WINE RETURN	-\$14.00
061697 BELLBOY CORPORATION						\$932.35
061698 BERNICK COMPANIES						
061698	BERNICK COMPANIES	LIQUOR FUND	LIQUOR STOR	THC Infused Purch	THC	\$199.50
061698	BERNICK COMPANIES	LIQUOR FUND	LIQUOR STOR	Misc Purchases - N	POP	\$284.96
061698	BERNICK COMPANIES	LIQUOR FUND	LIQUOR STOR	Beer Purchased for	BEER	\$3,175.47
061698 BERNICK COMPANIES						\$3,659.93
061699 BREAKTHRU BEVERAGE						
061699	BREAKTHRU BEVERAGE	LIQUOR FUND	LIQUOR STOR	Misc Purchases - N	NA	\$39.96
061699	BREAKTHRU BEVERAGE	LIQUOR FUND	LIQUOR STOR	Liquor Purchased f	LIQ	\$6,764.87
061699	BREAKTHRU BEVERAGE	LIQUOR FUND	LIQUOR STOR	Wine Purchased for	WINE	\$456.00
061699 BREAKTHRU BEVERAGE						\$7,260.83
061700 C & L DISTRIBUTING						
061700	C & L DISTRIBUTING	LIQUOR FUND	LIQUOR STOR	Beer Purchased for	BEER	\$576.30
061700	C & L DISTRIBUTING	LIQUOR FUND	LIQUOR STOR	THC Infused Purch	THC	\$315.75
061700	C & L DISTRIBUTING	LIQUOR FUND	LIQUOR STOR	Misc Purchases - N	NA	\$29.50
061700 C & L DISTRIBUTING						\$921.55
061701 DAHLHEIMER DIST CO						
061701	DAHLHEIMER DIST CO	LIQUOR FUND	LIQUOR STOR	Beer Purchased for	BEER	\$8,345.97
061701	DAHLHEIMER DIST CO	LIQUOR FUND	LIQUOR STOR	Misc Purchases - N	NA	\$151.40
061701 DAHLHEIMER DIST CO						\$8,497.37
061703 GOULD, MELISSA						
061703	GOULD, MELISSA	GENERAL FUN		Deposits	LIBRARY MTG ROOM KEY	\$50.00
061703	GOULD, MELISSA	GENERAL FUN	LIBRARY BUIL	Rent	LIBRARY MTG ROOM KEY	-\$35.00
061703 GOULD, MELISSA						\$15.00
061706 JOHNSON BROTHERS LIQUOR						

**CITY OF MORA**  
**CHECK LIST-COUNCIL**

CHECK #	Search Name	Fund Descr	Dept Descr	Last Dim Descr	Comments	Amount
061706	JOHNSON BROTHERS LIQ	LIQUOR FUND	LIQUOR STOR	Wine Purchased for	WINE	\$1,917.68
061706	JOHNSON BROTHERS LIQ	LIQUOR FUND	LIQUOR STOR	Liquor Purchased f	LIQ	\$4,247.30
061706	JOHNSON BROTHERS LIQ	LIQUOR FUND	LIQUOR STOR	Misc Purchases - N	NA	\$197.46
061706 JOHNSON BROTHERS LIQUOR						\$6,362.44
061707 KEVS DEPOT LLC						
061707	KEVS DEPOT LLC	LIQUOR FUND	LIQUOR STOR	Wine Club Expense	WINE TASTING CHEESE	\$80.53
061707 KEVS DEPOT LLC						\$80.53
061711 LAURSEN ASPHALT REPAIR EQUIP SALES						
061711	LAURSEN ASPHALT REPAI	GENERAL FUN	STREETS	Capital Outlay	4 TON TANDEM AXLE TR	\$40,878.00
061711 LAURSEN ASPHALT REPAIR EQUIP SALES						\$40,878.00
061712 MCDONALD DIST CO						
061712	MCDONALD DIST CO	LIQUOR FUND	LIQUOR STOR	Beer Purchased for	BEER	\$10,610.90
061712	MCDONALD DIST CO	LIQUOR FUND	LIQUOR STOR	Misc Purchases - N	NA	\$81.45
061712	MCDONALD DIST CO	LIQUOR FUND	LIQUOR STOR	Liquor Purchased f	LIQ	\$100.10
061712 MCDONALD DIST CO						\$10,792.45
061714 MIDWEST FIRE EQUIPMENT & REPAIR CO						
061714	MIDWEST FIRE EQUIPME	FIRE FUND	FIRE	Capital Outlay	FINAL PYMT - 2000 GALL	\$143,227.00
061714 MIDWEST FIRE EQUIPMENT & REPAIR CO						\$143,227.00
061715 MN DEPT OF LABOR & INDUSTRY-PV						
061715	MN DEPT OF LABOR & IN	GENERAL FUN	GARAGE	Miscellaneous	YEARLY REGISTRATION	\$20.00
061715	MN DEPT OF LABOR & IN	FIRE FUND	FIRE	Dues & Subscriptio	YEARLY REGISTRATION	\$10.00
061715 MN DEPT OF LABOR & INDUSTRY-PV						\$30.00
061716 MN STATE FIRE DEPT ASSN						
061716	MN STATE FIRE DEPT ASS	FIRE FUND	FIRE	Dues & Subscriptio	2024 MSFDA MEMBERSHI	\$375.00
061716 MN STATE FIRE DEPT ASSN						\$375.00
061717 MUNICIPAL EMERGENCY SERVICES						
061717	MUNICIPAL EMERGENCY	FIRE FUND	FIRE	Repair/Maint - Bldg	SCBA FLOW TESTS, REPA	\$1,885.44
061717 MUNICIPAL EMERGENCY SERVICES						\$1,885.44
061718 PAUSTIS WINE COMPANY						
061718	PAUSTIS WINE COMPANY	LIQUOR FUND	LIQUOR STOR	Wine Purchased for	WINE	\$2,116.00
061718 PAUSTIS WINE COMPANY						\$2,116.00
061719 PHILLIPS WINE & SPIRITS						
061719	PHILLIPS WINE & SPIRITS	LIQUOR FUND	LIQUOR STOR	Wine Purchased for	WINE	\$1,085.36
061719	PHILLIPS WINE & SPIRITS	LIQUOR FUND	LIQUOR STOR	Liquor Purchased f	LIQ	\$1,555.19
061719	PHILLIPS WINE & SPIRITS	LIQUOR FUND	LIQUOR STOR	Misc Purchases - N	NA	\$145.24
061719 PHILLIPS WINE & SPIRITS						\$2,785.79
061720 SOUTHERN GLAZERS OF MN						
061720	SOUTHERN GLAZERS OF	LIQUOR FUND	LIQUOR STOR	Liquor Purchased f	LIQ	\$3,377.96
061720	SOUTHERN GLAZERS OF	LIQUOR FUND	LIQUOR STOR	Wine Purchased for	WINE	\$277.56
061720 SOUTHERN GLAZERS OF MN						\$3,655.52
061722 CENTURYLINK						
061722	CENTURYLINK	GENERAL FUN	AIRPORT	Telephone	FUEL PHONE	\$65.34
061722	CENTURYLINK	GENERAL FUN	AIRPORT	Telephone	A/D BLDG PHONE	\$59.10
061722 CENTURYLINK						\$124.44
061723 DEARBORN LIFE INSURANCE CO						

**CITY OF MORA**  
**CHECK LIST-COUNCIL**

CHECK #	Search Name	Fund Descr	Dept Descr	Last Dim Descr	Comments	Amount
061723	DEARBORN LIFE INSURAN	GENERAL FUN		Life Insurance	MARCH 2024 GROUP LIF	\$360.10
061723 DEARBORN LIFE INSURANCE CO						\$360.10
061724 DELTA DENTAL						
061724	DELTA DENTAL	GENERAL FUN		Delta Dental	MARCH 2024 DENTAL IN	\$1,339.47
061724 DELTA DENTAL						\$1,339.47
061725 ELAN FINANCIAL SERVICES						
061725	ELAN FINANCIAL SERVICE	GENERAL FUN	ADMINISTRAT	Meetings, Training,	G ANDERSON LODGING	\$399.46
061725	ELAN FINANCIAL SERVICE	GENERAL FUN	BUILDING	Meetings, Training,	C CHRISTENSON LODGIN	\$298.88
061725	ELAN FINANCIAL SERVICE	GENERAL FUN	AQUATIC CEN	Other Operating Su	WRISTBANDS - WRISTBA	\$1,819.79
061725	ELAN FINANCIAL SERVICE	FIRE FUND	FIRE	Repair/Maint - Bldg	#5 TURBO CHARGER CO	-\$400.00
061725 ELAN FINANCIAL SERVICES						\$2,118.13
061727 FIRE INSTRCTN RESCUE EDUCATION						
061727	FIRE INSTRCTN RESCUE E	FIRE FUND	FIRE	Meetings, Training,	CONFINED SPACE TRAIN	\$1,200.00
061727 FIRE INSTRCTN RESCUE EDUCATION						\$1,200.00
061728 HORIZON COMMERCIAL POOL SUPPLY						
061728	HORIZON COMMERCIAL P	GENERAL FUN	AQUATIC CEN	Small Tools & Equi	METAL POLE & RING BU	\$69.52
061728	HORIZON COMMERCIAL P	GENERAL FUN	AQUATIC CEN	Repair/Maint - Bldg	GRATING FOR DECK	\$1,409.17
061728	HORIZON COMMERCIAL P	GENERAL FUN	AQUATIC CEN	Other Operating Su	SIGNAGE & FIRST AID KI	\$348.60
061728	HORIZON COMMERCIAL P	GENERAL FUN	AQUATIC CEN	Repair/Maint - Bldg	ROPE	\$25.13
061728 HORIZON COMMERCIAL POOL SUPPLY						\$1,852.42
061729 SUNRISE CONSTRUCTION OF MORA LLC						
061729	SUNRISE CONSTRUCTION	GENERAL FUN		Landscape Deposit	LANDSCAPE DEPOSIT RE	\$1,500.00
061729 SUNRISE CONSTRUCTION OF MORA LLC						\$1,500.00
061730 AMAZON CAPITAL SERVICES						
061730	AMAZON CAPITAL SERVIC	GENERAL FUN	MAYOR & CO	Office Supplies	OFFICE SUPPLIES	\$29.04
061730	AMAZON CAPITAL SERVIC	GENERAL FUN	ADMINISTRAT	Office Supplies	OFFICE SUPPLIES	\$52.09
061730	AMAZON CAPITAL SERVIC	GENERAL FUN	FINANCE	Office Supplies	OFFICE SUPPLIES	\$29.04
061730	AMAZON CAPITAL SERVIC	GENERAL FUN	CITY HALL BU	Other Operating Su	TRASH BAGS	\$23.25
061730	AMAZON CAPITAL SERVIC	GENERAL FUN	LIBRARY BUIL	Other Operating Su	TRASH BAGS	\$23.25
061730 AMAZON CAPITAL SERVICES						\$156.67
061731 DE LAGE LANDEN FINANCIAL SERV						
061731	DE LAGE LANDEN FINAN	GENERAL FUN	INFORMATIO	Rentals	COPIER LEASE	\$179.55
061731 DE LAGE LANDEN FINANCIAL SERV						\$179.55
061732 KANABEC CO SHERIFF						
061732	KANABEC CO SHERIFF	GENERAL FUN	LAW ENFORC	Professional Servic	MARCH LAW ENFORCEM	\$64,267.42
061732 KANABEC CO SHERIFF						\$64,267.42
061733 MIDCO						
061733	MIDCO	GENERAL FUN	INFORMATIO	Telephone	INTERNET	\$72.56
061733	MIDCO	GENERAL FUN	CITY HALL BU	Telephone	PHONE/INTERNET	\$727.51
061733	MIDCO	GENERAL FUN	STREETS	Telephone	PHONE/INTERNET	\$110.39
061733	MIDCO	GENERAL FUN	AQUATIC CEN	Telephone	PHONE/INTERNET	\$7.35
061733	MIDCO	FIRE FUND	FIRE	Telephone	INTERNET	\$75.39
061733	MIDCO	LIQUOR FUND	LIQUOR STOR	Telephone	PHONE/INTERNET	\$391.77
061733 MIDCO						\$1,384.97
061734 MN COMPUTER SYSTEMS, INC						
061734	MN COMPUTER SYSTEMS,	GENERAL FUN	INFORMATIO	Repair/Maint - Bldg	COPIER CHARGE	\$206.56

**CITY OF MORA**  
**CHECK LIST-COUNCIL**

CHECK #	Search Name	Fund Descr	Dept Descr	Last Dim Descr	Comments	Amount
061734	MN COMPUTER SYSTEMS,	LIQUOR FUND	LIQUOR STOR	Repair/Maint - Bldg	COPIER CHARGE	\$26.48
061734 MN COMPUTER SYSTEMS, INC						\$233.04
061737 MN PEIP						
061737	MN PEIP	GENERAL FUN		Group Health Insur	APRIL 2024 GROUP HEAL	\$27,715.06
061737 MN PEIP						\$27,715.06
061739 PAUSTIS WINE COMPANY						
061739	PAUSTIS WINE COMPANY	LIQUOR FUND	LIQUOR STOR	Wine Purchased for	WINE	\$943.00
061739 PAUSTIS WINE COMPANY						\$943.00
061740 TR COMPUTER SALES, LLC						
061740	TR COMPUTER SALES, LL	GENERAL FUN	INFORMATIO	Professional Servic	MONTHLY MONITORING,	\$1,721.00
061740 TR COMPUTER SALES, LLC						\$1,721.00
061741 VERIZON WIRELESS						
061741	VERIZON WIRELESS	GENERAL FUN	PLANNING &	Telephone	CELL	\$28.87
061741	VERIZON WIRELESS	GENERAL FUN	CITY HALL BU	Telephone	CELL	\$4.12
061741	VERIZON WIRELESS	GENERAL FUN	BUILDING	Telephone	CELL	\$45.36
061741	VERIZON WIRELESS	GENERAL FUN	STREETS	Telephone	CELL/IPAD	\$95.09
061741	VERIZON WIRELESS	GENERAL FUN	AQUATIC CEN	Telephone	CELL	\$28.87
061741	VERIZON WIRELESS	GENERAL FUN	PARKS	Telephone	CELL/IPAD	\$38.27
061741	VERIZON WIRELESS	GENERAL FUN	AIRPORT	Telephone	CELL	\$8.19
061741	VERIZON WIRELESS	STORM WATER	STORM WATE	Telephone	CELL/IPAD	\$19.82
061741	VERIZON WIRELESS	CEMETERY FU	CEMETERY	Telephone	CELL/IPAD	\$8.19
061741	VERIZON WIRELESS	LIQUOR FUND	LIQUOR STOR	Telephone	CELL	\$41.24
061741 VERIZON WIRELESS						\$318.02
061742 ACE HARDWARE						
061742	ACE HARDWARE	GENERAL FUN	STREETS	Repair/Maint - Bldg	BATTERIES/TORCH KIT	\$79.97
061742 ACE HARDWARE						\$79.97
061743 AMERICAN BOTTLING CO. INC						
061743	AMERICAN BOTTLING CO.	LIQUOR FUND	LIQUOR STOR	Misc Purchases - N	POP	\$266.18
061743 AMERICAN BOTTLING CO. INC						\$266.18
061744 ARAMARK						
061744	ARAMARK	GENERAL FUN	CITY HALL BU	Laundry/Rugs	CITY HALL RUGS	\$58.40
061744	ARAMARK	GENERAL FUN	LIBRARY BUIL	Laundry/Rugs	LIBRARY RUGS & TOWEL	\$54.32
061744	ARAMARK	GENERAL FUN	GARAGE	Other Operating Su	GARAGE TOWELS	\$148.24
061744 ARAMARK						\$260.96
061745 AUTO VALUE MORA						
061745	AUTO VALUE MORA	GENERAL FUN	STREETS	Small Tools & Equi	TRUCK TOOLS	\$12.48
061745	AUTO VALUE MORA	GENERAL FUN	STREETS	Repair/Maint - Bldg	HOSE RPR PARTS, FILTE	\$681.10
061745	AUTO VALUE MORA	GENERAL FUN	STREETS	Chemicals	BRAKE PARTS CLEANER	\$53.88
061745	AUTO VALUE MORA	GENERAL FUN	STREETS	Repair/Maint - Bldg	PLOW HYDRO HOSE RPR	\$78.60
061745	AUTO VALUE MORA	GENERAL FUN	STREETS	Repair/Maint - Bldg	FRONT END STEERING R	\$269.96
061745	AUTO VALUE MORA	GENERAL FUN	STREETS	Lubricants & Additi	DIESEL EXHAUST FLUID,	\$56.46
061745	AUTO VALUE MORA	GENERAL FUN	GARAGE	Small Tools & Equi	OIL DRIP PAN, MISC TOO	\$108.46
061745	AUTO VALUE MORA	GENERAL FUN	GARAGE	Repair/Maint - Bldg	METAL SAW BLADES	\$40.98
061745	AUTO VALUE MORA	GENERAL FUN	PARKS	Repair/Maint - Bldg	TRUCK FRONT END RPR	\$635.04
061745	AUTO VALUE MORA	GENERAL FUN	PARKS	Repair/Maint - Bldg	PARK TRUCK STEERING	\$62.99
061745	AUTO VALUE MORA	FIRE FUND	FIRE	Small Tools & Equi	PORTABLE AIR COMPRES	\$699.00
061745	AUTO VALUE MORA	FIRE FUND	FIRE	Lubricants & Additi	AIR COMPRESSOR OIL	\$52.99



**CITY OF MORA**  
**CHECK LIST-COUNCIL**

CHECK #	Search Name	Fund Descr	Dept Descr	Last Dim Descr	Comments	Amount
061745	AUTO VALUE MORA					\$2,751.94
061746	BECHER-HOPPE ASSOCIATES INC					
061746	BECHER-HOPPE ASSOCIA	GENERAL FUN	AIRPORT	Capital Outlay	RUNWAY PAVEMENT REH	\$3,900.00
061746	BECHER-HOPPE ASSOCIATES INC					\$3,900.00
061748	CAMPBELL KNUTSON, P.A.					
061748	CAMPBELL KNUTSON, P.A.	GENERAL FUN	MAYOR & CO	Legal Services	MISC LEGAL SERVICES-O	\$30.00
061748	CAMPBELL KNUTSON, P.A.	GENERAL FUN	ADMINISTRAT	Legal Services	MISC LEGAL SERVICES-A	\$553.00
061748	CAMPBELL KNUTSON, P.A.	GENERAL FUN	LEGAL	Legal Services	MISC LEGAL SERVICES -	\$585.00
061748	CAMPBELL KNUTSON, P.A.	GENERAL FUN	HUMAN RESO	Legal Services	MISC LEGAL SERVICES-E	\$585.00
061748	CAMPBELL KNUTSON, P.A.	GENERAL FUN	PLANNING &	Legal Services	MISC LEGAL SERVICES-D	\$411.50
061748	CAMPBELL KNUTSON, P.A.	FIRE FUND	FIRE	Legal Services	MISC LEGAL SERVICES-A	\$555.00
061748	CAMPBELL KNUTSON, P.A.					\$2,719.50
061749	CASWELL CYCLE					
061749	CASWELL CYCLE	GENERAL FUN	STREETS	Repair/Maint - Bldg	CHAINSAW PARTS	\$86.21
061749	CASWELL CYCLE					\$86.21
061752	CRAWFORDS EQUIPMENT INC					
061752	CRAWFORDS EQUIPMENT	GENERAL FUN	STREETS	Repair/Maint - Bldg	SKIDSTEER & BRUSHMO	\$1,240.65
061752	CRAWFORDS EQUIPMENT INC					\$1,240.65
061754	DSC COMMUNICATIONS-GRANITE ELECTRON					
061754	DSC COMMUNICATIONS-G	FIRE FUND	FIRE	Repair/Maint - Bldg	PAGER BATTERIES	\$114.00
061754	DSC COMMUNICATIONS-G	FIRE FUND	FIRE	Repair/Maint - Bldg	PAGER RPR & PARTS	\$166.00
061754	DSC COMMUNICATIONS-G	FIRE FUND	FIRE	Small Tools & Equi	2 NEW PAGERS & BATTE	\$545.00
061754	DSC COMMUNICATIONS-GRANITE ELECTRON					\$825.00
061756	EAST CENTRAL ENERGY-ELECT					
061756	EAST CENTRAL ENERGY-E	GENERAL FUN	PARKS	Electricity	ELECTRICITY	\$93.55
061756	EAST CENTRAL ENERGY-E	GENERAL FUN	AIRPORT	Electricity	ELECTRICITY	\$630.98
061756	EAST CENTRAL ENERGY-E	LIQUOR FUND	LIQUOR STOR	Electricity	ELECTRICITY	\$1,719.51
061756	EAST CENTRAL ENERGY-ELECT					\$2,444.04
061757	EAST SIDE OIL CO INC					
061757	EAST SIDE OIL CO INC	GENERAL FUN	STREETS	Repair/Maint - Bldg	FILTER DISPOSAL	\$45.00
061757	EAST SIDE OIL CO INC					\$45.00
061758	ECM PUBLISHERS, INC					
061758	ECM PUBLISHERS, INC	LIQUOR FUND	LIQUOR STOR	Advertising	LIQ ADS	\$286.50
061758	ECM PUBLISHERS, INC					\$286.50
061760	FEDERATED COOP					
061760	FEDERATED COOP	GENERAL FUN	STREETS	Lubricants & Additi	CHAINSAW OIL	\$33.98
061760	FEDERATED COOP					\$33.98
061764	GOPHER STATE ONE-CALL INC					
061764	GOPHER STATE ONE-CALL	GENERAL FUN	STREETS	Professional Servic	FEB 2024 LOCATES	\$5.40
061764	GOPHER STATE ONE-CALL	STORM WATER	STORM WATE	Professional Servic	FEB 2024 LOCATES	\$5.40
061764	GOPHER STATE ONE-CALL INC					\$10.80
061765	GRANITE CITY JOBBING					
061765	GRANITE CITY JOBBING	GENERAL FUN	CITY HALL BU	Other Operating Su	PAPER SUPPLIES	\$109.38
061765	GRANITE CITY JOBBING	GENERAL FUN	LIBRARY BUIL	Other Operating Su	PAPER SUPPLIES	\$109.38
061765	GRANITE CITY JOBBING					\$218.76

**CITY OF MORA**  
**CHECK LIST-COUNCIL**

CHECK #	Search Name	Fund Descr	Dept Descr	Last Dim Descr	Comments	Amount
061770 JOHNSONS HARDWARE & RENTAL						
061770	JOHNSONS HARDWARE &	GENERAL FUN	STREETS	Repair/Maint - Bldg	SKIDSTEER BOLTS	\$4.69
061770	JOHNSONS HARDWARE &	GENERAL FUN	STREETS	Repair/Maint - Bldg	CRACKFILLER PAINT	\$9.99
061770	JOHNSONS HARDWARE &	GENERAL FUN	STREETS	Repair/Maint - Bldg	PAINT	\$24.48
061770	JOHNSONS HARDWARE &	GENERAL FUN	GARAGE	Cleaning Supplies	SOFTSOAP REFILL, AIR F	\$19.97
061770	JOHNSONS HARDWARE &	GENERAL FUN	GARAGE	Repair/Maint - Bldg	RAZOR BLADE SCRAPERS	\$9.98
061770	JOHNSONS HARDWARE &	GENERAL FUN	PARKS	Repair/Maint - Bldg	GRAFFITI REMOVER	\$11.99
061770	JOHNSONS HARDWARE &	GENERAL FUN	PARKS	Repair/Maint - Bldg	TRASH BAGS	\$35.98
061770	JOHNSONS HARDWARE &	GENERAL FUN	AIRPORT	Repair/Maint - Bldg	WINDSOCK TIES	\$37.98
061770	JOHNSONS HARDWARE &	FIRE FUND	FIRE	Repair/Maint - Bldg	AIR COMPRESSOR PARTS	\$58.97
061770 JOHNSONS HARDWARE & RENTAL						\$214.03
061771 KANABEC PUBLICATIONS, INC						
061771	KANABEC PUBLICATIONS,	GENERAL FUN	MAYOR & CO	Advertising	2024 BUDGET	\$137.26
061771	KANABEC PUBLICATIONS,	GENERAL FUN	PLANNING &	Advertising	PUBLISH ORD #492	\$42.73
061771	KANABEC PUBLICATIONS,	GENERAL FUN	PLANNING &	Advertising	CUP PUBL HEARING - YA	\$85.37
061771	KANABEC PUBLICATIONS,	GENERAL FUN	PLANNING &	Advertising	PUBL HEARING-TEXT AM	\$34.41
061771	KANABEC PUBLICATIONS,	GENERAL FUN	AQUATIC CEN	Printed Forms & Pa	SWIM PASS TICKETS	\$194.00
061771	KANABEC PUBLICATIONS,	GENERAL FUN	AQUATIC CEN	Printed Forms & Pa	SWIM LESSON TICKETS	\$190.75
061771	KANABEC PUBLICATIONS,	GENERAL FUN	PARKS	Advertising	AERATION NOTICE	\$19.92
061771	KANABEC PUBLICATIONS,	LIQUOR FUND	LIQUOR STOR	Advertising	LIQ ADS	\$309.80
061771 KANABEC PUBLICATIONS, INC						\$1,014.24
061772 KWIK TRIP - GAS PURCHASES						
061772	KWIK TRIP - GAS PURCHA	GENERAL FUN	STREETS	Motor Fuels	FUEL	\$1,406.02
061772	KWIK TRIP - GAS PURCHA	FIRE FUND	FIRE	Motor Fuels	FUEL	\$258.57
061772 KWIK TRIP - GAS PURCHASES						\$1,664.59
061773 MED COMPASS						
061773	MED COMPASS	GENERAL FUN	STREETS	Professional Servic	KOHLGRAF ANNL HEARIN	\$30.43
061773	MED COMPASS	GENERAL FUN	STREETS	Professional Servic	PW & UTIL ANNL HEARIN	\$221.44
061773	MED COMPASS	STORM WATER	STORM WATE	Professional Servic	KOHLGRAF ANNL HEARIN	\$2.77
061773 MED COMPASS						\$254.64
061774 MIDWEST MACHINERY CO						
061774	MIDWEST MACHINERY CO	GENERAL FUN	STREETS	Repair/Maint - Bldg	BOBCAT FILTERS	\$69.40
061774 MIDWEST MACHINERY CO						\$69.40
061775 MILLER TRUCKING INC						
061775	MILLER TRUCKING INC	LIQUOR FUND	LIQUOR STOR	Liquor Purchased f	PRODUCT DELIVERY	\$474.41
061775	MILLER TRUCKING INC	LIQUOR FUND	LIQUOR STOR	Misc Purchases - N	PRODUCT DELIVERY	\$32.74
061775	MILLER TRUCKING INC	LIQUOR FUND	LIQUOR STOR	Wine Purchased for	PRODUCT DELIVERY	\$111.85
061775	MILLER TRUCKING INC	LIQUOR FUND	LIQUOR STOR	THC Infused Purch	PRODUCT DELIVERY	\$2.55
061775 MILLER TRUCKING INC						\$621.55
061776 MN ENERGY RESOURCES CORP						
061776	MN ENERGY RESOURCES	GENERAL FUN	CITY HALL BU	Natural Gas - Heat	NATURAL GAS	\$401.01
061776	MN ENERGY RESOURCES	GENERAL FUN	LIBRARY BUIL	Natural Gas - Heat	NATURAL GAS	\$331.55
061776	MN ENERGY RESOURCES	GENERAL FUN	GARAGE	Natural Gas - Heat	NATURAL GAS	\$781.03
061776	MN ENERGY RESOURCES	GENERAL FUN	AQUATIC CEN	Natural Gas - Heat	NATURAL GAS	\$208.82
061776	MN ENERGY RESOURCES	GENERAL FUN	AIRPORT	Natural Gas - Heat	NATURAL GAS-AD BLDG	\$114.17
061776	MN ENERGY RESOURCES	GENERAL FUN	AIRPORT	Natural Gas - Heat	NATURAL GAS-HANGAR	\$218.75
061776	MN ENERGY RESOURCES	FIRE FUND	FIRE	Natural Gas - Heat	NATURAL GAS	\$693.75
061776 MN ENERGY RESOURCES CORP						\$2,749.08

**CITY OF MORA**  
**CHECK LIST-COUNCIL**

CHECK #	Search Name	Fund Descr	Dept Descr	Last Dim Descr	Comments	Amount
061783 QUALITY DISPOSAL						
061783	QUALITY DISPOSAL	GENERAL FUN	CITY HALL BU	Garbage Removal	GARBAGE	\$68.93
061783	QUALITY DISPOSAL	GENERAL FUN	LIBRARY BUIL	Garbage Removal	GARBAGE	\$38.61
061783	QUALITY DISPOSAL	GENERAL FUN	STREETS	Garbage Removal	GARBAGE	\$115.83
061783	QUALITY DISPOSAL	GENERAL FUN	GARAGE	Garbage Removal	GARBAGE	\$193.94
061783	QUALITY DISPOSAL	FIRE FUND	FIRE	Garbage Removal	GARBAGE-EMPTY DUMPS	\$34.50
061783	QUALITY DISPOSAL	LIQUOR FUND	LIQUOR STOR	Garbage Removal	GARBAGE	\$253.54
061783 QUALITY DISPOSAL						\$705.35
061784 RED BULL DISTRIBUTION COMPANY						
061784	RED BULL DISTRIBUTION	LIQUOR FUND	LIQUOR STOR	Misc Purchases - N	ENERGY DRINK	\$696.91
061784 RED BULL DISTRIBUTION COMPANY						\$696.91
061786 SCOTTS LAWN & LANDSCAPES						
061786	SCOTTS LAWN & LANDSC	LIQUOR FUND	LIQUOR STOR	Repair/Maint - Bldg	JAN 2024 PLOW, SHOVEL	\$1,634.00
061786 SCOTTS LAWN & LANDSCAPES						\$1,634.00
061787 SPECTRUM SUPPLY						
061787	SPECTRUM SUPPLY	LIQUOR FUND	LIQUOR STOR	Other Operating Su	TISSUE	\$39.98
061787	SPECTRUM SUPPLY	LIQUOR FUND	LIQUOR STOR	Off-Sale Supplies	BAGS	\$277.71
061787 SPECTRUM SUPPLY						\$317.69
061788 VIKING COKE						
061788	VIKING COKE	LIQUOR FUND	LIQUOR STOR	Misc Purchases - N	POP	\$1,055.25
061788 VIKING COKE						\$1,055.25
061790 WATSON CO., INC						
061790	WATSON CO., INC	LIQUOR FUND	LIQUOR STOR	Other Operating Su	HAND FOAM SOAP	\$74.87
061790	WATSON CO., INC	LIQUOR FUND	LIQUOR STOR	Off-Sale Supplies	BAGS	\$83.03
061790	WATSON CO., INC	LIQUOR FUND	LIQUOR STOR	Misc Purchases - N	TOBACCO, JUICE, ETC	\$6,749.65
061790 WATSON CO., INC						\$6,907.55
						\$599,931.44



CITY OF MORA  
COUNCIL CHECK LIST

THE FEBRUARY - MARCH 2024 CLAIMS HAVE BEEN APPROVED FOR PAYMENT BY:

\_\_\_\_\_  
MAYOR

\_\_\_\_\_  
COUNCIL MEMBER

\_\_\_\_\_  
COUNCIL MEMBER

\_\_\_\_\_  
COUNCIL MEMBER

\_\_\_\_\_  
COUNCIL MEMBER

\_\_\_\_\_  
CITY CLERK



# MEMORANDUM

Date: March 19, 2024  
To: Mayor and City Council  
From: Natasha Segelstrom, City Clerk  
RE: New Business License

---

## SUMMARY

---

The City Council will consider approval of a new business license for MK Properties 1 LLC to include Liquor On-Sale and Liquor Sunday On-Sale. If approved, the license period per City Code will go through August 31, 2024 and MK Properties would then submit a renewal for the licensing year of September 1, 2024- August 31, 2025.

### **§ 110.04 DATE AND DURATION OF LICENSE.**

A license shall not be valid beyond the expiration date therein specified and, unless otherwise provided, shall be issued for one (1) year and shall not extend beyond August 31.

## BACKGROUND INFORMATION

---

Per City Code §110, the City Council annually grants business licenses for certain types of establishments in city limits.

The City Council may approve the business licenses listed below, contingent upon each business meeting the conditions and criteria found in the City Code, Title XI Business Regulations.

## OPTIONS & IMPACTS

---

1. Approve the business license as presented and alcohol applications to be submitted to the State of Minnesota for further approval.

## RECOMMENDATIONS

---

For the City Council to consider making the motion as presented, **contingent** upon meeting the criteria and conditions as stated in City Code, Title XI Business Regulations, from March 20, 2024 through August 31, 2024.

## *Attachments*

None





City of Mora  
101 Lake Street South  
Mora, MN 55051-1588

Tel: 320.225.4804  
n.segelstrom@cityofmora.com

## BUSINESS LICENSE APPLICATION

Municipal Use Only License Number:
Period Covered:
Approval Date:
Term:

New License or  Renew License

<b>Name of Applicant</b> (name of individual, partnership, corporation, or association): MK Properties LLC Maria Kientop	
Applicant Address: [REDACTED]	
Applicant City/State/Zip: Mora, MN 55051	
Applicant Phone: [REDACTED]	Applicant Email Address: maria.kientop@gmail.com
Applicant Cell Phone: [REDACTED]	U.S. Citizen <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Applicant Driver's License Number: [REDACTED]	Applicant Date of Birth: [REDACTED]
<b>Business Name/dba:</b> dba 125 Tavern	
Business Address: 125 Railroad Ave SW, Mora, MN 55051	
Business Phone: NA TBD	Business Website: NA TBD
Minnesota Tax ID Number: [REDACTED]	Federal Tax ID Number: [REDACTED]
Kanabec County Parcel/Property ID Number: 22. 03285-00	
IF BUSINESS IS TO BE CONDUCTED UNDER A DESIGNATION, NAME OR STYLE OTHER THAN THE NAME OF THE APPLICANT, ATTACH COPY OF THE CERTIFICATE OF ASSUMED NAME, AS REQUIRED BY CHAPTER 333, MINNESOTA STATUTES CERTIFIED BY THE OFFICE OF THE SECRETARY OF STATE.	

### License Types

- |   |   |   |
|---|---|---|
| <input checked="" type="checkbox"/> Liquor On-Sale \$2,200      | <input type="checkbox"/> Brew Pub On-Sale \$2,200           | <input type="checkbox"/> Club Liquor On-Sale <200 \$300     |
| <input checked="" type="checkbox"/> Liquor Sunday On-Sale \$200 | <input type="checkbox"/> Brew Pub Off-Sale \$225            | <input type="checkbox"/> Club LQ. On-Sale 201-500 \$500     |
| <input checked="" type="checkbox"/> Wine On-Sale \$375          | <input type="checkbox"/> Brewer Tap Room \$500              | <input type="checkbox"/> Club LQ. On-Sale 501-1000 \$650    |
| <input type="checkbox"/> 3.2 Beer On-Sale \$125                 | <input type="checkbox"/> Small Brewer Off-Sale \$225        | <input type="checkbox"/> Club LQ. On-Sale >1000 \$800       |
| <input type="checkbox"/> 3.2 Beer Off-Sale \$125                | <input type="checkbox"/> Consumption & Display \$125        | <input type="checkbox"/> Tobacco \$125                      |
| <input type="checkbox"/> Pawnbroker \$2,000                     | <input type="checkbox"/> Taxicab \$35                       | <input type="checkbox"/> Mixed Municipal Solid Waste \$500  |
| <input type="checkbox"/> Massage Therapist \$60                 | <input type="checkbox"/> Sexually Oriented Business \$5,000 | <input type="checkbox"/> Roll-Off Service Solid Waste \$150 |
- Temporary: Liquor On-Sale / 3.2 Beer On-Sale / Liquor Consumption & Display (Circle ONE)  
\$75 for one day license + \$15 per additional day

Total Fees: \$ 2400<sup>00</sup>

### Term

The applicant requests the above licenses for a term from 12:01 am on the 15<sup>th</sup> day of April to 12:00 am midnight on the 31 day of August.

(All business license periods end 12:00 am midnight, August 31, except for temporary liquor licenses).

**Submittal Checklist**

- Completed Business License Application.
- Completed Supplemental Application
- Application Fees made payable to "City of Mora".
- Completed and signed Certificate of Compliance Minnesota Workers' Compensation Law form.
- Completed and signed Background Investigation Consent Release.
- Completed Alcohol and Gambling Enforcement, MN Dept. of Revenue, or other required external organization form(s).
- Copy of Certificate of Insurance.

\*\* Incomplete applications **will be returned**, do not submit incomplete applications, it will delay the approval process.

Please note: License applications may take up four weeks to process, so please allow ample time between the application and your first event.

**Applicant Signature**

I certify that I have read the above questions and the answers are true and correct to the best of my knowledge.

Maria Kientop shall perform its activities in full conformance with applicable federal, state and local  
(Licensee Name)

laws, and shall be responsible for, and shall indemnify, defend and hold harmless the City of Mora and all of the City's officers, employees and agents from and against all claims, suits, liability, damages and losses, specifically including, but not limited to those for loss of use of property, for damage to any property, real or personal, for injury to or death of any person, and for all other liabilities whatsoever including related expenses and actual attorney fees in any way sustained by reason of the activities authorized by this license, permit or agreement in connection with the actions of

Maria Kientop, its employees, agents or officers within the City of Mora.  
(Licensee Name)

The foregoing shall not be construed to be an agreement to indemnify the City of Mora, its officers, agents or employees against liability for claims, suits, damages and losses to the extent that such claims, suits, damages and losses were caused by or resulting from the gross negligence or willful misconduct of the City of Mora, its officers, employees or agents. This permit, license or agreement shall be construed in accordance with the laws of the State of Minnesota.

Maria Kientop  
Signature

2/22/24  
Date

**(FOR CITY USE ONLY)**

Application Reviewed by City Clerk:  With Conditions  Without Conditions  Not Applicable

Comments/Conditions: upon ABE submission


Signature: [Signature]

Date: 2/23/22




Application Reviewed by Planning/Zoning Department: With Conditions Without Conditions Not Applicable

Comments/Conditions:  
 PROPERTY IS LOCATED WITHIN THE B-1 CENTRAL BUSINESS DISTRICT WHERE "BARS + TAVERNS" ARE PERMITTED USES. NO CONCERNS.

Signature:  Date: FEB 26 2024

Application Reviewed by Building Department: With Conditions Without Conditions Not Applicable

Comments/Conditions: NO COMMENTS OR CONCERNS

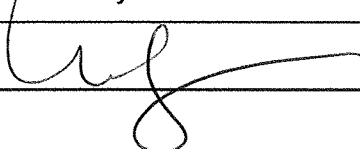
Signature:  Date: 2-23-24

Application Processed and Reviewed by Licensing Clerk:

Date Filed: 2/23/24 Fee(s) Paid: \$ 2400<sup>00</sup> 3/11 Receipt Number:

Background Check Submitted: Approve Deny Property Taxes: Paid  
 completed 2/27/2024

Council Disposition:  Approve  Deny Date: License Number(s):

Licensing Agent Signature:  Date: 2/27/2024

Comments:





City of Mora  
 101 Lake Street South  
 Mora, MN 55051-1588

Tel: 320.225.4809  
 Fax: 320.679.3862  
 E-mail: [n.segelstrom@cityofmora.com](mailto:n.segelstrom@cityofmora.com)

## ALCOHOL & TOBACCO LICENSE Supplemental Application

Business Legal Name MK Properties I, LLC

Date 1/28/24

*Provide information on separate sheet of paper.*

**For All Licenses**

1. On a separate piece of paper:
    - a. Supply the name, title, address, social security number, and date of birth for owner if a sole proprietorship, each partner if a partnership or each officer if a corporation.
    - b. Supply the owners', partners', officers', and managers' present occupation and place of business.
    - c. Supply the owners', partners', officers', and managers' place of residence for the last five (5) years.
  2. Address to be licensed.
  3. Number of years at this location.
  4. Name and address of owner of the premises to be licensed.
  5. Date business established under present ownership.
- YES  NO Has any of the owner/managers ever applied for or held a license for alcoholic beverages/tobacco in any other jurisdiction? If so, describe on a separate sheet of paper (give business name & address, jurisdiction name & address, and dates).
  - YES  NO Has any of the owner/managers ever been convicted of a felony or of a violation of any federal or state laws or local ordinances relating to the manufacture, possession, transportation, or sale of alcoholic beverages/tobacco? If so, describe on a separate sheet of paper (give owners/managers' names, description of violations, court name & address, and dates of conviction).
  - YES  NO Does any manufacturer or wholesaler of alcoholic beverages have any ownership or other financial interest in the business? If so, describe it on a separate sheet of paper.
  - YES  NO Are there any delinquent property taxes, special assessments, or other charges due to the city on the property to be licensed?
  - YES  NO Does the business carry liquor liability (Dram Shop) insurance? If so, attach a certificate of insurance.

**On-Sale Alcohol Applications Only.**

- YES  NO Is food served at this location? If so, indicate the seating capacity for food service. 48
- YES  NO Will alcoholic beverages be sold or consumed outside of the enclosed building on the licensed premises? If so, attach a scale drawing showing the licensed premises, and areas where sales and consumption will take place.

**3.2 Beer & Wine Applications Only.**

- Sales of 3.2 Beer/Wine in the 12-month period ending \_\_\_\_\_  
 On-Sale \_\_\_\_\_ Off-Sale \_\_\_\_\_

**Acknowledgements**

The applicant agrees to abide by all pertinent regulations governing the licenses applied for, including city ordinances, as well as county, state, or federal laws. The applicant further agrees to indemnify and hold harmless the city, its agents, officers, and employees from any and all claims, causes of action, liabilities, losses, damages, costs, and expenses, and agrees to defend any action brought against the city on any related matter, and to pay all costs and expenses incurred in connection therewith. The city shall in no way be liable for any claims or charges incurred by the licensee.

Name of Applicant Maria L. Kientop Title owner

Signature of Applicant Maria L. Kientop Date 2/22/24





**Minnesota Department of Public Safety  
Alcohol and Gambling Enforcement Division (AGED)**  
445 Minnesota Street, Suite 1600, St. Paul, MN 55101-5133  
Telephone 651-201-7525 Fax 651-297-5259 TTY 651-282-6555

**Certification of an On Sale Liquor License, 3.2% Liquor license, or Sunday Liquor License**

**Cities and Counties:** You are required by law to complete and sign this form to certify the issuance of the following liquor license types: 1) City issued on sale intoxicating and Sunday liquor licenses  
2) City and County issued 3.2% on and off sale malt liquor licenses

Name of City or County Issuing Liquor License Mora License Period From: April 15, 2024 to April 15, 2025

Circle One:  New License License Transfer \_\_\_\_\_ Suspension Revocation Cancel \_\_\_\_\_  
(former licensee name) (Give dates)

License type: (check all that apply)  On Sale Intoxicating  Sunday Liquor  3.2% On sale  3.2% Off Sale

Fee(s): On Sale License fee: \$ 2200 Sunday License fee: \$ 200 3.2% On Sale fee: \$ \_\_\_\_\_ 3.2% Off Sale fee: \$ \_\_\_\_\_

Licensee Name: MK Properties 1, LLC \_\_\_\_\_  
(corporation, partnership, LLC, or individual)

Zip Code 55051 County Kan Business Phone \_\_\_\_\_ Home Phone \_\_\_\_\_

Business Trade Name 125 Tavern Business Address 125 Railroad Ave SW City Mora  
(Railroad)

Licensee's Federal Tax ID # \_\_\_\_\_  
(To apply call IRS 800-829-4933)

If above named licensee is a corporation, partnership, or LLC, complete the following for each partner/officer:

Home Address \_\_\_\_\_ City Mora Licensee's MN Tax ID # 9259902

Partner/Officer Name (First Middle Last) Maria Lynn Kientop \_\_\_\_\_

Partner/Officer Name (First Middle Last)	DOB	Social Security #	Home Address
Partner/Officer Name (First Middle Last)	DOB	Social Security #	Home Address

Intoxicating liquor licensees must attach a certificate of Liquor Liability Insurance to this form. The insurance certificate must contain all of the following:

- 1) Show the exact licensee name (corporation, partnership, LLC, etc) and business address as shown on the license.
  - 2) Cover completely the license period set by the local city or county licensing authority as shown on the license.
- Yes  No During the past year has a summons been issued to the licensee under the Civil Liquor Liability Law?

Workers Compensation Insurance is also required by all licensees: Please complete the following:

Workers Compensation Insurance Company Name: \_\_\_\_\_

I Certify that this license(s) has been approved in an official meeting by the governing body of the city or county.

City Clerk or County Auditor Signature \_\_\_\_\_ Date \_\_\_\_\_  
(title)

**ON SALE INTOXICATING LIQUOR LICENSEES ONLY, must also purchase a \$20 Retailer Buyers Card. To obtain the application for the Buyers Card, please call 651-201-7507, or visit our website at www.dps.mn.gov.**





# MEMORANDUM

Date March 19, 2024  
To Mayor and City Council  
From Natasha Segelstrom, City Clerk  
RE Gambling Premises Permit MAYRA at 125 Tavern

## SUMMARY

---

Mora Area Youth Recreation Association (MAYRA) has submitted a Gambling Premises Permit Application for MK Properties 1 LLC, dba 125 Tavern.

## BACKGROUND INFORMATION

---

Mora City Code Chapter 116: Lawful Gambling, 116.08 Application and Local Approval of Premises Permits (G)  
The Council shall, by resolution, approve or disapprove the application within sixty (60) days of receipt of the application.

## RECOMMENDATIONS

---

Motion to approve Gambling Premises Permit

*Attachments*  
*Resolution No. 2024-321*





MINNESOTA LAWFUL GAMBLING  
**LG214 Premises Permit Application**

**Annual Fee \$150 (NON-REFUNDABLE)**


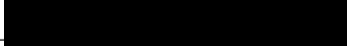
**REQUIRED ATTACHMENTS TO LG214**

1. If the premises is leased, attach a copy of your lease. Use **LG215 Lease for Lawful Gambling Activity**.
2. \$150 annual premises permit fee, for each permit (non-refundable). Make check payable to **"State of Minnesota."**

**Mail the application and required attachments to:**  
Minnesota Gambling Control Board  
1711 West County Road B, Suite 300 South  
Roseville, MN 55113

**Questions?** Call 651-539-1900 and ask for Licensing.

**ORGANIZATION INFORMATION**

Organization Name: MAVRA License Number: B-01119  
Chief Executive Officer (CEO) ROZALYN HOFF Daytime Phone:   
Gambling Manager: Jodi Erickson Daytime Phone: 

**GAMBLING PREMISES INFORMATION**

Current name of site where gambling will be conducted: MK Properties 1 DBA 125 Tavern  
List any previous names for this location:

Street address where premises is located: 125 Railroad Ave SW Mora, MN 55051  
(Do not use a P.O. box number or mailing address.)

City: Mora OR Township: \_\_\_\_\_ County: Kanabec Zip Code: 55051





Does your organization own the building where the gambling will be conducted?  
 Yes  No **If no, attach LG215 Lease for Lawful Gambling Activity.**

A lease is not required if only a raffle will be conducted.  
Is any other organization conducting gambling at this site?  Yes  No  Don't know


Note: Bar bingo can only be conducted at a site where another form of lawful gambling is being conducted by the applying organization or another permitted organization. Electronic games can only be conducted at a site where paper pull-tabs are played.

Has your organization previously conducted gambling at this site?  Yes  No  Don't know

**GAMBLING BANK ACCOUNT INFORMATION; MUST BE IN MINNESOTA**

Bank Name:   
Bank Street Address:  City:  State: **MN** Zip Code: 

**ALL TEMPORARY AND PERMANENT OFF-SITE STORAGE SPACES**

Address (Do not use a P.O. box number): \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_  


**ACKNOWLEDGMENT BY LOCAL UNIT OF GOVERNMENT: APPROVAL BY RESOLUTION**

**CITY APPROVAL  
for a gambling premises  
located within city limits**

City Name: \_\_\_\_\_

Date Approved by City Council: \_\_\_\_\_

Resolution Number: \_\_\_\_\_  
(If none, attach meeting minutes.)

Signature of City Personnel: \_\_\_\_\_

Title: \_\_\_\_\_ Date Signed: \_\_\_\_\_

**Local unit of government  
must sign.**

**COUNTY APPROVAL  
for a gambling premises  
located in a township**

County Name: \_\_\_\_\_

Date Approved by County Board: \_\_\_\_\_

Resolution Number: \_\_\_\_\_  
(If none, attach meeting minutes.)

Signature of County Personnel: \_\_\_\_\_

Title: \_\_\_\_\_ Date Signed: \_\_\_\_\_

TOWNSHIP NAME: \_\_\_\_\_

**Complete below only if required by the county.**  
On behalf of the township, I acknowledge that the organization is applying to conduct gambling activity within the township limits. (A township has no statutory authority to approve or deny an application, per Minnesota Statutes 349.213, Subd. 2.)

Print Township Name: \_\_\_\_\_

Signature of Township Officer: \_\_\_\_\_

Title: \_\_\_\_\_ Date Signed: \_\_\_\_\_

**ACKNOWLEDGMENT AND OATH**

- |  |   |
|--|---|
| <ol style="list-style-type: none"> <li>1. I hereby consent that local law enforcement officers, the Board or its agents, and the commissioners of revenue or public safety and their agents may enter and inspect the premises.</li> <li>2. The Board and its agents, and the commissioners of revenue and public safety and their agents, are authorized to inspect the bank records of the gambling account whenever necessary to fulfill requirements of current gambling rules and law.</li> <li>3. I have read this application and all information submitted to the Board is true, accurate, and complete.</li> <li>4. All required information has been fully disclosed.</li> <li>5. I am the chief executive officer of the organization.</li> </ol> | <ol style="list-style-type: none"> <li>6. I assume full responsibility for the fair and lawful operation of all activities to be conducted.</li> <li>7. I will familiarize myself with the laws of Minnesota governing lawful gambling and rules of the Board and agree, if licensed, to abide by those laws and rules, including amendments to them.</li> <li>8. Any changes in application information will be submitted to the Board no later than ten days after the change has taken effect.</li> <li>9. I understand that failure to provide required information or providing false or misleading information may result in the denial or revocation of the license.</li> <li>10. I understand the fee is non-refundable regardless of license approval/denial.</li> </ol> |
|--|---|

\_\_\_\_\_  
**Signature of Chief Executive Officer (designee may not sign)** Date

<p>Data privacy notice: The information requested on this form (and any attachments) will be used by the Gambling Control Board (Board) to determine your organization's qualifications to be involved in lawful gambling activities in Minnesota. Your organization has the right to refuse to supply the information; however, if your organization refuses to supply this information, the Board may not be able to determine your organization's qualifications and, as a consequence, may refuse to issue a permit. If your organization supplies the information requested, the Board will be able to process your organization's application. Your organization's name and address will be public</p>	<p>information when received by the Board. All other information provided will be private data about your organization until the Board issues the permit. When the Board issues the permit, all information provided will become public. If the Board does not issue a permit, all information provided remains private, with the exception of your organization's name and address which will remain public. Private data about your organization are available to: Board members, Board staff whose work requires access to the information;</p>	<p>Minnesota's Department of Public Safety, Attorney General, Commissioners of Administration, Minnesota Management &amp; Budget, and Revenue; Legislative Auditor, national and international gambling regulatory agencies; anyone pursuant to court order; other individuals and agencies specifically authorized by state or federal law to have access to the information; individuals and agencies for which law or legal order authorizes a new use or sharing of information after this notice was given; and anyone with your written consent.</p>
--	--	--

This form will be made available in alternative format, i.e. large print, braille, upon request.

RESOLUTION 2024 - 321

**CITY OF MORA  
KANABEC COUNTY, MINNESOTA**

**APPROVING AN APPLICATION FOR A PREMISES PERMIT TO CONDUCT  
LAWFUL GAMBLING AT THE 125 TAVERN**

WHEREAS, the Mora Area Youth Recreation Association (MAYRA) has submitted an application to the City Council of Mora for a Premises Permit to conduct lawful gambling activities at MK Properties 1, LLC doing business as 125 Tavern, 125 Railroad Ave SW, Mora, Minnesota; and

WHEREAS, the City of Mora is not opposed to a gambling permit being issued by the State Gambling Control Board;

NOW, THEREFORE BE IT RESOLVED BY THE MORA CITY COUNCIL that the application by the Mora Area Youth Recreation Association for a Premises Permit to conduct lawful gambling activities at the 125 Tavern effective March 20, 2024.

The foregoing resolution was introduced and moved for adoption by Council Member

\_\_\_\_\_ and seconded by Council Member \_\_\_\_\_.

Voting for resolution .....

Voting against resolution .....

Abstained from voting .....

Absent .....

Motion carried and resolution adopted this 19th day of March 2024.

\_\_\_\_\_  
Jake Mathison, Mayor

ATTEST:

\_\_\_\_\_  
Natasha Segelstrom, City Clerk





# MEMORANDUM

Date: March 19, 2024  
To: Mayor and City Council  
From: Jeff Krie Activities & Recreation Coordinator  
RE: Special Event Permit Request – 2024 Snake River Canoe Race

---

## SUMMARY

---

The Snake River Canoe Club would like to hold their annual Snake River Canoe Race on May 4, 2024 and is requesting the use of the vacant city land by the History Center. This event is not open to the public and will charge fees to those who wish to attend. There is alcohol at this event catered by Crystal Bar and Grill.

## BACKGROUND INFORMATION

---

This is an established event, put on by local volunteers who believe outdoor activities and bringing people to the community are important. This is one of the largest canoe races in Minnesota, making Mora well known among canoe and kayak enthusiasts from all over the state. Snake River Canoe Club will set up the event on May 3, 2024 and will host the event on May 4, 2024. All fees have been paid and the Alcohol Caterer's Permit has been submitted by the Crystal Bar and Grill.

## OPTIONS & IMPACTS

---

Staff recommends approval of the special event permit with the following conditions:

- City staff will open the gate by 1pm on 5/3/2024 and staff asked that there is no parking on the bike trail.
- Clean-up will be completed by Canoe Club and will close and lock gate when completed.
- Food/Liquor area size may adjust due to weather. Liquor area must be fenced off.
- Crystal Bar & Grill will cater event but cannot sub-contract it out to another vendor.

## RECOMMENDATIONS

---

Motion to approve the Snake River Canoe Club to use the vacant land at the end of Forest Avenue W for their food tent and parking on May 4, 2024.

### *Attachments*

Special Event Permit Application





**CITY OF MORA  
SPECIAL EVENT PERMIT APPLICATION**

**City of Mora | 101 Lake Street South | Mora, MN 55051  
ci.mora.mn.us | 320-679-1511**

*Please refer to our website for the Public Property Use Permit Policy for additional information and rules.  
Only completed applications with payment will be accepted. Applications are due 60 days prior to event.*

EVENT INFORMATION		
Name of Event: <b>Snake River Canoe Race</b>		snakerivercanoerace.org
Type of Event (festival, parade, athletic, etc.): <b>athletic, sport</b>		
Event Location: <b>Finish line is at the Old Wastewater Treatment Plant</b>		
Event Set Up Date: <b>5/3/24</b>	Start Time: <b>1:00 pm</b> End Time: <b>7:00 pm</b>	<b>Need gate opened by 1pm.</b>
Actual Event Date(s): <b>5/4/24</b>	Start Time: <b>6:00 am</b> End Time: <b>4:00 pm</b>	<b>Please be aware that parks close at 10:00 pm.</b>
Event Clean Up Date: <b>5/4/24</b>	Start Time: <b>2:00 pm</b> End Time: <b>4:00 pm</b>	
Estimated Attendance: <b>200-300</b>		
Sponsoring Organization Name: <b>Snake River Canoe Club</b>		
Primary Contact Person: <b>Susan FranceWeber</b>		
Address: <b>939 Eldris Way</b>		
City: <b>Mora</b>	State: <b>MN</b>	Zip: <b>55051</b>
Phone: <b>320 260-9408</b>	E-Mail: <b>sfranceweber@moraminn.com</b>	
Name of Contact Person During Event: <b>Rita Sundberg</b>		Cell Phone: <b>612 201-6681</b>
<i>Person listed above must be present during the event and immediately available.</i>		
DAMAGE / KEY DEPOSIT REFUND INFORMATION		
Person/Organization Name: <b>Snake River Canoe Club, % Susan FranceWeber</b>		
Address: <b>939 Eldris Way</b>		
City: <b>Mora</b>	State: <b>MN</b>	Zip: <b>55051</b>
EVENT DETAILS		
Schedule of Activities Attached? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes Site Plan Attached? <input type="checkbox"/> No <input checked="" type="checkbox"/> Yes Traffic Plan Attached? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes		
List any Road Closures/Partial Lane Closures and the Time of Closing: <b>none</b>		
<i>If applicable, please attach a clear map showing the traffic plan with street closures and routes</i>		

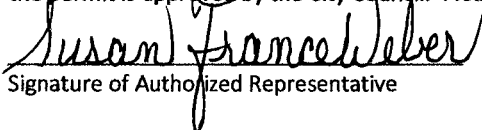
Is the event open to the public?	<input checked="" type="checkbox"/> No	<input type="checkbox"/> Yes	Admission Charged? <input type="checkbox"/> No <input type="checkbox"/> Yes
Will alcohol be served at the event?	<input type="checkbox"/> No	<input checked="" type="checkbox"/> Yes	If yes, will you be charging for or accepting donations for the alcohol? <input type="checkbox"/> No <input checked="" type="checkbox"/> Yes
<i>If YES to both of the above questions pertaining to alcohol, attach liquor liability certificate of insurance from both the applicant and the caterer (if one is used) naming the CITY OF MORA as additional insured.</i>			
Certificate of Liability Insurance attached?	<input type="checkbox"/> No	<input checked="" type="checkbox"/> Yes	
Will food be served / provided / prepared on site?	<input type="checkbox"/> No	<input checked="" type="checkbox"/> Yes	If YES, please contact MN Department of Health at 320-223-7317.
Will sound amplification be used?	<input type="checkbox"/> No	<input checked="" type="checkbox"/> Yes	If YES, hours and type: <b>announce finishers/winners</b> <b>No amplified sound 10 pm to 7 am.</b>
<i>Please attach a site plan showing the following applicable items.</i>			
Will there be canopies or tents?	<input type="checkbox"/> No	<input checked="" type="checkbox"/> Yes	Indicate on site plan the size and location of canopies & tents. Date installed: <b>5/4</b> Date removed: <b>5/4</b>
Will there be events in the air?	<input checked="" type="checkbox"/> No	<input type="checkbox"/> Yes	Indicate on site plan what & where.
Will a stage be set up?	<input checked="" type="checkbox"/> No	<input type="checkbox"/> Yes	Indicate on site plan the size and location of the stage.
Will there be temporary fencing?	<input checked="" type="checkbox"/> No	<input type="checkbox"/> Yes	Indicate on site plan the dimensions and location of the fencing.
Will traffic control devices be needed?	<input checked="" type="checkbox"/> No	<input type="checkbox"/> Yes	Number needed:
Will there be a fire or fires?	<input checked="" type="checkbox"/> No	<input type="checkbox"/> Yes	Indicate on site plan the dimensions and location of the fire(s).
Will power be needed? <b>use generators</b>	<input type="checkbox"/> No	<input checked="" type="checkbox"/> Yes	Indicate on site plan the location(s) of power source. Additional permits may be needed-contact MMU 679-1451.
Event attendance at 100 persons or greater requires sanitation facilities. Indicate sanitation facilities location on site plan if required. If not required, describe sanitation plan here:			
<b>Two portables will be placed at the finish.</b>			
Describe parking arrangements for the event and show on the traffic plan:			
<b>Parking has always been in the area of treatment plant and to the south of the Dog Park.</b>			
Describe trash removal and clean-up plan during and after event:			
<b>All trash will be picked up and removed during and immediately after the event.</b>			

This permit is not transferable, nonrefundable, and is not valid for any other date or purpose than specified above. An approved copy of this permit must be available for inspection during the period of use.

Special Events Waiver of Liability Agreement:

I agree to abide by all applicable City Ordinances regulating special events and the use of public parks. I agree to indemnify and hold the City of Mora harmless for any personal injury claims resulting from our use of public property or organized public event and waive any right to make claims or bring lawsuit against the City or anyone working on behalf of the City. I agree to pay for any damage done to public property as a result of our organization's use of public property that exceeds the damage deposit.

**Please Note:** Applications and other materials (map, race route, etc.) submitted for approval will be considered final once the permit is approved by the City Council. Please be sure all information on the application is correct.

  
Signature of Authorized Representative

939 Eldris Way, Mora MN 55051  
Address/City/St/Zip

2/28/24  
Date

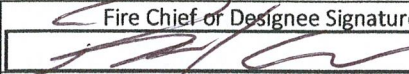
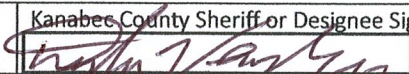


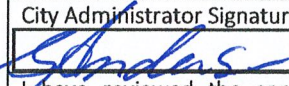
PAYMENT INFORMATION			
Event Fee: \$50	Date Paid: 2/28/2024	Staff Initials: [Signature]	
Key/Event Deposit(s): \$100	Amount Paid: \$50.00	Staff Initials: [Signature]	
Date Returned: [ ]	Date Paid: 2/28/2024	Staff Initials: [Signature]	
Key: [ ]	Amount Paid: \$100.00	Staff Initials: [Signature]	
Key #: [ ]	Date Issued: [ ]	Staff Initials: [Signature]	
Comments:	Date Returned: [ ]	Staff Initials: [Signature]	
Request to have the gate opened to the treatment plant by Friday 1pm, May 3, to set up picnic tables and canoe trailers.			

**Authorization and Comments**

Property Coordinator or Designee Signature and Date	Public Works Director Signature and Date
[Signature] [Date]	[Signature] 2-28-2024
I have reviewed the application and have the following comments and conditions:	I have reviewed the application and have the following comments and conditions:
<p>Please make sure liquor area fenced off. Crystal may not sub contract to any other establishments</p> <p>Permit is paid in full.</p>	<p>- notification for gate opening</p> <p>- clean trash</p> <p>- parking</p>

Building Official Signature and Date	Deputy Clerk Signature and Date
[Signature] 2-28-24	[Signature] 3/6/24
I have reviewed the application and have the following comments and conditions:	I have reviewed the application and have the following comments and conditions:
<p>No comments or concerns as presented</p>	<p>No comments</p>

Fire Chief or Designee Signature and Date  3-6-24	Kanabec County Sheriff or Designee Signature and Date  3/5/24
I have reviewed the application and have the following comments and conditions:	I have reviewed the application and have the following comments and conditions:

City Administrator Signature and Date  3-6-24	City Council Approval Date / Permit Issued Date  
I have reviewed the application and have the following comments and conditions:	

EVENT FEES			
Permit Base Fee	\$50	Late Fee	\$100
Damage/Key Deposit	\$100	Cancellation Fee	\$15
<b>Additional Options (in addition to base fee)</b>			
Street Closure/Parade	\$25		
Traffic Control Devices	\$50 (covers drop-off and pick-up at event site)		
Event Storage Fee	\$50		
Garbage Removal	\$45/hr. (deducted from damage deposit)		
Event Clean-up	\$45/hr. (deducted from damage deposit)		



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
02/22/2024

**THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.**

**IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).**

<b>PRODUCER</b> Town & Country Insurance 600 Clark Street P.O. Box 89 Mora MN 55051	<b>CONTACT NAME:</b> Rhonda Schaffer-Domino <b>PHONE (A/C, No, Ext):</b> (320) 679-4400 <b>FAX (A/C, No):</b> (320) 233-6687 <b>E-MAIL ADDRESS:</b> rhonda@townandcountry-ins.com
<b>INSURER(S) AFFORDING COVERAGE</b>	
<b>INSURER A:</b> West Bend Insurance Company	<b>NAIC #</b> 15350
<b>INSURER B:</b>	
<b>INSURER C:</b>	
<b>INSURER D:</b>	
<b>INSURER E:</b>	
<b>INSURER F:</b>	

**COVERAGES**      **CERTIFICATE NUMBER:** CL2422215756      **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> <b>COMMERCIAL GENERAL LIABILITY</b>			B587644	01/29/2024	01/29/2025	EACH OCCURRENCE \$ 1,000,000
	<input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR						DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000
	GEN'L AGGREGATE LIMIT APPLIES PER:						MED EXP (Any one person) \$ Excluded
	<input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC						PERSONAL & ADV INJURY \$ 1,000,000
	OTHER:						GENERAL AGGREGATE \$ 2,000,000
	<b>AUTOMOBILE LIABILITY</b>						PRODUCTS - COMP/OP AGG \$ 2,000,000
	<input type="checkbox"/> ANY AUTO						\$
	<input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS						COMBINED SINGLE LIMIT (Ea accident) \$
	<input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY						BODILY INJURY (Per person) \$
	<input type="checkbox"/> UMBRELLA LIAB						BODILY INJURY (Per accident) \$
	<input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> OCCUR						PROPERTY DAMAGE (Per accident) \$
	<input type="checkbox"/> RETENTION \$						\$
	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b>						\$
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)	<input type="checkbox"/>	N/A				PER STATUTE    OTH-ER
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. EACH ACCIDENT \$
							E.L. DISEASE - EA EMPLOYEE \$
							E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

<b>CERTIFICATE HOLDER</b> City of Mora 101 Lake Street South Mora MN 55051	<b>CANCELLATION</b> SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE 
---	--



**Minnesota Department of Public Safety  
Alcohol & Gambling Enforcement Division**

HAS BEEN ISSUED THIS LICENSE/PERMIT BY THE STATE OF MINNESOTA PURSUANT TO MINNESOTA  
STATUTES CHAPTER 340A AND RELATED REGULATIONS

**ALCOHOL CATERER'S PERMIT**

**Expiration Date: 10/29/2024**

**Iden: 72459**

**Crystal Bar & Grill  
CB & G LLC  
39 Union St. N.  
Mora, MN 55051**

Business Location

39 Union St. N.  
Mora

Alcohol & Gambling Enforcement Director



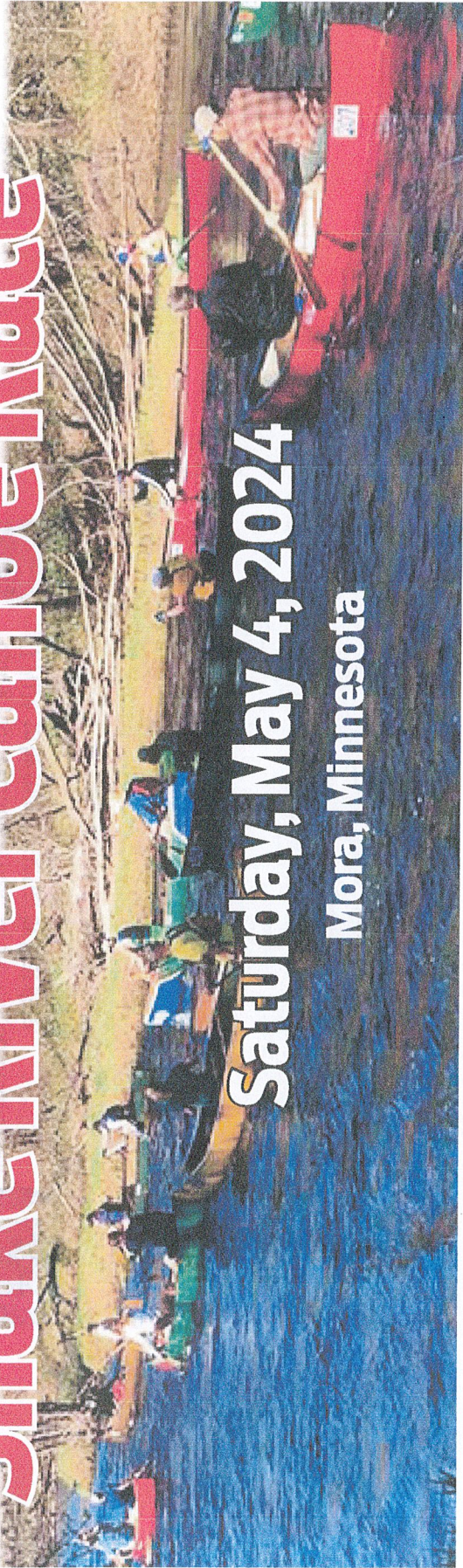


# 2024 Snake River Canoe Race Site Plan



43rd Anniversary

# Snake River Canoe Race



— Register  
snakerivercanoeace.org

— Free bus & canoe trailer  
service to the start

— Aluminum canoe  
rentals

— Over 100 medals awarded in numerous  
categories & age classes

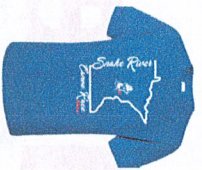
— Food & beverages for purchase  
after the race

**Complete details at: [SNAKERIVERCANOERACE.ORG](http://SNAKERIVERCANOERACE.ORG)**



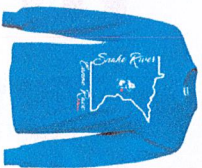
## Snake River Canoe Club

939 Eldris Way  
Mora, Minnesota 55051



### **Order your 2024 Race T-Shirt**

2024 commemorative race T-shirt: short sleeve and long sleeve in two colors are available for purchase only Online during your registration process. Ordering deadline is April 17, 2024, so be sure to register by that date.









# MEMORANDUM

Date: March 19, 2024  
To: Mayor and City Council  
From: Natasha Segelstrom, Administrative Services Director  
RE: Accept Restricted Donations

---

## BACKGROUND INFORMATION

The City of Mora has received the following donations:

<b>DONATION RECEIVED FROM:</b>	<b>DONATION OF:</b>
Robin Wallace	\$40.00 (value)

As required by Minn. Stat. § 465.03 Gifts to Municipalities, restricted donations must be officially accepted by the City Council.

---

## RECOMMENDATIONS

Motion to accept donations by approving Resolution 2024-321

*Attachments*  
Resolution 2024-322

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MORA, MINNESOTA  
ACCEPTING RESTRICTED DONATIONS**

WHEREAS, the City of Mora is generally authorized to accept donations of real and personal property pursuant to Minnesota Statutes Section 465.03 for the benefit of its citizens, and is specifically authorized to accept gifts.

WHEREAS, the following persons and entities have offered to contribute the cash amounts set forth below to the city, and the terms or conditions of the donations, if any, are as follows:

<b>DONATION RECEIVED FROM:</b>	<b>DONATION OF:</b>	<b>TERMS AND CONDITIONS OR DESCRIPTION OF PROPERTY:</b>
Robin Wallace	\$40.00 (used value)	Lifeguard Tubes (2)

WHEREAS, all such donations have been contributed to the city for the benefit of its citizens, as allowed by law; and

WHEREAS, the City Council finds that it is appropriate to accept the donations offered.

NOW, THEREFORE, BE IT RESOLVED by the city council of the City of Mora, Kanabec County, Minnesota that:

1. The donations described above are accepted and shall be used to establish and/or operate services either alone or in cooperation with others, as allowed by law.
2. The city clerk is hereby directed to issue receipts to each donor acknowledging the city's receipt of the donor's donation.

The foregoing resolution was introduced and moved for adoption by Council Member \_\_\_\_\_ and seconded by Council Member \_\_\_\_\_.

Voting for the Resolution:.....  
Voting Against the Resolution: .....  
Abstained from Voting:.....  
Absent: .....

Motion carried and resolution adopted this 19th day of March 2024.

ATTEST:

\_\_\_\_\_  
Jake Mathison, Mayor

\_\_\_\_\_  
Natasha Segelstrom, City Clerk/Treasurer



# MEMORANDUM

Date March 19, 2024  
 To Mayor and City Council  
 From Kirsten Faurie, Community Development Director  
 RE 2023 Community Survey

## SUMMARY

The City Council will review the 2023 community survey.

## DISCUSSION

Since 2011, the city has elected to participate in a program sponsored by the Office of the State Auditor (OSA) to survey the public to measure the city’s performance in a number of areas. In addition to feedback from the public, the city also receives additional local government aid for completing the survey, approximately \$525.

The City distributed the 2023 survey in two formats:

1. A paper version was distributed in the January 2024 city newsletter which is mailed with the utility bills; Utility customers receiving e-mail bills also receive an electronic version of the newsletter with their bill.
2. An online version which was posted on the city website and via the city’s Facebook page.

The city received 292 responses to the 2023 survey, which is 111 more than last year and an all-time high rate of participation. The largest increase in participate was among those who participated online (182) and was the first time more people participated digitally than with the paper version (110).

This year’s survey added one new question: “How would you rate the overall condition of the Mora Public Library?”

### Survey Highlights:

- There was a notable increase in the number of comments related to the need to address pedestrian safety and traffic issues on Wood Street and Ninth Street since the new high school opened in the fall of 2023. The city anticipated that the new school would change traffic and pedestrian behavior and does have plans to improve the area: A Wood Street reconstruction project is part of the City’s street plan, and would include the addition/extension of a 10-foot wide pedestrian trail separated from the street. The city has been awarded \$393,600 of federal grant funds to support construction of the trail.
- This year the city offered an online version of the survey. An online version of the survey was only offered in 2016-2018 and 2022-2023. The 2023 online survey received 182 responses. This online version is distributed to any who wish to participate – not just those who receive the city newsletter/utility bills; the survey results show a higher number persons participating in the survey that do not live within the city limits, but may live in the surrounding townships. (Page 8)
- Responses show few major shifts in perception; in nearly all categories you can see a gradual shift slightly to the negative, with fewer services ranked as “Excellent” or “Good” and an increased number ranked as “Fair.”

## Memorandum

Attached is the final report with comparisons to the previous two years as well as written comments. In order to receive the additional local government aid, the city is required to adopt a resolution and inform the public of the performance measurement results (resolution attached). We will inform the public of the results through the city newsletter, website and social media.

### RECOMMENDATIONS

---

Review and discuss results of the 2023 community survey. MOTION to adopt Resolution No. 2024-323 adopting the performance measures developed by the Council on Local Results and Innovation.

#### *Attachments*

*2023 Performance Measurement Report*

*Resolution No. 2024-323*

**RESOLUTION ADOPTING THE PERFORMANCE MEASURES DEVELOPED BY THE COUNCIL ON LOCAL RESULTS AND INNOVATION**

WHEREAS, Benefits to the City of Mora for participation in the Minnesota Council on Local Results and Innovation’s comprehensive performance measurement program are outlined in MS 6.91 and include eligibility for a reimbursement as set by State statute; and

WHEREAS, Any city participating in the comprehensive performance measurement program is also exempt from levy limits for taxes, if levy limits are in effect; and

WHEREAS, The City Council of Mora has adopted and implemented at least 10 of the performance measures, as developed by the Council on Local Results and Innovation, and a system to use this information to help plan, budget, manage and evaluate programs and processes for optimal future outcomes; and

NOW THEREFORE LET IT BE RESOLVED THAT, The City Council of Mora will continue to report the results of the performance measures to its citizenry by the end of the year through publication, direct mailing, posting on the city’s website, or through a public hearing at which the budget and levy will be discussed and public input allowed.

BE IT FURTHER RESOLVED, The City Council of Mora will submit to the Office of the State Auditor the actual results of the performance measures adopted by the city.

The foregoing resolution was introduced and moved for adoption by Council Member \_\_\_\_\_ and seconded by Council Member \_\_\_\_\_.

Voting for the Resolution:.....  
Voting Against the Resolution: ..  
Abstained from Voting:.....  
Absent: .....

Motion carried and resolution adopted this 19<sup>th</sup> day of March 2024.

\_\_\_\_\_  
Jake Mathison, Mayor

\_\_\_\_\_  
Glenn Anderson, City Administrator





# **CITY OF MORA / MORA MUNICIPAL UTILITIES**

## **2023 PERFORMANCE MEASUREMENTS PROGRAM**

### **COMMUNITY SURVEY**

### **ANNUAL REPORT**

[THIS PAGE INTENTIONALLY LEFT BLANK]



## 2023 Performance Measurement Program/Community Survey Report

### Introduction

The Community Survey is part of the city's Performance Measurement Program sponsored by the Minnesota Office of the State Auditor. This voluntary program provides feedback to city officials and provides a small increase in Local Government Aid to the city for participating; for Mora, this amounts to approximately \$525. To learn more about the Performance Measurement Program visit the program page on the state auditor's website at:

<https://www.osa.state.mn.us/forms-deadlines/forms/performance-measurement-program/>.

The city received 292 responses to the 2023 Survey, which is 111 more than last year and the highest number of responses received since the survey began in 2012. We appreciate the responses we received and hope we can get more next year. Look for the 2024 survey in the January 2025 newsletter.

### Distribution & Responses

The survey was initially and continues to be distributed as part of the quarterly newsletter. While now included in the January edition to survey the prior year, it was first introduced in the October newsletter for the first two (2) years. The city distributed approximately 1,900 surveys from 2012-2020. The number of responses and response rate are shown in the table below.

Year	Responses				
	Paper	Electronic	Total	Surveys distributed	Response Rate
2012	70	N/A	70	1900	4%
2013	250	N/A	250	1900	14%
2014	250	N/A	250	1900	14%
2015	174	N/A	174	1900	10%
2016	137	16	153	1900	8%
2017	129	23	152	1900	8%
2018	117	4	121	1900	6%
2019	122	N/A	122	1900	6%
2020	140	N/A	140	1900	7%
2021	116	N/A	116	1500	8%
2022	113	68	181	1500	12%
<b>2023</b>	<b>110</b>	<b>182</b>	<b>292</b>	<b>1500</b>	<b>19.5%</b>

Responses increased dramatically when the newsletter was sent out with the utility bills beginning in January 2014 (for the 2013 survey). Utility customers receiving e-mail bills receive the newsletter via email with their bill.

The City distributed the 2023 survey in two formats:

1. A paper version was distributed in the January 2024 city newsletter which is mailed with the utility bills; Utility customers receiving e-mail bills also receive an electronic version of the newsletter with their bill.
2. An online version which was posted on the city website and via the city's Facebook page.

### Changes to Survey Instrument

One change was made to the survey document in 2023 with the inclusion of the following question: *"How would you rate the overall condition of the Mora Public Library?"*

### Survey Responses

Responses to the twenty (20) survey questions and comments received are shown in Appendix A of this report. There is one page for each question that shows the responses in table and graph formats for 2021, 2022 and 2023.

Following this information are comments made by the respondents. Spelling has been corrected, but in general the comments appear as they were written. Names, addresses, telephone numbers, and other private information has been redacted from the comments.

### Conclusion

The city appreciates those who took the time to respond to the 2023 survey and hope more will do so in the future. While the city is not able to respond to all of the comments, those with questions or concerns can contact city staff at:

- In Person .....City Hall/Utilities office, 101 Lake Street South,  
8:00 am to 4:30 pm, Monday through Friday
- Telephone .....320.679.1511 (city hall) or 320.679.1451 (utilities office)
- E-mail .....[info@cityofmora.com](mailto:info@cityofmora.com)
- Website .....<http://www.ci.mora.mn.us>
- Facebook.....[@cityofmora](https://www.facebook.com/cityofmora)

Persons can also attend meetings of the city council and other city boards and commissions. Their meeting times and places can be found on the city's website.

## **Appendix A**

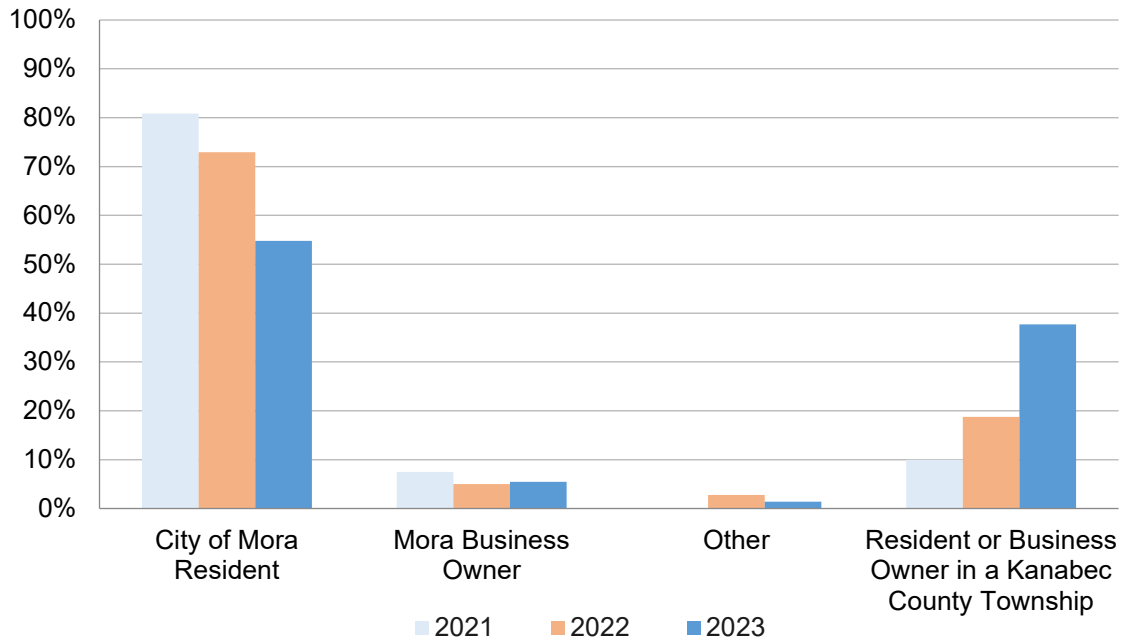
### **Survey Responses**

[THIS PAGE INTENTIONALLY LEFT BLANK]

2023 Performance Measurement Program

**Question 1: Are you a ...**

	<b>2021 Percent</b>	<b>2021 Count</b>	<b>2022 Percent</b>	<b>2022 Count</b>	<b>2023 Percent</b>	<b>2023 Count</b>
City of Mora Resident	80.83%	97	72.93%	133	54.79%	160
Mora Business Owner	7.50%	9	4.97%	9	5.48%	16
Other	0.00%	0	2.76%	5	1.37%	4
Resident or Business Owner in a Kanabec County Township	10.00%	12	18.78%	34	37.67%	110
<b>Answered</b>		118		181		290
<b>Skipped</b>		2		0		2
<b>Total</b>		120		181		292

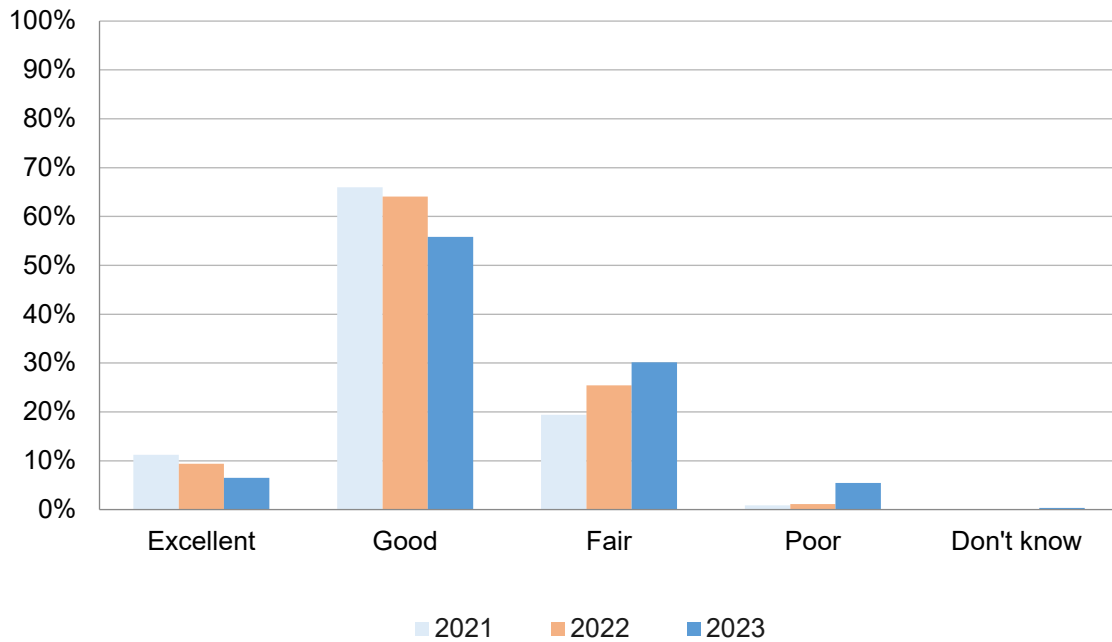


**Question 2: How many years have you lived in the city/township?**

<b>Years</b>	<b>2022 Count</b>	<b>2023 Count</b>
<1 to 5	44	56
6 to 10	22	43
11 to 15	23	21
16-20	21	34
21-30	24	53
31-40	14	28
41-50	20	25
51-60	10	13
61-70	1	8
71-80	1	3
> 80	0	1
<b>Answered</b>	180	285
<b>Skipped</b>	1	7
<b>Total</b>	181	292

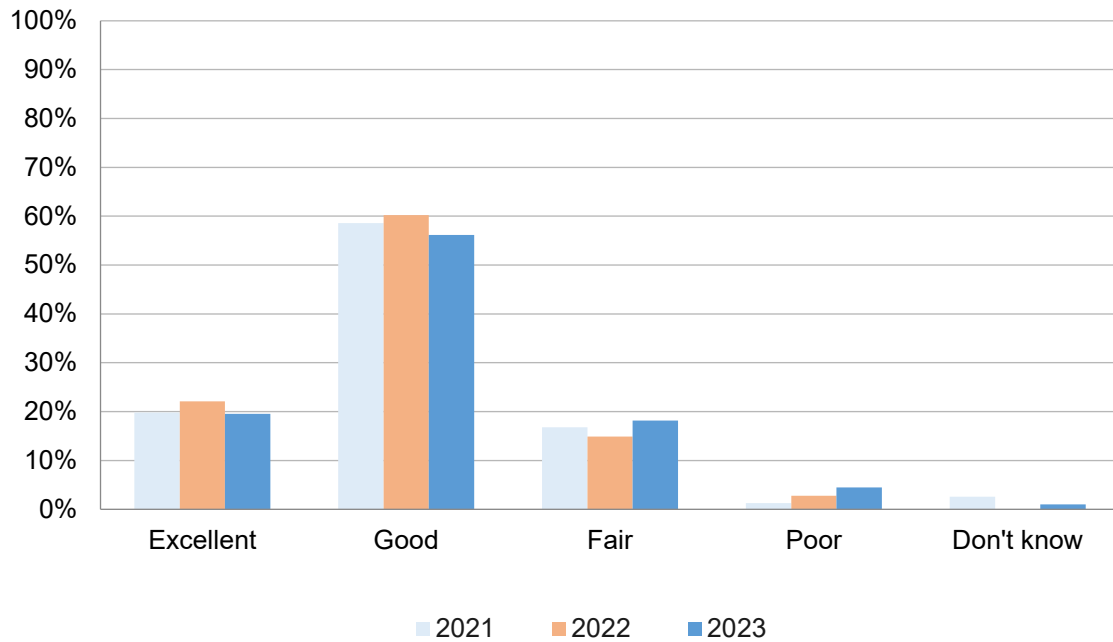
**Question 3: How would you rate the overall appearance of the city?**

	2021 Percent	2021 Count	2022 Percent	2022 Count	2023 Percent	2023 Count
Excellent	11.21%	13	9.39%	17	6.51%	19
Good	65.95%	76.5	64.09%	116	55.82%	163
Fair	19.40%	22.5	25.41%	46	30.14%	88
Poor	0.86%	1	1.10%	2	5.48%	16
Don't know	0.00%	0	0.00%	0	0.34%	1
<b>Answered</b>		113		181		287
<b>Skipped</b>		3		0		5
<b>Total</b>		116		181		292



**Question 4: How would you describe your overall feeling of safety in the city?**

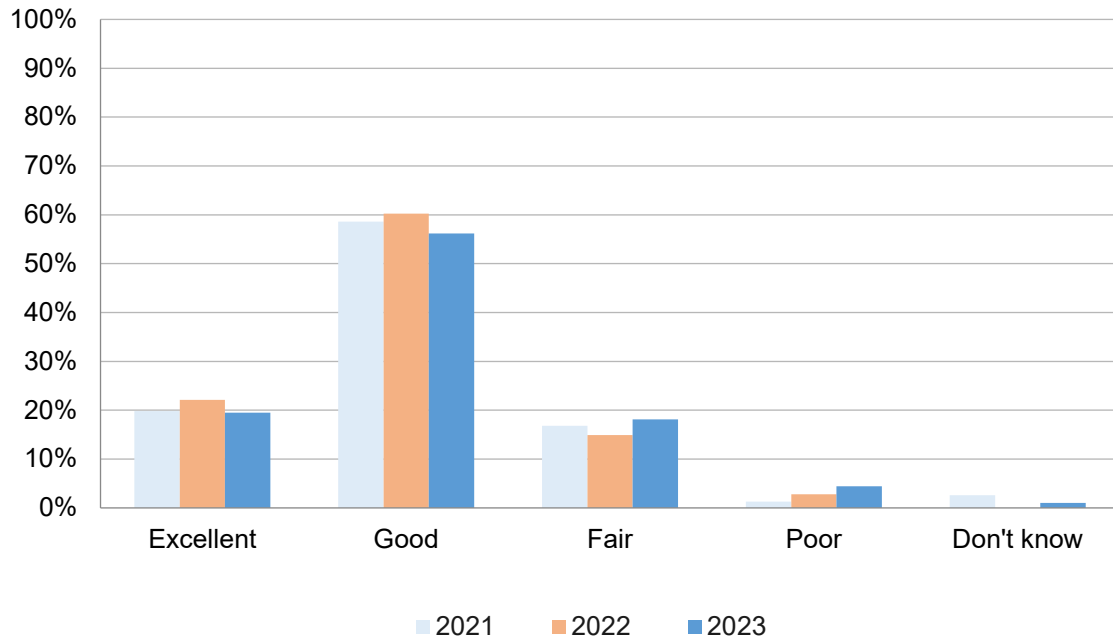
	2021 Percent	2021 Count	2022 Percent	2022 Count	2023 Percent	2023 Count
Excellent	19.83%	23	22.10%	40	19.52%	57
Good	58.62%	68	60.22%	109	56.16%	164
Fair	16.81%	19.5	14.92%	27	18.15%	53
Poor	1.29%	1.5	2.76%	5	4.45%	13
Don't know	2.59%	3	0.00%	0	1.03%	3
<b>Answered</b>		115		181		290
<b>Skipped</b>		1		0		2
<b>Total</b>		116		181		292





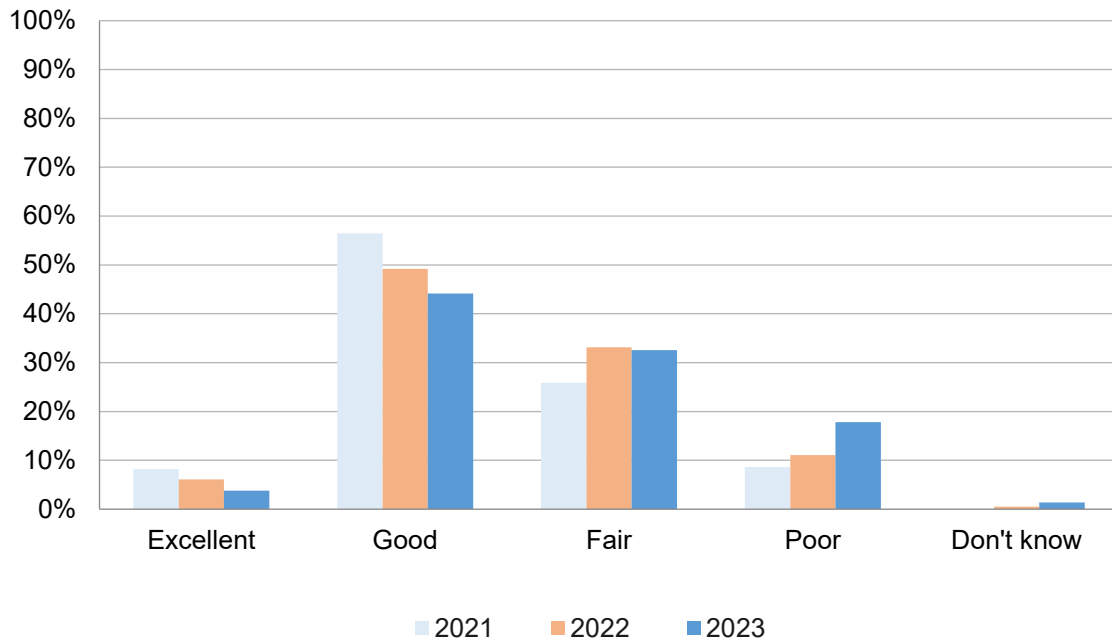
**Question 5: How would you rate the overall quality of fire protection services in the city?**

	2021 Percent	2021 Count	2022 Percent	2022 Count	2023 Percent	2023 Count
Excellent	31.03%	36	37.57%	68	29.11%	85
Good	46.55%	54	45.30%	82	48.29%	141
Fair	3.02%	3.5	3.87%	7	7.53%	22
Poor	1.29%	1.5	0.55%	1	0.68%	2
Don't know	17.24%	20	12.71%	23	13.70%	40
<b>Answered</b>		115		181		290
<b>Skipped</b>		1		0		2
<b>Total</b>		116		181		292



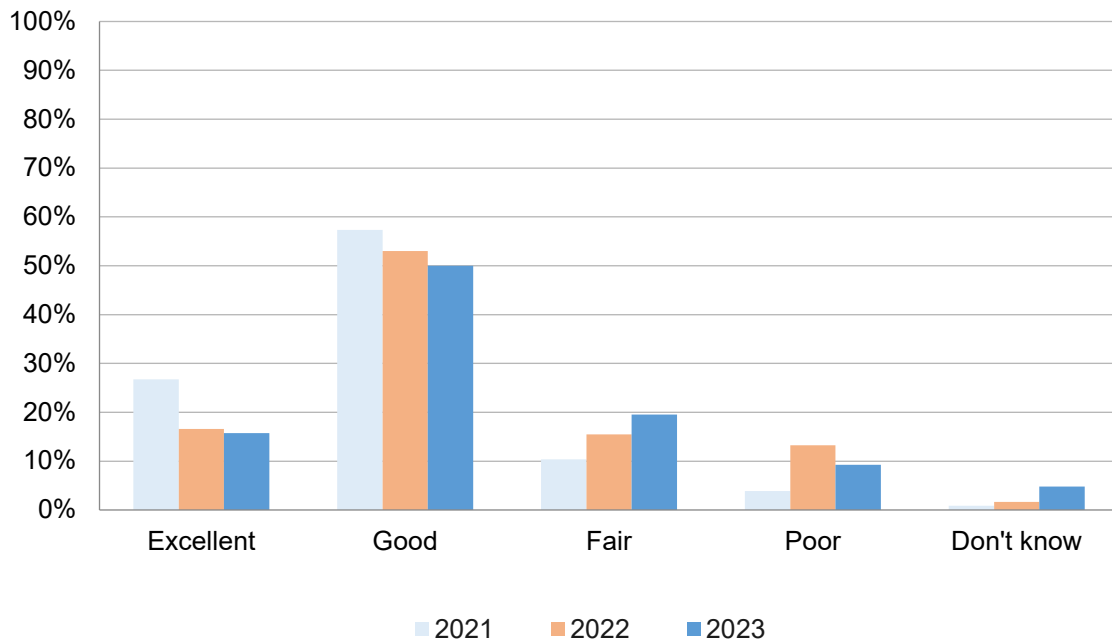
**Question 6: How would you rate the overall condition of city streets?**

	2021 Percent	2021 Count	2022 Percent	2022 Count	2023 Percent	2023 Count
Excellent	8.19%	9.5	6.08%	11	3.77%	11
Good	56.47%	65.5	49.17%	89	44.18%	129
Fair	25.86%	30	33.15%	60	32.53%	95
Poor	8.62%	10	11.05%	20	17.81%	52
Don't know	0.00%	0	0.55%	1	1.37%	4
<b>Answered</b>		115		181		291
<b>Skipped</b>		1		0		1
<b>Total</b>		116		181		292



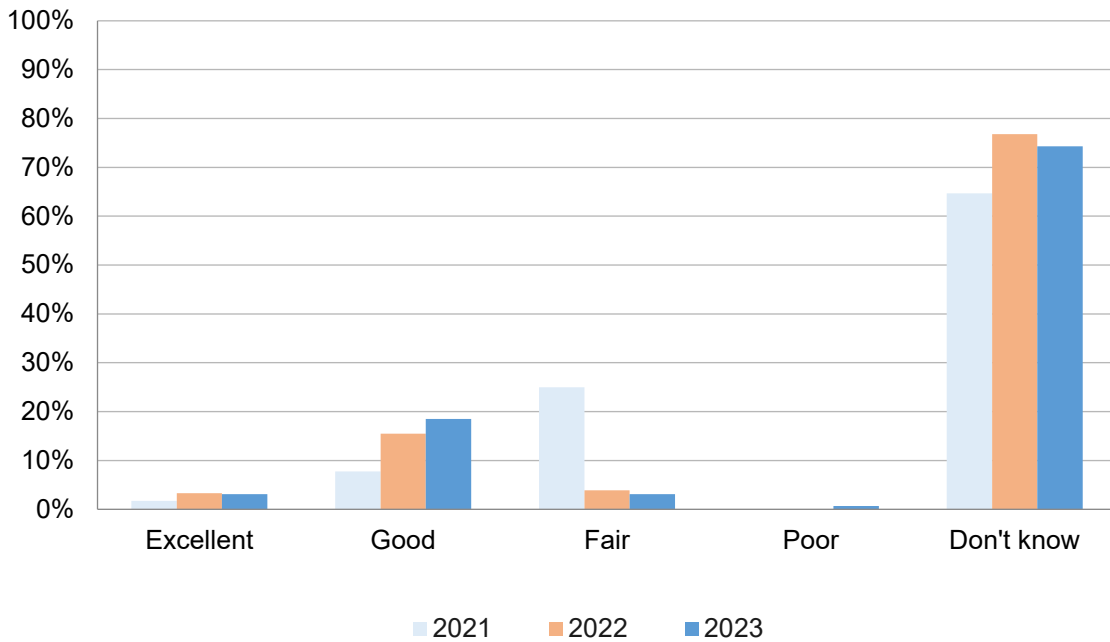
**Question 7: How would you rate the overall quality of snowplowing on city streets?**

	2021 Percent	2021 Count	2022 Percent	2022 Count	2023 Percent	2023 Count
Excellent	26.72%	31	16.57%	30	15.75%	46
Good	57.33%	66.5	53.04%	96	50.00%	146
Fair	10.34%	12	15.47%	28	19.52%	57
Poor	3.88%	4.5	13.26%	24	9.25%	27
Don't know	0.86%	1	1.66%	3	4.79%	14
<b>Answered</b>		115		181		290
<b>Skipped</b>		1		0		2
<b>Total</b>		116		181		292



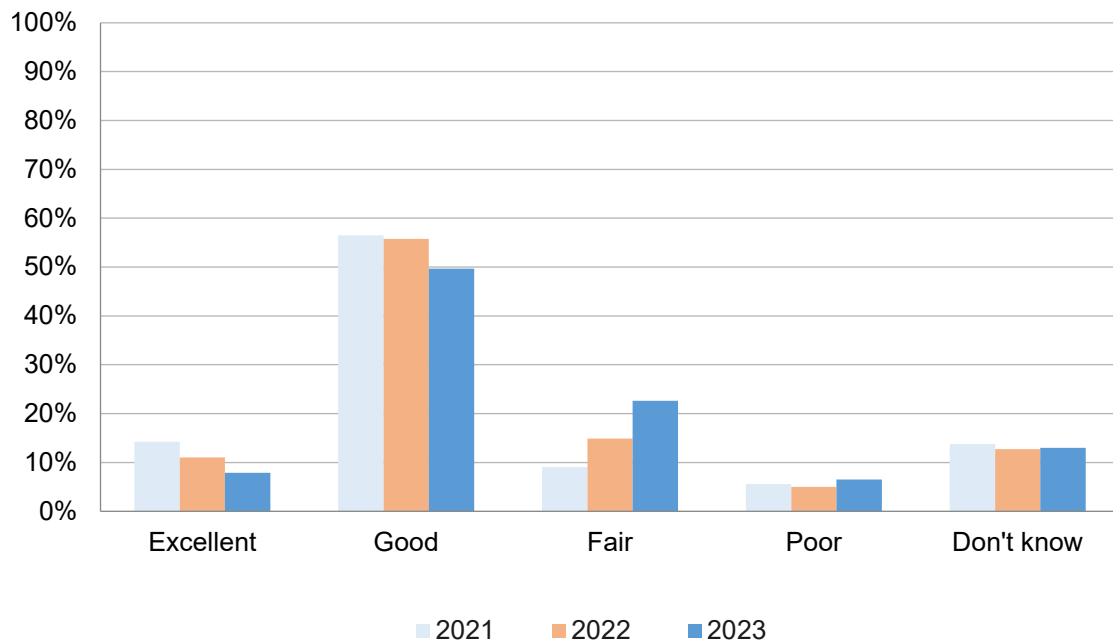
**Question 8: How would you rate the overall condition of the municipal airport?**

	2021 Percent	2021 Count	2022 Percent	2022 Count	2023 Percent	2023 Count
Excellent	1.72%	2	3.31%	6	3.08%	9
Good	7.76%	9	15.47%	28	18.49%	54
Fair	25.00%	29	3.87%	7	3.08%	9
Poor	0.00%	0	0.00%	0	0.68%	2
Don't know	64.66%	75	76.80%	139	74.32%	217
<b>Answered</b>		115		180		291
<b>Skipped</b>		1		1		1
<b>Total</b>		116		181		292



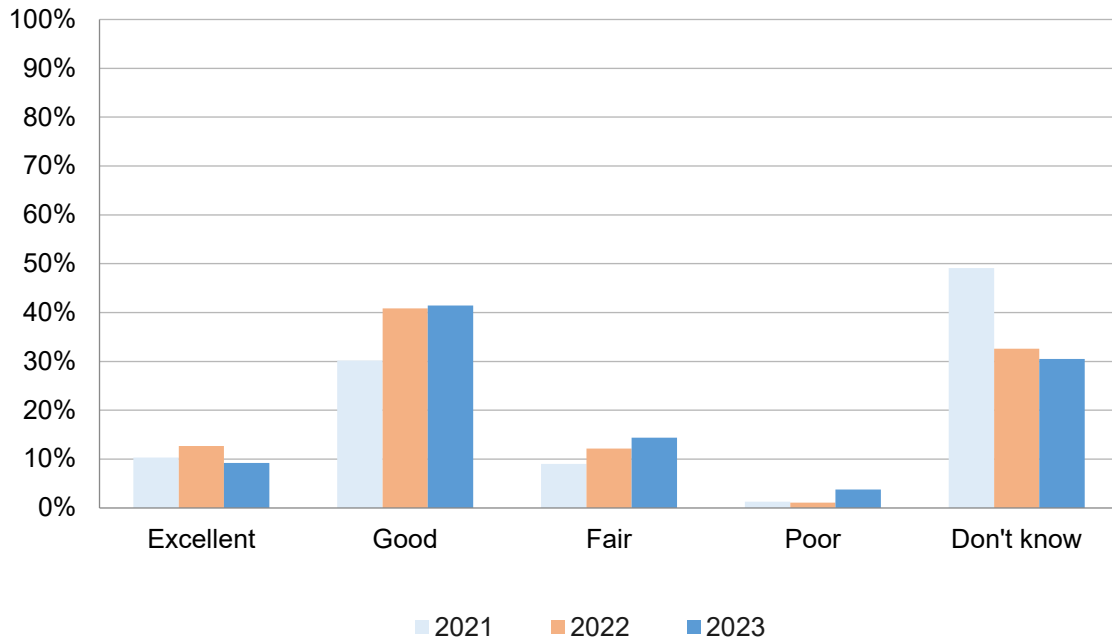
**Question 9: How would you rate the overall quality of city park facilities (parks and trails)?**

	2021 Percent	2021 Count	2022 Percent	2022 Count	2023 Percent	2023 Count
Excellent	14.22%	16.5	11.05%	20	7.88%	23
Good	56.47%	65.5	55.80%	101	49.66%	145
Fair	9.05%	10.5	14.92%	27	22.60%	66
Poor	5.60%	6.5	4.97%	9	6.51%	19
Don't know	13.79%	16	12.71%	23	13.01%	38
<b>Answered</b>		115		180		291
<b>Skipped</b>		1		1		1
<b>Total</b>		116		181		292



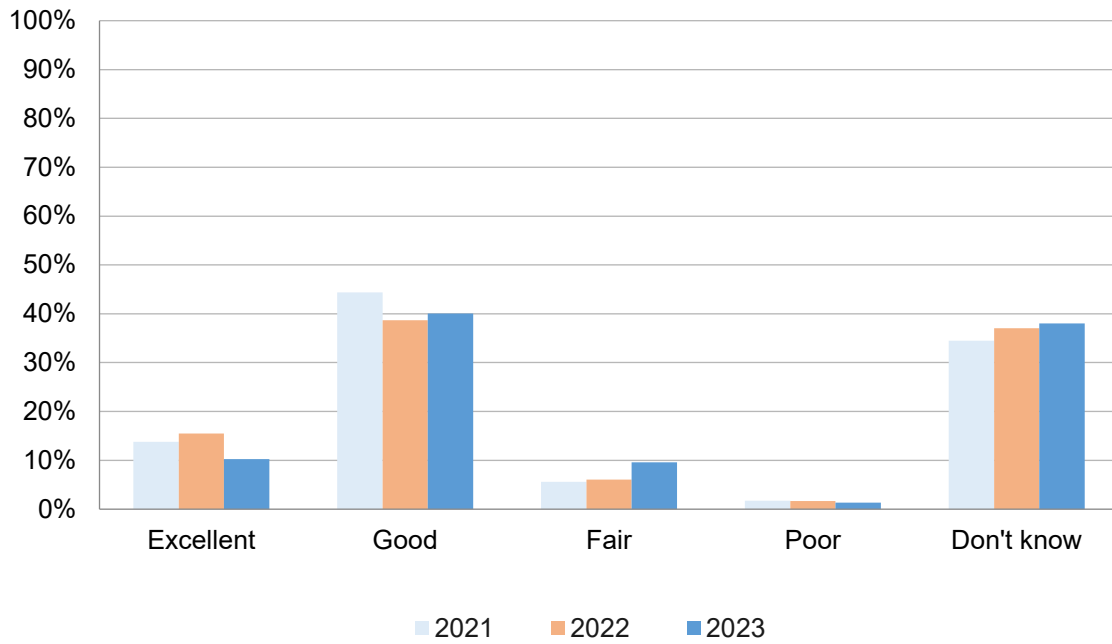
**Question 10: How would you rate the overall condition of the Mora Aquatic Center?**

	2021 Percent	2021 Count	2022 Percent	2022 Count	2023 Percent	2023 Count
Excellent	10.34%	12	12.71%	23	9.25%	27
Good	30.17%	35	40.88%	74	41.44%	121
Fair	9.05%	10.5	12.15%	22	14.38%	42
Poor	1.29%	1.5	1.10%	2	3.77%	11
Don't know	49.14%	57	32.60%	59	30.48%	89
<b>Answered</b>		116		180		290
<b>Skipped</b>		0		1		2
<b>Total</b>		116		181		292



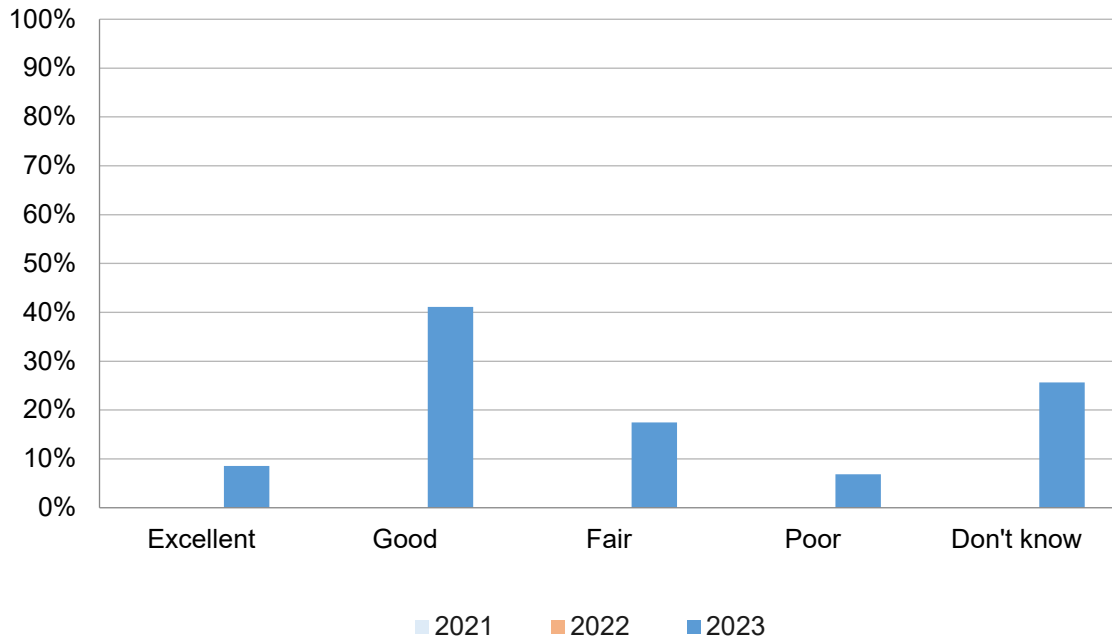
**Question 11: How would you rate the overall condition of Oakwood Cemetery?**

	<b>2021 Percent</b>	<b>2021 Count</b>	<b>2022 Percent</b>	<b>2022 Count</b>	<b>2023 Percent</b>	<b>2023 Count</b>
Excellent	13.79%	16	15.47%	28	10.27%	30
Good	44.40%	51.5	38.67%	70	40.07%	117
Fair	5.60%	6.5	6.08%	11	9.59%	28
Poor	1.72%	2	1.66%	3	1.37%	4
Don't know	34.48%	40	37.02%	67	38.01%	111
<b>Answered</b>		116		179		290
<b>Skipped</b>		0		2		2
<b>Total</b>		116		181		292



**Question 12: How would you rate the overall condition of the Mora Public Library?**  
 (New question in 2023)

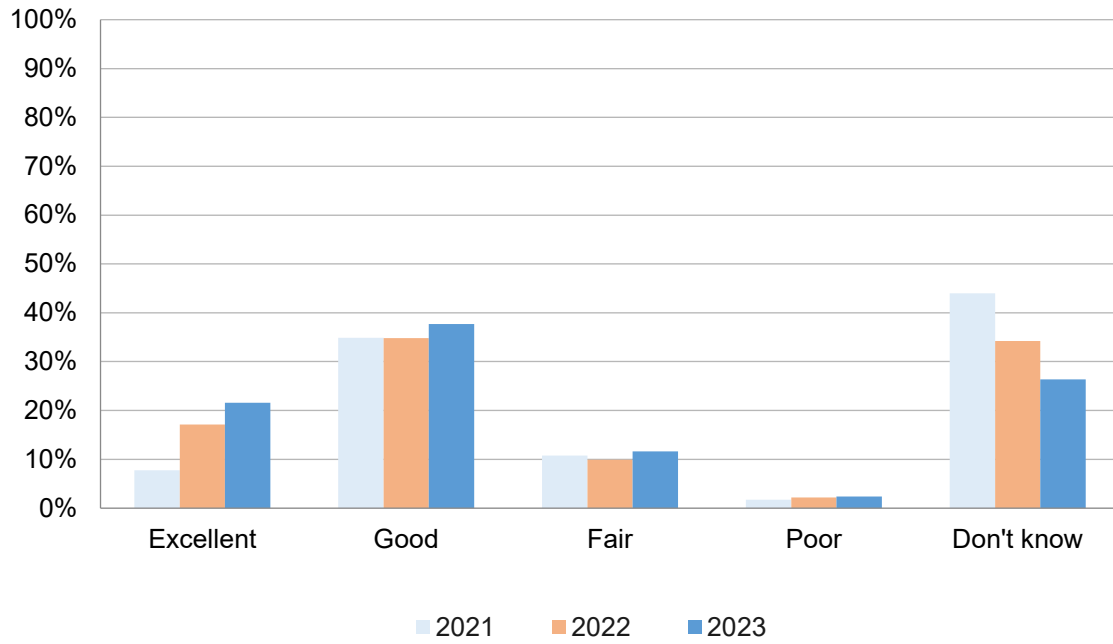
	2021 Percent	2021 Count	2022 Percent	2022 Count	2023 Percent	2023 Count
Excellent					8.56%	25
Good					41.10%	120
Fair					17.47%	51
Poor					6.85%	20
Don't know					25.68%	75
<b>Answered</b>						291
<b>Skipped</b>						1
<b>Total</b>						292





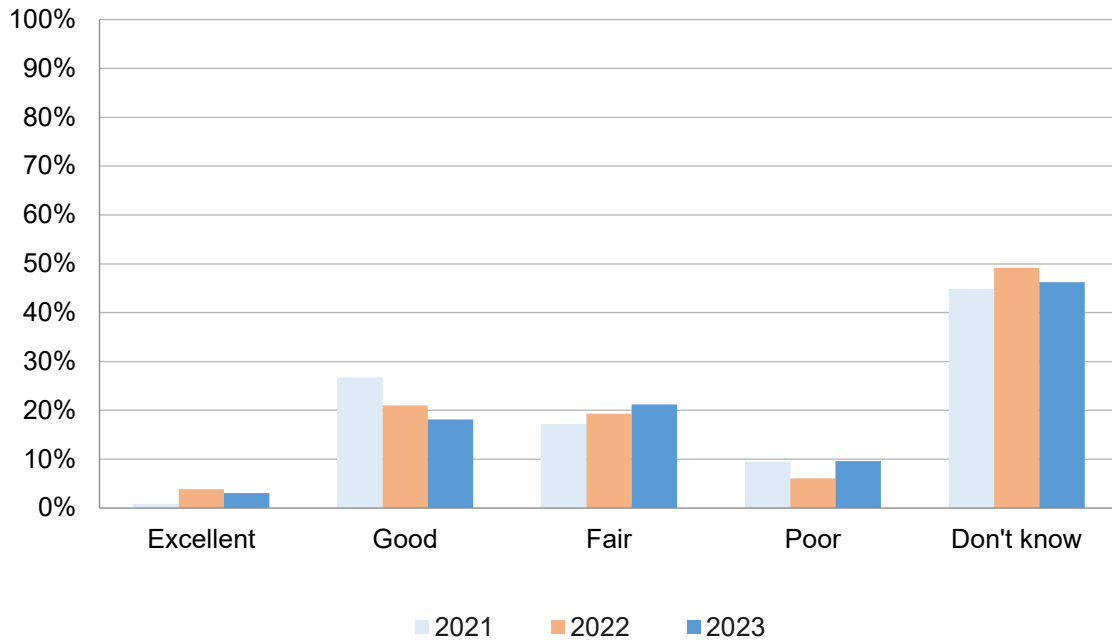
**Question 13: How would you rate the overall service and value of the North Country Bottleshop?**

	2021 Percent	2021 Count	2022 Percent	2022 Count	2023 Percent	2023 Count
Excellent	7.76%	9	17.13%	31	21.58%	63
Good	34.91%	40.5	34.81%	63	37.67%	110
Fair	10.78%	12.5	9.94%	18	11.64%	34
Poor	1.72%	2	2.21%	4	2.40%	7
Don't know	43.97%	51	34.25%	62	26.37%	77
<b>Answered</b>		115		178		291
<b>Skipped</b>		1		3		1
<b>Total</b>		116		181		292



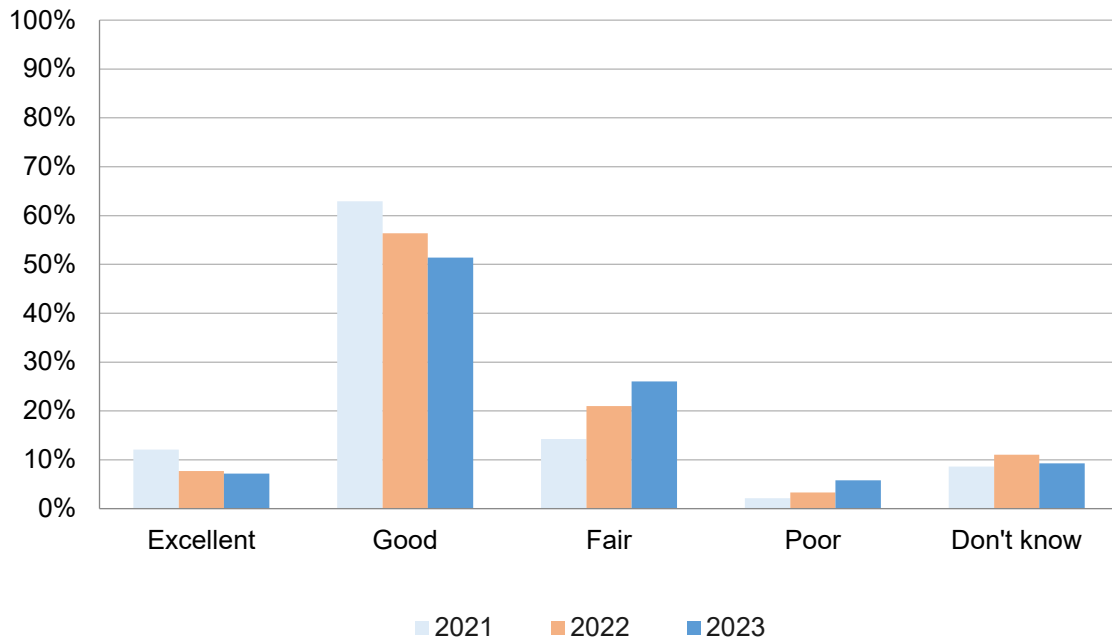
**Question 14: How would you rate the quality of building inspection services and code enforcement (zoning, nuisances, etc.) in the city?**

	2021 Percent	2021 Count	2022 Percent	2022 Count	2023 Percent	2023 Count
Excellent	0.86%	1	3.87%	7	3.08%	9
Good	26.72%	31	20.99%	38	18.15%	53
Fair	17.24%	20	19.34%	35	21.23%	62
Poor	9.48%	11	6.08%	11	9.59%	28
Don't know	44.83%	52	49.17%	89	46.23%	135
<b>Answered</b>		115		180		287
<b>Skipped</b>		1		1		5
<b>Total</b>		116		181		292



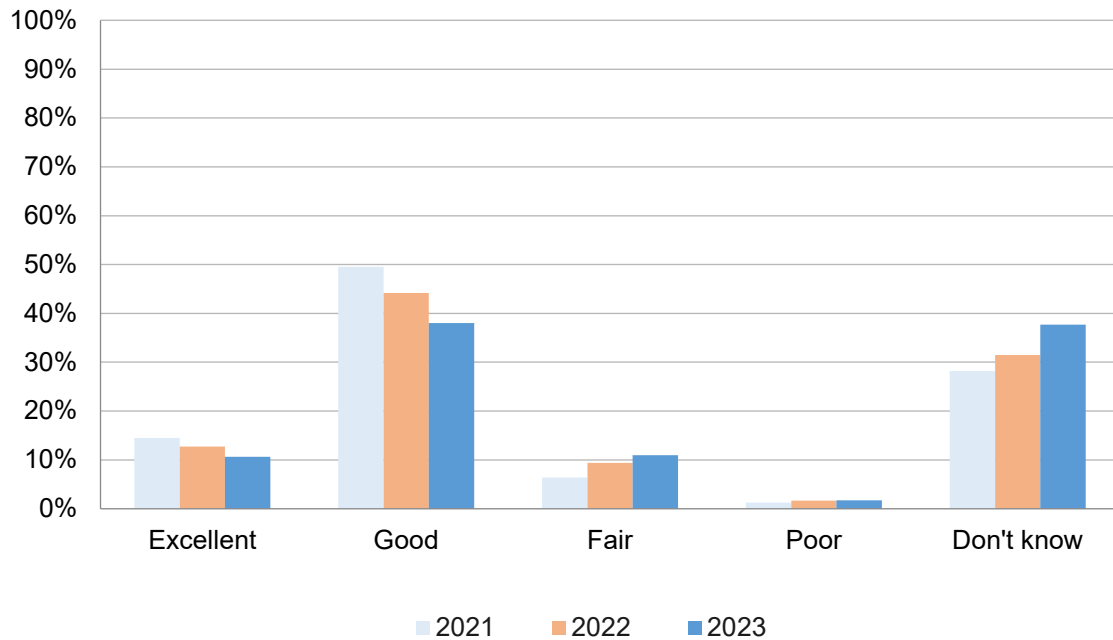
**Question 15: How would you rate the overall quality of services provided by the city?**

	2021 Percent	2021 Count	2022 Percent	2022 Count	2023 Percent	2023 Count
Excellent	12.07%	14	7.73%	14	7.19%	21
Good	62.93%	73	56.35%	102	51.37%	150
Fair	14.22%	16.5	20.99%	38	26.03%	76
Poor	2.16%	2.5	3.31%	6	5.82%	17
Don't know	8.62%	10	11.05%	20	9.25%	27
<b>Answered</b>		116		180		291
<b>Skipped</b>		0		1		1
<b>Total</b>		116		181		292



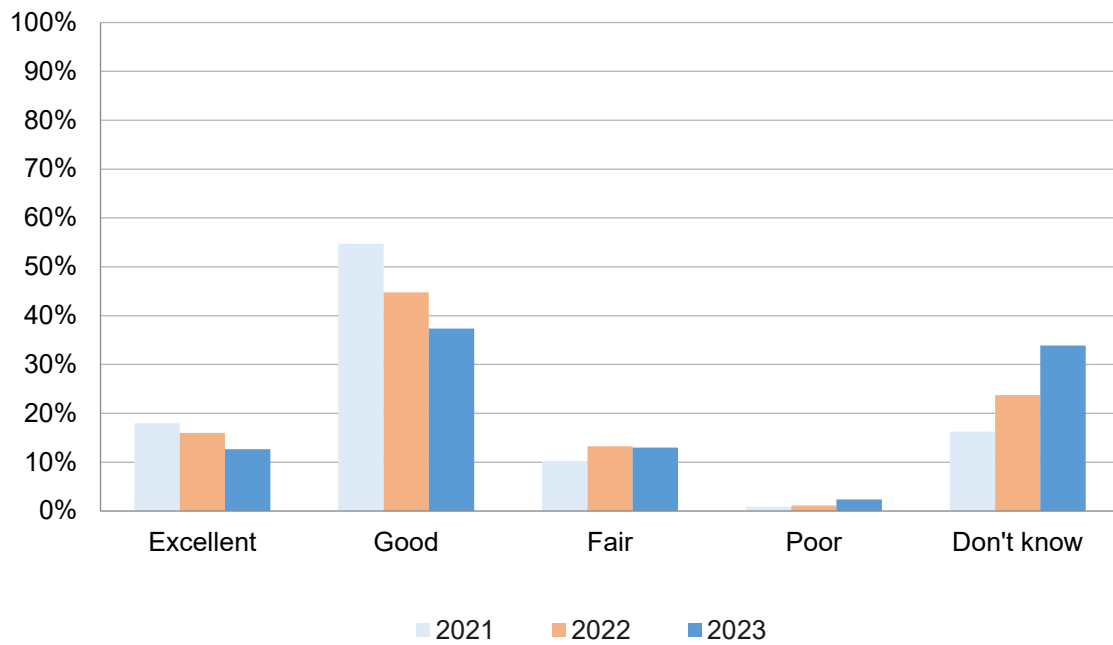
**Question 16: How would you rate the dependability and overall quality of municipal sanitary sewer service?**

	2021 Percent	2021 Count	2022 Percent	2022 Count	2023 Percent	2023 Count
Excellent	14.53%	17	12.71%	23	10.62%	31
Good	49.57%	58	44.20%	80	38.01%	111
Fair	6.41%	7.5	9.39%	17	10.96%	32
Poor	1.28%	1.5	1.66%	3	1.71%	5
Don't know	28.21%	33	31.49%	57	37.67%	110
<b>Answered</b>		117		180		289
<b>Skipped</b>		0		1		3
<b>Total</b>		117		181		292



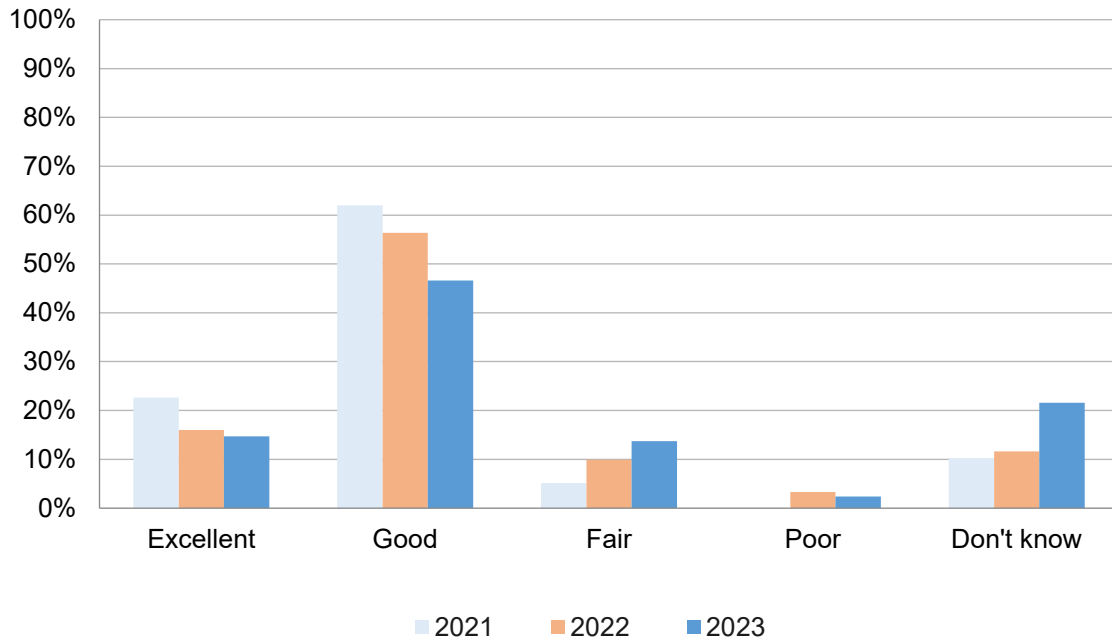
**Question 17: How would you rate the dependability and overall quality of the municipal water service?**

	2021 Percent	2021 Count	2022 Percent	2022 Count	2023 Percent	2023 Count
Excellent	17.95%	21	16.02%	29	12.67%	37
Good	54.70%	64	44.75%	81	37.33%	109
Fair	10.26%	12	13.26%	24	13.01%	38
Poor	0.85%	1	1.10%	2	2.40%	7
Don't know	16.24%	19	23.76%	43	33.90%	99
<b>Answered</b>		117		179		290
<b>Skipped</b>		0		2		2
<b>Total</b>		117		181		292



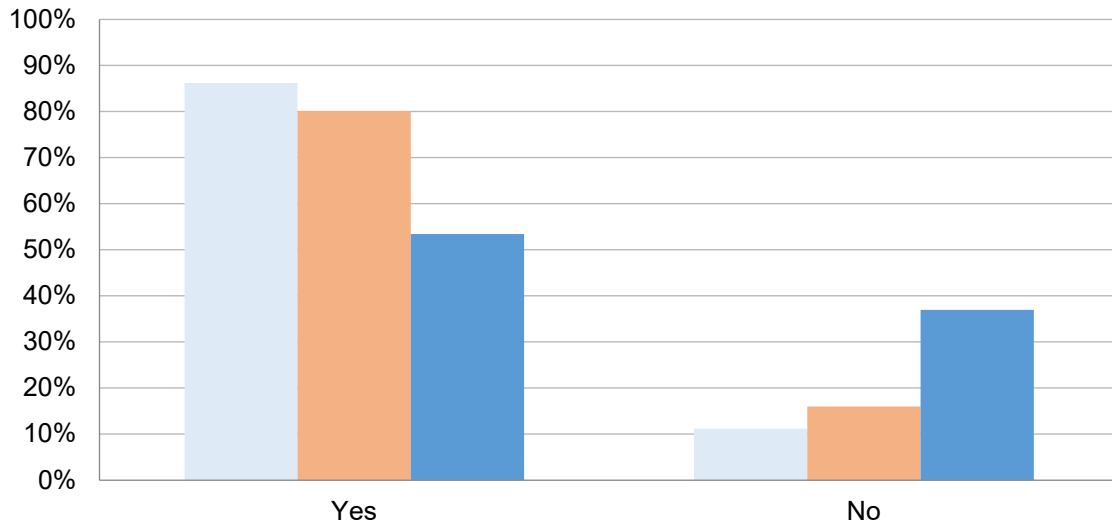
**Question 18: How would you rate the dependability and overall quality of the municipal electrical service?**

	2021 Percent	2021 Count	2022 Percent	2022 Count	2023 Percent	2023 Count
Excellent	22.65%	26.5	16.02%	29	14.73%	43
Good	61.97%	72.5	56.35%	102	46.58%	136
Fair	5.13%	6	9.94%	18	13.70%	40
Poor	0.00%	0	3.31%	6	2.40%	7
Don't know	10.26%	12	11.60%	21	21.58%	63
<b>Answered</b>		117		176		289
<b>Skipped</b>		0		5		3
<b>Total</b>		117		181		292



**Question 19: Do you read the city newsletter (yes or no) and why?**

	2021 Percent	2021 Count	2022 Percent	2022 Count	2023 Percent	2023 Count
Yes	86.21%	100	80.11%	145	53.42%	156
No	11.21%	13	16.02%	29	36.99%	108
<b>Answered</b>		113		174		264
<b>Skipped</b>		3		7		28
<b>Total</b>		116		181		292



**“No” comments**

- “No” – (48)
- Didn’t know there was one; don’t receive one; and/or unsure how to access it (44)
- Comments related to the Kanabec County Times such as subscription cost, political bias, etc. (4)
- “No, because it is included in my virtual bill and I don’t remember to look for it.”
- “No hard to read sometimes in black and white”
- “No, I just don't think about it. If it was delivered via paper, I would read it. But I don't much pay attention to things online.”
- “No, I know it is attached to my e bill but I don’t take the time to open it”
- “No. Cause it informs the people of the things we have no say over. At our expense.”
- Other (7)

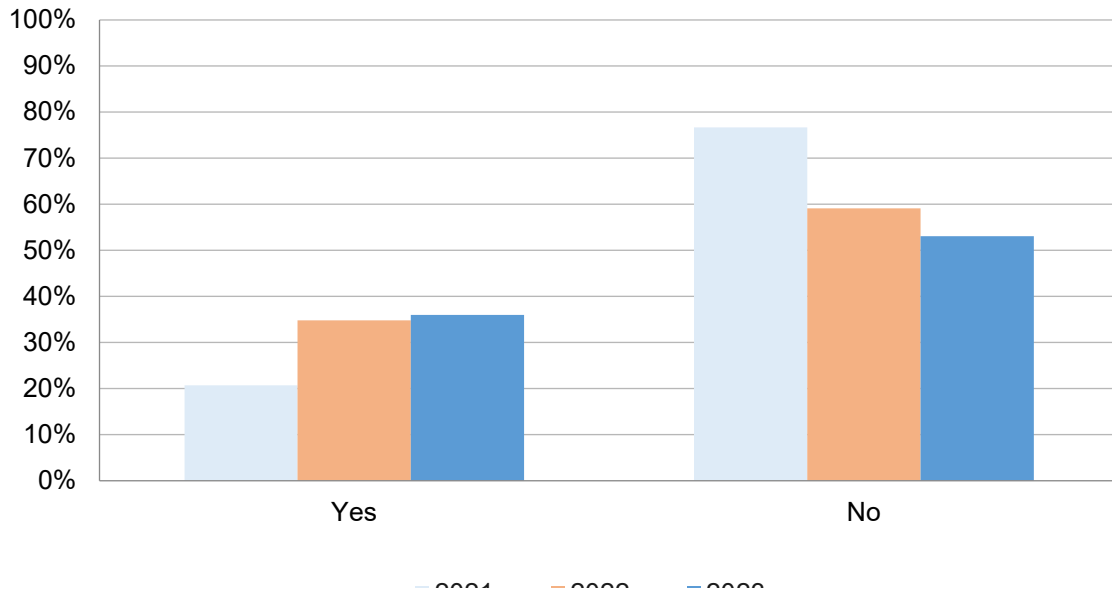
22

**“Yes” comments**

- “Yes” (84)
- Not always/generally/sometimes/occasionally (6)
- To stay informed/updated/looking for community information (50)
- Comments related to the Kanabec County Times such as subscription cost, etc. (5)
- “Yes, to see the 17.73% increase”
- “Yes, to get all the tax increases”
- Other (8)

**Question 20: Do you use the city website (yes or no) and why?**

	2021 Percent	2021 Count	2022 Percent	2022 Count	2023 Percent	2023 Count
Yes	20.69%	24	34.81%	63	35.96%	105
No	76.72%	89	59.12%	107	53.08%	155
<b>Answered</b>		113		170		260
<b>Skipped</b>		3		11		32
<b>Total</b>		116		181		292



**“No” comments**

- “No” – (97)
- No computer/internet/tech skills (14)
- Didn’t know about it (6)
- No need to/no desire to (20)
- Too hard/frustrating to use (2)
- Other (16)

**“Yes” comments**

- “Yes” – (39)
- Sometimes/occasionally (12)
- To pay bills (12)
- For swimming lessons/MAC info (9)
- To find/look up specific information including ordinances, forms, contact info, minutes/agendas, events, etc. (27)
- Other (6)



**City of Mora/Mora Municipal Utilities**  
**2023 Performance Measurement Program**  
**Community Survey – Written Comments (grouped by main topic)**

**Building Inspection/Code Enforcement**

- Brunswick Township has board supervisors who allow properties on Highway 65 and 70 to be infested with junk and other nuisances in violation of the township ordinance and Minnesota law. Brunswick Township devalues properties in the surrounding area. That township should be in compliance with local and state nuisance laws.
- Building inspection/code enforcement: Doesn't know construction or codes. Too many employees at city hall. We see a lot of people sitting around on their personal phones. Mr. Anderson needs to get rid of the dead weight. Having part-time employees made to full-time was a big mistake and waste of money-same with recent job hires.
- Code enforcement especially poor. Numerous homes allowed to bring down home values with junk in their yards, clearly violating codes, are not enforced. Meanwhile property taxes continue to go up.
- Does the city ever enforce junky yards and not mowing lawns front and back? What about campers, RV's parked in driveways all year long?
- Drug houses are allowed to accumulate more and more junk with nothing done about it. No enforcement of noise rules. There is no pride in making our little town of Ogilvie look or be better.
- Enforce ordinances. Make people clean up their properties. Even in town the amount of disabled cars, brush piles along the street from a storm back in August, unleashed dogs, unsightly properties. This effects the overall look of the town. Make people clean up their rubbish.
- I did not place any 'excellent' scores for city services. I'm a long-distance walker and see during my travels walking/biking trails not cleared of snow, city residents who have year-round yard sales, unmowed lawns in the summer, or have junk (including junk vehicles) eye sores, plus streets/sidewalks in need of major repairs. The overall appearance of the city is very important and becomes worse with slow reactions or inactions on part of the city. Being proactive is the key for progress. When I was younger, I always heard a catchy phrase played on WCMP radio, "There is More in Mora" and it was true at that time. In my opinion, the City has lost its standing and edge, other surrounding communities now outshine Mora.
- I feel the city has done a good job providing services, BUT, I live at [REDACTED] Mora, home should never been given a building permit to build in an area that's prone to flood, every spring and whenever we have average rainfall for more than 1 day. I've only been here 3 years and my walkout level has been flooded twice involving Sheetrock repair and carpet replacement. We also purchased a pump to pump flooded back yard otherwise water comes through the walls. Why was build permit issued?
- I rated one thing down.... code enforcement. Noise not enforced and parking on grass and yards.
- Please drive in alleys to see stored cars with outdated plates. Overgrown bushes- storage facility!? (Are they approved?) How far from neighbors line?? Rental homes are run down!! Fences being built with no license permits showing!!??
- Some peoples' yards need to have junk removed.
- The houses on the east side of 65 coming from the south, need to be torn down and disposed of. They give a trashy look to the town as people are driving through. Also on Hwy 23, [REDACTED]'s house needs to get rid of cars and stuff in the yard looks awful! Actually everyone should clean up their yards and try to "beautify the town and surrounding areas".

## Mora Aquatic Center

- I would like to know why the City Commerce Dept. is never open? Is this a volunteer service or is someone paid to man this office?? The mora swimming pool could use some upgrades like putting something down on the dressing room floor - always a hazard for slipping and falling. Could be a liability issue.
- Love the pool, however it could definitely use some updates. The parks have icky kids hanging out at them.
- Mora Aquatic Center excellent except locker rooms. More walking and bike trails that connect together, more sidewalks. More access to walking around Mora Lake.

## Community Development

- Growth is needed! There is nowhere to buy clothing, shoes, printer cartridges, and more ... forces us to go out of town or order, and not all are able to do that! Time and money spent on a school and medical facility are great - but where will people shop? Coborn's is very expensive - needs competition! Lower income people are not getting what they need in order to make ends meet. Dollar and thrift stores help but are absolutely not the answer.
- I have lived here 90% of my life and it is a nice town for what I need except we need a department store very bad. Otherwise all is ok in this town.
- I still don't think the Shopko building should have been demolished. There is a Spire building already. What a waste! Too many dollar stores!
- I think there is so much more the city could do to help businesses, we have such cute shops now, our main street should be a spot lake people want to come. City should do hanging baskets, really promote our businesses, fix the side streets, Fair Ave. as an example. City should work with the school and community have an online pamphlet that Realtors can print out on all of our offerings and their contact info.
- If you are concerned about city appearance, when coming into town from the south, it gives a poor impression of our city with the run down gas station, empty lot and old Buzzano's building.
- Mora is a growing city and as such it needs to keep evolving to suit the people's needs. WE NEED EITHER TARGET or WALMART!! Having to drive 25 min to reach the nearest one is ridiculous for a city of our size and strategic geographic location. As the last major city on 65 going north for over an hour, having one of these stores would be very financially lucrative not just for permanent residents, but also for passer-throughers. It doesn't even have to be a full store, we all know Coborn's won't allow it to sell groceries and we all know you cater to what Coborn's wants..., but just a retail location that sells clothes, shoes, electronics, toys/cards, and other normal items. The reason Shopko failed is cause the store simply sucked and everything was incredibly expensive. Get a real store like the ones mentioned above and I guarantee they will prosper. Also, allowing Spire/Blaze to buy that land and then do nothing with it was beyond stupid. 1) We don't need another freaking bank location; 2) The non-developed land for the past couple years and now likely quite a few more years is ugly and shows how crappy you as a city are at developing said city.
- Need better grocery stores – Coborn's is too expensive!!
- Need more businesses such as restaurants, grocery, clothing store or Walmart.
- The businesses in town need to take into consideration the working class people. Too many businesses close at 5 pm. Too little of competition leads to higher prices and lower quality. The city should work on bringing more businesses into town and not just worry about the wants on main street. Expand into industrial section. The city should put more money into the parks and trails. Parks and trails are a great perk that bring people to the city and if we put money into them, the people will move here and bring more tax revenue. The city should look into child care options like a YMCA. Something to bring in more families and encourage people to keep their families in our city.

- The city doesn't allow for any growth. No decent restaurants or larger stores are brought in. A city filled with dollar stores & thrift stores and an over-priced grocery store and nothing else. A Dollar General on every corner exudes one image- poor community. There's a reason Cambridge is thriving, because they grow and all the surrounding cities shop there, including nearly everyone from Mora.
- The city needs to welcome and support more business so the tax bills aren't all on the homeowners.
- The reason I put poor on appearance is the lack of business'. Many lots vacant downtown and on Hwy 65. What do we need to do to get more business' in Mora? And where there are vacant lots, the parking lots are trashed. The little town has so much going for it but at the same time, pretty trashy and vacant looking. Also wondering why water and sewer so expensive?"
- We need better shopping. Target, Marshalls, anything that sells new, not secondhand. No more dollar stores.
- We sure could use more retail instead of having to drive to Pine City or Cambridge. Very thankful for our hospital and clinic.

## Streets

- 4 huge pot holes at Hwy 65/153rd Ave have been there for years. Keep getting bigger.
- Because of heavy school traffic at 9th street and Hwy 65 I would recommend lower speed limits from the north and south.
- City streets are NOT repaired right. Ride the bus, then you'll know. Patching is NOT smooth & packed smooth when holes are filled. Businesses want more people to come into their stores but there are TOO many with steps - walkers and wheelchair can't go up & down stairs!!! Bad problem.
- I suggest moving the 60 mph speed sign heading North out of Mora to past 9th Street (for safety). Also, I would like to see senior housing on the old school property which would benefit the city of Mora. Trucks heading into town from the north use their air brakes to slow down adding to noise pollution. Can a no air brake sign be put in?
- Lighting at corner of Hwy 65 and old school street by Sportsmens is very poor.
- Monitor speed of cars going N & S on Wood Street school mornings and at school let out times.
- Plow the road all of them; fix water odor; fix bad roads
- Portage Ave. needs to be resurface from Chev. Garage to Walnut St. Lots of traffic on that road heading for businesses. Semis headed for Coborn's, W Walnut St. speeding is excessive heading South from Post Office. Many pedestrians & bicycles. Dangerous four wheelers motorcycles.
- Re-paving the roads is a must.
- Roads are the worst... very embarrassing to our city
- Roads could use work, utility rates are pretty high.
- Same shit different day. Streets = crack seal, did any get done this summer? I didn't see any! Pot holes, did any get patched? Most are the same today as this spring! Very poor street maintenance! But more tax increase - money-money-money. Capital improvements (where?)
- Snow plowing streets - please do the east side of town first. Then the next snowfall start with the west side. It seems that last year west side was done first every time. Driving around there are many yard that have junk piled around - go down the alleys you see lots of junk. Do something to clean up the messes.
- Street/sidewalk maintenance could be better. Grass growing in the curb and gutter along many sections. Some uneven sections of sidewalk along main street. Some sections have been obviously neglected. Would be nice to see the street sweeper out more often to clean things up.
- The frequency of plowing and salting could be improved.
- We live on North Grove St. north of 3-way stop signs. The morning and afternoon school traffic is very bad and noisy. Could school traffic be divert out to Hwy 65. It is not safe to be driving or walking on Wood or Grove St. when school is in session. Also the loud pickups from school.

- We think the streets have too much salt used in the winter. Would like to see bike trail near Oakwood Cemetery & JC Ballfields plowed as well as sidewalk on 7th St. And find a way to keep the pool open until Labor Day like it used to be.

## **Parks and Trails**

- Bike trail needs a pedestrian tunnel or bridge at the Hwy 65 crossing.
- Complete the trail over or under Hwy. 65 (before something bad happens). Make it a priority.
- I believe the kids in the community would benefit from upgraded and bigger playgrounds and parks so all children can play no matter their physical limitations.
- It would be nice to know what the plans for repaving the older pavement sections of the bike path are. Perhaps I should read the newsletter more often!
- Joe Kohlgraf and his crew do an amazing job of keeping up with the demands of the city. I think the city of Mora has a lot of nice things to offer. The pool and trails are great. Love that there is a dog park, skate park and two playgrounds. I wish the library was more updated in looks.
- Lack of sidewalks make Mora pedestrian unfriendly. Better & more sidewalks would be a benefit to the downtown business dist.
- Overall a well run town! Would love continued development of trail system and parks, including pickle ball courts
- Please add a usable public boat launch where the old high school was. This will bring in tourism money. Also, many of the city monuments are in disrepair (i.e. skier, founders spire) thank you.
- The bike trails need to be repaved and should continue along the river (St. Francis is a good example). The pool should offer longer hours so people who work can enjoy it in the evening. Also offer an 18+ time for adults to enjoy the pool. We should have a public beach on Mora Lake.
- We could use an indoor play area for young kids.
- We could use expanded walking & bike trails. And more community wide events. Both would help keep community members active and social - important aspects for mental health.
- We love Mora parks!

## **City Services**

- Electrical service: Too many overhead lines - unused or hanging utility lines are not removed if no longer used (cable/Internet/phone)
- I want to thank the city for taking care of a large tree that blew down in a storm last summer near my home.
- My brother Jim donated time to build the pool. Temp inspector too strict. Sewer and water service too expensive.
- Plan now for exceptions to land water line replacement in older houses. Just because the state wants to make this a priority doesn't mean it's legally "reasonable" for property owners to do so. Not all homes will be a possible retrofit candidate so expect opt outs who aren't interested in the destruction/time costs for the exchange.
- Portage Ave. is used as a main junction - people speed, road is not monitored, it is not maintained and there is nowhere for people to walk safely. Not enough power supplied to surrounding houses. For example - lights dim on a regular basis. Please work on making Mora a MORE attractive place for people to live and where they want to stay.
- The streets are awful in town. The electric infrastructure is falling down. MMU was in my yard with a truck and rutted my yard.
- When there is a city power outage in the summer like Aug. 11th, it would be nice to hear an update on when power is expected to return - I was without power for 12 hours.

- Will there be grants for home owners bad piping to the street and back? City put in new sewers 100 years old.

## Taxes

- Extremely high taxes for little to no services.
- I feel that there is a lacking of services for the amount of taxes I pay.
- It's hard to continue to justify living here after 3 short years and our property value going up 37% on our 1959 home. Our property taxes do not match what the city of Mora has to offer. We have to travel to Cambridge for food because your one grocer consistently sells expired, overpriced food (well documented within this community). The conditions of your roads are unacceptable. The water is brown and full of metals. The play grounds are unsafe, poorly maintained (often closing bathroom facilities due to vandalism) equipment falling apart while children are playing on them. The price for us to use the MAC is absurd. Poor budgeting and spending puts a huge burden on your tax payers and we are feeling it. We are grateful for the hard working, small business owners, otherwise we wouldn't have reason to leave our house.
- Our property taxes are too high. Citizens are talking about moving. Many are still upset and angry that we were so misled re: new school.
- We need to encourage new businesses and get the city growing and thriving!!!
- Extremely disappointed that WiFi access is poor considering the council has been ""working on it"" for years.
- People cannot afford a 17.73% increase. That is crazy.
- Property taxes are so high now - more than 4x when I moved here - that I cannot afford to live her any more and will be moving ASAP.
- Seniors are being taxed out of the city. I don't see improvements that justify increases.
- The tax rate increase in the past 2 years have been unjustified for the amount that they have gone up. I understand raising it a little each year, but the amount of the hike is unsustainable. Added to that, when the city puts a million dollar increase in a category labeled ambiguously such as "misc." that does not look good. If the city wants to raise taxes they need to be completely transparent on where the money is going and show where it is going. For example, last winter the quality of plowing was terrible across the board. Also, when we had the storm that knocked down many trees and branches, the city told us they would not be picking up any collected on the edge of residential properties. If taxes go up as much as they had, the least they can do is prove that the money is going somewhere tangible.
- One thing the city should push for is having the old high school property be zoned for generating excellent tax revenue. It is a prime location that, if it is commercial, could help ease some of the burden of the city residents."

## Other

- Any EV chargers should be paid for by those using them. Not by residents and business owners of the local area. Having people who make decisions at city hall who are local is beneficial vs. having people who live out of town. The city should support local businesses when making purchases (cars, etc).
- Good city staff. Administrator needs to go or be held accountable for his inabilities to reply to requests and lack of knowledge. He is a micromanager and a detriment to the city and the quality staff that are members of the Mora community.
- It would be nice to see improvements in other areas of the city that have been neglected. Area by Coborn's (frontage road), parks not being utilized (by Coborn's and anytime fitness).
- Social media presence would be helpful. Not just used for shouting directives but to share resources and ways to be involved in the community.

- The Vasaloppet claims to bring people in, is there any collaboration with the city? The Chamber of Commerce is borderline non-existent, could that be improved to help draw business? There is no space to rent or lease for new or existing businesses to expand, how can the city address that?"
- I have lived here my entire life and it has been very depressing watching the decline of this once vibrant town. Our taxes are so high that it makes it impossible to keep our properties in good condition. I have never been able to afford to side or replace my windows, for one... I don't have enough money left to do so, and two... I am afraid of being raped by the city/county for more inflated taxes! There are no jobs here, so those of us that have to be able to make a living have to travel an hour one way just to live. There are no stores here, other than shitty dollar stores, or our overpriced grocery (Coborn's) store... we have to travel just to buy a pair of pants to wear. Our streets are all crumbling, when Gene was in charge, our streets were taken care of and always cleared during the winter, for the last ten years or so we are lucky to see a plow come down our streets before they are packed into nothing short of an ice road. Don't get me started on enforcement of city codes.... What a joke!!! It's always pass the buck, we have homes here where there are people stacking pallets and just plain trash and the city turns a blind eye to it. Saying you need to talk to law enforcement, law enforcement says their hands are tied by the courts... so nothing ever gets done! Just keep sweeping it all under the rug! If we are going to have code then enforce them damnit! There are constantly dogs/cats running and crapping all over everyone's property and again the city does nothing. I would move out of this town in a heartbeat but because of inability to update my house, I would never be able to get the true market value of it. Sadly I will be here until my property rots away and then have nothing. I honestly don't even know why I took the time to write this, nothing will be done... I might as well have went and told it to my trees.
- I live on Mora Lake, upset with the changing watershed. You have killed my oak trees while draining the backyards of houses north of me. I'm upset with what has been done at the airport. Waste of money. The companies that use to use it are long gone. FAA money is taxpayer money. I also would like to see the wages published so we can see what people are payed. My taxes have gone up 30%-30%-17% and then the value of a 100 year old house up 30k last year. I quit going to City Council meetings because I just get upset. Many members are not qualified for the job.
- I think the city of Mora has great potential. Things seem poorly coordinated. I think with a little better effort, this could be one of the most ideal small communities in Minnesota.
- I worked in city gov and volunteered to help in \_(illegible)\_ but never got an answer to my letter and \_\_\_\_ \_ (illegible)\_ .
- I'm new here.
- Just lived here 9 months - moved here in March 22-23. So far good, don't know about a lot of things yet. I am concerned about the none-emergency number of the police, they don't answer their phone I called no one answered.
- Library is small. Would be nice to have one on ground level - not one we have to "climb to." Overall our city is well taken care of. Great city crew.
- More/better updates and announcements on city "festivals" would be nice. There have been 2 parades we missed/had no knowledge of until it was already happening. Services/activities geared towards toddlers/kids would be awesome, but I do understand the struggles in coordinating such. We do love living here, it's been a great place to start our family. One big complaint is the people speeding down side roads. We live on a very short side road in town, and people FLY by. I don't at all feel safe letting my son play in the front yard for that reason. But again, I understand the police cannot be everywhere at once. They've got bigger fish to fry I'm sure.
- Oakwood Cemetery - They mow my decorations over. Family service don't want to be helpful - no empathy. Beware of Crystal's bar. Seems like the drunk and obnoxious hang there. Something was put in my drink on Halloween. Sick for 3 days. I feel safe at Kev's Depot.

- On the new school. The flag pole and flag are a slap in the face to the residence who've served. It doesn't have to be so small. Why in the world is there non bulletproof glass as a barrier from our kids. There is no safety net once so ever. It's an embarrassment just like our raised taxes! Who pocketed money in the building project?
- Overall I think Mora is a pretty good town.
- Since I live in rural Arthur Township, I'm not familiar with services in town so have circled "Don't know."
- Thanks for taking the time to listen.
- The city has a neat and clean appearance and has been a great community to raise my family.
- The library could really use carpet refresh
- The Mora Public Library needs to be updated. The building was built 50 years ago and it is showing its age--the carpet is ripped and full of stains, the paint is outdated, and it is too small to provide the services that the community needs.
- The pink ugly rocks and railing on Forest candy shop need to go. It an eyesore!!!
- This city is very well organized and run. Glen and Company are doing a very good job.
- Too many stray cats in the trailer park. Should have a place for them, not on residents' door steps.
- Very unhappy with Kanabec County Sheriff Dept. & County Attorney office. Do not respond to calls or emails.
- Website clumsy and not very user friendly.
- Why doesn't Mora take better care of buildings, such as schools? They let them go to hell, and then tear down and build new! How wasteful! And our Tax money pays for that! If all towns are this wasteful, who is making the money? I rue the day I moved to this "God Forsaken Place." I'm too old to go elsewhere, but I'll be glad when I leave in spirit.
- Would love to have the city more wheelchair friendly

[THIS PAGE INTENTIONALLY LEFT BLANK]



## **Appendix B**

### **Survey Instrument**

[THIS PAGE INTENTIONALLY LEFT BLANK]



# CITY OF MORA/MORA MUNICIPAL UTILITIES 2023 Performance Measurement Program Community Survey



This is a short community survey asking you how you feel about various services provided by the City of Mora and Mora Municipal Utilities.

Please take the time to complete this short survey and return it to city hall no later than Friday, January 26, 2024. You can include the survey with your utility bill payment, mail it, or drop it off at city hall. The survey is completely anonymous. If you have a question or comment to which you would like a response, please write your name and contact information on the survey or send your question or comment to the city.

The survey results will be presented at a future city council meeting and will then be posted on the city's website and published in the newsletter. This survey will also be given in coming years so we can measure our performance over time. Thank you very much for taking the time and showing an interest in your community. If you have any questions, please contact city hall at 320-679-1511.

1. Are you a  Mora Resident       Mora Business owner  
 Resident or Business Owner in \_\_\_\_\_ Township
  
2. Indicate the number of years you have lived in the city/township: \_\_\_\_\_ years.
  
3. How would you rate the overall **appearance** of the city?  
Excellent      Good      Fair      Poor      Don't know
  
4. How would you describe your overall **feeling of safety** in the city?  
Excellent      Good      Fair      Poor      Don't know
  
5. How would you rate the overall quality of **fire protection services** in the city?  
Excellent      Good      Fair      Poor      Don't know
  
6. How would you rate the overall **condition of city streets**?  
Excellent      Good      Fair      Poor      Don't know
  
7. How would you rate the overall quality of **snowplowing on city streets**?  
Excellent      Good      Fair      Poor      Don't know
  
8. How would you rate the overall condition of the **municipal airport**?  
Excellent      Good      Fair      Poor      Don't know
  
9. How would you rate the overall **quality of city park facilities** (parks and trails)?  
Excellent      Good      Fair      Poor      Don't know

10. How would you rate the overall condition of the **Mora Aquatic Center**?

Excellent      Good      Fair      Poor      Don't know

11. How would you rate the overall condition of **Oakwood Cemetery**?

Excellent      Good      Fair      Poor      Don't know

12. How would you rate the overall condition of the **Mora Public Library**?

Excellent      Good      Fair      Poor      Don't know

13. How would you rate the overall service and value of the **North Country Bottleshop**?

Excellent      Good      Fair      Poor      Don't know

14. How would you rate the quality of **building inspection services and code enforcement** (zoning, nuisances, etc.) in the city?

Excellent      Good      Fair      Poor      Don't know

15. How would you rate the overall **quality of services** provided by the city?

Excellent      Good      Fair      Poor      Don't know

16. How would you rate the dependability and overall quality of municipal **sanitary sewer service**?

Excellent      Good      Fair      Poor      Don't know

17. How would you rate the dependability and overall quality of the municipal **water service**?

Excellent      Good      Fair      Poor      Don't know

18. How would you rate the dependability and overall quality of the municipal **electrical service**?

Excellent      Good      Fair      Poor      Don't know

19. Do you read the **city newsletter**?      Yes      No      Why\_\_\_\_\_

20. Do you use the **city website**?      Yes      No      Why\_\_\_\_\_

Questions or comments \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Please complete and return this survey to city hall no later than Friday, January 26, 2024. Thank you!**

Mailing Address: City of Mora / Mora Municipal Utilities, 101 Lake Street S., Mora, MN 55051



MORA PUBLIC  
SCHOOLS  
INDEPENDENT SCHOOL  
DISTRICT 332

**District Office**  
118 9th Street  
Mora, MN 55051  
320-679-6200  
Fax 320-679-6209

**Mora High School**  
118 9th Street  
Mora, MN 55051  
320-679-6200  
Fax 320-679-6238

**Mora Elementary**  
200 9th Street  
Mora, MN 55051  
320-679-6200  
Fax 320-679-6249

Date: March 11, 2024  
To: Glenn Anderson, City of Mora  
City of Mora, City Council  
From: Dan Voce, Superintendent, Mora Public Schools  
RE: Well on School District Property

During the construction of the new Mora High School, a well was placed on school district property to irrigate a portion of the baseball field and athletic/phy-ed fields. The district had met with a licensed well drilling contractor, a local irrigation contractor, and City of Mora staff to review the location of the well. The irrigation system was utilized to establish new grass and provide safe playing conditions for students and participants.

The Minnesota Department of Natural Resources (DNR) contacted the school district on August 31, 2024, stating that a DNR appropriation permit is required for our well and irrigation system. The district promptly completed the necessary permit and fee required from the DNR. In October of 2023, the DNR notified the district that it would have to work with the City of Mora to find a workable solution.

After contacting the City of Mora, the school district was asked to complete a land use application for a Well Exemption along with the associated fee. The school district promptly completed the requested application and fee. On March 4th, the school district was notified that the application for the exemption was denied.

After meeting with City of Mora staff on March 5th, the district was notified that the appeal process for the application of the exempt permit would need to be presented and approved by the Mora City Council.

The school district is appealing the denial of the well exemption. The school district requests the City Council to consider approval of the well exemption and work collaboratively with the school district to provide any special conditions as stated in the appeal process. This would allow the school district to provide safe playing conditions for our students and community members without a costly redesign of our current irrigation system.

Respectfully,

Dan Voce  
Superintendent  
Mora Public Schools

## Caleb Christenson

---

**From:** Dan Voce <danvoce@moraschools.org>  
**Sent:** Thursday, March 14, 2024 9:27 AM  
**To:** Glenn Anderson; Caleb Christenson  
**Cc:** Chip Brandt  
**Subject:** Possible Spam - Fwd: DNR

Glenn and Caleb,

See the correspondence below regarding an email that was shared with Chip by Craig Wills from the DNR. It was hard to find since it had "possible spam" in the email.

Can you provide a copy of your ordinance language/protection plan or whatever you have that demonstrates the city would not allow wells. Or, is it they have to have an approved permit from the city to have wells in the wellhead protection zone(s)?

Based on smaller volumes I am not overly concerned with well interference issues with city wells unless you have something that identifies there is a concern. There total volume requested for both is ~13 MG at a rate of ~50 gpm.

Let me know..

CW

Dan Voce

----- Forwarded message -----

From: **Chip Brandt** <[cbrandt@moraschools.org](mailto:cbrandt@moraschools.org)>  
Date: Thu, Mar 14, 2024 at 8:55 AM  
Subject: DNR  
To: Dan Voce <[danvoce@moraschools.org](mailto:danvoce@moraschools.org)>

**I think I found it Mr. Voce. This is correspondence from Craig (DNR) to Joe Kohlgraf.**

**Please forward to Glenn and Caleb as you see fit.**

CB



# MEMORANDUM

Date: March 19, 2024  
To: Mayor and City Council  
From: Kirsten Faurie, Community Development Director  
RE: Conditional Use Permit for a *dog training* and *kennel* facility – 129 Forest Ave. E

---

## SUMMARY

The City Council will consider granting a conditional use permit to allow to allow *dog training* and a *kennel* at 129 Forest Ave. East located in the B-1 Central Business District.

## BACKGROUND INFORMATION

Jennifer and Jason Yates, applicants and property owners, have applied for a Conditional Use Permit (CUP) to allow a *dog training* and *kennel* facility at 129 Forest Ave. East.

Yates has expressed her intent to open a new business at this location, The Responsible Dog LLC. She has included a document describing her business operation goals including a floor plan (attached). The intent is to offer dog training, grooming, and boarding.

The Yates' plan includes several measures to mitigate concerns about dog noise and waste:

- Noise: The Yates have proposed replacing overhead doors on the east and north side of the building with insulated doors. Their site plan separates areas where dogs are being kept from the shared walls of other business with "buffer" spaces like a closet/bathroom/storage room.
- Dog Waste: The Yates have proposed both indoor and outdoor "potty" areas for the dogs. The yates propose spraying the areas with an odor eliminator regularly and keeping feces picked up.

The Planning Commission conducted a public hearing for this request at its March 11, 2024 meeting. The Planning Commission heard from persons both in support and opposed to the CUP. The Planning Commission recognized concerns, specifically those regarding dog noise and waste in the B-1 District, and crafted conditions specifically meant to mitigate those concerns.

The commission has recommended approval of the CUP with the conditions as presented.

## OPTIONS & IMPACTS

1. Approve the CUP with conditions as presented or amended.
2. Deny the CUP, providing specific reasons for denial for the written record.
3. Table the request for further consideration. The 60-day review period for this request expires April 22, 2024.

## RECOMMENDATION

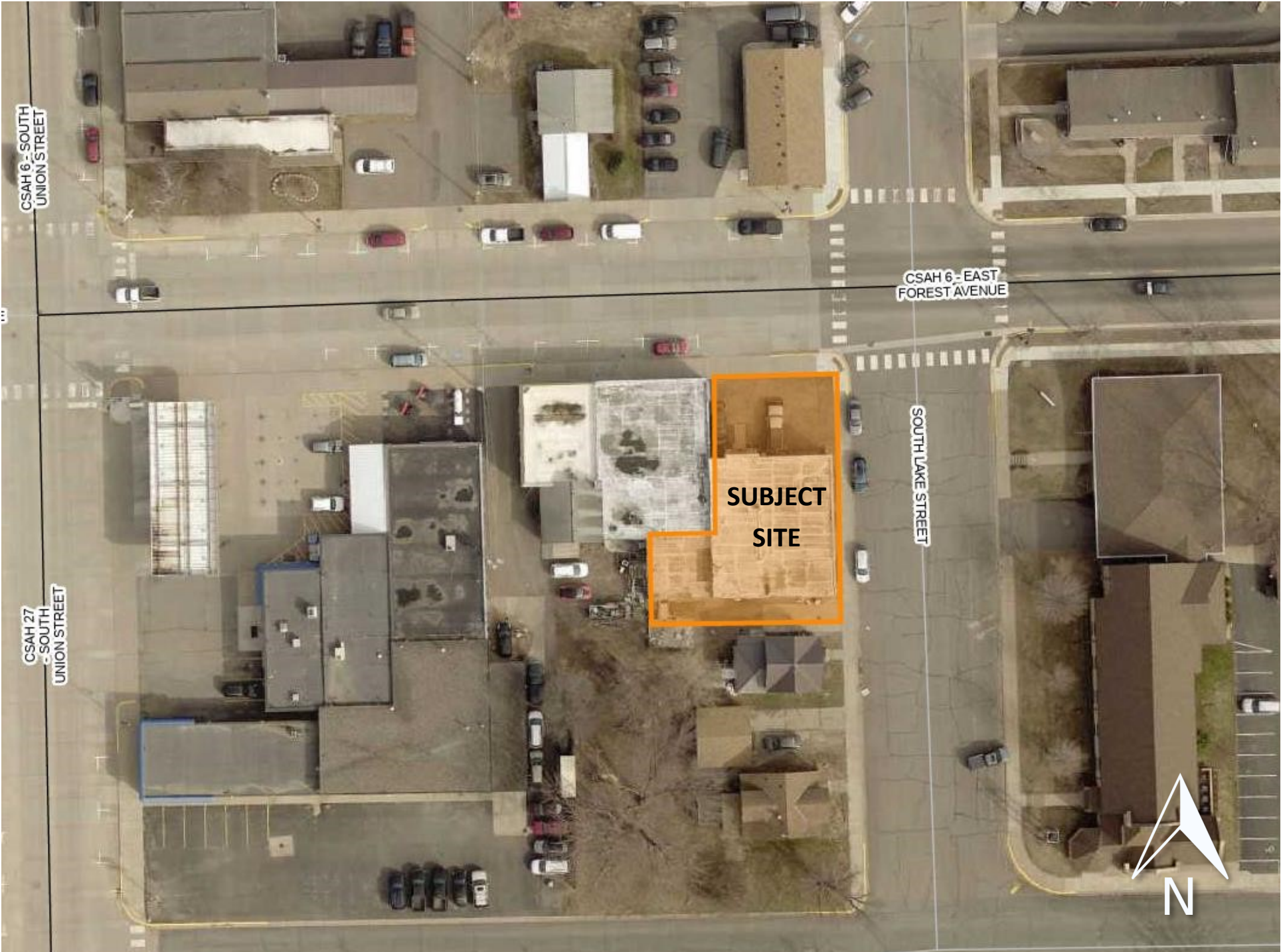
Motion to approve Resolution No. 2024-324 as presented.

### *Attachments*

1. Site map
2. The Responsible Dog business description & site plan
3. Proposed Resolution No. 2024-324







CSAH 6 - SOUTH  
UNION STREET

CSAH 6 - EAST  
FOREST AVENUE

CSAH 27  
- SOUTH  
UNION STREET

SOUTH LAKE STREET

**SUBJECT  
SITE**





Conditional Use Permit (CUP)  
129 Forest Ave East Mora, MN 55051

Jason & Jennifer Yates

## The Responsible Dog LLC

The Responsible Dog LLC is excited to be a more active and permanent business in Mora and serve our community and the surrounding counties with research-informed dog training that has the potential to impact the community positively. Between Jennifer and Jackson, we have combined experience of 32 years in training dogs for a variety of sports, disciplines, and behavioral modification. For the last 17 years, Jennifer Yates has been volunteering with the Kanabec County 4-H Dog Project, teaching Obedience, Rally, Showmanship, Agility, Jumpers, and responsible dog ownership. This is a unique program that offers youth from kindergarten to one year past high school free dog training twice a week. It allows for youth to engage in responsible dog ownership and learn invaluable life lessons.

Our “why” for our passion for dog training is rooted in dog-mediated personal development. Dogs serve as excellent examples of how our nonverbal and verbal communication affects the outcomes of our communication dynamics. Dogs offer us many opportunities to engage in self-reflexivity and our dog-human relationships have shown to have profound impacts on our mental wellbeing. We are passionate about combining these two pieces into our pedagogy.

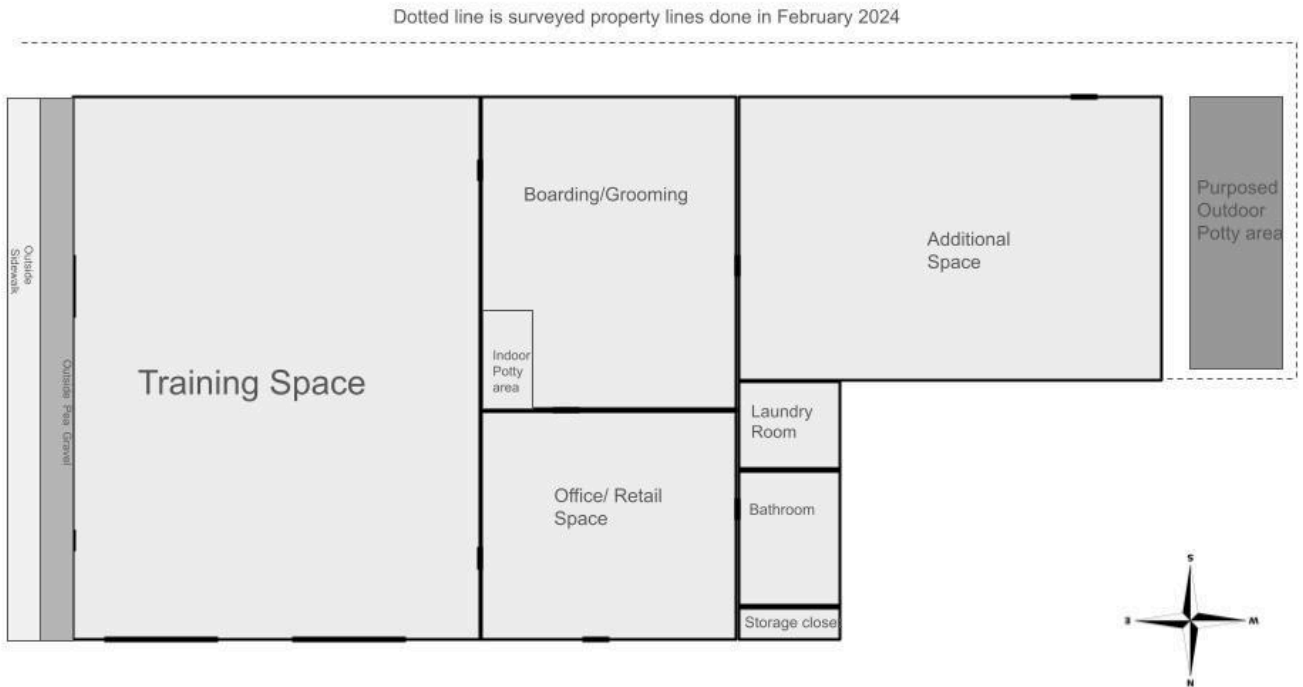
Our facility is also an opportunity to establish an additional third space in Mora. Third spaces are places where community members congregate away from home and work. Third spaces are powerful community builders, and allow more opportunities to foster cultures of peace within our communities. We hope that our facility can be utilized as a space that connects people and continues to offer opportunities to build a strong community.

**RECEIVED**

FEB 26 2024

Conditional Use Permit (CUP)  
129 Forest Ave East Mora, MN 55051

Floor Plan



This is an idea of the usage of 129 Forest Avenue East. The classes and training sessions will be held in the previously car bay area. Which is separated from any adjoining business by two concrete walls and one sheetrock wall.

Noise was noted as a concern of local business, our commitment to noise mitigation is as follows - the overhead door on the east side of the building which is on South Lake St will be replaced with an insulated door. The overhead door on the North side of the building (Forest Ave) will be replaced with an insulated door. The shared walls between 129 Forest Ave E. are either a bathroom or additional space wall. While dogs are at the facility, they are being engaged in learning, and barking will not be tolerated, dogs will be redirected and taught appropriate ways to express their emotions.

Grooming space will be allotted and utilized by us and potentially hiring a groomer in the future. Boarding space is proposed for use in board and train options for clients to leave their dogs with us for one-on-one training from one to seven weeks. The dogs would be monitored while being boarded. Staff will be onsite with dogs while being boarded.

The additional space will be going through an additional conditional use process at a later date.

There will be an indoor potty area designated in the floor plan of the building space as well as an outdoor potty area (filled with pea gravel) along the East side of the building and a larger space outside behind the building on the west side. The feces will be cleaned up by the owner of the dog and the area will be sprayed with an odor eliminator daily along with being sprayed

Conditional Use Permit (CUP)  
129 Forest Ave East Mora, MN 55051

with water to wash out the urine as needed. The biosecurity of the facility to lessen dog diseases is also very important to us and to inform the dog community of potential hazards to watch for in the environment.

### Parking

Parking will be available in front of the building, along Forest Ave, and South Lake St.

### Summary of Business Activities and Scope

- Training classes will be held generally in the evenings during the work week from 5-9 p.m. Schedule of classes will vary widely from month to month. Some examples of the classes that will be held are as follows:
  - Puppy 101
  - Obedience 1,2,&3
  - Rally
  - Confirmation Training
  - Canine Good Citizen (titling class that prepares dogs to be evaluated by a CGC evaluator and be awarded a CGC title) this is the first step to therapy dog training
  - S.T.A.R. Puppy (Socialization, Training, Activity, Responsibility)
  - Foundational Agility
  - Good Behavior Boot Camp
  - Dog Conditioning and Wellness
  - Trick Dog Training
  - Educational programs for first-time dog owners
- One-on-one training will be held during the day by appointment
- Weekend seminar-style events will be discipline-focused and will be throughout the calendar year, not on a set schedule. These types of events will bring people from around the country to attend and will bring in a lot of business for surrounding businesses.
- The front office/storefront space will provide training equipment, treats, toys, enrichment activities, etc. that are harder to access north of the cities.
- Online Pay-per-view and free educational courses
- Remote Training via Zoom for clients outside of Minnesota
- Seasonal activities and celebrations that will be open to the public
- Open training times for clients to use the training space outside of classes/one-on-one sessions

RESOLUTION NO. 2024-324

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MORA, MINNESOTA, APPROVING A  
CONDITIONAL USE PERMIT TO ALLOW A *DOG TRAINING AND KENNEL FACILITY* TO BE LOCATED AT 129  
FOREST AVE. EAST IN THE B-1 CENTRAL BUSINESS DISTRICT  
AS REQUESTED BY JASON & JENNIFER YATES**

WHEREAS, Jason and Jennifer Yates applicants and property owners submitted an application dated received and considered complete on February 22, 2024 for a Conditional Use Permit to allow a *dog training* and *kennel* facility to be located at 129 Forest Ave. East in the B-1 Central Business District; and

WHEREAS, the property upon which the request is being made is located at 129 Forest Ave. East and is legally described as:

PID 22.02455.00

*That part of Lot 3, Auditor's Subdivision No. 18, Kanabec County, Minnesota, which lies Easterly and Southerly of the following described line: Commencing at the Northeast corner of said Lot 3; thence on an assumed bearing of South 89 degrees 58 minutes 45 seconds West along the North line of said Lot 3 a distance of 52.83 feet to the point of beginning of the line to be described; thence South 0 degrees 19 minutes East 35.0 feet; thence South 89 degrees 58 minutes 45 seconds West 0.68 feet to point "A"; thence South 0 degrees 19 minutes East 32.07 feet thence South 89 degrees 58 minutes 45 seconds West 27.98 feet to point "B"; thence South 0 degrees 01 minutes 15 seconds East 0.33 feet to point "C": thence South 89 degrees 58 minutes 45 seconds West 20.6 feet to the West line of said Lot 3 and said line there terminating.*

*Together with an easement for ingress and egress over and across the South 12 feet of Lot 2, Auditor's Subdivision No. 18, Kanabec County, Minnesota.*

WHEREAS, notice was provided and on March 11, 2024 the Planning Commission conducted a public hearing regarding this application, at which it heard from the Community Development Director and invited members of the public to comment; and

WHEREAS, the Planning Commission recommended approval of the request; and

WHEREAS, the City Council considered the request and the Planning Commission's recommendation at its March 19, 2024 meeting and made the following finding as required by Zoning Code §150.036 Conditional Uses, Subd. E Standards:

Criteria #1      The use is consistent with the purposes and intent of the Zoning Code and the purposes and intent of the zoning district in which the applicant intends to locate the proposed use.

Finding #1      *The Zoning Code identifies the proposed use of dog training and kennels as Conditional Uses within the B-1 District. The proposed use is consistent with the intent of the zoning district.*

Criteria #2      The use is in keeping with the Comprehensive Plan and the policies thereof.

Finding #2      *The Comprehensive Plan Land Use Map identifies the subject site as Commercial. The Comprehensive Plan goals include promoting growth and diversification of Mora's local*

*economy. The proposed use complies with the Comprehensive Plan designation and policies.*

Criteria #3	The use will not cause undue traffic congestion or hazards.
Finding #3	<i>Based on the information provided by the applicants, the proposed use will not generate enough traffic to cause undue traffic congestion or hazards.</i>
Criteria #4	The use will be adequately served by public utilities and all other necessary public facilities and services.
Finding #4	<i>The property is served by municipal water and sewer, and other necessary public services.</i>
Criteria #5	The structure and the site shall have an appearance that will not have an adverse effect upon adjacent properties.
Finding #5	<i>This is an existing structure; the positioning of the proposed outdoor dog “potty” spots/relieving areas are located in the back and side areas of the property. However, if not properly managed the dog relieving areas could have an impact on neighboring businesses and residences in terms of appearance and odor. Inadequate sound proofing could also have an adverse effect on adjacent properties. Noise and pet mess concerns are less so for dog training and grooming when pets are only in the building for a short period. These concerns are increased for dog kenneling/boarding which involve longer-term stays. Staff finds these concerns could be mitigated if approved with certain conditions.</i>
Criteria #6	The use will be sufficiently compatible by distance or screened from adjacent residentially zoned or used land so that existing homes will not be depreciated in value and there will be no deterrence to development of vacant land.
Finding #6	<i>This is an existing commercial structure with a residential home located in close proximity to the south; there is no nearby vacant land. The proposed use of the facility and site plan does not require any screening from residentially used or zoned properties.</i>
Criteria #7	The use will not jeopardize the public’s health, safety or general welfare.
Finding #7	<i>There is no evidence to suggest that the proposed use will jeopardize the public’s health, safety or general welfare.</i>

---

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Mora, MN hereby approves the Conditional Use Permit subject to the following conditions. Violation of any of the following conditions shall constitute grounds for revocation of the Conditional Use Permit:

1. The Conditional Use Permit shall be utilized and all conditions shall be met within one year of recording or the Conditional Use Permit shall become null and void.
2. The applicant shall apply for and obtain a building permit prior to any structural improvements.
3. The applicant shall apply for and obtain a sign permit prior to installing any new or replacement signage. Signage shall be in compliance with Zoning Code sections 150.210-150.227.
4. Use of the site shall be generally consistent with the floor plan stamp dated “Received Feb. 26, 2024.” Notably any areas where animals are being kept shall be separated from walls adjoining other businesses with “buffer” spaces such as a bathroom, office, or storage area. Any major

deviations, as determined by city staff, shall require further review by the Planning Commission and approval from the City Council.

- 5. Any un-insulated overhead doors on the exterior of the building shall be replaced with insulated doors.
- 6. Outdoor dog potty/relieving areas shall not be permitted on front/Forest Ave. side of the building, but will be limited to the southwest, and east sides of the building. Feces will be picked up twice daily at a minimum; areas will be treated for odor a minimum of three times weekly.
- 7. Allowed *kennel* uses shall be limited to dog boarding, including dog daycare or overnight stays; dog breeding or sales shall not be allowed.

The foregoing resolution was introduced and moved for approval by Council Member \_\_\_\_\_ and seconded by Council Member \_\_\_\_\_.

Voting for the resolution: .....

Voting against the resolution:.....

Abstained from voting: .....

Absent: .....

Motion carried and resolution adopted this 19<sup>th</sup> day of March, 2024.

\_\_\_\_\_  
Jake Mathison, Mayor

ATTEST: \_\_\_\_\_  
Glenn Anderson, City Administrator





# MEMORANDUM

Date: March 19, 2024  
 To: Mayor and City Council  
 From: Natasha Segelstrom, Administrative Services Director  
 Kelly Christianson, Accountant  
 RE: 2024 Budget Amendment

## SUMMARY

Budget amendments are periodically needed to align the City’s spending plan, and/or make necessary changes to reflect appropriate expenditure and revenue line items.

## BACKGROUND INFORMATION

Amending the City’s budget demonstrates the City’s desire for good financial stewardship. Individual explanations are listed next to each budget amendment request below.

### Budget Amendments for Fund 101, General Fund:

Type	Account Code	Account Description	Current 2024 Budget	(Proposed) Amended 2024 Budget	Change from Current Budget (\$)	Justification
Expenditures	E 101-41410-405	Contractual Labor	4,250	-	(4,250)	The League of Minnesota Cities (LMC), per IRS guidance, recommends paying election judges as employees via payroll, reported on a Form W2. Rather than reporting as contractual labor, reported on a 1099-MISC or NEC.
Expenditures	E 101-41410-101	Wages & Salaries	-	4,250	4,250	The League of Minnesota Cities (LMC), per IRS guidance, recommends paying election judges as employees via payroll, reported on a Form W2. Rather than reporting as contractual labor, reported on a 1099-MISC or NEC.
			\$ 4,250	\$ 4,250	\$ -	Net effect to General Fund Reserve Balance

## OPTIONS & IMPACTS

- A. Motion to approve 2024 budget amendments, as presented.
- B. Do not approve 2024 budget amendments.

## RECOMMENDATIONS

Motion to approve 2024 budget amendments, as presented.





Building a Better World  
for All of Us®

## MEMORANDUM

TO: Honorable Mayor and City Council

FROM: Greg Anderson, PE (Lic. MN)

DATE: March 14, 2024

RE: Project Updates  
SEH No. MORA0 173807 14.00

### TH 65 at 9<sup>th</sup> Street – Left Turn Lane Project

- TH 65 has been widened for the turn lane north of Industrial Road, all lifts of bituminous placed on the widened section and temporary pavement markings are in place.
- Work is scheduled to resume on the project in June of 2024.
- Given the warm weather and low water level, finishing the remaining work prior to June has been discussed. If the Council approves, we can pursue completion of this project this spring.
- We would follow-up with the school district if there is a change in the project schedule.

### TH 65 Bike Trail Extension

- The project is 99% complete.
- A spring project walk-through will be completed with public works in the coming weeks.
- Once the project is accepted, the 1-year warranty period will begin.

### Mora Lake Outlet Pipe/Maple Avenue Reconstruction Project

- SEH and City staff will be meeting with the DNR to kick-off the project.
- Kanabec County is planning their road project for 2025.

### Wood Street Trail Extension

- The City received grant funds for the extension of the Wood Street trail from 7<sup>th</sup> Street to Maple Avenue.
- City, Kanabec County and SEH staff will be meeting with MnDOT to discuss the project process and schedule.

### Water Tower

- Maintenance work on the smaller water tower near Olympak is scheduled for April/May.

ah

x:\ko\m\mora0\173807\1-gen\14-corr\project update memo 2024 03 14.docx

Engineers | Architects | Planners | Scientists

Short Elliott Hendrickson Inc., 3535 Vadnais Center Drive, St. Paul, MN 55110-3507

651.490.2000 | 800.325.2055 | 888.908.8166 fax | [sehinc.com](http://sehinc.com)

SEH is 100% employee-owned | Affirmative Action–Equal Opportunity Employer





**OFFICE**

**KANABEC COUNTY SHERIFF**

SHERIFF BRIAN SMITH

18 NORTH VINE STREET, SUITE 143, MORA, MN 55051

## February 2024

During the month of February, 2024 Kanabec County Sheriff's Office contract cars responded to or initiated 519 calls for service within the City of Mora. The most frequent calls for service were Medical Emergencies (59), Traffic Violations (129), and winter parking violations (45)

Deputies logged 39 foot patrols in the downtown business district and city parks.

Contract deputies received continuing education/training in the following areas:

- Mental Health Crisis Response
- Civil Matters: Repossession and Eviction

The Kanabec County Sheriff's Office continues to proudly serve the citizens of Mora within Kanabec County. The Sheriff's Office encourages any and all community members to contact our office with any questions, comments, or concerns.

Sincerely,

Sergeant Dylan VanGorden #3104

**WEARING THE STAR OF HONOR AND SERVICE**

ADMINISTRATION (320) 679-8410 • 24 HOUR DISPATCH (320) 679-8400 • FAX (320) 679-8422





**CAD Summary Report**

Printed On: 03/05/24 14:56

**Kanabec County Sheriff's Office**

	<b>02/24</b>	<b>Total</b>
911 Hang-ups-Abandoned-Open Line	14	<b>14</b>
Agency Assist	8	<b>8</b>
Alarms All (Home, Business, Bank, misc)	11	<b>11</b>
Animal Bites	1	<b>1</b>
Animal-All Other	9	<b>9</b>
Assault	2	<b>2</b>
Building Security Checks	10	<b>10</b>
Civil Assist	8	<b>8</b>
Disorderly Conduct	6	<b>6</b>
Drug calls - All	2	<b>2</b>
DTP	3	<b>3</b>
Escorts-Funerals, Races, etc	4	<b>4</b>
Fires - All Others	3	<b>3</b>
Foot Patrol	39	<b>39</b>
Found - animals, property, etc	7	<b>7</b>
Fraud	3	<b>3</b>
Harassing communications calls	1	<b>1</b>
Hospice Deaths	4	<b>4</b>
Information and misc calls	23	<b>23</b>
Juvenile calls excluding tobacco, drugs, alcohol	5	<b>5</b>
Maltreatment	23	<b>23</b>
Medical - Drug Overdoses	1	<b>1</b>
Medical Emergency	59	<b>59</b>
Meetings and Presentations	3	<b>3</b>
Missing Person(s)	2	<b>2</b>
Mora Ordinance Violations	1	<b>1</b>
Motorist Assist calls	1	<b>1</b>
Neighborhood Disputes	1	<b>1</b>



## CAD Summary Report

Printed On: 03/05/24 14:56

	02/24	Total
Noise - including loud music, parties, etc	5	5
Parking Violations	1	1
Public assist calls	5	5
Recovered- property and vehicles	1	1
Road Hazards	1	1
Scams	3	3
Secure Helipad	5	5
Snowbird Parking	45	45
Suicide threats-attempts	1	1
Suspicious- persons, vehicles, and occurrences	23	23
Theft-not vehicle	13	13
Threats	5	5
Traffic / Driving complaints	5	5
Traffic Accident	3	3
Traffic Violation	121	121
Unwanted person	8	8
Violation of Court Order	5	5
Warrant Entry and Arrests	5	5
Welfare Check	10	10
<b>Total</b>	<b>519</b>	<b>519</b>



City of Mora Planning Commission  
Meeting Minutes  
**5:30 p.m. Monday, March 11, 2024**  
Mora City Hall, 101 Lake St, Mora, MN 55051

---

Pursuant to due call and notice thereof Chair Sheldon Shepard called to order the regular meeting of the Planning Commission at 5:30 p.m. Monday, March 11, 2024, in the Mora City Hall Council Chambers.

- 2. Roll call:** Present: Sheldon Shepard, Tim Dahlberg, Jody Anderson, Lance Strande  
Absent: Sara Treiber  
Staff present: Community Development Director Kirsten Faurie, City Administrator Glenn Anderson  
Guests: Jennifer Yates, Jackson Yates
- 3. Adopt Agenda:** MOTION made by Dahlberg, seconded by J. Anderson, and unanimously carried to adopt the agenda as presented.
- 4. Approval of Minutes:** MOTION made by Dahlberg, seconded by Strande and unanimously carried to approve the February 12, 2024 minutes as presented.
- 5. Open Forum:** No one spoke during open forum
- 6. Public Hearings:**
  - a. Conditional Use Permit request to allow a dog training and kennel at 129 Forest Ave E:**

Shepard opened the public hearing at 5:31 p.m. Faurie introduced the CUP request. Jennifer Yates presented details about her proposed business, The Responsible Dog, LLC. The business will be primarily for dog training with a board-and-train option. Yates presented a floor plan which specified areas for training, areas for boarding/grooming, and indoor and outdoor dog potty areas.

Shannon and Nate Rubischko are the owners of the building at 125 Forest Ave. East. S. Rubischko owns Asolare Yoga and Wellness, and rents to tenants including Linda's Hair Design and Prizm Tattoo. Shannon voiced concerns of sound traveling through the shared walls and potential health impacts of the dog urine and feces.

Jessica Schrupp asked about the previous auto shop that operated at 129 Forest Ave. E and if there were noise issues at that time.

Linnea Haasken of Haasken Dental at 130 Forest Ave. E. noted her apprehension about the affect barking dogs would have the anxiety of dental patients, as well as dogs passing by using their property as a potty area.

Jennifer Yates discussed their possible future CUP request to add a living space in the back of the building in order to watch over any boarded dogs. J. Anderson asked Faurie if this was an allowed use. Faurie explained that her interpretation of the city's codes are that a living space could be permitted through a CUP if the living space were secondary in use. The area in that building previously used as a living space was an unapproved residential space.

Mary Olson of East Central Veterinarians voiced her support of the Yates' proposal, speaking to Jennifer's skills and patience with dogs and children. Olson said Yates' had moral integrity, was responsible, and made good decisions. Olson also shared about the history of 129 Forest Ave. E, which was the home of East Central Veterinarians when she began her

City of Mora Planning Commission  
Meeting Minutes  
**5:30 p.m. Monday, March 11, 2024**  
Mora City Hall, 101 Lake St, Mora, MN 55051

---

career. Olson noted that a dog training facility would be a needed and welcome business in the city of Mora. She respected the city was also being responsible by discussion any issues of pet waste and noise, but based on her experience in that location did not think noise would be a problem.

A woman who did not share her name spoke about the demand for dog training businesses in the area.

Nate Rubischko expressed concern about shared walls and if the dog training business would be appropriate in that location and asked for clarification about where potty areas would be.

Shepard reminded those present that this is a conditional use permit that can be revoked if the conditions are not met. Faurie noted that CUPS run with the land without a time limit. If a time limit were imposed, the city could instead grant an interim use permit.

Linnea Haasken asked if there would be a limit to the number of dogs served at the location.

Jodi Bakke said that if too many dogs at one time were served, it would become unsafe but she trusted the Yates to make sound decisions about what a safe number would be.

Jennifer Yates clarified that a safe number of dogs depends on the individual dogs (size, behavior, experience, etc.)

Jackson Yates said that for a class, there may only be 15 dogs present at one time, but if they hosted an event such as a rally or show, there could be a much larger number of dogs present at one time.

Richard Gossen said he felt such a facility was not appropriate in town and a kennel would be more appropriate for the country. He encouraged the city to license dogs.

Shepard closed the public hearing at 6:02 p.m.

Faurie acknowledged the written letters/comments received regarding the CUP. Ten expressed support, six expressed concern mostly surrounding noise and pet waste.

J. Anderson expressed support for new businesses, but also wanted to protect the existing businesses. She was interested in seeing a limit of 15 animals being served at one time for training, and was opposed to overnight kenneling in the B-1 District.

After seeing more details of the plan, Shannon Rubischko noted she was feeling more comfortable with the proposal.

Shepard noted he was comfortable with permitting both the training and kenneling because of the city's ability to revoke the permit if necessary.

City of Mora Planning Commission  
Meeting Minutes  
**5:30 p.m. Monday, March 11, 2024**  
Mora City Hall, 101 Lake St, Mora, MN 55051

---

MOTION made by Dahlberg, seconded by Strande, that the commission was interested in approving both training and kenneling as a use. Motion passed 3-1 with J. Anderson opposed, noting she only opposed the overnight boarding.

Faurie reviewed each of the conditions drafted in Resolution No. PC2024-0311. The commission noted a correction to number 6, that dog potty areas should be limited to the *southwest* and east sides of the building.

The commissioners then discussed conditions. Discussion continued on what might be an appropriate limit for the number of dogs, noise mitigation, potty areas, etc. The Commission discussed the buildings square footage, safety, and how a limit on the number of dogs for different uses might be enforced.

The Planning Commission discussed if the permit should be issued as an Interim Use Permit or Conditional Use Permit. After discussion the members felt an Interim Use Permit would be overly restrictive.

MOTION made by Dahlberg, seconded by J. Anderson to approve Resolution No. PC2024-0311 with the correction to condition number 6, changing “south” to “southwest.” Motion approved unanimously.

**7. New Business:** None

**8. Old Business:**

- a. Code Review regarding parking minimums: The commission decided to postpone discussion of parking minimums to a future meeting.

**9. Reports:** None.

**10. Adjournment:** MOTION to adjourn by J. Anderson, seconded by Dahlberg, and unanimously carried to adjourn the Planning Commission meeting at 6:54 p.m. The next regular meeting of the Planning Commission is scheduled for **5:30 p.m. Monday, April 8, 2024.**

\_\_\_\_\_  
Commission Chair

Attest: \_\_\_\_\_  
Kirsten Faurie  
Community Development Director

**City of Mora, MN  
PARK BOARD  
Meeting Minutes**

**March 12, 2024**

Present: Steven Holcombe, Alison Holland, Sam Pioske, Curt Sammann, Kyle Shepard  
Absent: None  
Staff Present: City Administrator Glenn Anderson, Public Works Director Joe Kohlgraf,  
Activities and Recreation Coordinator Jeff Krie

1. Call to Order. Chair Pioske called the meeting to order at 6:00 p.m.
2. Roll Call. Present: Steven Holcombe, Alison Holland, Sam Pioske, Curt Samman. Sheppard arrived to meeting at 6:30pm
3. Adopt Agenda. Motion by Holland, second by Holcombe to adopt the March 12, 2024 meeting agenda as presented. All present voted aye. Motion carried.
4. Minutes. Motion by Holcombe, second by Shepard to approve the January 9, 2024 meeting minutes as presented. All present voted aye. Motion carried.
5. Open Forum. No one showed up to speak at the open forum.
6. New Business.  
  
None
7. Old Business.
  - a. Accessibility and Inclusive Playground: Elizabeth Marsh was present to update the board on the groups progress. The group met with both Lions Clubs and the project was well received and will also meet with Welia. The group is gathering public interest with a survey and started a Facebook website called Universally Accessible Playground in Mora, MN. Marsh's main concern is to have a location set for this project for better planning and fundraising. Options were discussed. Marsh is looking to have a all inclusive and accessible playground. Marsh was also looking at grants for the project, possible using the DNR grant and there is also a grant called DHS. Marsh is also looking to whom will hold the funds if they start fundraising. Krie said he would follow up on that issue. Board discussed to decide on a possible location at the next meeting and after that have Marsh present her proposal to Council to get their input on the project. Holland shared if Lions Park might be an ideal location to add to the existing playground. Kohlgraf said he would attend a Lions Club meeting to see what their long-term vision is for that location. Kohlgraf suggested to look at Library Park as a possible location for an inclusive playground. That could help to update the play features and the park would be centrally located. Kohlgraf mention that an

installation of a new pipe for Lake Mora, and the area will need some renovation. Anderson asked if some play features could be used in Fox Run proposed playground. Shepard suggested Library Park would be an easier discussion as the City owns the Library Park.

- b. Prioritize Park Board Projects: Krie asked the board to list any Park Board Projects discussed currently or in the past. At the next meeting, the projects would be prioritized. Krie shared that Fox Run Playground was not happening for 2024 due to financial adjustment in the budget. Other items discussed were bike trails, update Library Park, Fall Fest, Music in the Park, Mora Aquatic Center, and many more. The board had a good discussion. Holland asked if there was a CIP for the MAC if major repairs or replacements were needed. Anderson responded that discussions have started with staff. The board will discuss more and tabled it to the next meeting.

8. Reports.

- a. Kohlgraf: Parks being use very well with early spring weather. Basketball and Pickleball courts busy. Opening bike trails and ready for use. Opened gates at JC Ballfield for people to use for parking and trail usage. Staff was helping with the History Center for cutting brush back. Staff brushed over by trail in JC Ballfields. Staff will be working on repairs on features at Bike/Skate Park. Will revisit getting water to dog park and the possibility of a yard light at the dog park.
- b. Holcombe: None
- c. Holland: None
- d. Pioske: Possibility of putting a picnic table at the skate park.
- e. Sammann: None
- f. Krie: Received SHIP grant for a drinking fountain for the Library. Gave MAC hiring update. Krie shared that some funds that were thought to be available for the proposed Fox Run Playground were pulled so there would be no application to the DNR Grant. It will be revisited in 2025. Music in the Park project received a grant from East Central Regional Arts Council from the Arts and Cultural Heritage Fund and has all twelve sponsors for the project. Krie requested for members of the park board for volunteering at Music in the Park events.
- g. Sheppard: None

9. Adjournment. Motion by Sheppard, second by Holcombe to adjourn the meeting. All present voted aye. Meeting adjourned at 7:21 p.m.

---

Sam Pioske, Chair

---

Jeff Krie, Secretary