



City of Mora
Kanabec County, Minnesota
Meeting Agenda
Public Utilities Commission

Mora City Hall
101 Lake St. S
Mora, MN 55051

Monday, February 14, 2022

3:00 PM

Mora City Hall

- 1. Call to Order**
- 2. Roll Call**
- 3. Adopt Agenda** *(No item of business shall be considered unless it appears on the agenda for the meeting. Council members may add items to the agenda prior to adoption of the agenda.)*
- 4. Consent Agenda** *(Those items listed under Consent Agenda are considered to be routine by the City Council and will be acted upon by one motion under this agenda item. There will be no separate discussion of these items, unless a Council Member so requests, in which event, the item will be removed from the consent agenda and considered immediately after the adoption of the consent agenda.)*
 - a. Regular Meeting Minutes January 18, 2022
 - b. Joint City Council-PUC Meeting Minutes – January 18, 2022
 - c. January Claims 2022
- 5. Open Forum** *(Individuals may address the council about any item not contained on the regular agenda. There is a maximum of fifteen (15) minutes set aside for open forum. A maximum of three (3) minutes is allotted per person. The City Council will take no official action on items discussed at the forum, with the exception of referral to staff for future report.)*
- 6. Special Business**
 - a. ISD# 332 School District Water & Sewer Availability Charges
- 7. New Business**
 - a. MMUA Scholarship
 - b. Lift Station Pump
- 8. Old Business**
 - a. None
- 9. Communications**
 - a. *Quarterly Financial Reports*
- 10. Reports**
 - a. Administrative Services Director
 - b. Public Works Director
 - c. Commissioner Baldwin
 - d. Commissioner Christianson
 - e. Chair Ardner
- 11. Closed Session**
- 12. Adjournment**

Pursuant to due call and notice thereof, Commissioner Ardner called to order the regular meeting of the Mora Public Utilities Commission at 3:00pm on Tuesday, January 18, 2022, in the city hall council chambers.

2. **Roll Call:** Present: Commissioners Greg Ardner, Brett Baldwin, and Ryan Christianson
Staff Present: Administrative Service Director Natasha Segelstrom, Public Works Director Joe Kohlgraf, Deputy Clerk Mandi Yoder, Utility Clerk Jessica Bliss
3. **Oath of Office:** Greg Ardner took the oath of office.
4. **Adopt Agenda:** MOTION made by Bladwin, seconded by Christianson, and unanimously carried by the PUC to approve the agenda as presented.
5. **Consent Agenda:** MOTION made by Baldwin, seconded by Christianson, and unanimously carried to approve the consent agenda as presented.
 - a. Regular Meeting Minutes – December 20, 2021
 - b. December 2021 Claims
6. **Open Forum:** No one spoke at open forum.
7. **Special Business:**
 - a. **101 Villa Drive Sanitary Sewer:** Segelstrom brought forward correspondence to the PUC from 101 Villa Drive. Segelstrom reviewed records and data regarding sewer system backups and provided dates, incident recaps and measures taken by City of Mora staff. Kohlgraf reported that the lines were televised, and tree roots were present and further explained when the Bulldog was used to clear the lines, rags were present and there was a cracked pipe. Kohlgraf stated that this could be repaired in Summer of 2022. Kohlgraf explained the tree roots came from trees on private property.

Ardner clarified that the sewer line was behind the apartment building on 1st Street and up Central Avenue. Ardner asked for a solution for the Robertson's and Kohlgraf stated increasing the cleaning schedule from once per year to twice annually and set up a regular cleaning schedule. Kohlgraf stated the two areas where roots were present would need communication and approval from homeowners.

Kohlgraf stated that the Ingebrand residence on Westwood Circle had the ball check installed and noted that it needs to be cleaned periodically and could collect rags on the line. The Robertson's had a ball check installed after the second back up and that it failed and did not stop backup of city sewage into the home. The ball check slowed the backup/flooding but did not prevent it from flooding the house. Robertson noted lack of confidence in the City's cleaning schedule.

Ardner's asked Kohlgraf to point to a culprit, who believed the tree roots were the culprit. Kohlgraf explained the roots act as a barrier and catch grease, paper, and rags which plugs the line. Kohlgraf reported the lines had been cleaned, televised, and cleaned again to ensure the line was clear. Robertson asked if there was any contact with the apartment complex to address the issues or if the city had jurisdiction in regard to roots or do they need homeowner's permission. Kohlgraf stated the city has an easement to repair lines, if they property owner denies the city to remove trees, the city could remedy with root killer treatment.

Robertson stated sewage backup had occurred three times and asked the city's responsibility if this were to happen again.

Ardner stated he had no issues with reimbursement request for deductibles already paid by the Robertson's. Robertson asked if for reimbursement for deductibles already paid and for the City to take responsibility to pay for future expenses. Ardner explained that an agreement for future payments would need to be conferred with the city attorney and that Mora Municipal Utilities would due diligence and ensure the lines were maintained properly.

Baldwin asked Robertson what the service plan may look like. Roberson suggested inspections double at least by what was currently taking place. The Roberson's felt the PUC was working with them and asked for an update on the tree root.

The PUC came to a consensus that the Robertson's would be reimbursed for past claims totaling \$1,650. MOTION made by Baldwin, seconded by Christianson, and unanimously carried to reimburse the Robertson's \$1,650 for expenses incurred due to previous sewage backups.

8. New Business

None

9. Old Business:

- a. Utilities Service Provider Agreement: Segelstrom presented the service line agreement amendment with Utility Services Partners Private Label, Inc. to the PUC. The amended agreement added services and coverage for customers for hot water heater coverage. MOTION made by Christianson, seconded by Baldwin, and unanimously carried to approve the Utilities Service Provider Agreement.

10. Communications:

- a. Utility Billing Report- Quarterly: Bliss reported past due balances were higher due to the cold weather rule.
- b. Utility Billing Adjustments Report – The quarterly adjustment report was reviewed.
- c. Electric Vehicle Report- Quarterly: Bliss reported that the vehicle charger near the Klocka had not been getting a lot of use during the winter and noted that the charger at Coborn's remained higher.
- d. Annual Sanitary Sewer Report: The PUC reviewed the annual Sanitary Sewer Report.
- e. Annual Power Outage Report: Bliss presented the annual power outage report and explained a new reporting feature and asked if PUC was interested in reviewing moving forward.

11. Reports:

- a. Administrative Services Director: Nothing new to report.
- b. Public Works Director: Kohlgraf stated water main leak on Walnut by State Garage, being a rock imbedded in the pipe, old cast iron line eroded by dirt. Upcoming work at WWTP for the lift station, all else doing well with newest employee learning and working well. Electric staff continue training, and the landfill generator has not been running as much.
- c. Commissioner Baldwin: Nothing new to report.
- d. Commissioner Christianson: Nothing new to report.
- e. Chairperson Ardner: Nothing new to report.

- 12. Adjournment:** MOTION made by Christianson, seconded by Baldwin, and unanimously carried to adjourn at 3:40 pm.

Chair

Secretary

DRAFT

Pursuant to due call and notice thereof Mayor Alan Skramstad and PUC Chair Greg Ardner called to order the Special Joint meeting of the Mora City Council and Public Utilities Commission at 4:30 PM on Tuesday, January 18, 2022 in the city hall council chambers.

2. **Roll Call:** City Council Present: Mayor Alan Skramstad, Councilmembers Jody Anderson, Sadie Broekemeier, Jake Mathison, and Kyle Shepard
Absent: none
Public Utilities Commission Present: Chair Greg Ardner, Brett Baldwin and Ryan Christianson
Absent: none
Staff Present: Administrative Services Director Natasha Segelstrom, Deputy Clerk Mandi Yoder,
3. **Adopt Agenda:** Council MOTION made by Mathison, seconded by Shepard, and unanimously carried to approve the agenda.
PUC MOTION made by Baldwin, seconded by Christianson, and unanimously carried to approve the agenda.
4. **Business Items:**
 - a. **City Administrator/Public Utilities General Manager Recruitment Update:** PUC Chair Ardner addressed the PUC and Council and stated he would be removed from the candidate selection due to a conflict of interest with one of the candidates at the recommendation of League of Minnesota Cities and City Attorney.

Liza Donabauer, of DDA, recapped the selection process of eleven semi-finalists for the city administrator and public utilities general manager prior to the Special Joint Meeting. She highlighted different traits which city staff sought in the candidates, along with the experience sought from Council and PUC. Donabauer explained the names of the candidates would not be identified and each of the eleven candidates had been assigned a number four candidates that would be offered an invitation for the interview.

Council MOTION by Mathison, seconded by Shepard and unanimously carried to approve the position profile and job description as amended. PUC MOTION by Christianson and seconded by Baldwin, and unanimously carried to approve the position profile and job description as amended.
5. **Adjournment:** PUC MOTION made by Christianson, seconded by Baldwin, and unanimously carried to adjourn the meeting at 5:10PM. Council MOTION by Anderson, seconded by Shepard, and unanimously carried to adjourn the meeting at 5:10PM.

Mayor

PUC Chair

City Clerk

CITY OF MORA
CHECK LIST-PUC

CHECK #	Search Name	Fund Descr	Dept Descr	Last Dim Descr	Comments	Amount
CHECK # 000959 COMPLETE MERCHANT SOLUTIONS						
000959	COMPLETE MERCHANT	ELECTRIC FUN	ELECTRIC ADMINIST	Payment Processing E	CREDIT CARD PYMT PROCESSI	\$356.00
000959	COMPLETE MERCHANT	WATER FUND	WATER ADMINISTR	Payment Processing E	CREDIT CARD PYMT PROCESSI	\$178.00
000959	COMPLETE MERCHANT	SEWER FUND	SEWER ADMINISTR	Payment Processing E	CREDIT CARD PYMT PROCESSI	\$178.00
CHECK # 000959 COMPLETE MERCHANT SOLUTIONS						\$712.00
CHECK # 000960 MORA MUNICIPAL UTILITIES						
000960	MORA MUNICIPAL UTILI	ELECTRIC FUN	GENERATION & PO	Water	UTILITIES	\$75.55
000960	MORA MUNICIPAL UTILI	ELECTRIC FUN	GENERATION & PO	Sewer	UTILITIES	\$21.27
000960	MORA MUNICIPAL UTILI	ELECTRIC FUN	GENERATION & PO	Storm Water	UTILITIES	\$18.35
000960	MORA MUNICIPAL UTILI	WATER FUND	WATER SUPPLY	Electricity	UTILITIES	\$938.17
000960	MORA MUNICIPAL UTILI	WATER FUND	WATER SUPPLY	Storm Water	UTILITIES	\$23.12
000960	MORA MUNICIPAL UTILI	WATER FUND	WATER TREATMENT	Electricity	UTILITIES	\$993.74
000960	MORA MUNICIPAL UTILI	WATER FUND	WATER TREATMENT	Storm Water	UTILITIES	\$11.56
000960	MORA MUNICIPAL UTILI	WATER FUND	WATER DISTRIBUTI	Electricity	UTILITIES	\$40.62
000960	MORA MUNICIPAL UTILI	WATER FUND	WATER DISTRIBUTI	Storm Water	UTILITIES	\$12.91
000960	MORA MUNICIPAL UTILI	SEWER FUND	SEWER LIFT STATIO	Electricity	UTILITIES	\$742.24
000960	MORA MUNICIPAL UTILI	SEWER FUND	SEWER LIFT STATIO	Storm Water	UTILITIES	\$11.56
000960	MORA MUNICIPAL UTILI	SEWER FUND	WASTEWATER TREA	Water	UTILITIES	\$94.67
000960	MORA MUNICIPAL UTILI	SEWER FUND	WASTEWATER TREA	Electricity	UTILITIES	\$2,933.42
000960	MORA MUNICIPAL UTILI	SEWER FUND	WASTEWATER TREA	Storm Water	UTILITIES	\$23.79
CHECK # 000960 MORA MUNICIPAL UTILITIES						\$5,940.97
CHECK # 000961 ONLINE COLLECTIONS						
000961	ONLINE COLLECTIONS	ELECTRIC FUN	ELECTRIC ADMINIST	Cust UB/Collection	NEW UB CUSTOMER CREDIT C	\$57.00
CHECK # 000961 ONLINE COLLECTIONS						\$57.00
CHECK # 000963 MN DEPT OF REVENUE						
000963	MN DEPT OF REVENUE	ELECTRIC FUN		Sales Tax Payable	SALES & USE TAX PYMT	\$23,271.00
000963	MN DEPT OF REVENUE	ELECTRIC FUN	GENERATION & PO	Repair/Maint - Bldg &	SALES & USE TAX PYMT	\$5.00
000963	MN DEPT OF REVENUE	ELECTRIC FUN	GENERATION & PO	Small Tools & Equipm	SALES & USE TAX PYMT	\$5.00
000963	MN DEPT OF REVENUE	ELECTRIC FUN	GENERATION & PO	Garbage Removal	SALES & USE TAX PYMT	\$5.00
000963	MN DEPT OF REVENUE	ELECTRIC FUN	GENERATION & PO	Landfill Gen Exp	SALES & USE TAX PYMT	\$1.00
000963	MN DEPT OF REVENUE	ELECTRIC FUN	ELECTRIC DISTRIBU	Maint of Substation E	SALES & USE TAX PYMT	\$4.00
000963	MN DEPT OF REVENUE	ELECTRIC FUN	ELECTRIC DISTRIBU	Small Tools & Equipm	SALES & USE TAX PYMT	\$13.00
000963	MN DEPT OF REVENUE	ELECTRIC FUN	ELECTRIC ADMINIST	Office Supplies	SALES & USE TAX PYMT	\$5.00
000963	MN DEPT OF REVENUE	ELECTRIC FUN	ELECTRIC ADMINIST	Telephone	SALES & USE TAX PYMT	\$24.00
000963	MN DEPT OF REVENUE	WATER FUND		Sales Tax Payable	SALES & USE TAX PYMT	\$862.00
CHECK # 000963 MN DEPT OF REVENUE						\$24,195.00
CHECK # 000965 PAYLIANCE						
000965	PAYLIANCE	ELECTRIC FUN	ELECTRIC ADMINIST	Payment Processing E	E-CHECK PYMT PROCESSING F	\$41.80
000965	PAYLIANCE	WATER FUND	WATER ADMINISTR	Payment Processing E	E-CHECK PYMT PROCESSING F	\$20.90
000965	PAYLIANCE	SEWER FUND	SEWER ADMINISTR	Payment Processing E	E-CHECK PYMT PROCESSING F	\$20.90
CHECK # 000965 PAYLIANCE						\$83.60
CHECK # 000966 SMMPA						
000966	SMMPA	ELECTRIC FUN		Accounts Payable	POWER PURCHASED	\$334,788.57
CHECK # 000966 SMMPA						\$334,788.57
CHECK # 000968 NEIGHBORHOOD NATIONAL BANK						
000968	NEIGHBORHOOD NATIO	ELECTRIC FUN	ELECTRIC ADMINIST	Payment Processing E	MONTHLY BUSINESS ONLINE	\$10.00
000968	NEIGHBORHOOD NATIO	ELECTRIC FUN	ELECTRIC ADMINIST	Payment Processing E	MONTHLY UB ACH FILE FEE	\$30.00
000968	NEIGHBORHOOD NATIO	ELECTRIC FUN	ELECTRIC ADMINIST	Bad Debts/NSF Check	MONTHLY RETURNED CHECK	\$10.00

**CITY OF MORA
CHECK LIST-PUC**

CHECK #	Search Name	Fund Descr	Dept Descr	Last Dim Descr	Comments	Amount
CHECK # 000968	NEIGHBORHOOD NATIONAL BANK					\$50.00
CHECK # 000970	NEIGHBORHOOD NATIONAL BANK					
000970	NEIGHBORHOOD NATIO	ELECTRIC FUN	ELECTRIC ADMINIST	Bad Debts/NSF Check	NSF REDEPOSIT/CHARGE BAC	\$10.00
CHECK # 000970	NEIGHBORHOOD NATIONAL BANK					\$10.00
CHECK # 057721	CARLSON, MARTIN & PEGGY					
057721	CARLSON, MARTIN & PE	ELECTRIC FUN		Undistributed Receipts	SOLAR CREDIT PAY - 1753 200	\$795.67
CHECK # 057721	CARLSON, MARTIN & PEGGY					\$795.67
CHECK # 057725	EMMAS PIZZA					
057725	EMMAS PIZZA	ELECTRIC FUN	ELECTRIC ADMINIST	Miscellaneous	JOINT MTG MEAL- CITY ADMI	\$30.75
CHECK # 057725	EMMAS PIZZA					\$30.75
CHECK # 057726	J MARTIN CARLSON TRUST					
057726	J MARTIN CARLSON TR	ELECTRIC FUN		Undistributed Receipts	SOLAR CREDIT PAY - 101 PAR	\$1,249.24
CHECK # 057726	J MARTIN CARLSON TRUST					\$1,249.24
CHECK # 057731	MIDCO					
057731	MIDCO	ELECTRIC FUN	ELECTRIC ADMINIST	Telephone	PHONE/INTERNET	\$126.83
057731	MIDCO	WATER FUND	WATER ADMINISTR	Telephone	PHONE/INTERNET	\$180.54
057731	MIDCO	SEWER FUND	SEWER ADMINISTR	Telephone	INTERNET	\$270.00
CHECK # 057731	MIDCO					\$577.37
CHECK # 057734	MN MUNICIPAL UTILITIES ASSN					
057734	MN MUNICIPAL UTILITI	ELECTRIC FUN	ELECTRIC ADMINIST	Dues & Subscriptions	2022 ELECTRIC UTILITY MEMB	\$10,207.00
CHECK # 057734	MN MUNICIPAL UTILITIES ASSN					\$10,207.00
CHECK # 057739	VERIZON WIRELESS					
057739	VERIZON WIRELESS	ELECTRIC FUN	ELECTRIC ADMINIST	Telephone	CELL/IPAD	\$151.32
057739	VERIZON WIRELESS	WATER FUND	WATER ADMINISTR	Telephone	CELL/IPAD	\$52.00
057739	VERIZON WIRELESS	SEWER FUND	SEWER ADMINISTR	Telephone	CELL/IPAD	\$78.98
CHECK # 057739	VERIZON WIRELESS					\$282.30
CHECK # 057742	B & B TRANSFORMER					
057742	B & B TRANSFORMER	ELECTRIC FUN		Accounts Payable	TRANSFORMERS-75 PADMOUN	\$6,407.16
057742	B & B TRANSFORMER	ELECTRIC FUN		Accounts Payable	TRANSFORMERS - 75 PADMOU	\$6,407.16
057742	B & B TRANSFORMER	ELECTRIC FUN		Accounts Payable	TRANSFORMERS - 50 & 75 PA	\$8,691.08
CHECK # 057742	B & B TRANSFORMER					\$21,505.40
CHECK # 057743	MN ENERGY RESOURCES CORP					
057743	MN ENERGY RESOURCE	ELECTRIC FUN		Accounts Payable	ADDITIONAL DEC GAS FOR BO	\$700.41
CHECK # 057743	MN ENERGY RESOURCES CORP					\$700.41
CHECK # 057752	BEAUDRY OIL & PROPANE					
057752	BEAUDRY OIL & PROPANE	ELECTRIC FUN	GENERATION & PO	Fuel Oil	DYED FUEL OIL	\$58,068.66
CHECK # 057752	BEAUDRY OIL & PROPANE					\$58,068.66
CHECK # 057753	BENJAMIN, FRANCES A					
057753	BENJAMIN, FRANCES A	ELECTRIC FUN		Undistributed Receipts	REFUND DEPOSIT - 550 S PAR	\$169.66
CHECK # 057753	BENJAMIN, FRANCES A					\$169.66
CHECK # 057754	BOST, NATHANIEL					
057754	BOST, NATHANIEL	ELECTRIC FUN		Undistributed Receipts	REFUND DEPOSIT-107 7TH ST	\$197.78
CHECK # 057754	BOST, NATHANIEL					\$197.78
CHECK # 057755	FISCHER, JEROME					

**CITY OF MORA
CHECK LIST-PUC**

CHECK #	Search Name	Fund Descr	Dept Descr	Last Dim Descr	Comments	Amount
057755	FISCHER, JEROME	ELECTRIC FUN		Undistributed Receipts	REFUND DEPOSIT-200 S PARK	\$45.91
CHECK # 057755 FISCHER, JEROME						\$45.91
CHECK # 057756 GOPHER STATE ONE-CALL INC						
057756	GOPHER STATE ONE-CA	ELECTRIC FUN	ELECTRIC DISTRIBU	Professional Services -	2022 ANNL FACILITY OPERAT	\$12.50
057756	GOPHER STATE ONE-CA	WATER FUND	WATER DISTRIBUTI	Professional Services -	2022 ANNL FACILITY OPERAT	\$12.50
057756	GOPHER STATE ONE-CA	SEWER FUND	SEWER COLLECTION	Professional Services -	2022 ANNL FACILITY OPERAT	\$12.50
CHECK # 057756 GOPHER STATE ONE-CALL INC						\$37.50
CHECK # 057757 HOOKER, BROOKLIN						
057757	HOOKER, BROOKLIN	ELECTRIC FUN		Undistributed Receipts	REFUND DEPOSIT-320 EVERG	\$263.57
CHECK # 057757 HOOKER, BROOKLIN						\$263.57
CHECK # 057759 MN MUNICIPAL UTILITIES ASSN						
057759	MN MUNICIPAL UTILITI	ELECTRIC FUN	ELECTRIC DISTRIBU	Meetings, Training, &	APPRENTICE LINeworker DE	\$1,750.00
CHECK # 057759 MN MUNICIPAL UTILITIES ASSN						\$1,750.00
CHECK # 057761 PONTO, JODI						
057761	PONTO, JODI	ELECTRIC FUN		Undistributed Receipts	REFUND OVERPYMT-606 JEW	\$11.42
CHECK # 057761 PONTO, JODI						\$11.42
CHECK # 057775 CARDMEMBER SERVICE						
057775	CARDMEMBER SERVICE	ELECTRIC FUN	GENERATION & PO	Small Tools & Equipm	POWER PLANT HEATERS - NO	\$3,024.22
057775	CARDMEMBER SERVICE	ELECTRIC FUN	GENERATION & PO	Repair/Maint - Bldg &	POWER PLANT HEATERS - NO	\$3,024.22
057775	CARDMEMBER SERVICE	ELECTRIC FUN	GENERATION & PO	Small Tools & Equipm	POWER PLANT HEATERS - NO	-\$3,024.22
057775	CARDMEMBER SERVICE	WATER FUND	WATER ADMINISTR	Meetings, Training, &	RAMTHUN MN RURAL WATER	\$255.00
CHECK # 057775 CARDMEMBER SERVICE						\$3,279.22
CHECK # 057776 CENTURYLINK						
057776	CENTURYLINK	SEWER FUND	SEWER ADMINISTR	Telephone	WWTP PHONE	\$122.51
CHECK # 057776 CENTURYLINK						\$122.51
CHECK # 057784 MN DEPT OF PUBLIC SFTY-EPCRA						
057784	MN DEPT OF PUBLIC SF	ELECTRIC FUN	GENERATION & PO	Dues & Subscriptions	ANN'L HAZARDOUS CHEMICAL	\$25.00
CHECK # 057784 MN DEPT OF PUBLIC SFTY-EPCRA						\$25.00
CHECK # 057785 ONLINE COLLECTIONS						
057785	ONLINE COLLECTIONS	ELECTRIC FUN	ELECTRIC ADMINIST	Cust UB/Collection	DEBRA LAWRENCE COLLECTIO	\$68.43
CHECK # 057785 ONLINE COLLECTIONS						\$68.43
CHECK # 057787 STRATEGIC INSIGHTS, INC						
057787	STRATEGIC INSIGHTS, I	ELECTRIC FUN	ELECTRIC ADMINIST	Dues & Subscriptions	CIP SOFTWARE LICENSE	\$575.00
CHECK # 057787 STRATEGIC INSIGHTS, INC						\$575.00
CHECK # 057789 ACE HARDWARE						
057789	ACE HARDWARE	ELECTRIC FUN	ELECTRIC DISTRIBU	Small Tools & Equipm	BUCKET TRUCK HAND TOOLS	\$267.46
CHECK # 057789 ACE HARDWARE						\$267.46
CHECK # 057791 ARAMARK						
057791	ARAMARK	SEWER FUND	WASTEWATER TREA	Other Operating Suppl	WWTP RUGS	\$102.45
CHECK # 057791 ARAMARK						\$102.45
CHECK # 057792 AUTO VALUE MORA						
057792	AUTO VALUE MORA	ELECTRIC FUN	ELECTRIC DISTRIBU	Truck Expense	IGNITION RPR PARTS	\$36.78
057792	AUTO VALUE MORA	WATER FUND	WATER DISTRIBUTI	Repair/Maint - Bldg &	IGNITION RPR PARTS	\$39.73
057792	AUTO VALUE MORA	SEWER FUND	SEWER COLLECTION	Lubricants & Additives	LOCK DE-ICER	\$10.98
057792	AUTO VALUE MORA	SEWER FUND	SEWER COLLECTION	Repair/Maint - Bldg &	INTERIOR LIGHT	\$3.58

**CITY OF MORA
CHECK LIST-PUC**

CHECK #	Search Name	Fund Descr	Dept Descr	Last Dim Descr	Comments	Amount
057792	AUTO VALUE MORA	SEWER FUND	WASTEWATER TREA	Lubricants & Additives	PRIME GREEN	\$31.98
057792	AUTO VALUE MORA	SEWER FUND	WASTEWATER TREA	Cleaning Supplies	CLEANER	\$25.99
CHECK # 057792 AUTO VALUE MORA						\$149.04
CHECK # 057793 BEAUDRY OIL & PROPANE						
057793	BEAUDRY OIL & PROPANE	ELECTRIC FUN	GENERATION & PO	Landfill Gen Exp	LFG OIL	\$5,249.00
CHECK # 057793 BEAUDRY OIL & PROPANE						\$5,249.00
CHECK # 057794 CINTAS						
057794	CINTAS	ELECTRIC FUN	GENERATION & PO	Other Operating Suppl	MATS, MOPS	\$64.08
CHECK # 057794 CINTAS						\$64.08
CHECK # 057797 EAST CENTRAL ENERGY-ECE SERV						
057797	EAST CENTRAL ENERGY	ELECTRIC FUN	ELECTRIC DISTRIBU	ECE Services	DISPATCH SERVICES-JAN	\$191.98
057797	EAST CENTRAL ENERGY	ELECTRIC FUN	ELECTRIC DISTRIBU	ECE Services	LABOR & EQUIPMENT-JAN	\$645.56
CHECK # 057797 EAST CENTRAL ENERGY-ECE SERV						\$837.54
CHECK # 057798 EAST CENTRAL ENERGY-ELECT						
057798	EAST CENTRAL ENERGY	SEWER FUND	SEWER LIFT STATIO	Electricity	ELECTRICITY	\$150.65
CHECK # 057798 EAST CENTRAL ENERGY-ELECT						\$150.65
CHECK # 057799 FEDERATED COOP						
057799	FEDERATED COOP	ELECTRIC FUN	GENERATION & PO	Repair/Maint - Bldg &	POWER PLANT HEATER GAS V	\$26.99
057799	FEDERATED COOP	SEWER FUND	WASTEWATER TREA	Repair/Maint - Bldg &	SNOWBLOWER PARTS	\$8.72
CHECK # 057799 FEDERATED COOP						\$35.71
CHECK # 057800 FERGUSON ENT POLLARDWATER						
057800	FERGUSON ENT POLLAR	SEWER FUND	WASTEWATER TREA	Small Tools & Equipm	SAMPLE BEAKERS	\$51.25
CHECK # 057800 FERGUSON ENT POLLARDWATER						\$51.25
CHECK # 057801 FERGUSON WATERWORKS						
057801	FERGUSON WATERWOR	WATER FUND	WATER DISTRIBUTI	Repair/Maint - Bldg &	WATER METER ERT CONNECT	\$370.69
CHECK # 057801 FERGUSON WATERWORKS						\$370.69
CHECK # 057802 FREEDOM MAILING SERVICES INC						
057802	FREEDOM MAILING SER	ELECTRIC FUN	ELECTRIC ADMINIST	Cust UB/Collection	BILL PROCESSING	\$468.88
057802	FREEDOM MAILING SER	WATER FUND	WATER ADMINISTR	Cust UB/Collection	BILL PROCESSING	\$234.44
057802	FREEDOM MAILING SER	SEWER FUND	SEWER ADMINISTR	Cust UB/Collection	BILL PROCESSING	\$234.44
CHECK # 057802 FREEDOM MAILING SERVICES INC						\$937.76
CHECK # 057804 GOPHER STATE ONE-CALL INC						
057804	GOPHER STATE ONE-CA	ELECTRIC FUN	ELECTRIC DISTRIBU	Professional Services -	JAN LOCATES	\$2.02
057804	GOPHER STATE ONE-CA	WATER FUND	WATER DISTRIBUTI	Professional Services -	JAN LOCATES	\$2.03
057804	GOPHER STATE ONE-CA	SEWER FUND	SEWER COLLECTION	Professional Services -	JAN LOCATES	\$2.03
CHECK # 057804 GOPHER STATE ONE-CALL INC						\$6.08
CHECK # 057805 GRAINGER, INC						
057805	GRAINGER, INC	ELECTRIC FUN	GENERATION & PO	Repair/Maint - Bldg &	PIPE FITTINGS FOR PP HEATE	\$83.24
057805	GRAINGER, INC	SEWER FUND	WASTEWATER TREA	Repair/Maint - Bldg &	HEATER MOTOR	\$92.79
CHECK # 057805 GRAINGER, INC						\$176.03
CHECK # 057807 GREAT NORTHERN ENVIRONMENTAL						
057807	GREAT NORTHERN ENV	SEWER FUND	WASTEWATER TREA	Repair/Maint - Bldg &	UV LIGHTING RPR PARTS	\$4,337.60
CHECK # 057807 GREAT NORTHERN ENVIRONMENTAL						\$4,337.60
CHECK # 057808 HACH COMPANY						
057808	HACH COMPANY	SEWER FUND	WASTEWATER TREA	Lab Supplies	LAB TESTING EQUIPMENT	\$2,119.24

**CITY OF MORA
CHECK LIST-PUC**

CHECK #	Search Name	Fund Descr	Dept Descr	Last Dim Descr	Comments	Amount
CHECK # 057808 HACH COMPANY						\$2,119.24
CHECK # 057809 IRBY TOOL & SAFETY						
057809	IRBY TOOL & SAFETY	ELECTRIC FUN	ELECTRIC DISTRIBU	Maint of Overhead Lin	OH INSULATORS, WASHERS, L	\$768.99
057809	IRBY TOOL & SAFETY	ELECTRIC FUN	ELECTRIC DISTRIBU	Misc Distribution Exp	BUCKET TRUCK BODY HARNES	\$610.00
057809	IRBY TOOL & SAFETY	ELECTRIC FUN	ELECTRIC DISTRIBU	Small Tools & Equipm	BUCKET TRUCK DISTR TOOLS	\$6,024.07
057809	IRBY TOOL & SAFETY	ELECTRIC FUN	ELECTRIC DISTRIBU	Small Tools & Equipm	UNRECEIVED DISTR TOOLS	-\$325.00
CHECK # 057809 IRBY TOOL & SAFETY						\$7,078.06
CHECK # 057810 JOHNSONS HARDWARE & RENTAL						
057810	JOHNSONS HARDWARE	ELECTRIC FUN	GENERATION & PO	Repair/Maint - Bldg &	PLANT HEATER PIPING & FITT	\$303.65
057810	JOHNSONS HARDWARE	ELECTRIC FUN	ELECTRIC DISTRIBU	Small Tools & Equipm	MASONRY BITS	\$50.68
057810	JOHNSONS HARDWARE	ELECTRIC FUN	ELECTRIC DISTRIBU	Small Tools & Equipm	BIT CHISEL & MASONRY BIT	\$62.96
057810	JOHNSONS HARDWARE	WATER FUND	WATER DISTRIBUTI	Repair/Maint - Bldg &	DIG BOX PARTS	\$2.78
057810	JOHNSONS HARDWARE	SEWER FUND	SEWER COLLECTION	Repair/Maint - Bldg &	FLOOR FLANGE	\$9.49
CHECK # 057810 JOHNSONS HARDWARE & RENTAL						\$429.56
CHECK # 057811 KANABEC PUBLICATIONS, INC						
057811	KANABEC PUBLICATION	ELECTRIC FUN	ELECTRIC ADMINIST	Office Supplies	CITY WINDOW ENVELOPES	\$140.00
CHECK # 057811 KANABEC PUBLICATIONS, INC						\$140.00
CHECK # 057812 KWIK TRIP - GAS PURCHASES						
057812	KWIK TRIP - GAS PURC	ELECTRIC FUN	ELECTRIC DISTRIBU	Truck Expense	FUEL	\$411.15
057812	KWIK TRIP - GAS PURC	WATER FUND	WATER DISTRIBUTI	Motor Fuels	FUEL	\$112.49
057812	KWIK TRIP - GAS PURC	SEWER FUND	SEWER COLLECTION	Motor Fuels	FUEL	\$215.43
CHECK # 057812 KWIK TRIP - GAS PURCHASES						\$739.07
CHECK # 057813 LENNY S SERVICE						
057813	LENNY S SERVICE	SEWER FUND	SEWER COLLECTION	Repair/Maint - Bldg &	PLOW SELENOID	\$38.63
CHECK # 057813 LENNY S SERVICE						\$38.63
CHECK # 057817 MINNESOTA PUMP WORKS						
057817	MINNESOTA PUMP WOR	SEWER FUND	SEWER LIFT STATIO	Repair/Maint - Bldg &	FAIR AVE LIFT ST PUMP RPR	\$852.50
CHECK # 057817 MINNESOTA PUMP WORKS						\$852.50
CHECK # 057818 MN ENERGY RESOURCES CORP						
057818	MN ENERGY RESOURCE	ELECTRIC FUN	GENERATION & PO	Natural Gas - Heat	NATURAL GAS-BOILER	\$0.00
057818	MN ENERGY RESOURCE	ELECTRIC FUN	GENERATION & PO	Generation Exp	NATURAL GAS-GENERATION	\$51.40
057818	MN ENERGY RESOURCE	WATER FUND	WATER SUPPLY	Natural Gas - Heat	NATURAL GAS	\$39.69
057818	MN ENERGY RESOURCE	WATER FUND	WATER TREATMENT	Natural Gas - Heat	NATURAL GAS	\$327.75
057818	MN ENERGY RESOURCE	SEWER FUND	WASTEWATER TREA	Natural Gas - Heat	NATURAL GAS	\$607.69
CHECK # 057818 MN ENERGY RESOURCES CORP						\$1,026.53
CHECK # 057823 OXYGEN SERVICE CO, INC						
057823	OXYGEN SERVICE CO, I	ELECTRIC FUN	GENERATION & PO	Landfill Gen Exp	LFG NITRO TANKS	\$192.09
057823	OXYGEN SERVICE CO, I	ELECTRIC FUN	GENERATION & PO	Landfill Gen Exp	LFG NITROGEN CYLINDER REN	\$12.22
057823	OXYGEN SERVICE CO, I	ELECTRIC FUN	GENERATION & PO	Repair/Maint - Bldg &	OXYGEN CYLINDER RENTAL	\$28.52
057823	OXYGEN SERVICE CO, I	ELECTRIC FUN	ELECTRIC DISTRIBU	Maint of Substation E	SUBST CYLINDER RENTAL	\$54.52
057823	OXYGEN SERVICE CO, I	WATER FUND	WATER DISTRIBUTI	Repair/Maint - Bldg &	CARB DIOX CYLINDER RENTAL	\$10.85
CHECK # 057823 OXYGEN SERVICE CO, INC						\$298.20
CHECK # 057824 QUALITY DISPOSAL						
057824	QUALITY DISPOSAL	ELECTRIC FUN	GENERATION & PO	Garbage Removal	GARBAGE	\$78.39
057824	QUALITY DISPOSAL	SEWER FUND	WASTEWATER TREA	Garbage Removal	GARBAGE	\$173.16
CHECK # 057824 QUALITY DISPOSAL						\$251.55

**CITY OF MORA
CHECK LIST-PUC**

CHECK #	Search Name	Fund Descr	Dept Descr	Last Dim Descr	Comments	Amount
CHECK # 057825 QUILL CORPORATION						
057825	QUILL CORPORATION	ELECTRIC FUN	ELECTRIC ADMINIST	Office Supplies	OFFICE SUPPLIES	\$120.83
057825	QUILL CORPORATION	WATER FUND	WATER ADMINISTR	Office Supplies	OFFICE SUPPLIES	\$109.98
057825	QUILL CORPORATION	SEWER FUND	SEWER ADMINISTR	Office Supplies	OFFICE SUPPLIES	\$109.98
CHECK # 057825 QUILL CORPORATION						<u>\$340.79</u>
CHECK # 057828 RMB ENVIRONMENTAL LABS INC						
057828	RMB ENVIRONMENTAL	WATER FUND	WATER TREATMENT	Professional Services -	LAB TESTING	\$65.00
057828	RMB ENVIRONMENTAL	SEWER FUND	WASTEWATER TREA	Professional Services -	LAB TESTING	\$493.00
CHECK # 057828 RMB ENVIRONMENTAL LABS INC						<u>\$558.00</u>
CHECK # 057829 SEH						
057829	SEH	WATER FUND	WATER ADMINISTR	Professional Services -	AWIA RISK & RESIL ASSMT	\$84.07
CHECK # 057829 SEH						<u>\$84.07</u>
CHECK # 057832 TEAM LABORATORY CHEMICAL, LLC						
057832	TEAM LABORATORY CH	SEWER FUND	SEWER COLLECTION	Chemicals	ROOT KILLER	\$1,304.50
CHECK # 057832 TEAM LABORATORY CHEMICAL, LLC						<u>\$1,304.50</u>
CHECK # 057834 VIKING ELECTRIC SUPPLY						
057834	VIKING ELECTRIC SUPP	ELECTRIC FUN	GENERATION & PO	Repair/Maint - Bldg &	PP HEATER INSTALLATION PA	\$2,136.14
057834	VIKING ELECTRIC SUPP	ELECTRIC FUN	ELECTRIC DISTRIBU	Small Tools & Equipm	DISTR TOOLS	\$158.15
CHECK # 057834 VIKING ELECTRIC SUPPLY						<u>\$2,294.29</u>
CHECK # 057835 WATER CONSERVATION SERVICE INC						
057835	WATER CONSERVATION	WATER FUND	WATER DISTRIBUTI	Professional Services -	LEAK LOCATE - 807 HOWE	\$474.51
CHECK # 057835 WATER CONSERVATION SERVICE INC						<u>\$474.51</u>
						<u>\$496,564.78</u>



MORA MUNICIPAL UTILITIES
PUBLIC UTILITIES COMMISSION CHECK LIST

THE JANUARY/FEBRUARY 2022 CLAIMS HAVE BEEN APPROVED FOR PAYMENT BY:

CHAIRMAN

COMMISSION MEMBER

COMMISSION MEMBER

SECRETARY



MEMORANDUM

Date 1/16/2022
To Public Utilities Commission
From Natasha Segelstrom, Administrative Services Director
RE ISD #332 Water Availability Charge / Sewer Availability Charge

SUMMARY

Superintendent, Dan Voce of Mora Public Schools and Project Manager Evan Johnson of ICS will meet with the PUC to further discuss the Water Availability Charge and Sewer Availability Charge for the new high school construction.

BACKGROUND

Mora Municipal Utilities provided utility services to ISD 332, Mora Public Schools for the new high school construction. The 2021 Rate Schedule for Mora Municipal Utilities outlines the unit price for Water Availability Charge (WAC) and Sewer Availability Charge (SAC) and further details WAC /SAC fees are based on Equivalent Dwelling Units (EDU). The rate for secondary school facilities is 1 EDU per 25 students.

The construction is designed to serve 800 students for the new high school. On 10/7/2021, Mora Public Schools received an invoice for WAC/SAC charge is based on 32 EDU's for water and 32 EDU's for sewer services totaling \$124,800.00 for the new construction.

Attachments

Invoice #20210270 WAC/SAC total amount \$124,800.00
Letter to PUC from Project Manager



CITY OF MORA
 101 LAKE STREET SOUTH
 MORA MN 55051

Invoice

No. 20210270
 Date 10/7/2021

To: MORA PUBLIC SCHOOLS
 400 MAPLE AVENUE EAST
 MORA MN 55051

Shipped	Ship Via	Terms	Contract	Contact	Customer PO#
		30 Days Net		Caleb Christenson	WAC/SAC
Qty	Unit	Description		Unit Price	Amount
32		WATER AVAILABILITY CHARGE FOR NEW HIGH SCHOOL		\$1,500.00	\$48,000.00
32		SEWER AVAILABILITY CHARGE FOR NEW HIGH SCHOOL		\$2,400.00	\$76,800.00

Special Instructions	SubTotal	Amount
<i>At this time, only cash or check payments can be accepted. Please send a copy of your invoice with your payment. Thank you!</i>	SubTotal	\$124,800.00
	Tax	\$0.00
	Shipping	\$0.00
	TOTAL	\$124,800.00

PAID \$0.00

Availability charges are assessed based on Equivalent Dwelling Units (EDU). Per the 2021 Rate Schedule for Mora Municipal Utilities, the rate for secondary school facilities is 1 EDU per 25 students.

Because the new high school construction project is designed to serve 800 students, the availability charge is 32 EDUs for each water and sewer services.



Thank You !



February 10, 2022

PUC Board
101 Lake Street South
Mora, MN 55051

Re: ISD #332 Mora Public Schools
SAC & WAC Invoice for the New Mora High School

PUC Board:

This document was put together in response to the SAC & WAC invoice (Invoice No. 20210270) received from the City of Mora, in the amount of \$124,800.00. The current, existing high school will be demolished following the opening of the new high school. The new high school will replace the existing high school upon completion in the summer of 2023, and not be in addition to the current building. What we often see for new buildings with the existing buildings going out of service, is the responsibility of the owner to get credited for the existing building and pay the difference from the new building to the old building. Other previous school examples have SAC/WAC basis off a building square footage model. The current square footage of the current HS is approximately 180,000 SF and the new high school is programmed at 172,000 SF.

With the unit ratio based upon 1 EDU per 25 students, and the current enrollment around 800 students with the design intent targeting the same number, we do not see the basis for this invoice. During the pre-construction phase for the new high school project, ICS and ISD 332 met on a regular basis with the City of Mora and Public Utilities GM, and this was never discussed. ISD 332 would like this to be reviewed in further depth by the Public Utilities Commission.

Regards,

Evan Johnson

Project Manager
651-278-2051

Cc: Sean Lewis – ICS
Dan Voce – ISD 332



CITY OF MORA
 101 LAKE STREET SOUTH
 MORA MN 55051

Invoice

No. 20210270
 Date 10/7/2021

To: MORA PUBLIC SCHOOLS
 400 MAPLE AVENUE EAST
 MORA MN 55051

Shipped	Ship Via	Terms	Contract	Contact	Customer PO#
		30 Days Net		Caleb Christenson	WAC/SAC
Qty	Unit	Description		Unit Price	Amount
32		WATER AVAILABILITY CHARGE FOR NEW HIGH SCHOOL		\$1,500.00	\$48,000.00
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Special Instructions	SubTotal	Amount
At this time, only cash or check payments can be accepted. Please send a copy of your invoice with your payment. Thank you!	Tax	\$0.00
	Shipping	\$0.00
	TOTAL	\$124,800.00
	PAID	\$0.00

Availability charges are assessed based on Equivalent Dwelling Units (EDU). Per the 2021 Rate Schedule for Mora Municipal Utilities, the rate for secondary school facilities is 1 EDU per 25 students.

Because the new high school construction project is designed to serve 800 students, the availability charge is 32 EDUs for each water and sewer services.



ThankYou !



MEMORANDUM

Date 2/14/2022
To Public Utilities Commission
From Natasha Segelstrom, Administrative Services Director
RE: MMUA Bovitz Scholarship

SUMMARY

Staff has prepared a summary of the Minnesota Municipal Utilities Association Scholarship Opportunity available to high school seniors upon completion of 500–750-word original essay.

BACKGROUND INFORMATION

Minnesota Municipal Utilities Association has budgeted \$5,000 for the Tom Bovitz Memorial Scholarship Award program. The program was created as a public relations tool to increase awareness of public power and creates goodwill for the community and its utility. The scholarship fund has been split into various prizes and will be awarded to essay contest winners who plan to attend a post-secondary educational institution. Local governing body of the municipal utility will review the essay submissions and select one candidate who will then be entered in the MMUA statewide scholarship contest.

OPTIONS & IMPACTS

Recommend forwarding the Scholarship Program to Mora High School to promote public power and goodwill for utilities. There is no financial impact to MMU, as the scholarship awards are funded from MMUA Tom Bovitz Memorial Scholarship fund. Due to time constraints and PUC review, recommended that all scholarship essays be submitted to City Hall by April 8, 2022, and included in the PUC meeting packet for the April 18, 2022 meeting.

Due to the size of our community, staff will redact the name of applicants during the review and selection process with the Public Utilities Commission. Once the PUC has designated an essay winner, the city will submit the essay to MMUA by April 20, 2022, in which a committee of MMUA staff and members will select the winners. Awarded scholarships will be released mid-May.

RECOMMENDATIONS

Motion to recommend the scholarship promotion with Mora High School and essay submission deadline of 4:00 PM on April 8, 2022.

Attachments

Guidelines of 2022 MMUA Tom Bovitz Memorial Scholarship Award
Scholarship Program for HS
PUC Scholarship Nomination Form to MMUA



Guidelines: 2022 MMUA ‘Tom Bovitz Memorial Scholarship Award’

Purposes

- To give something back to the community.
- To increase awareness of public power.

Prizes

The scholarship fund is split into \$2,000, \$1,500, \$1,000 and \$500 scholarships, and awarded to essay contest winners who plan to attend a post-secondary educational institution.

Guidelines for submission

Because decisions by judges and disqualifications according to the guidelines are final, entrants should read and follow these guidelines closely:

- Entries are to interpret one or more aspects of the theme, “Municipal utilities: good for all of us.” This applies to municipal electric and natural gas utilities. Judges will look particularly for originality and the relevance of the theme to the writer and his/her city.
- High school seniors are eligible. Those eligible must be, or have as a legal guardian, a customer of an MMUA-member municipal electric or gas utility.
- Essays are to be original and from 500 to 750 words, typed and double-spaced.
- All essays should include a cover page, with the writer’s name and address.
- Deadline for submitting essays to MMUA is **April 20, 2022**. Entries shall be submitted to the governing body of the municipal utility. (The local governing body may appoint a separate individual or group to judge entries.) The local governing body will send the winning essay to MMUA for entry into the statewide contest. A committee of MMUA members will select the winners, with an announcement by mid-May.
- An independent person or body may be designated to select the winner of the local essay. If there is an independent body selecting the winner and they do not know who wrote which essay, relatives of utility personnel are eligible to enter the contest.

Resource Materials

Your local utility is the best resource for information and printed materials. You may also want to visit www.mmua.org and www.publicpower.org

Payment

Scholarship money will be payable upon receipt of fee statement copy from an accredited post-secondary educational institution. The award check will be made payable to the contest winner and the post-secondary institution. If the contest winner does not attend an accredited post-secondary educational institution within two years, the money will revert to a trust fund and become available to future contest winners.



December 13, 2021

To: High School Principals
From: Steve Downer, MMUA
Re: Scholarship Program

Greetings! This is to re-introduce the MMUA 'Tom Bovitz Memorial Scholarship Award.' The scholarship fund totals \$5,000. It will be split four ways, and awarded to \$2,000 first, \$1,500 second, \$1,000 third and \$500 fourth place essay contest winners who plan to attend a post-secondary educational institution. High school seniors are eligible to enter the essay contest. Essays are to be original and from 500 to 750 words, typed and double-spaced. Guidelines are attached.

The local governing body of the utility (or its designee) will make the initial selection. Every MMUA member may then enter one essay to the state contest. **Entries are due to MMUA by April 20, 2022.** A committee of MMUA staff and members will select the winners. MMUA plans to announce the winners in mid-May.

Please call if you have any questions or concerns. On behalf of the MMUA, its board of directors, and our member cities/utilities, I thank you for making this scholarship opportunity known to your students and staff.

Attachments:
Program Guidelines
Entry Form



Tom Bovitz Memorial Scholarship Entry Form

Minnesota Municipal Utilities Association (MMUA)

- Deadline to MMUA: April 20, 2022
- Deadline to local municipal utility: _____ (check with utility).
- **Amount: \$2,000 first place \$1,500 second \$1,000 third \$500 fourth place**

Name: _____ Telephone: _____

Address: _____ City, State, Zip _____

Graduation date: _____

Parents' names: _____

Utility name: _____

Utility contact person: _____

Utility contact email: _____

Attach a 500 to 750 word, typed, double spaced essay on the theme "Municipal Utilities: Good for All of Us." This applies to municipal electric and natural gas utilities.

This form should be used with all local winner submittals from the local municipal utility to MMUA, and may be used by the school for entries to the local utility or decision-making entity. Check with your local utility for local submission details. For more information, see scholarship program 'Guidelines.'

MMUA members submitting a winning essay may transmit the document as a .pdf file via email to sdowner@mmua.org



MEMORANDUM

Date February 14, 2022
To Public Utilities Commission
From Joseph Kohlgraf, Public Works Director
RE WWTP Main Lift Station Pump Addition

SUMMARY

Install an additional pump to the existing main sewage lift station to run at a slower speed in increase efficiency through the plant and decrease “batching” issues.

BACKGROUND INFORMATION

In the past couple of years, flows have dropped, and the efficiencies of the current pumps have also decreased due to flow. A result of slowing the pumps to keep a steady flow through the plant, repairs to those motors have increased. We have sized a smaller pump to handle the low flows which will increase efficiency in the plant and at the lift station. This will be a 20 hp pump at 300 gal/minute.

All electrical and controls are in place to handle this pump. Additional plumbing will be involved, this is also included in the attached quote for a cost of \$28,572.45.

OPTIONS & IMPACTS

Currently budgeted in the 2022 CIP for \$35,000

RECOMMENDATIONS

1. Approve product and service from Minnesota Pump Works not to exceed \$31,000.00 (incidentals)
2. Do nothing at this time. Repair and maintenance of current pumps will continue to increase.

Attachments/ 1- Minnesota Pump Works



Quote

Prepared By	Bailey Mueller	Created Date	7/19/2021
Phone	877-645-8004	Quote Number	00010962
Email	info@minnesotapumpworks.com	Terms	NET 30
		Sales Rep	Chad Kubasch
		Expiration Date	7/28/2021
Bill To	Mora MN, City of 101 Lake St S Mora, MN 55051-1588	Ship To	Mora MN, City of 101 Lake St S Mora, MN 55051

Quote of Grundfos Submersible Pump to Provide Near 300 GPM.
 Dual 2" Stainless Steel Guide Rails & Discharge Piping of 1 Position
 Pumper Truck Provided by Others While Work in Progress
 Electrical Components by Others
 Note: Freight is NOT included

Product Code	Product	Comment	Quantity	Rate	Total
99781535	GRUNDFOS SEV.30.A30.200.2.52H.C.EX.61R.A	26 FLA on 460V Power	1.00	\$12,360.00	\$12,360.00
97626239	GRUNDFOS 4" X 3" AUTO-COUPLING, ANSI FLANGE		1.00	\$1,070.00	\$1,070.00
99913093	GRUNDFOS 120VAC RELAY	3 Wire SMART Relay for Thermal/Seal Failure Detection	1.00	\$378.00	\$378.00
2SSPE	PIPE 2" 304SS SCH40 PIPE PE		80.00	\$24.00	\$1,920.00
2" 304SS DUAL UGRB	HALLIDAY 2" 304SS DUAL UGRB (U4C DR UGBB)		1.00	\$76.00	\$76.00
2X6 304SS DUAL IGRB	HALLIDAY 2X6 304SS DUAL IGRB		1.00	\$145.00	\$145.00
6"RFCV	VALVE 6" CHECK RUBBER FLAPPER	If Required	1.00	\$1,440.00	\$1,440.00
801-060F	VALVE 6" GATE W/NRS, OL & HW -	If Required	1.00	\$1,900.00	\$1,900.00
	MISC PARTS	Lot of Piping and Fittings for Discharge to Include: 6" Ductile Iron Spool, Adapters, Gaskets, Nuts & Bolts, Etc.	1.00	\$4,139.70	\$4,139.70
	MISC PARTS	Installation Labor & Pump Start-Up, Travel Included	1.00	\$5,143.75	\$5,143.75

Subtotal	\$28,572.45
Total	\$28,572.45

MORA MUNICIPAL UTILITIES



Financial Reports

Electric Fund
Water Fund
Sewer Fund

December 31, 2021
[unaudited]

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Outstanding Debt.....

Revenue Guideline Report.....

Expenditure Guideline Report

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MORA MUNICIPAL UTILITIES

Fund Budgetary Performance

For the Quarter Ended December 31, 2021

	2021 YTD Budget	2021 YTD Actual	2021 YTD Balance	2021 % YTD Budget
ELECTRIC FUND				
Revenues	6,098,216.00	6,478,348.00	(380,132.00)	106.23%
Expenditures	5,890,445.00	5,664,461.98	225,983.02	96.16%
Surplus/(Deficit)		813,886.02		
WATER FUND				
Revenues	791,278.00	938,475.17	(147,197.17)	118.60%
Expenditures	777,380.00	747,958.52	29,421.48	96.22%
Surplus/(Deficit)		190,516.65		
SEWER FUND				
Revenues	1,072,725.00	1,243,714.20	(170,989.20)	115.94%
Expenditures	1,128,217.00	998,914.47	129,302.53	88.54%
Surplus/(Deficit)		244,799.73		
TOTAL ALL FUNDS				
Revenues	7,962,219.00	8,660,537.37	(698,318.37)	108.77%
Expenditures	7,796,042.00	7,411,334.97	384,707.03	95.07%
Surplus/(Deficit)		1,249,202.40		



CITY OF MORA
BALANCE SHEET
 Current Period: December 2021

Year End

Account Descr	Begin Yr	YTD Debit	YTD Credit	Current Balance
Fund 651 ELECTRIC FUND				
Bal Type A				
G 651-11011 Cash NNB Checking	\$1,894,431.20	\$7,488,077.81	\$7,760,707.06	\$1,621,801.95
G 651-11013 Petty Cash	\$0.00	\$0.00	\$0.00	\$0.00
G 651-11014 ChangeFund/AirportVending/N	\$400.00	\$0.00	\$0.00	\$400.00
G 651-11018 Cash FCB HI-FI	\$625,466.24	\$21,106.50	\$0.00	\$646,572.74
G 651-11020 Investments	\$5,030,950.93	\$930,191.75	\$479,624.80	\$5,481,517.88
G 651-11022 Spire Savings	\$0.00	\$0.00	\$0.00	\$0.00
G 651-11041 Interest Receivable	\$37,272.77	\$0.00	\$0.00	\$37,272.77
G 651-11151 Accounts Receivable	\$52,295.08	\$1,047,794.40	\$906,192.85	\$193,896.63
G 651-11152 Accounts Receivable - UB	\$442,389.49	\$6,140,004.51	\$6,081,942.75	\$500,451.25
G 651-11154 Return Checks	\$0.00	\$0.00	\$0.00	\$0.00
G 651-11155 Accounts Rec - Other	\$0.00	\$0.00	\$0.00	\$0.00
G 651-11212 Special Assess Rec - Unamort	\$0.00	\$0.00	\$0.00	\$0.00
G 651-11213 Special Assess Rec - Amortized	\$0.00	\$0.00	\$0.00	\$0.00
G 651-11410 Distribution Inventory	\$130,105.52	\$139,206.79	\$6,719.08	\$262,593.23
G 651-11551 Prepaid Ins	\$0.00	\$45,780.51	\$45,780.51	\$0.00
G 651-12600 Fixed Assets	\$6,162,048.97	\$313,853.86	\$4,221.47	\$6,471,681.36
G 651-12601 Allowance for Depreciation	-\$4,098,651.79	\$0.00	\$197,195.70	-\$4,295,847.49
G 651-12647 Construction in Progress	\$5,222.49	\$0.00	\$5,222.49	\$0.00
G 651-13300 Advance To Wood & Grove Fu	\$493,894.56	\$0.00	\$31,816.16	\$462,078.40
G 651-13305 Advance To Water Fund	\$141,443.26	\$0.00	\$9,111.62	\$132,331.64
G 651-13310 Advance To Sewer Fund	\$135,890.42	\$0.00	\$8,753.91	\$127,136.51
G 651-13315 Advance To Fire Station Proj F	\$0.00	\$0.00	\$0.00	\$0.00
G 651-13320 Advance To Liquor Fund	\$900,000.00	\$0.00	\$0.00	\$900,000.00
G 651-13325 Advance To TIF District 1-11	\$199,103.98	\$0.00	\$10,854.98	\$188,249.00
G 651-13340 Advance to General Fund	\$0.00	\$129,198.12	\$0.00	\$129,198.12
G 651-15600 Deferred Outflow - Pensions	\$47,458.00	\$0.00	\$0.00	\$47,458.00
G 651-15650 Deferred Outflow - OPEB	\$3,417.00	\$0.00	\$0.00	\$3,417.00
Bal Type A	\$12,203,138.12	\$16,255,214.25	\$15,548,143.38	\$12,910,208.99
Bal Type E				
G 651-24204 Fund Bal-Undes/Net Asset (ent	\$10,239,286.04	\$5,931,636.05	\$6,745,522.07	\$11,053,172.06
G 651-24502 FB/Net Asset-Des Cap Proj/De	-\$1,000,000.00	\$0.00	\$0.00	-\$1,000,000.00
Bal Type E	\$11,239,286.04	\$5,931,636.05	\$6,745,522.07	\$12,053,172.06
Bal Type L				
G 651-20610 Contracts Payable - Retainage	-\$5,222.49	\$5,222.49	\$0.00	\$0.00
G 651-21500 Accrued Interest Payable	\$0.00	\$0.00	\$0.00	\$0.00
G 651-21600 Accrued Wages/Salaries Payab	-\$5,495.77	\$0.00	\$0.00	-\$5,495.77
G 651-22021 Accounts Payable	-\$471,969.05	\$4,287,026.48	\$4,191,554.06	-\$376,496.63
G 651-22050 Franchise Fee Payable	\$0.00	\$263,093.18	\$263,093.18	\$0.00
G 651-22082 Sales Tax Payable	-\$20,347.00	\$293,180.72	\$296,103.07	-\$23,269.35
G 651-22161 Accrued Vac-Sick Wages	-\$28,613.76	\$0.00	\$0.00	-\$28,613.76
G 651-22190 OPEB Liability	-\$30,157.00	\$0.00	\$0.00	-\$30,157.00
G 651-22201 Deposits	-\$62,940.00	\$31,300.00	\$17,600.00	-\$49,240.00
G 651-22202 Deposits - Other	-\$100.00	\$0.00	\$0.00	-\$100.00
G 651-22223 Deferred Revenues	\$0.00	\$0.00	\$0.00	\$0.00
G 651-22250 Undistributed Receipts (UR)	-\$17,407.01	\$91,499.94	\$96,157.35	-\$22,064.42
G 651-22850 EFT Clearing Account	\$0.00	\$4,672.66	\$4,672.66	\$0.00
G 651-23000 Net Pension Liability	-\$305,991.00	\$0.00	\$0.00	-\$305,991.00
G 651-23500 Deferred Inflow - Pensions	-\$15,609.00	\$0.00	\$0.00	-\$15,609.00
Bal Type L	-\$963,852.08	\$4,975,995.47	\$4,869,180.32	-\$857,036.93
Fund 651 ELECTRIC FUND	\$0.00	\$27,162,845.77	\$27,162,845.77	\$0.00



CITY OF MORA
BALANCE SHEET
 Current Period: December 2021

Year End

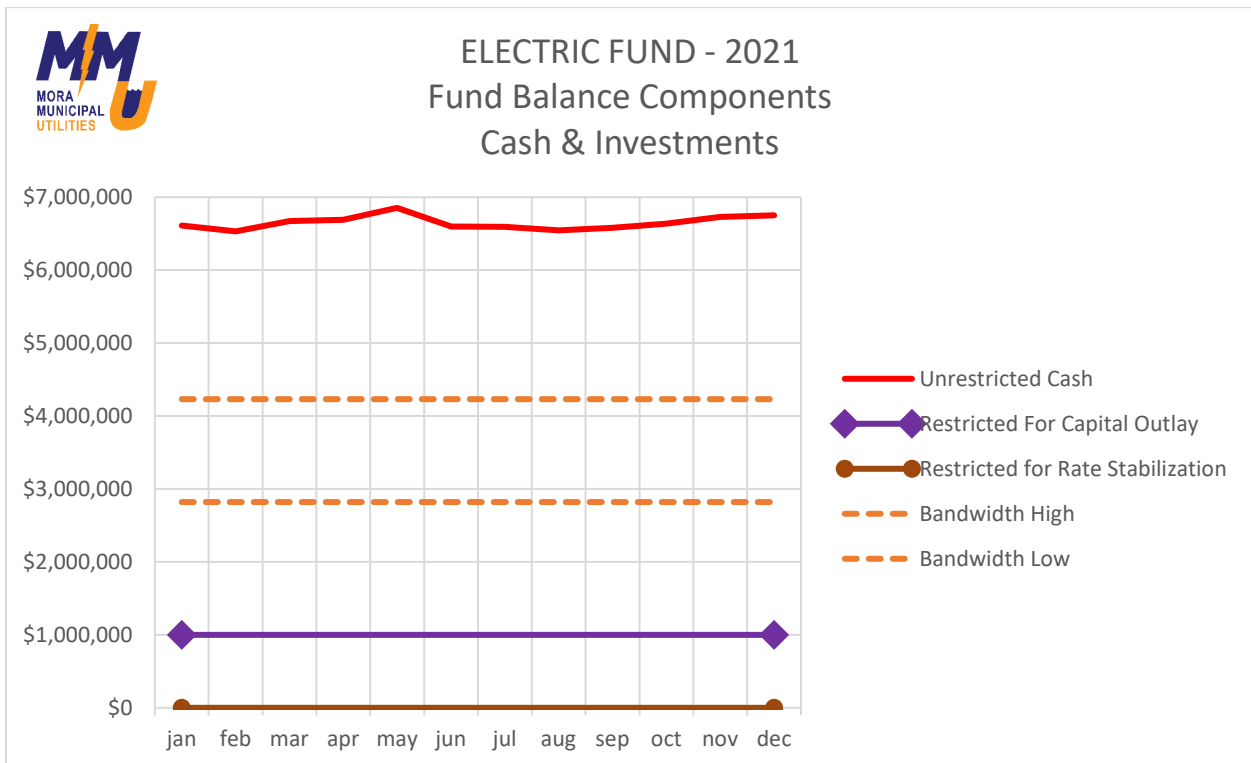
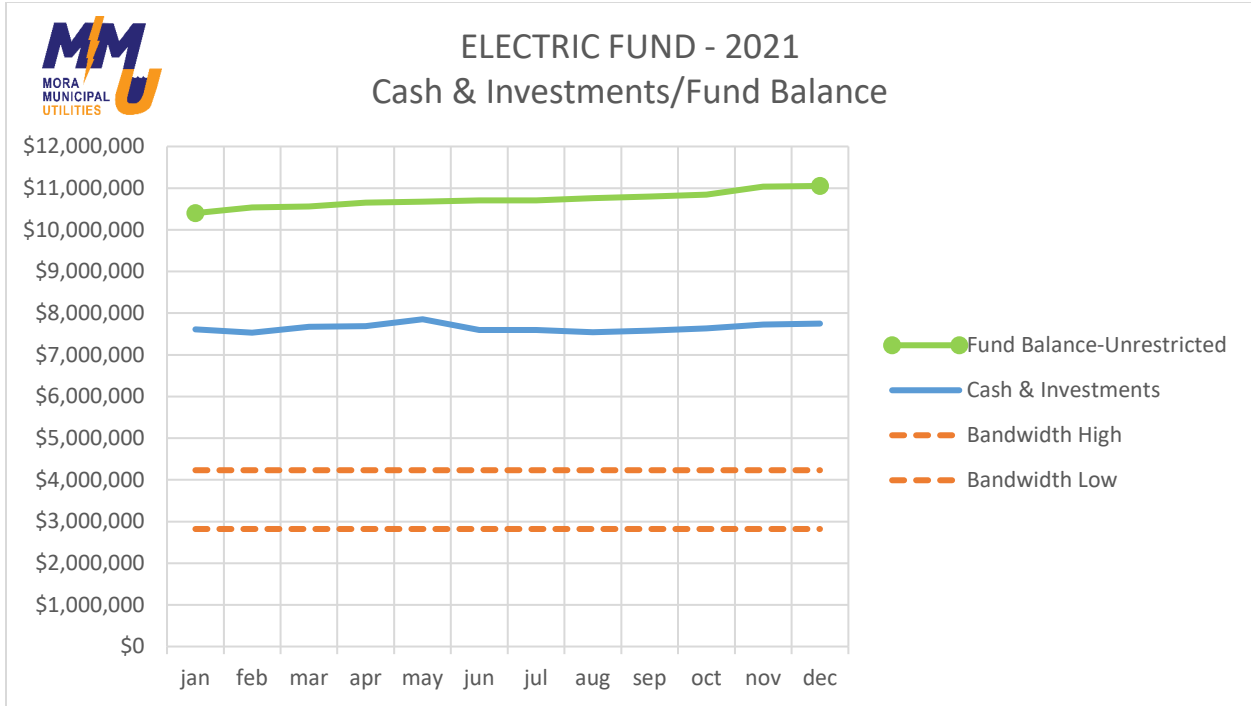
Account Descr	Begin Yr	YTD Debit	YTD Credit	Current Balance
Fund 652 WATER FUND				
Bal Type A				
G 652-11011 Cash NNB Checking	\$584,970.34	\$1,100,535.92	\$1,028,641.85	\$656,864.41
G 652-11012 INV Restr Cap Imp/Debt-K/W/	\$37,369.63	\$30.24	\$0.00	\$37,399.87
G 652-11018 Cash FCB HI-FI	\$62,999.34	\$48.16	\$10,503.34	\$52,544.16
G 652-11020 Investments	\$643,216.72	\$343,063.07	\$173,793.28	\$812,486.51
G 652-11041 Interest Receivable	\$4,765.40	\$0.00	\$0.00	\$4,765.40
G 652-11151 Accounts Receivable	\$1,325.22	\$90,943.00	\$14,616.45	\$77,651.78
G 652-11152 Accounts Receivable - UB	\$126,547.87	\$939,020.44	\$942,077.73	\$123,490.58
G 652-11154 Return Checks	\$0.00	\$0.00	\$0.00	\$0.00
G 652-11155 Accounts Rec - Other	\$0.00	\$0.00	\$0.00	\$0.00
G 652-11212 Special Assess Rec - Unamort	\$57,300.06	\$52,117.48	\$36,796.76	\$72,620.78
G 652-11213 Special Assess Rec - Amortized	\$0.00	\$0.00	\$0.00	\$0.00
G 652-11420 Inventory Materials/Supplies	\$12,534.02	\$9,352.13	\$0.00	\$21,886.15
G 652-11551 Prepaid Ins	\$0.00	\$13,106.40	\$13,106.40	\$0.00
G 652-12600 Fixed Assets	\$7,827,990.79	\$98,649.67	\$3,300.00	\$7,923,340.46
G 652-12601 Allowance for Depreciation	-\$4,290,447.08	\$0.00	\$334,361.70	-\$4,624,808.78
G 652-15600 Deferred Outflow - Pensions	\$21,152.00	\$0.00	\$0.00	\$21,152.00
G 652-15650 Deferred Outflow - OPEB	\$1,604.00	\$0.00	\$0.00	\$1,604.00
Bal Type A	\$5,091,328.31	\$2,646,866.51	\$2,557,197.51	\$5,180,997.32
Bal Type E				
G 652-24204 Fund Bal-Undes/Net Asset (ent	-\$3,626,430.66	\$760,440.17	\$950,956.81	-\$3,816,947.31
G 652-24502 FB/Net Asset-Des Cap Proj/De	-\$100,000.00	\$0.00	\$0.00	-\$100,000.00
Bal Type E	-\$3,726,430.66	\$760,440.17	\$950,956.81	-\$3,916,947.31
Bal Type L				
G 652-20900 Advance From Electric Fund	-\$141,443.26	\$9,111.62	\$0.00	-\$132,331.64
G 652-21500 Accrued Interest Payable	-\$9,190.31	\$0.00	\$0.00	-\$9,190.31
G 652-21600 Accrued Wages/Salaries Payab	-\$2,458.41	\$0.00	\$0.00	-\$2,458.41
G 652-22021 Accounts Payable	-\$5,150.51	\$5,956.19	\$13,291.47	-\$12,485.79
G 652-22026 State Water Fee	-\$0.17	\$11,659.00	\$11,659.58	-\$0.75
G 652-22031 Bonds Payable	-\$1,031,672.00	\$99,182.00	\$0.00	-\$932,490.00
G 652-22034 Unamortized Premium on Bon	-\$1,525.82	\$0.00	\$0.00	-\$1,525.82
G 652-22082 Sales Tax Payable	-\$752.00	\$11,826.89	\$11,937.01	-\$862.12
G 652-22161 Accrued Vac-Sick Wages	-\$15,013.17	\$0.00	\$0.00	-\$15,013.17
G 652-22190 OPEB Liability	-\$14,151.00	\$0.00	\$0.00	-\$14,151.00
G 652-22201 Deposits	-\$200.00	\$250.00	\$250.00	-\$200.00
G 652-22223 Deferred Revenues	\$0.00	\$0.00	\$0.00	\$0.00
G 652-22850 EFT Clearing Account	\$0.00	\$0.00	\$0.00	\$0.00
G 652-22860 Edgewood Tenant Rent Collect	\$0.00	\$0.00	\$0.00	\$0.00
G 652-23000 Net Pension Liability	-\$136,384.00	\$0.00	\$0.00	-\$136,384.00
G 652-23500 Deferred Inflow - Pensions	-\$6,957.00	\$0.00	\$0.00	-\$6,957.00
Bal Type L	-\$1,364,897.65	\$137,985.70	\$37,138.06	-\$1,264,050.01
Fund 652 WATER FUND	\$0.00	\$3,545,292.38	\$3,545,292.38	\$0.00

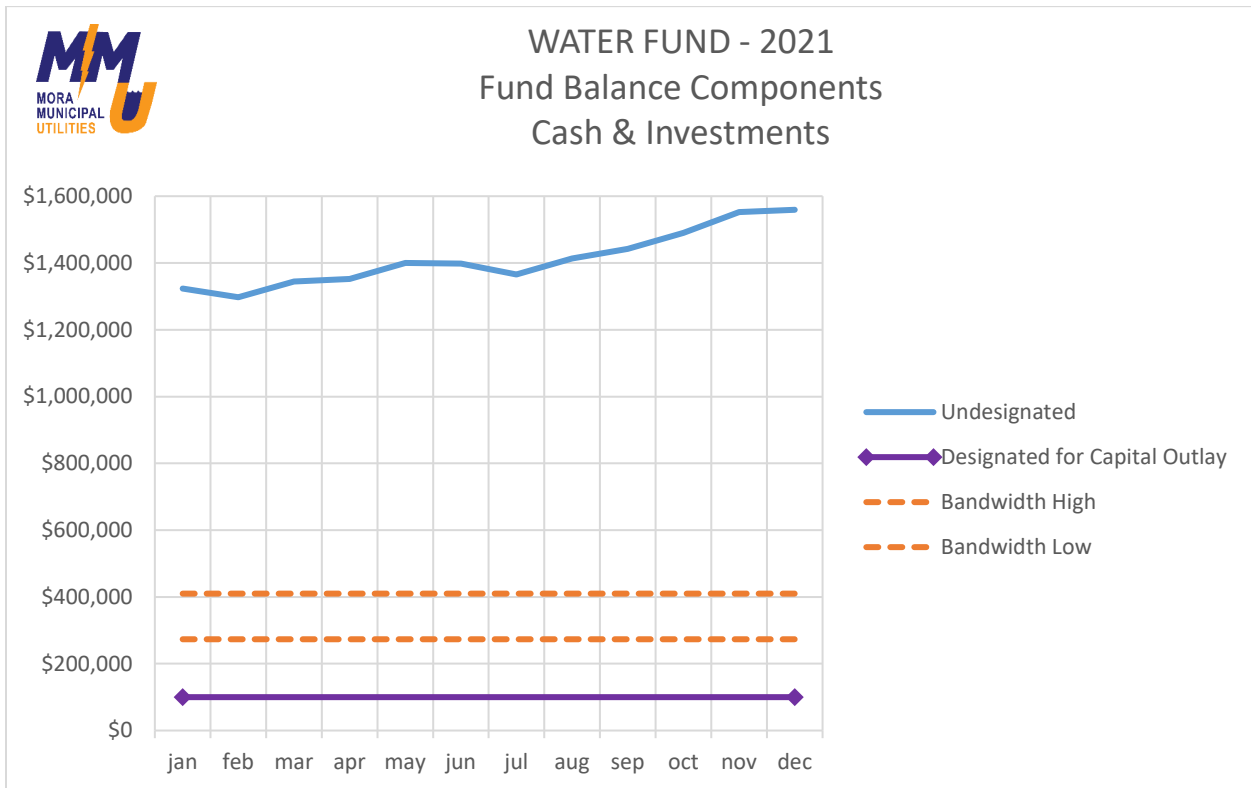
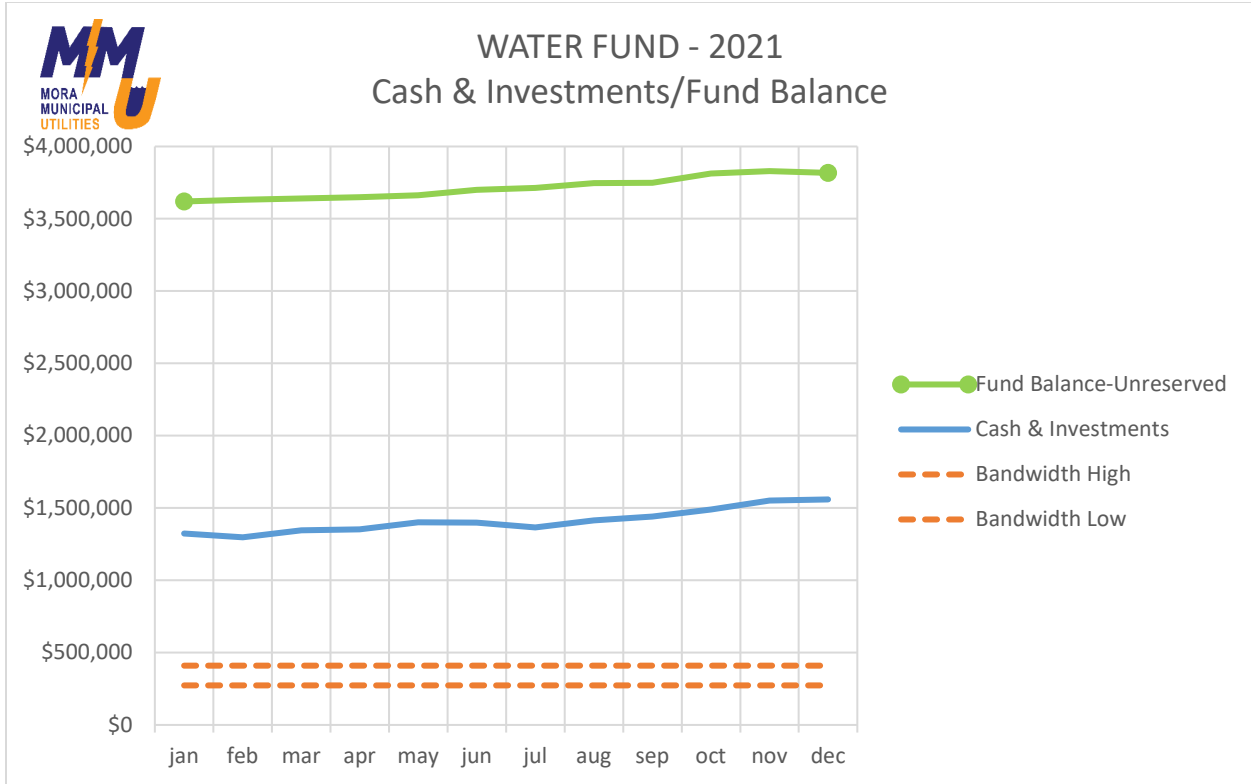


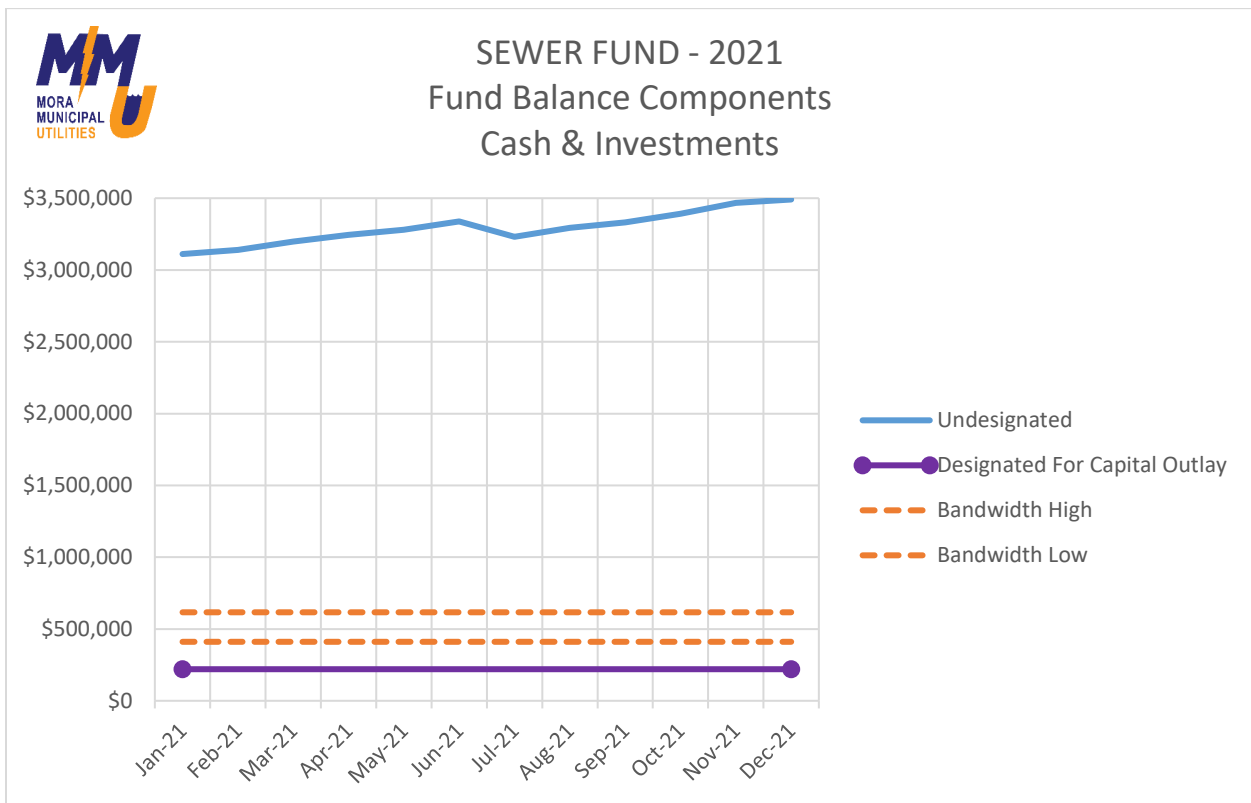
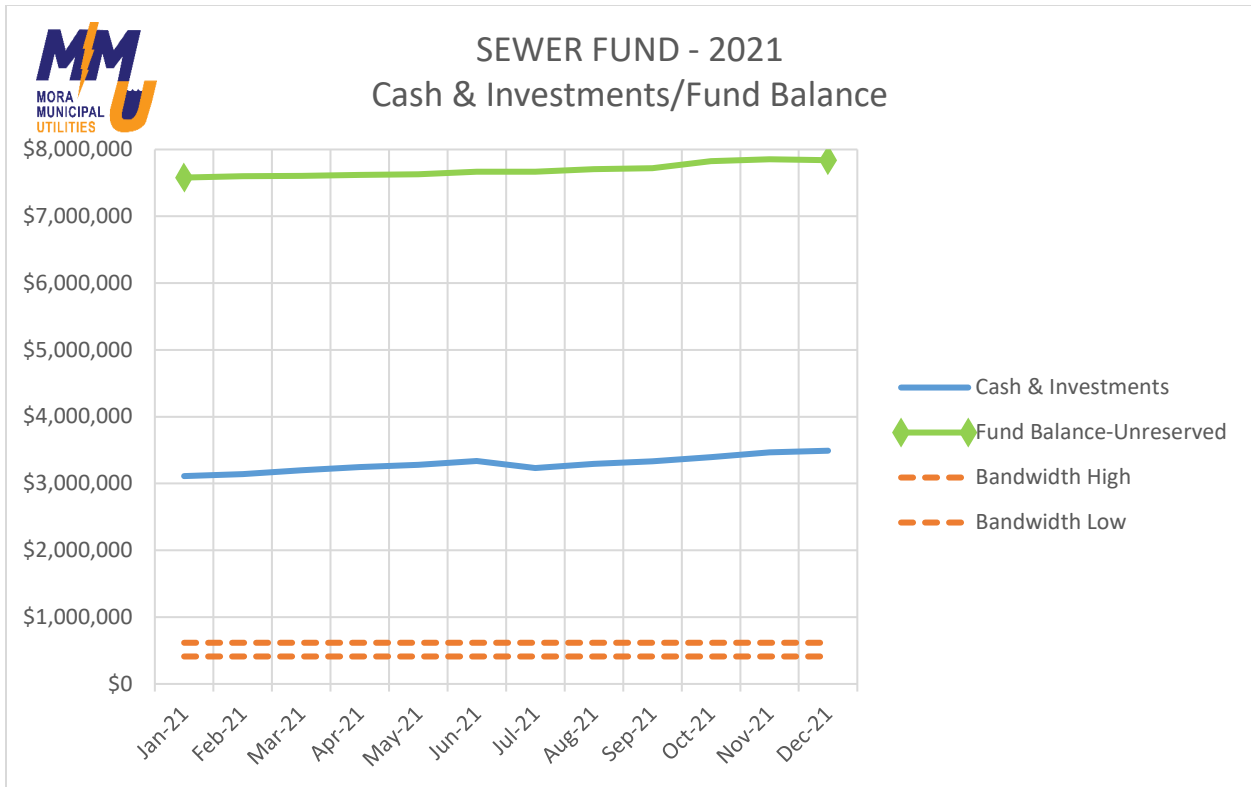
CITY OF MORA
BALANCE SHEET
 Current Period: December 2021

Year End

Account Descr	Begin Yr	YTD Debit	YTD Credit	Current Balance
Fund 653 SEWER FUND				
Bal Type A				
G 653-11011 Cash NNB Checking	\$867,152.71	\$1,437,398.28	\$1,262,238.00	\$1,042,312.99
G 653-11018 Cash FCB HI-FI	\$637,179.65	\$513.30	\$10,090.98	\$627,601.97
G 653-11020 Investments	\$1,622,292.46	\$407,103.70	\$208,430.06	\$1,820,966.10
G 653-11041 Interest Receivable	\$12,019.07	\$0.00	\$0.00	\$12,019.07
G 653-11151 Accounts Receivable	\$414.98	\$158,913.07	\$80,554.27	\$78,773.78
G 653-11152 Accounts Receivable - UB	\$108,621.46	\$1,140,019.36	\$1,142,537.29	\$106,103.53
G 653-11155 Accounts Rec - Other	\$0.00	\$0.00	\$0.00	\$0.00
G 653-11212 Special Assess Rec - Unamort	\$0.00	\$0.00	\$0.00	\$0.00
G 653-11213 Special Assess Rec - Amortized	\$0.00	\$0.00	\$0.00	\$0.00
G 653-11551 Prepaid Ins	\$0.00	\$23,313.31	\$23,313.31	\$0.00
G 653-12600 Fixed Assets	\$13,761,445.78	\$83,978.36	\$30,508.67	\$13,814,915.47
G 653-12601 Allowance for Depreciation	-\$6,059,028.45	\$30,508.67	\$474,293.30	-\$6,502,813.08
G 653-12647 Construction in Progress	\$20,000.00	\$0.00	\$20,000.00	\$0.00
G 653-15600 Deferred Outflow - Pensions	\$31,989.00	\$0.00	\$0.00	\$31,989.00
G 653-15650 Deferred Outflow - OPEB	\$2,712.00	\$0.00	\$0.00	\$2,712.00
Bal Type A	\$11,004,798.66	\$3,281,748.05	\$3,251,965.88	\$11,034,580.83
Bal Type E				
G 653-24204 Fund Bal-Undes/Net Asset (ent	-\$7,596,705.11	\$1,026,233.11	\$1,271,032.84	-\$7,841,504.84
G 653-24502 FB/Net Asset-Des Cap Proj/De	-\$220,000.00	\$0.00	\$0.00	-\$220,000.00
Bal Type E	-\$7,816,705.11	\$1,026,233.11	\$1,271,032.84	-\$8,061,504.84
Bal Type L				
G 653-20610 Contracts Payable - Retainage	-\$20,000.00	\$20,000.00	\$0.00	\$0.00
G 653-20900 Advance From Electric Fund	-\$135,890.42	\$8,753.91	\$0.00	-\$127,136.51
G 653-21500 Accrued Interest Payable	-\$12,975.12	\$0.00	\$0.00	-\$12,975.12
G 653-21600 Accrued Wages/Salaries Payab	-\$4,232.52	\$0.00	\$0.00	-\$4,232.52
G 653-22021 Accounts Payable	-\$16,261.86	\$16,261.86	\$6,755.21	-\$6,755.21
G 653-22027 Quamba Payable-Reserve & D	-\$3,460.00	\$14,019.00	\$14,080.00	-\$3,521.00
G 653-22031 Bonds Payable	-\$2,731,833.00	\$176,818.00	\$0.00	-\$2,555,015.00
G 653-22034 Unamortized Premium on Bon	-\$775.33	\$0.00	\$0.00	-\$775.33
G 653-22082 Sales Tax Payable	\$0.00	\$0.00	\$0.00	\$0.00
G 653-22161 Accrued Vac-Sick Wages	-\$21,956.30	\$0.00	\$0.00	-\$21,956.30
G 653-22190 OPEB Liability	-\$23,934.00	\$0.00	\$0.00	-\$23,934.00
G 653-22223 Deferred Revenues	\$0.00	\$0.00	\$0.00	\$0.00
G 653-23000 Net Pension Liability	-\$206,254.00	\$0.00	\$0.00	-\$206,254.00
G 653-23500 Deferred Inflow - Pensions	-\$10,521.00	\$0.00	\$0.00	-\$10,521.00
Bal Type L	-\$3,188,093.55	\$235,852.77	\$20,835.21	-\$2,973,075.99
Fund 653 SEWER FUND	\$0.00	\$4,543,833.93	\$4,543,833.93	\$0.00







CITY OF MORA/MORA MUNICIPAL UTILITIES
 Current Investments
 Information current as of December 31, 2021

Bank/Agency	Location	Type	FDIC #	Broker	Amount	DTD/Issued	Due	Rate
State Bank of India NY	New York, NY	CD	33682	4M Fund	\$ 245,000.00	1/26/2017	1/26/2022	2.30%
First National Bank	Paragould, AR	CD	3887	4M Fund	\$ 235,100.00	8/9/2019	8/8/2022	1.98%
Latino Community Credit Union	Durham, NC	CD	68430	4M Fund	\$ 232,000.00	8/16/2019	8/16/2022	2.39%
Western Alliance Bank	Oakland, CA	cd	57512	4M Fund	\$ 249,300.00	8/18/2021	8/18/2022	0.25%
American Express Bank	Salt Lake City, UT	CD	35328	4M Fund	\$ 245,000.00	9/6/2017	9/6/2022	2.40%
Greenstate Credit Union	North Liberty, IA	CD	60269	4M Fund	\$ 248,500.00	8/18/2021	8/18/2023	0.30%
Neighborhood National Bank	Mora, MN	CD	18885	None	\$ 245,000.00	1/26/2018	1/26/2022	2.00%
East Boston Savings Bank	Boston, MA	CD	33510	RBC Wealth	\$ 235,000.00	9/28/2017	9/28/2022	2.05%
Ally Bank	Midvale, UT	CD	57803	RBC Wealth	\$ 140,000.00	10/11/2019	10/11/2022	1.90%
Morgan Stanley Bank	Salt Lake City, UT	CD	32992	RBC Wealth	\$ 245,000.00	6/19/2018	6/23/2023	3.20%
Discover Bank	Greenwood, DE	CD	5649	RBC Wealth	\$ 139,000.00	9/28/2016	9/28/2023	1.80%
Comenity Capital Bank	Salt Lake City, UT	CD	57570	RBC Wealth	\$ 245,000.00	6/27/2019	6/27/2024	2.50%
Lakeside Bank	Chicago, IL	CD	19573	RBC Wealth	\$ 170,000.00	3/30/2020	3/31/2025	1.40%
Texas Exchange Bank	Crowley, TX	CD	20099	RBC Wealth	\$ 245,000.00	6/19/2020	6/19/2025	1.00%
Medallion Bank	Salt Lake City, UT	CD	57449	RBC Wealth	\$ 245,000.00	8/30/2021	8/31/2026	0.85%
EnerBank	Salt Lake City, UT	CD	57293	RBC Wealth	\$ 245,000.00	5/20/2020	5/14/2027	1.10%
Washington County Bank	Blair, NE	CD	12241	RBC Wealth	\$ 155,000.00	3/30/2021	9/30/2027	1.10%
Frazer Bank	Altus, OK	CD	4031	RBC Wealth	\$ 245,000.00	6/25/2021	6/26/2028	1.10%
Merrick Bank	South Jordan, UT	CD	34519	RBC Wealth	\$ 245,000.00	7/31/2020	7/31/2028	1.00%
Comenity Bank	Wilmington, DE	CD	27499	Wells Fargo	\$ 200,000.00	8/15/2019	8/15/2022	2.10%
Israel Discount Bank		CD	19977	Wells Fargo	\$ 150,000.00	11/12/2021	8/14/2023	0.45%
Federal Home Loan Mortgage Company	McLean, VA	AG		Wells Fargo	\$ 147,000.00	9/1/1993	9/1/2023	6.50%
Synchrony Bank		CD	27314	Wells Fargo	\$ 245,000.00	9/5/2021	9/5/2023	0.25%
Synovus Bank	Columbus, GA	CD	873	Wells Fargo	\$ 245,000.00	3/11/2021	3/11/2024	0.30%
BankUnited, NA	Miami Lakes, FL	CD	58979	Wells Fargo	\$ 244,000.00	4/14/2021	4/15/2024	0.45%
UBS Bank	Salt Lake City, UT	CD	57565	Wells Fargo	\$ 124,000.00	6/23/2021	6/23/2024	0.35%
BMW Bank of North America	Salt Lake City, UT	CD	35141	Wells Fargo	\$ 106,000.00	7/16/2021	7/16/2024	0.50%
New York Community Bank		CD	16022	Wells Fargo	\$ 245,000.00	9/10/2021	9/10/2024	0.65%
Toyota Financial Savings Bank	Henderson, NV	CD	57542	Wells Fargo	\$ 245,000.00	8/19/2021	8/19/2025	0.70%
Federal Home Loan Bank	McLean, VA	AG		Wells Fargo	\$ 150,000.00	1/21/2021	1/29/2026	0.30%
Goldman Sachs Bank	New York, NY	CD	33124	Wells Fargo	\$ 245,000.00	8/11/2021	2/11/2026	1.00%
Sallie Mae Bank	Salt Lake City, UT	CD	58177	Wells Fargo	\$ 118,000.00	7/8/2021	7/8/2026	1.00%
Sallie Mae Bank	Salt Lake City, UT	CD	58177	Wells Fargo	\$ 129,000.00	8/25/2021	8/25/2026	1.05%
JP Morgan Chase	Columbus, OH	CD	628	Wells Fargo	\$ 245,000.00	9/23/2020	9/23/2026	0.50%
BMO Harris Bank	Chicago, IL	CD	16571	Wells Fargo	\$ 245,000.00	7/13/2021	7/13/2028	1.00%

\$ 7,336,900.00

CD = Certificate of Deposit

AG = Agency/Government Asset Backed

Note: This list represents the combined portfolios of the City of Mora and Mora Municipal Utilities. For breakdown by fund, please refer to the Balance Sheet.

CITY OF MORA/MORA MUNICIPAL UTILITIES
 Debt Retirement Schedule
 For the Year Ending December 31, 2021

SUM OF ALL DEBT			Series 2011A	Series 2015B	Series 2015C			Series 2017A	MnPFA Water	MnPFA WWTP	Mora HRA Bonds*		
			Fund 530	Fund 532	Fund 533	Fund 652	Fund 653	Fund 535	G 652-22031	G 653-22031	Series 2019A	Series 2009B	
Year	Year-End Balance	Principal Reduction	Year-End Balance	Year-End Balance	Year-End Balance	Year-End Balance	Year-End Balance	Year-End Balance	Year-End Balance	Year-End Balance	Year	Year-End Balance	Year-End Balance
2016	11,387,000.00		435,000.00	1,385,000.00	1,251,495.00	267,364.00	221,141.00	1,325,000.00	1,151,000.00	3,326,000.00			350,000.00
2017	12,039,957.75	652,957.75	370,000.00	1,345,000.00	1,125,495.00	246,858.00	202,647.00	1,325,000.00	1,078,000.00	3,056,957.75			290,000.00
2018	11,484,957.75	(555,000.00)	300,000.00	1,290,000.00	1,039,495.00	223,036.00	182,469.00	1,325,000.00	1,004,000.00	2,895,957.75			225,000.00
2019	11,080,000.00	(404,957.75)	230,000.00	1,230,000.00	942,495.00	201,854.00	165,651.00	1,290,000.00	928,000.00	2,842,000.00	2019	3,095,000.00	155,000.00
2020	10,433,000.00	(647,000.00)	155,000.00	1,170,000.00	840,495.00	180,672.00	148,833.00	1,235,000.00	851,000.00	2,677,000.00	2020	3,095,000.00	80,000.00
2021	9,759,000.00	(674,000.00)	80,000.00	1,110,000.00	733,495.00	159,490.00	132,015.00	1,180,000.00	773,000.00	2,511,000.00	2021	3,080,000.00	-
2022	9,046,000.00	(713,000.00)	-	1,050,000.00	622,995.00	137,648.00	114,357.00	1,125,000.00	693,000.00	2,343,000.00	2022	2,960,000.00	
2023	8,400,000.00	(646,000.00)		985,000.00	512,495.00	115,806.00	96,699.00	1,070,000.00	612,000.00	2,173,000.00	2023	2,835,000.00	
2024	7,731,000.00	(669,000.00)		920,000.00	398,495.00	89,990.00	76,515.00	1,010,000.00	529,000.00	2,002,000.00	2024	2,705,000.00	
2025	7,059,000.00	(672,000.00)		855,000.00	284,495.00	64,174.00	56,331.00	950,000.00	445,000.00	1,829,000.00	2025	2,575,000.00	
2026	6,378,000.00	(681,000.00)		790,000.00	166,995.00	37,698.00	35,307.00	890,000.00	359,000.00	1,654,000.00	2026	2,445,000.00	
2027	5,684,000.00	(694,000.00)		720,000.00	50,995.00	10,562.00	13,443.00	830,000.00	272,000.00	1,477,000.00	2027	2,310,000.00	
2028	5,067,000.00	(617,000.00)		650,000.00	-	-	-	765,000.00	183,000.00	1,299,000.00	2028	2,170,000.00	
2029	4,516,000.00	(551,000.00)		580,000.00				700,000.00	92,000.00	1,119,000.00	2029	2,025,000.00	
2030	3,952,000.00	(564,000.00)		505,000.00				630,000.00	-	937,000.00	2030	1,880,000.00	
2031	3,473,000.00	(479,000.00)		430,000.00				560,000.00		753,000.00	2031	1,730,000.00	
2032	2,987,000.00	(486,000.00)		350,000.00				490,000.00		567,000.00	2032	1,580,000.00	
2033	2,485,000.00	(502,000.00)		265,000.00				415,000.00		380,000.00	2033	1,425,000.00	
2034	1,976,000.00	(509,000.00)		180,000.00				340,000.00		191,000.00	2034	1,265,000.00	
2035	1,455,000.00	(521,000.00)		90,000.00				260,000.00		-	2035	1,105,000.00	
2036	1,115,000.00	(340,000.00)		-				175,000.00			2036	940,000.00	
2037	860,000.00	(255,000.00)						90,000.00			2037	770,000.00	
2038	595,000.00	(265,000.00)						-			2038	595,000.00	
2039	415,000.00	(180,000.00)									2039	415,000.00	
2040	-	(415,000.00)									2040	-	
2041	-	-											
2042	-	-											
2043	-	-											

* These Bonds are special obligations of the Authority but are general obligations of the City for which the City pledges its full faith, credit and taxing powers.



CITY OF MORA
Revenue Guideline For Commission
 Current Period: December 2021

Last Dim Descr	2021 YTD Budget	2021 YTD Amt	2021 YTD Balance	2021 % of Budget Remain	Explanation
Fund 651 ELECTRIC FUND					
Other State Grants & Aids	\$0.00	\$0.00	\$0.00	0.00%	
PERA Aid	\$0.00	\$0.00	\$0.00	0.00%	
Int/Pen on Spec Assmts	\$500.00	\$4,957.99	-\$4,457.99	-891.60%	
Interest Earnings	\$99,670.00	\$115,007.03	-\$15,337.03	-15.39%	
Unrealized Gain/(Loss) on Inv	\$0.00	-\$75,989.51	\$75,989.51	0.00%	
Dividends	\$598.00	\$8,736.00	-\$8,138.00	-1360.87%	
Service Chg on NSF Checks	\$600.00	\$660.00	-\$60.00	-10.00%	
Electricity Sales	\$5,489,700.00	\$5,433,841.96	\$55,858.04	1.02%	
Misc Income	\$1,000.00	\$4,966.30	-\$3,966.30	-396.63%	See Note A.
Excess Equity	\$0.00	\$0.00	\$0.00	0.00%	
SMMPA Contract	\$400,000.00	\$537,001.76	-\$137,001.76	-34.25%	
CIP Reimbursements	\$40,000.00	\$34,758.90	\$5,241.10	13.10%	
Penalties	\$28,000.00	\$35,415.65	-\$7,415.65	-26.48%	
Misc Service Revenues	\$20,000.00	\$148,471.50	-\$128,471.50	-642.36%	See Note B.
Rent from Elec Property	\$6,088.00	\$7,188.00	-\$1,100.00	-18.07%	
Distributed Energy Resources	\$0.00	\$200.00	-\$200.00	0.00%	
Labor Sales	\$4,000.00	\$19,242.00	-\$15,242.00	-381.05%	See Note B.
Recoveries of Bad Debt	\$200.00	\$0.00	\$200.00	100.00%	
Cash Over/Short	\$0.00	\$0.00	\$0.00	0.00%	
Sale of Fixed Assets	\$0.00	\$5,300.00	-\$5,300.00	0.00%	See Note C.
Trf from General Fund	\$0.00	\$0.00	\$0.00	0.00%	
Trf from Special Revenue Fund	\$7,860.00	\$7,856.68	\$3.32	0.04%	
Trf from Enterprise Fund	\$0.00	\$0.00	\$0.00	0.00%	
Special Items	\$0.00	\$190,733.74	-\$190,733.74	0.00%	See Note D.
Fund 651 ELECTRIC FUND	\$6,098,216.00	\$6,478,348.00	-\$380,132.00	-6.23%	
Fund 652 WATER FUND					
Other State Grants & Aids	\$0.00	\$0.00	\$0.00	0.00%	
PERA Aid	\$0.00	\$0.00	\$0.00	0.00%	
Special Assessments	\$0.00	\$0.00	\$0.00	0.00%	
Int/Pen on Spec Assmts	\$600.00	\$2,478.99	-\$1,878.99	-313.17%	
Interest Earnings	\$8,010.00	\$10,303.89	-\$2,293.89	-28.64%	
Unrealized Gain/(Loss) on Inv	\$0.00	-\$10,355.70	\$10,355.70	0.00%	
Dividends	\$68.00	\$2,101.00	-\$2,033.00	-2989.71%	
Service Chg on NSF Checks	\$0.00	\$0.00	\$0.00	0.00%	
Water Sales	\$742,600.00	\$842,281.51	-\$99,681.51	-13.42%	
Misc Income	\$4,000.00	\$2,343.29	\$1,656.71	41.42%	
Penalties	\$10,000.00	\$18,448.52	-\$8,448.52	-84.49%	
Labor Sales	\$2,000.00	\$725.00	\$1,275.00	63.75%	
Antenna Leases	\$4,000.00	\$4,048.67	-\$48.67	-1.22%	
WAC Fees	\$20,000.00	\$60,000.00	-\$40,000.00	-200.00%	
Water/Sewer Buy-In	\$0.00	\$0.00	\$0.00	0.00%	
Sale of Fixed Assets	\$0.00	\$6,100.00	-\$6,100.00	0.00%	See Note E.
Trf from General Fund	\$0.00	\$0.00	\$0.00	0.00%	
Trf from Special Revenue Fund	\$0.00	\$0.00	\$0.00	0.00%	
Trf from Enterprise Fund	\$0.00	\$0.00	\$0.00	0.00%	
Fund 652 WATER FUND	\$791,278.00	\$938,475.17	-\$147,197.17	-18.60%	
Fund 653 SEWER FUND					
Other State Grants & Aids	\$0.00	\$0.00	\$0.00	0.00%	
PERA Aid	\$0.00	\$0.00	\$0.00	0.00%	
Point Source Imp Grant (PFA)	\$0.00	\$0.00	\$0.00	0.00%	
Clean Water Grant (PFA)	\$0.00	\$0.00	\$0.00	0.00%	



CITY OF MORA
Revenue Guideline For Commission
 Current Period: December 2021

Last Dim Descr	2021 YTD Budget	2021 YTD Amt	2021 YTD Balance	2021 % of Budget Remain	Explanation
Special Assessments	\$0.00	\$0.00	\$0.00	0.00%	
Int/Pen on Spec Assmts	\$600.00	\$2,478.98	-\$1,878.98	-313.16%	
Interest Earnings	\$21,370.00	\$25,697.13	-\$4,327.13	-20.25%	
Unrealized Gain/(Loss) on Inv	\$0.00	-\$24,810.19	\$24,810.19	0.00%	
Dividends	\$395.00	\$3,634.00	-\$3,239.00	-820.00%	
Misc Income	\$0.00	\$881.52	-\$881.52	0.00%	See Note A.
Penalties	\$20,000.00	\$28,920.90	-\$8,920.90	-44.60%	
Labor Sales	\$0.00	\$0.00	\$0.00	0.00%	
Water/Sewer Buy-In	\$0.00	\$0.00	\$0.00	0.00%	
Land Rent - WWTP	\$4,560.00	\$4,432.00	\$128.00	2.81%	
Sewer Charges - Treatment	\$995,800.00	\$1,089,122.75	-\$93,322.75	-9.37%	
SAC Fees	\$30,000.00	\$96,000.00	-\$66,000.00	-220.00%	
Sale of Fixed Assets	\$0.00	\$15,250.00	-\$15,250.00	0.00%	See Note F.
Comp. for Loss of Fixed Assets	\$0.00	\$2,107.11	-\$2,107.11	0.00%	See Note G.
Trf from General Fund	\$0.00	\$0.00	\$0.00	0.00%	
Trf from Special Revenue Fund	\$0.00	\$0.00	\$0.00	0.00%	
Trf from Enterprise Fund	\$0.00	\$0.00	\$0.00	0.00%	
Fund 653 SEWER FUND	\$1,072,725.00	\$1,243,714.20	-\$170,989.20	-15.94%	
	\$7,962,219.00	\$8,660,537.37	-\$698,318.37	-8.77%	



CITY OF MORA
Expenditure Guideline For Commission
 Current Period: December 2021

Last Dim Descr	2021 YTD Budget	2021 YTD Amt	2021 YTD Balance	2021 % of Budget Remain	Explanation
Fund 651 ELECTRIC FUND					
Dept 49510 GENERATION & POWER SUPPLY					
Wages & Salaries	\$88,743.00	\$33,476.97	\$55,266.03	62.28%	See Note H.
PERA	\$6,656.00	\$2,510.64	\$4,145.36	62.28%	
FICA	\$5,502.00	\$1,903.53	\$3,598.47	65.40%	
Medicare	\$1,287.00	\$445.14	\$841.86	65.41%	
VEBA or H.S.A.	\$327.00	\$107.00	\$220.00	67.28%	
Health Insurance	\$17,626.00	\$6,231.98	\$11,394.02	64.64%	
Life Insurance	\$164.00	\$67.60	\$96.40	58.78%	
Dental Insurance	\$0.00	\$0.00	\$0.00	0.00%	
Office Supplies	\$0.00	\$0.00	\$0.00	0.00%	
Cleaning Supplies	\$150.00	\$48.94	\$101.06	67.37%	
Motor Fuels	\$200.00	\$120.70	\$79.30	39.65%	
Other Operating Supplies	\$2,000.00	\$1,048.18	\$951.82	47.59%	
Uniforms	\$3,500.00	\$2,402.95	\$1,097.05	31.34%	
Repair/Maint - Bldg & Equip	\$2,500.00	\$7,041.84	-\$4,541.84	-181.67%	See Note I.
Small Tools & Equipment	\$1,000.00	\$837.56	\$162.44	16.24%	
Large Tools & Equipment	\$500.00	\$0.00	\$500.00	100.00%	
Meetings, Training, & Travel	\$350.00	\$483.03	-\$133.03	-38.01%	
Advertising	\$600.00	\$0.00	\$600.00	100.00%	
Workers Comp Insurance	\$3,372.00	\$2,798.52	\$573.48	17.01%	
Water	\$1,300.00	\$1,443.70	-\$143.70	-11.05%	
Natural Gas - Heat	\$7,000.00	\$6,974.45	\$25.55	0.37%	
Garbage Removal	\$1,000.00	\$976.00	\$24.00	2.40%	
Sewer	\$1,000.00	\$937.74	\$62.26	6.23%	
Storm Water	\$220.00	\$217.81	\$2.19	1.00%	
Fuel Oil	\$70,000.00	\$150,820.32	-\$80,820.32	-115.46%	See Note J.
Dues & Subscriptions	\$1,900.00	\$2,001.57	-\$101.57	-5.35%	
Miscellaneous	\$1,500.00	\$4,299.11	-\$2,799.11	-186.61%	See Note K.
Generation Exp	\$15,000.00	\$2,915.15	\$12,084.85	80.57%	
Purchased Power	\$4,400,000.00	\$4,147,448.00	\$252,552.00	5.74%	
Maint of Structure	\$10,000.00	\$42.89	\$9,957.11	99.57%	
Maint of Gen Equip	\$20,000.00	\$8,779.91	\$11,220.09	56.10%	
Landfill Gen Exp	\$15,000.00	\$27,063.54	-\$12,063.54	-80.42%	
Dept 49510 GENERATION & P	\$4,678,397.00	\$4,413,444.77	\$264,952.23	5.66%	
Dept 49515 LANDFILL GENERATION					
Wages & Salaries	\$71,838.00	\$69,815.53	\$2,022.47	2.82%	
PERA	\$5,388.00	\$5,236.10	\$151.90	2.82%	
FICA	\$4,454.00	\$3,963.37	\$490.63	11.02%	
Medicare	\$1,042.00	\$926.88	\$115.12	11.05%	
ICMA	\$0.00	\$0.00	\$0.00	0.00%	
VEBA or H.S.A.	\$348.00	\$239.08	\$108.92	31.30%	
Health Insurance	\$13,224.00	\$12,518.78	\$705.22	5.33%	
Life Insurance	\$124.00	\$135.96	-\$11.96	-9.65%	
Dental Insurance	\$0.00	\$0.00	\$0.00	0.00%	
Workers Comp Insurance	\$2,730.00	\$2,265.72	\$464.28	17.01%	
Dept 49515 LANDFILL GENER	\$99,148.00	\$95,101.42	\$4,046.58	4.08%	
Dept 49520 ELECTRIC DISTRIBUTION					
Wages & Salaries	\$112,545.00	\$121,356.83	-\$8,811.83	-7.83%	
PERA	\$8,435.00	\$9,094.05	-\$659.05	-7.81%	
FICA	\$6,978.00	\$6,854.90	\$123.10	1.76%	
Medicare	\$1,632.00	\$1,602.93	\$29.07	1.78%	



CITY OF MORA
Expenditure Guideline For Commission
 Current Period: December 2021

Last Dim Descr	2021 YTD Budget	2021 YTD Amt	2021 YTD Balance	2021 % of Budget Remain	Explanation
VEBA or H.S.A.	\$435.00	\$655.00	-\$220.00	-50.57%	
Health Insurance	\$22,082.00	\$23,480.46	-\$1,398.46	-6.33%	
Life Insurance	\$206.00	\$259.93	-\$53.93	-26.18%	
Dental Insurance	\$0.00	\$0.00	\$0.00	0.00%	
Cleaning Supplies	\$60.00	\$0.00	\$60.00	100.00%	
Other Operating Supplies	\$50.00	\$0.00	\$50.00	100.00%	
Uniforms	\$3,500.00	\$6,017.67	-\$2,517.67	-71.93%	
Repair/Maint - Bldg & Equip	\$500.00	\$4.59	\$495.41	99.08%	
Small Tools & Equipment	\$30,000.00	\$19,156.30	\$10,843.70	36.15%	
Engineering	\$20,000.00	\$29,822.50	-\$9,822.50	-49.11%	
Professional Services - Misc	\$7,000.00	\$3,401.71	\$3,598.29	51.40%	
ECE Services	\$60,000.00	\$30,909.27	\$29,090.73	48.48%	
Postage	\$300.00	\$223.37	\$76.63	25.54%	
Meetings, Training, & Travel	\$16,000.00	\$12,882.93	\$3,117.07	19.48%	
Workers Comp Insurance	\$4,418.00	\$3,666.60	\$751.40	17.01%	
Rentals	\$0.00	\$195.00	-\$195.00	0.00%	
Miscellaneous	\$500.00	\$8,276.96	-\$7,776.96	-1555.39%	See Note L.
Maint of Substation Equip	\$15,000.00	\$2,340.24	\$12,659.76	84.40%	
Maint of Overhead Lines	\$75,000.00	\$104,139.30	-\$29,139.30	-38.85%	
Maint of Underground Lines	\$30,000.00	\$110,682.97	-\$80,682.97	-268.94%	See Note M.
Maint of St. Lights & Signals	\$15,000.00	\$22,250.74	-\$7,250.74	-48.34%	
Maint of Meters	\$6,000.00	\$1,231.15	\$4,768.85	79.48%	
Maint of GIS	\$16,000.00	\$26,171.96	-\$10,171.96	-63.57%	See Note N.
Misc Distribution Exp	\$8,000.00	\$2,604.26	\$5,395.74	67.45%	
Line Transformer Exp	\$12,000.00	\$4,664.63	\$7,335.37	61.13%	
Truck Expense	\$5,500.00	\$11,648.03	-\$6,148.03	-111.78%	
Trf to General Fund	\$0.00	\$0.00	\$0.00	0.00%	
Dept 49520 ELECTRIC DISTRI	\$477,141.00	\$563,594.28	-\$86,453.28	-18.12%	
Dept 49530 ELECTRIC ADMINISTRATION					
Wages & Salaries	\$176,753.00	\$168,853.19	\$7,899.81	4.47%	
PERA	\$12,953.00	\$12,167.43	\$785.57	6.06%	
FICA	\$10,959.00	\$10,066.77	\$892.23	8.14%	
Medicare	\$2,563.00	\$2,354.59	\$208.41	8.13%	
ICMA	\$0.00	\$0.00	\$0.00	0.00%	
VEBA or H.S.A.	\$948.00	\$919.41	\$28.59	3.02%	
Health Insurance	\$23,364.00	\$18,436.08	\$4,927.92	21.09%	
Life Insurance	\$384.00	\$420.13	-\$36.13	-9.41%	
Dental Insurance	\$0.00	\$0.00	\$0.00	0.00%	
Unemployment Benefit Pmts	\$0.00	\$0.00	\$0.00	0.00%	
Office Supplies	\$1,400.00	\$956.23	\$443.77	31.70%	
Other Operating Supplies	\$150.00	\$117.24	\$32.76	21.84%	
Uniforms	\$200.00	\$153.01	\$46.99	23.50%	
Small Tools & Equipment	\$700.00	\$2,673.40	-\$1,973.40	-281.91%	See Note O.
Auditing	\$4,550.00	\$5,185.00	-\$635.00	-13.96%	
Engineering	\$4,000.00	\$0.00	\$4,000.00	100.00%	
Legal Services	\$1,000.00	\$530.90	\$469.10	46.91%	
Professional Services - Misc	\$22,500.00	\$32,836.15	-\$10,336.15	-45.94%	See Note P.
Telephone	\$6,700.00	\$3,471.85	\$3,228.15	48.18%	
Postage	\$800.00	\$756.72	\$43.28	5.41%	
Meetings, Training, & Travel	\$2,500.00	\$4,216.21	-\$1,716.21	-68.65%	
Advertising	\$150.00	\$481.61	-\$331.61	-221.07%	
Contributions	\$500.00	\$170.00	\$330.00	66.00%	
Depreciation	\$194,600.00	\$197,195.70	-\$2,595.70	-1.33%	



CITY OF MORA
Expenditure Guideline For Commission
 Current Period: December 2021

Last Dim Descr	2021 YTD Budget	2021 YTD Amt	2021 YTD Balance	2021 % of Budget Remain	Explanation
Insurance	\$33,600.00	\$32,735.48	\$864.52	2.57%	
Workers Comp Insurance	\$4,782.00	\$3,968.64	\$813.36	17.01%	
Bad Debts/NSF Checks	\$300.00	\$6,398.06	-\$6,098.06	-2032.69%	
Dues & Subscriptions	\$11,000.00	\$10,442.00	\$558.00	5.07%	
Miscellaneous	\$500.00	\$136.19	\$363.81	72.76%	
Payment Processing Expenses	\$6,000.00	\$6,815.14	-\$815.14	-13.59%	
Change in Pension	\$0.00	\$0.00	\$0.00	0.00%	
Cust UB/Collection	\$7,300.00	\$6,832.49	\$467.51	6.40%	
Misc General Exp	\$0.00	\$0.00	\$0.00	0.00%	
Energy Conservation	\$50,000.00	\$41,418.10	\$8,581.90	17.16%	
Interest Expense	\$0.00	\$0.00	\$0.00	0.00%	
Interest on Customer Deposits	\$0.00	\$613.79	-\$613.79	0.00%	
Trf to General Fund	\$34,603.00	\$1,000.00	\$33,603.00	97.11%	
Trf to Special Revenue Fund	\$20,000.00	\$20,000.00	\$0.00	0.00%	
Trf to Enterprise Fund	\$0.00	\$0.00	\$0.00	0.00%	
Dept 49530 ELECTRIC ADMINI	\$635,759.00	\$592,321.51	\$43,437.49	6.83%	
Fund 651 ELECTRIC FUND	\$5,890,445.00	\$5,664,461.98	\$225,983.02	3.84%	
Fund 652 WATER FUND					
Dept 49410 WATER SUPPLY					
Wages & Salaries	\$5,134.00	\$6,499.48	-\$1,365.48	-26.60%	
PERA	\$385.00	\$462.42	-\$77.42	-20.11%	
FICA	\$318.00	\$348.34	-\$30.34	-9.54%	
Medicare	\$74.00	\$81.44	-\$7.44	-10.05%	
ICMA	\$0.00	\$0.00	\$0.00	0.00%	
VEBA or H.S.A.	\$30.00	\$0.25	\$29.75	99.17%	
Health Insurance	\$947.00	\$983.61	-\$36.61	-3.87%	
Life Insurance	\$11.00	\$13.75	-\$2.75	-25.00%	
Dental Insurance	\$0.00	\$0.00	\$0.00	0.00%	
Motor Fuels	\$800.00	\$0.00	\$800.00	100.00%	
Lubricants & Additives	\$50.00	\$0.00	\$50.00	100.00%	
Other Operating Supplies	\$50.00	\$15.96	\$34.04	68.08%	
Repair/Maint - Bldg & Equip	\$25,000.00	\$10,414.42	\$14,585.58	58.34%	
Small Tools & Equipment	\$12,300.00	\$7,331.97	\$4,968.03	40.39%	
Professional Services - Misc	\$1,000.00	\$1,543.00	-\$543.00	-54.30%	
Meetings, Training, & Travel	\$250.00	\$0.00	\$250.00	100.00%	
Workers Comp Insurance	\$255.00	\$211.68	\$43.32	16.99%	
Electricity	\$10,000.00	\$10,771.42	-\$771.42	-7.71%	
Natural Gas - Heat	\$700.00	\$489.84	\$210.16	30.02%	
Garbage Removal	\$0.00	\$0.00	\$0.00	0.00%	
Storm Water	\$250.00	\$274.42	-\$24.42	-9.77%	
Miscellaneous	\$50.00	\$0.00	\$50.00	100.00%	
Dept 49410 WATER SUPPLY	\$57,604.00	\$39,442.00	\$18,162.00	31.53%	
Dept 49420 WATER TREATMENT					
Wages & Salaries	\$42,203.00	\$36,897.83	\$5,305.17	12.57%	
PERA	\$3,165.00	\$2,565.70	\$599.30	18.94%	
FICA	\$2,617.00	\$1,922.81	\$694.19	26.53%	
Medicare	\$612.00	\$449.70	\$162.30	26.52%	
ICMA	\$0.00	\$0.00	\$0.00	0.00%	
VEBA or H.S.A.	\$246.00	\$2.31	\$243.69	99.06%	
Health Insurance	\$7,782.00	\$7,026.65	\$755.35	9.71%	
Life Insurance	\$87.00	\$87.38	-\$0.38	-0.44%	
Dental Insurance	\$0.00	\$0.00	\$0.00	0.00%	



CITY OF MORA
Expenditure Guideline For Commission
 Current Period: December 2021

Last Dim Descr	2021 YTD Budget	2021 YTD Amt	2021 YTD Balance	2021 % of Budget Remain	Explanation
Lab Supplies	\$8,000.00	\$59.64	\$7,940.36	99.25%	
Cleaning Supplies	\$100.00	\$0.00	\$100.00	100.00%	
Chemicals	\$26,000.00	\$28,123.81	-\$2,123.81	-8.17%	
Other Operating Supplies	\$200.00	\$0.00	\$200.00	100.00%	
Repair/Maint - Bldg & Equip	\$10,000.00	\$10,002.87	-\$2.87	-0.03%	
Small Tools & Equipment	\$1,000.00	\$40.63	\$959.37	95.94%	
Engineering	\$0.00	\$0.00	\$0.00	0.00%	
Professional Services - Misc	\$5,000.00	\$5,550.00	-\$550.00	-11.00%	
Postage	\$50.00	\$13.81	\$36.19	72.38%	
Meetings, Training, & Travel	\$300.00	\$0.00	\$300.00	100.00%	
Workers Comp Insurance	\$2,086.00	\$1,731.24	\$354.76	17.01%	
Electricity	\$11,500.00	\$12,072.27	-\$572.27	-4.98%	
Natural Gas - Heat	\$1,800.00	\$1,223.96	\$576.04	32.00%	
Storm Water	\$130.00	\$137.21	-\$7.21	-5.55%	
Miscellaneous	\$100.00	\$140.00	-\$40.00	-40.00%	
Dept 49420 WATER TREATME	\$122,978.00	\$108,047.82	\$14,930.18	12.14%	
Dept 49430 WATER DISTRIBUTION					
Wages & Salaries	\$24,341.00	\$37,708.58	-\$13,367.58	-54.92%	
PERA	\$1,804.00	\$2,638.46	-\$834.46	-46.26%	
FICA	\$1,509.00	\$2,057.25	-\$548.25	-36.33%	
Medicare	\$353.00	\$481.11	-\$128.11	-36.29%	
ICMA	\$0.00	\$0.00	\$0.00	0.00%	
VEBA or H.S.A.	\$126.00	\$35.83	\$90.17	71.56%	
Health Insurance	\$4,737.00	\$6,512.73	-\$1,775.73	-37.49%	
Life Insurance	\$52.00	\$89.63	-\$37.63	-72.37%	
Dental Insurance	\$0.00	\$0.00	\$0.00	0.00%	
Cleaning Supplies	\$100.00	\$0.00	\$100.00	100.00%	
Motor Fuels	\$2,500.00	\$2,843.19	-\$343.19	-13.73%	
Lubricants & Additives	\$500.00	\$60.06	\$439.94	87.99%	
Other Operating Supplies	\$300.00	\$17.99	\$282.01	94.00%	
Uniforms	\$200.00	\$86.49	\$113.51	56.76%	
Tires	\$500.00	\$1,093.00	-\$593.00	-118.60%	
Landscaping Materials	\$500.00	\$0.00	\$500.00	100.00%	
Repair/Maint - Bldg & Equip	\$35,000.00	\$32,924.79	\$2,075.21	5.93%	
Small Tools & Equipment	\$1,000.00	\$6,116.46	-\$5,116.46	-511.65%	See Note Q.
Professional Services - Misc	\$3,000.00	\$3,845.72	-\$845.72	-28.19%	
Postage	\$100.00	\$24.42	\$75.58	75.58%	
Meetings, Training, & Travel	\$0.00	\$150.00	-\$150.00	0.00%	
Workers Comp Insurance	\$1,251.00	\$1,038.24	\$212.76	17.01%	
Electricity	\$550.00	\$496.78	\$53.22	9.68%	
Storm Water	\$150.00	\$153.24	-\$3.24	-2.16%	
Miscellaneous	\$100.00	\$0.00	\$100.00	100.00%	
Dept 49430 WATER DISTRIBU	\$78,673.00	\$98,373.97	-\$19,700.97	-25.04%	
Dept 49440 WATER ADMINISTRATION					
Wages & Salaries	\$91,200.00	\$88,886.75	\$2,313.25	2.54%	
PERA	\$6,688.00	\$6,390.37	\$297.63	4.45%	
FICA	\$5,654.00	\$5,284.29	\$369.71	6.54%	
Medicare	\$1,322.00	\$1,235.98	\$86.02	6.51%	
ICMA	\$0.00	\$0.00	\$0.00	0.00%	
VEBA or H.S.A.	\$513.00	\$480.27	\$32.73	6.38%	
Health Insurance	\$12,250.00	\$9,556.59	\$2,693.41	21.99%	
Life Insurance	\$199.00	\$214.82	-\$15.82	-7.95%	
Dental Insurance	\$0.00	\$0.00	\$0.00	0.00%	



CITY OF MORA
Expenditure Guideline For Commission
 Current Period: December 2021

Last Dim Descr	2021 YTD Budget	2021 YTD Amt	2021 YTD Balance	2021 % of Budget Remain	Explanation
Office Supplies	\$300.00	\$167.93	\$132.07	44.02%	
Other Operating Supplies	\$100.00	\$1.87	\$98.13	98.13%	
Uniforms	\$500.00	\$588.50	-\$88.50	-17.70%	
Small Tools & Equipment	\$300.00	\$804.72	-\$504.72	-168.24%	
Auditing	\$2,280.00	\$2,591.50	-\$311.50	-13.66%	
Engineering	\$0.00	\$55.62	-\$55.62	0.00%	
Legal Services	\$100.00	\$0.00	\$100.00	100.00%	
Professional Services - Misc	\$14,500.00	\$9,143.59	\$5,356.41	36.94%	
Telephone	\$4,000.00	\$2,755.21	\$1,244.79	31.12%	
Postage	\$300.00	\$300.00	\$0.00	0.00%	
Meetings, Training, & Travel	\$500.00	\$233.45	\$266.55	53.31%	
Advertising	\$250.00	\$355.67	-\$105.67	-42.27%	
Contributions	\$0.00	\$85.00	-\$85.00	0.00%	
Depreciation	\$334,800.00	\$334,361.70	\$438.30	0.13%	
Insurance	\$7,320.00	\$7,875.41	-\$555.41	-7.59%	
Workers Comp Insurance	\$2,544.00	\$2,111.28	\$432.72	17.01%	
Bad Debts/NSF Checks	\$0.00	\$0.00	\$0.00	0.00%	
Dues & Subscriptions	\$950.00	\$818.64	\$131.36	13.83%	
Miscellaneous	\$50.00	\$46.38	\$3.62	7.24%	
Payment Processing Expenses	\$2,500.00	\$3,162.90	-\$662.90	-26.52%	
Change in Pension	\$0.00	\$0.00	\$0.00	0.00%	
Cust UB/Collection	\$3,000.00	\$2,815.98	\$184.02	6.13%	
Interest Expense	\$21,770.00	\$21,770.31	-\$0.31	0.00%	
Trf to General Fund	\$4,235.00	\$0.00	\$4,235.00	100.00%	
Dept 49440 WATER ADMINIS	\$518,125.00	\$502,094.73	\$16,030.27	3.09%	
Fund 652 WATER FUND	\$777,380.00	\$747,958.52	\$29,421.48	3.78%	
Fund 653 SEWER FUND					
Dept 49460 SEWER COLLECTION SYSTEM					
Wages & Salaries	\$16,133.00	\$13,740.48	\$2,392.52	14.83%	
PERA	\$1,158.00	\$967.88	\$190.12	16.42%	
FICA	\$1,000.00	\$736.63	\$263.37	26.34%	
Medicare	\$234.00	\$172.31	\$61.69	26.36%	
ICMA	\$0.00	\$0.00	\$0.00	0.00%	
VEBA or H.S.A.	\$63.00	\$4.28	\$58.72	93.21%	
Health Insurance	\$3,509.00	\$2,896.34	\$612.66	17.46%	
Life Insurance	\$36.00	\$35.68	\$0.32	0.89%	
Dental Insurance	\$0.00	\$0.00	\$0.00	0.00%	
Cleaning Supplies	\$50.00	\$7.98	\$42.02	84.04%	
Motor Fuels	\$4,000.00	\$2,598.81	\$1,401.19	35.03%	
Lubricants & Additives	\$50.00	\$264.51	-\$214.51	-429.02%	
Chemicals	\$500.00	\$0.00	\$500.00	100.00%	
Other Operating Supplies	\$200.00	\$0.00	\$200.00	100.00%	
Tires	\$1,000.00	\$0.00	\$1,000.00	100.00%	
Repair/Maint - Bldg & Equip	\$30,000.00	\$30,779.33	-\$779.33	-2.60%	
Small Tools & Equipment	\$1,000.00	\$6,373.18	-\$5,373.18	-537.32%	See Note Q.
Professional Services - Misc	\$10,000.00	\$1,666.81	\$8,333.19	83.33%	
Meetings, Training, & Travel	\$500.00	\$0.00	\$500.00	100.00%	
Workers Comp Insurance	\$824.00	\$683.88	\$140.12	17.00%	
Rentals	\$0.00	\$0.00	\$0.00	0.00%	
Miscellaneous	\$200.00	\$0.00	\$200.00	100.00%	
Dept 49460 SEWER COLLECTI	\$70,457.00	\$60,928.10	\$9,528.90	13.52%	
Dept 49463 QUAMBA COLLECTION SYSTEM					



CITY OF MORA
Expenditure Guideline For Commission
 Current Period: December 2021

Last Dim Descr	2021 YTD Budget	2021 YTD Amt	2021 YTD Balance	2021 % of Budget Remain	Explanation
Wages & Salaries	\$2,465.00	\$507.51	\$1,957.49	79.41%	
PERA	\$181.00	\$28.19	\$152.81	84.43%	
FICA	\$153.00	\$21.05	\$131.95	86.24%	
Medicare	\$36.00	\$4.98	\$31.02	86.17%	
VEBA or H.S.A.	\$12.00	\$0.10	\$11.90	99.17%	
Health Insurance	\$496.00	\$132.12	\$363.88	73.36%	
Life Insurance	\$5.00	\$1.43	\$3.57	71.40%	
Dental Insurance	\$0.00	\$0.00	\$0.00	0.00%	
Motor Fuels	\$500.00	\$0.00	\$500.00	100.00%	
Lubricants & Additives	\$50.00	\$0.00	\$50.00	100.00%	
Chemicals	\$0.00	\$0.00	\$0.00	0.00%	
Other Operating Supplies	\$0.00	\$0.00	\$0.00	0.00%	
Repair/Maint - Bldg & Equip	\$5,000.00	\$2,516.70	\$2,483.30	49.67%	
Small Tools & Equipment	\$0.00	\$0.00	\$0.00	0.00%	
Professional Services - Misc	\$5,000.00	\$1,042.00	\$3,958.00	79.16%	
Meetings, Training, & Travel	\$0.00	\$0.00	\$0.00	0.00%	
Workers Comp Insurance	\$124.00	\$102.96	\$21.04	16.97%	
Miscellaneous	\$0.00	\$0.00	\$0.00	0.00%	
Dept 49463 QUAMBA COLLEC	\$14,022.00	\$4,357.04	\$9,664.96	68.93%	
Dept 49470 SEWER LIFT STATIONS					
Wages & Salaries	\$5,784.00	\$7,134.43	-\$1,350.43	-23.35%	
PERA	\$433.00	\$507.59	-\$74.59	-17.23%	
FICA	\$359.00	\$386.09	-\$27.09	-7.55%	
Medicare	\$84.00	\$90.30	-\$6.30	-7.50%	
ICMA	\$0.00	\$0.00	\$0.00	0.00%	
VEBA or H.S.A.	\$33.00	\$3.64	\$29.36	88.97%	
Health Insurance	\$1,080.00	\$1,203.17	-\$123.17	-11.40%	
Life Insurance	\$12.00	\$18.29	-\$6.29	-52.42%	
Dental Insurance	\$0.00	\$0.00	\$0.00	0.00%	
Motor Fuels	\$300.00	\$0.00	\$300.00	100.00%	
Lubricants & Additives	\$100.00	\$0.00	\$100.00	100.00%	
Chemicals	\$2,000.00	\$0.00	\$2,000.00	100.00%	
Other Operating Supplies	\$200.00	\$0.00	\$200.00	100.00%	
Repair/Maint - Bldg & Equip	\$20,000.00	\$21,588.65	-\$1,588.65	-7.94%	
Small Tools & Equipment	\$500.00	\$0.00	\$500.00	100.00%	
Professional Services - Misc	\$0.00	\$2,068.00	-\$2,068.00	0.00%	See Note R.
Workers Comp Insurance	\$288.00	\$239.04	\$48.96	17.00%	
Electricity	\$12,000.00	\$10,158.46	\$1,841.54	15.35%	
Storm Water	\$150.00	\$137.21	\$12.79	8.53%	
Miscellaneous	\$0.00	\$0.00	\$0.00	0.00%	
Dept 49470 SEWER LIFT STAT	\$43,323.00	\$43,534.87	-\$211.87	-0.49%	
Dept 49480 WASTEWATER TREATMENT					
Wages & Salaries	\$149,327.00	\$90,341.79	\$58,985.21	39.50%	
PERA	\$10,782.00	\$7,101.26	\$3,680.74	34.14%	
FICA	\$9,258.00	\$4,711.82	\$4,546.18	49.11%	
Medicare	\$2,165.00	\$1,101.57	\$1,063.43	49.12%	
ICMA	\$0.00	\$0.00	\$0.00	0.00%	
VEBA or H.S.A.	\$621.00	\$125.71	\$495.29	79.76%	
Health Insurance	\$31,823.00	\$19,158.37	\$12,664.63	39.80%	
Life Insurance	\$332.00	\$232.80	\$99.20	29.88%	
Dental Insurance	\$0.00	\$0.00	\$0.00	0.00%	
Lab Supplies	\$200.00	\$1,468.96	-\$1,268.96	-634.48%	
Cleaning Supplies	\$100.00	\$103.63	-\$3.63	-3.63%	



CITY OF MORA

Expenditure Guideline For Commission

Current Period: December 2021

Last Dim Descr	2021 YTD Budget	2021 YTD Amt	2021 YTD Balance	2021 % of Budget Remain	Explanation
Motor Fuels	\$5,000.00	\$387.28	\$4,612.72	92.25%	
Lubricants & Additives	\$500.00	\$399.60	\$100.40	20.08%	
Chemicals	\$1,000.00	\$0.00	\$1,000.00	100.00%	
Other Operating Supplies	\$2,000.00	\$1,282.68	\$717.32	35.87%	
Uniforms	\$300.00	\$15.49	\$284.51	94.84%	
Tires	\$200.00	\$0.00	\$200.00	100.00%	
Landscaping Materials	\$50.00	\$196.00	-\$146.00	-292.00%	
Repair/Maint - Bldg & Equip	\$20,000.00	\$9,315.86	\$10,684.14	53.42%	
Small Tools & Equipment	\$3,000.00	\$1,212.57	\$1,787.43	59.58%	
Professional Services - Misc	\$20,000.00	\$27,341.59	-\$7,341.59	-36.71%	See Note S.
Meetings, Training, & Travel	\$200.00	\$0.00	\$200.00	100.00%	
Workers Comp Insurance	\$7,593.00	\$6,301.56	\$1,291.44	17.01%	
Electricity	\$45,000.00	\$38,835.44	\$6,164.56	13.70%	
Water	\$2,200.00	\$1,453.50	\$746.50	33.93%	
Natural Gas - Heat	\$4,500.00	\$2,723.35	\$1,776.65	39.48%	
Garbage Removal	\$2,300.00	\$2,035.80	\$264.20	11.49%	
Sewer	\$0.00	\$0.00	\$0.00	0.00%	
Storm Water	\$250.00	\$282.38	-\$32.38	-12.95%	
Rentals	\$0.00	\$0.00	\$0.00	0.00%	
Miscellaneous	\$100.00	\$10.00	\$90.00	90.00%	
Dept 49480 WASTEWATER TR	\$318,801.00	\$216,139.01	\$102,661.99	32.20%	
Dept 49490 SEWER ADMINISTRATION					
Wages & Salaries	\$91,235.00	\$102,017.40	-\$10,782.40	-11.82%	
PERA	\$6,685.00	\$7,378.10	-\$693.10	-10.37%	
FICA	\$5,657.00	\$6,043.03	-\$386.03	-6.82%	
Medicare	\$1,323.00	\$1,412.74	-\$89.74	-6.78%	
ICMA	\$0.00	\$0.00	\$0.00	0.00%	
VEBA or H.S.A.	\$510.00	\$560.27	-\$50.27	-9.86%	
Health Insurance	\$12,311.00	\$12,006.39	\$304.61	2.47%	
Life Insurance	\$200.00	\$243.84	-\$43.84	-21.92%	
Dental Insurance	\$0.00	\$0.00	\$0.00	0.00%	
Unemployment Benefit Pmts	\$0.00	\$0.00	\$0.00	0.00%	
Office Supplies	\$400.00	\$167.92	\$232.08	58.02%	
Other Operating Supplies	\$50.00	\$1.87	\$48.13	96.26%	
Uniforms	\$1,000.00	\$934.30	\$65.70	6.57%	
Small Tools & Equipment	\$1,000.00	\$804.72	\$195.28	19.53%	
Auditing	\$2,280.00	\$2,591.50	-\$311.50	-13.66%	
Engineering	\$1,000.00	\$55.61	\$944.39	94.44%	
Legal Services	\$500.00	\$0.00	\$500.00	100.00%	
Professional Services - Misc	\$3,000.00	\$2,505.35	\$494.65	16.49%	
Telephone	\$4,000.00	\$5,708.48	-\$1,708.48	-42.71%	
Postage	\$300.00	\$300.00	\$0.00	0.00%	
Meetings, Training, & Travel	\$2,000.00	\$1,189.66	\$810.34	40.52%	
Advertising	\$100.00	\$174.67	-\$74.67	-74.67%	
Contributions	\$0.00	\$85.00	-\$85.00	0.00%	
Depreciation	\$487,700.00	\$474,293.30	\$13,406.70	2.75%	
Insurance	\$13,270.00	\$13,614.34	-\$344.34	-2.59%	
Workers Comp Insurance	\$2,548.00	\$2,114.64	\$433.36	17.01%	
Bad Debts/NSF Checks	\$0.00	\$0.00	\$0.00	0.00%	
Dues & Subscriptions	\$2,000.00	\$1,450.00	\$550.00	27.50%	
Miscellaneous	\$200.00	\$534.45	-\$334.45	-167.23%	
Payment Processing Expenses	\$3,000.00	\$3,162.90	-\$162.90	-5.43%	
Property Tax Expense	\$1,200.00	\$942.00	\$258.00	21.50%	



CITY OF MORA
Expenditure Guideline For Commission
 Current Period: December 2021

Last Dim Descr	2021 YTD Budget	2021 YTD Amt	2021 YTD Balance	2021 % of Budget Remain	Explanation
Change in Pension	\$0.00	\$0.00	\$0.00	0.00%	
Cust UB/Collection	\$3,000.00	\$2,753.30	\$246.70	8.22%	
Interest Expense	\$30,910.00	\$30,909.67	\$0.33	0.00%	
Trf to General Fund	\$4,235.00	\$0.00	\$4,235.00	100.00%	
Trf to Debt Service Fund	\$0.00	\$0.00	\$0.00	0.00%	
Dept 49490 SEWER ADMINIST	\$681,614.00	\$673,955.45	\$7,658.55	1.12%	
Fund 653 SEWER FUND	\$1,128,217.00	\$998,914.47	\$129,302.53	11.46%	
	\$7,796,042.00	\$7,411,334.97	\$384,707.03	4.93%	

**MORA MUNICIPAL UTILITIES**

Notes to the Financial Statements

For the Quarter Ended December 31, 2021

Revenues - The following notes attempt to explain the reason for revenues outside what would be expected as shown on the following reports.

- A. Lighting rebates received
- B. Customer-requested electrical work, billed to respective customers (i.e. Mora Public Schools)
- C. Sale proceeds from a surplus 1994 Ford 700 Digger Derrick truck
- D. SMMPA distribution of general operating reserves
- E. Sale proceeds from a surplus 1994 Chevrolet 3500 truck
- F. Sale proceeds from a surplus 2002 Ford F550 truck
- G. Insurance claim proceeds for lightning damage at the Wastewater Treatment Plant

Expenditures - The following notes attempt to explain the reason for expenditures outside what would be expected as shown on the following reports.

- H. Failed search for Plant/Line Supervisor led to lower staff costs than budgeted
- I. Higher annual repair costs than expected, especially on an Ingersoll Rand air compressor
- J. Diesel fuel for generators in Power Plant
- K. Portion of the arc flash study directly pertaining to the Power Plant
- L. Expense miscoded, reclassifying entry needed
- M. Customer-requested electrical work, billed to respective customers (i.e. Mora Public Schools)
- N. Transition to MPower GIS services for the electric department
- O. Desk purchased for office relocation of M. Yoder
- P. Arc flash study and electrical system study expenses
- Q. New digging trench box purchased
- R. Expenses relating to lift station generator inspections
- S. Inspections and bio-solid spreading fees