

Pursuant to due call and notice thereof Mayor Alan Skramstad called to order the regular meeting of the Mora City Council at 6:30 PM on Tuesday, July 20, 2021, in the city hall council chambers.

2. **Roll Call:** Present: Mayor Alan Skramstad, Councilmembers Jody Anderson, Sadie Broekemeier, Jake Mathison, and Kyle Shepard  
Absent: none  
Staff Present: City Administrator Lindy Crawford, Administrative Services Director Natasha Segelstrom, Public Works Director Joe Kohlgraf, and Deputy City Clerk Mandi Yoder
3. **Adopt Agenda:** Mayor Skramstad requested the addition of item 4l. Gambling Permit - St Mary's Catholic Church to the consent agenda. MOTION made by Shepard, seconded by Anderson, and unanimously carried by the City Council to approve the agenda as amended.
4. **Consent Agenda:** MOTION made by Broekemeier, seconded by Shepard, and unanimously carried by the City Council to approve the consent agenda as presented.
  - a. Joint City Council/PUC Work Session Minutes – June 14, 2021
  - b. Joint City Council/ HRA Board Work Session Minutes – June 15, 2021
  - c. Regular Meeting Minutes – June 15, 2021
  - d. June 2021 Claims
  - e. Gambling Permit – Mora Lions Club
  - f. Accept Restricted Donations – RESOLUTION NO. 2021-721
  - g. Accept Letter of Resignation – Firefighter
  - h. Business License Renewals
  - i. Gambling Permit – MN Deer Hunters Association Snake River
  - j. Special Event Permit Application – 2021 Mora Fly-In
  - k. Special Event Permit Application – 2021 Fall Fest
  - l. Gambling Permit – St Mary's Catholic Church
5. **Open Forum:** No one spoke at open forum.
6. **Special Business:**

Natasha Segelstrom, the Administrative Services Director, was introduced to the council.
7. **Public Hearings:** There were no public hearings.
8. **New Business**
  - a. **2022 KCSO Law Enforcement Contract:** kcs0 Sergeant Dylan VanGorden presented the proposed contract for 2022 which included an increase of 1.5% from 2021 for the increased cost of fuel and wages. VanGorden reported the vehicle listed in the CIP for 2022 was no longer needed but, the radar system was still needed. MOTION made by Shepard, seconded by Mathison, and unanimously carried by the City Council to accept the 2022 KCSO law enforcement budget and contract as presented.
  - b. **Building Official Services Agreement:** The council reviewed a proposal for building official services to perform non-exempt (commercial) building services for the interim period until Caleb Christenson was able obtain his full building official certification. Staff received two proposals and Mid-MN Inspections was the lowest at \$65.00 per hour and the state rate of mileage starting at the Mora/Ogilvie city limits. MOTION made by Mathison, seconded by Anderson, and unanimously carried by the City Council to accept the proposal from Mid-MN Inspections, LLC for building official services, and

directed the city to administrator to enter into an agreement for services.

- c. **Park Board Resignations and Discussion:** The council discussed two resignations from park board members and discussed options for the advisory board going forward. MOTION made by Mathison, seconded by Shepard, and unanimously carried to accept the resignations of Candice Brockner and Jenna Fore from the park board. After discussion about the future of the park board the council consensus was to continue with an active park board. MOTION made by Shepard, seconded by Mathison, ayes: Shepard, Mathison, Broekemeier, and Skramstad; abstained: Anderson, motion carried to appoint Allison Holland to the park board and to continue to advertise for the vacant park board member seats.
- d. **2021 Trail Plan Update:** The council reviewed an update to the 2008 Trail Plan prepared by staff and recommended by the planning commission in a draft 2021 Trail Plan. The goal of the planning commission was to include the updated Trail Plan in the current comprehensive plan update. MOTION made by Broekemeier, seconded by Shepard, and unanimously carried by the City Council to adopt the 2021 Trail Plan as presented.
- e. **Kanabec County Comprehensive Land Use Plan Update – Request for Council Representatives:** Crawford reported Kanabec County was in the process of updating its Comprehensive Land Use Plan (comp plan) and sought one council member representative to join the advisory committee. Shepard agreed to join the Kanabec County advisory committee for their comp plan update.

#### 9. Old Business:

- a. **Housing & Redevelopment Authority Board Appointment:** The council reviewed the applicant for the Housing and Redevelopment Authority (HRA) board vacancy which statutorily required this vacant seat to be a resident of Mora and a participant in an HRA program. MOTION made by Mathison, seconded by Broekemeier, and unanimously carried by the City Council to appoint Roberta Folkestad to the Housing and Redevelopment Authority board with a term expiring December 31, 2021.

#### 10. Communications: The following communications were reviewed.

- a. Kanabec County Agricultural Society Correspondence: Kathi Ellis, KCAS treasurer, requested the fees be waived for use of city property adjacent to the Mora Aquatic Center; in 2019 the KCAS submitted an application for public property use with payment and was refunded some fees. City Council consensus was to waive fees for KCAS for the fair and that an application should still be submitted. Discussion ensued regarding mutual benefits given and received by the KCAS and the City with the idea presented for a meeting of both parties to meet and create a mutual agreement. Staff was directed to request an application from the KCAS and to waive the fees for 2021, and to schedule a meeting after the fair with the KCAS to come up with a mutual agreement for use of properties. Jody Anderson and Jake Mathison agreed to be part of the sub-committee for this agreement.
- b. KCSO Monthly Report – June 2021
- c. MAFD Monthly Report – June 2021
- d. Planning Commission Meeting Minutes – July 7, 2021

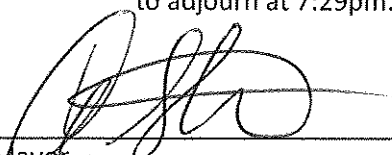
#### 11. Reports

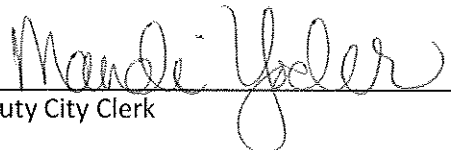
- a. City Administrator: Nothing new to report.
- b. Councilmember Anderson: Anderson reported voiced concerns about a new daycare in

town and that the city was uncooperative; Crawford reported zoning regulations had to be followed with the daycare of mention and the provider had followed up with the city and everything had been resolved. Anderson was told there were two businesses that inquired about the old Shopko building and the City was unwilling to work with them; Crawford inquired if Anderson had asked the community development director about the accusations. Anderson was questioned for the whereabouts of the mini Dala horse from the Vasaloppet building, and Crawford stated the horse had been removed by the Vasaloppet not the City. Anderson pointed out concern over the lack of street cleaning; Kohlgraf stated the sweeper had been broken and the part was recently received to begin sweeping the streets again, and because of a staff shortage it would take longer to get accomplished.

- c. Councilmember Broekemeier: Broekemeier reported a couple people had approached her about the daycare and was glad it was being discussed at the planning commission. Broekemeier asked if the mini Dala horse had a name and if not, could it become a community event to name it. She suggested Shepard discuss this with the park board.
- d. Councilmember Mathison: Nothing new to report.
- e. Councilmember Shepard: Nothing new to report.
- f. Mayor Skramstad: Nothing new to report.

**12. Adjournment:** MOTION made by Mathison, seconded by Shepard, and unanimously carried to adjourn at 7:29pm.

  
\_\_\_\_\_  
Mayor

  
\_\_\_\_\_  
Deputy City Clerk

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MORA, MINNESOTA  
ACCEPTING RESTRICTED DONATIONS**

WHEREAS, the City of Mora is generally authorized to accept donations of real and personal property pursuant to Minnesota Statutes Section 465.03 for the benefit of its citizens, and is specifically authorized to accept gifts.

WHEREAS, the following persons and entities have offered to contribute the cash amounts set forth below to the city, and the terms or conditions of the donations, if any, are as follows:

DONATION RECEIVED FROM:	DONATION OF:	TERMS AND CONDITIONS OR DESCRIPTION OF PROPERTY:
Made of MORA	\$100.00	Donation for 2021 Music in the Park
Kyle Shepard	\$425.00	Donation for Bench at Dog Park
Estate of Roger A. Wegner	\$31,114.26	Donation to Mora Area Fire Department
Sadie Broekemeier (Hosley)	\$300.00	Donation for Dog Park
Kyle & Jennifer McCauley	\$200.00	Donation for Dog Park
Patti Miller	\$500.00	Donation for Dog Park
First Citizens Bank	\$5,000.00	Donation for Repairs to Vasaloppet (Depot) Building

WHEREAS, all such donations have been contributed to the city for the benefit of its citizens, as allowed by law; and

WHEREAS, the City Council finds that it is appropriate to accept the donations offered.


NOW, THEREFORE, BE IT RESOLVED by the city council of the City of Mora, Kanabec County, Minnesota that:

1. The donations described above are accepted and shall be used to establish and/or operate services either alone or in cooperation with others, as allowed by law.
2. The city clerk is hereby directed to issue receipts to each donor acknowledging the city's receipt of the donor's donation.

The foregoing resolution was introduced and moved for adoption by Council Member Broekemeier and seconded by Council Member Shepard.

Voting for the Resolution:..... Mayor Skramstad, Anderson, Broekemeier, Mathison,  
 Voting Against the Resolution: ..... none  
 Abstained from Voting:..... none  
 Absent: ..... none

Motion carried and resolution adopted this 20<sup>th</sup> day of July 2021.

  
 Al Skramstad, Mayor

ATTEST:

  
 Lindy Crawford, City Administrator