



City of Mora
Kanabec County, Minnesota
Meeting Agenda
City Council

Mora City Hall
101 Lake St. S
Mora, MN 55051

Tuesday, April 16, 2024

6:30 PM

Mora City Hall

1. Call to Order/ Pledge of Allegiance

2. Roll Call

- Mayor Jake Mathison
- Councilmember Sadie Broekemeier
- Councilmember Kyle Shepard
- Councilmember Dave Youngquist
- Mayor Pro Tem Jody Anderson

3. Adopt Agenda *(No item of business shall be considered unless it appears on the agenda for the meeting. Council members may add items to the agenda prior to adoption of the agenda.)*

4. Consent Agenda *(Those items listed under Consent Agenda are considered to be routine by the City Council and will be acted upon by one motion under this agenda item. There will be no separate discussion of these items, unless a Council Member so requests, in which event, the item will be removed from the consent agenda and considered immediately after the adoption of the consent agenda.)*

- a. City Council Work Session Meeting Minutes – March 19, 2024
- b. City Council Meeting Minutes – March 19, 2024
- c. Claims – March 2024
- d. Gambling Permit – International Lions Club of Mora, Inc.

5. Open Forum *(Individuals may address the council about any item not contained on the regular agenda. There is a maximum of fifteen (15) minutes set aside for open forum. A maximum of three (3) minutes is allotted per person. The City Council will take no official action on items discussed at the forum, with the exception of referral to staff for future report.)*

6. Public Hearings: There are no public hearings.

7. New Business

- a. Mayoral Proclamation:
 - Provider Appreciation Day
 - Tootsie Roll Weekend
- b. Schooley Mitchell Merchant Process Report
- c. Training Information Session Proposal
- d. Request for Airport Engineering Services
- e. Property Sale - Offer to City 313 1st Street

8. Old Business

- a. Project Updates
- b. Transportation Alternatives Grant Wood Street SLA Design
- c. Cannabis Ordinance Discussion

9. Communications

- a. KCSO Monthly Report – March 2024
- b. EDA Meeting Minutes – March 2024
- c. Planning Commission Meeting Minutes – April 2024
- d. Quarterly Financial Report – 2023 Quarter 4

10. Board / Commission / Committee Reports

- a. Councilmember Anderson
- b. Councilmember Broekemeier
- c. Councilmember Shepard
- d. Councilmember Youngquist

- e. Mayor Mathison
- f. City Administrator

11. Adjournment

Pursuant to due call and notice thereof Mayor Jake Mathison order meeting of the Mora City Council at 5:00 pm on Tuesday, March 19, 2024 in the City Hall council chambers.

1. Call to Order/Pledge of Allegiance

2. Roll Call:

City Council Present: Mayor Jake Mathison, Kyle Shepard, Dave Youngquist, Jody Anderson and, and Sadie Broekemeier

Staff Present: City Administrator Glenn Anderson, Administrative Services Director Natasha Segelstrom, Human Resources Director Mandi Yoder, Public Works Director Joe Kohlgraf,

3. City Council Orientation: City Attorney Leah Koch of Campbell Knutson provided the City Council training material that discussed:

- **Open Meeting Law**
- **Data Practices**
- **Conflicts of Interest**
- **Gift Law**
- **Rules of Order**
- **Planning and Zoning**

4. Dual Employee – Employee status, FLSA Overtime and employment status: Human Resources Director Mandi Yoder provided the City Council with additional information regarding dual employees and employment status subject to Fair Labor and Standards Act overtime law. Yoder had previously been directed to collect information on the Kanabec County Sheriff's Office and Reserve Officers and see if the fire department could have a similar reserve firefighter position. She explained the Sheriff's Office Reserve was strictly volunteers, not employed by the count and did not perform the same or similar duties as the paid deputies. They were eligible for a uniform allowance and mileage reimbursement. Yoder explained that there could not be a paid position and an unpaid position with the same job description and that it was not an option with the firefighter position if there had been a dual, hourly paid employee.

Yoder provided additional information on Minnesota Statute 424A.01, and service credit for the fire relief association and pension contribution for the Public Employees Retirement Association (PERA) and noted issues that the city and the employee could be faced with in regard to service credit and the same hours worked that were covered by PERA retirement. This could jeopardize the Fire Relief Association pension and present an issue with the Office of the State Auditor.

Subd. 4a. Prohibition on receipt of concurrent service credit. No firefighter may be credited with service credit in a volunteer firefighters relief association for the same hours of service for which coverage is already provided in a fund operated pursuant to chapter 353.

The Office of the State Auditor has provided a Statement of Position for Service Credit Determinations.

Koch summarized the supporting documents presented by Yoder and further explained that the rights, privileges, and compliance of employees and having an employee in a dual role exacerbates those issues and deserve certain protections under the FLSA and the employee could not waive those protections. Koch explained that the law is fact specific and cautioned the City from implementing a broad policy. How the city chose to pay an employee for hours worked under the FLSA for dual employee status is a fact specific enquiry. Additional factors included the weighted rate of pay, calculating hours worked and the hourly rate at which a firefighter would be paid due to their dual employee status could also create internal issues.

The legal opinion presented to the City Council from City Attorney Koch was that an employee could not waive their rights to receive pay from the fire department. They were employees and owed the greatest benefit. An alternative solution could be to have the Fire Department change from paid on call to a voluntary service department.

- 5. Adjournment:** MOTION to adjourn by Shepard, seconded by Youngquist, and unanimously carried to adjourn the meeting at 6:19 PM.

Mayor

City Clerk

Pursuant to due call and notice thereof Mayor Jake Mathison order meeting of the Mora City Council at 6:30 pm on Tuesday, March 19, 2024 in the City Hall council chambers.

1. Call to Order/Pledge of Allegiance

2. Roll Call:

City Council Present: Mayor Jake Mathison, Kyle Shepard, Dave Youngquist, Jody Anderson and, and Sadie Broekemeier

Staff Present: City Administrator Glenn Anderson, Administrative Services Director Natasha Segelstrom, Human Resources Director Mandi Yoder, Public Works Director Joe Kohlgraf, Parks and Recreation Coordinator Jeff Krie, Community Development Director Kirsten Faurie, Building Official Caleb Christenson, North Country Bottle Shop Manager Julie Krone and Accountant Kelly Christianson.

3. Adopt Agenda: Mathison requested the removal of item 4g from the agenda. MOTION made by Shepard, seconded by Broekemeier and unanimously carried by the City Council to approve the agenda as amended.

4. Consent Agenda: MOTION made by Shepard, seconded by Youngquist, and unanimously carried to approve the consent agenda as presented.

- a. City Council Meeting Minutes – February 20, 2024
- b. Claims – February 2024
- c. New Business License to include Liquor – 125 Tavern
- d. Approve Gambling License –
Premise Permit MAYRA at 125 Tavern Resolution No. 2024-321
- e. Special Event Permit Application – Snake River Canoe Race
- f. Accept Restricted Donations – Resolution No. 2024-322
- g. ~~Mobile Food Unit Permit~~

5. Open Forum: No one spoke at open forum.

6. Public Hearings: There were no public hearings.

7. New Business

- a. **Performance Measurement Community Survey – Resolution No. 2024-323:** Community Development Director Kirsten Faurie presented the findings from the 2023 Community Survey. The survey was distributed in the January 2024 newsletter and utility bills. An online version was posted to the City’s website and the City’s Facebook page. There were 292 responses to the survey. This was 111 more than the 2022 survey and an all-time high rate of participation. 182 survey responses online and 110 paper versions submitted. In the 2023 survey, there was an added question that asked “How would you rate the overall condition of the Mora Public Library?”. The performance measures and data collected from the survey are submitted to the Office of the State Auditor. MOTION made by

Shepard, seconded by Youngquist, and unanimously carried to approve the following resolution:

RESOLUTION NO. 2024-323
RESOLUTION ADOPTING THE PERFORMANCE MEASURES DEVELOPED BY THE COUNCIL ON
LOCAL RESULTS AND INNOVATION
(SEE ATTACHED RESOLUTION)

- b. Well Exemption Dispute ISD #332 Mora Public Schools:** Building Official Caleb Christensen brought forward a request from Mora Public Schools for a Well Exemption Dispute. He explained that he had been working with Craig Willis, a hydrologist with the Minnesota Department of Natural Resources. Per the City Code, the application did not meet the criteria for a well exemption and the written appeal would be presented to the City Council for consideration for approval. Staff recommended approval of the well exemption. The City Council reviewed the dispute made by Mora Public Schools. The consensus amongst the City Council was to approve the well exemption because the school did not want to burden the taxpayers. MOTION made by Shepard, seconded by Youngquist, and unanimously carried to approve the well exemption for Mora Public Schools because it was the school and not burden taxpayers.
- c. Conditional Use Permit to Allow a Dog Training and Kennel Facility 129 Forest Avenue East:** The City Council approved a conditional use permit to allow dog training and a kennel at 129 Forest Ave. East located in the B-1 Central Business District. Community Development Director Faurie explained the intent of the property owners was to open a new business at that location, The Responsible Dog LLC. The new business would include dog training. A Public Hearing was held on March 11, 2024 and members of the public that supported and opposed the CUP were in attendance. The Planning Commission recognized the concerns presented by the public regarding dog noise and waste in the B-1 District and provided conditions that would mitigate the concerns. The Planning Commission recommended approval of the CUP with conditions. MOTION made by Shepard, seconded by Anderson, and unanimously carried to approve the following resolution:

RESOLUTION NO. 2024-324
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MORA, MINNESOTA, APPROVING A
CONDITIONAL USE PERMIT TO ALLOW A DOG TRAINING AND KENNEL FACILITY TO BE
LOCATED AT 129 FOREST AVE. EAST IN THE B-1 CENTRAL BUSINESS DISTRICT
AS REQUESTED BY JASON & JENNIFER YATES
(SEE ATTACHED RESOLUTION)

- d. Budget Amendment – Elections:** Segelstrom brought forward a budget amendment. The change to the 2024 budget aligned with the Internal Revenue Service guidance that election judges should be paid as an employee through payroll versus contractual labor. The Budget amendment expenditure E 101-41410-405 (contractual labor) of \$4,250 was reduced to zero and expenditure E 101-41410-101 Wages & Salaries was added. The

amended 2024 budget reflect \$4,250 for Elections Wages & Salaries. MOTION made by Broekemeier, seconded by Shepard, and unanimously carried to approve the 2024 budget amendments.

8. Old Business:

- a. **Project Update SEH:** City Engineer, Greg Anderson of SEH provided an update on city projects. The TH 9th Street Turn Lane project would resume June 2024 and with the warm weather starting the project sooner has been discussed but would need follow up from the school if there was a change to the schedule. The TH 65 Bike Trail Extension was 99% complete, a project walk through would occur in the upcoming weeks and once the project was accepted the 1-year warranty period would begin. Mora Lake Outlet Pipe/ Maple Avenue Reconstruction was planned for 2025 and there would be an upcoming meeting with the DNR. Wood Street Trail Extension would utilize grant funds received for the extension of the trail from Wood Street to 7th Street to Maple Avenue. The City, county and state would be meeting to discuss an upcoming timeline. Anderson also explained that the water tower near Olympak was scheduled for upcoming maintenance.

9. Communications: The City Council Reviewed the monthly communications.

- a. KCSO Monthly Report – February 2024
- b. Planning Commission Meeting Minutes – March 11, 2024
- c. Park Board Meeting Minutes

10. Bord / Commission / Committee Reports

- a. Councilmember Anderson: Summarized the Planning Commission meeting went very well and the EDA meeting has two businesses interested in city owned property.
- b. Councilmember Broekemeier: Toured the water treatment plant. Upcoming childcare meeting and the cannabis committee.
- c. Councilmember Shepard: Discussed the Park Board and establishing 8-10 priorities. Exploring accessibility / inclusive playground.
- d. Councilmember Youngquist: Nothing new to report.
- e. Mayor Mathison: Nothing new to report.
- f. City Administrator Glenn Anderson: Brought up a Work Session in May with MnDOT and provided information on staff training with John Graci.

11. The City Council held a closed session meeting to evaluate the performance of City Administrator Glenn Anderson. The meeting was closed pursuant to Minn. Stat. § 13D.05, subd. 3(a). MOTION made by Anderson, seconded by Shepard, and unanimously carried by the City Council to close the public meeting at 7:22pm.

MOTION made by Broekemeier, seconded by Youngquist, and unanimously carried to open the meeting at 8:59pm.

The consensus amongst the City Council was to approve the pay increase as scheduled and to have Anderson work on communication, equitable workload and connect with the Mayor and PUC Chair for change of management plan.

- 12. Adjournment:** MOTION to adjourn by Shepard, seconded by Anderson, and unanimously carried to adjourn the meeting at 9:01 PM.

Mayor

City Clerk

CITY OF MORA
CHECK LIST-COUNCIL

CHECK #	Search Name	Fund Descr	Dept Descr	Last Dim Descr	Comments	Amount
001647 TSYS						
001647	TSYS	LIQUOR FUND	LIQUOR STOR	Rentals	MONTHLY CREDIT CARD	\$80.37
001647 TSYS						\$80.37
001649 MN DEPT OF REVENUE						
001649	MN DEPT OF REVENUE	LIQUOR FUND		Sales Tax Payable	SALES & USE TAX PYMT-	\$28,632.00
001649	MN DEPT OF REVENUE	LIQUOR FUND		Sales Tax Payable	SALES & USE TAX PYMT-	\$1.00
001649	MN DEPT OF REVENUE	LIQUOR FUND	LIQUOR STOR	Repair/Maint - Bldg	SALES & USE TAX PYMT-	\$2.00
001649	MN DEPT OF REVENUE	LIQUOR FUND	LIQUOR STOR	Telephone	SALES & USE TAX PYMT-	\$3.00
001649	MN DEPT OF REVENUE	LIQUOR FUND	LIQUOR STOR	Garbage Removal	SALES & USE TAX PYMT-	\$19.00
001649	MN DEPT OF REVENUE	LIQUOR FUND	LIQUOR STOR	Office Supplies	SALES & USE TAX PYMT-	\$3.00
001649 MN DEPT OF REVENUE						\$28,660.00
001651 HIBU						
001651	HIBU	LIQUOR FUND	LIQUOR STOR	Advertising	LIQUOR STORE WEBSITE	\$190.00
001651 HIBU						\$190.00
001652 NEIGHBORHOOD NATIONAL BANK						
001652	NEIGHBORHOOD NATION	LIQUOR FUND	LIQUOR STOR	Bad Debts/NSF Ch	SPECIAL HANDLING INST	\$10.00
001652 NEIGHBORHOOD NATIONAL BANK						\$10.00
001653 NEIGHBORHOOD NATIONAL BANK						
001653	NEIGHBORHOOD NATION	GENERAL FUN		Return Checks	NSF CHECK RETURN - M	\$250.00
001653 NEIGHBORHOOD NATIONAL BANK						\$250.00
001654 NEIGHBORHOOD NATIONAL BANK						
001654	NEIGHBORHOOD NATION	GENERAL FUN	BUILDING	Miscellaneous	NSF CK CHARGE BACK FE	\$10.00
001654 NEIGHBORHOOD NATIONAL BANK						\$10.00
001655 NEIGHBORHOOD NATIONAL BANK						
001655	NEIGHBORHOOD NATION	GENERAL FUN	FINANCE	Office Supplies	POINT OF SALE DEPOSIT	\$156.22
001655 NEIGHBORHOOD NATIONAL BANK						\$156.22
001656 PERA - MN ST TREASURER						
001656	PERA - MN ST TREASURE	GENERAL FUN		PERA	RETIREMENT	\$11,772.29
001656 PERA - MN ST TREASURER						\$11,772.29
001657 MSRS						
001657	MSRS	GENERAL FUN		Health Care Saving	HEALTH CARE SAVINGS	\$1,342.08
001657 MSRS						\$1,342.08
001658 MSRS						
001658	MSRS	GENERAL FUN		Deferred Compens	DEFERRED COMP PLAN	\$885.00
001658 MSRS						\$885.00
001659 MSRS						
001659	MSRS	GENERAL FUN		Deferred Compens	DEFERRED COMP ROTH	\$945.00
001659 MSRS						\$945.00
001660 TASC-TOTAL ADMIN SERVICE COOP						
001660	TASC-TOTAL ADMIN SERV	GENERAL FUN		VEBA or HSA Contr	HSA - EMPLOYER CONTR	\$1,500.00
001660	TASC-TOTAL ADMIN SERV	GENERAL FUN		VEBA or HSA Contr	HSA - EMPLOYEE CONTR	\$1,300.76
001660	TASC-TOTAL ADMIN SERV	GENERAL FUN		Flexible Spending A	FSA - MEDICAL CONTRIB	\$149.60
001660	TASC-TOTAL ADMIN SERV	GENERAL FUN		Flexible Spending A	FSA - DEPENDENT CARE	\$288.46
001660 TASC-TOTAL ADMIN SERVICE COOP						\$3,238.82

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CHECK #	Search Name	Fund Descr	Dept Descr	Last Dim Descr	Comments	Amount
001661 MN DEPT OF REVENUE						
001661	MN DEPT OF REVENUE	GENERAL FUN		State Withholding	PAYROLL STATE WITHHO	\$3,460.49
						\$3,460.49
001662 US TREASURY - IRS						
001662	US TREASURY - IRS	GENERAL FUN		FICA Tax Withholdi	SOCIAL SECURITY W/H	\$10,020.48
001662	US TREASURY - IRS	GENERAL FUN		Medicare	MEDICARE W/H	\$2,343.54
001662	US TREASURY - IRS	GENERAL FUN		Federal Withholdin	FED W/H	\$5,929.39
						\$18,293.41
001663 PERA - MN ST TREASURER						
001663	PERA - MN ST TREASURE	GENERAL FUN		PERA	RETIREMENT	\$11,860.77
						\$11,860.77
001664 MSRS						
001664	MSRS	GENERAL FUN		Health Care Saving	HEALTH CARE SAVINGS	\$1,440.22
						\$1,440.22
001665 MSRS						
001665	MSRS	GENERAL FUN		Deferred Compens	DEFERRED COMP PLAN	\$885.00
						\$885.00
001666 MSRS						
001666	MSRS	GENERAL FUN		Deferred Compens	DEFERRED COMP ROTH	\$945.00
						\$945.00
001667 TASC-TOTAL ADMIN SERVICE COOP						
001667	TASC-TOTAL ADMIN SERV	GENERAL FUN		VEBA or HSA Contr	HSA - EMPLOYEE CONTR	\$1,300.76
001667	TASC-TOTAL ADMIN SERV	GENERAL FUN		Flexible Spending A	FSA - MEDICAL CONTRIB	\$149.60
001667	TASC-TOTAL ADMIN SERV	GENERAL FUN		Flexible Spending A	FSA - DEPENDENT CARE	\$288.46
						\$1,738.82
001668 MN DEPT OF REVENUE						
001668	MN DEPT OF REVENUE	GENERAL FUN		State Withholding	PAYROLL STATE W/H	\$3,514.45
						\$3,514.45
001669 US TREASURY - IRS						
001669	US TREASURY - IRS	GENERAL FUN		FICA Tax Withholdi	SOCIAL SECURITY W/H	\$10,645.12
001669	US TREASURY - IRS	GENERAL FUN		Federal Withholdin	FEDERAL W/H	\$6,153.15
001669	US TREASURY - IRS	GENERAL FUN		Medicare	MEDICARE W/H	\$2,489.60
						\$19,287.87
001670 MN DEPT OF REVENUE						
001670	MN DEPT OF REVENUE	GENERAL FUN		State Withholding	PAYROLL STATE W/HOLD	\$70.00
						\$70.00
001671 US TREASURY - IRS						
001671	US TREASURY - IRS	GENERAL FUN		FICA Tax Withholdi	PAYROLL W/HOLDINGS	\$1,224.88
001671	US TREASURY - IRS	GENERAL FUN		Medicare	PAYROLL W/HOLDINGS	\$286.54
001671	US TREASURY - IRS	GENERAL FUN		Federal Withholdin	PAYROLL W/HOLDINGS	\$150.00
						\$1,661.42
061791 BELLBOY CORPORATION						
061791	BELLBOY CORPORATION	LIQUOR FUND	LIQUOR STOR	Liquor Purchased f	LIQ	\$4,603.44
061791	BELLBOY CORPORATION	LIQUOR FUND	LIQUOR STOR	Misc Purchases - N	MISC	\$65.70
061791	BELLBOY CORPORATION	LIQUOR FUND	LIQUOR STOR	Wine Purchased for	WINE	\$54.50

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CHECK #	Search Name	Fund Descr	Dept Descr	Last Dim Descr	Comments	Amount
061791	BELLBOY CORPORATION	LIQUOR FUND	LIQUOR STOR	THC Infused Purch	THC	\$690.00
061791 BELLBOY CORPORATION						\$5,413.64
061792 BERNICK COMPANIES						
061792	BERNICK COMPANIES	LIQUOR FUND	LIQUOR STOR	Misc Purchases - N	POP	\$470.98
061792	BERNICK COMPANIES	LIQUOR FUND	LIQUOR STOR	THC Infused Purch	THC	\$471.00
061792	BERNICK COMPANIES	LIQUOR FUND	LIQUOR STOR	Beer Purchased for	BEER	\$11,842.39
061792 BERNICK COMPANIES						\$12,784.37
061793 BREAKTHRU BEVERAGE						
061793	BREAKTHRU BEVERAGE	LIQUOR FUND	LIQUOR STOR	Wine Purchased for	WINE	\$891.00
061793	BREAKTHRU BEVERAGE	LIQUOR FUND	LIQUOR STOR	Liquor Purchased f	LIQ	\$7,510.60
061793	BREAKTHRU BEVERAGE	LIQUOR FUND	LIQUOR STOR	Misc Purchases - N	NA	\$179.17
061793 BREAKTHRU BEVERAGE						\$8,580.77
061794 C & L DISTRIBUTING						
061794	C & L DISTRIBUTING	LIQUOR FUND	LIQUOR STOR	Beer Purchased for	BEER	\$425.90
061794	C & L DISTRIBUTING	LIQUOR FUND	LIQUOR STOR	Liquor Purchased f	LIQ	\$219.00
061794 C & L DISTRIBUTING						\$644.90
061795 DAHLHEIMER DIST CO						
061795	DAHLHEIMER DIST CO	LIQUOR FUND	LIQUOR STOR	Misc Purchases - N	NA	\$814.25
061795	DAHLHEIMER DIST CO	LIQUOR FUND	LIQUOR STOR	THC Infused Purch	THC	\$483.00
061795	DAHLHEIMER DIST CO	LIQUOR FUND	LIQUOR STOR	Beer Purchased for	BEER	\$21,860.84
061795 DAHLHEIMER DIST CO						\$23,158.09
061796 DEARBORN LIFE INSURANCE CO						
061796	DEARBORN LIFE INSURAN	GENERAL FUN		Life Insurance	APRIL 2024 GROUP LIFE	\$360.10
061796 DEARBORN LIFE INSURANCE CO						\$360.10
061798 JOHNSON BROTHERS LIQUOR						
061798	JOHNSON BROTHERS LIQ	LIQUOR FUND	LIQUOR STOR	Wine Purchased for	WINE	\$1,599.01
061798	JOHNSON BROTHERS LIQ	LIQUOR FUND	LIQUOR STOR	Liquor Purchased f	LIQ	\$4,863.79
061798	JOHNSON BROTHERS LIQ	LIQUOR FUND	LIQUOR STOR	Misc Purchases - N	NA	\$49.98
061798 JOHNSON BROTHERS LIQUOR						\$6,512.78
061799 KANABEC CO RECORDER						
061799	KANABEC CO RECORDER	GENERAL FUN	PLANNING &	Professional Servic	YATES DOG TRNG/KENN	\$46.00
061799 KANABEC CO RECORDER						\$46.00
061801 LEAGUE OF MN CITIES						
061801	LEAGUE OF MN CITIES	GENERAL FUN	HUMAN RESO	Professional Servic	LMCIT/MMUA SAFETY GR	\$2,227.50
061801 LEAGUE OF MN CITIES						\$2,227.50
061802 MCDONALD DIST CO						
061802	MCDONALD DIST CO	LIQUOR FUND	LIQUOR STOR	Beer Purchased for	BEER	\$22,137.02
061802	MCDONALD DIST CO	LIQUOR FUND	LIQUOR STOR	Liquor Purchased f	LIQ	\$1,650.42
061802	MCDONALD DIST CO	LIQUOR FUND	LIQUOR STOR	THC Infused Purch	THC	\$1,560.28
061802	MCDONALD DIST CO	LIQUOR FUND	LIQUOR STOR	Misc Purchases - N	NA	\$202.04
061802 MCDONALD DIST CO						\$25,549.76
061803 MILK AND HONEY LLC						
061803	MILK AND HONEY LLC	LIQUOR FUND	LIQUOR STOR	Beer Purchased for	CIDER	\$206.00
061803 MILK AND HONEY LLC						\$206.00
061804 MORA FIRE RELIEF ASSN						

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CHECK #	Search Name	Fund Descr	Dept Descr	Last Dim Descr	Comments	Amount
061804	MORA FIRE RELIEF ASSN	GENERAL FUN	FIRE	Fire Relief Pension	SUPPLIMENTAL BENEFIT	\$3,000.00
061804	MORA FIRE RELIEF ASSN					\$3,000.00
061806	NCPERS GROUP LIFE INS					
061806	NCPERS GROUP LIFE INS	GENERAL FUN		NCPERS - Life Ins	MARCH LIFE INS PREMIU	\$160.00
061806	NCPERS GROUP LIFE INS	GENERAL FUN		NCPERS - Life Ins	APRIL 2024 LIFE INS PRE	\$336.00
061806	NCPERS GROUP LIFE INS					\$496.00
061807	PHILLIPS WINE & SPIRITS					
061807	PHILLIPS WINE & SPIRITS	LIQUOR FUND	LIQUOR STOR	Liquor Purchased f	LIQ	\$10,578.56
061807	PHILLIPS WINE & SPIRITS	LIQUOR FUND	LIQUOR STOR	Misc Purchases - N	NA	\$179.96
061807	PHILLIPS WINE & SPIRITS	LIQUOR FUND	LIQUOR STOR	Wine Purchased for	WINE	\$1,548.03
061807	PHILLIPS WINE & SPIRITS					\$12,306.55
061808	SEH					
061808	SEH	GENERAL FUN	PLANNING &	Professional Servic	LEGAL DESCRIPTION ASS	\$33.75
061808	SEH	HWY 65 & 9TH	CAPITAL PROJ	Professional Servic	TH 65 CORRIDOR STUDY	\$217.00
061808	SEH					\$250.75
061809	SOUTHERN GLAZERS OF MN					
061809	SOUTHERN GLAZERS OF	LIQUOR FUND	LIQUOR STOR	Liquor Purchased f	LIQ	\$5,657.35
061809	SOUTHERN GLAZERS OF	LIQUOR FUND	LIQUOR STOR	Wine Purchased for	WINE	\$1,273.83
061809	SOUTHERN GLAZERS OF MN					\$6,931.18
061810	VINOCOPIA, INC					
061810	VINOCOPIA, INC	LIQUOR FUND	LIQUOR STOR	Wine Purchased for	WINE	\$562.00
061810	VINOCOPIA, INC	LIQUOR FUND	LIQUOR STOR	Liquor Purchased f	LIQ	\$454.75
061810	VINOCOPIA, INC					\$1,016.75
061811	WINE MERCHANTS					
061811	WINE MERCHANTS	LIQUOR FUND	LIQUOR STOR	Wine Purchased for	WINE	\$159.18
061811	WINE MERCHANTS					\$159.18
061812	YODER, MANDI					
061812	YODER, MANDI	GENERAL FUN	HUMAN RESO	Meetings, Training,	MILEAGE TO SAFETY CO	\$34.17
061812	YODER, MANDI					\$34.17
061813	AFSCME					
061813	AFSCME	GENERAL FUN		Union Dues-AFSCM	UNION DUES - AFSCME	\$590.72
061813	AFSCME					\$590.72
061814	EQUITABLE FINANCIAL					
061814	EQUITABLE FINANCIAL	GENERAL FUN		The Equitable - Def	THE EQUITABLE	\$35.00
061814	EQUITABLE FINANCIAL					\$35.00
061815	MISSIONSQUARE					
061815	MISSIONSQUARE	GENERAL FUN		ICMA	MISSION SQ 457b	\$85.00
061815	MISSIONSQUARE	GENERAL FUN		ICMA	MISSION SQ ROTH IRA	\$100.00
061815	MISSIONSQUARE					\$185.00
061816	MN CHILD SUPPORT PAYMENT CENTR					
061816	MN CHILD SUPPORT PAY	GENERAL FUN		Child Support Pay	Remittance ID 00125330	\$262.11
061816	MN CHILD SUPPORT PAYMENT CENTR					\$262.11
061817	AMAZON CAPITAL SERVICES					
061817	AMAZON CAPITAL SERVIC	GENERAL FUN	HUMAN RESO	Office Supplies	FILE FOLDERS	\$12.97
061817	AMAZON CAPITAL SERVIC	GENERAL FUN	HUMAN RESO	Office Supplies	BOOKENDS FOR SHELVE	\$15.66

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061817	AMAZON CAPITAL SERVIC	GENERAL FUN	AQUATIC CEN	Repair/Maint - Bldg	UMBRELLAS	\$783.70
061817	AMAZON CAPITAL SERVIC	FIRE FUND	FIRE	Repair/Maint - Bldg	PUMP FITTINGS	\$508.84
061817	AMAZON CAPITAL SERVIC	FIRE FUND	FIRE	Repair/Maint - Bldg	PUMP/TRUCK FITTINGS	\$72.25
061817	AMAZON CAPITAL SERVIC	FIRE FUND	FIRE	Repair/Maint - Bldg	WATER PUMPS & FITTIN	\$2,774.03
061817 AMAZON CAPITAL SERVICES						\$4,167.45
061819 DELTA DENTAL						
061819	DELTA DENTAL	GENERAL FUN		Delta Dental	APRIL 2024 GROUP DEN	\$1,293.20
061819 DELTA DENTAL						\$1,293.20
061820 EMMAS PIZZA						
061820	EMMAS PIZZA	GENERAL FUN	MAYOR & CO	Miscellaneous	WORK SESSION MEAL	\$62.50
061820 EMMAS PIZZA						\$62.50
061823 MN MUNICIPAL BEVERAGE ASSN						
061823	MN MUNICIPAL BEVERAG	LIQUOR FUND	LIQUOR STOR	Meetings, Training,	ANNL CONFERENCE - KIE	\$607.00
061823 MN MUNICIPAL BEVERAGE ASSN						\$607.00
061824 NORTH STAR FLAGS						
061824	NORTH STAR FLAGS	GENERAL FUN	CITY HALL BU	Repair/Maint - Bldg	FLAGS-US	\$47.03
061824	NORTH STAR FLAGS	GENERAL FUN	STREETS	Repair/Maint - Bldg	FLAGS-US	\$23.52
061824	NORTH STAR FLAGS	GENERAL FUN	PARKS	Repair/Maint - Bldg	FLAGS-MN & SWEDEN	\$188.61
061824	NORTH STAR FLAGS	CEMETERY FU	CEMETERY	Repair/Maint - Bldg	FLAGS-US	\$82.03
061824 NORTH STAR FLAGS						\$341.19
061825 PRIEBE, RILEY						
061825	PRIEBE, RILEY	GENERAL FUN	HUMAN RESO	Recognition/Wellne	FITNESS PROGRAM REIM	\$25.00
061825 PRIEBE, RILEY						\$25.00
061827 TASC-TOTAL ADMIN SERVICE COOP						
061827	TASC-TOTAL ADMIN SERV	GENERAL FUN	HUMAN RESO	Professional Servic	HSA & FSA PARTICIPANT	\$39.62
061827 TASC-TOTAL ADMIN SERVICE COOP						\$39.62
061829 WELIA HEALTH						
061829	WELIA HEALTH	GENERAL FUN	HUMAN RESO	Professional Servic	POST ACCIDENT TESTIN	\$44.10
061829	WELIA HEALTH	GENERAL FUN	HUMAN RESO	Professional Servic	VACCINATIONS & TESTI	\$344.70
061829	WELIA HEALTH	GENERAL FUN	HUMAN RESO	Professional Servic	VACCINATIONS & TESTS	\$259.69
061829 WELIA HEALTH						\$648.49
061831 YODER, MANDI						
061831	YODER, MANDI	GENERAL FUN	HUMAN RESO	Meetings, Training,	MCFOA ANNL CONFEREN	\$312.94
061831 YODER, MANDI						\$312.94
061832 EQUITABLE FINANCIAL						
061832	EQUITABLE FINANCIAL	GENERAL FUN		The Equitable - Def	THE EQUITABLE	\$35.00
061832 EQUITABLE FINANCIAL						\$35.00
061833 MISSIONSQUARE						
061833	MISSIONSQUARE	GENERAL FUN		ICMA	MISSION SQ ROTH IRA	\$100.00
061833	MISSIONSQUARE	GENERAL FUN		ICMA	MISSION SQ 457b	\$85.00
061833 MISSIONSQUARE						\$185.00
061834 MN CHILD SUPPORT PAYMENT CENTR						
061834	MN CHILD SUPPORT PAY	GENERAL FUN		Child Support Pay	Remittance ID 00125330	\$262.11
061834 MN CHILD SUPPORT PAYMENT CENTR						\$262.11
061835 CENTURYLINK						

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061835	CENTURYLINK	GENERAL FUN	AIRPORT	Telephone	A/D BLDG PHONE	\$60.22
061835	CENTURYLINK	GENERAL FUN	AIRPORT	Telephone	FUEL PHONE	\$64.22
061835 CENTURYLINK						\$124.44
061836 ELAN FINANCIAL SERVICES						
061836	ELAN FINANCIAL SERVICE	GENERAL FUN	STREETS	Meetings, Training,	SAFETY & LOSS CONTRO	\$20.00
061836 ELAN FINANCIAL SERVICES						\$20.00
061837 KANABEC CO ATTORNEY						
061837	KANABEC CO ATTORNEY	GENERAL FUN	LEGAL	Legal Services	APRIL-JUNE 2024 PROSE	\$7,250.00
061837 KANABEC CO ATTORNEY						\$7,250.00
061839 MN STATE PATROL CMV SECTION						
061839	MN STATE PATROL CMV S	GENERAL FUN	STREETS	Miscellaneous	2024 VEHICLE INSPECTI	\$40.00
061839 MN STATE PATROL CMV SECTION						\$40.00
061840 MORA AREA CHAMBER OF COMMERCE						
061840	MORA AREA CHAMBER OF	GENERAL FUN	HUMAN RESO	Recognition/Wellne	EMPLOYEE RECOGNITIO	\$90.00
061840 MORA AREA CHAMBER OF COMMERCE						\$90.00
061841 SENTRY SYSTEMS INC						
061841	SENTRY SYSTEMS INC	LIQUOR FUND	LIQUOR STOR	Rentals	APR-JUNE 2024 SECURIT	\$163.68
061841 SENTRY SYSTEMS INC						\$163.68
061842 TR COMPUTER SALES, LLC						
061842	TR COMPUTER SALES, LL	GENERAL FUN	INFORMATIO	Professional Servic	MONTHLY MONITORING,	\$1,721.00
061842 TR COMPUTER SALES, LLC						\$1,721.00
061844 AMAZON CAPITAL SERVICES						
061844	AMAZON CAPITAL SERVIC	GENERAL FUN	ADMINISTRAT	Office Supplies	MUCH SMARTER BARGAI	\$225.00
061844	AMAZON CAPITAL SERVIC	FIRE FUND	FIRE	Repair/Maint - Bldg	WATER PUMP RPR PART	\$147.77
061844	AMAZON CAPITAL SERVIC	FIRE FUND	FIRE	Repair/Maint - Bldg	RETURNED PUMP ADAPT	-\$214.37
061844 AMAZON CAPITAL SERVICES						\$158.40
061845 BELLBOY CORPORATION						
061845	BELLBOY CORPORATION	LIQUOR FUND	LIQUOR STOR	THC Infused Purch	THC	\$331.60
061845	BELLBOY CORPORATION	LIQUOR FUND	LIQUOR STOR	Wine Purchased for	WINE	\$967.33
061845	BELLBOY CORPORATION	LIQUOR FUND	LIQUOR STOR	Liquor Purchased f	LIQ	\$9,007.24
061845	BELLBOY CORPORATION	LIQUOR FUND	LIQUOR STOR	Misc Purchases - N	MISC	\$1,108.00
061845 BELLBOY CORPORATION						\$11,414.17
061846 BERGANKDV, LTD						
061846	BERGANKDV, LTD	GENERAL FUN	FINANCE	Auditing	2023 AUDIT	\$8,510.00
061846	BERGANKDV, LTD	LIQUOR FUND	LIQUOR STOR	Auditing	2023 AUDIT	\$4,830.00
061846 BERGANKDV, LTD						\$13,340.00
061847 BERNICK COMPANIES						
061847	BERNICK COMPANIES	LIQUOR FUND	LIQUOR STOR	THC Infused Purch	THC	\$597.00
061847	BERNICK COMPANIES	LIQUOR FUND	LIQUOR STOR	Misc Purchases - N	NA	\$335.87
061847	BERNICK COMPANIES	LIQUOR FUND	LIQUOR STOR	Beer Purchased for	BEER	\$13,251.50
061847 BERNICK COMPANIES						\$14,184.37
061848 BREAKTHRU BEVERAGE						
061848	BREAKTHRU BEVERAGE	LIQUOR FUND	LIQUOR STOR	Wine Purchased for	WINE	\$896.00
061848	BREAKTHRU BEVERAGE	LIQUOR FUND	LIQUOR STOR	Liquor Purchased f	LIQ	\$7,373.78
061848	BREAKTHRU BEVERAGE	LIQUOR FUND	LIQUOR STOR	Misc Purchases - N	NA	\$135.96

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061848	BREAKTHRU BEVERAGE					\$8,405.74
061849	C & L DISTRIBUTING					
061849	C & L DISTRIBUTING	LIQUOR FUND	LIQUOR STOR	Beer Purchased for	BEER	\$36.60
061849	C & L DISTRIBUTING	LIQUOR FUND	LIQUOR STOR	Misc Purchases - N	MISC	\$78.50
061849	C & L DISTRIBUTING	LIQUOR FUND	LIQUOR STOR	THC Infused Purch	THC	\$315.75
061849	C & L DISTRIBUTING					\$430.85
061850	CONTRACT FURNISHINGS INTERNL INC					
061850	CONTRACT FURNISHINGS	GENERAL FUN	AQUATIC CEN	Capital Outlay	14 CHAISE LOUNGES	\$3,492.76
061850	CONTRACT FURNISHINGS INTERNL INC					\$3,492.76
061851	DAHLHEIMER DIST CO					
061851	DAHLHEIMER DIST CO	LIQUOR FUND	LIQUOR STOR	THC Infused Purch	THC	\$726.99
061851	DAHLHEIMER DIST CO	LIQUOR FUND	LIQUOR STOR	Beer Purchased for	BEER	\$23,751.53
061851	DAHLHEIMER DIST CO	LIQUOR FUND	LIQUOR STOR	Misc Purchases - N	NA	\$601.30
061851	DAHLHEIMER DIST CO					\$25,079.82
061852	GRACI LEADERSHIP SOLUTIONS, LLC					
061852	GRACI LEADERSHIP SOLU	GENERAL FUN	ADMINISTRAT	Meetings, Training,	2024 STAFF TRAINING	\$3,500.00
061852	GRACI LEADERSHIP SOLUTIONS, LLC					\$3,500.00
061853	HALOGEN SUPPLY COMPANY					
061853	HALOGEN SUPPLY COMPA	GENERAL FUN	AQUATIC CEN	Repair/Maint - Bldg	FILTERS	\$2,900.44
061853	HALOGEN SUPPLY COMPANY					\$2,900.44
061854	JOHNSON BROTHERS LIQUOR					
061854	JOHNSON BROTHERS LIQ	LIQUOR FUND	LIQUOR STOR	Wine Purchased for	WINE	\$2,995.91
061854	JOHNSON BROTHERS LIQ	LIQUOR FUND	LIQUOR STOR	Liquor Purchased f	LIQ	\$9,505.74
061854	JOHNSON BROTHERS LIQ	LIQUOR FUND	LIQUOR STOR	Misc Purchases - N	NA	\$38.98
061854	JOHNSON BROTHERS LIQ	LIQUOR FUND	LIQUOR STOR	Beer Purchased for	BEER	\$1,001.70
061854	JOHNSON BROTHERS LIQUOR					\$13,542.33
061855	KANABEC CO AUDITOR/TREASURER					
061855	KANABEC CO AUDITOR/T	GENERAL FUN	FINANCE	Assessing	2024 COUNTY AUDITOR'	\$909.00
061855	KANABEC CO AUDITOR/TREASURER					\$909.00
061856	MCDONALD DIST CO					
061856	MCDONALD DIST CO	LIQUOR FUND	LIQUOR STOR	Liquor Purchased f	LIQ	\$2,733.27
061856	MCDONALD DIST CO	LIQUOR FUND	LIQUOR STOR	Beer Purchased for	BEER	\$16,418.80
061856	MCDONALD DIST CO	LIQUOR FUND	LIQUOR STOR	Misc Purchases - N	NA	\$158.90
061856	MCDONALD DIST CO					\$19,310.97
061858	MOOSE LAKE BREWING CO					
061858	MOOSE LAKE BREWING C	LIQUOR FUND	LIQUOR STOR	Beer Purchased for	BEER	\$97.00
061858	MOOSE LAKE BREWING CO					\$97.00
061859	PAUSTIS WINE COMPANY					
061859	PAUSTIS WINE COMPANY	LIQUOR FUND	LIQUOR STOR	Liquor Purchased f	LIQ	\$440.00
061859	PAUSTIS WINE COMPANY	LIQUOR FUND	LIQUOR STOR	Wine Purchased for	WINE	\$1,603.00
061859	PAUSTIS WINE COMPANY					\$2,043.00
061860	PHILLIPS WINE & SPIRITS					
061860	PHILLIPS WINE & SPIRITS	LIQUOR FUND	LIQUOR STOR	Misc Purchases - N	NA	\$288.07
061860	PHILLIPS WINE & SPIRITS	LIQUOR FUND	LIQUOR STOR	Wine Purchased for	WINE	\$2,478.22
061860	PHILLIPS WINE & SPIRITS	LIQUOR FUND	LIQUOR STOR	Liquor Purchased f	LIQ	\$8,712.70

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061860	PHILLIPS WINE & SPIRITS					\$11,478.99
061861	RONS HEATING & REFRIGERATION					
061861	RONS HEATING & REFRIG	GENERAL FUN	GARAGE	Repair/Maint - Bldg	GARAGE OFFICE HEATER	\$572.50
061861	RONS HEATING & REFRIGERATION					\$572.50
061862	SOUTHERN GLAZERS OF MN					
061862	SOUTHERN GLAZERS OF	LIQUOR FUND	LIQUOR STOR	Wine Purchased for	WINE	\$4,869.53
061862	SOUTHERN GLAZERS OF	LIQUOR FUND	LIQUOR STOR	Liquor Purchased f	LIQ	\$8,895.25
061862	SOUTHERN GLAZERS OF MN					\$13,764.78
061863	THE WINE COMPANY					
061863	THE WINE COMPANY	LIQUOR FUND	LIQUOR STOR	Wine Purchased for	WINE	\$543.00
061863	THE WINE COMPANY	LIQUOR FUND	LIQUOR STOR	Liquor Purchased f	LIQ	\$485.25
061863	THE WINE COMPANY					\$1,028.25
061864	VINOCOPIA, INC					
061864	VINOCOPIA, INC	LIQUOR FUND	LIQUOR STOR	Liquor Purchased f	LIQUOR	\$395.00
061864	VINOCOPIA, INC					\$395.00
061865	WINE MERCHANTS					
061865	WINE MERCHANTS	LIQUOR FUND	LIQUOR STOR	Wine Purchased for	WINE	\$142.48
061865	WINE MERCHANTS					\$142.48
061867	AMAZON CAPITAL SERVICES					
061867	AMAZON CAPITAL SERVIC	GENERAL FUN	AQUATIC CEN	Repair/Maint - Bldg	CONCRETE CRACK SEALA	\$133.92
061867	AMAZON CAPITAL SERVIC	GENERAL FUN	AQUATIC CEN	Small Tools & Equi	HAND DOLLY, CAULK GU	\$688.90
061867	AMAZON CAPITAL SERVIC	FIRE FUND	FIRE	Capital Outlay	BRASS FITTINGS FOR NE	\$52.92
061867	AMAZON CAPITAL SERVICES					\$875.74
061868	BELLBOY CORPORATION					
061868	BELLBOY CORPORATION	LIQUOR FUND	LIQUOR STOR	Wine Purchased for	WINE	\$184.00
061868	BELLBOY CORPORATION					\$184.00
061869	GROUP HEALTH NON-PATIENT A/R					
061869	GROUP HEALTH NON-PAT	GENERAL FUN	HUMAN RESO	Professional Servic	FEBRUARY 2024 EAP	\$99.00
061869	GROUP HEALTH NON-PAT	GENERAL FUN	HUMAN RESO	Professional Servic	MARCH 2024 EAP	\$99.00
061869	GROUP HEALTH NON-PATIENT A/R					\$198.00
061870	KANABEC CO SHERIFF					
061870	KANABEC CO SHERIFF	GENERAL FUN	LAW ENFORC	Professional Servic	APRIL LAW ENFORCEME	\$64,267.42
061870	KANABEC CO SHERIFF					\$64,267.42
061871	KORTERRA, INC					
061871	KORTERRA, INC	GENERAL FUN	STREETS	Professional Servic	ANNUAL LOCATING SERV	\$419.00
061871	KORTERRA, INC	STORM WATER	STORM WATE	Professional Servic	ANNUAL LOCATING SERV	\$419.00
061871	KORTERRA, INC					\$838.00
061872	MN COMPUTER SYSTEMS, INC					
061872	MN COMPUTER SYSTEMS,	GENERAL FUN	INFORMATIO	Repair/Maint - Bldg	COPIER CHARGE	\$260.89
061872	MN COMPUTER SYSTEMS,	LIQUOR FUND	LIQUOR STOR	Repair/Maint - Bldg	COPIER CHARGE	\$31.76
061872	MN COMPUTER SYSTEMS, INC					\$292.65
061874	SHRED-N-GO, INC					
061874	SHRED-N-GO, INC	GENERAL FUN	ADMINISTRAT	Professional Servic	SHREDDING	\$118.93
061874	SHRED-N-GO, INC					\$118.93

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061875 ACE HARDWARE						
061875	ACE HARDWARE	GENERAL FUN	LIBRARY BUIL	Repair/Maint - Bldg	SOAP DISPENSOR, BATT	\$16.99
061875	ACE HARDWARE	GENERAL FUN	LIBRARY BUIL	Rentals	RUG DR RENTAL	\$34.99
061875	ACE HARDWARE	GENERAL FUN	LIBRARY BUIL	Cleaning Supplies	CARPET CLEANER, ODOR	\$24.98
061875	ACE HARDWARE	GENERAL FUN	AIRPORT	Repair/Maint - Bldg	DESK OUTLET REPAIR PA	\$14.87
061875	ACE HARDWARE	FIRE FUND	FIRE	Repair/Maint - Bldg	BUCKETS, NUTS, BOLTS,	\$77.23
061875	ACE HARDWARE	LIQUOR FUND	LIQUOR STOR	Repair/Maint - Bldg	TIRE & NUTS FOR CART	\$20.09
061875 ACE HARDWARE						\$189.15
061876 AMERICAN BOTTLING CO. INC						
061876	AMERICAN BOTTLING CO.	LIQUOR FUND	LIQUOR STOR	Misc Purchases - N	POP	\$331.34
061876 AMERICAN BOTTLING CO. INC						\$331.34
061877 ARAMARK						
061877	ARAMARK	GENERAL FUN	CITY HALL BU	Laundry/Rugs	CITY HALL RUGS	\$58.40
061877	ARAMARK	GENERAL FUN	LIBRARY BUIL	Laundry/Rugs	LIBRARY RUGS & TOWEL	\$54.32
061877	ARAMARK	GENERAL FUN	GARAGE	Other Operating Su	GARAGE TOWELS	\$123.06
061877 ARAMARK						\$235.78
061878 AUTO VALUE MORA						
061878	AUTO VALUE MORA	GENERAL FUN	STREETS	Repair/Maint - Bldg	LOADER HYDRO HOSE R	\$176.34
061878	AUTO VALUE MORA	GENERAL FUN	GARAGE	Repair/Maint - Bldg	WASHER & WELDING ITE	\$33.93
061878	AUTO VALUE MORA	GENERAL FUN	PARKS	Repair/Maint - Bldg	TRUCK STEERING RETUR	-\$62.99
061878 AUTO VALUE MORA						\$147.28
061879 BLUESTAR GRAPHICS						
061879	BLUESTAR GRAPHICS	FIRE FUND	FIRE	Capital Outlay	NEW TANKER LETTERIN	\$735.00
061879 BLUESTAR GRAPHICS						\$735.00
061881 CAMPBELL KNUTSON, P.A.						
061881	CAMPBELL KNUTSON, P.A.	GENERAL FUN	MAYOR & CO	Legal Services	TRNG MATERIALS, ATTE	\$985.50
061881	CAMPBELL KNUTSON, P.A.	GENERAL FUN	MAYOR & CO	Legal Services	FIRE DEPT FLSA OT, DUA	\$195.00
061881	CAMPBELL KNUTSON, P.A.	GENERAL FUN	ADMINISTRAT	Legal Services	PUC/CC DECISIONS-PAY	\$435.00
061881	CAMPBELL KNUTSON, P.A.	GENERAL FUN	ADMINISTRAT	Legal Services	OSLIN/MATTSON ASSMT	\$345.00
061881	CAMPBELL KNUTSON, P.A.	GENERAL FUN	HUMAN RESO	Legal Services	MOU	\$30.00
061881	CAMPBELL KNUTSON, P.A.	GENERAL FUN	PLANNING &	Legal Services	CUP, CODE ENFORCEME	\$123.00
061881 CAMPBELL KNUTSON, P.A.						\$2,113.50
061885 CRYSTAL SPRINGS ICE						
061885	CRYSTAL SPRINGS ICE	LIQUOR FUND	LIQUOR STOR	Misc Purchases - N	ICE	\$231.20
061885 CRYSTAL SPRINGS ICE						\$231.20
061887 DSC COMMUNICATIONS-GRANITE ELECTRON						
061887	DSC COMMUNICATIONS-G	FIRE FUND	FIRE	Capital Outlay	MOVED RADIO & PARTS	\$752.37
061887 DSC COMMUNICATIONS-GRANITE ELECTRON						\$752.37
061888 EAST CENTRAL ENERGY-ELECT						
061888	EAST CENTRAL ENERGY-E	GENERAL FUN	PARKS	Electricity	ELECTRICITY	\$93.76
061888	EAST CENTRAL ENERGY-E	GENERAL FUN	AIRPORT	Electricity	ELECTRICITY	\$594.91
061888	EAST CENTRAL ENERGY-E	LIQUOR FUND	LIQUOR STOR	Electricity	ELECTRICITY	\$1,738.92
061888 EAST CENTRAL ENERGY-ELECT						\$2,427.59
061889 ECM PUBLISHERS, INC						
061889	ECM PUBLISHERS, INC	GENERAL FUN	HUMAN RESO	Advertising	JOB ADS - SUMMER PW	\$15.39
061889	ECM PUBLISHERS, INC	GENERAL FUN	HUMAN RESO	Advertising	JOB ADS - SUMMER MAC	\$569.41

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061889	ECM PUBLISHERS, INC	LIQUOR FUND	LIQUOR STOR	Advertising	LIQ ADS	\$286.50
061889 ECM PUBLISHERS, INC						\$871.30
061891 FEDERATED COOP						
061891	FEDERATED COOP	GENERAL FUN	PARKS	Repair/Maint - Bldg	BIKE RACK SANDPAPER	\$37.94
061891	FEDERATED COOP	LIQUOR FUND	LIQUOR STOR	Repair/Maint - Bldg	TIRE FOR CART	\$42.49
061891 FEDERATED COOP						\$80.43
061894 FIREHOSEDIRECT						
061894	FIREHOSEDIRECT	FIRE FUND	FIRE	Capital Outlay	NEW TANKER FIRE HOSE	\$3,692.01
061894 FIREHOSEDIRECT						\$3,692.01
061895 FREEDOM MAILING SERVICES INC						
061895	FREEDOM MAILING SERVI	GENERAL FUN	ADMINISTRAT	Professional Servic	FOLD & INSERT NEWSLE	\$21.25
061895 FREEDOM MAILING SERVICES INC						\$21.25
061896 GLENS TIRE OPERATIONS INC						
061896	GLENS TIRE OPERATIONS	GENERAL FUN	STREETS	Tires	LOADER FLAT TIRE RPR	\$162.50
061896 GLENS TIRE OPERATIONS INC						\$162.50
061897 GOPHER STATE ONE-CALL INC						
061897	GOPHER STATE ONE-CALL	GENERAL FUN	STREETS	Professional Servic	MARCH LOCATES	\$16.20
061897	GOPHER STATE ONE-CALL	STORM WATER	STORM WATE	Professional Servic	MARCH LOCATES	\$16.20
061897 GOPHER STATE ONE-CALL INC						\$32.40
061898 GRAINGER, INC						
061898	GRAINGER, INC	GENERAL FUN	AQUATIC CEN	Repair/Maint - Bldg	URINAL STALL DIVIDERS	\$405.24
061898 GRAINGER, INC						\$405.24
061900 HAWKINS INC						
061900	HAWKINS INC	GENERAL FUN	AQUATIC CEN	Repair/Maint - Bldg	TUBING	\$65.00
061900 HAWKINS INC						\$65.00
061902 HYDRONIC DISTRIBUTION CENTER INC						
061902	HYDRONIC DISTRIBUTIO	GENERAL FUN	AQUATIC CEN	Repair/Maint - Bldg	CHEMICAL PUMP REPAIR	\$460.00
061902 HYDRONIC DISTRIBUTION CENTER INC						\$460.00
061903 INDIGO SIGNS						
061903	INDIGO SIGNS	LIQUOR FUND	LIQUOR STOR	Repair/Maint - Bldg	OUTDOOR SIGN RPR & P	\$2,995.00
061903 INDIGO SIGNS						\$2,995.00
061905 JOHNSONS HARDWARE & RENTAL						
061905	JOHNSONS HARDWARE &	GENERAL FUN	CITY HALL BU	Small Tools & Equi	SNAP OFF KNIFE BLADES	\$4.99
061905	JOHNSONS HARDWARE &	GENERAL FUN	STREETS	Repair/Maint - Bldg	TORCH GAS, PATCH CAR	\$16.96
061905	JOHNSONS HARDWARE &	GENERAL FUN	STREETS	Small Tools & Equi	PATCH CART SCRAPERS	\$17.97
061905	JOHNSONS HARDWARE &	GENERAL FUN	PARKS	Repair/Maint - Bldg	TRASH BAGS, PLAYGROU	\$72.95
061905	JOHNSONS HARDWARE &	GENERAL FUN	PARKS	Repair/Maint - Bldg	TABLE ANCHOR	\$6.99
061905	JOHNSONS HARDWARE &	FIRE FUND	FIRE	Repair/Maint - Bldg	FLAG POLE ROPE	\$39.99
061905	JOHNSONS HARDWARE &	FIRE FUND	FIRE	Other Operating Su	10 CASES OF WATER	\$54.90
061905	JOHNSONS HARDWARE &	FIRE FUND	FIRE	Other Operating Su	KEYS	\$4.98
061905 JOHNSONS HARDWARE & RENTAL						\$219.73
061906 KANABEC PUBLICATIONS, INC						
061906	KANABEC PUBLICATIONS,	GENERAL FUN	HUMAN RESO	Advertising	JOB ADS - SUMMER PW	\$13.20
061906	KANABEC PUBLICATIONS,	GENERAL FUN	HUMAN RESO	Advertising	JOB ADS - SUMMER MAC	\$488.40
061906	KANABEC PUBLICATIONS,	GENERAL FUN	PLANNING &	Advertising	CUP PUBLIC HEARING N	\$63.58

CITY OF MORA
CHECK LIST-COUNCIL

CHECK #	Search Name	Fund Descr	Dept Descr	Last Dim Descr	Comments	Amount
061906	KANABEC PUBLICATIONS,	LIQUOR FUND	LIQUOR STOR	Advertising	LIQUOR STORE 2023 BAL	\$148.10
061906	KANABEC PUBLICATIONS,	LIQUOR FUND	LIQUOR STOR	Advertising	LIQ ADS	\$663.60
061906 KANABEC PUBLICATIONS, INC						\$1,376.88
061907 KWIK TRIP - GAS PURCHASES						
061907	KWIK TRIP - GAS PURCHA	GENERAL FUN	STREETS	Motor Fuels	FUEL	\$3,169.01
061907	KWIK TRIP - GAS PURCHA	FIRE FUND	FIRE	Motor Fuels	FUEL	\$704.44
061907 KWIK TRIP - GAS PURCHASES						\$3,873.45
061908 M&H APPLIANCE SALES & SERVICE						
061908	M&H APPLIANCE SALES &	LIQUOR FUND	LIQUOR STOR	Professional Servic	INSTALL NEIL WARE FOR	\$129.00
061908 M&H APPLIANCE SALES & SERVICE						\$129.00
061909 MILLER TRUCKING INC						
061909	MILLER TRUCKING INC	LIQUOR FUND	LIQUOR STOR	Misc Purchases - N	PRODUCT DELIVERY	\$43.00
061909	MILLER TRUCKING INC	LIQUOR FUND	LIQUOR STOR	Wine Purchased for	PRODUCT DELIVERY	\$133.35
061909	MILLER TRUCKING INC	LIQUOR FUND	LIQUOR STOR	Liquor Purchased f	PRODUCT DELIVERY	\$468.70
061909	MILLER TRUCKING INC	LIQUOR FUND	LIQUOR STOR	THC Infused Purch	PRODUCT DELIVERY	\$38.70
061909 MILLER TRUCKING INC						\$683.75
061910 MN ENERGY RESOURCES CORP						
061910	MN ENERGY RESOURCES	GENERAL FUN	CITY HALL BU	Natural Gas - Heat	NATURAL GAS	\$267.52
061910	MN ENERGY RESOURCES	GENERAL FUN	LIBRARY BUIL	Natural Gas - Heat	NATURAL GAS	\$231.74
061910	MN ENERGY RESOURCES	GENERAL FUN	GARAGE	Natural Gas - Heat	NATURAL GAS	\$605.07
061910	MN ENERGY RESOURCES	GENERAL FUN	AQUATIC CEN	Natural Gas - Heat	NATURAL GAS	\$162.20
061910	MN ENERGY RESOURCES	GENERAL FUN	AIRPORT	Natural Gas - Heat	NATURAL GAS-HANGAR	\$171.27
061910	MN ENERGY RESOURCES	GENERAL FUN	AIRPORT	Natural Gas - Heat	NATURAL GAS-AD BLDG	\$80.10
061910	MN ENERGY RESOURCES	FIRE FUND	FIRE	Natural Gas - Heat	NATURAL GAS	\$491.56
061910 MN ENERGY RESOURCES CORP						\$2,009.46
061914 QUALITY DISPOSAL						
061914	QUALITY DISPOSAL	GENERAL FUN	CITY HALL BU	Garbage Removal	GARBAGE	\$68.93
061914	QUALITY DISPOSAL	GENERAL FUN	LIBRARY BUIL	Garbage Removal	GARBAGE	\$38.61
061914	QUALITY DISPOSAL	GENERAL FUN	STREETS	Garbage Removal	GARBAGE	\$115.83
061914	QUALITY DISPOSAL	GENERAL FUN	GARAGE	Garbage Removal	GARBAGE	\$294.46
061914	QUALITY DISPOSAL	LIQUOR FUND	LIQUOR STOR	Garbage Removal	GARBAGE	\$253.54
061914 QUALITY DISPOSAL						\$771.37
061916 SPECTRUM SUPPLY						
061916	SPECTRUM SUPPLY	LIQUOR FUND	LIQUOR STOR	Other Operating Su	CAN LINERS, REGISTER	\$97.43
061916	SPECTRUM SUPPLY	LIQUOR FUND	LIQUOR STOR	Off-Sale Supplies	BAGS	\$528.27
061916 SPECTRUM SUPPLY						\$625.70
061918 UPPER CASE PRINTING INK						
061918	UPPER CASE PRINTING IN	GENERAL FUN	ADMINISTRAT	Professional Servic	NEWSLETTER PRINTING	\$247.34
061918 UPPER CASE PRINTING INK						\$247.34
061920 VIKING COKE						
061920	VIKING COKE	LIQUOR FUND	LIQUOR STOR	Misc Purchases - N	POP	\$1,169.55
061920 VIKING COKE						\$1,169.55
061921 WATSON CO., INC						
061921	WATSON CO., INC	LIQUOR FUND	LIQUOR STOR	Misc Purchases - N	TOBACCO, JUICE, ETC	\$6,652.46
061921 WATSON CO., INC						\$6,652.46

CITY OF MORA
CHECK LIST-COUNCIL

CHECK #	Search Name	Fund Descr	Dept Descr	Last Dim Descr	Comments	Amount
						\$485,509.79



CITY OF MORA
COUNCIL CHECK LIST

THE MARCH - APRIL 2024 CLAIMS HAVE BEEN APPROVED FOR PAYMENT BY:

MAYOR

COUNCIL MEMBER

COUNCIL MEMBER

COUNCIL MEMBER

COUNCIL MEMBER

CITY CLERK

LG220 Application for Exempt Permit

An exempt permit may be issued to a nonprofit organization that:

- conducts lawful gambling on five or fewer days, and
- awards less than \$50,000 in prizes during a calendar year.

If total raffle prize value for the calendar year will be \$1,500 or less, contact the Licensing Specialist assigned to your county by calling 651-539-1900.

Application Fee (non-refundable)

Applications are processed in the order received. If the application is postmarked or received 30 days or more before the event, the application fee is **\$100**; otherwise the fee is **\$150**.

Due to the high volume of exempt applications, payment of additional fees prior to 30 days before your event will not expedite service, nor are telephone requests for expedited service accepted.

ORGANIZATION INFORMATION

Organization Name: International Lions Club of Mora, Inc. Previous Gambling Permit Number: X-01410-16-001

Minnesota Tax ID Number, if any: _____ Federal Employer ID Number (FEIN), if any: _____

Mailing Address: 532 Wood St N

City: Mora State: MN Zip: 55051 County: Kanabec

Name of Chief Executive Officer (CEO): Wayne Fredrickson

CEO Daytime Phone: 612-390-0180 CEO Email: waynefredrickson@gmail.com
 (permit will be emailed to this email address unless otherwise indicated below)

Email permit to (if other than the CEO): _____

NONPROFIT STATUS

Type of Nonprofit Organization (check one):

Fraternal Religious Veterans Other Nonprofit Organization

Attach a copy of one of the following showing proof of nonprofit status:

(DO NOT attach a sales tax exempt status or federal employer ID number, as they are not proof of nonprofit status.)

A current calendar year Certificate of Good Standing
 Don't have a copy? Obtain this certificate from:
 MN Secretary of State, Business Services Division Secretary of State website, phone numbers:
 60 Empire Drive, Suite 100 www.sos.state.mn.us
 St. Paul, MN 55103 651-296-2803, or toll free 1-877-551-6767

IRS income tax exemption (501(c)) letter in your organization's name
 Don't have a copy? To obtain a copy of your federal income tax exempt letter, have an organization officer contact the IRS toll free at 1-877-829-5500.

IRS - Affiliate of national, statewide, or international parent nonprofit organization (charter)
 If your organization falls under a parent organization, attach copies of both of the following:
 1. IRS letter showing your parent organization is a nonprofit 501(c) organization with a group ruling; and
 2. the charter or letter from your parent organization recognizing your organization as a subordinate.

GAMBLING PREMISES INFORMATION

Name of premises where the gambling event will be conducted (for raffles, list the site where the drawing will take place): Kanabec County Fairgrounds

Physical Address (do not use P.O. box): 701 S. Union St

Check one:
 City: Moras Zip: 55051 County: Kanabec
 Township: _____ Zip: _____ County: _____

Date(s) of activity (for raffles, indicate the date of the drawing): 07/28/24

Check each type of gambling activity that your organization will conduct:

Bingo Paddlewheels Pull-Tabs Tipboards Raffle

Gambling equipment for bingo paper, bingo boards, raffle boards, paddlewheels, pull-tabs, and tipboards must be obtained from a distributor licensed by the Minnesota Gambling Control Board. EXCEPTION: Bingo hard cards and bingo ball selection devices may be borrowed from another organization authorized to conduct bingo. To find a licensed distributor, go to www.mn.gov/gcb and click on **Distributors** under the **List of Licensees** tab, or call 651-539-1900.



MEMORANDUM

Date: April 16, 2024
To: Mayor and City Council
From: Kirsten Faurie, Community Development Director
RE: "Provider Appreciation Day" Proclamation

SUMMARY

The Mayor will proclaim the May 10, 2024 to be Provider Appreciation Day to show recognize the essential role childcare providers have in our children's future and for their essential role in our economy.

The mayor will read the attached proclamation and proclaim the May 10, 2024 as Provider Appreciation Day.

Attachments

"Provider Appreciation Day" Proclamation

PROCLAMATION
“Provider Appreciation Day”

Office of the Mayor
City of Mora, Kanabec County, State of Minnesota

WHEREAS, childcare has provided a safe, nurturing place for the enrichment and development of millions of children nationwide; and

WHEREAS, the City of Mora recognizes family child care providers are an essential workforce for our economy that both creates jobs and gives families access to the care needed so they can work; and

WHEREAS, the future depends on the quality of the early childhood experiences provided to young children today; support for high-quality child care represents a worthy commitment to our children’s future; and

WHEREAS, Mora-area residents are encouraged to recognize childcare providers throughout the state for their dedication to providing quality care and learning services, and for the important role they play.

NOW, THEREFORE, BE IT RESOLVED that I, Jake Mathison, hereby proclaim the May 10, 2024 to be “Provider Appreciation Day” in and about Mora, Minnesota and urge all citizens to recognize childcare providers for their important work, and how valuable they are for our communities.

Proclaimed this 19th day of April, 2024.

Jake Mathison, Mayor





MEMORANDUM

Date: April 16, 2024
To: Mayor and City Council
From: Natasha Segelstrom, City Clerk
RE: "Tootsie Roll Weekend" Proclamation

SUMMARY

The Mora Chapter of the Knights of Columbus has respectfully requested the Mayor proclaim the weekend of April 26 and 27, 2024 to be "Tootsie Roll Weekend" to raise awareness of the annual state-wide fundraising program for individuals with special needs.

The mayor will read the attached proclamation and proclaim the weekend of April 26 and 27, 2024 to be "Tootsie Roll Weekend".

Attachments

"Tootsie Roll Weekend" Proclamation

PROCLAMATION
“Tootsie Roll Weekend” – Knights of Columbus

Office of the Mayor
City of Mora, Kanabec County, State of Minnesota

WHEREAS, the City of Mora and surrounding area has individuals with special needs, and

WHEREAS, the Knights of Columbus, Minnesota Council has an Annual state wide fund raising program for some of these needs, and

WHEREAS, the Mora Chapter of the Knights of Columbus, Father Herman Schmitz Council participates in this fundraising program with past grants to, but not limited to:

1. Mora Special Athletes For Youth (Special Olympics)
2. Mora branch of Industries Incorporated
3. Camp New Hope at McGregor
4. Camp Confidence at Brainerd

WHEREAS: We find that businesses and citizens in the City of Mora benefit from such Volunteer efforts of such programs,

NOW, THEREFORE, BE IT RESOLVED that I, Jake Mathison, hereby proclaim the weekend of April 26 and 27 to be “Tootsie Roll Weekend” in and about Mora, Minnesota and request the support of its Citizens.

Proclaimed this 16th day of April, 2024.

Jake Mathison, Mayor





MEMORANDUM

Date: April 16, 2024
To: Mayor and City Council
From: Glenn Anderson, City Administrator
RE: Schooley Mitchell – Cost Reduction Experts Merchant Value Report

SUMMARY

Nick Vetrano of Schooley Mitchell will present the findings from the merchant service value report.

BACKGROUND

Mr. Vetrano met with staff to review the potential cost savings for the City. His organization was able to provide information that compared three vendors for credit card processing.

The percentage of total savings would be 70% of savings to the City and 30% of the savings to Schooley Mitchell, with a four-year contract.

OPTIONS IMPACTS

1. For the council to review the information presented by Nick Vetrano of Schooley Mitchell and decide which vendor to use savings with a 70% (City receives) - 30% (Schooley Mitchell receives).

RECOMMENDATIONS

For the City Council to discuss the proposal and make a decision whether or not they would like to move forward with a new vendor for merchant services.

Attachments: None

**North Country Bottle Shop
Annual Liquor Store Report Data**

	2018	2019	2020	2021	2022	2023
Gross Profit	\$ 867,094.00	\$ 898,175.00	\$ 1,179,407.00	\$ 1,142,690.00	\$ 1,114,130.00	
Net Profit/(loss)	\$ 186,675.00	\$ 355,945.00	\$ 602,727.00	\$ 567,145.00	\$ 487,629.00	
Total Sales	\$ 3,277,996.00	\$ 3,402,053.00	\$ 4,438,807.00	\$ 4,442,390.00	\$ 4,414,982.00	
Cost of Sales	\$ 2,410,902.00	\$ 2,503,878.00	\$ 3,259,400.00	\$ 3,299,700.00	\$ 3,300,852.00	

**North Country Bottle Shop
Municipal Liquor Store Statewide Rank**

	2018	2019	2020	2021	2022	2023
Gross Profit Rank	34/190	34/182	31/179	32/177	30/176	
Net Profit/(Loss Rank)	98/190	28/182	10/179	30/177	26/176	
Percentage Gross Profit	17.89%	18.68%	17.32%	18.08%	17.05%	
Percentage Net Profit/(Loss Rank)	51.58%	15.38%	5.59%	16.95%	14.77%	

**Credit Card Processing Fees
2018-2023**

	2018	2019	2020	2021	2022	2023
Credit Card Process Fees	\$ 44,427.80	\$ 48,500.98	\$ 68,300.65	\$ 77,683.83	\$ 112,402.47	\$ 169,193.86
Budgeted Credit Card Process Fees	\$ 60,000.00	\$ 45,000.00	\$ 60,000.00	\$ 50,000.00	\$ 68,000.00	\$ 71,000.00
Overbudget	\$ 15,572.20	\$ (3,500.98)	\$ (8,300.65)	\$ (27,683.83)	\$ (44,402.47)	\$ (98,193.86)

**Data Collected from OSA website
Ranked by Net Profit/(Loss) as a Percent of Sales by
Type of Establishment



MEMORANDUM

Date April 16, 2024
To Mayor and City Council
From Glenn Anderson, City Administrator/Public Utilities General Manager
RE Training - Information Session Proposal

SUMMARY & BACKGROUND INFORMATION

In the 2024 budget, funds had been allocated for all staff training with John Graci Leadership Solutions LLC.

To expand on the training provided to staff, an added opportunity to discuss “Working within lines of authority” has been presented to provide more details to the council and PUC. If approved, this would take place in the form of a work session at a later date.

The one-hour session will expand and discuss the types of authority given to individuals in managerial positions that allow them to direct the work of subordinates. It’s the power that allows those in charge to make decisions, assign work and deal with day-to-day operational issues. Clear lines of authority create unity, accountability, eliminates confusion and reduces the deterioration of relationships in the workplace.

The intent is to provide the City Council and PUC more information and expand the services John Graci offers and explore his coaching services in the future which would, interview employees who is being coached and discuss and assess areas of improvement.

Coaching Sessions Fees:

1. 1 hour phone interview with employees leader/HR to discuss and assess areas of improvement. \$200
2. 1 hour in-person interview with the employee who is being coached to discuss and assess areas of improvement \$350.
3. Additional coaching fee is \$350 per hour. Recommend coaching sessions last no more than 1hour.
4. Coaching sessions can be discontinued at any time by the City of Mora or Graci Leadership Solutions, LLC.

RECOMMENDATIONS

Discuss setting a work session and receive additional information from John Graci Leadership.



MEMORANDUM

Date April 16, 2024
To Mayor and City Council
From Kirsten Faurie, Community Development Director
RE Request for Statement of Qualifications for Airport Engineering Services

SUMMARY

The Council will review and authorize a Request for Statement of Qualifications for airport engineering services.

OPTIONS IMPACTS

FAA regulations require that the city solicits Statements of Qualifications (SOQ) for airport engineering services prior to initiating a contract for updating the airport master plan. FAA guidelines require an update to the master plan every 5-years.

The attached document conforms to the FAA's requirements for solicitation. The timeline for this process will be as follows:

- April 17, 2024 ——— Release of Request of Qualifications (RFQ)
- May 20, 2024 ——— Statement of Qualifications (SOQ) due at 4 p.m.
- June 11, 2024 ——— City of Mora Airport Board reviews SOQ and prepares pre-selection short-list of best qualified consultants for further consideration
- June 18, 2024 ——— City Council reviews recommendations and selects consultant

This process does not preclude the city selecting our current airport engineering firm, SEH.

RECOMMENDATIONS

Authorize the release of the Request for Statement of Qualifications for airport engineering services.

Attachments

Request for Statement of Qualifications for Airport Engineering Services

**REQUEST FOR STATEMENT OF QUALIFICATIONS
FOR AIRPORT ENGINEERING SERVICES**



**City of Mora
County of Kanabec
State of Minnesota**

**Approved by City of Mora City Council: April 16, 2024
Submission Deadline: May 20, 2024**

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SUMMARY

The City of Mora, Kanabec County, Minnesota, is requesting Statements of Qualifications (SOQ) from interested and qualified aviation consultants for professional airport engineering services at the Mora Municipal Airport for a five-year period beginning July 1, 2024. The process will be governed by FAA AC 150/5100-14E.

The work anticipated will be funded in part by the Federal Aviation Administration (FAA). All work must comply with FAA requirements and regulations.

Proposals must be received no later than 4:00 p.m. on Monday, May 20, 2024. Proposals received after the above date and time may not be considered. Please submit ten (10) copies of the proposal in paper format.

Notwithstanding any other provisions of the RFP, City reserves the right to reject any or all proposals, to waive any irregularity in a proposal, and to accept or reject any item or a combination of items, when to do so would be to the advantage of City or its customers. It is further within the right of City to reject proposals that do not contain all elements and information requested in this document. City shall not be liable for any losses incurred by any responders throughout this process.

GENERAL INFORMATION

Mora Municipal Airport provides a 4,800 foot paved and lit runway with parallel taxiway and a 3,150 foot turf runway for general aviation. The turf runway is closed during the winter months.

SCHEDULE

- April 17, 2024 ——— Release of Request of Qualifications (RFQ)
- May 20, 2024 ——— Statement of Qualifications (SOQ) due at 4 p.m.
- June 11, 2024 ——— City of Mora Airport Board reviews SOQ and prepares pre-selection short-list of best qualified consultants for further consideration. This will be a public meeting held at 5 p.m., Tuesday, June 11, 2024 at Mora City Hall Council Chambers. To ensure a fair process, we ask that if a consultant wished to attend that they do so as a spectator only.
- June 18, 2024 ——— City Council reviews recommendations and selects consultant at their regular meeting held at 6:30 p.m., Tuesday, June 18, 2024 at Mora City Hall Council Chambers.

INQUIRIES

In an effort to ensure a fair selection process, questions will only be accepted via e-mail. Consultants should direct questions to the designated city staff person named below and refrain from contacting other city staff or individual airport board members or individual city council members.

Prospective service contractors may submit questions by e-mail only to:

Kirsten Faurie, Community Development Director
City of Mora
101 Lake St. S
Mora, MN 55051-1588
320-225-4807
k.faurie@cityofmora.com

SCOPE OF SERVICES

This is just a general scope to identify major components of work. A more detailed scope of work will be developed and agreed upon prior to any contract award.

As well as providing engineering services for specific capital projects relating to airport maintenance, enhancement and long-term development, the consultant will also serve as a link and facilitator between the City and such agencies as the Minnesota Department of Transportation (MnDOT), Office of Aeronautics and the Federal Aviation Administration (FAA). The consultant also should expect to work with the City on matters relating to airport planning and zoning, legislative and congressional activities affecting airports, and other advisory activities as needed.

The following projects are currently listed on the airport's Capital Improvement Plan (CIP) or have the potential to occur within the five-year contract period. These will be included within the scope of the consultant contract:

- Master Plan & Airport Layout Plan updates
- Airports Geographic Information System (AGIS) surveys
- Land acquisition
- Rehabilitation, resurfacing, and/or reconstruction of airside pavement including Runway 17/35, taxiways, and apron areas
- Rehabilitation, resurfacing, and/or reconstruction of landside pavement including taxi lanes, access roads, parking lots
- Routine repair and sealing of pavement
- Site preparation, design, and construction for hangar development
- Arrival/Departure building maintenance and construction
- Turf runway maintenance
- Snow removal equipment & maintenance equipment acquisition
- Replacement of runway lighting and navigational aids
- Replacement of Automated Weather Observing System (AWOS)
- Fencing
- Maintenance and/or reconstruction of airport snow removal equipment (SRE) building

STATEMENTS OF QUALIFICATIONS (SOQ)

The SOQ should be limited to 20 single sided pages covering airport familiarity and project understanding, project team, and relevant experience.

SUBMISSION PROCESS

Ten (10) hard copies of the SOQ should be submitted no later than the above stated deadline to:

Kirsten Faurie, Community Development Director
City of Mora
101 Lake St. S
Mora, MN 55051-1588
320-225-4807
k.faurie@cityofmora.com

SELECTION PROCESS

The selection of the consultant will be based on a comparative analysis of the professional qualifications necessary for satisfactory performance of the service required. The successful consultant will be chosen on the basis of their qualifications and experience, with fees determined through negotiations following selection.

In an effort to ensure a fair review and selection process, firms submitting proposals are requested to refrain from contacting other City Staff, Airport Board members, or City Council Members regarding these proposals.

Criteria for Review of Statement of Qualifications:

- Key personnel's professional qualifications and experience and availability for the proposed project; their reputation and professional integrity and competence; and their knowledge of FAA regulations, policies, and procedures.
- Quality of projects previously undertaken and capability to complete projects without having major cost escalations or overruns. Past performance.
- Capability of a branch office that will do the work to perform independently of the home office, or conversely, its capability to obtain necessary support from the home office.
- If sub consultants would be engaged, provide qualifications and experience of sub consultants.
- Understanding of the project's potential challenges and the Sponsor's special concerns.
- Degree of interest shown in undertaking the project and familiarity with and proximity to geographic location of the project.
- Experience with state and federal grant programs
- Approach to projects
- Experience with similar projects
- Ability to meet deadlines and schedules

OFFER EXPIRATION DATE

Proposals in response to this RFP will be valid for thirty (30) days from the proposal due date. City reserves the right to ask for an extension of time if needed.

AWARD NOTIFICATION

City will notify in writing each contractor submitting a SOQ the results of the selection process.

OWNERSHIP OF MATERIALS

All materials submitted in response to the RFQ become the property of the City and supporting materials will not be returned. City is not responsible for any costs incurred by the company in the preparation of the proposal.

City appreciates the time and energy bidders put into their submittals and will consider each one carefully.



MEMORANDUM

Date: April 16, 2024
To: Mayor and City Council
From: Glenn Anderson, City Administrator
RE: Property Sale Offer to City – 313 1st Street

SUMMARY

The City Council will review a proposal to purchase property that will eliminate a nonconforming lot within the city.

RECOMMENDATIONS

For the City Council to discuss the proposal.

Attachments:

Email

Kanabec County Beacon Property Details

Kanabec County Beacon Parcel Map

Natasha Segelstrom

From: Glenn Anderson
Sent: Wednesday, April 10, 2024 3:50 PM
To: Natasha Segelstrom
Subject: FW: 313 1st st n

Hi Natasha,
Here is the letter from Ruan,

Please include the letter and the memo for the council agenda on the 16

Place my name on it as the presenter.

Thanks for all you do each day.

Glenn

From: Ryan@concretecreations.com [<mailto:Ryan@concretecreations.com>]
Sent: Tuesday, April 9, 2024 12:03 PM
To: Kirsten Faurie <k.faurie@cityofmora.com>
Subject: 313 1st st n

Subject: Proposal to Sell Property for Elimination of Nonconforming Lot

Dear City Planners,

I am writing to discuss the possibility of selling the 313 1st st property to the city to facilitate the elimination of a nonconforming lot in the area.

After careful consideration, I am willing to sell the property in question for a total of \$120,000. The property's current market value with proposed new construction, 4 bedroom home, is estimated to be \$235,000. Building this new home, I anticipate costs and fees amounting to \$115,000. I am also offering to sell the property with house completely removed, site backfilled, compacted and seeded for an amount of \$125,000. I believe that by acquiring this property, the city will be able to effectively address the issue of the nonconforming lot and contribute to the overall improvement of the area. I am open to further discussions and negotiations regarding the terms of the sale.

Please let me know if you would like to proceed with this proposal or if you require any additional information.

I am eager to collaborate with the city in finding a mutually beneficial solution.

Thank you for considering my offer. I look forward to hearing from you soon.

Best regards,

Ryan Plonske

24660 141st Ave n

Rogers MN 55374

763-442-1335

Kanabec County, MN

Summary

Parcel ID 22-03040-00
Property Address 313 1 ST MORA
Sec-Twp-Rng 11 - 39 - 24
Brief Legal Description KENT & DANFORTH'S ADD TO THE T W 32' OF N 63.7' OF LOT 1, & E 15' OF LOT 11 & 12, BLK 3 FEE: BRUCE RANDALL & BEVERLY RANDALL
(Note: Legal descriptions here are for tax purposes only and not to be used on legal documents.)
Acres 0.000
Class 201-Residential 1 unit
District 22 CITY OF MORA
School District 332 - MORA ISD 332



Owner

Owner
PLONSKE, RYAN
24660 141 AVE N
ROGERS MN 55374

Buildings

Year Built 1942
Architecture RAMBLER
Construction Quality AVG- D5.5
Foundation
Frame WOOD FRAME
Exterior Walls MASONITE
Roof Structure GABLE
Roof Cover ASPH SHNGL
Interior Walls DRYWALL; LATH&PLSTR
Floor Cover HARDWOOD; CARPET
Heat FORCED AIR
Air Conditioning NONE
Bedrooms 2
Bathrooms 1.25
BuildingSqft 728

Land

Seq	Description
01	BASE SITE
02	RES SQ FT
Total	

Extra Features

Year Built	Description
1978	BASEMENT F AVG-

Valuation

Assessed Year	2024	2023
+ Estimated Building Value	\$44,700	\$45,600
+ Estimated Land Value	\$28,400	\$28,400
+ Estimated Machinery Value	\$0	\$0
= Estimated Market Value	\$73,100	\$74,000

Property Valuation Notice

[Valuation Notice for 2024 Pay 2025 Taxes \(PDF\)](#)

Taxation

Tax Year	2024	2023
Estimated Market Value	\$74,000.00	\$59,100.00
- Excluded Value	\$0.00	\$0.00
- Homestead Exclusion	\$0.00	\$0.00
= Taxable Market Value	\$74,000.00	\$59,100.00
Net Taxes Due	\$1,212.00	\$1,040.00
+ Special Assessment Tax	\$0.00	\$0.00
= Total Taxes Due	\$1,212.00	\$1,040.00

Unpaid Tax

Tax Year	Unpaid Tax	+ Costs	+ Filing Fees	+ Unpaid Penalty	+ Unpaid Interest	= Unpaid Total
2023	\$1,040.00	\$30.00	\$0.00	\$130.00	\$32.00	\$1,232.00

Taxes Paid

Receipt #	Receipt Print Date	Bill Pay Year	Amt Payment
326168	12/30/2022	2022	\$979.03
8000066	05/01/2022	2016	\$514.25
8000066	05/01/2022	2017	\$1,015.41
8000066	05/01/2022	2018	\$872.01
8000066	05/01/2022	2019	\$945.52
8000066	05/01/2022	2020	\$833.28
220149	05/13/2016	2016	\$354.00

Tax Payments

Pay taxes online

If you have a confession of judgement payment plan for past due taxes, please call our office for your annual payment amount. These payments cannot be made online.

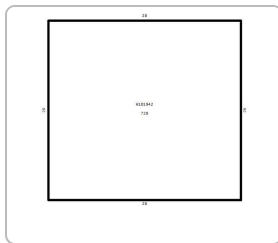
Tax Statement

- [2022 Tax Statement \(PDF\)](#)
- [2023 Tax Statement \(PDF\)](#)
- [2024 Tax Statement \(PDF\)](#)

Photos



Sketches

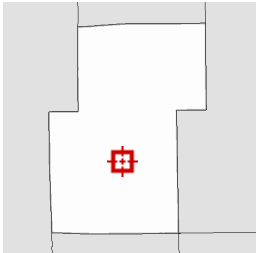


No data available for the following modules: Sales, Mobile Home Valuation Notices, Septic Documents, CUP-IUP Documents, Violation Documents.

City of Mora



Overview



Legend

- Parcels
- Townships
- Roads**
- MN Highway
- County Highway/Road
- Township Road
- Municipal Road
- State Forest Road
- Roads
- Other

Parcel ID	22-03040-00	Alternate ID	n/a	Owner Address	PLONSKE, RYAN
Sec/Twp/Rng	11-39-24	Class	201-Residential 1 unit		24660 141 AVE N
Property Address	313 1 ST MORA	Acreage	n/a		ROGERS MN 55374
District	22 CITY OF MORA				
Brief Tax Description	KENT & DANFORTH'S ADD TO THE T W 32' OF N 63.7' OF LOT 1, & E 15' OF LOT 11 & 12, BLK 3 FEE: BRUCE RANDALL & BEVERLY RANDALL (Note: Not to be used on legal documents)				

Date created: 4/11/2024
Last Data Uploaded: 4/11/2024 10:39:04 AM



Building a Better World
for All of Us®

item no. 8a

MEMORANDUM

TO: Honorable Mayor and City Council
FROM: Greg Anderson, PE (Lic. MN)
DATE: April 8, 2024
RE: Project Updates
SEH No. MORA0 173807 14.00

TH 65 at 9th Street – Left Turn Lane Project

- The contractor plans to finish the project starting the week of April 29th.
- We will update the school district and MnDOT with the new construction schedule.

TH 65 Bike Trail Extension – no update this month

- The project is 99% complete.
- A spring project walk-through will be completed with public works in the coming weeks.
- Once the project is accepted, the 1-year warranty period will begin.

Mora Lake Outlet Pipe/Maple Avenue Reconstruction Project

- SEH and City staff met with the DNR to kick-off the project last week.
- Kanabec County is planning their road project for 2025 and will include the City outlet pipe plans in their project for bidding and construction.
- We will have a design contract to complete the outlet pipe construction plans for the council to consider/approve at the May council meeting.

Wood Street Trail Extension

- This project is covered on a separate agenda item

Water Tower

- Maintenance work on the smaller water tower near Olympak was completed earlier this month and the tower should be back in service.

ah

x:\ko\m\mora0\173807\1-gen\14-corr\project update memo 2024 04 08.docx

Engineers | Architects | Planners | Scientists

Short Elliott Hendrickson Inc., 3535 Vadnais Center Drive, St. Paul, MN 55110-3507

651.490.2000 | 800.325.2055 | 888.908.8166 fax | sehinc.com

SEH is 100% employee-owned | Affirmative Action–Equal Opportunity Employer



Building a Better World
for All of Us®

item no. 8b

April 11, 2024

RE: City of Mora, Minnesota
Wood Street Bike Trail
SEH No. MORA0 173807 14.00

Ms. Natasha Segelstrom
Administrative Services Director
City of Mora
101 Lake Street South
Mora, MN 55051

Dear Ms. Segelstrom:

Thank you for the opportunity to submit this proposal for providing survey, planning and environmental services related to the Wood Street Trail Extension Project. A map of the Wood Street Trail Project is attached. The trail would extend from the existing trail at the intersection of Wood and 7th Streets, south to Railroad Avenue, then west a block to Grove Street connecting to the existing trail heading west towards Snake River.

City staff prepared a successful grant application for Transportation Alternates (TA) funding from MnDOT (award letter attached) for this project. The City received \$393,600 in grant funding that can be used for construction of a new pedestrian trail along Wood Street for the alignment described above. These funds are for federal fiscal year 2026 which is from July 1, 2025, to June 30, 2026.

The TA funding is actual federal funding that will be administered through MnDOT via their Delegated Contracting Project (DCP) that will require Kanabec County to act as the agent for the City since Mora is not a State Aid City. The Kanabec County Board of Commissioners passed a resolution as part of the grant application in support of this, and the County Engineer has been part of the planning effort on the project.

The City will need to submit the Request for Contracting Authority to MnDOT for approval as we get started on the project. City and SEH staff met with MnDOT and the Kanabec County Engineer on April 8th to kick off the project.

First step in the federal funding process is to complete a Project Memorandum (PM) for review and approval by MnDOT. The PM must be submitted to MnDOT by December 1, 2025, and the PM along with the construction plans and any ROW needed for the trail extension must be completed and approved by MnDOT prior to April 1, 2026. It is recommended to get started soon with the PM as it will require preliminary design as well as comment and review periods for various state and federal agencies prior to the December 1, 2025, deadline.

Engineers | Architects | Planners | Scientists

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We have also included topographic surveying in this proposal to be used in the preliminary design. The PM will need to specifically describe the trail location and route as well as identify any potential right-of-way (ROW) or easements needed. Wood Street between 4th and 7th Streets is shifted to the east within its existing ROW and we will need to verify its location with respect to the ROW for any potential ROW needs.

Wood Street itself was identified as a future street reconstruction project in the Capital Improvement Plan (CIP) that was prepared by SEH and adopted by the city council in early 2023. Wood Street was ranked fourth in the list of project priorities mostly due to the age of the water and sewer mains. The council should have a discussion on which street reconstruction project should be moved ahead after the Maple Avenue/Mora Lake Outlet Project planned in 2025. At a minimum, a portion of Wood Street will need to be addressed to accommodate the new trail. The plan is to install the new trail in the east boulevard of Wood Street to match the location of the trail north of 7th Street and Library Park is on the east side of Wood Street at Maple Avenue.

It is not recommended to combine the Wood Street project with the trail extension due to the funding requirements associated with the TA grant funds. The trail grant funds are available starting in July of 2025. Construction of the trail could begin in 2025 or as late as 2027 or 2028 to accommodate a street reconstruction project on Wood Street prior to the trail project. Although waiting a couple of years to bid the project would likely increase the construction costs and the grant funds are capped at the \$393,600.

The work program for providing engineering services is generally described as follows:

SCOPE OF WORK

1. Perform a topographic survey of the project area to gather existing pavement, curb, trees, property irons (if visible), culverts, signs, etc. The topographic information will then be used during the project design and preparation of the construction plans. Also, as part of the survey effort, a Gopher One-Call will be completed to gather public and private utility information well as field survey of the existing pavement, culverts, manholes, curb stops, gate valves, hydrants, signs, etc.
2. As part of the survey effort, we will draft the approximate ROW based on our field survey for use in locating the trail with respect to the east curb line of Wood Street. If additional ROW or easements are needed, those descriptions and figures would be an additional service.
3. Our team will obtain all information necessary to successfully complete the environmental review and documentation including the CATEX (Project Memorandum) for this project. The development of the environmental document will be processed in accordance with the May 1, 2020 FHWA/MnDOT Programmatic Categorical Exclusion Agreement. SEH will be responsible for using the Environmental Document Decision Tree to determine the appropriate level of categorical exclusion document. The SEH team will gather data from appropriate resource agencies and online sources to be used in the project analysis, evaluation, and environmental documentation process.

ASSUMPTIONS

1. Assumes "no adverse effect" to any Section 106 (historic) properties with the determination to be provided by MnDOT Cultural Resources Unit (CRU) in response to the MnDOT CRU Project Review Request Letter/Form. Any cultural resources studies (architectural history and/or archaeology), if required, will be contracted separately through CRU or the City. If contracted through CRU, 80 percent of the cost would be covered by the State of Minnesota and 20 percent by the City.

2. Assumes no Section 7 (Endangered Species Act) formal consultation or biological opinion required. Assumes a determination of “no effect”, “no jeopardy”, or “may affect, but not likely to adversely affect” from the MnDOT Office of Environmental Stewardship.
3. Assumes no special studies (e.g., botanical surveys, etc.) will be required by the MnDNR or the MnDOT Office of Environmental Stewardship.
4. Assumes no use of Section 4(f) property and that all conditions in 23 CFR 774.13(d) can be met for any potential project impacts.
5. Assumes no Section 6(f)/Land and Water Conservation Fund (LAWCON) involvement.
6. Assumes no noise analysis is required.
7. Assumes no wetland analysis is required.
8. Assumes no Phase I or II Environmental Site Assessment (ESA).

SCHEDULE

We anticipate starting work upon council authorization of this agreement with the proposed the schedule below:

- Complete topographic survey May/June 2024
- Submit PM and Environmental Documentation to MnDOT by December 2024

If there are delays in the Project that are beyond our control, the City agrees to grant additional compensation and time to complete the services.

COMPENSATION

Compensation for the services identified in the scope of work will be made on an hourly basis plus cost of reimbursable expenses. Total compensation will not exceed \$29,800 without prior authorization. The estimated breakdown of the task budgets is generally described below:

Task	Budget
Topo Survey & Draft ROW map	\$11,800
Preparation of Project Memorandum	\$15,500
Expenses	\$2,500
Total Compensation	\$29,800

REMARKS

You agree to furnish us with full information as to your requirements, including any special or extraordinary considerations for the Project or special services needed, and also to make available all pertinent existing information and data that we will need to perform our services.

We will also furnish such Additional Services as you may request or as required.

This Letter Proposal represents the entire understanding between The City of Mora (The Owner) and Short Elliot Hendrickson Inc. (The Consultant) in respect of the Project outlined above.

Ms. Natasha Segelstrom

April 11, 2024

Page 4

SEH appreciates the opportunity to continue to serve the City of Mora. We look forward to working with the City to complete this upcoming project. Please contact me directly at 612.720.5883 should you have questions or requests for additional information.

Sincerely,

SHORT ELLIOTT HENDRICKSON INC.

Greg F. Anderson, PE

City Engineer

(Lic. MN)

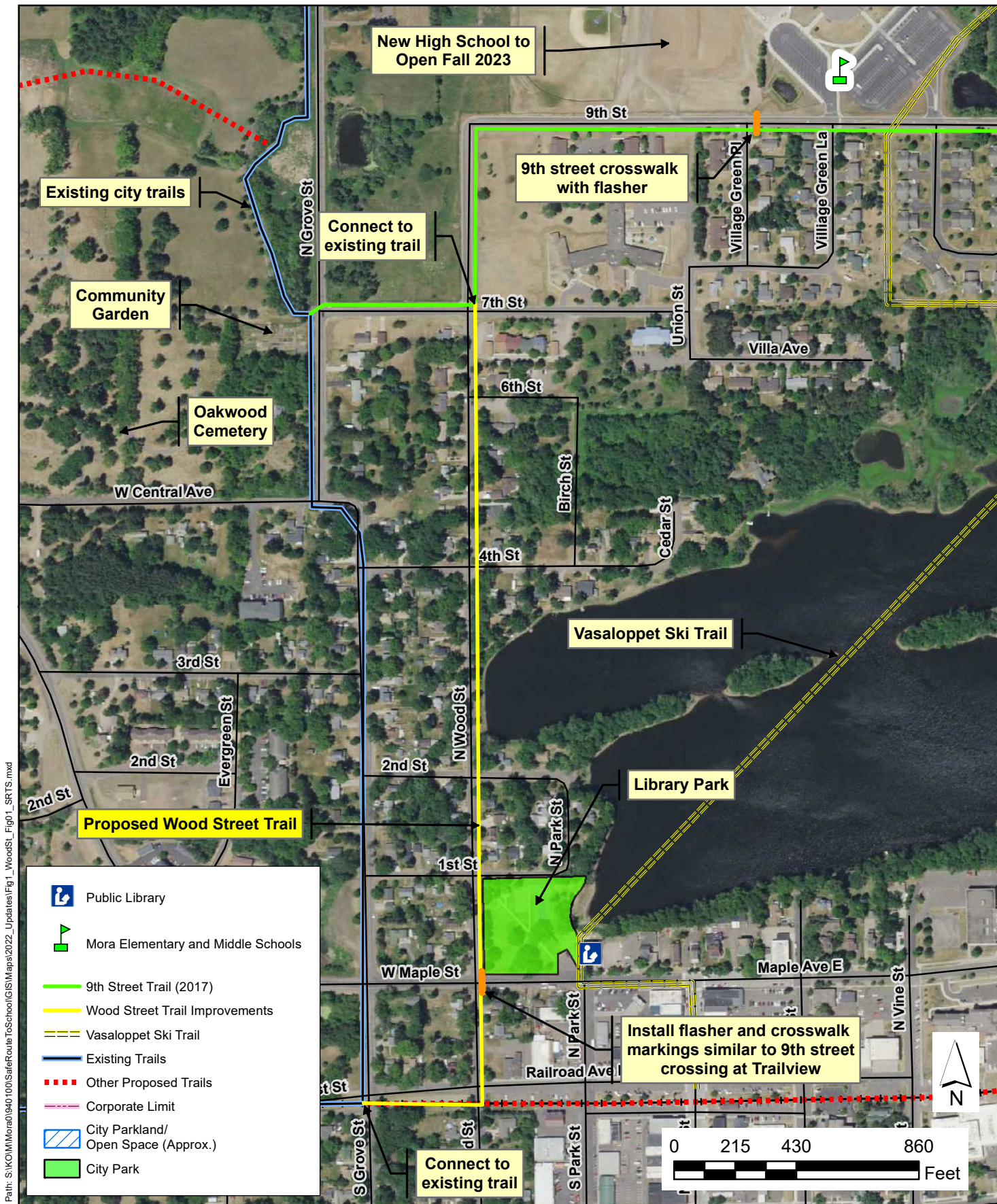
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ACCEPTED BY: CITY OF MORA, MINNESOTA

By: _____

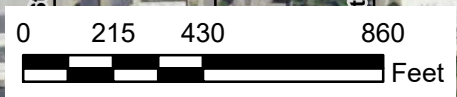
Date: _____

x:\ko\m\mora0\common\proposals\wood street\design sla 04 08 2024.docx



Path: S:\KOD\Mora\09401001\SafetyRouteToSchool\GIS\Maps\2022_Updates\Fig 1_ WoodSt_Fig01_SRTS.mxd

	Public Library
	Mora Elementary and Middle Schools
	9th Street Trail (2017)
	Wood Street Trail Improvements
	Vasaloppet Ski Trail
	Existing Trails
	Other Proposed Trails
	Corporate Limit
	City Parkland/ Open Space (Approx.)
	City Park



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ST. PAUL, MN 55110
PHONE: (651) 490-2000
FAX: (888) 908-8166
TF: (800) 325-2055
www.sehinc.com

Project: MORA0 940100
Print Date: 1/3/2023
Map by: aknorr
Projection: NAD 1983 UTM Zone 15N
Source: NAIP 2010, LMIC, Mn/DOT,
City of Mora, SEH

Transportation Alternatives Solicitation
Wood Street Trail Improvements
Mora, Minnesota

Figure 1

This map is neither a legally recorded map nor a survey map and is not intended to be used as one. This map is a compilation of records, information, and data gathered from various sources listed on this map and is to be used for reference purposes only. SEH does not warrant that the Geographic Information System (GIS) Data used to prepare this map are error free, and SEH does not represent that the GIS Data can be used for navigational, tracking, or any other purpose requiring exacting measurement of distance or direction or precision in the depiction of geographic features. The user of this map acknowledges that SEH shall not be liable for any damages which arise out of the user's access or use of data provided.

April 11, 2023

Mr. Glenn Anderson
City Administrator
City of Mora
101 Lake Street South
Mora, MN 55051

Dear Mr. Anderson:

Congratulations, we are pleased to inform you that your Transportation Alternatives (TA) program application for the Wood Street Pedestrian Trail Extension project was selected for funding by the Central Minnesota Area Transportation Partnership (ATP) on April 6, 2023.

The ATP approved award of your project for funding acting on the recommendation of its Area Transportation Improvement Program Committee that met on March 15, 2023, and its TA Committee that met on March 7, 2023. The TA Committee's recommendation was based on a technical evaluation and scoring of all applications received and consideration of applicable regional significance and funding.

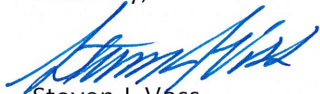
A total of \$7.1 million in federal TA funds was made available to the central Minnesota region for this year's solicitation. Your project was awarded \$393,600 in federal funds for fiscal year 2026, which is from July 1, 2025, to June 30, 2026. Please note that federal funding for your project is capped and that you will be responsible for the local matching funds and any additional costs that may be necessary to complete the project as proposed in your application.

Please note before starting work on your project, the project must first be programmed into the State Transportation Improvement Program (STIP), and you must secure federal authorization. Do not expend any funds or proceed with any phase of your project that you wish to be reimbursed for until you have been notified the project is authorized and an executed agreement is in place between the project sponsor and the Minnesota Department of Transportation (MnDOT).

The MnDOT State Aid Office can assist you with specific guidance on managing your TA project and negotiating the federal process for reimbursement. Locally, you can contact District 3 State Aid Engineer, Angie Tomovic, at 218/232-8981 or andjela.tomovic@state.mn.us for assistance.

Again, congratulations on a successful application. If you would like to receive a copy of the summary of the TA Committee's review of your application, please contact Mary Nieken at mary.nieken@state.mn.us.

Sincerely,



Steven J. Voss
District Planning Director

cc: Angie Tomovic, MnDOT District 3, 3725-12th Street North, St. Cloud, MN 56303
Jeff Lenz, MnDOT District 3, 7694 Industrial Park Road, Baxter, MN 56425
Chad Gramentz, Kanabec County Highway Dept., 903 Forest Avenue East, Mora, MN 55051
Penny Simonsen, East Central Reg. Development Commission, 100 Park St. S., Mora, MN 55051

Supplemental Letter Agreement

In accordance with the Master Agreement for Professional Services between City of Mora ("Client"), and Short Elliott Hendrickson Inc. ("Consultant"), effective June 20, 2023, this Supplemental Letter Agreement dated April 10, 2024 authorizes and describes the scope, schedule, and payment conditions for Consultant's work on the Project described as: Wood Street Bike Trail.

Client's Authorized Representative: Natasha Segelstrom
Address: 101 Lake St S, Mora, Minnesota 55051, United States
Telephone: 320.364.1173 **email:** _____

Project Manager: Greg Anderson
Address: 3535 Vadnais Center Drive, St. Paul, Minnesota 55110
Telephone: 612.720.5883 **email:** ganderson@sehinc.com

Scope: The Services to be provided by Consultant:

1. Perform a topographic survey of the project area to gather existing pavement, curb, trees, property irons (if visible), culverts, signs, etc. The topographic information will then be used during the project design and preparation of the construction plans. Also, as part of the survey effort, a Gopher One-Call will be completed to gather public and private utility information well as field survey of the existing pavement, culverts, manholes, curb stops, gate valves, hydrants, signs, etc.
2. As part of the survey effort, we will draft the approximate ROW based on our field survey for use in locating the trail with respect to the east curb line of Wood Street. If additional ROW or easements are needed, those descriptions and figures would be an additional service.
3. Our team will obtain all information necessary to successfully complete the environmental review and documentation including the CATEX (Project Memorandum) for this project. The development of the environmental document will be processed in accordance with the May 1, 2020 FHWA/MnDOT Programmatic Categorical Exclusion Agreement. SEH will be responsible for using the Environmental Document Decision Tree to determine the appropriate level of categorical exclusion document. The SEH team will gather data from appropriate resource agencies and online sources to be used in the project analysis, evaluation, and environmental documentation process.

Schedule:

We anticipate starting work upon council authorization of this agreement with the proposed the schedule below:

- Complete topographic survey May/June 2024
- Submit PM and Environmental Documentation to MnDOT by December 2024

If there are delays in the Project that are beyond our control, the City agrees to grant additional compensation and time to complete the services.

Payment:

The estimated fee is subject to a not-to-exceed amount of \$29,800 including expenses and equipment.

Other Terms and Conditions: Other or additional terms contrary to the Master Agreement for Professional Services that apply solely to this project as specifically agreed to by signature of the Parties and set forth herein: None.

Short Elliott Hendrickson Inc.

City of Mora

By: _____
Full Name: _____
Title: _____

By: _____
Full Name: _____
Title: _____

Exhibit A-1
to Supplemental Letter Agreement
Between City of Mora (Client)
and
Short Elliott Hendrickson Inc. (Consultant)
Dated April 10, 2024

Payments to Consultant for Services and Expenses
Using the Hourly Basis Option

The Agreement for Professional Services is amended and supplemented to include the following agreement of the parties:

A. Hourly Basis Option

The Client and Consultant select the hourly basis for payment for services provided by Consultant. Consultant shall be compensated monthly. Monthly charges for services shall be based on Consultant's current billing rates for applicable employees plus charges for expenses and equipment.

Consultant will provide an estimate of the costs for services in this Agreement. It is agreed that after 90% of the estimated compensation has been earned and if it appears that completion of the services cannot be accomplished within the remaining 10% of the estimated compensation, Consultant will notify the Client and confer with representatives of the Client to determine the basis for completing the work.

Compensation to Consultant based on the rates is conditioned on completion of the work within the effective period of the rates. Should the time required to complete the work be extended beyond this period, the rates shall be appropriately adjusted.

B. Expenses

The following items involve expenditures made by Consultant employees or professional consultants on behalf of the Client. Their costs are not included in the hourly charges made for services but instead are reimbursable expenses required in addition to hourly charges for services and shall be paid for as described in this Agreement:

1. Transportation and travel expenses.
2. Long distance services, dedicated data and communication services, teleconferences, Project Web sites, and extranets.
3. Lodging and meal expense connected with the Project.
4. Fees paid, in the name of the Client, for securing approval of authorities having jurisdiction over the Project.
5. Plots, Reports, plan and specification reproduction expenses.
6. Postage, handling and delivery.
7. Expense of overtime work requiring higher than regular rates, if authorized in advance by the Client.
8. Renderings, models, mock-ups, professional photography, and presentation materials requested by the Client.
9. All taxes levied on professional services and on reimbursable expenses.
10. Other special expenses required in connection with the Project.
11. The cost of special consultants or technical services as required. The cost of subconsultant services shall include actual expenditure plus 10% markup for the cost of administration and insurance.

The Client shall pay Consultant monthly for expenses.

C. Equipment Utilization

The utilization of specialized equipment, including automation equipment, is recognized as benefiting the Client. The Client, therefore, agrees to pay the cost for the use of such specialized equipment on the project. Consultant invoices to the Client will contain detailed information regarding the use of specialized equipment on the project and charges will be based on the standard rates for the equipment published by Consultant.

The Client shall pay Consultant monthly for equipment utilization.



MEMORANDUM

Date: April 16, 2024
To: Mayor and City Council
From: Natasha Segelstrom, Administrative Services Director
Glenn Anderson, City Administrator
RE: Cannabis Ordinance Discussion

SUMMARY

The City Council will discuss future adoption of an ordinance that would prohibit the use of cannabis in public places and review Kanabec County's Ordinance Regulating Cannabis and Cannabis Derived Products in Public Places.

ADDITIONAL INFORMATION

City Council will discuss whether to move forward and mirror Kanabec County's Ordinance. This Ordinance was adopted by Kanabec County March 19, 2024 and began effective throughout the County April 1, 2024.

The Ordinance provided in the packet and discussion of cannabis in public places is a separate item from updating the city's code that regulates tobacco and separate from updating language to include THC infused beverages. Tobacco and THC infused beverages will be an item brought forward at the May meeting.

RECOMMENDATIONS

Discuss whether to mirror Kanabec County's Ordinance and hold a public hearing to regulate cannabis within the City of Mora. The Ordinance would be presented at a public hearing and brought to the City Council to adopt.

Attachments:
Kanabec County Ordinance No. 36

ORDINANCE No. 36

ORDINANCE REGULATING THE USE OF CANNABIS AND CANNABIS DERIVED PRODUCTS IN PUBLIC PLACES

SECTION 1. PURPOSE AND INTENT

This Ordinance is adopted by the Kanabec County Board of Commissioners for the purpose of protecting public health and safety by regulating/prohibiting the use of cannabis and cannabis-derived products in public places and places of public accommodation within Kanabec County ("the County").

The County recognizes the risks that unintended access and use of cannabis products present to the health, welfare, and safety of youth in Kanabec County.

By enacting 2023 Session Law, Chapter 63, H. F. No. 100 ("State Legislation"), the Minnesota Legislature passed the adult-use cannabis bill. Under that bill, the adult use, possession, and personal growing of cannabis became legal August 1, 2023.

State legislation authorizes adoption of a local ordinance establishing a petty misdemeanor offense for public use of cannabis. See State Legislation Sec. 19, MINN. STAT. §152.0263 subd. 5, or successor statute.

SECTION 2. DEFINITIONS

Except as may otherwise be provided or clearly implied by context, all terms shall be given their commonly accepted definitions. The following words, terms, and phrases, when used in this Ordinance, shall have the meanings ascribed to them except where the context clearly indicates a different meaning.

- a. "Adult-use cannabis flower" means cannabis flower that is approved for sale by the Office of Cannabis Management or is substantially similar to a product approved by that office. Adult-use cannabis flower does not include medical cannabis flower, hemp plant parts, or hemp-derived consumer products.
- b. "Adult-use cannabis products" means a cannabis product that is approved for sale by the Office of Cannabis Management or is substantially similar to a product approved by that office. Adult-use cannabis product includes edible cannabis products but does not include medical cannabinoid products or lower-potency hemp edibles.
- c. "Cannabis flower" means the harvested flower, bud, leaves, and stems of a cannabis plant. Cannabis flower includes adult-use cannabis flower and medical cannabis flower. Cannabis flower does not include cannabis seed, hemp plant parts, or hemp-derived consumer products.
- d. "Cannabis product" means any of the following:

- (1) cannabis concentrate;
- (2) a product infused with cannabinoids, including but not limited to tetrahydrocannabinol, extracted, or derived from cannabis plants or cannabis flower; or
- (3) any other product that contains cannabis concentrate.

e. Hemp derived consumer products.

- (1) "Hemp derived consumer products" means a product intended for human or animal consumption, does not contain cannabis flower or cannabis concentrate, and:
 - (a) contains or consists of hemp plant parts; or
 - (b) contains hemp concentrate or artificially derived cannabinoids in combination with other ingredients.
- (2) "Hemp derived consumer products" does not include artificially derived cannabinoids, lower- potency hemp edibles, hemp-derived topical products, hemp fiber products, or hemp grain.

f. "Lower-potency hemp edible" means any product that:

- (1) is intended to be eaten or consumed as a beverage by humans;
- (2) contains hemp concentrate or an artificially derived cannabinoid, in combination with food ingredients;
- (3) is not a drug;
- (4) consists of servings that contain no more than five milligrams of delta-9 tetrahydrocannabinol, 25 milligrams of cannabidiol, 25 milligrams of cannabigerol, or any combination of those cannabinoids that does not exceed the identified amounts;
- (5) does not contain more than a combined total of 0.5 milligrams of all other cannabinoids per serving;
- (6) does not contain an artificially derived cannabinoid other than delta-9 tetrahydrocannabinol;
- (7) does not contain a cannabinoid derived from cannabis plants or cannabis flower; and

- (8) is a type of product approved for sale by the office or is substantially similar to a product approved by the Office of Cannabis Management, including but not limited to products that resemble nonalcoholic beverages, candy, and baked goods.
- g. "Public place" means any outdoor or indoor area, whether privately or publicly owned, to which the public have access by right of invitation, expressed or implied. This includes but is not limited to a public park or trail, public street or sidewalk, any enclosed, indoor area used by the general public, including, but not limited to, theaters, restaurants, bars, food establishments and their decks, places licensed to sell intoxicating liquor, wine, or malt beverages, retail businesses, gyms, common areas in buildings, public shopping areas, auditoriums, arenas, or other places of public accommodation.
- h. "Place of public accommodation" means a business, refreshment, entertainment, recreation, or transportation facility of any kind, whose goods, services, facilities, privileges, advantages, or accommodations are extended, offered, sold, or otherwise made available to the public.
- i. Exceptions to definition of public place or place of public accommodation:
- (1) a private residence, including the individual's curtilage or yard.
 - (2) private property, not generally accessible by the public, unless the individual is explicitly prohibited from consuming cannabis flower, cannabis products, lower-potency hemp edibles, or hemp-derived consumer products on the property by the owner of the property; or
 - (3) on the premises of an establishment or event licensed to permit on-site consumption.
- j. "Smoking" means inhaling, exhaling, burning, or carrying any lighted or heated cigar, cigarette, pipe, or any other lighted or heated product containing cannabis flower, cannabis products, artificially derived cannabinoids, or hemp-derived consumer products. Smoking includes carrying or using an activated electronic delivery device for human consumption through inhalation of aerosol or vapor from the product.

SECTION 3. PROHIBITED ACTS

Subd. 1. No person shall use cannabis flower, cannabis products, lower-potency hemp edibles, or hemp-derived consumer products in a public place or a place of public accommodation unless the premises is an establishment or an event licensed to permit on-site consumption of adult-use cannabis flower and adult use cannabis products. See State Legislation Sec. 9, MINN. STAT. § 342.09 subd. 1(2), or successor statute. See also State Legislation, MINN. STAT. § 342.09, subd. 1 (7)(iii), or successor statute, and State Legislation Sec. 19, MINN. STAT. § 152.0263, subd. 5, or successor statute.

Subd. 2. No person shall vaporize or smoke cannabis flower, cannabis products, artificially derived cannabinoids, or hemp-derived consumer products in any location where the smoke, aerosol, or vapor would be inhaled by a minor. See State Legislation Sec. 9, MINN. STAT. §342.09, subd. 1(7)(b)(9) or successor statute.

SECTION 4. PENALTY

Criminal Penalty. A violation of this ordinance shall be a petty misdemeanor having a fine payable up to \$300.00. Nothing in this ordinance prohibits the County from seeking prosecution for an alleged violation.

SECTION 5. SEVERABILITY

If any section or provision of this ordinance is held invalid, such invalidity will not affect other sections or provisions that can be given force and effect without the invalidated section or provision.

SECTION 6. EFFECTIVE DATE

This ordinance shall be in full force and effect April 1, 2024.

Ordained by the Kanabec County Board of Commissioners this 19th day of March, 2024.

COUNTY OF KANABEC

By: 
Board Chairperson

ATTEST
By: 
County Coordinator



OFFICE

KANABEC COUNTY SHERIFF

SHERIFF BRIAN SMITH

18 NORTH VINE STREET, SUITE 143, MORA, MN 55051

March 2024

During the month of March, 2024 Kanabec County Sheriff's Office contract cars responded to 532 calls for service within the City of Mora. The most frequent calls for service were Medical Emergencies (73), Traffic complaints/violations (99), Winter parking violations (55)

Contract deputies logged 37 foot patrols in the downtown business district and city parks.

Contract deputies received continuing education/training in the following areas:

- Firearms Rifle/Handgun
- Use of Force Physical Tactics
- Drone Operations Policy & Procedure

No community events required deputy's attendance.

The Kanabec County Sheriff's Office continues to proudly serve the citizens of Mora within Kanabec County. The Sheriff's Office encourages any and all community members to contact our office with any questions, comments, or concerns.

Sincerely,

Sergeant Dylan VanGorden #3104

WEARING THE STAR OF HONOR AND SERVICE

ADMINISTRATION (320) 679-8410 • 24 HOUR DISPATCH (320) 679-8400 • FAX (320) 679-8422



CAD Summary Report

Printed On: 04/11/24 09:08

Kanabec County Sheriff's Office

	03/24	Total
911 Hang-ups-Abandoned-Open Line	12	12
Agency Assist	13	13
Alarms All (Home, Business, Bank, misc)	7	7
All Lost calls including animals, and property	2	2
Animal-All Other	10	10
Assault	3	3
Building Security Checks	7	7
Child Custody Issues	1	1
Civil Assist	5	5
Community	1	1
Deaths	2	2
Disorderly Conduct	5	5
Domestic Disturbance/Assaults	5	5
DTP	4	4
Escorts-Funerals, Races, etc	3	3
Fires - All Others	2	2
Foot Patrol	37	37
Found - animals, property, etc	6	6
Fraud	2	2
Harassing communications calls	4	4
Health and Safety	1	1
Hospice Deaths	5	5
Information and misc calls	20	20
Juvenile calls excluding tobacco, drugs, alcohol	6	6
Juvenile Drug complaints	1	1
Maltreatment	17	17
Medical - Drug Overdoses	1	1
Medical Emergency	73	73



CAD Summary Report

Printed On: 04/11/24 09:08

	03/24	Total
Meetings and Presentations	3	3
Missing Person(s)	1	1
Motorist Assist calls	4	4
POR- Predatory Offender calls	23	23
Public assist calls	4	4
Records checks	3	3
Road Hazards	2	2
Scams	2	2
Secure Helipad	13	13
Shooting complaints	1	1
Snowbird Parking	55	55
Stop arm violations	1	1
Suicide threats-attempts	4	4
Suspicious- persons, vehicles, and occurrences	17	17
Theft-not vehicle	9	9
Threats	2	2
Traffic / Driving complaints	7	7
Traffic Accident	8	8
Traffic Violation	92	92
Transport - Inmates	2	2
Trespassing complaints	1	1
Unwanted person	10	10
Vandalism exc mailboxes	2	2
Violation of Court Order	3	3
Warrant Entry and Arrests	1	1
Welfare Check	7	7
Total	532	532

City of Mora Economic Development Authority
Minutes
2 p.m. Tuesday, March 12, 2024
Mora City Hall, 101 Lake St. S, Mora, MN

Pursuant to due call and notice thereof President Mike Segner called to order the regular meeting of the EDA at 2 p.m., on Tuesday, March 12, 2024 in the Mora City Hall Council Chambers.

- 2. Roll call:** Present: Mike Segner, Jody Anderson, David Youngquist, Robert Jensen, Dan Johnson, Alison Holland, Rose Krie
Absent: Brett Baldwin
Staff present: Community Development Director Kirsten Faurie, City Administrator Glenn Anderson, Accountant Kelly Christianson
Guests: Derek Carlson of Northstar Pontoons, Kanabec County EDA Director Jim Hartshorn
- 3. Adopt Agenda:** MOTION made by Jensen, seconded by Johnson, and unanimously carried to adopt the agenda with the addition of item number 8b: Discussion of railbed recreational trail.
- 4. Approval of Minutes:** MOTION made by Youngquist, seconded by Johnson and unanimously carried to approve the January 9, 2024 minutes as presented.
- 5. Claims:** MOTION by Johnson, seconded by J. Anderson, and unanimously carried to approve the December 2023-January 2024 and January-February 2024 claims.
- 6. Open Forum:** No one spoke during open forum.
- 7. Special Business:**
 - a. Guest Speaker Jordan Zeller of the ECRDC was unable to attend as scheduled and will be rescheduled for a future meeting.
- 8. New Business:**
 - a. EDA Fund 2024 Budget Amendment: The EDA amended its bylaws and approved a meeting schedule that will increase the number of meetings in January, therefore Christianson presented a budget amendment to increase the originally budgeted wage and salaries expense from \$17,321 to \$17,671. MOTION by J. Anderson, seconded by Youngquist and unanimously carried to approve the budget amendment.
 - b. Railbed recreational trail: Faurie updated the EDA on a group that has formed to discuss reviving a 2014 Kanabec County Trail Plan that would build a recreational trail connecting Mora and Quamba along the rail bed, and eventually connecting to the Munger trail head in Hinckley. The EDA discussed how this project could provide a tourism benefit to Mora and their general support in seeing the project move forward. MOTION by Krie, Seconded by Youngquist and unanimously approved for the EDA to issue a memo of support for the project.
- 9. Old Business:**
 - a. Northstar pontoons Industrial Park Land Purchase Proposal: Faurie presented a review of the proposal from Derek Carlson of Northstar Pontoons to purchase and develop seven city-owned lots in the Mora Industrial Park. Faurie did have a conversation with the new investor, Bob Davidson, who provided a letter proving his available funds to support the project. Faurie noted that during her conversation with Davidson, some of his goals for the

City of Mora Economic Development Authority
Minutes
2 p.m. Tuesday, March 12, 2024
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project seemed to differ from what Carlson has presented. Faurie also presented some written comments and concerns from the city attorney regarding the proposal.

Carlson spoke to note that Davidson was committing \$2 million to the project, and noted that the first phase of his project would need two parcels: Lot 2, Block 3 & Lot 3, Block 3.

Board members asked Carlson questions about his project and goals. The group also discussed Carlson's current operations at 1,200 Industrial Road N. and unmet job creation goals. The EDA decided to establish a review committee to review Carlson's proposal and come back to the EDA with a recommendation at a future meeting. The EDA noted Jim Hartshorn of the Kanabec County EDA could join them in their conversation as a non-voting member.

MOTION by Johnson, seconded by Anderson and unanimously carried to establish a review committee made up of Mike Segner, Robert Jensen, and Jody Anderson.

- b. Review Downtown Commercial Corner RFP/Feed Mill Site & status of Vincent Fashemo's proposal: Faurie reviewed the history of the Downtown Commercial Corner, previous requests for proposal issued by the city, and the city's previously established goals for the site. Faurie asked the EDA to review those goals and determine if Mr. Fashemo's proposal for the site meets those goals. Mr. Fashemo proposed a three-level mixed-use building with commercial space on the main level and two levels of apartments above. Faurie further explained that she and Hartshorn have been working with Fashemo and discovered a funding gap between Fashemo's financing and the cost of the project. If the EDA was interested in seeing the project move forward, they city may need to be involved in helping financing that gap perhaps by providing tax abatement, or apply for state housing assistance.

Anderson expressed she felt developers should be able to support projects with their own means without government assistance. Anderson also recalled the city setting a price on the land of near \$200,000. Further discussion was had regarding if a price had ever been set for the lot, and for how much.

Segner expressed a development like the proposed one would be a benefit to the city, and it would be appropriate support it and find gap financing.

Faurie and Hartshorn discussed the variety of workforce, market rate, and affordable housing programs that might be able to support the project.

MOTION by Johnson and Seconded by Krie and unanimously carried for Faurie to continue to work with Fashemo to move the project forward.

10. Reports:

- a. EDA Quarterly Financial Report: City accountant Kelly Christianson presented the 2023 4th quarter financial report. There was little to report except for two notes: One, that in 2023, \$25,000 was budgeted for "professional services" but no expenses were incurred. Two,

City of Mora Economic Development Authority
Minutes
2 p.m. Tuesday, March 12, 2024
Mora City Hall, 101 Lake St. S, Mora, MN

there was an increase in property tax expenses for Industrial Park lots still owned by the city.

Jensen inquired about the EDA's RED & MIC loan funds and what those funds can be used for. Faurie explained they can be used for gap funding and that they seem to be underutilized. Jensen requested a review of how these funds could be better utilized at a future EDA meeting.

MOTION by Jensen, seconded by Anderson and unanimously carried to accept the 2023 Q4 financial report.

- b. Report of Recent Activity: Faurie reviewed her recent activities related to economic development. She noted she has been busy with several requests to purchase lots in the Industrial Park; a new bar is making progress towards opening at 125 Railroad Ave.; the Nordenstrom Construction building on Hwy. 65 is up for sale; Faurie has attended multiple trainings and business events; etc. May 10 is going to be National Childcare Provider Appreciation Day and she intends to put together a mayoral proclamation recognizing the day as well as writing thank-you cards to Mora area providers.

Holland asked if Faurie had heard of any activity or requests for more information regarding purchasing the former Mora High School property at Maple Ave. Faurie has not had any requests for information from prospective buyers at this time.

11. Communications:

The EDA reviewed and discussed communications including

- a. Kanabec County EDA Minutes – January 10
- b. GPS 45:93/East Central Development Partnership 2023 Highlights
- c. Initiative Foundation Contribution Thank you

- 12. Adjournment:** MOTION to adjourn by Jensen, seconded by Youngquist, and unanimously carried to adjourn the EDA meeting at 3:05 p.m. The next regular meeting of the EDA is scheduled for **2 p.m. Tuesday, May 14, 2024.**

President

Attest: _____
Kirsten Faurie
Community Development Director

City of Mora Planning Commission
Meeting Minutes
5:30 p.m. Monday, April 8, 2024
Mora City Hall, 101 Lake St, Mora, MN 55051

Pursuant to due call and notice thereof Chair Sheldon Shepard called to order the regular meeting of the Planning Commission at 5:30 p.m. Monday, April 8, 2024, in the Mora City Hall Council Chambers.

2. **Roll call:** Present: Sheldon Shepard, Tim Dahlberg, Jody Anderson, Lance Strande, Sara Treiber
Absent: None
Staff present: Community Development Director Kirsten Faurie, Building Official Caleb Christenson
3. **Adopt Agenda:** MOTION made by Dahlberg, seconded by J. Anderson, and unanimously carried to adopt the agenda as presented.
4. **Approval of Minutes:** MOTION made by Strande, seconded by Dahlberg and unanimously carried to approve the March 11, 2024 minutes as presented.
5. **Open Forum:** No one spoke during open forum
6. **Public Hearings:**

a. Conditional Use Permit request to allow an *open sales lot* at 820 Hwy 65 S.:

Shepard opened the public hearing at 5:31 p.m. Faurie introduced the CUP request by Brian Gore, owner of Mega Fishing Outlet at 820 Hwy. 65 S. to operate a flea market in the parking lot area. Gore presented his plans to the commission, describing that the majority of vendors would be selling arts/crafts, possibly some food products such as snow cones/cotton candy, etc. So far he had roughly 30-35 interested vendors. His intent was to utilize his parking lot for the vendors, and use signage to direct people to park on Edgewood Lane.

Mark Cannon of Freddie's Family Restaurant spoke to say he was concerned about the appearance of the existing business and that a flea market exacerbate the appearance of clutter and junk.

Michelle Brown of K&R Retail Meats expressed she was also concerned about the appearance, especially since that area of town was important as it is highly visible to travelers and it should be inviting.

Cannon was also concerned about parking and the availability of bathrooms.

Gore noted he intended to bring in satellite toilets.

Mandi Yoder spoke as a resident on the south side of town. She expressed concern that the flea market would cause a parking problem for Freddie's and K&R Retail Meats, creating an unfair impact on neighboring properties. She also felt the area was slightly blighted and was worried the appearance of a flea market and portable toilets would not present a good image of Mora.

Faurie noted that if the Planning Commission did not make an exception for parking, the city's minimum parking rules would require a total of 27 off-street parking spaces if the site were used for both the Mega Fishing Outlet and flea market.

City of Mora Planning Commission
Meeting Minutes
5:30 p.m. Monday, April 8, 2024
Mora City Hall, 101 Lake St, Mora, MN 55051

Shepard closed the public hearing at 5:47 p.m.

Treiber asked Gore to provide written details about his plan, including if the vendor booths would be permanent/temporary, garbage collection, fencing, hours of operation, positioning of toilets, lighting, types of wares being sold, etc.

Gore said it would be difficult for him to put a plan to paper without having more guidance from the city on what he could and could not do.

Shepard asked Gore about the camper currently kept behind the building. Gore explained it was his camper. J. Anderson asked if anyone was living in the camper. Gore said a friend of his who helps him but lives in the cities will sometimes stay overnight in the camper as the store is open late and there may be bad weather. Gore said no one was living in it permanently.

J. Anderson expressed concern that she had seen advertisements soliciting vendors for the market before Gore had secured the CUP. She also supported the idea of having some kind of fencing separating the vendor area from the parking areas of neighboring businesses.

Faurie clarified street parking is allowed on Edgewood Drive but not on the service/frontage road. Gore expressed frustration with how K&R Retail Meats employees park in a manner which block the use of some of his parking spaces. Gore said if they couldn't figure out a solution he would resort to towing vehicles, and that the situation would become ugly and contentious. Discussion continued on parking and the desire to have a more detailed, written plan.

Strande noted the commission wasn't trying to deter business, but trying to be helpful to both Gore and the neighbors. Shepard said he was in favor of tabling the request until more information could be brought forward.

Faurie noted the commission would need to discuss their findings on whether or not the use would cause undue traffic congestion or hazards, as well as if the appearance of the site would have an adverse effect on the adjacent properties.

Gore said these requests were ridiculous and that he was withdrawing his request to do the flea market. Gore left the meeting at 6:15 p.m.

Because the request was withdrawn, the commission did not vote to approve, deny or table the request.

City of Mora Planning Commission
Meeting Minutes
5:30 p.m. Monday, April 8, 2024
Mora City Hall, 101 Lake St, Mora, MN 55051

- 7. **New Business:** None
- 8. **Old Business:** None
- 9. **Reports:** None.
- 10. **Adjournment:** MOTION to adjourn by Strande, seconded by Treiber, and unanimously carried to adjourn the Planning Commission meeting at 6:21 p.m. The next regular meeting of the Planning Commission is scheduled for **5:30 p.m. Monday, May 13, 2024.**

Commission Chair

Attest: _____
Kirsten Faurie
Community Development Director

DRAFT

CITY OF MORA



Financial Reports

General Fund
Storm Water Utility Fund
Fire Fund
Cemetery Fund
Liquor Fund

December 31, 2023
[unaudited]

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CITY OF MORA

Fund Budgetary Performance

For the Quarter Ended December 31, 2023

	2023 YTD Budget	2023 YTD Actual	2023 YTD Balance	2023 % YTD Budget
GENERAL FUND				
Revenues	4,293,790.00	3,761,567.89	532,222.11	87.60%
Expenditures	4,558,967.00	3,928,194.63	630,772.37	86.16%
Surplus/(Deficit)		(166,626.74)		
STORM WATER FUND				
Revenues	114,800.00	128,827.48	(14,027.48)	112.22%
Expenditures	82,473.00	62,885.69	19,587.31	76.25%
Surplus/(Deficit)		65,941.79		
FIRE FUND				
Revenues	485,516.00	501,072.21	(15,556.21)	103.20%
Expenditures	494,811.00	515,297.62	(20,486.62)	104.14%
Surplus/(Deficit)		(14,225.41)		
CEMETERY FUND				
Revenues	46,600.00	79,674.77	(33,074.77)	170.98%
Expenditures	83,305.00	67,209.83	16,095.17	80.68%
Surplus/(Deficit)		12,464.94		
LIQUOR FUND				
Revenues	4,127,000.00	4,509,224.51	(382,224.51)	109.26%
Expenditures	4,182,140.00	4,393,828.62	(211,688.62)	105.06%
Surplus/(Deficit)		115,395.89		
TOTAL ALL FUNDS				
Revenues	9,067,706.00	8,980,366.86	87,339.14	99.04%
Expenditures	9,401,696.00	8,967,416.39	434,279.61	95.38%
Surplus/(Deficit)		12,950.47		



CITY OF MORA
BALANCE SHEET
 Current Period: December 2023

Account Descr	Begin Yr	YTD Debit	YTD Credit	Current Balance
101 GENERAL FUND				
G 101-11011 Cash NNB Checking	\$614,659.42	\$5,834,089.95	\$5,978,163.88	\$470,585.49
G 101-11013 Petty Cash	\$100.00	\$0.00	\$0.00	\$100.00
G 101-11014 ChangeFund/AirportVending/	\$37.00	\$0.00	\$0.00	\$37.00
G 101-11015 Pool Change	\$0.00	\$700.00	\$700.00	\$0.00
G 101-11018 Cash FCB HI-FI	\$91,518.11	\$68.99	\$0.00	\$91,587.10
G 101-11020 Investments	\$1,517,675.40	\$59,811.24	\$2,293.47	\$1,575,193.17
G 101-11041 Interest Receivable	\$7,143.83	\$4,456.57	\$0.00	\$11,600.40
G 101-11052 Taxes Receivable-Delinquent	\$28,095.02	\$0.00	\$0.00	\$28,095.02
G 101-11151 Accounts Receivable	\$24,781.31	\$182,180.08	\$155,550.47	\$51,410.92
G 101-11154 Return Checks	\$0.00	\$0.00	\$0.00	\$0.00
G 101-11212 Special Assess Rec - Unamort	\$11,599.44	\$110.00	\$1,122.00	\$10,587.44
G 101-11213 Special Assess Rec - Amortize	\$0.00	\$0.00	\$0.00	\$0.00
G 101-11551 Prepaid Ins	\$26,576.23	\$57,721.65	\$84,297.88	\$0.00
G 101-13325 Advance To TIF District 1-11	\$57,259.57	\$0.00	\$3,802.02	\$53,457.55
G 101-13330 Advance to Mora HRA 2019	\$0.00	\$0.00	\$0.00	\$0.00
G 101-13335 Advance to Mora HRA 2021	\$127,199.57	\$2,018.61	\$26,394.54	\$102,823.64
A	\$2,506,644.90	\$6,141,157.09	\$6,252,324.26	\$2,395,477.73
G 101-20900 Advance From Electric Fund	-\$129,198.12	\$26,374.47	\$0.00	-\$102,823.65
G 101-21600 Accrued Wages/Salaries Paya	-\$13,714.89	\$0.00	\$0.00	-\$13,714.89
G 101-21707 Union Dues-AFSCME	-\$0.03	\$7,284.83	\$7,284.83	-\$0.03
G 101-21730 Garnishment	\$0.00	\$0.00	\$0.00	\$0.00
G 101-21740 Flexible Spending Accounts	\$0.00	\$16,700.00	\$16,699.84	\$0.16
G 101-22021 Accounts Payable	-\$40,638.77	\$41,194.17	\$133,310.52	-\$132,755.12
G 101-22025 Landscape Deposit	-\$10,200.00	\$10,200.00	\$3,000.00	-\$3,000.00
G 101-22081 Surcharge - Building Permit	-\$1,670.23	\$831.90	\$1,620.59	-\$2,458.92
G 101-22082 Sales Tax Payable	-\$1.76	\$9,751.32	\$9,756.16	-\$6.60
G 101-22161 Accrued Vac-Sick Wages	\$0.00	\$590.65	\$0.00	\$590.65
G 101-22171 Federal Withholding	\$0.00	\$138,231.33	\$138,871.98	-\$640.65
G 101-22172 State Withholding	\$0.00	\$84,018.15	\$83,848.50	\$169.65
G 101-22173 FICA Tax Withholding	-\$2,120.47	\$264,896.98	\$264,896.98	-\$2,120.47
G 101-22174 PERA	-\$2,644.29	\$290,946.09	\$290,946.09	-\$2,644.29
G 101-22176 Medicare	-\$495.97	\$61,952.54	\$61,952.54	-\$495.97
G 101-22177 Group Health Insurance	-\$10,629.49	\$320,207.25	\$319,298.48	-\$9,720.72
G 101-22178 Life Insurance	\$152.29	\$3,656.40	\$3,947.25	-\$138.56
G 101-22179 VEBA or HSA Contributions	-\$477.35	\$41,379.84	\$41,230.00	-\$327.51
G 101-22180 Deferred Compensation Paya	\$0.00	\$41,095.00	\$41,095.00	\$0.00
G 101-22181 NCPERS - Life Ins	\$0.00	\$3,584.00	\$3,584.00	\$0.00
G 101-22182 The Equitable - Def Comp	\$0.00	\$840.00	\$840.00	\$0.00
G 101-22183 Health Care Savings Plan	\$0.00	\$30,262.50	\$30,262.50	\$0.00
G 101-22184 Child Support Payments	\$0.00	\$1,048.44	\$1,048.44	\$0.00
G 101-22185 ICMA	\$0.00	\$5,075.00	\$5,075.00	\$0.00
G 101-22186 AFLAC	\$0.00	\$0.00	\$0.00	\$0.00
G 101-22187 Delta Dental	-\$42.68	\$12,398.27	\$12,458.00	-\$102.41
G 101-22200 Wellness Account	-\$354.67	\$0.00	\$0.00	-\$354.67
G 101-22201 Deposits	-\$12,600.00	\$8,360.00	\$4,560.00	-\$8,800.00
G 101-22223 Deferred Revenues - Tax_As	-\$39,694.46	\$1,122.00	\$110.00	-\$38,682.46
G 101-22224 Deferred Revenues - Other	\$0.00	\$882.00	\$2,646.00	-\$1,764.00
G 101-22281 Other Liabilities	\$0.00	\$1,757,493.56	\$1,757,493.56	\$0.00
L	-\$264,330.89	\$3,180,376.69	\$3,235,836.26	-\$319,790.46
G 101-24204 Fund Bal-Undes/Net Asset (en	-\$2,242,314.01	\$3,966,889.29	\$3,800,262.55	-\$2,075,687.27
E	-\$2,242,314.01	\$3,966,889.29	\$3,800,262.55	-\$2,075,687.27



CITY OF MORA
BALANCE SHEET
 Current Period: December 2023

Account Descr	Begin Yr	YTD Debit	YTD Credit	Current Balance
220 STORM WATER FUND				
G 220-11011 Cash NNB Checking	\$156,981.67	\$134,309.24	\$80,656.12	\$210,634.79
G 220-11018 Cash FCB HI-FI	\$0.00	\$0.00	\$0.00	\$0.00
G 220-11151 Accounts Receivable	\$0.00	\$37.00	\$37.00	\$0.00
G 220-11152 Accounts Receivable - UB	\$9,813.10	\$133,874.56	\$132,320.16	\$11,367.50
G 220-11551 Prepaid Ins	\$0.00	\$1,058.02	\$1,058.02	\$0.00
G 220-12600 Fixed Assets	\$836,959.00	\$0.00	\$0.00	\$836,959.00
G 220-12601 Allowance for Depreciation	-\$369,000.88	\$0.00	\$21,137.52	-\$390,138.40
G 220-15600 Deferred Outflow - Pensions	\$3,040.00	\$0.00	\$0.00	\$3,040.00
G 220-15650 Deferred Outflow - OPEB	\$159.00	\$0.00	\$0.00	\$159.00
A	\$637,951.89	\$269,278.82	\$235,208.82	\$672,021.89
G 220-21500 Accrued Interest Payable	-\$6,013.45	\$0.00	\$2,752.39	-\$8,765.84
G 220-21600 Accrued Wages/Salaries Paya	-\$41.50	\$0.00	\$0.00	-\$41.50
G 220-22021 Accounts Payable	\$0.00	\$0.00	\$17.82	-\$17.82
G 220-22031 Bonds Payable	-\$673,861.10	\$33,950.73	\$0.00	-\$639,910.37
G 220-22034 Unamortized Premium on Bon	-\$9,921.28	\$691.27	\$0.00	-\$9,230.01
G 220-22161 Accrued Vac-Sick Wages	-\$1,720.02	\$0.00	\$0.00	-\$1,720.02
G 220-22190 OPEB Liability	-\$1,242.00	\$0.00	\$0.00	-\$1,242.00
G 220-23000 Net Pension Liability	-\$4,100.00	\$0.00	\$0.00	-\$4,100.00
G 220-23500 Deferred Inflow - Pensions	-\$3,827.00	\$0.00	\$0.00	-\$3,827.00
L	-\$700,726.35	\$34,642.00	\$2,770.21	-\$668,854.56
G 220-24204 Fund Bal-Undes/Net Asset (en	\$62,774.46	\$67,451.48	\$133,393.27	-\$3,167.33
E	\$62,774.46	\$67,451.48	\$133,393.27	-\$3,167.33



CITY OF MORA
BALANCE SHEET
 Current Period: December 2023

	Account Descr	Begin Yr	YTD Debit	YTD Credit	Current Balance
222 FIRE FUND					
	G 222-11011 Cash NNB Checking	\$22,955.43	\$492,519.26	\$434,048.62	\$81,426.07
	G 222-11018 Cash FCB HI-FI	\$0.00	\$0.00	\$0.00	\$0.00
	G 222-11151 Accounts Receivable	\$15,387.50	\$183,837.50	\$167,638.57	\$31,586.43
	G 222-11212 Special Assess Rec - Unamort	\$5,200.54	\$1,100.00	\$1,100.00	\$5,200.54
	G 222-11551 Prepaid Ins	\$0.00	\$18,771.30	\$18,771.30	\$0.00
A		<u>\$43,543.47</u>	<u>\$696,228.06</u>	<u>\$621,558.49</u>	<u>\$118,213.04</u>
	G 222-21600 Accrued Wages/Salaries Paya	-\$42.28	\$0.00	\$0.00	-\$42.28
	G 222-22021 Accounts Payable	-\$6,198.88	\$6,291.49	\$95,186.47	-\$95,093.86
	G 222-22223 Deferred Revenues - Tax_As	-\$5,200.54	\$1,100.00	\$1,100.00	-\$5,200.54
L		<u>-\$11,441.70</u>	<u>\$7,391.49</u>	<u>\$96,286.47</u>	<u>-\$100,336.68</u>
	G 222-24204 Fund Bal-Undes/Net Asset (en	-\$32,101.77	\$581,985.95	\$567,760.54	-\$17,876.36
E		<u>-\$32,101.77</u>	<u>\$581,985.95</u>	<u>\$567,760.54</u>	<u>-\$17,876.36</u>



CITY OF MORA
BALANCE SHEET
 Current Period: December 2023

Account Descr	Begin Yr	YTD Debit	YTD Credit	Current Balance
225 CEMETERY FUND				
G 225-11011 Cash NNB Checking	-\$15,469.62	\$79,580.00	\$67,106.31	-\$2,995.93
G 225-11018 Cash FCB HI-FI	\$2,171.65	\$94.77	\$0.00	\$2,266.42
G 225-11151 Accounts Receivable	\$0.00	\$50.00	\$50.00	\$0.00
G 225-11551 Prepaid Ins	\$0.00	\$1,432.84	\$1,432.84	\$0.00
A	-\$13,297.97	\$81,157.61	\$68,589.15	-\$729.51
G 225-21600 Accrued Wages/Salaries Paya	-\$49.47	\$0.00	\$0.00	-\$49.47
G 225-22021 Accounts Payable	\$0.00	\$0.00	\$103.52	-\$103.52
G 225-22161 Accrued Vac-Sick Wages	\$0.00	\$0.00	\$0.00	\$0.00
G 225-22201 Deposits	\$0.00	\$0.00	\$0.00	\$0.00
L	-\$49.47	\$0.00	\$103.52	-\$152.99
G 225-24204 Fund Bal-Undes/Net Asset (en	\$13,347.44	\$71,114.83	\$83,579.77	\$882.50
E	\$13,347.44	\$71,114.83	\$83,579.77	\$882.50



CITY OF MORA
BALANCE SHEET
 Current Period: December 2023

Account Descr	Begin Yr	YTD Debit	YTD Credit	Current Balance
609 LIQUOR FUND				
G 609-11011 Cash NNB Checking	\$756,141.75	\$8,625,034.91	\$8,523,381.46	\$857,795.20
G 609-11013 Petty Cash	\$100.00	\$0.00	\$0.00	\$100.00
G 609-11014 ChangeFund/AirportVending/	\$2,200.00	\$0.00	\$0.00	\$2,200.00
G 609-11016 Lottery	\$37,975.73	\$64,415.30	\$57,762.32	\$44,628.71
G 609-11017 ATM Machine	\$23,658.39	\$1,338.57	\$0.00	\$24,996.96
G 609-11018 Cash FCB HI-FI	\$0.00	\$0.00	\$0.00	\$0.00
G 609-11151 Accounts Receivable	\$44,615.67	\$3,684,630.46	\$3,676,228.65	\$53,017.48
G 609-11153 Accounts Receivable - Liq CrC	\$0.00	\$0.00	\$0.00	\$0.00
G 609-11154 Return Checks	\$0.00	\$50.52	\$50.52	\$0.00
G 609-11316 Due From MN State Lottery	\$881.00	\$42,194.00	\$41,955.00	\$1,120.00
G 609-11419 Wine Inventory	\$100,192.52	\$25,634.88	\$25,875.49	\$99,951.91
G 609-11421 Liquor Inventory	\$187,313.45	\$125,685.63	\$97,188.83	\$215,810.25
G 609-11422 Beer Inventory	\$109,765.31	\$97,912.25	\$98,426.89	\$109,250.67
G 609-11423 Misc Inventory	\$17,747.57	\$23,046.80	\$20,387.59	\$20,406.78
G 609-11424 THC Infused Inventory	\$0.00	\$6,489.27	\$2,959.94	\$3,529.33
G 609-11551 Prepaid Ins	\$0.00	\$23,522.85	\$23,522.85	\$0.00
G 609-12611 Land	\$126,230.12	\$0.00	\$0.00	\$126,230.12
G 609-12621 Fixed Asset-Buildings	\$1,469,961.50	\$0.00	\$0.00	\$1,469,961.50
G 609-12622 Allow for Depr - Bldg	-\$615,719.70	\$0.00	\$48,998.72	-\$664,718.42
G 609-12631 Improvements Other Than Bl	\$27,279.76	\$0.00	\$0.00	\$27,279.76
G 609-12632 Allow For Depr - Improvemen	-\$13,420.38	\$0.00	\$1,363.99	-\$14,784.37
G 609-12641 Fixed Asset-Equip/Machinery	\$231,707.87	\$7,543.09	\$0.00	\$239,250.96
G 609-12642 Allow for Depr - M & E	-\$129,665.28	\$0.00	\$11,822.32	-\$141,487.60
G 609-15600 Deferred Outflow - Pensions	\$97,163.00	\$0.00	\$0.00	\$97,163.00
G 609-15650 Deferred Outflow - OPEB	\$2,764.00	\$0.00	\$0.00	\$2,764.00
A	\$2,476,892.28	\$12,727,498.53	\$12,629,924.57	\$2,574,466.24
G 609-20700 Due to Other Funds	\$0.00	\$0.00	\$0.00	\$0.00
G 609-20816 Due to Minnesota State Lotter	-\$6,782.00	\$125,740.00	\$126,700.00	-\$7,742.00
G 609-20900 Advance From Electric Fund	-\$700,000.00	\$100,000.00	\$0.00	-\$600,000.00
G 609-21500 Accrued Interest Payable	\$0.00	\$0.00	\$0.00	\$0.00
G 609-21600 Accrued Wages/Salaries Paya	-\$5,878.50	\$0.00	\$0.00	-\$5,878.50
G 609-22021 Accounts Payable	-\$49,457.11	\$51,185.18	\$171,943.46	-\$170,215.39
G 609-22022 Gift Certificates	-\$4,215.93	\$4,418.02	\$4,230.00	-\$4,027.91
G 609-22082 Sales Tax Payable	-\$39,415.14	\$469,769.00	\$430,416.81	-\$62.95
G 609-22161 Accrued Vac-Sick Wages	-\$7,562.85	\$0.00	\$0.00	-\$7,562.85
G 609-22190 OPEB Liability	-\$21,620.00	\$0.00	\$0.00	-\$21,620.00
G 609-22224 Deferred Revenues - Other	\$0.00	\$0.00	\$0.00	\$0.00
G 609-23000 Net Pension Liability	-\$131,033.00	\$0.00	\$0.00	-\$131,033.00
G 609-23500 Deferred Inflow - Pensions	-\$122,310.00	\$0.00	\$0.00	-\$122,310.00
L	-\$1,088,274.53	\$751,112.20	\$733,290.27	-\$1,070,452.60
G 609-24204 Fund Bal-Undes/Net Asset (en	-\$1,388,617.75	\$4,690,442.45	\$4,805,838.34	-\$1,504,013.64
E	-\$1,388,617.75	\$4,690,442.45	\$4,805,838.34	-\$1,504,013.64

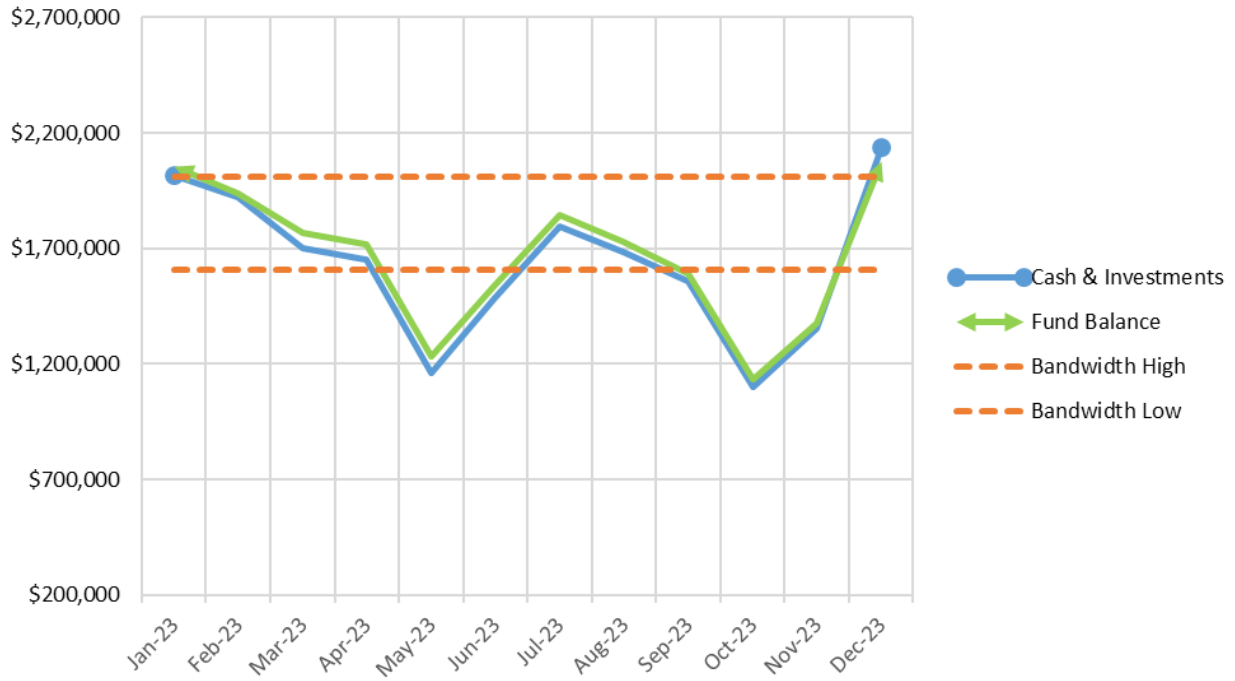


CITY OF MORA
BALANCE SHEET
Current Period: December 2023

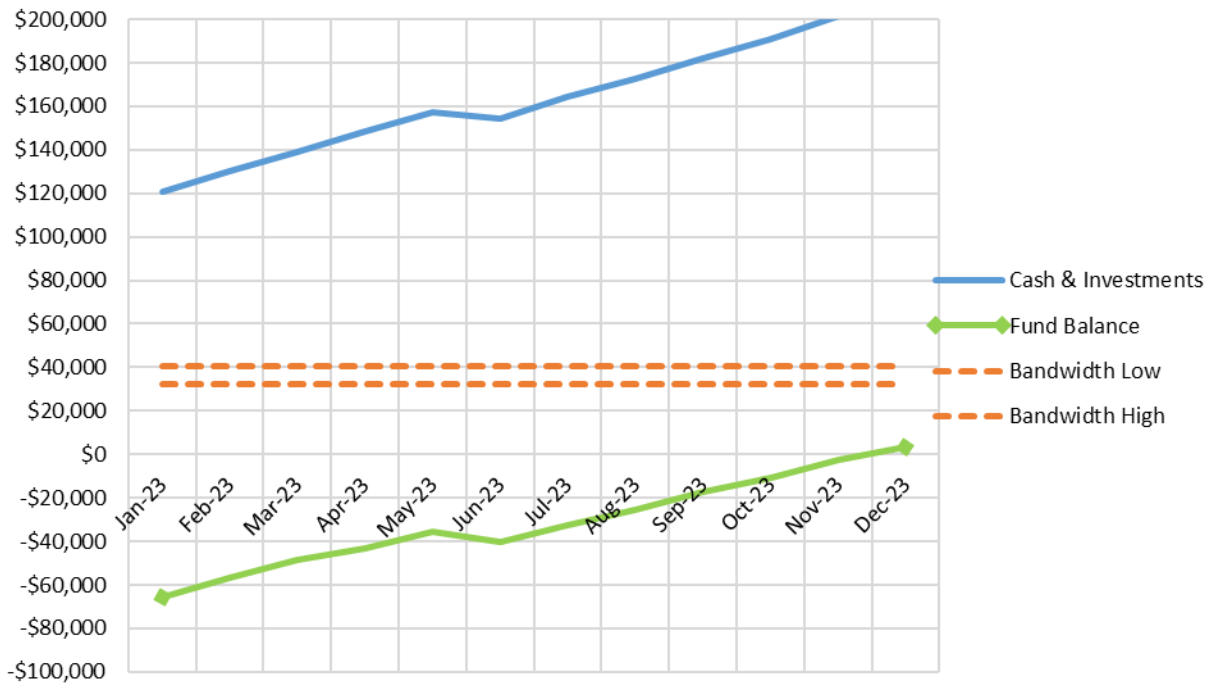
Account Descr	Begin Yr	YTD Debit	YTD Credit	Current Balance
	\$0.00	\$33,266,726.49	\$33,266,726.49	\$0.00



GENERAL FUND - 2023 Cash & Investments/Fund Balance

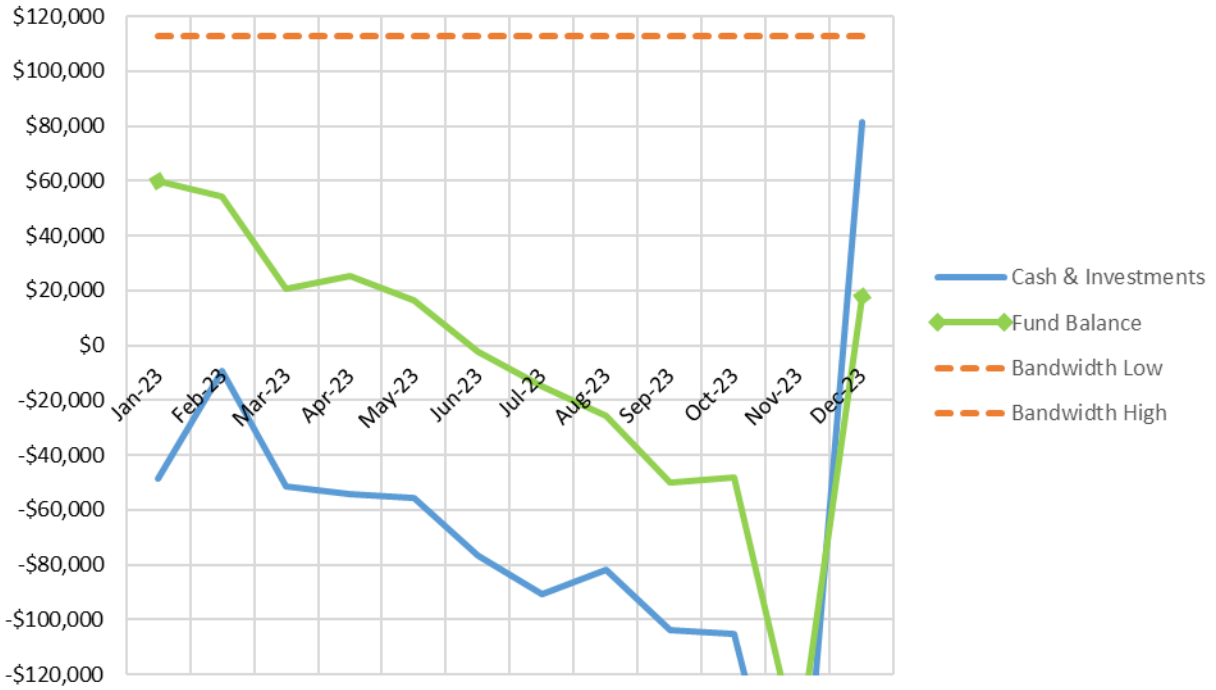


STORM WATER FUND - 2023 Cash & Investments/Fund Balance

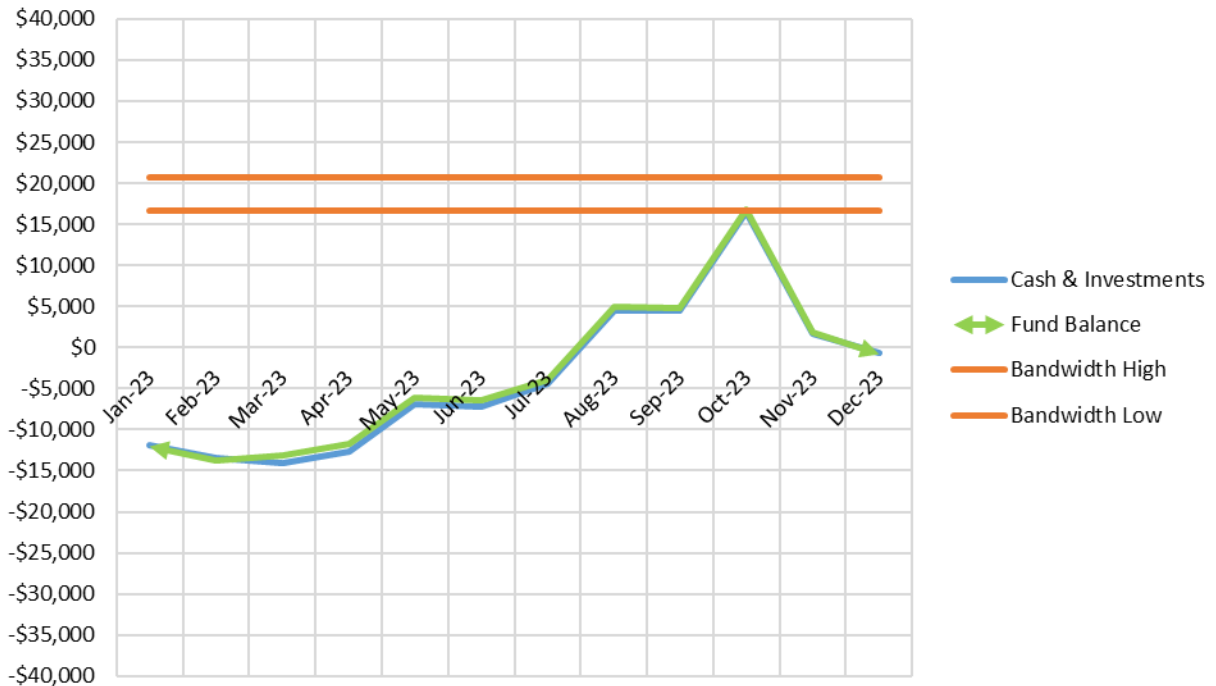




FIRE FUND - 2023 Cash & Investments/Fund Balance

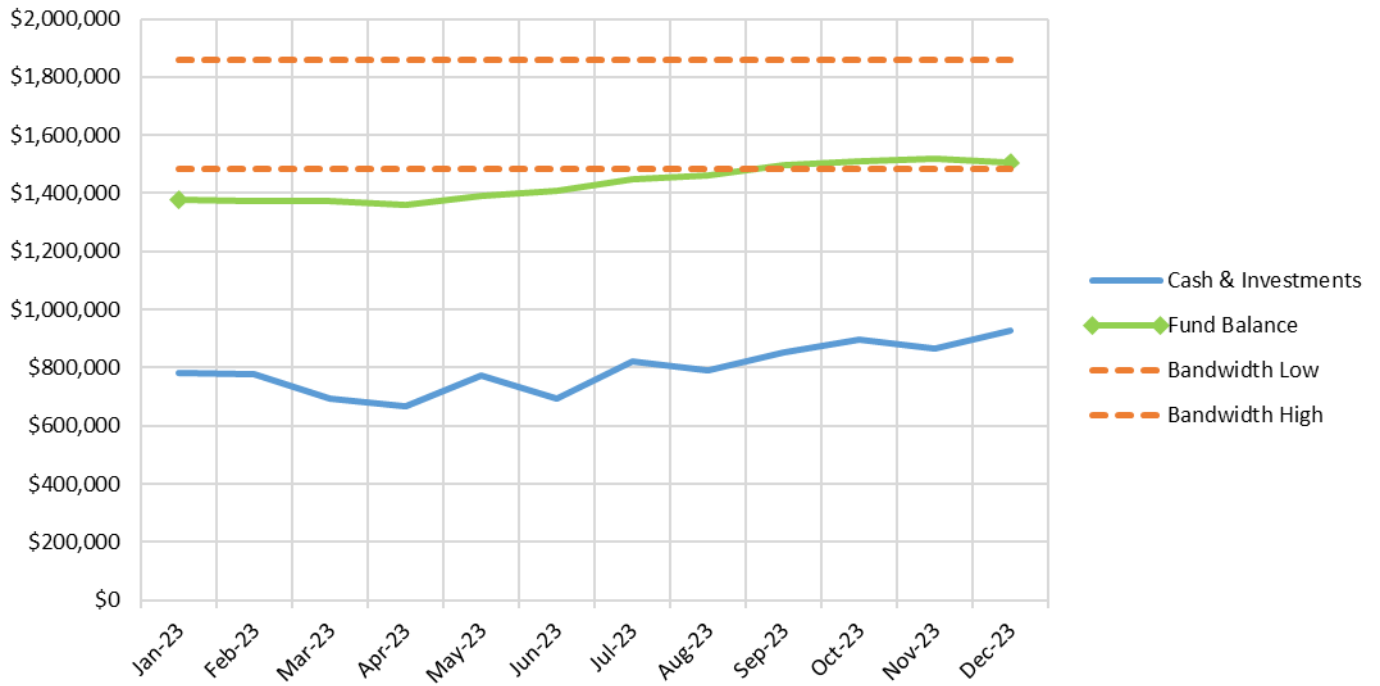


CEMETERY FUND - 2023 Cash & Investments/Fund Balance





LIQUOR FUND - 2023 Cash & Investments/Fund Balance



CITY OF MORA

Future Improvement Fund Balances
For the Year Ending December 31, 2023

			9/30/2023		12/31/2023
Department	Item	CIP Item Number	Balance	Committed	Available
1	Undesignated	Undesignated	6,234.83		6,234.83
2	City Hall Building	City Hall Building	2,892.50		2,892.50
3	Planning & Zoning	2030 Comprehensive Plan	6,109.69		6,109.69
4	Finance	Computers	-		-
5	Finance	Copy Machine Replacement	2,970.17		2,970.17
6	Library	Flooring	-		-
7	Library	Library Building	-		-
8	Law Enforcement	Equipment	-		-
9	Streets	Public Parking Lots	3,500.00		3,500.00
10	Streets	Small Cities Assistance	-		-
11	Streets	Sand & Salt Shed Structure Replacement	41,702.45		41,702.45
12	Streets	Patching/Paving	-	95,000.00	(95,000.00)
13	Streets	Siren	-		-
14	Streets	Crack Sealant Machine	-		-
15	Streets	Med. Duty Dump Truck	77,238.86		77,238.86
16	Streets	Street Sweeper Replace	10,368.59	86,749.00	(76,380.41)
17	Streets	Heavy Duty Dump Truck	34,214.30		34,214.30
22	Streets	Heavy Duty Dump/Plow Truck	142,776.15		142,776.15
17	Streets	Heavy Duty Dump Truck	95,341.83		95,341.83
19	Streets	Service Truck	17,000.00		17,000.00
18	Streets	Service Truck	8,431.38		8,431.38
20	Streets	Road Grader	3,335.00	60,500.00	(57,165.00)
21	Streets	Front End Wheel Loader	15,854.31		15,854.31
23	Streets	Router	10,000.00		10,000.00
24	Streets	Sidewalk Program	5,000.00		5,000.00
25	Streets	Seal Coating	30,501.97		30,501.97
26	Aquatic Center	Disinfection Equip	5,913.00		5,913.00
27	Aquatic Center	Concession Stand	-		-
28	Aquatic Center	Consultant Service	7,000.00		7,000.00
29	Aquatic Center	Building	80,006.00		80,006.00
30	Aquatic Center	Slide Re-coat	-		-
31	Aquatic Center	Pool Grates	-		-
32	Aquatic Center	Pool Filter Replacement	144,735.62		144,735.62
33	Parks	Future Parks (Developers)	17,122.21		17,122.21
34	Parks	Bike Trail Sealing	12,000.00		12,000.00
35	Parks	JC Fields	500.00		500.00
36	Parks	Tennis/BB Courts	24,000.00		24,000.00
37	Parks	Kids Kingdom	30,000.00		30,000.00
38	Parks	Trails	10,000.00		10,000.00
39	Parks	Pavillion Renovation	5,179.00		5,179.00
40	Parks	Mower	13,468.82		13,468.82
41	Parks	Service Truck	1,018.50		1,018.50
42	Parks	Fox Run Park	173,971.78		173,971.78
43	Airport	Crosswind Runway	7,885.09		7,885.09
44	Airport	Mower	16,158.83		16,158.83
45	Airport	Electronic Fuel Purchasing System	24,000.00		24,000.00
46	Airport	New Fuel Line	29,000.00	29,000.00	29,000.00
47	Airport	Surface Maint. Equipment	19,181.95		19,181.95
48	Airport	A&D Driveway/Lot Rehab	30,143.00		30,143.00
49	Cemetery	Mower	12,231.41		12,231.41
50	Cemetery	Vehicle	1,018.51		1,018.51
51	Cemetery	Future Expansion	5,000.00		5,000.00
			<u>1,183,005.75</u>	<u>271,249.00</u>	<u>940,756.75</u>

Notes:

- \$9,249 from Medium Duty Dump Truck to Road Grader; city council approved 05/16/2023
- \$51,251 from Street Sweeper to Road Grader; city council approved 05/16/2023
- \$60,500 from Med Duty Dump Truck and Road Grader; city council approved 05/16/2023
- \$26,587 from Med Duty Dump Truck to Patching/Paving for Blacktop/Resurfacing of Village Green Lane, Village Green Place, Locust Street, Snake River Canoe Park Access, and Oakwood cemetery
- \$68,413 Patching/Paving of Village Green Lane, Village Green Place, Locust Street, Snake River Canoe Park Access, and Oakwood cemetery *4. & *5. City Council approved 06/01/2023 w/Kanabec County bid. Maximum amount for blacktop/overlay not to exceed \$130,000. Actual amount of transfer from Med Duty Dump Truck dependent on actual expenditures.
- \$29,000 Airport Fuel Line Upgrade completed July 2023. Transfer Pending Receipt of MNDOT Grant

CITY OF MORA

Future Fire Equipment Fund (FFEF) Balances

For the Year Ended December 31, 2023

			1/1/2023		12/31/2023
	Department	Item	Balance	Committed	Available
1	Fire	Trucks	811,674.05	186,875.00 ³	707,104.96
2	Fire	Equipment	108,582.79	116,475.00 ^{2,4}	33,265.79
3	Fire	Building	41,760.00		71,760.00
			<u>962,016.84</u>	<u>303,350.00</u>	<u>812,130.75</u>

Notes:

2. for Fire Dept turnout gear	7,500.00
2. for Fire Dept 2.5" hose	450.00
2. for Fire Dept Thermal Camera Replacement	7,500.00
2. for Fire Dept 1.75" attack line hose	1,000.00
2. for Fire Dept 5" hose	1,500.00
3. Fire Truck Budget Amendment approved CC 12/05/2023	186,875.00
4. Turnout Gear Purchase/Budget Amendment approved CC 12/05/2023	95,925.00

CITY OF MORA/MORA MUNICIPAL UTILITIES
 Debt Retirement Schedule
 For the Year Ending December 31, 2023

SUM OF ALL DEBT			Series 2015B Wood & Grove St	Series 2015C - Refunding Bond (formerly 2006A Maple Ave)			Series 2017A 9th & Wood St	Series 2022A N Grove St	MnPFA Water	MnPFA WWTP	Mora HRA Bonds*	
Year	Year-End Balance	Principal Reduction	Fund 532 Year-End Balance	Fund 533 Year-End Balance	Fund 652 Year-End Balance	Fund 653 Year-End Balance	Fund 535 Year-End Balance	Fund 536 Year-End Balance	G 652-22031 Year-End Balance	G 653-22031 Year-End Balance	Series 2019A Eastwood Fund 531 Year-End Balance	Series 2009B Fund 531 Year-End Balance
2016	11,387,000.00		1,385,000.00	1,251,495.00	267,364.00	221,141.00			1,151,000.00	3,326,000.00		350,000.00
2017	12,039,957.75	652,957.75	1,345,000.00	1,125,495.00	246,858.00	202,647.00	1,325,000.00		1,078,000.00	3,056,957.75		290,000.00
2018	11,484,957.75	(555,000.00)	1,290,000.00	1,039,495.00	223,036.00	182,469.00	1,325,000.00		1,004,000.00	2,895,957.75		225,000.00
2019	11,080,000.00	(404,957.75)	1,230,000.00	942,495.00	201,854.00	165,651.00	1,290,000.00		928,000.00	2,842,000.00	2019	3,095,000.00
2020	10,433,000.00	(647,000.00)	1,170,000.00	840,495.00	180,672.00	148,833.00	1,235,000.00		851,000.00	2,677,000.00	2020	3,095,000.00
2021	9,759,000.00	(674,000.00)	1,110,000.00	733,495.00	159,490.00	132,015.00	1,180,000.00		773,000.00	2,511,000.00	2021	3,080,000.00
2022	10,621,000.00	862,000.00	1,050,000.00	622,995.00	137,648.00	114,357.00	1,125,000.00	1,575,000.00	693,000.00	2,343,000.00	2022	2,960,000.00
2023	9,975,000.00	(646,000.00)	985,000.00	512,495.00	115,806.00	96,699.00	1,070,000.00	1,575,000.00	612,000.00	2,173,000.00	2023	2,835,000.00
2024	9,251,000.00	(724,000.00)	920,000.00	398,495.00	89,990.00	76,515.00	1,010,000.00	1,520,000.00	529,000.00	2,002,000.00	2024	2,705,000.00
2025	8,524,000.00	(727,000.00)	855,000.00	284,495.00	64,174.00	56,331.00	950,000.00	1,465,000.00	445,000.00	1,829,000.00	2025	2,575,000.00
2026	7,783,000.00	(741,000.00)	790,000.00	166,995.00	37,698.00	35,307.00	890,000.00	1,405,000.00	359,000.00	1,654,000.00	2026	2,445,000.00
2027	7,024,000.00	(759,000.00)	720,000.00	50,995.00	10,562.00	13,443.00	830,000.00	1,340,000.00	272,000.00	1,477,000.00	2027	2,310,000.00
2028	6,342,000.00	(682,000.00)	650,000.00	-	-	-	765,000.00	1,275,000.00	183,000.00	1,299,000.00	2028	2,170,000.00
2029	5,726,000.00	(616,000.00)	580,000.00				700,000.00	1,210,000.00	92,000.00	1,119,000.00	2029	2,025,000.00
2030	5,092,000.00	(634,000.00)	505,000.00				630,000.00	1,140,000.00	-	937,000.00	2030	1,880,000.00
2031	4,543,000.00	(549,000.00)	430,000.00				560,000.00	1,070,000.00		753,000.00	2031	1,730,000.00
2032	3,987,000.00	(556,000.00)	350,000.00				490,000.00	1,000,000.00		567,000.00	2032	1,580,000.00
2033	3,410,000.00	(577,000.00)	265,000.00				415,000.00	925,000.00		380,000.00	2033	1,425,000.00
2034	2,821,000.00	(589,000.00)	180,000.00				340,000.00	845,000.00		191,000.00	2034	1,265,000.00
2035	2,220,000.00	(601,000.00)	90,000.00				260,000.00	765,000.00		-	2035	1,105,000.00
2036	1,795,000.00	(425,000.00)	-				175,000.00	680,000.00			2036	940,000.00
2037	1,455,000.00	(340,000.00)					90,000.00	595,000.00			2037	770,000.00
2038	1,100,000.00	(355,000.00)					-	505,000.00			2038	595,000.00
2039	830,000.00	(270,000.00)						415,000.00			2039	415,000.00
2040	320,000.00	(510,000.00)						320,000.00			2040	-
2041	215,000.00	(105,000.00)						215,000.00				
2042	110,000.00	(105,000.00)						110,000.00				
2043	-	(110,000.00)						-				

* These Bonds are special obligations of the Authority but are general obligations of the City for which the City pledges its full faith, credit and taxing powers.

CITY OF MORA/MORA MUNICIPAL UTILITIES

Current Investments - Fixed

Information current as of December 31, 2023

Bank/Agency	Location	Type	FDIC #	Broker	Amount	DTD/Issued	Due	Rate
Falcon National Bank	Foley, MN	CD	57603	4M Fund	\$ 249,495.32	2/11/2022	2/12/2024	0.65%
Great Midwest Bank	Brookfield, WI	CD	29657	4M Fund	\$ 239,000.00	8/18/2022	2/15/2024	2.98%
Western Alliance	Oakland, CA	CD	57512	4M Fund	\$ 243,300.00	10/31/2023	4/30/2024	5.41%
Signature Bank	New York, NY	CD	57053	4M Fund	\$ 246,474.42	8/19/2022	8/19/2024	3.05%
UBS Bank	Salt Lake City, UT	CD	57565	4M Fund	\$ 121,345.28	8/24/2022	8/26/2024	3.15%
American Bank and Trust	Paragould, AR	CD	35568	4M Fund	\$ 245,189.12	9/14/2022	9/16/2024	3.21%
Modern Bank, NA	NY	CD	22398	4M Fund	\$ 231,000.00	7/28/2023	1/27/2025	5.38%
Elga Credit Union	MI	CD	61797	4M Fund	\$ 231,750.00	7/28/2023	1/27/2025	5.11%
Bank Hapoalim	New York, NY	CD	33686	4M Fund	\$ 227,100.00	8/8/2022	8/8/2025	3.05%
First National Bank	Paragould, AR	CD	3887	4M Fund	\$ 227,300.00	8/8/2022	8/8/2025	3.02%
Neighborhood National Bank	Mora, MN	CD	18885	None	\$ 265,366.89	1/26/2022	1/26/2026	0.45%
Comenity Capital Bank	Salt Lake City, UT	CD	57570	RBC Wealth	\$ 245,000.00	6/27/2019	6/27/2024	2.50%
CNB of Greater St Louis	Maplewood, MO	CD	4549	RBC Wealth	\$ 245,000.00	7/29/2022	7/29/2024	3.00%
Lakeside Bank	Chicago, IL	CD	19573	RBC Wealth	\$ 170,000.00	3/30/2020	3/31/2025	1.40%
Texas Exchange Bank	Crowley, TX	CD	20099	RBC Wealth	\$ 245,000.00	6/19/2020	6/19/2025	1.00%
Capital One Bank (USA)	Glen Allen, VA	CD	33954	RBC Wealth	\$ 245,000.00	7/21/2022	7/21/2025	3.30%
Capital One, National Association	McLean, VA	CD	4297	RBC Wealth	\$ 245,000.00	7/21/2022	7/21/2025	3.30%
Portage Bank	Bellevue, WA	CD	8197	RBC Wealth	\$ 245,000.00	6/30/2023	12/30/2025	4.70%
First Source Bank	South Bend, IN	CD	9087	RBC Wealth	\$ 233,000.00	1/18/2023	7/20/2026	4.60%
Farmers and Merchants	Berlin, WI	CD	15779	RBC Wealth	\$ 245,000.00	7/25/2023	7/31/2026	4.70%
Third Coast Bank	Humble, TX	CD	58716	RBC Wealth	\$ 245,000.00	7/25/2023	7/31/2026	4.80%
Medallion Bank	Salt Lake City, UT	CD	57449	RBC Wealth	\$ 245,000.00	8/30/2021	8/31/2026	0.85%
Live Oak Bank	Wilmington, NC	CD	58665	RBC Wealth	\$ 240,000.00	9/11/2022	9/11/2026	3.65%
Poppy Bank	Santa Rosa, CA	CD	57903	RBC Wealth	\$ 145,000.00	10/14/2022	10/14/2026	4.50%
EnerBank	Salt Lake City, UT	CD	57293	RBC Wealth	\$ 245,000.00	5/20/2020	5/14/2027	1.10%
Morgan Stanley Private Bank	Purchase, NY	CD	34221	RBC Wealth	\$ 245,000.00	7/15/2022	7/15/2027	3.60%
State Bank of India	New York, NY	CD	33682	RBC Wealth	\$ 135,000.00	7/22/2022	7/22/2027	3.40%
First National Bank	East Lansing, MI	CD	17438	RBC Wealth	\$ 245,000.00	9/28/2023	9/28/2027	4.50%
Washington County Bank	Blair, NE	CD	12241	RBC Wealth	\$ 155,000.00	3/30/2021	9/30/2027	1.10%
Iowa State Bank	Hull, IA	CD	13953	RBC Wealth	\$ 245,000.00	3/22/2023	3/22/2028	5.35%
Frazer Bank	Altus, OK	CD	4031	RBC Wealth	\$ 245,000.00	6/25/2021	6/26/2028	1.10%
Merrick Bank	South Jordan, UT	CD	34519	RBC Wealth	\$ 245,000.00	7/31/2020	7/31/2028	1.00%
Celtic Bank	Salt Lake City, UT	CD	57056	RBC Wealth	\$ 245,000.00	1/31/2023	1/31/2029	4.40%
Synovus Bank	Columbus, GA	CD	873	Wells Fargo	\$ 245,000.00	3/11/2021	3/11/2024	0.30%
BankUnited, NA	Miami Lakes, FL	CD	58979	Wells Fargo	\$ 244,000.00	4/14/2021	4/15/2024	0.45%
UBS Bank	Salt Lake City, UT	CD	57565	Wells Fargo	\$ 124,000.00	6/23/2021	6/23/2024	0.35%
BMW Bank of North America	Salt Lake City, UT	CD	35141	Wells Fargo	\$ 106,000.00	7/16/2021	7/16/2024	0.50%
New York Community Bank	Westbury, NY	CD	16022	Wells Fargo	\$ 245,000.00	9/10/2021	9/10/2024	0.65%
Morgan Stanley Bank NA	South Jordan, UT	CD	32992	Wells Fargo	\$ 150,000.00	8/16/2023	2/18/2025	5.10%
Toyota Financial Savings Bank	Henderson, NV	CD	57542	Wells Fargo	\$ 245,000.00	8/19/2021	8/19/2025	0.70%
Federal Home Loan Bank	McLean, VA	AG		Wells Fargo	\$ 150,000.00	1/21/2021	1/29/2026	0.40%
Goldman Sachs Bank	New York, NY	CD	33124	Wells Fargo	\$ 245,000.00	8/11/2021	2/11/2026	1.00%
Sallie Mae Bank	Salt Lake City, UT	CD	58177	Wells Fargo	\$ 118,000.00	7/8/2021	7/8/2026	1.00%
Sallie Mae Bank	Salt Lake City, UT	CD	58177	Wells Fargo	\$ 129,000.00	8/25/2021	8/25/2026	1.05%
JP Morgan Chase	Columbus, OH	CD	628	Wells Fargo	\$ 245,000.00	9/23/2020	9/23/2026	0.50%
Third Federal Savings and Loan Association of Cleveland	Cleveland, OH	CD	30012	Wells Fargo	\$ 218,000.00	8/19/2022	8/19/2027	3.47%
Synchrony Bank	Draper, UT	CD	27314	Wells Fargo	\$ 240,000.00	9/8/2023	9/8/2027	4.70%
BMO Harris Bank	Chicago, IL	CD	16571	Wells Fargo	\$ 245,000.00	7/13/2021	7/13/2028	1.00%

\$ 10,474,321.03

CD = Certificate of Deposit

AG = Agency/Government Asset Backed

Note: This list represents the combined portfolios of the City of Mora and Mora Municipal Utilities. For breakdown by fund, please refer to the Balance Sheet.

CITY OF MORA**DEFICIT FUNDS**

For the Year Ending December 31, 2023

	Fund	Fund No.	Fund Balance/ Net Assets 12/31/2023	Cash Balance 12/31/2023	Deficit to be funded by:
1	Capital Projects:				
1	Downtown Feed Mill Redevelopment	440	(30,837)	(30,837)	Sale of land
2	Airport Kastenbauer House	442	(97,389)	(97,389)	(unknown)
3	Crosswind	444	(19,912)	(19,912)	Grant proceeds
4	Dala Lane Improvement Project	446	(239,983)	(239,983)	Special assessments
5	2012 7th and Grove St. Improvements	451	(313,936)	(313,936)	(unknown)
6	Grove & Wood St Improvements	453	(271,011)	(271,011)	Special assessments
7	Snake River Trail Project 2022	457	(228,266)	(228,266)	Grant proceeds/CARES ACT
8	Hwy 65 & 9th St Intersection	458	(312,650)	(312,650)	Grant proceeds - MNDOT 2024
			(1,513,985)	(1,513,985)	



CITY OF MORA
Revenue Guideline For City Council
 Current Period: December 2023

Last Dim Descr	2023 Budget	2023 YTD Amt	2023 YTD Balance	2023 % of Budget Remain	Explanation
101 GENERAL FUND					
41000 GENERAL GOVERNMENT					
Tax Increments	\$18,000.00	\$19,087.95	-\$1,087.95	-6.04%	
Current Ad Valorem Taxes	\$861,446.00	\$847,397.81	\$14,048.19	1.63%	
Mobile Home Taxes	\$2,500.00	\$3,337.40	-\$837.40	-33.50%	
Penalties & Interest	\$1,720.00	\$0.00	\$1,720.00	100.00%	
Forfeited Tax Sale Revenue	\$0.00	\$0.00	\$0.00	0.00%	
Federal Grants	\$0.00	\$0.00	\$0.00	0.00%	
Local Government Aid	\$1,045,625.00	\$1,045,625.00	\$0.00	0.00%	
Other State Grants & Aids	\$500.00	\$522.00	-\$22.00	-4.40%	
Agricultural Market Value Cred	\$120.00	\$152.66	-\$32.66	-27.22%	
PERA Aid	\$0.00	\$0.00	\$0.00	0.00%	
Other Grants & Aids	\$1,500.00	\$1,547.66	-\$47.66	-3.18%	
Franchise Fee - Cable TV	\$24,000.00	\$24,664.43	-\$664.43	-2.77%	
Franchise Fee - Natural Gas	\$46,000.00	\$48,226.99	-\$2,226.99	-4.84%	
Franchise Fee - Electric	\$235,000.00	\$305,474.18	-\$70,474.18	-29.99%	
Other Misc Charges	\$0.00	\$0.00	\$0.00	0.00%	
Special Assessments	\$556.00	\$1,122.00	-\$566.00	-101.80%	
Int/Pen on Spec Assmts	\$0.00	\$31.93	-\$31.93	0.00%	
Interest Earnings	\$22,650.00	\$41,383.97	-\$18,733.97	-82.71%	
Unrealized Gain/(Loss) on Inv	\$0.00	\$24,142.03	-\$24,142.03	0.00%	
Dividends	\$0.00	\$2,005.00	-\$2,005.00	0.00%	
Rent	\$2,420.00	\$1,207.50	\$1,212.50	50.10%	
Contributions & Donations	\$2,500.00	\$0.00	\$2,500.00	100.00%	
Misc Income	\$3,000.00	\$1,417.42	\$1,582.58	52.75%	
Sale of Fixed Assets	\$0.00	\$8,153.99	-\$8,153.99	0.00%	see note a
Comp. for Loss of Fixed Assets	\$0.00	\$0.00	\$0.00	0.00%	
Trf from Special Revenue Fund	\$2,260.00	\$2,252.74	\$7.26	0.32%	
Trf from Enterprise Fund	\$285,000.00	\$285,000.00	\$0.00	0.00%	
Proceeds from Long Term Debt	\$0.00	\$0.00	\$0.00	0.00%	
41000 GENERAL GOVERNMENT	\$2,554,797.00	\$2,662,752.66	-\$107,955.66		
41110 MAYOR & COUNCIL					
Trf from Special Revenue Fund	\$0.00	\$0.00	\$0.00	0.00%	
41110 MAYOR & COUNCIL	\$0.00	\$0.00	\$0.00		
41320 ADMINISTRATION					
Other Grants & Aids	\$0.00	\$0.00	\$0.00	0.00%	
Misc Income	\$0.00	\$124.98	-\$124.98	0.00%	
41320 ADMINISTRATION	\$0.00	\$124.98	-\$124.98		
41410 ELECTIONS					
Other State Grants & Aids	\$0.00	\$0.00	\$0.00	0.00%	
Other Misc Charges	\$0.00	\$0.00	\$0.00	0.00%	
41410 ELECTIONS	\$0.00	\$0.00	\$0.00		
41520 FINANCE					
Liquor Licenses	\$17,000.00	\$18,295.00	-\$1,295.00	-7.62%	
Other Business Licenses	\$4,000.00	\$4,315.00	-\$315.00	-7.88%	
Other Non-Business Permits	\$200.00	\$335.00	-\$135.00	-67.50%	
Assessment Searches	\$4,000.00	\$2,170.00	\$1,830.00	45.75%	
Service Chg on NSF Checks	\$0.00	\$0.00	\$0.00	0.00%	
Misc Income	\$0.00	\$31.75	-\$31.75	0.00%	
Trf from Special Revenue Fund	\$20,780.00	\$22,159.89	-\$1,379.89	-6.64%	



CITY OF MORA
Revenue Guideline For City Council
 Current Period: December 2023

Last Dim Descr	2023 Budget	2023 YTD Amt	2023 YTD Balance	2023 % of Budget Remain	Explanation
Trf from Capital Projects Fund	\$0.00	\$0.00	\$0.00	0.00%	
Trf from Enterprise Fund	\$17,000.00	\$17,000.00	\$0.00	0.00%	
41520 FINANCE	\$62,980.00	\$64,306.64	-\$1,326.64		
41800 HUMAN RESOURCES					
Contributions & Donations	\$0.00	\$0.00	\$0.00	0.00%	
Misc Income	\$300.00	\$270.00	\$30.00	10.00%	
Trf from Special Revenue Fund	\$11,330.00	\$11,341.00	-\$11.00	-0.10%	
Trf from Enterprise Fund	\$7,986.00	\$7,995.00	-\$9.00	-0.11%	
41800 HUMAN RESOURCES	\$19,616.00	\$19,606.00	\$10.00		
41910 PLANNING & ZONING					
Zoning & Subdivision Fees	\$2,500.00	\$2,915.00	-\$415.00	-16.60%	
Plan Review Fees	\$0.00	\$0.00	\$0.00	0.00%	
Sale of Maps & Copies	\$0.00	\$0.00	\$0.00	0.00%	
Contributions & Donations	\$0.00	\$0.00	\$0.00	0.00%	
Misc Income	\$1,000.00	\$12,700.00	-\$11,700.00	-1170.00%	see note b
Trf from Capital Projects Fund	\$0.00	\$0.00	\$0.00	0.00%	
Trf from Enterprise Fund	\$0.00	\$0.00	\$0.00	0.00%	
41910 PLANNING & ZONING	\$3,500.00	\$15,615.00	-\$12,115.00		
41920 INFORMATION TECHNOLOGY					
Contributions & Donations	\$0.00	\$0.00	\$0.00	0.00%	
Misc Income	\$0.00	\$0.00	\$0.00	0.00%	
Trf from Special Revenue Fund	\$9,658.00	\$7,528.00	\$2,130.00	22.05%	
Trf from Capital Projects Fund	\$0.00	\$0.00	\$0.00	0.00%	
Trf from Enterprise Fund	\$25,569.00	\$19,929.00	\$5,640.00	22.06%	
41920 INFORMATION TECHN	\$35,227.00	\$27,457.00	\$7,770.00		
41940 CITY HALL BUILDING					
Other State Grants & Aids	\$0.00	\$0.00	\$0.00	0.00%	
Contributions & Donations	\$0.00	\$0.00	\$0.00	0.00%	
Misc Income	\$0.00	\$1,833.28	-\$1,833.28	0.00%	see note c
Trf from Capital Projects Fund	\$0.00	\$0.00	\$0.00	0.00%	
Trf from Enterprise Fund	\$50,000.00	\$42,967.60	\$7,032.40	14.06%	
41940 CITY HALL BUILDING	\$50,000.00	\$44,800.88	\$5,199.12		
41941 LIBRARY BUILDING					
Other State Grants & Aids	\$0.00	\$0.00	\$0.00	0.00%	
Rent	\$2,400.00	\$3,273.00	-\$873.00	-36.38%	
Contributions & Donations	\$0.00	\$0.00	\$0.00	0.00%	
Misc Income	\$0.00	\$0.00	\$0.00	0.00%	
Trf from Capital Projects Fund	\$0.00	\$0.00	\$0.00	0.00%	
41941 LIBRARY BUILDING	\$2,400.00	\$3,273.00	-\$873.00		
41942 DEPOT BUILDING					
Other Grants & Aids	\$0.00	\$0.00	\$0.00	0.00%	
Rent	\$0.00	\$0.00	\$0.00	0.00%	
Contributions & Donations	\$0.00	\$0.00	\$0.00	0.00%	
Misc Income	\$0.00	\$0.00	\$0.00	0.00%	
Trf from Capital Projects Fund	\$0.00	\$0.00	\$0.00	0.00%	
41942 DEPOT BUILDING	\$0.00	\$0.00	\$0.00		
42120 LAW ENFORCEMENT					
Police Training Reimbursement	\$0.00	\$0.00	\$0.00	0.00%	
Police Aid	\$46,000.00	\$54,447.00	-\$8,447.00	-18.36%	



CITY OF MORA
Revenue Guideline For City Council
 Current Period: December 2023

Last Dim Descr	2023 Budget	2023 YTD Amt	2023 YTD Balance	2023 % of Budget Remain	Explanation
Court Fines	\$11,000.00	\$14,964.58	-\$3,964.58	-36.04%	
Contributions & Donations	\$0.00	\$0.00	\$0.00	0.00%	
Misc Income	\$0.00	\$0.00	\$0.00	0.00%	
Sale of Fixed Assets	\$0.00	\$0.00	\$0.00	0.00%	
Comp. for Loss of Fixed Assets	\$0.00	\$0.00	\$0.00	0.00%	
Trf from Capital Projects Fund	\$0.00	\$0.00	\$0.00	0.00%	
42120 LAW ENFORCEMENT	\$57,000.00	\$69,411.58	-\$12,411.58		
42220 FIRE					
Fire Relief Pension	\$56,000.00	\$80,135.49	-\$24,135.49	-43.10%	
42220 FIRE	\$56,000.00	\$80,135.49	-\$24,135.49		
42401 BUILDING					
Building Permits	\$30,000.00	\$33,658.10	-\$3,658.10	-12.19%	
Other Misc Charges	\$1,000.00	\$17,734.16	-\$16,734.16	-1673.42%	see notes *
42401 BUILDING	\$31,000.00	\$51,392.26	-\$20,392.26		
43121 STREETS					
Other Non-Business Permits	\$2,000.00	\$2,185.00	-\$185.00	-9.25%	
Other State Grants & Aids	\$0.00	\$0.00	\$0.00	0.00%	
Sidewalk & Street Repair	\$0.00	\$0.00	\$0.00	0.00%	
Pmt from County - St Maint	\$8,118.00	\$8,117.60	\$0.40	0.00%	
Weed Cleaning	\$0.00	\$0.00	\$0.00	0.00%	
Rent	\$50.00	\$0.00	\$50.00	100.00%	
Misc Income	\$200.00	\$0.00	\$200.00	100.00%	
Sale of Fixed Assets	\$34,000.00	\$51,400.00	-\$17,400.00	-51.18%	
Comp. for Loss of Fixed Assets	\$0.00	\$0.00	\$0.00	0.00%	
Trf from Special Revenue Fund	\$0.00	\$0.00	\$0.00	0.00%	
Trf from Capital Projects Fund	\$225,000.00	\$74,482.00	\$150,518.00	66.90%	
Trf from Enterprise Fund	\$0.00	\$0.00	\$0.00	0.00%	
43121 STREETS	\$269,368.00	\$136,184.60	\$133,183.40		
43160 STREET LIGHTING					
Misc Income	\$0.00	\$0.00	\$0.00	0.00%	
Comp. for Loss of Fixed Assets	\$0.00	\$7,389.00	-\$7,389.00	0.00%	see note d
43160 STREET LIGHTING	\$0.00	\$7,389.00	-\$7,389.00		
43180 GARAGE					
Misc Income	\$200.00	\$0.00	\$200.00	100.00%	
Trf from Capital Projects Fund	\$0.00	\$0.00	\$0.00	0.00%	
Trf from Enterprise Fund	\$39,077.00	\$39,077.00	\$0.00	0.00%	
43180 GARAGE	\$39,277.00	\$39,077.00	\$200.00		
45124 AQUATIC CENTER					
Other State Grants & Aids	\$0.00	\$0.00	\$0.00	0.00%	
Swim Fees	\$75,000.00	\$90,084.46	-\$15,084.46	-20.11%	
Pool Lesson Fees	\$50,000.00	\$54,450.00	-\$4,450.00	-8.90%	
Concessions	\$50,000.00	\$54,068.99	-\$4,068.99	-8.14%	
Other Misc Charges	\$0.00	\$0.00	\$0.00	0.00%	
Contributions & Donations	\$0.00	\$0.00	\$0.00	0.00%	
Service Chg on NSF Checks	\$0.00	\$0.00	\$0.00	0.00%	
Misc Income	\$100.00	\$0.00	\$100.00	100.00%	
Cash Over/Short	-\$500.00	-\$119.56	-\$380.44	76.09%	
Trf from Capital Projects Fund	\$0.00	\$0.00	\$0.00	0.00%	
Trf from Enterprise Fund	\$1,000.00	\$1,000.00	\$0.00	0.00%	
45124 AQUATIC CENTER	\$175,600.00	\$199,483.89	-\$23,883.89		



CITY OF MORA
Revenue Guideline For City Council
 Current Period: December 2023

Last Dim Descr	2023 Budget	2023 YTD Amt	2023 YTD Balance	2023 % of Budget Remain	Explanation
45202 PARKS					
Federal Grants	\$0.00	\$0.00	\$0.00	0.00%	
Other State Grants & Aids	\$0.00	\$0.00	\$0.00	0.00%	
Rent	\$1,500.00	\$905.00	\$595.00	39.67%	
Contributions & Donations	\$12,000.00	\$15,018.00	-\$3,018.00	-25.15%	
Misc Income	\$500.00	\$0.00	\$500.00	100.00%	
Sale of Fixed Assets	\$0.00	\$0.00	\$0.00	0.00%	
Comp. for Loss of Fixed Assets	\$0.00	\$0.00	\$0.00	0.00%	
Trf from Capital Projects Fund	\$6,800.00	\$130,399.00	-\$123,599.00	-1817.63%	see notes
45202 PARKS	\$20,800.00	\$146,322.00	-\$125,522.00		
47310 AIRPORT					
Federal Airport Grant - FAA	\$656,250.00	\$84,313.80	\$571,936.20	87.15%	
Other State Grants & Aids	\$100,000.00	\$0.00	\$100,000.00	100.00%	
State Airport Maintenance	\$32,000.00	\$33,803.40	-\$1,803.40	-5.64%	
Concessions	\$0.00	\$196.51	-\$196.51	0.00%	
Airport Hangar Rent	\$8,500.00	\$9,090.99	-\$590.99	-6.95%	
Rent	\$12,300.00	\$12,825.00	-\$525.00	-4.27%	
Contributions & Donations	\$800.00	\$1,400.00	-\$600.00	-75.00%	
Fuel Sales	\$58,000.00	\$52,606.21	\$5,393.79	9.30%	
Misc Income	\$0.00	\$0.00	\$0.00	0.00%	
Commissions	\$0.00	\$0.00	\$0.00	0.00%	
Sale of Fixed Assets	\$0.00	\$0.00	\$0.00	0.00%	
Comp. for Loss of Fixed Assets	\$0.00	\$0.00	\$0.00	0.00%	
Trf from Capital Projects Fund	\$48,375.00	\$0.00	\$48,375.00	100.00%	
47310 AIRPORT	\$916,225.00	\$194,235.91	\$721,989.09		
101 GENERAL FUND	\$4,293,790.00	\$3,761,567.89	\$532,222.11		
220 STORM WATER FUND					
47800 STORM WATER					
Federal Grants	\$0.00	\$0.00	\$0.00	0.00%	
Interest Earnings	\$0.00	\$0.00	\$0.00	0.00%	
Unrealized Gain/(Loss) on Inv	\$0.00	\$0.00	\$0.00	0.00%	
Dividends	\$0.00	\$37.00	-\$37.00	0.00%	
Misc Income	\$0.00	\$0.00	\$0.00	0.00%	
Penalties	\$800.00	\$1,707.22	-\$907.22	-113.40%	
Storm Water Fees	\$114,000.00	\$127,083.26	-\$13,083.26	-11.48%	
Trf from General Fund	\$0.00	\$0.00	\$0.00	0.00%	
47800 STORM WATER	\$114,800.00	\$128,827.48	-\$14,027.48		
220 STORM WATER FUND	\$114,800.00	\$128,827.48	-\$14,027.48		
222 FIRE FUND					
42220 FIRE					
Penalties & Interest	\$0.00	\$0.00	\$0.00	0.00%	
Federal Grants	\$0.00	\$0.00	\$0.00	0.00%	
Other State Grants & Aids	\$4,000.00	\$3,275.16	\$724.84	18.12%	
Fire Protection/Calls	\$40,000.00	\$34,137.50	\$5,862.50	14.66%	
Police & Fire Reports	\$0.00	\$0.00	\$0.00	0.00%	
Fire Protection Services	\$96,411.00	\$96,411.00	\$0.00	0.00%	
Special Assessments	\$0.00	\$1,100.00	-\$1,100.00	0.00%	
Int/Pen on Spec Assmts	\$0.00	\$5.50	-\$5.50	0.00%	
Interest Earnings	\$0.00	\$0.00	\$0.00	0.00%	
Dividends	\$0.00	\$652.00	-\$652.00	0.00%	



CITY OF MORA
Revenue Guideline For City Council
 Current Period: December 2023

Last Dim Descr	2023 Budget	2023 YTD Amt	2023 YTD Balance	2023 % of Budget Remain	Explanation
Contributions & Donations	\$0.00	\$31,190.25	-\$31,190.25	0.00%	see note e
Misc Income	\$0.00	\$353.80	-\$353.80	0.00%	
Sale of Fixed Assets	\$0.00	\$0.00	\$0.00	0.00%	
Trf from General Fund	\$41,755.00	\$41,755.00	\$0.00	0.00%	
Trf from Capital Projects Fund	\$303,350.00	\$292,192.00	\$11,158.00	3.68%	
42220 FIRE	\$485,516.00	\$501,072.21	-\$15,556.21		
222 FIRE FUND	\$485,516.00	\$501,072.21	-\$15,556.21		
225 CEMETERY FUND					
47810 CEMETERY					
Perpetual Care	\$0.00	\$0.00	\$0.00	0.00%	
Sales of Lots	\$20,000.00	\$33,000.00	-\$13,000.00	-65.00%	
Interment Fees	\$25,000.00	\$44,240.00	-\$19,240.00	-76.96%	
Stone Setting Fee	\$1,600.00	\$2,240.00	-\$640.00	-40.00%	
Interest Earnings	\$0.00	\$1.66	-\$1.66	0.00%	
Unrealized Gain/(Loss) on Inv	\$0.00	\$0.00	\$0.00	0.00%	
Dividends	\$0.00	\$50.00	-\$50.00	0.00%	
Rent	\$0.00	\$0.00	\$0.00	0.00%	
Contributions & Donations	\$0.00	\$50.00	-\$50.00	0.00%	
Misc Income	\$0.00	\$0.00	\$0.00	0.00%	
Sale of Fixed Assets	\$0.00	\$0.00	\$0.00	0.00%	
Comp. for Loss of Fixed Assets	\$0.00	\$0.00	\$0.00	0.00%	
Trf from General Fund	\$0.00	\$0.00	\$0.00	0.00%	
Trf from Permanent Fund	\$0.00	\$93.11	-\$93.11	0.00%	
Trf from Capital Projects Fund	\$0.00	\$0.00	\$0.00	0.00%	
47810 CEMETERY	\$46,600.00	\$79,674.77	-\$33,074.77		
225 CEMETERY FUND	\$46,600.00	\$79,674.77	-\$33,074.77		
609 LIQUOR FUND					
49750 LIQUOR STORE					
Interest Earnings	\$0.00	\$0.00	\$0.00	0.00%	
Dividends	\$0.00	\$817.00	-\$817.00	0.00%	
Service Chg on NSF Checks	\$0.00	\$0.00	\$0.00	0.00%	
Misc Income	\$300.00	\$128.53	\$171.47	57.16%	
Recoveries of Bad Debt	\$0.00	\$0.00	\$0.00	0.00%	
Wine Club	\$2,000.00	\$2,237.00	-\$237.00	-11.85%	
Wine Sales	\$394,200.00	\$429,343.33	-\$35,143.33	-8.92%	
Liquor Sales	\$1,324,100.00	\$1,567,995.67	-\$243,895.67	-18.42%	
Beer Sales	\$2,222,200.00	\$2,195,779.79	\$26,420.21	1.19%	
Liquor & Beer Coupons	\$0.00	\$0.00	\$0.00	0.00%	
Misc Sales	\$180,000.00	\$282,798.81	-\$102,798.81	-57.11%	
THC Infused Sales	\$0.00	\$22,852.78	-\$22,852.78	0.00%	
Lottery	\$3,500.00	\$6,914.60	-\$3,414.60	-97.56%	
Commissions	\$1,000.00	\$1,338.57	-\$338.57	-33.86%	
Cash Discounts	\$0.00	\$0.00	\$0.00	0.00%	
Cash Over/Short	-\$300.00	-\$981.57	\$681.57	-227.19%	
Trf from General Fund	\$0.00	\$0.00	\$0.00	0.00%	
49750 LIQUOR STORE	\$4,127,000.00	\$4,509,224.51	-\$382,224.51		
609 LIQUOR FUND	\$4,127,000.00	\$4,509,224.51	-\$382,224.51		



CITY OF MORA

Revenue Guideline For City Council

Current Period: December 2023

Last Dim Descr	2023 Budget	2023 YTD Amt	2023 YTD Balance	2023 % of Budget Remain	Explanation
	\$9,067,706.00	\$8,980,366.86	\$87,339.14		



CITY OF MORA
Expenditure Guideline For City Council
 Current Period: December 2023

Last Dim Descr	2023 YTD Budget	2023 YTD Amt	2023 YTD Balance	2023 % of Budget Remain	Explanation
101 GENERAL FUND					
41000 GENERAL GOVERNMENT					
Repair/Maint - Bldg & Equip	\$500.00	\$100.00	\$400.00	80.00%	
Engineering	\$0.00	\$0.00	\$0.00	0.00%	
Contributions	\$23,000.00	\$20,000.00	\$3,000.00	13.04%	
Insurance	\$7,570.00	\$7,041.96	\$528.04	6.98%	
Workers Comp Insurance	\$0.00	\$0.00	\$0.00	0.00%	
Miscellaneous	\$800.00	\$0.00	\$800.00	100.00%	
Tax Abatement Payments	\$4,000.00	\$9,354.11	-\$5,354.11	-133.85%	
Pay Out Pass-Thru Grant Procee	\$0.00	\$0.00	\$0.00	0.00%	
Trf to Special Revenue Fund	\$0.00	\$0.00	\$0.00	0.00%	
Trf to Capital Projects Fund	\$0.00	\$0.00	\$0.00	0.00%	
Trf to Enterprise Fund	\$0.00	\$3,805.68	-\$3,805.68	0.00%	
41000 GENERAL GOVERNMENT	\$35,870.00	\$40,301.75	-\$4,431.75	-12.36%	
41110 MAYOR & COUNCIL					
Wages & Salaries	\$21,000.00	\$20,999.88	\$0.12	0.00%	
FICA	\$1,302.00	\$1,302.12	-\$0.12	-0.01%	
Medicare	\$305.00	\$304.32	\$0.68	0.22%	
Office Supplies	\$300.00	\$420.09	-\$120.09	-40.03%	
Other Operating Supplies	\$50.00	\$66.53	-\$16.53	-33.06%	
Repair/Maint - Bldg & Equip	\$0.00	\$0.00	\$0.00	0.00%	
Small Tools & Equipment	\$0.00	\$1,447.97	-\$1,447.97	0.00%	
Engineering	\$0.00	\$0.00	\$0.00	0.00%	
Legal Services	\$500.00	\$2,680.00	-\$2,180.00	-436.00%	see note f
Professional Services - Misc	\$0.00	\$0.00	\$0.00	0.00%	
Postage	\$35.00	\$0.00	\$35.00	100.00%	
Meetings, Training, & Travel	\$1,000.00	\$280.00	\$720.00	72.00%	
Advertising	\$250.00	\$150.00	\$100.00	40.00%	
Contributions	\$0.00	\$0.00	\$0.00	0.00%	
Insurance	\$120.00	\$81.00	\$39.00	32.50%	
Workers Comp Insurance	\$122.00	\$65.76	\$56.24	46.10%	
Dues & Subscriptions	\$10,000.00	\$11,274.00	-\$1,274.00	-12.74%	
Miscellaneous	\$300.00	\$351.14	-\$51.14	-17.05%	
Capital Outlay	\$0.00	\$0.00	\$0.00	0.00%	
Trf to Capital Projects Fund	\$0.00	\$0.00	\$0.00	0.00%	
41110 MAYOR & COUNCIL	\$35,284.00	\$39,422.81	-\$4,138.81	-11.73%	
41320 ADMINISTRATION					
Wages & Salaries	\$94,050.00	\$126,823.32	-\$32,773.32	-34.85%	
PERA	\$7,054.00	\$9,512.19	-\$2,458.19	-34.85%	
FICA	\$5,831.00	\$7,584.47	-\$1,753.47	-30.07%	
Medicare	\$1,364.00	\$1,774.08	-\$410.08	-30.06%	
ICMA	\$0.00	\$0.00	\$0.00	0.00%	
VEBA or H.S.A.	\$0.00	\$0.00	\$0.00	0.00%	
Health Insurance	\$4,695.00	\$4,495.08	\$199.92	4.26%	
Life Insurance	\$138.00	\$237.10	-\$99.10	-71.81%	
Dental Insurance	\$64.00	\$64.08	-\$0.08	-0.13%	
Office Supplies	\$400.00	\$721.89	-\$321.89	-80.47%	
Motor Fuels	\$0.00	\$0.00	\$0.00	0.00%	
Lubricants & Additives	\$0.00	\$0.00	\$0.00	0.00%	
Other Operating Supplies	\$75.00	\$22.81	\$52.19	69.59%	
Repair/Maint - Bldg & Equip	\$0.00	\$0.00	\$0.00	0.00%	
Small Tools & Equipment	\$50.00	\$67.41	-\$17.41	-34.82%	



CITY OF MORA

Expenditure Guideline For City Council

Current Period: December 2023

Last Dim Descr	2023 YTD Budget	2023 YTD Amt	2023 YTD Balance	2023 % of Budget Remain	Explanation
Engineering	\$500.00	\$690.00	-\$190.00	-38.00%	
Legal Services	\$500.00	\$1,005.12	-\$505.12	-101.02%	
Professional Services - Misc	\$2,000.00	\$34,608.04	-\$32,608.04	-1630.40%	see note g
Telephone	\$300.00	\$0.00	\$300.00	100.00%	
Postage	\$30.00	\$9.90	\$20.10	67.00%	
Meetings, Training, & Travel	\$2,000.00	\$1,431.45	\$568.55	28.43%	
Insurance	\$440.00	\$353.04	\$86.96	19.76%	
Workers Comp Insurance	\$904.00	\$474.75	\$429.25	47.48%	
Dues & Subscriptions	\$1,100.00	\$337.70	\$762.30	69.30%	
Miscellaneous	\$0.00	\$643.32	-\$643.32	0.00%	
Capital Outlay	\$0.00	\$0.00	\$0.00	0.00%	
41320 ADMINISTRATION	\$121,495.00	\$190,855.75	-\$69,360.75	-57.09%	
41410 ELECTIONS					
Office Supplies	\$0.00	\$0.00	\$0.00	0.00%	
Printed Forms & Paper	\$0.00	\$0.00	\$0.00	0.00%	
Postage	\$0.00	\$0.00	\$0.00	0.00%	
Advertising	\$0.00	\$0.00	\$0.00	0.00%	
Contractual Labor	\$0.00	\$0.00	\$0.00	0.00%	
Miscellaneous	\$0.00	\$0.00	\$0.00	0.00%	
41410 ELECTIONS	\$0.00	\$0.00	\$0.00	0.00%	
41520 FINANCE					
Wages & Salaries	\$111,104.00	\$73,002.90	\$38,101.10	34.29%	
PERA	\$8,333.00	\$5,381.07	\$2,951.93	35.42%	
FICA	\$6,888.00	\$4,430.60	\$2,457.40	35.68%	
Medicare	\$1,611.00	\$1,036.32	\$574.68	35.67%	
VEBA or H.S.A.	\$1,200.00	\$1,150.00	\$50.00	4.17%	
Health Insurance	\$16,800.00	\$15,803.30	\$996.70	5.93%	
Life Insurance	\$207.00	\$171.74	\$35.26	17.03%	
Dental Insurance	\$64.00	\$58.74	\$5.26	8.22%	
Office Supplies	\$500.00	\$1,712.10	-\$1,212.10	-242.42%	
Printed Forms & Paper	\$0.00	\$0.00	\$0.00	0.00%	
Motor Fuels	\$0.00	\$0.00	\$0.00	0.00%	
Other Operating Supplies	\$100.00	\$186.71	-\$86.71	-86.71%	
Repair/Maint - Bldg & Equip	\$0.00	\$4.99	-\$4.99	0.00%	
Small Tools & Equipment	\$100.00	\$477.11	-\$377.11	-377.11%	
Auditing	\$9,000.00	\$11,359.00	-\$2,359.00	-26.21%	
Legal Services	\$0.00	\$0.00	\$0.00	0.00%	
Assessing	\$14,408.00	\$15,379.00	-\$971.00	-6.74%	
Professional Services - Misc	\$23,500.00	\$25,842.02	-\$2,342.02	-9.97%	
Telephone	\$0.00	\$0.00	\$0.00	0.00%	
Postage	\$1,500.00	\$1,949.88	-\$449.88	-29.99%	
Meetings, Training, & Travel	\$700.00	\$3,326.72	-\$2,626.72	-375.25%	
Advertising	\$60.00	\$63.00	-\$3.00	-5.00%	
Insurance	\$1,300.00	\$888.96	\$411.04	31.62%	
Workers Comp Insurance	\$933.00	\$500.67	\$432.33	46.34%	
Dues & Subscriptions	\$350.00	\$533.00	-\$183.00	-52.29%	
Miscellaneous	\$50.00	\$124.16	-\$74.16	-148.32%	
Payment Processing Expenses	\$0.00	\$12.01	-\$12.01	0.00%	
Capital Outlay	\$0.00	\$0.00	\$0.00	0.00%	
41520 FINANCE	\$198,708.00	\$163,394.00	\$35,314.00	17.77%	
41610 LEGAL					
Legal Services	\$32,000.00	\$32,398.70	-\$398.70	-1.25%	



CITY OF MORA

Expenditure Guideline For City Council

Current Period: December 2023

Last Dim Descr	2023 YTD Budget	2023 YTD Amt	2023 YTD Balance	2023 % of Budget Remain	Explanation
Professional Services - Misc	\$800.00	\$450.00	\$350.00	43.75%	
Advertising	\$0.00	\$0.00	\$0.00	0.00%	
Insurance	\$50.00	\$39.00	\$11.00	22.00%	
41610 LEGAL	\$32,850.00	\$32,887.70	-\$37.70	-0.11%	
41800 HUMAN RESOURCES					
Wages & Salaries	\$0.00	\$0.00	\$0.00	0.00%	
PERA	\$0.00	\$0.00	\$0.00	0.00%	
FICA	\$0.00	\$0.00	\$0.00	0.00%	
Medicare	\$0.00	\$0.00	\$0.00	0.00%	
Health Insurance	\$0.00	\$0.00	\$0.00	0.00%	
Life Insurance	\$0.00	\$0.00	\$0.00	0.00%	
Dental Insurance	\$0.00	\$0.00	\$0.00	0.00%	
Office Supplies	\$200.00	\$377.06	-\$177.06	-88.53%	
Recognition/Wellness Programs	\$3,000.00	\$1,083.77	\$1,916.23	63.87%	
Uniforms	\$0.00	\$0.00	\$0.00	0.00%	
Small Tools & Equipment	\$0.00	\$30.99	-\$30.99	0.00%	
Legal Services	\$1,000.00	\$10,592.87	-\$9,592.87	-959.29%	
Professional Services - Misc	\$20,000.00	\$7,163.92	\$12,836.08	64.18%	
Postage	\$450.00	\$450.00	\$0.00	0.00%	
Meetings, Training, & Travel	\$1,000.00	\$1,555.72	-\$555.72	-55.57%	
Advertising	\$6,800.00	\$11,690.51	-\$4,890.51	-71.92%	
Insurance	\$40.00	\$39.96	\$0.04	0.10%	
Workers Comp Insurance	\$0.00	\$0.00	\$0.00	0.00%	
Dues & Subscriptions	\$230.00	\$439.00	-\$209.00	-90.87%	
Miscellaneous	\$50.00	\$0.00	\$50.00	100.00%	
Payment Processing Expenses	\$1,000.00	\$350.00	\$650.00	65.00%	
41800 HUMAN RESOURCES	\$33,770.00	\$33,773.80	-\$3.80	-0.01%	
41910 PLANNING & ZONING					
Wages & Salaries	\$67,535.00	\$62,666.73	\$4,868.27	7.21%	
PERA	\$4,953.00	\$4,634.36	\$318.64	6.43%	
FICA	\$4,187.00	\$3,782.54	\$404.46	9.66%	
Medicare	\$979.00	\$884.67	\$94.33	9.64%	
VEBA or H.S.A.	\$1,020.00	\$1,020.00	\$0.00	0.00%	
Health Insurance	\$14,280.00	\$14,016.84	\$263.16	1.84%	
Life Insurance	\$117.00	\$141.35	-\$24.35	-20.81%	
Dental Insurance	\$90.00	\$89.64	\$0.36	0.40%	
Office Supplies	\$200.00	\$213.90	-\$13.90	-6.95%	
Other Operating Supplies	\$50.00	\$0.00	\$50.00	100.00%	
Small Tools & Equipment	\$200.00	\$13.48	\$186.52	93.26%	
Engineering	\$1,000.00	\$0.00	\$1,000.00	100.00%	
Legal Services	\$2,500.00	\$2,201.00	\$299.00	11.96%	
Professional Services - Misc	\$5,000.00	\$1,018.56	\$3,981.44	79.63%	
Telephone	\$300.00	\$345.75	-\$45.75	-15.25%	
Postage	\$30.00	\$0.00	\$30.00	100.00%	
Meetings, Training, & Travel	\$1,000.00	\$204.30	\$795.70	79.57%	
Advertising	\$600.00	\$688.95	-\$88.95	-14.83%	
Insurance	\$400.00	\$249.96	\$150.04	37.51%	
Workers Comp Insurance	\$695.00	\$365.86	\$329.14	47.36%	
Dues & Subscriptions	\$650.00	\$225.93	\$424.07	65.24%	
Miscellaneous	\$0.00	\$0.00	\$0.00	0.00%	
Capital Outlay	\$0.00	\$0.00	\$0.00	0.00%	
41910 PLANNING & ZONING	\$105,786.00	\$92,763.82	\$13,022.18	12.31%	



CITY OF MORA
Expenditure Guideline For City Council
 Current Period: December 2023

Last Dim Descr	2023 YTD Budget	2023 YTD Amt	2023 YTD Balance	2023 % of Budget Remain	Explanation
41920 INFORMATION TECHNOLOGY					
Office Supplies	\$0.00	\$0.00	\$0.00	0.00%	
Other Operating Supplies	\$250.00	\$1,484.00	-\$1,234.00	-493.60%	
Repair/Maint - Bldg & Equip	\$2,000.00	\$2,535.16	-\$535.16	-26.76%	
Small Tools & Equipment	\$2,000.00	\$913.42	\$1,086.58	54.33%	
Professional Services - Misc	\$20,000.00	\$27,266.01	-\$7,266.01	-36.33%	
Telephone	\$1,150.00	\$1,060.68	\$89.32	7.77%	
Postage	\$0.00	\$0.00	\$0.00	0.00%	
Rentals	\$3,800.00	\$2,172.56	\$1,627.44	42.83%	
Miscellaneous	\$0.00	\$0.00	\$0.00	0.00%	
Capital Outlay	\$23,000.00	\$9,459.50	\$13,540.50	58.87%	
41920 INFORMATION TECHN	\$52,200.00	\$44,891.33	\$7,308.67	14.00%	
41940 CITY HALL BUILDING					
Wages & Salaries	\$12,005.00	\$14,355.86	-\$2,350.86	-19.58%	
PERA	\$900.00	\$553.10	\$346.90	38.54%	
FICA	\$744.00	\$868.98	-\$124.98	-16.80%	
Medicare	\$174.00	\$203.28	-\$29.28	-16.83%	
VEBA or H.S.A.	\$132.00	\$126.66	\$5.34	4.05%	
Health Insurance	\$1,895.00	\$1,772.61	\$122.39	6.46%	
Life Insurance	\$16.00	\$18.18	-\$2.18	-13.63%	
Dental Insurance	\$13.00	\$13.48	-\$0.48	-3.69%	
Cleaning Supplies	\$300.00	\$20.64	\$279.36	93.12%	
Laundry/Rugs	\$600.00	\$890.18	-\$290.18	-48.36%	
Other Operating Supplies	\$250.00	\$898.06	-\$648.06	-259.22%	
Repair/Maint - Bldg & Equip	\$3,000.00	\$974.96	\$2,025.04	67.50%	Type text here
Small Tools & Equipment	\$250.00	\$430.04	-\$180.04	-72.02%	
Professional Services - Misc	\$300.00	\$312.63	-\$12.63	-4.21%	
Telephone	\$7,000.00	\$8,224.37	-\$1,224.37	-17.49%	
Meetings, Training, & Travel	\$0.00	\$0.00	\$0.00	0.00%	
Insurance	\$2,390.00	\$2,273.04	\$116.96	4.89%	
Workers Comp Insurance	\$276.00	\$164.71	\$111.29	40.32%	
Electricity	\$4,000.00	\$4,767.22	-\$767.22	-19.18%	
Water	\$1,000.00	\$1,098.03	-\$98.03	-9.80%	
Natural Gas - Heat	\$3,000.00	\$3,553.05	-\$553.05	-18.44%	
Garbage Removal	\$700.00	\$758.76	-\$58.76	-8.39%	
Sewer	\$550.00	\$554.17	-\$4.17	-0.76%	
Storm Water	\$150.00	\$177.32	-\$27.32	-18.21%	
Rentals	\$600.00	\$578.40	\$21.60	3.60%	
Miscellaneous	\$0.00	\$0.00	\$0.00	0.00%	
Capital Outlay	\$100,000.00	\$85,935.20	\$14,064.80	14.06%	
41940 CITY HALL BUILDING	\$140,245.00	\$129,522.93	\$10,722.07	7.65%	
41941 LIBRARY BUILDING					
Wages & Salaries	\$13,335.00	\$9,115.36	\$4,219.64	31.64%	
PERA	\$1,000.00	\$21.73	\$978.27	97.83%	
FICA	\$827.00	\$564.42	\$262.58	31.75%	
Medicare	\$193.00	\$132.17	\$60.83	31.52%	
VEBA or H.S.A.	\$24.00	\$2.61	\$21.39	89.13%	
Health Insurance	\$430.00	\$49.12	\$380.88	88.58%	
Life Insurance	\$4.00	\$0.58	\$3.42	85.50%	
Dental Insurance	\$1.00	\$0.11	\$0.89	89.00%	
Cleaning Supplies	\$200.00	\$71.26	\$128.74	64.37%	
Laundry/Rugs	\$900.00	\$1,064.28	-\$164.28	-18.25%	



CITY OF MORA

Expenditure Guideline For City Council

Current Period: December 2023

Last Dim Descr	2023 YTD Budget	2023 YTD Amt	2023 YTD Balance	2023 % of Budget Remain	Explanation
Other Operating Supplies	\$150.00	\$591.96	-\$441.96	-294.64%	
Landscaping Materials	\$0.00	\$0.00	\$0.00	0.00%	
Repair/Maint - Bldg & Equip	\$2,000.00	\$3,273.89	-\$1,273.89	-63.69%	see note h
Small Tools & Equipment	\$200.00	\$188.42	\$11.58	5.79%	
Professional Services - Misc	\$0.00	\$0.00	\$0.00	0.00%	
Telephone	\$0.00	\$0.00	\$0.00	0.00%	
Insurance	\$1,690.00	\$1,598.04	\$91.96	5.44%	
Workers Comp Insurance	\$218.00	\$115.11	\$102.89	47.20%	
Electricity	\$3,900.00	\$5,192.66	-\$1,292.66	-33.15%	
Water	\$400.00	\$481.67	-\$81.67	-20.42%	
Natural Gas - Heat	\$3,250.00	\$2,739.69	\$510.31	15.70%	
Garbage Removal	\$350.00	\$586.92	-\$236.92	-67.69%	
Sewer	\$500.00	\$580.06	-\$80.06	-16.01%	
Storm Water	\$150.00	\$177.32	-\$27.32	-18.21%	
Miscellaneous	\$0.00	\$0.00	\$0.00	0.00%	
Capital Outlay	\$0.00	\$0.00	\$0.00	0.00%	
41941 LIBRARY BUILDING	\$29,722.00	\$26,547.38	\$3,174.62	10.68%	
41942 DEPOT BUILDING					
Other Operating Supplies	\$0.00	\$0.00	\$0.00	0.00%	
Landscaping Materials	\$0.00	\$0.00	\$0.00	0.00%	
Repair/Maint - Bldg & Equip	\$0.00	\$0.00	\$0.00	0.00%	
Professional Services - Misc	\$0.00	\$0.00	\$0.00	0.00%	
Insurance	\$0.00	\$0.00	\$0.00	0.00%	
Miscellaneous	\$0.00	\$0.00	\$0.00	0.00%	
Capital Outlay	\$0.00	\$0.00	\$0.00	0.00%	
41942 DEPOT BUILDING	\$0.00	\$0.00	\$0.00	0.00%	
42120 LAW ENFORCEMENT					
Repair/Maint - Bldg & Equip	\$0.00	\$0.00	\$0.00	0.00%	
Small Tools & Equipment	\$0.00	\$0.00	\$0.00	0.00%	
Professional Services - Misc	\$747,015.00	\$747,378.10	-\$363.10	-0.05%	
Postage	\$0.00	\$0.00	\$0.00	0.00%	
Insurance	\$1,010.00	\$885.00	\$125.00	12.38%	
Miscellaneous	\$0.00	\$0.00	\$0.00	0.00%	
Capital Outlay	\$8,500.00	\$17,561.00	-\$9,061.00	-106.60%	
Trf to Capital Projects Fund	\$0.00	\$0.00	\$0.00	0.00%	
42120 LAW ENFORCEMENT	\$756,525.00	\$765,824.10	-\$9,299.10	-1.23%	
42220 FIRE					
Fire Relief Pension	\$56,000.00	\$80,135.49	-\$24,135.49	-43.10%	
Contract Services	\$0.00	\$0.00	\$0.00	0.00%	
Insurance	\$0.00	\$0.00	\$0.00	0.00%	
Trf to Special Revenue Fund	\$41,755.00	\$41,755.00	\$0.00	0.00%	
Trf to Capital Projects Fund	\$42,913.00	\$42,913.00	\$0.00	0.00%	
42220 FIRE	\$140,668.00	\$164,803.49	-\$24,135.49	-17.16%	
42401 BUILDING					
Wages & Salaries	\$69,166.00	\$68,560.45	\$605.55	0.88%	
PERA	\$5,187.00	\$5,141.96	\$45.04	0.87%	
FICA	\$4,288.00	\$4,161.93	\$126.07	2.94%	
Medicare	\$1,003.00	\$973.46	\$29.54	2.95%	
VEBA or H.S.A.	\$1,080.00	\$1,080.00	\$0.00	0.00%	
Health Insurance	\$15,120.00	\$14,841.36	\$278.64	1.84%	
Life Insurance	\$124.00	\$149.53	-\$25.53	-20.59%	
Dental Insurance	\$13.00	\$12.83	\$0.17	1.31%	



CITY OF MORA

Expenditure Guideline For City Council

Current Period: December 2023

Last Dim Descr	2023 YTD Budget	2023 YTD Amt	2023 YTD Balance	2023 % of Budget Remain	Explanation
Office Supplies	\$200.00	\$1,137.99	-\$937.99	-469.00%	
Printed Forms & Paper	\$100.00	\$0.00	\$100.00	100.00%	
Motor Fuels	\$400.00	\$156.38	\$243.62	60.91%	
Other Operating Supplies	\$100.00	\$0.00	\$100.00	100.00%	
Repair/Maint - Bldg & Equip	\$100.00	\$598.00	-\$498.00	-498.00%	
Small Tools & Equipment	\$100.00	\$325.06	-\$225.06	-225.06%	
Engineering	\$1,000.00	\$0.00	\$1,000.00	100.00%	
Legal Services	\$300.00	\$0.00	\$300.00	100.00%	
Professional Services - Misc	\$1,000.00	\$418.70	\$581.30	58.13%	
Telephone	\$500.00	\$543.25	-\$43.25	-8.65%	
Postage	\$50.00	\$0.00	\$50.00	100.00%	
Meetings, Training, & Travel	\$1,000.00	\$552.50	\$447.50	44.75%	
Advertising	\$0.00	\$72.00	-\$72.00	0.00%	
Insurance	\$670.00	\$513.96	\$156.04	23.29%	
Workers Comp Insurance	\$719.00	\$375.12	\$343.88	47.83%	
Contractual Labor	\$0.00	\$0.00	\$0.00	0.00%	
Dues & Subscriptions	\$150.00	\$0.00	\$150.00	100.00%	
Miscellaneous	\$25.00	\$20.25	\$4.75	19.00%	
Capital Outlay	\$0.00	\$0.00	\$0.00	0.00%	
42401 BUILDING	\$102,395.00	\$99,634.73	\$2,760.27	2.70%	
43121 STREETS					
Wages & Salaries	\$159,093.00	\$123,922.10	\$35,170.90	22.11%	
PERA	\$11,871.00	\$9,294.09	\$2,576.91	21.71%	
FICA	\$9,864.00	\$7,334.09	\$2,529.91	25.65%	
Medicare	\$2,307.00	\$1,715.31	\$591.69	25.65%	
VEBA or H.S.A.	\$1,053.00	\$786.74	\$266.26	25.29%	
Health Insurance	\$26,354.00	\$19,049.65	\$7,304.35	27.72%	
Life Insurance	\$305.00	\$261.68	\$43.32	14.20%	
Dental Insurance	\$55.00	\$61.36	-\$6.36	-11.56%	
Unemployment Benefit Pmts	\$0.00	\$0.00	\$0.00	0.00%	
Office Supplies	\$200.00	\$320.41	-\$120.41	-60.21%	
Cleaning Supplies	\$100.00	\$29.97	\$70.03	70.03%	
Motor Fuels	\$22,000.00	\$27,224.28	-\$5,224.28	-23.75%	
Lubricants & Additives	\$3,500.00	-\$196.58	\$3,696.58	105.62%	
Chemicals	\$300.00	\$467.46	-\$167.46	-55.82%	
Other Operating Supplies	\$0.00	\$891.02	-\$891.02	0.00%	
Uniforms	\$1,000.00	\$1,322.47	-\$322.47	-32.25%	
Tires	\$3,000.00	\$417.50	\$2,582.50	86.08%	
Street Maint - Labor&Materials	\$140,000.00	\$51,385.21	\$88,614.79	63.30%	
Landscaping Materials	\$700.00	\$760.00	-\$60.00	-8.57%	
Street Signs	\$3,000.00	\$609.54	\$2,390.46	79.68%	
Repair/Maint - Bldg & Equip	\$30,000.00	\$46,700.01	-\$16,700.01	-55.67%	
Small Tools & Equipment	\$3,000.00	\$2,446.03	\$553.97	18.47%	
Engineering	\$500.00	\$0.00	\$500.00	100.00%	
Professional Services - Misc	\$2,000.00	\$5,296.54	-\$3,296.54	-164.83%	
Telephone	\$2,700.00	\$2,459.26	\$240.74	8.92%	
Postage	\$40.00	-\$1.03	\$41.03	102.58%	
Meetings, Training, & Travel	\$500.00	\$378.75	\$121.25	24.25%	
Advertising	\$0.00	\$0.00	\$0.00	0.00%	
Insurance	\$6,670.00	\$5,502.96	\$1,167.04	17.50%	
Workers Comp Insurance	\$16,316.00	\$8,757.65	\$7,558.35	46.32%	
Electricity	\$2,000.00	\$1,805.43	\$194.57	9.73%	
Garbage Removal	\$900.00	\$1,474.89	-\$574.89	-63.88%	



CITY OF MORA
Expenditure Guideline For City Council
 Current Period: December 2023

Last Dim Descr	2023 YTD Budget	2023 YTD Amt	2023 YTD Balance	2023 % of Budget Remain	Explanation
Rentals	\$150.00	\$0.00	\$150.00	100.00%	
Dues & Subscriptions	\$0.00	\$40.00	-\$40.00	0.00%	
Miscellaneous	\$500.00	\$832.27	-\$332.27	-66.45%	
Capital Outlay	\$539,500.00	\$464,344.90	\$75,155.10	13.93%	
Trf to Capital Projects Fund	\$0.00	\$0.00	\$0.00	0.00%	
Trf to Debt Service Fund	\$77,250.00	\$0.00	\$77,250.00	100.00%	
43121 STREETS	\$1,066,728.00	\$785,693.96	\$281,034.04	26.35%	
43125 ICE & SNOW REMOVAL					
Wages & Salaries	\$16,132.00	\$38,720.75	-\$22,588.75	-140.02%	
PERA	\$1,210.00	\$2,904.22	-\$1,694.22	-140.02%	
FICA	\$1,000.00	\$2,261.19	-\$1,261.19	-126.12%	
Medicare	\$234.00	\$528.90	-\$294.90	-126.03%	
VEBA or H.S.A.	\$83.00	\$137.58	-\$54.58	-65.76%	
Health Insurance	\$2,708.00	\$8,363.15	-\$5,655.15	-208.83%	
Life Insurance	\$34.00	\$124.95	-\$90.95	-267.50%	
Dental Insurance	\$1.00	\$0.13	\$0.87	87.00%	
Office Supplies	\$0.00	\$0.00	\$0.00	0.00%	
Cleaning Supplies	\$0.00	\$0.00	\$0.00	0.00%	
Motor Fuels	\$0.00	\$0.00	\$0.00	0.00%	
Lubricants & Additives	\$0.00	\$0.00	\$0.00	0.00%	
Chemicals	\$15,000.00	\$12,278.91	\$2,721.09	18.14%	
Other Operating Supplies	\$5,000.00	\$2,963.89	\$2,036.11	40.72%	
Tires	\$0.00	\$0.00	\$0.00	0.00%	
Repair/Maint - Bldg & Equip	\$0.00	\$0.00	\$0.00	0.00%	
Telephone	\$0.00	\$0.00	\$0.00	0.00%	
Advertising	\$0.00	\$0.00	\$0.00	0.00%	
Insurance	\$0.00	\$0.00	\$0.00	0.00%	
Workers Comp Insurance	\$1,584.00	\$850.28	\$733.72	46.32%	
Miscellaneous	\$0.00	\$0.00	\$0.00	0.00%	
Capital Outlay	\$0.00	\$0.00	\$0.00	0.00%	
43125 ICE & SNOW REMOVAL	\$42,986.00	\$69,133.95	-\$26,147.95	-60.83%	
43160 STREET LIGHTING					
Wages & Salaries	\$0.00	\$0.00	\$0.00	0.00%	
PERA	\$0.00	\$0.00	\$0.00	0.00%	
FICA	\$0.00	\$0.00	\$0.00	0.00%	
Medicare	\$0.00	\$0.00	\$0.00	0.00%	
Electricity	\$35,000.00	\$34,815.42	\$184.58	0.53%	
Miscellaneous	\$0.00	\$0.00	\$0.00	0.00%	
Capital Outlay	\$9,000.00	\$27,393.00	-\$18,393.00	-204.37%	see note i
43160 STREET LIGHTING	\$44,000.00	\$62,208.42	-\$18,208.42	-41.38%	
43180 GARAGE					
Wages & Salaries	\$1,852.00	\$4,124.46	-\$2,272.46	-122.70%	
PERA	\$132.00	\$185.98	-\$53.98	-40.89%	
FICA	\$115.00	\$251.32	-\$136.32	-118.54%	
Medicare	\$27.00	\$58.81	-\$31.81	-117.81%	
VEBA or H.S.A.	\$0.00	\$4.47	-\$4.47	0.00%	
Health Insurance	\$0.00	\$136.34	-\$136.34	0.00%	
Life Insurance	\$0.00	\$2.01	-\$2.01	0.00%	
Dental Insurance	\$0.00	\$0.48	-\$0.48	0.00%	
Cleaning Supplies	\$200.00	\$47.28	\$152.72	76.36%	
Lubricants & Additives	\$100.00	\$451.02	-\$351.02	-351.02%	
Chemicals	\$100.00	\$0.00	\$100.00	100.00%	



CITY OF MORA

Expenditure Guideline For City Council

Current Period: December 2023

Last Dim Descr	2023 YTD Budget	2023 YTD Amt	2023 YTD Balance	2023 % of Budget Remain	Explanation
Other Operating Supplies	\$500.00	\$1,487.84	-\$987.84	-197.57%	
Repair/Maint - Bldg & Equip	\$8,000.00	\$3,635.53	\$4,364.47	54.56%	
Small Tools & Equipment	\$2,000.00	\$1,122.40	\$877.60	43.88%	
Professional Services - Misc	\$40.00	\$729.04	-\$689.04	-1722.60%	
Postage	\$0.00	\$0.00	\$0.00	0.00%	
Insurance	\$2,180.00	\$2,112.96	\$67.04	3.08%	
Workers Comp Insurance	\$26.00	\$13.60	\$12.40	47.69%	
Electricity	\$4,000.00	\$4,778.50	-\$778.50	-19.46%	
Water	\$400.00	\$431.90	-\$31.90	-7.98%	
Natural Gas - Heat	\$6,500.00	\$7,574.01	-\$1,074.01	-16.52%	
Garbage Removal	\$2,200.00	\$2,238.00	-\$38.00	-1.73%	
Sewer	\$475.00	\$502.39	-\$27.39	-5.77%	
Storm Water	\$300.00	\$326.79	-\$26.79	-8.93%	
Rentals	\$200.00	\$0.00	\$200.00	100.00%	
Miscellaneous	\$100.00	\$20.00	\$80.00	80.00%	
Capital Outlay	\$78,000.00	\$78,000.00	\$0.00	0.00%	
43180 GARAGE	\$107,447.00	\$108,235.13	-\$788.13	-0.73%	
45124 AQUATIC CENTER					
Wages & Salaries	\$167,773.00	\$173,658.90	-\$5,885.90	-3.51%	
PERA	\$5,627.00	\$3,618.39	\$2,008.61	35.70%	
FICA	\$10,402.00	\$10,629.07	-\$227.07	-2.18%	
Medicare	\$2,433.00	\$2,485.97	-\$52.97	-2.18%	
VEBA or H.S.A.	\$846.00	\$857.25	-\$11.25	-1.33%	
Health Insurance	\$11,867.00	\$11,800.71	\$66.29	0.56%	
Life Insurance	\$98.00	\$119.13	-\$21.13	-21.56%	
Dental Insurance	\$90.00	\$91.43	-\$1.43	-1.59%	
Unemployment Benefit Pmts	\$0.00	\$309.44	-\$309.44	0.00%	
Office Supplies	\$200.00	\$143.64	\$56.36	28.18%	
Printed Forms & Paper	\$200.00	\$172.00	\$28.00	14.00%	
Cleaning Supplies	\$700.00	\$723.56	-\$23.56	-3.37%	
Chemicals	\$20,000.00	\$24,823.76	-\$4,823.76	-24.12%	
Other Operating Supplies	\$3,000.00	\$5,689.87	-\$2,689.87	-89.66%	
Uniforms	\$1,100.00	\$0.00	\$1,100.00	100.00%	
Landscaping Materials	\$500.00	\$0.00	\$500.00	100.00%	
Repair/Maint - Bldg & Equip	\$10,000.00	\$6,030.34	\$3,969.66	39.70%	
Small Tools & Equipment	\$3,000.00	\$3,473.73	-\$473.73	-15.79%	
Merchandise for Resale	\$20,000.00	\$32,506.56	-\$12,506.56	-62.53%	
Professional Services - Misc	\$1,000.00	\$0.00	\$1,000.00	100.00%	
Telephone	\$1,400.00	\$1,166.71	\$233.29	16.66%	
Postage	\$0.00	\$0.00	\$0.00	0.00%	
Meetings, Training, & Travel	\$1,500.00	\$1,900.50	-\$400.50	-26.70%	
Advertising	\$750.00	\$262.30	\$487.70	65.03%	
Insurance	\$5,510.00	\$5,099.04	\$410.96	7.46%	
Workers Comp Insurance	\$11,273.00	\$6,061.13	\$5,211.87	46.23%	
Electricity	\$10,000.00	\$10,748.29	-\$748.29	-7.48%	
Water	\$4,000.00	\$4,624.43	-\$624.43	-15.61%	
Natural Gas - Heat	\$15,000.00	\$16,763.85	-\$1,763.85	-11.76%	
Garbage Removal	\$800.00	\$770.37	\$29.63	3.70%	
Sewer	\$1,500.00	\$914.83	\$585.17	39.01%	
Storm Water	\$200.00	\$1,531.29	-\$1,331.29	-665.65%	
Rentals	\$0.00	\$184.00	-\$184.00	0.00%	
Bad Debts/NSF Checks	\$0.00	\$0.00	\$0.00	0.00%	
Dues & Subscriptions	\$1,500.00	\$1,005.00	\$495.00	33.00%	



CITY OF MORA
Expenditure Guideline For City Council
 Current Period: December 2023

Last Dim Descr	2023 YTD Budget	2023 YTD Amt	2023 YTD Balance	2023 % of Budget Remain	Explanation
Miscellaneous	\$500.00	-\$106.20	\$606.20	121.24%	
Payment Processing Expenses	\$4,000.00	\$3,777.31	\$222.69	5.57%	
Capital Outlay	\$10,000.00	\$3,409.69	\$6,590.31	65.90%	
Trf to Capital Projects Fund	\$0.00	\$0.00	\$0.00	0.00%	
45124 AQUATIC CENTER	\$326,769.00	\$335,246.29	-\$8,477.29	-2.59%	
45202 PARKS					
Wages & Salaries	\$81,781.00	\$57,359.47	\$24,421.53	29.86%	
PERA	\$5,408.00	\$3,660.54	\$1,747.46	32.31%	
FICA	\$5,070.00	\$3,373.74	\$1,696.26	33.46%	
Medicare	\$1,186.00	\$789.10	\$396.90	33.47%	
VEBA or H.S.A.	\$426.00	\$193.84	\$232.16	54.50%	
Health Insurance	\$12,642.00	\$8,827.51	\$3,814.49	30.17%	
Life Insurance	\$155.00	\$126.61	\$28.39	18.32%	
Dental Insurance	\$13.00	\$15.99	-\$2.99	-23.00%	
Unemployment Benefit Pmts	\$0.00	\$0.00	\$0.00	0.00%	
Office Supplies	\$25.00	\$20.00	\$5.00	20.00%	
Cleaning Supplies	\$50.00	\$0.00	\$50.00	100.00%	
Motor Fuels	\$3,000.00	\$3,170.74	-\$170.74	-5.69%	
Lubricants & Additives	\$200.00	\$244.78	-\$44.78	-22.39%	
Chemicals	\$300.00	\$982.96	-\$682.96	-227.65%	
Other Operating Supplies	\$400.00	\$503.05	-\$103.05	-25.76%	
Uniforms	\$1,000.00	\$661.26	\$338.74	33.87%	
Tires	\$400.00	\$988.25	-\$588.25	-147.06%	
Street Maint - Labor&Materials	\$14,000.00	\$0.00	\$14,000.00	100.00%	
Landscaping Materials	\$1,000.00	\$69.99	\$930.01	93.00%	
Street Signs	\$300.00	\$146.95	\$153.05	51.02%	
Repair/Maint - Bldg & Equip	\$6,000.00	\$12,556.14	-\$6,556.14	-109.27%	see note o
Small Tools & Equipment	\$1,200.00	\$8,491.72	-\$7,291.72	-607.64%	see note l & n
Decorations	\$0.00	\$0.00	\$0.00	0.00%	
Engineering	\$0.00	\$202.31	-\$202.31	0.00%	
Professional Services - Misc	\$10,000.00	\$11,827.05	-\$1,827.05	-18.27%	
Telephone	\$550.00	\$446.05	\$103.95	18.90%	
Postage	\$10.00	\$17.66	-\$7.66	-76.60%	
Meetings, Training, & Travel	\$500.00	\$0.00	\$500.00	100.00%	
Advertising	\$1,500.00	\$1,973.54	-\$473.54	-31.57%	
Contributions	\$2,000.00	\$2,000.00	\$0.00	0.00%	
Insurance	\$3,780.00	\$3,518.04	\$261.96	6.93%	
Workers Comp Insurance	\$7,843.00	\$4,215.79	\$3,627.21	46.25%	
Electricity	\$2,400.00	\$3,068.45	-\$668.45	-27.85%	
Garbage Removal	\$1,100.00	\$518.04	\$581.96	52.91%	
Storm Water	\$450.00	\$513.69	-\$63.69	-14.15%	
Rentals	\$1,000.00	\$2,457.97	-\$1,457.97	-145.80%	
Dues & Subscriptions	\$1,000.00	\$1,080.50	-\$80.50	-8.05%	
Miscellaneous	\$500.00	\$340.50	\$159.50	31.90%	
Property Tax Expense	\$2,200.00	\$0.00	\$2,200.00	100.00%	
Capital Outlay	\$6,800.00	\$1,620.40	\$5,179.60	76.17%	
Trf to Capital Projects Fund	\$0.00	\$0.00	\$0.00	0.00%	
45202 PARKS	\$176,189.00	\$135,982.63	\$40,206.37	22.82%	
47310 AIRPORT					
Wages & Salaries	\$33,922.00	\$25,489.66	\$8,432.34	24.86%	
PERA	\$2,413.00	\$1,759.70	\$653.30	27.07%	
FICA	\$2,103.00	\$1,528.54	\$574.46	27.32%	
Medicare	\$492.00	\$357.26	\$134.74	27.39%	



CITY OF MORA
Expenditure Guideline For City Council
 Current Period: December 2023

Last Dim Descr	2023 YTD Budget	2023 YTD Amt	2023 YTD Balance	2023 % of Budget Remain	Explanation
VEBA or H.S.A.	\$150.00	\$244.33	-\$94.33	-62.89%	
Health Insurance	\$5,159.00	\$4,670.73	\$488.27	9.46%	
Life Insurance	\$66.00	\$71.07	-\$5.07	-7.68%	
Dental Insurance	\$1.00	\$0.18	\$0.82	82.00%	
Cleaning Supplies	\$100.00	\$0.00	\$100.00	100.00%	
Motor Fuels	\$3,000.00	\$3,287.34	-\$287.34	-9.58%	
Lubricants & Additives	\$100.00	\$122.51	-\$22.51	-22.51%	
Chemicals	\$30.00	\$0.00	\$30.00	100.00%	
Other Operating Supplies	\$300.00	\$229.64	\$70.36	23.45%	
Uniforms	\$200.00	\$158.70	\$41.30	20.65%	
Tires	\$500.00	\$522.25	-\$22.25	-4.45%	
Street Maint - Labor&Materials	\$20,000.00	\$9,711.00	\$10,289.00	51.45%	
Landscaping Materials	\$200.00	\$0.00	\$200.00	100.00%	
Repair/Maint - Bldg & Equip	\$15,000.00	\$9,510.57	\$5,489.43	36.60%	
Small Tools & Equipment	\$1,000.00	\$400.99	\$599.01	59.90%	
Merchandise for Resale	\$50.00	\$0.00	\$50.00	100.00%	
Fuel for Resale	\$50,000.00	\$44,294.05	\$5,705.95	11.41%	
Engineering	\$160,000.00	\$0.00	\$160,000.00	100.00%	
Legal Services	\$500.00	\$1,203.00	-\$703.00	-140.60%	
Professional Services - Misc	\$10,000.00	\$766.80	\$9,233.20	92.33%	
Telephone	\$2,000.00	\$1,527.71	\$472.29	23.61%	
Postage	\$20.00	\$0.00	\$20.00	100.00%	
Meetings, Training, & Travel	\$100.00	\$0.00	\$100.00	100.00%	
Advertising	\$500.00	\$943.00	-\$443.00	-88.60%	
Insurance	\$6,240.00	\$6,027.00	\$213.00	3.41%	
Workers Comp Insurance	\$3,224.00	\$1,730.96	\$1,493.04	46.31%	
Electricity	\$6,500.00	\$5,808.40	\$691.60	10.64%	
Water	\$800.00	\$845.75	-\$45.75	-5.72%	
Natural Gas - Heat	\$3,000.00	\$3,284.96	-\$284.96	-9.50%	
Garbage Removal	\$60.00	\$77.22	-\$17.22	-28.70%	
Sewer	\$1,000.00	\$962.76	\$37.24	3.72%	
Storm Water	\$1,200.00	\$1,335.00	-\$135.00	-11.25%	
Rentals	\$150.00	\$170.00	-\$20.00	-13.33%	
Dues & Subscriptions	\$200.00	\$175.54	\$24.46	12.23%	
Miscellaneous	\$50.00	\$20.25	\$29.75	59.50%	
Payment Processing Expenses	\$1,500.00	\$1,364.03	\$135.97	9.06%	
Property Tax Expense	\$2,500.00	\$2,536.00	-\$36.00	-1.44%	
Capital Outlay	\$705,000.00	\$475,933.76	\$229,066.24	32.49%	
Trf to Capital Projects Fund	\$0.00	\$0.00	\$0.00	0.00%	
47310 AIRPORT	\$1,039,330.00	\$607,070.66	\$432,259.34	41.59%	
101 GENERAL FUND	\$4,588,967.00	\$3,928,194.63	\$660,772.37	14.40%	
220 STORM WATER FUND					
47800 STORM WATER					
Wages & Salaries	\$18,293.00	\$7,817.36	\$10,475.64	57.27%	
PERA	\$1,346.00	\$586.21	\$759.79	56.45%	
FICA	\$1,134.00	\$449.51	\$684.49	60.36%	
Medicare	\$265.00	\$105.25	\$159.75	60.28%	
VEBA or H.S.A.	\$84.00	\$7.92	\$76.08	90.57%	
Health Insurance	\$3,009.00	\$1,217.53	\$1,791.47	59.54%	
Life Insurance	\$39.00	\$18.15	\$20.85	53.46%	
Dental Insurance	\$0.00	\$0.60	-\$0.60	0.00%	
Office Supplies	\$0.00	\$0.00	\$0.00	0.00%	



CITY OF MORA
Expenditure Guideline For City Council
 Current Period: December 2023

Last Dim Descr	2023 YTD Budget	2023 YTD Amt	2023 YTD Balance	2023 % of Budget Remain	Explanation
Motor Fuels	\$0.00	\$0.00	\$0.00	0.00%	
Other Operating Supplies	\$0.00	\$0.00	\$0.00	0.00%	
Uniforms	\$300.00	\$343.85	-\$43.85	-14.62%	
Street Maint - Labor&Materials	\$10,000.00	\$0.00	\$10,000.00	100.00%	
Repair/Maint - Bldg & Equip	\$5,000.00	\$1,525.31	\$3,474.69	69.49%	
Small Tools & Equipment	\$200.00	\$97.00	\$103.00	51.50%	
Auditing	\$0.00	\$0.00	\$0.00	0.00%	
Engineering	\$1,000.00	\$0.00	\$1,000.00	100.00%	
Professional Services - Misc	\$500.00	\$630.80	-\$130.80	-26.16%	
Telephone	\$300.00	\$230.95	\$69.05	23.02%	
Postage	\$0.00	\$0.00	\$0.00	0.00%	
Meetings, Training, & Travel	\$0.00	\$6.25	-\$6.25	0.00%	
Advertising	\$0.00	\$0.00	\$0.00	0.00%	
Depreciation	\$13,853.00	\$21,137.52	-\$7,284.52	-52.58%	
Insurance	\$140.00	\$114.00	\$26.00	18.57%	
Workers Comp Insurance	\$1,938.00	\$1,040.16	\$897.84	46.33%	
Rentals	\$0.00	\$195.00	-\$195.00	0.00%	
Storm Water Credit	\$1,400.00	\$1,673.40	-\$273.40	-19.53%	
Miscellaneous	\$0.00	\$40.00	-\$40.00	0.00%	
Change in Pension	\$0.00	\$0.00	\$0.00	0.00%	
Capital Outlay	\$0.00	\$0.00	\$0.00	0.00%	
Interest Expense	\$22,250.00	\$24,305.92	-\$2,055.92	-9.24%	
Trf to General Fund	\$1,422.00	\$1,343.00	\$79.00	5.56%	
Trf to Capital Projects Fund	\$0.00	\$0.00	\$0.00	0.00%	
Trf to Debt Service Fund	\$0.00	\$0.00	\$0.00	0.00%	
Trf to Enterprise Fund	\$0.00	\$0.00	\$0.00	0.00%	
47800 STORM WATER	\$82,473.00	\$62,885.69	\$19,587.31	23.75%	
220 STORM WATER FUND	\$82,473.00	\$62,885.69	\$19,587.31	23.75%	
222 FIRE FUND					
42220 FIRE					
Wages & Salaries	\$62,000.00	\$63,619.52	-\$1,619.52	-2.61%	
PERA	\$200.00	\$71.51	\$128.49	64.25%	
FICA	\$3,850.00	\$3,943.32	-\$93.32	-2.42%	
Medicare	\$900.00	\$922.56	-\$22.56	-2.51%	
ICMA	\$0.00	\$0.00	\$0.00	0.00%	
VEBA or H.S.A.	\$0.00	\$16.21	-\$16.21	0.00%	
Health Insurance	\$380.00	\$226.21	\$153.79	40.47%	
Life Insurance	\$5.00	\$2.28	\$2.72	54.40%	
Dental Insurance	\$0.00	\$0.01	-\$0.01	0.00%	
Unemployment Benefit Pmts	\$0.00	\$46.47	-\$46.47	0.00%	
Office Supplies	\$300.00	\$170.04	\$129.96	43.32%	
Cleaning Supplies	\$200.00	\$115.24	\$84.76	42.38%	
Motor Fuels	\$4,000.00	\$4,775.77	-\$775.77	-19.39%	
Lubricants & Additives	\$300.00	\$1,370.24	-\$1,070.24	-356.75%	
Other Operating Supplies	\$1,500.00	\$291.56	\$1,208.44	80.56%	
Uniforms	\$108,025.00	\$107,977.66	\$47.34	0.04%	
Tires	\$0.00	\$0.00	\$0.00	0.00%	
Repair/Maint - Bldg & Equip	\$24,000.00	\$38,773.68	-\$14,773.68	-61.56%	see note m
Small Tools & Equipment	\$12,950.00	\$8,507.56	\$4,442.44	34.30%	
Legal Services	\$0.00	\$862.50	-\$862.50	0.00%	
Medical Services	\$1,000.00	\$0.00	\$1,000.00	100.00%	
Professional Services - Misc	\$5,500.00	\$4,255.50	\$1,244.50	22.63%	



CITY OF MORA
Expenditure Guideline For City Council
 Current Period: December 2023

Last Dim Descr	2023 YTD Budget	2023 YTD Amt	2023 YTD Balance	2023 % of Budget Remain	Explanation
Collection Services	\$500.00	\$0.00	\$500.00	100.00%	
Telephone	\$1,000.00	\$904.68	\$95.32	9.53%	
Postage	\$300.00	\$240.00	\$60.00	20.00%	
Meetings, Training, & Travel	\$9,000.00	\$12,442.66	-\$3,442.66	-38.25%	
Advertising	\$100.00	\$63.00	\$37.00	37.00%	
Insurance	\$4,961.00	\$5,612.04	-\$651.04	-13.12%	
Workers Comp Insurance	\$27,015.00	\$14,329.71	\$12,685.29	46.96%	
Electricity	\$4,000.00	\$4,205.57	-\$205.57	-5.14%	
Water	\$350.00	\$442.51	-\$92.51	-26.43%	
Natural Gas - Heat	\$4,500.00	\$5,774.07	-\$1,274.07	-28.31%	
Garbage Removal	\$0.00	\$0.00	\$0.00	0.00%	
Sewer	\$350.00	\$484.00	-\$134.00	-38.29%	
Storm Water	\$0.00	\$0.00	\$0.00	0.00%	
Rentals	\$0.00	\$0.00	\$0.00	0.00%	
Bad Debts/NSF Checks	\$2,000.00	\$0.00	\$2,000.00	100.00%	
Dues & Subscriptions	\$2,500.00	\$1,925.00	\$575.00	23.00%	
Miscellaneous	\$500.00	\$737.52	-\$237.52	-47.50%	
Capital Outlay	\$194,375.00	\$209,927.02	-\$15,552.02	-8.00%	see note j
Trf to General Fund	\$18,250.00	\$22,262.00	-\$4,012.00	-21.98%	
Trf to Capital Projects Fund	\$0.00	\$0.00	\$0.00	0.00%	
42220 FIRE	\$494,811.00	\$515,297.62	-\$20,486.62	-4.14%	
222 FIRE FUND	\$494,811.00	\$515,297.62	-\$20,486.62	-4.14%	
225 CEMETERY FUND					
47810 CEMETERY					
Wages & Salaries	\$21,441.00	\$20,057.62	\$1,383.38	6.45%	
PERA	\$913.00	\$1,132.27	-\$219.27	-24.02%	
FICA	\$1,329.00	\$1,192.34	\$136.66	10.28%	
Medicare	\$311.00	\$278.86	\$32.14	10.33%	
VEBA or H.S.A.	\$57.00	\$44.80	\$12.20	21.40%	
Health Insurance	\$2,042.00	\$2,277.19	-\$235.19	-11.52%	
Life Insurance	\$26.00	\$35.97	-\$9.97	-38.35%	
Dental Insurance	\$0.00	\$0.32	-\$0.32	0.00%	
Unemployment Benefit Pmts	\$0.00	\$0.00	\$0.00	0.00%	
Office Supplies	\$0.00	\$10.49	-\$10.49	0.00%	
Motor Fuels	\$900.00	\$947.27	-\$47.27	-5.25%	
Lubricants & Additives	\$50.00	\$0.00	\$50.00	100.00%	
Other Operating Supplies	\$0.00	\$0.00	\$0.00	0.00%	
Uniforms	\$200.00	\$158.70	\$41.30	20.65%	
Tires	\$100.00	\$0.00	\$100.00	100.00%	
Street Maint - Labor&Materials	\$1,500.00	\$0.00	\$1,500.00	100.00%	
Landscaping Materials	\$600.00	\$69.99	\$530.01	88.34%	
Street Signs	\$0.00	\$0.00	\$0.00	0.00%	
Repair/Maint - Bldg & Equip	\$8,000.00	\$1,625.99	\$6,374.01	79.68%	
Small Tools & Equipment	\$100.00	\$2,165.88	-\$2,065.88	-2065.88%	see note l
Land Purchased for Resale	\$500.00	\$250.00	\$250.00	50.00%	
Professional Services - Misc	\$0.00	\$3,177.12	-\$3,177.12	0.00%	
Contract Services	\$0.00	\$0.00	\$0.00	0.00%	
Telephone	\$120.00	\$95.19	\$24.81	20.68%	
Postage	\$0.00	\$0.00	\$0.00	0.00%	
Advertising	\$0.00	\$0.00	\$0.00	0.00%	
Insurance	\$290.00	\$273.96	\$16.04	5.53%	
Workers Comp Insurance	\$2,379.00	\$1,254.41	\$1,124.59	47.27%	



CITY OF MORA
Expenditure Guideline For City Council
 Current Period: December 2023

Last Dim Descr	2023 YTD Budget	2023 YTD Amt	2023 YTD Balance	2023 % of Budget Remain	Explanation
Electricity	\$175.00	\$223.21	-\$48.21	-27.55%	
Water	\$200.00	\$190.18	\$9.82	4.91%	
Storm Water	\$200.00	\$256.07	-\$56.07	-28.04%	
Contractual Labor	\$0.00	\$0.00	\$0.00	0.00%	
Rentals	\$100.00	\$180.00	-\$80.00	-80.00%	
Dues & Subscriptions	\$0.00	\$1,705.00	-\$1,705.00	0.00%	
Miscellaneous	\$0.00	\$0.00	\$0.00	0.00%	
Capital Outlay	\$35,000.00	\$22,980.00	\$12,020.00	34.34%	
Trf to General Fund	\$6,772.00	\$6,627.00	\$145.00	2.14%	
Trf to Capital Projects Fund	\$0.00	\$0.00	\$0.00	0.00%	
47810 CEMETERY	\$83,305.00	\$67,209.83	\$16,095.17	19.32%	
225 CEMETERY FUND	\$83,305.00	\$67,209.83	\$16,095.17	19.32%	
609 LIQUOR FUND					
49750 LIQUOR STORE					
Wages & Salaries	\$337,644.00	\$268,448.32	\$69,195.68	20.49%	
PERA	\$25,323.00	\$19,735.62	\$5,587.38	22.06%	
FICA	\$20,934.00	\$15,984.90	\$4,949.10	23.64%	
Medicare	\$4,896.00	\$3,738.24	\$1,157.76	23.65%	
VEBA or H.S.A.	\$2,412.00	\$1,201.31	\$1,210.69	50.19%	
Health Insurance	\$50,615.00	\$33,314.95	\$17,300.05	34.18%	
Life Insurance	\$416.00	\$332.76	\$83.24	20.01%	
Dental Insurance	\$257.00	\$128.10	\$128.90	50.16%	
Unemployment Benefit Pmts	\$0.00	\$0.00	\$0.00	0.00%	
Office Supplies	\$500.00	\$662.43	-\$162.43	-32.49%	
Cleaning Supplies	\$800.00	\$338.34	\$461.66	57.71%	
Off-Sale Supplies	\$4,800.00	\$5,299.45	-\$499.45	-10.41%	
Other Operating Supplies	\$2,400.00	\$2,731.27	-\$331.27	-13.80%	
Uniforms	\$300.00	\$343.95	-\$43.95	-14.65%	
Landscaping Materials	\$10,000.00	\$0.00	\$10,000.00	100.00%	
Repair/Maint - Bldg & Equip	\$25,000.00	\$13,499.70	\$11,500.30	46.00%	
Small Tools & Equipment	\$15,500.00	\$3,813.35	\$11,686.65	75.40%	
Wine Purchased for Resale	\$275,000.00	\$298,048.19	-\$23,048.19	-8.38%	
Liquor Purchased for Resale	\$995,000.00	\$1,099,768.15	-\$104,768.15	-10.53%	
Beer Purchased for Resale	\$1,695,000.00	\$1,754,321.53	-\$59,321.53	-3.50%	
Misc Purchases - NCBS	\$148,000.00	\$203,362.69	-\$55,362.69	-37.41%	
Deposits/Returns	\$0.00	\$0.00	\$0.00	0.00%	
THC Infused Purchased for Resa	\$0.00	\$17,696.28	-\$17,696.28	0.00%	
Auditing	\$5,185.00	\$6,447.00	-\$1,262.00	-24.34%	
Legal Services	\$400.00	\$377.00	\$23.00	5.75%	
Professional Services - Misc	\$5,000.00	\$1,276.07	\$3,723.93	74.48%	
Telephone	\$5,100.00	\$5,201.62	-\$101.62	-1.99%	
Postage	\$250.00	\$210.00	\$40.00	16.00%	
Meetings, Training, & Travel	\$700.00	\$863.25	-\$163.25	-23.32%	
Advertising	\$10,000.00	\$9,926.66	\$73.34	0.73%	
Contributions	\$1,800.00	\$1,131.71	\$668.29	37.13%	
Depreciation	\$63,274.00	\$62,185.03	\$1,088.97	1.72%	
Insurance	\$18,250.00	\$15,864.00	\$2,386.00	13.07%	
Workers Comp Insurance	\$15,723.00	\$8,314.38	\$7,408.62	47.12%	
Electricity	\$23,000.00	\$22,936.79	\$63.21	0.27%	
Water	\$375.00	\$524.76	-\$149.76	-39.94%	
Natural Gas - Heat	\$0.00	\$0.00	\$0.00	0.00%	
Garbage Removal	\$2,600.00	\$3,012.76	-\$412.76	-15.88%	



CITY OF MORA
Expenditure Guideline For City Council
 Current Period: December 2023

Last Dim Descr	2023 YTD Budget	2023 YTD Amt	2023 YTD Balance	2023 % of Budget Remain	Explanation
Sewer	\$500.00	\$519.65	-\$19.65	-3.93%	
Storm Water	\$220.00	\$233.53	-\$13.53	-6.15%	
Rentals	\$1,700.00	\$1,699.53	\$0.47	0.03%	
Bad Debts/NSF Checks	\$150.00	\$130.00	\$20.00	13.33%	
Dues & Subscriptions	\$2,700.00	\$2,720.43	-\$20.43	-0.76%	
Miscellaneous	\$200.00	\$176.08	\$23.92	11.96%	
Payment Processing Expenses	\$71,000.00	\$169,193.86	-\$98,193.86	-138.30%	see note k
Wine Club Expense	\$2,100.00	\$996.01	\$1,103.99	52.57%	
Property Tax Expense	\$9,805.00	\$9,804.97	\$0.03	0.00%	
Change in Pension	\$0.00	\$0.00	\$0.00	0.00%	
Capital Outlay	\$0.00	\$0.00	\$0.00	0.00%	
Interest Expense	\$22,750.00	\$22,750.00	\$0.00	0.00%	
Trf to General Fund	\$304,561.00	\$304,564.00	-\$3.00	0.00%	
49750 LIQUOR STORE	\$4,182,140.00	\$4,393,828.62	-\$211,688.62	-5.06%	
609 LIQUOR FUND	\$4,182,140.00	\$4,393,828.62	-\$211,688.62	-5.06%	
	\$9,431,696.00	\$8,967,416.39	\$464,279.61	4.92%	

Revenues - The following notes attempt to explain the reason for revenues outside what would be expected as shown on the following reports.

- A. General Fund allocation of Industrial Park Land Sale Agreement default payment (NorthStar Pontoon).
- B. Forfeited Driveway and Landscape Deposits approved on May 16, 2023 council meeting.
- C. MMU electric rebates.
- D. Insurance claim proceeds from damage to light pole.
- E. Mora Fire Relief Association donations for equipment – extrication tools, batteries, structure gloves. Acceptance of donation approved on March 17, 2023 and June 20, 2023 council meetings.
 - Building - Other misc. charges- Building Official Services for Ogilvie and Quamba.
 - Parks- transfer from Future improvement fund for road grader replacement, railroad pavilion and streets patch replacement.
 - Fire- Supplemental Fire Relief Pension Aid

Expenditures - The following notes attempt to explain the reason for expenditures outside what would be expected as shown on the following reports.

- F. Campbell & Knutson – Council Orientation
- G. SEH – TH 65 Bike Trail extension services
- H. Library building air conditioner repair.
- I. Replace 2 damaged street light poles, one additional for inventory.
- J. Helie – purchase of fire truck, Midwest Fire Equipment – deposit for fire tanker, American Door Works – overhead garage door, M & T Fire – extrication tools.
- K. Significant increase in credit card processing fees.
- L. Bench replacement and shared purchase of a root rake grapple (w/Street and Parks Depts.)
- M. Repair of 2013 International Truck – North Central International LLC.
- N. Purchase of wheelchair accessible pick table and John Deere heavy duty broom attachment.
- O. Park mower repair parts and broom drive shaft for attachment; Mora Klocka motor repair parts.
 - Administration and Finance: a variance in wages & salaries for the 2024 budgeted amount versus the actual year to date amount due to labor distribution.
 - Law Enforcement Capital Outlay- check #61576 for \$11,276.00 was voided and reissued for \$6,285.00. This is being corrected through our financial management system.
 - Fire- Supplemental Fire Relief Pension Aid