



City of Mora
Kanabec County, Minnesota
Meeting Agenda
City Council

Mora City Hall
101 Lake St. S
Mora, MN 55051

Tuesday, June 20, 2023

6:30 PM

Mora City Hall

1. Call to Order/ Pledge of Allegiance

2. Roll Call

3. Adopt Agenda *(No item of business shall be considered unless it appears on the agenda for the meeting. Council members may add items to the agenda prior to adoption of the agenda.)*

4. Consent Agenda *(Those items listed under Consent Agenda are considered to be routine by the City Council and will be acted upon by one motion under this agenda item. There will be no separate discussion of these items, unless a Council Member so requests, in which event, the item will be removed from the consent agenda and considered immediately after the adoption of the consent agenda.)*

- a. *Regular Meeting Minutes – May 23, 2023*
- b. *Special Meeting Minutes – June 1, 2023*
- c. *May 2023 Claims*
- d. *Accept Restricted Donations Resolution No. 2023-621*
- e. *Temporary Liquor Licenses – Kanabec County Agriculture Society*
 - *Kanabec County Fair, July 27-30*
 - *Rods & Rust, August 12*
 - *Harvest Moon Festival, September 9*

5. Open Forum *(Individuals may address the council about any item not contained on the regular agenda. There is a maximum of fifteen (15) minutes set aside for open forum. A maximum of three (3) minutes is allotted per person. The City Council will take no official action on items discussed at the forum, with the exception of referral to staff for future report.)*

6. Special Business

- a. *2024 Law Enforcement Budget – Chief Deputy Kevin Braiedy*
- b. *2022 Annual Comprehensive Financial Audit – BerganDKV*
- c. *207/213 Maple Ave W, Don Farrell*

7. Public Hearings

- a. None

8. New Business

- a. *Re-Zoning Request, Mora Marine 510 Highway 65: Caleb Christenson*
- b. *Committee Appointments – Childcare: Glenn Anderson*
- c. *Committee Appointments – Cannabis: Glenn Anderson*

9. Old Business

- a. *SEH Contract Update to Include Planning Services: Glenn Anderson*
- b. *Highway 65 Turn Lane Update: Greg Anderson*
- c. *Snake River Trail Connection Update: Greg Anderson*

10. Communications

- a. *KCSO Monthly Report – May 2023*
- b. *Airport Meeting Minutes*
- c. *Planning Commission Meeting Minutes*

11. Reports

- a. *Councilmember Anderson*
- b. *Councilmember Broekemeier*
- c. *Councilmember Shepard*
- d. *Councilmember Youngquist*
- e. *Mayor Mathison*
- f. *City Administrator*

12. Adjournment

Pursuant to due call and notice thereof Mayor Jake Mathison called to order the regular meeting of the Mora City Council at 6:30 p.m. on Tuesday, May 16, 2023 in the City Hall Council Chambers.

1. **Call to Order/Pledge of Allegiance:** 6:30PM
2. **Roll Call:** Mayor Mathison, Councilmembers Jody Anderson, Kyle Shepard, Sadie Broekemeier and Dave Youngquist.

Staff Present: Glenn Anderson City Administrator, Natasha Segelstrom Administrative Services Director, Joe Kohlgraf Public Works Director, Jeff Krie Parks and Recreation Coordinator, Caleb Christenson Building Official, Kirsten Faurie Community Development Director
3. **Adopt Agenda:** Mathison requested the removal of item 8f, Airport Fuel System Resolution No. 2023-527 and item, 10c Mora Area Fire Department Monthly Report. MOTION made by Shepard, seconded by Broekemeier, and carried to adopt the agenda as amended. Anderson abstained.
4. **Consent Agenda:** MOTION made by Shepard, seconded by Broekemeier, and carried to approve the consent agenda as presented
 - a. Regular Meeting Minutes – April 18, 2023
 - b. Claims April 2023
 - c. Gambling Permit – International Lions Club of Mora
 - d. Special Event Permit – Lindquist Auction
 - e. Accept Restricted Donations Resolution No. 2023-526
5. **Open Forum:** No one spoke at open forum.
6. **Special Business**
 - a. **207 Maple Ave W, Don Farrell:** Don Farrell of 213 Maple Avenue W addressed the City Council regarding the shared sewer line with 207 Maple Avenue W and inability to access the pump due to the neighbor's garage built on top of the access. He explained that when he moved to his home, it had not been disclosed and there was no record with Kanabec County Records Office. Farrell provided the council with quotes from two contractors that would provide his residence with access to the main sewer line.
 - b. **Juneteenth – Resolution No. 2023-521:** The City Council approved Resolution No. 2023-521 and established Juneteenth as a City Holiday. Staff explained Juneteenth recognizes a date that slavery was abolished in the United States. Staff explained Governor Walz signed SF13 into law with an effective date of August 1, 2023, but pending legislation and a provision within the Omnibus Policy Bill would require observance of the holiday June 19, 2023. MOTION made by Shepard, seconded by Youngquist, and carried to

approve the following resolution:

RESOLUTION NO 2023-521
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MORA, MINNESOTA
ESTABLISHING JUNETEENTH AS A CITY HOLIDAY
(see attached resolution)

Resolution No. 2023-521 Establishing Juneteenth as a City Holiday. MOTION made by Shepard, seconded by Youngquist, and unanimously carried to approve revision to the personnel policy recognizing June 19 as an observed holiday.

- c. Financial Management Plan Streets – Ehlers:** Segelstrom brought forward a financial management plan with Ehlers Financial Advisors. She explained that \$20,000 was included in the 2023 budget under the General Fund, Finance 101-41520-312 and further explained that this would assist with the street improvement plan, other city initiative, capital spending, new staffing, and resolve negative capital project funds. The estimated cost was \$19,500 and included two facilitated discussions with the City Council. If followed, the plan would provide the city with a stable debt levy and help with the future vision for the city. Broekemeier expressed concern with the cost of the plan and that a lot of money had been spent on the comprehensive plan which outlined the future of the city. The Council further discussed the importance of the plan and that it was needed to assist with future projects. MOTION made by Shepard, seconded by Anderson, and carried 4-1 to approve the Financial Management Plan not to exceed \$20,670. Broekemeier opposed.
- 7. Public Hearings:** There were no public hearings.
- 8. New Business:**

 - a. Community Survey – Resolution No. 2023-522:** Faurie presented the findings from the 2022 Community Survey. She explained there were more participants than the previous year and that the survey was distributed in two formats. Paper version which was distributed with the City’s newsletter and an online version. There were 181 responses. She noted the total number was 65 more than the previous year. There were notable shifts from good to excellent when rating “overall feeling of safety in the city”, and the fire protection services were rated higher than 2021 and had an increased number of respondents. The perception of the snowplowing was slightly worse than previous years but noted the heavy snowfall. The aquatic centers had an overall increase in respondents. The Council discussed additional outreach methods to increase the number of surveys completed. MOTION made by Youngquist, seconded by Anderson, and unanimously carried to approve the following resolution:

RESOLUTION NO. 2023-522
RESOLUTION ADOPTING THE PERFORMANCE MEASURES
DEVELOPED BY THE COUNCIL ON LOCAL RESULTS AND INNOVATION

(see attached resolution)

b. Conditional Use Permit – Solar – Mora Elementary School Resolution No. 2023-523:

The City Council approved a Conditional Use Permit for Solar Energy for the Mora Elementary School. See attached resolution. MOTION made by Shepard, seconded by Youngquist and unanimously carried to approve the following resolution:

RESOLUTION NO. 2023-523

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MORA, MINNESOTA,
RECOMMENDING APPROVAL OF A CONDITIONAL USE PERMIT ALLOWING
A SOLAR ENERGY SYSTEM TO BE LOCATED IN THE R-1 SINGLE FAMILY RESIDENTAL
DISTRICT AS REQUESTED BY GREEN2 ELECTRIC

(see attached resolution)

c. Conditional Use Permit - Solar - Mora High School Resolution No. 2023-524:

The City Council approved a Conditional Use Permit for Solar Energy for the Mora High School. See attached resolution. MOTION made by Broekemeier, seconded by Anderson and unanimously carried to approve the following resolution:

RESOLUTION NO. 2023-524

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MORA, MINNESOTA,
RECOMMENDING APPROVAL OF A CONDITIONAL USE PERMIT ALLOWING A SOLAR
ENERGY SYSTEM TO BE LOCATED IN THE R-1 SINGLE FAMILY RESIDENTAL DISTRICT AS
REQUESTED BY GREEN2 ELECTRIC

(see attached resolution)

d. Landscape & Driveway Deposit and Transfer of Funds: Christenson brought forward the landscaping and driveway deposit fees forfeiture and explained that the funds would be transferee to miscellaneous revenues in the general fund. MOTION made by Broekemeier, seconded by Youngquist, and unanimously carried to approve the forfeiture of the referenced landscaping and driveway deposit fees and intra-fund transfer of forfeited deposit fees in the amount of \$12,700.

e. Arthur Township Maintenance Agreement Resolution No. 2023-525

Oslin Road, S. Pine Ridge Road and North Brookview Road. The City Council approved the maintenance agreement with Arthur Township which identified Oslin Road, South Pine Ridge Road and North Brookview Road to be maintained. MOTION made by Broekemeier, seconded by Shepard, and unanimously carried to approve the Arthur Township maintenance agreement.

f. Airport Fuel System Resolution No. 2023-527: Kohlgraf brought forward the MnDOT Contract #1053805 for the Airport Fuel System upgrade. The terms of the contract state 70% State Share, 30% Grantee Share. The State of Minnesota would pay \$68,090.69 and the City would pay \$29,181.72 (See attached Resolution). MOTION made by

Broekemeier, seconded by Anderson, and unanimously approved to approve Resolution No. 2023-527.

9. Old Business:

- a. Highway 65 Turn Lane:** City Engineer, Greg Anderson of SEH provided an update on the Highway 65 Turn lane and explained Minnesota Department of Transportation's requirements for the turn lane, along with the lane tapering to accommodate school busses and was longer than expected. With the extension, there would be an overall increase in project costs, but the improvements needed were in MnDOT's right-of-way and it was anticipated that MnDOT would cover the additional project costs. Anderson requested the City Council's authorization to advertise for bids contingent on MnDOT's approval of the final plans. MOTION Made by Shepard, seconded by Anderson and unanimously approved to advertise for bids contingent on MnDOT's approval of final plans.
- b. Road Grader Fund Transfer:** The City Council approved the transfer of funds to purchase a 2011 John Deere 772GP grader for \$154,500. MOTION made by Anderson, seconded by Shepard, and unanimously carried to approve the Capital Improvement Plan amendment and corresponding Interfund transfers, to move unused Street Sweeper CIP#3121-2019-05 funds (\$51,251) and Medium Duty Truck CIP #3121-2019-13 funds (\$9,249) and Road Grader CIP#3121-2019-01 (\$60,500).

10. Communications:

The City Council reviewed the monthly communications. Shepard noted upcoming events at Library Park. Music in the Park, Fall Fest, and the upcoming season at the Mora Aquatic Center. He further noted that the board was looking at fruit bearing trees along the trails and possibly shade trees.

- a. KCSO Monthly Report – April 2023**
- b. Park Board Meeting Minutes – May 2023**
- c. MAFD Monthly Report – April 2023**

11. Boards and Commission Reports

- a.** Councilmember Anderson: Suggested tying positivity with the City of Mora if someone hears negative comments about the community.
- b.** Councilmember Broekemeier: C
- c.** Councilmember Shepard: Attended the Lakes Association and Mora Lake. Kohlgraf noted the lake water levels increased twelve feet.
- d.** Councilmember Youngquist: Recapped the Law Enforcement Contract Committee and noted that issues and concerns in the community should be brought forward to the Sheriffs office to increase awareness.
- e.** Mayor Mathison: Nothing new to report.
- f.** City Administrator: Noted Southern Minnesota Municipal Power Association and the natural gas performance at the landfill, the SEH planning services agreement and

communications with city attorney, Mora Municipal Utilities apprenticeship program and mutual aid agreements.

- 12. Adjournment:** MOTION by Shepard, seconded by Youngquist, and unanimously carried to adjourn the meeting at 8:12 p.m.

Mayor

City Clerk

DRAFT

Pursuant to due call and notice thereof Mayor Jake Mathison called to order the special meeting of the Mora City Council at 5:15 p.m. on Thursday, June 1, 2023 in the City Hall council chambers.

2. **Roll Call:** Present: Mayor Mathison, Councilmembers Anderson, and Youngquist
Absent: Councilmembers Broekemeier and Shepard
Staff Present: City Administrator Glenn Anderson, Administrative Services Director Natasha Segelstrom, Public Works Director Joe Kohlgraf,
3. **Adopt Agenda:** MOTION made by Youngquist, seconded by Anderson and carried to approve the agenda as presented.
4. **Special Business:**

- a. **Blacktop/Overlay Quote and Award:** Kohlgraf brought forward the blacktop bid that had been submitted with Kanabec County. He explained the bid closed on May 30th and the Kanabec County Board would meet on June 6, 2023.

The projects included in the bid were Village Green Lane, Village Green Place, Locust Street, Snake River Canoe Park Access, and Oakwood cemetery. Kohlgraf explained that there were available funds in the Future Improvement Fund from the medium duty dump truck (\$77,215), unused 2021 Small Cities Grant money (\$68,413) and that \$35,000 had been included in the 2023 budget in the cemetery fund. He explained that the bid had been more than expected and to reduce the overall cost, the canoe park and Locust Street could be repaired instead of a full overlay.

Further discussion on the cost of the bid and ensuring the best value. The consensus was that with the budgeted cemetery road improvements, and Small Cities Grant Money, the use of medium dump truck funds if necessary and the preferred amount for the blacktop/overlay was \$105,000 and maximum amount of \$130,000.

MOTION made by Anderson, seconded by Youngquist, and carried to accept the bid Knife River for \$157,713.

MOTION made by Anderson, seconded by Youngquist, and carried to approve the blacktop/overlay not to exceed \$130,000.

5. **Reports:**
 - a. **Councilmember Anderson:** Nothing new to report.
 - b. **Councilmember Broekemeier:** Absent.
 - c. **Councilmember Shepard:** Absent.
 - d. **Councilmember Youngquist:** Nothing new to report.
 - e. **Mayor Mathison:** Nothing new to report.
 - f. **City Administrator:** Staff discussed the MN Legislation, HF 669 approval and \$1.8 million dollars in grant funding for the high-water mitigation outlet pipe. Discussed the upcoming city council meeting and council committee appointments to different committees. Cannabis committee in response to recent law that had been passed by the Minnesota Legislature and Childcare committee.
6. **Adjournment:** MOTION made by Youngquist, seconded by Anderson, and unanimously carried by the City Council to adjourn at 5:34 p.m.

CITY OF MORA
CHECK LIST-COUNCIL

06/15/23 10:33 AM

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CHECK #	Search Name	Fund Descr	Dept Descr	Last Dim Descr	Comments	Amount
001371	MSRS					
001371	MSRS	GENERAL FUN		Health Care Saving	HEALTH CARE SAVINGS	\$1,164.68
001371	MSRS					\$1,164.68
001372	MSRS					
001372	MSRS	GENERAL FUN		Deferred Compens	DEFERRED COMP PLAN	\$590.00
001372	MSRS					\$590.00
001373	MSRS					
001373	MSRS	GENERAL FUN		Deferred Compens	DEFERRED COMP ROTH	\$765.00
001373	MSRS					\$765.00
001374	TASC-TOTAL ADMIN SERVICE COOP					
001374	TASC-TOTAL ADMIN SERV	GENERAL FUN		Flexible Spending A	FSA - DEPENDENT CARE	\$346.16
001374	TASC-TOTAL ADMIN SERV	GENERAL FUN		VEBA or HSA Contr	HSA - EMPLOYEE CONTR	\$1,201.00
001374	TASC-TOTAL ADMIN SERV	GENERAL FUN		VEBA or HSA Contr	HSA - EMPLOYER CONTR	\$1,100.00
001374	TASC-TOTAL ADMIN SERV	GENERAL FUN		Flexible Spending A	FSA - MEDICAL CONTRIB	\$346.48
001374	TASC-TOTAL ADMIN SERVICE COOP					\$2,993.64
001375	MN DEPT OF REVENUE					
001375	MN DEPT OF REVENUE	GENERAL FUN		State Withholding	PAYROLL STATE WITHHO	\$2,913.45
001375	MN DEPT OF REVENUE					\$2,913.45
001376	US TREASURY - IRS					
001376	US TREASURY - IRS	GENERAL FUN		Federal Withholdin	FED W/H	\$4,808.13
001376	US TREASURY - IRS	GENERAL FUN		FICA Tax Withholdi	SOCIAL SECURITY W/H	\$8,763.66
001376	US TREASURY - IRS	GENERAL FUN		Medicare	MEDICARE W/H	\$2,049.58
001376	US TREASURY - IRS					\$15,621.37
001377	MSRS					
001377	MSRS	GENERAL FUN		Health Care Saving	HEALTH CARE SAVINGS	\$1,158.51
001377	MSRS					\$1,158.51
001378	MSRS					
001378	MSRS	GENERAL FUN		Deferred Compens	DEFERRED COMP PLAN	\$840.00
001378	MSRS					\$840.00
001379	MSRS					
001379	MSRS	GENERAL FUN		Deferred Compens	DEFERRED COMP ROTH	\$815.00
001379	MSRS					\$815.00
001380	TASC-TOTAL ADMIN SERVICE COOP					
001380	TASC-TOTAL ADMIN SERV	GENERAL FUN		VEBA or HSA Contr	HSA - EMPLOYEE CONTR	\$1,201.00
001380	TASC-TOTAL ADMIN SERV	GENERAL FUN		Flexible Spending A	FSA - MEDICAL CONTRIB	\$346.48
001380	TASC-TOTAL ADMIN SERV	GENERAL FUN		Flexible Spending A	FSA - DEPENDENT CARE	\$346.16
001380	TASC-TOTAL ADMIN SERVICE COOP					\$1,893.64
001381	MN DEPT OF REVENUE					
001381	MN DEPT OF REVENUE	GENERAL FUN		State Withholding	PAYROLL STATE W/H	\$2,970.55
001381	MN DEPT OF REVENUE					\$2,970.55
001382	US TREASURY - IRS					
001382	US TREASURY - IRS	GENERAL FUN		FICA Tax Withholdi	SOCIAL SECURITY W/H	\$9,478.78
001382	US TREASURY - IRS	GENERAL FUN		Medicare	MEDICARE W/H	\$2,216.78
001382	US TREASURY - IRS	GENERAL FUN		Federal Withholdin	FEDERAL W/H	\$4,958.72
001382	US TREASURY - IRS					\$16,654.28

CITY OF MORA
CHECK LIST-COUNCIL

CHECK #	Search Name	Fund Descr	Dept Descr	Last Dim Descr	Comments	Amount
001383 TSYS						
001383	TSYS	LIQUOR FUND	LIQUOR STOR	Payment Processin	MONTHLY LIQ STORE CR	\$10,272.88
001383 TSYS						\$10,272.88
001385 MORA MUNICIPAL UTILITIES						
001385	MORA MUNICIPAL UTILIT	GENERAL FUN	CITY HALL BU	Storm Water	UTILITIES	\$13.69
001385	MORA MUNICIPAL UTILIT	GENERAL FUN	CITY HALL BU	Sewer	UTILITIES	\$41.72
001385	MORA MUNICIPAL UTILIT	GENERAL FUN	CITY HALL BU	Water	UTILITIES	\$58.67
001385	MORA MUNICIPAL UTILIT	GENERAL FUN	CITY HALL BU	Electricity	UTILITIES	\$364.77
001385	MORA MUNICIPAL UTILIT	GENERAL FUN	CITY HALL BU	Misc Income	REBATE	-\$478.85
001385	MORA MUNICIPAL UTILIT	GENERAL FUN	LIBRARY BUIL	Electricity	UTILITIES	\$425.36
001385	MORA MUNICIPAL UTILIT	GENERAL FUN	LIBRARY BUIL	Water	UTILITIES	\$40.80
001385	MORA MUNICIPAL UTILIT	GENERAL FUN	LIBRARY BUIL	Sewer	UTILITIES	\$50.35
001385	MORA MUNICIPAL UTILIT	GENERAL FUN	LIBRARY BUIL	Storm Water	UTILITIES	\$13.69
001385	MORA MUNICIPAL UTILIT	GENERAL FUN	STREETS	Electricity	UTILITIES	\$134.72
001385	MORA MUNICIPAL UTILIT	GENERAL FUN	STREET LIGH	Electricity	UTILITIES	\$2,503.18
001385	MORA MUNICIPAL UTILIT	GENERAL FUN	GARAGE	Electricity	UTILITIES	\$521.49
001385	MORA MUNICIPAL UTILIT	GENERAL FUN	GARAGE	Water	UTILITIES	\$35.27
001385	MORA MUNICIPAL UTILIT	GENERAL FUN	GARAGE	Sewer	UTILITIES	\$41.72
001385	MORA MUNICIPAL UTILIT	GENERAL FUN	GARAGE	Storm Water	UTILITIES	\$25.23
001385	MORA MUNICIPAL UTILIT	GENERAL FUN	AQUATIC CEN	Sewer	UTILITIES	\$0.00
001385	MORA MUNICIPAL UTILIT	GENERAL FUN	AQUATIC CEN	Storm Water	UTILITIES	\$16.59
001385	MORA MUNICIPAL UTILIT	GENERAL FUN	AQUATIC CEN	Water	UTILITIES	\$0.00
001385	MORA MUNICIPAL UTILIT	GENERAL FUN	AQUATIC CEN	Electricity	UTILITIES	\$92.09
001385	MORA MUNICIPAL UTILIT	GENERAL FUN	PARKS	Storm Water	UTILITIES	\$39.66
001385	MORA MUNICIPAL UTILIT	GENERAL FUN	PARKS	Electricity	UTILITIES	\$241.61
001385	MORA MUNICIPAL UTILIT	GENERAL FUN	AIRPORT	Sewer	UTILITIES	\$74.81
001385	MORA MUNICIPAL UTILIT	GENERAL FUN	AIRPORT	Storm Water	UTILITIES	\$103.07
001385	MORA MUNICIPAL UTILIT	GENERAL FUN	AIRPORT	Water	UTILITIES	\$65.70
001385	MORA MUNICIPAL UTILIT	FIRE FUND	FIRE	Electricity	UTILITIES	\$424.61
001385	MORA MUNICIPAL UTILIT	FIRE FUND	FIRE	Sewer	UTILITIES	\$58.98
001385	MORA MUNICIPAL UTILIT	FIRE FUND	FIRE	Water	UTILITIES	\$48.07
001385	MORA MUNICIPAL UTILIT	CEMETERY FU	CEMETERY	Storm Water	UTILITIES	\$19.77
001385	MORA MUNICIPAL UTILIT	CEMETERY FU	CEMETERY	Water	UTILITIES	\$0.81
001385	MORA MUNICIPAL UTILIT	CEMETERY FU	CEMETERY	Electricity	UTILITIES	\$17.08
001385	MORA MUNICIPAL UTILIT	DOWNTOWN-F	CAPITAL PROJ	Capital Outlay	UTILITIES	\$13.69
001385	MORA MUNICIPAL UTILIT	LIQUOR FUND	LIQUOR STOR	Water	UTILITIES	\$41.69
001385	MORA MUNICIPAL UTILIT	LIQUOR FUND	LIQUOR STOR	Storm Water	UTILITIES	\$18.03
001385	MORA MUNICIPAL UTILIT	LIQUOR FUND	LIQUOR STOR	Sewer	UTILITIES	\$41.72
001385 MORA MUNICIPAL UTILITIES						\$5,109.79
001387 REVTRAK						
001387	REVTRAK	GENERAL FUN	AQUATIC CEN	Payment Processin	MONTHLY MAC CREDIT C	\$9.95
001387	REVTRAK	GENERAL FUN	AQUATIC CEN	Payment Processin	MONTHLY MAC CREDIT C	\$1,503.41
001387 REVTRAK						\$1,513.36
001388 MN DEPT OF REVENUE						
001388	MN DEPT OF REVENUE	LIQUOR FUND		Sales Tax Payable	SALES & USE TAX PYMT -	\$28,496.00
001388	MN DEPT OF REVENUE	LIQUOR FUND	LIQUOR STOR	Cleaning Supplies	SALES & USE TAX PYMT -	\$1.00
001388	MN DEPT OF REVENUE	LIQUOR FUND	LIQUOR STOR	Off-Sale Supplies	SALES & USE TAX PYMT -	\$2.00
001388	MN DEPT OF REVENUE	LIQUOR FUND	LIQUOR STOR	Repair/Maint - Bldg	SALES & USE TAX PYMT -	\$3.00
001388	MN DEPT OF REVENUE	LIQUOR FUND	LIQUOR STOR	Telephone	SALES & USE TAX PYMT -	\$3.00
001388	MN DEPT OF REVENUE	LIQUOR FUND	LIQUOR STOR	Garbage Removal	SALES & USE TAX PYMT -	\$16.00
001388 MN DEPT OF REVENUE						\$28,521.00

CITY OF MORA
CHECK LIST-COUNCIL

CHECK #	Search Name	Fund Descr	Dept Descr	Last Dim Descr	Comments	Amount
001389 TSYS						
001389	TSYS	LIQUOR FUND	LIQUOR STOR	Rentals	MONTHLY CREDIT CARD	\$80.37
001389 TSYS						\$80.37
001392 HIBU						
001392	HIBU	LIQUOR FUND	LIQUOR STOR	Advertising	LIQUOR STORE WEBSITE	\$180.00
001392 HIBU						\$180.00
001393 NEIGHBORHOOD NATIONAL BANK						
001393	NEIGHBORHOOD NATION	GENERAL FUN	FINANCE	Miscellaneous	MONTHLY MISC FILE FEE	\$14.40
001393	NEIGHBORHOOD NATION	GENERAL FUN	HUMAN RESO	Payment Processin	MONTHLY BUSINESS ON	\$10.00
001393	NEIGHBORHOOD NATION	GENERAL FUN	HUMAN RESO	Payment Processin	MONTHLY PAYROLL ACH	\$60.00
001393	NEIGHBORHOOD NATION	LIQUOR FUND	LIQUOR STOR	Bad Debts/NSF Ch	MONTHLY RETURNED CH	\$10.00
001393 NEIGHBORHOOD NATIONAL BANK						\$94.40
001394 NEIGHBORHOOD NATIONAL BANK						
001394	NEIGHBORHOOD NATION	GENERAL FUN	FINANCE	Miscellaneous	STOP PAYMENT ON ECE	\$25.00
001394 NEIGHBORHOOD NATIONAL BANK						\$25.00
060169 AFSCME						
060169	AFSCME	GENERAL FUN		Union Dues-AFSCM	UNION DUES - AFSCME	\$556.93
060169 AFSCME						\$556.93
060170 EQUITABLE FINANCIAL						
060170	EQUITABLE FINANCIAL	GENERAL FUN		The Equitable - Def	THE EQUITABLE	\$30.00
060170 EQUITABLE FINANCIAL						\$30.00
060171 MISSIONSQUARE						
060171	MISSIONSQUARE	GENERAL FUN		ICMA	ICMA/MSN SQ ROTH IRA	\$100.00
060171	MISSIONSQUARE	GENERAL FUN		ICMA	MISSION SQ 457b	\$60.00
060171 MISSIONSQUARE						\$160.00
060172 NCPERS GROUP LIFE INS						
060172	NCPERS GROUP LIFE INS	GENERAL FUN		NCPERS - Life Ins	NCPERS - LIFE	\$304.00
060172 NCPERS GROUP LIFE INS						\$304.00
060173 PERA - MN ST TREASURER						
060173	PERA - MN ST TREASURE	GENERAL FUN		PERA	PERA COORDINATED	\$4,830.57
060173	PERA - MN ST TREASURE	GENERAL FUN		PERA	PERA COORDINATED	\$4,830.57
060173	PERA - MN ST TREASURE	GENERAL FUN		PERA	PERA ADDITIONAL	\$743.20
060173 PERA - MN ST TREASURER						\$10,404.34
060174 100TO1-NET						
060174	100TO1-NET	GENERAL FUN	PARKS	Professional Servic	JUNE 15 2023 SKIPPIN S	\$700.00
060174 100TO1-NET						\$700.00
060175 AGUILAR, JOLEEN						
060175	AGUILAR, JOLEEN	GENERAL FUN	PARKS	Professional Servic	JUNE 22, 2023 FARMERS	\$800.00
060175 AGUILAR, JOLEEN						\$800.00
060176 AHLGREN LAW OFFICE, LLC						
060176	AHLGREN LAW OFFICE, LL	GENERAL FUN		Deposits	REFUND PARK KEY DEPO	\$55.00
060176 AHLGREN LAW OFFICE, LLC						\$55.00
060177 BELLBOY CORPORATION						
060177	BELLBOY CORPORATION	LIQUOR FUND	LIQUOR STOR	Wine Purchased for	WINE	\$200.00

CITY OF MORA
CHECK LIST-COUNCIL

CHECK #	Search Name	Fund Descr	Dept Descr	Last Dim Descr	Comments	Amount
060177	BELLBOY CORPORATION	LIQUOR FUND	LIQUOR STOR	Liquor Purchased f	LIQ	\$4,847.21
060177	BELLBOY CORPORATION	LIQUOR FUND	LIQUOR STOR	Misc Purchases - N	MISC	\$65.70
060177 BELLBOY CORPORATION						\$5,112.91
060178 BERNICK COMPANIES						
060178	BERNICK COMPANIES	LIQUOR FUND	LIQUOR STOR	Beer Purchased for	BEER	\$10,657.70
060178	BERNICK COMPANIES	LIQUOR FUND	LIQUOR STOR	Misc Purchases - N	POP	\$496.05
060178 BERNICK COMPANIES						\$11,153.75
060179 BLUESTAR GRAPHICS						
060179	BLUESTAR GRAPHICS	FIRE FUND	FIRE	Repair/Maint - Bldg	TRUCK #5 LETTERING &	\$110.00
060179 BLUESTAR GRAPHICS						\$110.00
060180 BREAKTHRU BEVERAGE						
060180	BREAKTHRU BEVERAGE	LIQUOR FUND	LIQUOR STOR	Misc Purchases - N	NA	\$265.73
060180	BREAKTHRU BEVERAGE	LIQUOR FUND	LIQUOR STOR	Liquor Purchased f	LIQ	\$10,644.83
060180	BREAKTHRU BEVERAGE	LIQUOR FUND	LIQUOR STOR	Wine Purchased for	WINE	\$224.00
060180 BREAKTHRU BEVERAGE						\$11,134.56
060181 CHMIELEWSKI, FLORIAN						
060181	CHMIELEWSKI, FLORIAN	GENERAL FUN	PARKS	Professional Servic	AUG 3, 2013 FUN TIME B	-\$850.00
060181	CHMIELEWSKI, FLORIAN	GENERAL FUN	PARKS	Professional Servic	AUG 3, 2013 FUN TIME B	\$850.00
060181 CHMIELEWSKI, FLORIAN						\$0.00
060182 CITY OF MORA						
060182	CITY OF MORA	LIQUOR FUND	LIQUOR STOR	Contributions	MUSIC IN THE PARK DO	\$200.00
060182 CITY OF MORA						\$200.00
060183 CITY OF MORA						
060183	CITY OF MORA	GENERAL FUN		Pool Change	2023 MAC START-UP CAS	\$700.00
060183 CITY OF MORA						\$700.00
060184 DAHLHEIMER DIST CO						
060184	DAHLHEIMER DIST CO	LIQUOR FUND	LIQUOR STOR	Misc Purchases - N	NA	\$367.70
060184	DAHLHEIMER DIST CO	LIQUOR FUND	LIQUOR STOR	Liquor Purchased f	PRICE ERROR CORRECTI	-\$672.00
060184	DAHLHEIMER DIST CO	LIQUOR FUND	LIQUOR STOR	Beer Purchased for	PRICE ERROR CORRECTI	-\$105.70
060184	DAHLHEIMER DIST CO	LIQUOR FUND	LIQUOR STOR	Beer Purchased for	BEER	\$32,931.10
060184 DAHLHEIMER DIST CO						\$32,521.10
060185 EVERSON, DAVID						
060185	EVERSON, DAVID	GENERAL FUN	PARKS	Professional Servic	JUNE 29, 2023 THE EVER	\$700.00
060185 EVERSON, DAVID						\$700.00
060186 GRIMES, SAMANTHA						
060186	GRIMES, SAMANTHA	GENERAL FUN	PARKS	Telephone	JULY 6, 2023 MITP PERF	\$300.00
060186 GRIMES, SAMANTHA						\$300.00
060187 HANNAH, MATTHEW						
060187	HANNAH, MATTHEW	GENERAL FUN	PARKS	Professional Servic	AUG 24, 2023 MITP PERF	\$300.00
060187 HANNAH, MATTHEW						\$300.00
060188 HARPERS CHORD						
060188	HARPERS CHORD	GENERAL FUN	PARKS	Professional Servic	AUG 17, 2023 MITP PERF	\$900.00
060188 HARPERS CHORD						\$900.00
060189 HAYNES, TRICIA						
060189	HAYNES, TRICIA	GENERAL FUN	PARKS	Professional Servic	AUG 10, 2023 TRICIA &	\$495.00

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060189	HAYNES, TRICIA					\$495.00
060190	HAYNES, TRICIA					
060190	HAYNES, TRICIA	GENERAL FUN	PARKS	Professional Servic	AUG 10, 2023 TRICIA &	\$490.00
060190	HAYNES, TRICIA					\$490.00
060192	JOHNSON BROTHERS LIQUOR					
060192	JOHNSON BROTHERS LIQ	LIQUOR FUND	LIQUOR STOR	Misc Purchases - N	NA	\$154.57
060192	JOHNSON BROTHERS LIQ	LIQUOR FUND	LIQUOR STOR	Liquor Purchased f	LIQ	\$9,060.81
060192	JOHNSON BROTHERS LIQ	LIQUOR FUND	LIQUOR STOR	Wine Purchased for	WINE	\$6,197.09
060192	JOHNSON BROTHERS LIQUOR					\$15,412.47
060193	KANABEC CO RECORDER					
060193	KANABEC CO RECORDER	GENERAL FUN	PLANNING &	Professional Servic	SCHOOL SOLAR COND U	\$46.00
060193	KANABEC CO RECORDER	GENERAL FUN	PLANNING &	Professional Servic	SCHOOL SOLAR COND U	\$46.00
060193	KANABEC CO RECORDER					\$92.00
060194	KBEK 95.5					
060194	KBEK 95.5	GENERAL FUN	PARKS	Advertising	MITP ADVERTISING	\$350.00
060194	KBEK 95.5					\$350.00
060195	LARSEN, PETER					
060195	LARSEN, PETER	GENERAL FUN	PARKS	Professional Servic	JULY 13, 2023 SMALL TO	\$700.00
060195	LARSEN, PETER					\$700.00
060196	MCDONALD DIST CO					
060196	MCDONALD DIST CO	LIQUOR FUND	LIQUOR STOR	Misc Purchases - N	NA	\$203.80
060196	MCDONALD DIST CO	LIQUOR FUND	LIQUOR STOR	Beer Purchased for	BEER	\$29,814.30
060196	MCDONALD DIST CO	LIQUOR FUND	LIQUOR STOR	Wine Purchased for	RETURNED WINE	-\$5.60
060196	MCDONALD DIST CO	LIQUOR FUND	LIQUOR STOR	Liquor Purchased f	LIQ	\$38.92
060196	MCDONALD DIST CO					\$30,051.42
060198	NORTON, ZACHARY					
060198	NORTON, ZACHARY	GENERAL FUN	PARKS	Professional Servic	SEPT 23, 2023 POPPA BE	\$800.00
060198	NORTON, ZACHARY					\$800.00
060199	OLSON, DAVID D					
060199	OLSON, DAVID D	GENERAL FUN	PARKS	Professional Servic	JULY 20, 2023 THE GRO	\$600.00
060199	OLSON, DAVID D					\$600.00
060200	PAUSTIS WINE COMPANY					
060200	PAUSTIS WINE COMPANY	LIQUOR FUND	LIQUOR STOR	Wine Purchased for	WINE	\$1,201.30
060200	PAUSTIS WINE COMPANY					\$1,201.30
060201	PHILLIPS WINE & SPIRITS					
060201	PHILLIPS WINE & SPIRITS	LIQUOR FUND	LIQUOR STOR	Wine Purchased for	WINE	\$2,501.19
060201	PHILLIPS WINE & SPIRITS	LIQUOR FUND	LIQUOR STOR	Liquor Purchased f	LIQ	\$8,011.97
060201	PHILLIPS WINE & SPIRITS	LIQUOR FUND	LIQUOR STOR	Misc Purchases - N	NA	\$194.75
060201	PHILLIPS WINE & SPIRITS					\$10,707.91
060202	QUADIENT FINANCE USA, INC					
060202	QUADIENT FINANCE USA,	GENERAL FUN	FINANCE	Postage	REFILL POSTAGE MACHI	\$375.00
060202	QUADIENT FINANCE USA,	GENERAL FUN	HUMAN RESO	Postage	REFILL POSTAGE MACHI	\$225.00
060202	QUADIENT FINANCE USA,	FIRE FUND	FIRE	Postage	REFILL POSTAGE MACHI	\$120.00
060202	QUADIENT FINANCE USA,	LIQUOR FUND	LIQUOR STOR	Postage	REFILL POSTAGE MACHI	\$105.00
060202	QUADIENT FINANCE USA, INC					\$825.00

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060203 RDO EQUIPMENT						
060203	RDO EQUIPMENT	GENERAL FUN	STREETS	Capital Outlay	2011 GRADER	\$154,500.00
060203 RDO EQUIPMENT						\$154,500.00
060204 SESAC						
060204	SESAC	GENERAL FUN	PARKS	Dues & Subscriptio	MITP MUSIC PERFORMA	\$553.00
060204 SESAC						\$553.00
060205 SHRED-N-GO, INC						
060205	SHRED-N-GO, INC	GENERAL FUN	ADMINISTRAT	Professional Servic	SHREDDING	\$106.89
060205 SHRED-N-GO, INC						\$106.89
060206 SOUTHERN GLAZERS OF MN						
060206	SOUTHERN GLAZERS OF	LIQUOR FUND	LIQUOR STOR	Liquor Purchased f	LIQ	\$5,650.54
060206 SOUTHERN GLAZERS OF MN						\$5,650.54
060207 THE WHITESIDEWALLS						
060207	THE WHITESIDEWALLS	GENERAL FUN	PARKS	Professional Servic	JUNE 8, 2023 MITP PERF	\$1,050.00
060207 THE WHITESIDEWALLS						\$1,050.00
060208 THE WHITESIDEWALLS						
060208	THE WHITESIDEWALLS	GENERAL FUN	PARKS	Professional Servic	JUNE 8, 2023 MITP PERF	\$1,050.00
060208 THE WHITESIDEWALLS						\$1,050.00
060209 VINOCOPIA, INC						
060209	VINOCOPIA, INC	LIQUOR FUND	LIQUOR STOR	Misc Purchases - N	NA GINGER BEER	\$228.00
060209	VINOCOPIA, INC	LIQUOR FUND	LIQUOR STOR	Wine Purchased for	WINE	\$342.00
060209 VINOCOPIA, INC						\$570.00
060210 AMAZON CAPITAL SERVICES						
060210	AMAZON CAPITAL SERVIC	GENERAL FUN	MAYOR & CO	Office Supplies	OFFICE SUPPLIES	\$10.25
060210	AMAZON CAPITAL SERVIC	GENERAL FUN	MAYOR & CO	Office Supplies	OFFICE SUPPLIES	\$6.65
060210	AMAZON CAPITAL SERVIC	GENERAL FUN	ADMINISTRAT	Office Supplies	OFFICE SUPPLIES	\$6.65
060210	AMAZON CAPITAL SERVIC	GENERAL FUN	ADMINISTRAT	Office Supplies	OFFICE SUPPLIES	\$10.25
060210	AMAZON CAPITAL SERVIC	GENERAL FUN	FINANCE	Office Supplies	OFFICE SUPPLIES	\$6.65
060210	AMAZON CAPITAL SERVIC	GENERAL FUN	FINANCE	Small Tools & Equi	LEATHER CHAIR - K CHRI	\$205.19
060210	AMAZON CAPITAL SERVIC	GENERAL FUN	FINANCE	Office Supplies	OFFICE SUPPLIES	\$19.18
060210	AMAZON CAPITAL SERVIC	GENERAL FUN	HUMAN RESO	Office Supplies	PAYROLL ENVELOPES	\$73.86
060210	AMAZON CAPITAL SERVIC	GENERAL FUN	HUMAN RESO	Office Supplies	COLORED PENCILS - YOD	\$3.49
060210	AMAZON CAPITAL SERVIC	GENERAL FUN	LIBRARY BUIL	Other Operating Su	KEY TAGS	\$6.94
060210	AMAZON CAPITAL SERVIC	GENERAL FUN	AQUATIC CEN	Repair/Maint - Bldg	FAUCET & SHOWER SHU	\$655.39
060210	AMAZON CAPITAL SERVIC	GENERAL FUN	PARKS	Other Operating Su	KEY TAGS	\$6.94
060210	AMAZON CAPITAL SERVIC	FIRE FUND	FIRE	Office Supplies	TONER CARTRIDGE	\$72.00
060210	AMAZON CAPITAL SERVIC	LIQUOR FUND	LIQUOR STOR	Other Operating Su	SURGE PROTECTOR	\$55.00
060210 AMAZON CAPITAL SERVICES						\$1,138.44
060211 ASCAP						
060211	ASCAP	GENERAL FUN	PARKS	Dues & Subscriptio	MITP MUSIC LICENSE FE	\$432.50
060211 ASCAP						\$432.50
060214 CHMIELEWSKI, FLORIAN-FUN TIME						
060214	CHMIELEWSKI, FLORIAN-	GENERAL FUN	PARKS	Professional Servic	AUG 3, 2023 FUN TIME B	\$850.00
060214 CHMIELEWSKI, FLORIAN-FUN TIME						\$850.00
060215 DDA HUMAN RESOURCES INC						
060215	DDA HUMAN RESOURCES	GENERAL FUN	HUMAN RESO	Professional Servic	JOB DESCRIPTION/CLAS	\$175.00

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060215	DDA HUMAN RESOURCES INC					\$175.00
060216	DEARBORN LIFE INSURANCE CO					
060216	DEARBORN LIFE INSURAN	GENERAL FUN		Life Insurance	JUNE 2023 GROUP LIFE I	\$332.40
060216	DEARBORN LIFE INSURANCE CO					\$332.40
060217	DELTA DENTAL					
060217	DELTA DENTAL	GENERAL FUN		Delta Dental	JUNE 2023 GROUP DENT	\$1,022.23
060217	DELTA DENTAL					\$1,022.23
060218	GREAT PLAINS FIRE					
060218	GREAT PLAINS FIRE	FIRE FUND	FIRE	Uniforms	RESCUE GLOVES	\$1,600.50
060218	GREAT PLAINS FIRE					\$1,600.50
060220	MCFOA REGION II					
060220	MCFOA REGION II	GENERAL FUN	ADMINISTRAT	Meetings, Training,	MUNICIPAL CLERK TRAIN	\$20.00
060220	MCFOA REGION II					\$20.00
060221	MORA BAKERY					
060221	MORA BAKERY	GENERAL FUN	HUMAN RESO	Recognition/Wellne	D. LASS MEET & GREET	\$41.00
060221	MORA BAKERY					\$41.00
060223	NORTH COUNTRY BOTTLE SHOP					
060223	NORTH COUNTRY BOTTLE	LIQUOR FUND	LIQUOR STOR	Cleaning Supplies	REPLENISH PETTY CASH	\$55.48
060223	NORTH COUNTRY BOTTLE	LIQUOR FUND	LIQUOR STOR	Other Operating Su	REPLENISH PETTY CASH	\$43.77
060223	NORTH COUNTRY BOTTLE SHOP					\$99.25
060224	QUADIENT LEASING USA, INC					
060224	QUADIENT LEASING USA,	GENERAL FUN	FINANCE	Postage	POSTAGE MACHINE REN	\$299.97
060224	QUADIENT LEASING USA, INC					\$299.97
060229	EQUITABLE FINANCIAL					
060229	EQUITABLE FINANCIAL	GENERAL FUN		The Equitable - Def	THE EQUITABLE	\$30.00
060229	EQUITABLE FINANCIAL					\$30.00
060230	MISSIONSQUARE					
060230	MISSIONSQUARE	GENERAL FUN		ICMA	ICMA/MSN SQ ROTH IRA	\$100.00
060230	MISSIONSQUARE	GENERAL FUN		ICMA	MISSION SQ 457b	\$60.00
060230	MISSIONSQUARE					\$160.00
060231	PERA - MN ST TREASURER					
060231	PERA - MN ST TREASURE	GENERAL FUN		PERA	PERA COORDINATED	\$4,829.59
060231	PERA - MN ST TREASURE	GENERAL FUN		PERA	PERA ADDITIONAL	\$743.04
060231	PERA - MN ST TREASURE	GENERAL FUN		PERA	PERA COORDINATED	\$4,829.59
060231	PERA - MN ST TREASURER					\$10,402.22
060232	AMAZON CAPITAL SERVICES					
060232	AMAZON CAPITAL SERVIC	GENERAL FUN	MAYOR & CO	Other Operating Su	NON DAIRY CREAMER	\$14.99
060232	AMAZON CAPITAL SERVIC	GENERAL FUN	AQUATIC CEN	Small Tools & Equi	UMBRELLAS & CHAIR PA	\$2,384.19
060232	AMAZON CAPITAL SERVIC	GENERAL FUN	AQUATIC CEN	Small Tools & Equi	STACKING STORAGE DRA	\$26.99
060232	AMAZON CAPITAL SERVIC	GENERAL FUN	AQUATIC CEN	Cleaning Supplies	DISH SPRAY	\$31.96
060232	AMAZON CAPITAL SERVIC	GENERAL FUN	AQUATIC CEN	Small Tools & Equi	RAKE	\$15.99
060232	AMAZON CAPITAL SERVIC	GENERAL FUN	AQUATIC CEN	Merchandise for Re	GOGGLES	\$1,261.46
060232	AMAZON CAPITAL SERVIC	GENERAL FUN	AIRPORT	Other Operating Su	HELICOPTERS, PAPER &	\$86.97
060232	AMAZON CAPITAL SERVICES					\$3,822.55
060233	ARTISAN BEER CO					

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060233	ARTISAN BEER CO	LIQUOR FUND	LIQUOR STOR	Beer Purchased for	BEER	\$354.00
060233	ARTISAN BEER CO					\$354.00
060234	BEER CLUB, LLC					
060234	BEER CLUB, LLC	LIQUOR FUND	LIQUOR STOR	Beer Purchased for	BEER	\$78.00
060234	BEER CLUB, LLC					\$78.00
060235	BELLBOY CORPORATION					
060235	BELLBOY CORPORATION	LIQUOR FUND	LIQUOR STOR	Liquor Purchased f	LIQ	\$8,654.90
060235	BELLBOY CORPORATION	LIQUOR FUND	LIQUOR STOR	Misc Purchases - N	BLOODY MARY MIX	\$46.00
060235	BELLBOY CORPORATION	LIQUOR FUND	LIQUOR STOR	Off-Sale Supplies	TWIST TIE BOWS	\$40.00
060235	BELLBOY CORPORATION	LIQUOR FUND	LIQUOR STOR	Wine Purchased for	WINE	\$502.50
060235	BELLBOY CORPORATION					\$9,243.40
060236	BERNICK COMPANIES					
060236	BERNICK COMPANIES	LIQUOR FUND	LIQUOR STOR	Misc Purchases - N	POP	\$819.02
060236	BERNICK COMPANIES	LIQUOR FUND	LIQUOR STOR	Beer Purchased for	BEER	\$25,477.88
060236	BERNICK COMPANIES					\$26,296.90
060237	BLUESTAR GRAPHICS					
060237	BLUESTAR GRAPHICS	GENERAL FUN	AQUATIC CEN	Repair/Maint - Bldg	SIGNS	\$265.00
060237	BLUESTAR GRAPHICS					\$265.00
060238	BOND TRUST SERVICES CORPORATION					
060238	BOND TRUST SERVICES C	HRA EASTWOO		Pmts from HRA/Co	HRA REFUNDING BOND S	\$34,196.25
060238	BOND TRUST SERVICES CORPORATION					\$34,196.25
060239	BOND TRUST SERVICES CORPORATION					
060239	BOND TRUST SERVICES C	HRA EASTWOO		Pmts from HRA/Co	HRA REFUNDING BOND S	\$475.00
060239	BOND TRUST SERVICES CORPORATION					\$475.00
060240	BREAKTHRU BEVERAGE					
060240	BREAKTHRU BEVERAGE	LIQUOR FUND	LIQUOR STOR	Wine Purchased for	WINE	\$681.00
060240	BREAKTHRU BEVERAGE	LIQUOR FUND	LIQUOR STOR	Misc Purchases - N	NA	\$376.12
060240	BREAKTHRU BEVERAGE	LIQUOR FUND	LIQUOR STOR	Liquor Purchased f	LIQ	\$9,764.34
060240	BREAKTHRU BEVERAGE					\$10,821.46
060241	C & L DISTRIBUTING					
060241	C & L DISTRIBUTING	LIQUOR FUND	LIQUOR STOR	Misc Purchases - N	MISC	\$29.50
060241	C & L DISTRIBUTING	LIQUOR FUND	LIQUOR STOR	Beer Purchased for	BEER	\$343.50
060241	C & L DISTRIBUTING					\$373.00
060242	CARDMEMBER SERVICE					
060242	CARDMEMBER SERVICE	GENERAL FUN	ADMINISTRAT	Meetings, Training,	YODER - SUPERVISION/	\$140.00
060242	CARDMEMBER SERVICE	GENERAL FUN	FINANCE	Meetings, Training,	ERICKSON & CHRISTIAN	\$398.00
060242	CARDMEMBER SERVICE	GENERAL FUN	INFORMATIO	Professional Servic	ORG CHART SOFTWARE	\$119.40
060242	CARDMEMBER SERVICE	GENERAL FUN	AQUATIC CEN	Repair/Maint - Bldg	SAFETY LADDER PARTS -	\$515.07
060242	CARDMEMBER SERVICE	GENERAL FUN	AQUATIC CEN	Other Operating Su	RESCUE TUBE, WHISTLE	\$546.00
060242	CARDMEMBER SERVICE	CEMETERY FU	CEMETERY	Small Tools & Equi	BENCH - KIRBYBUILT	\$577.55
060242	CARDMEMBER SERVICE					\$2,296.02
060243	CARLOS CREEK WINERY					
060243	CARLOS CREEK WINERY	LIQUOR FUND	LIQUOR STOR	Wine Purchased for	WINE	\$435.00
060243	CARLOS CREEK WINERY					\$435.00
060244	CENTURYLINK					

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060244	CENTURYLINK	GENERAL FUN	AIRPORT	Telephone	A/D BLDG PHONE	\$57.10
060244	CENTURYLINK	GENERAL FUN	AIRPORT	Telephone	FUEL PHONE	\$63.05
060244 CENTURYLINK						\$120.15
060245 DAHLHEIMER DIST CO						
060245	DAHLHEIMER DIST CO	LIQUOR FUND	LIQUOR STOR	Misc Purchases - N	NA	\$787.50
060245	DAHLHEIMER DIST CO	LIQUOR FUND	LIQUOR STOR	Beer Purchased for	BEER	\$33,844.15
060245 DAHLHEIMER DIST CO						\$34,631.65
060246 ELECTRIC MOTOR SERVICE INC						
060246	ELECTRIC MOTOR SERVIC	GENERAL FUN	AQUATIC CEN	Repair/Maint - Bldg	PUMP MOTOR REPAIR &	\$679.16
060246 ELECTRIC MOTOR SERVICE INC						\$679.16
060247 JOHNSON BROTHERS LIQUOR						
060247	JOHNSON BROTHERS LIQ	LIQUOR FUND	LIQUOR STOR	Wine Purchased for	WINE	\$2,149.70
060247	JOHNSON BROTHERS LIQ	LIQUOR FUND	LIQUOR STOR	Liquor Purchased f	LIQ	\$8,623.16
060247	JOHNSON BROTHERS LIQ	LIQUOR FUND	LIQUOR STOR	Misc Purchases - N	NA	\$357.02
060247 JOHNSON BROTHERS LIQUOR						\$11,129.88
060250 MCDONALD DIST CO						
060250	MCDONALD DIST CO	LIQUOR FUND	LIQUOR STOR	Wine Purchased for	WINE	\$54.55
060250	MCDONALD DIST CO	LIQUOR FUND	LIQUOR STOR	Liquor Purchased f	LIQ	\$1,360.46
060250	MCDONALD DIST CO	LIQUOR FUND	LIQUOR STOR	Beer Purchased for	BEER	\$26,819.99
060250	MCDONALD DIST CO	LIQUOR FUND	LIQUOR STOR	Misc Purchases - N	NA	\$447.55
060250 MCDONALD DIST CO						\$28,682.55
060251 MOOSE LAKE BREWING CO						
060251	MOOSE LAKE BREWING C	LIQUOR FUND	LIQUOR STOR	Beer Purchased for	BEER	\$78.00
060251 MOOSE LAKE BREWING CO						\$78.00
060252 PHILLIPS WINE & SPIRITS						
060252	PHILLIPS WINE & SPIRITS	LIQUOR FUND	LIQUOR STOR	Misc Purchases - N	NA	\$60.06
060252	PHILLIPS WINE & SPIRITS	LIQUOR FUND	LIQUOR STOR	Wine Purchased for	WINE	\$3,694.57
060252	PHILLIPS WINE & SPIRITS	LIQUOR FUND	LIQUOR STOR	Liquor Purchased f	LIQ	\$9,950.15
060252 PHILLIPS WINE & SPIRITS						\$13,704.78
060253 RDO EQUIPMENT						
060253	RDO EQUIPMENT	GENERAL FUN	STREETS	Repair/Maint - Bldg	CHIPPER REPAIR & PART	\$5,801.35
060253 RDO EQUIPMENT						\$5,801.35
060255 SOUTHERN GLAZERS OF MN						
060255	SOUTHERN GLAZERS OF	LIQUOR FUND	LIQUOR STOR	Wine Purchased for	WINE	\$842.83
060255	SOUTHERN GLAZERS OF	LIQUOR FUND	LIQUOR STOR	Liquor Purchased f	LIQ	\$10,871.76
060255 SOUTHERN GLAZERS OF MN						\$11,714.59
060256 VICTORY LANES						
060256	VICTORY LANES	LIQUOR FUND	LIQUOR STOR	Wine Club Expense	WINE TASTING CHEESE	\$99.86
060256 VICTORY LANES						\$99.86
060257 VINOCOPIA, INC						
060257	VINOCOPIA, INC	LIQUOR FUND	LIQUOR STOR	Wine Purchased for	WINE	\$572.00
060257	VINOCOPIA, INC	LIQUOR FUND	LIQUOR STOR	Liquor Purchased f	LIQ	\$344.00
060257 VINOCOPIA, INC						\$916.00
060258 BERNICK COMPANIES						
060258	BERNICK COMPANIES	GENERAL FUN	AQUATIC CEN	Merchandise for Re	POP	\$919.44

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060258	BERNICK COMPANIES	LIQUOR FUND	LIQUOR STOR	Beer Purchased for	BEER	\$1,120.00
060258 BERNICK COMPANIES						\$2,039.44
060260 INDIGO SIGNS						
060260	INDIGO SIGNS	LIQUOR FUND	LIQUOR STOR	Repair/Maint - Bldg	INSPECT & REPAIR SIGN	\$1,088.37
060260 INDIGO SIGNS						\$1,088.37
060261 MACQUEEN EQUIPMENT CO						
060261	MACQUEEN EQUIPMENT C	GENERAL FUN	STREETS	Capital Outlay	SWEEPER	\$236,748.58
060261 MACQUEEN EQUIPMENT CO						\$236,748.58
060262 MN ENERGY RESOURCES CORP						
060262	MN ENERGY RESOURCES	GENERAL FUN	CITY HALL BU	Natural Gas - Heat	MAY NATURAL GAS	\$87.97
060262	MN ENERGY RESOURCES	GENERAL FUN	LIBRARY BUIL	Natural Gas - Heat	MAY NATURAL GAS	\$63.97
060262	MN ENERGY RESOURCES	GENERAL FUN	GARAGE	Natural Gas - Heat	MAY NATURAL GAS	\$107.72
060262	MN ENERGY RESOURCES	GENERAL FUN	AQUATIC CEN	Natural Gas - Heat	MAY NATURAL GAS	\$3,232.55
060262	MN ENERGY RESOURCES	GENERAL FUN	AIRPORT	Natural Gas - Heat	MAY NATURAL GAS	\$54.25
060262	MN ENERGY RESOURCES	GENERAL FUN	AIRPORT	Natural Gas - Heat	MAY NATURAL GAS	\$82.92
060262	MN ENERGY RESOURCES	FIRE FUND	FIRE	Natural Gas - Heat	MAY NATURAL GAS	\$100.64
060262 MN ENERGY RESOURCES CORP						\$3,730.02
060263 MOOSE LAKE BREWING CO						
060263	MOOSE LAKE BREWING C	LIQUOR FUND	LIQUOR STOR	Beer Purchased for	BEER	\$48.00
060263 MOOSE LAKE BREWING CO						\$48.00
060264 ODP BUSINESS SOLUTIONS LLC						
060264	ODP BUSINESS SOLUTION	GENERAL FUN	MAYOR & CO	Office Supplies	OFFICE SUPPLIES	\$5.18
060264	ODP BUSINESS SOLUTION	GENERAL FUN	ADMINISTRAT	Office Supplies	OFFICE SUPPLIES	\$5.19
060264	ODP BUSINESS SOLUTION	GENERAL FUN	FINANCE	Office Supplies	OFFICE SUPPLIES	\$117.65
060264 ODP BUSINESS SOLUTIONS LLC						\$128.02
060265 SANITARY SYSTEMS						
060265	SANITARY SYSTEMS	GENERAL FUN	PARKS	Rentals	JC BALLFIELD POTTY RE	\$170.00
060265 SANITARY SYSTEMS						\$170.00
060266 AMAZON CAPITAL SERVICES						
060266	AMAZON CAPITAL SERVIC	GENERAL FUN	STREETS	Other Operating Su	EAR PLUGS, HIGH VISIBI	\$262.84
060266	AMAZON CAPITAL SERVIC	GENERAL FUN	AQUATIC CEN	Other Operating Su	ELECTROLYTE FREEZER	\$58.47
060266	AMAZON CAPITAL SERVIC	GENERAL FUN	AQUATIC CEN	Small Tools & Equi	PIZZA OVENS	\$305.88
060266	AMAZON CAPITAL SERVIC	GENERAL FUN	AQUATIC CEN	Merchandise for Re	SWIM DIAPERS, PRETZEL	\$52.29
060266	AMAZON CAPITAL SERVIC	GENERAL FUN	PARKS	Other Operating Su	EAR PLUGS	\$132.87
060266	AMAZON CAPITAL SERVIC	GENERAL FUN	PARKS	Small Tools & Equi	TRIMMER HEAD	\$199.84
060266 AMAZON CAPITAL SERVICES						\$1,012.19
060267 ARTISAN BEER CO						
060267	ARTISAN BEER CO	LIQUOR FUND	LIQUOR STOR	Liquor Purchased f	LIQUOR	\$307.50
060267 ARTISAN BEER CO						\$307.50
060268 BELLBOY CORPORATION						
060268	BELLBOY CORPORATION	LIQUOR FUND	LIQUOR STOR	Liquor Purchased f	LIQ	\$4,367.45
060268	BELLBOY CORPORATION	LIQUOR FUND	LIQUOR STOR	Misc Purchases - N	MISC	\$512.75
060268	BELLBOY CORPORATION	LIQUOR FUND	LIQUOR STOR	Wine Purchased for	WINE	\$296.00
060268 BELLBOY CORPORATION						\$5,176.20
060269 BERNICK COMPANIES						
060269	BERNICK COMPANIES	LIQUOR FUND	LIQUOR STOR	Misc Purchases - N	POP	\$791.16

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060269	BERNICK COMPANIES	LIQUOR FUND	LIQUOR STOR	Beer Purchased for	BEER	\$22,601.87
060269	BERNICK COMPANIES					\$23,393.03
060270	BREAKTHRU BEVERAGE					
060270	BREAKTHRU BEVERAGE	LIQUOR FUND	LIQUOR STOR	Wine Purchased for	WINE	\$3,185.99
060270	BREAKTHRU BEVERAGE	LIQUOR FUND	LIQUOR STOR	Liquor Purchased f	LIQ	\$10,613.52
060270	BREAKTHRU BEVERAGE	LIQUOR FUND	LIQUOR STOR	Misc Purchases - N	NA	\$367.58
060270	BREAKTHRU BEVERAGE					\$14,167.09
060271	BUG COMMANDER PEST SOLUTIONS					
060271	BUG COMMANDER PEST S	GENERAL FUN	PARKS	Repair/Maint - Bldg	MOSQUITO TREATMENT-	\$109.00
060271	BUG COMMANDER PEST S	GENERAL FUN	PARKS	Repair/Maint - Bldg	MOSQUITO TREATMENT-	\$109.00
060271	BUG COMMANDER PEST SOLUTIONS					\$218.00
060272	C & L DISTRIBUTING					
060272	C & L DISTRIBUTING	LIQUOR FUND	LIQUOR STOR	Beer Purchased for	BEER	\$1,264.15
060272	C & L DISTRIBUTING	LIQUOR FUND	LIQUOR STOR	Misc Purchases - N	MISC	\$185.18
060272	C & L DISTRIBUTING					\$1,449.33
060273	CARLOS CREEK WINERY					
060273	CARLOS CREEK WINERY	LIQUOR FUND	LIQUOR STOR	Wine Purchased for	WINE	\$135.00
060273	CARLOS CREEK WINERY					\$135.00
060275	DAHLHEIMER DIST CO					
060275	DAHLHEIMER DIST CO	LIQUOR FUND	LIQUOR STOR	Misc Purchases - N	THC	\$245.00
060275	DAHLHEIMER DIST CO	LIQUOR FUND	LIQUOR STOR	Misc Purchases - N	NA	\$901.50
060275	DAHLHEIMER DIST CO	LIQUOR FUND	LIQUOR STOR	Beer Purchased for	BEER	\$33,820.80
060275	DAHLHEIMER DIST CO					\$34,967.30
060276	FIRE INSTRCTN RESCUE EDUCATION					
060276	FIRE INSTRCTN RESCUE E	FIRE FUND	FIRE	Meetings, Training,	ICE RESCUE TRAINING	\$900.00
060276	FIRE INSTRCTN RESCUE EDUCATION					\$900.00
060277	JOHNSON BROTHERS LIQUOR					
060277	JOHNSON BROTHERS LIQ	LIQUOR FUND	LIQUOR STOR	Wine Purchased for	WINE	\$3,576.38
060277	JOHNSON BROTHERS LIQ	LIQUOR FUND	LIQUOR STOR	Liquor Purchased f	LIQ	\$7,135.95
060277	JOHNSON BROTHERS LIQ	LIQUOR FUND	LIQUOR STOR	Misc Purchases - N	MISC	\$106.59
060277	JOHNSON BROTHERS LIQUOR					\$10,818.92
060278	KANABEC CO SHERIFF					
060278	KANABEC CO SHERIFF	GENERAL FUN	LAW ENFORC	Professional Servic	JUNE LAW ENFORCEMEN	\$53,550.25
060278	KANABEC CO SHERIFF					\$53,550.25
060279	KRUEGER, ADA					
060279	KRUEGER, ADA	GENERAL FUN	AQUATIC CEN	Meetings, Training,	LIFEGUARD INSTR TRAI	\$130.00
060279	KRUEGER, ADA					\$130.00
060280	KRUEGER, MAXWELL					
060280	KRUEGER, MAXWELL	GENERAL FUN	AQUATIC CEN	Meetings, Training,	LIFEGUARD INSTR TRAI	\$272.50
060280	KRUEGER, MAXWELL					\$272.50
060281	MCDONALD DIST CO					
060281	MCDONALD DIST CO	LIQUOR FUND	LIQUOR STOR	Liquor Purchased f	LIQ	\$1,475.91
060281	MCDONALD DIST CO	LIQUOR FUND	LIQUOR STOR	Misc Purchases - N	NA	\$299.80
060281	MCDONALD DIST CO	LIQUOR FUND	LIQUOR STOR	Misc Purchases - N	THC	\$434.76
060281	MCDONALD DIST CO	LIQUOR FUND	LIQUOR STOR	Beer Purchased for	BEER	\$31,895.37

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CHECK #	Search Name	Fund Descr	Dept Descr	Last Dim Descr	Comments	Amount
060281	MCDONALD DIST CO					\$34,105.84
060282	MIDCO					
060282	MIDCO	GENERAL FUN	INFORMATIO	Telephone	INTERNET	\$88.39
060282	MIDCO	GENERAL FUN	CITY HALL BU	Telephone	PHONE/INTERNET	\$792.84
060282	MIDCO	GENERAL FUN	STREETS	Telephone	PHONE/INTERNET	\$109.56
060282	MIDCO	GENERAL FUN	AQUATIC CEN	Telephone	PHONE/INTERNET	\$100.02
060282	MIDCO	FIRE FUND	FIRE	Telephone	INTERNET	\$75.39
060282	MIDCO	LIQUOR FUND	LIQUOR STOR	Telephone	PHONE/INTERNET	\$387.47
060282	MIDCO					\$1,553.67
060283	MN COMPUTER SYSTEMS, INC					
060283	MN COMPUTER SYSTEMS,	GENERAL FUN	INFORMATIO	Repair/Maint - Bldg	COPIER CHARGE	\$266.21
060283	MN COMPUTER SYSTEMS,	LIQUOR FUND	LIQUOR STOR	Repair/Maint - Bldg	COPIER CHARGE	\$25.62
060283	MN COMPUTER SYSTEMS, INC					\$291.83
060284	MN PEIP					
060284	MN PEIP	GENERAL FUN		Group Health Insur	JULY 2023 GROUP HEALT	\$24,615.16
060284	MN PEIP					\$24,615.16
060285	MORA AREA CHAMBER OF COMMERCE					
060285	MORA AREA CHAMBER OF	GENERAL FUN	PARKS	Miscellaneous	MUSIC IN THE PARK CHA	\$300.00
060285	MORA AREA CHAMBER OF COMMERCE					\$300.00
060287	NORTHERN HOLLOW WINERY, LLC					
060287	NORTHERN HOLLOW WIN	LIQUOR FUND	LIQUOR STOR	Wine Purchased for	WINE	\$420.00
060287	NORTHERN HOLLOW WINERY, LLC					\$420.00
060288	NORTHLAND REFRIGERATION INC					
060288	NORTHLAND REFRIGERAT	GENERAL FUN	LIBRARY BUIL	Repair/Maint - Bldg	RPR OF AC UNIT	\$1,606.17
060288	NORTHLAND REFRIGERAT	LIQUOR FUND	LIQUOR STOR	Repair/Maint - Bldg	RPR OF #3 UNIT	\$506.08
060288	NORTHLAND REFRIGERATION INC					\$2,112.25
060289	ON-LINE RETRIEVERS					
060289	ON-LINE RETRIEVERS	GENERAL FUN	LAW ENFORC	Professional Servic	MAY 2023 ANIMAL CONT	\$363.10
060289	ON-LINE RETRIEVERS					\$363.10
060290	PHILLIPS WINE & SPIRITS					
060290	PHILLIPS WINE & SPIRITS	LIQUOR FUND	LIQUOR STOR	Wine Purchased for	WINE	\$2,231.10
060290	PHILLIPS WINE & SPIRITS	LIQUOR FUND	LIQUOR STOR	Misc Purchases - N	NA	\$167.64
060290	PHILLIPS WINE & SPIRITS	LIQUOR FUND	LIQUOR STOR	Liquor Purchased f	LIQ	\$11,349.15
060290	PHILLIPS WINE & SPIRITS					\$13,747.89
060291	SOUTHERN GLAZERS OF MN					
060291	SOUTHERN GLAZERS OF	LIQUOR FUND	LIQUOR STOR	Liquor Purchased f	LIQ	\$5,077.07
060291	SOUTHERN GLAZERS OF	LIQUOR FUND	LIQUOR STOR	Wine Purchased for	WINE	\$2,347.79
060291	SOUTHERN GLAZERS OF MN					\$7,424.86
060292	TR COMPUTER SALES, LLC					
060292	TR COMPUTER SALES, LL	GENERAL FUN	INFORMATIO	Other Operating Su	3 YR SONIC WALL & PRO	\$1,484.00
060292	TR COMPUTER SALES, LL	GENERAL FUN	INFORMATIO	Professional Servic	MONTHLY MONITORING,	\$1,699.00
060292	TR COMPUTER SALES, LLC					\$3,183.00
060293	VERIZON WIRELESS					
060293	VERIZON WIRELESS	GENERAL FUN	PLANNING &	Telephone	CELL	\$28.78
060293	VERIZON WIRELESS	GENERAL FUN	CITY HALL BU	Telephone	CELL	\$4.11

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CHECK #	Search Name	Fund Descr	Dept Descr	Last Dim Descr	Comments	Amount
060293	VERIZON WIRELESS	GENERAL FUN	BUILDING	Telephone	CELL	\$45.22
060293	VERIZON WIRELESS	GENERAL FUN	STREETS	Telephone	CELL/IPAD	\$94.81
060293	VERIZON WIRELESS	GENERAL FUN	AQUATIC CEN	Telephone	CELL	\$28.78
060293	VERIZON WIRELESS	GENERAL FUN	PARKS	Telephone	CELL/IPAD	\$38.15
060293	VERIZON WIRELESS	GENERAL FUN	AIRPORT	Telephone	CELL	\$8.17
060293	VERIZON WIRELESS	STORM WATER	STORM WATE	Telephone	CELL/IPAD	\$19.76
060293	VERIZON WIRELESS	CEMETERY FU	CEMETERY	Telephone	CELL/IPAD	\$8.17
060293	VERIZON WIRELESS	LIQUOR FUND	LIQUOR STOR	Telephone	CELL	\$41.10
060293 VERIZON WIRELESS						\$317.05
060294 VINOCOPIA, INC						
060294	VINOCOPIA, INC	LIQUOR FUND	LIQUOR STOR	Misc Purchases - N	NA	\$25.62
060294	VINOCOPIA, INC	LIQUOR FUND	LIQUOR STOR	Liquor Purchased f	LIQ	\$911.30
060294	VINOCOPIA, INC	LIQUOR FUND	LIQUOR STOR	Wine Purchased for	WINE	\$598.08
060294 VINOCOPIA, INC						\$1,535.00
060295 WINE MERCHANTS						
060295	WINE MERCHANTS	LIQUOR FUND	LIQUOR STOR	Wine Purchased for	WINE	\$477.54
060295 WINE MERCHANTS						\$477.54
060300 ACE HARDWARE						
060300	ACE HARDWARE	GENERAL FUN	AQUATIC CEN	Small Tools & Equi	MALLET	\$13.99
060300	ACE HARDWARE	GENERAL FUN	AQUATIC CEN	Cleaning Supplies	CLEANING SUPPLIES	\$106.09
060300	ACE HARDWARE	GENERAL FUN	AQUATIC CEN	Repair/Maint - Bldg	O-RINGS, BALL VALVES,	\$11.32
060300 ACE HARDWARE						\$131.40
060301 AMERICAN BOTTLING CO. INC						
060301	AMERICAN BOTTLING CO.	LIQUOR FUND	LIQUOR STOR	Misc Purchases - N	POP	\$503.26
060301 AMERICAN BOTTLING CO. INC						\$503.26
060302 ARAMARK						
060302	ARAMARK	GENERAL FUN	CITY HALL BU	Laundry/Rugs	CITY HALL RUGS	\$130.22
060302	ARAMARK	GENERAL FUN	LIBRARY BUIL	Laundry/Rugs	LIBRARY RUGS & TOWEL	\$58.25
060302	ARAMARK	GENERAL FUN	GARAGE	Other Operating Su	GARAGE TOWELS	\$212.64
060302 ARAMARK						\$401.11
060303 AUTO VALUE MORA						
060303	AUTO VALUE MORA	GENERAL FUN	STREETS	Lubricants & Additi	EASE LUBE	\$5.99
060303	AUTO VALUE MORA	CEMETERY FU	CEMETERY	Repair/Maint - Bldg	CUSHMAN RPR PARTS &	\$165.96
060303 AUTO VALUE MORA						\$171.95
060304 BANYON DATA SYSTEMS, INC						
060304	BANYON DATA SYSTEMS,	GENERAL FUN	FINANCE	Meetings, Training,	UTILITY BILLING TRNG	\$500.00
060304 BANYON DATA SYSTEMS, INC						\$500.00
060305 BLUESTAR GRAPHICS						
060305	BLUESTAR GRAPHICS	GENERAL FUN	PARKS	Advertising	MUSIC IN THE PARK BAN	\$65.00
060305 BLUESTAR GRAPHICS						\$65.00
060307 CAMPBELL KNUTSON, P.A.						
060307	CAMPBELL KNUTSON, P.A.	GENERAL FUN	LEGAL	Legal Services	MISC LEGAL SERVICES	\$285.00
060307	CAMPBELL KNUTSON, P.A.	GENERAL FUN	PLANNING &	Legal Services	MISC LEGAL SERVICES	\$255.00
060307 CAMPBELL KNUTSON, P.A.						\$540.00
060309 CRYSTAL SPRINGS ICE						
060309	CRYSTAL SPRINGS ICE	LIQUOR FUND	LIQUOR STOR	Misc Purchases - N	ICE	\$2,237.50

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060309	CRYSTAL SPRINGS ICE					\$2,237.50
060312	EAST CENTRAL ENERGY-ELECT					
060312	EAST CENTRAL ENERGY-E	GENERAL FUN	PARKS	Electricity	ELECTRICITY	\$72.27
060312	EAST CENTRAL ENERGY-E	GENERAL FUN	AIRPORT	Electricity	ELECTRICITY	\$400.04
060312	EAST CENTRAL ENERGY-E	LIQUOR FUND	LIQUOR STOR	Electricity	ELECTRICITY	\$1,828.01
060312	EAST CENTRAL ENERGY-ELECT					\$2,300.32
060314	ECM PUBLISHERS, INC					
060314	ECM PUBLISHERS, INC	LIQUOR FUND	LIQUOR STOR	Advertising	LIQ ADS	\$573.00
060314	ECM PUBLISHERS, INC					\$573.00
060315	FEDERATED COOP					
060315	FEDERATED COOP	GENERAL FUN	PARKS	Lubricants & Additi	OIL MIX	\$31.92
060315	FEDERATED COOP	GENERAL FUN	PARKS	Repair/Maint - Bldg	PUSH MOWER PARTS	\$22.96
060315	FEDERATED COOP	CEMETERY FU	CEMETERY	Motor Fuels	FUEL FOR CANS	\$27.00
060315	FEDERATED COOP					\$81.88
060317	GLENS TIRE OPERATIONS INC					
060317	GLENS TIRE OPERATIONS	GENERAL FUN	PARKS	Tires	JD MOWER TIRE	\$18.00
060317	GLENS TIRE OPERATIONS INC					\$18.00
060318	GOPHER STATE ONE-CALL INC					
060318	GOPHER STATE ONE-CALL	GENERAL FUN	STREETS	Professional Servic	MAY LOCATES	\$66.96
060318	GOPHER STATE ONE-CALL	STORM WATER	STORM WATE	Professional Servic	MAY LOCATES	\$66.96
060318	GOPHER STATE ONE-CALL INC					\$133.92
060319	GRANITE CITY JOBBING					
060319	GRANITE CITY JOBBING	GENERAL FUN	AQUATIC CEN	Cleaning Supplies	CLEANING SUPPLIES	\$169.38
060319	GRANITE CITY JOBBING	GENERAL FUN	AQUATIC CEN	Other Operating Su	BAGS, CUPS, STRAWS, T	\$665.25
060319	GRANITE CITY JOBBING	GENERAL FUN	AQUATIC CEN	Merchandise for Re	CONCESSIONS	\$3,733.70
060319	GRANITE CITY JOBBING	GENERAL FUN	AQUATIC CEN	Chemicals	CHLORINE TABS	\$32.32
060319	GRANITE CITY JOBBING					\$4,600.65
060320	GRANITE ELECTRONICS, INC					
060320	GRANITE ELECTRONICS, I	FIRE FUND	FIRE	Repair/Maint - Bldg	PAGER RPR	\$258.00
060320	GRANITE ELECTRONICS, I	FIRE FUND	FIRE	Repair/Maint - Bldg	MOVED RADIO FROM OL	\$873.58
060320	GRANITE ELECTRONICS, INC					\$1,131.58
060322	HAWKINS INC					
060322	HAWKINS INC	GENERAL FUN	AQUATIC CEN	Chemicals	CHEMICALS	\$7,388.41
060322	HAWKINS INC					\$7,388.41
060323	HORIZON COMMERCIAL POOL SUPPLY					
060323	HORIZON COMMERCIAL P	GENERAL FUN	AQUATIC CEN	Repair/Maint - Bldg	UNION BALL VALVE	\$64.27
060323	HORIZON COMMERCIAL POOL SUPPLY					\$64.27
060325	JOHNSONS HARDWARE & RENTAL					
060325	JOHNSONS HARDWARE &	GENERAL FUN	BUILDING	Small Tools & Equi	BLDG DEPT TOOLS	\$319.97
060325	JOHNSONS HARDWARE &	GENERAL FUN	STREETS	Small Tools & Equi	CONCRETE GLOVES	\$7.99
060325	JOHNSONS HARDWARE &	GENERAL FUN	STREETS	Street Signs	SIGN BOLTS	\$4.00
060325	JOHNSONS HARDWARE &	GENERAL FUN	STREETS	Repair/Maint - Bldg	CHIPPER BOLTS, POLY S	\$61.01
060325	JOHNSONS HARDWARE &	GENERAL FUN	GARAGE	Repair/Maint - Bldg	GARAGE DOOR OPENER	\$25.98
060325	JOHNSONS HARDWARE &	GENERAL FUN	AQUATIC CEN	Cleaning Supplies	SCRUBBERS, WASH MIT	\$15.48
060325	JOHNSONS HARDWARE &	GENERAL FUN	AQUATIC CEN	Small Tools & Equi	TOOLS	\$231.87
060325	JOHNSONS HARDWARE &	GENERAL FUN	AQUATIC CEN	Repair/Maint - Bldg	LEAK RPR SUPPLIES	\$21.97

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060325	JOHNSONS HARDWARE &	GENERAL FUN	AQUATIC CEN	Repair/Maint - Bldg	CEMENT & RAIL REPAIR	\$24.50
060325	JOHNSONS HARDWARE &	GENERAL FUN	AQUATIC CEN	Rentals	PRESSURE WASHER REN	\$120.00
060325	JOHNSONS HARDWARE &	GENERAL FUN	AQUATIC CEN	Repair/Maint - Bldg	PAINT SUPPLIES	\$117.16
060325	JOHNSONS HARDWARE &	GENERAL FUN	AQUATIC CEN	Repair/Maint - Bldg	FILTERS	\$27.96
060325	JOHNSONS HARDWARE &	GENERAL FUN	PARKS	Landscaping Materi	FERTILIZER	\$69.99
060325	JOHNSONS HARDWARE &	GENERAL FUN	PARKS	Repair/Maint - Bldg	MOWER PARTS, GARBAG	\$46.43
060325	JOHNSONS HARDWARE &	GENERAL FUN	PARKS	Repair/Maint - Bldg	BB NET, TRASH BAGS, SE	\$98.93
060325	JOHNSONS HARDWARE &	GENERAL FUN	PARKS	Other Operating Su	INSECT REPELLANT	\$35.97
060325	JOHNSONS HARDWARE &	FIRE FUND	FIRE	Other Operating Su	GARAGE OPENER BATTE	\$12.99
060325	JOHNSONS HARDWARE &	CEMETERY FU	CEMETERY	Repair/Maint - Bldg	FLAG ROPE & SNAPS, BA	\$65.83
060325 JOHNSONS HARDWARE & RENTAL						\$1,308.03
060326 KANABEC PUBLICATIONS, INC						
060326	KANABEC PUBLICATIONS,	GENERAL FUN	PARKS	Advertising	MUSIC IN THE PARK AD	\$198.70
060326	KANABEC PUBLICATIONS,	LIQUOR FUND	LIQUOR STOR	Advertising	LIQ ADS	\$903.25
060326	KANABEC PUBLICATIONS,	LIQUOR FUND	LIQUOR STOR	Advertising	KANABEC INFO DIRECTO	\$465.00
060326 KANABEC PUBLICATIONS, INC						\$1,566.95
060327 KWIK TRIP - GAS PURCHASES						
060327	KWIK TRIP - GAS PURCHA	GENERAL FUN	BUILDING	Motor Fuels	FUEL	\$11.88
060327	KWIK TRIP - GAS PURCHA	GENERAL FUN	STREETS	Motor Fuels	FUEL	\$1,273.03
060327	KWIK TRIP - GAS PURCHA	GENERAL FUN	PARKS	Motor Fuels	FUEL	\$515.20
060327	KWIK TRIP - GAS PURCHA	FIRE FUND	FIRE	Motor Fuels	FUEL	\$497.73
060327	KWIK TRIP - GAS PURCHA	CEMETERY FU	CEMETERY	Motor Fuels	FUEL	\$346.95
060327 KWIK TRIP - GAS PURCHASES						\$2,644.79
060328 MID-MN INSPECTIONS LLC						
060328	MID-MN INSPECTIONS LL	GENERAL FUN	BUILDING	Professional Servic	MAY INSPECTION SERVI	\$130.00
060328 MID-MN INSPECTIONS LLC						\$130.00
060329 MILLER TRUCKING INC						
060329	MILLER TRUCKING INC	LIQUOR FUND	LIQUOR STOR	Liquor Purchased f	PRODUCT DELIVERY	\$602.70
060329	MILLER TRUCKING INC	LIQUOR FUND	LIQUOR STOR	Misc Purchases - N	PRODUCT DELIVERY	\$52.50
060329	MILLER TRUCKING INC	LIQUOR FUND	LIQUOR STOR	Off-Sale Supplies	PRODUCT DELIVERY	\$2.10
060329	MILLER TRUCKING INC	LIQUOR FUND	LIQUOR STOR	Wine Purchased for	PRODUCT DELIVERY	\$70.00
060329 MILLER TRUCKING INC						\$727.30
060330 MN FIRE SRVC CERTIFICATION BRD						
060330	MN FIRE SRVC CERTIFICA	FIRE FUND	FIRE	Meetings, Training,	FF II EXAM - DAHLIN, P	\$378.00
060330 MN FIRE SRVC CERTIFICATION BRD						\$378.00
060331 MUNICIPAL EMERGENCY SERVICES						
060331	MUNICIPAL EMERGENCY	FIRE FUND	FIRE	Repair/Maint - Bldg	SCBA FLOW TESTS, PART	\$1,649.78
060331	MUNICIPAL EMERGENCY	FIRE FUND	FIRE	Repair/Maint - Bldg	SCBA REPAIR & PARTS	\$100.24
060331 MUNICIPAL EMERGENCY SERVICES						\$1,750.02
060333 OAK GALLERY & FRAME SHOP						
060333	OAK GALLERY & FRAME S	GENERAL FUN	PARKS	Postage	SHIPPED KLOCKA MOTO	\$17.66
060333 OAK GALLERY & FRAME SHOP						\$17.66
060336 QUALITY DISPOSAL						
060336	QUALITY DISPOSAL	GENERAL FUN	CITY HALL BU	Garbage Removal	GARBAGE	\$63.23
060336	QUALITY DISPOSAL	GENERAL FUN	LIBRARY BUIL	Garbage Removal	GARBAGE	\$36.04
060336	QUALITY DISPOSAL	GENERAL FUN	STREETS	Garbage Removal	GARBAGE	\$106.82
060336	QUALITY DISPOSAL	GENERAL FUN	GARAGE	Garbage Removal	GARBAGE	\$169.88
060336	QUALITY DISPOSAL	GENERAL FUN	PARKS	Garbage Removal	GARBAGE	\$74.01



CITY OF MORA
COUNCIL CHECK LIST

THE MAY - JUNE 2023 CLAIMS HAVE BEEN APPROVED FOR PAYMENT BY:

MAYOR

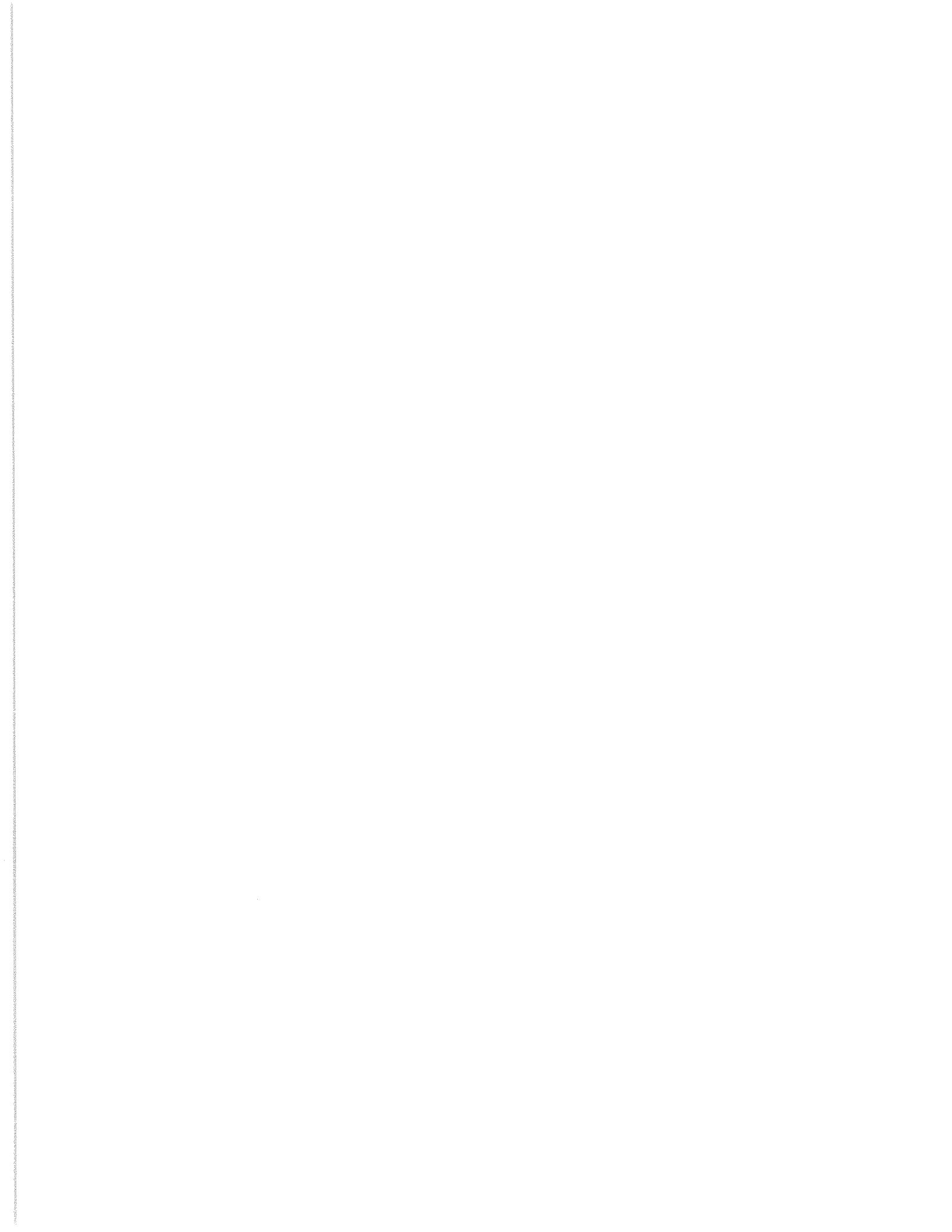
COUNCIL MEMBER

COUNCIL MEMBER

COUNCIL MEMBER

COUNCIL MEMBER

CITY CLERK





M E M O R A N D U M

Date: March 21, 2023
 To: Mayor and City Council
 From: Natasha Segelstrom, Administrative Services Director
 RE: Accept Restricted Donations

BACKGROUND INFORMATION

The City of Mora has received the following donations:

DONATION RECEIVED FROM:	DONATION OF:	TERMS AND CONDITIONS OR DESCRIPTION OF PROPERTY:
Mora Fire Relief Association	FLAME Structure gloves (27) (Valued at \$2989.52)	Donation to the Mora Area Fire Department
Made of MORA	\$100.00	Donation to 2023 Music in the Park
Lake Street Family Dental	\$100.00	Donation to 2023 Music in the Park
North Country Bottle Shop	\$200.00	Donation to 2023 Music in the Park
Recovering Hope Treatment Center Inc	\$100.00	Donation to 2023 Music in the Park
Northern Lights Realty, LLC	\$100.00	Donation to 2023 Music in the Park
First Citizens Bank	\$200.00	Donation to 2023 Music in the Park
Neighborhood National Bank	\$100.00	Donation to 2023 Music in the Park
Welia Health	\$100.00	Donation to 2023 Music in the Park
Mora Public School District 0332	\$100.00	Donation to 2023 Music in the Park
Better Together Coalition of Kanabec County	\$100.00	Donation to 2023 Music in the Park
Spire Credit Union	\$500.00	Donation to 2023 Fall Fest
Short Elliott Hendrickson Inc (SEH)	\$600.00	Donation to 2023 Fly-In
Kwik Trip, Inc	\$300.00	Donation to 2023 Fly-In

As required by MN State Statute, restricted donations must be officially accepted by the City Council.

RECOMMENDATIONS

Motion to accept donations by approving Resolution 2023-621

Attachments
 Resolution 2023-621

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MORA, MINNESOTA
ACCEPTING RESTRICTED DONATIONS**

WHEREAS, the City of Mora is generally authorized to accept donations of real and personal property pursuant to Minnesota Statutes Section 465.03 for the benefit of its citizens, and is specifically authorized to accept gifts.

WHEREAS, the following persons and entities have offered to contribute the cash amounts set forth below to the city, and the terms or conditions of the donations, if any, are as follows:

DONATION RECEIVED FROM:	DONATION OF:	TERMS AND CONDITIONS OR DESCRIPTION OF PROPERTY:
Mora Fire Relief Association	FLAME Structure gloves (27) (Valued at \$2989.52)	Donation to the Mora Area Fire Department
Made of MORA	\$100.00	Donation to 2023 Music in the Park
Lake Street Family Dental	\$100.00	Donation to 2023 Music in the Park
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Neighborhood National Bank	\$100.00	Donation to 2023 Music in the Park
Welia Health	\$100.00	Donation to 2023 Music in the Park
Mora Public School District 0332	\$100.00	Donation to 2023 Music in the Park
Better Together Coalition of Kanabec County	\$100.00	Donation to 2023 Music in the Park
Spire Credit Union	\$500.00	Donation to 2023 Fall Fest
Short Elliott Hendrickson Inc (SEH)	\$600.00	Donation to 2023 Fly-In
Kwik Trip, Inc	\$300.00	Donation to 2023 Fly-In

WHEREAS, all such donations have been contributed to the city for the benefit of its citizens, as allowed by law; and

WHEREAS, the City Council finds that it is appropriate to accept the donations offered.

NOW, THEREFORE, BE IT RESOLVED by the city council of the City of Mora, Kanabec County, Minnesota that:

1. The donations described above are accepted and shall be used to establish and/or operate services either alone or in cooperation with others, as allowed by law.
2. The city clerk is hereby directed to issue receipts to each donor acknowledging the city's receipt of the donor's donation.

The foregoing resolution was introduced and moved for adoption by Council Member _____ and seconded by Council Member _____.

Voting for the Resolution:.....

Voting Against the Resolution:

Abstained from Voting:.....

Absent:

Motion carried and resolution adopted this 20th day of June 2023.

ATTEST:

Natasha Segelstrom, City Clerk

Jake Mathison, Mayor



City of Mora
101 Lake Street South
Mora, MN 55051-1588

Item 4e

Tel: 320.225.4804
Fax: 320.679.3862
E-mail: m.yoder@cityofmora.com

BUSINESS LICENSE APPLICATION

Business

Legal Name Kanabec County Agricultural Society
Trade Name (d/b/a) _____
Mailing Address 2358 230th Ave.
Mora, MN 55051
Telephone 320-679-1716
Federal Tax ID or SSN [REDACTED]
Minnesota Tax ID [REDACTED]

Owner/Manager

Name M. KATHI ELLIS
Title CO-Treasurer
Street Address 2358 230th Ave.
Mailing Address Mora, MN. 55051
Telephone [REDACTED]
E-Mail Address [REDACTED]
Driver's License Number [REDACTED]
Date of Birth [REDACTED]
U.S. Citizen Yes No

Licenses

Select One: New Application Renewal Application

- Liquor On-Sale \$2,200
- Brew Pub On-Sale \$2,200
- Club Liquor On-Sale <200 \$300
- Liquor Sunday On-Sale \$200
- Brew Pub Off-Sale \$225
- Club Liquor On-Sale 201-500 \$500
- Wine On-Sale \$375
- Brewer Tap Room \$500
- Club Liquor On-Sale 501-1000 \$650
- 3.2 Beer On-Sale \$125
- Small Brewer Off-Sale \$225
- Club Liquor On-Sale >1001 \$800
- 3.2 Beer Off-Sale \$125
- Consumption & Display \$125
- Tobacco \$125
- Temporary – Liquor On-Sale 3.2 Beer On-Sale Consumption \$ Display (check one) \$75/license + \$15/day
- Pawnbroker \$2,000
- Taxicab \$35
- Mixed Municipal Solid Waste \$500
- Massage Therapist \$60
- Sexually Oriented Business
- Roll-Off Service Solid Waste \$150

Total Fees \$ \$135.00

Term

The applicant requests the above licenses for a term from 12:01 a.m. on the 27th day of July 2023 to 12:00 midnight on the 30th day of July 2023.

The applicant hereby makes application for the above-indicated licenses for the stated term. Further, the applicant agrees to comply with all ordinances and regulations of the City of Mora and with the conditions of the license(s); understands that licenses are not transferable and that the issuance of the license creates no legal liability, express or implied, on the municipality; and certifies that the information contained herein is true and correct to the best of the applicant's knowledge.

Signature of Applicant M. Kathi Ellis Date 5/10/23

Date Filed <u>5-22-23</u>	Fee(s) Paid \$ <u>270 total 5/22/23</u>	Receipt Number <u>CR# 2746</u>
Background Check Submitted	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove	Property Taxes
Council Disposition	Date	License Number(s)

5/22 will return w/ check & COI for LL. *[Signature]*
mxy



Minnesota Department of Public Safety
Alcohol and Gambling Enforcement Division
445 Minnesota Street, Suite 1600, St. Paul, MN 55101
651-201-7507 TTY 651-282-6555
**APPLICATION AND PERMIT FOR A 1 DAY
TO 4 DAY TEMPORARY ON-SALE LIQUOR LICENSE**

Name of organization Kanabec County Agricultural Society		Date of organization 1896	Tax exempt number 41-6037300	
Organization Address (No PO Boxes) 2358 230th Ave.		City Mora	State MN	Zip Code 55051
Name of person making application Kathi Ellis		Business phone NA		Home phone 320-679-1716
Date(s) of event July 27-30 2023	Type of organization <input type="checkbox"/> Microdistillery <input type="checkbox"/> Small Brewer <input type="checkbox"/> Club <input checked="" type="checkbox"/> Charitable <input type="checkbox"/> Religious <input type="checkbox"/> Other non-profit			
Organization officer's name Kevin Sciefliri	City Mora	State MN	Zip Code 55051	
Organization officer's name Steve Kelling	City Mora	State MN	Zip Code 55051	
Organization officer's name John Angstman	City Mora	State MN	Zip Code 55051	

Location where permit will be used. If an outdoor area, describe.

701 S. Union St. Mora, MN During the Kanabec County Fair there is an outside area next to the grandstand where alcohol may be purchased and consumed.

If the applicant will contract for intoxicating liquor service give the name and address of the liquor license providing the service.

If the applicant will carry liquor liability insurance please provide the carrier's name and amount of coverage.

Kaliff Insurance. \$,000,000

APPROVAL

APPLICATION MUST BE APPROVED BY CITY OR COUNTY BEFORE SUBMITTING TO ALCOHOL AND GAMBLING ENFORCEMENT

City or County approving the license	Date Approved
Fee Amount	Permit Date
Event in conjunction with a community festival <input type="checkbox"/> Yes <input type="checkbox"/> No	City or County E-mail Address
Current population of city	
Please Print Name of City Clerk or County Official	Signature City Clerk or County Official

CLERKS NOTICE: Submit this form to Alcohol and Gambling Enforcement Division 30 days prior to event

No Temp Applications faxed or mailed. Only emailed.

ONE SUBMISSION PER EMAIL, APPLICATION ONLY.

PLEASE PROVIDE A VALID E-MAIL ADDRESS FOR THE CITY/COUNTY AS ALL TEMPORARY PERMIT APPROVALS WILL BE SENT BACK VIA EMAIL. E-MAIL THE APPLICATION SIGNED BY

CITY/COUNTY TO AGE TEMPORARY APPLICATIONS STATE MNLIC



Minnesota Department of Public Safety
Alcohol and Gambling Enforcement Division
445 Minnesota Street, Suite 1600, St. Paul, MN 55101
651-201-7507 TTY 651-282-6555
**APPLICATION AND PERMIT FOR A 1 DAY
TO 4 DAY TEMPORARY ON-SALE LIQUOR LICENSE**

Name of organization	Date of organization	Tax exempt number	
Kanabec County Agricultural Society	1896	41-6037300	
Organization Address (No PO Boxes)	City	State	Zip Code
2358 230th Ave.	Mora	MN	55051
Name of person making application	Business phone	Home phone	
Kathi Ellis	NA	320-679-1716	
Date(s) of event	Type of organization <input type="checkbox"/> Microdistillery <input type="checkbox"/> Small Brewer		
August 12, 2023	<input type="checkbox"/> Club <input checked="" type="checkbox"/> Charitable <input type="checkbox"/> Religious <input type="checkbox"/> Other non-profit		
Organization officer's name	City	State	Zip Code
Kevin Sciefliri	Mora	MN	55051
Organization officer's name	City	State	Zip Code
Steve Kelling	Mora	MN	55051
Organization officer's name	City	State	Zip Code
John Angstman	Mora	MN	55051

Location where permit will be used. If an outdoor area, describe.

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Kaliff Insurance. \$,000,000

APPROVAL

APPLICATION MUST BE APPROVED BY CITY OR COUNTY BEFORE SUBMITTING TO ALCOHOL AND GAMBLING ENFORCEMENT

City or County approving the license

Date Approved

Fee Amount

Permit Date

Event in conjunction with a community festival Yes No

City or County E-mail Address

Current population of city

Please Print Name of City Clerk or County Official

Signature City Clerk or County Official

CLERKS NOTICE: Submit this form to Alcohol and Gambling Enforcement Division 30 days prior to event

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CITY/COUNTY TO AGE TEMPORARY APPLICATION STATE MAIL



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 445 Minnesota Street, Suite 1600, St. Paul, MN 55101
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--	-------------------------------------	--

Organization Address (No PO Boxes) 2358 230th Ave.	City Mora	State MN	Zip Code 55051
--	---------------------	--------------------	--------------------------

Name of person making application Kathi Ellis	Business phone NA	Home phone 320-679-1716
---	-----------------------------	-----------------------------------

Date(s) of event September 9, 2023	Type of organization <input type="checkbox"/> Microdistillery <input type="checkbox"/> Small Brewer <input type="checkbox"/> Club <input checked="" type="checkbox"/> Charitable <input type="checkbox"/> Religious <input type="checkbox"/> Other non-profit
--	---

Organization officer's name Kevin Sciefliri	City Mora	State MN	Zip Code 55051
---	---------------------	--------------------	--------------------------

Organization officer's name Steve Kelling	City Mora	State MN	Zip Code 55051
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Organization officer's name John Angstman	City Mora	State MN	Zip Code 55051
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 701 S. Union St. Mora, MN During the Kanabec County Fair there is an outside area next to the grandstand where alcohol may be purchased and consumed.

If the applicant will contract for intoxicating liquor service give the name and address of the liquor license providing the service.

If the applicant will carry liquor liability insurance please provide the carrier's name and amount of coverage.
 Kaliff Insurance. \$,000,000

APPROVAL
 APPLICATION MUST BE APPROVED BY CITY OR COUNTY BEFORE SUBMITTING TO ALCOHOL AND GAMBLING ENFORCEMENT

 City or County approving the license

 Date Approved

 Fee Amount

 Permit Date

Event in conjunction with a community festival Yes No

 City or County E-mail Address

 Current population of city

 Please Print Name of City Clerk or County Official

 Signature City Clerk or County Official

CLERKS NOTICE: Submit this form to Alcohol and Gambling Enforcement Division 30 days prior to event

No Temp Applications faxed or mailed. Only emailed.

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CITY/COUNTY TO AGE TEMPORARY APPLICATION STATE MAIL



MEMORANDUM

Date: June 20, 2023
 To: Mayor and City Council
 From: Glenn Anderson, City Administrator
 Natasha Segelstrom, Administrative Services
 RE: Director 2024 KCSO Law Enforcement Budget

SUMMARY

Attached is the 2024 proposed Kanabec County Sheriff's Office (KCSO) law enforcement budget. Staff requests the City Council act on the proposed budget as it is due by August 1, 2023.

BACKGROUND INFORMATION

Staff finds the 2024 proposed budget amount reflects a 3.2% increase from the 2023. The budget reflects five employees for 24-hour coverage.

Capital items needing replacement in 2024 include a squad radar system in the amount of \$4,500 and in car/computer Mobile Data Terminal in the amount of \$4,500.

OPTIONS & IMPACTS

1. Adopt the proposed 2024 budget as presented.
2. Request modifications to the proposed budget, and a subsequent reduction in service.

RECOMMENDATIONS

Motion to accept the 2024 KCSO law enforcement budget and contract as presented.

Attachments

2024 KCSO Law Enforcement Budget & Contract

Law Enforcement Capital Budget Plan through 2025

ITEM

CAPITAL EQUIPMENT 5000+	2023	2024	2025	2026	2027	2028
Squad				\$38,000	40,000.00	40,000
SMALL TOOLS						
Squad Radios						
Portable Radios						
Squad Lights				\$2,100	2,500.00	2,500
Squad Cage				\$1,500	1,500.00	1500
Squad Camera			\$6,500	\$6,500.00	7,000	\$7,000.00
Body Armor Vest						
L.E. EQUIPMENT						
Squad Switch System				\$1,000	\$1,250.00	1250
Squad Siren Box & Siren				\$1,250	\$1,350.00	1350
Squad Gun Lock				\$1,000	\$1,200.00	1200
Mobile Data Terminal	\$4,500.00	4,500	\$4,500.00	\$4,500.00		
Long Guns						
Squad Radar	\$,4000.00	\$4,500			\$5,000.00	
TOTALS	\$8,500.00	\$9,000.00	\$11,000.00	\$55,850.00	\$59,800.00	\$54,800.00

Under the Capital Equipment, a new squad car and the following equipment could be included in the Capital Equipment: Squad Radio, Cage, In-car Camera, Switch System, Siren box, Gun Lock, Radar. When you purchase this equipment, you do not have to pay sales tax because the equipment is attached to the new squad car.

If the above listed equipment and small tools were damaged and/or unusable, we would purchase replacement equipment/tools under the training, small equipment, repairs, and office supplies category of the Law Enforcement Services Contract.

City of Mora Law Enforcement Services contract renewal (2024)

Sergeant	\$127,795
Deputies	\$436,550
Law Enforcement Assistant	\$66,809
Part Time Deputy/ Overtime	\$43,405
Vehicle repairs	\$ 8,500
Gas, oil, & misc.	\$27,297
Training, small equipment, repairs, & Office supplies	\$15,300
Taser lease	\$2,673
Cell phones/MDT Service	\$3,015
Auto Insurance	\$3,141
	<hr/>
	Total \$734,485
Administration Charge 5%	\$36,724
	<hr/>
	Total \$771,209

2019	+ 0% Total	\$652,242
2020	+2.1% Total	\$666,300
2021	+.68% Total	\$670,859
2022	+1.5% Total	\$681,321
2023	+9.6% Total	\$747,015
2024	+3.2% Total	\$771,209

Additional Personnel:

If it is necessary to add additional temporary law enforcement personnel for special events sponsored by the City, such personnel shall be hired by the Sheriff and supervised as by the Sheriff along with the Sheriff's employees performing services under the terms of this Agreement. The City agrees to reimburse the Sheriff for the additional personnel used at special events at the hourly overtime rate. The 2024 hourly overtime rate for the one deputy is \$75.99 per hour.

24 Hour Coverage:

4 deputies and one sergeant for 24 hour seven day per week coverage with administrative and patrol supervision:

Capital Improvement Line Items:

- Squad Radar System (\$4,000)
- In car computer/ Mobile Data Terminal (\$4,500)

Increase:

This contract reflects a 3.2% increase from 2023 mostly attributed to staff wage increases.

Police Aid:

In October 2022, \$50,082.00 in State police aid funds were issued to the city of Mora to be attributed to law enforcement costs. A similar amount is expected to be issued in 2023 and again in 2024.



MEMORANDUM

Date: June 20, 2023
To: Mayor and City Council
From: Natasha Segelstrom, Administrative Services Director
Kelly Christianson, Accountant
RE: 2022 Annual Comprehensive Financial Report

SUMMARY

Accept the 2022 audit report, also known as the Annual Comprehensive Financial Report (ACFR).

BACKGROUND INFORMATION

Preparations began for the 2022 audit in January 2022, and the audit field work was completed in March 2022. A copy of the Annual Report is enclosed.

BerganKDV will be virtually presenting the Annual Report to the city council.

OPTIONS & IMPACTS

1. Motion to approve the annual audit for the year ended December 31, 2022.
2. Motion to deny the annual audit for the year ended December 31, 2022.

RECOMMENDATIONS

Motion to approve the annual financial audit for the year ended December 31, 2022.

Attachments

2022 Annual Comprehensive Financial Report
2022 Communications Report
2022 Independent Auditor's Reports



MEMORANDUM

TO: Mayor and City Council
FROM: Caleb Christenson, Building Official
SUBJECT: Consider a Rezoning Request of I-1 to B-2
MEETING DATE: June 20, 2023

SUMMARY

The Planning Commission conducted a public hearing in consideration of a request to rezone a property from I-1 Limited Industrial District to B-2 General Business District. The public hearing was uncontested and the Planning Commission unanimously voted to recommend Council approves the rezoning request.

SITE INFORMATION

Property Owners: Preferred Properties & Management, City of Mora, Mitchell Lahr
Applicants: Preferred Properties & Management
Location: Properties along the east side of Highway 65 from 510 Hwy. 65 N. to 706 Hwy. 65 (see attached map)
Current Zoning: I-1 Limited Industrial District
Proposed Zoning: B-2 General Business District
Adjacent Zoning: North: B-2 General Business District
South: B-2 General Business District
East: I-1 Limited Industrial District
West: R-1 Single Family Residential District
2021 Comp Plan Designation: Industrial
Size of Subject Area: Approx. 5 Acres

BACKGROUND INFORMATION

The property located at 510 Hwy 65 N. is currently zoned I-1 Limited Industrial District and the property owner has requested the property be rezoned to B-2 General Business District. If the rezoning is approved, the property owner has indicated they would continue to operate business similar to how Mora Marine had (marine service and storage), with the addition of boat and trailer sales, and used car sales. Staff finds this proposed use of the property is suitable for the B-2 district.

Staff recommends extending the area to be rezoned north of 510 Hwy 65 until it adjoins the existing B-2 district to the north, thus creating a business corridor along Hwy 65. This is consistent with the general zoning pattern throughout the city and creates a desirable buffer between Industrial and residentially zoned areas.

OPTIONS & IMPACTS

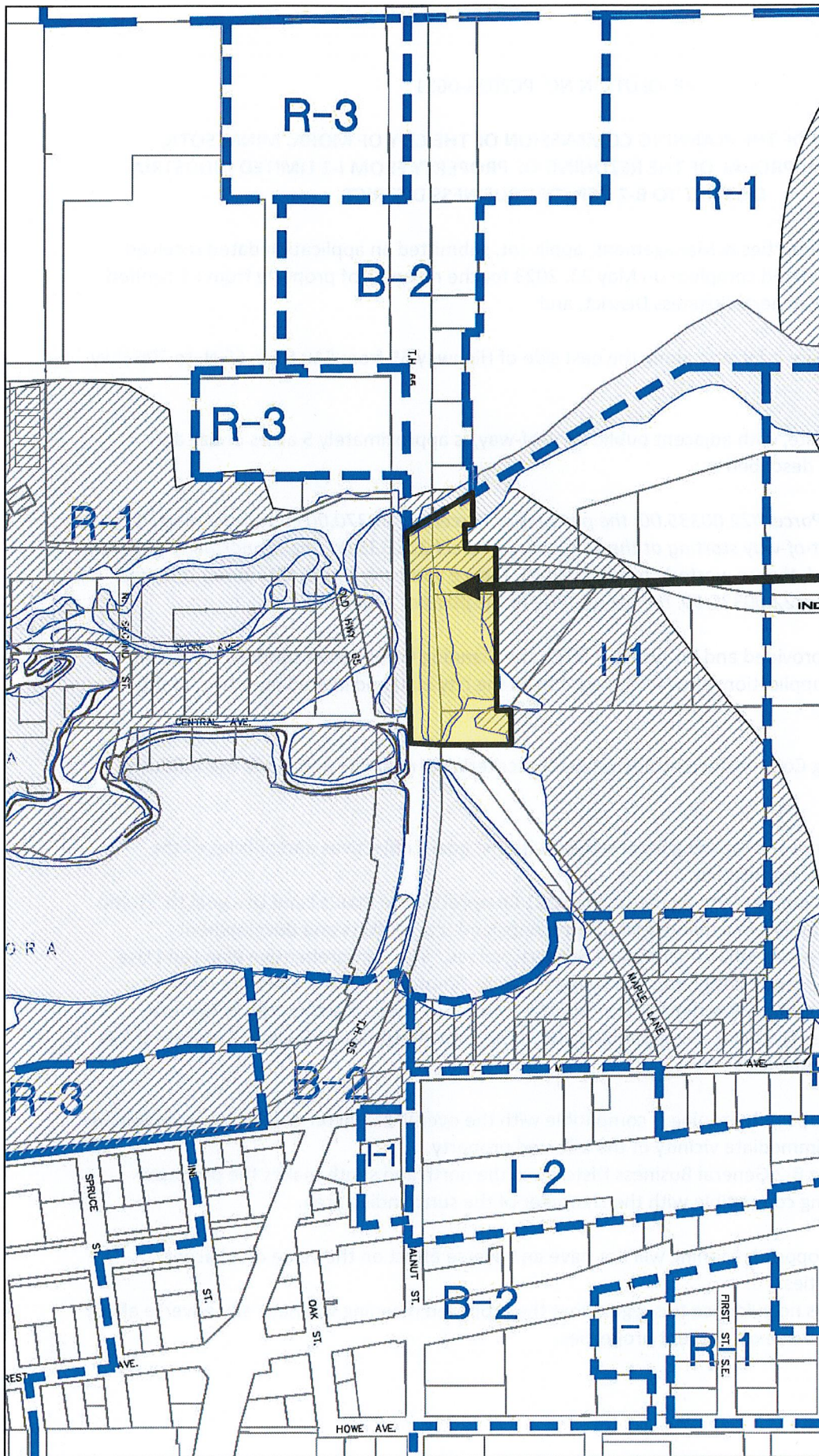
1. Recommend approval of the rezoning
2. Recommend denial of the rezoning
3. Make no decision at this time and table the request for further consideration. The 60-day review period for this request expires on July 22, 2023.

RECOMMENDATION

Motion to approve of the rezoning of the subject area from I-1 Limited Industrial District to B-2 General Business District.

ATTACHMENTS

1. Location map
2. Resolution No. 2023-0622



Proposed area
to be re-zoned
B-2 General
Business
District



RESOLUTION NO. 2023-0622

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MORA, MINNESOTA, APPROVAL OF THE REZONING OF PROPERTY FROM I-1 LIMITED INDUSTRIAL DISTRICT TO B-2 GENERAL BUSINESS DISTRICT

WHEREAS, Preferred Properties & Management, applicant, submitted an application dated received May 23, 2023 and considered complete on May 23, 2023 for the rezoning of property from I-1 Limited Industrial District to B-2 General Business District; and

WHEREAS, the subject site is located along the east side of Highway 65 from 510 Hwy. 65 N. to 706 Hwy. 65; and

WHEREAS, the subject site, with adjacent public right-of-way, is approximately 5 acres in size and includes properties are described as:

Parcel #22.02130.00; Parcel #22.00335.00; the portions of Parcel #22.00370.00 currently zoned I-1; and the area of public right-of-way starting at the SE corner of Parcel 22.0335.00, thence northerly to North Industrial Park Road, thence westerly to Highway 65, thence southerly to the NW corner of Parcel #22.00335.00, thence easterly to the point of beginning.

WHEREAS, notice was provided and on June 12, 2023, the Planning Commission conducted a public hearing regarding this application, at which it heard from the city staff and invited members of the public to comment; and

WHEREAS, the Planning Commission considered several criteria for rezoning and made the following findings:

- | | |
|-------------|--|
| Criteria #1 | The proposed rezoning is consistent with the goals, objectives and policies of the Comprehensive Plan. |
| Finding #1 | The proposed rezoning meets the 2021 Comprehensive Plan’s Land Use goal to “Guide development in a manner which prevents land use conflicts and development inefficiencies while maintaining property values.” The Comprehensive Plan Land Use Map currently designates the subject area as “industrial”; the area to the north is designated as “Residential/Commercial transition.” Rezoning this area to General Business District is a compatible land use with the neighboring Business, Industrial and Residential uses. |
| Criteria #2 | The proposed rezoning is compatible with the overall character of existing development in the immediate vicinity of the affected property. |
| Finding #2 | Existing B-2 General Business Districts to the north and south makes the proposed rezoning compatible with the character of the surrounding area. |
| Criteria #3 | The proposed rezoning will not have an adverse effect on the value of adjacent properties. |
| Finding #3 | There is no evidence to suggest that the proposed rezoning will have any adverse effect on the value of adjacent properties. |

- Criteria #4 The subject area proposed for rezoning is adequately served by public facilities and services.
- Finding #4 The subject area is currently served by municipal water, sewer, electric and all other public facilities and services.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MORA, MINNESOTA, that the City Council hereby approves of the rezoning of said properties from I-1 Limited Industrial District to B-2 General Business District as requested.

Adopted by the City Council of the City of Mora, Minnesota, this 20th day of June 2023.

Jake Mathison _____
Kyle Shepard _____
Jody Anderson _____

Sadie Broekemeier _____
David Youngquist _____

Jake Mathison
Mayor

ATTEST: _____
City of Mora



MEMORANDUM

Date June 20, 2023
To Mayor and City Council
From Glenn Anderson, City Administrator
Natasha Segelstrom, Administrative Services
RE Childcare Committee

SUMMARY

The Council will appoint two council members to a committee within our community that has a collaborative approach to address the childcare need in the area. This group is made up of local businesses and governmental agencies.

RECOMMENDATIONS

MOTION to appoint Councilmember _____ and Councilmember
_____ childcare committee.



MEMORANDUM

Date June 20, 2023
To Mayor and City Council
From Glenn Anderson, City Administrator
Natasha Segelstrom, Administrative Services
RE Cannabis Committee

SUMMARY

The Council will appoint two council members to a committee in response to 93rd Legislature approval of House File 100, legalizing recreational cannabis.

RECOMMENDATIONS

MOTION to appoint Councilmember _____ and Councilmember
_____ cannabis committee.

Master Agreement for Professional Services

This Master Agreement for Professional Services is effective as of _____, 2023 between City of Mora, Minnesota ("Client") and Short Elliott Hendrickson Inc. ("Consultant").

By entering into this Agreement, Client agrees to utilize the professional services of Consultant and Consultant agrees to provide the professional services described in this Agreement, exhibits or attachments. The attached General Conditions of the Agreement for Professional Services (General Conditions Rev. 05.15.22) shall apply to all work performed by Consultant on behalf of Client. Individual projects requested by Client on an as needed basis and accepted by Consultant will be described in Supplemental Letter Agreements ("SLA") with other optional exhibits and attachments cited. Nothing herein shall be deemed to require Client to retain Consultant or require Consultant to provide services beyond those specified in Supplemental Letter Agreements.

The following optional exhibits may be attached to an SLA: Exhibit A-1 for Hourly Payments, Exhibit A-2 or A-3 for Lump Sum Payments, and Exhibit B for Resident Project Representative Duties/Responsibilities.

This Master Agreement for Professional Services, General Conditions, Exhibits, and Attachments to Exhibits (collectively referred to as the "Agreement") represent the entire understanding between Client and Consultant and supersedes all prior contemporaneous oral or written agreements with respect to the services to be provided by Consultant hereunder. In the event of a conflict between the documents, this document and the attached General Conditions shall take precedence over all Exhibits unless alternate terms have been specifically agreed to on the SLA under "Other Terms and Conditions". The SLA shall take precedence over Exhibits. This Agreement may not be amended except by written agreement signed by the authorized representatives of each party.

Other terms and conditions:

1. Delete Section II.A.7 of the attached Standard Conditions
2. To the end of Section IV.A.1 add the following:

Consultant shall be liable to the fullest extent permitted under applicable law, without limitation, for any injuries, loss, or damages proximately caused by Consultant's breach of this standard of care. Consultant shall put forth reasonable efforts to complete its duties in a timely manner. Consultant shall not be responsible for delays caused by factors beyond its control or that could not be reasonably foreseen at the time of execution of this Agreement. Consultant shall be responsible for costs, delays, or damages arising from unreasonable delays in the performance of its duties. No other warranty, expressed or implied, is included in this Agreement. Client shall not be responsible for discovering deficiencies in the accuracy of Consultant services.

3. Section V.B.1 replace in its entirety with the following:
 - a. Provided that the Consultant has been paid in full for its Services, Client shall have the right in the form of a nonexclusive license to use Instruments of Service delivered to the Client for informational or promotional purposes and for constructing, using, maintaining, altering and adding to the Project. Consultant shall be deemed to be the author of such Instruments of Service, electronic data or documents, and shall be given appropriate credit in any public display of such Instruments of Service.

Short Elliott Hendrickson Inc.

City of Mora, Minnesota

By: _____

By: _____

Title: Greg F. Anderson, Principal

Title: _____

s:\ko\m\mora0\common_master agreement\2023\master agreement.docx

Supplemental Letter Agreement (City Engineering Services)

In accordance with the Master Agreement for Professional Services effective as of _____, 2023, between City of Mora, Minnesota (Client) and Short Elliott Hendrickson Inc. (Consultant), this Supplemental Letter Agreement dated _____, 2023 authorizes and describes the scope and payment conditions for SEH's work as City Engineer. This is not a specific project but instead is providing ongoing, regular general engineering service as requested by the City of Mora.

Client's Authorized Representative: Glenn Anderson - City Administrator
Address: 101 Lake Street South
Mora, MN 55051
Telephone: 320.679.1511 **email:** g.anderson@cityofmora.com

Project Manager: Greg F. Anderson, PE
Address: 3535 Vadnais Center Drive
St. Paul, MN 55110
Telephone: 612.720.5883 **email:** ganderson@sehinc.com

Scope: The Basic Services to be provided by Consultant as set forth herein are provided subject to the attached General Conditions of the Agreement for Professional Services (General Conditions Rev. 05.15.22), which is incorporated by reference herein and subject to Exhibits attached to this Agreement.

SEH will serve as City Engineer and will provide ongoing, regular miscellaneous engineering services as requested by the City of Mora. These are anticipated to include:

- Evaluate the City's public infrastructure (including streets, sanitary sewer, water, drainage system and lighting) needs and help develop plans and programs to meet those needs.
- Assist in implementing water resource functions including storm water management, erosion control, and wetland protection.
- Review proposed commercial and residential private development plans, plats and subdivisions for consistency with City requirements.
- Review traffic operations and controls, conduct traffic studies, and review traffic signalizations.
- Review reports, plans and studies by other agencies.
- Attend City staff meetings as requested.
- Attend City Council meetings and Planning Commission meetings as requested.
- Act as City's liaison and representative with other communities and County, State and Federal agencies.
- Assist the City in seeking grants, loans and funding for improvement projects.
- Other miscellaneous engineering services as requested by the City.

SEH will provide On-Call Planning Services as requested by the City of Mora. These are anticipated to include:

- Provide planning and zoning information to the general public, developers, and city staff.
- Virtual pre-application meetings with developers / members of the public.
- Review and evaluate applications for permits.
- Attend internal staff meetings, if requested.
- Prepare staff reports with recommendations to the Plan Commission, City Council, or other City committees, as requested.
- Prepare public hearing notices.
- As needed, virtually attend Plan Commission, City Council, and other meetings as requested.
- Provide zoning interpretation to city staff.
- Other related duties as requested by the City Administrator.

The payment method, basis, frequency and other special conditions are set forth in attached Exhibit A-1.

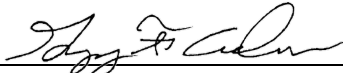
This Agreement for Professional Services, attached General Conditions, Exhibits and any Attachments (collectively referred to as the "Agreement") supersedes all prior contemporaneous oral or written agreements and represents the entire understanding between Client and Consultant with respect to the services to be provided by Consultant hereunder. In the event of a conflict between the documents, this document and the attached General Conditions shall take precedence over all other Exhibits unless noted below under "Other Terms and Conditions". The Agreement for Professional Services and the General Conditions (including scope, schedule, fee and signatures) shall take precedence over attached Exhibits. This Agreement may not be amended except by written agreement signed by the authorized representatives of each party.

Other Terms and Conditions: Other or additional terms contrary to the General Conditions that apply solely to this project as specifically agreed to by signature of the Parties and set forth herein.

s:\ko\m\mora0\common\master agreement\2023\ltr agreement for prof services.docx

Short Elliott Hendrickson Inc.

City of Mora, Minnesota

By: 

Greg F. Anderson, PE
Title: Principal

By: _____
Title: _____

Exhibit A-1
to Supplemental Letter Agreement
(City Engineering Services)
Between City of Mora, Minnesota (Client)
and
Short Elliott Hendrickson Inc. (Consultant)
Dated _____, 2023

Payments to Consultant for Services and Expenses
Using the Hourly Basis Option

The Agreement for Professional Services is amended and supplemented to include the following agreement of the parties:

A. Hourly Basis Option

The Client and Consultant select the hourly basis for payment for services provided by Consultant. Consultant shall be compensated monthly. Monthly charges for services shall be based on Consultant's current billing rates for applicable employees plus charges for expenses and equipment. Rates attached for frequently utilized staff by the City. Rates will be reviewed and updated yearly on or about January 1st.

B. Expenses

The following items involve expenditures made by Consultant employees or professional consultants on behalf of the Client. Their costs are not included in the hourly charges made for services and shall be paid for as described in this Agreement but instead are reimbursable expenses required in addition to hourly charges for services:

1. Transportation and travel expenses.
2. Long distance services, dedicated data and communication services, teleconferences, Project Web sites, and extranets.
3. Lodging and meal expense connected with the Project.
4. Fees paid, in the name of the Client, for securing approval of authorities having jurisdiction over the Project.
5. Plots, Reports, plan and specification reproduction expenses.
6. Postage, handling and delivery.
7. Expense of overtime work requiring higher than regular rates, if authorized in advance by the Client.
8. Renderings, models, mock-ups, professional photography, and presentation materials requested by the Client.
9. All taxes levied on professional services and on reimbursable expenses.
10. Other special expenses required in connection with the Project.
11. The cost of special consultants or technical services as required. The cost of subconsultant services shall include actual expenditure plus 5% markup for the cost of administration and insurance.

The Client shall pay Consultant monthly for expenses.

C. Equipment Utilization

The utilization of specialized equipment, including automation equipment, is recognized as benefiting the Client. The Client, therefore, agrees to pay the cost for the use of such specialized equipment on the project. Consultant invoices to the Client will contain detailed information regarding the use of specialized equipment on the project and charges will be based on the standard rates for the equipment published by Consultant.

The Client shall pay Consultant monthly for equipment utilization.

s:\ko\m\mora0\common\master agreement\2023\exhibit a1.docx

SEH HOURLY BILLABLE RATES – 2023

OFFICE STAFF - CLASSIFICATION	BILLABLE RATE ⁽¹⁾
Greg Anderson	\$217
Bryce Hembrook (Planner)	\$135
Zach Schmitz (Senior Engineer)	\$147
Grant Gloe (Graduate Engineer)	\$112
Lauran Morrissey (Graduate Planner)	\$98
Michael Steuernagel (GIS analyst)	\$127
Anjie Hanson (Administrative Assistant)	\$100
Scientist	(\$100 - \$148)
Technician	(\$100 - \$148)
Surveyor	(\$131 - \$148)

Effective: January 1, 2023

Expires: December 31, 2023



General Conditions of the Agreement for Professional Services

SECTION I – SERVICES OF CONSULTANT

A. General

1. Consultant agrees to perform professional services as set forth in the Agreement for Professional Services or Supplemental Letter Agreement (“Services”). Nothing contained in this Agreement shall create a contractual relationship with or a cause of action in favor of a third party against either the Client or the Consultant. The Consultant’s services under this Agreement are being performed solely for the Client’s benefit, and no other party or entity shall have any claim against the Consultant because of this Agreement or the performance or nonperformance of services hereunder.

B. Schedule

1. Unless specific periods of time or dates for providing services are specified, Consultant’s obligation to render Services hereunder will be for a period which may reasonably be required for the completion of said Services.

2. If Client has requested changes in the scope, extent, or character of the Project or the Services to be provided by Consultant, the time of performance and compensation for the Services shall be adjusted equitably. The Client agrees that Consultant is not responsible for damages arising directly or indirectly from delays beyond Consultant’s control. If the delays resulting from such causes increase the cost or the time required by Consultant to perform the Services in accordance with professional skill and care, then Consultant shall be entitled to a equitable adjustment in schedule and compensation.

C. Additional Services

1. If Consultant determines that any services it has been directed or requested to perform are beyond the scope as set forth in the Agreement or that, due to changed conditions or changes in the method or manner of administration of the Project, Consultant’s effort required to perform its services under this Agreement exceeds the stated fee for the Services, then Consultant shall promptly notify the Client regarding the need for additional Services. Upon notification and in the absence of a written objection, Consultant shall be entitled to additional compensation for the additional Services and to an extension of time for completion of additional Services absent written objection by Client.

2. Additional Services, including delivery of documents, CAD files, or information not expressly included as deliverables, shall be billed in accord with agreed upon rates, or if not addressed, then at Consultant’s standard rates.

D. Suspension and Termination

1. If Consultant’s services are delayed or suspended in whole or in part by Client, or if Consultant’s services are delayed by actions or inactions of others for more than 60 days through no fault of Consultant, then Consultant shall be entitled to either terminate its agreement upon seven days written notice or, at its option, accept an equitable adjustment of compensation provided for elsewhere in this Agreement to reflect costs incurred by Consultant.

2. This Agreement may be terminated by either party upon seven days written notice should the other party fail substantially to perform in accordance with its terms through no fault of the party initiating the termination.

3. This Agreement may be terminated by either party upon thirty days’ written notice without cause. All provisions of this Agreement allocating responsibility or liability between the Client and Consultant shall survive the completion of the Services hereunder and/or the termination of this Agreement.

4. In the event of termination, Consultant shall be compensated for Services performed prior to termination date, including charges for expenses and equipment costs then due and all termination expenses.

SECTION II – CLIENT RESPONSIBILITIES

A. General

1. The Client shall, in proper time and sequence and where appropriate to the Project, at no expense to Consultant, provide full information as to Client’s requirements for the Services provided by Consultant and access to all public and private lands required for Consultant to perform its Services.

2. The Consultant is not a municipal advisor and therefore Client shall provide its own legal, accounting, financial and insurance counseling, and other special services as may be required for the Project. Client shall provide to Consultant all data (and professional interpretations thereof) prepared by or services performed by others pertinent to Consultant’s Services, such as previous reports; sub-surface explorations; laboratory tests and inspection of samples; environmental assessment and impact statements, surveys, property descriptions; zoning; deed; and other land use restrictions; as-built drawings; and electronic data base and maps. The costs associated with correcting, creating or recreating any data that is provided by the Client that contains inaccurate or unusable information shall be the responsibility of the Client.

3. Client shall provide prompt written notice to Consultant whenever the Client observes or otherwise becomes aware of any changes in the Project or any defect in Consultant’s Services. Client shall promptly examine all studies, reports, sketches, opinions of construction costs, specifications, drawings, proposals, change orders, supplemental agreements, and other documents presented by Consultant and render the necessary decisions and instructions so that Consultant may provide Services in a timely manner.

4. Client shall require all utilities with facilities within the Project site to locate and mark said utilities upon request, relocate and/or protect said utilities to accommodate work of the Project, submit a schedule of the necessary relocation/protection activities to the Client for review, and comply with agreed upon schedule. Consultant shall not be liable for damages which arise out of Consultant’s reasonable reliance on the information or services furnished by utilities to Client or others hired by Client.

5. Consultant shall be entitled to rely on the accuracy and completeness of information or services furnished by the Client or others employed by the Client and shall not be liable for damages arising from reasonable reliance on such materials. Consultant shall promptly notify the Client if Consultant discovers that any information or services furnished by the Client is in error or is inadequate for its purpose.

6. Client agrees to reasonably cooperate, when requested, to assist Consultant with the investigation and addressing of any complaints made by Consultant’s employees related to inappropriate or unwelcomed actions by Client or Client’s employees or agents. This shall include, but not be limited to, providing access to Client’s employees for Consultant’s investigation, attendance at hearings, responding to inquiries and providing full access to Client files and information related to Consultant’s employees, if any. Client agrees that Consultant retains the absolute right to remove any of its employees from Client’s facilities if Consultant, in its sole discretion, determines such removal is advisable. Consultant, likewise, agrees to reasonably cooperate with Client with respect to the foregoing in connection with any complaints made by Client’s employees.

7. Client acknowledges that Consultant has expended significant effort and expense in training and developing Consultant’s employees. Therefore, during the term of this Agreement and for a period of two years after the termination of this Agreement or the completion of the Services under this Agreement, whichever is longer, Client shall not directly or indirectly: (1) hire, solicit or encourage any employee of Consultant to leave the employ of Consultant; (2) hire, solicit or encourage any consultant or independent contractor to cease work with Consultant; or (3) circumvent Consultant by conducting business directly with its employees. The two-year period set forth in this section shall be extended commensurately with any amount of time during which Client has violated its terms.

SECTION III – PAYMENTS

A. Invoices

1. Undisputed portions of invoices are due and payable within 30 days. Client must notify Consultant in writing of any disputed items within 15 days from receipt of invoice. Amounts due Consultant will be increased at the rate of 1.0% per month (or the maximum rate of interest permitted by law, if less) for invoices 30 days past due. Consultant reserves the right to retain Services or deliverables until all invoices are paid in full. Consultant will not be liable for any claims of loss, delay, or damage by Client for reason of withholding Services, deliverables, or Instruments of Service until all invoices are paid in full. Consultant shall be entitled to recover all reasonable

- costs and disbursements, including reasonable attorney's fees, incurred in connection with collecting amounts owed by Client.
- Should taxes, fees or costs be imposed, they shall be in addition to Consultant's agreed upon compensation.
 - Notwithstanding anything to the contrary herein, Consultant may pursue collection of past due invoices without the necessity of any mediation proceedings.

SECTION IV – GENERAL CONSIDERATIONS

A. Standards of Performance

- The standard of care for all professional engineering and related services performed or furnished by Consultant under this Agreement will be the care and skill ordinarily exercised by members of Consultant's profession practicing under similar circumstances at the same time and in the same locality. Consultant makes no warranties, express or implied, under this Agreement or otherwise, in connection with its Services.
- Consultant neither guarantees the performance of any Contractor nor assumes responsibility for any Contractor's failure to furnish and perform the work in accordance with its construction contract or the construction documents prepared by Consultant. Client acknowledges Consultant will not direct, supervise or control the work of construction contractors or their subcontractors at the site or otherwise. Consultant shall have no authority over or responsibility for the contractor's acts or omissions, nor for its means, methods, or procedures of construction. Consultant's Services do not include review or evaluation of the Client's, contractor's or subcontractor's safety measures, or job site safety or furnishing or performing any of the Contractor's work.
- Consultant's Opinions of Probable Construction Cost are provided if agreed upon in writing and made on the basis of Consultant's experience and qualifications. Consultant has no control over the cost of labor, materials, equipment or service furnished by others, or over the Contractor's methods of determining prices, or over competitive bidding or market conditions. Consultant cannot and does not guarantee that proposals, bids or actual construction cost will not vary from Opinions of Probable Construction Cost prepared by Consultant. If Client wishes greater assurance as to construction costs, Client shall employ an independent cost estimator.

B. Indemnity for Environmental Issues

- Consultant is not a user, generator, handler, operator, arranger, storer, transporter, or disposer of hazardous or toxic substances. Therefore the Client agrees to hold harmless, indemnify, and defend Consultant and Consultant's officers, directors, subconsultant(s), employees and agents from and against any and all claims; losses; damages; liability; and costs, including but not limited to costs of defense, arising out of or in any way connected with, the presence, discharge, release, or escape of hazardous or toxic substances, pollutants or contaminants of any kind at the site.

C. Limitations on Liability

- The Client hereby agrees that to the fullest extent permitted by law, Consultant's total liability to the Client for all injuries, claims, losses, expenses, or damages whatsoever arising out of or in any way related to the Project or this Agreement from any cause or causes including, but not limited to, Consultant's negligence, errors, omissions, strict liability, breach of contract or breach of warranty shall not exceed five hundred thousand dollars (\$500,000). In the event Client desires limits of liability in excess of those provided in this paragraph, Client shall advise Consultant in writing and agree that Consultant's fee shall increase by 1% for each additional five hundred thousand dollars of liability limits, up to a maximum limit of liability of five million dollars (\$5,000,000).
- Neither Party shall be liable to the other for consequential damages, including without limitation lost rentals; increased rental expenses; loss of use; loss of income; lost profit, financing, business, or reputation; and loss of management or employee productivity, incurred by one another or their subsidiaries or successors, regardless of whether such damages are foreseeable and are caused by breach of contract, willful misconduct, negligent act or omission, or other wrongful act of either of them. Consultant expressly disclaims any duty to defend Client for any alleged actions or damages.
- It is intended by the parties to this Agreement that Consultant's Services shall not subject Consultant's employees, officers or directors to any personal legal exposure for the risks associated with this Agreement. The Client agrees that as the Client's sole and exclusive remedy, any claim, demand or suit shall be directed and/or

asserted only against Consultant, and not against any of Consultant's individual employees, officers or directors, and Client knowingly waives all such claims against Consultant individual employees, officers or directors.

- Causes of action between the parties to this Agreement pertaining to acts or failures to act shall be deemed to have accrued, and the applicable statutes of limitations shall commence to run, not later than either the date of Substantial Completion for acts or failures to act occurring prior to substantial completion or the date of issuance of the final invoice for acts or failures to act occurring after Substantial Completion. In no event shall such statutes of limitations commence to run any later than the date when the Services are substantially completed.

D. Assignment

- Neither party to this Agreement shall transfer, sublet or assign any rights under, or interests in, this Agreement or claims based on this Agreement without the prior written consent of the other party. Any assignment in violation of this subsection shall be null and void.

E. Dispute Resolution

- Any dispute between Client and Consultant arising out of or relating to this Agreement or the Services (except for unpaid invoices which are governed by Section III) shall be submitted to mediation as a precondition to litigation unless the parties mutually agree otherwise. Mediation shall occur within 60 days of a written demand for mediation unless Consultant and Client mutually agree otherwise.
- Any dispute not settled through mediation shall be settled through litigation in the state and county where the Project at issue is located.

SECTION V – INTELLECTUAL PROPERTY

A. Proprietary Information

- All documents, including reports, drawings, calculations, specifications, CADD materials, computers software or hardware or other work product prepared by Consultant pursuant to this Agreement are Consultant's Instruments of Service ("Instruments of Service"). Consultant retains all ownership interests in Instruments of Service, including all available copyrights.
- Notwithstanding anything to the contrary, Consultant shall retain all of its rights in its proprietary information including without limitation its methodologies and methods of analysis, ideas, concepts, expressions, inventions, know how, methods, techniques, skills, knowledge, and experience possessed by Consultant prior to, or acquired by Consultant during, the performance of this Agreement and the same shall not be deemed to be work product or work for hire and Consultant shall not be restricted in any way with respect thereto. Consultant shall retain full rights to electronic data and the drawings, specifications, including those in electronic form, prepared by Consultant and its subconsultants and the right to reuse component information contained in them in the normal course of Consultant's professional activities.

B. Client Use of Instruments of Service

- Provided that Consultant has been paid in full for its Services, Client shall have the right in the form of a nonexclusive license to use Instruments of Service delivered to Client exclusively for purposes of constructing, using, maintaining, altering and adding to the Project. Consultant shall be deemed to be the author of such Instruments of Service, electronic data or documents, and shall be given appropriate credit in any public display of such Instruments of Service.
- Records requests or requests for additional copies of Instruments of Services outside of the scope of Services, including subpoenas directed from or on behalf of Client are available to Client subject to Consultant's current rate schedule. Consultant shall not be required to provide CAD files or documents unless specifically agreed to in writing as part of this Agreement.

C. Reuse of Documents

- All Instruments of Service prepared by Consultant pursuant to this Agreement are not intended or represented to be suitable for reuse by the Client or others on extensions of the Project or on any other Project. Any reuse of the Instruments of Service without written consent or adaptation by Consultant for the specific purpose intended will be at the Client's sole risk and without liability or legal exposure to Consultant; and the Client shall release Consultant from all claims arising from such use. Client shall also defend, indemnify, and hold harmless Consultant from all claims, damages, losses, and expenses including attorneys' fees arising out of or resulting from reuse of Consultant documents without written consent.



Building a Better World
for All of Us®

MEMORANDUM

TO: Honorable Mayor and City Council

FROM: Greg Anderson, PE (Lic. MN)

DATE: June 14, 2023

RE: TH 65 Bike Trail Extension
SEH No. MORA0 170150 14.00

Last fall the City authorized SEH to prepare construction plans for the extension of the bike trail on the new TH 65 Snake River Bridge down to Little Ranches Road. The goal of the bike trail extension is to remove pedestrian and bike traffic from the shoulder of TH 65. We reviewed two alignments with city staff: 1) continue along the shoulder of TH 65 with a similar distance from the shoulder as the current trail south of the new bridge all the way to the service road intersection. 2) extend partway as option #1, then cross the ditch and place the trail on the Dollar General parcel in the easement they granted the city as part of their development. After a field review with public works, option #2 was chosen. The attached draft plans reflect that route.

A portion of the trail will still be along the shoulder of TH 65 but separated by a curb and boulevard distance based on MnDOT’s bikeway design guidelines. The trail will then cross the ditch near the billboard at the north end of the Dollar General site and follow their parking lot down to Little Ranches Road. The trail will end at the stop sign on Little Ranches Road at the intersection with the Frontage Road.

I am requesting council authorization to advertise the project for bids. Once the bids are opened, we will bring the bids to the council for their review and approval of a contract with the low bidder. Below is our anticipated project schedule:

- Authorize Project for Bids.....June 20th
- Bid opening July 26th
- Council awards contract..... August 15th
- Project construction..... September – October

I will be attending the June 20th council meeting to discuss the project and answer any questions the council may have.

ah

c: Glenn Anderson, City of Mora
Joe Kohlgraf, City of Mora

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CITY OF MORA, MINNESOTA

CONSTRUCTION PLANS FOR

AGGREGATE BASE, BITUMINOUS TRAIL SURFACING

TH 65 TRAIL EXTENSION

GOVERNING SPECIFICATIONS
THE 2020 EDITION OF THE MINNESOTA DEPARTMENT OF TRANSPORTATION "STANDARD SPECIFICATIONS FOR CONSTRUCTION" SHALL GOVERN EXCEPT AS MODIFIED BY THE SPECIFICATIONS FOR THIS PROJECT.

ALL TRAFFIC CONTROL DEVICES SHALL CONFORM TO THE LATEST EDITION OF THE MINNESOTA MANUAL ON UNIFORM TRAFFIC CONTROL DEVICES, INCLUDING THE LATEST FIELD MANUAL FOR TEMPORARY TRAFFIC CONTROL ZONE LAYOUTS.

INDEX

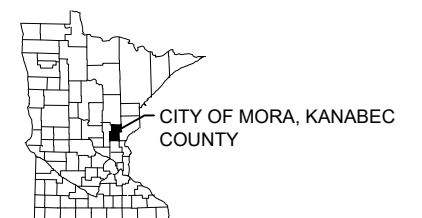
SHEET NO.	DESCRIPTION
1	TITLE SHEET
2	STATEMENT OF ESTIMATED QUANTITIES
3-5	DETAILS
6	TYPICAL SECTIONS
7	REMOVALS
8-9	CONSTRUCTION PLAN
10	GRADING PLAN
11-13	SWPPP
14-##	CROSS SECTIONS

THIS PLAN CONTAINS 19 SHEETS.

EXISTING	
	RIGHT OF WAY
	PERMANENT EASEMENT
	PROPERTY LINE
	HORIZONTAL CONTROL POINT
	BENCHMARK
	SURVEY MARKER
	SOIL BORING
	SANITARY SEWER AND MANHOLE
	FORCE MAIN AND LIFT STATION
	SANITARY SEWER SERVICE & CLEANOUT
	WATER MAIN, HYDRANT, VALVE AND MANHOLE
	WATER SERVICE AND CURB STOP BOX
	STORM SEWER, MANHOLE AND CATCH BASIN
	CULVERT AND APRON ENDWALL
	GAS MAIN, VALVE, VENT AND METER
	HANDHOLE
	BURIED FIBER OPTIC CABLE AND MANHOLE
	BURIED PHONE CABLE, PEDESTAL AND MANHOLE
	BURIED TV CABLE, PEDESTAL AND MANHOLE
	BURIED ELECTRIC CABLE, PEDESTAL, MANHOLE, TRANSFORMER AND METER
	OVERHEAD WIRE, POLE AND GUY WIRE
	LIGHT POLE
	TRAFFIC SIGNAL
	STREET NAME SIGN
	SIGN (NON STREET NAME)
	RAILROAD TRACKS
	DECIDUOUS AND CONIFEROUS TREE
	BUSH / SHRUB AND STUMP
	EDGE OF WOODED AREA
	WETLAND
	BUILDING
	FENCE (UNIDENTIFIED)
	BARBED WIRE FENCE
	CHAIN LINK FENCE
	ELECTRIC WIRE FENCE
	WOOD FENCE
	WOVEN WIRE FENCE
	PLATE BEAM GUARDRAIL
	CABLE GUARDRAIL
	POST / BOLLARD
	RETAINING WALL
PROPOSED	
	STREET CENTERLINE
	RIGHT-OF-WAY
	PERMANENT EASEMENT
	TEMPORARY EASEMENT
	CONSTRUCTION LIMITS
	SANITARY SEWER, BULKHEAD AND MANHOLE
	FORCE MAIN
	SANITARY SERVICE AND CLEANOUT
	WATER MAIN, TEE, HYDRANT, BULKHEAD AND VALVE
	WATER VALVE MANHOLE, REDUCER, BEND AND CROSS
	WATER SERVICE AND CURB STOP BOX
	STORM SEWER, MANHOLE AND CATCH BASIN
	CULVERT AND APRON ENDWALL
	DRAIN TILE
	DITCH / SWALE
	RIPRAP
	STREET NAME SIGN
	SIGN (NON STREET NAME)
	RETAINING WALL



PROJECT LOCATION



APPROVED:

CITY ENGINEER OF _____ DATE _____

CITY, MINNESOTA

SEH
PHONE: 651.490.2000
3535 VADNAIS CENTER DRIVE
ST. PAUL, MN 55110-5196
www.sehinc.com

I HEREBY CERTIFY THAT THIS PLAN WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY LICENSED PROFESSIONAL ENGINEER UNDER THE LAWS OF THE STATE OF MINNESOTA.

Signature _____ ZACHARY SCHMITZ, PE
Date: 06/01/2023 Lic. No. 55445

PROJECT NO.

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1

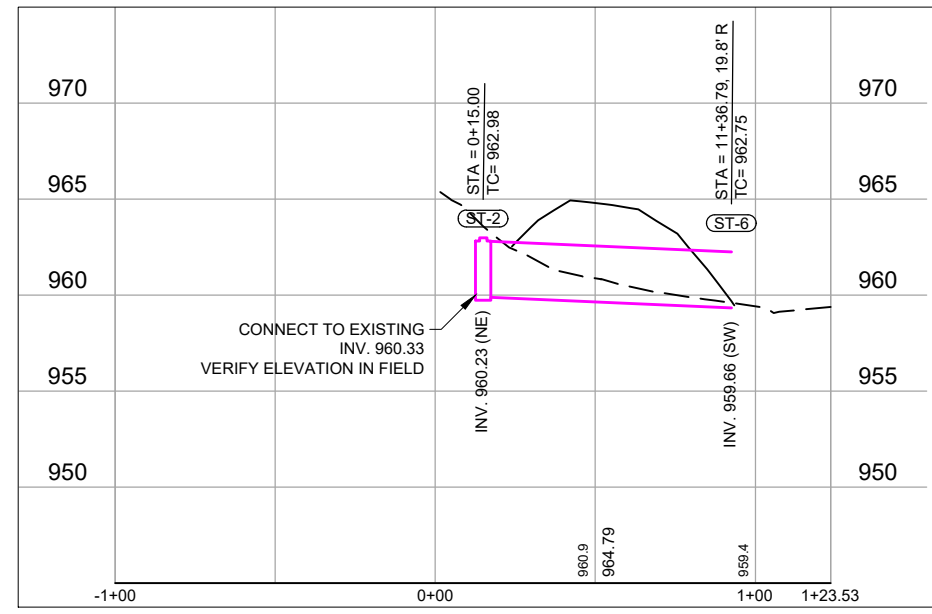
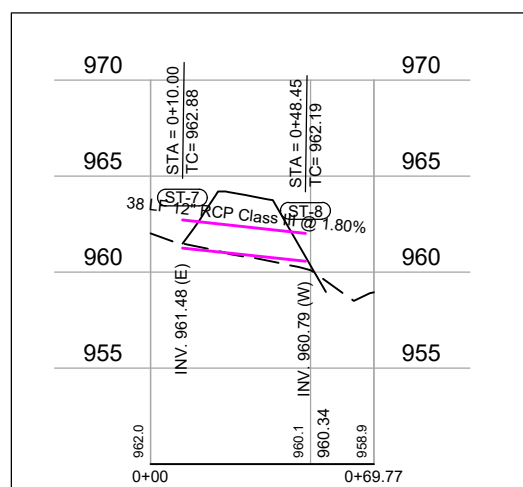
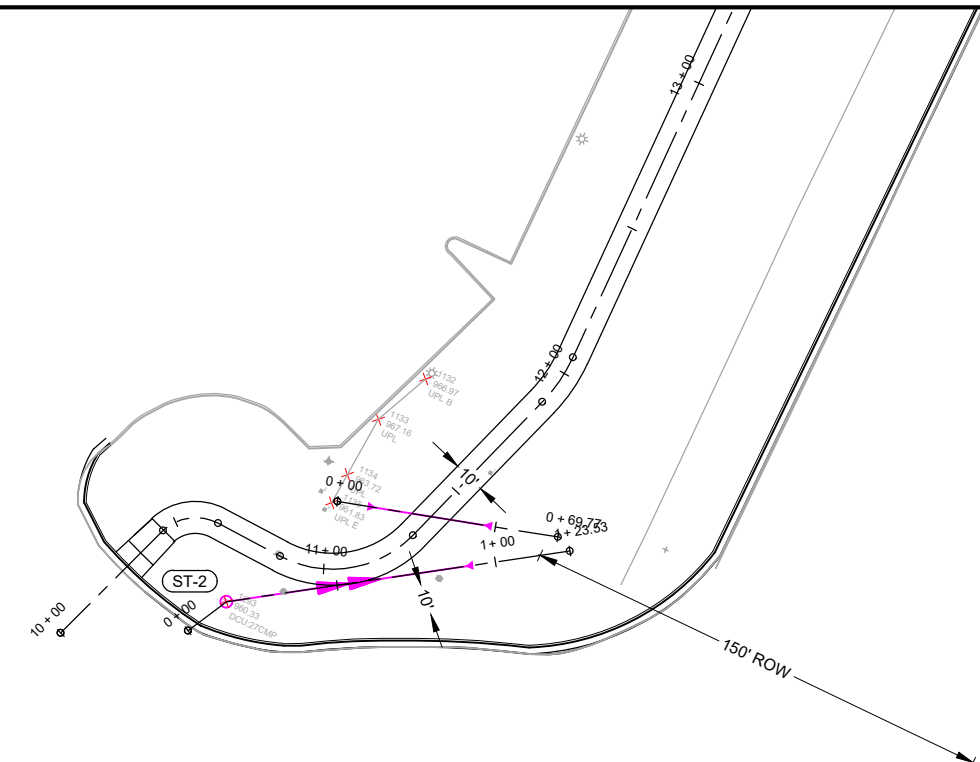
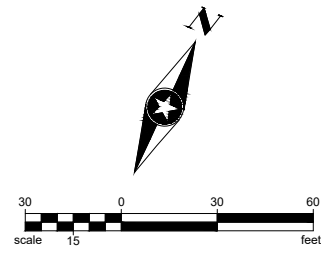
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NOTE:
THE SUBSURFACE UTILITY QUALITY INFORMATION IN THIS PLAN IS LEVEL D. THIS UTILITY QUALITY LEVEL WAS DETERMINED ACCORDING TO THE GUIDELINES OF CI/ASCE 38-02 ENTITLED "STANDARD GUIDELINES FOR THE COLLECTION AND DEPICTION OF EXISTING SUBSURFACE UTILITY DATA."

THE CONTRACTOR SHALL CALL THE GOPHER STATE ONE CALL SYSTEM AT 811 BEFORE COMMENCING EXCAVATION.




Know what's below.
Call before you dig.



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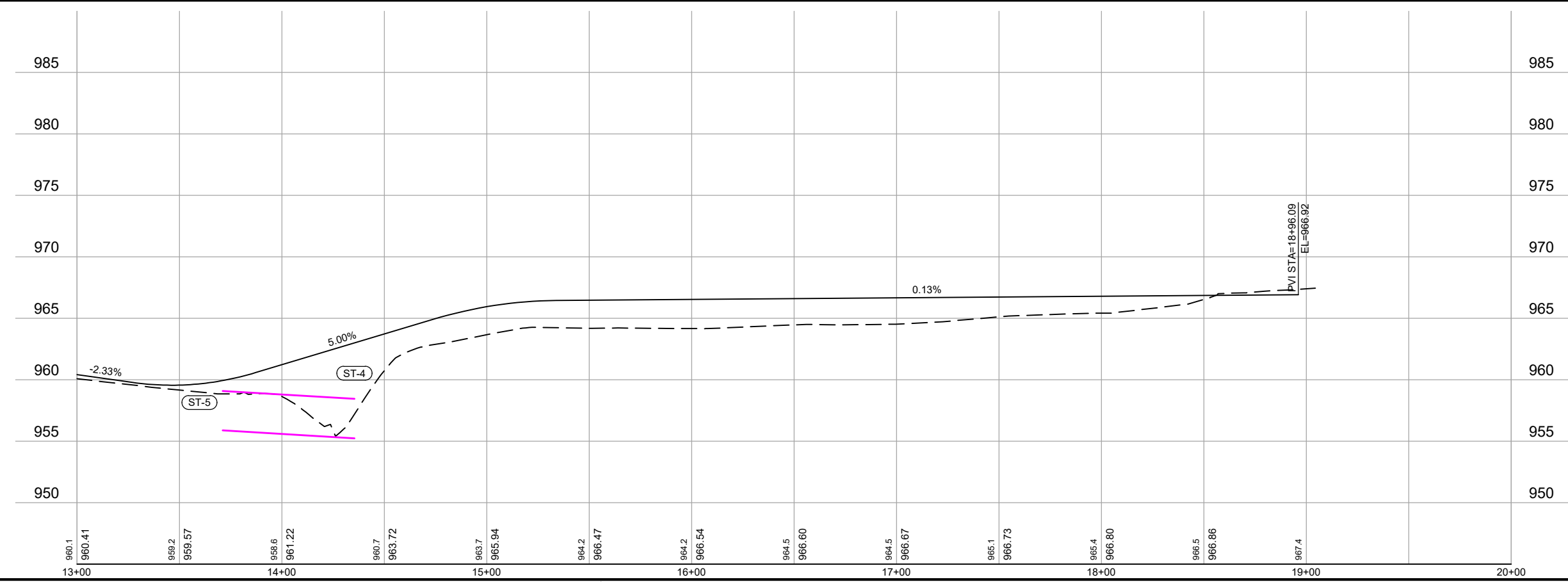
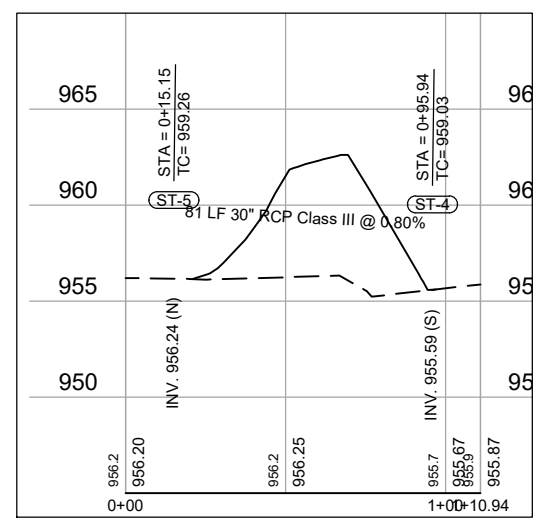
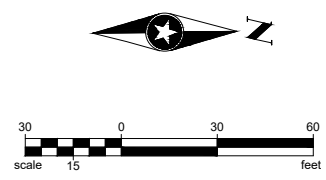
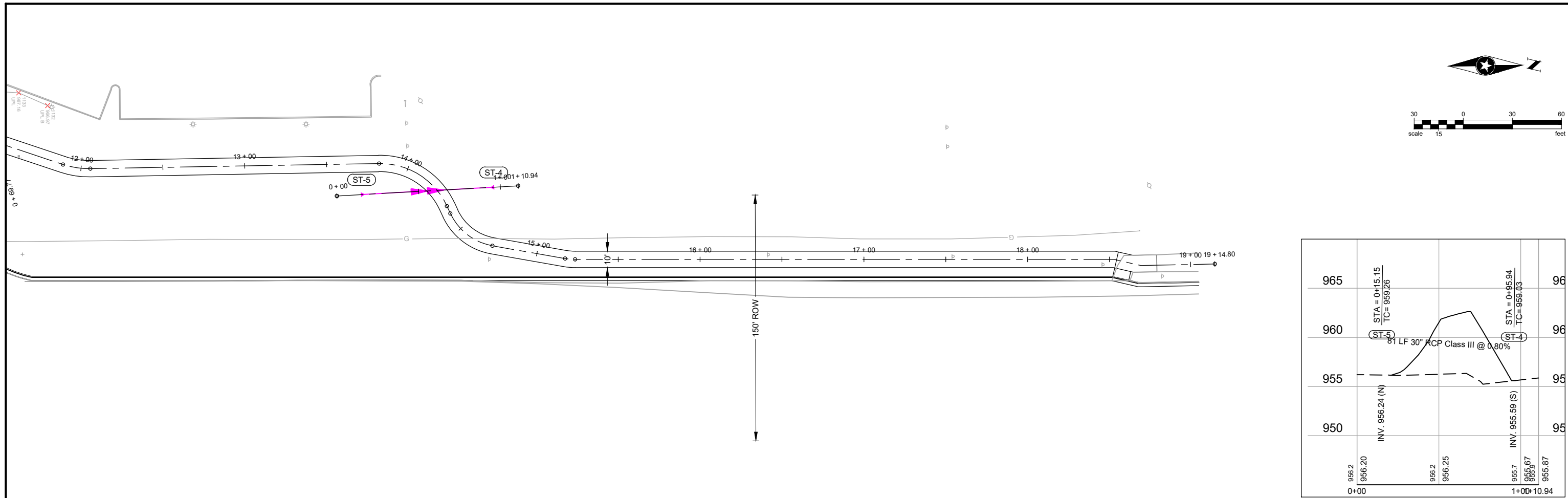
SEH Project	MORA0 170150	Rev.#	Revision Issue Description	Date	Rev.#	Revision Issue Description	Date
Drawn By	GTG	.			.		
Designed By	-	.			.		
Checked By	-	.			.		


 I HEREBY CERTIFY THAT THIS PLAN WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY LICENSED PROFESSIONAL ENGINEER UNDER THE LAWS OF THE STATE OF MINNESOTA.
 ZACHARY SCHMITZ, PE
 DATE: 06/01/2023 LICENSE NO. 55445

TH 65 TRAIL EXTENSION
MORA, MINNESOTA

CONSTRUCTION PLAN

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SEH Project	MORA0 170150
Drawn By	GTG
Designed By	-
Checked By	-

Rev.#	Revision Issue Description	Date	Rev.#	Revision Issue Description	Date
.

I HEREBY CERTIFY THAT THIS PLAN WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY LICENSED PROFESSIONAL ENGINEER UNDER THE LAWS OF THE STATE OF MINNESOTA.

SEH

ZACHARY SCHMITZ, PE
DATE: 06/01/2023 LICENSE NO. 55445

TH 65 TRAIL EXTENSION
MORA, MINNESOTA

CONSTRUCTION PLAN



OFFICE

of KANABEC COUNTY SHERIFF

SHERIFF BRIAN SMITH

May 2023

During the month of May, 2023 Kanabec County Sheriff's Office contract cars responded to or initiated 575 calls for service within the City of Mora. The most frequent calls for service were Medical Emergencies (63), Traffic complaints/violations (164), suspicious persons/occurrences (28) and foot patrols of business districts and city parks (45).

Contract deputies received continuing education/training in the following areas:

- Critical Incident Command

Community events attended/assisted:

- Education day with mora 4th graders at Library Park
- Mora senior class BBQ where deputies were able to grill for and feed lunch to Mora's Graduating class.

The Kanabec County Sheriff's Office continues to proudly serve the citizens of Mora within Kanabec County. The Sheriff's Office encourages any and all community members to contact our office with any questions, comments, or concerns.

Sincerely,

Sergeant Dylan VanGorden #3104

WEARING THE STAR OF HONOR AND SERVICE

ADMINISTRATION (320) 679-8410 • 24 HOUR DISPATCH (320) 679-8400 • FAX (320) 679-8422



CAD Summary Report

Printed On: 06/07/23 13:14

Kanabec County Sheriff's Office

	05/23	Total
911 Hang-ups-Abandoned-Open Line	43	43
Agency Assist	16	16
Alarms All (Home, Business, Bank, misc)	4	4
Animal-All Other	13	13
Assault	1	1
Burglary	2	2
Child Custody Issues	3	3
Civil Assist	10	10
Civil Process	1	1
Community	1	1
Court and Courthouse	1	1
Crim Sex	2	2
Disorderly Conduct	5	5
Domestic Disturbance/Assaults	3	3
Drug calls - All	1	1
DTP	3	3
Escorts-Funerals, Races, etc	3	3
Fire- Mora Area Fire Calls	1	1
Fires - All Others	2	2
Foot Patrol	45	45
Found - animals, property, etc	2	2
Guns including permits	1	1
Harassing communications calls	3	3
Health and Safety	2	2
Hospice Deaths	1	1
Information and misc calls	22	22
Juvenile calls excluding tobacco, drugs, alcohol	7	7
Juvenile Drug complaints	1	1



CAD Summary Report

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	05/23	Total
Juvenile Tobacco complaints	2	2
Maltreatment	10	10
Medical Emergency	63	63
Missing Person(s)	1	1
Mora Ordinance Violations	1	1
Noise - including loud music, parties, etc	4	4
POR- Predatory Offender calls	18	18
Public assist calls	7	7
Records checks	13	13
Secure Helipad	11	11
Shooting complaints	1	1
Suicide threats-attempts	2	2
Suspicious- persons, vehicles, and occurrences	28	28
Theft-not vehicle	14	14
Threats	4	4
Traffic / Driving complaints	11	11
Traffic Accident	8	8
Traffic Violation	153	153
Transport - Inmates	1	1
Unwanted person	8	8
Violation of Court Order	2	2
Warrant Entry and Arrests	4	4
Weather - Monthly Test	1	1
Welfare Check	10	10
Total	575	575

City of Mora Airport Board
Meeting Minutes
5:00 p.m. Tuesday, May 9, 2023
Mora City Hall, 101 Lake St. S, Mora, MN

Pursuant to due call and notice thereof Nick Stafford called to order the regular meeting of the Airport Board at 5:03 p.m., on Tuesday, May 9, 2023, in the Mora City Hall council chambers.

2. Oath of Office: Dave Gunderson took the oath of office.

3. Roll Call: Present: Karla Kastenbauer, Stefan Salmonson, Nick Stafford, Sadie Broekemeier, Dave Gunderson

Absent: None

Staff Present: City Administrator Glenn Anderson, Community Development Director Kirsten Faurie, Airport Manager Joe Kohlgraf

4. Adopt Agenda: MOTION made by Kastenbauer, seconded by Broekemeier, and unanimously carried to adopt the agenda.

5. Minutes: MOTION made by Broekemeier, seconded by Kastenbauer and unanimously carried to approve the minutes from February 14, 2023 as presented.

6. New Business:

- a. Fly-In: The board discussed plans for the 2023 Mora Fly-In and divided some of the event responsibilities. The date of the event will be Saturday, Sept. 16, 2023. The board decided Kastenbauer would reach out to Tom Youngblom to see if he was still interested in hosting a BBQ Rib event at the fly-in knowing that last year Youngblom did ribs for the City's Fall Fest which is only one week after the Fly-In. Faurie would invite the Boy Scouts to set up a table or participate. Broekemeier volunteered to help prepare flyers for Mora Elementary School's backpack flyer program. Kastenbauer would communicate with Sheriff's Office Reserves regarding directing traffic and parking. Gunderson would contact Hawk Aviation; Kohlgraf would contact the North Memorial Helicopter.
- b. Gunderson reported he had been approached by a farmer asking to cut grass at the airport for hay. Kohlgraf said the farmer would have to get a lease from the city to do any kind of farming on city land, but because of FAA rules the grass at the airport would need to be cut shorter and more frequently than would be desirable for hay farming. It could also create additional liabilities due to its proximity to the runway.

7. Old Business: (none)

8. Reports: Kohlgraf provided the board with a verbal update. Crack filling has started at the airport. The crosswind runway has been rolled. The taxi lane reconstruction project is coming up. A fuel system upgrade is also coming up. He is working on an airport runway grant which needs additional justification for the FAA. Staff is working on straightening the beacon. Staff

City of Mora Airport Board
Meeting Minutes
5:00 p.m. Tuesday, May 9, 2023
Mora City Hall, 101 Lake St. S, Mora, MN

is also looking to do some repair near of the hanger ramps, and improving the lighting in the area. Kohlgraf asked that any trouble with birds on the runway be reported to him.

9. Adjournment: MOTION made by Gunderson, seconded by Salmonson and unanimously carried to adjourn the Airport Board meeting at 5:28 p.m.

The next regular meeting of the Airport Board is scheduled for **5 p.m. Tuesday, June 13, 2023.**

Board Chair

Attest: _____
Kirsten Faurie, Community
Development Director

DRAFT

City of Mora Planning Commission
Minutes
5:30 p.m. Monday, June 12, 2023
Mora City Hall, 101 Lake St, Mora, MN 55051

Pursuant to due call and notice thereof Sheldon Shepard called to order the regular meeting of the Planning Commission at 5:31 p.m. Monday, June 12, 2023, in the Mora City Hall council chambers.

- 1. Oath of Office:** Lance Strande took the Oath of Office.
- 2. Roll call:**
Commissioners present: Sheldon Shepard, Sara Treiber, Tim Dahlberg, Jody Anderson and Lance Strande
Commissioners absent: None
Staff present: City Administrator Glenn Anderson, Building Official Caleb Christenson
- 3. Guests present:** Sheila Miller
- 4. Adopt Amended Agenda:** MOTION made by Treiber, seconded by Anderson and unanimously carried to adopt the agenda as presented.
- 5. Approval of Minutes:**
 - a. MOTION made by Treiber, seconded by Dahlberg and unanimously carried to approve the February 13, 2023 minutes as presented.
- 6. Open Forum:** No one spoke during open forum
- 7. Public Hearings:**
 - a. Rezoning of property 510 Hwy 65 to B-2 and north until it adjoins with the existing B-2 District: Shepard opened the public hearing at 5:35 p.m. The Commission heard from the new owner and his mother who explained their intended use of the property. Shepard closed the public hearing at 5:39 p.m. MOTION by Dahlberg to approve Resolution No. PC2023-0511, seconded by J. Anderson and unanimously carried.
- 8. Other Business:**
 - a. Discuss housing topic: Two house were identified as transitional housing, 608 and 609 McLean Street, as being owned and operated by Mission 61. Discussion began on the impacts of the neighborhood and if they're city code compliant. Staff was instructed to research the organization, contact Cambridge to see if they have any regulations and to contact KCSO to see if there's any negative impacts.
- 9. Reports:** None
- 10. Adjournment:** MOTION to adjourn by Dahlberg, seconded by Strande, and unanimously carried to adjourn the Planning Commission meeting at 6:05 p.m. The next regular meeting of the Planning Commission is scheduled for **5:30 p.m. Monday, July 10, 2023.**

Commission Chair

Attest: _____
Caleb Christenson,
Building Official