



City of Mora  
Kanabec County, Minnesota  
Meeting Agenda  
Public Utilities Commission

Mora City Hall  
101 Lake St. S  
Mora, MN 55051

Monday, December 18, 2023

3:00 PM

Mora City Hall

- 1. Call to Order / Pledge of Allegiance**
- 2. Roll Call**
- 3. Adopt Agenda** *(No item of business shall be considered unless it appears on the agenda for the meeting. Council members may add items to the agenda prior to adoption of the agenda.)*
- 4. Consent Agenda** *(Those items listed under Consent Agenda are considered to be routine by the City Council and will be acted upon by one motion under this agenda item. There will be no separate discussion of these items, unless a Council Member so requests, in which event, the item will be removed from the consent agenda and considered immediately after the adoption of the consent agenda.)*
  - a. Meeting Minutes – November 20, 2023
  - b. November 2023 Claims
  - c. Memorandum of Understanding with AFSME - Bereavement
- 5. Open Forum** *(Individuals may address the council about any item not contained on the regular agenda. There is a maximum of fifteen (15) minutes set aside for open forum. A maximum of three (3) minutes is allotted per person. The City Council will take no official action on items discussed at the forum, with the exception of referral to staff for future report.)*
- 6. Special Business**
  - a.
- 7. New Business**
  - a. 2024 Budget, CIP and Fee Schedule
  - b. 2023 Budget Amendment
  - c. Annual Sewer Report
  - d. Utility Write-Off
  - e. Organizational Forecasting
- 8. Old Business**
  - a. Veteran's Memorial Request
- 9. Communications**
  - a. None
- 10. Reports**
  - a. Public Utilities General Manager – PUC vision statement
  - b. Public Works Director
  - c. Commissioner Heggernes
  - d. Commissioner Chmiel
  - e. Commissioner Christianson
  - f. Commissioner Baldwin
  - g. Chair Ardner
- 11. Adjournment**

## UNAPPROVED MEETING MINUTES

Pursuant to due call and notice thereof, Commissioner Chair Ardner called to order the regular meeting of the Mora Public Utilities Commission at 3:00PM on Monday, November 20, 2023, in the City Hall council chambers.

2. **Roll Call:** Present: Commissioners, Greg Ardner, Dave Chmiel, Joe Heggernes and Ryan Christianson  
Absent: Brett Baldwin  
Staff Present: Administrative Services Director Natasha Segelstrom, Public Works Director Joe Kohlgraf, Accountant Kelly Christianson
3. **Adopt Agenda:** MOTION Made by Heggernes, seconded by Christianson, and unanimously carried by the PUC to approve the agendas presented.
4. **Consent Agenda:** MOTION made by Chmiel, seconded by Christianson, and unanimously carried to approve the consent agenda.
  - a. **Meeting Minutes – October 2023**
  - b. **Claims - October 2023**
5. **Open Forum:** Dan Schafer of 2097 Jade Street spoke to the PUC regarding his high electricity use. Schafer explained he had a new air-source heat pump installed and it was not set correctly and had been operating on emergency heat but did not know if the issue had been resolved by the contractor. Kohlgraf stated he would have the electric staff come read the meter daily and record the usage to see if there was high usage versus waiting for the next billing period.
6. **Special Business:** There was no special business.
7. **Public Hearing**
  - a. **Proposed Assessment of Unpaid Utilities:** PUC Chair Greg Ardner opened the public hearing at 3:07PM for unpaid utility charges. The total unpaid utilities were \$3100. Chmiel asked if any further communications or payment attempts were made. Staff explained one of the customers was deceased, one of the properties had gone into foreclosure and the other was a rental property. The public hearing closed at 3:10PM. MOTION made by Christianson, seconded by Chmiel, and unanimously carried to recommend the certification of the unpaid charges to the Mora City Council. MOTION made by Christianson, seconded by Chmiel, and unanimously carried to recommend certification to assess the unpaid utilities.
8. **New Business:**
  - a. **2024 PUC Meeting Schedule –** The PUC reviewed and approved the meeting dates for 2024. MOTION made by Heggernes, seconded by Chmiel, and unanimously carried to approve 2024 Public Utilities Commission Meeting Schedule.
  - b. **Power Pole Purchase:** Kohlgraf brought forward a transfer of funds for power poles. The purchase was expected to occur in February 2024, but the order was delivered and invoiced in 2023. He explained that there were not enough funds to cover this expense and requested approval to transfer from unrestricted funds to cover the expense of distribution inventory (651-11410). The requested fund transfer for power poles was \$34,209.69 from unrestricted funds to distribution inventory. MOTION made by Christianson, seconded by Heggernes, and unanimously carried to approve the transfer of \$34,209.69 from unrestricted funds to distribution inventory

to cover the cost of power poles.

- c. **Electric Utility Rate Study:** Segelstrom presented a proposal for an update to the electric rate study for the electric utility. She summarized the previous study that took place in 2021 study and at that time, the recommendation did not include significant changes in electricity rates. Only minor adjustments to the cost of service by the service tier. In 2022, it was projected to have an increase in purchased power from SMMPA. In response, the PUC approved an electric rate increase of 21.6%. Staff requested further evaluation of the electric rates to ensure that there would be enough cash reserves to cover the upcoming capital expenses. Kelly Christianson noted a significant increase of material cost due to inflation which was projected at 3% during the electric rate study, the capital improvements were not included in the study. While preparing for the 2024 budget, staff reviewed the cost of service and rates, along with the near future capital improvements. Due to significant increases in material and equipment costs from the original electrical systems upgrade proposal, the upcoming capital improvements have increased by 1.23 million dollars during 2021-2025. The study accounted for a 3% inflation rate. 2024-2025 Capital projects increased 3.5 million dollars. 2024-2028 estimated at 8.38 million dollars. Kelly Christianson explained the study would ensure an appropriate tiered rate structure, ensure the best value for the customer, and assist with future infrastructure planning and long-term financial health of the electric utility. Due to the data collected from the original study, it may or may not have been accurate due to the electricity due to the COVID-19 pandemic, work from home and businesses/industries not operating due to mandates. MOTION made by Christianson, seconded by Chmiel, and carried to approve electric utility rate study.
- d. **Annual Staffing Plan and Supporting Budgetary Data:** The PUC reviewed the annual staffing plan and supporting budgetary data. MOTION made by Christianson, seconded by Heggernes, and unanimously carried to approve the 2024 Salary Schedule A, 2024 Consolidated Pay Plan, 2024 Payroll Schedule and 2024 Organizational Chart.
- e. **American Legion Post #201 Veteran's Memorial:** Greg Ardner dismissed himself from the PUC meeting due to his interested person status with the American Legion Post #201 and Veteran's Memorial. Commissioner Ryan Christianson assumed the duties of PUC chair. Commissioner Joe Heggernes and Dave Chmiel were present.

The PUC further discussed the request made at the October 2023 PUC Meeting by Al Skramstad of the American Legion Post #201 that would assist with the construction of the Veteran's Memorial.

Additional questions were presented as staff reviewed the costs. It was further explained there was a \$50 connection fee, \$500 construction fee which accounts for staff time and meter. Kohlgraf stated the electrical department does not have a labor into the new construction other than the permitting fees and the construction fees. An electrical contractor is used, and that fee was \$4160. The cost of the wire was \$1118.04. Further questions on whether the contractor fee and/or the labor would be considered. Segelstrom further explained from the October meeting minutes

*"Skramstad asked if the Public Utilities Commission would consider eliminating labor*

*costs. He further explained the material and equipment would be paid for from the memorial fund but asked consideration to waive the labor costs for the Veterans Memorial construction.”*

Chmiel agreed the request asked consideration to reduce labor costs and the commissioners agreed that the wire would be paid from the Legion’s construction fund. MOTION made by Chmiel, seconded by Heggernes to eliminate labor costs not to exceed \$6,000 for the Veteran’s Memorial. Commissioner Christianson, abstained.

**9. Old Business:**

- a. None

**10. Communications:** The PUC reviewed the Monthly Communications.

- a. **Quarterly Financial Statements**

**11. Reports:**

- a. **Public Utilities General Manager:** Absent
- b. **Public Works Director:** Staff was doing great and the weather has allowed a lot of added work to be completed prior to the snowfall.
- c. **Commissioner Heggernes:** Nothing new to report.
- d. **Commissioner Chmiel:** Nothing new to report.
- e. **Commissioner Baldwin:** Absent.
- f. **Commissioner Christianson:** Nothing new to report
- g. **Chairperson Ardner:** Nothing new to report.

**12. Adjournment:** MOTION made by Heggernes, seconded by Christianson, and unanimously carried to adjourn at 3:35PM.

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Chair

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Secretary

**CITY OF MORA**  
**CHECK LIST-PUC**

CHECK #	Search Name	Fund Descr	Dept Descr	Last Dim Descr	Comments	Amount
001539 NEXIO - COMPLETE MERCHANT SOLUTIONS						
001539	NEXIO - COMPLETE ME	ELECTRIC FUN	ELECTRIC ADMINIST	Payment Processing E	CREDIT CARD PYMT PROCESSI	\$876.48
001539	NEXIO - COMPLETE ME	WATER FUND	WATER ADMINISTR	Payment Processing E	CREDIT CARD PYMT PROCESSI	\$438.24
001539	NEXIO - COMPLETE ME	SEWER FUND	SEWER ADMINISTR	Payment Processing E	CREDIT CARD PYMT PROCESSI	\$438.24
001539 NEXIO - COMPLETE MERCHANT SOLUTIONS						\$1,752.96
001540 MORA MUNICIPAL UTILITIES						
001540	MORA MUNICIPAL UTILI	ELECTRIC FUN	GENERATION & PO	Water	UTILITIES	\$86.75
001540	MORA MUNICIPAL UTILI	ELECTRIC FUN	GENERATION & PO	Sewer	UTILITIES	\$24.46
001540	MORA MUNICIPAL UTILI	ELECTRIC FUN	GENERATION & PO	Storm Water	UTILITIES	\$19.77
001540	MORA MUNICIPAL UTILI	WATER FUND	WATER SUPPLY	Storm Water	UTILITIES	\$24.52
001540	MORA MUNICIPAL UTILI	WATER FUND	WATER SUPPLY	Electricity	UTILITIES	\$1,190.31
001540	MORA MUNICIPAL UTILI	WATER FUND	WATER TREATMENT	Electricity	UTILITIES	\$1,031.23
001540	MORA MUNICIPAL UTILI	WATER FUND	WATER TREATMENT	Storm Water	UTILITIES	\$12.26
001540	MORA MUNICIPAL UTILI	WATER FUND	WATER DISTRIBUTI	Storm Water	UTILITIES	\$13.69
001540	MORA MUNICIPAL UTILI	WATER FUND	WATER DISTRIBUTI	Electricity	UTILITIES	\$57.97
001540	MORA MUNICIPAL UTILI	SEWER FUND	SEWER LIFT STATIO	Storm Water	UTILITIES	\$12.26
001540	MORA MUNICIPAL UTILI	SEWER FUND	SEWER LIFT STATIO	Electricity	UTILITIES	\$1,126.06
001540	MORA MUNICIPAL UTILI	SEWER FUND	WASTEWATER TREA	Storm Water	UTILITIES	\$25.23
001540	MORA MUNICIPAL UTILI	SEWER FUND	WASTEWATER TREA	Water	UTILITIES	\$80.96
001540	MORA MUNICIPAL UTILI	SEWER FUND	WASTEWATER TREA	Electricity	UTILITIES	\$4,185.18
001540 MORA MUNICIPAL UTILITIES						\$7,890.65
001541 ONLINE COLLECTIONS						
001541	ONLINE COLLECTIONS	ELECTRIC FUN	ELECTRIC ADMINIST	Cust UB/Collection	NEW UB CUSTOMER CREDIT C	\$44.80
001541 ONLINE COLLECTIONS						\$44.80
001544 PAYLIANCE						
001544	PAYLIANCE	ELECTRIC FUN	ELECTRIC ADMINIST	Payment Processing E	E-CHECK PYMT PROCESSING F	\$62.54
001544	PAYLIANCE	WATER FUND	WATER ADMINISTR	Payment Processing E	E-CHECK PYMT PROCESSING F	\$31.28
001544	PAYLIANCE	SEWER FUND	SEWER ADMINISTR	Payment Processing E	E-CHECK PYMT PROCESSING F	\$31.28
001544 PAYLIANCE						\$125.10
001545 MN DEPT OF REVENUE						
001545	MN DEPT OF REVENUE	ELECTRIC FUN		Sales Tax Payable	SALES & USE TAX PYMT- OCT	\$28,008.00
001545	MN DEPT OF REVENUE	ELECTRIC FUN	GENERATION & PO	Landfill Gen Exp	SALES & USE TAX PYMT- OCT	\$1.00
001545	MN DEPT OF REVENUE	ELECTRIC FUN	GENERATION & PO	Office Supplies	SALES & USE TAX PYMT- OCT	\$13.00
001545	MN DEPT OF REVENUE	ELECTRIC FUN	GENERATION & PO	Other Operating Suppl	SALES & USE TAX PYMT- OCT	\$11.00
001545	MN DEPT OF REVENUE	ELECTRIC FUN	GENERATION & PO	Garbage Removal	SALES & USE TAX PYMT- OCT	\$6.00
001545	MN DEPT OF REVENUE	ELECTRIC FUN	GENERATION & PO	Repair/Maint - Bldg &	SALES & USE TAX PYMT- OCT	\$2.00
001545	MN DEPT OF REVENUE	ELECTRIC FUN	ELECTRIC DISTRIBU	Small Tools & Equipm	SALES & USE TAX PYMT- OCT	\$2.00
001545	MN DEPT OF REVENUE	ELECTRIC FUN	ELECTRIC DISTRIBU	Maint of Substation E	SALES & USE TAX PYMT- OCT	\$4.00
001545	MN DEPT OF REVENUE	ELECTRIC FUN	ELECTRIC DISTRIBU	Truck Expense	SALES & USE TAX PYMT- OCT	\$72.00
001545	MN DEPT OF REVENUE	ELECTRIC FUN	ELECTRIC ADMINIST	Meetings, Training, &	SALES & USE TAX PYMT- OCT	\$1.00
001545	MN DEPT OF REVENUE	ELECTRIC FUN	ELECTRIC ADMINIST	Telephone	SALES & USE TAX PYMT- OCT	\$15.00
001545	MN DEPT OF REVENUE	ELECTRIC FUN	ELECTRIC ADMINIST	Office Supplies	SALES & USE TAX PYMT- OCT	\$38.00
001545	MN DEPT OF REVENUE	WATER FUND		Sales Tax Payable	SALES & USE TAX PYMT- OCT	\$1,513.00
001545	MN DEPT OF REVENUE	WATER FUND		Sales Tax Payable	SALES & USE TAX PYMT- OCT	\$1.00
001545 MN DEPT OF REVENUE						\$29,687.00
001546 SMMPA						
001546	SMMPA	ELECTRIC FUN		Accounts Payable	POWER PURCHASED	\$355,310.38
001546 SMMPA						\$355,310.38
001548 NEIGHBORHOOD NATIONAL BANK						

**CITY OF MORA**  
**CHECK LIST-PUC**

CHECK #	Search Name	Fund Descr	Dept Descr	Last Dim Descr	Comments	Amount
001548	NEIGHBORHOOD NATIO	ELECTRIC FUN	ELECTRIC ADMINIST	Bad Debts/NSF Check	MONTHLY RETURNED CHECK	\$10.00
001548	NEIGHBORHOOD NATIONAL BANK					\$10.00
001549	NEIGHBORHOOD NATIO	ELECTRIC FUN	ELECTRIC ADMINIST	Bad Debts/NSF Check	NSF CHARGEBACK FEE - BURK	\$10.00
001549	NEIGHBORHOOD NATIONAL BANK					\$10.00
061181	BERGSTADT, GARY					
061181	BERGSTADT, GARY	ELECTRIC FUN	GENERATION & PO	Uniforms	CLOTHING	\$102.16
061181	BERGSTADT, GARY					\$102.16
061191	FLEXIBLE PIPE TOOLS & EQUIPMENT					
061191	FLEXIBLE PIPE TOOLS &	SEWER FUND	SEWER COLLECTION	Repair/Maint - Bldg &	VAC TRUCK HOSE ASSEMBLY &	\$3,119.20
061191	FLEXIBLE PIPE TOOLS & EQUIPMENT					\$3,119.20
061195	MIDCO					
061195	MIDCO	ELECTRIC FUN	ELECTRIC ADMINIST	Telephone	PHONE/INTERNET	\$120.41
061195	MIDCO	WATER FUND	WATER ADMINISTR	Telephone	PHONE/INTERNET	\$183.48
061195	MIDCO	SEWER FUND	SEWER ADMINISTR	Telephone	INTERNET	\$270.39
061195	MIDCO					\$574.28
061201	RAMTHUN, DYLAN					
061201	RAMTHUN, DYLAN	WATER FUND	WATER ADMINISTR	Dues & Subscriptions	CLASS D WATER LICENSE REI	\$23.00
061201	RAMTHUN, DYLAN	SEWER FUND	SEWER ADMINISTR	Dues & Subscriptions	CLASS D WASTEWATER LICEN	\$45.00
061201	RAMTHUN, DYLAN					\$68.00
061202	SOUTH CENTRAL COLLEGE					
061202	SOUTH CENTRAL COLLE	ELECTRIC FUN	ELECTRIC ADMINIST	Meetings, Training, &	EXCEL TRAINING - J GRAVENI	\$99.50
061202	SOUTH CENTRAL COLLE	WATER FUND	WATER ADMINISTR	Meetings, Training, &	EXCEL TRAINING - J GRAVENI	\$49.75
061202	SOUTH CENTRAL COLLE	SEWER FUND	SEWER ADMINISTR	Meetings, Training, &	EXCEL TRAINING - J GRAVENI	\$49.75
061202	SOUTH CENTRAL COLLEGE					\$199.00
061210	AMMERMAN, BROOKE & RILEY HAWKINS					
061210	AMMERMAN, BROOKE &	ELECTRIC FUN		Undistributed Receipts	REFUND DEPOSIT - 431 W CE	\$293.87
061210	AMMERMAN, BROOKE & RILEY HAWKINS					\$293.87
061211	BERG, BENJAMIN & LEAH					
061211	BERG, BENJAMIN & LEA	ELECTRIC FUN		Undistributed Receipts	REFUND OVERPYMT-443 W FO	\$10.81
061211	BERG, BENJAMIN & LEAH					\$10.81
061212	LUKAS, JAMIE					
061212	LUKAS, JAMIE	ELECTRIC FUN		Undistributed Receipts	REFUND DEPOSIT-305 EVERG	\$63.73
061212	LUKAS, JAMIE					\$63.73
061213	MCABEE, BETH					
061213	MCABEE, BETH	ELECTRIC FUN		Undistributed Receipts	REFUND DEPOSIT-112 LOCUST	\$35.28
061213	MCABEE, BETH					\$35.28
061214	SMITH, THOMAS					
061214	SMITH, THOMAS	ELECTRIC FUN		Undistributed Receipts	REFUND OVERPYMT - 620 SUM	\$4.94
061214	SMITH, THOMAS					\$4.94
061219	AMAZON CAPITAL SERVICES					
061219	AMAZON CAPITAL SERV	WATER FUND	WATER SUPPLY	Repair/Maint - Bldg &	ELECTRIC HEATER	\$400.67
061219	AMAZON CAPITAL SERVICES					\$400.67
061235	MATTSON, KEN					

**CITY OF MORA**  
**CHECK LIST-PUC**

CHECK #	Search Name	Fund Descr	Dept Descr	Last Dim Descr	Comments	Amount
061235	MATTSON, KEN	WATER FUND	WATER ADMINISTR	Uniforms	CLOTHING & BOOTS	\$227.96
061235	MATTSON, KEN	SEWER FUND	SEWER ADMINISTR	Uniforms	CLOTHING & BOOTS	\$371.93
061235 MATTSON, KEN						\$599.89
061239 PREFER PAVING INC						
061239	PREFER PAVING INC	WATER FUND	WATER DISTRIBUTI	Repair/Maint - Bldg &	BLACKTOP MILL, OVERLAY, PA	\$2,400.00
061239	PREFER PAVING INC	SEWER FUND	WASTEWATER TREA	Repair/Maint - Bldg &	BLACKTOP MILL, OVERLAY, PA	\$1,200.00
061239 PREFER PAVING INC						\$3,600.00
061241 QUADIENT, INC - SUPPLIES						
061241	QUADIENT, INC - SUPPL	ELECTRIC FUN	ELECTRIC ADMINIST	Office Supplies	POSTAGE LABELS FOR POSTAG	\$16.61
061241	QUADIENT, INC - SUPPL	WATER FUND	WATER ADMINISTR	Office Supplies	POSTAGE LABELS FOR POSTAG	\$6.65
061241	QUADIENT, INC - SUPPL	SEWER FUND	SEWER ADMINISTR	Office Supplies	POSTAGE LABELS FOR POSTAG	\$6.65
061241 QUADIENT, INC - SUPPLIES						\$29.91
061243 WATER CONSERVATION SERVICE INC						
061243	WATER CONSERVATION	WATER FUND	WATER DISTRIBUTI	Professional Services -	WATER SYSTEM LEAK LOCATI	\$2,500.00
061243 WATER CONSERVATION SERVICE INC						\$2,500.00
061247 CENTURYLINK						
061247	CENTURYLINK	SEWER FUND	SEWER ADMINISTR	Telephone	WWTP PHONE	\$130.26
061247 CENTURYLINK						\$130.26
061254 NEONLINK LLC						
061254	NEONLINK LLC	ELECTRIC FUN	ELECTRIC ADMINIST	Payment Processing E	PAYMENT PROCESSING	\$169.80
061254	NEONLINK LLC	WATER FUND	WATER ADMINISTR	Payment Processing E	PAYMENT PROCESSING	\$84.90
061254	NEONLINK LLC	SEWER FUND	SEWER ADMINISTR	Payment Processing E	PAYMENT PROCESSING	\$84.90
061254 NEONLINK LLC						\$339.60
061259 AMAZON CAPITAL SERVICES						
061259	AMAZON CAPITAL SERV	ELECTRIC FUN	ELECTRIC ADMINIST	Office Supplies	PRINTER INK	\$81.58
061259	AMAZON CAPITAL SERV	ELECTRIC FUN	ELECTRIC ADMINIST	Office Supplies	WALL CALENDARS & OFFICE S	\$24.23
061259	AMAZON CAPITAL SERV	WATER FUND	WATER ADMINISTR	Office Supplies	WALL CALENDARS	\$8.46
061259	AMAZON CAPITAL SERV	SEWER FUND	SEWER ADMINISTR	Office Supplies	WALL CALENDARS	\$8.46
061259 AMAZON CAPITAL SERVICES						\$122.73
061260 ELAN FINANCIAL SERVICES						
061260	ELAN FINANCIAL SERVI	ELECTRIC FUN	GENERATION & PO	Dues & Subscriptions	STULC BOILER LICENSE RENE	\$20.00
061260 ELAN FINANCIAL SERVICES						\$20.00
061263 I-STATE TRUCK CENTER						
061263	I-STATE TRUCK CENTER	ELECTRIC FUN	ELECTRIC DISTRIBU	Truck Expense	OIL PAN GASKET	\$59.79
061263 I-STATE TRUCK CENTER						\$59.79
061264 LOCATORS & SUPPLIES INC						
061264	LOCATORS & SUPPLIES	SEWER FUND	WASTEWATER TREA	Repair/Maint - Bldg &	NIGHT GLOW SAFETY JACKETS	\$159.35
061264 LOCATORS & SUPPLIES INC						\$159.35
061265 MIDCO						
061265	MIDCO	ELECTRIC FUN	ELECTRIC ADMINIST	Telephone	PHONE/INTERNET	\$120.41
061265	MIDCO	WATER FUND	WATER ADMINISTR	Telephone	PHONE/INTERNET	\$183.63
061265	MIDCO	SEWER FUND	SEWER ADMINISTR	Telephone	INTERNET	\$270.39
061265 MIDCO						\$574.43
061267 MN DEPT OF COMMERCE-IND ASSMTS						
061267	MN DEPT OF COMMERC	ELECTRIC FUN	GENERATION & PO	Miscellaneous	3RD QTR FY24 IND ASSMTS-E	\$396.47

**CITY OF MORA  
CHECK LIST-PUC**

CHECK #	Search Name	Fund Descr	Dept Descr	Last Dim Descr	Comments	Amount
061267	MN DEPT OF COMMERC	ELECTRIC FUN	ELECTRIC ADMINIST	Energy Conservation	3RD QTR FY24 IND ASSMTS-CI	\$543.34
061267	MN DEPT OF COMMERCE-IND ASSMTS					\$939.81
061268 MORA PUBLIC SCHOOLS						
061268	MORA PUBLIC SCHOOLS	ELECTRIC FUN	ELECTRIC ADMINIST	Energy Conservation	COMMERCIAL REBATE - FOOD	\$1,655.00
061268	MORA PUBLIC SCHOOLS	ELECTRIC FUN	ELECTRIC ADMINIST	Energy Conservation	COMMERCIAL REBATE - MOTO	\$4,620.00
061268	MORA PUBLIC SCHOOLS	ELECTRIC FUN	ELECTRIC ADMINIST	Energy Conservation	COMMERCIAL REBATE - COOLI	\$68,496.40
061268	MORA PUBLIC SCHOOLS	ELECTRIC FUN	ELECTRIC ADMINIST	Energy Conservation	COMMERCIAL REBATE - LIGHT	\$128,985.51
061268	MORA PUBLIC SCHOOLS	ELECTRIC FUN	ELECTRIC ADMINIST	Energy Conservation	COMMERCIAL REBATE - VAR S	\$11,850.00
061268	MORA PUBLIC SCHOOLS					\$215,606.91
061270 VERIZON WIRELESS						
061270	VERIZON WIRELESS	ELECTRIC FUN	ELECTRIC ADMINIST	Telephone	CELL/IPAD	\$216.06
061270	VERIZON WIRELESS	WATER FUND	WATER ADMINISTR	Telephone	CELL/IPAD	\$62.52
061270	VERIZON WIRELESS	SEWER FUND	SEWER ADMINISTR	Telephone	CELL/IPAD	\$99.39
061270	VERIZON WIRELESS					\$377.97
061277 ACE HARDWARE						
061277	ACE HARDWARE	ELECTRIC FUN	GENERATION & PO	Maint of Gen Equip	OIL COOLER PAINT SUPPLIES	\$85.92
061277	ACE HARDWARE	ELECTRIC FUN	GENERATION & PO	Cleaning Supplies	CLEANING SUPPLIES	\$29.97
061277	ACE HARDWARE	ELECTRIC FUN	GENERATION & PO	Other Operating Suppl	DUCT TAPE, BULBS	\$22.98
061277	ACE HARDWARE	ELECTRIC FUN	ELECTRIC DISTRIBU	Misc Distribution Exp	XMAS TREE LIGHT FUSES	\$5.58
061277	ACE HARDWARE	ELECTRIC FUN	ELECTRIC ADMINIST	Office Supplies	PENS	\$19.98
061277	ACE HARDWARE	WATER FUND	WATER DISTRIBUTI	Repair/Maint - Bldg &	METER REPLACEMENT PIPE NI	\$11.98
061277	ACE HARDWARE					\$176.41
061279 ARAMARK						
061279	ARAMARK	SEWER FUND	WASTEWATER TREA	Other Operating Suppl	WWTP RUGS	\$118.72
061279	ARAMARK					\$118.72
061281 AUTO VALUE MORA						
061281	AUTO VALUE MORA	ELECTRIC FUN	ELECTRIC DISTRIBU	Truck Expense	DIESEL EXHAUST FLUID FOR S	\$14.99
061281	AUTO VALUE MORA					\$14.99
061282 BORDER STATES ELECTRIC						
061282	BORDER STATES ELECT	ELECTRIC FUN		Distribution Inventory	RETURN OF ELECTRIC METERS	-\$4,110.32
061282	BORDER STATES ELECT	ELECTRIC FUN	ELECTRIC DISTRIBU	Maint of Underground	URD 15KV ARRESTORS	\$627.85
061282	BORDER STATES ELECT	ELECTRIC FUN	ELECTRIC DISTRIBU	Maint of Overhead Lin	OH AIRMS & CONNECTORS	\$3,582.74
061282	BORDER STATES ELECTRIC					\$100.27
061284 CINTAS						
061284	CINTAS	ELECTRIC FUN	GENERATION & PO	Other Operating Suppl	SCRAPER, MATS, MOPS	\$37.58
061284	CINTAS					\$37.58
061287 EAST CENTRAL ENERGY-ECE SERV						
061287	EAST CENTRAL ENERGY	ELECTRIC FUN	ELECTRIC DISTRIBU	ECE Services	NOV TOLL FREE CHARGES	\$0.29
061287	EAST CENTRAL ENERGY	ELECTRIC FUN	ELECTRIC DISTRIBU	ECE Services	NOV DISPATCH SERVICES	\$194.24
061287	EAST CENTRAL ENERGY-ECE SERV					\$194.53
061288 EAST CENTRAL ENERGY-ELECT						
061288	EAST CENTRAL ENERGY	SEWER FUND	SEWER LIFT STATIO	Electricity	ELECTRICITY	\$112.71
061288	EAST CENTRAL ENERGY-ELECT					\$112.71
061289 FEDERATED COOP						
061289	FEDERATED COOP	SEWER FUND	SEWER COLLECTION	Repair/Maint - Bldg &	VEHICLE RPR PARTS	\$12.18
061289	FEDERATED COOP					\$12.18



**CITY OF MORA**  
**CHECK LIST-PUC**

CHECK #	Search Name	Fund Descr	Dept Descr	Last Dim Descr	Comments	Amount
061290 FERGUSON WATERWORKS						
061290	FERGUSON WATERWOR	WATER FUND	WATER DISTRIBUTI	Repair/Maint - Bldg &	WATER METER ERT CONNECT	\$187.52
						\$187.52
061291 FISHER SCIENTIFIC LLC						
061291	FISHER SCIENTIFIC LLC	SEWER FUND	WASTEWATER TREA	Lab Supplies	TESTING FILTERS	\$873.50
						\$873.50
061293 FREEDOM MAILING SERVICES INC						
061293	FREEDOM MAILING SER	ELECTRIC FUN	ELECTRIC ADMINIST	Cust UB/Collection	BILL PROCESSING	\$510.05
061293	FREEDOM MAILING SER	WATER FUND	WATER ADMINISTR	Cust UB/Collection	BILL PROCESSING	\$255.03
061293	FREEDOM MAILING SER	SEWER FUND	SEWER ADMINISTR	Cust UB/Collection	BILL PROCESSING	\$255.03
						\$1,020.11
061295 GOPHER STATE ONE-CALL INC						
061295	GOPHER STATE ONE-CA	ELECTRIC FUN	ELECTRIC DISTRIBU	Professional Services -	NOVEMBER LOCATES	\$27.54
061295	GOPHER STATE ONE-CA	WATER FUND	WATER DISTRIBUTI	Professional Services -	NOVEMBER LOCATES	\$27.54
061295	GOPHER STATE ONE-CA	SEWER FUND	SEWER COLLECTION	Professional Services -	NOVEMBER LOCATES	\$27.54
						\$82.62
061296 GRAINGER, INC						
061296	GRAINGER, INC	ELECTRIC FUN	GENERATION & PO	Small Tools & Equipm	10" VISE	\$270.99
061296	GRAINGER, INC	ELECTRIC FUN	GENERATION & PO	Landfill Gen Exp	HEAT/COOLANT SWITCH	\$84.57
061296	GRAINGER, INC	ELECTRIC FUN	GENERATION & PO	Maint of Gen Equip	COOLER PROJECT CRIMP END	\$12.65
						\$368.21
061297 GRANITE WATER WORKS INC						
061297	GRANITE WATER WORK	WATER FUND	WATER DISTRIBUTI	Repair/Maint - Bldg &	WATER REPAIR CLAIMS	\$251.21
061297	GRANITE WATER WORK	SEWER FUND	SEWER COLLECTION	Repair/Maint - Bldg &	MANHOLD RISER RINGS & SEA	\$532.00
						\$783.21
061298 HAWKINS INC						
061298	HAWKINS INC	WATER FUND	WATER TREATMENT	Chemicals	CHEMICALS	\$6,404.05
						\$6,404.05
061299 JOHNSONS HARDWARE & RENTAL						
061299	JOHNSONS HARDWARE	ELECTRIC FUN	GENERATION & PO	Maint of Gen Equip	RADIATOR FAN ELECTRIC WIR	\$69.00
061299	JOHNSONS HARDWARE	WATER FUND	WATER TREATMENT	Cleaning Supplies	SOAP & TRASH BAGS	\$25.98
061299	JOHNSONS HARDWARE	WATER FUND	WATER DISTRIBUTI	Repair/Maint - Bldg &	WATER TRUCK PIPE RPR	\$17.52
061299	JOHNSONS HARDWARE	WATER FUND	WATER DISTRIBUTI	Repair/Maint - Bldg &	STRING	\$4.49
061299	JOHNSONS HARDWARE	SEWER FUND	SEWER COLLECTION	Repair/Maint - Bldg &	JETTER HOSE HOLDER	\$20.57
061299	JOHNSONS HARDWARE	SEWER FUND	SEWER COLLECTION	Small Tools & Equipm	TORCH KIT	\$64.99
061299	JOHNSONS HARDWARE	SEWER FUND	SEWER LIFT STATIO	Repair/Maint - Bldg &	SCREEN BLDG HEATER OIL	\$64.99
061299	JOHNSONS HARDWARE	SEWER FUND	WASTEWATER TREA	Rentals	MINI EXCAVATOR RENTAL - C	\$275.00
061299	JOHNSONS HARDWARE	SEWER FUND	WASTEWATER TREA	Repair/Maint - Bldg &	COUPLINGS & COVID BAGS	\$37.44
						\$579.98
061300 KADLEC EXCAVATING						
061300	KADLEC EXCAVATING	WATER FUND	WATER DISTRIBUTI	Repair/Maint - Bldg &	WATER LEAK REPAIR	\$790.00
						\$790.00
061301 KANABEC PUBLICATIONS, INC						
061301	KANABEC PUBLICATION	ELECTRIC FUN	ELECTRIC ADMINIST	Advertising	PUBLIC HEARING FOR ASSMTS	\$31.50
061301	KANABEC PUBLICATION	WATER FUND	WATER ADMINISTR	Advertising	PUBLIC HEARING FOR ASSMTS	\$15.75
061301	KANABEC PUBLICATION	SEWER FUND	SEWER ADMINISTR	Advertising	PUBLIC HEARING FOR ASSMTS	\$15.75

**CITY OF MORA  
CHECK LIST-PUC**

CHECK #	Search Name	Fund Descr	Dept Descr	Last Dim Descr	Comments	Amount
061301	KANABEC PUBLICATIONS, INC					\$63.00
061302	KWIK TRIP - GAS PURCHASES					
061302	KWIK TRIP - GAS PURC	ELECTRIC FUN	ELECTRIC DISTRIBU	Truck Expense	FUEL	\$797.00
061302	KWIK TRIP - GAS PURC	WATER FUND	WATER DISTRIBUTI	Motor Fuels	FUEL	\$251.15
061302	KWIK TRIP - GAS PURC	SEWER FUND	SEWER COLLECTION	Motor Fuels	FUEL	\$682.62
061302	KWIK TRIP - GAS PURCHASES					\$1,730.77
061303	LOCATORS & SUPPLIES INC					
061303	LOCATORS & SUPPLIES	ELECTRIC FUN	ELECTRIC DISTRIBU	Misc Distribution Exp	HARDHATS	\$148.00
061303	LOCATORS & SUPPLIES	ELECTRIC FUN	ELECTRIC DISTRIBU	Misc Distribution Exp	WORK GLOVES	\$110.17
061303	LOCATORS & SUPPLIES	WATER FUND	WATER TREATMENT	Repair/Maint - Bldg &	WORK GLOVES	\$110.16
061303	LOCATORS & SUPPLIES	SEWER FUND	WASTEWATER TREA	Repair/Maint - Bldg &	WORK GLOVES	\$110.16
061303	LOCATORS & SUPPLIES INC					\$478.49
061305	MAYRA					
061305	MAYRA	ELECTRIC FUN	ELECTRIC ADMINIST	Energy Conservation	WALL ADVERTISING RENEWAL	\$300.00
061305	MAYRA					\$300.00
061308	MN ENERGY RESOURCES CORP					
061308	MN ENERGY RESOURCE	ELECTRIC FUN	GENERATION & PO	Natural Gas - Heat	NATURAL GAS-BOILER	\$846.09
061308	MN ENERGY RESOURCE	ELECTRIC FUN	GENERATION & PO	Generation Exp	NATURAL GAS-GENERATION	\$74.46
061308	MN ENERGY RESOURCE	WATER FUND	WATER SUPPLY	Natural Gas - Heat	NATURAL GAS	\$55.81
061308	MN ENERGY RESOURCE	WATER FUND	WATER TREATMENT	Natural Gas - Heat	NATURAL GAS	\$80.55
061308	MN ENERGY RESOURCE	SEWER FUND	WASTEWATER TREA	Natural Gas - Heat	NATURAL GAS	\$488.72
061308	MN ENERGY RESOURCES CORP					\$1,545.63
061310	OSLIN LUMBER					
061310	OSLIN LUMBER	SEWER FUND	WASTEWATER TREA	Repair/Maint - Bldg &	DRAIN TILE REPLACEMENT	\$6.80
061310	OSLIN LUMBER					\$6.80
061311	OXYGEN SERVICE CO, INC					
061311	OXYGEN SERVICE CO, I	ELECTRIC FUN	GENERATION & PO	Repair/Maint - Bldg &	OXYGEN CYLINDER RENTAL	\$32.40
061311	OXYGEN SERVICE CO, I	ELECTRIC FUN	GENERATION & PO	Landfill Gen Exp	LFG NITROGEN CYLINDER REN	\$13.89
061311	OXYGEN SERVICE CO, I	ELECTRIC FUN	ELECTRIC DISTRIBU	Maint of Substation E	SUBST CYLINDER RENTAL	\$55.41
061311	OXYGEN SERVICE CO, I	WATER FUND	WATER DISTRIBUTI	Repair/Maint - Bldg &	CARB DIOX CYLINDER RENTAL	\$19.20
061311	OXYGEN SERVICE CO, INC					\$120.90
061312	QUALITY DISPOSAL					
061312	QUALITY DISPOSAL	ELECTRIC FUN	GENERATION & PO	Garbage Removal	GARBAGE	\$86.23
061312	QUALITY DISPOSAL	SEWER FUND	WASTEWATER TREA	Garbage Removal	GARBAGE	\$209.78
061312	QUALITY DISPOSAL					\$296.01
061315	RMB ENVIRONMENTAL LABS INC					
061315	RMB ENVIRONMENTAL	SEWER FUND	WASTEWATER TREA	Professional Services -	LAB TESTING	\$2,405.17
061315	RMB ENVIRONMENTAL LABS INC					\$2,405.17
061321	VIKING ELECTRIC SUPPLY					
061321	VIKING ELECTRIC SUPP	ELECTRIC FUN	GENERATION & PO	Maint of Gen Equip	ENG #5 COOLER SYSTEM PAR	\$676.95
061321	VIKING ELECTRIC SUPP	ELECTRIC FUN	ELECTRIC DISTRIBU	Maint of Substation E	COPPER WIRE & CRIMPS FOR	\$869.19
061321	VIKING ELECTRIC SUPP	SEWER FUND	WASTEWATER TREA	Repair/Maint - Bldg &	BLOWER ELECT CONDUIT RPR	\$1,487.54
061321	VIKING ELECTRIC SUPPLY					\$3,033.68
						\$646,600.52



MORA MUNICIPAL UTILITIES  
PUBLIC UTILITIES COMMISSION CHECK LIST

THE NOVEMBER – DECEMBER 2023 CLAIMS HAVE BEEN APPROVED FOR PAYMENT BY:

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CHAIRMAN

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COMMISSION MEMBER

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COMMISSION MEMBER

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COMMISSION MEMBER

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COMMISSION MEMBER

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SECRETARY

# MEMORANDUM OF UNDERSTANDING

THE CITY OF MORA,  
101 LAKE STREET SOUTH, MORA, MINNESOTA 55051  
(320) 679-1511 www.ci.mora.mn.us

## I. The Parties

This Memorandum of Understanding (MOU) is made and entered into by and between:

**The Mora Public Utility Commission**, 101 Lake Street South, Mora, Minnesota, 55051, (320)-679-1511,

And: **The American Federation of State, County, and Municipal Employees, (AFSCME) AFL-CIO**, 3335 West St Germain Street, Suite 107, St Cloud, Minnesota, 56301, (218) 885-3242

## II. Background

WHEREAS, AFSCME is the Exclusive Representative for the following employees: All employees of the City of Mora who are public employees within the meaning of MN Statute §179A.03, Subd. 14, excluding confidential and supervisory employees.

WHEREAS, the City of Mora is the public employer.

WHEREAS, there exists a Labor Agreement between the City of Mora, Public Utility Commission and AFSCME in effect from January 1, 2022 through December 31, 2024.

AND WHEREAS both parties desire to enter into an MOU between them.

## III. Purpose

The purpose of this MOU is to outline the understanding between the City of Mora, Public Utility Commission and AFSCME concerning Article 10 LEAVES OF ABSENCE, Section 3. Leaves With Pay, Subd. 1. Emergency Leave, as a response to an amendment of Minnesota Statute §181.9445 – 181.9448, providing Earned Sick and Safe Leave to all employees, to begin January 1, 2024, as outlined below.

## IV. Scope

NOW THEREFORE, It is mutually agreed upon and understood that verbiage found in the Agreement of January 1, 2022 through December 31, 2024, Article 10 LEAVES OF ABSENCE, Section 3. Leaves With Pay, Subd. 1. Emergency Leave, shall be repealed in its entirety and replaced with the following language effective January 1, 2024.

### **Subd. 1. Bereavement Leave.**

Bereavement leave of up to five days may be granted by the Employer to any employee on account of death to a member of the immediate family. Bereavement leave shall be deducted from accumulated sick leave, if applicable. Immediate family is defined in this instance as the Employee's spouse or registered domestic partner, children, grandchildren, parents of either the Employee or his/her spouse, siblings of either the Employee or his/her spouse, grandparents, or legal guardians.

## VI. Responsibilities

a. The City of Mora and AFSCME desire and wish that this document will promote a genuine atmosphere of collaboration in support of an effective and efficient partnership and leadership meant

to maintain, safeguard, and sustain sound and optimal managerial and administrative commitment with regards to all manners related to personnel.

**VII. Terms**

- a. Duration: This MOU shall be effective from the date of execution by both parties.
- b. All Other Terms : All other terms and conditions of said Labor Agreement between the City of Mora and AFSCME in effect from January 1, 2022 through December 31, 2024, shall remain in effect.

**X. No Binding Agreement**

This MOU is not intended to create a legally binding agreement between the parties and shall not be construed as such. It is a statement of mutual understanding and cooperation between the parties and does not create any legal rights or obligations, except as expressly stated herein.

**XII. Execution**

This MOU may be executed electronically or by facsimile, which shall be considered valid and binding. By signing below, the parties acknowledge that they have read and understood this MOU and agree to be bound by its terms and conditions.

City of Mora

AFSCME Council 65, Local 2889 AFL-CIO

\_\_\_\_\_  
Public Utility Commission, Chair

\_\_\_\_\_  
Union Steward (Representative)

\_\_\_\_\_  
City Administrator

\_\_\_\_\_  
Labor Representative

Date: \_\_\_\_\_

Date: \_\_\_\_\_

This Memorandum of Understanding is hereby accepted and agreed upon by the parties as of the date first written above.



# MEMORANDUM

Date: December 18, 2023  
To: Public Utilities Commission  
From: Natasha Segelstrom, Administrative Services Director  
Kelly Christianson, Accountant  
Glenn Anderson, Public Utilities General Manager  
RE: 2024 Budget, CIP and Fee Schedule

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## SUMMARY

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The PUC will review and adopt the 2024 utility budget, CIP, and fee schedule. Utility rate increases for 2024 received approval in October by the PUC. The approved increase was 5% increase for electric, 5% increase for water, and 5% increase for sewer.

After further review of user rates, a rate increase of 3% for electric per Kwh, 2% per 1,000 gallons used (including bulk water service) and 2% sewer 1,000 gallons used (including bulk sewer service).

## BACKGROUND INFORMATION

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### **2024 Operating Budget**

Attached for review and consideration is the final 2024 utility budget for MMU. Significant changes to the budget since the October meeting include:

### **Significant Expenditure changes in 2024**

1. 3% COLA salary increase.
2. Health insurance decreased by 1.91% overall.
3. An increase in uniforms, meetings and training, and electric fuel oil expenses.
4. Projected increase in purchased power due to cost adjustments did not occur. Rates are expected to remain same/similar and while consideration given to monthly energy cost adjustments (ECA).
5. An increase in electrical engineering expenses and overhead and underground line maintenance.
6. Marked increases in capital assets and/or equipment and repair/maintenance costs.

### **Significant Revenue changes in 2024**

1. Interest, dividends, and penalties continue to generate revenue.
2. Electric rate increases.
3. Anticipated decrease in WAC/SAC fee revenues.

### **Capital Improvement Plan**

Memorandum

In addition to the operating budget MMU has a capital improvement plan (CIP). Prior to 2020, we had not replaced some capital assets and/or equipment necessary to provide services and complete projects. Because of this we are still faced with playing “catch up”. Items that are included in the CIP for 2024 are as follows:

- 4.16 kV NE Electric Feeder conversion (2023 project moved to 2024)
- Power Plant Yard Improvements (2023 project moved to 2024)
- Author Lift Station Generator (2023 project moved to 2024)
- Well #6 Stationary Power Generator (2023 project moved to 2024)
- Well #4 Stationary Power Generator
- Electric pole replacement project (ongoing)
- Electric overhead tree maintenance (ongoing)
- Water/Sewer Truck Replacements
- WWTP Cold Storage Conversion
- Hwy 65 Substation Improvements

**2024 Fee Schedule**

Annual the PUC reviews and adopts their fee schedule for the upcoming year. The proposed fee schedule is included in your packet for review. Proposed changes to the fee schedule are:

- Equipment rate increases
- Increase in electric, water and sewer rates.

**OPTIONS & IMPACTS**

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1. Review and edit the 2024 budget, CIP, and/or fee schedule.
2. Review and approve the 2024 budget, CIP, and fee schedule.
3. Failure to adopt the budget and fee schedule could hold back operations and call into question the validity of some fees MMU charges.

**RECOMMENDATIONS**

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MOTION to rescind rescinding the previous motion of a 5% “across the board” increase to monthly customer charge and Per Kw/Per gallon usage charges that was passed in October.

MOTION to approve the Electric – 3% per Kwh, Water – 2% per 1,000 gallons usage (including bulk water service), Sewer – 2% per 1,000 gallons usage (including bulk sewer service)

MOTION to approve the 2024 budget, capital improvement plan, and fee schedule as presented.

*Attachments*

- 2024 Budget Expenditures & Revenues
- 2024 Capital Improvement Plan
- 2024 Fee Schedule



**CITY OF MORA**

**Budget Prelim - Expenditures - Utilities**

Current Period: December 2023

Budget-2024

Preliminary

Last Dimension	2021 Amount	2022 Budget	2022 Amount	2023 Budget	2023 YTD Amount	2024 Budget	Diff From Current	%Diff from Cur Yr 2023
<b>651 ELECTRIC FUND</b>								
<b>49510 GENERATION &amp; POWER SUPPLY</b>								
101 Wages & Salaries	\$32,836.62	\$72,237.00	\$27,085.78	\$124,646.00	\$46,990.68	\$60,998.00	-\$63,648.00	-51.06%
121 PERA	\$2,449.09	\$5,418.00	\$2,047.21	\$9,348.00	\$3,524.15	\$4,383.00	-\$4,965.00	-53.11%
122 FICA	\$1,857.61	\$4,479.00	\$1,606.69	\$7,728.00	\$2,762.05	\$3,782.00	-\$3,946.00	-51.06%
123 Medicare	\$434.39	\$1,047.00	\$375.70	\$1,807.00	\$646.00	\$884.00	-\$923.00	-51.08%
130 VEBA or H.S.A.	\$98.88	\$654.00	\$239.60	\$1,254.00	\$261.75	\$247.00	-\$1,007.00	-80.30%
131 Health Insurance	\$16,700.39	\$10,903.00	\$4,735.05	\$20,115.00	\$5,255.76	\$5,110.00	-\$15,005.00	-74.60%
132 Life Insurance	\$63.95	\$113.00	\$63.97	\$182.00	\$103.09	\$84.00	-\$98.00	-53.85%
133 Dental Insurance	\$0.00	\$28.00	\$7.34	\$41.00	\$12.55	\$29.00	-\$12.00	-29.27%
200 Office Supplies	\$0.00	\$0.00	\$1.00	\$0.00	\$187.56	\$0.00	\$0.00	0.00%
211 Cleaning Supplies	\$48.94	\$100.00	\$22.63	\$50.00	\$135.91	\$150.00	\$100.00	200.00%
212 Motor Fuels	\$120.70	\$200.00	\$0.00	\$150.00	\$0.00	\$150.00	\$0.00	0.00%
218 Other Operating Supplies	\$1,048.18	\$2,000.00	\$1,127.29	\$1,000.00	\$1,333.39	\$1,500.00	\$500.00	50.00%
219 Uniforms	\$2,402.95	\$3,500.00	\$2,923.44	\$3,500.00	\$2,630.90	\$3,500.00	\$0.00	0.00%
230 Repair/Maint - Bldg & Equip	\$7,041.84	\$5,000.00	\$1,650.86	\$5,000.00	\$2,170.46	\$12,000.00	\$7,000.00	140.00%
240 Small Tools & Equipment	\$837.56	\$1,000.00	\$434.95	\$1,000.00	\$819.28	\$1,000.00	\$0.00	0.00%
241 Large Tools & Equipment	\$0.00	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00	\$500.00	0.00%
331 Meetings, Training, & Travel	\$483.03	\$600.00	\$372.54	\$600.00	\$0.00	\$600.00	\$0.00	0.00%
343 Advertising	\$0.00	\$200.00	\$0.00	\$100.00	\$0.00	\$50.00	-\$50.00	-50.00%
361 Workers Comp Insurance	\$2,798.52	\$3,056.00	\$2,229.60	\$4,836.00	\$2,175.79	\$1,549.00	-\$3,287.00	-67.97%
382 Water	\$1,443.70	\$1,300.00	\$1,082.19	\$1,500.00	\$1,224.17	\$1,500.00	\$0.00	0.00%
383 Natural Gas - Heat	\$6,974.45	\$7,000.00	\$10,884.66	\$8,000.00	\$8,964.70	\$15,000.00	\$7,000.00	87.50%
384 Garbage Removal	\$976.00	\$1,000.00	\$1,088.12	\$1,200.00	\$1,008.53	\$1,500.00	\$300.00	25.00%
385 Sewer	\$937.74	\$1,100.00	\$292.74	\$1,200.00	\$300.39	\$1,000.00	-\$200.00	-16.67%
386 Storm Water	\$217.81	\$200.00	\$225.48	\$250.00	\$216.53	\$275.00	\$25.00	10.00%
390 Fuel Oil	\$150,820.32	\$100,000.00	\$102,811.36	\$130,000.00	\$46,750.75	\$130,000.00	\$0.00	0.00%
433 Dues & Subscriptions	\$2,001.57	\$2,000.00	\$1,997.29	\$2,500.00	\$5,048.59	\$10,000.00	\$7,500.00	300.00%
437 Miscellaneous	\$4,299.11	\$1,700.00	\$5,298.68	\$5,700.00	\$1,924.52	\$5,700.00	\$0.00	0.00%
502 Generation Exp	\$2,915.15	\$10,000.00	\$2,404.23	\$10,000.00	\$10,587.33	\$15,000.00	\$5,000.00	50.00%
505 Purchased Power	\$4,147,448.00	\$4,400,000.00	\$4,194,736.84	\$5,350,400.00	\$4,342,298.21	\$5,147,825.00	-\$202,575.00	-3.79%
507 Maint of Structure	\$42.89	\$10,000.00	\$146.84	\$2,000.00	\$82.97	\$5,000.00	\$3,000.00	150.00%





**CITY OF MORA**

**Budget Prelim - Expenditures - Utilities**

Current Period: December 2023

Budget-2024

Preliminary

Last Dimension	2021 Amount	2022 Budget	2022 Amount	2023 Budget	2023 YTD Amount	2024 Budget	Diff From Current	%Diff from Cur Yr 2023
508 Maint of Gen Equip	\$8,779.91	\$20,000.00	\$14,252.79	\$10,000.00	\$10,422.10	\$15,000.00	\$5,000.00	50.00%
515 Landfill Gen Exp	\$27,063.54	\$20,000.00	\$24,479.55	\$25,000.00	\$16,813.67	\$30,000.00	\$5,000.00	20.00%
<b>49510 GENERATION &amp; PO</b>	<b>\$4,423,142.84</b>	<b>\$4,685,335.00</b>	<b>\$4,404,624.42</b>	<b>\$5,729,107.00</b>	<b>\$4,514,651.78</b>	<b>\$5,474,316.00</b>	<b>-\$254,791.00</b>	
<b>49515 LANDFILL GENERATION</b>								
101 Wages & Salaries	\$70,337.39	\$76,876.00	\$70,376.95	\$84,322.00	\$81,424.36	\$101,492.00	\$17,170.00	20.36%
121 PERA	\$5,260.74	\$5,766.00	\$5,295.36	\$6,324.00	\$6,106.86	\$7,110.00	\$786.00	12.43%
122 FICA	\$3,984.06	\$4,766.00	\$4,147.71	\$5,228.00	\$4,823.93	\$6,293.00	\$1,065.00	20.37%
123 Medicare	\$931.71	\$1,115.00	\$970.05	\$1,223.00	\$1,128.20	\$1,472.00	\$249.00	20.36%
125 ICMA	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
130 VEBA or H.S.A.	\$264.63	\$696.00	\$611.46	\$756.00	\$514.52	\$646.00	-\$110.00	-14.55%
131 Health Insurance	\$12,579.94	\$11,603.00	\$10,710.90	\$13,307.00	\$9,519.23	\$11,953.00	-\$1,354.00	-10.18%
132 Life Insurance	\$136.94	\$120.00	\$136.67	\$127.00	\$154.00	\$139.00	\$12.00	9.45%
133 Dental Insurance	\$0.00	\$30.00	\$24.31	\$44.00	\$22.16	\$52.00	\$8.00	18.18%
361 Workers Comp Insurance	\$2,265.72	\$3,252.00	\$1,760.04	\$3,272.00	\$1,496.10	\$2,578.00	-\$694.00	-21.21%
<b>49515 LANDFILL GENERA</b>	<b>\$95,761.13</b>	<b>\$104,224.00</b>	<b>\$94,033.45</b>	<b>\$114,603.00</b>	<b>\$105,189.36</b>	<b>\$131,735.00</b>	<b>\$17,132.00</b>	
<b>49520 ELECTRIC DISTRIBUTION</b>								
101 Wages & Salaries	\$122,309.78	\$97,519.00	\$146,345.57	\$178,365.00	\$183,504.97	\$276,499.00	\$98,134.00	55.02%
121 PERA	\$9,147.60	\$7,308.00	\$10,996.41	\$13,370.00	\$13,763.37	\$19,810.00	\$6,440.00	48.17%
122 FICA	\$6,898.92	\$6,046.00	\$8,574.54	\$11,059.00	\$10,889.45	\$17,145.00	\$6,086.00	55.03%
123 Medicare	\$1,613.22	\$1,414.00	\$2,005.10	\$2,586.00	\$2,546.50	\$4,013.00	\$1,427.00	55.18%
130 VEBA or H.S.A.	\$683.68	\$870.00	\$1,444.39	\$1,895.00	\$1,357.94	\$1,227.00	-\$668.00	-35.25%
131 Health Insurance	\$23,631.58	\$14,821.00	\$23,158.85	\$30,249.00	\$25,066.62	\$28,371.00	-\$1,878.00	-6.21%
132 Life Insurance	\$262.28	\$154.00	\$281.17	\$272.00	\$350.13	\$375.00	\$103.00	37.87%
133 Dental Insurance	\$0.00	\$39.00	\$66.37	\$98.00	\$109.30	\$184.00	\$86.00	87.76%
211 Cleaning Supplies	\$0.00	\$40.00	\$0.00	\$40.00	\$0.00	\$40.00	\$0.00	0.00%
218 Other Operating Supplies	\$0.00	\$50.00	\$0.00	\$0.00	\$10.59	\$0.00	\$0.00	0.00%
219 Uniforms	\$6,017.67	\$5,000.00	\$3,972.12	\$8,000.00	\$5,678.92	\$16,000.00	\$8,000.00	100.00%
230 Repair/Maint - Bldg & Equip	\$4.59	\$500.00	\$0.00	\$200.00	\$0.00	\$200.00	\$0.00	0.00%
240 Small Tools & Equipment	\$19,156.30	\$30,000.00	\$15,380.77	\$20,000.00	\$14,970.61	\$40,000.00	\$20,000.00	100.00%
303 Engineering	\$29,822.50	\$25,000.00	\$108.00	\$35,000.00	\$11,717.92	\$35,000.00	\$0.00	0.00%
312 Professional Services - Misc	\$3,401.71	\$5,000.00	\$5,872.95	\$5,000.00	\$3,723.04	\$10,000.00	\$5,000.00	100.00%
314 ECE Services	\$30,909.27	\$40,000.00	\$19,764.75	\$40,000.00	\$39,488.89	\$40,000.00	\$0.00	0.00%



**CITY OF MORA**

**Budget Prelim - Expenditures - Utilities**

Current Period: December 2023

Budget-2024

Preliminary

Last Dimension	2021 Amount	2022 Budget	2022 Amount	2023 Budget	2023 YTD Amount	2024 Budget	Diff From Current	%Diff from Cur Yr 2023
322 Postage	\$223.37	\$300.00	\$113.50	\$350.00	\$0.00	\$150.00	-\$200.00	-57.14%
331 Meetings, Training, & Travel	\$12,882.93	\$20,000.00	\$15,730.43	\$25,000.00	\$7,207.88	\$25,000.00	\$0.00	0.00%
361 Workers Comp Insurance	\$3,666.60	\$4,289.00	\$4,073.40	\$7,075.00	\$3,260.48	\$7,145.00	\$70.00	0.99%
416 Rentals	\$195.00	\$0.00	\$0.00	\$500.00	\$195.00	\$2,000.00	\$1,500.00	300.00%
437 Miscellaneous	\$101.96	\$1,000.00	\$96.25	\$500.00	-\$4,539.47	\$5,000.00	\$4,500.00	900.00%
530 Maint of Substation Equip	\$2,340.24	\$15,000.00	\$9,996.42	\$15,000.00	\$28,582.69	\$30,000.00	\$15,000.00	100.00%
531 Maint of Overhead Lines	\$104,139.30	\$100,000.00	\$119,539.91	\$130,000.00	\$165,714.93	\$160,000.00	\$30,000.00	23.08%
532 Maint of Underground Lines	\$105,410.22	\$40,000.00	\$86,683.30	\$60,000.00	\$7,225.24	\$100,000.00	\$40,000.00	66.67%
534 Maint of St. Lights & Signals	\$22,250.74	\$17,000.00	\$12,879.43	\$17,000.00	\$17,173.28	\$20,000.00	\$3,000.00	17.65%
535 Maint of Meters	\$1,231.15	\$4,000.00	\$8,257.80	\$8,000.00	\$2,051.01	\$12,000.00	\$4,000.00	50.00%
536 Maint of GIS	\$26,171.96	\$16,000.00	\$4,800.00	\$16,000.00	\$10,440.00	\$16,000.00	\$0.00	0.00%
542 Misc Distribution Exp	\$24,109.65	\$12,000.00	\$938.93	\$15,000.00	\$8,914.62	\$15,000.00	\$0.00	0.00%
543 Line Transformer Exp	\$4,664.63	\$12,000.00	\$19,079.20	\$12,000.00	\$6,968.47	\$24,000.00	\$12,000.00	100.00%
550 Truck Expense	\$11,648.03	\$10,000.00	\$19,315.88	\$15,000.00	\$27,760.12	\$25,000.00	\$10,000.00	66.67%
711 Trf to General Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
<b>49520 ELECTRIC DISTRIB</b>	<b>\$572,894.88</b>	<b>\$485,350.00</b>	<b>\$539,475.44</b>	<b>\$667,559.00</b>	<b>\$594,132.50</b>	<b>\$930,159.00</b>	<b>\$262,600.00</b>	
<b>49530 ELECTRIC ADMINISTRATION</b>								
101 Wages & Salaries	\$165,928.71	\$190,753.00	\$188,983.27	\$224,587.00	\$200,079.34	\$242,259.00	\$17,672.00	7.87%
121 PERA	\$12,176.79	\$14,003.00	\$13,450.87	\$16,169.00	\$14,284.42	\$17,467.00	\$1,298.00	8.03%
122 FICA	\$10,076.96	\$11,827.00	\$11,178.56	\$13,924.00	\$12,056.98	\$15,020.00	\$1,096.00	7.87%
123 Medicare	\$2,356.97	\$2,766.00	\$2,614.44	\$3,257.00	\$2,820.08	\$3,513.00	\$256.00	7.86%
125 ICMA	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
130 VEBA or H.S.A.	\$924.68	\$1,392.00	\$1,028.18	\$1,212.00	\$992.78	\$963.00	-\$249.00	-20.54%
131 Health Insurance	\$18,267.60	\$18,576.00	\$15,240.72	\$19,691.00	\$15,941.87	\$15,080.00	-\$4,611.00	-23.42%
132 Life Insurance	\$420.57	\$373.00	\$427.05	\$386.00	\$435.41	\$401.00	\$15.00	3.89%
133 Dental Insurance	\$0.00	\$91.00	\$81.52	\$111.00	\$104.24	\$108.00	-\$3.00	-2.70%
142 Unemployment Benefit Pmts	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
200 Office Supplies	\$956.23	\$1,000.00	\$1,384.94	\$1,500.00	\$2,225.91	\$1,600.00	\$100.00	6.67%
218 Other Operating Supplies	\$117.24	\$150.00	\$204.30	\$150.00	\$192.94	\$150.00	\$0.00	0.00%
219 Uniforms	\$153.01	\$150.00	\$129.00	\$200.00	\$0.00	\$200.00	\$0.00	0.00%
240 Small Tools & Equipment	\$2,673.40	\$700.00	\$2,075.65	\$800.00	\$523.16	\$1,400.00	\$600.00	75.00%
301 Auditing	\$5,185.00	\$5,103.00	\$4,893.00	\$5,500.00	\$6,532.00	\$5,500.00	\$0.00	0.00%



**CITY OF MORA**

**Budget Prelim - Expenditures - Utilities**

Current Period: December 2023

Budget-2024

Preliminary

Last Dimension	2021 Amount	2022 Budget	2022 Amount	2023 Budget	2023 YTD Amount	2024 Budget	Diff From Current	%Diff from Cur Yr 2023
303 Engineering	\$0.00	\$4,000.00	\$0.00	\$5,000.00	\$0.00	\$5,000.00	\$0.00	0.00%
304 Legal Services	\$530.90	\$1,000.00	\$876.00	\$1,500.00	\$165.00	\$1,500.00	\$0.00	0.00%
312 Professional Services - Misc	\$32,836.15	\$8,500.00	\$9,380.07	\$15,000.00	\$10,251.15	\$15,000.00	\$0.00	0.00%
321 Telephone	\$3,471.85	\$5,000.00	\$3,411.78	\$4,000.00	\$3,825.62	\$4,000.00	\$0.00	0.00%
322 Postage	\$756.72	\$600.00	\$766.36	\$700.00	\$857.12	\$800.00	\$100.00	14.29%
331 Meetings, Training, & Travel	\$4,216.21	\$3,200.00	\$3,695.31	\$7,500.00	\$10,651.70	\$10,500.00	\$3,000.00	40.00%
343 Advertising	\$481.61	\$100.00	\$120.98	\$300.00	\$275.59	\$200.00	-\$100.00	-33.33%
344 Contributions	\$170.00	\$20,000.00	\$20,170.00	\$20,300.00	\$18,503.37	\$20,300.00	\$0.00	0.00%
349 Depreciation	\$197,195.70	\$196,852.00	\$206,655.03	\$222,240.00	\$136,089.60	\$187,690.00	-\$34,550.00	-15.55%
360 Insurance	\$32,735.48	\$35,290.00	\$46,947.94	\$53,650.00	\$41,305.00	\$60,225.00	\$6,575.00	12.26%
361 Workers Comp Insurance	\$3,968.64	\$5,668.00	\$2,883.60	\$6,226.00	\$2,802.40	\$4,058.00	-\$2,168.00	-34.82%
432 Bad Debts/NSF Checks	\$50,815.48	\$200.00	\$200.00	\$500.00	\$44,945.18	\$500.00	\$0.00	0.00%
433 Dues & Subscriptions	\$10,442.00	\$11,020.00	\$10,842.00	\$11,000.00	\$10,622.00	\$12,000.00	\$1,000.00	9.09%
437 Miscellaneous	\$136.19	\$500.00	\$4,337.16	\$500.00	\$324.72	\$500.00	\$0.00	0.00%
439 Payment Processing Expens	\$6,815.14	\$6,000.00	\$7,423.48	\$6,600.00	\$9,769.57	\$7,600.00	\$1,000.00	15.15%
499 Change in Pension	-\$242.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
545 Cust UB/Collection	\$6,832.49	\$7,300.00	\$6,841.69	\$7,000.00	\$6,636.16	\$7,000.00	\$0.00	0.00%
570 Misc General Exp	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
572 Energy Conservation	\$41,418.10	\$50,000.00	\$90,944.96	\$47,000.00	\$269,478.98	\$55,000.00	\$8,000.00	17.02%
612 Interest Expense	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
613 Interest on Customer Depos	\$613.79	\$0.00	\$1,600.17	\$1,500.00	\$881.50	\$1,500.00	\$0.00	0.00%
711 Trf to General Fund	\$34,932.00	\$35,436.00	\$34,154.00	\$278,651.00	\$21,483.80	\$303,786.00	\$25,135.00	9.02%
712 Trf to Special Revenue Fund	\$20,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
716 Trf to Enterprise Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
<b>49530 ELECTRIC ADMINI</b>	<b>\$667,363.61</b>	<b>\$637,550.00</b>	<b>\$692,942.03</b>	<b>\$976,654.00</b>	<b>\$845,057.59</b>	<b>\$1,000,820.00</b>	<b>\$24,166.00</b>	
<b>651 ELECTRIC FUND</b>	<b>\$5,759,162.46</b>	<b>\$5,912,459.00</b>	<b>\$5,731,075.34</b>	<b>\$7,487,923.00</b>	<b>\$6,059,031.23</b>	<b>\$7,537,030.00</b>	<b>\$49,107.00</b>	





# CITY OF MORA

## Budget Prelim - Expenditures - Utilities

Current Period: December 2023

Budget-2024

Preliminary

Last Dimension	2021 Amount	2022 Budget	2022 Amount	2023 Budget	2023 YTD Amount	2024 Budget	Diff From Current	%Diff from Cur Yr 2023
130 VEBA or H.S.A.	\$13.50	\$249.00	\$357.75	\$371.00	\$309.49	\$518.00	\$147.00	39.62%
131 Health Insurance	\$6,967.80	\$8,421.00	\$7,209.85	\$10,514.00	\$7,219.03	\$8,644.00	-\$1,870.00	-17.79%
132 Life Insurance	\$86.65	\$85.00	\$92.22	\$99.00	\$105.59	\$119.00	\$20.00	20.20%
133 Dental Insurance	\$0.00	\$21.00	\$31.05	\$39.00	\$33.02	\$46.00	\$7.00	17.95%
210 Lab Supplies	\$59.64	\$0.00	\$380.62	\$1,000.00	\$243.16	\$1,000.00	\$0.00	0.00%
211 Cleaning Supplies	\$0.00	\$50.00	\$4.59	\$50.00	\$25.98	\$0.00	-\$50.00	-100.00%
216 Chemicals	\$28,123.81	\$24,000.00	\$24,031.49	\$26,000.00	\$32,225.67	\$30,000.00	\$4,000.00	15.38%
218 Other Operating Supplies	\$0.00	\$200.00	\$0.00	\$200.00	\$43.41	\$0.00	-\$200.00	-100.00%
230 Repair/Maint - Bldg & Equip	\$10,002.87	\$5,000.00	\$19,005.78	\$15,000.00	\$927.90	\$15,000.00	\$0.00	0.00%
240 Small Tools & Equipment	\$40.63	\$10,000.00	\$738.94	\$5,000.00	\$308.60	\$5,000.00	\$0.00	0.00%
303 Engineering	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
312 Professional Services - Misc	\$5,550.00	\$5,000.00	\$29,166.42	\$5,000.00	\$6,117.83	\$10,000.00	\$5,000.00	100.00%
322 Postage	\$13.81	\$10.00	\$0.00	\$10.00	\$0.00	\$10.00	\$0.00	0.00%
331 Meetings, Training, & Travel	\$0.00	\$250.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
361 Workers Comp Insurance	\$1,731.24	\$2,261.00	\$1,100.16	\$2,594.00	\$1,157.95	\$2,223.00	-\$371.00	-14.30%
381 Electricity	\$12,072.27	\$12,000.00	\$11,508.45	\$14,000.00	\$13,011.65	\$20,000.00	\$6,000.00	42.86%
383 Natural Gas - Heat	\$1,223.96	\$1,900.00	\$1,485.62	\$1,900.00	\$815.44	\$2,400.00	\$500.00	26.32%
386 Storm Water	\$137.21	\$130.00	\$140.04	\$150.00	\$134.28	\$170.00	\$20.00	13.33%
437 Miscellaneous	\$140.00	\$100.00	\$20.00	\$0.00	\$20.00	\$20.00	\$20.00	0.00%
<b>49420 WATER TREATMEN</b>	<b>\$106,530.64</b>	<b>\$117,024.00</b>	<b>\$145,370.77</b>	<b>\$142,744.00</b>	<b>\$116,762.96</b>	<b>\$174,839.00</b>	<b>\$32,095.00</b>	
<b>49430 WATER DISTRIBUTION</b>								
101 Wages & Salaries	\$36,703.69	\$21,892.00	\$42,538.28	\$28,036.00	\$47,137.29	\$30,847.00	\$2,811.00	10.03%
121 PERA	\$2,624.98	\$1,619.00	\$3,137.98	\$2,075.00	\$3,531.22	\$2,285.00	\$210.00	10.12%
122 FICA	\$2,049.02	\$1,357.00	\$2,518.63	\$1,738.00	\$2,803.88	\$1,912.00	\$174.00	10.01%
123 Medicare	\$479.18	\$317.00	\$589.15	\$407.00	\$655.55	\$447.00	\$40.00	9.83%
125 ICMA	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
130 VEBA or H.S.A.	\$34.73	\$129.00	\$198.65	\$192.00	\$307.14	\$225.00	\$33.00	17.19%
131 Health Insurance	\$6,330.54	\$4,418.00	\$6,179.32	\$5,503.00	\$7,612.03	\$3,852.00	-\$1,651.00	-30.00%
132 Life Insurance	\$88.40	\$45.00	\$96.19	\$52.00	\$108.29	\$53.00	\$1.00	1.92%
133 Dental Insurance	\$0.00	\$11.00	\$14.29	\$20.00	\$21.56	\$20.00	\$0.00	0.00%
211 Cleaning Supplies	\$0.00	\$50.00	\$0.00	\$50.00	\$0.00	\$50.00	\$0.00	0.00%
212 Motor Fuels	\$2,843.19	\$2,000.00	\$3,053.12	\$3,000.00	\$2,817.43	\$3,500.00	\$500.00	16.67%



**CITY OF MORA**  
**Budget Prelim - Expenditures - Utilities**

Current Period: December 2023

Budget-2024

Preliminary

Last Dimension	2021 Amount	2022 Budget	2022 Amount	2023 Budget	2023 YTD Amount	2024 Budget	Diff From Current	%Diff from Cur Yr 2023
213 Lubricants & Additives	\$60.06	\$300.00	\$128.03	\$300.00	\$397.03	\$600.00	\$300.00	100.00%
218 Other Operating Supplies	\$17.99	\$200.00	\$33.97	\$200.00	\$0.00	\$0.00	-\$200.00	-100.00%
219 Uniforms	\$86.49	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
222 Tires	\$1,093.00	\$500.00	\$87.00	\$500.00	\$830.00	\$500.00	\$0.00	0.00%
225 Landscaping Materials	\$0.00	\$200.00	\$0.00	\$100.00	\$0.00	\$200.00	\$100.00	100.00%
230 Repair/Maint - Bldg & Equip	\$32,924.79	\$35,000.00	\$32,204.63	\$35,000.00	\$27,464.04	\$45,000.00	\$10,000.00	28.57%
240 Small Tools & Equipment	\$6,116.46	\$2,000.00	\$3,205.16	\$2,000.00	\$1,849.58	\$4,000.00	\$2,000.00	100.00%
312 Professional Services - Misc	\$3,845.72	\$3,000.00	\$5,026.65	\$3,000.00	\$6,430.58	\$6,000.00	\$3,000.00	100.00%
322 Postage	\$24.42	\$100.00	\$0.00	\$100.00	\$84.94	\$100.00	\$0.00	0.00%
331 Meetings, Training, & Travel	\$150.00	\$450.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
361 Workers Comp Insurance	\$1,038.24	\$1,249.00	\$607.80	\$1,419.00	\$633.97	\$1,022.00	-\$397.00	-27.98%
381 Electricity	\$496.78	\$550.00	\$598.96	\$650.00	\$874.69	\$700.00	\$50.00	7.69%
386 Storm Water	\$153.24	\$150.00	\$156.35	\$175.00	\$149.94	\$175.00	\$0.00	0.00%
437 Miscellaneous	\$0.00	\$50.00	\$19.25	\$50.00	\$0.00	\$50.00	\$0.00	0.00%
<b>49430 WATER DISTRIBU</b>	<b>\$97,160.92</b>	<b>\$75,587.00</b>	<b>\$100,393.41</b>	<b>\$84,567.00</b>	<b>\$103,709.16</b>	<b>\$101,538.00</b>	<b>\$16,971.00</b>	
<b>49440 WATER ADMINISTRATION</b>								
101 Wages & Salaries	\$87,209.66	\$97,871.00	\$97,200.50	\$111,286.00	\$101,361.72	\$112,127.00	\$841.00	0.76%
121 PERA	\$6,399.00	\$7,188.00	\$6,916.56	\$8,009.00	\$7,241.69	\$8,072.00	\$63.00	0.79%
122 FICA	\$5,292.34	\$6,068.00	\$5,746.71	\$6,900.00	\$6,114.34	\$6,952.00	\$52.00	0.75%
123 Medicare	\$1,237.87	\$1,419.00	\$1,344.39	\$1,614.00	\$1,430.02	\$1,626.00	\$12.00	0.74%
125 ICMA	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
130 VEBA or H.S.A.	\$483.35	\$717.00	\$543.65	\$584.00	\$534.66	\$558.00	-\$26.00	-4.45%
131 Health Insurance	\$9,732.99	\$10,090.00	\$8,016.99	\$10,063.00	\$8,507.00	\$8,689.00	-\$1,374.00	-13.65%
132 Life Insurance	\$215.29	\$194.00	\$218.28	\$195.00	\$220.03	\$188.00	-\$7.00	-3.59%
133 Dental Insurance	\$0.00	\$47.00	\$41.76	\$59.00	\$53.73	\$58.00	-\$1.00	-1.69%
200 Office Supplies	\$167.93	\$300.00	\$308.47	\$300.00	\$394.72	\$500.00	\$200.00	66.67%
218 Other Operating Supplies	\$1.87	\$50.00	\$53.52	\$100.00	\$0.00	\$100.00	\$0.00	0.00%
219 Uniforms	\$588.50	\$1,200.00	\$826.04	\$800.00	\$1,264.37	\$2,000.00	\$1,200.00	150.00%
240 Small Tools & Equipment	\$804.72	\$300.00	\$113.67	\$500.00	\$311.20	\$500.00	\$0.00	0.00%
301 Auditing	\$2,591.50	\$2,551.00	\$2,447.00	\$2,600.00	\$3,181.00	\$2,600.00	\$0.00	0.00%
303 Engineering	\$55.62	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
304 Legal Services	\$0.00	\$100.00	\$87.50	\$100.00	\$114.50	\$200.00	\$100.00	100.00%



**CITY OF MORA**  
**Budget Prelim - Expenditures - Utilities**  
 Current Period: December 2023  
 Budget-2024  
 Preliminary

Last Dimension	2021 Amount	2022 Budget	2022 Amount	2023 Budget	2023 YTD Amount	2024 Budget	Diff From Current	%Diff from Cur Yr 2023
312 Professional Services - Misc	\$9,143.59	\$7,500.00	\$5,197.08	\$7,500.00	\$793.11	\$7,500.00	\$0.00	0.00%
321 Telephone	\$2,755.21	\$4,000.00	\$2,749.51	\$3,000.00	\$2,859.32	\$3,200.00	\$200.00	6.67%
322 Postage	\$300.00	\$300.00	\$300.00	\$300.00	\$300.00	\$300.00	\$0.00	0.00%
331 Meetings, Training, & Travel	\$233.45	\$500.00	\$2,350.52	\$4,000.00	\$1,044.63	\$5,000.00	\$1,000.00	25.00%
343 Advertising	\$355.67	\$250.00	\$60.48	\$250.00	\$62.80	\$50.00	-\$200.00	-80.00%
344 Contributions	\$85.00	\$0.00	\$85.00	\$0.00	\$85.00	\$0.00	\$0.00	0.00%
349 Depreciation	\$334,361.70	\$334,786.00	\$337,133.73	\$347,411.00	\$264,172.95	\$361,253.00	\$13,842.00	3.98%
360 Insurance	\$7,875.41	\$8,360.00	\$7,381.57	\$8,140.00	\$6,387.50	\$8,432.00	\$292.00	3.59%
361 Workers Comp Insurance	\$2,111.28	\$2,986.00	\$1,452.96	\$3,132.00	\$1,410.01	\$1,991.00	-\$1,141.00	-36.43%
432 Bad Debts/NSF Checks	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
433 Dues & Subscriptions	\$818.64	\$950.00	\$1,063.09	\$950.00	\$1,118.66	\$1,200.00	\$250.00	26.32%
437 Miscellaneous	\$46.38	\$50.00	\$11.30	\$50.00	\$0.00	\$100.00	\$50.00	100.00%
439 Payment Processing Expens	\$3,162.90	\$3,000.00	\$3,447.26	\$3,000.00	\$4,784.85	\$3,500.00	\$500.00	16.67%
499 Change in Pension	-\$8,516.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
545 Cust UB/Collection	\$2,815.98	\$3,000.00	\$2,907.02	\$3,000.00	\$2,863.90	\$3,500.00	\$500.00	16.67%
612 Interest Expense	\$20,716.72	\$19,695.00	\$18,615.48	\$17,570.00	\$17,567.28	\$15,375.00	-\$2,195.00	-12.49%
711 Trf to General Fund	\$3,840.00	\$8,205.00	\$4,430.00	\$20,499.00	\$10,741.90	\$3,888.00	-\$16,611.00	-81.03%
<b>49440 WATER ADMINIST</b>	<b>\$494,886.57</b>	<b>\$521,677.00</b>	<b>\$511,050.04</b>	<b>\$561,912.00</b>	<b>\$444,920.89</b>	<b>\$559,459.00</b>	<b>-\$2,453.00</b>	
<b>652 WATER FUND</b>	<b>\$740,239.77</b>	<b>\$742,985.00</b>	<b>\$782,996.25</b>	<b>\$820,897.00</b>	<b>\$700,836.23</b>	<b>\$963,451.00</b>	<b>\$142,554.00</b>	



**CITY OF MORA**  
**Budget Prelim - Expenditures - Utilities**  
 Current Period: December 2023  
 Budget-2024  
 Preliminary

Last Dimension	2021 Amount	2022 Budget	2022 Amount	2023 Budget	2023 YTD Amount	2024 Budget	Diff From Current	%Diff from Cur Yr 2023
<b>653 SEWER FUND</b>								
<b>49460 SEWER COLLECTION SYSTEM</b>								
101 Wages & Salaries	\$13,319.22	\$11,223.00	\$15,603.70	\$14,414.00	\$25,548.56	\$34,594.00	\$20,180.00	140.00%
121 PERA	\$969.08	\$787.00	\$1,154.58	\$1,013.00	\$1,916.16	\$2,525.00	\$1,512.00	149.26%
122 FICA	\$737.77	\$696.00	\$932.00	\$894.00	\$1,532.06	\$2,145.00	\$1,251.00	139.93%
123 Medicare	\$172.57	\$163.00	\$217.98	\$209.00	\$358.34	\$502.00	\$293.00	140.19%
125 ICMA	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
130 VEBA or H.S.A.	\$4.25	\$63.00	\$40.19	\$95.00	\$85.00	\$252.00	\$157.00	165.26%
131 Health Insurance	\$3,500.01	\$2,157.00	\$2,228.24	\$2,698.00	\$3,788.78	\$4,204.00	\$1,506.00	55.82%
132 Life Insurance	\$35.78	\$22.00	\$35.21	\$25.00	\$72.78	\$58.00	\$33.00	132.00%
133 Dental Insurance	\$0.00	\$5.00	\$3.50	\$10.00	\$9.07	\$22.00	\$12.00	120.00%
211 Cleaning Supplies	\$7.98	\$0.00	\$0.00	\$100.00	\$0.00	\$0.00	-\$100.00	-100.00%
212 Motor Fuels	\$2,598.81	\$3,500.00	\$5,381.33	\$5,500.00	\$6,466.26	\$6,500.00	\$1,000.00	18.18%
213 Lubricants & Additives	\$264.51	\$50.00	\$288.06	\$350.00	\$0.00	\$350.00	\$0.00	0.00%
216 Chemicals	\$0.00	\$500.00	\$1,304.50	\$3,000.00	\$0.00	\$3,500.00	\$500.00	16.67%
218 Other Operating Supplies	\$0.00	\$50.00	\$43.96	\$50.00	\$0.00	\$0.00	-\$50.00	-100.00%
222 Tires	\$0.00	\$500.00	\$0.00	\$1,500.00	\$1,082.68	\$1,000.00	-\$500.00	-33.33%
230 Repair/Maint - Bldg & Equip	\$30,779.33	\$35,000.00	\$12,506.89	\$40,000.00	\$13,235.65	\$60,000.00	\$20,000.00	50.00%
240 Small Tools & Equipment	\$6,373.18	\$2,000.00	\$329.65	\$1,000.00	\$3,944.83	\$2,000.00	\$1,000.00	100.00%
312 Professional Services - Misc	\$1,666.81	\$2,000.00	\$773.30	\$2,000.00	\$1,003.75	\$2,000.00	\$0.00	0.00%
331 Meetings, Training, & Travel	\$0.00	\$500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
361 Workers Comp Insurance	\$683.88	\$623.00	\$303.12	\$714.00	\$318.72	\$1,115.00	\$401.00	56.16%
416 Rentals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
437 Miscellaneous	\$0.00	\$50.00	\$77.00	\$50.00	\$0.00	\$50.00	\$0.00	0.00%
<b>49460 SEWER COLLECTIO</b>	<b>\$61,113.18</b>	<b>\$59,889.00</b>	<b>\$41,223.21</b>	<b>\$73,622.00</b>	<b>\$59,362.64</b>	<b>\$120,817.00</b>	<b>\$47,195.00</b>	
<b>49463 QUAMBA COLLECTION SYSTEM</b>								
101 Wages & Salaries	\$426.49	\$2,054.00	\$606.80	\$2,643.00	\$179.78	\$873.00	-\$1,770.00	-66.97%
121 PERA	\$28.11	\$150.00	\$42.92	\$193.00	\$13.50	\$60.00	-\$133.00	-68.91%
122 FICA	\$20.99	\$127.00	\$34.46	\$164.00	\$10.72	\$54.00	-\$110.00	-67.07%
123 Medicare	\$4.96	\$30.00	\$8.01	\$38.00	\$2.48	\$13.00	-\$25.00	-65.79%
130 VEBA or H.S.A.	\$0.09	\$12.00	\$13.41	\$18.00	\$1.11	\$6.00	-\$12.00	-66.67%





**CITY OF MORA**  
**Budget Prelim - Expenditures - Utilities**  
 Current Period: December 2023  
 Budget-2024  
 Preliminary

Last Dimension	2021 Amount	2022 Budget	2022 Amount	2023 Budget	2023 YTD Amount	2024 Budget	Diff From Current	%Diff from Cur Yr 2023
131 Health Insurance	\$131.39	\$411.00	\$209.33	\$514.00	\$28.53	\$100.00	-\$414.00	-80.54%
132 Life Insurance	\$1.42	\$4.00	\$2.22	\$5.00	\$0.39	\$1.00	-\$4.00	-80.00%
133 Dental Insurance	\$0.00	\$1.00	\$1.16	\$2.00	\$0.12	\$1.00	-\$1.00	-50.00%
212 Motor Fuels	\$0.00	\$200.00	\$433.77	\$200.00	\$0.00	\$300.00	\$100.00	50.00%
213 Lubricants & Additives	\$0.00	\$0.00	\$35.98	\$100.00	\$12.99	\$100.00	\$0.00	0.00%
216 Chemicals	\$0.00	\$100.00	\$0.00	\$100.00	\$0.00	\$100.00	\$0.00	0.00%
218 Other Operating Supplies	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
230 Repair/Maint - Bldg & Equip	\$2,516.70	\$4,000.00	\$2,731.50	\$5,000.00	\$2,754.76	\$10,000.00	\$5,000.00	100.00%
240 Small Tools & Equipment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
312 Professional Services - Misc	\$1,042.00	\$1,000.00	\$564.00	\$1,000.00	\$2,121.00	\$2,500.00	\$1,500.00	150.00%
331 Meetings, Training, & Travel	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
361 Workers Comp Insurance	\$102.96	\$114.00	\$55.44	\$130.00	\$58.09	\$28.00	-\$102.00	-78.46%
437 Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
<b>49463 QUAMBA COLLECT</b>	<b>\$4,275.11</b>	<b>\$8,203.00</b>	<b>\$4,739.00</b>	<b>\$10,107.00</b>	<b>\$5,183.47</b>	<b>\$14,136.00</b>	<b>\$4,029.00</b>	
<b>49470 SEWER LIFT STATIONS</b>								
101 Wages & Salaries	\$6,823.40	\$5,513.00	\$9,197.16	\$7,101.00	\$11,789.13	\$16,857.00	\$9,756.00	137.39%
121 PERA	\$500.52	\$412.00	\$673.67	\$531.00	\$876.86	\$1,262.00	\$731.00	137.66%
122 FICA	\$381.34	\$342.00	\$551.49	\$440.00	\$705.72	\$1,045.00	\$605.00	137.50%
123 Medicare	\$89.20	\$80.00	\$128.90	\$103.00	\$165.08	\$244.00	\$141.00	136.89%
125 ICMA	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
130 VEBA or H.S.A.	\$3.63	\$33.00	\$51.06	\$50.00	\$39.85	\$126.00	\$76.00	152.00%
131 Health Insurance	\$1,156.38	\$1,130.00	\$1,661.75	\$1,413.00	\$1,560.67	\$2,102.00	\$689.00	48.76%
132 Life Insurance	\$17.87	\$11.00	\$24.55	\$13.00	\$26.45	\$29.00	\$16.00	123.08%
133 Dental Insurance	\$0.00	\$3.00	\$4.23	\$5.00	\$4.28	\$11.00	\$6.00	120.00%
212 Motor Fuels	\$0.00	\$300.00	\$0.00	\$300.00	\$1,999.35	\$2,500.00	\$2,200.00	733.33%
213 Lubricants & Additives	\$0.00	\$0.00	\$0.00	\$100.00	\$0.00	\$100.00	\$0.00	0.00%
216 Chemicals	\$0.00	\$1,000.00	\$0.00	\$1,000.00	\$0.00	\$2,000.00	\$1,000.00	100.00%
218 Other Operating Supplies	\$0.00	\$100.00	\$0.00	\$100.00	\$0.00	\$0.00	-\$100.00	-100.00%
230 Repair/Maint - Bldg & Equip	\$21,588.65	\$35,000.00	\$20,930.48	\$35,000.00	\$22,418.35	\$35,000.00	\$0.00	0.00%
240 Small Tools & Equipment	\$0.00	\$250.00	\$0.00	\$1,000.00	\$0.00	\$1,000.00	\$0.00	0.00%
312 Professional Services - Misc	\$2,743.00	\$0.00	\$0.00	\$0.00	\$3,252.20	\$6,000.00	\$6,000.00	0.00%
361 Workers Comp Insurance	\$239.04	\$304.00	\$147.96	\$350.00	\$156.21	\$542.00	\$192.00	54.86%



**CITY OF MORA**

**Budget Prelim - Expenditures - Utilities**

Current Period: December 2023

Budget-2024

Preliminary

Last Dimension	2021 Amount	2022 Budget	2022 Amount	2023 Budget	2023 YTD Amount	2024 Budget	Diff From Current	%Diff from Cur Yr 2023
381 Electricity	\$10,158.46	\$12,000.00	\$11,647.96	\$14,000.00	\$14,684.97	\$16,000.00	\$2,000.00	14.29%
386 Storm Water	\$137.21	\$150.00	\$140.04	\$175.00	\$134.28	\$175.00	\$0.00	0.00%
437 Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
<b>49470 SEWER LIFT STATI</b>	<b>\$43,838.70</b>	<b>\$56,628.00</b>	<b>\$45,159.25</b>	<b>\$61,681.00</b>	<b>\$57,813.40</b>	<b>\$84,993.00</b>	<b>\$23,312.00</b>	
<b>49480 WASTEWATER TREATMENT</b>								
101 Wages & Salaries	\$85,962.54	\$109,446.00	\$95,374.58	\$140,479.00	\$112,744.47	\$159,841.00	\$19,362.00	13.78%
121 PERA	\$6,143.17	\$7,766.00	\$6,554.47	\$9,994.00	\$7,803.26	\$11,240.00	\$1,246.00	12.47%
122 FICA	\$4,715.19	\$6,786.00	\$5,608.93	\$8,710.00	\$6,750.56	\$9,910.00	\$1,200.00	13.78%
123 Medicare	\$1,102.38	\$1,587.00	\$1,311.73	\$2,037.00	\$1,579.10	\$2,318.00	\$281.00	13.79%
125 ICMA	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
130 VEBA or H.S.A.	\$140.25	\$624.00	\$642.54	\$933.00	\$589.57	\$1,156.00	\$223.00	23.90%
131 Health Insurance	\$18,970.32	\$21,263.00	\$16,783.58	\$26,573.00	\$16,624.15	\$19,391.00	-\$7,182.00	-27.03%
132 Life Insurance	\$230.23	\$214.00	\$223.89	\$250.00	\$239.88	\$252.00	\$2.00	0.80%
133 Dental Insurance	\$0.00	\$54.00	\$47.88	\$99.00	\$52.69	\$14.00	-\$85.00	-85.86%
210 Lab Supplies	\$1,468.96	\$1,000.00	\$2,896.94	\$3,000.00	\$938.34	\$3,000.00	\$0.00	0.00%
211 Cleaning Supplies	\$103.63	\$100.00	\$77.94	\$100.00	\$45.95	\$100.00	\$0.00	0.00%
212 Motor Fuels	\$387.28	\$3,000.00	\$1,066.13	\$2,000.00	\$3,193.61	\$3,500.00	\$1,500.00	75.00%
213 Lubricants & Additives	\$399.60	\$200.00	\$45.93	\$500.00	\$36.25	\$200.00	-\$300.00	-60.00%
216 Chemicals	\$0.00	\$1,000.00	\$4,777.14	\$1,000.00	\$5,066.10	\$5,000.00	\$4,000.00	400.00%
218 Other Operating Supplies	\$1,282.68	\$2,000.00	\$1,399.69	\$2,000.00	\$1,401.05	\$0.00	-\$2,000.00	-100.00%
219 Uniforms	\$15.49	\$300.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
222 Tires	\$0.00	\$200.00	\$20.00	\$200.00	\$442.00	\$600.00	\$400.00	200.00%
225 Landscaping Materials	\$196.00	\$100.00	\$0.00	\$100.00	\$0.00	\$200.00	\$100.00	100.00%
230 Repair/Maint - Bldg & Equip	\$9,315.86	\$20,000.00	\$23,971.77	\$30,000.00	\$43,722.95	\$50,000.00	\$20,000.00	66.67%
240 Small Tools & Equipment	\$1,212.57	\$14,000.00	\$350.97	\$4,000.00	\$253.58	\$4,000.00	\$0.00	0.00%
312 Professional Services - Misc	\$28,298.59	\$20,000.00	\$22,923.73	\$25,000.00	\$28,723.23	\$30,000.00	\$5,000.00	20.00%
331 Meetings, Training, & Travel	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
361 Workers Comp Insurance	\$6,301.56	\$6,062.00	\$2,949.84	\$6,944.00	\$3,100.19	\$4,955.00	-\$1,989.00	-28.64%
381 Electricity	\$38,835.44	\$40,000.00	\$42,788.66	\$45,000.00	\$47,295.62	\$50,000.00	\$5,000.00	11.11%
382 Water	\$1,453.50	\$1,800.00	\$1,140.85	\$1,800.00	\$1,118.99	\$1,800.00	\$0.00	0.00%
383 Natural Gas - Heat	\$2,723.35	\$4,000.00	\$6,310.78	\$5,000.00	\$3,989.95	\$10,000.00	\$5,000.00	100.00%
384 Garbage Removal	\$2,035.80	\$2,200.00	\$2,245.99	\$2,200.00	\$2,307.58	\$2,500.00	\$300.00	13.64%



# CITY OF MORA

## Budget Prelim - Expenditures - Utilities

Current Period: December 2023

Budget-2024

Preliminary

Last Dimension	2021 Amount	2022 Budget	2022 Amount	2023 Budget	2023 YTD Amount	2024 Budget	Diff From Current	%Diff from Cur Yr 2023
385 Sewer	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
386 Storm Water	\$282.38	\$250.00	\$288.12	\$300.00	\$276.33	\$325.00	\$25.00	8.33%
416 Rentals	\$0.00	\$0.00	\$0.00	\$0.00	\$275.00	\$0.00	\$0.00	0.00%
437 Miscellaneous	\$10.00	\$100.00	\$10.00	\$100.00	\$10.00	\$100.00	\$0.00	0.00%
<b>49480 WASTEWATER TRE</b>	<b>\$211,586.77</b>	<b>\$264,052.00</b>	<b>\$239,812.08</b>	<b>\$318,319.00</b>	<b>\$288,580.40</b>	<b>\$370,402.00</b>	<b>\$52,083.00</b>	
<b>49490 SEWER ADMINISTRATION</b>								
101 Wages & Salaries	\$99,507.66	\$97,447.00	\$104,986.78	\$110,735.00	\$116,318.41	\$121,841.00	\$11,106.00	10.03%
121 PERA	\$7,323.63	\$7,151.00	\$7,500.65	\$7,961.00	\$8,360.94	\$8,793.00	\$832.00	10.45%
122 FICA	\$6,002.34	\$6,042.00	\$6,216.49	\$6,866.00	\$7,008.54	\$7,554.00	\$688.00	10.02%
123 Medicare	\$1,403.21	\$1,413.00	\$1,453.12	\$1,606.00	\$1,637.83	\$1,767.00	\$161.00	10.02%
125 ICMA	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
130 VEBA or H.S.A.	\$539.08	\$714.00	\$610.77	\$579.00	\$665.62	\$630.00	\$51.00	8.81%
131 Health Insurance	\$11,916.59	\$9,987.00	\$8,116.82	\$9,934.00	\$11,447.71	\$9,890.00	-\$44.00	-0.44%
132 Life Insurance	\$239.43	\$193.00	\$224.79	\$194.00	\$260.57	\$204.00	\$10.00	5.15%
133 Dental Insurance	\$0.00	\$46.00	\$46.94	\$59.00	\$67.72	\$58.00	-\$1.00	-1.69%
142 Unemployment Benefit Pmts	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
200 Office Supplies	\$167.92	\$200.00	\$308.44	\$300.00	\$601.78	\$500.00	\$200.00	66.67%
218 Other Operating Supplies	\$1.87	\$50.00	\$112.10	\$100.00	\$13.77	\$100.00	\$0.00	0.00%
219 Uniforms	\$934.30	\$1,000.00	\$1,245.20	\$2,000.00	\$2,062.93	\$2,000.00	\$0.00	0.00%
240 Small Tools & Equipment	\$804.72	\$1,000.00	\$113.67	\$1,000.00	\$465.96	\$1,400.00	\$400.00	40.00%
301 Auditing	\$2,591.50	\$2,551.00	\$2,445.00	\$2,600.00	\$3,181.00	\$2,900.00	\$300.00	11.54%
303 Engineering	\$55.61	\$500.00	\$0.00	\$500.00	\$0.00	\$1,000.00	\$500.00	100.00%
304 Legal Services	\$0.00	\$500.00	\$87.50	\$1,000.00	\$114.50	\$1,000.00	\$0.00	0.00%
312 Professional Services - Misc	\$1,924.85	\$2,000.00	\$5,087.64	\$2,500.00	\$270.32	\$2,000.00	-\$500.00	-20.00%
321 Telephone	\$5,708.48	\$5,000.00	\$5,497.81	\$5,500.00	\$5,810.02	\$6,000.00	\$500.00	9.09%
322 Postage	\$300.00	\$250.00	\$300.00	\$300.00	\$348.75	\$300.00	\$0.00	0.00%
331 Meetings, Training, & Travel	\$1,189.66	\$1,000.00	\$1,078.68	\$4,000.00	\$1,434.12	\$5,000.00	\$1,000.00	25.00%
343 Advertising	\$174.67	\$50.00	\$60.48	\$150.00	\$62.80	\$100.00	-\$50.00	-33.33%
344 Contributions	\$85.00	\$0.00	\$85.00	\$0.00	\$85.00	\$0.00	\$0.00	0.00%
349 Depreciation	\$474,293.30	\$490,949.00	\$475,286.49	\$499,717.00	\$363,514.41	\$502,230.00	\$2,513.00	0.50%
360 Insurance	\$13,614.34	\$14,660.00	\$18,266.47	\$20,150.00	\$15,036.70	\$19,850.00	-\$300.00	-1.49%
361 Workers Comp Insurance	\$2,114.64	\$2,963.00	\$1,441.80	\$3,105.00	\$1,397.95	\$2,303.00	-\$802.00	-25.83%



**CITY OF MORA**  
**Budget Prelim - Expenditures - Utilities**  
 Current Period: December 2023  
 Budget-2024  
 Preliminary

Last Dimension	2021 Amount	2022 Budget	2022 Amount	2023 Budget	2023 YTD Amount	2024 Budget	Diff From Current	%Diff from Cur Yr 2023
432 Bad Debts/NSF Checks	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
433 Dues & Subscriptions	\$1,450.00	\$2,000.00	\$1,625.00	\$2,000.00	\$1,580.00	\$2,400.00	\$400.00	20.00%
437 Miscellaneous	\$534.45	\$300.00	\$2,411.29	\$300.00	\$2,500.00	\$300.00	\$0.00	0.00%
439 Payment Processing Expens	\$3,162.90	\$3,000.00	\$3,447.26	\$3,000.00	\$4,784.85	\$4,000.00	\$1,000.00	33.33%
445 Property Tax Expense	\$942.00	\$1,200.00	\$820.00	\$1,200.00	\$1,030.00	\$1,500.00	\$300.00	25.00%
499 Change in Pension	-\$43,614.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
545 Cust UB/Collection	\$2,753.30	\$3,000.00	\$2,843.15	\$3,000.00	\$2,765.51	\$3,500.00	\$500.00	16.67%
612 Interest Expense	\$29,935.63	\$28,795.00	\$27,802.86	\$26,650.00	\$26,648.17	\$24,450.00	-\$2,200.00	-8.26%
711 Trf to General Fund	\$3,840.00	\$4,705.00	\$4,430.00	\$20,499.00	\$10,741.90	\$3,888.00	-\$16,611.00	-81.03%
715 Trf to Debt Service Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
<b>49490 SEWER ADMINIST</b>	<b>\$629,897.08</b>	<b>\$688,666.00</b>	<b>\$683,952.20</b>	<b>\$737,505.00</b>	<b>\$590,217.78</b>	<b>\$737,458.00</b>	<b>-\$47.00</b>	
<b>653 SEWER FUND</b>	<b>\$950,710.84</b>	<b>\$1,077,438.00</b>	<b>\$1,014,885.74</b>	<b>\$1,201,234.00</b>	<b>\$1,001,157.69</b>	<b>\$1,327,806.00</b>	<b>\$126,572.00</b>	



# CITY OF MORA

## Budget Prelim - Expenditures - Utilities

Current Period: December 2023

Budget-2024

Preliminary

Last Dimension	2021 Amount	2022 Budget	2022 Amount	2023 Budget	2023 YTD Amount	2024 Budget	Diff From Current	%Diff from Cur Yr 2023
	\$7,450,113.07	\$7,732,882.00	\$7,528,957.33	\$9,510,054.00	\$7,761,025.15	\$9,828,287.00	\$318,233.00	



**CITY OF MORA**

**Budget Prelim - Revenue - Utilities**

Current Period: December 2023

Budget-2024

Preliminary

Last Dimension	2021 Amount	2022 Budget	2022 Amount	2023 Budget	2023 YTD Amount	2024 Budget	Diff From Current	%Diff from Cur Yr 2023
<b>651 ELECTRIC FUND</b>								
<b>49530 ELECTRIC ADMINISTRATION</b>								
33422 Other State Grants & Aids	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
33429 PERA Aid	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36102 Int/Pen on Spec Assmts	\$6,447.45	\$500.00	\$211.93	\$500.00	\$5.95	\$400.00	-\$100.00	-20.00%
36210 Interest Earnings	\$99,097.17	\$81,320.00	\$114,137.36	\$126,430.00	\$133,084.45	\$109,790.00	-\$16,640.00	-13.16%
36213 Unrealized Gain/(Loss) on Inv	-\$75,989.51	\$0.00	-\$302,797.86	\$0.00	\$3,853.18	\$0.00	\$0.00	0.00%
36215 Dividends	\$8,736.00	\$299.00	\$6,811.00	\$0.00	\$0.00	\$300.00	\$300.00	0.00%
36240 Service Chg on NSF Checks	\$660.00	\$500.00	\$870.00	\$600.00	\$1,110.00	\$600.00	\$0.00	0.00%
37120 Electricity Sales	\$5,433,841.96	\$5,489,700.00	\$5,441,634.61	\$6,675,475.00	\$5,807,700.79	\$6,875,740.00	\$200,265.00	3.00%
37150 Misc Income	\$4,966.30	\$2,000.00	\$1,990.84	\$2,500.00	\$2,230.20	\$2,000.00	-\$500.00	-20.00%
37151 Excess Equity	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
37153 SMMPA Contract	\$537,001.76	\$400,000.00	\$669,352.94	\$450,000.00	\$459,495.49	\$500,000.00	\$50,000.00	11.11%
37155 CIP Reimbursements	\$34,758.90	\$40,000.00	\$79,764.09	\$30,000.00	\$267,426.86	\$46,750.00	\$16,750.00	55.83%
37160 Penalties	\$35,415.65	\$28,000.00	\$29,084.31	\$30,000.00	\$30,625.30	\$30,000.00	\$0.00	0.00%
37161 Misc Service Revenues	\$148,471.50	\$20,000.00	\$48,074.42	\$20,000.00	\$14,008.66	\$20,000.00	\$0.00	0.00%
37162 Rent from Elec Property	\$7,188.00	\$7,311.00	\$6,477.00	\$4,000.00	\$6,319.50	\$5,000.00	\$1,000.00	25.00%
37163 Distributed Energy Resources	\$200.00	\$0.00	\$569.00	\$0.00	\$339.00	\$200.00	\$200.00	0.00%
37168 Labor Sales	\$19,242.00	\$4,000.00	\$8,518.00	\$4,000.00	\$7,475.00	\$4,000.00	\$0.00	0.00%
37170 Recoveries of Bad Debt	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
37840 Cash Over/Short	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39101 Sale of Fixed Assets	\$5,300.00	\$0.00	\$0.00	\$0.00	\$9,956.72	\$0.00	\$0.00	0.00%
39211 Trf from General Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39212 Trf from Special Revenue Fund	\$7,856.68	\$7,420.00	\$7,418.14	\$7,000.00	\$6,961.88	\$6,490.00	-\$510.00	-7.29%
39216 Trf from Enterprise Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39500 Special Items	\$190,733.74	\$0.00	\$115,003.70	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
<b>49530 ELECTRIC ADMINISTRA</b>	<b>\$6,463,927.60</b>	<b>\$6,081,050.00</b>	<b>\$6,227,119.48</b>	<b>\$7,350,505.00</b>	<b>\$6,750,592.98</b>	<b>\$7,601,270.00</b>	<b>\$250,765.00</b>	
<b>651 ELECTRIC FUND</b>	<b>\$6,463,927.60</b>	<b>\$6,081,050.00</b>	<b>\$6,227,119.48</b>	<b>\$7,350,505.00</b>	<b>\$6,750,592.98</b>	<b>\$7,601,270.00</b>	<b>\$250,765.00</b>	



**CITY OF MORA**

**Budget Prelim - Revenue - Utilities**

Current Period: December 2023

Budget-2024

Preliminary

Last Dimension	2021 Amount	2022 Budget	2022 Amount	2023 Budget	2023 YTD Amount	2024 Budget	Diff From Current	%Diff from Cur Yr 2023
<b>652 WATER FUND</b>								
<b>49440 WATER ADMINISTRATION</b>								
33422 Other State Grants & Aids	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
33429 PERA Aid	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36101 Special Assessments	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36102 Int/Pen on Spec Assmts	\$3,223.72	\$250.00	\$105.97	\$300.00	\$2.97	\$0.00	-\$300.00	-100.00%
36210 Interest Earnings	\$8,704.96	\$6,160.00	\$12,883.25	\$15,320.00	\$17,342.42	\$13,350.00	-\$1,970.00	-12.86%
36213 Unrealized Gain/(Loss) on Inv	-\$10,355.70	\$0.00	-\$46,374.59	\$0.00	\$633.39	\$0.00	\$0.00	0.00%
36215 Dividends	\$2,101.00	\$34.00	\$1,256.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36240 Service Chg on NSF Checks	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
37110 Water Sales	\$842,281.51	\$742,600.00	\$812,745.04	\$853,990.00	\$905,539.70	\$871,070.00	\$17,080.00	2.00%
37150 Misc Income	\$2,343.29	\$1,000.00	\$2,862.81	\$2,000.00	\$6,646.47	\$2,000.00	\$0.00	0.00%
37160 Penalties	\$18,448.52	\$10,000.00	\$9,967.97	\$10,000.00	\$10,578.34	\$10,000.00	\$0.00	0.00%
37168 Labor Sales	\$725.00	\$1,000.00	\$1,289.34	\$1,000.00	\$2,792.65	\$1,500.00	\$500.00	50.00%
37172 Antenna Leases	\$4,048.67	\$4,000.00	\$4,205.49	\$4,000.00	\$4,449.75	\$5,000.00	\$1,000.00	25.00%
37173 WAC Fees	\$60,000.00	\$22,500.00	\$16,950.00	\$18,000.00	\$4,500.00	\$3,000.00	-\$15,000.00	-83.33%
37174 Water/Sewer Buy-In	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
37180 Leak Protection Commissions	\$0.00	\$0.00	\$3,074.50	\$0.00	\$4,727.00	\$1,000.00	\$1,000.00	0.00%
39101 Sale of Fixed Assets	\$6,100.00	\$0.00	\$0.00	\$0.00	\$2,092.11	\$0.00	\$0.00	0.00%
39211 Trf from General Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39212 Trf from Special Revenue Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39216 Trf from Enterprise Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
<b>49440 WATER ADMINISTRATION</b>	<b>\$937,620.97</b>	<b>\$787,544.00</b>	<b>\$818,965.78</b>	<b>\$904,610.00</b>	<b>\$959,304.80</b>	<b>\$906,920.00</b>	<b>\$2,310.00</b>	
<b>652 WATER FUND</b>	<b>\$937,620.97</b>	<b>\$787,544.00</b>	<b>\$818,965.78</b>	<b>\$904,610.00</b>	<b>\$959,304.80</b>	<b>\$906,920.00</b>	<b>\$2,310.00</b>	



**CITY OF MORA**

**Budget Prelim - Revenue - Utilities**

Current Period: December 2023

Budget-2024

Preliminary

Last Dimension	2021 Amount	2022 Budget	2022 Amount	2023 Budget	2023 YTD Amount	2024 Budget	Diff From Current	%Diff from Cur Yr 2023
<b>653 SEWER FUND</b>								
<b>49490 SEWER ADMINISTRATION</b>								
33422 Other State Grants & Aids	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
33429 PERA Aid	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
33440 Point Source Imp Grant (PFA)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
33441 Clean Water Grant (PFA)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36101 Special Assessments	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36102 Int/Pen on Spec Assmts	\$3,223.71	\$250.00	\$105.95	\$1,500.00	\$2.97	\$100.00	-\$1,400.00	-93.33%
36210 Interest Earnings	\$20,774.84	\$15,770.00	\$28,674.59	\$33,950.00	\$38,141.21	\$29,600.00	-\$4,350.00	-12.81%
36213 Unrealized Gain/(Loss) on Inv	-\$24,810.19	\$0.00	-\$103,051.26	\$0.00	\$1,382.69	\$0.00	\$0.00	0.00%
36215 Dividends	\$3,634.00	\$198.00	\$2,725.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
37150 Misc Income	\$881.52	\$0.00	\$929.87	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
37160 Penalties	\$28,920.90	\$20,000.00	\$16,616.56	\$20,000.00	\$17,126.42	\$16,000.00	-\$4,000.00	-20.00%
37168 Labor Sales	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
37174 Water/Sewer Buy-In	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
37175 Land Rent - WWTP	\$4,432.00	\$4,560.00	\$4,986.00	\$4,560.00	\$4,986.00	\$4,560.00	\$0.00	0.00%
37176 Sewer Charges - Treatment	\$1,089,122.75	\$999,000.00	\$1,067,348.70	\$1,148,850.00	\$1,166,664.75	\$1,171,827.00	\$22,977.00	2.00%
37177 SAC Fees	\$96,000.00	\$36,000.00	\$23,550.00	\$30,000.00	\$7,200.00	\$15,000.00	-\$15,000.00	-50.00%
37180 Leak Protection Commissions	\$0.00	\$0.00	\$3,267.50	\$0.00	\$5,017.50	\$2,000.00	\$2,000.00	0.00%
39101 Sale of Fixed Assets	\$15,250.00	\$0.00	\$0.00	\$0.00	\$2,332.86	\$0.00	\$0.00	0.00%
39102 Comp. for Loss of Fixed Assets	\$2,107.11	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39211 Trf from General Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39212 Trf from Special Revenue Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39216 Trf from Enterprise Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
<b>49490 SEWER ADMINISTRATI</b>	<b>\$1,239,536.64</b>	<b>\$1,075,778.00</b>	<b>\$1,045,152.91</b>	<b>\$1,238,860.00</b>	<b>\$1,242,854.40</b>	<b>\$1,239,087.00</b>	<b>\$227.00</b>	
<b>653 SEWER FUND</b>	<b>\$1,239,536.64</b>	<b>\$1,075,778.00</b>	<b>\$1,045,152.91</b>	<b>\$1,238,860.00</b>	<b>\$1,242,854.40</b>	<b>\$1,239,087.00</b>	<b>\$227.00</b>	





**CITY OF MORA**

**Budget Prelim - Revenue - Utilities**

Current Period: December 2023

Budget-2024

Preliminary

Last Dimension	2021 Amount	2022 Budget	2022 Amount	2023 Budget	2023 YTD Amount	2024 Budget	Diff From Current	%Diff from Cur Yr 2023
	\$8,641,085.21	\$7,944,372.00	\$8,091,238.17	\$9,493,975.00	\$8,952,752.18	\$9,747,277.00	\$253,302.00	

City of Mora, Minnesota  
*Capital Improvement Program*  
 2024 thru 2028

**PROJECTS BY DEPARTMENT AND EXPENDITURE TYPE**

**Expenditure Type**

<i>Department</i>	<b>Project #</b>	<b>Priority</b>	<b>2024</b>	<b>2025</b>	<b>2026</b>	<b>2027</b>	<b>2028</b>	<b>Total</b>
<b>12600 - Electric Fixed Assets</b>								
<i>9530 - Electric</i>								
Elec Dept Bucket Truck Replacement	9530-2019-01	3		250,000				250,000
Elec Dept Service Truck Replacement	9530-2019-04	3	60,000					60,000
Customer Electric Meter Replacements	9530-2019-06	4			600,000			600,000
Power Plant Windows Replacement	9530-2019-08	3			70,000			70,000
Power Plant Yard Improvements	9530-2019-10	3	40,000					40,000
Electric Pole Replacement Project	9530-2020-01	1	50,000	50,000				100,000
Electric Vehicle Charging Station	9530-2021-03	5				50,000		50,000
4.16 kV NW Feeder Conversion	9530-2021-05	2	2,700,000					2,700,000
Hwy 65 Substation Improvements	9530-2021-06	2	133,000					133,000
Power Plant Substation Improvements	9530-2021-07	2				700,000		700,000
4.16 kV West Feeder Conversion	9530-2021-09	2					3,112,689	3,112,689
Elec Dept Digger Derrick Truck Replacement	9530-2022-01	1		325,000				325,000
<b>9530 - Electric Total</b>			<b>2,983,000</b>	<b>625,000</b>	<b>670,000</b>	<b>750,000</b>	<b>3,112,689</b>	<b>8,140,689</b>
<b>12600 - Electric Fixed Assets Total</b>			<b>2,983,000</b>	<b>625,000</b>	<b>670,000</b>	<b>750,000</b>	<b>3,112,689</b>	<b>8,140,689</b>
<b>12600 - Water Fixed Assets</b>								
<i>9440 - Water</i>								
Customer Water Meter Replacements	9440-2019-01	4		200,000				200,000
Well #6 Stationary Power Generator	9440-2022-01	3	70,000					70,000
Well #4 Stationary Power Generator	9440-2022-02	3	75,000					75,000
<b>9440 - Water Total</b>			<b>145,000</b>	<b>200,000</b>				<b>345,000</b>
<i>9490 - Sewer</i>								
Water/Sewer Service Truck Replacement	9490-2019-03	4	40,000					40,000
Water/Sewer Heavy Duty Service Truck Replacement	9490-2019-05	3	62,500					62,500
<b>9490 - Sewer Total</b>			<b>102,500</b>					<b>102,500</b>
<b>12600 - Water Fixed Assets Total</b>			<b>247,500</b>	<b>200,000</b>				<b>447,500</b>
<b>12600 - Sewer Fixed Assets</b>								
<i>9490 - Sewer</i>								
Water/Sewer Service Truck Replacement	9490-2019-03	4	40,000					40,000
Water/Sewer Heavy Duty Service Truck Replacement	9490-2019-05	3	62,500					62,500
Sewer Jet/Vac Truck Replacement	9490-2019-06	3				425,000		425,000
Sewer Camera Televising Trailer Replacement	9490-2019-08	3			125,000			125,000
WWTP Cold Storage Conversion	9490-2019-10	4	110,000					110,000

**Expenditure Type**

<i>Department</i>	<b>Project #</b>	<b>Priority</b>	<b>2024</b>	<b>2025</b>	<b>2026</b>	<b>2027</b>	<b>2028</b>	<b>Total</b>
Sewer Cleaning Jet Machine Replacement	9490-2019-11	4					75,000	75,000
Sewer Lift Station (EPC) Rehabilitation	9490-2019-12	3			250,000			250,000
New Generator for Sewer Arthur Lift Station	9490-2022-01	3	75,000					75,000
<b>9490 - Sewer Total</b>			<b>287,500</b>		<b>375,000</b>	<b>425,000</b>	<b>75,000</b>	<b>1,162,500</b>
<b>12600 - Sewer Fixed Assets Total</b>			<b>287,500</b>		<b>375,000</b>	<b>425,000</b>	<b>75,000</b>	<b>1,162,500</b>
<b>531 - Maint of Overhead Lines</b>								
<b>9530 - Electric</b>								
Elec Dept Overhead Tree Maintenance	9530-2019-12	2	75,000	75,000	75,000			225,000
<b>9530 - Electric Total</b>			<b>75,000</b>	<b>75,000</b>	<b>75,000</b>			<b>225,000</b>
<b>531 - Maint of Overhead Lines Total</b>			<b>75,000</b>	<b>75,000</b>	<b>75,000</b>			<b>225,000</b>
<b>500 - Capital Outlay</b>								
<b>3180 - City Garage</b>								
Storage Facility Addition	3180-2019-01	2	200,000					200,000
City Garage Heater Replacement	3180-2022-02	3		40,000				40,000
City Garage Generator	3180-2022-03	3	50,000					50,000
<b>3180 - City Garage Total</b>			<b>250,000</b>	<b>40,000</b>				<b>290,000</b>
<b>500 - Capital Outlay Total</b>			<b>250,000</b>	<b>40,000</b>				<b>290,000</b>
<b>GRAND TOTAL</b>			<b>3,843,000</b>	<b>940,000</b>	<b>1,120,000</b>	<b>1,175,000</b>	<b>3,187,689</b>	<b>10,265,689</b>

# Capital Improvement Program

2024 *thru* 2029

Department 3180 - City Garage

## City of Mora, Minnesota

Contact Public Works Director

Project #	3180-2019-01
Project Name	Storage Facility Addition

Type Improvement

Useful Life 30 years

Category Buildings & Structures

Priority 2 - Essential

Status Active

Total Project Cost: \$200,000

### Description

Storage facility addition 40'x120' lean-to on the South side of the City Garage. This includes concrete floor and two-sided structure.

Updated 08/25/2022: Additional structure to be added at the city maintenance garage for materials and equipment for the electric utilities. Money was in the CIP of 2022 but due to prices, an increase in the funds is needed to complete this project by carrying over amount from 2022.

### Justification

Used for storage of all maintenance-related equipment and materials.

Updated 08/25/2022: At this time with all the vehicles between the city and the utilities, there is not enough room for the utilities main equipment. Since the electric utilities was dissolved, the need for space was minimal, but with the current plan to expand and work back into a line crew, space is needed for distribution equipment with indoor storage. An addition to the existing garage is preferred but staff will look into alternatives to use the funds in an efficient way.

Expenditures	2024	2025	2026	2027	2028	2029	Total
500 - Capital Outlay	200,000						200,000
<b>Total</b>	<b>200,000</b>						<b>200,000</b>

Prior	Funding Sources	2024	2025	2026	2027	2028	2029	Total
100,000	651 - Electric Fund Operating Budget	100,000						100,000
<b>Total</b>	<b>Total</b>	<b>100,000</b>						<b>100,000</b>

### Budget Impact/Other

# Capital Improvement Program

2024 *thru* 2029

Department 3180 - City Garage

## City of Mora, Minnesota

Contact Public Works Director

Project #	3180-2022-03
Project Name	City Garage Generator

Type Equipment  
 Useful Life 30 years  
 Category Motor Vehicles & Equipment  
 Priority 3 - Important  
 Status Active

Total Project Cost: \$50,000

### Description

Install generator for Maintenance garage during power outages for emergency use and availability.

### Justification

Currently, the utility maintenance garage has no back up power source and availability for entrance has been manual and by flashlight. At this time, a second person is needed to get the door open and closed safely. During this period, doors are left open until there is enough light to see what is going on. This could also double as a emergency stafing area during an emergence with the help of backup power.

Expenditures	2024	2025	2026	2027	2028	2029	Total
500 - Capital Outlay	50,000						50,000
<b>Total</b>	<b>50,000</b>						<b>50,000</b>

Prior	Funding Sources	2024	2025	2026	2027	2028	2029	Total
20,000	651 - Electric Fund Operating Budget	30,000						30,000
<b>Total</b>	<b>Total</b>	<b>30,000</b>						<b>30,000</b>

### Budget Impact/Other

# Capital Improvement Program

2024 *thru* 2029

Department 9440 - Water

## City of Mora, Minnesota

Contact Public Works Director

Project #	9440-2022-01
Project Name	Well #6 Stationary Power Generator

Type Equipment  
 Useful Life 20 years  
 Category Infrastructure  
 Priority 3 - Important  
 Status Active

Total Project Cost: \$70,000

<b>Description</b>	
Consideration to install a stationary power generator. 20KW diesel generator, 3-phase (similar to Fair Ave lift station generator)	

<b>Justification</b>	
Used for disaster recovery or black out power situation. Currently no means of pumping water from wells to water plant for treatment. While this has been never been needed, this option needs to be considered.	

Expenditures	2024	2025	2026	2027	2028	2029	Total
12600 - Water Fixed Assets	70,000						70,000
<b>Total</b>	<b>70,000</b>						<b>70,000</b>

Prior

70,000
--------

Total

<b>Budget Impact/Other</b>	

Capital Improvement Program

2024 *thru* 2029

Department 9440 - Water

City of Mora, Minnesota

Contact Public Works Director

Project # 9440-2022-02  
 Project Name Well #4 Stationary Power Generator

Type Equipment  
 Useful Life 20 years  
 Category Infrastructure  
 Priority 3 - Important  
 Status Active

Total Project Cost: \$75,000

Description

Install generator for during power outages for emergency use and availability. Portable used in conjunction with Mora Fire Hall.

Justification

Current well does not have back up power unit for emergency use. Reliability in conjunction with the other buildings would be useful. This may be used for the firehall also if funds are available for this conversion. This would help in emergency situations and provide an emergency operating center.

Expenditures	2024	2025	2026	2027	2028	2029	Total
12600 - Water Fixed Assets	75,000						75,000
<b>Total</b>	<b>75,000</b>						<b>75,000</b>

Funding Sources	2024	2025	2026	2027	2028	2029	Total
652 - Water Fund Operating Budget	75,000						75,000
<b>Total</b>	<b>75,000</b>						<b>75,000</b>

Budget Impact/Other

Capital Improvement Program

2024 thru 2029

Department 9490 - Sewer

City of Mora, Minnesota

Contact Public Works Director

Project # 9490-2019-03  
 Project Name Water/Sewer Service Truck Replacement

Type Equipment  
 Useful Life 10 years  
 Category Motor Vehicles & Equipment  
 Priority 4 - Provides Long-Term Benefit  
 Status Active

Total Project Cost: \$80,000

**Description**  
 Medium-duty 4x4 3/4-ton gasoline service truck. Includes service box.  
 Current vehicle is a 2014 Chevrolet Extended Cab 4x4 service truck. Unit # 32

**Justification**  
 Used for daily maintenance, staff transportation for daily work assignments.

Expenditures	2024	2025	2026	2027	2028	2029	Total
12600 - Water Fixed Assets	40,000						40,000
12600 - Sewer Fixed Assets	40,000						40,000
<b>Total</b>	<b>80,000</b>						<b>80,000</b>

Prior	Funding Sources	2024	2025	2026	2027	2028	2029	Total
38,000	653 - Sewer Fund Operating Budget	20,000						20,000
<b>Total</b>	652 - Water Fund Operating Budget	20,000						20,000
	Salvage	2,000						2,000
	<b>Total</b>	<b>42,000</b>						<b>42,000</b>

**Budget Impact/Other**



# Capital Improvement Program

2024 *thru* 2029

Department 9490 - Sewer

## City of Mora, Minnesota

Contact Public Works Director

Project # 9490-2019-05  
 Project Name Water/Sewer Heavy Duty Service Truck Replacement

Type Equipment

Useful Life 10 years

Category Motor Vehicles & Equipment

Priority 3 - Important

Status Active

Total Project Cost: \$125,000

**Description**

Heavy duty 4x4 dually diesel service truck with utility box and service crane set-up and installation.  
  
 Current vehicle is a 2012 Ford F-550 4x4. Unit # 30.

**Justification**

Used for daily maintenance, staff transportation for daily work assignments, lift-station maintenance, using crane to pull pumps, and housing a variety of tools used in the field.

Expenditures	2024	2025	2026	2027	2028	2029	Total
12600 - Water Fixed Assets	62,500						62,500
12600 - Sewer Fixed Assets	62,500						62,500
<b>Total</b>	<b>125,000</b>						<b>125,000</b>

Prior	Funding Sources	2024	2025	2026	2027	2028	2029	Total
85,900	653 - Sewer Fund Operating Budget	18,550						18,550
<b>Total</b>	652 - Water Fund Operating Budget	18,550						18,550
	Salvage	2,000						2,000
	<b>Total</b>	<b>39,100</b>						<b>39,100</b>

**Budget Impact/Other**

# Capital Improvement Program

2024 *thru* 2029

Department 9490 - Sewer

## City of Mora, Minnesota

Contact Public Works Director

Project # 9490-2019-10  
 Project Name WWTP Cold Storage Conversion

Type Improvement

Useful Life 20 years

Category Buildings & Structures

Priority 4 - Provides Long-Term Benefit

Status Active

Total Project Cost: \$110,000

### Description

Pour concrete floor, install heat and insulation, electrical, and install internal wall covering of tin. This includes three garage door openers and three insulated garage doors.

### Justification

Needed to increase storage capacity of wastewater utility equipment to keep them out of the harsh Minnesota elements.

Expenditures	2024	2025	2026	2027	2028	2029	Total
12600 - Sewer Fixed Assets	110,000						110,000
<b>Total</b>	<b>110,000</b>						<b>110,000</b>

Prior	Funding Sources	2024	2025	2026	2027	2028	2029	Total
88,000	653 - Sewer Fund Operating Budget	22,000						22,000
<b>Total</b>	<b>Total</b>	<b>22,000</b>						<b>22,000</b>

### Budget Impact/Other

Capital Improvement Program

2024 *thru* 2029

Department 9490 - Sewer

City of Mora, Minnesota

Contact Public Works Director

Project # 9490-2022-01  
 Project Name New Generator for Sewer Arthur Lift Station

Type Equipment  
 Useful Life 30 years  
 Category Infrastructure  
 Priority 3 - Important  
 Status Active

Total Project Cost: \$75,000

Description

Install generator at Arthur Lift station for emergency use during power outages.

Justification

The current lift station is set up to use our trailer generator for backup power if there is an emergency. Use of the trailer currently works, but at time, we have not been able to directly access the lift station due to traffic, weather or intermediate flooding. Addition of a generator will increase the reliability and staff time will be used more efficiently.

Expenditures	2024	2025	2026	2027	2028	2029	Total
12600 - Sewer Fixed Assets	75,000						75,000
<b>Total</b>	<b>75,000</b>						<b>75,000</b>

Funding Sources	2024	2025	2026	2027	2028	2029	Total
653 - Sewer Fund Operating Budget	75,000						75,000
<b>Total</b>	<b>75,000</b>						<b>75,000</b>

Budget Impact/Other

Capital Improvement Program

2024 *thru* 2029

Department 9530 - Electric

City of Mora, Minnesota

Contact Public Works Director

Project # 9530-2019-01  
 Project Name Elec Dept Bucket Truck Replacement

Type Equipment

Useful Life 10 years

Category Motor Vehicles & Equipment

Priority 3 - Important

Status Active

Total Project Cost: \$250,000

Description

Bucket truck with 42' elbow squirt boom, with a one and a half ton chassis. Need toolbox, emergency lighting, downriggers, Current vehicle is a 2015 Dodge Ram 5500 Bucket Truck.

Justification

Used for electrical line maintenance, service, installation to highly elevated areas. Also used for tree trimming around electrical lines.

Expenditures	2024	2025	2026	2027	2028	2029	Total
12600 - Electric Fixed Assets		250,000					250,000
<b>Total</b>		<b>250,000</b>					<b>250,000</b>

Prior	Funding Sources	2024	2025	2026	2027	2028	2029	Total
83,600	651 - Electric Fund Operating Budget	75,900	75,500					151,400
Total	Salvage		15,000					15,000
	<b>Total</b>	<b>75,900</b>	<b>90,500</b>					<b>166,400</b>

Budget Impact/Other

Capital Improvement Program

2024 *thru* 2029

Department 9530 - Electric

City of Mora, Minnesota

Contact Public Works Director

Project # 9530-2019-10  
 Project Name Power Plant Yard Improvements

Type Maintenance

Useful Life 30 years

Category Buildings & Structures

Priority 3 - Important

Status Active

Total Project Cost: \$40,000

Description

Landscaping and hard-surfacing around existing structures at power plant.  
 09/27/2022 - Drainage and containment improvements behind the power plant and around the transformers and fuel tanks. Containment is not satisfactory at this time and needs improvement. This is an update due to material price increases.

Justification

Provides drainage and hard surface additions to add storage space. And also to enhance fuel and transformer oil emergency containment.  
 09/27/2022 - Current landscaping and containments at this time are not satisfactory for total containment and drainage. Current landscaping doesn't direct the moisture away from building and doesn't fully contain the area around the transformers to its entirety. This will satisfy future needs of containment and direct moisture away from the building prolonging its life and needs.

Expenditures	2024	2025	2026	2027	2028	2029	Total
12600 - Electric Fixed Assets	40,000						40,000
<b>Total</b>	<b>40,000</b>						<b>40,000</b>

Prior

40,000

Total

Budget Impact/Other

Capital Improvement Program

2024 *thru* 2029

Department 9530 - Electric

City of Mora, Minnesota

Contact Public Works Director

Project # 9530-2019-12  
 Project Name Elec Dept Overhead Tree Maintenance

Type Maintenance

Useful Life 7 years

Category Infrastructure

Priority 2 - Essential

Status Active

Total Project Cost: \$395,000

**Description**  
 2022-2023 initial primary and secondary line clearance (south)  
 2029-2030 primary and secondary line clearance revisited

**Justification**  
 This is to increase the efficiency of power lines, decrease the number of call-outs, and naturally occurring problems.

Prior	Expenditures	2024	2025	2026	2027	2028	2029	Total
170,000	531 - Maint of Overhead Lines	75,000	75,000	75,000				225,000
<b>Total</b>	<b>Total</b>	<b>75,000</b>	<b>75,000</b>	<b>75,000</b>				<b>225,000</b>

Prior	Funding Sources	2024	2025	2026	2027	2028	2029	Total
170,000	651 - Electric Fund Operating Budget	75,000	75,000	75,000				225,000
<b>Total</b>	<b>Total</b>	<b>75,000</b>	<b>75,000</b>	<b>75,000</b>				<b>225,000</b>

**Budget Impact/Other**

# Capital Improvement Program

2024 *thru* 2029

Department 9530 - Electric

## City of Mora, Minnesota

Contact Public Works Director

Project #	9530-2020-01
Project Name	Electric Pole Replacement Project

Type Maintenance

Useful Life 25 years

Category Infrastructure

Priority 1 - Imperative/Critical

Status Active

Total Project Cost: \$510,000

### Description

A pole inventory was recently done and provided the utilities with a list of electric poles in need of replacement. Money was not set aside at that time to start a replacement program. At the current rate of repair, it will not be feasible to continue at the rate we currently are replacing. A larger scale replacement of pole will get us to where we need to be with our infrastructure..

### Justification

The poles in need of replacing are a liability for the utilities. Changing out poles will cut down on needed maintenance and also help with upgrading areas and equipment.

Prior	Expenditures	2024	2025	2026	2027	2028	2029	Total
410,000	12600 - Electric Fixed Assets	50,000	50,000					100,000
<b>Total</b>	<b>Total</b>	<b>50,000</b>	<b>50,000</b>					<b>100,000</b>

Prior	Funding Sources	2024	2025	2026	2027	2028	2029	Total
410,000	651 - Electric Fund Operating Budget	50,000	50,000					100,000
<b>Total</b>	<b>Total</b>	<b>50,000</b>	<b>50,000</b>					<b>100,000</b>

### Budget Impact/Other

# Capital Improvement Program

2024 *thru* 2029

Department 9530 - Electric

## City of Mora, Minnesota

Contact Public Utilities General Manag

Project # 9530-2021-05  
 Project Name 4.16 kV NW Feeder Conversion

Type Improvement

Useful Life 25 years

Category Infrastructure

Priority 2 - Essential

Status Active

Total Project Cost: \$2,700,000

**Description**

Per the DGR Electric System Study, Phase 1:  
  
 Convert the 4.16 kV Northwest Circuit to 12.47 kV underground, including a new underground feeder from the Power Plant Substation.

**Justification**

Per the DGR Electric System Study:  
  
 The 4.16 kV Northwest feeder experiences the worst voltage drop on the system due to the heavy loading for a 4.16 kV feeder. By converting the feeder to 12.47 kV, the Northwest feeder serves as a backup for the school and also improves the power quality for the existing customers on the Northwest feeder. DGR recommends that the entire portion of the Northwest feeder located inside the city limits and before the step-up transformer be converted to new underground 12.47 kV circuitry.

Expenditures	2024	2025	2026	2027	2028	2029	Total
12600 - Electric Fixed Assets	2,700,000						2,700,000
<b>Total</b>	<b>2,700,000</b>						<b>2,700,000</b>

Funding Sources	2024	2025	2026	2027	2028	2029	Total
651 - Electric Fund Operating Budget	950,000						950,000
Federal or State Grants	1,750,000						1,750,000
<b>Total</b>	<b>2,700,000</b>						<b>2,700,000</b>

**Budget Impact/Other**



Capital Improvement Program

2024 *thru* 2029

Department 9530 - Electric

City of Mora, Minnesota

Contact Public Utilities General Manag

Project # 9530-2021-06  
 Project Name Hwy 65 Substation Improvements

Type Improvement

Useful Life 25 years

Category Infrastructure

Priority 2 - Essential

Status Active

Total Project Cost: \$133,000

Description

Per the DGR Electric System Study, Phase 1:  
 Upgrade relays in 12.47 kV switchgear to new microprocessor-based relays.

Justification

Per the DGR Electric System Study:  
 Substation work consists of upgrading the existing relays utilized in the switchgear at the Hwy 65 substation. The relays should be replaced with new digital, microprocessor-based relays. The microprocessor-based relays provide more information during fault analysis, settings are more accurate, and less maintenance is required. The new relays will also be able to be easily integrated into a new Supervisory Control and Data Acquisition (SCADA) system.

Expenditures	2024	2025	2026	2027	2028	2029	Total
12600 - Electric Fixed Assets	133,000						133,000
<b>Total</b>	<b>133,000</b>						<b>133,000</b>

Funding Sources	2024	2025	2026	2027	2028	2029	Total
651 - Electric Fund Operating Budget	133,000						133,000
<b>Total</b>	<b>133,000</b>						<b>133,000</b>

Budget Impact/Other

# MORA MUNICIPAL UTILITIES 2024 Rate Schedules

**DRAFT**

**December 19, 2023**

**Effective January 1, 2024  
or for utility bills calculated  
after January 1, 2024**

Certified adopted by the commission on  
12/19/23.

By: \_\_\_\_\_

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**MORA MUNICIPAL UTILITIES  
2024 SUMMARY OF RATES**

Code	Rate Name	Charges	
<b>Fees</b>			<b>Amount</b>
	Application Fee		\$35
	Credit Reference Letter		\$5
	Returned Check (NSF) Fee		\$30
	Key Deposit		\$50
	Photocopies		\$0.25
<b>Disconnect and Reconnect Charge</b>			
	Customer Request		\$25
	<del>After Business Hours</del>		<del>\$125</del>
	For Non-Payment		\$75
	<del>After Business Hours</del>		<del>\$175</del>
	Meter Tampering Fee		\$500
	Meter Testing Fee		\$200
	Penalty for certifying to taxes or a collection agency		10%
<b>Customer Deposits</b>			
	Delinquency Risk Less Than 10%		\$100
	Delinquency Risk Greater Than 10% & Less Than 25%		\$200
	Delinquency Risk Greater Than 25%		\$300
	Deposit Interest Rate		<del>2.7%</del>
<b>Availability Charges</b>		<b>Per EDU</b>	
	Water Availability Charge (WAC)		\$1,500
	Sewer Availability Charge (SAC)		\$2,400
<b>Labor Rates</b>		<b>Per Hour</b>	<b>Over Time</b>
	Water/Sewer Worker	<del>\$5355</del>	<del>\$6668</del>
	Electrical Worker	<del>\$5456</del>	<del>\$6870</del>
<b>Equipment Rates</b>		<b>Per Hour</b>	
	Service Truck		<del>\$6575</del>
	Jetter		<del>\$7595</del>
	Televising Trailer		\$150
	Bucket Truck		<del>\$150175</del>
	Digger/Derrick Truck		<del>\$100125</del>
	Vactor Truck		<del>\$130150</del>
	All Other Equipment		<del>\$4050</del>

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Materials		Mark-Up
	All materials over invoice	10%

Water Service		Monthly Customer Charge	Charge Per 1,000 Gallons	Other Charge
20/21	5/8"x3/4" Meter Service	\$23.40	<del>\$5.535.64</del>	
	1" Meter Service	\$24.09	<del>\$5.535.64</del>	
	1-1/2" Meter Service	\$25.14	<del>\$5.535.64</del>	
	2" Meter Service	\$27.01	<del>\$5.535.64</del>	
	3" Meter Service	\$35.32	<del>\$5.535.64</del>	
	4" Meter Service	\$35.93	<del>\$5.535.64</del>	
	6" Meter Service	\$37.69	<del>\$5.535.64</del>	
18	Bulk Water Service		<del>\$40.7841.6</del> 0	
	Fire Suppression Sprinkler Connections	\$2.55		
19	Outdoor Water Use Rider			Actual Cost
27	Temporary Water Service Rider			\$150

Sewer Service		Monthly Customer Charge	Charge Per 1,000 Gallons	Other Charge
30/31/500	General Sanitary Sewer Service	\$24.46	<del>\$8.638.80</del>	
34	Special Sanitary Sewer Service-112%	\$24.46	<del>\$9.669.85</del>	
36	Special Sanitary Sewer Service-50%	\$24.46	<del>\$4.354.44</del>	
37/38	Unmetered Sewer Service (closed)	<del>\$110.6911</del> 2.90		
39	Bulk Sewer Service		<del>\$72.4573.9</del> 0	

Electric Service		Monthly Customer Charge	Charge Per kWh	Demand Charge per kW
1/2	Residential Electric Service	\$16.27	<del>\$0.11640.1199</del>	
3/4	Rural Residential Electric Service	\$16.27	<del>\$0.12290.1266</del>	
	Small General Electric Service			
5	Single Phase (1Φ)	\$16.27	<del>\$0.12160.1252</del>	
6	Three Phase (3Φ)	\$27.26	<del>\$0.12160.1252</del>	
8/40	Medium General Electric Service	\$36.48	<del>\$0.07810.0804</del>	\$11.50
9/41	Large General Electric Service	\$60.80	<del>\$0.07140.0804</del>	\$11.50
45/46	Custom Industrial Electric Service		Negotiable	
12	Street Lighting Service-Utility Owned Equipment	\$16.27	<del>\$0.10030.1033</del>	

15	Street Lighting Service-Customer Owned Equipment	\$16.27	<del>\$0.10030.1033</del>	
Private Outdoor Lighting Service				
80	LED Light 100 W Eq.	\$14.40		
81	LED Light 250 W Eq.	\$21.51		
85	100 HPS	\$14.40		
87	250 HPS	\$21.51		
	Installation Fee Security Lights	\$600.00	Each	
16	Traffic Signal Service	\$16.27	<del>\$0.10030.1033</del>	
17	Outdoor Warning Siren Service	\$1.00		
Municipal Government Service Rider				
Small General Electric Service				
10	Single Phase (1Φ)	\$16.27	<del>\$0.10030.1033</del>	
13	Three Phase (3Φ)	\$27.26	<del>\$0.10030.1033</del>	
11	Medium General Electric Service	\$36.48	<del>\$0.07690.0792</del>	\$11.50
	Large General Electric Service	\$60.80	<del>\$0.07140.0735</del>	\$11.50
<b>Other Charge</b>				
25	Temporary Service Rider			\$150
48/49	Co-generation & Small Power Production Rider			Negotiable
Connection Fees				
	Single Phase (1Φ)			\$50
	Three Phase (3Φ)			\$150
Construction Fees				
	Single Phase (1Φ)			\$500
	Three Phase (3Φ)			\$1000 plus actual costs
	New wire footages over 200 feet			\$6.50 per foot
	Winter (11/1- 3/31)			Actual costs
	Platted develop.			Actual costs
Electric Vehicle Charging Stations				
	Level 2 Charger			\$2 per hour
	DC Fast Charger	\$0.30/minute plus \$5 connection fee		
Distributed Energy Resources				
	Application & Review			\$100 + \$200 total \$300
	Interconnection			Actual costs
	Simplified			\$100
	Standard (Fast Track)	\$100 + \$1/kW for certified systems		
		\$100 + \$2/kW for Non-Certified Systems		
	Standard (Study Process) *additional fees may apply	\$1000 + \$2/kW down payment		

[Add a line item for Production meter for Solar Array Additions @ "Actual Costs \(will also need to add a service code & a tracking code into the production reports - possibly\)](#)

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**MORA MUNICIPAL UTILITIES  
SANITARY SEWER RESPONSE REPORT  
2023**

No.	Date	Time	Address	City sewer back-up	Home Sewage Back-up	Manholes Clear	Comments
1	Thursday, January 26, 2023	10:00 AM	337 Morrison St.	No	Yes	Yes	Staff checked up and downstream manhole and found mainline to be clear. Staff advised to have the private line cleaned.
2	Tuesday, February 14, 2023	2:46 PM	230 Park Street	No	Yes	Yes	Staff checked up and downstream manhole and found mainline to be clear. Staff advised to have the private line cleaned.
3	Friday, March 10, 2023	2:45 PM	621 Summit Lane	Yes	Yes	No	Staff checked up and downstream manhole and found mainline blocked. Line was jetted, found obstruction 10, roots and sludge. Jetted complete line and issue cleared.
4	Fri, March 10, 2023	6:09 PM	406 Watkins	No	Yes	Yes	Staff checked up and down stream manholes and found mainline to be clear. Staff advised home owner to clean service line.
5	Sat, March 18, 2023	12:00 PM	711 Bean Ave.	No	Yes	Yes	Staff checked up and down stream manholes and found mainline to be clear. Staff advised home owner to clean service line.
6	Sat, March 25, 2023	10:30 AM	621 Summit Lane	No	Yes	Yes	Staff checked up and down stream manholes. There was high flow. Line was cleaned and televised a sag in the line with some roots. Routine maintenance will be done and repair will be scheduled for late this spring and early summer.
7	Sun, April 09, 2023	6:46 AM	506 Clark St.	No	Yes	Yes	Staff checked up and down stream manholes and found mainline to be clear. No one available when there. Advised by phone to clean service line. Plug found in service line by owner, roots.
8	Mon, April 10, 2023	10:47 AM	548 McLean St.	Yes	Yes	No	Manhole at 528 had solid built up causing mainline backup, consisting of feminine products, wipes and paper. This is more than usual according to staff on scene. Manhole was cleared of products and mainline cleared.
9	Mon, May 08, 2023	12:45 PM	604 McLean St.	No	Yes	Yes	Staff checked manholes up and down stream and found no issues. Line was jetted as precautionary measure. Homeowner stated that there was water in basement the night before but had drained down. Staff suggested cleaning their service line.
10	Tue, May 09, 2023	9:56 AM	17 North Pine St.	No	Yes	Yes	Staff checked up and down stream manhole, all clear. Homeowner stated it was back up since the 5th. No calls were received by city. Staff recommended service line be cleaned.
11	Tue, May 09, 2023	11:00 AM	101 Park Street South	No	Yes	Yes	Staff checked up and downstream manholes, all clear. Owner stated sewer was backed up in building. Staff advised owner to clean service line.
12	Tue, May 16, 2023	1:00 PM	604 McLean St.	No	Yes	Yes	Staff checked up and downstream manholes, all clear. Owner stated sewer was backed up in building. No one at address. Staff call and left message advising owner to clean service line.
13	Sun, May 28, 2023	2:30 PM	118 4th Street	No	Yes	Yes	Staff checked up and down stream manholes, all clear. Owner stated sewer was backed up in the home. Staff advised owner to clean their service line.

14	Tue, June 06, 2023	8:50 AM	513 Clark Street	No	Yes	Yes	Staff checked up and down stream manholes, all clear. Owner stated sewer was backed up in the home. Staff advised owner to clean their service line.
15	Sat, July 29, 2023	12:00 PM	810 HWY 65	No	Yes	Yes	Staff checked up and down stream manholes, all clear. Owner stated sewer was backed up in the home. Staff advised owner to clean their service line. *service line cleaned following day*
16	Fri, August 11, 2023	8:00 AM	532 McLean	Yes	Yes	No	Staff checked up and down stream manhole. Found manhole backed up at 532. Washed solids down in invert.
17	Sat, August 12, 2023	10:00 AM	532 McLean	Yes	Yes	No	Staff checked up and down stream manhole. Found manhole backed up at 532. Washed solids down in invert. Cleaned invert, found invert to be gone, repaired manhole same day and flow is normal.
18	Thu, November 02, 2023	10:00 AM	965 Maple Ave West	No	Yes	Yes	Staff checked up and down stream manhole. No issues found. Recommended cleaning service line. Staff flushed mainline to be proactive and nothing was found.
19	Friday, November 3, 2023	2:45 PM	231 North Wood	No	Yes	Yes	Staff checked up and downstream manholes. No issues found. Staff advised homeowner to have line cleaned.





# MEMORANDUM

Date: December 18, 2023  
 To: Public Utilities Commission  
 From: Jessica Bliss, Utility Billing Clerk  
 RE: Items for Consideration to Write-Off

### SUMMARY

There are nine utility accounts staff has determined are uncollectible final balances. The PUC will consider writing-off these accounts.

### BACKGROUND INFORMATION

Unpaid final electric utility accounts are submitted for collection with two different agencies when staff has exhausted collection efforts. Revenue Recapture through the State of Minnesota accepts collection items over \$25.00 to withhold from state income tax refunds and does not charge a fee for this service. Online Utility Exchange Collection Services accepts items over \$50.00 with a 35% commission fee charged for items collected. The customer’s social security number is required for both agencies to attempt to collect for us.

Move Out Date	Balance	Property Address	NOTES
2/6/2017	\$246.07	312 GROVE ST S	SOL EXPIRED-EXHAUSTED ALL COLLECTION EFFORTS
3/15/2017	\$35.60	933 WALNUT ST S LOT 18D	SOL EXPIRED-EXHAUSTED ALL COLLECTION EFFORTS
6/20/2017	\$509.91	724 KENWOOD LN LOT 12G	SOL EXPIRED-EXHAUSTED ALL COLLECTION EFFORTS
7/24/2017	\$302.00	431 CENTRAL AVE W #302	SOL EXPIRED-EXHAUSTED ALL COLLECTION EFFORTS
4/10/2020	\$873.08	601 INDUSTRIAL PARK RD	BANKRUPTCY
4/10/2020	\$88,834.83	1020 MAPLE AVE E	BANKRUPTCY
12/13/2021	\$170.13	213 7 <sup>TH</sup> ST #12	NO SSN ON FILE SO CANNOT SUBMIT TO COLLECTIONS, UNPAID 2+ YEARS
10/16/2022	\$473.91	325 FOREST AVE W	NO SSN ON FILE SO CANNOT SUBMIT TO COLLECTIONS, UNPAID 1+ YEAR
3/3/2023	\$5.83	221 7 <sup>TH</sup> ST #8	LESS THAN AMOUNT ACCEPTED BY COLLECTIONS AGENCIES, UNPAID 6+ MONTHS

TOTAL \$91,451.36

### OPTIONS & IMPACTS

1. Write Off unpaid final balances on utility accounts that staff has determined will not be collected and move the balances from Accounts Receivable to 2022 Expense.
2. Leave final unpaid balances on accounts and continue mailing bills to those with forwarding addresses.

### RECOMMENDATIONS

Motion to write off the above listed accounts as expenses for 2022.



# MEMORANDUM

Date: December 18, 2023  
To: Public Utilities Commission  
From: Glenn Anderson, City Administrator  
Mandi Yoder, Human Resource Director  
RE: Forecasting the Organization Staffing Plan

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## SUMMARY

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Staff asks for the Public Utilities Commission to consider approving staff time spent forecasting the effects to and long-range reorganization of the current staffing plan, which could be the result of a domino effect caused from a new hire, and a new cannabis store – which does not affect the utility budget.

## BACKGROUND

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With the recruitment and hire of a Heavy Equipment Operator I (Lead), there may be a domino effect to other positions that fall under the utility budget. Because of this, staff is requesting the utilities commission provide a general consensus allowing staff to proceed with some long-range planning.

## OPTIONS IMPACTS

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1. For staff to spend the time forecasting potential effects to the organizational staffing plan and prepare for future operations.

## RECOMMENDATIONS

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For the Public Utilities Commission to provide a general consensus allowing staff to move forward with analyzing the employee organizational chart and preparing for future business operations and to make the recommendation to the City Council to do the same.

### *Attachments*

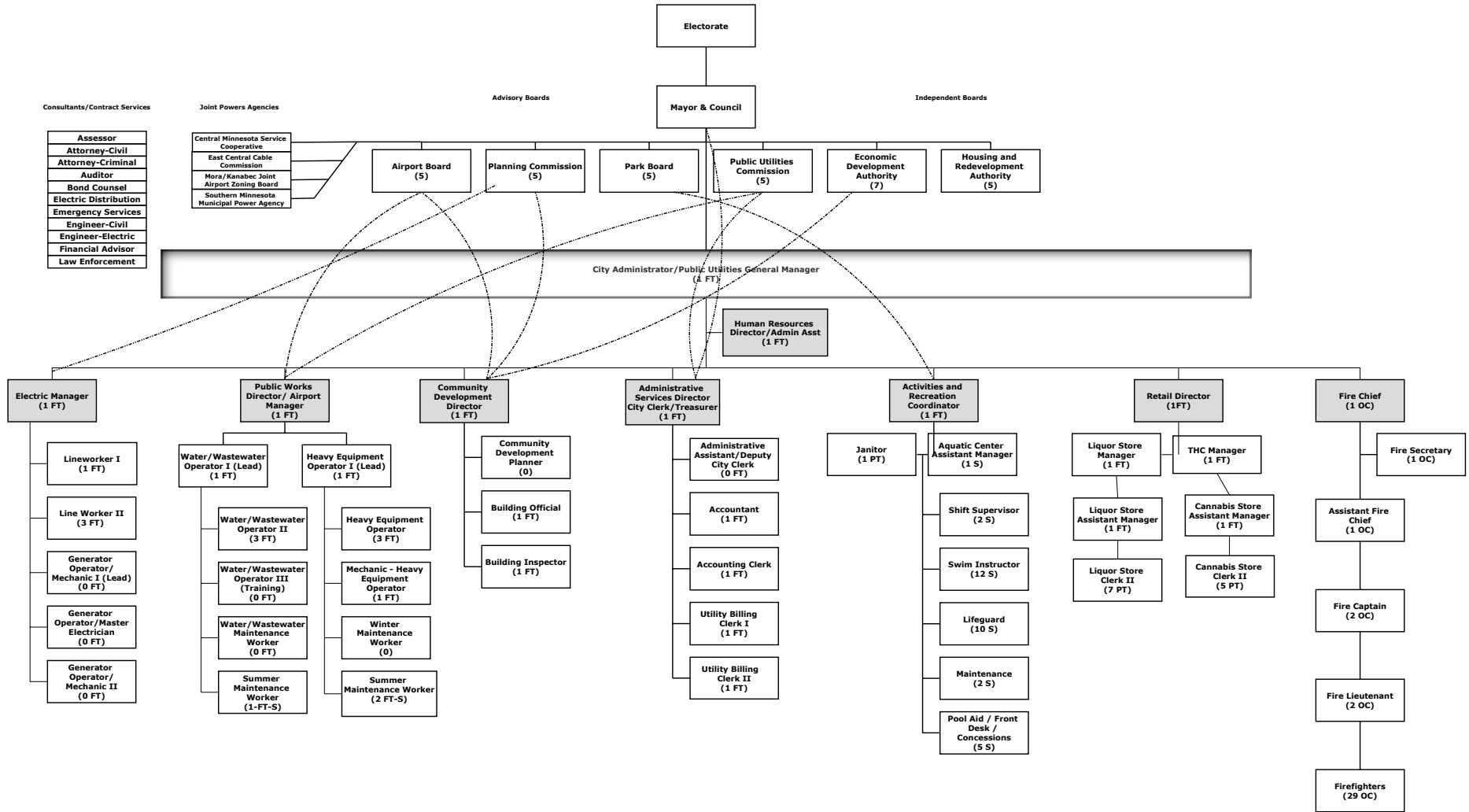
2024 Organizational Chart

# CITY OF MORA, KANABEC COUNTY, MINNESOTA

## Staff Organizational Chart

### January 2024

ver. 1.0



Number indicates positions authorized

FT = Full-Time

PT = Part-Time

OC = On-Call

S = Seasonal

-- = Staff Liaison



# MEMORANDUM

Date December 15<sup>th</sup>, 2023  
To Public Utilities Commission  
From Joseph Kohlgraf- Public Work Director  
RE American Legion Post #201 Veteran’s Memorial

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## SUMMARY

The PUC will discuss November 20<sup>th</sup>, 2023, meetings motion for elimination of labor cost for the Veteran’s Memorial for the installation of the Municipal electric service line.

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## BACKGROUND INFORMATION

At the PUC meeting on November 20<sup>th</sup>, 2023, based on a prior presentation, commissioners voted to eliminate labor cost up to \$6,000.00 for the installation of an electrical mainline for service availability. After this action, staff found that the Mora Municipal Utilities/Public Utilities Commission is not able to donate funds, in any form, to the construction of a Veterans Memorial or Building per League of Minesota Cities Public Purpose Expenditures definition and on advice of our city attorney, Campbell Knutson. Staff is asking that the PUC rescind this motion and to deny the request from Legion Member Skramstad for the waiving of labor costs for installation of electrical mainline.

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## OPTIONS & IMPACTS

- Option 1- Move forward with staff recommendation to rescind and deny donation.
- Option 2-Move forward with donation against staff recommendation.

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## RECOMMENDATIONS

Staff recommends option 1, rescind motion from Nov. 20<sup>th</sup> meeting and deny waiving labor cost.

*Attachments/ none*