



City of Mora
Kanabec County, Minnesota
Meeting Agenda
City Council

Mora City Hall
101 Lake St. S
Mora, MN 55051

Tuesday, February 15, 2022

6:30 PM

Mora City Hall

1. Call to Order/ Pledge of Allegiance

2. Roll Call

3. Adopt Agenda *(No item of business shall be considered unless it appears on the agenda for the meeting. Council members may add items to the agenda prior to adoption of the agenda.)*

4. Consent Agenda *(Those items listed under Consent Agenda are considered to be routine by the City Council and will be acted upon by one motion under this agenda item. There will be no separate discussion of these items, unless a Council Member so requests, in which event, the item will be removed from the consent agenda and considered immediately after the adoption of the consent agenda.)*

- a. Joint City Council-PUC Meeting Minutes – January 18, 2022
- b. Regular Meeting Minutes – January 18, 2022
- c. January 2022 Claims
- d. Massage Therapist Business License – Asolare Yoga & Wellness
- e. Gambling Permit – Paradise Community Theatre Association
- f. Accept Restricted Donations Resolution No. 2022-225

5. Open Forum *(Individuals may address the council about any item not contained on the regular agenda. There is a maximum of fifteen (15) minutes set aside for open forum. A maximum of three (3) minutes is allotted per person. The City Council will take no official action on items discussed at the forum, with the exception of referral to staff for future report.)*

6. Special Business

None

7. Public Hearings

None

8. New Business

- a. Grove Street Improvement Approving Plans Resolution No. 2022-220
- b. MNDot Cooperative Construction Agreement- Snake River Bridge Resolution No. 2022-221
- c. Economic Development Authority Member Resignation
- d. Rezone and Conditional Use Permit Resolution No. 2022-222; Resolution No. 2022-223
- e. Park Board Appointment
- f. American Legion Post #201 and Post #640 Veteran's Memorial Support Resolution No. 2022-224
- g. Green Step City

9. Old Business

None

10. Communications

- a. Liquor Store Annual Report
- b. MN Environmental Protection Report
- c. Mora Area Fire Department Report
- d. Kanabec County Sheriff's Office Report
- e. Airport Board Meeting Minutes
- f. Park Board Meeting Minutes
- g. Quarterly Financial Reports

11. Reports

- a. Administrative Service Director
- b. Councilmember Anderson

- c. Councilmember Broekemeier
- d. Councilmember Mathison
- e. Councilmember Shepard
- f. Mayor Skramstad

12. Adjournment

Pursuant to due call and notice thereof Mayor Alan Skramstad and PUC Chair Greg Ardner called to order the Special Joint meeting of the Mora City Council and Public Utilities Commission at 4:30 PM on Tuesday, January 18, 2022 in the city hall council chambers.

2. **Roll Call:** City Council Present: Mayor Alan Skramstad, Councilmembers Jody Anderson, Sadie Broekemeier, Jake Mathison, and Kyle Shepard
Absent: none
Public Utilities Commission Present: Chair Greg Ardner, Brett Baldwin and Ryan Christianson
Absent: none
Staff Present: Administrative Services Director Natasha Segelstrom, Deputy Clerk Mandi Yoder,
3. **Adopt Agenda:** Council MOTION made by Mathison, seconded by Shepard, and unanimously carried to approve the agenda.
PUC MOTION made by Baldwin, seconded by Christianson, and unanimously carried to approve the agenda.
4. **Business Items:**
 - a. **City Administrator/Public Utilities General Manager Recruitment Update:** PUC Chair Ardner addressed the PUC and Council and stated he would be removed from the candidate selection due to a conflict of interest with one of the candidates at the recommendation of League of Minnesota Cities and City Attorney.

Liza Donabauer, of DDA, recapped the selection process of eleven semi-finalists for the city administrator and public utilities general manager prior to the Special Joint Meeting. She highlighted different traits which city staff sought in the candidates, along with the experience sought from Council and PUC. Donabauer explained the names of the candidates would not be identified and each of the eleven candidates had been assigned a number four candidates that would be offered an invitation for the interview.

Council MOTION by Mathison, seconded by Shepard and unanimously carried to approve the position profile and job description as amended. PUC MOTION by Christianson and seconded by Baldwin, and unanimously carried to approve the position profile and job description as amended.
5. **Adjournment:** PUC MOTION made by Christianson, seconded by Baldwin, and unanimously carried to adjourn the meeting at 5:10PM. Council MOTION by Anderson, seconded by Shepard, and unanimously carried to adjourn the meeting at 5:10PM.

Mayor

PUC Chair

City Clerk

Pursuant to due call and notice thereof Mayor Alan Skramstad called to order the regular meeting of the Mora City Council at 6:30 PM on Tuesday, January 18, 2022, in the city hall council chambers.

- 2. Roll Call:** Present: Mayor Alan Skramstad, Councilmembers Jody Anderson, Sadie Broekemeier, Jake Mathison, and Kyle Shepard
Absent: none
Staff Present: Administrative Services Director Natasha Segelstrom, Public Works Director Joe Kohlgraf, City Accountant Sara King, Activities & Recreation Coordinator Jeff Krie, and Deputy City Clerk Mandi Yoder
- 3. Adopt Agenda:** Mayor Skramstad requested the addition of item 6c. FEMA Grant Application to Special Business. MOTION made by Shepard, seconded by Mathison, and unanimously carried by the City Council to approve the agenda as amended.
- 4. Consent Agenda:** MOTION made by Broekemeier, seconded by Anderson, and unanimously carried by the City Council to approve the consent agenda as presented.
 - a. Regular Meeting Minutes – December 21, 2021
 - b. Regular Meeting Minutes – January 4, 2022
 - c. December 2021 Claims
 - d. Approve Hire of Firefighter
 - e. Probation Release Liquor Store Clerk
 - f. 2022 Revised Vasaloppet Public Use Permit
- 5. Open Forum:** No one spoke at open forum.
- 6. Special Business:**
 - a. Street Department Equipment Purchase: Kohlgraf requested the approval to purchase a used tractor backhoe in the amount of \$67,223.63 per the purchasing policy. The item was budgeted for \$75,000 in the CIP, however with inflation a new piece of equipment would be \$95,641.55 with trade-in. MOTION made by Mathison, seconded by Shepard and unanimously carried by the City Council to approve the purchase of a used tractor backhoe in the amount of \$67,223.63.
 - b. Purchase New Cemetery and Parks Lawnmower: Kohlgraf presented a request to purchase a new lawn mower in the amount of \$31,336.50, that was budgeted for and approved in the 2021 CIP. MOTION made by Anderson, seconded by Mathison and unanimously carried by the City Council to approve the purchase of a cemetery and parks lawnmower for the amount of \$31,336.50.
 - c. FEMA Grant Application: Fire Chief Anderson presented a request for council approval to move forward with a FEMA grant application to purchase a new tanker truck that was scheduled to be replaced in 2022 in the CIP. The City's cost if the \$350,000 grant was awarded would be approximately \$16,667. MOTION made by Broekemeier, seconded by Shepard, and unanimously carried by the City Council to move forward with the FEMA grant application process.
- 7. Public Hearings:** There were no public hearings.
- 8. New Business**
 - a. Annual MMU Cogeneration Reporting: Segelstrom recapped the Annual Mora Municipal Utilities Cogeneration report to the City Council. MOTION made by Mathison,

seconded by Shepard, and unanimously carried by the City Council to accept the Annual MMU Cogeneration Report.

- b. 2022 Mora Aquatic Center Season Schedule: Krie presented the 2022 Mora Aquatic Center season schedule including fees, and swim lesson schedule. Changes included swim lesson fee \$86. A request for adult open swim in the evenings, one or two nights a week was discussed. Further discussion took place on the fee for private pool rental. Krie explained the \$325 fee was close to breaking even for staffing expenses. MOTION made by Shepard, seconded by Anderson and unanimously carried by the City Council to approve the 2022 MAC Season Schedule.
- c. Economic Development Authority: Segelstrom reported a vacancy in the county EDA board which had three vacancies. The County wanted to change its bylaws and needed council approval in order to change the process to appoint a City EDA member in lieu of an elected official for the reason that when an elected official doesn't get re-elected, they may still be serving as a member of the County EDA. Options were discussed. The community development director would attend in addition to a city resident/representative. MOTION made by Broekemeier, seconded by Shepard, and unanimously carried by the City Council to recommend Sara Treiber as the City representative to the County EDA Board.

9. Old Business:

- a. 2023 Mora Area Fire Department Budget: Fire Chief Anderson presented the 2023 MAFD Budget and highlighted the Capital Improvement Plan which included a 2.83% decrease from the 2022 budget without any further questions. MOTION made by Broekemeier, seconded by Shepard, and unanimously carried by the City Council to approve the 2023 Mora Area Fire Department Budget.
- b. Park Board: On January 4th Steven Collins was appointed to the Park Board, and afterwards realized that Collins was not a resident or business owner in residing in city limits. Further discussion took place to ensure that eligible applicants are appointed and ways to increase the desire for the public to serve on a board/commission. Staff was directed to advertise for the planning commission and park board vacancies.

10. Communications: The following communications were reviewed.

- a. KCSO Monthly Report – December 2021:
- b. KCSO 2021 Year End Reporting: Sergeant VanGorden presented the annual report for 2021, which included four patrol deputies and one sergeant. KCSO provided 24 hours/7/week coverage including funeral escorts and background checks; the contract included deputies for community activities. Responded or initial 5274 incidents. An increase of 547 from 2020. Over the last few years finding the trends were difficult due to business closures because of the pandemic. VanGorden was commended for kindness shown when responding to incidents at a council members business. Lengthy quarantines were a struggle, but the KCSO was able to maintain.
- c. MAFD Monthly Report- December 2021:
- d. MAFD 2021 Year End Reporting: Fire Chief Anderson presented the annual report for 2021, very similar to monthly calls, MAFD had 98 calls in 2021. Anderson highlighted the ISO rating, 14% in the nation and 6% in the state. Elk River and Forest Lake were also a 4, which would provide communities with a lot more funding. Anderson thanked the rest of the MAFD to get the ISO number to that was incredible. Anderson was asked about the fundraising amounts received, and it was explained the relief association

- handled fundraising and could provide the date if requested.
- e. Park Board Meeting Minutes – January 11, 2022:
 - f. 2021 Park Board Review- Krie recapped the Park Board noting major accomplishments in 2021 which included East Central Region Arts Council grant, Fall Fest, Dog Park Development, Approval for the Fox Run Park, Musical play features from donation and coordination with SACK and MAYRA to promote health and wellness in our parks.
 - g. Airport Board Meeting Minutes – January 11, 2022: Kohlgraf and Anderson reported the fuel remediation was completed, looking for ways to create interest in the airport and community involvement. Some issues with the meeting minutes and would address at the next Airport Board meeting. Anderson recommended the council have a tour at the airport to see how nice the facility is.
 - h. 2021 Board Council Summary- Council reviewed the board summary for the Planning Commission, Airport board and Economic Development Authority.
 - i. Construction Activity Report- Council reviewed the 2021 Construction Activity Summary which included 15 commercial permits, 130 residential permits, 13 new single-family homes, maintenance, plumbing, mechanical, fence and demolition permits with total valuation of permits \$3,251,950.

11. Reports

- a. Administrative Services Director: Segelstrom explained the upcoming congressional and legislative redistricting and the reestablishment or redistricting of municipal precincts. She explained there may be a possible sub-committee.
- b. Councilmember Anderson: Nothing new to report.
- c. Councilmember Broekemeier: Requested additional information on grant approval and submission to City Council and ensuring grant rules are applied. Skramstad explained any expense over \$5,000 needed approval from City Council and when the City Administrator or Mayor have to sign off and that the City Administrator and department head ensure requirements are met.
- d. Councilmember Mathison: Thanked Dennis Olson for 30 years of service with the Housing and Redevelopment Authority board.
- e. Councilmember Shepard: One resident asked about JC Ball field. The Mora schools dropped the baseball fields from 5 to 3, concerned citizens about the school using the fields and/or people using the JC parking for school events. Concern over enough parking at the school campus. Krie reported the school was required to submit a public property use permit and was responsible for any additional costs incurred and rules to follow. Krie was working with the school.
- f. Mayor Skramstad: Thanked Dennis Olson for his 30 years of service on the HRA board. Directed staff to advertise for the Housing and Redevelopment Authority Board. Thanked everyone for diligence in hiring process.

12. Adjournment: MOTION made by Broekemeier, seconded by Mathison, and unanimously carried by the City Council to adjourn at 7:20 PM.

Mayor

Deputy City Clerk

CITY OF MORA
CHECK LIST-COUNCIL

CHECK #	Search Name	Fund Descr	Dept Descr	Last Dim Descr	Comments	Amount
CHECK # 000943	MSRS					
000943	MSRS	GENERAL FUN		Health Care Saving	HEALTH CARE SAVINGS	\$880.47
CHECK # 000943	MSRS					\$880.47
CHECK # 000944	MSRS					
000944	MSRS	GENERAL FUN		Deferred Compens	DEFERRED COMP PLAN	\$450.00
CHECK # 000944	MSRS					\$450.00
CHECK # 000945	MSRS					
000945	MSRS	GENERAL FUN		Deferred Compens	DEFERRED COMP ROTH	\$715.00
CHECK # 000945	MSRS					\$715.00
CHECK # 000946	TASC-TOTAL ADMIN SERVICE COOP					
000946	TASC-TOTAL ADMIN SERV	GENERAL FUN		Flexible Spending A	FSA - MEDICAL & DEPEN	\$480.75
000946	TASC-TOTAL ADMIN SERV	GENERAL FUN		VEBA or HSA Contr	HSA EMPLOYEE & EMPLO	\$1,475.56
CHECK # 000946	TASC-TOTAL ADMIN SERVICE COOP					\$1,956.31
CHECK # 000947	MN DEPT OF REVENUE					
000947	MN DEPT OF REVENUE	GENERAL FUN		State Withholding	PAYROLL STATE WITHHO	\$2,481.47
CHECK # 000947	MN DEPT OF REVENUE					\$2,481.47
CHECK # 000948	US TREASURY - IRS					
000948	US TREASURY - IRS	GENERAL FUN		Federal Withholdin	FED W/H	\$4,457.78
000948	US TREASURY - IRS	GENERAL FUN		FICA Tax Withholdi	SOCIAL SECURITY W/H	\$7,520.80
000948	US TREASURY - IRS	GENERAL FUN		Medicare	MEDICARE W/H	\$1,758.94
CHECK # 000948	US TREASURY - IRS					\$13,737.52
CHECK # 000949	MSRS					
000949	MSRS	GENERAL FUN		Health Care Saving	HEALTH CARE SAVINGS	\$882.66
CHECK # 000949	MSRS					\$882.66
CHECK # 000950	MSRS					
000950	MSRS	GENERAL FUN		Deferred Compens	DEFERRED COMP PLAN	\$450.00
CHECK # 000950	MSRS					\$450.00
CHECK # 000951	MSRS					
000951	MSRS	GENERAL FUN		Deferred Compens	DEFERRED COMP ROTH	\$715.00
CHECK # 000951	MSRS					\$715.00
CHECK # 000952	TASC-TOTAL ADMIN SERVICE COOP					
000952	TASC-TOTAL ADMIN SERV	GENERAL FUN		VEBA or HSA Contr	HSA - EMPLOYEE CONTR	\$457.89
000952	TASC-TOTAL ADMIN SERV	GENERAL FUN		Flexible Spending A	FSA - MEDICAL CONTRIB	\$288.46
000952	TASC-TOTAL ADMIN SERV	GENERAL FUN		Flexible Spending A	FSA - DEPENDENT CARE	\$192.31
CHECK # 000952	TASC-TOTAL ADMIN SERVICE COOP					\$938.66
CHECK # 000953	MN DEPT OF REVENUE					
000953	MN DEPT OF REVENUE	GENERAL FUN		State Withholding	PAYROLL STATE W/H	\$2,444.10
CHECK # 000953	MN DEPT OF REVENUE					\$2,444.10
CHECK # 000954	US TREASURY - IRS					
000954	US TREASURY - IRS	GENERAL FUN		Federal Withholdin	FEDERAL W/H	\$4,453.18
000954	US TREASURY - IRS	GENERAL FUN		FICA Tax Withholdi	SOCIAL SECURITY W/H	\$7,800.98
000954	US TREASURY - IRS	GENERAL FUN		Medicare	MEDICARE W/H	\$1,824.44
CHECK # 000954	US TREASURY - IRS					\$14,078.60
CHECK # 000955	US TREASURY - IRS					

CITY OF MORA
CHECK LIST-COUNCIL

CHECK #	Search Name	Fund Descr	Dept Descr	Last Dim Descr	Comments	Amount
000955	US TREASURY - IRS	GENERAL FUN		Medicare	SUPPL PAYROLL MEDICA	\$15.32
000955	US TREASURY - IRS	GENERAL FUN		FICA Tax Withholdi	SUPPL PAYROLL SOC SEC	\$65.48
CHECK # 000955 US TREASURY - IRS						\$80.80
CHECK # 000956 FURTHER						
000956	FURTHER	GENERAL FUN		Flexible Spending A	FLEX CLAIM REIMBURSE	\$186.80
CHECK # 000956 FURTHER						\$186.80
CHECK # 000957 FURTHER						
000957	FURTHER	GENERAL FUN		Flexible Spending A	FLEX CLAIM REIMBURSE	\$275.00
CHECK # 000957 FURTHER						\$275.00
CHECK # 000958 TSYS						
000958	TSYS	LIQUOR FUND	LIQUOR STOR	Payment Processin	MONTHLY LIQ STORE CR	\$6,554.93
CHECK # 000958 TSYS						\$6,554.93
CHECK # 000960 MORA MUNICIPAL UTILITIES						
000960	MORA MUNICIPAL UTILIT	GENERAL FUN	CITY HALL BU	Water	UTILITIES	\$55.94
000960	MORA MUNICIPAL UTILIT	GENERAL FUN	CITY HALL BU	Electricity	UTILITIES	\$317.36
000960	MORA MUNICIPAL UTILIT	GENERAL FUN	CITY HALL BU	Sewer	UTILITIES	\$43.77
000960	MORA MUNICIPAL UTILIT	GENERAL FUN	CITY HALL BU	Storm Water	UTILITIES	\$12.91
000960	MORA MUNICIPAL UTILIT	GENERAL FUN	LIBRARY BUIL	Sewer	UTILITIES	\$36.27
000960	MORA MUNICIPAL UTILIT	GENERAL FUN	LIBRARY BUIL	Water	UTILITIES	\$30.78
000960	MORA MUNICIPAL UTILIT	GENERAL FUN	LIBRARY BUIL	Electricity	UTILITIES	\$336.00
000960	MORA MUNICIPAL UTILIT	GENERAL FUN	LIBRARY BUIL	Storm Water	UTILITIES	\$12.91
000960	MORA MUNICIPAL UTILIT	GENERAL FUN	STREETS	Electricity	UTILITIES	\$133.61
000960	MORA MUNICIPAL UTILIT	GENERAL FUN	STREET LIGH	Electricity	UTILITIES	\$2,778.53
000960	MORA MUNICIPAL UTILIT	GENERAL FUN	GARAGE	Sewer	UTILITIES	\$28.77
000960	MORA MUNICIPAL UTILIT	GENERAL FUN	GARAGE	Electricity	UTILITIES	\$439.34
000960	MORA MUNICIPAL UTILIT	GENERAL FUN	GARAGE	Storm Water	UTILITIES	\$23.79
000960	MORA MUNICIPAL UTILIT	GENERAL FUN	GARAGE	Water	UTILITIES	\$25.97
000960	MORA MUNICIPAL UTILIT	GENERAL FUN	AQUATIC CEN	Electricity	UTILITIES	\$69.90
000960	MORA MUNICIPAL UTILIT	GENERAL FUN	AQUATIC CEN	Storm Water	UTILITIES	\$15.64
000960	MORA MUNICIPAL UTILIT	GENERAL FUN	AQUATIC CEN	Sewer	UTILITIES	\$21.27
000960	MORA MUNICIPAL UTILIT	GENERAL FUN	AQUATIC CEN	Water	UTILITIES	\$24.30
000960	MORA MUNICIPAL UTILIT	GENERAL FUN	PARKS	Electricity	UTILITIES	\$113.37
000960	MORA MUNICIPAL UTILIT	GENERAL FUN	PARKS	Storm Water	UTILITIES	\$37.40
000960	MORA MUNICIPAL UTILIT	GENERAL FUN	AIRPORT	Storm Water	UTILITIES	\$91.79
000960	MORA MUNICIPAL UTILIT	GENERAL FUN	AIRPORT	Sewer	UTILITIES	\$65.04
000960	MORA MUNICIPAL UTILIT	GENERAL FUN	AIRPORT	Water	UTILITIES	\$57.35
000960	MORA MUNICIPAL UTILIT	FIRE FUND	FIRE	Electricity	UTILITIES	\$293.81
000960	MORA MUNICIPAL UTILIT	FIRE FUND	FIRE	Water	UTILITIES	\$27.48
000960	MORA MUNICIPAL UTILIT	FIRE FUND	FIRE	Sewer	UTILITIES	\$28.77
000960	MORA MUNICIPAL UTILIT	CEMETERY FU	CEMETERY	Water	UTILITIES	\$0.81
000960	MORA MUNICIPAL UTILIT	CEMETERY FU	CEMETERY	Electricity	UTILITIES	\$14.03
000960	MORA MUNICIPAL UTILIT	CEMETERY FU	CEMETERY	Storm Water	UTILITIES	\$18.35
000960	MORA MUNICIPAL UTILIT	DOWNTOWN-F	CAPITAL PROJ	Capital Outlay	UTILITIES	\$12.91
000960	MORA MUNICIPAL UTILIT	LIQUOR FUND	LIQUOR STOR	Sewer	UTILITIES	\$28.77
000960	MORA MUNICIPAL UTILIT	LIQUOR FUND	LIQUOR STOR	Storm Water	UTILITIES	\$17.00
000960	MORA MUNICIPAL UTILIT	LIQUOR FUND	LIQUOR STOR	Water	UTILITIES	\$31.20
CHECK # 000960 MORA MUNICIPAL UTILITIES						\$5,245.14
CHECK # 000962 REVTRAK						
000962	REVTRAK	GENERAL FUN	AQUATIC CEN	Payment Processin	MONTHLY MAC CREDIT C	\$9.95
CHECK # 000962 REVTRAK						\$9.95

CITY OF MORA
CHECK LIST-COUNCIL

CHECK #	Search Name	Fund Descr	Dept Descr	Last Dim Descr	Comments	Amount
CHECK # 000963 MN DEPT OF REVENUE						
000963	MN DEPT OF REVENUE	LIQUOR FUND		Sales Tax Payable	SALES & USE TAX PYMT	\$37,714.00
000963	MN DEPT OF REVENUE	LIQUOR FUND	LIQUOR STOR	Office Supplies	SALES & USE TAX PYMT	\$1.00
000963	MN DEPT OF REVENUE	LIQUOR FUND	LIQUOR STOR	Telephone	SALES & USE TAX PYMT	\$5.00
000963	MN DEPT OF REVENUE	LIQUOR FUND	LIQUOR STOR	Repair/Maint - Bldg	SALES & USE TAX PYMT	\$15.00
000963	MN DEPT OF REVENUE	LIQUOR FUND	LIQUOR STOR	Garbage Removal	SALES & USE TAX PYMT	\$14.00
CHECK # 000963 MN DEPT OF REVENUE						\$37,749.00
CHECK # 000964 TSYS						
000964	TSYS	LIQUOR FUND	LIQUOR STOR	Rentals	MONTHLY CREDIT CARD	\$80.37
CHECK # 000964 TSYS						\$80.37
CHECK # 000967 HIBU						
000967	HIBU	LIQUOR FUND	LIQUOR STOR	Advertising	LIQUOR STORE WEBSITE	\$172.00
CHECK # 000967 HIBU						\$172.00
CHECK # 000968 NEIGHBORHOOD NATIONAL BANK						
000968	NEIGHBORHOOD NATION	GENERAL FUN	FINANCE	Miscellaneous	MONTHLY MISC FILE FEE	\$14.16
000968	NEIGHBORHOOD NATION	GENERAL FUN	HUMAN RESO	Payment Processin	MONTHLY PAYROLL ACH	\$60.00
000968	NEIGHBORHOOD NATION	GENERAL FUN	HUMAN RESO	Payment Processin	MONTHLY BUSINESS ON	\$10.00
000968	NEIGHBORHOOD NATION	LIQUOR FUND	LIQUOR STOR	Bad Debts/NSF Ch	MONTHLY RETURNED CH	\$10.00
CHECK # 000968 NEIGHBORHOOD NATIONAL BANK						\$94.16
CHECK # 000969 NEIGHBORHOOD NATIONAL BANK						
000969	NEIGHBORHOOD NATION	LIQUOR FUND	LIQUOR STOR	Bad Debts/NSF Ch	NSF REDEPOSIT/CHARGE	\$10.00
CHECK # 000969 NEIGHBORHOOD NATIONAL BANK						\$10.00
CHECK # 057646 EQUITABLE FINANCIAL						
057646	EQUITABLE FINANCIAL	GENERAL FUN		The Equitable - Def	THE EQUITABLE	\$30.00
CHECK # 057646 EQUITABLE FINANCIAL						\$30.00
CHECK # 057647 ICMA RETIREMENT TRUST - 457						
057647	ICMA RETIREMENT TRUS	GENERAL FUN		ICMA	ICMA/MISSION SQR	\$50.00
057647	ICMA RETIREMENT TRUS	GENERAL FUN		ICMA	ICMA ROTH IRA	\$75.00
CHECK # 057647 ICMA RETIREMENT TRUST - 457						\$125.00
CHECK # 057648 PERA - MN ST TREASURER						
057648	PERA - MN ST TREASURE	GENERAL FUN		PERA	PERA ADDITIONAL	\$622.19
057648	PERA - MN ST TREASURE	GENERAL FUN		PERA	PERA COORDINATED	\$4,044.01
057648	PERA - MN ST TREASURE	GENERAL FUN		PERA	PERA COORDINATED	\$4,044.01
CHECK # 057648 PERA - MN ST TREASURER						\$8,710.21
CHECK # 057715 JOAN & MARIANS						
057715	JOAN & MARIANS	SMALL CITIES		Accounts Payable	REFUND DEC SCDP PYMT	\$100.15
057715	JOAN & MARIANS	SMALL CITIES		Accounts Payable	REFUND NOV SCDP PYM	\$100.15
CHECK # 057715 JOAN & MARIANS						\$200.30
CHECK # 057716 MID-MN INSPECTIONS LLC						
057716	MID-MN INSPECTIONS LL	GENERAL FUN		Accounts Payable	DEC 2021 INSPECTIONS	\$76.20
CHECK # 057716 MID-MN INSPECTIONS LLC						\$76.20
CHECK # 057717 BELLBOY CORPORATION						
057717	BELLBOY CORPORATION	LIQUOR FUND	LIQUOR STOR	Wine Purchased for	WINE	\$714.00
057717	BELLBOY CORPORATION	LIQUOR FUND	LIQUOR STOR	Liquor Purchased f	LIQ	\$9,335.73
057717	BELLBOY CORPORATION	LIQUOR FUND	LIQUOR STOR	Misc Purchases - N	SHOT CUPS	\$90.00
057717	BELLBOY CORPORATION	LIQUOR FUND	LIQUOR STOR	Off-Sale Supplies	TWIST TIE BOWS	\$32.00

CITY OF MORA
CHECK LIST-COUNCIL

CHECK #	Search Name	Fund Descr	Dept Descr	Last Dim Descr	Comments	Amount
CHECK # 057717	BELLBOY CORPORATION					\$10,171.73
CHECK # 057718	BERNICK COMPANIES					
057718	BERNICK COMPANIES	LIQUOR FUND	LIQUOR STOR	Misc Purchases - N	POP	\$350.99
057718	BERNICK COMPANIES	LIQUOR FUND	LIQUOR STOR	Beer Purchased for	BEER	\$11,310.60
CHECK # 057718	BERNICK COMPANIES					\$11,661.59
CHECK # 057719	BREAKTHRU BEVERAGE					
057719	BREAKTHRU BEVERAGE	LIQUOR FUND	LIQUOR STOR	Liquor Purchased f	LIQ	\$6,037.13
057719	BREAKTHRU BEVERAGE	LIQUOR FUND	LIQUOR STOR	Misc Purchases - N	NA	\$294.61
057719	BREAKTHRU BEVERAGE	LIQUOR FUND	LIQUOR STOR	Wine Purchased for	WINE	\$342.70
CHECK # 057719	BREAKTHRU BEVERAGE					\$6,674.44
CHECK # 057720	C & L DISTRIBUTING					
057720	C & L DISTRIBUTING	LIQUOR FUND	LIQUOR STOR	Beer Purchased for	BEER	\$219.60
057720	C & L DISTRIBUTING	LIQUOR FUND	LIQUOR STOR	Misc Purchases - N	MISC	\$27.50
057720	C & L DISTRIBUTING	LIQUOR FUND	LIQUOR STOR	Liquor Purchased f	LIQ	\$93.00
CHECK # 057720	C & L DISTRIBUTING					\$340.10
CHECK # 057722	DAHLHEIMER DIST CO					
057722	DAHLHEIMER DIST CO	LIQUOR FUND	LIQUOR STOR	Misc Purchases - N	NA	\$525.30
057722	DAHLHEIMER DIST CO	LIQUOR FUND	LIQUOR STOR	Beer Purchased for	BEER	\$19,088.54
CHECK # 057722	DAHLHEIMER DIST CO					\$19,613.84
CHECK # 057723	DEARBORN LIFE INSURANCE CO					
057723	DEARBORN LIFE INSURAN	GENERAL FUN		Life Insurance	FEBRUARY 2022 LIFE IN	\$304.70
CHECK # 057723	DEARBORN LIFE INSURANCE CO					\$304.70
CHECK # 057724	DELTA DENTAL					
057724	DELTA DENTAL	GENERAL FUN		Delta Dental	FEB 2022 DENTAL INS P	\$852.70
CHECK # 057724	DELTA DENTAL					\$852.70
CHECK # 057725	EMMAS PIZZA					
057725	EMMAS PIZZA	GENERAL FUN	MAYOR & CO	Miscellaneous	JOINT MTG MEAL- CITY	\$30.75
CHECK # 057725	EMMAS PIZZA					\$30.75
CHECK # 057727	JOAN & MARIANS					
057727	JOAN & MARIANS	SMALL CITIES	SCDP REHABI	SCDP Program Inc	REFUND JAN SCDP IN PA	\$100.15
CHECK # 057727	JOAN & MARIANS					\$100.15
CHECK # 057728	JOHNSON BROTHERS LIQUOR					
057728	JOHNSON BROTHERS LIQ	LIQUOR FUND	LIQUOR STOR	Misc Purchases - N	NA	\$250.14
057728	JOHNSON BROTHERS LIQ	LIQUOR FUND	LIQUOR STOR	Liquor Purchased f	LIQ	\$8,027.13
057728	JOHNSON BROTHERS LIQ	LIQUOR FUND	LIQUOR STOR	Wine Purchased for	WINE	\$4,720.86
CHECK # 057728	JOHNSON BROTHERS LIQUOR					\$12,998.13
CHECK # 057729	KANABEC CO SHERIFF					
057729	KANABEC CO SHERIFF	GENERAL FUN	LAW ENFORC	Professional Servic	JAN LAW ENFORCEMENT	\$53,550.25
CHECK # 057729	KANABEC CO SHERIFF					\$53,550.25
CHECK # 057730	MCDONALD DIST CO					
057730	MCDONALD DIST CO	LIQUOR FUND	LIQUOR STOR	Beer Purchased for	BEER	\$29,183.60
057730	MCDONALD DIST CO	LIQUOR FUND	LIQUOR STOR	Liquor Purchased f	LIQ	\$409.50
057730	MCDONALD DIST CO	LIQUOR FUND	LIQUOR STOR	Misc Purchases - N	NA	\$342.60
CHECK # 057730	MCDONALD DIST CO					\$29,935.70
CHECK # 057731	MIDCO					

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CHECK #	Search Name	Fund Descr	Dept Descr	Last Dim Descr	Comments	Amount
057731	MIDCO	GENERAL FUN	INFORMATIO	Telephone	INTERNET	\$88.00
057731	MIDCO	GENERAL FUN	CITY HALL BU	Telephone	PHONE/INTERNET	\$604.44
057731	MIDCO	GENERAL FUN	STREETS	Telephone	PHONE/INTERNET	\$116.83
057731	MIDCO	GENERAL FUN	AQUATIC CEN	Telephone	PHONE/INTERNET	\$6.92
057731	MIDCO	FIRE FUND	FIRE	Telephone	INTERNET	\$75.00
057731	MIDCO	LIQUOR FUND	LIQUOR STOR	Telephone	PHONE/INTERNET	\$383.48
CHECK # 057731 MIDCO						\$1,274.67
CHECK # 057733 MN DEPT OF HEALTH-FOOD MGR						
057733	MN DEPT OF HEALTH-FO	GENERAL FUN	AQUATIC CEN	Dues & Subscriptio	FOOD MANAGER CERTIFI	\$35.00
CHECK # 057733 MN DEPT OF HEALTH-FOOD MGR						\$35.00
CHECK # 057735 NORTHERN HOLLOW WINERY, LLC						
057735	NORTHERN HOLLOW WIN	LIQUOR FUND	LIQUOR STOR	Wine Purchased for	WINE	\$265.32
CHECK # 057735 NORTHERN HOLLOW WINERY, LLC						\$265.32
CHECK # 057736 PAUSTIS WINE COMPANY						
057736	PAUSTIS WINE COMPANY	LIQUOR FUND	LIQUOR STOR	Wine Purchased for	WINE	\$883.00
CHECK # 057736 PAUSTIS WINE COMPANY						\$883.00
CHECK # 057737 PHILLIPS WINE & SPIRITS						
057737	PHILLIPS WINE & SPIRITS	LIQUOR FUND	LIQUOR STOR	Liquor Purchased f	LIQ	\$7,373.08
057737	PHILLIPS WINE & SPIRITS	LIQUOR FUND	LIQUOR STOR	Misc Purchases - N	NA	\$183.94
057737	PHILLIPS WINE & SPIRITS	LIQUOR FUND	LIQUOR STOR	Wine Purchased for	WINE	\$725.64
CHECK # 057737 PHILLIPS WINE & SPIRITS						\$8,282.66
CHECK # 057738 SOUTHERN GLAZERS OF MN						
057738	SOUTHERN GLAZERS OF	LIQUOR FUND	LIQUOR STOR	Wine Purchased for	WINE	\$847.50
CHECK # 057738 SOUTHERN GLAZERS OF MN						\$847.50
CHECK # 057739 VERIZON WIRELESS						
057739	VERIZON WIRELESS	GENERAL FUN	ADMINISTRAT	Telephone	CELL/IPAD	\$20.62
057739	VERIZON WIRELESS	GENERAL FUN	PLANNING &	Telephone	CELL	\$15.24
057739	VERIZON WIRELESS	GENERAL FUN	CITY HALL BU	Telephone	CELL	\$4.12
057739	VERIZON WIRELESS	GENERAL FUN	BUILDING	Telephone	CELL	\$43.40
057739	VERIZON WIRELESS	GENERAL FUN	STREETS	Telephone	CELL/IPAD	\$95.08
057739	VERIZON WIRELESS	GENERAL FUN	AQUATIC CEN	Telephone	CELL	\$28.85
057739	VERIZON WIRELESS	GENERAL FUN	PARKS	Telephone	CELL/IPAD	\$38.26
057739	VERIZON WIRELESS	GENERAL FUN	AIRPORT	Telephone	CELL	\$8.19
057739	VERIZON WIRELESS	STORM WATER	STORM WATE	Telephone	CELL/IPAD	\$19.82
057739	VERIZON WIRELESS	CEMETERY FU	CEMETERY	Telephone	CELL/IPAD	\$8.19
057739	VERIZON WIRELESS	LIQUOR FUND	LIQUOR STOR	Telephone	CELL	\$41.22
CHECK # 057739 VERIZON WIRELESS						\$322.99
CHECK # 057740 VINOPIA, INC						
057740	VINOPIA, INC	LIQUOR FUND	LIQUOR STOR	Wine Purchased for	WINE	\$491.17
CHECK # 057740 VINOPIA, INC						\$491.17
CHECK # 057741 WINE MERCHANTS						
057741	WINE MERCHANTS	LIQUOR FUND	LIQUOR STOR	Wine Purchased for	WINE	\$346.76
CHECK # 057741 WINE MERCHANTS						\$346.76
CHECK # 057743 MN ENERGY RESOURCES CORP						
057743	MN ENERGY RESOURCES	GENERAL FUN		Accounts Payable	ADDITIONAL DEC GAS -	\$228.43
CHECK # 057743 MN ENERGY RESOURCES CORP						\$228.43

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CHECK # 057744 AFSCME						
057744	AFSCME	GENERAL FUN		Union Dues-AFSCM	UNION DUES - AFSCME	\$471.02
						\$471.02
CHECK # 057745 EQUITABLE FINANCIAL						
057745	EQUITABLE FINANCIAL	GENERAL FUN		The Equitable - Def	THE EQUITABLE	\$30.00
						\$30.00
CHECK # 057746 ICMA RETIREMENT TRUST - 457						
057746	ICMA RETIREMENT TRUS	GENERAL FUN		ICMA	ICMA ROTH IRA	\$75.00
057746	ICMA RETIREMENT TRUS	GENERAL FUN		ICMA	ICMA/MISSION SQR	\$50.00
						\$125.00
CHECK # 057747 NCPERS GROUP LIFE INS						
057747	NCPERS GROUP LIFE INS	GENERAL FUN		NCPERS - Life Ins	NCPERS - LIFE	\$240.00
						\$240.00
CHECK # 057748 PERA - MN ST TREASURER						
057748	PERA - MN ST TREASURE	GENERAL FUN		PERA	PERA COORDINATED	\$3,963.46
057748	PERA - MN ST TREASURE	GENERAL FUN		PERA	PERA ADDITIONAL	\$609.81
057748	PERA - MN ST TREASURE	GENERAL FUN		PERA	PERA COORDINATED	\$3,963.46
						\$8,536.73
CHECK # 057749 ENVIRONMENTAL HEALTH TESTING						
057749	ENVIRONMENTAL HEALTH	SMALL CITIES		Accounts Payable	SCDP CONTRACT SERVIC	\$257.88
						\$257.88
CHECK # 057750 SEH						
057750	SEH	GENERAL FUN		Accounts Payable	ADDTL AMT DUE FOR OC	\$640.00
						\$640.00
CHECK # 057751 AMAZON CAPITAL SERVICES						
057751	AMAZON CAPITAL SERVIC	GENERAL FUN	AQUATIC CEN	Repair/Maint - Bldg	SHADE CLOTH & CANOPY	\$48.90
						\$48.90
CHECK # 057752 BEAUDRY OIL & PROPANE						
057752	BEAUDRY OIL & PROPANE	CEMETERY FU	CEMETERY	Motor Fuels	DIESEL FUEL	\$1,211.45
						\$1,211.45
CHECK # 057756 GOPHER STATE ONE-CALL INC						
057756	GOPHER STATE ONE-CALL	GENERAL FUN	STREETS	Professional Servic	2022 ANNL FACILITY OP	\$12.50
						\$12.50
CHECK # 057758 KRIE, JEFFREY						
057758	KRIE, JEFFREY	GENERAL FUN	AQUATIC CEN	Meetings, Training,	CERT FOOD PROTECTIO	\$240.31
						\$240.31
CHECK # 057760 MORA BAKERY						
057760	MORA BAKERY	GENERAL FUN	HUMAN RESO	Recognition/Wellne	MEET & GREET	\$37.60
						\$37.60
CHECK # 057762 BELLBOY CORPORATION						
057762	BELLBOY CORPORATION	LIQUOR FUND	LIQUOR STOR	Off-Sale Supplies	SUNBURST NEON PRICIN	\$24.50
057762	BELLBOY CORPORATION	LIQUOR FUND	LIQUOR STOR	Misc Purchases - N	FLASK, FLUTES, GRENAD	\$261.20
057762	BELLBOY CORPORATION	LIQUOR FUND	LIQUOR STOR	Liquor Purchased f	LIQ	\$8,485.47
057762	BELLBOY CORPORATION	LIQUOR FUND	LIQUOR STOR	Wine Purchased for	WINE	\$862.00

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CHECK #	Search Name	Fund Descr	Dept Descr	Last Dim Descr	Comments	Amount
CHECK # 057762	BELLBOY CORPORATION					\$9,633.17
CHECK # 057763	BERNICK COMPANIES					
057763	BERNICK COMPANIES	LIQUOR FUND	LIQUOR STOR	Beer Purchased for	BEER	\$13,168.67
057763	BERNICK COMPANIES	LIQUOR FUND	LIQUOR STOR	Misc Purchases - N	POP/NA	\$415.04
CHECK # 057763	BERNICK COMPANIES					\$13,583.71
CHECK # 057764	BREAKTHRU BEVERAGE					
057764	BREAKTHRU BEVERAGE	LIQUOR FUND	LIQUOR STOR	Liquor Purchased f	LIQ	\$6,334.89
057764	BREAKTHRU BEVERAGE	LIQUOR FUND	LIQUOR STOR	Wine Purchased for	WINE	\$536.00
057764	BREAKTHRU BEVERAGE	LIQUOR FUND	LIQUOR STOR	Misc Purchases - N	NA	\$52.18
CHECK # 057764	BREAKTHRU BEVERAGE					\$6,923.07
CHECK # 057765	C & L DISTRIBUTING					
057765	C & L DISTRIBUTING	LIQUOR FUND	LIQUOR STOR	Misc Purchases - N	LINKS & OJ	\$82.03
057765	C & L DISTRIBUTING	LIQUOR FUND	LIQUOR STOR	Liquor Purchased f	LIQ	\$120.00
057765	C & L DISTRIBUTING	LIQUOR FUND	LIQUOR STOR	Beer Purchased for	BEER	\$551.40
CHECK # 057765	C & L DISTRIBUTING					\$753.43
CHECK # 057766	DAHLHEIMER DIST CO					
057766	DAHLHEIMER DIST CO	LIQUOR FUND	LIQUOR STOR	Misc Purchases - N	NA	\$440.30
057766	DAHLHEIMER DIST CO	LIQUOR FUND	LIQUOR STOR	Beer Purchased for	BEER	\$9,120.68
CHECK # 057766	DAHLHEIMER DIST CO					\$9,560.98
CHECK # 057767	FURTHER					
057767	FURTHER	GENERAL FUN	HUMAN RESO	Professional Servic	PARTICIPATION FEES-BO	\$7.50
CHECK # 057767	FURTHER					\$7.50
CHECK # 057768	JOHNSON BROTHERS LIQUOR					
057768	JOHNSON BROTHERS LIQ	LIQUOR FUND	LIQUOR STOR	Liquor Purchased f	LIQ	\$11,152.72
057768	JOHNSON BROTHERS LIQ	LIQUOR FUND	LIQUOR STOR	Misc Purchases - N	NA	\$77.38
057768	JOHNSON BROTHERS LIQ	LIQUOR FUND	LIQUOR STOR	Wine Purchased for	WINE	\$4,231.81
057768	JOHNSON BROTHERS LIQ	LIQUOR FUND	LIQUOR STOR	Beer Purchased for	BEER	\$460.57
CHECK # 057768	JOHNSON BROTHERS LIQUOR					\$15,922.48
CHECK # 057769	MCDONALD DIST CO					
057769	MCDONALD DIST CO	LIQUOR FUND	LIQUOR STOR	Misc Purchases - N	NA	\$291.15
057769	MCDONALD DIST CO	LIQUOR FUND	LIQUOR STOR	Beer Purchased for	BEER	\$20,277.25
CHECK # 057769	MCDONALD DIST CO					\$20,568.40
CHECK # 057770	MN MUNICIPAL UTILITIES ASSN					
057770	MN MUNICIPAL UTILITIES	GENERAL FUN	HUMAN RESO	Professional Servic	DRUG & ALC TESTING-P	\$112.50
CHECK # 057770	MN MUNICIPAL UTILITIES ASSN					\$112.50
CHECK # 057771	PAUSTIS WINE COMPANY					
057771	PAUSTIS WINE COMPANY	LIQUOR FUND	LIQUOR STOR	Liquor Purchased f	LIQ	\$188.00
057771	PAUSTIS WINE COMPANY	LIQUOR FUND	LIQUOR STOR	Wine Purchased for	WINE	\$2,595.75
CHECK # 057771	PAUSTIS WINE COMPANY					\$2,783.75
CHECK # 057772	PHILLIPS WINE & SPIRITS					
057772	PHILLIPS WINE & SPIRITS	LIQUOR FUND	LIQUOR STOR	Wine Purchased for	WINE	\$1,900.04
057772	PHILLIPS WINE & SPIRITS	LIQUOR FUND	LIQUOR STOR	Liquor Purchased f	LIQ	\$5,237.04
057772	PHILLIPS WINE & SPIRITS	LIQUOR FUND	LIQUOR STOR	Misc Purchases - N	NA	\$352.53
CHECK # 057772	PHILLIPS WINE & SPIRITS					\$7,489.61
CHECK # 057773	SOUTHERN GLAZERS OF MN					

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057773	SOUTHERN GLAZERS OF	LIQUOR FUND	LIQUOR STOR	Wine Purchased for	WINE	\$1,157.00
057773	SOUTHERN GLAZERS OF	LIQUOR FUND	LIQUOR STOR	Liquor Purchased f	LIQ	\$5,034.43
CHECK # 057773 SOUTHERN GLAZERS OF MN						\$6,191.43
CHECK # 057774 VINOCOPIA, INC						
057774	VINOCOPIA, INC	LIQUOR FUND	LIQUOR STOR	Liquor Purchased f	LIQ	\$320.00
057774	VINOCOPIA, INC	LIQUOR FUND	LIQUOR STOR	Wine Purchased for	WINE	\$122.50
CHECK # 057774 VINOCOPIA, INC						\$442.50
CHECK # 057775 CARDMEMBER SERVICE						
057775	CARDMEMBER SERVICE	GENERAL FUN		Surcharge - Buildin	4TH QTR 2021 BLDG PER	\$232.20
057775	CARDMEMBER SERVICE	GENERAL FUN	HUMAN RESO	Meetings, Training,	2022 SAFETY & LOSS WO	\$20.00
057775	CARDMEMBER SERVICE	GENERAL FUN	BUILDING	Meetings, Training,	CONTINUING ED - CHRIS	\$600.00
CHECK # 057775 CARDMEMBER SERVICE						\$852.20
CHECK # 057776 CENTURYLINK						
057776	CENTURYLINK	GENERAL FUN	AIRPORT	Telephone	FUEL PHONE	\$60.81
057776	CENTURYLINK	GENERAL FUN	AIRPORT	Telephone	A/D BLDG PHONE	\$54.98
CHECK # 057776 CENTURYLINK						\$115.79
CHECK # 057777 TR COMPUTER SALES, LLC						
057777	TR COMPUTER SALES, LL	GENERAL FUN	INFORMATIO	Professional Servic	IT WORK-MPOWER & AN	\$116.87
057777	TR COMPUTER SALES, LL	GENERAL FUN	INFORMATIO	Professional Servic	MONTHLY CLOUD & SER	\$621.00
CHECK # 057777 TR COMPUTER SALES, LLC						\$737.87
CHECK # 057781 LEAGUE OF MN CITIES						
057781	LEAGUE OF MN CITIES	GENERAL FUN		Accounts Payable	JULY - DEC 2021 LMCIT/	\$900.00
CHECK # 057781 LEAGUE OF MN CITIES						\$900.00
CHECK # 057782 COOK, WENDY						
057782	COOK, WENDY	LIQUOR FUND	LIQUOR STOR	Professional Servic	JANUARY WINE TASTING	\$42.00
CHECK # 057782 COOK, WENDY						\$42.00
CHECK # 057783 HEGGERNES, ROB						
057783	HEGGERNES, ROB	GENERAL FUN	HUMAN RESO	Recognition/Wellne	WELLNESS REIMB - WAL	\$25.00
CHECK # 057783 HEGGERNES, ROB						\$25.00
CHECK # 057786 SCHMALZ, ANGEL						
057786	SCHMALZ, ANGEL	GENERAL FUN		Deposits	LIBRARY MTG ROOM DEP	\$50.00
CHECK # 057786 SCHMALZ, ANGEL						\$50.00
CHECK # 057788 TASC-TOTAL ADMIN SERVICE COOP						
057788	TASC-TOTAL ADMIN SERV	GENERAL FUN	HUMAN RESO	Professional Servic	MARCH 2022 PARTICIPA	\$35.00
CHECK # 057788 TASC-TOTAL ADMIN SERVICE COOP						\$35.00
CHECK # 057789 ACE HARDWARE						
057789	ACE HARDWARE	LIQUOR FUND	LIQUOR STOR	Other Operating Su	STEP STOOL, KNIVES	\$48.99
057789	ACE HARDWARE	LIQUOR FUND	LIQUOR STOR	Repair/Maint - Bldg	FURNACE FILTER	\$9.59
057789	ACE HARDWARE	LIQUOR FUND	LIQUOR STOR	Cleaning Supplies	MOP, HEAD, BUCKET, VA	\$114.95
CHECK # 057789 ACE HARDWARE						\$173.53
CHECK # 057790 AMERICAN BOTTLING CO. INC						
057790	AMERICAN BOTTLING CO.	LIQUOR FUND	LIQUOR STOR	Misc Purchases - N	POP	\$204.50
CHECK # 057790 AMERICAN BOTTLING CO. INC						\$204.50
CHECK # 057791 ARAMARK						
057791	ARAMARK	GENERAL FUN	CITY HALL BU	Laundry/Rugs	CITY HALL RUGS	\$62.61

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057791	ARAMARK	GENERAL FUN	LIBRARY BUIL	Laundry/Rugs	LIBRARY RUGS & TOWEL	\$89.04
057791	ARAMARK	GENERAL FUN	GARAGE	Other Operating Su	GARAGE TOWELS	\$66.92
CHECK # 057791 ARAMARK						\$218.57
CHECK # 057792 AUTO VALUE MORA						
057792	AUTO VALUE MORA	GENERAL FUN	STREETS	Repair/Maint - Bldg	SANDER LIHGTS, LOADE	\$159.68
057792	AUTO VALUE MORA	FIRE FUND	FIRE	Lubricants & Additi	ANTIFREEZE	\$35.98
057792	AUTO VALUE MORA	CEMETERY FU	CEMETERY	Repair/Maint - Bldg	CUSHMAN RPR PARTS	\$33.27
CHECK # 057792 AUTO VALUE MORA						\$228.93
CHECK # 057795 CRYSTAL SPRINGS ICE						
057795	CRYSTAL SPRINGS ICE	LIQUOR FUND	LIQUOR STOR	Misc Purchases - N	ICE	\$256.32
CHECK # 057795 CRYSTAL SPRINGS ICE						\$256.32
CHECK # 057796 EARL F ANDERSON						
057796	EARL F ANDERSON	GENERAL FUN	STREETS	Street Signs	STREET SIGNS	\$924.54
CHECK # 057796 EARL F ANDERSON						\$924.54
CHECK # 057798 EAST CENTRAL ENERGY-ELECT						
057798	EAST CENTRAL ENERGY-E	GENERAL FUN	PARKS	Electricity	ELECTRICITY	\$70.91
057798	EAST CENTRAL ENERGY-E	GENERAL FUN	AIRPORT	Electricity	ELECTRICITY	\$429.16
057798	EAST CENTRAL ENERGY-E	LIQUOR FUND	LIQUOR STOR	Electricity	ELECTRICITY	\$2,133.50
CHECK # 057798 EAST CENTRAL ENERGY-ELECT						\$2,633.57
CHECK # 057803 FRONTLINE PLUS FIRE & RESCUE						
057803	FRONTLINE PLUS FIRE &	GENERAL FUN	STREETS	Professional Servic	FY 2022 SIREN SERVICE	\$600.00
057803	FRONTLINE PLUS FIRE &	GENERAL FUN	STREETS	Repair/Maint - Bldg	BATTERIES & AMPLIFIER	\$995.00
CHECK # 057803 FRONTLINE PLUS FIRE & RESCUE						\$1,595.00
CHECK # 057804 GOPHER STATE ONE-CALL INC						
057804	GOPHER STATE ONE-CALL	GENERAL FUN	STREETS	Professional Servic	JAN LOCATES	\$2.02
CHECK # 057804 GOPHER STATE ONE-CALL INC						\$2.02
CHECK # 057806 GRANITE CITY JOBBING						
057806	GRANITE CITY JOBBING	GENERAL FUN	CITY HALL BU	Other Operating Su	TP & PAPER TOWELS	\$133.80
057806	GRANITE CITY JOBBING	FIRE FUND	FIRE	Other Operating Su	TP	\$61.32
CHECK # 057806 GRANITE CITY JOBBING						\$195.12
CHECK # 057810 JOHNSONS HARDWARE & RENTAL						
057810	JOHNSONS HARDWARE &	GENERAL FUN	STREETS	Street Signs	BOLTS, SCREWS FOR SIG	\$77.09
057810	JOHNSONS HARDWARE &	GENERAL FUN	GARAGE	Small Tools & Equi	SAW BLADE	\$53.82
057810	JOHNSONS HARDWARE &	FIRE FUND	FIRE	Other Operating Su	WINDSHIELD WASH & BA	\$70.94
CHECK # 057810 JOHNSONS HARDWARE & RENTAL						\$201.85
CHECK # 057811 KANABEC PUBLICATIONS, INC						
057811	KANABEC PUBLICATIONS,	GENERAL FUN	MAYOR & CO	Advertising	2022 SUMMARY BUDGET	\$210.01
057811	KANABEC PUBLICATIONS,	GENERAL FUN	MAYOR & CO	Office Supplies	CITY WINDOW ENVELOP	\$46.67
057811	KANABEC PUBLICATIONS,	GENERAL FUN	MAYOR & CO	Advertising	BOARD OPENINGS	\$24.96
057811	KANABEC PUBLICATIONS,	GENERAL FUN	ADMINISTRAT	Office Supplies	CITY WINDOW ENVELOP	\$46.67
057811	KANABEC PUBLICATIONS,	GENERAL FUN	FINANCE	Office Supplies	CITY WINDOW ENVELOP	\$46.66
057811	KANABEC PUBLICATIONS,	GENERAL FUN	PLANNING &	Advertising	CUP PH NOTICE-ACCESS	\$74.87
057811	KANABEC PUBLICATIONS,	GENERAL FUN	PARKS	Advertising	AERATION AD	\$74.55
057811	KANABEC PUBLICATIONS,	GENERAL FUN	PARKS	Advertising	NOTICE OF HEARING-PR	\$58.63
057811	KANABEC PUBLICATIONS,	LIQUOR FUND	LIQUOR STOR	Advertising	LIQ ADS	\$195.00
CHECK # 057811 KANABEC PUBLICATIONS, INC						\$778.02

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CHECK # 057812 KWIK TRIP - GAS PURCHASES						
057812	KWIK TRIP - GAS PURCHA	GENERAL FUN	STREETS	Motor Fuels	FUEL	\$3,431.50
057812	KWIK TRIP - GAS PURCHA	GENERAL FUN	STREETS	Lubricants & Additi	DEF FLUID	\$49.50
057812	KWIK TRIP - GAS PURCHA	GENERAL FUN	PARKS	Motor Fuels	FUEL	\$30.51
057812	KWIK TRIP - GAS PURCHA	FIRE FUND	FIRE	Motor Fuels	FUEL	\$233.77
CHECK # 057812 KWIK TRIP - GAS PURCHASES						\$3,745.28
CHECK # 057814 MACQUEEN EMERGENCY						
057814	MACQUEEN EMERGENCY	FIRE FUND	FIRE	Uniforms	TURNOUT GEAR X2	\$4,595.06
CHECK # 057814 MACQUEEN EMERGENCY						\$4,595.06
CHECK # 057815 MIDWEST MACHINERY CO						
057815	MIDWEST MACHINERY CO	GENERAL FUN	PARKS	Repair/Maint - Bldg	BROOM BRUSHES	\$753.31
057815	MIDWEST MACHINERY CO	GENERAL FUN	PARKS	Repair/Maint - Bldg	60" BLOWER SKID SHOE	\$128.99
CHECK # 057815 MIDWEST MACHINERY CO						\$882.30
CHECK # 057816 MILLER TRUCKING INC						
057816	MILLER TRUCKING INC	LIQUOR FUND	LIQUOR STOR	Misc Purchases - N	PRODUCT DELIVERY	\$28.50
057816	MILLER TRUCKING INC	LIQUOR FUND	LIQUOR STOR	Off-Sale Supplies	PRODUCT DELIVERY	\$5.70
057816	MILLER TRUCKING INC	LIQUOR FUND	LIQUOR STOR	Wine Purchased for	PRODUCT DELIVERY	\$223.20
057816	MILLER TRUCKING INC	LIQUOR FUND	LIQUOR STOR	Liquor Purchased f	PRODUCT DELIVERY	\$533.90
CHECK # 057816 MILLER TRUCKING INC						\$791.30
CHECK # 057818 MN ENERGY RESOURCES CORP						
057818	MN ENERGY RESOURCES	GENERAL FUN	CITY HALL BU	Natural Gas - Heat	NATURAL GAS	\$273.38
057818	MN ENERGY RESOURCES	GENERAL FUN	LIBRARY BUIL	Natural Gas - Heat	NATURAL GAS	\$247.86
057818	MN ENERGY RESOURCES	GENERAL FUN	GARAGE	Natural Gas - Heat	NATURAL GAS	\$2,313.94
057818	MN ENERGY RESOURCES	GENERAL FUN	AQUATIC CEN	Natural Gas - Heat	NATURAL GAS	\$0.00
057818	MN ENERGY RESOURCES	GENERAL FUN	AIRPORT	Natural Gas - Heat	NATURAL GAS-AD BLDG	\$43.98
057818	MN ENERGY RESOURCES	GENERAL FUN	AIRPORT	Natural Gas - Heat	NATURAL GAS-HANGAR	\$0.00
057818	MN ENERGY RESOURCES	FIRE FUND	FIRE	Natural Gas - Heat	NATURAL GAS	\$0.00
CHECK # 057818 MN ENERGY RESOURCES CORP						\$2,879.16
CHECK # 057819 MUNICIPAL EMERGENCY SERVICES						
057819	MUNICIPAL EMERGENCY	FIRE FUND	FIRE	Repair/Maint - Bldg	SCBA FLOW TESTS, PART	\$1,635.00
CHECK # 057819 MUNICIPAL EMERGENCY SERVICES						\$1,635.00
CHECK # 057820 NORTHLAND REFRIGERATION INC						
057820	NORTHLAND REFRIGERAT	LIQUOR FUND	LIQUOR STOR	Repair/Maint - Bldg	PREVENTATIVE MAINT &	\$1,283.69
CHECK # 057820 NORTHLAND REFRIGERATION INC						\$1,283.69
CHECK # 057821 OSLIN LUMBER						
057821	OSLIN LUMBER	GENERAL FUN	STREETS	Repair/Maint - Bldg	MAILBOX RPR SUPPLIES	\$10.40
057821	OSLIN LUMBER	FIRE FUND	FIRE	Repair/Maint - Bldg	WOOD TO BUILD TRAINI	\$100.78
CHECK # 057821 OSLIN LUMBER						\$111.18
CHECK # 057822 OWENS AUTO PARTS						
057822	OWENS AUTO PARTS	GENERAL FUN	STREETS	Lubricants & Additi	SNOW PLOW OIL	\$63.72
CHECK # 057822 OWENS AUTO PARTS						\$63.72
CHECK # 057824 QUALITY DISPOSAL						
057824	QUALITY DISPOSAL	GENERAL FUN	CITY HALL BU	Garbage Removal	GARBAGE	\$51.80
057824	QUALITY DISPOSAL	GENERAL FUN	LIBRARY BUIL	Garbage Removal	GARBAGE	\$29.25
057824	QUALITY DISPOSAL	GENERAL FUN	STREETS	Garbage Removal	GARBAGE	\$87.75
057824	QUALITY DISPOSAL	GENERAL FUN	GARAGE	Garbage Removal	GARBAGE	\$140.00

CITY OF MORA
CHECK LIST-COUNCIL

CHECK #	Search Name	Fund Descr	Dept Descr	Last Dim Descr	Comments	Amount
057824	QUALITY DISPOSAL	LIQUOR FUND	LIQUOR STOR	Garbage Removal	GARBAGE	\$193.05
CHECK # 057824 QUALITY DISPOSAL						\$501.85
CHECK # 057825 QUILL CORPORATION						
057825	QUILL CORPORATION	GENERAL FUN	MAYOR & CO	Office Supplies	OFFICE SUPPLIES	\$3.61
057825	QUILL CORPORATION	GENERAL FUN	ADMINISTRAT	Office Supplies	OFFICE SUPPLIES	\$3.61
057825	QUILL CORPORATION	GENERAL FUN	FINANCE	Office Supplies	OFFICE SUPPLIES	\$3.61
057825	QUILL CORPORATION	GENERAL FUN	PLANNING &	Office Supplies	OFFICE SUPPLIES	\$15.65
057825	QUILL CORPORATION	GENERAL FUN	BUILDING	Office Supplies	OFFICE SUPPLIES	\$19.01
057825	QUILL CORPORATION	GENERAL FUN	STREETS	Office Supplies	OFFICE SUPPLIES	\$109.98
CHECK # 057825 QUILL CORPORATION						\$155.47
CHECK # 057826 RDO EQUIPMENT						
057826	RDO EQUIPMENT	GENERAL FUN	STREETS	Repair/Maint - Bldg	LOADER RPR PARTS	\$1,643.55
057826	RDO EQUIPMENT	GENERAL FUN	STREETS	Repair/Maint - Bldg	LOADER RPR PARTS	\$2,870.57
CHECK # 057826 RDO EQUIPMENT						\$4,514.12
CHECK # 057827 RED BULL DISTRIBUTION COMPANY						
057827	RED BULL DISTRIBUTION	LIQUOR FUND	LIQUOR STOR	Misc Purchases - N	ENERGY DRINK	\$268.00
CHECK # 057827 RED BULL DISTRIBUTION COMPANY						\$268.00
CHECK # 057829 SEH						
057829	SEH	GENERAL FUN	ADMINISTRAT	Professional Servic	TH 65 SNAKE RIVER BRI	\$1,165.60
057829	SEH	GENERAL FUN	PLANNING &	Professional Servic	MNDOT MTG-OAK STR P	\$518.98
057829	SEH	GENERAL FUN	PLANNING &	Professional Servic	INTERIM PLANNING SER	\$2,495.00
057829	SEH	N. GROVE STR	CAPITAL PROJ	Engineering	N GROVE ST IMPR	\$11,270.53
CHECK # 057829 SEH						\$15,450.11
CHECK # 057830 SPECTRUM SUPPLY						
057830	SPECTRUM SUPPLY	LIQUOR FUND	LIQUOR STOR	Off-Sale Supplies	BAGS	\$153.85
057830	SPECTRUM SUPPLY	LIQUOR FUND	LIQUOR STOR	Other Operating Su	TRASH LINERS	\$51.58
CHECK # 057830 SPECTRUM SUPPLY						\$205.43
CHECK # 057831 ST CLOUD STAMP & SIGN						
057831	ST CLOUD STAMP & SIGN	GENERAL FUN	ADMINISTRAT	Other Operating Su	NAME PLATE - HRA - TO	\$13.77
057831	ST CLOUD STAMP & SIGN	GENERAL FUN	PLANNING &	Other Operating Su	NAME PLATE-ANGELA GR	\$9.64
057831	ST CLOUD STAMP & SIGN	GENERAL FUN	PLANNING &	Other Operating Su	NAME PLATES-PLNG COM	\$27.55
057831	ST CLOUD STAMP & SIGN	GENERAL FUN	BUILDING	Other Operating Su	NAME PLATE-ANGELA GR	\$1.38
057831	ST CLOUD STAMP & SIGN	GENERAL FUN	PARKS	Other Operating Su	NAME PLATES-PARK BOA	\$27.55
057831	ST CLOUD STAMP & SIGN	GENERAL FUN	AIRPORT	Other Operating Su	NAME PLATE-AIRPORT B	\$13.77
CHECK # 057831 ST CLOUD STAMP & SIGN						\$93.66
CHECK # 057833 VIKING COKE						
057833	VIKING COKE	LIQUOR FUND	LIQUOR STOR	Misc Purchases - N	POP	\$676.60
CHECK # 057833 VIKING COKE						\$676.60
CHECK # 057836 WATSON CO., INC						
057836	WATSON CO., INC	LIQUOR FUND	LIQUOR STOR	Misc Purchases - N	TOBACCO, JUICE, ETC	\$6,973.40
057836	WATSON CO., INC	LIQUOR FUND	LIQUOR STOR	Other Operating Su	ICE MELT	\$143.08
CHECK # 057836 WATSON CO., INC						\$7,116.48
						\$419,503.39



CITY OF MORA
COUNCIL CHECK LIST

THE JANUARY/FEBRUARY 2022 CLAIMS HAVE BEEN APPROVED FOR PAYMENT BY:

MAYOR

COUNCIL MEMBER

COUNCIL MEMBER

COUNCIL MEMBER

COUNCIL MEMBER

CITY CLERK



City of Mora
101 Lake Street South
Mora, MN 55051-1588

Tel: 320.225.4804
Fax: 320.679.3862
E-mail: m.yoder@cityofmora.com

BUSINESS LICENSE APPLICATION

Business

Legal Name ABSOLUTE YOGA & WELLNESS
Trade Name (d/b/a) _____
Mailing Address 125 FOREST AVE.
MORA, MN 55051
Telephone _____
Federal Tax ID or SSN 473-15-0597
Minnesota Tax ID _____

Owner/Manager

Name SHANNON RUBISCHKO
Title MASSAGE THERAPIST
Street Address 1937 COLLIN ST.
Mailing Address _____
MORA, MN 55051
Telephone 651-964-8272
E-Mail Address srubischko@gmail.com
Driver's License Number D244-058-494-410
Date of Birth 02/27/1978
U.S. Citizen Yes No

Licenses

Select one: New Application Renewal Application

- Liquor On-Sale \$2,200
- Brew Pub On-Sale \$2,200
- Club Liquor On-Sale <200 \$300
- Liquor Sunday On-Sale \$200
- Brew Pub Off-Sale \$225
- Club Liquor On-Sale 201-500 \$500
- Wine On-Sale \$375
- Brewer Tap Room \$500
- Club Liquor On-Sale 501-1000 \$650
- 3.2 Beer On-Sale \$125
- Small Brewer Off-Sale \$225
- Club Liquor On-Sale >1001 \$800
- 3.2 Beer Off-Sale \$125
- Consumption & Display \$125
- Tobacco \$125
- Temporary - Liquor On-Sale / 3.2 Beer On-Sale / Consumption & Display (circle one) \$75/license + \$15/day
- Pawnbroker \$2,000
- Taxicab \$35
- Mixed Municipal Solid Waste \$500
- Massage Therapist \$60
- Sexually Oriented Business \$5,000
- Roll-Off Service Solid Waste \$150

Total Fees \$ 60-

Term

The applicant requests the above licenses for a term from 12:01 a.m. on the 16 day of February 2022 to 12:00 midnight on the 31 day of August 2022.

The applicant hereby makes application for the above-indicated licenses for the stated term. Further, the applicant agrees to comply with all ordinances and regulations of the City of Mora and with the conditions of the license(s); understands that licenses are not transferable and that the issuance of the license creates no legal liability, express or implied, on the municipality; and certifies that the information contained herein is true and correct to the best of the applicant's knowledge.

Signature of Applicant [Signature] Date 1/18/22

Date Filed <u>01-20-2022</u>	Fee(s) Paid \$ <u>60.00</u>	Receipt Number <u>chk# 1507</u>
Background Check Submitted <input checked="" type="checkbox"/>	Approve/Disapprove	Property Taxes <u>✓okay</u>
Council Disposition	Date	License Number(s)

pd det 5080
#35

MINNESOTA LAWFUL GAMBLING
LG220 Application for Exempt Permit

An exempt permit may be issued to a nonprofit organization that:

- conducts lawful gambling on five or fewer days, and
- awards less than \$50,000 in prizes during a calendar year.

If total raffle prize value for the calendar year will be \$1,500 or less, contact the Licensing Specialist assigned to your county by calling 651-539-1900.

Application Fee (non-refundable)

Applications are processed in the order received. If the application is postmarked or received 30 days or more before the event, the application fee is **\$100**; otherwise the fee is **\$150**.

Due to the high volume of exempt applications, payment of additional fees prior to 30 days before your event will not expedite service, nor are telephone requests for expedited service accepted.

ORGANIZATION INFORMATION

Organization Name: Paradise Community Theatre Association, Inc. Previous Gambling Permit Number: _____

Minnesota Tax ID Number, if any: 4456887 Federal Employer ID Number (FEIN), if any: 41-1837282

Mailing Address: P.O. Box 238

City: Mora State: MN Zip: 55051 County: Kanabec

Name of Chief Executive Officer (CEO): Carl Long

CEO Daytime Phone: 320-679-3964 CEO Email: paradise.mora@gmail.com
(permit will be emailed to this email address unless otherwise indicated below)

Email permit to (if other than the CEO): _____

NONPROFIT STATUS

Type of Nonprofit Organization (check one):

- Fraternal Religious Veterans Other Nonprofit Organization

Attach a copy of one of the following showing proof of nonprofit status:

(DO NOT attach a sales tax exempt status or federal employer ID number, as they are not proof of nonprofit status.)

- A current calendar year Certificate of Good Standing**
Don't have a copy? Obtain this certificate from:
MN Secretary of State, Business Services Division
60 Empire Drive, Suite 100
St. Paul, MN 55103
Secretary of State website, phone numbers:
www.sos.state.mn.us
651-296-2803, or toll free 1-877-551-6767
- IRS income tax exemption (501(c)) letter in your organization's name**
Don't have a copy? To obtain a copy of your federal income tax exempt letter, have an organization officer contact the IRS toll free at 1-877-829-5500.
- IRS - Affiliate of national, statewide, or international parent nonprofit organization (charter)**
If your organization falls under a parent organization, attach copies of both of the following:
1. IRS letter showing your parent organization is a nonprofit 501(c) organization with a group ruling; and
2. the charter or letter from your parent organization recognizing your organization as a subordinate.

GAMBLING PREMISES INFORMATION

Name of premises where the gambling event will be conducted (for raffles, list the site where the drawing will take place): Paradise Community Theatre Association Inc.

Physical Address (do not use P.O. box): 237 South Union Street

Check one:
 City: Mora Zip: 55051 County: Kanabec
 Township: _____ Zip: _____ County: _____

Date(s) of activity (for raffles, indicate the date of the drawing): March 26, 2022

Check each type of gambling activity that your organization will conduct:

- Bingo Paddlewheels Pull-Tabs Tipboards Raffle

Gambling equipment for bingo paper, bingo boards, raffle boards, paddlewheels, pull-tabs, and tipboards must be obtained from a distributor licensed by the Minnesota Gambling Control Board. EXCEPTION: Bingo hard cards and bingo ball selection devices may be borrowed from another organization authorized to conduct bingo. To find a licensed distributor, go to www.mn.gov/gcb and click on **Distributors** under the **List of Licensees** tab, or call 651-539-1900.



MEMORANDUM

Date: February 15, 2022
To: Mayor and City Council
From: Sara B. King, Accountant
RE: Accept Restricted Donations

BACKGROUND INFORMATION

The City of Mora has received the following donations:

DONATION RECEIVED FROM:	DONATION OF:
Victor or Linda Lease	\$20.00

As required by MN State Statute, restricted donations must be officially accepted by the City Council.

RECOMMENDATIONS

Motion to accept donations by approving Resolution 2022-225

Attachments

Resolution 2022-225

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MORA, MINNESOTA
ACCEPTING RESTRICTED DONATIONS**

WHEREAS, the City of Mora is generally authorized to accept donations of real and personal property pursuant to Minnesota Statutes Section 465.03 for the benefit of its citizens, and is specifically authorized to accept gifts.

WHEREAS, the following persons and entities have offered to contribute the cash amounts set forth below to the city, and the terms or conditions of the donations, if any, are as follows:

DONATION RECEIVED FROM:	DONATION OF:	TERMS AND CONDITIONS OR DESCRIPTION OF PROPERTY:
Victor and Linda Lease	\$20.00	Donation to Oakwood Cemetery- Perpetual Care fund in loving memory of Evelyn Gorton

WHEREAS, all such donations have been contributed to the city for the benefit of its citizens, as allowed by law; and

WHEREAS, the City Council finds that it is appropriate to accept the donations offered.

NOW, THEREFORE, BE IT RESOLVED by the city council of the City of Mora, Kanabec County, Minnesota that:

1. The donations described above are accepted and shall be used to establish and/or operate services either alone or in cooperation with others, as allowed by law.
2. The city clerk is hereby directed to issue receipts to each donor acknowledging the city's receipt of the donor's donation.

The foregoing resolution was introduced and moved for adoption by Council Member _____ and seconded by Council Member _____.

Voting for the Resolution:.....
 Voting Against the Resolution:
 Abstained from Voting:.....
 Absent:

Motion carried and resolution adopted this 15th day of February 2022.

ATTEST:

Al Skramstad, Mayor

Natasha Segelstrom, Administrative Services Director



Building a Better World
for All of Us®

MEMORANDUM

TO: Honorable Mayor and City Council

FROM: Greg Anderson, City Engineer

DATE: February 9, 2022

RE: North Grove Street Improvements
SEH No. MORA0 163905 14.00

We have prepared the draft plans and specifications for the North Grove Street Improvements Project. The project includes full street and utility reconstruction, including services on North Grove Street from West Forest Avenue to West Central Avenue. The draft plans are based on the feasibility report for the project dated November 11, 2021, as well as comments from the Improvement Hearing held on December 21, 2021. We will be reviewing the plans with public works within the next week. Once we incorporate their comments/edits, we would like to advertise the project for bids. The attached resolution authorizes advertising the project for bids.

The plans include rebuilding North Grove Street at its current 48-foot curb to curb width. The plans also include new pavement marking to delineate the 14-foot on-street bike/pedestrian trail that is currently in place.

Due to the required 3-week advertising requirement for bidding, we will not have bids back for your review at your March 15th meeting. We anticipate opening bids the week of March 21st. With only one council meeting per month scheduled for the next few months I would request that the council consider holding special meetings on the first Tuesday of April and May to help move this project along as quickly as possible. The bids would be tabulated and presented to the council along with proposed assessments at a special meeting on Tuesday, April 5th.

The schedule in the feasibility report included holding the assessment hearing prior to awarding a contract for the construction of the project. With that in mind, at the potential meeting on April 5th we'd ask the council to order the assessment hearing for Tuesday, May 3rd. At the May 3rd meeting the assessment hearing for public input on the final assessments would be held. After the assessment hearing, the council could then award the construction project to the lowest responsible bidder. I would then anticipate construction to start in late May/early June and be complete in October.

ah/GFA

c: Natasha Segelstrom, Administrative Services Director

x:\ko\m\mora0\163905\1-gen\14-corr\grove st imp memo 2022 02 10.docx

Motion made by _____ to adopt the following resolution:

RESOLUTION # 2022-220

**Resolution for Approving Plans and Specifications and Ordering Advertisement for Bids
For the North Grove Street Improvements**

WHEREAS, pursuant to resolution of the council adopted the 21st day of December 2021, the City Engineer has prepared plans and specifications for the North Grove Street Improvements, the improvement of North Grove Street between the centerline of West Forest Avenue and the centerline of West Maple Avenue and North Grove Street between the centerline of West Maple Avenue and the centerline of West Central Avenue and West Central Avenue from the Centerline of North Grove Street to 300 feet west of the centerline of North Grove Street, and has presented such plans and specifications to the council for approval;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF MORA, MINNESOTA:

1. Such plans and specifications, a copy of which is attached hereto and made a part hereof, are hereby approved.
2. The city clerk shall prepare and cause to be inserted in the official paper (and in the Finance and Commerce) an advertisement for bids upon the making of such improvement under such approved plans and specifications. The advertisement shall be published for 21 days, shall specify the work to be done, shall state that bids will be received on-line by the clerk until 10:00 a.m. on Thursday, March 24, 2022 via Quest CDN, at which time they will be publicly opened by the city clerk and engineer, they will then be tabulated, and will be considered by the council at 6:30 p.m. on Tuesday, April 5, 2022 in the council chambers of the city hall. Any bidder whose responsibility is questioned during consideration of the bid will be given an opportunity to address the council on the issue of responsibility. No bids will be considered unless sealed and filed with the clerk and accompanied by a cash deposit, cashier’s check, bid bond or certified check payable to the clerk for 5 percent of the amount of such bid.

The foregoing resolution was introduced and moved for adoption by Council Member _____ and seconded by Council Member _____.

Voting for the resolution:

Voting against the resolution:.....

Abstained from voting:

Absent:

Motion carried and resolution adopted this __ day of _____, 2022.

Alan Skramstad, Mayor

ATTEST: _____
Natasha Segelstrom,
Administrative Services Director



MEMORANDUM

Date February 15, 2022
To Mayor and City Council
From Natasha Segelstrom, Administrative Services Director
RE MnDOT Snake River Bridge Cooperative Agreement

SUMMARY

City Engineer, Greg Anderson of SEH will provide City Council an update on the MN Department of Transportation Snake River Bridge improvement project and preliminary schedule for Agreement No. 1048862 and the Cooperative Agreement.

RECOMMENDATIONS

Motion to approve Cooperative Agreement

Attachments

MNDot Cooperative Construction Agreement- Snake River Bridge MnDOT Contract #1048862
Resolution No. 2022-221

**STATE OF MINNESOTA
DEPARTMENT OF TRANSPORTATION
AND
CITY OF MORA
COOPERATIVE CONSTRUCTION
AGREEMENT**

State Project Number (S.P.):	<u>3307-43</u>	Estimated Amount Receivable
Trunk Highway Number (T.H.):	<u>65=005</u>	<u>\$12,023.72</u>
Federal Project Number:	<u>NHPP 0065(307)</u>	
Lighting System Feed Point No.:	<u>30C1</u>	

This Agreement is between the State of Minnesota, acting through its Commissioner of Transportation ("State") and the City of Mora acting through its City Council ("City").

Recitals

1. The State will perform grading, bituminous surfacing, lighting, ADA improvements, and Bridge No. 33012 construction and other associated construction upon, along, and adjacent to Trunk Highway No. 65 from 300 feet south of Snake River to Division Street according to State-prepared plans, specifications, and special provisions designated by the State as State Project No. 3307-43 (T.H. 65=005) ("Project"); and
2. The City has requested the State include in its Project lighting construction; and
3. The City will participate in the costs of the lighting construction and associated construction engineering; and
4. Minnesota Statutes § 161.45, subdivision 2, allows for City-owned utility relocation to be included in a State construction contract, and payment by the City for such relocation according to applicable statutes and rules for utilities on trunk highways; and
5. Minnesota Statutes § 161.20, subdivision 2 authorizes the Commissioner of Transportation to make arrangements with and cooperate with any governmental authority for the purposes of constructing, maintaining, and improving the trunk highway system.

Agreement

1. Term of Agreement; Survival of Terms; Plans; Incorporation of Exhibits

- 1.1. Effective Date.** This Agreement will be effective on the date the State obtains all signatures required by Minnesota Statutes § 16C.05, subdivision 2.
- 1.2. Expiration Date.** This Agreement will expire when all obligations have been satisfactorily fulfilled.
- 1.3. Survival of Terms.** All clauses which impose obligations continuing in their nature and which must survive in order to give effect to their meaning will survive the expiration or termination of this Agreement, including, without limitation, the following clauses: 3. Maintenance by the City; 8. Liability; Worker Compensation Claims; 10. State Audits; 11. Government Data Practices; 12. Governing Law; Jurisdiction; Venue; and 14. Force Majeure.
- 1.4. Plans, Specifications, and Special Provisions.** Plans, specifications and special provisions designated by the State as State Project No. 3307-43 (T.H. 65=005) are on file in the office of the Commissioner of

Transportation at St. Paul, Minnesota, and incorporated into this Agreement by reference ("Project Plans").

- 1.5. **Exhibits.** Preliminary Schedule "I" is on file in the office of the Administrative Services Director and attached and incorporated into this Agreement. Exhibit A – Maintenance is attached and incorporated into this Agreement.

2. Construction by the State

- 2.1. **Contract Award.** The State will advertise for bids and award a construction contract to the lowest responsible bidder according to the Project Plans.

- 2.2. **Direction, Supervision, and Inspection of Construction.**

- A. **Supervision and Inspection by the State.** The State will direct and supervise all construction activities performed under the construction contract, and perform all construction engineering and inspection functions in connection with the contract construction. All contract construction will be performed according to the Project Plans.
- B. **Inspection by the City.** The City participation construction covered under this Agreement will be open to inspection by the City. If the City believes the City participation construction covered under this Agreement has not been properly performed or that the construction is defective, the City will inform the State District Engineer's authorized representative in writing of those defects. Any recommendations made by the City are not binding on the State. The State will have the exclusive right to determine whether the State's contractor has satisfactorily performed the City participation construction covered under this Agreement.

- 2.3. **Plan Changes, Additional Construction, Etc.**

- A. The State will make changes in the Project Plans and contract construction, which may include the City participation construction covered under this Agreement, and will enter into any necessary addenda and change orders with the State's contractor that are necessary to cause the contract construction to be performed and completed in a satisfactory manner. The State District Engineer's authorized representative will inform the appropriate City official of any proposed addenda and change orders to the construction contract that will affect the City participation construction covered under this Agreement.
- B. The City may request additional work or changes to the work in the plans as part of the construction contract. Such request will be made by an exchange of letter(s) with the State. If the State determines that the requested additional work or plan changes are necessary or desirable and can be accommodated without undue disruption to the project, the State will cause the additional work or plan changes to be made.

- 2.4. **Satisfactory Completion of Contract.** The State will perform all other acts and functions necessary to cause the construction contract to be completed in a satisfactory manner.

- 2.5. **Permits.**

- A. The City will submit to the State's Utility Engineer an original permit application for all utilities owned by the City to be constructed hereunder that are upon and within the Trunk Highway Right-of-Way. Applications for permits will be made on State form "Application For Utility Permit On Trunk Highway Right-of-Way" (Form 2525).

2.6. Replacement of Castings. Adjustments to certain City-owned facilities, including but not limited to, valve boxes and frame and ring castings, may be performed by the State's contractor under the construction contract. The City will furnish the contractor with new units and/or parts for those in place City-owned facilities when replacements are required and not covered by a contract pay item, without cost or expense to the State or the contractor, except for replacement of units and/or parts broken or damaged by the contractor.

3. Maintenance by the City

Upon completion of the project, the City will provide the following without cost or expense to the State:

- 3.1. Roadways.** Maintenance and ownership of South Union Street. Maintenance includes, but is not limited to, snow, ice, and debris removal, resurfacing, seal coating, and any other maintenance activities according to accepted City maintenance practices.
- 3.2. Storm Sewers.** Routine maintenance of storm sewer facilities construction as shown in Exhibit A. Routine maintenance includes, but is not limited to, removal of sediment, debris, vegetation and ice from grates and catch basins, and any other maintenance activities necessary to preserve the facilities and to prevent conditions such as flooding, erosion, or sedimentation, this also includes informing the District Maintenance Engineer of any needed repairs.
- 3.3. Municipal Utilities.** Maintenance of any municipal-owned utilities construction, without cost or expense to the State.
- 3.4. Sidewalks.** Maintenance of sidewalk construction as shown in Exhibit A, including stamped and colored concrete sidewalk (if any) and pedestrian ramps. Maintenance includes, but is not limited to, snow, ice, and debris removal, patching, crack repair, panel replacement, cross street pedestrian crosswalk markings, vegetation control of boulevards (if any) and any other maintenance activities necessary to perpetuate the sidewalks in a safe, useable, and aesthetically acceptable condition.
- 3.5. Trails.** Maintenance of trails construction as shown in Exhibit A. Maintenance includes, but is not limited to, snow and ice control/removal, sweeping and debris removal, patching, crack repair, pavement replacement, vegetation control, signing, pavement markings, and any other maintenance activities necessary to perpetuate the trails in a safe and usable condition.
- 3.6. Pavement Markings.** Maintenance of pavement markings as shown in Exhibit A. Maintenance includes snow and ice control/removal, sweeping and debris removal, and any other maintenance activities necessary to perpetuate the pavement markings in a safe and usable condition.
- 3.7. Lighting.** Maintenance and ownership of any lighting facilities construction, including lighting on Bridge No. 33012, as shown in Exhibit A. Maintenance of electrical lighting systems includes everything within the system, from the point of attachment to the power source or utility, to the last light on the feed point, including but not limited to re-lamping of lighting units or replacing of LED luminaires, repair or replacement of all damaged luminaire glassware, loose connections, luminaires when damaged or when ballasts fail, photoelectric control on luminaires, defective starter boards or drivers, damaged fuse holders, blown fuses, knocked down poles including wiring within the poles, damaged poles, pullboxes, underground wire, damaged foundations, equipment pad, installation of approved splices or replacement of wires, repair or extending of conduit, lighting cabinet maintenance including photoelectric cell, electrical distribution system, Gopher State One Call (GSOC) locates, and painting of poles and other equipment. The City will be responsible for the hook up cost and application to secure an adequate power supply to the service pad or pole and will pay all monthly electrical service expenses necessary to operate the lighting facility.

- 3.8. Bridge No. 33012 Aesthetic Elements.** The City will own and perform maintenance and repair of aesthetic elements on Bridge No. 33012: architectural surface finish, architectural concrete texture, ornamental metal railing, and any elements later added to the bridge as a plan change by Article 2.3. Maintenance and repair includes, but is not limited to, painting, graffiti removal, panel replacement, and any other maintenance activity necessary to perpetuate the aesthetic elements in a safe, usable, and aesthetically acceptable condition.
- 3.9. Additional Drainage.** No party to this Agreement will drain any additional drainage volume into the storm sewer facilities constructed under the construction contract that was not included in the drainage for which the storm sewer facilities were designed, without first obtaining written permission to do so from the other party. The drainage areas served by the storm sewer facilities constructed under the construction contract are shown in a drainage area map, Exhibit "Drainage Area", which is on file in the office of the State's District Hydraulics Engineer at Baxter and is incorporated into this Agreement by reference.
- 3.10. Future Responsibilities.** Upon completion of the South Union Street construction, the City will accept ownership, full and total responsibility, and all obligations and liabilities arising out of or by reason of the use, operation, maintenance, repair, and reconstruction of South Union Street and all of the facilities constructed as part of this Agreement, without cost or expense to the State.

4. Basis of City Cost

- 4.1. Schedule "I".** The Preliminary Schedule "I" includes all anticipated City participation construction items and the construction engineering cost share covered under this Agreement, and is based on engineer's estimated unit prices.
- 4.2. City Participation Construction.** The City will participate in the following at the percentages indicated. The construction includes the City's proportionate share of item costs for mobilization, field office, field laboratory, and traffic control.
- A.** 100 Percent will be the City's rate of cost participation in all of the lighting construction. The construction includes, but is not limited to, those construction items tabulated on Sheet No. 2 of the Preliminary Schedule "I".
- 4.3. Construction Engineering Costs.** The City will pay a construction engineering charge equal to 8 percent of the total City participation construction covered under this Agreement.
- 4.4. Plan Changes, Additional Construction, Etc.** The City will share in the costs of construction contract addenda and change orders that are necessary to complete the City participation construction covered under this Agreement, including any City requested additional work and plan changes.
- The State reserves the right to invoice the City for the cost of any additional City requested work and plan changes, construction contract addenda, change orders, and associated construction engineering before the completion of the contract construction.
- 4.5. Liquidated Damages.** All liquidated damages assessed the State's contractor in connection with the construction contract will result in a credit shared by each party in the same proportion as their total construction cost share covered under this Agreement is to the total contract construction cost before any deduction for liquidated damages.

5. City Cost and Payment by the City

- 5.1. City Cost.** \$12,023.72 is the City's estimated share of the costs of the contract construction and the 8 percent construction engineering cost share as shown in the Preliminary Schedule "I". The Preliminary Schedule "I" was prepared using estimated quantities and unit prices, and may include any credits or lump sum costs. Upon award of the construction contract, the State will prepare a Revised Schedule "I" based on construction contract unit prices, which will replace and supersede the Preliminary Schedule "I" as part of this Agreement.
- 5.2. Conditions of Payment.** The City will pay the State the City's total estimated construction and construction engineering cost share, as shown in the Revised Schedule "I", after the following conditions have been met:
- A.** Execution of this Agreement and transmittal to the City, including a copy of the Revised Schedule "I".
 - B.** The City's receipt of a written request from the State for the advancement of funds.
- 5.3. Acceptance of the City's Cost and Completed Construction.** The computation by the State of the amount due from the City will be final, binding, and conclusive. Acceptance by the State of the completed contract construction will be final, binding, and conclusive upon the City as to the satisfactory completion of the contract construction.
- 5.4. Final Payment by the City.** Upon completion of all contract construction and upon computation of the final amount due the State's contractor, the State will prepare a Final Schedule "I" and submit a copy to the City. The Final Schedule "I" will be based on final quantities, and include all City participation construction items and the construction engineering cost share covered under this Agreement. If the final cost of the City participation construction exceeds the amount of funds advanced by the City, the City will pay the difference to the State without interest. If the final cost of the City participation construction is less than the amount of funds advanced by the City, the State will refund the difference to the City without interest.
- The State and the City waive claims for any payments or refunds less than \$5.00 according to Minnesota Statutes § 15.415.

6. Authorized Representatives

Each party's Authorized Representative is responsible for administering this Agreement and is authorized to give and receive any notice or demand required or permitted by this Agreement.

6.1. The State's Authorized Representative will be:

Name, Title: Malaki Ruranika, Cooperative Agreements Engineer (or successor)
 Address: 395 John Ireland Boulevard, Mailstop 682, St. Paul, MN 55155
 Telephone: (651) 366-4634
 E-Mail: malaki.ruranika@state.mn.us

6.2. The City's Authorized Representative will be:

Name, Title: Natasha Segelstrom, Administrative Services Director (or successor)
 Address: 101 Lake Street South, Mora, MN 55051
 Telephone: (320) 679-1511
 E-Mail: n.segelstrom@cityofmora.com

7. Assignment; Amendments; Waiver; Contract Complete

- 7.1. Assignment.** No party may assign or transfer any rights or obligations under this Agreement without the prior consent of the other party and a written assignment agreement, executed and approved by the same parties who executed and approved this Agreement, or their successors in office.
- 7.2. Amendments.** Any amendment to this Agreement must be in writing and will not be effective until it has been executed and approved by the same parties who executed and approved the original Agreement, or their successors in office.
- 7.3. Waiver.** If a party fails to enforce any provision of this Agreement, that failure does not waive the provision or the party's right to subsequently enforce it.
- 7.4. Contract Complete.** This Agreement contains all prior negotiations and agreements between the State and the City. No other understanding regarding this Agreement, whether written or oral, may be used to bind either party.

8. Liability; Worker Compensation Claims

- 8.1.** Each party is responsible for its own acts, omissions, and the results thereof to the extent authorized by law and will not be responsible for the acts, omissions of others, and the results thereof. Minnesota Statutes § 3.736 and other applicable law govern liability of the State. Minnesota Statutes Chapter 466 and other applicable law govern liability of the City.
- 8.2.** Each party is responsible for its own employees for any claims arising under the Workers Compensation Act.

9. Nondiscrimination

Provisions of Minnesota Statutes § 181.59 and of any applicable law relating to civil rights and discrimination are considered part of this Agreement.

10. State Audits

Under Minnesota Statutes § 16C.05, subdivision 5, the City's books, records, documents, accounting procedures, and practices relevant to this Agreement are subject to examination by the State and the State Auditor or Legislative Auditor, as appropriate, for a minimum of six years from the end of this Agreement.

11. Government Data Practices

The City and State must comply with the Minnesota Government Data Practices Act, Minnesota Statutes Chapter 13, as it applies to all data provided under this Agreement, and as it applies to all data created, collected, received, stored, used, maintained, or disseminated by the City under this Agreement. The civil remedies of Minnesota Statutes §13.08 apply to the release of the data referred to in this clause by either the City or the State.

12. Governing Law; Jurisdiction; Venue

Minnesota law governs the validity, interpretation, and enforcement of this Agreement. Venue for all legal proceedings arising out of this Agreement, or its breach, must be in the appropriate state or federal court with competent jurisdiction in Ramsey County, Minnesota.

13. Termination; Suspension

- 13.1. By Mutual Agreement.** This Agreement may be terminated by mutual agreement of the parties.

13.2. Termination for Insufficient Funding. The State may immediately terminate this Agreement if it does not obtain funding from the Minnesota Legislature, or other funding source; or if funding cannot be continued at a level sufficient to allow for the performance of contract construction under the Project. Termination must be by written or fax notice to the City.

13.3. Suspension. In the event of a total or partial government shutdown, the State may suspend this Agreement and all work, activities and performance of work authorized through this Agreement.

14. Force Majeure

No party will be responsible to the other for a failure to perform under this Agreement (or a delay in performance), if such failure or delay is due to a force majeure event. A force majeure event is an event beyond a party's reasonable control, including but not limited to, unusually severe weather, fire, floods, other acts of God, labor disputes, acts of war or terrorism, or public health emergencies.

[The remainder of this page has been intentionally left blank]

CITY OF MORA

The undersigned certify that they have lawfully executed this contract on behalf of the Governmental Unit as required by applicable charter provisions, resolutions, or ordinances.

By: _____

Title: _____

Date: _____

By: _____

Title: _____

Date: _____

DEPARTMENT OF TRANSPORTATION

Recommended for Approval:

By: _____
(District Engineer)

Date: _____

Approved:

By: _____
(State Design Engineer)

Date: _____

COMMISSIONER OF ADMINISTRATION

By: _____
(With Delegated Authority)

Date: _____

INCLUDE COPY OF RESOLUTION APPROVING THE AGREEMENT AND AUTHORIZING ITS EXECUTION.

PRELIMINARY SCHEDULE "I"

Agreement No. 1048862

City of Mora

S.P. 3307-43 (T.H. 65=005)

Preliminary: January 24, 2022

Fed. Proj. NHPP 0065(307)

Grading, bituminous surfacing, lighting, ADA improvements, and Bridge No. 33012 construction to start approximately June 1, 2022 under

State Contract No. ____ with ____

located on T.H. 65 from 300' south of the Snake River to Division St.

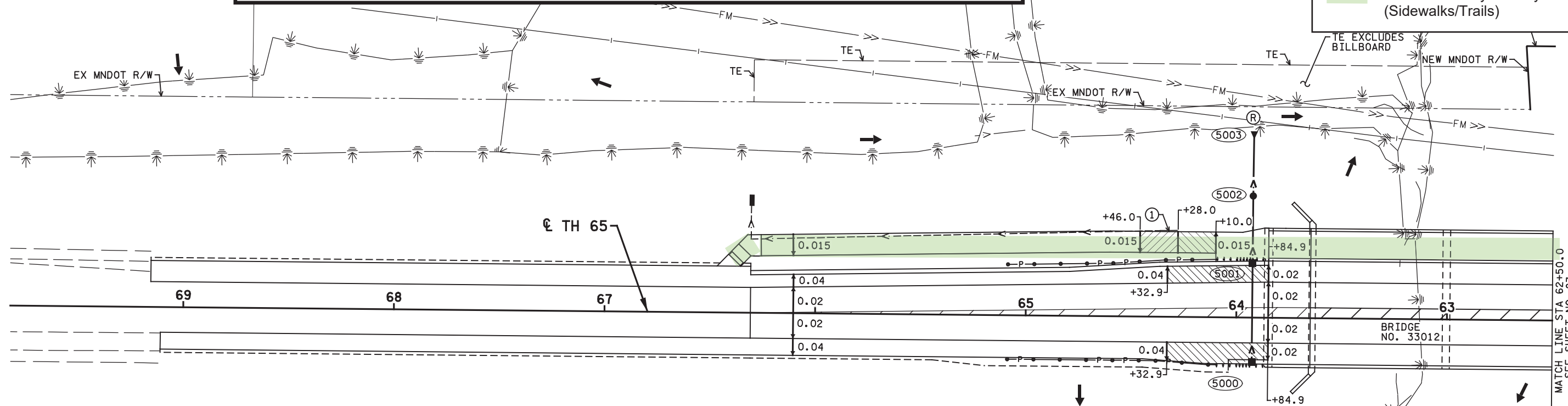
CITY COST PARTICIPATION	
Work Items (From Sheet No. 2)	11,133.07
Construction Engineering (8%)	890.65
(1) Total City Cost	\$12,023.72

(1) Amount of advance payment as described in Article 5 of the Agreement (estimated amount)

Exhibit A - Maintenance Agreement No. 1048862

LEGEND

— Maintenance by the City (Sidewalks/Trails)



MATCH LINE STA 62+50.0
SEE SHEET NO. 83

GENERAL NOTES:

- CROSS SLOPES ARE FT./FT.
- SUPERELEVATION TRANSITION RATES ARE 1:200 UNLESS NOTED OTHERWISE.
- SEE CONSTRUCTION PLANS FOR BEGIN AND END TAPER STATIONING, LANE AND SHOULDER DIMENSIONS, AND MISCELLANEOUS INFORMATION.
- SEE DRAINAGE DETAILS, DRAINAGE PROFILES, AND DRAINAGE TABULATION SHEETS FOR ADDITIONAL STORM SEWER INFORMATION.
- SEE EXISTING UTILITY TABULATION AND REMOVAL PLAN FOR STORM SEWER AND CULVERTS TO BE REMOVED.
- SEE REMOVAL PLANS FOR OUT OF SERVICE UTILITIES.
- FIELD VERIFY ALL EXISTING UTILITY LOCATIONS.
- SUBSURFACE DRAINAGE IS DRAWN SCHEMATICALLY FOR CLARITY. SEE TYPICAL SECTIONS AND STANDARD PLANS FOR INSTALLATION LOCATIONS.
- COORDINATE SUBSURFACE DRAIN INSTALLATION TO AVOID CONFLICTS. SEE CONSTRUCTION PLANS.
- SEE PROFILE SHEETS AND CROSS SECTIONS FOR SPECIAL DITCH GRADE INFORMATION.

LEGEND

- SUPERELEVATION TRANSITION FT/FT
- STORM SEWER STRUCTURE NO.
- PROPOSED STORM SEWER
- EXISTING STORM SEWER
- EXISTING SANITARY FORCEMAIN SEWER
- EXISTING WATER MAIN
- 4" PERF. TP PIPE DRAIN
- EXISTING/PROPOSED CATCH BASIN
- EXISTING/PROPOSED APRON
- EXISTING/PROPOSED MANHOLE
- EXISTING/PROPOSED DROP INLET
- PROPOSED PRECAST CONCRETE HEADWALL
- SURFACE FLOW
- RIPRAP

NOTES:

① 1:100 SUPERELEVATION TRANSITION RATE.



EXHIBIT A - SHEET 1 OF 7

10:10:24 AM
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NO	DATE	BY	CKD	APPR	REVISION

I hereby certify that this plan, specification, or report was prepared by me or under my direct supervision and that I am a duly Licensed Professional Engineer under the laws of the State of Minnesota.

Print Name: DEVIN S POWER

Devin S Power

Date 12/8/2021 License # 54279

STATE PROJECT NO.
3307-43

DRAWN BY
T. BARMAN
DESIGNED BY
D. POWER
CHECKED BY
E. ROERISH
COMM. NO. 13731



MINNESOTA DEPARTMENT OF TRANSPORTATION

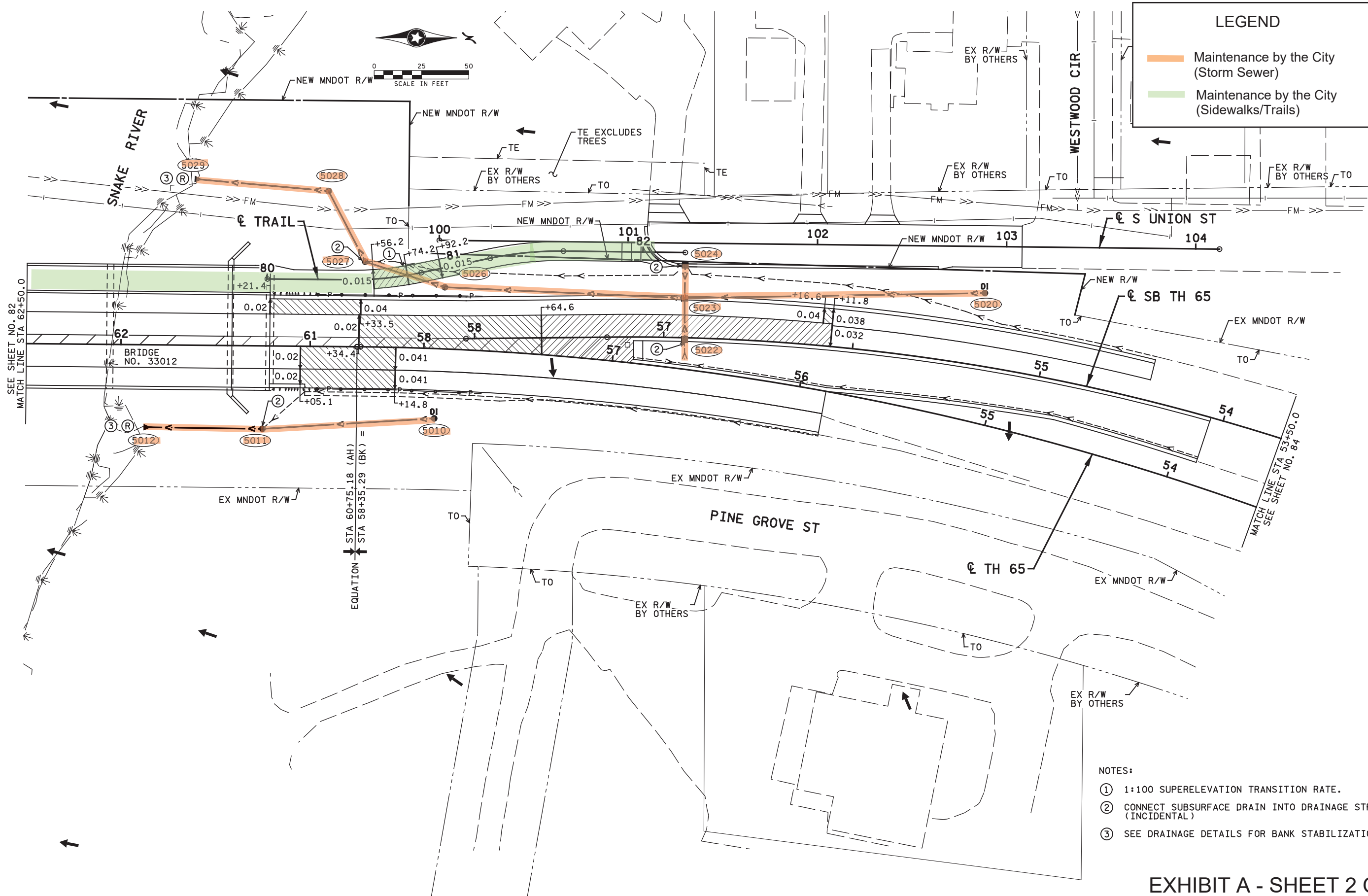
DRAINAGE AND SUPERELEVATION PLANS
SP 3307-43 (TH 65 OVER SNAKE RIVER)

SHEET
82
OF
134



LEGEND

- Maintenance by the City (Storm Sewer)
- Maintenance by the City (Sidewalks/Trails)



- NOTES:**
- ① 1:100 SUPERELEVATION TRANSITION RATE.
 - ② CONNECT SUBSURFACE DRAIN INTO DRAINAGE STRUCTURE (INCIDENTAL)
 - ③ SEE DRAINAGE DETAILS FOR BANK STABILIZATION

EXHIBIT A - SHEET 2 OF 7

10:10:26 AM 12/8/2021 H:\p\cd330743\13000\13731\Drawings\Work\In\cmor\cd330743_dr02.dgn

NO	DATE	BY	CKD	APPR	REVISION

I hereby certify that this plan, specification, or report was prepared by me or under my direct supervision and that I am a duly Licensed Professional Engineer under the laws of the State of Minnesota.

Print Name: DEVIN S POWER

Devin S Power

Date: 12/8/2021 License #: 54279

STATE PROJECT NO. 3307-43

DRAWN BY T. BARMAN

DESIGNED BY D. POWER

CHECKED BY E. ROERISH

COMM. NO. 13731

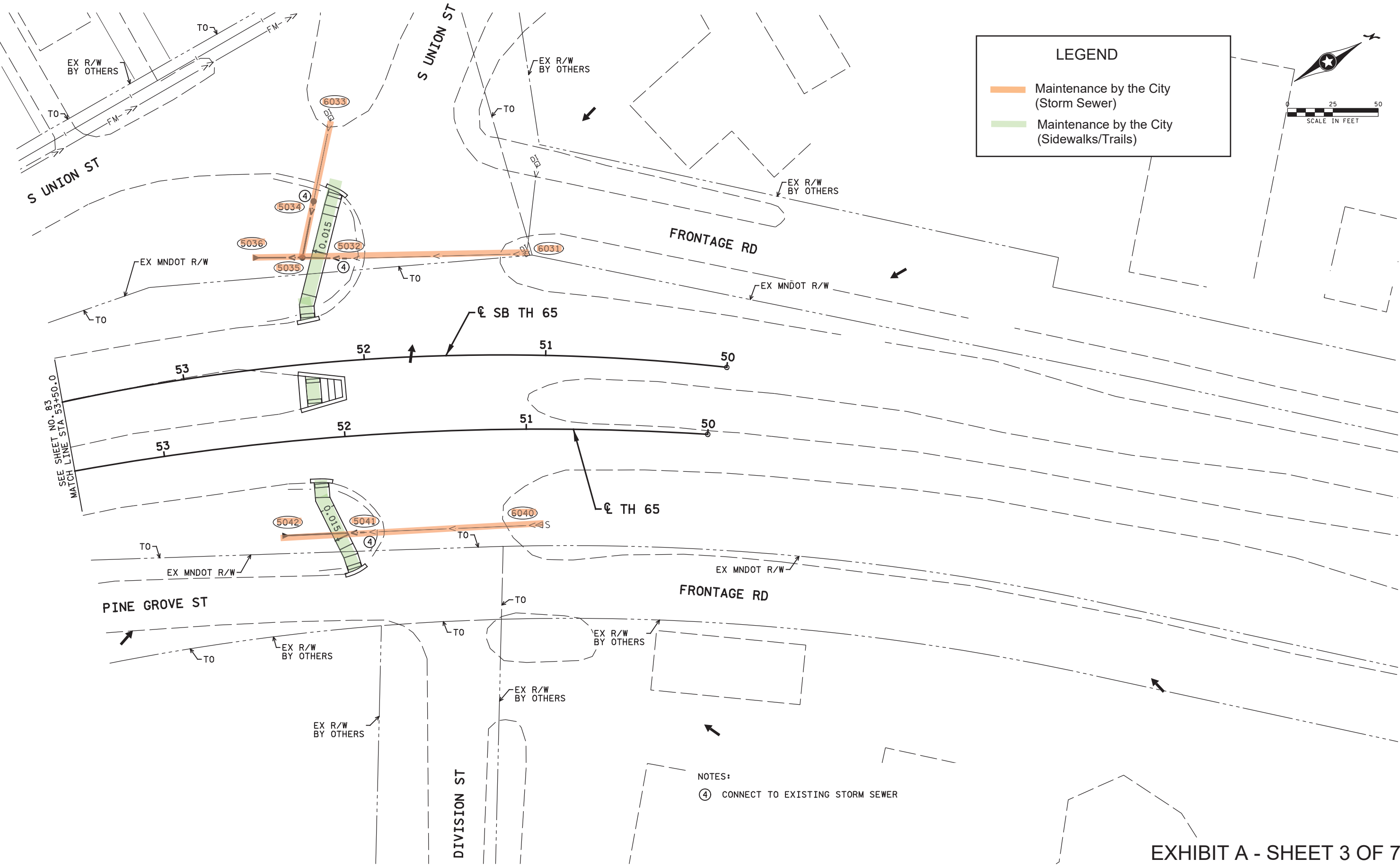


MINNESOTA DEPARTMENT OF TRANSPORTATION

DRAINAGE AND SUPERELEVATION PLANS

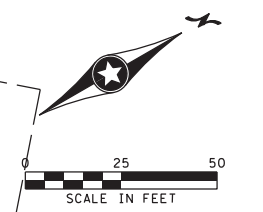
SP 3307-43 (TH 65 OVER SNAKE RIVER)

SHEET 83 OF 134



LEGEND

- Maintenance by the City (Storm Sewer)
- Maintenance by the City (Sidewalks/Trails)



NOTES:
 ④ CONNECT TO EXISTING STORM SEWER

EXHIBIT A - SHEET 3 OF 7

10:10:27 AM 12/16/2021 H:\p\cd330743\13000\13731\Drawings\Work\In\cmor\cd330743_dr03.dgn

NO	DATE	BY	CKD	APPR	REVISION

I hereby certify that this plan, specification, or report was prepared by me or under my direct supervision and that I am a duly Licensed Professional Engineer under the laws of the State of Minnesota.
 Print Name: DEVIN S POWER
Devin S Power
 Date 12/8/2021 License # 54279

STATE PROJECT NO. 3307-43
 DRAWN BY T. BARMAN
 DESIGNED BY D. POWER
 CHECKED BY E. ROERISH
 COMM. NO. 13731

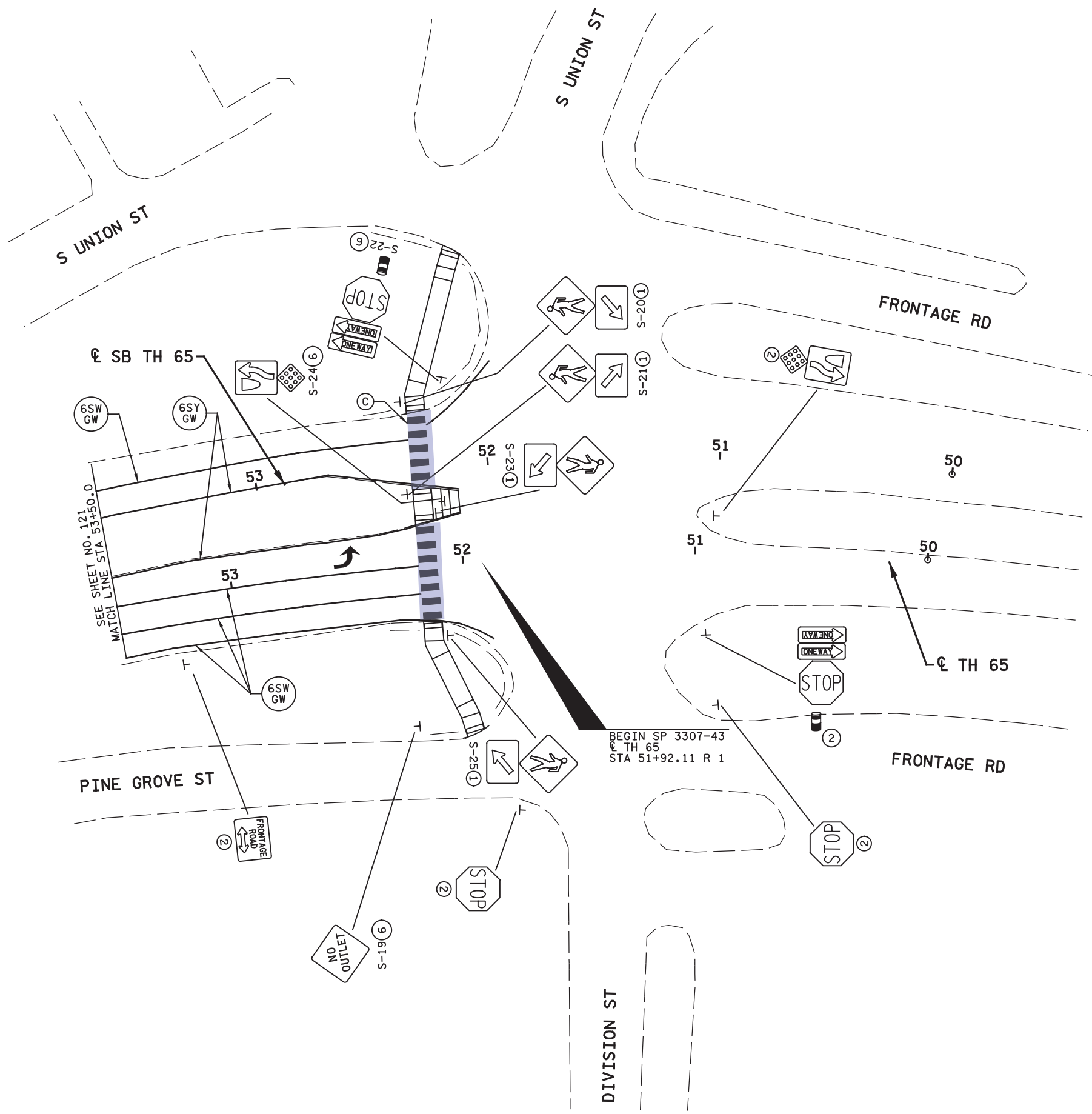
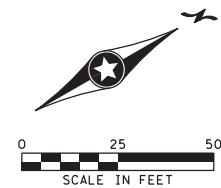


MINNESOTA DEPARTMENT OF TRANSPORTATION
 DRAINAGE AND SUPERELEVATION PLANS
 SP 3307-43 (TH 65 OVER SNAKE RIVER)

SHEET 84 OF 134

LEGEND

— Maintenance by the City
(Pavement Markings)



GENERAL NOTES:

1. CENTERLINE ALIGNMENT IS NOT SHOWN ON THIS SHEET FOR CLARITY.
2. MATCH EXISTING PAVEMENT MARKINGS AT PROJECT LIMITS, AS IDENTIFIED BY THE FIELD ENGINEER.

SIGNING NOTES:

- ① FURNISH AND INSTALL
- ② INPLACE
- ⑥ INSTALL

EXHIBIT A - SHEET 4 OF 7

11/13/2021 11:38:58 AM H:\p03\cd330743\13731\0des\gn\work\ing\cmooe\cd330743.stp03.dgn

NO	DATE	BY	CKD	APPR	REVISION

I hereby certify that this plan, specification, or report was prepared by me or under my direct supervision and that I am a duly Licensed Professional Engineer under the laws of the State of Minnesota.

Print Name: NATHAN A. POOLE

Nathan A. Poole

Date: 9/2/2021 License #: 56071

STATE PROJECT NO. 3307-43

DRAWN BY D. RASMUSSEN
DESIGNED BY D. RASMUSSEN
CHECKED BY N. POOLE
COMM. NO. 13731



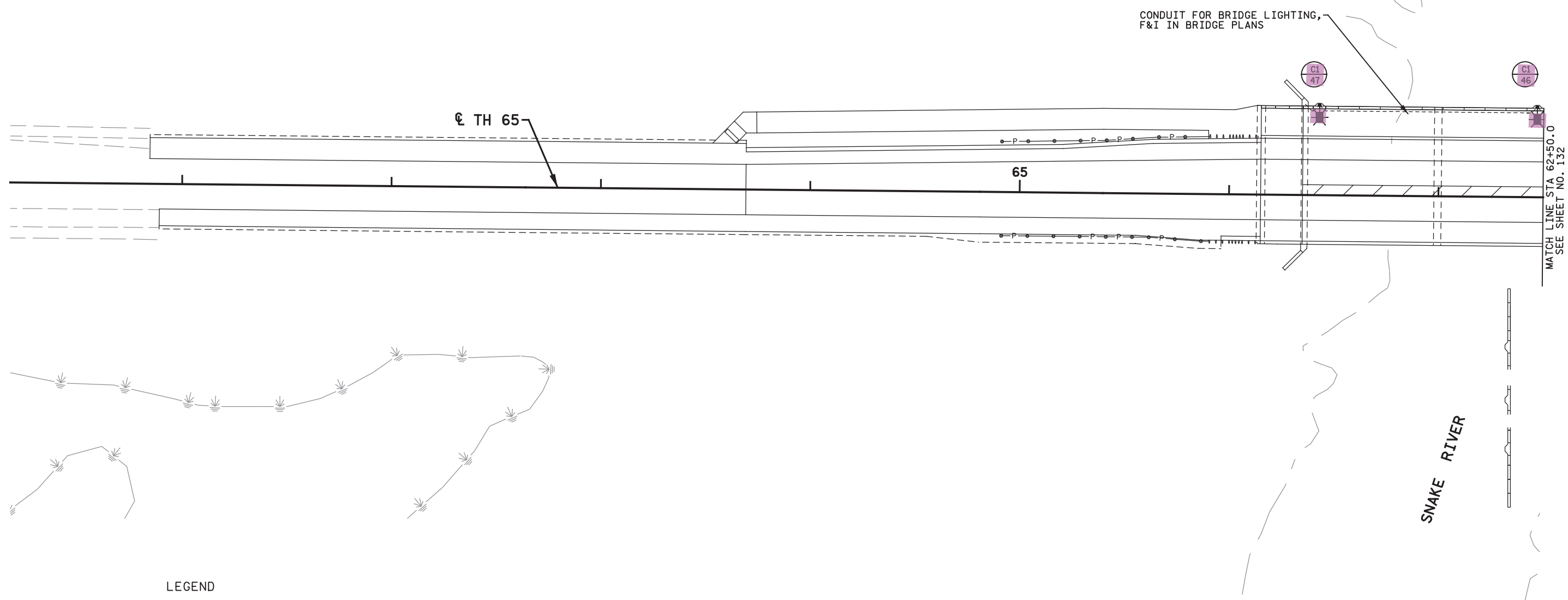
MINNESOTA DEPARTMENT OF TRANSPORTATION

SIGNING AND PAVEMENT MARKING PLANS
SP 3307-43 (TH 65 OVER SNAKE RIVER)

SHEET 122 OF 134

LEGEND

— Maintenance and Ownership by the City (Lighting)



LEGEND

- LIGHTING UNIT TYPE SPECIAL
- SALVAGED LIGHTING UNIT
- 3" NON-METALLIC CONDUIT (UNLESS NOTED OTHERWISE)
- DIRECT BUIRED LIGHTING CABLE 4/C 4 AWG
- HANDHOLE
- INPLACE LIGHTING UNIT
- INPLACE SERVICE CABINET
- INPLACE CONDUIT (UNLESS NOTED OTHERWISE)
- INPLACE DIRECT BURIED LIGHTING CABLE

EXHIBIT A - SHEET 5 OF 7

10:10:29 AM 12/8/2021 H:\p\cd330743\13000\13731\Des\gn\Work\ng\cmor\Ac330743_1101.dgn

NO	DATE	BY	CKD	APPR	REVISION

I hereby certify that this plan, specification, or report was prepared by me or under my direct supervision and that I am a duly Licensed Professional Engineer under the laws of the State of Minnesota.

Print Name: STEVE MCHENRY

Steve Mchenry

Date: 12/8/2021 License # 46710

STATE PROJECT NO. 3307-43

DRAWN BY T. RICHARDSON
 DESIGNED BY T. RICHARDSON
 CHECKED BY S. MCHENRY
 COMM. NO. 13731



MINNESOTA DEPARTMENT OF TRANSPORTATION

LIGHTING PLANS AND DETAILS

SP 3307-43 (TH 65 OVER SNAKE RIVER)

SHEET 131 OF 134

SNAKE RIVER



WESTWOOD CIR

☉ S UNION ST
104

☉ SB TH 65

PINE GROVE ST

☉ TH 65

CONDUIT FOR BRIDGE LIGHTING,
F&I IN BRIDGE PLANS. COORDINATE
HAND HOLE PLACEMENT WITH CONDUIT
STUB OUT.

CONDUIT FOR BRIDGE LIGHTING,
F&I IN BRIDGE PLANS

SEE SHEET NO. 132
MATCH LINE STA 62+50.0

MATCH LINE STA 53+50.0
SEE SHEET NO. 133

STA 60+75.18 (AH)
STA 58+35.29 (BK) =
EQUATION

SEE SHEET NO. 131 FOR GENERAL NOTES AND LEGEND.

LEGEND

- Maintenance and Ownership by the City (Lighting)
- Maintenance and Ownership by the City (Lighting) Per Agreement 01285

EXHIBIT A - SHEET 6 OF 7

10:10:30 AM
9/2/2021
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NO	DATE	BY	CKD	APPR	REVISION

I hereby certify that this plan, specification, or report was prepared by me or under my direct supervision and that I am a duly Licensed Professional Engineer under the laws of the State of Minnesota.

Print Name: STEVE MCHENRY

Steve Mchenry

Date: 9/2/2021 License # 46710

STATE PROJECT NO.
3307-43

DRAWN BY
T. RICHARDSON
DESIGNED BY
T. RICHARDSON
CHECKED BY
S. MCHENRY
COMM. NO. 13731

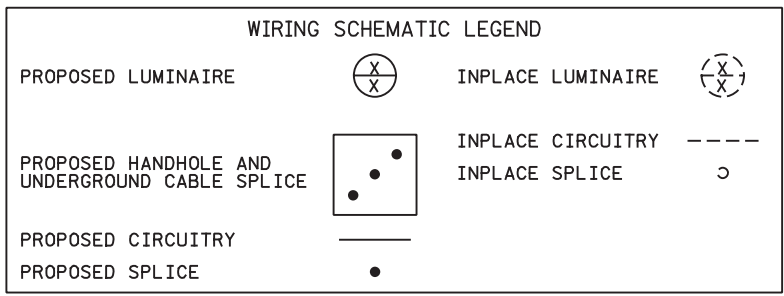
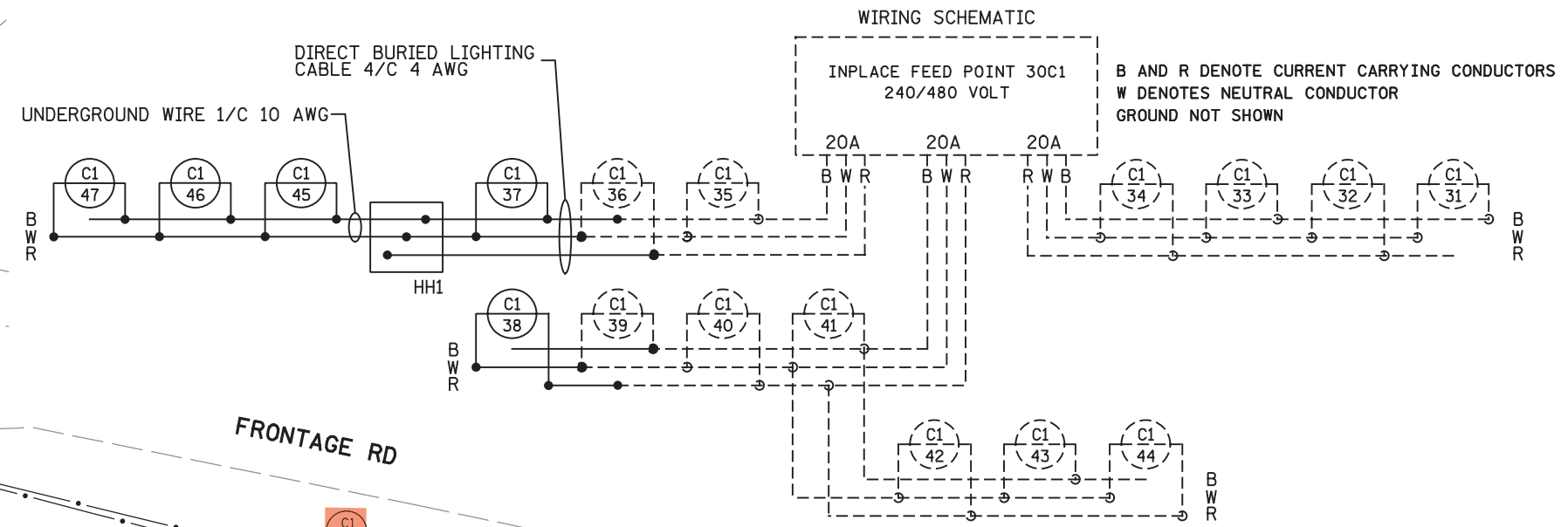
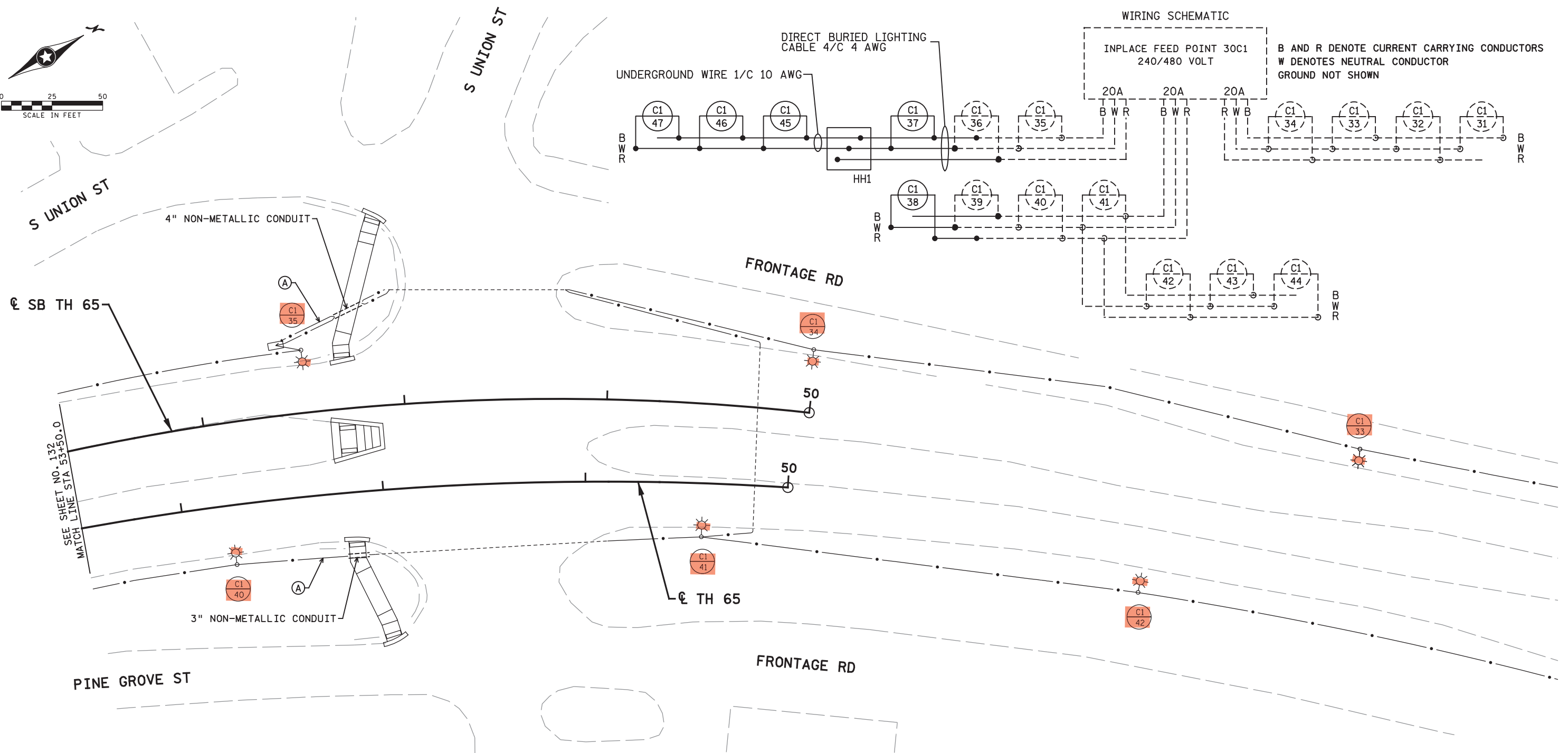
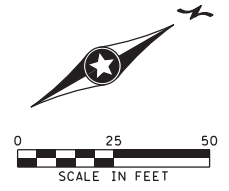


MINNESOTA DEPARTMENT OF TRANSPORTATION

LIGHTING PLANS AND DETAILS

SP 3307-43 (TH 65 OVER SNAKE RIVER)

SHEET
132
OF
134



SEE SHEET NO. 131 FOR GENERAL NOTES AND LEGEND.

NOTES:

(A) RELOCATE INPLACE DIRECT BURIED LIGHTING CABLE TO THE NORTH SIDE OF PROPOSED SIDEWALK, F&I PROPOSED CONDUIT IN THE INPLACE TRENCH, PLACE RELOCATED DIRECT BURIED LIGHTING CABLE BACK IN EXISTING TRENCH AND THRU PROPOSED CONDUIT TO THE ORIGINAL TERMINATION (FEED POINT OR LIGHTING UNIT). PAID FOR UNDER RELOCATE BURIED POWER CABLE.

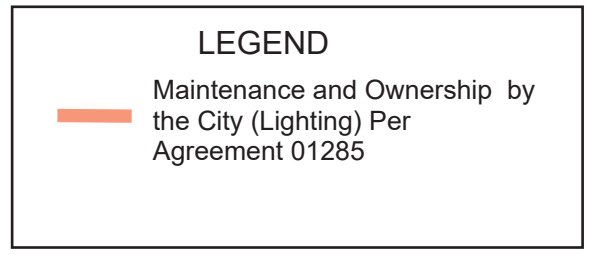


EXHIBIT A - SHEET 7 OF 7

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NO	DATE	BY	CKD	APPR	REVISION

I hereby certify that this plan, specification, or report was prepared by me or under my direct supervision and that I am a duly Licensed Professional Engineer under the laws of the State of Minnesota.

Print Name: STEVE MCHENRY

Steve Mchenry

Date: 9/2/2021 License #: 46710

STATE PROJECT NO. 3307-43

DRAWN BY T. RICHARDSON
 DESIGNED BY T. RICHARDSON
 CHECKED BY S. MCHENRY
 COMM. NO. 13731



MINNESOTA DEPARTMENT OF TRANSPORTATION
 LIGHTING PLANS AND DETAILS
 SP 3307-43 (TH 65 OVER SNAKE RIVER)

SHEET 133 OF 134

CITY OF MORA

RESOLUTION 2022-221

IT IS RESOLVED that the City of Mora enter into MnDOT Agreement No. 1048862 with the State of Minnesota, Department of Transportation for the following purposes:

To provide for payment by the City to the State of the City's share of the costs of the lighting construction and other associated construction to be performed upon, along, and adjacent to Trunk Highway No. 65 from 300 feet south of Snake River to Division Street within the corporate City limits under State Project No. 3307-43.

IT IS FURTHER RESOLVED that the Mayor and the _____
(Title)
are authorized to execute the Agreement and any amendments to the Agreement.

CERTIFICATION

I certify that the above Resolution is an accurate copy of the Resolution adopted by the Council of the City of Mora at an authorized meeting held on the _____ day of _____, 2022, as shown by the minutes of the meeting in my possession.

Subscribed and sworn to me this _____ day of _____, 2022
Notary Public _____
My Commission Expires _____

(Signature)

(Type or Print Name)

(Title)



MEMORANDUM

Date: February 15, 2022
To: Mayor and City Council
From: Angela Grafstrom, Community Development Director
RE: EDA Resignation and Vacancy

SUMMARY

The City Council will accept a resignation from the EDA and declare a vacancy.

BACKGROUND INFORMATION

The City Council appointed Doyle Casavant to the EDA in February 2015 to fill the vacant seat and re-appointed in January 2017. Casavant submitted his notice of resignation from the EDA on January 28, 2022. The council is being asked to declare a vacancy and direct staff to advertise for the remainder of the 6-year term expiration December 31, 2022.

The EDA meets quarterly with the next meeting scheduled for May 4, 2021.

OPTIONS & IMPACTS

1. Accept Casavant resignation from the EDA, declare a vacancy and direct staff to advertise the vacancy immediately. Staff recommends that applications be due on Thursday, March 3rd in order for the council to consider applications at its March 15th meeting. Being that the EDA doesn't meet until May 3rd, this would allow additional time to advertise if necessary.

RECOMMENDATION

Motion to accept Casavant's resignation from the EDA and direct staff to advertise the vacancy immediately.

Attachments

Resignation Letter



January 28, 2022

Angela Grafstrom
Community Development Director
City of Mora
101 Lake Street South
Mora, MN 55051-1588

Dear Angela,

I have not had the pleasure of meeting you, but I am writing to let you know I will be retiring from First Citizens Bank the end of March 2022. With that retirement I will be resigning my position on the Mora City EDA Board.

It has been my pleasure to work with so many great individuals who have been a part of this board over the years.

Please pass on my gratitude to the rest of the board for the opportunity to be part of an organization that provides a great service to our community.

I wish you continued success,

A handwritten signature in blue ink that reads "Doyle Casavant".

Doyle Casavant



MEMORANDUM

Date 2-15-22
To Mayor and City Council
From Angela Grafstrom, Community Development Director
RE Resolution 2022-222 and Resolution 2022-223

SUMMARY

The Planning Commission met on February 7, 2022. The items on the agenda for consideration were:

1. A minor subdivision/combination/zoning resolution to clarify the zoning on Les Caswell's property as he would like to build a house on the property zoned R-1.
2. A public hearing and consideration of Robert Pich's request for a resolution granting a conditional use permit to install a pole shed on his property along Highway 65.

BACKGROUND INFORMATION

Resolution 2022-222 to Clarify Zoning and Create a Minor Subdivision to Separate a Business B-2 from a Residential R-1 Property. This process was started by Caswell in 1999 and never completed by the city or Caswell. Now Caswell's want to complete the process so they can build a house on the R-1 portion of the property. This cleans up the zoning for the City going forward and would allow for an easier transition if the business was ever sold. Planning Commission adopted Resolution PC 2022-0201 recommending council approve the minor subdivision/combination and the zoning clarification for Caswell. See the attached Draft minutes from the 2/7/22 meeting and Planning Commission Resolution PC 2022-0201. The property owner must record the transaction with the county upon approval by the City Council.

Resolution 2022-223 Recommending Approval of a Conditional Use Permit to Allow Addition of an Accessory Structure to be Located in R-3 District as Requested by Robert Pich. Notice was provided and the public hearing was held on February 7 regarding the conditional use permit (CUP) for Pich. The committee reviewed the city ordinances and the comprehensive plan. In addition to being allowed by the City's Code of Ordinances as indicated on the resolution, a precedent has been set with the allowance of pole sheds on residential property prior to this request. I was able to find three examples of existing pole sheds in City residential districts: 943 Union St S, which is directly across the highway from the Pich property (zoned R-1), 724 Hwy 65 N (zoned R-3) and 1870 Snake River Trail in the Dala Place Subdivision (zoned R-1). Planning Commission adopted Resolution PC 2022-0202 recommending council approve the CUP for Pich. See the attached Draft minutes from the 2/7/22 meeting and Planning Commission Resolution PC2022-0202.

OPTIONS & IMPACTS

Impact of Resolution 2022-222 to Clarify Zoning and Create a Minor Subdivision to Separate a Business B-2 from a Residential R-1 Property.

Memorandum

This will complete an action that was started in 1999 and clean up zoning for the property owner and the City. It will make it easier for the property owners to sell off either the business parcel or the residential parcel sometime in the future if they so choose.

Impact of Resolution 2022-223 Recommending Approval of a Conditional Use Permit to Allow Addition of an Accessory Structure to be Located in R-3 District as Requested by Robert Pich.

There will be limited properties on which an accessory pole shed will work as they will still have to conform to the City building code requirements regarding structure and setbacks. Most older residential districts will not have the space for them and most new subdivisions lay out what kind of structures are allowed to be built within the subdivision.

RECOMMENDATIONS

I recommend the City Council take the Planning Commission recommendations and adopt both Resolution 2022-222 and Resolution 2022-223.

Attachments

Rough Draft Planning Commission Minutes from 2//7/22

Approved/Signed PC Resolution PC2022-0201

Approved/Signed PC Resolution PC2022-2022

**City of Mora Planning Commission
Minutes
February 7, 2022 – 5:30 pm
Mora City Hall**

Mathieson called the meeting to order at 5:30 pm. Attendance was taken by roll call.

Members Present: Jake Mathieson, Sheldon Shepard, and Lance Strande

Members Absent: Sara Trieber

Staff in Attendance: Angela Grafstrom

Oath of Office:

Lance Strande took his oath of office for a term running through December 31, 2023.

Adopt Agenda

Motion made by Shepard to adopt the agenda of the February 7, 2022 Planning Commission Meeting as presented; seconded by Strande and carried unanimously.

Approval of Minutes

Motion made by Shepard to approve the minutes of the December 13, 2021 Planning Commission Meeting as presented; seconded by Strande and carried unanimously.

There was no quorum in the January meeting.

Election of Officers:

Mathieson asked for nominations for the Planning Commission Chair and Vice Chair for 2022.

Motion made by Shepard to appoint Mathieson as Planning Commission Chair for 2022; seconded by Strande and carried unanimously.

Mathieson stepped down temporarily as Chair of the Meeting and Appointed Shepard as acting Chair.

Motion made by Strande to appoint Shepard as Planning Commission Vice Chair for 2022; seconded by Mathieson and carried unanimously.

Mathieson resumed his role as Chair. Mathieson closed the regular meeting of the Planning Commission and opened the public hearing at 5:35 pm.

**City of Mora Planning Commission
Minutes
February 7, 2022 – 5:30 pm
Mora City Hall**

Public Hearings: Conditional Use Permit: 950 Hwy 65 South – Robert Pich

Grafstrom received one call from Torrey who has an adjoining property just asking for clarification of where the structure would be placed. She had no issue and would not be attending the hearing.

Motion made by Shepard to close the public hearing and reopen the February 7, 2022 meeting of the Planning Commission, seconded by Strande and carried unanimously. Public hearing closed and regular meeting reopened at 5:42 pm.

Open Forum: No comments

Old Business: None

New Business

Resolution PC 2022-0201 Minor Subdivision: PID 22.00360.00 – Les Caswell

Mr. Caswell wants to build a house on his property PID 22.00360.00, zoned R-1. In researching his request, it was found that in 1999 council passed a resolution rezoning a portion of this property from R-1 to B-2, but this was never recorded with the county and the rezoning was never completed. Caswell's business already sits on the B-2 portion of this property and connects to his business which sits on PID 22.0340.00, zoned B-2. This resolution will clear up the zoning issues, subdivide PID 22.00360.00 into the portion zoned B-2 and the remainder zoned R-1, then combine the subdivided B-2 parcel with the existing B-2 parcel PID 22.00340.00. This will not be complete until approved by council and recorded by Mr. Caswell at the County Recorder's Office.

Motion made by Shepard to approve Resolution PC 2022-0201 to Clarify Zoning and Create a Minor Subdivision to Separate a Business B-2 from a Residential R-1 Property; seconded by Strande and carried unanimously.

Resolution PC 2022-0202 Conditional Use Permit: 950 Hwy 65 South – Robert Pich

Mr. Pich is requesting to add a 40 x 60 pole shed outbuilding to provide shelter and security for his personal equipment and belongings while also providing a sight and sound block from Highway 65. The property is zoned R-3. Grafstrom had a question from a council member about allowing pole sheds in the City. She explained her and Building Official Caleb Christenson discussed and do not see this explicitly disallowed in the City Ordinances. Additionally, a precedent was set when a pole shed was allowed in an R-1 district (Parker-Snake River Trail) as a garage in October of 2021. Pich had no objections from his neighbors, his property is R-3

**City of Mora Planning Commission
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Mora City Hall**

which often serves as a buffer zone between R-1 and business and industrial districts and he has 5 acres of property along state Hwy 65. Grafstrom does not see this becoming a long term problem, as the older parts of town will not have enough property to put up a pole shed and the newer subdivisions have clearly defined rules about what types of structures can be built in them. The shed will still have to conform to the City's building code which allows for cement or frost footings as a foundation, similar in style and color to the existing house, similar roof line. Committee agrees that if this has been allowed, we cannot disallow it now.

The manufactured home on Knife River Trail led to a brief discussion of the future of housing and available options going forward.

Motion made by Shepard to approve Resolution PC 2022-0202 Recommending Approval of Conditional Use Permit to Allow Addition of an Accessory Structure to be located in R-3 District as Requested by Robert Pich; seconded by Strande and carried unanimously.

Verbal Reports

Grafstrom reported county had request some address cleanup on 5 properties, new business BCI has filed for a building permit, and the building official is working on his CEUs.

Adjournment

Motion made by Strande to adjourn the February 7, 2022 meeting of the City of Mora Planning Commission; seconded by Mathieson and carried unanimously. Meeting adjourned at 6:11 pm.

The next regular meeting is scheduled for **Monday, March 7** at 5:30 PM.

Minutes prepared and submitted by Angela Grafstrom

Commission Chair

Attest: _____
Angela Grafstrom,
Community Development Director

Resolution PC2022-0201

PLANNING COMMISSION RESOLUTION TO CLARIFY ZONING AND CREATE A MINOR SUBDIVISION TO SEPARATE A BUSINESS B-2 FROM A RESIDENTIAL R-1 PROPERTY

WHEREAS, the City Council of the City of Mora passed Resolution 99-804 in August of 1999 to rezone PIDs 22.00340.00 and 22.00345.00, now combined as PID 22.00340.00, and a portion of PID 22.07025.00, now known as 22.00360.00, as B-2 instead of R-1 as it contained a business as outlined in the original Resolution 99-804 attached as Exhibit A; and

WHEREAS, Resolution 99-804 rezoning was never properly filed with the county, and PID 22.00360.00 is zoned R-1; and

WHEREAS, the property owner intends to split a portion of property off of PID 22.00360.00, as legally described on Exhibit B attached hereto, and combined that portion with PID 22.00340.00; and

WHEREAS, the property owner intends to build a house on the remaining portion of PID 22.00360.00 which will remain zoned as R-1 as legally described on Exhibit C attached hereto; and

WHEREAS, July 28, 1999, after published and mailed notice in accordance with Minnesota Statutes and the City Code, the Planning Commission held a public hearing, at which time all persons desiring to be heard concerning this application were given the opportunity to speak thereon; and

WHEREAS, by City Ordinance 153.098, this request can be accomplished with the submission of a survey by a registered land surveyor and council approval;

NOW THEREFORE BE IT RESOLVED, that the City of Mora Planning Commission recommends approval of the split of PID 22.00360.00, and the combination of the split portion with PID 22.00340.00 which will remain zoned B2; and, further approves that the remaining parcel of PID 22.00360.00 remain zoned R-1 all as described and depicted on attached Exhibit D.

Passed and Adopted by the Planning Commission of Mora, Minnesota, this 7 day of February, 2022.

By



Planning Commission Chair

ATTEST:



Angela Grafstrom, Community Development Coordinator

Resolution PC2022-0201 Exhibit A

RESOLUTION # 99-804

RESOLUTION APPROVING A REZONING OF PROPERTY FROM R-1 TO B-2.

WHEREAS, the property proposed for rezoning is described as; Starting at the NE corner of Parcel #R22.340.00, thence easterly 400 feet, thence southerly 630 feet, parallel with the east line of Parcels R22.340.00 & R22.00345.00, thence 400 feet to the SE corner of Parcel #R22.0345.00, thence northerly 630 feet to the POB., and

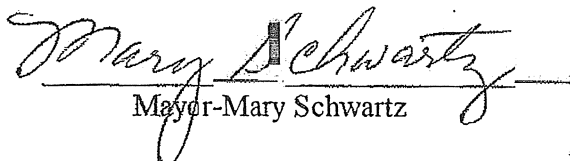
WHEREAS, the Mora Planning Commission held a public hearing on July 28th, 1999, in which all persons desiring to be heard were given the opportunity; and

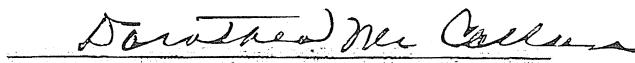
WHEREAS, the Mora Planning Commission recommends approval of said rezoning.

NOW THEREFORE BE IT RESOLVED; that the Mora City Council approves the rezoning of the subject property from R-1 to B-2.

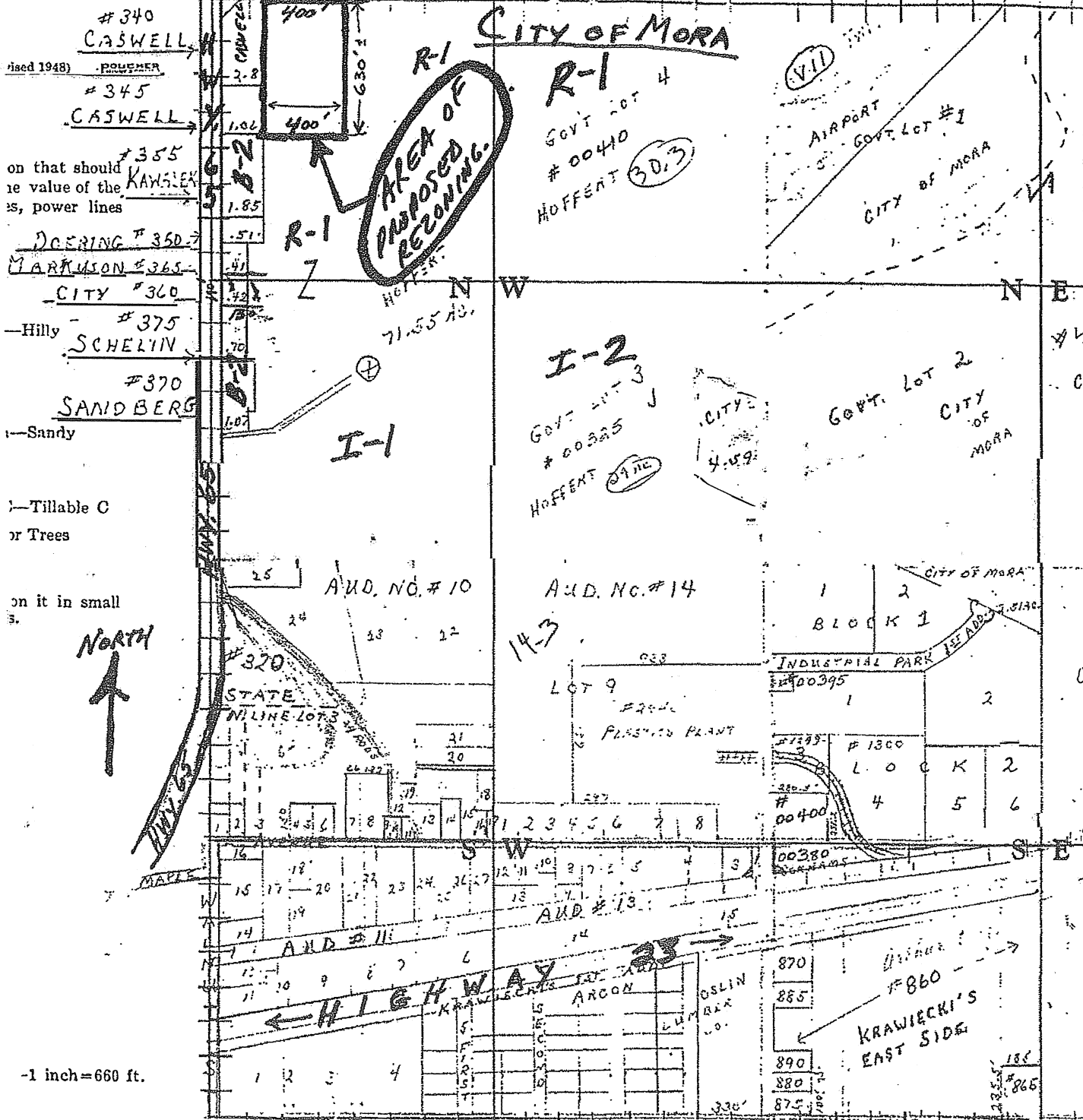
Adopted this 3rd day of August, 1999.

Mary Schwartz aye Jeff Bangma aye
Kathy Stromback absent Roger Crawford aye
Robert Jensen aye


Mayer-Mary Schwartz


Clerk-Dorothea McCallum

ARTHUR TOWNSHIP



RESOLUTION PC2022-0201
EXHIBIT A PAGE 3

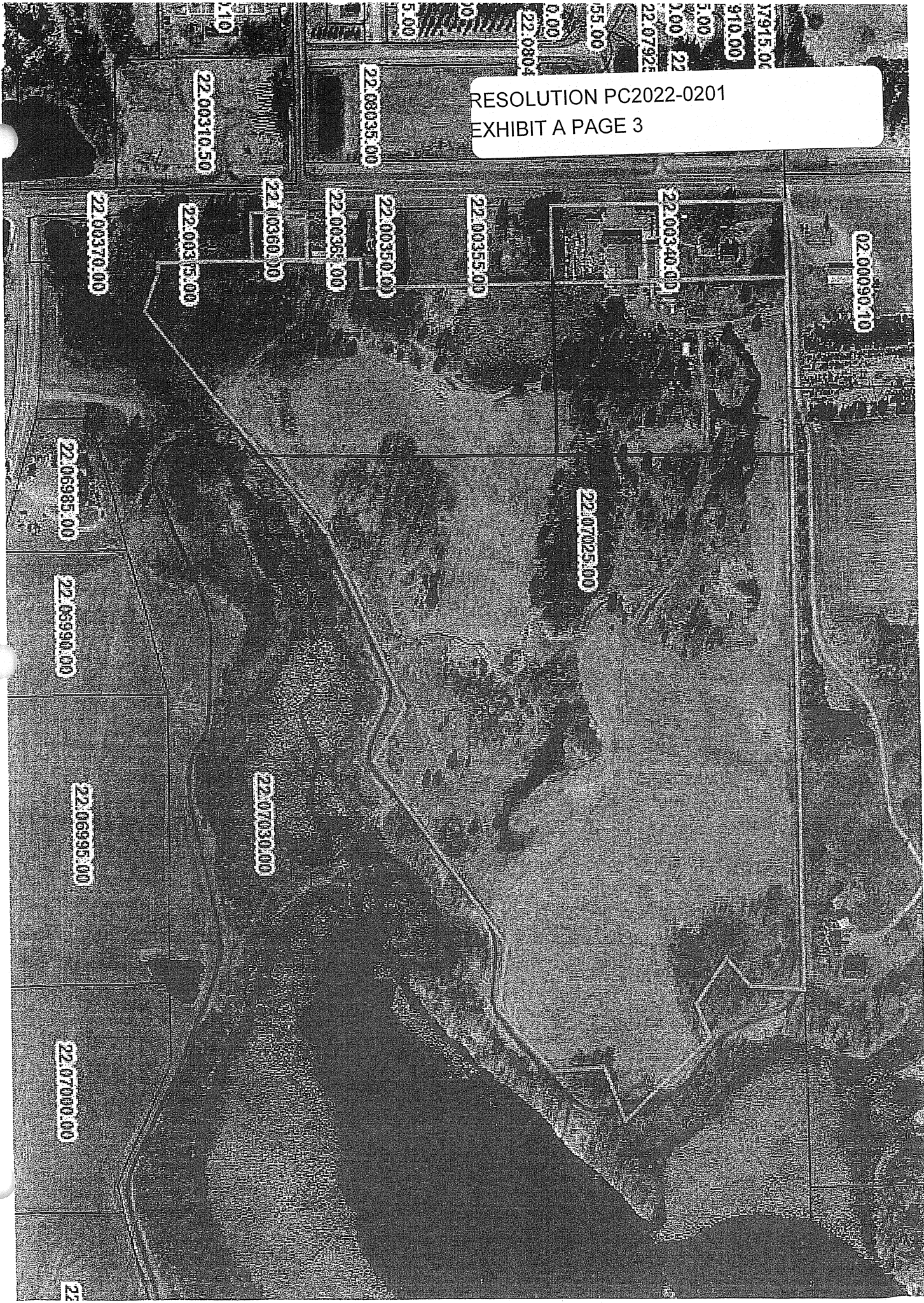


EXHIBIT B

Legal description of the portion of property to split off of PID 22.00360.00

The north 630 feet of the west 346 feet of Outlot C, MORA INDUSTRIAL PARK 2ND
ADDITION, Kanabec County, Minnesota.

EXHIBIT C

Legal description of the remaining PID 22.00360.00:

Outlot C, MORA INDUSTRIAL PARK 2ND ADDITION, Kanabec County, Minnesota,
EXCEPT the north 630 feet of the west 346 feet of said Outlot C.

AND

Beginning at a point on the West line of the Southwest Quarter of the Northwest Quarter of Section 12, Township 39, Range 24, of Kanabec County, Minnesota, said point being 119 feet 8 inches South of the Northwest corner of said forty; thence running East and parallel to the North line of said forty to the East right of way line of Trunk Highway No. 65 for the point of beginning of the tract to be hereby conveyed; thence continuing East on the same course a distance of 125 feet; thence running North parallel to the West line of said forty, if extended, a distance of 147 feet; thence running West, parallel to the North line of said forty to the East right-of-way line of Trunk Highway No. 65; thence running South along the East right-of-way line of Trunk Highway No. 65 a distance of 147 feet to the point of beginning, said tract being a part of the West Half of the Northwest Quarter, Section 12, Township 39, Range 24, Kanabec County, Minnesota.

EXHIBIT D

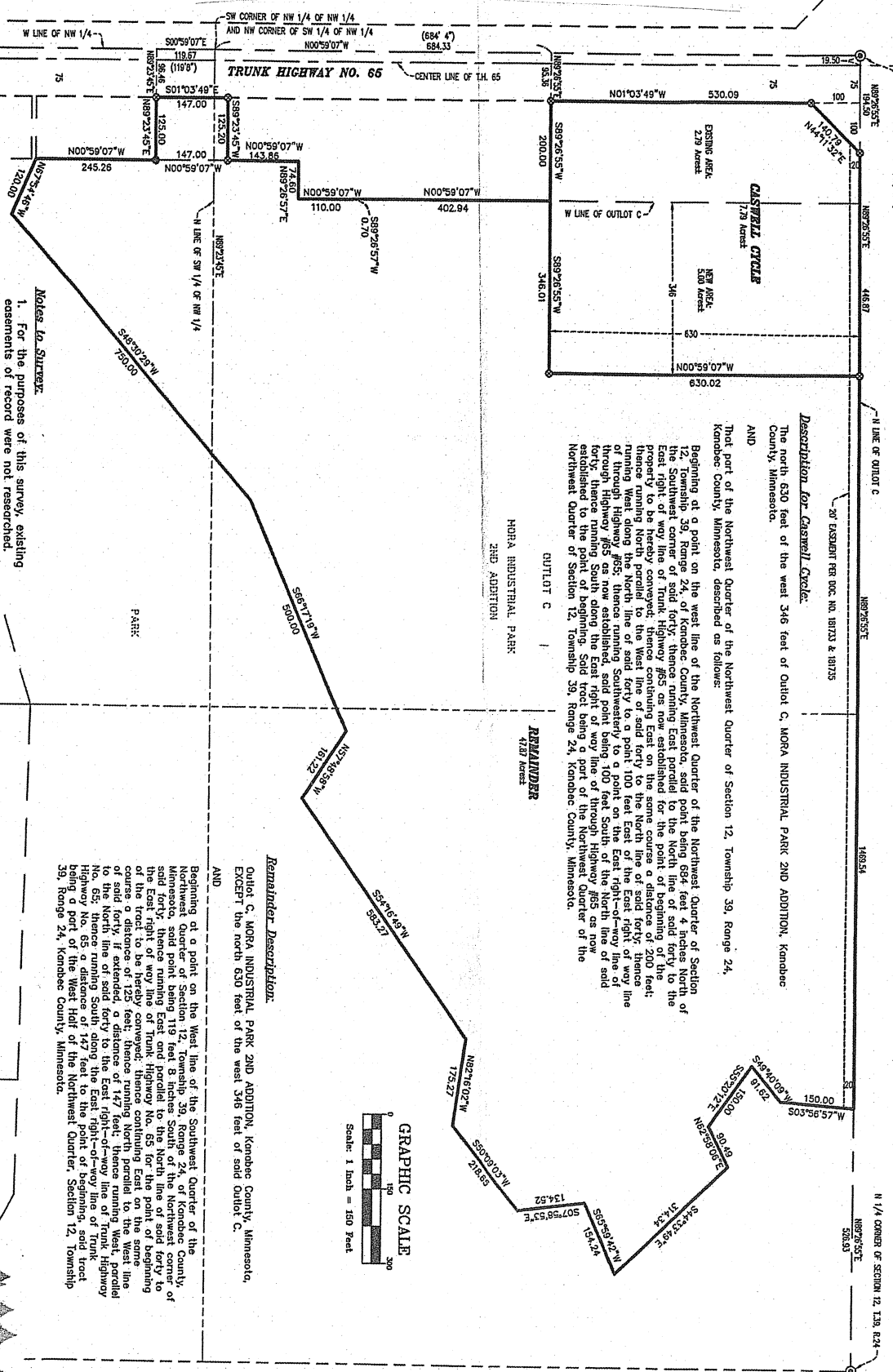
I hereby certify that this survey, plan or report was prepared by me or under my direct supervision and that I am a duly Licensed Land Surveyor under the laws of the State of Minnesota.

Dated this 5TH day of MARCH 2022
Tyler J. Krotschel, Land Surveyor
Minnesota License No. 44480

CERTIFICATE OF SURVEY FOR
LRS CASWELL
PART OF SECTION 12, TOWNSHIP 39, RANGE 24, KANABEC COUNTY, MINNESOTA

LEGEND
DENOTES RECORDED KANABEC COUNTY MONUMENT
DENOTES 1/2" IRON PIPE FOUND, MARKED R/S 23944
DENOTES 1/2" IRON SET, MARKED KROSCHEL 44480

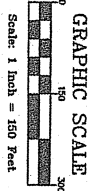
NOTE: BOUNDARIES SHOWN ARE ASSUMED



Notes to Survey:
1. For the purposes of this survey, existing easements of record were not researched.

Description for Caswell Cycle:
The north 630 feet of the west 346 feet of Outlot C, MORA INDUSTRIAL PARK 2ND ADDITION, Kanabec County, Minnesota.
AND
That part of the Northwest Quarter of the Northwest Quarter of Section 12, Township 39, Range 24, Kanabec County, Minnesota, described as follows:
Beginning at a point on the west line of the Northwest Quarter of Section 12, Township 39, Range 24, of Kanabec County, Minnesota, said point being 694 feet 4 inches North of the Southwest corner of said forty; thence running East parallel to the North line of said forty to the East right-of-way line of Trunk Highway #65 as now established for the point of beginning of the East right-of-way line of said forty; thence running North parallel to the West line of said forty to the West line of said forty; thence running West along the North line of said forty to a point 100 feet East of the East right-of-way line of Trunk Highway #65; thence running Southwesterly to a point on the East right-of-way line of said forty; thence running South along the East right-of-way line of said forty to the Northwest corner of said forty; thence running North parallel to the West line of said forty to the point of beginning, said tract being a part of the Northwest Quarter of the Northwest Quarter of Section 12, Township 39, Range 24, Kanabec County, Minnesota.

Remainder Description:
Outlot C, MORA INDUSTRIAL PARK 2ND ADDITION, Kanabec County, Minnesota, EXCEPT the north 630 feet of the west 346 feet of said Outlot C.
AND
Beginning of a point on the West line of the Southwest Quarter of the Northwest Quarter of Section 12, Township 39, Range 24, of Kanabec County, Minnesota, said point being 119 feet 8 inches South of the Northwest corner of said forty; thence running East and parallel to the North line of said forty to the East right-of-way line of Trunk Highway No. 65 for the point of beginning of the tract; thence running East on the same line of said forty to the East right-of-way line of Trunk Highway No. 65; thence running South along the East right-of-way line of Trunk Highway No. 65 a distance of 147 feet to the point of beginning, said tract being a part of the West Half of the Northwest Quarter, Section 12, Township 39, Range 24, Kanabec County, Minnesota.



Kroschel Land Surveyors, Inc.
1639 Main Street North, Suite 6, Pine City, MN 55063
Phone: 507-523-5487 | Email: tyler@kroschellandsurvey.com

Resolution PC2022-0202

**PLANNING COMMISSION RESOLUTION RECOMMENDING APPROVAL OF A
CONDITIONAL USE PERMIT TO ALLOW ADDITION OF AN ACCESSORY STRUCTURE TO
BE LOCATED IN R-3 DISTRICT AS REQUESTED BY ROBERT PICH**

WHEREAS, the property owner and applicant, submitted an application dated received December 7, 2021 and considered complete December 20, 2021, for a Conditional Use Permit to allow the addition of an accessory structure in the R-3 Multiple Dwelling District; and

WHEREAS, the subject site is located at 950 Highway 65 South, and is legally described as:

PID 22.02600.00

AUD. SUBD#19 PT W ½ of SE ¼ COM AT S ¼ COR, THEN N ALONG N-S ¼ LINE OF SEC 14 1390.8', E AT RT ANG 166.43' M/L TO ELY R/W LINE OF HWY 65 & POB; CONT E 37.57' TO PT 204' E OF SAID N-S ¼ LINE THEN SELY TO PT 1326.4' N & 583.5' E AT RT ANG OF S ¼ COR THEN SELY 25.33' TO PT IN N LINE OF SW ¼ OF SE ¼ 59.5' E OF NW COR OF SW ¼ OF SE ¼, SELY DEFL TO RT 48D16' FROM N LINE OF SAID SW ¼ OF SE ¼ 99.53', SLYDEFL T RT 54D33' 15" 347' M/L TO CTR OF SNAKE RIVER THEN NWLY ALONG C/L TO ELY R/W LINE HWY 65, NLY ALONG ELY R/W TO POB, EX NLY 25' DEEDED TO CITY FOR STREET IN BOOK 44 OF DEEDS, PG 121; SAID PROP BEING PT OF LOTS 7 & 8, AUD SUBD 19
Section 14, Township 039 Range 024
Kanabec County, Minnesota

(Full legal description contained in Kanabec County Recorder's Office Document #14MN01719 and on file at Mora City Hall)

WHEREAS, notice was provided, and on February 7, 2022 the Planning Commission conducted a public hearing regarding this request, at which it heard from the Community Development Director and all interested parties wishing to be heard, and

WHEREAS, the Planning Commission has made the following findings as required by Zoning Code Section 150.011 Accessory Buildings:

Findings #1: The accessory structure must meet the height, setback and appearance requirements as laid out in section 150.011 Accessory Buildings as listed in Subd. C-E

WHEREAS, the Planning Commission has made the following findings as required by Zoning Code Section 150.090 R-3 Multiple Dwelling District, 150.092 Conditional Uses, Subd. L and N:

Findings #2: The use is consistent with the purpose and intent of the Zoning Code and the purposes and intent of the zoning district in which the applicant intends to locate the proposed use allows for multiple garages and/or accessory buildings in excess of those that are allowed by the code,

Finding #3: the accessory structure will not result in an adverse impact on adjacent properties ,

WHEREAS, the Planning Commission has made the following findings as required by Zoning Code Section 150.094 Accessory Uses, Subd. A:

Findings #4: A Conditional Use Permit is required for more than 1 garage structure and this will be an additional accessory structure.

WHEREAS, the use is in keeping with the Comprehensive Plan and policies thereof as this residential property located along Highway 65 in an R-3 District.

NOW THEREFORE BE IT RESOLVED, that the City of Mora Planning Commission recommends approval of the allowance of the addition of an accessory structure to be located in R-3 District in keeping with the building and zoning codes of the City of Mora and the State of Minnesota.

Passed and Adopted by the Planning Commission of Mora, Minnesota, this 7 day of February, 2022.

By 
Planning Commission Chair

ATTEST:


Angela Grafstrom, Community Development Coordinator

Resolution 22-222

TO CLARIFY ZONING AND CREATE A MINOR SUBDIVISION TO SEPARATE A BUSINESS B-2 FROM A RESIDENTIAL R-1 PROPERTY

WHEREAS, the City Council of the City of Mora passed Resolution 99-804 in August of 1999 to rezone PIDs 22.00340.00 and 22.00345.00, now combined as PID 22.00340.00, and a portion of PID 22.07025.00, now known as 22.00360.00, as B-2 instead of R-1 as it contained a business as outlined in the original Resolution 99-804 attached as Exhibit A; and

WHEREAS, Resolution 99-804 rezoning was never properly filed with the county, and PID 22.00360.00 is zoned R-1; and

WHEREAS, the property owner intends to split a portion of property off of PID 22.00360.00, as legally described on Exhibit B attached hereto, and combined that portion with PID 22.00340.00; and

WHEREAS, the property owner intends to build a house on the remaining portion of PID 22.00360.00 which will remain zoned as R-1 as legally described on Exhibit C attached hereto; and

WHEREAS, July 28, 1999, after published and mailed notice in accordance with Minnesota Statutes and the City Code, the Planning Commission held a public hearing, at which time all persons desiring to be heard concerning this application were given the opportunity to speak thereon; and

WHEREAS, on February 7, 2022, the Planning Commission recommended approval of the minor subdivision of a portion of PID 22.00360.00, and the lot combination of PID 22.00340.00 with the portion of property split from PID 22.00360.00;

WHEREAS, on February 15, 2022, the City Council considered and approved the minor subdivision and lot combination request; and

WHEREAS, by City Ordinance 153.098, this request can be accomplished with the submission of a survey by a registered land surveyor and council approval;

NOW THEREFORE BE IT RESOLVED, that the Mora City Council approves the split of PID 22.00360.00, and agrees to the combination of the split portion with PID 22.00340.00 which will remain zoned B2; and, further approves that the remaining parcel of PID 22.00360.00 remain zoned R-1 all as described and depicted on attached Exhibit D.

The minor subdivision and combination are not complete until it has been filed, by the property owner, with the County Recorder and the County Auditor and all applicable taxes have been paid in full.

Passed and Adopted by the City Council of Mora, Minnesota, this 15 day of February, 2022.

By _____
Alan Skramstad, Mayor

ATTEST:

Natasha Segelstrom, City Clerk

EXHIBIT A

Insert copy of original resolution

RES 2022-222 EXHIBIT B

Legal description of the portion of property to split off of PID 22.00360.00

The north 630 feet of the west 346 feet of Outlot C, MORA INDUSTRIAL PARK 2ND ADDITION, Kanabec County, Minnesota.

RES 2022-222 EXHIBIT C

Legal description of the remainder of PID 22.00360.00

Outlot C, MORA INDUSTRIAL PARK 2ND ADDITION, Kanabec County, Minnesota,
EXCEPT the north 630 feet of the west 346 feet of said Outlot C.

AND

Beginning at a point on the West line of the Southwest Quarter of the Northwest Quarter of Section 12, Township 39, Range 24, of Kanabec County, Minnesota, said point being 119 feet 8 inches South of the Northwest corner of said forty; thence running East and parallel to the North line of said forty to the East right of way line of Trunk Highway No. 65 for the point of beginning of the tract to be hereby conveyed; thence continuing East on the same course a distance of 125 feet; thence running North parallel to the West line of said forty, if extended, a distance of 147 feet; thence running West, parallel to the North line of said forty to the East right-of-way line of Trunk Highway No. 65; thence running South along the East right-of-way line of Trunk Highway No. 65 a distance of 147 feet to the point of beginning, said tract being a part of the West Half of the Northwest Quarter, Section 12, Township 39, Range 24, Kanabec County, Minnesota.

EXHIBIT D

Survey sketch to be attached. Should include depictions of the properties, properties addresses and PIDs, and the legal descriptions.

Resolution 22-2XX Exhibit A

RESOLUTION # 99-804

RESOLUTION APPROVING A REZONING OF PROPERTY FROM R-1 TO B-2.

WHEREAS, the property proposed for rezoning is described as; Starting at the NE corner of Parcel #R22.340.00, thence easterly 400 feet, thence southerly 630 feet, parallel with the east line of Parcels R22.340.00 & R22.00345.00, thence 400 feet to the SE corner of Parcel #R22.0345.00, thence northerly 630 feet to the POB., and


WHEREAS, the Mora Planning Commission held a public hearing on July 28th, 1999, in which all persons desiring to be heard were given the opportunity; and

WHEREAS, the Mora Planning Commission recommends approval of said rezoning.

NOW THEREFORE BE IT RESOLVED; that the Mora City Council approves the rezoning of the subject property from R-1 to B-2.

Adopted this 3rd day of August, 1999.

Mary Schwartz	<u>aye</u>	Jeff Bangma	<u>aye</u>
Kathy Stromback	<u>absent</u>	Roger Crawford	<u>aye</u>
Robert Jensen	<u>aye</u>		



Mayor-Mary Schwartz



Clerk-Dorothea McCallum

ARTHUR TOWNSHIP

LIGHT
INDUSTRY
66600
555

CITY OF MORA

R-1
**AREA OF
PROPOSED
REZONING.**

R-1
GOVT LOT 4
00410
HOFFERT 30.3

(VII)

AIRPORT
GOVT LOT #1
CITY OF MORA

#340
CASWELL
FOURMER
#345
CASWELL
#355
KAWALEX
#350
MARKUSON
#360
CITY
#375
SCHELIN
#370
SANDBERG

Tillable C
or Trees

on it in small



I-1

I-2
GOVT LOT 3
00325
HOFFERT 29.10

GOVT LOT 2
CITY OF MORA

AUD. NO. # 10

AUD. NO. # 14

CITY OF MORA
BLOCK 1

STATE
W. LINE LOT 3

LOT 9
PLANTED PLANT

INDUSTRIAL PARK
00395

LOT 4
00400

HIGHWAY 23

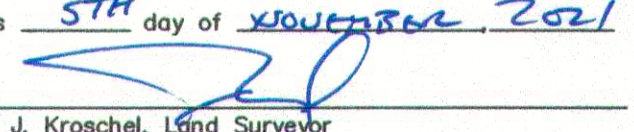
KRAWIECKI'S
EAST SIDE

-1 inch = 660 ft.

CERTIFICATE OF SURVEY FOR LES CASWELL

I hereby certify that this survey, plan or report was prepared by me or under my direct supervision and that I am a duly Licensed Land Surveyor under the laws of the State of Minnesota.

Dated this 5TH day of NOVEMBER 2021

By: 
Tyler J. Kroschel, Land Surveyor
Minnesota License No. 44490

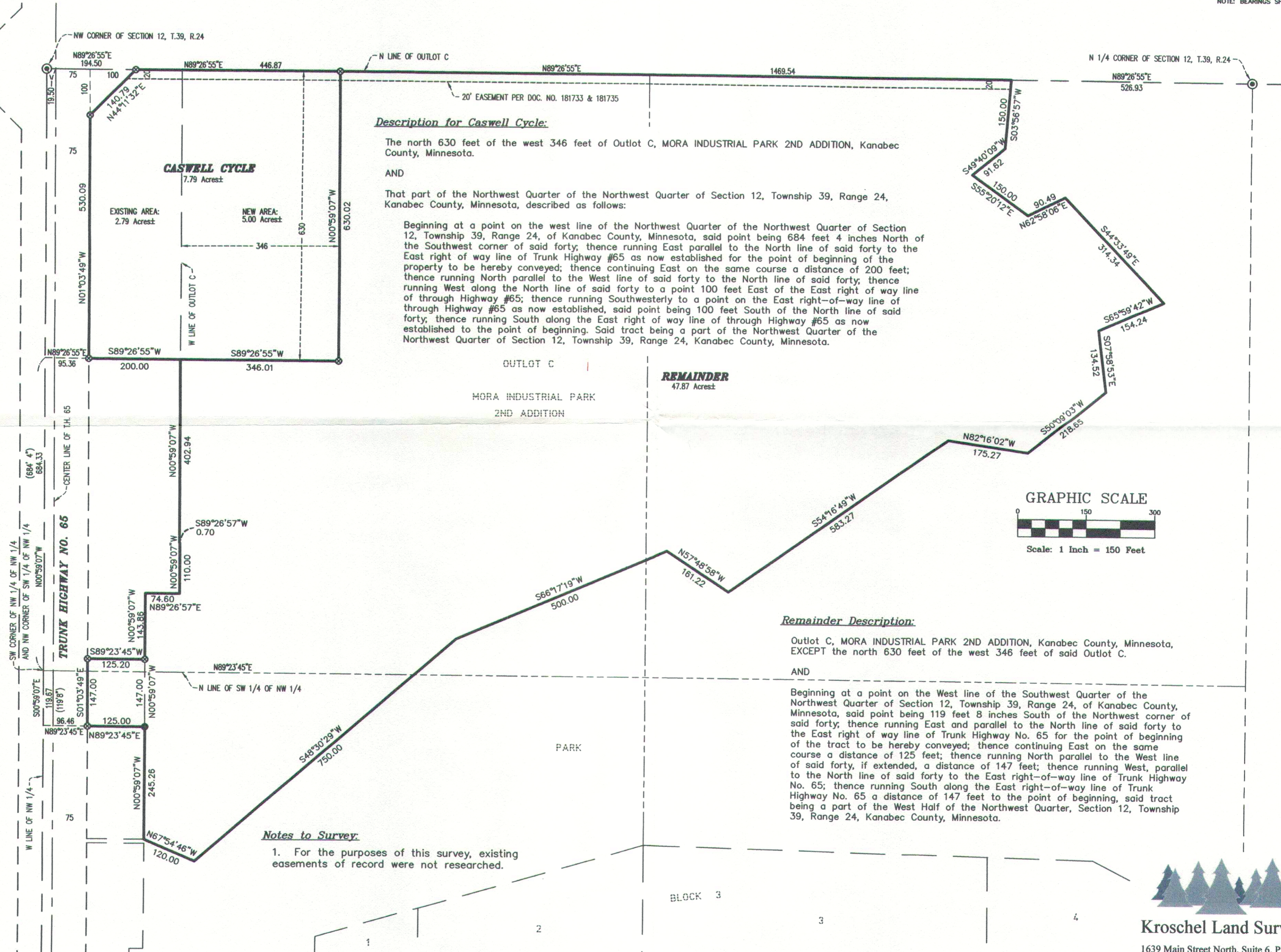
PART OF SECTION 12, TOWNSHIP 39, RANGE 24, KANABEC COUNTY, MINNESOTA

LEGEND

- ⊙ DENOTES RECORDED KANABEC COUNTY MONUMENT
- DENOTES 1/2" IRON PIPE FOUND, MARKED RLS 23944
- ⊗ DENOTES 1/2" REBAR SET, MARKED KROSCHER 44490



NOTE: BEARINGS SHOWN ARE ASSUMED



Description for Caswell Cycle:

The north 630 feet of the west 346 feet of Outlot C, MORA INDUSTRIAL PARK 2ND ADDITION, Kanabec County, Minnesota.

AND

That part of the Northwest Quarter of the Northwest Quarter of Section 12, Township 39, Range 24, Kanabec County, Minnesota, described as follows:

Beginning at a point on the west line of the Northwest Quarter of the Northwest Quarter of Section 12, Township 39, Range 24, of Kanabec County, Minnesota, said point being 684 feet 4 inches North of the Southwest corner of said forty; thence running East parallel to the North line of said forty to the East right of way line of Trunk Highway #65 as now established for the point of beginning of the property to be hereby conveyed; thence continuing East on the same course a distance of 200 feet; thence running North parallel to the West line of said forty to the North line of said forty; thence running West along the North line of said forty to a point 100 feet East of the East right of way line of through Highway #65; thence running Southwesterly to a point on the East right-of-way line of through Highway #65 as now established, said point being 100 feet South of the North line of said forty; thence running South along the East right-of-way line of through Highway #65 as now established to the point of beginning. Said tract being a part of the Northwest Quarter of the Northwest Quarter of Section 12, Township 39, Range 24, Kanabec County, Minnesota.

REMAINDER
47.87 Acres±

Remainder Description:

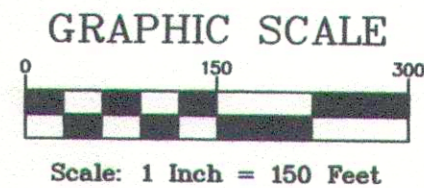
Outlot C, MORA INDUSTRIAL PARK 2ND ADDITION, Kanabec County, Minnesota, EXCEPT the north 630 feet of the west 346 feet of said Outlot C.

AND

Beginning at a point on the West line of the Southwest Quarter of the Northwest Quarter of Section 12, Township 39, Range 24, of Kanabec County, Minnesota, said point being 119 feet 8 inches South of the Northwest corner of said forty; thence running East and parallel to the North line of said forty to the East right of way line of Trunk Highway No. 65 for the point of beginning of the tract to be hereby conveyed; thence continuing East on the same course a distance of 125 feet; thence running North parallel to the West line of said forty, if extended, a distance of 147 feet; thence running West, parallel to the North line of said forty to the East right-of-way line of Trunk Highway No. 65; thence running South along the East right-of-way line of Trunk Highway No. 65 a distance of 147 feet to the point of beginning, said tract being a part of the West Half of the Northwest Quarter, Section 12, Township 39, Range 24, Kanabec County, Minnesota.

Notes to Survey:

1. For the purposes of this survey, existing easements of record were not researched.



Kroschel Land Surveyors, Inc.

1639 Main Street North, Suite 6, Pine City, MN 55063
Phone: 320-629-3267 tyler@kroschelsurvey.com

Resolution 22-223

RESOLUTION APPROVING CONDITIONAL USE PERMIT TO ALLOW ADDITION OF AN ACCESSORY STRUCTURE TO BE LOCATED IN R-3 DISTRICT AS REQUESTED BY ROBERT PICH

WHEREAS, the property owner and applicant, submitted an application dated received December 7, 2021 and considered complete December 20, 2021, for a Conditional Use Permit to allow the addition of an accessory structure in the R-3 Multiple Dwelling District; and

WHEREAS, the subject site is located at 950 Highway 65 South, and is legally described as:

PID 22.02600.00

AUD. SUBD#19 PT W ½ of SE ¼ COM AT S ¼ COR, THEN N ALONG N-S ¼ LINE OF SEC 14 1390.8', E AT RT ANG 166.43' M/L TO ELY R/W LINE OF HWY 65 & POB; CONT E 37.57' TO PT 204' E OF SAID N-S ¼ LINE THEN SELY TO PT 1326.4' N & 583.5' E AT RT ANG OF S ¼ COR THEN SELY 25.33' TO PT IN N LINE OF SW ¼ OF SE ¼ 59.5' E OF NW COR OF SW ¼ OF SE ¼, SELY DEFL TO RT 48D16' FROM N LINE OF SAID SW ¼ OF SE ¼ 99.53', SLYDEFL T RT 54D33' 15" 347' M/L TO CTR OF SNAKE RIVER THEN NWLY ALONG C/L TO ELY R/W LINE HWY 65, NLY ALONG ELY R/W TO POB, EX NLY 25' DEEDED TO CITY FOR STREET IN BOOK 44 OF DEEDS, PG 121; SAID PROP

BEING PT OF LOTS 7 & 8, AUD SUBD 19

Section 14, Township 039 Range 024

Kanabec County, Minnesota

(Full legal description contained in Kanabec County Recorder's Office Document #14MN01719 and on file at Mora City Hall)

WHEREAS, notice was provided, and on February 7, 2022 the Planning Commission conducted a public hearing regarding this request, at which it heard from the Community Development Director and all interested parties wishing to be heard, and

WHEREAS, the Planning Commission has made the following findings as required by Zoning Code Section 150.011 Accessory Buildings:

Findings #1: The accessory structure must meet the height, setback and appearance requirements as laid out in section 150.011 Accessory Buildings as listed in Subd. C-E

WHEREAS, the Planning Commission has made the following findings as required by Zoning Code Section 150.090 R-3 Multiple Dwelling District, 150.092 Conditional Uses, Subd. L and N:

Findings #2: The use is consistent with the purpose and intent of the Zoning Code and the purposes and intent of the zoning district in which the applicant intends to locate the proposed use allows for multiple garages and/or accessory buildings in excess of those that are allowed by the code,

Finding #3: the accessory structure will not result in an adverse impact on adjacent properties,

WHEREAS, the Planning Commission has made the following findings as required by Zoning Code Section 150.094 Accessory Uses, Subd. A:

Findings #4: A Conditional Use Permit is required for more than 1 garage structure and this will be an additional accessory structure.

WHEREAS, the use is in keeping with the Comprehensive Plan and policies thereof as this residential property located along Highway 65 in an R-3 District.

WHEREAS, on February 7, 2022, the Planning Commission recommended approval of the Conditional Use Permit to allow the addition of an accessory building,

NOW THEREFORE BE IT RESOLVED, that Mora City Council approves the addition of an accessory structure to be located in R-3 District in keeping with the building and zoning codes of the City of Mora and the State of Minnesota.

Passed and Adopted by the Planning Commission of Mora, Minnesota, this 15 day of February, 2022.

By _____
Mayor Alan Skramstad

ATTEST:

Natasha Segelstrom, City Clerk



MEMORANDUM

Date: February 15, 2022
To: Mayor and City Council
From: Natasha Segelstrom, Administrative Services Director
RE: Park Board Application and Appointments

SUMMARY

The city council will consider appointing Alison Holland to fill the vacant park board seat.

BACKGROUND INFORMATION

At the January meeting, staff was directed to advertise for the Park Board vacancy after discovering previously appointed applicant was not a resident or property owner within city limits.

Staff received one application from Alison Holland, who is eligible to fill the vacancy. Alison has previously been an active member of the Park Board and resides within city limits. Therefore, staff recommends the city council appoint Holland to the park board.

OPTIONS & IMPACTS

1. Appoint applicant.
 - a. The park board would have no vacancies and be able to conduct business, therefore staff recommends this option.

RECOMMENDATIONS

Motion to appoint Alison Holland to the park board.

Attachments

Holland Application Form



CITY OF MORA

Board and Commission Application Form

Name: Alison Holland Date: 2/2/2022

Address: 318 Union St. S., Mora, MN 55051

Telephone: 61 [REDACTED] E-mail: [REDACTED]

Name of board or commission for which you are applying:

Park Board

**Please note when applying, per Mora City Code or State Statute for the following:

A Housing & Redevelopment Authority member must be a resident *MS §469.003*;

A Planning Commission member must be a resident or property owner *MCC §32.66*;

A Park Board member must be a resident, property owner, or business owner *MCC§32.16*

Relevant qualifications or experience:

A nearly life-long community member. I have been a child, young adult, parent, and mid-aged adult in this community, always frequently utilizing the park and trail systems in Mora. I have extensive professional experience on committees and boards working with diverse colleagues and stakeholders. I also have experience working as a health educator on policy, systems, and environmental strategies related to park policies.

Other interests and/or community involvement:

I have served on other local committees and boards, such as Mora CAPP (10 years), Dollars for Scholars (3 years), and Mora Classic Committee (1 year) While completing a doctorate in education, while also commuting to St. Paul for work, I pulled back from volunteer commitments in order to be more present for my young family. I have more time to commit again now, and would like to contribute to the community. We have a book box that I enjoy stewarding, my daughter has been teaching me to play pickleball, and I have been working to learn Spanish in my freetime.

Any limitations on your ability to serve such as meeting times, employment, etc.?

I have full-time, day-time employment, but do not anticipate an issue attending meetings.

Have you ever served on a board or commission for the City of Mora?

Yes No

If "Yes," Which one(s) and when: Park Board Member, (chair 2013 - 2017) 2012 - 2017 **Also filled in late 2021**

If you have any questions regarding the duties or responsibilities of the position please contact City Hall at 320-679-1511.

OFFICE USE ONLY

Date received: _____

Date council reviewed: _____ Appointment: approved Term expires _____

denied

Comments: _____



MEMORANDUM

Date February 15, 2022
To Mayor and City Council
From Natasha Segelstrom, Administrative Services Director
RE American Legion Resolution of Support

BACKGROUND INFORMATION

Mora American Legion Post #201 and Ogilvie American Legion Post #640 have requested a resolution of support for a project which encompasses a Veteran's Memorial and installation of military static display.

In 2021, the American Legion Post #201 received a parcel of land, as a gift within city limits from J. Akkerman with conditions that the parcel be used to honor Veteran's.

The location of the Veteran's Memorial is located at 203 Barker Street, Parcel ID 22.021.35.10, Sect-12 Twp-039 Range-024.

OPTIONS & IMPACTS

This is a request for general support for the project and commitment until projects completion.

At this time, the Mora American Legion and Ogilvie American Legion does not have a Veteran's memorial or static display. A Resolution of Support from the City will allow the American Legion Post's additional resources and opportunities for the community and for Veteran's.

RECOMMENDATIONS

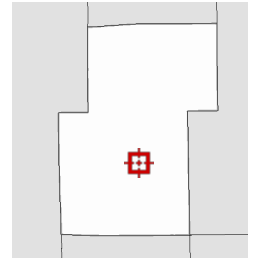
Motion to adopt Resolution No. 2022-224 Endorsing Support of American Legion Post #201 and American legion Post #640 Project in the City of Mora.

Attachments

Location of Memorial
Resolution No. 2022-224



Overview



Legend

- Parcels
- Townships
- Roads**
- MN Highway
- County Highway/Road
- Township Road
- Municipal Road
- State Forest Road
- Roads
- Other

Parcel ID	22.02135.10	Alternate ID	n/a	Owner Address	L GOLDSMITH POST 201 AM LEGION
Sec/Twp/Rng	12-039-024	Class	233 - COMM LAND & BLDGS		PO BOX 44
Property Address	203 BARKER ST MORA	Acreeage	n/a		MORA, MN 55051

District MORASCH 0332

Brief Tax Description Sect-12 Twp-039 Range-024 AUD. SUBD. #11 PT LOT 1 LYING N OF LINE COM AT PT 113.69' N OF SW COR SEC 12 FOR POB, N 79D02'21" E 336.73' M/L TO E LINE LOT 1 & THERE TERMINATING, SUBJ TO HWY'S 23 & 17 ROAD EASEMENTS

(Note: Not to be used on legal documents)

Date created: 2/9/2022
Last Data Uploaded: 2/9/2022 4:33:39 AM

Developed by **Schneider**
GEOSPATIAL

RESOLUTION NO. 2022-224

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MORA, MINNESOTA
ENDORING SUPPORT OF AMERICAN LEGION POST #201 AND AMERICAN LEGION
POST #640 PROJECT IN THE CITY OF MORA**

WHEREAS, the City Council of the City of Mora, Minnesota hereby considers honoring Veteran’s past and present to be of utmost importance to the community; and

WHEREAS, property located 203 Barker Street, Parcel ID 22.021.35.10, Sect-12 Twp-039 Range-024 gifted to the American Legion Post #201 in 2021 from J. Akkerman with conditions that the land be used to honor Veteran’s; and

WHEREAS, the American Legion Post #201 and American Legion Post #640 project was created in 2021, to advocate for the creation of a Veteran’s Memorial on this parcel and installation of military static display; and

WHEREAS, the City of Mora feels that it is in the best interest of the citizens of Mora, Minnesota and Kanabec County to endorse support for said project;

NOW THEREFORE, BE IT RESOLVED that the Mora City Council, County of Kanabec, State of Minnesota, adopts this resolution expressing its general support for the concept of the project proposal by the American Legion Post #201 and American Legion Post #640 and its commitment to bring the project to completion.

THE FOREGOING RESOLUITON was introduced and moved for adoption by Councilmember _____ and seconded by Councilmember _____.

Voting for Resolution.....
Voting Against Resolution
Abstained from Voting.....
Absent

MOTION carried and resolution adopted this _____ day of February, 2022.

Jody Anderson, Mayor Pro-tem

Attested:

Natasha Segelstrom, City Clerk



MEMORANDUM

Date February 15, 2022
To Mayor and City Council
From Natasha Segelstrom, Administrative Services Director
RE Green Step City

SUMMARY

City Council will discuss the GreenStep Cities Program and possible future implementation to the City of Mora.

BACKGROUND INFORMATION

Staff met with a member of the community who brought forward interest in the Minnesota GreenStep Cities Program and asked if the City of Mora would be interested in the program as several surrounding communities participate in the program to include Braham, Pine City, Rush City and Isanti.

The GreenStep Cities program aims to provide cities a pathway to sustainability and resiliency based on the implementation of best practices specific to Minnesota cities. The program consists of five steps that a city is recognized for based on the number of best practices implemented in the community.

- Step 1:** Build community interest; have program staff visit your community; joint GreenStep by adopting a council resolution.
- Step 2:** Post brief information on what the City has already done; be recognized for implementing between 4 -8 best practices.
- Step 3:** Implement at your own pace an additional 4-8 best practices.
- Step 4:** Measure and report between 7-15 community performance metrics.
- Step 5:** Show improvement in community performance metrics.

There are 29 GreenStep Best Practices in five categories which encompass building and lighting; transportation; environmental management; land use; resilient economic and community development. The City has several best practices in place. This would recognize the efforts taken by the city and community.

To participate in the GreenStep Cities program, the City will need to adopt a GreenStep participation resolution naming a GreenStep Coordinator. This could be an existing city staff, elected official or an appointed community member. Cities are encouraged to empower an existing committee or a new committee to lead and implement the GreenStep best practices. The committee can be an existing city commission or task force, an existing civic group, a city staff "green team," or a new group. A new group could include city elected officials/staff and community members, including representatives from civic and religious groups, business organizations and educational institutions.

OPTIONS & IMPACTS

The City has several measures in place and the program is tailored to provide maximum flexibility and total control and choice by City Council.

Memorandum

Participation in the GreenStep Cities program would open special opportunities for funding and positions a city to easily apply for competitive grant and assistance programs.

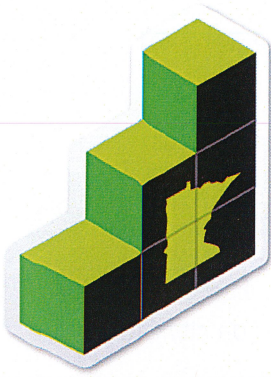
The League of Minnesota Cities GreenStep Cities annual Sustainable City Award of \$1,000.

RECOMMENDATIONS

Motion to move forward with GreenStep Cities Program and adopt Resolution at the March Council meeting.

Attachments

Benefits of GreenStep Cities



Benefits

What are the benefits of joining the GreenStep program and implementing its best practices?

The answers to this question will be different for different cities, but here are the key points we have heard from GreenStep cities and around which we have designed the program. The GreenStep program:

- **Is a continuous improvement pathway** for cities to "go green," becoming more sustainable and resilient.
- **Will save city staff time** in researching proven, cost-effective actions for cutting energy use, decreasing the city's carbon footprint, and accomplishing other sustainability goals that exceed regulatory requirements. Information on and an Advisor for how to complete 170 actions – in the best practice groups of buildings, land use, transportation, environment, and economic/community development – is continuously updated with Minnesota-specific information.
- **Will save cities money** and deliver a stream of multiple environmental, social and financial benefits; will help cities explore how to spend the same amount of money smarter.
- **Is a home-grown, independent program tailored to Minnesota cities** and provides maximum flexibility and total control and choice by city councils in how to implement a proven best practice.
- **Provides over 4,000 reports** on how Minnesota cities are taking action, making it easy to learn from and contact peer cities so as to jump-start actions in your own city.
- **Opens up special opportunities** for funding and technical assistance, available mostly to GreenStep cities because the GreenStep program focuses on existing GreenStep cities.
- **Positions a city** to more easily apply for competitive grant and assistance programs.
- **Maps out how to follow-through** on the various commitments cities may have made, such as the U.S. Mayors Climate Protection Agreement, signed by over 40 Minnesota cities, and on the Minnesota Legislature's aggressive Next Generation Energy Act.
- **Provides leadership and action roles for community** members, businesses and institutions so as to stretch limited city funds and strengthen a civic culture of engagement and innovation. We encourage cities to use student interns to help enter best practice action reports on the GreenStep web site, and have an intern manual to make this easier.
- **Continuously prompts** program participants – like an exercise coach would! – to maximize opportunities to accelerate sustainability actions.
- **Provides public recognition** of the good work being done by Minnesota cities.

What recognition is there for a GreenStep City?

- **Annual peer recognition** at the June conference of the League of Minnesota Cities.

- **Annual \$1,000 LMC/GSC Sustainable City Award.**
- **Your city's accomplishments will be visible** on the GreenStep web site, the most comprehensive web site in Minnesota devoted to city sustainability.
- **Artwork and recognition materials** (logos, sample press releases).
- **Five steps of recognition:**
 - **Step One:** for cities that have passed a city council resolution to work on implementing best practices of their own choice and at their own pace.
 - **Step Two:** for cities that have implemented any 4, 6 or 8 best practices (depending on city Category/city capacity).
 - **Step Three:** for cities that have implemented an additional 4, 6 or 8 best practices (depending on city Category) and completed a handful of specific high-impact actions – this can take between one and a few years.
 - **Step Four:** for cities that report (by May 1st), for the previous calendar year, between 7 and 10 core city performance metrics and 5, 3, or no (depending on city Category) additional metrics of their choice.
 - **Step Five:** for cities that report improvement in a minimum number of metrics.



MEMORANDUM

Date: February 15, 2022
To: Mayor and City Council
From: Julie Krone, Liquor Store Manager
RE: 2021 North Country Bottleshop Year End Report

The North Country Bottleshop opened at our current location in July of 2010. We have had to do a few minor repairs, but otherwise the store is working out great.

We had another “abnormal” year due to COVID-19. We still have many items that are out of stock and are unsure of when we will be getting these in. We are still maintaining most of our safety modifications including:

- Plexiglass at the registers
- Social distancing markers and signage for customers
- Extra cleaning and sanitizing
- Extra hand sanitizing stations for employees and customers

We had to keep our wine club on hold again this year. Many of our vendors were unable to host the wine tastings due to company policies. However, in October, we were able to safely have our big “Fall Wine Extravaganza”. We had a great turnout that benefitted the American Legion. We were also able to start the wine club back up in January of this year. There was a great turnout for that as well.

Staffing last year was tough again. At times we were very short staffed. But, by the end of last year we hired two more employees and everyone is working out great!

We put in a new sound system and camera system last spring. The new cameras have really helped with reducing theft and identifying those stealing, and the sound system is appreciated by all the customers.

We made a big change to the store last spring when we reset the entire wine section. It was a lot of work, but so worth it! We have received many compliments on it, and increased wine sales.

In the spring of last year, we did a cooler reset. It was due to the growing popularity of seltzers. We have another small reset planned for this year, to allow for placement of new products.

In 2022 we have a few fun things planned. Along with the smaller cooler reset, we are going to try to reset some of the liquor aisles and install aisle markers. We would also like to order some new carts, some that aren’t so tippy and can hold more items.

Overall, despite COVID-19, last year was another good year for us. We did over \$4,000,000.00 in sales and were able to transfer \$285,000.00 to the general fund.



Marshall Office | 504 Fairgrounds Road | Suite 200 | Marshall, MN 56258-1688 | 507-537-7146
800-657-3864 | Use your preferred relay service | info.pca@state.mn.us | Equal Opportunity Employer

January 19, 2022

The Honorable Alan Skramstad
Mayor, City of Mora
101 Lake Street South
Mora, MN 55051-1588

RE: Mora Wastewater Treatment Facility
NPDES/SDS Permit No. MN0021156
Wastewater Compliance Evaluation Inspection

Dear Mayor Skramstad:

Enclosed is the wastewater Compliance Evaluation Inspection report that resulted from an inspection of the city of Mora (City) Wastewater Treatment Facility (Facility) on January 10, 2022, by Taylor Olson of the Minnesota Pollution Control Agency (MPCA).

The inspection included a discussion with Joe Kohlgraf, Public Works Director and Ken Mattson, Wastewater Operator, a review of monthly Discharge Monitoring Reports (DMRs) and reports for the time period of December 1, 2018 through November 30, 2021, and a visual inspection of the Facility. Based on the results of the inspection, no requirements were found to be non-compliant during the inspection.

Please be aware, this correspondence does not preclude the MPCA from taking further action in response to non-compliance identified.

If you have any questions, please contact me at 507-476-4274 or by email at taylor.l.olson@state.mn.us. Thank you for your attention to this matter.

Sincerely,

Taylor Olson

This document has been electronically signed.

Taylor Olson
Environmental Specialist
Municipal Division

TO:svdw

Enclosure

cc: Joe Kohlgraf, City of Mora (w/enclosure)
Ken Mattson, City of Mora (w/enclosure)
Kevin Peterson, MPCA (w/enclosure)
Activity ID INS20220001 @ 3882



Water Quality Point Source Program

Wastewater Compliance Evaluation Inspection Report

Facility information:

Facility name: Mora Wastewater Treatment Facility

Permit number: MN0021156

Address: 101 Lake Street South, Mora, Minnesota 55051-1588

SIC code: 4952 - Sewerage Systems

Permit expiration date: October 31, 2024

Facility design flow: 0.8 million gallons per day (MGD) average wet-weather (AWW)

EPA facility type classification: EPA Minor (Minor: <1.0 MGD AWW Design; Major: >1.0 MGD AWW Design)

Type of flow: Domestic

Land application type: Biosolids Type IV

Geographic information:

MPCA region: North Central

County: Kanabec

Basin: St. Croix River

Major watershed: Snake River

Receiving water: Snake River

Those present during the inspection:

Joe Kohlgraf, Public Works Director

Ken Mattson, Wastewater Operator

MPCA representatives:

Taylor Olson, Environmental Specialist

Inspection information:

Inspection date: January 10, 2022

Inspection category: Routine Inspection

Inspection type: Wastewater Compliance Evaluation Inspection

Facility components:

- Activated Sludge - extended aeration
- Disinfection (ultraviolet light)
- Effluent Aeration
- Phosphorus Removal (biological process)
- Preliminary treatment - fine screen
- Preliminary treatment - grit removal
- Secondary Clarification
- Solids Disposal - Land Application
- Solids Handling - Reed Beds

- Solids Handling - Storage Tank
- Solids Treatment - Aerobic Digestion

Treatment plant operators:

Name	Email	Phone	Class	Expiration
Kenneth Mattson	ken.mattson@cityofmora.com	612-290-5541	40	11/01/2024
Joseph Kohlgraf	joehk03@hotmail.com	612-390-8217	40	08/01/2024
Joseph Kohlgraf	joehk03@hotmail.com	612-390-8217	B	08/01/2024
Kenneth Mattson	ken.mattson@cityofmora.com	612-290-5541	B	11/01/2024

If any of the above Treatment plant operators, including their associated contact information are inaccurate, please submit those edits to Tracy Finch (tracy.finch@state.mn.us) and Andrea Ebner (andrea.ebner@state.mn.us).

Facility contacts:

Name	Relationship	Phone	Email
Ken Mattson	is DMR recipient for is Online Subscriber for	612-290-5541	ken.mattson@cityofmora.com
Jessica Hedin	is contractor for	320-229-4369 612-247-2768	jhedin@sehinc.com
Lindy Crawford	is Wastewater Billing Contact for is responsible official for owns	320-225-4806	l.crawford@cityofmora.com
Joseph Kohlgraf	is 24-Hour emergency contact-Primary for is DMR recipient for is Online Subscriber for is Wastewater permit contact for	320-679-1511 612-390-8217	joe.kohlgraf@cityofmora.com

If any of the above contacts are inaccurate, please submit the appropriate form to NPDES.PCA@state.mn.us:

- To remove an Online Subscriber contact, please submit an [e-Services: Request to remove account holder authorization](#) (wq-wwprm7-100b)
- For all other contact updates, please submit a [Permit contact change form](#) (wq-wwprm7-72)

Inspection Summary

Inspection/Records Review Timeframe: December 1, 2018 to November 30, 2021

A wastewater Compliance Evaluation Inspection was conducted on January 10, 2022, by Taylor Olson of the Minnesota Pollution Control Agency (MPCA) to determine the compliance of city of Mora (City) Wastewater Treatment Facility (Facility) with the terms and conditions of its National Pollutant Discharge Elimination System (NPDES)/State Disposal System (SDS) Permit.

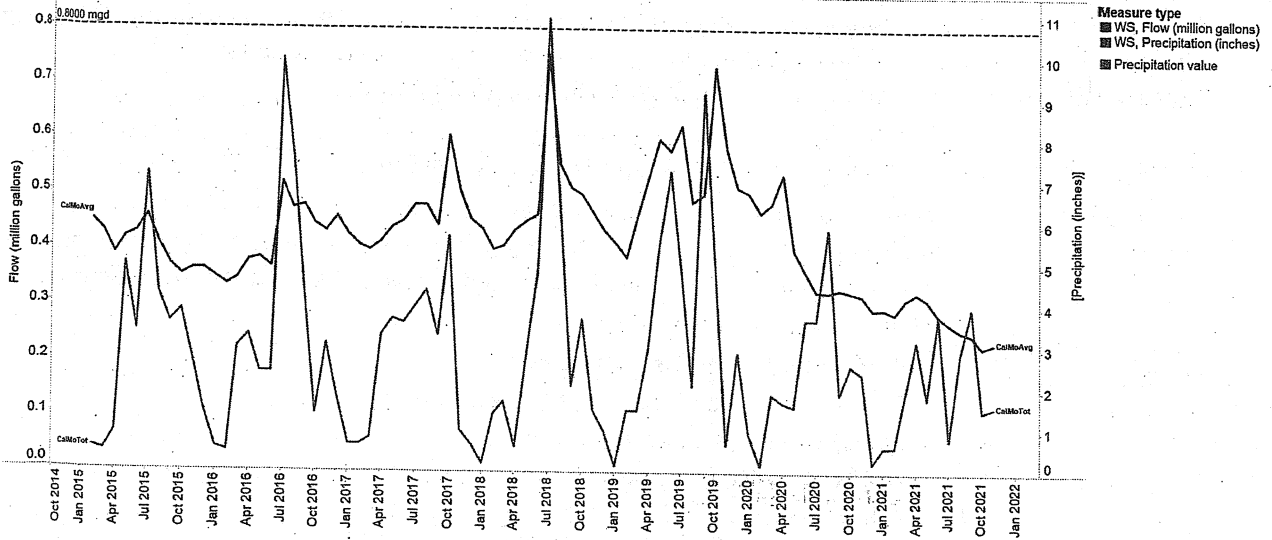
Key: A = Advisory C = Compliant NC = Non-Compliant NI = Not Inspected NA = Not Applicable

Compliance Status	Requirement and Notes:
<input type="checkbox"/> NC <input checked="" type="checkbox"/> C <input type="checkbox"/> A Comments:	Overall Physical Condition of the Plant The Facility was in excellent condition. The operators indicated that the City completed a plant project that included new clarifiers, new biosolids pumping, and other plant upgrades.
<input type="checkbox"/> NC <input checked="" type="checkbox"/> C <input type="checkbox"/> A Comments:	Adequate Operation & Maintenance to Achieve Permit Compliance <ul style="list-style-type: none"> • Certified Operator • Maintenance schedule - daily, weekly, and monthly • Chemical additives – Aluminum Sulfate Joe Kohlgraf and Kenneth Mattson are Class B certified operators at the Facility. The operators indicated that the City has Alum on site for phosphorus removal if needed, but they have not had to use it since the BioP process has always worked. Maintenance at the Facility is excellent. With current flows the Facility operates with one ditch and one clarifier. The operators indicated that they plan to switch to the unused ditch and unused clarifier next year and perform any maintenance/repairs necessary to the ditch and clarifier that are currently being used.
<input type="checkbox"/> NC <input checked="" type="checkbox"/> C <input type="checkbox"/> A Comments:	Flow Data/Collection System/Inflow & Infiltration (I&I) <ul style="list-style-type: none"> • Number of lift stations: eight in Mora and one in Quamba • Alarm – SCADA • Inspection/cleaning program frequency: Twice per week • Flow Instrument Equipment Calibration: Twice per year by flow measurement and control • Flow Data • Design Flow: 0.8 MGD • Actual Flow (three year average): 0.405MGD or 51% of design flow Collection System Maintenance – The operators indicated that the City has lined nine manholes and is replacing manhole covers as needed to reduce I&I. The City is also planning to line the concrete section of the system on the north side of the lake. The operators indicated that the City recently eliminated a major source of I&I by sealing a manhole near the lake that often got covered by standing water during wet conditions. The City has a sump pump ordinance in place and is enforced as needed. The City monitors influent flow using an E&H ProMag 50 Mag meter and monitors effluent flow using an ultrasonic flow meter at the effluent Parshall Flume. Both meters have been calibrated twice per year. The City also receives approximately 2,000 gallons of wastewater per day from the City of Quamba. There is a flow meter at the lift station in Quamba, but the flow enters the Mora collection system prior to the influent flow meter at the wastewater plant.

Compliance Status

Requirement and Notes:

Monthly Flow & Precipitation values for Mora WWTP



<input type="checkbox"/> NC <input checked="" type="checkbox"/> C <input type="checkbox"/> A	Bypasses, Overflows, Releases Prohibited
<input type="checkbox"/> NC <input type="checkbox"/> C <input type="checkbox"/> A <input checked="" type="checkbox"/> NA	Release Follow-Up: <ul style="list-style-type: none"> • Take all reasonable steps to immediately end release. • Notify Duty Officer immediately. • Recover as rapidly and thoroughly as possible. • Release sampled and results submitted within 30 days. • Nuisance conditions prohibited
<input type="checkbox"/> NC <input checked="" type="checkbox"/> C <input type="checkbox"/> A	Sampling Methods/Lab Certification <ul style="list-style-type: none"> • Certified Laboratory – RMB Environmental Laboratories, Inc. • Representative sampling (Sample type, location, timing) • Additional Sampling (If yes-reported on DMR and Sample Values.
Comments:	The Operators indicated that a courier picks samples up and brings them to the lab. The City has not had any issues with the lab.
<input type="checkbox"/> NC <input checked="" type="checkbox"/> C <input type="checkbox"/> A	Field Parameter Analysis: potential of hydrogen (pH) Meter <ul style="list-style-type: none"> • Instrument Manufacturer and Model: Hach HQ40d • Calibration/Sample procedure and records • Minimum of two-point calibration • Buffers current (e.g., not expired) • Calibrated each day of sample
Comments:	The City calibrates the pH meter prior to every use and maintains records of calibration. The City is reminded to ensure that buffers are current.
<input type="checkbox"/> NC <input checked="" type="checkbox"/> C <input type="checkbox"/> A	Field Parameter Analysis: Dissolved Oxygen (DO) <ul style="list-style-type: none"> • Instrument manufacturer and model: Hach HQ40d • Calibration/Sample procedure and records • Calibration frequency
Comments:	The City calibrates the DO meter prior to every use and maintains records of calibration.

Compliance Status

NC C A

Requirement and Notes:

Sample Preservation and Procedures

- Sample Type (e.g. Composite versus Grab) compliant with Limits & Monitoring
- Holding Times (e.g. pH, Total Residual Chlorine (TRC), DO within 15 minutes, etc.)
- Thermal preservation adequate ($\leq 6^{\circ}$ Celsius)
- Composite Samples refrigerated during sample collection if applicable
- Thermometers (Sample refrigerator, etc. checked annually with National Institute of Standards and Technology (NIST))

Comments:

Chain of Custody forms review indicated that temperature and holding time requirements were met. The City uses refrigerated samplers and thermometers are kept in the samplers. The City is reminded to check the thermometers against a NIST certified thermometer annually

NC C A

DMRs/Sample Values/Annual Reports

- Reports (Required reports submitted on time)
- Sample Values submitted on time
- DMRs submitted on time
- Lab Data matches DMR values
- Frequency of sampling (No missed samples)

Comments:

The City submitted all required DMRs and Biosolids annual reports on time during the review period.

NC C A

Missed Sample Violations

NC C A

Effluent Violations

NC C A

Record Keeping:

- Maintain records for at least three years and with following:
- Place, date, time of sample/measurement
 - Date of analysis
 - Name of person performing sample/measurement, etc.
 - Analytical techniques, procedures, and methods used
 - Results of analysis
 - Chain of Custody Forms

Comments:

Records are maintained on site at the plant for at least three years. The City keeps calibration records, lab sheets, and chain of custody forms. All records were available for MPCA review during the inspection. The MPCA provided the operators with sample log sheets for pH and DO samples. The City should start recording the time pH and DO samples are taken and analyzed to ensure that samples are analyzed within 15 minutes of collection.

NC C A

Enforcement Actions over the Review Period

NC C NA

Compliance Schedule Progress

NC C NA

Biosolids/Land Application Sites

NC C NA

Pretreatment-Significant Industrial Users

- Agreement in place and up to date - NA
- Inspection frequency: NA
- Sampling frequency: NA

NC C NA

Chronic Toxicity Requirements

NC C NA

Other

Address questions and submittals requested above to:

Taylor Olson

Minnesota Pollution Control Agency

504 Fairgrounds Road, Suite 200

Marshall, MN 56258

507-476-4274

taylor.l.olson@state.mn.us





OFFICE

KANABEC COUNTY SHERIFF

SHERIFF BRIAN SMITH

18 NORTH VINE STREET, SUITE 143, MORA, MN 55051

January 2022

During the month of January, 2022 Kanabec County Sheriff's Office contract cars responded to or initiated 414 calls for service within the City of Mora. The most frequent calls for service were traffic enforcement (89), medical emergencies (70), and suspicious persons/activity (26)

Mora contract deputies completed MN Board of Peace Officer Standards and Training approved courses in:

- Serving Those with Autism Spectrum Disorder
- 2021 Legislative Updates
- Data Practices for Front Line Officers

The KCSO took receipt of its new K-9 partner Rip. Rip and his handler Deputy Adam Gertken will attend a twelve week training academy beginning in March to prepare to serve the citizens of Kanabec County and the City of Mora.

The Kanabec County Sheriff's Office continues to proudly serve the citizens of Mora within Kanabec County. The Sheriff's Office encourages any and all community members to contact our office with any questions, comments, or concerns.

Sincerely,

Sergeant Dylan VanGorden #3104

WEARING THE STAR OF HONOR AND SERVICE

ADMINISTRATION (320) 679-8410 • 24 HOUR DISPATCH (320) 679-8400 • FAX (320) 679-8422

[Type text]



CAD Summary Report

Printed On: 02/08/22 14:00

Kanabec County Sheriff's Office

	01/22	Total
911 Hang-ups-Abandoned-Open Line	20	20
Agency Assist	10	10
Alarms All (Home, Business, Bank, misc)	17	17
All Lost calls including animals, and property	1	1
Animal-All Other	2	2
Assault	8	8
Building Security Checks	1	1
Burglary	1	1
Child Custody Issues	1	1
Civil Assist	9	9
Crim Sex	1	1
Disorderly Conduct	4	4
Domestic Disturbance/Assaults	3	3
Drug calls - All	1	1
DTP	2	2
Escorts-Funerals, Races, etc	2	2
Fire- Mora Area Fire Calls	2	2
Fires - All Others	1	1
Foot Patrol	17	17
Found - animals, property, etc	3	3
Fraud	6	6
Harassing communications calls	1	1
Health and Safety	1	1
Hospice Deaths	1	1
Information and misc calls	19	19
Maltreatment	7	7
Medical Emergency	70	70
Meetings and Presentations	2	2



CAD Summary Report

Printed On: 02/08/22 14:00

	01/22	Total
Missing Person(s)	1	1
Motorist Assist calls	2	2
Parking Violations	1	1
Public assist calls	7	7
Records checks	3	3
Scams	3	3
Secure Helipad	12	12
Shooting complaints	1	1
Shoplifting complaints	1	1
Snowbird Parking	10	10
Suicide threats-attempts	2	2
Suspicious- persons, vehicles, and occurrences	26	26
Theft-not vehicle	9	9
Traffic / Driving complaints	4	4
Traffic Accident	7	7
Traffic Violation	78	78
Unwanted person	9	9
Vandalism exc mailboxes	1	1
Vehicle off Road	2	2
Warrant Entry and Arrests	3	3
Weather - Monthly Test	1	1
Welfare Check	18	18
Total	414	414

City of Mora Airport Commission
Minutes
February 8, 2022 – 5 pm
Mora City Hall

Board Chair Nick Stafford called the meeting to order at 5:00 pm. Attendance was taken by roll call. Members present: Jody Anderson, Nick Stafford, Karla Kastenbauer and Stefan Salmonson via video chat. Member Absent: Dave Gunderson

Staff in Attendance: Angela Grafstrom and Joe Kohlgraf

Adopt Agenda

Motion made by Kastenbauer to adopt the agenda of the February 8, 2022 Airport Commission Meeting as presented; seconded by Anderson and carried unanimously.

Approval of Minutes

Motion made by Anderson to approve the minutes of the January 11, 2022 Airport Commission Meeting as presented; seconded Kastenbauer and carried unanimously.

Public Hearings: None

Open Forum: No comments

Old Business:

Election of Officers

Salmonson suggested they just stick with the same if they are still interested.

Motion made by Salmonson to elect Stafford as Chair and Kastenbauer as Vice Chair of the Airport Commission for 2022; seconded by Anderson and carried unanimously.

New Business: None

Verbal Reports

Kohlgraf reported he is keeping the airport cleared of snow and still working on replacing the fuel pump. He would like the fuel done before the blacktop. Kastenbauer asked if the card

reader would be replaced and Kohlgraf reported the new one had been purchased, but not installed.

Motion made by Kastenbauer to adjourn the February 8, 2022 meeting of the City of Mora Airport Commission; seconded by Anderson and carried unanimously. Meeting adjourned at 5:06 pm.

The next regular meeting is scheduled for **Monday, March 7** at 5:30 PM.

Minutes prepared and submitted by Angela Grafstrom

Commission Chair

Attest: _____
Angela Grafstrom,
Community Development Director

DRAFT

**City of Mora, MN
PARK BOARD
Meeting Minutes**

February 8, 2022

Present: Steven Holcombe, Sam Pioske, Curt Sammann, Kyle Shepard
Absent: None
Staff Present: Joe Kohlgraf, Jeff Krie,
Others Present: None

1. Call to Order. Chair Pioske called the meeting to order at 6:00 p.m.
2. Roll Call. Steven Holcombe – present
Sam Pioske – present
Curt Sammann – present
Kyle Sheppard – present
3. Adopt Agenda. Motion by Shepard, second by Holcombe to adopt the February 8, 2022 meeting agenda as presented. All present voted aye. Motion carried.
4. Minutes. Motion by Sheppard, second by Holcombe to approve the January 11, 2022 meeting minutes as presented. All present voted aye. Motion carried.
5. Fox Run Park. Krie shared with the board several options for the third piece of equipment for Fox Run playground. The Vista Star was the recommendation from Krie and the Vendor GameTime. Krie asked the board to look at that play feature and then look at other options to see what play feature they feel best fits the park and the community. Krie also shared that GameTime felt that if we could expand the playground area two feet to the west that we could get two bays for swings which would give us four-swings vs two-swings. The board discussed the change and all board members agreed to expand the one section two feet longer to get another swing-set bay in the layout. The board had a good discussion about the different play feature options and best fit. Holcombe thought that the Vista Adventure Two would have the most variety of the play features. After more discussion Sammann made a motion to approve the Vista Adventure Two instead of the Vista Star and it was unanimously approved. Krie will present it to the vendor GameTime to see if it would fit in that space. Sammann also suggested for staff to look at some type of barrier to dissuade four-wheelers from driving onto the grass area of the park property. Kohlgraf thanked Sammann for his suggestion and would investigate options.
6. GaGa Ball. Kohlgraf shared with the board that he received a letter from a young adult who is interested in building a GaGa Ball pit in one of the playgrounds for a Boy Scout Eagle project. The board discussed different options at all the parks and ultimately decided that the Lions Park

would be the best fit for GaGa Ball due to placement and safety. The board agreed if still interested that the young adult should present the project to the park board for final approval.

7. Reports.

- a. Kohlgraf: Trails continue to be cleared of snow by JC Fields, Grove to Forest, Dog Park trails, and History Center trails. An aerator will be placed in Lake Mora on Monday, February 14th as oxygen levels in the lake are getting low.
- b. Krie: Music in the Park grant submitted and waiting approval. An application will be sent into City Council for approval for the absent seat on the Park Board.
- c. Sheppard: Nothing to report.
- d. Holcombe: Nothing to report.
- e. Sammann: Nothing to report.
- f. Pioske: Nothing to report

8. Adjournment. Motion by Sheppard, second by Holcombe to adjourn the meeting. All present voted aye. Meeting adjourned at 6:33 p.m.

Sam Pioske, Chair

Jeff Krie, Secretary

CITY OF MORA



Financial Reports

General Fund
Storm Water Utility Fund
Fire Fund
Cemetery Fund
Liquor Fund

December 31, 2021
[unaudited]

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CITY OF MORA

Fund Budgetary Performance

For the Quarter Ended December 31, 2021

	2021 YTD Budget	2021 YTD Actual	2021 YTD Balance	2021 % YTD Budget
GENERAL FUND				
Revenues	3,279,886.00	3,388,762.00	(108,876.00)	103.32%
Expenditures	3,176,254.00	3,061,014.83	115,239.17	96.37%
Surplus/(Deficit)		327,747.17		
STORM WATER FUND				
Revenues	115,503.00	119,769.44	(4,266.44)	103.69%
Expenditures	81,897.00	45,041.06	36,855.94	55.00%
Surplus/(Deficit)		74,728.38		
FIRE FUND				
Revenues	293,183.00	297,489.94	(4,306.94)	101.47%
Expenditures	293,183.00	258,984.62	34,198.38	88.34%
Surplus/(Deficit)		38,505.32		
CEMETERY FUND				
Revenues	47,235.00	82,456.16	(35,221.16)	174.57%
Expenditures	91,536.00	67,651.88	23,884.12	73.91%
Surplus/(Deficit)		14,804.28		
LIQUOR FUND				
Revenues	3,665,593.00	4,454,508.74	(788,915.74)	121.52%
Expenditures	3,644,352.00	4,186,265.66	(541,913.66)	114.87%
Surplus/(Deficit)		268,243.08		
TOTAL ALL FUNDS				
Revenues	7,401,400.00	8,342,986.28	(941,586.28)	112.72%
Expenditures	7,287,222.00	7,618,958.05	(331,736.05)	104.55%
Surplus/(Deficit)		724,028.23		



CITY OF MORA
BALANCE SHEET
 Current Period: December 2021

Year End

Account Descr	Begin Yr	YTD Debit	YTD Credit	Current Balance
Fund 101 GENERAL FUND				
Bal Type A				
G 101-11011 Cash NNB Checking	\$656,210.51	\$5,085,875.40	\$5,019,147.42	\$722,938.49
G 101-11013 Petty Cash	\$100.00	\$0.00	\$0.00	\$100.00
G 101-11014 ChangeFund/AirportVending/N	\$37.00	\$0.00	\$0.00	\$37.00
G 101-11015 Pool Change	\$0.00	\$680.00	\$680.00	\$0.00
G 101-11018 Cash FCB HI-FI	\$91,376.02	\$74.00	\$0.00	\$91,450.02
G 101-11020 Investments	\$1,034,786.98	\$67,395.11	\$36,462.44	\$1,065,719.65
G 101-11041 Interest Receivable	\$7,666.42	\$0.00	\$0.00	\$7,666.42
G 101-11052 Taxes Receivable-Delinquent	\$21,036.64	\$0.00	\$0.00	\$21,036.64
G 101-11151 Accounts Receivable	\$104,753.30	\$333,776.54	\$199,491.04	\$239,038.80
G 101-11154 Return Checks	\$0.00	\$0.00	\$0.00	\$0.00
G 101-11212 Special Assess Rec - Unamort	\$9,006.96	\$6,710.00	\$0.00	\$15,716.96
G 101-11213 Special Assess Rec - Amortized	\$0.00	\$0.00	\$0.00	\$0.00
G 101-11551 Prepaid Ins	\$29,279.46	\$82,851.81	\$112,131.27	\$0.00
G 101-13325 Advance To TIF District 1-11	\$64,426.43	\$0.00	\$3,512.48	\$60,913.95
G 101-13330 Advance to Mora HRA 2019	\$125,568.54	\$0.00	\$30,983.30	\$94,585.24
G 101-13335 Advance to Mora HRA 2021	\$0.00	\$129,198.12	\$0.00	\$129,198.12
Bal Type A	\$2,144,248.26	\$5,706,560.98	\$5,402,407.95	\$2,448,401.29
Bal Type E				
G 101-24204 Fund Bal-Undes/Net Asset (ent	-\$1,896,144.89	\$3,098,409.20	\$3,426,156.37	-\$2,223,892.06
Bal Type E	-\$1,896,144.89	\$3,098,409.20	\$3,426,156.37	-\$2,223,892.06
Bal Type L				
G 101-20900 Advance From Electric Fund	\$0.00	\$0.00	\$129,198.12	-\$129,198.12
G 101-21600 Accrued Wages/Salaries Payab	-\$9,257.30	\$0.00	\$0.00	-\$9,257.30
G 101-21707 Union Dues-AFSCME	\$0.00	\$6,293.78	\$6,293.78	\$0.00
G 101-21730 Garnishment	\$0.00	\$0.00	\$0.00	\$0.00
G 101-21740 Flexible Spending Accounts	-\$1,889.45	\$15,174.36	\$13,399.92	-\$115.01
G 101-22021 Accounts Payable	-\$169,032.55	\$169,671.61	\$26,686.84	-\$26,047.78
G 101-22025 Landscape Deposit	-\$11,700.00	\$4,500.00	\$12,000.00	-\$19,200.00
G 101-22081 Surcharge - Building Permit	-\$1,359.13	\$1,508.71	\$1,447.17	-\$1,297.59
G 101-22082 Sales Tax Payable	\$0.00	\$10,702.61	\$10,704.37	-\$1.76
G 101-22161 Accrued Vac-Sick Wages	\$0.00	\$0.00	\$0.00	\$0.00
G 101-22171 Federal Withholding	\$0.00	\$123,210.72	\$123,210.72	\$0.00
G 101-22172 State Withholding	\$0.00	\$64,769.33	\$64,769.33	\$0.00
G 101-22173 FICA Tax Withholding	-\$1,447.91	\$207,528.02	\$207,574.20	-\$1,494.09
G 101-22174 PERA	-\$1,850.32	\$216,263.68	\$216,263.68	-\$1,850.32
G 101-22176 Medicare	-\$338.63	\$48,591.68	\$48,545.50	-\$292.45
G 101-22177 Group Health Insurance	-\$12,782.39	\$336,940.54	\$311,058.22	\$13,099.93
G 101-22178 Life Insurance	-\$127.41	\$3,739.50	\$3,753.35	-\$141.26
G 101-22179 VEBA or HSA Contributions	-\$320.01	\$9,100.00	\$9,100.00	-\$320.01
G 101-22180 Deferred Compensation Payabl	\$0.00	\$23,415.00	\$23,415.00	\$0.00
G 101-22181 NCPERS - Life Ins	\$0.00	\$3,531.70	\$2,859.70	\$672.00
G 101-22182 The Equitable - Def Comp	\$0.00	\$1,560.00	\$1,560.00	\$0.00
G 101-22183 Health Care Savings Plan	\$0.00	\$39,187.40	\$39,187.40	\$0.00
G 101-22184 Child Support Payments	\$0.00	\$1,605.03	\$1,605.03	\$0.00
G 101-22185 ICMA	\$0.00	\$3,050.00	\$3,050.00	\$0.00
G 101-22186 AFLAC	\$0.00	\$0.00	\$0.00	\$0.00
G 101-22187 Delta Dental	\$0.00	\$10,240.90	\$10,233.10	\$7.80
G 101-22200 Wellness Account	-\$354.67	\$0.00	\$0.00	-\$354.67
G 101-22201 Deposits	-\$7,600.00	\$5,125.00	\$16,200.00	-\$18,675.00
G 101-22223 Deferred Revenues	-\$30,043.60	\$0.00	\$0.00	-\$30,043.60
G 101-22281 Other Liabilities	\$0.00	\$1,343,654.45	\$1,343,654.45	\$0.00



CITY OF MORA
BALANCE SHEET
Current Period: December 2021

Year End

Account Descr	Begin Yr	YTD Debit	YTD Credit	Current Balance
Bal Type L	-\$248,103.37	\$2,649,364.02	\$2,625,769.88	-\$224,509.23
Fund 101 GENERAL FUND	\$0.00	\$11,454,334.20	\$11,454,334.20	\$0.00



CITY OF MORA
BALANCE SHEET
 Current Period: December 2021

Year End

Account Descr	Begin Yr	YTD Debit	YTD Credit	Current Balance
Fund 220 STORM WATER FUND				
Bal Type A				
G 220-11011 Cash NNB Checking	\$57,466.52	\$119,244.24	\$65,225.97	\$111,484.79
G 220-11018 Cash FCB HI-FI	\$0.00	\$0.00	\$0.00	\$0.00
G 220-11151 Accounts Receivable	\$30.87	\$93.85	\$124.72	\$0.00
G 220-11152 Accounts Receivable - UB	\$9,693.49	\$121,754.94	\$120,526.17	\$10,922.26
G 220-11551 Prepaid Ins	\$0.00	\$1,639.62	\$1,639.62	\$0.00
G 220-12600 Fixed Assets	\$631,959.00	\$0.00	\$0.00	\$631,959.00
G 220-12601 Allowance for Depreciation	-\$342,100.96	\$0.00	\$13,449.96	-\$355,550.92
G 220-15600 Deferred Outflow - Pensions	\$858.00	\$0.00	\$0.00	\$858.00
G 220-15650 Deferred Outflow - OPEB	\$102.00	\$0.00	\$0.00	\$102.00
Bal Type A	\$358,008.92	\$242,732.65	\$200,966.44	\$399,775.13
Bal Type E				
G 220-24204 Fund Bal-Undes/Net Asset (ent	\$201,055.97	\$45,083.01	\$119,811.39	\$126,327.59
Bal Type E	\$201,055.97	\$45,083.01	\$119,811.39	\$126,327.59
Bal Type L				
G 220-21500 Accrued Interest Payable	-\$6,710.17	\$0.00	\$0.00	-\$6,710.17
G 220-21600 Accrued Wages/Salaries Payab	-\$24.57	\$0.00	\$0.00	-\$24.57
G 220-22021 Accounts Payable	-\$22.76	\$22.76	\$14.21	-\$14.21
G 220-22031 Bonds Payable	-\$535,260.12	\$32,953.62	\$0.00	-\$502,306.50
G 220-22034 Unamortized Premium on Bon	-\$9,061.15	\$0.00	\$0.00	-\$9,061.15
G 220-22161 Accrued Vac-Sick Wages	-\$1,277.12	\$0.00	\$0.00	-\$1,277.12
G 220-22190 OPEB Liability	-\$897.00	\$0.00	\$0.00	-\$897.00
G 220-23000 Net Pension Liability	-\$5,530.00	\$0.00	\$0.00	-\$5,530.00
G 220-23500 Deferred Inflow - Pensions	-\$282.00	\$0.00	\$0.00	-\$282.00
Bal Type L	-\$559,064.89	\$32,976.38	\$14.21	-\$526,102.72
Fund 220 STORM WATER FUND	\$0.00	\$320,792.04	\$320,792.04	\$0.00



CITY OF MORA
BALANCE SHEET
Current Period: December 2021

Year End

Account Descr	Begin Yr	YTD Debit	YTD Credit	Current Balance
Fund 222 FIRE FUND				
Bal Type A				
G 222-11011 Cash NNB Checking	-\$3,528.45	\$290,519.94	\$265,937.95	\$21,053.54
G 222-11018 Cash FCB HI-FI	\$0.00	\$0.00	\$0.00	\$0.00
G 222-11151 Accounts Receivable	\$25,617.81	\$140,677.62	\$131,086.38	\$35,209.05
G 222-11212 Special Assess Rec - Unamort	\$2,973.04	\$2,750.00	\$2,200.00	\$3,523.04
G 222-11551 Prepaid Ins	\$0.00	\$23,137.49	\$23,137.49	\$0.00
Bal Type A	\$25,062.40	\$457,085.05	\$422,361.82	\$59,785.63
Bal Type E				
G 222-24204 Fund Bal-Undes/Net Asset (ent	-\$14,295.05	\$259,752.20	\$298,257.52	-\$52,800.37
Bal Type E	-\$14,295.05	\$259,752.20	\$298,257.52	-\$52,800.37
Bal Type L				
G 222-21600 Accrued Wages/Salaries Payab	-\$29.02	\$0.00	\$0.00	-\$29.02
G 222-22021 Accounts Payable	-\$7,765.29	\$7,944.72	\$4,712.63	-\$4,533.20
G 222-22223 Deferred Revenues	-\$2,973.04	\$550.00	\$0.00	-\$2,423.04
Bal Type L	-\$10,767.35	\$8,494.72	\$4,712.63	-\$6,985.26
Fund 222 FIRE FUND	\$0.00	\$725,331.97	\$725,331.97	\$0.00



CITY OF MORA
BALANCE SHEET
Current Period: December 2021

Year End

Account Descr	Begin Yr	YTD Debit	YTD Credit	Current Balance
Fund 225 CEMETERY FUND				
Bal Type A				
G 225-11011 Cash NNB Checking	\$2,072.13	\$79,538.60	\$67,435.55	\$14,175.18
G 225-11018 Cash FCB HI-FI	\$0.00	\$2,055.49	\$0.00	\$2,055.49
G 225-11151 Accounts Receivable	\$13.82	\$1,278.41	\$1,254.87	\$37.36
G 225-11551 Prepaid Ins	\$0.00	\$1,855.13	\$1,855.13	\$0.00
Bal Type A	\$2,085.95	\$84,727.63	\$70,545.55	\$16,268.03
Bal Type E				
G 225-24204 Fund Bal-Undes/Net Asset (ent	\$104.24	\$68,730.29	\$83,534.57	-\$14,700.04
Bal Type E	\$104.24	\$68,730.29	\$83,534.57	-\$14,700.04
Bal Type L				
G 225-21600 Accrued Wages/Salaries Payab	-\$16.67	\$0.00	\$0.00	-\$16.67
G 225-22021 Accounts Payable	-\$1,173.52	\$1,173.52	\$1,551.32	-\$1,551.32
G 225-22161 Accrued Vac-Sick Wages	\$0.00	\$0.00	\$0.00	\$0.00
G 225-22201 Deposits	-\$1,000.00	\$1,000.00	\$0.00	\$0.00
Bal Type L	-\$2,190.19	\$2,173.52	\$1,551.32	-\$1,567.99
Fund 225 CEMETERY FUND	\$0.00	\$155,631.44	\$155,631.44	\$0.00



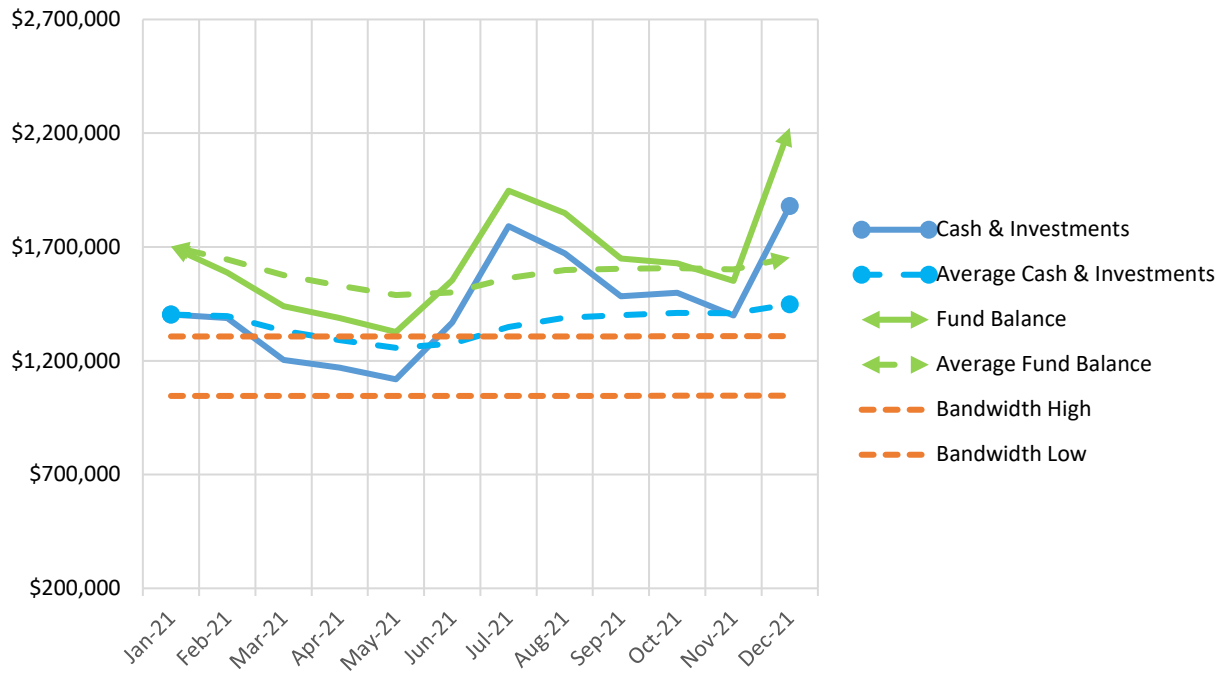
CITY OF MORA
BALANCE SHEET
 Current Period: December 2021

Year End

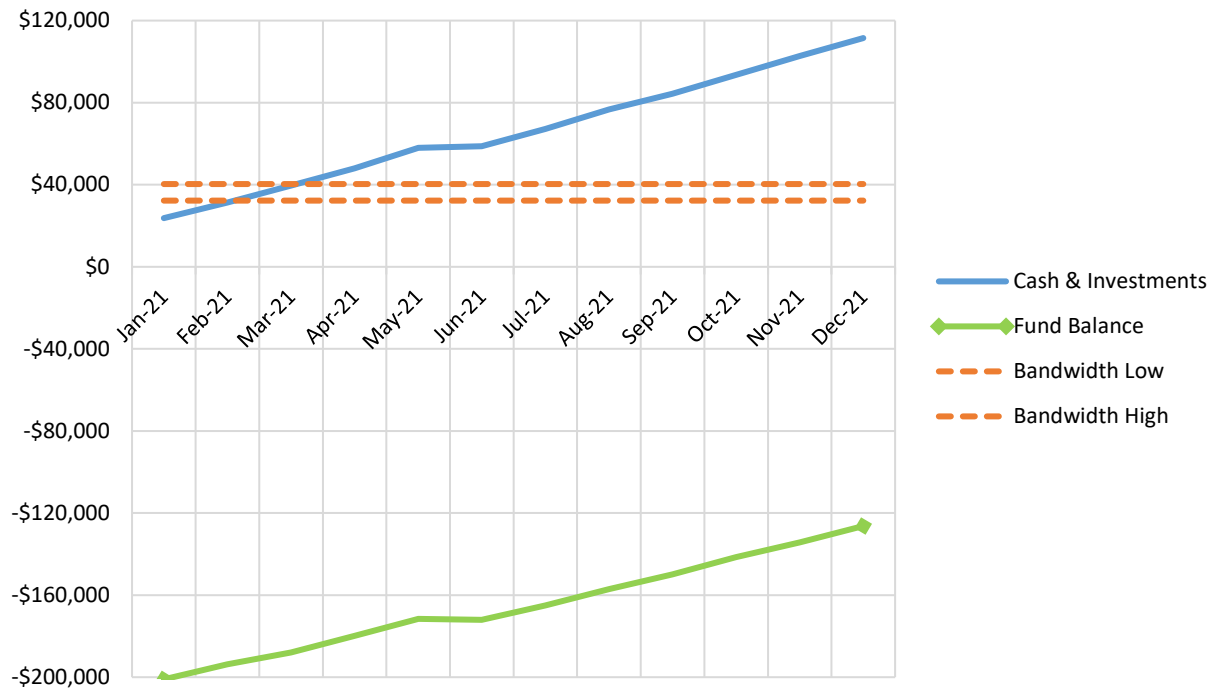
Account Descr	Begin Yr	YTD Debit	YTD Credit	Current Balance
Fund 609 LIQUOR FUND				
Bal Type A				
G 609-11011 Cash NNB Checking	\$368,387.12	\$8,351,811.84	\$7,974,956.50	\$745,242.46
G 609-11013 Petty Cash	\$100.00	\$0.00	\$0.00	\$100.00
G 609-11014 ChangeFund/AirportVending/N	\$2,200.00	\$0.00	\$0.00	\$2,200.00
G 609-11016 Lottery	\$25,324.35	\$55,754.16	\$50,021.51	\$31,057.00
G 609-11017 ATM Machine	\$20,383.47	\$1,584.56	\$0.00	\$21,968.03
G 609-11018 Cash FCB HI-FI	\$0.00	\$0.00	\$0.00	\$0.00
G 609-11151 Accounts Receivable	\$31,564.42	\$3,471,674.29	\$3,475,874.11	\$27,364.60
G 609-11153 Accounts Receivable - Liq CrCd	\$0.00	\$0.00	\$0.00	\$0.00
G 609-11154 Return Checks	\$120.77	\$44.88	\$165.65	\$0.00
G 609-11316 Due From MN State Lottery	\$895.00	\$37,374.00	\$37,819.00	\$450.00
G 609-11419 Wine Inventory	\$123,463.49	\$22,718.83	\$34,327.28	\$111,855.04
G 609-11421 Liquor Inventory	\$201,079.24	\$84,272.84	\$102,792.24	\$182,559.84
G 609-11422 Beer Inventory	\$105,646.98	\$63,025.69	\$64,047.05	\$104,625.62
G 609-11423 Misc Inventory	\$17,186.21	\$11,214.31	\$10,036.05	\$18,364.47
G 609-11551 Prepaid Ins	\$0.00	\$24,463.56	\$24,463.56	\$0.00
G 609-12611 Land	\$126,230.12	\$0.00	\$0.00	\$126,230.12
G 609-12621 Fixed Asset-Buildings	\$1,469,961.50	\$0.00	\$0.00	\$1,469,961.50
G 609-12622 Allow for Depr - Bldg	-\$517,722.26	\$0.00	\$48,998.72	-\$566,720.98
G 609-12631 Improvements Other Than Bld	\$27,279.76	\$0.00	\$0.00	\$27,279.76
G 609-12632 Allow For Depr - Improvement	-\$10,692.40	\$0.00	\$1,363.99	-\$12,056.39
G 609-12641 Fixed Asset-Equip/Machinery	\$231,707.87	\$0.00	\$0.00	\$231,707.87
G 609-12642 Allow for Depr - M & E	-\$107,529.28	\$253.85	\$11,321.84	-\$118,597.27
G 609-15600 Deferred Outflow - Pensions	\$28,321.00	\$0.00	\$0.00	\$28,321.00
G 609-15650 Deferred Outflow - OPEB	\$1,536.00	\$0.00	\$0.00	\$1,536.00
Bal Type A	\$2,145,443.36	\$12,124,192.81	\$11,836,187.50	\$2,433,448.67
Bal Type E				
G 609-24204 Fund Bal-Undes/Net Asset (ent	-\$962,749.60	\$4,369,895.65	\$4,638,138.73	-\$1,230,992.68
Bal Type E	-\$962,749.60	\$4,369,895.65	\$4,638,138.73	-\$1,230,992.68
Bal Type L				
G 609-20700 Due to Other Funds	\$0.00	\$0.00	\$0.00	\$0.00
G 609-20816 Due to Minnesota State Lotter	-\$5,654.00	\$109,391.00	\$108,855.00	-\$5,118.00
G 609-20900 Advance From Electric Fund	-\$900,000.00	\$0.00	\$0.00	-\$900,000.00
G 609-21500 Accrued Interest Payable	\$0.00	\$0.00	\$0.00	\$0.00
G 609-21600 Accrued Wages/Salaries Payab	-\$3,130.16	\$0.00	\$0.00	-\$3,130.16
G 609-22021 Accounts Payable	-\$18,507.53	\$19,486.76	\$42,502.09	-\$41,522.86
G 609-22022 Gift Certificates	-\$3,445.41	\$3,410.34	\$3,615.00	-\$3,650.07
G 609-22082 Sales Tax Payable	-\$40,634.00	\$426,515.55	\$423,593.79	-\$37,712.24
G 609-22161 Accrued Vac-Sick Wages	-\$5,846.66	\$0.00	\$0.00	-\$5,846.66
G 609-22190 OPEB Liability	-\$13,555.00	\$0.00	\$0.00	-\$13,555.00
G 609-22224 Def Gain - Sale of Fixed Asset	\$0.00	\$0.00	\$0.00	\$0.00
G 609-23000 Net Pension Liability	-\$182,606.00	\$0.00	\$0.00	-\$182,606.00
G 609-23500 Deferred Inflow - Pensions	-\$9,315.00	\$0.00	\$0.00	-\$9,315.00
Bal Type L	-\$1,182,693.76	\$558,803.65	\$578,565.88	-\$1,202,455.99
Fund 609 LIQUOR FUND	\$0.00	\$17,052,892.11	\$17,052,892.11	\$0.00



GENERAL FUND - 2021 Cash & Investments/Fund Balance

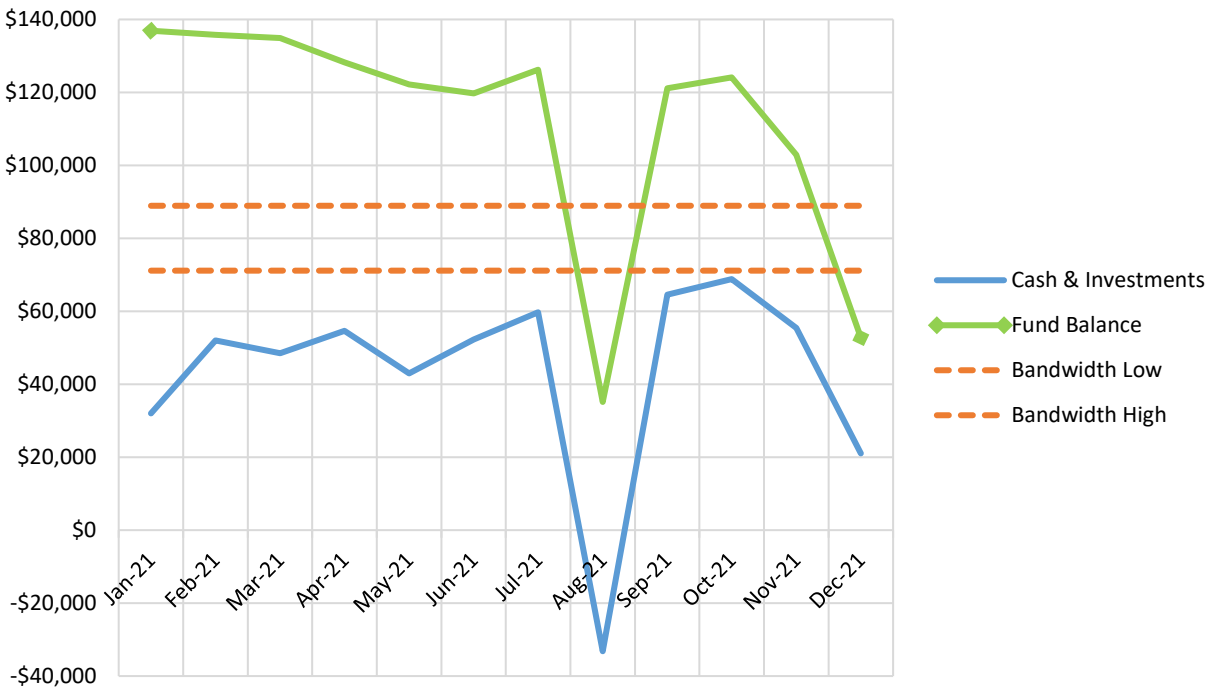


STORM WATER FUND - 2021 Cash & Investments/Fund Balance

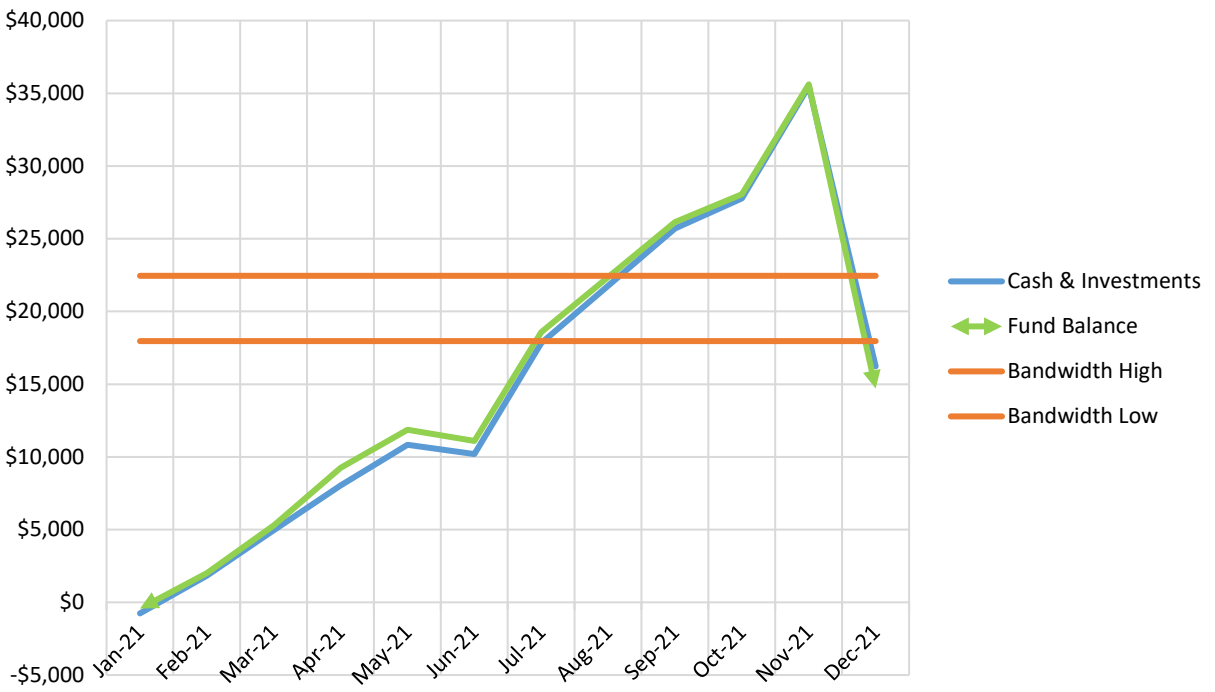




FIRE FUND - 2021 Cash & Investments/Fund Balance

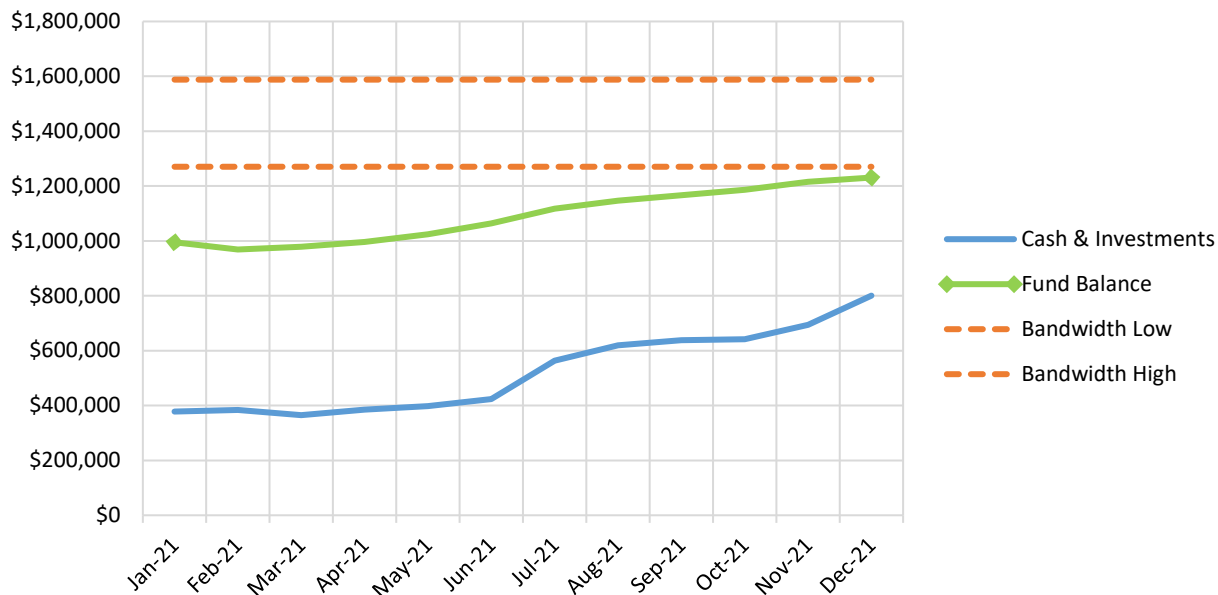


CEMETERY FUND - 2021 Cash & Investments/Fund Balance





LIQUOR FUND - 2021 Cash & Investments/Fund Balance





CITY OF MORA

Property Tax Collections - Past 3 Years

FUND	Fund Descr	2019	2020	2021	Source Descr
Source 31050 Tax Increments					
101	GENERAL FUND	\$8,632.22	\$8,690.83	\$19,566.09	Tax Increments
237	TIF 2-2 INTREPID	\$53,348.01	\$55,521.97	\$78,441.73	Tax Increments
245	TIF 1-8 TORBORG APTS	\$0.00	\$0.00	\$0.00	Tax Increments
248	TIF 1-11 KSB	\$45,763.32	\$49,074.62	\$48,958.67	Tax Increments
251	TIF 1-14 HRA/NELSON	\$0.00	\$0.00	\$0.00	Tax Increments
252	TIF 1-15 HRA MYSA HOUSE	\$0.00	\$21,107.20	\$23,496.03	Tax Increments
Source 31050 Tax Increments		\$107,743.55	\$134,394.62	\$170,462.52	
Source 31110 Current Ad Valorem Taxes					
101	GENERAL FUND	\$509,094.84	\$585,458.52	\$587,790.72	Current Ad Valorem Taxes
409	FUTURE IMPROV FUND	\$0.00	\$0.00	\$161,818.46	Current Ad Valorem Taxes
451	2012 7th & GROVE ST IMP	\$0.24	\$0.00	\$0.00	Current Ad Valorem Taxes
525	ELEC. BOND - FIRE STATION 2003	\$24.63	\$253.16	\$470.52	Current Ad Valorem Taxes
530	SERIES 2011A BONDS - STREET	\$84,866.40	\$83,740.69	\$85,831.95	Current Ad Valorem Taxes
531	HRA EASTWOOD	\$0.00	\$0.00	\$0.00	Current Ad Valorem Taxes
532	SERIES 2015B BONDS - WOOD&GR	\$77,254.80	\$77,148.63	\$75,806.24	Current Ad Valorem Taxes
533	SERIES 2015C BONDS - REFUNDING	\$86,254.73	\$89,611.85	\$92,225.73	Current Ad Valorem Taxes
535	SERIES 2017A BONDS - 9TH&WOOD	\$38,446.47	\$49,950.20	\$57,749.82	Current Ad Valorem Taxes
Source 31110 Current Ad Valorem Taxes		\$795,942.11	\$886,163.05	\$1,061,693.44	
Source 31130 Mobile Home Taxes					
101	GENERAL FUND	\$1,436.35	\$1,863.72	\$3,195.49	Mobile Home Taxes
525	ELEC. BOND - FIRE STATION 2003	\$0.00	\$0.00	\$0.00	Mobile Home Taxes
Source 31130 Mobile Home Taxes		\$1,436.35	\$1,863.72	\$3,195.49	
Source 31910 Penalties & Interest					
101	GENERAL FUND	\$229.12	\$1,417.45	\$2,023.87	Penalties & Interest
222	FIRE FUND	\$0.00	\$0.00	\$0.00	Penalties & Interest
Source 31910 Penalties & Interest		\$229.12	\$1,417.45	\$2,023.87	
Source 31920 Forfeited Tax Sale Revenue					
101	GENERAL FUND	\$13,556.53	\$890.68	\$477.00	Forfeited Tax Sale Revenue
Source 31920 Forfeited Tax Sale Revenue		\$13,556.53	\$890.68	\$477.00	
		\$918,907.66	\$1,024,729.52	\$1,237,852.32	

CITY OF MORA/MORA MUNICIPAL UTILITIES

Current Investments

Information current as of December 31, 2021

Bank/Agency	Location	Type	FDIC #	Broker	Amount	DTD/Issued	Due	Rate
State Bank of India NY	New York, NY	CD	33682	4M Fund	\$ 245,000.00	1/26/2017	1/26/2022	2.30%
First National Bank	Paragould, AR	CD	3887	4M Fund	\$ 235,100.00	8/9/2019	8/8/2022	1.98%
Latino Community Credit Union	Durham, NC	CD	68430	4M Fund	\$ 232,000.00	8/16/2019	8/16/2022	2.39%
Western Alliance Bank	Oakland, CA	cd	57512	4M Fund	\$ 249,300.00	8/18/2021	8/18/2022	0.25%
American Express Bank	Salt Lake City, UT	CD	35328	4M Fund	\$ 245,000.00	9/6/2017	9/6/2022	2.40%
Greenstate Credit Union	North Liberty, IA	CD	60269	4M Fund	\$ 248,500.00	8/18/2021	8/18/2023	0.30%
Neighborhood National Bank	Mora, MN	CD	18885	None	\$ 245,000.00	1/26/2018	1/26/2022	2.00%
East Boston Savings Bank	Boston, MA	CD	33510	RBC Wealth	\$ 235,000.00	9/28/2017	9/28/2022	2.05%
Ally Bank	Midvale, UT	CD	57803	RBC Wealth	\$ 140,000.00	10/11/2019	10/11/2022	1.90%
Morgan Stanley Bank	Salt Lake City, UT	CD	32992	RBC Wealth	\$ 245,000.00	6/19/2018	6/23/2023	3.20%
Discover Bank	Greenwood, DE	CD	5649	RBC Wealth	\$ 139,000.00	9/28/2016	9/28/2023	1.80%
Comenity Capital Bank	Salt Lake City, UT	CD	57570	RBC Wealth	\$ 245,000.00	6/27/2019	6/27/2024	2.50%
Lakeside Bank	Chicago, IL	CD	19573	RBC Wealth	\$ 170,000.00	3/30/2020	3/31/2025	1.40%
Texas Exchange Bank	Crowley, TX	CD	20099	RBC Wealth	\$ 245,000.00	6/19/2020	6/19/2025	1.00%
Medallion Bank	Salt Lake City, UT	CD	57449	RBC Wealth	\$ 245,000.00	8/30/2021	8/31/2026	0.85%
EnerBank	Salt Lake City, UT	CD	57293	RBC Wealth	\$ 245,000.00	5/20/2020	5/14/2027	1.10%
Washington County Bank	Blair, NE	CD	12241	RBC Wealth	\$ 155,000.00	3/30/2021	9/30/2027	1.10%
Frazer Bank	Altus, OK	CD	4031	RBC Wealth	\$ 245,000.00	6/25/2021	6/26/2028	1.10%
Merrick Bank	South Jordan, UT	CD	34519	RBC Wealth	\$ 245,000.00	7/31/2020	7/31/2028	1.00%
Comenity Bank	Wilmington, DE	CD	27499	Wells Fargo	\$ 200,000.00	8/15/2019	8/15/2022	2.10%
Israel Discount Bank		CD	19977	Wells Fargo	\$ 150,000.00	11/12/2021	8/14/2023	0.45%
Federal Home Loan Mortgage Company	McLean, VA	AG		Wells Fargo	\$ 147,000.00	9/1/1993	9/1/2023	6.50%
Synchrony Bank		CD	27314	Wells Fargo	\$ 245,000.00	9/5/2021	9/5/2023	0.25%
Synovus Bank	Columbus, GA	CD	873	Wells Fargo	\$ 245,000.00	3/11/2021	3/11/2024	0.30%
BankUnited, NA	Miami Lakes, FL	CD	58979	Wells Fargo	\$ 244,000.00	4/14/2021	4/15/2024	0.45%
UBS Bank	Salt Lake City, UT	CD	57565	Wells Fargo	\$ 124,000.00	6/23/2021	6/23/2024	0.35%
BMW Bank of North America	Salt Lake City, UT	CD	35141	Wells Fargo	\$ 106,000.00	7/16/2021	7/16/2024	0.50%
New York Community Bank		CD	16022	Wells Fargo	\$ 245,000.00	9/10/2021	9/10/2024	0.65%
Toyota Financial Savings Bank	Henderson, NV	CD	57542	Wells Fargo	\$ 245,000.00	8/19/2021	8/19/2025	0.70%
Federal Home Loan Bank	McLean, VA	AG		Wells Fargo	\$ 150,000.00	1/21/2021	1/29/2026	0.30%
Goldman Sachs Bank	New York, NY	CD	33124	Wells Fargo	\$ 245,000.00	8/11/2021	2/11/2026	1.00%
Sallie Mae Bank	Salt Lake City, UT	CD	58177	Wells Fargo	\$ 118,000.00	7/8/2021	7/8/2026	1.00%
Sallie Mae Bank	Salt Lake City, UT	CD	58177	Wells Fargo	\$ 129,000.00	8/25/2021	8/25/2026	1.05%
JP Morgan Chase	Columbus, OH	CD	628	Wells Fargo	\$ 245,000.00	9/23/2020	9/23/2026	0.50%
BMO Harris Bank	Chicago, IL	CD	16571	Wells Fargo	\$ 245,000.00	7/13/2021	7/13/2028	1.00%

\$ 7,336,900.00

CD = Certificate of Deposit

AG = Agency/Government Asset Backed

Note: This list represents the combined portfolios of the City of Mora and Mora Municipal Utilities. For breakdown by fund, please refer to the Balance Sheet.

CITY OF MORA/MORA MUNICIPAL UTILITIES
 Debt Retirement Schedule
 For the Year Ending December 31, 2021

SUM OF ALL DEBT			Series 2011A	Series 2015B	Series 2015C			Series 2017A	MnPFA Water	MnPFA WWTP	Mora HRA Bonds*		
			Fund 530	Fund 532	Fund 533	Fund 652	Fund 653	Fund 535	G 652-22031	G 653-22031	Series 2019A	Series 2009B	
Year	Year-End Balance	Principal Reduction	Year-End Balance	Year-End Balance	Year-End Balance	Year-End Balance	Year-End Balance	Year-End Balance	Year-End Balance	Year-End Balance	Year	Year-End Balance	Year-End Balance
2016	11,387,000.00		435,000.00	1,385,000.00	1,251,495.00	267,364.00	221,141.00	1,325,000.00	1,151,000.00	3,326,000.00			350,000.00
2017	12,039,957.75	652,957.75	370,000.00	1,345,000.00	1,125,495.00	246,858.00	202,647.00	1,325,000.00	1,078,000.00	3,056,957.75			290,000.00
2018	11,484,957.75	(555,000.00)	300,000.00	1,290,000.00	1,039,495.00	223,036.00	182,469.00	1,325,000.00	1,004,000.00	2,895,957.75			225,000.00
2019	11,080,000.00	(404,957.75)	230,000.00	1,230,000.00	942,495.00	201,854.00	165,651.00	1,290,000.00	928,000.00	2,842,000.00	2019	3,095,000.00	155,000.00
2020	10,433,000.00	(647,000.00)	155,000.00	1,170,000.00	840,495.00	180,672.00	148,833.00	1,235,000.00	851,000.00	2,677,000.00	2020	3,095,000.00	80,000.00
2021	9,759,000.00	(674,000.00)	80,000.00	1,110,000.00	733,495.00	159,490.00	132,015.00	1,180,000.00	773,000.00	2,511,000.00	2021	3,080,000.00	-
2022	9,046,000.00	(713,000.00)	-	1,050,000.00	622,995.00	137,648.00	114,357.00	1,125,000.00	693,000.00	2,343,000.00	2022	2,960,000.00	
2023	8,400,000.00	(646,000.00)		985,000.00	512,495.00	115,806.00	96,699.00	1,070,000.00	612,000.00	2,173,000.00	2023	2,835,000.00	
2024	7,731,000.00	(669,000.00)		920,000.00	398,495.00	89,990.00	76,515.00	1,010,000.00	529,000.00	2,002,000.00	2024	2,705,000.00	
2025	7,059,000.00	(672,000.00)		855,000.00	284,495.00	64,174.00	56,331.00	950,000.00	445,000.00	1,829,000.00	2025	2,575,000.00	
2026	6,378,000.00	(681,000.00)		790,000.00	166,995.00	37,698.00	35,307.00	890,000.00	359,000.00	1,654,000.00	2026	2,445,000.00	
2027	5,684,000.00	(694,000.00)		720,000.00	50,995.00	10,562.00	13,443.00	830,000.00	272,000.00	1,477,000.00	2027	2,310,000.00	
2028	5,067,000.00	(617,000.00)		650,000.00	-	-	-	765,000.00	183,000.00	1,299,000.00	2028	2,170,000.00	
2029	4,516,000.00	(551,000.00)		580,000.00				700,000.00	92,000.00	1,119,000.00	2029	2,025,000.00	
2030	3,952,000.00	(564,000.00)		505,000.00				630,000.00	-	937,000.00	2030	1,880,000.00	
2031	3,473,000.00	(479,000.00)		430,000.00				560,000.00		753,000.00	2031	1,730,000.00	
2032	2,987,000.00	(486,000.00)		350,000.00				490,000.00		567,000.00	2032	1,580,000.00	
2033	2,485,000.00	(502,000.00)		265,000.00				415,000.00		380,000.00	2033	1,425,000.00	
2034	1,976,000.00	(509,000.00)		180,000.00				340,000.00		191,000.00	2034	1,265,000.00	
2035	1,455,000.00	(521,000.00)		90,000.00				260,000.00		-	2035	1,105,000.00	
2036	1,115,000.00	(340,000.00)		-				175,000.00			2036	940,000.00	
2037	860,000.00	(255,000.00)						90,000.00			2037	770,000.00	
2038	595,000.00	(265,000.00)						-			2038	595,000.00	
2039	415,000.00	(180,000.00)									2039	415,000.00	
2040	-	(415,000.00)									2040	-	
2041	-	-											
2042	-	-											
2043	-	-											

* These Bonds are special obligations of the Authority but are general obligations of the City for which the City pledges its full faith, credit and taxing powers.

CITY OF MORA**DEFICIT FUNDS**

For the Year Ending December 31, 2020

Fund	Fund No.	Revenues and Other Sources	Expenditures and Other Uses	Issuance of Debt	Fund Balance/ Net Assets 12/31/20	Cash Balance 12/31/20	Deficit to be funded by:	
1 Capital Project:								
2	Howe Avenue Reconstruction	439	15,312	-	-	(26,039)	(26,039)	Special assessments
3	Downtown Feed Mill Redevelopment	440	-	(124)	-	(30,351)	(30,351)	Sale of land
4	Airport Kastenbauer House	442	-	-	-	(97,389)	(97,389)	(unknown)
5	Crosswind	444	151,012	-	-	(19,912)	(19,912)	Grant proceeds
6	Dala Lane Improvement Project	446	9,805	-	-	(269,398)	(269,398)	Special assessments
7	2012 7th and Grove St. Improvements	451	-	-	-	(313,936)	(313,937)	(unknown)
			530,454	(332,176)	-	(742,833)	(758,482)	

CITY OF MORA

Future Improvement Fund Balances
For the Year Ended December 31, 2021

	Department	Item	CIP Item Number	12/31/2021 Balance	Committed	12/31/2021 Available
1	Undesignated	Undesignated		5,636.35		5,636.35
2	City Hall Building	City Hall Building	CIP # 1940-2019-03	2,892.50 ²		2,892.50
3	Council	City Celebration		-		-
4	Finance	Computers		-		-
5	Library	Flooring		-		-
6	Law Enforcement	Equipment		-		-
7	Library	Library Building		-		-
8	Streets	Small Cities Assistance		-		-
9	Streets	Public Parking Lots		3,500.00		3,500.00
10	Streets	Sand & Salt Shed Structure Replacement	CIP # 3121-2019-10	17,200.00		17,200.00
11	Streets	Patching/Paving		-		-
12	Streets	Siren	CIP # 3121-2019-19	-		-
13	Streets	Crack Sealant Machine	CIP # 3121-2019-03	-		-
14	Streets	Med. Duty Dump Truck	CIP # 3121-2019-13	46,019.79		46,019.79
15	Streets	Heavy Duty Dump Truck	CIP # 3121-2019-14	62,832.73		62,832.73
16	Streets	Street Sweeper Replace	CIP # 3121-2019-09	42,532.92		42,532.92
17	Streets	Service Truck	CIP # 3121-2019-16	-		-
18	Streets	Service Truck	CIP # 3121-2019-17	17,000.00		17,000.00
19	Streets	Road Grader	CIP # 3121-2019-01	-		-
20	Streets	Front End Wheel Loader	CIP # 3121-2019-07	15,854.31		15,854.31
21	Streets	Plow Truck	CIP # 3121-2019-12	40,000.00		40,000.00
22	Streets	Router		10,000.00		10,000.00
23	Streets	Sidewalk Program		5,000.00		5,000.00
24	Streets	Seal Coating		30,501.97		30,501.97
25	Aquatic Center	Disinfection Equip		5,913.00		5,913.00
26	Aquatic Center	Pool Filter Replacement	CIP # 5124-2020-01	33,833.02		33,833.02
27	Aquatic Center	Consession Stand		-		-
28	Aquatic Center	Consultant Service		7,000.00		7,000.00
29	Aquatic Center	Building		80,006.00		80,006.00
30	Aquatic Center	Slide Re-coat	CIP # 5124-2019-09	-		-
31	Aquatic Center	Pool Grates	CIP # 5124-2019-10	-		-
32	Parks	Future Parks (Developers)		22,192.07	620.00 ¹	21,572.07
33	Parks	Bike Trail Sealing		12,000.00		12,000.00
34	Parks	JC Fields		500.00		500.00
35	Parks	Tennis/BB Courts	CIP # 5202-2019-05	24,000.00		24,000.00
36	Parks	Kids Kingdom		30,000.00		30,000.00
37	Parks	Trails		10,000.00		10,000.00
38	Parks	Pavillion Renovation	CIP # 5202-2021-03	10,000.00		10,000.00
39	Parks	Mower	CIP # 5202-2019-01	7,930.01		7,930.01
40	Parks	Service Truck	CIP # 5202-2019-06	1,018.50		1,018.50
41	Airport	Crosswind Runway		7,885.09		7,885.09
42	Airport	Mower	CIP # 7310-2019-04	16,158.83		16,158.83
43	Airport	Electronic Fuel Purchasing System	CIP # 7310-2019-03	24,000.00		24,000.00
44	Cemetery	Mower		7,930.18		7,930.18
45	Cemetery	Vehicle		1,018.51		1,018.51
46	Cemetery	Future Expansion		5,000.00		5,000.00
				<u>605,355.78</u>	<u>620.00</u>	<u>604,735.78</u>

Notes:

1. Funds committed for pet waste station

CITY OF MORA

Future Fire Equipment Fund (FFEF) Balances

For the Year Ended December 31, 2021

	<u>Department</u>	<u>Item</u>	<u>12/31/2021 Balance</u>	<u>Committed</u>	<u>12/31/2021 Available</u>
1	Fire	Trucks	731,418.33		731,418.33
2	Fire	Equipment	83,582.79	10,450.00	¹ 73,132.79
3	Fire	Building	6,760.00		6,760.00
			<u>821,761.12</u>	<u>10,450.00</u>	<u>811,311.12</u>

Notes:

1 - Committed for 2021 CIP Items: Turnout Gear, 2.5" Hose, 1.75" Hose, and 5" Hose



CITY OF MORA
Revenue Guideline For City Council
 Current Period: December 2021

Last Dim Descr	2021 Budget	2021 YTD Amt	2021 YTD Balance	2021 % of Budget Remain	Explanation
Fund 101 GENERAL FUND					
Dept 41000 GENERAL GOVERNMENT					
Tax Increments	\$12,000.00	\$19,566.09	-\$7,566.09	-63.05%	
Current Ad Valorem Taxes	\$594,000.00	\$587,790.72	\$6,209.28	1.05%	
Mobile Home Taxes	\$1,000.00	\$3,195.49	-\$2,195.49	-219.55%	
Penalties & Interest	\$500.00	\$2,023.87	-\$1,523.87	-304.77%	
Forfeited Tax Sale Revenue	\$0.00	\$477.00	-\$477.00	0.00%	
Federal Grants	\$0.00	\$0.00	\$0.00	0.00%	
Local Government Aid	\$1,010,825.00	\$1,010,825.00	\$0.00	0.00%	
Other State Grants & Aids	\$0.00	\$513.00	-\$513.00	0.00%	
Agricultural Market Value Cred	\$400.00	\$91.61	\$308.39	77.10%	
PERA Aid	\$0.00	\$0.00	\$0.00	0.00%	
Other Grants & Aids	\$2,000.00	\$1,450.46	\$549.54	27.48%	
Franchise Fee - Cable TV	\$24,000.00	\$19,127.76	\$4,872.24	20.30%	
Franchise Fee - Natural Gas	\$46,000.00	\$48,682.52	-\$2,682.52	-5.83%	
Franchise Fee - Electric	\$240,000.00	\$263,087.95	-\$23,087.95	-9.62%	
Other Misc Charges	\$0.00	\$0.00	\$0.00	0.00%	
Special Assessments	\$0.00	\$0.00	\$0.00	0.00%	
Int/Pen on Spec Assmts	\$0.00	\$610.00	-\$610.00	0.00%	
Interest Earnings	\$17,860.00	\$20,899.10	-\$3,039.10	-17.02%	
Unrealized Gain/(Loss) on Inv	\$0.00	-\$15,275.73	\$15,275.73	0.00%	
Dividends	\$1,158.00	\$12,648.00	-\$11,490.00	-992.23%	
Rent	\$2,400.00	\$2,440.00	-\$40.00	-1.67%	
Contributions & Donations	\$0.00	\$5,000.00	-\$5,000.00	0.00%	
Misc Income	\$2,000.00	\$9,640.86	-\$7,640.86	-382.04%	See Note A.
Sale of Fixed Assets	\$0.00	\$0.00	\$0.00	0.00%	
Comp. for Loss of Fixed Assets	\$0.00	\$0.00	\$0.00	0.00%	
Trf from Special Revenue Fund	\$2,500.00	\$2,542.28	-\$42.28	-1.69%	
Trf from Enterprise Fund	\$285,000.00	\$285,000.00	\$0.00	0.00%	
Dept 41000 GENERAL GOVER	\$2,241,643.00	\$2,280,335.98	-\$38,692.98		
Dept 41110 MAYOR & COUNCIL					
Trf from Special Revenue Fund	\$0.00	\$0.00	\$0.00	0.00%	
Dept 41110 MAYOR & COUNC	\$0.00	\$0.00	\$0.00		
Dept 41320 ADMINISTRATION					
Other Grants & Aids	\$0.00	\$0.00	\$0.00	0.00%	
Misc Income	\$0.00	\$3,141.76	-\$3,141.76	0.00%	See Note B.
Dept 41320 ADMINISTRATION	\$0.00	\$3,141.76	-\$3,141.76		
Dept 41410 ELECTIONS					
Other State Grants & Aids	\$0.00	\$0.00	\$0.00	0.00%	
Other Misc Charges	\$0.00	\$0.00	\$0.00	0.00%	
Dept 41410 ELECTIONS	\$0.00	\$0.00	\$0.00		
Dept 41520 FINANCE					
Liquor Licenses	\$13,000.00	\$18,325.00	-\$5,325.00	-40.96%	
Other Business Licenses	\$3,000.00	\$3,710.00	-\$710.00	-23.67%	
Other Non-Business Permits	\$200.00	\$490.00	-\$290.00	-145.00%	
Assessment Searches	\$4,100.00	\$4,095.00	\$5.00	0.12%	
Service Chg on NSF Checks	\$0.00	\$0.00	\$0.00	0.00%	
Misc Income	\$0.00	\$50.20	-\$50.20	0.00%	
Trf from Special Revenue Fund	\$18,200.00	\$8,250.00	\$9,950.00	54.67%	
Trf from Capital Projects Fund	\$0.00	\$0.00	\$0.00	0.00%	



CITY OF MORA
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Last Dim Descr	2021 Budget	2021 YTD Amt	2021 YTD Balance	2021 % of Budget Remain	Explanation
Trf from Enterprise Fund	\$17,000.00	\$16,750.00	\$250.00	1.47%	
Dept 41520 FINANCE	\$55,500.00	\$51,670.20	\$3,829.80		
Dept 41800 HUMAN RESOURCES					
Contributions & Donations	\$0.00	\$0.00	\$0.00	0.00%	
Misc Income	\$100.00	\$481.11	-\$381.11	-381.11%	See Note C.
Trf from Special Revenue Fund	\$10,855.00	\$0.00	\$10,855.00	100.00%	
Trf from Enterprise Fund	\$7,652.00	\$0.00	\$7,652.00	100.00%	
Dept 41800 HUMAN RESOURC	\$18,607.00	\$481.11	\$18,125.89		
Dept 41910 PLANNING & ZONING					
Zoning & Subdivision Fees	\$2,500.00	\$2,850.00	-\$350.00	-14.00%	
Plan Review Fees	\$0.00	\$9,882.88	-\$9,882.88	0.00%	
Sale of Maps & Copies	\$20.00	\$0.00	\$20.00	100.00%	
Contributions & Donations	\$0.00	\$0.00	\$0.00	0.00%	
Misc Income	\$0.00	\$0.00	\$0.00	0.00%	
Trf from Capital Projects Fund	\$0.00	\$0.00	\$0.00	0.00%	
Trf from Enterprise Fund	\$0.00	\$0.00	\$0.00	0.00%	
Dept 41910 PLANNING & ZON	\$2,520.00	\$12,732.88	-\$10,212.88		
Dept 41920 INFORMATION TECHNOLOGY					
Contributions & Donations	\$0.00	\$0.00	\$0.00	0.00%	
Misc Income	\$0.00	\$0.00	\$0.00	0.00%	
Trf from Special Revenue Fund	\$4,396.00	\$0.00	\$4,396.00	100.00%	
Trf from Capital Projects Fund	\$0.00	\$0.00	\$0.00	0.00%	
Trf from Enterprise Fund	\$11,638.00	\$0.00	\$11,638.00	100.00%	
Dept 41920 INFORMATION TE	\$16,034.00	\$0.00	\$16,034.00		
Dept 41940 CITY HALL BUILDING					
Other State Grants & Aids	\$0.00	\$0.00	\$0.00	0.00%	
Contributions & Donations	\$0.00	\$1,200.00	-\$1,200.00	0.00%	
Misc Income	\$0.00	\$0.00	\$0.00	0.00%	
Trf from Capital Projects Fund	\$0.00	\$0.00	\$0.00	0.00%	
Trf from Enterprise Fund	\$0.00	\$0.00	\$0.00	0.00%	
Dept 41940 CITY HALL BUILDI	\$0.00	\$1,200.00	-\$1,200.00		
Dept 41941 LIBRARY BUILDING					
Other State Grants & Aids	\$0.00	\$0.00	\$0.00	0.00%	
Rent	\$2,400.00	\$2,257.00	\$143.00	5.96%	
Contributions & Donations	\$0.00	\$0.00	\$0.00	0.00%	
Misc Income	\$0.00	\$0.00	\$0.00	0.00%	
Trf from Capital Projects Fund	\$0.00	\$0.00	\$0.00	0.00%	
Dept 41941 LIBRARY BUILDIN	\$2,400.00	\$2,257.00	\$143.00		
Dept 42120 LAW ENFORCEMENT					
Police Training Reimbursement	\$0.00	\$0.00	\$0.00	0.00%	
Police Aid	\$46,000.00	\$41,200.80	\$4,799.20	10.43%	
Court Fines	\$14,000.00	\$10,280.06	\$3,719.94	26.57%	
Contributions & Donations	\$0.00	\$0.00	\$0.00	0.00%	
Misc Income	\$0.00	\$0.00	\$0.00	0.00%	
Sale of Fixed Assets	\$0.00	\$0.00	\$0.00	0.00%	
Comp. for Loss of Fixed Assets	\$0.00	\$1,913.93	-\$1,913.93	0.00%	See Note D.
Trf from Capital Projects Fund	\$0.00	\$0.00	\$0.00	0.00%	
Dept 42120 LAW ENFORCEME	\$60,000.00	\$53,394.79	\$6,605.21		
Dept 42220 FIRE					



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Last Dim Descr	2021 Budget	2021 YTD Amt	2021 YTD Balance	2021 % of Budget Remain	Explanation
Dept 42220 FIRE	\$55,500.00	\$65,051.11	-\$9,551.11	-17.21%	
Fire Relief Pension	\$55,500.00	\$65,051.11	-\$9,551.11		
Dept 42401 BUILDING					
Building Permits	\$80,000.00	\$33,533.66	\$46,466.34	58.08%	
Other Misc Charges	\$1,500.00	\$3,059.44	-\$1,559.44	-103.96%	
Dept 42401 BUILDING	\$81,500.00	\$36,593.10	\$44,906.90		
Dept 43121 STREETS					
Other Non-Business Permits	\$3,850.00	\$3,081.00	\$769.00	19.97%	
Other State Grants & Aids	\$68,413.00	\$68,413.00	\$0.00	0.00%	
Sidewalk & Street Repair	\$0.00	\$0.00	\$0.00	0.00%	
Pmt from County - St Maint	\$8,118.00	\$0.00	\$8,118.00	100.00%	
Weed Cleaning	\$0.00	\$0.00	\$0.00	0.00%	
Rent	\$200.00	\$0.00	\$200.00	100.00%	
Misc Income	\$200.00	\$1,256.29	-\$1,056.29	-528.15%	See Note E.
Sale of Fixed Assets	\$0.00	\$0.00	\$0.00	0.00%	
Comp. for Loss of Fixed Assets	\$0.00	\$0.00	\$0.00	0.00%	
Trf from Special Revenue Fund	\$0.00	\$0.00	\$0.00	0.00%	
Trf from Capital Projects Fund	\$54,750.00	\$54,750.00	\$0.00	0.00%	
Trf from Enterprise Fund	\$0.00	\$0.00	\$0.00	0.00%	
Dept 43121 STREETS	\$135,531.00	\$127,500.29	\$8,030.71		
Dept 43160 STREET LIGHTING					
Misc Income	\$0.00	\$2,250.00	-\$2,250.00	0.00%	See Note F.
Dept 43160 STREET LIGHTIN	\$0.00	\$2,250.00	-\$2,250.00		
Dept 43180 GARAGE					
Misc Income	\$200.00	\$0.00	\$200.00	100.00%	
Trf from Capital Projects Fund	\$0.00	\$0.00	\$0.00	0.00%	
Trf from Enterprise Fund	\$27,418.00	\$0.00	\$27,418.00	100.00%	
Dept 43180 GARAGE	\$27,618.00	\$0.00	\$27,618.00		
Dept 45124 AQUATIC CENTER					
Other State Grants & Aids	\$0.00	\$0.00	\$0.00	0.00%	
Swim Fees	\$55,000.00	\$97,286.59	-\$42,286.59	-76.88%	
Pool Lesson Fees	\$50,000.00	\$43,920.00	\$6,080.00	12.16%	
Concessions	\$32,000.00	\$47,574.42	-\$15,574.42	-48.67%	
Other Misc Charges	\$0.00	\$0.00	\$0.00	0.00%	
Contributions & Donations	\$0.00	\$0.00	\$0.00	0.00%	
Service Chg on NSF Checks	\$0.00	\$0.00	\$0.00	0.00%	
Misc Income	\$100.00	\$144.59	-\$44.59	-44.59%	
Trf from Capital Projects Fund	\$0.00	\$0.00	\$0.00	0.00%	
Trf from Enterprise Fund	\$1,000.00	\$1,000.00	\$0.00	0.00%	
Dept 45124 AQUATIC CENTER	\$138,100.00	\$189,925.60	-\$51,825.60		
Dept 45202 PARKS					
Federal Grants	\$0.00	\$0.00	\$0.00	0.00%	
Other State Grants & Aids	\$0.00	\$0.00	\$0.00	0.00%	
Rent	\$1,500.00	\$945.00	\$555.00	37.00%	
Contributions & Donations	\$10,000.00	\$46,530.00	-\$36,530.00	-365.30%	See Note G.
Misc Income	\$500.00	\$50.00	\$450.00	90.00%	
Sale of Fixed Assets	\$0.00	\$7,285.00	-\$7,285.00	0.00%	See Note H.
Comp. for Loss of Fixed Assets	\$0.00	\$2,973.16	-\$2,973.16	0.00%	See Note I.
Trf from Capital Projects Fund	\$0.00	\$0.00	\$0.00	0.00%	
Dept 45202 PARKS	\$12,000.00	\$57,783.16	-\$45,783.16		



CITY OF MORA
Revenue Guideline For City Council
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Last Dim Descr	2021 Budget	2021 YTD Amt	2021 YTD Balance	2021 % of Budget Remain	Explanation
Dept 47310 AIRPORT					
Federal Airport Grant - FAA	\$280,000.00	\$257,457.00	\$22,543.00	8.05%	
Other State Grants & Aids	\$47,000.00	\$77,635.98	-\$30,635.98	-65.18%	
State Airport Maintenance	\$32,033.00	\$50,718.93	-\$18,685.93	-58.33%	
Concessions	\$0.00	\$154.00	-\$154.00	0.00%	
Airport Hangar Rent	\$7,700.00	\$10,861.53	-\$3,161.53	-41.06%	
Rent	\$10,700.00	\$12,225.00	-\$1,525.00	-14.25%	
Contributions & Donations	\$300.00	\$1,200.00	-\$900.00	-300.00%	
Fuel Sales	\$26,000.00	\$87,405.91	-\$61,405.91	-236.18%	
Misc Income	\$0.00	\$0.00	\$0.00	0.00%	
Commissions	\$0.00	\$0.00	\$0.00	0.00%	
Sale of Fixed Assets	\$0.00	\$1,525.00	-\$1,525.00	0.00%	
Comp. for Loss of Fixed Assets	\$5,200.00	\$5,261.67	-\$61.67	-1.19%	
Trf from Capital Projects Fund	\$24,000.00	\$0.00	\$24,000.00	100.00%	
Dept 47310 AIRPORT	\$432,933.00	\$504,445.02	-\$71,512.02		
Fund 101 GENERAL FUND	\$3,279,886.00	\$3,388,762.00	-\$108,876.00		
Fund 220 STORM WATER FUND					
Dept 47800 STORM WATER					
Federal Grants	\$0.00	\$0.00	\$0.00	0.00%	
Interest Earnings	\$0.00	\$0.00	\$0.00	0.00%	
Unrealized Gain/(Loss) on Inv	\$0.00	\$0.00	\$0.00	0.00%	
Dividends	\$3.00	\$34.00	-\$31.00	-1033.33%	
Misc Income	\$0.00	\$53.84	-\$53.84	0.00%	
Penalties	\$1,200.00	\$1,765.86	-\$565.86	-47.16%	
Storm Water Fees	\$114,300.00	\$117,915.74	-\$3,615.74	-3.16%	
Trf from General Fund	\$0.00	\$0.00	\$0.00	0.00%	
Dept 47800 STORM WATER	\$115,503.00	\$119,769.44	-\$4,266.44		
Fund 220 STORM WATER FUND	\$115,503.00	\$119,769.44	-\$4,266.44		
Fund 222 FIRE FUND					
Dept 42220 FIRE					
Penalties & Interest	\$0.00	\$0.00	\$0.00	0.00%	
Federal Grants	\$0.00	\$0.00	\$0.00	0.00%	
Other State Grants & Aids	\$5,945.00	\$6,536.10	-\$591.10	-9.94%	
Fire Protection/Calls	\$45,000.00	\$47,427.50	-\$2,427.50	-5.39%	
Police & Fire Reports	\$0.00	\$0.00	\$0.00	0.00%	
Fire Protection Services	\$91,543.00	\$91,543.00	\$0.00	0.00%	
Special Assessments	\$0.00	\$550.00	-\$550.00	0.00%	
Int/Pen on Spec Assmts	\$0.00	\$100.00	-\$100.00	0.00%	
Interest Earnings	\$100.00	\$0.00	\$100.00	100.00%	
Dividends	\$270.00	\$893.00	-\$623.00	-230.74%	
Contributions & Donations	\$0.00	\$9,903.00	-\$9,903.00	0.00%	
Misc Income	\$0.00	\$662.34	-\$662.34	0.00%	
Sale of Fixed Assets	\$0.00	\$0.00	\$0.00	0.00%	
Trf from General Fund	\$37,795.00	\$37,795.00	\$0.00	0.00%	
Trf from Capital Projects Fund	\$112,530.00	\$102,080.00	\$10,450.00	9.29%	
Dept 42220 FIRE	\$293,183.00	\$297,489.94	-\$4,306.94		
Fund 222 FIRE FUND	\$293,183.00	\$297,489.94	-\$4,306.94		
Fund 225 CEMETERY FUND					
Dept 47810 CEMETERY					



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Revenue Guideline For City Council
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Last Dim Descr	2021 Budget	2021 YTD Amt	2021 YTD Balance	2021 % of Budget Remain	Explanation
Perpetual Care	\$0.00	\$0.00	\$0.00	0.00%	
Sales of Lots	\$18,000.00	\$30,760.00	-\$12,760.00	-70.89%	
Interment Fees	\$28,000.00	\$46,715.00	-\$18,715.00	-66.84%	
Stone Setting Fee	\$1,200.00	\$1,750.00	-\$550.00	-45.83%	
Interest Earnings	\$0.00	\$0.00	\$0.00	0.00%	
Unrealized Gain/(Loss) on Inv	\$0.00	\$0.00	\$0.00	0.00%	
Dividends	\$35.00	\$96.00	-\$61.00	-174.29%	
Rent	\$0.00	\$0.00	\$0.00	0.00%	
Contributions & Donations	\$0.00	\$0.00	\$0.00	0.00%	
Misc Income	\$0.00	\$54.67	-\$54.67	0.00%	
Sale of Fixed Assets	\$0.00	\$1,025.00	-\$1,025.00	0.00%	
Comp. for Loss of Fixed Assets	\$0.00	\$0.00	\$0.00	0.00%	
Trf from General Fund	\$0.00	\$0.00	\$0.00	0.00%	
Trf from Permanent Fund	\$0.00	\$2,055.49	-\$2,055.49	0.00%	See Note J.
Trf from Capital Projects Fund	\$0.00	\$0.00	\$0.00	0.00%	
Dept 47810 CEMETERY	\$47,235.00	\$82,456.16	-\$35,221.16		
Fund 225 CEMETERY FUND	\$47,235.00	\$82,456.16	-\$35,221.16		
Fund 609 LIQUOR FUND					
Dept 49750 LIQUOR STORE					
Interest Earnings	\$0.00	\$0.00	\$0.00	0.00%	
Dividends	\$293.00	\$3,927.00	-\$3,634.00	-1240.27%	
Service Chg on NSF Checks	\$0.00	\$0.00	\$0.00	0.00%	
Misc Income	\$500.00	\$429.60	\$70.40	14.08%	
Recoveries of Bad Debt	\$100.00	\$0.57	\$99.43	99.43%	
Wine Club	\$2,000.00	\$0.00	\$2,000.00	100.00%	
Wine Sales	\$377,500.00	\$429,111.90	-\$51,611.90	-13.67%	
Liquor Sales	\$1,090,000.00	\$1,453,406.88	-\$363,406.88	-33.34%	
Beer Sales	\$2,010,000.00	\$2,288,107.42	-\$278,107.42	-13.84%	
Liquor & Beer Coupons	\$0.00	\$0.00	\$0.00	0.00%	
Misc Sales	\$180,000.00	\$271,763.62	-\$91,763.62	-50.98%	
Lottery	\$3,900.00	\$6,113.19	-\$2,213.19	-56.75%	
Commissions	\$1,500.00	\$1,584.56	-\$84.56	-5.64%	
Cash Discounts	\$0.00	\$0.00	\$0.00	0.00%	
Cash Over/Short	-\$200.00	\$64.00	-\$264.00	132.00%	
Trf from General Fund	\$0.00	\$0.00	\$0.00	0.00%	
Dept 49750 LIQUOR STORE	\$3,665,593.00	\$4,454,508.74	-\$788,915.74		
Fund 609 LIQUOR FUND	\$3,665,593.00	\$4,454,508.74	-\$788,915.74		
	\$7,401,400.00	\$8,342,986.28	-\$941,586.28		



CITY OF MORA
Expenditure Guideline For City Council
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Last Dim Descr	2021 YTD Budget	2021 YTD Amt	2021 YTD Balance	2021 % of Budget Remain	Explanation
Fund 101 GENERAL FUND					
Dept 41000 GENERAL GOVERNMENT					
Repair/Maint - Bldg & Equip	\$0.00	\$8,056.90	-\$8,056.90	0.00%	See Note K.
Engineering	\$0.00	\$0.00	\$0.00	0.00%	
Contributions	\$2,834.00	\$2,826.25	\$7.75	0.27%	
Insurance	\$9,640.00	\$9,627.77	\$12.23	0.13%	
Workers Comp Insurance	\$0.00	\$0.00	\$0.00	0.00%	
Miscellaneous	\$800.00	\$500.00	\$300.00	37.50%	
Tax Abatement Payments	\$4,000.00	\$7,969.76	-\$3,969.76	-99.24%	
Pay Out Pass-Thru Grant Procee	\$0.00	\$0.00	\$0.00	0.00%	
Trf to Special Revenue Fund	\$20,000.00	\$20,000.00	\$0.00	0.00%	
Trf to Capital Projects Fund	\$0.00	\$0.00	\$0.00	0.00%	
Trf to Enterprise Fund	\$0.00	\$0.00	\$0.00	0.00%	
Dept 41000 GENERAL GOVER	\$37,274.00	\$48,980.68	-\$11,706.68	-31.41%	
Dept 41110 MAYOR & COUNCIL					
Wages & Salaries	\$21,000.00	\$22,024.88	-\$1,024.88	-4.88%	
FICA	\$1,302.00	\$1,365.67	-\$63.67	-4.89%	
Medicare	\$305.00	\$319.19	-\$14.19	-4.65%	
Office Supplies	\$300.00	\$231.23	\$68.77	22.92%	
Other Operating Supplies	\$100.00	\$50.28	\$49.72	49.72%	
Repair/Maint - Bldg & Equip	\$0.00	\$0.00	\$0.00	0.00%	
Small Tools & Equipment	\$0.00	-\$97.06	\$97.06	0.00%	
Engineering	\$0.00	\$0.00	\$0.00	0.00%	
Legal Services	\$600.00	\$32.00	\$568.00	94.67%	
Professional Services - Misc	\$0.00	\$0.00	\$0.00	0.00%	
Postage	\$25.00	\$0.00	\$25.00	100.00%	
Meetings, Training, & Travel	\$1,450.00	\$438.84	\$1,011.16	69.74%	
Advertising	\$200.00	\$819.23	-\$619.23	-309.62%	
Contributions	\$0.00	\$0.00	\$0.00	0.00%	
Insurance	\$110.00	\$102.00	\$8.00	7.27%	
Workers Comp Insurance	\$122.00	\$101.28	\$20.72	16.98%	
Dues & Subscriptions	\$7,345.00	\$7,457.00	-\$112.00	-1.52%	
Miscellaneous	\$300.00	\$347.89	-\$47.89	-15.96%	
Capital Outlay	\$0.00	\$0.00	\$0.00	0.00%	
Trf to Capital Projects Fund	\$0.00	\$0.00	\$0.00	0.00%	
Dept 41110 MAYOR & COUNC	\$33,159.00	\$33,192.43	-\$33.43	-0.10%	
Dept 41320 ADMINISTRATION					
Wages & Salaries	\$80,042.00	\$104,620.98	-\$24,578.98	-30.71%	See Note L.
PERA	\$6,003.00	\$7,468.48	-\$1,465.48	-24.41%	
FICA	\$4,963.00	\$6,330.27	-\$1,367.27	-27.55%	
Medicare	\$1,161.00	\$1,480.43	-\$319.43	-27.51%	
ICMA	\$0.00	\$0.00	\$0.00	0.00%	
VEBA or H.S.A.	\$1,200.00	\$1,200.00	\$0.00	0.00%	
Health Insurance	\$9,985.00	\$9,985.32	-\$0.32	0.00%	
Life Insurance	\$142.00	\$200.97	-\$58.97	-41.53%	
Dental Insurance	\$0.00	\$0.00	\$0.00	0.00%	
Office Supplies	\$400.00	\$623.03	-\$223.03	-55.76%	
Motor Fuels	\$0.00	\$0.00	\$0.00	0.00%	
Lubricants & Additives	\$0.00	\$0.00	\$0.00	0.00%	
Other Operating Supplies	\$100.00	\$142.80	-\$42.80	-42.80%	
Repair/Maint - Bldg & Equip	\$0.00	\$0.00	\$0.00	0.00%	
Small Tools & Equipment	\$50.00	\$134.43	-\$84.43	-168.86%	



Expenditure Guideline For City Council

Current Period: December 2021

Last Dim Descr	2021 YTD Budget	2021 YTD Amt	2021 YTD Balance	2021 % of Budget Remain	Explanation
Engineering	\$0.00	\$1,416.70	-\$1,416.70	0.00%	
Legal Services	\$600.00	\$0.00	\$600.00	100.00%	
Professional Services - Misc	\$1,250.00	\$2,840.25	-\$1,590.25	-127.22%	
Telephone	\$350.00	\$235.65	\$114.35	32.67%	
Postage	\$50.00	\$27.95	\$22.05	44.10%	
Meetings, Training, & Travel	\$2,150.00	\$1,855.53	\$294.47	13.70%	
Insurance	\$440.00	\$404.04	\$35.96	8.17%	
Workers Comp Insurance	\$680.00	\$564.36	\$115.64	17.01%	
Dues & Subscriptions	\$1,100.00	\$1,555.00	-\$455.00	-41.36%	
Miscellaneous	\$0.00	\$3,069.10	-\$3,069.10	0.00%	See Note M.
Capital Outlay	\$0.00	\$0.00	\$0.00	0.00%	
Dept 41320 ADMINISTRATION	\$110,666.00	\$144,155.29	-\$33,489.29	-30.26%	
Dept 41410 ELECTIONS					
Office Supplies	\$0.00	\$0.00	\$0.00	0.00%	
Printed Forms & Paper	\$0.00	\$0.00	\$0.00	0.00%	
Postage	\$0.00	\$0.00	\$0.00	0.00%	
Advertising	\$0.00	\$0.00	\$0.00	0.00%	
Contractual Labor	\$0.00	\$0.00	\$0.00	0.00%	
Miscellaneous	\$0.00	\$0.00	\$0.00	0.00%	
Dept 41410 ELECTIONS	\$0.00	\$0.00	\$0.00	0.00%	
Dept 41520 FINANCE					
Wages & Salaries	\$90,094.00	\$63,268.73	\$26,825.27	29.77%	
PERA	\$6,757.00	\$4,745.39	\$2,011.61	29.77%	
FICA	\$5,586.00	\$3,706.60	\$1,879.40	33.64%	
Medicare	\$1,306.00	\$867.16	\$438.84	33.60%	
VEBA or H.S.A.	\$600.00	\$600.00	\$0.00	0.00%	
Health Insurance	\$22,800.00	\$14,999.64	\$7,800.36	34.21%	
Life Insurance	\$213.00	\$166.32	\$46.68	21.92%	
Dental Insurance	\$0.00	\$0.00	\$0.00	0.00%	
Office Supplies	\$500.00	\$1,161.41	-\$661.41	-132.28%	
Printed Forms & Paper	\$0.00	\$0.00	\$0.00	0.00%	
Motor Fuels	\$0.00	\$0.00	\$0.00	0.00%	
Other Operating Supplies	\$0.00	\$142.44	-\$142.44	0.00%	
Repair/Maint - Bldg & Equip	\$0.00	\$0.00	\$0.00	0.00%	
Small Tools & Equipment	\$100.00	\$3,266.85	-\$3,166.85	-3166.85%	See Note N.
Auditing	\$8,030.00	\$9,137.00	-\$1,107.00	-13.79%	
Legal Services	\$300.00	\$0.00	\$300.00	100.00%	
Assessing	\$13,000.00	\$14,325.50	-\$1,325.50	-10.20%	
Professional Services - Misc	\$3,500.00	\$3,971.17	-\$471.17	-13.46%	
Telephone	\$0.00	\$0.00	\$0.00	0.00%	
Postage	\$1,500.00	\$1,957.88	-\$457.88	-30.53%	
Meetings, Training, & Travel	\$700.00	\$1,882.04	-\$1,182.04	-168.86%	
Advertising	\$0.00	\$61.34	-\$61.34	0.00%	
Insurance	\$970.00	\$1,011.96	-\$41.96	-4.33%	
Workers Comp Insurance	\$766.00	\$635.76	\$130.24	17.00%	
Dues & Subscriptions	\$275.00	\$390.00	-\$115.00	-41.82%	
Miscellaneous	\$50.00	\$196.96	-\$146.96	-293.92%	
Payment Processing Expenses	\$0.00	\$4.16	-\$4.16	0.00%	
Capital Outlay	\$0.00	\$0.00	\$0.00	0.00%	
Dept 41520 FINANCE	\$157,047.00	\$126,498.31	\$30,548.69	19.45%	
Dept 41550 ASSESSING					
Assessing	\$0.00	\$0.00	\$0.00	0.00%	



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Last Dim Descr	2021 YTD Budget	2021 YTD Amt	2021 YTD Balance	2021 % of Budget Remain	Explanation
Dept 41550 ASSESSING	\$0.00	\$0.00	\$0.00	0.00%	
Dept 41610 LEGAL					
Legal Services	\$32,000.00	\$30,964.21	\$1,035.79	3.24%	
Professional Services - Misc	\$1,000.00	\$2,896.10	-\$1,896.10	-189.61%	
Advertising	\$0.00	\$0.00	\$0.00	0.00%	
Insurance	\$40.00	\$38.04	\$1.96	4.90%	
Dept 41610 LEGAL	\$33,040.00	\$33,898.35	-\$858.35	-2.60%	
Dept 41800 HUMAN RESOURCES					
Wages & Salaries	\$0.00	\$0.00	\$0.00	0.00%	
PERA	\$0.00	\$0.00	\$0.00	0.00%	
FICA	\$0.00	\$0.00	\$0.00	0.00%	
Medicare	\$0.00	\$0.00	\$0.00	0.00%	
Health Insurance	\$0.00	\$0.00	\$0.00	0.00%	
Life Insurance	\$0.00	\$0.00	\$0.00	0.00%	
Dental Insurance	\$0.00	\$0.00	\$0.00	0.00%	
Office Supplies	\$150.00	\$337.45	-\$187.45	-124.97%	
Recognition/Wellness Programs	\$2,500.00	\$1,982.55	\$517.45	20.70%	
Uniforms	\$0.00	\$0.00	\$0.00	0.00%	
Small Tools & Equipment	\$0.00	\$0.00	\$0.00	0.00%	
Legal Services	\$1,000.00	\$176.00	\$824.00	82.40%	
Professional Services - Misc	\$24,900.00	\$5,748.20	\$19,151.80	76.91%	See Note O.
Postage	\$300.00	\$450.00	-\$150.00	-50.00%	
Meetings, Training, & Travel	\$300.00	\$18.80	\$281.20	93.73%	
Advertising	\$1,500.00	\$11,169.47	-\$9,669.47	-644.63%	See Note P.
Insurance	\$30.00	\$36.96	-\$6.96	-23.20%	
Workers Comp Insurance	\$0.00	\$0.00	\$0.00	0.00%	
Dues & Subscriptions	\$0.00	\$0.00	\$0.00	0.00%	
Miscellaneous	\$0.00	\$0.00	\$0.00	0.00%	
Payment Processing Expenses	\$975.00	\$840.00	\$135.00	13.85%	
Dept 41800 HUMAN RESOURC	\$31,655.00	\$20,759.43	\$10,895.57	34.42%	
Dept 41910 PLANNING & ZONING					
Wages & Salaries	\$71,745.00	\$63,231.28	\$8,513.72	11.87%	
PERA	\$5,268.00	\$4,320.44	\$947.56	17.99%	
FICA	\$4,448.00	\$3,838.42	\$609.58	13.70%	
Medicare	\$1,040.00	\$897.80	\$142.20	13.67%	
VEBA or H.S.A.	\$180.00	\$460.00	-\$280.00	-155.56%	
Health Insurance	\$7,668.00	\$7,814.82	-\$146.82	-1.91%	
Life Insurance	\$121.00	\$112.26	\$8.74	7.22%	
Dental Insurance	\$0.00	\$0.00	\$0.00	0.00%	
Office Supplies	\$900.00	\$82.91	\$817.09	90.79%	
Other Operating Supplies	\$20.00	\$30.38	-\$10.38	-51.90%	
Small Tools & Equipment	\$0.00	\$31.23	-\$31.23	0.00%	
Engineering	\$1,000.00	\$333.69	\$666.31	66.63%	
Legal Services	\$200.00	\$3,912.60	-\$3,712.60	-1856.30%	See Note Q.
Professional Services - Misc	\$3,000.00	\$19,880.80	-\$16,880.80	-562.69%	See Note R.
Telephone	\$437.00	\$267.44	\$169.56	38.80%	
Postage	\$25.00	\$0.00	\$25.00	100.00%	
Meetings, Training, & Travel	\$900.00	\$100.00	\$800.00	88.89%	
Advertising	\$1,000.00	\$1,403.27	-\$403.27	-40.33%	
Insurance	\$370.00	\$333.96	\$36.04	9.74%	
Workers Comp Insurance	\$514.00	\$426.60	\$87.40	17.00%	
Dues & Subscriptions	\$600.00	\$618.60	-\$18.60	-3.10%	



CITY OF MORA
Expenditure Guideline For City Council
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Last Dim Descr	2021 YTD Budget	2021 YTD Amt	2021 YTD Balance	2021 % of Budget Remain	Explanation
Miscellaneous	\$0.00	\$0.00	\$0.00	0.00%	
Capital Outlay	\$0.00	\$0.00	\$0.00	0.00%	
Dept 41910 PLANNING & ZON	\$99,436.00	\$108,096.50	-\$8,660.50	-8.71%	
Dept 41920 INFORMATION TECHNOLOGY					
Office Supplies	\$100.00	-\$20.00	\$120.00	120.00%	
Other Operating Supplies	\$0.00	\$0.00	\$0.00	0.00%	
Repair/Maint - Bldg & Equip	\$2,000.00	\$4,333.50	-\$2,333.50	-116.68%	
Small Tools & Equipment	\$2,000.00	\$1,248.89	\$751.11	37.56%	
Professional Services - Misc	\$17,165.00	\$24,277.65	-\$7,112.65	-41.44%	
Telephone	\$1,150.00	\$972.56	\$177.44	15.43%	
Postage	\$0.00	\$0.00	\$0.00	0.00%	
Rentals	\$3,800.00	\$3,835.08	-\$35.08	-0.92%	
Miscellaneous	\$0.00	\$0.00	\$0.00	0.00%	
Capital Outlay	\$0.00	\$2,644.65	-\$2,644.65	0.00%	See Note S.
Dept 41920 INFORMATION TE	\$26,215.00	\$37,292.33	-\$11,077.33	-42.26%	
Dept 41940 CITY HALL BUILDING					
Wages & Salaries	\$10,493.00	\$11,688.66	-\$1,195.66	-11.39%	
PERA	\$787.00	\$487.31	\$299.69	38.08%	
FICA	\$651.00	\$704.94	-\$53.94	-8.29%	
Medicare	\$152.00	\$165.01	-\$13.01	-8.56%	
VEBA or H.S.A.	\$126.00	\$125.48	\$0.52	0.41%	
Health Insurance	\$1,668.00	\$1,585.51	\$82.49	4.95%	
Life Insurance	\$16.00	\$18.34	-\$2.34	-14.63%	
Dental Insurance	\$0.00	\$0.00	\$0.00	0.00%	
Cleaning Supplies	\$300.00	\$186.57	\$113.43	37.81%	
Laundry/Rugs	\$400.00	\$717.85	-\$317.85	-79.46%	
Other Operating Supplies	\$300.00	\$268.83	\$31.17	10.39%	
Repair/Maint - Bldg & Equip	\$3,000.00	\$3,805.21	-\$805.21	-26.84%	
Small Tools & Equipment	\$150.00	\$545.28	-\$395.28	-263.52%	
Professional Services - Misc	\$200.00	\$175.25	\$24.75	12.38%	
Telephone	\$7,000.00	\$7,318.54	-\$318.54	-4.55%	
Meetings, Training, & Travel	\$0.00	\$110.80	-\$110.80	0.00%	
Insurance	\$1,000.00	\$1,011.96	-\$11.96	-1.20%	
Workers Comp Insurance	\$541.00	\$449.04	\$91.96	17.00%	
Electricity	\$2,900.00	\$3,279.18	-\$379.18	-13.08%	
Water	\$700.00	\$969.50	-\$269.50	-38.50%	
Natural Gas - Heat	\$3,000.00	\$2,302.50	\$697.50	23.25%	
Garbage Removal	\$575.00	\$667.47	-\$92.47	-16.08%	
Sewer	\$500.00	\$555.24	-\$55.24	-11.05%	
Storm Water	\$125.00	\$153.24	-\$28.24	-22.59%	
Rentals	\$580.00	\$608.39	-\$28.39	-4.89%	
Miscellaneous	\$0.00	\$1,255.28	-\$1,255.28	0.00%	See Note T.
Capital Outlay	\$0.00	\$0.00	\$0.00	0.00%	
Dept 41940 CITY HALL BUILDI	\$35,164.00	\$39,155.38	-\$3,991.38	-11.35%	
Dept 41941 LIBRARY BUILDING					
Wages & Salaries	\$11,681.00	\$5,708.86	\$5,972.14	51.13%	
PERA	\$876.00	\$30.66	\$845.34	96.50%	
FICA	\$724.00	\$351.63	\$372.37	51.43%	
Medicare	\$169.00	\$82.26	\$86.74	51.33%	
VEBA or H.S.A.	\$12.00	\$3.56	\$8.44	70.33%	
Health Insurance	\$456.00	\$82.45	\$373.55	81.92%	
Life Insurance	\$4.00	\$0.89	\$3.11	77.75%	



CITY OF MORA
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Last Dim Descr	2021 YTD Budget	2021 YTD Amt	2021 YTD Balance	2021 % of Budget Remain	Explanation
Dental Insurance	\$0.00	\$0.00	\$0.00	0.00%	
Cleaning Supplies	\$400.00	\$64.99	\$335.01	83.75%	
Laundry/Rugs	\$1,300.00	\$1,020.04	\$279.96	21.54%	
Other Operating Supplies	\$300.00	\$128.56	\$171.44	57.15%	
Landscaping Materials	\$0.00	\$0.00	\$0.00	0.00%	
Repair/Maint - Bldg & Equip	\$5,500.00	\$1,816.61	\$3,683.39	66.97%	
Small Tools & Equipment	\$1,000.00	\$13.89	\$986.11	98.61%	
Professional Services - Misc	\$0.00	\$1,000.00	-\$1,000.00	0.00%	See Note U.
Telephone	\$0.00	\$0.00	\$0.00	0.00%	
Insurance	\$830.00	\$840.96	-\$10.96	-1.32%	
Workers Comp Insurance	\$160.00	\$132.84	\$27.16	16.98%	
Electricity	\$3,900.00	\$3,698.20	\$201.80	5.17%	
Water	\$400.00	\$340.50	\$59.50	14.88%	
Natural Gas - Heat	\$2,500.00	\$2,235.27	\$264.73	10.59%	
Garbage Removal	\$330.00	\$327.60	\$2.40	0.73%	
Sewer	\$500.00	\$390.24	\$109.76	21.95%	
Storm Water	\$140.00	\$153.24	-\$13.24	-9.46%	
Miscellaneous	\$0.00	\$35.00	-\$35.00	0.00%	
Capital Outlay	\$9,000.00	\$9,000.00	\$0.00	0.00%	
Dept 41941 LIBRARY BUILDIN	\$40,182.00	\$27,458.25	\$12,723.75	31.67%	
Dept 42120 LAW ENFORCEMENT					
Repair/Maint - Bldg & Equip	\$0.00	\$0.00	\$0.00	0.00%	
Small Tools & Equipment	\$0.00	\$0.00	\$0.00	0.00%	
Professional Services - Misc	\$670,859.00	\$642,603.00	\$28,256.00	4.21%	
Postage	\$0.00	\$0.00	\$0.00	0.00%	
Insurance	\$830.00	\$780.96	\$49.04	5.91%	
Miscellaneous	\$0.00	\$0.00	\$0.00	0.00%	
Capital Outlay	\$10,000.00	\$17,841.62	-\$7,841.62	-78.42%	See Note V.
Trf to Capital Projects Fund	\$0.00	\$0.00	\$0.00	0.00%	
Dept 42120 LAW ENFORCEME	\$681,689.00	\$661,225.58	\$20,463.42	3.00%	
Dept 42220 FIRE					
Fire Relief Pension	\$55,500.00	\$65,051.11	-\$9,551.11	-17.21%	
Contract Services	\$0.00	\$0.00	\$0.00	0.00%	
Insurance	\$0.00	\$0.00	\$0.00	0.00%	
Trf to Special Revenue Fund	\$37,795.00	\$37,795.00	\$0.00	0.00%	
Trf to Capital Projects Fund	\$41,629.00	\$41,629.00	\$0.00	0.00%	
Dept 42220 FIRE	\$134,924.00	\$144,475.11	-\$9,551.11	-7.08%	
Dept 42401 BUILDING					
Wages & Salaries	\$62,068.00	\$61,021.38	\$1,046.62	1.69%	
PERA	\$4,655.00	\$4,523.34	\$131.66	2.83%	
FICA	\$3,848.00	\$3,709.66	\$138.34	3.60%	
Medicare	\$900.00	\$867.50	\$32.50	3.61%	
VEBA or H.S.A.	\$960.00	\$1,000.00	-\$40.00	-4.17%	
Health Insurance	\$12,306.00	\$12,327.21	-\$21.21	-0.17%	
Life Insurance	\$128.00	\$145.38	-\$17.38	-13.58%	
Dental Insurance	\$0.00	\$0.00	\$0.00	0.00%	
Office Supplies	\$450.00	\$28.11	\$421.89	93.75%	
Printed Forms & Paper	\$150.00	\$0.00	\$150.00	100.00%	
Motor Fuels	\$400.00	\$338.71	\$61.29	15.32%	
Other Operating Supplies	\$500.00	\$0.00	\$500.00	100.00%	
Repair/Maint - Bldg & Equip	\$250.00	\$0.00	\$250.00	100.00%	
Small Tools & Equipment	\$200.00	\$19.23	\$180.77	90.39%	



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Last Dim Descr	2021 YTD Budget	2021 YTD Amt	2021 YTD Balance	2021 % of Budget Remain	Explanation
Engineering	\$2,500.00	\$0.00	\$2,500.00	100.00%	
Legal Services	\$300.00	\$30.00	\$270.00	90.00%	
Professional Services - Misc	\$1,500.00	\$762.00	\$738.00	49.20%	
Telephone	\$690.00	\$509.45	\$180.55	26.17%	
Postage	\$0.00	\$0.00	\$0.00	0.00%	
Meetings, Training, & Travel	\$1,000.00	\$300.00	\$700.00	70.00%	
Advertising	\$0.00	\$0.00	\$0.00	0.00%	
Insurance	\$470.00	\$579.00	-\$109.00	-23.19%	
Workers Comp Insurance	\$447.00	\$370.92	\$76.08	17.02%	
Contractual Labor	\$0.00	\$0.00	\$0.00	0.00%	
Dues & Subscriptions	\$200.00	\$145.00	\$55.00	27.50%	
Miscellaneous	\$50.00	\$0.00	\$50.00	100.00%	
Capital Outlay	\$0.00	\$0.00	\$0.00	0.00%	
Dept 42401 BUILDING	\$93,972.00	\$86,676.89	\$7,295.11	7.76%	
Dept 43121 STREETS					
Wages & Salaries	\$140,778.00	\$108,580.83	\$32,197.17	22.87%	
PERA	\$10,509.00	\$8,074.48	\$2,434.52	23.17%	
FICA	\$8,728.00	\$6,227.87	\$2,500.13	28.64%	
Medicare	\$2,041.00	\$1,456.52	\$584.48	28.64%	
VEBA or H.S.A.	\$123.00	\$131.64	-\$8.64	-7.02%	
Health Insurance	\$30,893.00	\$23,233.91	\$7,659.09	24.79%	
Life Insurance	\$314.00	\$316.37	-\$2.37	-0.75%	
Dental Insurance	\$0.00	\$0.00	\$0.00	0.00%	
Unemployment Benefit Pmts	\$0.00	\$0.00	\$0.00	0.00%	
Office Supplies	\$250.00	\$49.31	\$200.69	80.28%	
Cleaning Supplies	\$250.00	\$44.47	\$205.53	82.21%	
Motor Fuels	\$25,000.00	\$17,103.38	\$7,896.62	31.59%	
Lubricants & Additives	\$3,500.00	-\$906.46	\$4,406.46	125.90%	
Chemicals	\$300.00	\$427.50	-\$127.50	-42.50%	
Other Operating Supplies	\$2,000.00	\$562.77	\$1,437.23	71.86%	
Uniforms	\$2,000.00	\$1,826.15	\$173.85	8.69%	
Tires	\$6,000.00	\$8,214.62	-\$2,214.62	-36.91%	
Street Maint - Labor&Materials	\$140,000.00	\$156,481.36	-\$16,481.36	-11.77%	
Landscaping Materials	\$1,000.00	\$0.00	\$1,000.00	100.00%	
Street Signs	\$1,000.00	\$1,517.76	-\$517.76	-51.78%	
Repair/Maint - Bldg & Equip	\$30,000.00	\$23,892.06	\$6,107.94	20.36%	
Small Tools & Equipment	\$3,000.00	\$6,362.96	-\$3,362.96	-112.10%	See Note W.
Engineering	\$1,000.00	\$312.36	\$687.64	68.76%	
Professional Services - Misc	\$1,400.00	\$2,092.20	-\$692.20	-49.44%	
Telephone	\$2,300.00	\$2,311.99	-\$11.99	-0.52%	
Postage	\$50.00	\$25.97	\$24.03	48.06%	
Meetings, Training, & Travel	\$500.00	\$682.35	-\$182.35	-36.47%	
Advertising	\$0.00	\$0.00	\$0.00	0.00%	
Insurance	\$6,870.00	\$7,263.00	-\$393.00	-5.72%	
Workers Comp Insurance	\$14,876.00	\$12,345.84	\$2,530.16	17.01%	
Electricity	\$1,500.00	\$1,515.17	-\$15.17	-1.01%	
Garbage Removal	\$1,000.00	\$1,274.76	-\$274.76	-27.48%	
Rentals	\$300.00	\$366.00	-\$66.00	-22.00%	
Dues & Subscriptions	\$0.00	\$0.00	\$0.00	0.00%	
Miscellaneous	\$900.00	\$0.00	\$900.00	100.00%	
Capital Outlay	\$89,000.00	\$87,494.12	\$1,505.88	1.69%	
Trf to Capital Projects Fund	\$68,413.00	\$0.00	\$68,413.00	100.00%	
Dept 43121 STREETS	\$595,795.00	\$479,281.26	\$116,513.74	19.56%	



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Last Dim Descr	2021 YTD Budget	2021 YTD Amt	2021 YTD Balance	2021 % of Budget Remain	Explanation
Dept 43125 ICE & SNOW REMOVAL					
Wages & Salaries	\$14,591.00	\$26,858.17	-\$12,267.17	-84.07%	
PERA	\$1,094.00	\$2,007.07	-\$913.07	-83.46%	
FICA	\$905.00	\$1,515.66	-\$610.66	-67.48%	
Medicare	\$212.00	\$354.60	-\$142.60	-67.26%	
VEBA or H.S.A.	\$9.00	\$9.19	-\$0.19	-2.11%	
Health Insurance	\$3,329.00	\$6,459.93	-\$3,130.93	-94.05%	
Life Insurance	\$34.00	\$76.62	-\$42.62	-125.35%	
Dental Insurance	\$0.00	\$0.00	\$0.00	0.00%	
Office Supplies	\$0.00	\$0.00	\$0.00	0.00%	
Cleaning Supplies	\$0.00	\$0.00	\$0.00	0.00%	
Motor Fuels	\$0.00	\$0.00	\$0.00	0.00%	
Lubricants & Additives	\$0.00	\$0.00	\$0.00	0.00%	
Chemicals	\$24,000.00	\$11,842.04	\$12,157.96	50.66%	
Other Operating Supplies	\$5,000.00	\$0.00	\$5,000.00	100.00%	
Tires	\$0.00	\$0.00	\$0.00	0.00%	
Repair/Maint - Bldg & Equip	\$0.00	\$0.00	\$0.00	0.00%	
Telephone	\$0.00	\$0.00	\$0.00	0.00%	
Advertising	\$0.00	\$0.00	\$0.00	0.00%	
Insurance	\$0.00	\$0.00	\$0.00	0.00%	
Workers Comp Insurance	\$1,450.00	\$1,203.36	\$246.64	17.01%	
Miscellaneous	\$0.00	\$0.00	\$0.00	0.00%	
Capital Outlay	\$0.00	\$0.00	\$0.00	0.00%	
Dept 43125 ICE & SNOW REM	\$50,624.00	\$50,326.64	\$297.36	0.59%	
Dept 43160 STREET LIGHTING					
Wages & Salaries	\$0.00	\$0.00	\$0.00	0.00%	
PERA	\$0.00	\$0.00	\$0.00	0.00%	
FICA	\$0.00	\$0.00	\$0.00	0.00%	
Medicare	\$0.00	\$0.00	\$0.00	0.00%	
Electricity	\$31,000.00	\$29,414.27	\$1,585.73	5.12%	
Miscellaneous	\$0.00	\$0.00	\$0.00	0.00%	
Capital Outlay	\$0.00	\$9,000.00	-\$9,000.00	0.00%	See Note X.
Dept 43160 STREET LIGHTIN	\$31,000.00	\$38,414.27	-\$7,414.27	-23.92%	
Dept 43180 GARAGE					
Wages & Salaries	\$1,609.00	\$6,028.33	-\$4,419.33	-274.66%	
PERA	\$115.00	\$370.07	-\$255.07	-221.80%	
FICA	\$100.00	\$367.22	-\$267.22	-267.22%	
Medicare	\$23.00	\$85.91	-\$62.91	-273.52%	
VEBA or H.S.A.	\$0.00	\$140.00	-\$140.00	0.00%	
Health Insurance	\$0.00	\$1,500.17	-\$1,500.17	0.00%	
Life Insurance	\$0.00	\$18.60	-\$18.60	0.00%	
Dental Insurance	\$0.00	\$0.00	\$0.00	0.00%	
Cleaning Supplies	\$400.00	\$259.43	\$140.57	35.14%	
Lubricants & Additives	\$600.00	\$5.89	\$594.11	99.02%	
Chemicals	\$600.00	\$4.99	\$595.01	99.17%	
Other Operating Supplies	\$500.00	\$868.89	-\$368.89	-73.78%	
Repair/Maint - Bldg & Equip	\$5,000.00	\$6,483.34	-\$1,483.34	-29.67%	
Small Tools & Equipment	\$1,500.00	\$7,600.88	-\$6,100.88	-406.73%	See Note Y.
Professional Services - Misc	\$0.00	\$324.30	-\$324.30	0.00%	
Postage	\$0.00	\$0.00	\$0.00	0.00%	
Insurance	\$2,480.00	\$2,513.04	-\$33.04	-1.33%	
Workers Comp Insurance	\$16.00	\$13.32	\$2.68	16.75%	



CITY OF MORA

Expenditure Guideline For City Council

Current Period: December 2021

Last Dim Descr	2021 YTD Budget	2021 YTD Amt	2021 YTD Balance	2021 % of Budget Remain	Explanation
Electricity	\$4,300.00	\$4,037.48	\$262.52	6.11%	
Water	\$375.00	\$359.74	\$15.26	4.07%	
Natural Gas - Heat	\$7,000.00	\$5,830.73	\$1,169.27	16.70%	
Garbage Removal	\$2,000.00	\$1,946.46	\$53.54	2.68%	
Sewer	\$475.00	\$420.24	\$54.76	11.53%	
Storm Water	\$275.00	\$282.38	-\$7.38	-2.68%	
Rentals	\$200.00	\$0.00	\$200.00	100.00%	
Miscellaneous	\$50.00	\$10.00	\$40.00	80.00%	
Capital Outlay	\$0.00	\$0.00	\$0.00	0.00%	
Dept 43180 GARAGE	\$27,618.00	\$39,471.41	-\$11,853.41	-42.92%	
Dept 45124 AQUATIC CENTER					
Wages & Salaries	\$145,287.00	\$126,334.45	\$18,952.55	13.04%	
PERA	\$4,810.00	\$3,191.03	\$1,618.97	33.66%	
FICA	\$9,008.00	\$7,704.15	\$1,303.85	14.47%	
Medicare	\$2,107.00	\$1,801.71	\$305.29	14.49%	
VEBA or H.S.A.	\$843.00	\$850.84	-\$7.84	-0.93%	
Health Insurance	\$10,194.00	\$10,362.28	-\$168.28	-1.65%	
Life Insurance	\$101.00	\$119.93	-\$18.93	-18.74%	
Dental Insurance	\$0.00	\$0.00	\$0.00	0.00%	
Unemployment Benefit Pmts	\$0.00	\$0.00	\$0.00	0.00%	
Office Supplies	\$400.00	\$115.11	\$284.89	71.22%	
Printed Forms & Paper	\$300.00	\$100.00	\$200.00	66.67%	
Cleaning Supplies	\$1,000.00	\$606.91	\$393.09	39.31%	
Chemicals	\$14,000.00	\$26,441.63	-\$12,441.63	-88.87%	
Other Operating Supplies	\$3,000.00	\$3,203.11	-\$203.11	-6.77%	
Landscaping Materials	\$400.00	\$0.00	\$400.00	100.00%	
Repair/Maint - Bldg & Equip	\$15,000.00	\$14,329.83	\$670.17	4.47%	
Small Tools & Equipment	\$1,800.00	\$2,541.37	-\$741.37	-41.19%	
Merchandise for Resale	\$18,000.00	\$27,521.60	-\$9,521.60	-52.90%	
Professional Services - Misc	\$2,000.00	\$691.55	\$1,308.45	65.42%	
Telephone	\$2,300.00	\$765.16	\$1,534.84	66.73%	
Postage	\$0.00	\$0.00	\$0.00	0.00%	
Meetings, Training, & Travel	\$800.00	\$1,109.80	-\$309.80	-38.73%	
Advertising	\$1,000.00	\$471.25	\$528.75	52.88%	
Insurance	\$7,160.00	\$7,232.04	-\$72.04	-1.01%	
Workers Comp Insurance	\$11,611.00	\$9,636.12	\$1,974.88	17.01%	
Electricity	\$9,850.00	\$10,310.83	-\$460.83	-4.68%	
Water	\$6,000.00	\$7,789.18	-\$1,789.18	-29.82%	
Natural Gas - Heat	\$12,500.00	\$12,934.29	-\$434.29	-3.47%	
Garbage Removal	\$600.00	\$840.72	-\$240.72	-40.12%	
Sewer	\$2,500.00	\$780.12	\$1,719.88	68.80%	
Storm Water	\$180.00	\$185.64	-\$5.64	-3.13%	
Rentals	\$100.00	\$118.00	-\$18.00	-18.00%	
Bad Debts/NSF Checks	\$0.00	\$0.00	\$0.00	0.00%	
Dues & Subscriptions	\$1,100.00	\$1,373.67	-\$273.67	-24.88%	
Miscellaneous	\$0.00	\$500.00	-\$500.00	0.00%	
Payment Processing Expenses	\$3,000.00	\$3,876.31	-\$876.31	-29.21%	
Capital Outlay	\$10,000.00	\$19,164.46	-\$9,164.46	-91.64%	See Note Z.
Trf to Capital Projects Fund	\$0.00	\$0.00	\$0.00	0.00%	
Dept 45124 AQUATIC CENTER	\$296,951.00	\$303,003.09	-\$6,052.09	-2.04%	
Dept 45202 PARKS					
Wages & Salaries	\$75,047.00	\$55,709.66	\$19,337.34	25.77%	
PERA	\$5,021.00	\$3,873.45	\$1,147.55	22.86%	



CITY OF MORA
Expenditure Guideline For City Council
 Current Period: December 2021

Last Dim Descr	2021 YTD Budget	2021 YTD Amt	2021 YTD Balance	2021 % of Budget Remain	Explanation
FICA	\$4,653.00	\$3,252.75	\$1,400.25	30.09%	
Medicare	\$1,088.00	\$760.84	\$327.16	30.07%	
VEBA or H.S.A.	\$120.00	\$125.10	-\$5.10	-4.25%	
Health Insurance	\$15,887.00	\$10,012.31	\$5,874.69	36.98%	
Life Insurance	\$164.00	\$139.26	\$24.74	15.09%	
Dental Insurance	\$0.00	\$0.00	\$0.00	0.00%	
Unemployment Benefit Pmts	\$0.00	\$0.00	\$0.00	0.00%	
Office Supplies	\$50.00	\$20.66	\$29.34	58.68%	
Cleaning Supplies	\$0.00	\$0.00	\$0.00	0.00%	
Motor Fuels	\$2,000.00	\$3,172.54	-\$1,172.54	-58.63%	
Lubricants & Additives	\$400.00	\$279.89	\$120.11	30.03%	
Chemicals	\$50.00	\$636.00	-\$586.00	-1172.00%	
Other Operating Supplies	\$800.00	\$748.53	\$51.47	6.43%	
Uniforms	\$300.00	\$729.34	-\$429.34	-143.11%	
Tires	\$400.00	\$107.75	\$292.25	73.06%	
Street Maint - Labor&Materials	\$5,000.00	\$17,808.00	-\$12,808.00	-256.16%	See Note AA.
Landscaping Materials	\$1,000.00	\$13.99	\$986.01	98.60%	
Street Signs	\$250.00	\$245.00	\$5.00	2.00%	
Repair/Maint - Bldg & Equip	\$6,000.00	\$22,885.58	-\$16,885.58	-281.43%	See Note BB.
Small Tools & Equipment	\$1,800.00	\$1,481.54	\$318.46	17.69%	
Decorations	\$0.00	\$0.00	\$0.00	0.00%	
Engineering	\$0.00	\$0.00	\$0.00	0.00%	
Professional Services - Misc	\$10,000.00	\$13,940.93	-\$3,940.93	-39.41%	See Note CC.
Telephone	\$470.00	\$427.79	\$42.21	8.98%	
Postage	\$20.00	\$0.00	\$20.00	100.00%	
Meetings, Training, & Travel	\$50.00	\$0.00	\$50.00	100.00%	
Advertising	\$1,200.00	\$1,101.90	\$98.10	8.18%	
Contributions	\$2,000.00	\$2,000.00	\$0.00	0.00%	
Insurance	\$6,200.00	\$6,270.00	-\$70.00	-1.13%	
Workers Comp Insurance	\$7,377.00	\$6,122.28	\$1,254.72	17.01%	
Electricity	\$2,200.00	\$2,063.78	\$136.22	6.19%	
Garbage Removal	\$800.00	\$615.54	\$184.46	23.06%	
Storm Water	\$420.00	\$443.92	-\$23.92	-5.70%	
Rentals	\$2,000.00	\$524.78	\$1,475.22	73.76%	
Dues & Subscriptions	\$750.00	\$281.75	\$468.25	62.43%	
Miscellaneous	\$500.00	\$349.23	\$150.77	30.15%	
Property Tax Expense	\$2,200.00	\$2,144.00	\$56.00	2.55%	
Capital Outlay	\$23,800.00	\$55,234.51	-\$31,434.51	-132.08%	See Note DD.
Trf to Capital Projects Fund	\$0.00	\$0.00	\$0.00	0.00%	
Dept 45202 PARKS	\$180,017.00	\$213,522.60	-\$33,505.60	-18.61%	
Dept 47310 AIRPORT					
Wages & Salaries	\$32,224.00	\$25,777.37	\$6,446.63	20.01%	
PERA	\$2,290.00	\$1,766.09	\$523.91	22.88%	
FICA	\$1,998.00	\$1,513.76	\$484.24	24.24%	
Medicare	\$467.00	\$354.07	\$112.93	24.18%	
VEBA or H.S.A.	\$6.00	\$30.87	-\$24.87	-414.50%	
Health Insurance	\$6,944.00	\$3,802.26	\$3,141.74	45.24%	
Life Insurance	\$71.00	\$57.71	\$13.29	18.72%	
Dental Insurance	\$0.00	\$0.00	\$0.00	0.00%	
Cleaning Supplies	\$100.00	\$0.00	\$100.00	100.00%	
Motor Fuels	\$2,500.00	\$2,361.42	\$138.58	5.54%	
Lubricants & Additives	\$100.00	\$167.76	-\$67.76	-67.76%	
Chemicals	\$30.00	\$0.00	\$30.00	100.00%	



CITY OF MORA
Expenditure Guideline For City Council
 Current Period: December 2021

Last Dim Descr	2021 YTD Budget	2021 YTD Amt	2021 YTD Balance	2021 % of Budget Remain	Explanation
Other Operating Supplies	\$300.00	\$74.66	\$225.34	75.11%	
Uniforms	\$250.00	\$175.05	\$74.95	29.98%	
Tires	\$500.00	\$235.53	\$264.47	52.89%	
Street Maint - Labor&Materials	\$20,000.00	\$12,350.68	\$7,649.32	38.25%	
Landscaping Materials	\$100.00	\$0.00	\$100.00	100.00%	
Repair/Maint - Bldg & Equip	\$20,000.00	\$6,113.03	\$13,886.97	69.43%	
Small Tools & Equipment	\$500.00	\$61.86	\$438.14	87.63%	
Merchandise for Resale	\$200.00	\$0.00	\$200.00	100.00%	
Fuel for Resale	\$30,000.00	\$88,242.95	-\$58,242.95	-194.14%	
Engineering	\$30,000.00	\$0.00	\$30,000.00	100.00%	
Legal Services	\$500.00	\$680.00	-\$180.00	-36.00%	
Professional Services - Misc	\$50,000.00	\$7,868.64	\$42,131.36	84.26%	
Telephone	\$1,000.00	\$1,965.53	-\$965.53	-96.55%	
Postage	\$40.00	\$0.00	\$40.00	100.00%	
Meetings, Training, & Travel	\$300.00	\$0.00	\$300.00	100.00%	
Advertising	\$300.00	\$841.68	-\$541.68	-180.56%	
Insurance	\$9,240.00	\$9,354.00	-\$114.00	-1.23%	
Workers Comp Insurance	\$3,026.00	\$2,511.36	\$514.64	17.01%	
Electricity	\$6,500.00	\$5,734.19	\$765.81	11.78%	
Water	\$800.00	\$707.44	\$92.56	11.57%	
Natural Gas - Heat	\$3,000.00	\$2,771.39	\$228.61	7.62%	
Garbage Removal	\$50.00	\$45.57	\$4.43	8.86%	
Sewer	\$1,000.00	\$810.48	\$189.52	18.95%	
Storm Water	\$1,000.00	\$1,089.51	-\$89.51	-8.95%	
Rentals	\$120.00	\$100.00	\$20.00	16.67%	
Dues & Subscriptions	\$220.00	\$175.62	\$44.38	20.17%	
Miscellaneous	\$50.00	\$136.84	-\$86.84	-173.68%	
Payment Processing Expenses	\$1,100.00	\$2,224.48	-\$1,124.48	-102.23%	
Property Tax Expense	\$3,000.00	\$2,242.00	\$758.00	25.27%	
Capital Outlay	\$221,000.00	\$243,687.23	-\$22,687.23	-10.27%	
Trf to Capital Projects Fund	\$29,000.00	\$0.00	\$29,000.00	100.00%	
Dept 47310 AIRPORT	\$479,826.00	\$426,031.03	\$53,794.97	11.21%	
Fund 101 GENERAL FUND	\$3,176,254.00	\$3,061,914.83	\$114,339.17	3.60%	
Fund 220 STORM WATER FUND					
Dept 47800 STORM WATER					
Wages & Salaries	\$16,621.00	\$7,324.04	\$9,296.96	55.94%	
PERA	\$1,226.00	\$517.52	\$708.48	57.79%	
FICA	\$1,031.00	\$408.25	\$622.75	60.40%	
Medicare	\$241.00	\$95.57	\$145.43	60.34%	
VEBA or H.S.A.	\$0.00	\$1.40	-\$1.40	0.00%	
Health Insurance	\$3,827.00	\$1,744.02	\$2,082.98	54.43%	
Life Insurance	\$40.00	\$19.50	\$20.50	51.25%	
Dental Insurance	\$0.00	\$0.00	\$0.00	0.00%	
Office Supplies	\$0.00	\$1.34	-\$1.34	0.00%	
Motor Fuels	\$0.00	\$0.00	\$0.00	0.00%	
Other Operating Supplies	\$0.00	\$0.00	\$0.00	0.00%	
Uniforms	\$300.00	\$399.74	-\$99.74	-33.25%	
Street Maint - Labor&Materials	\$10,000.00	\$0.00	\$10,000.00	100.00%	
Repair/Maint - Bldg & Equip	\$4,000.00	\$1,110.00	\$2,890.00	72.25%	
Small Tools & Equipment	\$200.00	\$0.00	\$200.00	100.00%	
Auditing	\$0.00	\$0.00	\$0.00	0.00%	
Engineering	\$5,000.00	\$0.00	\$5,000.00	100.00%	



CITY OF MORA
Expenditure Guideline For City Council
 Current Period: December 2021

Last Dim Descr	2021 YTD Budget	2021 YTD Amt	2021 YTD Balance	2021 % of Budget Remain	Explanation
Professional Services - Misc	\$5,000.00	\$0.00	\$5,000.00	100.00%	
Telephone	\$300.00	\$221.51	\$78.49	26.16%	
Postage	\$10.00	\$0.00	\$10.00	100.00%	
Meetings, Training, & Travel	\$100.00	\$0.00	\$100.00	100.00%	
Advertising	\$25.00	\$0.00	\$25.00	100.00%	
Depreciation	\$13,500.00	\$13,449.96	\$50.04	0.37%	
Insurance	\$120.00	\$129.01	-\$9.01	-7.51%	
Workers Comp Insurance	\$1,772.00	\$1,470.60	\$301.40	17.01%	
Rentals	\$0.00	\$0.00	\$0.00	0.00%	
Storm Water Credit	\$1,400.00	\$1,444.20	-\$44.20	-3.16%	
Miscellaneous	\$0.00	\$0.00	\$0.00	0.00%	
Change in Pension	\$0.00	\$0.00	\$0.00	0.00%	
Capital Outlay	\$0.00	\$0.00	\$0.00	0.00%	
Interest Expense	\$15,960.00	\$15,954.40	\$5.60	0.04%	
Trf to General Fund	\$1,224.00	\$750.00	\$474.00	38.73%	
Trf to Capital Projects Fund	\$0.00	\$0.00	\$0.00	0.00%	
Trf to Debt Service Fund	\$0.00	\$0.00	\$0.00	0.00%	
Trf to Enterprise Fund	\$0.00	\$0.00	\$0.00	0.00%	
Dept 47800 STORM WATER	\$81,897.00	\$45,041.06	\$36,855.94	45.00%	
Fund 220 STORM WATER FUND	\$81,897.00	\$45,041.06	\$36,855.94	45.00%	
Fund 222 FIRE FUND					
Dept 42220 FIRE					
Wages & Salaries	\$67,399.00	\$56,149.34	\$11,249.66	16.69%	
PERA	\$849.00	\$54.15	\$794.85	93.62%	
FICA	\$4,158.00	\$3,479.82	\$678.18	16.31%	
Medicare	\$975.00	\$813.87	\$161.13	16.53%	
ICMA	\$0.00	\$0.00	\$0.00	0.00%	
VEBA or H.S.A.	\$6.00	\$0.39	\$5.61	93.50%	
Health Insurance	\$379.00	\$149.37	\$229.63	60.59%	
Life Insurance	\$5.00	\$2.96	\$2.04	40.80%	
Dental Insurance	\$0.00	\$0.00	\$0.00	0.00%	
Unemployment Benefit Pmts	\$0.00	\$0.00	\$0.00	0.00%	
Office Supplies	\$300.00	\$108.68	\$191.32	63.77%	
Cleaning Supplies	\$200.00	\$1.29	\$198.71	99.36%	
Motor Fuels	\$3,500.00	\$3,704.25	-\$204.25	-5.84%	
Lubricants & Additives	\$500.00	\$651.38	-\$151.38	-30.28%	
Other Operating Supplies	\$2,000.00	\$209.98	\$1,790.02	89.50%	
Uniforms	\$8,500.00	\$1,304.54	\$7,195.46	84.65%	
Tires	\$0.00	\$903.18	-\$903.18	0.00%	
Repair/Maint - Bldg & Equip	\$22,000.00	\$28,376.68	-\$6,376.68	-28.98%	See Note EE.
Small Tools & Equipment	\$10,000.00	\$12,047.93	-\$2,047.93	-20.48%	
Legal Services	\$0.00	\$0.00	\$0.00	0.00%	
Medical Services	\$1,000.00	\$0.00	\$1,000.00	100.00%	
Professional Services - Misc	\$6,000.00	\$3,165.50	\$2,834.50	47.24%	
Collection Services	\$0.00	\$306.00	-\$306.00	0.00%	
Telephone	\$200.00	\$900.00	-\$700.00	-350.00%	
Postage	\$200.00	\$240.00	-\$40.00	-20.00%	
Meetings, Training, & Travel	\$9,000.00	\$4,081.10	\$4,918.90	54.65%	
Advertising	\$0.00	\$299.34	-\$299.34	0.00%	
Insurance	\$4,510.00	\$3,345.94	\$1,164.06	25.81%	
Workers Comp Insurance	\$23,216.00	\$19,267.32	\$3,948.68	17.01%	
Electricity	\$4,000.00	\$3,300.40	\$699.60	17.49%	



CITY OF MORA
Expenditure Guideline For City Council
 Current Period: December 2021

Last Dim Descr	2021 YTD Budget	2021 YTD Amt	2021 YTD Balance	2021 % of Budget Remain	Explanation
Water	\$350.00	\$320.14	\$29.86	8.53%	
Natural Gas - Heat	\$4,500.00	\$4,376.49	\$123.51	2.74%	
Garbage Removal	\$0.00	\$49.34	-\$49.34	0.00%	
Sewer	\$400.00	\$330.24	\$69.76	17.44%	
Storm Water	\$0.00	\$0.00	\$0.00	0.00%	
Rentals	\$0.00	\$0.00	\$0.00	0.00%	
Bad Debts/NSF Checks	\$2,000.00	\$4,715.00	-\$2,715.00	-135.75%	
Dues & Subscriptions	\$1,200.00	\$490.00	\$710.00	59.17%	
Miscellaneous	\$500.00	\$190.00	\$310.00	62.00%	
Capital Outlay	\$100,000.00	\$101,900.00	-\$1,900.00	-1.90%	
Trf to General Fund	\$15,336.00	\$3,750.00	\$11,586.00	75.55%	
Trf to Capital Projects Fund	\$0.00	\$0.00	\$0.00	0.00%	
Dept 42220 FIRE	\$293,183.00	\$258,984.62	\$34,198.38	11.66%	
Fund 222 FIRE FUND	\$293,183.00	\$258,984.62	\$34,198.38	11.66%	
Fund 225 CEMETERY FUND					
Dept 47810 CEMETERY					
Wages & Salaries	\$16,579.00	\$14,787.84	\$1,791.16	10.80%	
PERA	\$832.00	\$860.63	-\$28.63	-3.44%	
FICA	\$1,028.00	\$858.00	\$170.00	16.54%	
Medicare	\$240.00	\$200.69	\$39.31	16.38%	
VEBA or H.S.A.	\$0.00	\$0.95	-\$0.95	0.00%	
Health Insurance	\$2,597.00	\$3,185.51	-\$588.51	-22.66%	
Life Insurance	\$27.00	\$39.58	-\$12.58	-46.59%	
Dental Insurance	\$0.00	\$0.00	\$0.00	0.00%	
Unemployment Benefit Pmts	\$0.00	\$0.00	\$0.00	0.00%	
Office Supplies	\$10.00	\$32.49	-\$22.49	-224.90%	
Motor Fuels	\$900.00	\$698.92	\$201.08	22.34%	
Lubricants & Additives	\$50.00	\$0.00	\$50.00	100.00%	
Other Operating Supplies	\$750.00	\$0.00	\$750.00	100.00%	
Uniforms	\$100.00	\$255.04	-\$155.04	-155.04%	
Tires	\$150.00	\$26.00	\$124.00	82.67%	
Street Maint - Labor&Materials	\$2,500.00	\$196.00	\$2,304.00	92.16%	
Landscaping Materials	\$1,000.00	\$0.00	\$1,000.00	100.00%	
Street Signs	\$100.00	\$0.00	\$100.00	100.00%	
Repair/Maint - Bldg & Equip	\$15,000.00	\$6,273.16	\$8,726.84	58.18%	
Small Tools & Equipment	\$50.00	\$299.96	-\$249.96	-499.92%	
Land Purchased for Resale	\$200.00	\$125.00	\$75.00	37.50%	
Professional Services - Misc	\$0.00	\$761.75	-\$761.75	0.00%	
Contract Services	\$0.00	\$0.00	\$0.00	0.00%	
Telephone	\$120.00	\$91.34	\$28.66	23.88%	
Postage	\$10.00	\$0.00	\$10.00	100.00%	
Advertising	\$0.00	\$0.00	\$0.00	0.00%	
Insurance	\$370.00	\$358.94	\$11.06	2.99%	
Workers Comp Insurance	\$1,755.00	\$1,456.56	\$298.44	17.01%	
Electricity	\$175.00	\$168.37	\$6.63	3.79%	
Water	\$160.00	\$165.92	-\$5.92	-3.70%	
Storm Water	\$200.00	\$217.81	-\$17.81	-8.91%	
Contractual Labor	\$0.00	\$0.00	\$0.00	0.00%	
Rentals	\$0.00	\$490.00	-\$490.00	0.00%	
Dues & Subscriptions	\$0.00	\$0.00	\$0.00	0.00%	
Miscellaneous	\$0.00	\$0.00	\$0.00	0.00%	
Capital Outlay	\$40,000.00	\$31,601.42	\$8,398.58	21.00%	



CITY OF MORA
Expenditure Guideline For City Council
 Current Period: December 2021

Last Dim Descr	2021 YTD Budget	2021 YTD Amt	2021 YTD Balance	2021 % of Budget Remain	Explanation
Trf to General Fund	\$6,633.00	\$4,500.00	\$2,133.00	32.16%	
Trf to Capital Projects Fund	\$0.00	\$0.00	\$0.00	0.00%	
Dept 47810 CEMETERY	\$91,536.00	\$67,651.88	\$23,884.12	26.09%	
Fund 225 CEMETERY FUND	\$91,536.00	\$67,651.88	\$23,884.12	26.09%	
Fund 609 LIQUOR FUND					
Dept 49750 LIQUOR STORE					
Wages & Salaries	\$242,978.00	\$221,611.32	\$21,366.68	8.79%	
PERA	\$18,223.00	\$16,454.94	\$1,768.06	9.70%	
FICA	\$15,065.00	\$13,221.57	\$1,843.43	12.24%	
Medicare	\$3,523.00	\$3,092.27	\$430.73	12.23%	
VEBA or H.S.A.	\$1,206.00	\$1,207.43	-\$1.43	-0.12%	
Health Insurance	\$30,227.00	\$30,135.13	\$91.87	0.30%	
Life Insurance	\$286.00	\$333.99	-\$47.99	-16.78%	
Dental Insurance	\$0.00	\$0.00	\$0.00	0.00%	
Unemployment Benefit Pmts	\$0.00	\$0.00	\$0.00	0.00%	
Office Supplies	\$500.00	\$279.83	\$220.17	44.03%	
Cleaning Supplies	\$1,000.00	\$636.78	\$363.22	36.32%	
Off-Sale Supplies	\$4,900.00	\$4,813.92	\$86.08	1.76%	
Other Operating Supplies	\$2,400.00	\$2,434.63	-\$34.63	-1.44%	
Uniforms	\$300.00	\$45.96	\$254.04	84.68%	
Landscaping Materials	\$10,500.00	\$0.00	\$10,500.00	100.00%	
Repair/Maint - Bldg & Equip	\$31,000.00	\$22,228.77	\$8,771.23	28.29%	
Small Tools & Equipment	\$10,900.00	\$7,129.51	\$3,770.49	34.59%	
Wine Purchased for Resale	\$275,000.00	\$294,070.88	-\$19,070.88	-6.93%	
Liquor Purchased for Resale	\$810,000.00	\$1,082,521.87	-\$272,521.87	-33.64%	
Beer Purchased for Resale	\$1,530,000.00	\$1,722,182.76	-\$192,182.76	-12.56%	
Misc Purchases - NCBS	\$118,000.00	\$200,923.53	-\$82,923.53	-70.27%	
Deposits/Returns	\$0.00	\$0.00	\$0.00	0.00%	
Auditing	\$4,550.00	\$5,185.00	-\$635.00	-13.96%	
Legal Services	\$0.00	\$258.00	-\$258.00	0.00%	
Professional Services - Misc	\$1,800.00	\$7,124.51	-\$5,324.51	-295.81%	See Note U.
Telephone	\$3,250.00	\$4,900.88	-\$1,650.88	-50.80%	
Postage	\$200.00	\$211.10	-\$11.10	-5.55%	
Meetings, Training, & Travel	\$600.00	\$335.00	\$265.00	44.17%	
Advertising	\$9,000.00	\$10,030.53	-\$1,030.53	-11.45%	
Contributions	\$1,800.00	\$533.63	\$1,266.37	70.35%	
Depreciation	\$62,000.00	\$61,430.70	\$569.30	0.92%	
Insurance	\$15,260.00	\$14,716.99	\$543.01	3.56%	
Workers Comp Insurance	\$11,433.00	\$9,488.40	\$1,944.60	17.01%	
Electricity	\$23,000.00	\$24,898.44	-\$1,898.44	-8.25%	
Water	\$350.00	\$415.69	-\$65.69	-18.77%	
Natural Gas - Heat	\$0.00	\$0.00	\$0.00	0.00%	
Garbage Removal	\$2,400.00	\$2,367.32	\$32.68	1.36%	
Sewer	\$500.00	\$405.24	\$94.76	18.95%	
Storm Water	\$185.00	\$201.78	-\$16.78	-9.07%	
Rentals	\$1,600.00	\$1,685.16	-\$85.16	-5.32%	
Bad Debts/NSF Checks	\$150.00	\$273.21	-\$123.21	-82.14%	
Dues & Subscriptions	\$2,700.00	\$20.00	\$2,680.00	99.26%	
Miscellaneous	\$100.00	\$0.00	\$100.00	100.00%	
Payment Processing Expenses	\$50,000.00	\$77,683.83	-\$27,683.83	-55.37%	
Wine Club Expense	\$2,000.00	\$720.17	\$1,279.83	63.99%	
Property Tax Expense	\$9,805.00	\$9,804.99	\$0.01	0.00%	



CITY OF MORA

Expenditure Guideline For City Council

Current Period: December 2021

Last Dim Descr	2021 YTD Budget	2021 YTD Amt	2021 YTD Balance	2021 % of Budget Remain	Explanation
Change in Pension	\$0.00	\$0.00	\$0.00	0.00%	
Capital Outlay	\$0.00	\$0.00	\$0.00	0.00%	
Interest Expense	\$29,250.00	\$29,250.00	\$0.00	0.00%	
Trf to General Fund	\$306,411.00	\$301,000.00	\$5,411.00	1.77%	
Dept 49750 LIQUOR STORE	\$3,644,352.00	\$4,186,265.66	-\$541,913.66	-14.87%	
Fund 609 LIQUOR FUND	\$3,644,352.00	\$4,186,265.66	-\$541,913.66	-14.87%	
	\$7,287,222.00	\$7,619,858.05	-\$332,636.05	-4.56%	


CITY OF MORA

Notes to the Financial Statements
For the Quarter Ended December 31, 2021

Revenues - The following notes attempt to explain the reason for revenues outside what would be expected as shown on the following reports.

- A. Worker's comp commissions, nuisance violation clean up charges billed to property owners, and audit adjustments
- B. Reimbursement from Mora HRA for office supplies and their portion of the financial management plan
- C. Write off of employee 2020 unused flex dollars
- D. Insurance claim proceeds for damaged 2010 Dodge squad car
- E. Repayment from Mora HRA for repairs to HRA service truck
- F. Reimbursement for light pole damaged in automobile accident
- G. Donations received for dog park, musical play structures, and the 2021 Music in the Park season
- H. Auction sale proceeds from three surplus mowers and one surplus trailer
- I. Insurance claim proceeds for fence damage at the skate park
- J. Interest income generated from Cemetery perpetual care fund

Expenditures - The following notes attempt to explain the reason for expenditures outside what would be expected as shown on the following reports.

- K. Replacement of concrete steps and front door at Depot building (leased by Vasaloppet)
- L. City administrator leave payout and compensation as Interim Executive Director for Mora HRA
- M. HRA's portion of the financial management plan (reimbursed by the Mora HRA)
- N. Desk purchased for office relocation of M. Yoder, and laptop/PC purchased for Administrative Services Director
- O. Significant savings have been realized with creation of new regional safety group
- P. Advertisement fees for job openings
- Q. Legal expenses relating to easements for new high school
- R. High school site plan reviews, and abatement expenses for property clean-up (will be billed to property owner)
- S. New computers purchased for Beth and Kelly (in CIP)
- T. Expenses for a new wall mounted water refill station at City Hall, mostly covered by a grant
- U. HVAC preventative maintenance contract purchased
- V. Two new computers purchased for squad cars
- W. New digging trench box purchased
- X. Street lighting poles purchased
- Y. New plasma cutter and pressure washer purchased
- Z. Motor replacement for kiddie pool
- AA. New pavement for library parking lot and walkway edge
- BB. Expenses relating to the staining of the gazebo and bell tower in Library Park, and fence repair at the skate park
- CC. Park development/engineering fees for new Fox Run park
- DD. Fox run playground equipment and the purchase of musical play structures
- EE. Furnace replaced at the fire hall