



City of Mora  
Kanabec County, Minnesota  
Meeting Agenda  
Airport Board

Mora City Hall  
101 Lake Street S  
Mora, MN 55051

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Tuesday, October 12, 2021

5:00 PM

Mora City Hall

*City of Mora Code of Ordinances, Chapter 32: The role of the Airport Board is to be a recommending advisory body to the City Council regarding all aspects of airport land use, airport operations, and airport capital improvements.*

1. Call to Order
2. Roll Call: Jody Anderson, Karla Kastenbauer, Stefan Salmonson, and Nick Stafford
3. Adopt Agenda. (No item of business shall be considered unless it appears on the agenda for the meeting. Board members may add items to the agenda prior to adoption of the agenda.)
4. Minutes. See attached minutes from the September 14, 2021, meeting.
5. Old Business.
  - a. 2021 Fly In.
6. New Business.
  - a. Fuel remediation
7. Reports: (In addition to the items listed below, each board and staff member will be given the opportunity to share information.)
  - a. Airport Engineer Consultant Report.
  - b. Hangar Land Lease Agreement. Summary of additional considerations recommended to the City Council during the September 21, 2021 meeting.
8. Adjournment. The next regular meeting is scheduled on Tuesday, November 9, 2021 at 5:00 pm.

**City of Mora, MN  
AIRPORT BOARD  
Meeting Minutes**

**September 14, 2021**

Present: Jody Anderson, Karla Kastenbauer, Stefan Salmonson and Nick Stafford  
Absent: None  
Staff Present: Joe Kohlgraf, Natasha Segelstrom and Beth Thorp  
Others Present: Lindsay Reidt

1. Call to Order. Stafford called the meeting to order at 5:01 pm.
2. Roll Call.
  - Anderson – Present
  - Kastenbauer – Present
  - Salmonson – Present
  - Stafford – Present
3. Adopt Agenda. Motion by Kastenbauer, second by Anderson to adopt the September 14, 2021 meeting agenda. All present voted aye, motion carried.
4. Minutes. Motion by Kastenbauer, second by Anderson to approve the July 13, 2021 meeting minutes as presented. All present voted aye, motion carried.
5. Airport Engineering Consultant Report. Lindsay Reidt of SEH provided an update on the 2021 taxilane rehabilitation and wind cone project, sharing that a preconstruction meeting was held on September 14<sup>th</sup>. The project was anticipated to start in early October and last approximately two weeks. Reidt commented that the fuel system would remain operational during construction.
6. 2021 Fly-In. Thorp reminded board members that the fly-in would be held on September 18<sup>th</sup>. Thorp explained that all arrangements had been made for the event, including the construction of a photo booth as a new feature. Kohlgraf shared that the Lions Club was confirmed to provide breakfast and the American Legion Club was confirmed for the Presentation of Colors.
7. Reports.
  - a. Thorp shared that the City Council held a work session in August to review the Airport Board's recommended changes to the hangar land lease agreement and would be reviewing the agreement again at its regular September 21, 2021 meeting.
  - b. Kohlgraf shared that he was continuing to work on the proposed fuel system upgrade.
  - c. Acknowledging Thorp's resignation from the City of Mora, Salmonson thanked Thorp for her work with the Airport Board.
8. Adjournment. Motion by Salmonson, second by Kastenbauer to adjourn the meeting. All present voted aye and the meeting adjourned at 5:13 pm.

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Nick Stafford, Chair

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Natasha Segelstrom, Secretary