



City of Mora
Kanabec County, Minnesota
Meeting Agenda
City Council

Mora City Hall
101 Lake St. S
Mora, MN 55051

Tuesday, November 16, 2021

6:30 PM

Mora City Hall

- 1. Call to Order/ Pledge of Allegiance**
- 2. Roll Call**
- 3. Adopt Agenda** *(No item of business shall be considered unless it appears on the agenda for the meeting. Council members may add items to the agenda prior to adoption of the agenda.)*
- 4. Consent Agenda** *(Those items listed under Consent Agenda are considered to be routine by the City Council and will be acted upon by one motion under this agenda item. There will be no separate discussion of these items, unless a Council Member so requests, in which event, the item will be removed from the consent agenda and considered immediately after the adoption of the consent agenda.)*
 - a. Regular Meeting Minutes – October 19, 2021
 - b. Special Joint Council/PUC Meeting Minutes – November 1, 2021
 - c. October 2021 Claims
 - d. Temporary Liquor License Application – Vasaloppet USA
 - e. Certification of Unpaid Utility Charges
 - f. Gambling Permit – St Mary’s Catholic Church
 - g. Gambling Permit-Bingo – St Mary’s Catholic Church
 - h. Accept Restricted Donations
 - i. Public Property Use Permit Request Amendment – Dala Dazzle
 - j. Airport Maintenance and Operation Grant Agreement
 - k. Items for Consideration to Write-Off
 - l. Airport Taxilane and Supplemental Windcone Project Payment
 - m. Public Property Use Permit Request – 2022 Vasaloppet Ski Race
- 5. Open Forum** *(Individuals may address the council about any item not contained on the regular agenda. There is a maximum of fifteen (15) minutes set aside for open forum. A maximum of three (3) minutes is allotted per person. The City Council will take no official action on items discussed at the forum, with the exception of referral to staff for future report.)*
- 6. Special Business**

None
- 7. Public Hearings**
 - a. Assessment of Unpaid Fire Charges
 - b. Assessment of Unpaid City Charges
- 8. New Business**
 - a. 2021 Tax Abatement Report – JCF Properties, LLC
 - b. 2021 Tax Abatement Report – Northland Process Piping
 - c. Fox Run Third Addition Development Agreement
- 9. Old Business**

None
- 10. Communications**
 - a. 2021 MAC Season Recap
 - b. Quarterly Financial Report
 - c. Fuel Remediation Letter dated October 25, 2021
 - d. PUC Letter dated October 27, 2021
 - e. MAFD Monthly Report – October 2021
 - f. KCSO Monthly Report – October 2021
 - g. EDA Meeting Minutes – November 5, 2021

11. Reports

- a. City Administrator
- b. Councilmember Anderson
- c. Councilmember Broekemeier
- d. Councilmember Mathison
- e. Councilmember Shepard
- f. Mayor Skramstad

12. Adjournment

Pursuant to due call and notice thereof Mayor Skramstad called to order the regular meeting of the Mora City Council at 6:30 PM on Tuesday, October 19, 2021, in the city hall council chambers.

2. **Roll Call:** Present: Mayor Alan Skramstad, Councilmembers Jody Anderson, Jake Mathison, Sadie Broekemeier and Kyle Shepard
Staff Present: City Administrator Lindy Crawford, Administrative Services Director Natasha Segelstrom, Public Works Director Joe Kohlgraf
3. **Adopt Agenda:** Crawford requested to amend the agenda with revised donation list for item 4f, and include item 4g, B. Brabec Probationary Period Release. MOTION made by Mathison, seconded by Broekemeier, and unanimously carried to approve the consent agenda as amended.
4. **Approve Consent Agenda:**
 - a. Regular Meeting Minutes – September 21, 2021
 - b. September 2021 Claims
 - c. Business License – Brianna Delzer CMT LLC, Massage Therapist
 - d. Accept Letters of Retirement - Firefighters
 - e. Approve Hire Heavy Equipment Operator / Mechanic
 - f. Accept Restricted Donations
 - g. B. Brabec Probationary Period Release
5. **Open Form:** No one spoke at open forum.
6. **Special Business:** None
7. **Public Hearings**
 - a. **Consider vacation of Public Right-of-Way – Belt and Rundell**

Jim Belt, 104 Villa Drive, submitted written petition of a vacation public right-of-way located at the northeast corner of Villa Drive and Union Street. Belt is the property owner immediately east of the right-of-way. Belt spoke before the Council and stated the street had been put in the wrong location on Villa Drive and the issue had been unresolved. Skramstad opened the Public Hearing for Vacation of Public Right-of-Way at 6:35PM. Rundell, property owner owns the property immediately north and has no interest in the property to be vacated PID 22.06040.00. The Public Hearing closed at 6:40PM. MOTION made by Broekemeier, seconded by Mathison and unanimously carried by the City Council to approve Resolution No. 2021-1012 Approving the Vacation of Public Right-of-Way.
8. **New Business:**
 - a. **Airport Appointment:** Crawford brought forward an application to fill the Airport Board vacancy. Council made the consensus that Dave Gunderson, a pilot and hanger owner, would be a welcomed addition to the Airport Board. MOTION made by Mathison and

seconded by Anderson and unanimously carried appoint Dave Gunderson to the Airport Board.

- b. North Grove Street Survey Request:** Crawford brought forth a request from the city engineer to move forward with a survey that would accompany the proposed reconstruction street project on North Grove Street. The survey costs would not exceed \$10,700. Crawford stated if the council decided not to move forward with the street reconstruction project, based on the feasibility study, the survey could be used in future years. MOTION made Shepard, seconded by Anderson, and unanimously carried to approve the survey of North Grove Street.

9. Old Business

- a. Airport Hanger Land Lease Agreement:** Crawford summarized the changes brought forward from the September 21, 2021 City Council meeting. The city attorney's recommended change was to decrease the insurance liability coverage to one million dollars. Further discussion ensued, and Anderson stated she spoke to Nick Stafford, Airport Board Chair and believed the change in coverage would not be a concern. Council discussed the recommended change of language within the lease agreement. Anderson brought forward the Airport Board's concern whether expenses incurred from hangar maintenance and insurance could be considered in the sublease agreement and the monetary amount that constituted a profit. Crawford stated sublease agreements had not been allowed previously and stated the City acknowledged the requests from the Board. With the sublease agreement, the amount could not exceed the lease amount paid to the city or result in profit from city property. Crawford stated the city attorney held firm with the language proposed and did not recommend any changes with the sublease section of the proposed Agreement. MOTION made by Shepard, seconded by Anderson and, unanimously carried to adopt the airport hangar land lease agreement to include the insurance liability coverage decreased to one million dollars.

10. Communications

- a. KCSO Monthly Report - September 2021
- b. MAFD Monthly Report- September 2021
- c. Planning Commission Meeting Minutes – October 6, 2021
- d. Park Board Meeting Minutes – October 12, 2021
- e. Airport Board Meeting Minutes - October 12, 2021

11. Reports

- a. City Administrator: Crawford reported on the upcoming Record Retention Day and that City Hall would be closed to the public on October 22, 2021. Prior to the council meeting, Crawford presented pavilion structure project to Ogilvie and Mora Lions to be ADA compliant and add additional picnic tables, and resulted in a \$10,000 donation for the project from Lions Clubs. She proposed a Joint Council / PUC meeting on November 16th at 4:30pm for the presentation of the class and compensation study and the proposed street reconstruction project. Trick or Truck at Recovering Hope would take place this Saturday and the fire department would be there along with city trucks.

- b. Councilmember Anderson: nothing new to report.
- c. Councilmember Broekemeier: Commented on the success of Fall Fest.
- d. Councilmember Mathison: Nothing new to report.
- e. Councilmember Shepard: Thanked the Ogilvie and Mora Lions Club and recommend people use the Dog Park.
- f. Mayor Skramstad: Thanked Tony Miller and Wade Lennox for 20 years of service as firefighters for the MAFD. He stated he heard great comments from community members on the dog park grand opening. Columbarium looks great set-in place and winterizing was taking place at the memorial park.

12. Adjournment: MOTION made by Shepard, and seconded by Broekemeier, and unanimously carried to adjourn the City Council meeting at 7:12pm.

Mayor

City Clerk

Pursuant to due call and notice thereof Mayor Alan Skramstad and PUC Chair Greg Ardner called to order the Special Joint meeting of the Mora City Council and Public Utilities Commission at 4:30 PM on Monday, November 01, 2021 in the city hall council room.

- 2. Roll Call:** City Council Present: Mayor Alan Skramstad, Councilmembers Jody Anderson, Sadie Broekemeier, Jake Mathison, and Kyle Shepard
Absent: none
Public Utilities Commission Present: Chair Greg Ardner and Ryan Christianson
Absent: Brett Baldwin arrived at 4:31PM.
Staff Present: City Administrator / General Manager Lindy Crawford, Administrative Services Director Natasha Segelstrom, Public Works Director Joe Kohlgraf, Administrative Assistant Mandi Yoder
- 3. Adopt Agenda:** Mayor Skramstad requested to amend the agenda and add item 4c. Wage Discussion. Council MOTION made by Shepard, seconded by Mathison, and unanimously carried to approve the agenda as amended.
PUC MOTION made by Christianson, seconded by Baldwin, and unanimously carried to approve the agenda as amended.
- 4. Business Items:**
 - a. Accept Letter of Resignation – City Administrator/Public Utilities General Manager**
Crawford presented her letter of resignation, Council MOTION made by Broekemeier, seconded by Anderson, and unanimously carried to accept the Crawford's letter of resignation as City Administrator. Ardner thanked Crawford for her work with Mora Municipal Utilities. PUC MOTION made by Christianson, seconded by Baldwin, and unanimously carried to accept Crawford's resignation as Public Utilities General Manager. Ardner thanked Crawford for her work with the Mora Municipal Utilities.
 - b. City Administrator/ Public Utilities General Manager Replacement Process:**
Crawford discussed the replacement process timeline with the Council and PUC. She recommended they use an executive recruitment firm to assist filling the upcoming vacancy. Crawford provided a proposal which outlined the recruitment and selection process from DDA Human Resources, Inc. Crawford stated the firm specialized in local government recruitment and small, rural communities and believed DDA would be a good fit for the community. Based on the timeline presented, DDA projected the start date for the new City Administrator / Public Utilities General Manager would be March 2022. Crawford stated the timeline was realistic due to the extent of the search.

Skramstad agreed the executive services eased the process. Shepard commended DDA's two-year guarantee for services. Council discussed that an executive recruitment firm was appropriate and aligned with other recruitment agencies for services. Council MOTION made by Shepard, and seconded by Broekemeier, and unanimously carried by

to move forward with DDA Human Resources Inc. for executive services recruitment for the position of City Administrator. PUC MOTION by Baldwin, seconded by Christianson, and unanimously carried by the PUC to move forward with DDA Human Resources Inc. for executive services recruitment for the position of Public Utilities General Manager.

Crawford further explained the City would have a vacant City Administrator position for approximately four months following her departure and recommended the Council and PUC establish an interim plan. Crawford stated that the Council and PUC should appoint an interim City Administrator / Public Utilities General Manager or begin the planning process if the Council and PUC chose to split responsibilities amongst City Staff. She stated some items would need higher level of oversight but most of daily duties other staff have knowledge of and could complete tasks. Crawford explained in the past, an interim was not appointed and there had been confusion amongst staff and duties would need to be clearly identified. Ardner believed that splitting the duties amongst staff and departments would be a practical approach and if signatures were needed on documents and contracts, Segelstrom could fulfill that role; Skramstad concurred. Upon further discussion, Ardner requested Crawford identify specific duties City Staff would undertake during the interim period, and to bring back a plan to the Special Joint meeting on November 16th.

- c. Wage Discussion:** Mayor Skramstad brought forward wage discussion for Crawford's time spent acting as the Executive Director of the HRA. Skramstad stated that Crawford stepped up to fill the vacant role with the HRA. He explained that Crawford had dedicated a significant amount of time and was unable to take time off work. Skramstad proposed that the City Council approve \$10,000 for compensation for the work completed for the HRA over the past ten months and through November 30th. Skramstad also requested the uncompensated time that Crawford was unable to use during this time be paid to her as severance. Shepard and Mathison agreed that the compensation was necessary. Anderson expressed her concern that this would set precedence for employees, and that could potentially pose as a risk for the City moving forward. Broekemeier stated she was grateful for Crawford's dedication but questioned the compensation since the merger did not take place. The Council acknowledged that payment of services had been tabled too many times at previous meetings, and that a decision should have been made ahead of time. Skramstad acknowledged that Crawford had sacrificed time away from the City and the Utility to assist with the HRA. MOTION made by Shepard, seconded by Mathison, opposed by Anderson and Broekemeier, motion carried 3 -2 to approve compensation of \$10,000 dollars for Crawford's work with the HRA. Broekemeier requested discussions be had beforehand on calculating compensation if a similar situation were to arise in the future.

Skramstad brought forward Crawford's severance upon departure from the City and Utility. He explained Crawford would be entitled to accrued vacation leave, but the sick leave would not be paid out as she was not vested per the personnel policy. Skramstad

requested that the lost/unused vacation leave that Crawford was unable to use be paid out upon her departure and stated there could be an exception to the policy. Skramstad explained the city attorney stated this could be waived and requested that these hours be included in Crawford's severance package. Anderson and Broekemeier expressed concern deviating from the personnel policy and being faced with additional exceptions based on precedence. Ardner requested additional information on the conversation with the city attorney and Skramstad explained that the extraordinary circumstances warranted an exception to personnel policy for the lost vacation.

Council MOTION made by Shepard, seconded by Mathison, opposed by Anderson and Broekemeier, motion carried by Skramstad 3 – 2 by the Council to make an exception to the personnel policy and approve compensation to Crawford for lost/unused accrued leave due to extraordinary circumstances. PUC MOTION made by Baldwin, seconded by Ardner, opposed by Christianson, motion carried 2 -1 by the PUC to make an exception to the personnel policy and approve compensation to Crawford for lost/unused accrued leave due to extraordinary circumstances

- 5. Adjournment:** Council MOTION by Shepard, seconded by Broekemeier, and unanimously carried by the City Council to adjourn the meeting at 5:06PM.
PUC MOTION made by Baldwin, seconded by Christianson, and unanimously carried by the PUC to adjourn the meeting at 5:06PM.

Mayor

PUC Chair

City Clerk

CITY OF MORA
CHECK LIST-COUNCIL

CHECK #	Search Name	Fund Descr	Dept Descr	Last Dim Descr	Comments	Amount
CHECK # 000854	MSRS	GENERAL FUN		Health Care Saving	HEALTH CARE SAVINGS	\$978.64
CHECK # 000854	MSRS					\$978.64
CHECK # 000855	MSRS	GENERAL FUN		Deferred Compens	DEFERRED COMP PLAN	\$545.00
CHECK # 000855	MSRS					\$545.00
CHECK # 000856	MSRS	GENERAL FUN		Deferred Compens	DEFERRED COMP ROTH	\$445.00
CHECK # 000856	MSRS					\$445.00
CHECK # 000857	MN DEPT OF REVENUE	GENERAL FUN		State Withholding	PAYROLL STATE WITHHO	\$2,226.53
CHECK # 000857	MN DEPT OF REVENUE					\$2,226.53
CHECK # 000858	US TREASURY - IRS	GENERAL FUN		Medicare	MEDICARE W/H	\$1,593.76
000858	US TREASURY - IRS	GENERAL FUN		Federal Withholdin	FED W/H	\$4,094.27
000858	US TREASURY - IRS	GENERAL FUN		FICA Tax Withholdi	SOCIAL SECURITY W/H	\$6,814.52
CHECK # 000858	US TREASURY - IRS					\$12,502.55
CHECK # 000859	MN DEPT OF REVENUE	GENERAL FUN		State Withholding	PAYROLL ST W/H	\$489.99
CHECK # 000859	MN DEPT OF REVENUE					\$489.99
CHECK # 000860	US TREASURY - IRS	GENERAL FUN		FICA Tax Withholdi	PAYROLL WITHHOLDING	\$881.20
000860	US TREASURY - IRS	GENERAL FUN		Federal Withholdin	PAYROLL WITHHOLDING	\$1,382.19
000860	US TREASURY - IRS	GENERAL FUN		Medicare	PAYROLL WITHHOLDING	\$206.08
CHECK # 000860	US TREASURY - IRS					\$2,469.47
CHECK # 000861	MSRS	GENERAL FUN		Health Care Saving	HEALTH CARE SAVINGS	\$947.86
CHECK # 000861	MSRS					\$947.86
CHECK # 000862	MSRS	GENERAL FUN		Deferred Compens	DEFERRED COMP PLAN	\$395.00
CHECK # 000862	MSRS					\$395.00
CHECK # 000863	MSRS	GENERAL FUN		Deferred Compens	DEFERRED COMP ROTH	\$445.00
CHECK # 000863	MSRS					\$445.00
CHECK # 000864	MN DEPT OF REVENUE	GENERAL FUN		State Withholding	PAYROLL STATE W/H	\$2,176.99
CHECK # 000864	MN DEPT OF REVENUE					\$2,176.99
CHECK # 000865	US TREASURY - IRS	GENERAL FUN		Medicare	MEDICARE W/H	\$1,648.22
000865	US TREASURY - IRS	GENERAL FUN		FICA Tax Withholdi	SOCIAL SECURITY W/H	\$7,047.80
000865	US TREASURY - IRS	GENERAL FUN		Federal Withholdin	FEDERAL W/H	\$4,085.12
CHECK # 000865	US TREASURY - IRS					\$12,781.14
CHECK # 000866	FURTHER	GENERAL FUN		Select Account	FLEX CLAIM REIMBURSE	\$740.00

CITY OF MORA
CHECK LIST-COUNCIL

CHECK #	Search Name	Fund Descr	Dept Descr	Last Dim Descr	Comments	Amount
CHECK # 000866 FURTHER						\$740.00
CHECK # 000867 FURTHER						
000867	FURTHER	GENERAL FUN		Select Account	FLEX CLAIM REIMBURSE	\$62.58
CHECK # 000867 FURTHER						\$62.58
CHECK # 000868 FURTHER						
000868	FURTHER	GENERAL FUN		Select Account	FLEX CLAIM REIMBURSE	\$80.00
CHECK # 000868 FURTHER						\$80.00
CHECK # 000869 FURTHER						
000869	FURTHER	GENERAL FUN		Select Account	FLEX CLAIM REIMBURSE	\$65.00
CHECK # 000869 FURTHER						\$65.00
CHECK # 000870 TSYS						
000870	TSYS	LIQUOR FUND	LIQUOR STOR	Payment Processin	MONTHLY LIQ STORE CR	\$6,996.10
CHECK # 000870 TSYS						\$6,996.10
CHECK # 000872 MORA MUNICIPAL UTILITIES						
000872	MORA MUNICIPAL UTILIT	GENERAL FUN	CITY HALL BU	Storm Water	UTILITIES	\$12.91
000872	MORA MUNICIPAL UTILIT	GENERAL FUN	CITY HALL BU	Electricity	UTILITIES	\$293.10
000872	MORA MUNICIPAL UTILIT	GENERAL FUN	CITY HALL BU	Water	UTILITIES	\$123.28
000872	MORA MUNICIPAL UTILIT	GENERAL FUN	CITY HALL BU	Sewer	UTILITIES	\$36.27
000872	MORA MUNICIPAL UTILIT	GENERAL FUN	LIBRARY BUIL	Storm Water	UTILITIES	\$12.91
000872	MORA MUNICIPAL UTILIT	GENERAL FUN	LIBRARY BUIL	Sewer	UTILITIES	\$36.27
000872	MORA MUNICIPAL UTILIT	GENERAL FUN	LIBRARY BUIL	Electricity	UTILITIES	\$339.46
000872	MORA MUNICIPAL UTILIT	GENERAL FUN	LIBRARY BUIL	Water	UTILITIES	\$30.78
000872	MORA MUNICIPAL UTILIT	GENERAL FUN	STREETS	Electricity	UTILITIES	\$116.72
000872	MORA MUNICIPAL UTILIT	GENERAL FUN	STREET LIGH	Electricity	UTILITIES	\$2,256.18
000872	MORA MUNICIPAL UTILIT	GENERAL FUN	GARAGE	Electricity	UTILITIES	\$196.79
000872	MORA MUNICIPAL UTILIT	GENERAL FUN	GARAGE	Water	UTILITIES	\$25.97
000872	MORA MUNICIPAL UTILIT	GENERAL FUN	GARAGE	Sewer	UTILITIES	\$28.77
000872	MORA MUNICIPAL UTILIT	GENERAL FUN	GARAGE	Storm Water	UTILITIES	\$23.79
000872	MORA MUNICIPAL UTILIT	GENERAL FUN	AQUATIC CEN	Electricity	UTILITIES	\$1,173.27
000872	MORA MUNICIPAL UTILIT	GENERAL FUN	AQUATIC CEN	Sewer	UTILITIES	\$21.27
000872	MORA MUNICIPAL UTILIT	GENERAL FUN	AQUATIC CEN	Storm Water	UTILITIES	\$15.64
000872	MORA MUNICIPAL UTILIT	GENERAL FUN	AQUATIC CEN	Water	UTILITIES	\$75.82
000872	MORA MUNICIPAL UTILIT	GENERAL FUN	PARKS	Storm Water	UTILITIES	\$37.40
000872	MORA MUNICIPAL UTILIT	GENERAL FUN	PARKS	Electricity	UTILITIES	\$105.58
000872	MORA MUNICIPAL UTILIT	GENERAL FUN	AIRPORT	Storm Water	UTILITIES	\$91.79
000872	MORA MUNICIPAL UTILIT	GENERAL FUN	AIRPORT	Sewer	UTILITIES	\$57.54
000872	MORA MUNICIPAL UTILIT	GENERAL FUN	AIRPORT	Water	UTILITIES	\$52.54
000872	MORA MUNICIPAL UTILIT	FIRE FUND	FIRE	Sewer	UTILITIES	\$28.77
000872	MORA MUNICIPAL UTILIT	FIRE FUND	FIRE	Water	UTILITIES	\$27.48
000872	MORA MUNICIPAL UTILIT	FIRE FUND	FIRE	Electricity	UTILITIES	\$241.84
000872	MORA MUNICIPAL UTILIT	CEMETERY FU	CEMETERY	Storm Water	UTILITIES	\$18.35
000872	MORA MUNICIPAL UTILIT	CEMETERY FU	CEMETERY	Water	UTILITIES	\$32.05
000872	MORA MUNICIPAL UTILIT	CEMETERY FU	CEMETERY	Electricity	UTILITIES	\$14.03
000872	MORA MUNICIPAL UTILIT	DOWNTOWN-F	CAPITAL PROJ	Capital Outlay	UTILITIES	\$12.91
000872	MORA MUNICIPAL UTILIT	LIQUOR FUND	LIQUOR STOR	Water	UTILITIES	\$36.36
000872	MORA MUNICIPAL UTILIT	LIQUOR FUND	LIQUOR STOR	Sewer	UTILITIES	\$36.27
000872	MORA MUNICIPAL UTILIT	LIQUOR FUND	LIQUOR STOR	Storm Water	UTILITIES	\$17.00
CHECK # 000872 MORA MUNICIPAL UTILITIES						\$5,629.11
CHECK # 000874 REVTRAK						

CITY OF MORA
CHECK LIST-COUNCIL

CHECK #	Search Name	Fund Descr	Dept Descr	Last Dim Descr	Comments	Amount
000874	REVTRAK	GENERAL FUN	AQUATIC CEN	Payment Processin	MONTHLY MAC CREDIT C	\$9.95
CHECK # 000874 REVTRAK						\$9.95
CHECK # 000875 MN DEPT OF REVENUE						
000875	MN DEPT OF REVENUE	LIQUOR FUND		Sales Tax Payable	SALES & USE TAX PYMT-	\$37,294.00
000875	MN DEPT OF REVENUE	LIQUOR FUND	LIQUOR STOR	Repair/Maint - Bldg	SALES & USE TAX PYMT-	\$6.00
000875	MN DEPT OF REVENUE	LIQUOR FUND	LIQUOR STOR	Office Supplies	SALES & USE TAX PYMT-	\$8.00
000875	MN DEPT OF REVENUE	LIQUOR FUND	LIQUOR STOR	Telephone	SALES & USE TAX PYMT-	\$4.00
000875	MN DEPT OF REVENUE	LIQUOR FUND	LIQUOR STOR	Contributions	SALES & USE TAX PYMT-	\$8.00
000875	MN DEPT OF REVENUE	LIQUOR FUND	LIQUOR STOR	Garbage Removal	SALES & USE TAX PYMT-	\$27.00
CHECK # 000875 MN DEPT OF REVENUE						\$37,347.00
CHECK # 000876 MN DEPT OF REVENUE						
000876	MN DEPT OF REVENUE	GENERAL FUN		Sales Tax Payable	MAC JULY-SEPT SALES &	\$6,035.00
CHECK # 000876 MN DEPT OF REVENUE						\$6,035.00
CHECK # 000877 TSYS						
000877	TSYS	LIQUOR FUND	LIQUOR STOR	Rentals	MONTHLY CREDIT CARD	\$80.37
CHECK # 000877 TSYS						\$80.37
CHECK # 000880 HIBU						
000880	HIBU	LIQUOR FUND	LIQUOR STOR	Advertising	LIQUOR STORE WEBSITE	\$172.00
CHECK # 000880 HIBU						\$172.00
CHECK # 000881 NEIGHBORHOOD NATIONAL BANK						
000881	NEIGHBORHOOD NATION	GENERAL FUN	FINANCE	Miscellaneous	MONTHLY MISC FILE FEE	\$13.68
000881	NEIGHBORHOOD NATION	GENERAL FUN	HUMAN RESO	Payment Processin	MONTHLY BUSINESS ON	\$10.00
000881	NEIGHBORHOOD NATION	GENERAL FUN	HUMAN RESO	Payment Processin	MONTHLY PAYROLL ACH	\$60.00
000881	NEIGHBORHOOD NATION	LIQUOR FUND	LIQUOR STOR	Bad Debts/NSF Ch	MONTHLY RETURNED CH	\$10.00
CHECK # 000881 NEIGHBORHOOD NATIONAL BANK						\$93.68
CHECK # 050704 AREND, TAMMY						
050704	AREND, TAMMY	GENERAL FUN	ADMINISTRAT	Miscellaneous	STAFF PICTURES	-\$50.00
CHECK # 050704 AREND, TAMMY						-\$50.00
CHECK # 057244 AREND, TAMMY						
057244	AREND, TAMMY	GENERAL FUN	ADMINISTRAT	Miscellaneous	REISSUE CHECK FOR 201	\$50.00
CHECK # 057244 AREND, TAMMY						\$50.00
CHECK # 057245 ARTISAN BEER CO						
057245	ARTISAN BEER CO	LIQUOR FUND	LIQUOR STOR	Beer Purchased for	BEER	\$308.00
CHECK # 057245 ARTISAN BEER CO						\$308.00
CHECK # 057246 BELLBOY CORPORATION						
057246	BELLBOY CORPORATION	LIQUOR FUND	LIQUOR STOR	Misc Purchases - N	MISC	\$285.20
057246	BELLBOY CORPORATION	LIQUOR FUND	LIQUOR STOR	Liquor Purchased f	LIQ	\$6,837.03
057246	BELLBOY CORPORATION	LIQUOR FUND	LIQUOR STOR	Wine Purchased for	WINE	\$552.00
CHECK # 057246 BELLBOY CORPORATION						\$7,674.23
CHECK # 057247 BERNICK COMPANIES						
057247	BERNICK COMPANIES	LIQUOR FUND	LIQUOR STOR	Beer Purchased for	BEER	\$9,964.97
057247	BERNICK COMPANIES	LIQUOR FUND	LIQUOR STOR	Misc Purchases - N	POP	\$777.99
CHECK # 057247 BERNICK COMPANIES						\$10,742.96
CHECK # 057250 BREAKTHRU BEVERAGE						
057250	BREAKTHRU BEVERAGE	LIQUOR FUND	LIQUOR STOR	Misc Purchases - N	NA	\$316.31

CITY OF MORA
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11/12/21 8:37 AM
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CHECK #	Search Name	Fund Descr	Dept Descr	Last Dim Descr	Comments	Amount
057250	BREAKTHRU BEVERAGE	LIQUOR FUND	LIQUOR STOR	Wine Purchased for	WINE	\$957.40
057250	BREAKTHRU BEVERAGE	LIQUOR FUND	LIQUOR STOR	Liquor Purchased f	LIQ	\$9,081.79
CHECK # 057250 BREAKTHRU BEVERAGE						\$10,355.50
CHECK # 057251 C & L DISTRIBUTING						
057251	C & L DISTRIBUTING	LIQUOR FUND	LIQUOR STOR	Misc Purchases - N	MISC	\$155.54
057251	C & L DISTRIBUTING	LIQUOR FUND	LIQUOR STOR	Beer Purchased for	BEER	\$459.01
CHECK # 057251 C & L DISTRIBUTING						\$614.55
CHECK # 057252 CARDMEMBER SERVICE						
057252	CARDMEMBER SERVICE	GENERAL FUN	ADMINISTRAT	Meetings, Training,	CRAWFORD HOTEL FOR	\$274.48
057252	CARDMEMBER SERVICE	GENERAL FUN	FINANCE	Meetings, Training,	SEGELSTROM CLERKS AC	\$249.00
057252	CARDMEMBER SERVICE	GENERAL FUN	FINANCE	Meetings, Training,	SEGELSTROM MNGFOA C	\$230.00
057252	CARDMEMBER SERVICE	GENERAL FUN	HUMAN RESO	Recognition/Wellne	POKER WALK PRIZES-CO	\$42.97
057252	CARDMEMBER SERVICE	GENERAL FUN	HUMAN RESO	Advertising	COMM DEV DIRECTOR J	\$195.00
057252	CARDMEMBER SERVICE	GENERAL FUN	CITY HALL BU	Repair/Maint - Bldg	LIGHTBULBS-1000BULBS	\$42.58
057252	CARDMEMBER SERVICE	GENERAL FUN	PARKS	Repair/Maint - Bldg	PET WASTE STATION DO	\$804.25
057252	CARDMEMBER SERVICE	GENERAL FUN	PARKS	Repair/Maint - Bldg	CAST BRONZE BENCH PL	\$142.60
057252	CARDMEMBER SERVICE	LIQUOR FUND	LIQUOR STOR	Meetings, Training,	KIESER MMBA CONF-MM	\$335.00
CHECK # 057252 CARDMEMBER SERVICE						\$2,315.88
CHECK # 057254 DAHLHEIMER DIST CO						
057254	DAHLHEIMER DIST CO	LIQUOR FUND	LIQUOR STOR	Beer Purchased for	BEER	\$21,873.65
057254	DAHLHEIMER DIST CO	LIQUOR FUND	LIQUOR STOR	Misc Purchases - N	NA	\$338.60
CHECK # 057254 DAHLHEIMER DIST CO						\$22,212.25
CHECK # 057255 FURTHER						
057255	FURTHER	GENERAL FUN	HUMAN RESO	Professional Servic	OCT 2021 PARTICIPATIO	\$51.20
CHECK # 057255 FURTHER						\$51.20
CHECK # 057258 JOHNSON BROTHERS LIQUOR						
057258	JOHNSON BROTHERS LIQ	LIQUOR FUND	LIQUOR STOR	Misc Purchases - N	NA	\$366.20
057258	JOHNSON BROTHERS LIQ	LIQUOR FUND	LIQUOR STOR	Wine Purchased for	WINE	\$6,305.22
057258	JOHNSON BROTHERS LIQ	LIQUOR FUND	LIQUOR STOR	Liquor Purchased f	LIQ	\$12,200.71
CHECK # 057258 JOHNSON BROTHERS LIQUOR						\$18,872.13
CHECK # 057260 MCDONALD DIST CO						
057260	MCDONALD DIST CO	LIQUOR FUND	LIQUOR STOR	Beer Purchased for	BEER	\$30,566.45
057260	MCDONALD DIST CO	LIQUOR FUND	LIQUOR STOR	Misc Purchases - N	NA	\$404.10
057260	MCDONALD DIST CO	LIQUOR FUND	LIQUOR STOR	Liquor Purchased f	LIQ	\$358.50
CHECK # 057260 MCDONALD DIST CO						\$31,329.05
CHECK # 057264 MN WI PLAYGROUND						
057264	MN WI PLAYGROUND	GENERAL FUN	PARKS	Capital Outlay	FOX RUN PLAYGROUND	\$23,857.01
CHECK # 057264 MN WI PLAYGROUND						\$23,857.01
CHECK # 057268 PAUSTIS WINE COMPANY						
057268	PAUSTIS WINE COMPANY	LIQUOR FUND	LIQUOR STOR	Wine Purchased for	WINE	\$2,900.86
CHECK # 057268 PAUSTIS WINE COMPANY						\$2,900.86
CHECK # 057269 PHILLIPS WINE & SPIRITS						
057269	PHILLIPS WINE & SPIRITS	LIQUOR FUND	LIQUOR STOR	Liquor Purchased f	LIQ	\$11,880.56
057269	PHILLIPS WINE & SPIRITS	LIQUOR FUND	LIQUOR STOR	Wine Purchased for	WINE	\$2,473.33
057269	PHILLIPS WINE & SPIRITS	LIQUOR FUND	LIQUOR STOR	Misc Purchases - N	NA	\$277.95
CHECK # 057269 PHILLIPS WINE & SPIRITS						\$14,631.84

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CHECK # 057270 SEGELSTROM, NATASHA						
057270	SEGELSTROM, NATASHA	GENERAL FUN	FINANCE	Meetings, Training,	MNGFOA CONF MILEAGE-	\$94.40
057270	SEGELSTROM, NATASHA	GENERAL FUN	FINANCE	Meetings, Training,	CLERK ACADEMY HOTEL,	\$230.80
CHECK # 057270 SEGELSTROM, NATASHA						\$325.20
CHECK # 057271 SOUTHERN GLAZERS OF MN						
057271	SOUTHERN GLAZERS OF	LIQUOR FUND	LIQUOR STOR	Wine Purchased for	WINE	\$1,256.00
057271	SOUTHERN GLAZERS OF	LIQUOR FUND	LIQUOR STOR	Liquor Purchased f	LIQ	\$6,893.78
CHECK # 057271 SOUTHERN GLAZERS OF MN						\$8,149.78
CHECK # 057273 WATER CONSERVATION SERVICE INC						
057273	WATER CONSERVATION S	GENERAL FUN	AQUATIC CEN	Professional Servic	LOCATE LEAK @ POOL	\$691.55
CHECK # 057273 WATER CONSERVATION SERVICE INC						\$691.55
CHECK # 057274 AFSCME						
057274	AFSCME	GENERAL FUN		Union Dues-AFSCM	UNION DUES - AFSCME	\$506.25
CHECK # 057274 AFSCME						\$506.25
CHECK # 057275 EQUITABLE FINANCIAL						
057275	EQUITABLE FINANCIAL	GENERAL FUN		The Equitable - Def	THE EQUITABLE	\$60.00
CHECK # 057275 EQUITABLE FINANCIAL						\$60.00
CHECK # 057276 ICMA RETIREMENT TRUST - 457						
057276	ICMA RETIREMENT TRUS	GENERAL FUN		ICMA	ICMA	\$50.00
057276	ICMA RETIREMENT TRUS	GENERAL FUN		ICMA	ICMA ROTH IRA	\$75.00
CHECK # 057276 ICMA RETIREMENT TRUST - 457						\$125.00
CHECK # 057277 NCPERS GROUP LIFE INS						
057277	NCPERS GROUP LIFE INS	GENERAL FUN		NCPERS - Life Ins	NCPERS - LIFE	\$224.00
CHECK # 057277 NCPERS GROUP LIFE INS						\$224.00
CHECK # 057278 PERA - MN ST TREASURER						
057278	PERA - MN ST TREASURE	GENERAL FUN		PERA	PERA COORDINATED	\$3,651.53
057278	PERA - MN ST TREASURE	GENERAL FUN		PERA	PERA ADDITIONAL	\$561.78
057278	PERA - MN ST TREASURE	GENERAL FUN		PERA	PERA COORDINATED	\$3,651.53
CHECK # 057278 PERA - MN ST TREASURER						\$7,864.84
CHECK # 057279 AMAZON CAPITAL SERVICES						
057279	AMAZON CAPITAL SERVIC	GENERAL FUN	PARKS	Other Operating Su	ROLL PLASTIC TABLE CL	\$15.38
057279	AMAZON CAPITAL SERVIC	GENERAL FUN	PARKS	Other Operating Su	PUSH/PULL DOOR SIGN -	\$21.94
CHECK # 057279 AMAZON CAPITAL SERVICES						\$37.32
CHECK # 057280 BELLBOY CORPORATION						
057280	BELLBOY CORPORATION	LIQUOR FUND	LIQUOR STOR	Wine Purchased for	WINE	\$454.00
057280	BELLBOY CORPORATION	LIQUOR FUND	LIQUOR STOR	Misc Purchases - N	LIGHTERS, FLASKS, ETC	\$317.79
057280	BELLBOY CORPORATION	LIQUOR FUND	LIQUOR STOR	Liquor Purchased f	LIQ	\$3,487.45
CHECK # 057280 BELLBOY CORPORATION						\$4,259.24
CHECK # 057282 BERNICK COMPANIES						
057282	BERNICK COMPANIES	LIQUOR FUND	LIQUOR STOR	Misc Purchases - N	POP	\$59.10
057282	BERNICK COMPANIES	LIQUOR FUND	LIQUOR STOR	Beer Purchased for	BEER	\$8,031.65
CHECK # 057282 BERNICK COMPANIES						\$8,090.75
CHECK # 057283 BREAKTHRU BEVERAGE						
057283	BREAKTHRU BEVERAGE	LIQUOR FUND	LIQUOR STOR	Wine Purchased for	WINE	\$976.00
057283	BREAKTHRU BEVERAGE	LIQUOR FUND	LIQUOR STOR	Misc Purchases - N	NA	\$26.09

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057283	BREAKTHRU BEVERAGE	LIQUOR FUND	LIQUOR STOR	Liquor Purchased f	LIQ	\$5,585.46
CHECK # 057283 BREAKTHRU BEVERAGE						\$6,587.55
CHECK # 057284 DAHLHEIMER DIST CO						
057284	DAHLHEIMER DIST CO	LIQUOR FUND	LIQUOR STOR	Beer Purchased for	BEER	\$7,109.12
057284	DAHLHEIMER DIST CO	LIQUOR FUND	LIQUOR STOR	Misc Purchases - N	NA	\$281.00
CHECK # 057284 DAHLHEIMER DIST CO						\$7,390.12
CHECK # 057285 DEARBORN LIFE INSURANCE CO						
057285	DEARBORN LIFE INSURAN	GENERAL FUN		Life Insurance	NOV 2021 GROUP LIFE I	\$249.30
CHECK # 057285 DEARBORN LIFE INSURANCE CO						\$249.30
CHECK # 057286 DELTA DENTAL						
057286	DELTA DENTAL	GENERAL FUN		Delta Dental	NOV 2021 DENTAL INS P	\$704.50
CHECK # 057286 DELTA DENTAL						\$704.50
CHECK # 057287 FIRE FLIES PLAY ENVIRONMENTS						
057287	FIRE FLIES PLAY ENVIRO	GENERAL FUN	PARKS	Capital Outlay	50% DOWN PYMT FOR L	\$3,789.00
CHECK # 057287 FIRE FLIES PLAY ENVIRONMENTS						\$3,789.00
CHECK # 057288 JOHNSON BROTHERS LIQUOR						
057288	JOHNSON BROTHERS LIQ	LIQUOR FUND	LIQUOR STOR	Wine Purchased for	WINE	\$2,644.16
057288	JOHNSON BROTHERS LIQ	LIQUOR FUND	LIQUOR STOR	Liquor Purchased f	LIQ	\$4,789.83
CHECK # 057288 JOHNSON BROTHERS LIQUOR						\$7,433.99
CHECK # 057289 MAYRA						
057289	MAYRA	GENERAL FUN		Deposits	JAYCEE BALLFIELD KEY D	\$200.00
CHECK # 057289 MAYRA						\$200.00
CHECK # 057290 MCDONALD DIST CO						
057290	MCDONALD DIST CO	LIQUOR FUND	LIQUOR STOR	Misc Purchases - N	NA	\$137.00
057290	MCDONALD DIST CO	LIQUOR FUND	LIQUOR STOR	Beer Purchased for	BEER	\$13,196.40
057290	MCDONALD DIST CO	LIQUOR FUND	LIQUOR STOR	Liquor Purchased f	LIQ	\$393.00
CHECK # 057290 MCDONALD DIST CO						\$13,726.40
CHECK # 057292 PHILLIPS WINE & SPIRITS						
057292	PHILLIPS WINE & SPIRITS	LIQUOR FUND	LIQUOR STOR	Liquor Purchased f	LIQ	\$2,897.80
057292	PHILLIPS WINE & SPIRITS	LIQUOR FUND	LIQUOR STOR	Wine Purchased for	WINE	\$615.94
057292	PHILLIPS WINE & SPIRITS	LIQUOR FUND	LIQUOR STOR	Misc Purchases - N	NA	\$46.30
CHECK # 057292 PHILLIPS WINE & SPIRITS						\$3,560.04
CHECK # 057293 ST LOUIS MRO, INC						
057293	ST LOUIS MRO, INC	GENERAL FUN	HUMAN RESO	Professional Servic	FMCSA CLEARINGHOUSE	\$50.00
CHECK # 057293 ST LOUIS MRO, INC						\$50.00
CHECK # 057294 WEIDNER HOLDINGS, LLC						
057294	WEIDNER HOLDINGS, LLC	GENERAL FUN	AQUATIC CEN	Meetings, Training,	CERTIFIED FOOD PROTE	\$100.00
CHECK # 057294 WEIDNER HOLDINGS, LLC						\$100.00
CHECK # 057295 WINE MERCHANTS						
057295	WINE MERCHANTS	LIQUOR FUND	LIQUOR STOR	Wine Purchased for	WINE	\$349.07
CHECK # 057295 WINE MERCHANTS						\$349.07
CHECK # 057296 EQUITABLE FINANCIAL						
057296	EQUITABLE FINANCIAL	GENERAL FUN		The Equitable - Def	THE EQUITABLE	\$60.00
CHECK # 057296 EQUITABLE FINANCIAL						\$60.00

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CHECK # 057297 FURTHER						
057297	FURTHER	GENERAL FUN		VEBA Contribution	VEBA Contribution	\$700.00
CHECK # 057297 FURTHER						\$700.00
CHECK # 057298 ICMA RETIREMENT TRUST - 457						
057298	ICMA RETIREMENT TRUS	GENERAL FUN		ICMA	ICMA	\$50.00
057298	ICMA RETIREMENT TRUS	GENERAL FUN		ICMA	ICMA ROTH IRA	\$75.00
CHECK # 057298 ICMA RETIREMENT TRUST - 457						\$125.00
CHECK # 057299 PERA - MN ST TREASURER						
057299	PERA - MN ST TREASURE	GENERAL FUN		PERA	PERA COORDINATED	\$3,689.76
057299	PERA - MN ST TREASURE	GENERAL FUN		PERA	PERA COORDINATED	\$3,689.76
057299	PERA - MN ST TREASURE	GENERAL FUN		PERA	PERA ADDITIONAL	\$567.66
CHECK # 057299 PERA - MN ST TREASURER						\$7,947.18
CHECK # 057303 BELLBOY CORPORATION						
057303	BELLBOY CORPORATION	LIQUOR FUND	LIQUOR STOR	Liquor Purchased f	LIQ	\$3,007.45
CHECK # 057303 BELLBOY CORPORATION						\$3,007.45
CHECK # 057304 BERNICK COMPANIES						
057304	BERNICK COMPANIES	LIQUOR FUND	LIQUOR STOR	Misc Purchases - N	POP	\$270.31
057304	BERNICK COMPANIES	LIQUOR FUND	LIQUOR STOR	Beer Purchased for	BEER	\$5,301.80
CHECK # 057304 BERNICK COMPANIES						\$5,572.11
CHECK # 057306 BREAKTHRU BEVERAGE						
057306	BREAKTHRU BEVERAGE	LIQUOR FUND	LIQUOR STOR	Liquor Purchased f	LIQ	\$5,189.30
057306	BREAKTHRU BEVERAGE	LIQUOR FUND	LIQUOR STOR	Wine Purchased for	WINE	\$294.70
CHECK # 057306 BREAKTHRU BEVERAGE						\$5,484.00
CHECK # 057307 C & L DISTRIBUTING						
057307	C & L DISTRIBUTING	LIQUOR FUND	LIQUOR STOR	Wine Purchased for	WINE	\$103.67
057307	C & L DISTRIBUTING	LIQUOR FUND	LIQUOR STOR	Beer Purchased for	BEER	\$693.20
057307	C & L DISTRIBUTING	LIQUOR FUND	LIQUOR STOR	Misc Purchases - N	MISC	\$22.99
CHECK # 057307 C & L DISTRIBUTING						\$819.86
CHECK # 057308 CENTURYLINK						
057308	CENTURYLINK	GENERAL FUN	AIRPORT	Telephone	A/D BLDG PHONE LINE	\$55.44
057308	CENTURYLINK	GENERAL FUN	AIRPORT	Telephone	FUEL PHONE LINE	\$61.45
CHECK # 057308 CENTURYLINK						\$116.89
CHECK # 057309 COUNTRY CONSTRUCTION LLC						
057309	COUNTRY CONSTRUCTIO	GENERAL FUN	STREETS	Street Maint - Labo	S LAKE SIDEWALK & CUR	\$3,700.00
057309	COUNTRY CONSTRUCTIO	GENERAL FUN	GARAGE	Repair/Maint - Bldg	GARAGE CONCRETE PAD	\$925.00
057309	COUNTRY CONSTRUCTIO	CEMETERY FU	CEMETERY	Capital Outlay	COLUMBARIUM CONCRE	\$750.00
CHECK # 057309 COUNTRY CONSTRUCTION LLC						\$5,375.00
CHECK # 057310 DAHLHEIMER DIST CO						
057310	DAHLHEIMER DIST CO	LIQUOR FUND	LIQUOR STOR	Beer Purchased for	BEER	\$16,918.45
057310	DAHLHEIMER DIST CO	LIQUOR FUND	LIQUOR STOR	Misc Purchases - N	NA	\$239.00
CHECK # 057310 DAHLHEIMER DIST CO						\$17,157.45
CHECK # 057313 FORESTEDGE WINERY						
057313	FORESTEDGE WINERY	LIQUOR FUND	LIQUOR STOR	Wine Purchased for	WINE	\$378.00
CHECK # 057313 FORESTEDGE WINERY						\$378.00
CHECK # 057314 FREDDIES						

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057314	FREDDIES	FIRE FUND	FIRE	Meetings, Training,	MAFD MTG/TRNG MEAL P	\$345.00
CHECK # 057314	FREDDIES					\$345.00
CHECK # 057316	JOHNSON BROTHERS LIQUOR					
057316	JOHNSON BROTHERS LIQ	LIQUOR FUND	LIQUOR STOR	Wine Purchased for	WINE	\$5,346.46
057316	JOHNSON BROTHERS LIQ	LIQUOR FUND	LIQUOR STOR	Liquor Purchased f	LIQ	\$2,609.82
CHECK # 057316	JOHNSON BROTHERS LIQUOR					\$7,956.28
CHECK # 057317	KANABEC CO RECORDER					
057317	KANABEC CO RECORDER	GENERAL FUN	PLANNING &	Professional Servic	VACATION OF ROW-VILL	\$46.00
CHECK # 057317	KANABEC CO RECORDER					\$46.00
CHECK # 057320	MCDONALD DIST CO					
057320	MCDONALD DIST CO	LIQUOR FUND	LIQUOR STOR	Liquor Purchased f	LIQ	\$175.50
057320	MCDONALD DIST CO	LIQUOR FUND	LIQUOR STOR	Misc Purchases - N	NA	\$256.20
057320	MCDONALD DIST CO	LIQUOR FUND	LIQUOR STOR	Wine Purchased for	WINE	\$490.00
057320	MCDONALD DIST CO	LIQUOR FUND	LIQUOR STOR	Beer Purchased for	BEER	\$20,980.55
CHECK # 057320	MCDONALD DIST CO					\$21,902.25
CHECK # 057322	PAUSTIS WINE COMPANY					
057322	PAUSTIS WINE COMPANY	LIQUOR FUND	LIQUOR STOR	Wine Purchased for	WINE	\$459.00
CHECK # 057322	PAUSTIS WINE COMPANY					\$459.00
CHECK # 057323	PHILLIPS WINE & SPIRITS					
057323	PHILLIPS WINE & SPIRITS	LIQUOR FUND	LIQUOR STOR	Liquor Purchased f	LIQ	\$7,333.66
057323	PHILLIPS WINE & SPIRITS	LIQUOR FUND	LIQUOR STOR	Wine Purchased for	WINE	\$7,550.29
CHECK # 057323	PHILLIPS WINE & SPIRITS					\$14,883.95
CHECK # 057324	ROCON PAVING					
057324	ROCON PAVING	GENERAL FUN	STREETS	Street Maint - Labo	PATCHING	\$10,395.00
057324	ROCON PAVING	GENERAL FUN	PARKS	Street Maint - Labo	PAVE LIBRARY WALKWA	\$3,000.00
057324	ROCON PAVING	GENERAL FUN	PARKS	Street Maint - Labo	PAVE LIBRARY PARKING	\$10,095.00
CHECK # 057324	ROCON PAVING					\$23,490.00
CHECK # 057325	SHRED-N-GO, INC					
057325	SHRED-N-GO, INC	GENERAL FUN	ADMINISTRAT	Professional Servic	SHREDDING	\$79.75
CHECK # 057325	SHRED-N-GO, INC					\$79.75
CHECK # 057326	SOUTHERN GLAZERS OF MN					
057326	SOUTHERN GLAZERS OF	LIQUOR FUND	LIQUOR STOR	Liquor Purchased f	LIQ	\$6,379.65
057326	SOUTHERN GLAZERS OF	LIQUOR FUND	LIQUOR STOR	Wine Purchased for	WINE	\$1,189.00
CHECK # 057326	SOUTHERN GLAZERS OF MN					\$7,568.65
CHECK # 057329	AMAZON CAPITAL SERVICES					
057329	AMAZON CAPITAL SERVIC	GENERAL FUN	CITY HALL BU	Other Operating Su	FIRST AID KIT FOR CITY	\$18.65
CHECK # 057329	AMAZON CAPITAL SERVICES					\$18.65
CHECK # 057330	BELLBOY CORPORATION					
057330	BELLBOY CORPORATION	LIQUOR FUND	LIQUOR STOR	Liquor Purchased f	LIQ	\$5,738.24
057330	BELLBOY CORPORATION	LIQUOR FUND	LIQUOR STOR	Wine Purchased for	WINE	\$814.00
CHECK # 057330	BELLBOY CORPORATION					\$6,552.24
CHECK # 057331	BERNICK COMPANIES					
057331	BERNICK COMPANIES	LIQUOR FUND	LIQUOR STOR	Misc Purchases - N	POP	\$146.24
057331	BERNICK COMPANIES	LIQUOR FUND	LIQUOR STOR	Beer Purchased for	BEER	\$5,721.85
CHECK # 057331	BERNICK COMPANIES					\$5,868.09

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CHECK # 057332 BREAKTHRU BEVERAGE						
057332	BREAKTHRU BEVERAGE	LIQUOR FUND	LIQUOR STOR	Misc Purchases - N	NA	\$139.67
057332	BREAKTHRU BEVERAGE	LIQUOR FUND	LIQUOR STOR	Wine Purchased for	WINE	\$904.00
057332	BREAKTHRU BEVERAGE	LIQUOR FUND	LIQUOR STOR	Liquor Purchased f	LIQ	\$9,410.76
CHECK # 057332 BREAKTHRU BEVERAGE						\$10,454.43
CHECK # 057333 CARDMEMBER SERVICE						
057333	CARDMEMBER SERVICE	GENERAL FUN		Surcharge - Buildin	QTRLY SURCHARGES-MN	\$162.30
057333	CARDMEMBER SERVICE	GENERAL FUN	ADMINISTRAT	Miscellaneous	TRICK OR TRUCK CANDY	\$100.26
057333	CARDMEMBER SERVICE	GENERAL FUN	FINANCE	Meetings, Training,	SEGELSTROM GFOA CON	\$272.42
057333	CARDMEMBER SERVICE	GENERAL FUN	FINANCE	Meetings, Training,	KING GFOA CONF HOTEL	\$272.42
057333	CARDMEMBER SERVICE	GENERAL FUN	CITY HALL BU	Miscellaneous	MISCH CHARGES-CARDM	\$34.44
057333	CARDMEMBER SERVICE	GENERAL FUN	STREETS	Meetings, Training,	FALL MAINT EXPO-STREE	\$120.00
057333	CARDMEMBER SERVICE	GENERAL FUN	STREETS	Meetings, Training,	KOHLGRAF TREE INSPEC	\$100.00
057333	CARDMEMBER SERVICE	GENERAL FUN	PARKS	Other Operating Su	DOG PARK OPENING SUP	\$33.00
057333	CARDMEMBER SERVICE	GENERAL FUN	PARKS	Other Operating Su	DOG PARK OPENING SUP	\$23.88
057333	CARDMEMBER SERVICE	GENERAL FUN	PARKS	Other Operating Su	STRAW, SHELL CORN FO	\$170.90
057333	CARDMEMBER SERVICE	FIRE FUND	FIRE	Repair/Maint - Bldg	BLUE TOOTH GAS METER	\$2,438.88
CHECK # 057333 CARDMEMBER SERVICE						\$3,728.50
CHECK # 057334 DAHLHEIMER DIST CO						
057334	DAHLHEIMER DIST CO	LIQUOR FUND	LIQUOR STOR	Beer Purchased for	BEER	\$5,590.80
057334	DAHLHEIMER DIST CO	LIQUOR FUND	LIQUOR STOR	Misc Purchases - N	NA	\$168.80
CHECK # 057334 DAHLHEIMER DIST CO						\$5,759.60
CHECK # 057335 DE LAGE LANDEN FINANCIAL SERV						
057335	DE LAGE LANDEN FINANC	GENERAL FUN	INFORMATIO	Rentals	COPIER LEASE	\$324.59
CHECK # 057335 DE LAGE LANDEN FINANCIAL SERV						\$324.59
CHECK # 057336 JOHNSON BROTHERS LIQUOR						
057336	JOHNSON BROTHERS LIQ	LIQUOR FUND	LIQUOR STOR	Wine Purchased for	WINE	\$2,220.72
057336	JOHNSON BROTHERS LIQ	LIQUOR FUND	LIQUOR STOR	Liquor Purchased f	LIQ	\$11,871.23
057336	JOHNSON BROTHERS LIQ	LIQUOR FUND	LIQUOR STOR	Misc Purchases - N	NA	\$33.69
CHECK # 057336 JOHNSON BROTHERS LIQUOR						\$14,125.64
CHECK # 057337 KANABEC CO ATTORNEY						
057337	KANABEC CO ATTORNEY	GENERAL FUN	LEGAL	Legal Services	4TH QTR PROSECUTION	\$7,250.00
CHECK # 057337 KANABEC CO ATTORNEY						\$7,250.00
CHECK # 057338 MCDONALD DIST CO						
057338	MCDONALD DIST CO	LIQUOR FUND	LIQUOR STOR	Misc Purchases - N	NA	\$131.01
057338	MCDONALD DIST CO	LIQUOR FUND	LIQUOR STOR	Liquor Purchased f	LIQ	\$402.50
057338	MCDONALD DIST CO	LIQUOR FUND	LIQUOR STOR	Beer Purchased for	BEER	\$15,564.48
CHECK # 057338 MCDONALD DIST CO						\$16,097.99
CHECK # 057339 MIDCO						
057339	MIDCO	GENERAL FUN	INFORMATIO	Telephone	INTERNET	\$88.00
057339	MIDCO	GENERAL FUN	CITY HALL BU	Telephone	PHONE/INTERNET	\$610.49
057339	MIDCO	GENERAL FUN	STREETS	Telephone	PHONE/INTERNET	\$117.44
057339	MIDCO	GENERAL FUN	AQUATIC CEN	Telephone	PHONE/INTERNET	\$6.94
057339	MIDCO	FIRE FUND	FIRE	Telephone	INTERNET	\$75.00
057339	MIDCO	LIQUOR FUND	LIQUOR STOR	Telephone	PHONE/INTERNET	\$386.50
CHECK # 057339 MIDCO						\$1,284.37
CHECK # 057340 MN COMPUTER SYSTEMS, INC						

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057340	MN COMPUTER SYSTEMS,	GENERAL FUN	INFORMATIO	Repair/Maint - Bldg	COPIER CHARGE	\$300.59
057340	MN COMPUTER SYSTEMS,	LIQUOR FUND	LIQUOR STOR	Repair/Maint - Bldg	COPIER CHARGE	\$65.29
CHECK # 057340 MN COMPUTER SYSTEMS, INC						\$365.88
CHECK # 057342 MN DEPT OF PUBLIC SAFETY-ALCOH						
057342	MN DEPT OF PUBLIC SAFE	LIQUOR FUND	LIQUOR STOR	Dues & Subscriptio	RENEWAL OF BUYERS CA	\$20.00
CHECK # 057342 MN DEPT OF PUBLIC SAFETY-ALCOH						\$20.00
CHECK # 057344 PAUSTIS WINE COMPANY						
057344	PAUSTIS WINE COMPANY	LIQUOR FUND	LIQUOR STOR	Wine Purchased for	WINE	\$1,630.00
057344	PAUSTIS WINE COMPANY	LIQUOR FUND	LIQUOR STOR	Misc Purchases - N	NA	\$96.00
CHECK # 057344 PAUSTIS WINE COMPANY						\$1,726.00
CHECK # 057345 PHILLIPS WINE & SPIRITS						
057345	PHILLIPS WINE & SPIRITS	LIQUOR FUND	LIQUOR STOR	Misc Purchases - N	NA	\$246.59
057345	PHILLIPS WINE & SPIRITS	LIQUOR FUND	LIQUOR STOR	Liquor Purchased f	LIQ	\$9,916.18
057345	PHILLIPS WINE & SPIRITS	LIQUOR FUND	LIQUOR STOR	Wine Purchased for	WINE	\$380.45
CHECK # 057345 PHILLIPS WINE & SPIRITS						\$10,543.22
CHECK # 057346 ROCON PAVING						
057346	ROCON PAVING	GENERAL FUN	STREETS	Street Maint - Labo	STREET PATCHING	\$7,685.00
057346	ROCON PAVING	GENERAL FUN	AIRPORT	Street Maint - Labo	AIRPLANE TIE DOWN AR	\$5,510.00
CHECK # 057346 ROCON PAVING						\$13,195.00
CHECK # 057347 SOUTHERN GLAZERS OF MN						
057347	SOUTHERN GLAZERS OF	LIQUOR FUND	LIQUOR STOR	Liquor Purchased f	LIQ & LIQUOR RETURNS	\$1,737.30
057347	SOUTHERN GLAZERS OF	LIQUOR FUND	LIQUOR STOR	Wine Purchased for	WINE & WINE RETURNS	\$270.00
CHECK # 057347 SOUTHERN GLAZERS OF MN						\$2,007.30
CHECK # 057348 VERIZON WIRELESS						
057348	VERIZON WIRELESS	GENERAL FUN	ADMINISTRAT	Telephone	CELL/IPAD	\$20.63
057348	VERIZON WIRELESS	GENERAL FUN	PLANNING &	Telephone	CELL	\$0.00
057348	VERIZON WIRELESS	GENERAL FUN	CITY HALL BU	Telephone	CELL	\$4.13
057348	VERIZON WIRELESS	GENERAL FUN	BUILDING	Telephone	CELL	\$41.25
057348	VERIZON WIRELESS	GENERAL FUN	STREETS	Telephone	CELL/IPAD	\$86.53
057348	VERIZON WIRELESS	GENERAL FUN	AQUATIC CEN	Telephone	CELL	\$28.88
057348	VERIZON WIRELESS	GENERAL FUN	PARKS	Telephone	CELL/IPAD	\$33.99
057348	VERIZON WIRELESS	GENERAL FUN	AIRPORT	Telephone	CELL	\$7.17
057348	VERIZON WIRELESS	STORM WATER	STORM WATE	Telephone	CELL/IPAD	\$17.59
057348	VERIZON WIRELESS	CEMETERY FU	CEMETERY	Telephone	CELL/IPAD	\$7.17
057348	VERIZON WIRELESS	LIQUOR FUND	LIQUOR STOR	Telephone	CELL	\$26.25
CHECK # 057348 VERIZON WIRELESS						\$273.59
CHECK # 057349 ACE HARDWARE						
057349	ACE HARDWARE	GENERAL FUN	PARKS	Other Operating Su	SPRAY PAINT, ELECT TA	\$8.38
057349	ACE HARDWARE	LIQUOR FUND	LIQUOR STOR	Other Operating Su	PACKING TAPE	\$12.87
057349	ACE HARDWARE	LIQUOR FUND	LIQUOR STOR	Cleaning Supplies	SWIFFER	\$10.73
CHECK # 057349 ACE HARDWARE						\$31.98
CHECK # 057350 ALEX AIR APPARATUS INC						
057350	ALEX AIR APPARATUS INC	FIRE FUND	FIRE	Small Tools & Equi	TRAFFIC WANDS WITH R	\$194.07
CHECK # 057350 ALEX AIR APPARATUS INC						\$194.07
CHECK # 057351 AMERICAN BOTTLING CO. INC						
057351	AMERICAN BOTTLING CO.	LIQUOR FUND	LIQUOR STOR	Misc Purchases - N	POP	\$314.00
CHECK # 057351 AMERICAN BOTTLING CO. INC						\$314.00

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CHECK #	Search Name	Fund Descr	Dept Descr	Last Dim Descr	Comments	Amount
CHECK # 057352 ARAMARK						
057352	ARAMARK	GENERAL FUN	CITY HALL BU	Laundry/Rugs	CITY HALL RUGS	\$60.20
057352	ARAMARK	GENERAL FUN	LIBRARY BUIL	Laundry/Rugs	LIBRARY RUGS & TOWEL	\$85.62
057352	ARAMARK	GENERAL FUN	GARAGE	Other Operating Su	GARAGE TOWELS	\$62.26
CHECK # 057352 ARAMARK						\$208.08
CHECK # 057353 ATCO INTERNATIONAL						
057353	ATCO INTERNATIONAL	GENERAL FUN	STREETS	Repair/Maint - Bldg	OIL PADS	\$576.00
CHECK # 057353 ATCO INTERNATIONAL						\$576.00
CHECK # 057354 AUTO VALUE MORA						
057354	AUTO VALUE MORA	GENERAL FUN	STREETS	Small Tools & Equi	WRENCHES, PRYBAR SET	\$424.87
057354	AUTO VALUE MORA	GENERAL FUN	GARAGE	Chemicals	BATTERY CHARGER	\$4.99
057354	AUTO VALUE MORA	GENERAL FUN	PARKS	Repair/Maint - Bldg	RETURNED RUNNING BO	-\$177.29
057354	AUTO VALUE MORA	GENERAL FUN	PARKS	Repair/Maint - Bldg	MOWER PARTS	\$15.98
CHECK # 057354 AUTO VALUE MORA						\$268.55
CHECK # 057356 BLUM SAND & GRAVEL						
057356	BLUM SAND & GRAVEL	GENERAL FUN	ICE & SNOW	Chemicals	SAND	\$1,006.24
CHECK # 057356 BLUM SAND & GRAVEL						\$1,006.24
CHECK # 057357 CAMPBELL KNUTSON, P.A.						
057357	CAMPBELL KNUTSON, P.A.	GENERAL FUN	HUMAN RESO	Legal Services	MISC LEGAL SERVICES-H	\$176.00
057357	CAMPBELL KNUTSON, P.A.	GENERAL FUN	PLANNING &	Legal Services	MISC LEGAL SERVICES-D	\$80.00
CHECK # 057357 CAMPBELL KNUTSON, P.A.						\$256.00
CHECK # 057359 CRYSTAL SPRINGS ICE						
057359	CRYSTAL SPRINGS ICE	LIQUOR FUND	LIQUOR STOR	Misc Purchases - N	ICE	\$1,329.90
CHECK # 057359 CRYSTAL SPRINGS ICE						\$1,329.90
CHECK # 057362 EAST CENTRAL ENERGY-ELECT						
057362	EAST CENTRAL ENERGY-E	GENERAL FUN	PARKS	Electricity	ELECTRICITY	\$70.70
057362	EAST CENTRAL ENERGY-E	GENERAL FUN	AIRPORT	Electricity	ELECTRICITY	\$423.19
057362	EAST CENTRAL ENERGY-E	LIQUOR FUND	LIQUOR STOR	Electricity	ELECTRICITY	\$1,644.13
CHECK # 057362 EAST CENTRAL ENERGY-ELECT						\$2,138.02
CHECK # 057363 EAST CENTRAL SOLID WASTE COMM						
057363	EAST CENTRAL SOLID WA	GENERAL FUN	CITY HALL BU	Garbage Removal	CITY HALL CLEANUP	\$24.38
057363	EAST CENTRAL SOLID WA	GENERAL FUN	GARAGE	Garbage Removal	GARBAGE CLEANUP	\$51.09
057363	EAST CENTRAL SOLID WA	FIRE FUND	FIRE	Garbage Removal	FIRE HALL CLEAN OUT	\$22.94
CHECK # 057363 EAST CENTRAL SOLID WASTE COMM						\$98.41
CHECK # 057364 ECM PUBLISHERS, INC						
057364	ECM PUBLISHERS, INC	GENERAL FUN	HUMAN RESO	Advertising	W/WW JOB ADS	\$684.20
CHECK # 057364 ECM PUBLISHERS, INC						\$684.20
CHECK # 057368 GLENS TIRE OPERATIONS INC						
057368	GLENS TIRE OPERATIONS	GENERAL FUN	AIRPORT	Tires	FLAT RPR	\$15.00
CHECK # 057368 GLENS TIRE OPERATIONS INC						\$15.00
CHECK # 057369 GOPHER STATE ONE-CALL INC						
057369	GOPHER STATE ONE-CALL	GENERAL FUN	STREETS	Professional Servic	OCT LOCATES	\$45.90
CHECK # 057369 GOPHER STATE ONE-CALL INC						\$45.90
CHECK # 057370 GRAINGER, INC						
057370	GRAINGER, INC	GENERAL FUN	GARAGE	Small Tools & Equi	ELECTRICAL TESTER	\$279.55

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CHECK #	Search Name	Fund Descr	Dept Descr	Last Dim Descr	Comments	Amount
CHECK # 057370 GRAINGER, INC						\$279.55
CHECK # 057371 GRANITE CITY JOBBING						
057371	GRANITE CITY JOBBING	GENERAL FUN	CITY HALL BU	Cleaning Supplies	SANITIZER	\$25.71
057371	GRANITE CITY JOBBING	GENERAL FUN	CITY HALL BU	Other Operating Su	HAND TOWELS	\$20.55
CHECK # 057371 GRANITE CITY JOBBING						\$46.26
CHECK # 057373 JOHNSONS HARDWARE & RENTAL						
057373	JOHNSONS HARDWARE &	GENERAL FUN	CITY HALL BU	Repair/Maint - Bldg	CITY HALL FILTERS	\$27.96
057373	JOHNSONS HARDWARE &	GENERAL FUN	STREETS	Repair/Maint - Bldg	SPRAY PAINT	\$19.48
057373	JOHNSONS HARDWARE &	GENERAL FUN	PARKS	Repair/Maint - Bldg	MOWER BOLTS, PICNIC	\$16.64
057373	JOHNSONS HARDWARE &	GENERAL FUN	PARKS	Repair/Maint - Bldg	TRASH BAGS, STREET CA	\$152.93
057373	JOHNSONS HARDWARE &	GENERAL FUN	AIRPORT	Repair/Maint - Bldg	REPAIR PARTS	\$5.50
057373	JOHNSONS HARDWARE &	GENERAL FUN	AIRPORT	Small Tools & Equi	WRENCHES	\$14.98
057373	JOHNSONS HARDWARE &	FIRE FUND	FIRE	Repair/Maint - Bldg	PRIMER SEALER KILZ	\$7.99
057373	JOHNSONS HARDWARE &	FIRE FUND	FIRE	Repair/Maint - Bldg	FLAG RPR SUPPLIES	\$27.97
057373	JOHNSONS HARDWARE &	FIRE FUND	FIRE	Other Operating Su	BATTERIES	\$15.99
057373	JOHNSONS HARDWARE &	FIRE FUND	FIRE	Small Tools & Equi	3 OUTLET CORD REEL	\$99.99
057373	JOHNSONS HARDWARE &	CEMETERY FU	CEMETERY	Repair/Maint - Bldg	WATER PIPE & SHUTOFF	\$218.93
CHECK # 057373 JOHNSONS HARDWARE & RENTAL						\$608.36
CHECK # 057374 KANABEC PUBLICATIONS, INC						
057374	KANABEC PUBLICATIONS,	GENERAL FUN	FINANCE	Advertising	PUBLIC HEARING-PROPO	\$61.34
057374	KANABEC PUBLICATIONS,	GENERAL FUN	HUMAN RESO	Advertising	FIREFIGHTER JOB ADS	\$156.65
057374	KANABEC PUBLICATIONS,	GENERAL FUN	HUMAN RESO	Advertising	W/WW JOB ADS	\$78.75
057374	KANABEC PUBLICATIONS,	GENERAL FUN	PLANNING &	Advertising	PUBLIC HEARING FOR C	\$95.38
057374	KANABEC PUBLICATIONS,	GENERAL FUN	PLANNING &	Advertising	PUBLIC HEARING FOR Z	\$138.25
057374	KANABEC PUBLICATIONS,	GENERAL FUN	PLANNING &	Advertising	PUBLIC HEARING-VACATI	\$82.08
057374	KANABEC PUBLICATIONS,	FIRE FUND	FIRE	Advertising	FIRE DEPARTMENT SALU	\$38.00
057374	KANABEC PUBLICATIONS,	FIRE FUND	FIRE	Advertising	PUBLIC HEARING-PROPO	\$61.34
057374	KANABEC PUBLICATIONS,	LIQUOR FUND	LIQUOR STOR	Wine Club Expense	WINE TASTING ADS	\$701.38
057374	KANABEC PUBLICATIONS,	LIQUOR FUND	LIQUOR STOR	Advertising	LIQ ADS	\$165.00
CHECK # 057374 KANABEC PUBLICATIONS, INC						\$1,578.17
CHECK # 057375 KONRAD MATERIAL SALES, LLC						
057375	KONRAD MATERIAL SALE	GENERAL FUN	STREETS	Street Maint - Labo	COLD PATCH & RELEASE	\$927.20
CHECK # 057375 KONRAD MATERIAL SALES, LLC						\$927.20
CHECK # 057376 KWIK TRIP - GAS PURCHASES						
057376	KWIK TRIP - GAS PURCHA	GENERAL FUN	BUILDING	Motor Fuels	FUEL	\$52.87
057376	KWIK TRIP - GAS PURCHA	GENERAL FUN	STREETS	Motor Fuels	FUEL	\$992.95
057376	KWIK TRIP - GAS PURCHA	GENERAL FUN	PARKS	Motor Fuels	FUEL	\$426.96
057376	KWIK TRIP - GAS PURCHA	FIRE FUND	FIRE	Motor Fuels	FUEL	\$314.20
CHECK # 057376 KWIK TRIP - GAS PURCHASES						\$1,786.98
CHECK # 057377 LEAGUE OF MN CITIES						
057377	LEAGUE OF MN CITIES	GENERAL FUN	INFORMATIO	Professional Servic	7 ADOBE ACROBAT LICE	\$501.00
CHECK # 057377 LEAGUE OF MN CITIES						\$501.00
CHECK # 057378 MIDWEST MACHINERY CO						
057378	MIDWEST MACHINERY CO	GENERAL FUN	PARKS	Repair/Maint - Bldg	MOWER PARTS	\$41.32
CHECK # 057378 MIDWEST MACHINERY CO						\$41.32
CHECK # 057379 MILLER TRUCKING INC						
057379	MILLER TRUCKING INC	LIQUOR FUND	LIQUOR STOR	Wine Purchased for	PRODUCT DELIVERY	\$231.30
057379	MILLER TRUCKING INC	LIQUOR FUND	LIQUOR STOR	Liquor Purchased f	PRODUCT DELIVERY	\$741.00

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057379	MILLER TRUCKING INC	LIQUOR FUND	LIQUOR STOR	Misc Purchases - N	PRODUCT DELIVERY	\$45.60
CHECK # 057379 MILLER TRUCKING INC						\$1,017.90
CHECK # 057381 MN ENERGY RESOURCES CORP						
057381	MN ENERGY RESOURCES	GENERAL FUN	CITY HALL BU	Natural Gas - Heat	NATURAL GAS	\$169.94
057381	MN ENERGY RESOURCES	GENERAL FUN	LIBRARY BUIL	Natural Gas - Heat	NATURAL GAS	\$194.38
057381	MN ENERGY RESOURCES	GENERAL FUN	GARAGE	Natural Gas - Heat	NATURAL GAS	\$19.51
057381	MN ENERGY RESOURCES	GENERAL FUN	AQUATIC CEN	Natural Gas - Heat	NATURAL GAS	\$84.21
057381	MN ENERGY RESOURCES	GENERAL FUN	AIRPORT	Natural Gas - Heat	NATURAL GAS-AD BLDG	\$50.16
057381	MN ENERGY RESOURCES	GENERAL FUN	AIRPORT	Natural Gas - Heat	NATURAL GAS-HANGAR	\$86.48
057381	MN ENERGY RESOURCES	FIRE FUND	FIRE	Natural Gas - Heat	NATURAL GAS	\$154.70
CHECK # 057381 MN ENERGY RESOURCES CORP						\$759.38
CHECK # 057385 OSLIN LUMBER						
057385	OSLIN LUMBER	FIRE FUND	FIRE	Repair/Maint - Bldg	LUMBER FOR EXTRICATI	\$55.46
CHECK # 057385 OSLIN LUMBER						\$55.46
CHECK # 057387 PUMP & METER SERVICE						
057387	PUMP & METER SERVICE	GENERAL FUN	AIRPORT	Professional Servic	ANNL FUEL TANK TESTIN	\$438.00
CHECK # 057387 PUMP & METER SERVICE						\$438.00
CHECK # 057388 QUALITY DISPOSAL						
057388	QUALITY DISPOSAL	GENERAL FUN	CITY HALL BU	Garbage Removal	GARBAGE	\$48.29
057388	QUALITY DISPOSAL	GENERAL FUN	LIBRARY BUIL	Garbage Removal	GARBAGE	\$26.91
057388	QUALITY DISPOSAL	GENERAL FUN	STREETS	Garbage Removal	GARBAGE	\$80.73
057388	QUALITY DISPOSAL	GENERAL FUN	GARAGE	Garbage Removal	GARBAGE	\$151.70
057388	QUALITY DISPOSAL	GENERAL FUN	AQUATIC CEN	Garbage Removal	GARBAGE	\$35.10
057388	QUALITY DISPOSAL	GENERAL FUN	PARKS	Garbage Removal	GARBAGE	\$97.63
057388	QUALITY DISPOSAL	LIQUOR FUND	LIQUOR STOR	Garbage Removal	GARBAGE	\$184.86
CHECK # 057388 QUALITY DISPOSAL						\$625.22
CHECK # 057390 RED BULL DISTRIBUTION COMPANY						
057390	RED BULL DISTRIBUTION	LIQUOR FUND	LIQUOR STOR	Misc Purchases - N	ENERGY DRINK	\$474.00
CHECK # 057390 RED BULL DISTRIBUTION COMPANY						\$474.00
CHECK # 057392 SEH						
057392	SEH	GENERAL FUN	PLANNING &	Professional Servic	INTERIM PLNG SERVICES	\$1,762.50
057392	SEH	GENERAL FUN	STREETS	Engineering	N GROVE FEASIBILITY S	\$6,277.29
CHECK # 057392 SEH						\$8,039.79
CHECK # 057393 SPECTRUM SUPPLY						
057393	SPECTRUM SUPPLY	LIQUOR FUND	LIQUOR STOR	Off-Sale Supplies	BAGS	\$672.76
057393	SPECTRUM SUPPLY	LIQUOR FUND	LIQUOR STOR	Other Operating Su	CAN LINERS, GLOVES, TI	\$368.46
CHECK # 057393 SPECTRUM SUPPLY						\$1,041.22
CHECK # 057394 SUMMIT FIRE PROTECTION						
057394	SUMMIT FIRE PROTECTIO	GENERAL FUN	CITY HALL BU	Professional Servic	ANNL FIRE SPRINKLER I	\$175.25
057394	SUMMIT FIRE PROTECTIO	FIRE FUND	FIRE	Professional Servic	ANNL FIRE SPRINKLER I	\$350.50
057394	SUMMIT FIRE PROTECTIO	LIQUOR FUND	LIQUOR STOR	Professional Servic	ANNL FIRE SPRINKLER I	\$175.25
CHECK # 057394 SUMMIT FIRE PROTECTION						\$701.00
CHECK # 057396 VIKING COKE						
057396	VIKING COKE	LIQUOR FUND	LIQUOR STOR	Misc Purchases - N	POP	\$893.05
CHECK # 057396 VIKING COKE						\$893.05
CHECK # 057398 WATSON CO., INC						

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057398	WATSON CO., INC	LIQUOR FUND	LIQUOR STOR	Misc Purchases - N	TOBACCO, JUICE, ETC	\$8,996.23
057398	WATSON CO., INC	LIQUOR FUND	LIQUOR STOR	Other Operating Su	TP	\$44.69
CHECK # 057398 WATSON CO., INC						\$9,040.92
CHECK # 057399 WINDSTREAM						
057399	WINDSTREAM	GENERAL FUN	AIRPORT	Telephone	TELEPHONE	\$127.20
CHECK # 057399 WINDSTREAM						\$127.20
						\$573,270.56



CITY OF MORA
COUNCIL CHECK LIST

THE OCTOBER/NOVEMBER 2021 CLAIMS HAVE BEEN APPROVED FOR PAYMENT BY:

MAYOR

COUNCIL MEMBER

COUNCIL MEMBER

COUNCIL MEMBER

COUNCIL MEMBER

CITY CLERK



City of Mora
101 Lake Street South
Mora, MN 55051-1588

Tel: 320.225.4804
Fax: 320.679.3862
E-mail: m.yoder@cityofmora.com

BUSINESS LICENSE APPLICATION

Business

Legal Name Vasaloppet, Inc.
Trade Name (d/b/a) Vasaloppet USA
Mailing Address 100 Union St. S.
Mora, MN 55051
Telephone 320-679-2629
Federal Tax ID or SSN 41-1286376
Minnesota Tax ID 5695367

Owner/Manager

Name Debbie Morrison
Title Board Member
Street Address 2752 215th Ave
Mailing Address Mora, MN 55051
Telephone 320-492-0727
E-Mail Address marketing@vasaloppet.org
Driver's License Number [REDACTED]
Date of Birth [REDACTED]
U.S. Citizen Yes No

Licenses

Select one: New Application Renewal Application

- Liquor On-Sale \$2,200
- Liquor Sunday On-Sale \$200
- Wine On-Sale \$375
- 3.2 Beer On-Sale \$125
- 3.2 Beer Off-Sale \$125
- Temporary - Liquor On-Sale / 3.2 Beer On-Sale / Consumption & Display (circle one) \$75/license + \$15/day
- Pawnbroker \$2,000
- Massage Therapist \$60
- Brew Pub On-Sale \$2,200
- Brew Pub Off-Sale \$225
- Brewer Tap Room \$500
- Small Brewer Off-Sale \$225
- Consumption & Display \$125
- Taxicab \$35
- Sexually Oriented Business \$5,000
- Club Liquor On-Sale <200 \$300
- Club Liquor On-Sale 201-500 \$500
- Club Liquor On-Sale 501-1000 \$650
- Club Liquor On-Sale >1001 \$800
- Tobacco \$125
- Mixed Municipal Solid Waste \$500
- Roll-Off Service Solid Waste \$150

Total Fees \$ 75

Term

The applicant requests the above licenses for a term from 12:01 a.m. on the 10 day of Feb 2022 to 12:00 midnight on the 10 day of Feb 2022.

The applicant hereby makes application for the above-indicated licenses for the stated term. Further, the applicant agrees to comply with all ordinances and regulations of the City of Mora and with the conditions of the license(s); understands that licenses are not transferable and that the issuance of the license creates no legal liability, express or implied, on the municipality; and certifies that the information contained herein is true and correct to the best of the applicant's knowledge.

Signature of Applicant [Signature] Date _____

Date Filed <u>10/28/21</u>	Fee(s) Paid \$ <u>75-</u>	Receipt Number <u>ck# 12305</u>	
Background Check Submitted	<input type="checkbox"/> Approve	<input type="checkbox"/> Disapprove	Property Taxes
Council Disposition	Date	License Number(s)	



MEMORANDUM

Date: November 16, 2021
To: Mayor and City Council
From: Sara B. King, Accountant
RE: Certification of Unpaid Utility Charges

BACKGROUND INFORMATION

The City Council will consider certifying unpaid utility charges to property taxes.

BACKGROUND INFORMATION

On November 16, 2021, in accordance with Minnesota state law and Mora City Code §50.24, the Public Utilities Commission held a public hearing giving affected property owners the right to object to the certification of unpaid utility charges.

The attached resolution includes the PUC-approved recommendations for certification of unpaid utility bills for collection with property taxes. If the City Council so chooses, the attached resolution must be approved by City Council in order to be a valid lien on the property.

OPTIONS & IMPACTS

1. Approve the attached resolution in full.
2. Approve the attached resolution partially.
3. Do not approve.

RECOMMENDATIONS

Motion to approve Resolution 2021-1121.

Attachments

Resolution 2021-1121

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MORA, MINNESOTA
CERTIFYING UNPAID UTILITY CHARGES**

WHEREAS, pursuant to proper notice duly given as required by law, the city council has met, heard, and passed upon all objections to the proposed certifications of unpaid charges for municipal fees and utilities; and

WHEREAS, the amounts of bad debt have been minimized through diligent collection efforts by staff.

NOW, THEREFORE, BE IT RESOLVED by the city council of the City of Mora, Kanabec County, Minnesota that:

Such proposed certification of unpaid charges, a copy of which is hereby attached as Exhibit 1 and made a part hereof, is hereby accepted and shall constitute a lien against the lands named herein.

Such certification shall be payable over a period of one year on or before the first Monday in January.

The owner of the affected property may, at any time prior to certification of unpaid charges to the County Auditor, pay the whole of the certified unpaid charges on such property to the City Clerk. The taxpayer may at any time thereafter, pay the City Clerk or County Auditor, the entire amount certified and remaining unpaid of the year in which payment is made.

The clerk shall forthwith transmit a certified copy of this certification role to the County Auditor to be extended on the property tax lists of the county and such certified unpaid charges shall be collected and paid over in the same manner as property taxes or special assessments.

EXHIBIT 1

Taxpayer Name	Full Property Address	Parcel ID	Total To Certify
HENRY, GLENN	312 GROVE ST S	22.04055.00	240.89
TETENS, DONALD	712 BEAN AVE	22.01355.00	654.26
MORA ACQUISITIONS LLC / EDGEWOOD PARK	EDGEWOOD MH PARK WATER	22.05940.00	31,207.46
MI TIERRA I SABOR REAL INC	30 UNION ST N	22.02735.00	665.50
			<u>32,768.11</u>

The foregoing resolution was introduced and moved for adoption by Council Member _____ and seconded by Council Member _____.

Voting for the Resolution:.....
Voting Against the Resolution:
Abstained from Voting:.....
Absent:

Motion carried and resolution adopted this 16th day of November 2021.

ATTEST:

Al Skramstad, Mayor

Natasha Segelstrom, Administrative Services Director

LG220 Application for Exempt Permit

An exempt permit may be issued to a nonprofit organization that:

- conducts lawful gambling on five or fewer days, and
- awards less than \$50,000 in prizes during a calendar year.

If total raffle prize value for the calendar year will be \$1,500 or less, contact the Licensing Specialist assigned to your county by calling 651-539-1900.

Application Fee (non-refundable)

Applications are processed in the order received. If the application is postmarked or received 30 days or more before the event, the application fee is **\$100**; otherwise the fee is **\$150**.
Due to the high volume of exempt applications, payment of additional fees prior to 30 days before your event will not expedite service, nor are telephone requests for expedited service accepted.

ORGANIZATION INFORMATION

Organization Name: St. Mary's Catholic Church Previous Gambling Permit Number: X-947841-21-002
 Minnesota Tax ID Number, if any: _____ Federal Employer ID Number (FEIN), if any: 41-0777918
 Mailing Address: 201 E Forest Ave
 City: Mora State: MN Zip: 55057 County: Kandakec
 Name of Chief Executive Officer (CEO): Fr. Derek Wiechmann
 CEO Daytime Phone: 320-679-1593 CEO Email: Fatherderek17@gmail.com
(permit will be emailed to this email address unless otherwise indicated below)
 Email permit to (if other than the CEO): mora.office@stmarysmora.org

NONPROFIT STATUS

Type of Nonprofit Organization (check one):

- Fraternal Religious Veterans Other Nonprofit Organization

Attach a copy of one of the following showing proof of nonprofit status:

(DO NOT attach a sales tax exempt status or federal employer ID number, as they are not proof of nonprofit status.)

- A current calendar year Certificate of Good Standing**
 Don't have a copy? Obtain this certificate from:
 MN Secretary of State, Business Services Division Secretary of State website, phone numbers:
 60 Empire Drive, Suite 100 www.sos.state.mn.us
 St. Paul, MN 55103 651-296-2803, or toll free 1-877-551-6767
- IRS income tax exemption (501(c)) letter in your organization's name**
 Don't have a copy? To obtain a copy of your federal income tax exempt letter, have an organization officer contact the IRS toll free at 1-877-829-5500.
- IRS - Affiliate of national, statewide, or international parent nonprofit organization (charter)**
 If your organization falls under a parent organization, attach copies of both of the following:
 1. IRS letter showing your parent organization is a nonprofit 501(c) organization with a group ruling; and
 2. the charter or letter from your parent organization recognizing your organization as a subordinate.

GAMBLING PREMISES INFORMATION

Name of premises where the gambling event will be conducted (for raffles, list the site where the drawing will take place): St. Mary's Catholic Church
 Physical Address (do not use P.O. box): 201 E. Forest Ave
 Check one:
 City: Mora Zip: MN County: Kandakec
 Township: _____ Zip: _____ County: _____

Date(s) of activity (for raffles, indicate the date of the drawing): April 10th, 2022

Check each type of gambling activity that your organization will conduct:

- Bingo Paddlewheels Pull-Tabs Tipboards Raffle

Gambling equipment for bingo paper, bingo boards, raffle boards, paddlewheels, pull-tabs, and tipboards must be obtained from a distributor licensed by the Minnesota Gambling Control Board. EXCEPTION: Bingo hard cards and bingo ball selection devices may be borrowed from another organization authorized to conduct bingo. To find a licensed distributor, go to www.mn.gov/gcb and click on **Distributors** under the **List of Licensees** tab, or call 651-539-1900.

LG240B Application to Conduct Excluded Bingo

No Fee

ORGANIZATION INFORMATION

Organization Name: St. Mary's Catholic Church, Previous Gambling Permit Number: X-94784-21-002, Mailing Address: 201 E. Forest Ave, City: Mora, State: MN, Zip: 55051, County: Kanabec, CEO: Fr. Derek Wiechmann, CEO Email: fatherderek17@gmail.com, Email permit to: moraooffice@stmarysmora.org

NONPROFIT STATUS

Type of Nonprofit Organization (check one): Religious (checked), Fraternal, Veterans, Other Nonprofit Organization

Attach a copy of at least one of the following showing proof of nonprofit status:

(DO NOT attach a sales tax exempt status or federal employer ID number, as they are not proof of nonprofit status.) Current calendar year Certificate of Good Standing, Internal Revenue Service-IRS income tax exemption 501(c) letter in your organization's name, Internal Revenue Service-Affiliate of national, statewide, or international parent nonprofit organization (charter)

EXCLUDED BINGO ACTIVITY

Has your organization held a bingo event in the current calendar year? No (checked), If yes, list the dates when bingo was conducted: The proposed bingo event will be: one of four or fewer bingo events held this year. Dates: March 11th, 18th, 25th & April 1st 2022, Person in charge of bingo event: Amanda Peterson, Daytime Phone: 320-679-1593, Name of premises where bingo will be conducted: St. Mary's Catholic Church, Premises street address: 201 E Forest Ave, City: Mora, If township, township name: Arthur, County: Kanabec



MEMORANDUM

Date: November 16, 2021
To: Mayor and City Council
From: Sara B. King, Accountant
RE: Accept Restricted Donations

BACKGROUND INFORMATION

The City of Mora has received the following donations:

DONATION RECEIVED FROM:	DONATION OF:
Customers at North Country Bottle Shop	\$64.00
Mora / Ogilvie Lions Club	\$10,000.00

As required by MN State Statute, restricted donations must be officially accepted by the City Council.

RECOMMENDATIONS

Motion to accept donations by approving Resolution 2021-1122.

Attachments

Resolution 2021-1122

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MORA, MINNESOTA
ACCEPTING RESTRICTED DONATIONS**

WHEREAS, the City of Mora is generally authorized to accept donations of real and personal property pursuant to Minnesota Statutes Section 465.03 for the benefit of its citizens, and is specifically authorized to accept gifts.

WHEREAS, the following persons and entities have offered to contribute the cash amounts set forth below to the city, and the terms or conditions of the donations, if any, are as follows:

DONATION RECEIVED FROM:	DONATION OF:	TERMS AND CONDITIONS OR DESCRIPTION OF PROPERTY:
Customers at North Country Bottle Shop	\$64.00	General donation to Mora Area Fire Department
Mora / Ogilvie Lions Club	\$10,000.00	Donation for renovation to pavilion (seating area) just north of City Hall

WHEREAS, all such donations have been contributed to the city for the benefit of its citizens, as allowed by law; and

WHEREAS, the City Council finds that it is appropriate to accept the donations offered.

NOW, THEREFORE, BE IT RESOLVED by the city council of the City of Mora, Kanabec County, Minnesota that:

1. The donations described above are accepted and shall be used to establish and/or operate services either alone or in cooperation with others, as allowed by law.
2. The city clerk is hereby directed to issue receipts to each donor acknowledging the city's receipt of the donor's donation.

The foregoing resolution was introduced and moved for adoption by Council Member _____ and seconded by Council Member _____.

Voting for the Resolution:.....
 Voting Against the Resolution:
 Abstained from Voting:.....
 Absent:

Motion carried and resolution adopted this 16th day of November 2021.

ATTEST:

Al Skramstad, Mayor

Natasha Segelstrom, Administrative Services Director



MEMORANDUM

Date: November 16, 2021
To: Mayor and City Council
From: Jeff Krie, Activities and Recreation Coordinator
RE: Public Property Use Permit Request Amendment – Dala Dazzle

BACKGROUND INFORMATION

The Mora Area Chamber of Commerce (Chamber) would like to amend their Dala Dazzle Special Event Permit. The Chamber will be holding the Dala Dazzle event on Saturday, November 27, 2021.

Amendments include adding three food/drink participants to the event: Ogilvie Raceway giving out free coffee/hot chocolate, Mora High School group Above the Influence selling hot dogs/soda for a fundraiser that will help raise money for local Christmas gift drives, and Backwoods Kettle Corn. None of these vendors will be using a food truck.

Also included in this amended application packet is a Light Parade Invite and Parade Registration Form which was not part of the original packet.

OPTIONS & IMPACTS

- The County has been notified of the street closure. Traffic control devices will be provided by Kanabec County and will be placed as directed and removed from the streets at the end of the event.
- There must be adult supervision by the fire rings until they are extinguished.
- There will be a KCSO deputy escort for the parade at Maple Ave depending on availability.
- No liquor licenses are needed.

RECOMMENDATIONS

Motion to approve the amended Dala Dazzle Public Property Use Permit with the above conditions.

Attachments

Public Property Use Permit Application Packet



CITY OF MORA
SPECIAL EVENT PERMIT APPLICATION

City of Mora | 101 Lake Street South | Mora, MN 55051
ci.mora.mn.us | 320-679-1511

Please refer to our website for the Public Property Use Permit Policy for additional information and rules.
Only completed applications with payment will be accepted. Applications are due 60 days prior to event.

EVENT INFORMATION			
Name of Event:	Data Dazzle		
Type of Event (festival, parade, athletic, etc.):	Small business Saturday parade		
Event Location:	Union Street		
Event Set Up Date:	11-27-21	Start Time: 12:00 End Time: 8:00 pm	
Actual Event Date(s):	11-27-21	Start Time: 2:30 End Time: 8:00 pm Please be aware that parks close at 10:00 pm.	
Event Clean Up Date:	11-27-21	Start Time: 7:00 End Time: 8:00 pm	
Estimated Attendance:	80		
APPLICANT INFORMATION			
Sponsoring Organization Name:	Mora Area Chamber of Commerce		
Primary Contact Person:	Jenna Mackey		
Address:	10 N Lake St		
City:	Mora	State: MN Zip: 55051	
Phone:	320-223-9314	E-Mail: moraarea.chamber@gmail.com	
Name of Contact Person During Event:	Lia Hass	Cell Phone: 218-251-8977	
<i>Person listed above must be present during the event and immediately available.</i>			
DAMAGE / KEY DEPOSIT REFUND INFORMATION			
Person/Organization Name:	Mora Area Chamber		
Address:	10 N Lake St		
City:	Mora	State: MN Zip: 55051	
EVENT DETAILS			
Schedule of Activities Attached?	<input type="checkbox"/> No <input checked="" type="checkbox"/> Yes	Site Plan Attached? <input type="checkbox"/> No <input checked="" type="checkbox"/> Yes	Traffic Plan Attached? <input type="checkbox"/> No <input checked="" type="checkbox"/> Yes
List any Road Closures/Partial Lane Closures and the Time of Closing:			
Union Street from Maple Ave to Forest Ave 12:00-8:00 pm			
<i>If applicable, please attach a clear map showing the traffic plan with street closures and routes</i>			

Is the event open to the public?	<input type="checkbox"/> No	<input checked="" type="checkbox"/> Yes	Admission Charged?	<input checked="" type="checkbox"/> No	<input type="checkbox"/> Yes
Will alcohol be served at the event?	<input checked="" type="checkbox"/> No	<input type="checkbox"/> Yes	If yes, will you be charging for or accepting donations for the alcohol?	<input checked="" type="checkbox"/> No	<input type="checkbox"/> Yes

If YES to both of the above questions pertaining to alcohol, attach liquor liability certificate of insurance from both the applicant and the caterer (if one is used) naming the CITY OF MORA as additional insured.

Certificate of Liability Insurance attached?	<input type="checkbox"/> No	<input checked="" type="checkbox"/> Yes	
Will food be served / provided / prepared on site?	<input type="checkbox"/> No	<input checked="" type="checkbox"/> Yes	If YES, please contact MN Department of Health at 320-223-7317. <i>Ogilvie Raceway - hot chocolate/coffee</i>
Will sound amplification be used?	<input type="checkbox"/> No	<input checked="" type="checkbox"/> Yes	If YES, hours and type: <i>speakers 12:00-8:00</i> No amplified sound 10 pm to 7 am.

Please attach a site plan showing the following applicable items.

Will there be canopies or tents?	<input type="checkbox"/> No	<input checked="" type="checkbox"/> Yes	Indicate on site plan the size and location of canopies & tents. Date installed: <i>11-27</i> Date removed: <i>11-27</i>
Will there be events in the air?	<input checked="" type="checkbox"/> No	<input type="checkbox"/> Yes	Indicate on site plan what & where.
Will a stage be set up?	<input checked="" type="checkbox"/> No	<input type="checkbox"/> Yes	Indicate on site plan the size and location of the stage.
Will there be temporary fencing?	<input checked="" type="checkbox"/> No	<input type="checkbox"/> Yes	Indicate on site plan the dimensions and location of the fencing.
Will traffic control devices be needed?	<input type="checkbox"/> No	<input checked="" type="checkbox"/> Yes	Number needed: <i>16 - county</i>
Will there be a fire or fires?	<input type="checkbox"/> No	<input checked="" type="checkbox"/> Yes	Indicate on site plan the dimensions and location of the fire(s).
Will power be needed?	<input type="checkbox"/> No	<input checked="" type="checkbox"/> Yes	Indicate on site plan the location(s) of power source. Additional permits may be needed-contact MMU 679-1451.

Event attendance at 100 persons or greater requires sanitation facilities. Indicate sanitation facilities location on site plan if required. If not required, describe sanitation plan here: *Based on last SBS attendance was around 45.*

Describe parking arrangements for the event and show on the traffic plan: *Porta Potty was NOT used one time that day.*

parking will be available on all side streets

Describe trash removal and clean-up plan during and after event:

Quality Disposal will provide cans & cleanup

This permit is not transferable, nonrefundable, and is not valid for any other date or purpose than specified above. An approved copy of this permit must be available for inspection during the period of use.

Special Events Waiver of Liability Agreement:
I agree to abide by all applicable City Ordinances regulating special events and the use of public parks. I agree to indemnify and hold the City of Mora harmless for any personal injury claims resulting from our use of public property or organized public event and waive any right to make claims or bring lawsuit against the City or anyone working on behalf of the City. I agree to pay for any damage done to public property as a result of our organization's use of public property that exceeds the damage deposit.

Please Note: Applications and other materials (map, race route, etc.) submitted for approval will be considered final once the permit is approved by the City Council. Please be sure all information on the application is correct.

Jenna Maej
Signature of Authorized Representative

16 N Lake St, Mora, MN 55051
Address/City/St/Zip


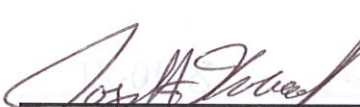
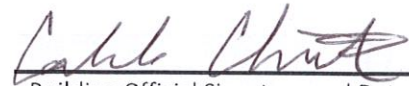
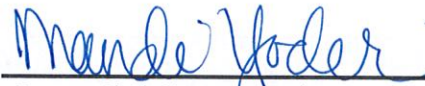
7-7-2021
Date

*Backwoods Kettle Corn
High School kids?
selling hot dogs*

PAYMENT INFORMATION

Event Fee: 75.00	Date Paid: 8/3/21	Staff Initials: B
	Amount Paid: 75.00	
Key/Event Deposit(s): 100.00	Date Paid: 100.00	Staff Initials: B
	Amount Paid: 100.00	Staff Initials:
	Date Returned:	
Key: N/A	Key #:	Staff Initials:
	Date Issued:	Staff Initials:
	Date Returned:	
Comments: Paid		

Authorization and Comments

<p> 8/9/21 _____ Property Coordinator or Designee Signature and Date</p> <p>I have reviewed the application and have the following comments and conditions:</p> <p>All fees pd. No Changes from staff on updates.</p>	<p>* 11-4-2021 OK 8-6-2021  _____ Public Works Director Signature and Date</p> <p>I have reviewed the application and have the following comments and conditions:</p> <p>Follow traffic control Direction from County. Follow-up with Garbage cleanup.</p>
<p> 8-9-21 _____ Building Official Signature and Date</p> <p>I have reviewed the application and have the following comments and conditions:</p> <p>No Concerns</p>	<p> 8-5-21 _____ Deputy Clerk Signature and Date</p> <p>I have reviewed the application and have the following comments and conditions:</p> <p>no comments</p>

[Signature]
Fire Chief or Designee Signature and Date

I have reviewed the application and have the following comments and conditions:

Fire pits to be under
supervision & fully BX-
Tin finished.

[Signature]
Kanabec County Sheriff or Designee Signature and Date

I have reviewed the application and have the following comments and conditions:

[Signature] 8.10.21
City Administrator Signature and Date

I have reviewed the application and have the following comments and conditions:

- fire pits supervised
 - sanitation/garbage maintained by Chamber
- _____
- _____

8/19/21 8/19/21
City Council Approval Date / Permit Issued Date

EVENT FEES			
Permit Base Fee	\$50	Late Fee	\$100
Damage/Key Deposit	\$100	Cancellation Fee	\$15
Additional Options (in addition to base fee)			
Street Closure/Parade	\$25		
Traffic Control Devices	\$50 (covers drop-off and pick-up at event site)		county
Event Storage Fee	\$50		
Garbage Removal	\$45/hr. (deducted from damage deposit)		
Event Clean-up	\$45/hr. (deducted from damage deposit)		

Activities on Small Business Saturday

12:00 Union St closed from Maple Ave to Forest Ave

1:30 Free movie at Paradise Theatre

2:30-4:30 Activities on Union

*Santa's tent set up, yard games, speaker with Christmas music, craft making tent, cookie decorating, fire pits for s'mores, picture opportunities, Scavenger hunt, hay rides, Kettle corn stand, Boy Scouts selling wreaths, Bassett's DIY planter, light parade, and tree lighting.

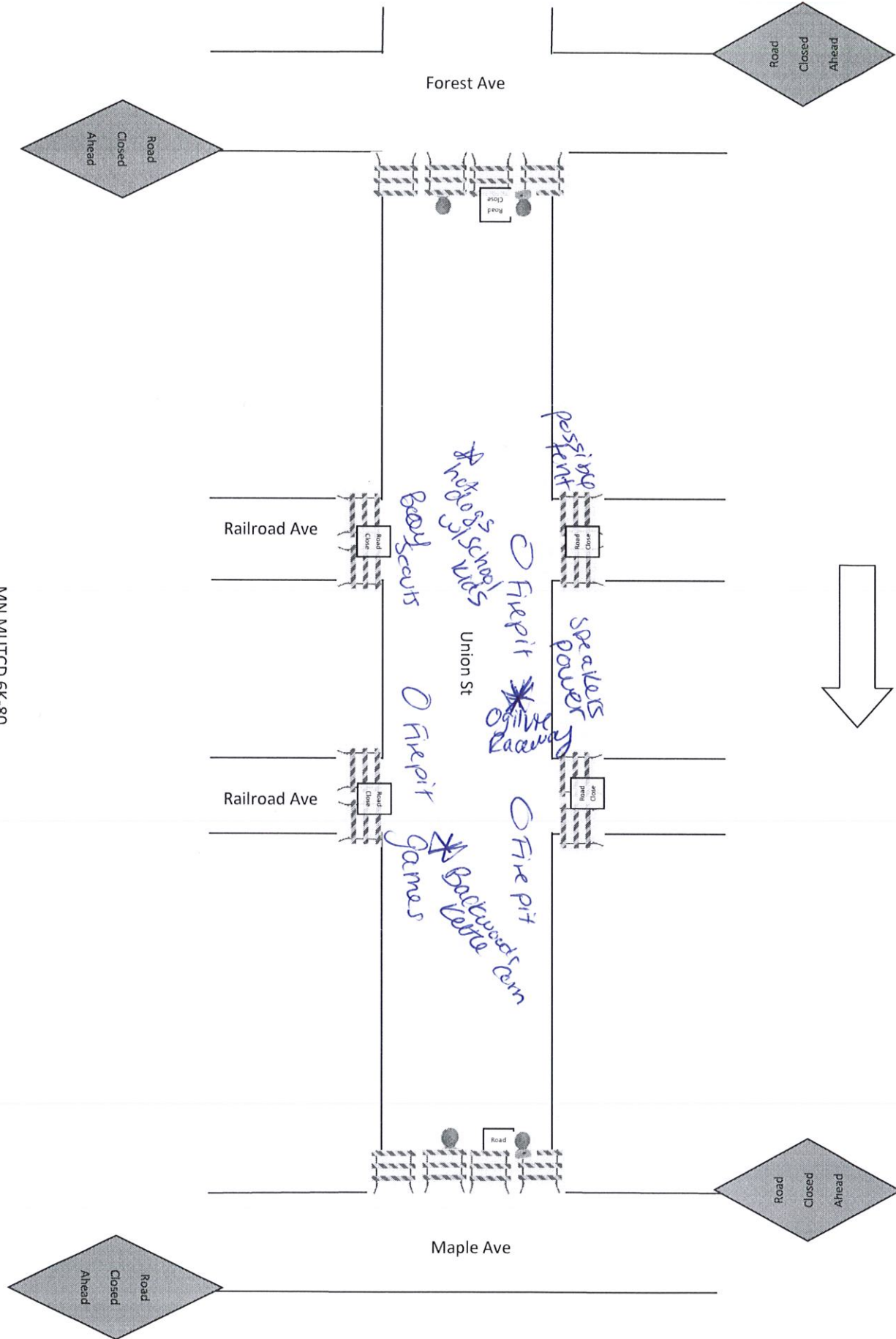
4:00 Parade line up at elementary school

5:00 Parade gets to Union St.

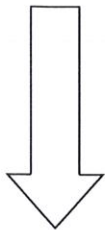
5:15 Santa light tree

5:45 Clean up

MIN MUTCD 6K-80



North





CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
06/28/2021

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Town & Country Insurance 600 Clark Street P.O Box 89 Mora MN 55051		CONTACT NAME: Rhonda Scheffer-Domino PHONE (A/C, No, Ext): (320) 679-4400 E-MAIL ADDRESS: rhonda@townandcountry-ins.com FAX (A/C, No): (320) 233-6687	
INSURED Mora/Kanabec Area Chamber of Commerce 16 Lake St N Mora MN 55051-1304		INSURER(S) AFFORDING COVERAGE INSURER A: West Bend Mutual Insurance Company NAIC # 15350 INSURER B: INSURER C: INSURER D: INSURER E: INSURER F:	

COVERAGES **CERTIFICATE NUMBER:** CL2162813619 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC OTHER:	Y		1327479	04/14/2021	04/14/2022	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 3,000,000 PRODUCTS - COM/POP AGG \$ 3,000,000
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
	<input type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory In NH) If yes, describe under DESCRIPTION OF OPERATIONS below		N/A				PER STATUTE OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
The City of Mora is listed as an additional insured.

CERTIFICATE HOLDER

City of Mora
101 Lake Street South
Mora MN 55051

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE
Rhonda Scheffer-Domino



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
06/28/2021

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Town & Country Insurance 600 Clark Street P.O. Box 89 Mora MN 55051		CONTACT NAME: Rhonda Scheffer-Domino PHONE (A/C, No, Ext): (320) 679-4400 E-MAIL ADDRESS: rhonda@townandcountry-ins.com FAX (A/C, No): (320) 233-6687	
INSURED Mora/Kanabec Area Chamber of Commerce 16 Lake St N Mora MN 55051-1304		INSURER(S) AFFORDING COVERAGE	
		INSURER A: West Bend Mutual Insurance Company	NAIC # 15350
		INSURER B:	
		INSURER C:	
		INSURER D:	
		INSURER E:	
		INSURER F:	

COVERAGES **CERTIFICATE NUMBER:** CL2162813619 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.


INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:	Y		1327479	04/14/2021	04/14/2022	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 3,000,000 PRODUCTS - COMP/OP AGG \$ 3,000,000 \$ COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY <input type="checkbox"/> AUTOS ONLY						\$ \$ \$ \$ \$
	<input type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> OCCUR <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$						\$ \$ \$ \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A				PER STATUTE OTH-ER \$ \$ \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
Kanabec County is listed as an additional insured.

CERTIFICATE HOLDER Kanabec County 903 Forest Ave E Mora MN 55051	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE <i>Rhonda Scheffer-Domino</i>
---	---



St Clare Living Community of Mora

 **6 min**
1.5 miles

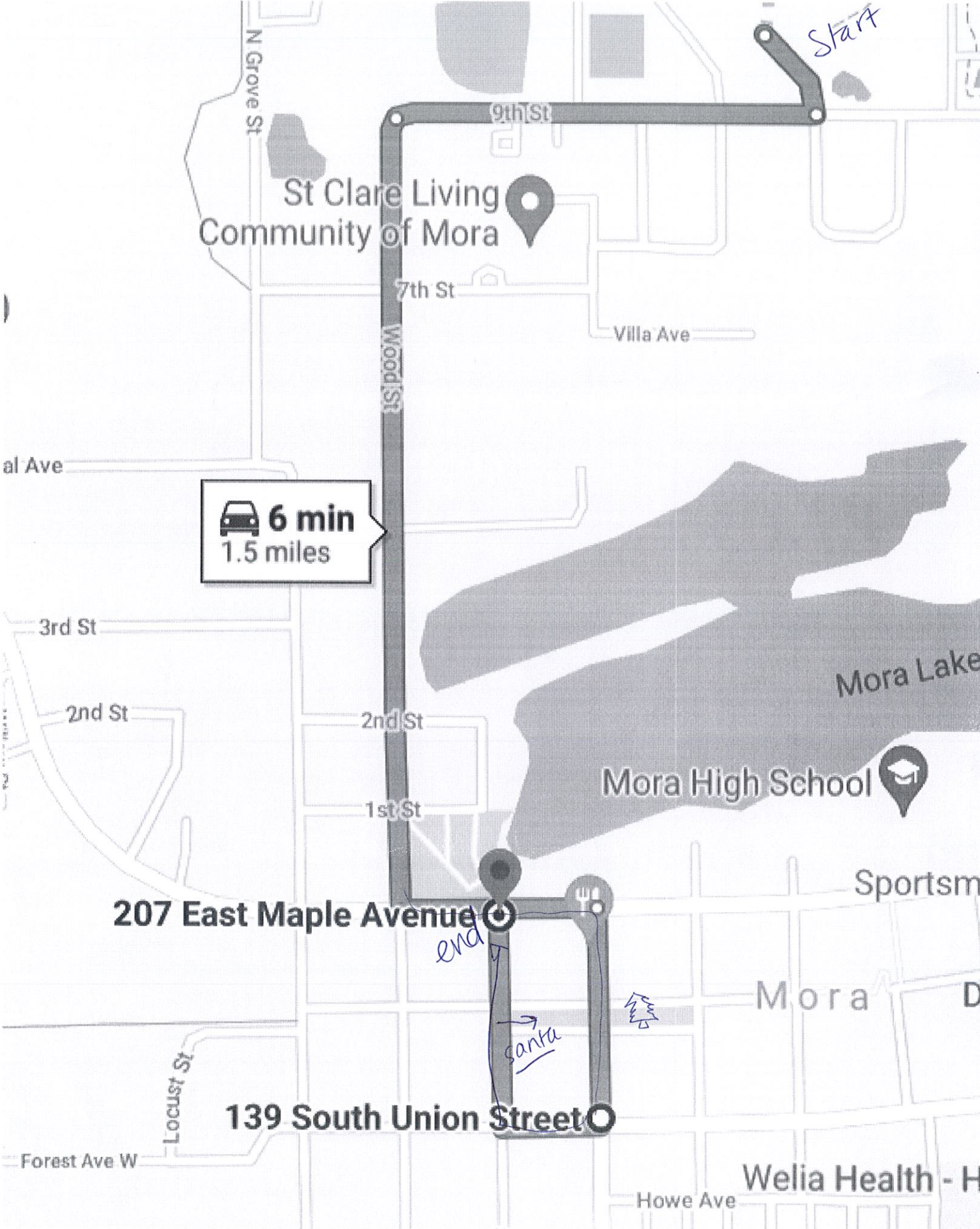
207 East Maple Avenue

139 South Union Street

Start

end

santa



Dala Dazzle 2021

** All floats must be lit up

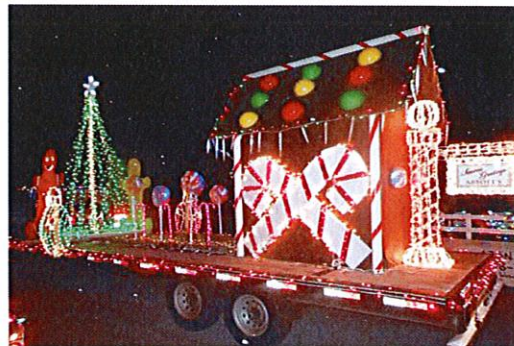
**May play Christmas music on float

**The bush netting lights work great to light up larger areas

**A great how-to website: https://www.ehow.com/how_5675719_light-parade-float.html?utm_source=eHowMobileShare&utm_medium=email

Please turn in registration forms by **November 15th to the Chamber office...16 N Lake St. Event is on November 27th!!

**No Santas allowed on floats since he will be riding into town on the fire truck.





LIGHT PARADE REGISTRATION

First Name _____

Last Name _____

Address _____

City/State/Zip _____

Business Name _____ Cell Phone _____

Email _____

\$ 25.00 paid to Mora Area Chamber - nonmember

Registration fee: check or cash \$15.00 - Chamber Member Discount

Description of parade float:

- _____
- _____
- _____
- _____
- _____

Please Send Registration & Payment to: 16 N Lake St, Mora, MN 55051

Location assigned: _____
Fee Paid: _____
Sales Totals: _____



MEMORANDUM

Date: November 16, 2021
To: Mayor and City Council
From: Lindy Crawford, City Administrator
RE: Airport Maintenance and Operation Grant Agreement

SUMMARY

The City Council will review and approve an updated Airport maintenance and operation (M&O) grant agreement with MnDOT.

BACKGROUND INFORMATION

City staff complete maintenance and operation duties (plowing, mowing, etc.) at the Airport, and the city is reimbursed for these duties by MnDOT. Each year, approval is needed to cover the upcoming years by a grant agreement and resolution; both must be approved to receive reimbursement.

OPTIONS & IMPACTS

1. Approve the resolution and continue receiving funding reimbursement through MnDOT.
2. Reject the resolution and funding reimbursement will cease. Funds from General Fund would be used in lieu of this grant agreement.

RECOMMENDATIONS

Motion to adopt Resolution 2021-1123, authorizing the mayor and city administrator to execute the MnDOT airport maintenance and operation grant contract.

Attachments

M&O Grant Agreement
Resolution 2021-1123

STATE OF MINNESOTA
AIRPORT MAINTENANCE AND OPERATION GRANT CONTRACT

State Project Number (S.P.): A3301-MO22

State Project Number (S.P.): A3301-MO23

This contract is between the State of Minnesota, acting through its Commissioner of Transportation (“State”) and City of Mora acting through its City Council (“Recipient”).

RECITALS

1. Minnesota Statutes §§360.015 and 360.305 authorize State to provide financial assistance to airports for maintenance and operation activities.
2. Recipient owns, operates, or controls an airport (“Airport”) in the state system, and Recipient desires financial assistance from the State for maintenance and operation activities for State Fiscal Year 2022 and State Fiscal Year 2023.
3. Recipient represents that it is duly qualified and agrees to perform all services described in this contract to the satisfaction of the State.

CONTRACT TERMS

1. Term of Contract and Survival of Terms

- 1.1. **Effective Date:** This contract will be effective on July 1, 2021, or the date State obtains all required signatures under Minnesota Statutes §16B.98, subdivision 5, whichever is later. As required by Minnesota Statutes §16B.98 Subd. 7, no payments will be made to Recipient until this contract is fully executed.
- 1.2. **Expiration Date:** This contract will expire on June 30, 2023.
- 1.3. **Survival of Terms:** All clauses which impose obligations continuing in their nature and which must survive in order to give effect to their meaning will survive the expiration or termination of this contract, including, but not limited to, the following clauses: 9. Indemnification; 10. State Audits; 11. Government Data Practices; 13. Governing Law, Jurisdiction and Venue; and 14. Data Disclosure.

2. Recipient’s Duties

- 2.1. Recipient will operate and maintain the Airport in a safe, serviceable manner for aeronautical purposes only for the use and benefit of the public.
- 2.2. The Recipient will keep the runway and the area around the lights mowed at the Airport. The grass must be mowed at least 7 feet beyond the lights, and the grass must not exceed 6 inches in height on the landing area. The areas around any navigational aids will be mowed and plowed to keep the area clear for access by a vehicle.
- 2.3. If the Airport remains operational during the winter months, the Recipient will keep at least one runway, associated taxiway, and apron area cleared of snow and ice to the same priority as arterial roads. Snow banks must be limited in height so that aircraft wings, engines, and propellers will clear them. Landing strip markers and/or lights must remain visible.

- 2.4. If the State contracts for the periodic paint striping of the Airport's runways and taxiways during the term of this Contract, the Recipient will cooperate with the marking operation. The Recipient must coordinate seal coat pavement maintenance projects with the State to maximize the pavement marking life.
- 2.5. The Recipient will allow a representative of the State's Office of Aeronautics access to any area of the Airport necessary for the purpose of periodic inspections.
- 2.6. The Recipient will promptly pay all utility bills, including those required for navigational aids.

3. Recipient's Assurances

- 3.1. In accordance with Minnesota Statutes § 360.305, subdivision 4, Recipient assures the State that Recipient will operate and maintain the Airport in a safe, serviceable manner for public aeronautical purposes only for a period of one year from the date the Recipient receives final reimbursement under this contract.
- 3.2. Recipient represents and warrants that Recipient has established a zoning authority for the Airport, and such authority has completed, or is in the process of and will complete, with due diligence, an airport zoning ordinance in accordance with Minnesota Statutes §§ 360.061 to 360.074.
- 3.3. Recipient will comply with all required grants management policies and procedures set forth through Minnesota Statutes §16B.97, Subd. 4 (a) (1).

4. Third-Party Contracting

- 4.1. Recipient will comply with all applicable local, state, or federal laws, regulations, policies and procedures in the procurement of goods and services funded in whole or in part under this Contract.

5. Consideration and Payment

- 5.1. **Consideration.** State will pay for all eligible telecommunication, maintenance, and operation costs incurred by Recipient under this Contract as follows:
 - 5.1.1. **Basis.** Recipient will be reimbursed for 100% of telecommunication costs associated with the operation of state-owned navigational aids. Recipient will be paid for 75% of all other eligible maintenance and operation costs not reimbursed by any other source. Eligible maintenance and operations costs will be determined at the sole discretion of State's Authorized Representative.
 - 5.1.2. **Telecommunication Amount.** State has currently obligated \$0.00 in each State fiscal year to reimburse eligible telecommunication costs at 100%.
 - 5.1.3. **Maintenance and Operation Amount.** State has currently obligated \$35,566.00 in each State fiscal year to reimburse other eligible costs at 75%.
 - 5.1.4. **Total Obligation.** The total obligation of State for all compensation and reimbursements to Recipient under this contract will not exceed \$71,132.00 (State fiscal years 2022 and 2023).
- 5.2. **Payment.**
 - 5.2.1. **Invoices.** The Recipient must submit a reimbursement request of its eligible costs to the Director of the Office of Aeronautics on a quarterly basis or as directed by State's Authorized Representative. The State's Office of Aeronautics will supply the reimbursement request forms which Recipient must submit. Reimbursement requests must be submitted according to the following schedule:
 - On or after October 1, **and no later than November 15**, for the period July 1 through September 30.
 - On or after January 1, **and no later than February 15**, for the period October 1 through December 31.
 - On or after April 1, **and no later than May 15**, for the period January 1 through March 31.
 - On or after July 1, **and no later than August 15**, for the period April 1 through June 30.The State may reject costs that the State determines are not eligible maintenance and operations expenses.
 - 5.2.2. **All Invoices Subject to Audit.** All invoices are subject to audit, at State's discretion.

- 5.2.3. **State's Payment Requirements.** State will promptly pay all valid obligations under this contract as required by Minnesota Statutes §16A.124. State will make undisputed payments no later than 30 days after receiving Recipient's invoices and progress reports for services performed. If an invoice is incorrect, defective or otherwise improper, State will notify Recipient within ten days of discovering the error. After State receives the corrected invoice, State will pay Recipient within 30 days of receipt of such invoice.
- 5.2.4. **Grant Monitoring Visit and Financial Reconciliation.** If State's total obligation is greater than \$50,000 in section 5.1.4, above, during the period of performance the State will make at least one monitoring visit and conduct annual financial reconciliations of Recipient's expenditures. The State's Authorized Representative will notify Recipient's Authorized Representative where and when any monitoring visit and financial reconciliation will take place, which State employees and/or contractors will participate, and which Recipient staff members should be present. Recipient will be provided notice prior to any monitoring visit or financial reconciliation. Following a monitoring visit or financial reconciliation, Recipient will take timely and appropriate action on all deficiencies identified by State. At least one monitoring visit and one financial reconciliation must be completed prior to final payment being made to Recipient.
- 5.2.5. **Closeout.** The State will determine, at its sole discretion, whether a closeout audit is required prior to final payment approval. If a closeout audit is required, final payment will be held until the audit has been completed. Monitoring of any capital assets acquired with grant funds will continue following grant closeout.

6. Conditions of Payment

- 6.1. All services provided by Recipient under this contract must be performed to State's satisfaction, as determined at the sole discretion of State's Authorized Representative and in accordance with all applicable federal, state and local laws, ordinances, rules and regulations, including business registration requirements of the Office of the Secretary of State. Recipient will not receive payment for work found by State to be unsatisfactory or performed in violation of federal, state or local law. In addition to the foregoing, Recipient will not receive payment for Airport's failure to pass periodic inspections by a representative of the State's Office of Aeronautics.

7. Authorized Representatives

- 7.1. **State's Authorized Representative.** State's Authorized Representative will be:

Name/Title: Jenny Bahneman, Grants Specialist Coordinator
Address: Office of Aeronautics,
395 John Ireland Boulevard, Mail Stop 410
Saint Paul, Minnesota 55155
E-Mail: jenny.bahneman@state.mn.us

State's Authorized Representative or his /her successor, will monitor Recipient's performance and has the authority to accept or reject the services provided under this contract. If the Recipient's duties are performed in a satisfactory manner, the State's Authorized Representative will accept each reimbursement request submitted for payment.

- 7.2. **Recipient's Authorized Representative.** Recipient's Authorized Representative will be:

Name/Title: Lindy Crawford, City Administrator
Address: 101 Lake Street South, Mora, MN 55051
Telephone: (320) 225-4886
E-Mail: l.crawford@cityofmora.com

If Recipient's Authorized Representative changes at any time during this contract, Recipient must immediately notify State.

8. Assignment, Amendments, Waiver and Contract Complete

- 8.1. **Assignment.** Recipient may neither assign nor transfer any rights or obligations under this contract without the prior consent of State and a fully executed Assignment Contract, executed and approved by the same parties who executed and approved this contract, or their successors in office.
- 8.2. **Amendments.** An amendment to this contract must be in writing and will not be effective until it has been executed and approved by the same parties who executed and approved the original contract, or their successors in office.
- 8.3. **Waiver.** If State fails to enforce any provision of this contract that failure does not waive the provision or State's right to subsequently enforce it.
- 8.4. **Contract Complete.** This contract contains all prior negotiations and agreements between State and Recipient. No other prior understanding regarding this contract, whether written or oral, may be used to bind either party.
- 8.5. **Electronic Records and Signatures.** The parties agree to contract by electronic means. This includes using electronic signatures and converting original documents to electronic records.

9. Indemnification

- 9.1. In the performance of this contract by Recipient, or Recipient's agents or employees, and to the extent permitted by law, Recipient must indemnify, save and hold State, its agents, and employees harmless from any and all claims or causes of action, including reasonable attorney's fees incurred by State, to the extent caused by Recipient's: 1) intentional, willful or negligent acts or omissions; 2) breach of contract or warranty; or 3) breach of the applicable standard of care. The indemnification obligations of this section do not apply if the claim or cause of action is the result of State's sole negligence. This clause will not be construed to bar any legal remedies Recipient may have for State's failure to fulfill its obligation pursuant to this contract.

10. State Audits

- 10.1. Under Minnesota Statutes § 16B.98, Subd.8, the Recipient's books, records, documents, and accounting procedures and practices of Recipient, or other party relevant to this grant contract or transaction, are subject to examination by the State and/or the State Auditor or Legislative Auditor, as appropriate, for a minimum of six years from the end of this contract or receipt and approval of all final reports, whichever is later. Recipient will take timely and appropriate action on all deficiencies identified by an audit.

11. Government Data Practices

- 11.1. Recipient and State must comply with the Minnesota Government Data Practices Act, Minnesota Statutes Chapter 13, as it applies to all data provided by State under this contract, and as it applies to all data created, collected, received, stored, used, maintained or disseminated by Recipient under this contract. The civil remedies of Minnesota Statutes §13.08 apply to the release of the data referred to in this clause by either Recipient or State. If Recipient receives a request to release the data referred to in this Clause, Recipient must immediately notify State and consult with State as to how Recipient should respond to the request. Recipient's response to the request must comply with applicable law.

12. Workers' Compensation

- 12.1. Recipient certifies that it is in compliance with Minnesota Statutes §176.181, subdivision 2, pertaining to workers' compensation insurance coverage. Recipient's employees and agents will not be considered State employees. Any claims that may arise under the Minnesota Workers' Compensation Act on behalf of these employees and any claims made by any third party as a consequence of any act or omission on the part of these employees are in no way the State's obligation or responsibility.

13. Governing Law, Jurisdiction and Venue

- 13.1. Minnesota law, without regard to its choice-of-law provisions, governs this contract. Venue for all legal proceedings arising out of this contract, or its breach, must be in the appropriate state or federal court with competent jurisdiction in Ramsey County, Minnesota.

14. Data Disclosure

- 14.1. Under Minnesota Statutes §270C.65, and other applicable law, Recipient consents to disclosure of its social security number, federal employer tax identification number and Minnesota tax identification number, already provided to State, to federal and state agencies and state personnel involved in the payment of state obligations. These identification numbers may be used in the enforcement of federal and state laws which could result in action requiring Recipient to file state tax returns and pay delinquent state tax liabilities, if any, or pay other state liabilities.

15. Termination and Suspension

- 15.1. **Termination by the State.** The State may terminate this contract with or without cause, upon 30 days written notice to the Recipient. Upon termination, the Recipient will be entitled to payment, determined on a pro rata basis, for services satisfactorily performed.
- 15.2. **Termination for Cause.** The State may immediately terminate this grant contract if the State finds that there has been a failure to comply with the provisions of this contract, that reasonable progress has not been made, that fraudulent or wasteful activity has occurred, that Recipient has been convicted of a criminal offense relating to a state grant agreement, or that the purposes for which the funds were granted have not been or will not be fulfilled. The State may take action to protect the interests of the State of Minnesota, including the refusal to disburse additional funds and requiring the return of all or part of the funds already disbursed.
- 15.3. **Termination for Insufficient Funding.** The State may immediately terminate this contract if: It does not obtain funding from the Minnesota Legislature; or If funding cannot be continued at a level sufficient to allow for the payment of the services covered here. Termination must be by written or fax notice to the Recipient. The State is not obligated to pay for any services that are provided after notice and effective date of termination. However, the Recipient will be entitled to payment, determined on a pro rata basis, for services satisfactorily performed to the extent that funds are available. The State will not be assessed any penalty if the contract is terminated because of the decision of the Minnesota Legislature, or other funding source, not to appropriate funds. The State will provide the Recipient notice of the lack of funding within a reasonable time of the State's receiving that notice.
- 15.4. **Suspension.** The State may immediately suspend this contract in the event of a total or partial government shutdown due to the failure to have an approved budget by the legal deadline. Work performed by the Recipient during a period of suspension will be deemed unauthorized and undertaken at risk of non-payment.

16. Discrimination Prohibited by Minnesota Statutes §181.59

- 16.1. Recipient will comply with the provisions of Minnesota Statutes §181.59 which requires that every contract for or on behalf of the State of Minnesota, or any county, city, town, township, school, school district or any other district in the state, for materials, supplies or construction will contain provisions by which Contractor agrees: 1) That, in the hiring of common or skilled labor for the performance of any work under any contract, or any subcontract, no Contractor, material supplier or vendor, will, by reason of race, creed or color, discriminate against the person or persons who are citizens of the United States or resident aliens who are qualified and available to perform the work to which the employment relates; 2) That no Contractor, material supplier, or vendor, will, in any manner, discriminate against, or intimidate, or prevent the employment of any person or persons identified in clause 1 of this section, or on being hired, prevent or conspire to prevent, the person or persons from the performance of work under any contract on account of race, creed or color; 3) That a violation of this section is a misdemeanor; and 4) That this contract may be canceled or terminated by the state of Minnesota, or any county, city, town, township, school, school district or any other person authorized to grant contracts for employment, and all money due, or to become due under the contract, may be forfeited for a second or any subsequent violation of the terms or conditions of this contract.

17. Limitation.

- 17.1. Under this contract, the State is only responsible for disbursing funds. Nothing in this contract will be construed to make the State a principal, co-principal, partner, or joint venturer with respect to the Project(s) covered herein. The State may provide technical advice and assistance as requested by the Recipient, however, the Recipient will remain responsible for providing direction to its contractors and consultants and for administering its contracts with such entities. The Recipient's consultants and contractors are not intended to be third party beneficiaries of this contract.

STATE ENCUMBRANCE VERIFICATION

Individual certifies that funds have been encumbered as required by Minnesota Statutes §16A.15 and §16C.05.*

Signed: _____

Date: _____

SWIFT Contract (SC) ID No. _____

Purchase Order (PO) ID No. _____

*PO staged and to be encumbered with future State fiscal year funds.

RECIPIENT

Recipient certifies that the appropriate person(s) have executed Contracts on behalf of Recipient as required by applicable articles, bylaws or resolutions.

By: _____

Title: _____

Date: _____

By: _____

Title: _____

Date: _____

DEPARTMENT OF TRANSPORTATION

By: _____
(with delegated authority)

Title: _____

Date: _____

MnDOT OFFICE OF FINANCIAL MANAGEMENT – GRANT UNIT

By: _____

Date: _____

MnDOT CONTRACT MANAGEMENT

By: _____

Date: _____

RESOLUTION No. 2021-1123

**AUTHORIZATION TO EXECUTE
MINNESOTA DEPARTMENT OF TRANSPORTATION
AIRPORT MAINTENANCE AND OPERATION GRANT CONTRACT**

It is resolved by the **City of Mora** as follows:

1. That the state of Minnesota Contract Number **1047492**,
"Airport Maintenance and Operation Grant Contract," at the
Mora Municipal Airport is accepted.

2. That the Mayor and City Administrator are
(Mayor, Chairperson, President, etc.) (Clerk, Auditor, Secretary, etc.)
authorized to execute this Contract and any amendments on behalf of the
City of Mora.

CERTIFICATION

STATE OF MINNESOTA
COUNTY OF KANABEC

I certify that the above Resolution is a true and correct copy of the Resolution adopted by the

(Name of the Recipient)

at an authorized meeting held on the _____ day of _____, 20____
as shown by the minutes of the meeting in my possession.

Signature: _____
(Clerk or Equivalent)

CORPORATE SEAL

/OR/

NOTARY PUBLIC

My Commission Expires: _____



M E M O R A N D U M

Date: November 16, 2021
 To: Mayor and City Council
 From: Sara B. King, Accountant
 RE: Items for Consideration to Write-Off

SUMMARY

Annually in November, the city council reviews any past due invoices for consideration to be written-off after all other collection efforts have been made.

BACKGROUND INFORMATION

Because no payment attempts were made on the following fire call invoices, they were placed with National Recoveries on 9/26/2019. In November of 2021, city staff was made aware that all collection efforts were exhausted by National Recoveries for these invoices.

Name	Situation	Invoice No.	Invoice Date	Amount
GASIAN, GARY & KIM	MAFD response to a motor vehicle fire	20160127	3/29/2016	\$ 587.50
ANDERSON, JOSHUA	MAFD response for traffic control to land a chopper	20160137	6/16/2016	\$1,462.50
OLSON, MERLE	MAFD response to a motor vehicle accident	20160139	6/30/2016	\$500.00
GRAND TOTAL.....				\$2,550.00

RECOMMENDATIONS

Motion to approve to write-off the invoice for Gasian, Inv. # 20160127, in the amount of \$587.50.
 Motion to approve to write-off the invoice for Anderson, Inv. # 20160137, in the amount of \$1,462.50.
 Motion to approve to write-off the invoice for Olson, Inv. # 20160139, in the amount of \$500.00.

Attachments

- Invoice 20160127
- Invoice 20160137
- Invoice 20160139



CITY OF MORA
 101 LAKE STREET SOUTH
 MORA MN 55051

Invoice

No. 20160139
 Date 6/30/2016

PAST DUE

To: OLSON, MERLE
 110 7TH ST N
 MORA MN 55051

Shipped	Ship Via	Terms	Contract	Contact	Customer PO#
			2621	Jackie Ness	
Qty	Unit	Description		Unit Price	Amount
1		Fire Call		\$500.00	\$500.00

Special Instructions	SubTotal	Amount
Please notify your insurance company.	SubTotal	\$500.00
	Tax	\$0.00
	Shipping	\$0.00
	TOTAL	\$500.00

PAID \$0.00

Mora Fire Department response to a motor vehicle accident on June 10, 2016

1 hour

SUBMITTED TO NATIONAL RECOVERIES IN 2017. ACTIVE ACCOUNT AS OF 09/03/2019.



ThankYou!



CITY OF MORA
 101 LAKE STREET SOUTH
 MORA MN 55051

Invoice

No. 20160137
 Date 6/16/2016

PAST DUE

To: ANDERSON, JOSHUA
 33495 VICKERS ST NE
 CAMBRIDGE MN 55008

Shipped	Ship Via	Terms	Contract	Contact	Customer PO#
			2615	Jackie Ness	
Qty	Unit	Description		Unit Price	Amount
1		Fire Call		\$1,462.50	\$1,462.50

Special Instructions	SubTotal	Amount
Please notify your insurance company.	Tax	\$0.00
	Shipping	\$0.00
	TOTAL	\$1,462.50

PAID \$0.00

Mora Fire Department response for traffic control to land a chopper on June 11, 2016 at 2537 Highway 65

3.75 hours

SUBMITTED TO NATIONAL RECOVERIES IN 2017. ACTIVE ACCOUNT AS OF 09/03/2019.



ThankYou!



CITY OF MORA
 101 LAKE STREET SOUTH
 MORA MN 55051

Invoice

No. 20160127
 Date 3/29/2016

PAST DUE

To: GASIAN, GARY & KIM
 2582 270TH AVE
 BROOK PARK MN 55007

Shipped	Ship Via	Terms	Contract	Contact	Customer PO#
			2589	Jackie Ness	
Qty	Unit	Description		Unit Price	Amount
1		Fire Call		\$587.50	\$587.50

Special Instructions	SubTotal	Amount
Please notify your insurance company.	Tax	\$0.00
	Shipping	\$0.00
	TOTAL	\$587.50

PAID \$0.00

Mora Fire Department response to a motor vehicle fire on March 28, 2016

1.25 hours

SUBMITTED TO NATIONAL RECOVERIES IN 2017. ACTIVE ACCOUNT AS OF 09/03/2019.



Thank You !



MEMORANDUM

Date: November 16, 2021
To: Mayor and City Council
From: Lindy Crawford, City Administrator
RE: Airport Taxilane and Supplemental Windcone Project Payment

SUMMARY

The Airport taxilane and supplemental windcone project has been completed, and SEH is requesting the City Council approve partial payment for the project. The payment amount is \$167,643.41 and directed to the contractor, Douglas Kerr Underground, LLC.

SEH and staff recommend keeping the project open until next spring, at which time SEH will complete a final inspection, address any items if needed, and then release the final payment of an additional \$3,421.29 and proceed with the project closeout afterward.

RECOMMENDATIONS

Motion to approve the airport taxilane and supplemental windcone project payment in the amount of \$167,643.41 to Douglas Kerr Underground, LLC.

Attachments

Airport Taxilane and Supplemental Windcone Project Application for Payment



Application for Payment
(Unit Price Contract)
No. 1

Eng. Project No.: MORA0 159466

Location: Mora Municipal Airport

Contractor Douglas Kerr Underground, LLC

Contract Date May 18, 2021

PO Box 85

Pay This Amount	\$ 167,643.41
------------------------	----------------------

Mora, MN 55051

Contract Amount \$ 172,957.50

Contract for 2021 Taxilane Rehabilitation and Supplemental Windcone

Application Date 11.1.21

For Period Ending 10.15.21

Item No.	Item	Unit	Est. Quantity	Quantity to Date	Unit Price	Total Price
105	MOBILIZATION	LS	1	1	\$14,511.00	\$14,511.00
50-06	CONSTRUCTION LAYOUT AND	LS	1	1	6,178.00	\$6,178.00
50-11	MAINTENANCE AND RESTORATION	LS	1	1	1,762.00	\$1,762.00
70-08	TRAFFIC CONTROL	LS	1	1	1,400.00	\$1,400.00
P-101-5.1	REMOVE BITUMINOUS PAVEMENT -	SY	2800	2879	5.45	\$15,690.55
P-101-5.2	SAW CUTTING, FULL DEPTH	LF	500	400	3.30	\$1,320.00
P-152-5.1	SUBGRADE PREPARATION	SY	3400	3400	2.50	\$8,500.00
P-152-5.2	COMMON EXCAVATION (EV)	CY	850	883	12.50	\$11,037.50
P-152-5.3	SUBGRADE EXCAVATION (EV)	CY	250	250	5.05	\$1,262.50
P-208	AGGREGATE BASE COURSE	CY	800	773	33.55	\$25,934.15
C-102-5.3	FILTER LOG, TYPE WOOD FIBER	LF	300	300	3.25	\$975.00
P-310	GEOTEXTILE FABRIC, TYPE V	SY	3400	3400	3.50	\$11,900.00
2360.501	TYPE SPB WEARING COURSE	TON	620	600	75.00	\$45,000.00
T-901-5.1	SEEDING, FERTILIZATION, MULCH,	LS	1	1	8,210.00	\$8,210.00
T-905-5.1	TOPSOIL BORROW (CV)	CY	70	70	37.00	\$2,590.00
L-107-5.1	SUPPLEMENTAL WIND CONE,	LS	1	1	14,794.00	\$14,794.00
Total Contract Amount						\$171,064.70

Application for Payment (continued)

Total Contract Amount	\$ <u>172,957.50</u>	Total Amount Earned	\$ <u>171,064.70</u>
Contract Change Order No. _____		Material Suitably Stored on Site, Not Incorporated into Work	_____
Contract Change Order No. _____		Percent Complete	_____
Contract Change Order No. _____		Percent Complete	_____
Less Previous Applications:		Percent Complete	_____
AFP No. 1: _____	AFP No. 6: _____	GROSS AMOUNT DUE	\$ <u>171,064.70</u>
AFP No. 2: _____	AFP No. 7: _____	LESS <u>2</u> % RETAINAGE	\$ <u>3,421.29</u>
AFP No. 3: _____	AFP No. 8: _____	AMOUNT DUE TO DATE	\$ <u>167,643.41</u>
AFP No. 4: _____	AFP No. 9: _____	LESS PREVIOUS APPLICATIONS	\$ _____
AFP No. 5: _____		AMOUNT DUE THIS APPLICATION	\$ <u>167,643.41</u>

CONTRACTOR'S AFFIDAVIT

The undersigned Contractor hereby swears under penalty of perjury that (1) all previous progress payments received from the Owner on account of work performed under the Contract referred to above have been applied by the undersigned to discharge in full all obligations of the undersigned incurred in connection with work covered by prior Applications for Payment under said contract, 2021 Taxilane Rehabilitation and Supplemental Windcone, Mora Municipal Airport, and (2) all material and equipment incorporated in said Project or otherwise listed in or covered by this Application for Payment and free and clear of all liens, claims, security interests and encumbrances.

Date November 5th, 2021 Douglas Kerr Underground, LLC
(Contractor)

COUNTY OF Kanabec)
STATE OF Minnesota) SS By [Signature] Manager
(Name and Title)

Before me on this 5th day of November, 2021, personally appeared _____
Ryan R. Kerr known to be, who being duly sworn did depose and say that he is the manager (office) of the Contractor above mentioned that he executed the above Application for Payment and Affidavit on behalf of said Contractor; and that all of the statements contained therein

My Commission expires 1-31-2023 _____
(Notary Public)

The undersigned has checked the Contractor's Application for Payment shown above. A part of this Application is the Contractor's Affidavit stating that all previous payments to him under this contract have been applied by him to discharge in full all of his obligations in connecting with the work by all prior Applications for Payment.

In accordance with the Contract, the undersigned recommends approval of payment to the Contractor for the Amount due.

Short Elliott Hendrickson Inc.

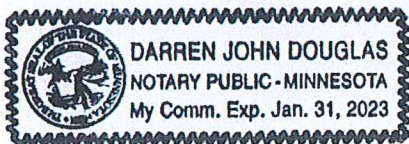
By [Signature]

Date 11/8/21

City of Mora

By _____

Date _____





MEMORANDUM

Date: November 16, 2021
To: Mayor and City Council
From: Jeff Krie, Activities and Recreation Coordinator
RE: Public Property Use Permit Request – 2022 Vasaloppet Ski Race

SUMMARY

The Vasaloppet is holding their annual ski race in February 2022 and is requesting a public property use permit for the event.

BACKGROUND INFORMATION

The Vasaloppet Ski Race is an annual event sponsored by the Vasaloppet USA and other volunteers.

Event startup date is Monday, February 7, 2022. They are also requesting to close the following streets from 12pm on Friday, February 11, 2022 through 8pm on Sunday, February 13, 2022:

- Union Street from Forest Avenue to Maple Avenue.
- A portion of Railroad Avenue SE that extends just beyond the Vasaloppet Headquarters building.
- Maple Avenue from Union Street through the Library parking lot.
- A portion of 9th Street N for trail crossing between Nordic Center Dr. and Trailview School entrance.

Along with the street closures, they are also requesting to use the old Feed Mill site for their celebration tent from Monday, February 7, 2022 (or Tuesday, February 8) through Monday, February 14, 2022 (or Tuesday, February 15) depending on tent rental crew.

Staff is recommending approval of this public property use permit request with conditions.

OPTIONS & IMPACTS

- Traffic control devices will be provided by Kanabec County and will be placed as directed and removed from the streets at the end of the event organizers.
- Proper Safety PPE to be worn by workers during set-up and teardown as visibility has been a concern for street department in the past.
- The celebration tent will need an occupancy inspection by the building official and fire chief or his designee prior to events. Must also have emergency exit battery backup lighting, and fire extinguisher.
- Temporary liquor license application is being submitted to Council for approval for February 10, 2022 beer tasting event. Must be approved prior to occupancy.
- Once a caterer is chosen by the Vasaloppet, other alcohol is to be supplied by that caterer and must provide a caterer's permit and certificate of liability name the City of Mora as insured before occupancy.

Memorandum

RECOMMENDATIONS

Motion to approve the street closure of Union Street from Forest Avenue to Maple Avenue, a portion of Railroad Avenue SE that extends just beyond the Vasaloppet Headquarters building, Maple Avenue from Union Street through the Library parking lot, and a portion of 9th Street N from Friday, February 11, 2022 at 12 pm through Sunday, February 13, 2022 at 8 pm.

Motion to approve the use of the old Feed Mill site for the celebration tent from Monday, February 7, 2022 (or Tuesday, February 8) through Monday, February 14, 2022 (or Tuesday, February 15) depending on tent rental crew.

Motion to approve the Temporary Liquor License for February 10, 2022 and to approve a use of a caterer on other dates.

Attachments

Public Property Use Permit Application with supporting documents



**CITY OF MORA
SPECIAL EVENT PERMIT APPLICATION**

City of Mora | 101 Lake Street South | Mora, MN 55051
ci.mora.mn.us | 320-679-1511

*Please refer to our website for the Public Property Use Permit Policy for additional information and rules.
Only completed applications with payment will be accepted. Applications are due 60 days prior to event.*

EVENT INFORMATION		
Name of Event:	Vasa loppet	
Type of Event (festival, parade, athletic, etc.):	Community Event, athletic	
Event Location:	Old Feed Mill Lot, Vasaloppet Trail, Downtown Area	
Event Set Up Date:	Monday, Feb 7, 2022	Start Time: 8 AM End Time:
Actual Event Date(s):	Feb. 11-13, 2022	Start Time: 8 AM End Time: 8 PM <small>Please be aware that parks close at 10:00 pm.</small>
Event Clean Up Date:	Feb. 13-14, 2022	Start Time: 8 AM End Time: 8 PM
Estimated Attendance:	1500	
APPLICANT INFORMATION		
Sponsoring Organization Name:	Vasaloppet Inc	
Primary Contact Person:	Sharon J. Olson	
Address:	100 S. Union	
City:	Mora	State: Mn Zip: 55051
Phone:	320-679-2629	E-Mail: information@vasaloppet.us
Name of Contact Person During Event:	Debbie Morrison	Cell Phone: 320-492-0727
<i>Person listed above must be present during the event and immediately available.</i>		
DAMAGE / KEY DEPOSIT REFUND INFORMATION		
Person/Organization Name:	Vasaloppet, Inc	
Address:	100 S Union	
City:	Mora	State: MN Zip: 55051
EVENT DETAILS		
Schedule of Activities Attached?	<input type="checkbox"/> No <input checked="" type="checkbox"/> Yes	Site Plan Attached? <input type="checkbox"/> No <input checked="" type="checkbox"/> Yes
Traffic Plan Attached?	<input type="checkbox"/> No <input checked="" type="checkbox"/> Yes	
List any Road Closures/Partial Lane Closures and the Time of Closing:	See attached map	
Union St to Maple, Maple to Library, Begin Fri, Feb. 11, 2022 12 ³⁰ pm to Sun, Feb 13 at 8 pm		
<i>If applicable, please attach a clear map showing the traffic plan with street closures and routes</i>		

- N 9th St. Crossing

Registration Fees Vary, Spectators are Free

Is the event open to the public?	<input type="checkbox"/> No <input checked="" type="checkbox"/> Yes	Admission Charged? <input type="checkbox"/> No <input checked="" type="checkbox"/> Yes
Will alcohol be served at the event?	<input type="checkbox"/> No <input checked="" type="checkbox"/> Yes	If yes, will you be charging for or accepting donations for the alcohol? <input type="checkbox"/> No <input checked="" type="checkbox"/> Yes
<i>If YES to both of the above questions pertaining to alcohol, attach liquor liability certificate of insurance from both the applicant and the caterer (if one is used) naming the CITY OF MORA as additional insured.</i>		
Certificate of Liability Insurance attached?	<input checked="" type="checkbox"/> No <input checked="" type="checkbox"/> Yes	<i>Already done for Thursday</i> <i>Liability will cover the rest</i>
Will food be served / provided / prepared on site?	<input type="checkbox"/> No <input checked="" type="checkbox"/> Yes	If YES, please contact MN Department of Health at 320-223-7317.
Will sound amplification be used?	<input type="checkbox"/> No <input checked="" type="checkbox"/> Yes	If YES, hours and type: <i>8 a.m. to 10 pm</i> <i>No amplified sound 10 pm to 7 am.</i>
<i>Please attach a site plan showing the following applicable items.</i>		
Will there be canopies or tents?	<input type="checkbox"/> No <input checked="" type="checkbox"/> Yes	Indicate on site plan the size and location of canopies & tents. Date installed: <i>2-11</i> Date removed: <i>2-13-14</i>
Will there be events in the air?	<input checked="" type="checkbox"/> No <input type="checkbox"/> Yes	Indicate on site plan what & where.
Will a stage be set up?	<input type="checkbox"/> No <input checked="" type="checkbox"/> Yes	Indicate on site plan the size and location of the stage. <i>Inside tent</i>
Will there be temporary fencing?	<input type="checkbox"/> No <input checked="" type="checkbox"/> Yes	Indicate on site plan the dimensions and location of the fencing. <i>Along Union & Maple</i>
Will traffic control devices be needed?	<input type="checkbox"/> No <input checked="" type="checkbox"/> Yes	Number needed: <i>13 County</i>
Will there be a fire or fires?	<input checked="" type="checkbox"/> No <input type="checkbox"/> Yes	Indicate on site plan the dimensions and location of the fire(s).
Will power be needed?	<input type="checkbox"/> No <input checked="" type="checkbox"/> Yes	Indicate on site plan the location(s) of power source. Additional permits may be needed-contact MMU 679-1451.
Event attendance at 100 persons or greater requires sanitation facilities. Indicate sanitation facilities location on site plan if required. If not required, describe sanitation plan here: <i>At Tent & Finish Line</i> <i>Located at Celebration Tent & Headquarters</i>		
Describe parking arrangements for the event and show on the traffic plan: <i>City Streets & Lots</i> <i>High School</i>		
Describe trash removal and clean-up plan during and after event: <i>Quality will be removing trash</i> <i>as needed during the whole event</i>		

This permit is not transferable, nonrefundable, and is not valid for any other date or purpose than specified above. An approved copy of this permit must be available for inspection during the period of use.

Special Events Waiver of Liability Agreement:

I agree to abide by all applicable City Ordinances regulating special events and the use of public parks. I agree to indemnify and hold the City of Mora harmless for any personal injury claims resulting from our use of public property or organized public event and waive any right to make claims or bring lawsuit against the City or anyone working on behalf of the City. I agree to pay for any damage done to public property as a result of our organization's use of public property that exceeds the damage deposit.

Please Note: Applications and other materials (map, race route, etc.) submitted for approval will be considered final once the permit is approved by the City Council. Please be sure all information on the application is correct.

Sharon J. Olson
Signature of Authorized Representative

100 S. Union St. Oct. 28, 2011
Address/City/St/Zip Mora, MN 55051 Date

PAYMENT INFORMATION		
Event Fee: \$50	Date Paid: 10/28/21 Amount Paid: \$50.00	Staff Initials: J
Key/Event Deposit(s): \$100	Date Paid: 10/28/21 Amount Paid: \$100.00 Date Returned:	Staff Initials: J
Key: N/A	Key #: Date Issued: Date Returned:	Staff Initials:
Comments:		

Authorization and Comments

 11/10/21

 Property Coordinator or Designee Signature and Date

I have reviewed the application and have the following comments and conditions:

Caterer permit + insurance must be submitted once chosen.
Temp. Liquor license app received
submit to AG+E after council approval
Fees Paid.

 11-9-21

 Building Official Signature and Date

I have reviewed the application and have the following comments and conditions:


Call for inspection before occupancy. Ensure exits have emergency battery back up lighting.

 11-4-2021

 Public Works Director Signature and Date

I have reviewed the application and have the following comments and conditions:

- Proper Safety PPE is worn by workers during setup and tear down.
Visibility has been a concern for drivers in past. Road closure of 3:30 - 4:00 pm, same as past, due to school bussing.

 Deputy Clerk Signature and Date  11/10/2021

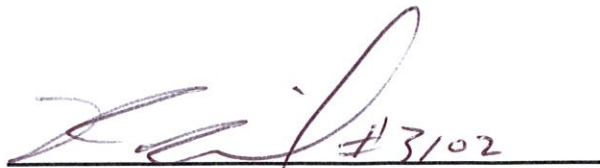
I have reviewed the application and have the following comments and conditions:



Fire Chief or Designee Signature and Date

I have reviewed the application and have the following comments and conditions:

INSPECTION OF
BATTER, Backup Unit Lights
& FIRE EXTINGUISHERS
BEFORE EVENTS.



Kanabec County Sheriff or Designee Signature and Date

I have reviewed the application and have the following comments and conditions:

 11.10.21
City Administrator Signature and Date

I have reviewed the application and have the following comments and conditions:

compliance w/ all above comments
& conditions.

City Council Approval Date / Permit Issued Date

EVENT FEES			
Permit Base Fee	\$50	Late Fee	\$100
Damage/Key Deposit	\$100	Cancellation Fee	\$15
Additional Options (in addition to base fee)			
Street Closure/Parade	\$25		
Traffic Control Devices	\$50 (covers drop-off and pick-up at event site)		County
Event Storage Fee	\$50		
Garbage Removal	\$45/hr. (deducted from damage deposit)		
Event Clean-up	\$45/hr. (deducted from damage deposit)		



City of Mora
101 Lake Street South
Mora, MN 55051-1588

Tel: 320.225.4804
Fax: 320.679.3862
E-mail: m.yoder@cityofmora.com

BUSINESS LICENSE APPLICATION

Business

Legal Name Vasa loppet, Inc.
Trade Name (d/b/a) Vasa loppet USA
Mailing Address 100 Union St.
Mora, MN 55051
Telephone 320-679-2629
Federal Tax ID or SSN 41-1286376
Minnesota Tax ID 5695367

Owner/Manager

Name Debbie Morrison
Title Board Member
Street Address 2752 215th Ave
Mailing Address Mora, MN 55051
Telephone 320-492-0727
E-Mail Address marketing@vasaloppet,
Driver's License Number H208040257910^{orig}
Date of Birth 08/10/1958
U.S. Citizen Yes No

Licenses

Select one: New Application Renewal Application

- Liquor On-Sale \$2,200
- Liquor Sunday On-Sale \$200
- Wine On-Sale \$375
- 3.2 Beer On-Sale \$125
- 3.2 Beer Off-Sale \$125
- Temporary - Liquor On-Sale / 3.2 Beer On-Sale / Consumption & Display (circle one) \$75/license + \$15/day
- Pawnbroker \$2,000
- Massage Therapist \$60
- Brew Pub On-Sale \$2,200
- Brew Pub Off-Sale \$225
- Brewer Tap Room \$500
- Small Brewer Off-Sale \$225
- Consumption & Display \$125
- Taxicab \$35
- Sexually Oriented Business \$5,000
- Club Liquor On-Sale <200 \$300
- Club Liquor On-Sale 201-500 \$500
- Club Liquor On-Sale 501-1000 \$650
- Club Liquor On-Sale >1001 \$800
- Tobacco \$125
- Mixed Municipal Solid Waste \$500
- Roll-Off Service Solid Waste \$150

Total Fees \$ 75 total = \$90.⁰⁰

Term

The applicant requests the above licenses for a term from 12:01 a.m. on the 10 day of Feb 2022 to 12:00 midnight on the 10 day of Feb 2022.

The applicant hereby makes application for the above-indicated licenses for the stated term. Further, the applicant agrees to comply with all ordinances and regulations of the City of Mora and with the conditions of the license(s); understands that licenses are not transferable and that the issuance of the license creates no legal liability, express or implied, on the municipality; and certifies that the information contained herein is true and correct to the best of the applicant's knowledge.

Signature of Applicant [Signature] Date _____

Date Filed <u>10/28/21</u>	Fee(s) Paid \$	Receipt Number
Background Check Submitted	<input type="checkbox"/> Approve	<input type="checkbox"/> Disapprove
Council Disposition	Date	License Number(s)
		Property Taxes



City of Mora
101 Lake Street South
Mora, MN 55051-1588

Tel: 320.225.4804
Fax: 320.679.3862
E-mail: m.yoder@cityofmora.com

**ALCOHOL & TOBACCO LICENSE
Supplemental Application**

Business Legal Name Vasaloppet, INC

Date 10/25/21

Provide information on separate sheet of paper.

For All Licenses

1. On a separate piece of paper:
 - a. Supply the name, title, address, social security number, and date of birth for owner if a sole proprietorship, each partner if a partnership or each officer if a corporation.
 - b. Supply the owners', partners', officers', and managers' present occupation and place of business.
 - c. Supply the owners', partners', officers', and managers' place of residence for the last five (5) years.

2. Address to be licensed.
3. Number of years at this location.
4. Name and address of owner of the premises to be licensed.
5. Date business established under present ownership.

YES NO Has any of the owner/managers ever applied for or held a license for alcoholic beverages/tobacco in any other jurisdiction? If so, describe on a separate sheet of paper (give business name & address, jurisdiction name & address, and dates).

YES NO Has any of the owner/managers ever been convicted of a felony or of a violation of any federal or state laws or local ordinances relating to the manufacture, possession, transportation, or sale of alcoholic beverages/tobacco? If so, describe on a separate sheet of paper (give owners/managers' names, description of violations, court name & address, and dates of conviction).

YES NO Does any manufacturer or wholesaler of alcoholic beverages have any ownership or other financial interest in the business? If so, describe on a separate sheet of paper.

YES NO Are there any delinquent property taxes, special assessments or other charges due to the city on the property to be licensed?

YES NO Does the business carry liquor liability (Dram Shop) insurance? If so, attach a certificate of insurance.

On-Sale Alcohol Applications Only

YES NO Is food served at this location? If so, indicate the seating capacity for food service. _____

YES NO Will alcoholic beverages be sold or consumed outside of the enclosed building on the licensed premises? If so, attach a scale drawing showing the licensed premises, and areas where sales and consumption will take place.

3.2 Beer & Wine Applications Only

Sales of 3.2 Beer/Wine in the 12 month period ending _____

On-Sale _____ Off-Sale _____

Acknowledgements

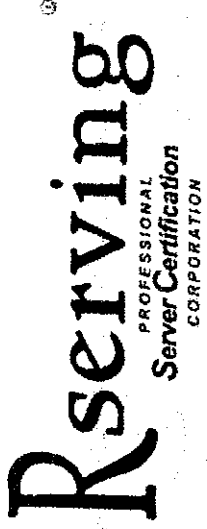
The applicant agrees to abide by all pertinent regulations governing the licenses applied for, including city ordinances, as well as county, state, or federal laws. The applicant further agrees to indemnify and hold harmless the city, its agents, officers, and employees from any and all claims, causes of action, liabilities, losses, damages, costs, and expenses, and agrees to defend any action brought against the city on any related matter, and to pay all costs and expenses incurred in connection therewith. The city shall in no way be liable for any claims or charges incurred by the licensee.

Name of Applicant Debbie Morrison

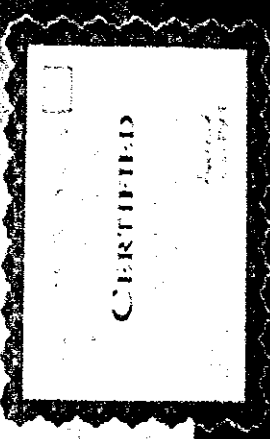
Title Director Headquarters

Signature of Applicant [Signature]

Date 10/25/21



Responsible Serving of Food and Alcohol



Responsible Serving of Alcohol

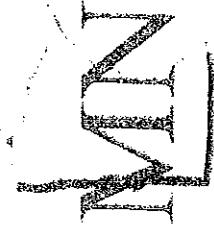
This certificate confirms that

Debbie Morrison

has successfully passed the Professional Server Certification Corporation (PSCC) Responsible Serving of Alcohol course of study and has demonstrated the skill level and knowledge necessary to act as a responsible alcohol server.

*Copy of
last years!*

Certificate #: PSCC10000543381
Award Date: 10-21-2021
Expiration Date: 10-20-2025



To verify this certificate, go to Rserveing.com.

Robert V. Graham

Robert Graham, President/CEO



City of Mora
 101 Lake Street South
 Mora, MN 55051-1588

Tel: 320.225.4804
 Fax: 320.679.3862
 E-mail: m.yoder@cityofmora.com

**CERTIFICATION OF COMPLIANCE-
 MINNESOTA WORKERS' COMPENSATION LAW**

Business Legal Name Vasaloppet, Inc

Date 10/25/21

Minnesota Statutes, § 176.182 requires every state and local licensing agency to withhold the issuance or renewal of a license or permit to operate a business or engage in any activity in Minnesota until the applicant presents acceptable evidence of compliance with the workers' compensation insurance coverage requirement of Minnesota Statutes, Chapter 176. The required workers' compensation insurance information is the name of the insurance company, the policy number, and the dates of coverage, or the permit to self-insure. This information is required by law. Licenses and permits to operate a business may not be issued or renewed if this information is not provided and/or is falsely reported. If the required information is not provided or is falsely stated, it shall result in a \$2,000 penalty assessed against the applicant by the commissioner of the Department of Labor and Industry. This information will be collected by the licensing agency and retained in their files.

Insurance Company Name: Accord / Town & Country Insurance

Policy Number: AS20993

Dates of Coverage: 10/23/2022

OR

I am not required to have workers' compensation liability coverage because:

I have no employees who are covered by the workers' compensation law (see Minnesota Statutes § 176.041 for a list of excluded employees these include spouse, parents, children, and certain farm employees). Explain why your employees are not covered:

I am self-insured (include copy of permit to self insure)

I certify that the information provided above is accurate and complete and that a valid workers' compensation policy or exception will be kept in effect at all times as required by law.

Name of Applicant Debbie Morrison

Title Director, Headquarters

Signature of Applicant [Signature]

Date 10/25/21

NOTE: If your Workers' Compensation policy is cancelled within the license period, you must notify the city by resubmitting this form.



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
10/29/2021

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Town & Country Insurance 600 Clark Street P.O. Box 89 Mora MN 55051		CONTACT NAME: Rhonda Scheffer-Domino PHONE (A/C, No, Ext): (320) 679-4400 E-MAIL ADDRESS: rhonda@townandcountry-ins.com FAX (A/C, No): (320) 233-6687	
INSURED Vasaloppet, Inc. PO Box 22 Mora MN 55051-1541		INSURER(S) AFFORDING COVERAGE	
		INSURER A: West Bend Mutual Insurance Company	NAIC # 15350
		INSURER B:	
		INSURER C:	
		INSURER D:	
		INSURER E:	
		INSURER F:	

COVERAGES **CERTIFICATE NUMBER:** CL2110713932 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC OTHER:			A520993	10/23/2021	10/23/2022	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
	<input type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below						PER STATUTE OTHER E.I. EACH ACCIDENT \$ E.I. DISEASE - EA EMPLOYEE \$ E.I. DISEASE - POLICY LIMIT \$
A	Liquor Liability			A979572	10/01/2021	02/11/2022	Each Occurrence \$1,000,000 Aggregate \$1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
Liquor Liability policy is in effect but coverage is limited to 2/10/2021-2/11/2021 per Form NS 0034 GL 04 14 per attached.

CERTIFICATE HOLDER MN Dept of Public Safety Alcohol & Gambling Enforcement 445 Minnesota Street Suite 222 St Paul MN 55101	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE <i>Rhonda Scheffer-Domino</i>
--	---

Draft Schedule for Vasaloppet 2022. Happy 50th!!

*Please note that start times are estimated and subject to change due to the weather

*Monday/Tuesday, Feb. 7 & 8

Celebration Tent Setup, time dependent on delivery crew, located on SW corner lot of Union & Forest Avenue (old feed mill site)

*Wednesday Feb. 9

Celebration Tent Open to the public 12 PM – 8 PM

*Thursday, Feb. 10

3 pm to 7 pm Taste of Vasaloppet Event at Celebration Tent, Separate Permit

-Proof of liability insurance naming the City as an additional insured.

-Caterer will be serving at the Celebration Tent, Liability certificate of insurance & caterer permit to be sent separately.

-Vasaloppet Insurance policy to be sent to City.

-Description: 4th annual, ticketed event, local licensed alcohol beverage producers will be serving samples of their craft beverages. ID's will be checked at the door, Kanabec Co Sheriff's reserve will be on site. Free beverages provided for designated drivers. Proceeds go to non-profit organization Vasaloppet, Inc.

*Friday, Feb. 11

4 pm – 10 pm Snow added to Union Street & Maple Ave

7 pm – 10 pm Community Party

*Saturday, Feb. 12

9 am Vasa 47 km

11 am Dala 32 km

12:30 pm Team & Bellringer 21 km

11 am – 2 pm Lunch for Skiers (free & available for purchase) at Celebration Tent

*Sunday, Feb. 13

9 am Classic 42 km

10 am Classic 21km

1 pm Miniloppet

11 am – 2 pm Lunch for Skiers (free & available for purchase) at Celebration Tent

5 pm – 7 pm Snow removal from Roads

*Monday/Tuesday, Feb. 14 & 15

Removal of Celebration Tent, times dependent on rental crew, located on SW corner of Union & Forest Ave. (old feed mill site)

***Additional Site Information**

Old feed mill site will have the Celebration Tent located on it, in a similar location to past years. The tent will have tables, booths and trash containers located within it. A dumpster and portable toilets (6) will be located behind/to the side of the tent. The electricity for the tent will come from the power pole on the lot. A meter for this event will be obtained. Generators will be utilized at various locations near the start area.

Ambulance locations will be determined by Welia Health and the board at a later date.

Portable toilets (2) will be located to the East side of the Vasaloppet Headquarters building.

Contact Person for the sound amplification is Jon Larson, 320-496-0629

Traffic Plan

All Signs and placement shall follow Chapter 6 of the Minnesota Manual on Uniform Traffic Devices (MN MUTCD 2018 version. This shall be considered a short term closure (3 days or less)

Traffic barricades shall all be Type III and have flashing lights. These will be located at Union street and Forest Ave and Maple Ave and Park Street. These Type III barricades should be placed from curb to curb with the following signs on them:

- 1) A minimum of one (1) Road Closed at each intersection
- 2) One (1) Detour sign with arrow in the direction of detour. On Forest St. two (2) arrows and signs will be used, for both East and West Detours.
- 3) One (1) Flashing light on each barricade

*The above signs will be borrowed from the County

Detour ahead signs with Flasher shall be located at:

- 1) North East corner of Forest Ave and Lake St.

Road Closed ahead signs with Flashers shall be located at the following corners:

- 1) North East corner of Forest Ave and Park St.
- 2) South East Corner of Maple Ave and South Wood St.

Detour signs with arrows shall be located at the following intersections:

- 1) North East corner of Forest Ave. and Park St.
- 2) North West corner of Forest Ave. and Park St.
- 3) South East Corner of Forest Ave. and Park St.
- 4) North West corner of Forest Ave. and Lake St.

Turn signs shall be located at the following positions:

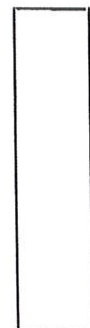
- 1) No left turn at the South West corner of Forest Ave. and Union St.
- 2) No Right turn at the North East corner of Forest Ave. and Union St.

Road closed ahead signs for North 9th St.

**YOU MUST NOTIFY KANABEC COUNTY SHERIFF'S OFFICE PRIOR TO
CLOSING THE ROAD @ 320-679-8400**

North

Forest Ave



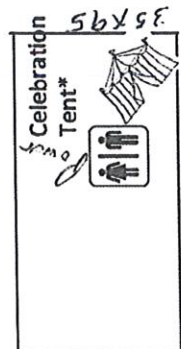
N Wood

N Wood St



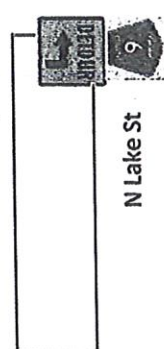
N Park St

N Park St



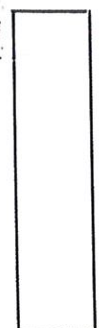
Union

Union St



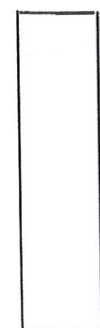
N Lake St

N Lake St



Vine St

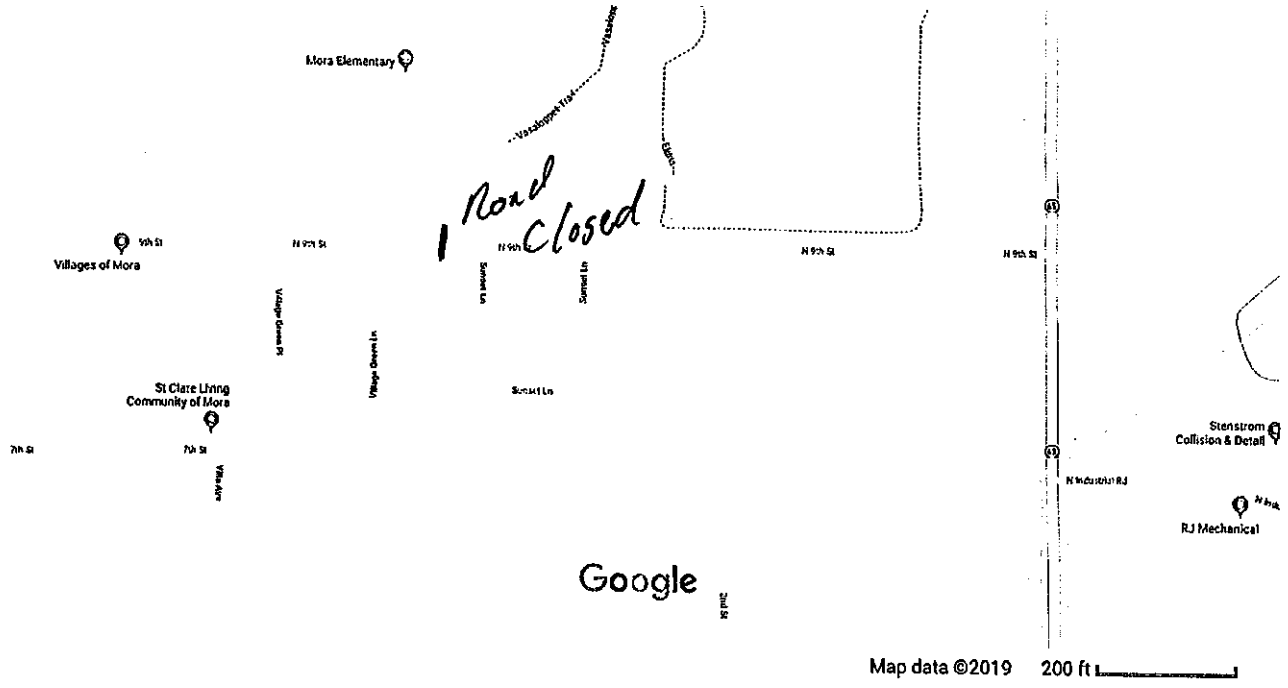
Vine St



MN MUTCD 6K-80

*Stage to be located inside of Celebration Tent
A1 Drive Est. Inc. Escondido

Google Maps



Google

Map data ©2019 200 ft



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

10/28/2021

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER		CONTACT NAME: Rhonda Scheffer-Domino	
Town & Country Insurance		PHONE (A/C, No, Ext): (320) 679-4400	FAX (A/C, No): (320) 233-6687
600 Clark Street		E-MAIL ADDRESS: rhonda@townandcountry-ins.com	
P.O. Box 89		INSURER(S) AFFORDING COVERAGE	
Mora MN 55051		INSURER A: West Bend Mutual Insurance Company	NAIC # 15350
INSURED		INSURER B:	
Vasaloppet, Inc.		INSURER C:	
PO Box 22		INSURER D:	
Mora MN 55051-1541		INSURER E:	
		INSURER F:	

COVERAGES **CERTIFICATE NUMBER:** CL21102813971 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

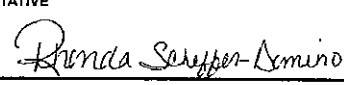
INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY	Y		A520993	10/23/2021	10/23/2022	EACH OCCURRENCE \$ 1,000,000
	<input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR						DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000
							MED EXP (Any one person) \$ 5,000
							PERSONAL & ADV INJURY \$ 1,000,000
GEN'L AGGREGATE LIMIT APPLIES PER:							GENERAL AGGREGATE \$ 2,000,000
<input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC							PRODUCTS - COM/POP AGG \$ 2,000,000
OTHER:							\$
	AUTOMOBILE LIABILITY						COMBINED SINGLE LIMIT (Ea accident) \$
	<input type="checkbox"/> ANY AUTO						BODILY INJURY (Per person) \$
	<input type="checkbox"/> OWNED AUTOS ONLY	<input type="checkbox"/> SCHEDULED AUTOS					BODILY INJURY (Per accident) \$
	<input type="checkbox"/> HIRED AUTOS ONLY	<input type="checkbox"/> NON-OWNED AUTOS ONLY					PROPERTY DAMAGE (Per accident) \$
							\$
	UMBRELLA LIAB						EACH OCCURRENCE \$
	<input type="checkbox"/> EXCESS LIAB	<input type="checkbox"/> OCCUR					AGGREGATE \$
		<input type="checkbox"/> CLAIMS-MADE					\$
	DED	RETENTION \$					\$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY						<input type="checkbox"/> PER STATUTE <input type="checkbox"/> OTHER
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)	<input type="checkbox"/> Y <input type="checkbox"/> N	N/A				E.L. EACH ACCIDENT \$
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE - EA EMPLOYEE \$
							E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Vasaloppet Races

The City of Mora is listed as an additional insured.

CERTIFICATE HOLDER**CANCELLATION**

City of Mora 101 Lake Street South Mora MN 55051	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE 
--	--



M E M O R A N D U M

Date: November 16, 2021
 To: Mayor and City Council
 From: Sara King, Accountant
 RE: Assessment of Unpaid Fire Charges

SUMMARY

The attached list of unpaid charges represent past-due accounts due to the City. If approved for certification, the unpaid charges will be assessed to the respective property tax statements for taxes payable in 2022.

BACKGROUND INFORMATION

In accordance with Minnesota state law and Mora City Code §33.18, property owners have been notified of the pending certification and have the right to attend the public hearing to object to the certification of the unpaid charges.

For the purpose of certifying unpaid charges, it is the practice of the City to review past due accounts annually. The pending assessment roll for unpaid fire charges is as follows:

Parcel ID:	Date Billed	To Certify	Invoice #	Service Address	Property Owner	Type
22.00540.00	11/23/20	\$ 550.00	20200335	1011 OSLIN RD	UNDERWOOD, JOBETH	Fire Call
22.03345.00	11/23/20	\$ 550.00	20200334	131 Wood Street S	WOODRICH, JAMES	Fire Call
22.08335.00	05/13/21	\$ 550.00	20210100	18497 McCARTY CT	FOSS, NANCY	Fire Call
22.08335.00	07/30/21	\$ 550.00	20210189	18497 McCARTY CT	FOSS, NANCY	Fire Call
		\$ 2,200.00				

OPTIONS & IMPACTS

After the public hearing is closed, the options are as follows:

1. Approve the attached resolutions in full.
2. Approve the attached resolutions partially.
3. Do not approve.

RECOMMENDATIONS

Motion to approve Resolution 2021-1124, *Resolution Certifying Unpaid Fire Charges*.

Attachments

Resolution Certifying Unpaid Fire Charges

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MORA, MINNESOTA
CERTIFYING UNPAID FIRE CHARGES**

WHEREAS, pursuant to proper notice duly given as required by law, the city council has met, heard, and passed upon all objections to the proposed certifications of unpaid charges for municipal fees and utilities; and

WHEREAS, the amounts of bad debt have been minimized through diligent collection efforts by staff.

NOW, THEREFORE, BE IT RESOLVED by the city council of the City of Mora, Kanabec County, Minnesota that:

Such proposed certification of unpaid charges, a copy of which is hereby attached as Exhibit 1 and made a part hereof, is hereby accepted and shall constitute a lien against the lands named herein.

Such certification shall be payable over a period of one year on or before the first Monday in January.

The owner of the affected property may, at any time prior to certification of unpaid charges to the County Auditor, pay the whole of the certified unpaid charges on such property to the City Clerk. The taxpayer may at any time thereafter, pay the City Clerk or County Auditor, the entire amount certified and remaining unpaid of the year in which payment is made.

The clerk shall forthwith transmit a certified copy of this certification role to the County Auditor to be extended on the property tax lists of the county and such certified unpaid charges shall be collected and paid over in the same manner as property taxes or special assessments.

EXHIBIT 1

Taxpayer Name	Full Property Address	Parcel ID	Total To Certify
UNDERWOOD, JOBETH	1011 OSLIN RD	22.00540.00	\$ 550.00
WOODRICH, JAMES	131 WOOD ST S	22.03345.00	\$ 550.00
FOSS, NANCY	18497 McCARTY CT	22.08335.00	\$ 550.00
FOSS, NANCY	18497 McCARTY CT	22.08335.00	\$ 550.00
			<u>\$ 2,200.00</u>

The foregoing resolution was introduced and moved for adoption by Council Member _____ and seconded by Council Member _____.

Voting for the Resolution:.....
Voting Against the Resolution:
Abstained from Voting:.....
Absent:

Motion carried and resolution adopted this 16th day of November 2021.

ATTEST:

Al Skramstad, Mayor

Natasha Segelstrom, Administrative Services Director



M E M O R A N D U M

Date: November 16, 2021
 To: Mayor and City Council
 From: Sara King, Accountant
 RE: Assessment of Unpaid City Charges

SUMMARY

The attached list of unpaid charges represent past-due accounts due to the City of Mora. If approved for certification, the unpaid charges will be assessed to the respective property tax statements for taxes payable in 2022.

BACKGROUND INFORMATION

In accordance with Minnesota state law and Mora City Code §33.18, property owners have been notified of the pending certification and have the right to attend the public hearing to object to the certification of the unpaid charges.

For the purpose of certifying unpaid charges, it is the practice of the City of Mora to review past due accounts annually. The pending assessment roll for unpaid city charges is as follows:

Parcel ID:	Date Billed	To Certify	Invoice #	Service Address	Property Owner	Type
22.05960.00	01/28/21	\$ 1,375.00	20210029	174 1 ST SE	REGGUINTI, JESSICA	Nuisance Violation
22.08335.00	07/30/21	\$ 5,335.00	20210185	18497 McCARTY CT	FOSS, NANCY	Nuisance Violation
		\$ 6,710.00				

OPTIONS & IMPACTS

After the public hearing is closed, the options are as follows:

- A. Approve the attached resolution in full.
- B. Approve the attached resolution partially.
- C. Do not approve the attached resolution.

RECOMMENDATIONS

Motion to approve Resolution 2021-1125, *Resolution Certifying Unpaid City Charges*.

Attachments

Resolution 2021-1125

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MORA, MINNESOTA
CERTIFYING UNPAID CITY CHARGES**

WHEREAS, pursuant to proper notice duly given as required by law, the city council has met, heard, and passed upon all objections to the proposed certifications of unpaid charges for municipal fees and utilities; and

WHEREAS, the amounts of bad debt have been minimized through diligent collection efforts by staff.

NOW, THEREFORE, BE IT RESOLVED by the city council of the City of Mora, Kanabec County, Minnesota that:

Such proposed certification of unpaid charges, a copy of which is hereby attached as Exhibit 1 and made a part hereof, is hereby accepted and shall constitute a lien against the lands named herein.

Such certification shall be payable over a period of one year on or before the first Monday in January.

The owner of the affected property may, at any time prior to certification of unpaid charges to the County Auditor, pay the whole of the certified unpaid charges on such property to the City Clerk. The taxpayer may at any time thereafter, pay the City Clerk or County Auditor, the entire amount certified and remaining unpaid of the year in which payment is made.

The clerk shall forthwith transmit a certified copy of this certification role to the County Auditor to be extended on the property tax lists of the county and such certified unpaid charges shall be collected and paid over in the same manner as property taxes or special assessments.

EXHIBIT 1

Taxpayer Name	Full Property Address	Parcel ID	Total To Certify
REGGUINTI, JESSICA	174 1 ST SE	22.05960.00	\$ 1,375.00
FOSS, NANCY	18497 McCARTY CT	22.08335.00	\$ 5,335.00
			<u>\$ 6,710.00</u>

The foregoing resolution was introduced and moved for adoption by Council Member _____ and seconded by Council Member _____.

Voting for the Resolution:.....
 Voting Against the Resolution:
 Abstained from Voting:.....
 Absent:

Motion carried and resolution adopted this 16th day of November 2021.

ATTEST:

 Al Skramstad, Mayor

 Natasha Segelstrom, Administrative Services Director



MEMORANDUM

Date: November 16, 2021
To: Mayor and City Council
From: Lindy Crawford, City Administrator
RE: 2021 Tax Abatement Report – JCF Properties, LLC

SUMMARY

The City Council will receive a tax abatement report from JCF Properties, LLC, determine if the business has met its goal of creating residential dwelling units, and authorize the annual abatement payment.

BACKGROUND INFORMATION

The City Council approved the use of tax abatement for JCF Properties, LLC (JCF) in June 2017. Per the Business Subsidy Agreement, the owner of JCF agreed to renovate a former motel into a minimum of 20 residential dwelling units over the course of the 10-year abatement period with a total possible abatement of \$20,000. JCF is required to submit a tax abatement report annually by November 5th in order to receive an abatement payment in December.

JCF was required to create a minimum of 20 residential dwelling units over the course of the 10-year abatement period. The Business Subsidy Agreement provides a specific dollar amount per unit per year abatement payment formula (\$100 / unit / year), based on the number of units available for occupancy as of November 1st each year. Abatement payments will never exceed the amount of taxes payable to and collected by the city for that year.

The attached report shows that JCF had 21 residential dwelling units available for occupancy as of October 26th this year, which means the business is eligible to receive a tax abatement payment of \$2,100.00 in December, if the City Council accepts the tax abatement report and upon confirmation from the Kanabec County Auditor-Treasurer’s office that 2020 taxes have been paid in full. The city’s portion of property taxes collected in 2021 was \$3,269.79, which means that the city is still generating tax revenue while offering the financial incentive.

The EDA reviewed the tax abatement report at its November 5th meeting and recommended that the council authorize the annual abatement payment of \$2,100.00 to JCF in December.

OPTIONS & IMPACTS

1. If the City Council determines that JCF has met its residential unit goal, the council is obligated to make an abatement payment in December per the terms of the Business Subsidy Agreement.
2. If the City Council determines that JCF has not met its residential unit goal, the Business Subsidy Agreement becomes null and void and no future payments shall be provided to the business.

RECOMMENDATIONS

Motion to accept the 2021 tax abatement report submitted by JCF Properties, LLC and authorize the annual abatement payment of \$2,100.00 in December.

Memorandum

Attachments

20211 Tax Abatement Report, JCF Properties

October 26, 2021

City of Mora
Attn: Lindy Crawford, City Administrator
101 Lake Street S.
Mora, MN 55051

Re: 2021 Tax Abatement Report

Per the Business Subsidy Agreement between the City of Mora and JCF Properties, LLC for abatement of property taxes for 1819 Highway 65, Mora, MN 55051, I hereby submit this annual report for the city's review and consideration. As of November 1, 2021, 21 residential units had been issued Certificates of Occupancy by the city's Building Official and were available for occupancy.

Respectfully,

John C Fuhr _____
John C. Fuhr
JCF Properties, LLC



MEMORANDUM

Date: November 16, 2021
To: Mayor and City Council
From: Lindy Crawford, City Administrator
RE: 2021 Tax Abatement Report – Northland Process Piping

SUMMARY

The City Council will receive a tax abatement report from Northland Process Piping, determine if the business has met its job creation goal, and authorize the annual abatement payment. Because NPP is in the middle of a job creation period, the business will automatically receive an abatement payment in December.

BACKGROUND INFORMATION

The City Council approved the use of tax abatement for Northland Process Piping (NPP) in April 2015. Per the Business Subsidy Agreement, the owners of NPP have agreed to create 15 permanent full-time equivalent (FTE) jobs over the course of the 12-year tax abatement period with a total possible abatement of \$37,500. NPP is required to submit a tax abatement report annually by October 1st in order to receive an abatement payment in December.

NPP is required to create 15 permanent FTE jobs meeting specific wage and benefit requirements over the course of the 12-year abatement period. The Business Subsidy Agreement provides a specific timeline for job creation, with a minimum of three FTE jobs being created in each two year period beginning in 2017 (jobs created in 2015 and 2016 were used to meet MN Investment Fund job creation goals). Because the 2021 annual Tax Abatement Report falls in the middle of a job creation period (January 1, 2021 – December 31, 2022), the report will not be used to determine whether or not the abatement payment will be made; it is simply a tool to monitor progress.

The attached 2021 report shows the business currently has 20 FTE jobs, compared to 23 FTE jobs in 2020. By the end of this job creation period, NPP is required to have a total of 29 FTE jobs. The attached email from Frank Westling, dated October 28, 2021, states that NPP is currently advertising for five positions. If all were five positions were filled, the total number of jobs would be 25. NPP would be required to create an additional four FTE jobs by December 31, 2022 to be in compliant for the 2022 reporting period – 29 FTE jobs.

Per the terms of the Business Subsidy Agreement, the business is eligible to receive a Tax Abatement payment in December (90% of the city's portion of property taxes collected in 2019) upon confirmation from the Kanabec County Auditor-Treasurer's office that 2020 taxes have been paid in full. The EDA reviewed the tax abatement report at its November 4th meeting.

RECOMMENDATION

Motion to accept the 2021 tax abatement report submitted by Northland Process Piping and authorize the annual abatement payment in December.

Attachments

2021 and 2020 Tax Abatement Report, Northland Process Piping

Lindy Crawford

From: Frank Westling <fwestling@NPPMN.COM>
Sent: Thursday, October 28, 2021 4:30 PM
To: Lindy Crawford
Cc: Heidi Steinmetz
Subject: Tax Abatement
Attachments: NPP_Tax Abatement Report_10.28.2021.xlsx

Good afternoon,

Attached is our annual hiring report for 2021.

We also have multiple "help wanted" adds out in our community.

These positions include:

TIG Welder
CNC Machinist
Inventory Clerk
Maintenance Technician
Drafter

I'll be sure to have this information to you early September 2022.

Thanks,

Frank Westling

Northland Process Piping Inc.
811 Maple Ave. East
Mora, MN 55051
Office (320) 679-4593
Cell (320) 364-0530

**Northland Process Piping
Tax Abatement Report
10.28.2021**

Job Creation Goal:

The business shall create 15 new permanent, non-contract FTE jobs within 12 years of the Benefit Date, with a minimum of 3 FTE jobs being created in each 2 year period beginning in 2017:

- 3 FTE jobs between January 1, 2017 and December 31, 2018
- 3 FTE jobs between January 1, 2019 and December 31, 2020
- 3 FTE jobs between January 1, 2021 and December 31, 2022
- 3 FTE jobs between January 1, 2023 and December 31, 2024
- 3 FTE jobs between January 1, 2025 and December 31, 2026

The business shall provide an hourly wage and benefit level for the new FTE jobs equal to at least 110% of the federal poverty level for a family of 4 (\$13.01 in 2018) or the hourly wage, including benefits, if any, for each new FTE must be at least \$14.04 per hour, whichever is greater.

Job Creation Summary:

Benefits Offered:

Indicate total # of employees accepting each benefit:

Dental Insurance	11
Life Insurance	0
Health Insurance	13
Retirement	1
Other	23


Employment Data:

Base employment (Isle)	54
Total jobs created at Mora facility	28
Jobs created for MIF	16
Jobs created for Tax Abatement	12
Jobs <u>not</u> meeting compensation reqt	0

Job Title	Annual Hours	Hiring Date	Hourly Value of Benefits	Hourly Wage	Total Compensation
Office	2080	08/01/19	\$8.79	\$21.79	\$30.58
1 Office	2080	08/01/18	\$8.79	\$15.64	\$24.43
2 Laborer	2080	01/30/19	\$1.00	\$15.64	\$16.64
3 Welder	2080	09/25/18	\$8.79	\$16.41	\$25.20
4 Grinder	2080	04/03/18	\$1.00	\$16.15	\$17.15
5 Laborer	2080	06/04/18	\$8.41	\$16.41	\$24.82
6 Grinder	2080	05/09/16	\$8.41	\$15.64	\$24.05
7 Laborer	2080	10/26/15	\$1.00	\$15.64	\$16.64
8 Welder	2080	08/29/16	\$8.41	\$19.49	\$27.90
9 Welder	2080	04/27/15	\$8.45	\$21.54	\$29.99
10 Welder	2080	06/29/15	\$1.00	\$19.49	\$20.49
11 Machine Operator	2080	04/06/15	\$8.79	\$18.97	\$27.76
12 Welder	2080	09/08/15	\$8.79	\$18.97	\$27.76
13 Maintenance	2080	11/30/16	\$0.00	\$17.69	\$17.69
14 Shipping / Receiving	2080	05/14/15	\$8.79	\$17.44	\$26.23
15 Welder	2080	03/05/15	\$1.00	\$18.46	\$19.46
16 Welder	2080	11/24/14	\$1.00	\$22.05	\$23.05
17 Laborer	2080	06/08/15	\$1.00	\$15.38	\$16.38
18 Office	2080	03/02/15	\$8.45	\$15.38	\$23.83
19 Office	2080	08/10/15	\$8.79	\$24.62	\$33.41
20 Laborer	2080	05/20/15	\$1.00	\$15.38	\$16.38
21 Welder	2080	01/13/15	\$1.00	\$22.77	\$23.77
22 Welder	2080	07/08/15	\$1.00	\$18.72	\$19.72
23 Office	2080	09/01/17	\$1.00	\$16.51	\$17.51
24 Welder	2080	01/13/15	\$1.00	\$22.77	\$23.77
25 Welder	2080	07/08/15	\$1.00	\$18.72	\$19.72
26 Office	2080	09/01/17	\$1.00	\$16.51	\$17.51
20 Laborer	2080	05/20/15	\$1.00	\$15.38	\$16.38

Job Creation Information Provided By:

I certify to the best of my knowledge that the data in this report is true & correct.


Signature of Business Representative

Customer Service
Title

10.28.2021
Date

**Northland Process Piping
Tax Abatement Report
10.13.2020**

Job Creation Goal:

The business shall create 15 new permanent, non-contract FTE jobs within 12 years of the Benefit Date, with a minimum of 3 FTE jobs being created in each 2 year period beginning in 2017:

3 FTE jobs between January 1, 2017 and December 31, 2018 (total of 23 FTE jobs created)

3 FTE jobs between January 1, 2019 and December 31, 2020 (total of 26 FTE jobs created)

3 FTE jobs between January 1, 2021 and December 31, 2022 (total of 29 FTE jobs created)

3 FTE jobs between January 1, 2023 and December 31, 2024 (total of 32 FTE jobs created)

3 FTE jobs between January 1, 2025 and December 31, 2026 (total of 35 FTE jobs created)

The business shall provide an hourly wage and benefit level for the new FTE jobs equal to at least 110% of the federal poverty level for a family of 4 (\$13.86 in 2020) or the hourly wage, including benefits, if any, for each new FTE must be at least \$14.04 per hour, whichever is greater.

Job Creation Summary:

Benefits Offered:

Indicate total # of employees accepting each benefit:

Dental Insurance	9
Life Insurance	0
Health Insurance	11
Retirement	1
Other	23

Employment Data:

Base employment (Isle)	54
Total jobs created at Mora facility	27
Jobs created for MIF	20
Jobs created for Tax Abatement	7
Jobs <u>not</u> meeting compensation reqt	0

*See note below.

Job Title	Annual Hours	Hiring Date	Hourly Value of Benefits	Hourly Wage	Total Compensation
Office	2080	08/01/19	\$8.79	\$21.25	\$30.04
1 Office	2080	08/01/18	\$8.79	\$15.25	\$24.04
2 Laborer	2080	01/30/19	\$1.00	\$15.25	\$16.25
3 Welder	2080	09/25/18	\$8.79	\$16.00	\$24.79
4 Grinder	2080	04/03/18	\$1.00	\$15.75	\$16.75
5 Laborer	2080	06/04/18	\$8.41	\$16.00	\$24.41
6 Grinder	2080	05/09/16	\$8.41	\$15.25	\$23.66
7 Laborer	2080	10/26/15	\$1.00	\$15.25	\$16.25
8 Welder	2080	08/29/16	\$8.41	\$19.00	\$27.41
9 Welder	2080	04/27/15	\$8.45	\$21.00	\$29.45
10 Welder	2080	06/29/15	\$1.00	\$19.00	\$20.00
11 Machine Operator	2080	04/06/15	\$8.79	\$18.50	\$27.29
12 Welder	2080	09/08/15	\$8.79	\$18.50	\$27.29
13 Maintenance	2080	11/30/16	\$0.00	\$17.25	\$17.25
14 Shipping / Receiving	2080	05/14/15	\$8.79	\$17.00	\$25.79
15 Welder	2080	03/05/15	\$1.00	\$18.00	\$19.00
16 Welder	2080	11/24/14	\$1.00	\$21.50	\$22.50
17 Laborer	2080	06/08/15	\$1.00	\$15.00	\$16.00
18 Office	2080	03/02/15	\$8.45	\$15.00	\$23.45
19 Office	2080	08/10/15	\$8.79	\$24.00	\$32.79
20 Laborer	2080	05/20/15	\$1.00	\$15.00	\$16.00
21 Welder	2080	01/13/15	\$1.00	\$22.20	\$23.20
22 Welder	2080	07/08/15	\$1.00	\$18.25	\$19.25
23 Office	2080	09/01/17	\$1.00	\$16.10	\$17.10

Job Creation Information Provided By:

I certify to the best of my knowledge that the data in this report is true & correct.



Signature of Business Representative

Customer Service

Title

10.13.2020

Date

NOTE: The jobs themselves have not left. We will be filling the open positions soon. FW

BT OCT 13 2020

Beth Thorp

From: Frank Westling <fwestling@NPPMN.COM>
Sent: Tuesday, October 13, 2020 2:20 PM
To: Beth Thorp
Cc: Kathy Tramm; Dan Tramm; Jamie Neuberger
Subject: Annual Tax Report
Attachments: NPP_Tax Abatement Report_10.13.2020.xlsx

Good afternoon, Beth

Attached is this year's Tax Abatement Report for your record.

Similar to many businesses, 2020 has brought about many unforeseen surprises. We have maintained twenty three (23) full time employees throughout this year. (Down 4 from last year)

The jobs that we had created are still viable and are only waiting for the right candidates to fill the positions. I'm happy to say that 2021 is looking bright for NPP, with the potential of even greater growth than the previous years.

Please let me know if you have any questions or if you need any additional information.

Hope all is well,

Frank Westling

Northland Process Piping Inc.
811 Maple Ave. East
Mora, MN 55051
Office (320) 679-4593
Cell (320) 364-0530

Beth Thorp

From: Frank Westling <fwestling@NPPMN.COM>
Sent: Thursday, October 29, 2020 4:05 PM
To: Beth Thorp
Subject: RE: Annual Tax Report - more information needed

Good afternoon, Beth

In Mora, the below are the positions we are looking to fill.

1	Grinder	Starting	\$15.00	Full Time
1	Laborer	Starting	\$14.50	Full Time
1	Welder	Starting	\$16.00	Full Time
1	Welder	Starting	\$16.00	Full Time

We also are looking for accounting clerk, inventory, custodian and welders. Expected range of pay between \$14 and \$20. Benefits offer vary per personal preference.

<https://www.linkedin.com/jobs/northland-process-piping-jobs?position=1&pageNum=0>

The year was not too challenging for us. We've expanded our customer base and are going into 2021 with many projects on our books.

Let me know if you need anything further. I'll keep you updated as to when the open positions are filled.

Frank Westling

Northland Process Piping Inc.
811 Maple Ave. East
Mora, MN 55051
Office (320) 679-4593
Cell (320) 364-0530

Most relevant

Any Time

Company

Salary

Location

Job Type

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MEMORANDUM

Date: November 16, 2021
To: Mayor and City Council
From: Lindy Crawford, City Administrator
RE: Fox Run 3rd Addition Development Agreement

SUMMARY

The City Council will review and approve a development agreement for Fox Run 3rd Addition.

BACKGROUND INFORMATION

The City Council approved the final plat for the Fox Run 3rd Addition at its September 21st regular meeting. A requirement of the project is for the developer to enter into a development agreement, which outlines requirements related to utilities and infrastructure. Attached for review and approval is the development agreement.

Developer Jake Fedder intends to change the name of the development from Fedder Properties, LLC to MN Land Holdings, LLC. Therefore, areas of the document have been left blank and will be completed at the time of the name change.

RECOMMENDATIONS

Motion to approve the development agreement for Fox Run 3rd Addition as presented.

Attachments

Draft Fox Run Third Addition Development Agreement

Development Agreement for Fox Run 3rd Addition

THIS DEVELOPMENT AGREEMENT (“Agreement”) is made and entered into this ____ day of _____, 2021, by and between the City of Mora, a municipal corporation of the State of Minnesota (hereinafter called the “City”) and _____ (hereinafter called the “Developer”).

WITNESSTH THAT:

WHEREAS, The Developer has made application to the City for approval of a 46.22± acre subdivision of land within the corporate limits of the City (hereinafter called the “Subdivision”) described as follows:

PID 22.07825.00
Outlot A, Fox Run 2nd Addition
Kanabec County, Minnesota
Section 13, Township 039, Range 024

WHEREAS, the City Council granted approval of the Preliminary Plat / Planned Unit Development (PUD) of Fox Run, per attached Resolution No. 2003-903 dated September 2, 2003; and

WHEREAS, the City Council granted approval of the Final Plat of Fox Run 3rd Addition, per attached Resolution No. 2021-921 dated September 21, 2021.

NOW THEREFORE, in consideration of the premises and of the mutual promises and conditions hereinafter contained, it is hereby agreed as follows:

1. **CONDITIONS OF PLAT APPROVAL.** The City hereby approves the Final Plat on condition that the Developer enter into this Agreement, furnish the fees required by it and record the plat with the County Recorder within six (6) months of Final Plat approval from the City Council.
2. **RIGHT TO PROCEED.** Following Final Plat approval and execution of this Agreement, the Developer may commence development of the site in conformance with the plans, terms and conditions contained herein. The Developer acknowledges that if the Developer fails to satisfy the conditions of this Agreement, the City may withhold issuance of any Building Permit, Certificate of Occupancy or protective inspections necessary for construction and occupancy of the proposed development.
3. **DEVELOPMENT PLANS.** The City hereby approves the development as shown on the following exhibits. The Developer shall develop the property in accordance with the general plans shown on the exhibits and on file at Mora City Hall. If, however, the exhibits vary from the written terms of this Agreement, the written terms shall control. The exhibits include:

Exhibit A Resolution No. 2021-323 approved March 16, 2021, approving PUD Amendment

Exhibit B Resolution No. 2021-921 approved September 21, 2021, approving the Final Plat of Fox Run 3rd Addition

Exhibit C Final Plat drawings approved September 21, 2021

4. **CONSRUCTION PLANS AND INSPECTION.** Construction plans for the required improvements conforming in all respects with the standards of the City of Mora shall be prepared at the Developer's expense by a professional engineer who is registered in the State of Minnesota or reciprocal state and said plans shall contain his/her certificate. Such plans shall be submitted to the City Engineer for his/her approval and for an estimate of the total costs of the required improvements. Upon approval, such plans shall become a part of this Agreement.

The City acknowledges that the Developer submitted construction plans dated July 5, 2021. These plans have been reviewed and approved by the City Engineer with all comments incorporated into Resolution No. 2021-921, the resolution approving the Final Plat of Fox Run 3rd Addition. The construction plans are on file at Mora City Hall.

All required improvements on the site that are to be installed under the provisions of this Agreement shall be inspected during the course of construction by the City Engineer at the Developer's expense and acceptance by the City shall be subject to the engineer's Certificate of Compliance with the Agreement.

5. **IMPROVEMENTS.** The Developer shall install and/or pay for the following:

- A. Public sanitary sewer
- B. Water mains
- C. Public electricity facilities
- D. Drainage facilities
- E. Public streets
- F. Concrete curb and gutter
- G. Street lights
- H. Cluster mailboxes
- I. Site grading and ponding
- J. Survey monuments
- K. Street name signs, traffic control signs and pavement markings at all locations deemed necessary by the City.

The improvements shall be installed in accordance with the City's Subdivision Ordinance, the City's standard specifications for utilities and street construction and any other applicable City ordinances. The Developer shall submit plans and specifications for utilities and street construction, prepared by a competent duly registered professional engineer under the laws of the State of Minnesota. The Developer shall obtain all necessary permits from the Minnesota Pollution Control Agency, Minnesota Department of Health and other agencies before proceeding with construction.

The Developer shall instruct its engineer to provide adequate field inspection personnel to assure an acceptable level of quality control to the extent that the Developer's engineer will be able to certify that the construction work meets the approved City standards as a condition of City acceptance.

Prior to construction, the Developer or his engineer shall schedule a preconstruction meeting at a mutually agreeable time and place, including City staff, to review the program for the construction work.

At such time as the sanitary sewer, water facilities, electric facilities, and any other public improvements have been constructed, accepted and approved, the Developer shall file with the City "as-built" plans for the City's record. The "as-builts" shall be presented in the form of three (3) paper copies, with one (1) being reproducible, and one copy in digital format as specified by the City. Failure to provide the "as-builts" may result in denial of Certificates of Occupancy.

The Minnesota Office of Pipeline Safety (MNOPS) requires that a trace wire shall be installed in all water and sewer lines up to the primary structure.

Iron monuments must be installed in accordance with Minnesota State Statute Chapter 505. The Developer's surveyor shall submit a written notice to the City certifying that the monuments have been installed.

6. **TIME OF PERFORMANCE.** The developer shall install all public improvements as shown on the approved Plans and Specifications for infrastructure improvements no later than twenty-four (24) months from the signing of this Agreement unless an extension has been granted by the City Council.

No building permits shall be issued prior to approved grading of the site and prior to the installation of an approved gravel road. All improvements, including curb and gutter, bituminous base course, permanent street name signs, street lighting and cluster mailboxes, must be installed prior to the issuance of any Certificates of Occupancy. The Developer shall provide a schedule of completion of the public improvements to buyers of property within the Development.

7. **LICENSE.** The Developer hereby grants the City, its agents, employees, officers and contractors a license to enter the subdivision to perform all work and inspections deemed appropriate by the City in conjunction with development.
8. **GRADING AND EROSION CONTROL.** The subdivision shall be graded in accordance with the approved Grading and Utility plan and shall conform to the City of Mora specifications. Individual lots within the subdivision shall be graded in accordance with an approved Drainage and Grading Plan for each lot. The individual lot grading and drainage plans shall conform to the City of Mora specifications and shall identify such things as lowest floor, lowest opening, and existing and proposed grades at two (2) foot intervals. The grading and drainage plan for each lot shall be reviewed and approved by the City Engineer prior to

commencement of grading operations. The City may impose additional erosion control requirements if they would be beneficial. All areas disturbed by the excavation and backfilling operations shall be reseeded forthwith after the completion of the work in that area. All seeded areas shall be fertilized, mulched and disc anchored as necessary for seed retention. The parties recognize that time is of the essence in controlling erosion. If the Developer does not comply, the City may take such action as it deems appropriate to control erosion. The City will endeavor to notify the Developer in advance of any proposed action, but failure of the City to do so will not affect the Developer's and City's rights or obligations hereunder. Developer will reimburse all expenses incurred by the City in connection with such actions. No utility or street construction will be allowed and no building permits will be issued unless the subdivision is in full compliance with the City.

Upon completion of the grading, the Developer shall provide the City with an "as-built" grading plan and a certification by a registered land surveyor or engineer that all ponds, swales and ditches have been constructed on public easements or land owned by the City. The "as-built" plan shall include field-verified elevations of the following: a) location and elevations along all swales and ditches and b) lot corners and house pads. The City will withhold issuance of building permits until the approved certified grading plan is on file with the City and all erosion control measures are in place as determined by the City Engineer.

9. **CLEAN UP.** The Developer shall be responsible for clearing dirt and debris from the streets that have resulted from construction work by the Developer, its agents or assigns. The Developer shall also be responsible for the clean-up of all construction debris and refuse that have resulted from construction activities, including all building improvements, by the Developer, its agents or assigns. Prior to any construction in the subdivision, the Developer shall identify in writing a responsible party for erosion control, street cleaning and street sweeping.
10. **OWNERSHIP OF IMPROVEMENTS.** Upon completion of the work and construction required by this Agreement, the improvements lying within the public right-of-ways and easements, with the exception of cluster mailboxes, shall become City property following final inspection and acceptance by the City. All other improvements shall be the sole responsibility of the Developer.
11. **ACCEPTANCE OF IMPROVEMENTS.** The Developer shall formally request that the City accept improvements in writing. The City Council shall review and approve such requests.
12. **FINANCIAL GUARANTEE.** The Developer is required to make an escrow deposit, provide a non-expiring letter of credit or, in lieu thereof, furnish a performance bond to be equal to one hundred twenty five percent (125%) of the Developer's construction costs for public improvements, including the cost of inspection. The City Engineer shall be responsible for providing an estimate of the total costs of the required improvements in order to establish the financial guarantee amount (refer to paragraph 5). The City shall be entitled to reimburse itself out of said deposit for any cost and expense incurred by the City for completion of the work in case of default of the Developer under said Agreement, and for any damages sustained on account of any breach thereof. Upon completion of the work and

termination of any liability, the balance remaining in said deposit shall be refunded to the Developer.

13. **MAINTENANCE GUARANTEE.** The Developer will fully and faithfully comply with all terms of any and all contracts entered into by it for the installation and construction of the improvements, and hereby guarantees the workmanship and materials for a period of one (1) year following the City's final acceptance of the improvements. The Developer further agrees to repair and/or replace, as directed by the City, at the Developer's sole cost and expense, any workmanship and/or materials that become defective within said one year period, even though the actual notice thereof may be given by the City after said one year period. In addition to the financial guarantee required for the cost of the initial improvements, the Developer shall also post a maintenance guarantee with the City. The maintenance guarantee shall be in the amount of \$9,500.00 (\$500.00 per lot). The maintenance guarantee shall be deposited with the City at the time that the improvements are accepted by the City and prior to the release by the City of the financial guarantee required by paragraph 12. The maintenance guarantee shall be held by the City for a period of one year from the date of acceptance of the improvements. This guarantee is for the purpose of ensuring that the improvements have been constructed in accordance with City standards and may be called upon, at the City's discretion, during the said one year period, if the City deems it necessary to repair and/or replace any of the improvements. The form and issuer of said financial guarantee shall be subject to the approval of the City of Mora. The total sum of the guarantee is available immediately to the City and may be used as deemed necessary by the City to resolve any development related deficiencies during the one year guarantee period. Maintenance of public right-of-way, including snow removal, shall be the responsibility of the developer until fully accepted by the City of Mora.
14. **STREET NAME AND TRAFFIC CONTROL SIGNS.** The City shall install street name signs and traffic control signs at the Developer's expense. The City will provide the Developer with an invoice for such work upon completion.
15. **STREET LIGHTING.** The Developer shall submit a street lighting plan to be reviewed and approved by the City. The Developer shall install approved street lighting at the Developer's expense.
16. **CLUSTER MAILBOXES.** The Developer shall submit a cluster mailbox plan indicating locations and design, to be reviewed and approved by the City and the Postmaster. The Developer shall install and maintain approved cluster mailboxes at the Developer's expense until they are accepted by the City. Upon City acceptance, the maintenance of the cluster mailboxes shall become the responsibility of the property owners. Individual mailboxes shall not be permitted, unless permission has been granted by the City.
17. **UTILITY CHARGES.** In accordance with City policy, and to uniformly distribute the cost of public utility infrastructure, including but not limited to trunk lines, lift stations, water towers and wells, the builder, upon building permit issuance, shall be responsible to pay the adopted sanitary sewer and water connection fees (SAC and WAC).

18. LANDSCAPING. The Developer or builder shall be responsible for the following landscaping requirements per Zoning Code §155.066:

All exposed ground areas on a lot or parcel surrounding a principal or accessory structure that are not devoted to drives, sidewalks, patios or parking lots shall have a minimum of four (4") inches of topsoil and be covered with sod, seed or other landscaping materials as approved by the City.

All required landscaping shall be replaced by the property owner if vegetation dies or is otherwise removed. Landscaping may be located within a utility or drainage easement, but the owner of the property shall be responsible for any cost associated with removing and replacing said landscaping if work within the easement requires removal of the landscaping. Trees may not be located in any location where they may interfere with electric lines.

Existing vegetation, which are of acceptable species, size and location and are of good quality, may be used to fulfill landscaping requirements, so long as said vegetation will not disrupt the placement of utility infrastructure.

Pursuant to the adopted fee schedule, a landscape deposit will be collected at the time of building permit application. The deposit shall be in the form of cash, letter of credit, or other means as approved by the City of Mora. Said deposit will be released when all required landscaping is installed. Landscaping must be completed within one (1) year of building permit issuance or the deposit will be forfeited.

19. PUBLIC USE FEE. The Developer shall pay to the City \$9,500.00 (\$500.00 per dwelling unit) in lieu of land dedication. Payment shall be made upon execution of this Agreement.

20. EASEMENTS. The Developer shall convey to the City, at no cost to the City, all permanent and temporary easements necessary for the installation and maintenance of utilities.

21. RESPONSIBILITY FOR COSTS.

A. Except as otherwise specified herein, the Developer shall pay all costs incurred by it or the City in conjunction with the development of the subdivision, including but not limited to legal, planning, engineering and inspection expenses incurred in connection with approval and acceptance of the subdivision, any taxes levied on lands dedicated to the public in the plat and all costs and expenses incurred by the City in monitoring and inspecting development of the plat. No interest will be credited or paid to the Developer on funds held by the City as deposits for payments of expenses.

B. The Developer shall hold the City and its officers, employees and agents harmless from claims made by itself and third parties for damages sustained or costs incurred resulting from subdivision approval and development. The Developer shall indemnify the City and its officers, employees and agents for all costs, damages or

expenses which the City may pay or incur in consequence of such claims, including attorney's fees.

- C. The Developer shall reimburse the City for costs incurred in the enforcement of this Agreement, including engineering and attorney's fees.
- D. The Developer shall pay, or cause to be paid when due, and in any event before any penalty is attached, all special assessments referred to in this Agreement. This is a personal obligation of the Developer, in addition to a lien against the subject property, and shall continue in full force and effect even if the Developer sells one or more lots, the entire plat, or any part of it.

22. DEVELOPER'S DEFAULT. The following shall be considered "Events of Default" under this Agreement. A default shall be considered upon thirty (30) days written notice from the City.

- A. Failure by the Developer to meet conditions or obligations within this Agreement.
- B. Failure to pay real estate taxes or assessments on the subject property or any part thereof within ninety (90) days after the due date.
- C. Inability of the Developer to pay debts on the project as they become due.

Remedies of Default. Upon default, the City may exercise the following:

- A. Suspend its obligations under this Agreement until it is assured that the default is cured.
- B. Cancel or terminate this Agreement.
- C. Complete the project from escrowed funds.
- D. Take whatever action, which is deemed necessary, to collect payments due under this Agreement, or to enforce this Agreement.

23. MISCELLANEOUS.

- A. The Developer represents to the City that the subdivision complies with all City, County, State and Federal laws and regulations, including but not limited to: Subdivision Ordinances, Zoning Ordinances and environmental regulations. If the City determines that the subdivision does not comply, the City may, at its option, refuse to allow construction or development work in the subdivision until the Developer does comply. Upon the City's demand, the Developer shall cease work until there is compliance.
- B. Third parties shall have no recourse against the City under this Agreement.
- C. Breach of the terms of this Agreement by the Developer shall be grounds for denial of building permits, including lots sold to third parties.

- D. If any portion, section, subsection, sentence, clause, paragraph or phrase of this Agreement is for any reason held invalid, such decision shall not affect the validity of the remaining portion of this Agreement.
- E. All public improvements, except the final lift of asphalt, and utility connections shall be installed and connected prior to any issuance of Certificates of Occupancy.
- F. The action or inaction of the City shall not constitute a waiver or amendment to the provisions of this Agreement. To be binding, amendments or waivers shall be in writing, signed by the parties and approved by written resolution of the City Council. The City's failure to promptly take legal action to enforce this Agreement shall not be a waiver or release.
- G. This Agreement shall run with the land and may be recorded against the title to the property. The Developer covenants with the City, its successors and assigns, that the Developer is well seized in fee title of the property being final platted and/or has obtained consents to this Agreement, in the form attached hereto, from all parties who have an interest in the property, that there are no unrecorded interests in the property being final platted and that the Developer will indemnify and hold the City harmless for any breach of the foregoing covenants.
- H. Developer shall take out and maintain or cause to be taken out and maintained until six (6) months after the City has accepted the public improvements, public liability and property damage insurance covering personal injury, including death, and claims for property damage which may arise out of Developer's work or the work of its subcontractors or by one directly or indirectly employed by any of them. Limits for bodily injury and death shall not be less than \$500,000.00 for one person and \$1,000,000.00 for each occurrence; limits for property damage shall not be less than \$200,000.00 for each occurrence; or a combination single limit policy of \$1,000,000.00 or more. The City shall be named as an additional insured on the policy and the Developer shall file with the City a certificate evidencing coverage prior to the City signing the plat. The certificate shall provide that the City must be given thirty (30) days advance written notice of the cancellation of the insurance.
- I. The Developer may not assign this Agreement without the written permission of the City Council, except to an entity owned and controlled by the Developer. The Developer's obligation hereunder shall continue in full force and effect even if the Developer sells one or more lots, the entire plat or any part of it.
- J. All other conditions of Resolution No. 2021-921, as approved by the City Council, shall be complied with. Please find said Resolution attached.

25. **NOTICES.** Required notices to the Developer shall be in writing and shall either be hand delivered to the Developer, its employees or agents, or mailed to the Developer by certified mail at the following address:

(INSERT NAME)
(INSERT ADDRESS)

Notices to the City shall be in writing and shall either be hand delivered to the City Administrator or mailed to the City by certified mail in care of the City Administrator at the following address:

Mora City Hall
Attn: City Administrator
101 Lake Street S.
Mora, MN 55051



MEMORANDUM

Date: November 16, 2021
 To: Mayor and City Council
 From: Jeff Krie, Activities & Recreation Coordinator
 RE: 2021 MAC Season Recap

SUMMARY

Staff will review the 2021 MAC season with City Council and answer any questions that Council may have.

MAC REVIEW	2021	2019	2018
Patrons June	7619	4862	6035
Patrons July	9799	9130	7649
Patrons August	4842	4665	4754
Total Patrons	22260	18657	18438
Concessions June	\$16,786	\$11,184	\$13,598
Concessions July	\$22,145	\$17,192	\$15,109
Concessions August	\$8,645	\$7,293	\$7,387
Concessions Total	\$47,575	\$35,669	\$36,094
Front Desk/Swim June	\$29,213	\$15,545	\$17,446
Front Desk/Swim July	\$36,284	\$23,202	\$23,458
Front Desk/Swim August	\$10,070	\$5,045	\$6,752
Front Desk/Swim Total	\$75,566	\$43,792	\$47,656
Bonus Tickets Total	\$19,020	\$9,206	\$8,360
Swim Lesson Total	\$43,920	\$51,220	\$50,030
Pool Rental Total	\$2,700	\$2,000	\$0
Total Revenue	\$188,781	\$141,887	\$142,140
Total Expenditure	\$280,883	\$323,430	\$270,087

RECOMMENDATIONS

None, information only.

Attachments

None

CITY OF MORA



Financial Reports

General Fund
Storm Water Utility Fund
Fire Fund
Cemetery Fund
Liquor Fund

September 30, 2021
[unaudited]

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CITY OF MORA
Fund Budgetary Performance
For the Quarter Ended September 30, 2021

	2021 YTD Budget	2021 YTD Actual	2021 YTD Balance	2021 % YTD Budget
GENERAL FUND				
Revenues	2,884,273.00	1,988,130.39	896,142.61	68.93%
Expenditures	2,884,207.00	2,234,881.27	649,325.73	77.49%
Surplus/(Deficit)		(246,750.88)		
STORM WATER FUND				
Revenues	115,503.00	89,728.30	25,774.70	77.68%
Expenditures	81,897.00	38,545.77	43,351.23	47.07%
Surplus/(Deficit)		51,182.53		
FIRE FUND				
Revenues	293,183.00	278,820.44	14,362.56	95.10%
Expenditures	293,183.00	172,022.49	121,160.51	58.67%
Surplus/(Deficit)		106,797.95		
CEMETERY FUND				
Revenues	47,235.00	60,365.16	(13,130.16)	127.80%
Expenditures	91,536.00	34,122.01	57,413.99	37.28%
Surplus/(Deficit)		26,243.15		
LIQUOR FUND				
Revenues	3,665,593.00	3,341,966.93	323,626.07	91.17%
Expenditures	3,644,352.00	3,138,268.19	506,083.81	86.11%
Surplus/(Deficit)		203,698.74		
TOTAL ALL FUNDS				
Revenues	7,005,787.00	5,759,011.22	1,246,775.78	82.20%
Expenditures	6,995,175.00	5,617,839.73	1,377,335.27	80.31%
Surplus/(Deficit)		141,171.49		



CITY OF MORA
BALANCE SHEET
 Current Period: September 2021

Year End

Account Descr	Begin Yr	YTD Debit	YTD Credit	Current Balance
Fund 101 GENERAL FUND				
Bal Type A				
G 101-11011 Cash NNB Checking	\$656,210.51	\$3,253,699.86	\$3,588,592.23	\$321,318.14
G 101-11013 Petty Cash	\$100.00	\$0.00	\$0.00	\$100.00
G 101-11014 ChangeFund/AirportVending/N	\$37.00	\$0.00	\$0.00	\$37.00
G 101-11015 Pool Change	\$0.00	\$680.00	\$680.00	\$0.00
G 101-11018 Cash FCB HI-FI	\$91,376.02	\$57.50	\$0.00	\$91,433.52
G 101-11020 Investments	\$1,034,786.98	\$67,395.11	\$32,024.10	\$1,070,157.99
G 101-11041 Interest Receivable	\$7,666.42	\$0.00	\$0.00	\$7,666.42
G 101-11052 Taxes Receivable-Delinquent	\$21,036.64	\$0.00	\$0.00	\$21,036.64
G 101-11151 Accounts Receivable	\$104,753.30	\$63,791.88	\$157,101.38	\$11,443.80
G 101-11154 Return Checks	\$0.00	\$0.00	\$0.00	\$0.00
G 101-11212 Special Assess Rec - Unamort	\$9,006.96	\$0.00	\$0.00	\$9,006.96
G 101-11213 Special Assess Rec - Amortized	\$0.00	\$0.00	\$0.00	\$0.00
G 101-11551 Prepaid Ins	\$29,279.46	\$82,851.81	\$91,653.22	\$20,478.05
G 101-13325 Advance To TIF District 1-11	\$64,426.43	\$0.00	\$3,512.48	\$60,913.95
G 101-13330 Advance to Mora HRA 2019	\$125,568.54	\$0.00	\$23,106.52	\$102,462.02
G 101-13335 Advance to Mora HRA 2021	\$0.00	\$129,198.12	\$0.00	\$129,198.12
Bal Type A	\$2,144,248.26	\$3,597,674.28	\$3,896,669.93	\$1,845,252.61
Bal Type E				
G 101-24204 Fund Bal-Undes/Net Asset (ent	-\$1,896,144.89	\$2,257,422.92	\$2,010,672.04	-\$1,649,394.01
Bal Type E	-\$1,896,144.89	\$2,257,422.92	\$2,010,672.04	-\$1,649,394.01
Bal Type L				
G 101-20900 Advance From Electric Fund	\$0.00	\$0.00	\$129,198.12	-\$129,198.12
G 101-21600 Accrued Wages/Salaries Payab	-\$9,257.30	\$0.00	\$0.00	-\$9,257.30
G 101-21707 Union Dues-AFSCME	\$0.00	\$4,767.61	\$4,767.61	\$0.00
G 101-21730 Garnishment	\$0.00	\$0.00	\$0.00	\$0.00
G 101-21740 Select Account	-\$1,889.45	\$12,088.80	\$9,792.33	\$407.02
G 101-22021 Accounts Payable	-\$169,032.55	\$169,661.12	\$628.57	\$0.00
G 101-22025 Landscape Deposit	-\$11,700.00	\$4,500.00	\$9,000.00	-\$16,200.00
G 101-22081 Surcharge - Building Permit	-\$1,359.13	\$1,346.41	\$1,111.97	-\$1,124.69
G 101-22082 Sales Tax Payable	\$0.00	\$4,667.61	\$10,704.37	-\$6,036.76
G 101-22161 Accrued Vac-Sick Wages	\$0.00	\$0.00	\$0.00	\$0.00
G 101-22171 Federal Withholding	\$0.00	\$82,550.25	\$82,550.25	\$0.00
G 101-22172 State Withholding	\$0.00	\$44,455.23	\$44,455.23	\$0.00
G 101-22173 FICA Tax Withholding	-\$1,447.91	\$148,117.44	\$148,163.62	-\$1,494.09
G 101-22174 PERA	-\$1,850.32	\$157,258.57	\$157,258.57	-\$1,850.32
G 101-22176 Medicare	-\$338.63	\$34,697.30	\$34,651.12	-\$292.45
G 101-22177 Group Health Insurance	-\$12,782.39	\$266,682.54	\$239,617.60	\$14,282.55
G 101-22178 Life Insurance	-\$127.41	\$3,171.65	\$2,825.40	\$218.84
G 101-22179 VEBA Contribution	-\$320.01	\$6,800.00	\$6,800.00	-\$320.01
G 101-22180 Deferred Compensation Payabl	\$0.00	\$16,375.00	\$16,375.00	\$0.00
G 101-22181 NCPERS - Life Ins	\$0.00	\$2,587.70	\$2,155.70	\$432.00
G 101-22182 The Equitable - Def Comp	\$0.00	\$1,140.00	\$1,140.00	\$0.00
G 101-22183 Health Care Savings Plan	\$0.00	\$32,362.21	\$32,362.21	\$0.00
G 101-22184 Child Support Payments	\$0.00	\$1,605.03	\$1,605.03	\$0.00
G 101-22185 ICMA	\$0.00	\$2,225.00	\$2,225.00	\$0.00
G 101-22186 AFLAC	\$0.00	\$0.00	\$0.00	\$0.00
G 101-22187 Delta Dental	\$0.00	\$8,599.30	\$7,801.30	\$798.00
G 101-22200 Wellness Account	-\$354.67	\$0.00	\$0.00	-\$354.67
G 101-22201 Deposits	-\$7,600.00	\$4,775.00	\$13,000.00	-\$15,825.00
G 101-22223 Deferred Revenues	-\$30,043.60	\$0.00	\$0.00	-\$30,043.60
G 101-22281 Other Liabilities	\$0.00	\$794,731.38	\$794,731.38	\$0.00



CITY OF MORA
BALANCE SHEET
Current Period: September 2021

Year End

Account Descr	Begin Yr	YTD Debit	YTD Credit	Current Balance
Bal Type L	-\$248,103.37	\$1,805,165.15	\$1,752,920.38	-\$195,858.60
Fund 101 GENERAL FUND	\$0.00	\$7,660,262.35	\$7,660,262.35	\$0.00



CITY OF MORA
BALANCE SHEET
Current Period: September 2021

Year End

Account Descr	Begin Yr	YTD Debit	YTD Credit	Current Balance
Fund 220 STORM WATER FUND				
Bal Type A				
G 220-11011 Cash NNB Checking	\$57,466.52	\$89,440.69	\$62,498.66	\$84,408.55
G 220-11018 Cash FCB HI-FI	\$0.00	\$0.00	\$0.00	\$0.00
G 220-11151 Accounts Receivable	\$30.87	\$93.85	\$124.72	\$0.00
G 220-11152 Accounts Receivable - UB	\$9,693.49	\$91,371.22	\$90,388.67	\$10,676.04
G 220-11551 Prepaid Ins	\$0.00	\$1,639.62	\$1,239.71	\$399.91
G 220-12600 Fixed Assets	\$631,959.00	\$0.00	\$0.00	\$631,959.00
G 220-12601 Allowance for Depreciation	-\$342,100.96	\$0.00	\$10,087.47	-\$352,188.43
G 220-15600 Deferred Outflow - Pensions	\$858.00	\$0.00	\$0.00	\$858.00
G 220-15650 Deferred Outflow - OPEB	\$102.00	\$0.00	\$0.00	\$102.00
Bal Type A	\$358,008.92	\$182,545.38	\$164,339.23	\$376,215.07
Bal Type E				
G 220-24204 Fund Bal-Undes/Net Asset (ent	\$201,055.97	\$38,580.82	\$89,763.35	\$149,873.44
Bal Type E	\$201,055.97	\$38,580.82	\$89,763.35	\$149,873.44
Bal Type L				
G 220-21500 Accrued Interest Payable	-\$6,710.17	\$0.00	\$0.00	-\$6,710.17
G 220-21600 Accrued Wages/Salaries Payab	-\$24.57	\$0.00	\$0.00	-\$24.57
G 220-22021 Accounts Payable	-\$22.76	\$22.76	\$0.00	\$0.00
G 220-22031 Bonds Payable	-\$535,260.12	\$32,953.62	\$0.00	-\$502,306.50
G 220-22034 Unamortized Premium on Bon	-\$9,061.15	\$0.00	\$0.00	-\$9,061.15
G 220-22161 Accrued Vac-Sick Wages	-\$1,277.12	\$0.00	\$0.00	-\$1,277.12
G 220-22190 OPEB Liability	-\$897.00	\$0.00	\$0.00	-\$897.00
G 220-23000 Net Pension Liability	-\$5,530.00	\$0.00	\$0.00	-\$5,530.00
G 220-23500 Deferred Inflow - Pensions	-\$282.00	\$0.00	\$0.00	-\$282.00
Bal Type L	-\$559,064.89	\$32,976.38	\$0.00	-\$526,088.51
Fund 220 STORM WATER FUND	\$0.00	\$254,102.58	\$254,102.58	\$0.00



CITY OF MORA
BALANCE SHEET
Current Period: September 2021

Year End

Account Descr	Begin Yr	YTD Debit	YTD Credit	Current Balance
Fund 222 FIRE FUND				
Bal Type A				
G 222-11011 Cash NNB Checking	-\$3,528.45	\$254,360.44	\$186,241.77	\$64,590.22
G 222-11018 Cash FCB HI-FI	\$0.00	\$0.00	\$0.00	\$0.00
G 222-11151 Accounts Receivable	\$25,617.81	\$127,819.57	\$102,558.88	\$50,878.50
G 222-11212 Special Assess Rec - Unamort	\$2,973.04	\$0.00	\$275.00	\$2,698.04
G 222-11551 Prepaid Ins	\$0.00	\$23,137.49	\$17,484.19	\$5,653.30
Bal Type A	\$25,062.40	\$405,317.50	\$306,559.84	\$123,820.06
Bal Type E				
G 222-24204 Fund Bal-Undes/Net Asset (ent	-\$14,295.05	\$172,119.52	\$278,917.47	-\$121,093.00
Bal Type E	-\$14,295.05	\$172,119.52	\$278,917.47	-\$121,093.00
Bal Type L				
G 222-21600 Accrued Wages/Salaries Payab	-\$29.02	\$0.00	\$0.00	-\$29.02
G 222-22021 Accounts Payable	-\$7,765.29	\$7,944.72	\$179.43	\$0.00
G 222-22223 Deferred Revenues	-\$2,973.04	\$275.00	\$0.00	-\$2,698.04
Bal Type L	-\$10,767.35	\$8,219.72	\$179.43	-\$2,727.06
Fund 222 FIRE FUND	\$0.00	\$585,656.74	\$585,656.74	\$0.00



CITY OF MORA
BALANCE SHEET
 Current Period: September 2021

Year End

Account Descr	Begin Yr	YTD Debit	YTD Credit	Current Balance
Fund 225 CEMETERY FUND				
Bal Type A				
G 225-11011 Cash NNB Checking	\$2,072.13	\$57,447.60	\$35,873.44	\$23,646.29
G 225-11018 Cash FCB HI-FI	\$0.00	\$2,055.49	\$0.00	\$2,055.49
G 225-11151 Accounts Receivable	\$13.82	\$94.30	\$108.12	\$0.00
G 225-11551 Prepaid Ins	\$0.00	\$1,855.13	\$1,401.33	\$453.80
Bal Type A	\$2,085.95	\$61,452.52	\$37,382.89	\$26,155.58
Bal Type E				
G 225-24204 Fund Bal-Undes/Net Asset (ent	\$104.24	\$34,206.49	\$60,449.64	-\$26,138.91
Bal Type E	\$104.24	\$34,206.49	\$60,449.64	-\$26,138.91
Bal Type L				
G 225-21600 Accrued Wages/Salaries Payab	-\$16.67	\$0.00	\$0.00	-\$16.67
G 225-22021 Accounts Payable	-\$1,173.52	\$1,173.52	\$0.00	\$0.00
G 225-22161 Accrued Vac-Sick Wages	\$0.00	\$0.00	\$0.00	\$0.00
G 225-22201 Deposits	-\$1,000.00	\$1,000.00	\$0.00	\$0.00
Bal Type L	-\$2,190.19	\$2,173.52	\$0.00	-\$16.67
Fund 225 CEMETERY FUND	\$0.00	\$97,832.53	\$97,832.53	\$0.00



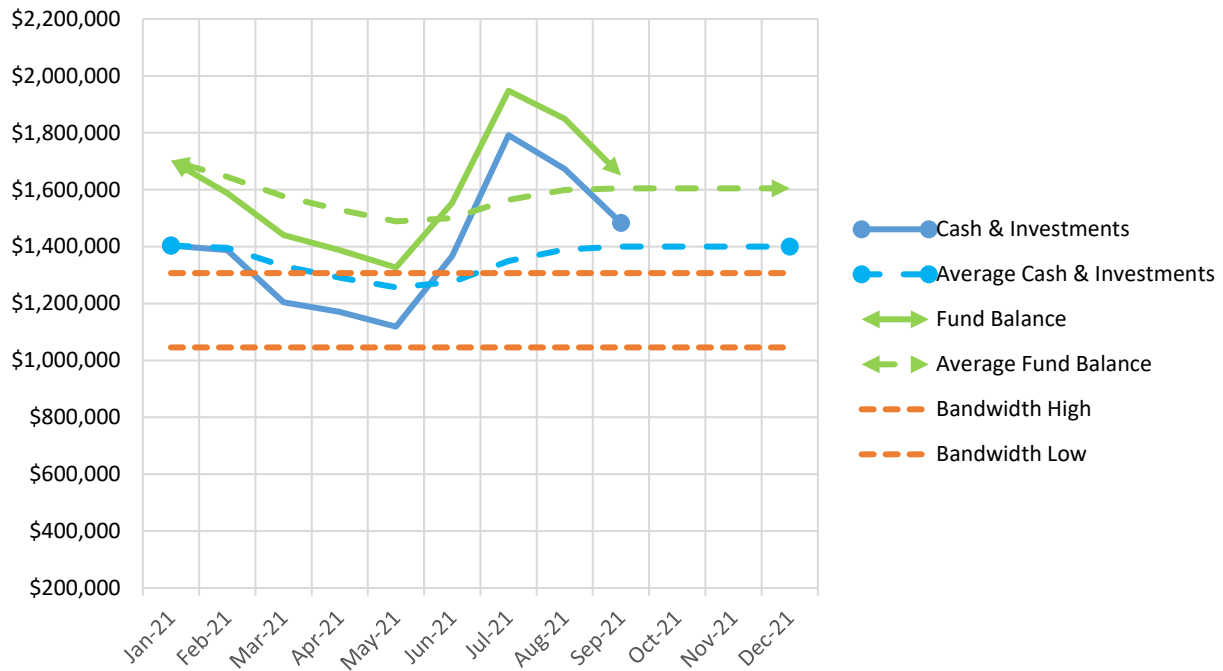
CITY OF MORA
BALANCE SHEET
 Current Period: September 2021

Year End

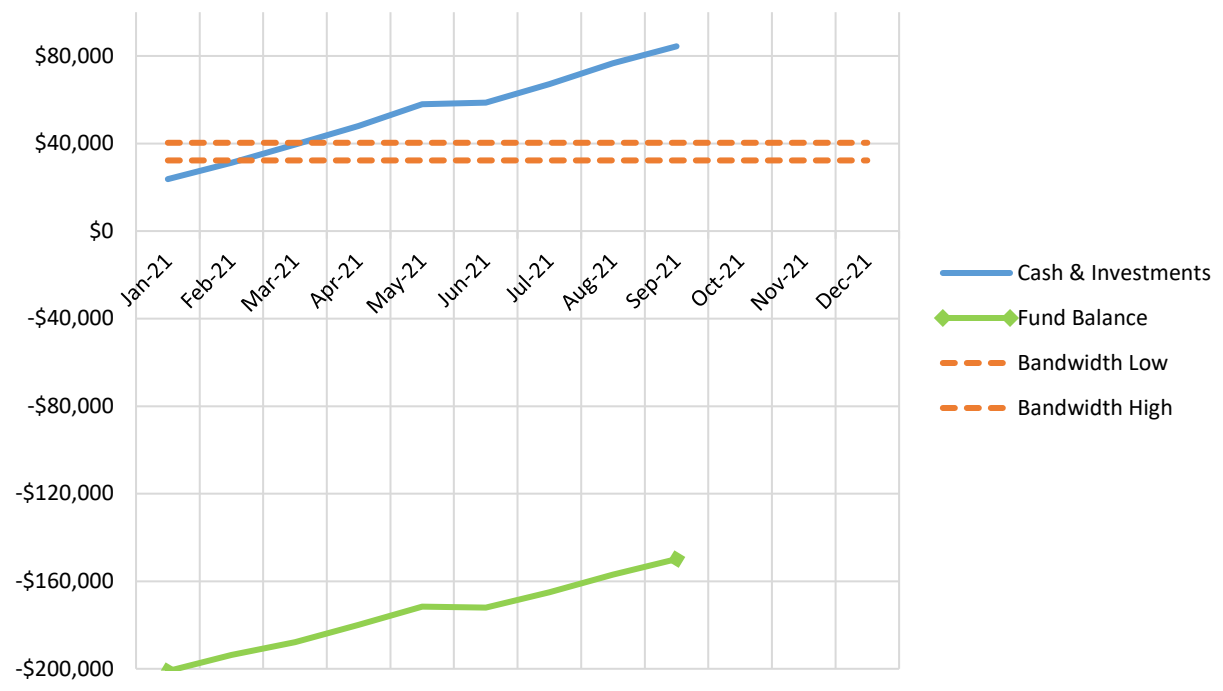
Account Descr	Begin Yr	YTD Debit	YTD Credit	Current Balance
Fund 609 LIQUOR FUND				
Bal Type A				
G 609-11011 Cash NNB Checking	\$368,387.12	\$6,283,710.89	\$6,066,836.92	\$585,261.09
G 609-11013 Petty Cash	\$100.00	\$0.00	\$0.00	\$100.00
G 609-11014 ChangeFund/AirportVending/N	\$2,200.00	\$0.00	\$0.00	\$2,200.00
G 609-11016 Lottery	\$25,324.35	\$39,799.12	\$36,699.04	\$28,424.43
G 609-11017 ATM Machine	\$20,383.47	\$1,216.84	\$0.00	\$21,600.31
G 609-11018 Cash FCB HI-FI	\$0.00	\$0.00	\$0.00	\$0.00
G 609-11151 Accounts Receivable	\$31,564.42	\$2,601,988.48	\$2,626,341.84	\$7,211.06
G 609-11153 Accounts Receivable - Liq CrCd	\$0.00	\$0.00	\$0.00	\$0.00
G 609-11154 Return Checks	\$120.77	\$0.00	\$0.00	\$120.77
G 609-11316 Due From MN State Lottery	\$895.00	\$29,704.00	\$30,369.00	\$230.00
G 609-11419 Wine Inventory	\$123,463.49	\$11,673.92	\$18,610.06	\$116,527.35
G 609-11421 Liquor Inventory	\$201,079.24	\$76,870.14	\$65,510.46	\$212,438.92
G 609-11422 Beer Inventory	\$105,646.98	\$63,025.69	\$47,737.94	\$120,934.73
G 609-11423 Misc Inventory	\$17,186.21	\$8,911.62	\$5,291.43	\$20,806.40
G 609-11551 Prepaid Ins	\$0.00	\$24,463.56	\$18,412.25	\$6,051.31
G 609-12611 Land	\$126,230.12	\$0.00	\$0.00	\$126,230.12
G 609-12621 Fixed Asset-Buildings	\$1,469,961.50	\$0.00	\$0.00	\$1,469,961.50
G 609-12622 Allow for Depr - Bldg	-\$517,722.26	\$0.00	\$36,749.07	-\$554,471.33
G 609-12631 Improvements Other Than Bld	\$27,279.76	\$0.00	\$0.00	\$27,279.76
G 609-12632 Allow For Depr - Improvement	-\$10,692.40	\$0.00	\$1,023.03	-\$11,715.43
G 609-12641 Fixed Asset-Equip/Machinery	\$231,707.87	\$0.00	\$0.00	\$231,707.87
G 609-12642 Allow for Depr - M & E	-\$107,529.28	\$0.00	\$8,491.41	-\$116,020.69
G 609-15600 Deferred Outflow - Pensions	\$28,321.00	\$0.00	\$0.00	\$28,321.00
G 609-15650 Deferred Outflow - OPEB	\$1,536.00	\$0.00	\$0.00	\$1,536.00
Bal Type A	\$2,145,443.36	\$9,141,364.26	\$8,962,072.45	\$2,324,735.17
Bal Type E				
G 609-24204 Fund Bal-Undes/Net Asset (ent	-\$962,749.60	\$3,300,401.50	\$3,504,100.24	-\$1,166,448.34
Bal Type E	-\$962,749.60	\$3,300,401.50	\$3,504,100.24	-\$1,166,448.34
Bal Type L				
G 609-20700 Due to Other Funds	\$0.00	\$0.00	\$0.00	\$0.00
G 609-20816 Due to Minnesota State Lotter	-\$5,654.00	\$83,232.00	\$81,197.00	-\$3,619.00
G 609-20900 Advance From Electric Fund	-\$900,000.00	\$0.00	\$0.00	-\$900,000.00
G 609-21500 Accrued Interest Payable	\$0.00	\$0.00	\$0.00	\$0.00
G 609-21600 Accrued Wages/Salaries Payab	-\$3,130.16	\$0.00	\$0.00	-\$3,130.16
G 609-22021 Accounts Payable	-\$18,507.53	\$19,457.83	\$950.30	\$0.00
G 609-22022 Gift Certificates	-\$3,445.41	\$2,638.46	\$2,125.00	-\$2,931.95
G 609-22082 Sales Tax Payable	-\$40,634.00	\$321,039.55	\$317,688.61	-\$37,283.06
G 609-22161 Accrued Vac-Sick Wages	-\$5,846.66	\$0.00	\$0.00	-\$5,846.66
G 609-22190 OPEB Liability	-\$13,555.00	\$0.00	\$0.00	-\$13,555.00
G 609-22224 Def Gain - Sale of Fixed Asset	\$0.00	\$0.00	\$0.00	\$0.00
G 609-23000 Net Pension Liability	-\$182,606.00	\$0.00	\$0.00	-\$182,606.00
G 609-23500 Deferred Inflow - Pensions	-\$9,315.00	\$0.00	\$0.00	-\$9,315.00
Bal Type L	-\$1,182,693.76	\$426,367.84	\$401,960.91	-\$1,158,286.83
Fund 609 LIQUOR FUND	\$0.00	\$12,868,133.60	\$12,868,133.60	\$0.00



GENERAL FUND - 2021 Cash & Investments/Fund Balance

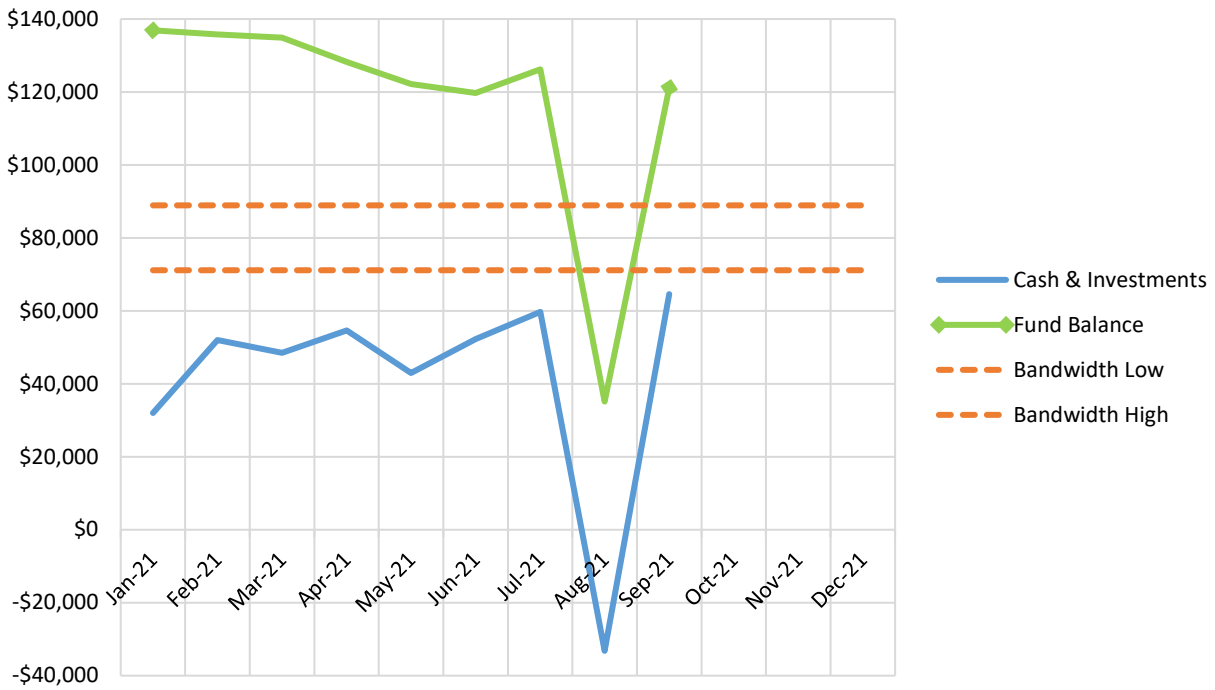


STORM WATER FUND - 2021 Cash & Investments/Fund Balance

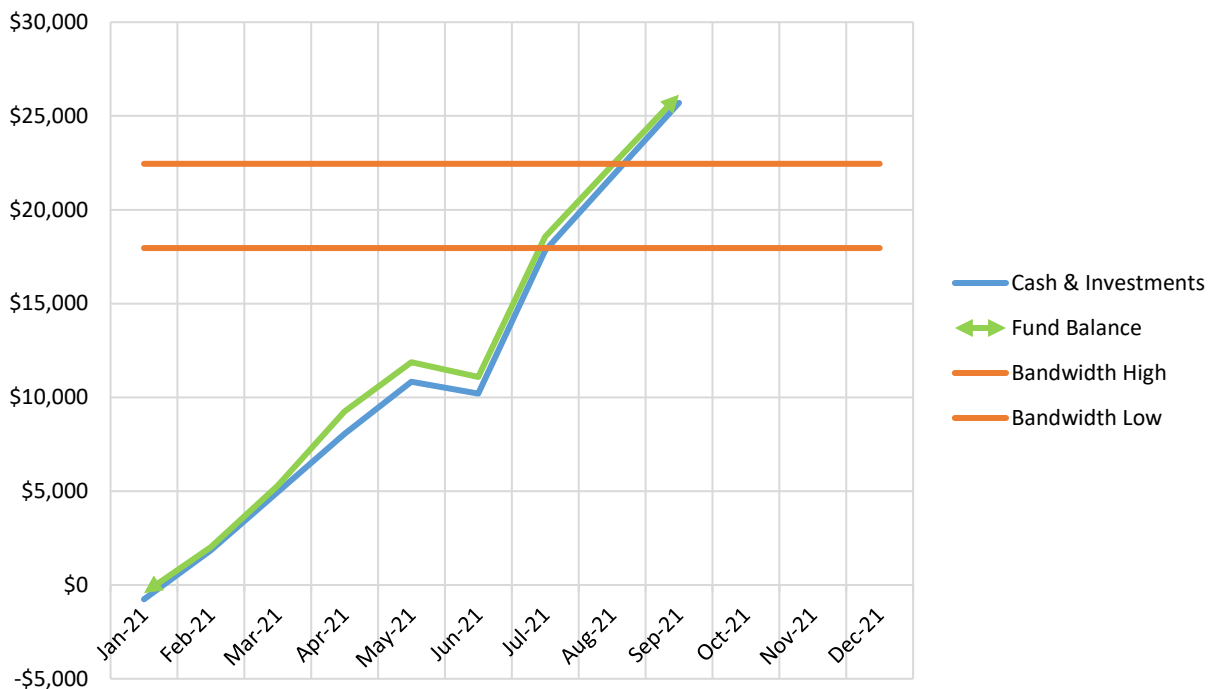




FIRE FUND - 2021 Cash & Investments/Fund Balance



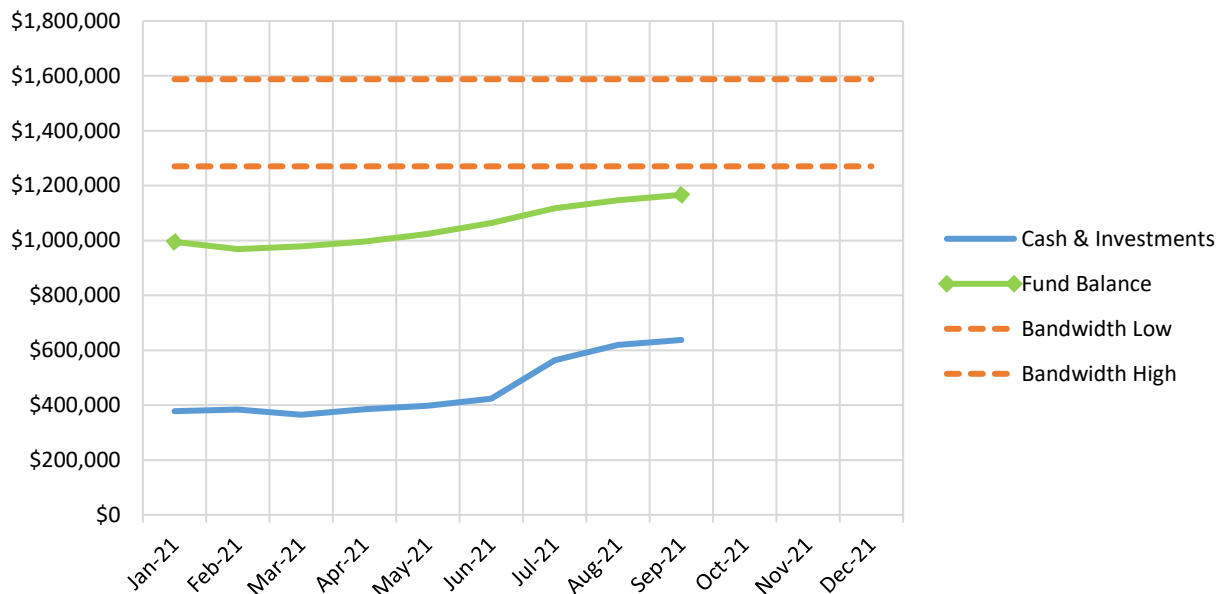
CEMETERY FUND - 2021 Cash & Investments/Fund Balance





LIQUOR FUND - 2021

Cash & Investments/Fund Balance



CITY OF MORA/MORA MUNICIPAL UTILITIES
 Current Investments
 Information current as of September 30, 2021

Bank/Agency	Location	Type	FDIC #	Broker	Amount	DTD/Issued	Due	Rate
State Bank of India NY	New York, NY	CD	33682	4M Fund	\$ 245,000.00	1/26/2017	1/26/2022	2.30%
First National Bank	Paragould, AR	CD	3887	4M Fund	\$ 235,100.00	8/9/2019	8/8/2022	1.98%
Latino Community Credit Union	Durham, NC	CD	68430	4M Fund	\$ 232,000.00	8/16/2019	8/16/2022	2.39%
Western Alliance Bank	Oakland, CA	cd	57512	4M Fund	\$ 249,300.00	8/18/2021	8/18/2022	0.25%
American Express Bank	Salt Lake City, UT	CD	35328	4M Fund	\$ 245,000.00	9/6/2017	9/6/2022	2.40%
Greenstate Credit Union	North Liberty, IA	CD	60269	4M Fund	\$ 248,500.00	8/18/2021	8/18/2023	0.30%
Neighborhood National Bank	Mora, MN	CD	18885	None	\$ 245,000.00	1/26/2018	1/26/2022	2.00%
East Boston Savings Bank	Boston, MA	CD	33510	RBC Wealth	\$ 235,000.00	9/28/2017	9/28/2022	2.05%
Ally Bank	Midvale, UT	CD	57803	RBC Wealth	\$ 140,000.00	10/11/2019	10/11/2022	1.90%
Morgan Stanley Bank	Salt Lake City, UT	CD	32992	RBC Wealth	\$ 245,000.00	6/19/2018	6/23/2023	3.20%
Discover Bank	Greenwood, DE	CD	5649	RBC Wealth	\$ 139,000.00	9/28/2016	9/28/2023	1.80%
Comenity Capital Bank	Salt Lake City, UT	CD	57570	RBC Wealth	\$ 245,000.00	6/27/2019	6/27/2024	2.50%
Lakeside Bank	Chicago, IL	CD	19573	RBC Wealth	\$ 170,000.00	3/30/2020	3/31/2025	1.40%
Texas Exchange Bank	Crowley, TX	CD	20099	RBC Wealth	\$ 245,000.00	6/19/2020	6/19/2025	1.00%
Medallion Bank	Salt Lake City, UT	CD	57449	RBC Wealth	\$ 245,000.00	8/30/2021	8/31/2026	0.85%
EnerBank	Salt Lake City, UT	CD	57293	RBC Wealth	\$ 245,000.00	5/20/2020	5/14/2027	1.10%
Washington County Bank	Blair, NE	CD	12241	RBC Wealth	\$ 155,000.00	3/30/2021	9/30/2027	1.10%
Frazer Bank	Altus, OK	CD	4031	RBC Wealth	\$ 245,000.00	6/25/2021	6/26/2028	1.10%
Merrick Bank	South Jordan, UT	CD	34519	RBC Wealth	\$ 245,000.00	7/31/2020	7/31/2028	1.00%
Safra National Bank	New York, NY	CD	26876	Wells Fargo	\$ 150,000.00	9/15/2020	10/15/2021	0.15%
Comenity Bank	Wilmington, DE	CD	27499	Wells Fargo	\$ 200,000.00	8/15/2019	8/15/2022	2.10%
Federal Home Loan Mortgage Company	McLean, VA	AG		Wells Fargo	\$ 147,000.00	9/1/1993	9/1/2023	6.50%
Synchrony Bank		CD	27314	Wells Fargo	\$ 245,000.00	9/5/2021	9/5/2023	0.25%
Synovus Bank	Columbus, GA	CD	873	Wells Fargo	\$ 245,000.00	3/11/2021	3/11/2024	0.30%
BankUnited, NA	Miami Lakes, FL	CD	58979	Wells Fargo	\$ 244,000.00	4/14/2021	4/15/2024	0.45%
UBS Bank	Salt Lake City, UT	CD	57565	Wells Fargo	\$ 124,000.00	6/23/2021	6/23/2024	0.35%
BMW Bank of North America	Salt Lake City, UT	CD	35141	Wells Fargo	\$ 106,000.00	7/16/2021	7/16/2024	0.50%
New York Community Bank		CD	16022	Wells Fargo	\$ 245,000.00	9/10/2021	9/10/2024	0.65%
Toyota Financial Savings Bank	Henderson, NV	CD	57542	Wells Fargo	\$ 245,000.00	8/19/2021	8/19/2025	0.70%
Federal Home Loan Bank	McLean, VA	AG		Wells Fargo	\$ 150,000.00	1/21/2021	1/29/2026	0.30%
Goldman Sachs Bank	New York, NY	CD	33124	Wells Fargo	\$ 245,000.00	8/11/2021	2/11/2026	1.00%
Sallie Mae Bank	Salt Lake City, UT	CD	58177	Wells Fargo	\$ 118,000.00	7/8/2021	7/8/2026	1.00%
Sallie Mae Bank	Salt Lake City, UT	CD	58177	Wells Fargo	\$ 129,000.00	8/25/2021	8/25/2026	1.05%
JP Morgan Chase	Columbus, OH	CD	628	Wells Fargo	\$ 245,000.00	9/23/2020	9/23/2026	0.50%
BMO Harris Bank	Chicago, IL	CD	16571	Wells Fargo	\$ 245,000.00	7/13/2021	7/13/2028	1.00%

\$ 7,336,900.00

CD = Certificate of Deposit

AG = Agency/Government Asset Backed

Note: This list represents the combined portfolios of the City of Mora and Mora Municipal Utilities. For breakdown by fund, please refer to the Balance Sheet.

CITY OF MORA/MORA MUNICIPAL UTILITIES
 Debt Retirement Schedule
 For the Year Ending December 31, 2021

SUM OF ALL DEBT			Series 2011A	Series 2015B	Series 2015C			Series 2017A	MnPFA Water	MnPFA WWTP	Mora HRA Bonds*		
			Fund 530	Fund 532	Fund 533	Fund 652	Fund 653	Fund 535	G 652-22031	G 653-22031	Series 2019A	Series 2009B	
Year	Year-End Balance	Principal Reduction	Year-End Balance	Year-End Balance	Year-End Balance	Year-End Balance	Year-End Balance	Year-End Balance	Year-End Balance	Year-End Balance	Year	Year-End Balance	Year-End Balance
2016	11,387,000.00		435,000.00	1,385,000.00	1,251,495.00	267,364.00	221,141.00	1,325,000.00	1,151,000.00	3,326,000.00			350,000.00
2017	12,039,957.75	652,957.75	370,000.00	1,345,000.00	1,125,495.00	246,858.00	202,647.00	1,325,000.00	1,078,000.00	3,056,957.75			290,000.00
2018	11,484,957.75	(555,000.00)	300,000.00	1,290,000.00	1,039,495.00	223,036.00	182,469.00	1,325,000.00	1,004,000.00	2,895,957.75			225,000.00
2019	11,080,000.00	(404,957.75)	230,000.00	1,230,000.00	942,495.00	201,854.00	165,651.00	1,290,000.00	928,000.00	2,842,000.00	2019	3,095,000.00	155,000.00
2020	10,433,000.00	(647,000.00)	155,000.00	1,170,000.00	840,495.00	180,672.00	148,833.00	1,235,000.00	851,000.00	2,677,000.00	2020	3,095,000.00	80,000.00
2021	9,759,000.00	(674,000.00)	80,000.00	1,110,000.00	733,495.00	159,490.00	132,015.00	1,180,000.00	773,000.00	2,511,000.00	2021	3,080,000.00	-
2022	9,046,000.00	(713,000.00)	-	1,050,000.00	622,995.00	137,648.00	114,357.00	1,125,000.00	693,000.00	2,343,000.00	2022	2,960,000.00	
2023	8,400,000.00	(646,000.00)		985,000.00	512,495.00	115,806.00	96,699.00	1,070,000.00	612,000.00	2,173,000.00	2023	2,835,000.00	
2024	7,731,000.00	(669,000.00)		920,000.00	398,495.00	89,990.00	76,515.00	1,010,000.00	529,000.00	2,002,000.00	2024	2,705,000.00	
2025	7,059,000.00	(672,000.00)		855,000.00	284,495.00	64,174.00	56,331.00	950,000.00	445,000.00	1,829,000.00	2025	2,575,000.00	
2026	6,378,000.00	(681,000.00)		790,000.00	166,995.00	37,698.00	35,307.00	890,000.00	359,000.00	1,654,000.00	2026	2,445,000.00	
2027	5,684,000.00	(694,000.00)		720,000.00	50,995.00	10,562.00	13,443.00	830,000.00	272,000.00	1,477,000.00	2027	2,310,000.00	
2028	5,067,000.00	(617,000.00)		650,000.00	-	-	-	765,000.00	183,000.00	1,299,000.00	2028	2,170,000.00	
2029	4,516,000.00	(551,000.00)		580,000.00				700,000.00	92,000.00	1,119,000.00	2029	2,025,000.00	
2030	3,952,000.00	(564,000.00)		505,000.00				630,000.00	-	937,000.00	2030	1,880,000.00	
2031	3,473,000.00	(479,000.00)		430,000.00				560,000.00		753,000.00	2031	1,730,000.00	
2032	2,987,000.00	(486,000.00)		350,000.00				490,000.00		567,000.00	2032	1,580,000.00	
2033	2,485,000.00	(502,000.00)		265,000.00				415,000.00		380,000.00	2033	1,425,000.00	
2034	1,976,000.00	(509,000.00)		180,000.00				340,000.00		191,000.00	2034	1,265,000.00	
2035	1,455,000.00	(521,000.00)		90,000.00				260,000.00		-	2035	1,105,000.00	
2036	1,115,000.00	(340,000.00)		-				175,000.00			2036	940,000.00	
2037	860,000.00	(255,000.00)						90,000.00			2037	770,000.00	
2038	595,000.00	(265,000.00)						-			2038	595,000.00	
2039	415,000.00	(180,000.00)									2039	415,000.00	
2040	-	(415,000.00)									2040	-	
2041	-	-											
2042	-	-											
2043	-	-											

* These Bonds are special obligations of the Authority but are general obligations of the City for which the City pledges its full faith, credit and taxing powers.

CITY OF MORA**DEFICIT FUNDS**

For the Year Ending December 31, 2020

Fund	Fund No.	Revenues and Other Sources	Expenditures and Other Uses	Issuance of Debt	Fund Balance/ Net Assets 12/31/20	Cash Balance 12/31/20	Deficit to be funded by:	
1 Capital Project:								
2	Howe Avenue Reconstruction	439	15,312	-	-	(26,039)	(26,039)	Special assessments
3	Downtown Feed Mill Redevelopment	440	-	(124)	-	(30,351)	(30,351)	Sale of land
4	Airport Kastenbauer House	442	-	-	-	(97,389)	(97,389)	(unknown)
5	Crosswind	444	151,012	-	-	(19,912)	(19,912)	Grant proceeds
6	Dala Lane Improvement Project	446	9,805	-	-	(269,398)	(269,398)	Special assessments
7	2012 7th and Grove St. Improvements	451	-	-	-	(313,936)	(313,937)	(unknown)
			530,454	(332,176)	-	(742,833)	(758,482)	

CITY OF MORA

Future Improvement Fund Balances
For the Year Ended December 31, 2021

	Department	Item	CIP Item Number	12/31/2021 Balance	Committed	12/31/2021 Available
1	Undesignated	Undesignated		5,564.29		5,564.29
2	City Hall Building	City Hall Building	CIP # 1940-2019-03	2,892.50 ²		2,892.50
3	Council	City Celebration		-		-
4	Finance	Computers		-		-
5	Library	Flooring		-		-
6	Law Enforcement	Equipment		-		-
7	Library	Library Building		-		-
8	Streets	Small Cities Assistance		-		-
9	Streets	Public Parking Lots		3,500.00		3,500.00
10	Streets	Sand & Salt Shed Structure Replacement	CIP # 3121-2019-10	17,200.00		17,200.00
11	Streets	Patching/Paving		-		-
12	Streets	Siren	CIP # 3121-2019-19	-		-
13	Streets	Crack Sealant Machine	CIP # 3121-2019-03	-		-
14	Streets	Med. Duty Dump Truck	CIP # 3121-2019-13	35,985.09		35,985.09
15	Streets	Heavy Duty Dump Truck	CIP # 3121-2019-14	34,958.58		34,958.58
16	Streets	Street Sweeper Replace	CIP # 3121-2019-09	23,664.27		23,664.27
17	Streets	Service Truck	CIP # 3121-2019-16	-		-
18	Streets	Service Truck	CIP # 3121-2019-17	17,000.00		17,000.00
19	Streets	Road Grader	CIP # 3121-2019-01	-		-
20	Streets	Front End Wheel Loader	CIP # 3121-2019-07	15,854.31		15,854.31
21	Streets	Plow Truck	CIP # 3121-2019-12	40,000.00		40,000.00
22	Streets	Router		10,000.00		10,000.00
23	Streets	Sidewalk Program		5,000.00		5,000.00
24	Streets	Seal Coating		30,501.97		30,501.97
25	Aquatic Center	Disinfection Equip		5,913.00		5,913.00
26	Aquatic Center	Pool Filter Replacement	CIP # 5124-2020-01	18,823.86		18,823.86
27	Aquatic Center	Consession Stand		-		-
28	Aquatic Center	Consultant Service		7,000.00		7,000.00
29	Aquatic Center	Building		80,006.00		80,006.00
30	Aquatic Center	Slide Re-coat	CIP # 5124-2019-09	-		-
31	Aquatic Center	Pool Grates	CIP # 5124-2019-10	-		-
32	Parks	Future Parks (Developers)		22,192.07	620.00 ¹	21,572.07
33	Parks	Bike Trail Sealing		12,000.00		12,000.00
34	Parks	JC Fields		500.00		500.00
35	Parks	Tennis/BB Courts	CIP # 5202-2019-05	24,000.00		24,000.00
36	Parks	Kids Kingdom		30,000.00		30,000.00
37	Parks	Trails		10,000.00		10,000.00
38	Parks	Mower	CIP # 5202-2019-01	7,930.01		7,930.01
39	Parks	Service Truck	CIP # 5202-2019-06	1,018.50		1,018.50
40	Airport	Crosswind Runway		7,885.09		7,885.09
41	Airport	Mower	CIP # 7310-2019-04	16,158.83		16,158.83
42	Airport	Electronic Fuel Purchasing System	CIP # 7310-2019-03	24,000.00		24,000.00
43	Cemetery	Mower		7,930.18		7,930.18
44	Cemetery	Vehicle		1,018.51		1,018.51
45	Cemetery	Future Expansion		5,000.00		5,000.00
				<u>523,497.06</u>	<u>620.00</u>	<u>522,877.06</u>

Notes:

1. Funds committed for pet waste station

CITY OF MORA

Future Fire Equipment Fund (FFEF) Balances
For the Year Ended December 31, 2021

	<u>Department</u>	<u>Item</u>	<u>12/31/2021 Balance</u>	<u>Committed</u>	<u>12/31/2021 Available</u>
1	Fire	Trucks	731,350.72		731,350.72
2	Fire	Equipment	83,582.79	10,450.00 ¹	73,132.79
3	Fire	Building	6,760.00		6,760.00
			<u>821,693.51</u>	<u>10,450.00</u>	<u>811,243.51</u>

Notes:

1 - Committed for 2021 CIP Items: Turnout Gear, 2.5" Hose, 1.75" Hose, and 5" Hose



CITY OF MORA
Revenue Guideline For City Council
 Current Period: September 2021

Last Dim Descr	2021 Budget	2021 YTD Amt	2021 YTD Balance	2021 % of Budget Remain	Explanation
Fund 101 GENERAL FUND					
Dept 41000 GENERAL GOVERNMENT					
Tax Increments	\$12,000.00	\$15,798.54	-\$3,798.54	-31.65%	
Current Ad Valorem Taxes	\$594,000.00	\$324,418.10	\$269,581.90	45.38%	
Mobile Home Taxes	\$1,000.00	\$726.42	\$273.58	27.36%	
Penalties & Interest	\$500.00	\$96.49	\$403.51	80.70%	
Forfeited Tax Sale Revenue	\$0.00	\$477.00	-\$477.00	0.00%	
Federal Grants	\$0.00	\$0.00	\$0.00	0.00%	
Local Government Aid	\$1,010,825.00	\$505,412.50	\$505,412.50	50.00%	
Other State Grants & Aids	\$0.00	\$0.00	\$0.00	0.00%	
Agricultural Market Value Cred	\$400.00	\$0.00	\$400.00	100.00%	
PERA Aid	\$0.00	\$0.00	\$0.00	0.00%	
Other Grants & Aids	\$2,000.00	\$0.00	\$2,000.00	100.00%	
Franchise Fee - Cable TV	\$24,000.00	\$6,300.97	\$17,699.03	73.75%	
Franchise Fee - Natural Gas	\$46,000.00	\$24,306.86	\$21,693.14	47.16%	
Franchise Fee - Electric	\$240,000.00	\$199,892.38	\$40,107.62	16.71%	
Other Misc Charges	\$0.00	\$0.00	\$0.00	0.00%	
Special Assessments	\$0.00	\$0.00	\$0.00	0.00%	
Int/Pen on Spec Assmts	\$0.00	\$0.00	\$0.00	0.00%	
Interest Earnings	\$17,860.00	\$17,835.54	\$24.46	0.14%	
Unrealized Gain/(Loss) on Inv	\$0.00	-\$8,913.55	\$8,913.55	0.00%	
Dividends	\$1,158.00	\$0.00	\$1,158.00	100.00%	
Rent	\$2,400.00	\$2,440.00	-\$40.00	-1.67%	
Contributions & Donations	\$0.00	\$5,000.00	-\$5,000.00	0.00%	
Misc Income	\$2,000.00	\$9,590.86	-\$7,590.86	-379.54%	See Note A.
Sale of Fixed Assets	\$0.00	\$0.00	\$0.00	0.00%	
Comp. for Loss of Fixed Assets	\$0.00	\$0.00	\$0.00	0.00%	
Trf from Special Revenue Fund	\$2,500.00	\$2,542.28	-\$42.28	-1.69%	
Trf from Enterprise Fund	\$285,000.00	\$213,750.00	\$71,250.00	25.00%	
Dept 41000 GENERAL GOVER	\$2,241,643.00	\$1,319,674.39	\$921,968.61		
Dept 41110 MAYOR & COUNCIL					
Trf from Special Revenue Fund	\$0.00	\$0.00	\$0.00	0.00%	
Dept 41110 MAYOR & COUNC	\$0.00	\$0.00	\$0.00		
Dept 41320 ADMINISTRATION					
Other Grants & Aids	\$0.00	\$0.00	\$0.00	0.00%	
Misc Income	\$0.00	\$3,141.76	-\$3,141.76	0.00%	See Note B.
Dept 41320 ADMINISTRATION	\$0.00	\$3,141.76	-\$3,141.76		
Dept 41410 ELECTIONS					
Other State Grants & Aids	\$0.00	\$0.00	\$0.00	0.00%	
Other Misc Charges	\$0.00	\$0.00	\$0.00	0.00%	
Dept 41410 ELECTIONS	\$0.00	\$0.00	\$0.00		
Dept 41520 FINANCE					
Liquor Licenses	\$13,000.00	\$18,250.00	-\$5,250.00	-40.38%	
Other Business Licenses	\$3,000.00	\$3,560.00	-\$560.00	-18.67%	
Other Non-Business Permits	\$200.00	\$325.00	-\$125.00	-62.50%	
Assessment Searches	\$4,100.00	\$3,255.00	\$845.00	20.61%	
Service Chg on NSF Checks	\$0.00	\$0.00	\$0.00	0.00%	
Misc Income	\$0.00	\$39.99	-\$39.99	0.00%	
Trf from Special Revenue Fund	\$18,200.00	\$8,250.00	\$9,950.00	54.67%	
Trf from Capital Projects Fund	\$0.00	\$0.00	\$0.00	0.00%	



CITY OF MORA
Revenue Guideline For City Council
 Current Period: September 2021

Last Dim Descr	2021 Budget	2021 YTD Amt	2021 YTD Balance	2021 % of Budget Remain	Explanation
Trf from Enterprise Fund	\$17,000.00	\$12,749.97	\$4,250.03	25.00%	
Dept 41520 FINANCE	\$55,500.00	\$46,429.96	\$9,070.04		
Dept 41800 HUMAN RESOURCES					
Contributions & Donations	\$0.00	\$0.00	\$0.00	0.00%	
Misc Income	\$100.00	\$481.11	-\$381.11	-381.11%	See Note C.
Trf from Special Revenue Fund	\$10,855.00	\$0.00	\$10,855.00	100.00%	
Trf from Enterprise Fund	\$7,652.00	\$0.00	\$7,652.00	100.00%	
Dept 41800 HUMAN RESOURC	\$18,607.00	\$481.11	\$18,125.89		
Dept 41910 PLANNING & ZONING					
Zoning & Subdivision Fees	\$2,500.00	\$2,600.00	-\$100.00	-4.00%	
Plan Review Fees	\$0.00	\$0.00	\$0.00	0.00%	
Sale of Maps & Copies	\$20.00	\$0.00	\$20.00	100.00%	
Contributions & Donations	\$0.00	\$0.00	\$0.00	0.00%	
Misc Income	\$0.00	\$0.00	\$0.00	0.00%	
Trf from Capital Projects Fund	\$0.00	\$0.00	\$0.00	0.00%	
Trf from Enterprise Fund	\$0.00	\$0.00	\$0.00	0.00%	
Dept 41910 PLANNING & ZON	\$2,520.00	\$2,600.00	-\$80.00		
Dept 41920 INFORMATION TECHNOLOGY					
Contributions & Donations	\$0.00	\$0.00	\$0.00	0.00%	
Misc Income	\$0.00	\$0.00	\$0.00	0.00%	
Trf from Special Revenue Fund	\$4,396.00	\$0.00	\$4,396.00	100.00%	
Trf from Capital Projects Fund	\$0.00	\$0.00	\$0.00	0.00%	
Trf from Enterprise Fund	\$11,638.00	\$0.00	\$11,638.00	100.00%	
Dept 41920 INFORMATION TE	\$16,034.00	\$0.00	\$16,034.00		
Dept 41940 CITY HALL BUILDING					
Other State Grants & Aids	\$0.00	\$0.00	\$0.00	0.00%	
Contributions & Donations	\$0.00	\$0.00	\$0.00	0.00%	
Misc Income	\$0.00	\$0.00	\$0.00	0.00%	
Trf from Capital Projects Fund	\$0.00	\$0.00	\$0.00	0.00%	
Trf from Enterprise Fund	\$0.00	\$0.00	\$0.00	0.00%	
Dept 41940 CITY HALL BUILDI	\$0.00	\$0.00	\$0.00		
Dept 41941 LIBRARY BUILDING					
Other State Grants & Aids	\$0.00	\$0.00	\$0.00	0.00%	
Rent	\$2,400.00	\$1,630.00	\$770.00	32.08%	
Contributions & Donations	\$0.00	\$0.00	\$0.00	0.00%	
Misc Income	\$0.00	\$0.00	\$0.00	0.00%	
Trf from Capital Projects Fund	\$0.00	\$0.00	\$0.00	0.00%	
Dept 41941 LIBRARY BUILDIN	\$2,400.00	\$1,630.00	\$770.00		
Dept 42120 LAW ENFORCEMENT					
Police Training Reimbursement	\$0.00	\$0.00	\$0.00	0.00%	
Police Aid	\$46,000.00	\$0.00	\$46,000.00	100.00%	
Court Fines	\$14,000.00	\$7,689.44	\$6,310.56	45.08%	
Contributions & Donations	\$0.00	\$0.00	\$0.00	0.00%	
Misc Income	\$0.00	\$0.00	\$0.00	0.00%	
Sale of Fixed Assets	\$0.00	\$0.00	\$0.00	0.00%	
Comp. for Loss of Fixed Assets	\$0.00	\$1,913.93	-\$1,913.93	0.00%	See Note D.
Trf from Capital Projects Fund	\$0.00	\$0.00	\$0.00	0.00%	
Dept 42120 LAW ENFORCEME	\$60,000.00	\$9,603.37	\$50,396.63		
Dept 42220 FIRE					



CITY OF MORA
Revenue Guideline For City Council
 Current Period: September 2021

Last Dim Descr	2021 Budget	2021 YTD Amt	2021 YTD Balance	2021 % of Budget Remain	Explanation
Dept 42220 FIRE	\$55,500.00	\$0.00	\$55,500.00	100.00%	
Fire Relief Pension	\$55,500.00	\$0.00	\$55,500.00	100.00%	
Dept 42401 BUILDING					
Building Permits	\$80,000.00	\$27,326.44	\$52,673.56	65.84%	
Other Misc Charges	\$1,500.00	\$1,740.00	-\$240.00	-16.00%	
Dept 42401 BUILDING	\$81,500.00	\$29,066.44	\$52,433.56		
Dept 43121 STREETS					
Other Non-Business Permits	\$3,850.00	\$2,531.00	\$1,319.00	34.26%	
Other State Grants & Aids	\$0.00	\$34,206.50	-\$34,206.50	0.00%	
Sidewalk & Street Repair	\$0.00	\$0.00	\$0.00	0.00%	
Pmt from County - St Maint	\$8,118.00	\$0.00	\$8,118.00	100.00%	
Weed Cleaning	\$0.00	\$0.00	\$0.00	0.00%	
Rent	\$200.00	\$0.00	\$200.00	100.00%	
Misc Income	\$200.00	\$1,256.29	-\$1,056.29	-528.15%	See Note E.
Sale of Fixed Assets	\$0.00	\$0.00	\$0.00	0.00%	
Comp. for Loss of Fixed Assets	\$0.00	\$0.00	\$0.00	0.00%	
Trf from Special Revenue Fund	\$0.00	\$0.00	\$0.00	0.00%	
Trf from Capital Projects Fund	\$54,750.00	\$54,750.00	\$0.00	0.00%	
Trf from Enterprise Fund	\$0.00	\$0.00	\$0.00	0.00%	
Dept 43121 STREETS	\$67,118.00	\$92,743.79	-\$25,625.79		
Dept 43160 STREET LIGHTING					
Misc Income	\$0.00	\$2,250.00	-\$2,250.00	0.00%	See Note F.
Dept 43160 STREET LIGHTIN	\$0.00	\$2,250.00	-\$2,250.00		
Dept 43180 GARAGE					
Misc Income	\$200.00	\$0.00	\$200.00	100.00%	
Trf from Capital Projects Fund	\$0.00	\$0.00	\$0.00	0.00%	
Trf from Enterprise Fund	\$27,418.00	\$0.00	\$27,418.00	100.00%	
Dept 43180 GARAGE	\$27,618.00	\$0.00	\$27,618.00		
Dept 45124 AQUATIC CENTER					
Other State Grants & Aids	\$0.00	\$0.00	\$0.00	0.00%	
Swim Fees	\$55,000.00	\$97,286.59	-\$42,286.59	-76.88%	
Pool Lesson Fees	\$50,000.00	\$43,920.00	\$6,080.00	12.16%	
Concessions	\$32,000.00	\$47,574.42	-\$15,574.42	-48.67%	
Other Misc Charges	\$0.00	\$0.00	\$0.00	0.00%	
Contributions & Donations	\$0.00	\$0.00	\$0.00	0.00%	
Service Chg on NSF Checks	\$0.00	\$0.00	\$0.00	0.00%	
Misc Income	\$100.00	\$0.00	\$100.00	100.00%	
Trf from Capital Projects Fund	\$0.00	\$0.00	\$0.00	0.00%	
Trf from Enterprise Fund	\$1,000.00	\$1,000.00	\$0.00	0.00%	
Dept 45124 AQUATIC CENTER	\$138,100.00	\$189,781.01	-\$51,681.01		
Dept 45202 PARKS					
Federal Grants	\$0.00	\$0.00	\$0.00	0.00%	
Other State Grants & Aids	\$0.00	\$0.00	\$0.00	0.00%	
Rent	\$1,500.00	\$945.00	\$555.00	37.00%	
Contributions & Donations	\$10,000.00	\$37,952.00	-\$27,952.00	-279.52%	See Note G.
Misc Income	\$500.00	\$0.00	\$500.00	100.00%	
Sale of Fixed Assets	\$0.00	\$0.00	\$0.00	0.00%	
Trf from Capital Projects Fund	\$0.00	\$0.00	\$0.00	0.00%	
Dept 45202 PARKS	\$12,000.00	\$38,897.00	-\$26,897.00		



CITY OF MORA
Revenue Guideline For City Council
 Current Period: September 2021

Last Dim Descr	2021 Budget	2021 YTD Amt	2021 YTD Balance	2021 % of Budget Remain	Explanation
Dept 47310 AIRPORT					
Federal Airport Grant - FAA	\$0.00	\$100,390.00	-\$100,390.00	0.00%	See Note H.
Other State Grants & Aids	\$5,000.00	\$49,160.93	-\$44,160.93	-883.22%	See Note I.
State Airport Maintenance	\$32,033.00	\$19,357.76	\$12,675.24	39.57%	
Concessions	\$0.00	\$154.00	-\$154.00	0.00%	
Airport Hangar Rent	\$7,700.00	\$8,661.53	-\$961.53	-12.49%	
Rent	\$10,700.00	\$7,925.00	\$2,775.00	25.93%	
Contributions & Donations	\$300.00	\$1,200.00	-\$900.00	-300.00%	
Fuel Sales	\$26,000.00	\$64,982.34	-\$38,982.34	-149.93%	
Misc Income	\$0.00	\$0.00	\$0.00	0.00%	
Commissions	\$0.00	\$0.00	\$0.00	0.00%	
Sale of Fixed Assets	\$0.00	\$0.00	\$0.00	0.00%	
Comp. for Loss of Fixed Assets	\$0.00	\$0.00	\$0.00	0.00%	
Trf from Capital Projects Fund	\$24,000.00	\$0.00	\$24,000.00	100.00%	
Dept 47310 AIRPORT	\$105,733.00	\$251,831.56	-\$146,098.56		
Fund 101 GENERAL FUND	\$2,884,273.00	\$1,988,130.39	\$896,142.61		
Fund 220 STORM WATER FUND					
Dept 47800 STORM WATER					
Federal Grants	\$0.00	\$0.00	\$0.00	0.00%	
Interest Earnings	\$0.00	\$0.00	\$0.00	0.00%	
Unrealized Gain/(Loss) on Inv	\$0.00	\$0.00	\$0.00	0.00%	
Dividends	\$3.00	\$0.00	\$3.00	100.00%	
Misc Income	\$0.00	\$53.84	-\$53.84	0.00%	
Penalties	\$1,200.00	\$1,307.95	-\$107.95	-9.00%	
Storm Water Fees	\$114,300.00	\$88,366.51	\$25,933.49	22.69%	
Trf from General Fund	\$0.00	\$0.00	\$0.00	0.00%	
Dept 47800 STORM WATER	\$115,503.00	\$89,728.30	\$25,774.70		
Fund 220 STORM WATER FUND	\$115,503.00	\$89,728.30	\$25,774.70		
Fund 222 FIRE FUND					
Dept 42220 FIRE					
Penalties & Interest	\$0.00	\$0.00	\$0.00	0.00%	
Federal Grants	\$0.00	\$0.00	\$0.00	0.00%	
Other State Grants & Aids	\$5,945.00	\$6,536.10	-\$591.10	-9.94%	
Fire Protection/Calls	\$45,000.00	\$35,090.00	\$9,910.00	22.02%	
Police & Fire Reports	\$0.00	\$0.00	\$0.00	0.00%	
Fire Protection Services	\$91,543.00	\$91,543.00	\$0.00	0.00%	
Special Assessments	\$0.00	\$275.00	-\$275.00	0.00%	
Int/Pen on Spec Assmts	\$0.00	\$0.00	\$0.00	0.00%	
Interest Earnings	\$100.00	\$0.00	\$100.00	100.00%	
Dividends	\$270.00	\$0.00	\$270.00	100.00%	
Contributions & Donations	\$0.00	\$4,839.00	-\$4,839.00	0.00%	
Misc Income	\$0.00	\$662.34	-\$662.34	0.00%	
Sale of Fixed Assets	\$0.00	\$0.00	\$0.00	0.00%	
Trf from General Fund	\$37,795.00	\$37,795.00	\$0.00	0.00%	
Trf from Capital Projects Fund	\$112,530.00	\$102,080.00	\$10,450.00	9.29%	
Dept 42220 FIRE	\$293,183.00	\$278,820.44	\$14,362.56		
Fund 222 FIRE FUND	\$293,183.00	\$278,820.44	\$14,362.56		
Fund 225 CEMETERY FUND					
Dept 47810 CEMETERY					



CITY OF MORA
Revenue Guideline For City Council
 Current Period: September 2021

Last Dim Descr	2021 Budget	2021 YTD Amt	2021 YTD Balance	2021 % of Budget Remain	Explanation
Perpetual Care	\$0.00	\$0.00	\$0.00	0.00%	
Sales of Lots	\$18,000.00	\$23,715.00	-\$5,715.00	-31.75%	
Interment Fees	\$28,000.00	\$33,140.00	-\$5,140.00	-18.36%	
Stone Setting Fee	\$1,200.00	\$1,400.00	-\$200.00	-16.67%	
Interest Earnings	\$0.00	\$0.00	\$0.00	0.00%	
Unrealized Gain/(Loss) on Inv	\$0.00	\$0.00	\$0.00	0.00%	
Dividends	\$35.00	\$0.00	\$35.00	100.00%	
Rent	\$0.00	\$0.00	\$0.00	0.00%	
Contributions & Donations	\$0.00	\$0.00	\$0.00	0.00%	
Misc Income	\$0.00	\$54.67	-\$54.67	0.00%	
Sale of Fixed Assets	\$0.00	\$0.00	\$0.00	0.00%	
Comp. for Loss of Fixed Assets	\$0.00	\$0.00	\$0.00	0.00%	
Trf from General Fund	\$0.00	\$0.00	\$0.00	0.00%	
Trf from Permanent Fund	\$0.00	\$2,055.49	-\$2,055.49	0.00%	See Note J.
Trf from Capital Projects Fund	\$0.00	\$0.00	\$0.00	0.00%	
Dept 47810 CEMETERY	\$47,235.00	\$60,365.16	-\$13,130.16		
Fund 225 CEMETERY FUND	\$47,235.00	\$60,365.16	-\$13,130.16		
Fund 609 LIQUOR FUND					
Dept 49750 LIQUOR STORE					
Interest Earnings	\$0.00	\$0.00	\$0.00	0.00%	
Dividends	\$293.00	\$0.00	\$293.00	100.00%	
Service Chg on NSF Checks	\$0.00	\$0.00	\$0.00	0.00%	
Misc Income	\$500.00	\$429.60	\$70.40	14.08%	
Recoveries of Bad Debt	\$100.00	\$0.57	\$99.43	99.43%	
Wine Club	\$2,000.00	\$0.00	\$2,000.00	100.00%	
Wine Sales	\$377,500.00	\$297,196.56	\$80,303.44	21.27%	
Liquor Sales	\$1,090,000.00	\$1,057,631.19	\$32,368.81	2.97%	
Beer Sales	\$2,010,000.00	\$1,772,132.48	\$237,867.52	11.83%	
Liquor & Beer Coupons	\$0.00	\$0.00	\$0.00	0.00%	
Misc Sales	\$180,000.00	\$208,593.88	-\$28,593.88	-15.89%	
Lottery	\$3,900.00	\$4,702.66	-\$802.66	-20.58%	
Commissions	\$1,500.00	\$1,216.84	\$283.16	18.88%	
Cash Discounts	\$0.00	\$0.00	\$0.00	0.00%	
Cash Over/Short	-\$200.00	\$63.15	-\$263.15	131.58%	
Trf from General Fund	\$0.00	\$0.00	\$0.00	0.00%	
Dept 49750 LIQUOR STORE	\$3,665,593.00	\$3,341,966.93	\$323,626.07		
Fund 609 LIQUOR FUND	\$3,665,593.00	\$3,341,966.93	\$323,626.07		
	\$7,005,787.00	\$5,759,011.22	\$1,246,775.78		



CITY OF MORA
Expenditure Guideline For City Council
 Current Period: September 2021

Last Dim Descr	2021 YTD Budget	2021 YTD Amt	2021 YTD Balance	2021 % of Budget Remain	Explanation
Fund 101 GENERAL FUND					
Dept 41000 GENERAL GOVERNMENT					
Repair/Maint - Bldg & Equip	\$0.00	\$8,056.90	-\$8,056.90	0.00%	See Note K.
Engineering	\$0.00	\$0.00	\$0.00	0.00%	
Contributions	\$0.00	\$2,826.25	-\$2,826.25	0.00%	See Note L.
Insurance	\$9,640.00	\$7,220.97	\$2,419.03	25.09%	
Workers Comp Insurance	\$0.00	\$0.00	\$0.00	0.00%	
Miscellaneous	\$800.00	\$500.00	\$300.00	37.50%	
Tax Abatement Payments	\$4,000.00	\$0.00	\$4,000.00	100.00%	
Pay Out Pass-Thru Grant Procee	\$0.00	\$0.00	\$0.00	0.00%	
Trf to Special Revenue Fund	\$20,000.00	\$15,000.03	\$4,999.97	25.00%	
Trf to Capital Projects Fund	\$0.00	\$0.00	\$0.00	0.00%	
Trf to Enterprise Fund	\$0.00	\$0.00	\$0.00	0.00%	
Dept 41000 GENERAL GOVER	\$34,440.00	\$33,604.15	\$835.85	2.43%	
Dept 41110 MAYOR & COUNCIL					
Wages & Salaries	\$21,000.00	\$15,749.91	\$5,250.09	25.00%	
FICA	\$1,302.00	\$976.59	\$325.41	24.99%	
Medicare	\$305.00	\$228.24	\$76.76	25.17%	
Office Supplies	\$300.00	\$180.52	\$119.48	39.83%	
Other Operating Supplies	\$100.00	\$50.28	\$49.72	49.72%	
Repair/Maint - Bldg & Equip	\$0.00	\$0.00	\$0.00	0.00%	
Small Tools & Equipment	\$0.00	\$0.00	\$0.00	0.00%	
Engineering	\$0.00	\$0.00	\$0.00	0.00%	
Legal Services	\$600.00	\$32.00	\$568.00	94.67%	
Professional Services - Misc	\$0.00	\$0.00	\$0.00	0.00%	
Postage	\$25.00	\$0.00	\$25.00	100.00%	
Meetings, Training, & Travel	\$1,450.00	\$438.84	\$1,011.16	69.74%	
Advertising	\$200.00	\$292.44	-\$92.44	-46.22%	
Contributions	\$0.00	\$0.00	\$0.00	0.00%	
Insurance	\$110.00	\$76.50	\$33.50	30.45%	
Workers Comp Insurance	\$122.00	\$75.96	\$46.04	37.74%	
Dues & Subscriptions	\$7,345.00	\$7,457.00	-\$112.00	-1.52%	
Miscellaneous	\$300.00	\$304.69	-\$4.69	-1.56%	
Capital Outlay	\$0.00	\$0.00	\$0.00	0.00%	
Trf to Capital Projects Fund	\$0.00	\$0.00	\$0.00	0.00%	
Dept 41110 MAYOR & COUNC	\$33,159.00	\$25,862.97	\$7,296.03	22.00%	
Dept 41320 ADMINISTRATION					
Wages & Salaries	\$80,042.00	\$65,490.08	\$14,551.92	18.18%	
PERA	\$6,003.00	\$4,912.10	\$1,090.90	18.17%	
FICA	\$4,963.00	\$3,948.95	\$1,014.05	20.43%	
Medicare	\$1,161.00	\$923.52	\$237.48	20.45%	
ICMA	\$0.00	\$0.00	\$0.00	0.00%	
VEBA	\$1,200.00	\$900.00	\$300.00	25.00%	
Health Insurance	\$9,985.00	\$7,488.99	\$2,496.01	25.00%	
Life Insurance	\$142.00	\$138.60	\$3.40	2.39%	
Office Supplies	\$400.00	\$540.59	-\$140.59	-35.15%	
Motor Fuels	\$0.00	\$0.00	\$0.00	0.00%	
Lubricants & Additives	\$0.00	\$0.00	\$0.00	0.00%	
Other Operating Supplies	\$100.00	\$142.80	-\$42.80	-42.80%	
Repair/Maint - Bldg & Equip	\$0.00	\$0.00	\$0.00	0.00%	
Small Tools & Equipment	\$50.00	\$134.43	-\$84.43	-168.86%	
Engineering	\$0.00	\$1,416.70	-\$1,416.70	0.00%	See Note M.



CITY OF MORA

Expenditure Guideline For City Council

Current Period: September 2021

Last Dim Descr	2021 YTD Budget	2021 YTD Amt	2021 YTD Balance	2021 % of Budget Remain	Explanation
Legal Services	\$600.00	\$0.00	\$600.00	100.00%	
Professional Services - Misc	\$1,250.00	\$2,411.32	-\$1,161.32	-92.91%	
Telephone	\$350.00	\$173.78	\$176.22	50.35%	
Postage	\$50.00	\$27.95	\$22.05	44.10%	
Meetings, Training, & Travel	\$2,150.00	\$1,367.04	\$782.96	36.42%	
Insurance	\$440.00	\$303.03	\$136.97	31.13%	
Workers Comp Insurance	\$680.00	\$423.27	\$256.73	37.75%	
Dues & Subscriptions	\$1,100.00	\$878.54	\$221.46	20.13%	
Miscellaneous	\$0.00	\$2,968.84	-\$2,968.84	0.00%	See Note N.
Capital Outlay	\$0.00	\$0.00	\$0.00	0.00%	
Dept 41320 ADMINISTRATION	\$110,666.00	\$94,590.53	\$16,075.47	14.53%	
Dept 41410 ELECTIONS					
Office Supplies	\$0.00	\$0.00	\$0.00	0.00%	
Printed Forms & Paper	\$0.00	\$0.00	\$0.00	0.00%	
Postage	\$0.00	\$0.00	\$0.00	0.00%	
Advertising	\$0.00	\$0.00	\$0.00	0.00%	
Contractual Labor	\$0.00	\$0.00	\$0.00	0.00%	
Miscellaneous	\$0.00	\$0.00	\$0.00	0.00%	
Dept 41410 ELECTIONS	\$0.00	\$0.00	\$0.00	0.00%	
Dept 41520 FINANCE					
Wages & Salaries	\$90,094.00	\$46,200.50	\$43,893.50	48.72%	
PERA	\$6,757.00	\$3,465.22	\$3,291.78	48.72%	
FICA	\$5,586.00	\$2,704.35	\$2,881.65	51.59%	
Medicare	\$1,306.00	\$632.69	\$673.31	51.56%	
VEBA	\$600.00	\$450.00	\$150.00	25.00%	
Health Insurance	\$22,800.00	\$11,249.73	\$11,550.27	50.66%	
Life Insurance	\$213.00	\$124.74	\$88.26	41.44%	
Office Supplies	\$500.00	\$1,009.64	-\$509.64	-101.93%	
Printed Forms & Paper	\$0.00	\$0.00	\$0.00	0.00%	
Motor Fuels	\$0.00	\$0.00	\$0.00	0.00%	
Other Operating Supplies	\$0.00	\$142.44	-\$142.44	0.00%	
Repair/Maint - Bldg & Equip	\$0.00	\$0.00	\$0.00	0.00%	
Small Tools & Equipment	\$100.00	\$3,266.85	-\$3,166.85	-3166.85%	See Note O.
Auditing	\$8,030.00	\$9,137.00	-\$1,107.00	-13.79%	
Legal Services	\$300.00	\$0.00	\$300.00	100.00%	
Assessing	\$13,000.00	\$14,325.50	-\$1,325.50	-10.20%	
Professional Services - Misc	\$3,500.00	\$3,971.17	-\$471.17	-13.46%	
Telephone	\$0.00	\$0.00	\$0.00	0.00%	
Postage	\$1,500.00	\$1,274.91	\$225.09	15.01%	
Meetings, Training, & Travel	\$700.00	\$409.00	\$291.00	41.57%	
Advertising	\$0.00	\$0.00	\$0.00	0.00%	
Insurance	\$970.00	\$758.97	\$211.03	21.76%	
Workers Comp Insurance	\$766.00	\$476.82	\$289.18	37.75%	
Dues & Subscriptions	\$275.00	\$390.00	-\$115.00	-41.82%	
Miscellaneous	\$50.00	\$148.24	-\$98.24	-196.48%	
Payment Processing Expenses	\$0.00	\$4.16	-\$4.16	0.00%	
Capital Outlay	\$0.00	\$0.00	\$0.00	0.00%	
Dept 41520 FINANCE	\$157,047.00	\$100,141.93	\$56,905.07	36.23%	
Dept 41610 LEGAL					
Legal Services	\$32,000.00	\$23,714.21	\$8,285.79	25.89%	
Professional Services - Misc	\$1,000.00	\$2,896.10	-\$1,896.10	-189.61%	
Advertising	\$0.00	\$0.00	\$0.00	0.00%	



CITY OF MORA
Expenditure Guideline For City Council
 Current Period: September 2021

Last Dim Descr	2021 YTD Budget	2021 YTD Amt	2021 YTD Balance	2021 % of Budget Remain	Explanation
Insurance	\$40.00	\$28.53	\$11.47	28.68%	
Dept 41610 LEGAL	\$33,040.00	\$26,638.84	\$6,401.16	19.37%	
Dept 41800 HUMAN RESOURCES					
Wages & Salaries	\$0.00	\$0.00	\$0.00	0.00%	
PERA	\$0.00	\$0.00	\$0.00	0.00%	
FICA	\$0.00	\$0.00	\$0.00	0.00%	
Medicare	\$0.00	\$0.00	\$0.00	0.00%	
Health Insurance	\$0.00	\$0.00	\$0.00	0.00%	
Life Insurance	\$0.00	\$0.00	\$0.00	0.00%	
Office Supplies	\$150.00	\$182.24	-\$32.24	-21.49%	
Recognition/Wellness Programs	\$2,500.00	\$1,636.74	\$863.26	34.53%	
Uniforms	\$0.00	\$0.00	\$0.00	0.00%	
Small Tools & Equipment	\$0.00	\$0.00	\$0.00	0.00%	
Legal Services	\$1,000.00	\$0.00	\$1,000.00	100.00%	
Professional Services - Misc	\$24,900.00	\$3,645.05	\$21,254.95	85.36%	
Postage	\$300.00	\$225.00	\$75.00	25.00%	
Meetings, Training, & Travel	\$300.00	\$0.00	\$300.00	100.00%	
Advertising	\$1,500.00	\$10,054.87	-\$8,554.87	-570.32%	See Note P.
Insurance	\$30.00	\$27.72	\$2.28	7.60%	
Workers Comp Insurance	\$0.00	\$0.00	\$0.00	0.00%	
Dues & Subscriptions	\$0.00	\$0.00	\$0.00	0.00%	
Miscellaneous	\$0.00	\$0.00	\$0.00	0.00%	
Payment Processing Expenses	\$975.00	\$630.00	\$345.00	35.38%	
Dept 41800 HUMAN RESOURC	\$31,655.00	\$16,401.62	\$15,253.38	48.19%	
Dept 41910 PLANNING & ZONING					
Wages & Salaries	\$71,745.00	\$51,337.31	\$20,407.69	28.44%	
PERA	\$5,268.00	\$3,850.23	\$1,417.77	26.91%	
FICA	\$4,448.00	\$3,106.03	\$1,341.97	30.17%	
Medicare	\$1,040.00	\$726.52	\$313.48	30.14%	
VEBA	\$180.00	\$415.00	-\$235.00	-130.56%	
Health Insurance	\$7,668.00	\$7,274.85	\$393.15	5.13%	
Life Insurance	\$121.00	\$106.02	\$14.98	12.38%	
Office Supplies	\$900.00	\$42.04	\$857.96	95.33%	
Other Operating Supplies	\$20.00	\$30.38	-\$10.38	-51.90%	
Small Tools & Equipment	\$0.00	\$31.23	-\$31.23	0.00%	
Engineering	\$1,000.00	\$333.69	\$666.31	66.63%	
Legal Services	\$200.00	\$3,784.60	-\$3,584.60	-1792.30%	See Note Q.
Professional Services - Misc	\$3,000.00	\$12,479.80	-\$9,479.80	-315.99%	See Note R.
Telephone	\$437.00	\$243.26	\$193.74	44.33%	
Postage	\$25.00	\$0.00	\$25.00	100.00%	
Meetings, Training, & Travel	\$900.00	\$100.00	\$800.00	88.89%	
Advertising	\$1,000.00	\$850.96	\$149.04	14.90%	
Insurance	\$370.00	\$250.47	\$119.53	32.31%	
Workers Comp Insurance	\$514.00	\$319.95	\$194.05	37.75%	
Dues & Subscriptions	\$600.00	\$618.60	-\$18.60	-3.10%	
Miscellaneous	\$0.00	\$0.00	\$0.00	0.00%	
Capital Outlay	\$0.00	\$0.00	\$0.00	0.00%	
Dept 41910 PLANNING & ZON	\$99,436.00	\$85,900.94	\$13,535.06	13.61%	
Dept 41920 INFORMATION TECHNOLOGY					
Office Supplies	\$100.00	\$0.00	\$100.00	100.00%	
Other Operating Supplies	\$0.00	\$0.00	\$0.00	0.00%	
Repair/Maint - Bldg & Equip	\$2,000.00	\$3,613.15	-\$1,613.15	-80.66%	



CITY OF MORA

Expenditure Guideline For City Council

Current Period: September 2021

Last Dim Descr	2021 YTD Budget	2021 YTD Amt	2021 YTD Balance	2021 % of Budget Remain	Explanation
Small Tools & Equipment	\$2,000.00	\$1,248.89	\$751.11	37.56%	
Professional Services - Misc	\$17,165.00	\$20,512.90	-\$3,347.90	-19.50%	
Telephone	\$1,150.00	\$708.56	\$441.44	38.39%	
Postage	\$0.00	\$0.00	\$0.00	0.00%	
Rentals	\$3,800.00	\$2,861.31	\$938.69	24.70%	
Miscellaneous	\$0.00	\$0.00	\$0.00	0.00%	
Capital Outlay	\$0.00	\$2,644.65	-\$2,644.65	0.00%	See Note S.
Dept 41920 INFORMATION TE	\$26,215.00	\$31,589.46	-\$5,374.46	-20.50%	
Dept 41940 CITY HALL BUILDING					
Wages & Salaries	\$10,493.00	\$8,487.40	\$2,005.60	19.11%	
PERA	\$787.00	\$357.84	\$429.16	54.53%	
FICA	\$651.00	\$511.35	\$139.65	21.45%	
Medicare	\$152.00	\$119.69	\$32.31	21.26%	
VEBA	\$126.00	\$92.78	\$33.22	26.37%	
Health Insurance	\$1,668.00	\$1,136.56	\$531.44	31.86%	
Life Insurance	\$16.00	\$13.14	\$2.86	17.88%	
Cleaning Supplies	\$300.00	\$129.98	\$170.02	56.67%	
Laundry/Rugs	\$400.00	\$537.25	-\$137.25	-34.31%	
Other Operating Supplies	\$300.00	\$220.28	\$79.72	26.57%	
Repair/Maint - Bldg & Equip	\$3,000.00	\$2,053.40	\$946.60	31.55%	
Small Tools & Equipment	\$150.00	\$382.30	-\$232.30	-154.87%	
Professional Services - Misc	\$200.00	\$0.00	\$200.00	100.00%	
Telephone	\$7,000.00	\$5,474.69	\$1,525.31	21.79%	
Meetings, Training, & Travel	\$0.00	\$51.20	-\$51.20	0.00%	
Insurance	\$1,000.00	\$758.97	\$241.03	24.10%	
Workers Comp Insurance	\$541.00	\$336.78	\$204.22	37.75%	
Electricity	\$2,900.00	\$2,462.24	\$437.76	15.10%	
Water	\$700.00	\$676.62	\$23.38	3.34%	
Natural Gas - Heat	\$3,000.00	\$1,288.76	\$1,711.24	57.04%	
Garbage Removal	\$575.00	\$498.22	\$76.78	13.35%	
Sewer	\$500.00	\$438.93	\$61.07	12.21%	
Storm Water	\$125.00	\$114.51	\$10.49	8.39%	
Rentals	\$580.00	\$608.39	-\$28.39	-4.89%	
Miscellaneous	\$0.00	\$1,220.84	-\$1,220.84	0.00%	See Note T.
Capital Outlay	\$0.00	\$0.00	\$0.00	0.00%	
Dept 41940 CITY HALL BUILDI	\$35,164.00	\$27,972.12	\$7,191.88	20.45%	
Dept 41941 LIBRARY BUILDING					
Wages & Salaries	\$11,681.00	\$4,120.62	\$7,560.38	64.72%	
PERA	\$876.00	\$25.23	\$850.77	97.12%	
FICA	\$724.00	\$253.45	\$470.55	64.99%	
Medicare	\$169.00	\$59.30	\$109.70	64.91%	
VEBA	\$12.00	\$3.16	\$8.84	73.67%	
Health Insurance	\$456.00	\$72.45	\$383.55	84.11%	
Life Insurance	\$4.00	\$0.79	\$3.21	80.25%	
Cleaning Supplies	\$400.00	\$64.99	\$335.01	83.75%	
Laundry/Rugs	\$1,300.00	\$720.37	\$579.63	44.59%	
Other Operating Supplies	\$300.00	\$128.56	\$171.44	57.15%	
Landscaping Materials	\$0.00	\$0.00	\$0.00	0.00%	
Repair/Maint - Bldg & Equip	\$5,500.00	\$282.84	\$5,217.16	94.86%	
Small Tools & Equipment	\$1,000.00	\$13.89	\$986.11	98.61%	
Professional Services - Misc	\$0.00	\$1,000.00	-\$1,000.00	0.00%	See Note U.
Telephone	\$0.00	\$0.00	\$0.00	0.00%	
Insurance	\$830.00	\$630.72	\$199.28	24.01%	



CITY OF MORA
Expenditure Guideline For City Council
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Last Dim Descr	2021 YTD Budget	2021 YTD Amt	2021 YTD Balance	2021 % of Budget Remain	Explanation
Workers Comp Insurance	\$160.00	\$99.63	\$60.37	37.73%	
Electricity	\$3,900.00	\$2,814.95	\$1,085.05	27.82%	
Water	\$400.00	\$243.35	\$156.65	39.16%	
Natural Gas - Heat	\$2,500.00	\$1,219.51	\$1,280.49	51.22%	
Garbage Removal	\$330.00	\$246.87	\$83.13	25.19%	
Sewer	\$500.00	\$273.93	\$226.07	45.21%	
Storm Water	\$140.00	\$114.51	\$25.49	18.21%	
Miscellaneous	\$0.00	\$35.00	-\$35.00	0.00%	
Capital Outlay	\$9,000.00	\$9,000.00	\$0.00	0.00%	
Dept 41941 LIBRARY BUILDIN	\$40,182.00	\$21,424.12	\$18,757.88	46.68%	
Dept 42120 LAW ENFORCEMENT					
Repair/Maint - Bldg & Equip	\$0.00	\$0.00	\$0.00	0.00%	
Small Tools & Equipment	\$0.00	\$0.00	\$0.00	0.00%	
Professional Services - Misc	\$670,859.00	\$481,952.25	\$188,906.75	28.16%	
Postage	\$0.00	\$0.00	\$0.00	0.00%	
Insurance	\$830.00	\$585.72	\$244.28	29.43%	
Miscellaneous	\$0.00	\$0.00	\$0.00	0.00%	
Capital Outlay	\$10,000.00	\$17,841.62	-\$7,841.62	-78.42%	See Note V.
Trf to Capital Projects Fund	\$0.00	\$0.00	\$0.00	0.00%	
Dept 42120 LAW ENFORCEME	\$681,689.00	\$500,379.59	\$181,309.41	26.60%	
Dept 42220 FIRE					
Fire Relief Pension	\$55,500.00	\$65,051.11	-\$9,551.11	-17.21%	
Contract Services	\$0.00	\$0.00	\$0.00	0.00%	
Insurance	\$0.00	\$0.00	\$0.00	0.00%	
Trf to Special Revenue Fund	\$37,795.00	\$37,795.00	\$0.00	0.00%	
Trf to Capital Projects Fund	\$41,629.00	\$41,629.00	\$0.00	0.00%	
Dept 42220 FIRE	\$134,924.00	\$144,475.11	-\$9,551.11	-7.08%	
Dept 42401 BUILDING					
Wages & Salaries	\$62,068.00	\$45,380.32	\$16,687.68	26.89%	
PERA	\$4,655.00	\$3,403.58	\$1,251.42	26.88%	
FICA	\$3,848.00	\$2,758.01	\$1,089.99	28.33%	
Medicare	\$900.00	\$644.97	\$255.03	28.34%	
VEBA	\$960.00	\$760.00	\$200.00	20.83%	
Health Insurance	\$12,306.00	\$9,447.36	\$2,858.64	23.23%	
Life Insurance	\$128.00	\$112.14	\$15.86	12.39%	
Office Supplies	\$450.00	\$6.01	\$443.99	98.66%	
Printed Forms & Paper	\$150.00	\$0.00	\$150.00	100.00%	
Motor Fuels	\$400.00	\$228.08	\$171.92	42.98%	
Other Operating Supplies	\$500.00	\$0.00	\$500.00	100.00%	
Repair/Maint - Bldg & Equip	\$250.00	\$0.00	\$250.00	100.00%	
Small Tools & Equipment	\$200.00	\$19.23	\$180.77	90.39%	
Engineering	\$2,500.00	\$0.00	\$2,500.00	100.00%	
Legal Services	\$300.00	\$30.00	\$270.00	90.00%	
Professional Services - Misc	\$1,500.00	\$304.80	\$1,195.20	79.68%	
Telephone	\$690.00	\$382.24	\$307.76	44.60%	
Postage	\$0.00	\$0.00	\$0.00	0.00%	
Meetings, Training, & Travel	\$1,000.00	\$300.00	\$700.00	70.00%	
Advertising	\$0.00	\$0.00	\$0.00	0.00%	
Insurance	\$470.00	\$434.25	\$35.75	7.61%	
Workers Comp Insurance	\$447.00	\$278.19	\$168.81	37.77%	
Contractual Labor	\$0.00	\$0.00	\$0.00	0.00%	
Dues & Subscriptions	\$200.00	\$145.00	\$55.00	27.50%	



CITY OF MORA
Expenditure Guideline For City Council
 Current Period: September 2021

Last Dim Descr	2021 YTD Budget	2021 YTD Amt	2021 YTD Balance	2021 % of Budget Remain	Explanation
Miscellaneous	\$50.00	\$0.00	\$50.00	100.00%	
Capital Outlay	\$0.00	\$0.00	\$0.00	0.00%	
Dept 42401 BUILDING	\$93,972.00	\$64,634.18	\$29,337.82	31.22%	
Dept 43121 STREETS					
Wages & Salaries	\$140,778.00	\$82,369.79	\$58,408.21	41.49%	
PERA	\$10,509.00	\$6,108.60	\$4,400.40	41.87%	
FICA	\$8,728.00	\$4,706.75	\$4,021.25	46.07%	
Medicare	\$2,041.00	\$1,100.80	\$940.20	46.07%	
VEBA	\$123.00	\$90.18	\$32.82	26.68%	
Health Insurance	\$30,893.00	\$18,723.08	\$12,169.92	39.39%	
Life Insurance	\$314.00	\$246.10	\$67.90	21.62%	
Unemployment Benefit Pmts	\$0.00	\$0.00	\$0.00	0.00%	
Office Supplies	\$250.00	\$27.91	\$222.09	88.84%	
Cleaning Supplies	\$250.00	\$39.48	\$210.52	84.21%	
Motor Fuels	\$25,000.00	\$10,479.63	\$14,520.37	58.08%	
Lubricants & Additives	\$3,500.00	\$373.10	\$3,126.90	89.34%	
Chemicals	\$300.00	\$427.50	-\$127.50	-42.50%	
Other Operating Supplies	\$2,000.00	\$562.77	\$1,437.23	71.86%	
Uniforms	\$2,000.00	\$393.61	\$1,606.39	80.32%	
Tires	\$6,000.00	\$7,953.72	-\$1,953.72	-32.56%	
Street Maint - Labor&Materials	\$140,000.00	\$132,193.11	\$7,806.89	5.58%	
Landscaping Materials	\$1,000.00	\$0.00	\$1,000.00	100.00%	
Street Signs	\$1,000.00	\$38.47	\$961.53	96.15%	
Repair/Maint - Bldg & Equip	\$30,000.00	\$18,476.47	\$11,523.53	38.41%	
Small Tools & Equipment	\$3,000.00	\$6,108.91	-\$3,108.91	-103.63%	See Note W.
Engineering	\$1,000.00	\$0.00	\$1,000.00	100.00%	
Professional Services - Misc	\$1,400.00	\$1,339.54	\$60.46	4.32%	
Telephone	\$2,300.00	\$1,694.09	\$605.91	26.34%	
Postage	\$50.00	\$25.97	\$24.03	48.06%	
Meetings, Training, & Travel	\$500.00	\$462.35	\$37.65	7.53%	
Advertising	\$0.00	\$0.00	\$0.00	0.00%	
Insurance	\$6,870.00	\$5,447.25	\$1,422.75	20.71%	
Workers Comp Insurance	\$14,876.00	\$9,259.38	\$5,616.62	37.76%	
Electricity	\$1,500.00	\$1,131.74	\$368.26	24.55%	
Garbage Removal	\$1,000.00	\$814.32	\$185.68	18.57%	
Rentals	\$300.00	\$366.00	-\$66.00	-22.00%	
Dues & Subscriptions	\$0.00	\$0.00	\$0.00	0.00%	
Miscellaneous	\$900.00	\$0.00	\$900.00	100.00%	
Capital Outlay	\$89,000.00	\$87,494.12	\$1,505.88	1.69%	
Trf to Capital Projects Fund	\$0.00	\$0.00	\$0.00	0.00%	
Dept 43121 STREETS	\$527,382.00	\$398,454.74	\$128,927.26	24.45%	
Dept 43125 ICE & SNOW REMOVAL					
Wages & Salaries	\$14,591.00	\$18,631.20	-\$4,040.20	-27.69%	
PERA	\$1,094.00	\$1,390.15	-\$296.15	-27.07%	
FICA	\$905.00	\$1,027.05	-\$122.05	-13.49%	
Medicare	\$212.00	\$240.31	-\$28.31	-13.35%	
VEBA	\$9.00	\$0.39	\$8.61	95.67%	
Health Insurance	\$3,329.00	\$6,263.34	-\$2,934.34	-88.14%	
Life Insurance	\$34.00	\$72.11	-\$38.11	-112.09%	
Office Supplies	\$0.00	\$0.00	\$0.00	0.00%	
Cleaning Supplies	\$0.00	\$0.00	\$0.00	0.00%	
Motor Fuels	\$0.00	\$0.00	\$0.00	0.00%	
Lubricants & Additives	\$0.00	\$0.00	\$0.00	0.00%	



CITY OF MORA
Expenditure Guideline For City Council
 Current Period: September 2021

Last Dim Descr	2021 YTD Budget	2021 YTD Amt	2021 YTD Balance	2021 % of Budget Remain	Explanation
Chemicals	\$24,000.00	\$0.00	\$24,000.00	100.00%	
Other Operating Supplies	\$5,000.00	\$0.00	\$5,000.00	100.00%	
Tires	\$0.00	\$0.00	\$0.00	0.00%	
Repair/Maint - Bldg & Equip	\$0.00	\$0.00	\$0.00	0.00%	
Telephone	\$0.00	\$0.00	\$0.00	0.00%	
Advertising	\$0.00	\$0.00	\$0.00	0.00%	
Insurance	\$0.00	\$0.00	\$0.00	0.00%	
Workers Comp Insurance	\$1,450.00	\$902.52	\$547.48	37.76%	
Miscellaneous	\$0.00	\$0.00	\$0.00	0.00%	
Capital Outlay	\$0.00	\$0.00	\$0.00	0.00%	
Dept 43125 ICE & SNOW REM	\$50,624.00	\$28,527.07	\$22,096.93	43.65%	
Dept 43160 STREET LIGHTING					
Wages & Salaries	\$0.00	\$0.00	\$0.00	0.00%	
PERA	\$0.00	\$0.00	\$0.00	0.00%	
FICA	\$0.00	\$0.00	\$0.00	0.00%	
Medicare	\$0.00	\$0.00	\$0.00	0.00%	
Electricity	\$31,000.00	\$21,638.60	\$9,361.40	30.20%	
Miscellaneous	\$0.00	\$0.00	\$0.00	0.00%	
Capital Outlay	\$0.00	\$9,000.00	-\$9,000.00	0.00%	See Note X.
Dept 43160 STREET LIGHTIN	\$31,000.00	\$30,638.60	\$361.40	1.17%	
Dept 43180 GARAGE					
Wages & Salaries	\$1,609.00	\$1,509.71	\$99.29	6.17%	
PERA	\$115.00	\$52.39	\$62.61	54.44%	
FICA	\$100.00	\$92.93	\$7.07	7.07%	
Medicare	\$23.00	\$21.75	\$1.25	5.43%	
VEBA	\$0.00	\$0.00	\$0.00	0.00%	
Health Insurance	\$0.00	\$102.46	-\$102.46	0.00%	
Life Insurance	\$0.00	\$2.16	-\$2.16	0.00%	
Cleaning Supplies	\$400.00	\$286.93	\$113.07	28.27%	
Lubricants & Additives	\$600.00	\$5.89	\$594.11	99.02%	
Chemicals	\$600.00	\$0.00	\$600.00	100.00%	
Other Operating Supplies	\$500.00	\$658.06	-\$158.06	-31.61%	
Repair/Maint - Bldg & Equip	\$5,000.00	\$5,381.21	-\$381.21	-7.62%	
Small Tools & Equipment	\$1,500.00	\$6,986.66	-\$5,486.66	-365.78%	See Note Y.
Professional Services - Misc	\$0.00	\$324.30	-\$324.30	0.00%	
Postage	\$0.00	\$0.00	\$0.00	0.00%	
Insurance	\$2,480.00	\$1,884.78	\$595.22	24.00%	
Workers Comp Insurance	\$16.00	\$9.99	\$6.01	37.56%	
Electricity	\$4,300.00	\$3,367.41	\$932.59	21.69%	
Water	\$375.00	\$277.02	\$97.98	26.13%	
Natural Gas - Heat	\$7,000.00	\$3,113.87	\$3,886.13	55.52%	
Garbage Removal	\$2,000.00	\$1,463.67	\$536.33	26.82%	
Sewer	\$475.00	\$326.43	\$148.57	31.28%	
Storm Water	\$275.00	\$211.01	\$63.99	23.27%	
Rentals	\$200.00	\$0.00	\$200.00	100.00%	
Miscellaneous	\$50.00	\$10.00	\$40.00	80.00%	
Capital Outlay	\$0.00	\$0.00	\$0.00	0.00%	
Dept 43180 GARAGE	\$27,618.00	\$26,088.63	\$1,529.37	5.54%	
Dept 45124 AQUATIC CENTER					
Wages & Salaries	\$145,287.00	\$115,152.01	\$30,134.99	20.74%	
PERA	\$4,810.00	\$2,352.32	\$2,457.68	51.10%	
FICA	\$9,008.00	\$7,042.18	\$1,965.82	21.82%	



CITY OF MORA
Expenditure Guideline For City Council
 Current Period: September 2021

Last Dim Descr	2021 YTD Budget	2021 YTD Amt	2021 YTD Balance	2021 % of Budget Remain	Explanation
Medicare	\$2,107.00	\$1,646.90	\$460.10	21.84%	
VEBA	\$843.00	\$640.73	\$202.27	23.99%	
Health Insurance	\$10,194.00	\$7,839.89	\$2,354.11	23.09%	
Life Insurance	\$101.00	\$90.82	\$10.18	10.08%	
Unemployment Benefit Pmts	\$0.00	\$0.00	\$0.00	0.00%	
Office Supplies	\$400.00	\$115.11	\$284.89	71.22%	
Printed Forms & Paper	\$300.00	\$100.00	\$200.00	66.67%	
Cleaning Supplies	\$1,000.00	\$606.91	\$393.09	39.31%	
Chemicals	\$14,000.00	\$26,441.63	-\$12,441.63	-88.87%	
Other Operating Supplies	\$3,000.00	\$3,203.85	-\$203.85	-6.80%	
Landscaping Materials	\$400.00	\$0.00	\$400.00	100.00%	
Repair/Maint - Bldg & Equip	\$15,000.00	\$12,956.21	\$2,043.79	13.63%	
Small Tools & Equipment	\$1,800.00	\$2,541.37	-\$741.37	-41.19%	
Merchandise for Resale	\$18,000.00	\$27,521.60	-\$9,521.60	-52.90%	
Professional Services - Misc	\$2,000.00	\$0.00	\$2,000.00	100.00%	
Telephone	\$2,300.00	\$687.78	\$1,612.22	70.10%	
Postage	\$0.00	\$0.00	\$0.00	0.00%	
Meetings, Training, & Travel	\$800.00	\$659.80	\$140.20	17.53%	
Advertising	\$1,000.00	\$471.25	\$528.75	52.88%	
Insurance	\$7,160.00	\$5,424.03	\$1,735.97	24.25%	
Workers Comp Insurance	\$11,611.00	\$7,227.09	\$4,383.91	37.76%	
Electricity	\$9,850.00	\$8,973.80	\$876.20	8.90%	
Water	\$6,000.00	\$7,622.86	-\$1,622.86	-27.05%	
Natural Gas - Heat	\$12,500.00	\$12,331.38	\$168.62	1.35%	
Garbage Removal	\$600.00	\$805.62	-\$205.62	-34.27%	
Sewer	\$2,500.00	\$716.31	\$1,783.69	71.35%	
Storm Water	\$180.00	\$138.72	\$41.28	22.93%	
Rentals	\$100.00	\$118.00	-\$18.00	-18.00%	
Bad Debts/NSF Checks	\$0.00	\$0.00	\$0.00	0.00%	
Dues & Subscriptions	\$1,100.00	\$1,373.67	-\$273.67	-24.88%	
Miscellaneous	\$0.00	\$500.00	-\$500.00	0.00%	
Payment Processing Expenses	\$3,000.00	\$3,846.46	-\$846.46	-28.22%	
Capital Outlay	\$10,000.00	\$19,164.46	-\$9,164.46	-91.64%	See Note Z.
Trf to Capital Projects Fund	\$0.00	\$0.00	\$0.00	0.00%	
Dept 45124 AQUATIC CENTER	\$296,951.00	\$278,312.76	\$18,638.24	6.28%	
Dept 45202 PARKS					
Wages & Salaries	\$75,047.00	\$41,540.60	\$33,506.40	44.65%	
PERA	\$5,021.00	\$2,848.28	\$2,172.72	43.27%	
FICA	\$4,653.00	\$2,420.26	\$2,232.74	47.98%	
Medicare	\$1,088.00	\$566.13	\$521.87	47.97%	
VEBA	\$120.00	\$90.00	\$30.00	25.00%	
Health Insurance	\$15,887.00	\$7,179.49	\$8,707.51	54.81%	
Life Insurance	\$164.00	\$97.08	\$66.92	40.80%	
Unemployment Benefit Pmts	\$0.00	\$0.00	\$0.00	0.00%	
Office Supplies	\$50.00	\$0.66	\$49.34	98.68%	
Cleaning Supplies	\$0.00	\$0.00	\$0.00	0.00%	
Motor Fuels	\$2,000.00	\$2,497.33	-\$497.33	-24.87%	
Lubricants & Additives	\$400.00	\$8.99	\$391.01	97.75%	
Chemicals	\$50.00	\$636.00	-\$586.00	-1172.00%	
Other Operating Supplies	\$800.00	\$350.05	\$449.95	56.24%	
Uniforms	\$300.00	\$143.19	\$156.81	52.27%	
Tires	\$400.00	\$107.75	\$292.25	73.06%	
Street Maint - Labor&Materials	\$5,000.00	\$4,000.00	\$1,000.00	20.00%	



CITY OF MORA

Expenditure Guideline For City Council

Current Period: September 2021

Last Dim Descr	2021 YTD Budget	2021 YTD Amt	2021 YTD Balance	2021 % of Budget Remain	Explanation
Landscaping Materials	\$1,000.00	\$13.99	\$986.01	98.60%	
Street Signs	\$250.00	\$245.00	\$5.00	2.00%	
Repair/Maint - Bldg & Equip	\$6,000.00	\$16,110.68	-\$10,110.68	-168.51%	See Note AA.
Small Tools & Equipment	\$1,800.00	\$1,347.59	\$452.41	25.13%	
Decorations	\$0.00	\$0.00	\$0.00	0.00%	
Engineering	\$0.00	\$0.00	\$0.00	0.00%	
Professional Services - Misc	\$10,000.00	\$13,344.86	-\$3,344.86	-33.45%	
Telephone	\$470.00	\$322.83	\$147.17	31.31%	
Postage	\$20.00	\$0.00	\$20.00	100.00%	
Meetings, Training, & Travel	\$50.00	\$0.00	\$50.00	100.00%	
Advertising	\$1,200.00	\$1,101.90	\$98.10	8.18%	
Contributions	\$2,000.00	\$2,000.00	\$0.00	0.00%	
Insurance	\$6,200.00	\$4,702.50	\$1,497.50	24.15%	
Workers Comp Insurance	\$7,377.00	\$4,591.71	\$2,785.29	37.76%	
Electricity	\$2,200.00	\$1,522.17	\$677.83	30.81%	
Garbage Removal	\$800.00	\$492.87	\$307.13	38.39%	
Storm Water	\$420.00	\$331.72	\$88.28	21.02%	
Rentals	\$2,000.00	\$524.78	\$1,475.22	73.76%	
Dues & Subscriptions	\$750.00	\$281.75	\$468.25	62.43%	
Miscellaneous	\$500.00	\$323.25	\$176.75	35.35%	
Property Tax Expense	\$2,200.00	\$2,144.00	\$56.00	2.55%	
Capital Outlay	\$0.00	\$23,799.50	-\$23,799.50	0.00%	See Note BB.
Trf to Capital Projects Fund	\$0.00	\$0.00	\$0.00	0.00%	
Dept 45202 PARKS	\$156,217.00	\$135,686.91	\$20,530.09	13.14%	
Dept 47310 AIRPORT					
Wages & Salaries	\$32,224.00	\$20,082.12	\$12,141.88	37.68%	
PERA	\$2,290.00	\$1,431.84	\$858.16	37.47%	
FICA	\$1,998.00	\$1,174.22	\$823.78	41.23%	
Medicare	\$467.00	\$274.59	\$192.41	41.20%	
VEBA	\$6.00	\$12.12	-\$6.12	-102.00%	
Health Insurance	\$6,944.00	\$3,035.07	\$3,908.93	56.29%	
Life Insurance	\$71.00	\$48.33	\$22.67	31.93%	
Cleaning Supplies	\$100.00	\$0.00	\$100.00	100.00%	
Motor Fuels	\$2,500.00	\$2,361.42	\$138.58	5.54%	
Lubricants & Additives	\$100.00	\$0.00	\$100.00	100.00%	
Chemicals	\$30.00	\$0.00	\$30.00	100.00%	
Other Operating Supplies	\$300.00	\$39.93	\$260.07	86.69%	
Uniforms	\$250.00	\$34.37	\$215.63	86.25%	
Tires	\$500.00	\$130.53	\$369.47	73.89%	
Street Maint - Labor&Materials	\$20,000.00	\$6,840.68	\$13,159.32	65.80%	
Landscaping Materials	\$100.00	\$0.00	\$100.00	100.00%	
Repair/Maint - Bldg & Equip	\$20,000.00	\$2,705.95	\$17,294.05	86.47%	
Small Tools & Equipment	\$500.00	\$46.88	\$453.12	90.62%	
Merchandise for Resale	\$200.00	\$0.00	\$200.00	100.00%	
Fuel for Resale	\$30,000.00	\$63,292.74	-\$33,292.74	-110.98%	
Engineering	\$30,000.00	\$0.00	\$30,000.00	100.00%	
Legal Services	\$500.00	\$680.00	-\$180.00	-36.00%	
Professional Services - Misc	\$50,000.00	\$7,315.00	\$42,685.00	85.37%	
Telephone	\$1,000.00	\$1,225.48	-\$225.48	-22.55%	
Postage	\$40.00	\$0.00	\$40.00	100.00%	
Meetings, Training, & Travel	\$300.00	\$0.00	\$300.00	100.00%	
Advertising	\$300.00	\$841.68	-\$541.68	-180.56%	
Insurance	\$9,240.00	\$7,015.50	\$2,224.50	24.07%	



CITY OF MORA
Expenditure Guideline For City Council
 Current Period: September 2021

Last Dim Descr	2021 YTD Budget	2021 YTD Amt	2021 YTD Balance	2021 % of Budget Remain	Explanation
Workers Comp Insurance	\$3,026.00	\$1,883.52	\$1,142.48	37.76%	
Electricity	\$6,500.00	\$4,787.54	\$1,712.46	26.35%	
Water	\$800.00	\$540.20	\$259.80	32.48%	
Natural Gas - Heat	\$3,000.00	\$1,601.48	\$1,398.52	46.62%	
Garbage Removal	\$50.00	\$45.57	\$4.43	8.86%	
Sewer	\$1,000.00	\$622.86	\$377.14	37.71%	
Storm Water	\$1,000.00	\$814.14	\$185.86	18.59%	
Rentals	\$120.00	\$100.00	\$20.00	16.67%	
Dues & Subscriptions	\$220.00	\$175.62	\$44.38	20.17%	
Miscellaneous	\$50.00	\$126.85	-\$76.85	-153.70%	
Payment Processing Expenses	\$1,100.00	\$1,659.67	-\$559.67	-50.88%	
Property Tax Expense	\$3,000.00	\$2,242.00	\$758.00	25.27%	
Capital Outlay	\$53,000.00	\$30,369.10	\$22,630.90	42.70%	
Trf to Capital Projects Fund	\$0.00	\$0.00	\$0.00	0.00%	
Dept 47310 AIRPORT	\$282,826.00	\$163,557.00	\$119,269.00	42.17%	
Fund 101 GENERAL FUND	\$2,884,207.00	\$2,234,881.27	\$649,325.73	22.51%	
Fund 220 STORM WATER FUND					
Dept 47800 STORM WATER					
Wages & Salaries	\$16,621.00	\$6,642.91	\$9,978.09	60.03%	
PERA	\$1,226.00	\$466.50	\$759.50	61.95%	
FICA	\$1,031.00	\$368.61	\$662.39	64.25%	
Medicare	\$241.00	\$86.26	\$154.74	64.21%	
VEBA	\$0.00	\$0.00	\$0.00	0.00%	
Health Insurance	\$3,827.00	\$1,637.39	\$2,189.61	57.21%	
Life Insurance	\$40.00	\$18.00	\$22.00	55.00%	
Office Supplies	\$0.00	\$0.00	\$0.00	0.00%	
Motor Fuels	\$0.00	\$0.00	\$0.00	0.00%	
Other Operating Supplies	\$0.00	\$0.00	\$0.00	0.00%	
Uniforms	\$300.00	\$84.20	\$215.80	71.93%	
Street Maint - Labor&Materials	\$10,000.00	\$0.00	\$10,000.00	100.00%	
Repair/Maint - Bldg & Equip	\$4,000.00	\$0.00	\$4,000.00	100.00%	
Small Tools & Equipment	\$200.00	\$0.00	\$200.00	100.00%	
Auditing	\$0.00	\$0.00	\$0.00	0.00%	
Engineering	\$5,000.00	\$0.00	\$5,000.00	100.00%	
Professional Services - Misc	\$5,000.00	\$0.00	\$5,000.00	100.00%	
Telephone	\$300.00	\$167.18	\$132.82	44.27%	
Postage	\$10.00	\$0.00	\$10.00	100.00%	
Meetings, Training, & Travel	\$100.00	\$0.00	\$100.00	100.00%	
Advertising	\$25.00	\$0.00	\$25.00	100.00%	
Depreciation	\$13,500.00	\$10,087.47	\$3,412.53	25.28%	
Insurance	\$120.00	\$96.75	\$23.25	19.38%	
Workers Comp Insurance	\$1,772.00	\$1,102.95	\$669.05	37.76%	
Rentals	\$0.00	\$0.00	\$0.00	0.00%	
Storm Water Credit	\$1,400.00	\$1,083.15	\$316.85	22.63%	
Miscellaneous	\$0.00	\$0.00	\$0.00	0.00%	
Change in Pension	\$0.00	\$0.00	\$0.00	0.00%	
Capital Outlay	\$0.00	\$0.00	\$0.00	0.00%	
Interest Expense	\$15,960.00	\$15,954.40	\$5.60	0.04%	
Trf to General Fund	\$1,224.00	\$750.00	\$474.00	38.73%	
Trf to Capital Projects Fund	\$0.00	\$0.00	\$0.00	0.00%	
Trf to Debt Service Fund	\$0.00	\$0.00	\$0.00	0.00%	
Trf to Enterprise Fund	\$0.00	\$0.00	\$0.00	0.00%	



CITY OF MORA
Expenditure Guideline For City Council
 Current Period: September 2021

Last Dim Descr	2021 YTD Budget	2021 YTD Amt	2021 YTD Balance	2021 % of Budget Remain	Explanation
Dept 47800 STORM WATER	\$81,897.00	\$38,545.77	\$43,351.23	52.93%	
Fund 220 STORM WATER FUND	\$81,897.00	\$38,545.77	\$43,351.23	52.93%	
Fund 222 FIRE FUND					
Dept 42220 FIRE					
Wages & Salaries	\$67,399.00	\$11,100.21	\$56,298.79	83.53%	
PERA	\$849.00	\$52.40	\$796.60	93.83%	
FICA	\$4,158.00	\$686.84	\$3,471.16	83.48%	
Medicare	\$975.00	\$160.65	\$814.35	83.52%	
ICMA	\$0.00	\$0.00	\$0.00	0.00%	
VEBA	\$6.00	\$0.18	\$5.82	97.00%	
Health Insurance	\$379.00	\$146.26	\$232.74	61.41%	
Life Insurance	\$5.00	\$2.94	\$2.06	41.20%	
Unemployment Benefit Pmts	\$0.00	\$0.00	\$0.00	0.00%	
Office Supplies	\$300.00	\$11.18	\$288.82	96.27%	
Cleaning Supplies	\$200.00	\$1.29	\$198.71	99.36%	
Motor Fuels	\$3,500.00	\$2,428.84	\$1,071.16	30.60%	
Lubricants & Additives	\$500.00	\$0.00	\$500.00	100.00%	
Other Operating Supplies	\$2,000.00	\$172.03	\$1,827.97	91.40%	
Uniforms	\$8,500.00	\$1,304.54	\$7,195.46	84.65%	
Tires	\$0.00	\$903.18	-\$903.18	0.00%	
Repair/Maint - Bldg & Equip	\$22,000.00	\$9,204.44	\$12,795.56	58.16%	
Small Tools & Equipment	\$10,000.00	\$11,774.42	-\$1,774.42	-17.74%	
Legal Services	\$0.00	\$0.00	\$0.00	0.00%	
Medical Services	\$1,000.00	\$0.00	\$1,000.00	100.00%	
Professional Services - Misc	\$6,000.00	\$1,365.00	\$4,635.00	77.25%	
Collection Services	\$0.00	\$0.00	\$0.00	0.00%	
Telephone	\$200.00	\$675.00	-\$475.00	-237.50%	
Postage	\$200.00	\$120.00	\$80.00	40.00%	
Meetings, Training, & Travel	\$9,000.00	\$3,336.10	\$5,663.90	62.93%	
Advertising	\$0.00	\$0.00	\$0.00	0.00%	
Insurance	\$4,510.00	\$2,509.47	\$2,000.53	44.36%	
Workers Comp Insurance	\$23,216.00	\$14,450.49	\$8,765.51	37.76%	
Electricity	\$4,000.00	\$2,571.42	\$1,428.58	35.71%	
Water	\$350.00	\$237.70	\$112.30	32.09%	
Natural Gas - Heat	\$4,500.00	\$2,207.58	\$2,292.42	50.94%	
Garbage Removal	\$0.00	\$26.40	-\$26.40	0.00%	
Sewer	\$400.00	\$243.93	\$156.07	39.02%	
Storm Water	\$0.00	\$0.00	\$0.00	0.00%	
Rentals	\$0.00	\$0.00	\$0.00	0.00%	
Bad Debts/NSF Checks	\$2,000.00	\$0.00	\$2,000.00	100.00%	
Dues & Subscriptions	\$1,200.00	\$490.00	\$710.00	59.17%	
Miscellaneous	\$500.00	\$190.00	\$310.00	62.00%	
Capital Outlay	\$100,000.00	\$101,900.00	-\$1,900.00	-1.90%	
Trf to General Fund	\$15,336.00	\$3,750.00	\$11,586.00	75.55%	
Trf to Capital Projects Fund	\$0.00	\$0.00	\$0.00	0.00%	
Dept 42220 FIRE	\$293,183.00	\$172,022.49	\$121,160.51	41.33%	
Fund 222 FIRE FUND	\$293,183.00	\$172,022.49	\$121,160.51	41.33%	
Fund 225 CEMETERY FUND					
Dept 47810 CEMETERY					
Wages & Salaries	\$16,579.00	\$10,060.04	\$6,518.96	39.32%	
PERA	\$832.00	\$533.83	\$298.17	35.84%	



CITY OF MORA

Expenditure Guideline For City Council

Current Period: September 2021

Last Dim Descr	2021 YTD Budget	2021 YTD Amt	2021 YTD Balance	2021 % of Budget Remain	Explanation
FICA	\$1,028.00	\$588.59	\$439.41	42.74%	
Medicare	\$240.00	\$137.69	\$102.31	42.63%	
VEBA	\$0.00	\$0.00	\$0.00	0.00%	
Health Insurance	\$2,597.00	\$2,014.74	\$582.26	22.42%	
Life Insurance	\$27.00	\$25.97	\$1.03	3.81%	
Unemployment Benefit Pmts	\$0.00	\$0.00	\$0.00	0.00%	
Office Supplies	\$10.00	\$32.49	-\$22.49	-224.90%	
Motor Fuels	\$900.00	\$512.33	\$387.67	43.07%	
Lubricants & Additives	\$50.00	\$0.00	\$50.00	100.00%	
Other Operating Supplies	\$750.00	\$0.00	\$750.00	100.00%	
Uniforms	\$100.00	\$114.37	-\$14.37	-14.37%	
Tires	\$150.00	\$0.00	\$150.00	100.00%	
Street Maint - Labor&Materials	\$2,500.00	\$196.00	\$2,304.00	92.16%	
Landscaping Materials	\$1,000.00	\$0.00	\$1,000.00	100.00%	
Street Signs	\$100.00	\$0.00	\$100.00	100.00%	
Repair/Maint - Bldg & Equip	\$15,000.00	\$2,024.37	\$12,975.63	86.50%	
Small Tools & Equipment	\$50.00	\$299.96	-\$249.96	-499.92%	
Land Purchased for Resale	\$200.00	\$125.00	\$75.00	37.50%	
Professional Services - Misc	\$0.00	\$640.00	-\$640.00	0.00%	
Contract Services	\$0.00	\$0.00	\$0.00	0.00%	
Telephone	\$120.00	\$69.11	\$50.89	42.41%	
Postage	\$10.00	\$0.00	\$10.00	100.00%	
Advertising	\$0.00	\$0.00	\$0.00	0.00%	
Insurance	\$370.00	\$269.28	\$100.72	27.22%	
Workers Comp Insurance	\$1,755.00	\$1,092.42	\$662.58	37.75%	
Electricity	\$175.00	\$126.20	\$48.80	27.89%	
Water	\$160.00	\$101.01	\$58.99	36.87%	
Storm Water	\$200.00	\$162.76	\$37.24	18.62%	
Contractual Labor	\$0.00	\$0.00	\$0.00	0.00%	
Rentals	\$0.00	\$490.00	-\$490.00	0.00%	
Dues & Subscriptions	\$0.00	\$0.00	\$0.00	0.00%	
Miscellaneous	\$0.00	\$0.00	\$0.00	0.00%	
Capital Outlay	\$40,000.00	\$10,005.85	\$29,994.15	74.99%	
Trf to General Fund	\$6,633.00	\$4,500.00	\$2,133.00	32.16%	
Trf to Capital Projects Fund	\$0.00	\$0.00	\$0.00	0.00%	
Dept 47810 CEMETERY	\$91,536.00	\$34,122.01	\$57,413.99	62.72%	
Fund 225 CEMETERY FUND	\$91,536.00	\$34,122.01	\$57,413.99	62.72%	
Fund 609 LIQUOR FUND					
Dept 49750 LIQUOR STORE					
Wages & Salaries	\$242,978.00	\$158,683.53	\$84,294.47	34.69%	
PERA	\$18,223.00	\$11,878.98	\$6,344.02	34.81%	
FICA	\$15,065.00	\$9,455.00	\$5,610.00	37.24%	
Medicare	\$3,523.00	\$2,211.32	\$1,311.68	37.23%	
VEBA	\$1,206.00	\$907.23	\$298.77	24.77%	
Health Insurance	\$30,227.00	\$22,630.31	\$7,596.69	25.13%	
Life Insurance	\$286.00	\$250.82	\$35.18	12.30%	
Unemployment Benefit Pmts	\$0.00	\$0.00	\$0.00	0.00%	
Office Supplies	\$500.00	\$241.93	\$258.07	51.61%	
Cleaning Supplies	\$1,000.00	\$620.94	\$379.06	37.91%	
Off-Sale Supplies	\$4,900.00	\$3,292.72	\$1,607.28	32.80%	
Other Operating Supplies	\$2,400.00	\$1,692.89	\$707.11	29.46%	
Uniforms	\$300.00	\$45.96	\$254.04	84.68%	



CITY OF MORA

Expenditure Guideline For City Council

Current Period: September 2021

Last Dim Descr	2021 YTD Budget	2021 YTD Amt	2021 YTD Balance	2021 % of Budget Remain	Explanation
Landscaping Materials	\$10,500.00	\$0.00	\$10,500.00	100.00%	
Repair/Maint - Bldg & Equip	\$31,000.00	\$7,394.86	\$23,605.14	76.15%	
Small Tools & Equipment	\$10,900.00	\$7,129.51	\$3,770.49	34.59%	
Wine Purchased for Resale	\$275,000.00	\$205,536.90	\$69,463.10	25.26%	
Liquor Purchased for Resale	\$810,000.00	\$789,545.67	\$20,454.33	2.53%	
Beer Purchased for Resale	\$1,530,000.00	\$1,336,152.28	\$193,847.72	12.67%	
Misc Purchases - NCBS	\$118,000.00	\$152,630.28	-\$34,630.28	-29.35%	
Deposits/Returns	\$0.00	\$0.00	\$0.00	0.00%	
Auditing	\$4,550.00	\$5,185.00	-\$635.00	-13.96%	
Legal Services	\$0.00	\$258.00	-\$258.00	0.00%	
Professional Services - Misc	\$1,800.00	\$6,949.26	-\$5,149.26	-286.07%	See Note U.
Telephone	\$3,250.00	\$3,641.63	-\$391.63	-12.05%	
Postage	\$200.00	\$105.00	\$95.00	47.50%	
Meetings, Training, & Travel	\$600.00	\$0.00	\$600.00	100.00%	
Advertising	\$9,000.00	\$8,333.24	\$666.76	7.41%	
Contributions	\$1,800.00	\$442.53	\$1,357.47	75.42%	
Depreciation	\$62,000.00	\$46,263.51	\$15,736.49	25.38%	
Insurance	\$15,260.00	\$11,037.78	\$4,222.22	27.67%	
Workers Comp Insurance	\$11,433.00	\$7,116.30	\$4,316.70	37.76%	
Electricity	\$23,000.00	\$19,463.65	\$3,536.35	15.38%	
Water	\$350.00	\$311.77	\$38.23	10.92%	
Natural Gas - Heat	\$0.00	\$0.00	\$0.00	0.00%	
Garbage Removal	\$2,400.00	\$1,758.74	\$641.26	26.72%	
Sewer	\$500.00	\$303.93	\$196.07	39.21%	
Storm Water	\$185.00	\$150.78	\$34.22	18.50%	
Rentals	\$1,600.00	\$1,280.37	\$319.63	19.98%	
Bad Debts/NSF Checks	\$150.00	\$90.00	\$60.00	40.00%	
Dues & Subscriptions	\$2,700.00	\$0.00	\$2,700.00	100.00%	
Miscellaneous	\$100.00	\$0.00	\$100.00	100.00%	
Payment Processing Expenses	\$50,000.00	\$57,764.32	-\$7,764.32	-15.53%	
Wine Club Expense	\$2,000.00	\$18.79	\$1,981.21	99.06%	
Property Tax Expense	\$9,805.00	\$9,804.99	\$0.01	0.00%	
Change in Pension	\$0.00	\$0.00	\$0.00	0.00%	
Capital Outlay	\$0.00	\$0.00	\$0.00	0.00%	
Interest Expense	\$29,250.00	\$21,937.50	\$7,312.50	25.00%	
Trf to General Fund	\$306,411.00	\$225,749.97	\$80,661.03	26.32%	
Dept 49750 LIQUOR STORE	\$3,644,352.00	\$3,138,268.19	\$506,083.81	13.89%	
Fund 609 LIQUOR FUND	\$3,644,352.00	\$3,138,268.19	\$506,083.81	13.89%	
	\$6,995,175.00	\$5,617,839.73	\$1,377,335.27	19.69%	


CITY OF MORA

Notes to the Financial Statements
For the Quarter Ended September 30, 2021

Revenues - The following notes attempt to explain the reason for revenues outside what would be expected as shown on the following reports.

- A. Worker's comp commissions, nuisance violation clean up charges billed to property owners, and audit adjustments
- B. Reimbursement from Mora HRA for office supplies and their portion of the financial management plan
- C. Write off of employee 2020 unused flex dollars
- D. Insurance claim proceeds for damaged 2010 Dodge squad car
- E. Repayment from Mora HRA for repairs to HRA service truck
- F. Reimbursement for light pole damaged in automobile accident
- G. Donations received for dog park and the 2021 Music in the Park season
- H. Airport grant reimbursements received for: runway crack-sealing, master plan, and CARES Act
- I. Airport fuel leak reimbursement from Petrofund
- J. Interest income generated from Cemetery perpetual care fund

Expenditures - The following notes attempt to explain the reason for expenditures outside what would be expected as shown on the following reports.

- K. Replacement of concrete steps and front door at Depot building (leased by Vasaloppet)
- L. City's portion of the Mora HRA financial management plan
- M. Engineering costs for Snake River trail crossing
- N. HRA's portion of the financial management plan (reimbursed by the Mora HRA)
- O. Desk purchased for office relocation of M. Yoder, and laptop/PC purchased for Administrative Services Director
- P. Advertisement fees for job openings
- Q. Legal expenses relating to easements for new high school
- R. High school site plan reviews, and abatement expenses for property clean-up (will be billed to property owner)
- S. New computers purchased for Beth and Kelly (in CIP)
- T. Expenses for a new wall mounted water refill station at City Hall, mostly covered by a grant
- U. HVAC preventative maintenance contract purchased
- V. Two new computers purchased for squad cars
- W. New digging trench box purchased
- X. Street lighting poles purchased
- Y. New plasma cutter and pressure washer purchased
- Z. Motor replacement for kiddie pool
- AA. Expenses relating to the staining of the gazebo and bell tower in Library Park
- BB. Dog park fence installation

October 25, 2021

VIA EMAIL

Joe Kohlgraf
City of Mora
101 Lake Street South
Mora, MN 55051-1588

RE: Petroleum Tank Release Site File Closure
Site: Mora Municipal Airport, 2085 Mahogany Street, Mora Kanabec 55051
MPCA Site ID: LS0019436

Dear Joe Kohlgraf:

The Minnesota Pollution Control Agency (MPCA) is pleased to let you know it has determined your investigation and/or cleanup have adequately addressed the petroleum tank release at the site (Site) listed above. Based on the information provided, the MPCA has closed the petroleum tank release site file.

The closure of the petroleum tank release site file means the MPCA does not require any additional investigation and/or cleanup work at this time or in the foreseeable future. Please be aware that file closure does not necessarily mean that all petroleum contamination has been removed from this Site. However, the MPCA has concluded that any remaining contamination, if present, does not appear to pose a threat to public health or the environment under current conditions.

The MPCA reserves the right to reopen this file and to require additional investigation and/or cleanup work if new information, changing regulatory requirements, or changed land use makes additional work necessary. If you or other parties discover additional contamination (either petroleum or non-petroleum) that was not previously reported, Minnesota state law requires that the MPCA be notified immediately.

You should understand this letter does not release any party from liability for the petroleum contamination under Minn. Stat. § 115C.021, subd. 1 or any other applicable state or federal law. In addition, this letter does not release any party from liability for non-petroleum contamination, if present, under Minn. Stat. § 115B, the Minnesota Environmental Response and Liability Act.

The monitoring wells for this Site should be sealed in accordance with the Minnesota Department of Health (MDH) Well Code, Chapter 4725. If you choose to keep any monitoring well, the MDH will continue to assess a maintenance fee.

Please note that as a result of performing the requested work you may be eligible to apply to the Petroleum Tank Release Compensation Fund (Petrofund) for partial reimbursement of the costs you have incurred in investigating and cleaning up this petroleum tank release. The Petrofund is administered by the Petroleum Tank Release Compensation Board (Petro Board) and the Minnesota Department of Commerce. To learn more about who is eligible, the types of work, and the amount of reimbursement available, please contact the Petrofund at 651-539-1515 or 1-800-638-0418.

Joe Kohlgraf
Page 2
October 25, 2021

If future development of this property or the surrounding area is planned, it should be assumed that petroleum contamination may still be present. If petroleum contamination is encountered during future development work, the MPCA should be notified immediately.

Thank you for your response to this petroleum tank release and for your cooperation with the MPCA to protect public health and the environment. If you have any questions regarding this letter, please contact me at 218-302-6609 or by email at lee.field@state.mn.us, or the site's hydrogeologist Rose Tusa at 651-757-2490 or by email at rose.tusa@state.mn.us. Please reference the above MPCA Site ID in all correspondence. You may also reach the MPCA by calling 651-296-6300 or 1-800-657-3864.

Sincerely,

Lee Field

This document has been electronically signed.

Lee Field
Project Manager
Remediation Division

Rose Tusa

This document has been electronically signed.

Rose Tusa
Hydrologist
Remediation Division

LF/RT:km

cc: Natasha Segelstrom, City of Mora (electronic)
Brett Anderson, City of Mora (electronic)
Teresa Wickham, Kanabec County (electronic)
Paul Meisch, Meisch & Associates, Ltd (electronic)



CITY OF MORA MORA MUNICIPAL UTILITIES



101 Lake Street South
Mora, MN 55051-1588

ci.mora.mn.us

320.679.1511

Fax 320.679.3862

320.679.1451

October 27, 2021

Mayor and City Council
City of Mora
101 Lake St S
Mora, MN 55051

RE: Cash Contribution for Mora HRA

Dear Mayor and City Council:

It has come to the Mora Public Utilities Commission's (PUC) attention that a final decision has been made not to merge the Mora HRA (HRA) with the City of Mora (City). Therefore, on behalf of the PUC, I am writing to let you know that the PUC is rescinding the \$190,000.00 contribution to the City. This contribution was to be used in 2022 for assistance with staffing at the HRA upon merging. Without a merger, the funds should no longer be needed.

Keeping these funds in the Electric Fund will directly assist the PUC in presenting a zero percent (0%) increase in user rates for 2022, to which our customers thank you.

The PUC has been very generous over the years with funding requests made by the City Council and City staff. We will continue to discuss future contributions as requests arise. Thank you for understanding and your cooperation.

Sincerely,

Greg Ardner
Chair, Public Utilities Commission













Mora Area Fire Department Monthly Update



October 2021

The Mora Area Fire Department was involved with the following fire calls, training and education, maintenance, and miscellaneous in the past month.

Fire Calls (Paid)

-  10-2-21 commercial fire alarm
-  10-6-21 Smell of gas
-  10-14-21 hay bale fire
-  10-16-21 compost pile fire
-  10-17-21 car vs semi traffic control
-  10-18-21 smoke alarm
-  10-19-21 Co alarm
-  10-21-21 gas leak
-  10-25-21 grass fire
-  10-25-21 false alarm





Training and Education (Paid)

-  10-4-21 Business Meeting and relief Meeting
-  10-18-21 tabletop tool talk

Maintenance (not paid)

-  All trucks done 2x

Training, Education, and Miscellaneous (not Paid)

-  Multiple fire prevention visits to at least 14 daycares or classrooms reaching over 200 kids
-  Trick or Truck at recovering hope
-  Halloween candy pass out at the hall
-  Fireball at the hall Preparation and event



OFFICE

KANABEC COUNTY SHERIFF

SHERIFF BRIAN SMITH

18 NORTH VINE STREET, SUITE 143, MORA, MN 55051

October 2021

During the month of October, 2021 Kanabec County Sheriff's Office contract cars responded to or initiated 420 calls for service within the City of Mora. The most frequent calls for service were Medical Emergencies (79), Traffic complaints/violations (66), and suspicious persons/occurrences (29).

Contract deputies received continuing education/training in the following areas:

- Use of Force Physical Tactics Refresher
- Firearms (handgun/rifle)
- True North Constitutional Policing

The Kanabec County Sheriff's Office continues to proudly serve the citizens of Mora within Kanabec County. The Sheriff's Office encourages any and all community members to contact our office with any questions, comments, or concerns.

Sincerely,

Sergeant Dylan VanGorden #3104

WEARING THE STAR OF HONOR AND SERVICE

ADMINISTRATION (320) 679-8410 • 24 HOUR DISPATCH (320) 679-8400 • FAX (320) 679-8422



CAD Summary Report

Printed On: 11/04/21 10:15

Kanabec County Sheriff's Office

	10/21	Total
911 Hang-ups-Abandoned-Open Line	11	11
Agency Assist	5	5
Alarms All (Home, Business, Bank, misc)	8	8
Animal-All Other	9	9
Assault	2	2
ATV- Complaints-Accidents-Citations	1	1
Bicycle Calls	1	1
Building Security Checks	1	1
Burglary	1	1
Child Custody Issues	4	4
Civil Assist	11	11
Community	2	2
Deaths	1	1
Disorderly Conduct	10	10
Domestic Disturbance/Assaults	4	4
Drug calls - All	1	1
DTP	3	3
Escorts-Funerals, Races, etc	4	4
Fire- Mora Area Fire Calls	3	3
Fires - All Others	1	1
Foot Patrol	17	17
Found - animals, property, etc	3	3
Fraud	4	4
Garbage Dumping complaints	1	1
Harassing communications calls	2	2
Health and Safety	3	3
Hospice Deaths	2	2
Information and misc calls	14	14
Juvenile Alcohol complaints	1	1



CAD Summary Report

Printed On: 11/04/21 10:15

	10/21	Total
Juvenile calls excluding tobacco, drugs, alcohol	3	3
Juvenile Tobacco complaints	1	1
Maltreatment	10	10
Medical Emergency	79	79
Meetings and Presentations	1	1
Missing Person(s)	4	4
Motorist Assist calls	3	3
Noise - including loud music, parties, etc	4	4
Public assist calls	8	8
Records checks	4	4
Recovered- property and vehicles	1	1
Road Hazards	2	2
Scams	4	4
Secure Helipad	11	11
Stolen	1	1
Stop arm violations	1	1
Suicide threats-attempts	5	5
Suspicious- persons, vehicles, and occurrences	29	29
Theft-not vehicle	18	18
Threats	4	4
Traffic / Driving complaints	13	13
Traffic Accident	10	10
Traffic Violation	43	43
Transport - Inmates	1	1
Trespassing complaints	1	1
Unwanted person	6	6
Vandalism exc mailboxes	1	1
Vehicle Theft	1	1
Violation of Court Order	2	2
Warrant Entry and Arrests	4	4



CAD Summary ReportPrinted On: 11/04/21 10:15

	10/21	Total
Weather - Monthly Test	1	1
Welfare Check	14	14
Total	420	420

City of Mora, MN
ECONOMIC DEVELOPMENT AUTHORITY
Meeting Minutes

November 4, 2021

Present: Gene Anderson, Jody Anderson, Brett Baldwin, Doyle Casavant, Dan Johnson,
Rose Krie and Alan Skramstad
Absent: Bob Jensen
Staff Present: Lindy Crawford and Sara King
Others Present: None

1. Call to order. Skramstad called the meeting to order at 2:00 pm.
2. Roll Call.
 - G. Anderson – Present
 - J. Anderson – Present
 - Baldwin – Present
 - Casavant – Present
 - Jensen – Absent
 - Johnson – Present
 - Krie – Present
 - Skramstad – Present
3. Adopt Agenda. Motion by Casavant, second by Johnson for the Economic Development Authority to adopt the November 4, 2021 agenda as presented. All present voted aye, motion carried.
4. Minutes. Motion by Johnson, second by Baldwin for the Economic Development Authority to approve the minutes of the August 3, 2021 meeting as presented; all present voted aye, motion carried.
5. Claims. Motion by Johnson, second by Baldwin for the Economic Development Authority to approve the August, September, and October 2021 claims as presented; all present voted aye, motion carried.
6. Open Forum. No members of the audience were present for open forum.
7. Special Business. There were no special business items for discussion.
8. New Business.
 - a. 2021 EDA Budget Amendments. King presented budget amendments for consideration for the EDA fund. King stated the approved \$4,000 participation cost of a community video and \$2,834 participation cost for an HRA financial management plan, combined with a refund of \$6,500 from a Kanabec County clerical error on property tax calculation for vacant Industrial park land, resulted in the need to amend the budget with a net effect to the EDA reserve balance of \$334.00. For the RED Loan Fund, King disclosed a

reduction in revenue because the City met its limit for retaining a portion of Northland Process Piping loan payments resulting in a net effect of (\$7,930) to the Revolving Economic Development (RED) Loan Program reserve. Motion made by Johnson, seconded by Anderson, for the EDA to approve the 2021 budget amendments as presented; all present voted aye, motion carried.

- b. 2022 EDA Budget and Fee Schedule. The commissioners reviewed the proposed 2022 budget which reflected a 12.79% increase from the EDA's 2021 budget. Motion made by Johnson, seconded by Krie, for the EDA to adopt the 2022 budget as presented; all present voted aye, motion carried.

Motion made by Johnson, seconded by Baldwin, for the EDA to adopt the 2022 fee schedule as presented; all present voted aye, motion carried.

- c. 2022 EDA Meeting Schedule. The commissioners reviewed the proposed quarterly meeting schedule for 2022. Motion made by Anderson, seconded by Krie, for the EDA to adopt the 2022 EDA meeting schedule as presented; all present voted aye, motion carried.
- d. 2021 Tax Abatement Report – Northland Process Piping. The commissioners reviewed the required annual report from Northland Process Piping (NPP) as part of a business subsidy agreement, after which it would be presented to the City Council for approval for NPP to receive an annual abatement payment in December, 2021 as long as their property taxes were paid. The commissioners discussed NPP's need to fill nine more full-time employment jobs to satisfy the agreement by December 31, 2022 and how recruitment/staffing seemed difficult for many businesses at that time.
- e. 2021 Tax Abatement Report – JCF Properties. The commissioners reviewed the required annual tax abatement report for 2021 from John C. Fuhr of JCF Properties indicating 21 residential units had been issued Certificates of Occupancy by the city's building official and were available for occupancy. Motion made by Casavant, seconded by Johnson, for the EDA to accept the 2021 tax abatement report submitted by JCF Properties and recommend approval of the annual abatement payment in December, 2021, per the terms of the business subsidy agreement; all present voted aye, motion carried.
- f. Survey for Comprehensive Economic Development Strategy. The commissioners reviewed and discussed the 2021 priority projects and prioritized projects as part of the Survey for Comprehensive Economic Development Strategy (CEDS) for the East Central Regional Development Commission (ECRDC) and U.S. Economic Development Administration, in order for those projects to be considered for federal funding they must be included in the survey.

Crawford reported MnDOT had slated a Highway 65/23 corridor study for the spring of 2022, with a reconstruction project slated for 2029.

The commissioners consensus was to keep the same priority order and projects as listed in 2021 as shown below in order of priority for 2022:

1. Trunk highway transportation enhancements.
2. Development and synchronization of marketing, tourism, and social media efforts.
3. Development of recreational attraction opportunities for the community and region.
4. Planning and construction of community facilities and adaptive re-use of existing buildings.

5. Development and implementation of commercial residential revitalization plans.
6. Installation of fiber optic cable in Mora industrial park.
7. Construction of a business incubator / spec building in the Mora industrial park.
8. Installation of industrial park signage on State Highway 23.

9. Old Business. There were no old business items for discussion.

10. Communications. The following reports were reviewed by the commissioners.

- a. Quarterly Financial Reports – 3rd Quarter 2021.
- b. Kanabec County EDA Meeting Minutes – July, August, and September, 2021.

11. Reports.

- a. Promotional Video. Crawford reported the community promotional video was completed and available for viewing on the City's website and YouTube; the process in creating the video was smooth while working with the School District and Captivate Media, and it was reported some employers had shared the video with prospective employees.
- b. Signs for Available Land. Crawford reported the signs had been created and installed on the properties but so far, no calls have been received regarding interest in purchasing the properties.

12. Adjournment. Motion by Johnson, second by Baldwin, for the EDA to adjourn. All present voted aye and the meeting was adjourned at 2:23pm.

Alan Skramstad, President

Mandi Yoder, Deputy City Clerk