



City of Mora
Kanabec County, Minnesota
Meeting Agenda
City Council

Mora City Hall
101 Lake St. S
Mora, MN 55051

Tuesday, July 19, 2022

6:30 PM

Mora City Hall

1. Call to Order/ Pledge of Allegiance

2. Roll Call

3. Adopt Agenda *(No item of business shall be considered unless it appears on the agenda for the meeting. Council members may add items to the agenda prior to adoption of the agenda.)*

4. Consent Agenda *(Those items listed under Consent Agenda are considered to be routine by the City Council and will be acted upon by one motion under this agenda item. There will be no separate discussion of these items, unless a Council Member so requests, in which event, the item will be removed from the consent agenda and considered immediately after the adoption of the consent agenda.)*

- a. Regular Meeting Minutes -June 21, 2022
- b. Work Session Meeting Minutes July, 12, 2022
- c. June 2022 Claims
- d. Gambling Permit – MN Deer Hunters Association, Snake River Chapter
- e. Gambling Permit – EC Riders
- f. Gambling Permit – Mora Education Foundation
- g. Annual Business License Renewals
- h. Accept Restricted Donations (Res. 2022-711)

5. Open Forum *(Individuals may address the council about any item not contained on the regular agenda. There is a maximum of fifteen (15) minutes set aside for open forum. A maximum of three (3) minutes is allotted per person. The City Council will take no official action on items discussed at the forum, with the exception of referral to staff for future report.)*

6. Special Business

- a. *Vacation of Right of Way – Kathleen Westling*

7. Public Hearings

- a. Vacation of Right of Way (Res. 2022-712)

8. New Business

- a. Hangar Lease Agreement
- b. Kanabec County Sheriff's Office- 2023 Budget

9. Old Business

- a. Grove Street Update – Payment Request #2

10. Communications

- a. Planning Commission
- b. Airport Board
- c. Park Board Meeting Minutes
- d. MAFD Monthly Report- June 2022
- e. KCSO Monthly Report – June 2022
- f. Investments

11. Reports

- a. City Administrator
- b. Councilmember Anderson
- c. Councilmember Broekemeier
- d. Councilmember Mathison
- e. Councilmember Shepard
- f. Mayor Skramstad

12. Adjournment

Pursuant to due call and notice thereof Mayor Skramstad called to order the regular meeting of the Mora City Council at 6:30 PM on Tuesday, June 21, 2022 in the city hall council Chambers.

1. **Call to Order/Pledge of Allegiance:** 6:30PM
2. **Roll Call:** Skramstad, Anderson, Mathison, Broekemeier. Shepard absent.
3. **Adopt Agenda:** Skramstad brought forward the addition of Special Business, item 6c Tanner Business Analytics to the agenda. MOTION made by Mathison, seconded by Anderson and unanimously carried to approve the agenda as amended.
Staff Present: Administrative Services Director Natasha Segelstrom, Deputy Clerk Mandi Yoder, Public Works Director Joe Kohlgraf, Accountant Sara King, Building Official Caleb Christianson
4. **Approve Consent Agenda:** MOTION made by Broekemeier, seconded by Mathison, and unanimously carried by the City Council to approve the agenda as presented.
 - a. Regular Meeting Minutes -May 17, 2022
 - b. Work Session Meeting Minutes- June 10, 2022
 - c. Approve May Claims 2022
 - d. Certification of Unpaid Utility Charges Resolution No. 2022-621
 - e. Election Judge Resolution No. 2022-622
 - f. 230 Grove Street Deferral Request
 - g. 412 Grove Street Deferral Request
 - h. Gambling Permit- St. Mary's Catholic Church
 - i. Accept Restricted Donations- Resolution 2022-623
 - j. Temporary Liquor Licenses- Kanabec County Agricultural Society
 - k. Consideration to Hire Augustus Panka and Brian Vanderhoff as Firefighter III
5. **Open Form:** No one spoke at open forum.
6. **Special Business**
 - a. **Ehlers General Obligation Special Assessment Bonds, Series 2022A Resolution No. 2022-624:** Ehlers presented the details of the Bond Series 2022A for the Grove Street Improvement. On June 10, 2022 the City completed a Bond Rating Call with Standard and Poor. The City received an A+ rating with a stable outlook with Standard and Poor, and noted strong budgetary performance, strong budgetary flexibility and liquidity and strong financial policies amongst staff and council. The negative draws associated with the rating were due to the local economy and debt in contingent liability profile. The Net direct debt in comparison to the market value is high. S&P likes to see debt retire within the next 10 years. Ehlers noted 58% of cities debt will retire in next 10 years, S&P likes to see 80%. It was further explained that the for the time being, could look into a financial management plan or utilities rate study. Received two bids at the bond sale and Ehlers was comfortable with the two bids received, based on bids and the lowest bidder and recommended to award bonds to

Northland Securities Inc. of Minneapolis, Minnesota with which presented a True Interest Cost of 3.94%. MOTION made by Mathison, seconded by Anderson. Segelstrom requested that the City Council conduct roll call for Resolution No. 2022-624 Awarding the Bond Sale in the amount of \$1,575,000.

Councilmember Anderson: Aye
Mayor Skramstad: Aye
Councilmember Mathison: Aye
Councilmember Broekemeier: Aye
Councilmember Shepard: Absent

MOTION made by Mathison, seconded by Anderson and carried with 4 ayes and on councilmember absent to approve the following resolution:

RESOLUTION NO. 2022-624

RESOLUTION PROVIDING FOR THE ISSUANCE AND SALE OF \$1,575,000 GENERAL OBLIGATION BONDS, SERIES 2022A, PLEDGING FOR THE SECURITY THEREOF SPECIAL ASSESSMENTS AND NET REVENUES AND LEVYIGN A TAX FOR THE PAYMENT THEREOF (see attached)

b. Letter of Support ECE Broadband Project: Ty Houglum Resolution No. 2022-625: Ty Houglum of East Central Energy and Lana Black presented the Broadband project to provide service to the community. He detailed the Borders to Borders grant and the participation of local townships and cities to assist as a large part of the grant was community participation, financial commitment and letters of support. Houglum explained the grant was due on August 4, 2022. Segelstrom explained there had been a resolution of support included in the Council Packet. Houglum stated that a personalized letter that detailed the impact of the project to the city and community was a key part as electrical cooperatives across the nation are seeking the broadband efforts similar to historical electrical lines and access due to the ability to install fiberoptic line on existing poles which is a cost savings. He further explained that ECE was competing for the grant statewide and co-ops across the nation for funding. Skramstad stated that he would have Staff bring this information to the City Administrator and have him draft a letter on behalf of the City to show support of the project. MOTION made by Anderson, seconded by Mathison and unanimously carried to approve Resolution No. 2022-625 and direct staff to draft an additional letter of support to East Central Energy.

RESOLUTION NO. 2022-625

PROVIDING SUPPORT FOR EAST CENTRAL ENERGY'S BROADBAND (HIGH SPEED) INTERNET PROJECT
IN KANABEC COUNTY, MINNESOTA
(see attached)

- c. **Tanner Business Analytics: Class and Compensation Job Description Update:** Cliff Tanner of Tanner Analytics brought forward the changes with the revised job descriptions and job evaluation which assigns the applicable points for the positions and the pay within the market area. Anderson asked if the market area included this local area or nationwide. Tanner clarified that the Metropolitan Statistical Area which Mora was included in. Anderson expressed concern with moving forward without proper time to review and wanted to go through the job descriptions closely, with Mathison in agreement. MOTION made by Anderson, seconded by Mathison and unanimously carried to table the Class and Compensation Job Descriptions until the July meeting.

7. **Public Hearings:** There were no public hearings.

8. **New Business:**

- a. **Capital Street Plan Proposal-SEH:** Greg Anderson of SEH, brought forward a proposal for long rate infrastructure plan. He explained this was a tool that would help address areas of concern in the City and would also assist with prioritizing future projects based on the condition of the streets and infrastructure. Anderson explained that the maps in GIS would be updated to reflect electrical, sewer and water. He noted that a street may appear to be in great condition on the surface but have dated infrastructure and issues not visible. Kohlgraf explained the plan is not included in the 2022 budget but could be crafted into the budget from available funds that cannot be purchased due to supply issues. cost could be split with the PUC due to the infrastructure. The Public Utilities Commission recommended the plan approval and Capital Improvement Infrastructure Plan Proposal to not exceed \$7,500 to cover the utility infrastructure costs. Broekemeier asked if Kohlgraf could review the maps and perform the same study. Kohlgraf could, however it would not be as extensive as SEH with formulation, dollar amount and time. MOTION made by Broekemeier, seconded by Mathison and unanimously carried to approve the Capital Improvement Infrastructure Plan Proposal not to exceed \$7,500.
- b. **Minor Subdivision:** Caleb Christianson brought forward the Minor Subdivision Ruby Shields who would like to divide the property to create two equal size lots. Currently 240 x 240 feet, dividing would create 120 x 240 which would still meet the current set back requirements. Council asked if there was adequate space for access to the road. Christianson stated that he did not see any issues with the Subdivision and the Planning Commission recommended approval. MOTION made by Broekemeier, seconded by Anderson and unanimously carried to approve the following resolution:

RESOLUTION No. 2022-626

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MORA, MINNESOTA, APPROVING
A MINOR SUBDIVISION REQUESTED BY RUBY SHIELDS
(see attached)

9. **Old Business**

- a. **Grove Street Improvement Update / Pay Request No. 1 – SEH:** Greg Anderson of SEH provided an update on the Grove Street project and that the gutters have been poured and the project would be moving to the North side of Maple. SEH has reviewed the work to date and recommended approval for payment Request #1 to Douglas-Kerr Underground. The City Council reviewed the application for Payment No. 1 to Douglas-Kerr Underground, L.L.C. the Grove Street Project in the amount of \$328,977.04 and SEH retains 5% until the end of the project costs. MOTION made by Mathison, seconded by Anderson and unanimously carried to approve Payment No. 1 to Douglas-Kerr Underground L.L.C. in the amount of \$328,977.04.
- b. **GreenStep Cities Update-** Alison Holland provided council with an update on the progress from GreenStep Cities. She thanked council for adopting the resolution to participate in the GreenStep Cities program. Holland explained that Mora had met the criteria for Step 2, and was working on high impact areas to move forward with the benchmark steps. Holland commended the work that had been completed but not formally recognized and City staff who have been able to assist with information needed. She highlighted tools and information collected to complete a tree canopy study and review of the data with the DNR. Holland stated that there were a few high impact areas needed that would bring the city to the next level and expressed her excitement for practices in place and the future direction of the City.
- c. **Community Development Director:** Segelstrom summarized the City Council work session from June 10, 2022 and brought forward the hiring committee's recommendation for the Community Development Director. The Council discussed the hiring committee's recommendation and approved the hire of Kirsten Faurie as the Community Development Director. MOTION made by Mathison, seconded by Broekemeier and unanimously carried to approve the hire of Kirsten Faurie as the Community Development Director.
- d. **Ordinance 486- Amending Title XV Land Usage, Chapter 150 Zoning, Related to Land Use Regulations in R-1 and R-3 Districts- Tabled by Council on 5/17/2022:** Council discussed the Land Use Ordinance previously tabled for further discussion. There had been a concerns with smaller parcels without a garage could become an issue with clutter and equipment left outside. Christianson explained the minimum lot size under 5000 square feet without a garage would still require a storage shed and that would remedy the clutter. Broekemeier noted the smaller lot size would bring a competitive edge for builders as surrounding areas have a larger size requirement. MOTION made by Mathison, seconded by Broekemeier and unanimously carried to approve Ordinance 486- Amending Title XV Land Usage, Chapter 150 Zoning, Related to Land Use Regulations in R-1 and R-3 Districts.

10. Communications: The Communications Packet was reviewed.

- a. Planning Commission Meeting Minutes- May 9, 2022

- b. Airport Meeting Minutes – May 9, 2022. Anderson reported moving forward with the fly-in. Kohgraf was waiting on the new credit card reader.
- c. MAFD Monthly Report - April 2022
- d. KCSO Monthly Report – April 2022

11. Reports

- a. Administrative Services Director: Segelstrom reported Parks department submitted a grant application and were awarded a \$158,507 grant for the Fox Run Park. Staff met with Chad Grametntz regarding the licensing option, will review in July with the council. Segelstrom will be in Spain on military leave until July. Thanked Sara for the hard work on the bond sale completion.
- b. Councilmember Anderson: Anderson stated the KCSO budget would be reviewed soon, would like to meet at a work session since the current contract has been in place since 2009 and it would be time to review. Anderson was approached by people getting refused access to cross the bridge with bicycles, and Glenn spoke with KCSO the bikes will be allowed. Fireworks had been going off again in town. Mayor suggested having a talk with neighborhoods to slow the usage.
- c. Councilmember Broekemeier: Broekemeier received a comment that the kids kingdom was not being maintained and/or cleaning or taken care of because things were not working. Kohlgraf stated summer help goes to the parks everyday but would follow up.
- d. Councilmember Mathison: Nothing new to report.
- e. Councilmember Shepard: Absent
- f. Mayor Skramstad: Thanked staff for hard work on getting the Ehlers bond sale accomplished and Greg Anderson on

Derek Carlson, 1200 North Industrial Rd, requested to speak to the council. Mayor Skramstad approved, and Carlson spoke to the council regarding Northland Pontoons LLC located in the Mora Industrial Park. He recapped discussions with City Staff performing a subordination agreement, with a second mortgage of \$350,000 to keep the cash flow working followed by an SBA loan. Carlson stated he currently has two SBA loans and explained that his banker would be sending additional information of a subordination agreement. Carlson also discussed the sale of the property at the industrial park and the job creation fund for the land based on 14 full-jobs and Carlson explained that he currently has seven full-time jobs they've retained for two years and that there may be an extension request or monetary amount due at later this year and that he would bring this information forward.

12. Adjournment: MOTION by Mathison, seconded by Anderson, and unanimously carried to adjourn at 7:32PM.

Mayor

City Clerk

Pursuant to due call and notice thereof Mayor Alan Skramstad called to order work session of the Mora City Council at 5:00 PM on Tuesday, July 12, 2022 in the city hall council chambers.

- 2. Roll Call:** Present:, Councilmembers Anderson, Broekemeier, and Shepard
Absent: Mayor Skramstad, Mathison
Staff Present: City Administrator Anderson, Public Works Director Kohlgraf, and Human Resources Yoder.

3. Special Business:

- a. Contracted Law Enforcement Services with Kanabec County Sheriff's Office:** The City Council reviewed the 2009 Contract for Law Enforcement Services between the City of Mora and Kanabec County Sheriff's Office with the 2023 KCSO Contract Renewal Budgetary Data.

During discussion, the following items were specifically noted for further review and/or updates:

Page 2, line 43; recommended June 1

Page 3, lines 10, 11, and 12; recommended referring to Appendix A

Page 4, lines 22 – 35; discussion ensued regarding the change in process for ownership and financial responsibility to provide equipment.

Page 5, lines 22-25; questioned the service area represented in the reports

Page 6, lines 34-40; recommended the oversight committee described in the contract be established between all parties for proper administration of the agreement.

Councilmembers discussed and requested comparing similar communities with contracted Sheriff's office services to the City's existing contract.

- 4. Adjournment:** MOTION made by Shepard, seconded by Broekemeier, and unanimously carried by the City Council to adjourn at 6:03 PM.

Mayor

Deputy City Clerk

CITY OF MORA
CHECK LIST-COUNCIL

CHECK #	Search Name	Fund Descr	Dept Descr	Last Dim Descr	Comments	Amount
CHECK # 001066 MSRS						
001066	MSRS	GENERAL FUN		Health Care Saving	HEALTH CARE SAVINGS	\$931.02
CHECK # 001066 MSRS						\$931.02
CHECK # 001067 MSRS						
001067	MSRS	GENERAL FUN		Deferred Compens	DEFERRED COMP PLAN	\$450.00
CHECK # 001067 MSRS						\$450.00
CHECK # 001068 MSRS						
001068	MSRS	GENERAL FUN		Deferred Compens	DEFERRED COMP ROTH	\$725.00
CHECK # 001068 MSRS						\$725.00
CHECK # 001069 TASC-TOTAL ADMIN SERVICE COOP						
001069	TASC-TOTAL ADMIN SERV	GENERAL FUN		Flexible Spending A	FSA - DEPENDENT CARE	\$192.31
001069	TASC-TOTAL ADMIN SERV	GENERAL FUN		Flexible Spending A	FSA - MEDICAL CONTRIB	\$288.46
001069	TASC-TOTAL ADMIN SERV	GENERAL FUN		VEBA or HSA Contr	HSA - EMPLOYER CONTR	\$1,000.00
001069	TASC-TOTAL ADMIN SERV	GENERAL FUN		VEBA or HSA Contr	HSA - EMPLOYEE CONTR	\$501.54
CHECK # 001069 TASC-TOTAL ADMIN SERVICE COOP						\$1,982.31
CHECK # 001070 MN DEPT OF REVENUE						
001070	MN DEPT OF REVENUE	GENERAL FUN		State Withholding	PAYROLL STATE WITHHO	\$2,686.67
CHECK # 001070 MN DEPT OF REVENUE						\$2,686.67
CHECK # 001071 US TREASURY - IRS						
001071	US TREASURY - IRS	GENERAL FUN		Federal Withholdin	FED W/H	\$5,178.70
001071	US TREASURY - IRS	GENERAL FUN		FICA Tax Withholdi	SOCIAL SECURITY W/H	\$8,078.20
001071	US TREASURY - IRS	GENERAL FUN		Medicare	MEDICARE W/H	\$1,889.20
CHECK # 001071 US TREASURY - IRS						\$15,146.10
CHECK # 001072 MSRS						
001072	MSRS	GENERAL FUN		Health Care Saving	HEALTH CARE SAVINGS	\$939.13
CHECK # 001072 MSRS						\$939.13
CHECK # 001073 MSRS						
001073	MSRS	GENERAL FUN		Deferred Compens	DEFERRED COMP PLAN	\$450.00
CHECK # 001073 MSRS						\$450.00
CHECK # 001074 MSRS						
001074	MSRS	GENERAL FUN		Deferred Compens	DEFERRED COMP ROTH	\$725.00
CHECK # 001074 MSRS						\$725.00
CHECK # 001075 TASC-TOTAL ADMIN SERVICE COOP						
001075	TASC-TOTAL ADMIN SERV	GENERAL FUN		Flexible Spending A	FSA - DEPENDENT CARE	\$192.31
001075	TASC-TOTAL ADMIN SERV	GENERAL FUN		VEBA or HSA Contr	HSA - EMPLOYEE CONTR	\$501.54
001075	TASC-TOTAL ADMIN SERV	GENERAL FUN		Flexible Spending A	FSA - MEDICAL CONTRIB	\$288.46
CHECK # 001075 TASC-TOTAL ADMIN SERVICE COOP						\$982.31
CHECK # 001076 MN DEPT OF REVENUE						
001076	MN DEPT OF REVENUE	GENERAL FUN		State Withholding	PAYROLL STATE W/H	\$3,022.88
CHECK # 001076 MN DEPT OF REVENUE						\$3,022.88
CHECK # 001077 US TREASURY - IRS						
001077	US TREASURY - IRS	GENERAL FUN		FICA Tax Withholdi	SOCIAL SECURITY W/H	\$11,541.10
001077	US TREASURY - IRS	GENERAL FUN		Medicare	MEDICARE W/H	\$2,699.06
001077	US TREASURY - IRS	GENERAL FUN		Federal Withholdin	FEDERAL W/H	\$5,528.48
CHECK # 001077 US TREASURY - IRS						\$19,768.64

CITY OF MORA
CHECK LIST-COUNCIL

CHECK #	Search Name	Fund Descr	Dept Descr	Last Dim Descr	Comments	Amount
CHECK # 001078 TSYS						
001078	TSYS	LIQUOR FUND	LIQUOR STOR	Payment Processin	MONTHLY LIQ STORE CR	\$10,652.86
CHECK # 001078 TSYS						\$10,652.86
CHECK # 001080 MORA MUNICIPAL UTILITIES						
001080	MORA MUNICIPAL UTILIT	GENERAL FUN	CITY HALL BU	Storm Water	UTILITIES	\$26.08
001080	MORA MUNICIPAL UTILIT	GENERAL FUN	CITY HALL BU	Electricity	UTILITIES-REBATE APPLI	\$121.82
001080	MORA MUNICIPAL UTILIT	GENERAL FUN	CITY HALL BU	Water	UTILITIES-REBATE APPLI	\$107.07
001080	MORA MUNICIPAL UTILIT	GENERAL FUN	CITY HALL BU	Sewer	UTILITIES-REBATE APPLI	\$80.04
001080	MORA MUNICIPAL UTILIT	GENERAL FUN	LIBRARY BUIL	Electricity	UTILITIES	\$325.60
001080	MORA MUNICIPAL UTILIT	GENERAL FUN	LIBRARY BUIL	Storm Water	UTILITIES	\$13.04
001080	MORA MUNICIPAL UTILIT	GENERAL FUN	LIBRARY BUIL	Sewer	UTILITIES	\$43.77
001080	MORA MUNICIPAL UTILIT	GENERAL FUN	LIBRARY BUIL	Water	UTILITIES	\$35.59
001080	MORA MUNICIPAL UTILIT	GENERAL FUN	STREETS	Electricity	UTILITIES	\$108.32
001080	MORA MUNICIPAL UTILIT	GENERAL FUN	STREET LIGH	Electricity	UTILITIES	\$1,963.80
001080	MORA MUNICIPAL UTILIT	GENERAL FUN	GARAGE	Electricity	UTILITIES	\$359.65
001080	MORA MUNICIPAL UTILIT	GENERAL FUN	GARAGE	Water	UTILITIES	\$30.78
001080	MORA MUNICIPAL UTILIT	GENERAL FUN	GARAGE	Sewer	UTILITIES	\$36.27
001080	MORA MUNICIPAL UTILIT	GENERAL FUN	GARAGE	Storm Water	UTILITIES	\$24.03
001080	MORA MUNICIPAL UTILIT	GENERAL FUN	AQUATIC CEN	Storm Water	UTILITIES	\$15.80
001080	MORA MUNICIPAL UTILIT	GENERAL FUN	AQUATIC CEN	Sewer	UTILITIES	\$0.00
001080	MORA MUNICIPAL UTILIT	GENERAL FUN	AQUATIC CEN	Electricity	UTILITIES	\$77.63
001080	MORA MUNICIPAL UTILIT	GENERAL FUN	AQUATIC CEN	Water	UTILITIES	\$0.00
001080	MORA MUNICIPAL UTILIT	GENERAL FUN	PARKS	Storm Water	UTILITIES	\$37.77
001080	MORA MUNICIPAL UTILIT	GENERAL FUN	PARKS	Electricity	UTILITIES	\$103.18
001080	MORA MUNICIPAL UTILIT	GENERAL FUN	AIRPORT	Storm Water	UTILITIES	\$98.16
001080	MORA MUNICIPAL UTILIT	GENERAL FUN	AIRPORT	Water	UTILITIES	\$57.35
001080	MORA MUNICIPAL UTILIT	GENERAL FUN	AIRPORT	Sewer	UTILITIES	\$65.04
001080	MORA MUNICIPAL UTILIT	FIRE FUND	FIRE	Sewer	UTILITIES-REBATE APPLI	\$0.00
001080	MORA MUNICIPAL UTILIT	FIRE FUND	FIRE	Water	UTILITIES-REBATE APPLI	\$0.00
001080	MORA MUNICIPAL UTILIT	FIRE FUND	FIRE	Electricity	UTILITIES-REBATE APPLI	\$0.00
001080	MORA MUNICIPAL UTILIT	CEMETERY FU	CEMETERY	Electricity	UTILITIES	\$14.05
001080	MORA MUNICIPAL UTILIT	CEMETERY FU	CEMETERY	Water	UTILITIES	\$0.81
001080	MORA MUNICIPAL UTILIT	CEMETERY FU	CEMETERY	Storm Water	UTILITIES	\$18.83
001080	MORA MUNICIPAL UTILIT	DOWNTOWN-F	CAPITAL PROJ	Capital Outlay	UTILITIES	\$13.04
001080	MORA MUNICIPAL UTILIT	LIQUOR FUND	LIQUOR STOR	Water	UTILITIES	\$36.36
001080	MORA MUNICIPAL UTILIT	LIQUOR FUND	LIQUOR STOR	Storm Water	UTILITIES	\$17.17
001080	MORA MUNICIPAL UTILIT	LIQUOR FUND	LIQUOR STOR	Sewer	UTILITIES	\$36.27
CHECK # 001080 MORA MUNICIPAL UTILITIES						\$3,867.32
CHECK # 001082 REVTRAK						
001082	REVTRAK	GENERAL FUN	AQUATIC CEN	Payment Processin	MONTHLY MAC CREDIT C	\$208.88
CHECK # 001082 REVTRAK						\$208.88
CHECK # 001083 MN DEPT OF REVENUE						
001083	MN DEPT OF REVENUE	LIQUOR FUND		Sales Tax Payable	SALES & USE TAX PYMT-	\$38,565.00
001083	MN DEPT OF REVENUE	LIQUOR FUND	LIQUOR STOR	Repair/Maint - Bldg	SALES & USE TAX PYMT-	\$3.00
001083	MN DEPT OF REVENUE	LIQUOR FUND	LIQUOR STOR	Telephone	SALES & USE TAX PYMT-	\$3.00
001083	MN DEPT OF REVENUE	LIQUOR FUND	LIQUOR STOR	Contributions	SALES & USE TAX PYMT-	\$5.00
001083	MN DEPT OF REVENUE	LIQUOR FUND	LIQUOR STOR	Garbage Removal	SALES & USE TAX PYMT-	\$15.00
CHECK # 001083 MN DEPT OF REVENUE						\$38,591.00
CHECK # 001084 TSYS						
001084	TSYS	LIQUOR FUND	LIQUOR STOR	Rentals	MONTHLY CREDIT CARD	\$80.37

CITY OF MORA
CHECK LIST-COUNCIL

CHECK #	Search Name	Fund Descr	Dept Descr	Last Dim Descr	Comments	Amount
CHECK # 001084 TSYS						\$80.37
CHECK # 001087 HIBU						
001087	HIBU	LIQUOR FUND	LIQUOR STOR	Advertising	LIQUOR STORE WEBSITE	\$172.00
CHECK # 001087 HIBU						\$172.00
CHECK # 001088 NEIGHBORHOOD NATIONAL BANK						
001088	NEIGHBORHOOD NATION	GENERAL FUN	FINANCE	Miscellaneous	MONTHLY MISC FILE FEE	\$25.92
001088	NEIGHBORHOOD NATION	GENERAL FUN	HUMAN RESO	Payment Processin	MONTHLY PAYROLL ACH	\$60.00
001088	NEIGHBORHOOD NATION	GENERAL FUN	HUMAN RESO	Payment Processin	MONTHLY BUSINESS ON	\$10.00
001088	NEIGHBORHOOD NATION	LIQUOR FUND	LIQUOR STOR	Bad Debts/NSF Ch	MONTHLY RETURNED CH	\$10.00
CHECK # 001088 NEIGHBORHOOD NATIONAL BANK						\$105.92
CHECK # 001089 NEIGHBORHOOD NATIONAL BANK						
001089	NEIGHBORHOOD NATION	LIQUOR FUND	LIQUOR STOR	Other Operating Su	DEPOSIT SLIPS FOR LIQ	\$133.64
CHECK # 001089 NEIGHBORHOOD NATIONAL BANK						\$133.64
CHECK # 001090 NEIGHBORHOOD NATIONAL BANK						
001090	NEIGHBORHOOD NATION	GENERAL FUN	FINANCE	Other Operating Su	DEPOSIT SLIPS FOR POS	\$33.40
001090	NEIGHBORHOOD NATION	GENERAL FUN	AQUATIC CEN	Other Operating Su	DEPOSIT SLIPS FOR POS	\$33.41
CHECK # 001090 NEIGHBORHOOD NATIONAL BANK						\$66.81
CHECK # 058388 AFSCME						
058388	AFSCME	GENERAL FUN		Union Dues-AFSCM	UNION DUES - AFSCME	\$470.34
CHECK # 058388 AFSCME						\$470.34
CHECK # 058389 EQUITABLE FINANCIAL						
058389	EQUITABLE FINANCIAL	GENERAL FUN		The Equitable - Def	THE EQUITABLE	\$30.00
CHECK # 058389 EQUITABLE FINANCIAL						\$30.00
CHECK # 058390 ICMA RETIREMENT TRUST - 457						
058390	ICMA RETIREMENT TRUS	GENERAL FUN		ICMA	ICMA ROTH IRA	\$85.00
058390	ICMA RETIREMENT TRUS	GENERAL FUN		ICMA	ICMA/MISSION SQR	\$50.00
CHECK # 058390 ICMA RETIREMENT TRUST - 457						\$135.00
CHECK # 058391 NCPERS GROUP LIFE INS						
058391	NCPERS GROUP LIFE INS	GENERAL FUN		NCPERS - Life Ins	NCPERS - LIFE	\$256.00
CHECK # 058391 NCPERS GROUP LIFE INS						\$256.00
CHECK # 058392 PERA - MN ST TREASURER						
058392	PERA - MN ST TREASURE	GENERAL FUN		PERA	PERA ADDITIONAL	\$647.50
058392	PERA - MN ST TREASURE	GENERAL FUN		PERA	PERA COORDINATED	\$4,208.39
058392	PERA - MN ST TREASURE	GENERAL FUN		PERA	PERA COORDINATED	\$4,208.39
CHECK # 058392 PERA - MN ST TREASURER						\$9,064.28
CHECK # 058448 AMAZON CAPITAL SERVICES						
058448	AMAZON CAPITAL SERVIC	GENERAL FUN	STREETS	Small Tools & Equi	CARB CLEANER TOOL	\$151.99
058448	AMAZON CAPITAL SERVIC	GENERAL FUN	AQUATIC CEN	Merchandise for Re	PRETZEL SALT	\$20.98
CHECK # 058448 AMAZON CAPITAL SERVICES						\$172.97
CHECK # 058449 BELLBOY CORPORATION						
058449	BELLBOY CORPORATION	LIQUOR FUND	LIQUOR STOR	Wine Purchased for	WINE	\$292.00
058449	BELLBOY CORPORATION	LIQUOR FUND	LIQUOR STOR	Misc Purchases - N	SALTS, CLAMATO, CUPS	\$247.00
058449	BELLBOY CORPORATION	LIQUOR FUND	LIQUOR STOR	Liquor Purchased f	LIQ	\$8,974.55
CHECK # 058449 BELLBOY CORPORATION						\$9,513.55
CHECK # 058450 BERNICK COMPANIES						

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CHECK #	Search Name	Fund Descr	Dept Descr	Last Dim Descr	Comments	Amount
058450	BERNICK COMPANIES	GENERAL FUN	AQUATIC CEN	Merchandise for Re	POP	\$1,100.10
058450	BERNICK COMPANIES	LIQUOR FUND	LIQUOR STOR	Beer Purchased for	BEER	\$20,207.91
058450	BERNICK COMPANIES	LIQUOR FUND	LIQUOR STOR	Misc Purchases - N	POP	\$389.20
CHECK # 058450 BERNICK COMPANIES						\$21,697.21
CHECK # 058451 BREAKTHRU BEVERAGE						
058451	BREAKTHRU BEVERAGE	LIQUOR FUND	LIQUOR STOR	Wine Purchased for	WINE	\$394.67
058451	BREAKTHRU BEVERAGE	LIQUOR FUND	LIQUOR STOR	Liquor Purchased f	LIQ	\$7,613.64
058451	BREAKTHRU BEVERAGE	LIQUOR FUND	LIQUOR STOR	Misc Purchases - N	NA	\$53.30
CHECK # 058451 BREAKTHRU BEVERAGE						\$8,061.61
CHECK # 058452 C & L DISTRIBUTING						
058452	C & L DISTRIBUTING	LIQUOR FUND	LIQUOR STOR	Beer Purchased for	BEER	\$1,358.65
058452	C & L DISTRIBUTING	LIQUOR FUND	LIQUOR STOR	Misc Purchases - N	MISC	\$110.00
CHECK # 058452 C & L DISTRIBUTING						\$1,468.65
CHECK # 058453 DAHLHEIMER DIST CO						
058453	DAHLHEIMER DIST CO	LIQUOR FUND	LIQUOR STOR	Beer Purchased for	BEER	\$25,685.35
058453	DAHLHEIMER DIST CO	LIQUOR FUND	LIQUOR STOR	Misc Purchases - N	NA	\$195.85
CHECK # 058453 DAHLHEIMER DIST CO						\$25,881.20
CHECK # 058454 DALA HERITAGE SOCIETY						
058454	DALA HERITAGE SOCIETY	GENERAL FUN		Deposits	LIBR MTG ROOM & PARK	\$100.00
CHECK # 058454 DALA HERITAGE SOCIETY						\$100.00
CHECK # 058455 DEARBORN LIFE INSURANCE CO						
058455	DEARBORN LIFE INSURAN	GENERAL FUN		Life Insurance	JULY 2022 GROUP LIFE I	\$290.85
CHECK # 058455 DEARBORN LIFE INSURANCE CO						\$290.85
CHECK # 058456 HEARTLAND ACRES, INC						
058456	HEARTLAND ACRES, INC	GENERAL FUN		Deposits	DRIVEWAY DEPOSIT REF	\$2,000.00
CHECK # 058456 HEARTLAND ACRES, INC						\$2,000.00
CHECK # 058457 JOHNSON BROTHERS LIQUOR						
058457	JOHNSON BROTHERS LIQ	LIQUOR FUND	LIQUOR STOR	Liquor Purchased f	LIQ	\$8,945.88
058457	JOHNSON BROTHERS LIQ	LIQUOR FUND	LIQUOR STOR	Wine Purchased for	WINE	\$3,200.07
CHECK # 058457 JOHNSON BROTHERS LIQUOR						\$12,145.95
CHECK # 058459 MCDONALD DIST CO						
058459	MCDONALD DIST CO	LIQUOR FUND	LIQUOR STOR	Liquor Purchased f	LIQ	\$112.00
058459	MCDONALD DIST CO	LIQUOR FUND	LIQUOR STOR	Misc Purchases - N	NA	\$221.05
058459	MCDONALD DIST CO	LIQUOR FUND	LIQUOR STOR	Beer Purchased for	BEER	\$28,607.78
CHECK # 058459 MCDONALD DIST CO						\$28,940.83
CHECK # 058460 MID-MN INSPECTIONS LLC						
058460	MID-MN INSPECTIONS LL	GENERAL FUN	BUILDING	Professional Servic	MAY INSPECTIONS & MIL	\$76.70
CHECK # 058460 MID-MN INSPECTIONS LLC						\$76.70
CHECK # 058461 MN PEIP						
058461	MN PEIP	GENERAL FUN		Group Health Insur	GROUP HEALTH INS PRE	\$20,726.98
CHECK # 058461 MN PEIP						\$20,726.98
CHECK # 058463 PAUSTIS WINE COMPANY						
058463	PAUSTIS WINE COMPANY	LIQUOR FUND	LIQUOR STOR	Wine Purchased for	WINE	\$3,540.00
CHECK # 058463 PAUSTIS WINE COMPANY						\$3,540.00
CHECK # 058464 PHILLIPS WINE & SPIRITS						

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CHECK #	Search Name	Fund Descr	Dept Descr	Last Dim Descr	Comments	Amount
058464	PHILLIPS WINE & SPIRITS	LIQUOR FUND	LIQUOR STOR	Misc Purchases - N	NA	\$186.70
058464	PHILLIPS WINE & SPIRITS	LIQUOR FUND	LIQUOR STOR	Wine Purchased for	WINE	\$4,566.50
058464	PHILLIPS WINE & SPIRITS	LIQUOR FUND	LIQUOR STOR	Liquor Purchased f	LIQ	\$12,903.32
CHECK # 058464 PHILLIPS WINE & SPIRITS						\$17,656.52
CHECK # 058465 SOUTHERN GLAZERS OF MN						
058465	SOUTHERN GLAZERS OF	LIQUOR FUND	LIQUOR STOR	Liquor Purchased f	LIQ	\$1,816.14
058465	SOUTHERN GLAZERS OF	LIQUOR FUND	LIQUOR STOR	Wine Purchased for	WINE	\$1,066.00
CHECK # 058465 SOUTHERN GLAZERS OF MN						\$2,882.14
CHECK # 058466 VINOCOPIA, INC						
058466	VINOCOPIA, INC	LIQUOR FUND	LIQUOR STOR	Wine Purchased for	WINE	\$478.67
CHECK # 058466 VINOCOPIA, INC						\$478.67
CHECK # 058467 WELIA HEALTH						
058467	WELIA HEALTH	GENERAL FUN	HUMAN RESO	Professional Servic	PRE-EMPL TESTING & RA	\$169.20
058467	WELIA HEALTH	GENERAL FUN	HUMAN RESO	Professional Servic	PRE-EMPL TESTING-MAF	\$237.06
CHECK # 058467 WELIA HEALTH						\$406.26
CHECK # 058469 BEST OIL CO.						
058469	BEST OIL CO.	GENERAL FUN	AIRPORT	Fuel for Resale	JET A FUEL	\$27,774.90
CHECK # 058469 BEST OIL CO.						\$27,774.90
CHECK # 058471 BLACKS EXCAVATING						
058471	BLACKS EXCAVATING	GENERAL FUN	STREETS	Landscaping Materi	BLACK DIRT	\$1,125.00
CHECK # 058471 BLACKS EXCAVATING						\$1,125.00
CHECK # 058472 BUG COMMANDER PEST SOLUTIONS						
058472	BUG COMMANDER PEST S	GENERAL FUN	PARKS	Repair/Maint - Bldg	MOSQUITE TREATMENT-	\$297.00
CHECK # 058472 BUG COMMANDER PEST SOLUTIONS						\$297.00
CHECK # 058473 DOUGLAS KERR UNDERGROUND						
058473	DOUGLAS KERR UNDERG	N. GROVE STR	CAPITAL PROJ	Capital Outlay	NORTH GROVE STR PROJ	\$328,977.04
CHECK # 058473 DOUGLAS KERR UNDERGROUND						\$328,977.04
CHECK # 058475 FRIENDS OF MORA LIBRARY						
058475	FRIENDS OF MORA LIBRA	GENERAL FUN		Deposits	LIBRARY MTG ROOM KEY	\$50.00
CHECK # 058475 FRIENDS OF MORA LIBRARY						\$50.00
CHECK # 058477 KANABEC CO SHERIFF						
058477	KANABEC CO SHERIFF	GENERAL FUN	LAW ENFORC	Professional Servic	JUNE LAW ENFORCEMEN	\$53,550.25
058477	KANABEC CO SHERIFF	GENERAL FUN	LAW ENFORC	Professional Servic	MAY 2022 LAW ENFORCE	\$53,550.25
CHECK # 058477 KANABEC CO SHERIFF						\$107,100.50
CHECK # 058480 NELSON, JERALD & RONETTE						
058480	NELSON, JERALD & RONE	CEMETERY FU	CEMETERY	Land Purchased for	BUY BACK 2 GRAVES - BK	\$500.00
CHECK # 058480 NELSON, JERALD & RONETTE						\$500.00
CHECK # 058482 NORTH COUNTRY BOTTLE SHOP						
058482	NORTH COUNTRY BOTTLE	GENERAL FUN	HUMAN RESO	Recognition/Wellne	PETTY CASH REIMB-EMP	\$2.67
058482	NORTH COUNTRY BOTTLE	LIQUOR FUND	LIQUOR STOR	Wine Club Expense	PETTY CASH REIMB-WIN	\$25.17
058482	NORTH COUNTRY BOTTLE	LIQUOR FUND	LIQUOR STOR	Postage	PETTY CASH REIMB-POS	\$11.60
058482	NORTH COUNTRY BOTTLE	LIQUOR FUND	LIQUOR STOR	Other Operating Su	PETTY CASH REIMB-LAU	\$40.08
058482	NORTH COUNTRY BOTTLE	LIQUOR FUND	LIQUOR STOR	Cleaning Supplies	PETTY CASH REIMB-VINE	\$20.76
CHECK # 058482 NORTH COUNTRY BOTTLE SHOP						\$100.28
CHECK # 058484 VICTORY LANES						

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CHECK #	Search Name	Fund Descr	Dept Descr	Last Dim Descr	Comments	Amount
058484	VICTORY LANES	LIQUOR FUND	LIQUOR STOR	Wine Club Expense	CHEESE & CRACKERS FO	\$85.90
CHECK # 058484 VICTORY LANES						\$85.90
CHECK # 058485 EQUITABLE FINANCIAL						
058485	EQUITABLE FINANCIAL	GENERAL FUN		The Equitable - Def	THE EQUITABLE	\$30.00
CHECK # 058485 EQUITABLE FINANCIAL						\$30.00
CHECK # 058486 ICMA RETIREMENT TRUST - 457						
058486	ICMA RETIREMENT TRUS	GENERAL FUN		ICMA	ICMA/MISSION SQR	\$50.00
058486	ICMA RETIREMENT TRUS	GENERAL FUN		ICMA	ICMA ROTH IRA	\$85.00
CHECK # 058486 ICMA RETIREMENT TRUST - 457						\$135.00
CHECK # 058487 PERA - MN ST TREASURER						
058487	PERA - MN ST TREASURE	GENERAL FUN		PERA	PERA COORDINATED	\$4,033.85
058487	PERA - MN ST TREASURE	GENERAL FUN		PERA	PERA ADDITIONAL	\$620.63
058487	PERA - MN ST TREASURE	GENERAL FUN		PERA	PERA COORDINATED	\$4,033.85
CHECK # 058487 PERA - MN ST TREASURER						\$8,688.33
CHECK # 058488 AMAZON CAPITAL SERVICES						
058488	AMAZON CAPITAL SERVIC	GENERAL FUN	AQUATIC CEN	Merchandise for Re	SWIM DIAPERS	\$60.89
CHECK # 058488 AMAZON CAPITAL SERVICES						\$60.89
CHECK # 058489 BELLBOY CORPORATION						
058489	BELLBOY CORPORATION	LIQUOR FUND	LIQUOR STOR	Wine Purchased for	WINE	\$460.00
058489	BELLBOY CORPORATION	LIQUOR FUND	LIQUOR STOR	Liquor Purchased f	LIQ	\$9,668.14
058489	BELLBOY CORPORATION	LIQUOR FUND	LIQUOR STOR	Misc Purchases - N	GINGER BEER, WINE ST	\$65.70
058489	BELLBOY CORPORATION	LIQUOR FUND	LIQUOR STOR	Off-Sale Supplies	NEON SUNBURST SIGNS	\$11.00
CHECK # 058489 BELLBOY CORPORATION						\$10,204.84
CHECK # 058490 BERNICK COMPANIES						
058490	BERNICK COMPANIES	GENERAL FUN	AQUATIC CEN	Merchandise for Re	POP	\$503.00
058490	BERNICK COMPANIES	LIQUOR FUND	LIQUOR STOR	Beer Purchased for	BEER	\$22,182.50
058490	BERNICK COMPANIES	LIQUOR FUND	LIQUOR STOR	Misc Purchases - N	POP	\$1,094.63
CHECK # 058490 BERNICK COMPANIES						\$23,780.13
CHECK # 058491 BREAKTHRU BEVERAGE						
058491	BREAKTHRU BEVERAGE	LIQUOR FUND	LIQUOR STOR	Wine Purchased for	WINE	\$104.00
058491	BREAKTHRU BEVERAGE	LIQUOR FUND	LIQUOR STOR	Liquor Purchased f	LIQ	\$12,446.20
058491	BREAKTHRU BEVERAGE	LIQUOR FUND	LIQUOR STOR	Misc Purchases - N	NA	\$294.39
CHECK # 058491 BREAKTHRU BEVERAGE						\$12,844.59
CHECK # 058492 C & L DISTRIBUTING						
058492	C & L DISTRIBUTING	LIQUOR FUND	LIQUOR STOR	Misc Purchases - N	JUICE & JACK LINKS	\$169.02
058492	C & L DISTRIBUTING	LIQUOR FUND	LIQUOR STOR	Beer Purchased for	BEER	\$850.50
CHECK # 058492 C & L DISTRIBUTING						\$1,019.52
CHECK # 058493 DAHLHEIMER DIST CO						
058493	DAHLHEIMER DIST CO	LIQUOR FUND	LIQUOR STOR	Beer Purchased for	BEER	\$32,735.69
058493	DAHLHEIMER DIST CO	LIQUOR FUND	LIQUOR STOR	Misc Purchases - N	NA	\$623.65
CHECK # 058493 DAHLHEIMER DIST CO						\$33,359.34
CHECK # 058494 JOHNSON BROTHERS LIQUOR						
058494	JOHNSON BROTHERS LIQ	LIQUOR FUND	LIQUOR STOR	Misc Purchases - N	NA	\$101.44
058494	JOHNSON BROTHERS LIQ	LIQUOR FUND	LIQUOR STOR	Liquor Purchased f	LIQ	\$8,785.78
058494	JOHNSON BROTHERS LIQ	LIQUOR FUND	LIQUOR STOR	Wine Purchased for	WINE	\$2,530.88
CHECK # 058494 JOHNSON BROTHERS LIQUOR						\$11,418.10

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CHECK # 058495 MCDONALD DIST CO						
058495	MCDONALD DIST CO	LIQUOR FUND	LIQUOR STOR	Beer Purchased for	BEER	\$42,526.72
058495	MCDONALD DIST CO	LIQUOR FUND	LIQUOR STOR	Misc Purchases - N	NA	\$756.30
058495	MCDONALD DIST CO	LIQUOR FUND	LIQUOR STOR	Liquor Purchased f	LIQ	\$767.85
						\$44,050.87
CHECK # 058495 MCDONALD DIST CO						
CHECK # 058496 PHILLIPS WINE & SPIRITS						
058496	PHILLIPS WINE & SPIRITS	LIQUOR FUND	LIQUOR STOR	Wine Purchased for	WINE	\$3,038.27
058496	PHILLIPS WINE & SPIRITS	LIQUOR FUND	LIQUOR STOR	Liquor Purchased f	LIQ	\$14,177.58
058496	PHILLIPS WINE & SPIRITS	LIQUOR FUND	LIQUOR STOR	Misc Purchases - N	NA	\$146.59
						\$17,362.44
CHECK # 058496 PHILLIPS WINE & SPIRITS						
CHECK # 058498 SOUTHERN GLAZERS OF MN						
058498	SOUTHERN GLAZERS OF	LIQUOR FUND	LIQUOR STOR	Wine Purchased for	WINE	\$1,450.36
058498	SOUTHERN GLAZERS OF	LIQUOR FUND	LIQUOR STOR	Liquor Purchased f	LIQ	\$2,851.04
						\$4,301.40
CHECK # 058498 SOUTHERN GLAZERS OF MN						
CHECK # 058499 TDS MEDIA DIRECT INC						
058499	TDS MEDIA DIRECT INC	LIQUOR FUND	LIQUOR STOR	Advertising	AMERICINN DIRECTORY	\$249.00
						\$249.00
CHECK # 058499 TDS MEDIA DIRECT INC						
CHECK # 058500 CARDMEMBER SERVICE						
058500	CARDMEMBER SERVICE	GENERAL FUN	AQUATIC CEN	Other Operating Su	1ST AID SUPPLIES & BAG	\$125.90
058500	CARDMEMBER SERVICE	GENERAL FUN	AQUATIC CEN	Meetings, Training,	LIFEGUARD CERTIFICATI	\$410.00
058500	CARDMEMBER SERVICE	GENERAL FUN	AQUATIC CEN	Merchandise for Re	CONCESSIONS-COBORNS	\$99.87
058500	CARDMEMBER SERVICE	GENERAL FUN	PARKS	Other Operating Su	BOTTLED WATER-COBOR	\$66.00
058500	CARDMEMBER SERVICE	FIRE FUND	FIRE	Capital Outlay	FIRE HOSE & GATE VALV	\$7,174.63
						\$7,876.40
CHECK # 058500 CARDMEMBER SERVICE						
CHECK # 058501 CENTURYLINK						
058501	CENTURYLINK	GENERAL FUN	AIRPORT	Telephone	A/D BLDG PHONE	\$54.83
058501	CENTURYLINK	GENERAL FUN	AIRPORT	Telephone	FUEL PHONE	\$60.54
						\$115.37
CHECK # 058501 CENTURYLINK						
CHECK # 058503 SENTRY SYSTEMS INC						
058503	SENTRY SYSTEMS INC	LIQUOR FUND	LIQUOR STOR	Rentals	JULY-SEPT SECURITY & F	\$163.68
						\$163.68
CHECK # 058503 SENTRY SYSTEMS INC						
CHECK # 058509 CARDA, CHAD						
058509	CARDA, CHAD	GENERAL FUN		Landscape Deposit	LANDSCAPE DEPOSIT RE	\$1,500.00
						\$1,500.00
CHECK # 058509 CARDA, CHAD						
CHECK # 058510 DE LAGE LANDEN FINANCIAL SERV						
058510	DE LAGE LANDEN FINANC	GENERAL FUN	INFORMATIO	Rentals	COPIER LEASE	\$324.59
						\$324.59
CHECK # 058510 DE LAGE LANDEN FINANCIAL SERV						
CHECK # 058511 EAST CENTRAL ENERGY-ELECT						
058511	EAST CENTRAL ENERGY-E	GENERAL FUN	PARKS	Electricity	JUNE ELECTRICITY	\$72.96
058511	EAST CENTRAL ENERGY-E	GENERAL FUN	AIRPORT	Electricity	JUNE ELECTRICITY	\$483.46
058511	EAST CENTRAL ENERGY-E	LIQUOR FUND	LIQUOR STOR	Electricity	JUNE ELECTRICITY	\$2,391.65
						\$2,948.07
CHECK # 058511 EAST CENTRAL ENERGY-ELECT						
CHECK # 058512 HEARTLAND ACRES, INC						
058512	HEARTLAND ACRES, INC	GENERAL FUN		Deposits	DRIVEWAY DEPOSIT REF	\$2,000.00
						\$2,000.00
CHECK # 058512 HEARTLAND ACRES, INC						

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CHECK # 058514 KANABEC CO ART ASSOCIATION						
058514	KANABEC CO ART ASSOCI	GENERAL FUN		Deposits	LIBRARY MTG ROOM KEY	\$50.00
						\$50.00
CHECK # 058514 KANABEC CO ART ASSOCIATION						
CHECK # 058515 LA MEXICANA LLC						
058515	LA MEXICANA LLC	GENERAL FUN	BUILDING	Professional Servic	MOWING SERVICES FOR	\$375.00
058515	LA MEXICANA LLC	GENERAL FUN	BUILDING	Professional Servic	MOWING SERVICES FOR	-\$375.00
						\$0.00
CHECK # 058515 LA MEXICANA LLC						
CHECK # 058517 MEISCH & ASSOCIATES, LTD						
058517	MEISCH & ASSOCIATES, L	GENERAL FUN	AIRPORT	Capital Outlay	REMEDIATION MONITOR	\$6,040.00
058517	MEISCH & ASSOCIATES, L	GENERAL FUN	AIRPORT	Professional Servic	AFP PREP FEE - PETROFU	\$600.00
						\$6,640.00
CHECK # 058517 MEISCH & ASSOCIATES, LTD						
CHECK # 058518 MIDCO						
058518	MIDCO	GENERAL FUN	INFORMATIO	Telephone	INTERNET	\$88.39
058518	MIDCO	GENERAL FUN	CITY HALL BU	Telephone	PHONE/INTERNET	\$617.79
058518	MIDCO	GENERAL FUN	STREETS	Telephone	PHONE/INTERNET	\$118.84
058518	MIDCO	GENERAL FUN	AQUATIC CEN	Telephone	PHONE/INTERNET	\$100.53
058518	MIDCO	FIRE FUND	FIRE	Telephone	INTERNET	\$75.39
058518	MIDCO	LIQUOR FUND	LIQUOR STOR	Telephone	PHONE/INTERNET	\$390.87
						\$1,391.81
CHECK # 058518 MIDCO						
CHECK # 058519 MN COMPUTER SYSTEMS, INC						
058519	MN COMPUTER SYSTEMS,	GENERAL FUN	INFORMATIO	Repair/Maint - Bldg	COPIER CHARGE	\$227.44
058519	MN COMPUTER SYSTEMS,	LIQUOR FUND	LIQUOR STOR	Repair/Maint - Bldg	COPIER CHARGE	\$43.27
						\$270.71
CHECK # 058519 MN COMPUTER SYSTEMS, INC						
CHECK # 058522 MN ENERGY RESOURCES CORP						
058522	MN ENERGY RESOURCES	GENERAL FUN	CITY HALL BU	Natural Gas - Heat	NATURAL GAS	\$94.67
058522	MN ENERGY RESOURCES	GENERAL FUN	LIBRARY BUIL	Natural Gas - Heat	NATURAL GAS	\$73.13
058522	MN ENERGY RESOURCES	GENERAL FUN	GARAGE	Natural Gas - Heat	NATURAL GAS	\$107.72
058522	MN ENERGY RESOURCES	GENERAL FUN	AQUATIC CEN	Natural Gas - Heat	NATURAL GAS	\$4,440.52
058522	MN ENERGY RESOURCES	GENERAL FUN	AIRPORT	Natural Gas - Heat	NATURAL GAS-AD BLDG	\$63.51
058522	MN ENERGY RESOURCES	GENERAL FUN	AIRPORT	Natural Gas - Heat	NATURAL GAS-HANGAR	\$97.37
058522	MN ENERGY RESOURCES	FIRE FUND	FIRE	Natural Gas - Heat	NATURAL GAS	\$94.91
						\$4,971.83
CHECK # 058522 MN ENERGY RESOURCES CORP						
CHECK # 058523 MN FIRE SRVC CERTIFICATION BRD						
058523	MN FIRE SRVC CERTIFICA	FIRE FUND	FIRE	Meetings, Training,	FFI CERT EXAM - GRAVE	\$480.00
						\$480.00
CHECK # 058523 MN FIRE SRVC CERTIFICATION BRD						
CHECK # 058526 PONTEM SOFTWARE						
058526	PONTEM SOFTWARE	CEMETERY FU	CEMETERY	Professional Servic	ANNL CEMETERY SUPPO	\$640.00
						\$640.00
CHECK # 058526 PONTEM SOFTWARE						
CHECK # 058527 Q MEDIA PROPERTIES LLC						
058527	Q MEDIA PROPERTIES LL	GENERAL FUN	PARKS	Advertising	MUSIC IN THE PARK ADS	\$350.00
						\$350.00
CHECK # 058527 Q MEDIA PROPERTIES LLC						
CHECK # 058528 QUADIENT FINANCE USA, INC						
058528	QUADIENT FINANCE USA,	GENERAL FUN	FINANCE	Other Operating Su	SEALER FLUID FOR POST	\$6.18
058528	QUADIENT FINANCE USA,	GENERAL FUN	HUMAN RESO	Miscellaneous	SEALER FLUID FOR POST	\$3.71
058528	QUADIENT FINANCE USA,	FIRE FUND	FIRE	Other Operating Su	SEALER FLUID FOR POST	\$1.98
058528	QUADIENT FINANCE USA,	LIQUOR FUND	LIQUOR STOR	Other Operating Su	SEALER FLUID FOR POST	\$1.73

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CHECK # 058528 QUADIENT FINANCE USA, INC						\$13.60
CHECK # 058529 TR COMPUTER SALES, LLC						
058529	TR COMPUTER SALES, LL	GENERAL FUN	INFORMATIO	Professional Servic	IT WORK	\$1,484.00
058529	TR COMPUTER SALES, LL	GENERAL FUN	INFORMATIO	Capital Outlay	NEW PC'S FOR JOE & GA	\$2,875.74
058529	TR COMPUTER SALES, LL	GENERAL FUN	INFORMATIO	Professional Servic	MONTHLY CLOUD & SER	\$632.00
CHECK # 058529 TR COMPUTER SALES, LLC						\$4,991.74
CHECK # 058530 VERIZON WIRELESS						
058530	VERIZON WIRELESS	GENERAL FUN	CITY HALL BU	Telephone	CELL	\$4.14
058530	VERIZON WIRELESS	GENERAL FUN	BUILDING	Telephone	CELL	\$41.29
058530	VERIZON WIRELESS	GENERAL FUN	STREETS	Telephone	CELL/IPAD	\$95.20
058530	VERIZON WIRELESS	GENERAL FUN	AQUATIC CEN	Telephone	CELL	\$28.90
058530	VERIZON WIRELESS	GENERAL FUN	PARKS	Telephone	CELL/IPAD	\$38.31
058530	VERIZON WIRELESS	GENERAL FUN	AIRPORT	Telephone	CELL	\$8.20
058530	VERIZON WIRELESS	STORM WATER	STORM WATE	Telephone	CELL/IPAD	\$19.84
058530	VERIZON WIRELESS	CEMETERY FU	CEMETERY	Telephone	CELL/IPAD	\$8.20
058530	VERIZON WIRELESS	LIQUOR FUND	LIQUOR STOR	Telephone	CELL	\$41.29
CHECK # 058530 VERIZON WIRELESS						\$285.37
CHECK # 058531 LAWN BROTHERS						
058531	LAWN BROTHERS	GENERAL FUN	BUILDING	Professional Servic	MOWING SERVICE FOR U	\$375.00
CHECK # 058531 LAWN BROTHERS						\$375.00
CHECK # 058532 ACE HARDWARE						
058532	ACE HARDWARE	GENERAL FUN	CITY HALL BU	Cleaning Supplies	MOPHEAD, DUSTING SUP	\$20.97
058532	ACE HARDWARE	GENERAL FUN	LIBRARY BUIL	Repair/Maint - Bldg	FLUSH LEVER	\$9.99
058532	ACE HARDWARE	GENERAL FUN	STREETS	Small Tools & Equi	CAN SPRAYERS	\$52.98
058532	ACE HARDWARE	GENERAL FUN	AQUATIC CEN	Repair/Maint - Bldg	CAULK, CRACK SEAL, SH	\$63.33
058532	ACE HARDWARE	GENERAL FUN	AQUATIC CEN	Cleaning Supplies	CLEANING SUPPLIES	\$11.99
058532	ACE HARDWARE	GENERAL FUN	AQUATIC CEN	Other Operating Su	KEYS, TAPE, HOOKS	\$32.78
058532	ACE HARDWARE	LIQUOR FUND	LIQUOR STOR	Other Operating Su	PACKAGING TAPE	\$9.59
CHECK # 058532 ACE HARDWARE						\$201.63
CHECK # 058533 AMERICAN BOTTLING CO. INC						
058533	AMERICAN BOTTLING CO.	LIQUOR FUND	LIQUOR STOR	Misc Purchases - N	POP	\$522.12
CHECK # 058533 AMERICAN BOTTLING CO. INC						\$522.12
CHECK # 058534 ARAMARK						
058534	ARAMARK	GENERAL FUN	CITY HALL BU	Laundry/Rugs	CITY HALL RUGS	\$62.61
058534	ARAMARK	GENERAL FUN	LIBRARY BUIL	Laundry/Rugs	LIBRARY RUGS & TOWEL	\$89.04
058534	ARAMARK	GENERAL FUN	GARAGE	Other Operating Su	GARAGE TOWELS	\$70.91
CHECK # 058534 ARAMARK						\$222.56
CHECK # 058535 AUTO VALUE MORA						
058535	AUTO VALUE MORA	GENERAL FUN	STREETS	Repair/Maint - Bldg	PLUGS, BATTERIES, STEE	\$332.25
058535	AUTO VALUE MORA	GENERAL FUN	STREETS	Small Tools & Equi	TIMING TOOL, SOCKET A	\$28.98
058535	AUTO VALUE MORA	GENERAL FUN	STREETS	Repair/Maint - Bldg	SKIDSTEER RPR PARTS,	\$224.97
CHECK # 058535 AUTO VALUE MORA						\$586.20
CHECK # 058538 CAMPBELL KNUTSON, P.A.						
058538	CAMPBELL KNUTSON, P.A.	GENERAL FUN	MAYOR & CO	Legal Services	STAFF REPORT FOR CLO	\$32.00
CHECK # 058538 CAMPBELL KNUTSON, P.A.						\$32.00
CHECK # 058539 CASWELL CYCLE						
058539	CASWELL CYCLE	GENERAL FUN	PARKS	Repair/Maint - Bldg	WEED WHIP PARTS	\$15.69

CITY OF MORA
CHECK LIST-COUNCIL

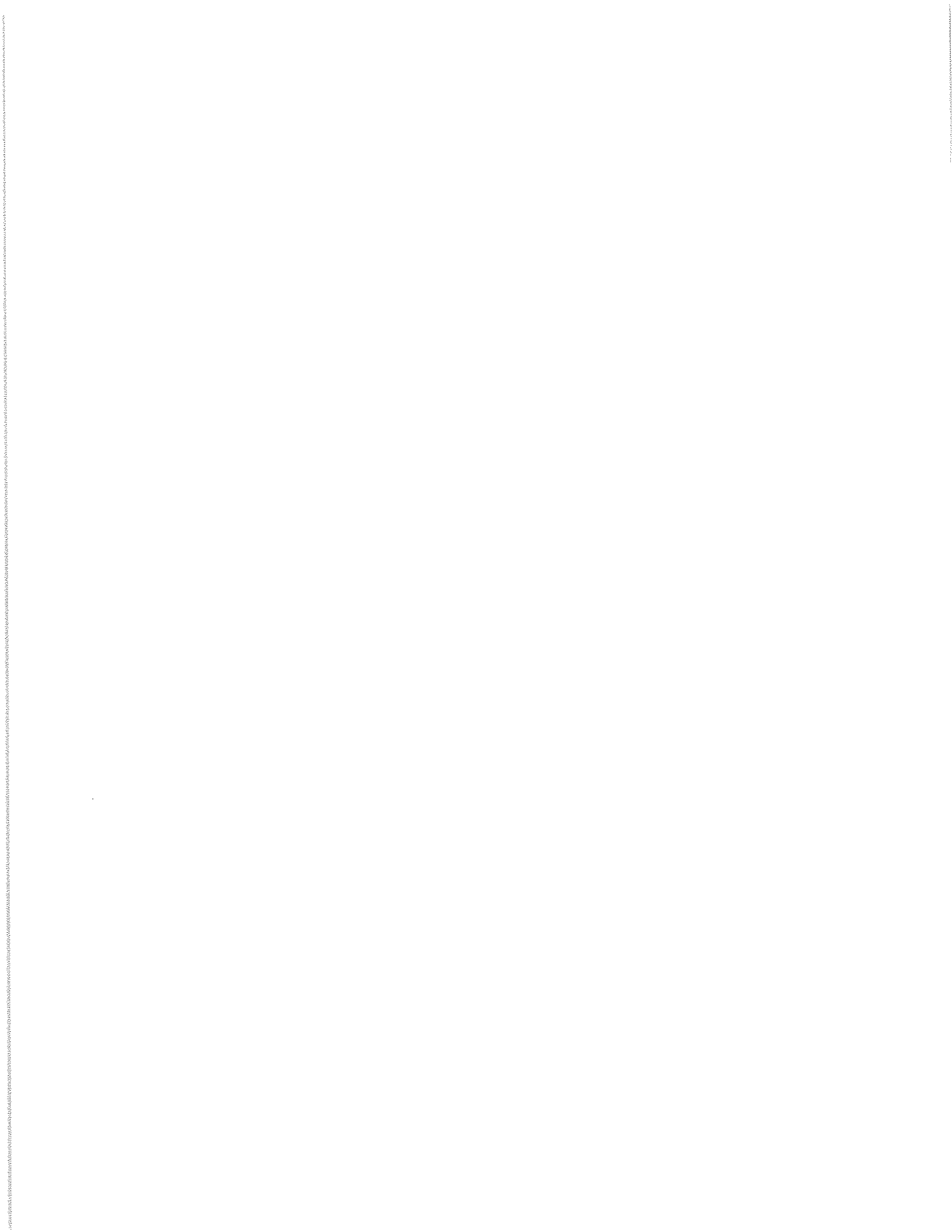
CHECK #	Search Name	Fund Descr	Dept Descr	Last Dim Descr	Comments	Amount
CHECK # 058539	CASWELL CYCLE					\$15.69
CHECK # 058541	CRAWFORDS EQUIPMENT INC					
058541	CRAWFORDS EQUIPMENT	GENERAL FUN	STREETS	Repair/Maint - Bldg	SKIDSTEER BOLTS	\$26.61
058541	CRAWFORDS EQUIPMENT	GENERAL FUN	STREETS	Repair/Maint - Bldg	HYDRO FITTINGS	\$175.72
CHECK # 058541	CRAWFORDS EQUIPMENT INC					\$202.33
CHECK # 058542	CRYSTAL SPRINGS ICE					
058542	CRYSTAL SPRINGS ICE	LIQUOR FUND	LIQUOR STOR	Misc Purchases - N	ICE	\$3,161.55
CHECK # 058542	CRYSTAL SPRINGS ICE					\$3,161.55
CHECK # 058543	DIAMOND VOGEL PAINTS					
058543	DIAMOND VOGEL PAINTS	GENERAL FUN	STREETS	Small Tools & Equi	PAINT SPRAYER	\$5,500.00
CHECK # 058543	DIAMOND VOGEL PAINTS					\$5,500.00
CHECK # 058544	EARL F ANDERSON					
058544	EARL F ANDERSON	GENERAL FUN	STREETS	Small Tools & Equi	SAFETY CONES	\$1,235.95
CHECK # 058544	EARL F ANDERSON					\$1,235.95
CHECK # 058547	ECM PUBLISHERS, INC					
058547	ECM PUBLISHERS, INC	LIQUOR FUND	LIQUOR STOR	Advertising	LIQ ADS	\$573.00
CHECK # 058547	ECM PUBLISHERS, INC					\$573.00
CHECK # 058548	FEDERATED COOP					
058548	FEDERATED COOP	GENERAL FUN	STREETS	Lubricants & Additi	FUEL TREATMENT	\$21.98
058548	FEDERATED COOP	GENERAL FUN	PARKS	Repair/Maint - Bldg	WEEDWHIP PLUGS	\$22.33
058548	FEDERATED COOP	GENERAL FUN	PARKS	Repair/Maint - Bldg	STEERING WHEEL KNOB	\$7.99
058548	FEDERATED COOP	CEMETERY FU	CEMETERY	Motor Fuels	FUEL FOR CEMETERY	\$517.00
CHECK # 058548	FEDERATED COOP					\$569.30
CHECK # 058550	FREEDOM MAILING SERVICES INC					
058550	FREEDOM MAILING SERVI	GENERAL FUN	ADMINISTRAT	Professional Servic	NEWSLETTER FOLD/INSE	\$28.77
CHECK # 058550	FREEDOM MAILING SERVICES INC					\$28.77
CHECK # 058551	GLENS TIRE OPERATIONS INC					
058551	GLENS TIRE OPERATIONS	GENERAL FUN	PARKS	Tires	TIRES	\$173.00
058551	GLENS TIRE OPERATIONS	GENERAL FUN	AIRPORT	Tires	TIRES	\$126.00
CHECK # 058551	GLENS TIRE OPERATIONS INC					\$299.00
CHECK # 058552	GOPHER STATE ONE-CALL INC					
058552	GOPHER STATE ONE-CALL	GENERAL FUN	STREETS	Professional Servic	JUNE LOCATES	\$87.07
CHECK # 058552	GOPHER STATE ONE-CALL INC					\$87.07
CHECK # 058554	GRANITE CITY JOBBING					
058554	GRANITE CITY JOBBING	GENERAL FUN	AQUATIC CEN	Other Operating Su	PAPER SUPPLIES, BAGS,	\$1,588.14
058554	GRANITE CITY JOBBING	GENERAL FUN	AQUATIC CEN	Chemicals	CHEMICALS	\$4.58
058554	GRANITE CITY JOBBING	GENERAL FUN	AQUATIC CEN	Cleaning Supplies	SPIC N SPAN SPRAY	\$66.65
058554	GRANITE CITY JOBBING	GENERAL FUN	AQUATIC CEN	Merchandise for Re	CONCESSIONS	\$9,946.02
CHECK # 058554	GRANITE CITY JOBBING					\$11,605.39
CHECK # 058555	GRANITE ELECTRONICS, INC					
058555	GRANITE ELECTRONICS, I	FIRE FUND	FIRE	Repair/Maint - Bldg	CONTROL HEAD RPR IN	\$912.23
CHECK # 058555	GRANITE ELECTRONICS, INC					\$912.23
CHECK # 058557	HAWKINS INC					
058557	HAWKINS INC	GENERAL FUN	AQUATIC CEN	Chemicals	CHEMICALS	\$7,661.20

CITY OF MORA
CHECK LIST-COUNCIL

CHECK #	Search Name	Fund Descr	Dept Descr	Last Dim Descr	Comments	Amount
CHECK # 058557 HAWKINS INC						\$7,661.20
CHECK # 058558 HORIZON COMMERCIAL POOL SUPPLY						
058558	HORIZON COMMERCIAL P	GENERAL FUN	AQUATIC CEN	Repair/Maint - Bldg	POOL VAC BELTS	\$135.57
CHECK # 058558 HORIZON COMMERCIAL POOL SUPPLY						\$135.57
CHECK # 058560 JOHNSONS HARDWARE & RENTAL						
058560	JOHNSONS HARDWARE &	GENERAL FUN	LIBRARY BUIL	Small Tools & Equi	FAN	\$69.98
058560	JOHNSONS HARDWARE &	GENERAL FUN	STREETS	Small Tools & Equi	DRILL SET, SCREW EXTR	\$187.97
058560	JOHNSONS HARDWARE &	GENERAL FUN	STREETS	Repair/Maint - Bldg	PAINT CLEANER, MARKIN	\$76.94
058560	JOHNSONS HARDWARE &	GENERAL FUN	STREETS	Landscaping Materi	SEED	\$139.98
058560	JOHNSONS HARDWARE &	GENERAL FUN	AQUATIC CEN	Other Operating Su	MASKING TAPE	\$4.99
058560	JOHNSONS HARDWARE &	GENERAL FUN	AQUATIC CEN	Other Operating Su	WASP & ANT KILLER, FLY	\$38.94
058560	JOHNSONS HARDWARE &	GENERAL FUN	AQUATIC CEN	Small Tools & Equi	SCREWDRIVER SET, UTIL	\$108.95
058560	JOHNSONS HARDWARE &	GENERAL FUN	AQUATIC CEN	Repair/Maint - Bldg	CORNER BRACE & HARD	\$7.95
058560	JOHNSONS HARDWARE &	GENERAL FUN	PARKS	Repair/Maint - Bldg	TRIMMER LINE, MOWER	\$221.86
058560	JOHNSONS HARDWARE &	GENERAL FUN	PARKS	Other Operating Su	MOSQUITO SPRAY, TRAS	\$99.92
058560	JOHNSONS HARDWARE &	GENERAL FUN	AIRPORT	Repair/Maint - Bldg	MOWER BOLTS	\$8.83
058560	JOHNSONS HARDWARE &	FIRE FUND	FIRE	Other Operating Su	BOTTLED WATER	\$65.88
CHECK # 058560 JOHNSONS HARDWARE & RENTAL						\$1,032.19
CHECK # 058562 KANABEC PUBLICATIONS, INC						
058562	KANABEC PUBLICATIONS,	GENERAL FUN	HUMAN RESO	Advertising	W/WW JOB ADS	\$288.30
058562	KANABEC PUBLICATIONS,	GENERAL FUN	AQUATIC CEN	Advertising	MAC AD	\$126.20
058562	KANABEC PUBLICATIONS,	GENERAL FUN	PARKS	Advertising	MUSIC IN THE PARK POS	\$19.84
058562	KANABEC PUBLICATIONS,	LIQUOR FUND	LIQUOR STOR	Advertising	LIQ ADS	\$415.93
CHECK # 058562 KANABEC PUBLICATIONS, INC						\$850.27
CHECK # 058563 KNIFE RIVER CORP						
058563	KNIFE RIVER CORP	GENERAL FUN	STREETS	Street Maint - Labo	2022 DUST CONTROL	\$2,803.68
CHECK # 058563 KNIFE RIVER CORP						\$2,803.68
CHECK # 058564 KWIK TRIP - GAS PURCHASES						
058564	KWIK TRIP - GAS PURCHA	GENERAL FUN	BUILDING	Motor Fuels	FUEL	\$78.37
058564	KWIK TRIP - GAS PURCHA	GENERAL FUN	STREETS	Motor Fuels	FUEL	\$1,752.98
058564	KWIK TRIP - GAS PURCHA	GENERAL FUN	PARKS	Motor Fuels	FUEL	\$551.77
058564	KWIK TRIP - GAS PURCHA	FIRE FUND	FIRE	Motor Fuels	FUEL	\$747.01
058564	KWIK TRIP - GAS PURCHA	CEMETERY FU	CEMETERY	Motor Fuels	FUEL	\$9.38
CHECK # 058564 KWIK TRIP - GAS PURCHASES						\$3,139.51
CHECK # 058565 LEES PRO SHOP						
058565	LEES PRO SHOP	GENERAL FUN	AQUATIC CEN	Other Operating Su	MAC CLOTHING	\$772.00
CHECK # 058565 LEES PRO SHOP						\$772.00
CHECK # 058566 MIDWEST MACHINERY CO						
058566	MIDWEST MACHINERY CO	GENERAL FUN	AIRPORT	Repair/Maint - Bldg	MOWER PARTS	\$304.40
CHECK # 058566 MIDWEST MACHINERY CO						\$304.40
CHECK # 058567 MILLER TRUCKING INC						
058567	MILLER TRUCKING INC	LIQUOR FUND	LIQUOR STOR	Liquor Purchased f	PRODUCT DELIVERY	\$887.15
058567	MILLER TRUCKING INC	LIQUOR FUND	LIQUOR STOR	Wine Purchased for	PRODUCT DELIVERY	\$230.60
058567	MILLER TRUCKING INC	LIQUOR FUND	LIQUOR STOR	Misc Purchases - N	PRODUCT DELIVERY	\$56.35
058567	MILLER TRUCKING INC	LIQUOR FUND	LIQUOR STOR	Off-Sale Supplies	PRODUCT DELIVERY	\$4.20
CHECK # 058567 MILLER TRUCKING INC						\$1,178.30
CHECK # 058568 NORTHLAND REFRIGERATION INC						

CITY OF MORA
CHECK LIST-COUNCIL

CHECK #	Search Name	Fund Descr	Dept Descr	Last Dim Descr	Comments	Amount
058568	NORTHLAND REFRIGERAT	GENERAL FUN	LIBRARY BUIL	Repair/Maint - Bldg	LIBRARY AC REPAIR & P	\$1,493.62
058568	NORTHLAND REFRIGERAT	LIQUOR FUND	LIQUOR STOR	Repair/Maint - Bldg	HEAT PUMP & BEER CAV	\$1,375.40
CHECK # 058568 NORTHLAND REFRIGERATION INC						\$2,869.02
CHECK # 058570 QUALITY DISPOSAL						
058570	QUALITY DISPOSAL	GENERAL FUN	CITY HALL BU	Garbage Removal	GARBAGE	\$55.80
058570	QUALITY DISPOSAL	GENERAL FUN	LIBRARY BUIL	Garbage Removal	GARBAGE	\$31.75
058570	QUALITY DISPOSAL	GENERAL FUN	STREETS	Garbage Removal	GARBAGE	\$95.25
058570	QUALITY DISPOSAL	GENERAL FUN	GARAGE	Garbage Removal	GARBAGE	\$151.97
058570	QUALITY DISPOSAL	GENERAL FUN	AQUATIC CEN	Garbage Removal	GARBAGE	\$239.40
058570	QUALITY DISPOSAL	GENERAL FUN	PARKS	Garbage Removal	GARBAGE	\$146.05
058570	QUALITY DISPOSAL	LIQUOR FUND	LIQUOR STOR	Garbage Removal	GARBAGE	\$209.55
CHECK # 058570 QUALITY DISPOSAL						\$929.77
CHECK # 058571 QUILL CORPORATION						
058571	QUILL CORPORATION	GENERAL FUN	MAYOR & CO	Office Supplies	OFFICE SUPPLIES	\$13.43
058571	QUILL CORPORATION	GENERAL FUN	ADMINISTRAT	Office Supplies	OFFICE SUPPLIES	\$13.43
058571	QUILL CORPORATION	GENERAL FUN	FINANCE	Office Supplies	OFFICE SUPPLIES	\$13.43
058571	QUILL CORPORATION	GENERAL FUN	HUMAN RESO	Office Supplies	OFFICE SUPPLIES	\$148.96
CHECK # 058571 QUILL CORPORATION						\$189.25
CHECK # 058573 RED BULL DISTRIBUTION COMPANY						
058573	RED BULL DISTRIBUTION	LIQUOR FUND	LIQUOR STOR	Misc Purchases - N	ENERGY DRINK	\$170.00
CHECK # 058573 RED BULL DISTRIBUTION COMPANY						\$170.00
CHECK # 058576 SANITARY SYSTEMS						
058576	SANITARY SYSTEMS	GENERAL FUN	PARKS	Rentals	PORTABLE RESTROOM R	\$150.00
CHECK # 058576 SANITARY SYSTEMS						\$150.00
CHECK # 058577 SEH						
058577	SEH	N. GROVE STR	CAPITAL PROJ	Engineering	N GROVE STR IMPR	\$30,951.25
058577	SEH	HWY 65 & 9TH	CAPITAL PROJ	Professional Servic	TH 65 & 9TH STR APPL T	\$728.87
CHECK # 058577 SEH						\$31,680.12
CHECK # 058578 SPECTRUM SUPPLY						
058578	SPECTRUM SUPPLY	LIQUOR FUND	LIQUOR STOR	Other Operating Su	REGISTER TAPE	\$81.49
058578	SPECTRUM SUPPLY	LIQUOR FUND	LIQUOR STOR	Off-Sale Supplies	BAGS	\$743.28
CHECK # 058578 SPECTRUM SUPPLY						\$824.77
CHECK # 058579 TEAM LABORATORY CHEMICAL, LLC						
058579	TEAM LABORATORY CHE	GENERAL FUN	STREETS	Chemicals	WEED KILLER	\$656.00
CHECK # 058579 TEAM LABORATORY CHEMICAL, LLC						\$656.00
CHECK # 058580 TOTAL REGISTER SYSTEMS INC						
058580	TOTAL REGISTER SYSTEM	LIQUOR FUND	LIQUOR STOR	Professional Servic	2022 ANNL ONLINE BACK	\$1,326.08
CHECK # 058580 TOTAL REGISTER SYSTEMS INC						\$1,326.08
CHECK # 058581 UPPER CASE PRINTING INK						
058581	UPPER CASE PRINTING IN	GENERAL FUN	ADMINISTRAT	Professional Servic	NEWSLETTER	\$190.77
CHECK # 058581 UPPER CASE PRINTING INK						\$190.77
CHECK # 058582 VIKING COKE						
058582	VIKING COKE	LIQUOR FUND	LIQUOR STOR	Misc Purchases - N	POP	\$1,463.30
CHECK # 058582 VIKING COKE						\$1,463.30
CHECK # 058583 VIKING ELECTRIC SUPPLY						





CITY OF MORA
COUNCIL CHECK LIST

THE JUNE/JULY 2022 CLAIMS HAVE BEEN APPROVED FOR PAYMENT BY:

MAYOR

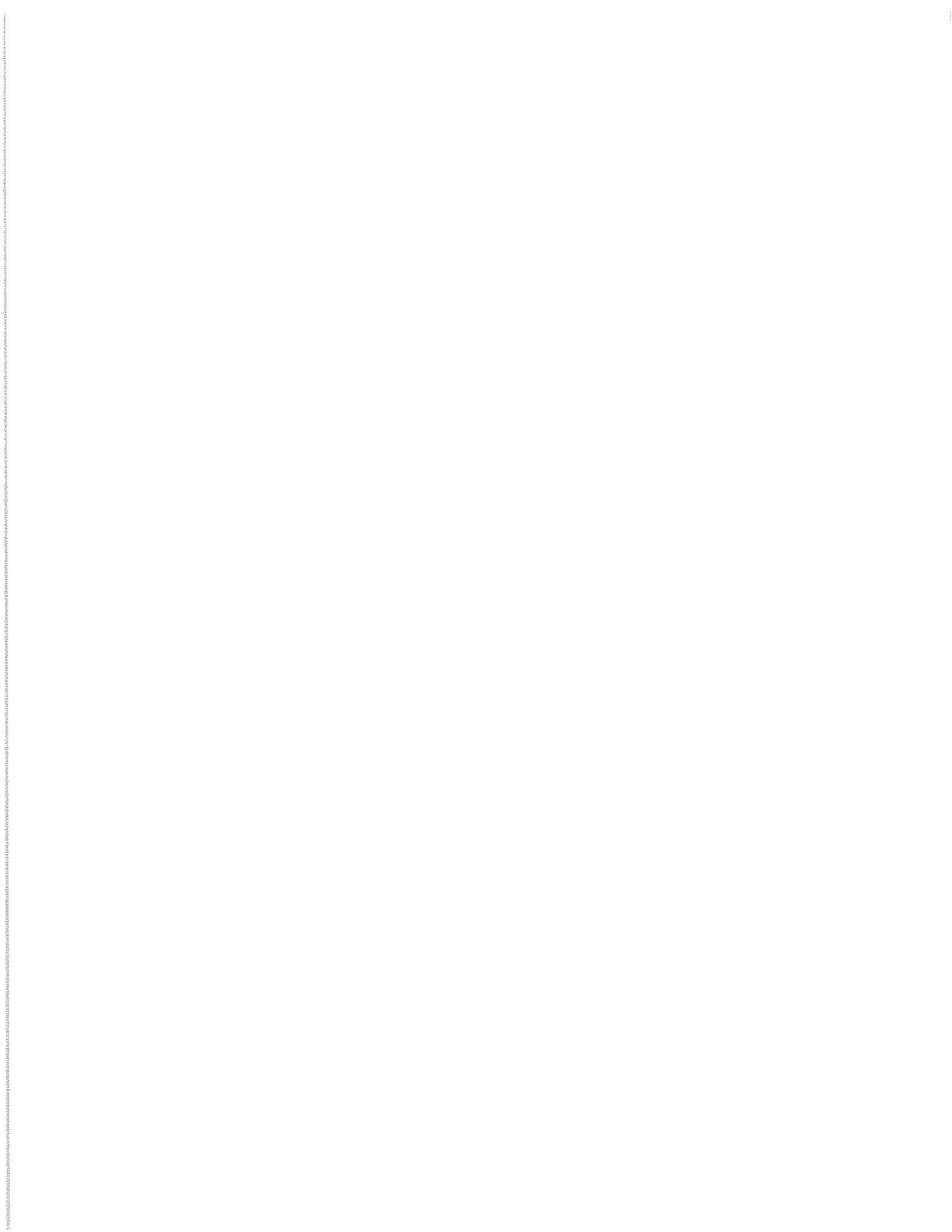
COUNCIL MEMBER

COUNCIL MEMBER

COUNCIL MEMBER

COUNCIL MEMBER

CITY CLERK



MINNESOTA LAWFUL GAMBLING
LG220 Application for Exempt Permit

An exempt permit may be issued to a nonprofit organization that:

- conducts lawful gambling on five or fewer days, and
- awards less than \$50,000 in prizes during a calendar year.

If total raffle prize value for the calendar year will be \$1,500 or less, contact the Licensing Specialist assigned to your county by calling 651-539-1900.

Application Fee (non-refundable)

Applications are processed in the order received. If the application is postmarked or received 30 days or more before the event, the application fee is **\$100**; otherwise the fee is **\$150**.
 Due to the high volume of exempt applications, payment of additional fees prior to 30 days before your event will not expedite service, nor are telephone requests for expedited service accepted.

ORGANIZATION INFORMATION

Organization Name: MINN DEER HUNTERS ASSOC SNAKE RIVER CHAPTER Previous Gambling Permit Number: X-03612-22-024

Minnesota Tax ID Number, if any: 4326991 Federal Employer ID Number (FEIN), if any: 411390958

Mailing Address: 47 N PARK ST

City: MORA State: MN Zip: 55051 County: KANABEC

Name of Chief Executive Officer (CEO): JERE L BARTZ

CEO Daytime Phone: 612-390-8493 CEO Email: jere@jmthielcpa.com
 (permit will be emailed to this email address unless otherwise indicated below)

Email permit to (if other than the CEO): _____

NONPROFIT STATUS

Type of Nonprofit Organization (check one):

Fraternal Religious Veterans Other Nonprofit Organization

Attach a copy of one of the following showing proof of nonprofit status:

(DO NOT attach a sales tax exempt status or federal employer ID number, as they are not proof of nonprofit status.)

A current calendar year Certificate of Good Standing
 Don't have a copy? Obtain this certificate from:
 MN Secretary of State, Business Services Division
 60 Empire Drive, Suite 100
 St. Paul, MN 55103
 Secretary of State website, phone numbers:
www.sos.state.mn.us
 651-296-2803, or toll free 1-877-551-6767

IRS income tax exemption (501(c)) letter in your organization's name
 Don't have a copy? To obtain a copy of your federal income tax exempt letter, have an organization officer contact the IRS toll free at 1-877-829-5500.

IRS - Affiliate of national, statewide, or international parent nonprofit organization (charter)
 If your organization falls under a parent organization, attach copies of both of the following:
 1. IRS letter showing your parent organization is a nonprofit 501(c) organization with a group ruling; and
 2. the charter or letter from your parent organization recognizing your organization as a subordinate.

GAMBLING PREMISES INFORMATION

Name of premises where the gambling event will be conducted (for raffles, list the site where the drawing will take place): KEVS DEPOT

Physical Address (do not use P.O. box): 118 RAILROAD AVE NE MORA, MN 55051

Check one:

City: MORA Zip: 55051 County: KANABEC

Township: _____ Zip: _____ County: _____

Date(s) of activity (for raffles, indicate the date of the drawing): AUGUST 25, 2022

Check each type of gambling activity that your organization will conduct:

Bingo Paddlewheels Pull-Tabs Tipboards Raffle

Gambling equipment for bingo paper, bingo boards, raffle boards, paddlewheels, pull-tabs, and tipboards must be obtained from a distributor licensed by the Minnesota Gambling Control Board. EXCEPTION: Bingo hard cards and bingo ball selection devices may be borrowed from another organization authorized to conduct bingo. To find a licensed distributor, go to www.mn.gov/gcb and click on **Distributors** under the **List of Licensees** tab, or call 651-539-1900.

pd 7/11/22
ck# 6682

MINNESOTA LAWFUL GAMBLING
LG220 Application for Exempt Permit

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Due to the high volume of exempt applications, payment of additional fees prior to 30 days before your event will not expedite service, nor are telephone requests for expedited service accepted.

ORGANIZATION INFORMATION

Organization Name: Mora Education Foundation Previous Gambling Permit Number: _____
Minnesota Tax ID Number, if any: 43-2037653 Federal Employer ID Number (FEIN), if any: _____
Mailing Address: 400 E Maple
City: Mora State: MN Zip: 55051 County: Kanabec
Name of Chief Executive Officer (CEO): Brian Smith
Daytime Phone: 651-373-3503 Email: tgravning@yahoo.com

NONPROFIT STATUS

Type of Nonprofit Organization (check one):
 Fraternal Religious Veterans Other Nonprofit Organization

Attach a copy of one of the following showing proof of nonprofit status:

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A current calendar year Certificate of Good Standing
Don't have a copy? Obtain this certificate from:
MN Secretary of State, Business Services Division Secretary of State website, phone numbers:
60 Empire Drive, Suite 100 www.sos.state.mn.us
St. Paul, MN 55103 651-296-2803, or toll free 1-877-551-6767

IRS income tax exemption (501(c)) letter in your organization's name
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If your organization falls under a parent organization, attach copies of both of the following:
1. IRS letter showing your parent organization is a nonprofit 501(c) organization with a group ruling, and
2. the charter or letter from your parent organization recognizing your organization as a subordinate.

GAMBLING PREMISES INFORMATION

Name of premises where the gambling event will be conducted (for raffles, list the site where the drawing will take place): Grand Event Center
Physical Address (do not use P.O. box): 2025 Rowland Rd
City or Township: Mora Zip: 55051 County: Kanabec
Date(s) of activity (for raffles, indicate the date of the drawing): 8/24/22
Check each type of gambling activity that your organization will conduct:
 Bingo Paddlewheels Pull-Tabs Tipboards
 Raffle (total value of raffle prizes awarded for the calendar year, including this raffle: \$ _____)

Gambling equipment for bingo paper, bingo boards, raffle boards, paddlewheels, pull-tabs, and tipboards must be obtained from a distributor licensed by the Minnesota Gambling Control Board. EXCEPTION: Bingo hard cards and bingo ball selection devices may be borrowed from another organization authorized to conduct bingo. To find a licensed distributor, go to www.mn.gov/gcb and click on **Distributors** under **List of Licensees**, or call 651-539-1900.



MEMORANDUM

Date: July 19, 2022
 To: Mayor and City Council
 From: Mandi Yoder, Deputy City Clerk
 RE: Annual Business License Renewals

SUMMARY

The City Council will consider renewing the business licenses for existing business, for the term of one year starting September 1, 2022 and ending August 31, 2023.

BACKGROUND INFORMATION

Per City Code §110, the City Council annually grants business licenses for certain types of establishments in city limits.

Listed below are existing licensed businesses scheduled to expire on August 31, 2022.

The City Council may approve the renewal of the business licenses listed below, contingent upon each business meeting the conditions and criteria found in City Code, Title XI Business Regulations.

BUSINESS NAME	LICENSE TYPE
Chapala Mexican Restaurant	ONSS
Crystal Bar & Grill	ONSS
Coborn's #2017	3.2 OFSL
BeerClub Brewing	BROFSL
BeerClub Brewing	TRONSL
El Jalisco Grill & Bar Mexican Restaurant, LLC	ONSS
Family Dollar #30851	3.2OFSL
Kev's Depot	ONSS
Kwik Trip #1037	3.2 OFSL
Freddie's	ONSS

Key:
 ONSS – Liquor on-sale Sunday
 3.2 OFSL – 3.2% off-sale
 BROFSL – Brewer off-sale
 TRONSL – Taproom on-sale
 MOOFSL – Municipally owned off-sale

Memorandum

BUSINESS NAME	LICENSE TYPE
North Country Bottle Shop	MOOFSL
The Grand Event Center	ONSS
Victory Lanes & Sports Bar	ONSS

Coborn's #2017	Tobacco
Dollar General Store #20687	Tobacco
Family Dollar, Inc.	Tobacco
Federated Co-ops Inc.	Tobacco
Federated Co-ops Inc.	Tobacco
Holiday Stationstores, LLC	Tobacco
Kwik Trip #1037	Tobacco
Mora Marathon	Tobacco
North Country Bottle Shop	Tobacco

Vanderpoel Disposal	REFUSECL (Roll-Off)
Waste Management of MN	REFUSECL Mixed & Refuse
Quality Disposal Systems	REFUSECL Mixed & Refuse
Ron's Roll-Offs	REFUSECL (Roll-Off)
Jim's Mille Lacs Disposal, Inc.	REFUSECL (Roll-Off)
LePage & Sons	REFUSECL (Roll-Off)
Corrine Thomas	MESSAGE8
Brianna Delzer	MESSAGE8
ATTABOYS'S TAXI SERVICE INC.	TAXI

Memorandum

OPTIONS & IMPACTS

1. Approve the business license renewals as presented allowing the tobacco and alcohol applications to be submitted to the State of Minnesota for further approval.

RECOMMENDATIONS

For the City Council to consider making the motion to renew the current business licenses as presented, contingent upon meeting the criteria and conditions as stated in City Code, Title XI Business Regulations, for the period of September 1, 2022 through August 31, 2023.

Attachments

None



MEMORANDUM

Date: July 19, 2022
To: Mayor and City Council
From: Sara B. King, Accountant
RE: Accept Restricted Donations

BACKGROUND INFORMATION

The City of Mora has received the following donations:

DONATION RECEIVED FROM:	DONATION OF:
Mora Fire Relief Association	30 Helmet Lights and 10 SCBA masks
Mora Fire Relief Association	3 Multi-Gas Meters
Mora Fire Relief Association	Educational/Promotional Materials
Mora Fire Relief Association	RIT Pack
Mora Fire Relief Association	Thermal Imaging Camera
Mora Fire Relief Association	Supply Hose
Mora Public Schools	\$100.00
PDs Embroidery	\$100.00
Welia Health	\$500.00
Neighborhood National Bank	\$500.00
Minnesota Energy Resources	\$250.00

As required by MN State Statute, restricted donations must be officially accepted by the City Council.

RECOMMENDATIONS

Motion to accept donations by approving Resolution 2022-711.

Attachments
Resolution 2022-711

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MORA, MINNESOTA
ACCEPTING RESTRICTED DONATIONS**

WHEREAS, the City of Mora is generally authorized to accept donations of real and personal property pursuant to Minnesota Statutes Section 465.03 for the benefit of its citizens, and is specifically authorized to accept gifts.

WHEREAS, the following persons and entities have offered to contribute the cash amounts set forth below to the city, and the terms or conditions of the donations, if any, are as follows:

DONATION RECEIVED FROM:	DONATION OF:	TERMS AND CONDITIONS OR DESCRIPTION OF PROPERTY:
Mora Fire Relief Association	30 Helmet Lights and 10 SCBA masks	Donation to the Mora Area Fire Department (valued at \$5,768)
Mora Fire Relief Association	3 Multi-Gas Meters	Donation to the Mora Area Fire Department (valued at \$2,000)
Mora Fire Relief Association	Educational/Promotional Materials	Donation to the Mora Area Fire Department (valued at \$1,389)
Mora Fire Relief Association	RIT Pack	Donation to the Mora Area Fire Department (valued at \$5,165)
Mora Fire Relief Association	Thermal Imaging Camera	Donation to the Mora Area Fire Department (valued at \$3,800)
Mora Fire Relief Association	Supply Hose	Donation to the Mora Area Fire Department (valued at \$7,176)
Mora Public Schools	\$100.00	Donation to 2022 Music in the Park
PDs Embroidery	\$100.00	Donation to 2022 Music in the Park
Welia Health	\$500.00	Donation to 2022 Fall Fest
Neighborhood National Bank	\$500.00	Donation to 2022 Fall Fest
Minnesota Energy Resources	\$250.00	Donation to 2022 Fall Fest

WHEREAS, all such donations have been contributed to the city for the benefit of its citizens, as allowed by law; and

WHEREAS, the City Council finds that it is appropriate to accept the donations offered.

NOW, THEREFORE, BE IT RESOLVED by the city council of the City of Mora, Kanabec County, Minnesota that:

1. The donations described above are accepted and shall be used to establish and/or operate services either alone or in cooperation with others, as allowed by law.
2. The city clerk is hereby directed to issue receipts to each donor acknowledging the city's receipt of the donor's donation.

The foregoing resolution was introduced and moved for adoption by Council Member _____ and seconded by Council Member _____.

Voting for the Resolution:.....
 Voting Against the Resolution:
 Abstained from Voting:.....
 Absent:

Motion carried and resolution adopted this 19th day of July 2022.

ATTEST:

Al Skramstad, Mayor

Natasha Segelstrom, Administrative Services Director



MEMORANDUM

Date: July 19, 2022
To: Mayor and City Council
From: Caleb Christenson, Building Official
RE: Consider Vacation of Public Right-of-Way

SUMMARY

The City has received a request from Kathleen Westling for the vacation of the remaining portion of Second Street, south of Central Avenue. The City Council is required to conduct a public hearing before taking action on this request.

BACKGROUND INFORMATION

Kathleen Westling owns Block 4, 5, 6, 7, 8 and Lots 8, 9, 10, 11 and 13 of Block 3 which surrounds the subject area and the highlighted areas on the attached map illustrates public right-of-way that was vacated by the City in 1963. The proposed vacation will not affect the Voss owned property on the point because it is already land locked. Westling has maintained the land since she bought the property in 1989 and is proposing that the right-of-way be vacated. The vacation process requires a public hearing. 1

Memorandum

Staff have reviewed the request for vacation and find no concerns. If approved, the vacation would not negatively impact City functions, such as snow removal, maintenance of municipal utilities, or emergency services.

OPTIONS & IMPACTS

-
1. Approve the vacation requested by Kathleen Westling, transferring ownership of the land to Westling.
 2. Deny the vacation requested by Kathleen Westling, maintaining the City's ownership of the land. Staff finds no benefit to the City in maintaining ownership.

RECOMMENDATIONS

Motion to approve Resolution 2022-712 approving the vacation of the remaining 240' of Second Street south of Central Avenue as requested by Kathleen Westling.

Attachments

Petition for vacation dated June 22, 2022
Plat Map
Resolution 2022-712



CITY OF MORA
 101 Lake Street South
 Mora, MN 55051-1588

Angela Grafstrom, Community Development Director
 Phone: 320-225-4807 | Fax: 320-679-3862 Email:
 a.grafstrom@cityofmora.com

Land Use Application

Type of Request	Fee
<input type="checkbox"/> Variance *	\$300
<input type="checkbox"/> Conditional Use Permit (CUP) *	\$300
<input type="checkbox"/> Interim Use Permit (IUP) *	\$300
<input type="checkbox"/> CUP or IUP Amendment	\$300
<input type="checkbox"/> Minor Subdivision	\$200
Text Amendment and Map Amendment	\$300
Rezoning *	\$325
PUD Concept Plan Review	\$100
<input checked="" type="checkbox"/> Public R-O-W or Easement Vacation	\$275
<input type="checkbox"/> Well and/or Septic Exemption Permit	\$250
<input type="checkbox"/> Preliminary Plat / PUD General Development Plan *	\$400 plus \$10/lot and \$3,000 deposit
<input type="checkbox"/> Final Plat / PUD Final Development Plan	\$350
<input type="checkbox"/> Other _____	\$ _____

* For those requests followed by an asterisk (*), the applicant MUST provide a list of property owner names and mailing addresses within 350 feet of the subject property(ies). It is highly recommended that the list be obtained from the Kanabec County Assessor's Office. Allow 10 days for the list to be processed.

In addition to the application fees and deposits listed above, the applicant is responsible for actual costs of outside consulting services incurred by the City of Mora during the review of this land use request, including but not limited to legal and engineering services.

Subject Property Information

Street Address Vacate the remaining part of Second Street South of East Central AVE
 Legal Description Lot _____ Block _____ Subdivision _____ MORA, MN 55051

If the property has a metes and bounds description, attach a copy of the full legal description.

Current Zoning _____ Current Use _____

Parcel Identification Number (PID) _____

Property Owner Name(s) City of Mora

Property Owner Phone Number (daytime) _____

Property Owner Mailing Address 101 Lake Street South Mora, MN 55051

Property Owner Email Address _____

Applicant Information (only if different from Property Owner)

Applicant Name(s) Kathleen Westling

Applicant Phone Number (daytime) 320-515-0294

Applicant Mailing Address 431 Central Ave East

Applicant Email Address Kathywest12@gmail.com

Important: The Property Owner MUST sign the application or provide written authorization.

Description of Land Use Request (attach additional pages if necessary)

I purchased the property on the east side (Sec-11 Twp-039 range-024 Lake Park addition lots 8 9 10 11 + 13 BLK 3 of said road (N. 2nd ST) in 2020. I've owned the property on the west side of that road for 36 years (Sec-11 Twp-039 Range-024 LAKE park addition Block-004). SEE Additional Page

Notes to Applicant

- A site plan may be required with this application. The following information is required on the site plan and the city may require additional information as necessary to process the application: north arrow, adjacent street names, all property and structure dimensions, property or subject site acreage, location of existing and proposed structures, and setbacks of all structures from property boundaries.
- A survey may be required with this application. The survey must be prepared by a Registered Land Surveyor. In the case of a Minor Subdivision request, the survey must show the original parcel boundaries, the proposed parcel boundaries, and the proposed legal descriptions of all parcels involved in the request.
- The Community Development Director shall determine if the application and required application materials are complete within 15 days of application submittal. Applications will not be processed until they are considered complete.

I hereby certify that the above information and accompanying documents are true and correct to the best of my knowledge.

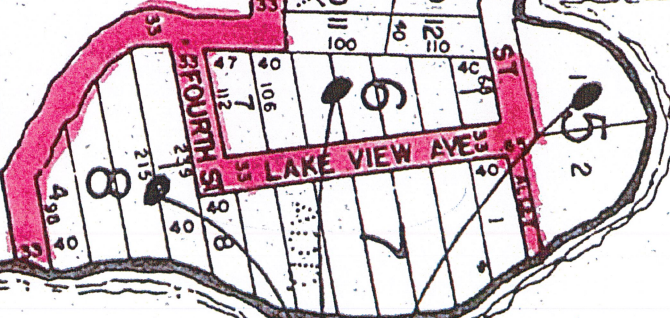
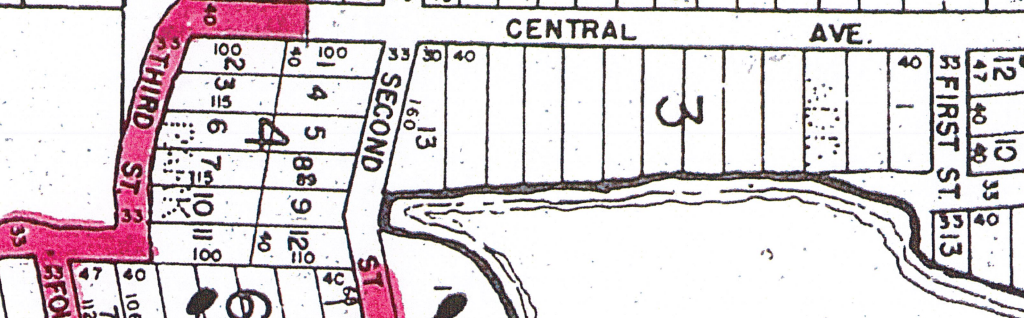
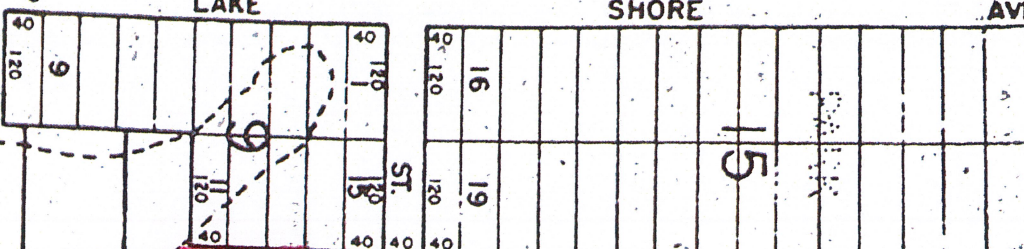
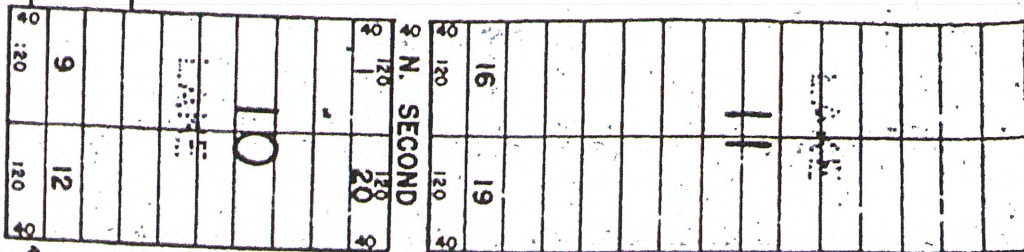
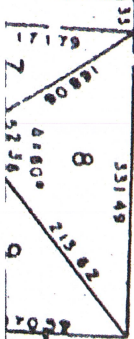
Applicant's Signature *Kathleen Westling* Date 6/21/2020

Property Owner's Signature *[Signature]* Date 6-21-2020

FOR CITY USE ONLY

Date Application Received	<u>6-22-22</u>
Date Fee Paid	<u>6-22-22</u>
Date Application Considered Complete	<u>6-22-22</u>
60-Day Review Deadline	_____
120-Day Review Deadline	_____

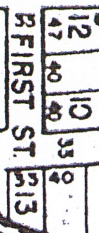
VACATED R-O-W
8-13-63



VOSS

KLAPMEIER

29794



RESOLUTION NO. 2022-712

A RESOLUTION OF THE CITY OF MORA, MINNESOTA APPROVING THE VACATION OF A PORTION OF LAKE SHORE AVENUE

WHEREAS, Kathleen Westling, petitioner, submitted a request dated June 22, 2022 to the City for the vacation of public right-of-way; and

WHEREAS, the public right-of-way to be vacated is generally described as:

That part of Second Street lying south of Central Avenue, east of Lots 1, 4, 5, 8, 9 and 12 Block 4, Lake Park Addition Kanabec County, Minnesota

WHEREAS, the petitioners own all land surrounding the above described portion of Second Street; and

WHEREAS, notice was provided and on July 19, 2022, the City Council conducted a public hearing regarding this petition, at which it heard from all interested parties wishing to be heard; and

WHEREAS, the City Council reviewed the proposed vacation and considered public testimony and has determined it to be in the best interest of the City and the affected property owners.

NOW THEREFORE BE IT RESOLVED, that the City Council hereby approves the vacation of that portion of Second Street described above.

The foregoing resolution was introduced and moved for adoption by Council Member _____ and seconded by Council Member _____.

Voting for the resolution:

Voting against the resolution:

Abstained from voting:

Absent:

Motion carried and resolution adopted this 19th day of July, 2022.

Alan Skramstad, Mayor

ATTEST: _____
Glenn Anderson, City Administrator



MEMORANDUM

Date: July 19, 2022
To: Mayor and City Council
From: Glenn Anderson, City Administrator
RE: 2023 KCSO Law Enforcement Contract

SUMMARY

Attached is the 2023 proposed Kanabec County Sheriff's Office (KCSO) law enforcement budget and contract. Staff requests the City Council act on the proposed budget as it is due by August 1, 2022.

BACKGROUND INFORMATION

Staff finds the 2023 proposed budget amount reflects a 9.6% increase from the 2022. The budget reflects five employees for 24-hour coverage.

Capital items needing replacement in 2023 include a squad radar system in the amount of \$4,000 and in car/computer Mobile Data Terminal in the amount of \$4,500.

OPTIONS & IMPACTS

1. Adopt the proposed 2023 budget as presented.
2. Request modifications to the proposed budget, and a subsequent reduction in service.

RECOMMENDATIONS

Motion to accept the 2023 KCSO law enforcement budget and contract as presented.

Attachments

2023 KCSO Law Enforcement Budget & Contract

City of Mora Law Enforcement Services contract renewal (2023)

Sergeant	\$116,958
Deputies	\$421,491
Law Enforcement Assistant	\$65,332
Part Time Deputy	\$42,554
Vehicle repairs	\$ 8,000
Gas, oil, & misc.	\$33,297
Training, small equipment, repairs, & Office supplies	\$15,000
Taser lease	\$2,673
Cell phones/MDT Service	\$3,015
Auto Insurance	\$3,141
	<hr/>
	Total \$711,443
Administration Charge 5%	\$35,572
	<hr/>
	Total \$747,015

2018	+1.5% Total	\$652,242
2019	+ 0% Total	\$652,242
2020	+2.1% Total	\$666,300
2021	+.68% Total	\$670,859
2022	+1.5% Total	\$681,321
2023	+9.6% Total	\$747,015

Additional Personnel:

If it is necessary to add additional temporary law enforcement personnel for special events sponsored by the City, such personnel shall be hired by the Sheriff and supervised as by the Sheriff along with the Sheriff's employees performing services under the terms of this Agreement. The City agrees to reimburse the Sheriff for the additional personnel used at special events at the hourly overtime rate. The 2021 hourly overtime rate for the one deputy is \$68.66 per hour.

24 Hour Coverage:

4 deputies and one sergeant for 24 hour seven day per week coverage with administrative and patrol supervision:

Capital Improvement Line Items:

- Squad Radar System (\$4,000)
- In car computer/ Mobile Data Terminal (\$4,500)



MEMORANDUM

Date: July 19, 2022
To: Mayor and City Council
From: Joseph Kohlgraf, Public Works Director
RE: Airport Hangar Land Lease Agreement Request - Chase

SUMMARY

The City Council will review and act on the request to enter into a Hangar Land Lease Agreement with Joshua Chase.

BACKGROUND INFORMATION

Current hangar owners, Robert and KayDawn Pierson, have sold their hangar on leased land lot 2, at the Mora Municipal Airport, to Joshua Chase.

The term of Chase's lease shall be twenty (20) years and he is aware that if there happens to be lease changes in the near future, the City will issue a new lease with the same term. Chase will be charged a yearly rate of \$246.40 (.10 per sq. ft. for the 2,464 sq. ft. hangar) beginning January 2023, which will adjust each five-year anniversary by an amount not to exceed 10% as stated in the agreement.

OPTIONS & IMPACTS

1. Enter into the lease agreement. This would continue to occupy the hangar on land lot 2 as well as generate revenue for the airport.
2. Do not enter into the lease agreement. Staff finds no reason the lease agreement should not be entered into.

RECOMMENDATIONS

Motion to direct the City Administrator to execute the airport hangar land lease agreement with Joshua Chase as presented.

Attachments:
Hangar Land Lease Agreement
Bill of Sale

**CITY OF MORA
MORA MUNICIPAL AIRPORT
HANGAR LAND LEASE AGREEMENT FOR PRIVATELY OWNED HANGARS**

This Agreement ("Lease"), made this 27th day of June, 2022, is made between the City of Mora, a public corporation of the State of Minnesota, at 101 Lake Street South, Mora, Minnesota 55051 ("City") and Joshua R. Chase ("Tenant") for the purpose of outlining the rights and responsibilities of the parties to this Lease. The parties agree as follows:

1. **Lease of Airport Property.** The Tenant leases from the City a private hangar lot, as described on a map located at Mora City Hall. The lot is situated upon the Mora Municipal Airport, located at 2085 Mahogany St., Mora, MN 55051, an airport owned by the City ("Airport"). This Lease is for lot # 2 (hereinafter referred to as "Premises"). The Premises is leased together with land and any improvements that may have been placed on it.
2. **Use of the Airport.**
 - a. The Tenant has the privilege of using the public portions of the airport in common with other users. Tenant shall have the right to conduct all operations authorized pursuant to the terms of this Lease, provided, however, that this Lease shall not be deemed to grant to Tenant, or those claiming under Tenant, the exclusive right to use any part or portion of the airport other than the premises. Use of the airport is subject to the rules and conditions as now exist or may be enacted in the future by the City, the State of Minnesota, or the United States government. The Tenant is subject to customary charges for such use as may be established from time to time by the City.
 - b. Nothing in this Lease shall be constructed as obliging City to maintain and operate the public portions of the airport during the entire term of this lease. It is specifically understood and agreed between Tenant and City that City has the right and power to discontinue and terminate all public airport activities at the airport at any time it deems advisable and upon such discontinuance and termination, would not be liable to Tenant in damages and would have no obligations to Tenant, except as otherwise provided by law. In the event City discontinues and terminates all public airport activities on the airport, Tenant shall have the right to terminate this lease effective on the date of such discontinuance and termination as effective on the first day of any month thereafter by giving Lessor sixty (60) days written notice of such termination.
3. **Proof of Aircraft Ownership.** Tenant shall maintain appropriate registration and certifications on all airworthy aircraft that are stored on Premises. This Lease does not prohibit an individual who does not own or operate aircraft from owning a hangar or entering into this Lease. Further, this Lease does not require that the aircraft stored on the Premises be owned by the Tenant.
4. **Aircraft Registration.** Tenant agrees that any aircraft that is based at, stored at, or utilizes the facility under the Lease, shall be currently in compliance with the airport registration requirements set forth in Minnesota Statutes Chapter 360.
5. **Use of the Hangar.** The Premises shall be used for the majority purpose of storing aircraft and related aviation items. This Lease does not prohibit the storage of aircraft which are unregistered or not considered airworthy.

6. Term of this Lease.

- a. **Initial Term.** The term of this Lease shall be twenty (20) years ("Term"), commencing on June 27, 2022 ("Commencement Date") and expiring, unless earlier terminated, on June 26, 2042.

7. Lease Payments. Tenant agrees to pay the City:

- a. **Hangar Land Lease Rent.** The Tenant shall pay the City rent for the Premises in the amount of \$.10 per square foot per year, as determined by outside dimensions of the building or continue with the current rate for an existing tenant. Rent is due for the calendar year in advance to be paid annually by the 31st day of January, beginning January 31, 2023. Rent shall be paid to City at the address specified in this Lease. Rent shall be pro-rate for any portion of a calendar year.
- b. **Adjustment of Rent.** The City reserves the right to adjust rent each five-year anniversary date of this Lease by an amount not to exceed ten percent (10%) of the rent preceding the anniversary date of the Lease. Tenant shall pay in full on or before the five year anniversary date of the lease the pro-rated amount of the increased rent for the months remaining in the calendar year.
- c. **Late Fee.** If Tenant fails to pay any fees when due to City, Tenant shall pay a late fee which is the lesser of ten percent (10%) on any past due balance.

8. Construction of Private Buildings on Premises.

- a. Any structure built upon the Premises shall be constructed in compliance with applicable building codes and any building requirements established by the City Council. The building and any attachments and appurtenances, other than ramps or driveways, must be located entirely upon the Premises. Any building constructed shall be used for the sole purpose of storage of aircraft registered or leased to the Tenant and related aviation purposes.
- b. The Tenant agrees that any building shall be constructed at no cost to the City. In the event the Tenant has not completed construction of the building on the Premises within twelve (12) months from the date of this Lease, the City may terminate the Lease without further obligation to the Tenant.
- c. Prior to construction of any building located on Premises, the Tenant shall furnish to the City, for the Airport Advisory Board's review and the City Council's approval, the plans for the building, and provide the estimated cost of completing the building. The Tenant shall provide the City with a letter of credit, bond, or other security with a surety satisfactory to the City conditioned upon the commencement, completion of and payment for the construction of the building; and against loss or damage by reason of mechanics lien. City staff may specify the acceptable form of surety.
- d. The Tenant shall obtain the necessary regulatory authority and permits from the City. All construction shall be completed in a professional like manner and shall be in conformity with building codes, ordinances, and other regulations applicable to the City and Mora Municipal Airport.
- e. Tenant shall construct aircraft storage facilities that conform to the City approved plans and design standards approved by the City Council. These design standards may include color, style, size, and other aesthetic requirements. Construction and significant improvement may not begin before receiving written authority from the City. Hangars and

exterior improvements shall be painted with white walls, white roof and brown trim. The roof shall be pitched and made of galvanized steel. These requirements shall only apply to new construction; existing hangars will not be required to comply with these requirements unless the Tenant is replacing entire exterior components (i.e. roof, trim, or walls).

- f. Tenant shall pay the entire cost of such construction, and shall pay the entire cost of utility services and other required buildings systems. The Tenant shall pay all site improvement costs, including but not limited to grading, gravel, bituminous, concrete, utility installations, and any other improvements required on the leased property. Tenant shall not permit filing of any mechanic liens against the premises.
- g. Other than the hangar described in Paragraph 7 of this Lease, Tenant shall not construct or place on the Premises any structure or improvement without the written consent of the City, both as to the location and type of structure to be constructed or placed on the Premises. Tenant must submit to City a formal application describing the improvement to be made.
- h. Tenant shall not erect or permit to be erected on the Premises or on the exterior of any building any sign or any type without the prior written consent of the City.

9. Maintenance of Leased Property.

- a. Tenant, at its own cost and expense, shall take good care of the Premises and any buildings or structures placed thereon. Tenant shall keep and maintain the Premises in good order and repair and in a clean and neat condition. Tenant shall not be allowed to store items outside of the building located on the Premises.
- b. Tenant shall not permit any waste or nuisance on the Premises nor permit anything on the Premises to interfere with the rights of other tenants of the City or uses of the airport. In the event the Premises is not properly maintained, the City may, after notifying the Tenant, cause the property to be maintained. The costs of maintenance and an administrative fee will be billed to the Tenant and become Tenant's responsibility. Unpaid billings shall be certified to property taxes in the manner provided by law.
- c. The cost of customary maintenance routinely performed by the City, related to areas affecting the value or use of Premises, are included in the annual lease costs charged for the Premises, and except as otherwise provided herein, includes snow removal, grounds maintenance and maintenance of apron areas. Snow removal is performed by City employees on a priority basis. The City of Mora reserves the right to perform snow removal functions in whatever manner it deems necessary. In any case, snow removal in front of buildings is the Tenant's responsibility. The City is not required to perform any snow removal function on Premises, but may plow on or adjacent to leased properties to expedite other snow removal operations at the airport. Mowing and weed control are the Tenant's responsibility; however, the City may mow or perform weed control adjacent to leased properties to expedite other maintenance operations. The City shall establish the standards by which ramp areas and other paved surfaces are maintained.

- 10. Hazardous Materials.** Tenant shall not store hazardous materials on the Premises except those such materials normal to and reasonably necessary for aircraft operation and such maintenance operations reasonably conducted on the Premises. All hazardous materials shall be stored, handled, and disposed of properly in accordance with all local, state and federal

rules and regulations, and any spill or discharge shall be immediately reported to the City. Improper storage, use, handling, or disposal of hazardous materials shall be grounds for termination of this Lease.

11. Taxes, Assessments and Other Charges.

- a. In addition to other charges identified in this Lease, the Tenant shall pay all taxes, assessments, licenses, fees, or other charges that may be imposed by any other governmental authority during the Term of this Lease upon the Premises, buildings, improvements or property located thereon, or upon Tenant's use or occupancy, for whatever term deemed applicable to Tenant by that governmental authority. Tenant shall pay these amounts without deduction or set-off against Rent to be paid under this Lease.
- b. Tenant shall pay for all water, sanitary sewer, gas, electricity, telephone, refuse collection, charges or other similar charges used on or attributable to the Premises, together with any connection fees, taxes, penalties, interest or surcharge associated with such utilities and charges.

12. Default.

- a. **Events of Default.** Any of the following shall constitute a default under this Lease:
 - (1) Tenant fails to pay money owed to City under this Lease when due, and such failure continues for ten (10) days after written notice from City to Tenant.
 - (2) Tenant uses the Premises for any purpose not expressly authorized by this Lease and such default continues for ten (10) days following written notice from City to Tenant.
 - (3) Tenant fails to allow an inspection in accordance with the terms and conditions of this Lease and such default continues for ten (10) days following written notice from City to Tenant.
 - (4) Tenant assigns, sublets or transfers this Lease except as otherwise permitted, and such default continues for ten (10) days following written notice from City to Tenant.
 - (5) Tenant fails to carry the insurance required under this Lease; any insurance required under this Lease is cancelled, terminated, expires or is reduced or materially changed so as to not comply with this Lease; or City receives notice of any such conditions, and such failure continues for a period of ten (10) days following written notice from City to Tenant.
 - (6) Tenant vacates or abandons the Premises, and such default continues for ten (10) days following written notice from City to Tenant.
 - (7) Tenant fails to discharge, by payment or bond, any lien, or encumbrance placed upon the Premises or improvements in violation of this Lease within thirty (30) days following written notice from City to Tenant that any such lien or encumbrance is filed against the Premises and/or improvements.
 - (8) Tenant (a) makes a general assignment for the benefit of creditors; (b) commences any case, proceeding or other action seeking to have an order for relief entered or to adjudicate Tenant bankrupt or insolvent, or seeking reorganization, arrangement, adjustment, liquidation, dissolution or composition of it or its debts or seeking appointment of a receiver, trustee, custodian or other similar official for it or for all or

any substantial part of its property; or (c) involuntarily becomes the subject of any proceeding for relief which is not dismissed within sixty (60) days of its filing or entry.

(9) Tenant fails to comply with any other term or condition of this Lease and such default continues for more than thirty (30) days after written notice from City to Tenant, or for a longer period of time as may be reasonably necessary to cure the default, but only if: (i) Tenant is reasonably capable of curing the default, and (ii) is working diligently as determined by City to cure the default.

b. **City Remedies.** If a default occurs, City, at its option and in its sole discretion, may at any time thereafter do one or more of the following to the extent permitted by applicable law:

(1) City may, without releasing Tenant from its obligations under the Lease, attempt to cure the default. City may enter the Premises for such purpose and take such action as it deems necessary to cure the default. This entry is not an eviction of Tenant or a termination of this Lease;

(2) With legal process, but without further notice to Tenant, re-enter the Premises or any part thereof and take possession of it fully and absolutely, without such re-entry working a forfeiture of the money to be paid and the terms and conditions to be performed by Tenant for the full Term of this Lease. City's re-entry of the Premises is not a termination of this Lease. In the event of such re-entry, City may proceed for the collection of money to be paid under this Lease or for properly measured damages;

(3) Terminate this Lease upon written notice to Tenant and re-enter the Premises and Tenant covenants in the case of such termination to indemnify City against all loss of rents and expenses during the remainder of the term; and

(4) Exercise all other rights and remedies including injunctive relief, ejectment, or summary proceedings such as an eviction action and any other lawful remedies, actions or proceedings.

In the event of any default and for any type of remedy chosen by City, Tenant shall reimburse City for all reasonable fees and costs incurred by City, including reasonable attorneys' fees, relating to such default and/or the enforcement of City's rights hereunder, and costs incurred attempting to cure a default. Any and all legal remedies, actions, and proceedings shall be cumulative.

c. **Cumulative Default.** Except as specifically set forth herein, the remedies provided under this Lease shall be deemed to be cumulative and non-exclusive and the election of one remedy shall not be deemed to be to be the waiver of any other remedy with regard to any occasion of default hereunder.

d. **Default of Other Agreements.** A default by Tenant of any other agreement between Tenant and City shall constitute of default of this Lease. Notice of a default in another agreement shall be deemed notice of default under this Lease.

13. Termination Provisions.

a. At the termination of this Lease the Tenant has the right to removing all buildings and property placed upon the Premises. The Tenant shall have a period of ninety (90) days from the termination date to remove property. In the event the Tenant cannot complete the removal within ninety (90) days, the City may grant an extension of time in its sole

discretion, for up to six (6) months, if the Tenant can demonstrate the reasons for failure to remove property within the ninety (90) day period are beyond the control of the Tenant. If the Tenant does not remove the property within the period granted by the City, the City may retain ownership of the building and property for any municipal purpose.

- b. If the Premises becomes deserted, abandoned or vacated for a continuous period of twelve (12) months, the City may terminate the Lease. For the purpose of this Agreement, desertion, abandonment, or vacation shall be defined as the Tenant's relinquishment of his/her interest, claim, or right to the premises with the intent of never again resuming or reasserting it. If the Tenant's interest in the property is taken by process of law, the City may terminate the Lease. If the buildings or properties on the Premises are destroyed, the City or Tenant shall have the right to terminate this Agreement upon giving written notice to the other party.
- c. Should the Premises be declared condemned by the City, either because the airport is closed to the public or the property is needed for another municipal purpose, the City shall provide the Tenant with ninety (90) days' notice of such action. In the event the Tenant cannot complete the removal within ninety (90) days, the City may grant an extension of time, in its sole discretion, for up to six (6) months, if the Tenant can demonstrate the reasons for failure to remove property are beyond the control of the Tenant.
- d. Tenant may cancel this agreement and all or any of his obligations hereunder at any time by giving thirty (30) days written notice to the Lessor. Tenant shall not be entitled to any refund of rent paid in the event of such cancellation.

14. Surrender of Premises. At the expiration of the term of this Lease and any renewal or extension, or sooner termination, Tenant shall surrender the leased Premises in as good condition as it was at the date of the commencement of this Lease. Tenant shall, at Tenant's own expense, remove the building described in Paragraph 7 of this Lease, as well as any other improvements placed on the Premises by Tenant, unless the parties otherwise agree. Tenant must repair any damage to the Premises caused by the removal within thirty (30) days.

15. Liability and Indemnification. Tenant agrees to indemnify and hold City harmless from any and all loss, damage, claims, judgments, litigation expenses and costs for any injury to persons or damage to property from any act or omission of Tenant, its employees, agents, subsidiaries, licensees, guests, invitees, successors or assigns while on or about the Airport or the Leased Premises, and the City shall not be liable to any extent for, nor will Tenant make any claim against the City for or on account of any injury, loss or damage to the Premises, the buildings or structures thereon, the personal property and facilities located therein, or to any person or property at any time on the Premises whether occasioned by fire, water, smoke, steam, gas, electricity or other agency or instrumentality which may come or be on the Leased Premises or occasioned by any other cause.

Nothing in this Lease shall cause the City in any way to be construed as partner, joint venturer or associated in any way with Tenant in the operation of the Premises, or subject the City to any obligation, loss, charge or expense connected with or arising from the operation or use of the Premises or any part thereof.

Nothing in this Lease shall constitute a waiver or limitation of any immunity or limitation on liability to which the City is entitled under Minnesota Statutes, Chapter 466 or otherwise. The provisions of this section shall survive expiration or earlier termination of this lease. The

furnishing of the required insurance shall not be deemed to limit Tenant's obligations under this Section.

16. Insurance.

a. Tenant shall maintain the following insurance policies during the term of the Lease:

- (1) Aircraft liability insurance with limits of coverage not less than as required pursuant to the Minnesota Statute Section 360.59 Subdivision 10, and may be amended.
- (2) At all times during the Term of this Lease, Tenant shall keep all personal property of Tenant located on the Leased Premises, including all aircraft, insured with all risks coverage subject to named exclusions. Tenant shall provide City with certificate of insurance.
- (3) General Liability Insurance on an "occurrence" rather than on a "claims made" basis, with a total combined policy limit of not less than \$1,000,000, which policy shall include, but not be limited to, coverage for Bodily Injury, Property Damage, Personal Injury and Contractual Liability (applying to this Lease), or an equivalent form (or forms), so long as such equivalent form (or forms) affords coverage which is at least as broad as the above. Such policy shall name City as an additional insured. Tenant agrees to increases in the minimum insurance requirements to the extent that the liability limits provided in Minnesota Statute Section 466.04 are increased.

The insurance policy shall also insure damage related to the operations conducted in and on the Premises and the Airport and shall include contractual liability. Policies for such liability coverage shall be in a form and issued by an insurer reasonably acceptable to City and shall require at least thirty (30) days prior written notice to City of material alteration and at least ten (10) days prior written notice in the event of cancellation. Tenant's liability insurance shall be primary with respect to City and its agents and not participating with any other available insurance. Tenant shall deliver to City on the Commencement Date of this Lease and on each Anniversary Date thereafter insurer certified copies of such policies, certificates or other evidence reasonably satisfactory to City confirming the terms of such insurance, confirming that premiums thereon have been paid and confirming that the policies are in full force and effect.

- (4) In addition to the general liability provided under Paragraph 15, it is specifically agreed between the parties that the Tenant shall be responsible in all respects for the Tenant's use of or Tenant's general or release or threatened release of any petroleum based substance or product, or any volatile organic compound, or any substance classified as a pollutant, contaminant, toxic substance, solid waste or "hazardous waste" by either the Environmental Protection Agency or the Minnesota Pollution Control Agency. Tenant shall specifically be responsible for the disposition of all such waste or substances and for the environmental response activities and costs, monitoring or cleanup of any environmental condition deemed by those agencies or either of them to require environmental response, monitoring or cleanup activities of any kind which arises out of Tenant's use of or Tenant's generation of such substances in its operations at the Airport or use of the Premises, and Tenant agrees that the obligations under this Paragraph 16 shall apply specifically to any costs or obligations of the City arising out of any such disposition or cleanup.

- b. It is understood that the specified amounts of insurance stated herein shall in no way limit the liability of the Tenant.
- c. For any construction on the Premise, Tenant shall require all contractors and sub-contractors to maintain insurance in accordance with this Paragraph 16. Contractors and subcontractors shall provide the City with a certificate of insurance.
- d. In accordance with the subrogation provisions of the standard property insurance contract, it is hereby understood and agreed by and between the undersigned parties that they do jointly and separately waive any or all right of recovery against the other for insured loss occurring to the real property owned by City and personal property owned by the Tenant all while located at the Premises.
- e. Tenant shall not use or permit the Premises to be used in any manner that would void Tenant's or the City's insurance or increase the insurance risk. Tenant shall comply with all requirements imposed by the insurers for the City and Tenant.

17. Transferring, Selling and Subletting.

- a. If Tenant assigns, transfers, sells, or mortgages any interest in this Lease, the Premises, or in the improvements located on the property, both Tenant and new owner must notify the City of the transaction and the new owner shall enter into a lease agreement with the City. Failure to notify the City of the transaction and/or failure of the new owner to enter into a lease agreement with the City shall be sufficient grounds for terminating this Lease without obligation of the City to the Tenant or new owner.
- b. If Tenant has excess space in the Premises, Tenant may sublet a portion of the Premises for part or all of the remainder of the Term. For the purpose of this Agreement, subletting shall be defined as renting a portion of the Premises to a third party (Subtenant) for a duration of time lasting more than six (6) days subject to (1) – (6) below.
 - (1) Subtenant is subject to all of the terms and conditions of this Lease, including the provisions of this Lease which permit City to terminate this Lease (which would result in a termination of the sublease) if Tenant defaults in its performance of one or more of Tenant's obligations under this Lease (whether or not the subtenant is in default under the terms of the sublease).
 - (2) Tenant must include in any sublease a provision whereby the Subtenant agrees, for the benefit of the City, to indemnify the City in a manner consistent with the indemnification provisions set forth in this Lease and agrees to maintain, in the Subtenant's own name, liability insurance as described in this Lease.
 - (3) Any Subtenant occupying a portion of the Premises may only use the Premises for the strict purpose of storing aircraft and related aviation items.
 - (4) If Tenant has a Subtenant, Tenant and Subtenant must enter into a Sublease Agreement with the City. The Sublease Agreement will provide the City with the name, address and telephone number of each Subtenant; the aircraft make, model and registration number of each aircraft stored at the Premises; and, the terms of the Sublease Agreement.

- (5) Tenant may not gain financially from Subtenant, meaning Subtenant's rent must be proportionate to the amount of space occupied by Subtenant. Any financial gain by Tenant would constitute a commercial use of the Premises.
- (6) Tenant is responsible for all activities of Subtenant and for assuring that any sublease is made subject and subordinate to this Lease.

18. **Right of Entry.** The City reserves the right to enter upon the Premises and any building on the Premises for the purpose of inspection to determine compliance with all terms of this Agreement. Reasonable efforts will be made to provide Tenant with a 24-hour notice of such entry before entry is made, unless the City determines that an emergency situation warrants entry with less notice.

19. **Discrimination Provision.** The Tenant, in the use of the Mora Municipal Airport, shall not discriminate or permit discrimination against any person or group of persons on the grounds of race, color, or national origin or in any manner prohibited by Part 21 of the Regulations of the Office of the United States Secretary of Transportation, and the Tenant further agrees to comply with any requirement made to enforce such regulation which may be demanded of the City by the United States Government under authority of said Part 21.

20. **Civil Rights.** Tenant agrees that it will comply with applicable laws, statutes and rules that are promulgated to assure that no person shall, on the grounds of race, creed, color, national origin, sex, age, or handicap be excluded from participating in any activity conducted with or benefiting from federal assistance. This provision obligates Tenant or its transferee for the period during which federal assistance is extended to the airport, except where federal assistance is to provide, or is in form of personal property or real property or interest therein or structures or improvements thereon. In these cases, the provision obligates the party or any transferee for the longer of the following periods: (1) the period during which the property is used by the sponsor or any transferee for a purpose for which federal assistance is extended, or for another purpose involving the provision of similar services or benefits; or (2) the period during which the airport sponsor or any transferee retains ownership or possession of the property.

21. **Laws, Rules and Regulations.**

- a. The Tenant shall abide by and conform with all laws, rules, and regulations, including future amendments thereto, controlling or in any manner affecting the Tenant relative to the use or occupancy of the Tenant. Tenant shall comply with all rules, minimum standards, and field regulations with respect to control of ground and air traffic and use of the airport as established by City from time to time and Tenant shall abide by all rules, regulations, and orders of the Minnesota Department of Transportation and the Federal Aviation Administration and other lawful authorities with respect to aircraft operations and use of the leased premises.
- b. Tenant agrees that any aircraft which is based from, stored at or using the Premises shall be in compliance with all applicable aircraft registration requirements, including, but not limited to, those set forth in Minnesota Statutes Chapter 360. The Tenant shall provide aircraft make, model and tail number for all aircrafts based from, stored at or used at the Premises annually to the City.

22. **Commercial Use.** Tenant must indicate to City at time of signing that the leased property will be used to conduct commercial activities and obtain written permission from the City to

conduct such activities, which the City may grant or deny in its sole discretion. Any wish to alter the use of the property to include commercial activity during the term of this Lease requires prior written consent of the City. Failure to notify the City and obtain written consent as described above shall be grounds for immediate termination of this Lease. Commercial activities include repair, restoration, maintenance or rental of aircraft for any fare, fee, rate, charge or other consideration, or directly or indirectly in connection with any business, or other undertaking intended for profit. No commercial activity which is not directly related to aeronautics is permitted. No outdoor storage of planes or equipment is permitted in the hangar area. Any hangar constructed or used to conduct commercial activities shall comply with any and all applicable City building code requirements for commercial buildings.

23. **Verification.** Tenant shall meet verification of all licensure requirements of the City of Mora, State of Minnesota and / or the United States Government to legally comply with this Lease, prior to use of the Premises and upon reasonable request by the City.

24. **Subordination.** This Lease shall be subordinate to the provisions of any existing or future agreement between the City and the United States of America or the State of Minnesota relative to the operation or maintenance of the Airport, execution of which has been or may be required as a written precedent to the expenditure of Federal or State funds for the development or maintenance of the Airport and to orders of the State or Local Government concerning Airport Operations or Government response to safety or military needs.

25. General Provisions.

- a. **Airport Access.** Tenant has the privilege of using the public portions of the Airport, such as runways and other public facilities, under such terms, ordinances, rules and regulations as now exist or may be enacted by the City, and subject to charges for such use as may be established by the City, by ordinance or agreement with Tenant.
- b. **Waiver.** The waiver by the City or the Tenant of any breach of any term of this Lease shall not be deemed a waiver of any prior or subsequent breach of the same term or any other term of this Lease.
- c. **Headings.** The headings in this Lease are for convenience in reference and are not intended to define or limit the scope of any provision of this Lease.
- d. **Entire Lease; Amendments.** This Lease represents the entire agreement between the parties and supersedes any prior agreements regarding the Premises. This Lease may only be amended or modified if done in writing and executed by all parties to this Lease.
- e. **Severability.** If any part of this Lease shall be held invalid, it shall not affect the validity of the remaining parts of this Lease, provided that such invalidity does not materially prejudice either party under the remaining parts of this Lease.
- f. **Choice of Law and Venue.** This Lease shall be governed by and construed in accordance with the laws of the State of Minnesota. Any disputes, controversies, or claims arising out of this Lease shall be heard in the state or federal courts of Minnesota, and all parties to this Lease waive any objection to the jurisdiction of these courts, whether based on convenience or otherwise.
- g. **Public Data.** City shall use reasonable care to treat matters pertaining to Tenant in a confidential manner to the extent permitted by law. This Lease, and the information related

to it, are subject to the Minnesota Government Data Practices Act, which presumes that data collected by City is public data unless classified otherwise by law.

- h. **Commitments to Federal and State Agencies.** Nothing in this Lease shall be construed to prevent City from making such commitments as it desires to the Federal Government or the State of Minnesota in order to qualify for the expenditure of Federal or State funds on the Airport.
- i. **Successors.** This Lease shall extend to bring the legal representatives, successors, and assigns of the parties to this Lease.
- j. **Relationship of Parties.** Nothing contained in this Lease shall be deemed to create a partnership, association, or joint venture between the City and the Tenant, or to create any other relationship between the parties other than that of landlord and tenant.
- k. **Multiple Parties.** If more than one person or entity is named as the Tenant, the obligations of the Tenant shall be the joint and several responsibilities of all persons or entities named as Tenant.
- l. **Consent and Approvals.** Whenever in this Lease the consent or approval of the City is required, such phrase means the formal approval or consent of the City through a meeting of the Mora City Council.
- m. **Notice.** Any notice required under this Lease shall be in writing and delivered in person or by courier or mailed by certified mail, return receipt requested by United States Mail, postage prepaid addressed as follows:

If to the City: City of Mora
 Attn: Airport Manager
 101 Lake Street South
 Mora, MN 55051

If to the Tenant: JOSHUA RAYMOND CHASE
 27291 127th St NW *
 Princeton MN 55371
 Cell - 763-238-2967

Notice is deemed given (i) three (3) business days after being deposited in the mail, whether or not the notice is accepted by the named recipient, or (ii) if delivered by any other means, the date such notice is actually received by the named recipient. Either party may change the party's address for notice by providing written notice to the other party.

This Lease shall not take effect until it has been approved by the City Council of the City of Mora.

IN WITNESS WHEREOF, City and Tenant have executed this Lease as of the dates indicated below.

CITY: CITY OF MORA

By: _____
Title: Mayor

Date: _____

By: _____
Title: City Administrator

Date: _____

TENANT: JOSHUA RAYMOND CHASE

By: [Signature] X
Title: OWNER

Date: 6-27-22

TENANT: _____

By: _____
Title: _____

Date: _____

BILL OF SALE

date 6/24/2022

We: Robert and KayDawn Pierson sell the property discribed;

Desc: Sect-12 Twp-039 Range-024 HANGAR ON LEASED LAND LOT 2
Property ID#: P 22.70030.00

To: JUSTIN RAYMOND CHASE

For The Sum of \$35,000.00

The undersigned seller affirms that the above information about this property is to the best his/her knoledge.

The undersigned buyer accepts receipt of this Bill of Sale and understands that the above property is sold in "as is" condition with no guaranties or warrenties, either expressed or implied, for the property.

The buyer can take possession immediately of the property after payment. but will allow the seller axcess to remove his personal belongings untill 8/1/22 after witch anything left will become the property and responsibility of the buyer.

Sellers Names (print) Robert Pierson Kay Pierson

sellers Signatures [Signature] [Signature]

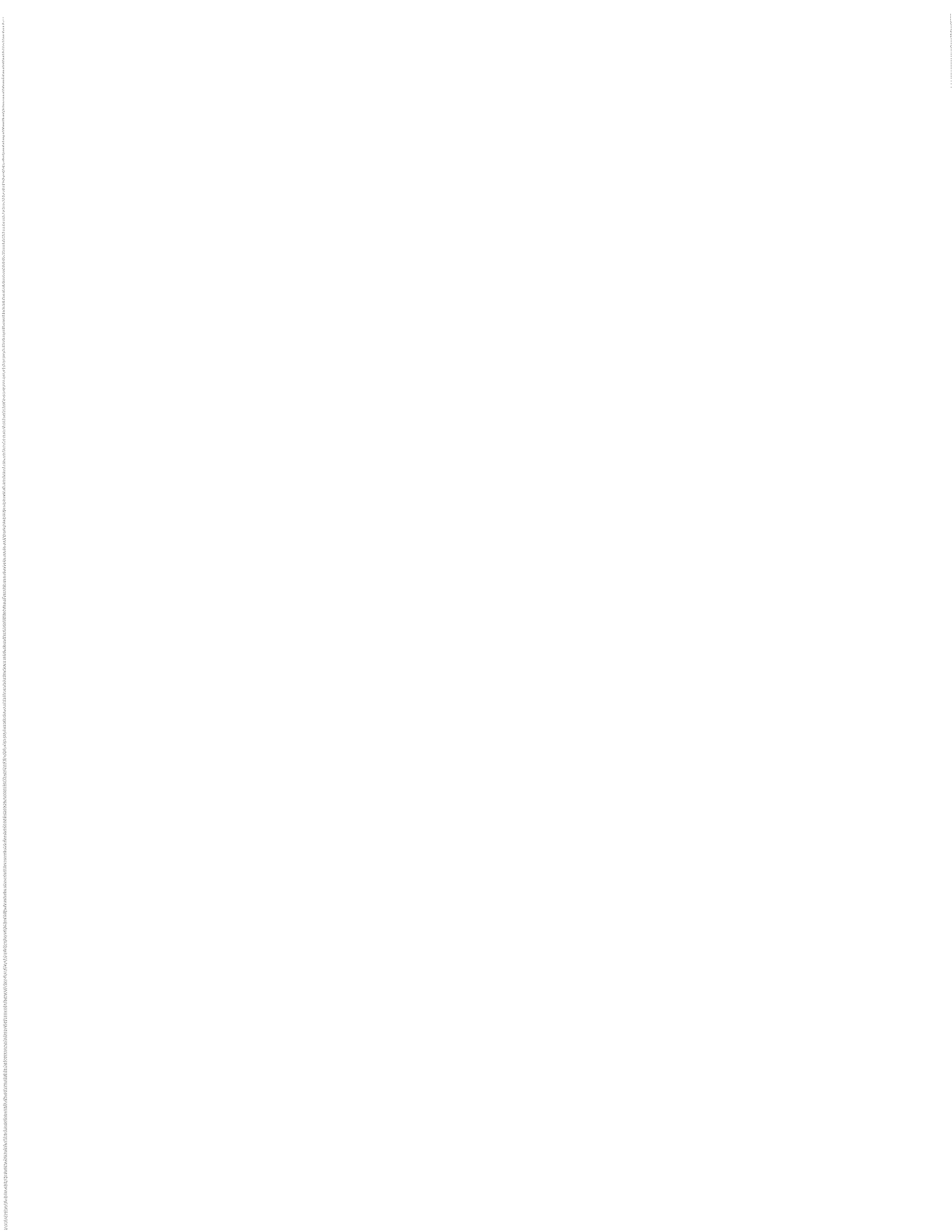
address 1998 Hammargren Rd., Mora, MN 55051

Buyers Name (print) JUSTIN RAYMOND CHASE

Buyers Signature [Signature]

Buyers Address 8979 127th St NW

City, State, Zip. Princeton, MN 55371





Building a Better World
for All of Us®

July 11, 2022

RE: Mora, Minnesota
North Grove Street Improvements
SEH No. MORA0 163905

Glenn Anderson, City Administrator
City of Mora
101 Lake Street S
Mora, MN 55051

Dear Glenn:

Please find enclosed Application for Payment No. 2 for the referenced project. The quantities completed to date have been reviewed and we hereby recommend approval for payment to Douglas-Kerr Underground, L.L.C in the amount of \$122,651.89. This amount represents 27% of the work completed and material on hand, with 5% held for retainage.

If approved, please sign and forward payment, along with a copy of the signed pay application, to Douglas-Kerr Underground, L.L.C., retaining the original for City records.

Please don't hesitate to contact me with any questions or comments. Thank you.

Sincerely,

A handwritten signature in black ink, appearing to read "Greg Anderson".

Greg Anderson, PE
Project Manager

ah
Enclosures

\\sehinc.com\panzura\pzprojects\kolm\mora0\163905\7-const-svcs\73-app-pymt\afp\afp 2\afp 1 ltr to owner.docx

Engineers | Architects | Planners | Scientists

Short Elliott Hendrickson Inc., 3535 Vadnais Center Drive, St. Paul, MN 55110-3507

651.490.2000 | 800.325.2055 | 888.908.8166 fax | sehinc.com

SEH is 100% employee-owned | Affirmative Action–Equal Opportunity Employer



Application for Payment
(Unit Price Contract)
No. 2

Eng. Project No.: MORA0 163905

Location: Mora, Minnesota

Contractor <u>Douglas-Kerr Underground, L.L.C</u>	Contract Date <u>May 3, 2022</u>
<u>2142 330th Ave.</u>	
<u>Mora, MN 55051</u>	Contract Amount <u>\$ 1,737,247.06</u>

Contract for North Grove Street Improvements

Application Date <u>6/17/22</u>	For Period Ending <u>7/8/22</u>
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Item No.	Item	Unit	Est. Quantity	Quantity to Date	Unit Price	Total Price
1	MOBILIZATION	LS	1	0.75	58,528.00	\$43,896.00
2	CLEARING	ACRE	0.1	0	10,000.00	
3	GRUBBING	ACRE	0.1	0	2,000.00	
4	CLEARING	EACH	57	37	300.00	\$11,100.00
5	GRUBBING	EACH	57	37	65.00	\$2,405.00
6	REMOVE MANHOLE (SANITARY)	EACH	8	3	493.70	\$1,481.10
7	REMOVE GATE VALVE & BOX	EACH	14	3	332.90	\$998.70
8	REMOVE MANHOLE OR CATCH BASIN (STORM)	EACH	5	4	438.85	\$1,755.40
9	SALVAGE SIGN TYPE C	EACH	20	1	40.00	\$40.00
10	SALVAGE SIGN TYPE SPECIAL (STREET NAME SIGN)	EACH	7	1	50.00	\$50.00
11	SALVAGE HYDRANT	EACH	5	2	466.05	\$932.10
12	SALVAGE CASTING (SANITARY)	EACH	8	3	184.10	\$552.30
13	SALVAGE CASTING (STORM)	EACH	5	4	184.00	\$736.00
14	SAWING CONCRETE PAVEMENT (FULL DEPTH)	LF	374	271.3	3.45	\$935.99
15	SAWING BIT PAVEMENT (FULL DEPTH)	LF	968	678.1	2.95	\$2,000.40
16	REMOVE CURB & GUTTER	LF	4945	4726	3.50	\$16,541.00
17	REMOVE SEWER PIPE (SANITARY)	LF	1690	358	3.70	\$1,324.60
18	REMOVE WATER MAIN	LF	2820	824.5	2.00	\$1,649.00
19	REMOVE SEWER PIPE/CULVERT (STORM)	LF	400	164.5	19.85	\$3,265.33
20	SALVAGE FENCE	LF	110	0	13.85	
21	REMOVE CONCRETE DRIVEWAY PAVEMENT	SY	391	388.89	7.70	\$2,994.45
22	REMOVE BITUMINOUS DRIVEWAY PAVEMENT	SY	598	148.36	4.20	\$623.11

Item No.	Item	Unit	Est. Quantity	Quantity to Date	Unit Price	Total Price
23	REMOVE CONCRETE WALK	SF	1221	1708.77	1.40	\$2,392.28
24	SALVAGE & INSTALL MAILBOX ASSEMBLY	EA	5	0	400.00	
25	GEOTEXTILE FABRIC TYPE V	SY	15603	2524	0.50	\$1,262.00
26	COMMON EXCAVATION (EV)(P)	CY	2507	541.8	17.85	\$9,671.13
27	SUBGRADE EXCAVATION	CY	300	467.5	10.10	\$4,721.75
28	DEWATERING	LS	1	0	0.01	
29	DITCH GRADING	LS	1	0	4,085.00	
30	SUBGRADE PREPARATION	RDST	26	7.7	207.85	\$1,600.45
31	COMMON LABORERS	HOUR	90	17.5	0.01	\$0.18
32	3 CU YD FRONT END LOADER	HOUR	30	0	0.01	
33	3 CU YD BACKHOE	HOUR	30	3.5	0.01	\$0.04
34	STREET SWEEPER (WITH PICKUP BROOM)	HOUR	100	0	150.00	
35	WATER	MGAL	60	0	53.20	
36	AGGREGATE BASE PLACED, SALV. BIT & CLASS 5 (CV) (P)	CY	4507	553.7	12.25	\$6,782.83
37	FULL DEPTH RECLAMATION	SY	13580	4377	4.20	\$18,383.40
38	TYPE SP 9.5 WEARING COURSE MIX (3;C)	TON	1369	0	87.00	
39	TYPE SP 9.5 WEARING COURSE MIX (2;C) FOR DRIVEWAYS	TON	71	0	164.80	
40	TYPE SP 12.5 WEARING COURSE MIX (3;C)	TON	2266	530.48	86.00	\$45,621.28
41	TYPE SP 12.5 NON WEAR COURSE MIX (3;C) FOR PATCHING	TON	138	0	206.05	
42	15" GS PIPE APRON W/ TRASH GUARD	EACH	5	0	607.55	
43	15" HDPE PIPE SEWER	LF	254	0	46.00	
44	12" RC PIPE SEWER DES 3006 CL V	LF	150	67.5	53.35	\$3,601.13
45	15" RC PIPE SEWER DES 3006 CL V	LF	361	281.5	52.95	\$14,905.43
46	18" RC PIPE SEWER DES 3006 CL III	LF	432	46	63.15	\$2,904.90
47	CONNECT INTO DRAINAGE STRUCTURE	EACH	2	1	2,021.00	\$2,021.00
48	CONNECT TO EXISTING PIPE DRAIN (STORM)	EACH	3	3	1,010.00	\$3,030.00
49	8" PVC PIPE SEWER (SDR 35)	LF	1852	363	50.50	\$18,331.50
50	CONNECT TO EXISTING SANITARY SEWER PIPE	EACH	4	2	1,611.00	\$3,222.00
51	8" X 6" PVC WYE	EACH	36	8	1,573.00	\$12,584.00
52	6" PVC SANITARY RISER PIPE	LF	170	2.5	8.40	\$21.00
53	6" PVC SANITARY SERVICE PIPE	LF	1474	277	21.95	\$6,080.15
54	4" INSULATION	SY	80	3.6	57.75	\$207.90

Item No.	Item	Unit	Est. Quantity	Quantity to Date	Unit Price	Total Price
55	TEMPORARY WATER SERVICE	LS	1	0.75	35,992.00	\$26,994.00
56	ADJUST GATE VALVE BOX	EACH	2	0	915.20	
57	ADJUST CURB STOP	EACH	4	0	76.90	
58	HYDRANT	EACH	7	2	4,742.00	\$9,484.00
59	6" GATE VALVE & BOX	EACH	8	3	1,956.00	\$5,868.00
60	8" GATE VALVE & BOX	EACH	15	3	3,365.00	\$10,095.00
61	1" CORPORATION STOP	EACH	37	8	640.90	\$5,127.20
62	1" CURB STOP & BOX	EACH	37	8	784.30	\$6,274.40
63	CONNECT TO EXISTING WATER MAIN	EACH	10	3	1,638.00	\$4,914.00
64	1" WATER SERVICE PIPE (TYPE K COPPER)	LF	1605	356	18.85	\$6,710.60
65	6" DIP WATER MAIN	LF	160	95.5	54.10	\$5,166.55
66	8" DIP WATER MAIN	LF	2763	800.5	68.55	\$54,874.28
67	DUCTILE IRON FITTINGS	LB	1175	498	13.00	\$6,474.00
68	CASTING ASSEMBLY R-1733 (SANITARY)	EACH	8	0	1,903.00	
69	CASTING ASSEMBLY R-1733 (STORM)	EACH	2	0	1,666.00	
70	CASTING ASSEMBLY R-3250-1	EACH	13	6	935.20	\$5,611.20
71	CASTING ASSEMBLY R-4342	EACH	3	1	1,831.00	\$1,831.00
72	CONSTRUCT DRAINAGE STRUCTURE DESIGN H	LF	21	5.82	492.30	\$2,865.19
73	CONSTRUCT DRAINAGE STRUCTURE DESIGN 48-4020	LF	59	32.3	551.65	\$17,818.30
74	CONSTRUCT SANITARY MANHOLE (0' - 8')	EACH	8	2	3,960.00	\$7,920.00
75	CONSTRUCT SANITARY MANHOLE (EXTRA DEPTH)	LF	16	0	182.65	
76	GEOTEXTILE FABRIC TYPE IV	SY	24	0	1.25	
77	4" CONCRETE WALK	SF	1496	146.6	6.75	\$989.55
78	6" CONCRETE WALK	SF	439	292.3	9.85	\$2,879.16
79	CONCRETE CURB & GUTTER DESIGN B618	LF	5472	1610	15.10	\$24,311.00
80	6" CONCRETE DRIVEWAY PAVEMENT	SY	506	114.1	60.20	\$6,868.82
81	8" CONCRETE DRIVEWAY PAVEMENT	SY	33	0	65.00	
82	7" CONCRETE VALLEY GUTTER	SY	167	0	99.85	
83	TRUNCATED DOMES	SF	58	36	45.00	\$1,620.00
84	TRAFFIC CONTROL	LS	1	0.7	3,750.00	\$2,625.00
85	INSTALL SALVAGED SIGN PANELS, TYPE C	EACH	21	0	185.00	

Item No.	Item	Unit	Est. Quantity	Quantity to Date	Unit Price	Total Price
86	INSTALL SALVAGED SIGN TYPE SPECIAL (STREET NAME SIGN)	EACH	7	0	275.00	
87	STABILIZED CONSTRUCTION EXIT	LS	1	0.5	1,568.00	\$784.00
88	STORM DRAIN INLET PROTECTION	EACH	18	13	187.15	\$2,432.95
89	SILT FENCE; TYPE MS	LF	1130	726	1.95	\$1,415.70
90	SEDIMENT CONTROL LOG TYPE WOOD CHIP	LF	300	104	3.50	\$364.00
91	COMMON TOPSOIL BORROW (LV)	CY	1078	126	19.00	\$2,394.00
92	EROSION CONTROL BLANKETS CATEGORY 3N	SY	1800	31.9	1.95	\$62.21
93	SEEDING W/ SEED MIXTURE 25-141	ACRE	0.6	0	1,500.00	
94	HYDROSEEDING MIXTURE 25-141 W/ HYDRO MULCH	ACRE	1.2	0	4,300.00	
95	4" SOLID LINE - MULTI COMPONENT	LF	6038	0	0.45	
96	PAVEMENT MESSAGE MULTI COMPONENT (PMS-2 BIKE SYMBOL)	SF	162	0	8.00	
97	CROSSWALK PAINT - MULTI COMPONENT	SF	554	0	4.60	
Total Contract Amount						\$475,398.87

Application for Payment (continued)

Total Contract Amount	\$ <u>1,737,247.06</u>	Total Amount Earned	\$ <u>475,398.87</u>
Contract Change Order No. _____		Material Suitably Stored on Site, Not Incorporated into Work	_____
Contract Change Order No. _____		Percent Complete	_____
Contract Change Order No. _____		Percent Complete	_____
Less Previous Applications:		Percent Complete	_____
AFP No. 1: <u>328,977.04</u>	AFP No. 6: _____	GROSS AMOUNT DUE	\$ <u>475,398.87</u>
AFP No. 2: _____	AFP No. 7: _____	LESS <u>5</u> % RETAINAGE	\$ <u>23,769.94</u>
AFP No. 3: _____	AFP No. 8: _____	AMOUNT DUE TO DATE	\$ <u>451,628.93</u>
AFP No. 4: _____	AFP No. 9: _____	LESS PREVIOUS APPLICATIONS	\$ <u>328,977.04</u>
AFP No. 5: _____		AMOUNT DUE THIS APPLICATION	\$ <u>122,651.89</u>

CONTRACTOR'S AFFIDAVIT

The undersigned Contractor hereby swears under penalty of perjury that (1) all previous progress payments received from the Owner on account of work performed under the Contract referred to above have been applied by the undersigned to discharge in full all obligations of the undersigned incurred in connection with work covered by prior Applications for Payment under said contract, North Grove Street Improvements, Mora, Minnesota, and (2) all material and equipment incorporated in said Project or otherwise listed in or covered by this Application for Payment and free and clear of all liens, claims, security interests and encumbrances.

Date July 11th, 2022 Douglas-Kerr Underground, L.L.C
 (Contractor)

COUNTY OF Kanabec)
 STATE OF Minnesota) SS By [Signature] Manager
 (Name and Title)

Before me on this 11th day of July, 2022, personally appeared _____
Dennis D. Douglas known to be, who being duly sworn did depose and say that he is the manager (office) of the Contractor above mentioned that he executed the above Application for Payment and Affidavit on behalf of said Contractor; and that all of the statements contained therein are true, correct and complete.

My Commission expires 1-31-2023 [Signature]
 (Notary Public)

The undersigned has checked the Contractor's Application for Payment shown above. A part of this Application is the Contractor's Affidavit stating that all previous payments to him under this contract have been applied by him to discharge in full all of his obligations in connecting with the work by all prior Applications for Payment.

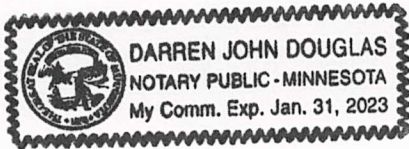
In accordance with the Contract, the undersigned recommends approval of payment to the Contractor for the Amount due.

Short Elliott Hendrickson Inc.

[Signature] By Greg Anderson, PE
 Date July 11, 2022

City of Mora

By _____
 Date _____



**City of Mora, MN
PARK BOARD
Meeting Minutes**

July 12, 2022

Present: Steven Holcombe, Alison Holland, Sam Pioske, Curt Sammann, Kyle Shepard
Absent: None
Staff Present: Joe Kohlgraf, Jeff Krie, Glenn Anderson
Others Present: None

1. Call to Order. Chair Pioske called the meeting to order at 6:05 p.m.
2. Roll Call. Alison Holland - present
Steven Holcombe – present
Sam Pioske – present
Curt Sammann – present
Kyle Sheppard – present
3. Adopt Agenda. Motion by Shepard, second by Holcombe to adopt the July 12, 2022 meeting agenda as presented. All present voted aye. Motion carried.
4. Minutes. Motion by Holland, second by Shepard to approve the May 10, 2022 meeting minutes as presented. All present voted aye. Motion carried.
5. Open Forum. No one came forward to open forum.
6. Fall Fest. Krie went over the attached Event Details as of July 12, 2022. The event will take place on September 24, 2022 at the Library Park from 12pm-4pm. We had a good discussion by the board on updated activities, entertainment, food vendors, sponsors, and marketing. Anderson shared that Tom Youngbloom is willing to put on a BBQ Cook Off at Fall Fest tentative to be set up on the north side of the park. Looking at 10 different people that would be willing to do this event. More information was shared about the BBQ Cook Off and what other amenities would be needed. All were in favor of this event for Fall Fest. Lakes and Pines and Henna Art also added for additional activities. Donations we have \$1750 so far and looking at getting \$2500 total for this event. On marketing it was shared to try the backpack flyer at the school. This discussion was tabled and will continue in the months ahead.
7. Reports.
 - a. Sheppard: Shared there may be a new dog park group established for dog play dates. Asked about Gaga Ball. Joe commented that it is up at Lions Park.
 - b. Holcombe: No reports currently.
 - c. Pioske: No reports currently.

- d. Holland: Flags replace at Ole Park, Kohlgraf commented those were changed out. Monument repaired. It was shared that it was looked at and nothing on the monument at this time.
 - e. Sammann: Any thoughts on putting a spring attachment on the gates at the dog park as they seem to be left open often.
 - f. Kohlgraf: Looking to get Kids Kingdom sealed. Grass cutting and checks on parks. Ordering some additional benches, but on backorder.
 - g. Krie: MAC running good, numbers seem lower due to weather. There are thirty more swim lessons than last year. Question shared to me on possibility on moving Farmers Market. Will reach out to the organizer and discuss more at the next Park Board meeting. Music in the Park is running smoothly and had a good turnout for the first five bands. Grant approved for Fox Run Park Playground.
8. Adjournment. Motion by Sheppard, second by Holcombe to adjourn the meeting. All present voted aye. Meeting adjourned at 6:48p.m.

Sam Pioske, Chair

Jeff Krie, Secretary

DRAFT













Mora Area Fire Department Monthly Update



June 2022

The Mora Area Fire Department was involved with the following fire calls, training and education, maintenance, and miscellaneous in the past month.

Fire Calls (Paid)

-  6-8-22 smell of gas
-  6-15-22 car fire
-  6-16-22 smell of gas
-  6-17-22 grass fire
-  6-17-22 mutual aid to Braham
-  6-18-22 apartment alarm
-  6-20-22 propane leak
-  6-22-22 extrication
-  6-22-22 extrication return
-  6-24-22 extrication and fire




Training and Education (Paid)

-  Ladder / master stream training
-  Business / relief meeting

Maintenance (not paid)

-  All trucks done twice

Training, Education, and Miscellaneous (not Paid)

-  Interview possible new firefighter
-  Updated trucks with new hose- phase 1
-  Looking into new thermal camera with grant money



OFFICE

KANABEC COUNTY SHERIFF

SHERIFF BRIAN SMITH

18 NORTH VINE STREET, SUITE 143, MORA, MN 55051

June 2022

During the month of June, 2022 Kanabec County Sheriff's Office contract cars responded to or initiated 439 calls for service within the City of Mora. The most frequent calls for service were Medical Emergencies (51), Traffic complaints/violations (99), and suspicious persons/occurrences (33).

The KCSO K-9 Unit and handler completed their 12 week training academy and were officially put into service. Though the k-9 unit is not part of the city contract the Mora community will receive their services as needed to assist in public safety efforts.

Contract Deputies received continuing education in the following areas:

- Emotional Wellness for Law Enforcement
- OSHA Work Place Safety

The Kanabec County Sheriff's Office continues to proudly serve the citizens of Mora within Kanabec County. The Sheriff's Office encourages any and all community members to contact our office with any questions, comments, or concerns.

Sincerely,

Sergeant Dylan VanGorden #3104

WEARING THE STAR OF HONOR AND SERVICE

ADMINISTRATION (320) 679-8410 • 24 HOUR DISPATCH (320) 679-8400 • FAX (320) 679-8422



CAD Summary Report

Printed On: 07/13/22 11:15

Kanabec County Sheriff's Office

	06/22	Total
911 Hang-ups-Abandoned-Open Line	18	18
Agency Assist	15	15
Alarms All (Home, Business, Bank, misc)	5	5
Animal Neglect	1	1
Animal-All Other	18	18
Burglary	1	1
Child Custody Issues	2	2
Civil Assist	8	8
Crim Sex	3	3
Disorderly Conduct	11	11
Domestic Disturbance/Assaults	4	4
DTP	1	1
Escorts-Funerals, Races, etc	2	2
Fire- Mora Area Fire Calls	2	2
Fires - All Others	2	2
Foot Patrol	18	18
Found - animals, property, etc	5	5
Harassing communications calls	2	2
Health and Safety	3	3
Hospice Deaths	1	1
Information and misc calls	24	24
Juvenile calls excluding tobacco, drugs, alcohol	7	7
Maltreatment	6	6
Medical Emergency	51	51
Meetings and Presentations	2	2
Missing Person(s)	1	1
Neighborhood Disputes	1	1
Noise - including loud music, parties, etc	4	4



CAD Summary Report

Printed On: 07/13/22 11:15

	06/22	Total
Parking Violations	2	2
Public assist calls	1	1
Records checks	9	9
Road Hazards	4	4
Secure Helipad	13	13
Shooting complaints	1	1
Shoplifting complaints	1	1
Sudden Deaths and Bodies found	1	1
Suicide threats-attempts	5	5
Suspicious- persons, vehicles, and occurrences	33	33
Theft-not vehicle	19	19
Threats	1	1
Traffic / Driving complaints	11	11
Traffic Accident	5	5
Traffic Violation	88	88
Unwanted person	5	5
Vandalism exc mailboxes	2	2
Violation of Court Order	4	4
Warrant Entry and Arrests	2	2
Weather - Monthly Test	1	1
Welfare Check	13	13
Total	439	439



MEMORANDUM

Date: July 19, 2022
To: Mayor and City Council
From: Sara King, Accountant
RE: Investments Purchased

SUMMARY

Staff worked with our investment broker at RBC Wealth Management during the week of July 11th to improve earnings on some City and PUC cash.

BACKGROUND INFORMATION

A total of \$2,250,000 was wired to RBC Wealth Management last week, with the intent to increase earnings on the monies, from the following funds:

City	General Fund	\$500,000
PUC	Electric Fund	\$1,000,000
PUC	Water Fund	\$250,000
PUC	Sewer Fund	\$500,000

Careful attention was paid to ensure proper laddering of funds to coincide with large upcoming projects for the PUC. The new Certificate of Deposit terms will range from 6-months to 4-years, and the new interest rates will likely range from 2.35% to 3.30%.

RECOMMENDATIONS

Information only.