



City of Mora
Kanabec County, Minnesota
Meeting Agenda
Park Board

Mora City Hall
101 Lake Street S
Mora, MN 55051

Tuesday, August 4, 2020

6:00 PM

Mora City Hall

City of Mora Code of Ordinances, Chapter 32.17 Duties: The Park Board shall have the duty of advising the City Council Concerning the operation, maintenance, control, and planning for all of the lands, properties and facilities now owned or hereafter acquired by the city for park or recreation areas.

1. Call to Order
2. Roll Call
3. Adopt Agenda
4. Minutes
5. Fall Fest
6. Reports
7. Adjournment



City of Mora
Kanabec County, Minnesota
Background Information
Park Board

Mora City Hall
101 Lake Street S
Mora, MN 55051

Tuesday, August 4, 2020

6:00 PM

Mora City Hall

City of Mora Code of Ordinances, Chapter 32.17 Duties: The Park Board shall have the duty of advising the City Council Concerning the operation, maintenance, control, and planning for all of the lands, properties and facilities now owned or hereafter acquired by the city for park or recreation areas.

1. Call to Order.
2. Roll Call. Candice Brockner, Jenna Fore, Sadie Hosley, Mickey Kringstad, and Jake Mathison.
3. Adopt Agenda. *(No item of business shall be considered unless it appears on the agenda for the meeting. Board members may add items to the agenda prior to adoption of the agenda.)*
4. Minutes. See attached minutes from the June 9, 2020 meeting.
5. Fall Fest. The board will discuss preparations for a community event tentatively scheduled for September 26, 2020. Adjust the enclosed event detail sheet as needed.
6. Reports. *(Each board and staff member will be given the opportunity to share information.)*
 - Lions Park
 - RV Dump Station
 - Music in the Park
 - Mora Rocks the Park
 - Dog Park
7. Adjournment. The next regular meeting is scheduled for Tuesday, September 8, 2020 at 6:00 pm.

**City of Mora, MN
PARK BOARD
Meeting Minutes**

July 14, 2020

Present: Candice Brockner, Jenna Fore, Sadie Hosley, and Jake Mathison
Absent: Mickey Kringstad
Staff Present: Public Works Director, Joe Kohlgraf, Activities and Recreation Coordinator,
Jeff Krie
Others Present: Carmen Finn, for Dog Park and John Smith, for Lions Park

1. Call to Order. Chair Brockner called the meeting to order at 6:01 p.m.
2. Roll Call. All board members were present except Mickey Kringstad.
3. Adopt Agenda. Motion by Mathison, second by Fore to approve the July 14, 2020 meeting agenda. All present voted aye. Motion carried.
4. Minutes. Motion by Mathison, second by Hosley to approve the June 9, 2020 meeting minutes as presented. All present voted aye. Motion carried.
5. Dog Park. Carmen Finn asked to speak to the Park Board about the possibility of having a dog park in Mora and for the Park Board's support. Finn feels there is good community support for one and looking for direction and support. A location was mentioned for a dog park at the old wastewater plant. Mathison responded that money is the issue as there is no budget for a dog park at this time but that the Park Board will support having one in the community if Finn could get community and financial support. Kohlgraf and Brockner gave Finn background information of what has been discussed in the past and insight on where Finn could start suggesting a plan or schematic so that we could submit a bid. Hosley suggested getting a plan and quote for what could be proposed. Kohlgraf mentioned one of the main concerns is who would police it and that was also a stopping point in the past. Suggestion by Park Board was made to Finn to see if she could get community and financial support with a plan to present to Park Board and then to City Council.
6. Mora Rocks the Park. Krie discussed the summer recreation program Mora Rocks and presented to council for ideas or suggestions. Krie commented that the first event was successful with about 25 participants. Krie went over the weekly events. The Park Board was very pleased with what was presented. Mathison noted success in other communities and was pleased with Mora Rocks.
7. Lions Park. Rick Martin presented concerns from the Fair Board, Lions of Mora and Civic Center about safety and security at the Lions Park and Fairgrounds. Smith reached out to a security vendor and was presented with an estimate of roughly \$5800.00 for 8 cameras to be installed using Civic Center internet and suggested that the Fair Board, Lions Club, City of Mora, and Civic

Center would benefit from the extra security and suggest that the money for the bid to be split by the four entities as all four entities would benefit from it. Martin proposed that the cameras could help for a variety of possibilities at the Fairgrounds, Civic Center, Lions Park, and the dump station. Martin also said the Fair Board and Civic Center were already on board and felt that the Lions Club would. Kohlgraf mention that issues with cameras in the past have been with the community support being unsure if cameras would be a privacy concern. Mathison was questioning who would have access to view the camera footage. Brockner was also questioning who would have accessibility to the system plus quality of cameras for prosecution. The Park Board was in favor of financial support as long as there was limited access to who could view the footage and if there was available funding. The Park Board supported to go forward with getting information and presenting to City Council.

8. Fall Fest. Krie presented with staff that he needed to go forward with approval from City Council and needed the Parks Boards support for Fall Fest. All agreed on the Park Board that Fall Fest should go forward even if modifications were needed. Mathison and staff agreed that there are many concerns with holding this type of event due to COVID-19 concerns. A good discussion followed, and all agreed with one reluctantly that they would not stand in the way if others voted to go forward with Fall Fest, and one absent. Staff will present to Council that Fall Fest should go forward following CDC/MDH guidelines and Councils recomendations. After that the discussion turned to the performances, activities, funding, and sponsors. The Board decided to not to let any sales of goods happen at Fall Fest other than the Food Vendors invited. It was decided to forgo any other discussion until Councils decision on Fall Fest.

9. Project Updates.

Kohlgraf reported to the board the following

- Tennis Courts and Basketball Courts are completed.
- Parks were inspection and noted that the Parks have been getting a lot of use.
- Next issue up is getting bids/pricing to redo Skate Ramps.

Krie reported to the board the following.

- MAC slides were completed and looked awesome.
- Music in the Park was a great success with about 85 or so people present. Krie noted that the circles that Kohlgraf painted help and usage of blankets for families.

10. Adjournment. Motion by Hosley, second by Mathison to adjourn the meeting. All present voted aye. Meeting adjourned at 7:01 p.m.

Candice Brockner, Chair

Jeff Krie, Secretary

Fall Fest 2020
Saturday, September 26, 2020
12:00- 4:00pm

Event Details as of August 4, 2020

NAME:

Fall Fest

VENUE

Primary location - Library Park, 210 Maple Avenue W

- Site prep before the event (garbage, port a potty, etc.) – All Board Members
- Site clean-up after the event – All Board Members
- Mayor has pointed out at the last council meeting on July 21, 2020 that all Park Board Members should attend. How many volunteers needed?

Alternate location - None (Board may wish to think about securing an alternate location in case of bad weather. Ideas?)

ACTIVITIES

Live Musical Performance: Will Hale

- Performers have committed to the event and the performance has been incorporated into ECRAC grant for Music in the Park band only.
- Performers will be located in the gazebo.
- Advertising for the live performance will come from sponsors.
- Will Hale set up 2pm play 3pm-4pm, Paid Music in the Park
- Magician Ken Norton 45min-hour 12:50pm-2pm, \$300.00 agreed
- Juggler Cyrus Raivo 30-40 min 12pm-12:40, \$50.00 pending.

Food Trucks:

- Kettle Korn, Confirmed
- Ice Cream Truck, Confirmed
- Steven D's Food, Confirmed
- KTown Street Foods, Korean-Mexican Fusion Food Truck, Confirmed

Other Suggested Activities: What activities do we want and contacts or sponsors.

- Pumpkin painting, Coburns confirmed bring own help (4)

- Tic Tac Toe? Two volunteers to clean up after use.
- Hay Maze, Chamber confirmed, two or three volunteers to help.
- Pickleball? Pending One to two volunteers
- Hockey Shoot the Puck, MAYRA will bring own help
- Rock Painting? Recovering Hope and Quality Disposal ? Bring own volunteers. (4)
- Louise Smith recommended a Scarecrow contest she would be will to pay \$150.00 in prize money for the person of, 8 or 9 years old to the age of 15, to the best looking scarecrow. Must be made of straw and stand on a post? Would be brought to Fall Fest not made there. 1 or 2 volunteers to help out.

DONATIONS/ PARTNERS- Total LY \$1,030.00 Jeff is working on donations any other suggestions.

- Minnesota Energy Resources-\$100.00
- Spire Credit Union-\$100.00,
- MAYRA- Hockey Shoot
- NNB-\$500.00
- FCB-\$250.00
- \$150.00 still might need

MARKETING: Working on new format will send out in a week or two via email?

- City of Mora Facebook page - Krie will coordinate.
- City of Mora newsletter (July) -Krie will coordinate. Due to COVID did not make timeframe
- Music in the Park marketing materials will include live musical performance (newspaper ads \$467.00, flyers \$20.00, printed schedules available at city hall, free, City website free, etc.) -Krie will coordinate.
- 15D 332's Backpack Friday -Krie will coordinate (unless there's a board member willing?). Do they send stuff out during the summer?

What COVID precautions do we need to take:

- Promote Social Distancing
- Circles in grass for performances
- Tape off or fence off gazebo.
- Hand Sanitizer?
- Wash Stations? Can we even do
- Spray off 6ft distance on events?
- Tape off tables and make entrance to events?
- Breast Feeding Tent: Can we get this year?

SET-UP

The board should develop a plan for the following at its September meeting:

- timing of event set-up
- final locations for each activity
 - The site plan included in the approved Special Use Permit is attached as well as a blank copy.
- Coordination with community partners
- determine which board and staff members will be available to assist and when
- Anything else???

Working Document

CITY OF MORRIS
LIBRARY PARK

*NOT TO SCALE

