



City of Mora  
Kanabec County, Minnesota  
Meeting Agenda  
Public Utilities Commission

Mora City Hall  
101 Lake St. S  
Mora, MN 55051

Monday, August 17, 2020

3:00 PM

Mora City Hall

- 1. Call to Order**
- 2. Roll Call**
- 3. Adopt Agenda** *(No item of business shall be considered unless it appears on the agenda for the meeting. Council members may add items to the agenda prior to adoption of the agenda.)*
- 4. Consent Agenda** *(Those items listed under Consent Agenda are considered to be routine by the City Council and will be acted upon by one motion under this agenda item. There will be no separate discussion of these items, unless a Council Member so requests, in which event, the item will be removed from the consent agenda and considered immediately after the adoption of the consent agenda.)*
  - a. Regular Meeting Minutes – July 21, 2020
  - b. Joint Meeting Minutes – July 21, 2020
  - c. July 2020 Claims
  - d. Accept Letter of Resignation – Utility Billing Clerk II
- 5. Open Forum** *(Individuals may address the council about any item not contained on the regular agenda. There is a maximum of fifteen (15) minutes set aside for open forum. A maximum of three (3) minutes is allotted per person. The City Council will take no official action on items discussed at the forum, with the exception of referral to staff for future report.)*
- 6. Special Business**

None
- 7. New Business**
  - a. Well Exemption Request – Larson and Johnson / Jerry's Bait Shop
  - b. Use of Public Sanitary Sewers Ordinance Text Review
  - c. Transmission & Distribution Pole Replacement Project – Hwy 65/ Mora Lake
  - d. Amended and Restated Power Purchase Agreement
- 8. Old Business**

None
- 9. Communications**
  - a. Quarterly Financial Report
  - b. Utility Billing Monthly Report – July 2020
  - c. Utility Billing Adjustments Report – July 2020
- 10. Reports**
  - a. Public Utilities General Manager
  - b. Public Works Director
  - c. Commissioner Baldwin
  - d. Commissioner Christianson
  - e. Chair Ardner
- 11. Adjournment**



Pursuant to due call and notice thereof, Commissioner Ardner called to order the regular meeting of the Mora Public Utilities Commission at 3:00 PM on Tuesday, July 21, 2020 at the Mora Fire Hall.

2. **Roll Call:** Present: Commissioners Greg Ardner, Brett Baldwin, and Ryan Christianson  
Absent: none  
Staff Present: Utilities General Manager Crawford, Public Works Director Kohlgraf, Utility Billing Clerk Bliss, and Deputy City Clerk Yoder
3. **Adopt Agenda:** MOTION made by Christianson, seconded by Baldwin, and unanimously carried to approve the agenda as presented.
4. **Consent Agenda:** MOTION made by Baldwin, seconded by Christianson, and unanimously carried to approve the consent agenda as presented.
  - a. Regular Meeting Minutes – June 15, 2020
  - b. June 2020 Claims
  - c. J. Prokosch (Bliss) Probationary Period Release
5. **Open Forum:** No one spoke at open forum.
6. **Special Business:** There were no special business items to discuss.
7. **New Business:**
  - a. **RV Dump Station:** Kohlgraf reported receiving several complaints from the public since the RV dump station was closed permanently at the end of the 2019 season.  
  
Kohlgraf provided two options for consideration to remedy public requests and complaints: to budget for pay-per-use equipment which would be costly, or to work with the Lions Club, which was considering setting up security surveillance at the cost of \$1,800 per camera and would allow staff to access the video footage as needed. Kohlgraf recommended working with the Lions Club and surveillance system and to restore free usage of the RV dump station to RV users.  
  
Ardner and Crawford discussed the option to amend city code to include a fine for violating businesses that use the dump station. Staff was directed to review the existing ordinance and update language if needed to fine the maximum amount allowable per state statute to violators.
8. **Old Business:**
  - a. **Sanitary Sewer and Well Exemption Request – Glenn & Nina Peterson:** At the regular June meeting staff was directed to prepare a resolution approving the sanitary sewer and well exemption because of the longer than typical residential service line distance to municipal infrastructure, topography obstacles, and construction concerns. MOTION made by Christianson, seconded by Baldwin, opposed by Ardner, motion carried 2-1 to approve the following resolution:  

RESOLUTION No. PUC2020-721  
A RESOLUTION OF THE PUBLIC UTILITIES COMMISSION OF THE CITY OF MORA,  
MINNESOTA, APPROVING A REQUEST FOR EXEMPTION TO ALLOW A PRIVATE WELL AND  
PRIVATE SEWER SYSTEM AS REQUESTED BY GLENN & NINA PETERSEN  
(see attached)
  - b. **Petroleum Storage Tank Release Site – Jerry’s Bait Shop:** Crawford reported Don Larson of Jerry’s Bait Shop had been informed of the PUC’s potential support towards a well

exemption application from Larson, and that Larson had not yet submitted an application. The PUC consensus was to assign the deadline of August 17 for an application to be submitted and if the application was not received by deadline, then the PUC would move forward with capping the well and forcing progress.

**9. Communications:**

- a. Utility Billing Monthly Report – June 2020: Bliss explained the total past due was \$49,348 and MMU had collected \$18, 201.73 since making phone calls; approximately 40% of those past due accounts paid in full or made an attempt to pay in full. Bliss stated the total past due as of July 21 was \$29,000. Bliss also explained the total balance was high because a commercial user did not pay its final \$90,000 balance before ownership changed hands. The PUC consensus was for penalties to start resuming August 1 as previously directed and to give an extra phone call before disconnecting; the process would remain the same to be reevaluated at the next meeting.
- b. Utility Billing Adjustments Report – June 2020

**10. Reports:**

- a. Public Utilities General Manager: Crawford reported 90% of the electric charging station equipment had been delivered and staff was working with AID Electric for the installation and SMMPA's goal of completion was set for the end of September. Crawford additionally reported participating in a bulk order of parking signs with SMMPA and the council may be asked to amend the parking ordinance so violators parking in the charging stations may be addressed.
- b. Public Works Director: Kohlgraf reported that after the reed bed inspection on July 13, staff was recommended to start applying because CWG said the reeds were 90-98% established however, staff disagreed and was still concerned with the percentages. Kohlgraf also stated the Mora Lake underbuild electric project was underway, but the price of the project increased because of a needed upgrade of the main wire to Mora Lake. Kohlgraf remarked that staff could perform most of the work on the Mora Marine sewer project that Kohlgraf was hoping to begin yet this year.
- c. Commissioner Baldwin: Nothing new to report.
- d. Commissioner Christianson: Nothing new to report.
- e. Chairperson Ardner: Ardner brought up for discussion the Mora Marine sewer project and whether it should be added to the budget for 2021. Kohlgraf affirmed it would be best to budget for however, the Mora Lake level was a factor and with the lake level low it may be possible to complete the project this year.

- 11. Adjournment:** MOTION made by Christianson, seconded by Baldwin, and unanimously carried to adjourn at 3:30 PM.

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Chair

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Secretary

Pursuant to due call and notice thereof Mayor Alan Skramstad and Chair Greg Ardner called to order the joint meeting of the Mora City Council and Public Utilities Commission at 4:30 PM on Tuesday, July 21, 2020 in the Mora Fire Hall.

2. **Roll Call:** City Council Present: Mayor Skramstad, Anderson, Mathison, Pioske, and Treiber  
Absent: None  
Public Utilities Commission Present: Chair Ardner, Baldwin, and Christianson  
Absent: None  
Staff Present: City Administrator Crawford, Public Works Director Kohlgraf, Community Development Director Thorp, City Accountant King, and Deputy City Clerk Yoder
3. **Adopt Agenda:** Mayor Skramstad requested the addition of items 4d Actuary Study, and 4e RV Dump Station at Fairgrounds Discussion to the agenda. COUNCIL MOTION made by Treiber, seconded by Mathison, and unanimously carried to approve the agenda as amended.  
PUC MOTION made by Christianson, seconded by Baldwin, and unanimously carried to approve the agenda as amended.
4. **Business Items:**
  - a. **Land Sale Discussion – Marie Thompson:** Crawford reported Marie Thompson of 1975/1981 205 Avenue, had requested to purchase 0.61 acres of land from the Wastewater Treatment Plant (WWTP) property.  
  
Thompson reported the existing mound system on the property was placed 20 feet into the WWTP property, which made the property unsellable. Thompson further explained the property contained two homes, which were two parcels initially, but were combined into one parcel at some point prior to 1941. It was stated the extra Property Identification Number was reassigned to the Canoe Park at some point. Thompson explained if the city approved selling the 0.61 acres of land it would enable her property to be divided into two parcels and therefore increase its potential to be sold. Thompson stated the cost of the survey was \$3,200, of which the city had agreed earlier to pay for half because the survey benefited both parties. Thompson offered to pay for the cost to split the land and change the legal descriptions as well as the costs to draw up the purchase agreement and offered to purchase the 0.61 acres for \$3,200 minus half the cost of the land survey.  
  
Treiber reported having a fiduciary responsibility to the citizens to obtain an accurate value of the property and thought an appraisal was in order.  
  
Anderson reported the Kanabec County Assessor's Office valued a one-acre buildable site of dry land at \$20,000 and \$2,000 per additional acre. Anderson pointed out the city followed county appraisals for property values therefore, those same values should be followed in this situation which would be the rate of \$2,000 per acre.  
  
COUNCIL MOTION made by Anderson, seconded by Mathison, and unanimously carried based on the \$2,000 value from the Kanabec County Assessor's office, to accept the \$3,200 offer to purchase the parcel of land, splitting the \$1,600 cost of

the land survey with Thompson, and Thompson as the buyer would cover costs involved for sale and lot reconfiguration.

PUC consensus was if the land sale had no impact on the WWTP, then the PUC had no opinion on the matter.

- b. CARES Act Coronavirus Relief Fund:** Crawford explained that on March 27, 2020, the federal government approved CARES Act Coronavirus Relief Fund (CRF) in the form of distributing payments to state and local governments and that the city received its portion of the CARES Act (CRF) monies totaling \$271,074. Crawford reported Minnesota added additional stipulations for its cities that any funds not expended by November 15, 2020 be returned. Crawford stated the program funds were only allowed to be spent on items not in the 2020 budget and requested direction to proceed with the purchasing due to the time constraints.

Crawford revealed the department heads identified needs related to COVID-19, and that the funds would be spent on personal protection equipment, sanitization stations, internet technology needs, payroll reimbursement, slight building modifications, and Economic Development Authority business grant reimbursements.

Anderson asked if laptops for councilmembers fell into the allowed expenditures and Treiber explained working with Crawford on the program specific guidelines, spending, and out of the ordinary items that must be considered. King answered stating a monthly reporting system would be implemented in addition to the city's responsibility to identify how each purchase was related to mitigating the Coronavirus crisis.

The council and PUC consensus was for staff to move forward with option three in the staff memo, allowing staff to make CRF purchases without prior board approval and requested an update by email on the items purchased with the CARES Act CRF funds.

COUNCIL MOTION made by Mathison, seconded by Pioske, and unanimously carried to direct city staff to appropriate the CARES Act CRF Funds.

PUC MOTION made by Baldwin, seconded by Christianson, and unanimously carried to direct city staff to appropriate the CARES Act CRF Funds.

- c. 2021 Budget Priorities and Capital Improvement Plan:** Each July the council and PUC jointly discuss the next year's operating budget and the priorities of both boards. Crawford explained the boards could focus only on the 2021 budget or look at the Capital Improvement Plan (CIP) several years out and recommended additional focus on the entire CIP.

Crawford explained the previously approved Cost of Living Adjustment (COLA) was set for a 3% increase for 2021 per the union contract, and stated if COVID-19 continued to be a financial threat into 2021, Crawford would consider recommending freezing seasonal wage increases and sending staff on furlough.

Crawford and boards discussed the option of a reliable city vehicle for the building official and various staff to use instead of reimbursement for the use of a personal vehicle.

King reported the need for the electric rate structure to be evaluated and Ardner expressed trust in staff to perform the evaluation.

Ardner and staff discussed the importance of having city lineman in lieu of contracting out for lineman services, the four year MMUA lineman courses, and the need for a minimum of two lineman.

Skramstad requested consideration of a columbarium for the cemetery in the future.

- d. Actuary Study:** King reported Governmental Accounting Standards Board rules changed in 2016 and required an actuarial study of the city's post-employment benefits as part of the audit process which included a study for the Fire Relief Association(FRA), because if the FRA was unable to cover the cost of pension contributions, the city would be required to contribute the difference. King stated the cost of the actuary study for the city was \$3,700 and the FRA study was \$3,250.

COUNCIL MOTION made by Mathison, seconded by Anderson, and unanimously carried to split evenly the \$3,700 cost of the actuarial services proportionately with the PUC.

PUC MOTION made by Baldwin, seconded by Christianson, and unanimously carried to split the \$3,700 cost of the actuarial services proportionately with the city council.

COUNCIL MOTION made by Pioske, seconded by Treiber, and unanimously carried to split evenly the \$3,250 cost of the actuarial services with the Fire Relief Association for the length of the quote and to re-discuss upon contract renewal.

- e. RV Dump Station at Fairgrounds Discussion:** The PUC closed the recreation vehicle (RV) dump station at the Fairgrounds permanently at the end of the 2019 season because of the inability to restrict professional waste haulers from dumping at the station and overloading the microbiome at the wastewater treatment plant. Since the closure staff, commissioners, and council had received many requests for it to be reopened.

Kohlgraf reported a card reader paying system would be costly for set up and annual fees in addition to the expense of installing electricity at the location and obtaining an easement.

Ardner posed the option of working with the Civic Center and Lions Club, who were considering the installation of security cameras, to enforce fines to violators using the dump station. The PUC recommended to the council, preparation of an ordinance with language enforceable for the maximum fine allowed by state statute.

Council consensus was to direct staff to research and/or draft an ordinance for the parameters of usage for the RV dump station.

## 5. Reports

- a. City Administrator/General Manager: Nothing new to report.
- b. Public Works Director: Nothing new to report.
- c. Commissioner Baldwin: Nothing new to report.
- d. Commissioner Christianson: Nothing new to report.
- e. Chair Ardner: Ardner reported North Branch was going to a five-member PUC with

the Governor's approval. Ardner explained a three-member commission was difficult because commissioners were not allowed to talk to each other in public because it made up a quorum, in addition to absences creating the lack of a quorum. Council consensus was to research and support the possibility of a five-member PUC.

- f. Councilmember Anderson: Nothing new to report.
- g. Councilmember Mathison: Nothing new to report.
- h. Councilmember Pioske: Nothing new to report.
- i. Councilmember Treiber: Nothing new to report.
- j. Mayor Skramstad: Skramstad agreed the PUC should be a five-member board for the reasons indicated by Ardner.

6. **Adjournment:** Council MOTION made by Mathison, seconded by Anderson, and unanimously carried to adjourn at 6:08 PM. PUC MOTION made by Christianson, seconded by Baldwin, and unanimously carried to adjourn at 6:08 PM.

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Mayor Skramstad

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Chair Ardner

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Deputy City Clerk / Secretary



**CITY OF MORA**  
**CHECK LIST-PUC**

08/13/20 1:49 PM

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CHECK #	Search Name	Fund Descr	Dept Descr	Last Dim Descr	Comments	Amount
<b>CHECK # 000445 NEIGHBORHOOD NATIONAL BANK</b>						
000445	NEIGHBORHOOD NATIO	ELECTRIC FUN	ELECTRIC ADMINIST	Payment Processing E	MONTHLY UB ACH FILE FEE	\$30.00
000445	NEIGHBORHOOD NATIO	ELECTRIC FUN	ELECTRIC ADMINIST	Payment Processing E	MONTHLY BUSINESS ONLINE	\$10.00
000445	NEIGHBORHOOD NATIO	ELECTRIC FUN	ELECTRIC ADMINIST	Bad Debts/NSF Check	MONTHLY RETURNED CHECK	\$10.00
						\$50.00
<b>CHECK # 000447 PAYLIANCE</b>						
000447	PAYLIANCE	ELECTRIC FUN	ELECTRIC ADMINIST	Payment Processing E	E-CHECK PYMT PROCESSING F	\$33.34
000447	PAYLIANCE	WATER FUND	WATER ADMINISTR	Payment Processing E	E-CHECK PYMT PROCESSING F	\$16.68
000447	PAYLIANCE	SEWER FUND	SEWER ADMINISTR	Payment Processing E	E-CHECK PYMT PROCESSING F	\$16.68
						\$66.70
<b>CHECK # 000448 COMPLETE MERCHANT SOLUTIONS</b>						
000448	COMPLETE MERCHANT	ELECTRIC FUN	ELECTRIC ADMINIST	Payment Processing E	CREDIT CARD PYMT PROCESSI	\$292.00
000448	COMPLETE MERCHANT	WATER FUND	WATER ADMINISTR	Payment Processing E	CREDIT CARD PYMT PROCESSI	\$146.00
000448	COMPLETE MERCHANT	SEWER FUND	SEWER ADMINISTR	Payment Processing E	CREDIT CARD PYMT PROCESSI	\$146.00
						\$584.00
<b>CHECK # 000449 SMMPA</b>						
000449	SMMPA	ELECTRIC FUN		Accounts Payable	POWER PURCHASED	\$348,065.26
						\$348,065.26
<b>CHECK # 000450 ONLINE UTILITY EXCHANGE</b>						
000450	ONLINE UTILITY EXCHA	ELECTRIC FUN	ELECTRIC ADMINIST	Cust UB/Collection	NEW UB CUSTOMER CREDIT C	\$54.30
						\$54.30
<b>CHECK # 054710 CARDMEMBER SERVICE</b>						
054710	CARDMEMBER SERVICE	ELECTRIC FUN	ELECTRIC ADMINIST	Miscellaneous	COOKIES FOR ELECT MTG-KWI	\$4.99
054710	CARDMEMBER SERVICE	ELECTRIC FUN	ELECTRIC ADMINIST	Meetings, Training, &	ELECT ENG MTG LUNCH-DOW	\$31.46
						\$36.45
<b>CHECK # 054725 AMAZON CAPITAL SERVICES</b>						
054725	AMAZON CAPITAL SERV	ELECTRIC FUN	ELECTRIC ADMINIST	Small Tools & Equipm	SHARED THERMOMETER	\$12.49
054725	AMAZON CAPITAL SERV	WATER FUND	WATER ADMINISTR	Small Tools & Equipm	SHARED THERMOMETER	\$12.50
054725	AMAZON CAPITAL SERV	SEWER FUND	SEWER ADMINISTR	Small Tools & Equipm	SHARED THERMOMETER	\$12.50
						\$37.49
<b>CHECK # 054745 MIDCO</b>						
054745	MIDCO	ELECTRIC FUN	ELECTRIC ADMINIST	Telephone	INTERNET	\$85.00
054745	MIDCO	WATER FUND	WATER ADMINISTR	Telephone	INTERNET	\$85.00
						\$170.00
<b>CHECK # 054748 MN MUNICIPAL UTILITIES ASSN</b>						
054748	MN MUNICIPAL UTILITI	ELECTRIC FUN	ELECTRIC DISTRIBU	Meetings, Training, &	APPRENTICE LINeworker DE	\$1,750.00
						\$1,750.00
<b>CHECK # 054750 NEONLINK LLC</b>						
054750	NEONLINK LLC	ELECTRIC FUN	ELECTRIC ADMINIST	Payment Processing E	PAYMENT PROCESSING	\$109.80
054750	NEONLINK LLC	WATER FUND	WATER ADMINISTR	Payment Processing E	PAYMENT PROCESSING	\$54.90
054750	NEONLINK LLC	SEWER FUND	SEWER ADMINISTR	Payment Processing E	PAYMENT PROCESSING	\$54.90
						\$219.60
<b>CHECK # 054751 NEW AGE TREE SERVICE OF MN</b>						
054751	NEW AGE TREE SERVIC	ELECTRIC FUN	ELECTRIC DISTRIBU	Maint of Overhead Lin	TREE REMOVAL CHANGE ORDE	\$3,040.86
						\$3,040.86

**CITY OF MORA**  
**CHECK LIST-PUC**

CHECK #	Search Name	Fund Descr	Dept Descr	Last Dim Descr	Comments	Amount
CHECK # 054761 US BANK						
054761	US BANK	WATER FUND	WATER ADMINISTR	Interest Expense	BOND PYMTS-SERIES 2015C	\$2,398.35
054761	US BANK	SEWER FUND	SEWER ADMINISTR	Interest Expense	BOND PYMTS-SERIES 2015C	\$1,975.70
CHECK # 054761 US BANK						\$4,374.05
CHECK # 054762 VERIZON WIRELESS						
054762	VERIZON WIRELESS	ELECTRIC FUN	ELECTRIC ADMINIST	Telephone	CELL PHONES, IPADS	\$204.10
054762	VERIZON WIRELESS	ELECTRIC FUN	ELECTRIC ADMINIST	Small Tools & Equipm	GARY B REPLACEMENT PHONE	\$99.99
054762	VERIZON WIRELESS	WATER FUND	WATER ADMINISTR	Telephone	CELL PHONES, IPADS	\$81.54
054762	VERIZON WIRELESS	SEWER FUND	SEWER ADMINISTR	Telephone	CELL PHONES, IPADS	\$119.42
CHECK # 054762 VERIZON WIRELESS						\$505.05
CHECK # 054842 EAST CENTRAL ENERGY						
054842	EAST CENTRAL ENERGY	SEWER FUND	SEWER LIFT STATIO	Electricity	ELECTRIC	\$109.90
CHECK # 054842 EAST CENTRAL ENERGY						\$109.90
CHECK # 054847 MN PUBLIC FACILITIES AUTHORITY						
054847	MN PUBLIC FACILITIES	WATER FUND		Bonds Payable	BOND PAYMENTS	\$77,000.00
054847	MN PUBLIC FACILITIES	WATER FUND	WATER ADMINISTR	Interest Expense	BOND PAYMENTS	\$8,639.68
054847	MN PUBLIC FACILITIES	SEWER FUND		Bonds Payable	BOND PAYMENTS	\$159,415.56
054847	MN PUBLIC FACILITIES	SEWER FUND	SEWER ADMINISTR	Interest Expense	BOND PAYMENTS	\$13,702.88
CHECK # 054847 MN PUBLIC FACILITIES AUTHORITY						\$258,758.12
CHECK # 054862 EMMAS PIZZA						
054862	EMMAS PIZZA	ELECTRIC FUN	ELECTRIC ADMINIST	Miscellaneous	FOOD FOR JOINT MTG	\$38.50
CHECK # 054862 EMMAS PIZZA						\$38.50
CHECK # 054863 HOMES PREFERRED REALTY						
054863	HOMES PREFERRED RE	ELECTRIC FUN		Undistributed Receipts	REFUND METER DEPOSIT-261	\$101.10
CHECK # 054863 HOMES PREFERRED REALTY						\$101.10
CHECK # 054866 KEEHR, CHAD						
054866	KEEHR, CHAD	WATER FUND		Deposits	BULK WATER KEY DEPOSIT RE	\$50.00
CHECK # 054866 KEEHR, CHAD						\$50.00
CHECK # 054878 AMAZON CAPITAL SERVICES						
054878	AMAZON CAPITAL SERV	ELECTRIC FUN	GENERATION & PO	Other Operating Suppl	HAND SANITIZER STATION SI	\$2.86
054878	AMAZON CAPITAL SERV	ELECTRIC FUN	ELECTRIC DISTRIBU	Misc Distribution Exp	FACEMASKS	\$30.80
054878	AMAZON CAPITAL SERV	WATER FUND	WATER TREATMENT	Other Operating Suppl	HAND SANITIZER STATION SI	\$2.86
054878	AMAZON CAPITAL SERV	WATER FUND	WATER DISTRIBUTI	Other Operating Suppl	FACEMASKS	\$15.40
054878	AMAZON CAPITAL SERV	SEWER FUND	SEWER COLLECTION	Other Operating Suppl	FACEMASKS	\$15.40
054878	AMAZON CAPITAL SERV	SEWER FUND	WASTEWATER TREA	Other Operating Suppl	HAND SANITIZER STATION SI	\$2.86
CHECK # 054878 AMAZON CAPITAL SERVICES						\$70.18
CHECK # 054880 BERGSTADT, GARY						
054880	BERGSTADT, GARY	ELECTRIC FUN	GENERATION & PO	Meetings, Training, &	MEALS FOR GENERATION SCH	\$53.35
CHECK # 054880 BERGSTADT, GARY						\$53.35
CHECK # 054885 FELGER, MATT						
054885	FELGER, MATT	ELECTRIC FUN	GENERATION & PO	Uniforms	WORK BOOTS	\$63.99
CHECK # 054885 FELGER, MATT						\$63.99
CHECK # 054886 HVIDING, WENDY						
054886	HVIDING, WENDY	ELECTRIC FUN	ELECTRIC ADMINIST	Telephone	EMPL PERSONAL PHONE REIM	\$35.77
054886	HVIDING, WENDY	WATER FUND	WATER ADMINISTR	Telephone	EMPL PERSONAL PHONE REIM	\$17.89
054886	HVIDING, WENDY	SEWER FUND	SEWER ADMINISTR	Telephone	EMPL PERSONAL PHONE REIM	\$17.89

**CITY OF MORA**  
**CHECK LIST-PUC**

CHECK #	Search Name	Fund Descr	Dept Descr	Last Dim Descr	Comments	Amount
CHECK # 054886 HVIDING, WENDY						
						\$71.55
CHECK # 054890 MIDCO						
054890	MIDCO	SEWER FUND	SEWER ADMINISTR	Telephone	JULY TELEWORK, WWTP, GAR	\$270.00
CHECK # 054890 MIDCO						
						\$270.00
CHECK # 054891 MN RURAL WATER ASSOCIATION						
054891	MN RURAL WATER ASS	WATER FUND	WATER ADMINISTR	Dues & Subscriptions	SEPT 2020-AUG 2021 MEMBER	\$300.00
CHECK # 054891 MN RURAL WATER ASSOCIATION						
						\$300.00
CHECK # 054892 MORA MUNICIPAL UTILITIES						
054892	MORA MUNICIPAL UTILI	ELECTRIC FUN	GENERATION & PO	Storm Water	UTILITIES	\$15.96
054892	MORA MUNICIPAL UTILI	ELECTRIC FUN	GENERATION & PO	Sewer	UTILITIES	\$261.27
054892	MORA MUNICIPAL UTILI	ELECTRIC FUN	GENERATION & PO	Water	UTILITIES	\$235.65
054892	MORA MUNICIPAL UTILI	WATER FUND	WATER SUPPLY	Electricity	UTILITIES	\$771.40
054892	MORA MUNICIPAL UTILI	WATER FUND	WATER SUPPLY	Storm Water	UTILITIES	\$20.10
054892	MORA MUNICIPAL UTILI	WATER FUND	WATER TREATMENT	Storm Water	UTILITIES	\$10.05
054892	MORA MUNICIPAL UTILI	WATER FUND	WATER TREATMENT	Electricity	UTILITIES	\$720.25
054892	MORA MUNICIPAL UTILI	WATER FUND	WATER DISTRIBUTI	Electricity	UTILITIES	\$39.71
054892	MORA MUNICIPAL UTILI	WATER FUND	WATER DISTRIBUTI	Storm Water	UTILITIES	\$11.23
054892	MORA MUNICIPAL UTILI	SEWER FUND	SEWER LIFT STATIO	Storm Water	UTILITIES	\$10.05
054892	MORA MUNICIPAL UTILI	SEWER FUND	SEWER LIFT STATIO	Electricity	UTILITIES	\$758.02
054892	MORA MUNICIPAL UTILI	SEWER FUND	WASTEWATER TREA	Water	UTILITIES	\$186.06
054892	MORA MUNICIPAL UTILI	SEWER FUND	WASTEWATER TREA	Electricity	UTILITIES	\$3,377.24
054892	MORA MUNICIPAL UTILI	SEWER FUND	WASTEWATER TREA	Storm Water	UTILITIES	\$20.69
CHECK # 054892 MORA MUNICIPAL UTILITIES						
						\$6,437.68
CHECK # 054894 PROKOSCH, JESSICA						
054894	PROKOSCH, JESSICA	ELECTRIC FUN	ELECTRIC ADMINIST	Telephone	EMPL PERSONAL PHONE REIM	\$35.77
054894	PROKOSCH, JESSICA	WATER FUND	WATER ADMINISTR	Telephone	EMPL PERSONAL PHONE REIM	\$17.89
054894	PROKOSCH, JESSICA	SEWER FUND	SEWER ADMINISTR	Telephone	EMPL PERSONAL PHONE REIM	\$17.89
CHECK # 054894 PROKOSCH, JESSICA						
						\$71.55
CHECK # 054895 STAR ENERGY SERVICES LLC						
054895	STAR ENERGY SERVICE	ELECTRIC FUN	ELECTRIC DISTRIBU	Maint of GIS	2020-2021 ANNL GIS MAINT	\$9,123.75
CHECK # 054895 STAR ENERGY SERVICES LLC						
						\$9,123.75
CHECK # 054907 ACE HARDWARE						
054907	ACE HARDWARE	ELECTRIC FUN	GENERATION & PO	Cleaning Supplies	DISH SOAP	\$3.99
054907	ACE HARDWARE	ELECTRIC FUN	GENERATION & PO	Repair/Maint - Bldg &	PP CIRCUIT BREAKER	\$11.99
054907	ACE HARDWARE	ELECTRIC FUN	ELECTRIC DISTRIBU	Maint of Underground	WIRE LUBE	\$35.96
054907	ACE HARDWARE	WATER FUND	WATER SUPPLY	Repair/Maint - Bldg &	WELLHOUSE, PRESSURE LINE	\$125.82
054907	ACE HARDWARE	WATER FUND	WATER SUPPLY	Small Tools & Equipm	SCREWDRIVER SET	\$23.99
054907	ACE HARDWARE	WATER FUND	WATER TREATMENT	Cleaning Supplies	TOILET BOWL CLEANER/SOAP	\$20.17
054907	ACE HARDWARE	WATER FUND	WATER TREATMENT	Repair/Maint - Bldg &	CIRCUIT FUSE	\$13.49
054907	ACE HARDWARE	WATER FUND	WATER DISTRIBUTI	Repair/Maint - Bldg &	HYDRANT PAINT SUPPLIES	\$11.56
054907	ACE HARDWARE	SEWER FUND	SEWER COLLECTION	Small Tools & Equipm	METAL BRUSH	\$5.59
054907	ACE HARDWARE	SEWER FUND	SEWER COLLECTION	Repair/Maint - Bldg &	WATER TANKER PLUMBING PA	\$20.47
054907	ACE HARDWARE	SEWER FUND	WASTEWATER TREA	Repair/Maint - Bldg &	SPRAYER & PARTS	\$27.55
054907	ACE HARDWARE	SEWER FUND	WASTEWATER TREA	Cleaning Supplies	DISINFECTANT	\$13.57
CHECK # 054907 ACE HARDWARE						
						\$314.15
CHECK # 054910 AMERIPRIDE LINEN						
054910	AMERIPRIDE LINEN	SEWER FUND	WASTEWATER TREA	Other Operating Suppl	RUGS	\$86.22
CHECK # 054910 AMERIPRIDE LINEN						
						\$86.22

**CITY OF MORA**  
**CHECK LIST-PUC**

CHECK #	Search Name	Fund Descr	Dept Descr	Last Dim Descr	Comments	Amount
CHECK # 054911 AUTO VALUE MORA						
054911	AUTO VALUE MORA	ELECTRIC FUN	GENERATION & PO	Cleaning Supplies	HAND WASH	\$22.99
054911	AUTO VALUE MORA	ELECTRIC FUN	GENERATION & PO	Repair/Maint - Bldg &	PARTS CLEANER	\$38.28
054911	AUTO VALUE MORA	ELECTRIC FUN	ELECTRIC DISTRIBU	Truck Expense	BUCKET TRUCK BALL JTS & FIL	\$543.86
CHECK # 054911 AUTO VALUE MORA						\$605.13
CHECK # 054912 B & B TRANSFORMER						
054912	B & B TRANSFORMER	ELECTRIC FUN		Distribution Inventory	6 PADMOUNT TRANSFORMERS	\$7,953.64
CHECK # 054912 B & B TRANSFORMER						\$7,953.64
CHECK # 054914 BEAUDRY PROPANE						
054914	BEAUDRY PROPANE	ELECTRIC FUN	GENERATION & PO	Landfill Gen Exp	LFG OIL	\$3,191.25
CHECK # 054914 BEAUDRY PROPANE						\$3,191.25
CHECK # 054915 BERGANKDV						
054915	BERGANKDV	ELECTRIC FUN	ELECTRIC ADMINIST	Auditing	2019 AUDIT - INTERIM PYMT	\$3,368.00
054915	BERGANKDV	WATER FUND	WATER ADMINISTR	Auditing	2019 AUDIT - INTERIM PYMT	\$1,684.00
054915	BERGANKDV	SEWER FUND	SEWER ADMINISTR	Auditing	2019 AUDIT - INTERIM PYMT	\$1,684.00
CHECK # 054915 BERGANKDV						\$6,736.00
CHECK # 054917 CAMPBELL KNUTSON, P.A.						
054917	CAMPBELL KNUTSON, P.	ELECTRIC FUN	ELECTRIC ADMINIST	Legal Services	MISC LEGAL-DELINQ BILLING	\$208.00
054917	CAMPBELL KNUTSON, P.	SEWER FUND	SEWER ADMINISTR	Legal Services	MISC LEGAL-RV DUMP STATIO	\$369.00
CHECK # 054917 CAMPBELL KNUTSON, P.A.						\$577.00
CHECK # 054918 CASWELL CYCLE						
054918	CASWELL CYCLE	ELECTRIC FUN	GENERATION & PO	Small Tools & Equipm	DISINFECTANT SPRAYER	\$148.53
054918	CASWELL CYCLE	WATER FUND	WATER TREATMENT	Small Tools & Equipm	DISINFECTANT SPRAYER	\$148.54
054918	CASWELL CYCLE	SEWER FUND	WASTEWATER TREA	Small Tools & Equipm	DISINFECTANT SPRAYER	\$148.54
CHECK # 054918 CASWELL CYCLE						\$445.61
CHECK # 054919 CINTAS						
054919	CINTAS	ELECTRIC FUN	GENERATION & PO	Other Operating Suppl	MATS, MOPS	\$52.82
CHECK # 054919 CINTAS						\$52.82
CHECK # 054923 DGR ENGINEERING						
054923	DGR ENGINEERING	ELECTRIC FUN	ELECTRIC DISTRIBU	Engineering	ELECT DISTR UNDERBUILD RE	\$3,734.03
054923	DGR ENGINEERING	ELECTRIC FUN	ELECTRIC ADMINIST	Professional Services -	ELECT SYSTEM STUDY	\$2,427.20
CHECK # 054923 DGR ENGINEERING						\$6,161.23
CHECK # 054925 EAST CENTRAL ENERGY						
054925	EAST CENTRAL ENERGY	ELECTRIC FUN	ELECTRIC DISTRIBU	Maint of Overhead Lin	100 AMP CUTOUT FOR OUTAG	\$81.49
054925	EAST CENTRAL ENERGY	ELECTRIC FUN	ELECTRIC DISTRIBU	Maint of Substation E	SUBST DISSOLVED GAS ANALY	\$385.00
054925	EAST CENTRAL ENERGY	ELECTRIC FUN	ELECTRIC DISTRIBU	ECE Services	JULY LABOR & EQ	\$3,442.38
054925	EAST CENTRAL ENERGY	ELECTRIC FUN	ELECTRIC DISTRIBU	ECE Services	JULY SERVICES-DISPATCH	\$352.71
CHECK # 054925 EAST CENTRAL ENERGY						\$4,261.58
CHECK # 054927 FEDERATED COOP						
054927	FEDERATED COOP	SEWER FUND	SEWER COLLECTION	Small Tools & Equipm	WASTE PAIL	\$14.99
CHECK # 054927 FEDERATED COOP						\$14.99
CHECK # 054928 FERGUSON WATERWORKS						
054928	FERGUSON WATERWOR	WATER FUND	WATER DISTRIBUTI	Repair/Maint - Bldg &	HYDRANT RPR PARTS	\$2,485.74
054928	FERGUSON WATERWOR	WATER FUND	WATER DISTRIBUTI	Small Tools & Equipm	HYDRANT THREADER	\$148.59
CHECK # 054928 FERGUSON WATERWORKS						\$2,634.33

**CITY OF MORA**  
**CHECK LIST-PUC**

CHECK #	Search Name	Fund Descr	Dept Descr	Last Dim Descr	Comments	Amount
CHECK # 054929 FREEDOM MAILING SERVICES INC						
054929	FREEDOM MAILING SER	ELECTRIC FUN	ELECTRIC ADMINIST	Cust UB/Collection	BILL PROCESSING	\$454.26
054929	FREEDOM MAILING SER	WATER FUND	WATER ADMINISTR	Cust UB/Collection	BILL PROCESSING	\$227.13
054929	FREEDOM MAILING SER	SEWER FUND	SEWER ADMINISTR	Cust UB/Collection	BILL PROCESSING	\$227.13
CHECK # 054929 FREEDOM MAILING SERVICES INC						
						\$908.52
CHECK # 054931 GLENS TIRE OPERATIONS INC						
054931	GLENS TIRE OPERATIO	ELECTRIC FUN	ELECTRIC DISTRIBU	Truck Expense	BUCKET TRUCK TIRES	\$1,804.32
CHECK # 054931 GLENS TIRE OPERATIONS INC						
						\$1,804.32
CHECK # 054932 GOPHER STATE ONE-CALL INC						
054932	GOPHER STATE ONE-CA	ELECTRIC FUN	ELECTRIC DISTRIBU	Professional Services -	JULY LOCATES	\$39.83
054932	GOPHER STATE ONE-CA	WATER FUND	WATER DISTRIBUTI	Professional Services -	JULY LOCATES	\$39.82
054932	GOPHER STATE ONE-CA	SEWER FUND	SEWER COLLECTION	Professional Services -	JULY LOCATES	\$39.82
CHECK # 054932 GOPHER STATE ONE-CALL INC						
						\$119.47
CHECK # 054933 GRAINGER, INC						
054933	GRAINGER, INC	ELECTRIC FUN	GENERATION & PO	Maint of Gen Equip	#5 COOLING TOEWR FUSES	\$118.40
054933	GRAINGER, INC	WATER FUND	WATER TREATMENT	Repair/Maint - Bldg &	FUSE	\$41.60
CHECK # 054933 GRAINGER, INC						
						\$160.00
CHECK # 054934 GRANITE CITY JOBBING						
054934	GRANITE CITY JOBBING	ELECTRIC FUN	GENERATION & PO	Other Operating Suppl	HAND SANITIZING DISPENSOR	\$34.22
054934	GRANITE CITY JOBBING	WATER FUND	WATER TREATMENT	Other Operating Suppl	HAND SANITIZING DISPENSOR	\$34.22
054934	GRANITE CITY JOBBING	SEWER FUND	WASTEWATER TREA	Other Operating Suppl	HAND SANITIZING DISPENSOR	\$34.22
CHECK # 054934 GRANITE CITY JOBBING						
						\$102.66
CHECK # 054935 GRANITE WATER WORKS INC						
054935	GRANITE WATER WORK	WATER FUND	WATER DISTRIBUTI	Repair/Maint - Bldg &	WATER LEAK CLAMPS	\$444.06
CHECK # 054935 GRANITE WATER WORKS INC						
						\$444.06
CHECK # 054936 HACH COMPANY						
054936	HACH COMPANY	WATER FUND	WATER TREATMENT	Chemicals	CHEMICALS	\$933.89
054936	HACH COMPANY	SEWER FUND	WASTEWATER TREA	Repair/Maint - Bldg &	SAMPLER TUBING RPR PARTS	\$658.13
CHECK # 054936 HACH COMPANY						
						\$1,592.02
CHECK # 054937 HAWKINS, INC						
054937	HAWKINS, INC	WATER FUND	WATER TREATMENT	Chemicals	CHEMICALS	\$3,305.40
CHECK # 054937 HAWKINS, INC						
						\$3,305.40
CHECK # 054938 IRBY TOOL & SAFETY						
054938	IRBY TOOL & SAFETY	ELECTRIC FUN	ELECTRIC DISTRIBU	Maint of Overhead Lin	OH WIRE DE-OXIDE	\$39.00
054938	IRBY TOOL & SAFETY	ELECTRIC FUN	ELECTRIC DISTRIBU	Maint of Underground	URD WIRE DE-OXIDE	\$39.00
CHECK # 054938 IRBY TOOL & SAFETY						
						\$78.00
CHECK # 054940 JOHNSONS HARDWARE & RENTAL						
054940	JOHNSONS HARDWARE	WATER FUND	WATER SUPPLY	Repair/Maint - Bldg &	PRESSURE GAUGE, PIPE & CO	\$27.57
054940	JOHNSONS HARDWARE	SEWER FUND	SEWER COLLECTION	Repair/Maint - Bldg &	WATER TANKER PLUMBING RP	\$16.88
054940	JOHNSONS HARDWARE	SEWER FUND	WASTEWATER TREA	Repair/Maint - Bldg &	SERVICE DOOR RPR PARTS	\$6.40
054940	JOHNSONS HARDWARE	SEWER FUND	WASTEWATER TREA	Repair/Maint - Bldg &	EYEWASH RPR PARTS	\$26.99
054940	JOHNSONS HARDWARE	SEWER FUND	WASTEWATER TREA	Repair/Maint - Bldg &	RETURN SERVICE DOOR RPR P	-\$6.40
054940	JOHNSONS HARDWARE	SEWER FUND	WASTEWATER TREA	Rentals	LIFT RENTAL FOR LIGHT INST	\$140.00
CHECK # 054940 JOHNSONS HARDWARE & RENTAL						
						\$211.44
CHECK # 054941 KANABEC CO AUDITOR/TREASURER						
054941	KANABEC CO AUDITOR/	ELECTRIC FUN		Accounts Payable	JULY JAIL ENERGY MGMT PRO	\$545.00

**CITY OF MORA**  
**CHECK LIST-PUC**

CHECK #	Search Name	Fund Descr	Dept Descr	Last Dim Descr	Comments	Amount
CHECK # 054941	KANABEC CO AUDITOR/TREASURER					\$545.00
CHECK # 054943	KWIK TRIP - GAS PURCHASES					
054943	KWIK TRIP - GAS PURC	ELECTRIC FUN	GENERATION & PO	Motor Fuels	GAS	\$60.68
054943	KWIK TRIP - GAS PURC	ELECTRIC FUN	ELECTRIC DISTRIBU	Truck Expense	GAS	\$146.07
054943	KWIK TRIP - GAS PURC	WATER FUND	WATER DISTRIBUTI	Motor Fuels	GAS	\$198.28
054943	KWIK TRIP - GAS PURC	SEWER FUND	SEWER COLLECTION	Motor Fuels	GAS	\$294.07
054943	KWIK TRIP - GAS PURC	SEWER FUND	WASTEWATER TREA	Motor Fuels	GAS	\$35.91
CHECK # 054943	KWIK TRIP - GAS PURCHASES					\$735.01
CHECK # 054946	MN MUNICIPAL UTILITIES ASSN					
054946	MN MUNICIPAL UTILITI	ELECTRIC FUN	ELECTRIC DISTRIBU	Misc Distribution Exp	KN95 MASKS	\$100.00
054946	MN MUNICIPAL UTILITI	WATER FUND	WATER DISTRIBUTI	Other Operating Suppl	KN95 MASKS	\$50.00
054946	MN MUNICIPAL UTILITI	SEWER FUND	SEWER COLLECTION	Other Operating Suppl	KN95 MASKS	\$50.00
CHECK # 054946	MN MUNICIPAL UTILITIES ASSN					\$200.00
CHECK # 054947	MP SYSTEMS INC					
054947	MP SYSTEMS INC	ELECTRIC FUN	ELECTRIC DISTRIBU	Truck Expense	BOOM TESTING-DIGGER/BUCK	\$900.00
054947	MP SYSTEMS INC	SEWER FUND	SEWER COLLECTION	Professional Services -	BOOM TESTING-CRANES	\$700.00
CHECK # 054947	MP SYSTEMS INC					\$1,600.00
CHECK # 054948	MPJ ENTERPRISES, LLC					
054948	MPJ ENTERPRISES, LLC	WATER FUND	WATER DISTRIBUTI	Repair/Maint - Bldg &	INSTALL WATER/SEWER LINE	\$1,818.40
054948	MPJ ENTERPRISES, LLC	SEWER FUND	SEWER COLLECTION	Repair/Maint - Bldg &	INSTALL WATER/SEWER LINE	\$1,818.40
CHECK # 054948	MPJ ENTERPRISES, LLC					\$3,636.80
CHECK # 054949	NORTHERN STATES SUPPLY					
054949	NORTHERN STATES SUP	ELECTRIC FUN	ELECTRIC DISTRIBU	Misc Distribution Exp	COOLING NECK SHADE	\$89.55
054949	NORTHERN STATES SUP	ELECTRIC FUN	ELECTRIC DISTRIBU	Misc Distribution Exp	RETURNED SAFETY VESTS	-\$52.35
CHECK # 054949	NORTHERN STATES SUPPLY					\$37.20
CHECK # 054950	OAK GALLERY & FRAME SHOP					
054950	OAK GALLERY & FRAME	WATER FUND	WATER DISTRIBUTI	Postage	WATER SAMPLE SHIPPING	\$13.84
CHECK # 054950	OAK GALLERY & FRAME SHOP					\$13.84
CHECK # 054951	OSLIN LUMBER					
054951	OSLIN LUMBER	SEWER FUND	WASTEWATER TREA	Repair/Maint - Bldg &	FASCHIA RPR PARTS	\$9.99
054951	OSLIN LUMBER	SEWER FUND	WASTEWATER TREA	Repair/Maint - Bldg &	LAWNMOWER SHED GARAGE	\$6.31
CHECK # 054951	OSLIN LUMBER					\$16.30
CHECK # 054952	OWENS AUTO PARTS					
054952	OWENS AUTO PARTS	WATER FUND	WATER DISTRIBUTI	Repair/Maint - Bldg &	TRUCK SHOCKS, ETC	\$298.05
054952	OWENS AUTO PARTS	SEWER FUND	SEWER COLLECTION	Repair/Maint - Bldg &	AIR FILTERS	\$18.38
054952	OWENS AUTO PARTS	SEWER FUND	SEWER COLLECTION	Repair/Maint - Bldg &	AIR FILTER RETURN	-\$19.06
CHECK # 054952	OWENS AUTO PARTS					\$297.37
CHECK # 054953	OXYGEN SERVICE CO, INC					
054953	OXYGEN SERVICE CO, I	ELECTRIC FUN	GENERATION & PO	Landfill Gen Exp	CYLINDER RENTALS	\$11.16
054953	OXYGEN SERVICE CO, I	ELECTRIC FUN	GENERATION & PO	Repair/Maint - Bldg &	CYLINDER RENTALS	\$26.04
054953	OXYGEN SERVICE CO, I	ELECTRIC FUN	ELECTRIC DISTRIBU	Maint of Substation E	CYLINDER RENTALS	\$45.26
054953	OXYGEN SERVICE CO, I	WATER FUND	WATER DISTRIBUTI	Repair/Maint - Bldg &	CYLINDER RENTALS	\$10.23
CHECK # 054953	OXYGEN SERVICE CO, INC					\$92.69
CHECK # 054955	QUALITY DISPOSAL					
054955	QUALITY DISPOSAL	ELECTRIC FUN	GENERATION & PO	Garbage Removal	GARBAGE	\$75.00
054955	QUALITY DISPOSAL	SEWER FUND	WASTEWATER TREA	Garbage Removal	GARBAGE	\$163.80

**CITY OF MORA**  
**CHECK LIST-PUC**

CHECK #	Search Name	Fund Descr	Dept Descr	Last Dim Descr	Comments	Amount
CHECK # 054955 QUALITY DISPOSAL						\$238.80
CHECK # 054956 QUILL CORPORATION						
054956	QUILL CORPORATION	ELECTRIC FUN	ELECTRIC ADMINIST	Other Operating Suppl	BANDAIDS	\$4.25
054956	QUILL CORPORATION	ELECTRIC FUN	ELECTRIC ADMINIST	Office Supplies	OFFICE SUPPLIES	\$188.90
054956	QUILL CORPORATION	ELECTRIC FUN	ELECTRIC ADMINIST	Office Supplies	OFFICE SUPPLIES	\$85.98
CHECK # 054956 QUILL CORPORATION						\$279.13
CHECK # 054960 RMB ENVIRONMENTAL LABS INC						
054960	RMB ENVIRONMENTAL	WATER FUND	WATER TREATMENT	Professional Services -	LAB TESTING	\$65.00
054960	RMB ENVIRONMENTAL	SEWER FUND	WASTEWATER TREA	Professional Services -	LAB TESTING	\$1,221.00
CHECK # 054960 RMB ENVIRONMENTAL LABS INC						\$1,286.00
CHECK # 054961 ROCON PAVING						
054961	ROCON PAVING	WATER FUND	WATER DISTRIBUTI	Repair/Maint - Bldg &	WATER BREAK PATCHING	\$4,125.00
CHECK # 054961 ROCON PAVING						\$4,125.00
CHECK # 054962 SEH						
054962	SEH	WATER FUND	WATER ADMINISTR	Professional Services -	VIRTUALLY ATTEND PUC MTG	\$99.20
054962	SEH	SEWER FUND	SEWER ADMINISTR	Professional Services -	VIRTUALLY ATTEND PUC MTG	\$99.20
CHECK # 054962 SEH						\$198.40
CHECK # 054964 SNAP-ON TOOLS JAY SIPPEL						
054964	SNAP-ON TOOLS JAY SI	ELECTRIC FUN	ELECTRIC DISTRIBU	Other Operating Suppl	VEHICLE SCANNER SOFTWARE	\$312.25
054964	SNAP-ON TOOLS JAY SI	WATER FUND	WATER DISTRIBUTI	Other Operating Suppl	VEHICLE SCANNER SOFTWARE	\$312.25
054964	SNAP-ON TOOLS JAY SI	SEWER FUND	SEWER COLLECTION	Other Operating Suppl	VEHICLE SCANNER SOFTWARE	\$312.25
CHECK # 054964 SNAP-ON TOOLS JAY SIPPEL						\$936.75
CHECK # 054967 SWANSON FLO CO						
054967	SWANSON FLO CO	WATER FUND	WATER DISTRIBUTI	Repair/Maint - Bldg &	ELECTRIC TESTER FUSES	\$73.37
CHECK # 054967 SWANSON FLO CO						\$73.37
CHECK # 054968 THEIN WELL CO, INC						
054968	THEIN WELL CO, INC	WATER FUND	WATER SUPPLY	Professional Services -	ANNL INSPECTION-PUMPS &	\$370.00
054968	THEIN WELL CO, INC	WATER FUND	WATER TREATMENT	Professional Services -	ANNL INSPECTION-HIGH SERV	\$135.00
CHECK # 054968 THEIN WELL CO, INC						\$505.00
CHECK # 054973 WATER CONSERVATION SERVICE INC						
054973	WATER CONSERVATION	WATER FUND	WATER DISTRIBUTI	Professional Services -	WATER LEAK DETECTION	\$503.44
CHECK # 054973 WATER CONSERVATION SERVICE INC						\$503.44
						\$691,553.37



MORA MUNICIPAL UTILITIES  
PUBLIC UTILITIES COMMISSION CHECK LIST

THE JULY 2020 CLAIMS HAVE BEEN APPROVED FOR PAYMENT BY:

\_\_\_\_\_  
CHAIRMAN

\_\_\_\_\_  
COMMISSION MEMBER

\_\_\_\_\_  
COMMISSION MEMBER

\_\_\_\_\_  
SECRETARY





# MEMORANDUM

Date August 17, 2020  
To Public Utilities Commission  
From Lindy Crawford, Public Utilities General Manager  
RE Accept Letter of Resignation – Utility Billing Clerk II

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## SUMMARY

Wendy Hviding, utility billing clerk II, submitted her letter of resignation. Her last date of employment will be August 28, 2020.

## OPTIONS & IMPACTS

Staff already posted the soon to be vacant position and hopes to have the PUC approve the new hire at their regular September meeting.

## RECOMMENDATIONS

Motion to accept Wendy Hviding's letter of resignation.

## *Attachments*

Hviding Letter of Resignation



WY AUG - 4 2020

**Wendy Hviding**

614 Grove St N, Mora, MN 55051 | (763) 300-0459 | windylo723@gmail.com

August 3, 2020

Lindy Crawford  
City Administrator/Public Utilities General Manager  
City of Mora/Mora Municipal Utilities  
101 Lake St S  
Mora, MN 55051

Dear Ms. Crawford,

I am writing to notify you of my resignation from my position as Utility Billing Clerk II. My last day of employment will be Friday, August 14, 2020.

I am grateful for the opportunity I had working with you and the team here. If I can provide any assistance in this transition, please let me know.

Sincerely,

*Wendy Hviding*

Wendy Hviding





# MEMORANDUM

Date: August 17, 2020  
To: Public Utilities Commission  
From: Lindy Crawford, Public Utilities General Manager  
Joseph Kohlgraf, Public Works Director  
RE: Well Exemption Request – Larson and Johnson / Jerry’s Bait Shop

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## ITEM SUMMARY

The PUC will review and consider a request for a private well exemption from Donald Larson and Patricia Johnson for the property located at the southeast corner of Hwy 65 N and Maple Avenue E (PID 22.02260.00). A well located at this property would serve Jerry’s Bait Shop located at 71 Hwy 65 N and 631 Maple Ave E (PIDs 22.02300.00, 22.04360.00 and 22.04365.00).

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## BACKGROUND INFORMATION

Over the last several years the PUC and staff have had discussions with the MPCA and Don Larson, owner of Jerry’s Bait Shop, regarding potential water contamination from the existing well at Jerry’s Bait Shop. Over the last several years the MPCA has been actively monitoring the site to assess potential public health concerns.

Former PUC Commissioner Heggernes, Crawford and Laurie Kania, from the MPCA, met with Larson on November 22, 2019 to discuss options going forward to alleviate any potential public health concerns created by the well. The MPCA recommended a couple of options, including providing a bait treatment system that uses city water already supplied to the Bait Shop, or installing a replacement well located outside of the contaminated groundwater plume. Both options would be at no cost to Larson or the City/MMU.

Larson is not in favor of a bait treatment system and believes that these systems would not meet his current operation’s high volume needs. Larson requested to discuss the second option of installing a replacement well located outside of the contaminated groundwater plume, on land that he and Patricia Johnson own (PID 22.02260.00). According to the MPCA, the proposed well would be located far enough outside of the contaminated groundwater plume that even when it is pumped it would not draw contaminated groundwater into it.

Larson requested the PUC discuss whether or not a variance for this situation is justified. The PUC discussed the option of a variance over several meetings, and ultimately the consensus of the PUC was a variance could be justified (2-1 vote at their June 15, 2020 meeting). Therefore, Larson applied for a well exemption request.

In order for a property owner to install a private system, per City Code, 50.12 Exemptions, a hardship must exist and an exemption permit is required.

Memorandum

50.12

*(A) A property owner may request an exemption from the prohibitions of §§ 50.10 and 50.11 if a hardship exists that makes it unfeasible to obtain public water and/or sanitary sewer service.*

*(B) A hardship shall be defined as one (1) or more of the following situations:*

*(1) The public water system and/or sanitary sewer system is not within a reasonable distance of the subject property.*

*(2) The public water system is not able to provide adequate volume or pressure to the subject parcel.*

Staff has confirmed that municipal service is within a reasonable distance of Larson's property and the public system is able to provide adequate volume and pressure to Larson's property. It is feasible for Larson's property to obtain public water, therefore staff has determined that a hardship does not exist.

The PUC should again consider potential public health concerns with the current situation and city ordinances. City Code sections 52.23 Connection to Water Systems and 52.99 Violation and Penalties state the following:

52.23

*(A) Where a parcel of property has connected to the Water System, no person shall:*

*(1) Construct any private water supply or well on the property; or*

*(2) Make use of any existing private water supply or well on the property for human consumption or commercial purposes.*

*(3) Disconnect the parcels from the water system.*

*(B) Where a parcel of property is using any private water supply or well and where the water system is available to a parcel of property existing on the effective date of this chapter, the parcel of property shall be required to connect to the water system at such time as the private water supply or well is abandoned or is in need of replacement. The private water supply or well shall not connect, either directly or indirectly, to the water system.*

*(C) All new residential, commercial, or industrial construction on a parcel of property within the city where the water system is available to a parcel of property shall be required to connect to the water system.*

52.99

*Any person violating any provision of this chapter shall be guilty of a misdemeanor. Violation of this chapter is also grounds for termination of water service.*

Lastly, the PUC should consider the future development of the land that Larson and Patricia Johnson jointly own (PID 22.02260.00). Staff recommends that when the site develops the new construction be required to connect to the municipal system rather than the private well, if it exists on the site.

After considering all facts of the request and potential contamination issue, reviewing City Code, and consulting with the city engineer and city attorney staff does not find justification to recommend approval of the well exemption request, and therefore recommends denial of the request.

OPTIONS & IMPACTS

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1. Make a determination that a hardship, as defined by City Code section 50.12, **does exist** and recommend approval to the City Council of the request for exemption. The motion should include justification for granting an exemption for the permanent record.
  - a. This may set a precedent for future exemption requests.
  - b. City staff and consultants do not recommend approval of the request.
  - c. The MPCA supports a well or a treated system.
  - d. This will resolve the potential contamination to the city's drinking water supply system.
  - e. This may complicate the future development of PID 22.02260.00.
  
2. Make a determination that a hardship, as defined by City Code section 50.12, **does not exist** and recommend denial to the City Council of the request for exemption, ultimately requiring Jerry's Bait Shop to connect to city infrastructure and implement a bait treatment system.
  - a. Staff has determined that a hardship does not exist to grant the exemption.
  - b. The MPCA supports a well or a treated system.
  - c. This will resolve the potential contamination to the city's drinking water supply system.
  - d. This option will not complicate the future development of PID 22.02260.00.

RECOMMENDATIONS

---

Motion to recommend denial of the well exemption request to the City Council.

*Attachments*

None







# MEMORANDUM

Date August 17, 2020  
To Public Utilities Commission  
From Lindy Crawford, Public Utilities General Manager  
RE Use of Public Sanitary Sewers Ordinance Text Review

---

## SUMMARY

The PUC will review a proposed ordinance text amendment and make a recommendation to the City Council regarding the misuse of public wastewater dumping stations.

---

## BACKGROUND INFORMATION

At the July 21<sup>st</sup> joint PUC and City Council meeting, the boards directed staff to prepare an ordinance prohibiting the misuse of the RV dump station. Staff worked with the city attorney's office to prepare such ordinance which is attached for review. The proposed ordinance states that rules will be posted at the station. Staff prepared the following rules for signage, and the city attorney believes it fulfils the needs of the ordinance.

### **RV WASTE ONLY**

Commercial Use is Strictly Prohibited  
Violators Subject to Fine and Misdemeanor  
Mora City Code § 53.080, § 53.999

Regarding the enforcement of the ordinance and citations for violators of the ordinance, Chair Ardner and staff consulted with the County Attorney. It is ideal for a deputy to witness the dumping, however it is not necessarily required. It was stated that while camera footage of the violator may not be enough to issue a citation, it would give the Sheriff's Office an avenue to start an investigation.

Staff is requesting the PUC review the proposed ordinance text amendment and recommend approval of Ordinance 473 to the City Council. Once there is an approved ordinance and cameras have been installed signs will be posted and staff will reopen the RV dump station.

---

## OPTIONS & IMPACTS

1. Recommend approval of Ordinance 473 to the city council. If the council approves the ordinance the RV dump station may be opened again for RV use only.
2. Recommend denial of Ordinance 473 to the city council. This will not resolve the issue of the closure of the RV dump station.
3. Suggest changes to Ordinance 473.
4. Do nothing. This also will not resolve the issue of the closure of the RV dump station.

Memorandum

RECOMMENDATIONS

---

Motion to recommend approval of Ordinance 473 to the City Council.

*Attachments*

Proposed Ordinance 473

ORDINANCE NO. 473

**AN ORDINANCE PROHIBITING MISUSE OF PUBLIC WASTEWATER DUMPING STATIONS**

THE CITY COUNCIL OF THE CITY OF MORA, KANABEC COUNTY, MINNESOTA ORDAINS:

**Section 1.** Section 53.080 of the City of Mora Code of Ordinances, is hereby amended as follows by adding a new paragraph (D) with the underlined language as follows:

**USE OF PUBLIC SANITARY SEWERS**

**§ 53.080 PROHIBITED DISCHARGES.**

(D) No person shall dispose of wastewater at a publically-available wastewater dumping station in a way that is contrary to this Chapter or posted rules at the station.

**Section 2.** Effective Date of Ordinance. That this ordinance shall become effective upon its passage and publication.

The foregoing ordinance was introduced and moved for adoption by councilmember \_\_\_\_\_, and seconded by councilmember \_\_\_\_\_.

- Voting for the Ordinance.....
- Voting Against the Ordinance...
- Abstained from Voting.....
- Absent.....

Motion carried and ordinance adopted by the City Council of Mora, Minnesota this \_\_\_\_ day of \_\_\_\_\_, 2020.

\_\_\_\_\_  
Alan Skramstad, Mayor

ATTEST:

\_\_\_\_\_  
Lindy Crawford, City Administrator





# MEMORANDUM

Date August 17, 2020  
To Public Utilities Commission  
From Joseph Kohlgraf, Public Works Director  
Lindy Crawford, Public Utilities General Manager  
RE Transmission & Distribution Pole Replacement Project – Hwy 65/ Mora Lake

---

## SUMMARY

The PUC will consider directing staff and the electrical engineer (DGR) to advertise for bids and purchase materials for the relocation of the electrical distribution under-build along Hwy. 65/Mora Lake.

## BACKGROUND INFORMATION

The transmission poles in the water along Hwy. 65 that start on the south of Mora Lake and move north to 9<sup>th</sup> Street are scheduled to be replaced by SMMPA this fall and winter. These power poles carry MMU's distribution system primary, including the loop connection for 9<sup>th</sup> Street.

There will be a cost to MMU for removal/relocation of the underbuild line due to the proximity of our electric in the construction area. At the May 18<sup>th</sup> meeting, the PUC approved working with DGR for engineering services of the project.

Since then, DGR has created drawings, construction estimate and materials list to move our line from overhead to underground. As stated at the May meeting, this relocation would eliminate pole maintenance, a highway crossing, unreachable overhead line maintenance, update that area's electric service which should last for 20+ years, and increase the system's efficiency.

Attached you will find drawings of the project and a materials list which includes quotes from MMU's distributor. The original estimate was approximately \$135,000, however added costs of replacing the current line under the Lake has changed that amount for materials and construction. Staff will verbally share the updated project price at the meeting.

Staff is seeking approval for DGR to move forward with advertising for bids for the construction of the project as well as approval for staff to purchase materials needed for the project. After bids are received the PUC will award the project at an upcoming meeting and construction will begin.

## OPTIONS & IMPACTS

1. Approve the project, order materials and seek bids as presented.
2. Approve the project, order materials and seek bids with project modifications.
3. Deny the project and instruct SMMPA to move forward with the transmission project, and reset MMU's overhead at time and material expense, with no updates to line.

Memorandum

RECOMMENDATIONS

---

Motion to direct DGR to advertise for bids for the project as presented.

Motion to direct staff to purchase materials needed for the project based on the construction from Resco in the amount not to exceed \$80,000.

*Attachments*

DGR Construction Drawings

Construction Materials List

# ELECTRIC DISTRIBUTION UNDERBUILD RELOCATION MORA MUNICIPAL UTILITIES MORA, MINNESOTA

## UTILITY OFFICIALS

MAYOR:	ALAN SKRAMSTAD
COUNCIL MEMBERS:	JODY ANDERSON SARA TREIBER SAM PIOSKE JAKE MATHISON
PUC MEMBERS:	GREG ARDNER BRETT BALDWIN RYAN CHRISTIANSON
PUBLIC WORKS DIRECTOR:	JOE KOHLGRAF
CITY ADMINISTRATOR	LINDY CRAWFORD



DGR PROJECT NO. 427803



## GENERAL LIST OF DRAWINGS

1 OF 1	CIRCUIT DIAGRAM
LEGEND	STAKING SHEETS LEGEND
KEY	STAKING SHEETS KEYMAP
1 THRU 8	STAKING SHEETS WITH UNIT SHEETS

### UNIT DRAWINGS

1 OF 7	PADMOUNT TRANSFORMER, 1Ø	UG-( )
1 OF 7	PADMOUNT TRANSFORMER, 3Ø	UG3-( )
2 OF 7	SECONDARY RISER	ULR-1
2 OF 7	SINGLE PHASE PRIMARY RISER - FUSED	UM2-1 ( )
3 OF 7	THREE PHASE PRIMARY RISER - BLADED	UM2-3 ( ) ( )
3 OF 7	LOADBREAK ELBOW, 200A	UM3-1 ( )
4 OF 7	DEADBREAK ELBOW, 600A	UM3-3 ( )
4 OF 7	INSULATING CAP, 200A	UM3-4
5 OF 7	MULTI-POINT LOADBREAK JUNCTION	UM140-( )
5 OF 7	ELBOW ARRESTER	UM6-34EA
6 OF 7	NEUTRAL CONNECTION AT SPLICE	UM14-3S
6 OF 7	SECTIONALIZING ENCLOSURE, 3Ø	UM33-6Ø
7 OF 7	STRAIGHT SPLICE	UM45-1 ( )
7 OF 7	PADMOUNT SWITCHGEAR, DEADFRONT	UPS-( )

### GUIDE DRAWINGS

1 OF 6	GUIDE - CABLE CODING
1 OF 6	GUIDE - PRIMARY CONDUCTOR ARRANGEMENT & IDENTIFICATION
2 OF 6	GUIDE - 3Ø TRANSFORMER GROUNDING
2 OF 6	GUIDE - 1Ø TRANSFORMER GROUNDING
3 OF 6	GUIDE - PADMOUNT SWITCH GROUNDING
3 OF 6	GUIDE - SECTIONALIZING PEDESTAL GROUNDING
4 OF 6	GUIDE - GROUNDING AND NEUTRAL EXTENSION CONDUCTOR
4 OF 6	GUIDE - INSTALLATION OF ELECTRICAL EQUIPMENT PADS
5 OF 6	GUIDE FOR CONDUIT AND U-GUARD SIZING
5 OF 6	GUIDE - GROUND ROD INSTALLATION IN BOX PAD OR GROUND SLEEVE
6 OF 6	GUIDE - ASPHALT AND CONCRETE REMOVAL AND REPLACEMENT
6 OF 6	GUIDE - SEDIMENT/EROSION CONTROL

I hereby certify that this plan, specification or report was prepared by me, or under my direct supervision, and that I am a duly Licensed Professional Engineer under the laws of the State of Minnesota.

By Chad A. Rasmussen  
Chad A. Rasmussen, P.E.  
License no. 41434 Date: 8/12/2020

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LEGEND

- Proposed 4/0 AL. primary underground, 3Ø  
Dashes indicate number of phases
- Proposed 1/0 AL. primary underground, 3Ø  
Dashes indicate number of phases
- Proposed 1/0 AL. primary underground, 1Ø  
Dashes indicate number of phases
- Existing primary underground  
Hashes indicate number of phases
- Existing primary overhead  
Hashes indicate number of phases
- Proposed riser
- Proposed 3Ø padmount transformer w/kVA size
- Proposed 1Ø padmount transformer w/kVA size
- Proposed 3Ø splicing enclosure
- Proposed 3Ø sectionalizing enclosure
- Proposed 1Ø sectionalizing enclosure
- Existing 3Ø padmount transformer
- Existing 1Ø padmount transformer
- Existing 3Ø sectionalizing enclosure
- Existing 1Ø sectionalizing enclosure
- Proposed fault indicator
- Proposed primary splice
- Normally open point
- Proposed padmount switch  
+=Solid blade disconnects  
<=Fused disconnects
- Existing padmount switch  
+=Solid blade disconnects  
<=Fused disconnects



REV	DATE	DESCRIPTION
0	8-12-2020	RELEASED FOR CONSTRUCTION

**DGR ENGINEERING**

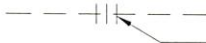









Project Manager: CAR  
 Designer: SPM  
 Project Number: 427803  
 Phone: (712) 472-2531

MORA MUNICIPAL UTILITIES  
 MORA, MINNESOTA

















CIRCUIT DIAGRAM  
 ELECTRIC DISTRIBUTION UNDERBUILD RELOCATION










**EXISTING**

-  Existing primary underground electric distribution line  
Hashes indicate number of phases
-  Existing primary overhead electric distribution line  
Hashes indicate number of phases
-  Existing secondary, service or street light cable
-  Existing sectionalizing pedestal, 3O
-  Existing sectionalizing pedestal, 1O
-  Existing pad mount transformer, 1O
-  Existing pad mount transformer, 3O
-  Existing street light
-  Existing meter location
-  Existing padmount switch  
+ = switch bay  
∩ = fuse bay

**PROPOSED**

-  Proposed primary mainline electric distribution line, 4/0, 3O
-  Proposed primary subloop electric distribution line, 1/0, 3O
-  Proposed primary subloop electric distribution line, 1/0, 2O
-  Proposed primary subloop electric distribution line, 1/0, 1O
-  Proposed secondary or service cable
-  Proposed street light cable
-  Proposed sectionalizing pedestal, 3O
-  Proposed sectionalizing pedestal, 1O
-  Proposed splicing pedestal
-  Proposed pad mount transformer, 1O, w/kVA rating
-  Proposed pad mount transformer, 3O, w/kVA rating  
(240) = secondary voltage
-  Proposed easement location
-  Proposed secondary pedestal
- 2-1 Stake number
- 211 House address
-  Proposed splice
- B&C Bore and core drill
-  Proposed fault indicator
- N.O. Proposed normally open point
-  Proposed padmount switch  
+ = switch bay  
∩ = fuse bay

**SUBSURFACE FOREIGN UTILITIES**

-  SA Sanitary Sewer
-  ST Storm Sewer
-  W Water
-  CL Century Link
-  SP Spectrum
-  G Gas
-  F Fiber

**NOTES**

1. The subsurface information shown for all foreign utilities is judged to be of quality level "D", using the American Society of Civil Engineers "standard guideline for the collection and depiction of existing subsurface utility data" document as a basis.

**NOTES**

1. All primary cable shall be installed in individual 2" conduits.

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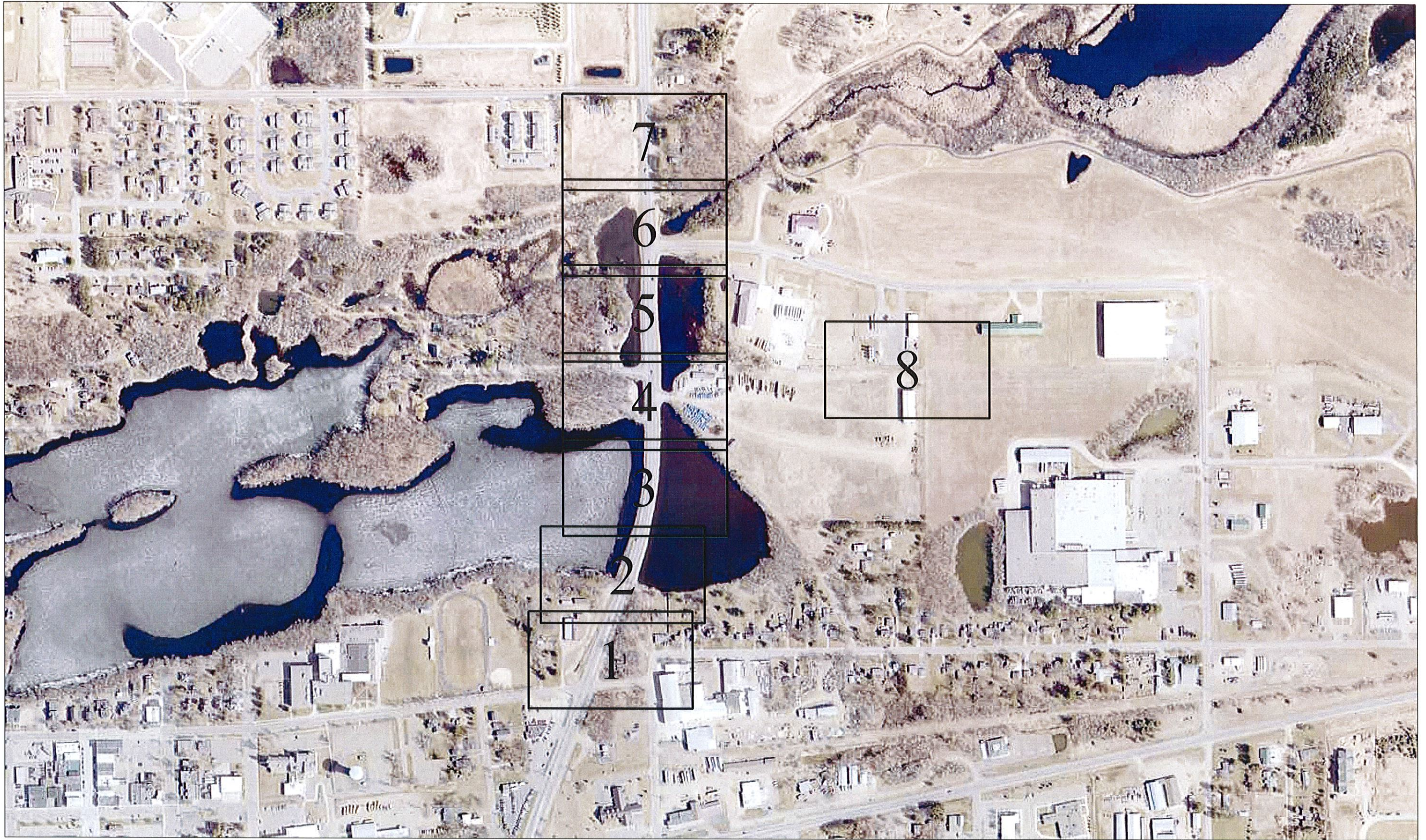


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MORA MUNICIPAL UTILITIES  
 MORA, MINNESOTA

STAKING SHEETS  
 ELECTRIC DISTRIBUTION UNDERBUILD RELOCATION

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REV	DATE	DESCRIPTION
0	8-12-2020	RELEASED FOR CONSTRUCTION

**DGR**  
ENGINEERING

Project Manager: CAR  
 Designer: SPM  
 Project Number: 427803  
 Phone: (712) 472-2531

MORA MUNICIPAL UTILITIES  
MORA, MINNESOTA

STAKING SHEETS  
ELECTRIC DISTRIBUTION UNDERBUILD RELOCATION

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REV	DATE	DESCRIPTION
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MORA MUNICIPAL UTILITIES  
 MORA, MINNESOTA

STAKING SHEETS  
 ELECTRIC DISTRIBUTION UNDERBUILD RELOCATION

SHEET  
 1 OF 8

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SEE SHEET 3



SEE SHEET 1



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MORA MUNICIPAL UTILITIES  
 MORA, MINNESOTA

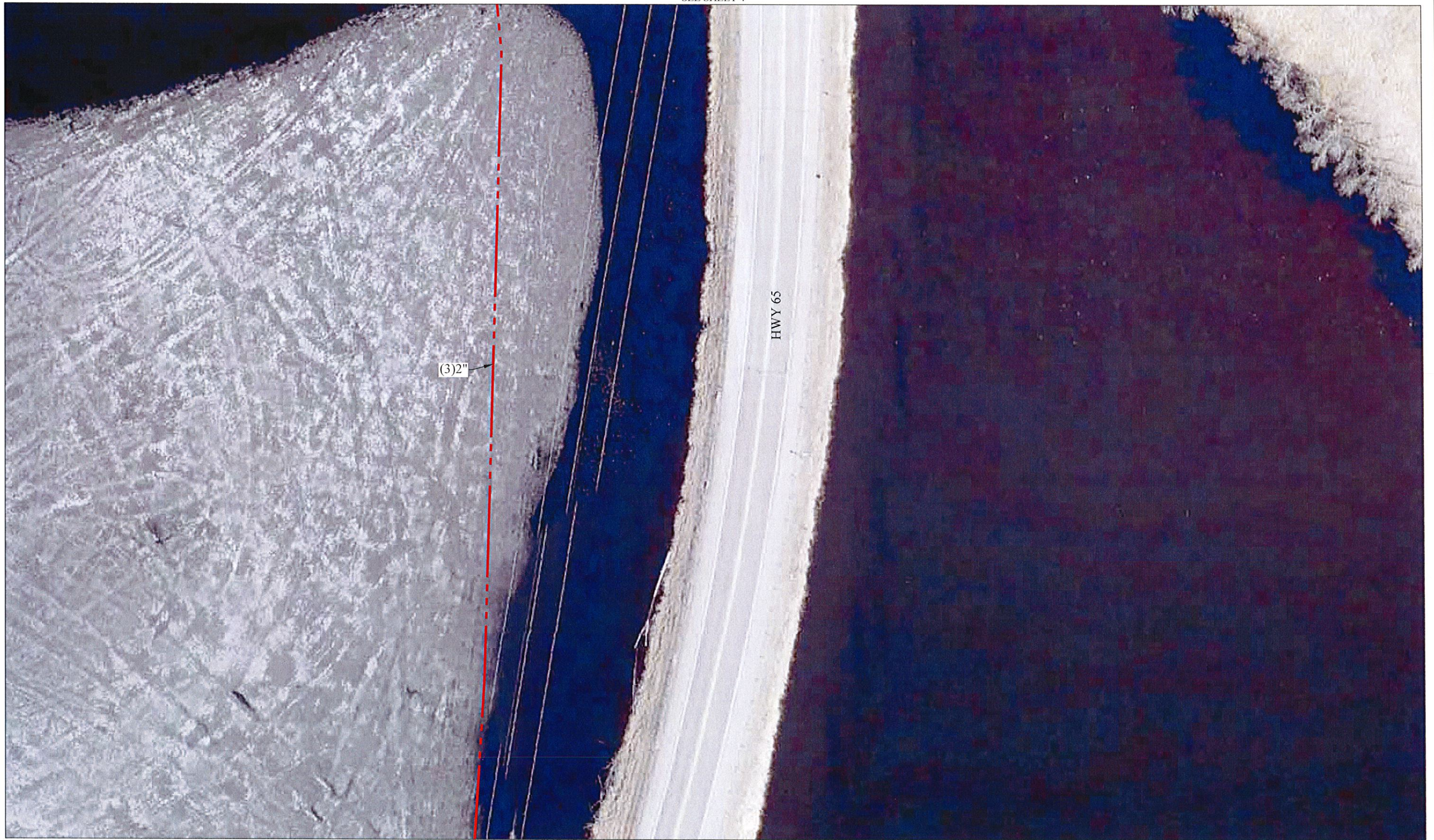
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 ELECTRIC DISTRIBUTION UNDERBUILD RELOCATION

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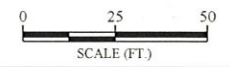
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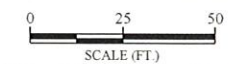
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MORA MUNICIPAL UTILITIES  
 MORA, MINNESOTA

STAKING SHEETS  
 ELECTRIC DISTRIBUTION UNDERBUILD RELOCATION

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REV	DATE	DESCRIPTION
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**DGR ENGINEERING**

Project Manager: CAR  
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MORA MUNICIPAL UTILITIES  
 MORA, MINNESOTA

STAKING SHEETS  
 ELECTRIC DISTRIBUTION UNDERBUILD RELOCATION



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MORA MUNICIPAL UTILITIES  
 MORA, MINNESOTA

STAKING SHEETS  
 ELECTRIC DISTRIBUTION UNDERBUILD RELOCATION

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SEE SHEET 5



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 Designer: SPM  
 Project Number: 427803  
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MORA MUNICIPAL UTILITIES  
 MORA, MINNESOTA

STAKING SHEETS  
 ELECTRIC DISTRIBUTION UNDERBUILD RELOCATION

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REV	DATE	DESCRIPTION
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 Designer: SPM  
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MORA MUNICIPAL UTILITIES  
 MORA, MINNESOTA

STAKING SHEETS  
 ELECTRIC DISTRIBUTION UNDERBUILD RELOCATION

SEE SHEET 4

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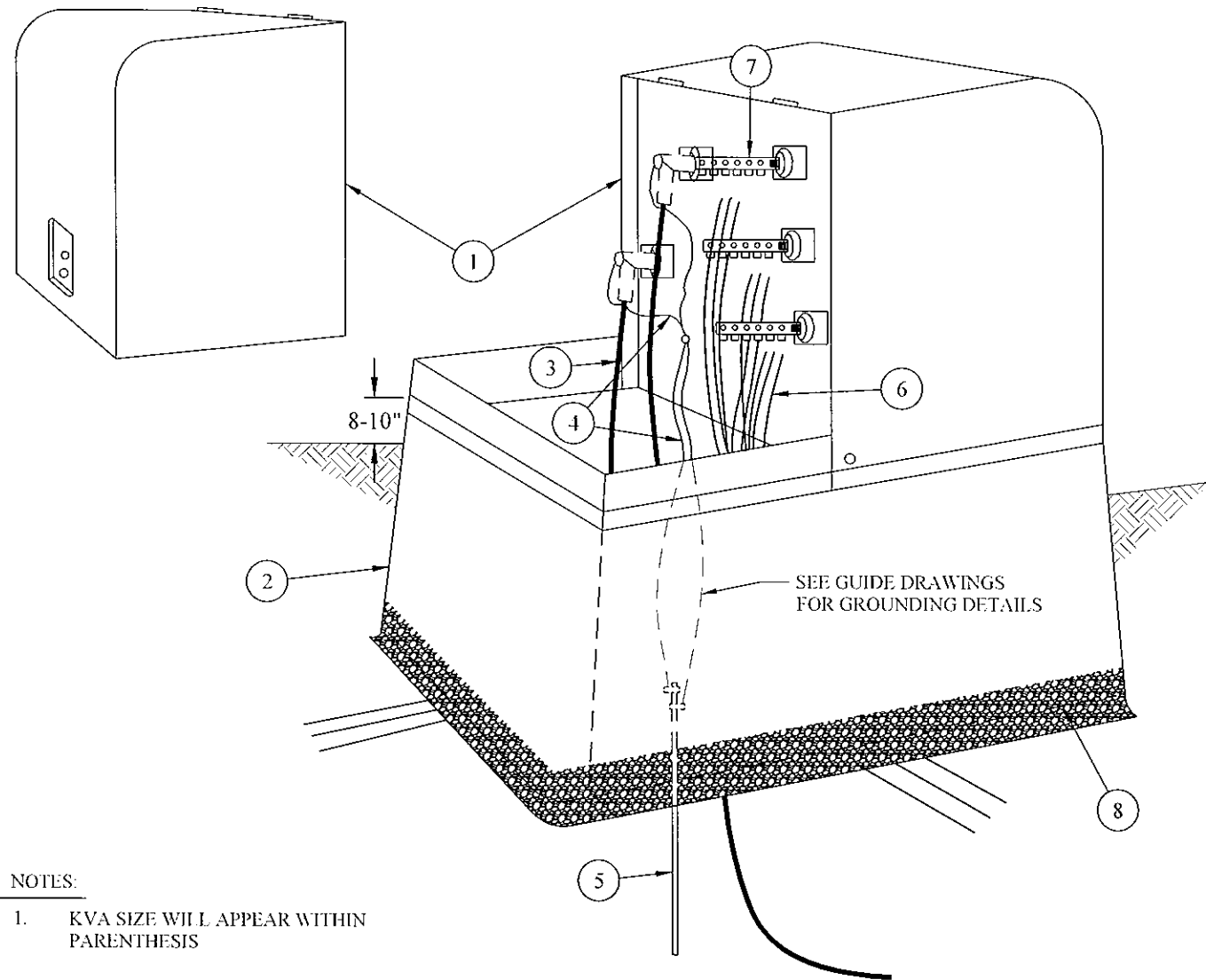


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MORA MUNICIPAL UTILITIES  
 MORA, MINNESOTA

STAKING SHEETS  
 ELECTRIC DISTRIBUTION UNDERBUILD RELOCATION

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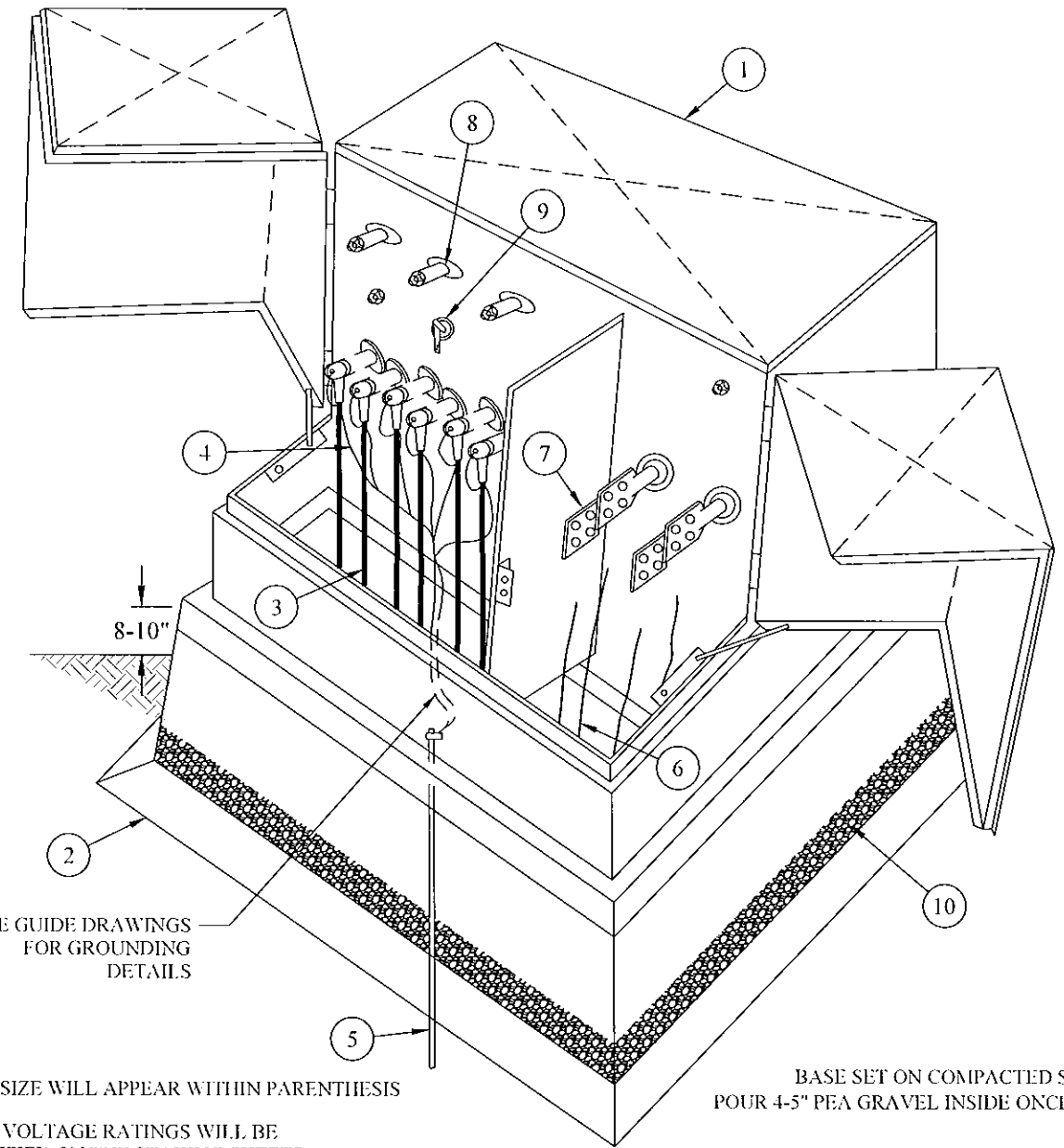


**NOTES:**

- 1. KVA SIZE WILL APPEAR WITHIN PARENTHESIS

BASE SET ON COMPACTED SOIL.  
POUR 4-5" PEA GRAVEL INSIDE ONCE BASE IS SET

\*\* AS REQUIRED



**NOTES:**

- 1. KVA SIZE WILL APPEAR WITHIN PARENTHESIS
- 2. LOW VOLTAGE RATINGS WILL BE SPECIFIED ON THE STAKING SHEETS

BASE SET ON COMPACTED SOIL.  
POUR 4-5" PEA GRAVEL INSIDE ONCE BASE IS SET

\*\* AS REQUIRED

ITM	QTY	DESCRIPTION	ITM	QTY	DESCRIPTION	ITM	QTY	DESCRIPTION	ITM	QTY	DESCRIPTION
1	1	PADMOUNT TRANSFORMER, 10 (OWNER-FURNISHED)	7	3	SECONDARY STUD CONNECTOR (CONTRACTOR FURNISHED)	1	1	PADMOUNT TRANSFORMER, 30 (OWNER FURNISHED)	7	**	SECONDARY SPADE CONNECTOR (CONTRACTOR FURNISHED)
2	1	FIBERGLASS BOX PAD (OWNER FURNISHED)				2	1	FIBERGLASS BOX PAD (OWNER FURNISHED)			
3	**	PRIMARY CABLES TO BOTTOM OF TRENCH (OWNER-FURN.)	8	**	PEA GRAVEL (CONTRACTOR FURNISHED)	3	**	PRIMARY CABLES TO BOTTOM OF TRENCH (OWNER-FURN.)	8	3	CURRENT LIMITING DRAWOUT OR BAYONET FUSE (OWNER FURNISHED)
4	**	GROUND CONNECTORS & CONDUCTORS (CONTR. FURN.)				4	**	GROUND CONNECTORS & CONDUCTORS (CONTR. FURN.)			
5	1	5/8" X 8'-0" CWC GROUND ROD (CONTRACTOR FURNISHED)				5	1	5/8" X 8'-0" CWC GROUND ROD (CONTRACTOR FURNISHED)	9	1	LOOP FEED SWITCH (OWNER FURNISHED)
6	1	SECONDARY CABLE TO BOTTOM OF TRENCH (OWNER FURNISHED)				6	**	SECONDARY CABLE TO BOTTOM OF TRENCH (OWNER FURNISHED)	10	**	PEA GRAVEL (CONTRACTOR FURNISHED)

**PADMOUNT TRANSFORMER, SINGLE PHASE**

UG-( )

**PADMOUNT TRANSFORMER, THREE PHASE**

UG3-( )

REV	DATE	DESCRIPTION
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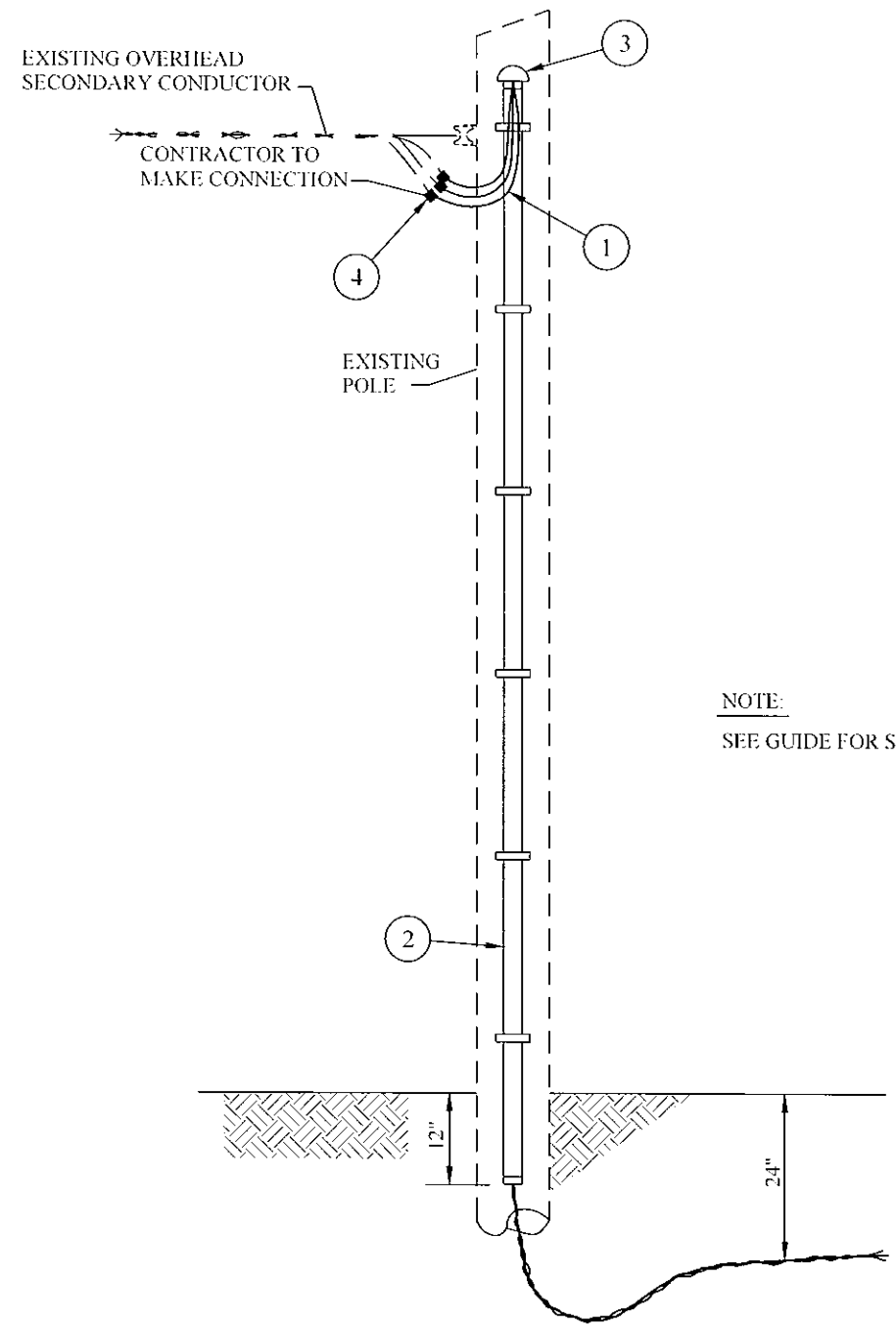


Project Manager: CAR  
Designer: SPM  
Project Number: 427803  
Phone: (712) 472-2531

MORA MUNICIPAL UTILITIES  
MORA, MINNESOTA

UNIT DRAWINGS  
ELECTRIC DISTRIBUTION UNDERBUILD RELOCATION

SHEET  
1 OF 7



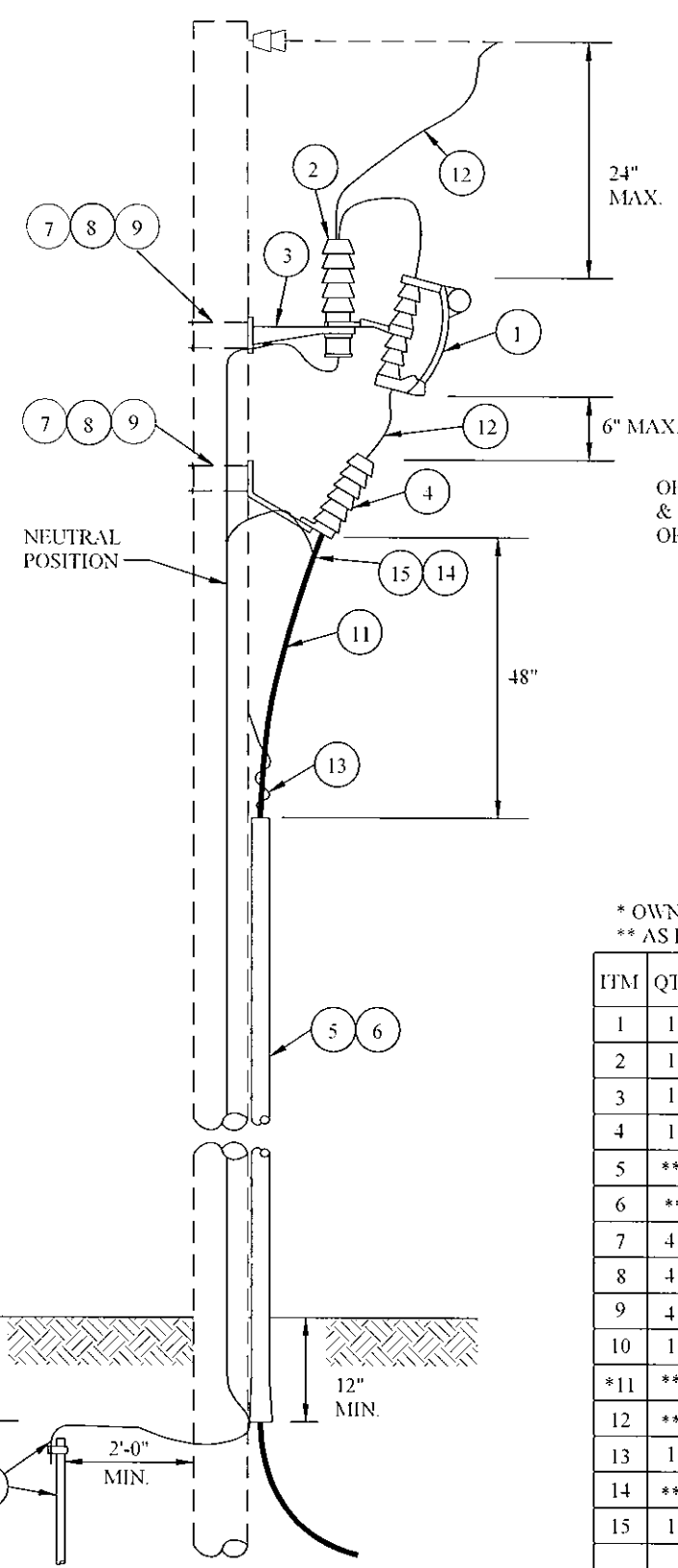
**NOTE:**  
SEE GUIDE FOR SIZING CONDUIT

\*\* AS REQUIRED

ITEM	QTY	DESCRIPTION	ITEM	QTY	DESCRIPTION
1	**	SECONDARY CABLE TO BOTTOM OF TRENCH (CONTRACTOR FURNISHED)	4	**	COMPRESSION CONNECTOR & CABLE SLEEVE (CONTRACTOR FURNISHED)
2	**	CONDUIT, PLASTIC, WITH METAL MOUNTING STRAPS AND LAG BOLTS (CONTRACTOR FURNISHED)			
3	1	WEATHERHEAD (CONTRACTOR FURNISHED)			

**SECONDARY RISER**

**ULR-1**



**NOTES**  
1. MINIMUM LIVE PART CLEARANCE TO GROUND 18'-0".  
2. PROVIDE FUSED CUTOUT

\* OWNER FURNISHED  
\*\* AS REQUIRED

ITEM	QTY	DESCRIPTION
1	1	15KV CUTOUT, W/LOADBREAK, MT'G BOLT
2	1	LIGHTNING ARRESTER, W/MT'G BOLT
3	1	CUT-OUT & ARRESTER BRACKET
4	1	CABLE TERMINATOR, W/BRACKET, MT'G BOLTS
5	**	RISER U-GUARD 4" PVC SCH 80
6	**	LAG BOLTS, 1/4" X 2" & MT'G. STRAPS
7	4	MACHINE BOLT, 5/8" X REQUIRED LENGTH
8	4	SQUARE WASHER, 2-1/4"
9	4	LOCKNUT, 5/8"
10	1	5/8" X 8" C.W. GRND ROD, CONDUCTOR & CLAMPS
*11	**	15KV CABLE TO BOTTOM OF TRENCH
12	**	JUMPER & CONNECTORS, #1/0 ACSR
13	1	CABLE GRIP W/ 1/2" X 4-1/2" LAG BOLT
14	**	EXTENDED CABLE NEUTRALS
15	1	CABLE IDENTIFICATION TAG

**SINGLE PHASE RISER - FUSED**

**UM2-1 ( ) F**

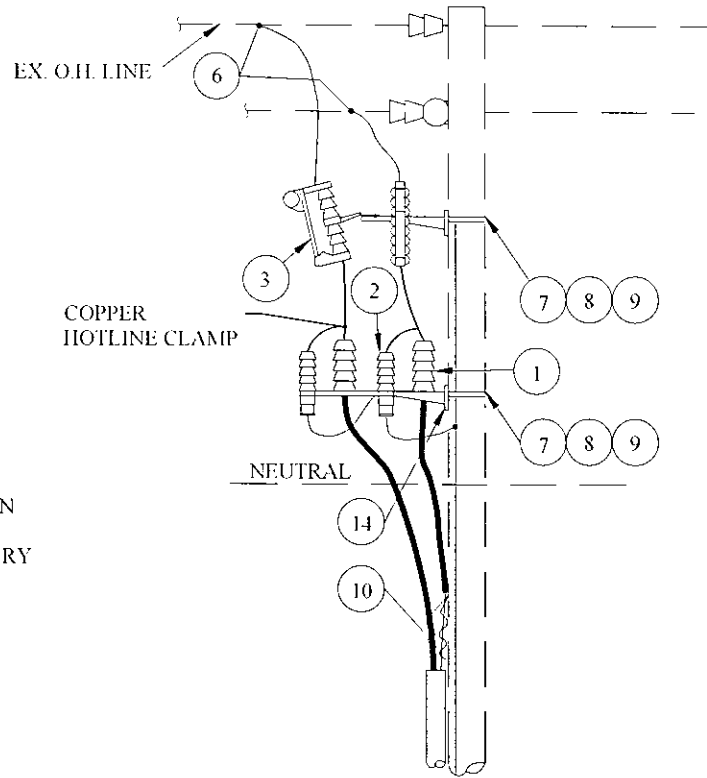
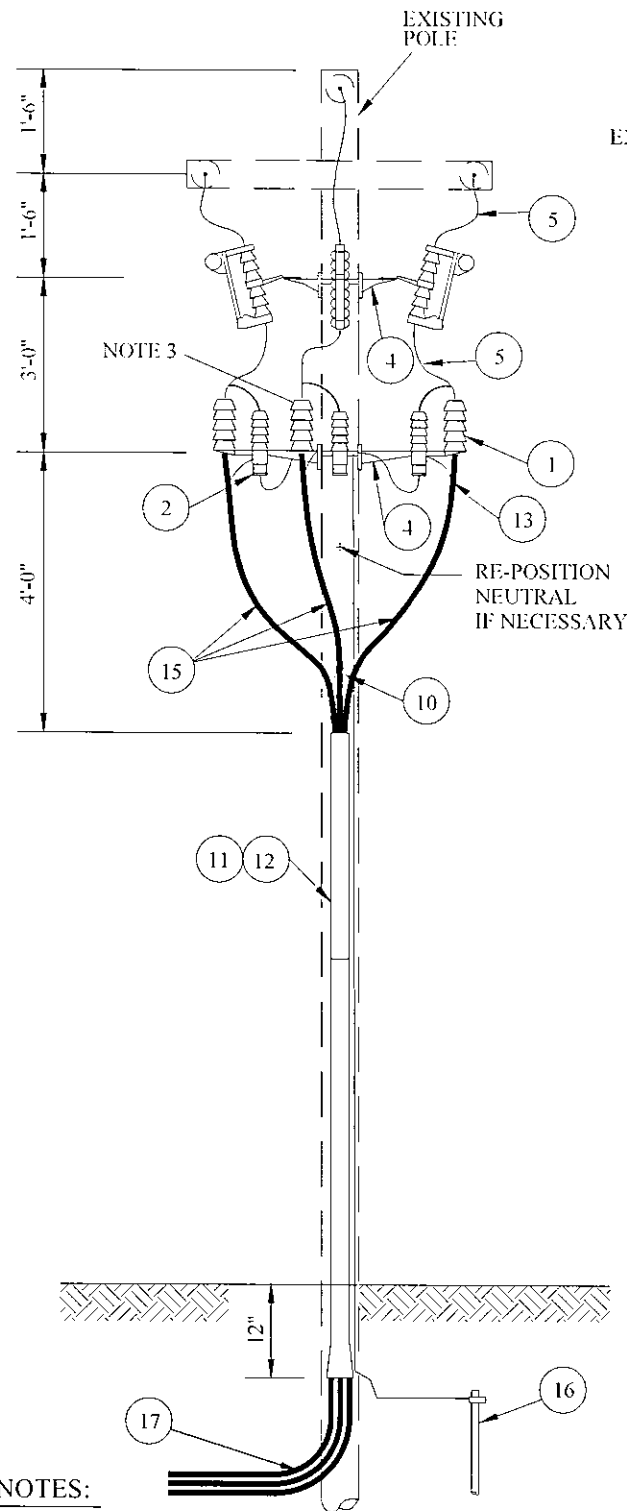
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MORA MUNICIPAL UTILITIES  
MORA, MINNESOTA

UNIT DRAWINGS  
ELECTRIC DISTRIBUTION UNDERBUILD RELOCATION

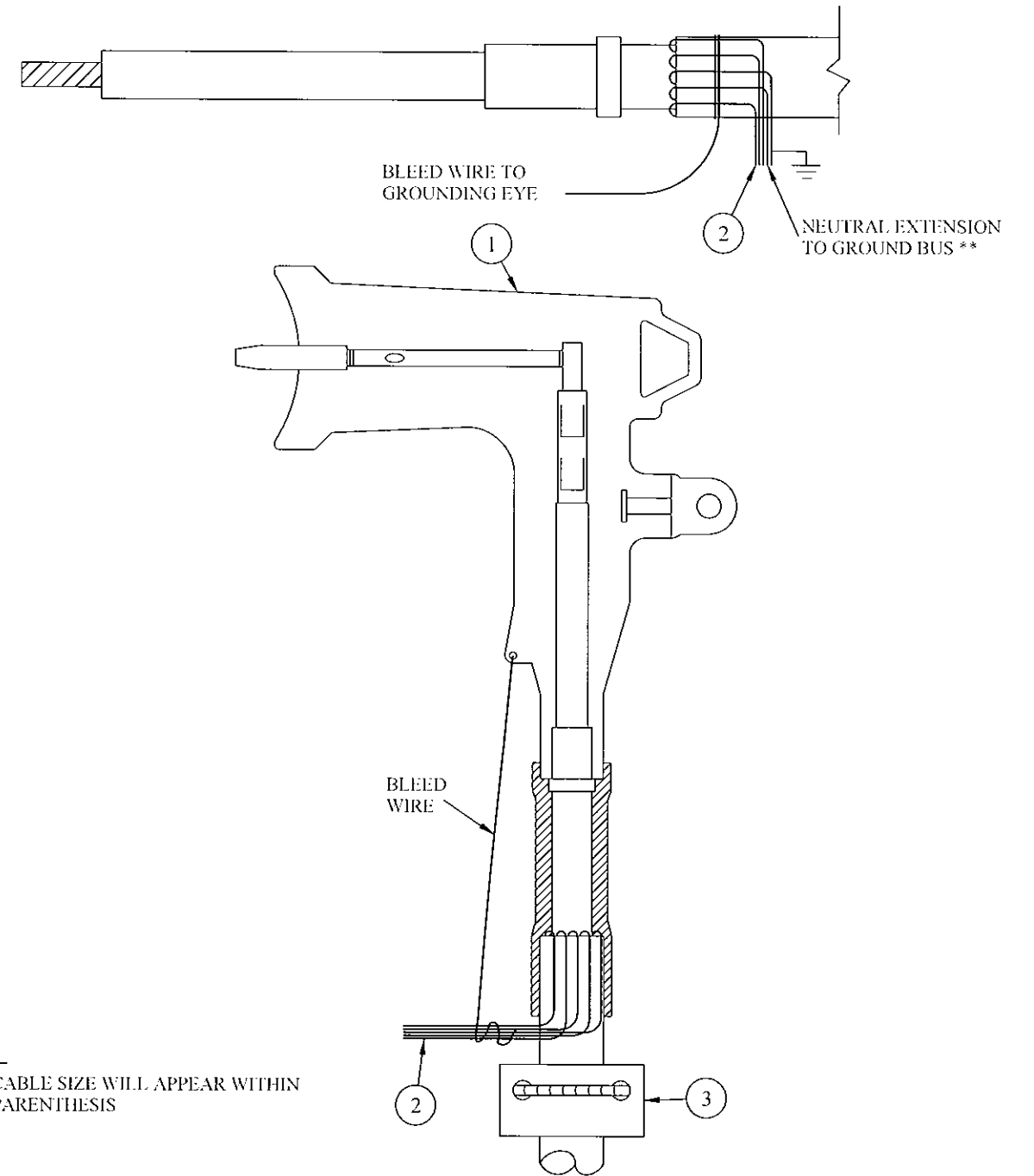


\* OWNER FURNISHED  
\*\* AS REQUIRED

ITM	QTY	DESCRIPTION
1	3	CABLE TERMINATOR
2	3	LIGHTNING ARRESTER
3	3	DISTRIBUTION CUTOUT W/FUSES
4	2	EQUIPMENT SUPPORT BRACKET, W/GRD LUG
5	**	1/0 COVERED COPPER TAPWIRE
6	3	COMPRESSION CONNECTORS
7	4	MACHINE BOLT, 5/8" X REQUIRED LENGTH
8	4	SQUARE WASHER, 2-1/4"
9	4	LOCKNUT, 5/8"
10	3	CABLE GRIP W/ 1/2" X 4-1/2" LAG BOLT
11	**	RISER U-GUARD 4" PVC SCH 80
12	**	LAG BOLTS, 1/4" X 3"
13	**	EXTENDED CABLE NEUTRAL
14	2	LAG BOLT, 1/2" X 4-1/2"
15	3	CABLE TAG
16	1	5/8" X 8'-0" CWC GROUND ROD W/CLAMP
*17	**	15KV CABLES TO BOTTOM OF TRENCH

**NOTES:**

1. MINIMUM LIVE PART CLEARANCE TO GROUND 18'-0"
2. MINIMUM HEIGHT OF RISER SHIELD ABOVE GROUND 8'-0"
3. OFFSET TERMINATOR AND CUTOUT TO PROVIDE OPENING SPACE.
4. PROVIDE BLADED CUTOUT AS PER UNIT
5. PROVIDE HOTLINE CLAMP TO ATTACH ARRESTOR ABOVE TERMINATOR.



**NOTES:**

1. CABLE SIZE WILL APPEAR WITHIN PARENTHESIS

\*\* AS REQUIRED

ITM	QTY	DESCRIPTION	ITM	QTY	DESCRIPTION
1	1	ELBOW, LOADBREAK WITH INTEGRATED			
		JACKET SEAL 200 AMP, 15KV (CONTRACTOR FURNISHED)			
		NEUTRAL EXTENSION			
		CABLE TAG (CONTRACTOR FURNISHED)			

**THREE PHASE PRIMARY RISER - BLADED**

**UM2-3 ( ) ( )**

**LOADBREAK ELBOW WITH TEST POINT, 200A**

**UM3-1T ( )**

REV	DATE	DESCRIPTION
0	8-12-2020	RELEASED FOR CONSTRUCTION



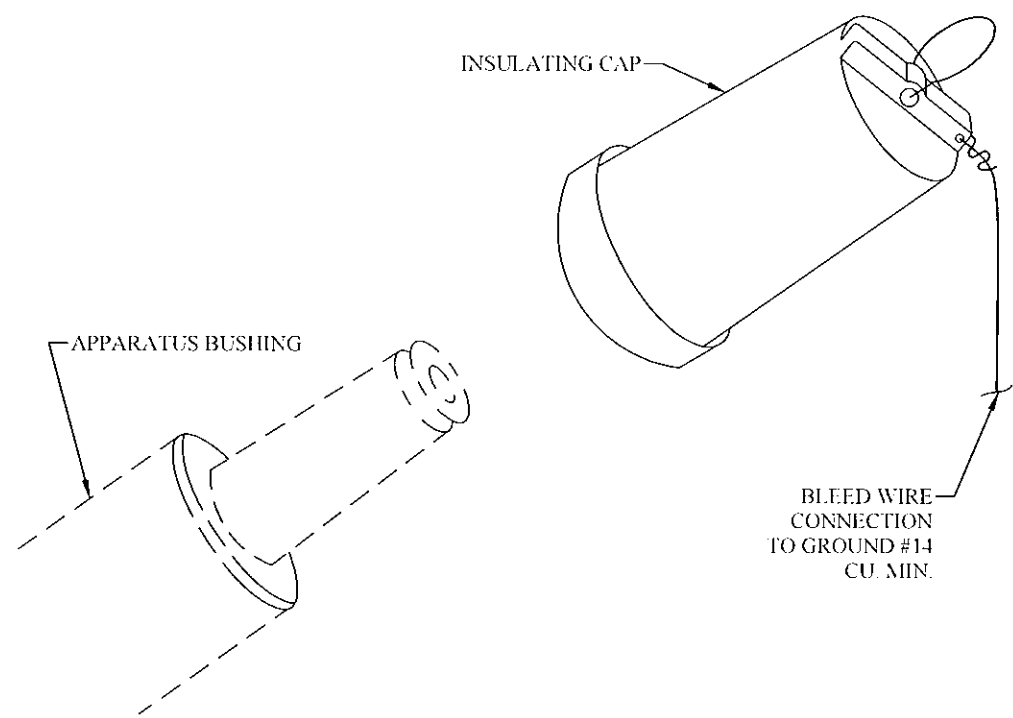
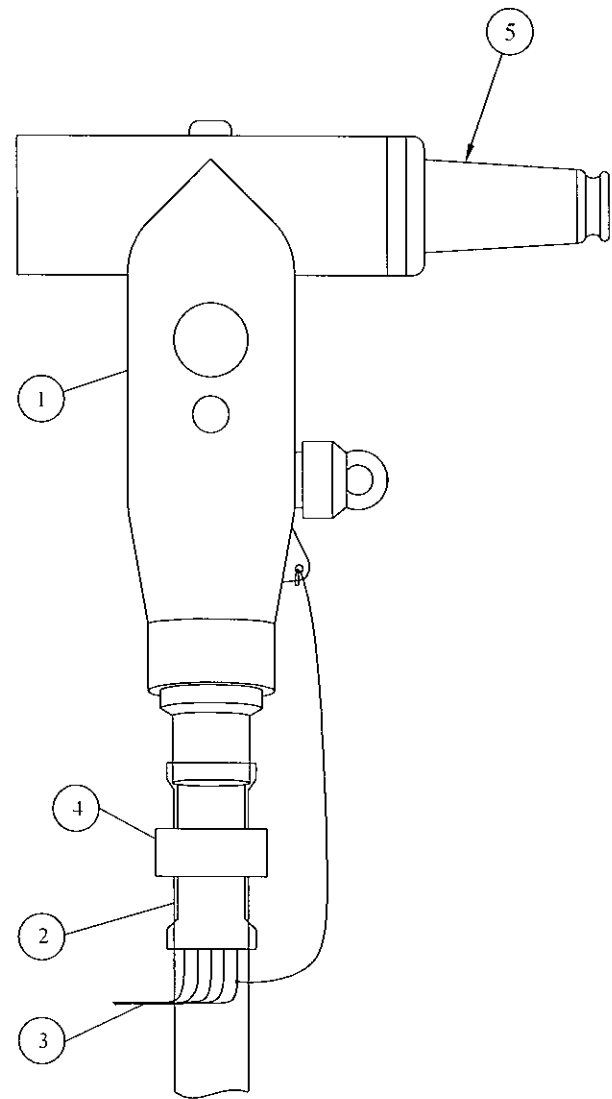
Project Manager: CAR  
Designer: SPM  
Project Number: 427803  
Phone: (712) 472-2531

MORA MUNICIPAL UTILITIES  
MORA, MINNESOTA

UNIT DRAWINGS  
ELECTRIC DISTRIBUTION UNDERBUILD RELOCATION

SHEET

Plot Date: 8/12/2020 10:28:23 AM



THIS UNIT IS CONTRACTOR FURNISHED

\*\* AS REQUIRED

ITM	QTY	DESCRIPTION	ITM	QTY	DESCRIPTION
1	1	DEADBREAK CONNECTION, 600A (CONTRACTOR FUR)			
2	1	SEALING KIT (CONTRACTOR FURNISHED)			
3	**	NEUTRAL EXTENSION			
4	1	CABLE TAG (CONTRACTOR FURNISHED)			
5	1	EL.BOW TAP PLUG (CONTRACTOR FURNISHED)			

**DEADBREAK ELBOW W/TEST POINT, 600A**      **UM3-3 ( )**

**INSULATING CAP, 200A**      **UM3-4**

REV	DATE	DESCRIPTION
0	8-12-2020	RELEASED FOR CONSTRUCTION

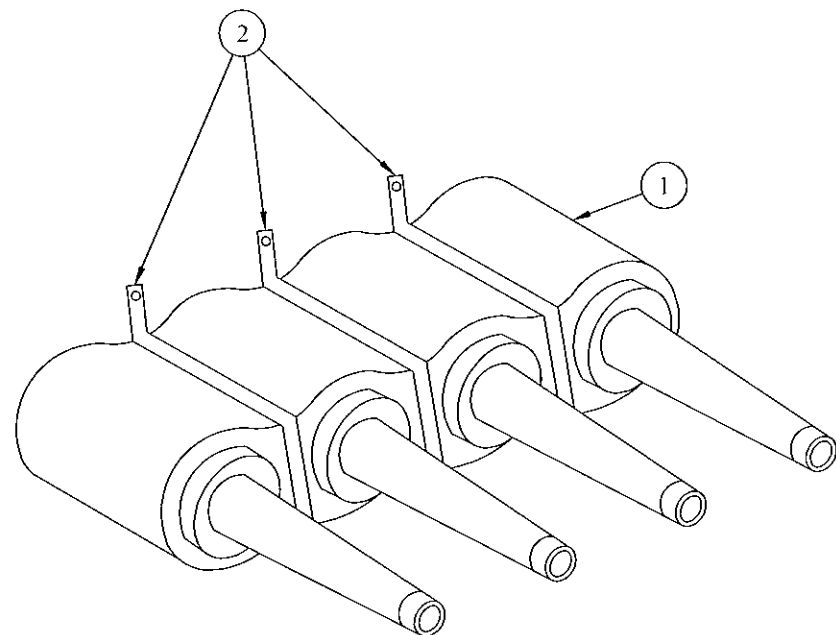
**DGR ENGINEERING**  
 Project Manager: CAR  
 Designer: SPM  
 Project Number: 427803  
 Phone: (712) 472-2531

MORA MUNICIPAL UTILITIES  
 MORA, MINNESOTA

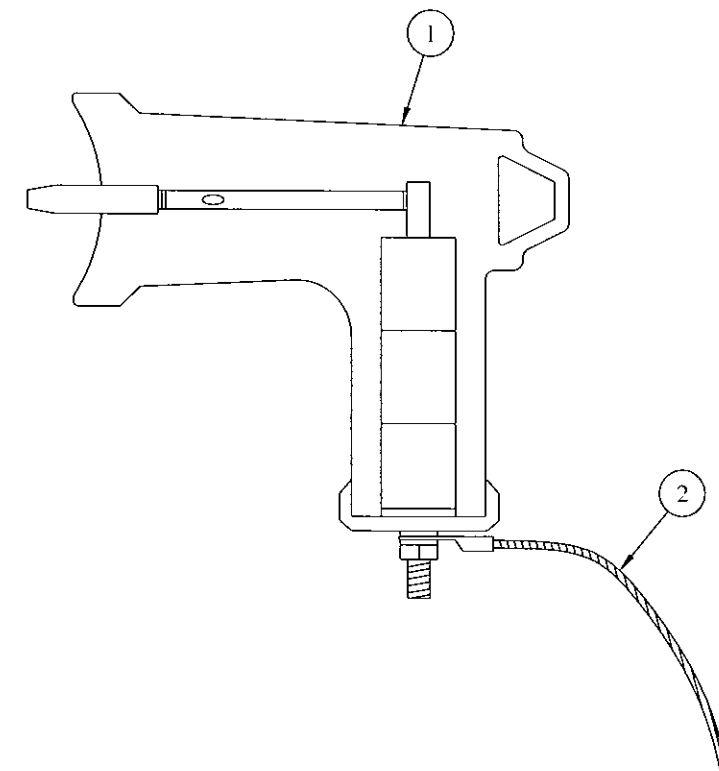
UNIT DRAWINGS  
 ELECTRIC DISTRIBUTION UNDERBUILD RELOCATION

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Plot Date: 8/12/2020 10:28:28 AM



\*\* AS REQUIRED



\*\* AS REQUIRED

ITEM	QTY	DESCRIPTION	ITEM	QTY	DESCRIPTION	ITEM	QTY	DESCRIPTION	ITEM	QTY	DESCRIPTION
1	1	4-POINT LOADBREAK JUNCTION (CONTRACTOR FURNISHED)				1	1	ELBOW ARRESTER (CONTRACTOR FURNISHED)			
2	**	HOLDING STRAPS & HARDWARE FOR MOUNTING ON FLAT CHANNEL (CONTRACTOR FURNISHED)				2	**	COPPER GROUND CONDUCTOR (CONTRACTOR FURNISHED)			

**MULTI-POINT LOADBREAK JUNCTION, 4-POINT**

**UM40-4**

**ELBOW ARRESTER**

**UM6-34EA**

REV	DATE	DESCRIPTION
0	8-12-2020	RELEASED FOR CONSTRUCTION



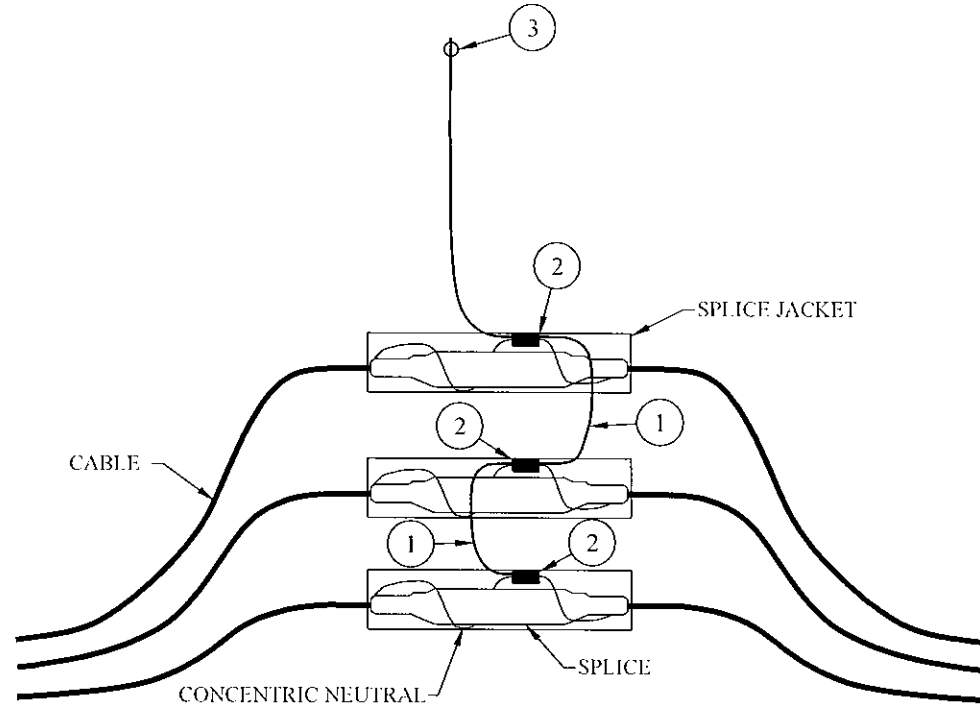
Project Manager: CAR  
 Designer: SPM  
 Project Number: 427803  
 Phone: (712) 472-2531

MORA MUNICIPAL UTILITIES  
 MORA, MINNESOTA

UNIT DRAWINGS  
 ELECTRIC DISTRIBUTION UNDERBUILD RELOCATION

SHEET  
 5 OF 7

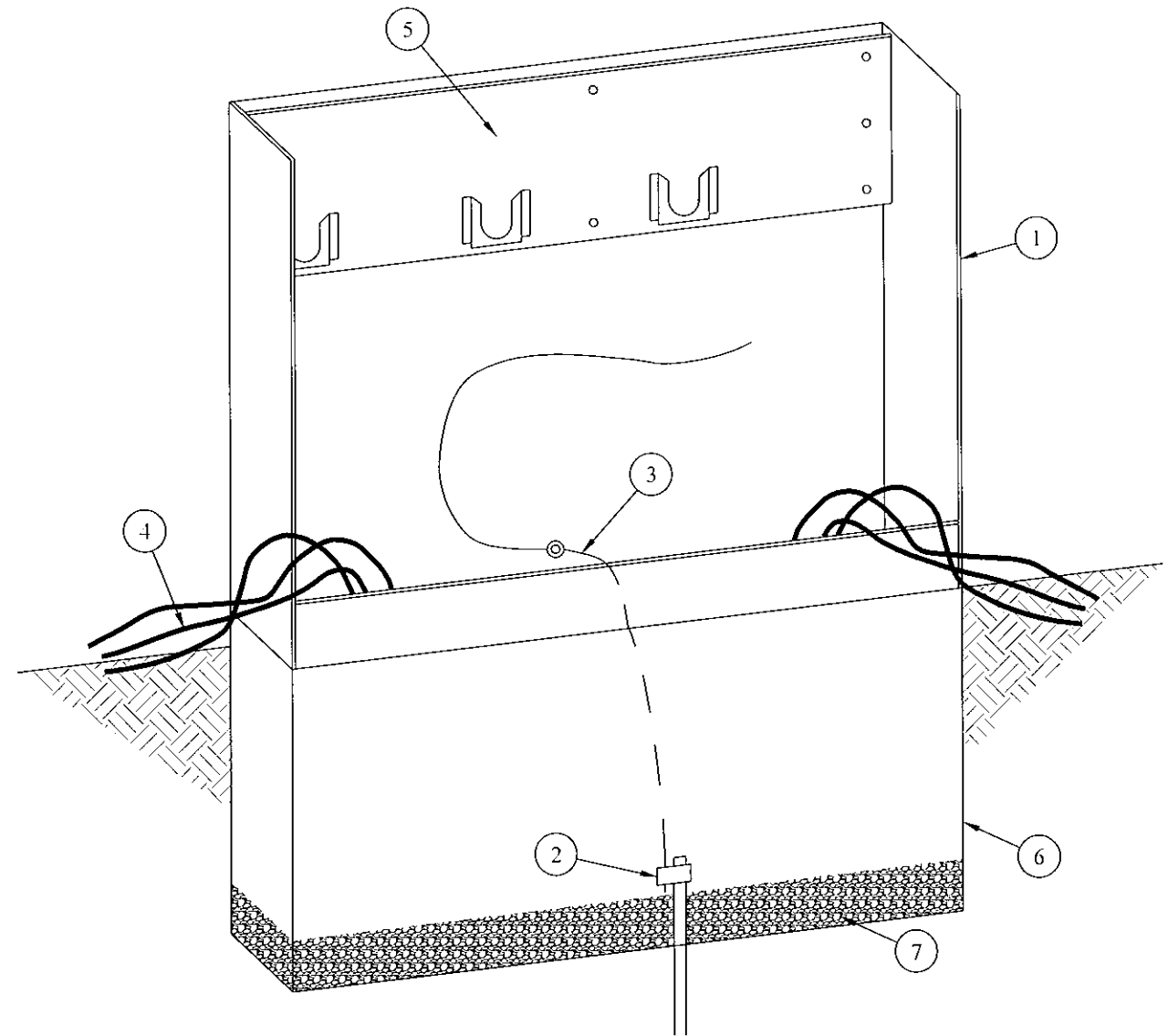
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**NOTES:**

▲ MINIMUM GROUND COVER OVER TOP OF GROUND ROD 2'-0"

\*\* AS REQUIRED



BASE SET ON COMPACTED SOIL  
POUR 4-5" PEA GRAVEL INSIDE ONCE BASE IS SET

\*\* AS REQUIRED

ITEM	QTY	DESCRIPTION	ITEM	QTY	DESCRIPTION	ITEM	QTY	DESCRIPTION	ITEM	QTY	DESCRIPTION
1	1	#2 CU, STR. BARE (CONTRACTOR FURNISHED)				1	1	SECTIONALIZING ENCLOSURE COMPLETE	4	**	PRIMARY CABLE FROM BOTTOM OF TRENCH TO
2	1	COMPRESSION CONNECTOR (CONTRACTOR FURN)						W/HINGED COVER, 30" HIGH X 60" WIDE X 18" DEEP			TERMINATION POINT (OWNER FURNISHED)
3	**	GROUND ROD, CWC, 5/8" X 8'-0" (CONTRACTOR FURN)						(CONTRACTOR FURNISHED)	5	1	MOUNTING PLATE (CONTRACTOR FURNISHED)
						2	1	5/8" X 8'-0" COPPERWELD GROUND ROD W/CLAMP	6	1	GROUND SLEEVE, FIBERGLASS (CONTRACTOR FURNISHED)
								(CONTRACTOR FURNISHED)	7	**	PEA GRAVEL (CONTRACTOR FURNISHED)
						3	**	GROUND CONDUCTOR (CONTRACTOR FURNISHED)			

**NEUTRAL CONNECTION AT SPLICE**

**UM14-3S**

**SECTIONALIZING ENCLOSURE, 3-PHASE**

**UM33-60**

REV	DATE	DESCRIPTION
0	8-12-2020	RELEASED FOR CONSTRUCTION



Project Manager: CAR  
Designer: SPM  
Project Number: 427803  
Phone: (712) 472-2531

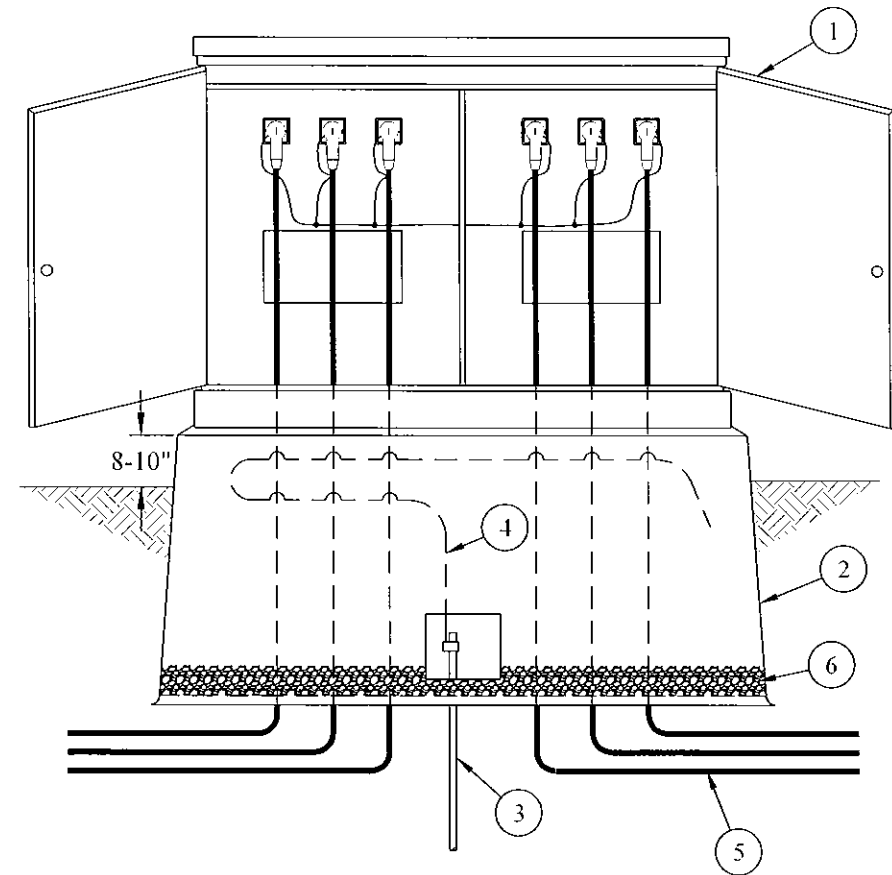
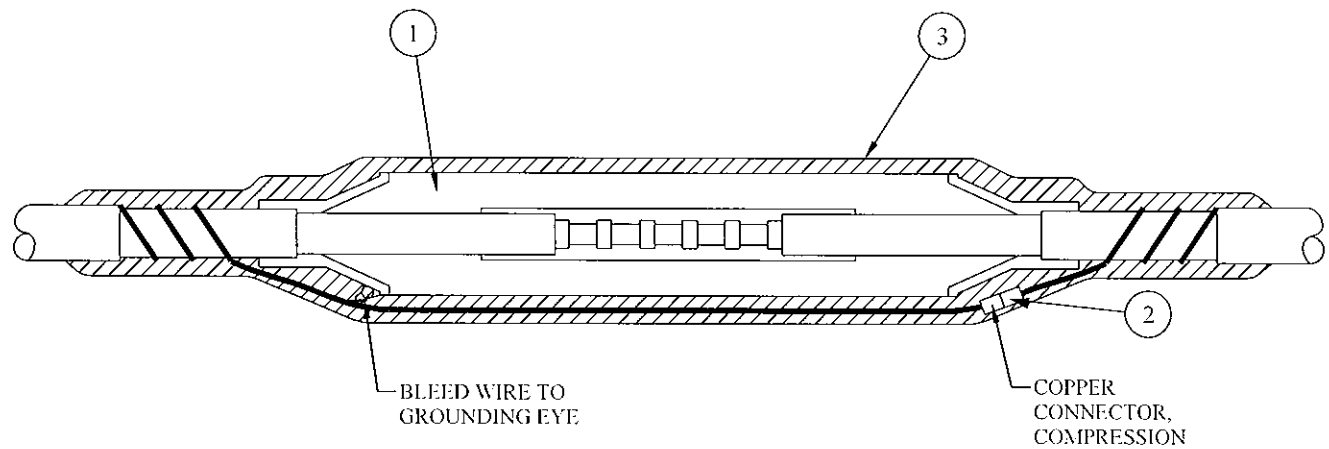
MORA MUNICIPAL UTILITIES  
MORA, MINNESOTA

UNIT DRAWINGS  
ELECTRIC DISTRIBUTION UNDERBUILD RELOCATION

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6 OF 7

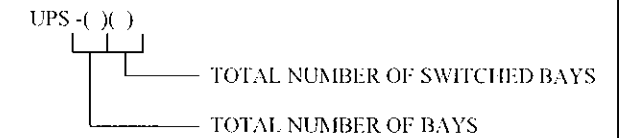


Plot Date: 8/12/2020 10:28:38 AM



BASE SET ON COMPACTED SOIL.  
POUR 4-5" PEA GRAVEL INSIDE ONCE BASE IS SET

- NOTES:
- CABLE SIZE WILL APPEAR WITHIN PARENTHESIS



\*\* AS REQUIRED

\*\* AS REQUIRED

ITEM	QTY	DESCRIPTION	ITEM	QTY	DESCRIPTION	ITEM	QTY	DESCRIPTION	ITEM	QTY	DESCRIPTION
1	1	STRAIGHT SPLICE (CONTRACTOR FURNISHED)				1	1	PAD MOUNT SWITCHGEAR (OWNER FURNISHED)	6	**	PEA GRAVEL (CONTRACTOR FURNISHED)
2	**	COPPER COMPRESSION SLEEVE (CONTRACTOR FURNISHED)				2	1	BOX PAD, FIBERGLASS (OWNER FURNISHED)			
3	**	COLD SHRINK (CONTRACTOR FURNISHED)				3	1	5/8" X 8'-0" C.W. GROUND ROD (CONTRACTOR FURNISHED)			
						4	**	COPPER GROUND CONDUCTOR (CONTRACTOR FURNISHED)			
						5	**	PRIMARY CABLE FROM BOTTOM OF TRENCH TO ELBOW TERMINATORS (OWNER FURNISHED)			

STRAIGHT SPLICE

UM45-1 ( )

PADMOUNT SWITCHGEAR, DEADFRONT

UPS-( )

REV	DATE	DESCRIPTION
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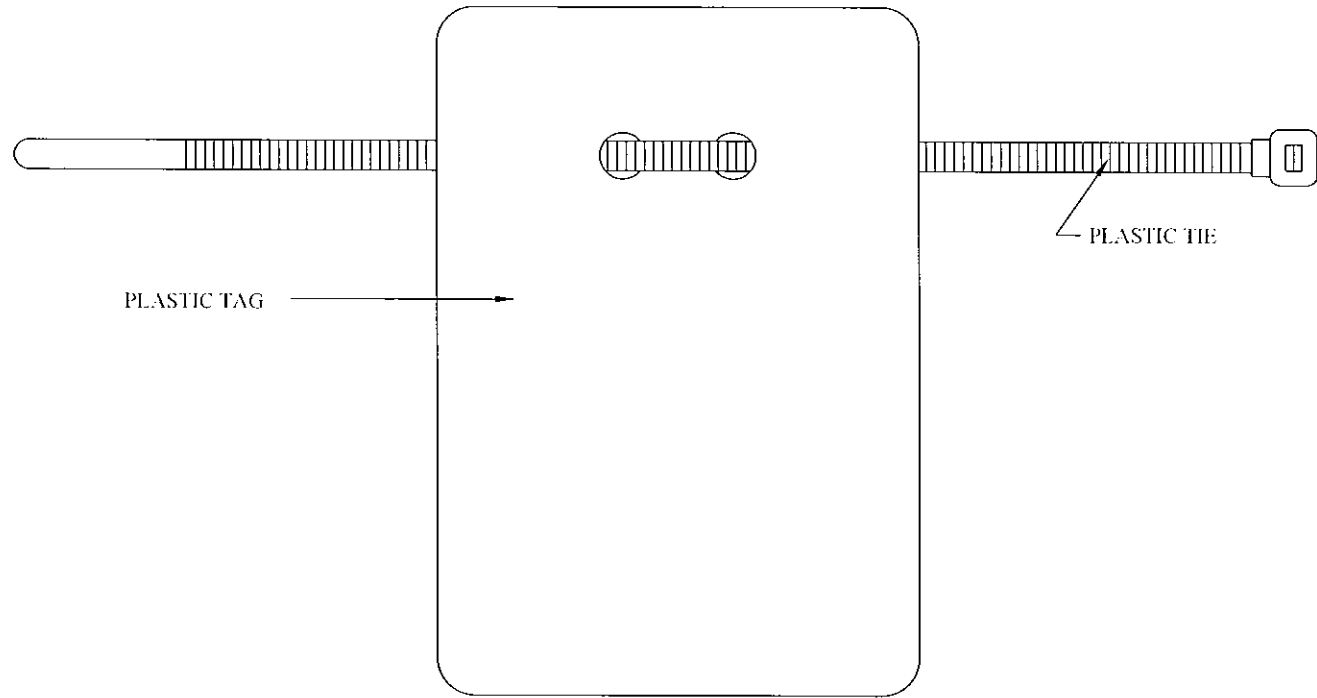
Project Manager: CAR  
Designer: SPM  
Project Number: 427803  
Phone: (712) 472-2531

MORA MUNICIPAL UTILITIES  
MORA, MINNESOTA

UNIT DRAWINGS  
ELECTRIC DISTRIBUTION UNDERBUILD RELOCATION

SHEET  
7 OF 7

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**NOTES:**

1. ALL CABLES ENTERING AND LEAVING VAULTS, PADMOUNTED EQUIPMENT, AND ALL TERMINATIONS SHALL BE MARKED WITH A PLASTIC TAG.
2. PLASTIC TAGS ON PRIMARY CONDUCTOR SHALL BE CODED ACCORDING TO PHASE AND MARKED WITH BLACK INDELIBLE PEN AS FOLLOWS:

PLASTIC TAG	PLASTIC TAG	PLASTIC TAG
AØ NORTH	BØ NORTH	CØ NORTH
AØ EAST	BØ EAST	CØ EAST
AØ SOUTH	BØ SOUTH	CØ SOUTH
AØ WEST	BØ WEST	CØ WEST

3. ALL PRIMARY CABLE SHALL ALSO BE COLOR TAGGED AS FOLLOWS:

TAG	TAG	TAG
AØ RED	BØ WHITE	CØ BLUE

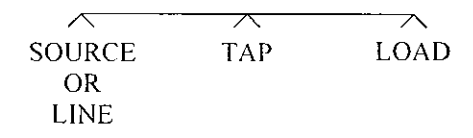
4. PLASTIC TAGS ON SERVICE WIRES SHALL BE WITH THE STREET ADDRESS OF THE SERVICE MARKED WITH BLACK INDELIBLE PEN.
5. PLASTIC TAGS ON SECONDARY WIRE SHALL BE WITH THE DIRECTION NORTH, EAST, SOUTH, OR WEST MARKED WITH BLACK INDELIBLE PEN.
6. SECONDARY AND SERVICE WIRES SHALL BE GROUPED, TAG SHALL BE INSTALLED AROUND BUNDLE.
7. PLASTIC TAGS ON STREET LIGHT WIRES SHALL BE WITH STREET CORNER INTERSECTION OF THE STREET LIGHT MARKED WITH BLACK INDELIBLE PEN.

1. PHASING ARRANGEMENT IN PEDESTALS (FACING OPEN PEDESTAL)

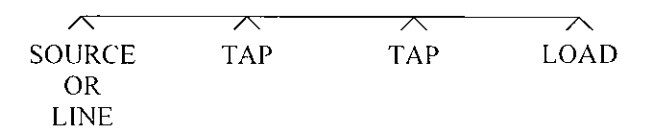
- AØ = LEFT
- BØ = MIDDLE
- CØ = RIGHT

2. JUNCTION MODULE ARRANGEMENT

3-POINT  
(LEFT TO RIGHT)



4-POINT  
(LEFT TO RIGHT)



3. INITIAL AND FINAL CONDUCTOR IDENTIFICATION WITH PLASTIC ID TAGS

- AØ = RED
- BØ = WHITE
- CØ = BLUE

TAP WRAPPINGS:

- ONE WRAP = SOURCE OR LINE
- TWO WRAPS = LOAD
- THREE WRAPS = TAP

**GUIDE - CABLE CODING**

**GUIDE - PRIMARY CONDUCTOR ARRANGEMENT AND IDENTIFICATION**

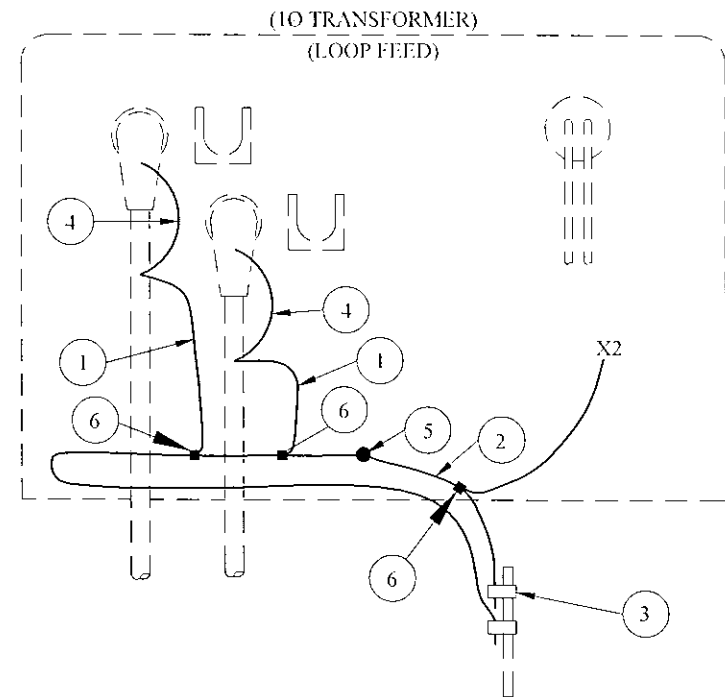
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Project Manager: CAR  
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MORA MUNICIPAL UTILITIES  
 MORA, MINNESOTA

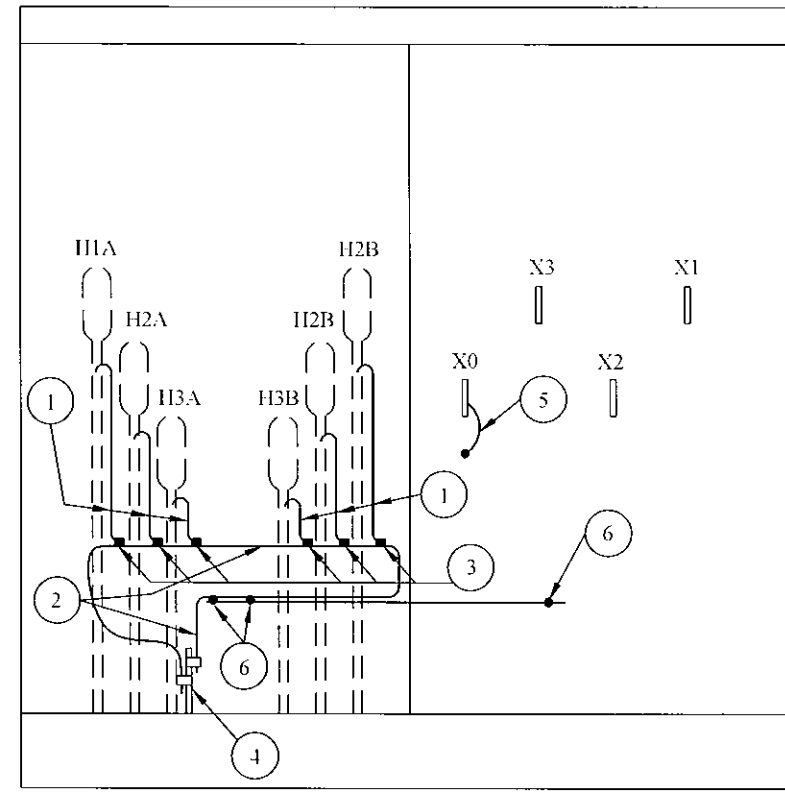
GUIDE DRAWINGS  
 ELECTRIC DISTRIBUTION UNDERBUILD RELOCATION



- ① NEUTRAL EXTENSION
- ② GROUND BUS
- ③ GROUND ROD & CLAMPS
- ④ BLEED WIRE
- ⑤ TRANSFORMER GROUNDING CONNECTOR
- ⑥ COMPRESSION CONNECTOR
- ⑦ LOOP GROUND BUS IN PERIMETER OF OPENING

**NOTES:**  
 LEAVE SUFFICIENT SLACK IN NEUTRAL EXTENSION AND GROUND BUS TO FACILITATE REMOVAL AND PARKING OF PRIMARY EI BOW.

**GUIDE - 1Ø TRANSFORMER GROUNDING**

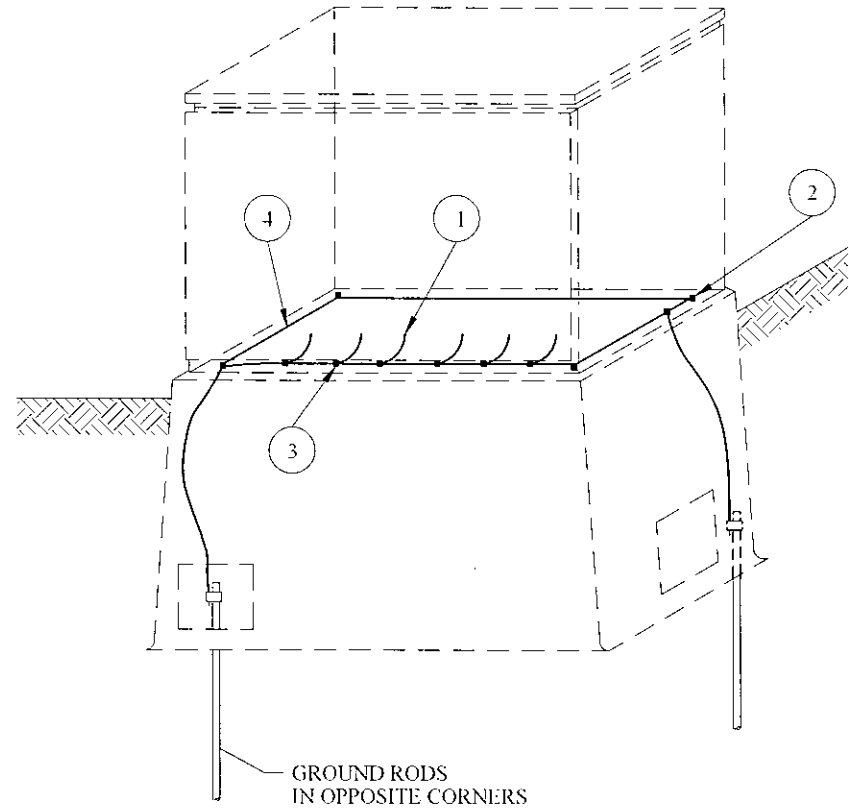


- ① NEUTRAL EXTENSION
- ② GROUND BUS
- ③ COMPRESSION CONNECTOR
- ④ GROUND ROD & CLAMPS
- ⑤ REMOVABLE GROUND STRAP
- ⑥ TRANSFORMER GROUNDING CONNECTOR

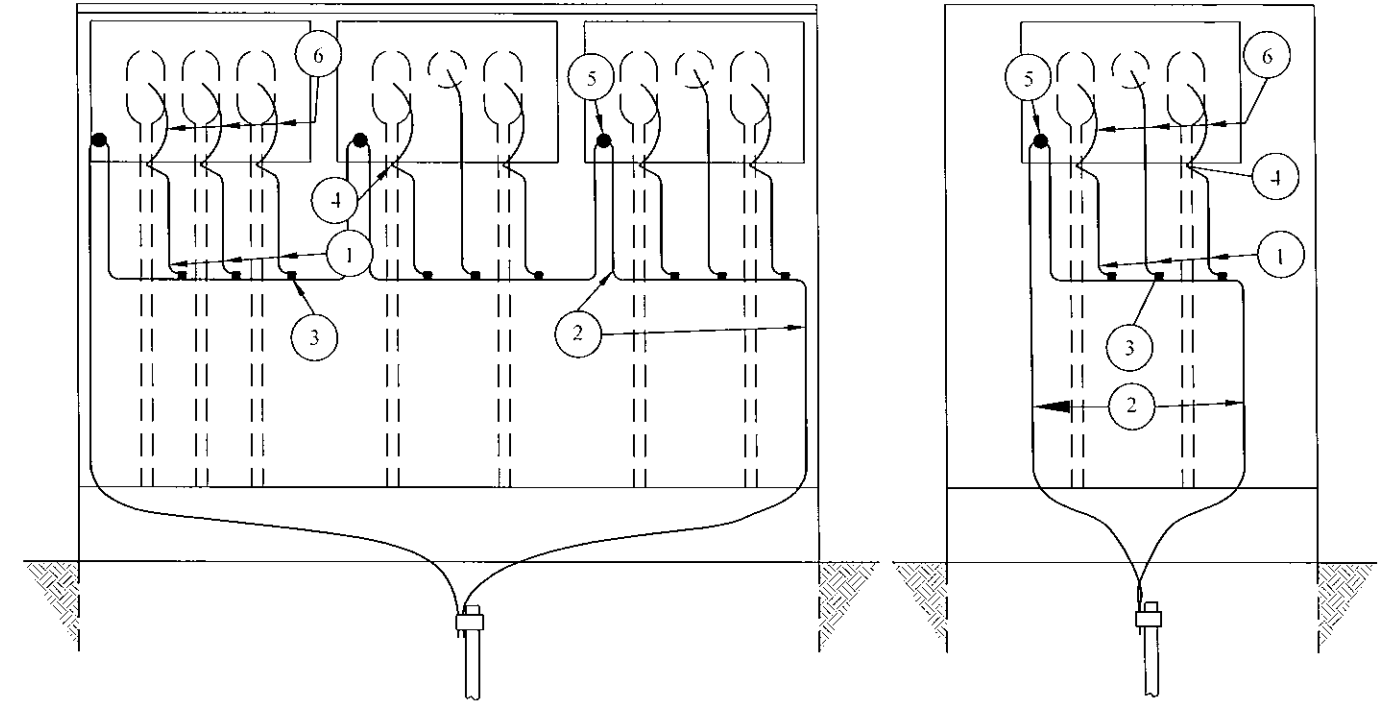
**NOTES:**  
 LEAVE SUFFICIENT SLACK IN NEUTRAL EXTENSION AND GROUND BUS TO FACILITATE REMOVAL AND PARKING OF PRIMARY EI BOWS.

**GUIDE - 3Ø TRANSFORMER GROUNDING**

<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 10%;">REV</th> <th style="width: 10%;">DATE</th> <th style="width: 80%;">DESCRIPTION</th> </tr> </thead> <tbody> <tr> <td>0</td> <td>8-12-2020</td> <td>RELEASED FOR CONSTRUCTION</td> </tr> </tbody> </table>	REV	DATE	DESCRIPTION	0	8-12-2020	RELEASED FOR CONSTRUCTION		Project Manager: CAR Designer: SPM Project Number: 427803 Phone: (712) 472-2531	MORA MUNICIPAL UTILITIES MORA, MINNESOTA	GUIDE DRAWINGS ELECTRIC DISTRIBUTION UNDERBUILD RELOCATION	S H E E T  2 OF 6
REV	DATE	DESCRIPTION									
0	8-12-2020	RELEASED FOR CONSTRUCTION									



- ① NEUTRAL EXTENSION
- ② BOX GROUNDING PAD - IN EACH COMPARTMENT
- ③ COMPRESSION CONNECTOR
- ④ GROUND BUS



- ① NEUTRAL EXTENSION
- ② GROUND BUS
- ③ COMPRESSION CONNECTOR
- ④ BLEED WIRE COMPRESSION CONNECTOR
- ⑤ PLATE GROUNDING CONNECTOR
- ⑥ BLEED WIRE

**NOTES:**

LEAVE SUFFICIENT SLACK IN NEUTRAL EXTENSION AND GROUND BUS TO FACILITATE REMOVAL AND PARKING OF PRIMARY CABLES.

**GUIDE - PADMOUNT SWITCH GROUNDING**

**GUIDE - SECTIONALIZING PEDESTAL GROUNDING**

REV	DATE	DESCRIPTION
0	8-12-2020	RELEASED FOR CONSTRUCTION



Project Manager: CAR  
 Designer: SPM  
 Project Number: 427803  
 Phone: (712) 472-2531

MORA MUNICIPAL UTILITIES  
 MORA, MINNESOTA

GUIDE DRAWINGS  
 ELECTRIC DISTRIBUTION UNDERBUILD RELOCATION

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Plot Date: 8/12/2020 10:28:58 AM

**1. CONCENTRIC NEUTRAL EXTENSION TO GROUND BUS**

CONCENTRIC NEUTRAL	NEUTRAL EXTENSION
8-14	#6 COPPER
11-14	#4 COPPER
16-14	#2 COPPER
18-14	#2 COPPER
16-12	#2 COPPER
15-10	#2 COPPER

**2. GROUND BUS CONDUCTOR FOR:**

- a) 10 PAD MOUNT TRANSFORMERS
- b) 30 PAD MOUNT TRANSFORMERS
- c) PAD MOUNT SWITCHGEAR
- d) PRIMARY ENCLOSURES

NUMBER OF PHASES AND PRIMARY CONDUCTOR SIZE	GROUND BUS CONDUCTOR OR EQUIVALENT
1-#1/0	#2 COPPER
2-#1/0	
3-#1/0	
1-#4/0	#1/0 COPPER
3-#4/0	
3-#350	
3-#500	
3-#750	
3-#500	#4/0 COPPER
3-#750	#4/0 COPPER

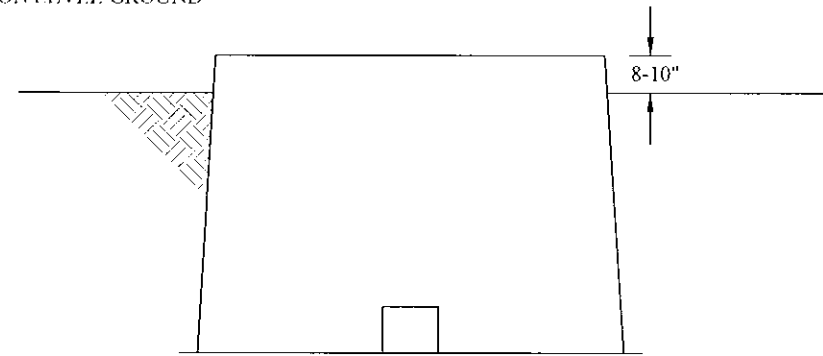
**3. GROUND CONDUCTOR CONNECTIONS**

CONDUCTORS	CONNECTOR TYPE
CONCENTRIC NEUTRAL TO NEUTRAL EXTENSION	COMPRESSION
CONCENTRIC NEUTRAL TO GROUND BUS	COMPRESSION
NEUTRAL EXTENSION TO GROUND BUS	

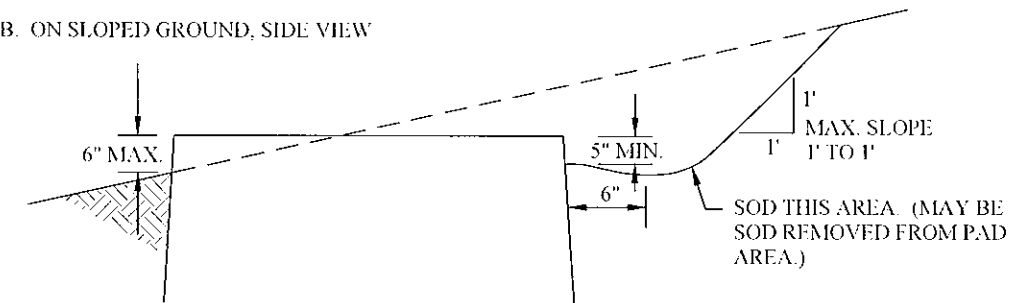
**NOTES:**

- a) ONLY (1) ONE CONDUCTOR PER GROOVE SHALL BE ALLOWED ON COMPRESSION TAP CONNECTORS.
- b) CONNECTOR SHALL BE PROPERLY SIZED FOR CONDUCTOR SIZES.

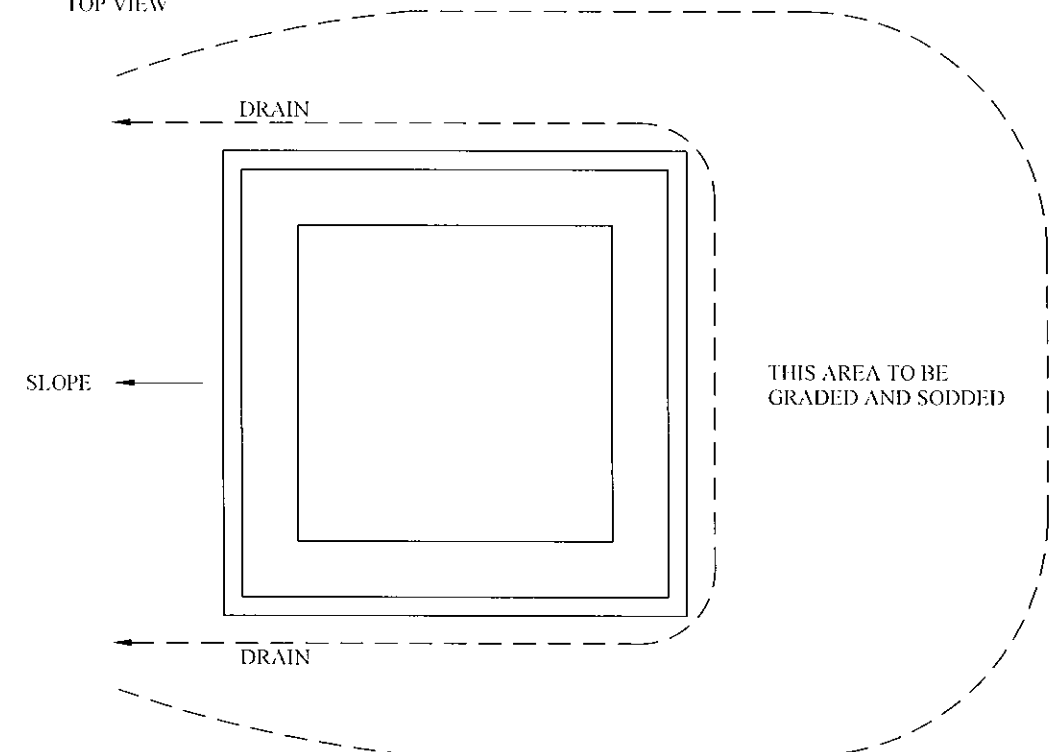
**A. ON LEVEL GROUND**



**B. ON SLOPED GROUND, SIDE VIEW**



**TOP VIEW**



**GUIDE - GROUNDING AND NEUTRAL EXTENSION CONDUCTOR**

**GUIDE - INSTALLATION OF ELECTRICAL EQUIPMENT PADS**

REV	DATE	DESCRIPTION
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 Designer: SPM  
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MORA MUNICIPAL UTILITIES  
 MORA, MINNESOTA

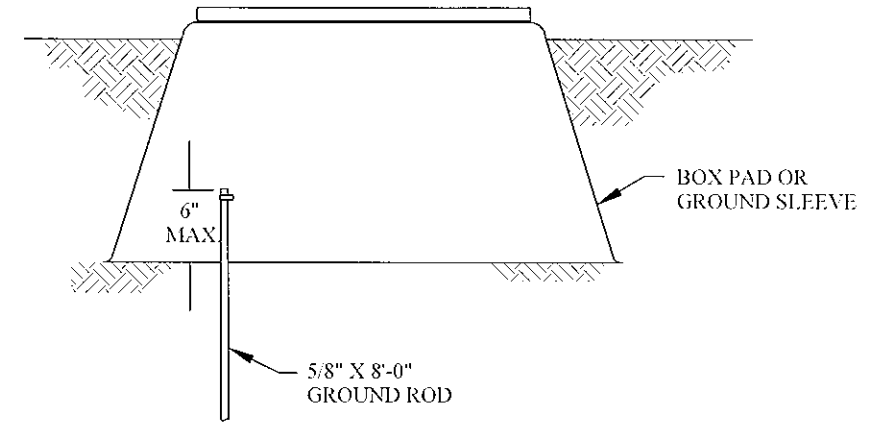
GUIDE DRAWINGS  
 ELECTRIC DISTRIBUTION UNDERBUILD RELOCATION

SHEET  
 4 OF 6

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THE FOLLOWING SIZES OF CONDUIT AND U-GUARD SIZING ARE MINIMUM FOR THIS PROJECT.  
 CONDUIT SIZES FOR CONDUCTOR COMBINATIONS NOT SHOWN SHALL BE IN ACCORDANCE WITH  
 THE NATIONAL ELECTRICAL CODE.

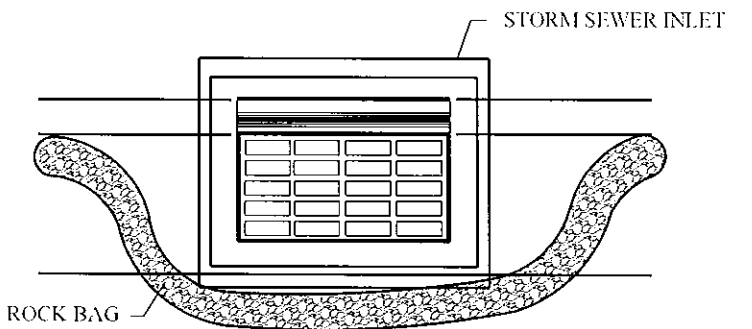
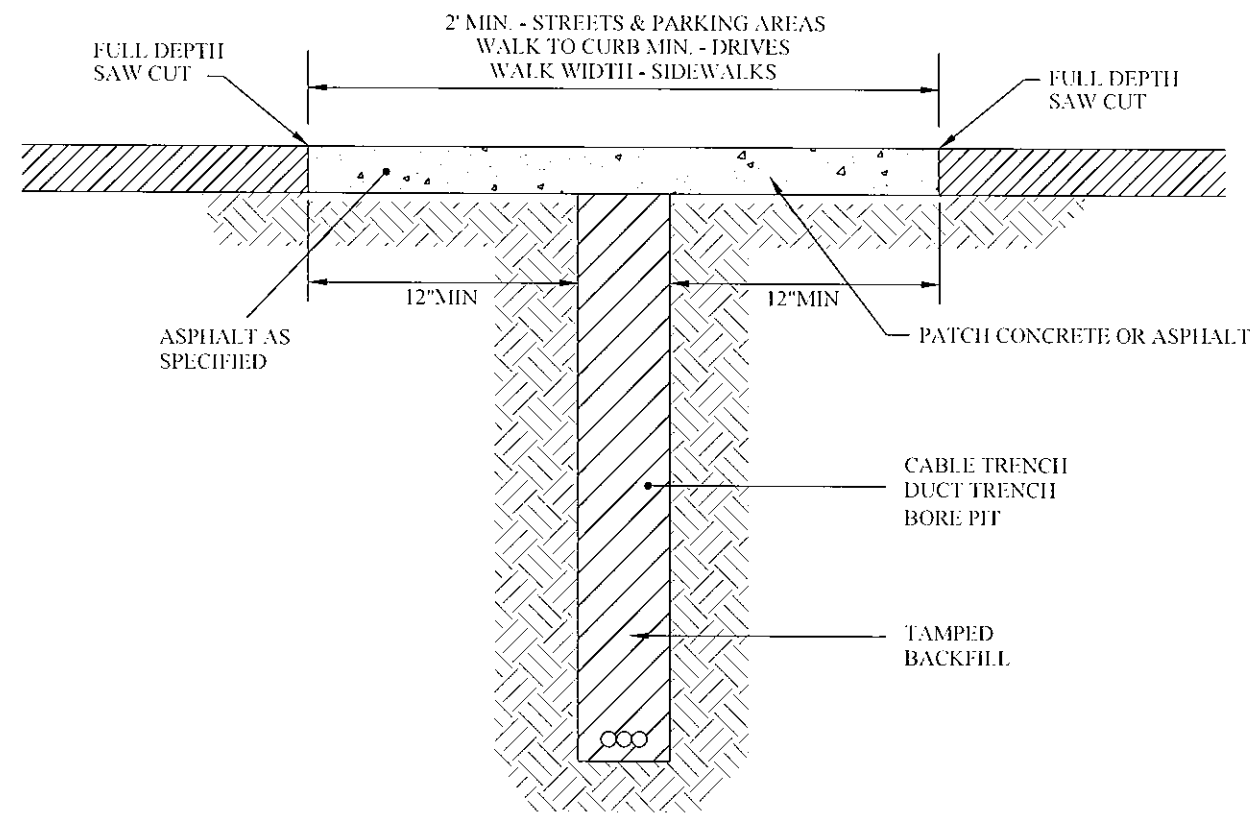
CONDUCTOR SIZE AND TYPE	MINIMUM CONDUIT SIZE (IN-NOMINAL)	MINIMUM U-GUARD SIZE (IN-NOMINAL)
1-#4/0, 15KV, JCN	2"	2"
2-#4/0, 15KV, JCN	3"	3"
3-#4/0, 15KV, JCN	4"	4"
1-#1/0, 15KV, JCN	2"	2"
2-#1/0, 15KV, JCN	3"	3"
3-#1/0, 15KV, JCN	3"	3"
2-#1/0 & 1-#2, 600V	2"	2"
3-#1/0 & 1-#2, 600V	2"	2"
2-#4/0 & 1-#2/0, 600V	2"	2"
3-#4/0 & 1-#2/0, 600V	3"	3"
2-#350 & 1-#4/0, 600V	3"	3"



GUIDE FOR CONDUIT AND U-GUARD SIZING

GUIDE - GROUND ROD INSTALLATION IN BOX PAD OR GROUND SLEEVE

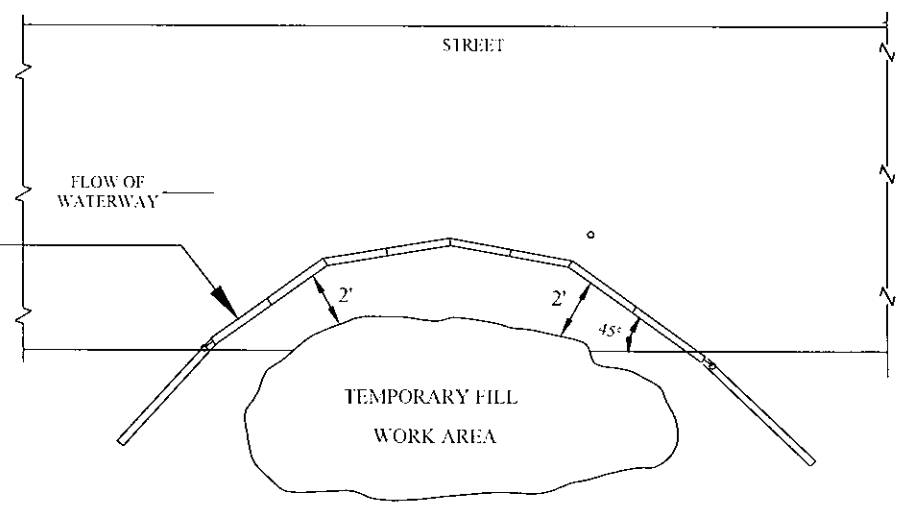
<table border="1"> <thead> <tr> <th>REV</th> <th>DATE</th> <th>DESCRIPTION</th> </tr> </thead> <tbody> <tr> <td>0</td> <td>8-12-2020</td> <td>RELEASED FOR CONSTRUCTION</td> </tr> </tbody> </table>	REV	DATE	DESCRIPTION	0	8-12-2020	RELEASED FOR CONSTRUCTION		Project Manager: CAR Designer: SPM Project Number: 427803 Phone: (712) 472-2531	MORA MUNICIPAL UTILITIES MORA, MINNESOTA	GUIDE DRAWINGS ELECTRIC DISTRIBUTION UNDERBUILD RELOCATION	SHEET 5 OF 6
REV	DATE	DESCRIPTION									
0	8-12-2020	RELEASED FOR CONSTRUCTION									



TYPE FF (MONO-MONO FABRIC/SILT FENCE), SOWN INTO A SOCK AND FILLED WITH 1.5" CLEAN ROCK.  
 INSTALL 8" ROCK BAG ACROSS INLETS DOWN GRADE OF EXCAVATION. CLEAN AND MAINTAIN UNTIL EXCAVATION IN THE DRAINAGE AREA IS COMPLETE. COST OF MOVING AND MAINTAINING THE ROCK BAG SHALL BE INCIDENTAL. THE ROCK BAG SHALL BE REMOVED WITHIN A WEEK AFTER STABILIZATION IS COMPLETED.

ROCK BAG  
NOT TO SCALE

THREE (3) HIGH SAND BAG RETAINER OR ONE (1) HIGH SAND BAG WITH 10 MIL. PLASTIC COVER OVER TEMPORARY FILL AREA.  
 ALTERNATE METHOD: TRANSPORT ALL EXCAVATED MATERIAL TO A TEMPORARY HOLDING SITE. HAUL MATERIAL BACK TO SITE WHEN READY TO BACKFILL.



**GUIDE - ASPHALT AND CONCRETE REMOVAL AND REPLACEMENT**

**GUIDE - SEDIMENT/EROSION CONTROL**

REV	DATE	DESCRIPTION
0	8-12-2020	RELEASED FOR CONSTRUCTION



Project Manager: CAR  
 Designer: SPM  
 Project Number: 427803  
 Phone: (712) 472-2531

MORA MUNICIPAL UTILITIES  
 MORA, MINNESOTA

GUIDE DRAWINGS  
 ELECTRIC DISTRIBUTION UNDERBUILD RELOCATION







Rural Electric Supply Cooperative

# QUOTE ORDER

Order # **795196-00**

Quote Date **08/07/20** PO # **1** Page # **1**

**Bill To** MORA PUBLIC UTILITIES  
101 LAKE STREET SOUTH  
Cust # MORA, MN 55051  
44392

**Correspondence To** Resco  
PO BOX 44430  
MADISON, WI 53744-4430

**Ship To** MORA PUBLIC UTILITIES  
101 SOUTH LAKE STREET  
MORA, MN 55051

**Instructions**  
ATTN: JEREMY  
**Ship Point** Resco - Moorhead  
**Via** Common Carr

**Currency**  
**Shipped** Terms  
.05% 15 N 30

Ln #	Product And Description	Quantity Ordered	Qty UM	Unit Price	Amount (Net)
1	25KVA TRANSFORMER PAD 25KVA TRANSFORMER 1P PAD MOUNTED QUOTING ERMCO. SEE ATTACHED QUOTE & DRAWING. LEAD TIME IS 12 - 14 WEEKS ARO. 4160GY/2400 X 12470GY/7200 TO 240/120 NL = 54W LL = 319W	4	each	1531.00	6124.00
2	45KVA TRANSFORMER 3P 45KVA TRANSFORMERS 3P PAD MOUNTED QUOTING ERMCO. SEE ATTACHED QUOTE & DRAWING. LEAD TIME IS 14 - 16 WEEKS ARO. 4160Y/2400 X 12470Y/7200 TO 240D/120MT NL = 124W LL = 359W	1	each	5412.00	5412.00
3	PSE-9-44222 15KV 95KV BIL DEAD FRONT AIR INSULATED PADMT QUOTING FEDERAL PACIFIC. LEAD TIME IS 12 - 14 WEEKS ARO (EXCLUDING HOLIDAYS). SEE ATTACHED FEDERAL PACIFIC QUOTE.	1	each	12939.00	12939.00
4	FP-3097 FUSE END FITTINGS QUOTING FEDERAL PACIFIC - ADDER AS NEEDED.	1	each	232.00	232.00
5	SMU-20 FUSES SMU-20 FUSE UNITS QUOTING FEDERAL PACIFIC - ADDER AS NEEDED.	1	each	184.60	184.60
6	09120470KERITE CBL MV 1/0SOLAL 220 EPR 3RSJKT16/14 PTUP 2750 Vendor Prod: 111S15-C1200-0002 RESCO STOCK	5500	foot	2.47500	13612.50
7	09120473KERITE CBL MV 4/0STRAL 220 EPR FIL 3RSJKT11/14 PTUP2750 Vendor Prod: 141F15-C3200-0004 QUOTING KERITE. LEAD TIME IS 8 - 9 WEEKS ARO. PUTUPS CAN BE CHANGED TO 1700 FT FROM THE FACTORY. .... PRICE IS FIRM FOR AN ORDER PLACED BY NOON ON 8/14/20.	10200	foot	2.63100	26836.20



Rural Electric Supply Cooperative

QUOTE ORDER

Order # 795196-00

Quote Date 08/07/20 PO # Page # 2

Bill To MORA PUBLIC UTILITIES
101 LAKE STREET SOUTH
Cust # MORA, MN 55051
44392

Correspondence To Resco
PO BOX 44430
MADISON, WI 53744-4430

Ship To MORA PUBLIC UTILITIES
101 SOUTH LAKE STREET
MORA, MN 55051

Instructions ATTN: JEREMY
Ship Point Resco - Moorhead Via Common Carr

Currency
Shipped Terms .05% 15 N 30

Table with 6 columns: Ln #, Product And Description, Quantity Ordered, Qty UM, Unit Price, Amount (Net). Contains line items 8 through 12 with detailed product descriptions and pricing.

12 Lines Total Qty Shipped Total 17214 Total 71624.70 Taxes 4924.20 Order Total 76548.90

QUOTE ORDER



# MEMORANDUM

Date August 17, 2020  
To Public Utilities Commission  
From Lindy Crawford, Public Utilities General Manager  
RE Amended and Restated Power Purchase Agreement

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## SUMMARY

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The PUC will review and consider an amended and restated power purchase agreement relating to contracts for cogeneration and small power production facilities with the Southern Minnesota Municipal Power Agency (SMMPA).

## BACKGROUND INFORMATION

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The SMMPA Board recently approved the attached amended and restated power purchase agreement relating to contracts for cogeneration and small power production facilities. This revised contract lays out the agreement and process for the purchase of the output from customer-owned distributed energy resources (solar/wind) of less than 40 kW on an annual basis at MMU's average retail utility energy rate, and for 40 kW and larger on a monthly basis at SMMPA's seasonal estimated marginal energy cost.

MMU currently has one customer with solar on two different properties. This agreement will pertain to that customer and aligns with MMU's policy, recently adopted by the PUC, for annual reimbursement of the customer's output.

All SMMPA member communities have been asked to review and accept the agreement. Staff recommends the PUC accept the agreement as presented.

## RECOMMENDATIONS

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Motion to accept the Amended and Restated Power Purchase Agreement relating to contracts for cogeneration and small power production facilities, and direct the Chair and Public Utilities General Manager to execute said agreement.

### *Attachments*

Amended and Restated Power Purchase Agreement



**AMENDED AND RESTATED POWER PURCHASE AGREEMENT**  
**relating to**  
**CONTRACTS FOR COGENERATION AND**  
**SMALL POWER PRODUCTION FACILITIES**

This Amended and Restated Power Purchase Agreement (“**Agreement**”), dated as of \_\_\_\_\_ (“**Contract Date**”), is entered into by and between Southern Minnesota Municipal Power Agency (“**Agency**”), a municipal corporation and political subdivision of the state of Minnesota and \_\_\_\_\_, Minnesota (“**Member**”), a municipal corporation and political subdivision of the state of Minnesota and a member of the Agency (Agency and Member are each a “**Party**” and together are the “**Parties**”).

**RECITALS:**

A. Pursuant to the second paragraph of Section 3(a) of the Power Sales Contract between Member and the Agency, the Parties agreed that they would use best efforts to arrange for purchases of power required of Member under the Public Utility Regulatory Policy Act, 16 U.S.C. § 2601 (including the Minnesota implementation thereof in Minnesota Statutes Section 216B.164 and Minnesota Rules Chapter 7835, “**PURPA**”) to be made by the Agency. If such arrangements cannot be made, Member is to purchase the power and resell the same to the Agency.

B. Minnesota’s implementation of PURPA specifies standard forms of contract to be used in purchases from a Qualified Facility (“**QF**”) with capacity of less than 40 kilowatts (“**kW**”) (“**Under 40 kW QF(s)**”), all as defined under PURPA, which contemplate that the purchaser of such power also provides power and energy to the QF. It is deemed infeasible for the Agency to assume such a role.

C. In light of the above, the Agency and Member are parties to a Power Purchase Agreement relating to purchases from Under 40 kW QFs and dated as of \_\_\_\_\_, (the “**Existing Power Purchase Agreement**”).

D. The Agency and Member desire to revise the terms and conditions of the Existing Power Purchase Agreement, among other things, to also apply to purchases by Member from QFs that are (i) owned by Member’s retail customer, and (ii) have capacity 40 kW and above (“**40 kW and Above QF(s)**”) and (iii) for which the Agency has determined that it is not feasible for the Agency to make such purchase directly.

**NOW THEREFORE**, in consideration of the foregoing Recitals and other good and valuable consideration, the receipt and adequacy of which is hereby mutually acknowledged, the Parties hereto do hereby mutually agree as follows:

1. **QF Contracts.** Member may enter into one or more contracts that meet all requirements of PURPA and any Member rules relating to such purchase (a) for Under 40 kW QFs

using (i) the Uniform Statewide Contract (the “**Uniform Contract**”) promulgated under Minnesota Rules 7835.9910, as of the date hereof, or (ii) another form consistent therewith and with the Power Sales Contract and determined by the Agency to be economically identical to the Uniform Contract for purposes relevant to this Agreement (the “**Alternate Uniform Contract**”) and (b) for 40 kW and Above QFs (together with the Uniform Contract and the Alternate Uniform Contract, the “**QF Contract(s)**”) so long as the Agency has determined that, notwithstanding the best efforts of Member and the Agency, it is not feasible for the Agency to purchase the power directly as contemplated in Section 3(a) of the Power Sales Contract. After entering into any QF Contract, Member shall promptly notify the Agency of the key terms of the contract (*i.e.*, the identity of the QF and the billing rate selection) and provide the Agency with a copy of each QF Contract entered into with a 40 kW and Above QF.

2. **Term.** The term of this Agreement shall commence on the date hereof and continue thereafter from calendar year to calendar year unless terminated by at least 90 days written notice from either Party to the other (The effective date of such termination being the “**Termination Date**”). No such termination shall excuse either Party from its continuing obligations under Section 3(a) of the Power Sales Contract.

3. **Application of this Agreement.** Except as set forth on the attached Exhibit A – Excluded Contracts or as otherwise agreed to by Member and the Agency, this Agreement shall apply to all present and future QF Contracts between Member and a QF which is a customer of Member provided that (a) in the event that PURPA (or Member’s rules in implementation thereof) is changed so that Member is not required to enter into such contracts or the terms of such standard contract are changed, at the option of either Party this agreement shall not apply to QF Contracts thereafter entered into (however Section 3(a) of the Power Sales Contract shall continue to apply to such future QF Contracts) and (b) as to QF Contracts to which this Agreement does apply, it shall continue to apply until the earliest of (i) the termination of the applicable QF Contract, (ii) the Termination Date or (iii) the expiration or earlier termination of the Power Sales Contract.

4. **Power and Energy Sold to the Agency.** All power and energy delivered by the QF to Member shall be deemed sold by Member to the Agency; provided, however, that, if Member has elected to limit the maximum amount of power to be purchased from the Agency under its Power Sales Contract to its Contract Rate of Delivery and such election is in effect, the provisions of Section 21 below shall apply.

5. **Metering.** Member shall install for each QF, or cause the QF to install, a meter that will measure and store energy input and output in 15 minute intervals for purposes of the QF Contract, this Agreement and the Power Sales Contract; provided, however, that the requirement for 15 minute interval metering shall not apply (i) to Under 40 kW QFs that elect to be paid for its energy using the average retail utility energy rate (as described in Section 8(b) below) or (ii) if the Agency and Member mutually agree that the Net Energy Flow (as defined in Section 6 below) from the QF to Member is anticipated to be negative. Where the QF elects that its entire generation be deemed to be made available to Member, such generation shall be metered in a separately identifiable manner. Where remote reading meters are used, Member will make reasonable efforts, in cooperation with the Agency, to use meters compatible with the Agency’s meter reading system software. In the absence of remote meter reading capabilities, Member shall read the meter at the end of each Agency billing month and forward the electronic data, (all in a form compatible with

the Agency's power accounting system software) to the Agency via email within two business days of the end of the Agency billing month. Member shall have the option to bill the Agency, at mutually agreed rates, for additional meter reading costs which result solely from the need to supply the data to the Agency.

6. QF Energy Measurement. QF metering information shall be reported to the Agency depending upon capacity size of the QF as follows:

- a. For each 40 kW and Above QF, the net energy (the "**Net Energy Flow**") supplied by Member to the QF (a negative amount) or by the QF to Member (a positive amount) shall be determined for the applicable Agency billing period. Where the QF elects that its entire generation be deemed to be made available to Member, the entire output of its generation (the "**QF Generation Flow**") also shall be determined for the applicable Agency billing period.
- b. For each Under 40 kW QF, metering information for the prior calendar year shall be reported to the Agency before January 15 each year in the format set forth in Exhibit B. Specifically, each Member shall submit to the Agency a report of each Under 40 kW QF with a positive Net Energy Flow from QF to Member (*i.e.*, net export of energy) in any month, including the amount exported (in kilowatt hours) and Member's payment to the QF for the exported energy.

7. Coincident Peak Capacity. The coincident peak net output from the QF to Member (the "**CP Capacity**") shall be determined each Agency billing period at the times and in the manner used to determine Member's capacity charges under the Power Sales Contract based upon the metering information for all QFs with meters capable of measuring and storing hourly input and output data. If the coincident peak net output from the QF to Member is negative, the CP Capacity shall be 0.

8. Payment by the Agency to Member. The Agency shall reimburse Member for any payments actually made by Member to a QF, based on the capacity size of the QF and the QF's selected rate option.

- a. For purposes of this Section, the following definitions shall apply: the "**Agency Capacity Rate**" shall be the Capacity Cost set forth in Schedule 4 - Average Incremental Cost, which shall be updated annually, distributed to Member no later than January 31 of each year, and be effective for the next consecutive 12 months ("**Schedule 4**"), and the "**All-In Wholesale Rate**" shall be determined by dividing the Agency's total annual cost of operation by the total kilowatt hours sold by the Agency.
- b. If the QF is on the average retail utility energy rate, the following reimbursement payments shall be made for the energy and capacity from the QF:
  - i. If the Net Energy Flow for an applicable billing period is zero or negative, no payment shall be made by the Agency for the energy or the capacity from the QF.

- ii. If the Net Energy Flow for such billing period is positive, the Agency shall pay Member for the amount of such Net Energy Flow at the energy rate Member is paying the QF under the QF Contract.
- c. If the QF is on a kilowatt-hour roll-over credits rate and credits remaining at the end of the year expire, no reimbursement payments shall be made by the Agency because Member is not making any payment to the QF.
- d. If the QF is on the simultaneous purchase and sale billing rate or the time-of-day purchase rates, the following payments shall be made for the energy and capacity from the QF:
  - i. If the QF is on the simultaneous purchase and sale billing rate, the Agency will pay Member for the QF Generation Flow, which Member has purchased from the QF, as measured on-peak or off-peak, at the Agency's seasonal Estimated Marginal Energy Cost as set forth in Schedule 4.
  - ii. If the QF is on the time-of-day purchase rates (applicable to all 40 kW and Above QFs), the Agency will pay Member for the positive Net Energy Flow, which Member has purchased from the QF, as measured on-peak or off-peak, at the Agency's, seasonal Estimated Marginal Energy Cost as set forth in Schedule 4.
  - iii. If the QF elects the simultaneous purchase and sale billing rate and provides firm power, it is entitled to receive a capacity payment for an applicable billing period under the QF Contract. Under such circumstances, the Agency will pay Member a capacity payment equal to the product of the Agency Capacity Rate divided by all hours in the applicable billing period multiplied by the QF Generation Flow during the applicable billing period.
  - iv. If the QF is on the time-of-day purchase rates and provides firm power, it is entitled to receive a capacity payment for an applicable billing period under the QF Contract. Under such circumstances, the Agency will pay Member a capacity payment equal to the product of the Agency Capacity Rate divided by the number of on-peak hours in the applicable billing period multiplied by the Net Energy Flow of the QF during on-peak hours in the applicable billing period.
- e. Unless otherwise agreed, such sums payable for QF capacity and energy by adjustment to Member's bill from the Agency under the Power Sales Contract shall be:
  - i. monthly with respect to transactions involving 40 kW and Above QFs;
  - ii. annually, consistent with Section 6(b) above, with respect to transactions involving Under 40 kW QFs.

9. Adjustments to Member's Bill. Member's bill under the Power Sales Contract shall be adjusted as set forth below but shall be modified as necessary to give effect to Section 21



below, if Member has elected to limit the maximum amount of power to be purchased from the Agency under its Power Sales Contract to its Contract Rate of Delivery and such election is in effect.

- a. In January of each year, the following adjustments will be made to Member's bill under the Power Sales Contract to address monthly transactions involving Under 40 kW QFs for the prior 12 months.
  - i. For QFs on the average retail utility energy rate or roll-over credits rate, if the monthly Net Energy Flow from the QF for an Agency billing period is:
    - A. zero or negative, no adjustment shall be made to the metered energy of Member under the Power Sales Contract (notwithstanding that energy from the QF may have been sold to the Agency at one time and the Agency may have provided an equal amount of energy to Member at another time during such billing period);
    - B. positive, the Net Energy Flow exported to Member's system will be added to the Member's bill at the All-In Wholesale Rate.
  - ii. For QFs on the simultaneous purchase and sale billing rate, the QF Generation Flow exported to Member's system will be added to the metered energy (on-peak or off-peak, as measured) of Member's bill, and the CP Capacity of the QF will be added to Member's metered demand at the times used to determine demand charges under the Power Sales Contract
  - iii. For purposes of billing, amounts due from Member for billing adjustments made under Paragraphs (a)(i) and (ii) of this Section 9 shall be netted against reimbursement payments due from the Agency to Member under Section 8.
- b. Each month, the following adjustments will be made to Member's bill under the Power Sales contract to address transactions involving 40 kW and Above QFs.
  - i. The Net Energy Flow exported to Member's system will be added back to the metered energy (on-peak or off-peak, as measured) of Member's bill.
  - ii. The CP Capacity of the QF will be added to the Member's metered demand at the times used to determine demand charges under the Power Sales Contract.

Illustrative examples of the adjustments are set forth in Exhibit C.

10. Notices. Any notices, elections, demands or requests required or authorized by this Agreement, or any other instrument or document or information required to be tendered or delivered by a Party, shall be in writing and personally delivered or sent by certified mail, return receipt requested, postage prepaid, or by facsimile (confirmed by regular mail) to:

- (a) If to the Agency at

500 First Avenue SW  
Rochester, Minnesota 55902-3303  
Attention of the Executive Director & CEO  
Facsimile number: (507) 292-6413  
Electronic Mail: \_\_\_\_\_, and

(b) If to Member at

\_\_\_\_\_  
\_\_\_\_\_  
Attention of the General Manager  
Facsimile number:  
Electronic Mail:

Either Party may change these addresses upon providing notice to the other Party. Any notice given hereunder shall be deemed to be given upon the earlier of (a) actual receipt or (b) three days after deposit in a properly addressed envelope in the U.S. mail, postage prepaid, certified mail, return receipt requested.

11. No Rights of Third Parties. This Agreement is intended for the benefit of the Parties hereto. Nothing in this Agreement shall be construed to create any duty to, any standard of care with reference to, or any liability to, any person not a party to this Agreement.

12. Subject to Applicable Laws. This Agreement is subject to applicable laws including applicable federal, state and local laws, ordinances, rules and regulations. Nothing herein contained shall be construed as a waiver of any right to question or contest any such law, ordinance, rule or regulation or asserted regulatory jurisdiction.

13. No Partnership. This Agreement shall not be interpreted or construed to create an association, joint venture, or partnership between the Parties or to impose any partnership obligation or liability upon any Party. No Party shall have any right, power or authority to enter in any Agreement or undertaking for, or act on behalf of, or to act as or be an agent or representative of, or to otherwise bind, the other Party.

14. Amendment. This Agreement may be amended only upon written agreement of the Parties.

15. No Waiver. Failure of a Party to insist, on any occasion, upon strict performance of this Agreement shall not be a waiver of the right to insist upon strict performance of any provision on any other occasion.

16. Captions. The captions of the various articles and sections of this Agreement are for convenience and reference only and shall not limit or define any of the terms and provisions hereof.

17. Choice of Laws. This Agreement shall be governed by and construed in accordance with the laws of the State of Minnesota.

18. Severability. If any term or provision of this Agreement, or the application thereof to any person or circumstance, shall, to any extent, be invalid or unenforceable, the remainder of this Agreement, or the application of such term or provision to persons or circumstances other than those as to which it is held invalid or unenforceable, shall not be affected thereby, and each term and provision of this Agreement shall be valid and enforced to the fullest extent permitted by law.

19. Power Sales Contract. The Power Sales Contract is a separate and distinct agreement between the Agency and Member, although the Agency and Member agree that the point of metering for the QF under this Agreement shall be deemed to be a Point of Delivery under the Power Sales Contract. In all other respects the Parties do not intend this Agreement to amend or modify the Power Sales Contract. In the event that this Agreement is terminated, the Power Sales Contract shall remain in full force and effect.

20. Existing Power Purchase Agreement. This Agreement amends and restates in its entirety the Existing Power Purchase Agreement. The obligations of the Member and the Agency incurred under the Existing Power Purchase Agreement shall continue under this Agreement and shall not be terminated, extinguished or discharged but shall hereafter be governed by the terms of this Agreement.

21. CROD Provisions. Section 3 of the Power Sales Contract provides that a Member may elect to limit the maximum amount of power purchased from the Agency to a “**Contract Rate of Delivery**” or “**CROD**”. If Member has elected to establish a CROD and such election is in effect, the following modifications shall apply to the foregoing provisions:

a. Definitions:

- i. “**Customer Generation**” shall mean all power and energy from any QFs and any other Member customer-related generation that is sold in whole or in part to the Agency.
- ii. “**Metered Base Demand**” shall mean the total hourly demand of Member from the Agency as measured under the Power Sales Contract but before any addition for power and energy from any Customer Generation (or if any Customer Generation is included in such measurement, reduced by such Customer Generation).

b. Section 4 Power and Energy Sold to the Agency above shall be amended to read: “That portion of the power and energy delivered by the QF to Member which, when added to the Metered Base Demand, does not cause Member’s load to exceed its CROD shall be deemed sold by Member to the Agency.”

c. When computing the amount of Net Energy Flow for which the Agency will pay Member under Paragraphs (b)(ii) Section 8, and which will be added to Member’s metered energy under Paragraph (a)(i)(B) of Section 9, the sum of all total energy exported by all Under 40 kW QFs subject to average retail rates or kilowatt-hour roll-over credit rates shall be multiplied by a fraction, the numerator of which is the total annual energy purchased from the Agency by Member, and the denominator of which is the total annual energy consumed by Member.

- d. When computing the amount of QF Generation Flow, Net Energy Flow, or CP Capacity value for which the Agency will pay Member under Paragraph (d) of Section 8 and which will be added to Member's metered energy and metered demand under Paragraphs (a)(ii), (b)(i) or (b)(ii) of Section 9:
  - i. When Member's Metered Base Demand plus all Customer Generation exceeds Member's CROD, any energy delivered in either direction in excess of Member's CROD shall be excluded. In such cases, Member's CROD will be used for purposes of calculating demand charges.
  - ii. When Member's Metered Base Demand plus all Customer Generation does not exceed Member's CROD, all metered hourly QF Generation Flow, Net Energy Flow, or CP Capacity of the QF(s) at the times used to determine demand charges, as applicable, for the applicable billing period, shall be included.

[The next page is the signature page.]

IN WITNESS WHEREOF, the Parties have executed and delivered this Agreement as of the date first written above.

**SOUTHERN MINNESOTA  
MUNICIPAL POWER AGENCY**

**CITY OF \_\_\_\_\_, MINNESOTA**

By \_\_\_\_\_  
David P. Geschwind,  
Executive Director and CEO

By \_\_\_\_\_  
Name and Title

Attest \_\_\_\_\_

And/or Attest \_\_\_\_\_

Name and Title

Name and Title

**Exhibit A:**  
**EXCLUDED QF CONTRACTS**

**EXHIBIT B:  
SAMPLE SMMPA 2019 MEMBER DER NET EXPORT REPORT UNDER SECTION 6(b) (QF Energy Measurement)**

Customer ID	JAN kWh	JAN \$	FEB kWh	Feb \$	MAR kWh	MAR \$	APR kWh	APR \$	MAY kWh	May \$	JUN kWh	JUN \$	JUL kWh	JUL \$	AUG kWh	AUG \$	SEP kWh	SEP \$	OCT kWh	OCT \$	NOV kWh	NOV \$	DEC kWh	DEC \$	TOTAL kWh	Total \$
Customer 1	0	\$-	0	\$-	0	\$-	0	\$-	20	\$2.60	40	\$5.20	50	\$6.50	20	\$2.60	0	\$-	0	\$-	0	\$-	0	\$-	130	\$16.90
Customer 2	100	\$13.00	125	\$16.25	130	\$16.90	150	\$19.50	170	\$22.10	200	\$26.00	300	\$39.00	190	\$24.70	100	\$13.00	75	\$9.75	125	\$16.25	50	\$6.50	1,715	\$222.95
Customer 3	0	\$-	0	\$-	0	\$-	0	\$-	10	\$1.30	15	\$1.95	20	\$2.60	15	\$1.95	10	\$1.30	4	\$0.52	0	\$-	0	\$-	74	\$9.62
<b>TOTAL</b>	<b>100</b>	<b>\$13.00</b>	<b>125</b>	<b>\$16.25</b>	<b>130</b>	<b>\$16.90</b>	<b>150</b>	<b>\$19.50</b>	<b>200</b>	<b>\$26.00</b>	<b>255</b>	<b>\$33.15</b>	<b>370</b>	<b>\$48.10</b>	<b>225</b>	<b>\$29.25</b>	<b>110</b>	<b>\$14.30</b>	<b>79</b>	<b>\$10.27</b>	<b>125</b>	<b>\$16.25</b>	<b>50</b>	<b>\$6.50</b>	<b>1,919</b>	<b>\$249.47</b>

**CALCULATION**

TOTAL NET EXPORT PAYMENT TO RETAIL CUSTOMERS:	\$249.47	(From AA7 - sum of all payments made to retail customers for net exports for all months in this calendar year for this SMMPA member)
TOTAL NET kWh NET EXPORT	1,919	(From Z7 - sum of all net export kWh for all retail customers with DER of less than 40 kW for all months in this calendar year for this SMMPA member)
SMMPA 2019 ALL-IN WHOLESAL RATE/kWh	\$0.074740	(All-In Wholesale Rate as defined in Section 8(a))
ALL-IN WHOLESAL VALUE OF NET EXPORT	\$143.43	(F13 x F14)
NET PAYMENT TO MEMBER	\$106.04	(F12 - F15 - credit to be added to 2020 February SMMPA wholesale invoice to this SMMPA member)

**EXHIBIT C:**  
**SAMPLE CALCULATIONS UNDER SECTION 9 (Adjustments to Member's Bill)**

**Scenario #1:** QF has capacity under 40 kW and has chosen average retail utility energy rate or roll-over credits rate.

- QF has a net export for the billing period of 100 kWh
- Member pays QF the utility average rate, \$0.10 for this example –  $100kWh * \frac{\$0.10}{kWh} = \$10.00$
- SMMPA reimburses member \$10.00
- Member pays SMMPA's "All-In Wholesale Rate" –  $100kWh * \frac{\$0.07474}{kWh} = \$7.47$

Therefore, SMMPA pays Member  $\$10.00 - \$7.47 = \mathbf{\$2.53}$

**Scenario #2:** QF has capacity under 40 kW and has chosen simultaneous purchase and sale billing rate.

- Customer exports 1000kWh on-peak, 5 kW of which is on the hour of the coincident peak (all power produced by QF is exported).
- SMMPA purchases at on-peak seasonal avoided cost –  $1000kWh * \frac{\$0.02641}{kWh} = \$26.41$
- 1000kWh is added to Member's bill –  $1000kWh * \frac{\$0.05563}{kWh} = \$55.63$
- 5 kW is added to Member's bill demand charge –  $5 kW * \frac{\$10.95}{kW} = \$5.95$

Therefore, Member pays SMMPA  $\$55.63 + \$5.95 - 26.41 = \mathbf{\$35.17}$

**Scenario #3:** QF capacity is equal to or greater than 40 kW and is on time-of-day purchase rates.

- Customer exports 100kWh on-peak during the summer 5 kW of which is on the hour of the coincident peak.
- Member purchases 100kWh at seasonal average incremental cost –  $100kWh * \frac{\$0.02641}{kWh} = \$2.64$
- SMMPA reimburses member \$2.64
- 100kWh is added to Member's bill –  $100kWh * \frac{\$0.05563}{kWh} = \$5.56$
- 5 kW is added to Member's bill demand charge –  $5 kW * \frac{\$10.95}{kW} = \$5.95$

Therefore, Member pays SMMPA  $\$5.56 + \$5.95 - 2.64 = \mathbf{\$8.87}$



# MORA MUNICIPAL UTILITIES



## Financial Reports

*Electric Fund*  
*Water Fund*  
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June 30, 2020  
[unaudited]

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**MORA MUNICIPAL UTILITIES**

## Fund Budgetary Performance

For the Quarter Ended June 30, 2020

	2020 YTD Budget	2020 YTD Actual	2020 YTD Balance	2020 % YTD Budget
<b>ELECTRIC FUND</b>				
Revenues	5,927,828	2,657,573	3,270,255	44.83%
Expenditures	6,015,913	2,434,620	3,581,293	40.47%
Surplus/(Deficit)		222,954		
<b>WATER FUND</b>				
Revenues	952,650	398,979	553,671	41.88%
Expenditures	776,693	356,642	420,051	45.92%
Surplus/(Deficit)		42,337		
<b>SEWER FUND</b>				
Revenues	1,065,400	568,954	496,446	53.40%
Expenditures	1,148,188	489,011	659,177	42.59%
Surplus/(Deficit)		79,943		
<b>TOTAL ALL FUNDS</b>				
Revenues	7,945,878	3,625,506	4,320,372	45.63%
Expenditures	7,940,794	3,280,272	4,660,522	41.31%
Surplus/(Deficit)		345,234		



**CITY OF MORA**  
**BALANCE SHEET**  
 Current Period: June 2020

Year End

Account Descr	Begin Yr	YTD Debit	YTD Credit	Current Balance
<b>Fund 651 ELECTRIC FUND</b>				
<b>Bal Type A</b>				
G 651-11011 Cash NNB Checking	\$1,344,478.28	\$2,978,519.51	\$2,853,910.31	\$1,469,087.48
G 651-11013 Petty Cash	\$0.00	\$0.00	\$0.00	\$0.00
G 651-11014 ChangeFund/AirportVending/N	\$400.00	\$0.00	\$0.00	\$400.00
G 651-11018 Cash FCB HI-FI	\$602,842.58	\$11,489.24	\$0.00	\$614,331.82
G 651-11020 Investments	\$4,911,640.22	\$104,678.96	\$0.00	\$5,016,319.18
G 651-11022 Spire Savings	\$0.00	\$0.00	\$0.00	\$0.00
G 651-11041 Interest Receivable	\$24,427.07	\$0.00	\$0.00	\$24,427.07
G 651-11151 Accounts Receivable	\$41,373.69	\$200,790.83	\$188,966.83	\$53,197.69
G 651-11152 Accounts Receivable - UB	\$359,758.23	\$2,726,347.03	\$2,616,108.48	\$469,996.78
G 651-11154 Return Checks	\$0.00	\$184,581.53	\$184,581.53	\$0.00
G 651-11155 Accounts Rec - Other	\$0.00	\$0.00	\$0.00	\$0.00
G 651-11212 Special Assess Rec - Unamort	\$0.00	\$0.00	\$0.00	\$0.00
G 651-11213 Special Assess Rec - Amortized	\$0.00	\$0.00	\$0.00	\$0.00
G 651-11410 Distribution Inventory	\$131,986.04	\$7,306.98	\$0.00	\$139,293.02
G 651-11551 Prepaid Ins	\$0.00	\$45,348.89	\$22,674.42	\$22,674.47
G 651-12600 Fixed Assets	\$5,892,294.31	\$0.00	\$0.00	\$5,892,294.31
G 651-12601 Allowance for Depreciation	-\$3,924,774.35	\$0.00	\$87,043.80	-\$4,011,818.15
G 651-12647 Construction in Progress	\$0.00	\$0.00	\$0.00	\$0.00
G 651-13300 Advance To Wood & Grove Fu	\$525,394.92	\$0.00	\$15,710.90	\$509,684.02
G 651-13305 Advance To Water Fund	\$150,464.44	\$0.00	\$4,499.34	\$145,965.10
G 651-13310 Advance To Sewer Fund	\$144,557.45	\$0.00	\$4,322.71	\$140,234.74
G 651-13315 Advance To Fire Station Proj F	\$0.00	\$0.00	\$0.00	\$0.00
G 651-13320 Advance To Liquor Fund	\$1,000,000.00	\$0.00	\$0.00	\$1,000,000.00
G 651-13325 Advance To TIF District 1-11	\$209,537.44	\$0.00	\$5,165.08	\$204,372.36
G 651-15600 Deferred Outflow - Pensions	\$39,084.00	\$0.00	\$0.00	\$39,084.00
<b>Bal Type A</b>	<b>\$11,453,464.32</b>	<b>\$6,259,062.97</b>	<b>\$5,982,983.40</b>	<b>\$11,729,543.89</b>
<b>Bal Type E</b>				
G 651-24204 Fund Bal-Undes/Net Asset (ent	-\$9,719,544.90	\$2,444,699.95	\$2,667,653.49	-\$9,942,498.44
G 651-24502 FB/Net Asset-Des Cap Proj/De	-\$1,000,000.00	\$0.00	\$0.00	-\$1,000,000.00
<b>Bal Type E</b>	<b>\$10,719,544.90</b>	<b>\$2,444,699.95</b>	<b>\$2,667,653.49</b>	<b>\$10,942,498.44</b>
<b>Bal Type L</b>				
G 651-21600 Accrued Wages/Salaries Payab	-\$14,322.67	\$0.00	\$0.00	-\$14,322.67
G 651-22021 Accounts Payable	-\$291,272.76	\$1,770,616.70	\$1,827,409.20	-\$348,065.26
G 651-22050 Franchise Fee Payable	\$0.00	\$111,001.60	\$110,999.64	\$1.96
G 651-22082 Sales Tax Payable	-\$13,261.00	\$104,613.95	\$96,856.33	-\$5,503.38
G 651-22161 Accrued Vac-Sick Wages	-\$26,028.13	\$0.00	\$0.00	-\$26,028.13
G 651-22201 Deposits	-\$52,800.00	\$7,610.00	\$12,310.00	-\$57,500.00
G 651-22202 Deposits - Other	-\$200.00	\$0.00	\$0.00	-\$200.00
G 651-22223 Deferred Revenues	\$0.00	\$0.00	\$0.00	\$0.00
G 651-22250 Undistributed Receipts (UR)	-\$14,883.86	\$35,256.81	\$34,849.92	-\$14,476.97
G 651-22850 EFT Clearing Account	\$0.00	\$220.95	\$20.95	\$200.00
G 651-23000 Net Pension Liability	-\$268,476.00	\$0.00	\$0.00	-\$268,476.00
G 651-23500 Deferred Inflow - Pensions	-\$52,675.00	\$0.00	\$0.00	-\$52,675.00
<b>Bal Type L</b>	<b>-\$733,919.42</b>	<b>\$2,029,320.01</b>	<b>\$2,082,446.04</b>	<b>-\$787,045.45</b>
<b>Fund 651 ELECTRIC FUND</b>	<b>\$0.00</b>	<b>\$10,733,082.93</b>	<b>\$10,733,082.93</b>	<b>\$0.00</b>



**CITY OF MORA**  
**BALANCE SHEET**  
 Current Period: June 2020

Year End

Account Descr	Begin Yr	YTD Debit	YTD Credit	Current Balance
<b>Fund 652 WATER FUND</b>				
<b>Bal Type A</b>				
G 652-11011 Cash NNB Checking	\$392,794.34	\$376,083.24	\$319,895.17	\$448,982.41
G 652-11012 INV-Restr Cap Imp/Debt-K/W/	\$37,244.53	\$73.64	\$0.00	\$37,318.17
G 652-11018 Cash FCB HI-FI	\$73,258.86	\$144.86	\$5,251.67	\$68,152.05
G 652-11020 Investments	\$627,962.62	\$13,383.39	\$0.00	\$641,346.01
G 652-11041 Interest Receivable	\$3,123.05	\$0.00	\$0.00	\$3,123.05
G 652-11151 Accounts Receivable	\$369.17	\$3,933.78	\$3,750.86	\$552.09
G 652-11152 Accounts Receivable - UB	\$115,229.01	\$405,099.30	\$382,628.49	\$137,699.82
G 652-11154 Return Checks	\$0.00	\$0.00	\$0.00	\$0.00
G 652-11155 Accounts Rec - Other	\$0.00	\$0.00	\$0.00	\$0.00
G 652-11212 Special Assess Rec - Unamort	\$36,404.31	\$0.00	\$2,069.29	\$34,335.02
G 652-11213 Special Assess Rec - Amortized	\$0.00	\$0.00	\$0.00	\$0.00
G 652-11420 Inventory Materials/Supplies	\$4,246.02	\$10,238.66	\$0.00	\$14,484.68
G 652-11551 Prepaid Ins	\$0.00	\$12,920.81	\$6,460.44	\$6,460.37
G 652-12600 Fixed Assets	\$7,748,401.65	\$79,262.59	\$3,300.00	\$7,824,364.24
G 652-12601 Allowance for Depreciation	-\$3,964,833.57	\$0.00	\$161,502.71	-\$4,126,336.28
G 652-15600 Deferred Outflow - Pensions	\$18,042.00	\$0.00	\$0.00	\$18,042.00
<b>Bal Type A</b>	<b>\$5,092,241.99</b>	<b>\$901,140.27</b>	<b>\$884,858.63</b>	<b>\$5,108,523.63</b>
<b>Bal Type E</b>				
G 652-24204 Fund Bal-Undes/Net Asset (ent	-\$3,530,319.75	\$380,741.39	\$423,078.12	-\$3,572,656.48
G 652-24502 FB/Net Asset-Des Cap Proj/De	-\$100,000.00	\$0.00	\$0.00	-\$100,000.00
<b>Bal Type E</b>	<b>-\$3,630,319.75</b>	<b>\$380,741.39</b>	<b>\$423,078.12</b>	<b>-\$3,672,656.48</b>
<b>Bal Type L</b>				
G 652-20900 Advance From Electric Fund	-\$150,464.44	\$4,499.34	\$0.00	-\$145,965.10
G 652-21600 Accrued Wages/Salaries Payab	-\$7,334.80	\$0.00	\$0.00	-\$7,334.80
G 652-22021 Accounts Payable	-\$10,045.68	\$0.00	\$0.00	-\$10,045.68
G 652-22026 State Water Fee	-\$0.39	\$5,758.00	\$5,757.95	-\$0.34
G 652-22031 Bonds Payable	-\$1,129,854.00	\$21,182.00	\$0.00	-\$1,108,672.00
G 652-22034 Unamortized Premium on Bon	-\$1,716.54	\$0.00	\$0.00	-\$1,716.54
G 652-22082 Sales Tax Payable	-\$670.00	\$5,474.00	\$5,000.30	-\$196.30
G 652-22161 Accrued Vac-Sick Wages	-\$13,435.39	\$0.00	\$0.00	-\$13,435.39
G 652-22201 Deposits	-\$150.00	\$0.00	\$100.00	-\$250.00
G 652-22223 Deferred Revenues	\$0.00	\$0.00	\$0.00	\$0.00
G 652-22850 EFT Clearing Account	\$0.00	\$0.00	\$0.00	\$0.00
G 652-22860 Edgewood Tenant Rent Collect	\$0.00	\$0.00	\$0.00	\$0.00
G 652-23000 Net Pension Liability	-\$123,935.00	\$0.00	\$0.00	-\$123,935.00
G 652-23500 Deferred Inflow - Pensions	-\$24,316.00	\$0.00	\$0.00	-\$24,316.00
<b>Bal Type L</b>	<b>-\$1,461,922.24</b>	<b>\$36,913.34</b>	<b>\$10,858.25</b>	<b>-\$1,435,867.15</b>
<b>Fund 652 WATER FUND</b>	<b>\$0.00</b>	<b>\$1,318,795.00</b>	<b>\$1,318,795.00</b>	<b>\$0.00</b>



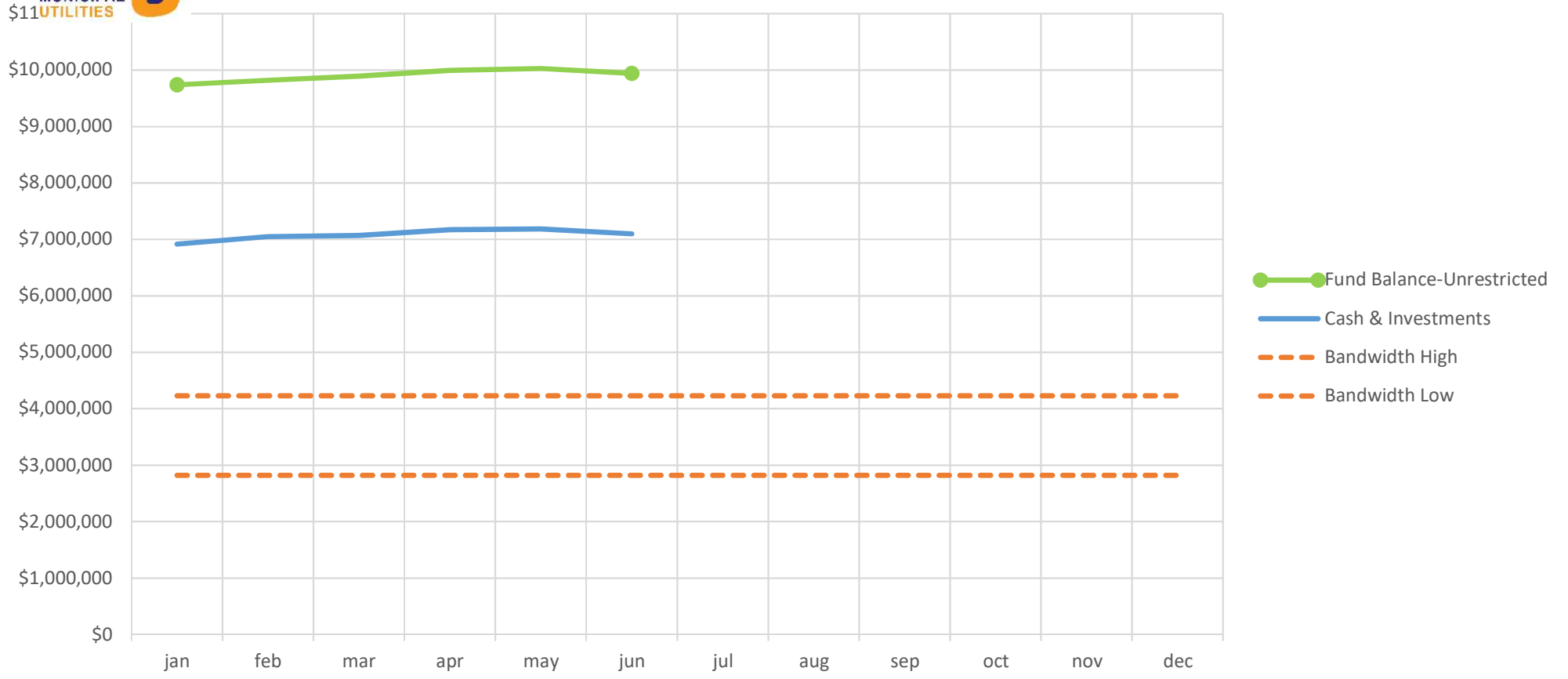
**CITY OF MORA**  
**BALANCE SHEET**  
 Current Period: June 2020

Year End

Account Descr	Begin Yr	YTD Debit	YTD Credit	Current Balance
<b>Fund 653 SEWER FUND</b>				
<b>Bal Type A</b>				
G 653-11011 Cash NNB Checking	\$533,821.36	\$593,711.16	\$308,487.24	\$819,045.28
G 653-11018 Cash FCB HI-FI	\$645,105.88	\$1,275.64	\$5,045.49	\$641,336.03
G 653-11020 Investments	\$1,583,819.24	\$33,755.02	\$0.00	\$1,617,574.26
G 653-11041 Interest Receivable	\$7,876.81	\$0.00	\$0.00	\$7,876.81
G 653-11151 Accounts Receivable	\$58,865.99	\$2,565.00	\$61,430.99	\$0.00
G 653-11152 Accounts Receivable - UB	\$100,300.88	\$531,920.47	\$509,530.54	\$122,690.81
G 653-11155 Accounts Rec - Other	\$0.00	\$0.00	\$0.00	\$0.00
G 653-11212 Special Assess Rec - Unamort	\$0.00	\$0.00	\$0.00	\$0.00
G 653-11213 Special Assess Rec - Amortized	\$0.00	\$0.00	\$0.00	\$0.00
G 653-11551 Prepaid Ins	\$0.00	\$23,170.00	\$11,584.98	\$11,585.02
G 653-12600 Fixed Assets	\$13,698,632.82	\$22,281.39	\$0.00	\$13,720,914.21
G 653-12601 Allowance for Depreciation	-\$5,583,574.84	\$0.00	\$237,226.02	-\$5,820,800.86
G 653-12647 Construction in Progress	\$20,000.00	\$0.00	\$0.00	\$20,000.00
G 653-15600 Deferred Outflow - Pensions	\$26,582.00	\$0.00	\$0.00	\$26,582.00
<b>Bal Type A</b>	<b>\$11,091,430.14</b>	<b>\$1,208,678.68</b>	<b>\$1,133,305.26</b>	<b>\$11,166,803.56</b>
<b>Bal Type E</b>				
G 653-24204 Fund Bal-Undes/Net Asset (ent	-\$7,542,177.59	\$514,517.00	\$594,460.32	-\$7,622,120.91
G 653-24502 FB/Net Asset-Des Cap Proj/De	-\$220,000.00	\$0.00	\$0.00	-\$220,000.00
<b>Bal Type E</b>	<b>-\$7,762,177.59</b>	<b>\$514,517.00</b>	<b>\$594,460.32</b>	<b>-\$7,842,120.91</b>
<b>Bal Type L</b>				
G 653-20610 Contracts Payable - Retainage	-\$20,000.00	\$0.00	\$0.00	-\$20,000.00
G 653-20900 Advance From Electric Fund	-\$144,557.45	\$4,322.71	\$0.00	-\$140,234.74
G 653-21600 Accrued Wages/Salaries Payab	-\$9,284.21	\$0.00	\$0.00	-\$9,284.21
G 653-22021 Accounts Payable	-\$13,810.68	\$0.00	\$0.00	-\$13,810.68
G 653-22027 Quamba Payable-Reserve & D	-\$3,554.00	\$3.00	\$7,116.00	-\$10,667.00
G 653-22031 Bonds Payable	-\$2,898,608.75	\$16,818.00	\$9,457.81	-\$2,891,248.56
G 653-22034 Unamortized Premium on Bon	-\$872.24	\$0.00	\$0.00	-\$872.24
G 653-22082 Sales Tax Payable	\$0.00	\$0.00	\$0.00	\$0.00
G 653-22161 Accrued Vac-Sick Wages	-\$20,144.22	\$0.00	\$0.00	-\$20,144.22
G 653-22223 Deferred Revenues	\$0.00	\$0.00	\$0.00	\$0.00
G 653-23000 Net Pension Liability	-\$182,596.00	\$0.00	\$0.00	-\$182,596.00
G 653-23500 Deferred Inflow - Pensions	-\$35,825.00	\$0.00	\$0.00	-\$35,825.00
<b>Bal Type L</b>	<b>-\$3,329,252.55</b>	<b>\$21,143.71</b>	<b>\$16,573.81</b>	<b>-\$3,324,682.65</b>
<b>Fund 653 SEWER FUND</b>	<b>\$0.00</b>	<b>\$1,744,339.39</b>	<b>\$1,744,339.39</b>	<b>\$0.00</b>

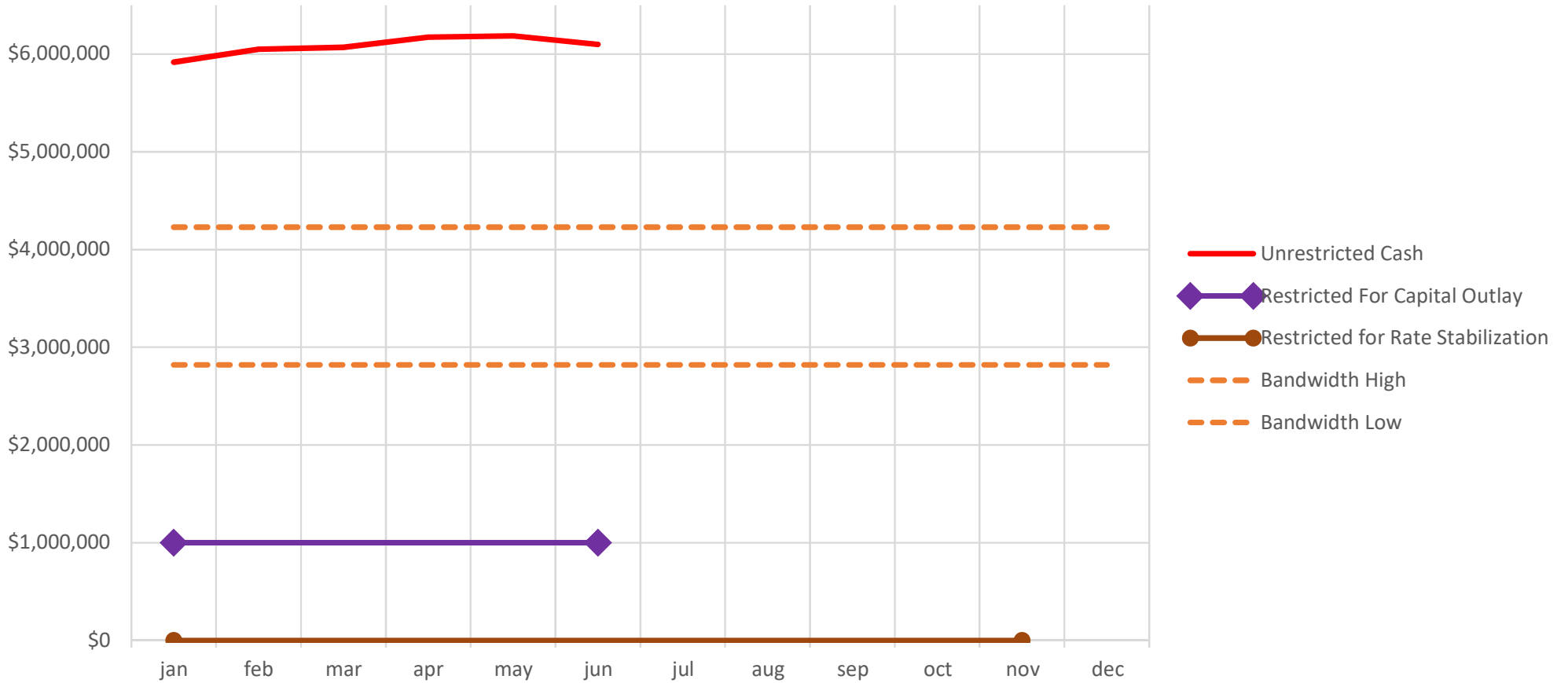


### ELECTRIC FUND - 2020 Cash & Investments/Fund Balance





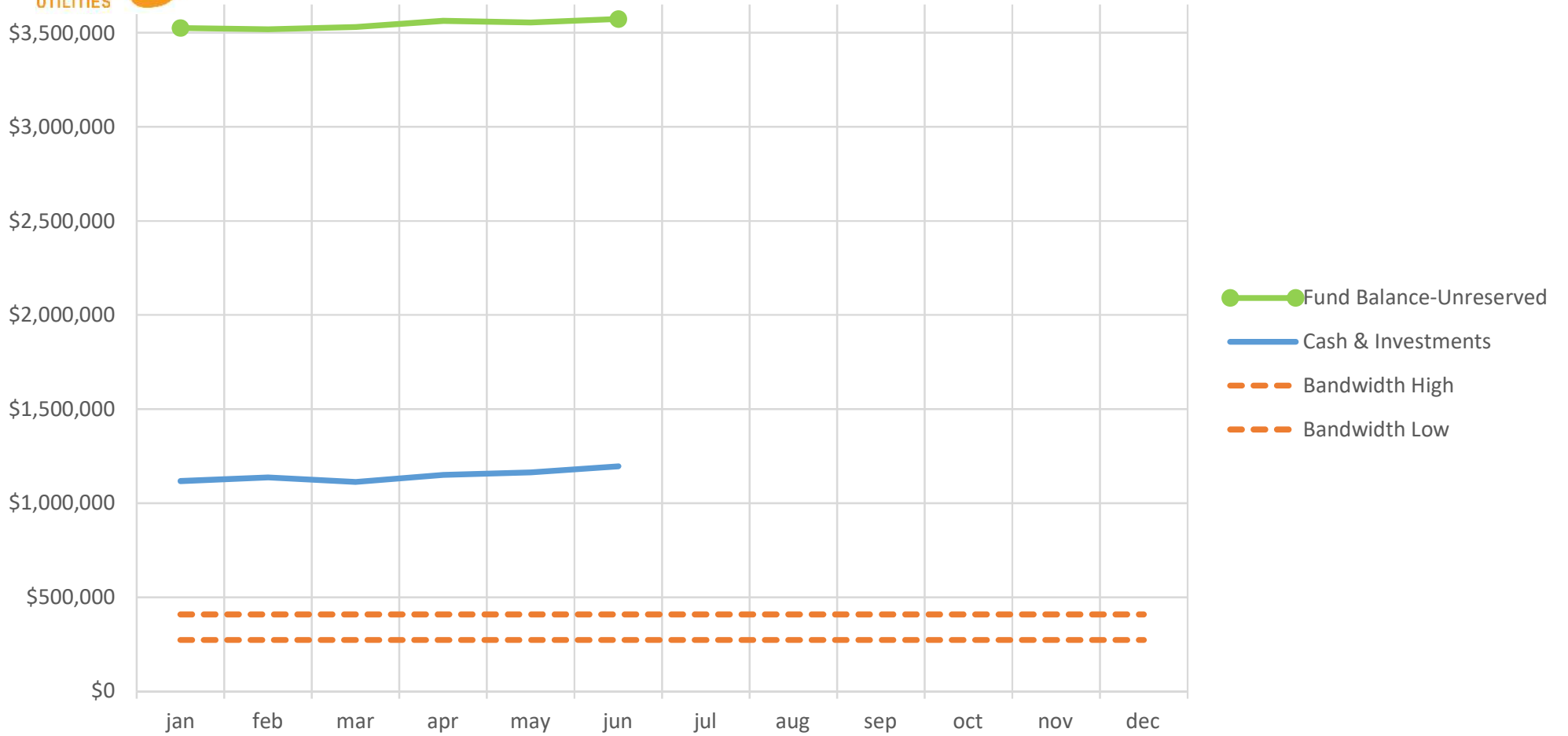
### ELECTRIC FUND - 2020 Fund Balance Components Cash & Investments





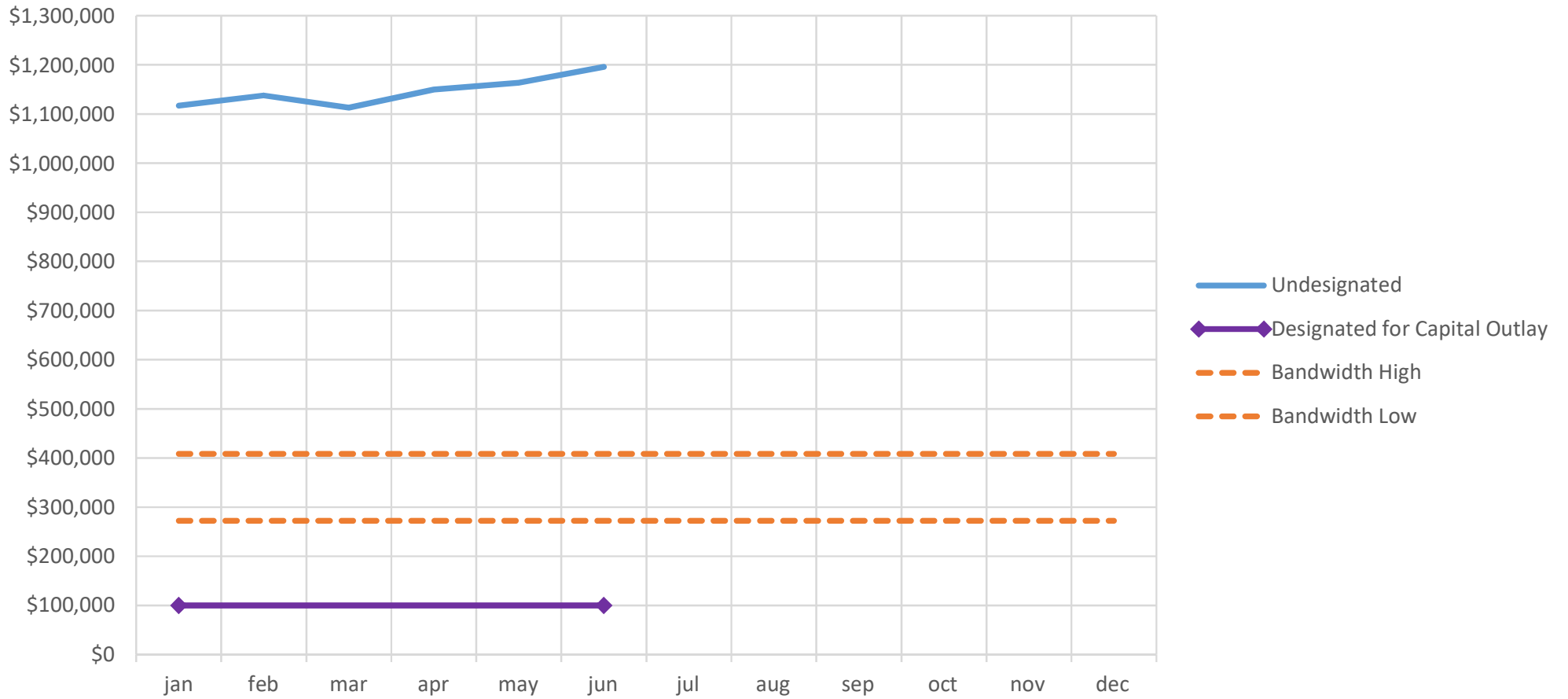


### WATER FUND - 2020 Cash & Investments/Fund Balance



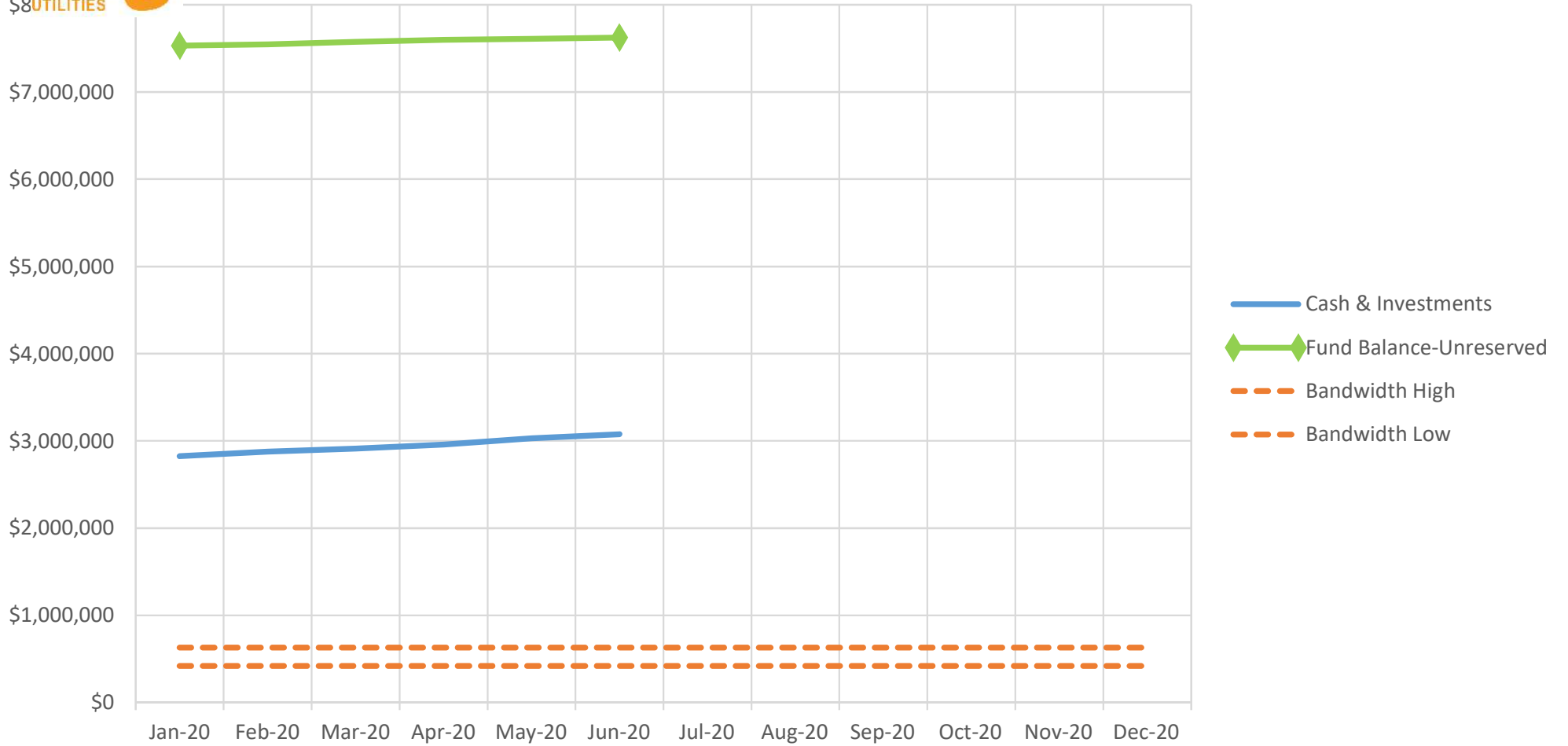


### WATER FUND - 2020 Fund Balance Components Cash & Investments



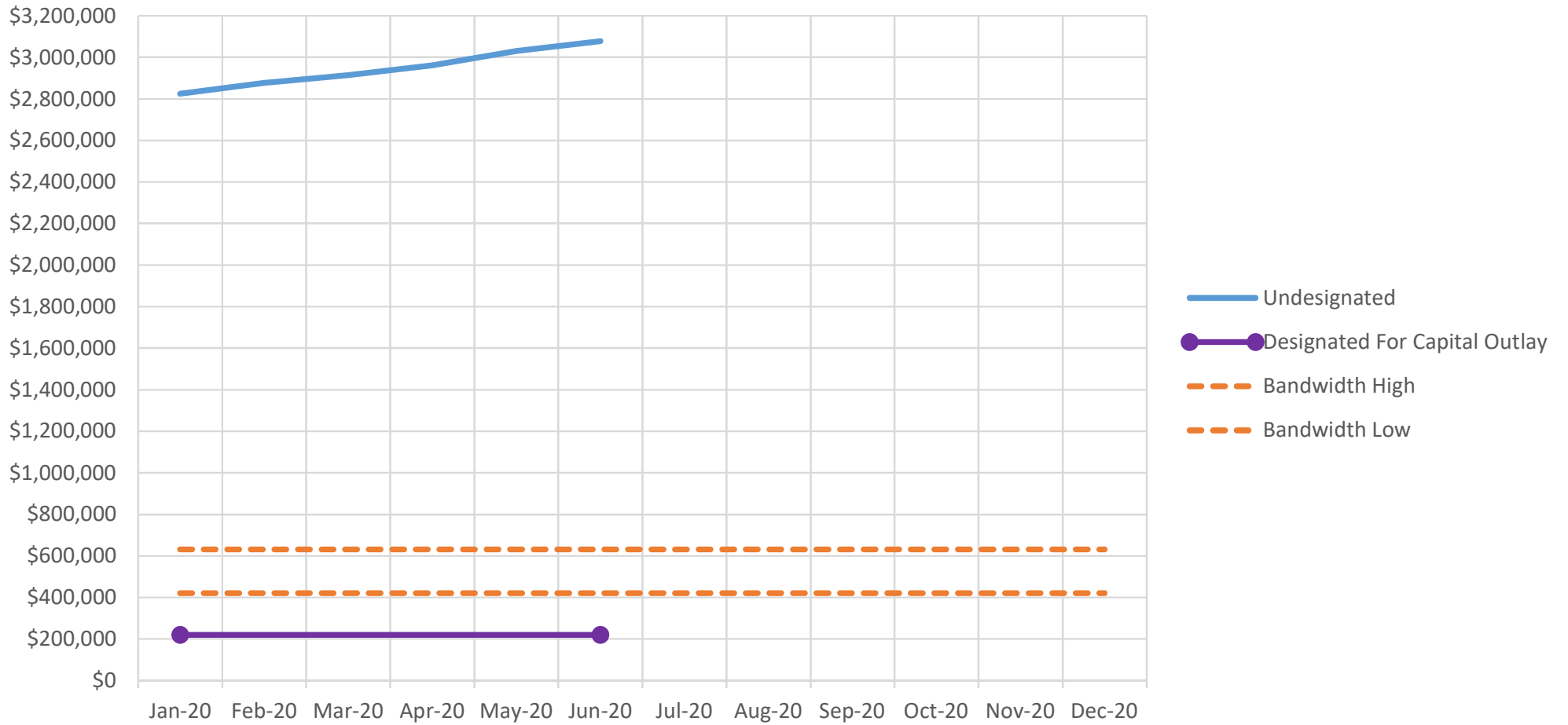


### SEWER FUND - 2020 Cash & Investments/Fund Balance





### SEWER FUND - 2020 Fund Balance Components Cash & Investments



## CITY OF MORA/MORA MUNICIPAL UTILITIES

Current Investments

Information current as of June 30, 2020

Bank/Agency	Location	Type	FDIC #	Broker	Amount	DTD/Issued	Due	Rate
Capital One Bank	Glen Allen, VA	CD	33954	4M Fund	\$ 200,000.00	7/8/2015	7/8/2020	2.35%
Firstbank	Santurce, PR	CD	30387	4M Fund	\$ 60,000.00	1/31/2014	2/1/2021	2.75%
BMW Bank of North America	Salt Lake City, UT	CD	35141	4M Fund	\$ 245,000.00	8/16/2019	2/16/2021	1.90%
Texas Capital Bank	Richardson, TX	CD	34383	4M Fund	\$ 246,700.00	3/6/2020	3/8/2021	1.30%
Pacific Western Bank	Brea, CA	CD	24045	4M Fund	\$ 247,100.00	3/6/2020	3/8/2021	1.12%
Royal Business Bank	Los Angeles, CA	CD	58816	4M Fund	\$ 247,400.00	3/6/2020	3/8/2021	1.00%
Prudential Bank	Philadelphia, PA	CD	30011	4M Fund	\$ 198,000.00	3/6/2020	3/8/2021	0.89%
Kansas State Bank	Manhattan, KS	CD	19899	4M Fund	\$ 200,000.00	8/2/2019	8/2/2021	2.04%
Financial Federal Bank	Memphis, TN	CD	31840	4M Fund	\$ 240,000.00	8/9/2019	8/9/2021	2.00%
Servisfirst Bank	Tampa, FL	CD	57993	4M Fund	\$ 240,000.00	8/9/2019	8/9/2021	1.98%
Everbank	Jacksonville, FL	CD	34775	4M Fund	\$ 248,000.00	8/12/2016	8/12/2021	1.50%
State Bank of India NY	New York, NY	CD	33682	4M Fund	\$ 245,000.00	1/26/2017	1/26/2022	2.30%
First National Bank	Paragould, AR	CD	3887	4M Fund	\$ 235,100.00	8/9/2019	8/8/2022	1.98%
Latino Community Credit Union	Durham, NC	CD	68430	4M Fund	\$ 232,000.00	8/16/2019	8/16/2022	2.39%
American Express Bank	Salt Lake City, UT	CD	35328	4M Fund	\$ 245,000.00	9/6/2017	9/6/2022	2.40%
Neighborhood National Bank	Mora, MN	CD	18885	None	\$ 245,000.00	1/26/2018	1/26/2022	2.00%
Compass Bank	Birmingham, AL	CD	19048	RBC Wealth	\$ 245,000.00	7/31/2013	7/31/2020	2.35%
Discover Bank	Greenwood, DE	CD	5649	RBC Wealth	\$ 108,000.00	3/26/2014	3/26/2021	2.60%
PrivateBank	Chicago, IL	CD	33306	RBC Wealth	\$ 245,000.00	8/30/2016	8/30/2021	1.50%
East Boston Savings Bank	Boston, MA	CD	33510	RBC Wealth	\$ 235,000.00	9/28/2017	9/28/2022	2.05%
Ally Bank	Midvale, UT	CD	57803	RBC Wealth	\$ 140,000.00	10/11/2019	10/11/2022	1.90%
Morgan Stanley Bank	Salt Lake City, UT	CD	32992	RBC Wealth	\$ 245,000.00	6/19/2018	6/23/2023	3.20%
Discover Bank	Greenwood, DE	CD	5649	RBC Wealth	\$ 139,000.00	9/28/2016	9/28/2023	1.80%
Comenity Capital Bank	Salt Lake City, UT	CD	57570	RBC Wealth	\$ 245,000.00	6/27/2019	6/27/2024	2.50%
Lakeside Bank	Chicago, IL	CD	19573	RBC Wealth	\$ 170,000.00	3/30/2020	3/31/2025	1.40%
Texas Exchange Bank	Crowley, TX	CD	20099	RBC Wealth	\$ 245,000.00	6/19/2020	6/19/2025	1.00%
EnerBank	Salt Lake City, UT	CD	57293	RBC Wealth	\$ 245,000.00	5/20/2020	5/14/2027	1.10%
American Express Centurion Bank	Salt Lake City, UT	CD	27471	Wells Fargo	\$ 245,000.00	9/23/2015	9/23/2020	2.30%
Capital One Bank	McLean, VA	CD	4297	Wells Fargo	\$ 245,000.00	9/23/2015	9/23/2020	2.30%
CitiBank	Sioux Falls, SD	CD	7213	Wells Fargo	\$ 121,000.00	12/6/2018	12/7/2020	3.00%
Morgan Stanley Private Bank	Purchase, NY	CD	34221	Wells Fargo	\$ 244,000.00	2/28/2019	3/1/2021	2.60%
Valley National Bank	Passaic, NJ	CD	9396	Wells Fargo	\$ 229,000.00	4/7/2020	4/7/2021	1.25%
Sallie Mae Bank	Salt Lake City, UT	CD	58177	Wells Fargo	\$ 120,000.00	6/19/2019	6/21/2021	2.30%
Goldman Sachs Bank	New York, NY	CD	33124	Wells Fargo	\$ 115,000.00	6/26/2019	6/27/2021	2.20%
Ally Bank	Midvale, UT	CD	57803	Wells Fargo	\$ 105,000.00	7/11/2019	7/21/2021	2.10%
Goldman Sachs Bank	New York, NY	CD	33124	Wells Fargo	\$ 132,000.00	8/7/2019	8/9/2021	2.10%
Sallie Mae Bank	Salt Lake City, UT	CD	58177	Wells Fargo	\$ 125,000.00	8/21/2019	8/20/2021	1.90%
JP Morgan Chase	Columbus, OH	CD	628	Wells Fargo	\$ 245,000.00	2/14/2020	2/14/2022	1.65%
Security State Bank	Farwell, TX	CD	11907	Wells Fargo	\$ 150,000.00	3/11/2020	3/11/2022	1.00%
Comenity Bank	Wilmington, DE	CD	27499	Wells Fargo	\$ 200,000.00	8/15/2019	8/15/2022	2.10%
Federal Home Loan Mortgage Company	McLean, VA	AG		Wells Fargo	\$ 147,000.00	9/1/1993	9/1/2023	6.50%

\$ 8,259,300.00

CD = Certificate of Deposit

AG = Agency/Government Asset Backed

Note: This list represents the combined portfolios of the City of Mora and Mora Municipal Utilities. For breakdown by fund, please refer to the Balance Sheet.

**CITY OF MORA/MORA MUNICIPAL UTILITIES**  
 Debt Retirement Schedule  
 For the Year Ending December 31, 2020

SUM OF ALL DEBT			Series 2011A	Series 2015B	Series 2015C			Series 2017A	MnPFA Water	MnPFA WWTP	Mora HRA Bonds*		
			Fund 530	Fund 532	Fund 533	Fund 652	Fund 653	Fund 535	G 652-22031	G 653-22031	Series 2019A	Series 2009B	
Year	Year-End Balance	Principal Reduction	Year-End Balance	Year-End Balance	Year-End Balance	Year-End Balance	Year-End Balance	Year-End Balance	Year-End Balance	Year-End Balance	Year	Year-End Balance	Year-End Balance
2016	11,387,000.00		435,000.00	1,385,000.00	1,251,495.00	267,364.00	221,141.00		1,151,000.00	3,326,000.00			350,000.00
2017	12,039,957.75	652,957.75	370,000.00	1,345,000.00	1,125,495.00	246,858.00	202,647.00	1,325,000.00	1,078,000.00	3,056,957.75			290,000.00
2018	11,484,957.75	(555,000.00)	300,000.00	1,290,000.00	1,039,495.00	223,036.00	182,469.00	1,325,000.00	1,004,000.00	2,895,957.75			225,000.00
2019	11,080,000.00	(404,957.75)	230,000.00	1,230,000.00	942,495.00	201,854.00	165,651.00	1,290,000.00	928,000.00	2,842,000.00	2019	3,095,000.00	155,000.00
2020	10,433,000.00	(647,000.00)	155,000.00	1,170,000.00	840,495.00	180,672.00	148,833.00	1,235,000.00	851,000.00	2,677,000.00	2020	3,095,000.00	80,000.00
2021	9,759,000.00	(674,000.00)	80,000.00	1,110,000.00	733,495.00	159,490.00	132,015.00	1,180,000.00	773,000.00	2,511,000.00	2021	3,080,000.00	-
2022	9,046,000.00	(713,000.00)	-	1,050,000.00	622,995.00	137,648.00	114,357.00	1,125,000.00	693,000.00	2,343,000.00	2022	2,960,000.00	
2023	8,400,000.00	(646,000.00)		985,000.00	512,495.00	115,806.00	96,699.00	1,070,000.00	612,000.00	2,173,000.00	2023	2,835,000.00	
2024	7,731,000.00	(669,000.00)		920,000.00	398,495.00	89,990.00	76,515.00	1,010,000.00	529,000.00	2,002,000.00	2024	2,705,000.00	
2025	7,059,000.00	(672,000.00)		855,000.00	284,495.00	64,174.00	56,331.00	950,000.00	445,000.00	1,829,000.00	2025	2,575,000.00	
2026	6,378,000.00	(681,000.00)		790,000.00	166,995.00	37,698.00	35,307.00	890,000.00	359,000.00	1,654,000.00	2026	2,445,000.00	
2027	5,684,000.00	(694,000.00)		720,000.00	50,995.00	10,562.00	13,443.00	830,000.00	272,000.00	1,477,000.00	2027	2,310,000.00	
2028	5,067,000.00	(617,000.00)		650,000.00	-	-	-	765,000.00	183,000.00	1,299,000.00	2028	2,170,000.00	
2029	4,516,000.00	(551,000.00)		580,000.00				700,000.00	92,000.00	1,119,000.00	2029	2,025,000.00	
2030	3,952,000.00	(564,000.00)		505,000.00				630,000.00	-	937,000.00	2030	1,880,000.00	
2031	3,473,000.00	(479,000.00)		430,000.00				560,000.00		753,000.00	2031	1,730,000.00	
2032	2,987,000.00	(486,000.00)		350,000.00				490,000.00		567,000.00	2032	1,580,000.00	
2033	2,485,000.00	(502,000.00)		265,000.00				415,000.00		380,000.00	2033	1,425,000.00	
2034	1,976,000.00	(509,000.00)		180,000.00				340,000.00		191,000.00	2034	1,265,000.00	
2035	1,455,000.00	(521,000.00)		90,000.00				260,000.00		-	2035	1,105,000.00	
2036	1,115,000.00	(340,000.00)		-				175,000.00			2036	940,000.00	
2037	860,000.00	(255,000.00)						90,000.00			2037	770,000.00	
2038	595,000.00	(265,000.00)						-			2038	595,000.00	
2039	415,000.00	(180,000.00)									2039	415,000.00	
2040	-	(415,000.00)									2040	-	
2041	-	-											
2042	-	-											
2043	-	-											

\* These Bonds are special obligations of the Authority but are general obligations of the City for which the City pledges its full faith, credit and taxing powers.



**CITY OF MORA**  
**Revenue Guideline For Commission**  
 Current Period: June 2020

Last Dim Descr	2020 YTD Budget	2020 YTD Amt	2020 YTD Balance	2020 % of Budget Remain	Explanation
<b>Fund 651 ELECTRIC FUND</b>					
Other State Grants & Aids	\$0.00	\$0.00	\$0.00	0.00%	
PERA Aid	\$0.00	\$0.00	\$0.00	0.00%	
Int/Pen on Spec Assmts	\$500.00	\$211.09	\$288.91	57.78%	
Interest Earnings	\$135,780.00	\$62,368.91	\$73,411.09	54.07%	
Unrealized Gain/(Loss) on Inv	\$0.00	\$63,854.20	-\$63,854.20	0.00%	
Dividends	\$2,390.00	\$0.00	\$2,390.00	100.00%	
Service Chg on NSF Checks	\$600.00	\$330.00	\$270.00	45.00%	
Electricity Sales	\$5,265,900.00	\$2,302,582.53	\$2,963,317.47	56.27%	
Misc Income	\$500.00	\$3,638.71	-\$3,138.71	-627.74%	See Note A.
Excess Equity	\$0.00	\$0.00	\$0.00	0.00%	
SMMPA Contract	\$400,000.00	\$191,479.99	\$208,520.01	52.13%	
CIP Reimbursements	\$40,000.00	\$9,028.53	\$30,971.47	77.43%	
Penalties	\$38,000.00	\$10,505.91	\$27,494.09	72.35%	COVID
Misc Service Revenues	\$25,000.00	\$2,708.67	\$22,291.33	89.17%	
Rent from Elec Property	\$5,688.00	\$5,688.00	\$0.00	0.00%	
Labor Sales	\$5,000.00	\$925.00	\$4,075.00	81.50%	COVID
Recoveries of Bad Debt	\$200.00	\$61.14	\$138.86	69.43%	
Cash Over/Short	\$0.00	\$0.00	\$0.00	0.00%	
Sale of Fixed Assets	\$0.00	\$0.00	\$0.00	0.00%	
Trf from Special Revenue Fund	\$8,270.00	\$4,190.75	\$4,079.25	49.33%	
Trf from Enterprise Fund	\$0.00	\$0.00	\$0.00	0.00%	
Special Items	\$0.00	\$0.00	\$0.00	0.00%	
<b>Fund 651 ELECTRIC FUND</b>	<b>\$5,927,828.00</b>	<b>\$2,657,573.43</b>	<b>\$3,270,254.57</b>	<b>55.17%</b>	
<b>Fund 652 WATER FUND</b>					
Other State Grants & Aids	\$0.00	\$0.00	\$0.00	0.00%	
PERA Aid	\$0.00	\$0.00	\$0.00	0.00%	
Special Assessments	\$200.00	\$0.00	\$200.00	100.00%	
Int/Pen on Spec Assmts	\$600.00	\$105.54	\$494.46	82.41%	
Interest Earnings	\$15,240.00	\$5,438.01	\$9,801.99	64.32%	
Unrealized Gain/(Loss) on Inv	\$0.00	\$8,163.88	-\$8,163.88	0.00%	
Dividends	\$270.00	\$0.00	\$270.00	100.00%	
Service Chg on NSF Checks	\$0.00	\$0.00	\$0.00	0.00%	
Water Sales	\$742,600.00	\$366,341.71	\$376,258.29	50.67%	
Misc Income	\$4,000.00	\$2,914.25	\$1,085.75	27.14%	
Penalties	\$14,000.00	\$3,532.11	\$10,467.89	74.77%	COVID
Labor Sales	\$2,000.00	\$425.00	\$1,575.00	78.75%	COVID
Antenna Leases	\$3,740.00	\$3,058.05	\$681.95	18.23%	
WAC Fees	\$20,000.00	\$9,000.00	\$11,000.00	55.00%	
Water/Sewer Buy-In	\$0.00	\$0.00	\$0.00	0.00%	
Sale of Fixed Assets	\$0.00	\$0.00	\$0.00	0.00%	
Trf from Special Revenue Fund	\$0.00	\$0.00	\$0.00	0.00%	
Trf from Enterprise Fund	\$150,000.00	\$0.00	\$150,000.00	100.00%	
<b>Fund 652 WATER FUND</b>	<b>\$952,650.00</b>	<b>\$398,978.55</b>	<b>\$553,671.45</b>	<b>58.12%</b>	
<b>Fund 653 SEWER FUND</b>					
Other State Grants & Aids	\$0.00	\$0.00	\$0.00	0.00%	
PERA Aid	\$0.00	\$0.00	\$0.00	0.00%	
Point Source Imp Grant (PFA)	\$0.00	\$8,608.62	-\$8,608.62	0.00%	See Note B.
Clean Water Grant (PFA)	\$0.00	\$1,814.91	-\$1,814.91	0.00%	See Note B.
Special Assessments	\$0.00	\$0.00	\$0.00	0.00%	
Int/Pen on Spec Assmts	\$600.00	\$105.53	\$494.47	82.41%	
Interest Earnings	\$12,290.00	\$14,440.09	-\$2,150.09	-17.49%	



**CITY OF MORA**  
**Revenue Guideline For Commission**  
 Current Period: June 2020

Last Dim Descr	2020 YTD Budget	2020 YTD Amt	2020 YTD Balance	2020 % of Budget Remain	Explanation
Unrealized Gain/(Loss) on Inv	\$0.00	\$20,590.57	-\$20,590.57	0.00%	
Dividends	\$1,580.00	\$0.00	\$1,580.00	100.00%	
Misc Income	\$0.00	\$136.56	-\$136.56	0.00%	
Penalties	\$20,000.00	\$5,510.11	\$14,489.89	72.45%	COVID
Labor Sales	\$0.00	\$0.00	\$0.00	0.00%	
Water/Sewer Buy-In	\$0.00	\$0.00	\$0.00	0.00%	
Land Rent - WWTP	\$5,130.00	\$2,565.00	\$2,565.00	50.00%	
Sewer Charges - Treatment	\$995,800.00	\$500,782.67	\$495,017.33	49.71%	
SAC Fees	\$30,000.00	\$14,400.00	\$15,600.00	52.00%	
Sale of Fixed Assets	\$0.00	\$0.00	\$0.00	0.00%	
Comp. for Loss of Fixed Assets	\$0.00	\$0.00	\$0.00	0.00%	
Trf from Special Revenue Fund	\$0.00	\$0.00	\$0.00	0.00%	
Trf from Enterprise Fund	\$0.00	\$0.00	\$0.00	0.00%	
<b>Fund 653 SEWER FUND</b>	<b>\$1,065,400.00</b>	<b>\$568,954.06</b>	<b>\$496,445.94</b>	<b>46.60%</b>	
	<b>\$7,945,878.00</b>	<b>\$3,625,506.04</b>	<b>\$4,320,371.96</b>	<b>54.37%</b>	





**CITY OF MORA**  
**Expenditure Guideline For Commission**  
 Current Period: June 2020

Last Dim Descr	2020 YTD Budget	2020 YTD Amt	2020 YTD Balance	2020 % of Budget Remain	Explanation
<b>Fund 651 ELECTRIC FUND</b>					
<b>Dept 49510 GENERATION &amp; POWER SUPPLY</b>					
Wages & Salaries	\$69,847.00	\$20,573.63	\$49,273.37	70.54%	
PERA	\$5,239.00	\$1,543.02	\$3,695.98	70.55%	
FICA	\$4,331.00	\$1,185.69	\$3,145.31	72.62%	
Medicare	\$1,013.00	\$277.27	\$735.73	72.63%	
VEBA	\$327.00	\$101.56	\$225.44	68.94%	
Health Insurance	\$12,082.00	\$4,894.54	\$7,187.46	59.49%	
Life Insurance	\$113.00	\$54.38	\$58.62	51.88%	
Office Supplies	\$0.00	\$0.00	\$0.00	0.00%	
Cleaning Supplies	\$0.00	\$54.55	-\$54.55	0.00%	COVID
Motor Fuels	\$400.00	\$35.98	\$364.02	91.01%	
Other Operating Supplies	\$2,500.00	\$698.57	\$1,801.43	72.06%	
Uniforms	\$2,000.00	\$627.49	\$1,372.51	68.63%	
Repair/Maint - Bldg & Equip	\$2,500.00	\$265.96	\$2,234.04	89.36%	
Small Tools & Equipment	\$1,000.00	\$69.96	\$930.04	93.00%	
Large Tools & Equipment	\$1,000.00	\$0.00	\$1,000.00	100.00%	
Meetings, Training, & Travel	\$350.00	\$0.00	\$350.00	100.00%	COVID
Advertising	\$0.00	\$467.00	-\$467.00	0.00%	
Workers Comp Insurance	\$2,829.00	\$1,237.88	\$1,591.12	56.24%	
Water	\$1,300.00	\$726.66	\$573.34	44.10%	
Natural Gas - Heat	\$8,000.00	\$3,282.28	\$4,717.72	58.97%	
Garbage Removal	\$900.00	\$479.00	\$421.00	46.78%	
Sewer	\$1,300.00	\$570.12	\$729.88	56.14%	
Storm Water	\$200.00	\$95.76	\$104.24	52.12%	
Fuel Oil	\$75,000.00	\$16,099.68	\$58,900.32	78.53%	
Dues & Subscriptions	\$1,900.00	\$1,613.38	\$286.62	15.09%	
Miscellaneous	\$1,500.00	\$446.51	\$1,053.49	70.23%	
Generation Exp	\$25,000.00	\$3,315.12	\$21,684.88	86.74%	
Purchased Power	\$4,400,000.00	\$1,826,864.20	\$2,573,135.80	58.48%	
Maint of Structure	\$10,000.00	\$0.00	\$10,000.00	100.00%	
Maint of Gen Equip	\$40,000.00	\$4,402.47	\$35,597.53	88.99%	
Landfill Gen Exp	\$25,000.00	\$3,274.23	\$21,725.77	86.90%	
<b>Dept 49510 GENERATION &amp; P</b>	<b>\$4,695,631.00</b>	<b>\$1,893,256.89</b>	<b>\$2,802,374.11</b>	<b>59.68%</b>	
<b>Dept 49515 LANDFILL GENERATION</b>					
Wages & Salaries	\$74,333.00	\$31,651.04	\$42,681.96	57.42%	
PERA	\$5,575.00	\$2,373.85	\$3,201.15	57.42%	
FICA	\$4,609.00	\$1,826.13	\$2,782.87	60.38%	
Medicare	\$1,078.00	\$427.05	\$650.95	60.38%	
ICMA	\$0.00	\$0.00	\$0.00	0.00%	
VEBA	\$348.00	\$131.92	\$216.08	62.09%	
Health Insurance	\$12,858.00	\$6,636.74	\$6,221.26	48.38%	
Life Insurance	\$120.00	\$73.59	\$46.41	38.68%	
Workers Comp Insurance	\$3,010.00	\$1,316.92	\$1,693.08	56.25%	
<b>Dept 49515 LANDFILL GENER</b>	<b>\$101,931.00</b>	<b>\$44,437.24</b>	<b>\$57,493.76</b>	<b>56.40%</b>	
<b>Dept 49520 ELECTRIC DISTRIBUTION</b>					
Wages & Salaries	\$94,480.00	\$52,109.85	\$42,370.15	44.85%	
PERA	\$7,081.00	\$3,907.87	\$3,173.13	44.81%	
FICA	\$5,858.00	\$2,989.00	\$2,869.00	48.98%	
Medicare	\$1,370.00	\$698.99	\$671.01	48.98%	
VEBA	\$435.00	\$298.99	\$136.01	31.27%	
Health Insurance	\$16,417.00	\$9,375.13	\$7,041.87	42.89%	



**CITY OF MORA**  
**Expenditure Guideline For Commission**  
 Current Period: June 2020

Last Dim Descr	2020 YTD Budget	2020 YTD Amt	2020 YTD Balance	2020 % of Budget Remain	Explanation
Life Insurance	\$154.00	\$111.00	\$43.00	27.92%	
Cleaning Supplies	\$0.00	\$58.50	-\$58.50	0.00%	
Other Operating Supplies	\$0.00	\$0.00	\$0.00	0.00%	
Uniforms	\$300.00	\$2,161.90	-\$1,861.90	-620.63%	
Repair/Maint - Bldg & Equip	\$500.00	\$0.00	\$500.00	100.00%	
Small Tools & Equipment	\$6,500.00	\$2,523.19	\$3,976.81	61.18%	
Engineering	\$20,000.00	\$3,279.00	\$16,721.00	83.61%	
Professional Services - Misc	\$10,000.00	\$1,768.23	\$8,231.77	82.32%	
ECE Services	\$85,000.00	\$18,186.30	\$66,813.70	78.60%	
Postage	\$0.00	\$226.04	-\$226.04	0.00%	
Meetings, Training, & Travel	\$10,500.00	\$7,960.21	\$2,539.79	24.19%	
Workers Comp Insurance	\$3,978.00	\$1,739.10	\$2,238.90	56.28%	
Miscellaneous	\$1,000.00	\$77.00	\$923.00	92.30%	
Maint of Substation Equip	\$15,000.00	\$833.52	\$14,166.48	94.44%	
Maint of Overhead Lines	\$75,000.00	\$87,816.11	-\$12,816.11	-17.09%	
Maint of Underground Lines	\$30,000.00	\$10,125.26	\$19,874.74	66.25%	
Maint of St. Lights & Signals	\$20,000.00	\$4,842.24	\$15,157.76	75.79%	
Maint of Meters	\$6,500.00	\$1,048.26	\$5,451.74	83.87%	
Maint of GIS	\$16,000.00	\$2,990.00	\$13,010.00	81.31%	
Misc Distribution Exp	\$8,000.00	\$4,063.65	\$3,936.35	49.20%	
Line Transformer Exp	\$12,000.00	\$1,761.52	\$10,238.48	85.32%	
Truck Expense	\$5,000.00	\$2,600.72	\$2,399.28	47.99%	
Trf to General Fund	\$0.00	\$0.00	\$0.00	0.00%	
<b>Dept 49520 ELECTRIC DISTRI</b>	<b>\$451,073.00</b>	<b>\$223,551.58</b>	<b>\$227,521.42</b>	<b>50.44%</b>	
<b>Dept 49530 ELECTRIC ADMINISTRATION</b>					
Wages & Salaries	\$168,736.00	\$82,432.85	\$86,303.15	51.15%	
PERA	\$12,276.00	\$5,790.48	\$6,485.52	52.83%	
FICA	\$10,462.00	\$4,768.68	\$5,693.32	54.42%	
Medicare	\$2,447.00	\$1,115.45	\$1,331.55	54.42%	
ICMA	\$0.00	\$0.00	\$0.00	0.00%	
VEBA	\$998.00	\$518.63	\$479.37	48.03%	
Health Insurance	\$34,476.00	\$10,799.49	\$23,676.51	68.68%	
Life Insurance	\$344.00	\$166.25	\$177.75	51.67%	
Unemployment Benefit Pmts	\$0.00	\$0.00	\$0.00	0.00%	
Office Supplies	\$1,800.00	\$898.08	\$901.92	50.11%	
Other Operating Supplies	\$150.00	\$30.26	\$119.74	79.83%	
Uniforms	\$300.00	\$59.99	\$240.01	80.00%	
Small Tools & Equipment	\$700.00	\$308.79	\$391.21	55.89%	
Auditing	\$4,000.00	\$0.00	\$4,000.00	100.00%	
Engineering	\$5,000.00	\$0.00	\$5,000.00	100.00%	
Legal Services	\$700.00	\$410.00	\$290.00	41.43%	
Professional Services - Misc	\$2,250.00	\$8,543.57	-\$6,293.57	-279.71%	See Note C.
Telephone	\$6,000.00	\$3,247.94	\$2,752.06	45.87%	
Postage	\$700.00	\$440.75	\$259.25	37.04%	
Meetings, Training, & Travel	\$2,500.00	\$1,114.36	\$1,385.64	55.43%	
Advertising	\$250.00	\$0.00	\$250.00	100.00%	
Contributions	\$20,300.00	\$10,000.02	\$10,299.98	50.74%	
Depreciation	\$184,500.00	\$87,043.80	\$97,456.20	52.82%	
Insurance	\$36,200.00	\$16,590.48	\$19,609.52	54.17%	
Workers Comp Insurance	\$5,048.00	\$2,182.04	\$2,865.96	56.77%	
Bad Debts/NSF Checks	\$400.00	\$60.00	\$340.00	85.00%	
Dues & Subscriptions	\$11,000.00	\$10,442.00	\$558.00	5.07%	
Miscellaneous	\$600.00	\$0.00	\$600.00	100.00%	



**CITY OF MORA**  
**Expenditure Guideline For Commission**  
 Current Period: June 2020

Last Dim Descr	2020 YTD Budget	2020 YTD Amt	2020 YTD Balance	2020 % of Budget Remain	Explanation
Payment Processing Expenses	\$5,000.00	\$2,965.56	\$2,034.44	40.69%	
Change in Pension	\$0.00	\$0.00	\$0.00	0.00%	
Cust UB/Collection	\$7,300.00	\$3,180.76	\$4,119.24	56.43%	
Misc General Exp	\$0.00	\$0.00	\$0.00	0.00%	
Energy Conservation	\$50,000.00	\$20,108.18	\$29,891.82	59.78%	
Interest Expense	\$0.00	\$0.00	\$0.00	0.00%	
Interest on Customer Deposits	\$500.00	\$155.77	\$344.23	68.85%	
Trf to General Fund	\$42,341.00	\$0.00	\$42,341.00	100.00%	
Trf to Special Revenue Fund	\$0.00	\$0.00	\$0.00	0.00%	
Trf to Enterprise Fund	\$150,000.00	\$0.00	\$150,000.00	100.00%	
<b>Dept 49530 ELECTRIC ADMINI</b>	<b>\$767,278.00</b>	<b>\$273,374.18</b>	<b>\$493,903.82</b>	<b>64.37%</b>	
<b>Fund 651 ELECTRIC FUND</b>	<b>\$6,015,913.00</b>	<b>\$2,434,619.89</b>	<b>\$3,581,293.11</b>	<b>59.53%</b>	
<b>Fund 652 WATER FUND</b>					
<b>Dept 49410 WATER SUPPLY</b>					
Wages & Salaries	\$5,542.00	\$3,134.33	\$2,407.67	43.44%	
PERA	\$416.00	\$235.08	\$180.92	43.49%	
FICA	\$344.00	\$177.86	\$166.14	48.30%	
Medicare	\$80.00	\$41.58	\$38.42	48.03%	
ICMA	\$0.00	\$0.00	\$0.00	0.00%	
VEBA	\$0.00	\$3.75	-\$3.75	0.00%	
Health Insurance	\$960.00	\$659.17	\$300.83	31.34%	
Life Insurance	\$10.00	\$8.81	\$1.19	11.90%	
Motor Fuels	\$0.00	\$334.75	-\$334.75	0.00%	
Lubricants & Additives	\$50.00	\$0.00	\$50.00	100.00%	
Other Operating Supplies	\$50.00	\$0.00	\$50.00	100.00%	
Repair/Maint - Bldg & Equip	\$15,000.00	\$1,555.39	\$13,444.61	89.63%	
Small Tools & Equipment	\$300.00	\$0.00	\$300.00	100.00%	
Professional Services - Misc	\$30,000.00	\$13,751.13	\$16,248.87	54.16%	
Meetings, Training, & Travel	\$500.00	\$0.00	\$500.00	100.00%	COVID
Workers Comp Insurance	\$293.00	\$355.94	-\$62.94	-21.48%	
Electricity	\$10,000.00	\$4,772.66	\$5,227.34	52.27%	
Natural Gas - Heat	\$700.00	\$268.58	\$431.42	61.63%	
Garbage Removal	\$0.00	\$0.00	\$0.00	0.00%	
Storm Water	\$250.00	\$120.60	\$129.40	51.76%	
Miscellaneous	\$50.00	\$0.00	\$50.00	100.00%	
<b>Dept 49410 WATER SUPPLY</b>	<b>\$64,545.00</b>	<b>\$25,419.63</b>	<b>\$39,125.37</b>	<b>60.62%</b>	
<b>Dept 49420 WATER TREATMENT</b>					
Wages & Salaries	\$45,529.00	\$17,632.10	\$27,896.90	61.27%	
PERA	\$3,415.00	\$1,322.40	\$2,092.60	61.28%	
FICA	\$2,823.00	\$999.56	\$1,823.44	64.59%	
Medicare	\$660.00	\$233.81	\$426.19	64.57%	
ICMA	\$0.00	\$0.00	\$0.00	0.00%	
VEBA	\$3.00	\$2.56	\$0.44	14.67%	
Health Insurance	\$7,885.00	\$4,577.77	\$3,307.23	41.94%	
Life Insurance	\$85.00	\$51.82	\$33.18	39.04%	
Lab Supplies	\$0.00	\$0.00	\$0.00	0.00%	
Cleaning Supplies	\$100.00	\$13.98	\$86.02	86.02%	
Chemicals	\$26,000.00	\$10,386.82	\$15,613.18	60.05%	
Other Operating Supplies	\$200.00	\$9.49	\$190.51	95.26%	
Repair/Maint - Bldg & Equip	\$15,000.00	\$1,832.63	\$13,167.37	87.78%	
Small Tools & Equipment	\$500.00	\$19.99	\$480.01	96.00%	
Engineering	\$0.00	\$0.00	\$0.00	0.00%	



**CITY OF MORA**  
**Expenditure Guideline For Commission**  
 Current Period: June 2020

Last Dim Descr	2020 YTD Budget	2020 YTD Amt	2020 YTD Balance	2020 % of Budget Remain	Explanation
Professional Services - Misc	\$4,000.00	\$4,140.00	-\$140.00	-3.50%	
Postage	\$0.00	\$20.81	-\$20.81	0.00%	
Meetings, Training, & Travel	\$500.00	\$0.00	\$500.00	100.00%	COVID
Workers Comp Insurance	\$2,398.00	\$2,913.48	-\$515.48	-21.50%	
Electricity	\$12,000.00	\$4,892.91	\$7,107.09	59.23%	
Natural Gas - Heat	\$1,800.00	\$1,228.65	\$571.35	31.74%	
Storm Water	\$120.00	\$60.30	\$59.70	49.75%	
Miscellaneous	\$150.00	\$20.00	\$130.00	86.67%	
<b>Dept 49420 WATER TREATME</b>	<b>\$123,168.00</b>	<b>\$50,359.08</b>	<b>\$72,808.92</b>	<b>59.11%</b>	
<b>Dept 49430 WATER DISTRIBUTION</b>					
Wages & Salaries	\$25,813.00	\$20,213.80	\$5,599.20	21.69%	
PERA	\$1,915.00	\$1,496.07	\$418.93	21.88%	
FICA	\$1,600.00	\$1,143.29	\$456.71	28.54%	
Medicare	\$374.00	\$267.54	\$106.46	28.47%	
ICMA	\$0.00	\$0.00	\$0.00	0.00%	
VEBA	\$3.00	\$35.03	-\$32.03	-1067.67%	
Health Insurance	\$4,785.00	\$5,140.88	-\$355.88	-7.44%	
Life Insurance	\$50.00	\$59.81	-\$9.81	-19.62%	
Cleaning Supplies	\$0.00	\$52.50	-\$52.50	0.00%	COVID
Motor Fuels	\$2,500.00	\$926.72	\$1,573.28	62.93%	
Lubricants & Additives	\$300.00	\$483.66	-\$183.66	-61.22%	
Other Operating Supplies	\$500.00	\$66.42	\$433.58	86.72%	
Uniforms	\$500.00	\$0.00	\$500.00	100.00%	
Tires	\$500.00	\$0.00	\$500.00	100.00%	
Landscaping Materials	\$500.00	\$0.00	\$500.00	100.00%	
Repair/Maint - Bldg & Equip	\$35,000.00	\$4,497.69	\$30,502.31	87.15%	
Small Tools & Equipment	\$800.00	\$565.37	\$234.63	29.33%	
Professional Services - Misc	\$3,000.00	\$2,065.23	\$934.77	31.16%	
Postage	\$0.00	\$80.84	-\$80.84	0.00%	
Meetings, Training, & Travel	\$0.00	\$357.47	-\$357.47	0.00%	
Workers Comp Insurance	\$1,409.00	\$1,702.66	-\$293.66	-20.84%	
Electricity	\$650.00	\$246.84	\$403.16	62.02%	
Storm Water	\$150.00	\$67.38	\$82.62	55.08%	
Miscellaneous	\$100.00	\$48.12	\$51.88	51.88%	
<b>Dept 49430 WATER DISTRIBU</b>	<b>\$80,449.00</b>	<b>\$39,517.32</b>	<b>\$40,931.68</b>	<b>50.88%</b>	
<b>Dept 49440 WATER ADMINISTRATION</b>					
Wages & Salaries	\$87,513.00	\$41,778.23	\$45,734.77	52.26%	
PERA	\$6,374.00	\$2,936.46	\$3,437.54	53.93%	
FICA	\$5,426.00	\$2,418.23	\$3,007.77	55.43%	
Medicare	\$1,269.00	\$565.48	\$703.52	55.44%	
ICMA	\$0.00	\$0.00	\$0.00	0.00%	
VEBA	\$475.00	\$262.50	\$212.50	44.74%	
Health Insurance	\$17,908.00	\$5,567.40	\$12,340.60	68.91%	
Life Insurance	\$179.00	\$85.03	\$93.97	52.50%	
Office Supplies	\$300.00	\$276.52	\$23.48	7.83%	
Other Operating Supplies	\$200.00	\$10.19	\$189.81	94.91%	
Uniforms	\$500.00	\$275.09	\$224.91	44.98%	
Small Tools & Equipment	\$300.00	\$126.90	\$173.10	57.70%	
Auditing	\$2,000.00	\$0.00	\$2,000.00	100.00%	
Engineering	\$0.00	\$0.00	\$0.00	0.00%	
Legal Services	\$0.00	\$48.00	-\$48.00	0.00%	
Professional Services - Misc	\$1,000.00	\$855.36	\$144.64	14.46%	
Telephone	\$3,700.00	\$1,893.75	\$1,806.25	48.82%	



**CITY OF MORA**  
**Expenditure Guideline For Commission**  
 Current Period: June 2020

Last Dim Descr	2020 YTD Budget	2020 YTD Amt	2020 YTD Balance	2020 % of Budget Remain	Explanation
Postage	\$250.00	\$170.80	\$79.20	31.68%	
Meetings, Training, & Travel	\$500.00	\$176.51	\$323.49	64.70%	COVID
Advertising	\$450.00	\$105.00	\$345.00	76.67%	
Contributions	\$0.00	\$0.00	\$0.00	0.00%	
Depreciation	\$333,300.00	\$161,502.71	\$171,797.29	51.54%	
Insurance	\$7,281.00	\$3,675.24	\$3,605.76	49.52%	
Workers Comp Insurance	\$2,705.00	\$3,180.12	-\$475.12	-17.56%	
Bad Debts/NSF Checks	\$0.00	\$0.00	\$0.00	0.00%	
Dues & Subscriptions	\$900.00	\$652.08	\$247.92	27.55%	
Miscellaneous	\$100.00	\$0.00	\$100.00	100.00%	
Payment Processing Expenses	\$2,250.00	\$1,362.77	\$887.23	39.43%	
Change in Pension	\$0.00	\$0.00	\$0.00	0.00%	
Cust UB/Collection	\$4,000.00	\$1,366.60	\$2,633.40	65.84%	
Interest Expense	\$23,825.00	\$12,054.82	\$11,770.18	49.40%	
Trf to General Fund	\$5,826.00	\$0.00	\$5,826.00	100.00%	
Dept 49440 WATER ADMINIS	\$508,531.00	\$241,345.79	\$267,185.21	52.54%	
Fund 652 WATER FUND	\$776,693.00	\$356,641.82	\$420,051.18	54.08%	
Fund 653 SEWER FUND					
Dept 49460 SEWER COLLECTION SYSTEM					
Wages & Salaries	\$16,399.00	\$4,612.38	\$11,786.62	71.87%	
PERA	\$1,178.00	\$345.95	\$832.05	70.63%	
FICA	\$1,017.00	\$261.96	\$755.04	74.24%	
Medicare	\$238.00	\$61.26	\$176.74	74.26%	
ICMA	\$0.00	\$0.00	\$0.00	0.00%	
VEBA	\$0.00	\$0.00	\$0.00	0.00%	
Health Insurance	\$3,536.00	\$1,128.51	\$2,407.49	68.09%	
Life Insurance	\$35.00	\$14.53	\$20.47	58.49%	
Cleaning Supplies	\$0.00	\$26.25	-\$26.25	0.00%	COVID
Motor Fuels	\$3,000.00	\$1,398.50	\$1,601.50	53.38%	
Lubricants & Additives	\$100.00	\$0.00	\$100.00	100.00%	
Chemicals	\$1,000.00	\$0.00	\$1,000.00	100.00%	
Other Operating Supplies	\$500.00	\$131.18	\$368.82	73.76%	
Tires	\$3,000.00	\$33.50	\$2,966.50	98.88%	
Repair/Maint - Bldg & Equip	\$30,000.00	\$1,928.07	\$28,071.93	93.57%	
Small Tools & Equipment	\$1,000.00	\$0.00	\$1,000.00	100.00%	
Professional Services - Misc	\$10,000.00	\$389.35	\$9,610.65	96.11%	
Meetings, Training, & Travel	\$500.00	\$50.00	\$450.00	90.00%	COVID
Workers Comp Insurance	\$889.00	-\$108.16	\$997.16	112.17%	
Rentals	\$500.00	\$0.00	\$500.00	100.00%	
Miscellaneous	\$300.00	\$132.38	\$167.62	55.87%	
Dept 49460 SEWER COLLECTI	\$73,192.00	\$10,405.66	\$62,786.34	85.78%	
Dept 49463 QUAMBA COLLECTION SYSTEM					
Wages & Salaries	\$2,583.00	\$219.60	\$2,363.40	91.50%	
PERA	\$190.00	\$16.46	\$173.54	91.34%	
FICA	\$160.00	\$12.33	\$147.67	92.29%	
Medicare	\$37.00	\$2.86	\$34.14	92.27%	
VEBA	\$0.00	\$0.00	\$0.00	0.00%	
Health Insurance	\$501.00	\$53.39	\$447.61	89.34%	
Life Insurance	\$5.00	\$0.61	\$4.39	87.80%	
Motor Fuels	\$100.00	\$208.66	-\$108.66	-108.66%	
Lubricants & Additives	\$0.00	\$25.98	-\$25.98	0.00%	
Chemicals	\$0.00	\$0.00	\$0.00	0.00%	



**CITY OF MORA**

**Expenditure Guideline For Commission**

Current Period: June 2020

Last Dim Descr	2020 YTD Budget	2020 YTD Amt	2020 YTD Balance	2020 % of Budget Remain	Explanation
Other Operating Supplies	\$50.00	\$0.00	\$50.00	100.00%	
Repair/Maint - Bldg & Equip	\$3,000.00	\$9.64	\$2,990.36	99.68%	
Small Tools & Equipment	\$100.00	\$0.00	\$100.00	100.00%	
Professional Services - Misc	\$1,000.00	\$0.00	\$1,000.00	100.00%	
Meetings, Training, & Travel	\$0.00	\$0.00	\$0.00	0.00%	
Workers Comp Insurance	\$138.00	-\$17.54	\$155.54	112.71%	
Miscellaneous	\$0.00	\$0.00	\$0.00	0.00%	
<b>Dept 49463 QUAMBA COLLEC</b>	<b>\$7,864.00</b>	<b>\$531.99</b>	<b>\$7,332.01</b>	<b>93.24%</b>	
<b>Dept 49470 SEWER LIFT STATIONS</b>					
Wages & Salaries	\$6,218.00	\$4,286.34	\$1,931.66	31.07%	
PERA	\$465.00	\$313.92	\$151.08	32.49%	
FICA	\$386.00	\$244.99	\$141.01	36.53%	
Medicare	\$90.00	\$57.32	\$32.68	36.31%	
ICMA	\$0.00	\$0.00	\$0.00	0.00%	
VEBA	\$0.00	\$0.00	\$0.00	0.00%	
Health Insurance	\$1,095.00	\$752.80	\$342.20	31.25%	
Life Insurance	\$12.00	\$9.57	\$2.43	20.25%	
Motor Fuels	\$0.00	\$0.00	\$0.00	0.00%	
Lubricants & Additives	\$100.00	\$0.00	\$100.00	100.00%	
Chemicals	\$2,000.00	\$0.00	\$2,000.00	100.00%	
Other Operating Supplies	\$400.00	\$0.00	\$400.00	100.00%	
Repair/Maint - Bldg & Equip	\$20,000.00	\$6,717.68	\$13,282.32	66.41%	
Small Tools & Equipment	\$2,000.00	\$0.00	\$2,000.00	100.00%	
Professional Services - Misc	\$0.00	\$0.00	\$0.00	0.00%	
Workers Comp Insurance	\$329.00	-\$43.36	\$372.36	113.18%	
Electricity	\$8,000.00	\$6,317.11	\$1,682.89	21.04%	
Storm Water	\$150.00	\$60.30	\$89.70	59.80%	
Miscellaneous	\$250.00	\$0.00	\$250.00	100.00%	
<b>Dept 49470 SEWER LIFT STAT</b>	<b>\$41,495.00</b>	<b>\$18,716.67</b>	<b>\$22,778.33</b>	<b>54.89%</b>	
<b>Dept 49480 WASTEWATER TREATMENT</b>					
Wages & Salaries	\$153,017.00	\$62,882.40	\$90,134.60	58.90%	
PERA	\$11,061.00	\$4,644.97	\$6,416.03	58.01%	
FICA	\$9,487.00	\$3,616.87	\$5,870.13	61.88%	
Medicare	\$2,219.00	\$845.58	\$1,373.42	61.89%	
ICMA	\$0.00	\$0.00	\$0.00	0.00%	
VEBA	\$3.00	\$35.06	-\$32.06	-1068.67%	
Health Insurance	\$32,088.00	\$14,581.80	\$17,506.20	54.56%	
Life Insurance	\$322.00	\$182.44	\$139.56	43.34%	
Lab Supplies	\$0.00	\$0.00	\$0.00	0.00%	
Cleaning Supplies	\$50.00	\$58.81	-\$8.81	-17.62%	
Motor Fuels	\$5,000.00	\$673.63	\$4,326.37	86.53%	
Lubricants & Additives	\$500.00	\$0.00	\$500.00	100.00%	
Chemicals	\$3,000.00	\$165.00	\$2,835.00	94.50%	
Other Operating Supplies	\$2,500.00	\$1,446.33	\$1,053.67	42.15%	
Uniforms	\$500.00	\$0.00	\$500.00	100.00%	
Tires	\$500.00	\$0.00	\$500.00	100.00%	
Landscaping Materials	\$150.00	\$0.00	\$150.00	100.00%	
Repair/Maint - Bldg & Equip	\$20,000.00	\$6,652.75	\$13,347.25	66.74%	
Small Tools & Equipment	\$4,000.00	\$293.94	\$3,706.06	92.65%	
Professional Services - Misc	\$15,000.00	\$9,612.44	\$5,387.56	35.92%	
Telemetry Circuit Rental	\$0.00	\$0.00	\$0.00	0.00%	
Meetings, Training, & Travel	\$400.00	\$0.00	\$400.00	100.00%	
Workers Comp Insurance	\$8,261.00	-\$1,019.94	\$9,280.94	112.35%	



**CITY OF MORA**  
**Expenditure Guideline For Commission**  
 Current Period: June 2020

Last Dim Descr	2020 YTD Budget	2020 YTD Amt	2020 YTD Balance	2020 % of Budget Remain	Explanation
Electricity	\$50,000.00	\$19,268.13	\$30,731.87	61.46%	
Water	\$2,000.00	\$774.85	\$1,225.15	61.26%	
Natural Gas - Heat	\$5,500.00	\$1,713.22	\$3,786.78	68.85%	
Garbage Removal	\$2,500.00	\$1,012.05	\$1,487.95	59.52%	
Sewer	\$0.00	\$0.00	\$0.00	0.00%	
Storm Water	\$220.00	\$124.14	\$95.86	43.57%	
Miscellaneous	\$500.00	\$10.00	\$490.00	98.00%	
<b>Dept 49480 WASTEWATER TR</b>	<b>\$328,778.00</b>	<b>\$127,574.47</b>	<b>\$201,203.53</b>	<b>61.20%</b>	
<b>Dept 49490 SEWER ADMINISTRATION</b>					
Wages & Salaries	\$87,448.00	\$45,632.28	\$41,815.72	47.82%	
PERA	\$6,363.00	\$3,224.35	\$3,138.65	49.33%	
FICA	\$5,422.00	\$2,637.29	\$2,784.71	51.36%	
Medicare	\$1,268.00	\$616.51	\$651.49	51.38%	
ICMA	\$0.00	\$0.00	\$0.00	0.00%	
VEBA	\$475.00	\$262.50	\$212.50	44.74%	
Health Insurance	\$17,968.00	\$6,807.62	\$11,160.38	62.11%	
Life Insurance	\$180.00	\$98.40	\$81.60	45.33%	
Unemployment Benefit Pmts	\$0.00	\$0.00	\$0.00	0.00%	
Office Supplies	\$500.00	\$276.52	\$223.48	44.70%	
Other Operating Supplies	\$150.00	\$10.19	\$139.81	93.21%	
Uniforms	\$500.00	\$429.89	\$70.11	14.02%	
Small Tools & Equipment	\$350.00	\$949.89	-\$599.89	-171.40%	See Note D.
Auditing	\$2,000.00	\$0.00	\$2,000.00	100.00%	
Engineering	\$5,000.00	\$0.00	\$5,000.00	100.00%	
Legal Services	\$0.00	\$0.00	\$0.00	0.00%	
Professional Services - Misc	\$5,000.00	\$1,467.52	\$3,532.48	70.65%	
Telephone	\$3,800.00	\$3,115.01	\$684.99	18.03%	
Postage	\$200.00	\$170.80	\$29.20	14.60%	
Meetings, Training, & Travel	\$1,000.00	\$905.00	\$95.00	9.50%	
Advertising	\$300.00	\$0.00	\$300.00	100.00%	
Depreciation	\$490,900.00	\$237,226.02	\$253,673.98	51.68%	
Insurance	\$14,385.00	\$6,542.28	\$7,842.72	54.52%	
Workers Comp Insurance	\$2,704.00	-\$284.30	\$2,988.30	110.51%	
Bad Debts/NSF Checks	\$0.00	\$0.00	\$0.00	0.00%	
Dues & Subscriptions	\$2,765.00	\$1,510.00	\$1,255.00	45.39%	
Miscellaneous	\$1,500.00	\$0.00	\$1,500.00	100.00%	
Payment Processing Expenses	\$2,250.00	\$1,362.77	\$887.23	39.43%	
Property Tax Expense	\$1,600.00	\$882.00	\$718.00	44.88%	
Change in Pension	\$0.00	\$0.00	\$0.00	0.00%	
Cust UB/Collection	\$3,000.00	\$1,366.60	\$1,633.40	54.45%	
Interest Expense	\$34,005.00	\$16,572.81	\$17,432.19	51.26%	
Trf to General Fund	\$5,826.00	\$0.00	\$5,826.00	100.00%	
Trf to Debt Service Fund	\$0.00	\$0.00	\$0.00	0.00%	
<b>Dept 49490 SEWER ADMINIST</b>	<b>\$696,859.00</b>	<b>\$331,781.95</b>	<b>\$365,077.05</b>	<b>52.39%</b>	
<b>Fund 653 SEWER FUND</b>	<b>\$1,148,188.00</b>	<b>\$489,010.74</b>	<b>\$659,177.26</b>	<b>57.41%</b>	
	<b>\$7,940,794.00</b>	<b>\$3,280,272.45</b>	<b>\$4,660,521.55</b>	<b>58.69%</b>	

**MORA MUNICIPAL UTILITIES**

Notes to the Financial Statements

For the Quarter Ended June 30, 2020

**Revenues** - The following notes attempt to explain the reason for revenues outside what would be expected as shown on the following reports.

- A. Lighting rebate received for utility-owned street lights
- B. Grant reimbursement received from Minnesota Public Facilities Authority for Wastewater Treatment Plant (WWTP) expenses relating to the reed bed.

**Expenditures** - The following notes attempt to explain the reason for expenditures outside what would be expected as shown on the following reports.

- C. Expenses relating to the electrical system survey being performed by DGR
- D. New computer purchased for wastewater

COVID: Departure from typical trends in monies collected or spent due to the COVID-19 pandemic.



## Utility Billing Monthly Report

### Calendar Year 2019

Description	As of 1/31/2020	As of 2/29/2020	As of 3/31/2020	As of 4/30/2020	As of 5/31/2020	As of 6/30/2020	As of 7/31/2020	As of 8/31/2020	As of 9/30/2020	As of 10/31/2020	As of 11/30/2020	As of 12/31/2020
<b>Total Account Balances</b>	\$ 601,347.50	\$ 551,698.11	\$ 595,134.72	\$ 616,922.85	\$ 652,958.35	\$ 725,179.76	\$ 705,793.25					
Current Period	\$ 555,704.84	\$ 497,019.39	\$ 532,608.19	\$ 551,300.51	\$ 579,482.47	\$ 659,525.21	\$ 545,317.99					
1 Period Overdue	\$ 28,985.02	\$ 35,747.28	\$ 32,808.33	\$ 23,753.59	\$ 25,596.14	\$ 16,360.71	\$ 111,589.98					
2 Periods Overdue	\$ 8,396.86	\$ 11,454.21	\$ 17,307.07	\$ 19,021.53	\$ 13,850.87	\$ 14,200.48	\$ 9,298.69					
3 Periods Overdue	\$ 8,471.17	\$ 7,568.36	\$ 12,342.36	\$ 22,938.35	\$ 34,120.00	\$ 35,242.42	\$ 39,776.30					
<b>Total Penalties Applied to Account</b>	\$ 6,226.45	\$ 6,190.49	\$ 7,827.78	\$ -	-	-	\$ -					
<b>Past Due/Disconnection Notices Mailed (customer 30 days or more past due) *</b>	71	66	0	0	0	0	52					
<b>Utility Disconnects</b>	0	6	0	0	0	0	0	0	0	0	0	0
Missed Payments on Payment Agreement	0	0	0	0	0	0	0	0	0	0	0	0
No Response to Past Due/Disc Notice/Door Tag	0	6	0	0	0	0	0	0	0	0	0	0

\* Does not include Quamba residents, customers with a payment agreement in place, and water only accounts.

**COMMENTS:**

Credit balance for '3 Periods Overdue' is due to pre-payment on accounts, energy assistance, and a solar connection credits.



**Monthly Utility Account Adjustments Report  
For Adjustments \$50.00 or higher**

DATE	SERVICE	QTY	AMOUNT	NOTES
MM YYYY				
7/22/20	Water Commercial	7,000 gallons	\$33.67	Meter was read manually for prior month's billing period. Reading was 730 gallons, which was mistook for 7,300 gallons. Credited the overcharge of 7,000 gallons to their account.
7/22/20	Sewer Commercial	7,000 gallons	\$52.50	