



City of Mora
Kanabec County, Minnesota
Meeting Agenda
City Council

Mora City Hall
101 Lake St. S
Mora, MN 55051

Tuesday, April 19, 2022

6:30 PM

Mora City Hall

1. **Call to Order/ Pledge of Allegiance**
2. **Roll Call**
3. **Adopt Agenda** *(No item of business shall be considered unless it appears on the agenda for the meeting. Council members may add items to the agenda prior to adoption of the agenda.)*
4. **Consent Agenda** *(Those items listed under Consent Agenda are considered to be routine by the City Council and will be acted upon by one motion under this agenda item. There will be no separate discussion of these items, unless a Council Member so requests, in which event, the item will be removed from the consent agenda and considered immediately after the adoption of the consent agenda.)*
 - a. March 15, 2022 Regular Meeting Minutes
 - b. March 2022 Claims
 - c. Gambling Permit – MAFD Relief Association
 - d. MAFD Fire Ball at the Hall Event Request
 - e. Transient Merchant Permit – TNT Fireworks
 - f. Accept Restricted Donations Resolution No. 2022-421
 - g. American Rescue Plan Act Standard Allowance Resolution No. 2022-422
 - h. Resignation Community Development Director
 - i. Resignation of MAFD Firefighter, Ben Sanftner
 - j. MAFD Firefighter III Hire
5. **Open Forum** *(Individuals may address the council about any item not contained on the regular agenda. There is a maximum of fifteen (15) minutes set aside for open forum. A maximum of three (3) minutes is allotted per person. The City Council will take no official action on items discussed at the forum, with the exception of referral to staff for future report.)*
6. **Special Business**
 - a. Recognition for Dennis Olson
 - b. MnDOT Local Partnership Program- 9th Street and State Highway 65
7. **Public Hearings**
 - a.
8. **New Business**
 - a. Ehlers Update on Bond Issuance Process (SK)
 - b. Fire Department Hose Discussion (SK)
 - c. Neighborhood National Bank
 - d. Conditional Use Permit – Everhardt
 - e. Mora Aquatic Center
9. **Old Business**
 - a. Music in the Park ECRAC Grant
10. **Communications**
 - a. KCSO Monthly Report- March 2022
 - b. MAFD Monthly Report- March 2022
11. **Reports**
 - a. City Administrator
 - b. Councilmember Anderson
 - c. Councilmember Broekemeier
 - d. Councilmember Mathison
 - e. Councilmember Shepard

f. Mayor Skramstad

12. Adjournment

Pursuant to due call and notice thereof Mayor Alan Skramstad called to order the regular meeting of the Mora City Council at 6:30 PM on Tuesday, March 15, 2022, in the city hall council chambers.

- 2. Roll Call:** Present: Mayor Alan Skramstad, Councilmembers Jody Anderson, Jake Mathison, and Sadie Broekemeier
Absent: Kyle Shepard
Staff Present: Administrative Services Director Natasha Segelstrom, Public Works Director Joe Kohlgraf, City Accountant Sara King, Parks and Recreation Coordinator Jeff Krie, Community Development Director Angela Grafstrom and Deputy City Clerk Mandi Yoder
- 3. Adopt Agenda:** Mayor Skramstad requested the addition of item 6e City Council Meeting Minutes November 16, 2021. MOTION made by Mathison, seconded by Anderson and unanimously carried to approve the agenda as amended.
- 4. Consent Agenda:** MOTION made by Broekemeier, seconded by Mathison, and unanimously carried by the City Council to approve the consent agenda as amended.
 - a. Regular Meeting Minutes – February 15, 2022
 - b. Joint Meeting Minutes – February 22, 2022
 - c. February 2022 Claims
 - d. City Administrator Employment Contract Approval-
 - e. Gambling Permit – Mora Wrestling Club
 - f. Grant Closeout- Airport Master plan
- 5. Open Forum:** No one spoke at open forum.
- 6. Special Business:**
 - a. 2022 Vasaloppet: The Vasaloppet USA representative John Larson and Deb Morrisson highlighted the 2022 race weekend and increased numbers from the previous year. They thanked the community for their contributions and support for the 50th Anniversary Weekend.
 - b. Special Event Permit- Snake River Canoe Race: Krie brought forward the Snake River Canoe Race. To assist with parking, the use of the Dog Park was requested. The consensus amongst council was to not to allow additional parking within the Dog Park gates. MOTION made by Anderson, seconded by Mathison and unanimously carried to approve the Special Event Permit.
 - c. Driver's License Office- Segelstrom presented the potential sale Driver's License Office business from Kanabec County. She further explained that Kanabec County provided these services to the community for 20+ years and made efforts to sell the business. Staff was directed to look further to see if the city had interest in the business. Segelstrom spoke with Chad Gramentz, of Kanabec County who oversaw the Driver's License Office. He explained the office processed approximately 4,000 applications annually, and that the County received \$8.00 for each application. Gramentz explained the operations had one full time employee and two other staff trained to assist during their absence. He stated that there had been approximately \$20,000 loss each year due to employee fringe benefits but could be less dependent on the hours of operation.

Based on the current salary and fringe benefits offered from the city, Segelstrom explained there would be a loss in revenue based on the City's current wage scale for a customer service position and staff that handles personal information. Segelstrom

added the position must be reviewed to account the added requirements with the enhanced driver's license and the Real ID requirements.

Segelstrom further explained a business on Union Street had interest in the business opportunity and did not recommend making a decision at this time. Grafstrom stated this had been new information and that the business owner needed a few months to decide. Skramstad directed staff to follow-up with the business and update council at the April 5th council meeting.

- d. City Administrator- Glenn Anderson spoke before the city council stating his availability to start had moved forward and requested a start date of March 21, 2022 as the new city administrator. MOTION made by Broekemeier, seconded by Anderson and unanimously carried to approve Glenn Anderson's start date to March 21, 2022.
 - e. City Council Meeting Minutes November 16, 2021 Minute Amendment: Segelstrom brought forward amended minutes for the November 16, 2021 City Council Meeting. The revised minutes included the MOTION to approve the Fox Run Third Addition Development Agreement with MN Land holdings, LLC. MOTION made by Mathison, seconded by Broekemeier and unanimously approved to approve the November 16, 2021 City Council Meeting Minutes as presented.
7. Public Hearings: There were no Public Hearings.
8. **New Business:**
- a. **Resolution Re-establishing Precincts and Polling Place Resolution No. 2022-321**
MOTION made by Anderson, seconded by Mathison and unanimously carried by city council to approve the following resolution:

RESOLUTION No. 2022-321
REESTABLISHING PRECINCTS AND POLLING PLACE
(see attached)
 - b. **Special Meeting April 5, 2022:** Segelstrom detailed the North Grove Street Improvement project timeline and requested that City Council hold a Special Meeting on April 5, 2022 to present the bids for the project and further discuss any additional meetings. MOTION made by Mathison, seconded by Anderson and unanimously carried by the city council to hold a Special Meeting on April 5, 2022.
 - c. **Mora Municipal Airport ARPA Agreement Resolution No. 2022-322:** City Council approved the American Rescue Plan Act Agreement for the Mora Municipal Airport which allows MnDOT to accept FAA funds on the City's behalf and disperse funds to the city for airport related expenses at the airport as reimbursement. MOTION made by Broekemeier, seconded by Mathison and unanimously carried by the city council to approve the following resolution:

RESOLUTION NO. 2022-322
MORA MUNICIPAL AIRPORT ARPA AGREEMENT
(see attached)
 - d. **GreenStep Cities Program Resolution No. 2022-322:** Segelstrom brought forward the GreenStep Cities Resolution. There was a consensus that Alison Holland be appointed the GreenStep Cities Coordinator. MOTION made by Mathison, seconded by Broekemeier and unanimously carried to approve the following resolution:

RESOLUTION NO. 2022-323
GREENSTEP CITIES PROGRAM
(see attached)

- e. **Community Survey Results:** Grafstrom presented the findings from the Community Survey and highlighted the performance of the city and the various services provided. She noted 1,449 surveys were distributed in 2021 and 116 were returned to the city.
- f. **DNR Grant Application:** Krie presented the DNR outdoor recreation grant application to assist with funding for the Fox Run Development Park. MOTION Made by Broekemeier, seconded by Anderson and unanimously carried by the city council to approve the following resolution:

RESOLUTION NO. 2022-324
DNR GRANT APPLICATION
(see attached)

- g. **Columbarium Rules:** Kohlgraf brought forward the Columbarium Rules for the Oakwood Cemetery. MOTION made by Mathison, seconded by Broekemeier and unanimously approved as presented by the city council.
- 9. Old Business:** Housing and Redevelopment Authority Update: Mora HRA executive director Jack L'Heureux provided an update on the Mora HRA programs. He noted the HRA has shown significant improvements in the past year with all of their programs and the financial progression reflects, as the HRA paid off debt to the City 31 months early.
- 10. Economic Development Authority Application / Appointment:** City council appointed Sara Treiber to fill the vacant Economic Development Authority seat. MOTION made by Broekemeier, seconded by Anderson and unanimously carried by the city council.
- 11. Housing Redevelopment Authority Application / Appointments:** Council reviewed two applications to fill the vacant HRA seat. Skramstad further explained that one seat had been filled by a tenant who lived in HRA housing and that the applicant was not eligible at this time. Council reviewed the other applicant and agreed that Bryan Schaupp met the criteria to sit on the HRA board. MOTION made by Mathison, seconded by Anderson and unanimously approved to appoint Bryan Schaupp to the Housing and Redevelopment Authority Board.
- 12. 2022 Public Works Vasaloppet:** Kohlgraf recapped the 2022 Public Works contribution to the Vasaloppet weekend and thanked staff for their hard work.
- 13. Communications:** The following communications were reviewed.
- a. Mora Area Fire Department Report – February 2022
 - b. Kanabec County Sheriff's Office Report – February 2022
 - c. EDA meeting Minutes - March 2, 2022
 - d. Park Board Meeting Minutes - March 2, 2022

14. Reports

- a. Administrative Services Director: Nothing new to report.
- b. Councilmember Anderson:
- c. Councilmember Broekemeier:
- d. Councilmember Mathison:
- e. Councilmember Shepard: Absent
- f. Mayor Skramstad:

- 15. Adjournment:** MOTION made by Broekemeier, seconded by Anderson, and unanimously carried by the City Council to adjourn at 8:06 PM.

Mayor

City Clerk

DRAFT

CITY OF MORA
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CHECK #	Search Name	Fund Descr	Dept Descr	Last Dim Descr	Comments	Amount
CHECK # 000994 MSRS						
000994	MSRS	GENERAL FUN		Health Care Saving	HEALTH CARE SAVINGS	\$880.45
CHECK # 000994 MSRS						\$880.45
CHECK # 000995 MSRS						
000995	MSRS	GENERAL FUN		Deferred Compens	DEFERRED COMP PLAN	\$450.00
CHECK # 000995 MSRS						\$450.00
CHECK # 000996 MSRS						
000996	MSRS	GENERAL FUN		Deferred Compens	DEFERRED COMP ROTH	\$725.00
CHECK # 000996 MSRS						\$725.00
CHECK # 000997 TASC-TOTAL ADMIN SERVICE COOP						
000997	TASC-TOTAL ADMIN SERV	GENERAL FUN		VEBA or HSA Contr	HSA - EMPLOYEE CONTR	\$476.54
000997	TASC-TOTAL ADMIN SERV	GENERAL FUN		VEBA or HSA Contr	HSA - EMPLOYER CONTR	\$1,000.00
000997	TASC-TOTAL ADMIN SERV	GENERAL FUN		Flexible Spending A	FSA - MEDICAL CONTRIB	\$288.46
000997	TASC-TOTAL ADMIN SERV	GENERAL FUN		Flexible Spending A	FSA - DEPENDENT CARE	\$192.31
CHECK # 000997 TASC-TOTAL ADMIN SERVICE COOP						\$1,957.31
CHECK # 000998 MN DEPT OF REVENUE						
000998	MN DEPT OF REVENUE	GENERAL FUN		State Withholding	PAYROLL STATE WITHHO	\$2,451.17
CHECK # 000998 MN DEPT OF REVENUE						\$2,451.17
CHECK # 000999 US TREASURY - IRS						
000999	US TREASURY - IRS	GENERAL FUN		Medicare	MEDICARE W/H	\$1,722.46
000999	US TREASURY - IRS	GENERAL FUN		Federal Withholdin	FED W/H	\$4,478.38
000999	US TREASURY - IRS	GENERAL FUN		FICA Tax Withholdi	SOCIAL SECURITY W/H	\$7,365.10
CHECK # 000999 US TREASURY - IRS						\$13,565.94
CHECK # 001000 MSRS						
001000	MSRS	GENERAL FUN		Health Care Saving	HEALTH CARE SAVINGS	\$925.21
CHECK # 001000 MSRS						\$925.21
CHECK # 001001 MSRS						
001001	MSRS	GENERAL FUN		Deferred Compens	DEFERRED COMP PLAN	\$450.00
CHECK # 001001 MSRS						\$450.00
CHECK # 001002 MSRS						
001002	MSRS	GENERAL FUN		Deferred Compens	DEFERRED COMP ROTH	\$725.00
CHECK # 001002 MSRS						\$725.00
CHECK # 001003 TASC-TOTAL ADMIN SERVICE COOP						
001003	TASC-TOTAL ADMIN SERV	GENERAL FUN		VEBA or HSA Contr	HSA - EMPLOYEE CONTR	\$476.54
001003	TASC-TOTAL ADMIN SERV	GENERAL FUN		Flexible Spending A	FSA - DEPENDENT CARE	\$192.31
001003	TASC-TOTAL ADMIN SERV	GENERAL FUN		Flexible Spending A	FSA - MEDICAL CONTRIB	\$288.46
CHECK # 001003 TASC-TOTAL ADMIN SERVICE COOP						\$957.31
CHECK # 001004 MN DEPT OF REVENUE						
001004	MN DEPT OF REVENUE	GENERAL FUN		State Withholding	PAYROLL STATE W/H	\$2,513.79
CHECK # 001004 MN DEPT OF REVENUE						\$2,513.79
CHECK # 001005 US TREASURY - IRS						
001005	US TREASURY - IRS	GENERAL FUN		Federal Withholdin	FEDERAL W/H	\$4,630.94
001005	US TREASURY - IRS	GENERAL FUN		FICA Tax Withholdi	SOCIAL SECURITY W/H	\$7,876.54
001005	US TREASURY - IRS	GENERAL FUN		Medicare	MEDICARE W/H	\$1,842.06
CHECK # 001005 US TREASURY - IRS						\$14,349.54

CITY OF MORA
CHECK LIST-COUNCIL

04/14/22 11:43 AM

Page 2

CHECK #	Search Name	Fund Descr	Dept Descr	Last Dim Descr	Comments	Amount
CHECK # 001006 MN DEPT OF REVENUE						
001006	MN DEPT OF REVENUE	GENERAL FUN		State Withholding	SUPPL PAYROLL ST W/H	\$10.00
CHECK # 001006 MN DEPT OF REVENUE						\$10.00
CHECK # 001007 US TREASURY - IRS						
001007	US TREASURY - IRS	GENERAL FUN		Medicare	SUPPL PAYROLL W/HOLD	\$422.34
001007	US TREASURY - IRS	GENERAL FUN		FICA Tax Withholdi	SUPPL PAYROLL W/HOLD	\$1,805.70
001007	US TREASURY - IRS	GENERAL FUN		Federal Withholdin	SUPPL PAYROLL W/HOLD	\$50.00
CHECK # 001007 US TREASURY - IRS						\$2,278.04
CHECK # 001008 TSYS						
001008	TSYS	LIQUOR FUND	LIQUOR STOR	Payment Processin	MONTHLY LIQ STORE CR	\$6,964.74
CHECK # 001008 TSYS						\$6,964.74
CHECK # 001010 MORA MUNICIPAL UTILITIES						
001010	MORA MUNICIPAL UTILIT	GENERAL FUN	CITY HALL BU	Water	UTILITIES	\$55.94
001010	MORA MUNICIPAL UTILIT	GENERAL FUN	CITY HALL BU	Storm Water	UTILITIES	\$13.04
001010	MORA MUNICIPAL UTILIT	GENERAL FUN	CITY HALL BU	Electricity	UTILITIES	\$400.52
001010	MORA MUNICIPAL UTILIT	GENERAL FUN	CITY HALL BU	Sewer	UTILITIES	\$43.77
001010	MORA MUNICIPAL UTILIT	GENERAL FUN	LIBRARY BUIL	Sewer	UTILITIES	\$43.77
001010	MORA MUNICIPAL UTILIT	GENERAL FUN	LIBRARY BUIL	Water	UTILITIES	\$35.59
001010	MORA MUNICIPAL UTILIT	GENERAL FUN	LIBRARY BUIL	Electricity	UTILITIES	\$394.90
001010	MORA MUNICIPAL UTILIT	GENERAL FUN	LIBRARY BUIL	Storm Water	UTILITIES	\$13.04
001010	MORA MUNICIPAL UTILIT	GENERAL FUN	STREETS	Electricity	UTILITIES	\$147.39
001010	MORA MUNICIPAL UTILIT	GENERAL FUN	STREET LIGH	Electricity	UTILITIES	\$2,807.37
001010	MORA MUNICIPAL UTILIT	GENERAL FUN	GARAGE	Water	UTILITIES	\$35.59
001010	MORA MUNICIPAL UTILIT	GENERAL FUN	GARAGE	Sewer	UTILITIES	\$43.77
001010	MORA MUNICIPAL UTILIT	GENERAL FUN	GARAGE	Storm Water	UTILITIES	\$24.03
001010	MORA MUNICIPAL UTILIT	GENERAL FUN	GARAGE	Electricity	UTILITIES	\$560.62
001010	MORA MUNICIPAL UTILIT	GENERAL FUN	AQUATIC CEN	Electricity	UTILITIES	\$0.00
001010	MORA MUNICIPAL UTILIT	GENERAL FUN	AQUATIC CEN	Water	UTILITIES	\$0.00
001010	MORA MUNICIPAL UTILIT	GENERAL FUN	AQUATIC CEN	Sewer	UTILITIES	\$0.00
001010	MORA MUNICIPAL UTILIT	GENERAL FUN	AQUATIC CEN	Storm Water	UTILITIES	\$0.00
001010	MORA MUNICIPAL UTILIT	GENERAL FUN	PARKS	Electricity	UTILITIES	\$117.27
001010	MORA MUNICIPAL UTILIT	GENERAL FUN	PARKS	Storm Water	UTILITIES	\$37.77
001010	MORA MUNICIPAL UTILIT	GENERAL FUN	AIRPORT	Storm Water	UTILITIES	\$98.16
001010	MORA MUNICIPAL UTILIT	GENERAL FUN	AIRPORT	Sewer	UTILITIES	\$57.54
001010	MORA MUNICIPAL UTILIT	GENERAL FUN	AIRPORT	Water	UTILITIES	\$52.54
001010	MORA MUNICIPAL UTILIT	FIRE FUND	FIRE	Electricity	UTILITIES	\$387.37
001010	MORA MUNICIPAL UTILIT	FIRE FUND	FIRE	Water	UTILITIES	\$27.48
001010	MORA MUNICIPAL UTILIT	FIRE FUND	FIRE	Sewer	UTILITIES	\$28.77
001010	MORA MUNICIPAL UTILIT	CEMETERY FU	CEMETERY	Electricity	UTILITIES	\$14.11
001010	MORA MUNICIPAL UTILIT	CEMETERY FU	CEMETERY	Storm Water	UTILITIES	\$18.83
001010	MORA MUNICIPAL UTILIT	CEMETERY FU	CEMETERY	Water	UTILITIES	\$0.81
001010	MORA MUNICIPAL UTILIT	DOWNTOWN-F	CAPITAL PROJ	Capital Outlay	UTILITIES	\$13.04
001010	MORA MUNICIPAL UTILIT	LIQUOR FUND	LIQUOR STOR	Storm Water	UTILITIES	\$17.17
001010	MORA MUNICIPAL UTILIT	LIQUOR FUND	LIQUOR STOR	Sewer	UTILITIES	\$28.77
001010	MORA MUNICIPAL UTILIT	LIQUOR FUND	LIQUOR STOR	Water	UTILITIES	\$31.20
CHECK # 001010 MORA MUNICIPAL UTILITIES						\$5,550.17
CHECK # 001012 REVTRAK						
001012	REVTRAK	GENERAL FUN	AQUATIC CEN	Payment Processin	MONTHLY MAC CREDIT C	\$9.95
CHECK # 001012 REVTRAK						\$9.95

CITY OF MORA
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04/14/22 11:43 AM

Page 3

CHECK #	Search Name	Fund Descr	Dept Descr	Last Dim Descr	Comments	Amount
CHECK # 001013 MN DEPT OF REVENUE						
001013	MN DEPT OF REVENUE	LIQUOR FUND		Sales Tax Payable	SALES & USE TAX PYMT	\$27,320.00
001013	MN DEPT OF REVENUE	LIQUOR FUND	LIQUOR STOR	Wine Club Expense	SALES & USE TAX PYMT	\$2.00
001013	MN DEPT OF REVENUE	LIQUOR FUND	LIQUOR STOR	Garbage Removal	SALES & USE TAX PYMT	\$14.00
001013	MN DEPT OF REVENUE	LIQUOR FUND	LIQUOR STOR	Contributions	SALES & USE TAX PYMT	\$5.00
001013	MN DEPT OF REVENUE	LIQUOR FUND	LIQUOR STOR	Telephone	SALES & USE TAX PYMT	\$3.00
001013	MN DEPT OF REVENUE	LIQUOR FUND	LIQUOR STOR	Repair/Maint - Bldg	SALES & USE TAX PYMT	\$4.00
001013	MN DEPT OF REVENUE	LIQUOR FUND	LIQUOR STOR	Office Supplies	SALES & USE TAX PYMT	\$3.00
CHECK # 001013 MN DEPT OF REVENUE						\$27,351.00
CHECK # 001014 TSYS						
001014	TSYS	LIQUOR FUND	LIQUOR STOR	Rentals	MONTHLY CREDIT CARD	\$80.37
CHECK # 001014 TSYS						\$80.37
CHECK # 001017 HIBU						
001017	HIBU	LIQUOR FUND	LIQUOR STOR	Advertising	LIQUOR STORE WEBSITE	\$172.00
CHECK # 001017 HIBU						\$172.00
CHECK # 001018 NEIGHBORHOOD NATIONAL BANK						
001018	NEIGHBORHOOD NATION	GENERAL FUN	FINANCE	Miscellaneous	MONTHLY MISC FILE FEE	\$16.24
001018	NEIGHBORHOOD NATION	GENERAL FUN	HUMAN RESO	Payment Processin	MONTHLY PAYROLL ACH	\$60.00
001018	NEIGHBORHOOD NATION	GENERAL FUN	HUMAN RESO	Payment Processin	MONTHLY BUSINESS ON	\$10.00
001018	NEIGHBORHOOD NATION	LIQUOR FUND	LIQUOR STOR	Bad Debts/NSF Ch	MONTHLY RETURNED CH	\$10.00
CHECK # 001018 NEIGHBORHOOD NATIONAL BANK						\$96.24
CHECK # 057904 EQUITABLE FINANCIAL						
057904	EQUITABLE FINANCIAL	GENERAL FUN		The Equitable - Def	THE EQUITABLE	\$30.00
CHECK # 057904 EQUITABLE FINANCIAL						\$30.00
CHECK # 057905 ICMA RETIREMENT TRUST - 457						
057905	ICMA RETIREMENT TRUS	GENERAL FUN		ICMA	ICMA/MISSION SQR	\$50.00
057905	ICMA RETIREMENT TRUS	GENERAL FUN		ICMA	ICMA ROTH IRA	\$85.00
CHECK # 057905 ICMA RETIREMENT TRUST - 457						\$135.00
CHECK # 057906 PERA - MN ST TREASURER						
057906	PERA - MN ST TREASURE	GENERAL FUN		PERA	PERA COORDINATED	\$3,975.43
057906	PERA - MN ST TREASURE	GENERAL FUN		PERA	PERA COORDINATED	\$3,975.43
057906	PERA - MN ST TREASURE	GENERAL FUN		PERA	PERA ADDITIONAL	\$611.65
CHECK # 057906 PERA - MN ST TREASURER						\$8,562.51
CHECK # 057974 BELLBOY CORPORATION						
057974	BELLBOY CORPORATION	LIQUOR FUND	LIQUOR STOR	Wine Purchased for	WINE	\$408.00
057974	BELLBOY CORPORATION	LIQUOR FUND	LIQUOR STOR	Liquor Purchased f	LIQ	\$8,590.04
057974	BELLBOY CORPORATION	LIQUOR FUND	LIQUOR STOR	Off-Sale Supplies	SUNBURST PRICING SIG	\$29.00
057974	BELLBOY CORPORATION	LIQUOR FUND	LIQUOR STOR	Misc Purchases - N	MOSCOW MULE CUPS	\$59.94
CHECK # 057974 BELLBOY CORPORATION						\$9,086.98
CHECK # 057975 BERNICK COMPANIES						
057975	BERNICK COMPANIES	LIQUOR FUND	LIQUOR STOR	Beer Purchased for	BEER	\$6,386.18
057975	BERNICK COMPANIES	LIQUOR FUND	LIQUOR STOR	Misc Purchases - N	POP	\$399.35
CHECK # 057975 BERNICK COMPANIES						\$6,785.53
CHECK # 057976 BREAKTHRU BEVERAGE						
057976	BREAKTHRU BEVERAGE	LIQUOR FUND	LIQUOR STOR	Misc Purchases - N	NA	\$349.64
057976	BREAKTHRU BEVERAGE	LIQUOR FUND	LIQUOR STOR	Wine Purchased for	WINE	\$1,518.00

CITY OF MORA
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04/14/22 11:43 AM

Page 4

CHECK #	Search Name	Fund Descr	Dept Descr	Last Dim Descr	Comments	Amount
057976	BREAKTHRU BEVERAGE	LIQUOR FUND	LIQUOR STOR	Liquor Purchased f	LIQ	\$6,829.46
CHECK # 057976 BREAKTHRU BEVERAGE						\$8,697.10
CHECK # 057977 C & L DISTRIBUTING						
057977	C & L DISTRIBUTING	LIQUOR FUND	LIQUOR STOR	Beer Purchased for	BEER	\$503.50
057977	C & L DISTRIBUTING	LIQUOR FUND	LIQUOR STOR	Misc Purchases - N	MISC	\$80.50
CHECK # 057977 C & L DISTRIBUTING						\$584.00
CHECK # 057978 CARLOS CREEK WINERY						
057978	CARLOS CREEK WINERY	LIQUOR FUND	LIQUOR STOR	Wine Purchased for	WINE	\$621.00
CHECK # 057978 CARLOS CREEK WINERY						\$621.00
CHECK # 057979 DAHLHEIMER DIST CO						
057979	DAHLHEIMER DIST CO	LIQUOR FUND	LIQUOR STOR	Beer Purchased for	BEER	\$15,242.24
057979	DAHLHEIMER DIST CO	LIQUOR FUND	LIQUOR STOR	Misc Purchases - N	NA	\$431.80
CHECK # 057979 DAHLHEIMER DIST CO						\$15,674.04
CHECK # 057980 DEARBORN LIFE INSURANCE CO						
057980	DEARBORN LIFE INSURAN	GENERAL FUN		Life Insurance	APRIL GROUP LIFE INS	\$290.85
CHECK # 057980 DEARBORN LIFE INSURANCE CO						\$290.85
CHECK # 057981 JOHNSON BROTHERS LIQUOR						
057981	JOHNSON BROTHERS LIQ	LIQUOR FUND	LIQUOR STOR	Wine Purchased for	WINE	\$2,816.44
057981	JOHNSON BROTHERS LIQ	LIQUOR FUND	LIQUOR STOR	Liquor Purchased f	LIQ	\$4,527.18
057981	JOHNSON BROTHERS LIQ	LIQUOR FUND	LIQUOR STOR	Misc Purchases - N	NA	\$38.90
CHECK # 057981 JOHNSON BROTHERS LIQUOR						\$7,382.52
CHECK # 057982 KANABEC COUNTY REPUBLICAN COMM						
057982	KANABEC COUNTY REPUB	GENERAL FUN		Deposits	LIBRARY MTG ROOM KEY	\$50.00
CHECK # 057982 KANABEC COUNTY REPUBLICAN COMM						\$50.00
CHECK # 057983 MCDONALD DIST CO						
057983	MCDONALD DIST CO	LIQUOR FUND	LIQUOR STOR	Liquor Purchased f	LIQ	\$175.50
057983	MCDONALD DIST CO	LIQUOR FUND	LIQUOR STOR	Beer Purchased for	BEER	\$35,137.29
057983	MCDONALD DIST CO	LIQUOR FUND	LIQUOR STOR	Misc Purchases - N	NA	\$313.84
057983	MCDONALD DIST CO	LIQUOR FUND	LIQUOR STOR	Wine Purchased for	WINE	\$392.00
CHECK # 057983 MCDONALD DIST CO						\$36,018.63
CHECK # 057984 MN PEIP						
057984	MN PEIP	GENERAL FUN		Group Health Insur	APRIL GROUP HEALTH IN	\$24,241.12
CHECK # 057984 MN PEIP						\$24,241.12
CHECK # 057985 PHILLIPS WINE & SPIRITS						
057985	PHILLIPS WINE & SPIRITS	LIQUOR FUND	LIQUOR STOR	Liquor Purchased f	LIQ	\$8,578.27
057985	PHILLIPS WINE & SPIRITS	LIQUOR FUND	LIQUOR STOR	Wine Purchased for	WINE	\$925.82
057985	PHILLIPS WINE & SPIRITS	LIQUOR FUND	LIQUOR STOR	Misc Purchases - N	NA	\$118.70
CHECK # 057985 PHILLIPS WINE & SPIRITS						\$9,622.79
CHECK # 057986 SOUTHERN GLAZERS OF MN						
057986	SOUTHERN GLAZERS OF	LIQUOR FUND	LIQUOR STOR	Liquor Purchased f	LIQ	\$3,380.12
057986	SOUTHERN GLAZERS OF	LIQUOR FUND	LIQUOR STOR	Wine Purchased for	WINE	\$706.00
CHECK # 057986 SOUTHERN GLAZERS OF MN						\$4,086.12
CHECK # 057987 VINOCOPIA, INC						
057987	VINOCOPIA, INC	LIQUOR FUND	LIQUOR STOR	Liquor Purchased f	LIQ	\$130.69
057987	VINOCOPIA, INC	LIQUOR FUND	LIQUOR STOR	Wine Purchased for	WINE	\$799.25

CITY OF MORA
CHECK LIST-COUNCIL

04/14/22 11:43 AM

Page 5

CHECK #	Search Name	Fund Descr	Dept Descr	Last Dim Descr	Comments	Amount
057987	VINOPIA, INC	LIQUOR FUND	LIQUOR STOR	Misc Purchases - N	NA	\$129.56
CHECK # 057987 VINOPIA, INC						\$1,059.50
CHECK # 057988 WINE MERCHANTS						
057988	WINE MERCHANTS	LIQUOR FUND	LIQUOR STOR	Wine Purchased for	WINE	\$137.90
CHECK # 057988 WINE MERCHANTS						\$137.90
CHECK # 057989 YODER, MANDI						
057989	YODER, MANDI	GENERAL FUN	HUMAN RESO	Meetings, Training,	MILEAGE TO SAFETY TR	\$16.80
CHECK # 057989 YODER, MANDI						\$16.80
CHECK # 057990 VERIZON WIRELESS						
057990	VERIZON WIRELESS	GENERAL FUN	ADMINISTRAT	Telephone	CELL/IPAD	\$17.05
057990	VERIZON WIRELESS	GENERAL FUN	PLANNING &	Telephone	CELL	\$28.85
057990	VERIZON WIRELESS	GENERAL FUN	CITY HALL BU	Telephone	CELL	\$4.12
057990	VERIZON WIRELESS	GENERAL FUN	BUILDING	Telephone	CELL	\$45.34
057990	VERIZON WIRELESS	GENERAL FUN	STREETS	Telephone	CELL/IPAD	\$95.08
057990	VERIZON WIRELESS	GENERAL FUN	AQUATIC CEN	Telephone	CELL	\$28.85
057990	VERIZON WIRELESS	GENERAL FUN	PARKS	Telephone	CELL/IPAD	\$38.26
057990	VERIZON WIRELESS	GENERAL FUN	AIRPORT	Telephone	CELL	\$8.19
057990	VERIZON WIRELESS	STORM WATER	STORM WATE	Telephone	CELL/IPAD	\$19.82
057990	VERIZON WIRELESS	CEMETERY FU	CEMETERY	Telephone	CELL/IPAD	\$8.19
057990	VERIZON WIRELESS	LIQUOR FUND	LIQUOR STOR	Telephone	CELL	\$41.22
CHECK # 057990 VERIZON WIRELESS						\$334.97
CHECK # 057991 AFSCME						
057991	AFSCME	GENERAL FUN		Union Dues-AFSCM	UNION DUES - AFSCME	\$463.44
CHECK # 057991 AFSCME						\$463.44
CHECK # 057992 EQUITABLE FINANCIAL						
057992	EQUITABLE FINANCIAL	GENERAL FUN		The Equitable - Def	THE EQUITABLE	\$30.00
CHECK # 057992 EQUITABLE FINANCIAL						\$30.00
CHECK # 057993 ICMA RETIREMENT TRUST - 457						
057993	ICMA RETIREMENT TRUS	GENERAL FUN		ICMA	ICMA/MISSION SQR	\$50.00
057993	ICMA RETIREMENT TRUS	GENERAL FUN		ICMA	ICMA ROTH IRA	\$85.00
CHECK # 057993 ICMA RETIREMENT TRUST - 457						\$135.00
CHECK # 057994 NCPERS GROUP LIFE INS						
057994	NCPERS GROUP LIFE INS	GENERAL FUN		NCPERS - Life Ins	NCPERS - LIFE	\$240.00
CHECK # 057994 NCPERS GROUP LIFE INS						\$240.00
CHECK # 057995 PERA - MN ST TREASURER						
057995	PERA - MN ST TREASURE	GENERAL FUN		PERA	PERA ADDITIONAL	\$610.65
057995	PERA - MN ST TREASURE	GENERAL FUN		PERA	PERA COORDINATED	\$3,969.00
057995	PERA - MN ST TREASURE	GENERAL FUN		PERA	PERA COORDINATED	\$3,969.00
CHECK # 057995 PERA - MN ST TREASURER						\$8,548.65
CHECK # 057996 AMAZON CAPITAL SERVICES						
057996	AMAZON CAPITAL SERVIC	GENERAL FUN	ADMINISTRAT	Office Supplies	WEEKLY MONTHLY PLAN	\$22.58
057996	AMAZON CAPITAL SERVIC	FIRE FUND	FIRE	Miscellaneous	CANVAS PRINT- HERO FF	\$129.99
CHECK # 057996 AMAZON CAPITAL SERVICES						\$152.57
CHECK # 057997 DDA HUMAN RESOURCES INC						
057997	DDA HUMAN RESOURCES	GENERAL FUN	HUMAN RESO	Professional Servic	CITY ADMIN EXECUTIVE	\$21,000.00
CHECK # 057997 DDA HUMAN RESOURCES INC						\$21,000.00

CITY OF MORA
CHECK LIST-COUNCIL

CHECK #	Search Name	Fund Descr	Dept Descr	Last Dim Descr	Comments	Amount
CHECK # 057998 HEGGERNES AGENCY INC						
057998	HEGGERNES AGENCY INC	GENERAL FUN		Prepaid Ins	2022 INSURANCE AGENT	\$1,058.00
057998	HEGGERNES AGENCY INC	STORM WATER		Prepaid Ins	2022 INSURANCE AGENT	\$4.00
057998	HEGGERNES AGENCY INC	FIRE FUND		Prepaid Ins	2022 INSURANCE AGENT	\$153.00
057998	HEGGERNES AGENCY INC	CEMETERY FU		Prepaid Ins	2022 INSURANCE AGENT	\$8.00
057998	HEGGERNES AGENCY INC	LIQUOR FUND		Prepaid Ins	2022 INSURANCE AGENT	\$457.00
CHECK # 057998 HEGGERNES AGENCY INC						\$1,680.00
CHECK # 057999 LEAGUE OF MN CITIES INS TRUST						
057999	LEAGUE OF MN CITIES IN	GENERAL FUN		Prepaid Ins	2022 PROP/LIAB INSURA	\$35,177.00
057999	LEAGUE OF MN CITIES IN	STORM WATER		Prepaid Ins	2022 PROP/LIAB INSURA	\$126.00
057999	LEAGUE OF MN CITIES IN	FIRE FUND		Prepaid Ins	2022 PROP/LIAB INSURA	\$5,088.00
057999	LEAGUE OF MN CITIES IN	CEMETERY FU		Prepaid Ins	2022 PROP/LIAB INSURA	\$257.00
057999	LEAGUE OF MN CITIES IN	LIQUOR FUND		Prepaid Ins	2022 PROP/LIAB INSURA	\$15,218.00
CHECK # 057999 LEAGUE OF MN CITIES INS TRUST						\$55,866.00
CHECK # 058001 SUMMIT FIRE PROTECTION						
058001	SUMMIT FIRE PROTECTIO	GENERAL FUN	CITY HALL BU	Professional Servic	5 YEAR SPRINKLER INSP	\$528.00
058001	SUMMIT FIRE PROTECTIO	FIRE FUND	FIRE	Professional Servic	5 YEAR SPRINKLER INSP	\$1,054.00
058001	SUMMIT FIRE PROTECTIO	LIQUOR FUND	LIQUOR STOR	Professional Servic	5 YEAR SPRINKLER INSP	\$528.00
CHECK # 058001 SUMMIT FIRE PROTECTION						\$2,110.00
CHECK # 058002 ZEP SALES & SERVICE						
058002	ZEP SALES & SERVICE	LIQUOR FUND	LIQUOR STOR	Cleaning Supplies	CLEANING SUPPLIES	\$225.45
CHECK # 058002 ZEP SALES & SERVICE						\$225.45
CHECK # 058003 BELLBOY CORPORATION						
058003	BELLBOY CORPORATION	LIQUOR FUND	LIQUOR STOR	Misc Purchases - N	MISC	\$82.00
058003	BELLBOY CORPORATION	LIQUOR FUND	LIQUOR STOR	Liquor Purchased f	LIQ	\$6,176.75
CHECK # 058003 BELLBOY CORPORATION						\$6,258.75
CHECK # 058004 BERGANKDV, LTD						
058004	BERGANKDV, LTD	GENERAL FUN	FINANCE	Auditing	2021 AUDIT	\$7,031.00
058004	BERGANKDV, LTD	LIQUOR FUND	LIQUOR STOR	Auditing	2021 AUDIT	\$3,990.00
CHECK # 058004 BERGANKDV, LTD						\$11,021.00
CHECK # 058005 BERNICK COMPANIES						
058005	BERNICK COMPANIES	LIQUOR FUND	LIQUOR STOR	Misc Purchases - N	POP	\$530.80
058005	BERNICK COMPANIES	LIQUOR FUND	LIQUOR STOR	Beer Purchased for	BEER	\$13,024.00
CHECK # 058005 BERNICK COMPANIES						\$13,554.80
CHECK # 058007 BREAKTHRU BEVERAGE						
058007	BREAKTHRU BEVERAGE	LIQUOR FUND	LIQUOR STOR	Wine Purchased for	WINE	\$608.00
058007	BREAKTHRU BEVERAGE	LIQUOR FUND	LIQUOR STOR	Liquor Purchased f	LIQ	\$6,826.91
058007	BREAKTHRU BEVERAGE	LIQUOR FUND	LIQUOR STOR	Misc Purchases - N	NA	\$144.52
CHECK # 058007 BREAKTHRU BEVERAGE						\$7,579.43
CHECK # 058009 DAHLHEIMER DIST CO						
058009	DAHLHEIMER DIST CO	LIQUOR FUND	LIQUOR STOR	Beer Purchased for	BEER	\$17,252.82
058009	DAHLHEIMER DIST CO	LIQUOR FUND	LIQUOR STOR	Misc Purchases - N	NA	\$104.90
CHECK # 058009 DAHLHEIMER DIST CO						\$17,357.72
CHECK # 058010 DELTA DENTAL						
058010	DELTA DENTAL	GENERAL FUN		Delta Dental	APRIL 2022 GROUP DEN	\$852.70
CHECK # 058010 DELTA DENTAL						\$852.70

CITY OF MORA
CHECK LIST-COUNCIL

CHECK #	Search Name	Fund Descr	Dept Descr	Last Dim Descr	Comments	Amount
CHECK # 058012 FREDDIES						
058012	FREDDIES	LIQUOR FUND	LIQUOR STOR	Wine Club Expense	WINE TASTING CHEESE/	\$80.53
CHECK # 058012 FREDDIES						\$80.53
CHECK # 058013 JOHNSON BROTHERS LIQUOR						
058013	JOHNSON BROTHERS LIQ	LIQUOR FUND	LIQUOR STOR	Misc Purchases - N	NA	\$28.55
058013	JOHNSON BROTHERS LIQ	LIQUOR FUND	LIQUOR STOR	Beer Purchased for	BEER	\$279.50
058013	JOHNSON BROTHERS LIQ	LIQUOR FUND	LIQUOR STOR	Liquor Purchased f	LIQ	\$4,930.00
058013	JOHNSON BROTHERS LIQ	LIQUOR FUND	LIQUOR STOR	Wine Purchased for	WINE	\$5,559.32
CHECK # 058013 JOHNSON BROTHERS LIQUOR						\$10,797.37
CHECK # 058014 JOHNSON CONTROLS FIRE PROTECTN						
058014	JOHNSON CONTROLS FIR	GENERAL FUN	CITY HALL BU	Repair/Maint - Bldg	REPLACE BATTERIES IN	\$1,420.24
CHECK # 058014 JOHNSON CONTROLS FIRE PROTECTN						\$1,420.24
CHECK # 058016 MCDONALD DIST CO						
058016	MCDONALD DIST CO	LIQUOR FUND	LIQUOR STOR	Liquor Purchased f	LIQ	\$254.40
058016	MCDONALD DIST CO	LIQUOR FUND	LIQUOR STOR	Beer Purchased for	BEER	\$25,533.56
058016	MCDONALD DIST CO	LIQUOR FUND	LIQUOR STOR	Misc Purchases - N	NA	\$285.56
CHECK # 058016 MCDONALD DIST CO						\$26,073.52
CHECK # 058017 MORA BAKERY						
058017	MORA BAKERY	GENERAL FUN	HUMAN RESO	Recognition/Wellne	MEET & GREET TREATS -	\$37.40
CHECK # 058017 MORA BAKERY						\$37.40
CHECK # 058018 PAUSTIS WINE COMPANY						
058018	PAUSTIS WINE COMPANY	LIQUOR FUND	LIQUOR STOR	Wine Purchased for	WINE	\$3,434.75
CHECK # 058018 PAUSTIS WINE COMPANY						\$3,434.75
CHECK # 058019 PHILLIPS WINE & SPIRITS						
058019	PHILLIPS WINE & SPIRITS	LIQUOR FUND	LIQUOR STOR	Liquor Purchased f	LIQ	\$11,595.94
058019	PHILLIPS WINE & SPIRITS	LIQUOR FUND	LIQUOR STOR	Misc Purchases - N	NA	\$756.06
058019	PHILLIPS WINE & SPIRITS	LIQUOR FUND	LIQUOR STOR	Wine Purchased for	WINE	\$2,754.93
CHECK # 058019 PHILLIPS WINE & SPIRITS						\$15,106.93
CHECK # 058021 SENTRY SYSTEMS INC						
058021	SENTRY SYSTEMS INC	LIQUOR FUND	LIQUOR STOR	Rentals	APR 1 - JUNE 30 2022 SE	\$163.68
CHECK # 058021 SENTRY SYSTEMS INC						\$163.68
CHECK # 058022 SOUTHERN GLAZERS OF MN						
058022	SOUTHERN GLAZERS OF	LIQUOR FUND	LIQUOR STOR	Wine Purchased for	WINE	\$1,876.00
058022	SOUTHERN GLAZERS OF	LIQUOR FUND	LIQUOR STOR	Liquor Purchased f	LIQ	\$8,583.00
CHECK # 058022 SOUTHERN GLAZERS OF MN						\$10,459.00
CHECK # 058023 SUNRISE CONSTRUCTION OF MORA LLC						
058023	SUNRISE CONSTRUCTION	GENERAL FUN	PLANNING &	Professional Servic	BOARD UP ENTRY POINT	\$645.00
CHECK # 058023 SUNRISE CONSTRUCTION OF MORA LLC						\$645.00
CHECK # 058024 TASC-TOTAL ADMIN SERVICE COOP						
058024	TASC-TOTAL ADMIN SERV	GENERAL FUN	HUMAN RESO	Professional Servic	HSA PARTICIPATION FEE	\$35.00
CHECK # 058024 TASC-TOTAL ADMIN SERVICE COOP						\$35.00
CHECK # 058025 VINOPIA, INC						
058025	VINOPIA, INC	LIQUOR FUND	LIQUOR STOR	Wine Purchased for	WINE	\$367.50
CHECK # 058025 VINOPIA, INC						\$367.50

CITY OF MORA
CHECK LIST-COUNCIL

CHECK #	Search Name	Fund Descr	Dept Descr	Last Dim Descr	Comments	Amount
CHECK # 058026 WINE MERCHANTS						
058026	WINE MERCHANTS	LIQUOR FUND	LIQUOR STOR	Wine Purchased for	WINE	\$348.31
CHECK # 058026 WINE MERCHANTS						\$348.31
CHECK # 058027 EQUITABLE FINANCIAL						
058027	EQUITABLE FINANCIAL	GENERAL FUN		The Equitable - Def	THE EQUITABLE	\$30.00
CHECK # 058027 EQUITABLE FINANCIAL						\$30.00
CHECK # 058028 ICMA RETIREMENT TRUST - 457						
058028	ICMA RETIREMENT TRUS	GENERAL FUN		ICMA	ICMA ROTH IRA	\$85.00
058028	ICMA RETIREMENT TRUS	GENERAL FUN		ICMA	ICMA/MISSION SQR	\$50.00
CHECK # 058028 ICMA RETIREMENT TRUST - 457						\$135.00
CHECK # 058029 PERA - MN ST TREASURER						
058029	PERA - MN ST TREASURE	GENERAL FUN		PERA	PERA COORDINATED	\$4,242.92
058029	PERA - MN ST TREASURE	GENERAL FUN		PERA	PERA COORDINATED	\$4,242.92
058029	PERA - MN ST TREASURE	GENERAL FUN		PERA	PERA ADDITIONAL	\$652.76
CHECK # 058029 PERA - MN ST TREASURER						\$9,138.60
CHECK # 058031 BELLBOY CORPORATION						
058031	BELLBOY CORPORATION	LIQUOR FUND	LIQUOR STOR	Wine Purchased for	WINE	\$672.00
058031	BELLBOY CORPORATION	LIQUOR FUND	LIQUOR STOR	Liquor Purchased f	LIQ	\$2,689.35
CHECK # 058031 BELLBOY CORPORATION						\$3,361.35
CHECK # 058032 BERNICK COMPANIES						
058032	BERNICK COMPANIES	LIQUOR FUND	LIQUOR STOR	Misc Purchases - N	RETURNED POP	-\$124.36
058032	BERNICK COMPANIES	LIQUOR FUND	LIQUOR STOR	Beer Purchased for	BEER	\$4,079.45
CHECK # 058032 BERNICK COMPANIES						\$3,955.09
CHECK # 058033 BEST OIL CO.						
058033	BEST OIL CO.	GENERAL FUN	AIRPORT	Fuel for Resale	AIRPORT FUEL FOR RESA	\$16,947.70
CHECK # 058033 BEST OIL CO.						\$16,947.70
CHECK # 058034 BREAKTHRU BEVERAGE						
058034	BREAKTHRU BEVERAGE	LIQUOR FUND	LIQUOR STOR	Liquor Purchased f	LIQ	\$2,002.00
058034	BREAKTHRU BEVERAGE	LIQUOR FUND	LIQUOR STOR	Wine Purchased for	WINE	\$1,008.00
CHECK # 058034 BREAKTHRU BEVERAGE						\$3,010.00
CHECK # 058035 C & L DISTRIBUTING						
058035	C & L DISTRIBUTING	LIQUOR FUND	LIQUOR STOR	Liquor Purchased f	LIQ	\$90.00
058035	C & L DISTRIBUTING	LIQUOR FUND	LIQUOR STOR	Wine Purchased for	WINE	\$104.00
058035	C & L DISTRIBUTING	LIQUOR FUND	LIQUOR STOR	Beer Purchased for	BEER	\$1,291.00
058035	C & L DISTRIBUTING	LIQUOR FUND	LIQUOR STOR	Misc Purchases - N	JACK LINKS & JUICE	\$88.22
CHECK # 058035 C & L DISTRIBUTING						\$1,573.22
CHECK # 058036 DAHLHEIMER DIST CO						
058036	DAHLHEIMER DIST CO	LIQUOR FUND	LIQUOR STOR	Beer Purchased for	BEER	\$10,890.97
058036	DAHLHEIMER DIST CO	LIQUOR FUND	LIQUOR STOR	Misc Purchases - N	NA	\$360.40
CHECK # 058036 DAHLHEIMER DIST CO						\$11,251.37
CHECK # 058037 JOHNSON BROTHERS LIQUOR						
058037	JOHNSON BROTHERS LIQ	LIQUOR FUND	LIQUOR STOR	Liquor Purchased f	LIQ	\$3,696.61
058037	JOHNSON BROTHERS LIQ	LIQUOR FUND	LIQUOR STOR	Wine Purchased for	WINE	\$1,175.10
CHECK # 058037 JOHNSON BROTHERS LIQUOR						\$4,871.71
CHECK # 058038 MCDONALD DIST CO						

CITY OF MORA
CHECK LIST-COUNCIL

CHECK #	Search Name	Fund Descr	Dept Descr	Last Dim Descr	Comments	Amount
058038	MCDONALD DIST CO	LIQUOR FUND	LIQUOR STOR	Misc Purchases - N	NA	\$97.35
058038	MCDONALD DIST CO	LIQUOR FUND	LIQUOR STOR	Beer Purchased for	BEER	\$5,234.45
058038	MCDONALD DIST CO	LIQUOR FUND	LIQUOR STOR	Liquor Purchased f	LIQ	\$98.00
CHECK # 058038 MCDONALD DIST CO						\$5,429.80
CHECK # 058040 PHILLIPS WINE & SPIRITS						
058040	PHILLIPS WINE & SPIRITS	LIQUOR FUND	LIQUOR STOR	Liquor Purchased f	LIQ	\$10,868.29
058040	PHILLIPS WINE & SPIRITS	LIQUOR FUND	LIQUOR STOR	Wine Purchased for	WINE	\$850.01
CHECK # 058040 PHILLIPS WINE & SPIRITS						\$11,718.30
CHECK # 058041 SOUTHERN GLAZERS OF MN						
058041	SOUTHERN GLAZERS OF	LIQUOR FUND	LIQUOR STOR	Wine Purchased for	WINE	\$753.50
058041	SOUTHERN GLAZERS OF	LIQUOR FUND	LIQUOR STOR	Liquor Purchased f	LIQ	\$2,427.45
CHECK # 058041 SOUTHERN GLAZERS OF MN						\$3,180.95
CHECK # 058042 VINOPIA, INC						
058042	VINOPIA, INC	LIQUOR FUND	LIQUOR STOR	Liquor Purchased f	LIQ	\$140.00
058042	VINOPIA, INC	LIQUOR FUND	LIQUOR STOR	Wine Purchased for	WINE	\$100.00
CHECK # 058042 VINOPIA, INC						\$240.00
CHECK # 058043 CARDMEMBER SERVICE						
058043	CARDMEMBER SERVICE	GENERAL FUN	STREETS	Meetings, Training,	BONTJES DOT CLASS CE	\$245.00
058043	CARDMEMBER SERVICE	GENERAL FUN	GARAGE	Professional Servic	STATE ELECT INSPECTIO	\$36.00
058043	CARDMEMBER SERVICE	GENERAL FUN	GARAGE	Small Tools & Equi	ROLLER CABINET - HARB	\$929.98
058043	CARDMEMBER SERVICE	GENERAL FUN	AQUATIC CEN	Repair/Maint - Bldg	HEAT PUMPS - GRAINGE	\$1,675.48
058043	CARDMEMBER SERVICE	GENERAL FUN	AQUATIC CEN	Repair/Maint - Bldg	SQUARE REGISTER KITS	\$2,725.18
058043	CARDMEMBER SERVICE	GENERAL FUN	PARKS	Misc Income	TAX REFUND ON RECEPT	-\$121.32
CHECK # 058043 CARDMEMBER SERVICE						\$5,490.32
CHECK # 058044 CENTURYLINK						
058044	CENTURYLINK	GENERAL FUN	AIRPORT	Telephone	A/D BLDG PHONE	\$54.98
058044	CENTURYLINK	GENERAL FUN	AIRPORT	Telephone	FUEL PHONE	\$60.81
CHECK # 058044 CENTURYLINK						\$115.79
CHECK # 058045 CITY OF MORA						
058045	CITY OF MORA	MIC LOAN FUN		Cash FCB HI-FI	XFR \$ FROM NNB TO FCB	-\$90,000.00
058045	CITY OF MORA	HOWE AVE/VA		Cash FCB HI-FI	XFR \$ FROM NNB TO FCB	\$118,307.72
058045	CITY OF MORA	DOWNTOWN-F		Cash FCB HI-FI	XFR \$ FROM NNB TO FCB	-\$118.93
058045	CITY OF MORA	PARKER PROJE		Cash FCB HI-FI	XFR \$ FROM NNB TO FCB	\$29,414.97
058045	CITY OF MORA	2012 7th & GR		Cash FCB HI-FI	XFR \$ FROM NNB TO FCB	\$2.20
058045	CITY OF MORA	GROVE & WOO		Cash FCB HI-FI	XFR \$ FROM NNB TO FCB	-\$9,754.27
058045	CITY OF MORA	9TH & WOOD		Cash FCB HI-FI	XFR \$ FROM NNB TO FCB	\$22.48
058045	CITY OF MORA	HRA EASTWOO		Cash FCB HI-FI	XFR \$ FROM NNB TO FCB	-\$40,599.88
CHECK # 058045 CITY OF MORA						\$7,274.29
CHECK # 058046 TR COMPUTER SALES, LLC						
058046	TR COMPUTER SALES, LL	GENERAL FUN	INFORMATIO	Professional Servic	IT WORK-CDD LAPTOP, T	\$362.50
058046	TR COMPUTER SALES, LL	GENERAL FUN	INFORMATIO	Professional Servic	MONTHLY CLOUD & SER	\$645.60
CHECK # 058046 TR COMPUTER SALES, LLC						\$1,008.10
CHECK # 058047 YODER, MANDI						
058047	YODER, MANDI	GENERAL FUN	HUMAN RESO	Recognition/Wellne	WELLNESS REIMBURSEM	\$25.00
CHECK # 058047 YODER, MANDI						\$25.00
CHECK # 058048 DE LAGE LANDEN FINANCIAL SERV						
058048	DE LAGE LANDEN FINANC	GENERAL FUN	INFORMATIO	Rentals	COPIER LEASE	\$324.59

CITY OF MORA
CHECK LIST-COUNCIL

CHECK #	Search Name	Fund Descr	Dept Descr	Last Dim Descr	Comments	Amount
CHECK # 058048	DE LAGE LANDEN FINANCIAL SERV					\$324.59
CHECK # 058049	KANABEC CO SHERIFF					
058049	KANABEC CO SHERIFF	GENERAL FUN	LAW ENFORC	Professional Servic	APRIL LAW ENFORCEME	\$53,550.25
058049	KANABEC CO SHERIFF	GENERAL FUN	LAW ENFORC	Professional Servic	MARCH LAW ENFORCEM	\$53,550.25
CHECK # 058049	KANABEC CO SHERIFF					\$107,100.50
CHECK # 058050	KIESER, DANIELLE					
058050	KIESER, DANIELLE	LIQUOR FUND	LIQUOR STOR	Small Tools & Equi	REIMBURSEMENT FOR U	\$18.24
CHECK # 058050	KIESER, DANIELLE					\$18.24
CHECK # 058051	KORTERRA, INC					
058051	KORTERRA, INC	GENERAL FUN	STREETS	Professional Servic	ANN'L LOCATING SERVIC	\$243.75
CHECK # 058051	KORTERRA, INC					\$243.75
CHECK # 058052	LUPIN, CINDY & MICHAEL PINTOK					
058052	LUPIN, CINDY & MICHAEL	CEMETERY FU	CEMETERY	Land Purchased for	BUY BACK CEM GRAVE -	\$250.00
CHECK # 058052	LUPIN, CINDY & MICHAEL PINTOK					\$250.00
CHECK # 058053	MIDCO					
058053	MIDCO	GENERAL FUN	INFORMATIO	Telephone	INTERNET	\$88.39
058053	MIDCO	GENERAL FUN	CITY HALL BU	Telephone	PHONE/INTERNET	\$603.57
058053	MIDCO	GENERAL FUN	STREETS	Telephone	PHONE/INTERNET	\$117.45
058053	MIDCO	GENERAL FUN	AQUATIC CEN	Telephone	PHONE/INTERNET	\$104.30
058053	MIDCO	FIRE FUND	FIRE	Telephone	INTERNET	\$75.39
058053	MIDCO	LIQUOR FUND	LIQUOR STOR	Telephone	PHONE/INTERNET	\$383.82
CHECK # 058053	MIDCO					\$1,372.92
CHECK # 058054	MN CITY/COUNTY MNGT ASSN					
058054	MN CITY/COUNTY MNGT	GENERAL FUN	ADMINISTRAT	Dues & Subscriptio	ANN'L MEMBERSHIP - GL	\$129.52
CHECK # 058054	MN CITY/COUNTY MNGT ASSN					\$129.52
CHECK # 058055	MN COMPUTER SYSTEMS, INC					
058055	MN COMPUTER SYSTEMS,	GENERAL FUN	INFORMATIO	Repair/Maint - Bldg	COPIER CHARGE	\$99.12
058055	MN COMPUTER SYSTEMS,	LIQUOR FUND	LIQUOR STOR	Repair/Maint - Bldg	COPIER CHARGE	\$47.44
CHECK # 058055	MN COMPUTER SYSTEMS, INC					\$146.56
CHECK # 058056	MN MUNICIPAL BEVERAGE ASSN					
058056	MN MUNICIPAL BEVERAG	LIQUOR FUND	LIQUOR STOR	Meetings, Training,	DANIELLE KIESER REGIS	\$548.00
CHECK # 058056	MN MUNICIPAL BEVERAGE ASSN					\$548.00
CHECK # 058057	MN PEIP					
058057	MN PEIP	GENERAL FUN		Group Health Insur	GROUP HEALTH INS - MA	\$22,870.78
CHECK # 058057	MN PEIP					\$22,870.78
CHECK # 058058	MORA AREA CHAMBER OF COMMERCE					
058058	MORA AREA CHAMBER OF	GENERAL FUN	HUMAN RESO	Recognition/Wellne	EMPLOYEE RECOGNITIO	\$525.00
CHECK # 058058	MORA AREA CHAMBER OF COMMERCE					\$525.00
CHECK # 058061	PAUSTIS WINE COMPANY					
058061	PAUSTIS WINE COMPANY	LIQUOR FUND	LIQUOR STOR	Wine Purchased for	WINE	\$1,924.75
CHECK # 058061	PAUSTIS WINE COMPANY					\$1,924.75
CHECK # 058062	VERIZON WIRELESS					
058062	VERIZON WIRELESS	GENERAL FUN	PLANNING &	Telephone	CELL	\$28.86
058062	VERIZON WIRELESS	GENERAL FUN	CITY HALL BU	Telephone	CELL	\$4.12
058062	VERIZON WIRELESS	GENERAL FUN	BUILDING	Telephone	CELL	\$45.33

CITY OF MORA
CHECK LIST-COUNCIL

CHECK #	Search Name	Fund Descr	Dept Descr	Last Dim Descr	Comments	Amount
058062	VERIZON WIRELESS	GENERAL FUN	STREETS	Telephone	CELL/IPAD	\$95.05
058062	VERIZON WIRELESS	GENERAL FUN	AQUATIC CEN	Telephone	CELL	\$28.85
058062	VERIZON WIRELESS	GENERAL FUN	PARKS	Telephone	CELL/IPAD	\$38.25
058062	VERIZON WIRELESS	GENERAL FUN	AIRPORT	Telephone	CELL	\$8.19
058062	VERIZON WIRELESS	STORM WATER	STORM WATE	Telephone	CELL/IPAD	\$19.81
058062	VERIZON WIRELESS	CEMETERY FU	CEMETERY	Telephone	CELL/IPAD	\$8.19
058062	VERIZON WIRELESS	LIQUOR FUND	LIQUOR STOR	Telephone	CELL	\$41.21
CHECK # 058062 VERIZON WIRELESS						\$317.86
CHECK # 058064 ACE HARDWARE						
058064	ACE HARDWARE	GENERAL FUN	STREETS	Repair/Maint - Bldg	HOSE CLAMPS, FUEL, AIR	\$528.40
058064	ACE HARDWARE	GENERAL FUN	STREETS	Lubricants & Additi	BOLT & GEAR LUBE, OIL	\$60.94
058064	ACE HARDWARE	GENERAL FUN	STREETS	Repair/Maint - Bldg	COVER STRUT LID, CRAC	\$195.56
058064	ACE HARDWARE	GENERAL FUN	GARAGE	Small Tools & Equi	FILTER WRENCHES	\$46.45
058064	ACE HARDWARE	GENERAL FUN	PARKS	Repair/Maint - Bldg	SNOWBLOWER RPR PAR	\$53.98
058064	ACE HARDWARE	GENERAL FUN	PARKS	Lubricants & Additi	GEAR OIL	\$13.98
058064	ACE HARDWARE	GENERAL FUN	AIRPORT	Lubricants & Additi	ANTIFREEZE FOR AIRPO	\$21.98
058064	ACE HARDWARE	FIRE FUND	FIRE	Repair/Maint - Bldg	#6 THERMAL FLASH	\$270.47
058064	ACE HARDWARE	FIRE FUND	FIRE	Repair/Maint - Bldg	FILTERS	\$648.95
058064	ACE HARDWARE	FIRE FUND	FIRE	Repair/Maint - Bldg	#4 BATTERIES & CORE R	\$393.00
CHECK # 058064 ACE HARDWARE						\$2,233.71
CHECK # 058065 AMERICAN BOTTLING CO. INC						
058065	AMERICAN BOTTLING CO.	LIQUOR FUND	LIQUOR STOR	Misc Purchases - N	POP	\$341.20
CHECK # 058065 AMERICAN BOTTLING CO. INC						\$341.20
CHECK # 058066 ARAMARK						
058066	ARAMARK	GENERAL FUN	CITY HALL BU	Laundry/Rugs	CITY HALL RUGS	\$62.61
058066	ARAMARK	GENERAL FUN	LIBRARY BUIL	Laundry/Rugs	LIBRARY RUGS & TOWEL	\$140.96
058066	ARAMARK	GENERAL FUN	GARAGE	Other Operating Su	GARAGE TOWELS	\$66.91
CHECK # 058066 ARAMARK						\$270.48
CHECK # 058069 CAMPBELL KNUTSON, P.A.						
058069	CAMPBELL KNUTSON, P.A.	GENERAL FUN	HUMAN RESO	Legal Services	LEGAL SERVICES-FLSA, P	\$335.00
058069	CAMPBELL KNUTSON, P.A.	GENERAL FUN	AIRPORT	Legal Services	LEGAL SERVICES-FLY-IN	\$201.00
CHECK # 058069 CAMPBELL KNUTSON, P.A.						\$536.00
CHECK # 058071 CRAWFORDS EQUIPMENT INC						
058071	CRAWFORDS EQUIPMENT	GENERAL FUN	STREETS	Lubricants & Additi	BOBCAT OIL	\$93.52
058071	CRAWFORDS EQUIPMENT	GENERAL FUN	STREETS	Repair/Maint - Bldg	BOBCAT FILTERS	\$250.15
CHECK # 058071 CRAWFORDS EQUIPMENT INC						\$343.67
CHECK # 058072 CRYSTAL SPRINGS ICE						
058072	CRYSTAL SPRINGS ICE	LIQUOR FUND	LIQUOR STOR	Misc Purchases - N	ICE	\$585.60
CHECK # 058072 CRYSTAL SPRINGS ICE						\$585.60
CHECK # 058073 EARL F ANDERSON						
058073	EARL F ANDERSON	GENERAL FUN	STREETS	Street Signs	SIGN BRACKET PLATES	\$764.95
CHECK # 058073 EARL F ANDERSON						\$764.95
CHECK # 058075 EAST CENTRAL ENERGY-ELECT						
058075	EAST CENTRAL ENERGY-E	GENERAL FUN	PARKS	Electricity	ELECTRICITY	\$70.70
058075	EAST CENTRAL ENERGY-E	GENERAL FUN	AIRPORT	Electricity	ELECTRICITY	\$495.70
058075	EAST CENTRAL ENERGY-E	LIQUOR FUND	LIQUOR STOR	Electricity	ELECTRICITY	\$1,903.73
CHECK # 058075 EAST CENTRAL ENERGY-ELECT						\$2,470.13

CITY OF MORA
CHECK LIST-COUNCIL

CHECK #	Search Name	Fund Descr	Dept Descr	Last Dim Descr	Comments	Amount
CHECK # 058076 ECM PUBLISHERS, INC						
058076	ECM PUBLISHERS, INC	GENERAL FUN	HUMAN RESO	Advertising	JOB ADS-W/WW	\$405.90
058076	ECM PUBLISHERS, INC	LIQUOR FUND	LIQUOR STOR	Advertising	LIQ ADS	\$286.50
						\$692.40
CHECK # 058079 FINANCE AND COMMERCE, INC						
058079	FINANCE AND COMMERCE	N. GROVE STR	CAPITAL PROJ	Advertising	N GROVE STREET IMPR	\$339.36
						\$339.36
CHECK # 058082 FREEDOM MAILING SERVICES INC						
058082	FREEDOM MAILING SERVI	GENERAL FUN	ADMINISTRAT	Professional Servic	NEWSLETTER	\$19.27
						\$19.27
CHECK # 058083 GOPHER STATE ONE-CALL INC						
058083	GOPHER STATE ONE-CALL	GENERAL FUN	STREETS	Professional Servic	MARCH LOCATES	\$4.72
						\$4.72
CHECK # 058085 GRANITE ELECTRONICS, INC						
058085	GRANITE ELECTRONICS, I	FIRE FUND	FIRE	Repair/Maint - Bldg	PAGER RPR & PARTS	\$412.48
						\$412.48
CHECK # 058088 HAWKINS INC						
058088	HAWKINS INC	GENERAL FUN	AQUATIC CEN	Repair/Maint - Bldg	CHLORINE GAS HEAD RE	\$1,250.00
						\$1,250.00
CHECK # 058092 JOHNSONS HARDWARE & RENTAL						
058092	JOHNSONS HARDWARE &	GENERAL FUN	CITY HALL BU	Repair/Maint - Bldg	OVERPYMT OF CH BACK	-\$3.29
058092	JOHNSONS HARDWARE &	GENERAL FUN	STREETS	Repair/Maint - Bldg	FUSES	\$5.49
058092	JOHNSONS HARDWARE &	GENERAL FUN	GARAGE	Small Tools & Equi	SCREWDRIVER, BATTERY	\$15.98
058092	JOHNSONS HARDWARE &	GENERAL FUN	PARKS	Repair/Maint - Bldg	TRASH BAGS, TABLE PAI	\$91.92
058092	JOHNSONS HARDWARE &	GENERAL FUN	AIRPORT	Repair/Maint - Bldg	FLAG POLE RPR PARTS	\$25.97
058092	JOHNSONS HARDWARE &	GENERAL FUN	AIRPORT	Repair/Maint - Bldg	TRACTOR BOLTS	\$9.75
058092	JOHNSONS HARDWARE &	FIRE FUND	FIRE	Capital Outlay	EXCHANGED FLOOR PAIN	-\$3.99
058092	JOHNSONS HARDWARE &	FIRE FUND	FIRE	Capital Outlay	FLOOR PAINT SUPPLIES	\$211.81
058092	JOHNSONS HARDWARE &	FIRE FUND	FIRE	Capital Outlay	FLOOR SCRUBBER RENT	\$62.96
						\$416.60
CHECK # 058093 KANABEC PUBLICATIONS, INC						
058093	KANABEC PUBLICATIONS,	GENERAL FUN	MAYOR & CO	Advertising	PUC BOARD OPENINGS	\$20.71
058093	KANABEC PUBLICATIONS,	GENERAL FUN	ADMINISTRAT	Office Supplies	BUSINESS CARDS - GLEN	\$34.50
058093	KANABEC PUBLICATIONS,	GENERAL FUN	HUMAN RESO	Advertising	SUMMER EMPLOYMENT J	\$192.20
058093	KANABEC PUBLICATIONS,	GENERAL FUN	HUMAN RESO	Advertising	FIREFIGHTER JOB ADS	\$288.30
058093	KANABEC PUBLICATIONS,	GENERAL FUN	HUMAN RESO	Advertising	LIQ STORE CLERK JOB A	\$164.70
058093	KANABEC PUBLICATIONS,	GENERAL FUN	HUMAN RESO	Advertising	JOB ADS-W/WW	\$263.30
058093	KANABEC PUBLICATIONS,	GENERAL FUN	PLANNING &	Advertising	CUP PUBLIC HEARING N	\$72.92
058093	KANABEC PUBLICATIONS,	N. GROVE STR	CAPITAL PROJ	Advertising	N GROVE STR IMPR ADV	\$339.57
058093	KANABEC PUBLICATIONS,	LIQUOR FUND	LIQUOR STOR	Advertising	LIQ ADS	\$491.36
						\$1,867.56
CHECK # 058094 KWIK TRIP - GAS PURCHASES						
058094	KWIK TRIP - GAS PURCHA	GENERAL FUN	BUILDING	Motor Fuels	FUEL	\$37.87
058094	KWIK TRIP - GAS PURCHA	GENERAL FUN	STREETS	Motor Fuels	FUEL	\$2,711.57
058094	KWIK TRIP - GAS PURCHA	GENERAL FUN	STREETS	Lubricants & Additi	DIESEL EXHAUST FLUID	\$34.40
058094	KWIK TRIP - GAS PURCHA	GENERAL FUN	AIRPORT	Motor Fuels	FUEL	\$35.90
058094	KWIK TRIP - GAS PURCHA	FIRE FUND	FIRE	Motor Fuels	FUEL	\$608.18

CITY OF MORA
CHECK LIST-COUNCIL

04/14/22 11:43 AM

Page 13

CHECK #	Search Name	Fund Descr	Dept Descr	Last Dim Descr	Comments	Amount
CHECK # 058094 KWIK TRIP - GAS PURCHASES						\$3,427.92
CHECK # 058095 MIDWEST MACHINERY CO						
058095	MIDWEST MACHINERY CO	GENERAL FUN	PARKS	Repair/Maint - Bldg	SNOWBLOWER RPR PAR	\$350.43
CHECK # 058095 MIDWEST MACHINERY CO						\$350.43
CHECK # 058096 MILLER TRUCKING INC						
058096	MILLER TRUCKING INC	LIQUOR FUND	LIQUOR STOR	Wine Purchased for	PRODUCT DELIVERY	\$288.00
058096	MILLER TRUCKING INC	LIQUOR FUND	LIQUOR STOR	Liquor Purchased f	PRODUCT DELIVERY	\$702.00
058096	MILLER TRUCKING INC	LIQUOR FUND	LIQUOR STOR	Misc Purchases - N	PRODUCT DELIVERY	\$36.00
CHECK # 058096 MILLER TRUCKING INC						\$1,026.00
CHECK # 058097 MN ENERGY RESOURCES CORP						
058097	MN ENERGY RESOURCES	GENERAL FUN	CITY HALL BU	Natural Gas - Heat	NATURAL GAS	\$520.31
058097	MN ENERGY RESOURCES	GENERAL FUN	LIBRARY BUIL	Natural Gas - Heat	NATURAL GAS	\$512.10
058097	MN ENERGY RESOURCES	GENERAL FUN	GARAGE	Natural Gas - Heat	NATURAL GAS	\$1,100.89
058097	MN ENERGY RESOURCES	GENERAL FUN	AQUATIC CEN	Natural Gas - Heat	NATURAL GAS	\$292.92
058097	MN ENERGY RESOURCES	GENERAL FUN	AIRPORT	Natural Gas - Heat	NATURAL GAS-AD BLDG	\$135.64
058097	MN ENERGY RESOURCES	GENERAL FUN	AIRPORT	Natural Gas - Heat	NATURAL GAS-HANGAR	\$386.32
058097	MN ENERGY RESOURCES	FIRE FUND	FIRE	Natural Gas - Heat	NATURAL GAS	\$1,304.78
CHECK # 058097 MN ENERGY RESOURCES CORP						\$4,252.96
CHECK # 058099 OFFICE DEPOT						
058099	OFFICE DEPOT	GENERAL FUN	ADMINISTRAT	Office Supplies	CITY ADMIN PLANNER	\$15.29
CHECK # 058099 OFFICE DEPOT						\$15.29
CHECK # 058100 OSLIN LUMBER						
058100	OSLIN LUMBER	FIRE FUND	FIRE	Capital Outlay	FLOOR TRIM	\$154.00
CHECK # 058100 OSLIN LUMBER						\$154.00
CHECK # 058102 QUALITY DISPOSAL						
058102	QUALITY DISPOSAL	GENERAL FUN	CITY HALL BU	Garbage Removal	GARBAGE	\$51.80
058102	QUALITY DISPOSAL	GENERAL FUN	LIBRARY BUIL	Garbage Removal	GARBAGE	\$29.25
058102	QUALITY DISPOSAL	GENERAL FUN	STREETS	Garbage Removal	GARBAGE	\$87.75
058102	QUALITY DISPOSAL	GENERAL FUN	GARAGE	Garbage Removal	GARBAGE	\$140.00
058102	QUALITY DISPOSAL	GENERAL FUN	PARKS	Garbage Removal	GARBAGE	\$40.37
058102	QUALITY DISPOSAL	LIQUOR FUND	LIQUOR STOR	Garbage Removal	GARBAGE	\$193.05
CHECK # 058102 QUALITY DISPOSAL						\$542.22
CHECK # 058103 QUILL CORPORATION						
058103	QUILL CORPORATION	GENERAL FUN	MAYOR & CO	Office Supplies	OFFICE SUPPLIES	\$0.90
058103	QUILL CORPORATION	GENERAL FUN	ADMINISTRAT	Office Supplies	OFFICE SUPPLIES	\$0.90
058103	QUILL CORPORATION	GENERAL FUN	FINANCE	Office Supplies	OFFICE SUPPLIES	\$0.90
058103	QUILL CORPORATION	GENERAL FUN	PLANNING &	Small Tools & Equi	ANGELA MONITOR STAN	\$20.29
058103	QUILL CORPORATION	GENERAL FUN	BUILDING	Small Tools & Equi	ANGELA MONITOR STAN	\$2.90
CHECK # 058103 QUILL CORPORATION						\$25.89
CHECK # 058104 RDO EQUIPMENT						
058104	RDO EQUIPMENT	GENERAL FUN	STREETS	Repair/Maint - Bldg	BACKHOE RPR & PARTS	\$640.51
058104	RDO EQUIPMENT	GENERAL FUN	STREETS	Repair/Maint - Bldg	LOADER RPR	\$2,150.77
CHECK # 058104 RDO EQUIPMENT						\$2,791.28
CHECK # 058105 RED BULL DISTRIBUTION COMPANY						
058105	RED BULL DISTRIBUTION	LIQUOR FUND	LIQUOR STOR	Misc Purchases - N	ENERGY DRINK	\$768.00
CHECK # 058105 RED BULL DISTRIBUTION COMPANY						\$768.00

CITY OF MORA
CHECK LIST-COUNCIL

CHECK #	Search Name	Fund Descr	Dept Descr	Last Dim Descr	Comments	Amount
CHECK # 058108 SCOTTS LAWN & LANDSCAPES						
058108	SCOTTS LAWN & LANDSC	LIQUOR FUND	LIQUOR STOR	Repair/Maint - Bldg	FEB SNOWPLOW, SALT,	\$1,864.00
CHECK # 058108 SCOTTS LAWN & LANDSCAPES						\$1,864.00
CHECK # 058109 SEH						
058109	SEH	N. GROVE STR	CAPITAL PROJ	Engineering	N GROVE STR IMPROVE	\$31,145.63
CHECK # 058109 SEH						\$31,145.63
CHECK # 058110 SPECTRUM SUPPLY						
058110	SPECTRUM SUPPLY	LIQUOR FUND	LIQUOR STOR	Other Operating Su	ICEMELT, TP	\$57.36
058110	SPECTRUM SUPPLY	LIQUOR FUND	LIQUOR STOR	Off-Sale Supplies	BAGS	\$394.44
CHECK # 058110 SPECTRUM SUPPLY						\$451.80
CHECK # 058111 ST CLOUD STAMP & SIGN						
058111	ST CLOUD STAMP & SIGN	GENERAL FUN	ADMINISTRAT	Other Operating Su	NAME PLATE - G ANDERS	\$7.52
058111	ST CLOUD STAMP & SIGN	GENERAL FUN	PARKS	Other Operating Su	NAME PLATE - A HOLLAN	\$15.03
CHECK # 058111 ST CLOUD STAMP & SIGN						\$22.55
CHECK # 058113 UPPER CASE PRINTING INK						
058113	UPPER CASE PRINTING IN	GENERAL FUN	ADMINISTRAT	Professional Servic	NEWSLETTER	\$213.02
CHECK # 058113 UPPER CASE PRINTING INK						\$213.02
CHECK # 058114 VIKING COKE						
058114	VIKING COKE	LIQUOR FUND	LIQUOR STOR	Misc Purchases - N	POP	\$1,179.80
CHECK # 058114 VIKING COKE						\$1,179.80
CHECK # 058116 WATSON CO., INC						
058116	WATSON CO., INC	LIQUOR FUND	LIQUOR STOR	Misc Purchases - N	TOBACCO, JUICE, ETC	\$9,006.85
CHECK # 058116 WATSON CO., INC						\$9,006.85
						\$726,240.16



CITY OF MORA
COUNCIL CHECK LIST

THE MARCH/APRIL 2022 CLAIMS HAVE BEEN APPROVED FOR PAYMENT BY:

MAYOR

COUNCIL MEMBER

COUNCIL MEMBER

COUNCIL MEMBER

COUNCIL MEMBER

CITY CLERK

MINNESOTA LAWFUL GAMBLING
LG220 Application for Exempt Permit

An exempt permit may be issued to a nonprofit organization that:
• conducts lawful gambling on five or fewer days, and
• awards less than \$50,000 in prizes during a calendar year.
If total raffle prize value for the calendar year will be \$1,500 or less, contact the Licensing Specialist assigned to your county by calling 651-539-1900.

Application Fee (non-refundable)
Applications are processed in the order received. If the application is postmarked or received 30 days or more before the event, the application fee is **\$100**; otherwise the fee is **\$150**.
Due to the high volume of exempt applications, payment of additional fees prior to 30 days before your event will not expedite service, nor are telephone requests for expedited service accepted.

ORGANIZATION INFORMATION

Organization Name: Mora Area Fire Department Relief Association Previous Gambling Permit Number: X-32036
Minnesota Tax ID Number, if any: 3403465 Federal Employer ID Number (FEIN), if any: 41-2006513
Mailing Address: 101 Lake St. S
City: Mora State: MN Zip: 55051 County: Kanabec
Name of Chief Executive Officer (CEO): Jeremy Frahm
CEO Daytime Phone: 320-496-7148 CEO Email: smokeyj26@gmail.com
(permit will be emailed to this email address unless otherwise indicated below)
Email permit to (if other than the CEO): fire.chief@cityofmora.com

NONPROFIT STATUS

Type of Nonprofit Organization (check one):
 Fraternal Religious Veterans Other Nonprofit Organization

Attach a copy of one of the following showing proof of nonprofit status:

(DO NOT attach a sales tax exempt status or federal employer ID number, as they are not proof of nonprofit status.)
 A current calendar year Certificate of Good Standing
Don't have a copy? Obtain this certificate from:
MN Secretary of State, Business Services Division
60 Empire Drive, Suite 100
St. Paul, MN 55103
Secretary of State website, phone numbers:
www.sos.state.mn.us
651-296-2803, or toll free 1-877-551-6767
 IRS income tax exemption (501(c)) letter in your organization's name
Don't have a copy? To obtain a copy of your federal income tax exempt letter, have an organization officer contact the IRS toll free at 1-877-829-5500.
 IRS - Affiliate of national, statewide, or international parent nonprofit organization (charter)
If your organization falls under a parent organization, attach copies of both of the following:
1. IRS letter showing your parent organization is a nonprofit 501(c) organization with a group ruling; and
2. the charter or letter from your parent organization recognizing your organization as a subordinate.

GAMBLING PREMISES INFORMATION

Name of premises where the gambling event will be conducted (for raffles, list the site where the drawing will take place): Mora Area Fire Department
Physical Address (do not use P.O. box): 218 Railroad Ave. NE
Check one:
 City: Mora Zip: 55051 County: Kanabec
 Township: _____ Zip: _____ County: _____
Date(s) of activity (for raffles, indicate the date of the drawing): October 8, 2022

Check each type of gambling activity that your organization will conduct:
 Bingo Paddlewheels Pull-Tabs Tipboards Raffle
Gambling equipment for bingo paper, bingo boards, raffle boards, paddlewheels, pull-tabs, and tipboards must be obtained from a distributor licensed by the Minnesota Gambling Control Board. EXCEPTION: Bingo hard cards and bingo ball selection devices may be borrowed from another organization authorized to conduct bingo. To find a licensed distributor, go to www.mn.gov/gcb and click on **Distributors** under the **List of Licensees** tab, or call 651-539-1900.

To: Mora City Council

We, the Mora Area Fire Department Relief Association request permission to use the Fire Hall on October 8th, 2022 for our Annual Fire Ball at the Hall Chili feed, dance and gun raffle. Alcohol sales will be provided through a catering license from the Crystal Bar and Grill as with previous years.

List of events:

Event time 4pm-12am.

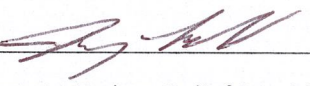
Chili Feed 4-7pm

Gun Raffle Drawing 7 pm

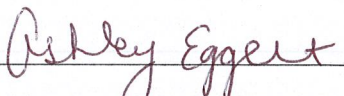
Silent Auction 4pm-9pm

Dance 8pm-12am

Thank you for your consideration MAFD Relief Association

X  _____

Jeremy Frahm, Relief President

X  _____

Ashley Eggert, Relief Secretary

X _____

City Mayor

X _____

City Clerk/Representative



City of Mora
 101 Lake Street South
 Mora, MN 55051-1588

Tel: 320.225.4804
 Fax: 320.679.3862
 E-mail: m.yoder@cityofmora.com

TRANSIENT MERCHANT PERMIT APPLICATION

Organization

Name TNT FIREWORKS

Mailing Address 4003 HELTON DRIVE
FLORENCE, AL 35630

Telephone 256.764.6131

E-Mail Address HIGHTOWERV@TNTFIREWORKS.COM

Applicant

Name JACOB QUAM

Mailing Address 515 MCKNIGHT RD S
ST PAUL, MN 55104

Telephone 612.263.4666

E-Mail Address QUAMJ@TNTFIREWORKS.COM

I hereby request a permit for the following purposes (please be specific in describing your request):

TEMPORARY TENT SALE OF MN STATE APPROVED FIREWORKS IN
THE PARKING LOT OF THE COBORN'S PARKING LOT AT 710 FRANKIE
LANE.

Permit Fee(s): First Day \$75 / Each Additional Day \$15 / Annual \$225

Acknowledgements

The applicant hereby makes application for a permit. The applicant agrees to abide by all pertinent regulations governing the permit applied for, including city ordinances, as well as county, state, or federal laws as well as the conditions of the permit. The applicant further agrees to indemnify and hold harmless the city, its agents, officers, and employees from any and all claims, causes of action, liabilities, losses, damages, costs, and expenses, and agrees to defend any action brought against the city on any related matter, and to pay all costs and expenses incurred in connection therewith. The city shall in no way be liable for any claims or charges incurred by the licensee.

Signature of Applicant 

Date 03.17.2022

PERMIT

A permit is hereby granted to the above named applicant upon receipt of a fee of \$ _____ for the purpose stated above for a term to run from _____ to _____.

Special Conditions: _____

Signed _____

Date _____



MEMORANDUM

Date: April 19, 2022
To: Mayor and City Council
From: Sara B. King, Accountant
RE: Accept Restricted Donations

BACKGROUND INFORMATION

The City of Mora has received the following donations:

DONATION RECEIVED FROM:	DONATION OF:
Short Elliot Hendrickson, Inc. (SEH)	\$600.00
Spire Credit Union	\$500.00

As required by MN State Statute, restricted donations must be officially accepted by the City Council.

RECOMMENDATIONS

Motion to accept donations by approving Resolution 2022-421

Attachments

Resolution 2022-421

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MORA, MINNESOTA
ACCEPTING RESTRICTED DONATIONS**

WHEREAS, the City of Mora is generally authorized to accept donations of real and personal property pursuant to Minnesota Statutes Section 465.03 for the benefit of its citizens, and is specifically authorized to accept gifts.

WHEREAS, the following persons and entities have offered to contribute the cash amounts set forth below to the city, and the terms or conditions of the donations, if any, are as follows:

DONATION RECEIVED FROM:	DONATION OF:	TERMS AND CONDITIONS OR DESCRIPTION OF PROPERTY:
Short Elliot Hendrickson, Inc. (SEH)	\$600.00	2022 Mora Airport Fly-In Donation
Spire Credit Union	\$500.00	2022 Mora Airport Fly-In Donation

WHEREAS, all such donations have been contributed to the city for the benefit of its citizens, as allowed by law; and

WHEREAS, the City Council finds that it is appropriate to accept the donations offered.

NOW, THEREFORE, BE IT RESOLVED by the city council of the City of Mora, Kanabec County, Minnesota that:

1. The donations described above are accepted and shall be used to establish and/or operate services either alone or in cooperation with others, as allowed by law.
2. The city clerk is hereby directed to issue receipts to each donor acknowledging the city's receipt of the donor's donation.

The foregoing resolution was introduced and moved for adoption by Council Member _____ and seconded by Council Member _____.

Voting for the Resolution:.....
Voting Against the Resolution:
Abstained from Voting:.....
Absent:

Motion carried and resolution adopted this 19th day of April 2022.

ATTEST:

Al Skramstad, Mayor

Natasha Segelstrom, Administrative Services Director



MEMORANDUM

Date: April 19, 2022
To: Mayor and City Council
From: Glenn Anderson, City Administrator
Sara B. King, Accountant
RE: ARPA Funds: Electing the Standard Allowance under the Revenue Loss Provision

SUMMARY

U.S. Department of Treasury recently published the Final Rule of the American Rescue Plan Act (ARPA) funds for State and Local governments. Accordingly, City Council will consider adopting a resolution electing the Standard Allowance under the revenue loss provision. Electing the Standard Allowance is a one-time offer, and will allow the city to spend the funds on the general provision of government services and will allow the City to meet the U.S. Department of Treasury reporting deadline of April 30, 2022.

BACKGROUND INFORMATION

In response to the COVID-19 pandemic, Congress passed the American Rescue Plan Act (ARPA) and it was signed into law by President Biden on March 11, 2021. A portion of the ARPA is the Coronavirus State and Local Fiscal Recovery Funds (SLFRF) program, which provides substantial resources to help local governments respond to the pandemic.

The Final Rule, published in January 2022, allows the City to presume that up to \$10 million in revenue has been lost due to the pandemic and accordingly elect the Standard Allowance. Recipients electing the Standard Allowance are permitted to use the ARPA funds for the general provision of government services. For your reference, an overview of the Final Rule can be found here: <https://home.treasury.gov/system/files/136/SLFRF-Final-Rule-Overview.pdf>.

The Standard Allowance provides a streamlined approach to the revenue loss calculation, and offers a simple, convenient way to determine revenue loss, particularly for SLFRF's smallest recipients like Mora. All recipients may elect to use this standard allowance. Electing the standard allowance does not increase or decrease a recipient's total allocation.

The SLFRF funds will arrive in two transactions: 50% in June/July 2021 and the remaining 50% one year later. Because Mora's population is under 50,000, the deposit to Mora will come from the State of Minnesota.

RECOMMENDATIONS

Motion to adopt Resolution 2022-4xx, electing to adopt the Standard Allowance of the Coronavirus Local Fiscal Recovery Funds established under the American Rescue Plan Act.

Attachments
2022-422

Resolution to Elect the Standard Allowance under the Revenue Loss Provision of ARPA

CITY OF MORA RESOLUTION NO. 2022-422

A RESOLUTION TO ELECT THE STANDARD ALLOWANCE AVAILABLE UNDER THE REVENUE LOSS PROVISION OF THE CORONAVIRUS LOCAL FISCAL RECOVERY FUND ESTABLISHED UNDER THE AMERICAN RESCUE PLAN ACT

WHEREAS, Congress adopted the American Rescue Plan Act in March 2021 (“ARPA”) which included \$65 billion in recovery funds for cities across the country.

WHEREAS, ARPA funds are intended to provide support to state, local, and tribal governments in responding to the impact of COVID-19 and in their efforts to contain COVID-19 in their communities, residents, and businesses.

WHEREAS, The Fiscal Recovery Funds provides for \$19.53 billion in payments to be made to States and territories which will distribute the funds to nonentitlement units of local government (NEUs).

WHEREAS, The ARPA requires that States and territories allocate funding to NEUs in an amount that bears the same proportion as the population of the NEU bears to the total population of all NEUs in the State or territory.

WHEREAS, \$388,389.07 has been allocated to the City of Mora (“City”) pursuant to the ARPA.

WHEREAS, The Coronavirus State and Local Fiscal Recovery Funds ensures that governments have the resources needed to fight the pandemic and support families and businesses struggling with its public health and economic impacts, maintain vital public services, even amid declines in revenue, and build a strong, resilient, and equitable recovery by making investments that support long-term growth and opportunity.

WHEREAS, In May 2021, the US Department of Treasury (“Treasury”) published the Interim Final Rule describing eligible and ineligible uses of funds as well as other program provisions, sought feedback from the public on these program rules, and began to distribute funds.

WHEREAS, on January 6, 2022, Treasury issued the final rule. The final rule delivers broader flexibility and greater simplicity in the program, responsive to feedback in the comment process.

WHEREAS, the final rule offers a standard allowance for revenue loss of up to \$10 million, allowing recipients to select between a standard amount of revenue loss or complete a full revenue loss calculation.

WHEREAS, recipients that select the standard allowance may use that amount, in many cases their full award, for government services, with streamlined reporting requirements.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MORA, MINNESOTA, THE CITY ELECTS THE STANDARD ALLOWANCE AVAILABLE UNDER THE REVENUE LOSS PROVISION OF THE AMERICAN RESCUE PLAN ACT IN THE AMOUNT OF \$_____ TO BE USED FOR THE GENERAL PROVISION OF GOVERNMENT SERVICES.

Adopted by the City Council of Mora, Minnesota this 19th day of April , 2022.

Mayor

Attested:

City Clerk



MEMORANDUM

Date: April 19, 2022
To: Mayor and City Council
From: Glenn Anderson, City Administrator
RE: Accept Letter of Resignation – Community Development Director

SUMMARY

Angela Grafstrom, community development director, has accepted another position as City Administrator in Lake Crystal. She submitted her letter of resignation and her last date of employment will be May 7, 2022.

RECOMMENDATIONS

Motion to accept Angela Grafstrom's letter of resignation.

Attachments

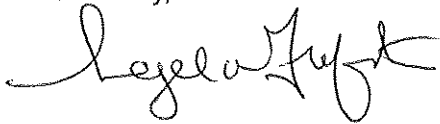
Grafstrom Letter of Resignation

3319 Orchard Ave NE
Sauk Rapids, MN 56379
April 8, 2022

Dear Mayor and Council,

I appreciate the opportunity the City of Mora has given me to work as their Community Development Director, but I have accepted an Administrator position with another city. Please accept this letter as my resignation from the position of Community Development Director with the City of Mora effective May 7, 2022.

Sincerely,

A handwritten signature in black ink, appearing to read "Angela M. Grafstrom". The signature is fluid and cursive, with the first name being the most prominent.

Angela M. Grafstrom

To the Mora Area Fire department and City of Mora,

I would like to say thank you for allowing me to serve as a member of the Mora Area Fire Department for the past 10 years. I have many great memories and have had a great time serving on the department. The time has come say goodbye to the fire department and its members. Effective 3/31/2022, I am resigning from the fire department. To all the current members stay safe.

Thank you for all the opportunities,

Ben Sanftner

R. 4/13/22
ms



MEMORANDUM

Date April 14, 2022
To Mayor and City Council
From Administration and Department Head Staff
RE Approve Hire if MAFD Firefighters

SUMMARY

The city council will review staff recommendations to fill vacant firefighter III positions and hire three (3) firefighters.

BACKGROUND INFORMATION

Staff has been recruiting applicants to fill vacancies on the fire department since March. Three applications were received, and all three applicants were interviewed on Wednesday, April 13, 2022.

Staff recommends making a conditional offer of employment for the Firefighter III positions to:

- Bryce Norby
- Christopher Fields
- Jacob Dahlin

This offer is conditional upon the successful completion of a background check and physical examination. There is still space on the roster for additional fire fighters, so staff may need to recruit later in the year as well.

OPTIONS IMPACTS

This action would bring the department strength up to 28 out of the authorized 31 staff.

RECOMMENDATIONS

Council to make a conditional offer of employment for the Mora Area Fire Department to Bryce Norby, Christopher Fields, and Jacob Dahlin.

Attachments: conditional offer letter of employment



CITY OF MORA MORA AREA FIRE DEPARTMENT



101 Lake Street South
Mora, MN 55051-1588

ci.mora.mn.us

320.679.1511

Fax 320.679.3862

April 14, 2022

Bryce Norby
2642 Olympic St
Brook Park, MN 55007

Dear Mr. Norby:

Congratulations! We are pleased to offer to you a position with the Mora Area Fire Department as a Firefighter III. This offer is conditional upon the satisfactory results of a background investigation and physical exam (see below). Below are some of the details of your employment for your reference.

- **Start Date.** Pending the background investigation and physical exam results, your start date will be Monday, May 16, 2022. If you have any questions in the meantime feel free to contact Mandi Yoder at 320-225-4804.
- **Physical Examination & Drug Test.** Included is a physical examination form. Please see your physician as soon as possible and have it completed and signed. A pre-employment drug test is also required, and a Titters test is offered. Contact Mandi Yoder at city hall to arrange this test. We would like to have your physical exam, drug test, and Titters test completed by Monday, May 16, 2022. If this is not possible for you, please contact Mandi Yoder. The city will pay the cost of the examination and Titters and drug tests not covered by any insurance.
- **Training Period.** You will serve a twelve (12) month probationary period. During this time, you will be evaluated for your suitability for the position.
- **Compensation.** Your wage will be \$10 per hour for response to an emergency at the scene, \$10 per hour for response to the station, meetings, drills, etc.
- **Status/Hours.** This position is classified as paid-on-call. Generally, you will be paged to respond to emergencies based on the needs of the department. In addition, regularly scheduled meetings, drills, and training are required. This position requires daytime, evening, and weekend work.

Other benefits and conditions of employment are explained in the city's personnel policy and the fire department policy provided to you. To summarize the steps you need to take:

- Indicate whether you accept this conditional offer of employment by signing below and promptly returning a copy of this letter to city hall.
- Complete and return the background investigation forms with the signed offer of employment letter.
- Return the physical exam form and vaccination declination statement to city hall as soon as it is completed, but no later than Friday, May 13, 2022.

- Contact Mandi Yoder to arrange to have a pre-employment drug test, physical, pulmonary test, and Titters test administered.
- Schedule a time with Mandi Yoder for onboarding paperwork at city hall.

Please acknowledge your acceptance of this conditional offer in writing by signing below and return a copy of this letter to city hall as soon as possible. If you have any questions, please contact Mandi Yoder at 320-225-4804 or by email at m.yoder@cityofmora.com

Sincerely,

Brett Anderson
Chief, MAFD

*Enclosures: Physical Examination Form
 Vaccination Declination Statement*

Cc: Personnel File

The foregoing conditional offer of employment is hereby accepted:

Employee Name - Printed

Date

Employee Signature



CITY OF MORA MORA AREA FIRE DEPARTMENT



101 Lake Street South
Mora, MN 55051-1588

ci.mora.mn.us

320.679.1511

Fax 320.679.3862

April 14, 2022

Christopher Fields
229 7th St N
Mora, MN 55051

Dear Mr. Fields:

Congratulations! We are pleased to offer to you a position with the Mora Area Fire Department as a Firefighter III. This offer is conditional upon the satisfactory results of a background investigation and physical exam (see below). Below are some of the details of your employment for your reference.

- **Start Date.** Pending the background investigation and physical exam results, your start date will be Monday, May 16, 2022. If you have any questions in the meantime feel free to contact Mandi Yoder at 320-225-4804.
- **Physical Examination & Drug Test.** Included is a physical examination form. Please see your physician as soon as possible and have it completed and signed. A pre-employment drug test is also required, and a Titters test is offered. Contact Mandi Yoder at city hall to arrange this test. We would like to have your physical exam, drug test, and Titters test completed by Monday, May 16, 2022. If this is not possible for you, please contact Mandi Yoder. The city will pay the cost of the examination and Titters and drug tests not covered by any insurance.
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- **Compensation.** Your wage will be \$10 per hour for response to an emergency at the scene, \$10 per hour for response to the station, meetings, drills, etc.
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- Complete and return the background investigation forms with the signed offer of employment letter.
- Return the physical exam form and vaccination declination statement to city hall as soon as it is completed, but no later than Friday, May 13, 2022.

- Contact Mandi Yoder to arrange to have a pre-employment drug test, physical, pulmonary test, and Titters test administered.
- Schedule a time with Mandi Yoder for onboarding paperwork at city hall.

Please acknowledge your acceptance of this conditional offer in writing by signing below and return a copy of this letter to city hall as soon as possible. If you have any questions, please contact Mandi Yoder at 320-225-4804 or by email at m.yoder@cityofmora.com

Sincerely,

Brett Anderson
Chief, MAFD

*Enclosures: Physical Examination Form
 Vaccination Declination Statement*

Cc: Personnel File

The foregoing conditional offer of employment is hereby accepted:

Employee Name - Printed

Date

Employee Signature



CITY OF MORA MORA AREA FIRE DEPARTMENT



101 Lake Street South
Mora, MN 55051-1588

ci.mora.mn.us

320.679.1511

Fax 320.679.3862

April 14, 2022

Jacob Dahlin
2314 Naples St
Mora, MN 55051

Dear Mr. Dahlin:

Congratulations! We are pleased to offer to you a position with the Mora Area Fire Department as a Firefighter III. This offer is conditional upon the satisfactory results of a background investigation and physical exam (see below). Below are some of the details of your employment for your reference.

- **Start Date.** Pending the background investigation and physical exam results, your start date will be Monday, May 16, 2022. If you have any questions in the meantime feel free to contact Mandi Yoder at 320-225-4804.
- **Physical Examination & Drug Test.** Included is a physical examination form. Please see your physician as soon as possible and have it completed and signed. A pre-employment drug test is also required, and a Titters test is offered. Contact Mandi Yoder at city hall to arrange this test. We would like to have your physical exam, drug test, and Titters test completed by Monday, May 16, 2022. If this is not possible for you, please contact Mandi Yoder. The city will pay the cost of the examination and Titters and drug tests not covered by any insurance.
- **Training Period.** You will serve a twelve (12) month probationary period. During this time, you will be evaluated for your suitability for the position.
- **Compensation.** Your wage will be \$10 per hour for response to an emergency at the scene, \$10 per hour for response to the station, meetings, drills, etc.
- **Status/Hours.** This position is classified as paid-on-call. Generally, you will be paged to respond to emergencies based on the needs of the department. In addition, regularly scheduled meetings, drills, and training are required. This position requires daytime, evening, and weekend work.

Other benefits and conditions of employment are explained in the city's personnel policy and the fire department policy provided to you. To summarize the steps you need to take:

- Indicate whether you accept this conditional offer of employment by signing below and promptly returning a copy of this letter to city hall.
- Complete and return the background investigation forms with the signed offer of employment letter.
- Return the physical exam form and vaccination declination statement to city hall as soon as it is completed, but no later than Friday, May 13, 2022.

- Contact Mandi Yoder to arrange to have a pre-employment drug test, physical, pulmonary test, and Titters test administered.
- Schedule a time with Mandi Yoder for onboarding paperwork at city hall.

Please acknowledge your acceptance of this conditional offer in writing by signing below and return a copy of this letter to city hall as soon as possible. If you have any questions, please contact Mandi Yoder at 320-225-4804 or by email at m.yoder@cityofmora.com

Sincerely,

Brett Anderson
Chief, MAFD

*Enclosures: Physical Examination Form
 Vaccination Declination Statement*

Cc: Personnel File

The foregoing conditional offer of employment is hereby accepted:

Employee Name - Printed

Date

Employee Signature



Building a Better World
for All of Us®

MEMORANDUM

TO: Honorable Mayor and City Council

FROM: Greg Anderson, PE (Lic. MN)

DATE: April 14, 2022

RE: TH 65 and 9th Street Intersection
SEH No. MORA0 145879 14.00

Over the last few months, staff has met with representatives from MnDOT, Mora Public Schools and the Kanabec County Engineer about future improvements to the 9th Street at TH 65 Intersection. MnDOT will be conducting a study of the TH 65/23 corridor over the next 12-15 months and the 9th Street intersection is included in that study area. The results of the corridor study will guide MnDOT as they make their plans for improvements to the corridor. But the construction of any improvements will not occur until 2029 or 2030 at the soonest.

MnDOT is of the opinion that a dedicated left turn lane for northbound traffic at 9th Street is an improvement worth pursuing. Unfortunately, waiting for MnDOT to complete the project would mean that it would be 7-8 years from now. MnDOT suggested that if the City and their partners (Kanabec County and the school district) were interested in pursuing the project sooner, they could submit the left turn lane project to the MnDOT Local Partnership Program (LPP) for possible funding. The LPP has a yearly submittal in the fall of each year with projects selected in the winter to be advanced into design. A summary of the LPP project is:

- Local agency (City) leads project and is responsible for planning & design costs.
- MnDOT provides the construction funding for improvements within MnDOT ROW.
- City needs to fund a portion of construction inspection costs and any construction costs outside of MnDOT ROW. (Any work on 9th Street outside of MnDOT ROW for example).
- The next LPP application period is this fall (2022) for funding available in 2027
- MnDOT did note they did not receive enough project requests to use all their funds designated for 2026. So, the City could submit a Letter of Intent (example attached) this spring for possible selection for 2026 funds.
- If selected, the construction funds from MnDOT would not be available until the program year (i.e. 2026 or 2027).
- City could “Advance Construction” of the project, meaning build the project sooner than the funding year, but the City would need to front the construction funds until their funding year arrives, then MnDOT would reimburse the City.

A quick estimate of the costs to widen TH 65 at 9th Street to accommodate a northbound left turn lane is approximately \$185,000. We have also attached a rough sketch of the improvements.

Engineers | Architects | Planners | Scientists

Short Elliott Hendrickson Inc., 3535 Vadnais Center Drive, St. Paul, MN 55110-3507

651.490.2000 | 800.325.2055 | 888.908.8166 fax | sehinc.com

SEH is 100% employee-owned | Affirmative Action–Equal Opportunity Employer

Memorandum
April 14, 2022
Page 2

If the council would like to move forward with this project, the first step would be to complete and submit the Letter of Intent Form to MnDOT. We have most of the information already and anticipate we could have it completed and submitted to MnDOT by May 6th. There is no guarantee that the project would be selected or what level of funding MnDOT would assign to the project. The other option would be to wait until the fall submission period for the 2027 funds. We anticipate that to be in November of this year.

ah

attachments

c: Glenn Anderson, City of Mora
Joe Kohlgraf, City of Mora

s:\ko\m\mora0\145879\2022\9th st & th 65\9th st and th 65 memo.docx



Greater Minnesota LOCAL PARTNERSHIP PROGRAM Solicitation

Letter of Intent Form

Year Funding is desired	2023	2024	2025	2026
-------------------------	------	------	------	------

Applicant Information

Name of applicant organization:

Project Name: (ex. TH 22/CSAH 23 turn lane)

Name & Title of contact:

Address:

City:

State:

Zip:

County:

Phone:

Email:

Project Information

1. One sentence description of the work for which you are seeking support:
2. Amount requested from Local Partnership Program (LPP):
3. Total project budget. Please briefly explain the total estimated amount of funding needed for the total project. Include the LPP request and other sources of funding involved including any federal funds. Specifically identify how you will cover the remainder of the project cost.
4. Reason(s) for project or problem to be solved:

5. Describe the benefits to the trunk highway and local transportation system.

6. Describe if there are other projects planned in the immediate area, whether there is an opportunity to leverage or advance other work etc. (100 words maximum)

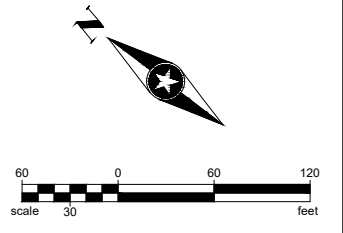
7. List any adopted plans that your project has been identified in (e.g. statewide, regional or local).

8. Describe your organization and / or the sponsoring agency's or project teams history with delivering trunk highway projects. If not applicable, identify the key steps and strategies that will be used to deliver the project. (250 words maximum)

9. Attach a sketch or layout showing proposal and label roadways.

Submit Form to debra.yates@state.mn.us

- Questions: Contact:
- Lisa Bigham at 507-381-2563 (lisa.bigham@state.mn.us) or
- Debra Yates at 507-327-0204 (debra.yates@state.mn.us);



Save: 4/14/2022 1:41 PM mlaodou Plot: 4/14/2022 1:46 PM C:\Users\mlaodou\OneDrive - short elliot hendrickson inc\Desktop\mora turn lane\FIGURE PLAN.dwg

SEH Project	#####	Rev.#	Revision Issue Description	Date	Rev.#	Revision Issue Description	Date
Drawn By	MSL	.			.		
Designed By		.			.		
Checked By		.			.		



I HEREBY CERTIFY THAT THIS PLAN WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY LICENSED PROFESSIONAL ENGINEER UNDER THE LAWS OF THE STATE OF LICENSE STATE.
 DATE: _____ LICENSE SIGN DATE: _____ LICENSED NAME: _____ LICENSE NO.: _____

9TH STREET & 65 TURN LANE
 MORA, MN

FIGURE 1



MEMORANDUM

Date: April 19, 2022
To: Mayor and City Council
From: Natasha Segelstrom, Administrative Services Director
RE: Ehlers Update on Bond Issuance Process

SUMMARY

As City Council prepares for the City's first street project in several years, staff has asked our financial advisors, Ehlers, to attend this meeting to update the council on the process to follow to issue bonds. Bruce Kimmel of Ehlers plans to present the process of bond issuance, and will take any questions that Council may have.



M E M O R A N D U M

Date: April 19, 2022
 To: Mayor and City Council
 From: Brett Anderson, Fire Chief
 RE: Consideration of Fire Hose Purchase

SUMMARY

The Mora Area Fire Department is requesting to purchase three years' worth of their hose budgets at this time, in 2022.

BACKGROUND INFORMATION

City Council has already formally approved the incremental purchase of hoses for the Fire Department in its 2021, 2022, and 2023 budgets in the following amounts:

Item Description	2021 Budget	2022 Budget	2023 Budget	Total Requested
2.50" hose	\$450.00	\$450.00	\$450.00	\$1,350.00
1.75" hose	\$1,000.00	\$1,000.00	\$1,000.00	\$3,000.00
5.00" hose	\$1,500.00	\$1,500.00	\$1,500.00	\$4,500.00
Grand Total.....	\$8,850.00

At this time, the Fire Department is looking for approval to purchase a total of \$9,000.00 in hoses (rounded up to account for possible inflation). It is important to note that the hoses would be expensed to the Fire Department Fund (# 222), and then supported with a corresponding transfer with monies from the Future Fire Equipment Fund (FFEF) (# 407). This means the impact to the Fire Department fund is \$-0-, after a transfer is complete.

OPTIONS AND IMPACTS

A combined purchase would allow the department to re distribute our hose better onto our 2 main pumps, allowing our ladder to be set up as a backup pumper. It will also let us pre stack our hose so we are back in service faster and would let our members return to work or family quicker by speeding up re load times. New hose also replaces any hose that has failed hose testing in the past.

RECOMMENDATIONS

If Council wishes to grant the request, the Finance department requests the following motions:

- (1) Motion to approve the purchase of fire department hoses, not-to-exceed \$9,000 (rounded up to account for possible inflation).
- (2) Motion to transfer funds from the Future Fire Equipment Fund (FFEF) for the transaction total, not-to-exceed \$9,000.
- (3) Motion to amend the 2022 budget to include the hose purchase and corresponding transfer from the FFEF fund.

Attachments
 CIP Item Details for Hoses

Capital Improvement Program

Data in Year 2022

Department 2220 - Fire Dept

City of Mora, Minnesota

Contact Fire Chief

Project # 2220-2019-20
Project Name Fire Dept 2.5" Hose Replacement

Type Equipment

Useful Life 10 years

Category Furniture & Fixtures

Priority 2 - Essential

Status Active

Total Project Cost: \$4,500

Description

The Fire Department requires 1,500 feet of 2.5" hose.

Justification

This hose is used for defensive fire attack and also runs from the pumper to a splitter for 2" to 1.75".

Prior	Expenditures	2022	2023	2024	2025	2026	Total	Future
450	240 - Small Tools & Equipment	450	450	450	450	450	2,250	1,800
Total	Total	450	450	450	450	450	2,250	Total

Prior	Funding Sources	2022	2023	2024	2025	2026	Total	Future
450	222 - Fire Fund Operating Budget			450	450	450	1,350	1,800
Total	407 - Future Fire Equipment Fund Reserves	450	450				900	Total
	Total	450	450	450	450	450	2,250	

Budget Impact/Other

Capital Improvement Program

Data in Year 2022

Department 2220 - Fire Dept

City of Mora, Minnesota

Contact Fire Chief

Project # 2220-2019-21
 Project Name Fire Dept 1.75" Attack Line Hose Replacement

Type Equipment

Useful Life 10 years

Category Heavy Machinery & Equipmen

Priority 2 - Essential

Status Active

Total Project Cost: \$10,000

Description

Currently in 2019, the Fire Department has 4,000 feet of 1.75" attack line hose.

Justification

This hose is used to attack a fire on the offense from the inside or outside of a structure or and working fire.

Prior	Expenditures	2022	2023	2024	2025	2026	Total	Future
1,000	240 - Small Tools & Equipment	1,000	1,000	1,000	1,000	1,000	5,000	4,000
Total	Total	1,000	1,000	1,000	1,000	1,000	5,000	Total

Prior	Funding Sources	2022	2023	2024	2025	2026	Total	Future
1,000	222 - Fire Fund Operating Budget			1,000	1,000	1,000	3,000	4,000
Total	407 - Future Fire Equipment Fund Reserves	1,000	1,000				2,000	Total
	Total	1,000	1,000	1,000	1,000	1,000	5,000	

Budget Impact/Other

Capital Improvement Program

Data in Year 2022

Department 2220 - Fire Dept

City of Mora, Minnesota

Contact Fire Chief

Project # 2220-2019-23
Project Name Fire Dept 5" Hose Replacement

Type Equipment

Useful Life 10 years

Category Heavy Machinery & Equipmen

Priority 2 - Essential

Status Active

Total Project Cost: \$16,500

Description

Currently in 2019, the Fire Department has 2,400 feet of this large diameter 5" hose.

Justification

This hose is used to supply water to a pumper or ladder fire truck from a hydrant or a relay pumper.

Prior	Expenditures	2022	2023	2024	2025	2026	Total	Future
1,500	240 - Small Tools & Equipment	1,500	1,500	1,500	1,500	1,500	7,500	7,500
Total	Total	1,500	1,500	1,500	1,500	1,500	7,500	Total

Prior	Funding Sources	2022	2023	2024	2025	2026	Total	Future
1,500	222 - Fire Fund Operating Budget			1,500	1,500	1,500	4,500	7,500
Total	407 - Future Fire Equipment Fund Reserves	1,500	1,500				3,000	Total
	Total	1,500	1,500	1,500	1,500	1,500	7,500	

Budget Impact/Other



MEMORANDUM

Date: April 19, 2022
To: Mayor and City Council
From: Glenn Anderson, City Administrator
RE: Ehlers Update on Bond Issuance Process

SUMMARY

Garret D'Aigle of Neighborhood National Bank will discuss Shear Wisdom Construction Request and answer any questions Council may have that may impact the City of Mora with the project.



April 12, 2022

Glenn Anderson, City Administrator
101 S Lake St
Mora, MN 55051

RE: Amy Schifsky/Shear Wisdom Construction Request

Glenn,

Amy Schifsky has engaged Neighborhood National Bank (“NNB”) to finance the renovation of her commercial building located at 123 S Union St, Mora, MN 55051. Through the initial purchase and renovation, a first lien mortgage was filed by NNB and a second lien mortgage was filed through the City of Mora’s Commercial Rehabilitation Program.

With the new request, NNB is requesting the City of Mora subordinates to the new mortgage that will be filed by NNB in order to maintain the existing first lien position of NNB and the second lien position of the City of Mora.

Thanks,

A handwritten signature in blue ink, appearing to read 'Garrett D'Aigle', is written over a faint, light blue grid background.

Garrett D’Aigle, AVP Neighborhood National Bank
Garrett.DAigle@neighborhood.bank
320-364-1212



MEMORANDUM

Date 4/19/22
To City Council
From Angela Grafstrom, Community Development Director
RE Resolution PC2022-0401 Everhardt CUP
PID 22.0104.00

SUMMARY

Everhardts are asking to add an additional accessory building to their property.

BACKGROUND INFORMATION

All required documents have been filed with the city and all fees have been paid. They plan to put in a pre-built barn style portable structure, with siding, trim, and shingles to match the existing property. Comments were obtained from the Building Official, the Public Works Director, and Myself. None of us had an issue with the project as long as the City's zoning and building requirements are met. The public hearing was held on 4/11/22 with no one attending. Planning Commission reviewed and approved Resolution PC2022-0401 Recommending Council approve the CUP for Everhardts.

OPTIONS & IMPACTS

N/A

RECOMMENDATIONS

Planning Commission recommends Council adopt Resolution 2022-423 Approving a Conditional Use Permit to allow Addition of an Accessory Structure to be located in R-3 Zoning District as Requested by William and Marsha Everhardt.

Attachments: Planning Commission Resolution PC 2022-0401. Everhardt Application Information



CITY OF MORA
 101 Lake Street South
 Mora, MN 55051-1588

Angela Grafstrom, Community Development Director
 Phone: 320-225-4807 | Fax: 320-679-3862 Email:
 a.grafstrom@cityofmora.com

pd \$300
 V 5838
 3/24/22

Land Use Application

Type of Request	Fee
<input type="checkbox"/> Variance *	\$300
<input checked="" type="checkbox"/> Conditional Use Permit (CUP) *	\$300
<input type="checkbox"/> Interim Use Permit (IUP) *	\$300
<input type="checkbox"/> CUP or IUP Amendment	\$300
<input type="checkbox"/> Minor Subdivision	\$200
Text Amendment and Map Amendment	\$300
Rezoning *	\$325
PUD Concept Plan Review	\$100
<input type="checkbox"/> Public R-O-W or Easement Vacation	\$275
<input type="checkbox"/> Well and/or Septic Exemption Permit	\$250
<input type="checkbox"/> Preliminary Plat / PUD General Development Plan *	\$400 plus \$10/lot and \$3,000 deposit
<input type="checkbox"/> Final Plat / PUD Final Development Plan	\$350
<input type="checkbox"/> Other _____	\$ _____

* For those requests followed by an asterisk (*), the applicant MUST provide a list of property owner names and mailing addresses within 350 feet of the subject property(ies). It is highly recommended that the list be obtained from the Kanabec County Assessor's Office. Allow 10 days for the list to be processed.

In addition to the application fees and deposits listed above, the applicant is responsible for actual costs of outside consulting services incurred by the City of Mora during the review of this land use request, including but not limited to legal and engineering services.

Subject Property Information

Street Address 601 Central Ave W

Legal Description Lot 42 Block _____ Subdivision #3 →

If the property has a metes and bounds description, attach a copy of the full legal description.

Current Zoning R-3 Current Use Residence

Parcel Identification Number (PID) _____

Property Owner Name(s) William Ewerhardt

Property Owner Phone Number (daytime) 320-679-4542

Property Owner Mailing Address 601 Central Ave W

Property Owner Email Address _____

Description
 Sect 11 Twp 639
 Range 024 And Subd #3
 Pt Lot 42 N of Cor'd 6

Applicant Information (only if different from Property Owner)

Applicant Name(s) William Everhardt

Applicant Phone Number (daytime) 320-679-4542-

Applicant Mailing Address 601

Applicant Email Address _____

Important: The Property Owner MUST sign the application or provide written authorization.

Description of Land Use Request (attach additional pages if necessary)

12x20 Garage Barn Style lofted

Code compliant Truss Footings 60" diameter piers

Notes to Applicant

- A site plan may be required with this application. The following information is required on the site plan and the city may require additional information as necessary to process the application: north arrow, adjacent street names, all property and structure dimensions, property or subject site acreage, location of existing and proposed structures, and setbacks of all structures from property boundaries.
- A survey may be required with this application. The survey must be prepared by a Registered Land Surveyor. In the case of a Minor Subdivision request, the survey must show the original parcel boundaries, the proposed parcel boundaries, and the proposed legal descriptions of all parcels involved in the request.
- The Community Development Director shall determine if the application and required application materials are complete within 15 days of application submittal. Applications will not be processed until they are considered complete.

I hereby certify that the above information and accompanying documents are true and correct to the best of my knowledge.

Applicant's Signature _____ Date 3/21/22

Property Owner's Signature William Everhardt Date _____

FOR CITY USE ONLY

Date Application Received _____

Date Fee Paid _____

Date Application Considered Complete _____

60-Day Review Deadline _____

120-Day Review Deadline _____

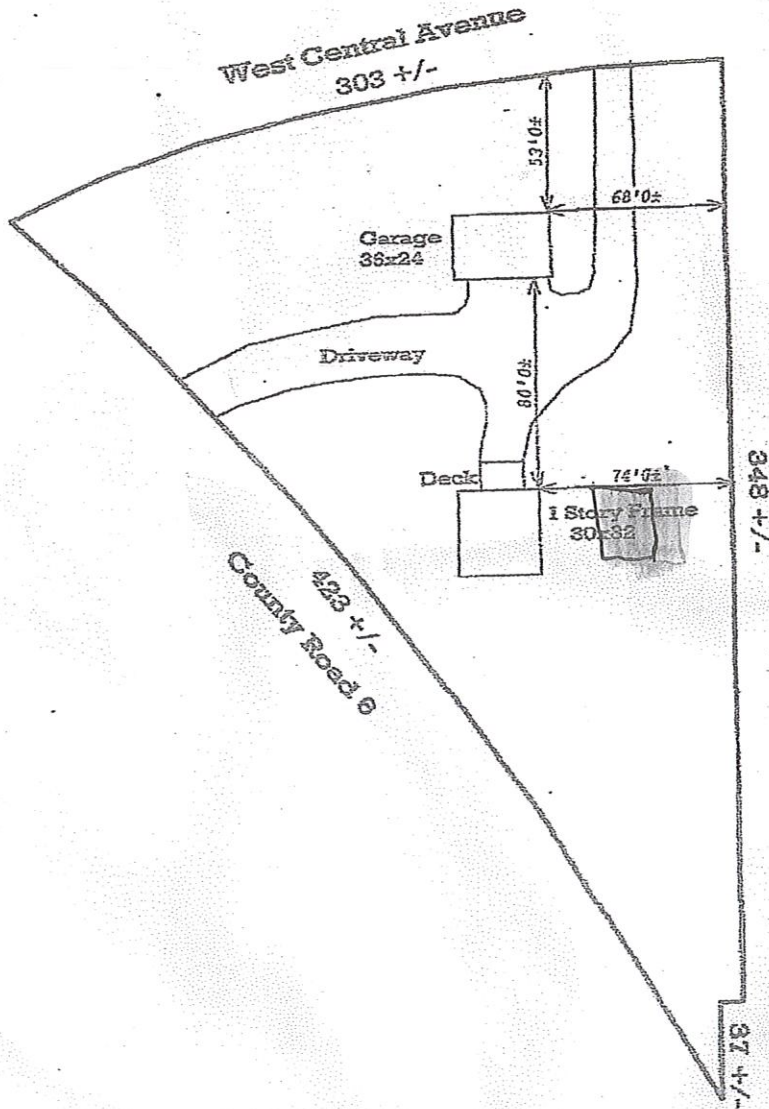
PROPERTY SKETCH

Capitol Lien Records & Research, Inc.

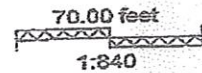
File No. 11-30599T

Property Address: 601 West Central Avenue
Legal: Part of Lot 42, Auditor's Subdivision #3

LOCATION



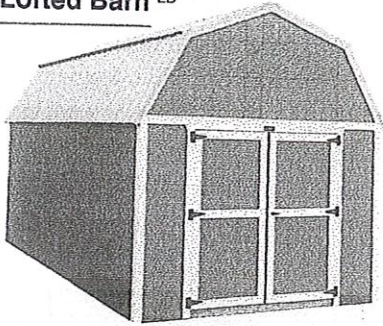
Lofted style
BARN
Garage
3/24/22
* Must meet required
setbacks
3' sideyard
20' rear
30' front



THIS IS NOT A SURVEY This drawing is for residential mortgage informational use only. This information relating to the property dimensions is based on the recorded plat of maps in the county of record. The location of improvements and dimension are approximate and based on site inspection.

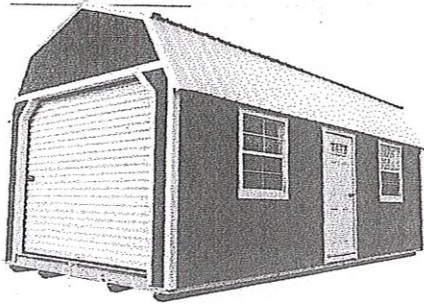
Premier Portable Buildings

Lofted Barn ^{LB}



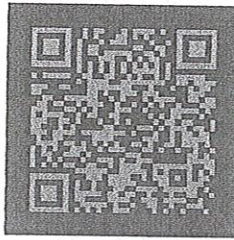
← Front view

Lofted Garage ^{LG}



LG Floor Plan
STANDARD

Standard Features: New Window and Door Configuration! Two 3'x3' Windows with Latches/Screens, One 36"x70" 4-Lite Outswinging Door, One 9'x7' Roll-Up Door, 6" Under Loft Height, Two 4' Reinforced Lofts Located on Opposite Ends of Interior, and Premier's New Premium 3/4" Flooring.



SCAN ME!

← side view

Green Siding to match MOUSE with
white trim
Shingled to match MOUSE

CITY OF MORA, MN

Community Development Department | 101 Lake Street South | Mora, MN 55051

Angela Grafstrom | Community Development Director | a.grafstrom@cityofmora.com | 320-225-4807

REQUEST FOR COMMENTS

Please return comments to Angela Grafstrom no later than Thursday, April 7, 2022.

TODAY'S DATE: March 24, 2022

PC MEETING DATE: April 11, 2022

PROPERTY OWNER(S): William Everhardt

APPLICANT(S): William Everhardt

SITE ADDRESS/LOCATION: 601 Central Ave W (PIC 22.01040.00)

DESCRIPTION OF REQUEST: Mr. Everhardt would like to construct an additional accessory building on his property which is zoned R-3.

The Planning Commission will conduct a public hearing to consider the request at its February 7 meeting. Project details - including a location map are attached for reference. Please provide any comments or concerns you may have about the proposed additional accessory building.

Contact Angela Grafstrom at 320-225-4807 or agrafstrom@cityofmora.com if you have any questions about the project or require additional information.

COMMENTS:

Handwritten notes on lined paper: must meet required setbacks, 8' side yard, 20' Rear, 30' front

Please attach additional comments if necessary.

- Checkboxes for various roles: City Administrator, Building Official, Public Works Director, Chief Law Enforcement Officer, City Engineer, Fire Chief, Electrical Engineer, City Attorney, Mora School District, MnDOT, DNR, SWCD, Arthur Township, Knife Lake Township, Comfort Township, Kanabec County Coordinator, Kanabec County Engineer, ECE, CenturyLink, NorthStar Access, Midco, U.S. Cable, MERC.

Handwritten signature: ✓ zoning admin

CITY OF MORA, MN

Community Development Department | 101 Lake Street South | Mora, MN 55051

Angela Grafstrom | Community Development Director | a.grafstrom@cityofmora.com | 320-225-4807

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Contact Angela Grafstrom at 320-225-4807 or agrafstrom@cityofmora.com if you have any questions about the project or require additional information.

COMMENTS:

No concerns. Structure to be secured to frost footings and colors to match house.

Calb Clint 3-25-22

Please attach additional comments if necessary.

- City Administrator
[X] Building Official
Public Works Director
Chief Law Enforcement Officer
City Engineer
Fire Chief
Electrical Engineer

- City Attorney
Mora School District
MnDOT
DNR
SWCD
Arthur Township
Knife Lake Township
Comfort Township

- Kanabec County Coordinator
Kanabec County Engineer
ECE
CenturyLink
NorthStar Access
Midco
U.S. Cable
MERC

CITY OF MORA, MN

Community Development Department | 101 Lake Street South | Mora, MN 55051

Angela Grafstrom | Community Development Director | a.grafstrom@cityofmora.com | 320-225-4807

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Contact Angela Grafstrom at 320-225-4807 or a.grafstrom@cityofmora.com if you have any questions about the project or require additional information.

COMMENTS:

- set backs met for utility easement/overhead Electric lines

Please attach additional comments if necessary.

- | | | |
|---|---|---|
| <input type="checkbox"/> City Administrator | <input type="checkbox"/> City Attorney | <input type="checkbox"/> Kanabec County Coordinator |
| <input type="checkbox"/> Building Official | <input type="checkbox"/> Mora School District | <input type="checkbox"/> Kanabec County Engineer |
| <input checked="" type="checkbox"/> Public Works Director | <input type="checkbox"/> MnDOT | <input type="checkbox"/> ECE |
| <input type="checkbox"/> Chief Law Enforcement Officer | <input type="checkbox"/> DNR | <input type="checkbox"/> CenturyLink |
| <input type="checkbox"/> City Engineer | <input type="checkbox"/> SWCD | <input type="checkbox"/> NorthStar Access |
| <input type="checkbox"/> Fire Chief | <input type="checkbox"/> Arthur Township | <input type="checkbox"/> Midco |
| <input type="checkbox"/> Electrical Engineer | <input type="checkbox"/> Knife Lake Township | <input type="checkbox"/> U.S. Cable |
| | <input type="checkbox"/> Comfort Township | <input type="checkbox"/> MERC |

Resolution 2022-423

RESOLUTION APPROVING A CONDITIONAL USE PERMIT TO ALLOW ADDITION OF AN ACCESSORY STRUCTURE TO BE LOCATED IN R-3 DISTRICT AS REQUESTED BY WILLIAM AND MARSHA EVERHARDT

WHEREAS, the property owner and applicant, submitted an application dated received March 24, 2022 and considered complete March 24, 2022, for a Conditional Use Permit to allow the addition of an accessory structure in the R-3 Multiple Dwelling District; and

WHEREAS, the subject site is located at 601 Central Avenue West, and is legally described as:

PID 22.01040.00

That part of Lot 42 of Auditor's Subdivision No. 3, Kanabec County, Minnesota, which lies Northeasterly of the following described line:

Commencing at the Northwest corner of the Northwest Quarter of the Southwest Quarter of Section 11, Township 39, Range 24, Kanabec County, Minnesota; thence Southerly, along the West line of said Northwest Quarter of the Southwest Quarter, a distance of 166.3 feet to the point of beginning of the line to be described; thence Southeasterly, deflecting to the left 40 degrees, a distance of 497.82 feet, more or less, to the East line of said Lot 42 and said line there terminating, Kanabec County, Minnesota.

Section 11, Township 039 Range 024

Kanabec County, Minnesota

(Full legal description contained in Kanabec County Recorder's Office Document #241535 and on file at Mora City Hall)

WHEREAS, notice was provided, and on April 11, 2022 the Planning Commission conducted a public hearing regarding this request, at which it heard from the Community Development Director and all interested parties wishing to be heard, and

WHEREAS, the Planning Commission has made the following findings as required by Zoning Code Section 150.011 Accessory Buildings:

Findings #1: The accessory structure will meet the height, setback and appearance requirements as laid out in section 150.011 Accessory Buildings as listed in Subd. C-E

WHEREAS, the Planning Commission has made the following findings as required by Zoning Code Section 150.090 R-3 Multiple Dwelling District, 150.092 Conditional Uses, Subd. L and N:

Findings #2: The use is consistent with the purpose and intent of the Zoning Code and the purposes and intent of the zoning district in which the applicant intends to locate the proposed use allows for multiple garages and/or accessory buildings in excess of those that are allowed by the code,

Finding #3: the accessory structure will not result in an adverse impact on adjacent properties,

WHEREAS, the Planning Commission has made the following findings as required by Zoning Code Section 150.094 Accessory Uses, Subd. A:

Findings #4: A Conditional Use Permit is required for more than 1 garage structure and this will be an additional accessory structure.

WHEREAS, the use is in keeping with the Comprehensive Plan and policies thereof as this residential property located in an R-3 District and the City of Mora Planning Commission passed Resolution PC2022-0401 recommending council approve the allowance of the addition of an accessory structure to be located in R-3 District in keeping with the building and zoning codes of the City of Mora and the State of Minnesota.

NOW THEREFORE BE IT RESOLVED, that the City of Mora City Council approves the allowance of the addition of an accessory structure to be located in R-3 District in keeping with the building and zoning codes of the City of Mora and the State of Minnesota.

Passed and Adopted by the City Council of Mora, Minnesota, this 19 day of April, 2022.

By _____
Mayor Skramstad

ATTEST:

Natasha Segelstrom, City Clerk

Resolution PC2022-0401

**PLANNING COMMISSION RESOLUTION RECOMMENDING APPROVAL OF A
CONDITIONAL USE PERMIT TO ALLOW ADDITION OF AN ACCESSORY STRUCTURE TO
BE LOCATED IN R-3 DISTRICT AS REQUESTED BY WILLIAM AND MARSHA
EVERHARDT**

WHEREAS, the property owner and applicant, submitted an application dated received March 24, 2022 and considered complete March 24, 2022, for a Conditional Use Permit to allow the addition of an accessory structure in the R-3 Multiple Dwelling District; and

WHEREAS, the subject site is located at 601 Central Avenue West, and is legally described as:

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Section 11, Township 039 Range 024

Kanabec County, Minnesota

(Full legal description contained in Kanabec County Recorder's Office Document #241535 and on file at Mora City Hall)

WHEREAS, notice was provided, and on April 11, 2022 the Planning Commission conducted a public hearing regarding this request, at which it heard from the Community Development Director and all interested parties wishing to be heard, and

WHEREAS, the Planning Commission has made the following findings as required by Zoning Code Section 150.011 Accessory Buildings:

Findings #1: The accessory structure must meet the height, setback and appearance requirements as laid out in section 150.011 Accessory Buildings as listed in Subd. C-E

WHEREAS, the Planning Commission has made the following findings as required by Zoning Code Section 150.090 R-3 Multiple Dwelling District, 150.092 Conditional Uses, Subd. L and N:

Findings #2: The use is consistent with the purpose and intent of the Zoning Code and the purposes and intent of the zoning district in which the applicant intends to locate the proposed use allows for multiple garages and/or accessory buildings in excess of those that are allowed by the code,

Finding #3: the accessory structure will not result in an adverse impact on adjacent properties,

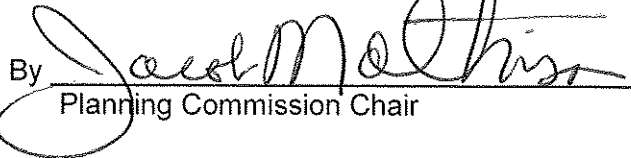
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Findings #4: A Conditional Use Permit is required for more than 1 garage structure and this will be an additional accessory structure.

WHEREAS, the use is in keeping with the Comprehensive Plan and policies thereof as this residential property located in an R-3 District.

NOW THEREFORE BE IT RESOLVED, that the City of Mora Planning Commission recommends approval of the allowance of the addition of an accessory structure to be located in R-3 District in keeping with the building and zoning codes of the City of Mora and the State of Minnesota.

Passed and Adopted by the Planning Commission of Mora, Minnesota, this 11 day of April, 2022.

By 
Planning Commission Chair

ATTEST:


Angela Graustrom, Community Development Director



MEMORANDUM

Date: April 19, 2022
To: Mayor and City Council
From: Jeff Krie Activities & Recreation Coordinator
RE: MAC wages

SUMMARY

The City Council will review the wage increase for the Lifeguard position and Shift Manager Position and make their recommendations.

BACKGROUND INFORMATION

Currently the starting wage for Lifeguards at the Mora Aquatic Center is \$11.58 and the Shift Supervisor starts out at \$13.23. Due to lack of returning staff and applications received for the 2022 Lifeguard position staff would like to raise the starting wage for this position to \$14.00hr and due to that increase, we would raise the Shift Supervisor position to \$16.00hr. To make this determination of wage increase staff reviewed wages at other facilities and two business in town. In doing this the payroll budget will increase roughly \$6000 which was not budgeted. Staff has looked at options in other expense accounts in the budget and has made an \$8000 adjustment to help offset this cost. In making this raise staff is hoping to get qualified applicants and help retain returning staff for 2023. Safety and staffing are a great concern for 2022 and staff is hoping this will help with lifeguard shortages for upcoming season.

OPTIONS & IMPACTS

1. Approve the wage increase with the hope of employing adequate number of qualified applicants and retaining staff for future seasons.
2. Reject the wage increase.

RECOMMENDATIONS

Motion to approve the wage increase for Lifeguards and Shift Supervisor.

Attachments
None



MEMORANDUM

Date: April 19, 2022
To: Mayor and City Council
From: Jeff Krie, Activities & Recreation Coordinator
RE: Music in the Park ECRAC Grant

SUMMARY

The City has received a grant award from the East Central Regional Arts Council (ECRAC) for the City's tenth summer concert series, known as *Mora's Music in the Park*. The City Council will consider accepting the grant, as well as entering into a license agreement with the American Society of Composers, Authors and Publishers (ASCAP), and the Society of European Stage Authors and Composers (SESAC).

BACKGROUND INFORMATION

The Park Board and staff have begun preparations for the upcoming season of *Mora's Music in the Park*, which will include 11 Thursday evening concerts beginning in June through August, and one special event concert (part of Fall Fest on September 24) in Library Park. The twelve music performances will represent a wide variety of genres, will be appropriate for all ages, and will be open to the public free of charge. With a proposed project budget of \$13,427, staff prepared and submitted a grant proposal to ECRAC in January for \$10,575. The City recently received notice that the grant request was approved.

The proposed project budget includes a local grant match of \$2,852. This amount includes \$1,452 of in-kind support and \$1,400 from community contributions (aka, sponsors). If the City Council accepts the grant award, staff will begin work to secure all necessary contributions.

If the City Council accepts the grant, staff is once again recommending that the City Council obtain permission to publicly perform copyrighted music via a license through ASCAP and SESAC. The ASCAP 2022 license fee is \$390, the SESAC license fee is \$513, and both have been included in the Music in the Park project budget.

OPTIONS & IMPACTS

1. Accept an \$10,575 grant from ECRAC for the *Mora's Music in the Park* summer concert series. Further, grant authorization to enter into a license agreement with ASCAP for the period of June 1, 2022 to December 31, 2022 and submit the necessary license fee of \$390. Also, to enter a license agreement with SESAC for the period of January 1, 2022 to December 31, 2022 and submit the necessary license fee of \$513.
2. Decline an \$10,575 grant from ECRAC for the *Mora's Music in the Park* summer concert series. By doing this the City would not have the funds necessary to secure artists and would not be able to move forward with the concert series this year.
3. Take no action at this time. By doing this the City would forfeit an \$10,575 grant from ECRAC, which may jeopardize future grant requests.

RECOMMENDATIONS

Motion to accept an \$10,575 grant from ECRAC for the *Mora's Music in the Park* summer concert series and

to grant authorization to enter into a license agreement with ASCAP for \$390 license fee and to SESAC for \$513 license fee.

Attachments

None



OFFICE

KANABEC COUNTY SHERIFF

SHERIFF BRIAN SMITH

18 NORTH VINE STREET, SUITE 143, MORA, MN 55051

March 2022

During the month of March, 2022 Kanabec County Sheriff's Office contract cars responded to 460 calls for service within the City of Mora. The most frequent calls for service were Medical Emergencies (58), Traffic complaints/violations (77), and winter parking violations (62)

Contract deputies received continuing education/training in the following areas:

- Use of Force: Law and Principles
- Use of Force: Readiness
- Emotional Wellness in Law Enforcement

No community events required deputy's attendance.

The Kanabec County Sheriff's Office continues to proudly serve the citizens of Mora within Kanabec County. The Sheriff's Office encourages any and all community members to contact our office with any questions, comments, or concerns.

Sincerely,

Sergeant Dylan VanGorden #3104

WEARING THE STAR OF HONOR AND SERVICE

ADMINISTRATION (320) 679-8410 • 24 HOUR DISPATCH (320) 679-8400 • FAX (320) 679-8422



CAD Summary Report

Printed On: 04/05/22 11:22

Kanabec County Sheriff's Office

	03/22	Total
911 Hang-ups-Abandoned-Open Line	18	18
Agency Assist	9	9
Alarms All (Home, Business, Bank, misc)	5	5
Animal-All Other	18	18
Assault	2	2
Burglary	1	1
Civil Assist	10	10
Civil Process	1	1
Crim Sex	2	2
Disorderly Conduct	5	5
Domestic Disturbance/Assaults	6	6
Drug calls - All	2	2
DTP	1	1
Escorts-Funerals, Races, etc	4	4
Fires - All Others	2	2
Foot Patrol	22	22
Found - animals, property, etc	7	7
Garbage Dumping complaints	1	1
Harassing communications calls	4	4
Health and Safety	1	1
Hospice Deaths	4	4
Information and misc calls	14	14
Juvenile calls excluding tobacco, drugs, alcohol	6	6
Juvenile Drug complaints	1	1
Juvenile Tobacco complaints	2	2
Maltreatment	9	9
Medical Emergency	58	58
Mora Ordinance Violations	1	1



CAD Summary Report

Printed On: 04/05/22 11:22

	03/22	Total
Noise - including loud music, parties, etc	4	4
Parking Violations	1	1
Public assist calls	11	11
Records checks	5	5
Recovered- property and vehicles	1	1
Scams	4	4
Secure Helipad	5	5
Shoplifting complaints	1	1
Snowbird Parking	62	62
Stolen	1	1
Sudden Deaths and Bodies found	1	1
Suicide threats-attempts	5	5
Suspicious- persons, vehicles, and occurrences	24	24
Theft-not vehicle	12	12
Traffic / Driving complaints	8	8
Traffic Accident	6	6
Traffic Violation	63	63
Transport - Inmates	1	1
Trespassing complaints	1	1
Unwanted person	10	10
Violation of Court Order	4	4
Warrant Entry and Arrests	6	6
Weather - Monthly Test	2	2
Welfare Check	6	6
Total	460	460











Mora Area Fire Department Monthly Update



March 2022

The Mora Area Fire Department was involved with the following fire calls, training and education, maintenance, and miscellaneous in the past month.

Fire Calls (Paid)

-  3-8-22 Deck fire
-  3-11-22 snowmobile fire
-  3-17-22 garage fire
-  3-20-22 smell of gas
-  3-27-22 Garage fire
-  3-28-22 Grass fire
-  3-30-22 Camper fire
-  3-31-22 Water rescue

Training and Education (Paid)

-  3-7-22 tanker water Drill
-  Business and relief meeting

Maintenance (not paid)

-  All trucks 1-9 had maintenance done twice