



City of Mora
Kanabec County, Minnesota
Meeting Agenda
City Council

Mora City Hall
101 Lake St. S
Mora, MN 55051

Tuesday, May 17, 2022

6:30 PM

Mora City Hall

1. **Call to Order/ Pledge of Allegiance**
2. **Roll Call**
3. **Adopt Agenda** *(No item of business shall be considered unless it appears on the agenda for the meeting. Council members may add items to the agenda prior to adoption of the agenda.)*
4. **Consent Agenda** *(Those items listed under Consent Agenda are considered to be routine by the City Council and will be acted upon by one motion under this agenda item. There will be no separate discussion of these items, unless a Council Member so requests, in which event, the item will be removed from the consent agenda and considered immediately after the adoption of the consent agenda.)*
 - a. Special Meeting Minutes – April 5, 2022
 - b. Meeting Minutes – April 19, 2022
 - c. Special Meeting Minutes – May 3, 2022
 - d. Claims – April 2022
 - e. Offer of Employment – Liquor Store Clerk II, Nicole Kiefer
 - f. Accept Donations – Resolution No. 2022-521
 - g. Airport Storage Rental Request – Lilenthal
 - h. Airport Apartment Rent Increase
5. **Open Forum** *(Individuals may address the council about any item not contained on the regular agenda. There is a maximum of fifteen (15) minutes set aside for open forum. A maximum of three (3) minutes is allotted per person. The City Council will take no official action on items discussed at the forum, with the exception of referral to staff for future report.)*
6. **Special Business**
 - a. Annual Audit Presentation- BerganKDV
 - b. Classification and Compensation Report Update
7. **Public Hearings**
 - a.
8. **New Business**
 - a. Ehlers General Obligation Special Assessment Bonds, Series 2022A – Resolution No. 2022-522
 - b. Performance Measurement Community Survey – Resolution No. 2022-523
 - c. Grove Street Special Assessment Deferral Applications
 - d. Compensatory Time and Eligible Full-Time Staff
 - e. Planning Commission Variance Request- Resolution No. 2022-524
9. **Old Business**
 - a. 9th Street Local Partnership Program MnDot
 - b. North Grove Street Update
10. **Communications**
 - a. MAFD Monthly Report – April 2022
 - b. KCSO Monthly Report – April 2022
 - c. Planning Commission Meeting Minutes – May 9, 2022
 - d. Airport Meeting Minutes – May 10, 2022
 - e. Park Board Meeting Minutes – May 10, 2022
 - f. Quarterly Financial Reports
11. **Reports**
 - a. City Administrator
 - b. Councilmember Anderson
 - c. Councilmember Broekemeier
 - d. Councilmember Mathison
 - e. Councilmember Shepard
 - f. Mayor Skramstad
12. **Adjournment**

Pursuant to due call and notice thereof Mayor Alan Skramstad called to order the Special meeting of the Mora City Council at 6:30 PM on Tuesday, April 5, 2022, in the city hall council chambers.

- 2. Roll Call:** Present: Mayor Alan Skramstad, Councilmembers Jody Anderson, Jake Mathison, and Kyle Shepard
Staff Present: City Administrator Glenn Anderson, Administrative Services Director Natasha Segelstrom, Public Works Director Joe Kohlgraf, City Accountant Sara King, Parks and Recreation Coordinator Jeff Krie

- 3. Adopt Agenda:** MOTION made by Shepard, seconded by Mathison and unanimously carried to approve the agenda as presented.

Councilmember Broekemeier arrived

4. Consent Agenda

- a. No items were on the consent agenda. MOTION made by Mathison, seconded by Broekemeier and unanimously carried to approve the consent agenda.

- 5. Open Forum:** No one spoke at open forum.

6. Special Business

- a. N. Grove Street Improvement Project Bid, Greg Anderson SEH: Greg Anderson brought forward the bids for the North Grove Street Improvement Project. There were four bids for the project the high bid being \$2,117,120.55 and the low bid for the project was \$1,737,247.06 and recommended the project be awarded to Douglas-Kerr Underground L.L.C.
- b. Declaring Costs to Be Assessed Resolution No. 2022-411; Order Assessment Hearing Resolution No. 2022-412: Greg Anderson detailed the next step in the North Grove Street Improvement project was to declare the amount to be assessed and ordering the preparation of the proposed assessments. The portion of the cost to be assessed against benefited property owners was \$424,349.86. The assessments shall be payable in equal annual installments extending over 20 years shall bear an interest rate of 2% over the T.I.C.. MOTION made by Anderson, seconded by Shepard and opposed by Broekemeier. Motion carried 4-1 to approve the following resolution:

RESOLUTION No. 2022-411
RESOLUTION DECLARING COST TO BE ASSESSED AND ORDERING PREPARATION FOR
PROPOSED ASSESSMENTS
(see attached)

Greg Anderson noted the next step in the North Grove Street Improvement project was to order the Hearing on Proposed Assessments to be held on May 3rd 2022 at 6:30pm. MOTION made by Mathison, seconded by Shepard and opposed by Broekemeier. Motion carried 4-1 to approve the following resolution:

RESOLUTION No. 2022-412
RESOLUTION FOR HEARING ON PROPOSED ASSESSMENTS
NORTH GROVE STREET IMPROVEMENTS
(see attached)

- c. Mora Public Schools Construction Update- Dan Voce: Mora Public Schools Superintendent provided the City Council an update on the new high school construction and overhead photos of the site. Voce recognized significant progress on the project and removal of the construction cranes which had been a milestone and the school construction was going well.
- d. Approval of Special Law-Public Utilities Commission Membership Resolution No. 2022-413 Mayor Skramstad brought forward Resolution No. 2022-413 Approval of Special Law Mora Public Utilities Commission Membership. On March 10, 2022 Governor Tim Walz approved the Mora Public Utilities Commission to increase its membership to a five member board. MOTION made by Mathison, seconded by Broekemeier and unanimously carried to approve the following resolution:

RESOLUTION No. 2022-413

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MORA, MINNESOTA APPROVING
LAWS OF MINNESOTA, 2022, Ch. 36

- e. Kanabec County Economic Development Authority Seat: Council discussed the Kanabec County Economic Development Authority vacant city seat. Previously, council recommended the Sara Treiber, and the County recommended another applicant to fill the position. At the EDA meeting, Commissioner McNally discussed the possibility of having the Community Development Director fill the seat. The board discussed whether a conflict of interest had been present. The city council further discussed whether they would recommend the Community Development Director to the county's EDA. Segelstrom clarified that they Community Development Director attended both the county and city's meetings and that the city staff acted as the Secretary taking meeting minutes. Council further discussed that the Community Development Director also actively worked with economic development on the City's behalf. MOTION made by Mathison, seconded by Shepard to recommend the Community Development Director as the city's representative to the county EDA.

7. Public Hearings: There were no Public Hearings.

8. New Business:

- a. Add City Administrator to the designated signer. MOTION made by Broekemeier, seconded by Anderson and unanimously carried to add Glenn Anderson as a designated signer for all City of Mora Official Depositories First Citizens Bank, Neighborhood National Bank, RBC Wealth, 4M Fund and Wells Fargo.

9. Old Business:

- a. Driver's License Update: Anderson recapped the Driver's License Office operations, projected revenue and discussions with Chad Gramentz of Kanabec County. Anderson acknowledge the need for the service in the community and it that it provided a regional benefit. He recommended to council that the city work collaboratively with Kanabec County to continue the service in the community whether it be monetary or in-kind efforts to elevate revenue loss, salary, benefits and operational expenses. Mathison asked the status of the local business that had interest in the operation and interest in collaborative agreement from Kanabec County. Anderson explained the business would need additional time prior to making any decision.

Chad Gramentz of Kanabec County explained to council the significant changes with

the operation since the implementation of the real id and enhanced driver's license. In 2020, Kanabec County had written a letter to the State addressing concern with the county's continued operation of the service and there had not been a response back. Gramentz explained there had been challenges due to hours of operation and the current space was not set up well for multiple service windows. Gramentz stated a change in location and hours of service would increase numbers and the County Board authorized the Driver's License service to continue until mid-June with the goal is to find a different location. Council discussed options for the service and impact if the operation would be taken solely by the City. Additional questions were asked on State requirements to operate the Driver's License Office and Vehicle Registration offices. Staff was directed to collaborate with Chad Gramentz at Kanabec County to assist with the driver's license operations.

10. Communications: None

11. Reports

- a. City Administrator Anderson: Discussed the use of ARPA funds for the Snake River Bridge bike trial and an upcoming deadline to dedicate funds for the Standard Allowance.
- b. Councilmember Anderson: Discussed parking issues on Union Street and explained that some business owners and employees have not utilized the rear parking lot and parking for extended periods of time. The information has been brought to the Sheriff's office attention.
- c. Councilmember Broekemeier: Recognized Greg Anderson's presentation for the Grove Street Project and that she opposed the project at this time due the recent increase in taxes throughout the community. The ECCC Quarterly meeting was cancelled.
- d. Councilmember Mathison: nothing new to report.
- e. Councilmember Shepard: Welcomed Glenn Anderson and stated the city parks are getting more use with the nice weather, and it is a great time to be in Mora.
- f. Mayor Skramstad: Commended staff on the Public Utilities Commission resolution to increase membership. He stated would delivering a statue from Colorado for the Veteran's Memorial Park and that he would be absent at the next meeting.

12. Adjournment: MOTION made by Shepard, seconded by Broekemeier, and unanimously carried by the City Council to adjourn at 7:50 PM.

Mayor

City Clerk

Pursuant to due call and notice thereof Mayor Skramstad called to order the regular meeting of the Mora City Council at 6:30 PM on Tuesday, April 19, 2022 in the city hall council room.

- 1. Call to Order/Pledge of Allegiance:** 6:30PM
- 2. Roll Call:** Mayor Alan Skramstad, Councilmembers Jody Anderson, Jake Mathison, Kyle Shepard and Sadie Broekemeier
- 3. Adopt Agenda:** MOTION made by Mathison, seconded by Broekemeier, and unanimously carried to approve the agenda.
- 4. Approve Consent Agenda:** MOTION made by Shepard, seconded by Mathison, and unanimously carried to approve the consent agenda.
 - a. Approve Minutes of the March 15, 2022 Regular Meeting
 - b. Approve March 2022 Claims
 - c. Approve Gambling Permit MAFD Relief Association
 - d. MAFD Fire Ball at the Hall Event Request
 - e. Transient Merchant Permit TNT Fireworks
 - f. Approve Resolution No. 2022-421 Accept Restricted Donations
 - g. Approve Resolution No. 2022-422 American Rescue Plan Act Standard Allowance Resolution
 - h. Approve Community Development Director Resignation
 - i. Approve MAFD Firefighter Resignation, Ben Sanftner
 - j. Approved MAFD Firefighter III Hire
- 5. Open Form:** No one spoke at open forum.
- 6. Special Business:**
 - a. City Council recognized Dennis Olson and years of dedicated service on the Housing and Redevelopment Board from January 1986-December 2021. Olson played an instrumental role in HRA programs and contributed to the expansion of Dala House, Vasa House, Eastwood Senior Living and Mysa House and the continuation of HRA programs.
 - b. MnDOT Local Partnership Program- 9th Street and State Highway 65: City Engineer Greg Anderson of SEH discussed the MnDOT Local Partnership Program. He explained that MnDOT believed a dedicated left turn lane may be warranted from Hwy 65 onto 9th Street and the City had met with Mora Public Schools, Kanabec County Engineer and MnDOT on the future improvements of the intersection. Based on project schedules with MnDOT, the project may not be completed for 7-8 years. With the Local Partnership Program, the local agency (city) leads the project planning and design costs and MnDOT provides construction funding for improvements within the MnDOT right of way.

Anderson explained that there were remaining funds from project year 2026 and the city would advance cost of construction of the project until the funding year arrives, and the city would be reimbursed from MnDOT. An estimated cost for the Northbound, left turn lane is approximately \$185,000.

The council further discussed a need for the dedicated turn lane was present due to the posted speed limit and increased number of vehicles with the completion of the high school. There was a consensus to submit a letter of intent for the TH 65 and 9th Street Intersection and Local Partnership Program. MOTION made by Mathison, seconded by Broekemeier and unanimously carried to move forward with the application.

7. Public Hearings: There were no public hearings.

8. New Business:

- a. Ehlers Update on Bond Issuance Process: Bruce Kimmel of Ehlers presented an overview of Bond issuance process. He detailed the process leading up to the bond issuance which started with the assessment hearing, awarding the construction bids, the presale report and resolution for consideration that authorizes staff and market participants to bring the bond issue forward for the bond sale. Ehlers and city staff would then compile documentation for the official statement which outlines the legal authority, amount and length of the bond. Prior to the purchase of the bond the official statement details the city of Mora's finances, local economy, tax base, local employers and debt burden. After a comprehensive review, the official statement is posted and underwriting firms regionally and nationally.

Kimmel detailed bond credit ratings and the City's current Strong A+ rating with S&P. This information would be affirmed or possibly upgraded to an AA-. He stated that Ehlers is aggressive and provides details on the City's tax growth, economic growth, local economy and financial management of the City to assist with the rating. This information would be part of the analysis for the bond sale and assist with investors determine an interest rate prior to the bond going on the market. Kimmel explained the bids may appear very different and terms of the agreement vary but further explained all bids are compared to see the true interest cost which is a mathematical formula that compares the bids, and this would determine the best bond proposal which will be brought to the City Council for consideration. After council approval, the underwriting firm then moves forward towards the closing the bond sale.

- b. Fire Department Hose Discussion: MAFD Fire Chief Brett Anderson requested to purchase additional fire hoses. He explained that the city council previously approved the purchase of new hoses for the 2021, 2022 and 2023 budget. Anderson further explained that the purchase of three years at once would allow the hoses to be redistributed on the pumpers, improve efficiencies and hose distribution. MOTION made by Mathison, seconded by Broekemeier to approve the purchase of fire department hoses, not to exceed \$9,000. MOTION made by Broekemeier, seconded by Mathison and unanimously carried to transfer funds from the future fire equipment fund for the transaction total, not to exceed \$9,000. MOTION made by Shepard, seconded by Broekemeier and unanimously carried to amend the 2022 budget to include the hose purchase and corresponding transfer from the future fire equipment fund.

- c. Neighborhood National Bank: Garrett D'Aigle Assistant Vice President of Neighborhood National Bank (NNB) brought forward a request to have the City of Mora as a subordinate to a new mortgage for a local business owner. He explained the business intended to finance the renovation of a commercial building on 123 S Union Street. D'Aigle further explained that with the initial purchase and renovation, NNB was the first lien on the property and the second lien was filed through the City of Mora's Commercial Rehabilitation Program. Glenn Anderson stated the business previously satisfied a loan through the city and did not have reservations on the City's position as a second on the lien. Anderson also stated had never heard of a city being a first lien holder over a bank. MOTION made by Mathison, seconded by Shepard and unanimously carried to approve the City of Mora subordinate to the new mortgage filed with Neighborhood National Bank in order to maintain the existing first lien position of Neighborhood National Banked and the second lien position of the City of Mora.
- d. Conditional Use Permit – Everhardt: Council reviewed conditional use permit and Planning Commission recommendation to approve an additional accessory building to the Everhardt's property. MOTION made by Mathison, seconded by Shepard and unanimously carried to approve the following resolution:

Resolution 2022-423

RESOLUTION APPROVING A CONDITIONAL USE PERMIT TO ALLOW ADDITION OF AN
ACCESSORY STRUCTURE TO BE LOCATED IN R-3 DISTRICT AS REQUESTED BY
WILLIAM AND MARSHA EVERHARDT
(see attached)

- e. Mora Aquatic Center- Aquatic Center Manager Krie brought forward a request for consideration to increase wages for lifeguards and shift supervisors at the Mora Aquatic Center. Due to certified lifeguard from previous season not returning and minimal applicants, Krie proposed a wage increase to assist with the recruitment and retention for lifeguards. After research, Krie proposed an increase from \$11.48 to \$14.00 for lifeguards and an increase from \$13.23 - \$16.00 for shift supervisors. Staff reviewed the impact on increased wages and determined that other areas within the MAC budget could be adjusted to offset the costs. Council discussed the request and agreed that wages needed to be competitive. Council further discussed the wages, admissions and concession rates. King stated that council had approved an increase to the admission for the 2022 budget which increased to \$8.75 from \$8.00 and bonus tickets also increased from \$80 to \$86. MOTION made by Shepard, seconded by Broekemeier to approve the wage increase from \$11.48 to \$14.00 for lifeguards and \$13.23 - \$16.00 for shift supervisors.

9. **Old Business:**

- a. Music in the Park ECRAC Grant Acceptance- Krie brought forward the Music in the Park Grant acceptance for \$10, 575 and entering a license agreement with the American Society of Composers Authors and Publishers, and the Society of European State Authors and Composers. MOTION made by Broekemeier, seconded by Mathison and unanimously carried to approve the Music In the Park Grant.

April 19, 2022

10. Communications packet was reviewed: The communications in the packet were reviewed.

11. Reports:

- a. City Administrator: Recapped communications with Chad Gramentz from Kanabec County and the five member PUC board would move forward once confirmation the state received documentation. Staff reviewed past practices of flex time and exempt employee with the city attorney.
- b. Councilmember Broekemeier: Thanked Grafstrom for her work during a short period of time.
- c. Councilmember Mathison: Thanked Grafstrom for her times and wished her well.
- d. Councilmember Shepard: Thanked Dennis Olson for his time on the HRA board.
- e. Mayor pro tem / Councilmember Anderson: Thanked Grafstrom for her work with the City. Dennis Olson for his time with the HRA, the employee recognition event for the years of service and dedication to the city would take place the following night.

12. Adjournment: MOTION by Broekemeier, seconded by Shepard, and unanimously carried to adjourn at 7:23PM.

Mayor

City Clerk

Pursuant to due call and notice thereof Mayor Alan Skramstad called to order the Special meeting of the Mora City Council at 6:30 PM on Tuesday, May 3, 2022, in the city hall council chambers.

2. **Roll Call:** Present: Mayor Alan Skramstad, Councilmembers Jody Anderson, Jake Mathison, and Kyle Shepard
Staff Present: City Administrator Glenn Anderson, Administrative Services Director Natasha Segelstrom, Public Works Director Joe Kohlgraf, City Accountant Sara King, Parks and Recreation Coordinator Jeff Krie
3. **Adopt Agenda:** MOTION made by Shepard, seconded by Mathison and unanimously carried to approve the agenda as presented.
4. **Consent Agenda:** MOTION made by Anderson, seconded by Shepard and unanimously carried to approve the consent agenda.
 - a. Approve Hire Street Department Seasonal Staff
 - b. Approve Hire Mora Aquatic Center Seasonal Staff
 - c. Mora Aquatic Center Wage Increase
 - d. Public Use Permit – Josh Norby Benefit
 - e. Probationary Release - Bontjes
5. **Open Forum:** No one spoke at open forum.
6. **Public Hearings:**
 - a. N. Grove Street Assessment Hearing: Greg Anderson of SEH recapped the proposed assessments for the North Grove Street Improvement project and the special benefit analysis. Anderson presented the final assessment roll which totaled \$377,052.00.

Mayor Skramstad opened the North Grove Street Assessment Hearing at 6:32pm. No one spoke during this time. The Public Hearing was Closed.
7. **New Business**
 - a. N. Grove Street Resolution for Adopting Assessments – Resolution No. 2022-511: Council reviewed the proposed assessments for the improvements of North Grove Street and the construction of streets, sidewalks, storm sewers, sanitary sewers, water mains and service lines and assessed the benefited property for a portion of the cost of the improvement pursuant to Minnesota Statutes, Chapter 429. MOTION Made by Mathison, seconded by Shepard, opposed by Broekemeier and carried 4-1 to approve the following resolution:

RESOLUTION No. 2022-511
RESOLUTION ADOPTING ASSESSMENT
NORTH GROVE STREET IMPROVEMENTS
(see attached)

- b. N. Grove Street Improvement Project Bid Award Resolution No. 2022-512: Council reviewed the advertisement for bids and Douglas -Kerr Underground, L.L.C of Mora was the lowest responsible bidder for the North Grove Street Improvement project. MOTION made by Mathison, seconded by Anderson and unanimously carried to approve the following resolution:

RESOLUTION No. 2022-512
RESOLUTION ACCEPTING BID
(see attached)

8. Old Business:

- a. Public Utilities Commission Board Expansion – Vacant Seats: City Administrator Anderson brought forward two applicants for the Public Utilities Commission board to fill the vacant seats for the newly expanded board membership. Dave Chmeil and Sara Treiber submitted applications to the Public Utilities Commission.

Skramstad stated Treiber currently serves on two boards with the City, and suggested the seat be filled by a member of city member. He explained this was permitted with the Special Law and expanded membership of the Mora Public Utilities Commission allowed two council members and suggested to the council to appoint Skramstad fill one of the vacant seats for the remainder of this year.

Additional questions were asked on the number of council seats moving forward and if the seat would be designated annually to a member of the council or if the PUC board would continue to have community members as it had done in the past. Skramstad explained the Council at that time could decide moving forward and whether to have a member of the community or a council member fill the seat.

- b. Public Utilities Commissions Board Appointment:
MOTION Made by Mathison, seconded by Broekemeier and unanimously carried to appoint Dave Chmiel to the PUC board term expiration 12/31/2023 and appoint Skramstad as the representative of City Council until 12/31/2022.

9. Reports

- a. City Administrator Anderson: Discussed recent meetings with Neighborhood National Bank, Chad Gramentz with Kanabec County and Chamber of Commerce to discuss tourism. Had a meeting GreenStep Cities meeting and the progress.
- b. Councilmember Anderson: Nothing new to report.
- c. Councilmember Broekemeier: Discussed recent meeting with Health and Human Services Board and updated the board on new City Administrator and offered additional information to Anderson.
- d. Councilmember Mathison: nothing new to report.
- e. Councilmember Shepard: Stated a lot of happy community members in the parks, the dog park.
- f. Mayor Skramstad: Stated the City had a busy weekend ahead with city wide garage sales, Snake River Canoe Race.

10. Adjournment: MOTION made by Shepard, seconded by Broekemeier, and unanimously carried by the City Council to adjourn at 6:52 PM.

Mayor

City Clerk

CITY OF MORA

CHECK LIST-COUNCIL

05/12/22 9:48 AM

Page 1

CHECK #	Search Name	Fund Descr	Dept Descr	Last Dim Descr	Comments	Amount
CHECK # 001019 MSRS						
001019	MSRS	GENERAL FUN		Health Care Saving	HEALTH CARE SAVINGS	\$925.77
CHECK # 001019 MSRS						\$925.77
CHECK # 001020 MSRS						
001020	MSRS	GENERAL FUN		Deferred Compens	DEFERRED COMP PLAN	\$450.00
CHECK # 001020 MSRS						\$450.00
CHECK # 001021 MSRS						
001021	MSRS	GENERAL FUN		Deferred Compens	DEFERRED COMP ROTH	\$725.00
CHECK # 001021 MSRS						\$725.00
CHECK # 001022 TASC-TOTAL ADMIN SERVICE COOP						
001022	TASC-TOTAL ADMIN SERV	GENERAL FUN		Flexible Spending A	FSA - DEPENDENT CARE	\$192.31
001022	TASC-TOTAL ADMIN SERV	GENERAL FUN		Flexible Spending A	FSA - MEDICAL CONTRIB	\$288.46
001022	TASC-TOTAL ADMIN SERV	GENERAL FUN		VEBA or HSA Contr	HSA - EMPLOYER CONTR	\$1,000.00
001022	TASC-TOTAL ADMIN SERV	GENERAL FUN		VEBA or HSA Contr	HSA - EMPLOYEE CONTR	\$476.54
CHECK # 001022 TASC-TOTAL ADMIN SERVICE COOP						\$1,957.31
CHECK # 001023 MN DEPT OF REVENUE						
001023	MN DEPT OF REVENUE	GENERAL FUN		State Withholding	PAYROLL STATE WITHHO	\$2,663.60
CHECK # 001023 MN DEPT OF REVENUE						\$2,663.60
CHECK # 001024 US TREASURY - IRS						
001024	US TREASURY - IRS	GENERAL FUN		Federal Withholdin	FED W/H	\$4,906.13
001024	US TREASURY - IRS	GENERAL FUN		FICA Tax Withholdi	SOCIAL SECURITY W/H	\$7,897.08
001024	US TREASURY - IRS	GENERAL FUN		Medicare	MEDICARE W/H	\$1,846.90
CHECK # 001024 US TREASURY - IRS						\$14,650.11
CHECK # 001025 MSRS						
001025	MSRS	GENERAL FUN		Health Care Saving	HEALTH CARE SAVINGS	\$913.57
CHECK # 001025 MSRS						\$913.57
CHECK # 001026 MSRS						
001026	MSRS	GENERAL FUN		Deferred Compens	DEFERRED COMP PLAN	\$450.00
CHECK # 001026 MSRS						\$450.00
CHECK # 001027 MSRS						
001027	MSRS	GENERAL FUN		Deferred Compens	DEFERRED COMP ROTH	\$725.00
CHECK # 001027 MSRS						\$725.00
CHECK # 001028 TASC-TOTAL ADMIN SERVICE COOP						
001028	TASC-TOTAL ADMIN SERV	GENERAL FUN		VEBA or HSA Contr	HSA - EMPLOYEE CONTR	\$476.54
001028	TASC-TOTAL ADMIN SERV	GENERAL FUN		Flexible Spending A	FSA - MEDICAL CONTRIB	\$288.46
001028	TASC-TOTAL ADMIN SERV	GENERAL FUN		Flexible Spending A	FSA - DEPENDENT CARE	\$192.31
CHECK # 001028 TASC-TOTAL ADMIN SERVICE COOP						\$957.31
CHECK # 001029 MN DEPT OF REVENUE						
001029	MN DEPT OF REVENUE	GENERAL FUN		State Withholding	PAYROLL STATE W/H	\$2,665.65
CHECK # 001029 MN DEPT OF REVENUE						\$2,665.65
CHECK # 001030 US TREASURY - IRS						
001030	US TREASURY - IRS	GENERAL FUN		Federal Withholdin	FEDERAL W/H	\$4,988.09
001030	US TREASURY - IRS	GENERAL FUN		Medicare	MEDICARE W/H	\$1,948.86
001030	US TREASURY - IRS	GENERAL FUN		FICA Tax Withholdi	SOCIAL SECURITY W/H	\$8,333.10
CHECK # 001030 US TREASURY - IRS						\$15,270.05

CITY OF MORA

CHECK LIST-COUNCIL

05/12/22 9:48 AM

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CHECK #	Search Name	Fund Descr	Dept Descr	Last Dim Descr	Comments	Amount
CHECK # 001031 TSYS						
001031	TSYS	LIQUOR FUND	LIQUOR STOR	Payment Processin	MONTHLY LIQ STORE CR	\$7,084.67
CHECK # 001031 TSYS						\$7,084.67
CHECK # 001033 MORA MUNICIPAL UTILITIES						
001033	MORA MUNICIPAL UTILIT	GENERAL FUN	CITY HALL BU	Electricity	UTILITIES	\$393.59
001033	MORA MUNICIPAL UTILIT	GENERAL FUN	CITY HALL BU	Storm Water	UTILITIES	\$13.04
001033	MORA MUNICIPAL UTILIT	GENERAL FUN	CITY HALL BU	Water	UTILITIES	\$51.13
001033	MORA MUNICIPAL UTILIT	GENERAL FUN	CITY HALL BU	Sewer	UTILITIES	\$36.27
001033	MORA MUNICIPAL UTILIT	GENERAL FUN	LIBRARY BUIL	Sewer	UTILITIES	\$36.27
001033	MORA MUNICIPAL UTILIT	GENERAL FUN	LIBRARY BUIL	Water	UTILITIES	\$30.78
001033	MORA MUNICIPAL UTILIT	GENERAL FUN	LIBRARY BUIL	Electricity	UTILITIES	\$346.39
001033	MORA MUNICIPAL UTILIT	GENERAL FUN	LIBRARY BUIL	Storm Water	UTILITIES	\$13.04
001033	MORA MUNICIPAL UTILIT	GENERAL FUN	STREETS	Electricity	UTILITIES	\$114.04
001033	MORA MUNICIPAL UTILIT	GENERAL FUN	STREET LIGH	Electricity	UTILITIES	\$2,214.43
001033	MORA MUNICIPAL UTILIT	GENERAL FUN	GARAGE	Storm Water	UTILITIES	\$24.03
001033	MORA MUNICIPAL UTILIT	GENERAL FUN	GARAGE	Sewer	UTILITIES	\$43.77
001033	MORA MUNICIPAL UTILIT	GENERAL FUN	GARAGE	Water	UTILITIES	\$35.59
001033	MORA MUNICIPAL UTILIT	GENERAL FUN	GARAGE	Electricity	UTILITIES	\$491.32
001033	MORA MUNICIPAL UTILIT	GENERAL FUN	AQUATIC CEN	Sewer	UTILITIES	-\$63.81
001033	MORA MUNICIPAL UTILIT	GENERAL FUN	AQUATIC CEN	Storm Water	UTILITIES	\$31.60
001033	MORA MUNICIPAL UTILIT	GENERAL FUN	AQUATIC CEN	Electricity	UTILITIES	\$163.79
001033	MORA MUNICIPAL UTILIT	GENERAL FUN	AQUATIC CEN	Water	UTILITIES	-\$68.85
001033	MORA MUNICIPAL UTILIT	GENERAL FUN	PARKS	Electricity	UTILITIES	\$188.99
001033	MORA MUNICIPAL UTILIT	GENERAL FUN	PARKS	Storm Water	UTILITIES	\$37.77
001033	MORA MUNICIPAL UTILIT	GENERAL FUN	AIRPORT	Water	UTILITIES	\$57.35
001033	MORA MUNICIPAL UTILIT	GENERAL FUN	AIRPORT	Sewer	UTILITIES	\$65.04
001033	MORA MUNICIPAL UTILIT	GENERAL FUN	AIRPORT	Storm Water	UTILITIES	\$98.16
001033	MORA MUNICIPAL UTILIT	FIRE FUND	FIRE	Electricity	UTILITIES	\$314.60
001033	MORA MUNICIPAL UTILIT	FIRE FUND	FIRE	Sewer	UTILITIES	\$28.77
001033	MORA MUNICIPAL UTILIT	FIRE FUND	FIRE	Water	UTILITIES	\$27.48
001033	MORA MUNICIPAL UTILIT	CEMETERY FU	CEMETERY	Storm Water	UTILITIES	\$18.83
001033	MORA MUNICIPAL UTILIT	CEMETERY FU	CEMETERY	Water	UTILITIES	\$0.81
001033	MORA MUNICIPAL UTILIT	CEMETERY FU	CEMETERY	Electricity	UTILITIES	\$14.03
001033	MORA MUNICIPAL UTILIT	DOWNTOWN-F	CAPITAL PROJ	Capital Outlay	UTILITIES	\$13.04
001033	MORA MUNICIPAL UTILIT	LIQUOR FUND	LIQUOR STOR	Water	UTILITIES	\$36.36
001033	MORA MUNICIPAL UTILIT	LIQUOR FUND	LIQUOR STOR	Sewer	UTILITIES	\$36.27
001033	MORA MUNICIPAL UTILIT	LIQUOR FUND	LIQUOR STOR	Storm Water	UTILITIES	\$17.17
CHECK # 001033 MORA MUNICIPAL UTILITIES						\$4,861.09
CHECK # 001035 REVTRAK						
001035	REVTRAK	GENERAL FUN	AQUATIC CEN	Payment Processin	MONTHLY MAC CREDIT C	\$9.95
CHECK # 001035 REVTRAK						\$9.95
CHECK # 001036 SOUTHERN GLAZERS OF MN						
001036	SOUTHERN GLAZERS OF	LIQUOR FUND	LIQUOR STOR	Wine Purchased for	WINE - EFT PYMT IN LIE	\$706.00
001036	SOUTHERN GLAZERS OF	LIQUOR FUND	LIQUOR STOR	Liquor Purchased f	LIQ - EFT PYMT IN LIEU	\$3,380.12
CHECK # 001036 SOUTHERN GLAZERS OF MN						\$4,086.12
CHECK # 001037 MN DEPT OF REVENUE						
001037	MN DEPT OF REVENUE	LIQUOR FUND		Sales Tax Payable	SALES & USE TAX PYMT -	\$28,158.00
001037	MN DEPT OF REVENUE	LIQUOR FUND	LIQUOR STOR	Wine Club Expense	SALES & USE TAX PYMT -	\$2.00
001037	MN DEPT OF REVENUE	LIQUOR FUND	LIQUOR STOR	Contributions	SALES & USE TAX PYMT -	\$1.00
001037	MN DEPT OF REVENUE	LIQUOR FUND	LIQUOR STOR	Garbage Removal	SALES & USE TAX PYMT -	\$15.00

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001037	MN DEPT OF REVENUE	LIQUOR FUND	LIQUOR STOR	Telephone	SALES & USE TAX PYMT -	\$3.00
001037	MN DEPT OF REVENUE	LIQUOR FUND	LIQUOR STOR	Repair/Maint - Bldg	SALES & USE TAX PYMT -	\$3.00
001037	MN DEPT OF REVENUE	LIQUOR FUND	LIQUOR STOR	Off-Sale Supplies	SALES & USE TAX PYMT -	\$2.00
CHECK # 001037 MN DEPT OF REVENUE						\$28,184.00
CHECK # 001038 TSYS						
001038	TSYS	LIQUOR FUND	LIQUOR STOR	Rentals	MONTHLY CREDIT CARD	\$80.37
CHECK # 001038 TSYS						\$80.37
CHECK # 001041 HIBU						
001041	HIBU	LIQUOR FUND	LIQUOR STOR	Advertising	LIQUOR STORE WEBSITE	\$172.00
CHECK # 001041 HIBU						\$172.00
CHECK # 001042 NEIGHBORHOOD NATIONAL BANK						
001042	NEIGHBORHOOD NATION	GENERAL FUN	FINANCE	Miscellaneous	MONTHLY MISC FILE FEE	\$14.16
001042	NEIGHBORHOOD NATION	GENERAL FUN	HUMAN RESO	Payment Processin	MONTHLY BUSINESS ON	\$10.00
001042	NEIGHBORHOOD NATION	GENERAL FUN	HUMAN RESO	Payment Processin	MONTHLY PAYROLL ACH	\$60.00
001042	NEIGHBORHOOD NATION	LIQUOR FUND	LIQUOR STOR	Bad Debts/NSF Ch	MONTHLY RETURNED CH	\$10.00
CHECK # 001042 NEIGHBORHOOD NATIONAL BANK						\$94.16
CHECK # 057986 SOUTHERN GLAZERS OF MN						
057986	SOUTHERN GLAZERS OF	LIQUOR FUND	LIQUOR STOR	Liquor Purchased f	LIQ	-\$3,380.12
057986	SOUTHERN GLAZERS OF	LIQUOR FUND	LIQUOR STOR	Wine Purchased for	WINE	-\$706.00
CHECK # 057986 SOUTHERN GLAZERS OF MN						-\$4,086.12
CHECK # 058064 ACE HARDWARE						
058064	ACE HARDWARE	GENERAL FUN	STREETS	Repair/Maint - Bldg	HOSE CLAMPS, FUEL, AIR	-\$528.40
058064	ACE HARDWARE	GENERAL FUN	STREETS	Repair/Maint - Bldg	COVER STRUT LID, CRAC	-\$195.56
058064	ACE HARDWARE	GENERAL FUN	STREETS	Lubricants & Additi	BOLT & GEAR LUBE, OIL	-\$60.94
058064	ACE HARDWARE	GENERAL FUN	GARAGE	Small Tools & Equi	FILTER WRENCHES	-\$46.45
058064	ACE HARDWARE	GENERAL FUN	PARKS	Lubricants & Additi	GEAR OIL	-\$13.98
058064	ACE HARDWARE	GENERAL FUN	PARKS	Repair/Maint - Bldg	SNOWBLOWER RPR PAR	-\$53.98
058064	ACE HARDWARE	GENERAL FUN	AIRPORT	Lubricants & Additi	ANTIFREEZE FOR AIRPO	-\$21.98
058064	ACE HARDWARE	FIRE FUND	FIRE	Repair/Maint - Bldg	#4 BATTERIES & CORE R	-\$393.00
058064	ACE HARDWARE	FIRE FUND	FIRE	Repair/Maint - Bldg	#6 THERMAL FLASH	-\$270.47
058064	ACE HARDWARE	FIRE FUND	FIRE	Repair/Maint - Bldg	FILTERS	-\$648.95
CHECK # 058064 ACE HARDWARE						-\$2,233.71
CHECK # 058121 AMAZON CAPITAL SERVICES						
058121	AMAZON CAPITAL SERVIC	GENERAL FUN	STREETS	Repair/Maint - Bldg	PAINT SPRAYER PARTS	\$187.11
058121	AMAZON CAPITAL SERVIC	GENERAL FUN	PARKS	Repair/Maint - Bldg	HAND SANITIZER	\$178.25
058121	AMAZON CAPITAL SERVIC	FIRE FUND	FIRE	Small Tools & Equi	OXYGEN CYLINDER WRE	\$17.44
058121	AMAZON CAPITAL SERVIC	FIRE FUND	FIRE	Repair/Maint - Bldg	OXYGEN REGULATOR	\$35.80
CHECK # 058121 AMAZON CAPITAL SERVICES						\$418.60
CHECK # 058122 ARTISAN BEER CO						
058122	ARTISAN BEER CO	LIQUOR FUND	LIQUOR STOR	Beer Purchased for	BEER	\$324.00
CHECK # 058122 ARTISAN BEER CO						\$324.00
CHECK # 058123 AUTO VALUE MORA						
058123	AUTO VALUE MORA	GENERAL FUN	STREETS	Repair/Maint - Bldg	HOSE CLAMPS, FUEL, AIR	\$528.40
058123	AUTO VALUE MORA	GENERAL FUN	STREETS	Repair/Maint - Bldg	COVER STRUT LID, CRAC	\$195.56
058123	AUTO VALUE MORA	GENERAL FUN	STREETS	Lubricants & Additi	BELT GEAR LUBE & GEAR	\$60.94
058123	AUTO VALUE MORA	GENERAL FUN	GARAGE	Small Tools & Equi	FILTER WRENCHES	\$46.45
058123	AUTO VALUE MORA	GENERAL FUN	PARKS	Lubricants & Additi	GEAR OIL	\$13.98
058123	AUTO VALUE MORA	GENERAL FUN	PARKS	Repair/Maint - Bldg	SNOWBLOWER RPR PAR	\$53.98

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058123	AUTO VALUE MORA	GENERAL FUN	AIRPORT	Lubricants & Additi	ANTIFREEZE FOR AIRPO	\$21.98
058123	AUTO VALUE MORA	FIRE FUND	FIRE	Repair/Maint - Bldg	#4 BATTERIES & CORE R	\$393.00
058123	AUTO VALUE MORA	FIRE FUND	FIRE	Repair/Maint - Bldg	FILTERS	\$648.95
058123	AUTO VALUE MORA	FIRE FUND	FIRE	Repair/Maint - Bldg	6&7 THERMAL FLASHER,	\$270.47
CHECK # 058123 AUTO VALUE MORA						\$2,233.71
CHECK # 058124 BELLBOY CORPORATION						
058124	BELLBOY CORPORATION	LIQUOR FUND	LIQUOR STOR	Wine Purchased for	WINE	\$298.00
058124	BELLBOY CORPORATION	LIQUOR FUND	LIQUOR STOR	Liquor Purchased f	LIQ	\$6,345.60
058124	BELLBOY CORPORATION	LIQUOR FUND	LIQUOR STOR	Misc Purchases - N	DISP BOMB SHOT CUPS	\$90.00
CHECK # 058124 BELLBOY CORPORATION						\$6,733.60
CHECK # 058125 BERNICK COMPANIES						
058125	BERNICK COMPANIES	LIQUOR FUND	LIQUOR STOR	Misc Purchases - N	POP	\$479.55
058125	BERNICK COMPANIES	LIQUOR FUND	LIQUOR STOR	Beer Purchased for	BEER	\$11,850.18
CHECK # 058125 BERNICK COMPANIES						\$12,329.73
CHECK # 058126 BREAKTHRU BEVERAGE						
058126	BREAKTHRU BEVERAGE	LIQUOR FUND	LIQUOR STOR	Misc Purchases - N	NA	\$273.44
058126	BREAKTHRU BEVERAGE	LIQUOR FUND	LIQUOR STOR	Liquor Purchased f	LIQ	\$5,306.91
058126	BREAKTHRU BEVERAGE	LIQUOR FUND	LIQUOR STOR	Wine Purchased for	WINE	\$404.00
CHECK # 058126 BREAKTHRU BEVERAGE						\$5,984.35
CHECK # 058127 DAHLHEIMER DIST CO						
058127	DAHLHEIMER DIST CO	LIQUOR FUND	LIQUOR STOR	Misc Purchases - N	NA	\$224.60
058127	DAHLHEIMER DIST CO	LIQUOR FUND	LIQUOR STOR	Beer Purchased for	BEER	\$23,485.30
CHECK # 058127 DAHLHEIMER DIST CO						\$23,709.90
CHECK # 058128 FORESTEDGE WINERY						
058128	FORESTEDGE WINERY	LIQUOR FUND	LIQUOR STOR	Wine Purchased for	WINE	\$132.00
CHECK # 058128 FORESTEDGE WINERY						\$132.00
CHECK # 058129 JOHNSON BROTHERS LIQUOR						
058129	JOHNSON BROTHERS LIQ	LIQUOR FUND	LIQUOR STOR	Liquor Purchased f	LIQ	\$9,681.49
058129	JOHNSON BROTHERS LIQ	LIQUOR FUND	LIQUOR STOR	Wine Purchased for	WINE	\$9,874.95
058129	JOHNSON BROTHERS LIQ	LIQUOR FUND	LIQUOR STOR	Misc Purchases - N	NA	\$77.80
CHECK # 058129 JOHNSON BROTHERS LIQUOR						\$19,634.24
CHECK # 058130 KANABEC CO AUDITOR/TREASURER						
058130	KANABEC CO AUDITOR/T	GENERAL FUN	AIRPORT	Property Tax Expe	2022 PROPERTY TAXES -	\$648.00
058130	KANABEC CO AUDITOR/T	GENERAL FUN	AIRPORT	Property Tax Expe	2022 PROPERTY TAXES -	\$1,440.00
058130	KANABEC CO AUDITOR/T	GENERAL FUN	AIRPORT	Property Tax Expe	2022 PROPERTY TAXES -	\$138.00
058130	KANABEC CO AUDITOR/T	LIQUOR FUND	LIQUOR STOR	Property Tax Expe	2022 PROPERTY TAXES -	\$9,804.99
CHECK # 058130 KANABEC CO AUDITOR/TREASURER						\$12,030.99
CHECK # 058131 MCDONALD DIST CO						
058131	MCDONALD DIST CO	LIQUOR FUND	LIQUOR STOR	Liquor Purchased f	LIQ	\$53.25
058131	MCDONALD DIST CO	LIQUOR FUND	LIQUOR STOR	Beer Purchased for	BEER	\$27,521.71
058131	MCDONALD DIST CO	LIQUOR FUND	LIQUOR STOR	Misc Purchases - N	NA	\$173.72
CHECK # 058131 MCDONALD DIST CO						\$27,748.68
CHECK # 058132 MN COUNCIL OF AIRPORTS (MCOA)						
058132	MN COUNCIL OF AIRPORT	GENERAL FUN	AIRPORT	Dues & Subscriptio	KOHLGRAF/YODER MEMB	\$150.00
CHECK # 058132 MN COUNCIL OF AIRPORTS (MCOA)						\$150.00
CHECK # 058133 MN MUNICIPAL UTILITIES ASSN						

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058133	MN MUNICIPAL UTILITIES	GENERAL FUN	HUMAN RESO	Professional Servic	FD DRUG & ALC PRE-EMP	\$37.50
CHECK # 058133 MN MUNICIPAL UTILITIES ASSN						\$37.50
CHECK # 058134 PHILLIPS WINE & SPIRITS						
058134	PHILLIPS WINE & SPIRITS	LIQUOR FUND	LIQUOR STOR	Misc Purchases - N	NA	\$54.61
058134	PHILLIPS WINE & SPIRITS	LIQUOR FUND	LIQUOR STOR	Wine Purchased for	WINE	\$1,265.05
058134	PHILLIPS WINE & SPIRITS	LIQUOR FUND	LIQUOR STOR	Liquor Purchased f	LIQ	\$5,946.06
CHECK # 058134 PHILLIPS WINE & SPIRITS						\$7,265.72
CHECK # 058136 SHRED-N-GO, INC						
058136	SHRED-N-GO, INC	GENERAL FUN	ADMINISTRAT	Professional Servic	SHREDDING	\$79.75
CHECK # 058136 SHRED-N-GO, INC						\$79.75
CHECK # 058137 SOUTHERN GLAZERS OF MN						
058137	SOUTHERN GLAZERS OF	LIQUOR FUND	LIQUOR STOR	Wine Purchased for	WINE CREDIT	-\$98.00
058137	SOUTHERN GLAZERS OF	LIQUOR FUND	LIQUOR STOR	Wine Purchased for	WINE CREDIT	-\$80.00
058137	SOUTHERN GLAZERS OF	LIQUOR FUND	LIQUOR STOR	Liquor Purchased f	LIQ CREDIT	-\$416.50
058137	SOUTHERN GLAZERS OF	LIQUOR FUND	LIQUOR STOR	Wine Purchased for	WINE CREDIT	-\$148.00
058137	SOUTHERN GLAZERS OF	LIQUOR FUND	LIQUOR STOR	Liquor Purchased f	LIQ CREDIT	-\$242.90
058137	SOUTHERN GLAZERS OF	LIQUOR FUND	LIQUOR STOR	Wine Purchased for	WINE CREDIT	-\$42.00
058137	SOUTHERN GLAZERS OF	LIQUOR FUND	LIQUOR STOR	Liquor Purchased f	LIQ	\$3,513.74
058137	SOUTHERN GLAZERS OF	LIQUOR FUND	LIQUOR STOR	Wine Purchased for	WINE CREDIT	-\$27.99
058137	SOUTHERN GLAZERS OF	LIQUOR FUND	LIQUOR STOR	Liquor Purchased f	LIQ CREDIT	-\$76.35
058137	SOUTHERN GLAZERS OF	LIQUOR FUND	LIQUOR STOR	Liquor Purchased f	LIQ CREDIT	-\$567.00
058137	SOUTHERN GLAZERS OF	LIQUOR FUND	LIQUOR STOR	Liquor Purchased f	LIQ CREDIT	-\$80.00
058137	SOUTHERN GLAZERS OF	LIQUOR FUND	LIQUOR STOR	Liquor Purchased f	LIQ CREDIT	-\$242.70
058137	SOUTHERN GLAZERS OF	LIQUOR FUND	LIQUOR STOR	Liquor Purchased f	LIQ CREDIT	-\$327.00
058137	SOUTHERN GLAZERS OF	LIQUOR FUND	LIQUOR STOR	Wine Purchased for	WINE CREDIT	-\$144.00
058137	SOUTHERN GLAZERS OF	LIQUOR FUND	LIQUOR STOR	Wine Purchased for	WINE CREDIT	-\$82.00
058137	SOUTHERN GLAZERS OF	LIQUOR FUND	LIQUOR STOR	Liquor Purchased f	LIQ - UNPROVEN AMT AS	\$388.20
058137	SOUTHERN GLAZERS OF	LIQUOR FUND	LIQUOR STOR	Wine Purchased for	WINE	\$784.00
058137	SOUTHERN GLAZERS OF	LIQUOR FUND	LIQUOR STOR	Liquor Purchased f	LIQ CREDIT	-\$16.50
058137	SOUTHERN GLAZERS OF	LIQUOR FUND	LIQUOR STOR	Wine Purchased for	WINE CREDIT	-\$84.00
058137	SOUTHERN GLAZERS OF	LIQUOR FUND	LIQUOR STOR	Liquor Purchased f	LIQ CREDIT	-\$274.35
CHECK # 058137 SOUTHERN GLAZERS OF MN						\$1,736.65
CHECK # 058140 UNION GRILL						
058140	UNION GRILL	GENERAL FUN	HUMAN RESO	Recognition/Welne	2022 EMPLOYEE RECOG	\$1,515.71
CHECK # 058140 UNION GRILL						\$1,515.71
CHECK # 058141 WINE MERCHANTS						
058141	WINE MERCHANTS	LIQUOR FUND	LIQUOR STOR	Wine Purchased for	WINE	\$275.80
CHECK # 058141 WINE MERCHANTS						\$275.80
CHECK # 058142 AFSCME						
058142	AFSCME	GENERAL FUN		Union Dues-AFSCM	UNION DUES - AFSCME	\$470.18
CHECK # 058142 AFSCME						\$470.18
CHECK # 058143 EQUITABLE FINANCIAL						
058143	EQUITABLE FINANCIAL	GENERAL FUN		The Equitable - Def	THE EQUITABLE	\$30.00
CHECK # 058143 EQUITABLE FINANCIAL						\$30.00
CHECK # 058144 ICMA RETIREMENT TRUST - 457						
058144	ICMA RETIREMENT TRUS	GENERAL FUN		ICMA	ICMA ROTH IRA	\$85.00
058144	ICMA RETIREMENT TRUS	GENERAL FUN		ICMA	ICMA/MISSION SQR	\$50.00

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CHECK # 058144 ICMA RETIREMENT TRUST - 457						\$135.00
CHECK # 058145 NCPERS GROUP LIFE INS						
058145	NCPERS GROUP LIFE INS	GENERAL FUN		NCPERS - Life Ins	NCPERS - LIFE	\$256.00
CHECK # 058145 NCPERS GROUP LIFE INS						\$256.00
CHECK # 058146 PERA - MN ST TREASURER						
058146	PERA - MN ST TREASURE	GENERAL FUN		PERA	PERA ADDITIONAL	\$653.45
058146	PERA - MN ST TREASURE	GENERAL FUN		PERA	PERA COORDINATED	\$4,247.25
058146	PERA - MN ST TREASURE	GENERAL FUN		PERA	PERA COORDINATED	\$4,247.25
CHECK # 058146 PERA - MN ST TREASURER						\$9,147.95
CHECK # 058149 DEARBORN LIFE INSURANCE CO						
058149	DEARBORN LIFE INSURAN	GENERAL FUN		Life Insurance	MAY 2022 LIFE INS PRE	\$290.85
CHECK # 058149 DEARBORN LIFE INSURANCE CO						\$290.85
CHECK # 058152 KANABEC CO ATTORNEY						
058152	KANABEC CO ATTORNEY	GENERAL FUN	LEGAL	Legal Services	JAN - MARCH 2022 PROS	\$7,250.00
CHECK # 058152 KANABEC CO ATTORNEY						\$7,250.00
CHECK # 058153 KANABEC CO RECORDER						
058153	KANABEC CO RECORDER	SMALL CITIES	SCDP REHABI	Professional Servic	LOAN SATISFACTION FO	\$46.00
058153	KANABEC CO RECORDER	SMALL CITIES	SCDP REHABI	Professional Servic	LOAN SATISFACTION FO	\$46.00
058153	KANABEC CO RECORDER	SMALL CITIES	SCDP REHABI	Professional Servic	LOAN SATISFACTION FO	\$46.00
058153	KANABEC CO RECORDER	SMALL CITIES	SCDP REHABI	Professional Servic	LOAN SATISFACTION FO	\$46.00
058153	KANABEC CO RECORDER	SMALL CITIES	SCDP REHABI	Professional Servic	LOAN SATISFACTION FO	\$46.00
CHECK # 058153 KANABEC CO RECORDER						\$230.00
CHECK # 058154 KANABEC CO RECORDER						
058154	KANABEC CO RECORDER	COVID-19 EME	COVID-19 EM	Professional Servic	LOAN SATISFACTION-CO	\$46.00
058154	KANABEC CO RECORDER	COVID-19 EME	COVID-19 EM	Professional Servic	LOAN SATISFACTION-CO	\$46.00
058154	KANABEC CO RECORDER	COVID-19 EME	COVID-19 EM	Professional Servic	LOAN SATISFACTION-CO	\$46.00
058154	KANABEC CO RECORDER	COVID-19 EME	COVID-19 EM	Professional Servic	LOAN SATISFACTION-CO	\$46.00
CHECK # 058154 KANABEC CO RECORDER						\$184.00
CHECK # 058155 KRIE, JEFFREY						
058155	KRIE, JEFFREY	GENERAL FUN	AQUATIC CEN	Meetings, Training,	MILEAGE & HOTEL FOR A	\$385.36
CHECK # 058155 KRIE, JEFFREY						\$385.36
CHECK # 058156 MN DEPT OF TRANSPORTATION (MS215)						
058156	MN DEPT OF TRANSPORT	SNAKE RIVER	CAPITAL PROJ	Capital Outlay	LIGHTING CONSTRUCTI	\$17,167.14
CHECK # 058156 MN DEPT OF TRANSPORTATION (MS215)						\$17,167.14
CHECK # 058157 MORA BAKERY						
058157	MORA BAKERY	GENERAL FUN	HUMAN RESO	Recognition/Welne	MEET & GREET TREATS-	\$44.80
CHECK # 058157 MORA BAKERY						\$44.80
CHECK # 058160 YODER, MANDI						
058160	YODER, MANDI	GENERAL FUN	ADMINISTRAT	Meetings, Training,	MILEAGE & PARKING-SAF	\$49.50
CHECK # 058160 YODER, MANDI						\$49.50
CHECK # 058161 EQUITABLE FINANCIAL						
058161	EQUITABLE FINANCIAL	GENERAL FUN		The Equitable - Def	THE EQUITABLE	\$30.00
CHECK # 058161 EQUITABLE FINANCIAL						\$30.00
CHECK # 058162 ICMA RETIREMENT TRUST - 457						
058162	ICMA RETIREMENT TRUS	GENERAL FUN		ICMA	ICMA/MISSION SQR	\$50.00

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058162	ICMA RETIREMENT TRUS	GENERAL FUN		ICMA	ICMA ROTH IRA	\$85.00
CHECK # 058162 ICMA RETIREMENT TRUST - 457						\$135.00
CHECK # 058163 PERA - MN ST TREASURER						
058163	PERA - MN ST TREASURE	GENERAL FUN		PERA	PERA COORDINATED	\$4,384.65
058163	PERA - MN ST TREASURE	GENERAL FUN		PERA	PERA ADDITIONAL	\$674.59
058163	PERA - MN ST TREASURE	GENERAL FUN		PERA	PERA COORDINATED	\$4,384.65
CHECK # 058163 PERA - MN ST TREASURER						\$9,443.89
CHECK # 058165 CARDMEMBER SERVICE						
058165	CARDMEMBER SERVICE	GENERAL FUN		Surcharge - Buildin	1ST QTR BLDG PERMIT S	\$354.61
058165	CARDMEMBER SERVICE	GENERAL FUN	MAYOR & CO	Meetings, Training,	BROEKEMEIER CONF RE	\$199.00
058165	CARDMEMBER SERVICE	GENERAL FUN	ADMINISTRAT	Meetings, Training,	G ANDERSON MCMA CON	\$425.00
058165	CARDMEMBER SERVICE	GENERAL FUN	ADMINISTRAT	Meetings, Training,	G ANDERSON MCMA CON	\$268.62
058165	CARDMEMBER SERVICE	GENERAL FUN	STREETS	Small Tools & Equi	TOOLS - HARBOR FREIG	\$504.85
058165	CARDMEMBER SERVICE	GENERAL FUN	STREETS	Repair/Maint - Bldg	TRAFFIC SIGNAL BULBS -	\$119.15
058165	CARDMEMBER SERVICE	GENERAL FUN	AQUATIC CEN	Small Tools & Equi	FREEZER - A-Z REST EQU	\$2,774.00
058165	CARDMEMBER SERVICE	GENERAL FUN	AIRPORT	Dues & Subscriptio	AIRPORT HAZARDOUS C	\$25.54
CHECK # 058165 CARDMEMBER SERVICE						\$4,670.77
CHECK # 058166 CENTURYLINK						
058166	CENTURYLINK	GENERAL FUN	AIRPORT	Telephone	FUEL PHONE	\$60.60
058166	CENTURYLINK	GENERAL FUN	AIRPORT	Telephone	A/D BLDG PHONE	\$54.83
CHECK # 058166 CENTURYLINK						\$115.43
CHECK # 058167 DELTA DENTAL						
058167	DELTA DENTAL	GENERAL FUN		Delta Dental	MAY 2022 GROUP DENTA	\$922.30
CHECK # 058167 DELTA DENTAL						\$922.30
CHECK # 058168 AMAZON CAPITAL SERVICES						
058168	AMAZON CAPITAL SERVIC	GENERAL FUN	LIBRARY BUIL	Repair/Maint - Bldg	AIR FILTERS FOR FURNA	\$112.43
058168	AMAZON CAPITAL SERVIC	GENERAL FUN	AQUATIC CEN	Small Tools & Equi	UMBRELLAS	\$1,612.17
CHECK # 058168 AMAZON CAPITAL SERVICES						\$1,724.60
CHECK # 058169 BELLBOY CORPORATION						
058169	BELLBOY CORPORATION	LIQUOR FUND	LIQUOR STOR	Liquor Purchased f	LIQ	\$8,245.15
CHECK # 058169 BELLBOY CORPORATION						\$8,245.15
CHECK # 058170 BERNICK COMPANIES						
058170	BERNICK COMPANIES	LIQUOR FUND	LIQUOR STOR	Beer Purchased for	BEER	\$18,999.90
058170	BERNICK COMPANIES	LIQUOR FUND	LIQUOR STOR	Misc Purchases - N	POP	\$418.63
CHECK # 058170 BERNICK COMPANIES						\$19,418.53
CHECK # 058171 BJORNSTAD, JON						
058171	BJORNSTAD, JON	GENERAL FUN		Deposits	2020 HANGAR STORAGE	\$50.00
CHECK # 058171 BJORNSTAD, JON						\$50.00
CHECK # 058172 BREAKTHRU BEVERAGE						
058172	BREAKTHRU BEVERAGE	LIQUOR FUND	LIQUOR STOR	Liquor Purchased f	LIQ	\$7,545.53
058172	BREAKTHRU BEVERAGE	LIQUOR FUND	LIQUOR STOR	Misc Purchases - N	NA	\$128.48
058172	BREAKTHRU BEVERAGE	LIQUOR FUND	LIQUOR STOR	Wine Purchased for	WINE	\$96.00
CHECK # 058172 BREAKTHRU BEVERAGE						\$7,770.01
CHECK # 058173 C & L DISTRIBUTING						
058173	C & L DISTRIBUTING	LIQUOR FUND	LIQUOR STOR	Misc Purchases - N	POP	\$27.50
058173	C & L DISTRIBUTING	LIQUOR FUND	LIQUOR STOR	Beer Purchased for	BEER	\$468.70

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CHECK # 058173 C & L DISTRIBUTING						\$496.20
CHECK # 058174 DAHLHEIMER DIST CO						
058174	DAHLHEIMER DIST CO	LIQUOR FUND	LIQUOR STOR	Misc Purchases - N	NA	\$626.80
058174	DAHLHEIMER DIST CO	LIQUOR FUND	LIQUOR STOR	Beer Purchased for	BEER	\$10,268.18
CHECK # 058174 DAHLHEIMER DIST CO						\$10,894.98
CHECK # 058176 JOHNSON BROTHERS LIQUOR						
058176	JOHNSON BROTHERS LIQ	LIQUOR FUND	LIQUOR STOR	Beer Purchased for	BEER	\$525.00
058176	JOHNSON BROTHERS LIQ	LIQUOR FUND	LIQUOR STOR	Liquor Purchased f	LIQ	\$12,117.38
058176	JOHNSON BROTHERS LIQ	LIQUOR FUND	LIQUOR STOR	Misc Purchases - N	NA	\$90.30
058176	JOHNSON BROTHERS LIQ	LIQUOR FUND	LIQUOR STOR	Wine Purchased for	WINE	\$7,112.38
CHECK # 058176 JOHNSON BROTHERS LIQUOR						\$19,845.06
CHECK # 058178 MCDONALD DIST CO						
058178	MCDONALD DIST CO	LIQUOR FUND	LIQUOR STOR	Beer Purchased for	BEER	\$26,448.79
058178	MCDONALD DIST CO	LIQUOR FUND	LIQUOR STOR	Misc Purchases - N	NA	\$394.00
CHECK # 058178 MCDONALD DIST CO						\$26,842.79
CHECK # 058179 NELSON, RICHARD						
058179	NELSON, RICHARD	GENERAL FUN		Deposits	CITY HANGAR DEPOSIT	\$25.00
CHECK # 058179 NELSON, RICHARD						\$25.00
CHECK # 058180 PAUSTIS WINE COMPANY						
058180	PAUSTIS WINE COMPANY	LIQUOR FUND	LIQUOR STOR	Wine Purchased for	WINE	\$1,552.60
058180	PAUSTIS WINE COMPANY	LIQUOR FUND	LIQUOR STOR	Liquor Purchased f	LIQ	\$75.00
CHECK # 058180 PAUSTIS WINE COMPANY						\$1,627.60
CHECK # 058181 PHILLIPS WINE & SPIRITS						
058181	PHILLIPS WINE & SPIRITS	LIQUOR FUND	LIQUOR STOR	Wine Purchased for	WINE	\$1,525.69
058181	PHILLIPS WINE & SPIRITS	LIQUOR FUND	LIQUOR STOR	Liquor Purchased f	LIQ	\$12,165.02
CHECK # 058181 PHILLIPS WINE & SPIRITS						\$13,690.71
CHECK # 058182 SOUTHERN GLAZERS OF MN						
058182	SOUTHERN GLAZERS OF	LIQUOR FUND	LIQUOR STOR	Wine Purchased for	WINE	\$1,370.16
058182	SOUTHERN GLAZERS OF	LIQUOR FUND	LIQUOR STOR	Liquor Purchased f	LIQ	\$4,444.72
CHECK # 058182 SOUTHERN GLAZERS OF MN						\$5,814.88
CHECK # 058183 TASC-TOTAL ADMIN SERVICE COOP						
058183	TASC-TOTAL ADMIN SERV	GENERAL FUN	HUMAN RESO	Professional Servic	JUNE 2022 HSA PARTICI	\$35.00
CHECK # 058183 TASC-TOTAL ADMIN SERVICE COOP						\$35.00
CHECK # 058184 VINOCOPIA, INC						
058184	VINOCOPIA, INC	LIQUOR FUND	LIQUOR STOR	Wine Purchased for	WINE	\$431.50
058184	VINOCOPIA, INC	LIQUOR FUND	LIQUOR STOR	Liquor Purchased f	LIQ	\$252.25
CHECK # 058184 VINOCOPIA, INC						\$683.75
CHECK # 058185 WALMAN OPTICAL						
058185	WALMAN OPTICAL	GENERAL FUN	STREETS	Uniforms	KLEVEN SAFETY GLASSE	\$150.00
058185	WALMAN OPTICAL	GENERAL FUN	PARKS	Uniforms	KLEVEN SAFETY GLASSE	\$75.00
058185	WALMAN OPTICAL	GENERAL FUN	AIRPORT	Uniforms	KLEVEN SAFETY GLASSE	\$18.00
058185	WALMAN OPTICAL	STORM WATER	STORM WATE	Uniforms	KLEVEN SAFETY GLASSE	\$39.00
058185	WALMAN OPTICAL	CEMETERY FU	CEMETERY	Uniforms	KLEVEN SAFETY GLASSE	\$18.00
CHECK # 058185 WALMAN OPTICAL						\$300.00
CHECK # 058186 WINE MERCHANTS						

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058186	WINE MERCHANTS	LIQUOR FUND	LIQUOR STOR	Wine Purchased for	WINE	\$591.51
CHECK # 058186 WINE MERCHANTS						\$591.51
CHECK # 058187 AMAZON CAPITAL SERVICES						
058187	AMAZON CAPITAL SERVIC	GENERAL FUN	AQUATIC CEN	Repair/Maint - Bldg	SHOWER PARTS	\$756.21
058187	AMAZON CAPITAL SERVIC	GENERAL FUN	PARKS	Repair/Maint - Bldg	VOLLEYBALL & TENNIS N	\$309.15
CHECK # 058187 AMAZON CAPITAL SERVICES						\$1,065.36
CHECK # 058188 CITY OF MORA						
058188	CITY OF MORA	GENERAL FUN	GENERAL GOV	Miscellaneous	SP ASSMTS FOR N GROV	\$6,800.00
058188	CITY OF MORA	GENERAL FUN	GENERAL GOV	Miscellaneous	SP ASSMTS FOR N GROV	\$10,478.00
CHECK # 058188 CITY OF MORA						\$17,278.00
CHECK # 058189 HANSON, CALLY						
058189	HANSON, CALLY	GENERAL FUN		Deposits	LIBRARY MTG ROOM KEY	\$50.00
CHECK # 058189 HANSON, CALLY						\$50.00
CHECK # 058190 HUBER, JOHN						
058190	HUBER, JOHN	GENERAL FUN		Deposits	LIBRARY MTG ROOM KEY	\$50.00
CHECK # 058190 HUBER, JOHN						\$50.00
CHECK # 058191 KIESER, DANIELLE						
058191	KIESER, DANIELLE	GENERAL FUN	HUMAN RESO	Recognition/Wellne	REIMB FOR EMPL RECOG	\$90.98
058191	KIESER, DANIELLE	LIQUOR FUND	LIQUOR STOR	Meetings, Training,	MILEAGE TO MMBA CON	\$107.20
CHECK # 058191 KIESER, DANIELLE						\$198.18
CHECK # 058192 MIDCO						
058192	MIDCO	GENERAL FUN	INFORMATIO	Telephone	INTERNET	\$88.39
058192	MIDCO	GENERAL FUN	CITY HALL BU	Telephone	PHONE/INTERNET	\$603.57
058192	MIDCO	GENERAL FUN	STREETS	Telephone	PHONE/INTERNET	\$117.45
058192	MIDCO	GENERAL FUN	AQUATIC CEN	Telephone	PHONE/INTERNET	\$100.35
058192	MIDCO	FIRE FUND	FIRE	Telephone	INTERNET	\$75.39
058192	MIDCO	LIQUOR FUND	LIQUOR STOR	Telephone	PHONE/INTERNET	\$383.07
CHECK # 058192 MIDCO						\$1,368.22
CHECK # 058193 MN COMPUTER SYSTEMS, INC						
058193	MN COMPUTER SYSTEMS,	GENERAL FUN	FINANCE	Small Tools & Equi	KELLY'S PRINTER	\$685.00
058193	MN COMPUTER SYSTEMS,	GENERAL FUN	INFORMATIO	Repair/Maint - Bldg	FINAL COPIER CHARGE F	\$1.51
058193	MN COMPUTER SYSTEMS,	GENERAL FUN	INFORMATIO	Repair/Maint - Bldg	COPIER CHARGE	\$246.85
058193	MN COMPUTER SYSTEMS,	LIQUOR FUND	LIQUOR STOR	Repair/Maint - Bldg	COPIER CHARGE	\$38.19
CHECK # 058193 MN COMPUTER SYSTEMS, INC						\$971.55
CHECK # 058195 MN PEIP						
058195	MN PEIP	GENERAL FUN		Group Health Insur	JUNE 2022 GROUP HEAL	\$22,156.18
CHECK # 058195 MN PEIP						\$22,156.18
CHECK # 058197 QUADIENT FINANCE USA, INC						
058197	QUADIENT FINANCE USA,	GENERAL FUN	FINANCE	Postage	REFILL POSTAGE MACHI	\$375.00
058197	QUADIENT FINANCE USA,	GENERAL FUN	HUMAN RESO	Postage	REFILL POSTAGE MACHI	\$225.00
058197	QUADIENT FINANCE USA,	FIRE FUND	FIRE	Postage	REFILL POSTAGE MACHI	\$120.00
058197	QUADIENT FINANCE USA,	LIQUOR FUND	LIQUOR STOR	Postage	REFILL POSTAGE MACHI	\$105.00
CHECK # 058197 QUADIENT FINANCE USA, INC						\$825.00
CHECK # 058198 SNAKE RIVER CANOE CLUB						
058198	SNAKE RIVER CANOE CLU	GENERAL FUN		Deposits	CANOE RACE DEPOSIT R	\$100.00
CHECK # 058198 SNAKE RIVER CANOE CLUB						\$100.00

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CHECK # 058199 TR COMPUTER SALES, LLC						
058199	TR COMPUTER SALES, LL	GENERAL FUN	INFORMATIO	Professional Servic	IT WORK-UPS BATTERY	\$338.75
058199	TR COMPUTER SALES, LL	GENERAL FUN	INFORMATIO	Small Tools & Equi	NEW COMPUTER & SETU	\$1,466.25
058199	TR COMPUTER SALES, LL	GENERAL FUN	INFORMATIO	Small Tools & Equi	NEW COMPUTER & SETU	\$1,466.25
058199	TR COMPUTER SALES, LL	GENERAL FUN	INFORMATIO	Other Operating Su	DELL EXTENDED WARRA	\$570.15
058199	TR COMPUTER SALES, LL	GENERAL FUN	INFORMATIO	Professional Servic	MONTHLY CLOUD & SER	\$629.50
CHECK # 058199 TR COMPUTER SALES, LLC						\$4,470.90
CHECK # 058200 VERIZON WIRELESS						
058200	VERIZON WIRELESS	GENERAL FUN	PLANNING &	Telephone	CELL	\$9.16
058200	VERIZON WIRELESS	GENERAL FUN	CITY HALL BU	Telephone	CELL	\$4.12
058200	VERIZON WIRELESS	GENERAL FUN	BUILDING	Telephone	CELL	\$42.52
058200	VERIZON WIRELESS	GENERAL FUN	STREETS	Telephone	CELL/IPAD	\$95.06
058200	VERIZON WIRELESS	GENERAL FUN	AQUATIC CEN	Telephone	CELL	\$28.85
058200	VERIZON WIRELESS	GENERAL FUN	PARKS	Telephone	CELL/IPAD	\$38.25
058200	VERIZON WIRELESS	GENERAL FUN	AIRPORT	Telephone	CELL	\$8.19
058200	VERIZON WIRELESS	STORM WATER	STORM WATE	Telephone	CELL/IPAD	\$19.81
058200	VERIZON WIRELESS	CEMETERY FU	CEMETERY	Telephone	CELL/IPAD	\$8.19
058200	VERIZON WIRELESS	LIQUOR FUND	LIQUOR STOR	Telephone	CELL	\$41.21
CHECK # 058200 VERIZON WIRELESS						\$295.36
CHECK # 058201 WELIA HEALTH						
058201	WELIA HEALTH	GENERAL FUN	HUMAN RESO	Professional Servic	RANDOM LAB TESTING	\$84.60
058201	WELIA HEALTH	GENERAL FUN	HUMAN RESO	Professional Servic	FD PRE-EMPL TESTING	\$21.60
CHECK # 058201 WELIA HEALTH						\$106.20
CHECK # 058202 ACE HARDWARE						
058202	ACE HARDWARE	LIQUOR FUND	LIQUOR STOR	Cleaning Supplies	VAC BAGS	\$17.17
058202	ACE HARDWARE	LIQUOR FUND	LIQUOR STOR	Small Tools & Equi	FUNNEL & SIPHON	\$13.50
058202	ACE HARDWARE	LIQUOR FUND	LIQUOR STOR	Other Operating Su	TAPE, ZIP TIES	\$23.98
CHECK # 058202 ACE HARDWARE						\$54.65
CHECK # 058203 AMERICAN BOTTLING CO. INC						
058203	AMERICAN BOTTLING CO.	LIQUOR FUND	LIQUOR STOR	Misc Purchases - N	POP	\$266.64
CHECK # 058203 AMERICAN BOTTLING CO. INC						\$266.64
CHECK # 058204 AMERICAN LEGAL PUBLISHING CORP						
058204	AMERICAN LEGAL PUBLIS	GENERAL FUN	LEGAL	Professional Servic	2022-2023 INTERNET RE	\$450.00
CHECK # 058204 AMERICAN LEGAL PUBLISHING CORP						\$450.00
CHECK # 058205 ARAMARK						
058205	ARAMARK	GENERAL FUN	CITY HALL BU	Laundry/Rugs	CITY HALL RUGS	\$62.61
058205	ARAMARK	GENERAL FUN	LIBRARY BUIL	Laundry/Rugs	LIBRARY RUGS & TOWEL	\$89.04
058205	ARAMARK	GENERAL FUN	GARAGE	Other Operating Su	GARAGE TOWELS	\$69.91
CHECK # 058205 ARAMARK						\$221.56
CHECK # 058206 AUTO VALUE MORA						
058206	AUTO VALUE MORA	GENERAL FUN	STREETS	Repair/Maint - Bldg	OIL PAD, FILTERS	\$283.65
058206	AUTO VALUE MORA	GENERAL FUN	STREETS	Small Tools & Equi	FILTER SOCKETS, POWE	\$442.98
058206	AUTO VALUE MORA	GENERAL FUN	STREETS	Small Tools & Equi	PLIERS, CHISEL SET	\$200.11
058206	AUTO VALUE MORA	GENERAL FUN	STREETS	Repair/Maint - Bldg	HYDROCAPS	\$15.23
058206	AUTO VALUE MORA	GENERAL FUN	STREETS	Repair/Maint - Bldg	RETURNED HYDROCAPS	-\$15.23
058206	AUTO VALUE MORA	GENERAL FUN	GARAGE	Small Tools & Equi	GARAGE TOOLS	\$86.38
058206	AUTO VALUE MORA	GENERAL FUN	PARKS	Repair/Maint - Bldg	FILTERS	\$362.67
058206	AUTO VALUE MORA	FIRE FUND	FIRE	Repair/Maint - Bldg	PLUGS & FILTERS	\$61.48

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058206	AUTO VALUE MORA	FIRE FUND	FIRE	Repair/Maint - Bldg	LIGHT & BUMPER RPR PA	\$436.95
CHECK # 058206	AUTO VALUE MORA					\$1,874.22
CHECK # 058209	CAMPBELL KNUTSON, P.A.					
058209	CAMPBELL KNUTSON, P.A.	GENERAL FUN	PLANNING &	Legal Services	ZONING ORDINANCE, M	\$754.00
058209	CAMPBELL KNUTSON, P.A.	CEMETERY FU	CEMETERY	Professional Servic	DISINTERMENT RESEAR	\$160.00
CHECK # 058209	CAMPBELL KNUTSON, P.A.					\$914.00
CHECK # 058211	CRYSTAL SPRINGS ICE					
058211	CRYSTAL SPRINGS ICE	LIQUOR FUND	LIQUOR STOR	Misc Purchases - N	ICE	\$812.46
CHECK # 058211	CRYSTAL SPRINGS ICE					\$812.46
CHECK # 058214	EAST CENTRAL ENERGY-ELECT					
058214	EAST CENTRAL ENERGY-E	GENERAL FUN	PARKS	Electricity	ELECTRICITY	\$70.49
058214	EAST CENTRAL ENERGY-E	GENERAL FUN	AIRPORT	Electricity	ELECTRICITY	\$453.63
058214	EAST CENTRAL ENERGY-E	LIQUOR FUND	LIQUOR STOR	Electricity	ELECTRICITY	\$1,732.42
CHECK # 058214	EAST CENTRAL ENERGY-ELECT					\$2,256.54
CHECK # 058215	EAST CENTRAL SOLID WASTE COMM					
058215	EAST CENTRAL SOLID WA	GENERAL FUN	STREETS	Garbage Removal	GARBAGE DISPOSAL	\$133.00
CHECK # 058215	EAST CENTRAL SOLID WASTE COMM					\$133.00
CHECK # 058216	EAST SIDE OIL CO INC					
058216	EAST SIDE OIL CO INC	GENERAL FUN	STREETS	Repair/Maint - Bldg	FILTER DISPOSAL	\$22.50
CHECK # 058216	EAST SIDE OIL CO INC					\$22.50
CHECK # 058217	ECM PUBLISHERS, INC					
058217	ECM PUBLISHERS, INC	LIQUOR FUND	LIQUOR STOR	Wine Club Expense	SPRING WINE TASTING	\$286.50
CHECK # 058217	ECM PUBLISHERS, INC					\$286.50
CHECK # 058220	GLENS TIRE OPERATIONS INC					
058220	GLENS TIRE OPERATIONS	GENERAL FUN	STREETS	Tires	SWEEPER TIRES	\$748.00
058220	GLENS TIRE OPERATIONS	GENERAL FUN	STREETS	Tires	LOADER TIRE RPR	\$190.00
CHECK # 058220	GLENS TIRE OPERATIONS INC					\$938.00
CHECK # 058221	GOPHER STATE ONE-CALL INC					
058221	GOPHER STATE ONE-CALL	GENERAL FUN	STREETS	Professional Servic	APRIL LOCATES	\$39.82
CHECK # 058221	GOPHER STATE ONE-CALL INC					\$39.82
CHECK # 058222	GRAINGER, INC					
058222	GRAINGER, INC	GENERAL FUN	CITY HALL BU	Repair/Maint - Bldg	CITY HALL LIGHT BALLAS	\$242.60
CHECK # 058222	GRAINGER, INC					\$242.60
CHECK # 058223	GRANITE ELECTRONICS, INC					
058223	GRANITE ELECTRONICS, I	FIRE FUND	FIRE	Repair/Maint - Bldg	PAGER REPAIR	\$201.30
058223	GRANITE ELECTRONICS, I	FIRE FUND	FIRE	Dues & Subscriptio	FCC FREQUENCY LICENS	\$60.00
CHECK # 058223	GRANITE ELECTRONICS, INC					\$261.30
CHECK # 058226	HORIZON COMMERCIAL POOL SUPPLY					
058226	HORIZON COMMERCIAL P	GENERAL FUN	AQUATIC CEN	Capital Outlay	DIVING BOARD	\$6,378.05
CHECK # 058226	HORIZON COMMERCIAL POOL SUPPLY					\$6,378.05
CHECK # 058227	IOWA LEAGUE OF CITIES					
058227	IOWA LEAGUE OF CITIES	GENERAL FUN	HUMAN RESO	Advertising	COMMUNITY DEVELOPM	\$140.00
CHECK # 058227	IOWA LEAGUE OF CITIES					\$140.00
CHECK # 058229	JOHNSONS HARDWARE & RENTAL					

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058229	JOHNSONS HARDWARE &	GENERAL FUN	STREETS	Repair/Maint - Bldg	PROPANE TANK FOR TOR	\$46.38
058229	JOHNSONS HARDWARE &	GENERAL FUN	AQUATIC CEN	Small Tools & Equi	TOOLS	\$19.98
058229	JOHNSONS HARDWARE &	GENERAL FUN	AQUATIC CEN	Repair/Maint - Bldg	BOLTS FOR FILTERS	\$41.94
058229	JOHNSONS HARDWARE &	GENERAL FUN	PARKS	Repair/Maint - Bldg	SANITIZER BATTERIES	\$41.98
058229	JOHNSONS HARDWARE &	GENERAL FUN	PARKS	Other Operating Su	TRASH BAGS	\$35.98
058229	JOHNSONS HARDWARE &	FIRE FUND	FIRE	Cleaning Supplies	OVEN CLEANER, SPONGE	\$19.47
058229	JOHNSONS HARDWARE &	FIRE FUND	FIRE	Cleaning Supplies	CLEANING SUPPLIES	\$34.96
058229	JOHNSONS HARDWARE &	FIRE FUND	FIRE	Repair/Maint - Bldg	PAINT	\$60.98
058229	JOHNSONS HARDWARE &	CEMETERY FU	CEMETERY	Landscaping Materi	GRASS SEED	\$26.99
CHECK # 058229 JOHNSONS HARDWARE & RENTAL						\$328.66
CHECK # 058231 KANABEC PUBLICATIONS, INC						
058231	KANABEC PUBLICATIONS,	GENERAL FUN	HUMAN RESO	Advertising	LIQ STORE CLERK JOB A	\$52.50
058231	KANABEC PUBLICATIONS,	GENERAL FUN	HUMAN RESO	Advertising	COMM DEV DIRECTOR J	\$77.90
058231	KANABEC PUBLICATIONS,	GENERAL FUN	PLANNING &	Advertising	PUBL HEARING VARIANC	\$58.32
058231	KANABEC PUBLICATIONS,	GENERAL FUN	AQUATIC CEN	Printed Forms & Pa	SWIM LESSON BONUS TI	\$150.00
058231	KANABEC PUBLICATIONS,	N. GROVE STR	CAPITAL PROJ	Advertising	PUBLIC HEARING-N GRO	\$197.00
058231	KANABEC PUBLICATIONS,	LIQUOR FUND	LIQUOR STOR	Wine Club Expense	WINE TASTING ADS	\$250.93
058231	KANABEC PUBLICATIONS,	LIQUOR FUND	LIQUOR STOR	Advertising	LQ STORE BALANCE SHE	\$128.33
CHECK # 058231 KANABEC PUBLICATIONS, INC						\$914.98
CHECK # 058232 KONRAD MATERIAL SALES, LLC						
058232	KONRAD MATERIAL SALE	GENERAL FUN	STREETS	Street Maint - Labo	PATCH MIX	\$949.20
CHECK # 058232 KONRAD MATERIAL SALES, LLC						\$949.20
CHECK # 058233 KUSSMAUL ELECTRONICS						
058233	KUSSMAUL ELECTRONICS	FIRE FUND	FIRE	Repair/Maint - Bldg	PUMP BATTERY CHARGE	\$713.46
CHECK # 058233 KUSSMAUL ELECTRONICS						\$713.46
CHECK # 058234 KWIK TRIP - GAS PURCHASES						
058234	KWIK TRIP - GAS PURCHA	GENERAL FUN	STREETS	Motor Fuels	FUEL	\$1,557.08
058234	KWIK TRIP - GAS PURCHA	FIRE FUND	FIRE	Motor Fuels	FUEL	\$525.30
CHECK # 058234 KWIK TRIP - GAS PURCHASES						\$2,082.38
CHECK # 058236 MIDWEST MACHINERY CO						
058236	MIDWEST MACHINERY CO	GENERAL FUN	STREETS	Lubricants & Additi	BULK OIL - HYGARD & 15	\$2,047.25
CHECK # 058236 MIDWEST MACHINERY CO						\$2,047.25
CHECK # 058237 MILLER TRUCKING INC						
058237	MILLER TRUCKING INC	LIQUOR FUND	LIQUOR STOR	Liquor Purchased f	PRODUCT DELIVERY	\$574.67
058237	MILLER TRUCKING INC	LIQUOR FUND	LIQUOR STOR	Misc Purchases - N	PRODUCT DELIVERY	\$31.33
058237	MILLER TRUCKING INC	LIQUOR FUND	LIQUOR STOR	Wine Purchased for	PRODUCT DELIVERY	\$188.00
CHECK # 058237 MILLER TRUCKING INC						\$794.00
CHECK # 058238 MN ENERGY RESOURCES CORP						
058238	MN ENERGY RESOURCES	GENERAL FUN	CITY HALL BU	Natural Gas - Heat	NATURAL GAS	\$340.95
058238	MN ENERGY RESOURCES	GENERAL FUN	LIBRARY BUIL	Natural Gas - Heat	NATURAL GAS	\$361.71
058238	MN ENERGY RESOURCES	GENERAL FUN	GARAGE	Natural Gas - Heat	NATURAL GAS	\$659.59
058238	MN ENERGY RESOURCES	GENERAL FUN	AQUATIC CEN	Natural Gas - Heat	NATURAL GAS	\$346.52
058238	MN ENERGY RESOURCES	GENERAL FUN	AIRPORT	Natural Gas - Heat	NATURAL GAS-AD BLDG	\$113.55
058238	MN ENERGY RESOURCES	GENERAL FUN	AIRPORT	Natural Gas - Heat	NATURAL GAS-HANGAR	\$270.76
058238	MN ENERGY RESOURCES	FIRE FUND	FIRE	Natural Gas - Heat	NATURAL GAS	\$818.37
CHECK # 058238 MN ENERGY RESOURCES CORP						\$2,911.45
CHECK # 058241 OFFICE DEPOT						
058241	OFFICE DEPOT	GENERAL FUN	ADMINISTRAT	Office Supplies	GLENN'S OFFICE SUPPLI	\$38.22

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CHECK # 058241 OFFICE DEPOT						\$38.22
CHECK # 058242 OREILLY AUTOMOTIVE, INC						
058242	OREILLY AUTOMOTIVE, I	GENERAL FUN	STREETS	Small Tools & Equi	SOCKET HOLDERS	\$9.49
CHECK # 058242 OREILLY AUTOMOTIVE, INC						\$9.49
CHECK # 058244 QUALITY DISPOSAL						
058244	QUALITY DISPOSAL	GENERAL FUN	CITY HALL BU	Garbage Removal	GARBAGE	\$51.80
058244	QUALITY DISPOSAL	GENERAL FUN	LIBRARY BUIL	Garbage Removal	GARBAGE	\$29.25
058244	QUALITY DISPOSAL	GENERAL FUN	STREETS	Garbage Removal	GARBAGE	\$87.75
058244	QUALITY DISPOSAL	GENERAL FUN	GARAGE	Garbage Removal	GARBAGE	\$140.00
058244	QUALITY DISPOSAL	LIQUOR FUND	LIQUOR STOR	Garbage Removal	GARBAGE	\$193.05
CHECK # 058244 QUALITY DISPOSAL						\$501.85
CHECK # 058245 QUILL CORPORATION						
058245	QUILL CORPORATION	GENERAL FUN	MAYOR & CO	Office Supplies	OFFICE SUPPLIES	\$0.97
058245	QUILL CORPORATION	GENERAL FUN	MAYOR & CO	Other Operating Su	PAPER SUPPLIES, SOAP,	\$10.19
058245	QUILL CORPORATION	GENERAL FUN	ADMINISTRAT	Other Operating Su	PAPER SUPPLIES, SOAP,	\$10.19
058245	QUILL CORPORATION	GENERAL FUN	ADMINISTRAT	Office Supplies	OFFICE SUPPLIES	\$0.97
058245	QUILL CORPORATION	GENERAL FUN	FINANCE	Other Operating Su	PAPER SUPPLIES, SOAP,	\$10.19
058245	QUILL CORPORATION	GENERAL FUN	FINANCE	Office Supplies	OFFICE SUPPLIES	\$28.96
058245	QUILL CORPORATION	GENERAL FUN	LIBRARY BUIL	Other Operating Su	TP & PAPER TOWELS	\$78.78
058245	QUILL CORPORATION	GENERAL FUN	STREETS	Office Supplies	OFFICE SUPPLIES	\$58.99
CHECK # 058245 QUILL CORPORATION						\$199.24
CHECK # 058246 RED BULL DISTRIBUTION COMPANY						
058246	RED BULL DISTRIBUTION	LIQUOR FUND	LIQUOR STOR	Misc Purchases - N	ENERGY DRINK	\$144.00
CHECK # 058246 RED BULL DISTRIBUTION COMPANY						\$144.00
CHECK # 058249 SCOTTS LAWN & LANDSCAPES						
058249	SCOTTS LAWN & LANDSC	LIQUOR FUND	LIQUOR STOR	Repair/Maint - Bldg	MARCH SALT, PLOW, SH	\$946.50
CHECK # 058249 SCOTTS LAWN & LANDSCAPES						\$946.50
CHECK # 058250 SEH						
058250	SEH	N. GROVE STR	CAPITAL PROJ	Engineering	N GROVE STR IMPROVE	\$33,870.86
058250	SEH	SNAKE RIVER	CAPITAL PROJ	Professional Servic	SNAKE RIVER BRIDGE M	\$48.70
058250	SEH	HWY 65 & 9TH	CAPITAL PROJ	Professional Servic	9TH STR @ TH 65 MEETI	\$420.98
CHECK # 058250 SEH						\$34,340.54
CHECK # 058251 SPECTRUM SUPPLY						
058251	SPECTRUM SUPPLY	LIQUOR FUND	LIQUOR STOR	Off-Sale Supplies	BAGS	\$434.38
058251	SPECTRUM SUPPLY	LIQUOR FUND	LIQUOR STOR	Other Operating Su	TISSUE/TRASH LINERS/R	\$159.02
CHECK # 058251 SPECTRUM SUPPLY						\$593.40
CHECK # 058253 VIKING COKE						
058253	VIKING COKE	LIQUOR FUND	LIQUOR STOR	Misc Purchases - N	POP	\$774.29
CHECK # 058253 VIKING COKE						\$774.29
CHECK # 058256 WATSON CO., INC						
058256	WATSON CO., INC	LIQUOR FUND	LIQUOR STOR	Misc Purchases - N	TOBACCO, JUICE	\$7,260.61
CHECK # 058256 WATSON CO., INC						\$7,260.61
CHECK # 058257 ZARNOTH BRUSH WORKS INC						
058257	ZARNOTH BRUSH WORKS	GENERAL FUN	AIRPORT	Repair/Maint - Bldg	BROOM REPLACEMENT	\$1,472.30
CHECK # 058257 ZARNOTH BRUSH WORKS INC						\$1,472.30

CITY OF MORA
CHECK LIST-COUNCIL

05/12/22 9:48 AM
Page 14

CHECK #	Search Name	Fund Descr	Dept Descr	Last Dim Descr	Comments	Amount
						\$493,209.38



CITY OF MORA
COUNCIL CHECK LIST

THE APRIL/MAY 2022 CLAIMS HAVE BEEN APPROVED FOR PAYMENT BY:

MAYOR

COUNCIL MEMBER

COUNCIL MEMBER

COUNCIL MEMBER

COUNCIL MEMBER

CITY CLERK



CITY OF MORA MORA MUNICIPAL UTILITIES

101 Lake Street South
Mora, MN 55051-1588

ci.mora.mn.us



320.679.1511

Fax 320.679.3862

320.679.1451

November 22, 2021

Nicole Kiefer
2385 Sherwood St
Brook Park, MN 55007

RE: Conditional Offer of Employment

Dear Ms. Kiefer:

Congratulations! On behalf of the City of Mora and the North Country Bottle Shop, I am pleased to make a conditional offer of employment to you for the position of Liquor Store Clerk II for which you have applied. This offer is conditioned upon successful completion of a background investigation.

Below are some of the details of the offer for your information:

- **Supervisor.** In this position you will report to Julie Krone, Liquor Store Manager. Her phone number is 320-679-3722 or her cell 320-674-4043 and her email address is: j.krone@cityofmora.com.
- **Background Investigation.** Enclosed you will find a background investigation packet. Complete and return the forms to city hall. Forms can be notarized at city hall at no charge to you. You will be contacted when the background investigation is complete. If satisfactory you will be instructed to come to city hall to complete the new hire paperwork.
- **Probationary Period.** You will serve a six-month probationary period. During this period, you will be evaluated as to your suitability for the position.
- **Start Date.** Your start date will be Monday, May 9, 2022 at 10:00am. Please contact Mandi Yoder at 320-225-4804, to schedule a date for your onboarding paperwork prior to your start date.
- **Compensation and Benefits.** If accepted, your starting wage will be \$14.50 per hour which is Grade 2, Step A of the 2022 salary schedule. You will be eligible for wage increases per the AFSCME collective bargaining agreement. A copy of the City of Mora/MMU personnel policy and AFSCME agreement will be provided at your orientation. This position is eligible for PERA retirement program and a

part-time paid time off program. This position is not eligible for health or life insurance benefits.

- **Status/Hours.** This position is classified as regular, part-time-time. If you work an average of fourteen hours per week or more, it is a union, FLSA non-exempt (hourly paid) position. Hours of work are based upon employer needs; you will be scheduled for evenings, weekends, and holidays.

Other benefits and conditions of employment are explained in the city's labor agreement and personnel policy.

Please acknowledge your acceptance of this conditional offer in writing by signing below and return a copy of this letter to city hall as soon as possible. If you have any questions, please contact Mandi Yoder at (320) 364-1173 or by email at m.yoder@cityofmora.com.

Sincerely,

Julie Krone
Liquor Store Manager

The foregoing conditional offer of employment is hereby accepted.

Name - PRINTED

Date

Name - SIGNED

RETURN SIGNED COPY TO:

**CITY OF MORA, HUMAN RESOURCES OFFICE, 101 LAKE STREET SOUTH, MORA,
MN 55051**



CITY OF MORA MORA MUNICIPAL UTILITIES

101 Lake Street South
Mora, MN 55051-1588

ci.mora.mn.us



320.679.1511

Fax 320.679.3862

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Sincerely,

Julie Krone
Liquor Store Manager

The foregoing conditional offer of employment is hereby accepted.

Name - PRINTED

Date

Name - SIGNED

RETURN SIGNED COPY TO:

**CITY OF MORA, HUMAN RESOURCES OFFICE, 101 LAKE STREET SOUTH, MORA,
MN 55051**



MEMORANDUM

Date: May 17, 2022
To: Mayor and City Council
From: Sara B. King, Accountant
RE: Accept Restricted Donations

BACKGROUND INFORMATION

The City of Mora has received the following donations:

DONATION RECEIVED FROM:	DONATION OF:
East Central Regional Arts Council	\$10,575.00
Kwik Trip, Inc.	\$250.00

As required by MN State Statute, restricted donations must be officially accepted by the City Council.

RECOMMENDATIONS

Motion to accept donations by approving Resolution 2022-521.

Attachments

Resolution 2022-521

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MORA, MINNESOTA
ACCEPTING RESTRICTED DONATIONS**

WHEREAS, the City of Mora is generally authorized to accept donations of real and personal property pursuant to Minnesota Statutes Section 465.03 for the benefit of its citizens, and is specifically authorized to accept gifts.

WHEREAS, the following persons and entities have offered to contribute the cash amounts set forth below to the city, and the terms or conditions of the donations, if any, are as follows:

DONATION RECEIVED FROM:	DONATION OF:	TERMS AND CONDITIONS OR DESCRIPTION OF PROPERTY:
East Central Regional Arts Council	\$10,575.00	2022 Music in the Park Donation
Kwik Trip, Inc.	\$250.00	2022 Mora Airport Fly-in Donation

WHEREAS, all such donations have been contributed to the city for the benefit of its citizens, as allowed by law; and

WHEREAS, the City Council finds that it is appropriate to accept the donations offered.

NOW, THEREFORE, BE IT RESOLVED by the city council of the City of Mora, Kanabec County, Minnesota that:

1. The donations described above are accepted and shall be used to establish and/or operate services either alone or in cooperation with others, as allowed by law.
2. The city clerk is hereby directed to issue receipts to each donor acknowledging the city's receipt of the donor's donation.

The foregoing resolution was introduced and moved for adoption by Council Member _____ and seconded by Council Member _____.

Voting for the Resolution:.....

Voting Against the Resolution:

Abstained from Voting:.....

Absent:

Motion carried and resolution adopted this 17th day of May 2022.

ATTEST:

Al Skramstad, Mayor

Natasha Segelstrom, Administrative Services Director



MEMORANDUM

Date: May 17, 2022
To: Mayor and City Council
From: Joseph Kohlgraf, Public Works Director
RE: Airport Storage Rental Request - Lilienthal

SUMMARY

The City Council will review and act on the request for an aircraft storage lease agreement with Donald Lilienthal.

BACKGROUND INFORMATION

Current hangar tenant, Richard Nelson, has sold his plane and no longer needs to rent space in the city hangar.

Donald Lilienthal has been on our waiting list for a spot in the city hangar since May, 2021. Because of this open spot, he has applied for an aircraft storage lease agreement. This lease agreement is for a term of one year and shall automatically renew for an additional one-year term unless either party cancels. It is proposed to become effective immediately.

OPTIONS & IMPACTS

1. Enter into the lease agreement. This would fill the storage building and generate revenue for the airport.
2. Do not enter into the lease agreement. Staff finds no reason the lease agreement should not be entered into.

RECOMMENDATIONS

Motion to approve the aircraft hangar rental lease agreement with Lilienthal as presented.

Attachments:

Aircraft Storage Rental Application



City of Mora
101 Lake Street S.
Mora, MN 55051
kerickson@cityofmora.com

RECEIVED MAY 03 2022

FOR OFFICE USE ONLY

Date Received by City & Staff	5-3-2022 <i>ke</i>
Damage Deposit	5/6/2021 \$ 50.00
Unit Number	City Hangar
Monthly Rent	\$ 100.00
Lease Term Start Date	
Lease Term End Date	
Other	

AIRCRAFT STORAGE RENTAL APPLICATION

Applicant Information	
Full Name (First, Middle, Last):	DONALD WILLIAM LILIENTHAL
Date of Birth (Month, Day, Year):	08-11-1944
Street Address:	355 WATKINS STREET
City, State, Zip:	MORA MN 55051
Phone Number:	320-760-3033
Cell Phone Number:	SAME
Email Address:	donnalilienthal@yahoo.com

Business Information (If Applicable)			
Business Name:		MN Tax Identification Number:	
Business Street Address:		Federal Tax Identification Number:	
City, State, Zip:		Position (Owner, Partner, Etc.):	

Aircraft Information			
Year:	1976	Color:	White w/red/orange/yellow
Make:	CESSNA	N No.:	N 9310H
Model:	172M Skyhawk	State:	MN

Emergency Contact Information			
Contact Name:	DONNA LILIENTHAL	Phone Number:	320-815-0344
Relationship:	Spouse		

Have you ever had any evictions, judgments, liens or bankruptcy, or do you have a bankruptcy or eviction pending? YES ☒ NO ☐ If yes, explain: _____

Applicant Signature: Donald W. Lilienthal

Date: 4-30-22

WAITING LIST APPLICATION

I, _____, hereby make application for the lease of aircraft storage space at the Mora Municipal Airport, on the terms specified below, and deposit herewith the sum \$50.00 to serve as an application deposit and damage deposit if I am awarded a lease. I agree to have the City retain this deposit in order for me to retain my position on the waiting list. I understand that at any time prior to being awarded a lease, I can request a refund of the deposit, however I would then give up my placement on the waiting list. If I am awarded a lease, then the deposit will be held as a damage deposit until the conclusion of the lease.

By signing this application I agree to accept this lease, if and when offered, and deliver a signed lease to the City for approval by the City Council.

I warrant that all statements above set forth are true. I further agree to abide by the rules, regulations and obligations which are included or attached to the lease, a sample of which is attached hereto as Exhibit A. I have read this sample lease and will accept terms of this lease if I am offered a hangar.

This application shall not be binding upon the City until approved by the City Council in writing. The delivery of a lease to the undersigned for signature shall not be construed as an acceptance of this application.

Applicant Signature: _____ **Date:** _____

CITY OF MORA TENNESSEN WARNING

You are hereby warned, pursuant to Minnesota Statutes, Section 13.04, Subd. 2, that the storage rental application you are applying for will require you to supply to the City private or confidential data about yourself. The data will be used by City staff and may be used by the Mora City Council to determine whether or not you should receive the storage agreement you are applying for. You have a right to refuse to supply the data asked for, however, your application will not be processed without all sections being completed. All data supplied in the storage rental application will be public data. Public data is available to anyone who requests it.

I HAVE THE ABOVE WARNING AND FULLY UNDERSTAND THE CONSEQUENCES OF FILLING OUT THE STORAGE RENTAL APPLICATION, AND WAIVE ANY RIGHTS I MAY HAVE TO KEEP DATA PRIVATE OR CONFIDENTIAL.

Applicant Signature: _____ **Date:** _____

**CITY OF MORA
MORA MUNICIPAL AIRPORT
AIRCRAFT STORAGE LEASE AGREEMENT**

This Agreement ("Lease"), is made this 3rd day of May, 2022, by and between the City of Mora, a public corporation of the State of Minnesota, at 1010 Lake Street South, Mora Minnesota 55051 ("Lessor") and Donald W. Lienthal, ("Tenant") for the purpose of outlining the rights and responsibilities of the parties to the Lease. The parties agree as follows:

1. **Subject.** In consideration of the rents and covenants hereinafter mentioned, the Lessor leases to the Tenant, aircraft storage space, constructed and owned by the City of Mora, at the Mora Municipal Airport, in the City of Mora, County of Kanabec and State of Minnesota, which building is located and described as follows:
Mora Municipal Airport
2085 Mahogany Street
Mora, MN 55051-1588
2. **Term.** The Lessor leases the above-described premises to Tenant for a term of one year, beginning May 18, 2022. This Lease shall automatically renew for an additional one-year term unless either party gives to the other party thirty (30) days' notice before the expiration of any year's term of that party's intention to terminate the Lease at the end of the term. If no such notice be given, the Lease shall continue for an additional one (1) year, and successive one-year terms thereafter. Notwithstanding this provision, the Lessor reserves the right to increase the rent due and owing for the next term of the Lease by the giving of three (3) months written notice to the Tenant.
3. **Rent.** Tenant shall pay to Lessor a total rental of \$ 100⁰⁰ per month. Rent is due on or before the first (1st) day of each month. Rent shall be paid to the Lessor at the address specified in this Lease. If Tenant fails to pay any fees when due to the Lessor, Tenant shall pay a late fee which is the lessor of ten percent (10%) on any past due balance.
4. **Repairs and Expenses.** The Tenant shall be entitled to possession of the premises just as they are, without any liability or obligation on the part of the Lessor of making any alterations, improvements or repairs any kind on or about the premises.
 - a. The Tenant will provide a key deposit and damage deposit to the Lessor upon execution of this lease.
 - b. The Tenant will keep and maintain the premises during the aforesaid term, and quit and deliver up the premises to the Lessor peaceable and quiet at the end of the said term, or at any previous termination thereof, for any cause, in as good order and condition and state of repair, as the same are now.
 - c. Tenant shall use all reasonable precautions to prevent waste, damage or injury to the leased premises and agrees to will comply with all lawful requirements of the local health board, police and fire departments, and municipal authorities, and laws of the United States or of the State of Minnesota. Tenant shall not use or permit anything upon the leased premises that will increase the rate of insurance thereon.

- d. Tenant will keep said premises continually in a neat, clean, and respectable condition, garbage and refuse of any kind to be removed at Tenant's expense. The Tenant shall return the premises in the same condition as delivered to the Tenant, reasonable wear and tear accepted. Tenant also agrees to replace all glass broken on the premises during said term, if any.
5. **Improvements.** Tenant will not be allowed to improve or alter the leased premises, including without limitation the installation of fixtures, only with the consent of Lessor. Except as provided herein, any improvements or alterations erected or made on the leased premises shall, on expiration or sooner termination of this Lease, belong to the Lessor without compensation to Tenant.
6. **Purpose.** The use of these premises shall be the purpose of the storage of aircraft. Incidental storage of other items owned by the Tenant shall not be permitted. The hangar may not be used for general storage if no licensed or certified aircraft is stored therein. The ongoing storage of automobiles, RV's, boats, motorcycles, snowmobiles, or any other item not directly pertaining to the use of an aircraft is prohibited. In no case shall any hazardous material of any type (except for aviation gasoline within the aircraft fuel tanks) be stored therein at any time. The Tenant covenants that the premises will not be used by Tenant or others acting on the Tenant's control to use, possess, manufacture, sell, give away, barter, deliver, exchange, or distribute, or possess with intention to manufacture, sell, give away, barter, deliver exchange or distribute a control substance in violation of any local, state, or federal law.
7. **Parking.** Tenant at all times shall park any motor vehicles in the parking areas provided by the Mora Municipal Airport. In no case may the Tenant park on any portion of the taxi ways, hangar entrances, or runways of the airport as to interfere with aircraft maneuver and operation. Tenant is permitted to park Tenant's motor vehicle within the hangar at times that the Tenant is using the aircraft. This provision shall not be construed to permit long term storage of motor vehicles in the hangar facility, only temporary parking while the Tenant is using Tenant's aircraft. Tenant shall secure their aircraft appropriately to prevent unauthorized use or uncontrolled movement.
8. **Insurance and Liability.** The Lessor shall maintain insurance coverage in an amount as the Lessor desires for wind, fire, storm, and casualty upon hangar building, without contribution to the Tenant. The Tenant shall have the obligation of providing for all insurance coverage upon Tenant's own personal property, any aircraft, equipment, or other property stored upon the premises. The Tenant shall also maintain liability insurance covering Tenant from any action and occurrence which is the Tenant's responsibility that occurs upon the premises. The Tenant hereby holds harmless the Lessor for any damages, costs, and expenses arising out of any intentional or negligent act causing damage to any person arising out of the conduct of the Tenant and/or Tenant's employees, agents, servants whatsoever. It is further agreed, that the Lessor will not be liable for any loss or damage to any person or property occurring on premises during the term of this lease and Tenant agrees to hold the City of Mora harmless from any liability damage which might occur.
9. **Utilities.** If utilities are available, Tenant agrees to pay all charges against the leased premises for electricity, sewer, gas and other utilities furnished to or assessed against the leased premises, if any, during the term of the Lease.

10. **Destruction of Premises.**

- a. It is further agreed between the Lessor and the Tenant that if, during the term of this lease, the leased premises or the improvements thereon shall be injured or destroyed by fire or the elements, or through any other cause, without any fault or neglect on the part of Tenant or of his/her servants or employees, so as to render the leased premises unfit for occupancy, or make it impossible to conduct the business of the Tenant thereon, or to such an extent that they cannot be repaired with reasonable diligence within sixty (60) days from the happening of such injury, then the Lessor may terminate this Lease and the term herein demised from the date of such damage or destruction, and the Tenant shall immediately surrender the leased premises and all interest therein to the Lessor, and the Tenant shall pay rent only to the time of such surrender, and in case of any such destruction or injury, the Lessor may re-enter and repossess the leased premises discharged of this lease, and may dispossess all parties then in possession thereof.
- b. If the leased premises can be restored within sixty (60) days from the happening of the injury thereto, and the Lessor within fifteen (15) days from the occurrence of such injury elects in writing to so repair or restore said premises within sixty (60) days from the happening of the injury thereto, then this lease shall not end or terminate on account of such injury by fire or otherwise. The rent shall not run or accrue after the injury and during the process of repairs. However, during such time the Tenant shall pay a pro rate portion of such rent apportioned to the portion of the leased premises, if any, which are in condition for occupancy or which may be actually occupied during such repairing period.
- c. If, however, the leased premises shall be so slightly injured by any cause aforesaid, as not to be rendered unfit for occupancy, then the Lessor shall repair the same with reasonable promptness, and in that case the rent shall not cease or be abated during such repair period. All improvements or betterments placed by Tenant on the leased premises shall, however, in any event, be repaired and replaced by the Tenant at his own expense and not at the expense of the Lessor.

11. **Default.** In the event of any such default hereunder, the Lessor shall have the right to cancel and terminate this Lease by giving to Tenant at least thirty (30) days' notice of the cancellation and termination. On expiration of the time fixed in the notice, this Lease and all right, title and interest of Tenant hereunder shall terminate in the same manner and with the same force and effect as if the date fixed in the notice of cancellation and termination were the end of the term herein originally determined. Lessor shall have no obligation to pay any sums to Tenant for reimbursement for improvements or any other reason in the event of termination of the Lease pursuant to this Section. Lessor or its agent may at its option at any time after such default or violation of condition or covenant, re-enter working a forfeiture of the rents to be paid and the covenants to be kept by Tenant for the full term of this lease. Each of the following events shall constitute a default or breach of this Lease by Tenant:

- a. If Tenant, or any successor or assignee of Tenant while in possession, shall file a petition in bankruptcy or insolvency or for reorganization under any bankruptcy act, or involuntary proceedings under any bankruptcy law or insolvency act shall be instituted against Tenant, or if a receiver or trustee shall be appointed of all or substantially all of the property of the Tenant, or the Tenant shall make an assignment for the benefit of creditors;

- b. If Tenant shall fail to perform or comply with any of the conditions of this Lease and such non-performance shall continue for a period of thirty (30) days after notice thereof by Lessor to Tenant;
 - c. If Tenant shall vacate or abandon the leased premises;
 - d. If this Lease or the estate of Tenant hereunder shall be transferred to or shall pass to any other party, except in the manner herein specifically permitted.
- 12. **Right of Entry.** Lessor or his designated agents shall at all reasonable times have the right to enter upon said leased premises to inspect their condition under normal circumstances and to make repairs.
- 13. **Governing Law.** This Lease shall be subject to and governed by the laws of the State of Minnesota and all questions concerning the meaning and interpretation of the terms of this Lease and concerning the validity hereof and performance hereunder shall be adjudged and resolved in accordance with the laws of said State.
- 14. **Amendment.** This Lease shall not be deemed or construed to have been modified, amended, rescinded, cancelled, or waived in full or in part, except by written instrument signed by Lessor and Tenant.
- 15. **Entire Agreement.** This Lease constitutes and expresses the entire agreement and understanding between the parties hereto in reference to all of the matters herein referred to, all previous discussions, promises, representations, understandings, or agreements relative thereto, whether oral or in writing, if any, between the parties hereto, being herein merged. Any application made by the Tenant to obtain this Agreement shall be retained by the Lessor for the duration of this Agreement.
- 16. **Waivers.** The failure of Lessor to insist on a strict performance of any of the terms and conditions hereof shall be deemed a waiver of the rights or remedies that Lessor may have regarding that specific instance only, and shall not be deemed a waiver of any subsequent breach or default in any of the terms and conditions hereof.
- 17. **Assignment.** Tenant shall not assign its rights, title or interest under this Lease without the express written consent of Lessor, in which event this Lease may be binding upon and inures to the benefit of the Lessor, its successors and assigns and to the Tenant and any successors or assigns.
- 18. **Invalidity.** The invalidity or unenforceability of any particular provision of this Lease shall not affect the other provisions hereof and this Lease shall be construed in all respect as if such invalid or unenforceable provision were omitted.
- 19. **Notice.** Whenever notice must be provide by one party to the other party for any reason, notice shall be given in writing and delivered personally or by firstclass U.S. Mail to the address of the party listed herein. It shall be the duty of each party to inform the other party of any address changes.

IN WITNESS HEREOF, City and Tenant have executed this Lease as of the dates indicated below.

LESSOR: CITY OF MORA

By: _____
Title: City Administrator

Date: _____

Address: 101 Lake Street South
Mora, MN 55051-1588
Phone: 320-679-1511

TENANT: Don Lilienthal

By: Donald Lilienthal
Title: _____

Date: 5-03-22

Address: 355 Watkins St.
Mora M.N. 55007
Phone: 320-380-3033

THIS INSTRUMENT WAS DRAFTED BY:
CITY OF MORA
101 Lake street South
Mora, MN 55051-1588



MEMORANDUM

Date: May 17, 2022
To: Mayor and City Council
From: Joseph Kohlgraf, Public Works Director
RE: 2022 Airport Apartment Rent Increase

SUMMARY

The City collects monthly property rent from Chris Nordstrom for the apartment on the second floor of the airport arrival and departure building. With utility costs increasing, we would like to increase his rent from \$600.00 per month to \$650.00 per month beginning September 1, 2022.

BACKGROUND INFORMATION

Per the lease agreement, the City may increase the rent from time to time with a sixty (60) day notice to the tenant. We have not increased his rent amount since September 1, 2018.

OPTIONS & IMPACTS

This would make an increase to the airport revenue fund.

RECOMMENDATIONS

Motion to approve the rental property lease increase from \$600.00 to \$650.00 per month for the airport arrival and departure building apartment.

Attachments
none



MEMORANDUM

Date: May 17, 2022
To: Mayor and City Council
From: Natasha Segelstrom, Administrative Services Director
Sara King, Accountant
RE: 2021 Annual Comprehensive Financial Report

SUMMARY

Accept the 2021 audit report, also known as the Annual Comprehensive Financial Report (ACFR).

BACKGROUND INFORMATION

Preparations began for the 2021 audit in January 2022, and the audit field work was completed in March 2022. A copy of the Annual Report is enclosed.

BerganKDV will be virtually presenting the Annual Report to the city council.

OPTIONS & IMPACTS

1. Motion to approve the annual audit for the year ended December 31, 2021.
2. Motion to deny the annual audit for the year ended December 31, 2021.

RECOMMENDATIONS

Motion to approve the annual financial audit for the year ended December 31, 2021.

Attachments

2021 Annual Comprehensive Financial Report
2021 Communications Report
2021 Independent Auditor's Reports



MEMORANDUM

Date May 17, 2022
To Mayor and City Council
From Administration and Human Resources
RE Classification and Compensation Update

SUMMARY

Cliff Tanner, of Tanner Business Analytics, will review the final version of the 2021 City of Mora Classification and Compensation Report with the City Council.

BACKGROUND

The study was completed by Mr. Tanner in October of 2021. The intent was to review with council in November however, recruitment for a new city administrator was at the forefront.

OPTIONS IMPACTS

1. Fill the vacant Public Works Superintendent position per Mr. Tanner's recommendation, providing the Public Works Director with needed support and the ability to take time off as desired.
2. Approve the pay grade increase for the Public Works Director position held by Joe Kohlgraf as recommended in the classification and compensation report for the budget year of 2023.
3. Approve the title change and pay grade recommendation for Mandi Yoder as the Human Resource Coordinator as recommended by Cliff Tanner in the classification and compensation report for the budget year of 2023.

RECOMMENDATIONS

MOTION by the City Council to approve filling the vacant Public Works Superintendent position as recommended by Tanner Business Analytics.

MOTION by the City Council to approve the Public Works Director position pay grade as recommended by Tanner Business Analytics for the 2023 budget year.

MOTION by the City Council to approve the title change and pay grade recommendation for Mandi Yoder as the Human Resource Coordinator, per the recommendations of Tanner Business Analytics for the budget year of 2023.

2021

Tanner Business Analytics

Cliff Tanner

CITY OF MORA CLASSIFICATION AND COMPENSATION REPORT

Tanner Business Analytics

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EXECUTIVE SUMMARY

This report constitutes the findings and recommendations for the positions that were reviewed for the City of Mora within the context of classification and compensation analysis.

We thank all City employees for their participation and willingness to provide information, which was vital to the successful completion of the project.

Principal Findings

1. The City is fortunate to have many dedicated, loyal and hard-working employees who enjoy their jobs and provide quality services to the city's residents. In addition, the City is the benefactor of low employee turnover.
2. The City's classification titles are appropriate. No significant changes in classification titles are recommended.
3. A review of Table 3 indicates the City is generally consistent with its proposed 2022 salary rates when compared to the regional external market.

Principal Recommendations

1. The City continue the use of the Princeton Point Factor system as a means of conducting formal job evaluations of its job classifications.
2. The City adopt the use of the recommended compensation plan and salary grade assignments.
3. The City conduct an external salary review every four years to ensure its market competitiveness.

PROCESS

The City of Mora contracted with Tanner Business Analytics (TBA) to conduct a study of the City's classification and compensation system. It has been six years since the City last studied their system.

The process used to collect the necessary data and develop the classification and compensation plan consisted of several steps and phases. The first step involved the distribution of a position analysis questionnaire (PAQ) to certain City employees. The questionnaire covered major aspects of the employee's position as well as the physical demands and work environment of the position. After reviewing the information on the position questionnaires, TBA interviewed employees individually and developed a classification recommendation for each position. Position incumbents were personally interviewed for the study. Our experience in interviewing the City's employees was a positive one. Employees responded to the position questionnaires properly and the interviews with employees were very well received. The City should take pride in its competent and professional workforce.

The next step in the work plan involved evaluating each classification for grade assignment. In order to provide a reliable set of ratings, all positions were rated by TBA utilizing the Princeton Point Factor Evaluation System. An explanation of Princeton can be found in the Job Evaluation Review section below. Additionally, exempt and non-exempt (overtime eligible) classification designations were analyzed as mandated by the Fair Labor Standards Act (FLSA) for each classification. That information is summarized in Table 1 below.

The project also involved collecting market salary information.

TBA stands ready to provide additional information should that be requested. We also are willing to conduct an additional employee meeting to further explore and explain the process and answer questions in a less formal setting.

FLSA REVIEW

As part of this project, determinations were made on each job classification relative to eligibility for premium overtime or compensatory time off in accordance with the Federal Labor Standards Act (FLSA). The FLSA cites specific instances where the nature of an employee's work exempts them from eligibility for premium (time and a half) overtime pay or compensatory time off. The exemption categories are:

Professional Test: Those employees who have a four-year degree whose work involves professional judgment and discretion.

Executive Test: Those employees who have supervision and management as their primary job focus.

Administrative Test: Those employees who are using judgment and discretion in developing and affecting management policies.

The results of the recommended designations are shown in Table 1.

CITY OF MORA CLASSIFICATION AND COMPENSATION REPORT

Table 1 – Recommended FLSA Designations

<u>Job Classification</u>	<u>Recommended FLSA Designation</u>
Accountant	Non-Exempt
Accounting Clerk	Non-Exempt
Administrative Assistant	Non-Exempt
Aquatic Center Assistant Manager	Non-Exempt
Equipment Operator/Mechanic	Non-Exempt
Generator Operator Electrician	Non-Exempt
Generator Operator/Master Electrician	Non-Exempt
Generator Operator Mechanic I (Lead)	Non-Exempt
Generator Operator Mechanic II	Non-Exempt
Janitor	Non-Exempt
Lineworker	Non-Exempt
Liquor Store Clerk I (Lead)	Non-Exempt
Liquor Store Clerk II	Non-Exempt
Mechanic	Non-Exempt
Public Works Assistant Superintendent	Non-Exempt
Summer Maintenance Worker	Non-Exempt
Utility Billing Clerk I	Non-Exempt
Utility Billing Clerk II	Non-Exempt
Water/Wastewater Maintenance Worker	Non-Exempt
Water/Wastewater Operator I (Lead)	Non-Exempt
Water/Wastewater Operator II	Non-Exempt
Water/Wastewater Operator III (Training)	Non-Exempt
Winter Maintenance Worker	Non-Exempt
Activities & Recreation Coordinator	Exempt Administrative
Building Inspector	Exempt Executive
Building Official	Exempt Professional
City Administrator/Public Utilities Manager	Exempt Professional
Administrative Services Director	Exempt Administrative
Community Development Planner	Exempt Professional
Fire Chief	Exempt Professional
Human Resources Coordinator	Exempt Executive
Liquor Store Assistant Manager	Exempt Professional
Liquor Store Manager	Exempt Executive
Plant/Line Manager	Exempt Executive
Public Works Director	Exempt Executive
Public Works Superintendent	Exempt Administrative
Street Superintendent	Exempt Executive
Water/Wastewater Superintendent	Exempt Executive
	Exempt Executive

JOB EVALUATION REVIEW

The City of Mora was interested in continuing their current job evaluation system.

The Princeton Point Factor System was first created by the City of Princeton Minnesota for use in their pay equity system. That pay equity system was later the model for the Minnesota Local Government Pay Equity Act and a revised version of that Princeton Point Factor System has been used extensively by agencies throughout Minnesota.

TBA has developed an automated Excel spreadsheet and support documentation that improves accuracy and reliability in the use of this system which will be provided to the City for the evaluation of new or revised classifications.

PRINCETON POINT FACTOR SYSTEM

The following information in **Table 2 – Job Evaluation Point Summaries** contains the results of the application of the Princeton Point Factor System to the job classifications currently within the City of Mora. This system is used by a number of cities of varying sizes and is considered a valid system for pay equity purposes. The major categories with the Princeton System are:

- ***Knowledge and Experience***
This factor measures the amount of knowledge and experience required to perform the work of a particular job or group of jobs performing similar work. The focus is on academic and practical experience.
- ***Accountability for Actions***
This factor measures the accountability for actions, including discretion, independence, degree of responsibility and job impact.
- ***Planning***
This factor considers the degree of planning required and involved time span for most planning activities.
- ***Supervision***
This factor considers the degree to which the job or jobs is supervisory, number of people supervised and the level of supervision exercised.
- ***Working Conditions***
This factor measures physical effort, work environment and safety hazards.

CITY OF MORA CLASSIFICATION AND COMPENSATION REPORT

Table 2 – Job Evaluation Point Summaries

Job Title	Incumbents	# of Females	Class Type	Total Points
	# of Males			
Liquor Store Clerk II (Part Time)	1	6	Female	27
Office Assistant (HRA)			#DIV/0!	44
Water/Wastewater Operator III (Training)	1	0	Male	53
Utility Billing Clerk II	0	1	Female	66
Accounting Clerk II	0	1	Female	68
Janitor	1	0	Male	69
Generator Operator Mechanic II	1	0	Male	89
Mechanic/Heavy Equipment Operator	3	0	Male	95
Liquor Store Clerk I (Lead)	0	0	#DIV/0!	95
Water/Wastewater Operator II	0	0	#DIV/0!	96
Liquor Store Assistant Manager	0	1	Female	112
Administrative Asst/Deputy Clerk	0	1	Female	113
Accounting Clerk I	0	1	Female	114
Utility Billing Clerk I	0	1	Female	116
Aquatic Center Assistant Manager (S)	0	1	Female	121
Water/Wastewater Operator I (Lead)	1	0	Male	123
Generator Operator Electrician	1	0	Male	124
Generator Operator Mechanic I (Lead)	1	0	Male	124
Asst Public Works Supt (Vacant)	0	0	#DIV/0!	129
Building Official	1	0	Male	154
Street Superintendent (Future/Vacant)	0	0	#DIV/0!	154
Activities & Recreation Coordinator	1	0	Male	157
Accountant	0	1	Female	160
Human Resources Coordinator (Future)	0	0	#DIV/0!	163
Community Development Planner (Future)	0	0	#DIV/0!	164
Liquor Store Manager	1	0	Male	186
Community Development Director	0	1	Female	187
Fire Chief (POC)	1	0	Male	198
Administrative Services Director	0	1	Female	200
Public Works Director	0	0	#DIV/0!	251.5
City Administrator	0	1	Female	325

JOB CLASSIFICATION REVIEW

TBA reviewed the classifications and titles of the incumbents as a part of the individual interview process. We found that classifications were consistently and understandably titled, that incumbents understood their functions and the different functions of different classifications and how the different classifications interrelated. No obvious revisions are required.

SALARY REVIEW

For this project, prevailing salary survey data was extracted from the following sources in the preparation of the labor market analysis portion of this report:

- League of Minnesota Cities
- US Department of Labor, Bureau of Labor Statistics (BLS)

The salary data was collected on an expected applicant recruiting area and therefore data was collected extensively across both a regional and statewide basis. The Metropolitan Statistical Area (MSA region) used was "Minnesota -- Balance of the State -- Northeast", which is comprised of Aitkin, Cook, Itasca, Kanabec, Koochiching, Lake and Pine counties. The MSA regions are comprised of cities and businesses linked by numerous social and economic factors. The U.S. Office of Management and Budget determines the regions, and entities in these regions are considered economically equivalent.

Industry standard is to compare pay midpoints. We collect enough data to statistically analyze the market midpoints in comparison to the classification pay range midpoints. We are not comparing individual pay in any classification to the market, although comparisons can be derived from the data

The concept of benchmarking the jobs and pay of a particular organization against the labor market is frequently used to get a sense of the organization's position within the labor market. **A common indicator as to market position is whether the jurisdiction is within a pay variance of plus/minus 10% of the market midpoint salary rates.**

CITY OF MORA CLASSIFICATION AND COMPENSATION REPORT

The results of the market analysis are shown in the following **Table 3: External Prevailing Rates Comparison**:

Table 3 – External Prevailing Rates Comparison

Classification	Grade	Market		Classification	Grade	Market	
	Midpoint	Midpoint	Var		Midpoint	Midpoint	Var
Summer Maint Wkr (S)	\$ 15.93	\$ 13.53	15.1%	Public Works Asst Sup	\$ 33.17	\$ 34.14	-2.92%
Liquor Store Clerk III	\$ 15.93	\$ 14.59	8.4%	W/W Operator I (Lead)	\$ 33.17	\$ 33.10	0.21%
Liquor Store Clerk II	\$ 17.55	\$ 16.40	6.6%	Generator Op/Electrician	\$ 34.22	\$ 36.71	-7.28%
Janitor	\$ 23.70	\$ 21.59	8.9%	Generator Op/Mechanic I (Ld)	\$ 34.22	\$ 36.46	-6.55%
Winter Maint Wkr (S)	\$ 23.70	\$ 18.59	21.6%	Administrative Asst.	\$ 34.22	\$ 31.79	7.10%
W/W Operator III	\$ 23.70	\$ 23.20	2.1%	Accountant	\$ 35.63	\$ 37.73	-5.89%
Liquor Store Clerk I (Lead)	\$ 26.00	\$ 24.56	5.5%	Human Resources Coord	\$ 35.63	\$ 36.16	-1.49%
Utility Billing Clerk II	\$ 26.00	\$ 26.13	-0.5%	Liquor Store Manager	\$ 35.63	\$ 32.12	9.85%
W/W Operator III (Trng)	\$ 26.00	\$ 26.24	-0.9%	Street Supervisor	\$ 35.63	\$ 35.55	0.22%
Aquatic Center Asst Mgr	\$ 27.91	\$ 26.45	5.2%	W/W Supervisor	\$ 35.63	\$ 36.83	-3.37%
Building Inspector	\$ 27.91	\$ 28.37	-1.6%	Building Official	\$ 39.37	\$ 39.97	-1.52%
Accounting Clerk	\$ 30.31	\$ 29.54	2.5%	Community Dev Planner	\$ 39.37	\$ 39.22	0.38%
Equipment Operator/Mech	\$ 30.31	\$ 30.46	-0.5%	Public Works Superintendent	\$ 39.37	\$ 39.55	-0.46%
Mechanic	\$ 30.31	\$ 31.15	-2.8%	Generator OP/Master Electr	\$ 39.37	\$ 39.44	-0.18%
Utility Billing Clerk II	\$ 30.31	\$ 29.54	2.5%	Lineworker	\$ 39.37	\$ 41.15	-4.52%
Generator Opr/Mech II	\$ 31.76	\$ 30.95	2.6%	Plant/Line Manager	\$ 42.57	\$ 44.83	-5.31%
Street Supervisor	\$ 31.76	\$ 29.61	6.8%	Community Dev Director	\$ 42.57	\$ 43.15	-1.36%
W/W Operator II	\$ 31.76	\$ 30.17	5.0%	Administrative Svcs Director	\$ 42.57	\$ 44.34	-4.16%
Actvts/Rec Coordinator	\$ 33.17	\$ 29.87	9.9%	Public Works Director	\$ 45.50	\$ 47.55	-4.51%
Liquor Store Asst Mgr	\$ 33.17	\$ 29.88	9.9%	City Adm/Pub Util Mgr	\$ 57.23	\$ 62.88	-9.87%

Note: The two seasonal positions included here were severely limited in data availability and the results shown are considered insufficient.

Determining Pay Range for Future Classifications

When classifications are created or revised, the following table can be used to guide the pay grade assignment using the job evaluation points determined from the Princeton Point-Factor Job Evaluation System.

Commented [MY1]: Cliff, Can you explain this process for staff to implement the conversion?

Table 4 – Point to Grade Conversion

Pay Grade	Point Values		
	Goal	Low	High
1	19	10	37
2	30	21	51
3	40	31	62
4	56	45	80
5	74	62	102
6	91	78	121
7	100	86	131
8	120	104	154
8.5	131	114	167
9	142	125	180
9.5	150	137	189
10	158	140	198
11	184	164	229
12	210	188	259
13	231	208	283
14	263	232	332
15	298	262	381
16	339	296	439

This analysis is based on statistical regression analysis comparing market pay midranges to the job evaluation points for the classifications at Mora.

Note: Point-to-grade conversions and direct market comparisons can have a variance of +/- one salary grade.

CITY OF MORA CLASSIFICATION AND COMPENSATION REPORT

The following salary schedule and salary grade assignments of specific job classes are based on an internal review of individual employee job questionnaires, job descriptions and the application of the Princeton Point Factor system. Externally, a careful analysis and contrast of market wage and salary rates with those of the City was also completed.

The proposed salary schedule addresses both professional and non-professional segments of the City's current classification structure. The salary ranges are based on a comparison of external market mid-point salary rates, which are considered to be the true measure for the value of jobs.

This salary schedule and salary grade assignments will provide the City with a balanced compensation structure that is market-sensitive yet preserves internal equity.

Table 5 – Salary Schedule (Hourly) 2022

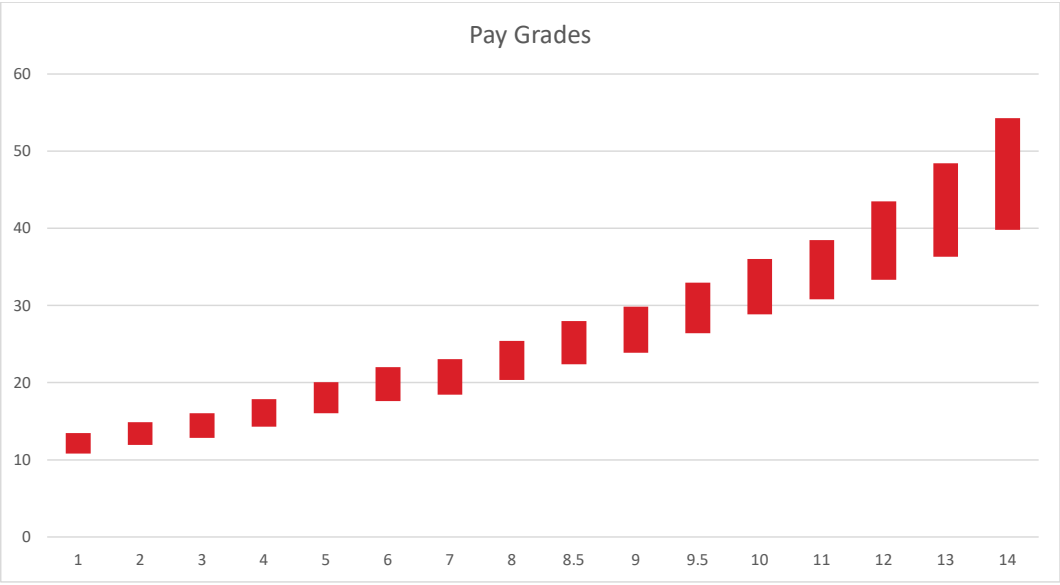
Grade	Step A	Step B	Step C	Step D	Step E	Step F	Step G	Step H	Step I	Step J
1	12.75	13.07	13.40	13.74	14.08	14.43	14.78	15.16	15.55	15.93
2	14.08	14.42	14.78	15.15	15.54	15.92	16.33	16.74	17.15	17.55
3	15.16	15.55	15.93	16.33	16.75	17.15	17.57	18.01	18.45	18.94
4	16.90	17.33	17.77	18.20	18.67	19.12	19.60	20.10	20.57	21.10
5	18.98	19.46	19.94	20.44	20.95	21.45	22.01	22.56	23.12	23.70
6	20.83	21.35	21.88	22.42	22.97	23.55	24.15	24.75	25.37	26.00
7	22.37	22.93	23.50	24.09	24.68	25.29	25.94	26.58	27.25	27.91
8	24.26	24.87	25.49	26.13	26.79	27.45	28.14	28.85	29.57	30.31
8.5	25.43	26.07	26.71	27.38	28.07	28.77	29.49	30.22	30.97	31.76
9	26.56	27.23	27.90	28.60	29.31	30.05	30.80	31.58	32.38	33.17
9.5	27.40	28.09	28.78	29.50	30.23	30.98	31.77	32.55	33.37	34.22
10	28.49	29.21	29.95	30.71	31.47	32.26	33.07	33.90	34.76	35.63
11	31.54	32.33	33.13	33.94	34.80	35.67	36.56	37.47	38.40	39.37
12	34.09	34.93	35.80	36.70	37.63	38.56	39.54	40.51	41.53	42.57
13	36.43	37.33	38.28	39.22	40.21	41.21	42.25	43.30	44.37	45.50
14	39.38	40.56	41.79	43.04	44.31	45.64	47.03	48.42	49.88	51.38
15	42.92	44.31	45.76	47.24	48.79	50.37	52.00	53.70	55.43	57.23
16	47.06	48.71	50.41	52.17	54.00	55.88	57.84	59.87	61.98	64.13

Commented [MY2]: This is lower than what the council approved. Maybe the 6% COLA increase is the difference since this was prior to the approval of that?

CITY OF MORA CLASSIFICATION AND COMPENSATION REPORT

Chart 1 – Pay Grades

Commented [MY3]: What does each number represent? What is this graph showing?



RECOMMENDATIONS

FLSA Review

We currently recommend no changes to present FLSA designations. As a part of our post-contract service TBA will reevaluate these FLSA designations within one year at no cost should the City request.

Job Evaluation Review

We recommend the continued use of the Princeton Point Factor Evaluation System for the City's use going forward. TBA will provide an automated spreadsheet and descriptive documentation for this system. Additionally, for one-year post-contract TBA will provide support in evaluating new or revised classifications.

Job Classification Review

TBA found no serious issues with the current classification system.

Salary Review

Although generally compensated fairly, our market analysis did identify one classification that was paid outside the expected range. There might be many reasons for this variance, including recruiting agreements, special skills beyond the classification requirements, and so forth. This analysis compares the pay for classifications and not the pay those individuals receive.

Commented [MY4]: Is this referring to the Plant/Line Manager on the next page? Please explain this a bit more in depth.

We further recommend that the City adopt the comprehensive salary schedule and recommended pay grade assignments.

CITY OF MORA CLASSIFICATION AND COMPENSATION REPORT

Table 6 – Compensation Recommendations

Classification	Pay Grade	Classification	Pay Grade
Summer Maint Wkr	1	Public Works Asst Sup	9
Liquor Store Clerk III	1	W/W Operator I (Lead)	9
Liquor Store Clerk II	2	Generator Op/Electrician	9.5
Janitor	5	Generator Op/Mechanic I (Lead)	9.5
Winter Maint Wkr	5	Administrative Asst.	9.5
W/W Operator III	5	Accountant	10
Liquor Store Clerk I (Lead)	6	Human Resources Coordinator	10
Utility Billing Clerk II	6	Liquor Store Manager	10
W/W Operator III (Trng)	6	Street Supervisor	10
Aquatic Center Asst Mgr	7	W/W Supervisor	10
Building Inspector	7	Building Official	11
Accounting Clerk	8	Community Dev Planner	11
Equipment Operator/Mech	8	Public Works Superintendent	11
Mechanic	8	Generator OP/Master Electr	11
Utility Billing Clerk II	8	Lineworker	11
Generator Opr/Mech II	8.5	Plant/Line Manager	12
Street Supervisor	8.5	Community Dev Director	12
W/W Operator II	8.5	Administrative Svcs Director	12
Actvts/Rec Coordinator	9	Public Works Director	13
Liquor Store Asst Mgr	9	City Adm/Pub Util Mgr	15

CITY OF MORA/MORA MUNICIPAL UTILITIES
Consolidated Salary Schedule
2022

For All Employees
Except Fire Department & Aquatic Center

Hourly Rate

Grade	Step A	Step B	Step C	Step D	Step E	Step F	Step G	Step H	Step I	Step J
1	13.13	13.46	13.80	14.15	14.50	14.86	15.22	15.61	16.02	16.41
2	14.50	14.85	15.22	15.60	16.01	16.40	16.82	17.24	17.67	18.08
3	15.61	16.02	16.41	16.82	17.25	17.67	18.10	18.55	19.01	19.51
4	17.41	17.85	18.30	18.75	19.23	19.69	20.18	20.70	21.19	21.74
5	19.56	20.04	20.53	21.05	21.57	22.10	22.66	23.24	23.81	24.41
6	21.45	21.98	22.54	23.09	23.66	24.26	24.87	25.49	26.13	26.79
7	23.03	23.62	24.21	24.81	25.42	26.05	26.71	27.38	28.07	28.75
8	24.99	25.61	26.26	26.91	27.59	28.28	28.99	29.72	30.46	31.22
8.5	26.19	26.85	27.52	28.20	28.91	29.63	30.37	31.13	31.91	32.71
9	27.36	28.05	28.74	29.46	30.19	30.95	31.73	32.52	33.36	34.16
9.5	28.23	28.94	29.64	30.38	31.14	31.92	32.72	33.53	34.37	35.25
10	29.35	30.09	30.85	31.63	32.41	33.22	34.07	34.92	35.80	36.70
11	32.48	33.31	34.12	34.96	35.84	36.74	37.65	38.59	39.56	40.55
12	35.11	35.98	36.87	37.80	38.76	39.72	40.73	41.73	42.78	43.84
13	37.52	38.46	39.42	40.40	41.41	42.45	43.52	44.60	45.71	46.86
14	40.56	41.77	43.04	44.33	45.63	47.01	48.44	49.87	51.38	52.92
15	44.20	45.63	47.14	48.66	50.25	51.89	53.56	55.31	57.09	58.95
16	48.47	50.17	51.93	53.74	55.62	57.56	59.58	61.66	63.83	66.06

Annual Rate

Grade	Step A	Step B	Step C	Step D	Step E	Step F	Step G	Step H	Step I	Step J
1	27,310	27,997	28,704	29,432	30,160	30,909	31,658	32,469	33,322	34,133
2	30,160	30,888	31,658	32,448	33,301	34,112	34,986	35,859	36,754	37,606
3	32,469	33,322	34,133	34,986	35,880	36,754	37,648	38,584	39,541	40,581
4	36,213	37,128	38,064	39,000	39,998	40,955	41,974	43,056	44,075	45,219
5	40,685	41,683	42,702	43,784	44,866	45,968	47,133	48,339	49,525	50,773
6	44,616	45,718	46,883	48,027	49,213	50,461	51,730	53,019	54,350	55,723
7	47,902	49,130	50,357	51,605	52,874	54,184	55,557	56,950	58,386	59,800
8	51,979	53,269	54,621	55,973	57,387	58,822	60,299	61,818	63,357	64,938
8.5	54,475	55,848	57,242	58,656	60,133	61,630	63,170	64,750	66,373	68,037
9	56,909	58,344	59,779	61,277	62,795	64,376	65,998	67,642	69,389	71,053
9.5	58,718	60,195	61,651	63,190	64,771	66,394	68,058	69,742	71,490	73,320
10	61,048	62,587	64,168	65,790	67,413	69,098	70,866	72,634	74,464	76,336
11	67,558	69,285	70,970	72,717	74,547	76,419	78,312	80,267	82,285	84,344
12	73,029	74,838	76,690	78,624	80,621	82,618	84,718	86,798	88,982	91,187
13	78,042	79,997	81,994	84,032	86,133	88,296	90,522	92,768	95,077	97,469
14	84,365	86,882	89,523	92,206	94,910	97,781	100,755	103,730	106,870	110,074
15	91,936	94,910	98,051	101,213	104,520	107,931	111,405	115,045	118,747	122,616
16	100,818	104,354	108,014	111,779	115,690	119,725	123,926	128,253	132,766	137,405

COLA increase over prior year: 6.00%

Certified adopted by the council on
11/16/2021 & commission on 11/16/2021.

By: Lindy Crawford Date: 11/17/2021

CITY OF MORA/MORA MUNICIPAL UTILITIES
Consolidated Salary Schedule
2022

Grade Assignments

1.0 Summer Maintenance Worker	9.5 Generator Operator/Electrician Generator Operator/Mechanic I (Lead) Administrative Assistant Water/Wastewater Operator I (Lead)
2.0 Liquor Store Clerk II	
5.0 Janitor Winter Maintenance Worker Water/Wastewater Maintenance Worker	10.0 Accountant Human Resources Coordinator Liquor Store Manager Street Supervisor Water/Wastewater Supervisor
6.0 Liquor Store Clerk I (Lead) Utility Billing Clerk II Water/Wastewater Operator III (Training)	
7.0 Aquatic Center Assistant Manager Building Inspector	11.0 Building Official Community Development Planner Public Works Superintendent Generator Operator/Master Electrician Lineworker
8.0 Accounting Clerk Equipment Operator/Mechanic Mechanic Utility Billing Clerk I	12.0 Administrative Services Director Community Development Director Electric Plant/Line Supervisor
8.5 Generator Operator/Mechanic II Street Supervisor Water/Wastewater Operator II	13.0 Public Works Director
9.0 Activities & Recreation Coordinator Liquor Store Assistant Manager Public Works Assistant Superintendent	15.0 City Administrator/Public Utilities General Manager



MEMORANDUM

Date: May 17, 2022
 To: Mayor and City Council
 From: Natasha Segelstrom, Administrative Services Director
 Sara B. King, Accountant
 RE: General Obligation Bonds for N. Grove Street Improvement Project

BACKGROUND INFORMATION

Keith Dahl of Ehlers will present information to the City Council regarding the proposed financing for the N. Grove Street Improvement project. The pre-sale report for the bond sale is attached to this staff report.

At this time, we are looking at \$1,575,000 in general obligation bonds with a twenty-year term, at an estimated True Interest Cost (TIC) of 3.60%. Repayment on the bonds (principal only shown) as follows:

Tax Levy	63.05%	\$992,948
Special Assessments	23.94%	\$377,052
Storm Water Fund	13.01%	\$205,000
Total	100.00%	\$1,575,000

OPTIONS AND IMPACTS

- A. Approving the resolution to provide for the bond sale will ensure that proper funding is secured for the street project that was approved on May 3, 2022.
- B. Since the City has already approved the contract for the street project, denying the resolution would likely decrease the financial health of the City's General Fund by inadvertently lowering the fund balance beyond policy limits.

RECOMMENDATIONS

Motion to approve Resolution 2022-522, Providing for the Sale of \$1,575,000 General Obligation Bonds, Series 2022A

Attachments

Pre-Sale Report for \$1,575,000 General Obligation Bonds, Series 2022A
 Resolution 2022-522

May 17, 2022

PRE-SALE REPORT FOR

City of Mora, Minnesota

\$1,575,000 General Obligation Bonds, Series 2022A



Prepared by:

Ehlers
3060 Centre Pointe Drive
Roseville, MN 55113

Advisors:

Rebecca Kurtz, Senior Municipal Advisor
Bruce Kimmel, Senior Municipal Advisor
Dan Tienter, Senior Financial Specialist

BUILDING COMMUNITIES. IT'S WHAT WE DO.

EXECUTIVE SUMMARY OF PROPOSED DEBT

Proposed Issue:

\$1,575,000 General Obligation Bonds, Series 2022A

Purposes:

The proposed issue includes financing for the following purposes:

- \$1,370,000 for the 2022 Street Improvements. Debt service will be paid from special assessments and taxes.
- \$205,000 for the 2022 Storm Water Improvements. Debt service will be paid from utility revenues.

Authority:

The Bonds are being issued pursuant to Minnesota Statutes, Chapters:

- 429 - Street Improvement Bonding Authority. Chapter 429 allows cities to issue general obligation debt without a referendum as long as the City is assessing at least 20% of the project costs.
- 444 - Utility Bonding Authority. Chapter 444 allows cities to issue debt without limitation as long as debt service is expected to be paid from water and sewer revenues.
- 475 - General Bonding Authority

The Bonds will be general obligations of the City for which its full faith, credit and taxing powers are pledged and will not count against the City's Debt Limit.

Term/Call Feature:

The Bonds are being issued for a term of 20 years. Principal on the Bonds will be due on February 1 in the years 2024 through 2043. Interest is payable every six months beginning February 1, 2023. A portion of the February 1, 2023, payment will be paid with capitalized interest.

The Bonds will be subject to prepayment at the discretion of the City on February 1, 2032, or any date thereafter.

Bank Qualification:

Because the City is issuing, or expects to issue, no more than \$10,000,000 in tax-exempt obligations during the calendar year, the City will be not able to designate the Bonds as “bank qualified” obligations.

Rating:

The City’s most recent bond issues were rated by S&P Global Ratings. The current ratings on those bonds are “A+”. The City will request a new rating for the Bonds.

If the winning bidder on the Bonds elects to purchase bond insurance, the rating for the issue may be higher than the City’s bond rating in the event that the bond rating of the insurer is higher than that of the City.

Basis for Recommendation:

Based on our knowledge of your situation, your objectives communicated to us, our advisory relationship as well as characteristics of various municipal financing options, we are recommending the issuance of tax-exempt general obligation bonds as a suitable financing option. It has been the City’s practice and policy to finance utility projects with this type of debt. In addition, the issuance of general obligation bonds typically provides the most overall cost-effective option that still maintains future flexibility for the repayment of the debt.

Method of Sale/Placement:

We will solicit competitive bids for the purchase of the Bonds from underwriters and banks.

We will include an allowance for discount bidding in the terms of the issue. The discount is treated as an interest item and provides the underwriter with all or a portion of their compensation in the transaction.

If the Bonds are purchased at a price greater than the minimum bid amount (maximum discount), the unused allowance may be used to reduce your borrowing amount.

Premium Pricing:

In some cases, investors in municipal bonds prefer “premium” pricing structures. A premium is achieved when the coupon for any maturity (the interest rate paid by the issuer) exceeds the yield to the investor, resulting in a price paid that is greater than the face value of the bonds. The sum of the amounts paid in excess of face value is considered “reoffering premium.” The underwriter of the bonds will retain a portion of this reoffering premium as their compensation (or “discount”) but will pay the remainder of the premium to the City. The amount of the premium varies, but it is not uncommon to see premiums for new issues in the range of 2.00% to 10.00% of the face amount of the issue. This means that an issuer with a \$2,000,000 offering may receive bids that result in proceeds of \$2,040,000 to \$2,200,000.

For this issue of Bonds, we have been directed to use the net premium to reduce the size of the issue/increase the net proceeds for the project. The resulting adjustments may slightly change the true interest cost of the issue, either up or down.

The amount of premium can be restricted in the bid specifications. Restrictions on premium may result in fewer bids but may also eliminate large adjustments on the day of sale and unintended impacts with respect to debt service payment. Ehlers will identify appropriate premium restrictions for the Bonds intended to achieve the City's objectives for this financing.

Review of Existing Debt:

We have reviewed all outstanding indebtedness for the City and find that there are no refunding opportunities at this time.

We will continue to monitor the market and the call dates for the City's outstanding debt and will alert you to any future refunding opportunities.

Continuing Disclosure:

Because the City has less than \$10,000,000 in outstanding debt (including this issue) and this issue is over \$1,000,000, the City will be agreeing to provide its Audited Financial Statements annually as well as providing notices of the occurrence of certain reportable events to the Municipal Securities Rulemaking Board (the "MSRB"), as required by rules of the Securities and Exchange Commission (SEC). The City is already obligated to provide such reports for its existing bonds, and has contracted with Ehlers to prepare and file the reports.

Arbitrage Monitoring:

The City must ensure compliance with certain sections of the Internal Revenue Code and Treasury Regulations ("Arbitrage Rules") throughout the life of the issue to maintain the tax-exempt status of the Bonds. These Arbitrage Rules apply to amounts held in construction, escrow, reserve, debt service account(s), etc., along with related investment income on each fund/account.

IRS audits will verify compliance with rebate, yield restriction and records retention requirements within the Arbitrage Rules. The City's specific arbitrage responsibilities will be detailed in the Nonarbitrage Certificate (the "Tax Compliance Document") prepared by your Bond Attorney and provided at closing.

The Bonds may qualify for one or more exception(s) to the Arbitrage Rules by meeting 1) small issuer exception, 2) spend down requirements, 3) bona fide debt service fund limits, 4) reasonable reserve requirements, 5) expenditure within an available period limitations, 6) investments yield restrictions, 7) de minimis rules, or; 8) borrower limited requirements.

We recommend that the City review its specific responsibilities related to the Bonds with an arbitrage expert in order to utilize one or more of the exceptions listed above.

Investment of Bond Proceeds:

Ehlers can assist the City in developing a strategy to invest your Bond proceeds until the funds are needed to pay project costs.

Risk Factors:

Special Assessments: We have not assumed any pre-paid special assessments and we have assumed that assessments will be levied as projected. If the City receives a significant amount of pre-paid assessments or does not levy the assessments, it may need to increase the levy portion of the debt service to make up for lower interest earnings than the expected assessment interest rate.

Other Service Providers:

This debt issuance will require the engagement of other public finance service providers. This section identifies those other service providers, so Ehlers can coordinate their engagement on your behalf. Where you have previously used a particular firm to provide a service, we have assumed that you will continue that relationship. For services you have not previously required, we have identified a service provider. Fees charged by these service providers will be paid from proceeds of the obligation, unless you notify us that you wish to pay them from other sources. Our pre-sale bond sizing includes a good faith estimate of these fees, but the final fees may vary. If you have any questions pertaining to the identified service providers or their role, or if you would like to use a different service provider for any of the listed services, please contact us.

Bond Counsel: Taft Stettinius & Hollister LLP

Paying Agent: Bond Trust Services Corporation

Rating Agency: Standard & Poor's Global Ratings (S&P)

Summary:

The decisions to be made by the City Council are as follows:

- Accept or modify the finance assumptions described in this report
- Adopt the resolution attached to this report.

PROPOSED DEBT ISSUANCE SCHEDULE

Pre-Sale Review by City Council:	May 17, 2022
Due Diligence Call to review Official Statement:	Week of May 30, 2022
Distribute Official Statement:	Week of June 6, 2022
Conference with Rating Agency:	Week of June 6, 2022
City Council Meeting to Award Sale of the Bonds:	June 21, 2022
Estimated Closing Date:	July 7, 2022

Attachments

Estimated Sources and Uses of Funds

Estimated Proposed Debt Service Schedule

Resolution Authorizing Ehlers to Proceed with Bond Sale

EHLERS' CONTACTS

Rebecca Kurtz, Senior Municipal Advisor	(651) 697-8516
Bruce Kimmel, Senior Municipal Advisor	(651) 697-8572
Dan Tienter, Senior Financial Specialist	(651) 697-8537
Nate Gilger, Public Finance Analyst	(651) 697-8538
Alicia Gage, Senior Financial Analyst	(651) 697-8551

City of Mora, Minnesota

\$1,575,000 General Obligation Bonds, Series 2022A

Issue Summary

Assumes Current Market BQ A+ Rates plus 35pbs

Total Issue Sources And Uses

Dated 07/07/2022 | Delivered 07/07/2022

	Improvements - Streets	Storm	Issue Summary
Sources Of Funds			
Par Amount of Bonds	\$1,370,000.00	\$205,000.00	\$1,575,000.00
Total Sources	\$1,370,000.00	\$205,000.00	\$1,575,000.00
Uses Of Funds			
Total Underwriter's Discount (1.200%)	16,440.00	2,460.00	18,900.00
Costs of Issuance	35,663.48	5,336.52	41,000.00
Deposit to Capitalized Interest (CIF) Fund	25,733.75	-	25,733.75
Deposit to Project Construction Fund	1,290,617.21	193,766.13	1,484,383.34
Rounding Amount	1,545.56	3,437.35	4,982.91
Total Uses	\$1,370,000.00	\$205,000.00	\$1,575,000.00

City of Mora, Minnesota

\$1,575,000 General Obligation Bonds, Series 2022A

Issue Summary

Assumes Current Market BQ A+ Rates plus 35pbs

Debt Service Schedule

Date	Principal	Coupon	Interest	Total P+I	Fiscal Total
07/07/2022	-	-	-	-	-
02/01/2023	-	-	29,585.67	29,585.67	29,585.67
08/01/2023	-	-	26,105.00	26,105.00	-
02/01/2024	55,000.00	2.650%	26,105.00	81,105.00	107,210.00
08/01/2024	-	-	25,376.25	25,376.25	-
02/01/2025	55,000.00	2.800%	25,376.25	80,376.25	105,752.50
08/01/2025	-	-	24,606.25	24,606.25	-
02/01/2026	65,000.00	2.850%	24,606.25	89,606.25	114,212.50
08/01/2026	-	-	23,680.00	23,680.00	-
02/01/2027	65,000.00	2.900%	23,680.00	88,680.00	112,360.00
08/01/2027	-	-	22,737.50	22,737.50	-
02/01/2028	65,000.00	2.950%	22,737.50	87,737.50	110,475.00
08/01/2028	-	-	21,778.75	21,778.75	-
02/01/2029	70,000.00	3.050%	21,778.75	91,778.75	113,557.50
08/01/2029	-	-	20,711.25	20,711.25	-
02/01/2030	70,000.00	3.100%	20,711.25	90,711.25	111,422.50
08/01/2030	-	-	19,626.25	19,626.25	-
02/01/2031	70,000.00	3.150%	19,626.25	89,626.25	109,252.50
08/01/2031	-	-	18,523.75	18,523.75	-
02/01/2032	75,000.00	3.200%	18,523.75	93,523.75	112,047.50
08/01/2032	-	-	17,323.75	17,323.75	-
02/01/2033	75,000.00	3.250%	17,323.75	92,323.75	109,647.50
08/01/2033	-	-	16,105.00	16,105.00	-
02/01/2034	80,000.00	3.300%	16,105.00	96,105.00	112,210.00
08/01/2034	-	-	14,785.00	14,785.00	-
02/01/2035	80,000.00	3.350%	14,785.00	94,785.00	109,570.00
08/01/2035	-	-	13,445.00	13,445.00	-
02/01/2036	80,000.00	3.400%	13,445.00	93,445.00	106,890.00
08/01/2036	-	-	12,085.00	12,085.00	-
02/01/2037	85,000.00	3.450%	12,085.00	97,085.00	109,170.00
08/01/2037	-	-	10,618.75	10,618.75	-
02/01/2038	90,000.00	3.500%	10,618.75	100,618.75	111,237.50
08/01/2038	-	-	9,043.75	9,043.75	-
02/01/2039	90,000.00	3.550%	9,043.75	99,043.75	108,087.50
08/01/2039	-	-	7,446.25	7,446.25	-
02/01/2040	95,000.00	3.600%	7,446.25	102,446.25	109,892.50
08/01/2040	-	-	5,736.25	5,736.25	-
02/01/2041	100,000.00	3.650%	5,736.25	105,736.25	111,472.50
08/01/2041	-	-	3,911.25	3,911.25	-
02/01/2042	105,000.00	3.700%	3,911.25	108,911.25	112,822.50
08/01/2042	-	-	1,968.75	1,968.75	-
02/01/2043	105,000.00	3.750%	1,968.75	106,968.75	108,937.50
Total	\$1,575,000.00	-	\$660,813.17	\$2,235,813.17	-

Yield Statistics

Bond Year Dollars	\$19,102.50
Average Life	12.129 Years
Average Coupon	3.4593020%
Net Interest Cost (NIC)	3.5582420%
True Interest Cost (TIC)	3.5675371%
Bond Yield for Arbitrage Purposes	3.4404731%
All Inclusive Cost (AIC)	3.8508362%

IRS Form 8038

Net Interest Cost	3.4593020%
Weighted Average Maturity	12.129 Years

Series 2022A GO Bonds - P | Issue Summary | 5/11/2022 | 3:36 PM



City of Mora, Minnesota

\$1,575,000 General Obligation Bonds, Series 2022A

Issue Summary

Assumes Current Market BQ A+ Rates plus 35pbs

Debt Service Schedule

Date	Principal	Coupon	Interest	Total P+I	CIF	Net New D/S	105% of Total	Assessments	Storm Revenue	Levy/ (Surplus)
02/01/2023	-	-	29,585.67	29,585.67	(25,733.75)	3,851.92	4,044.52	-	4,044.52	-
02/01/2024	55,000.00	2.650%	52,210.00	107,210.00	-	107,210.00	112,570.50	31,682.48	12,387.38	68,500.65
02/01/2025	55,000.00	2.800%	50,752.50	105,752.50	-	105,752.50	111,040.13	31,682.47	12,248.25	67,109.41
02/01/2026	65,000.00	2.850%	49,212.50	114,212.50	-	114,212.50	119,923.13	31,682.46	17,351.25	70,889.42
02/01/2027	65,000.00	2.900%	47,360.00	112,360.00	-	112,360.00	117,978.00	31,682.47	17,052.00	69,243.53
02/01/2028	65,000.00	2.950%	45,475.00	110,475.00	-	110,475.00	115,998.75	31,682.47	16,747.50	67,568.78
02/01/2029	70,000.00	3.050%	43,557.50	113,557.50	-	113,557.50	119,235.38	31,682.48	16,437.75	71,115.15
02/01/2030	70,000.00	3.100%	41,422.50	111,422.50	-	111,422.50	116,993.63	31,682.48	16,117.50	69,193.65
02/01/2031	70,000.00	3.150%	39,252.50	109,252.50	-	109,252.50	114,715.13	31,682.48	15,792.00	67,240.65
02/01/2032	75,000.00	3.200%	37,047.50	112,047.50	-	112,047.50	117,649.88	31,682.47	15,461.25	70,506.16
02/01/2033	75,000.00	3.250%	34,647.50	109,647.50	-	109,647.50	115,129.88	31,682.48	15,125.25	68,322.15
02/01/2034	80,000.00	3.300%	32,210.00	112,210.00	-	112,210.00	117,820.50	31,682.47	14,784.00	71,354.03
02/01/2035	80,000.00	3.350%	29,570.00	109,570.00	-	109,570.00	115,048.50	31,682.47	14,437.50	68,928.53
02/01/2036	80,000.00	3.400%	26,890.00	106,890.00	-	106,890.00	112,234.50	31,682.48	14,085.75	66,466.27
02/01/2037	85,000.00	3.450%	24,170.00	109,170.00	-	109,170.00	114,628.50	31,682.48	13,728.75	69,217.27
02/01/2038	90,000.00	3.500%	21,237.50	111,237.50	-	111,237.50	116,799.38	31,682.47	13,366.50	71,750.41
02/01/2039	90,000.00	3.550%	18,087.50	108,087.50	-	108,087.50	113,491.88	31,682.47	12,999.00	68,810.41
02/01/2040	95,000.00	3.600%	14,892.50	109,892.50	-	109,892.50	115,387.13	31,682.48	12,626.25	71,078.40
02/01/2041	100,000.00	3.650%	11,472.50	111,472.50	-	111,472.50	117,046.13	31,682.48	17,498.25	67,865.39
02/01/2042	105,000.00	3.700%	7,822.50	112,822.50	-	112,822.50	118,463.63	31,682.47	16,923.38	69,857.78
02/01/2043	105,000.00	3.750%	3,937.50	108,937.50	-	108,937.50	114,384.38	31,682.48	16,340.63	66,361.27
Total	\$1,575,000.00	-	\$660,813.17	\$2,235,813.17	(25,733.75)	\$2,210,079.42	\$2,320,583.39	\$633,649.49	\$305,554.64	\$1,381,379.26

Significant Dates

Dated	7/07/2022
First Coupon Date	2/01/2023

Yield Statistics

Bond Year Dollars	\$19,102.50
Average Life	12.129 Years
Average Coupon	3.4593020%
Net Interest Cost (NIC)	3.5582420%
True Interest Cost (TIC)	3.5675371%
Bond Yield for Arbitrage Purposes	3.4404731%
All Inclusive Cost (AIC)	3.8508362%

Series 2022A GO Bonds - | Issue Summary | 5/11/2022 | 3:13 PM



Resolution No. **2022-522**

Councilmember _____ introduced the following resolution and moved its adoption:

**Resolution Providing for the Sale of
\$1,575,000 General Obligation Bonds, Series 2022A**

- A. WHEREAS, the City Council of the City of Mora, Minnesota has heretofore determined that it is necessary and expedient to issue the City's \$1,575,000 General Obligation Bonds, Series 2022A (the "Bonds"), to finance the 2022 street and storm water improvements in the City; and
- B. WHEREAS, the City has retained Ehlers & Associates, Inc., in Roseville, Minnesota ("Ehlers"), as its independent municipal advisor for the Bonds in accordance with Minnesota Statutes, Section 475.60, Subdivision 2(9);

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Mora, Minnesota, as follows:

1. Authorization; Findings. The City Council hereby authorizes Ehlers to assist the City for the sale of the Bonds.
2. Meeting; Proposal Opening. The City Council shall meet at 6:30 PM on June 21, 2022, for the purpose of considering proposals for and awarding the sale of the Bonds.
3. Official Statement. In connection with said sale, the officers or employees of the City are hereby authorized to cooperate with Ehlers and participate in the preparation of an official statement for the Bonds and to execute and deliver it on behalf of the City upon its completion.

The motion for the adoption of the foregoing resolution was duly seconded by City Council Member _____ and, after full discussion thereof and upon a vote being taken thereon, the following City Council Members voted in favor thereof:

and the following voted against the same:

Whereupon said resolution was declared duly passed and adopted.

Dated this 17th day of May, 2022.

City Clerk



MEMORANDUM

Date: May 11, 2022
To: Mayor and City Council
From: Glenn Anderson, City Administrator
RE: Performance Measurement Program

SUMMARY

Discuss participation in the state's local performance measurement program.

BACKGROUND INFORMATION

The City has participated in this program sponsored by the Office of the State Auditor (OSA) since 2011. It requires a resolution, an annual survey, and a report to the public and the OSA. In return the City receives additional Local Government Aid of fourteen cents per capita (about \$500.00) and exemption from some levy limits.

To participate in the program, the council needs to adopt the attached resolution and send it along with the 2021 community survey report to the OSA by July 1st.

RECOMMENDATIONS

Motion to adopt Resolution 2022-523 adopting the performance measures developed by the Council on Local Results and Innovation.

Attachment

Resolution 2022-523

**RESOLUTION ADOPTING THE PERFORMANCE MEASURES DEVELOPED BY THE COUNCIL
ON LOCAL RESULTS AND INNOVATION**

WHEREAS, in order to participate in the standard measures program for 2021 and to receive the per capita reimbursement in 2021 and the levy limit exemption for 2022 the city must adopt and transmit this resolution to the State of Minnesota.

NOW, THEREFORE, BE IT RESOLVED by the city council of the City of Mora, Kanabec County, Minnesota, that the city council hereby approves the following measures:

1. The City has adopted and implemented the minimum ten performance measures developed by the council on Local Results and Innovation; and
2. The City has implemented a local performance measurement system as developed by the council on Local Results and Innovation; and
3. The City will report the results of the ten adopted measures to its residents before the end of the calendar year through publication, direct mailing, posting on the entity's website, or through a public hearing at which the budget and levy will be discussed and public input will be allowed; and
4. By the end of the calendar year, the City will survey its residents on the services included in the performance benchmarks; and
5. The City will report the actual results of the performance measures adopted in 2021 to the Office of the State Auditor.

The foregoing resolution was introduced and moved for adoption by Council Member _____ and seconded by Council Member _____.

Voting for the Resolution:.....

Voting Against the Resolution: ..

Abstained from Voting:.....

Absent:

Motion carried and resolution adopted this 17th day of May 2022.

Alan Skramstad, Mayor

Natasha Segelstrom, City Clerk



CITY OF MORA / MORA MUNICIPAL UTILITIES

2021 PERFORMANCE MEASUREMENTS PROGRAM COMMUNITY SURVEY

ANNUAL REPORT

2021 Community Survey Report

Introduction

Surveys were distributed in the January 2022 newsletter.

The survey asks how respondents feel about various services provided by the City of Mora and Mora Municipal Utilities.

We received 116 responses, 6 less than the responses received last year. Look for the 2022 survey in the January 2023 newsletter. Thanks again to those who participated!

The city council reviewed the results of the survey at their March meeting. They were very appreciative of the feedback provided by the public.

Distribution & Responses

The city distributed 1,449 surveys for 2021. The number of responses and response rates are shown in the table below. In previous years the city had distributed approximately 1900 surveys, so that is why a fewer number of responses in 2021 resulted in a higher percentage rate of return than 2020.

Year	Responses			
	Paper	Electronic	Total	Rate
2012	70	N/A	70	4%
2013	250	N/A	250	14%
2014	250	N/A	250	14%
2015	174	N/A	174	10%
2016	137	16	153	8%
2017	129	23	152	8%
2018	117	4	121	6%
2019	122	N/A	122	6%
2020	140	N/A	140	7%
2021	116	N/A	116	8%

The Community Survey is part of the city's Performance Measurement Program sponsored by the Minnesota Office of the State Auditor. This voluntary program provides feedback to city officials and provides a small increase in Local Government Aid to the city for participating – about \$500 in Mora's case. To learn more about the Performance Measurement Program visit the program page on the state auditor's website at: <http://www.auditor.state.mn.us/default.aspx?page=20130214.000>.

The 2021 survey was not available electronically due to a lack of responses in previous years.

Changes to Survey Instrument

There have been no changes to the survey document since 2016 when two (2) new questions were added “Do you read the city newsletter” and “Do you use the city’s website.”

Changes to the reporting format were implemented this year. It has been put into a power point to make it easier to update and present the data.

Survey Responses

Questions 3 through 17 compare the 2021 responses to 2020 and 2019 so the city can track their improvement, or need for improvement in those categories. Comments made about each question appear following the graph.

The last two pages of this report contain all the questions or comments made in the *General Comments* section of the report. Spelling has been corrected, but in general the comments appear as they were written with punctuation as written. Names, addresses, and telephone numbers have been redacted from the comments. Some respondents made a new box halfway between two survey responses. In those cases, half a point was awarded to the category on each side of the comment.

A printed copy of the 2021 Performance Measurement Program Community Survey is available upon request from City Hall.

Conclusion

Thank you again to those who took the time to respond to the 2021. Some interesting results from the survey:

- **42%** of respondents have lived in the City for less than 15 years and **65%** of them have lived in the city for under 5 years.
- In most categories “Good” was the most common response, but **65%** of respondents selected “don’t know” regarding the Municipal Airport. This is down slightly from previous years.
- **86%** of respondents read the City Newsletter
- **77%** of respondents do NOT use the City website citing some kind of computer or internet issues as the main reasons.

You can see the details of all the responses in the report.

While staff are not able to respond to all of the comments we hope that if you have a question or a concern you will contact us:

In Person:	City Hall/Utilities office, 101 Lake Street South 8:00 am to 4:30 pm, Monday through Friday
Telephone:	320.679.1511 (city hall) or 320.679.1451 (utilities office)
E-mail:	info@cityofmora.com
Website:	http://www.ci.mora.mn.us
Facebook:	@cityofmora

You can also attend meetings of the city council and other city boards and commissions. Their meeting times and places can be found on the city’s website.

Question 1 :

Are you a Mora resident, Mora business owner or township resident/business owner?
(Indicate Township)

Location	Quantity	Township
Resident: City of Mora	97	
Business Owner: City of Mora	9	
Township: Resident or Business Owner	12	8-Arthur 1-Whited 1-Kanabec 1-Knife Lake 1-Not indicated
Unanswered	2	
Total*		

* Some respondents identified as a resident and a business owner.

Question 2:

Indicate the number of years you have lived in the city/township:

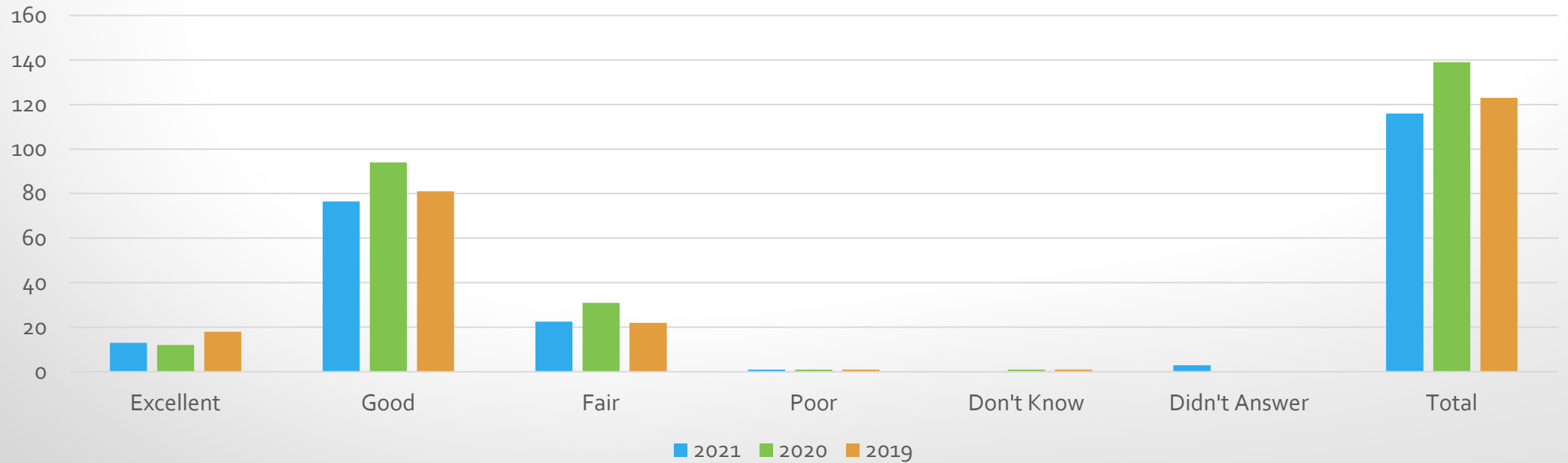
Number of Years	Quantity
< 1	5
1-5	27
6-10	8
11-15	9
16-20	12
21-30	11
31-40	12
41-50	16
51-60	5
61-70	6
71-80	0
80 +	0
Unanswered	5

Total Responses 116

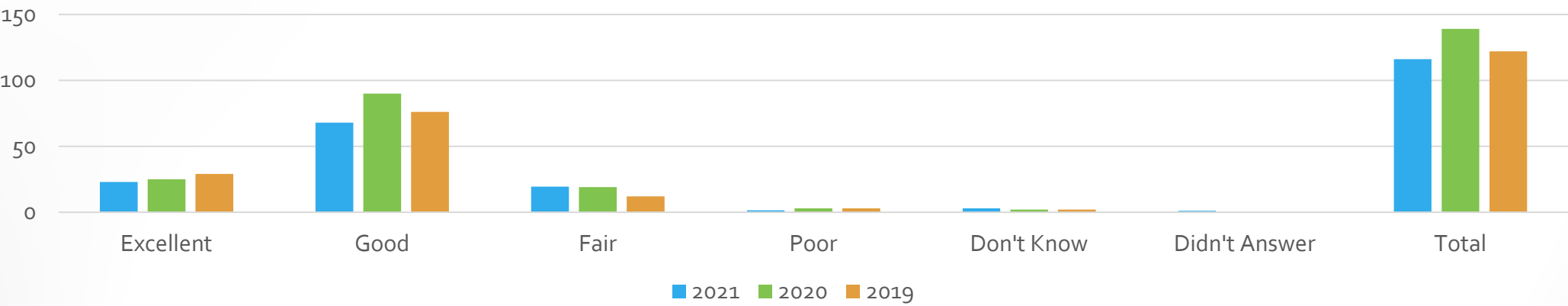
Question 3:

How would you rate the overall appearance of the city?

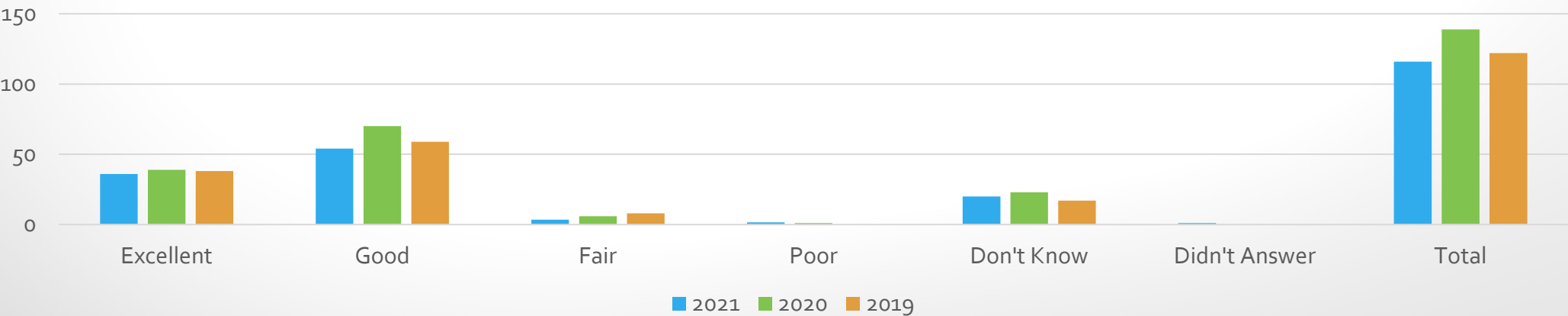
Total Number of Responses:



Question 4: How would you describe the overall feeling of safety in the city?



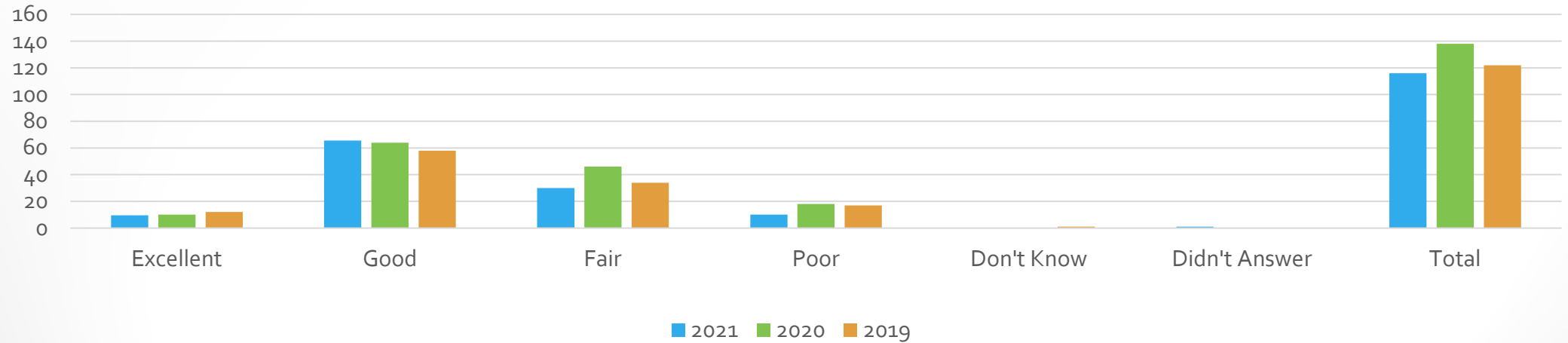
Question 5: How would you rate the overall quality of fire protection services in the city?



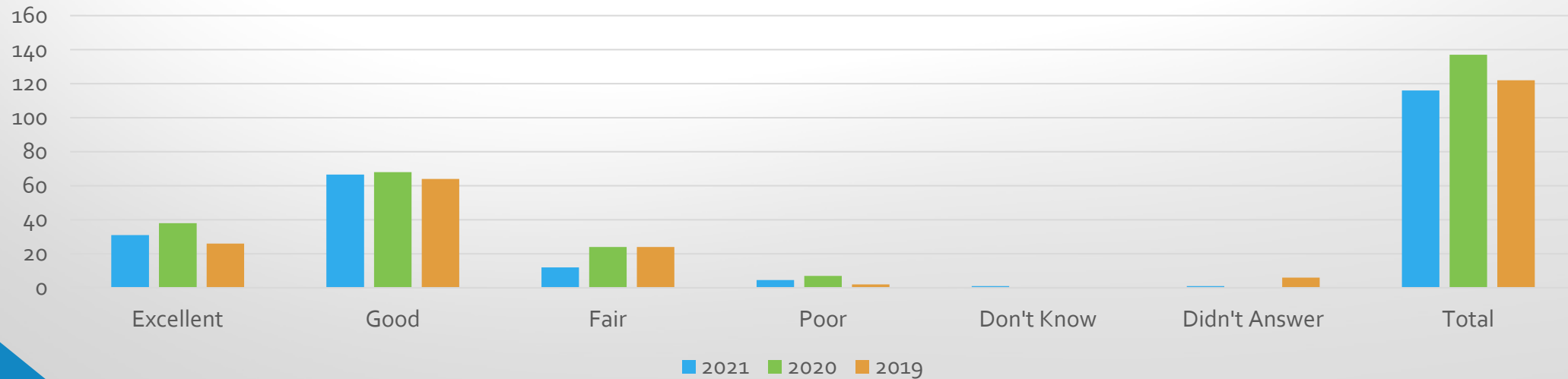
Comments:

- Neighborhood Residents A lot of Domestic
- Need better law enforcement that care and don't judge you from prior contact.

Question 6: How would rate the overall condition of the streets in the city?



Question 7: How would you rate the overall quality of snowplowing on the city streets?



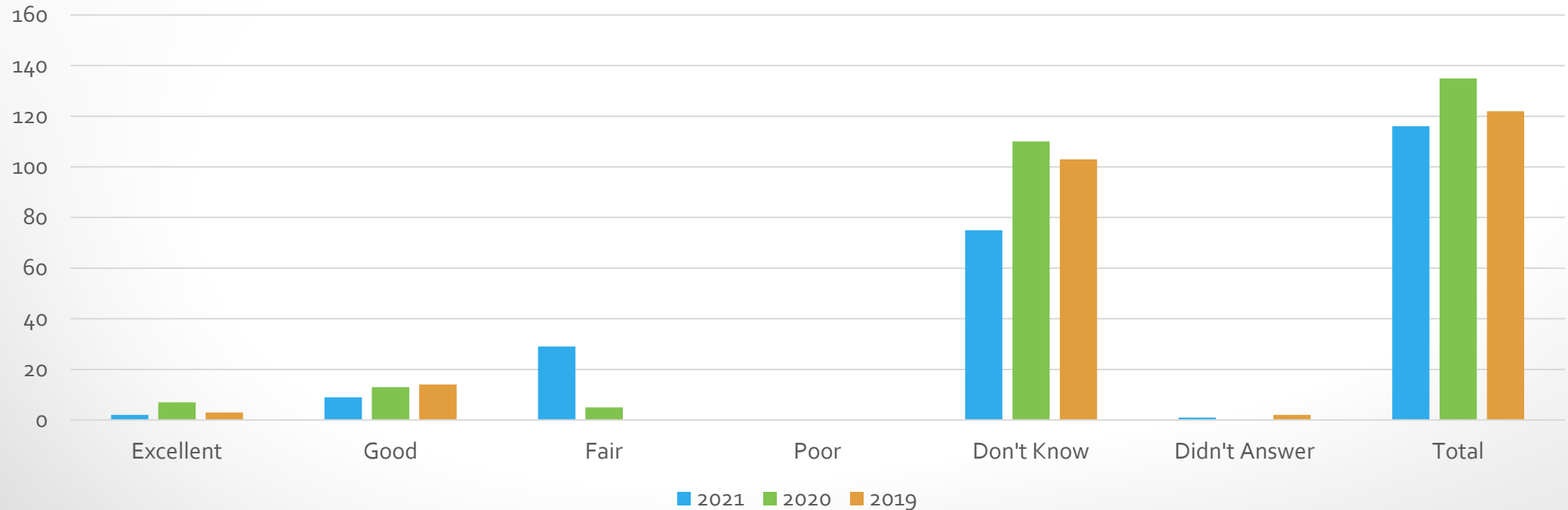
Questions 6 and 7: Condition of Streets and Quality of Snowplowing Comments

Comments:

- Good, but no salt or sand in our area.
- Streets! They're Terrible!
- Forest Ave W need work
- Fair, but better this year
- The streets need resurfacing at minimum. Makes the town look very shabby-
- In the past winter years-my street corner of Stewart and Union was so high with snow, we had to pull into the street to look for traffic. The young men working on January 11 to clean that corner did a great job!! Thank them, please.
- Plow snow to curbs-they are narrow now.
- Streets (like Grove) are terrible. Think of the beating when the new school opens.
- Could plow better, slower! So they cover/plow to the curb
- Slow down, plow to curb
- Streets-need work-Keep up with pot hole patching

Question 8:

How would you rate the overall condition of the municipal airport?

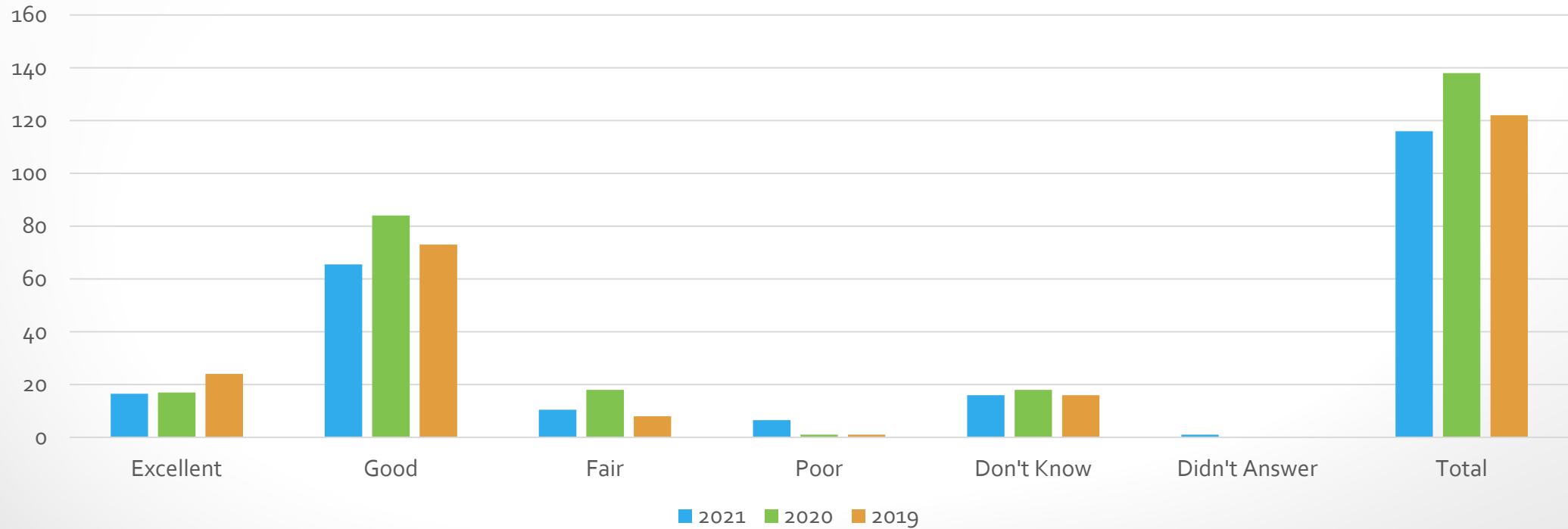


Comments:

- Waste of our dollars
- Airport needs immediate hangar build project to fill the current underserved market. (Look at area airports and see how their hangar build efforts have succeeded!)

Question 9:

How would you rate the overall quality of the city park facilities (parks and trails)?

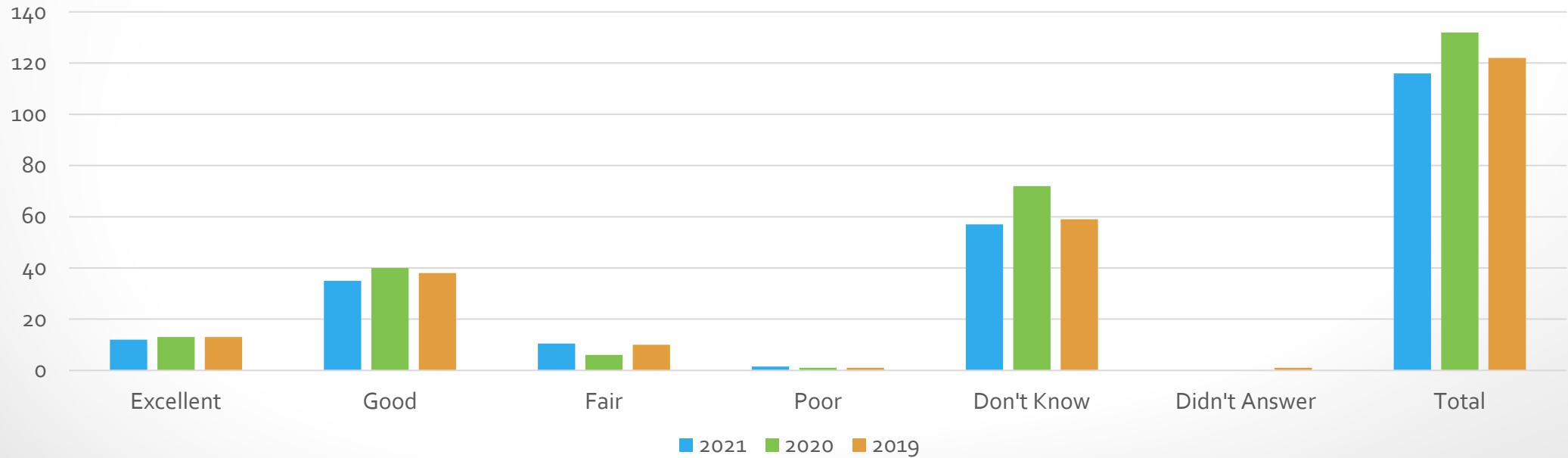


Comments:

- I am not sure what time city parks close, but there seems to be a lot of drug garbage by the Bell Tower in the summer months.
- History Center Trail could be better.

Question 10:

How would you rate the overall condition of the Mora Aquatic Center?

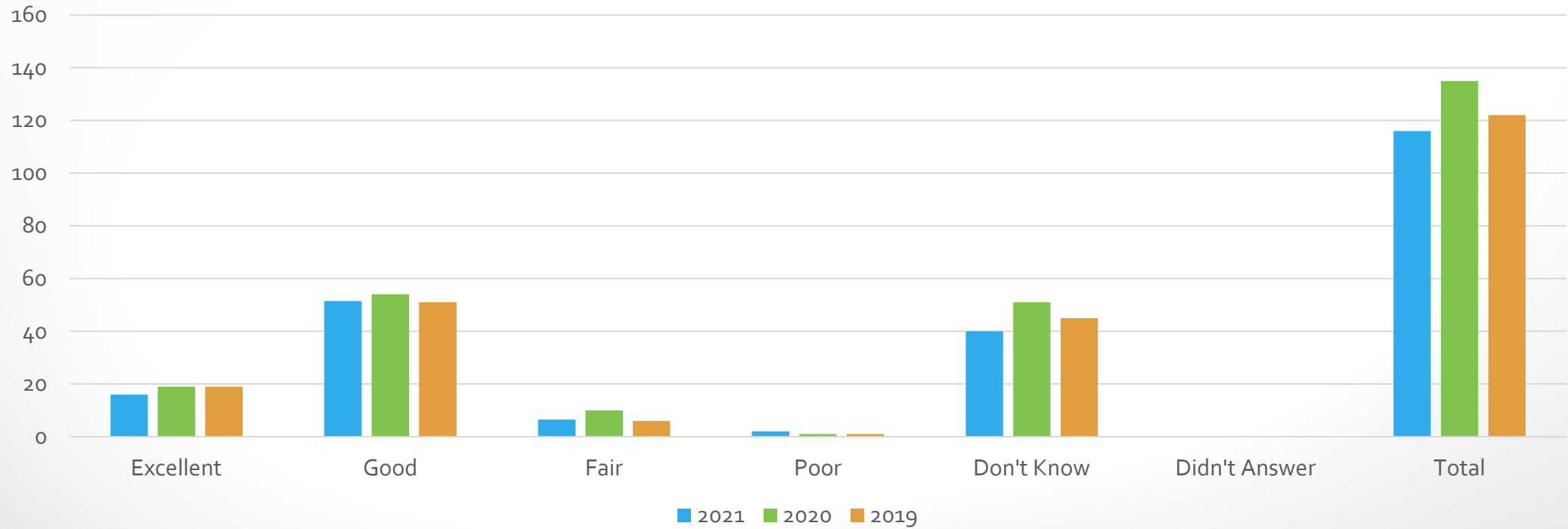


Comments:

- I think we have a beautiful pool. When I visit, many people aren't from Mora. Purchasing the page of city passes is the way to go. Maybe more publicity as the details where/how to purchase them would be helpful to families. I realize the family yearly pass is no longer an option-however it was good as long as it lasted. If we could mirror Rush City pool's format that would be nice. Mora Pool closes during Mid-August and Rush City's does not.
- Pool should stay open later in season.
- I believe the pool should hire only people that don't have to go back to school or college so early. The city is losing money and summer is not over. Bathrooms need to be upgraded.

Question 11:

How would you rate the overall condition of Oakwood Cemetery?

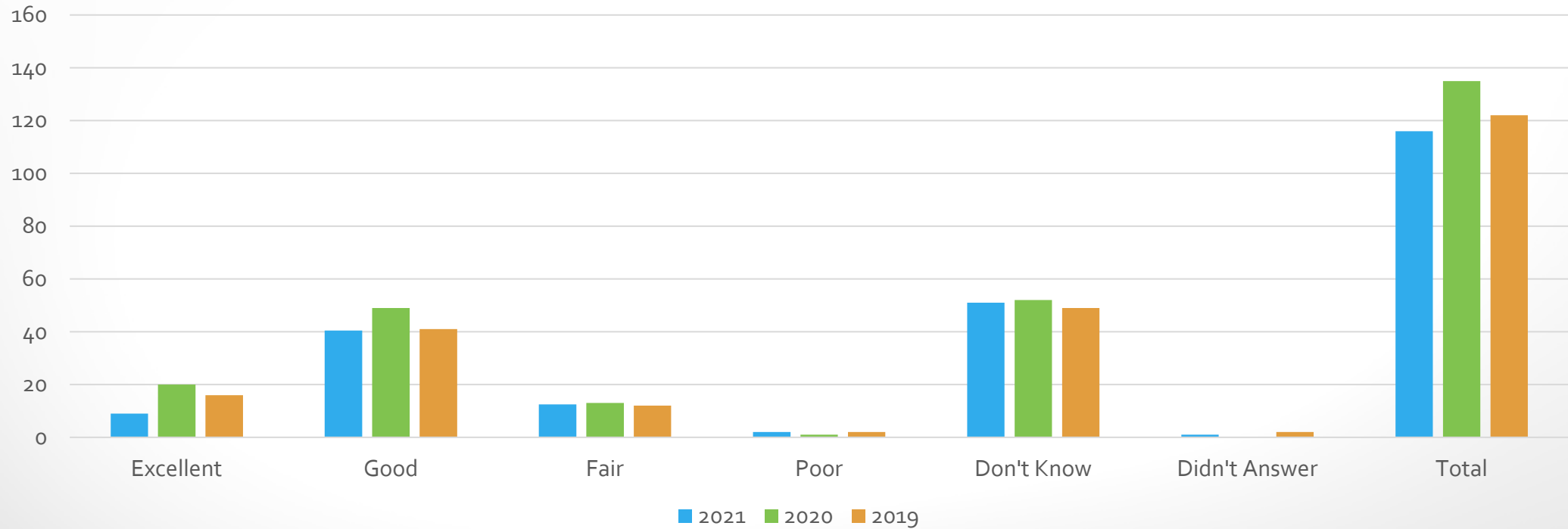


Comments:

Cemetery-take down dead/dying trees

Question 12:

How would you rate the overall service and value of the North Country Bottleshop?

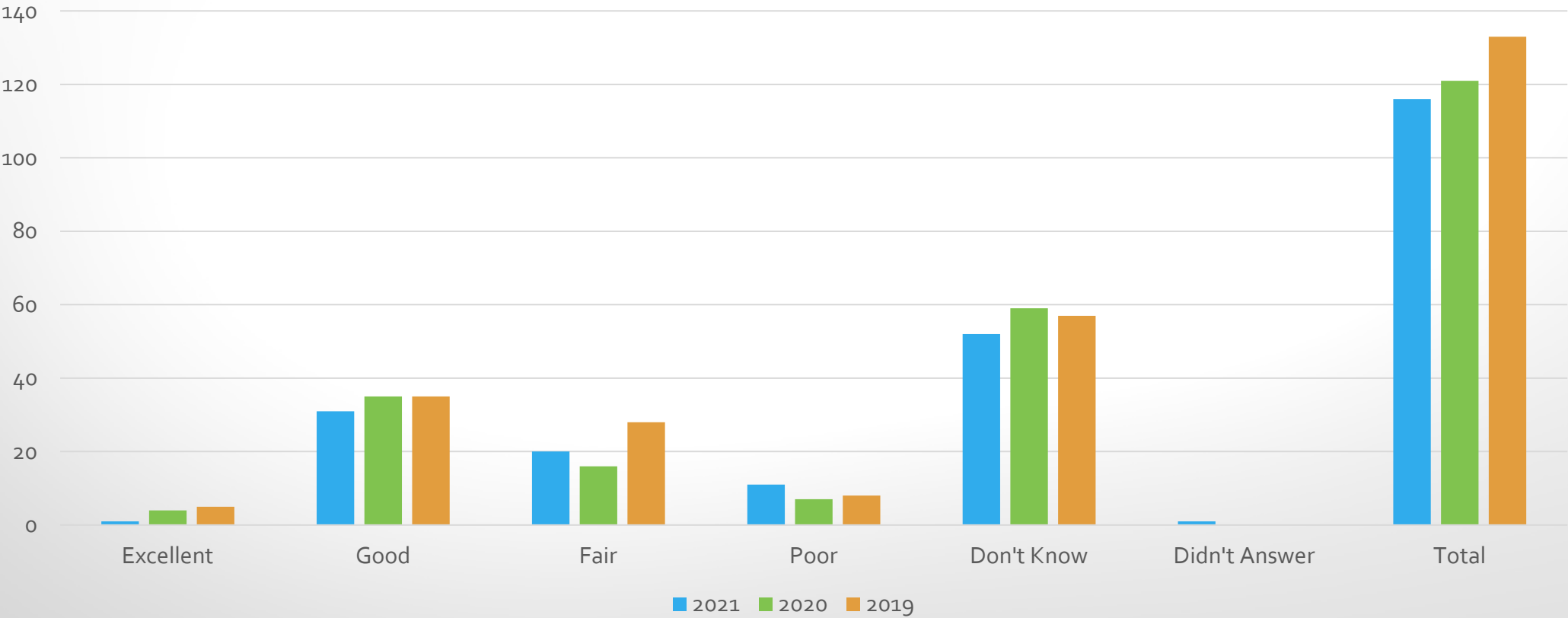


Comments:

- Waste of our dollars
- Don't use it
- DON'T CARE
- High Prices. Liquor prices push us to Sam's Club or Total Wine.
- Prices too high

Question 13:

How would you rate the quality of building inspection services and code enforcement (zoning, nuisances, etc.) in the city?



Question 13:

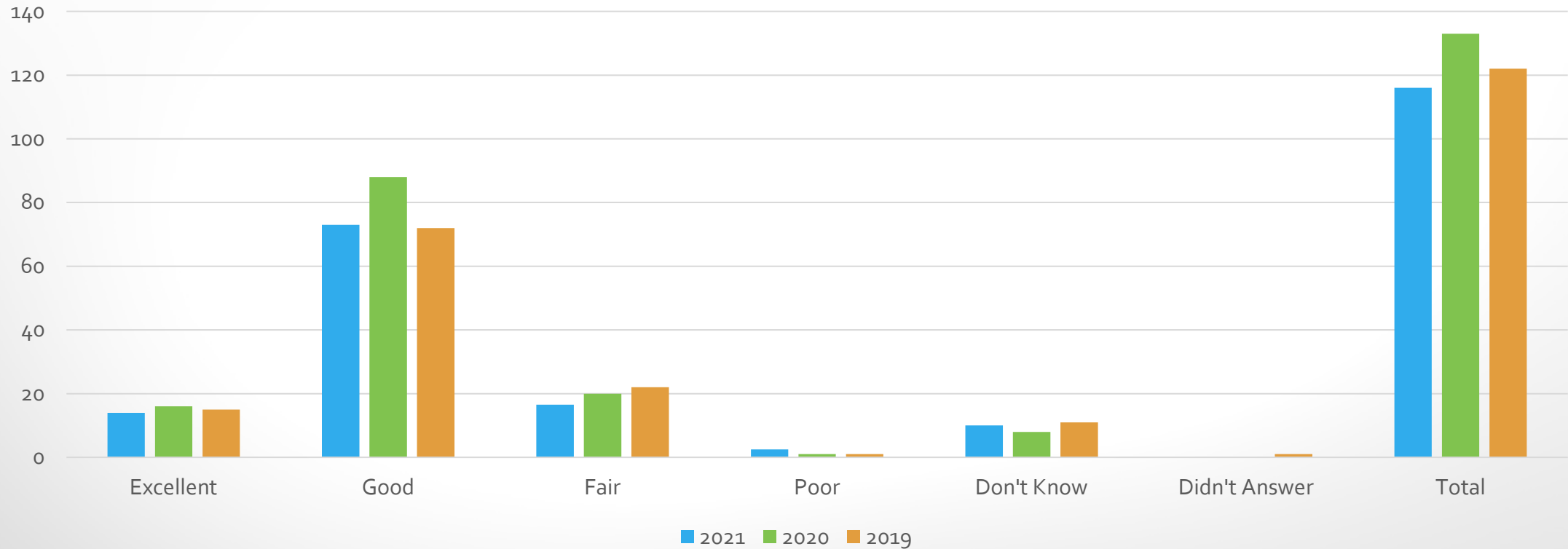
How would you rate the quality of building inspection services and code enforcement (zoning, nuisances, etc.) in the city?

Comments

- Not enforced equitably
- Some lawns need mowing at least once a month. (McLean St XXX Blk) (Park St XXX Blk, uninhabited house) Some lawns extremely junky.
- With regard to enforcement, I had complaints on 2 neighbors, one in violation of public nuisance ordinances and one in gross violation of the weed ordinance. The Building Inspector spoke with one neighbor once. Nothing was done and I find that extremely disappointing. I still have to look at piles of junk in the neighbor to my south, and weeds all around the house to my north.
- 1) Person at XXX St have a continuous garage sale all summer long-driveway and street blocked due to traffic. 2) Party at XXX has people living in small (no sewer facilities) trailer year round-garbage dump with items in yard. 3) Numerous homes with 3-4 cars, trucks sitting in driveway or lawn not driven for years. Difficult for the rest of the neighborhood to deal with, affects value of our homes. 4) Get rid of boarded up house near the Library Park-it's been that way for a year-disgraceful.
- I'd like to know why the property next door to me is allowed to stand empty. The address is XXX St.
- While I am not up to date on code enforcement, I do find some properties and the accumulated "stuff" disturbing. Why are people allowed to keep multiple vehicles and tons of stuff on their properties?
- S/B also no smoking! City needs MORE senior subsidized apt bldgs., Especially – "no smoking" – which needs to be ENFORCED!
- Regular inspections of City scheduled. Parking and refuse and old cars on properties, etc. Loud Parties.
- Do we have inspectors for apartment buildings/water, electric, heating systems?
- Why are city ordinances only enforced when someone files a complaint? Sidewalks go unshoveled, lawns unmowed, cars illegally parked etc, etc, but no one gets a ticket or fine unless someone files a complaint. WHO IS SUPPOSED TO ENFORCE THESE – Now that we NO LONGER HAVE A CITY POLICE?
- Clean up the town! Weeds in yards, junk in yards, cars in yards. Fix the fairgrounds-clean it, fix fences, graffiti

Question 14:

How would you rate the overall quality of services provided by the city?

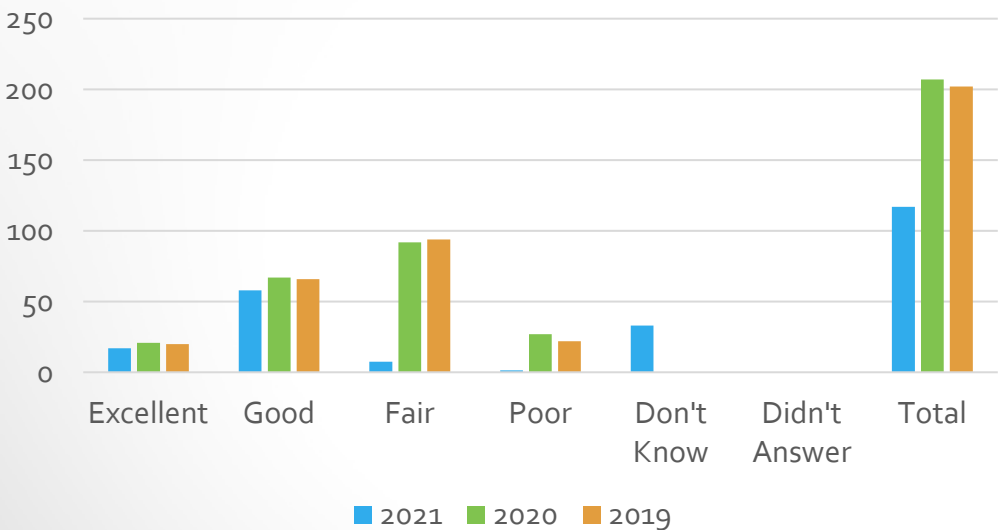


Comments:

- What services? Be more clear on question
- Over all city services are good

City Utilities: Questions 15, 16, and 17
How would you rate the overall quality of:

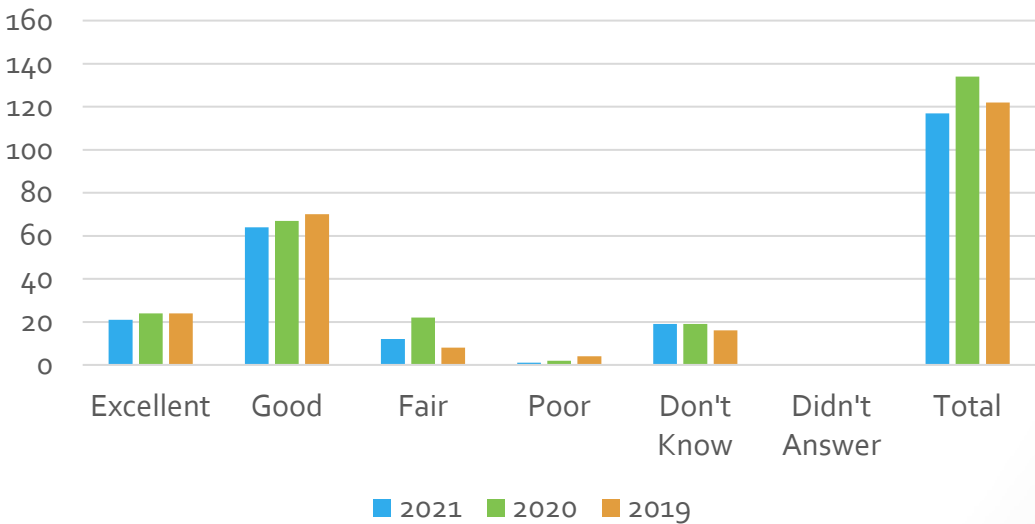
15. Municipal Sanitary Sewer



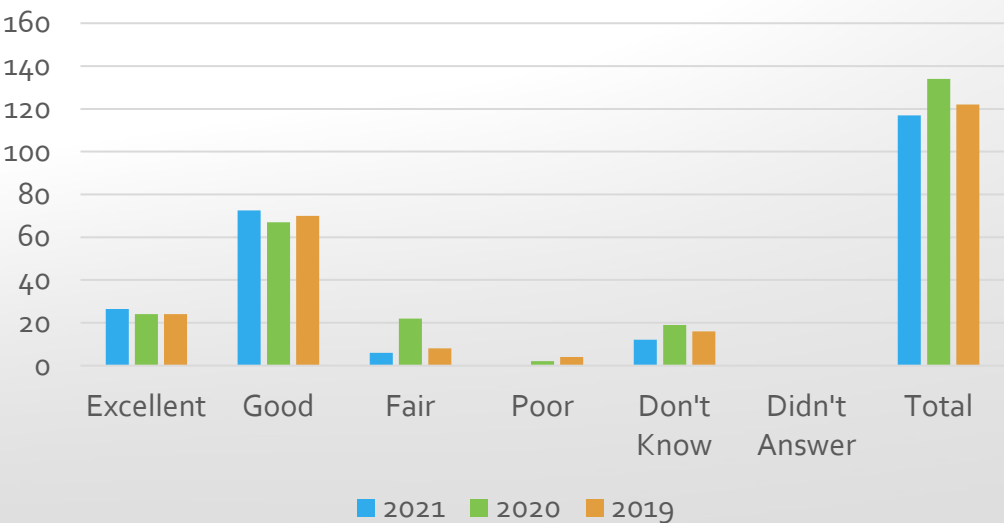
Comments:

- #15 Way too expensive
- #16 Too expensive
- #16 Water pressure throughout the city (my home and work) seems pretty low.
- #15 It works.
- #16 I have water
- #17 I have electric
- #15, 16, 17 One person circled both "Good" and "Don't know" on each answer.
- #17 Electric-Very dependable, as well as water/sewer service

16. Municipal Water Service

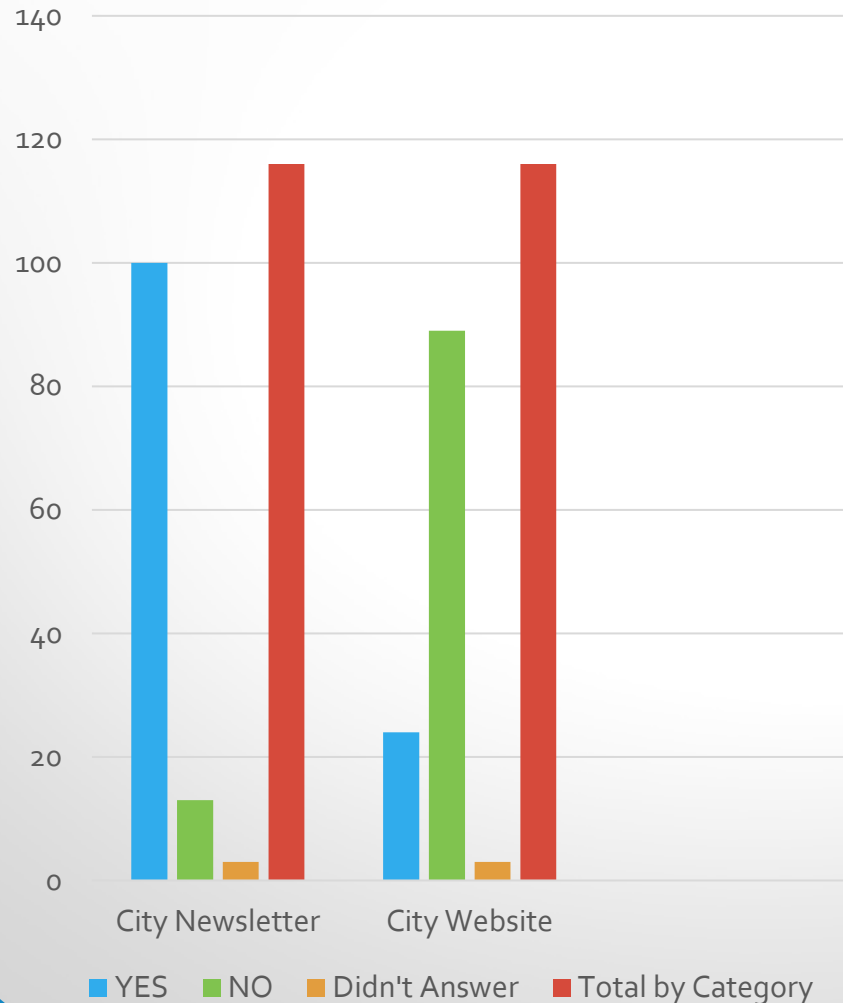


17. Municipal Electrical Service



Questions 18 and 19:

Do you read the city newsletter? Why
Do you use the city website? Why



Comments Yes to Newsletter:

- Keep Current/Up-to-date (5 responses)
- For information (19 responses)
- Occasionally there is important information on dates and city "events" like tree pickup after Christmas.
- Interesting (32 responses)
- For updates (2 responses)
- Check on things
- Enjoy community news
- For any changes
- Learn about the city
- To read some made up stories. Some not true!
- Like the news
- Feel obligated
- Sometimes-parking/cleanup
- It's very good (2 responses)
- I should, as a resident
- Get answers

Comments No to Newsletter:

- Very little done at the Cemetery
- Time
- No interest
- Most things of no interest
- Don't like to read
- As a commuter, I am plenty busy

Comments Yes to Website:

- Agendas
- Current Information (3 responses)
- Check on things
- Permits
- Contact Information
- See what city is doing
- Ordinance look-up
- It's very good
- Not often, but to know when something needed

Comments No to Website:

- No reason too (5 responses)
- No computer (15 responses)
- Not current enough (meeting minutes)
- Hard to find info
- Don't have it
- Don't go online (2 responses)
- I like paper. Don't have a need
- No internet (2 responses)
- Don't have equipment for this
- Don't use computer much
- Unreliable internet
- Gave up computer
- I am not a computer person
- Didn't realize there was one
- Most things of no interest (2 responses)
- Don't know how
- Don't think of it
- Not needed
- Needs better info
- Read the newsletter
- Not Techy

General Questions or Comments Section Survey Answers

- I would like to see stricter guidelines about how many vehicles are allowed to park at a house in city limits.
- When we built our business the city was excellent to work with!
- Too many cars and trucks on Mora streets not safe for bicycle riding. They all are heading to Kwik Trip. Cars and trucks. More semis on Union Street then ever before. Easy excess [sic] from Union St to get on Hwy 65 S. Too many semi on Union Street. Very noisy to listen too. I won't ride bicycle anymore not safe from getting hit.
- I live in an apartment and the utilities are paid except electric. I am not yet fully acquainted with the community. I am very thankful for our hospital. It would be helpful not to have to travel to Walmart either in Pine City or Cambridge for groceries. Coburn's is so expensive. Are there any plans for the Shopko building?
- Drive down alleys and do something about mess/clutter in backyards. Also get weeds taken care of.
- More benches
- I am proud of our beautiful courthouse and point it out to visitors.
- No clothing stores, 1 grocery store, need Walmart in town.
- North end of town needs better parking. Could angle parking allow for more vehicles? Need to use city, county, state funding to make Mora Main St. a more attractive place to shop and attract more Main St. businesses. We are a county seat they should participate in a funding process to keep our city vibrant. Pass City wide masking requirement and vaccination requirements for all public buildings. The City of Minneapolis has been wiped out. The entire state of MN, ND, SD have all been hospitalized yet citizens of Kanabec County don't think COVID is REAL!!!

General Questions or Comments Section Survey Answers

- This town needs better shopping like Target, Shopko better quality goods. Department store type shopping.
- Since I live west of Mora in Arthur Township, I am not familiar with inner town services. But I feel Mora is a fairly well kept town and feel fortunate to use it. Great hospital and clinic, efficient courthouse, available churches, etc. Need a business to replace Shopko.
- Huge storage units and junk in yards. As many as five cars in driveways. People do not keep the gutters next to property clean.
- I live in an apartment in the city and am satisfied with Mora overall.
- Few people live on my street, but other routes are plowed twice before mine is cleared. Sometimes, I can't get to work. Moving the basketball courts close to my house makes me want to move. Were residents affected by this ever asked about it?
- Garbage, noise, and other nuisance behavior is common. The tennis courts didn't have these problems.
- Why doesn't the police dept. enforce the law on fireworks? Last year we had illegal fireworks across the street, starting middle of June and going until the end of July. We had fireworks again on Halloween.
- I believe for what we pay in taxes we could have a better city. We need more businesses in this city, another grocery store, another Shopko-like store. Can't afford to buy local, especially groceries, can drive to Cambridge and even with the cost of gas, it is still cheaper.
- Pot holes getting better- now for those "man-hole covers" MUST BE ALIGNED WITH STREET LEVEL! Many a driver would thank you!

General Questions or Comments Section Survey Answers

- I live in an apartment so I can't answer these questions, actually don't know. I realize your note about the amount of my bill but I can't control the type of appliances.
- Why does it take years to fix street lights. One that I know off [sic] took a year to fix. Another has been out for a year and still out, why???? Find them, I'm not telling you where to find them. THEY KNOW
- Like to see the city control wires, cables, etc. when no longer being used-require company (cable/phone) to remove old lines. Do not renew their permit if they don't maintain old lines.
- Recommend city departments and committees take classes through League of Minnesota Cities. Planning Commission should tour subject properties before meetings and should review ordinances prior to making decisions as to follow City Ordinances.
- I would like to see a paved off the street trail of at least 3 miles for walking and bike riding and could be used in the winter as part of the winter ski race or for snowmobiling (if the existing trails cross)
- Thank you all for that wonderful City of Mora😊
- This survey would be more meaningful if your answers would be a scale from 1-10 vs the above word choices. I might like to rate something an 8 or 9; better than good but not excellent.
- When will Mora Lake over flow system be completed? Soon!
- More beautiful hanging plants in summer. (Cambridge/North Branch)

General Questions or Comments Section Survey Answers

- I love Mora. The Scandinavian downtown is cute-
- Fines-tickets for people who don't clean up after their pets. Dog poop-Amish folks-horses.
- I have seen dog? Poop downtown on sidewalks right outside businesses-Maybe post signs-More garbage containers?
- The flowers at "the clock" downtown were amazing!!
- Another grocery store, reputable businesses, good clothing store, more senior townhomes, a City Police.
- Does anyone within the City pay attention to trash lined up in personal property, campers, boats, etc. within City limits? Has that been accepted by the City?

Thank you to all those who participated in the Survey!



MEMORANDUM

Date May 10, 2022
To Mayor and City Council
From Natasha Segelstrom, Administrative Services
RE North Grove Street Special Assessment Deferral Requests

SUMMARY

On the May 3, 2022 Special City Council meeting, council approved the Resolution 2022-511 Approving the Assessments for the North Grove Street Improvements.

Pursuant to Minnesota Statutes Sections 435.193 through 435.195 and Mora City Code Sections 33.50 through 33.52, permits requests for deferral of special assessments. Application for deferral of special assessments factors hardship from all income of all sources not to exceed the very low-income category established by Department of Housing and Urban Development (HUD) as used in determining the eligibility.

There have been two applications for deferral and both meet the deferment requirements.

OPTIONS IMPACTS

An approved deferral postpones the payment of special assessments for the homeowner. This does not remove the assessment or increase other properties assessed.

Under circumstances there is an option to terminate a special assessment deferral. The amount plus applicable interest and shall become due upon the occurrence of death of the owner, the sale, transfer or subdivision of the property and any part thereof, if the property loses its homestead status or the taxing authority deferring payments determines that there would be no hardship to require immediate or partial payment.

RECOMMENDATIONS

MOTION to approve deferral requests.

Applications meet criteria outlined in Minnesota Statutes and the special assessments would pose as a hardship to the property owners.

Attached:

Mora City Code Sections 33.50
Minnesota Statutes Sections 435.193 through 435.195
2022 HUD Very-low Income Limits Calculation Kanabec County, Minnesota

§ 33.50 ELIGIBILITY.

(A) The following criteria must be considered by the City Council in determining whether an applicant for the deferment of payment of special assessments is to be approved or denied:

- (1) The applicant is:
 - (a) Sixty-five (65) years of age or older; or
 - (b) Retired by virtue of a permanent and total disability; or
 - (c) A member of the Minnesota National Guard or other military reserves who is ordered into active military service.
- (2) The property is the homestead of applicant.
- (3) A hardship would be created by making payments.
- (4) The assessment is over one thousand dollars (\$1,000).
- (5) The assessment is not for delinquent utilities or other assessable current services.

(B) A hardship is considered to exist if the applicant's household income from all sources does not exceed the Very Low Income category for Section 8 Income Limits for Kanabec County, Minnesota as published by the United States Department of Housing and Urban Development for the year the assessment roll is adopted.

(C) Nothing herein shall prohibit the City Council from determining a hardship exists for other reasons on a case-by-case basis; provided, that such determination shall be made on a non-discriminating basis.

(Ord. 432, passed 5-5-2015)

435.193 HARDSHIP ASSESSMENT DEFERRAL FOR SENIORS, DISABLED, OR MILITARY PERSONS.

(a) Notwithstanding the provisions of any law to the contrary, any county, statutory or home rule charter city, or town, making a special assessment may, at its discretion, defer the payment of that assessment for any homestead property:

(1) owned by a person 65 years of age or older or retired by virtue of a permanent and total disability for whom it would be a hardship to make the payments; or

(2) owned by a person who is a member of the Minnesota National Guard or other military reserves who is ordered into active military service, as defined in section 190.05, subdivision 5b or 5c, as stated in the person's military orders, for whom it would be a hardship to make the payments.

(b) Any county, statutory or home rule charter city, or town electing to defer special assessments shall adopt an ordinance or resolution establishing standards and guidelines for determining the existence of a hardship and for determining the existence of a disability, but nothing herein shall be construed to prohibit the determination of hardship on the basis of exceptional and unusual circumstances not covered by the standards and guidelines where the determination is made in a nondiscriminatory manner and does not give the applicant an unreasonable preference or advantage over other applicants.

History: 1974 c 206 s 7; 1976 c 195 s 3; 1981 c 80 s 1; 2008 c 154 art 2 s 28

435.194 PROCEDURE TO OBTAIN DEFERRED ASSESSMENT.

The homeowner shall make application for deferred payment of special assessments on forms prescribed by the county auditor of the county in which the homestead is located. Where the deferred assessment is granted, the auditor shall record a notice thereof with the county recorder of said county which shall set forth the amount of the assessment. The taxing authority may determine by ordinance or resolution the amount of interest, if any, on the deferred assessment and this rate shall be recorded by the auditor along with and in the same manner as the amount of the assessment.

History: 1974 c 206 s 8; 1976 c 181 s 2; 1976 c 195 s 4

435.195 TERMINATION OF RIGHT TO DEFERRED PAYMENT.

The option to defer the payment of special assessments shall terminate and all amounts accumulated plus applicable interest, shall become due upon the occurrence of any of the following events: (a) the death of the owner, provided that the spouse is otherwise not eligible for the benefits hereunder; (b) the sale, transfer or subdivision of the property or any part thereof; (c) if the property should for any reason lose its homestead status; or (d) if for any reason the taxing authority deferring the payments shall determine that there would be no hardship to require immediate or partial payment.

History: 1974 c 206 s 9



FY 2022 INCOME LIMITS DOCUMENTATION SYSTEM

[HUD.gov](#) [HUD User Home](#) [Data Sets](#) [Fair Market Rents](#) [Section 8 Income Limits](#) [MTSP Income Limits](#) [HUD LIHTC Database](#)

FY 2022 Very Low-Income (50%) Income Limits Calculation

The Income Limits explained on this page are not for use with Multifamily Tax Subsidy Projects (IRC section 42 and 142 projects). Users interested in these programs should visit the [FY2022 Multifamily Tax Subsidy Project Documentation System](#).

Estimates of the 4-person Very Low-Income Limit (VLIL) for metropolitan and non-metropolitan areas are developed as follows:

- 1. Calculate Preliminary VLIL:** The 4-person Very Low-Income Limit (VLIL) is based on 50% of the median family income estimated for **Kanabec County, MN**. For a discussion of the estimated median family income please [read here](#). Once the median family income is estimated and a preliminary 4-person Very Low-Income Limit is calculated (as 50% of median family income) a series of considerations required by statute are made, which are detailed in the next 4 steps.
- 2. High Housing Cost Adjustment:** The 4-Person VLIL is increased if it is less than the amount at which 35 percent of it equals 85 percent of the annualized two-bedroom Section 8 40th percentile FMR (this adjusts income limits upward for areas where rental housing costs are unusually high in relation to median income).
- 3. Low Housing Cost Adjustment:** If the 4-Person VLIL exceeds 80% of the U.S. median family income, and the two bedroom 40th percentile fair market rent is affordable (less than or equal to 30% of the preliminary VLIL), the VLIL will be reduced to the greater of 80% of U.S. median family income or the amount at which 30 percent of it equals the two-bedroom 40th percentile FMR (this adjusts income limits downward for areas of unusually high median family incomes).
- 4. State Non-Metro Median Family Income Adjustment:** The 4-Person VLIL is also adjusted if it would otherwise be lower than 50% of the State Non-Metro Median Family Income.
- 5. Ceilings and Floors:** In lieu of holding income limits harmless, HUD does not allow the 4-Person VLIL to decrease more than 5 percent from the previous year. In addition, the annual change of the 4-Person VLIL can not exceed the greater of 5 percent or twice the change in the national median family income estimate as measured by the American Community Survey (ACS). For FY2022, twice the increase in the national median family income as measured by the ACS from 2018 to 2019 is 11.89 percent.
- 6. Family Size Adjustments:** Once the final 4-person income limit has been established, income limits for other family sizes are calculated by applying a percentage adjustment to the final 4-person VLIL. Calculation of income limits for other family sizes is straight-forward. The 1-person family income limit is 70% of the 4-person income limit. The 2-person family income limit is 80% of the 4-person income limit, the 3-person family income limit is 90% of the 4-person income limit, the 5-person income limit is 108% of the 4-person income limit, the 6-person family income limit is 116% of the 4-person income limit, the 7-person family income limit is 124% of the 4-person income limit, and the 8-person family income limit is 132% of the 4-person income limit. For family sizes larger than 8 persons, the income limit can be calculated by adding an additional eight (8) percent per person to the next lower limit. For example a 9-person family income limit is 140% (132% + 8%), and so on. The resulting low-income limit calculation for other family sizes are then rounded up to the nearest \$50 to produce the Final VLIL.

ROUNDING NOTE: Rounding is applied to make it easier for those wishing to replicate HUD's calculations. The 4-person preliminary VLIL is rounded to the nearest \$50, whenever housing cost adjustments are applied. If the preliminary VLIL requires a floor to be applied, the floor is rounded up to the nearest \$50 to ensure that it is greater than or equal to 95 percent of last year's four-person VLIL. Similarly, if the preliminary VLIL requires a ceiling to be applied, the ceiling is rounded down to the nearest \$50. The resulting rounded 4-person final VLIL is used to calculate income limits for other family sizes. Once the low-income limit for other family sizes are calculated, they are then rounded up to the nearest \$50, unless they already end in "00" or "50".

4-Person Very Low-Income Limit Calculation for Kanabec County, MN

1. The estimated FY2022 Median Family Income and preliminary 4-Person VLIL for Kanabec County, MN are as follows:

Area	FY 2022 Estimate of Median Family Income	Preliminary 4-Person Very Low-Income Limit
Kanabec County, MN	\$77,000	$\$77,000 * 0.50 =$ \$38,500

2. The High Housing Cost adjustment calculations follow:

2BR 40th percentile FMR	85% of Annualized 2BR FMR	35% of Preliminary 4P VLIL	High Housing Cost Adjustment?	Preliminary 4P VLIL
\$921	\$9,394	\$13,475	Is $\$13,475 < \$9,394$? No	\$38,500

3. The Low Housing Cost adjustment calculations follow:

Annualized 2BR 40 th percentile FMR	Income that can afford annualized 2BR FMR paying 30% for rent	80% of US Median Income	Maximum allowable 4P VLIL	Preliminary 4P VLIL	Low Housing Cost Adjustment?	Preliminary 4P VLIL
$\$921 * 12 =$ \$11,052	$\$11,052 / 0.3 =$ \$36,840	\$72,000	MAX ($\$36,840, \$72,000$) = \$72,000	\$38,500	Is $\$38,500 > \$72,000$? No	\$38,500

4. State non-metro Median Family Income Adjustment:

50 Percent of State Non-Metro Median Family Income	State Median Family Income Adjustment?	Preliminary 4P VLIL
$\$83,600 * 0.5 =$ \$41,800	Is $\$38,500 < \$41,800$? Yes	\$41,800

5. Ceiling or Floor adjustment — The four-person income limit is increased and rounded up to the nearest 50 if it is less than 95 percent of very low-income limit for the prior year. It is reduced to the greater of 105 percent of the very low-income limit for the previous year or twice the change in the national median family

income estimate as measured by the ACS and rounded down to the nearest 50 if that amount would be larger than the cap. For FY2022, twice the increase in the national median family income as measured by the ACS from 2018 to 2019 is 11.89 percent. Therefore the maximum increase from the FY2021 4-Person VLIL to the FY2022 4-Person VLIL is approximately 12 percent.

FY2022 4P Adjusted Preliminary VLIL	FY2021 4-Person VLIL	Ceiling Calculation	Floor Calculation	Ceiling or Floor Adjustment Required?	FY2022 Final 4-Person VLIL
\$41,800	\$37,250	\$37,250 * (1+0.1189) = \$41,679	\$37,250 * (1-0.05) = \$35,388	\$41,800>\$41,679 Yes Use Ceiling	ROUND DOWN \$41,679 = \$41,650

6. The Family Size adjustment calculations follow:

Family Size Adjustments and Final VLIL for Kanabec County, MN								
	1-Person	2-Person	3-Person	4-Person	5-Person	6-Person	7-Person	8-Person
Family Size Adjustment	\$41,650 * 0.70	\$41,650 * 0.80	\$41,650 * 0.90	\$41,650 * 1	\$41,650 * 1.08	\$41,650 * 1.16	\$41,650 * 1.24	\$41,650 * 1.32
Very Low Income Limit	\$29,155	\$33,320	\$37,485	\$41,650	\$44,982	\$48,314	\$51,646	\$54,978
FY 2022 FINAL VLIL	\$29,200	\$33,350	\$37,500	\$41,650	\$45,000	\$48,350	\$51,650	\$55,000

NOTE:The VLIL calculation for additional family sizes are rounded up to the nearest \$50, unless it already ends in "00" or "50".

Very Low-Income Limit Calculation For Families With More Than 8 People

Select family size ▼

Calculate

Clear

Update URL for bookmarking or E-mailing

Technical Problems or questions? [Contact Us](#).



State of Minnesota
County of Kanabec
City of Mora

Certificate as to Deferred Assessment under
Minnesota Statutes Sections 435.193 to
435.195 (Assessment Deferral for Seniors,
Disabled, or Military Persons)

The undersigned duly appointed and acting City Administrator of the City of Mora, Kanabec County, Minnesota, certifies that the following special assessment and interest thereon have been deferred by the City Council pursuant to Minnesota Statutes Sections 435.193 to 435.195 (Assessment Deferral for Seniors, Disabled, or Military Persons) and the terms of Resolution No. 2022-511 dated the 3rd day of May 2022 adopting the assessment roll for the project described below.

The authority for this Deferred Assessment is based on Sections 33.50 to 33.52 of the Mora City Code and city council action of the 17th day of May, 2022.

Project Name: North Grove Street Improvements

Applicant Name & Address: Mary E Taylor, 320 Grove Street North, Mora

Legal description of property assessed: Lot 10 & s 10' lot 11, Block 8 Plat of Pope's Addn to Mora

Property ID Number of property assessed: 22.04690.00

Amount of assessment deferred: \$9005.00

Interest Rate: 2% over total interest cost

Assessment Date: May 3, 2022

Such deferred assessment and accrued interest running from the assessment date shall be payable upon: the death of the owner; the sale, transfer or subdivision of the property; the loss of homestead status on the property for any reason, subject to and Minnesota Statutes Sections 435.193 to 435.195 or within 30 years of the date of the adoption of the assessment roll subject to the terms of the resolution and Minnesota Statutes Section 429.061.

Dated: _____

City Administrator

STATE OF MINNESOTA)
) ss.
COUNTY OF KANABEC)

The foregoing instrument was acknowledged before me this _____ day of _____, _____, by Glenn Anderson, the City Administrator of the City of Mora, a Minnesota municipal corporation on behalf of the City.

Notary Public

This document drafted by:
City of Mora
101 Lake Street South
Mora, MN 55051



State of Minnesota
County of Kanabec
City of Mora

Certificate as to Deferred Assessment under
Minnesota Statutes Sections 435.193 to
435.195 (Assessment Deferral for Seniors,
Disabled, or Military Persons)

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The authority for this Deferred Assessment is based on Sections 33.50 to 33.52 of the Mora City Code and city council action of the 17th day of May, 2022.

Project Name: North Grove Street Improvements

Applicant Name & Address: Susan Malmquist, 431 Grove Street North, Mora

Legal description of property assessed: Lot 5 Auditor Subdivision #3

Property ID Number of property assessed: 22.00850.00

Amount of assessment deferred: \$9233.00

Interest Rate: 2% over total interest cost

Assessment Date: May 3, 2022

Such deferred assessment and accrued interest running from the assessment date shall be payable upon: the death of the owner; the sale, transfer or subdivision of the property; the loss of homestead status on the property for any reason, subject to and Minnesota Statutes Sections 435.193 to 435.195 or within 30 years of the date of the adoption of the assessment roll subject to the terms of the resolution and Minnesota Statutes Section 429.061.

Dated: _____

City Administrator

STATE OF MINNESOTA)
) ss.
COUNTY OF KANABEC)

The foregoing instrument was acknowledged before me this _____ day of _____, _____, by Glenn Anderson, the City Administrator of the City of Mora, a Minnesota municipal corporation on behalf of the City.

Notary Public

This document drafted by:
City of Mora
101 Lake Street South
Mora, MN 55051



MEMORANDUM

Date May 17, 2022
To Mayor and City Council
From Administration and Human Resources
RE Compensatory Time Option for Full-Time, Non-Union, Non-Exempt Employees

SUMMARY

We ask the council to consider an update to the City's personnel policy to mirror the labor agreements, specific to overtime hours worked and allowing eligible full-time, non-union, non-exempt employees the ability to choose payment of overtime or to accrue compensatory (comp) time for use at a later date with an annual maximum accrual and payout at year-end to ensure hours worked are compensated within the same fiscal year.

BACKGROUND

The City's personnel policy directs hourly staff to be paid overtime pay according to Fair Labor Standards Act. In addition, previous city administrators allowed hourly staff the ability to flex overtime hours worked, in an hour off for an hour worked basis, without being deducted from leave accruals (ie vacation), on the employee's time sheet, during the same pay period.

Flex time is a benefit however, there are times when the employee's workload is too heavy to be absent from work.

Staff recommends updating the personnel policy to mirror the labor agreement verbiage and allow eligible employees that have worked overtime hours, the option to elect overtime pay or comp time in the same manner as eligible full-time union positions, allowing flexibility for the non-union positions, which could save the city hourly overtime payouts.

OPTIONS IMPACTS

1. To do nothing and leave the personnel policy as is.
2. Update the personnel policy to mirror the labor agreement verbiage, in doing so will save the City hourly cash payouts.

RECOMMENDATIONS

Motion to approve the proposed personnel policy update to include the option of compensatory time for eligible employees who've worked overtime hours.

Attachments:

City/Utilities labor agreement language
Personnel policy language with proposed update

Public Utilities Commission and AFSCME Council Agreement

ARTICLE 11 HOURS OF SERVICE, VACATION, AND HOLIDAYS

Section 1, subd. 5 Overtime. Under a normal work schedule, overtime at one and one-half (1-1/2) times will be paid for hours worked in excess of eight (8) hours per day or forty (40) hours per week.

On a flex schedule, mutually agreed to by the Employer and employees, overtime will only be paid on the excess hours per day agreed to under the flex time, or any hours over forty (40) hours per week, consistent with Federal and State law. (Example: Flex schedules of 9 or 10 hours per day, if mutually approved, will not trigger overtime until daily hours of 9 or 10, or 40 hours per week exceeded).

Overtime compensation may be taken by one of the following methods.

The employee may be compensated at one and one-half (1-1 /2) times the employee's base rate of pay on the paycheck issued for overtime hours during the pay period.

The employee may choose to be compensated by being given time off (comp time) at the rate of one and one-half (1-1 /2) times overtime hours during the pay period.

The employee shall clearly indicate their intentions for compensation or comp time on each timecard submitted.

No employee may accumulate more than two hundred forty (240) hours of comp time. Unused accumulated comp time shall be paid out in a lump sum each December during the last pay period. Accounting for accumulated comp time shall be on the Employer's fiscal (calendar) year basis.

City of Mora and AFSCME Council Agreement, Section 1, subd. 5 Overtime

ARTICLE 12

HOURS OF SERVICE, VACATION, AND HOLIDAYS

Subd. 5. Overtime. Under a normal work schedule, overtime at one and one-half (1-1 /2) times will be paid for hours worked in excess of eight (8) hours per day or forty (40) hours per week.

On a flex schedule, mutually agreed to by the Employer and employees, overtime will only be paid on the excess hours per day agreed to under the flex time, or any hours over forty (40) hours per week, consistent with Federal and State law. (Example: Flex schedules of 9 or 10 hours per day, if mutually approved, will not trigger overtime until daily hours of 9 or 10, or 40 hours per week exceeded).

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City of Mora Personnel Policy

§ 1807.4 Overtime.

(A) Purpose. This policy is established to comply with applicable state and federal laws governing accrual and use of overtime. The Personnel Officer will determine whether each Employee is designated as exempt or non-exempt from earning overtime. In general, Employees in executive, administrative, and professional job classes are exempt; all others are non-exempt.

(B) Non-Exempt Employees. All overtime-eligible Employees will be compensated at the rate of time and one-half for all hours worked over forty (40) in one (1) workweek. Vacation, sick leave, and paid holidays count toward hours worked. Compensation will take the form of time and one-half pay.

(1) The Employee's Department Head must approve overtime hours in advance. An Employee who works overtime without prior approval may be subject to disciplinary action.

(2) ~~Overtime earned will be paid at the rate of time and one-half on the next regularly scheduled payroll date.~~ Overtime compensation may be taken by one of the following methods:

a. The employee may be compensated at one and one-half (1-1/2) times the employee's base rate of pay on the paycheck issued for overtime hours during the pay period.

b. The employee may choose to be compensated by being given time off (comp time) at the rate of one and one-half (1-1/2) times overtime hours during the pay period.

(3) The employee shall clearly indicate their intentions for compensation or comp time on each timecard submitted.

(4) No employee may accumulate more than two hundred forty (240) hours of comp time. Unused accumulated comp time shall be paid out in a lump sum each December during the last pay period. Accounting for accumulated comp time shall be on the Employer's fiscal (calendar) year basis.

.....

*The remaining chapter applies to exempt employees, which are exempt from overtime pay and therefore, those paragraphs have been left out of the memo intentionally.

CITY OF MORA, MN

Community Development Department | 101 Lake Street South | Mora, MN 55051

Angela Grafstrom | Community Development Director | a.grafstrom@cityofmora.com | 320-225-4807

REQUEST FOR COMMENTS

Please return comments to Angela Grafstrom no later than **Thursday, May 5, 2022.**

TODAY'S DATE: April 18, 2022
PC MEETING DATE: May 9, 2022
PROPERTY OWNER(S): Habitat for Humanity
APPLICANT(S): Zach Smith, Yellow Lab Properties, LLC
SITE ADDRESS/LOCATION: 301 Grove St. S
COMMENTS:

For several reasons, I have no issue with this project in terms of zoning:

1. Zoning in part of the Fox Run addition has a frontage of only 60 'and this is 75'. Allowing a new development to go in with a non-conforming lot and denying existing lots the right to build with more or similar frontage seems discriminatory.
2. This property size was reduced due to a sidewalk easement for the HRA. The easement has ample green space on either side of the sidewalk.
3. There is a housing shortage and we have a builder willing to build smaller, affordable homes and this should be encouraged, not discouraged.
4. The property value will increase with a developed property as opposed to a vacant lot, which translates into more tax dollars for the City.
5. The lot is 75 x 136, (or 10,200 sq. ft.). The builder will still be able to meet the City's setback requirements, overall lot size, impermeable surface, and the state building codes. Additionally building houses in a residential district is in keeping with the City's Comprehensive Plan.
6. And, finally, the PC is recommending to council that they should reduce frontage requirements from 80 ft. to the 50 ft, for single family homes which would make this variance request a moot point. I would suggest still granting the variance just in case council for some reason does not approve the changes to the ordinance at this time.

For all of these reasons, I see no issue with granting this permit so the builder can purchase the property and get started on the house as long as he meets required building codes and zoning setbacks.

Please attach additional comments if necessary.

___ City Administrator
___ Building Official

___ City Attorney
___ Mora School District

___ Kanabec County Coordinator
___ Kanabec County Engineer

☐ Public Works Director
☐ Chief Law Enforcement Officer
☐ City Engineer
☐ Fire Chief
☐ Electrical Engineer

☐ MnDOT
☐ DNR
☐ SWCD
☐ Arthur Township
☐ Knife Lake Township
☐ Comfort Township

☐ ECE
☐ CenturyLink
☐ NorthStar Access
☐ Midco
☐ U.S. Cable
☐ MERC

☒ Community Development Director Comments on Zoning



MEMORANDUM

Date May 17, 2022
To Mayor and City Council
From Caleb Christenson, Building Official
RE Variance Request Resolution PC2022-0501

SUMMARY

Zach Smith of Yellow Lab Properties applied for a variance to build on a non-conforming lot.

BACKGROUND INFORMATION

The lot Smith is interested in has a 75 ft. frontage when the City's current requirement is 80 ft. Next to the lot, the city has an easement with a sidewalk to the HRA. This lot is in a residential district, surrounded by other single family homes and I would suspect at one time had a single family home on it. The lot was purchased by Habitat for Humanity, but has not been a buildable lot because of the frontage requirement. Habitat would like to sell the lot to Yellow Lab Properties. Smith would build an 800 to 1000 sq. ft. single family home meeting all setbacks, building codes, and impermeable surface requirements.

OPTIONS & IMPACTS

The housing market across the state of Minnesota is extremely tight and people are looking for smaller starter or retirement homes. Allowing Yellow Lab Properties to build a single family dwelling on this vacant lot would help alleviate some of the housing needs in Mora.

Additionally, the City has already allowed the new Fox Run Development to do 60 ft. frontage lots and it could be considered discriminatory to not allow the older part of town with 50 and 75 ft. lots to build as well.

RECOMMENDATIONS

The Planning Commission recommends City Council pass Variance Request Resolution PC2022-0501.

Attachments

CITY OF MORA, MN

Community Development Department | 101 Lake Street South | Mora, MN 55051

Angela Grafstrom | Community Development Director | a.grafstrom@cityofmora.com | 320-225-4807

REQUEST FOR COMMENTS

Please return comments to Angela Grafstrom no later than **Thursday, May 5, 2022.**

TODAY'S DATE: April 18, 2022
PC MEETING DATE: May 9, 2022
PROPERTY OWNER(S): Habitat for Humanity
APPLICANT(S): Zach, Yellow Lab Properties, LLC
SITE ADDRESS/LOCATION: 301 Grove St. S
COMMENTS:

For several reasons, I have no issue with this project in terms of zoning:

1. Zoning in part of the Fox Run addition has a frontage of only 60 'and this is 75'. Allowing a new development to go in with a non-conforming lot and denying existing lots the right to build with more or similar frontage seems discriminatory.
2. This property size was reduced due to a sidewalk easement for the HRA. The easement has ample green space on either side of the sidewalk.
3. There is a housing shortage and we have a builder willing to build smaller, affordable homes and this should be encouraged, not discouraged.
4. The property value will increase with a developed property as opposed to a vacant lot, which translates into more tax dollars for the City.
5. The lot is 75 x 136, (or 10,200 sq. ft.). The builder will still be able to meet the City's setback requirements, overall lot size, impermeable surface, and the state building codes. Additionally building houses in a residential district is in keeping with the City's Comprehensive Plan.
6. And, finally, the PC is recommending to council that they should reduce frontage requirements from 80 ft. to the 50 ft, for single family homes which would make this variance request a moot point. I would suggest still granting the variance just in case council for some reason does not approve the changes to the ordinance at this time.

For all of these reasons, I see no issue with granting this permit so the builder can purchase the property and get started on the house as long as he meets required building codes and zoning setbacks.

Please attach additional comments if necessary.

___ City Administrator
___ Building Official

___ City Attorney
___ Mora School District

___ Kanabec County Coordinator
___ Kanabec County Engineer

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☐ Knife Lake Township
☐ Comfort Township

☐ ECE
☐ CenturyLink
☐ NorthStar Access
☐ Midco
☐ U.S. Cable
☐ MERC

☒ Community Development Director Comments on Zoning

**CITY OF MORA
PUBLIC NOTICE**

**NOTICE OF A PUBLIC HEARING TO CONSIDER AN APPLICATION FOR A
VARIANCE TO ALLOW A SINGLE FAMILY HOME TO BE BUILT ON A
NONCONFORMING LOT LOCATED IN R-3 (MULTIPLE DWELLING RESIDENTIAL
DISTRICT)
AS REQUESTED BY ZACH SMITH, YELLOW LAB PROPERTIES, LLC**

NOTICE IS HEREBY GIVEN that the Planning Commission of the City of Mora, Minnesota, will conduct a Public Hearing at 5:30 pm on Monday, May 9, 2022, at Mora City Hall located at 101 Lake Street South.

This public hearing is for the purpose of reviewing a request for a variance to allow the construction of an 800-1000 sq. ft. single family dwelling on a non-conforming lot (75 ft. frontage) located in the R-3 (MULTIPLE DWELLING RESIDENTIAL DISTRICT). The applicant is Zach Smith, Yellow Lab Properties and the property owner is East Central Habitat for Humanity. The subject site is approximately 10,500 sq. ft. in size, 75' x 140' and is located at 301 Grove St. S. The subject property is legally described as:

PID 22.01620.00
AUD. SUBD. #7 N 75' LOT 1 BLK 3
Section 14, Township 039 Range 024
Kanabec County, Minnesota
(Full legal description contained in Kanabec County Recorder's Office Document #14MN01719
and on file at Mora City Hall)

Any person may offer testimony, either orally at the meeting or by letter to the Mora Planning Commission, in support of or in opposition to the request. Questions about the request and/or review process should be directed to Angela Grafstrom at 320-225-4807.

For the City of Mora Planning Commission,

Angela M. Grafstrom
Community Development Director

Published in the Kanabec County times on April 28, 2022

Resolution PC2022-0501

**PLANNING COMMISSION RESOLUTION RECOMMENDING APPROVAL OF A VARIANCE
AS REQUESTED BY ZACH SMITH DBA YELLOW LAB PROPERTIES LLC.**

WHEREAS, the property owner and applicant, submitted an application dated received April 7, 2021 and considered complete April 18, 2021, for a Variance to allow a single family home to be built on a non-conforming lot in R-3 (Multiple Dwelling District); and

WHEREAS, the subject site is located at 301 Grove St S, and is legally described as:

PID 22.01620.00
North 75 feet of Lot One (1), Block Three (3), Auditor's Subdivision No. 7
Section 14, Township 039 Range 024
Kanabec County, Minnesota

(Full legal description contained in Kanabec County Recorder's Office Document #249067 and on file at Mora City Hall)

WHEREAS, notice was provided, and on May 9, 2022 the Planning Commission conducted a public hearing regarding this request, at which it heard from the Building Official and all interested parties wishing to be heard, and

WHEREAS, the Planning Commission has made the following findings as required by Zoning Code Section 150.095 and Zoning Code Section 150.035: the use is consistent with the purpose and intent of the Zoning Code and the purposes and intent of the zoning district in which the applicant intends to locate the proposed use allows for a variance when the application complies upon findings with the standards set forth:

Criteria #1: The proposed variance is consistent with goals, objectives, and policies of the Comprehensive Plan.

Findings #1: The R-3 district is intended to maintain existing residential areas and provide for the development of new residential areas served with public sanitary sewer, storm sewer, and water facilities. The proposed variance is in keeping with this purpose.

Criteria #2: Are there unique circumstances to the property not created by the landowner?

Findings #2: a unique and particular hardship has been created because the current owner is unable to build on the property or sell the property because the frontage is non-conforming (75 ft.) and this is not a self-created situation.

Criteria #3: Is this merely a special privilege?

Findings #3: This is not merely a special privilege as the Fox Run Addition is allowed to build homes on non-conforming lots with only a 60 ft. frontage

Criteria #4: Will the variance, if granted, alter the essential character of the locality?

Findings #4: The essential character of the area is maintained, and enhanced, by building a single family home. A single family home used to exist and was removed due to age or blight and is now a vacant lot in a single family neighborhood.

WHEREAS, the use is in keeping with the Comprehensive Plan and policies thereof as this residential property located along in an R-3 District.

Criteria #5: The proposed variance is consistent with the goals, objectives and policies of the Comprehensive Plan.

Findings #5: It is the goal of the Comprehensive Plan to encourage development and maintenance of a broad variety of housing types and a full range of housing opportunities in the city. The proposed single family dwelling in an R-3 district is in keeping with the Comprehensive Plan.

NOW THEREFORE BE IT RESOLVED, that the City of Mora Planning Commission recommends approval of the Variance to City Code 150.095 Area, Height, Lot Width, and Yard Requirements for the property located at 301 Grove St S, granting a 75 foot frontage instead of the required 80 feet for single family dwelling lots located in R-3 District in keeping with the building and zoning codes of the City of Mora and the State of Minnesota.

Passed and Adopted by the Planning Commission of Mora, Minnesota, this 9 day of May, 2022.

By _____
Planning Commission Chair

ATTEST:

Caleb Christenson, Building Official

NO DELINQUENT TAXES AND TRANSFER

ENTERED Jan 30, 2014

CRV FILED # 23961 N/A

BY [Signature] DEPUTY
Denise M Cooper
Kanabec County Auditor-Treasurer

Doc# 249067

Recorded: January 30, 2014 1:45 PM

KANABEC COUNTY RECORDER

Kanabec County, Minnesota

Rhonda Olson, Recorder

Well Certificate [] Received

Fee: \$46.00

Pages: 1

**WARRANTY DEED
Individual(s) to Business Entity**

ECRV ID 200567
DEED TAX DUE: \$1.65

DATE: January 20, 2014

FOR VALUABLE CONSIDERATION, **Janet J. Ludowese, a single person ("Grantor")**, hereby conveys and warrants to East Central Minnesota Habitat for Humanity, Inc., a Minnesota nonprofit corporation ("**Grantee**"), real property in **KANABEC** County, Minnesota, legally described as follows:

North 75 feet of Lot One (1), Block Three (3), Auditor's Subdivision No. 7

The sale price or other consideration given for this property was \$500 or less.

Check here if all or part of the described real property is Registered (Torrens) ☐

together with all hereditaments and appurtenances belonging thereto, subject to the following exceptions:
Subject to covenants, conditions, restrictions, declaration and easements of record, if any; reservations of minerals or mineral rights by the State of Minnesota, if any; and, building, zoning and subdivision laws and regulations.

Check applicable box:

- ☒ The Seller certifies that the Seller does not know of any wells on the described real property.
☐ A well disclosure certificate accompanies this document or has been electronically filed. (If electronically filed, insert WDC number: .)
☐ I am familiar with the property described in this instrument and I certify that the status and number of wells on the described real property have not changed since the last previously filed well disclosure certificate.

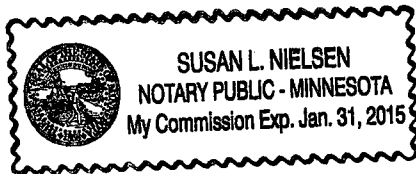
Grantor

[Signature]
Janet J. Ludowese

State of Minnesota, County of **KANABEC**

This instrument was acknowledged before me on January 20, 2014, by **Janet J. Ludowese, a single person.**

(Stamp)



A handwritten signature in black ink, appearing to be "S. Nielsen", written over a horizontal line.

(signature of notarial officer)

Title (and Rank): _____

My commission expires: _____
(month/day/year)

THIS INSTRUMENT WAS DRAFTED BY:
A. Fred Holm
820 Howe Avenue, Suite 102
Mora Minnesota 55051

TAX STATEMENTS FOR THE REAL PROPERTY
DESCRIBED IN THIS INSTRUMENT SHOULD BE
SENT TO:
East Central Minnesota Habitat for Humanity, Inc
129 Second Av, SE, PO Box 529
Cambridge, MN 55008

13-1222.sn

Receipt No. 24306
State Deed Tax of \$ 1.65
Paid 1/30/2014
DENISE M. COOPER
Kanabec County Auditor-Treasurer
By CB Deputy



Building a Better World
for All of Us®

May 13, 2022

RE: City of Mora, Minnesota
North Grove Street Improvements
SEH No. MORA0 163905 14.00

Glenn Anderson
City Administrator
City of Mora
101 Lake Street South
Mora, MN 55051

Dear Glenn:

Thank you for the opportunity to submit this proposal for providing engineering services related to the street improvements for the North Grove Street Project. This letter serves as our understanding of the project scope and schedule. Our scope of work includes the construction observation, construction administration and field staking services.

PROJECT BACKGROUND

The preparation of the feasibility report for this project was authorized by the City Council on September 21, 2021. The project generally includes the replacement of the existing sanitary sewer and water mains in North Grove Street including the replacement of the manholes, valves, hydrants, and service lines. The project also includes replacement of the existing pavement, curb & gutter and underlying aggregate base. In addition to the street and utility reconstruction, the existing storm sewer pipes and structures will be replaced. Construction plans were prepared, and bids were received on March 24th.

The City Council awarded the contract for the construction of the improvements to Douglas-Kerr Underground, L.L.C. of Mora on May 3rd. We held the pre-construction meeting on May 10th. The contractor plans to start working on the project the week of May 16th. The completion date of the project is September 16th. The proposed project schedule submitted by Douglas-Kerr at the pre-construction meeting shows them meeting that schedule. This will depend on weather, but their schedule appears to be achievable.

SCOPE OF WORK

1. Provide construction administration and construction staking as needed during the construction of the improvements.
2. Provide daily on-site construction observation services during the construction of the improvements. The construction schedule is currently estimated to take approximately 4 months. We have estimated the on-site observation time at 640 hours. The on-site observation will be billed on an hourly basis and may be impacted by forces beyond our control, such as the weather, contractor's schedule and how efficiently he prosecutes his work. We will provide the City updates on the project's progress and how the observation budget estimate is tracking.
3. Coordinate material testing services with an outside consultant. The City will be invoiced for these services by the testing consultant directly.

Engineers | Architects | Planners | Scientists

Short Elliott Hendrickson Inc., 3535 Vadnais Center Drive, St. Paul, MN 55110-3507

651.490.2000 | 800.325.2055 | 888.908.8166 fax | sehinc.com

SEH is 100% employee-owned | Affirmative Action–Equal Opportunity Employer

4. Prepare "as-built", construction drawings of the improvements in hard copy and electronic AutoCAD format.

SCHEDULE

As stated above construction is anticipated to begin the week of May 16th. A pre-construction conference as well was held on May 10th. A resident meeting on construction will be held on May 17th from 5:00 p.m. to 6:00 p.m. in city hall prior to the council meeting.

If there are delays in the Project that are beyond our control, the City agrees to grant additional time and compensation to complete the services.

COMPENSATION

Compensation for the services identified in the scope of work will be made on an hourly basis plus cost of reimbursable expenses. Total compensation will not exceed \$103,500 without prior authorization. The estimated breakdown of the task budgets is generally described below:

Task	Budget
Construction Observation	\$61,500
Construction Staking	\$27,500
Construction Administration Services	\$13,500
Total Compensation	\$102,500

REMARKS

You agree to furnish us with full information as to your requirements, including any special or extraordinary considerations for the Project or special services needed, and also to make available all pertinent existing information and data that we will need to perform our services.

We will also furnish such Additional Services as you may request or as required.

This *Letter Proposal* represents the entire understanding between The City of Mora (Owner) and Short Elliot Hendrickson Inc. (Consultant) in respect of the Project outlined above. If it satisfactorily sets forth your understanding of our Agreement, please sign the attached Agreement and return it to me.

SEH appreciates the opportunity to serve the City of Mora. We look forward to continuing working with the City to complete this upcoming project. Please contact me directly at 612.720.5883 should you have questions or requests for additional information

Sincerely,

SHORT ELLIOTT HENDRICKSON INC.



Greg Anderson, PE
City Engineer
(Lic. MN)

ah










Mora Area Fire Department Monthly Update



April 2022

The Mora Area Fire Department was involved with the following fire calls, training and education, maintenance, and miscellaneous in the past month.

Fire Calls (Paid)

-  4-2-22 Structure fire
-  4-2-22 shelter in woods fire
-  4-3-22 car fire
-  4-5-22 structure fire
-  4-15-22 structure fire
-  4-18-22 lift assist
-  4-24-22 vehicle rescue call

Training and Education (Paid)

-  Grass rig and Grass fire training
-  Business and Fire Dept meeting

Maintenance (not paid)

-  All trucks done twice

Training, Education, and Miscellaneous (not Paid)

-  Interview new FF applicants



OFFICE

KANABEC COUNTY SHERIFF

SHERIFF BRIAN SMITH

18 NORTH VINE STREET, SUITE 143, MORA, MN 55051

April 2022

During the month of April, 2022 Kanabec County Sheriff's Office contract cars responded to or initiated 406 calls for service within the City of Mora. The most frequent calls for service were Medical Emergencies (52), Traffic complaints/violations (93), and suspicious persons/occurrences (35).

KCSO contract cars conducted extra traffic patrols as part of the state funded Minnesota statewide Toward Zero Death campaign targeting distracted drivers. This campaign resulted in an additional 28 traffic stops within the city limits.

Contract deputies received continuing education/training in the following areas:

- Use of Force Physical Tactics Refresher
- Patrol Rifle Tactics/Qualification
- Serving Those with Autism Spectrum Disorder

The Kanabec County Sheriff's Office continues to proudly serve the citizens of Mora within Kanabec County. The Sheriff's Office encourages any and all community members to contact our office with any questions, comments, or concerns.

Sincerely,

Sergeant Dylan VanGorden #3104

WEARING THE STAR OF HONOR AND SERVICE



CAD Summary Report

Printed On: 05/12/22 10:57

Kanabec County Sheriff's Office

	04/22	Total
911 Hang-ups-Abandoned-Open Line	15	15
Agency Assist	15	15
Alarms All (Home, Business, Bank, misc)	3	3
Animal Bites	2	2
Animal Neglect	1	1
Animal-All Other	13	13
Assault	4	4
ATV- Complaints-Accidents-Citations	1	1
Bicycle Calls	1	1
Burglary	1	1
Civil Assist	10	10
Crim Sex	1	1
Disorderly Conduct	4	4
Domestic Disturbance/Assaults	4	4
Drug calls - All	1	1
DTP	5	5
Escorts-Funerals, Races, etc	2	2
Fires - All Others	1	1
Foot Patrol	22	22
Found - animals, property, etc	4	4
Fraud	3	3
Harassing communications calls	4	4
Health and Safety	2	2
Hospice Deaths	2	2
Information and misc calls	10	10
Juvenile calls excluding tobacco, drugs, alcohol	3	3
Juvenile Drug complaints	1	1
Juvenile Tobacco complaints	2	2



CAD Summary Report

Printed On: 05/12/22 10:57

	04/22	Total
Maltreatment	16	16
Medical - Drug Overdoses	1	1
Medical Emergency	52	52
Missing Person(s)	1	1
Motorist Assist calls	1	1
Noise - including loud music, parties, etc	2	2
Parking Violations	2	2
Public assist calls	4	4
Records checks	4	4
Road Hazards	1	1
Secure Helipad	5	5
Shoplifting complaints	1	1
Stolen	1	1
Suicide threats-attempts	1	1
Suspicious- persons, vehicles, and occurrences	35	35
Theft-not vehicle	12	12
Threats	3	3
Traffic / Driving complaints	5	5
Traffic Accident	4	4
Traffic Violation	56	56
TZD -All Towards Zero Death Traffic stops	28	28
Unwanted person	6	6
Vandalism exc mailboxes	2	2
Violation of Court Order	3	3
Warrant Entry and Arrests	8	8
Weather - Monthly Test	2	2
Welfare Check	13	13
Total	406	406

**City of Mora Planning Commission
Minutes
May 9, 2022 – 5:30 pm
Mora City Hall**

Mathison called the meeting to order at 5:30 pm. Attendance was taken by roll call. Members Present: Jake Mathison, Sheldon Shepard and Lance Strande
Members Absent: Sara Treiber

Staff in Attendance: Caleb Christenson, Glenn Anderson

Adopt Agenda

Motion made by Shepard to adopt the agenda of the May 9, 2022 Planning Commission Meeting as presented; seconded by Strande and carried unanimously.

Approval of Minutes

Motion made by Shepard to approve the minutes of the April 11, 2022 Planning Commission Meeting as presented; seconded by Strande and carried unanimously.

Mathison closed the May 9, 2022 meeting for the public hearing at 5:35 pm.

Public Hearings:

a. Variance: 301 Grove St S – Applicant: Zach Smith/Yellow Lab Properties LLC Property Owner: East Central Habitat for Humanity Yellow Lab Properties is requesting to build a single family dwelling of approx. 800- 1000 sq. ft. on a non-conforming lot (75 ft. frontage), but will meet all other building and zoning codes.

b. Ordinance 486 Amending Title XV Land Usage, Chapter 150 Zoning Related to Land Use Regulations in R-1 and R-3 Districts

No one attended the public hearing and no one sent in any comments prior to the hearing.

Mathison closed the public hearing at 5:36 pm and reopened the regular meeting of the Planning Commission.

Open Forum: No comments

Old Business: None

New Business

a. Resolution PC2022-0501 Variance: 601 Central Ave W –Applicant: Zach Smith/Yellow Lab Properties, LLC and Owner: East Central Habitat for Humanity

**City of Mora Planning Commission
Minutes
May 9, 2022 – 5:30 pm
Mora City Hall**

The commissioners reviewed Smith's request to build a home on a seventy-five (75) foot street front lot and motion was made by Shepard to recommend city council approve Resolution PC2022-0501 Variance: 601 Central Ave W – applicant Zach Smith/Yellow Lab Properties LLC and owner: East Central Habitat for Humanity; seconded by Strande and carried unanimously.

b. Ordinance 486: Recommend Council Approve

The commissioners reviewed staff's request to reduce the required street frontage and eliminate the garage requirement to build single and two family homes. After discussion about the garages, Strande motioned to table Ordinance 486; and seconded by Shepard and carried unanimously.

c. Ordinance 487: Review, if approved hold public hearing at June meeting and advance to council in June

The Commissioners reviewed Ordinance 487 and *motion was made by Strande to set the public hearing for June 6, 2022*; seconded by Shepard and carried unanimously.

Verbal Reports

Nothing was shared

Adjournment

Motion made by Strande to adjourn the April 11, 2022 meeting of the City of Mora Planning Commission; seconded by Mathison and carried unanimously. Meeting adjourned at 6:10 pm.

The next special meeting is scheduled for **Monday, May 16, 2022** at 5:30 PM.

Minutes prepared and submitted by Caleb Christenson

Commission Chair

Attest: _____
City of Mora Staff

City of Mora Airport Commission
Minutes
May 10 , 2022 – 5 pm
Mora City Hall

Board Chair Nick Stafford called the meeting to order at 5:00 pm. Attendance was taken by roll call. Members present: Jody Anderson, Nick Stafford, Karla Kastenbauer and Stefan Salmonson via video chat. Member Absent: Dave Gunderson

Staff in Attendance: Natasha Segelstrom, Glenn Anderson and Joe Kohlgraf

Adopt Agenda

Request to add item 6a Social Media and 6b Glenn Anderson Introduction. Motion made by Kastenbauer to adopt the agenda of the May 10, 2022 Airport Commission Meeting; seconded by Anderson and carried unanimously.

Approval of Minutes Approval of February 8, 2022

Motion made by Anderson to approve the minutes of the January 11, 2022 Airport Commission Meeting as presented; seconded Kastenbauer and carried unanimously.

Old Business:

- a. **Fly In:** Kohlgraf updated the board on the donations from the community for the upcoming fly in. The board discussed setting a tentative date for September 17, 2022 to assist with early advertisement, parachutes, scheduling pilots and aircrafts for the event. Kohlgraf stated he would reach out to the Lions Club to ensure their availability.

New Business

- a. **Social Media:** Anderson discussed the use of Social Media Page for the Mora Airport. Anderson explained she had received approval from Mayor Skramstad. Anderson explained this would be a great way to share with the community the Mora Airport, photos and events but was directed to have the Airport Board manage the site. The board further discussed that there had been a previous Facebook page for the Airport but was directed to remove the page from previous administration. Stafford stated the page name had been changed, but still has relevant information and events and could be used moving forward. The board
- b. **Introduction:** Glenn Anderson was introduced to the Airport Board.

Verbal Reports

Kohlgraf recapped the fuel system card reader and that the reader was backordered and hoped it would arrive soon. The upcoming Airport Capital Improvements with SEH are being reviewed and blacktop. The lease agreements have been sent out and there have been several questions regarding the sub lease. The board further discussed the expenses that are associated with the hangers and the sublease agreement and concerns amongst the pilots. Glenn Anderson recommended this be reviewed for clarification.

Stafford recapped previous meetings with the hanger land lease agreement and brought forward concerns with the agreement that had been mailed and referenced the meeting minutes and the verbiage on the agreement. He stated he would like to see more city staff and council at the airport to see how it operates and gain a better understanding of the service to the community. He noted the influx of medical transports because of COVID and physicians commending the accessibility to provide service.

Salmonson stated black dirt, sod and the fence was repaired at the airport. Asked if there could be a council meeting at the airport or a field day to invite council a tour of the airport.

Anderson suggested a work session at the airport with City Council.

Motion made by Anderson to adjourn the May 10, 2022 meeting of the City of Mora Airport Commission; seconded by Kastenbauer and carried unanimously. Meeting adjourned at 6:00 pm.

The next regular meeting is scheduled for **Tuesday, June 14th** at 6:00 PM.

Commission Chair

Attest: _____
Natasha Segelstrom, City Clerk

**City of Mora, MN
PARK BOARD
Meeting Minutes**

May 10, 2022

Present: Steven Holcombe, Alison Holland, Sam Pioske, Curt Sammann, Kyle Shepard
Absent: None
Staff Present: Joe Kohlgraf, Jeff Krie, Glenn Anderson
Others Present: None

1. Call to Order. Chair Pioske called the meeting to order at 6:03 p.m.
2. Roll Call. Alison Holland - present
Steven Holcombe – present
Sam Pioske – present
Curt Sammann – present
Kyle Sheppard – present
3. Adopt Agenda. Motion by Shepard, second by Holcombe to adopt the May 10, 2022 meeting agenda as presented. All present voted aye. Motion carried.
4. Minutes. Motion by Holcombe, second by Holland to approve the March 8, 2022 meeting minutes as presented. All present voted aye. Motion carried.
5. City Administrator Introduction. Krie introduced the new City Administrator Glenn Anderson to the Park Board members.
6. Dog Park. Sammann presented concerns to the Park Board regarding the Dog Park. Sammann shared that glass was found near the entrance of the dog park and asked if some filler could be put around the entry to encompass a 10 ft radius. Kohlgraf said he would investigate it. Sammann asked what the City was putting in for water at the dog park. Kohlgraf shared with the board that he has some options for water and will address when time is available. Possibility of a spigot or yard hydrant was mentioned. Also shared is that there is an issue with dog waste not being picked up and it was requested more signing which Kohlgraf said he had some signs available to install. Sammann also requested a satellite waste station. Kohlgraf stated that this was not a budgeted item. Sheppard had request and questions on other amenities for the dog park and understood funding would be the issue. Krie suggested using grants to help with funding of amenities unless some donations come in to help with cost.
7. Fall Fest. Krie shared the attached Event Details as of May 10, 2022. The event will take place on September 24, 2022 at the Library Park from 12pm-4pm. We had a good discussion by the board on activities, entertainment, food vendors, sponsors, and marketing. Holland shared that it might be beneficial to reach out to ECFE to be a sponsor and Pioske shared to reach out to

Head Start as a sponsor. On marketing it was shared to try the backpack flyer at the school. This discussion was tabled and will continue in the months ahead.

8. Music in the Park. Krie shared with the Park Board the upcoming Ad for Music in the Park and the Survey that is handed out at each concert. Krie shared with board that he would like to review the survey at the end of the season to see if it can be changed or different ideas for responses to Music in the Park as requested by the grant. Holcombe shared and a discussion ensued on maybe using technology as an avenue to make available to people to help with survey responses.
9. Reports.
 - a. Sheppard: Parks well used lots of activity.
 - b. Holcombe: No reports currently.
 - c. Pioske: Parks, basketball, and pickleball courts being well used.
 - d. Holland: Updated on the Green Step program. Step one was completed and well on the way from getting from Step 1 to Step 2. Possibility getting to Step 3 by year end. Holland requested updating Parks and Trail brochure.
 - e. Sammann: No reports currently.
 - f. Kohlgraf: The youth working on putting Gaga Ball at Lions Park has communicated with Kohlgraf on placement and looks to work on this project after school is done. Staff is looking to get Kids Kingdom sealed. We have equipment for Fox Run in storage at the City Garage. City was donated two musical instrument park features last winter. Once time permits these two items will be installed at Library Park. Staff is working on cleaning and maintenance of parks and trails.
 - g. Krie: Gearing up for the MAC upcoming season. Hiring is going well and working on maintenance with staff. Pickleball group would like to present to Park Board about coming up with a plan for additional pickleball courts and funding and we should look for a visit from them in the upcoming months. JC Ballfields and Parks getting used heavily now that weather has improved.
10. Adjournment. Motion by Sheppard, second by Holcombe to adjourn the meeting. All present voted aye. Meeting adjourned at 6:48p.m.

Sam Pioske, Chair

Jeff Krie, Secretary

CITY OF MORA



Financial Reports

General Fund
Storm Water Utility Fund
Fire Fund
Cemetery Fund
Liquor Fund

March 31, 2022
[unaudited]

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CITY OF MORA

Fund Budgetary Performance

For the Quarter Ended March 31, 2022

	2022 YTD Budget	2022 YTD Actual	2022 YTD Balance	2022 % YTD Budget
GENERAL FUND				
Revenues	3,115,025.00	190,826.80	2,924,198.20	6.13%
Expenditures	3,320,733.00	656,727.08	2,664,005.92	19.78%
Surplus/(Deficit)		(465,900.28)		
STORM WATER FUND				
Revenues	115,200.00	30,467.46	84,732.54	26.45%
Expenditures	75,156.00	14,850.00	60,306.00	19.76%
Surplus/(Deficit)		15,617.46		
FIRE FUND				
Revenues	210,083.00	158,325.50	51,757.50	75.36%
Expenditures	205,762.00	44,917.71	160,844.29	21.83%
Surplus/(Deficit)		113,407.79		
CEMETERY FUND				
Revenues	55,117.00	10,392.18	44,724.82	18.85%
Expenditures	105,818.00	3,719.97	102,098.03	3.52%
Surplus/(Deficit)		6,672.21		
LIQUOR FUND				
Revenues	4,126,197.00	859,403.98	3,266,793.02	20.83%
Expenditures	4,027,526.00	861,192.79	3,166,333.21	21.38%
Surplus/(Deficit)		(1,788.81)		
TOTAL ALL FUNDS				
Revenues	7,621,622.00	1,249,415.92	6,372,206.08	16.39%
Expenditures	7,734,995.00	1,581,407.55	6,153,587.45	20.44%
Surplus/(Deficit)		(331,991.63)		



CITY OF MORA
BALANCE SHEET
Current Period: March 2022

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Year End

Account Descr	Begin Yr	YTD Debit	YTD Credit	Current Balance
Fund 101 GENERAL FUND				
Bal Type A				
G 101-11011 Cash NNB Checking	\$699,831.03	\$608,195.51	\$837,767.58	\$470,258.96
G 101-11013 Petty Cash	\$100.00	\$0.00	\$0.00	\$100.00
G 101-11014 ChangeFund/AirportVending/N	\$37.00	\$0.00	\$0.00	\$37.00
G 101-11015 Pool Change	\$0.00	\$0.00	\$0.00	\$0.00
G 101-11018 Cash FCB HI-FI	\$91,450.02	\$16.14	\$0.00	\$91,466.16
G 101-11020 Investments	\$1,065,719.65	\$0.00	\$23,652.03	\$1,042,067.62
G 101-11041 Interest Receivable	\$4,153.39	\$0.00	\$0.00	\$4,153.39
G 101-11052 Taxes Receivable-Delinquent	\$22,717.36	\$0.00	\$0.00	\$22,717.36
G 101-11151 Accounts Receivable	\$239,244.80	\$105,616.70	\$342,980.46	\$1,881.04
G 101-11154 Return Checks	\$0.00	\$0.00	\$0.00	\$0.00
G 101-11212 Special Assess Rec - Unamort	\$14,519.94	\$0.00	\$0.00	\$14,519.94
G 101-11213 Special Assess Rec - Amortized	\$0.00	\$0.00	\$0.00	\$0.00
G 101-11551 Prepaid Ins	\$25,218.66	\$59,230.85	\$39,593.76	\$44,855.75
G 101-13325 Advance To TIF District 1-11	\$60,913.95	\$0.00	\$1,809.10	\$59,104.85
G 101-13330 Advance to Mora HRA 2019	\$94,585.24	\$0.00	\$94,585.24	\$0.00
G 101-13335 Advance to Mora HRA 2021	\$129,198.12	\$0.00	\$0.00	\$129,198.12
Bal Type A	\$2,447,689.16	\$773,059.20	\$1,340,388.17	\$1,880,360.19
Bal Type E				
G 101-24204 Fund Bal-Undes/Net Asset (ent	-\$2,137,601.98	\$684,340.28	\$218,440.00	-\$1,671,701.70
Bal Type E	-\$2,137,601.98	\$684,340.28	\$218,440.00	-\$1,671,701.70
Bal Type L				
G 101-20900 Advance From Electric Fund	-\$129,198.12	\$0.00	\$0.00	-\$129,198.12
G 101-21600 Accrued Wages/Salaries Payab	-\$10,329.43	\$0.00	\$0.00	-\$10,329.43
G 101-21707 Union Dues-AFSCME	\$0.00	\$1,398.84	\$1,398.84	\$0.00
G 101-21730 Garnishment	\$0.00	\$0.00	\$0.00	\$0.00
G 101-21740 Flexible Spending Accounts	-\$461.80	\$3,346.40	\$2,884.60	\$0.00
G 101-22021 Accounts Payable	-\$77,634.48	\$77,644.97	\$10.49	\$0.00
G 101-22025 Landscape Deposit	-\$19,200.00	\$0.00	\$3,000.00	-\$22,200.00
G 101-22081 Surcharge - Building Permit	-\$1,297.59	\$232.20	\$381.61	-\$1,447.00
G 101-22082 Sales Tax Payable	-\$1.76	\$0.00	\$0.00	-\$1.76
G 101-22161 Accrued Vac-Sick Wages	\$0.00	\$0.00	\$0.00	\$0.00
G 101-22171 Federal Withholding	\$0.00	\$26,877.04	\$26,877.04	\$0.00
G 101-22172 State Withholding	\$0.00	\$14,718.09	\$14,718.09	\$0.00
G 101-22173 FICA Tax Withholding	-\$1,613.21	\$47,461.96	\$47,461.96	-\$1,613.21
G 101-22174 PERA	-\$2,001.78	\$51,334.86	\$51,334.86	-\$2,001.78
G 101-22176 Medicare	-\$377.29	\$11,100.02	\$11,100.02	-\$377.29
G 101-22177 Group Health Insurance	-\$11,102.36	\$91,019.01	\$65,122.29	\$14,794.36
G 101-22178 Life Insurance	-\$138.61	\$1,204.95	\$872.55	\$193.79
G 101-22179 VEBA or HSA Contributions	-\$428.98	\$5,859.26	\$5,859.26	-\$428.98
G 101-22180 Deferred Compensation Payabl	\$0.00	\$7,020.00	\$7,020.00	\$0.00
G 101-22181 NCPERS - Life Ins	\$0.00	\$720.00	\$720.00	\$0.00
G 101-22182 The Equitable - Def Comp	\$0.00	\$180.00	\$180.00	\$0.00
G 101-22183 Health Care Savings Plan	\$0.00	\$5,320.42	\$5,320.42	\$0.00
G 101-22184 Child Support Payments	\$0.00	\$0.00	\$0.00	\$0.00
G 101-22185 ICMA	\$0.00	\$780.00	\$780.00	\$0.00
G 101-22186 AFLAC	\$0.00	\$0.00	\$0.00	\$0.00
G 101-22187 Delta Dental	-\$34.80	\$3,410.80	\$2,558.10	\$817.90
G 101-22200 Wellness Account	-\$354.67	\$0.00	\$0.00	-\$354.67
G 101-22201 Deposits	-\$18,675.00	\$2,800.00	\$3,400.00	-\$19,275.00
G 101-22223 Deferred Revenues - Tax_Asm	-\$37,237.30	\$0.00	\$0.00	-\$37,237.30
G 101-22281 Other Liabilities	\$0.00	\$564.67	\$564.67	\$0.00



CITY OF MORA
BALANCE SHEET
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Account Descr	Begin Yr	YTD Debit	YTD Credit	Current Balance
Bal Type L	-\$310,087.18	\$352,993.49	\$251,564.80	-\$208,658.49
Fund 101 GENERAL FUND	\$0.00	\$1,810,392.97	\$1,810,392.97	\$0.00



CITY OF MORA
BALANCE SHEET
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Year End

Account Descr	Begin Yr	YTD Debit	YTD Credit	Current Balance
Fund 220 STORM WATER FUND				
Bal Type A				
G 220-11011 Cash NNB Checking	\$111,033.57	\$31,227.34	\$46,083.79	\$96,177.12
G 220-11018 Cash FCB HI-FI	\$0.00	\$0.00	\$0.00	\$0.00
G 220-11151 Accounts Receivable	\$0.00	\$0.00	\$0.00	\$0.00
G 220-11152 Accounts Receivable - UB	\$10,922.26	\$31,181.03	\$31,657.53	\$10,445.76
G 220-11551 Prepaid Ins	\$0.00	\$1,137.75	\$284.46	\$853.29
G 220-12600 Fixed Assets	\$631,959.00	\$0.00	\$0.00	\$631,959.00
G 220-12601 Allowance for Depreciation	-\$355,550.92	\$0.00	\$3,362.49	-\$358,913.41
G 220-15600 Deferred Outflow - Pensions	\$3,040.00	\$0.00	\$0.00	\$3,040.00
G 220-15650 Deferred Outflow - OPEB	\$159.00	\$0.00	\$0.00	\$159.00
Bal Type A	\$401,562.91	\$63,546.12	\$81,388.27	\$383,720.76
Bal Type E				
G 220-24204 Fund Bal-Undes/Net Asset (ent	\$126,190.12	\$14,906.51	\$30,523.97	\$110,572.66
Bal Type E	\$126,190.12	\$14,906.51	\$30,523.97	\$110,572.66
Bal Type L				
G 220-21500 Accrued Interest Payable	-\$6,380.27	\$0.00	\$0.00	-\$6,380.27
G 220-21600 Accrued Wages/Salaries Payab	-\$27.62	\$0.00	\$0.00	-\$27.62
G 220-22021 Accounts Payable	-\$14.21	\$14.21	\$0.00	\$0.00
G 220-22031 Bonds Payable	-\$502,306.50	\$33,445.40	\$0.00	-\$468,861.10
G 220-22034 Unamortized Premium on Bon	-\$8,467.39	\$0.00	\$0.00	-\$8,467.39
G 220-22161 Accrued Vac-Sick Wages	-\$1,388.04	\$0.00	\$0.00	-\$1,388.04
G 220-22190 OPEB Liability	-\$1,242.00	\$0.00	\$0.00	-\$1,242.00
G 220-23000 Net Pension Liability	-\$4,100.00	\$0.00	\$0.00	-\$4,100.00
G 220-23500 Deferred Inflow - Pensions	-\$3,827.00	\$0.00	\$0.00	-\$3,827.00
Bal Type L	-\$527,753.03	\$33,459.61	\$0.00	-\$494,293.42
Fund 220 STORM WATER FUND	\$0.00	\$111,912.24	\$111,912.24	\$0.00



CITY OF MORA
BALANCE SHEET
Current Period: March 2022

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Year End

Account Descr	Begin Yr	YTD Debit	YTD Credit	Current Balance
Fund 222 FIRE FUND				
Bal Type A				
G 222-11011 Cash NNB Checking	\$9,296.43	\$124,157.29	\$62,587.97	\$70,865.75
G 222-11018 Cash FCB HI-FI	\$0.00	\$0.00	\$0.00	\$0.00
G 222-11151 Accounts Receivable	\$35,209.05	\$112,387.50	\$78,215.30	\$69,381.25
G 222-11212 Special Assess Rec - Unamort	\$3,523.04	\$0.00	\$0.00	\$3,523.04
G 222-11551 Prepaid Ins	\$0.00	\$17,510.67	\$4,377.60	\$13,133.07
Bal Type A	\$48,028.52	\$254,055.46	\$145,180.87	\$156,903.11
Bal Type E				
G 222-24204 Fund Bal-Undes/Net Asset (ent	-\$39,943.16	\$44,921.70	\$158,329.49	-\$153,350.95
Bal Type E	-\$39,943.16	\$44,921.70	\$158,329.49	-\$153,350.95
Bal Type L				
G 222-21600 Accrued Wages/Salaries Payab	-\$29.12	\$0.00	\$0.00	-\$29.12
G 222-22021 Accounts Payable	-\$4,533.20	\$4,533.20	\$0.00	\$0.00
G 222-22223 Deferred Revenues - Tax_Asm	-\$3,523.04	\$0.00	\$0.00	-\$3,523.04
Bal Type L	-\$8,085.36	\$4,533.20	\$0.00	-\$3,552.16
Fund 222 FIRE FUND	\$0.00	\$303,510.36	\$303,510.36	\$0.00



CITY OF MORA
BALANCE SHEET
Current Period: March 2022

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Year End

Account Descr	Begin Yr	YTD Debit	YTD Credit	Current Balance
Fund 225 CEMETERY FUND				
Bal Type A				
G 225-11011 Cash NNB Checking	\$12,202.47	\$11,618.81	\$7,432.88	\$16,388.40
G 225-11018 Cash FCB HI-FI	\$2,078.16	\$22.18	\$0.00	\$2,100.34
G 225-11151 Accounts Receivable	\$37.36	\$0.00	\$37.36	\$0.00
G 225-11551 Prepaid Ins	\$0.00	\$1,266.43	\$316.29	\$950.14
Bal Type A	\$14,317.99	\$12,907.42	\$7,786.53	\$19,438.88
Bal Type E				
G 225-24204 Fund Bal-Undes/Net Asset (ent	-\$12,589.03	\$4,931.42	\$11,603.63	-\$19,261.24
Bal Type E	-\$12,589.03	\$4,931.42	\$11,603.63	-\$19,261.24
Bal Type L				
G 225-21600 Accrued Wages/Salaries Payab	-\$177.64	\$0.00	\$0.00	-\$177.64
G 225-22021 Accounts Payable	-\$1,551.32	\$1,551.32	\$0.00	\$0.00
G 225-22161 Accrued Vac-Sick Wages	\$0.00	\$0.00	\$0.00	\$0.00
G 225-22201 Deposits	\$0.00	\$0.00	\$0.00	\$0.00
Bal Type L	-\$1,728.96	\$1,551.32	\$0.00	-\$177.64
Fund 225 CEMETERY FUND	\$0.00	\$19,390.16	\$19,390.16	\$0.00

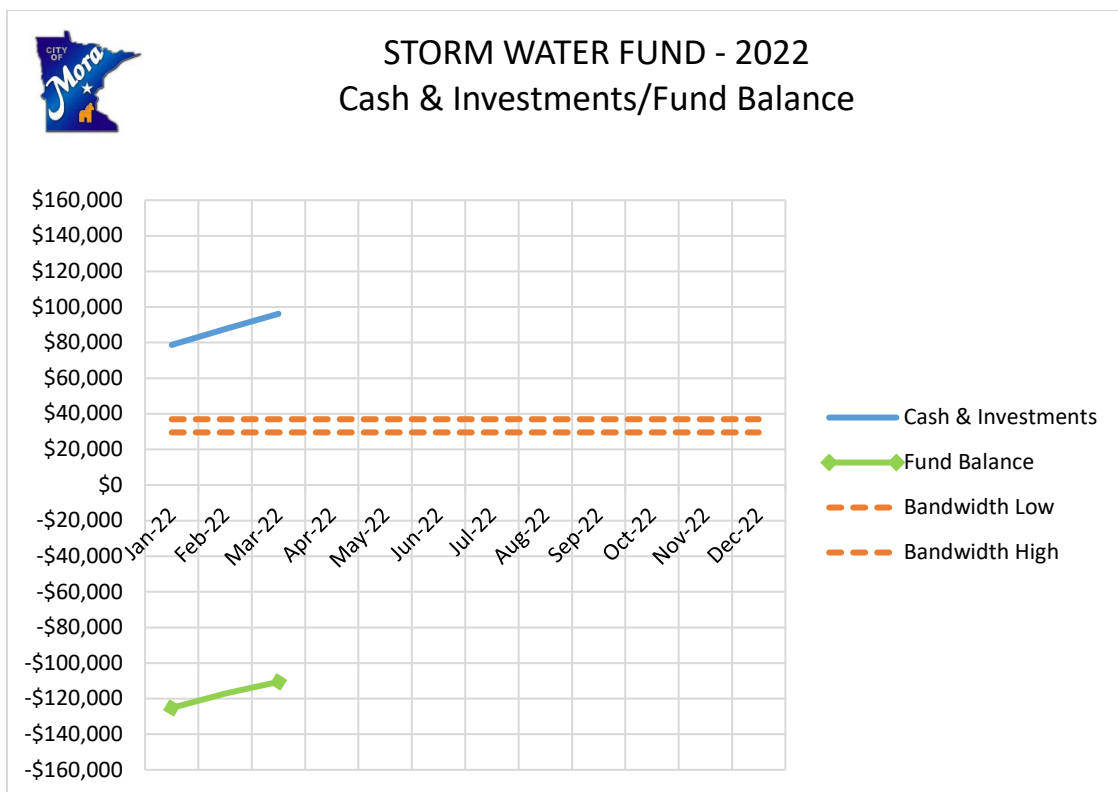
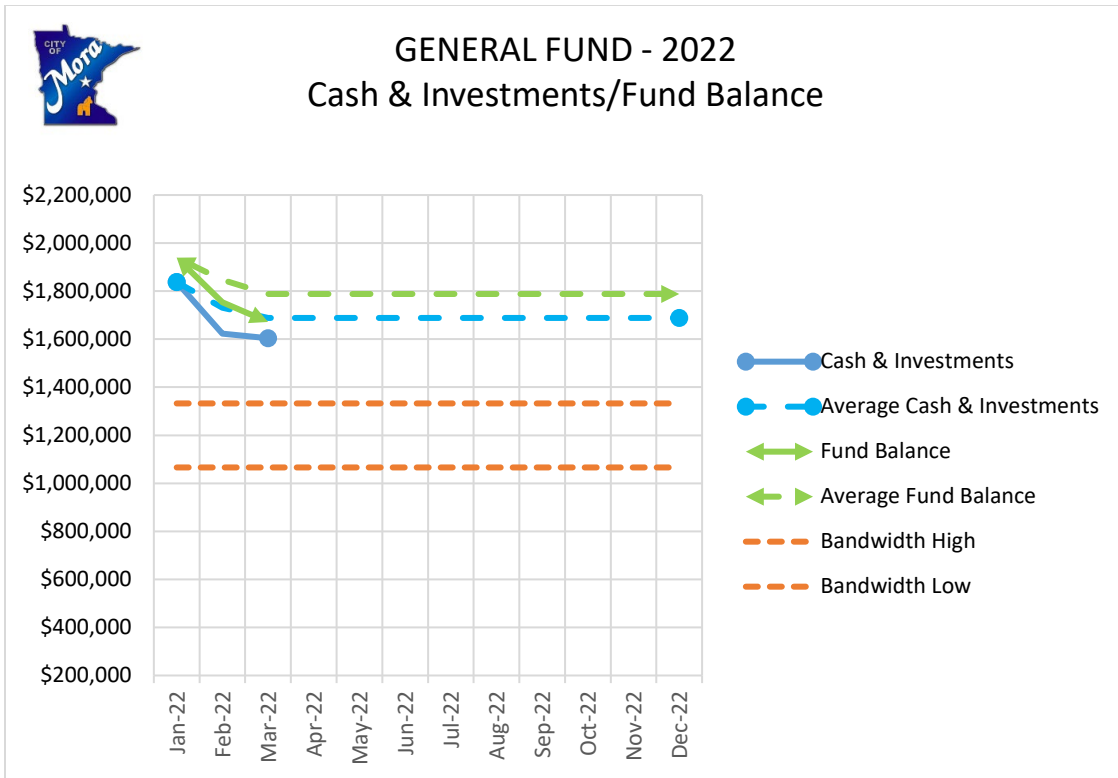


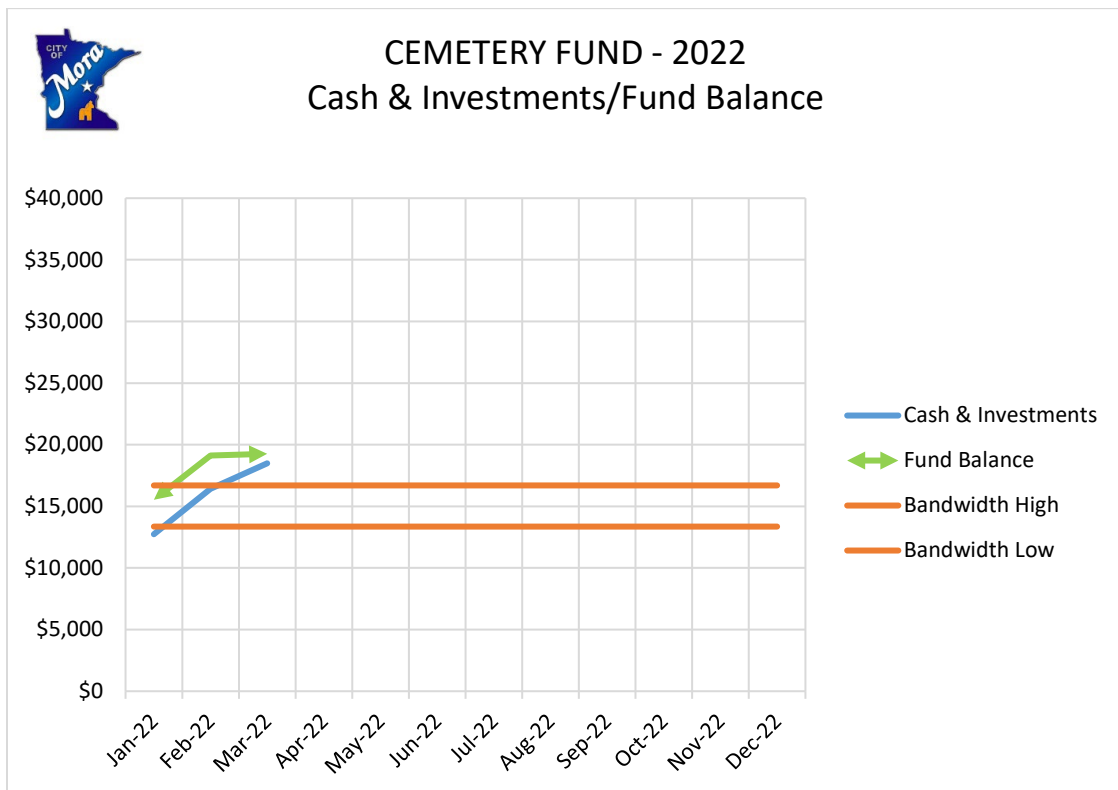
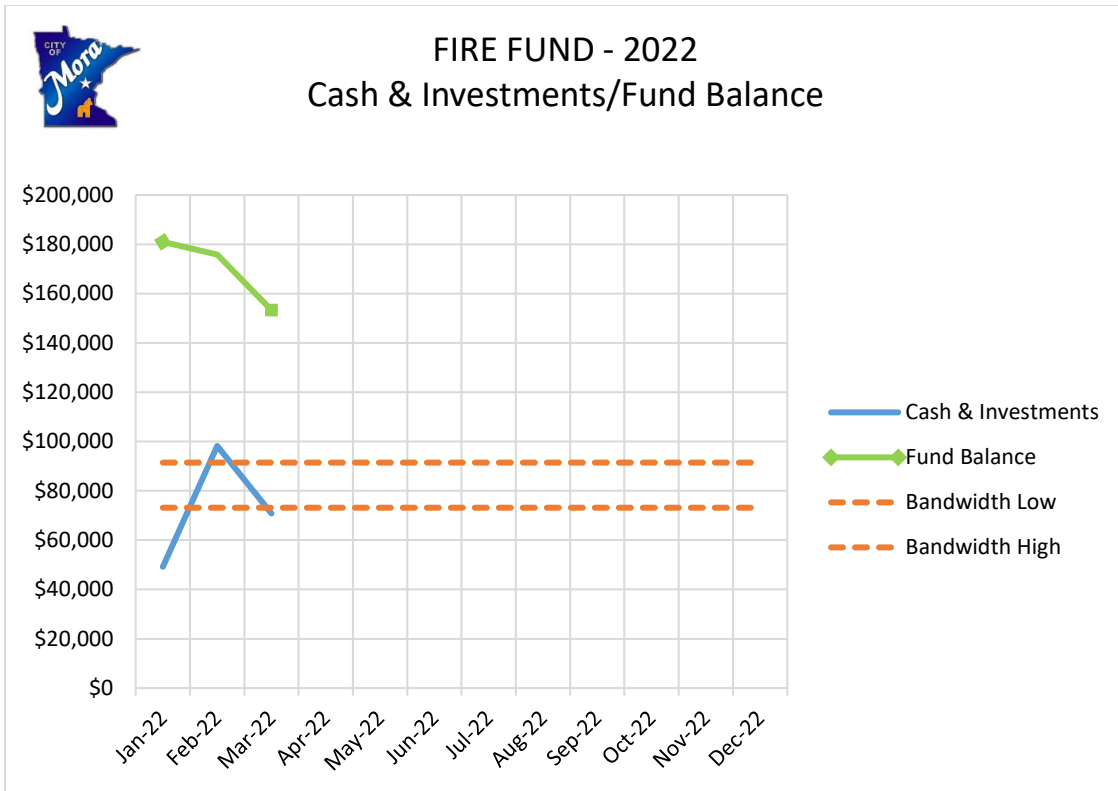
CITY OF MORA
BALANCE SHEET
Current Period: March 2022

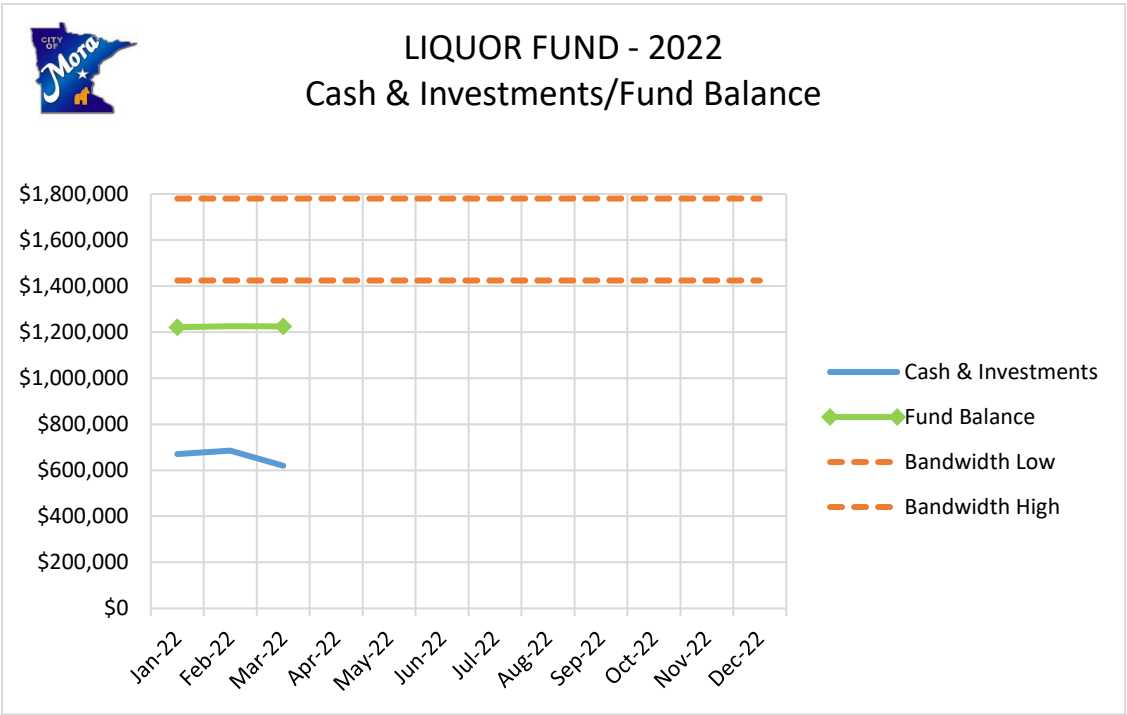
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Year End

Account Descr	Begin Yr	YTD Debit	YTD Credit	Current Balance
Fund 609 LIQUOR FUND				
Bal Type A				
G 609-11011 Cash NNB Checking	\$642,495.33	\$1,626,753.52	\$1,705,832.14	\$563,416.71
G 609-11013 Petty Cash	\$100.00	\$0.00	\$0.00	\$100.00
G 609-11014 ChangeFund/AirportVending/N	\$2,200.00	\$0.00	\$0.00	\$2,200.00
G 609-11016 Lottery	\$31,057.00	\$10,262.06	\$9,652.57	\$31,666.49
G 609-11017 ATM Machine	\$21,968.03	\$302.45	\$0.00	\$22,270.48
G 609-11018 Cash FCB HI-FI	\$0.00	\$0.00	\$0.00	\$0.00
G 609-11151 Accounts Receivable	\$27,364.60	\$664,877.68	\$685,990.50	\$6,251.78
G 609-11153 Accounts Receivable - Liq CrCd	\$0.00	\$0.00	\$0.00	\$0.00
G 609-11154 Return Checks	\$0.00	\$48.32	\$48.32	\$0.00
G 609-11316 Due From MN State Lottery	\$450.00	\$7,709.00	\$8,037.00	\$122.00
G 609-11419 Wine Inventory	\$111,855.04	\$5,228.27	\$2,671.82	\$114,411.49
G 609-11421 Liquor Inventory	\$182,559.85	\$22,678.06	\$6,610.63	\$198,627.28
G 609-11422 Beer Inventory	\$104,625.62	\$28,110.10	\$4,344.87	\$128,390.85
G 609-11423 Misc Inventory	\$18,364.47	\$3,473.35	\$1,952.47	\$19,885.35
G 609-11551 Prepaid Ins	\$0.00	\$22,546.79	\$5,636.55	\$16,910.24
G 609-12611 Land	\$126,230.12	\$0.00	\$0.00	\$126,230.12
G 609-12621 Fixed Asset-Buildings	\$1,469,961.50	\$0.00	\$0.00	\$1,469,961.50
G 609-12622 Allow for Depr - Bldg	-\$566,720.98	\$0.00	\$12,249.69	-\$578,970.67
G 609-12631 Improvements Other Than Bld	\$27,279.76	\$0.00	\$0.00	\$27,279.76
G 609-12632 Allow For Depr - Improvement	-\$12,056.39	\$0.00	\$341.01	-\$12,397.40
G 609-12641 Fixed Asset-Equip/Machinery	\$231,707.87	\$0.00	\$0.00	\$231,707.87
G 609-12642 Allow for Depr - M & E	-\$118,597.27	\$0.00	\$2,767.02	-\$121,364.29
G 609-15600 Deferred Outflow - Pensions	\$97,163.00	\$0.00	\$0.00	\$97,163.00
G 609-15650 Deferred Outflow - OPEB	\$2,764.00	\$0.00	\$0.00	\$2,764.00
Bal Type A	\$2,400,771.55	\$2,391,989.60	\$2,446,134.59	\$2,346,626.56
Bal Type E				
G 609-24204 Fund Bal-Undes/Net Asset (ent	-\$1,226,673.60	\$921,288.51	\$919,499.70	-\$1,224,884.79
Bal Type E	-\$1,226,673.60	\$921,288.51	\$919,499.70	-\$1,224,884.79
Bal Type L				
G 609-20700 Due to Other Funds	\$0.00	\$0.00	\$0.00	\$0.00
G 609-20816 Due to Minnesota State Lotter	-\$5,118.00	\$22,989.00	\$22,127.00	-\$4,256.00
G 609-20900 Advance From Electric Fund	-\$800,000.00	\$0.00	\$0.00	-\$800,000.00
G 609-21500 Accrued Interest Payable	\$0.00	\$0.00	\$0.00	\$0.00
G 609-21600 Accrued Wages/Salaries Payab	-\$4,483.66	\$0.00	\$0.00	-\$4,483.66
G 609-22021 Accounts Payable	-\$41,522.86	\$41,551.79	\$28.93	\$0.00
G 609-22022 Gift Certificates	-\$3,650.07	\$795.86	\$375.00	-\$3,229.21
G 609-22082 Sales Tax Payable	-\$37,712.24	\$91,655.00	\$82,104.54	-\$28,161.78
G 609-22161 Accrued Vac-Sick Wages	-\$6,648.12	\$0.00	\$0.00	-\$6,648.12
G 609-22190 OPEB Liability	-\$21,620.00	\$0.00	\$0.00	-\$21,620.00
G 609-22224 Deferred Revenues - Other	\$0.00	\$0.00	\$0.00	\$0.00
G 609-23000 Net Pension Liability	-\$131,033.00	\$0.00	\$0.00	-\$131,033.00
G 609-23500 Deferred Inflow - Pensions	-\$122,310.00	\$0.00	\$0.00	-\$122,310.00
Bal Type L	-\$1,174,097.95	\$156,991.65	\$104,635.47	-\$1,121,741.77
Fund 609 LIQUOR FUND	\$0.00	\$3,470,269.76	\$3,470,269.76	\$0.00







CITY OF MORA/MORA MUNICIPAL UTILITIES

Current Investments

Information current as of March 31, 2022

Bank/Agency	Location	Type	FDIC #	Broker	Amount	DTD/Issued	Due	Rate
First National Bank	Paragould, AR	CD	3887	4M Fund	\$ 235,100.00	8/9/2019	8/8/2022	1.98%
Latino Community Credit Union	Durham, NC	CD	68430	4M Fund	\$ 232,000.00	8/16/2019	8/16/2022	2.39%
Western Alliance Bank	Oakland, CA	cd	57512	4M Fund	\$ 249,300.00	8/18/2021	8/18/2022	0.25%
American Express Bank	Salt Lake City, UT	CD	35328	4M Fund	\$ 245,000.00	9/6/2017	9/6/2022	2.40%
Bank of China	New York, NY	CD	33653	4M Fund	\$ 248,800.00	1/27/2022	2/15/2023	0.45%
CIBC Bank USA / Private Bank - MI	Birmingham, MI	CD	33306	4M Fund	\$ 248,300.00	1/27/2022	7/26/2023	0.45%
Financial Federal Bank	Memphis, TN	CD	31840	4M Fund	\$ 248,500.00	1/27/2022	7/26/2023	0.40%
Greenstate Credit Union	North Liberty, IA	CD	60269	4M Fund	\$ 248,500.00	8/18/2021	8/18/2023	0.30%
Falcon National Bank	Foley, MN	CD	57603	4M Fund	\$ 249,495.32	2/11/2022	2/12/2024	0.65%
Neighborhood National Bank	Mora, MN	CD	18885	None	\$ 245,000.00	1/26/2022	1/26/2026	0.45%
East Boston Savings Bank	Boston, MA	CD	33510	RBC Wealth	\$ 235,000.00	9/28/2017	9/28/2022	2.05%
Ally Bank	Midvale, UT	CD	57803	RBC Wealth	\$ 140,000.00	10/11/2019	10/11/2022	1.90%
Morgan Stanley Bank	Salt Lake City, UT	CD	32992	RBC Wealth	\$ 245,000.00	6/19/2018	6/23/2023	3.20%
Discover Bank	Greenwood, DE	CD	5649	RBC Wealth	\$ 139,000.00	9/28/2016	9/28/2023	1.80%
Comenity Capital Bank	Salt Lake City, UT	CD	57570	RBC Wealth	\$ 245,000.00	6/27/2019	6/27/2024	2.50%
Lakeside Bank	Chicago, IL	CD	19573	RBC Wealth	\$ 170,000.00	3/30/2020	3/31/2025	1.40%
Texas Exchange Bank	Crowley, TX	CD	20099	RBC Wealth	\$ 245,000.00	6/19/2020	6/19/2025	1.00%
Medallion Bank	Salt Lake City, UT	CD	57449	RBC Wealth	\$ 245,000.00	8/30/2021	8/31/2026	0.85%
EnerBank	Salt Lake City, UT	CD	57293	RBC Wealth	\$ 245,000.00	5/20/2020	5/14/2027	1.10%
Washington County Bank	Blair, NE	CD	12241	RBC Wealth	\$ 155,000.00	3/30/2021	9/30/2027	1.10%
Frazer Bank	Altus, OK	CD	4031	RBC Wealth	\$ 245,000.00	6/25/2021	6/26/2028	1.10%
Merrick Bank	South Jordan, UT	CD	34519	RBC Wealth	\$ 245,000.00	7/31/2020	7/31/2028	1.00%
Comenity Bank	Wilmington, DE	CD	27499	Wells Fargo	\$ 200,000.00	8/15/2019	8/15/2022	2.10%
Israel Discount Bank		CD	19977	Wells Fargo	\$ 150,000.00	11/12/2021	8/14/2023	0.45%
Federal Home Loan Mortgage Company	McLean, VA	AG		Wells Fargo	\$ 18,186.06	9/1/1993	9/1/2023	6.50%
Synchrony Bank		CD	27314	Wells Fargo	\$ 245,000.00	9/5/2021	9/5/2023	0.25%
Synovus Bank	Columbus, GA	CD	873	Wells Fargo	\$ 245,000.00	3/11/2021	3/11/2024	0.30%
BankUnited, NA	Miami Lakes, FL	CD	58979	Wells Fargo	\$ 244,000.00	4/14/2021	4/15/2024	0.45%
UBS Bank	Salt Lake City, UT	CD	57565	Wells Fargo	\$ 124,000.00	6/23/2021	6/23/2024	0.35%
BMW Bank of North America	Salt Lake City, UT	CD	35141	Wells Fargo	\$ 106,000.00	7/16/2021	7/16/2024	0.50%
New York Community Bank		CD	16022	Wells Fargo	\$ 245,000.00	9/10/2021	9/10/2024	0.65%
Toyota Financial Savings Bank	Henderson, NV	CD	57542	Wells Fargo	\$ 245,000.00	8/19/2021	8/19/2025	0.70%
Federal Home Loan Bank	McLean, VA	AG		Wells Fargo	\$ 150,000.00	1/21/2021	1/29/2026	0.30%
Goldman Sachs Bank	New York, NY	CD	33124	Wells Fargo	\$ 245,000.00	8/11/2021	2/11/2026	1.00%
Sallie Mae Bank	Salt Lake City, UT	CD	58177	Wells Fargo	\$ 118,000.00	7/8/2021	7/8/2026	1.00%
Sallie Mae Bank	Salt Lake City, UT	CD	58177	Wells Fargo	\$ 129,000.00	8/25/2021	8/25/2026	1.05%
JP Morgan Chase	Columbus, OH	CD	628	Wells Fargo	\$ 245,000.00	9/23/2020	9/23/2026	0.50%
BMO Harris Bank	Chicago, IL	CD	16571	Wells Fargo	\$ 245,000.00	7/13/2021	7/13/2028	1.00%

\$ 7,958,181.38

CD = Certificate of Deposit

AG = Agency/Government Asset Backed

Note: This list represents the combined portfolios of the City of Mora and Mora Municipal Utilities. For breakdown by fund, please refer to the Balance Sheet.

CITY OF MORA/MORA MUNICIPAL UTILITIES
 Debt Retirement Schedule
 For the Year Ending December 31, 2022

SUM OF ALL DEBT			Series 2011A	Series 2015B	Series 2015C			Series 2017A	MnPFA Water	MnPFA WWTP	Mora HRA Bonds*		
			Fund 530	Fund 532	Fund 533	Fund 652	Fund 653	Fund 535	G 652-22031	G 653-22031	Series 2019A	Series 2009B	
Year	Year-End Balance	Principal Reduction	Year-End Balance	Year-End Balance	Year-End Balance	Year-End Balance	Year-End Balance	Year-End Balance	Year-End Balance	Year-End Balance	Year	Fund 531 Year-End Balance	Fund 531 Year-End Balance
2016	11,387,000.00		435,000.00	1,385,000.00	1,251,495.00	267,364.00	221,141.00		1,151,000.00	3,326,000.00			350,000.00
2017	12,039,957.75	652,957.75	370,000.00	1,345,000.00	1,125,495.00	246,858.00	202,647.00	1,325,000.00	1,078,000.00	3,056,957.75			290,000.00
2018	11,484,957.75	(555,000.00)	300,000.00	1,290,000.00	1,039,495.00	223,036.00	182,469.00	1,325,000.00	1,004,000.00	2,895,957.75			225,000.00
2019	11,080,000.00	(404,957.75)	230,000.00	1,230,000.00	942,495.00	201,854.00	165,651.00	1,290,000.00	928,000.00	2,842,000.00	2019	3,095,000.00	155,000.00
2020	10,433,000.00	(647,000.00)	155,000.00	1,170,000.00	840,495.00	180,672.00	148,833.00	1,235,000.00	851,000.00	2,677,000.00	2020	3,095,000.00	80,000.00
2021	9,759,000.00	(674,000.00)	80,000.00	1,110,000.00	733,495.00	159,490.00	132,015.00	1,180,000.00	773,000.00	2,511,000.00	2021	3,080,000.00	-
2022	9,046,000.00	(713,000.00)	-	1,050,000.00	622,995.00	137,648.00	114,357.00	1,125,000.00	693,000.00	2,343,000.00	2022	2,960,000.00	
2023	8,400,000.00	(646,000.00)		985,000.00	512,495.00	115,806.00	96,699.00	1,070,000.00	612,000.00	2,173,000.00	2023	2,835,000.00	
2024	7,731,000.00	(669,000.00)		920,000.00	398,495.00	89,990.00	76,515.00	1,010,000.00	529,000.00	2,002,000.00	2024	2,705,000.00	
2025	7,059,000.00	(672,000.00)		855,000.00	284,495.00	64,174.00	56,331.00	950,000.00	445,000.00	1,829,000.00	2025	2,575,000.00	
2026	6,378,000.00	(681,000.00)		790,000.00	166,995.00	37,698.00	35,307.00	890,000.00	359,000.00	1,654,000.00	2026	2,445,000.00	
2027	5,684,000.00	(694,000.00)		720,000.00	50,995.00	10,562.00	13,443.00	830,000.00	272,000.00	1,477,000.00	2027	2,310,000.00	
2028	5,067,000.00	(617,000.00)		650,000.00	-	-	-	765,000.00	183,000.00	1,299,000.00	2028	2,170,000.00	
2029	4,516,000.00	(551,000.00)		580,000.00				700,000.00	92,000.00	1,119,000.00	2029	2,025,000.00	
2030	3,952,000.00	(564,000.00)		505,000.00				630,000.00	-	937,000.00	2030	1,880,000.00	
2031	3,473,000.00	(479,000.00)		430,000.00				560,000.00		753,000.00	2031	1,730,000.00	
2032	2,987,000.00	(486,000.00)		350,000.00				490,000.00		567,000.00	2032	1,580,000.00	
2033	2,485,000.00	(502,000.00)		265,000.00				415,000.00		380,000.00	2033	1,425,000.00	
2034	1,976,000.00	(509,000.00)		180,000.00				340,000.00		191,000.00	2034	1,265,000.00	
2035	1,455,000.00	(521,000.00)		90,000.00				260,000.00		-	2035	1,105,000.00	
2036	1,115,000.00	(340,000.00)		-				175,000.00			2036	940,000.00	
2037	860,000.00	(255,000.00)						90,000.00			2037	770,000.00	
2038	595,000.00	(265,000.00)						-			2038	595,000.00	
2039	415,000.00	(180,000.00)									2039	415,000.00	
2040	-	(415,000.00)									2040	-	
2041	-	-											
2042	-	-											
2043	-	-											

* These Bonds are special obligations of the Authority but are general obligations of the City for which the City pledges its full faith, credit and taxing powers.

CITY OF MORA**DEFICIT FUNDS**

For the Year Ending December 31, 2020

		Fund	Revenues and Other Sources	Expenditures and Other Uses	Issuance of Debt	Fund Balance/ Net Assets 12/31/20	Cash Balance 12/31/20	Deficit to be funded by:
1	Capital Project:							
2	Howe Avenue Reconstruction	439	15,312	-	-	(26,039)	(26,039)	Special assessments
3	Downtown Feed Mill Redevelopment	440	-	(124)	-	(30,351)	(30,351)	Sale of land
4	Airport Kastenbauer House	442	-	-	-	(97,389)	(97,389)	(unknown)
5	Crosswind	444	151,012	-	-	(19,912)	(19,912)	Grant proceeds
6	Dala Lane Improvement Project	446	9,805	-	-	(269,398)	(269,398)	Special assessments
7	2012 7th and Grove St. Improvements	451	-	-	-	(313,936)	(313,937)	(unknown)
			530,454	(332,176)	-	(742,833)	(758,482)	

CITY OF MORA

Future Improvement Fund Balances
For the Year Ended December 31, 2022

			3/31/2022		12/31/2022
	Department	Item	CIP Item Number	Balance	Committed Available
1	Undesignated	Undesignated		5,706.86	5,706.86
2	City Hall Building	City Hall Building	CIP # 1940-2019-03	2,892.50 ²	2,800.00 ² 92.50
3	Council	City Celebration		-	-
4	Finance	Computers		-	-
5	Library	Flooring		-	-
6	Law Enforcement	Equipment		-	-
7	Library	Library Building		-	-
8	Streets	Small Cities Assistance		-	-
9	Streets	Public Parking Lots		3,500.00	3,500.00
10	Streets	Sand & Salt Shed Structure Replacement	CIP # 3121-2019-10	17,200.00	17,200.00
11	Streets	Patching/Paving		68,413.00	68,413.00 ¹ -
12	Streets	Siren	CIP # 3121-2019-19	-	-
13	Streets	Crack Sealant Machine	CIP # 3121-2019-03	-	-
14	Streets	Med. Duty Dump Truck	CIP # 3121-2019-13	46,019.79	46,800.00 ⁴ (780.21)
15	Streets	Heavy Duty Dump Truck	CIP # 3121-2019-14	62,832.73	62,832.73
16	Streets	Street Sweeper Replace	CIP # 3121-2019-09	42,532.92	42,532.92
17	Streets	Service Truck	CIP # 3121-2019-16	-	-
18	Streets	Service Truck	CIP # 3121-2019-17	17,000.00	17,000.00
19	Streets	Road Grader	CIP # 3121-2019-01	-	-
20	Streets	Front End Wheel Loader	CIP # 3121-2019-07	15,854.31	15,854.31
21	Streets	Plow Truck	CIP # 3121-2019-12	40,000.00	40,000.00
22	Streets	Router		10,000.00	10,000.00
23	Streets	Sidewalk Program		5,000.00	5,000.00
24	Streets	Seal Coating		30,501.97	30,501.97
25	Aquatic Center	Disinfection Equip		5,913.00	5,913.00
26	Aquatic Center	Pool Filter Replacement	CIP # 5124-2020-01	33,833.02	33,833.02
27	Aquatic Center	Consession Stand		-	-
28	Aquatic Center	Consultant Service		7,000.00	7,000.00
29	Aquatic Center	Building		80,006.00	80,006.00
30	Aquatic Center	Slide Re-coat	CIP # 5124-2019-09	-	-
31	Aquatic Center	Pool Grates	CIP # 5124-2019-10	-	-
32	Parks	Future Parks (Developers)		17,122.21	17,122.21
33	Parks	Bike Trail Sealing		12,000.00	12,000.00
34	Parks	JC Fields		500.00	500.00
35	Parks	Tennis/BB Courts	CIP # 5202-2019-05	24,000.00	24,000.00
36	Parks	Kids Kingdom		30,000.00	30,000.00
37	Parks	Trails		10,000.00	10,000.00
38	Parks	Pavillion Renovation	CIP # 5202-2021-03	10,000.00	10,000.00 ⁵ -
39	Parks	Mower	CIP # 5202-2019-01	7,930.01	7,930.01
40	Parks	Service Truck	CIP # 5202-2019-06	1,018.50	1,018.50
41	Airport	Crosswind Runway		7,885.09	7,885.09
42	Airport	Mower	CIP # 7310-2019-04	16,158.83	7,900.00 ³ 8,258.83
43	Airport	Electronic Fuel Purchasing System	CIP # 7310-2019-03	24,000.00	24,000.00
44	Airport	New Fuel Line	CIP # 7310-2020-01	29,000.00	29,000.00 ⁶ -
45	Cemetery	Mower		7,930.18	7,900.00 ³ 30.18
46	Cemetery	Vehicle		1,018.51	1,018.51
47	Cemetery	Future Expansion		5,000.00	5,000.00
				<u>697,769.43</u>	<u>172,813.00</u> <u>524,956.43</u>

Notes:

1. for 2022 patching and paving (unused from 2021)
2. for City Hall carpet refresh
3. for new park/cemetery mower
4. for Streets Dept medium duty dump truck
5. for pavilion renovation
6. for airport fuel line upgrade

CITY OF MORA

Future Fire Equipment Fund (FFEF) Balances

For the Year Ended December 31, 2022

	Department	Item	12/31/2022 Balance	Committed	12/31/2022 Available
1	Fire	Trucks	811,484.49		811,484.49
2	Fire	Equipment	108,582.79	7,900.00	² 100,682.79
3	Fire	Building	41,760.00	7,500.00	¹ 34,260.00
			<u>961,827.28</u>	<u>15,400.00</u>	<u>946,427.28</u>

Notes:

1. for Fire Dept carpet replacement	7,500.00
2. for Fire Dept turnout gear	3,750.00
2. for Fire Dept 2.5" hose	450.00
2. for Fire Dept SCBA face mask replacement	1,200.00
2. for Fire Dept 1.75" attack line hose	1,000.00
2. for Fire Dept 5" hose	1,500.00



CITY OF MORA

Revenue Guideline For City Council

Current Period: March 2022

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Last Dim Descr	2022 Budget	2022 YTD Amt	2022 YTD Balance	2022 % of Budget Remain	Explanation
Fund 101 GENERAL FUND					
Dept 41000 GENERAL GOVERNMENT					
Tax Increments	\$12,000.00	\$0.00	\$12,000.00	100.00%	
Current Ad Valorem Taxes	\$594,000.00	\$0.00	\$594,000.00	100.00%	
Mobile Home Taxes	\$1,400.00	\$0.00	\$1,400.00	100.00%	
Penalties & Interest	\$750.00	\$0.00	\$750.00	100.00%	
Forfeited Tax Sale Revenue	\$0.00	\$0.00	\$0.00	0.00%	
Federal Grants	\$0.00	\$0.00	\$0.00	0.00%	
Local Government Aid	\$1,026,435.00	\$0.00	\$1,026,435.00	100.00%	
Other State Grants & Aids	\$0.00	\$0.00	\$0.00	0.00%	
Agricultural Market Value Cred	\$200.00	\$0.00	\$200.00	100.00%	
PERA Aid	\$0.00	\$0.00	\$0.00	0.00%	
Other Grants & Aids	\$1,500.00	\$0.00	\$1,500.00	100.00%	
Franchise Fee - Cable TV	\$24,000.00	\$0.00	\$24,000.00	100.00%	
Franchise Fee - Natural Gas	\$46,000.00	\$0.00	\$46,000.00	100.00%	
Franchise Fee - Electric	\$235,000.00	\$66,644.96	\$168,355.04	71.64%	
Other Misc Charges	\$0.00	\$0.00	\$0.00	0.00%	
Special Assessments	\$0.00	\$0.00	\$0.00	0.00%	
Int/Pen on Spec Assmts	\$0.00	\$0.00	\$0.00	0.00%	
Interest Earnings	\$13,500.00	\$3,644.27	\$9,855.73	73.01%	
Unrealized Gain/(Loss) on Inv	\$0.00	-\$26,245.88	\$26,245.88	0.00%	
Dividends	\$579.00	\$0.00	\$579.00	100.00%	
Rent	\$2,520.00	\$840.00	\$1,680.00	66.67%	
Contributions & Donations	\$0.00	\$0.00	\$0.00	0.00%	
Misc Income	\$3,000.00	\$1,174.08	\$1,825.92	60.86%	
Sale of Fixed Assets	\$0.00	\$0.00	\$0.00	0.00%	
Comp. for Loss of Fixed Assets	\$0.00	\$0.00	\$0.00	0.00%	
Trf from Special Revenue Fund	\$2,400.00	\$1,218.28	\$1,181.72	49.24%	
Trf from Enterprise Fund	\$285,000.00	\$71,250.00	\$213,750.00	75.00%	
Dept 41000 GENERAL GOVER	\$2,248,284.00	\$118,525.71	\$2,129,758.29		
Dept 41110 MAYOR & COUNCIL					
Trf from Special Revenue Fund	\$5,000.00	\$0.00	\$5,000.00	100.00%	
Dept 41110 MAYOR & COUNC	\$5,000.00	\$0.00	\$5,000.00		
Dept 41320 ADMINISTRATION					
Other Grants & Aids	\$0.00	\$0.00	\$0.00	0.00%	
Misc Income	\$0.00	\$0.00	\$0.00	0.00%	
Dept 41320 ADMINISTRATION	\$0.00	\$0.00	\$0.00		
Dept 41410 ELECTIONS					
Other State Grants & Aids	\$0.00	\$0.00	\$0.00	0.00%	
Other Misc Charges	\$0.00	\$0.00	\$0.00	0.00%	
Dept 41410 ELECTIONS	\$0.00	\$0.00	\$0.00		
Dept 41520 FINANCE					
Liquor Licenses	\$15,000.00	\$0.00	\$15,000.00	100.00%	
Other Business Licenses	\$4,000.00	\$285.00	\$3,715.00	92.88%	
Other Non-Business Permits	\$225.00	\$105.00	\$120.00	53.33%	
Assessment Searches	\$4,000.00	\$1,085.00	\$2,915.00	72.88%	
Service Chg on NSF Checks	\$0.00	\$0.00	\$0.00	0.00%	
Misc Income	\$0.00	\$16.00	-\$16.00	0.00%	
Trf from Special Revenue Fund	\$20,780.00	\$2,750.00	\$18,030.00	86.77%	
Trf from Capital Projects Fund	\$0.00	\$0.00	\$0.00	0.00%	



CITY OF MORA

Revenue Guideline For City Council

Current Period: March 2022

Last Dim Descr	2022 Budget	2022 YTD Amt	2022 YTD Balance	2022 % of Budget Remain	Explanation
Trf from Enterprise Fund	\$17,000.00	\$4,249.99	\$12,750.01	75.00%	
Dept 41520 FINANCE	\$61,005.00	\$8,490.99	\$52,514.01		
Dept 41800 HUMAN RESOURCES					
Contributions & Donations	\$0.00	\$0.00	\$0.00	0.00%	
Misc Income	\$300.00	\$0.00	\$300.00	100.00%	
Trf from Special Revenue Fund	\$9,470.00	\$0.00	\$9,470.00	100.00%	
Trf from Enterprise Fund	\$6,676.00	\$0.00	\$6,676.00	100.00%	
Dept 41800 HUMAN RESOURC	\$16,446.00	\$0.00	\$16,446.00		
Dept 41910 PLANNING & ZONING					
Zoning & Subdivision Fees	\$2,500.00	\$450.00	\$2,050.00	82.00%	
Plan Review Fees	\$0.00	\$0.00	\$0.00	0.00%	
Sale of Maps & Copies	\$10.00	\$0.00	\$10.00	100.00%	
Contributions & Donations	\$0.00	\$0.00	\$0.00	0.00%	
Misc Income	\$7,000.00	\$0.00	\$7,000.00	100.00%	
Trf from Capital Projects Fund	\$0.00	\$0.00	\$0.00	0.00%	
Trf from Enterprise Fund	\$0.00	\$0.00	\$0.00	0.00%	
Dept 41910 PLANNING & ZON	\$9,510.00	\$450.00	\$9,060.00		
Dept 41920 INFORMATION TECHNOLOGY					
Contributions & Donations	\$0.00	\$0.00	\$0.00	0.00%	
Misc Income	\$0.00	\$0.00	\$0.00	0.00%	
Trf from Special Revenue Fund	\$4,876.00	\$0.00	\$4,876.00	100.00%	
Trf from Capital Projects Fund	\$0.00	\$0.00	\$0.00	0.00%	
Trf from Enterprise Fund	\$12,911.00	\$0.00	\$12,911.00	100.00%	
Dept 41920 INFORMATION TE	\$17,787.00	\$0.00	\$17,787.00		
Dept 41940 CITY HALL BUILDING					
Other State Grants & Aids	\$0.00	\$0.00	\$0.00	0.00%	
Contributions & Donations	\$0.00	\$0.00	\$0.00	0.00%	
Misc Income	\$0.00	\$0.00	\$0.00	0.00%	
Trf from Capital Projects Fund	\$2,800.00	\$0.00	\$2,800.00	100.00%	
Trf from Enterprise Fund	\$1,100.00	\$0.00	\$1,100.00	100.00%	
Dept 41940 CITY HALL BUILDI	\$3,900.00	\$0.00	\$3,900.00		
Dept 41941 LIBRARY BUILDING					
Other State Grants & Aids	\$0.00	\$0.00	\$0.00	0.00%	
Rent	\$2,400.00	\$535.00	\$1,865.00	77.71%	
Contributions & Donations	\$0.00	\$0.00	\$0.00	0.00%	
Misc Income	\$0.00	\$0.00	\$0.00	0.00%	
Trf from Capital Projects Fund	\$0.00	\$0.00	\$0.00	0.00%	
Dept 41941 LIBRARY BUILDIN	\$2,400.00	\$535.00	\$1,865.00		
Dept 42120 LAW ENFORCEMENT					
Police Training Reimbursement	\$0.00	\$0.00	\$0.00	0.00%	
Police Aid	\$46,000.00	\$0.00	\$46,000.00	100.00%	
Court Fines	\$12,000.00	\$2,249.73	\$9,750.27	81.25%	
Contributions & Donations	\$0.00	\$0.00	\$0.00	0.00%	
Misc Income	\$0.00	\$0.00	\$0.00	0.00%	
Sale of Fixed Assets	\$0.00	\$0.00	\$0.00	0.00%	
Comp. for Loss of Fixed Assets	\$0.00	\$0.00	\$0.00	0.00%	
Trf from Capital Projects Fund	\$0.00	\$0.00	\$0.00	0.00%	
Dept 42120 LAW ENFORCEME	\$58,000.00	\$2,249.73	\$55,750.27		
Dept 42220 FIRE					



CITY OF MORA

Revenue Guideline For City Council

Current Period: March 2022

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Last Dim Descr	2022 Budget	2022 YTD Amt	2022 YTD Balance	2022 % of Budget Remain	Explanation
Fire Relief Pension	\$58,000.00	\$0.00	\$58,000.00	100.00%	
Dept 42220 FIRE	\$58,000.00	\$0.00	\$58,000.00		
Dept 42401 BUILDING					
Building Permits	\$50,000.00	\$7,271.37	\$42,728.63	85.46%	
Other Misc Charges	\$2,500.00	\$50.00	\$2,450.00	98.00%	
Dept 42401 BUILDING	\$52,500.00	\$7,321.37	\$45,178.63		
Dept 43121 STREETS					
Other Non-Business Permits	\$2,850.00	\$325.00	\$2,525.00	88.60%	
Other State Grants & Aids	\$0.00	\$0.00	\$0.00	0.00%	
Sidewalk & Street Repair	\$0.00	\$0.00	\$0.00	0.00%	
Pmt from County - St Maint	\$8,118.00	\$0.00	\$8,118.00	100.00%	
Weed Cleaning	\$0.00	\$0.00	\$0.00	0.00%	
Rent	\$50.00	\$0.00	\$50.00	100.00%	
Misc Income	\$200.00	\$0.00	\$200.00	100.00%	
Sale of Fixed Assets	\$0.00	\$17,000.00	-\$17,000.00	0.00%	See Note A. for details
Comp. for Loss of Fixed Assets	\$0.00	\$0.00	\$0.00	0.00%	
Trf from Special Revenue Fund	\$14,000.00	\$0.00	\$14,000.00	100.00%	
Trf from Capital Projects Fund	\$115,213.00	\$0.00	\$115,213.00	100.00%	
Trf from Enterprise Fund	\$3,500.00	\$0.00	\$3,500.00	100.00%	
Dept 43121 STREETS	\$143,931.00	\$17,325.00	\$126,606.00		
Dept 43160 STREET LIGHTING					
Misc Income	\$0.00	\$0.00	\$0.00	0.00%	
Dept 43160 STREET LIGHTIN	\$0.00	\$0.00	\$0.00		
Dept 43180 GARAGE					
Misc Income	\$200.00	\$483.00	-\$283.00	-141.50%	
Trf from Capital Projects Fund	\$0.00	\$0.00	\$0.00	0.00%	
Trf from Enterprise Fund	\$126,369.00	\$0.00	\$126,369.00	100.00%	
Dept 43180 GARAGE	\$126,569.00	\$483.00	\$126,086.00		
Dept 45124 AQUATIC CENTER					
Other State Grants & Aids	\$0.00	\$0.00	\$0.00	0.00%	
Swim Fees	\$59,000.00	\$0.00	\$59,000.00	100.00%	
Pool Lesson Fees	\$54,000.00	\$0.00	\$54,000.00	100.00%	
Concessions	\$37,000.00	\$0.00	\$37,000.00	100.00%	
Other Misc Charges	\$0.00	\$0.00	\$0.00	0.00%	
Contributions & Donations	\$0.00	\$0.00	\$0.00	0.00%	
Service Chg on NSF Checks	\$0.00	\$0.00	\$0.00	0.00%	
Misc Income	\$100.00	\$0.00	\$100.00	100.00%	
Trf from Capital Projects Fund	\$0.00	\$0.00	\$0.00	0.00%	
Trf from Enterprise Fund	\$1,000.00	\$0.00	\$1,000.00	100.00%	
Dept 45124 AQUATIC CENTER	\$151,100.00	\$0.00	\$151,100.00		
Dept 45202 PARKS					
Federal Grants	\$0.00	\$0.00	\$0.00	0.00%	
Other State Grants & Aids	\$0.00	\$0.00	\$0.00	0.00%	
Rent	\$1,500.00	\$105.00	\$1,395.00	93.00%	
Contributions & Donations	\$10,000.00	\$0.00	\$10,000.00	100.00%	
Misc Income	\$500.00	\$0.00	\$500.00	100.00%	
Sale of Fixed Assets	\$0.00	\$0.00	\$0.00	0.00%	
Comp. for Loss of Fixed Assets	\$0.00	\$0.00	\$0.00	0.00%	
Trf from Capital Projects Fund	\$17,900.00	\$0.00	\$17,900.00	100.00%	
Dept 45202 PARKS	\$29,900.00	\$105.00	\$29,795.00		



CITY OF MORA

Revenue Guideline For City Council

Current Period: March 2022

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Last Dim Descr	2022 Budget	2022 YTD Amt	2022 YTD Balance	2022 % of Budget Remain	Explanation
Dept 47310 AIRPORT					
Federal Airport Grant - FAA	\$0.00	\$0.00	\$0.00	0.00%	
Other State Grants & Aids	\$0.00	\$0.00	\$0.00	0.00%	
State Airport Maintenance	\$32,033.00	\$15,024.68	\$17,008.32	53.10%	
Concessions	\$60.00	\$0.00	\$60.00	100.00%	
Airport Hangar Rent	\$8,000.00	\$5,142.26	\$2,857.74	35.72%	
Rent	\$11,000.00	\$1,225.00	\$9,775.00	88.86%	
Contributions & Donations	\$600.00	\$0.00	\$600.00	100.00%	
Fuel Sales	\$50,000.00	\$13,908.22	\$36,091.78	72.18%	
Misc Income	\$0.00	\$40.84	-\$40.84	0.00%	
Commissions	\$0.00	\$0.00	\$0.00	0.00%	
Sale of Fixed Assets	\$0.00	\$0.00	\$0.00	0.00%	
Comp. for Loss of Fixed Assets	\$0.00	\$0.00	\$0.00	0.00%	
Trf from Capital Projects Fund	\$29,000.00	\$0.00	\$29,000.00	100.00%	
Dept 47310 AIRPORT	\$130,693.00	\$35,341.00	\$95,352.00		
Fund 101 GENERAL FUND	\$3,115,025.00	\$190,826.80	\$2,924,198.20		
Fund 220 STORM WATER FUND					
Dept 47800 STORM WATER					
Federal Grants	\$0.00	\$0.00	\$0.00	0.00%	
Interest Earnings	\$0.00	\$0.00	\$0.00	0.00%	
Unrealized Gain/(Loss) on Inv	\$0.00	\$0.00	\$0.00	0.00%	
Dividends	\$0.00	\$0.00	\$0.00	0.00%	
Misc Income	\$0.00	\$0.00	\$0.00	0.00%	
Penalties	\$1,200.00	\$475.26	\$724.74	60.40%	
Storm Water Fees	\$114,000.00	\$29,992.20	\$84,007.80	73.69%	
Trf from General Fund	\$0.00	\$0.00	\$0.00	0.00%	
Dept 47800 STORM WATER	\$115,200.00	\$30,467.46	\$84,732.54		
Fund 220 STORM WATER FUND	\$115,200.00	\$30,467.46	\$84,732.54		
Fund 222 FIRE FUND					
Dept 42220 FIRE					
Penalties & Interest	\$0.00	\$0.00	\$0.00	0.00%	
Federal Grants	\$0.00	\$0.00	\$0.00	0.00%	
Other State Grants & Aids	\$6,000.00	\$0.00	\$6,000.00	100.00%	
Fire Protection/Calls	\$40,000.00	\$10,012.50	\$29,987.50	74.97%	
Police & Fire Reports	\$0.00	\$0.00	\$0.00	0.00%	
Fire Protection Services	\$102,375.00	\$102,375.00	\$0.00	0.00%	
Special Assessments	\$0.00	\$0.00	\$0.00	0.00%	
Int/Pen on Spec Assmts	\$0.00	\$0.00	\$0.00	0.00%	
Interest Earnings	\$100.00	\$0.00	\$100.00	100.00%	
Dividends	\$270.00	\$0.00	\$270.00	100.00%	
Contributions & Donations	\$0.00	\$0.00	\$0.00	0.00%	
Misc Income	\$0.00	\$0.00	\$0.00	0.00%	
Sale of Fixed Assets	\$0.00	\$0.00	\$0.00	0.00%	
Trf from General Fund	\$45,938.00	\$45,938.00	\$0.00	0.00%	
Trf from Capital Projects Fund	\$15,400.00	\$0.00	\$15,400.00	100.00%	
Dept 42220 FIRE	\$210,083.00	\$158,325.50	\$51,757.50		
Fund 222 FIRE FUND	\$210,083.00	\$158,325.50	\$51,757.50		
Fund 225 CEMETERY FUND					
Dept 47810 CEMETERY					



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Revenue Guideline For City Council

Current Period: March 2022

Last Dim Descr	2022 Budget	2022 YTD Amt	2022 YTD Balance	2022 % of Budget Remain	Explanation
Perpetual Care	\$0.00	\$0.00	\$0.00	0.00%	
Sales of Lots	\$18,000.00	\$5,400.00	\$12,600.00	70.00%	
Interment Fees	\$28,000.00	\$4,350.00	\$23,650.00	84.46%	
Stone Setting Fee	\$1,200.00	\$600.00	\$600.00	50.00%	
Interest Earnings	\$0.00	\$0.13	-\$0.13	0.00%	
Unrealized Gain/(Loss) on Inv	\$0.00	\$0.00	\$0.00	0.00%	
Dividends	\$17.00	\$0.00	\$17.00	100.00%	
Rent	\$0.00	\$0.00	\$0.00	0.00%	
Contributions & Donations	\$0.00	\$20.00	-\$20.00	0.00%	
Misc Income	\$0.00	\$0.00	\$0.00	0.00%	
Sale of Fixed Assets	\$0.00	\$0.00	\$0.00	0.00%	
Comp. for Loss of Fixed Assets	\$0.00	\$0.00	\$0.00	0.00%	
Trf from General Fund	\$0.00	\$0.00	\$0.00	0.00%	
Trf from Permanent Fund	\$0.00	\$22.05	-\$22.05	0.00%	
Trf from Capital Projects Fund	\$7,900.00	\$0.00	\$7,900.00	100.00%	
Dept 47810 CEMETERY	\$55,117.00	\$10,392.18	\$44,724.82		
Fund 225 CEMETERY FUND	\$55,117.00	\$10,392.18	\$44,724.82		
Fund 609 LIQUOR FUND					
Dept 49750 LIQUOR STORE					
Interest Earnings	\$0.00	\$0.00	\$0.00	0.00%	
Dividends	\$147.00	\$0.00	\$147.00	100.00%	
Service Chg on NSF Checks	\$0.00	\$10.00	-\$10.00	0.00%	
Misc Income	\$350.00	\$0.00	\$350.00	100.00%	
Recoveries of Bad Debt	\$0.00	\$0.00	\$0.00	0.00%	
Wine Club	\$1,000.00	\$691.00	\$309.00	30.90%	
Wine Sales	\$394,200.00	\$91,749.46	\$302,450.54	76.73%	
Liquor Sales	\$1,324,100.00	\$301,792.48	\$1,022,307.52	77.21%	
Beer Sales	\$2,222,200.00	\$414,714.81	\$1,807,485.19	81.34%	
Liquor & Beer Coupons	\$0.00	\$0.00	\$0.00	0.00%	
Misc Sales	\$180,000.00	\$48,922.93	\$131,077.07	72.82%	
Lottery	\$3,500.00	\$1,224.50	\$2,275.50	65.01%	
Commissions	\$1,000.00	\$302.45	\$697.55	69.76%	
Cash Discounts	\$0.00	\$0.00	\$0.00	0.00%	
Cash Over/Short	-\$300.00	-\$3.65	-\$296.35	98.78%	
Trf from General Fund	\$0.00	\$0.00	\$0.00	0.00%	
Dept 49750 LIQUOR STORE	\$4,126,197.00	\$859,403.98	\$3,266,793.02		
Fund 609 LIQUOR FUND	\$4,126,197.00	\$859,403.98	\$3,266,793.02		
	\$7,621,622.00	\$1,249,415.92	\$6,372,206.08		



CITY OF MORA

Expenditure Guideline For City Council

Current Period: March 2022

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Last Dim Descr	2022 YTD Budget	2022 YTD Amt	2022 YTD Balance	2022 % of Budget Remain	Explanation
Fund 101 GENERAL FUND					
Dept 41000 GENERAL GOVERNMENT					
Repair/Maint - Bldg & Equip	\$500.00	\$0.00	\$500.00	100.00%	
Engineering	\$0.00	\$0.00	\$0.00	0.00%	
Contributions	\$0.00	\$0.00	\$0.00	0.00%	
Insurance	\$10,360.00	\$1,715.67	\$8,644.33	83.44%	
Workers Comp Insurance	\$0.00	\$0.00	\$0.00	0.00%	
Miscellaneous	\$800.00	\$0.00	\$800.00	100.00%	
Tax Abatement Payments	\$4,000.00	\$0.00	\$4,000.00	100.00%	
Pay Out Pass-Thru Grant Procee	\$0.00	\$0.00	\$0.00	0.00%	
Trf to Special Revenue Fund	\$20,000.00	\$5,000.01	\$14,999.99	75.00%	
Trf to Capital Projects Fund	\$92,375.00	\$0.00	\$92,375.00	100.00%	
Trf to Enterprise Fund	\$0.00	\$0.00	\$0.00	0.00%	
Dept 41000 GENERAL GOVER	\$128,035.00	\$6,715.68	\$121,319.32	94.75%	
Dept 41110 MAYOR & COUNCIL					
Wages & Salaries	\$21,000.00	\$5,249.97	\$15,750.03	75.00%	
FICA	\$1,302.00	\$325.53	\$976.47	75.00%	
Medicare	\$305.00	\$76.08	\$228.92	75.06%	
Office Supplies	\$300.00	\$51.18	\$248.82	82.94%	
Other Operating Supplies	\$100.00	\$0.00	\$100.00	100.00%	
Repair/Maint - Bldg & Equip	\$0.00	\$0.00	\$0.00	0.00%	
Small Tools & Equipment	\$0.00	\$0.00	\$0.00	0.00%	
Engineering	\$0.00	\$0.00	\$0.00	0.00%	
Legal Services	\$600.00	\$0.00	\$600.00	100.00%	
Professional Services - Misc	\$0.00	\$0.00	\$0.00	0.00%	
Postage	\$25.00	\$0.00	\$25.00	100.00%	
Meetings, Training, & Travel	\$1,450.00	\$0.00	\$1,450.00	100.00%	
Advertising	\$250.00	\$255.68	-\$5.68	-2.27%	
Contributions	\$0.00	\$0.00	\$0.00	0.00%	
Insurance	\$110.00	\$27.00	\$83.00	75.45%	
Workers Comp Insurance	\$137.00	\$16.68	\$120.32	87.82%	
Dues & Subscriptions	\$10,500.00	\$4,839.00	\$5,661.00	53.91%	
Miscellaneous	\$300.00	\$30.75	\$269.25	89.75%	
Capital Outlay	\$5,000.00	\$0.00	\$5,000.00	100.00%	
Trf to Capital Projects Fund	\$0.00	\$0.00	\$0.00	0.00%	
Dept 41110 MAYOR & COUNC	\$41,379.00	\$10,871.87	\$30,507.13	73.73%	
Dept 41320 ADMINISTRATION					
Wages & Salaries	\$78,738.00	\$16,087.26	\$62,650.74	79.57%	
PERA	\$5,905.00	\$1,206.60	\$4,698.40	79.57%	
FICA	\$4,882.00	\$958.98	\$3,923.02	80.36%	
Medicare	\$1,142.00	\$224.34	\$917.66	80.36%	
ICMA	\$0.00	\$0.00	\$0.00	0.00%	
VEBA or H.S.A.	\$600.00	\$0.00	\$600.00	100.00%	
Health Insurance	\$7,859.00	\$0.00	\$7,859.00	100.00%	
Life Insurance	\$138.00	\$41.58	\$96.42	69.87%	
Dental Insurance	\$52.00	\$0.00	\$52.00	100.00%	
Office Supplies	\$350.00	\$123.55	\$226.45	64.70%	
Motor Fuels	\$0.00	\$0.00	\$0.00	0.00%	
Lubricants & Additives	\$0.00	\$0.00	\$0.00	0.00%	
Other Operating Supplies	\$100.00	\$21.29	\$78.71	78.71%	
Repair/Maint - Bldg & Equip	\$0.00	\$0.00	\$0.00	0.00%	
Small Tools & Equipment	\$100.00	\$27.72	\$72.28	72.28%	



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Last Dim Descr	2022 YTD Budget	2022 YTD Amt	2022 YTD Balance	2022 % of Budget Remain	Explanation
Engineering	\$0.00	\$420.98	-\$420.98	0.00%	
Legal Services	\$400.00	\$64.00	\$336.00	84.00%	
Professional Services - Misc	\$2,000.00	\$1,477.64	\$522.36	26.12%	
Telephone	\$350.00	\$58.30	\$291.70	83.34%	
Postage	\$50.00	\$0.00	\$50.00	100.00%	
Meetings, Training, & Travel	\$2,150.00	\$0.00	\$2,150.00	100.00%	
Insurance	\$430.00	\$100.74	\$329.26	76.57%	
Workers Comp Insurance	\$740.00	\$90.03	\$649.97	87.83%	
Dues & Subscriptions	\$1,100.00	\$0.00	\$1,100.00	100.00%	
Miscellaneous	\$0.00	\$0.00	\$0.00	0.00%	
Capital Outlay	\$0.00	\$0.00	\$0.00	0.00%	
Dept 41320 ADMINISTRATION	\$107,086.00	\$20,903.01	\$86,182.99	80.48%	
Dept 41410 ELECTIONS					
Office Supplies	\$50.00	\$0.00	\$50.00	100.00%	
Printed Forms & Paper	\$100.00	\$0.00	\$100.00	100.00%	
Postage	\$50.00	\$0.00	\$50.00	100.00%	
Advertising	\$50.00	\$0.00	\$50.00	100.00%	
Contractual Labor	\$4,000.00	\$0.00	\$4,000.00	100.00%	
Miscellaneous	\$0.00	\$0.00	\$0.00	0.00%	
Dept 41410 ELECTIONS	\$4,250.00	\$0.00	\$4,250.00	100.00%	
Dept 41520 FINANCE					
Wages & Salaries	\$105,958.00	\$15,669.62	\$90,288.38	85.21%	
PERA	\$7,947.00	\$1,175.22	\$6,771.78	85.21%	
FICA	\$6,569.00	\$946.26	\$5,622.74	85.60%	
Medicare	\$1,536.00	\$221.34	\$1,314.66	85.59%	
VEBA or H.S.A.	\$1,200.00	\$300.00	\$900.00	75.00%	
Health Insurance	\$15,718.00	\$3,929.58	\$11,788.42	75.00%	
Life Insurance	\$207.00	\$41.58	\$165.42	79.91%	
Dental Insurance	\$52.00	\$13.05	\$38.95	74.90%	
Office Supplies	\$500.00	\$51.17	\$448.83	89.77%	
Printed Forms & Paper	\$0.00	\$0.00	\$0.00	0.00%	
Motor Fuels	\$0.00	\$0.00	\$0.00	0.00%	
Other Operating Supplies	\$100.00	\$0.00	\$100.00	100.00%	
Repair/Maint - Bldg & Equip	\$0.00	\$0.00	\$0.00	0.00%	
Small Tools & Equipment	\$100.00	\$27.72	\$72.28	72.28%	
Auditing	\$8,993.00	\$7,031.00	\$1,962.00	21.82%	
Legal Services	\$300.00	\$0.00	\$300.00	100.00%	
Assessing	\$14,400.00	\$807.00	\$13,593.00	94.40%	
Professional Services - Misc	\$3,500.00	\$0.00	\$3,500.00	100.00%	
Telephone	\$0.00	\$0.00	\$0.00	0.00%	
Postage	\$1,500.00	\$299.97	\$1,200.03	80.00%	
Meetings, Training, & Travel	\$700.00	\$0.00	\$700.00	100.00%	
Advertising	\$60.00	\$0.00	\$60.00	100.00%	
Insurance	\$1,100.00	\$273.00	\$827.00	75.18%	
Workers Comp Insurance	\$996.00	\$121.17	\$874.83	87.83%	
Dues & Subscriptions	\$350.00	\$230.00	\$120.00	34.29%	
Miscellaneous	\$50.00	\$45.04	\$4.96	9.92%	
Payment Processing Expenses	\$0.00	\$0.26	-\$0.26	0.00%	
Capital Outlay	\$0.00	\$0.00	\$0.00	0.00%	
Dept 41520 FINANCE	\$171,836.00	\$31,182.98	\$140,653.02	81.85%	
Dept 41550 ASSESSING					
Assessing	\$0.00	\$0.00	\$0.00	0.00%	



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Last Dim Descr	2022 YTD Budget	2022 YTD Amt	2022 YTD Balance	2022 % of Budget Remain	Explanation
Dept 41550 ASSESSING	\$0.00	\$0.00	\$0.00	0.00%	
Dept 41610 LEGAL					
Legal Services	\$32,000.00	\$0.00	\$32,000.00	100.00%	
Professional Services - Misc	\$700.00	\$0.00	\$700.00	100.00%	
Advertising	\$0.00	\$0.00	\$0.00	0.00%	
Insurance	\$40.00	\$10.74	\$29.26	73.15%	
Dept 41610 LEGAL	\$32,740.00	\$10.74	\$32,729.26	99.97%	
Dept 41800 HUMAN RESOURCES					
Wages & Salaries	\$0.00	\$0.00	\$0.00	0.00%	
PERA	\$0.00	\$0.00	\$0.00	0.00%	
FICA	\$0.00	\$0.00	\$0.00	0.00%	
Medicare	\$0.00	\$0.00	\$0.00	0.00%	
Health Insurance	\$0.00	\$0.00	\$0.00	0.00%	
Life Insurance	\$0.00	\$0.00	\$0.00	0.00%	
Dental Insurance	\$0.00	\$0.00	\$0.00	0.00%	
Office Supplies	\$160.00	\$0.00	\$160.00	100.00%	
Recognition/Wellness Programs	\$3,000.00	\$125.00	\$2,875.00	95.83%	
Uniforms	\$0.00	\$0.00	\$0.00	0.00%	
Small Tools & Equipment	\$0.00	\$0.00	\$0.00	0.00%	
Legal Services	\$700.00	\$543.00	\$157.00	22.43%	
Professional Services - Misc	\$20,000.00	\$22,935.99	-\$2,935.99	-14.68%	See Note B. for details
Postage	\$300.00	\$0.00	\$300.00	100.00%	
Meetings, Training, & Travel	\$300.00	\$36.80	\$263.20	87.73%	
Advertising	\$2,500.00	\$1,815.10	\$684.90	27.40%	
Insurance	\$40.00	\$9.24	\$30.76	76.90%	
Workers Comp Insurance	\$0.00	\$0.00	\$0.00	0.00%	
Dues & Subscriptions	\$0.00	\$0.00	\$0.00	0.00%	
Miscellaneous	\$0.00	\$0.00	\$0.00	0.00%	
Payment Processing Expenses	\$900.00	\$210.00	\$690.00	76.67%	
Dept 41800 HUMAN RESOURC	\$27,900.00	\$25,675.13	\$2,224.87	7.97%	
Dept 41910 PLANNING & ZONING					
Wages & Salaries	\$73,911.00	\$16,528.26	\$57,382.74	77.64%	
PERA	\$5,431.00	\$1,239.62	\$4,191.38	77.18%	
FICA	\$4,582.00	\$1,018.25	\$3,563.75	77.78%	
Medicare	\$1,072.00	\$238.12	\$833.88	77.79%	
VEBA or H.S.A.	\$1,020.00	\$45.00	\$975.00	95.59%	
Health Insurance	\$13,361.00	\$2,090.10	\$11,270.90	84.36%	
Life Insurance	\$117.00	\$35.34	\$81.66	69.79%	
Dental Insurance	\$73.00	\$18.27	\$54.73	74.97%	
Office Supplies	\$600.00	\$26.70	\$573.30	95.55%	
Other Operating Supplies	\$20.00	\$37.19	-\$17.19	-85.95%	
Small Tools & Equipment	\$30.00	\$275.50	-\$245.50	-818.33%	
Engineering	\$3,000.00	\$0.00	\$3,000.00	100.00%	
Legal Services	\$3,000.00	\$507.00	\$2,493.00	83.10%	
Professional Services - Misc	\$5,900.00	\$3,808.98	\$2,091.02	35.44%	
Telephone	\$437.00	\$72.94	\$364.06	83.31%	
Postage	\$0.00	\$0.00	\$0.00	0.00%	
Meetings, Training, & Travel	\$800.00	\$0.00	\$800.00	100.00%	
Advertising	\$1,200.00	\$147.79	\$1,052.21	87.68%	
Insurance	\$360.00	\$91.74	\$268.26	74.52%	
Workers Comp Insurance	\$589.00	\$71.64	\$517.36	87.84%	
Dues & Subscriptions	\$650.00	\$0.00	\$650.00	100.00%	



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Last Dim Descr	2022 YTD Budget	2022 YTD Amt	2022 YTD Balance	2022 % of Budget Remain	Explanation
Miscellaneous	\$0.00	\$0.00	\$0.00	0.00%	
Capital Outlay	\$0.00	\$0.00	\$0.00	0.00%	
Dept 41910 PLANNING & ZON	\$116,153.00	\$26,252.44	\$89,900.56	77.40%	
Dept 41920 INFORMATION TECHNOLOGY					
Office Supplies	\$0.00	\$0.00	\$0.00	0.00%	
Other Operating Supplies	\$500.00	\$0.00	\$500.00	100.00%	
Repair/Maint - Bldg & Equip	\$2,000.00	\$805.65	\$1,194.35	59.72%	
Small Tools & Equipment	\$2,000.00	\$0.00	\$2,000.00	100.00%	
Professional Services - Misc	\$17,135.00	\$5,874.19	\$11,260.81	65.72%	
Telephone	\$1,150.00	\$264.78	\$885.22	76.98%	
Postage	\$0.00	\$0.00	\$0.00	0.00%	
Rentals	\$3,800.00	\$973.77	\$2,826.23	74.37%	
Miscellaneous	\$0.00	\$0.00	\$0.00	0.00%	
Capital Outlay	\$2,000.00	\$0.00	\$2,000.00	100.00%	
Dept 41920 INFORMATION TE	\$28,585.00	\$7,918.39	\$20,666.61	72.30%	
Dept 41940 CITY HALL BUILDING					
Wages & Salaries	\$11,379.00	\$3,061.94	\$8,317.06	73.09%	
PERA	\$853.00	\$124.53	\$728.47	85.40%	
FICA	\$706.00	\$184.84	\$521.16	73.82%	
Medicare	\$165.00	\$43.25	\$121.75	73.79%	
VEBA or H.S.A.	\$132.00	\$32.68	\$99.32	75.24%	
Health Insurance	\$1,772.00	\$448.27	\$1,323.73	74.70%	
Life Insurance	\$16.00	\$4.95	\$11.05	69.06%	
Dental Insurance	\$11.00	\$2.81	\$8.19	74.45%	
Cleaning Supplies	\$300.00	\$0.00	\$300.00	100.00%	
Laundry/Rugs	\$550.00	\$187.83	\$362.17	65.85%	
Other Operating Supplies	\$300.00	\$133.80	\$166.20	55.40%	
Repair/Maint - Bldg & Equip	\$3,000.00	\$2,896.75	\$103.25	3.44%	
Small Tools & Equipment	\$300.00	\$0.00	\$300.00	100.00%	
Professional Services - Misc	\$200.00	\$528.00	-\$328.00	-164.00%	
Telephone	\$7,000.00	\$1,828.26	\$5,171.74	73.88%	
Meetings, Training, & Travel	\$0.00	\$0.00	\$0.00	0.00%	
Insurance	\$1,090.00	\$542.49	\$547.51	50.23%	
Workers Comp Insurance	\$653.00	\$79.44	\$573.56	87.83%	
Electricity	\$3,000.00	\$1,139.19	\$1,860.81	62.03%	
Water	\$700.00	\$163.01	\$536.99	76.71%	
Natural Gas - Heat	\$3,000.00	\$1,449.87	\$1,550.13	51.67%	
Garbage Removal	\$575.00	\$155.40	\$419.60	72.97%	
Sewer	\$550.00	\$123.81	\$426.19	77.49%	
Storm Water	\$125.00	\$38.99	\$86.01	68.81%	
Rentals	\$580.00	\$578.40	\$1.60	0.28%	
Miscellaneous	\$0.00	\$0.00	\$0.00	0.00%	
Capital Outlay	\$5,000.00	\$0.00	\$5,000.00	100.00%	
Dept 41940 CITY HALL BUILDI	\$41,957.00	\$13,748.51	\$28,208.49	67.23%	
Dept 41941 LIBRARY BUILDING					
Wages & Salaries	\$12,647.00	\$1,506.66	\$11,140.34	88.09%	
PERA	\$949.00	\$4.62	\$944.38	99.51%	
FICA	\$784.00	\$93.26	\$690.74	88.10%	
Medicare	\$183.00	\$21.82	\$161.18	88.08%	
VEBA or H.S.A.	\$24.00	\$0.80	\$23.20	96.67%	
Health Insurance	\$400.00	\$12.45	\$387.55	96.89%	
Life Insurance	\$4.00	\$0.14	\$3.86	96.50%	



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Last Dim Descr	2022 YTD Budget	2022 YTD Amt	2022 YTD Balance	2022 % of Budget Remain	Explanation
Dental Insurance	\$1.00	\$0.03	\$0.97	97.00%	
Cleaning Supplies	\$400.00	\$0.00	\$400.00	100.00%	
Laundry/Rugs	\$1,400.00	\$319.04	\$1,080.96	77.21%	
Other Operating Supplies	\$300.00	\$0.00	\$300.00	100.00%	
Landscaping Materials	\$0.00	\$0.00	\$0.00	0.00%	
Repair/Maint - Bldg & Equip	\$5,500.00	\$107.23	\$5,392.77	98.05%	
Small Tools & Equipment	\$1,000.00	\$0.00	\$1,000.00	100.00%	
Professional Services - Misc	\$0.00	\$0.00	\$0.00	0.00%	
Telephone	\$0.00	\$0.00	\$0.00	0.00%	
Insurance	\$910.00	\$382.74	\$527.26	57.94%	
Workers Comp Insurance	\$192.00	\$23.37	\$168.63	87.83%	
Electricity	\$3,900.00	\$1,108.48	\$2,791.52	71.58%	
Water	\$400.00	\$97.15	\$302.85	75.71%	
Natural Gas - Heat	\$2,500.00	\$1,377.02	\$1,122.98	44.92%	
Garbage Removal	\$330.00	\$87.75	\$242.25	73.41%	
Sewer	\$500.00	\$116.31	\$383.69	76.74%	
Storm Water	\$140.00	\$38.99	\$101.01	72.15%	
Miscellaneous	\$0.00	\$0.00	\$0.00	0.00%	
Capital Outlay	\$0.00	\$0.00	\$0.00	0.00%	
Dept 41941 LIBRARY BUILDIN	\$32,464.00	\$5,297.86	\$27,166.14	83.68%	
Dept 42120 LAW ENFORCEMENT					
Repair/Maint - Bldg & Equip	\$0.00	\$0.00	\$0.00	0.00%	
Small Tools & Equipment	\$0.00	\$0.00	\$0.00	0.00%	
Professional Services - Misc	\$681,321.00	\$107,100.50	\$574,220.50	84.28%	
Postage	\$0.00	\$0.00	\$0.00	0.00%	
Insurance	\$840.00	\$227.76	\$612.24	72.89%	
Miscellaneous	\$0.00	\$0.00	\$0.00	0.00%	
Capital Outlay	\$4,000.00	\$0.00	\$4,000.00	100.00%	
Trf to Capital Projects Fund	\$0.00	\$0.00	\$0.00	0.00%	
Dept 42120 LAW ENFORCEME	\$686,161.00	\$107,328.26	\$578,832.74	84.36%	
Dept 42220 FIRE					
Fire Relief Pension	\$58,000.00	\$0.00	\$58,000.00	100.00%	
Contract Services	\$0.00	\$0.00	\$0.00	0.00%	
Insurance	\$0.00	\$0.00	\$0.00	0.00%	
Trf to Special Revenue Fund	\$45,938.00	\$45,938.00	\$0.00	0.00%	
Trf to Capital Projects Fund	\$43,362.00	\$43,362.00	\$0.00	0.00%	
Dept 42220 FIRE	\$147,300.00	\$89,300.00	\$58,000.00	39.38%	
Dept 42401 BUILDING					
Wages & Salaries	\$66,855.00	\$15,373.93	\$51,481.07	77.00%	
PERA	\$5,014.00	\$1,153.01	\$3,860.99	77.00%	
FICA	\$4,145.00	\$936.10	\$3,208.90	77.42%	
Medicare	\$969.00	\$218.96	\$750.04	77.40%	
VEBA or H.S.A.	\$1,080.00	\$240.00	\$840.00	77.78%	
Health Insurance	\$14,146.00	\$3,358.05	\$10,787.95	76.26%	
Life Insurance	\$124.00	\$37.38	\$86.62	69.85%	
Dental Insurance	\$10.00	\$2.61	\$7.39	73.90%	
Office Supplies	\$700.00	\$20.59	\$679.41	97.06%	
Printed Forms & Paper	\$100.00	\$0.00	\$100.00	100.00%	
Motor Fuels	\$300.00	\$37.87	\$262.13	87.38%	
Other Operating Supplies	\$250.00	\$1.38	\$248.62	99.45%	
Repair/Maint - Bldg & Equip	\$100.00	\$0.00	\$100.00	100.00%	
Small Tools & Equipment	\$150.00	\$50.90	\$99.10	66.07%	



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Expenditure Guideline For City Council

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Last Dim Descr	2022 YTD Budget	2022 YTD Amt	2022 YTD Balance	2022 % of Budget Remain	Explanation
Engineering	\$2,000.00	\$0.00	\$2,000.00	100.00%	
Legal Services	\$300.00	\$0.00	\$300.00	100.00%	
Professional Services - Misc	\$1,500.00	\$0.00	\$1,500.00	100.00%	
Telephone	\$690.00	\$134.08	\$555.92	80.57%	
Postage	\$50.00	\$0.00	\$50.00	100.00%	
Meetings, Training, & Travel	\$1,500.00	\$600.00	\$900.00	60.00%	
Advertising	\$0.00	\$0.00	\$0.00	0.00%	
Insurance	\$620.00	\$151.74	\$468.26	75.53%	
Workers Comp Insurance	\$535.00	\$65.07	\$469.93	87.84%	
Contractual Labor	\$0.00	\$0.00	\$0.00	0.00%	
Dues & Subscriptions	\$150.00	\$0.00	\$150.00	100.00%	
Miscellaneous	\$25.00	\$19.25	\$5.75	23.00%	
Capital Outlay	\$0.00	\$0.00	\$0.00	0.00%	
Dept 42401 BUILDING	\$101,313.00	\$22,400.92	\$78,912.08	77.89%	
Dept 43121 STREETS					
Wages & Salaries	\$148,446.00	\$24,210.15	\$124,235.85	83.69%	
PERA	\$11,085.00	\$1,815.81	\$9,269.19	83.62%	
FICA	\$9,204.00	\$1,435.90	\$7,768.10	84.40%	
Medicare	\$2,152.00	\$335.80	\$1,816.20	84.40%	
VEBA or H.S.A.	\$1,053.00	\$136.52	\$916.48	87.04%	
Health Insurance	\$25,043.00	\$3,203.33	\$21,839.67	87.21%	
Life Insurance	\$305.00	\$50.01	\$254.99	83.60%	
Dental Insurance	\$91.00	\$11.85	\$79.15	86.98%	
Unemployment Benefit Pmts	\$0.00	\$0.00	\$0.00	0.00%	
Office Supplies	\$0.00	\$109.98	-\$109.98	0.00%	
Cleaning Supplies	\$0.00	\$8.48	-\$8.48	0.00%	
Motor Fuels	\$20,000.00	\$9,671.44	\$10,328.56	51.64%	
Lubricants & Additives	\$3,500.00	\$376.05	\$3,123.95	89.26%	
Chemicals	\$300.00	\$36.29	\$263.71	87.90%	
Other Operating Supplies	\$1,000.00	\$0.00	\$1,000.00	100.00%	
Uniforms	\$1,800.00	\$0.00	\$1,800.00	100.00%	
Tires	\$4,000.00	\$0.00	\$4,000.00	100.00%	
Street Maint - Labor&Materials	\$140,000.00	\$7,663.95	\$132,336.05	94.53%	
Landscaping Materials	\$500.00	\$0.00	\$500.00	100.00%	
Street Signs	\$1,000.00	\$3,960.43	-\$2,960.43	-296.04%	
Repair/Maint - Bldg & Equip	\$30,000.00	\$15,285.71	\$14,714.29	49.05%	
Small Tools & Equipment	\$3,000.00	\$0.00	\$3,000.00	100.00%	
Engineering	\$500.00	\$0.00	\$500.00	100.00%	
Professional Services - Misc	\$1,400.00	\$918.03	\$481.97	34.43%	
Telephone	\$2,500.00	\$637.41	\$1,862.59	74.50%	
Postage	\$40.00	\$0.00	\$40.00	100.00%	
Meetings, Training, & Travel	\$500.00	\$0.00	\$500.00	100.00%	
Advertising	\$0.00	\$0.00	\$0.00	0.00%	
Insurance	\$7,800.00	\$1,512.24	\$6,287.76	80.61%	
Workers Comp Insurance	\$17,449.00	\$2,122.68	\$15,326.32	87.83%	
Electricity	\$1,500.00	\$414.53	\$1,085.47	72.36%	
Garbage Removal	\$1,000.00	\$263.25	\$736.75	73.68%	
Rentals	\$150.00	\$0.00	\$150.00	100.00%	
Dues & Subscriptions	\$0.00	\$0.00	\$0.00	0.00%	
Miscellaneous	\$500.00	\$173.25	\$326.75	65.35%	
Capital Outlay	\$172,000.00	\$84,223.63	\$87,776.37	51.03%	
Trf to Capital Projects Fund	\$0.00	\$0.00	\$0.00	0.00%	
Dept 43121 STREETS	\$607,818.00	\$158,576.72	\$449,241.28	73.91%	



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Last Dim Descr	2022 YTD Budget	2022 YTD Amt	2022 YTD Balance	2022 % of Budget Remain	Explanation
Dept 43125 ICE & SNOW REMOVAL					
Wages & Salaries	\$15,324.00	\$23,646.12	-\$8,322.12	-54.31%	
PERA	\$1,149.00	\$1,773.37	-\$624.37	-54.34%	
FICA	\$950.00	\$1,408.45	-\$458.45	-48.26%	
Medicare	\$222.00	\$329.40	-\$107.40	-48.38%	
VEBA or H.S.A.	\$81.00	\$117.57	-\$36.57	-45.15%	
Health Insurance	\$2,563.00	\$5,304.30	-\$2,741.30	-106.96%	
Life Insurance	\$33.00	\$89.34	-\$56.34	-170.73%	
Dental Insurance	\$7.00	\$9.27	-\$2.27	-32.43%	
Office Supplies	\$0.00	\$0.00	\$0.00	0.00%	
Cleaning Supplies	\$0.00	\$0.00	\$0.00	0.00%	
Motor Fuels	\$0.00	\$0.00	\$0.00	0.00%	
Lubricants & Additives	\$0.00	\$0.00	\$0.00	0.00%	
Chemicals	\$20,000.00	\$0.00	\$20,000.00	100.00%	
Other Operating Supplies	\$4,000.00	\$0.00	\$4,000.00	100.00%	
Tires	\$0.00	\$0.00	\$0.00	0.00%	
Repair/Maint - Bldg & Equip	\$0.00	\$0.00	\$0.00	0.00%	
Telephone	\$0.00	\$0.00	\$0.00	0.00%	
Advertising	\$0.00	\$0.00	\$0.00	0.00%	
Insurance	\$0.00	\$0.00	\$0.00	0.00%	
Workers Comp Insurance	\$1,695.00	\$206.19	\$1,488.81	87.84%	
Miscellaneous	\$0.00	\$0.00	\$0.00	0.00%	
Capital Outlay	\$0.00	\$0.00	\$0.00	0.00%	
Dept 43125 ICE & SNOW REM	\$46,024.00	\$32,884.01	\$13,139.99	28.55%	
Dept 43160 STREET LIGHTING					
Wages & Salaries	\$0.00	\$0.00	\$0.00	0.00%	
PERA	\$0.00	\$0.00	\$0.00	0.00%	
FICA	\$0.00	\$0.00	\$0.00	0.00%	
Medicare	\$0.00	\$0.00	\$0.00	0.00%	
Electricity	\$31,000.00	\$8,352.92	\$22,647.08	73.06%	
Miscellaneous	\$0.00	\$0.00	\$0.00	0.00%	
Capital Outlay	\$9,000.00	\$0.00	\$9,000.00	100.00%	
Dept 43160 STREET LIGHTIN	\$40,000.00	\$8,352.92	\$31,647.08	79.12%	
Dept 43180 GARAGE					
Wages & Salaries	\$1,740.00	\$5,384.74	-\$3,644.74	-209.47%	
PERA	\$125.00	\$384.45	-\$259.45	-207.56%	
FICA	\$108.00	\$327.90	-\$219.90	-203.61%	
Medicare	\$25.00	\$76.72	-\$51.72	-206.88%	
VEBA or H.S.A.	\$0.00	\$61.88	-\$61.88	0.00%	
Health Insurance	\$0.00	\$944.61	-\$944.61	0.00%	
Life Insurance	\$0.00	\$11.17	-\$11.17	0.00%	
Dental Insurance	\$0.00	\$5.38	-\$5.38	0.00%	
Cleaning Supplies	\$500.00	\$0.00	\$500.00	100.00%	
Lubricants & Additives	\$100.00	\$0.00	\$100.00	100.00%	
Chemicals	\$100.00	\$0.00	\$100.00	100.00%	
Other Operating Supplies	\$500.00	\$200.75	\$299.25	59.85%	
Repair/Maint - Bldg & Equip	\$5,000.00	\$0.00	\$5,000.00	100.00%	
Small Tools & Equipment	\$2,000.00	\$447.20	\$1,552.80	77.64%	
Professional Services - Misc	\$0.00	\$0.00	\$0.00	0.00%	
Postage	\$0.00	\$0.00	\$0.00	0.00%	
Insurance	\$2,720.00	\$494.25	\$2,225.75	81.83%	
Workers Comp Insurance	\$19.00	\$2.31	\$16.69	87.84%	



CITY OF MORA

Expenditure Guideline For City Council

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Last Dim Descr	2022 YTD Budget	2022 YTD Amt	2022 YTD Balance	2022 % of Budget Remain	Explanation
Electricity	\$3,800.00	\$1,515.53	\$2,284.47	60.12%	
Water	\$400.00	\$92.34	\$307.66	76.92%	
Natural Gas - Heat	\$6,500.00	\$5,172.24	\$1,327.76	20.43%	
Garbage Removal	\$2,000.00	\$420.00	\$1,580.00	79.00%	
Sewer	\$475.00	\$108.81	\$366.19	77.09%	
Storm Water	\$275.00	\$71.85	\$203.15	73.87%	
Rentals	\$200.00	\$0.00	\$200.00	100.00%	
Miscellaneous	\$50.00	\$20.00	\$30.00	60.00%	
Capital Outlay	\$100,000.00	\$0.00	\$100,000.00	100.00%	
Dept 43180 GARAGE	\$126,637.00	\$15,742.13	\$110,894.87	87.57%	
Dept 45124 AQUATIC CENTER					
Wages & Salaries	\$138,304.00	\$10,159.15	\$128,144.85	92.65%	
PERA	\$4,386.00	\$761.98	\$3,624.02	82.63%	
FICA	\$8,575.00	\$600.88	\$7,974.12	92.99%	
Medicare	\$2,005.00	\$140.55	\$1,864.45	92.99%	
VEBA or H.S.A.	\$846.00	\$210.19	\$635.81	75.15%	
Health Insurance	\$11,103.00	\$2,753.82	\$8,349.18	75.20%	
Life Insurance	\$98.00	\$29.11	\$68.89	70.30%	
Dental Insurance	\$73.00	\$18.27	\$54.73	74.97%	
Unemployment Benefit Pmts	\$0.00	\$0.00	\$0.00	0.00%	
Office Supplies	\$400.00	\$0.00	\$400.00	100.00%	
Printed Forms & Paper	\$300.00	\$0.00	\$300.00	100.00%	
Cleaning Supplies	\$1,000.00	\$0.00	\$1,000.00	100.00%	
Chemicals	\$15,000.00	\$0.00	\$15,000.00	100.00%	
Other Operating Supplies	\$3,000.00	\$1,546.34	\$1,453.66	48.46%	
Landscaping Materials	\$400.00	\$0.00	\$400.00	100.00%	
Repair/Maint - Bldg & Equip	\$25,000.00	\$3,455.72	\$21,544.28	86.18%	
Small Tools & Equipment	\$2,000.00	\$0.00	\$2,000.00	100.00%	
Merchandise for Resale	\$19,000.00	\$0.00	\$19,000.00	100.00%	
Professional Services - Misc	\$2,000.00	\$0.00	\$2,000.00	100.00%	
Telephone	\$1,400.00	\$108.21	\$1,291.79	92.27%	
Postage	\$0.00	\$0.00	\$0.00	0.00%	
Meetings, Training, & Travel	\$1,000.00	\$240.31	\$759.69	75.97%	
Advertising	\$800.00	\$0.00	\$800.00	100.00%	
Insurance	\$7,810.00	\$1,249.50	\$6,560.50	84.00%	
Workers Comp Insurance	\$12,278.00	\$1,493.64	\$10,784.36	87.83%	
Electricity	\$9,850.00	\$146.74	\$9,703.26	98.51%	
Water	\$6,000.00	\$25.11	\$5,974.89	99.58%	
Natural Gas - Heat	\$12,500.00	\$621.25	\$11,878.75	95.03%	
Garbage Removal	\$600.00	\$0.00	\$600.00	100.00%	
Sewer	\$2,500.00	\$21.27	\$2,478.73	99.15%	
Storm Water	\$180.00	\$31.44	\$148.56	82.53%	
Rentals	\$0.00	\$0.00	\$0.00	0.00%	
Bad Debts/NSF Checks	\$0.00	\$0.00	\$0.00	0.00%	
Dues & Subscriptions	\$1,500.00	\$35.00	\$1,465.00	97.67%	
Miscellaneous	\$500.00	\$0.00	\$500.00	100.00%	
Payment Processing Expenses	\$3,000.00	\$29.85	\$2,970.15	99.01%	
Capital Outlay	\$21,000.00	\$0.00	\$21,000.00	100.00%	
Trf to Capital Projects Fund	\$0.00	\$0.00	\$0.00	0.00%	
Dept 45124 AQUATIC CENTER	\$314,408.00	\$23,678.33	\$290,729.67	92.47%	
Dept 45202 PARKS					
Wages & Salaries	\$76,970.00	\$3,791.87	\$73,178.13	95.07%	
PERA	\$5,172.00	\$284.37	\$4,887.63	94.50%	



CITY OF MORA

Expenditure Guideline For City Council

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Last Dim Descr	2022 YTD Budget	2022 YTD Amt	2022 YTD Balance	2022 % of Budget Remain	Explanation
FICA	\$4,772.00	\$221.38	\$4,550.62	95.36%	
Medicare	\$1,116.00	\$51.77	\$1,064.23	95.36%	
VEBA or H.S.A.	\$426.00	\$34.22	\$391.78	91.97%	
Health Insurance	\$12,051.00	\$690.05	\$11,360.95	94.27%	
Life Insurance	\$155.00	\$8.53	\$146.47	94.50%	
Dental Insurance	\$37.00	\$2.97	\$34.03	91.97%	
Unemployment Benefit Pmts	\$0.00	\$0.00	\$0.00	0.00%	
Office Supplies	\$50.00	\$0.00	\$50.00	100.00%	
Cleaning Supplies	\$100.00	\$0.00	\$100.00	100.00%	
Motor Fuels	\$2,000.00	\$181.29	\$1,818.71	90.94%	
Lubricants & Additives	\$50.00	\$13.98	\$36.02	72.04%	
Chemicals	\$600.00	\$0.00	\$600.00	100.00%	
Other Operating Supplies	\$400.00	\$102.17	\$297.83	74.46%	
Uniforms	\$400.00	\$0.00	\$400.00	100.00%	
Tires	\$300.00	\$38.00	\$262.00	87.33%	
Street Maint - Labor&Materials	\$12,000.00	\$0.00	\$12,000.00	100.00%	
Landscaping Materials	\$500.00	\$0.00	\$500.00	100.00%	
Street Signs	\$200.00	\$0.00	\$200.00	100.00%	
Repair/Maint - Bldg & Equip	\$6,000.00	\$1,378.63	\$4,621.37	77.02%	
Small Tools & Equipment	\$1,800.00	\$0.00	\$1,800.00	100.00%	
Decorations	\$0.00	\$0.00	\$0.00	0.00%	
Engineering	\$0.00	\$0.00	\$0.00	0.00%	
Professional Services - Misc	\$10,000.00	\$0.00	\$10,000.00	100.00%	
Telephone	\$520.00	\$114.78	\$405.22	77.93%	
Postage	\$10.00	\$0.00	\$10.00	100.00%	
Meetings, Training, & Travel	\$50.00	\$0.00	\$50.00	100.00%	
Advertising	\$1,500.00	\$133.18	\$1,366.82	91.12%	
Contributions	\$2,000.00	\$2,000.00	\$0.00	0.00%	
Insurance	\$6,770.00	\$856.50	\$5,913.50	87.35%	
Workers Comp Insurance	\$8,517.00	\$1,036.11	\$7,480.89	87.83%	
Electricity	\$2,200.00	\$555.99	\$1,644.01	74.73%	
Garbage Removal	\$1,000.00	\$40.37	\$959.63	95.96%	
Storm Water	\$400.00	\$112.94	\$287.06	71.77%	
Rentals	\$2,000.00	\$38.00	\$1,962.00	98.10%	
Dues & Subscriptions	\$700.00	\$0.00	\$700.00	100.00%	
Miscellaneous	\$500.00	\$57.75	\$442.25	88.45%	
Property Tax Expense	\$2,200.00	\$0.00	\$2,200.00	100.00%	
Capital Outlay	\$107,000.00	\$0.00	\$107,000.00	100.00%	
Trf to Capital Projects Fund	\$0.00	\$0.00	\$0.00	0.00%	
Dept 45202 PARKS	\$270,466.00	\$11,744.85	\$258,721.15	95.66%	
Dept 47310 AIRPORT					
Wages & Salaries	\$32,485.00	\$3,802.88	\$28,682.12	88.29%	
PERA	\$2,308.00	\$265.01	\$2,042.99	88.52%	
FICA	\$2,014.00	\$230.45	\$1,783.55	88.56%	
Medicare	\$471.00	\$53.87	\$417.13	88.56%	
VEBA or H.S.A.	\$150.00	\$68.65	\$81.35	54.23%	
Health Insurance	\$4,926.00	\$1,126.21	\$3,799.79	77.14%	
Life Insurance	\$66.00	\$14.88	\$51.12	77.45%	
Dental Insurance	\$13.00	\$5.97	\$7.03	54.08%	
Cleaning Supplies	\$100.00	\$0.00	\$100.00	100.00%	
Motor Fuels	\$3,000.00	\$1,247.35	\$1,752.65	58.42%	
Lubricants & Additives	\$100.00	\$21.98	\$78.02	78.02%	
Chemicals	\$30.00	\$0.00	\$30.00	100.00%	



CITY OF MORA

Expenditure Guideline For City Council

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Last Dim Descr	2022 YTD Budget	2022 YTD Amt	2022 YTD Balance	2022 % of Budget Remain	Explanation
Other Operating Supplies	\$300.00	\$73.36	\$226.64	75.55%	
Uniforms	\$200.00	\$0.00	\$200.00	100.00%	
Tires	\$400.00	\$0.00	\$400.00	100.00%	
Street Maint - Labor&Materials	\$15,000.00	\$7,663.95	\$7,336.05	48.91%	
Landscaping Materials	\$100.00	\$0.00	\$100.00	100.00%	
Repair/Maint - Bldg & Equip	\$15,000.00	\$227.47	\$14,772.53	98.48%	
Small Tools & Equipment	\$300.00	\$338.91	-\$38.91	-12.97%	
Merchandise for Resale	\$50.00	\$0.00	\$50.00	100.00%	
Fuel for Resale	\$50,000.00	\$16,947.70	\$33,052.30	66.10%	
Engineering	\$10,000.00	\$0.00	\$10,000.00	100.00%	
Legal Services	\$500.00	\$201.00	\$299.00	59.80%	
Professional Services - Misc	\$50,000.00	\$0.00	\$50,000.00	100.00%	
Telephone	\$1,400.00	\$256.15	\$1,143.85	81.70%	
Postage	\$20.00	\$0.00	\$20.00	100.00%	
Meetings, Training, & Travel	\$100.00	\$0.00	\$100.00	100.00%	
Advertising	\$350.00	\$0.00	\$350.00	100.00%	
Insurance	\$10,100.00	\$1,412.76	\$8,687.24	86.01%	
Workers Comp Insurance	\$3,458.00	\$420.66	\$3,037.34	87.84%	
Electricity	\$6,000.00	\$1,457.33	\$4,542.67	75.71%	
Water	\$800.00	\$167.24	\$632.76	79.10%	
Natural Gas - Heat	\$3,000.00	\$1,282.65	\$1,717.35	57.25%	
Garbage Removal	\$60.00	\$0.00	\$60.00	100.00%	
Sewer	\$1,000.00	\$187.62	\$812.38	81.24%	
Storm Water	\$1,000.00	\$288.11	\$711.89	71.19%	
Rentals	\$120.00	\$0.00	\$120.00	100.00%	
Dues & Subscriptions	\$250.00	\$0.00	\$250.00	100.00%	
Miscellaneous	\$50.00	\$19.25	\$30.75	61.50%	
Payment Processing Expenses	\$1,500.00	\$360.92	\$1,139.08	75.94%	
Property Tax Expense	\$2,500.00	\$0.00	\$2,500.00	100.00%	
Capital Outlay	\$29,000.00	\$0.00	\$29,000.00	100.00%	
Trf to Capital Projects Fund	\$0.00	\$0.00	\$0.00	0.00%	
Dept 47310 AIRPORT	\$248,221.00	\$38,142.33	\$210,078.67	84.63%	
Fund 101 GENERAL FUND	\$3,320,733.00	\$656,727.08	\$2,664,005.92	80.22%	
Fund 220 STORM WATER FUND					
Dept 47800 STORM WATER					
Wages & Salaries	\$17,456.00	\$2,131.57	\$15,324.43	87.79%	
PERA	\$1,289.00	\$159.94	\$1,129.06	87.59%	
FICA	\$1,082.00	\$124.17	\$957.83	88.52%	
Medicare	\$253.00	\$29.03	\$223.97	88.53%	
VEBA or H.S.A.	\$84.00	\$1.16	\$82.84	98.62%	
Health Insurance	\$2,877.00	\$407.18	\$2,469.82	85.85%	
Life Insurance	\$39.00	\$7.25	\$31.75	81.41%	
Dental Insurance	\$7.00	\$0.10	\$6.90	98.57%	
Office Supplies	\$0.00	\$0.00	\$0.00	0.00%	
Motor Fuels	\$0.00	\$0.00	\$0.00	0.00%	
Other Operating Supplies	\$0.00	\$0.00	\$0.00	0.00%	
Uniforms	\$300.00	\$0.00	\$300.00	100.00%	
Street Maint - Labor&Materials	\$10,000.00	\$0.00	\$10,000.00	100.00%	
Repair/Maint - Bldg & Equip	\$4,000.00	\$0.00	\$4,000.00	100.00%	
Small Tools & Equipment	\$200.00	\$0.00	\$200.00	100.00%	
Auditing	\$0.00	\$0.00	\$0.00	0.00%	
Engineering	\$1,000.00	\$0.00	\$1,000.00	100.00%	



CITY OF MORA

Expenditure Guideline For City Council

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Last Dim Descr	2022 YTD Budget	2022 YTD Amt	2022 YTD Balance	2022 % of Budget Remain	Explanation
Professional Services - Misc	\$2,500.00	\$3.19	\$2,496.81	99.87%	
Telephone	\$300.00	\$59.46	\$240.54	80.18%	
Postage	\$0.00	\$0.00	\$0.00	0.00%	
Meetings, Training, & Travel	\$50.00	\$0.00	\$50.00	100.00%	
Advertising	\$25.00	\$0.00	\$25.00	100.00%	
Depreciation	\$13,719.00	\$3,362.49	\$10,356.51	75.49%	
Insurance	\$140.00	\$32.52	\$107.48	76.77%	
Workers Comp Insurance	\$2,071.00	\$251.94	\$1,819.06	87.83%	
Rentals	\$0.00	\$0.00	\$0.00	0.00%	
Storm Water Credit	\$1,400.00	\$373.68	\$1,026.32	73.31%	
Miscellaneous	\$0.00	\$0.00	\$0.00	0.00%	
Change in Pension	\$0.00	\$0.00	\$0.00	0.00%	
Capital Outlay	\$0.00	\$0.00	\$0.00	0.00%	
Interest Expense	\$15,130.00	\$7,656.32	\$7,473.68	49.40%	
Trf to General Fund	\$1,234.00	\$250.00	\$984.00	79.74%	
Trf to Capital Projects Fund	\$0.00	\$0.00	\$0.00	0.00%	
Trf to Debt Service Fund	\$0.00	\$0.00	\$0.00	0.00%	
Trf to Enterprise Fund	\$0.00	\$0.00	\$0.00	0.00%	
Dept 47800 STORM WATER	\$75,156.00	\$14,850.00	\$60,306.00	80.24%	
Fund 220 STORM WATER FUND	\$75,156.00	\$14,850.00	\$60,306.00	80.24%	
Fund 222 FIRE FUND					
Dept 42220 FIRE					
Wages & Salaries	\$64,940.00	\$18,576.76	\$46,363.24	71.39%	
PERA	\$665.00	\$45.00	\$620.00	93.23%	
FICA	\$4,006.00	\$1,151.03	\$2,854.97	71.27%	
Medicare	\$939.00	\$269.22	\$669.78	71.33%	
ICMA	\$0.00	\$0.00	\$0.00	0.00%	
VEBA or H.S.A.	\$6.00	\$17.90	-\$11.90	-198.33%	
Health Insurance	\$379.00	\$235.11	\$143.89	37.97%	
Life Insurance	\$5.00	\$2.47	\$2.53	50.60%	
Dental Insurance	\$0.00	\$1.53	-\$1.53	0.00%	
Unemployment Benefit Pmts	\$0.00	\$0.00	\$0.00	0.00%	
Office Supplies	\$300.00	\$0.00	\$300.00	100.00%	
Cleaning Supplies	\$200.00	\$0.00	\$200.00	100.00%	
Motor Fuels	\$4,000.00	\$1,118.99	\$2,881.01	72.03%	
Lubricants & Additives	\$300.00	\$35.98	\$264.02	88.01%	
Other Operating Supplies	\$1,500.00	\$200.95	\$1,299.05	86.60%	
Uniforms	\$8,500.00	\$4,595.06	\$3,904.94	45.94%	
Tires	\$0.00	\$0.00	\$0.00	0.00%	
Repair/Maint - Bldg & Equip	\$26,000.00	\$6,352.07	\$19,647.93	75.57%	
Small Tools & Equipment	\$12,960.00	\$0.00	\$12,960.00	100.00%	
Legal Services	\$0.00	\$0.00	\$0.00	0.00%	
Medical Services	\$1,000.00	\$0.00	\$1,000.00	100.00%	
Professional Services - Misc	\$5,000.00	\$1,054.00	\$3,946.00	78.92%	
Collection Services	\$500.00	\$0.00	\$500.00	100.00%	
Telephone	\$800.00	\$225.78	\$574.22	71.78%	
Postage	\$200.00	\$0.00	\$200.00	100.00%	
Meetings, Training, & Travel	\$9,000.00	\$300.00	\$8,700.00	96.67%	
Advertising	\$100.00	\$0.00	\$100.00	100.00%	
Insurance	\$4,961.00	\$1,310.19	\$3,650.81	73.59%	
Workers Comp Insurance	\$25,215.00	\$3,067.41	\$22,147.59	87.83%	
Electricity	\$4,000.00	\$1,068.55	\$2,931.45	73.29%	



CITY OF MORA

Expenditure Guideline For City Council

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Last Dim Descr	2022 YTD Budget	2022 YTD Amt	2022 YTD Balance	2022 % of Budget Remain	Explanation
Water	\$350.00	\$82.44	\$267.56	76.45%	
Natural Gas - Heat	\$4,500.00	\$2,816.19	\$1,683.81	37.42%	
Garbage Removal	\$0.00	\$0.00	\$0.00	0.00%	
Sewer	\$400.00	\$86.31	\$313.69	78.42%	
Storm Water	\$0.00	\$0.00	\$0.00	0.00%	
Rentals	\$0.00	\$0.00	\$0.00	0.00%	
Bad Debts/NSF Checks	\$700.00	\$0.00	\$700.00	100.00%	
Dues & Subscriptions	\$1,000.00	\$490.00	\$510.00	51.00%	
Miscellaneous	\$500.00	\$139.99	\$360.01	72.00%	
Capital Outlay	\$7,500.00	\$424.78	\$7,075.22	94.34%	
Trf to General Fund	\$15,336.00	\$1,250.00	\$14,086.00	91.85%	
Trf to Capital Projects Fund	\$0.00	\$0.00	\$0.00	0.00%	
Dept 42220 FIRE	\$205,762.00	\$44,917.71	\$160,844.29	78.17%	
Fund 222 FIRE FUND	\$205,762.00	\$44,917.71	\$160,844.29	78.17%	
Fund 225 CEMETERY FUND					
Dept 47810 CEMETERY					
Wages & Salaries	\$17,477.00	\$1,190.69	\$16,286.31	93.19%	
PERA	\$874.00	\$89.31	\$784.69	89.78%	
FICA	\$1,084.00	\$68.54	\$1,015.46	93.68%	
Medicare	\$253.00	\$16.00	\$237.00	93.68%	
VEBA or H.S.A.	\$57.00	\$6.33	\$50.67	88.89%	
Health Insurance	\$1,952.00	\$369.37	\$1,582.63	81.08%	
Life Insurance	\$26.00	\$4.44	\$21.56	82.92%	
Dental Insurance	\$5.00	\$0.55	\$4.45	89.00%	
Unemployment Benefit Pmts	\$0.00	\$0.00	\$0.00	0.00%	
Office Supplies	\$0.00	\$0.00	\$0.00	0.00%	
Motor Fuels	\$900.00	\$0.00	\$900.00	100.00%	
Lubricants & Additives	\$50.00	\$0.00	\$50.00	100.00%	
Other Operating Supplies	\$100.00	\$0.00	\$100.00	100.00%	
Uniforms	\$200.00	\$0.00	\$200.00	100.00%	
Tires	\$100.00	\$0.00	\$100.00	100.00%	
Street Maint - Labor&Materials	\$1,500.00	\$0.00	\$1,500.00	100.00%	
Landscaping Materials	\$600.00	\$0.00	\$600.00	100.00%	
Street Signs	\$0.00	\$0.00	\$0.00	0.00%	
Repair/Maint - Bldg & Equip	\$5,000.00	\$33.27	\$4,966.73	99.33%	
Small Tools & Equipment	\$100.00	\$0.00	\$100.00	100.00%	
Land Purchased for Resale	\$200.00	\$0.00	\$200.00	100.00%	
Professional Services - Misc	\$0.00	\$0.00	\$0.00	0.00%	
Contract Services	\$0.00	\$0.00	\$0.00	0.00%	
Telephone	\$120.00	\$24.57	\$95.43	79.53%	
Postage	\$0.00	\$0.00	\$0.00	0.00%	
Advertising	\$0.00	\$0.00	\$0.00	0.00%	
Insurance	\$390.00	\$65.94	\$324.06	83.09%	
Workers Comp Insurance	\$2,058.00	\$250.35	\$1,807.65	87.84%	
Electricity	\$175.00	\$42.17	\$132.83	75.90%	
Water	\$170.00	\$2.43	\$167.57	98.57%	
Storm Water	\$0.00	\$56.01	-\$56.01	0.00%	
Contractual Labor	\$0.00	\$0.00	\$0.00	0.00%	
Rentals	\$0.00	\$0.00	\$0.00	0.00%	
Dues & Subscriptions	\$0.00	\$0.00	\$0.00	0.00%	
Miscellaneous	\$0.00	\$0.00	\$0.00	0.00%	
Capital Outlay	\$52,000.00	\$0.00	\$52,000.00	100.00%	



CITY OF MORA

Expenditure Guideline For City Council

Current Period: March 2022

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Last Dim Descr	2022 YTD Budget	2022 YTD Amt	2022 YTD Balance	2022 % of Budget Remain	Explanation
Trf to General Fund	\$20,427.00	\$1,500.00	\$18,927.00	92.66%	
Trf to Capital Projects Fund	\$0.00	\$0.00	\$0.00	0.00%	
Dept 47810 CEMETERY	\$105,818.00	\$3,719.97	\$102,098.03	96.48%	
Fund 225 CEMETERY FUND	\$105,818.00	\$3,719.97	\$102,098.03	96.48%	
Fund 609 LIQUOR FUND					
Dept 49750 LIQUOR STORE					
Wages & Salaries	\$269,760.00	\$57,305.06	\$212,454.94	78.76%	
PERA	\$20,232.00	\$4,258.34	\$15,973.66	78.95%	
FICA	\$16,725.00	\$3,412.62	\$13,312.38	79.60%	
Medicare	\$3,912.00	\$798.18	\$3,113.82	79.60%	
VEBA or H.S.A.	\$1,212.00	\$300.39	\$911.61	75.22%	
Health Insurance	\$32,718.00	\$8,135.81	\$24,582.19	75.13%	
Life Insurance	\$278.00	\$83.21	\$194.79	70.07%	
Dental Insurance	\$105.00	\$26.10	\$78.90	75.14%	
Unemployment Benefit Pmts	\$0.00	\$0.00	\$0.00	0.00%	
Office Supplies	\$600.00	\$49.07	\$550.93	91.82%	
Cleaning Supplies	\$775.00	\$348.40	\$426.60	55.05%	
Off-Sale Supplies	\$4,900.00	\$961.26	\$3,938.74	80.38%	
Other Operating Supplies	\$2,400.00	\$611.15	\$1,788.85	74.54%	
Uniforms	\$300.00	\$77.98	\$222.02	74.01%	
Landscaping Materials	\$4,000.00	\$0.00	\$4,000.00	100.00%	
Repair/Maint - Bldg & Equip	\$25,000.00	\$4,399.52	\$20,600.48	82.40%	
Small Tools & Equipment	\$3,500.00	\$0.00	\$3,500.00	100.00%	
Wine Purchased for Resale	\$275,000.00	\$65,382.77	\$209,617.23	76.22%	
Liquor Purchased for Resale	\$990,000.00	\$221,396.32	\$768,603.68	77.64%	
Beer Purchased for Resale	\$1,675,000.00	\$314,828.64	\$1,360,171.36	81.20%	
Misc Purchases - NCBS	\$140,000.00	\$38,430.55	\$101,569.45	72.55%	
Deposits/Returns	\$0.00	\$0.00	\$0.00	0.00%	
Auditing	\$5,103.00	\$3,990.00	\$1,113.00	21.81%	
Legal Services	\$400.00	\$0.00	\$400.00	100.00%	
Professional Services - Misc	\$5,000.00	\$1,125.00	\$3,875.00	77.50%	
Telephone	\$3,800.00	\$1,287.87	\$2,512.13	66.11%	
Postage	\$250.00	\$0.00	\$250.00	100.00%	
Meetings, Training, & Travel	\$600.00	\$0.00	\$600.00	100.00%	
Advertising	\$10,000.00	\$2,210.36	\$7,789.64	77.90%	
Contributions	\$1,800.00	\$185.99	\$1,614.01	89.67%	
Depreciation	\$62,918.00	\$15,357.72	\$47,560.28	75.59%	
Insurance	\$15,960.00	\$3,918.60	\$12,041.40	75.45%	
Workers Comp Insurance	\$14,122.00	\$1,717.95	\$12,404.05	87.83%	
Electricity	\$23,000.00	\$5,947.29	\$17,052.71	74.14%	
Water	\$375.00	\$98.76	\$276.24	73.66%	
Natural Gas - Heat	\$0.00	\$0.00	\$0.00	0.00%	
Garbage Removal	\$2,500.00	\$621.15	\$1,878.85	75.15%	
Sewer	\$500.00	\$93.81	\$406.19	81.24%	
Storm Water	\$200.00	\$51.34	\$148.66	74.33%	
Rentals	\$1,700.00	\$568.47	\$1,131.53	66.56%	
Bad Debts/NSF Checks	\$150.00	\$40.00	\$110.00	73.33%	
Dues & Subscriptions	\$2,700.00	\$0.00	\$2,700.00	100.00%	
Miscellaneous	\$250.00	\$0.00	\$250.00	100.00%	
Payment Processing Expenses	\$68,000.00	\$21,176.87	\$46,823.13	68.86%	
Wine Club Expense	\$2,000.00	\$246.24	\$1,753.76	87.69%	
Property Tax Expense	\$9,805.00	\$0.00	\$9,805.00	100.00%	



CITY OF MORA

Expenditure Guideline For City Council

Current Period: March 2022

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Last Dim Descr	2022 YTD Budget	2022 YTD Amt	2022 YTD Balance	2022 % of Budget Remain	Explanation
Change in Pension	\$0.00	\$0.00	\$0.00	0.00%	
Capital Outlay	\$0.00	\$0.00	\$0.00	0.00%	
Interest Expense	\$26,000.00	\$6,500.01	\$19,499.99	75.00%	
Trf to General Fund	\$303,976.00	\$75,249.99	\$228,726.01	75.24%	
Dept 49750 LIQUOR STORE	\$4,027,526.00	\$861,192.79	\$3,166,333.21	78.62%	
Fund 609 LIQUOR FUND	\$4,027,526.00	\$861,192.79	\$3,166,333.21	78.62%	
	\$7,734,995.00	\$1,581,407.55	\$6,153,587.45	79.56%	

**CITY OF MORA****Notes to the Financial Statements****For the Quarter Ended March 31, 2022**

Revenues - The following notes attempt to explain the reason for revenues outside what would be expected as shown on the following reports.

- A. Former backhoe was sold to the dealership to reduce the cost of new tractor backhoe.

Expenditures - The following notes attempt to explain the reason for expenditures outside what would be expected as shown on the following reports.

- B. Expenses relating to the executive search for a new City Administrator