



City of Mora
Kanabec County, Minnesota
Meeting Agenda
Public Utilities Commission

Mora City Hall
101 Lake St. S
Mora, MN 55051

Monday, May 18, 2020

3:00 PM

Mora City Hall

Due to the COVID-19 pandemic, some or all of the Public Utilities Commissioners and other meeting participants may be attending electronically.

**The public may attend the meeting by phone with the following number: 1-408-418-9388
Call from a cell phone to avoid charges. Access code: 620 717 750 Password: 32299695**

1. **Oath of Office** – Ryan Christianson was appointed by the city council to fill the remainder of the term expiring December 31, 2020.
2. **Call to Order**
3. **Roll Call**
4. **Adopt Agenda** *(No item of business shall be considered unless it appears on the agenda for the meeting. Council members may add items to the agenda prior to adoption of the agenda.)*
5. **Consent Agenda** *(Those items listed under Consent Agenda are considered to be routine by the City Council and will be acted upon by one motion under this agenda item. There will be no separate discussion of these items, unless a Council Member so requests, in which event, the item will be removed from the consent agenda and considered immediately after the adoption of the consent agenda.)*
 - a. Regular Meeting Minutes – April 20, 2020
 - b. April 2020 Claims
6. **Open Forum** *(Individuals may address the council about any item not contained on the regular agenda. There is a maximum of fifteen (15) minutes set aside for open forum. A maximum of three (3) minutes is allotted per person. The City Council will take no official action on items discussed at the forum, with the exception of referral to staff for future report.)*
7. **Special Business**

None
8. **New Business**
 - a. Sanitary Sewer Exemption Request – Glenn & Nina Petersen
 - b. Engineering Services, Transmission & Distribution Pole Replacement – Hwy 65/Mora Lak
 - c. Heavy Duty Service Truck Replacement
 - d. Appoint PUC Representative to City EDA
9. **Old Business**
 - a. CMHP Request for PUC Support Update
 - b. Petroleum Storage Tank Release Site – Jerry’s Bait Shop
10. **Communications**
 - a. Quarterly Financial Reports
 - b. Utility Billing Monthly Report – April 2020
 - c. Utility Billing Adjustments Report – April 2020
11. **Reports**
 - a. Public Utilities General Manager
 - b. Public Works Director
 - c. Commissioner Baldwin
 - d. Commissioner Christianson
 - e. Chair Ardner
12. **Adjournment**

Pursuant to due call and notice thereof, Commissioner Ardner called to order the regular meeting of the Mora Public Utilities Commission at 3:00 PM on Monday, April 20, 2020 via a public Web-Ex virtual meeting.

2. **Roll Call:** Present: Commissioners Greg Ardner and Brett Baldwin
Absent: none
Staff Present: Utilities General Manager Crawford, Public Works Director Kohlgraf, Utility Billing Clerk Bliss, Community Development Director Thorp, and Deputy City Clerk Yoder
3. **Adopt Agenda:** MOTION made by Baldwin, seconded by Ardner, voted by roll call:
Aye: Baldwin and Ardner
Nay: none
Motion was unanimously carried to approve the agenda as presented.
4. **Consent Agenda:** MOTION made by Baldwin, seconded by Ardner, voted by roll call:
Aye: Baldwin and Ardner
Nay: none
Motion was unanimously carried to approve the consent agenda as presented.
 - a. Regular Meeting Minutes – March 16, 2020
 - b. March 2020 Claims
5. **Open Forum:** No one spoke at open forum.
6. **Special Business:** There was no special business to discuss.
7. **New Business:**
 - a. **CMHP Request for PUC Support:** Crawford reported the Central Minnesota Housing Partnership (CMHP) requested support in the form of a reduced WAC & SAC fee and a threshold letter from the Public Utilities Commission for a proposed 32-unit apartment complex for low and moderate income households on 9th Street. The commissioners agreed to support CMHP including the request of a 50% reduction of WAC & SAC fees which would result in a total reduction of \$62,400. MOTION Made by Ardner, seconded by Baldwin, voted on by roll call:
Ayes: Ardner and Baldwin
Nays: none
Motion was unanimously carried to approve the following resolution:

RESOLUTION NO. PUC2020-421
A RESOLUTION OF THE PUBLIC UTILITIES COMMISSION OF THE CITY OF MORA,
MINNESOTA, SUPPORTING WAC AND SAC FEE REDUCTIONS FOR A 32-UNIT MULTI-FAMILY, LOW INCOME HOUSING PROJECT
(see attached)
 - b. **Sewer and Well Exemption Request:** Kohlgraf reported the property at 611 Oslin Rd was recently sold and the new owner, Linda Johnson, intended to build soon with only two options for water/sewer: to connect to municipal water and sewer or to have a private well and sewer with an exemption permit. City staff determined that municipal service was not in a reasonable distance of the property, which would constitute a hardship per §50.12 (B) (1), and recommended approval for a private

sewer and well exemption. MOTION Made by Baldwin, seconded by Ardner, voted on by roll call:

Ayes: Ardner and Baldwin

Nays: none

Motion was unanimously carried to approve the following resolution:

RESOLUTION NO. PUC2020-402

A RESOLUTION APPROVING AN EXEMPTION ALLOWING A PRIVATE SEWER SYSTEM
AND PRIVATE WELL AS REQUESTED BY LINDA JOHNSON
(see attached)

- c. **Utility Pole Attachment Agreement – MN Energy Resources:** Crawford reported MN Energy Resources (MERC) approached staff regarding an advanced metering infrastructure project throughout the state of Minnesota; MERC requested to install antennae on two MMU utility poles. Crawford explained the proposed agreement which included terms that were consistent with other municipal utilities operating with MERC and its advanced metering infrastructure project. MOTION made by Ardner, seconded by Baldwin, voted on by roll call:
- Ayes: Ardner and Baldwin
- Nays: none
- Motion was unanimously carried to accept the pole attachment agreement with MN Energy Resources as presented and directed the Public Utilities General Manager to enter into the agreement.

8. Old Business:

- a. **Award Vegetation Management Services Contract:** Crawford reported receiving two proposals for vegetation management; staff recommended New Age Tree Service in the proposed amount of \$160,235.71. MOTION made by Baldwin, seconded by Ardner, voted on by roll call:
- Ayes: Ardner and Baldwin
- Nays: none
- Motion was unanimously carried to accept the proposal from New Age Tree Service for vegetation management services.
- MOTION made by Baldwin, seconded by Ardner, voted on by roll call:
- Ayes: Ardner and Baldwin
- Nays: none
- Motion was unanimously carried to direct staff to prepare a service agreement with New Age Tree Service for vegetation management.
- b. **Petroleum Storage Tank Release Site – Jerry’s Bait Shop:** Baldwin reported receiving little information from Becky Larson and would like to talk with both Don Larson and Becky Larson at the same time. Baldwin expounded stating if the Department of Health requested a change for public safety it must be done, regardless of being grandfathered in, all businesses have to conform. MOTION made by Ardner, seconded by Baldwin, voted on by roll call:
- Ayes: Ardner and Baldwin
- Nays: none
- Motion was unanimously carried to table discussion for the regular May meeting.

9. Communications: The following communications were reviewed.

- a. Utility Billing Monthly Report – March 2020

- b. Utility Billing Adjustments Report – March 2020: Crawford revealed the potential of decreased penalties moving forward because of the COVID-19 timeframe (March through April 2020) and not performing disconnections during the pandemic.
- c. Quarterly Sewer Response Report: Kohlgraf reported East Maple was redone around 10 years ago, the abstract showed two separate lines, but when they stuck a camera down the pipes staff could see the other services.

10. Reports:

- a. Public Utilities General Manager: Crawford reported with Heggernes' resignation the City Economic Development Authority PUC seat was vacant; the City EDA has since amended its language which no longer allows the PUC to appoint a rep. but must in fact be a commissioner; the vacant seat will be added to the agenda for next month's meeting. Crawford reported plans were being made for moving forward on May 4 regarding the pandemic and stated any feedback from the commissioners was welcome in regard to staffing and operations; the commission offered no input at the meeting.
- b. Public Works Director: Kohlgraf reported information he researched regarding a pay per use dump station from Star SaniStation with estimated fees of \$150/month or \$1,800/year, providing parts and phone support for the term of the agreement to MMU; the options were to operate the dump station and possibly bring in revenue or keep it closed. Ardner commented if revenue could be created and not corrupt the city's system it could be a win; Baldwin suggested seasonal usage only. The consensus was to look into the option, but it wasn't a priority. Kohlgraf stated McVay Farm asked MMU to cover a portion of the costs to redo the fence keeping McVay's cattle in, however MMU doesn't need fence in the back area to keep people out. Kohlgraf also reported New Age Tree Service would like to start soon, and the new skid-steer will have a brush mower and staff could maintain ground vegetation better in the future.
- c. Commissioner Baldwin: Nothing new to report.
- d. Chairperson Ardner: Nothing new to report.

11. Adjournment: MOTION made by Baldwin, seconded by Ardner,
Ayes: Ardner and Baldwin
Nays: none
Motion was unanimously carried to adjourn at 3:35 PM.

Chair

Secretary

**CITY OF MORA
CHECK LIST-PUC**

CHECK #	Search Name	Fund Descr	Dept Descr	Last Dim Descr	Comments	Amount
CHECK # 000364 NEIGHBORHOOD NATIONAL BANK						
000364	NEIGHBORHOOD NATIO	ELECTRIC FUN	ELECTRIC ADMINIST	Payment Processing E	MONTHLY UB ACH FILE FEE	\$30.00
000364	NEIGHBORHOOD NATIO	ELECTRIC FUN	ELECTRIC ADMINIST	Bad Debts/NSF Check	MONTHLY RETURNED CHECK	\$10.00
000364	NEIGHBORHOOD NATIO	ELECTRIC FUN	ELECTRIC ADMINIST	Payment Processing E	MONTHLY BUSINESS ONLINE	\$10.00
CHECK # 000364 NEIGHBORHOOD NATIONAL BANK						
\$50.00						
CHECK # 000366 MN DEPT OF REVENUE						
000366	MN DEPT OF REVENUE	ELECTRIC FUN		Sales Tax Payable	SALES & USE TAX PYMT	\$14,249.00
000366	MN DEPT OF REVENUE	ELECTRIC FUN	GENERATION & PO	Landfill Gen Exp	SALES & USE TAX PYMT	\$1.00
000366	MN DEPT OF REVENUE	ELECTRIC FUN	GENERATION & PO	Garbage Removal	SALES & USE TAX PYMT	\$6.00
000366	MN DEPT OF REVENUE	ELECTRIC FUN	GENERATION & PO	Repair/Maint - Bldg &	SALES & USE TAX PYMT	\$2.00
000366	MN DEPT OF REVENUE	ELECTRIC FUN	ELECTRIC DISTRIBU	Line Transformer Exp	SALES & USE TAX PYMT	\$2.00
000366	MN DEPT OF REVENUE	ELECTRIC FUN	ELECTRIC DISTRIBU	Maint of Substation E	SALES & USE TAX PYMT	\$3.00
000366	MN DEPT OF REVENUE	ELECTRIC FUN	ELECTRIC DISTRIBU	Misc Distribution Exp	SALES & USE TAX PYMT	\$6.00
000366	MN DEPT OF REVENUE	ELECTRIC FUN	ELECTRIC DISTRIBU	Truck Expense	SALES & USE TAX PYMT	\$56.00
000366	MN DEPT OF REVENUE	ELECTRIC FUN	ELECTRIC DISTRIBU	Meetings, Training, &	SALES & USE TAX PYMT	\$4.00
000366	MN DEPT OF REVENUE	ELECTRIC FUN	ELECTRIC ADMINIST	Office Supplies	SALES & USE TAX PYMT	\$15.00
000366	MN DEPT OF REVENUE	ELECTRIC FUN	ELECTRIC ADMINIST	Telephone	SALES & USE TAX PYMT	\$18.00
000366	MN DEPT OF REVENUE	WATER FUND		Sales Tax Payable	SALES & USE TAX PYMT	\$834.00
CHECK # 000366 MN DEPT OF REVENUE						
\$15,196.00						
CHECK # 000368 PAYLIANCE						
000368	PAYLIANCE	ELECTRIC FUN	ELECTRIC ADMINIST	Payment Processing E	E-CHECK PYMT PROCESSING F	\$29.60
000368	PAYLIANCE	WATER FUND	WATER ADMINISTR	Payment Processing E	E-CHECK PYMT PROCESSING F	\$14.80
000368	PAYLIANCE	SEWER FUND	SEWER ADMINISTR	Payment Processing E	E-CHECK PYMT PROCESSING F	\$14.80
CHECK # 000368 PAYLIANCE						
\$59.20						
CHECK # 000369 SMMPA						
000369	SMMPA	ELECTRIC FUN		Accounts Payable	POWER PURCHASED	\$297,706.60
CHECK # 000369 SMMPA						
\$297,706.60						
CHECK # 000375 ONLINE UTILITY EXCHANGE						
000375	ONLINE UTILITY EXCHA	ELECTRIC FUN	ELECTRIC ADMINIST	Cust UB/Collection	NEW UB CUSTOMER CREDIT C	\$94.80
CHECK # 000375 ONLINE UTILITY EXCHANGE						
\$94.80						
CHECK # 054233 BERGSTADT, GARY						
054233	BERGSTADT, GARY	ELECTRIC FUN	GENERATION & PO	Uniforms	WORK JEANS	\$79.88
CHECK # 054233 BERGSTADT, GARY						
\$79.88						
CHECK # 054234 CARDMEMBER SERVICE						
054234	CARDMEMBER SERVICE	ELECTRIC FUN	GENERATION & PO	Dues & Subscriptions	FELGER BOILER LICENSE RENE	\$20.00
054234	CARDMEMBER SERVICE	ELECTRIC FUN	GENERATION & PO	Maint of Gen Equip	#5 BYPASS FILTER/HEATER OI	\$349.19
054234	CARDMEMBER SERVICE	WATER FUND	WATER DISTRIBUTI	Meetings, Training, &	KNUDSEN HOTEL FOR TRNG-H	\$307.47
CHECK # 054234 CARDMEMBER SERVICE						
\$676.66						
CHECK # 054243 EAST CENTRAL ENERGY						
054243	EAST CENTRAL ENERGY	ELECTRIC FUN	ELECTRIC DISTRIBU	ECE Services	MARCH DISPATCH SERVICES	\$195.61
054243	EAST CENTRAL ENERGY	ELECTRIC FUN	ELECTRIC DISTRIBU	Maint of Overhead Lin	OH LINE OUTAGE MATERIALS-	\$26.39
054243	EAST CENTRAL ENERGY	ELECTRIC FUN	ELECTRIC DISTRIBU	ECE Services	MARCH LAB & EQ	\$2,089.01
CHECK # 054243 EAST CENTRAL ENERGY						
\$2,311.01						
CHECK # 054245 KADLEC EXCAVATING						
054245	KADLEC EXCAVATING	WATER FUND	WATER DISTRIBUTI	Repair/Maint - Bldg &	WATERMAIN RPR	\$875.00
CHECK # 054245 KADLEC EXCAVATING						
\$875.00						

**CITY OF MORA
CHECK LIST-PUC**

CHECK #	Search Name	Fund Descr	Dept Descr	Last Dim Descr	Comments	Amount
CHECK # 054247 KORTERRA, INC						
054247	KORTERRA, INC	ELECTRIC FUN	ELECTRIC DISTRIBU	Professional Services -	LOCATING SERVICE FEE	\$200.00
054247	KORTERRA, INC	WATER FUND	WATER DISTRIBUTI	Professional Services -	LOCATING SERVICE FEE	\$200.00
054247	KORTERRA, INC	SEWER FUND	SEWER COLLECTION	Professional Services -	LOCATING SERVICE FEE	\$200.00
CHECK # 054247 KORTERRA, INC						\$600.00
CHECK # 054249 MIDCO						
054249	MIDCO	ELECTRIC FUN	ELECTRIC ADMINIST	Telephone	PHONE/INTERNET	\$85.00
054249	MIDCO	WATER FUND	WATER ADMINISTR	Telephone	PHONE/INTERNET	\$85.00
CHECK # 054249 MIDCO						\$170.00
CHECK # 054252 MPCA						
054252	MPCA	ELECTRIC FUN	GENERATION & PO	Dues & Subscriptions	ANNUAL AIR EMISSION FEE-16	\$1,568.38
CHECK # 054252 MPCA						\$1,568.38
CHECK # 054253 QUADIEN FINANCE USA, INC						
054253	QUADIEN FINANCE US	ELECTRIC FUN	ELECTRIC ADMINIST	Postage	REFILL POSTAGE MACHINE	\$50.00
054253	QUADIEN FINANCE US	WATER FUND	WATER ADMINISTR	Postage	REFILL POSTAGE MACHINE	\$20.00
054253	QUADIEN FINANCE US	SEWER FUND	SEWER ADMINISTR	Postage	REFILL POSTAGE MACHINE	\$20.00
CHECK # 054253 QUADIEN FINANCE USA, INC						\$90.00
CHECK # 054255 VERIZON WIRELESS						
054255	VERIZON WIRELESS	ELECTRIC FUN	ELECTRIC ADMINIST	Telephone	CELL PHONES, IPADS	\$203.88
054255	VERIZON WIRELESS	WATER FUND	WATER ADMINISTR	Telephone	CELL PHONES, IPADS	\$81.34
054255	VERIZON WIRELESS	SEWER FUND	SEWER ADMINISTR	Telephone	CELL PHONES, IPADS	\$118.61
CHECK # 054255 VERIZON WIRELESS						\$403.83
CHECK # 054344 EAST CENTRAL ENERGY						
054344	EAST CENTRAL ENERGY	SEWER FUND	SEWER LIFT STATIO	Electricity	ELECT	\$108.16
CHECK # 054344 EAST CENTRAL ENERGY						\$108.16
CHECK # 054348 KANABEC CO ECONOMIC DEV AUTH						
054348	KANABEC CO ECONOMI	ELECTRIC FUN		Deposits	TELEWORK CENTER DAMAGE	\$100.00
CHECK # 054348 KANABEC CO ECONOMIC DEV AUTH						\$100.00
CHECK # 054351 MARTENS FARM INC						
054351	MARTENS FARM INC	SEWER FUND	WASTEWATER TREA	Professional Services -	SLUDGE HAULING	\$5,349.00
CHECK # 054351 MARTENS FARM INC						\$5,349.00
CHECK # 054354 NEONLINK LLC						
054354	NEONLINK LLC	ELECTRIC FUN	ELECTRIC ADMINIST	Payment Processing E	PAYMENT PROCESSING	\$103.00
054354	NEONLINK LLC	WATER FUND	WATER ADMINISTR	Payment Processing E	PAYMENT PROCESSING	\$51.50
054354	NEONLINK LLC	SEWER FUND	SEWER ADMINISTR	Payment Processing E	PAYMENT PROCESSING	\$51.50
CHECK # 054354 NEONLINK LLC						\$206.00
CHECK # 054363 CUTTER, JENNIE						
054363	CUTTER, JENNIE	ELECTRIC FUN		Undistributed Receipts	REFUND METER DEPOSIT-317	\$264.71
CHECK # 054363 CUTTER, JENNIE						\$264.71
CHECK # 054364 FISCHER, KELLY						
054364	FISCHER, KELLY	ELECTRIC FUN		Undistributed Receipts	REFUND METER DEPOSIT	\$83.88
CHECK # 054364 FISCHER, KELLY						\$83.88
CHECK # 054365 FLOW MEASUREMENT AND CONTROL						
054365	FLOW MEASUREMENT A	WATER FUND	WATER SUPPLY	Professional Services -	FLOW METER CALIBRATION-W	\$405.00
054365	FLOW MEASUREMENT A	WATER FUND	WATER TREATMENT	Professional Services -	FLOW METER CALIBRATION-W	\$405.00

CITY OF MORA
CHECK LIST-PUC

CHECK #	Search Name	Fund Descr	Dept Descr	Last Dim Descr	Comments	Amount
054365	FLOW MEASUREMENT A	SEWER FUND	SEWER ADMINISTR	Professional Services -	FLOW METER CALIBRATION-W	\$915.00
CHECK # 054365 FLOW MEASUREMENT AND CONTROL						\$1,725.00
CHECK # 054366 HRUSKA, JAMES						
054366	HRUSKA, JAMES	ELECTRIC FUN		Undistributed Receipts	REFUND OVERPYMT-548 2ND	\$1.63
CHECK # 054366 HRUSKA, JAMES						\$1.63
CHECK # 054367 LAUMEYER, MEGHAN						
054367	LAUMEYER, MEGHAN	ELECTRIC FUN		Undistributed Receipts	REFUND OVERPYMT-516 JEWELRY	\$95.49
CHECK # 054367 LAUMEYER, MEGHAN						\$95.49
CHECK # 054370 MN MUNICIPAL UTILITIES ASSN						
054370	MN MUNICIPAL UTILITI	ELECTRIC FUN	ELECTRIC DISTRIBU	Meetings, Training, &	APPRENTICE LINEWORKER PR	\$1,750.00
054370	MN MUNICIPAL UTILITI	ELECTRIC FUN	ELECTRIC DISTRIBU	Meetings, Training, &	LINEWORKER TRNG COURSE B	\$534.38
CHECK # 054370 MN MUNICIPAL UTILITIES ASSN						\$2,284.38
CHECK # 054372 OLSON, CHUCK						
054372	OLSON, CHUCK	ELECTRIC FUN	ELECTRIC ADMINIST	Energy Conservation	REBATE - MINI SPLIT UNIT	\$612.50
054372	OLSON, CHUCK	ELECTRIC FUN	ELECTRIC ADMINIST	Energy Conservation	REBATE - DISHWASHER	\$25.00
054372	OLSON, CHUCK	ELECTRIC FUN	ELECTRIC ADMINIST	Energy Conservation	REBATE - REFRIGERATOR	\$25.00
054372	OLSON, CHUCK	ELECTRIC FUN	ELECTRIC ADMINIST	Energy Conservation	REBATE - LIGHTING	\$168.00
CHECK # 054372 OLSON, CHUCK						\$830.50
CHECK # 054375 STENSTROM COLLISION & DTL, INC						
054375	STENSTROM COLLISION	SEWER FUND	SEWER COLLECTION	Repair/Maint - Bldg &	WATER TRUCK CAB & INTERIO	\$225.00
CHECK # 054375 STENSTROM COLLISION & DTL, INC						\$225.00
CHECK # 054376 WARD, DAVID						
054376	WARD, DAVID	ELECTRIC FUN		Undistributed Receipts	REFUND METER DEPOSIT-315	\$193.14
CHECK # 054376 WARD, DAVID						\$193.14
CHECK # 054392 MIDCO						
054392	MIDCO	SEWER FUND	SEWER ADMINISTR	Telephone	APR INTERNET	\$270.00
CHECK # 054392 MIDCO						\$270.00
CHECK # 054393 MORA MUNICIPAL UTILITIES						
054393	MORA MUNICIPAL UTILI	ELECTRIC FUN	GENERATION & PO	Storm Water	UTILITIES	\$15.96
054393	MORA MUNICIPAL UTILI	ELECTRIC FUN	GENERATION & PO	Sewer	UTILITIES	\$58.77
054393	MORA MUNICIPAL UTILI	ELECTRIC FUN	GENERATION & PO	Water	UTILITIES	\$96.21
054393	MORA MUNICIPAL UTILI	WATER FUND	WATER SUPPLY	Storm Water	UTILITIES	\$20.10
054393	MORA MUNICIPAL UTILI	WATER FUND	WATER SUPPLY	Electricity	UTILITIES	\$722.64
054393	MORA MUNICIPAL UTILI	WATER FUND	WATER TREATMENT	Storm Water	UTILITIES	\$10.05
054393	MORA MUNICIPAL UTILI	WATER FUND	WATER TREATMENT	Electricity	UTILITIES	\$826.56
054393	MORA MUNICIPAL UTILI	WATER FUND	WATER DISTRIBUTI	Electricity	UTILITIES	\$41.54
054393	MORA MUNICIPAL UTILI	WATER FUND	WATER DISTRIBUTI	Storm Water	UTILITIES	\$11.23
054393	MORA MUNICIPAL UTILI	SEWER FUND	SEWER LIFT STATIO	Electricity	UTILITIES	\$1,037.61
054393	MORA MUNICIPAL UTILI	SEWER FUND	SEWER LIFT STATIO	Storm Water	UTILITIES	\$10.05
054393	MORA MUNICIPAL UTILI	SEWER FUND	WASTEWATER TREA	Storm Water	UTILITIES	\$20.69
054393	MORA MUNICIPAL UTILI	SEWER FUND	WASTEWATER TREA	Water	UTILITIES	\$162.01
054393	MORA MUNICIPAL UTILI	SEWER FUND	WASTEWATER TREA	Electricity	UTILITIES	\$3,945.09
CHECK # 054393 MORA MUNICIPAL UTILITIES						\$6,978.51
CHECK # 054399 WINDSTREAM						
054399	WINDSTREAM	ELECTRIC FUN	ELECTRIC ADMINIST	Telephone	APR PHONE	\$243.54
054399	WINDSTREAM	WATER FUND	WATER ADMINISTR	Telephone	APR PHONE	\$96.04
054399	WINDSTREAM	SEWER FUND	SEWER ADMINISTR	Telephone	APR PHONE	\$90.11

CITY OF MORA
CHECK LIST-PUC

CHECK #	Search Name	Fund Descr	Dept Descr	Last Dim Descr	Comments	Amount	
CHECK # 054399 WINDSTREAM							\$429.69
CHECK # 054401 YELLOW PAGES UNITED							
054401	YELLOW PAGES UNITED	ELECTRIC FUN	ELECTRIC ADMINIST	Telephone	WATER & ELECTRIC UTILITY L	\$198.00	
054401	YELLOW PAGES UNITED	WATER FUND	WATER ADMINISTR	Telephone	WATER & ELECTRIC UTILITY L	\$198.00	
CHECK # 054401 YELLOW PAGES UNITED							\$396.00
CHECK # 054432 ACE HARDWARE							
054432	ACE HARDWARE	ELECTRIC FUN	GENERATION & PO	Maint of Gen Equip	ENG #6 AIR REGULATOR BEAR	\$4.39	
054432	ACE HARDWARE	ELECTRIC FUN	GENERATION & PO	Maint of Gen Equip	ENG #5 TEST GAUGE PIPING	\$6.58	
054432	ACE HARDWARE	ELECTRIC FUN	GENERATION & PO	Other Operating Suppl	MICROMETER BATTERY	\$5.99	
054432	ACE HARDWARE	ELECTRIC FUN	ELECTRIC DISTRIBU	Maint of Underground	LOCATOR BATTERY	\$16.99	
054432	ACE HARDWARE	SEWER FUND	SEWER COLLECTION	Repair/Maint - Bldg &	EMER LIGHT RPR PARTS	\$19.37	
CHECK # 054432 ACE HARDWARE							\$53.32
CHECK # 054435 AMERIPRIDE LINEN							
054435	AMERIPRIDE LINEN	SEWER FUND	WASTEWATER TREA	Other Operating Suppl	RUGS	\$86.22	
CHECK # 054435 AMERIPRIDE LINEN							\$86.22
CHECK # 054436 AUTO VALUE MORA							
054436	AUTO VALUE MORA	ELECTRIC FUN	GENERATION & PO	Cleaning Supplies	PURPLE CLEANER	\$32.99	
054436	AUTO VALUE MORA	ELECTRIC FUN	GENERATION & PO	Maint of Gen Equip	ENG #5 TEST GAUGE PARTS	\$74.96	
054436	AUTO VALUE MORA	ELECTRIC FUN	GENERATION & PO	Other Operating Suppl	DISP GLOVES	\$26.98	
054436	AUTO VALUE MORA	SEWER FUND	SEWER COLLECTION	Repair/Maint - Bldg &	TRUCK BED ROLLER KIT	\$19.99	
CHECK # 054436 AUTO VALUE MORA							\$154.92
CHECK # 054437 BORDER STATES ELECTRIC							
054437	BORDER STATES ELECT	ELECTRIC FUN	ELECTRIC DISTRIBU	Maint of Meters	NEW METER TESTING	\$800.00	
CHECK # 054437 BORDER STATES ELECTRIC							\$800.00
CHECK # 054438 CAMPBELL KNUTSON, P.A.							
054438	CAMPBELL KNUTSON, P.	ELECTRIC FUN	ELECTRIC ADMINIST	Legal Services	POLE AGREEMENT, TREE SERV	\$250.00	
CHECK # 054438 CAMPBELL KNUTSON, P.A.							\$250.00
CHECK # 054440 CINTAS							
054440	CINTAS	ELECTRIC FUN	GENERATION & PO	Other Operating Suppl	MATS, MOPS	\$52.82	
CHECK # 054440 CINTAS							\$52.82
CHECK # 054444 FEDERATED COOP							
054444	FEDERATED COOP	SEWER FUND	WASTEWATER TREA	Repair/Maint - Bldg &	SLUDGE STABILIZER	\$20.94	
CHECK # 054444 FEDERATED COOP							\$20.94
CHECK # 054445 FERGUSON WATERWORKS							
054445	FERGUSON WATERWOR	WATER FUND	WATER DISTRIBUTI	Lubricants & Additives	HYDRANT OIL	\$374.05	
CHECK # 054445 FERGUSON WATERWORKS							\$374.05
CHECK # 054446 FREEDOM MAILING SERVICES INC							
054446	FREEDOM MAILING SER	ELECTRIC FUN	ELECTRIC ADMINIST	Cust UB/Collection	BILL PROCESSING	\$459.43	
054446	FREEDOM MAILING SER	WATER FUND	WATER ADMINISTR	Cust UB/Collection	BILL PROCESSING	\$229.72	
054446	FREEDOM MAILING SER	SEWER FUND	SEWER ADMINISTR	Cust UB/Collection	BILL PROCESSING	\$229.72	
CHECK # 054446 FREEDOM MAILING SERVICES INC							\$918.87
CHECK # 054447 GOPHER STATE ONE-CALL INC							
054447	GOPHER STATE ONE-CA	ELECTRIC FUN	ELECTRIC DISTRIBU	Professional Services -	APRIL LOCATES	\$49.95	
054447	GOPHER STATE ONE-CA	WATER FUND	WATER DISTRIBUTI	Professional Services -	APRIL LOCATES	\$49.95	
054447	GOPHER STATE ONE-CA	SEWER FUND	SEWER COLLECTION	Professional Services -	APRIL LOCATES	\$49.95	

CITY OF MORA
CHECK LIST-PUC

CHECK #	Search Name	Fund Descr	Dept Descr	Last Dim Descr	Comments	Amount
CHECK # 054447	GOPHER STATE ONE-CALL INC					\$149.85
CHECK # 054448	GRAINGER, INC					
054448	GRAINGER, INC	ELECTRIC FUN	GENERATION & PO	Maint of Gen Equip	ENG #6 PRESSURE GAUGE	\$44.52
CHECK # 054448	GRAINGER, INC					\$44.52
CHECK # 054452	KANABEC PUBLICATIONS, INC					
054452	KANABEC PUBLICATION	WATER FUND	WATER ADMINISTR	Advertising	FLUSHING HYDRANTS	\$105.00
CHECK # 054452	KANABEC PUBLICATIONS, INC					\$105.00
CHECK # 054453	KWIK TRIP - GAS PURCHASES					
054453	KWIK TRIP - GAS PURC	ELECTRIC FUN	ELECTRIC DISTRIBU	Truck Expense	GAS	\$92.54
054453	KWIK TRIP - GAS PURC	WATER FUND	WATER DISTRIBUTI	Motor Fuels	GAS	\$47.03
054453	KWIK TRIP - GAS PURC	SEWER FUND	SEWER COLLECTION	Motor Fuels	GAS	\$56.75
054453	KWIK TRIP - GAS PURC	SEWER FUND	WASTEWATER TREA	Motor Fuels	GAS	\$188.91
CHECK # 054453	KWIK TRIP - GAS PURCHASES					\$385.23
CHECK # 054454	METERING & TECHNOLOGY SOLUTION					
054454	METERING & TECHNOL	WATER FUND		Inventory Materials/S	2" METER, ERT & INSTALL PAR	\$2,479.83
CHECK # 054454	METERING & TECHNOLOGY SOLUTION					\$2,479.83
CHECK # 054457	MN ENERGY RESOURCES CORP					
054457	MN ENERGY RESOURCE	ELECTRIC FUN	GENERATION & PO	Natural Gas - Heat	NATURAL GAS	\$547.33
054457	MN ENERGY RESOURCE	ELECTRIC FUN	GENERATION & PO	Generation Exp	NATURAL GAS	\$61.29
054457	MN ENERGY RESOURCE	WATER FUND	WATER SUPPLY	Natural Gas - Heat	NATURAL GAS	\$36.34
054457	MN ENERGY RESOURCE	WATER FUND	WATER TREATMENT	Natural Gas - Heat	NATURAL GAS	\$195.28
054457	MN ENERGY RESOURCE	SEWER FUND	WASTEWATER TREA	Natural Gas - Heat	NATURAL GAS	\$215.03
CHECK # 054457	MN ENERGY RESOURCES CORP					\$1,055.27
CHECK # 054459	OFFICE DEPOT					
054459	OFFICE DEPOT	ELECTRIC FUN	ELECTRIC ADMINIST	Office Supplies	OFFICE SUPPLIES	\$53.97
CHECK # 054459	OFFICE DEPOT					\$53.97
CHECK # 054461	OWENS AUTO PARTS					
054461	OWENS AUTO PARTS	SEWER FUND	SEWER COLLECTION	Repair/Maint - Bldg &	PRIMER & ACR ENAMEL FOR T	\$47.76
CHECK # 054461	OWENS AUTO PARTS					\$47.76
CHECK # 054462	OXYGEN SERVICE CO, INC					
054462	OXYGEN SERVICE CO, I	ELECTRIC FUN	GENERATION & PO	Repair/Maint - Bldg &	CYLINDER RENTAL-OXY	\$25.20
054462	OXYGEN SERVICE CO, I	ELECTRIC FUN	GENERATION & PO	Landfill Gen Exp	CYLINDER RENTAL-NITR	\$10.80
054462	OXYGEN SERVICE CO, I	ELECTRIC FUN	ELECTRIC DISTRIBU	Maint of Substation E	CYLINDER RENTAL-SUBST	\$43.80
054462	OXYGEN SERVICE CO, I	WATER FUND	WATER DISTRIBUTI	Repair/Maint - Bldg &	CYLINDER RENTAL-CARB DIOX	\$9.90
CHECK # 054462	OXYGEN SERVICE CO, INC					\$89.70
CHECK # 054463	QUALITY DISPOSAL					
054463	QUALITY DISPOSAL	ELECTRIC FUN	GENERATION & PO	Garbage Removal	GARBAGE	\$75.00
054463	QUALITY DISPOSAL	SEWER FUND	WASTEWATER TREA	Garbage Removal	GARBAGE	\$193.05
CHECK # 054463	QUALITY DISPOSAL					\$268.05
CHECK # 054466	RMB ENVIRONMENTAL LABS INC					
054466	RMB ENVIRONMENTAL	WATER FUND	WATER TREATMENT	Professional Services -	LAB TESTING	\$65.00
054466	RMB ENVIRONMENTAL	SEWER FUND	WASTEWATER TREA	Professional Services -	LAB TESTING	\$988.00
CHECK # 054466	RMB ENVIRONMENTAL LABS INC					\$1,053.00
CHECK # 054467	SEH DESIGN/BUILD INC					
054467	SEH DESIGN/BUILD INC	WATER FUND		Fixed Assets	WATER TANK MAINT PROGRA	\$3,300.00

**CITY OF MORA
CHECK LIST-PUC**

CHECK #	Search Name	Fund Descr	Dept Descr	Last Dim Descr	Comments	Amount
CHECK # 054467	SEH DESIGN/BUILD INC					\$3,300.00
CHECK # 054470	STAR ENERGY SERVICES LLC					
054470	STAR ENERGY SERVICE	ELECTRIC FUN	ELECTRIC DISTRIBU	Maint of GIS	GIS/MAPPING SERVICES	\$130.00
CHECK # 054470	STAR ENERGY SERVICES LLC					\$130.00
CHECK # 054471	TOTAL CONTROL SYSTEMS, INC.					
054471	TOTAL CONTROL SYSTE	SEWER FUND	SEWER LIFT STATIO	Repair/Maint - Bldg &	SCADA CONTROL PANEL HEAT	\$480.68
CHECK # 054471	TOTAL CONTROL SYSTEMS, INC.					\$480.68
CHECK # 054473	TRUCK UTILITIES INC					
054473	TRUCK UTILITIES INC	ELECTRIC FUN	ELECTRIC DISTRIBU	Small Tools & Equipm	HYDRO SAW & ASSEMBLY PAR	\$1,796.00
CHECK # 054473	TRUCK UTILITIES INC					\$1,796.00
CHECK # 054476	WW GOETSCH & ASSOCIATES INC					
054476	WW GOETSCH & ASSOC	SEWER FUND	SEWER LIFT STATIO	Repair/Maint - Bldg &	MAIN LIFT STATION PUMP RP	\$5,432.00
CHECK # 054476	WW GOETSCH & ASSOCIATES INC					\$5,432.00
						\$359,004.45



MORA MUNICIPAL UTILITIES
PUBLIC UTILITIES COMMISSION CHECK LIST

THE APRIL 2020 CLAIMS HAVE BEEN APPROVED FOR PAYMENT BY:

CHAIRMAN

COMMISSION MEMBER

COMMISSION MEMBER

SECRETARY



MEMORANDUM

Date: May 18, 2020
 To: Public Utilities Commission
 From: Joseph Kohlgraf, Public Works Director
 RE: Sanitary Sewer Exemption Request – Glenn & Nina Petersen

ITEM SUMMARY

The PUC will consider a request for sanitary sewer exemption from the owners of property located at 300 Little Ranches Road.

BACKGROUND INFORMATION

Glenn & Nina Petersen recently purchased the property located at 300 Little Ranches Road, formerly owned by Ralph Cutler, with the intention of making improvements to the existing home. The site is currently served by a private septic system and the Petersen’s have been informed that the existing system is non-compliant (i.e. failing). The Petersen’s options are to either connect to the municipal sanitary sewer system or install a new private sewer system.

In order for a property owner to install a private system, per Code of Ordinances, Title V Public Works, §50.12 Exemptions, a hardship must exist making it unfeasible to obtain public sanitary sewer and an exemption permit is required. §50.12 defines a hardship as one or more of the following:

- (1) The public sanitary sewer system is not within a reasonable distance of the subject property.
- (2) The public water system is not able to provide adequate volume or pressure to the subject parcel.

The Petersen’s application cites distance and topography as justifications for the exemption. Staff has reviewed the Petersen’s request and does not believe that it meets either criteria to grant an exemption. Sanitary sewer main is currently located under Little Ranches Road which means that the Petersen’s property abuts existing infrastructure. It’s not possible for sanitary sewer to be any closer to the subject property than it already is; therefore, staff recommends denial of the Petersen’s request.

The Petersen’s have been made aware of the meeting and invited to speak to their request.

OPTIONS & IMPACTS

- 1. Make a determination that a hardship, as defined by City Code §50.12, exists and **approve** the request for exemption. The motion should include justification for granting an exemption for the permanent record in order to reduce the risk of setting a precedent.
- 2. Make a determination that a hardship, as defined by City Code §50.12, does not exist and **deny** the request for exemption. Given that the Petersen’s existing private septic system is currently non-compliant, they’ll be required to connect to municipal sanitary sewer.

Memorandum

RECOMMENDATIONS

Motion to adopt Resolution PUC2020-521 denying the request for a sanitary sewer exemption.

Attachments

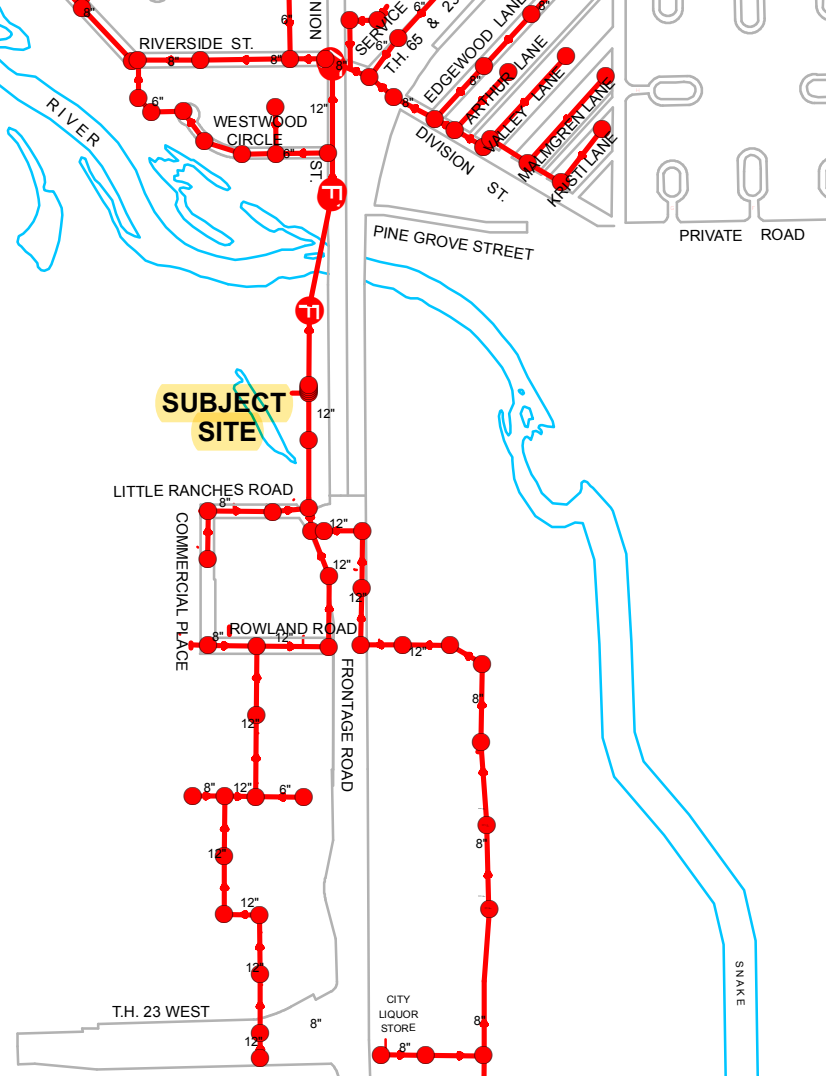
Location map

Resolution PUC2020-521



Legend

- Manhole
- Liftstation
- ▼ Cleanout and Air Release Valve
- Sanitary Line
- Ⓡ Sanitary Forcemain



RESOLUTION NO. PUC2020-521

**A RESOLUTION OF THE PUBLIC UTILITIES COMMISSION OF THE CITY OF MORA, MINNESOTA,
DENYING A REQUEST FOR EXEMPTION TO ALLOW A PRIVATE SEWER SYSTEM
AS REQUESTED BY GLENN & NINA PETERSEN**

WHEREAS, Glenn & Nina Petersen, property owners, submitted an application dated received May 4, 2020 for an exemption in order to install a private sewer system rather than connect to the municipal sanitary sewer system; and

WHEREAS, the property is located at 300 Little Ranches Road and is legally described as:

PID 22.00615.00

E1/2 OF SW1/4 S OF RIVER EX COM AT SE COR THEN ON ASSUMED BEARING OF N 89D33'15" W ALONG S LINE 400.89' THEN N 0D26'45" E 275' THEN S 89D33'15" E 65.74' M/L TO W LINE OF E 333' OF SAID E1/2 OF SW1/4 THEN ON BEARING OF N ALONG SAID W LINE 58' TO POB; CONT ON BEARING OF N ALONG SAID W LINE 175.01' M/L TO INTERS WITH N LINE OF S 508' OF E1/2 OF SW1/4 THEN S 89D33'15" E ALONG SAID N LINE 333.01' TO E LINE OF E1/2 OF SW1/4 THEN ON BEARING OF S ALONG E LINE 508.02' TO SE COR OF E1/2 OF SW1/4 THEN N 89D33' 15" W 550.89' THEN N 0D26'45" E 333' TO INTERS WITH LINE THAT BEARS N 89D33'15" W FROM POB THEN S 89D33'15" E 215.28' TO POB; & INCL S 33' LYING WLY & SWLY OF LINE DESC AS COM AT SE COR OF E1/2 OF SW1/4 THEN ON ASSMD BEARING OF N 89D33' 15" W ALONG S LINE 145.57' TO POB OF LINE THEN N 44D33'15" W 46.67' TO INTERES WITH N LINE OF SAID S 33' & SAID LINE THERE TERMINATING;

SUBJ TO ESMNTS & HWY R/W OF RECORD

Kanabec County, Minnesota

Section 14 Township 039 Range 024

WHEREAS, the Mora Municipal Utilities Commission reviewed the request at its May 18, 2020 meeting and heard from the Public Works Director; and

WHEREAS, the Public Utilities Commission has determined that a hardship, as defined by Code of Ordinances, Title V Public Works, §50.12 Exemptions, making it unfeasible to obtain public sanitary sewer does not exist.

NOW THEREFORE, BE IT RESOLVED that the Mora Municipal Utilities Commission hereby denies the request for exemption, requiring the following:

1. Due to a non-compliant private sewer system and municipal sanitary sewer infrastructure being located adjacent to the subject property, the property must connect to municipal sanitary sewer service.
2. No connection shall be made to the sanitary sewer system until the applicant pays a sewer access charge (SAC) as established by the Mora Municipal Utilities Rate Schedules.
3. For service to property to which service lines have not been previously run from the mains to the property line, the applicant shall pay to the Utility the amount of which shall not be less than the Utility's cost of making the necessary connections, taps and installation of pipe and appurtenances to provide service to the property and the necessary street repairs; provided, however, with the approval of the Utility, the owner or the owner's agent shall have the right to contract directly with a licensed plumber or a certified pipe layer for the installation and connection of the service line.
4. This Resolution shall be recorded at the office of the Kanabec County Recorder.

The foregoing resolution was introduced and moved for adoption by Commissioner _____ and seconded by Commissioner _____.

Voting for the Resolution:
Voting Against the Resolution:
Abstained from Voting:
Absent:

Motion carried and resolution adopted this 18th day of May, 2020.

Greg Ardner
Chairman

ATTEST:

Lindy Crawford
Public Utilities General Manager



MEMORANDUM

Date May 18, 2020
To Public Utilities Commission
From Joseph Kohlgraf, Public Works Director
Lindy Crawford, Public Utilities General Manager
RE Engineering Services, Transmission & Distribution Pole Replacement – Hwy 65/ Mora Lake

SUMMARY

SMMPA is planning to replace the transmission poles along Hwy. 65/ Mora Lake this fall and winter. This project involves MMU's electrical distribution under build as well. Staff is seeking approval to replace overhead distribution poles and attachments, with underground distribution lines to completely remove our equipment from the SMMPA owned transmission poles as recommended by our electrical engineer, DGR. Staff will be asking for acceptance of professional services from DGR for electrical distribution under build relocation.

BACKGROUND INFORMATION

The transmission poles in the water along Hwy. 65 that start on the south of Mora Lake and move north to 9th Street are scheduled to be replaced by SMMPA this fall and winter. These power poles carry our distribution system primary, including the loop connection for 9th Street.

There will be a cost to MMU for removal and replacement (x2) for the pole replacement/transmission line repair due to the proximity of our electric in the construction area. Staff feels that this cost would be high due to age of equipment and probability of replacement. Staff has looked into the option of underground and asked our engineer to provide a cost estimate. We have previously done smaller projects with ECE using staff, but at this time with this being a multiagency project, staff feels that our engineering services should be used to manage this project to correctly to cover MMU's assets. This upgrade would eliminate pole maintenance, a highway crossing, unreachable overhead line maintenance, and update that area's electric service.

Attached you will find a Task Order from DGR to provide services for the project with the initial project budget of \$135,000.00 for engineering services, materials and construction.

OPTIONS & IMPACTS

1. Accept DGR's quote of \$16,000.00 for engineering services to initiate replacement of overhead with underground. This is not a budgeted item.
2. Instruct SMMPA to move forward with resetting the overhead. We will inherit poles that will need to be replaced in the future and the possible replacement of aged electrical lines/ equipment. This is also not a budgeted item. A rough estimate would be \$50,000 for labor, approximately \$25,000 to replace poles (X5) and approximately \$18,000 in wire and attachments, for a total project cost of \$93,000.

RECOMMENDATIONS

Motion to accept quote from DGR for engineering services as presented.

Memorandum

Attachments

DGR Task Order Quote

TASK ORDER

Task Order No. 3

Effective Date: _____

Task Order Amendment to the DGR ENGINEERING Master Agreement for Professional Services

DGR Engineering (Consultant) agrees to provide to: Mora Municipal Utilities – Mora, Minnesota (Client), the professional services described below for the Project identified below. The professional services shall be performed in accordance with and shall be subject to the terms and conditions of the Master Agreement for Professional Services executed by and between Consultant and Client on the 21st day of October , 20 19 .

TASK ORDER PROJECT NAME: Electric Distribution Underbuild Relocation

TASK ORDER PROJECT DESCRIPTION: The project includes relocating existing electric distribution lines from overhead to underground in the area along Highway 65 near Mora Lake. The existing distribution lines to be relocated are underbuilt on a SMMPA-owned transmission line, which is scheduled to be reconstructed this upcoming winter. MMU intends to hire a contractor to perform the bulk of the construction work on this underground electric distribution project.

DGR CONTACT PERSON: Chad Rasmussen, Asst Dept Head – Electric Power

CLIENT CONTACT PERSON: Joe Kohlgraf, Public Works Director

SCOPE OF WORK:

Preliminary Phase:

- Meet with MMU staff to identify and determine the locations and extents of the areas to be improved and converted on the distribution system.
- Ascertain the required facilities necessary to develop the circuitry, including development of a work scope definition by all parties.
- Prepare a preliminary primary circuitry plan that shows new circuitry and connections to the existing system.
- Develop a cost estimate for the project.

Design Phase:

- Provide field design staking, which includes walking the project, developing notes and collecting data required to finish the design.
- Develop a detailed location-by-location unit tabulation of required work.
- Complete design and staking sheet production utilizing digital aerial photography for the construction area.
- Perform calculations to determine appropriate transformer, cable, and associated equipment sizing.
- Develop a material list for the project.
- Develop plans and guide drawings detailing the required work to be constructed by the installation contractor.

Bidding Phase:

- Provide quote documents to interested underground electric distribution contractors, and respond to questions on their part.
- Review and evaluate quotes and provide recommendation for award.

Construction and Final Phase:

- Review shop drawings.
- Assist in construction administration.
- Respond to Contractor and Owner questions.
- Assemble construction record drawings.

PROJECT BUDGET: The following is the initial project budget:

Estimated construction and material cost	\$109,000
Contingency provision	\$10,000
Engineering	\$16,000
Total:	<u>\$135,000</u>

FEE ARRANGEMENT:

We propose to perform the above described work on an hourly basis according to the actual time spent, and estimate our fee to be \$16,000.

All hourly work will be billed at the Hourly Fee schedule in effect at the time the work is performed. The 2020 Hourly Fee Schedule A is attached as Appendix I. In addition, expenses associated with travel and vehicle mileage at IRS rates will be charged while personnel are on-site.

The following services are not included in the above proposal:

- Soil exploration, land surveying, etc.
- Easement procurement
- Development of full contract documents and specifications for public bidding
- Resident project observation
- Construction site visits

If any of these services are found to be necessary, we can perform them as an Additional Service on an Hourly basis.

SPECIAL TERMS AND CONDITIONS: None

Mora Municipal Utilities
Mora, Minnesota

 (Client)

DeWild Grant Reckert and Associates Company
d/b/a DGR Engineering

 (Consultant)

By: _____

By: _____

Title: _____
(Authorized signature and Title)

Title: _____
(Authorized signature and Title)

Address: _____

Address: 1302 South Union Street

City: _____

City: Rock Rapids, IA 51246

Date: _____

Date: _____

APPENDIX I

DGR ENGINEERING

JANUARY 2020

HOURLY FEE SCHEDULE A

Personnel Grade	Engineer Hourly Rate	Technician Hourly Rate	Administrative Hourly Rate
01	\$93	\$54	\$48
02	\$98	\$59	\$50
03	\$103	\$64	\$54
04	\$109	\$68	\$58
05	\$118	\$72	\$62
06	\$130	\$76	\$66
07	\$140	\$81	\$70
08	\$150	\$87	\$76
09	\$162	\$93	\$82
10	\$173	\$98	\$88
11	\$185	\$103	\$96
12	\$197	\$108	\$108
13	\$210	\$114	\$125
14	\$216	\$122	\$154
15	\$222	\$132	\$202

Reimbursable Expenses:

1. Standard vehicle mileage at the IRS standard mileage rate in effect at the time.
2. Survey/staking/heavy duty trucks at \$0.80 per mile.
3. Other travel, subsistence, lodging at actual out-of-pocket cost.
4. GPS Survey Equipment (when used) at \$31.25 per hour.
5. ATV and UTV Equipment (when applicable) at \$12.50 per hour.



MEMORANDUM

Date May 18, 2020
To Public Utilities Commission
From Joseph Kohlgraf, Public Works Director
RE Heavy Duty Service Truck Replacement

SUMMARY

The PUC will consider the replacement of our 2002 f-550 heavy duty service truck.

BACKGROUND INFORMATION

MMU's current heavy duty service truck due for replacement is a 2002 f-550 with a utility box, crane and snow plow. This truck is currently used for maintenance repairs ranging from water distribution, wells, collection system, lift stations and water and sewer plant needs. This vehicle is in need of major repairs to the frame and electrical system. It has been well utilized and is our secondary heavy duty service truck.

Since we have upgraded lift station pumps at various locations since 2002, the need is appropriate for another truck due to the size of the crane. Attached are state bid quotes for a cab and chassis from Midway Ford and service body and crane from ABM Equipment. At this time, staff has not included a snow plow, which was originally in the CIP.

OPTIONS & IMPACTS

1. Purchase the vehicle, service body and crane to replace current vehicle that is in need of repair. This is a budgeted item for the amount of \$105,000 and would follow the approved 2020 CIP plan.
2. Do nothing at this time and repair heavy duty service truck as needed.

RECOMMENDATIONS

Motion to accept the quote from Midway Ford for the vehicle cab and chassis (\$40,506.57), and accept the quote from ABM Equipment for the service body and crane (\$53,308.00) for a price not to exceed \$93,814.57.

Attachments

- Quote from Midway Ford
- Quote from ABM Equipment

Midway Ford Commercial
Fleet and Government Sales
 2777 N. Snelling Ave.
 Roseville MN 55113



Travis Swanson
 651-343-5212
tswanson@rosevillemidwayford.com

Fax # 651-604-2936

FCCM40 Contract # 170310
2020 F-550 4x4 Regular Cab- 84" CA DRW XL F5H

Standard

Automatic Transmission
Dual Front Air Bags
AM/FM Radio
Tilt Wheel
Upfitter Switches

40/20/40 Vinyl Front Seat
4-Wheel ABS Brakes
Air Conditioning
225/70r19.5 All Season Tires

Front Tow Hooks
Rubber Floor Covering
Black Bumper
7.3L V8

Options	Code	Price	Select	Exterior Colors	Code	Select
Limited Slip 4.88 Axle	X8L	\$328	x	Blue Jeans Metallic	N1	
19,500 GVWR	68M	\$1,051	x	Race Red	PQ	
Rear Traction Tires	TGM	\$173	x	Caribou Metallic	LQ	
7500 Front End	67P	\$260	x	Agate Black	UM	
PTO provision	62R	\$254	x	Magnetic Metallic	J7	
Dual batteries	86M	\$191	x	Ingot Silver Metallic	UX	
397 amp Alternator	67B	\$104	x	Oxford White	Z1	
Brake controller	52B	\$246	x			
Running Boards	18B	\$292	x			
Snow Plow Prep	473	\$228	x			
				Extended Service Contracts	Cost	Select
				7 year/75,000 mile	\$2,570	
				PremiumCare Warranty		
				(Bumper to Bumper)		
Option Total		\$3,127				

Base Price	Totals	You must have a active FIN code to participate in this purchase contract : FIN code # _____	
	\$34,761.80	Purchase Order required prior to order placement	
Options Price Totals	\$3,127.00	PO # _____	
Extended Warranty		Name of Organization _____	
Transit Impr Excise Tax		Address _____	
Tax Exempt Lic	\$55.00	City, State, Zip _____	
6.5% Sales Tax	\$2,462.77	Contact Person/ Phone # _____	
Document fee	\$100.00	Contact's e-mail address and fax # _____	
Sub total per vehicle	\$40,506.57		
Number of Vehicles	1		
Grand Total for all units	\$40,506.57		
Acceptance Signature _____	Date _____		
Print Name and Title _____	Date _____		



333 2nd STREET NE
HOPKINS, MN 55343-8337
952-938-5451
800-229-5451
FAX 952-938-0159
www.abmequip.com

Custom Truck Equipment for the Utility, Construction, Municipal and Refuse Industries

Quotation # 050820-159

May 8, 2020

City of Mora
101 Lake Street S.
Mora, MN 55051
ATTN: Mr. Joe Kohlgraf

Mr. Kohlgraf,

In response to your request for a price quotation on a new fiberglass body to fit your dual rear wheel 2020 Ford F- 550 with an 84" C/A (gas) cab/chassis, we are pleased to submit the following for your consideration (per MN State Contract #167794):

- 1.09 Contoured body for a Dual Rear Wheel 84" CA application – Standard White.
Chassis CA Dimension – 84"
Body Length – 132"
Body Width – 94
Body Height – 42"
Compartment Depth – 20"
Make & Model Brand FX BFXB – 84LS.....Price: \$ 9,049.00
Installation of Utility/Service Body.....Price: \$ 950.00
Price of FMVSS 108 lighting package.....Inc.
Installation of FMVSS 108 lighting package.....Inc.
Warranty.....One Year.
- 1.12.4 Galvanized sure step with pintle recess - Dual rear wheel.....Price: \$ 588.00
- 1.12.6 Installation of bumper.....Price: \$ 224.00
- 1.11.1 10" aluminum tailgate with automotive style latch.....Price: \$ 315.00
- 1.5.6 Fibreglo flexible tubular lighting on 3 sides of compartment wired to OEM cab switch (\$89 per compartment x 8).....Price: \$ 712.00
- 1.9.3 Pipe vice table and rest – mounted curbside.....Price: \$ 320.00
- 1.9.18 Furnish and install 6" amber LED strobe on body – front curbside wired to OEM cab switch.....Price: \$ 365.00
- 1.9.21 Furnish and install aluminum riser post for strobe (above cab level).....Price: \$ 128.00
- 1.22.4 Recessed amber LED warning flashers at rear wired to OEM cab switch (\$279 each x 2).....Price: \$ 558.00
- 1.9.25 Furnish and install rear mud flap (set).....Price: \$ 125.00
- 1.23.16 Extend exhaust to edge of body.....Price: \$ 100.00

Quotation # 050820-159

-2-

May 8, 2020

- 1.23.18 Mount OEM back up camera.....Price: \$ 115.00
Misc. 2" receiver tube installed and reinforced for towing with 2-5/16"
pintle ball hitch, adjustable hitch plate and pin.....Price: \$722.00
1.9.12 Furnish and install Berg 7-way (pin) trailer socket and boot with
weatherproof connection.....Price: \$ 99.00

INDIVIDUALIZED COMPARTMENTATION

STREETSIDE:

- S1 - 1.3.1 (1) adjustable fiberglass shelf.....Price: \$ 147.00
1.3.7 Divider pack for fiberglass shelves (4 dividers).....Price: \$ 16.00
S2 - 1.3.2 (2) adjustable fiberglass shelves.....Price: \$ 220.00
1.3.7 Divider pack for fiberglass shelves (4 dividers) (\$16/pk x 2).....Price: \$ 32.00
S3 - Misc. (1) fixed shelf.....Price: \$ 120.00
1.3.5 Pullout drawer on slides mounted under shelf (\$161 each x 2).....Price: \$ 322.00
S4 - 1.8.2 Crane reinforcement for 25,000 ft. Lb. crane. Understructure
long sills to be 4" x 4" x 1/4" square tubing. Cross members at
front and rear to be 4" x 4" x 1/4" tube. All intermediate cross
members to be 4" x 4" x 3/8". Crane tower to have 5/8" top
plate. Mounting requires (4) shear plates per side.....Price: \$ 2,519.00

CURBSIDE:


- C1 - 1.18.1 Transverse open curbside.....Price: \$ 480.00
1.18.3 Cage & two drawers - pull one sides, full width 5"H.....Price: \$ 1,168.00
C2 - 1.3.2 (2) adjustable fiberglass shelves.....Price: \$ 220.00
1.3.7 Divider pack for fiberglass shelves (4 dividers) (\$16/pk x 2).....Price: \$ 32.00
C3 - 1.4.4 (18) drawer metal cabinet installed.....Price: \$ 425.00
C4 - 1.5.2 Locking swivel hooks 2-3-2 (\$29 each x 7).....Price: \$ 203.00

TOTAL PRICE AS DESCRIBED, FOB HOPKINS, MN.....\$ 20,274.00

ALL PRICES DO NOT INCLUDE ANY APPLICABLE TAX(ES)

Thank you for your interest in ABM Equipment & Supply, LLC. We hope this information will allow you to place this business with us. If you have any questions, please do not hesitate to contact Rick Loosbrock.

Best regards,


Sam Fahey
Sales Coordinator



333 2nd STREET NE
HOPKINS, MN 55343-8337
952-938-5451
800-229-5451
FAX 952-938-0159
www.abmequip.com

Custom Truck Equipment for the Utility, Construction, Municipal and Refuse Industries

Quotation # 050820-160

May 8, 2020

City of Mora
101 Lake Street S.
Mora, MN 55051
ATTN: Mr. Joe Kohlgraf

Mr. Kohlgraf

In response to your request for a price quotation on a new hydraulic crane to be installed your service body, we are pleased to submit the following for your consideration (per MN State Contract #125690):

- 2.1 Liftmoore **2550XP-20** 25,000 ft lb moment rating.
Capacity 5,000 lbs at 5 ft load radius. Hydraulically powered rotation, winch, boom elevation. Continuous, unlimited rotation. Includes 80 ft of 5/16" galvanized aircraft cable. Traveling block with swivel safety hook. Anti two-block is included. Load sensor is included. Drum to wire rope ratio meets ANSI requirements. Pump, reservoir and hoses not included. Pump should supply 6 GPM at 2750 PSI. Meets requirements of 29 CFR 1910.180, ANSI B30.5, SAE J1063. Emergency stop on control. Power boom elevation, power rotation and power extension from 10 ft to 16 ft. 4 ft. manual extension from 16 ft to 20 ft. Wireless proportional control is standard.....Price: \$ 19,480.00
- 2.1 Boom rest.....Price: \$ 242.00
- 2.9 Add leaf springs to crane side of chassis at rear.....Price: \$ 798.00
- 2.16.1 PTO Hotshift PTO, direct mount single section pump automatic transmission.....Price: \$ 2,982.00
- 2.17.1 20 Gallon hydraulic tank with sight gauge, filters, shut off valves and aircraft grade oil.....Price: \$ 1,391.00
- 2.17.2 Hydraulic hose kit from PTO/pump to reservoir to crane.....Price: \$ 1,048.00
- 2.17.3 Hydraulic hose kit from crane to outriggers.....Price: \$ 385.00
- 2.17.4 Manual selector valve for outrigger/crane operation.....Price: \$ 410.00
- 2.13.1 39278 outrigger 25K.....Price: \$ 6,298.00
- TOTAL PRICE AS DESCRIBED, FOB HOPKINS, MN.....\$ 33,034.00**

Quotation # 050820-160

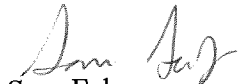
-2-

May 8, 2020

ABOVE PRICES DO NOT INCLUDE ANY APPLICABLE TAX(ES)

Thank you for your interest in ABM Equipment & Supply, LLC. We hope this information will allow you to place this business with us. If you have any questions, please do not hesitate to contact Rick Loosbrock.

Best regards,


Sam Fahey
Sales Coordinator



MEMORANDUM

Date: May 18, 2020
To: Public Utilities Commission
From: Lindy Crawford, Public Utilities General Manager
RE: Appoint PUC Representative to City EDA

ITEM SUMMARY

The PUC may appoint a commissioner to fill the vacant PUC representative position for the City EDA.

BACKGROUND INFORMATION

Former commissioner Joe Heggernes served as the PUC representative on the City EDA. With his resignation from the PUC that position is now vacant.

The EDA recently amended their bylaws to state the PUC representative must be a PUC commissioner, previously the PUC had the ability to select a member of the public as its representative. The PUC should discuss this and decide who should fill the vacancy.

OPTIONS & IMPACTS

Appoint a commissioner as the PUC representative for the EDA. The EDA generally meets quarterly, at 12pm, with additional meetings or subcommittee meetings scheduled as needed.

RECOMMENDATIONS

Discuss the vacant PUC representative seat on the City EDA and fill the vacancy appropriately.

Attachments

None



MEMORANDUM



Date: May 18, 2020
To: Mayor and City Council
Public Utilities Commission
From: Lindy Crawford, City Administrator/ Public Utilities General Manager
Beth Thorp, Community Development Director
RE: CMHP Request for Support Update

SUMMARY

The Central Minnesota Housing Partnership (CMHP) is proposing the construction of a 32-unit apartment complex for low and moderate income households on 9th Street and has requested support from the city and utility in the forms of Tax Increment Financing (TIF), waiving of open space dedication, reduction of WAC + SAC fees, and a threshold letter showing need and support for the project.

Both the city council and the PUC adopted resolutions in support of the proposed apartment complex at their regular April meetings, however both groups will consider amended resolutions based on feedback from CMHP and Minnesota Housing.

BACKGROUND INFORMATION

Since the regular April meetings staff learned that language in the resolutions aren't able to be used for Minnesota Housing's scoring process because the last sentence in the resolutions state the resolution does not bind the city to providing funding. If it is non-binding, Minnesota Housing does not consider it committed funds for local contribution points. CMHP has asked staff to bring forward amended language for the city council and PUC to consider.

After communicating with Minnesota Housing and CMHP staff has revised two resolutions for the city council to consider – tax increment financing (TIF) assistance and open space dedication, and one resolution for the PUC to consider – reduction in WAC & SAC fees. Attached are all three for review and consideration. The amended resolutions offer TIF, waiving of open space dedication, and reduction of WAC + SAC only if CMHP is awarded sufficient funding from Minnesota Housing or other sources.

OPTIONS & IMPACTS

Several local jurisdictions have identified the lack of suitable housing in our community, which is supported by the data identified in the Comprehensive Housing Market Analysis prepared by Maxfield Research & Consulting completed for the Mora HRA, Kanabec County EDA and City of Mora EDA. Staff believes that CMHP's 32-unit apartment complex will assist with meeting these needs, and showing support from the city and utility will increase the chances that this project receives Low Income Housing Tax Credits through Minnesota Housing.

RECOMMENDATIONS

PUC: Motion to adopt Resolution PUC2020-522 reducing the WAC + SAC fees by 50% on 32 units for a total reduction of \$62,400.

Memorandum

City Council: Motion to adopt Resolution 2020-523 supporting tax increment financing assistance for a 32-unit multi-family low and moderate income housing project.

Motion to adopt Resolution 2020-524 supporting CMHP's proposal for open space dedication.

Attachments

PUC: Resolution PUC2020-522

City Council: Resolution 2020-523

Resolution 2020-524

RESOLUTION NO. PUC2020-522

**A RESOLUTION OF THE PUBLIC UTILITIES COMMISSION OF THE CITY OF MORA, MINNESOTA,
SUPPORTING WAC AND SAC FEE REDUCTIONS FOR A 32-UNIT MULTI-FAMILY,
LOW INCOME HOUSING PROJECT**

WHEREAS, The Central Minnesota Housing Partnership, Inc. (CMHP) has proposed to build a 32-unit multi-family, low income apartment housing project in the City of Mora; and

WHEREAS, the housing project meets the needs of the City and low income housing is found to be in short supply in the City; and

WHEREAS, the success of the application is predicated, in part, on local support of the project through the reduction in water and sewer access charges.

WHEREAS, On April 20, 2020, the Mora Public Utilities Commission adopted Resolution PUC2020-421; and

WHEREAS, CMHP has identified an issue with the wording of Resolution PUC2020-421, and has requested the Public Utilities Commission amend its resolution; and

WHEREAS, the Mora Public Utilities Commission hereby repeals Resolution PUC2020-421 in its entirety, and adopts this resolution in its place.

NOW THEREFORE, BE IT RESOLVED by the Public Utilities Commission as follows: (1) the Public Utilities Commission supports CMHP’s application for Low Income Housing Tax Credits for a 32-unit multi-family, low income apartment housing project; and, (2) city/utility staff is hereby authorized to reduce the WAC and SAC fees by 50% on the said 32 units for a total reduction of \$62,400, subject to award of sufficient funding from Minnesota Housing or other sources.

The foregoing resolution was introduced and moved for adoption by Commissioner _____ and seconded by Commissioner _____.

Voting for the resolution:
Voting against the resolution:.....
Abstained from voting:
Absent:

Motion carried and resolution adopted this 18th day of May, 2020.

Greg Ardner, Chair

ATTEST:

Lindy Crawford, City Administrator



MEMORANDUM

Date: May 18, 2020
To: Public Utilities Commission
From: Lindy Crawford, Public Utilities General Manager
RE: Petroleum Storage Tank Release Site – Jerry’s Bait Shop

ITEM SUMMARY

Staff provided an update on the petroleum storage tank release site at the Jerry’s Bait Shop located at 631 East Maple Avenue at the last few PUC meetings. The PUC tabled the item until a new PUC member was appointed by the city council.

BACKGROUND INFORMATION

Over the last several years the PUC and staff have had discussions with the MPCA and Don Larson, owner of Jerry’s Bait Shop regarding potential water contamination from the well at Jerry’s Bait Shop. Over the last several years the MPCA has been actively monitoring the site to assess potential public health concerns.

At the December 16, 2019 meeting the consensus of the PUC was that a variance from City Code 52.23 may be an option due to public health concerns. After further discussion at the February 18, 2020 meeting staff was directed to consult with the city attorney regarding this possibility.

The city attorney has advised that the preferred solution would be utility supplied water with a filtration or treatment system for the bait operation. Reasons to avoid allowing a well in city limits include concerns regarding well head protection, cross contamination, and aquifer levels for example. However, a variance may be acceptable depending on the property owner’s reasoning for rejecting a filtration or treatment system.

RECOMMENDATIONS

Discuss options and impacts, and direct staff appropriately.

Attachments

None

MORA MUNICIPAL UTILITIES



Financial Reports

Electric Fund
Water Fund
Sewer Fund

March 31, 2020
[unaudited]

TABLE OF CONTENTS

Fund Budgetary Performance	
Balance Sheet – Electric Fund	
Balance Sheet – Water Fund	
Balance Sheet – Sewer Fund	
Graphical Presentation – Electric Fund	
Graphical Presentation – Water Fund	
Graphical Presentation – Sewer Fund	
Investment Portfolio	
Outstanding Debt	
Revenue Guideline Report	
Expenditure Guideline Report	
Notes	

MORA MUNICIPAL UTILITIES

Fund Budgetary Performance

For the Quarter Ended March 31, 2020

	2020 YTD Budget	2020 YTD Actual	2020 YTD Balance	2020 % YTD Budget
ELECTRIC FUND				
Revenues	5,927,828	1,365,902	4,561,926	23.04%
Expenditures	6,015,913	1,192,339	4,823,574	19.82%
Surplus/(Deficit)		173,563		
WATER FUND				
Revenues	952,650	195,256	757,394	20.50%
Expenditures	776,693	196,417	580,276	25.29%
Surplus/(Deficit)		(1,160)		
SEWER FUND				
Revenues	1,065,400	290,260	775,140	27.24%
Expenditures	1,148,188	260,622	887,566	22.70%
Surplus/(Deficit)		29,639		
TOTAL ALL FUNDS				
Revenues	7,945,878	1,851,418	6,094,460	23.30%
Expenditures	7,940,794	1,649,377	6,291,417	20.77%
Surplus/(Deficit)		202,041		



CITY OF MORA
BALANCE SHEET
 Current Period: March 2020

Year End

Account Descr	Begin Yr	YTD Debit	YTD Credit	Current Balance
Fund 651 ELECTRIC FUND				
Bal Type A				
G 651-11011 Cash NNB Checking	\$1,343,556.40	\$1,463,903.49	\$1,305,061.77	\$1,502,398.12
G 651-11013 Petty Cash	\$0.00	\$0.00	\$0.00	\$0.00
G 651-11014 ChangeFund/AirportVending/N	\$400.00	\$0.00	\$0.00	\$400.00
G 651-11018 Cash FCB HI-FI	\$602,842.58	\$10,892.91	\$0.00	\$613,735.49
G 651-11020 Investments MS & WF	\$4,907,388.65	\$38,564.16	\$0.00	\$4,945,952.81
G 651-11022 Spire Savings	\$0.00	\$0.00	\$0.00	\$0.00
G 651-11151 Accounts Receivable	\$41,373.69	\$90,192.79	\$91,964.67	\$39,601.81
G 651-11152 Accounts Receivable - UB	\$359,758.23	\$1,324,549.44	\$1,318,217.83	\$366,089.84
G 651-11154 Return Checks	\$0.00	\$1,031.58	\$1,181.99	-\$150.41
G 651-11155 Accounts Rec - Other	\$0.00	\$0.00	\$0.00	\$0.00
G 651-11212 Special Assess Rec - Unamort	\$0.00	\$0.00	\$0.00	\$0.00
G 651-11213 Special Assess Rec - Amortized	\$0.00	\$0.00	\$0.00	\$0.00
G 651-11410 Distribution Inventory	\$131,986.04	\$6,291.20	\$0.00	\$138,277.24
G 651-11551 Prepaid Ins	\$0.00	\$45,348.89	\$11,337.21	\$34,011.68
G 651-12600 Fixed Assets	\$5,892,294.31	\$0.00	\$0.00	\$5,892,294.31
G 651-12601 Allowance for Depreciation	-\$3,924,774.35	\$0.00	\$43,396.16	-\$3,968,170.51
G 651-12647 Construction in Progress	\$0.00	\$0.00	\$0.00	\$0.00
G 651-13300 Advance To Wood & Grove Fu	\$525,394.92	\$0.00	\$15,710.90	\$509,684.02
G 651-13305 Advance To Water Fund	\$150,464.44	\$0.00	\$4,499.34	\$145,965.10
G 651-13310 Advance To Sewer Fund	\$144,557.45	\$0.00	\$4,322.71	\$140,234.74
G 651-13315 Advance To Fire Station Proj F	\$0.00	\$0.00	\$0.00	\$0.00
G 651-13320 Advance To Liquor Fund	\$1,000,000.00	\$0.00	\$0.00	\$1,000,000.00
G 651-13325 Advance To TIF District 1-11	\$209,537.44	\$0.00	\$5,165.08	\$204,372.36
G 651-15600 Deferred Outflow - Pensions	\$11,166.00	\$0.00	\$0.00	\$11,166.00
Bal Type A	\$11,395,945.80	\$2,980,774.46	\$2,800,857.66	\$11,575,862.60
Bal Type E				
G 651-24204 Fund Bal-Undes/Net Asset (ent	-\$9,752,917.05	\$1,196,086.83	\$1,369,649.92	-\$9,926,480.14
G 651-24502 FB/Net Asset-Des Cap Proj/De	-\$1,000,000.00	\$0.00	\$0.00	-\$1,000,000.00
Bal Type E	\$10,752,917.05	\$1,196,086.83	\$1,369,649.92	\$10,926,480.14
Bal Type L				
G 651-22021 Accounts Payable	-\$291,272.76	\$930,372.11	\$936,805.95	-\$297,706.60
G 651-22050 Franchise Fee Payable	\$0.00	\$57,876.92	\$57,876.92	\$0.00
G 651-22082 Sales Tax Payable	-\$13,261.00	\$43,152.00	\$44,140.64	-\$14,249.64
G 651-22161 Accrued Vac-Sick Wages	-\$26,028.13	\$0.00	\$0.00	-\$26,028.13
G 651-22201 Deposits	-\$52,800.00	\$4,410.00	\$5,410.00	-\$53,800.00
G 651-22202 Deposits - Other	-\$200.00	\$0.00	\$0.00	-\$200.00
G 651-22223 Deferred Revenues	\$0.00	\$0.00	\$0.00	\$0.00
G 651-22250 Undistributed Receipts (UR)	-\$14,883.86	\$16,838.89	\$14,770.12	-\$12,815.09
G 651-22850 EFT Clearing Account	\$0.00	\$20.95	\$20.95	\$0.00
G 651-23000 Net Pension Liability	-\$210,014.00	\$0.00	\$0.00	-\$210,014.00
G 651-23500 Deferred Inflow - Pensions	-\$34,569.00	\$0.00	\$0.00	-\$34,569.00
Bal Type L	-\$643,028.75	\$1,052,670.87	\$1,059,024.58	-\$649,382.46
Fund 651 ELECTRIC FUND	\$0.00	\$5,229,532.16	\$5,229,532.16	\$0.00



CITY OF MORA
BALANCE SHEET
 Current Period: March 2020

Year End

Account Descr	Begin Yr	YTD Debit	YTD Credit	Current Balance
Fund 652 WATER FUND				
Bal Type A				
G 652-11011 Cash NNB Checking	\$393,797.45	\$187,149.51	\$205,126.72	\$375,820.24
G 652-11012 INV-Restr Cap Imp/Debt-K/W/	\$37,244.53	\$36.80	\$0.00	\$37,281.33
G 652-11018 Cash FCB HI-FI	\$73,258.86	\$72.39	\$5,251.67	\$68,079.58
G 652-11020 Investments MS & WF	\$627,419.05	\$4,930.49	\$0.00	\$632,349.54
G 652-11151 Accounts Receivable	\$369.17	\$844.27	\$1,213.44	\$0.00
G 652-11152 Accounts Receivable - UB	\$115,229.01	\$188,169.89	\$179,273.52	\$124,125.38
G 652-11154 Return Checks	\$0.00	\$0.00	\$0.00	\$0.00
G 652-11155 Accounts Rec - Other	\$0.00	\$0.00	\$0.00	\$0.00
G 652-11212 Special Assess Rec - Unamort	\$36,404.31	\$0.00	\$0.00	\$36,404.31
G 652-11213 Special Assess Rec - Amortized	\$0.00	\$0.00	\$0.00	\$0.00
G 652-11420 Inventory Materials/Supplies	\$4,246.02	\$4,513.81	\$0.00	\$8,759.83
G 652-11551 Prepaid Ins	\$0.00	\$12,920.81	\$3,230.22	\$9,690.59
G 652-12600 Fixed Assets	\$7,748,401.65	\$49,122.39	\$0.00	\$7,797,524.04
G 652-12601 Allowance for Depreciation	-\$3,964,833.57	\$0.00	\$80,342.01	-\$4,045,175.58
G 652-15600 Deferred Outflow - Pensions	\$4,750.00	\$0.00	\$0.00	\$4,750.00
Bal Type A	\$5,076,286.48	\$447,760.36	\$474,437.58	\$5,049,609.26
Bal Type E				
G 652-24204 Fund Bal-Undes/Net Asset (ent	-\$3,565,914.04	\$197,791.50	\$196,631.04	-\$3,564,753.58
G 652-24502 FB/Net Asset-Des Cap Proj/De	-\$100,000.00	\$0.00	\$0.00	-\$100,000.00
Bal Type E	-\$3,665,914.04	\$197,791.50	\$196,631.04	-\$3,664,753.58
Bal Type L				
G 652-20900 Advance From Electric Fund	-\$150,464.44	\$4,499.34	\$0.00	-\$145,965.10
G 652-22021 Accounts Payable	-\$10,045.68	\$0.00	\$0.00	-\$10,045.68
G 652-22026 State Water Fee	-\$0.39	\$2,873.00	\$2,873.03	-\$0.42
G 652-22031 Bonds Payable	-\$1,129,854.00	\$21,182.00	\$0.00	-\$1,108,672.00
G 652-22034 Unamortized Premium on Bon	-\$1,716.54	\$0.00	\$0.00	-\$1,716.54
G 652-22082 Sales Tax Payable	-\$670.00	\$2,165.00	\$2,329.55	-\$834.55
G 652-22161 Accrued Vac-Sick Wages	-\$13,435.39	\$0.00	\$0.00	-\$13,435.39
G 652-22201 Deposits	-\$150.00	\$0.00	\$0.00	-\$150.00
G 652-22223 Deferred Revenues	\$0.00	\$0.00	\$0.00	\$0.00
G 652-22850 EFT Clearing Account	\$0.00	\$0.00	\$0.00	\$0.00
G 652-22860 Edgewood Tenant Rent Collect	\$0.00	\$0.00	\$0.00	\$0.00
G 652-23000 Net Pension Liability	-\$89,332.00	\$0.00	\$0.00	-\$89,332.00
G 652-23500 Deferred Inflow - Pensions	-\$14,704.00	\$0.00	\$0.00	-\$14,704.00
Bal Type L	-\$1,410,372.44	\$30,719.34	\$5,202.58	-\$1,384,855.68
Fund 652 WATER FUND	\$0.00	\$676,271.20	\$676,271.20	\$0.00



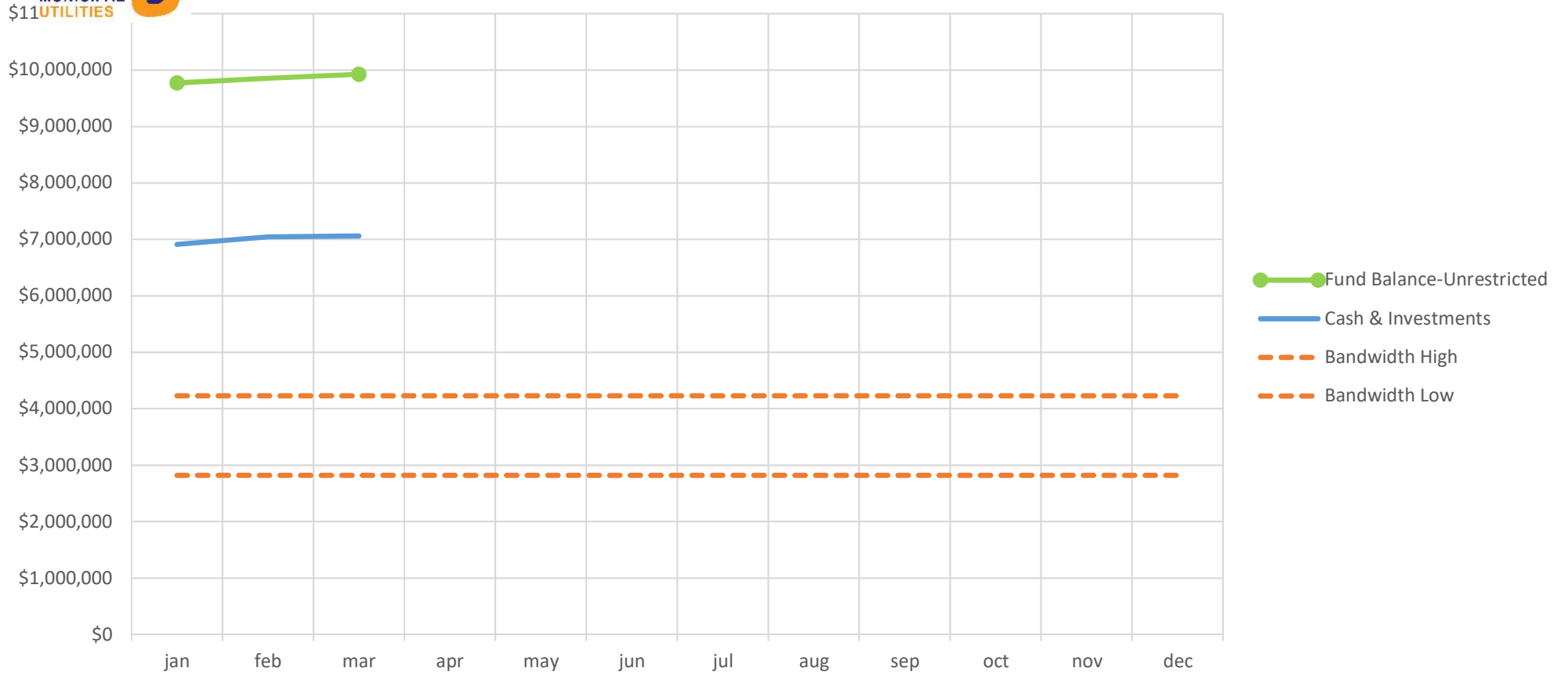
CITY OF MORA
BALANCE SHEET
Current Period: March 2020

Year End

Account Descr	Begin Yr	YTD Debit	YTD Credit	Current Balance
Fund 653 SEWER FUND				
Bal Type A				
G 653-11011 Cash NNB Checking	\$532,639.77	\$340,991.61	\$197,983.10	\$675,648.28
G 653-11018 Cash FCB HI-FI	\$645,105.88	\$637.51	\$5,045.49	\$640,697.90
G 653-11020 Investments MS & WF	\$1,582,448.27	\$12,435.48	\$0.00	\$1,594,883.75
G 653-11151 Accounts Receivable	\$58,865.99	\$0.00	\$58,865.99	\$0.00
G 653-11152 Accounts Receivable - UB	\$100,300.88	\$260,198.51	\$252,094.38	\$108,405.01
G 653-11155 Accounts Rec - Other	\$0.00	\$0.00	\$0.00	\$0.00
G 653-11212 Special Assess Rec - Unamort	\$0.00	\$0.00	\$0.00	\$0.00
G 653-11213 Special Assess Rec - Amortized	\$0.00	\$0.00	\$0.00	\$0.00
G 653-11551 Prepaid Ins	\$0.00	\$23,170.00	\$5,792.49	\$17,377.51
G 653-12600 Fixed Assets	\$13,698,632.82	\$22,281.39	\$0.00	\$13,720,914.21
G 653-12601 Allowance for Depreciation	-\$5,583,574.84	\$0.00	\$118,427.34	-\$5,702,002.18
G 653-12647 Construction in Progress	\$0.00	\$0.00	\$0.00	\$0.00
G 653-15600 Deferred Outflow - Pensions	\$7,526.00	\$0.00	\$0.00	\$7,526.00
Bal Type A	\$11,041,944.77	\$659,714.50	\$638,208.79	\$11,063,450.48
Bal Type E				
G 653-24204 Fund Bal-Undes/Net Asset (ent	-\$7,575,551.43	\$262,560.91	\$292,199.52	-\$7,605,190.04
G 653-24502 FB/Net Asset-Des Cap Proj/De	-\$220,000.00	\$0.00	\$0.00	-\$220,000.00
Bal Type E	-\$7,795,551.43	\$262,560.91	\$292,199.52	-\$7,825,190.04
Bal Type L				
G 653-20900 Advance From Electric Fund	-\$144,557.45	\$4,322.71	\$0.00	-\$140,234.74
G 653-22021 Accounts Payable	-\$13,810.68	\$0.00	\$0.00	-\$13,810.68
G 653-22027 Quamba Payable-Reserve & D	-\$3,554.00	\$3.00	\$3,553.00	-\$7,104.00
G 653-22031 Bonds Payable	-\$2,898,608.75	\$16,818.00	\$9,457.81	-\$2,891,248.56
G 653-22034 Unamortized Premium on Bon	-\$872.24	\$0.00	\$0.00	-\$872.24
G 653-22082 Sales Tax Payable	\$0.00	\$0.00	\$0.00	\$0.00
G 653-22161 Accrued Vac-Sick Wages	-\$20,144.22	\$0.00	\$0.00	-\$20,144.22
G 653-22223 Deferred Revenues	\$0.00	\$0.00	\$0.00	\$0.00
G 653-23000 Net Pension Liability	-\$141,546.00	\$0.00	\$0.00	-\$141,546.00
G 653-23500 Deferred Inflow - Pensions	-\$23,300.00	\$0.00	\$0.00	-\$23,300.00
Bal Type L	-\$3,246,393.34	\$21,143.71	\$13,010.81	-\$3,238,260.44
Fund 653 SEWER FUND	\$0.00	\$943,419.12	\$943,419.12	\$0.00

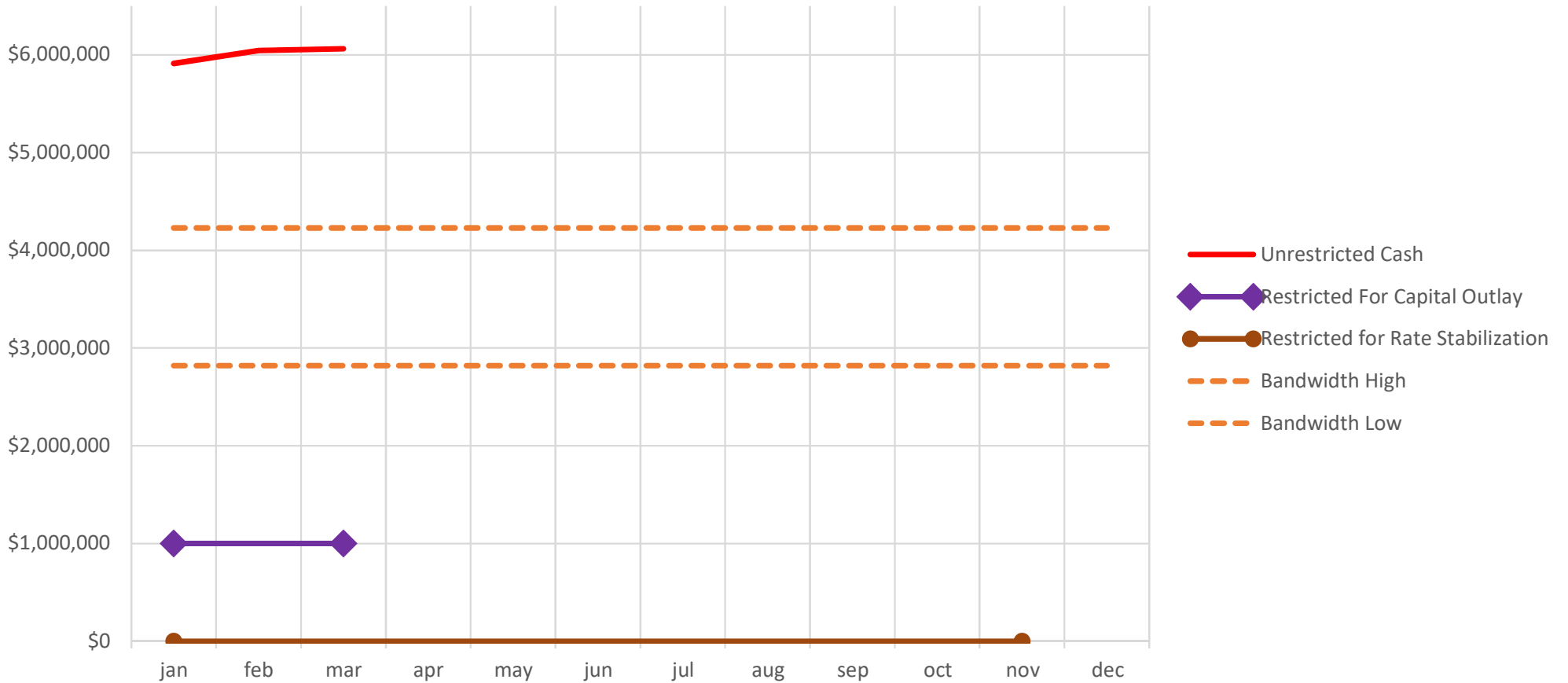


ELECTRIC FUND - 2020 Cash & Investments/Fund Balance





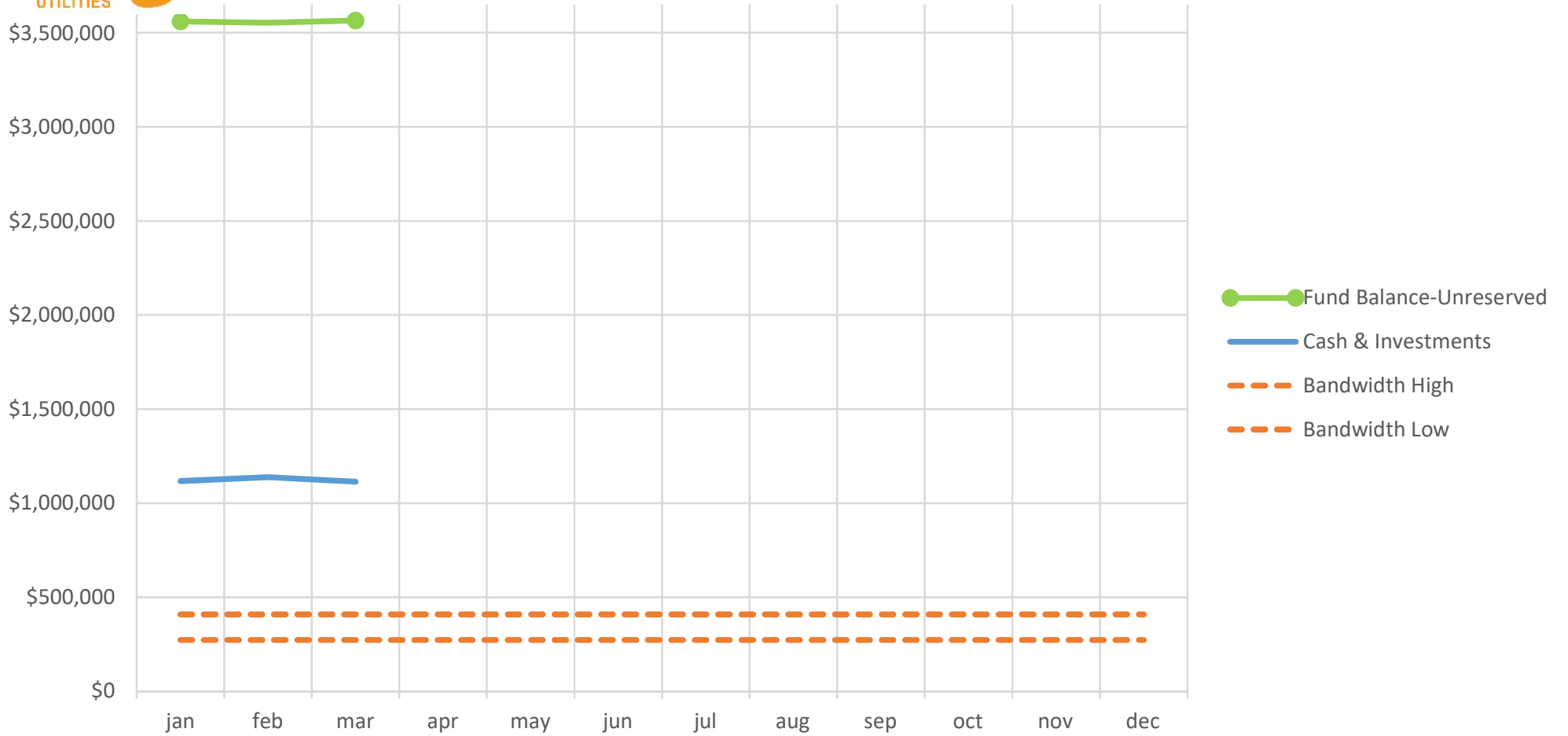
ELECTRIC FUND - 2020 Fund Balance Components Cash & Investments





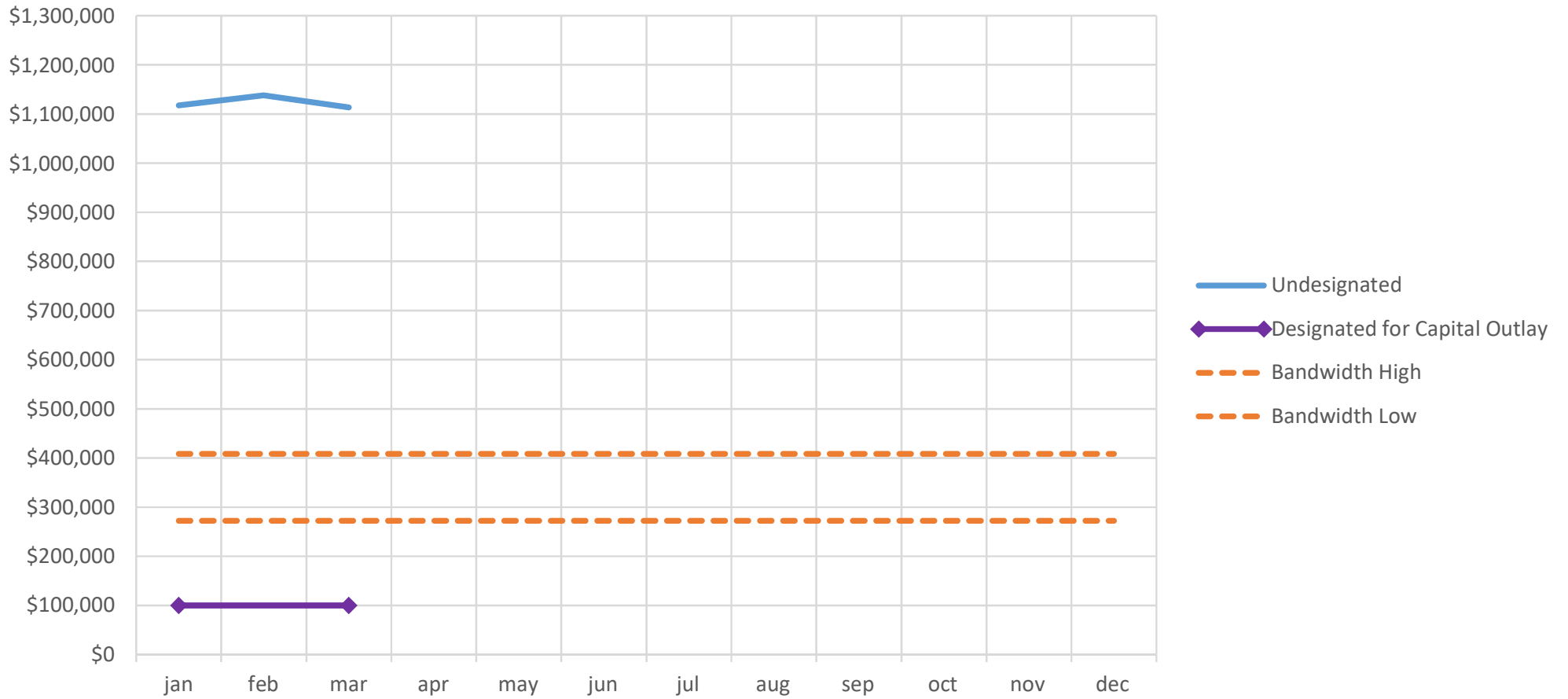
WATER FUND - 2020

Cash & Investments/Fund Balance



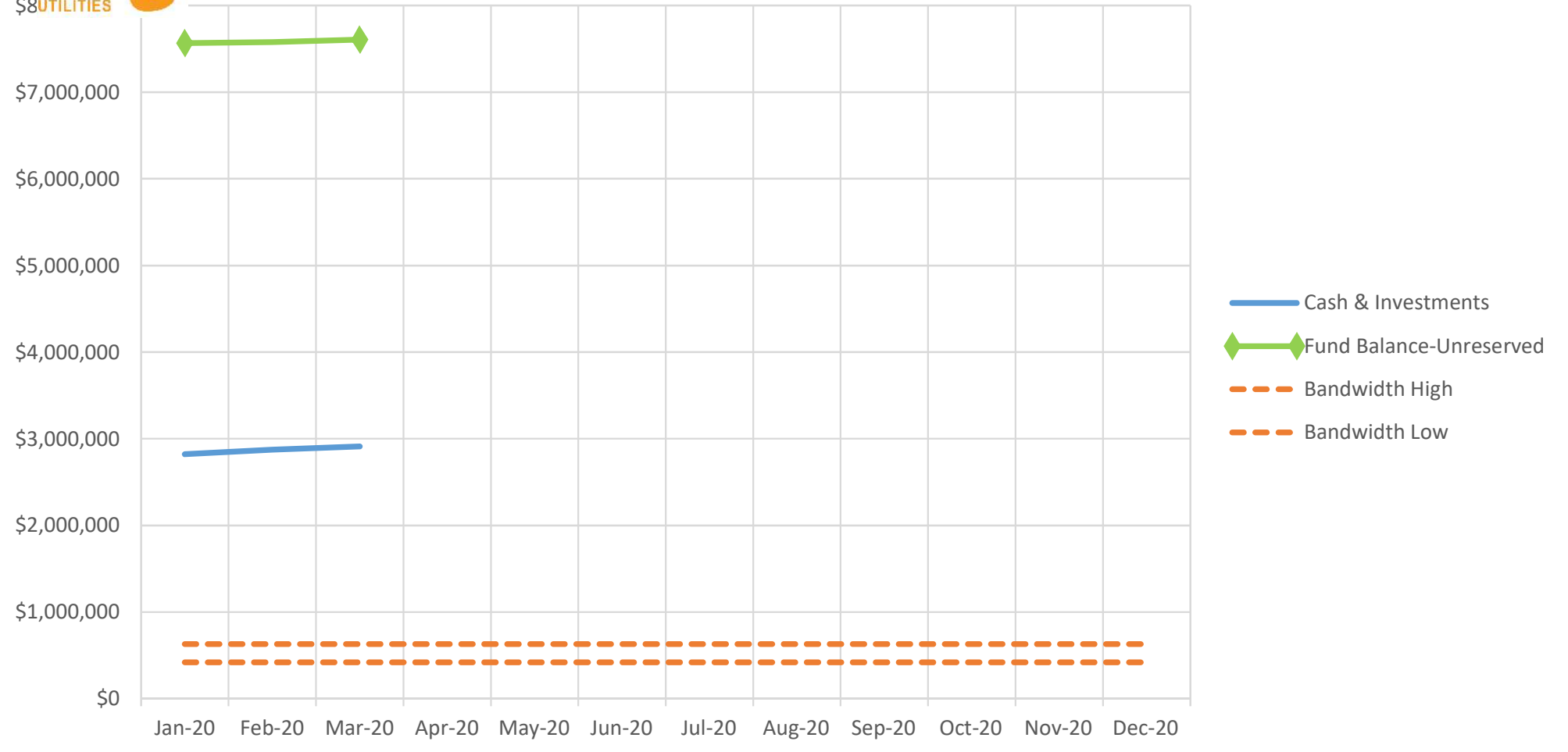


WATER FUND - 2020 Fund Balance Components Cash & Investments



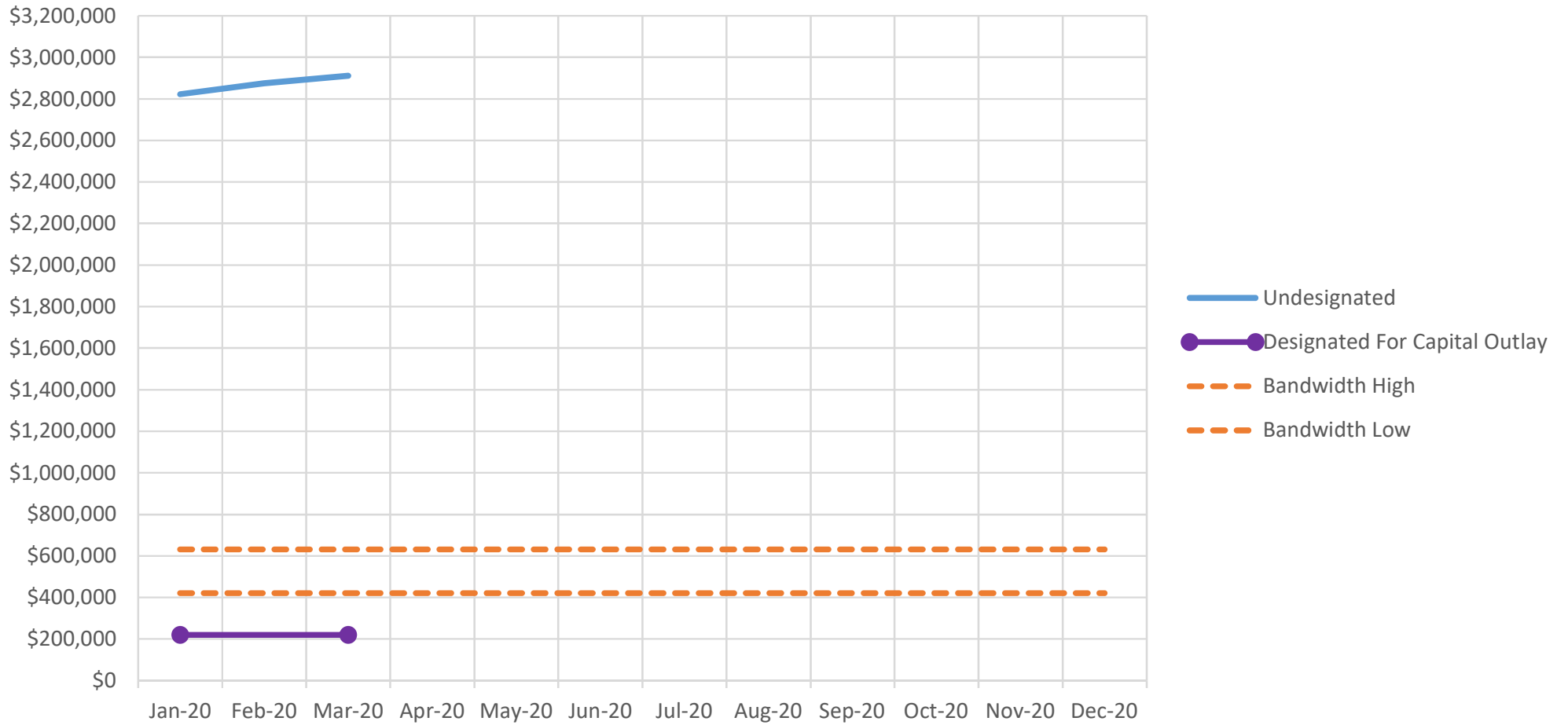


SEWER FUND - 2020 Cash & Investments/Fund Balance





SEWER FUND - 2020 Fund Balance Components Cash & Investments



CITY OF MORA/MORA MUNICIPAL UTILITIES

Current Investments

Information current as of March 31, 2020

Bank/Agency	Location	Type	FDIC #	Broker	Amount	DTD/Issued	Due	Rate
Capital One Bank	Glen Allen, VA	CD	33954	4M Fund	\$ 200,000.00	7/8/2015	7/8/2020	2.35%
Firstbank	Santurce, PR	CD	30387	4M Fund	\$ 60,000.00	1/31/2014	2/1/2021	2.75%
BMW Bank of North America	Salt Lake City, UT	CD	35141	4M Fund	\$ 245,000.00	8/16/2019	2/16/2021	1.90%
Texas Capital Bank	Richardson, TX	CD	34383	4M Fund	\$ 246,700.00	3/6/2020	3/8/2021	1.30%
Pacific Western Bank	Brea, CA	CD	24045	4M Fund	\$ 247,100.00	3/6/2020	3/8/2021	1.12%
Royal Business Bank	Los Angeles, CA	CD	58816	4M Fund	\$ 247,400.00	3/6/2020	3/8/2021	1.00%
Prudential Bank	Philadelphia, PA	CD	30011	4M Fund	\$ 198,000.00	3/6/2020	3/8/2021	0.89%
Kansas State Bank	Manhattan, KS	CD	19899	4M Fund	\$ 200,000.00	8/2/2019	8/2/2021	2.04%
Financial Federal Bank	Memphis, TN	CD	31840	4M Fund	\$ 240,000.00	8/9/2019	8/9/2021	2.00%
Servisfirst Bank	Tampa, FL	CD	57993	4M Fund	\$ 240,000.00	8/9/2019	8/9/2021	1.98%
Everbank	Jacksonville, FL	CD	34775	4M Fund	\$ 248,000.00	8/12/2016	8/12/2021	1.50%
State Bank of India NY	New York, NY	CD	33682	4M Fund	\$ 245,000.00	1/26/2017	1/26/2022	2.30%
First National Bank	Paragould, AR	CD	3887	4M Fund	\$ 235,100.00	8/9/2019	8/8/2022	1.98%
Latino Community Credit Union	Durham, NC	CD	68430	4M Fund	\$ 232,000.00	8/16/2019	8/16/2022	2.39%
American Express Bank	Salt Lake City, UT	CD	35328	4M Fund	\$ 245,000.00	9/6/2017	9/6/2022	2.40%
Neighborhood National Bank	Mora, MN	CD	18885	None	\$ 245,000.00	1/26/2018	1/26/2022	2.00%
CIT Bank	Salt Lake City, UT	CD	35575	RBC Wealth	\$ 245,000.00	5/22/2013	5/22/2020	1.80%
Compass Bank	Birmingham, AL	CD	19048	RBC Wealth	\$ 245,000.00	7/31/2013	7/31/2020	2.35%
Discover Bank	Greenwood, DE	CD	5649	RBC Wealth	\$ 108,000.00	3/26/2014	3/26/2021	2.60%
PrivateBank	Chicago, IL	CD	33306	RBC Wealth	\$ 245,000.00	8/30/2016	8/30/2021	1.50%
East Boston Savings Bank	Boston, MA	CD	33510	RBC Wealth	\$ 235,000.00	9/28/2017	9/28/2022	2.05%
Ally Bank	Midvale, UT	CD	57803	RBC Wealth	\$ 140,000.00	10/11/2019	10/11/2022	1.90%
Morgan Stanley Bank	Salt Lake City, UT	CD	32992	RBC Wealth	\$ 245,000.00	6/19/2018	6/23/2023	3.20%
Discover Bank	Greenwood, DE	CD	5649	RBC Wealth	\$ 139,000.00	9/28/2016	9/28/2023	1.80%
Comenity Capital Bank	Salt Lake City, UT	CD	57570	RBC Wealth	\$ 245,000.00	6/27/2019	6/27/2024	2.50%
BMO Harris Bank	Chicago, IL	CD	16571	RBC Wealth	\$ 245,000.00	12/12/2019	12/12/2024	2.05%
Lakeside Bank	Chicago, IL	CD	19573	RBC Wealth	\$ 170,000.00	3/30/2020	3/31/2025	1.40%
HSBC Bank USA, NA	McLean, VA	CD	57890	Wells Fargo	\$ 229,000.00	3/29/2016	4/7/2020	2.00%
American Express Centurion Bank	Salt Lake City, UT	CD	27471	Wells Fargo	\$ 245,000.00	9/23/2015	9/23/2020	2.30%
Capital One Bank	McLean, VA	CD	4297	Wells Fargo	\$ 245,000.00	9/23/2015	9/23/2020	2.30%
CitiBank	Sioux Falls, SD	CD	7213	Wells Fargo	\$ 121,000.00	12/6/2018	12/7/2020	3.00%
Morgan Stanley Private Bank	Purchase, NY	CD	34221	Wells Fargo	\$ 244,000.00	2/28/2019	3/1/2021	2.60%
Sallie Mae Bank	Salt Lake City, UT	CD	58177	Wells Fargo	\$ 120,000.00	6/19/2019	6/21/2021	2.30%
Goldman Sachs Bank	New York, NY	CD	33124	Wells Fargo	\$ 115,000.00	6/26/2019	6/27/2021	2.20%
Ally Bank	Midvale, UT	CD	57803	Wells Fargo	\$ 105,000.00	7/11/2019	7/21/2021	2.10%
Goldman Sachs Bank	New York, NY	CD	33124	Wells Fargo	\$ 132,000.00	8/7/2019	8/9/2021	2.10%
Sallie Mae Bank	Salt Lake City, UT	CD	58177	Wells Fargo	\$ 125,000.00	8/21/2019	8/20/2021	1.90%
JP Morgan Chase	Columbus, OH	CD	628	Wells Fargo	\$ 245,000.00	2/14/2020	2/14/2022	1.65%
Security State Bank	Farwell, TX	CD	11907	Wells Fargo	\$ 150,000.00	3/11/2020	3/11/2022	1.00%
Comenity Bank	Wilmington, DE	CD	27499	Wells Fargo	\$ 200,000.00	8/15/2019	8/15/2022	2.10%
Federal Home Loan Mortgage Company	McLean, VA	AG		Wells Fargo	\$ 147,000.00	9/1/1993	9/1/2023	6.50%

\$ 8,259,300.00

CD = Certificate of Deposit

AG = Agency/Government Asset Backed

Note: This list represents the combined portfolios of the City of Mora and Mora Municipal Utilities. For breakdown by fund, please refer to the Balance Sheet.

CITY OF MORA/MORA MUNICIPAL UTILITIES
 Debt Retirement Schedule
 For the Year Ending December 31, 2020

SUM OF ALL DEBT			Series 2011A	Series 2015B	Series 2015C			Series 2017A	MnPFA Water	MnPFA WWTP	Mora HRA Bonds*		
			Fund 530	Fund 532	Fund 533	Fund 652	Fund 653	Fund 535	G 652-22031	G 653-22031	Series 2019A	Series 2009B	
Year	Year-End Balance	Principal Reduction	Year-End Balance	Year-End Balance	Year-End Balance	Year-End Balance	Year-End Balance	Year-End Balance	Year-End Balance	Year-End Balance	Year	Year-End Balance	Year-End Balance
2016	11,387,000.00		435,000.00	1,385,000.00	1,251,495.00	267,364.00	221,141.00	1,325,000.00	1,151,000.00	3,326,000.00			350,000.00
2017	12,039,957.75	652,957.75	370,000.00	1,345,000.00	1,125,495.00	246,858.00	202,647.00	1,325,000.00	1,078,000.00	3,056,957.75			290,000.00
2018	11,484,957.75	(555,000.00)	300,000.00	1,290,000.00	1,039,495.00	223,036.00	182,469.00	1,325,000.00	1,004,000.00	2,895,957.75			225,000.00
2019	11,080,000.00	(404,957.75)	230,000.00	1,230,000.00	942,495.00	201,854.00	165,651.00	1,290,000.00	928,000.00	2,842,000.00	2019	3,095,000.00	155,000.00
2020	10,433,000.00	(647,000.00)	155,000.00	1,170,000.00	840,495.00	180,672.00	148,833.00	1,235,000.00	851,000.00	2,677,000.00	2020	3,095,000.00	80,000.00
2021	9,759,000.00	(674,000.00)	80,000.00	1,110,000.00	733,495.00	159,490.00	132,015.00	1,180,000.00	773,000.00	2,511,000.00	2021	3,080,000.00	-
2022	9,046,000.00	(713,000.00)	-	1,050,000.00	622,995.00	137,648.00	114,357.00	1,125,000.00	693,000.00	2,343,000.00	2022	2,960,000.00	
2023	8,400,000.00	(646,000.00)		985,000.00	512,495.00	115,806.00	96,699.00	1,070,000.00	612,000.00	2,173,000.00	2023	2,835,000.00	
2024	7,731,000.00	(669,000.00)		920,000.00	398,495.00	89,990.00	76,515.00	1,010,000.00	529,000.00	2,002,000.00	2024	2,705,000.00	
2025	7,059,000.00	(672,000.00)		855,000.00	284,495.00	64,174.00	56,331.00	950,000.00	445,000.00	1,829,000.00	2025	2,575,000.00	
2026	6,378,000.00	(681,000.00)		790,000.00	166,995.00	37,698.00	35,307.00	890,000.00	359,000.00	1,654,000.00	2026	2,445,000.00	
2027	5,684,000.00	(694,000.00)		720,000.00	50,995.00	10,562.00	13,443.00	830,000.00	272,000.00	1,477,000.00	2027	2,310,000.00	
2028	5,067,000.00	(617,000.00)		650,000.00	-	-	-	765,000.00	183,000.00	1,299,000.00	2028	2,170,000.00	
2029	4,516,000.00	(551,000.00)		580,000.00				700,000.00	92,000.00	1,119,000.00	2029	2,025,000.00	
2030	3,952,000.00	(564,000.00)		505,000.00				630,000.00	-	937,000.00	2030	1,880,000.00	
2031	3,473,000.00	(479,000.00)		430,000.00				560,000.00		753,000.00	2031	1,730,000.00	
2032	2,987,000.00	(486,000.00)		350,000.00				490,000.00		567,000.00	2032	1,580,000.00	
2033	2,485,000.00	(502,000.00)		265,000.00				415,000.00		380,000.00	2033	1,425,000.00	
2034	1,976,000.00	(509,000.00)		180,000.00				340,000.00		191,000.00	2034	1,265,000.00	
2035	1,455,000.00	(521,000.00)		90,000.00				260,000.00		-	2035	1,105,000.00	
2036	1,115,000.00	(340,000.00)		-				175,000.00			2036	940,000.00	
2037	860,000.00	(255,000.00)						90,000.00			2037	770,000.00	
2038	595,000.00	(265,000.00)						-			2038	595,000.00	
2039	415,000.00	(180,000.00)									2039	415,000.00	
2040	-	(415,000.00)									2040	-	
2041	-	-											
2042	-	-											
2043	-	-											

* These Bonds are special obligations of the Authority but are general obligations of the City for which the City pledges its full faith, credit and taxing powers.



CITY OF MORA
Revenue Guideline For Commission
 Current Period: March 2020

Last Dim Descr	2020 YTD Budget	2020 YTD Amt	2020 YTD Balance	2020 % of Budget Remain	Explanation
Fund 651 ELECTRIC FUND					
Other State Grants & Aids	\$0.00	\$0.00	\$0.00	0.00%	
PERA Aid	\$0.00	\$0.00	\$0.00	0.00%	
Int/Pen on Spec Assmts	\$500.00	\$0.00	\$500.00	100.00%	
Interest Earnings	\$135,780.00	\$40,952.49	\$94,827.51	69.84%	
Unrealized Gain/(Loss) on Inv	\$0.00	\$10,434.50	-\$10,434.50	0.00%	
Dividends	\$2,390.00	\$0.00	\$2,390.00	100.00%	
Service Chg on NSF Checks	\$600.00	\$60.00	\$540.00	90.00%	
Electricity Sales	\$5,265,900.00	\$1,202,001.62	\$4,063,898.38	77.17%	
Misc Income	\$500.00	\$3,631.71	-\$3,131.71	-626.34%	See Note A. for details
Excess Equity	\$0.00	\$0.00	\$0.00	0.00%	
SMMPA Contract	\$400,000.00	\$87,683.62	\$312,316.38	78.08%	
CIP Reimbursements	\$40,000.00	\$3,665.20	\$36,334.80	90.84%	
Penalties	\$38,000.00	\$10,505.91	\$27,494.09	72.35%	
Misc Service Revenues	\$25,000.00	\$760.00	\$24,240.00	96.96%	
Rent from Elec Property	\$5,688.00	\$1,080.00	\$4,608.00	81.01%	
Labor Sales	\$5,000.00	\$875.00	\$4,125.00	82.50%	
Recoveries of Bad Debt	\$200.00	\$61.14	\$138.86	69.43%	
Cash Over/Short	\$0.00	\$0.00	\$0.00	0.00%	
Sale of Fixed Assets	\$0.00	\$0.00	\$0.00	0.00%	
Trf from Special Revenue Fund	\$8,270.00	\$4,190.75	\$4,079.25	49.33%	
Trf from Enterprise Fund	\$0.00	\$0.00	\$0.00	0.00%	
Special Items	\$0.00	\$0.00	\$0.00	0.00%	
Fund 651 ELECTRIC FUND	\$5,927,828.00	\$1,365,901.94	\$4,561,926.06	76.96%	
Fund 652 WATER FUND					
Other State Grants & Aids	\$0.00	\$0.00	\$0.00	0.00%	
PERA Aid	\$0.00	\$0.00	\$0.00	0.00%	
Special Assessments	\$200.00	\$0.00	\$200.00	100.00%	
Int/Pen on Spec Assmts	\$600.00	\$0.00	\$600.00	100.00%	
Interest Earnings	\$15,240.00	\$3,705.61	\$11,534.39	75.68%	
Unrealized Gain/(Loss) on Inv	\$0.00	\$1,334.07	-\$1,334.07	0.00%	
Dividends	\$270.00	\$0.00	\$270.00	100.00%	
Service Chg on NSF Checks	\$0.00	\$0.00	\$0.00	0.00%	
Water Sales	\$742,600.00	\$178,039.19	\$564,560.81	76.02%	
Misc Income	\$4,000.00	\$76.00	\$3,924.00	98.10%	
Penalties	\$14,000.00	\$3,532.11	\$10,467.89	74.77%	
Labor Sales	\$2,000.00	\$225.00	\$1,775.00	88.75%	
Antenna Leases	\$3,740.00	\$844.27	\$2,895.73	77.43%	
WAC Fees	\$20,000.00	\$7,500.00	\$12,500.00	62.50%	
Water/Sewer Buy-In	\$0.00	\$0.00	\$0.00	0.00%	
Sale of Fixed Assets	\$0.00	\$0.00	\$0.00	0.00%	
Trf from Special Revenue Fund	\$0.00	\$0.00	\$0.00	0.00%	
Trf from Enterprise Fund	\$150,000.00	\$0.00	\$150,000.00	100.00%	
Fund 652 WATER FUND	\$952,650.00	\$195,256.25	\$757,393.75	79.50%	
Fund 653 SEWER FUND					
Other State Grants & Aids	\$0.00	\$0.00	\$0.00	0.00%	
PERA Aid	\$0.00	\$0.00	\$0.00	0.00%	
Point Source Imp Grant (PFA)	\$0.00	\$8,608.62	-\$8,608.62	0.00%	See Note B. for details
Clean Water Grant (PFA)	\$0.00	\$1,814.91	-\$1,814.91	0.00%	See Note B. for details
Special Assessments	\$0.00	\$0.00	\$0.00	0.00%	
Int/Pen on Spec Assmts	\$600.00	\$0.00	\$600.00	100.00%	
Interest Earnings	\$12,290.00	\$9,708.26	\$2,581.74	21.01%	



CITY OF MORA
Revenue Guideline For Commission
 Current Period: March 2020

Last Dim Descr	2020 YTD Budget	2020 YTD Amt	2020 YTD Balance	2020 % of Budget Remain	Explanation
Unrealized Gain/(Loss) on Inv	\$0.00	\$3,364.73	-\$3,364.73	0.00%	
Dividends	\$1,580.00	\$0.00	\$1,580.00	100.00%	
Misc Income	\$0.00	\$70.00	-\$70.00	0.00%	
Penalties	\$20,000.00	\$5,510.11	\$14,489.89	72.45%	
Labor Sales	\$0.00	\$0.00	\$0.00	0.00%	
Water/Sewer Buy-In	\$0.00	\$0.00	\$0.00	0.00%	
Land Rent - WWTP	\$5,130.00	\$0.00	\$5,130.00	100.00%	
Sewer Charges - Treatment	\$995,800.00	\$249,183.53	\$746,616.47	74.98%	
SAC Fees	\$30,000.00	\$12,000.00	\$18,000.00	60.00%	
Sale of Fixed Assets	\$0.00	\$0.00	\$0.00	0.00%	
Comp. for Loss of Fixed Assets	\$0.00	\$0.00	\$0.00	0.00%	
Trf from Special Revenue Fund	\$0.00	\$0.00	\$0.00	0.00%	
Trf from Enterprise Fund	\$0.00	\$0.00	\$0.00	0.00%	
Fund 653 SEWER FUND	\$1,065,400.00	\$290,260.16	\$775,139.84	72.76%	
	\$7,945,878.00	\$1,851,418.35	\$6,094,459.65	76.70%	



CITY OF MORA
Expenditure Guideline For Commission
 Current Period: March 2020

Last Dim Descr	2020 YTD Budget	2020 YTD Amt	2020 YTD Balance	2020 % of Budget Remain	Explanation
Fund 651 ELECTRIC FUND					
Dept 49510 GENERATION & POWER SUPPLY					
Wages & Salaries	\$69,847.00	\$9,797.13	\$60,049.87	85.97%	_____
PERA	\$5,239.00	\$734.77	\$4,504.23	85.97%	_____
FICA	\$4,331.00	\$567.91	\$3,763.09	86.89%	_____
Medicare	\$1,013.00	\$132.81	\$880.19	86.89%	_____
VEBA	\$327.00	\$36.79	\$290.21	88.75%	_____
Health Insurance	\$12,082.00	\$2,027.82	\$10,054.18	83.22%	_____
Life Insurance	\$113.00	\$22.41	\$90.59	80.17%	_____
Office Supplies	\$0.00	\$0.00	\$0.00	0.00%	_____
Cleaning Supplies	\$0.00	\$21.56	-\$21.56	0.00%	_____
Motor Fuels	\$400.00	\$35.98	\$364.02	91.01%	_____
Other Operating Supplies	\$2,500.00	\$322.81	\$2,177.19	87.09%	_____
Uniforms	\$2,000.00	\$547.61	\$1,452.39	72.62%	_____
Repair/Maint - Bldg & Equip	\$2,500.00	\$80.20	\$2,419.80	96.79%	_____
Small Tools & Equipment	\$1,000.00	\$22.99	\$977.01	97.70%	_____
Large Tools & Equipment	\$1,000.00	\$0.00	\$1,000.00	100.00%	_____
Meetings, Training, & Travel	\$350.00	\$0.00	\$350.00	100.00%	_____
Advertising	\$0.00	\$467.00	-\$467.00	0.00%	See Note C. for details
Workers Comp Insurance	\$2,829.00	\$578.94	\$2,250.06	79.54%	_____
Water	\$1,300.00	\$262.43	\$1,037.57	79.81%	_____
Natural Gas - Heat	\$8,000.00	\$2,044.04	\$5,955.96	74.45%	_____
Garbage Removal	\$900.00	\$237.00	\$663.00	73.67%	_____
Sewer	\$1,300.00	\$138.81	\$1,161.19	89.32%	_____
Storm Water	\$200.00	\$47.88	\$152.12	76.06%	_____
Fuel Oil	\$75,000.00	\$0.00	\$75,000.00	100.00%	_____
Dues & Subscriptions	\$1,900.00	\$25.00	\$1,875.00	98.68%	_____
Miscellaneous	\$1,500.00	\$269.77	\$1,230.23	82.02%	_____
Generation Exp	\$25,000.00	\$1,510.15	\$23,489.85	93.96%	_____
Purchased Power	\$4,400,000.00	\$936,805.95	\$3,463,194.05	78.71%	_____
Maint of Structure	\$10,000.00	\$0.00	\$10,000.00	100.00%	_____
Maint of Gen Equip	\$40,000.00	\$3,908.30	\$36,091.70	90.23%	_____
Landfill Gen Exp	\$25,000.00	\$34.23	\$24,965.77	99.86%	_____
Dept 49510 GENERATION & P	\$4,695,631.00	\$960,680.29	\$3,734,950.71	79.54%	
Dept 49515 LANDFILL GENERATION					
Wages & Salaries	\$74,333.00	\$17,693.65	\$56,639.35	76.20%	_____
PERA	\$5,575.00	\$1,327.03	\$4,247.97	76.20%	_____
FICA	\$4,609.00	\$1,027.66	\$3,581.34	77.70%	_____
Medicare	\$1,078.00	\$240.31	\$837.69	77.71%	_____
ICMA	\$0.00	\$0.00	\$0.00	0.00%	_____
VEBA	\$348.00	\$50.40	\$297.60	85.52%	_____
Health Insurance	\$12,858.00	\$3,728.65	\$9,129.35	71.00%	_____
Life Insurance	\$120.00	\$40.85	\$79.15	65.96%	_____
Workers Comp Insurance	\$3,010.00	\$615.96	\$2,394.04	79.54%	_____
Dept 49515 LANDFILL GENER	\$101,931.00	\$24,724.51	\$77,206.49	75.74%	
Dept 49520 ELECTRIC DISTRIBUTION					
Wages & Salaries	\$94,480.00	\$28,758.66	\$65,721.34	69.56%	_____
PERA	\$7,081.00	\$2,156.90	\$4,924.10	69.54%	_____
FICA	\$5,858.00	\$1,654.08	\$4,203.92	71.76%	_____
Medicare	\$1,370.00	\$386.81	\$983.19	71.77%	_____
VEBA	\$435.00	\$179.20	\$255.80	58.80%	_____
Health Insurance	\$16,417.00	\$4,763.25	\$11,653.75	70.99%	_____



CITY OF MORA
Expenditure Guideline For Commission
 Current Period: March 2020

Last Dim Descr	2020 YTD Budget	2020 YTD Amt	2020 YTD Balance	2020 % of Budget Remain	Explanation
Life Insurance	\$154.00	\$57.32	\$96.68	62.78%	
Cleaning Supplies	\$0.00	\$56.50	-\$56.50	0.00%	
Other Operating Supplies	\$0.00	\$0.00	\$0.00	0.00%	
Uniforms	\$300.00	\$568.96	-\$268.96	-89.65%	
Repair/Maint - Bldg & Equip	\$500.00	\$0.00	\$500.00	100.00%	
Small Tools & Equipment	\$6,500.00	\$5.94	\$6,494.06	99.91%	
Engineering	\$20,000.00	\$0.00	\$20,000.00	100.00%	
Professional Services - Misc	\$10,000.00	\$1,353.10	\$8,646.90	86.47%	
ECE Services	\$85,000.00	\$6,003.90	\$78,996.10	92.94%	
Postage	\$0.00	\$188.75	-\$188.75	0.00%	See Note D. for details
Meetings, Training, & Travel	\$10,500.00	\$4,590.83	\$5,909.17	56.28%	
Workers Comp Insurance	\$3,978.00	\$814.05	\$3,163.95	79.54%	
Miscellaneous	\$1,000.00	\$77.00	\$923.00	92.30%	
Maint of Substation Equip	\$15,000.00	\$691.66	\$14,308.34	95.39%	
Maint of Overhead Lines	\$75,000.00	\$3,030.42	\$71,969.58	95.96%	
Maint of Underground Lines	\$30,000.00	\$129.28	\$29,870.72	99.57%	
Maint of St. Lights & Signals	\$20,000.00	\$3,858.91	\$16,141.09	80.71%	
Maint of Meters	\$6,500.00	\$98.26	\$6,401.74	98.49%	
Maint of GIS	\$16,000.00	\$2,860.00	\$13,140.00	82.13%	
Misc Distribution Exp	\$8,000.00	\$572.96	\$7,427.04	92.84%	
Line Transformer Exp	\$12,000.00	\$106.52	\$11,893.48	99.11%	
Truck Expense	\$5,000.00	\$1,466.54	\$3,533.46	70.67%	
Trf to General Fund	\$0.00	\$0.00	\$0.00	0.00%	
Dept 49520 ELECTRIC DISTRI	\$451,073.00	\$64,429.80	\$386,643.20	85.72%	
Dept 49530 ELECTRIC ADMINISTRATION					
Wages & Salaries	\$168,736.00	\$46,361.55	\$122,374.45	72.52%	
PERA	\$12,276.00	\$3,152.68	\$9,123.32	74.32%	
FICA	\$10,462.00	\$2,630.09	\$7,831.91	74.86%	
Medicare	\$2,447.00	\$615.18	\$1,831.82	74.86%	
ICMA	\$0.00	\$0.00	\$0.00	0.00%	
VEBA	\$998.00	\$283.75	\$714.25	71.57%	
Health Insurance	\$34,476.00	\$5,249.19	\$29,226.81	84.77%	
Life Insurance	\$344.00	\$85.44	\$258.56	75.16%	
Unemployment Benefit Pmts	\$0.00	\$0.00	\$0.00	0.00%	
Office Supplies	\$1,800.00	\$680.63	\$1,119.37	62.19%	
Other Operating Supplies	\$150.00	\$23.40	\$126.60	84.40%	
Uniforms	\$300.00	\$33.00	\$267.00	89.00%	
Small Tools & Equipment	\$700.00	\$171.79	\$528.21	75.46%	
Auditing	\$4,000.00	\$0.00	\$4,000.00	100.00%	
Engineering	\$5,000.00	\$0.00	\$5,000.00	100.00%	
Legal Services	\$700.00	\$48.00	\$652.00	93.14%	
Professional Services - Misc	\$2,250.00	\$315.27	\$1,934.73	85.99%	
Telephone	\$6,000.00	\$1,601.00	\$4,399.00	73.32%	
Postage	\$700.00	\$13.75	\$686.25	98.04%	
Meetings, Training, & Travel	\$2,500.00	\$180.00	\$2,320.00	92.80%	
Advertising	\$250.00	\$0.00	\$250.00	100.00%	
Contributions	\$20,300.00	\$5,000.01	\$15,299.99	75.37%	
Depreciation	\$184,500.00	\$43,396.16	\$141,103.84	76.48%	
Insurance	\$36,200.00	\$8,295.24	\$27,904.76	77.08%	
Workers Comp Insurance	\$5,048.00	\$1,033.02	\$4,014.98	79.54%	
Bad Debts/NSF Checks	\$400.00	\$30.00	\$370.00	92.50%	
Dues & Subscriptions	\$11,000.00	\$10,442.00	\$558.00	5.07%	
Miscellaneous	\$600.00	\$0.00	\$600.00	100.00%	



CITY OF MORA
Expenditure Guideline For Commission
 Current Period: March 2020

Last Dim Descr	2020 YTD Budget	2020 YTD Amt	2020 YTD Balance	2020 % of Budget Remain	Explanation
Payment Processing Expenses	\$5,000.00	\$1,531.66	\$3,468.34	69.37%	
Change in Pension	\$0.00	\$0.00	\$0.00	0.00%	
Cust UB/Collection	\$7,300.00	\$1,562.96	\$5,737.04	78.59%	
Misc General Exp	\$0.00	\$0.00	\$0.00	0.00%	
Energy Conservation	\$50,000.00	\$9,709.44	\$40,290.56	80.58%	
Interest Expense	\$0.00	\$0.00	\$0.00	0.00%	
Interest on Customer Deposits	\$500.00	\$59.04	\$440.96	88.19%	
Trf to General Fund	\$42,341.00	\$0.00	\$42,341.00	100.00%	
Trf to Special Revenue Fund	\$0.00	\$0.00	\$0.00	0.00%	
Trf to Enterprise Fund	\$150,000.00	\$0.00	\$150,000.00	100.00%	
Dept 49530 ELECTRIC ADMINI	\$767,278.00	\$142,504.25	\$624,773.75	81.43%	
Fund 651 ELECTRIC FUND	\$6,015,913.00	\$1,192,338.85	\$4,823,574.15	80.18%	
Fund 652 WATER FUND					
Dept 49410 WATER SUPPLY					
Wages & Salaries	\$5,542.00	\$1,923.09	\$3,618.91	65.30%	
PERA	\$416.00	\$144.23	\$271.77	65.33%	
FICA	\$344.00	\$110.50	\$233.50	67.88%	
Medicare	\$80.00	\$25.84	\$54.16	67.70%	
ICMA	\$0.00	\$0.00	\$0.00	0.00%	
VEBA	\$0.00	\$3.75	-\$3.75	0.00%	
Health Insurance	\$960.00	\$371.06	\$588.94	61.35%	
Life Insurance	\$10.00	\$5.68	\$4.32	43.20%	
Lubricants & Additives	\$50.00	\$0.00	\$50.00	100.00%	
Other Operating Supplies	\$50.00	\$0.00	\$50.00	100.00%	
Repair/Maint - Bldg & Equip	\$15,000.00	\$267.39	\$14,732.61	98.22%	
Small Tools & Equipment	\$300.00	\$0.00	\$300.00	100.00%	
Professional Services - Misc	\$30,000.00	\$13,346.13	\$16,653.87	55.51%	
Meetings, Training, & Travel	\$500.00	\$0.00	\$500.00	100.00%	
Workers Comp Insurance	\$293.00	\$59.97	\$233.03	79.53%	
Electricity	\$10,000.00	\$2,668.19	\$7,331.81	73.32%	
Natural Gas - Heat	\$700.00	\$186.96	\$513.04	73.29%	
Garbage Removal	\$0.00	\$0.00	\$0.00	0.00%	
Storm Water	\$250.00	\$60.30	\$189.70	75.88%	
Miscellaneous	\$50.00	\$0.00	\$50.00	100.00%	
Dept 49410 WATER SUPPLY	\$64,545.00	\$19,173.09	\$45,371.91	70.30%	
Dept 49420 WATER TREATMENT					
Wages & Salaries	\$45,529.00	\$10,758.99	\$34,770.01	76.37%	
PERA	\$3,415.00	\$806.89	\$2,608.11	76.37%	
FICA	\$2,823.00	\$612.98	\$2,210.02	78.29%	
Medicare	\$660.00	\$143.41	\$516.59	78.27%	
ICMA	\$0.00	\$0.00	\$0.00	0.00%	
VEBA	\$3.00	\$2.33	\$0.67	22.33%	
Health Insurance	\$7,885.00	\$2,760.17	\$5,124.83	64.99%	
Life Insurance	\$85.00	\$30.93	\$54.07	63.61%	
Lab Supplies	\$0.00	\$0.00	\$0.00	0.00%	
Cleaning Supplies	\$100.00	\$0.00	\$100.00	100.00%	
Chemicals	\$26,000.00	\$6,592.48	\$19,407.52	74.64%	
Other Operating Supplies	\$200.00	\$9.49	\$190.51	95.26%	
Repair/Maint - Bldg & Equip	\$15,000.00	\$1,537.35	\$13,462.65	89.75%	
Small Tools & Equipment	\$500.00	\$19.99	\$480.01	96.00%	
Engineering	\$0.00	\$0.00	\$0.00	0.00%	
Professional Services - Misc	\$4,000.00	\$240.00	\$3,760.00	94.00%	



CITY OF MORA
Expenditure Guideline For Commission
 Current Period: March 2020

Last Dim Descr	2020 YTD Budget	2020 YTD Amt	2020 YTD Balance	2020 % of Budget Remain	Explanation
Postage	\$0.00	\$20.81	-\$20.81	0.00%	
Meetings, Training, & Travel	\$500.00	\$0.00	\$500.00	100.00%	
Workers Comp Insurance	\$2,398.00	\$490.74	\$1,907.26	79.54%	
Electricity	\$12,000.00	\$2,718.87	\$9,281.13	77.34%	
Natural Gas - Heat	\$1,800.00	\$684.17	\$1,115.83	61.99%	
Storm Water	\$120.00	\$30.15	\$89.85	74.88%	
Miscellaneous	\$150.00	\$20.00	\$130.00	86.67%	
Dept 49420 WATER TREATME	\$123,168.00	\$27,479.75	\$95,688.25	77.69%	
Dept 49430 WATER DISTRIBUTION					
Wages & Salaries	\$25,813.00	\$11,866.37	\$13,946.63	54.03%	
PERA	\$1,915.00	\$890.02	\$1,024.98	53.52%	
FICA	\$1,600.00	\$670.54	\$929.46	58.09%	
Medicare	\$374.00	\$156.90	\$217.10	58.05%	
ICMA	\$0.00	\$0.00	\$0.00	0.00%	
VEBA	\$3.00	\$0.02	\$2.98	99.33%	
Health Insurance	\$4,785.00	\$2,374.33	\$2,410.67	50.38%	
Life Insurance	\$50.00	\$25.73	\$24.27	48.54%	
Cleaning Supplies	\$0.00	\$52.50	-\$52.50	0.00%	
Motor Fuels	\$2,500.00	\$665.28	\$1,834.72	73.39%	
Lubricants & Additives	\$300.00	\$109.61	\$190.39	63.46%	
Other Operating Supplies	\$500.00	\$0.00	\$500.00	100.00%	
Uniforms	\$500.00	\$0.00	\$500.00	100.00%	
Tires	\$500.00	\$0.00	\$500.00	100.00%	
Landscaping Materials	\$500.00	\$0.00	\$500.00	100.00%	
Repair/Maint - Bldg & Equip	\$35,000.00	\$1,925.73	\$33,074.27	94.50%	
Small Tools & Equipment	\$800.00	\$0.00	\$800.00	100.00%	
Professional Services - Misc	\$3,000.00	\$1,251.76	\$1,748.24	58.27%	
Postage	\$0.00	\$24.18	-\$24.18	0.00%	
Meetings, Training, & Travel	\$0.00	\$50.00	-\$50.00	0.00%	
Workers Comp Insurance	\$1,409.00	\$288.33	\$1,120.67	79.54%	
Electricity	\$650.00	\$124.29	\$525.71	80.88%	
Storm Water	\$150.00	\$33.69	\$116.31	77.54%	
Miscellaneous	\$100.00	\$48.12	\$51.88	51.88%	
Dept 49430 WATER DISTRIBU	\$80,449.00	\$20,557.40	\$59,891.60	74.45%	
Dept 49440 WATER ADMINISTRATION					
Wages & Salaries	\$87,513.00	\$23,969.38	\$63,543.62	72.61%	
PERA	\$6,374.00	\$1,634.60	\$4,739.40	74.36%	
FICA	\$5,426.00	\$1,361.09	\$4,064.91	74.92%	
Medicare	\$1,269.00	\$318.31	\$950.69	74.92%	
ICMA	\$0.00	\$0.00	\$0.00	0.00%	
VEBA	\$475.00	\$142.50	\$332.50	70.00%	
Health Insurance	\$17,908.00	\$2,793.00	\$15,115.00	84.40%	
Life Insurance	\$179.00	\$44.52	\$134.48	75.13%	
Office Supplies	\$300.00	\$269.18	\$30.82	10.27%	
Other Operating Supplies	\$200.00	\$6.76	\$193.24	96.62%	
Uniforms	\$500.00	\$83.00	\$417.00	83.40%	
Small Tools & Equipment	\$300.00	\$85.90	\$214.10	71.37%	
Auditing	\$2,000.00	\$0.00	\$2,000.00	100.00%	
Engineering	\$0.00	\$0.00	\$0.00	0.00%	
Legal Services	\$0.00	\$48.00	-\$48.00	0.00%	
Professional Services - Misc	\$1,000.00	\$440.94	\$559.06	55.91%	
Telephone	\$3,700.00	\$1,005.89	\$2,694.11	72.81%	
Postage	\$250.00	\$0.00	\$250.00	100.00%	



CITY OF MORA
Expenditure Guideline For Commission
 Current Period: March 2020

Last Dim Descr	2020 YTD Budget	2020 YTD Amt	2020 YTD Balance	2020 % of Budget Remain	Explanation
Meetings, Training, & Travel	\$500.00	\$176.51	\$323.49	64.70%	
Advertising	\$450.00	\$0.00	\$450.00	100.00%	
Contributions	\$0.00	\$0.00	\$0.00	0.00%	
Depreciation	\$333,300.00	\$80,342.01	\$252,957.99	75.89%	
Insurance	\$7,281.00	\$1,837.62	\$5,443.38	74.76%	
Workers Comp Insurance	\$2,705.00	\$553.56	\$2,151.44	79.54%	
Bad Debts/NSF Checks	\$0.00	\$0.00	\$0.00	0.00%	
Dues & Subscriptions	\$900.00	\$652.08	\$247.92	27.55%	
Miscellaneous	\$100.00	\$0.00	\$100.00	100.00%	
Payment Processing Expenses	\$2,250.00	\$705.82	\$1,544.18	68.63%	
Change in Pension	\$0.00	\$0.00	\$0.00	0.00%	
Cust UB/Collection	\$4,000.00	\$680.98	\$3,319.02	82.98%	
Interest Expense	\$23,825.00	\$12,054.82	\$11,770.18	49.40%	
Trf to General Fund	\$5,826.00	\$0.00	\$5,826.00	100.00%	
Dept 49440 WATER ADMINIS	\$508,531.00	\$129,206.47	\$379,324.53	74.59%	
Fund 652 WATER FUND	\$776,693.00	\$196,416.71	\$580,276.29	74.71%	
Fund 653 SEWER FUND					
Dept 49460 SEWER COLLECTION SYSTEM					
Wages & Salaries	\$16,399.00	\$1,312.83	\$15,086.17	91.99%	
PERA	\$1,178.00	\$98.48	\$1,079.52	91.64%	
FICA	\$1,017.00	\$74.71	\$942.29	92.65%	
Medicare	\$238.00	\$17.48	\$220.52	92.66%	
ICMA	\$0.00	\$0.00	\$0.00	0.00%	
VEBA	\$0.00	\$0.00	\$0.00	0.00%	
Health Insurance	\$3,536.00	\$395.44	\$3,140.56	88.82%	
Life Insurance	\$35.00	\$4.91	\$30.09	85.97%	
Cleaning Supplies	\$0.00	\$26.25	-\$26.25	0.00%	
Motor Fuels	\$3,000.00	\$592.16	\$2,407.84	80.26%	
Lubricants & Additives	\$100.00	\$0.00	\$100.00	100.00%	
Chemicals	\$1,000.00	\$0.00	\$1,000.00	100.00%	
Other Operating Supplies	\$500.00	\$80.75	\$419.25	83.85%	
Tires	\$3,000.00	\$33.50	\$2,966.50	98.88%	
Repair/Maint - Bldg & Equip	\$30,000.00	\$223.18	\$29,776.82	99.26%	
Small Tools & Equipment	\$1,000.00	\$0.00	\$1,000.00	100.00%	
Professional Services - Misc	\$10,000.00	\$44.22	\$9,955.78	99.56%	
Meetings, Training, & Travel	\$500.00	\$50.00	\$450.00	90.00%	
Workers Comp Insurance	\$889.00	\$181.92	\$707.08	79.54%	
Rentals	\$500.00	\$0.00	\$500.00	100.00%	
Miscellaneous	\$300.00	\$67.38	\$232.62	77.54%	
Dept 49460 SEWER COLLECTI	\$73,192.00	\$3,203.21	\$69,988.79	95.62%	
Dept 49463 QUAMBA COLLECTION SYSTEM					
Wages & Salaries	\$2,583.00	\$44.27	\$2,538.73	98.29%	
PERA	\$190.00	\$3.31	\$186.69	98.26%	
FICA	\$160.00	\$2.51	\$157.49	98.43%	
Medicare	\$37.00	\$0.58	\$36.42	98.43%	
VEBA	\$0.00	\$0.00	\$0.00	0.00%	
Health Insurance	\$501.00	\$8.50	\$492.50	98.30%	
Life Insurance	\$5.00	\$0.10	\$4.90	98.00%	
Motor Fuels	\$100.00	\$208.66	-\$108.66	-108.66%	
Lubricants & Additives	\$0.00	\$12.99	-\$12.99	0.00%	
Chemicals	\$0.00	\$0.00	\$0.00	0.00%	
Other Operating Supplies	\$50.00	\$0.00	\$50.00	100.00%	



CITY OF MORA
Expenditure Guideline For Commission
 Current Period: March 2020

Last Dim Descr	2020 YTD Budget	2020 YTD Amt	2020 YTD Balance	2020 % of Budget Remain	Explanation
Repair/Maint - Bldg & Equip	\$3,000.00	\$6.65	\$2,993.35	99.78%	
Small Tools & Equipment	\$100.00	\$0.00	\$100.00	100.00%	
Professional Services - Misc	\$1,000.00	\$0.00	\$1,000.00	100.00%	
Meetings, Training, & Travel	\$0.00	\$0.00	\$0.00	0.00%	
Workers Comp Insurance	\$138.00	\$28.23	\$109.77	79.54%	
Miscellaneous	\$0.00	\$0.00	\$0.00	0.00%	
Dept 49463 QUAMBA COLLEC	\$7,864.00	\$315.80	\$7,548.20	95.98%	
Dept 49470 SEWER LIFT STATIONS					
Wages & Salaries	\$6,218.00	\$2,316.84	\$3,901.16	62.74%	
PERA	\$465.00	\$173.79	\$291.21	62.63%	
FICA	\$386.00	\$133.58	\$252.42	65.39%	
Medicare	\$90.00	\$31.23	\$58.77	65.30%	
ICMA	\$0.00	\$0.00	\$0.00	0.00%	
VEBA	\$0.00	\$0.00	\$0.00	0.00%	
Health Insurance	\$1,095.00	\$329.94	\$765.06	69.87%	
Life Insurance	\$12.00	\$4.41	\$7.59	63.25%	
Motor Fuels	\$0.00	\$0.00	\$0.00	0.00%	
Lubricants & Additives	\$100.00	\$0.00	\$100.00	100.00%	
Chemicals	\$2,000.00	\$0.00	\$2,000.00	100.00%	
Other Operating Supplies	\$400.00	\$0.00	\$400.00	100.00%	
Repair/Maint - Bldg & Equip	\$20,000.00	\$805.00	\$19,195.00	95.98%	
Small Tools & Equipment	\$2,000.00	\$0.00	\$2,000.00	100.00%	
Professional Services - Misc	\$0.00	\$0.00	\$0.00	0.00%	
Workers Comp Insurance	\$329.00	\$67.32	\$261.68	79.54%	
Electricity	\$8,000.00	\$3,186.32	\$4,813.68	60.17%	
Storm Water	\$150.00	\$30.15	\$119.85	79.90%	
Miscellaneous	\$250.00	\$0.00	\$250.00	100.00%	
Dept 49470 SEWER LIFT STAT	\$41,495.00	\$7,078.58	\$34,416.42	82.94%	
Dept 49480 WASTEWATER TREATMENT					
Wages & Salaries	\$153,017.00	\$36,071.76	\$116,945.24	76.43%	
PERA	\$11,061.00	\$2,705.25	\$8,355.75	75.54%	
FICA	\$9,487.00	\$2,088.01	\$7,398.99	77.99%	
Medicare	\$2,219.00	\$488.05	\$1,730.95	78.01%	
ICMA	\$0.00	\$0.00	\$0.00	0.00%	
VEBA	\$3.00	\$16.54	-\$13.54	-451.33%	
Health Insurance	\$32,088.00	\$6,842.26	\$25,245.74	78.68%	
Life Insurance	\$322.00	\$89.26	\$232.74	72.28%	
Lab Supplies	\$0.00	\$0.00	\$0.00	0.00%	
Cleaning Supplies	\$50.00	\$58.81	-\$8.81	-17.62%	
Motor Fuels	\$5,000.00	\$427.85	\$4,572.15	91.44%	
Lubricants & Additives	\$500.00	\$0.00	\$500.00	100.00%	
Chemicals	\$3,000.00	\$165.00	\$2,835.00	94.50%	
Other Operating Supplies	\$2,500.00	\$1,187.45	\$1,312.55	52.50%	
Uniforms	\$500.00	\$0.00	\$500.00	100.00%	
Tires	\$500.00	\$0.00	\$500.00	100.00%	
Landscaping Materials	\$150.00	\$0.00	\$150.00	100.00%	
Repair/Maint - Bldg & Equip	\$20,000.00	\$3,150.78	\$16,849.22	84.25%	
Small Tools & Equipment	\$4,000.00	\$88.95	\$3,911.05	97.78%	
Professional Services - Misc	\$15,000.00	\$2,266.44	\$12,733.56	84.89%	
Telemetry Circuit Rental	\$0.00	\$0.00	\$0.00	0.00%	
Meetings, Training, & Travel	\$400.00	\$0.00	\$400.00	100.00%	
Workers Comp Insurance	\$8,261.00	\$1,690.53	\$6,570.47	79.54%	
Electricity	\$50,000.00	\$9,767.94	\$40,232.06	80.46%	



CITY OF MORA
Expenditure Guideline For Commission
 Current Period: March 2020

Last Dim Descr	2020 YTD Budget	2020 YTD Amt	2020 YTD Balance	2020 % of Budget Remain	Explanation
Water	\$2,000.00	\$322.49	\$1,677.51	83.88%	
Natural Gas - Heat	\$5,500.00	\$1,347.70	\$4,152.30	75.50%	
Garbage Removal	\$2,500.00	\$491.40	\$2,008.60	80.34%	
Sewer	\$0.00	\$0.00	\$0.00	0.00%	
Storm Water	\$220.00	\$62.07	\$157.93	71.79%	
Miscellaneous	\$500.00	\$10.00	\$490.00	98.00%	
Dept 49480 WASTEWATER TR	\$328,778.00	\$69,338.54	\$259,439.46	78.91%	
Dept 49490 SEWER ADMINISTRATION					
Wages & Salaries	\$87,448.00	\$27,590.38	\$59,857.62	68.45%	
PERA	\$6,363.00	\$1,905.54	\$4,457.46	70.05%	
FICA	\$5,422.00	\$1,566.78	\$3,855.22	71.10%	
Medicare	\$1,268.00	\$366.26	\$901.74	71.12%	
ICMA	\$0.00	\$0.00	\$0.00	0.00%	
VEBA	\$475.00	\$142.50	\$332.50	70.00%	
Health Insurance	\$17,968.00	\$3,642.32	\$14,325.68	79.73%	
Life Insurance	\$180.00	\$53.65	\$126.35	70.19%	
Unemployment Benefit Pmts	\$0.00	\$0.00	\$0.00	0.00%	
Office Supplies	\$500.00	\$269.18	\$230.82	46.16%	
Other Operating Supplies	\$150.00	\$6.76	\$143.24	95.49%	
Uniforms	\$500.00	\$124.99	\$375.01	75.00%	
Small Tools & Equipment	\$350.00	\$85.90	\$264.10	75.46%	
Auditing	\$2,000.00	\$0.00	\$2,000.00	100.00%	
Engineering	\$5,000.00	\$0.00	\$5,000.00	100.00%	
Legal Services	\$0.00	\$0.00	\$0.00	0.00%	
Professional Services - Misc	\$5,000.00	\$534.71	\$4,465.29	89.31%	
Telephone	\$3,800.00	\$1,770.01	\$2,029.99	53.42%	
Postage	\$200.00	\$0.00	\$200.00	100.00%	
Meetings, Training, & Travel	\$1,000.00	\$905.00	\$95.00	9.50%	
Advertising	\$300.00	\$0.00	\$300.00	100.00%	
Depreciation	\$490,900.00	\$118,427.34	\$372,472.66	75.88%	
Insurance	\$14,385.00	\$3,271.14	\$11,113.86	77.26%	
Workers Comp Insurance	\$2,704.00	\$553.35	\$2,150.65	79.54%	
Bad Debts/NSF Checks	\$0.00	\$0.00	\$0.00	0.00%	
Dues & Subscriptions	\$2,765.00	\$1,510.00	\$1,255.00	45.39%	
Miscellaneous	\$1,500.00	\$0.00	\$1,500.00	100.00%	
Payment Processing Expenses	\$2,250.00	\$705.82	\$1,544.18	68.63%	
Property Tax Expense	\$1,600.00	\$0.00	\$1,600.00	100.00%	
Change in Pension	\$0.00	\$0.00	\$0.00	0.00%	
Cust UB/Collection	\$3,000.00	\$680.98	\$2,319.02	77.30%	
Interest Expense	\$34,005.00	\$16,572.81	\$17,432.19	51.26%	
Trf to General Fund	\$5,826.00	\$0.00	\$5,826.00	100.00%	
Trf to Debt Service Fund	\$0.00	\$0.00	\$0.00	0.00%	
Dept 49490 SEWER ADMINIST	\$696,859.00	\$180,685.42	\$516,173.58	74.07%	
Fund 653 SEWER FUND	\$1,148,188.00	\$260,621.55	\$887,566.45	77.30%	
	\$7,940,794.00	\$1,649,377.11	\$6,291,416.89	79.23%	

**MORA MUNICIPAL UTILITIES**

Notes to the Financial Statements

For the Quarter Ended March 31, 2020

Revenues - The following notes attempt to explain the reason for revenues outside what would be expected as shown on the following reports.

- A. Lighting rebate received for utility-owned street lights
- B. Grant reimbursement received from Minnesota Public Facilities Authority for Wastewater Treatment Plant (WWTP) expenses relating to the reed bed.

Expenditures - The following notes attempt to explain the reason for expenditures outside what would be expected as shown on the following reports.

- C. Advertisement published to introduce the brand refresh for Southern Minnesota Municipal Power Agency (SMMPA).
- D. Gloves and overhead wire covers sent in for testing

Utility Billing Monthly Report

Calendar Year 2019

Description	As of 1/31/2020	As of 2/29/2020	As of 3/31/2020	As of 4/30/2019	As of 5/31/2019	As of 6/30/2019	As of 7/31/2019	As of 8/31/2019	As of 9/30/2019	As of 10/31/2019	As of 11/30/2019	As of 12/31/2019
Total Account Balances	\$ 601,347.50	\$ 551,698.11	\$ 595,134.72	\$ 616,922.85								
Current Period	\$ 555,704.84	\$ 497,019.39	\$ 532,608.19	\$ 551,300.51								
1 Period Overdue	\$ 28,985.02	\$ 35,747.28	\$ 32,808.33	\$ 23,753.59								
2 Periods Overdue	\$ 8,396.86	\$ 11,454.21	\$ 17,307.07	\$ 19,021.53								
3 Periods Overdue	\$ 8,471.17	\$ 7,568.36	\$ 12,342.36	\$ 22,938.35								
Total Penalties Applied to Account	\$ 6,226.45	\$ 6,190.49	\$ 7,827.78	\$ -								
Past Due/Disconnection Notices Mailed (customer 30 days or more past due) *	71	66	0	0								
Utility Disconnects	0	6	0	0	0	0	0	0	0	0	0	0
Missed Payments on Payment Agreement	0	0	0	0	0	0	0	0	0	0	0	0
No Response to Past Due/Disc Notice/Door Tag	0	6	0	0	0	0	0	0	0	0	0	0

* Does not include Quamba residents, customers with a payment agreement in place, and water only accounts.

COMMENTS:

Credit balance for '3 Periods Overdue' is due to pre-payment on accounts, energy assistance, and a solar connection credits.

**Monthly Utility Account Adjustments Report
For Adjustments \$50.00 or higher**

DATE	SERVICE	QTY	AMOUNT	NOTES
APRIL 2020				
	NO ADJUSTMENTS TO REPORT FOR APRIL, 2020			