



City of Mora
Kanabec County, Minnesota
Meeting Agenda
Public Utilities Commission

Mora City Hall
101 Lake St. S
Mora, MN 55051

Monday, May 15, 2023

3:00 PM

Mora City Hall

- 1. Call to Order / Pledge of Allegiance**
- 2. Roll Call**
- 3. Adopt Agenda** *(No item of business shall be considered unless it appears on the agenda for the meeting. Council members may add items to the agenda prior to adoption of the agenda.)*
- 4. Consent Agenda** *(Those items listed under Consent Agenda are considered to be routine by the City Council and will be acted upon by one motion under this agenda item. There will be no separate discussion of these items, unless a Council Member so requests, in which event, the item will be removed from the consent agenda and considered immediately after the adoption of the consent agenda.)*
 - a. Minutes – April 17, 2023 Regular Meeting.
 - b. Claims – April 2023
- 5. Open Forum** *(Individuals may address the council about any item not contained on the regular agenda. There is a maximum of fifteen (15) minutes set aside for open forum. A maximum of three (3) minutes is allotted per person. The City Council will take no official action on items discussed at the forum, with the exception of referral to staff for future report.)*
- 6. Special Business**
 - a. none
- 7. New Business**
 - a. none
- 8. Old Business**
 - a. Pole Replacement Project
- 9. Communications**
 - a. Quarterly Sewer Backup Report – 1
- 10. Reports**
 - a. Public Utilities General Manager
 - b. Public Works Director
 - c. Commissioner Heggernes
 - d. Commissioner Chmiel
 - e. Commissioner Christianson
 - f. Commissioner Baldwin
 - g. Chair Ardner
- 11. Adjournment**

April 17, 2023

Pursuant to due call and notice thereof, Commissioner Chair Ardner called to order the regular meeting of the Mora Public Utilities Commission at 3:00PM on Monday, April 17, 2023, in the City Hall council chambers.

2. **Roll Call:** Present: Commissioners, Greg Ardner, Brett Baldwin, Ryan Christianson, Dave Chmiel and Joe Heggernes.
Staff Present: Public Utilities General Manager Glenn Anderson, Administrative Service Director Natasha Segelstrom, Human Resources Director Mandi Yoder, Accountant Kelly Christianson, and Public Works Director Joe Kohlgraf.
3. **Adopt Agenda:** MOTION made by Chmiel, seconded by Heggernes, and unanimously carried by the PUC to approve the agenda as presented.
4. **Consent Agenda:** MOTION made by Heggernes, seconded by Christianson, and unanimously carried to approve the consent agenda as presented.
 - a. Regular Meeting Minutes – March 20, 2023
 - b. February 2023 Claims
5. **Open Forum:** No one spoke at open forum.
6. **Special Business:**
 - a. **MMUA Bovitz Scholarship Essay Nomination:** Segelstrom brought forward the MMUA Scholarship essays and explained there had been three applications submitted but only two of them provided the required essay. The PUC discussed each of the essays and believed both were well written and the consensus was that “Essay A” would be submitted to MMUA and entered into the statewide competition. MOTION made by Christianson, seconded by Baldwin, and unanimously carried to submit “Essay A” to MMUA for the statewide competition.
 - b. **Minnesota Pollution Control Agency Award Certificate of Commendation** – Kohlgraf presented a certificate to the PUC which recognized the water/wastewater department met the standards and was selected for recognition.
7. **New Business:**
 - a. **Battery Replacement Request:** There was no new business.
8. **Old Business**
 - a. **Electrical Rate Review Updates:** Anderson and Kohlgraf provided an update on the 21.6% electrical rate increase that took place in December 2022. They further explained additional time was needed to determine whether a credit to customer accounts was needed and that staff would revisit the rate analysis in July.
9. **Communications:** The PUC reviewed the monthly communications.
 - a. 1st Quarter 2023 Utility Account Adjustment Report
 - b. 1st Quarter 2023 Utility Balance Update
 - c. 1st Quarter Electric Vehicle Report
 - d. Quarterly Financial Reports – 1st Quarter 2023
10. **Reports:**
 - a. **Public Utilities General Manager:** Provided an update on the roof replacement at City

April 17, 2023

Hall, Fire Department truck purchase, and the annual conference with the League of Minnesota Cities.

- b. **Public Works Director:** Summarized recent electrical outages that occurred at the high school. Oil filter replacement at the powerplant which decreased the amount of filters needed from 40 to 4 filters. The pole replacement was delayed. Worked with DGR Engineering on a 50% match federal grant for electrical improvements. Derrick Lass has completed his first month and electric staff are working on different projects and their journeyman hours.
 - c. **Commissioner Heggernes:** Nothing new to report.
 - d. **Commissioner Chmiel:** Nothing new to report.
 - e. **Commissioner Baldwin:** Nothing new to report.
 - f. **Commissioner Christianson:** Nothing new to report.
 - g. **Chairperson Ardner:** Requested additional information on Wood Street and future project. Kohlgraf explained the project was part of the Street Improvement plan and would encompass street replacement and bike trail, water, and stormwater and grant funding for the bike trail was expected in 2026.
- 11. Closed Session:** In accordance with Minn. Stat. 13D.05; sud. 1 (d), (3a), meetings having data classified as not public, what meetings may be closed. The Open Meeting Law, Minn. Stat. Sec. 13D.05, allows the PUC to hold a closed session to evaluate employee performance of Glenn Anderson and long-term employment contract. MOTION made by Christianson, seconded by Baldwin and carried to enter into closed session 3:39 pm in accordance with Minnesota Statutes 13D.05.
- MOTION made by Baldwin, seconded by Heggernes and unanimously carried to open the meeting. The Closed Session concluded at 4:09 pm.
- MOTION made by Heggernes to table discussion of the General Manager Anderson's long-term contract for two years. MOTION died for lack of a second.
- MOTION made by Christianson seconded by Baldwin to approve a long-term contract for Glenn Anderson; ayes Christianson and Baldwin, nays Chmiel, Ardner, and Heggernes, MOTION failed 2-3.
- 12. Adjournment:** MOTION made by Baldwin, seconded by Heggernes, and unanimously carried to adjourn at 4:12PM.

Chair

Secretary

CITY OF MORA

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CHECK #	Search Name	Fund Descr	Dept Descr	Last Dim Descr	Comments	Amount
001359 COMPLETE MERCHANT SOLUTIONS						
001359	COMPLETE MERCHANT	ELECTRIC FUN	ELECTRIC ADMINIST	Payment Processing E	CREDIT CARD PYMT PROCESSI	\$476.00
001359	COMPLETE MERCHANT	WATER FUND	WATER ADMINISTR	Payment Processing E	CREDIT CARD PYMT PROCESSI	\$238.00
001359	COMPLETE MERCHANT	SEWER FUND	SEWER ADMINISTR	Payment Processing E	CREDIT CARD PYMT PROCESSI	\$238.00
001359 COMPLETE MERCHANT SOLUTIONS						\$952.00
001360 MORA MUNICIPAL UTILITIES						
001360	MORA MUNICIPAL UTILI	ELECTRIC FUN	GENERATION & PO	Sewer	UTILITIES	\$33.09
001360	MORA MUNICIPAL UTILI	ELECTRIC FUN	GENERATION & PO	Water	UTILITIES	\$116.43
001360	MORA MUNICIPAL UTILI	ELECTRIC FUN	GENERATION & PO	Storm Water	UTILITIES	\$19.77
001360	MORA MUNICIPAL UTILI	WATER FUND	WATER SUPPLY	Electricity	UTILITIES	\$1,143.22
001360	MORA MUNICIPAL UTILI	WATER FUND	WATER SUPPLY	Storm Water	UTILITIES	\$24.52
001360	MORA MUNICIPAL UTILI	WATER FUND	WATER TREATMENT	Storm Water	UTILITIES	\$12.26
001360	MORA MUNICIPAL UTILI	WATER FUND	WATER TREATMENT	Electricity	UTILITIES	\$1,174.45
001360	MORA MUNICIPAL UTILI	WATER FUND	WATER DISTRIBUTI	Storm Water	UTILITIES	\$13.69
001360	MORA MUNICIPAL UTILI	WATER FUND	WATER DISTRIBUTI	Electricity	UTILITIES	\$101.04
001360	MORA MUNICIPAL UTILI	SEWER FUND	SEWER LIFT STATIO	Storm Water	UTILITIES	\$12.26
001360	MORA MUNICIPAL UTILI	SEWER FUND	SEWER LIFT STATIO	Electricity	UTILITIES	\$1,067.24
001360	MORA MUNICIPAL UTILI	SEWER FUND	WASTEWATER TREA	Storm Water	UTILITIES	\$25.23
001360	MORA MUNICIPAL UTILI	SEWER FUND	WASTEWATER TREA	Water	UTILITIES	\$136.26
001360	MORA MUNICIPAL UTILI	SEWER FUND	WASTEWATER TREA	Electricity	UTILITIES	\$3,728.28
001360 MORA MUNICIPAL UTILITIES						\$7,607.74
001361 ONLINE COLLECTIONS						
001361	ONLINE COLLECTIONS	ELECTRIC FUN	ELECTRIC ADMINIST	Cust UB/Collection	NEW UB CUSTOMER CREDIT C	\$50.72
001361 ONLINE COLLECTIONS						\$50.72
001363 MN DEPT OF REVENUE						
001363	MN DEPT OF REVENUE	ELECTRIC FUN		Sales Tax Payable	SALES & USE TAX PYMT	\$26,458.00
001363	MN DEPT OF REVENUE	ELECTRIC FUN	GENERATION & PO	Other Operating Suppl	SALES & USE TAX PYMT	\$11.00
001363	MN DEPT OF REVENUE	ELECTRIC FUN	GENERATION & PO	Repair/Maint - Bldg &	SALES & USE TAX PYMT	\$9.00
001363	MN DEPT OF REVENUE	ELECTRIC FUN	GENERATION & PO	Small Tools & Equipm	SALES & USE TAX PYMT	\$26.00
001363	MN DEPT OF REVENUE	ELECTRIC FUN	GENERATION & PO	Garbage Removal	SALES & USE TAX PYMT	\$6.00
001363	MN DEPT OF REVENUE	ELECTRIC FUN	GENERATION & PO	Maint of Gen Equip	SALES & USE TAX PYMT	\$4.00
001363	MN DEPT OF REVENUE	ELECTRIC FUN	GENERATION & PO	Landfill Gen Exp	SALES & USE TAX PYMT	\$1.00
001363	MN DEPT OF REVENUE	ELECTRIC FUN	GENERATION & PO	Cleaning Supplies	SALES & USE TAX PYMT	\$5.00
001363	MN DEPT OF REVENUE	ELECTRIC FUN	ELECTRIC DISTRIBU	Maint of St. Lights & S	SALES & USE TAX PYMT	\$632.00
001363	MN DEPT OF REVENUE	ELECTRIC FUN	ELECTRIC DISTRIBU	Small Tools & Equipm	SALES & USE TAX PYMT	\$12.00
001363	MN DEPT OF REVENUE	ELECTRIC FUN	ELECTRIC DISTRIBU	Misc Distribution Exp	SALES & USE TAX PYMT	\$3.00
001363	MN DEPT OF REVENUE	ELECTRIC FUN	ELECTRIC DISTRIBU	Maint of Substation E	SALES & USE TAX PYMT	\$4.00
001363	MN DEPT OF REVENUE	ELECTRIC FUN	ELECTRIC ADMINIST	Small Tools & Equipm	SALES & USE TAX PYMT	\$2.00
001363	MN DEPT OF REVENUE	ELECTRIC FUN	ELECTRIC ADMINIST	Telephone	SALES & USE TAX PYMT	\$11.00
001363	MN DEPT OF REVENUE	ELECTRIC FUN	ELECTRIC ADMINIST	Office Supplies	SALES & USE TAX PYMT	\$3.00
001363	MN DEPT OF REVENUE	WATER FUND		Sales Tax Payable	SALES & USE TAX PYMT	\$833.00
001363 MN DEPT OF REVENUE						\$28,020.00
001365 PAYLIANCE						
001365	PAYLIANCE	ELECTRIC FUN	ELECTRIC ADMINIST	Payment Processing E	E-CHECK PYMT PROCESSING F	\$56.30
001365	PAYLIANCE	WATER FUND	WATER ADMINISTR	Payment Processing E	E-CHECK PYMT PROCESSING F	\$28.15
001365	PAYLIANCE	SEWER FUND	SEWER ADMINISTR	Payment Processing E	E-CHECK PYMT PROCESSING F	\$28.15
001365 PAYLIANCE						\$112.60
001366 SMMPA						
001366	SMMPA	ELECTRIC FUN		Accounts Payable	POWER PURCHASED	\$387,631.12

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CHECK #	Search Name	Fund Descr	Dept Descr	Last Dim Descr	Comments	Amount
001366	SMPMPA					\$387,631.12
001369	NEIGHBORHOOD NATIONAL BANK					
001369	NEIGHBORHOOD NATIO	ELECTRIC FUN	ELECTRIC ADMINIST	Bad Debts/NSF Check	MONTHLY RETURNED CHECK	\$10.00
001369	NEIGHBORHOOD NATIO	ELECTRIC FUN	ELECTRIC ADMINIST	Payment Processing E	MONTHLY UB ACH FILE FEE	\$30.00
001369	NEIGHBORHOOD NATIO	ELECTRIC FUN	ELECTRIC ADMINIST	Payment Processing E	MONTHLY BUSINESS ONLINE	\$10.00
001369	NEIGHBORHOOD NATIONAL BANK					\$50.00
001370	NEIGHBORHOOD NATIONAL BANK					
001370	NEIGHBORHOOD NATIO	ELECTRIC FUN	ELECTRIC ADMINIST	Bad Debts/NSF Check	NSF CHECK REDEPOSIT FEE -	\$10.00
001370	NEIGHBORHOOD NATIONAL BANK					\$10.00
060029	BERGSTADT, GARY					
060029	BERGSTADT, GARY	ELECTRIC FUN	ELECTRIC ADMINIST	Meetings, Training, &	METER SCHOOL MEALS	\$156.01
060029	BERGSTADT, GARY					\$156.01
060034	KADLEC EXCAVATING					
060034	KADLEC EXCAVATING	WATER FUND	WATER DISTRIBUTI	Repair/Maint - Bldg &	WATERMAIN REPAIR	\$1,060.00
060034	KADLEC EXCAVATING					\$1,060.00
060035	KANABEC CO AUDITOR/TREASURER					
060035	KANABEC CO AUDITOR/	SEWER FUND	SEWER ADMINISTR	Property Tax Expense	2023 PROPERTY TAXES - 22.6	\$1,030.00
060035	KANABEC CO AUDITOR/TREASURER					\$1,030.00
060039	MN DEPT OF COMMERCE - SEA					
060039	MN DEPT OF COMMERCE	ELECTRIC FUN	ELECTRIC ADMINIST	Miscellaneous	DOCKET 22-608 SERVICE EXCE	\$152.36
060039	MN DEPT OF COMMERCE - SEA					\$152.36
060041	MN MUNICIPAL UTILITIES ASSN					
060041	MN MUNICIPAL UTILITI	ELECTRIC FUN	ELECTRIC DISTRIBU	Meetings, Training, &	APPRENTICE LINEWORKER DE	\$2,758.88
060041	MN MUNICIPAL UTILITIES ASSN					\$2,758.88
060043	RAMTHUN, DYLAN					
060043	RAMTHUN, DYLAN	WATER FUND	WATER ADMINISTR	Uniforms	WORK SHIRTS	\$70.28
060043	RAMTHUN, DYLAN	SEWER FUND	SEWER ADMINISTR	Uniforms	WORK SHIRTS	\$114.67
060043	RAMTHUN, DYLAN					\$184.95
060044	SEH DESIGN/BUILD INC-312					
060044	SEH DESIGN/BUILD INC	WATER FUND	WATER TREATMENT	Professional Services -	WATER TOWER MAINT PROG -	\$3,800.00
060044	SEH DESIGN/BUILD INC-312					\$3,800.00
060046	AMAZON CAPITAL SERVICES					
060046	AMAZON CAPITAL SERV	ELECTRIC FUN	ELECTRIC ADMINIST	Office Supplies	CORKBOARD STRIPS,PUSH PIN	\$23.15
060046	AMAZON CAPITAL SERVICES					\$23.15
060048	ANDERSON, RYAN					
060048	ANDERSON, RYAN	ELECTRIC FUN		Undistributed Receipts	REFUND OVERPYMT - 518 S P	\$61.27
060048	ANDERSON, RYAN					\$61.27
060050	BERGSTROM, BARBARA					
060050	BERGSTROM, BARBARA	ELECTRIC FUN		Undistributed Receipts	REFUND DEPOSIT-431 W CEN	\$172.55
060050	BERGSTROM, BARBARA					\$172.55
060056	HANSON, BRYAN					
060056	HANSON, BRYAN	ELECTRIC FUN		Undistributed Receipts	REFUND DEPOSIT - 218 E MAP	\$231.08
060056	HANSON, BRYAN					\$231.08

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060058	LAMB, ALEXANDRA					
060058	LAMB, ALEXANDRA	ELECTRIC FUN		Undistributed Receipts	REFUND DEPOSIT - 511 9TH S	\$206.10
060058	LAMB, ALEXANDRA					\$206.10
060063	ODP BUSINESS SOLUTIONS LLC					
060063	ODP BUSINESS SOLUTI	ELECTRIC FUN	ELECTRIC ADMINIST	Office Supplies	OFFICE SUPPLIES	\$69.22
060063	ODP BUSINESS SOLUTIONS LLC					\$69.22
060065	PIERCE, MADISON					
060065	PIERCE, MADISON	ELECTRIC FUN		Undistributed Receipts	REFUND DEPOSIT - 511 9TH S	\$151.56
060065	PIERCE, MADISON					\$151.56
060068	STULC, JEREMY					
060068	STULC, JEREMY	ELECTRIC FUN	GENERATION & PO	Uniforms	BOOTS	\$229.95
060068	STULC, JEREMY	ELECTRIC FUN	ELECTRIC ADMINIST	Meetings, Training, &	SUBST SCHOOLING MEALS	\$167.45
060068	STULC, JEREMY					\$397.40
060069	VANVLEET, AMBER					
060069	VANVLEET, AMBER	ELECTRIC FUN		Undistributed Receipts	REFUND DEPOSIT - 501 9TH S	\$208.84
060069	VANVLEET, AMBER					\$208.84
060076	AMAZON CAPITAL SERVICES					
060076	AMAZON CAPITAL SERV	SEWER FUND	WASTEWATER TREA	Small Tools & Equipm	SNOWSHOES FOR REED BEDS	\$76.98
060076	AMAZON CAPITAL SERVICES					\$76.98
060092	MPCA					
060092	MPCA	ELECTRIC FUN	GENERATION & PO	Dues & Subscriptions	ANN'L AIR EMISSION FEE - 16	\$4,943.05
060092	MPCA					\$4,943.05
060097	ST CLOUD STAMP & SIGN					
060097	ST CLOUD STAMP & SIG	ELECTRIC FUN	ELECTRIC ADMINIST	Other Operating Suppl	NAME PLATES-LASS	\$16.96
060097	ST CLOUD STAMP & SIGN					\$16.96
060098	CARDMEMBER SERVICE					
060098	CARDMEMBER SERVICE	ELECTRIC FUN	ELECTRIC DISTRIBU	Uniforms	FIRE RESISTANT CLOTHING -	\$4,620.62
060098	CARDMEMBER SERVICE	ELECTRIC FUN	ELECTRIC ADMINIST	Meetings, Training, &	SUBST SCHOOL HOTEL - BERG	\$271.04
060098	CARDMEMBER SERVICE	ELECTRIC FUN	ELECTRIC ADMINIST	Meetings, Training, &	SUBST SCHOOL HOTEL - STUL	\$271.04
060098	CARDMEMBER SERVICE					\$5,162.70
060099	CENTURYLINK					
060099	CENTURYLINK	SEWER FUND	SEWER ADMINISTR	Telephone	WWTP PHONE	\$126.81
060099	CENTURYLINK					\$126.81
060102	NEONLINK LLC					
060102	NEONLINK LLC	ELECTRIC FUN	ELECTRIC ADMINIST	Payment Processing E	PAYMENT PROCESSING	\$157.40
060102	NEONLINK LLC	WATER FUND	WATER ADMINISTR	Payment Processing E	PAYMENT PROCESSING	\$78.70
060102	NEONLINK LLC	SEWER FUND	SEWER ADMINISTR	Payment Processing E	PAYMENT PROCESSING	\$78.70
060102	NEONLINK LLC					\$314.80
060105	AMAZON CAPITAL SERVICES					
060105	AMAZON CAPITAL SERV	ELECTRIC FUN	ELECTRIC ADMINIST	Office Supplies	OFFICE SUPPLIES	\$42.28
060105	AMAZON CAPITAL SERV	WATER FUND	WATER ADMINISTR	Small Tools & Equipm	LAPTOP CASES	\$11.74
060105	AMAZON CAPITAL SERV	WATER FUND	WATER ADMINISTR	Office Supplies	OFFICE SUPPLIES	\$10.50
060105	AMAZON CAPITAL SERV	SEWER FUND	SEWER ADMINISTR	Office Supplies	OFFICE SUPPLIES	\$10.50
060105	AMAZON CAPITAL SERV	SEWER FUND	SEWER ADMINISTR	Small Tools & Equipm	LAPTOP CASES	\$11.74
060105	AMAZON CAPITAL SERVICES					\$86.76

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CHECK #	Search Name	Fund Descr	Dept Descr	Last Dim Descr	Comments	Amount
060106	CC DAY COMPANY					
060106	CC DAY COMPANY	ELECTRIC FUN	GENERATION & PO	Maint of Gen Equip	OIL FILTERS FOR ENGINE	\$3,923.48
060106	CC DAY COMPANY					\$3,923.48
060109	FELGER, MATT					
060109	FELGER, MATT	ELECTRIC FUN	GENERATION & PO	Uniforms	WORK BOOTS	\$232.17
060109	FELGER, MATT					\$232.17
060114	MIDCO					
060114	MIDCO	ELECTRIC FUN	ELECTRIC ADMINIST	Telephone	PHONE/INTERNET	\$119.56
060114	MIDCO	WATER FUND	WATER ADMINISTR	Telephone	PHONE/INTERNET	\$182.25
060114	MIDCO	SEWER FUND	SEWER ADMINISTR	Telephone	INTERNET	\$270.39
060114	MIDCO					\$572.20
060117	PRIEBE, RILEY					
060117	PRIEBE, RILEY	WATER FUND	WATER ADMINISTR	Uniforms	SHIRTS	\$61.75
060117	PRIEBE, RILEY	SEWER FUND	SEWER ADMINISTR	Uniforms	SHIRTS	\$100.75
060117	PRIEBE, RILEY					\$162.50
060121	TOTAL CONTROL SYSTEMS, INC.					
060121	TOTAL CONTROL SYSTE	SEWER FUND	QUAMBA COLLECTI	Professional Services -	QUAMBA LIFT ST ACCESS - JA	\$135.00
060121	TOTAL CONTROL SYSTEMS, INC.					\$135.00
060122	VERIZON WIRELESS					
060122	VERIZON WIRELESS	ELECTRIC FUN	ELECTRIC ADMINIST	Telephone	CELL/IPAD	\$191.47
060122	VERIZON WIRELESS	WATER FUND	WATER ADMINISTR	Small Tools & Equipm	NEW TABLET	\$228.00
060122	VERIZON WIRELESS	WATER FUND	WATER ADMINISTR	Telephone	CELL/IPAD	\$51.18
060122	VERIZON WIRELESS	SEWER FUND	SEWER ADMINISTR	Small Tools & Equipm	NEW TABLET	\$372.00
060122	VERIZON WIRELESS	SEWER FUND	SEWER ADMINISTR	Telephone	CELL/IPAD	\$80.91
060122	VERIZON WIRELESS					\$923.56
060124	WATER CONSERVATION SERVICE INC					
060124	WATER CONSERVATION	WATER FUND	WATER DISTRIBUTI	Professional Services -	LEAK LOCATE - 611 SUMMIT	\$615.51
060124	WATER CONSERVATION SERVICE INC					\$615.51
060127	ACE HARDWARE					
060127	ACE HARDWARE	ELECTRIC FUN	GENERATION & PO	Maint of Structure	POWER PLANT ROOF DRAIN	\$72.97
060127	ACE HARDWARE	ELECTRIC FUN	GENERATION & PO	Cleaning Supplies	SOAP	\$5.99
060127	ACE HARDWARE	ELECTRIC FUN	GENERATION & PO	Maint of Gen Equip	ENG #5 OIL FILTER PROJ BALL	\$88.93
060127	ACE HARDWARE	ELECTRIC FUN	ELECTRIC DISTRIBU	Small Tools & Equipm	BUCKET TRUCK TOOL ORGANI	\$17.99
060127	ACE HARDWARE	ELECTRIC FUN	ELECTRIC DISTRIBU	Truck Expense	TRUCK ATTACHMENT PAINT	\$6.99
060127	ACE HARDWARE	ELECTRIC FUN	ELECTRIC DISTRIBU	Other Operating Suppl	GATE OPENER BATTERY	\$9.59
060127	ACE HARDWARE	SEWER FUND	WASTEWATER TREA	Repair/Maint - Bldg &	HOSE ADAPTERS	\$17.98
060127	ACE HARDWARE					\$220.44
060129	ARAMARK					
060129	ARAMARK	SEWER FUND	WASTEWATER TREA	Other Operating Suppl	WWTP RUGS	\$106.55
060129	ARAMARK					\$106.55
060130	AUTO VALUE MORA					
060130	AUTO VALUE MORA	ELECTRIC FUN	GENERATION & PO	Maint of Gen Equip	ENG #5 OIL FILTER HYD HOSE	\$440.19
060130	AUTO VALUE MORA	ELECTRIC FUN	ELECTRIC DISTRIBU	Truck Expense	TRUCK BATTERIES	\$359.98
060130	AUTO VALUE MORA					\$800.17
060131	BORDER STATES ELECTRIC					
060131	BORDER STATES ELECT	ELECTRIC FUN	ELECTRIC DISTRIBU	Maint of Underground	URD CABINET 3 PT JUNCTION	\$1,512.14

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060131	BORDER STATES ELECT	ELECTRIC FUN	ELECTRIC DISTRIBU	Maint of Substation E	SUBST FUSES	\$85.45
060131	BORDER STATES ELECTRIC					\$1,597.59
060133	CINTAS					
060133	CINTAS	ELECTRIC FUN	GENERATION & PO	Other Operating Suppl	MATS, MOPS	\$53.69
060133	CINTAS					\$53.69
060135	DGR ENGINEERING					
060135	DGR ENGINEERING	ELECTRIC FUN	ELECTRIC DISTRIBU	Professional Services -	SOLAR REVIEW - HIGH SCHOO	\$127.50
060135	DGR ENGINEERING	ELECTRIC FUN	ELECTRIC ADMINIST	Professional Services -	ELECTRIC SYSTEM UPGRADE G	\$3,620.50
060135	DGR ENGINEERING					\$3,748.00
060136	EAST CENTRAL ENERGY-ECE SERV					
060136	EAST CENTRAL ENERGY	ELECTRIC FUN	ELECTRIC DISTRIBU	ECE Services	DISPATCH SERVICES-APRIL	\$199.27
060136	EAST CENTRAL ENERGY	ELECTRIC FUN	ELECTRIC DISTRIBU	ECE Services	LABOR & EQUIPMENT-APRIL	\$2,244.96
060136	EAST CENTRAL ENERGY-ECE SERV					\$2,444.23
060137	EAST CENTRAL ENERGY-ELECT					
060137	EAST CENTRAL ENERGY	SEWER FUND	SEWER LIFT STATIO	Electricity	ELECTRICITY	\$129.08
060137	EAST CENTRAL ENERGY-ELECT					\$129.08
060139	FERGUSON ENT POLLARDWATER					
060139	FERGUSON ENT POLLAR	WATER FUND	WATER DISTRIBUTI	Lubricants & Additives	HYDRANT ANTI-SEIZE OIL	\$164.60
060139	FERGUSON ENT POLLARDWATER					\$164.60
060140	FERGUSON WATERWORKS					
060140	FERGUSON WATERWOR	WATER FUND	WATER DISTRIBUTI	Lubricants & Additives	HYDRANT OIL	\$232.43
060140	FERGUSON WATERWORKS					\$232.43
060141	FLOW MEASUREMENT AND CONTROL					
060141	FLOW MEASUREMENT A	SEWER FUND	WASTEWATER TREA	Professional Services -	CERT OF OPEN/CLOSED CHAN	\$1,152.00
060141	FLOW MEASUREMENT AND CONTROL					\$1,152.00
060142	FREEDOM MAILING SERVICES INC					
060142	FREEDOM MAILING SER	ELECTRIC FUN	ELECTRIC ADMINIST	Cust UB/Collection	BILL PROCESSING	\$491.48
060142	FREEDOM MAILING SER	WATER FUND	WATER ADMINISTR	Cust UB/Collection	BILL PROCESSING	\$245.75
060142	FREEDOM MAILING SER	SEWER FUND	SEWER ADMINISTR	Cust UB/Collection	BILL PROCESSING	\$245.75
060142	FREEDOM MAILING SERVICES INC					\$982.98
060143	GOPHER STATE ONE-CALL INC					
060143	GOPHER STATE ONE-CA	ELECTRIC FUN	ELECTRIC DISTRIBU	Professional Services -	APRIL LOCATES	\$23.76
060143	GOPHER STATE ONE-CA	WATER FUND	WATER DISTRIBUTI	Professional Services -	APRIL LOCATES	\$23.76
060143	GOPHER STATE ONE-CA	SEWER FUND	SEWER COLLECTION	Professional Services -	APRIL LOCATES	\$23.76
060143	GOPHER STATE ONE-CALL INC					\$71.28
060144	GRAINGER, INC					
060144	GRAINGER, INC	ELECTRIC FUN	ELECTRIC DISTRIBU	Small Tools & Equipm	METER ROTATOR TESTER	\$224.54
060144	GRAINGER, INC					\$224.54
060145	HAWKINS INC					
060145	HAWKINS INC	WATER FUND	WATER TREATMENT	Chemicals	CHEMICALS	\$3,929.98
060145	HAWKINS INC					\$3,929.98
060146	HOME SERVE USA					
060146	HOME SERVE USA	WATER FUND		Leak Protection Premi	APRIL SERVLINE PPREMIUMS	\$859.00
060146	HOME SERVE USA	SEWER FUND		Leak Protection Premi	APRIL SERVLINE PPREMIUMS	\$911.00

CITY OF MORA

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CHECK #	Search Name	Fund Descr	Dept Descr	Last Dim Descr	Comments	Amount
060146	HOME SERVE USA					\$1,770.00
060147	IRBY TOOL & SAFETY					
060147	IRBY TOOL & SAFETY	ELECTRIC FUN	ELECTRIC DISTRIBU	Maint of St. Lights & S	STREET LIGHTS	\$3,468.00
060147	IRBY TOOL & SAFETY	ELECTRIC FUN	ELECTRIC DISTRIBU	Maint of Overhead Lin	ANCHOR, CUTOUTS, GROUND	\$2,657.90
060147	IRBY TOOL & SAFETY	ELECTRIC FUN	ELECTRIC DISTRIBU	Maint of Overhead Lin	OH POLE TAGS	\$400.00
060147	IRBY TOOL & SAFETY					\$6,525.90
060148	JOHNSONS HARDWARE & RENTAL					
060148	JOHNSONS HARDWARE	ELECTRIC FUN	ELECTRIC DISTRIBU	Small Tools & Equipm	BUCKET TRUCK TOOL ORGANI	\$8.99
060148	JOHNSONS HARDWARE	WATER FUND	WATER DISTRIBUTI	Repair/Maint - Bldg &	REMOTE BATTERIES	\$19.99
060148	JOHNSONS HARDWARE	SEWER FUND	WASTEWATER TREA	Repair/Maint - Bldg &	RUST REMOVER, TRASH BAGS,	\$81.94
060148	JOHNSONS HARDWARE	SEWER FUND	WASTEWATER TREA	Repair/Maint - Bldg &	CABLE TIES, FLINK STRIKER	\$10.47
060148	JOHNSONS HARDWARE & RENTAL					\$121.39
060150	KWIK TRIP - GAS PURCHASES					
060150	KWIK TRIP - GAS PURC	ELECTRIC FUN	ELECTRIC DISTRIBU	Truck Expense	FUEL	\$758.80
060150	KWIK TRIP - GAS PURC	WATER FUND	WATER DISTRIBUTI	Motor Fuels	FUEL	\$163.76
060150	KWIK TRIP - GAS PURC	SEWER FUND	SEWER COLLECTION	Motor Fuels	FUEL	\$351.93
060150	KWIK TRIP - GAS PURCHASES					\$1,274.49
060152	MN ENERGY RESOURCES CORP					
060152	MN ENERGY RESOURCE	ELECTRIC FUN	GENERATION & PO	Generation Exp	NATURAL GAS - APR	\$75.66
060152	MN ENERGY RESOURCE	ELECTRIC FUN	GENERATION & PO	Natural Gas - Heat	NATURAL GAS - APR	\$858.09
060152	MN ENERGY RESOURCE	WATER FUND	WATER SUPPLY	Natural Gas - Heat	NATURAL GAS - APR	\$44.36
060152	MN ENERGY RESOURCE	WATER FUND	WATER TREATMENT	Natural Gas - Heat	NATURAL GAS - APR	\$53.95
060152	MN ENERGY RESOURCE	SEWER FUND	WASTEWATER TREA	Natural Gas - Heat	NATURAL GAS - APR	\$302.57
060152	MN ENERGY RESOURCES CORP					\$1,334.63
060153	MN MUNICIPAL UTILITIES ASSN					
060153	MN MUNICIPAL UTILITI	ELECTRIC FUN	ELECTRIC DISTRIBU	Misc Distribution Exp	APPA ELECTRIC SAFETY MANU	\$154.97
060153	MN MUNICIPAL UTILITIES ASSN					\$154.97
060154	NORTHERN STATES SUPPLY					
060154	NORTHERN STATES SUP	ELECTRIC FUN	GENERATION & PO	Other Operating Suppl	NITRILE GLOVES	\$17.85
060154	NORTHERN STATES SUP	ELECTRIC FUN	ELECTRIC DISTRIBU	Misc Distribution Exp	NITRILE GLOVES	\$17.85
060154	NORTHERN STATES SUPPLY					\$35.70
060155	OXYGEN SERVICE CO, INC					
060155	OXYGEN SERVICE CO, I	ELECTRIC FUN	GENERATION & PO	Repair/Maint - Bldg &	OXYGEN CYLINDER RENTAL	\$31.20
060155	OXYGEN SERVICE CO, I	ELECTRIC FUN	GENERATION & PO	Landfill Gen Exp	LFG NITROGEN CYLINDER REN	\$13.37
060155	OXYGEN SERVICE CO, I	ELECTRIC FUN	ELECTRIC DISTRIBU	Maint of Substation E	SUBST CYLINDER RENTAL	\$53.53
060155	OXYGEN SERVICE CO, I	WATER FUND	WATER DISTRIBUTI	Repair/Maint - Bldg &	CARB DIOX CYLINDER RENTAL	\$18.37
060155	OXYGEN SERVICE CO, INC					\$116.47
060156	QUALITY DISPOSAL					
060156	QUALITY DISPOSAL	ELECTRIC FUN	GENERATION & PO	Garbage Removal	GARBAGE	\$86.23
060156	QUALITY DISPOSAL	SEWER FUND	WASTEWATER TREA	Garbage Removal	GARBAGE	\$209.78
060156	QUALITY DISPOSAL					\$296.01
060159	RESCO					
060159	RESCO	ELECTRIC FUN	ELECTRIC DISTRIBU	Maint of Overhead Lin	EYE BOLTS FOR OH DISTR	\$371.12
060159	RESCO					\$371.12
060160	RJ MECHANICAL INC					
060160	RJ MECHANICAL INC	ELECTRIC FUN	GENERATION & PO	Maint of Gen Equip	#5 OIL FILTER PROJ RPR PAR	\$193.07

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CHECK #	Search Name	Fund Descr	Dept Descr	Last Dim Descr	Comments	Amount
060160	RJ MECHANICAL INC					\$193.07
060161	RMB ENVIRONMENTAL LABS INC					
060161	RMB ENVIRONMENTAL	WATER FUND	WATER TREATMENT	Professional Services -	LAB TESTING	\$109.99
060161	RMB ENVIRONMENTAL	SEWER FUND	WASTEWATER TREA	Professional Services -	LAB TESTING	\$663.20
060161	RMB ENVIRONMENTAL LABS INC					\$773.19
060163	TEST-RIGHT, LLC					
060163	TEST-RIGHT, LLC	ELECTRIC FUN	ELECTRIC DISTRIBU	Maint of Overhead Lin	OH RUBBER ELECTRIC EQUIP	\$491.00
060163	TEST-RIGHT, LLC					\$491.00
060164	THEIN WELL CO, INC					
060164	THEIN WELL CO, INC	WATER FUND	WATER SUPPLY	Lubricants & Additives	WELL MOTOR OIL	\$105.00
060164	THEIN WELL CO, INC					\$105.00
						\$481,810.53



MORA MUNICIPAL UTILITIES
PUBLIC UTILITIES COMMISSION CHECK LIST

THE APRIL - MAY 2023 CLAIMS HAVE BEEN APPROVED FOR PAYMENT BY:

CHAIRMAN

COMMISSION MEMBER

COMMISSION MEMBER

COMMISSION MEMBER

COMMISSION MEMBER

SECRETARY

SUMMARY

VALUE OF WORK COMPLETED TO DATE	\$ 145,249.60	ORIGINAL CONTRACT PRICE.....	\$ 361,343.60
PLUS MATERIALS STORED ON SITE:		EXPECTED FINAL CONTRACT COST (w/C.O.s, F.O.s, Additions & Deletions).....	\$ 361,343.60
.....	-	LESS TOTAL PAYMENTS, INCLUDING THIS PAYMENT.....	\$ 137,987.12
.....	-	EXPECTED CONTRACT BALANCE AFTER THIS PAYMENT.....	\$ 223,356.48
.....	-	% OF EXPECTED FINAL CONTRACT PRICE PAID, INCL. THIS PAYMENT.....	38.2%
.....	-		
LESS 'STORED MATERIALS' RETAINAGE...(5% ON MATERIALS STORED ON SITE)...	\$ -		
LESS 'UNITS INSTALLED' RETAINAGE...(5% ON UNITS COMPLETED).....	7,262.48		
TOTAL AMOUNT DUE INCLUDING THIS PAYMENT.....	\$ 137,987.12		
LESS ESTIMATES PREVIOUSLY APPROVED.....			
Pay Estimate No. 1.....	\$ 53,466.00		
Pay Estimate No. 2.....	-		
Pay Estimate No. 3.....	-		
Pay Estimate No. 4.....	-		
Pay Estimate No. 5.....	-		
Pay Estimate No. 6.....	-		
Pay Estimate No. 7.....	-		
Pay Estimate No. 8.....	-		
Pay Estimate No. 9.....	-		
Pay Estimate No. 10.....	-		
Pay Estimate No. 11.....	-		
Pay Estimate No. 12.....	-		
Pay Estimate No. 13.....	-		
Pay Estimate No. 14.....	-		
Pay Estimate No. 15.....	-		
TOTAL AMOUNT DUE THIS ESTIMATE.....	\$ 84,521.12		
5% RETAINAGE HELD THIS PAY ESTIMATE:	7,262.48		

The undersigned Contractor hereby certifies that payment has been made in full for all labor and materials incorporated in the project to date, in accordance with the terms of the Construction Contract.

Approved by: Highline Construction Construction, Inc.

By  Date 5-11-23

THE AMOUNT OF \$84,521.12 IS APPROVED FOR PAYMENT ACCORDING TO THE TERMS OF THE CONTRACT.

MORA MUNICIPAL UTILITIES, Owner

DGR ENGINEERING, Engineer

By _____

By  _____

Title _____

Date _____

Date 5/12/23

PAY ESTIMATE NO. 2

ELECTRIC DISTRIBUTION IMPROVEMENTS
OVERHEAD POLE REPLACEMENT
MORA MUNICIPAL UTILITIES, MORA MINNESOTA
DGR Project Number 427800

For Period From: 12/14/2021 To: 5/11/2023
Contractor: Highline Construction, Inc.
Bid Date: July 8, 2021



			UNIT PRICE				WORK COMPLETED TO DATE (Including this Pay Period)			WORK COMPLETED THIS PERIOD			
Unit No.	Name and Description of Construction Unit	No. of Units	Labor		Material	L & M	Ext. Price L & M	Units Comp.	% Comp.	Value of Comp. Work	Units Comp.	% Comp.	Value of Comp. Work
2021													
30-5	Wood Pole, 30' Class 5 (ea.)	10	\$ 400.00	\$ 400.00	\$ 800.00	\$ 8,000.00	6	60%	\$4,800.00	1	10%	\$800.00	
35-3	Wood Pole, 35' Class 3 (ea.)	4	400.00	550.00	950.00	3,800.00	4	100%	\$3,800.00	4	100%	\$3,800.00	
35-5	Wood Pole, 35' Class 5 (ea.)	19	400.00	450.00	850.00	16,150.00	16	84%	\$13,600.00	1	5%	\$850.00	
40-3	Wood Pole, 40' Class 3 (ea.)	1	400.00	650.00	1,050.00	1,050.00	1	100%	\$1,050.00	1	100%	\$1,050.00	
40-5	Wood Pole, 40' Class 5 (ea.)	1	400.00	550.00	950.00	950.00	1	100%	\$950.00				
45-2	Wood Pole, 45' Class 2 (ea.)	1	600.00	800.00	1,400.00	1,400.00	1	100%	\$1,400.00	1	100%	\$1,400.00	
45-5	Wood Pole, 45' Class 5 (ea.)		600.00	650.00	1,250.00	-							
A1.1	1Ø Tangent (Pin Ins.) (ea.)	10	75.00	100.00	175.00	1,750.00	10	100%	\$1,750.00				
A1.11	1Ø Tangent on Xarm (Pin Ins.) (ea.)		200.00	400.00	600.00	-							
A5.1	1Ø Single Deadend (ea.)	8	300.00	150.00	450.00	3,600.00	4	50%	\$1,800.00				
A5.21	1Ø Single Deadend on Xarm (ea.)		300.00	500.00	800.00	-							
A6.1	1Ø Double Deadend, Vertical (ea.)	1	600.00	300.00	900.00	900.00	1	100%	\$900.00				
A6.21	1Ø Double Deadend, on Xarm (ea.)		600.00	650.00	1,250.00	-							
B1.11	2Ø Tangent on Xarm (Pin Ins.) (ea.)		400.00	500.00	900.00	-							
C1.11	3Ø Tangent on Xarm (Pin Ins.) (ea.)	6	500.00	600.00	1,100.00	6,600.00	6	100%	\$6,600.00	6	100%	\$6,600.00	
C2.21	3Ø Tangent, Double Xarms (Pin Ins.) (ea.)		800.00	1,000.00	1,800.00	-							
C5.21	3Ø Single Deadend on Xarm (ea.)		500.00	1,000.00	1,500.00	-							
C6.21	3Ø Double Deadend on Xarm (ea.)		1,000.00	1,400.00	2,400.00	-							
E1.1L	Down Guy, 3/8" HS, Single (ea.)	3	75.00	100.00	175.00	525.00	3	100%	\$525.00				
E1.4L	Overhead Guy, 3/8" HS, Single (ea.)		125.00	100.00	225.00	-							
F2.10	Screw Anchor, Single Helix (ea.)	3	150.00	100.00	250.00	750.00	1	33%	\$250.00				
H1.1	Grounding Assembly – Ground Rod Type (ea.)	22	75.00	100.00	175.00	3,850.00	23	105%	\$4,025.00	6	27%	\$1,050.00	
J2.1	Secondary Deadend Assembly (ea.)	6	50.00	60.00	110.00	660.00	8	133%	\$880.00	4	67%	\$440.00	
J3.1	Secondary Deadend Assembly, Large Angle (ea.)	32	50.00	80.00	130.00	4,160.00	22	69%	\$2,860.00	12	38%	\$1,560.00	
P1.1	1Ø Surge Arrester, Bracket (ea.)	2	100.00	200.00	300.00	600.00	1	50%	\$300.00				
P1.01	1Ø Surge Arrester, Xarm (ea.)	1	100.00	200.00	300.00	300.00	1	100%	\$300.00				
S1.1	1Ø Cutout, Bracket (ea.)	1	100.00	250.00	350.00	350.00	1	100%	\$350.00				
S1.01	1Ø Cutout, Xarm (ea.)		100.00	250.00	350.00	-							
UA1	1Ø Primary Riser, Fused (ea.)		600.00	1,000.00	1,600.00	-							
UA2	1Ø Primary Riser, Fused (ea.)	1	600.00	1,000.00	1,600.00	1,600.00							

PAY ESTIMATE NO. 2

ELECTRIC DISTRIBUTION IMPROVEMENTS
OVERHEAD POLE REPLACEMENT
MORA MUNICIPAL UTILITIES, MORA MINNESOTA
DGR Project Number 427800

For Period From: 12/14/2021 To: 5/11/2023
Contractor: Highline Construction, Inc.
Bid Date: July 8, 2021



			UNIT PRICE				WORK COMPLETED TO DATE (Including this Pay Period)			WORK COMPLETED THIS PERIOD			
Unit No.	Name and Description of Construction Unit	No. of Units	Labor	Material	L & M	Ext. Price L & M	Units Comp.	% Comp.	Value of Comp. Work	Units Comp.	% Comp.	Value of Comp. Work	
UC1	3Ø Primary Riser, Fused (ea.)	2,600	1,800.00	3,000.00	4,800.00	-							
UC2	3Ø Primary Riser, Bladed (ea.)		1,800.00	3,000.00	4,800.00	-							
UM5	1Ø Secondary Riser (ea.)		400.00	200.00	600.00	-							
RC	Remove Conductor (Mft.)		250.00		250.00	650.00							
RGA	Remove Guy & Anchor (ea.)		2	200.00		200.00	400.00						
RP	Remove Pole & Pole Top Assembly (ea.)	36	250.00		250.00	9,000.00	21	58%	\$5,250.00				
XC-15-2	Transfer (2) 4.16-15 kV Conductor (ea.)	18	200.00	20.00	220.00	3,960.00	11	61%	\$2,420.00				
XC-15-3	Transfer (3) 4.16-15 kV Conductor (ea.)	7	300.00	30.00	330.00	-							
XC-15-4	Transfer (4) 4.16-15 kV Conductor (ea.)		400.00	40.00	440.00	3,080.00	9	129%	\$3,960.00	6	86%	\$2,640.00	
XC-15-6	Transfer (6) 4.16-15 kV Conductor (ea.)		600.00	60.00	660.00	-							
XC-15-8	Transfer (8) 4.16-15 kV Conductor (ea.)		800.00	80.00	880.00	-							
XC-15-10	Transfer (10) 4.16-15 kV Conductor (ea.)		1,000.00	100.00	1,100.00	-							
XCOMM	Transfer Communication Utility (ea.)	10	200.00	20.00	220.00	2,200.00	6	60%	\$1,320.00	6	60%	\$1,320.00	
XG1.2	Transfer 1Ø Transformer Bank (ea.)	11	600.00	40.00	640.00	7,040.00	10	91%	\$6,400.00	3	27%	\$1,920.00	
XGUY	Transfer Down Guy (ea.)	13	300.00	20.00	320.00	4,160.00	8	62%	\$2,560.00				
XOHGUY	Transfer Overhead Guy (ea.)	2	300.00	20.00	320.00	640.00							
XP1.1	Transfer Arrester - Single Phase (ea.)	2	200.00	20.00	220.00	-							
XS1.1	Transfer Cutout - Single Phase (ea.)		200.00	20.00	220.00	-							
XSCBL-1	Transfer Spacer Cable Bracket(ea.)		200.00	20.00	220.00	440.00	2	100%	\$440.00	2	100%	\$440.00	
XSEC	Transfer Secondary Conductor(ea.)		44	200.00	20.00	220.00	9,680.00	33	75%	\$7,260.00	19	43%	\$4,180.00
XSL	Transfer Street Light (ea.)		6	400.00	20.00	420.00	2,520.00	5	83%	\$2,100.00	2	33%	\$840.00
XUA1	Transfer 1Ø Primary Riser (ea.)	14	750.00	40.00	790.00	-							
XUC1	Transfer 3Ø Primary Riser (ea.)		2,000.00	120.00	2,120.00	-							
XUM5	Transfer Secondary Riser (ea.)		300.00	40.00	340.00	4,760.00	11	79%	\$3,740.00	1	7%	\$340.00	
T1	Mobilization (as req'd.)		1	2,000.00		2,000.00	2,000.00	1	100%	\$2,000.00			
			SUBTOTAL (2021): 107,525.00				SUBTOTAL (2021): \$83,590.00			SUBTOTAL (2021): \$29,230.00			

PAY ESTIMATE NO. 2

ELECTRIC DISTRIBUTION IMPROVEMENTS
OVERHEAD POLE REPLACEMENT
MORA MUNICIPAL UTILITIES, MORA MINNESOTA
DGR Project Number 427800

For Period From: 12/14/2021 To: 5/11/2023
Contractor: Highline Construction, Inc.
Bid Date: July 8, 2021



			UNIT PRICE				WORK COMPLETED TO DATE (Including this Pay Period)			WORK COMPLETED THIS PERIOD			
Unit No.	Name and Description of Construction Unit	No. of Units	Labor		Material	L & M	Ext. Price L & M	Units Comp.	% Comp.	Value of Comp. Work	Units Comp.	% Comp.	Value of Comp. Work
2022													
30-5	Wood Pole, 30' Class 5 (ea.)	12	\$ 400.00	\$ 480.00	\$ 880.00	\$ 10,560.00	7	58%	\$6,160.00	7	58%	\$6,160.00	
35-3	Wood Pole, 35' Class 3 (ea.)	1	400.00	660.00	1,060.00	1,060.00							
35-5	Wood Pole, 35' Class 5 (ea.)	6	400.00	540.00	940.00	5,640.00	5	83%	\$4,700.00	5	83%	\$4,700.00	
40-3	Wood Pole, 40' Class 3 (ea.)	6	400.00	780.00	1,180.00	7,080.00							
40-5	Wood Pole, 40' Class 5 (ea.)	2	400.00	660.00	1,060.00	2,120.00				1	50%	\$1,060.00	
45-2	Wood Pole, 45' Class 2 (ea.)		600.00	960.00	1,560.00	-							
45-5	Wood Pole, 45' Class 5 (ea.)		600.00	780.00	1,380.00	-							
A1.1	1Ø Tangent (Pin Ins.) (ea.)		75.00	120.00	195.00	-							
A1.11	1Ø Tangent on Xarm (Pin Ins.) (ea.)	3	200.00	480.00	680.00	2,040.00	2	67%	\$1,360.00	2	67%	\$1,360.00	
A5.1	1Ø Single Deadend (ea.)		300.00	180.00	480.00	-							
A5.21	1Ø Single Deadend on Xarm (ea.)	1	300.00	600.00	900.00	900.00							
A6.1	1Ø Double Deadend, Vertical (ea.)		600.00	360.00	960.00	-							
A6.21	1Ø Double Deadend, on Xarm (ea.)		600.00	780.00	1,380.00	-							
B1.11	2Ø Tangent on Xarm (Pin Ins.) (ea.)	2	400.00	600.00	1,000.00	2,000.00	1	50%	\$1,000.00	1	50%	\$1,000.00	
C1.11	3Ø Tangent on Xarm (Pin Ins.) (ea.)	5	500.00	720.00	1,220.00	6,100.00							
C2.21	3Ø Tangent, Double Xarms (Pin Ins.) (ea.)	1	800.00	1,200.00	2,000.00	2,000.00							
C5.21	3Ø Single Deadend on Xarm (ea.)		500.00	1,200.00	1,700.00	-							
C6.21	3Ø Double Deadend on Xarm (ea.)	1	1,000.00	1,680.00	2,680.00	2,680.00							
E1.1L	Down Guy, 3/8" HS, Single (ea.)	1	75.00	120.00	195.00	195.00	2	200%	\$390.00	2	200%	\$390.00	
E1.4L	Overhead Guy, 3/8" HS, Single (ea.)		125.00	120.00	245.00	-							
F2.10	Screw Anchor, Single Helix (ea.)	1	150.00	120.00	270.00	270.00							
H1.1	Grounding Assembly – Ground Rod Type (ea.)	5	75.00	120.00	195.00	975.00	3	60%	\$585.00	3	60%	\$585.00	
J2.1	Secondary Deadend Assembly (ea.)	11	50.00	72.00	122.00	1,342.00	6	55%	\$732.00	6	55%	\$732.00	
J3.1	Secondary Deadend Assembly, Large Angle (ea.)	29	50.00	96.00	146.00	4,234.00	10	34%	\$1,460.00	10	34%	\$1,460.00	
P1.1	1Ø Surge Arrester, Bracket (ea.)		100.00	240.00	340.00	-							
P1.01	1Ø Surge Arrester, Xarm (ea.)	1	100.00	240.00	340.00	340.00							
S1.1	1Ø Cutout, Bracket (ea.)		100.00	300.00	400.00	-							
S1.01	1Ø Cutout, Xarm (ea.)	1	100.00	480.00	580.00	580.00							
UA1	1Ø Primary Riser, Fused (ea.)		600.00	1,200.00	1,800.00	-							
UA2	1Ø Primary Riser, Fused (ea.)		600.00	1,200.00	1,800.00	-							

PAY ESTIMATE NO. 2

ELECTRIC DISTRIBUTION IMPROVEMENTS
OVERHEAD POLE REPLACEMENT
MORA MUNICIPAL UTILITIES, MORA MINNESOTA
DGR Project Number 427800

For Period From: 12/14/2021 To: 5/11/2023
Contractor: Highline Construction, Inc.
Bid Date: July 8, 2021



Unit No.	Name and Description of Construction Unit	No. of Units	UNIT PRICE				WORK COMPLETED TO DATE (Including this Pay Period)			WORK COMPLETED THIS PERIOD		
			Labor	Material	L & M	Ext. Price L & M	Units Comp.	% Comp.	Value of Comp. Work	Units Comp.	% Comp.	Value of Comp. Work
UC1	3Ø Primary Riser, Fused (ea.)		1,800.00	3,600.00	5,400.00	-						
UC2	3Ø Primary Riser, Bladed (ea.)		1,800.00	3,600.00	5,400.00	-						
UM5	1Ø Secondary Riser (ea.)		400.00	240.00	640.00	-						
RC	Remove Conductor (Mft.)		250.00		250.00	-						
RGA	Remove Guy & Anchor (ea.)	1	200.00		200.00	200.00						
RP	Remove Pole & Pole Top Assembly (ea.)	27	250.00		250.00	6,750.00						
XC-15-2	Transfer (2) 4.16-15 kV Conductor (ea.)	3	200.00	24.00	224.00	672.00	2	67%	\$448.00	2	67%	\$448.00
XC-15-3	Transfer (3) 4.16-15 kV Conductor (ea.)	2	300.00	36.00	336.00	672.00	1	50%	\$336.00	1	50%	\$336.00
XC-15-4	Transfer (4) 4.16-15 kV Conductor (ea.)	6	400.00	48.00	448.00	2,688.00						
XC-15-6	Transfer (6) 4.16-15 kV Conductor (ea.)		600.00	72.00	672.00	-						
XC-15-8	Transfer (8) 4.16-15 kV Conductor (ea.)		800.00	96.00	896.00	-						
XC-15-10	Transfer (10) 4.16-15 kV Conductor (ea.)	1	1,000.00	120.00	1,120.00	1,120.00						
XCOMM	Transfer Communication Utility (ea.)	20	200.00	24.00	224.00	4,480.00	5	25%	\$1,120.00	5	25%	\$1,120.00
XG1.2	Transfer 1Ø Transformer Bank (ea.)	5	600.00	48.00	648.00	3,240.00	1	20%	\$648.00	1	20%	\$648.00
XGUY	Transfer Down Guy (ea.)	6	300.00	24.00	324.00	1,944.00						
XOHGUY	Transfer Overhead Guy (ea.)		300.00	24.00	324.00	-	1	200%	\$324.00	1	200%	\$324.00
XP1.1	Transfer Arrester - Single Phase (ea.)		200.00	24.00	224.00	-						
XS1.1	Transfer Cutout - Single Phase (ea.)		200.00	24.00	224.00	-						
XSCBL-1	Transfer Spacer Cable Bracket(ea.)		200.00	24.00	224.00	-						
XSEC	Transfer Secondary Conductor(ea.)	53	200.00	24.00	224.00	11,872.00	18	34%	\$4,032.00	18	34%	\$4,032.00
XSL	Transfer Street Light (ea.)	20	400.00	24.00	424.00	8,480.00	10	50%	\$4,240.00	10	50%	\$4,240.00
XUA1	Transfer 1Ø Primary Riser (ea.)		750.00	48.00	798.00	-						
XUC1	Transfer 3Ø Primary Riser (ea.)		2,000.00	144.00	2,144.00	-						
XUM5	Transfer Secondary Riser (ea.)	6	300.00	48.00	348.00	2,088.00	2	33%	\$696.00	2	33%	\$696.00
T1	Mobilization (as req'd.)	1	2,000.00		2,000.00	2,000.00						
			SUBTOTAL (2022):				SUBTOTAL (2022):			SUBTOTAL (2022):		
			96,322.00				\$28,231.00			\$29,291.00		

PAY ESTIMATE NO. 2

ELECTRIC DISTRIBUTION IMPROVEMENTS
OVERHEAD POLE REPLACEMENT
MORA MUNICIPAL UTILITIES, MORA MINNESOTA
DGR Project Number 427800

For Period From: 12/14/2021 To: 5/11/2023
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Bid Date: July 8, 2021



			UNIT PRICE				WORK COMPLETED TO DATE (Including this Pay Period)			WORK COMPLETED THIS PERIOD			
Unit No.	Name and Description of Construction Unit	No. of Units	Labor		Material	L & M	Ext. Price L & M	Units Comp.	% Comp.	Value of Comp. Work	Units Comp.	% Comp.	Value of Comp. Work
2023													
30-5	Wood Pole, 30' Class 5 (ea.)	7	\$ 400.00	\$ 576.00	\$ 976.00	\$ 6,832.00	1	14%	\$976.00	1	14%	\$976.00	
35-3	Wood Pole, 35' Class 3 (ea.)	2	400.00	792.00	1,192.00	2,384.00							
35-5	Wood Pole, 35' Class 5 (ea.)	7	400.00	648.00	1,048.00	7,336.00							
40-3	Wood Pole, 40' Class 3 (ea.)	12	400.00	936.00	1,336.00	16,032.00	5	42%	\$6,680.00	5	42%	\$6,680.00	
40-5	Wood Pole, 40' Class 5 (ea.)	1	400.00	792.00	1,192.00	1,192.00							
45-2	Wood Pole, 45' Class 2 (ea.)	1	600.00	1,152.00	1,752.00	1,752.00							
45-5	Wood Pole, 45' Class 5 (ea.)	1	600.00	936.00	1,536.00	1,536.00							
A1.1	1Ø Tangent (Pin Ins.) (ea.)	1	75.00	144.00	219.00	219.00							
A1.11	1Ø Tangent on Xarm (Pin Ins.) (ea.)	1	200.00	576.00	776.00	776.00							
A5.1	1Ø Single Deadend (ea.)		300.00	216.00	516.00	-							
A5.21	1Ø Single Deadend on Xarm (ea.)	2	300.00	720.00	1,020.00	2,040.00	1	50%	\$1,020.00	1	50%	\$1,020.00	
A6.1	1Ø Double Deadend, Vertical (ea.)		600.00	432.00	1,032.00	-							
A6.21	1Ø Double Deadend, on Xarm (ea.)	1	600.00	936.00	1,536.00	1,536.00							
B1.11	2Ø Tangent on Xarm (Pin Ins.) (ea.)		400.00	720.00	1,120.00	-							
C1.11	3Ø Tangent on Xarm (Pin Ins.) (ea.)	12	500.00	864.00	1,364.00	16,368.00	5	42%	\$6,820.00	5	42%	\$6,820.00	
C2.21	3Ø Tangent, Double Xarms (Pin Ins.) (ea.)	1	800.00	1,440.00	2,240.00	2,240.00							
C5.21	3Ø Single Deadend on Xarm (ea.)	3	500.00	1,440.00	1,940.00	5,820.00							
C6.21	3Ø Double Deadend on Xarm (ea.)		1,000.00	2,016.00	3,016.00	-							
E1.1L	Down Guy, 3/8" HS, Single (ea.)		75.00	144.00	219.00	-							
E1.4L	Overhead Guy, 3/8" HS, Single (ea.)	1	125.00	144.00	269.00	269.00							
F2.10	Screw Anchor, Single Helix (ea.)		150.00	144.00	294.00	-							
H1.1	Grounding Assembly – Ground Rod Type (ea.)	13	75.00	144.00	219.00	2,847.00	3	23%	\$657.00	3	23%	\$657.00	
J2.1	Secondary Deadend Assembly (ea.)	13	50.00	86.40	136.40	1,773.20							
J3.1	Secondary Deadend Assembly, Large Angle (ea.)	46	50.00	115.20	165.20	7,599.20	15	33%	\$2,478.00	15	33%	\$2,478.00	
P1.1	1Ø Surge Arrester, Bracket (ea.)		100.00	288.00	388.00	-							
P1.01	1Ø Surge Arrester, Xarm (ea.)	1	100.00	288.00	388.00	388.00							
S1.1	1Ø Cutout, Bracket (ea.)		100.00	360.00	460.00	-							
S1.01	1Ø Cutout, Xarm (ea.)	1	100.00	576.00	676.00	676.00							
UA1	1Ø Primary Riser, Fused (ea.)	1	600.00	1,440.00	2,040.00	2,040.00							
UA2	1Ø Primary Riser, Fused (ea.)		600.00	1,440.00	2,040.00	-							

PAY ESTIMATE NO. 2

ELECTRIC DISTRIBUTION IMPROVEMENTS
OVERHEAD POLE REPLACEMENT
MORA MUNICIPAL UTILITIES, MORA MINNESOTA
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Unit No.	Name and Description of Construction Unit	No. of Units	Labor	Material	L & M	Ext. Price L & M	Units Comp.	% Comp.	Value of Comp. Work	Units Comp.	% Comp.	Value of Comp. Work	
UC1	3Ø Primary Riser, Fused (ea.)	1	1,800.00	4,320.00	6,120.00	6,120.00							
UC2	3Ø Primary Riser, Bladed (ea.)	1	1,800.00	4,320.00	6,120.00	6,120.00							
UM5	1Ø Secondary Riser (ea.)	1	400.00	288.00	688.00	688.00							
RC	Remove Conductor (Mft.)		250.00		250.00	-							
RGA	Remove Guy & Anchor (ea.)		200.00		200.00	-							
RP	Remove Pole & Pole Top Assembly (ea.)	30	250.00		250.00	7,500.00							
XC-15-2	Transfer (2) 4.16-15 kV Conductor (ea.)	3	200.00	28.80	228.80	686.40							
XC-15-3	Transfer (3) 4.16-15 kV Conductor (ea.)		300.00	43.20	343.20	-							
XC-15-4	Transfer (4) 4.16-15 kV Conductor (ea.)	13	400.00	57.60	457.60	5,948.80	4	31%	\$1,830.40	4	31%	\$1,830.40	
XC-15-6	Transfer (6) 4.16-15 kV Conductor (ea.)	2	600.00	86.40	686.40	1,372.80	1	50%	\$686.40	1	50%	\$686.40	
XC-15-8	Transfer (8) 4.16-15 kV Conductor (ea.)	1	800.00	115.20	915.20	915.20							
XC-15-10	Transfer (10) 4.16-15 kV Conductor (ea.)		1,000.00	144.00	1,144.00	-							
XCOMM	Transfer Communication Utility (ea.)	41	200.00	28.80	228.80	9,380.80	8	20%	\$1,830.40	8	20%	\$1,830.40	
XG1.2	Transfer 1Ø Transformer Bank (ea.)	5	600.00	57.60	657.60	3,288.00	1	20%	\$657.60	1	20%	\$657.60	
XGUY	Transfer Down Guy (ea.)	15	300.00	28.80	328.80	4,932.00	5	33%	\$1,644.00	5	33%	\$1,644.00	
XOHGUY	Transfer Overhead Guy (ea.)	4	300.00	28.80	328.80	1,315.20							
XP1.1	Transfer Arrester - Single Phase (ea.)	1	200.00	28.80	228.80	228.80							
XS1.1	Transfer Cutout - Single Phase (ea.)	1	200.00	28.80	228.80	228.80							
XSCBL-1	Transfer Spacer Cable Bracket(ea.)		200.00	28.80	228.80	-							
XSEC	Transfer Secondary Conductor(ea.)	73	200.00	28.80	228.80	16,702.40	20	27%	\$4,576.00	20	27%	\$4,576.00	
XSL	Transfer Street Light (ea.)	6	400.00	28.80	428.80	2,572.80	2	33%	\$857.60	2	33%	\$857.60	
XUA1	Transfer 1Ø Primary Riser (ea.)	1	750.00	57.60	807.60	807.60							
XUC1	Transfer 3Ø Primary Riser (ea.)	1	2,000.00	172.80	2,172.80	2,172.80							
XUM5	Transfer Secondary Riser (ea.)	8	300.00	57.60	357.60	2,860.80	2	25%	\$715.20	2	25%	\$715.20	
T1	Mobilization (as req'd.)	1	2,000.00		2,000.00	2,000.00	1	100%	\$2,000.00	1	100%	\$2,000.00	
			SUBTOTAL (2023):			157,496.60	SUBTOTAL (2023):			\$33,428.60	SUBTOTAL (2023):		\$33,428.60
			TOTAL (2021-2023):			361,343.60	TOTAL (2021-2023):			\$145,249.60	TOTAL (2021-2023):		\$91,949.60



MEMORANDUM

Date: May 15th, 2023
To: Public Utilities Commission
From: Joseph Kohlgraf, Public Works Director
RE: Mora Pole Replacement Pay request

SUMMARY

Pole replacement pay request for work completed from planned pole replacement schedule.

BACKGROUND INFORMATION

The multi-year pole replacement plan has been in place for 3 years, and due to lack of staff and materials, last year's project was delayed. Project has re-started with approximately 70 poles being replaced in the coming week to complete the schedule for last year and this year. This is the 2nd payment request in the series moving forward. The dollar amount for this payout is \$84,521.12.

OPTIONS & IMPACTS

Project is underway with project plans in place. This is a budgeted item in the Capital plan.

RECOMMENDATIONS

Staff recommends signature and payment as requested by DGR for Highline construction in the amount of \$84,521.12.

Attachments/ Pay request from DGR for Highline Construction

**MORA MUNICIPAL UTILITIES
SANITARY SEWER RESPONSE REPORT
2023**

No.	Date	Time	Address	City sewer back-up	Home Sewage Back-up	Manholes Clear	Comments
1	Thursday, January 26, 2023	10:00 AM	337 Morrison St.	No	Yes	Yes	Staff checked up and downstream manhole and found mainline to be clear. Staff advised to have the private line cleaned.
2	Tuesday, February 14, 2023	2:46 PM	230 Park Street	No	Yes	Yes	Staff checked up and downstream manhole and found mainline to be clear. Staff advised to have the private line cleaned.
3	Friday, March 10, 2023	2:45 PM	621 Summit Lane	Yes	Yes	No	Staff checked up and downstream manhole and found mainline blocked. Line was jetted, found obstruction 10, roots and sludge. Jetted complete line and issue cleared.
4	Fri, March 10, 2023	6:09 PM	406 Watkins	No	Yes	Yes	Staff checked up and down stream manholes and found mainline to be clear. Staff advised home owner to clean service line.
5	Sat, March 18, 2023	12:00 PM	711 Bean Ave.	No	Yes	Yes	Staff checked up and down stream manholes and found mainline to be clear. Staff advised home owner to clean service line.
6	Sat, March 25, 2023	10:30 AM	621 Summit Lane	No	Yes	Yes	Staff checked up and down stream manholes. There was high flow. Line was cleaned and televised a sag in the line with some roots. Routine maintenance will be done and repair will be scheduled for late this spring and early summer.
7	Sun, April 09, 2023	6:46 AM	506 Clark St.	No	Yes	Yes	Staff checked up and down stream manholes and found mainline to be clear. No one available when there. Advised by phone to clean service line. Plug found in service line by owner, roots.
8	Mon, April 10, 2023	10:47 AM	548 McLean St.	Yes	Yes	No	Manhole at 528 had solid built up causing mainline backup, consisting of feminine products, wipes and paper. This is more than usual according to staff on scene. Manhole was cleared of products and mainline cleared.
9	Mon, April 10, 2023	10:47 AM	548 McLean St.	Yes	Yes	No	Manhole at 528 had solid built up causing mainline backup, consisting of feminine products, wipes and paper. This is more than usual according to staff on scene. Manhole was cleared of products and mainline cleared.
10	Mon, April 10, 2023	10:47 AM	548 McLean St.	Yes	Yes	No	Manhole at 528 had solid built up causing mainline backup, consisting of feminine products, wipes and paper. This is more than usual according to staff on scene. Manhole was cleared of products and mainline cleared.
11	Mon, May 08, 2023	12:45 PM	604 McLean St.	No	Yes	Yes	Staff checked manholes up and down stream and found no issues. Line was jetted as precautionary measure. Homeowner stated that there was water in basement the night before but had drained down. Staff suggested cleaning their service line.
12	Tue, May 09, 2023	9:56 AM	17 North Pine St.	No	Yes	Yes	Staff checked up and down stream manhole, all clear. Homeowner stated it was back up since the 5th. No calls were received by city. Staff recommended service line be cleaned.
13	Tue, May 09, 2023	11:00 AM	101 Park Street South	No	Yes	Yes	Staff checked up and down stream manholes, all clear. Owner stated sewer was backed up in building. Staff advised owner to clean service line.
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15							
16							
17							
18							
19							