



City of Mora  
Kanabec County, Minnesota  
Meeting Agenda  
Public Utilities Commission

Mora City Hall  
101 Lake St. S  
Mora, MN 55051

Monday, August 15, 2022

3:00 PM

Mora City Hall

- 1. Call to Order**
- 2. Roll Call**
- 3. Adopt Agenda** *(No item of business shall be considered unless it appears on the agenda for the meeting. Council members may add items to the agenda prior to adoption of the agenda.)*
- 4. Consent Agenda** *(Those items listed under Consent Agenda are considered to be routine by the City Council and will be acted upon by one motion under this agenda item. There will be no separate discussion of these items, unless a Council Member so requests, in which event, the item will be removed from the consent agenda and considered immediately after the adoption of the consent agenda.)*
  - a. *Meeting Minutes – July 20, 2022*
  - b. *Joint Meeting Minutes – July 2022*
  - c. *July 2022 Claims*
- 5. Open Forum** *(Individuals may address the council about any item not contained on the regular agenda. There is a maximum of fifteen (15) minutes set aside for open forum. A maximum of three (3) minutes is allotted per person. The City Council will take no official action on items discussed at the forum, with the exception of referral to staff for future report.)*
- 6. Special Business**
  - a. WAC/SAC Fees ISD#332
  - b. *mPower GIS Training Request*
- 7. New Business**
- 8. Old Business**
  - a. Property Liability Insurance Premium
  - b. 2022-2023 Tree Vegetation Approval Plan
- 9. Communications**
- 10. Reports**
  - a. Public Utilities General Manager-License Committee Update
  - b. Public Works Director
  - c. Commissioner Chmiel
  - d. Commissioner Christianson
  - e. Commissioner Baldwin
  - f. Commissioner / Mayor Skramstad
  - g. Chair Ardner
- 11. Adjournment**

Pursuant to due call and notice thereof, Chair Ardner called to order the regular meeting of the Mora Public Utilities Commission at 3:00pm on Tuesday, July 19, 2022, in the city hall council chambers.

2. **Roll Call:** Present: Chair Greg Ardner, Commissioners Brett Baldwin, Ryan Christianson, and Alan Skramstad. Absent: Dave Chmiel

**Staff Present:** Glenn Anderson, General Manager, Administrative Service Director Natasha Segelstrom, Public Works Director Joe Kohlgraf, Accountant Sara King, Utility Billing Clerk Jessica Bliss

3. **Adopt Agenda:** At the request of staff, Ardner requested the addition to item 6b. SEH Street Infrastructure update. MOTION made by Christianson, seconded by Baldwin, and unanimously carried by the PUC to approve the agenda as amended.

4. **Consent Agenda:** MOTION made by Skramstad, seconded by Christianson, and unanimously carried by the PUC to approve the consent agenda as presented.

a. **Regular Meeting Minutes- June 20, 2022**

b. **Claims- June 2022**

c. **Water/Wastewater Operator II- Offer of Employment- Riley Priebe**

5. **Open Forum:** No one spoke at open forum.

6. **Special Business:**

a. **Plant/Line Supervisor Recruitment:** Anderson brought forward the Plant Line Supervisor recruitment. After failed recruitment attempts in 2021, staff had worked on the Public Works Superintendent job description as a recruitment that would offer competitive salary for the licensed journeyman lineman. Anderson requested the PUC discuss the needs of the department and direction to move forward for recruitment. The PUC discussed the previous salary for the Plant Line Supervisor and asked the current salary. Segelstrom stated that during recruitment efforts, it had been a Grade 11 and in 2022, the position was reclassified as a Grade 12. She further explained that even with the grade increase, local competition and wage did not compare to journeyman lineman wages. Segelstrom further explained this was a supervisor position that paid less and would not be eligible for union benefits that a journeyman. Segelstrom expressed that this added to recruitment challenges. Skramstad stated the current range for Grade 12 was \$73,000-\$91,000 and the \$91,000 salary was closer to the journeyman lineman wage. With the recruitment, Anderson stated additional efforts on community would be needed to highlight what the city has to offer in conjunction with the Plant/Line Supervisor position. MOTION made by Baldwin, seconded by Christianson and unanimously carried to move forward with schedule.

b. **SEH Street Infrastructure Update:** SEH provided an update on the Grove Street project. The construction continued to the North side of Maple Avenue. Phase I had been complete South of Maple Avenue. Ardner asked if the project was ahead of schedule. SEH stated at this time and accounting weather, the projection was on track with the original completion date.

7. **New Business:**

- a. **Driver's License Office and PUC:** Segelstrom recapped Driver's License Operation that City Council had brought forward to staff in March. She explained that since originally presented, the city had been working with Kanabec County on a joint approach to continue the service within the community. With this approach, it could streamline processing, increase customer service, and attract more people to downtown Mora with a central location. Staff suggested the use of the MMU building which had been leased from Pine Tech and further explained that a construction quote had been completed with DKN Construction. The proposed operation was brought forward for the PUC to discuss along with funding the renovation costs. This would be split between the City and the County and repayment to MMU in monthly installments. Segelstrom provided an additional handout which outlined the projected operational expenses that had been prepared by from Kanabec County along with the comprehensive analysis and projected operational expenses by City Staff. Anderson further explained rent would continue each month to the PUC after the construction cost repayment. He added that some line items on the construction estimate could be omitted such as the window replacement as it was not necessary at this time and did not pose any issues. Anderson stated that the county would like to have a committee established to move forward with discussions and the direction of the operation. Ardner asked for additional details on the current operation at the driver's license office. Segelstrom stated there had been an extension and temporary staff had been hired, however, there had been a due to accessibility and training. Ardner asked the Commissioners who would like to assist with the driver's license committee to represent the PUC. Skramstad stated that he would be the PUC representative for the committee to discuss the Driver's License Office with Kanabec County.

**8. Old Business:**

- a. **Consideration of Goldie Classic Team Sponsorship:** Anderson brought forward an invite from the Mora Lions Club to participate in the Annual Goldie Classic Golf Tournament. The sponsorship fee for a team of four would cost \$340 and the invitation would be open to utility staff. If more than four staff were interested, the names would be drawn from a hat. MOTION Made by Christianson, seconded by Baldwin and unanimously carried for MMU to sponsor a team for the Goldie Classic.
- b. **ACH Account Payment Consideration Follow-up:** Bliss provided the PUC with additional information in regard to the ACH payments for the large business customers. Four current customers utilized the customer prompted ACH payment, 3 customers who have recently requested, one of which is our largest customer, and the latest requests would be approximately \$145,000/ month of customer prompted ACH payment. Bliss stated she did not know why the businesses did not want to use our current practice and that they did not have any options as their accounts would no longer be using checks as a form of payment and that the previous administrator. The added account would provide additional security. Ardner asked the amount. MOTION made by Christianson, seconded by Baldwin, and unanimously carried to establish a secondary account for customer requested ACH deposit at Neighborhood National Bank.

**9. Communications:**

- a. **Sanitary Sewer Response Quarterly Report:** The PUC reviewed the Sanitary Sewer Response Quarterly Report.
- b. **Electric Vehicle Charging Stations Quarterly Report:** The PUC reviewed the Electric Vehicle Charging Station Quarterly report. Ardner stated there was not as much use as anticipated. Kohlgraf explained there had been issues with the charger at Coborn's and

July 19, 2022

believes it may be an issue with the plug and the connection. He stated it was a challenge to identify the issue due to not physically seeing when the charger is not working as it should. Bliss stated she had submitted a few inquiries to assist with no response.

- c. **Utility Billing Quarterly Report:** The PUC reviewed the Utility Billing Quarterly Report.
- d. **Utility Billing Adjustment Report:** The PUC reviewed the Utility Billing Adjustment Report. Bliss confirmed there had only been one customer during this time.
- e. **Investments Purchased:** King provided an update on the investments recently purchased through RBC Wealth. She had analyzed the cash positions and an opportunity to earn interest at a higher rate. King explained that the investments had been laddered which encompassed staggered term lengths ranging from six months, one year, two-year, three year and four years. She further explained the shorter terms had lower interest rates, but the ladder would hedge interest rate risks.

**10. Reports:**

- a. Public Utilities General Manager: Anderson stated the current projects were going well and all was on track for completion and that Kohlgraf had been doing a great job.
- b. Public Works Director: Electric had some outages; the landfill generator was not operating at the time due last power outage and issues with the battery backup and electronics. He stated this had been communicated with SMMPA. The electric staff had not been called to generate due to changing weather conditions.
- c. Commissioner Chmiel: Absent.
- d. Commissioner Baldwin: Nothing new to report.
- e. Commissioner/Mayor Skramstad: Nothing new to report.
- f. Commissioner Christianson: Nothing new to report.
- g. Chair Ardner: Nothing new to report.

**11. Adjournment:** MOTION made by Skramstad, seconded by Baldwin, and unanimously carried to adjourn at 3:29 pm.

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Chair

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Secretary

Pursuant to due call and notice thereof Mayor Alan Skramstad and PUC Chair Greg Ardner called to order the Special Joint meeting of the Mora City Council and Public Utilities Commission at 4:30 PM on Tuesday, July 19, 2022 in the city hall council room.

**2. Roll Call:** City Council Present: Mayor Alan Skramstad, Councilmembers Jody Anderson, Jake Mathison, and Kyle Shepard

Absent: Councilmember Sadie Broekemeier

Public Utilities Commission Present: Chair Greg Ardner, Brett Baldwin and Ryan Christianson  
Commissioner / Mayor Alan Skramstad

Absent: Commissioner Dave Chmiel

Staff Present: City Administrator / General Manager Glenn Anderson, Administrative Services Director Natasha Segelstrom, Public Works Director Joe Kohlgraf and Accountant Sara King

**3. Adopt Agenda:** Council MOTION made by Mathison, seconded by Anderson, and unanimously carried to approve the agenda.

PUC MOTION made by Baldwin, seconded by Christianson, and unanimously carried to approve the agenda.

**4. Business Items:**

- a. 2023 Budget Priorities:** Glenn Anderson presented the 2023 Budget Priorities which included the Snake River Bridge Trail Connection, City Hall Roof Replacement, Driver's License Office, and upcoming street capital improvement plan. Skramstad stated the ARPA Funds have been dedicated to the Snake River Bridge Trail Connection and would be completed in 2023. The Council and PUC discussed the City Hall roof. Glenn Anderson stated there were several areas of concern on the roof and after inspection from Building Official Caleb Christenson, and recommended the roof be replaced. The consensus amongst the Council and PUC was that the roof replacement was a top priority. Mayor Skramstad stated the Driver's License Office would be discussed later in the meeting and discussed the upcoming Capital Street Infrastructure update. Kohlgraf explained that the capital street improvement plan was still in progress and the information on the CIP was used as a placeholder until the plan was complete. The Council and PUC reviewed the CIP items by priority level for 2023. It was recognized the PUC had several large capital improvements projects throughout the year.

Councilmember Anderson asked the status of the carpet and new paint at City hall and stated the carpet only needed to be cleaned rather than replaced. Segelstrom stated at this time, the CIP items for City Hall had not been completed and the carpet would be cleaned by the years end as it was a budgeted item. Glenn Anderson reassured the Council and PUC that the carpet did not pose any hazard or wear that would warrant replacement.

Ardner proposed the consideration of a wage increase for the Public Utilities Commission. He stated the salary for commissioners had not been reviewed for several years and requested an increase to be considered to an amount the Council felt necessary. Further discussion took place on the current wages for the PUC and the impact on the budget. It was clarified that the increase would not impact the taxpayers

as the salary comes from the Utilities. Mathison and Shepard both recognized that the wages were low and suggested that the PUC Chair receive \$4,000 and the Commissioners receive \$3,500. The consensus was to have staff budget an increase for the PUC commissioners.

Shepard brought forward the dedicated turn lane on Highway 65 Northbound onto 9<sup>th</sup> Street and the Local Partnership Program with MN DoT. This was identified as an area that needed to be prioritized in the budget. With the Local Partnership Program, MN DoT would reimburse the city for part of the construction costs in Minnesota State FY 2026, which begins July 2025. The 9<sup>th</sup> Street project was identified as #2 priority for the budget.

Further discussion on park improvements ensued and CIP items at the Library Park. King provided details on the improvements which included equipment and Kohlgraf explained that one of the CIP items would be planned in conjunction to Kanabec County street improvement with Maple Avenue. Chad Gramentz of Kanabec County who was in attendance of the Joint Meeting, provided a timeline for upcoming Kanabec County projects and explained that the Maple Avenue project had moved to 2024 – 2025 due to potential funding for the outlet pipe to the City from the legislature. The council discussed the Fox Run Park project and its urgency due to the grant requirements from the City.

- b. Plant Line Supervisor / Finalization Class and Compensation Study:** Segelstrom summarized the finalization of the class and compensation study and job descriptions that had been tabled in the June City Council Meeting. She explained an updated job description for the Public Works Director and for the Human Resource Coordinator / Administrative Assistant were included and based on findings, the Public Works Director position was reclassified to a grade 14 with 261.5 points and the Human Resource Coordinator / Administrative Assistant was grade 10 with 165 points.

Council member Anderson expressed concern on the data used for the compensation study stating the City was not metropolitan and that City staff were paid well. Shepard acknowledged City staff and their dedication and that they need to be compensated appropriately for that and all their work. PUC Chair Ardner requested the breakdown of wages for each job description as both positions are paid from the Utilities. The Public Works director was paid 33% streets, 33% electric, 17% water administration, 17% wastewater. Human Resources Coordinator was 50% administration, 25% electric, 12.5% water administration, 12.5% wastewater. Ardner explained the pay/grade increase would cost approximately \$3,000 to the City's budget for the Public Works Director and that the amount would be less for the Human Resources Coordinator. MOTION made by Christianson, seconded by Baldwin and carried by PUC to approve the updated job description for the Public Works Director and the Human Resources Coordinator / Administrative Assistant for 2023 budget year. Skramstad abstained from PUC vote. MOTION made by Shepard, seconded by Mathison and unanimously carried to approve the updated job description for the Public Works Director and the Human Resources Coordinator / Administrative Assistant for 2023 budget year.

Skramstad stated the PUC had approved to continue recruitment for the Plant Line

Supervisor. Ardner stated that the salary for the position could not compete with a journeyman lineman but market the community more and appealing to the applicant. MOTION made by Mathison, seconded by Shepard, and unanimously approved to continue with the recruitment for the Plant Line Supervisor.

- c. **Driver's License Office Update:** Glenn Anderson provided the Council and PUC an update on the Driver's License Office and recent meetings with Chad Gramentz of Kanabec County and the Kanabec County Board of Commissioners meeting. The County Commissioners stated their desire to have a sub-committee and discuss further the joint approach. With this, the proposed location would be the MMU building that had once been the police station. Glenn Anderson further explained that two new staff would conduct operations at the office and would become City Employees. The city would be reimbursed for one of the staff members from the county. Mathison asked the status of Pine Tech because of the current lease in place and Glenn Anderson stated he had spoken with them and they did not appear to have any issues with the driver's license operation. Anderson further explained the renovation expenses, he stated the estimate provided could be reduced in cost by eliminating unnecessary costs, such as window replacement as they were not needed at this time. The building would need renovations to assist with the operation and renovation expenses would be repaid to MMU in monthly installments and upon repayment monthly rent would be paid to MMU. Ardner suggested that a second contractor come in and provide a quote as the building had recently been renovated.

The Driver's License Office would have four different windows to conduct business and operations if the driver vehicle services / registration became available due to the County having the first right of refusal for the vehicle registration, which is more profitable than the driver's license office. Council discussed further the costs associated with the office and whether there would be profitable and the operation if the office added additional vehicle services. The hours of operation were discussed along with potential profit. Gramentz further explained there were limitations to the hours of operation due to the union agreements at the County's office and an opportunity change this and provide the service to the community. Anderson continued to explain that with the two City staff, they would work 40 hours per week and 8:00am - 4:30pm and opportunity to have service on a Saturday morning. He stated the office would be supervised by Jeff Krie, who had volunteered to have an office on site and oversee the operation. Shepard stated the concept was a great idea but if the registration were guaranteed to assist any revenue for the operation. Mathison further detailed that Krie should not have added duties without pay, be compensated for the hours worked on that operation and revised job description with a nominal increase in salary. King spoke to the council and stated that based on previous conversation, Krie may need to have an additional position created at the MAC to balance his time during the summer or six months of the year if additional duties were added.

Skramstad asked the Council if there were any councilmembers willing to sit on the committee and stated he was the PUC representative for the committee. Councilmember Anderson stated she was available, and Shepard stated he would be on the committee as Anderson had been on several boards already.

- d. **Property & Liability Insurance Deductible and Premiums:** The Council and PUC reviewed the Property & Liability Insurance Deductible Premiums. King provided details on potential savings. The information had been retrieved from the League of Minnesota Cities Insurance Trust database from Mandi Yoder, who was not able to attend the meeting that night over the past ten years from 2012-2022 had the city elected a \$2,500 deductible instead of \$500. King explained the City currently has a \$500 deductible after a recent review, the City may have saved \$88,500 had the City elected the \$2,500 deductible. According to LMCIT, a \$500 deductible was rare, and this was the city's current election. The other options available were at a higher deductible rate of \$5000 and \$10,000 and that staff did not recommend either of those deductibles levels. King identified the differences in premiums and noting that there was no guaranteed savings with insurance. Mathison stated a significant gap between the other tiers and the \$500 level and suggested it may be best to have a \$2,500 deductible.

Baldwin stated a total number of annual claims would need to be available and analyzed prior to deciding. Based on the information provided, there were approximately four claims per year and \$8,000 each year. King stated staff could retrieve the numbers following the meeting and suggested the information be tabled if the Council and PUC would like the additional information. The consensus was to table the Property & Liability Insurance Deductible and Premiums and report back with the annual total for the previous years as suggested by Baldwin.

- e. **Consideration of Mileage Reimbursement Rate increase:** The mileage reimbursement rate outlined in the Personnel Policy, Appendix A, is currently .40 per mile. The IRS mileage reimbursement rate recently increased on July 1, 2022, from .585 cents per mile to .625 cents per mil. Due to the increase in fuel costs, consideration of mileage reimbursement rate increase was presented. The Council and PUC discussed the IRS rate and the frequency of change and if the rate ever decreased. Segelstrom confirmed that the rates periodically fluctuate with the IRS set rate.

To simplify the rate, Shepard suggested that the City mirror the IRS mileage reimbursement rate moving forward. Skramstad stated that the State of Minnesota followed the IRS guidelines. MOTION made by Christianson, seconded by Baldwin and unanimously approved to increase the mileage reimbursement in the Personnel Policy, Appendix A MOTION made by Shepard, seconded by Mathison and unanimously approved to increase the mileage reimbursement in the Personnel Policy, Appendix A to match the IRS mileage reimbursement rate.

## 5. Reports:

- a. **City Administrator / Utilities General Manager-** Anderson provided an update on the newly hired Community Development Director and efforts to assist the need for childcare in the community along with the need for housing.
- b. **Public Works Director-** Street projects going along. Newly hired Water/Wastewater Operator future projects are moving along.
- c. **Commissioner Baldwin-** Nothing new to report.
- d. **Commissioner Christianson-** Nothing new to report.
- e. **Commissioner Chmiel-** Absent
- f. **Commissioner/Mayor: Skramstad-** Nothing new to report.



- g. **Chair Ardner**- Nothing new to report.
  - h. **Councilmember Anderson**- Nothing new to report.
  - i. **Councilmember Broekemeier**- Absent
  - j. **Councilmember Mathison**- Nothing new to report.
  - k. **Councilmember Shepard**- Nothing new to report.
  - l. **Mayor Skramstad**- Thank staff for working on the budget and setting the deadlines and having the Council and PUC look carefully when budgeting for 2023 and to let Glenn know.
6. **Adjournment** PUC MOTION made by Baldwin, seconded by Christianson, and unanimously carried to adjourn the meeting at 6:01PM. Council MOTION by Shepard, seconded by Anderson, and unanimously carried to adjourn the meeting at 6:01PM.

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Mayor

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PUC Chair

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City Clerk

DRAFT

**CITY OF MORA**  
**CHECK LIST-PUC**

CHECK #	Search Name	Fund Descr	Dept Descr	Last Dim Descr	Comments	Amount
<b>CHECK # 001111 COMPLETE MERCHANT SOLUTIONS</b>						
001111	COMPLETE MERCHANT	ELECTRIC FUN	ELECTRIC ADMINIST	Payment Processing E	CREDIT CARD PYMT PROCESSI	\$392.00
001111	COMPLETE MERCHANT	WATER FUND	WATER ADMINISTR	Payment Processing E	CREDIT CARD PYMT PROCESSI	\$196.00
001111	COMPLETE MERCHANT	SEWER FUND	SEWER ADMINISTR	Payment Processing E	CREDIT CARD PYMT PROCESSI	\$196.00
						\$784.00
<b>CHECK # 001112 MORA MUNICIPAL UTILITIES</b>						
001112	MORA MUNICIPAL UTILI	ELECTRIC FUN	GENERATION & PO	Water	UTILITIES	\$101.37
001112	MORA MUNICIPAL UTILI	ELECTRIC FUN	GENERATION & PO	Storm Water	UTILITIES	\$18.83
001112	MORA MUNICIPAL UTILI	ELECTRIC FUN	GENERATION & PO	Sewer	UTILITIES	\$21.27
001112	MORA MUNICIPAL UTILI	WATER FUND	WATER SUPPLY	Storm Water	UTILITIES	\$23.36
001112	MORA MUNICIPAL UTILI	WATER FUND	WATER SUPPLY	Electricity	UTILITIES	\$835.62
001112	MORA MUNICIPAL UTILI	WATER FUND	WATER TREATMENT	Electricity	UTILITIES	\$778.91
001112	MORA MUNICIPAL UTILI	WATER FUND	WATER TREATMENT	Storm Water	UTILITIES	\$11.68
001112	MORA MUNICIPAL UTILI	WATER FUND	WATER DISTRIBUTI	Electricity	UTILITIES	\$49.41
001112	MORA MUNICIPAL UTILI	WATER FUND	WATER DISTRIBUTI	Storm Water	UTILITIES	\$13.04
001112	MORA MUNICIPAL UTILI	SEWER FUND	SEWER LIFT STATIO	Electricity	UTILITIES	\$1,103.59
001112	MORA MUNICIPAL UTILI	SEWER FUND	SEWER LIFT STATIO	Storm Water	UTILITIES	\$11.68
001112	MORA MUNICIPAL UTILI	SEWER FUND	WASTEWATER TREA	Water	UTILITIES	\$70.62
001112	MORA MUNICIPAL UTILI	SEWER FUND	WASTEWATER TREA	Storm Water	UTILITIES	\$24.03
001112	MORA MUNICIPAL UTILI	SEWER FUND	WASTEWATER TREA	Electricity	UTILITIES	\$3,642.63
						\$6,706.04
<b>CHECK # 001112 MORA MUNICIPAL UTILITIES</b>						
<b>CHECK # 001114 ONLINE COLLECTIONS</b>						
001114	ONLINE COLLECTIONS	ELECTRIC FUN	ELECTRIC ADMINIST	Cust UB/Collection	NEW UB CUSTOMER CREDIT C	\$57.00
						\$57.00
<b>CHECK # 001114 ONLINE COLLECTIONS</b>						
<b>CHECK # 001117 RBC CAPITAL MARKETS LLC</b>						
001117	RBC CAPITAL MARKETS	ELECTRIC FUN		Investments	WIRE TRANSFER	1,000,000.00
001117	RBC CAPITAL MARKETS	ELECTRIC FUN	ELECTRIC ADMINIST	Payment Processing E	WIRE TRANSFER FEE	\$25.00
001117	RBC CAPITAL MARKETS	WATER FUND		Investments	WIRE TRANSFER	\$250,000.00
001117	RBC CAPITAL MARKETS	SEWER FUND		Investments	WIRE TRANSFER	\$500,000.00
						1,750,025.00
<b>CHECK # 001117 RBC CAPITAL MARKETS LLC</b>						
<b>CHECK # 001118 MN DEPT OF REVENUE</b>						
001118	MN DEPT OF REVENUE	ELECTRIC FUN		Sales Tax Payable	SALES & USE TAX PYMT - JUN	\$23,425.00
001118	MN DEPT OF REVENUE	ELECTRIC FUN	GENERATION & PO	Garbage Removal	SALES & USE TAX PYMT - JUN	\$6.00
001118	MN DEPT OF REVENUE	ELECTRIC FUN	GENERATION & PO	Landfill Gen Exp	SALES & USE TAX PYMT - JUN	\$1.00
001118	MN DEPT OF REVENUE	ELECTRIC FUN	GENERATION & PO	Repair/Maint - Bldg &	SALES & USE TAX PYMT - JUN	\$2.00
001118	MN DEPT OF REVENUE	ELECTRIC FUN	GENERATION & PO	Small Tools & Equipm	SALES & USE TAX PYMT - JUN	\$30.00
001118	MN DEPT OF REVENUE	ELECTRIC FUN	ELECTRIC DISTRIBU	Maint of Substation E	SALES & USE TAX PYMT - JUN	\$4.00
001118	MN DEPT OF REVENUE	ELECTRIC FUN	ELECTRIC DISTRIBU	Truck Expense	SALES & USE TAX PYMT - JUN	\$3.00
001118	MN DEPT OF REVENUE	ELECTRIC FUN	ELECTRIC DISTRIBU	Misc Distribution Exp	SALES & USE TAX PYMT - JUN	\$27.00
001118	MN DEPT OF REVENUE	ELECTRIC FUN	ELECTRIC DISTRIBU	Small Tools & Equipm	SALES & USE TAX PYMT - JUN	\$3.00
001118	MN DEPT OF REVENUE	ELECTRIC FUN	ELECTRIC ADMINIST	Telephone	SALES & USE TAX PYMT - JUN	\$11.00
001118	MN DEPT OF REVENUE	ELECTRIC FUN	ELECTRIC ADMINIST	Office Supplies	SALES & USE TAX PYMT - JUN	\$3.00
001118	MN DEPT OF REVENUE	ELECTRIC FUN	ELECTRIC ADMINIST	Small Tools & Equipm	SALES & USE TAX PYMT - JUN	\$12.00
001118	MN DEPT OF REVENUE	WATER FUND		Sales Tax Payable	SALES & USE TAX PYMT - JUN	\$944.00
						\$24,471.00
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<b>CHECK # 001120 PAYLIANCE</b>						
001120	PAYLIANCE	ELECTRIC FUN	ELECTRIC ADMINIST	Payment Processing E	E-CHECK PYMT PROCESSING F	\$45.74
001120	PAYLIANCE	WATER FUND	WATER ADMINISTR	Payment Processing E	E-CHECK PYMT PROCESSING F	\$22.88
001120	PAYLIANCE	SEWER FUND	SEWER ADMINISTR	Payment Processing E	E-CHECK PYMT PROCESSING F	\$22.88

**CITY OF MORA  
CHECK LIST-PUC**

CHECK #	Search Name	Fund Descr	Dept Descr	Last Dim Descr	Comments	Amount
CHECK # 001120	PAYLIANCE					\$91.50
CHECK # 001121	SMPA					
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CHECK # 001121	SMPA					\$375,695.75
CHECK # 001123	NEIGHBORHOOD NATIONAL BANK					
001123	NEIGHBORHOOD NATIO	ELECTRIC FUN	ELECTRIC ADMINIST	Payment Processing E	MONTHLY UB ACH FILE FEE	\$30.00
001123	NEIGHBORHOOD NATIO	ELECTRIC FUN	ELECTRIC ADMINIST	Payment Processing E	MONTHLY BUSINESS ONLINE	\$10.00
001123	NEIGHBORHOOD NATIO	ELECTRIC FUN	ELECTRIC ADMINIST	Bad Debts/NSF Check	MONTHLY RETURNED CHECK	\$10.00
CHECK # 001123	NEIGHBORHOOD NATIONAL BANK					\$50.00
CHECK # 058594	GRAINGER, INC					
058594	GRAINGER, INC	SEWER FUND	WASTEWATER TREA	Repair/Maint - Bldg &	BATTERIES FOR WWTP EMERG	\$57.30
CHECK # 058594	GRAINGER, INC					\$57.30
CHECK # 058602	MN RURAL WATER ASSOCIATION					
058602	MN RURAL WATER ASS	WATER FUND	WATER ADMINISTR	Dues & Subscriptions	MEMBERSHIP RENEWAL-SEPT	\$300.00
CHECK # 058602	MN RURAL WATER ASSOCIATION					\$300.00
CHECK # 058603	MN SECRETERY OF STATE-NOTARY					
058603	MN SECRETERY OF STA	ELECTRIC FUN	ELECTRIC ADMINIST	Dues & Subscriptions	JESSICA GRAVENING NOTARY	\$60.00
058603	MN SECRETERY OF STA	WATER FUND	WATER ADMINISTR	Dues & Subscriptions	JESSICA GRAVENING NOTARY	\$30.00
058603	MN SECRETERY OF STA	SEWER FUND	SEWER ADMINISTR	Dues & Subscriptions	JESSICA GRAVENING NOTARY	\$30.00
CHECK # 058603	MN SECRETERY OF STATE-NOTARY					\$120.00
CHECK # 058610	VAN IWAARDEN ASSOCIATES					
058610	VAN IWAARDEN ASSOCI	ELECTRIC FUN	ELECTRIC ADMINIST	Auditing	2022 GASB 75 ACTUARIAL	\$252.00
058610	VAN IWAARDEN ASSOCI	WATER FUND	WATER ADMINISTR	Auditing	2022 GASB 75 ACTUARIAL	\$126.00
058610	VAN IWAARDEN ASSOCI	SEWER FUND	SEWER ADMINISTR	Auditing	2022 GASB 75 ACTUARIAL	\$126.00
CHECK # 058610	VAN IWAARDEN ASSOCIATES					\$504.00
CHECK # 058613	EMMAS PIZZA					
058613	EMMAS PIZZA	ELECTRIC FUN	ELECTRIC ADMINIST	Miscellaneous	JOINT MEETING MEAL	\$24.37
CHECK # 058613	EMMAS PIZZA					\$24.37
CHECK # 058614	HAWKINS INC					
058614	HAWKINS INC	WATER FUND	WATER TREATMENT	Chemicals	CHEMICALS	\$10.00
CHECK # 058614	HAWKINS INC					\$10.00
CHECK # 058615	JOHNSON, CHRISTOPHER					
058615	JOHNSON, CHRISTOPHE	ELECTRIC FUN		Undistributed Receipts	REFUND METER DEPOSIT- MA	\$77.71
CHECK # 058615	JOHNSON, CHRISTOPHER					\$77.71
CHECK # 058616	LARSON, REID					
058616	LARSON, REID	ELECTRIC FUN		Undistributed Receipts	REFUND DEPOSIT-418 MCLEA	\$78.99
CHECK # 058616	LARSON, REID					\$78.99
CHECK # 058617	MERCURY TECHNOLOGIES OF MN					
058617	MERCURY TECHNOLOGI	ELECTRIC FUN	ELECTRIC ADMINIST	Energy Conservation	FLUORESCENT LAMP RECYCLI	\$755.93
CHECK # 058617	MERCURY TECHNOLOGIES OF MN					\$755.93
CHECK # 058618	MN MUNICIPAL UTILITIES ASSN					
058618	MN MUNICIPAL UTILITI	ELECTRIC FUN	ELECTRIC DISTRIBU	Meetings, Training, &	APPRENTIC LINEWORKER CAR	\$1,908.17
CHECK # 058618	MN MUNICIPAL UTILITIES ASSN					\$1,908.17
CHECK # 058619	MPOWER TECHNOLOGIES, INC.					

**CITY OF MORA**  
**CHECK LIST-PUC**

CHECK #	Search Name	Fund Descr	Dept Descr	Last Dim Descr	Comments	Amount
058619	MPOWER TECHNOLOGI	ELECTRIC FUN	ELECTRIC DISTRIBU	Maint of GIS	GIS ANNUAL SOFTWARE SUBS	\$4,800.00
CHECK # 058619 MPOWER TECHNOLOGIES, INC.						\$4,800.00
CHECK # 058620 PHOTOPOULOS, NICOLE						
058620	PHOTOPOULOS, NICOLE	ELECTRIC FUN		Undistributed Receipts	REFUND DEPOSIT-431 W CEN	\$72.37
CHECK # 058620 PHOTOPOULOS, NICOLE						\$72.37
CHECK # 058621 REYNOLDS, STEPHANIE						
058621	REYNOLDS, STEPHANIE	ELECTRIC FUN		Undistributed Receipts	REFUND DEPOSIT- 312 S GRO	\$62.04
CHECK # 058621 REYNOLDS, STEPHANIE						\$62.04
CHECK # 058623 SEH						
058623	SEH	WATER FUND	WATER ADMINISTR	Professional Services -	INFRASTRUCTURE CIP REPOR	\$1,219.84
058623	SEH	SEWER FUND	SEWER ADMINISTR	Professional Services -	INFRASTRUCTURE CIP REPOR	\$1,219.84
CHECK # 058623 SEH						\$2,439.68
CHECK # 058624 TALMAGE, MICHAEL						
058624	TALMAGE, MICHAEL	ELECTRIC FUN		Undistributed Receipts	REFUND DEPOSIT-337 MORRI	\$216.98
CHECK # 058624 TALMAGE, MICHAEL						\$216.98
CHECK # 058625 WILKINSON, JANET						
058625	WILKINSON, JANET	ELECTRIC FUN		Undistributed Receipts	REFUND OVERPYMT-506 WOO	\$74.81
CHECK # 058625 WILKINSON, JANET						\$74.81
CHECK # 058656 CARDMEMBER SERVICE						
058656	CARDMEMBER SERVICE	ELECTRIC FUN	GENERATION & PO	Maint of Gen Equip	ENG #5 CONTROL PANEL VALV	\$60.92
058656	CARDMEMBER SERVICE	ELECTRIC FUN	ELECTRIC DISTRIBU	Misc Distribution Exp	EV CHARGER TEST CHARGE -	\$1.50
058656	CARDMEMBER SERVICE	WATER FUND	WATER SUPPLY	Meetings, Training, &	DYLAN MRWA LOCATE TRNG -	\$150.00
058656	CARDMEMBER SERVICE	SEWER FUND	SEWER ADMINISTR	Meetings, Training, &	KOHLGRAF MWOA ANNL CONF	\$285.00
CHECK # 058656 CARDMEMBER SERVICE						\$497.42
CHECK # 058657 CENTURYLINK						
058657	CENTURYLINK	SEWER FUND	SEWER ADMINISTR	Telephone	WWTP PHONE	\$125.71
CHECK # 058657 CENTURYLINK						\$125.71
CHECK # 058662 NEONLINK LLC						
058662	NEONLINK LLC	ELECTRIC FUN	ELECTRIC ADMINIST	Payment Processing E	PAYMENT PROCESSING	\$150.60
058662	NEONLINK LLC	WATER FUND	WATER ADMINISTR	Payment Processing E	PAYMENT PROCESSING	\$75.30
058662	NEONLINK LLC	SEWER FUND	SEWER ADMINISTR	Payment Processing E	PAYMENT PROCESSING	\$75.30
CHECK # 058662 NEONLINK LLC						\$301.20
CHECK # 058666 BANYON DATA SYSTEMS, INC						
058666	BANYON DATA SYSTEM	ELECTRIC FUN	ELECTRIC ADMINIST	Professional Services -	UB METER DEVICE SUPPORT	\$197.50
058666	BANYON DATA SYSTEM	WATER FUND	WATER ADMINISTR	Professional Services -	UB METER DEVICE SUPPORT	\$98.75
058666	BANYON DATA SYSTEM	SEWER FUND	SEWER ADMINISTR	Professional Services -	UB METER DEVICE SUPPORT	\$98.75
CHECK # 058666 BANYON DATA SYSTEMS, INC						\$395.00
CHECK # 058674 MIDCO						
058674	MIDCO	ELECTRIC FUN	ELECTRIC ADMINIST	Telephone	PHONE/INTERNET	\$128.82
058674	MIDCO	WATER FUND	WATER ADMINISTR	Telephone	PHONE/INTERNET	\$183.33
058674	MIDCO	SEWER FUND	SEWER ADMINISTR	Telephone	INTERNET	\$270.39
CHECK # 058674 MIDCO						\$582.54
CHECK # 058677 RJ MECHANICAL						
058677	RJ MECHANICAL	ELECTRIC FUN	GENERATION & PO	Landfill Gen Exp	JACKET WATER SEALS FOR LF	\$23.65
CHECK # 058677 RJ MECHANICAL						\$23.65

**CITY OF MORA**  
**CHECK LIST-PUC**

CHECK #	Search Name	Fund Descr	Dept Descr	Last Dim Descr	Comments	Amount
CHECK # 058683 ABM EQUIPMENT & SUPPLY LLC						
058683	ABM EQUIPMENT & SUP	SEWER FUND	SEWER COLLECTION	Repair/Maint - Bldg &	CRANE RPR PARTS	\$253.41
CHECK # 058683 ABM EQUIPMENT & SUPPLY LLC						
\$253.41						
CHECK # 058684 ACE HARDWARE						
058684	ACE HARDWARE	ELECTRIC FUN	GENERATION & PO	Landfill Gen Exp	FLUORESCENT BULBS	\$17.18
058684	ACE HARDWARE	WATER FUND	WATER DISTRIBUTI	Repair/Maint - Bldg &	WATER LINE RPR PARTS	\$12.98
058684	ACE HARDWARE	SEWER FUND	WASTEWATER TREA	Small Tools & Equipm	PADLOCKS, SHOVELS	\$173.92
058684	ACE HARDWARE	SEWER FUND	WASTEWATER TREA	Repair/Maint - Bldg &	UTIL BLADES, WASP SPRAY	\$20.98
058684	ACE HARDWARE	SEWER FUND	WASTEWATER TREA	Repair/Maint - Bldg &	CAULK, HOOKS, CABLE FASTE	\$45.61
CHECK # 058684 ACE HARDWARE						
\$270.67						
CHECK # 058687 ARAMARK						
058687	ARAMARK	SEWER FUND	WASTEWATER TREA	Other Operating Suppl	RUGS	\$102.45
CHECK # 058687 ARAMARK						
\$102.45						
CHECK # 058688 AUTO VALUE MORA						
058688	AUTO VALUE MORA	ELECTRIC FUN	GENERATION & PO	Other Operating Suppl	HAND SOAP	\$24.99
058688	AUTO VALUE MORA	ELECTRIC FUN	GENERATION & PO	Maint of Gen Equip	ENGINE FUEL LINE HOSE	\$34.01
058688	AUTO VALUE MORA	ELECTRIC FUN	GENERATION & PO	Maint of Gen Equip	ENGINE WEATHERSTRIP & GA	\$24.98
058688	AUTO VALUE MORA	SEWER FUND	SEWER COLLECTION	Repair/Maint - Bldg &	STARTER RPR PARTS & CORE	\$180.98
058688	AUTO VALUE MORA	SEWER FUND	SEWER COLLECTION	Repair/Maint - Bldg &	TRUCK BATTERIES	\$279.98
CHECK # 058688 AUTO VALUE MORA						
\$544.94						
CHECK # 058689 BEAUDRY OIL & PROPANE						
058689	BEAUDRY OIL & PROPANE	ELECTRIC FUN	GENERATION & PO	Maint of Gen Equip	PLANT ENGINE OIL	\$5,530.60
CHECK # 058689 BEAUDRY OIL & PROPANE						
\$5,530.60						
CHECK # 058690 BORDER STATES ELECTRIC						
058690	BORDER STATES ELECT	ELECTRIC FUN	ELECTRIC DISTRIBU	Maint of Overhead Lin	WILDLIFE OH PROTECTION CO	\$427.24
058690	BORDER STATES ELECT	ELECTRIC FUN	ELECTRIC DISTRIBU	Maint of Overhead Lin	OH CRIMPS, TERMINATORS	\$916.71
058690	BORDER STATES ELECT	ELECTRIC FUN	ELECTRIC DISTRIBU	Line Transformer Exp	PADMOUNT XFRMR 2NDARY C	\$3,954.00
CHECK # 058690 BORDER STATES ELECTRIC						
\$5,297.95						
CHECK # 058691 BOYER TRUCKS INC						
058691	BOYER TRUCKS INC	SEWER FUND	SEWER COLLECTION	Repair/Maint - Bldg &	TRUCK RPR & PARTS	\$201.14
CHECK # 058691 BOYER TRUCKS INC						
\$201.14						
CHECK # 058692 CINTAS						
058692	CINTAS	ELECTRIC FUN	GENERATION & PO	Other Operating Suppl	MATS, MOPS	\$64.08
CHECK # 058692 CINTAS						
\$64.08						
CHECK # 058694 DGR ENGINEERING						
058694	DGR ENGINEERING	ELECTRIC FUN	ELECTRIC DISTRIBU	Professional Services -	FIRST PRESB - SOLAR REVIEW	\$464.00
CHECK # 058694 DGR ENGINEERING						
\$464.00						
CHECK # 058697 EAST CENTRAL ENERGY-ECE SERV						
058697	EAST CENTRAL ENERGY	ELECTRIC FUN	ELECTRIC DISTRIBU	ECE Services	LABOR & EQUIPMENT - JULY	\$1,109.10
058697	EAST CENTRAL ENERGY	ELECTRIC FUN	ELECTRIC DISTRIBU	ECE Services	DISPATCH SERVICES - JULY	\$552.79
CHECK # 058697 EAST CENTRAL ENERGY-ECE SERV						
\$1,661.89						
CHECK # 058698 EAST CENTRAL ENERGY-ELECT						
058698	EAST CENTRAL ENERGY	SEWER FUND	SEWER LIFT STATIO	Electricity	ELECTRICITY	\$116.15
CHECK # 058698 EAST CENTRAL ENERGY-ELECT						
\$116.15						
CHECK # 058700 FERGUSON ENT POLLARDWATER						

**CITY OF MORA  
CHECK LIST-PUC**

CHECK #	Search Name	Fund Descr	Dept Descr	Last Dim Descr	Comments	Amount
058700	FERGUSON ENT POLLAR	WATER FUND	WATER DISTRIBUTI	Repair/Maint - Bldg &	NYLON GLOVES	\$69.25
058700	FERGUSON ENT POLLAR	SEWER FUND	SEWER COLLECTION	Repair/Maint - Bldg &	DISP GLOVES	\$118.25
058700	FERGUSON ENT POLLAR	SEWER FUND	SEWER COLLECTION	Small Tools & Equipm	LIFT SLING	\$50.00
058700	FERGUSON ENT POLLAR	SEWER FUND	WASTEWATER TREA	Repair/Maint - Bldg &	CHEMICAL GLOVES	\$249.06
CHECK # 058700 FERGUSON ENT POLLARDWATER						\$486.56
CHECK # 058701 FERGUSON WATERWORKS						
058701	FERGUSON WATERWOR	WATER FUND	WATER DISTRIBUTI	Repair/Maint - Bldg &	HYDRANT RPR PARTS	\$870.67
CHECK # 058701 FERGUSON WATERWORKS						\$870.67
CHECK # 058702 FLEXIBLE PIPE TOOL CO						
058702	FLEXIBLE PIPE TOOL CO	SEWER FUND	SEWER COLLECTION	Repair/Maint - Bldg &	VAC & SEWER CLEANER RPR P	\$762.60
058702	FLEXIBLE PIPE TOOL CO	SEWER FUND	SEWER COLLECTION	Repair/Maint - Bldg &	JETTER 3-WAY BALL VALVE	\$232.00
CHECK # 058702 FLEXIBLE PIPE TOOL CO						\$994.60
CHECK # 058703 FREEDOM MAILING SERVICES INC						
058703	FREEDOM MAILING SER	ELECTRIC FUN	ELECTRIC ADMINIST	Cust UB/Collection	BILL PROCESSING	\$486.12
058703	FREEDOM MAILING SER	WATER FUND	WATER ADMINISTR	Miscellaneous	XTRA SERVLIN INSERTS- TO	\$11.30
058703	FREEDOM MAILING SER	WATER FUND	WATER ADMINISTR	Cust UB/Collection	BILL PROCESSING	\$243.06
058703	FREEDOM MAILING SER	SEWER FUND	SEWER ADMINISTR	Cust UB/Collection	BILL PROCESSING	\$243.06
058703	FREEDOM MAILING SER	SEWER FUND	SEWER ADMINISTR	Miscellaneous	XTRA SERVLIN INSERTS - TO	\$11.29
CHECK # 058703 FREEDOM MAILING SERVICES INC						\$994.83
CHECK # 058704 GLENS TIRE OPERATIONS INC						
058704	GLENS TIRE OPERATIO	WATER FUND	WATER DISTRIBUTI	Tires	FLAT RPR	\$27.00
CHECK # 058704 GLENS TIRE OPERATIONS INC						\$27.00
CHECK # 058705 GOPHER STATE ONE-CALL INC						
058705	GOPHER STATE ONE-CA	ELECTRIC FUN	ELECTRIC DISTRIBU	Professional Services -	JULY LOCATES	\$43.20
058705	GOPHER STATE ONE-CA	WATER FUND	WATER DISTRIBUTI	Professional Services -	JULY LOCATES	\$43.20
058705	GOPHER STATE ONE-CA	SEWER FUND	SEWER COLLECTION	Professional Services -	JULY LOCATES	\$43.20
CHECK # 058705 GOPHER STATE ONE-CALL INC						\$129.60
CHECK # 058706 GRAINGER, INC						
058706	GRAINGER, INC	ELECTRIC FUN	GENERATION & PO	Landfill Gen Exp	LFG COOLING PUMP SEALS	\$47.16
CHECK # 058706 GRAINGER, INC						\$47.16
CHECK # 058708 HAWKINS INC						
058708	HAWKINS INC	WATER FUND	WATER TREATMENT	Chemicals	CHEMICALS	\$20.00
CHECK # 058708 HAWKINS INC						\$20.00
CHECK # 058709 IRBY TOOL & SAFETY						
058709	IRBY TOOL & SAFETY	ELECTRIC FUN	ELECTRIC DISTRIBU	Maint of St. Lights & S	STR LIGHT PHOTO EYES	\$1,080.00
058709	IRBY TOOL & SAFETY	ELECTRIC FUN	ELECTRIC DISTRIBU	Maint of Underground	URD CONNECTORS	\$178.80
058709	IRBY TOOL & SAFETY	ELECTRIC FUN	ELECTRIC DISTRIBU	Maint of Overhead Lin	OH CUTOUT & ARRESTOR BRA	\$375.55
058709	IRBY TOOL & SAFETY	ELECTRIC FUN	ELECTRIC DISTRIBU	Maint of Overhead Lin	OH U GUARD, EYENUTS, & CLE	\$431.25
CHECK # 058709 IRBY TOOL & SAFETY						\$2,065.60
CHECK # 058710 JOHNSONS HARDWARE & RENTAL						
058710	JOHNSONS HARDWARE	ELECTRIC FUN	ELECTRIC DISTRIBU	Maint of Underground	MINI EXCAVATOR RENTAL - U	\$275.00
CHECK # 058710 JOHNSONS HARDWARE & RENTAL						\$275.00
CHECK # 058711 KANABEC CO AUDITOR/TREASURER						
058711	KANABEC CO AUDITOR/	ELECTRIC FUN		Accounts Payable	JULY JAIL ENERGY MGMT PRO	\$545.00
CHECK # 058711 KANABEC CO AUDITOR/TREASURER						\$545.00

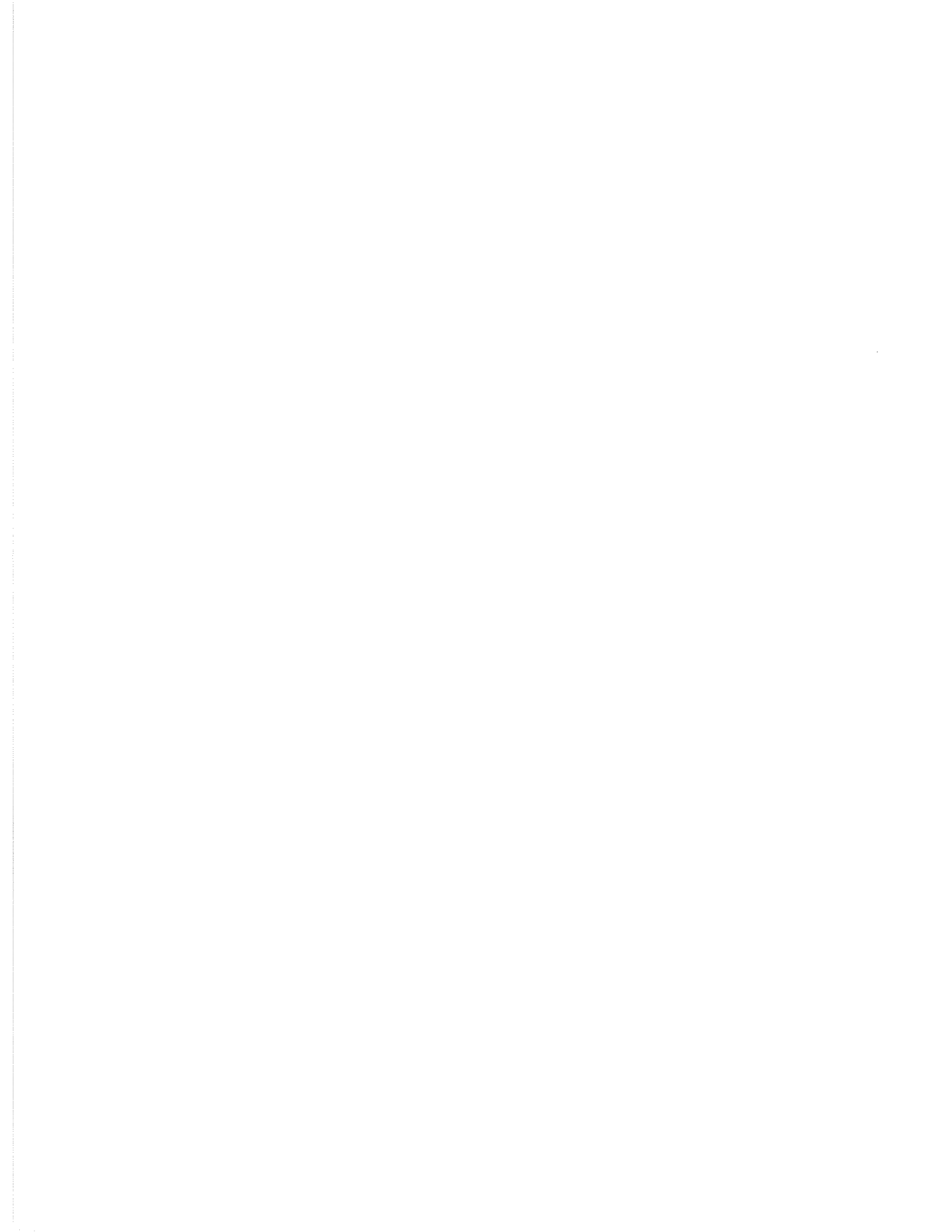
**CITY OF MORA  
CHECK LIST-PUC**

CHECK #	Search Name	Fund Descr	Dept Descr	Last Dim Descr	Comments	Amount
<b>CHECK # 058714 KWIK TRIP - GAS PURCHASES</b>						
058714	KWIK TRIP - GAS PURC	ELECTRIC FUN	GENERATION & PO	Landfill Gen Exp	FUEL	\$0.00
058714	KWIK TRIP - GAS PURC	ELECTRIC FUN	GENERATION & PO	Motor Fuels	FUEL	\$0.00
058714	KWIK TRIP - GAS PURC	ELECTRIC FUN	ELECTRIC DISTRIBU	Truck Expense	FUEL	\$492.08
058714	KWIK TRIP - GAS PURC	WATER FUND	WATER DISTRIBUTI	Motor Fuels	FUEL	\$189.67
058714	KWIK TRIP - GAS PURC	SEWER FUND	SEWER COLLECTION	Motor Fuels	FUEL	\$412.09
058714	KWIK TRIP - GAS PURC	SEWER FUND	WASTEWATER TREA	Motor Fuels	FUEL	\$151.57
<b>CHECK # 058714 KWIK TRIP - GAS PURCHASES</b>						
<b>\$1,245.41</b>						
<b>CHECK # 058718 MINNESOTA PUMP WORKS</b>						
058718	MINNESOTA PUMP WOR	SEWER FUND	QUAMBA COLLECTI	Repair/Maint - Bldg &	INSPECTED LIFT ST PUMP & A	\$684.50
058718	MINNESOTA PUMP WOR	SEWER FUND	SEWER LIFT STATIO	Repair/Maint - Bldg &	INSPECTED LIFT ST PUMPS	\$1,168.00
<b>CHECK # 058718 MINNESOTA PUMP WORKS</b>						
<b>\$1,852.50</b>						
<b>CHECK # 058719 NEW PIG CORPORATION</b>						
058719	NEW PIG CORPORATIO	ELECTRIC FUN	GENERATION & PO	Maint of Gen Equip	ABSORBENT MAT ROLL	\$392.90
<b>CHECK # 058719 NEW PIG CORPORATION</b>						
<b>\$392.90</b>						
<b>CHECK # 058721 NORTHERN STATES SUPPLY</b>						
058721	NORTHERN STATES SUP	ELECTRIC FUN	ELECTRIC DISTRIBU	Misc Distribution Exp	NITRILE GLOVES	\$94.56
058721	NORTHERN STATES SUP	ELECTRIC FUN	ELECTRIC DISTRIBU	Small Tools & Equipm	SAWZALL BLADE SET	\$75.14
058721	NORTHERN STATES SUP	ELECTRIC FUN	ELECTRIC DISTRIBU	Maint of Underground	LOCATE PAINT	\$217.54
<b>CHECK # 058721 NORTHERN STATES SUPPLY</b>						
<b>\$387.24</b>						
<b>CHECK # 058722 OAK GALLERY &amp; FRAME SHOP</b>						
058722	OAK GALLERY & FRAME	SEWER FUND	WASTEWATER TREA	Repair/Maint - Bldg &	COVID WASTEWATER TESTIN	\$15.90
<b>CHECK # 058722 OAK GALLERY &amp; FRAME SHOP</b>						
<b>\$15.90</b>						
<b>CHECK # 058723 ODP BUSINESS SOLUTIONS LLC</b>						
058723	ODP BUSINESS SOLUTI	ELECTRIC FUN	ELECTRIC ADMINIST	Office Supplies	OFFICE SUPPLIES	\$35.36
<b>CHECK # 058723 ODP BUSINESS SOLUTIONS LLC</b>						
<b>\$35.36</b>						
<b>CHECK # 058724 OREILLY AUTOMOTIVE, INC</b>						
058724	OREILLY AUTOMOTIVE,	ELECTRIC FUN	ELECTRIC DISTRIBU	Truck Expense	BUCKET TRUCK PARTS	\$45.48
<b>CHECK # 058724 OREILLY AUTOMOTIVE, INC</b>						
<b>\$45.48</b>						
<b>CHECK # 058726 OXYGEN SERVICE CO, INC</b>						
058726	OXYGEN SERVICE CO, I	ELECTRIC FUN	GENERATION & PO	Landfill Gen Exp	LFG NITROGEN CYLINDER REN	\$12.75
058726	OXYGEN SERVICE CO, I	ELECTRIC FUN	GENERATION & PO	Repair/Maint - Bldg &	OXYGEN CYLINDER RENTAL	\$29.76
058726	OXYGEN SERVICE CO, I	ELECTRIC FUN	ELECTRIC DISTRIBU	Maint of Substation E	SUBST CYLINDER RENTAL	\$51.42
058726	OXYGEN SERVICE CO, I	WATER FUND	WATER DISTRIBUTI	Repair/Maint - Bldg &	CARB DIOX CYLINDER RENTAL	\$16.74
<b>CHECK # 058726 OXYGEN SERVICE CO, INC</b>						
<b>\$110.67</b>						
<b>CHECK # 058727 QUALITY DISPOSAL</b>						
058727	QUALITY DISPOSAL	ELECTRIC FUN	GENERATION & PO	Garbage Removal	GARBAGE	\$86.23
058727	QUALITY DISPOSAL	SEWER FUND	WASTEWATER TREA	Garbage Removal	GARBAGE	\$190.48
<b>CHECK # 058727 QUALITY DISPOSAL</b>						
<b>\$276.71</b>						
<b>CHECK # 058729 RESCO</b>						
058729	RESCO	ELECTRIC FUN	ELECTRIC DISTRIBU	Line Transformer Exp	XFRMR 4 PT JUNCTION	\$687.07
058729	RESCO	ELECTRIC FUN	ELECTRIC DISTRIBU	Maint of Underground	URD ENCLOSURES, GRD SLEEV	\$2,357.97
058729	RESCO	ELECTRIC FUN	ELECTRIC DISTRIBU	Maint of Overhead Lin	OH TERMINATOR MTG BRACK	\$304.29
<b>CHECK # 058729 RESCO</b>						
<b>\$3,349.33</b>						
<b>CHECK # 058730 RMB ENVIRONMENTAL LABS INC</b>						
058730	RMB ENVIRONMENTAL	SEWER FUND	WASTEWATER TREA	Professional Services -	LAB TESTING	\$632.55

**CITY OF MORA**  
**CHECK LIST-PUC**

CHECK #	Search Name	Fund Descr	Dept Descr	Last Dim Descr	Comments	Amount
CHECK # 058730	RMB ENVIRONMENTAL LABS INC					\$632.55
CHECK # 058734	UPPER CASE PRINTING INK					
058734	UPPER CASE PRINTING	ELECTRIC FUN	ELECTRIC ADMINIST	Professional Services -	NEWSLETTER	\$119.56
058734	UPPER CASE PRINTING	WATER FUND	WATER ADMINISTR	Professional Services -	NEWSLETTER	\$59.78
058734	UPPER CASE PRINTING	SEWER FUND	SEWER ADMINISTR	Professional Services -	NEWSLETTER	\$59.78
CHECK # 058734	UPPER CASE PRINTING INK					\$239.12
CHECK # 058735	USABLUEBOOK					
058735	USABLUEBOOK	ELECTRIC FUN	ELECTRIC ADMINIST	Cust UB/Collection	DOORKNOB CARD BLANKS - YE	\$127.74
CHECK # 058735	USABLUEBOOK					\$127.74
CHECK # 058737	VIKING ELECTRIC SUPPLY					
058737	VIKING ELECTRIC SUPP	ELECTRIC FUN	GENERATION & PO	Maint of Structure	GROUND WIRES FOR POWER	\$146.84
CHECK # 058737	VIKING ELECTRIC SUPPLY					\$146.84
						2,201,129.21







MORA MUNICIPAL UTILITIES  
PUBLIC UTILITIES COMMISSION CHECK LIST

THE JULY/AUGUST 2022 CLAIMS HAVE BEEN APPROVED FOR PAYMENT BY:

\_\_\_\_\_  
CHAIRMAN

\_\_\_\_\_  
COMMISSION MEMBER

\_\_\_\_\_  
COMMISSION MEMBER

\_\_\_\_\_  
COMMISSION MEMBER

\_\_\_\_\_  
COMMISSION MEMBER

\_\_\_\_\_  
SECRETARY





# MEMORANDUM

Date 8/15/2022  
To Public Utilities Commission  
From Glenn Anderson, Public Utilities General Manager / City Administrator  
Natasha Segelstrom, Administrative Services Director  
Sara King, Accountant  
RE ISD #332 Water Availability Charge / Sewer Availability Charge

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## SUMMARY

Superintendent Dan Voce, ISD #332 and Project Manager from ICS have requested to speak before the Public Utilities Commission regarding the school construction and MMU invoice.

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## BACKGROUND

Each year, the Public Utilities Commission and City Council will approve and adopt its Fee Schedule in accordance with Chapter 33 of Mora City Code.

“All fees for licenses and permits and all charges imposed by the city for services contained in the ordinances of the city shall be in full force until the time that an ordinance is adopted by the City Council changing the fee or charge.” The fee schedule details water availability charge (WAC) and sewer availability charge (SAC).

The purpose of the WAC/SAC are charges to access the city’s water and sewer systems; the revenue generated from these charges are used to support infrastructure replacement and improvement. For example, the wastewater treatment plant underwent significant infrastructure upgrades in 2017 to the cost of millions of dollars.

In March of 2019, the PUC approved an updated WAC / SAC Determination Schedule. The previous determined schedule had been adopted in 1976 and only had 28 facility categories to choose from. In 2019 City Staff researched surrounding communities and created a new determination schedule with 74 facility categories to best fit the utilities’ future needs and proper infrastructure.

Previous construction projects followed the fee schedule in force during the time the services were provided.

Mora Municipal Utilities provided utility services to ISD 332, Mora Public Schools for the new high school construction. The 2021 Rate Schedule for Mora Municipal Utilities outlines the unit price for Water Availability Charge (WAC) and Sewer Availability Charge (SAC) and further details WAC /SAC fees are based on Equivalent Dwelling Units (EDU). The rate for secondary school facilities is 1 EDU per 25 students.

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## Memorandum

The construction is designed to serve 800 students for the new high school. On 10/7/2021, Mora Public Schools received an invoice for WAC/SAC charge is based on 32 EDU's for water and 32 EDU's for sewer services totaling \$124,800.00 for the new construction.

Superintendent, Dan Voce of Mora Public Schools, and Project Manager Evan Johnson of ICS met with the PUC in February discuss the WAC/SAC charges stating in previous discussion with the City and Public Utilities General Manager, the fees were not discussed and that often there would be credit applied for the existing buildings going out of service and pay the difference between the old and new one. The PUC explained the conditional use permit, Resolution No. 2021-423 the School had been undercharged for the services as their conditional use permit listed a higher number of students which would have increased the number EDU's. The Public Utilities Commission made a motion to keep the charges for the WAC/SAC as initially charged for ISD #332.

On July 12, 2022 Superintendent, Dan Voce of Mora Public Schools, and Project Manager Evan Johnson of ICS met with City Administrator / General Manager Glenn Anderson and Natasha Segelstrom to discuss the WAC/SAC fees and discuss "credit's" for the WAC/SAC due to the demolition of the old high school and brought forward other cities that had given the credits for the WAC/SAC. Staff identified the cities as being members of the Metropolitan Council and suggested comparable cities brought forward outside of the Met Council as they have their own guidelines for its participating communities.

### *Attachments*

Meeting Minutes February 14, 2022 PUC  
2021 PUC Fee Schedule  
City Code  
Memo Dan Voce ISD #332

Pursuant to due call and notice thereof, Commissioner Ardner called to order the regular meeting of the Mora Public Utilities Commission at 3:00pm on Monday, February 14, 2022, in the city hall council chambers.

2. **Roll Call:** Present: Commissioners Greg Ardner and Ryan Christianson  
Commissioner Brett Baldwin arrived at 3:05pm  
Staff Present: Administrative Service Director Natasha Segelstrom, Public Works Director Joe Kohlgraf, Deputy Clerk Mandi Yoder, Community Development Director Angela Grafstrom
3. **Adopt Agenda:** MOTION made by Christianson, seconded by Ardner, and unanimously carried by the PUC to approve the agenda as presented.
4. **Consent Agenda:** Ardner presented amended meeting minutes from the Joint City Council-PUC Meeting January 18, 2022. MOTION made by Christianson, seconded by Ardner, and unanimously carried by the PUC to approve the consent agenda as amended.
  - a. Regular Meeting Minutes – January 18, 2022
  - b. Joint City Council-PUC Meeting Minutes- January 18, 2022
  - c. January 2022 Claims
5. **Open Forum:** No one spoke at open forum.
6. **Special Business:**
  - a. **ISD #332 School District Water & Sewer Availability Charges:** ISD #332 Superintendent, Dan Voce and ICS Project Manager Evan Johnson brought forward concerns with the Water Availability Charge and Sewer Availability Charge (WAC/SAC) for the new high school construction. On October 7, 2021, Mora Public Schools received an invoice for WAC/SAC charged based on Equivalent Dwelling Units (EDU). The rate of secondary school facilities is 1 EDU per 25 students. The construction had been designed for 800 students. The WAC/SAC services totaled \$124,800 for the new construction. Voce questioned the charge for and explained he was not anticipating the expense since the number of students did not increase, it would replace services for the current school, and it would not increase number of services. Voce explained at previous meetings, the charge had not been discussed and that. Johnson explained previous projects he had worked on gave credit for the current service and there was no charge, as there was no increase in services with the termination of the old.

Ardner explained based on the conditional use permit, Resolution No. 2021-423, the anticipated student count had been 952 students, 125 staff and the permit noted that occupancy could increase to 1,095 student and 130 staff and that the WAC/SAC had only charged based on 800 students. Ardner explained that the WAC/SAC fees had been discussed in previous meetings with city staff.

Johnson asked whether the PUC would consider reducing any of the charges for credit from the existing building. Ardner further explained the school had been undercharged for the services based on the Conditional Use Permit and explained that he did not want to set a precedent in the community and waive the fees.

Voce thanked the PUC for their time and explanation of the charges and understood the City's responsibility wanted to gain better understanding of the fees and wanted to gain a better understanding and ask if it had been in addition to or replacement of with the fees. MOTION made by Christianson, seconded by Baldwin and unanimously carried by

the PUC to keep the charges for the Water & Sewer Availability Charges as initially charged for ISD #332.

**7. New Business**

- a. MMUA Scholarship: Segelstrom brought forward scholarship opportunity for local high school students. The scholarship is funded through Minnesota Municipal Utilities Association. She explained the essay requirements and the local governing utility body would select one winner, which would then be submitted to a statewide competition that would provide an opportunity for the scholarship. Due to time constraints and PUC review, recommended that all scholarship essays be submitted to City Hall by April 8, 2022, and included in the PUC meeting packet for the April 18, 2022, meeting. MOTION made by Baldwin, seconded by Christianson, and unanimously carried to move forward with the MMUA Scholarship opportunity.
- b. Lift Station Pump: Kohlgraf presented a quote to install an additional pump to the wastewater treatment plant and existing main sewage lift station to increase efficiencies. He explained the 20hp pump had been budgeted for \$35,000 in 2022 and requested for approval to move forward with the purchase quote of \$ 28,572.45. The quote included additional plumbing and Kohlgraf requested the PUCs approval to move forward and not to exceed \$31,000, which included incidentals. MOTION made by Christianson, seconded by Baldwin and unanimously carried by the PUC to approve purchase of the 20hp pump, not to exceed \$31,000.

**8. Old Business:**

- a. None

**9. Communications:**

- a. Quarterly Financial Reports: King recapped the 4<sup>th</sup> quarter financial report for 2021. She stated in all three funds the revenues were over budget and expenditures were under budget. King explained that the cash balance and unrestricted fund balance are healthy and will easily sustain the upcoming CIP projects.

**10. Reports:**

- a. Administrative Services Director: Nothing new to report.
- b. Public Works Director: Kohlgraf stated that newest staff was doing well. There had been a water leak East of town. Staff would be monitoring the water temperatures throughout town and issues near Mille Lacs with their water towers freezing.
- c. Commissioner Baldwin: Nothing new to report.
- d. Commissioner Christianson: Nothing new to report.
- e. Chairperson Ardner: Ardner explained that he had gone to the capital and testified with the Mayor for Senate File 2248 expansion of the PUC from three members to five. He explained that it had been approved and moved forward. He explained the following day he testified for House File 2454. The following day there be another testimony before the government affairs office and detailed the process upon approval.

- 11. Closed Session:** This portion of the meeting was closed pursuant to MN State Statues § 13D.05 by Public Utilities Commissioner Chair Ardner to evaluate the performance and determine future employment status of Jason Hulbert. The following persons were in attendance: Chair Ardner, Commissioners Baldwin and Christianson, Administrative Services Director Segelstrom, Public Works Director Kohlgraf and Deputy Clerk/Human Resources



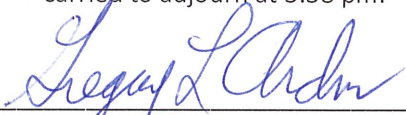
Yoder.

MOTION made by Baldwin, seconded by Christianson, and unanimously carried to close the meeting at 3:28pm.

MOTION made by Christianson, seconded by Baldwin and unanimously carried to open the meeting at 3:36pm

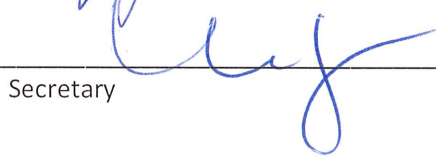
MOTION made by Christianson, seconded by Baldwin and unanimously carried by the PUC to approve the termination of water/wastewater operator III, Jason Hulbert effective February 18, 2022 as determined in the closed session.

**12. Adjournment:** MOTION made by Baldwin, seconded by Christianson, and unanimously carried to adjourn at 3:38 pm.



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Chair



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Secretary





MORA MUNICIPAL UTILITIES  
PUBLIC UTILITIES COMMISSION CHECK LIST

THE JANUARY/FEBRUARY 2022 CLAIMS HAVE BEEN APPROVED FOR PAYMENT BY:

A handwritten signature in dark ink, appearing to be 'J. ...', written over a horizontal line.

CHAIRMAN

A handwritten signature in dark ink, appearing to be 'B. ...', written over a horizontal line.

COMMISSION MEMBER

A handwritten signature in dark ink, appearing to be 'Henry L. ...', written over a horizontal line.

COMMISSION MEMBER

A handwritten signature in dark ink, appearing to be 'W. J.', written over a horizontal line.

SECRETARY



MORA PUBLIC  
SCHOOLS  
INDEPENDENT SCHOOL  
DISTRICT 332

**District Office**  
400 Maple Avenue East  
Mora, MN 55051  
320-679-6200  
Fax 320-679-6209

**Mora High School**  
400 Maple Avenue East  
Mora, MN 55051  
320-679-6200  
Fax 320-679-6238

**Mora Elementary**  
200 Ninth Street North  
Mora, MN 55051  
320-679-6200  
Fax 320-679-6249

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August 11, 2022

To: Mora Municipal Utilities Board/City of Mora  
From: Dan Voce, Superintendent, Mora Public Schools  
RE: Invoice for Sewer and Water charge for New Mora High School

The Mora School District received an invoice from the City of Mora on October 17, 2021 in the amount of \$124,800 for water and sewer availability charges(WAC/SAC) for the New Mora High School. The fees were assessed based on the Equivalent Dwelling Units (EDU) at the 2021 rate schedule for Mora Municipal Utilities at the rate of 1 EDU per 25 students and multiplied by 800 students for each water and sewer access.

The Mora School District was made aware of these assessment fees six months after several meetings with the City of Mora officials, the planning commission, and Mora City Council to secure our conditional use permit. The Mora School District and ICS Construction are aware that WAC/SAC fees are part of the construction process, however, the proposed fees were not disclosed or discussed.

The Mora School District is requesting to negotiate the cost and terms of the WAC/SAC invoice with Mora Municipal Utilities and City of Mora administration. The following bulleted lists provides reasoning and rationale for negotiating the proposed WAC/SAC fees:

- The current Mora High School will be demolished and the Mora School District will disconnect access to all sewer and water from the City of Mora.
- Mora Schools expected a credit for the current Mora High School once the building is closed and demolished since it will no longer be accessing the city sewer and water on that site. The land will be sold and redeveloped for the City of Mora to assess new residents on the site and capture assessment fees. The land is zoned residential by the City of Mora.
- According to all of our records, previous Mora School District construction projects similar in scope, such as the Fairview Elementary demolition and Mora Elementary addition, were not charged an additional WAC/SAC fee. The Welia Center (wellness center) construction project was not assessed WAC/SAC fee.



MORA PUBLIC  
SCHOOLS

INDEPENDENT SCHOOL  
DISTRICT 352

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- 
- The Mora School administration and ICS met several times dating back to 2020 to plan and prepare to meet the criteria of the conditional use permit. The WAC/SAC fee was not part of the conditional use permit. These types of fees are typically disclosed before issuing a permit.
  - ICS construction has worked with other school districts and municipalities during construction of additions and new construction. We have provided examples showing credits when new buildings replace an existing school building. The existing Mora High School has more water and sewer fixtures (297 fixtures) than the New Mora High School will have (266 fixtures).
  - The City of Mora has shown precedent of negotiating sewer and water assessment fees with other property owners during the construction process. In 2020, the City of Mora negotiated with an apartment complex on sewer and water assessment fees.

In summary, the Mora School District is requesting the invoice for sewer and water assessment to be negotiated with the City of Mora and Mora Municipal Utilities. This would give an opportunity to have the two governmental agencies work together on an agreement that would benefit both parties. Thank you in advance for the opportunity to share this information with the board and consideration to further discuss and negotiate these fees.

Respectfully submitted,

Dan Voce  
Superintendent,  
Mora Public Schools



8/11/2022

Memorandum Subject: **New Mora High School SAC and WAC Fees Update**

Mr. Voce,

For clarity and to follow up on the matter of the SAC/WAC invoice dated 10-17-2021; ICS recommends not paying this SAC/WAC \$124,800 invoice. We are providing an update below as discussed.

- We would only support a payment that calculates a Credit for the existing SAC/WAC access at the existing high school.
- ICS met with the city several documented times dating back to June 2020 and a SAC/WAC fee was never brought to our attention; especially a "full" fee *without* any credit for the existing.
- In our experience, SAC/WAC fees are typically brought to our attention and expected to be paid before receiving a permit such as the Conditional Use Permit we coordinated with the city for months.
- ICS is always very careful to be thorough during early development of the Budget and coordination with municipalities; and again, SAC/WAC fees were never brought to our attention.
- ICS has helped other Clients with building in municipalities that do not charge a SAC/WAC fee.
- Wold Architects has also shared previous experiences showing a credit for existing sewer and water access; see 3 enclosed examples. ICS Consulting also has previous experience with this.
- It appears that Mora City SAC/WAC fees weren't paid for the Wellness Center or Trailview after reviewing our records.
- As discussed, the City of Mora has shown precedence of negotiating the SAC/WAC fees for a reduction as recently as 2020 for a new apartment complex.
- In summary, our recommendation as discussed and following meeting with the new City Administrator, is to request the city calculates a credit for the existing high school facility sewer and water access using their same methodology.
- We are adding a list of a few recent examples showing precedence when a PUC applied a SAC/WAC credit or didn't charge SAC/WAC fees at all for school district projects.
  - Grand Rapids = no charges
  - Cohasset = no charges
  - Brandon = no charges
  - Evansville = no charges
  - Princeton = credit applied
  - Chisago City = credit applied
  - White Bear Lake = credit applied
  - Maplewood = credit applied
  - South St. Paul = credit applied

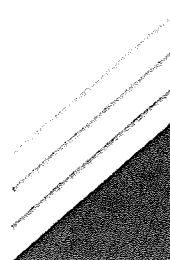
Respectfully,

**Sean Lewis**

Sean Lewis  
Sr. Project Manager  
ICS Consulting

Digitally signed by Sean Lewis  
DN: C=US,  
E=sean.lewis@ics-consult.com,  
O=ICS Consulting, CN=Sean  
Lewis  
Date: 2022.08.11 13:04:25-05'00'

Cc: Evan Johnson (ICS)





Foster, Jacobs & Johnson, Inc.  
 525 Lake Ave S, Ste 222  
 Duluth, Minnesota 55802  
 (218) 722-3060

Printed on Thu Apr 7, 2016 at 02:00 pm CDT

Job #: S-15019 Mora Schools - Trailview  
 200 9th Street  
 Mora Minnesota. 55051

## Budget - Cost Code Summary

Cost Code	Original Budget	Approved COs	Revised Budget	Pending Budget Changes	Projected Budget	Committed Costs	Direct Costs	Pending Cost Changes	Projected Costs	Forecast To Complete	Estimated Cost At Completion	Projected Over/Under
<b>Division Contingency - Project Construction Contingency</b>												
Contingency - Project Construction Contingency	\$900,000.00	\$0.00	\$900,000.00	\$0.00	\$900,000.00	\$0.00	(\$89,097.33)	\$0.00	(\$89,097.33)	\$989,097.33	\$900,000.00	\$0.00
<b>Division Contingency Subtotals</b>	<b>\$900,000.00</b>	<b>\$0.00</b>	<b>\$900,000.00</b>	<b>\$0.00</b>	<b>\$900,000.00</b>	<b>\$0.00</b>	<b>(\$89,097.33)</b>	<b>\$0.00</b>	<b>(\$89,097.33)</b>	<b>\$989,097.33</b>	<b>\$900,000.00</b>	<b>\$0.00</b>
<b>Division Contractor - Contracts</b>												
Contractor-02.60 - Sitework	\$1,287,238.00	\$0.00	\$1,287,238.00	\$0.00	\$1,287,238.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,287,238.00	\$1,287,238.00	\$0.00
Contractor-03.00 - Concrete	\$544,962.00	\$0.00	\$544,962.00	\$0.00	\$544,962.00	\$0.00	\$0.00	\$0.00	\$0.00	\$544,962.00	\$544,962.00	\$0.00
Contractor-04.00 - Masonry	\$1,404,000.00	\$0.00	\$1,404,000.00	\$0.00	\$1,404,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,404,000.00	\$1,404,000.00	\$0.00
Contractor-06.15 - General Construction	\$2,896,000.00	\$0.00	\$2,896,000.00	\$0.00	\$2,896,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,896,000.00	\$2,896,000.00	\$0.00
Contractor-07.50 - Roofing	\$964,000.00	\$0.00	\$964,000.00	\$0.00	\$964,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$964,000.00	\$964,000.00	\$0.00
Contractor-08.00 - Aluminum Entrances, Aluminum Windows & Glazing	\$409,584.00	\$0.00	\$409,584.00	\$0.00	\$409,584.00	\$0.00	\$0.00	\$0.00	\$0.00	\$409,584.00	\$409,584.00	\$0.00
Contractor-09.01.6 - Flooring	\$401,920.00	\$0.00	\$401,920.00	\$0.00	\$401,920.00	\$0.00	\$0.00	\$0.00	\$0.00	\$401,920.00	\$401,920.00	\$0.00
Contractor-09.01.9 - Painting	\$78,332.00	\$0.00	\$78,332.00	\$0.00	\$78,332.00	\$0.00	\$0.00	\$0.00	\$0.00	\$78,332.00	\$78,332.00	\$0.00
Contractor-09.50 - Acoustical Ceilings	\$127,500.00	\$0.00	\$127,500.00	\$0.00	\$127,500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$127,500.00	\$127,500.00	\$0.00
Contractor-11.00 - Food Service Equipment	\$188,500.00	\$0.00	\$188,500.00	\$0.00	\$188,500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$188,500.00	\$188,500.00	\$0.00
Contractor-21.00 - Fire Protection	\$91,300.00	\$0.00	\$91,300.00	\$0.00	\$91,300.00	\$0.00	\$0.00	\$0.00	\$0.00	\$91,300.00	\$91,300.00	\$0.00
Contractor-22.05 - Plumbing & Heating	\$640,100.00	\$0.00	\$640,100.00	\$0.00	\$640,100.00	\$640,100.00	\$0.00	\$0.00	\$640,100.00	\$0.00	\$640,100.00	\$0.00
Contractor-23.05 - Ventilation	\$890,700.00	\$0.00	\$890,700.00	\$0.00	\$890,700.00	\$830,700.00	\$0.00	\$0.00	\$830,700.00	\$60,000.00	\$890,700.00	\$0.00
Contractor-24.05 - Test & Balance	\$31,770.00	\$0.00	\$31,770.00	\$0.00	\$31,770.00	\$0.00	\$0.00	\$0.00	\$0.00	\$31,770.00	\$31,770.00	\$0.00
Contractor-26.05 - Electrical	\$827,800.00	\$0.00	\$827,800.00	\$0.00	\$827,800.00	\$0.00	\$0.00	\$0.00	\$0.00	\$827,800.00	\$827,800.00	\$0.00
Contractor-99.00 BE - Bid Efficiency	\$956,302.35	\$0.00	\$956,302.35	\$0.00	\$956,302.35	\$0.00	\$0.00	\$0.00	\$0.00	\$956,302.35	\$956,302.35	\$0.00
Contractor-TBD - To Be Determined (Budget)	\$3,100,000.00	\$0.00	\$3,100,000.00	\$0.00	\$3,100,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$3,100,000.00	\$3,100,000.00	\$0.00
<b>Division Contractor Subtotals</b>	<b>\$14,840,008.35</b>	<b>\$0.00</b>	<b>\$14,840,008.35</b>	<b>\$0.00</b>	<b>\$14,840,008.35</b>	<b>\$1,470,800.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$1,470,800.00</b>	<b>\$13,369,208.35</b>	<b>\$14,840,008.35</b>	<b>\$0.00</b>
<b>Division Other - OTHER</b>												
Other-4.06a - Construction Support	\$355,000.00	\$0.00	\$355,000.00	\$0.00	\$355,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$355,000.00	\$355,000.00	\$0.00
Other-4.06c - Furnishings, Fixtures & Equipment	\$120,000.00	\$0.00	\$120,000.00	\$0.00	\$120,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$120,000.00	\$120,000.00	\$0.00
<b>Division Other Subtotals</b>	<b>\$475,000.00</b>	<b>\$0.00</b>	<b>\$475,000.00</b>	<b>\$0.00</b>	<b>\$475,000.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$475,000.00</b>	<b>\$475,000.00</b>	<b>\$0.00</b>
<b>Division Other Project Costs - Fees, Testing, Consultants</b>												
Other Project Costs-2.01 - Program Mgmt/Desirn	\$2,450,500.00	\$0.00	\$2,450,500.00	\$0.00	\$2,450,500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,450,500.00	\$2,450,500.00	\$0.00
Other Project Costs-2.03 - Commissioning	\$50,000.00	\$0.00	\$50,000.00	\$0.00	\$50,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$50,000.00	\$50,000.00	\$0.00
Other Project Costs-2.04 - Bid Documents	\$45,000.00	\$0.00	\$45,000.00	\$0.00	\$45,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$45,000.00	\$45,000.00	\$0.00
Other Project Costs-3.01 - Kitchen Consultant	\$18,500.00	\$0.00	\$18,500.00	\$0.00	\$18,500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$18,500.00	\$18,500.00	\$0.00
Other Project Costs-4.01 - Construction Survey	\$21,000.00	\$0.00	\$21,000.00	\$0.00	\$21,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$21,000.00	\$21,000.00	\$0.00
Other Project Costs-4.02 - Soils Exploration	\$9,500.00	\$0.00	\$9,500.00	\$0.00	\$9,500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$9,500.00	\$9,500.00	\$0.00
Other Project Costs-4.03 - State Plan Review Fees	\$120,000.00	\$0.00	\$120,000.00	\$0.00	\$120,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$120,000.00	\$120,000.00	\$0.00
<b>Grand Totals:</b>	<b>\$19,227,023.00</b>	<b>\$0.00</b>	<b>\$19,227,023.00</b>	<b>\$0.00</b>	<b>\$19,227,023.00</b>	<b>\$1,470,800.00</b>	<b>(\$89,097.33)</b>	<b>\$0.00</b>	<b>\$1,381,702.67</b>	<b>\$17,845,320.33</b>	<b>\$19,227,023.00</b>	<b>\$0.00</b>

Project Name: Mora Community Wellness Center  
 Project Location: Mora, MN  
 BUDGET UPDATE SUMMARY REPORT

CONTRACT CODE	DESCRIPTION	CONTRACTOR	SCHEDULE OF VALUES	CHANGE ORDERS	REVISED SCHEDULE OF VALUES	PENDING ISSUES	PROJECTED FINAL COST	VARIANCE "+" = under "-" = over
2.60	Sitework / Demolition		\$790,644.57	0.00	790,644.57	0.00	790,644.57	0.00
3.00	Concrete		\$444,444.00	0.00	444,444.00	0.00	444,444.00	0.00
	Precast		\$1,395,000.00	0.00	1,395,000.00	0.00	1,395,000.00	0.00
3.40	Steel Supply		\$1,108,800.00	0.00	1,108,800.00	0.00	1,108,800.00	0.00
4.00	Steel Erection		\$208,000.00	0.00	208,000.00	0.00	208,000.00	0.00
6.15	General Construction		\$734,300.00	0.00	734,300.00	0.00	734,300.00	0.00
7.15	Roofing		\$447,190.00	0.00	447,190.00	0.00	447,190.00	0.00
8.00	Aluminum Windows/Entrances/Glazing		\$247,854.00	0.00	247,854.00	0.00	247,854.00	0.00
9.01.6	Flooring		\$195,205.00	0.00	195,205.00	0.00	195,205.00	0.00
	Fluid Applied Flooring		\$252,395.00	0.00	252,395.00	0.00	252,395.00	0.00
9.01.9	Painting		\$97,100.00	0.00	97,100.00	0.00	97,100.00	0.00
9.50	Acoustical Ceilings		\$83,950.00	0.00	83,950.00	0.00	83,950.00	0.00
14.00	Elevators		\$76,145.00	0.00	76,145.00	0.00	76,145.00	0.00
21.00	Fire Protection		\$73,870.00	0.00	73,870.00	0.00	73,870.00	0.00
22.05	Plumbing/Heating		\$1,096,000.00	0.00	1,096,000.00	0.00	1,096,000.00	0.00
23.05	Ventilation		\$760,000.00	0.00	760,000.00	0.00	760,000.00	0.00
24.05	Test & Balance		\$19,400.00	0.00	19,400.00	0.00	19,400.00	0.00
26.05	Electrical		\$842,278.00	0.00	842,278.00	0.00	842,278.00	0.00
AVAILABLE CONTRACTOR FUNDS			\$8,872,575.57	0.00	8,872,575.57	0.00	8,872,575.57	0.00
SUBTOTAL			8,872,575.57	0.00	8,872,575.57	0.00	8,872,575.57	0.00
	Construction Support		0.00	0.00	0.00	0.00	0.00	0.00
	Reimbursables		0.00	0.00	0.00	0.00	0.00	0.00
	Construction Management		0.00	0.00	0.00	0.00	0.00	0.00
SUBTOTAL CONSTRUCTION COSTS			8,872,575.57	0.00	8,872,575.57	0.00	8,872,575.57	0.00
<b>OTHER PROJECT COSTS</b>								
<b>FEES, TESTING, CONSULTANTS</b>								
3.01	Arch/Eng/Struct/Civil/FJJ Fees		996,000.00		996,000.00	0.00	996,000.00	0.00
	Commissioning		20,000.00					
	Site Supervision		111,250.00					
2.01	Building Codes Plan Review		50,000.00		50,000.00	0.00	50,000.00	0.00
2.02	Plumbing Codes Plan Review		1,500.00		1,500.00	0.00	1,500.00	0.00
2.03	Building Permit		80,000.00		80,000.00	0.00	80,000.00	0.00
	Kitchen Review							
2.04	SAC & WAC Fees				0.00	0.00	0.00	0.00
4.04	General Conditions				0.00	0.00	0.00	0.00
	Site Fencing	Included in Hjort Bid			0.00	0.00	0.00	0.00
	Franz Reprographics		20,000.00		20,000.00	0.00	20,000.00	0.00
	Legal Fees/Bid Notices		500.00		500.00	0.00	500.00	0.00
	Special Testing & Inspections		37,003.00		37,003.00	0.00	37,003.00	0.00
	Geotech - Braun		7,750.00		7,750.00	0.00	7,750.00	0.00
	Temp Toilets		6,072.50		6,072.50	0.00	6,072.50	0.00
	Temp Facilities (Heat)		15,000.00		15,000.00	0.00	15,000.00	0.00
	Owner Direct Costs				0.00	0.00	0.00	0.00
	Builders Risk Insurance		50,000.00		50,000.00	0.00	50,000.00	0.00
	Asbestos Abatement		0.00		0.00	0.00	0.00	0.00
	Raw Land Purchase		0.00		0.00	0.00	0.00	0.00
	FFE Budget		0.00		0.00	0.00	0.00	0.00
FEES, TESTING, CONSULTANTS			1,395,075.50	0.00	1,395,075.50	0.00	1,395,075.50	0.00
4.06	DEVELOPMENT/FINANCING/LAND		0.00	0.00	0.00	0.00	0.00	0.00
TECHNOLOGY CABELING & EQUIP			0.00	0.00	0.00	0.00	0.00	0.00
FURNISHINGS, FIXTURES & EQUIPMENT			0.00	0.00	0.00	0.00	0.00	0.00
SUBTOTAL PROJECT COSTS			10,267,651.07	0.00	10,267,651.07	0.00	10,267,651.07	0.00
PROJECT CONSTRUCTION CONTINGENCY			430,000.00		430,000.00		430,000.00	0.00
TOTAL PROJECT COST			10,697,651.07	0.00	10,697,651.07	0.00	10,697,651.07	10,697,651.07
Funds Available			\$10,635,070.00					
Project Total			\$10,697,651.07					
Difference			\$-62,581.07					

**DEVELOPMENT CHARGES**

Description of Charge	Amount	Remarks
Water Area Charge	\$ 104,535.00	Paid 5/21/18 - Rec #485638
Sanitary Sewer Charge	\$ 140,895.00	Paid 5/21/18 - Rec #485638
Park Dedication Fees	\$ 16,953.00	Paid 5/21/18 - Rec #485638
Trail Fee	\$ 30,155.00	Paid 5/21/18 - Rec #485638
Water Access Charge	\$ 114,480.00	For Construction of New Lakeside ES
Sewer Access Charge	\$ 187,200.00	For Construction of New Lakeside ES
<b>DEVELOPMENT CHARGES TOTAL</b>	<b>\$ 594,218.00</b>	
	<b>\$ 292,538.00</b>	Charges Paid by District to Date
	<b>\$ 301,680.00</b>	Remaning Charges due to Chisago City

**DEVELOPMENT CHARGES CREDIT**

Existing Water Access Charge Value	\$ 83,475.00	From Demolition of Existing Lakeside ES
Existing Sewer Access Charge Value	\$ 136,500.00	From Demolition of Existing Lakeside ES
<b>DEVELOPMENT CHARGES CREDIT TOTAL</b>	<b>\$ 219,975.00</b>	

Sewer & Water Access Charges (New)	\$ 301,680.00	SAC/WAC Charges for New Lakeside
Sewer & Water Access Charges (Existing)	\$ 219,975.00	SAC/WAC Credit from Existing Lakeside
	<b>\$ 81,705.00</b>	<b>Remaning Balance due to Chisago City</b>

Escrow Chisago City is Currently Holding	\$ 500,000.00	Original Amount Agreed Upon, per Developer's Agreement
SAC/WAC Charges for New Lakeside	\$ 81,705.00	Remaning Balance due to Chisago City for SAC/WAC Charges
<b>TOTAL</b>	<b>\$ 418,295.00</b>	<b>Remaning Balance due back to Chisago Lakes School District</b>
	<b>\$ 87,000.00</b>	<b>Retainage for Current Punchlist</b>
	<b>\$ 331,295.00</b>	<b>Amount of Escrow Currently Available to Chisago Lakes District for Release</b>

Date of Determination: 04/24/20

Determination Expiration: 04/24/22

Greetings!

Please see the determination below.

**Project Name:** River Heights School  
**Project Address:** 710 19<sup>th</sup> Avenue North  
**Suite #/Campus:** N/A  
**City Name:** South St Paul  
**Applicant:** Ben Beery, Wold Architects

**Special Notes:** None

**Charge Calculation:**

Educational: 25,905 sq. ft. @ 1150 sq. ft. / SAC = 22.53

**Total Charge:** 22.53

**Credit Calculation:**

Office (Grandparent 1972): 25,905 sq. ft. @ 2650 sq. ft. /SAC = 9.78

**Total Credit:** 9.78

**Net SAC:** 12.75 = 13 SAC Due

The business information was provided to MCES by the applicant at this time. It is the City's responsibility to substantiate the business use and size at the time of the final inspection. If there is a change in use or size, a redetermination will need to be made. If you have any questions email me at: [toni.janzig@metc.state.mn.us](mailto:toni.janzig@metc.state.mn.us).

Thank you,

**Toni Janzig**

SAC Technician

Please visit our SAC website by going to: <http://www.metrocouncil.org/SACprogram>



# **MORA MUNICIPAL UTILITIES 2021 Rate Schedules**

**Adopted  
December 14, 2020**

**Effective January 1, 2021  
or for utility bills calculated  
after January 1, 2021**

Certified adopted by the commission on  
12/14/20

By: Lindy Crawford

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**MORA MUNICIPAL UTILITIES  
2021 SUMMARY OF RATES**

Code	Rate Name	Charges	
<b>Fees</b>			<b>Amount</b>
	Application Fee		\$20
	Credit Reference Letter		\$5
	Returned Check (NSF) Fee		\$30
	Key Deposit		\$50
	Photocopies		\$0.25
	Disconnect and Reconnect Charge		
	Customer Request		\$25
	After Business Hours		\$125
	For Non-Payment		\$75
	After Business Hours		\$175
	Meter Tampering Fee		\$500
	Meter Testing Fee		\$100
	Penalty for certifying to taxes or a collection agency		10.00%
	Customer Deposits		
	Delinquency Risk Less Than 10%		\$100
	Delinquency Risk Greater Than 10% & Less Than 25%		\$200
	Delinquency Risk Greater Than 25%		\$300
	Deposit Interest Rate		2.70%
<b>Availability Charges</b>		<b>Per EDU</b>	
	Water Availability Charge (WAC)		\$1,500
	Sewer Availability Charge (SAC)		\$2,400
<b>Labor Rates</b>		<b>Per Hour</b>	<b>Over Time</b>
	Water/Sewer Worker	\$52	\$64
	Electrical Worker	\$53	\$66
<b>Equipment Rates</b>		<b>Per Hour</b>	
	Service Truck		\$50
	Jetter		\$65
	Televising Trailer		\$100
	Bucket Truck		\$90
	Digger/Derrick Truck		\$70
	Vactor Truck		\$125
	All Other Equipment		\$25

Materials		Mark-Up
	All materials over invoice	10%

Water Service		Monthly Customer Charge	Charge Per 1,000 Gallons	Other Charge
20/21	5/8"x3/4" Meter Service	\$20.35	\$4.81	
	1" Meter Service	\$20.95	\$4.81	
	1-1/2" Meter Service	\$21.86	\$4.81	
	2" Meter Service	\$23.49	\$4.81	
	3" Meter Service	\$30.71	\$4.81	
	4" Meter Service	\$31.24	\$4.81	
	6" Meter Service	\$32.77	\$4.81	
18	Bulk Water Service		\$35.46	
	Fire Suppression Sprinkler Connections	\$2.55		
19	Outdoor Water Use Rider			\$358
27	Temporary Water Service Rider			\$100

Sewer Service		Monthly Customer Charge	Charge Per 1,000 Gallons	Other Charge
30/31/ 500	General Sanitary Sewer Service	\$21.27	\$7.50	
34	Special Sanitary Sewer Service-112%	\$21.27	\$8.40	
36	Special Sanitary Sewer Service-50%	\$21.27	\$3.78	
37/38	Unmetered Sewer Service (closed)	\$96.25		
39	Bulk Sewer Service		\$63	

Electric Service		Monthly Customer Charge	Charge Per kWh	Demand Charge per kW
1/2	Residential Electric Service	\$13.38	\$0.0957	
3/4	Rural Residential Electric Service	\$13.38	\$0.1011	
	Small General Electric Service			
5	Single Phase (1Φ)	\$13.38	\$0.1031	
6	Three Phase (3Φ)	\$22.42	\$0.1031	
8/40	Medium General Electric Service	\$13.38	\$0.0664	\$11.00
9/41	Large General Electric Service	\$13.38	\$0.0587	\$11.00
45/46	Custom Industrial Electric Service		Negotiable	
12	Street Lighting Service-Utility Owned Equipment	\$13.38	\$0.1031	
15	Street Lighting Service-Customer Owned Equipment	\$13.38	\$0.0825	
	Private Outdoor Lighting Service			
80	LED Light 100 W Eq.	\$11.84		
81	LED Light 250 W Eq.	\$17.69		
85	100 HPS	\$11.84		
86	200 HPS	\$14.48		

87	250 HPS	\$17.69		
88	400 HPS	\$20.95		
	1500 Quartz (closed)	\$55.60		
16	Traffic Signal Service	\$13.38	\$0.0825	
17	Outdoor Warning Siren Service	\$1.00		
	Municipal Government Service Rider			
	Small General Electric Service			
10	Single Phase (1Φ)	\$13.36	\$0.0825	
13	Three Phase (3Φ)	\$22.42	\$0.0825	
11	Medium General Electric Service	\$13.36	\$0.0632	\$11.00
	Large General Electric Service	\$13.36	\$0.0587	\$11.00
		<b>Other Charge</b>		
25	Temporary Service Rider			\$100
48/49	Co-generation & Small Power Production Rider			Negotiable
	Connection Fees			
	Single Phase (1Φ)			\$30
	Three Phase (3Φ)			\$50
	Construction Fees			
	Single Phase (1Φ)			\$200
	Three Phase (3Φ)			\$500 plus actual costs
	Winter (11/1- 3/31)			Actual costs
	Platted develop.			Actual costs
	Electric Vehicle Charging Stations			
	Level 2 Charger			\$2 per hour
	DC Fast Charger			\$0.30/minute plus \$5 connection fee

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**RATE SCHEDULE  
FEES AND SURCHARGES**

**APPLICABILITY:**

Fees under this schedule are applicable to all customers served by and all utilities provided by Mora Municipal Utilities as conditions warrant.

**FEES:**

- a. Application Fee: ..... \$20
- b. Credit Reference Letter:..... \$5
- c. Returned Check (NSF) Charge:..... \$30 <sup>1</sup>  
in the case of a check returned by any financial institution for any reason this charge shall be imposed.
- d. Key Deposit:..... \$50  
For any keys of the utility lent to non-utility staff. Key deposit may be forfeited if not returned by the date indicated at the time the deposit is made.
- e. Photocopies ..... \$0.25  
For any size black & white copy, one or two sided.
- f. Disconnect and Reconnect Charge:
  - i. Customer Service Request  
i.e. safety service, conservation service, seasonal service, etc.
    - 1. During business hours ..... \$25
    - 2. After 4:00 p.m.,  
weekends, or holidays. .... \$125
  - ii. For non-payment
    - 1. During business hours ..... \$75
    - 2. After 4:00 p.m.,  
weekends, or holidays ..... \$175
  - iii. General maintenance.....no charge
    - 1. Up to three hours of work completed on utility owned  
infrastructure during business hours.
- g. Meter Tampering Fee:..... \$500 <sup>2</sup>
- h. Meter Testing Fee: ..... \$100 <sup>3</sup>  
If a water customer requests a meter test and the meter is found to be accurate within minus 3% to plus 1 ½% a meter test fee shall be charged. If an electric customer requests a meter test and the meter is found to be accurate within minus 2% to plus 2% a meter test fee shall be charged.

**AVAILABILITY CHARGES**

Availability charges are assessed based on Equivalent Dwelling Unit (EDU). Contact the building department for a calculation of the availability charges for a particular type of connection.

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<sup>1</sup> Minnesota Statutes 604.113 (2) (a) sets a maximum fee for returned checks.

<sup>2</sup> Mora City Code 52.15 (F) applies to water meters only. This fee also applies to electric meters.

<sup>3</sup> Mora City Code 52.15 (G) applies to water meters only. This fee also applies to electric meters.

- a. Water Availability Charge (WAC) ..... \$1,500  
b. Sewer Availability Charge (SAC)..... \$2,400

Type of Facility	Parameter	EDU
Animal Care		
Clinic / Hospital	17 Fixture Units	1
Washing Station	1 Tub	1
Grooming	4 Stations	1
Arena	100 Seats	1
Automotive		
Dealership	3,250 sq. ft.	1
Service Center	2 Service Bays	1
Body Shop	14 Service Bays	1
Detailing	14 Employees	1
Car Wash	Non-Automatic	1
Car Wash	Automatic	3
Bakery (including office, meeting and storage spaces)	Retail Bakery With Production Area, No Customer Seating 1,600 sq. ft.	1
	Retail Bakery With Production Area and Seating – <i>Calculate Using Food &amp; Drink</i>	-
	Wholesale Bakery – <i>Calculate as a mixed use or Warehouse</i>	-
Bank (excluding vault)	2,400 sq. ft.	1
Banquet Hall	1,650 sq. ft.	1
Barber Shop / Salon	4 Stations	1
Boarding House	5 Beds	1
Bowling Alley	3 Lanes	1
Clinic	17 Fixture Units	1
Office	2,400 sq. ft.	1
Church	250 Seats	1
Bar (drinks only, no food)	25 Seats	1
Correctional Facility	3 Inmates	1
	14 Guards	1
Office	2,400 sq. ft.	1
Convention Center	14 People at 15 sq. ft. Per Person	1
Daycare Facility	900 sq. ft.	1
Elderly Housing		
Guest Unit (with washing machine)	1 Unit	1
Guest Unit (without washing machine)	1 Unit	.80
Guest Unit (no kitchen, no washing machine)	1 Unit	.50
Nursing Home / Memory Care / Assisted Living	2 Beds	1
Exterior Bleachers	110 Seats	1
Fire Station		
Office	2,400 sq. ft.	1
Meeting Room	1,650 sq. ft.	1
Warehouse / Storage	7,000 sq. ft.	1
Food and Drink	300 sq. ft.	1
Funeral Home	1,200 sq. ft.	1
Game Room		
With Liquor	590 sq. ft.	1



Without Liquor	2,060 sq. ft.	1
Gas Station / Convenience Store	Per Restroom	1
General Office Building	2,400 sq. ft.	1
Greenhouse		
Area Not Open to the Public	15,000 sq. ft.	1
Area Open to the Public	3,000 sq. ft.	1
Group Home		
Secondary Treatment (residents leave during day)	5 Beds	1
Primary Treatment (residents stay all day)	3 Beds	1
Gym / Exercise Area		
With Showers	700 sq. ft.	1
Without Showers	2,000 sq. ft.	1
Hangar		
Private Aircraft	Per Hangar	1
Corporate	See Building Official	-
Hospital	Per Bed	1
Laundromat	Per Washing Machine	1
Manufacturing	7,000 sq. ft.	1
Massage Salon	1,200 sq. ft.	1
Mini Storage	17 Fixture Units	1
Motel / Hotel	2 Beds	1
Park Building	17 Fixture Units	1
Residential		
Apartment Structure	1 Unit	1
Apartment Structure	4 or More Units	.80
Manufactured Home	1 Unit	1
Single Family	1 Unit	1
Restaurant		
24 Hour Service	10 Seats	1
Not 24 Hour Service	15 Seats	1
With Liquor	8 Seats	1
Retail Store	3,000 sq. ft.	1
School		
Elementary	50 Students	1
Secondary	25 Students	1
Swimming Pool	27 Swimmers	1
Theater		
In-Door	64 Seats	1
Drive-In	55 Parking Spaces	1
Treatment Center		
Inpatient Beds	2 Beds	1
Office	2,400 sq. ft.	1
Meeting Room	1,600 sq. ft.	1
Warehouse	7,000 sq. ft.	1

**SURCHARGES:**

- a. Sales Tax..... 6.875%  
A tax applied to all water and electric service charges except as noted below.

- i. Electricity sold to residential customers is not taxable for the billing months of November, December, January, February, March, and April when sold to metered customers who use it as their primary source of residential heat.<sup>4</sup>
  - ii. Water sold to residential customers is exempt from the tax. In this instance residential means any single family or multi-family structure, residential care or nursing home facilities, garages on the same property as residential structures, and mobile homes.<sup>5</sup>
  - iii. Water sold to mixed residential and non-residential customers is not taxable if less than 50% of the square footage of the structure served is dedicated to non-residential uses.<sup>6</sup>
  - iv. Exemption from sales taxes may be obtained if the customer files the appropriate tax-exempt certificate.
- b. Electric Franchise Fee ..... 5%  
A fee levied by the City of Mora on gross electric sales within the City of Mora.
  - c. Community Water Supply Service  
Connection Fee (monthly) ..... 81.0¢<sup>7</sup>  
This is a state mandated monthly fee charged to all active water customers. There are no exemptions from this fee.

**TERMS AND CONDITIONS OF SERVICE:**

The General Terms and Conditions of the Utility shall apply to this schedule.

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Approval Date: December 14, 2020  
Effective Date: January 1, 2021

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<sup>4</sup> see Sales Tax Fact Sheet 157 for more information  
<sup>5</sup> see Sales Tax Fact Sheet 157 for more information  
<sup>6</sup> see Sales Tax Fact Sheet 157 for more information  
<sup>7</sup> Minnesota Statutes 144.3831

**RATE SCHEDULE  
CUSTOMER ACCOUNT DEPOSITS**

**APPLICABILITY:**

Fees under this schedule are applicable to all customers served by and all utilities provided by Mora Municipal Utilities as conditions warrant.

**REQUIRED:**

If electric service is in the name of a renter or a private (non-recorded) contract for deed purchaser or a mobile home owner, a deposit shall be required – these types of customers are considered non-owners.

**DETERMINATION:**

Non-owners shall be required to pay a \$100-\$300 deposit based on the applicant's credit report from Online Utility Exchange, regardless of any deposit previously paid or refunded to the applicant by MMU.

**DEPOSITS:**

Delinquency Risk Less Than 10% .....	\$100
Delinquency Risk Greater Than 10% & Less Than 25% .....	\$200
Delinquency Risk Greater Than 25% .....	\$300

An applicant who is a former customer who has a delinquent account from prior service with MMU will be required to pay the balance of the prior account, including penalties, and a \$300 deposit.

An applicant who does not provide a valid social security number will be charged a \$300 deposit.

An applicant requesting service for a property with electric heat will be charged a minimum of a \$200 deposit.

An applicant for a business account that is not carried in the name of the property owner will be charged a deposit equal to 2.5 times the expected largest monthly bill of the year.

**INTEREST ON DEPOSITS:<sup>8</sup>**

Deposits will earn interest at the rate established annually by the Commissioner of Commerce of the State of Minnesota.

Interest Rate ..... 2.70%  
Earned interest shall be credited to the customer's account after twelve (12) months and monthly thereafter or refunded as described below.

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<sup>8</sup> Minnesota Statutes 325E.02 (b). and <https://mn.gov/commerce/industries/telecom/interest-rates/>

**REFUND OF DEPOSITS:<sup>9</sup>**

If a customer pays their utility bill on time for twelve (12) consecutive months the deposit, including accrued interest, will be credited to their account.

If a customer cancels service with an outstanding deposit a check for the amount of the deposit, including accrued interest, will be mailed to the customer's forwarding address within forty-five (45) days. The customer's deposit may be reduced under the following circumstances:

- The customer's deposit shall be used to pay their final utility bill.

**UNCLAIMED DEPOSITS:<sup>10</sup>**

Deposits to be refunded, excluding any charges that may lawfully be withheld, that remain unclaimed by the customer for more than one year after the termination of service are presumed abandoned.

Abandoned deposits shall be remitted to the Commissioner of Commerce of the State of Minnesota as required by law.

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Approval Date: December 14, 2020

Effective Date: January 1, 2021

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<sup>9</sup> Minnesota Statutes 325E.02. Commissioner of the Department of Commerce sets the interest rate December 15<sup>th</sup> effective the following January 1<sup>st</sup>.

<sup>10</sup> Minnesota Statutes 345.34.

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**MORA MUNICIPAL UTILITIES**

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**RATE SCHEDULE  
LABOR, EQUIPMENT, AND MATERIALS****APPLICABILITY:**

Fees under this schedule are applicable to all customers served by and all utilities provided by Mora Municipal Utilities as conditions warrant.

**LABOR RATES:**

- a. Water/Sewer Worker
  - i. Regular Time..... \$52
  - ii. Over time..... \$64
- b. Electric Worker
  - i. Regular Time..... \$53
  - ii. Over time..... \$66

**EQUIPMENT RATES**

- a. Service Trucks..... \$50
- b. Jetter..... \$65
- c. Televising Trailer..... \$100
- d. Bucket Truck..... \$90
- e. Digger/Derrick Truck..... \$70
- f. Vactor Truck..... \$125
- g. All Other Equipment..... \$25

**MATERIALS**

- a. All materials over invoice..... 10%

**TERMS AND CONDITIONS OF SERVICE:**

The General Terms and Conditions of the Utility shall apply to this schedule.

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Approval Date: December 14, 2020  
Effective Date: January 1, 2021

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**MORA MUNICIPAL UTILITIES – WATER SERVICE**

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**RATE SCHEDULE  
GENERAL WATER SERVICE****AVAILABILITY:**

At all locations where facilities of adequate capacity and suitable pressure are adjacent to the location to be served.

**APPLICATION:**

To all customers with service taken at one point and measured through one meter. Customer charge determined by the size of the water meter installed.

**RATES:**

<u>Customer Charge per Month</u>		
5/8" x 3/4" Meter Service .....	\$20.35	[20/21]
1" Meter Service .....	\$20.95	[ ]
1-1/2" Meter Service .....	\$21.86	[ ]
2" Meter Service .....	\$23.49	[ ]
3" Meter Service .....	\$30.71	[ ]
4" Meter Service .....	\$31.24	[ ]
6" Meter Service .....	\$32.77	[ ]
Usage Charge per 1,000 Gallons .....	\$4.81	[20/21]

**MINIMUM BILL:**

The customer charge is the monthly minimum bill for any facilities served for any month or portion of a month.

**TERMS OF PAYMENT:**

Bills are due within ten (10) days of receipt and delinquent if not paid in full by the due date noted on the bill. There will be a ten percent (10%) late payment charge on the unpaid balance added to all accounts that are not paid by the due date. An additional ten percent (10%) penalty shall be added to accounts where action is taken via a third party to collect the account (i.e. collection agency, revenue recapture, or special assessment process).

**TERMS AND CONDITIONS OF SERVICE:**

1. The General Terms and Conditions of the Utility shall apply to this rate schedule.
2. MMU shall not be liable for any damage or loss sustained by customer resulting from interruptions, deficiencies, or imperfections of service provided under this rate.

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Approval Date: December 14, 2020  
Effective Date: January 1, 2021

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**MORA MUNICIPAL UTILITIES – WATER SERVICE**

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**RATE SCHEDULE  
BULK WATER SERVICE****AVAILABILITY:**

By prior arrangement only.

**APPLICATION:**

To all customers requiring bulk water to be taken from a source provided by the Utilities.

**RATES:**

Usage per 1,000 Gallons ..... \$35.46 [18]

**MINIMUM BILL:**

The minimum bill is for 1,000 gallons.

**TERMS OF PAYMENT:**

Bills are due within ten (10) days of receipt and delinquent if not paid in full by the due date noted on the bill. There will be a ten percent (10%) late payment charge on the unpaid balance added to all accounts that are not paid by the due date. An additional ten percent (10%) penalty shall be added to accounts where action is taken via a third party to collect the account (i.e. collection agency, revenue recapture, or special assessment process).

**TERMS AND CONDITIONS OF SERVICE:**

1. The General Terms and Conditions of the Utility shall apply to this rate schedule.
2. MMU shall not be liable for any damage or loss sustained by customer resulting from interruptions, deficiencies, or imperfections of service provided under this rate.
3. The customer shall provide adequate containers for accepting the water at the designated bulk water facility.
4. The customer shall follow all posted and otherwise given directions regarding the use of the bulk water facility.

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**MORA MUNICIPAL UTILITIES – WATER SERVICE**

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**RATE SCHEDULE  
FIRE SUPPRESSION SPRINKLER CONNECTIONS****AVAILABILITY:**

At all locations where facilities of adequate capacity and suitable pressure are adjacent to the location to be served.

**APPLICATION:**

To all customers with service taken at one point by an unmetered connection to the public water supply for the provision of water to a fire suppression sprinkler system. Customers with metered connections to fire suppression sprinkler systems shall be charged under the General Water Service rate.

**RATES:**

Customer Charge per Month ..... \$2.55 [24]

**MINIMUM BILL:**

The customer charge is the monthly minimum bill for any facilities served for any month or portion of a month.

**TERMS OF PAYMENT:**

Bills are due within ten (10) days of receipt and delinquent if not paid in full by the due date noted on the bill. There will be a ten percent (10%) late payment charge on the unpaid balance added to all accounts that are not paid by the due date. An additional ten percent (10%) penalty shall be added to accounts where action is taken via a third party to collect the account (i.e. collection agency, revenue recapture, or special assessment process).

**TERMS AND CONDITIONS OF SERVICE:**

1. The General Terms and Conditions of the Utility shall apply to this rate schedule.
2. MMU shall not be liable for any damage or loss sustained by customer resulting from interruptions, deficiencies, or imperfections of service provided under this rate.

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**MORA MUNICIPAL UTILITIES – WATER SERVICE**

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**RATE SCHEDULE  
OUTDOOR WATER USE RIDER****AVAILABILITY:**

At all locations where facilities of adequate capacity and suitable pressure are adjacent to the location to be served.

**APPLICATION:**

To all customers for use of water exclusively out of doors where the water used does not find its way into the sanitary sewer system. This service is available and the customer charge billed from June through October. All usage is billed in the month used. This is a metered service.

This rate schedule rider is to be applied in conjunction with the following schedules:

- General Water Service

**RATES:**

Outdoor Meter Service Application Fee		
5/8"x 3/4" meter .....	\$359	[19]
1" meter .....	\$483	[19]
1-1/2" meter .....	actual cost	[19]
2" meter .....	actual cost	[19]

**MINIMUM BILL:**

The customer charge is the monthly minimum bill for any facilities served for any month or portion of a month.

**TERMS OF PAYMENT:**

Bills are due within ten (10) days of receipt and delinquent if not paid in full by the due date noted on the bill. There will be a ten percent (10%) late payment charge on the unpaid balance added to all accounts that are not paid by the due date. An additional ten percent (10%) penalty shall be added to accounts where action is taken via a third party to collect the account (i.e. collection agency, revenue recapture, or special assessment process).

**TERMS AND CONDITIONS OF SERVICE:**

1. The utility shall provide an additional meter to the customer that is to be installed by a licensed plumber.
2. The utility shall inspect the meter and installation to ensure that it complies with the rules of the utility and of this particular rate.
3. Water used through this meter shall not be used to calculate the sanitary sewer charge.
4. MMU shall not be liable for any damage or loss sustained by customer resulting from

interruptions, deficiencies, or imperfections of service provided under this rate.

**REMARKS:**

Fee covers cost of meter (price varies based on size of the meter) as well as set-up and inspection. Rates are for Badger disc meters less than 2". Rates for 2" meter are for Badger E-Series. Rates for larger meters are determined by MMU's meter pricing policy.

**RATE SCHEDULE  
TEMPORARY WATER SERVICE RIDER**

**AVAILABILITY:**

At all locations where facilities of adequate capacity and suitable pressure are adjacent to the location to be served.

**APPLICATION:**

To all customers for temporary access to and use of the municipal water supply where service is required on a short term basis (i.e. construction).

This rate schedule rider is to be applied in conjunction with the following schedules:

- General Water Service

**RATES:**

Temporary Meter Set-up Fee ..... \$100 [27]

**MINIMUM BILL:**

The customer charge is the monthly minimum bill for any facilities served for any month or portion of a month.

**TERMS OF PAYMENT:**

Bills are due within ten (10) days of receipt and delinquent if not paid in full by the due date noted on the bill. There will be a ten percent (10%) late payment charge on the unpaid balance added to all accounts that are not paid by the due date. An additional ten percent (10%) penalty shall be added to accounts where action is taken via a third party to collect the account (i.e. collection agency, revenue recapture, or special assessment process).

**TERMS AND CONDITIONS OF SERVICE:**

1. The utility shall provide connection to the fire hydrant or other source of water as well as backflow prevention and meter.
2. Customers shall be required to provide hoses, etc. for their use of the water.
3. Operation of fire hydrants or other control devices shall be at the direction of the Public Works Director.
4. MMU shall not be liable for any damage or loss sustained by customer resulting from interruptions, deficiencies, or imperfections of service provided under this rate.

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**MORA MUNICIPAL UTILITIES – SEWER SERVICE**

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**RATE SCHEDULE  
GENERAL SANITARY SEWER SERVICE****AVAILABILITY:**

At all locations where facilities of adequate capacity are adjacent to the location of the premises to be served.

**APPLICATION:**

This rate schedule shall apply to sewer service provided to all customers.

**RATES:**

Customer Charge per Month .....	\$21.27	[30/31/500]
Usage Charge per 1,000 Gallons .....	\$7.50	[30/31]

**MINIMUM BILL:**

The customer charge is the monthly minimum bill for any facilities served for any month or portion of a month.

**TERMS OF PAYMENT:**

Bills are due within ten (10) days of receipt and delinquent if not paid in full by the due date noted on the bill. There will be a ten percent (10%) late payment charge on the unpaid balance added to all accounts that are not paid by the due date. An additional ten percent (10%) penalty shall be added to accounts where action is taken via a third party to collect the account (i.e. collection agency, revenue recapture, or special assessment process).

**TERMS AND CONDITIONS OF SERVICE:**

1. Usage charge based on the amount of water consumed in the same period.
2. MMU shall not be liable for any damage or loss sustained by customer resulting from interruptions, deficiencies, or imperfections of service provided under this rate.

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**MORA MUNICIPAL UTILITIES – SEWER SERVICE**

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**RATE SCHEDULE  
SPECIAL SANITARY SEWER SERVICE-112%****AVAILABILITY:**

At all locations where facilities of adequate capacity are adjacent to the location of the premises to be served.

**APPLICATION:**

This rate schedule shall apply to sewer service provided to customers who discharge higher than domestic strength sewage into the system from food preparation or other similar activities (i.e. restaurants, institutions, industries). Usage charge per 1,000 gallons is 112% of the usage charge per 1,000 gallons for General Sanitary Sewer Service.

**RATES:**

Customer Charge per Month .....	\$21.27	[34]
Usage Charge per 1,000 Gallons .....	\$8.40	[34]

**MINIMUM BILL:**

The customer charge is the monthly minimum bill for any facilities served for any month or portion of a month.

**TERMS OF PAYMENT:**

Bills are due within ten (10) days of receipt and delinquent if not paid in full by the due date noted on the bill. There will be a ten percent (10%) late payment charge on the unpaid balance added to all accounts that are not paid by the due date. An additional ten percent (10%) penalty shall be added to accounts where action is taken via a third party to collect the account (i.e. collection agency, revenue recapture, or special assessment process).

**TERMS AND CONDITIONS OF SERVICE:**

1. Usage charge based on the amount of water consumed in the same period.
2. MMU shall not be liable for any damage or loss sustained by customer resulting from interruptions, deficiencies, or imperfections of service provided under this rate.

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**MORA MUNICIPAL UTILITIES – SEWER SERVICE**

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**RATE SCHEDULE  
SPECIAL SANITARY SEWER SERVICE-50%****AVAILABILITY:**

At all locations where facilities of adequate capacity are adjacent to the location of the premises to be served.

**APPLICATION:**

This rate schedule shall apply to sewer service provided to customers who discharge basically clean water into the system from fish tanks, swimming pools, or other similar activities that cannot reasonably discharge water in any other manner. Usage charge per 1,000 gallons is 50% of the usage charge per 1,000 gallons for General Sanitary Sewer Service.

**RATES:**

Customer Charge per Month .....	\$21.27	[36]
Usage Charge per 1,000 Gallons .....	\$3.78	[36]

**MINIMUM BILL:**

The customer charge is the monthly minimum bill for any facilities served for any month or portion of a month.

**TERMS OF PAYMENT:**

Bills are due within ten (10) days of receipt and delinquent if not paid in full by the due date noted on the bill. There will be a ten percent (10%) late payment charge on the unpaid balance added to all accounts that are not paid by the due date. An additional ten percent (10%) penalty shall be added to accounts where action is taken via a third party to collect the account (i.e. collection agency, revenue recapture, or special assessment process).

**TERMS AND CONDITIONS OF SERVICE:**

1. Usage charge based on the amount of water consumed in the same period or other method that best reflects the amount of water entering the sanitary sewer system.
2. MMU shall not be liable for any damage or loss sustained by customer resulting from interruptions, deficiencies, or imperfections of service provided under this rate.

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**MORA MUNICIPAL UTILITIES – SEWER SERVICE**

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**RATE SCHEDULE  
UNMETERED SANITARY SEWER SERVICE  
(closed)**

**AVAILABILITY:**

At all locations where facilities of adequate capacity are adjacent to the location of the premises to be served.

**APPLICATION:**

This rate schedule shall apply to sewer service provided to all customers where installation of a water meter is impractical as determined by the Public Works Director. Rate is based on 10,000 gallons of usage per month.

**RATES:**

Customer Charge per Month ..... \$96.25 [37/38]

**MINIMUM BILL:**

The customer charge is the monthly minimum bill for any facilities served for any month or portion of a month.

**TERMS OF PAYMENT:**

Bills are due within ten (10) days of receipt and delinquent if not paid in full by the due date noted on the bill. There will be a ten percent (10%) late payment charge on the unpaid balance added to all accounts that are not paid by the due date. An additional ten percent (10%) penalty shall be added to accounts where action is taken via a third party to collect the account (i.e. collection agency, revenue recapture, or special assessment process).

**TERMS AND CONDITIONS OF SERVICE:**

1. Usage charge is based on 10,000 gallons of water usage per month.
2. MMU shall not be liable for any damage or loss sustained by customer resulting from interruptions, deficiencies, or imperfections of service provided under this rate.
3. This service is closed to all but existing customers on this service.

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**MORA MUNICIPAL UTILITIES – SEWER SERVICE**

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**RATE SCHEDULE  
BULK SEWER SERVICE****AVAILABILITY:**

By prior arrangement only.

**APPLICATION:**

To all customers requiring bulk sewerage disposal to be delivered to a point provided by the Utilities.

**RATES:**

Usage per 1,000 Gallons ..... \$63 [39]

**MINIMUM BILL:**

The minimum bill is the actual amount owed.

**TERMS OF PAYMENT:**

Bills are due within ten (10) days of receipt and delinquent if not paid in full by the due date noted on the bill. There will be a ten percent (10%) late payment charge on the unpaid balance added to all accounts that are not paid by the due date. An additional ten percent (10%) penalty shall be added to accounts where action is taken via a third party to collect the account (i.e. collection agency, revenue recapture, or special assessment process).

**TERMS AND CONDITIONS OF SERVICE:**

1. The General Terms and Conditions of the Utility shall apply to this rate schedule.
2. MMU shall not be liable for any damage or loss sustained by customer resulting from interruptions, deficiencies, or imperfections of service provided under this rate.
3. The customer shall provide adequate equipment for delivering the sewerage to the designated receiving point.
4. The customer shall follow all posted and otherwise given directions regarding the use of the bulk sewerage facility.

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**MORA MUNICIPAL UTILITIES – ELECTRIC SERVICE**

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**RATE SCHEDULE  
RESIDENTIAL ELECTRICAL SERVICE****AVAILABILITY:**

At all locations inside the corporate limits of the City of Mora where facilities of adequate capacity and suitable voltage are adjacent to the premises to be served. Where service desired by the customer is not adjacent to the premises to be served, additional contract arrangements may be required prior to service being furnished.

**APPLICATION:**

To electric service required for residential purposes in individual private dwellings and in individually metered apartments when such service is supplied at one point of delivery and measured through one meter. Residential accounts are defined as separately metered premises containing one dwelling unit that is used primarily for occupancy by one or more individuals for a consecutive period of thirty days or more. A dwelling unit is defined for this purpose as a separate unit with living and sleeping spaces as well as bathing and cooking facilities. Existing single metered, multi-unit dwellings having not in excess of four (4) separate dwelling units in the same structure may be served under this rate.

**CHARACTER OF SERVICE:**

Single phase (1 $\Phi$ ), 60 Hertz, 120/240 volts alternating current.

**RATES:**

Customer Charge per Month .....	\$13.38	[1/2]
Energy Charge per kWh .....	9.57¢	[1/2]

**MINIMUM BILL:**

The customer charge is the monthly minimum bill.

**TERMS OF PAYMENT:**

Bills are due within ten (10) days of receipt and delinquent if not paid in full by the due date noted on the bill. There will be a ten percent (10%) late payment charge on the unpaid balance added to all accounts that are not paid by the due date. An additional ten percent (10%) penalty shall be added to accounts where action is taken via a third party to collect the account (i.e. collection agency, revenue recapture, or special assessment process).

**TERMS AND CONDITIONS OF SERVICE:**

1. Service furnished under this rate schedule is subject to applicable provisions of MMU's published Electric Service Rules and Regulations.
2. MMU shall not be liable for any damage or loss sustained by customer resulting from

- interruptions, deficiencies, or imperfections of service provided under this rate.
3. Energy furnished under this rate shall not be resold.

**RATE SCHEDULE  
RURAL RESIDENTIAL ELECTRICAL SERVICE**

**AVAILABILITY:**

At all locations outside of the corporate limits of the city of Mora where facilities of adequate capacity and suitable voltage are adjacent to the premises to be served. Where service desired by the customer is not adjacent to the premises to be served, additional contract arrangements may be required prior to service being furnished.

**APPLICATION:**

To electric service required for residential purposes in individual private dwellings and in individually metered apartments when such service is supplied at one point of delivery and measured through one meter. Residential accounts are defined as separately metered premises containing one dwelling unit that is used primarily for occupancy by one or more individuals for a consecutive period of thirty days or more. A dwelling unit is defined for this purpose as a separate unit with living and sleeping spaces as well as bathing and cooking facilities. Existing single metered, multi-unit dwellings having not in excess of four (4) separate dwelling units in the same structure may be served under this rate.

**CHARACTER OF SERVICE:**

Single phase (1Φ), 60 Hertz, 120/240 volts alternating current.

**RATES:**

Customer Charge per Month .....	\$13.38	[3/4]
Energy Charge per kWh .....	10.11¢	[3/4]

**MINIMUM BILL:**

The customer charge is the monthly minimum bill.

**TERMS OF PAYMENT:**

Bills are due within ten (10) days of receipt and delinquent if not paid in full by the due date noted on the bill. There will be a ten percent (10%) late payment charge on the unpaid balance added to all accounts that are not paid by the due date. An additional ten percent (10%) penalty shall be added to accounts where action is taken via a third party to collect the account (i.e. collection agency, revenue recapture, or special assessment process).

**TERMS AND CONDITIONS OF SERVICE:**

1. Service furnished under this rate schedule is subject to applicable provisions of MMU's published Electric Service Rules and Regulations.
2. MMU shall not be liable for any damage or loss sustained by customer resulting from

- interruptions, deficiencies, or imperfections of service provided under this rate.
3. Energy furnished under this rate shall not be resold.

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**MORA MUNICIPAL UTILITIES – ELECTRIC SERVICE**

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**RATE SCHEDULE  
SMALL GENERAL ELECTRICAL SERVICE****AVAILABILITY:**

At all locations for loads of less than 50 kW where facilities of adequate capacity and suitable voltage are adjacent to the premises to be served. For loads where the service desired by the customer is not adjacent to the premises to be served, additional contract arrangements may be required prior to service being furnished.

**APPLICATION:**

To commercial, industrial, governmental, and other types of general service customers with all service taken at one point and measured through one meter. This rate schedule shall apply to electric service provided to commercial accounts with secondary metering having a connected load of 50 KVA or less or transformer capacity of 50 KVA or less. Commercial accounts are defined as separately metered premises not eligible for service under residential rate schedules. Commercial accounts having loads in excess of 50 KVA will be placed on other rate schedules as appropriate. Also applicable to temporary service in accordance with MMU's published Electric Service Rules and Regulations. Not applicable to standby service.

**CHARACTER OF SERVICE:**

Single phase (1Φ) or three phase (3Φ), 60 Hertz, alternating current at any one of the standard secondary service voltages as described in MMU's published Electric Service Rules and Regulations.

**RATES:**

Customer Charge per Month 1Φ .....	\$13.38	[5]
Customer Charge per Month 3Φ .....	\$22.42	[6]
Energy Charge per kWh .....	10.31¢	[5/6]

**MINIMUM BILL:**

The customer charge is the monthly minimum bill.

**TERMS OF PAYMENT:**

Bills are due within ten (10) days of receipt and delinquent if not paid in full by the due date noted on the bill. There will be a ten percent (10%) late payment charge on the unpaid balance added to all accounts that are not paid by the due date. An additional ten percent (10%) penalty shall be added to accounts where action is taken via a third party to collect the account (i.e. collection agency, revenue recapture, or special assessment process).

**TERMS AND CONDITIONS OF SERVICE**

1. Service furnished under this rate schedule is subject to applicable provisions of

MMU's published Electric Service Rules and Regulations.

2. Unless authorized by separate written agreement, standby electric generating equipment installed by the customer shall not be interconnected, or operated in parallel, with the MMU system. Customer shall own, install, operate, and maintain electrical interlocking equipment, which will prevent parallel operation, and such equipment shall be approved by MMU prior to installation.
3. MMU shall not be liable for any damage or loss sustained by customer resulting from interruptions, deficiencies, or imperfections of service provided under this rate.
4. Energy furnished under this rate shall not be resold.



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**MORA MUNICIPAL UTILITIES – ELECTRIC SERVICE**

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**RATE SCHEDULE  
MEDIUM GENERAL SERVICE****AVAILABILITY:**

At all locations for loads where the demand averages at least 50 kW over the prior twelve billing periods, but less than 250 kW, and where facilities of adequate capacity and suitable voltage are adjacent to the premises to be served. For loads where the service desired by the customer is not adjacent to the premises to be served, additional contract arrangements may be required prior to service being furnished.

**APPLICATION:**

To commercial, industrial, and governmental customers with all service taken at one point and measured through one meter, with secondary metering, who have a connected load of over 50 KVA or transformer capacity of over 50 KVA and do not own their transformers. Also applicable to temporary service in accordance with MMU's published Electric Service Rules and Regulations. Not applicable to standby service.

**CHARACTER OF SERVICE:**

Three phase (3Φ), 60 Hertz, alternating current at any one of the standard secondary service voltages as described in MMU's published Electric Service Rules and Regulations.

**RATES:**

Customer Charge per Month .....	\$13.38	[8]
Energy Charge per kWh .....	6.64¢	[8]
Demand Charge per kW.....	\$11.00	[40]

**DETERMINATION OF DEMAND:**

Measured demand is defined as the maximum rate at which energy is used for any period of fifteen consecutive minutes during the billing period. Billing periods may not coincide with calendar months.

**MINIMUM BILL:**

The monthly minimum bill shall not be less than the customer charge plus the billing demand, as provided above, whether or not energy is used.

**TERMS OF PAYMENT:**

Bills are due within ten (10) days of receipt and delinquent if not paid in full by the due date noted on the bill. There will be a ten percent (10%) late payment charge on the unpaid balance added to all accounts that are not paid by the due date. An additional ten percent (10%) penalty shall be added to accounts where action is taken via a third party to collect the account (i.e. collection agency, revenue recapture, or special assessment process).

**TERMS AND CONDITIONS OF SERVICE:**

1. Service furnished under this rate schedule is subject to applicable provisions of MMU's published Electric Service Rules and Regulations.
2. Unless authorized by separate written agreement, standby electric generating equipment installed by the customer shall not be interconnected or operated in parallel with the MMU system. Customer shall own, install, operate, and maintain electrical interlocking equipment, which will prevent parallel operation, and such equipment shall be approved by MMU prior to installation.
3. MMU shall not be liable for any damage or loss sustained by customer resulting from interruptions, deficiencies, or imperfections of service provided under this rate.
4. Energy furnished under this rate shall not be resold.

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**MORA MUNICIPAL UTILITIES – ELECTRIC SERVICE**

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**RATE SCHEDULE  
LARGE GENERAL SERVICE****AVAILABILITY:**

At all locations for loads where the demand averages at least 250 kW over the prior twelve billing periods, but less than 5,000 kW, and where facilities of adequate capacity and suitable voltage are adjacent to the premises to be served. For loads where the service desired by the customer is not adjacent to the premises to be served, additional contract arrangements may be required prior to service being furnished.

**APPLICATION:**

To commercial, industrial, and governmental customers with all service taken at one point and measured through one meter. This rate is applicable to commercial customers with primary metering who own their transformers. Also applicable to temporary service in accordance with MMU's published Electric Service Rules and Regulations. Not applicable to standby service.

**CHARACTER OF SERVICE:**

Three phase (3 $\Phi$ ), 60 Hertz alternating current at 2,400/4,160 volts or 7,200/12,470 volts.

**RATES:**

Customer Charge per Month .....	\$13.38	[9]
Energy Charge per kWh .....	5.87¢	[9]
Demand Charge per kW.....	\$11.00	[41]

**POWER FACTOR ADJUSTMENT:**

The customer agrees to maintain an average power factor of 0.95 or greater for the billing period and to prevent a leading power factor. If the customer's average power factor is less than 0.95 for the billing period, the billing demand will be determined by multiplying the measured demand by 0.95 and dividing the results by the customer's average power factor.

The average power factor is defined to be the quotient obtained by dividing the kilowatt hours (kWh) used during the month by the square root of the sum of the squares of the kWh used and the lagging kilovolt ampere-hours reactive (kvar) supplied during the same period.

**DETERMINATION OF DEMAND:**

Measured demand is defined as the maximum rate at which energy is used for any period of fifteen consecutive minutes during the billing period. Billing periods may not coincide with calendar months.

**MINIMUM BILL:**

The monthly minimum bill shall not be less than the customer charge plus the billing demand, as provided above, whether or not energy is used.

**TERMS OF PAYMENT:**

Bills are due within ten (10) days of receipt and delinquent if not paid in full by the due date noted on the bill. There will be a ten percent (10%) late payment charge on the unpaid balance added to all accounts that are not paid by the due date. An additional ten percent (10%) penalty shall be added to accounts where action is taken via a third party to collect the account (i.e. collection agency, revenue recapture, or special assessment process).

**TERMS AND CONDITIONS OF SERVICE:**

1. Service furnished under this rate schedule is subject to applicable provisions of MMU's published Electric Service Rules and Regulations.
2. Unless authorized by separate written agreement, standby electric generating equipment installed by the customer shall not be interconnected or operated in parallel with the MMU system. Customer shall own, install, operate, and maintain electrical interlocking equipment, which will prevent parallel operation, and such equipment shall be approved by MMU prior to installation.
3. MMU shall not be liable for any damage or loss sustained by customer resulting from interruptions, deficiencies, or imperfections of service provided under this rate.
4. Energy furnished under this rate shall not be resold.
5. A separate electric service agreement may be required for service under this rate schedule.

**RATE SCHEDULE  
CUSTOM INDUSTRIAL SERVICE**

**AVAILABILITY:**

At all locations for loads where the demand averages at least 5,000 kW over the prior twelve billing periods, and where facilities of adequate capacity and voltage are adjacent to the premises to be served. For loads where the service desired by the customer is not adjacent to the premises to be served, contract arrangements may be required prior to service being furnished.

**APPLICATION:**

To industrial customers with all service taken at one point and measured through one meter or meter totalizer. Not applicable to stand-by service.

**CHARACTER OF SERVICE:**

Three phase (3Φ), 60 Hertz alternating current at 2,400/4,160 volts or 7,200/12,470 volts.

**RATE:**

Customer Charge per Month .....	negotiable	[45]
Energy Charge per kWh .....	negotiable	[45]
Demand Charge per kW.....	negotiable	[46]

**POWER FACTOR ADJUSTMENT:**

The customer agrees to maintain an average power factor of 0.95 or greater for the billing period and to prevent a leading power factor. If the customer's average power factor is less than 0.95 for the billing period, the billing demand will be determined by multiplying the measured demand by 0.95 and dividing the results by the customer's average power factor.

The average power factor is defined to be the quotient obtained by dividing the kilowatt hours (kWh) used during the month by the square root of the sum of the squares of the kWh used and the lagging kilovolt ampere-hours reactive (kvar) supplied during the same period.

**DETERMINATION OF DEMAND:**

Measured demand is defined as the maximum rate at which energy is used for any period of fifteen consecutive minutes during the billing period. Billing periods may not coincide with calendar months.

**MINIMUM BILL:**

The minimum bill shall not be less than the customer charge and billing demand, as provided above, whether or not energy is used.

**TERMS OF PAYMENT:**

Bills are due within ten (10) days of receipt and delinquent if not paid in full by the due date noted on the bill. There will be a ten percent (10%) late payment charge on the unpaid balance added to all accounts that are not paid by the due date. An additional ten percent (10%) penalty shall be added to accounts where action is taken via a third party to collect the account (i.e. collection agency, revenue recapture, or special assessment process).

**TERMS AND CONDITIONS OF SERVICE:**

1. Service furnished under this rate schedule is subject to applicable provisions of MMU's published Electric Service Rules and Regulations.
2. Unless authorized by separate written agreement, stand-by electric generating equipment installed by the customer shall not be interconnected or operated in parallel with the MMU system: Customer shall own, install, operate, and maintain electrical interlocking equipment which will prevent parallel operation, and such equipment shall be approved by MMU prior to installation.
3. MMU shall not be liable for any damage or loss sustained by customer resulting from interruptions, deficiencies, or imperfections of service provided under this rate.
4. Energy furnished under this rate shall not be resold.
5. Customer agrees to manage its utilization equipment so as not to unbalance the current per phase by more than 10%.
6. MMU may require a separate electric service agreement for service under this rate schedule.

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**MORA MUNICIPAL UTILITIES – ELECTRIC SERVICE**

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**RATE SCHEDULE  
STREET LIGHTING  
UTILITY OWNED EQUIPMENT****AVAILABILITY:**

To governmental units for the illumination of public thoroughfares and parks by means of MMU owned overhead street lighting facilities.

**APPLICATION:**

This rate schedule is applicable to publicly owned street and park lighting except for where customer owned equipment is installed (see Rate Schedule ST-2). The rate includes equipment, maintenance, and energy. This is an unmetered service.

**CHARACTER OF SERVICE:**

Single phase (1Φ) or three phase (3Φ), 60 Hertz, alternating current at any one of the standard secondary service voltages as described in MMU's published Electric Service Rules and Regulations.

**RATES:**

Customer Charge per Month .....	\$13.38	[12]
Energy Charge per kWh .....	10.31¢	[12]

**MINIMUM BILL:**

The customer charge is the monthly minimum bill for any facilities served for any month or portion of a month.

**TERMS OF PAYMENT:**

Bills are due within ten (10) days of receipt and delinquent if not paid in full by the due date noted on the bill. There will be a ten percent (10%) late payment charge on the unpaid balance added to all accounts that are not paid by the due date. An additional ten percent (10%) penalty shall be added to accounts where action is taken via a third party to collect the account (i.e. collection agency, revenue recapture, or special assessment process).

**TERMS AND CONDITIONS OF SERVICE:**

1. This rate is based on lamps being lighted every night from approximately thirty (30) minutes after sunset to thirty (30) minutes before sunrise, providing dusk to dawn operation.
2. MMU shall supply the luminaire, lamp, control device, arm, and wire for the initial installation of the service on an existing utility pole.
3. When MMU does not have a suitable pole or secondary service available at the desired location and it is necessary to install a transformer or a pole or to extend secondary lines a distance greater than one hundred fifty feet (150'), the customer

shall pay MMU the actual costs for installing the transformer or pole and/or making such line extensions.

4. Rates for all units include the supply of electric capacity and energy, annual cleaning of refractors and reflectors, and renewal or replacement of all control devices, lamps, lenses, and refractors due to normal wear only.
5. MMU will replace inoperative lamps and otherwise maintain luminaries during regular daytime hours. No credit will be allowed for periods during which the lamps are out of service. Routine lamp replacement will be made on a group replacement schedule.
6. MMU will determine the amount of energy used during any month by multiplying the rated kilowatt capacity of all lamps and accessory equipment by 350 hours for the month for the equivalent of 4200 hours of operation per year.
7. MMU shall not be liable for any damage or loss sustained by customer resulting from interruptions, deficiencies, or imperfections of service provided under this rate.

Remarks: Power usage for unmetered services is calculated on a formula taking into account the size of the lamp, hours of service per day and number of days per month. Multiple accounts based on location or other factors may be utilized for billing purposes.



**RATE SCHEDULE  
STREET LIGHTING  
CUSTOMER OWNED EQUIPMENT**

**AVAILABILITY:**

To governmental units for the illumination of public thoroughfares or parks by means of customer-owned lighting facilities.

**APPLICATION:**

This rate schedule is applicable to publicly owned street and park lighting where customer owned equipment is used (see Rate Schedule ST-1 for utility owned equipment). The rate includes maintenance and energy only. This is a metered or an unmetered service.

**CHARACTER OF SERVICE:**

Single phase (1Φ) or three phase (3Φ), 60 Hertz, alternating current at any one of the standard secondary service voltages as described in MMU's published Electric Service Rules and Regulations.

**RATES:**

Customer Charge per Month .....	\$13.38	[15]
Energy Charge per kWh .....	8.25¢	[15]

**MINIMUM BILL:**

The customer charge is the monthly minimum bill for any facilities served for any month or portion of a month.

**TERMS OF PAYMENT:**

Bills are due within ten (10) days of receipt and delinquent if not paid in full by the due date noted on the bill. There will be a ten percent (10%) late payment charge on the unpaid balance added to all accounts that are not paid by the due date. An additional ten percent (10%) penalty shall be added to accounts where action is taken via a third party to collect the account (i.e. collection agency, revenue recapture, or special assessment process).

**TERMS AND CONDITIONS OF SERVICE:**

1. This rate is based on lamps being lighted every night from approximately thirty (30) minutes after sunset to thirty (30) minutes before sunrise, providing dusk to dawn operation.
2. Unless metered MMU will determine the amount of energy used during any month by multiplying the rated kilowatt capacity of all lamps and accessory equipment by 350 hours for the month for the equivalent of 4200 hours of operation per year.

3. Rates for all units include the supply of electric capacity and energy only. MMU shall maintain and replace refractors and reflectors, control devices, lamps, and lenses at its cost to the customer.
4. This rate schedule does not include the initial installation of the lighting system, nor does it cover maintenance or replacement of poles, cables, controllers, or luminaire components other than those specified herein.
5. Energy will be supplied at service points mutually agreed upon by the Customer and the MMU.
6. Service under this rate will be furnished only upon execution of a separate agreement between the customer and MMU.
7. MMU shall not be liable for any damage or loss sustained by customer resulting from interruptions, deficiencies, or imperfections of service provided under this rate.

Remarks: Power usage for unmetered services is calculated on a formula taking into account the size of the lamp, hours of service per day and number of days per month. Multiple accounts based on location or other factors may be utilized for billing purposes.

**RATE SCHEDULE  
PRIVATE OUTDOOR LIGHTING SERVICE**

**AVAILABILITY:**

At all locations whenever the service can be provided with overhead wiring on an existing MMU owned pole.

**APPLICATION:**

To all classes of customers contracting for security lighting. This rate schedule shall apply to all Utility owned outdoor lighting installed on or for the sole benefit of private property. The rate shall include installation and maintenance of the fixture and energy supplied to the fixture. This is an unmetered service.

**CHARACTER OF SERVICE:**

Single phase (1Φ) or three phase (3Φ), 60 Hertz, alternating current at any one of the standard secondary service voltages as described in MMU's published Electric Service Rules and Regulations.

**RATES:**

Customer Charge Per Month:

LED Light 100 W Eq.....	\$11.84	[80]
LED Light 250 W Eq.....	\$17.69	[81]
100 Watt HPS lamp .....	\$11.84	[85]
200 Watt HPS lamp .....	\$14.48	[86]
250 Watt HPS lamp .....	\$17.69	[87]
400 Watt HPS lamp .....	\$20.95	[88]
1500 Watt Quartz lamp.....	\$55.60	[89] (closed)

**TERMS OF PAYMENT:**

Bills are due within ten (10) days of receipt and delinquent if not paid in full by the due date noted on the bill. There will be a ten percent (10%) late payment charge on the unpaid balance added to all accounts that are not paid by the due date. An additional ten percent (10%) penalty shall be added to accounts where action is taken via a third party to collect the account (i.e. collection agency, revenue recapture, or special assessment process).

**TERMS AND CONDITIONS OF SERVICE:**

1. MMU will furnish, install, own, and maintain a standard lighting unit consisting of a luminaire, complete with lamp and control device wired for operation, supported by a bracket mounted on an MMU owned pole, and will supply all electrical energy necessary for the operation of the unit.
2. When MMU does not have a suitable pole or secondary service available at the desired location and it is necessary to install a transformer or a pole or to extend secondary lines a distance greater than one hundred fifty feet (150'), the customer

shall pay MMU the actual costs for installing the transformer or pole and/or making such line extensions.

3. Service under this rate is not available underground or in underground areas unless the customer pays MMU the complete cost of the necessary underground facilities.
4. Lamps will automatically be switched on approximately thirty (30) minutes after sunset and off thirty (30) minutes before sunrise, providing dusk to dawn operation of approximately 4,200 hours per year.
5. MMU will make every attempt to replace inoperative lamps and maintain luminaries during regular daytime work hours within three (3) working days after notification by the customer. No credit will be allowed for periods during which the lamp was out of service.
6. MMU will, at the customer's expense, relocate or change the position of any lamp or pole as requested in writing by the customer.
7. Service furnished under this rate is subject to applicable provisions of MMU's published Electric Service Rules and Regulations.
8. MMU shall not be liable for any damage or loss sustained by customer resulting from interruptions, deficiencies, or imperfections of service provided under this rate.
9. The 1500 watt quartz lamp rate is closed to all customers except those currently on this service.

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**MORA MUNICIPAL UTILITIES – ELECTRIC SERVICE**

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**RATE SCHEDULE  
TRAFFIC SIGNAL SERVICE****AVAILABILITY:**

To governmental units for electric service to customer-owned traffic signal systems on public thoroughfares.

**APPLICATION:**

This rate schedule is applicable to publicly owned traffic signal systems on public thoroughfares, including any associated lighting. The rate includes energy only.

**CHARACTER OF SERVICE:**

Single phase (1Φ) or three phase (3Φ), 60 Hertz, alternating current at any one of the standard secondary service voltages as described in MMU's published Electric Service Rules and Regulations.

**RATES:**

Customer Charge per month .....	\$13.38	[16]
Energy Charge per kWh .....	8.25¢	[16]

**MINIMUM BILL:**

The customer charge is the monthly minimum bill for any facilities served for any month or portion of a month.

**TERMS OF PAYMENT:**

Bills are due within ten (10) days of receipt and delinquent if not paid in full by the due date noted on the bill. There will be a ten percent (10%) late payment charge on the unpaid balance added to all accounts that are not paid by the due date. An additional ten percent (10%) penalty shall be added to accounts where action is taken via a third party to collect the account (i.e. collection agency, revenue recapture, or special assessment process).

**TERMS AND CONDITIONS OF SERVICE:**

1. MMU shall not be liable for any damage or loss sustained by customer resulting from interruptions, deficiencies, or imperfections of service provided under this rate.
2. MMU will replace inoperative lamps as needed at its cost to the customer. No credit will be allowed for periods during which the lamps are out of service. Routine lamp replacement may be made on a group replacement schedule.

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Approval Date: December 14, 2020

Effective Date: January 1, 2021

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**MORA MUNICIPAL UTILITIES – ELECTRIC SERVICE**

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**RATE SCHEDULE  
OUTDOOR WARNING SIREN SERVICE****AVAILABILITY:**

At all locations where facilities of adequate capacity and suitable voltage are adjacent to the location of the siren to be served.

**APPLICATION:**

To City of Mora for the periodic operation of outdoor warning sirens. This rate is for energy only and is based on the rating of the siren and ancillary equipment as well as estimated runtime per year. This is an unmetered service.

**CHARACTER OF SERVICE:**

Single of three phase, 60 Hertz, alternating current at any one of the standard secondary service voltages as described in MMU's published Electric Service Rules and Regulations.

**RATES:**

Customer Charge		
Siren #1 (Edgewood) per month.....	\$ 1	[17]
Siren #2 (St. Mary's) per month .....	\$ 1	[17]

**MINIMUM BILL:**

The customer charge is the monthly minimum bill for any facilities served for any month or portion of a month.

**TERMS OF PAYMENT:**

Bills are due within ten (10) days of receipt and delinquent if not paid in full by the due date noted on the bill. There will be a ten percent (10%) late payment charge on the unpaid balance added to all accounts that are not paid by the due date. An additional ten percent (10%) penalty shall be added to accounts where action is taken via a third party to collect the account (i.e. collection agency, revenue recapture, or special assessment process).

**TERMS AND CONDITIONS OF SERVICE:**

1. The customer shall furnish, install, own, operate, and maintain all sirens. The customer shall also furnish, install, own, and maintain any structures required for the mounting and support of sirens; except where the customer specifically requests and MMU agrees to use MMU owned poles for this purpose. In such cases, MMU will assist in the installation and removal of sirens and the customer shall pay MMU for the actual costs thereof.
2. When MMU does not have secondary service available at the siren location and it is necessary to install a transformer or to extend secondary lines a distance greater

than one hundred fifty feet (150'), the customer shall pay MMU the actual costs for installing the transformer and/or making such line extensions.

3. MMU will make the connection and disconnection with its distribution lines.
4. Loads other than sirens shall not be connected to the siren's circuit.
5. This service shall be billed in conjunction with another service of the customer.
6. The customer shall furnish MMU with a map indicating the location of sirens to be operated and shall notify MMU at least thirty (30) days in advance of the planned addition, removal, or relocation of any siren.
7. MMU shall not be liable for any damage or loss sustained by customer resulting from interruptions, deficiencies, or imperfections of service provided under this rate.



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**MORA MUNICIPAL UTILITIES – ELECTRIC SERVICE**

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**RATE SCHEDULE  
MUNICIPAL GOVERNMENT SERVICE RIDER****AVAILABILITY:**

To the City of Mora, the Mora Municipal Utilities, and the Mora Economic Development Authority for all uses except for lighting, traffic signals, and outdoor warning sirens.

**APPLICATION:**

This rider applies to all municipal governmental accounts. Each governmental account shall be assigned an applicable rate. The rider shall apply a reduction against energy charges only as follows: Small General Rate 20%; Medium General Rate 5%; Large General Rate 0%.

**RATES:**

Discount on energy charge only:

Small General 1Φ per kWh .....	8.25¢	[10]
Small General 3Φ per kWh .....	8.25¢	[13]
Medium General per kWh.....	6.32¢	[11]
Large General per kWh .....	5.87¢	[xx]

**TERMS AND CONDITIONS OF SERVICE:**

1. Terms and conditions of service of the applicable rate schedule apply.
2. Discount applies to energy charges only, customer charges, demand charges, and other charges and fees apply.

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Approval Date: December 14, 2020  
Effective Date: January 1, 2021

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**MORA MUNICIPAL UTILITIES – ELECTRIC SERVICE**

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**RATE SCHEDULE  
TEMPORARY ELECTRIC SERVICE RIDER****AVAILABILITY:**

At all locations where facilities of adequate capacity and suitable voltage are adjacent to the location to be served.

**APPLICATION:**

To all customers for temporary access to and use of the municipal electric supply where service is required on a short term basis (i.e. construction).

This rate schedule rider is to be applied in conjunction with the following schedules:

- Small General Electric Service

**RATES:**

Temporary Meter Set-up Fee ..... \$100 [25]

**MINIMUM BILL:**

The customer charge is the monthly minimum bill for any facilities served for any month or portion of a month.

**TERMS OF PAYMENT:**

Bills are due within ten (10) days of receipt and delinquent if not paid in full by the due date noted on the bill. There will be a ten percent (10%) late payment charge on the unpaid balance added to all accounts that are not paid by the due date. An additional ten percent (10%) penalty shall be added to accounts where action is taken via a third party to collect the account (i.e. collection agency, revenue recapture, or special assessment process).

**TERMS AND CONDITIONS OF SERVICE:**

1. The utility shall provide connection to the customer's load center as well as a meter. The customer shall provide the load center, including meter socket, in an approved configuration suitable for the intended use according to the National Electrical Safety Code.
2. Customers shall be required to provide power cords, etc. for their use of the electricity.
3. MMU shall not be liable for any damage or loss sustained by customer resulting from interruptions, deficiencies, or imperfections of service provided under this rate.

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Approval Date: December 14, 2020

Effective Date: January 1, 2021

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**RATE SCHEDULE  
COGENERATION AND SMALL POWER PRODUCTION RIDER**

**AVAILABILITY:**

By separate written agreement only.

**APPLICATION:**

To residential and general service customers contracting for electric service for one year or more, with all service taken at one point and where part or all of the electrical requirements of the customer can be supplied by customer-owned electrical generating equipment which is connected for operation in parallel with MMU's system.

This rate schedule rider is to be applied in conjunction with the following schedules:

- Residential Service
- Rural Residential Service
- Small General Service
- Medium General Service
- Large General Service
- Custom Industrial Service

**CHARACTER OF SERVICE:**

Single phase (1Φ) or three phase (3Φ), 60 Hertz alternating current at any one of the standard secondary service voltages as described in MMU's published electric Service Rules and Regulations.

**RATES:**

Customer Charge.....	The customer charge shall be determined in accordance with the applicable rate schedule and shall be applied in accordance with the provisions of Section VII (B or C as applicable) of MMU's Rules Covering Cogeneration and Small Power Production Facilities. [48]
Energy Charge.....	The energy charge shall be determined in accordance with the applicable rate schedule and shall be applied in accordance with the provisions of Section VII (B or C as applicable) of MMU's Rules Covering Cogeneration and Small Power Production Facilities. [48]
Demand Charge .....	The demand charge shall be determined in accordance with the applicable rate schedule and shall be

applied in accordance with the provisions of Section VII (C) of MMU's Rules Covering Cogeneration and Small Power Production Facilities.

[49]

Energy and Capacity Credits.....Energy and capacity credits shall be applied in accordance with the provisions of Section VII (B or C as applicable) of MMU's Rules Covering Cogeneration and Small Power Production Facilities.

**MINIMUM BILL:**

The customer charge is the monthly minimum bill for any facilities served for any month or portion of a month.

**TERMS OF PAYMENT:**

Bills are due within ten (10) days of receipt and delinquent if not paid in full by the due date noted on the bill. There will be a ten percent (10%) late payment charge on the unpaid balance added to all accounts that are not paid by the due date. An additional ten percent (10%) penalty shall be added to accounts where action is taken via a third party to collect the account (i.e. collection agency, revenue recapture, or special assessment process).

**TERMS AND CONDITIONS OF SERVICE:**

1. Service furnished under this rate schedule rider is subject to applicable provisions of MMU's published Electric Service Rules and Regulations and Rules Covering Cogeneration and Small Power Production.
2. Service under this rate schedule rider will be furnished only to customers whose maximum electrical generating capacity is 40 kW or less; such service may be limited at the sole discretion of MMU, to those customers who obtain "qualifying" status under FERC Regulations (18CFR Part 292) implementing section 201 of the Public Utility Regulatory Policies Act of 1978.
3. Service under this rate schedule rider will be furnished only after the customer and MMU have entered into a separate written agreement which specifies the type of metering and interconnection facilities to be employed, the responsibilities for installation, ownership, and maintenance of these facilities, and the procedures required for safe and technically acceptable operation of parallel electrical generating equipment.
4. MMU shall not be liable for any damage or loss sustained by the customer resulting from the parallel operation of the customer's electrical generating equipment, or resulting from interruptions, deficiencies, or imperfections of service provided under this rate schedule rider.
5. Energy furnished under this rate schedule rider shall not be resold.

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Approval Date: December 14, 2020

Effective Date: January 1, 2021

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**MORA MUNICIPAL UTILITIES – ELECTRIC SERVICE**

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**RATE SCHEDULE  
ELECTRICAL SUPPLY CONNECTION FEES****AVAILABILITY:**

At all locations where facilities of adequate capacity and suitable voltage are adjacent to the location to be served.

**APPLICATION:**

To all customers for access to and use of the municipal electric supply.

The connection fee shall be a one-time fee, prior to connection, to all classes of customers contracting for electrical service.

**RATES:**

Single phase (1Φ) .....	\$30
Three phase (3Φ) .....	\$50

**TERMS OF PAYMENT:**

Payment is due prior to connection of electrical service. No service shall be connected until payment is received in full.

**TERMS AND CONDITIONS OF SERVICE:**

1. Service furnished under this rate schedule is subject to applicable provisions of MMU's published Electric Service Rules and Regulations.
2. MMU shall not be liable for any damage or loss sustained by customer resulting from interruptions, deficiencies, or imperfections of service provided under this rate.

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Approval Date: December 14, 2020  
Effective Date: January 1, 2021

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**MORA MUNICIPAL UTILITIES – ELECTRIC SERVICE**

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**RATE SCHEDULE  
ELECTRICAL SUPPLY CONSTRUCTION FEES****AVAILABILITY:**

At all locations where construction of electrical supply is requested and will be served.

**APPLICATION:**

To all customers for construction, access to and use of the municipal electric supply.

The construction fee shall be a one-time fee, prior to construction, to all classes of customers requesting to contract for electrical service.

**RATES:**

Single phase (1Φ) .....	\$200
Three phase (3Φ) .....	\$500 plus actual costs
Winter (November 1- March 31) .....	actual costs
Platted developments .....	actual costs

**TERMS OF PAYMENT:**

Bills are due within ten (10) days of receipt and delinquent if not paid in full by the due date noted on the bill. There will be a ten percent (10%) late payment charge on the unpaid balance added to all accounts that are not paid by the due date. An additional ten percent (10%) penalty shall be added to accounts where action is taken via a third party to collect the account (i.e. collection agency, revenue recapture, or special assessment process).

Construction shall not begin until bills are received in full. Bills for unforeseen costs incurred will be issued to the customer upon receipt by MMU and shall be paid prior to connection of electrical service.

Platted developments shall be required to pay the estimated project costs before construction begins. The estimated project costs will be determined by MMU.

**TERMS AND CONDITIONS OF SERVICE:**

1. Construction during November 1<sup>st</sup> - March 31<sup>st</sup> will be billed at actual costs.
2. MMU reserves the right to select external contractors as needed to complete construction, and if possible, will obtain two bids to complete construction.
3. MMU shall provide right-of-way tree trimming for new service prior to construction.
4. Service furnished under this rate schedule is subject to applicable provisions of MMU's published Electric Service Rules and Regulations.
5. MMU shall not be liable for any damage or loss sustained by customer resulting from interruptions, deficiencies, or imperfections of service provided under this rate.

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Approval Date: December 14, 2020

Effective Date: January 1, 2021



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**MORA MUNICIPAL UTILITIES – ELECTRIC SERVICE**

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**RATE SCHEDULE  
ELECTRIC VEHICLE CHARGING STATION FEES****AVAILABILITY:**

At all locations where City of Mora/MMU owned electric vehicle charging stations are available.

**APPLICATION:**

To all customers for access to and use of the municipal electric supply and electric vehicle charging stations.

**RATES:**

Level 2 Charger .....\$2 per hour  
DC Fast Charger .....\$5 connection fee plus \$0.30 per minute

**TERMS OF PAYMENT:**

Payment is due electronically at the electric vehicle charging station and must be made prior to the use of the electric vehicle charging station. There will be a ten percent (10%) penalty added to accounts where action is taken via a third party to collect the payment (i.e. collection agency, revenue recapture, or special assessment process).

**TERMS AND CONDITIONS OF SERVICE:**

1. Service furnished under this rate schedule is subject to applicable provisions of MMU's published Electric Service Rules and Regulations.
2. MMU shall not be liable for any damage or loss sustained by customer resulting from interruptions, deficiencies, or imperfections of service provided under this rate.

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Approval Date: December 14, 2020  
Effective Date: January 1, 2021

**§ 33.01 FEE SCHEDULE; IMPOSED.**

(A) All fees for licenses and permits and all charges imposed by the city for services shall be determined by ordinance of the City Council and recorded on a fee schedule.

(B) All fees for licenses and permits and all charges imposed by the city for services contained in the ordinances of the city shall be in full force until the time that an ordinance is adopted by the City Council changing the fee or charge.

(Ord. 321, passed 3-4-2003)

(C) The fee schedule is included in Appendix A to this chapter.



# MEMORANDUM

Date 8/15/2022  
To Public Utilities Commission  
From Natasha Segelstrom, Administrative Services Director  
RE mPower Training Request Out of State

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## SUMMARY

The PUC will review and consider 2022 User Group Conference with mPower for GIS Training opportunity for Jessica Bliss.

## BACKGROUND

In 2021, the PUC approved to utilize mPower Innovations as the utilities' GIS service provider. Since then, staff has implemented mPower's GIS mapping software and transitioned to their web-based GIS. The software install, integration and deployment of services totaled \$24,080 in addition to the 2021 annual conference cost of \$1,095.

Staff has been invited to the 2022 mPower Annual Conference in Boston, MA in October to collaborate with other mPower customers and receive in-person training with technical experts. This will improve staff time, enhance system knowledge, and improve productivity. The training registration cost is \$1495 which includes meals, the hotel is \$209 per night for three nights, and air travel is approximately \$250 round trip, for a grand total approximately \$2,400. Staff is requesting the PUC's consideration to attend the conference. This would assist the baseline training previously received and allow staff to build on the GIS fundamentals.

## OPTIONS & IMPACTS

City Council will be presented an Out of State Travel Policy on the August 18<sup>th</sup> meeting in response to the findings from the Annual Financial Audit and compliance with Minnesota Statute 471.661. 2022's budget allows for \$3,200 for training and travel. In the past, the training and travel budget was used primarily for the MMUA Summer Conference for the Public Works Director and City Administrator/General Manger. To date, the balance of this fund remains at \$3,200 as staff did not attend in 2022.

1. Approve the proposed training contingent on the City Council's Out of State Policy adoption.
2. Deny the request.

## RECOMMENDATIONS

Review, discuss and direct staff appropriately.

*Attachments*  
mPower Training Schedule



# Course Descriptions

**mPower User Group Conference October 11-14, 2022**

[Registration](#) covers all courses, meals and activities the duration of conference.

<u>Course Name</u>	<u>Course Description</u>
<b>Introduction to OMS</b>	<i>Introduction to the newly redesigned mPower OMS. This class will go through the system and explain what is happening in the new OMS. It will take you through each screen and explain what is happening.</i>
<b>Integrator Administration</b>	<i>This course will focus on the System Administration menu in Integrator and the process of setting up a new Integrator site. This includes the administration of Reports, Query's, Setting up Data Sources, Connectors (permissions), User Admin, Modules, and the Access Log</i>
<b>Collecting Field Data for Integrator without Access to the Internet</b>	<i>This course will focus on using various methods to capture and collect data in the field. Including ESRI Field Maps, and other apps such as QGIS and Qfield. We will also cover the basics of setting up and using an external GPS receiver.</i>
<b>OMS Advanced</b>	<i>Advanced OMS will allow the user to work with hands-on mock outages. We will go through entering calls, auto-grouping, managing outages, managing crews, grouping calls manually, creating new groups from existing non-restored calls and more.</i>
<b>Building Parent/Child Model and Trace in Integrator (Electric)</b>	<i>We will demonstrate setting up gisid's and parentid's for a parent/child model, auto populating gisid's, creating a stored procedure to help automate the relationships, and using trace in Integrator.</i>
<b>Building Topology Model and Trace in Integrator (Water/Sewer/Gas)</b>	<i>In this course, we will cover setting up the trace database and fields, introduce you to the autonumbering procedure, look at the directional and non-directional options, set up the trace tools in Integrator, process the model and save the trace.</i>
<b>MSSQL Fundamentals</b>	<i>Learning MSSQL will greatly improve your skills and ability to perform advanced applications of our software. In this first of three MSSQL focused courses, we will focus on the fundamentals of MSSQL. Learn how to create databases, tables, fields/field types, spatial tables and how to connect to mapping systems.</i>

<b><u>Course Name</u></b>	<b><u>Course Description</u></b>
<b>MSSQL Advanced</b>	<i>More in-depth session of Microsoft SQL. You will learn how to make views, join tables together, how to convert data to a format you can use, spatial joins, how/where/when to use triggers, how to use stored procedures and what they are used for. Some data</i>
<b>SQL Server Reporting &amp; Report Builder</b>	<i>This class will cover the two types of SQL Reports that Integrator can use, File Based and Server based, and the ways the work differently in integrator. We will cover the concepts of Datasets, Parameters, Hyperlinking to services. Time permitting, we will also cover using Stored Procedures as datasets, and demonstrate some</i>
<b>Building a Public Outage Map</b>	<i>We will discuss how to set up a Public Outage Map for your utility. This includes our classic grid style map, as well as the newer cluster/heat map.</i>
<b>Example Applications Using Integrator/Editor</b>	<i>This course will demonstrate a variety of examples using Integrator and Editor to build enhancements to your GIS system. Topics covered include meter changeout forms, vegetation management, Inspection data, violation, and notification form letters, etc.</i>
<b>IVR and OMS</b>	<i>This class will cover the different components of IVR, their use cases, and how they can be utilized together or separately. We will take Look at how call trees are built in Twilio, the IVR API, and how calls are inserted into OMS.</i>
<b>Requirements for Load Analysis</b>	<i>We will have a round table discussion on what the requirements are for load analysis. We will run through what most data looks like when it comes into the system and what data is available when you have a complete working system.</i>
<b>Editor Forms and Adding Data Points Using Integrator</b>	<i>This course will guide you through setup and use of Integrator Editor™ forms. Learn how to build and optimize your forms to both edit and add data to your GIS system</i>
<b>Condor Fiber Management</b>	<i>This class guides the user through fiber and coax network management using Condor as an Esri add-on tool. Topics cover fiber splicing, reporting, optical time domain reflectometer (OTDR), and fiber trace.</i>
<b>Falcon Field Staking</b>	<i>An in-depth look at how Falcon can be used for field staking, design and costing projects. We will run through field staking package preparations, data upload, construction standards, assemblies, materials, labor and equipment. In addition, reporting and analysis functions will be demonstrated and discussed.</i>



# MEMORANDUM



Date: August 15, 2022  
 To: Mayor and City Council  
 Public Utilities Commission  
 From: Mandi Yoder, Human Resources  
 RE: Follow-Up: Consideration to Increase Property & Liability Insurance Deductible

## SUMMARY

The City Council and Public Utilities Commission will review the deductible calculations over a ten-year span, from 2012-2022, retrieved from the LMCIT Loss Run Data report, comparing the savings between a \$500 deductible and a \$2,500 deductible.

**\*\* UPDATE:** In Response to July 19, 2022 joint PUC and Council meeting question: How many claims has the City had in the past three years? The answer is: **25**  
 2022 has had 10 claims; 2021 had 6 claims; and 2019 had 9 claims.

## BACKGROUND

The city has historically had a \$500 deductible for its property and liability policy with League of Minnesota Cities Insurance Trust. After a recent review, it was determined that the City/PUC may save money on insurance premiums if the deductible were increased to \$2,500 per claim.

The data below shows deductibles and premiums with savings or losses over the span of the last ten years for comparison. According to the calculations, an increase in the policy deductible to \$2,500 would have saved the City approximately \$88,500 over the years. The following graph details the findings of the analysis.

	<u>Deductible</u>	<u>Premium</u>					
<i>Current &gt;</i>			<b>Deductible</b>	<b>Premium</b>	<b>Savings</b>	<b>Deductible</b>	<b>Potential</b>
			<b>Difference</b>	<b>Difference</b>	<b>Span of 10</b>	<b>difference</b>	<b>Loss or</b>
	\$ 500	\$ 126,459			<b>yrs</b>	<b>over 10 yrs</b>	<b>Svgs</b>
	\$ 2,500	\$ 109,173	\$ 2,000	\$(17,286)	\$(172,860)	\$ 84,354	<b>\$ (88,506)</b>
	\$ 5,000	\$ 102,711	\$ 2,500	\$(6,462)	\$(64,620)	\$139,245	\$ 74,625
	\$ 10,000	\$ 93,844	\$ 5,000	\$(8,867)	\$(88,670)	\$191,981	\$ 103,311

## OPTIONS IMPACTS

1. To increase the deductible for the 2023 LMCIT Property/Liability insurance policy to \$2,500 per claim.
2. To do nothing and leave the deductible at \$500 per claim.

## RECOMMENDATIONS

For the Public Utilities Commission to approve the increase of the City's Property/Liability Insurance Policy deductible, held with the League of Minnesota Cities Insurance Trust, to \$2,500 per claim.

*Attachments: none*



# MEMORANDUM

Date: August, 15<sup>th</sup> 2022  
To: Public Utilities Commission  
From: Joseph Kohlgraf, Public Works Director  
RE: Forestry RFP 2022 Proposal

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## ITEM SUMMARY

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The PUC will review and consider a request to advertise an RFP for the Forestry Program/ Vegetation control for electrical distribution system.

## BACKGROUND INFORMATION

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Over the years, a forestry plan was started to help to cut the costs of outages and decrease maintenance, thereby increasing the effectiveness of short staffing needs. In 2020, the northern section of the system was maintained and we are ready to move to the southern section of the system. We are currently asking for the 2 southern areas to be addressed in the 2022- and 2023-year time frame. At this time, we are asking for approval to advertise and move forward with the forestry plan as presented. The Forestry plan is currently in the cip for 2022 and planned for in the year 2023. Staff is hoping the short time frame will not hinder the possibilities of completing this project this year.

## OPTIONS & IMPACTS

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1. Approval the request for the Forestry RFP funded by the 2022 CIP available.
2. Deny request at this time. Future cost will increase as tree growth increases and an increase in possibly power interruptions/call-out costs from 3<sup>rd</sup> party.

## RECOMMENDATIONS

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Motion to approve request for RFP to be advertised.

### *Attachments*

RFP Draft  
Location map



VEGETATION MANAGEMENT SERVICES

# REQUEST FOR PROPOSAL

MORA MUNICIPAL UTILITIES, ELECTRICAL DEPARTMENT

Submission Deadline  
October 10, 2022





## OVERVIEW

Mora Municipal Utilities (MMU) is requesting proposals to provide vegetation management services for its electrical department. Proposals must be received no later than 12:00 p.m. on Monday, October 10<sup>th</sup>, 2022. Proposals received after the above date and time may not be considered.

Please submit six (6) hard copies and one (1) electronic copy of the proposal to the address listed in the Inquiries section.

Notwithstanding any other provisions of the RFP, MMU reserves the right to reject any or all proposals, to waive any irregularity in a proposal, and to accept or reject any item or a combination of items, when to do so would be to the advantage of MMU or its customers. It is further within the right of MMU to reject proposals that do not contain all elements and information requested in this document. MMU shall not be liable for any losses incurred by any responders throughout this process.

## GENERAL INFORMATION

Mora Municipal Utilities, located in the City of Mora and an adjacent rural area to the west of the city in Kanabec County, Minnesota is located 72 miles north of Minneapolis and St. Paul at the intersection of Minnesota Trunk Highways 65 and 23. It is also 52 miles northeast of St. Cloud and 91 miles southwest of Duluth.

The purpose of this work is to revisit about one-half of the primary overhead distribution system (sections 2, & 3 on the attached map) for tree clearance work and to clear all overhead secondary distribution lines (customer services) in that area.

### Schedule

A pre-proposal meeting will not be held.

Proposals are due by 12:00 p.m. on Monday, October 10<sup>th</sup>, 2022.

The utilities commission will review proposals and award one or more contracts at their October 17<sup>th</sup>, 2022 meeting.

Work to be completed between contract award date in October 2022 and Dec 2023.

A general map of the area of work can be found on page 8 of this proposal. A more detailed map is available upon request.

### Contract

The successful contractor will be required to enter into a contract for services which will require the following:

1. Insurance. See insurance requirements on page 5 of this RFP.



2. Certification that each tree worker is certified as a Qualified Line Clearance Arborist as required by ANSI Z133.1.

Payment shall be made in full upon the completion of the work.

This proposal is for services for the specific work mentioned and award of the proposal to a contractor should not be taken as initiating a continuing relationship for this or other types of services.

## **SPECIFICATIONS**

The following specifications shall be followed by the successful contractor in performing the required work.

### Customer Notifications

1. Utility staff will notify customers of work on their property prior to the work commencing. Customers will have the opportunity to make requests regarding the work, but cannot delay work crews. Contractor will be provided with customer concerns on a weekly basis and shall discuss with customer, if needed, before proceeding.
2. Contractor shall knock on door of customers before beginning work at a location to alert them of their presence.

### Clearances - Primary

The following tree-conductor clearances shall be obtained on primary lines using ANSI A300 pruning standards, as described below:

### In Landscaped or Plantation Areas

1. Open (Uncovered) Conductors - Prune to the greater of:
  - a. Ten feet (10') clearance around conductors (or to trunk of tree if closer than 10')
  - b. To provide four (4) years clearance from conductor contacts based upon the specific growth characteristics of the tree.

Remove trees where trunk is closer than four feet (4') to conductors. Remove dead and structurally defective limbs overhanging conductors.

2. Covered Conductors
  - a. Prune to minimum of five feet (5') clearance around conductors where possible without removing tree. Prune overhanging conifers for snow/ice

loading to ten feet (10') above conductors. Remove dead and structurally defective limbs overhanging conductors.

All limbs will be chipped and disposed of in City disposal site. Wood will be left in handling lengths and piled neatly on site but off of easement strip.

#### Outside of Landscaped or Plantation Areas

1. Open (Uncovered) Conductors – Prune and remove trees to provide:
  - a. Minimum of fifteen feet (15') clear zone from vertical plane with conductors.
  - b. No branches may remain overhanging conductors.
  - c. Prune any remaining branches to achieve four (4) years of clearance from line.
  - d. Remove obvious hazard trees. (Dead or heavily leaning)
  
2. Covered Conductors – Prune and remove trees to provide:
  - a. Minimum of five feet (5') clear zone from vertical plane with conductors.
  - b. Remove obvious hazard trees (dead or heavily leaning).
  - c. Prune overhanging conifers for snow/ice loading to ten feet (10') above conductors. Remove dead and structurally defective limbs overhanging conductors.

Brush will be cut by hand or with mechanical mower. All limbs and brush will be chipped or mulched with a mower. Wood will be left in eight foot (8') lengths and piled along edge of easement strip. An approved stump treatment will be applied to stumps larger than one inch (1") diameter unless landowner objects to the application.

#### Clearances - Secondary

The following tree-conductor clearances shall be obtained on overhead secondary lines:

#### In All Areas

1. All Conductors – Prune to:
  - a. Minimum of five feet (5') clear zone from vertical plane with conductors.

#### Tree Removals

1. Trees removed at the property owner's request, outside of the above clearance specifications, are performed at the sole expense of the property owner and shall not be considered part of MMU's vegetation management services or contract with the firm.

2. Trees removed to achieve the above clearance requirements will be at the sole expense of the contractor.
3. Trees are removed to ground level. Stumps are not ground.

#### Property Damage

Damage to property such as ruts, broken fences, cracked concrete, etc. will be repaired within thirty (30) days of damage or notice to contractor of damage, or if weather prohibits repairs in this time frame repairs must be made no later than the following May 31st. All repairs are to be made to the property owner's satisfaction at the contractor's expense.

#### **SELECTION CRITERIA**

Each proposal shall be prepared simply and economically, avoiding the use of elaborate promotional materials beyond those sufficient to provide a complete, accurate, and reliable presentation.

Proposals shall contain the following information:

1. Cover letter and introduction including the name of the business and the name, email address and telephone numbers of the person(s) authorized to represent the company regarding all matters related to the proposals.
2. Completed proposal form found on page 7 of this RFP.
3. A statement of qualifications of the staff assigned to perform this work.
4. References from at least five (5) clients from similarly sized and situated utilities. Include contact name, email address and telephone number.
5. Please provide an estimated timeline for performing the work to achieve completion by due dates.
6. Provide any additional information that you feel is pertinent in MMU's decision on selecting a contractor.

#### **OFFER EXPIRATION DATE**

Proposals in response to this RFP will be valid for thirty (30) days from the proposal due date. MMU reserves the right to ask for an extension of time if needed.

#### **AWARD NOTIFICATION**

MMU will notify each contractor submitting a proposal the results of the selection process.

#### **OWNERSHIP OF MATERIALS**

All materials submitted in response to the RFP become the property of MMU and supporting materials will not be returned. MMU is not responsible for any costs incurred by the business in the preparation of the proposal.



## **INSURANCE REQUIREMENTS**

The limits of liability for the insurance required by the city/utilities shall provide coverage for not less than the following amounts or greater where required by Laws and Regulations:

1. Worker's Compensation and related coverages:
  - a. State Statutory
  - b. Applicable Federal (e.g., Longshoreman's) Statutory
  - c. Employer's Liability \$1,500,000
  
2. Contractor's General Liability, which shall include completed operations and product liability coverages and eliminate the exclusion with respect to property under the care, custody, and control of Contractor:
  - a. General Aggregate \$1,500,000
  - b. Products – Completed Operations Aggregate \$1,500,000
  - c. Personal and Advertising Injury \$1,500,000
  - d. Each Occurrence (Bodily Injury and Property Damage) \$1,500,000
  - e. Property Damage liability insurance will provide Explosion, Collapse, and Underground coverages where applicable.
  - f. Excess or Umbrella Liability:
    - i. General Aggregate \$2,500,000
    - ii. Each Occurrence \$1,500,000
  
3. Automobile Liability:
  - a. Bodily Injury:
    - i. Each Person \$1,500,000
    - ii. Each Accident \$1,500,000
  - b. Property Damage:
    - i. Each Accident \$1,500,000
    - ii. Combined Single Limit of \$1,500,000
  
4. The Contractual Liability coverage shall provide coverage for not less than the following amounts:
  - a. Bodily Injury:
    - i. Each Person \$1,500,000
    - ii. Each Accident \$1,500,000
  - b. Property Damage:
    - i. Each Accident \$1,500,000
    - ii. Annual Aggregate \$1,500,000
  
5. Other persons or entities to be included as additional insureds:
  - a. City of Mora
  - b. Mora Municipal Utilities



## **INQUIRIES**

Glen Anderson  
Public Utilities General Manager  
Mora Municipal Utilities  
101 Lake St. South  
Mora, MN 55051  
320.679.4806  
[g.anderson@cityofmora.com](mailto:g.anderson@cityofmora.com)



## LUMP SUM PRICE PROPOSAL VEGETATION MANAGEMENT SERVICES

Following is our lump sum, firm price proposal, to Mora Municipal Utilities for completing vegetation management services in conformance with the clearance specifications described in the request for proposals packet. Prices include all costs needed to complete the work including, but not limited to labor, equipment, materials, supervision, sales and use taxes and overhead expenses:

TOTAL COST _____
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Attach an hourly price list for work beyond the scope of the project.

Contractor's Contact Person \_\_\_\_\_

Contractor Name \_\_\_\_\_

Contractor's Address \_\_\_\_\_

Contact Person's Office Phone Number \_\_\_\_\_

Contact Person's Cell Phone Number \_\_\_\_\_

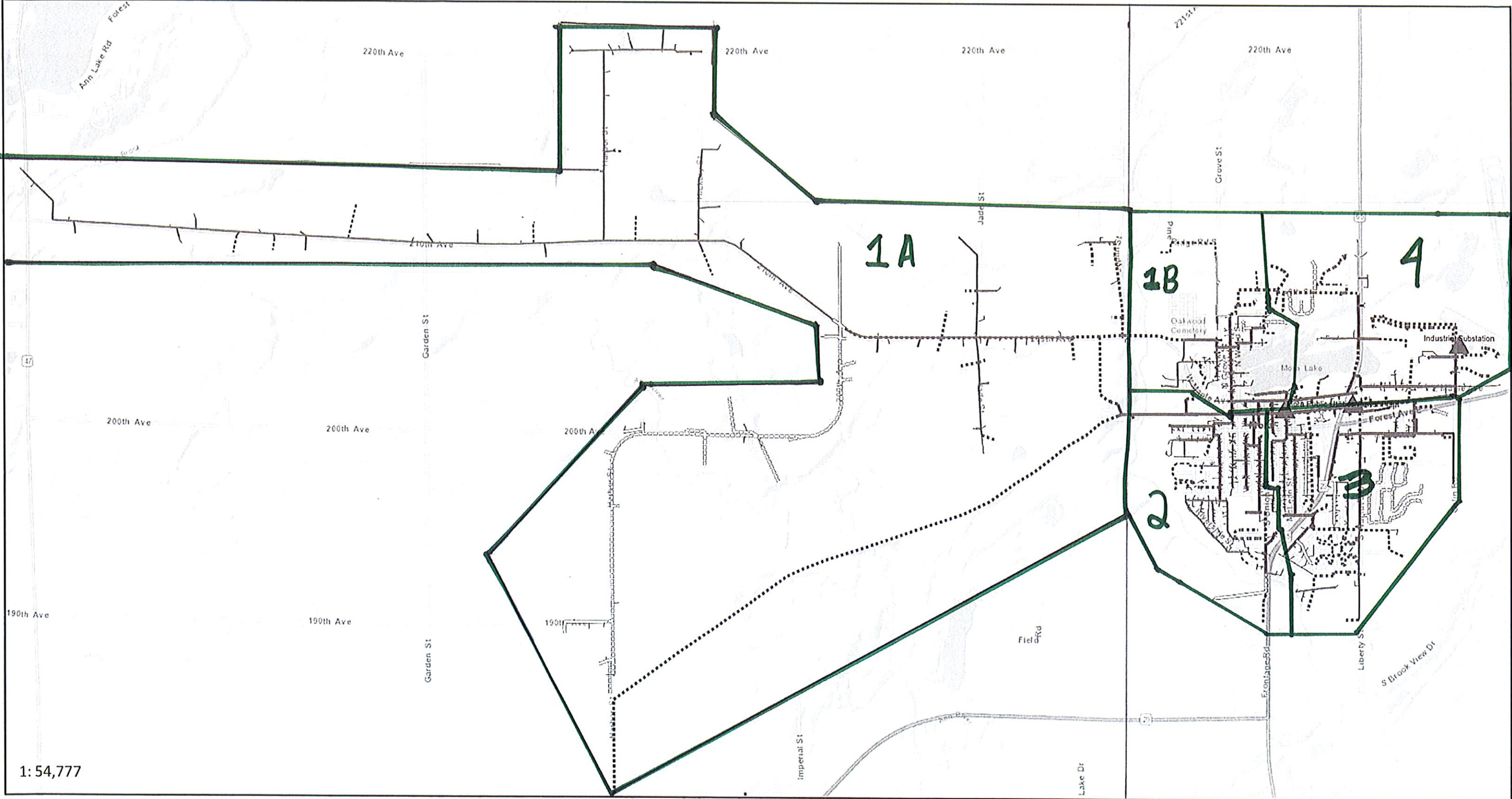
Contact Person's E-mail Address \_\_\_\_\_

Authorized Signature: \_\_\_\_\_

Date of Proposal: \_\_\_\_\_

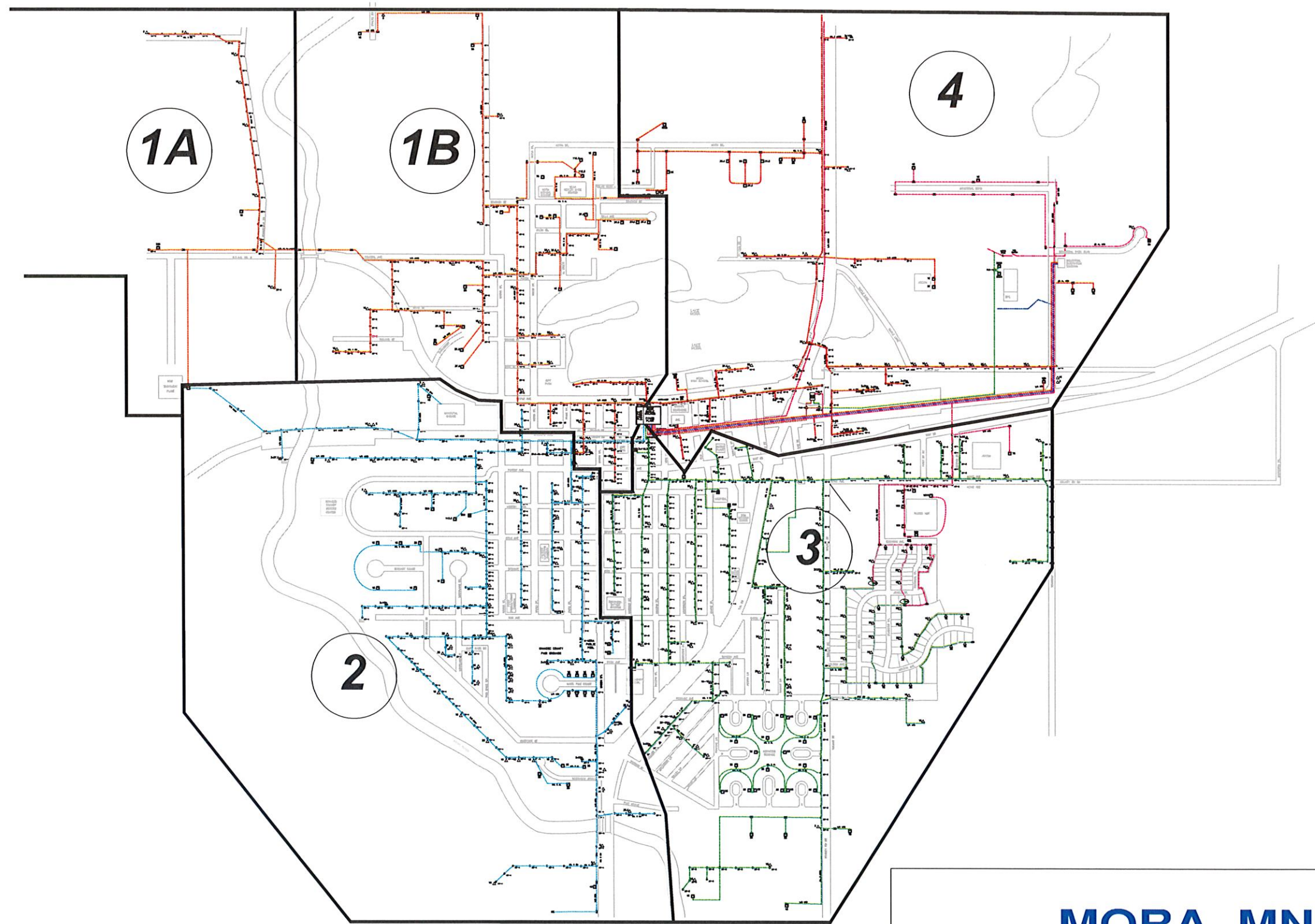


# Mora



1: 54,777





**MORA, MN**  
**PRIMARY ELECTRICAL**  
**DISTRIBUTION SYSTEM**

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**Vegetation Management Services**

