



City of Mora  
Kanabec County, Minnesota  
Meeting Agenda  
Public Utilities Commission

Mora City Hall  
101 Lake St. S  
Mora, MN 55051

Tuesday, February 18, 2020

3:00 PM

Mora City Hall

- 1. Call to Order**
- 2. Roll Call**
- 3. Adopt Agenda** *(No item of business shall be considered unless it appears on the agenda for the meeting. Council members may add items to the agenda prior to adoption of the agenda.)*
- 4. Consent Agenda** *(Those items listed under Consent Agenda are considered to be routine by the City Council and will be acted upon by one motion under this agenda item. There will be no separate discussion of these items, unless a Council Member so requests, in which event, the item will be removed from the consent agenda and considered immediately after the adoption of the consent agenda.)*
  - a. Regular Meeting Minutes – January 21, 2020
  - b. Joint Special Meeting Minutes – February 10, 2020
  - c. January 2020 Claims
  - d. Electric Fund 2019 Budget Amendment
- 5. Open Forum** *(Individuals may address the council about any item not contained on the regular agenda. There is a maximum of fifteen (15) minutes set aside for open forum. A maximum of three (3) minutes is allotted per person. The City Council will take no official action on items discussed at the forum, with the exception of referral to staff for future report.)*
- 6. Special Business**
  - None
- 7. New Business**
  - a. Well #5 Back-up Power Supply
- 8. Old Business**
  - a. Petroleum Storage Tank Release Site – Jerry’s Bait Shop
- 9. Communications**
  - a. 2019 Quarterly Financial Reports
  - b. Utility Billing Monthly Report – January 2020
  - c. Utility Billing Adjustments Report – January 2020
- 10. Reports**
  - a. Public Utilities General Manager
  - b. Public Works Director
  - c. Commissioner Baldwin
  - d. Commissioner Heggernes
  - e. Chair Ardner
- 11. Adjournment**



Pursuant to due call and notice thereof, Commissioner Ardner called to order the regular meeting of the Mora Public Utilities Commission at 3:00 PM on Tuesday, January 21, 2020, in the city hall council chambers.

3. **Roll Call:** Present: Commissioners Greg Ardner, Joe Heggernes, and Brett Baldwin  
Absent: none  
Staff Present: Utilities General Manager Crawford, Utility Billing Clerk Akkerman, Utility Billing Clerk Bliss, and Deputy City Clerk Yoder
4. **Adopt Agenda:** MOTION made by Heggernes, seconded by Baldwin, and unanimously carried to approve the agenda as presented.
5. **Election of Officers:** MOTION made by Heggernes, seconded by Baldwin, and unanimously carried to approve the following appointments:

Public Utilities Commission Chair	Greg Ardner	Term: one year
Public Utilities Commission Vice Chair	Joe Heggernes	Term: one year
Public Utilities Commission Secretary	Lindy Crawford	Term: one year
6. **Consent Agenda:** MOTION made by Heggernes, seconded by Baldwin, and unanimously carried to approve the consent agenda as presented.
  - a. Regular Meeting Minutes – December 16, 2019
  - b. Special Meeting Minutes – January 7, 2020
  - c. December 2019 Claims
  - d. Approve Hire of Utility Billing Clerk II
7. **Open Forum:** No one spoke at open forum.
8. **Special Business:** There was no special business to discuss.
9. **New Business:**
  - a. **Organization Chart Update:** Crawford presented an updated organizational chart for approval and pointed to several changes made regarding staffing of various departments since the 2016 version. Ardner suggested the addition of the Living Solutions board to the chart. MOTION made by Heggernes, seconded by Baldwin, and unanimously carried to approve the organizational chart. *(After the meeting, staff learned the Living Solutions Board was in-fact not a city organization, therefore it was not added to the organizational chart).*
  - b. **Distributed Energy Resources and Net Metering Policy:** At the November 18, 2019, PUC meeting, staff was directed to bring back a distributed energy resources (DER) solar customer credit balance policy and to pay out the December 31, 2019 credit balances on solar accounts. Crawford reported SMMPA created a policy in May 2019, however, to meet the criteria discussed in November by the PUC an amendment to the policy was needed. MOTION made by Baldwin, seconded by Heggernes, and unanimously carried to amend the DER and Net Metering Policy to read, "Payment for the purchase of the qualifying facility's electricity herein shall be in the form of a credit on the customer's monthly billing invoice or paid by check or electronic payment to the customer annually within fifteen days after December 31, whichever is selected and indicated in the contract."
10. **Old Business:** There were no old business items to discuss.

**11. Communications:** The following communications were reviewed.

- a. Utility Billing Monthly Report – December 2019: Akkerman explained when penalties get certified annually at year it reduces the total balance of penalties shown in this report.
- b. Utility Billing Adjustments Report – December 2019
- c. Quarterly Sewer Report – December 2019

**12. Reports:**

- a. Public Utilities General Manager: Crawford deferred the WWTP update to Ken Mattson, who reported the actuator positioner failed at the WWTP over the weekend which runs the valve that regulates the filter. This part was a necessity and may cost between two – four thousand dollars. Crawford reported a fire took place in the Welia ambulance building, Welia will not have water or electricity in the garage until it gets re-wire; there was no damage to the ambulances, but other equipment was damaged.
- b. Public Works Director: Absent
- c. Commissioner Baldwin: Nothing new to report.
- d. Commissioner Heggernes: Nothing new to report.
- e. Chair Ardner: Nothing new to report.

**13. Adjournment:** MOTION made by Heggernes, seconded by Baldwin, and unanimously carried to adjourn at 3:14 PM.

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Chair

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Secretary

Pursuant to due call and notice thereof Mayor Alan Skramstad and Chair Greg Ardner called to order the joint meeting of the Mora City Council and Public Utilities Commission at 4:30 PM on Monday, February 10, 2020 in the city hall council chambers.

- 2. Roll Call:** City Council Present: Mayor Skramstad, Treiber, Anderson, Mathison  
Absent: L'Heureux  
Public Utilities Commission Present: Chair Ardner, Baldwin, Heggernes  
Absent: None  
Staff Present: City Administrator/Public Utilities General Manager Crawford
- 3. Adopt Agenda:** Council MOTION made by Treiber, seconded by Mathison, and unanimously carried to approve the agenda as presented. PUC MOTION made by Heggernes, seconded by Baldwin, and unanimously carried to approve the agenda as presented.
- 4. Business Items:**

  - a. Employment of an Employee:** Crawford stated that recently allegations of misconduct were brought forward against an employee. On January 7th the city council and PUC authorized an outside investigation and placed the employee on paid administrative leave. She stated the investigation was complete, and all allegations were found unsubstantiated. Crawford recommended removing the employee from paid administrative leave and reinstating him to his position effective immediately based on the findings of the investigation. Crawford also recommended the council and PUC direct the employee to delegate more field work to his subordinates which will allow him time to complete other high level duties as required of the position. Lastly Crawford recommended the council and PUC direct the employee to complete training on how to be an effective supervisor.

Council MOTION made by Mathison, seconded by Anderson, and unanimously carried to remove Joe Kohlgraf from paid administrative leave and reinstate him as the public works director effective Tuesday, February 11, 2020 at 9:00 A.M, direct Kohlgraf to delegate more field work to subordinates, and direct Kohlgraf to complete supervisor training.

PUC MOTION made by Heggernes, seconded by Baldwin, and unanimously carried to remove Joe Kohlgraf from paid administrative leave and reinstate him as the public works director effective Tuesday, February 11, 2020 at 9:00 A.M, direct Kohlgraf to delegate more field work to subordinates, and direct Kohlgraf to complete supervisor training.
- 5. Adjournment:** Council MOTION made by Treiber, seconded by Anderson, and unanimously carried to adjourn at 4:35 PM. PUC MOTION made by Heggernes, seconded by Baldwin, and unanimously carried to adjourn at 4:35 PM.

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Mayor Skramstad

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Chair Ardner

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Deputy City Clerk/Secretary

DRAFT

**CITY OF MORA  
CHECK LIST-PUC**

CHECK #	Search Name	Fund Descr	Dept Descr	Last Dim Descr	Comments	Amount
CHECK # 000289 NEIGHBORHOOD NATIONAL BANK						
000289	NEIGHBORHOOD NATIO	ELECTRIC FUN	ELECTRIC ADMINIST	Payment Processing E	MONTHLY UB ACH FILE FEE	\$30.00
000289	NEIGHBORHOOD NATIO	ELECTRIC FUN	ELECTRIC ADMINIST	Bad Debts/NSF Check	MONHTLY RETURNED CHECK	\$10.00
000289	NEIGHBORHOOD NATIO	ELECTRIC FUN	ELECTRIC ADMINIST	Payment Processing E	MONTHLY BUSINESS ONLINE	\$10.00
CHECK # 000289 NEIGHBORHOOD NATIONAL BANK						\$50.00
CHECK # 000291 MN DEPT OF REVENUE						
000291	MN DEPT OF REVENUE	ELECTRIC FUN		Sales Tax Payable	SALES & USE TAX PYMT	\$13,261.00
000291	MN DEPT OF REVENUE	WATER FUND		Sales Tax Payable	SALES & USE TAX PYMT	\$670.00
CHECK # 000291 MN DEPT OF REVENUE						\$13,931.00
CHECK # 000293 PAYLIANCE						
000293	PAYLIANCE	ELECTRIC FUN	ELECTRIC ADMINIST	Payment Processing E	E-CHECK PYMT PROCESSING F	\$26.40
000293	PAYLIANCE	WATER FUND	WATER ADMINISTR	Payment Processing E	E-CHECK PYMT PROCESSING F	\$13.20
000293	PAYLIANCE	SEWER FUND	SEWER ADMINISTR	Payment Processing E	E-CHECK PYMT PROCESSING F	\$13.20
CHECK # 000293 PAYLIANCE						\$52.80
CHECK # 000294 COMPLETE MERCHANT SOLUTIONS						
000294	COMPLETE MERCHANT	ELECTRIC FUN	ELECTRIC ADMINIST	Payment Processing E	CREDIT CARD PYMT PROCESSI	\$324.00
000294	COMPLETE MERCHANT	WATER FUND	WATER ADMINISTR	Payment Processing E	CREDIT CARD PYMT PROCESSI	\$162.00
000294	COMPLETE MERCHANT	SEWER FUND	SEWER ADMINISTR	Payment Processing E	CREDIT CARD PYMT PROCESSI	\$162.00
CHECK # 000294 COMPLETE MERCHANT SOLUTIONS						\$648.00
CHECK # 000295 SMMPA						
000295	SMMPA	ELECTRIC FUN		Accounts Payable	POWER PURCHASED	\$291,272.76
CHECK # 000295 SMMPA						\$291,272.76
CHECK # 053770 US BANK						
053770	US BANK	WATER FUND		Bonds Payable	BOND PAYMENT-SERIES 2015	\$21,182.00
053770	US BANK	WATER FUND	WATER ADMINISTR	Interest Expense	BOND PAYMENT-SERIES 2015	\$2,662.81
053770	US BANK	SEWER FUND		Bonds Payable	BOND PAYMENT-SERIES 2015	\$16,818.00
053770	US BANK	SEWER FUND	SEWER ADMINISTR	Interest Expense	BOND PAYMENT-SERIES 2015	\$2,185.24
CHECK # 053770 US BANK						\$42,848.05
CHECK # 053777 CARDMEMBER SERVICE						
053777	CARDMEMBER SERVICE	ELECTRIC FUN	ELECTRIC DISTRIBU	Meetings, Training, &	BERGSTADT XFRMR SCHOOL H	\$283.20
053777	CARDMEMBER SERVICE	ELECTRIC FUN	ELECTRIC DISTRIBU	Meetings, Training, &	STULC XFRM SCHOOL HOTEL-	\$283.20
053777	CARDMEMBER SERVICE	ELECTRIC FUN	ELECTRIC ADMINIST	Cust UB/Collection	ONLINE UTIL EXCHANGE	\$51.60
053777	CARDMEMBER SERVICE	SEWER FUND	WASTEWATER TREA	Repair/Maint - Bldg &	RELAY TRIP FOR WWTP LIGHT	\$138.94
CHECK # 053777 CARDMEMBER SERVICE						\$756.94
CHECK # 053778 CARLSON, MARTIN & PEGGY						
053778	CARLSON, MARTIN & PE	ELECTRIC FUN		Undistributed Receipts	REFUND YEAR END SOLAR CR	\$241.80
CHECK # 053778 CARLSON, MARTIN & PEGGY						\$241.80
CHECK # 053780 EAST CENTRAL ENERGY						
053780	EAST CENTRAL ENERGY	ELECTRIC FUN	ELECTRIC DISTRIBU	ECE Services	DEC DISPATCH SERVICES	\$195.44
053780	EAST CENTRAL ENERGY	ELECTRIC FUN	ELECTRIC DISTRIBU	ECE Services	DEC LABOR & EQ	\$3,227.02
053780	EAST CENTRAL ENERGY	ELECTRIC FUN	ELECTRIC DISTRIBU	Maint of Substation E	SUBST BREATHER SUB ASSMB	\$555.75
CHECK # 053780 EAST CENTRAL ENERGY						\$3,978.21
CHECK # 053788 MOTOR VEHICLE REGISTRATION						
053788	MOTOR VEHICLE REGIS	ELECTRIC FUN	ELECTRIC DISTRIBU	Miscellaneous	2020 LICENSE TAB RENEWAL	\$77.00
053788	MOTOR VEHICLE REGIS	WATER FUND	WATER DISTRIBUTI	Miscellaneous	2020 LICENSE TAB RENEWAL	\$48.12
053788	MOTOR VEHICLE REGIS	SEWER FUND	SEWER COLLECTION	Miscellaneous	2020 LICENSE TAB RENEWAL	\$67.38

**CITY OF MORA  
CHECK LIST-PUC**

CHECK #	Search Name	Fund Descr	Dept Descr	Last Dim Descr	Comments	Amount
CHECK # 053788 MOTOR VEHICLE REGISTRATION						\$192.50
CHECK # 053789 TAMARACK HABITAT TECHNOLOGY						
053789	TAMARACK HABITAT TE	ELECTRIC FUN		Undistributed Receipts	REFUND SOLAR CREDIT-101 S	\$1,062.19
CHECK # 053789 TAMARACK HABITAT TECHNOLOGY						\$1,062.19
CHECK # 053790 VERIZON WIRELESS						
053790	VERIZON WIRELESS	ELECTRIC FUN	ELECTRIC ADMINIST	Telephone	CELL PHONES, TABLETS, IPAD	\$237.57
053790	VERIZON WIRELESS	WATER FUND	WATER ADMINISTR	Telephone	CELL PHONES, TABLETS, IPAD	\$78.17
053790	VERIZON WIRELESS	SEWER FUND	SEWER ADMINISTR	Telephone	CELL PHONES, TABLETS, IPAD	\$115.56
CHECK # 053790 VERIZON WIRELESS						\$431.30
CHECK # 053854 CENTURYLINK						
053854	CENTURYLINK	WATER FUND	WATER ADMINISTR	Telephone	INTERNET	\$104.94
053854	CENTURYLINK	SEWER FUND	SEWER ADMINISTR	Telephone	INTERNET	\$114.93
CHECK # 053854 CENTURYLINK						\$219.87
CHECK # 053855 CRAWFORD, LINDY						
053855	CRAWFORD, LINDY	ELECTRIC FUN	ELECTRIC ADMINIST	Meetings, Training, &	MILEAGE TO SMMPA RATES S	\$84.80
CHECK # 053855 CRAWFORD, LINDY						\$84.80
CHECK # 053859 EAST CENTRAL ENERGY						
053859	EAST CENTRAL ENERGY	SEWER FUND	WASTEWATER TREA	Electricity	ELECT MINUS MARGIN DISBUR	\$12.26
CHECK # 053859 EAST CENTRAL ENERGY						\$12.26
CHECK # 053860 FEDERATED COOP						
053860	FEDERATED COOP	ELECTRIC FUN	ELECTRIC ADMINIST	Energy Conservation	COMMERCIAL LIGHTING REBA	\$1,587.71
CHECK # 053860 FEDERATED COOP						\$1,587.71
CHECK # 053861 FIRSTLIGHT HEALTH SYSTEMS						
053861	FIRSTLIGHT HEALTH SY	ELECTRIC FUN	GENERATION & PO	Uniforms	BERGSTADT SAFETY GLASSES	\$22.50
CHECK # 053861 FIRSTLIGHT HEALTH SYSTEMS						\$22.50
CHECK # 053867 MN MUNICIPAL UTILITIES ASSN						
053867	MN MUNICIPAL UTILITI	ELECTRIC FUN	ELECTRIC DISTRIBU	Meetings, Training, &	APPRENTICE LINeworker DV	\$1,750.00
053867	MN MUNICIPAL UTILITI	ELECTRIC FUN	ELECTRIC ADMINIST	Dues & Subscriptions	2020 ELECTRIC UTILITY MEMB	\$9,892.00
CHECK # 053867 MN MUNICIPAL UTILITIES ASSN						\$11,642.00
CHECK # 053868 MN POLLUTION CONTROL AGENCY						
053868	MN POLLUTION CONTR	SEWER FUND	SEWER ADMINISTR	Meetings, Training, &	JACOB HOLMES WW OPER CO	\$390.00
053868	MN POLLUTION CONTR	SEWER FUND	SEWER ADMINISTR	Meetings, Training, &	ROD KNUDSEN WW OPER CON	\$390.00
CHECK # 053868 MN POLLUTION CONTROL AGENCY						\$780.00
CHECK # 053869 OLYMPAK						
053869	OLYMPAK	ELECTRIC FUN	ELECTRIC ADMINIST	Energy Conservation	COMMERCIAL LIGHTING REBA	\$1,927.50
CHECK # 053869 OLYMPAK						\$1,927.50
CHECK # 053883 CHRISTIAN, TAMMY						
053883	CHRISTIAN, TAMMY	ELECTRIC FUN		Undistributed Receipts	REFUND METER DEPOSIT-424	\$199.76
CHECK # 053883 CHRISTIAN, TAMMY						\$199.76
CHECK # 053884 FELGER, MATT						
053884	FELGER, MATT	ELECTRIC FUN	GENERATION & PO	Uniforms	BOOTS	\$227.20
CHECK # 053884 FELGER, MATT						\$227.20
CHECK # 053885 J HARLAN CO, INC						
053885	J HARLAN CO, INC	ELECTRIC FUN	ELECTRIC DISTRIBU	Uniforms	BERGSTADT FR JEANS	\$75.15



**CITY OF MORA  
CHECK LIST-PUC**

CHECK #	Search Name	Fund Descr	Dept Descr	Last Dim Descr	Comments	Amount	
CHECK # 053885 J HARLAN CO, INC							\$75.15
CHECK # 053886 MN DEPT OF PUBLIC SFTY-EPCRA							
053886	MN DEPT OF PUBLIC SF	ELECTRIC FUN	GENERATION & PO	Dues & Subscriptions	POWER PLANT HAZARDOUS C	\$25.00	
CHECK # 053886 MN DEPT OF PUBLIC SFTY-EPCRA							\$25.00
CHECK # 053887 MN RURAL WATER ASSOCIATION							
053887	MN RURAL WATER ASS	WATER FUND	WATER ADMINISTR	Meetings, Training, &	KNUDSEN ANNL TECH CONFER	\$125.00	
053887	MN RURAL WATER ASS	SEWER FUND	SEWER ADMINISTR	Meetings, Training, &	KNUDSEN ANNL TECH CONFER	\$125.00	
CHECK # 053887 MN RURAL WATER ASSOCIATION							\$250.00
CHECK # 053889 NEONLINK LLC							
053889	NEONLINK LLC	ELECTRIC FUN	ELECTRIC ADMINIST	Payment Processing E	PAYMENT PROCESSING	\$106.40	
053889	NEONLINK LLC	WATER FUND	WATER ADMINIST	Payment Processing E	PAYMENT PROCESSING	\$53.20	
053889	NEONLINK LLC	SEWER FUND	SEWER ADMINIST	Payment Processing E	PAYMENT PROCESSING	\$53.20	
CHECK # 053889 NEONLINK LLC							\$212.80
CHECK # 053890 PTE, INC							
053890	PTE, INC	ELECTRIC FUN		Undistributed Receipts	REFUND OVERPAYMENT	\$149.64	
CHECK # 053890 PTE, INC							\$149.64
CHECK # 053891 SAY, DYLAN & ASHLEYMAE							
053891	SAY, DYLAN & ASHLEYM	ELECTRIC FUN		Undistributed Receipts	REFUND METER DEPOSIT-532	\$262.16	
CHECK # 053891 SAY, DYLAN & ASHLEYMAE							\$262.16
CHECK # 053892 SCHWARTZ, CHERYL							
053892	SCHWARTZ, CHERYL	ELECTRIC FUN		Undistributed Receipts	REFUND OVERPAYMENT-1201	\$17.49	
CHECK # 053892 SCHWARTZ, CHERYL							\$17.49
CHECK # 053893 SHAFER, TONJIA&AMANDA DUCKSTAD							
053893	SHAFER, TONJIA&AMAN	ELECTRIC FUN		Undistributed Receipts	REFUND METER DEPOSIT-94	\$226.69	
CHECK # 053893 SHAFER, TONJIA&AMANDA DUCKSTAD							\$226.69
CHECK # 053894 ST CLOUD STAMP & SIGN							
053894	ST CLOUD STAMP & SIG	ELECTRIC FUN	ELECTRIC ADMINIST	Other Operating Suppl	J BLISS/B BALDWIN NAME PLA	\$13.52	
053894	ST CLOUD STAMP & SIG	WATER FUND	WATER ADMINISTR	Other Operating Suppl	J BLISS/B BALDWIN NAME PLA	\$6.76	
053894	ST CLOUD STAMP & SIG	SEWER FUND	SEWER ADMINISTR	Other Operating Suppl	J BLISS/B BALDWIN NAME PLA	\$6.76	
CHECK # 053894 ST CLOUD STAMP & SIGN							\$27.04
CHECK # 053909 MN PUBLIC FACILITIES AUTHORITY							
053909	MN PUBLIC FACILITIES	WATER FUND	WATER ADMINISTR	Interest Expense	BOND PYMTS	\$8,639.68	
053909	MN PUBLIC FACILITIES	SEWER FUND	SEWER ADMINISTR	Interest Expense	BOND PYMTS	\$13,664.79	
CHECK # 053909 MN PUBLIC FACILITIES AUTHORITY							\$22,304.47
CHECK # 053910 MORA MUNICIPAL UTILITIES							
053910	MORA MUNICIPAL UTILI	ELECTRIC FUN	GENERATION & PO	Water	UTILITIES	\$80.06	
053910	MORA MUNICIPAL UTILI	ELECTRIC FUN	GENERATION & PO	Sewer	UTILITIES	\$36.27	
053910	MORA MUNICIPAL UTILI	ELECTRIC FUN	GENERATION & PO	Storm Water	UTILITIES	\$15.96	
053910	MORA MUNICIPAL UTILI	WATER FUND	WATER SUPPLY	Electricity	UTILITIES	\$866.93	
053910	MORA MUNICIPAL UTILI	WATER FUND	WATER SUPPLY	Storm Water	UTILITIES	\$20.10	
053910	MORA MUNICIPAL UTILI	WATER FUND	WATER TREATMENT	Electricity	UTILITIES	\$919.58	
053910	MORA MUNICIPAL UTILI	WATER FUND	WATER TREATMENT	Storm Water	UTILITIES	\$10.05	
053910	MORA MUNICIPAL UTILI	WATER FUND	WATER DISTRIBUTI	Storm Water	UTILITIES	\$11.23	
053910	MORA MUNICIPAL UTILI	WATER FUND	WATER DISTRIBUTI	Electricity	UTILITIES	\$42.87	
053910	MORA MUNICIPAL UTILI	SEWER FUND	SEWER LIFT STATIO	Electricity	UTILITIES	\$1,040.01	
053910	MORA MUNICIPAL UTILI	SEWER FUND	SEWER LIFT STATIO	Storm Water	UTILITIES	\$10.05	

**CITY OF MORA  
CHECK LIST-PUC**

CHECK #	Search Name	Fund Descr	Dept Descr	Last Dim Descr	Comments	Amount
053910	MORA MUNICIPAL UTILI	SEWER FUND	WASTEWATER TREA	Electricity	UTILITIES	\$3,104.30
053910	MORA MUNICIPAL UTILI	SEWER FUND	WASTEWATER TREA	Water	UTILITIES	\$94.11
053910	MORA MUNICIPAL UTILI	SEWER FUND	WASTEWATER TREA	Storm Water	UTILITIES	\$20.69
CHECK # 053910 MORA MUNICIPAL UTILITIES						\$6,272.21
CHECK # 053917 WINDSTREAM						
053917	WINDSTREAM	ELECTRIC FUN	ELECTRIC ADMINIST	Telephone	PHONES	\$244.29
053917	WINDSTREAM	WATER FUND	WATER ADMINISTR	Telephone	PHONES	\$97.26
053917	WINDSTREAM	SEWER FUND	SEWER ADMINISTR	Telephone	PHONES	\$90.41
CHECK # 053917 WINDSTREAM						\$431.96
CHECK # 053931 ACE HARDWARE						
053931	ACE HARDWARE	ELECTRIC FUN	GENERATION & PO	Other Operating Suppl	PKNG TAPE & LIGHTBULBS	\$26.18
053931	ACE HARDWARE	ELECTRIC FUN	GENERATION & PO	Cleaning Supplies	SOAP	\$3.99
053931	ACE HARDWARE	ELECTRIC FUN	ELECTRIC DISTRIBU	Misc Distribution Exp	CAP FOR WIRE SPOOL HOLDE	\$6.59
053931	ACE HARDWARE	ELECTRIC FUN	ELECTRIC DISTRIBU	Small Tools & Equipm	DRILL BITS	\$5.94
053931	ACE HARDWARE	ELECTRIC FUN	ELECTRIC ADMINIST	Energy Conservation	SHRINK WRAP FOR LIGHTBUL	\$35.99
053931	ACE HARDWARE	WATER FUND	WATER TREATMENT	Repair/Maint - Bldg &	POSITIONER AIRLINE PARTS	\$3.77
053931	ACE HARDWARE	SEWER FUND	WASTEWATER TREA	Small Tools & Equipm	SHOVEL	\$19.99
053931	ACE HARDWARE	SEWER FUND	WASTEWATER TREA	Repair/Maint - Bldg &	FURNACE FILTERS	\$9.98
CHECK # 053931 ACE HARDWARE						\$112.43
CHECK # 053933 AMERIPRIDE LINEN						
053933	AMERIPRIDE LINEN	SEWER FUND	WASTEWATER TREA	Other Operating Suppl	RUGS	\$60.62
CHECK # 053933 AMERIPRIDE LINEN						\$60.62
CHECK # 053935 ATCO INTERNATIONAL						
053935	ATCO INTERNATIONAL	ELECTRIC FUN	ELECTRIC DISTRIBU	Cleaning Supplies	DISINFECTANT WIPES FOR VE	\$52.50
053935	ATCO INTERNATIONAL	WATER FUND	WATER DISTRIBUTI	Cleaning Supplies	DISINFECTANT WIPES FOR VE	\$52.50
053935	ATCO INTERNATIONAL	SEWER FUND	SEWER COLLECTION	Cleaning Supplies	DISINFECTANT WIPES FOR VE	\$26.25
053935	ATCO INTERNATIONAL	SEWER FUND	WASTEWATER TREA	Cleaning Supplies	DISINFECTANT WIPES FOR VE	\$26.25
CHECK # 053935 ATCO INTERNATIONAL						\$157.50
CHECK # 053936 AUTO VALUE MORA						
053936	AUTO VALUE MORA	ELECTRIC FUN	GENERATION & PO	Small Tools & Equipm	DRILL BIT	\$20.99
053936	AUTO VALUE MORA	ELECTRIC FUN	GENERATION & PO	Maint of Gen Equip	END #5 EXPLOSION DOOR CO	\$32.99
053936	AUTO VALUE MORA	ELECTRIC FUN	ELECTRIC DISTRIBU	Truck Expense	WINDSHIELD WASHER KNOB	\$25.99
053936	AUTO VALUE MORA	SEWER FUND	QUAMBA COLLECTI	Lubricants & Additives	ANTIFREEZE QUAMBA GENERA	\$12.99
053936	AUTO VALUE MORA	SEWER FUND	WASTEWATER TREA	Repair/Maint - Bldg &	WIPER BLADES	\$49.98
053936	AUTO VALUE MORA	SEWER FUND	WASTEWATER TREA	Small Tools & Equipm	ICE SCRAPER	\$24.99
CHECK # 053936 AUTO VALUE MORA						\$167.93
CHECK # 053937 BORDER STATES ELECTRIC						
053937	BORDER STATES ELECT	ELECTRIC FUN		Distribution Inventory	ELECT METERS	\$1,475.36
CHECK # 053937 BORDER STATES ELECTRIC						\$1,475.36
CHECK # 053941 CINTAS						
053941	CINTAS	ELECTRIC FUN	GENERATION & PO	Other Operating Suppl	MATS, MOPS	\$52.82
CHECK # 053941 CINTAS						\$52.82
CHECK # 053943 EARL F ANDERSON						
053943	EARL F ANDERSON	SEWER FUND	SEWER COLLECTION	Other Operating Suppl	"RV DUMP STATION CLOSED"	\$80.75
CHECK # 053943 EARL F ANDERSON						\$80.75
CHECK # 053945 FREEDOM MAILING SERVICES INC						
053945	FREEDOM MAILING SER	ELECTRIC FUN	ELECTRIC ADMINIST	Cust UB/Collection	BILL PROCESSING	\$454.81

**CITY OF MORA  
CHECK LIST-PUC**

CHECK #	Search Name	Fund Descr	Dept Descr	Last Dim Descr	Comments	Amount
053945	FREEDOM MAILING SER	WATER FUND	WATER ADMINISTR	Cust UB/Collection	BILL PROCESSING	\$227.40
053945	FREEDOM MAILING SER	SEWER FUND	SEWER ADMINISTR	Cust UB/Collection	BILL PROCESSING	\$227.40
CHECK # 053945 FREEDOM MAILING SERVICES INC						\$909.61
CHECK # 053948 GOPHER STATE ONE-CALL INC						
053948	GOPHER STATE ONE-CA	ELECTRIC FUN	ELECTRIC DISTRIBU	Professional Services -	JAN LOCATES	\$6.07
053948	GOPHER STATE ONE-CA	ELECTRIC FUN	ELECTRIC DISTRIBU	Professional Services -	2020 ANNL FAC OPERATOR FE	\$12.50
053948	GOPHER STATE ONE-CA	WATER FUND	WATER DISTRIBUTI	Professional Services -	JAN LOCATES	\$6.07
053948	GOPHER STATE ONE-CA	WATER FUND	WATER DISTRIBUTI	Professional Services -	2020 ANNL FAC OPERATOR FE	\$12.50
053948	GOPHER STATE ONE-CA	SEWER FUND	SEWER COLLECTION	Professional Services -	2020 ANNL FAC OPERATOR FE	\$12.50
053948	GOPHER STATE ONE-CA	SEWER FUND	SEWER COLLECTION	Professional Services -	JAN LOCATES	\$6.08
CHECK # 053948 GOPHER STATE ONE-CALL INC						\$55.72
CHECK # 053951 HAWKINS, INC						
053951	HAWKINS, INC	WATER FUND	WATER TREATMENT	Chemicals	CHEMICALS	\$2,658.26
053951	HAWKINS, INC	WATER FUND	WATER TREATMENT	Repair/Maint - Bldg &	CHEM FEED SYSTEM PARTS	\$483.36
CHECK # 053951 HAWKINS, INC						\$3,141.62
CHECK # 053952 IRBY TOOL & SAFETY						
053952	IRBY TOOL & SAFETY	ELECTRIC FUN	ELECTRIC DISTRIBU	Maint of Overhead Lin	OH HOTLINE BLANKET & HOSE	\$162.39
053952	IRBY TOOL & SAFETY	ELECTRIC FUN	ELECTRIC DISTRIBU	Maint of Overhead Lin	OH WIRE COVER TESTING	\$411.22
CHECK # 053952 IRBY TOOL & SAFETY						\$573.61
CHECK # 053953 JOHNSONS HARDWARE & RENTAL						
053953	JOHNSONS HARDWARE	WATER FUND	WATER SUPPLY	Repair/Maint - Bldg &	WELL #5 PAINT SUPPL	\$50.92
053953	JOHNSONS HARDWARE	SEWER FUND	SEWER COLLECTION	Repair/Maint - Bldg &	PLOW RPR PARTS	\$8.67
CHECK # 053953 JOHNSONS HARDWARE & RENTAL						\$59.59
CHECK # 053955 KWIK TRIP - GAS PURCHASES						
053955	KWIK TRIP - GAS PURC	ELECTRIC FUN	GENERATION & PO	Motor Fuels	GAS	\$35.98
053955	KWIK TRIP - GAS PURC	ELECTRIC FUN	ELECTRIC DISTRIBU	Truck Expense	GAS	\$228.01
053955	KWIK TRIP - GAS PURC	WATER FUND	WATER DISTRIBUTI	Motor Fuels	GAS	\$251.98
053955	KWIK TRIP - GAS PURC	SEWER FUND	SEWER COLLECTION	Motor Fuels	GAS	\$192.51
053955	KWIK TRIP - GAS PURC	SEWER FUND	QUAMBA COLLECTI	Motor Fuels	GAS	\$208.66
053955	KWIK TRIP - GAS PURC	SEWER FUND	WASTEWATER TREA	Motor Fuels	GAS	\$264.57
CHECK # 053955 KWIK TRIP - GAS PURCHASES						\$1,181.71
CHECK # 053957 METERING & TECHNOLOGY SOLUTION						
053957	METERING & TECHNOL	WATER FUND		Inventory Materials/S	3/4" M25 WATER METERS	\$3,639.85
053957	METERING & TECHNOL	WATER FUND		Inventory Materials/S	QUAMBA & JERRY'S BAIT WAT	\$595.92
CHECK # 053957 METERING & TECHNOLOGY SOLUTION						\$4,235.77
CHECK # 053962 MN ENERGY RESOURCES CORP						
053962	MN ENERGY RESOURCE	ELECTRIC FUN	GENERATION & PO	Generation Exp	NATURAL GAS	\$524.47
053962	MN ENERGY RESOURCE	ELECTRIC FUN	GENERATION & PO	Natural Gas - Heat	NATURAL GAS	\$760.33
053962	MN ENERGY RESOURCE	WATER FUND	WATER SUPPLY	Natural Gas - Heat	NATURAL GAS	\$74.94
053962	MN ENERGY RESOURCE	WATER FUND	WATER TREATMENT	Natural Gas - Heat	NATURAL GAS	\$255.05
053962	MN ENERGY RESOURCE	SEWER FUND	WASTEWATER TREA	Natural Gas - Heat	NATURAL GAS	\$579.16
CHECK # 053962 MN ENERGY RESOURCES CORP						\$2,193.95
CHECK # 053964 OAK GALLERY & FRAME SHOP						
053964	OAK GALLERY & FRAME	ELECTRIC FUN	ELECTRIC DISTRIBU	Postage	OH WIRE COVERS SENT IN F	\$142.49
053964	OAK GALLERY & FRAME	WATER FUND	WATER TREATMENT	Postage	MAILED WTP VALVE POSITION	\$20.81
CHECK # 053964 OAK GALLERY & FRAME SHOP						\$163.30
CHECK # 053965 OFFICE DEPOT						

**CITY OF MORA  
CHECK LIST-PUC**

CHECK #	Search Name	Fund Descr	Dept Descr	Last Dim Descr	Comments	Amount
053965	OFFICE DEPOT	ELECTRIC FUN	ELECTRIC ADMINIST	Office Supplies	OFFICE SUPPLIES	\$30.59
CHECK # 053965 OFFICE DEPOT						\$30.59
CHECK # 053966 OWENS AUTO PARTS						
053966	OWENS AUTO PARTS	WATER FUND	WATER DISTRIBUTI	Repair/Maint - Bldg &	BRAKE PAD SET & ROTOR	\$142.13
053966	OWENS AUTO PARTS	SEWER FUND	SEWER COLLECTION	Repair/Maint - Bldg &	JETTING TRAILER HITCH JACK	\$124.26
053966	OWENS AUTO PARTS	SEWER FUND	QUAMBA COLLECTI	Repair/Maint - Bldg &	GENERATOR BATTERY TERMIN	\$6.65
CHECK # 053966 OWENS AUTO PARTS						\$273.04
CHECK # 053967 OXYGEN SERVICE CO, INC						
053967	OXYGEN SERVICE CO, I	ELECTRIC FUN	GENERATION & PO	Office Supplies	CYL RENTALS	\$24.80
053967	OXYGEN SERVICE CO, I	ELECTRIC FUN	GENERATION & PO	Landfill Gen Exp	CYL RENTALS	\$10.63
053967	OXYGEN SERVICE CO, I	ELECTRIC FUN	ELECTRIC DISTRIBU	Maint of Substation E	CYL RENTALS	\$43.31
053967	OXYGEN SERVICE CO, I	WATER FUND	WATER DISTRIBUTI	Repair/Maint - Bldg &	CYL RENTALS	\$9.49
CHECK # 053967 OXYGEN SERVICE CO, INC						\$88.23
CHECK # 053968 QUALITY DISPOSAL						
053968	QUALITY DISPOSAL	ELECTRIC FUN	GENERATION & PO	Garbage Removal	GARBAGE	\$75.00
053968	QUALITY DISPOSAL	SEWER FUND	WASTEWATER TREA	Garbage Removal	GARBAGE	\$163.80
CHECK # 053968 QUALITY DISPOSAL						\$238.80
CHECK # 053971 RMB ENVIRONMENTAL LABS INC						
053971	RMB ENVIRONMENTAL	WATER FUND	WATER TREATMENT	Professional Services -	LAB TESTING	\$80.00
053971	RMB ENVIRONMENTAL	SEWER FUND	WASTEWATER TREA	Professional Services -	LAB TESTING	\$493.00
CHECK # 053971 RMB ENVIRONMENTAL LABS INC						\$573.00
CHECK # 053975 TOTAL CONTROL SYSTEMS, INC.						
053975	TOTAL CONTROL SYSTE	SEWER FUND	SEWER LIFT STATIO	Repair/Maint - Bldg &	LIFT ST BATTERY BACKUP	\$805.00
CHECK # 053975 TOTAL CONTROL SYSTEMS, INC.						\$805.00
CHECK # 053978 UPPER CASE PRINTING INK						
053978	UPPER CASE PRINTING	ELECTRIC FUN	ELECTRIC ADMINIST	Office Supplies	ENVELOPES FOR UTIL BILLS	\$378.00
053978	UPPER CASE PRINTING	WATER FUND	WATER ADMINISTR	Office Supplies	ENVELOPES FOR UTIL BILLS	\$189.00
053978	UPPER CASE PRINTING	SEWER FUND	SEWER ADMINISTR	Office Supplies	ENVELOPES FOR UTIL BILLS	\$189.00
CHECK # 053978 UPPER CASE PRINTING INK						\$756.00
CHECK # 053980 VIKING ELECTRIC SUPPLY						
053980	VIKING ELECTRIC SUPP	ELECTRIC FUN	ELECTRIC DISTRIBU	Maint of St. Lights & S	STREET LIGHTS	\$1,809.91
053980	VIKING ELECTRIC SUPP	SEWER FUND	WASTEWATER TREA	Repair/Maint - Bldg &	WWTP LIGHTS	\$556.04
CHECK # 053980 VIKING ELECTRIC SUPPLY						\$2,365.95
						\$422,176.66



MORA MUNICIPAL UTILITIES  
PUBLIC UTILITIES COMMISSION CHECK LIST

THE JANUARY 2020 CLAIMS HAVE BEEN APPROVED FOR PAYMENT BY:

\_\_\_\_\_  
CHAIRMAN

\_\_\_\_\_  
COMMISSION MEMBER

\_\_\_\_\_  
COMMISSION MEMBER

\_\_\_\_\_  
SECRETARY





# MEMORANDUM

Date: February 18, 2020  
 To: Public Utilities Commission  
 From: Sara B. King, Accountant  
 RE: Electric Fund 2019 Budget Amendment

## SUMMARY

Budget amendments are periodically needed to “true-up” the Utility’s spending plan.

## BACKGROUND INFORMATION

Staff recently learned that generally-accepted accounting rules require funds provided to the EDA from the Utility to be considered “contributions” and not “transfers”. This information was provided by the Office of the State Auditor, and is supported by GASB Statement No. 34, paragraph 61. Amending the Electric Fund budget demonstrates the Utility’s desire for good financial stewardship.

### Budget Amendments Relating to Accounting Rules for Contributions to the Mora EDA:

Type	Account Code	Account Description	Current 2019 Budget	(Proposed) Amended 2019 Budget	Change from Current Budget (\$)	Justification
Expenditure	E 651-49530-344	Contributions	\$ -	\$ 20,000	\$ 20,000	Staff learned in late 2019 that funds provided to the EDA from the Utility must be considered "contributions" and not "transfers".
Expenditure	E 651-49530-712	Transfer to Special Revenue Fund	20,000	-	(20,000)	Staff learned in late 2019 that funds provided to the EDA from the Utility must be considered "contributions" and not "transfers".
			\$ 20,000	\$ 20,000	\$ -	Net effect to Electric Fund Reserve Balance

## OPTIONS & IMPACTS

- A. Motion to approve 2019 budget amendments, as presented.
- B. Do not approve 2019 budget amendments.

## RECOMMENDATIONS

Motion to approve 2019 budget amendments, as presented.







# MEMORANDUM

Date February 18, 2020  
To Public Utilities Commission  
From Joe Kohlgraf, Public Works Director  
RE Well #5 Back-Up Power Supply

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## ITEM SUMMARY

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PUC consideration of a back-up power supply for well #5 for emergency pumping of supply water.

## BACKGROUND INFORMATION

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Currently, in an emergency event when power is lost, there is no way to get water from well house #5 to the water treatment plant (WTP) to keep the water running into the system. Past discussions have put this item on the back burner, believing that our portable generator could be wired in and moved back and forth from the WTP to well #5. Our recent MN Department of Health (MDH) inspection does not recommend this as a solution. Instead they suggested that we need a back-up power supply for emergencies for supplying water.

Staff received two quotes based on the MDH recommendation for the emergency backup power. One from Kodiak Power Systems for \$53,682.00 and Modern Power Solutions for \$54,150.00. Both are turnkey installs, meaning no installation work will be done by staff. Kodiak supplied the Fair Ave. lift station generator last year. This would be a similar setup with the same type of generator. Staff feels that they have proven themselves with a great product and great service.

## OPTIONS & IMPACTS

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Approve the project. With more volatile weather patterns in the past couple of years, installing a back-up power supply is recommended to assist water supply to our system and to give staff a safety buffer with a preset generator and save time when emergencies do occur. This option is also recommended by the MDH. This project is currently not listed in the CIP but could be funded from the Water Fund.

Do not approve the project, and budget the project for an upcoming year. The portable generator cannot be set up properly to work without spending a considerable amount of money for a retrofit. This option does not allow constant power at the WTP, where the portable generator was originally designated. This option also ties up one, possibly two staff members to make the move and the hook up during an emergency.

## RECOMMENDATIONS

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Motion to accept the quote from Kodiak Power systems in the amount not to exceed \$54,000.00 for a turnkey generator installation for well #5 to be paid out of Water Fund fixed asset account to complete project.

### *Attachments*

Kodiak Power Systems Quote  
Modern Power Solutions Quote









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## Modern Power Solutions

4707 Highway 61  
White Bear Lake MN 55110  
855-785-3824

### *City of Mora – Well House 5*

Proposal for 100 Kw diesel generator enclosed with 24-hour base fuel tank. 240vac 3ph 60HZ.

Proposal# 02112020

February 11, 2020

Joe,

Thank you for the opportunity. Modern Power Solutions would like to offer you a Cummins 100 KW Diesel Generator Package for your Well House 5 project. Along with a Cummins - 3 Phase NEMA 3R 400-amp Automatic Transfer switch.

Modern Power Solutions will deliver, commission, and provide training of the unit.

Electrical installation including concrete slab and site crane by Taylor Electric. Project management by Modern Power Solutions.

Costs below- excludes fuel, bonds of any kind, all other services not listed are assumed by others

Cummins 100 KW C100-D-6 w/base tank \$ 32,400.00

Cummins 400-amp 240v Automatic Transfer Switch NEMA3R Enclosure \$3200.000

Scada integration \$1200.00

Electrical installation with concrete slab, boom truck, alarm wiring, ATS installation. \$14,750.00

Delivery to the site with crane \$1150.00

Commissioning & training on location \$1,450.00

Total Package Includes Complete Installation

**\$ 54,150.00**

Lead time will be established at the time of the order acceptance and placement of factory order.

This unit will come with a 2-Year generator warranty and a 2-Year engine warranty from the manufacture and supported by Modern Power Solutions.

The transfer switch will be covered by a 1-Year Manufactures warranty supported by Modern Power Solutions.

**Payment Terms:**

50% upon delivery to site – (30 days net) 50% at project completion (30 days net)

Thank you for choosing Modern Power Solutions. If there are any questions, please feel free to contact us.

Regards, Michael Melton - Owner

To accept this proposal and the terms sign and date.

**Authorized Representative:**

X \_\_\_\_\_

**Date** \_\_\_\_\_

**Proposal # 02112020**



# MEMORANDUM

Date: February 18, 2020  
To: Public Utilities Commission  
From: Lindy Crawford, Public Utilities General Manager  
RE: Petroleum Storage Tank Release Site – 631 East Maple Avenue

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## ITEM SUMMARY

Staff will provide an update on the petroleum storage tank release site at the Jerry's Bait Shop located at 631 East Maple Avenue.

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## BACKGROUND INFORMATION

Over the last several years the PUC and staff have had discussions with the MPCA and Don Larson, owner of Jerry's Bait Shop regarding potential water contamination from the well at Jerry's Bait Shop. Over the last several years the MPCA has been actively monitoring the site to assess potential public health concerns.

At the December 16, 2019 meeting the consensus of the PUC was that a variance from City Code 52.23 may be an option due to public health concerns if Jerry's Bait Shop could discharge into the storm sewer or Mora Lake, and staff was directed to inquire with the MPCA regarding such options.

Staff communicated with the MPCA about discharge options and learned that discharging to the storm sewer or Mora Lake would require an NPDES Aquaculture Permit for a new discharge and would require pretreatment. Staff was also told that this type of permit will not be approved given the fact that the existing well is discharging to the city WWTP.

The PUC should consider if granting a variance due to public health concerns is still a possible solution in addition to discussing discharge options.

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## OPTIONS & IMPACTS

1. Is granting a variance for the installation of a new well for this situation justifiable? Due to potential public health concerns, and those concerns only, it may be. Staff would consult with the city attorney for further advice if directed by the PUC.
2. If granting a variance is not an option the PUC must consider what actions should be taken to remedy potential public health concerns. Again, staff would consult with the city attorney for further advice if directed by the PUC.

---

## RECOMMENDATIONS

Discuss options and impacts, and direct staff appropriately.

*Attachments*  
None





# MORA MUNICIPAL UTILITIES



## Financial Reports

*Electric Fund*  
*Water Fund*  
*Sewer Fund*

December 31, 2019  
[unaudited]

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Expenditure Guideline Report .....

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**MORA MUNICIPAL UTILITIES**

## Fund Budgetary Performance

For the Quarter Ended December 31, 2019

	2019 YTD Budget	2019 YTD Actual	2019 YTD Balance	2019 % YTD Budget
<b>ELECTRIC FUND</b>				
Revenues	5,818,704.00	6,063,221.83	(244,517.83)	104.20%
Expenditures	5,793,606.00	5,140,478.66	653,127.34	88.73%
Surplus/(Deficit)		922,743.17		
<b>WATER FUND</b>				
Revenues	734,298.00	821,784.63	(87,486.63)	111.91%
Expenditures	732,275.00	710,974.04	21,300.96	97.09%
Surplus/(Deficit)		110,810.59		
<b>SEWER FUND</b>				
Revenues	1,045,584.00	1,200,982.25	(155,398.25)	114.86%
Expenditures	1,117,062.00	1,137,322.59	(20,260.59)	101.81%
Surplus/(Deficit)		63,659.66		
<b>TOTAL ALL FUNDS</b>				
Revenues	7,598,586.00	8,085,988.71	(487,402.71)	106.41%
Expenditures	7,642,943.00	6,988,775.29	654,167.71	91.44%
Surplus/(Deficit)		1,097,213.42		



**CITY OF MORA**  
**BALANCE SHEET**  
 Current Period: December 2019

Year End

Account Descr	Begin Yr	YTD Debit	YTD Credit	Current Balance
<b>Fund 651 ELECTRIC FUND</b>				
Bal Type A				
G 651-11011 Cash NNB Checking	\$509,633.48	\$7,066,924.97	\$6,195,855.91	\$1,380,702.54
G 651-11013 Petty Cash	\$0.00	\$0.00	\$0.00	\$0.00
G 651-11014 ChangeFund/AirportVending/N	\$400.00	\$0.00	\$0.00	\$400.00
G 651-11018 Cash FCB HI-FI	\$1,422,083.88	\$180,773.70	\$1,000,015.00	\$602,842.58
G 651-11020 Investments MS & WF	\$3,810,695.53	\$1,251,704.96	\$155,011.84	\$4,907,388.65
G 651-11022 Spire Savings	\$0.00	\$0.00	\$0.00	\$0.00
G 651-11151 Accounts Receivable	\$105,680.53	\$751,275.77	\$839,002.17	\$17,954.13
G 651-11152 Accounts Receivable - UB	\$342,824.84	\$5,376,585.05	\$5,359,651.66	\$359,758.23
G 651-11154 Return Checks	\$0.00	\$8,623.05	\$8,623.05	\$0.00
G 651-11155 Accounts Rec - Other	\$0.00	\$0.00	\$0.00	\$0.00
G 651-11212 Special Assess Rec - Unamort	\$0.00	\$0.00	\$0.00	\$0.00
G 651-11213 Special Assess Rec - Amortized	\$0.00	\$0.00	\$0.00	\$0.00
G 651-11410 Distribution Inventory	\$123,989.70	\$20,728.67	\$377.78	\$144,340.59
G 651-11551 Prepaid Ins	\$0.00	\$40,235.83	\$40,235.83	\$0.00
G 651-12600 Fixed Assets	\$5,690,619.44	\$198,970.00	\$0.00	\$5,889,589.44
G 651-12601 Allowance for Depreciation	-\$3,759,293.60	\$0.00	\$165,480.75	-\$3,924,774.35
G 651-12647 Construction in Progress	\$0.00	\$0.00	\$0.00	\$0.00
G 651-13300 Advance To Wood & Grove Fu	\$556,582.63	\$0.00	\$31,187.71	\$525,394.92
G 651-13305 Advance To Water Fund	\$159,396.09	\$0.00	\$8,931.65	\$150,464.44
G 651-13310 Advance To Sewer Fund	\$153,138.45	\$0.00	\$8,581.00	\$144,557.45
G 651-13315 Advance To Fire Station Proj F	\$82,463.71	\$0.00	\$82,463.71	\$0.00
G 651-13320 Advance To Liquor Fund	\$1,100,000.00	\$0.00	\$100,000.00	\$1,000,000.00
G 651-13325 Advance To TIF District 1-11	\$219,565.77	\$0.00	\$10,028.33	\$209,537.44
G 651-15600 Deferred Outflow - Pensions	\$11,166.00	\$0.00	\$0.00	\$11,166.00
Bal Type A	\$10,528,946.45	\$14,895,822.00	\$14,005,446.39	\$11,419,322.06
Bal Type E				
G 651-24204 Fund Bal-Undes/Net Asset (ent	-\$8,852,337.93	\$5,448,213.25	\$6,370,956.42	-\$9,775,081.10
G 651-24502 FB/Net Asset-Des Cap Proj/De	-\$1,000,000.00	\$0.00	\$0.00	-\$1,000,000.00
Bal Type E	-\$9,852,337.93	\$5,448,213.25	\$6,370,956.42	\$10,775,081.10
Bal Type L				
G 651-22021 Accounts Payable	-\$319,811.40	\$4,319,971.95	\$4,291,433.31	-\$291,272.76
G 651-22050 Franchise Fee Payable	\$0.00	\$237,256.48	\$237,256.48	\$0.00
G 651-22082 Sales Tax Payable	-\$13,799.00	\$165,051.50	\$164,513.50	-\$13,261.00
G 651-22161 Accrued Vac-Sick Wages	-\$27,240.34	\$0.00	\$0.00	-\$27,240.34
G 651-22201 Deposits	-\$55,800.00	\$25,400.00	\$22,400.00	-\$52,800.00
G 651-22202 Deposits - Other	-\$200.00	\$829.17	\$829.17	-\$200.00
G 651-22223 Deferred Revenues	\$0.00	\$0.00	\$0.00	\$0.00
G 651-22250 Undistributed Receipts (UR)	-\$14,759.46	\$66,603.72	\$66,728.12	-\$14,883.86
G 651-22850 EFT Clearing Account	-\$415.32	\$954.41	\$539.09	\$0.00
G 651-23000 Net Pension Liability	-\$210,014.00	\$0.00	\$0.00	-\$210,014.00
G 651-23500 Deferred Inflow - Pensions	-\$34,569.00	\$0.00	\$0.00	-\$34,569.00
Bal Type L	-\$676,608.52	\$4,816,067.23	\$4,783,699.67	-\$644,240.96
Fund 651 ELECTRIC FUND	\$0.00	\$25,160,102.48	\$25,160,102.48	\$0.00



**CITY OF MORA**  
**BALANCE SHEET**  
 Current Period: December 2019

Year End

Account Descr	Begin Yr	YTD Debit	YTD Credit	Current Balance
<b>Fund 652 WATER FUND</b>				
<b>Bal Type A</b>				
G 652-11011 Cash NNB Checking	\$127,397.97	\$814,992.96	\$545,796.94	\$396,593.99
G 652-11012 INV-Restr Cap Imp/Debt-K/W/	\$37,082.52	\$162.01	\$0.00	\$37,244.53
G 652-11018 Cash FCB HI-FI	\$57,781.44	\$25,980.76	\$10,503.34	\$73,258.86
G 652-11020 Investments MS & WF	\$625,119.37	\$27,944.08	\$25,644.40	\$627,419.05
G 652-11151 Accounts Receivable	\$133.02	\$17,107.58	\$16,871.43	\$369.17
G 652-11152 Accounts Receivable - UB	\$107,665.55	\$773,023.04	\$765,459.58	\$115,229.01
G 652-11154 Return Checks	\$0.00	\$0.00	\$0.00	\$0.00
G 652-11155 Accounts Rec - Other	\$0.00	\$0.00	\$0.00	\$0.00
G 652-11212 Special Assess Rec - Unamort	\$21,729.97	\$22,831.85	\$10,407.57	\$34,154.25
G 652-11213 Special Assess Rec - Amortized	\$250.59	\$0.00	\$250.59	\$0.00
G 652-11420 Inventory Materials/Supplies	\$8,548.02	\$16,583.30	\$0.00	\$25,131.32
G 652-11551 Prepaid Ins	\$0.00	\$11,552.93	\$11,552.93	\$0.00
G 652-12600 Fixed Assets	\$7,727,516.35	\$3,300.00	\$3,300.00	\$7,727,516.35
G 652-12601 Allowance for Depreciation	-\$3,645,600.57	\$0.00	\$319,233.00	-\$3,964,833.57
G 652-15600 Deferred Outflow - Pensions	\$4,750.00	\$0.00	\$0.00	\$4,750.00
<b>Bal Type A</b>	<b>\$5,072,374.23</b>	<b>\$1,713,478.51</b>	<b>\$1,709,019.78</b>	<b>\$5,076,832.96</b>
<b>Bal Type E</b>				
G 652-24204 Fund Bal-Undes/Net Asset (ent	-\$3,454,532.50	\$722,150.66	\$832,961.25	-\$3,565,343.09
G 652-24502 FB/Net Asset-Des Cap Proj/De	-\$100,000.00	\$0.00	\$0.00	-\$100,000.00
<b>Bal Type E</b>	<b>-\$3,554,532.50</b>	<b>\$722,150.66</b>	<b>\$832,961.25</b>	<b>-\$3,665,343.09</b>
<b>Bal Type L</b>				
G 652-20900 Advance From Electric Fund	-\$159,396.09	\$8,931.65	\$0.00	-\$150,464.44
G 652-22021 Accounts Payable	-\$10,893.38	\$0.00	\$0.00	-\$10,893.38
G 652-22026 State Water Fee	-\$0.01	\$7,442.53	\$7,442.91	-\$0.39
G 652-22031 Bonds Payable	-\$1,227,036.00	\$97,182.00	\$0.00	-\$1,129,854.00
G 652-22034 Unamortized Premium on Bon	-\$1,907.26	\$0.00	\$0.00	-\$1,907.26
G 652-22082 Sales Tax Payable	-\$708.00	\$10,035.19	\$9,997.19	-\$670.00
G 652-22161 Accrued Vac-Sick Wages	-\$13,514.40	\$0.00	\$0.00	-\$13,514.40
G 652-22201 Deposits	-\$100.00	\$100.00	\$150.00	-\$150.00
G 652-22223 Deferred Revenues	-\$250.59	\$250.59	\$0.00	\$0.00
G 652-22850 EFT Clearing Account	\$0.00	\$0.00	\$0.00	\$0.00
G 652-22860 Edgewood Tenant Rent Collect	\$0.00	\$0.00	\$0.00	\$0.00
G 652-23000 Net Pension Liability	-\$89,332.00	\$0.00	\$0.00	-\$89,332.00
G 652-23500 Deferred Inflow - Pensions	-\$14,704.00	\$0.00	\$0.00	-\$14,704.00
<b>Bal Type L</b>	<b>-\$1,517,841.73</b>	<b>\$123,941.96</b>	<b>\$17,590.10</b>	<b>-\$1,411,489.87</b>
<b>Fund 652 WATER FUND</b>	<b>\$0.00</b>	<b>\$2,559,571.13</b>	<b>\$2,559,571.13</b>	<b>\$0.00</b>



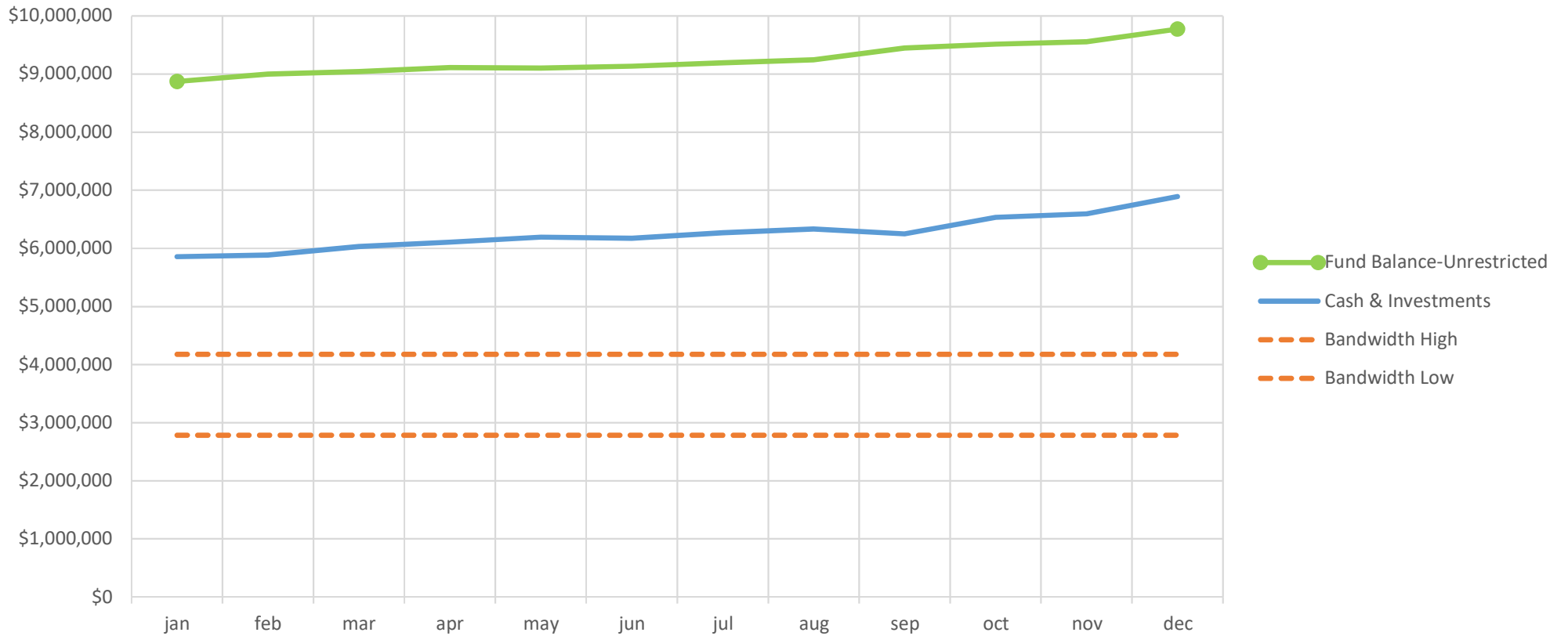
**CITY OF MORA**  
**BALANCE SHEET**  
Current Period: December 2019

Year End

Account Descr	Begin Yr	YTD Debit	YTD Credit	Current Balance
<b>Fund 653 SEWER FUND</b>				
Bal Type A				
G 653-11011 Cash NNB Checking	\$513,063.66	\$1,125,552.63	\$1,104,726.03	\$533,890.26
G 653-11018 Cash FCB HI-FI	\$1,635,154.44	\$20,057.42	\$1,010,105.98	\$645,105.88
G 653-11020 Investments MS & WF	\$373,562.39	\$1,223,496.07	\$14,610.19	\$1,582,448.27
G 653-11151 Accounts Receivable	\$33.45	\$59,758.05	\$925.51	\$58,865.99
G 653-11152 Accounts Receivable - UB	\$92,695.40	\$1,058,235.97	\$1,050,630.49	\$100,300.88
G 653-11155 Accounts Rec - Other	\$0.00	\$0.00	\$0.00	\$0.00
G 653-11212 Special Assess Rec - Unamort	\$0.00	\$0.00	\$0.00	\$0.00
G 653-11213 Special Assess Rec - Amortized	\$838.96	\$0.00	\$838.96	\$0.00
G 653-11551 Prepaid Ins	\$0.00	\$21,936.54	\$21,936.54	\$0.00
G 653-12600 Fixed Assets	\$13,656,494.83	\$42,137.99	\$0.00	\$13,698,632.82
G 653-12601 Allowance for Depreciation	-\$5,110,575.57	\$0.00	\$472,999.27	-\$5,583,574.84
G 653-12647 Construction in Progress	\$0.00	\$0.00	\$0.00	\$0.00
G 653-15600 Deferred Outflow - Pensions	\$7,526.00	\$0.00	\$0.00	\$7,526.00
Bal Type A	\$11,168,793.56	\$3,551,174.67	\$3,676,772.97	\$11,043,195.26
Bal Type E				
G 653-24204 Fund Bal-Undes/Net Asset (ent	-\$7,512,780.16	\$1,156,578.20	\$1,220,237.86	-\$7,576,439.82
G 653-24502 FB/Net Asset-Des Cap Proj/De	-\$220,000.00	\$0.00	\$0.00	-\$220,000.00
Bal Type E	-\$7,732,780.16	\$1,156,578.20	\$1,220,237.86	-\$7,796,439.82
Bal Type L				
G 653-20900 Advance From Electric Fund	-\$153,138.45	\$8,581.00	\$0.00	-\$144,557.45
G 653-22021 Accounts Payable	-\$14,700.65	\$0.00	\$0.00	-\$14,700.65
G 653-22027 Quamba Payable-Reserve & D	-\$3,574.00	\$14,348.00	\$14,328.00	-\$3,554.00
G 653-22031 Bonds Payable	-\$3,078,426.75	\$179,818.00	\$0.00	-\$2,898,608.75
G 653-22034 Unamortized Premium on Bon	-\$969.15	\$0.00	\$0.00	-\$969.15
G 653-22082 Sales Tax Payable	\$0.00	\$0.00	\$0.00	\$0.00
G 653-22161 Accrued Vac-Sick Wages	-\$19,519.44	\$0.00	\$0.00	-\$19,519.44
G 653-22223 Deferred Revenues	-\$838.96	\$838.96	\$0.00	\$0.00
G 653-23000 Net Pension Liability	-\$141,546.00	\$0.00	\$0.00	-\$141,546.00
G 653-23500 Deferred Inflow - Pensions	-\$23,300.00	\$0.00	\$0.00	-\$23,300.00
Bal Type L	-\$3,436,013.40	\$203,585.96	\$14,328.00	-\$3,246,755.44
Fund 653 SEWER FUND	\$0.00	\$4,911,338.83	\$4,911,338.83	\$0.00

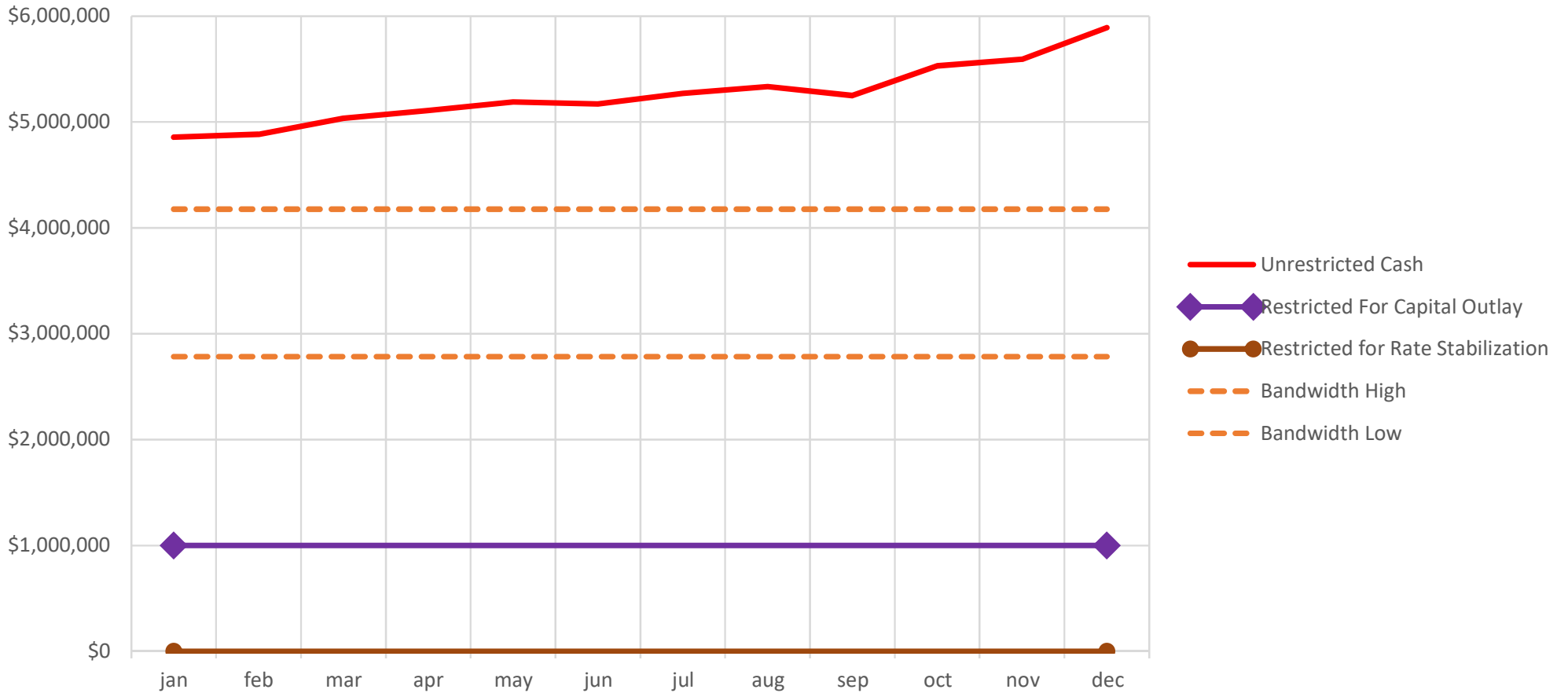


### ELECTRIC FUND - 2019 Cash & Investments/Fund Balance





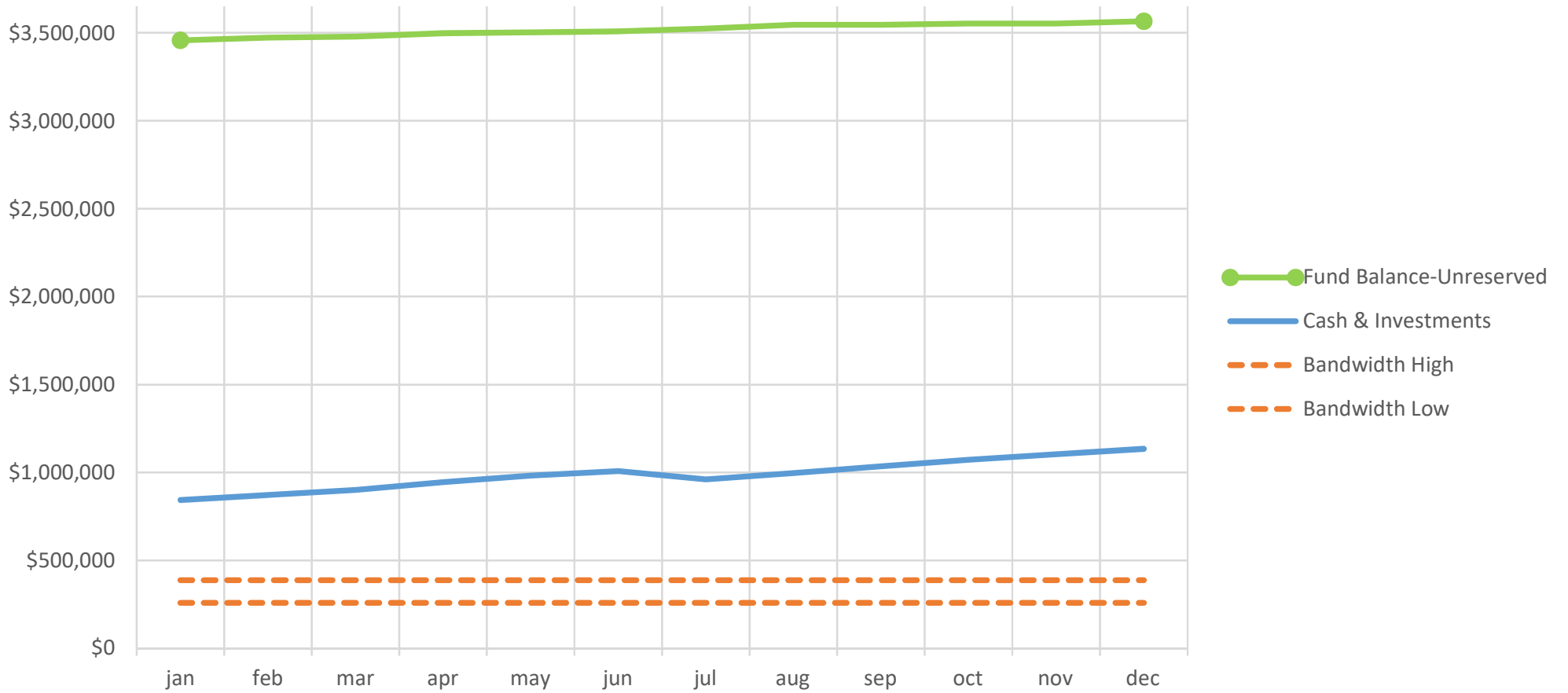
### ELECTRIC FUND - 2019 Fund Balance Components Cash & Investments





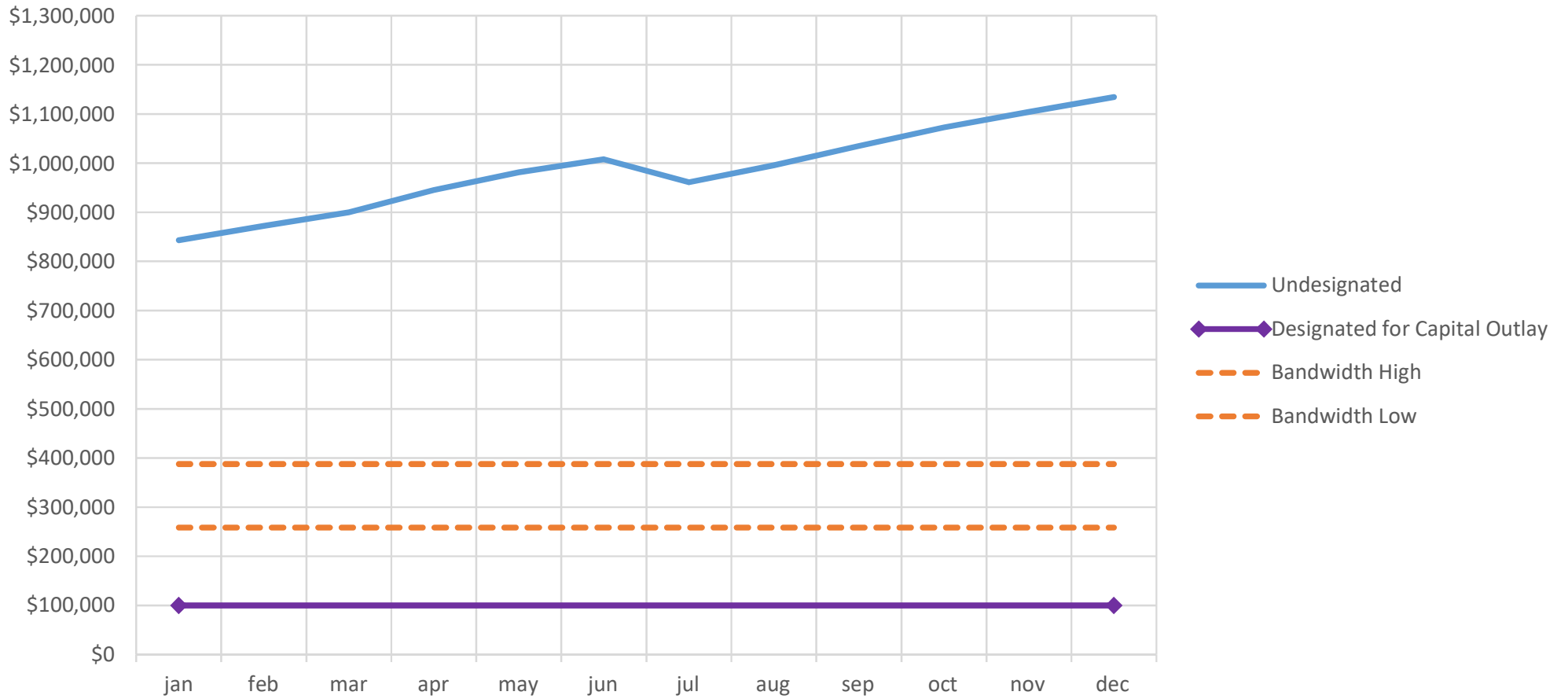


### WATER FUND - 2019 Cash & Investments/Fund Balance



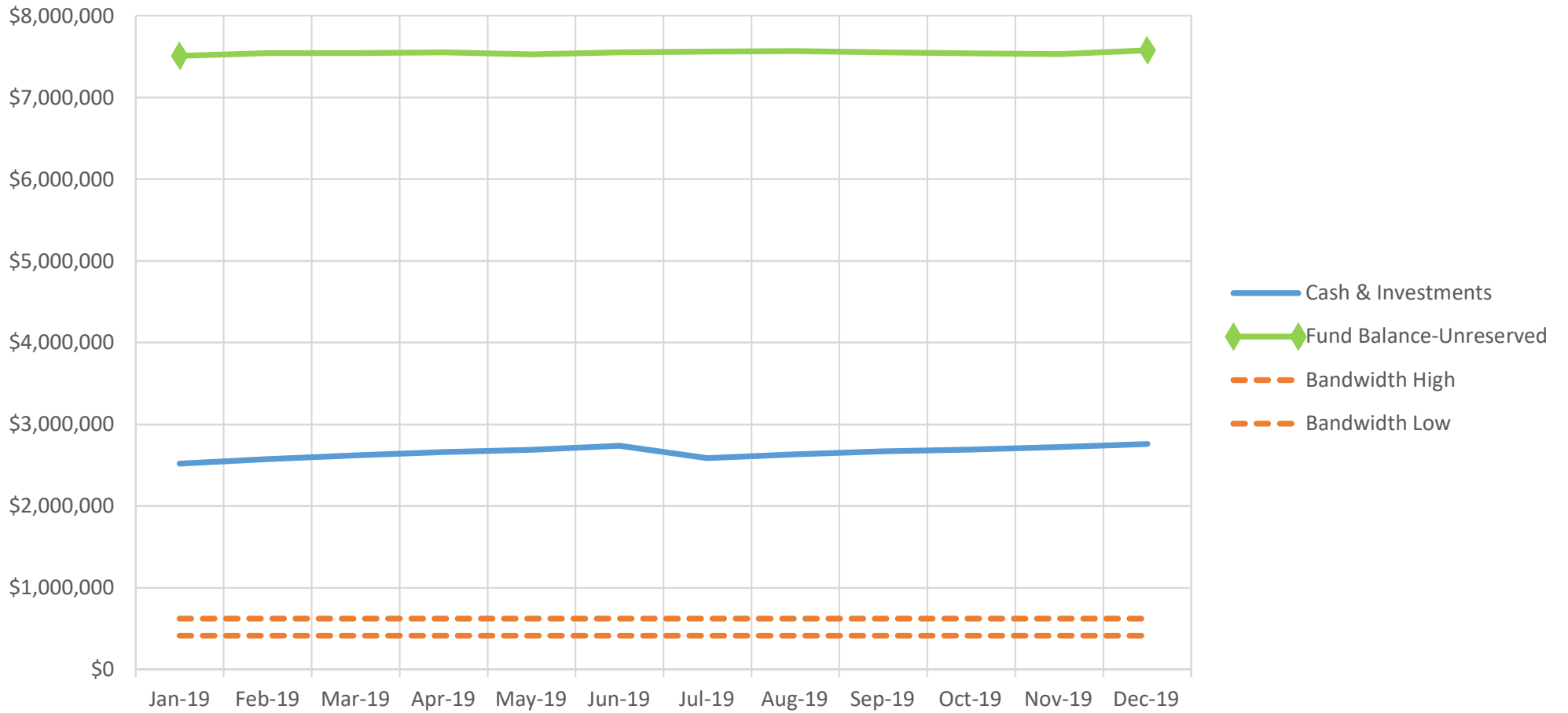


### WATER FUND - 2019 Fund Balance Components Cash & Investments



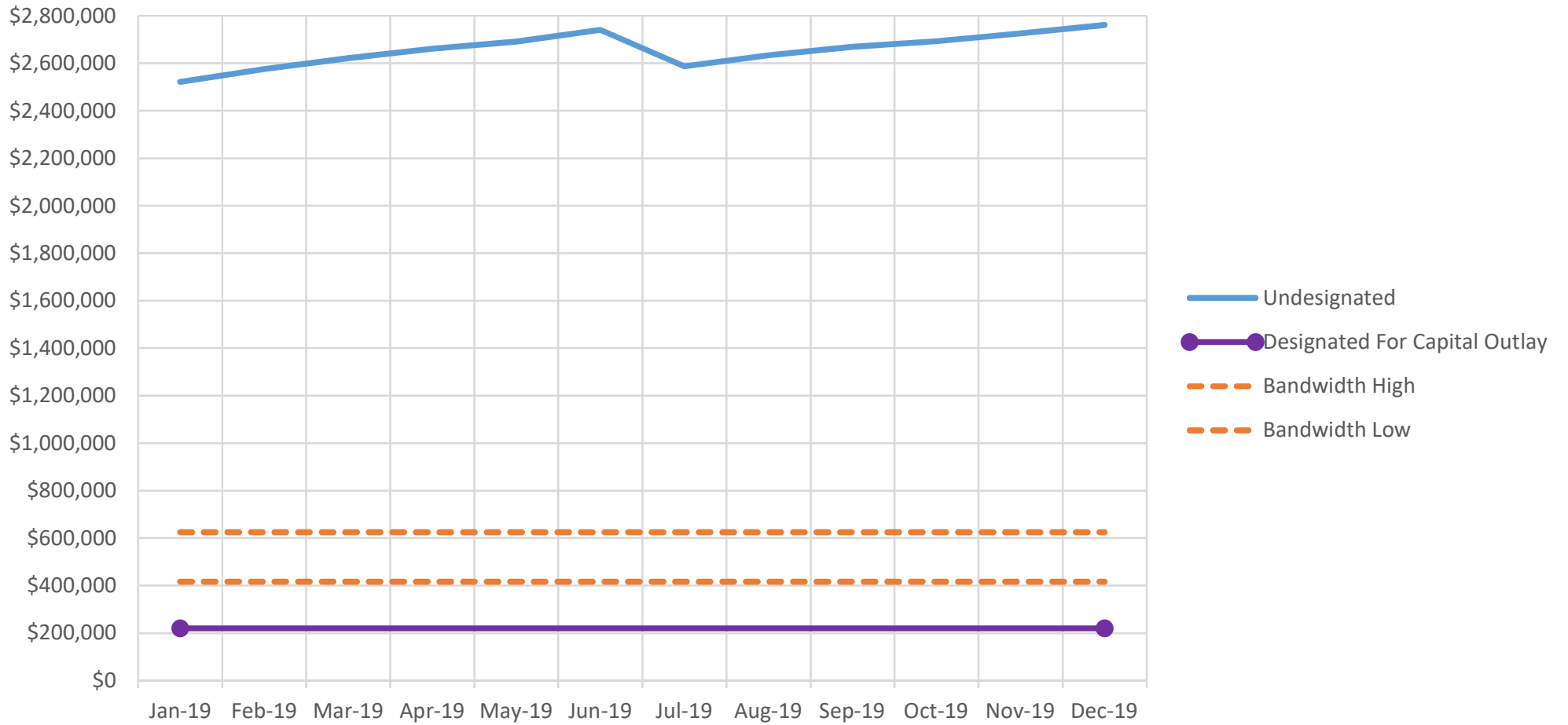


### SEWER FUND - 2019 Cash & Investments/Fund Balance





### SEWER FUND - 2019 Fund Balance Components Cash & Investments



## CITY OF MORA/MORA MUNICIPAL UTILITIES

Current Investments

Information current as of January 31, 2020

Bank/Agency	Location	Type	FDIC #	Broker	Amount	DTD/Issued	Due	Rate
Capital One Bank	Glen Allen, VA	CD	33954	4M Fund	\$ 200,000.00	7/8/2015	7/8/2020	2.35%
Firstbank	Santurce, PR	CD	30387	4M Fund	\$ 60,000.00	1/31/2014	2/1/2021	2.75%
BMW Bank of North America	Salt Lake City, UT	CD	35141	4M Fund	\$ 245,000.00	8/16/2019	2/16/2021	1.90%
Kansas State Bank	Manhattan, KS	CD	19899	4M Fund	\$ 200,000.00	8/2/2019	8/2/2021	2.04%
Financial Federal Bank	Memphis, TN	CD	31840	4M Fund	\$ 240,000.00	8/9/2019	8/9/2021	2.00%
Servisfirst Bank	Tampa, FL	CD	57993	4M Fund	\$ 240,000.00	8/9/2019	8/9/2021	1.98%
Everbank	Jacksonville, FL	CD	34775	4M Fund	\$ 248,000.00	8/12/2016	8/12/2021	1.50%
State Bank of India NY	New York, NY	CD	33682	4M Fund	\$ 245,000.00	1/26/2017	1/26/2022	2.30%
First National Bank	Paragould, AR	CD	3887	4M Fund	\$ 235,100.00	8/9/2019	8/8/2022	1.98%
Latino Community Credit Union	Durham, NC	CD	68430	4M Fund	\$ 232,000.00	8/16/2019	8/16/2022	2.39%
American Express Bank	Salt Lake City, UT	CD	35328	4M Fund	\$ 245,000.00	9/6/2017	9/6/2022	2.40%
Neighborhood National Bank	Mora, MN	CD	18885	None	\$ 245,000.00	1/26/2018	1/26/2022	2.00%
CIT Bank	Salt Lake City, UT	CD	35575	RBC Wealth	\$ 245,000.00	5/22/2013	5/22/2020	1.80%
Compass Bank	Birmingham, AL	CD	19048	RBC Wealth	\$ 245,000.00	7/31/2013	7/31/2020	2.35%
Discover Bank	Greenwood, DE	CD	5649	RBC Wealth	\$ 108,000.00	3/26/2014	3/26/2021	2.60%
PrivateBank	Chicago, IL	CD	33306	RBC Wealth	\$ 245,000.00	8/30/2016	8/30/2021	1.50%
East Boston Savings Bank	Boston, MA	CD	33510	RBC Wealth	\$ 235,000.00	9/28/2017	9/28/2022	2.05%
Ally Bank	Midvale, UT	CD	57803	RBC Wealth	\$ 140,000.00	10/11/2019	10/11/2022	1.90%
Morgan Stanley Bank	Salt Lake City, UT	CD	32992	RBC Wealth	\$ 245,000.00	6/19/2018	6/23/2023	3.20%
Discover Bank	Greenwood, DE	CD	5649	RBC Wealth	\$ 139,000.00	9/28/2016	9/28/2023	1.80%
Comenity Capital Bank	Salt Lake City, UT	CD	57570	RBC Wealth	\$ 245,000.00	6/27/2019	6/27/2024	2.50%
BMO Harris Bank	Chicago, IL	CD	16571	RBC Wealth	\$ 245,000.00	12/12/2019	12/12/2024	2.05%
CitiBank	Sioux Falls, SD	CD	7213	RBC Wealth	\$ 125,000.00	3/29/2019	3/29/2025	3.00%
Flagstar Bank	Troy, MI	CD	32541	Wells Fargo	\$ 245,000.00	1/26/2018	1/27/2020	2.15%
American Express Centurion Bank	Salt Lake City, UT	CD	27471	Wells Fargo	\$ 245,000.00	9/23/2015	9/23/2020	2.30%
Capital One Bank	McLean, VA	CD	4297	Wells Fargo	\$ 245,000.00	9/23/2015	9/23/2020	2.30%
CitiBank	Sioux Falls, SD	CD	7213	Wells Fargo	\$ 121,000.00	12/6/2018	12/7/2020	3.00%
Morgan Stanley Private Bank	Purchase, NY	CD	34221	Wells Fargo	\$ 244,000.00	2/28/2019	3/1/2021	2.60%
Sallie Mae Bank	Salt Lake City, UT	CD	58177	Wells Fargo	\$ 120,000.00	6/19/2019	6/21/2021	2.30%
Goldman Sachs Bank	New York, NY	CD	33124	Wells Fargo	\$ 115,000.00	6/26/2019	6/27/2021	2.20%
Ally Bank	Midvale, UT	CD	57803	Wells Fargo	\$ 105,000.00	7/11/2019	7/21/2021	2.10%
Goldman Sachs Bank	New York, NY	CD	33124	Wells Fargo	\$ 132,000.00	8/7/2019	8/9/2021	2.10%
Great Western Bank	Sioux Falls, SD	CD	15289	Wells Fargo	\$ 119,000.00	8/7/2019	8/9/2021	2.05%
Sallie Mae Bank	Salt Lake City, UT	CD	58177	Wells Fargo	\$ 125,000.00	8/21/2019	8/20/2021	1.90%
HSBC Bank USA, NA	McLean, VA	CD	57890	Wells Fargo	\$ 229,000.00	3/29/2016	10/7/2021	2.00%
Comenity Bank	Wilmington, DE	CD	27499	Wells Fargo	\$ 200,000.00	8/15/2019	8/15/2022	2.10%
Federal Home Loan Mortgage Company	McLean, VA	AG		Wells Fargo	\$ 147,000.00	9/1/1993	9/1/2023	6.50%

\$ 7,489,100.00

CD = Certificate of Deposit

AG = Agency/Government Asset Backed

Note: This list represents the combined portfolios of the City of Mora and Mora Municipal Utilities. For breakdown by fund, please refer to the Balance Sheet.

**CITY OF MORA/MORA MUNICIPAL UTILITIES**  
 Debt Retirement Schedule  
 For the Year Ending December 31, 2019

SUM OF ALL DEBT			Mora HRA Bonds*												
			Series 2011A		Series 2015B		Series 2015C			Series 2017A	MnPFA Water	MnPFA WWTP	Series 2019A		Series 2009B
Year	Year-End Balance	Principal Reduction	Fund 530		Fund 532		Fund 533			Fund 535	G 652-22031	G 653-22031	Fund 531		Fund 531
			Year-End Balance	Year-End Balance	Year-End Balance	Year-End Balance	Year-End Balance	Year-End Balance	Year-End Balance	Year-End Balance	Year-End Balance	Year-End Balance	Year-End Balance	Year-End Balance	Year-End Balance
2016	11,387,000.00		435,000.00	1,385,000.00	1,251,495.00	267,364.00	221,141.00	1,325,000.00	1,078,000.00	3,056,957.75				350,000.00	
2017	12,039,957.75	652,957.75	370,000.00	1,345,000.00	1,125,495.00	246,858.00	202,647.00	1,325,000.00	1,078,000.00	3,056,957.75				290,000.00	
2018	11,484,957.75	(555,000.00)	300,000.00	1,290,000.00	1,039,495.00	223,036.00	182,469.00	1,325,000.00	1,004,000.00	2,895,957.75				225,000.00	
2019	11,080,000.00	(404,957.75)	230,000.00	1,230,000.00	942,495.00	201,854.00	165,651.00	1,290,000.00	928,000.00	2,842,000.00	2019	3,095,000.00		155,000.00	
2020	10,433,000.00	(647,000.00)	155,000.00	1,170,000.00	840,495.00	180,672.00	148,833.00	1,235,000.00	851,000.00	2,677,000.00	2020	3,095,000.00		80,000.00	
2021	9,759,000.00	(674,000.00)	80,000.00	1,110,000.00	733,495.00	159,490.00	132,015.00	1,180,000.00	773,000.00	2,511,000.00	2021	3,080,000.00		-	
2022	9,046,000.00	(713,000.00)	-	1,050,000.00	622,995.00	137,648.00	114,357.00	1,125,000.00	693,000.00	2,343,000.00	2022	2,960,000.00			
2023	8,400,000.00	(646,000.00)		985,000.00	512,495.00	115,806.00	96,699.00	1,070,000.00	612,000.00	2,173,000.00	2023	2,835,000.00			
2024	7,731,000.00	(669,000.00)		920,000.00	398,495.00	89,990.00	76,515.00	1,010,000.00	529,000.00	2,002,000.00	2024	2,705,000.00			
2025	7,059,000.00	(672,000.00)		855,000.00	284,495.00	64,174.00	56,331.00	950,000.00	445,000.00	1,829,000.00	2025	2,575,000.00			
2026	6,378,000.00	(681,000.00)		790,000.00	166,995.00	37,698.00	35,307.00	890,000.00	359,000.00	1,654,000.00	2026	2,445,000.00			
2027	5,684,000.00	(694,000.00)		720,000.00	50,995.00	10,562.00	13,443.00	830,000.00	272,000.00	1,477,000.00	2027	2,310,000.00			
2028	5,067,000.00	(617,000.00)		650,000.00	-	-	-	765,000.00	183,000.00	1,299,000.00	2028	2,170,000.00			
2029	4,516,000.00	(551,000.00)		580,000.00				700,000.00	92,000.00	1,119,000.00	2029	2,025,000.00			
2030	3,952,000.00	(564,000.00)		505,000.00				630,000.00	-	937,000.00	2030	1,880,000.00			
2031	3,473,000.00	(479,000.00)		430,000.00				560,000.00		753,000.00	2031	1,730,000.00			
2032	2,987,000.00	(486,000.00)		350,000.00				490,000.00		567,000.00	2032	1,580,000.00			
2033	2,485,000.00	(502,000.00)		265,000.00				415,000.00		380,000.00	2033	1,425,000.00			
2034	1,976,000.00	(509,000.00)		180,000.00				340,000.00		191,000.00	2034	1,265,000.00			
2035	1,455,000.00	(521,000.00)		90,000.00				260,000.00		-	2035	1,105,000.00			
2036	1,115,000.00	(340,000.00)		-				175,000.00			2036	940,000.00			
2037	860,000.00	(255,000.00)						90,000.00			2037	770,000.00			
2038	595,000.00	(265,000.00)						-			2038	595,000.00			
2039	415,000.00	(180,000.00)									2039	415,000.00			
2040	-	(415,000.00)									2040	-			
2041	-	-													
2042	-	-													
2043	-	-													

\* These Bonds are special obligations of the Authority but are general obligations of the City for which the City pledges its full faith, credit and taxing powers.



**CITY OF MORA**  
**Revenue Guideline For Commission**  
 Current Period: December 2019

Last Dim Descr	2019 YTD Budget	2019 YTD Amt	2019 YTD Balance	2019 % of Budget Remain	Explanation
<b>Fund 651 ELECTRIC FUND</b>					
Other State Grants & Aids	\$0.00	\$0.00	\$0.00	0.00%	
PERA Aid	\$1,386.00	\$1,386.00	\$0.00	0.00%	
Int/Pen on Spec Assmts	\$1,800.00	\$162.64	\$1,637.36	90.96%	
Interest Earnings	\$124,730.00	\$139,932.53	-\$15,202.53	-12.19%	
Unrealized Gain/(Loss) on Inv	\$0.00	\$86,959.44	-\$86,959.44	0.00%	
Dividends	\$5,900.00	\$1,314.00	\$4,586.00	77.73%	
Service Chg on NSF Checks	\$500.00	\$570.00	-\$70.00	-14.00%	
Electricity Sales	\$5,160,000.00	\$4,893,277.90	\$266,722.10	5.17%	
Misc Income	\$1,000.00	\$392.02	\$607.98	60.80%	
Excess Equity	\$0.00	\$0.00	\$0.00	0.00%	
SMMPA Contract	\$392,000.00	\$550,070.03	-\$158,070.03	-40.32%	See Note A.
CIP Reimbursements	\$50,000.00	\$168,343.63	-\$118,343.63	-236.69%	
Penalties	\$40,000.00	\$35,686.78	\$4,313.22	10.78%	
Misc Service Revenues	\$20,000.00	\$21,849.35	-\$1,849.35	-9.25%	
Rent from Elec Property	\$5,688.00	\$4,688.00	\$1,000.00	17.58%	
Labor Sales	\$5,000.00	\$3,950.00	\$1,050.00	21.00%	
Recoveries of Bad Debt	\$0.00	\$826.60	-\$826.60	0.00%	
Cash Over/Short	\$0.00	\$0.00	\$0.00	0.00%	
Sale of Fixed Assets	\$0.00	\$911.00	-\$911.00	0.00%	
Trf from Special Revenue Fund	\$10,700.00	\$8,683.33	\$2,016.67	18.85%	
Trf from Enterprise Fund	\$0.00	\$0.00	\$0.00	0.00%	
Special Items	\$0.00	\$144,218.58	-\$144,218.58	0.00%	See Note B.
<b>Fund 651 ELECTRIC FUND</b>	<b>\$5,818,704.00</b>	<b>\$6,063,221.83</b>	<b>-\$244,517.83</b>	<b>-4.20%</b>	
<b>Fund 652 WATER FUND</b>					
Other State Grants & Aids	\$0.00	\$0.00	\$0.00	0.00%	
PERA Aid	\$694.00	\$694.00	\$0.00	0.00%	
Special Assessments	\$0.00	\$250.59	-\$250.59	0.00%	
Int/Pen on Spec Assmts	\$600.00	\$81.32	\$518.68	86.45%	
Interest Earnings	\$12,600.00	\$14,091.10	-\$1,491.10	-11.83%	
Unrealized Gain/(Loss) on Inv	\$0.00	\$14,351.35	-\$14,351.35	0.00%	
Dividends	\$670.00	\$149.00	\$521.00	77.76%	
Service Chg on NSF Checks	\$84.00	\$0.00	\$84.00	100.00%	
Water Sales	\$682,000.00	\$706,310.88	-\$24,310.88	-3.56%	
Misc Income	\$1,000.00	\$15,199.17	-\$14,199.17	-1419.92%	See Note C.
Penalties	\$16,000.00	\$13,355.85	\$2,644.15	16.53%	
Labor Sales	\$2,000.00	\$2,508.00	-\$508.00	-25.40%	
Antenna Leases	\$2,900.00	\$3,793.37	-\$893.37	-30.81%	
WAC Fees	\$15,000.00	\$51,000.00	-\$36,000.00	-240.00%	
Water/Sewer Buy-In	\$0.00	\$0.00	\$0.00	0.00%	
Sale of Fixed Assets	\$0.00	\$0.00	\$0.00	0.00%	
Trf from Special Revenue Fund	\$750.00	\$0.00	\$750.00	100.00%	
Trf from Enterprise Fund	\$0.00	\$0.00	\$0.00	0.00%	
<b>Fund 652 WATER FUND</b>	<b>\$734,298.00</b>	<b>\$821,784.63</b>	<b>-\$87,486.63</b>	<b>-11.91%</b>	
<b>Fund 653 SEWER FUND</b>					
Other State Grants & Aids	\$0.00	\$0.00	\$0.00	0.00%	
PERA Aid	\$694.00	\$694.00	\$0.00	0.00%	
Point Source Imp Grant (PFA)	\$0.00	\$0.00	\$0.00	0.00%	
Clean Water Grant (PFA)	\$0.00	\$0.00	\$0.00	0.00%	
Special Assessments	\$0.00	\$838.96	-\$838.96	0.00%	
Int/Pen on Spec Assmts	\$600.00	\$81.30	\$518.70	86.45%	
Interest Earnings	\$13,020.00	\$20,011.65	-\$6,991.65	-53.70%	



**CITY OF MORA**  
**Revenue Guideline For Commission**  
 Current Period: December 2019

Last Dim Descr	2019 YTD Budget	2019 YTD Amt	2019 YTD Balance	2019 % of Budget Remain	Explanation
Unrealized Gain/(Loss) on Inv	\$0.00	\$8,431.65	-\$8,431.65	0.00%	
Dividends	\$3,890.00	\$866.00	\$3,024.00	77.74%	
Misc Income	\$0.00	\$0.00	\$0.00	0.00%	
Penalties	\$20,000.00	\$23,320.55	-\$3,320.55	-16.60%	
Labor Sales	\$0.00	\$0.00	\$0.00	0.00%	
Water/Sewer Buy-In	\$0.00	\$0.00	\$0.00	0.00%	
Land Rent - WWTP	\$5,130.00	\$5,130.00	\$0.00	0.00%	
Sewer Charges - Treatment	\$977,500.00	\$997,376.06	-\$19,876.06	-2.03%	
SAC Fees	\$24,000.00	\$81,600.00	-\$57,600.00	-240.00%	
Sale of Fixed Assets	\$0.00	\$0.00	\$0.00	0.00%	
Comp. for Loss of Fixed Assets	\$0.00	\$62,632.08	-\$62,632.08	0.00%	See Note D.
Trf from Special Revenue Fund	\$750.00	\$0.00	\$750.00	100.00%	
Trf from Enterprise Fund	\$0.00	\$0.00	\$0.00	0.00%	
<b>Fund 653 SEWER FUND</b>	<b>\$1,045,584.00</b>	<b>\$1,200,982.25</b>	<b>-\$155,398.25</b>	<b>-14.86%</b>	
	<b>\$7,598,586.00</b>	<b>\$8,085,988.71</b>	<b>-\$487,402.71</b>	<b>-6.41%</b>	





**CITY OF MORA**  
**Expenditure Guideline For Commission**  
 Current Period: December 2019

Last Dim Descr	2019 YTD Budget	2019 YTD Amt	2019 YTD Balance	2019 % of Budget Remain	Explanation
<b>Fund 651 ELECTRIC FUND</b>					
<b>Dept 49510 GENERATION &amp; POWER SUPPLY</b>					
Wages & Salaries	\$65,496.00	\$40,347.25	\$25,148.75	38.40%	
PERA	\$4,912.00	\$3,026.19	\$1,885.81	38.39%	
FICA	\$4,061.00	\$2,281.23	\$1,779.77	43.83%	
Medicare	\$950.00	\$533.55	\$416.45	43.84%	
VEBA	\$0.00	\$0.00	\$0.00	0.00%	
Health Insurance	\$12,753.00	\$9,176.86	\$3,576.14	28.04%	
Life Insurance	\$113.00	\$97.85	\$15.15	13.41%	
Office Supplies	\$0.00	\$0.00	\$0.00	0.00%	
Cleaning Supplies	\$0.00	\$125.03	-\$125.03	0.00%	
Motor Fuels	\$700.00	\$130.67	\$569.33	81.33%	
Other Operating Supplies	\$3,000.00	\$988.39	\$2,011.61	67.05%	
Uniforms	\$2,400.00	\$2,689.21	-\$289.21	-12.05%	
Repair/Maint - Bldg & Equip	\$2,500.00	\$3,516.57	-\$1,016.57	-40.66%	
Small Tools & Equipment	\$700.00	\$904.68	-\$204.68	-29.24%	
Large Tools & Equipment	\$0.00	\$0.00	\$0.00	0.00%	
Meetings, Training, & Travel	\$400.00	\$94.40	\$305.60	76.40%	
Workers Comp Insurance	\$2,279.00	\$2,654.48	-\$375.48	-16.48%	
Water	\$1,400.00	\$1,177.86	\$222.14	15.87%	
Natural Gas - Heat	\$10,000.00	\$6,566.71	\$3,433.29	34.33%	
Garbage Removal	\$1,200.00	\$960.00	\$240.00	20.00%	
Sewer	\$1,200.00	\$862.74	\$337.26	28.11%	
Storm Water	\$200.00	\$191.52	\$8.48	4.24%	
Fuel Oil	\$100,000.00	\$44,009.79	\$55,990.21	55.99%	
Dues & Subscriptions	\$1,800.00	\$748.09	\$1,051.91	58.44%	
Miscellaneous	\$2,000.00	\$1,419.07	\$580.93	29.05%	
Generation Exp	\$18,000.00	\$6,427.30	\$11,572.70	64.29%	
Purchased Power	\$4,320,000.00	\$3,921,162.80	\$398,837.20	9.23%	
Maint of Structure	\$20,000.00	\$1,728.55	\$18,271.45	91.36%	
Maint of Gen Equip	\$60,000.00	\$14,683.93	\$45,316.07	75.53%	
Landfill Gen Exp	\$27,000.00	\$16,887.04	\$10,112.96	37.46%	
<b>Dept 49510 GENERATION &amp; P</b>	<b>\$4,663,064.00</b>	<b>\$4,083,391.76</b>	<b>\$579,672.24</b>	<b>12.43%</b>	
<b>Dept 49515 LANDFILL GENERATION</b>					
Wages & Salaries	\$69,703.00	\$71,567.74	-\$1,864.74	-2.68%	
PERA	\$5,228.00	\$5,367.75	-\$139.75	-2.67%	
FICA	\$4,322.00	\$4,036.34	\$285.66	6.61%	
Medicare	\$1,011.00	\$943.73	\$67.27	6.65%	
ICMA	\$0.00	\$0.00	\$0.00	0.00%	
VEBA	\$0.00	\$0.00	\$0.00	0.00%	
Health Insurance	\$13,572.00	\$14,670.68	-\$1,098.68	-8.10%	
Life Insurance	\$120.00	\$156.32	-\$36.32	-30.27%	
Workers Comp Insurance	\$2,426.00	\$2,825.75	-\$399.75	-16.48%	
<b>Dept 49515 LANDFILL GENER</b>	<b>\$96,382.00</b>	<b>\$99,568.31</b>	<b>-\$3,186.31</b>	<b>-3.31%</b>	
<b>Dept 49520 ELECTRIC DISTRIBUTION</b>					
Wages & Salaries	\$88,580.00	\$94,908.84	-\$6,328.84	-7.14%	
PERA	\$6,638.00	\$7,118.15	-\$480.15	-7.23%	
FICA	\$5,492.00	\$5,293.80	\$198.20	3.61%	
Medicare	\$1,284.00	\$1,237.87	\$46.13	3.59%	
VEBA	\$9.00	\$35.60	-\$26.60	-295.56%	
Health Insurance	\$17,358.00	\$18,307.73	-\$949.73	-5.47%	
Life Insurance	\$156.00	\$199.18	-\$43.18	-27.68%	



**CITY OF MORA**  
**Expenditure Guideline For Commission**  
 Current Period: December 2019

Last Dim Descr	2019 YTD Budget	2019 YTD Amt	2019 YTD Balance	2019 % of Budget Remain	Explanation
Cleaning Supplies	\$0.00	\$11.74	-\$11.74	0.00%	
Other Operating Supplies	\$400.00	\$0.00	\$400.00	100.00%	
Uniforms	\$0.00	\$0.00	\$0.00	0.00%	
Repair/Maint - Bldg & Equip	\$0.00	\$150.00	-\$150.00	0.00%	
Small Tools & Equipment	\$6,500.00	\$9,541.80	-\$3,041.80	-46.80%	
Engineering	\$0.00	\$968.00	-\$968.00	0.00%	
Professional Services - Misc	\$3,000.00	\$2,273.52	\$726.48	24.22%	
ECE Services	\$100,000.00	\$47,222.46	\$52,777.54	52.78%	
Postage	\$0.00	\$0.00	\$0.00	0.00%	
Meetings, Training, & Travel	\$10,500.00	\$16,285.76	-\$5,785.76	-55.10%	
Workers Comp Insurance	\$3,160.00	\$3,683.29	-\$523.29	-16.56%	
Miscellaneous	\$1,500.00	\$2,109.85	-\$609.85	-40.66%	
Maint of Substation Equip	\$20,000.00	\$2,447.92	\$17,552.08	87.76%	
Maint of Overhead Lines	\$100,000.00	\$8,426.90	\$91,573.10	91.57%	
Maint of Underground Lines	\$25,000.00	\$35,442.02	-\$10,442.02	-41.77%	
Maint of St. Lights & Signals	\$10,000.00	\$19,873.99	-\$9,873.99	-98.74%	
Maint of Meters	\$6,500.00	\$2,739.35	\$3,760.65	57.86%	
Maint of GIS	\$14,000.00	\$15,695.99	-\$1,695.99	-12.11%	
Misc Distribution Exp	\$8,000.00	\$3,506.66	\$4,493.34	56.17%	
Line Transformer Exp	\$12,000.00	\$1,901.77	\$10,098.23	84.15%	
Truck Expense	\$5,000.00	\$5,387.81	-\$387.81	-7.76%	
Trf to General Fund	\$0.00	\$0.00	\$0.00	0.00%	
<b>Dept 49520 ELECTRIC DISTRI</b>	<b>\$445,077.00</b>	<b>\$304,770.00</b>	<b>\$140,307.00</b>	<b>31.52%</b>	
<b>Dept 49530 ELECTRIC ADMINISTRATION</b>					
Wages & Salaries	\$159,179.00	\$153,347.81	\$5,831.19	3.66%	
PERA	\$11,635.00	\$11,198.20	\$436.80	3.75%	
FICA	\$9,869.00	\$8,784.41	\$1,084.59	10.99%	
Medicare	\$2,308.00	\$2,054.47	\$253.53	10.98%	
ICMA	\$0.00	\$0.00	\$0.00	0.00%	
VEBA	\$900.00	\$900.00	\$0.00	0.00%	
Health Insurance	\$31,704.00	\$29,472.38	\$2,231.62	7.04%	
Life Insurance	\$338.00	\$400.30	-\$62.30	-18.43%	
Unemployment Benefit Pmts	\$0.00	\$0.00	\$0.00	0.00%	
Office Supplies	\$1,800.00	\$1,408.82	\$391.18	21.73%	
Other Operating Supplies	\$250.00	\$81.89	\$168.11	67.24%	
Uniforms	\$0.00	\$78.78	-\$78.78	0.00%	
Small Tools & Equipment	\$700.00	\$42.20	\$657.80	93.97%	
Auditing	\$4,000.00	\$3,864.00	\$136.00	3.40%	
Engineering	\$0.00	\$335.51	-\$335.51	0.00%	
Legal Services	\$700.00	\$1,048.00	-\$348.00	-49.71%	
Professional Services - Misc	\$3,000.00	\$1,041.98	\$1,958.02	65.27%	
Telephone	\$6,000.00	\$6,679.17	-\$679.17	-11.32%	
Postage	\$700.00	\$967.84	-\$267.84	-38.26%	
Meetings, Training, & Travel	\$1,800.00	\$2,688.99	-\$888.99	-49.39%	
Advertising	\$50.00	\$112.05	-\$62.05	-124.10%	
Contributions	\$15,820.00	\$30,500.00	-\$14,680.00	-92.79%	See Note E.
Depreciation	\$171,857.00	\$165,480.75	\$6,376.25	3.71%	
Insurance	\$31,193.00	\$28,550.28	\$2,642.72	8.47%	
Workers Comp Insurance	\$3,294.00	\$3,588.51	-\$294.51	-8.94%	
Bad Debts/NSF Checks	\$4,000.00	\$120.00	\$3,880.00	97.00%	
Dues & Subscriptions	\$12,000.00	\$10,403.00	\$1,597.00	13.31%	
Miscellaneous	\$300.00	\$528.54	-\$228.54	-76.18%	
Payment Processing Expenses	\$5,000.00	\$5,585.29	-\$585.29	-11.71%	



**CITY OF MORA**  
**Expenditure Guideline For Commission**  
 Current Period: December 2019

Last Dim Descr	2019 YTD Budget	2019 YTD Amt	2019 YTD Balance	2019 % of Budget Remain	Explanation
Change in Pension	\$0.00	\$0.00	\$0.00	0.00%	
Cust UB/Collection	\$7,300.00	\$6,645.93	\$654.07	8.96%	
Misc General Exp	\$300.00	\$0.00	\$300.00	100.00%	
Energy Conservation	\$50,000.00	\$176,075.73	-\$126,075.73	-252.15%	
Interest Expense	\$0.00	\$0.00	\$0.00	0.00%	
Interest on Customer Deposits	\$250.00	\$763.76	-\$513.76	-205.50%	
Trf to General Fund	\$32,836.00	\$0.00	\$32,836.00	100.00%	
Trf to Special Revenue Fund	\$20,000.00	\$0.00	\$20,000.00	100.00%	See Note E.
Trf to Enterprise Fund	\$0.00	\$0.00	\$0.00	0.00%	
<b>Dept 49530 ELECTRIC ADMINI</b>	<b>\$589,083.00</b>	<b>\$652,748.59</b>	<b>-\$63,665.59</b>	<b>-10.81%</b>	
<b>Fund 651 ELECTRIC FUND</b>	<b>\$5,793,606.00</b>	<b>\$5,140,478.66</b>	<b>\$653,127.34</b>	<b>11.27%</b>	
<b>Fund 652 WATER FUND</b>					
<b>Dept 49410 WATER SUPPLY</b>					
Wages & Salaries	\$5,192.00	\$6,206.42	-\$1,014.42	-19.54%	
PERA	\$389.00	\$459.82	-\$70.82	-18.21%	
FICA	\$322.00	\$357.82	-\$35.82	-11.12%	
Medicare	\$75.00	\$83.69	-\$8.69	-11.59%	
ICMA	\$0.00	\$0.00	\$0.00	0.00%	
VEBA	\$0.00	\$0.00	\$0.00	0.00%	
Health Insurance	\$1,170.00	\$1,532.88	-\$362.88	-31.02%	
Life Insurance	\$10.00	\$17.32	-\$7.32	-73.20%	
Lubricants & Additives	\$100.00	\$0.00	\$100.00	100.00%	
Other Operating Supplies	\$100.00	\$0.00	\$100.00	100.00%	
Repair/Maint - Bldg & Equip	\$10,000.00	\$165.18	\$9,834.82	98.35%	
Small Tools & Equipment	\$500.00	\$0.00	\$500.00	100.00%	
Professional Services - Misc	\$30,000.00	\$370.00	\$29,630.00	98.77%	
Meetings, Training, & Travel	\$1,000.00	\$0.00	\$1,000.00	100.00%	
Workers Comp Insurance	\$198.00	\$231.56	-\$33.56	-16.95%	
Electricity	\$12,000.00	\$9,114.57	\$2,885.43	24.05%	
Natural Gas - Heat	\$800.00	\$614.72	\$185.28	23.16%	
Garbage Removal	\$0.00	\$0.00	\$0.00	0.00%	
Storm Water	\$210.00	\$241.20	-\$31.20	-14.86%	
Miscellaneous	\$100.00	\$0.00	\$100.00	100.00%	
<b>Dept 49410 WATER SUPPLY</b>	<b>\$62,166.00</b>	<b>\$19,395.18</b>	<b>\$42,770.82</b>	<b>68.80%</b>	
<b>Dept 49420 WATER TREATMENT</b>					
Wages & Salaries	\$42,652.00	\$34,418.14	\$8,233.86	19.30%	
PERA	\$3,199.00	\$2,571.06	\$627.94	19.63%	
FICA	\$2,644.00	\$1,999.68	\$644.32	24.37%	
Medicare	\$618.00	\$467.82	\$150.18	24.30%	
ICMA	\$0.00	\$0.00	\$0.00	0.00%	
VEBA	\$0.00	\$0.00	\$0.00	0.00%	
Health Insurance	\$9,594.00	\$7,532.93	\$2,061.07	21.48%	
Life Insurance	\$85.00	\$87.79	-\$2.79	-3.28%	
Lab Supplies	\$1,000.00	\$0.00	\$1,000.00	100.00%	
Cleaning Supplies	\$100.00	\$24.82	\$75.18	75.18%	
Chemicals	\$26,000.00	\$23,653.07	\$2,346.93	9.03%	
Other Operating Supplies	\$200.00	\$1,720.55	-\$1,520.55	-760.28%	
Repair/Maint - Bldg & Equip	\$5,000.00	\$5,616.03	-\$616.03	-12.32%	
Small Tools & Equipment	\$1,000.00	\$62.98	\$937.02	93.70%	
Engineering	\$0.00	\$0.00	\$0.00	0.00%	
Professional Services - Misc	\$4,000.00	\$4,154.00	-\$154.00	-3.85%	
Postage	\$0.00	\$0.00	\$0.00	0.00%	



**CITY OF MORA**  
**Expenditure Guideline For Commission**  
 Current Period: December 2019

Last Dim Descr	2019 YTD Budget	2019 YTD Amt	2019 YTD Balance	2019 % of Budget Remain	Explanation
Meetings, Training, & Travel	\$0.00	\$0.00	\$0.00	0.00%	
Workers Comp Insurance	\$1,621.00	\$1,896.22	-\$275.22	-16.98%	
Electricity	\$12,500.00	\$11,015.52	\$1,484.48	11.88%	
Natural Gas - Heat	\$2,000.00	\$1,791.27	\$208.73	10.44%	
Storm Water	\$120.00	\$120.60	-\$0.60	-0.50%	
Miscellaneous	\$150.00	\$20.00	\$130.00	86.67%	
<b>Dept 49420 WATER TREATME</b>	<b>\$112,483.00</b>	<b>\$97,152.48</b>	<b>\$15,330.52</b>	<b>13.63%</b>	
<b>Dept 49430 WATER DISTRIBUTION</b>					
Wages & Salaries	\$24,145.00	\$46,813.47	-\$22,668.47	-93.88%	
PERA	\$1,790.00	\$3,448.46	-\$1,658.46	-92.65%	
FICA	\$1,497.00	\$2,712.73	-\$1,215.73	-81.21%	
Medicare	\$350.00	\$634.91	-\$284.91	-81.40%	
ICMA	\$0.00	\$0.00	\$0.00	0.00%	
VEBA	\$3.00	\$97.96	-\$94.96	-3165.33%	
Health Insurance	\$5,669.00	\$10,530.92	-\$4,861.92	-85.76%	
Life Insurance	\$51.00	\$129.83	-\$78.83	-154.57%	
Cleaning Supplies	\$0.00	\$0.00	\$0.00	0.00%	
Motor Fuels	\$3,000.00	\$2,355.45	\$644.55	21.49%	
Lubricants & Additives	\$500.00	\$95.11	\$404.89	80.98%	
Other Operating Supplies	\$1,000.00	\$45.96	\$954.04	95.40%	
Uniforms	\$1,000.00	\$0.00	\$1,000.00	100.00%	
Tires	\$1,000.00	\$521.28	\$478.72	47.87%	
Landscaping Materials	\$500.00	\$300.00	\$200.00	40.00%	
Repair/Maint - Bldg & Equip	\$25,000.00	\$40,782.26	-\$15,782.26	-63.13%	See Note F.
Small Tools & Equipment	\$1,500.00	\$487.21	\$1,012.79	67.52%	
Professional Services - Misc	\$3,000.00	\$5,107.81	-\$2,107.81	-70.26%	
Meetings, Training, & Travel	\$500.00	\$500.00	\$0.00	0.00%	
Workers Comp Insurance	\$944.00	\$1,103.52	-\$159.52	-16.90%	
Electricity	\$650.00	\$488.79	\$161.21	24.80%	
Storm Water	\$150.00	\$134.76	\$15.24	10.16%	
Miscellaneous	\$250.00	\$0.00	\$250.00	100.00%	
<b>Dept 49430 WATER DISTRIBU</b>	<b>\$72,499.00</b>	<b>\$116,290.43</b>	<b>-\$43,791.43</b>	<b>-60.40%</b>	
<b>Dept 49440 WATER ADMINISTRATION</b>					
Wages & Salaries	\$82,646.00	\$80,229.50	\$2,416.50	2.92%	
PERA	\$6,047.00	\$5,850.35	\$196.65	3.25%	
FICA	\$5,124.00	\$4,592.59	\$531.41	10.37%	
Medicare	\$1,198.00	\$1,074.70	\$123.30	10.29%	
ICMA	\$0.00	\$0.00	\$0.00	0.00%	
VEBA	\$450.00	\$450.00	\$0.00	0.00%	
Health Insurance	\$16,685.00	\$15,407.66	\$1,277.34	7.66%	
Life Insurance	\$177.00	\$207.35	-\$30.35	-17.15%	
Office Supplies	\$300.00	\$288.85	\$11.15	3.72%	
Other Operating Supplies	\$200.00	\$0.00	\$200.00	100.00%	
Uniforms	\$1,000.00	\$1,257.29	-\$257.29	-25.73%	
Small Tools & Equipment	\$350.00	\$9.95	\$340.05	97.16%	
Auditing	\$2,000.00	\$1,932.00	\$68.00	3.40%	
Engineering	\$0.00	\$0.00	\$0.00	0.00%	
Legal Services	\$0.00	\$413.25	-\$413.25	0.00%	
Professional Services - Misc	\$1,000.00	\$1,478.77	-\$478.77	-47.88%	
Telephone	\$3,700.00	\$3,882.53	-\$182.53	-4.93%	
Postage	\$250.00	\$292.95	-\$42.95	-17.18%	
Meetings, Training, & Travel	\$1,200.00	\$420.47	\$779.53	64.96%	
Advertising	\$250.00	\$162.34	\$87.66	35.06%	



**CITY OF MORA**  
**Expenditure Guideline For Commission**  
 Current Period: December 2019

Last Dim Descr	2019 YTD Budget	2019 YTD Amt	2019 YTD Balance	2019 % of Budget Remain	Explanation
Contributions	\$0.00	\$0.00	\$0.00	0.00%	
Depreciation	\$319,200.00	\$319,233.00	-\$33.00	-0.01%	
Insurance	\$7,176.00	\$6,838.56	\$337.44	4.70%	
Workers Comp Insurance	\$1,739.00	\$1,898.98	-\$159.98	-9.20%	
Bad Debts/NSF Checks	\$0.00	\$0.00	\$0.00	0.00%	
Dues & Subscriptions	\$950.00	\$820.21	\$129.79	13.66%	
Miscellaneous	\$100.00	\$19.18	\$80.82	80.82%	
Payment Processing Expenses	\$2,250.00	\$2,538.96	-\$288.96	-12.84%	
Change in Pension	\$0.00	\$0.00	\$0.00	0.00%	
Cust UB/Collection	\$4,000.00	\$2,979.70	\$1,020.30	25.51%	
Interest Expense	\$25,857.00	\$25,856.81	\$0.19	0.00%	
Trf to General Fund	\$1,278.00	\$0.00	\$1,278.00	100.00%	
<b>Dept 49440 WATER ADMINIS</b>	<b>\$485,127.00</b>	<b>\$478,135.95</b>	<b>\$6,991.05</b>	<b>1.44%</b>	
<b>Fund 652 WATER FUND</b>	<b>\$732,275.00</b>	<b>\$710,974.04</b>	<b>\$21,300.96</b>	<b>2.91%</b>	
<b>Fund 653 SEWER FUND</b>					
<b>Dept 49460 SEWER COLLECTION SYSTEM</b>					
Wages & Salaries	\$15,284.00	\$12,928.52	\$2,355.48	15.41%	
PERA	\$1,096.00	\$912.34	\$183.66	16.76%	
FICA	\$948.00	\$762.10	\$185.90	19.61%	
Medicare	\$222.00	\$178.20	\$43.80	19.73%	
ICMA	\$0.00	\$0.00	\$0.00	0.00%	
VEBA	\$0.00	\$44.12	-\$44.12	0.00%	
Health Insurance	\$3,978.00	\$3,106.22	\$871.78	21.92%	
Life Insurance	\$35.00	\$41.20	-\$6.20	-17.71%	
Cleaning Supplies	\$0.00	\$0.00	\$0.00	0.00%	
Motor Fuels	\$3,000.00	\$4,573.70	-\$1,573.70	-52.46%	
Lubricants & Additives	\$0.00	\$135.95	-\$135.95	0.00%	
Chemicals	\$1,000.00	\$175.75	\$824.25	82.43%	
Other Operating Supplies	\$700.00	\$53.56	\$646.44	92.35%	
Tires	\$1,500.00	\$1,195.36	\$304.64	20.31%	
Repair/Maint - Bldg & Equip	\$15,000.00	\$31,052.10	-\$16,052.10	-107.01%	See Note G.
Small Tools & Equipment	\$0.00	\$1,386.10	-\$1,386.10	0.00%	
Professional Services - Misc	\$24,500.00	\$626.97	\$23,873.03	97.44%	
Meetings, Training, & Travel	\$0.00	\$700.00	-\$700.00	0.00%	
Workers Comp Insurance	\$590.00	\$687.10	-\$97.10	-16.46%	
Rentals	\$0.00	\$450.00	-\$450.00	0.00%	
Miscellaneous	\$300.00	\$0.00	\$300.00	100.00%	
<b>Dept 49460 SEWER COLLECTI</b>	<b>\$68,153.00</b>	<b>\$59,009.29</b>	<b>\$9,143.71</b>	<b>13.42%</b>	
<b>Dept 49463 QUAMBA COLLECTION SYSTEM</b>					
Wages & Salaries	\$2,414.00	\$506.76	\$1,907.24	79.01%	
PERA	\$177.00	\$37.95	\$139.05	78.56%	
FICA	\$150.00	\$29.34	\$120.66	80.44%	
Medicare	\$35.00	\$6.69	\$28.31	80.89%	
VEBA	\$0.00	\$0.00	\$0.00	0.00%	
Health Insurance	\$585.00	\$179.22	\$405.78	69.36%	
Life Insurance	\$5.00	\$1.93	\$3.07	61.40%	
Motor Fuels	\$100.00	\$0.00	\$100.00	100.00%	
Lubricants & Additives	\$0.00	\$0.00	\$0.00	0.00%	
Chemicals	\$0.00	\$0.00	\$0.00	0.00%	
Other Operating Supplies	\$50.00	\$0.00	\$50.00	100.00%	
Repair/Maint - Bldg & Equip	\$1,000.00	\$3,258.18	-\$2,258.18	-225.82%	See Note H.
Small Tools & Equipment	\$0.00	\$0.00	\$0.00	0.00%	



**CITY OF MORA**  
**Expenditure Guideline For Commission**  
 Current Period: December 2019

Last Dim Descr	2019 YTD Budget	2019 YTD Amt	2019 YTD Balance	2019 % of Budget Remain	Explanation
Professional Services - Misc	\$1,000.00	\$0.00	\$1,000.00	100.00%	
Meetings, Training, & Travel	\$0.00	\$0.00	\$0.00	0.00%	
Workers Comp Insurance	\$93.00	\$108.57	-\$15.57	-16.74%	
Miscellaneous	\$0.00	\$0.00	\$0.00	0.00%	
<b>Dept 49463 QUAMBA COLLEC</b>	<b>\$5,609.00</b>	<b>\$4,128.64</b>	<b>\$1,480.36</b>	<b>26.39%</b>	
<b>Dept 49470 SEWER LIFT STATIONS</b>					
Wages & Salaries	\$5,823.00	\$9,416.74	-\$3,593.74	-61.72%	
PERA	\$435.00	\$670.18	-\$235.18	-54.06%	
FICA	\$361.00	\$545.59	-\$184.59	-51.13%	
Medicare	\$84.00	\$127.56	-\$43.56	-51.86%	
ICMA	\$0.00	\$0.00	\$0.00	0.00%	
VEBA	\$0.00	\$0.00	\$0.00	0.00%	
Health Insurance	\$1,326.00	\$2,434.84	-\$1,108.84	-83.62%	
Life Insurance	\$12.00	\$27.89	-\$15.89	-132.42%	
Motor Fuels	\$0.00	\$115.42	-\$115.42	0.00%	
Lubricants & Additives	\$0.00	\$18.95	-\$18.95	0.00%	
Chemicals	\$3,000.00	\$1,289.38	\$1,710.62	57.02%	
Other Operating Supplies	\$500.00	\$4.21	\$495.79	99.16%	
Repair/Maint - Bldg & Equip	\$12,000.00	\$32,355.15	-\$20,355.15	-169.63%	See Note I.
Small Tools & Equipment	\$5,000.00	\$0.00	\$5,000.00	100.00%	
Professional Services - Misc	\$0.00	\$0.00	\$0.00	0.00%	
Workers Comp Insurance	\$222.00	\$259.55	-\$37.55	-16.91%	
Electricity	\$4,000.00	\$11,521.18	-\$7,521.18	-188.03%	
Storm Water	\$150.00	\$120.60	\$29.40	19.60%	
Miscellaneous	\$500.00	\$0.00	\$500.00	100.00%	
<b>Dept 49470 SEWER LIFT STAT</b>	<b>\$33,413.00</b>	<b>\$58,907.24</b>	<b>-\$25,494.24</b>	<b>-76.30%</b>	
<b>Dept 49480 WASTEWATER TREATMENT</b>					
Wages & Salaries	\$142,712.00	\$136,558.63	\$6,153.37	4.31%	
PERA	\$10,298.00	\$10,008.15	\$289.85	2.81%	
FICA	\$8,848.00	\$7,952.60	\$895.40	10.12%	
Medicare	\$2,069.00	\$1,859.25	\$209.75	10.14%	
ICMA	\$0.00	\$0.00	\$0.00	0.00%	
VEBA	\$0.00	\$0.00	\$0.00	0.00%	
Health Insurance	\$36,426.00	\$29,256.85	\$7,169.15	19.68%	
Life Insurance	\$322.00	\$375.12	-\$53.12	-16.50%	
Lab Supplies	\$2,000.00	\$392.10	\$1,607.90	80.40%	
Cleaning Supplies	\$100.00	\$8.99	\$91.01	91.01%	
Motor Fuels	\$5,000.00	\$2,877.70	\$2,122.30	42.45%	
Lubricants & Additives	\$800.00	\$1,379.72	-\$579.72	-72.47%	
Chemicals	\$1,000.00	\$1,688.18	-\$688.18	-68.82%	
Other Operating Supplies	\$2,500.00	\$3,153.64	-\$653.64	-26.15%	
Uniforms	\$1,000.00	\$0.00	\$1,000.00	100.00%	
Tires	\$300.00	\$499.00	-\$199.00	-66.33%	
Landscaping Materials	\$200.00	\$0.00	\$200.00	100.00%	
Repair/Maint - Bldg & Equip	\$25,000.00	\$70,667.30	-\$45,667.30	-182.67%	See Note J.
Small Tools & Equipment	\$5,000.00	\$2,736.43	\$2,263.57	45.27%	
Professional Services - Misc	\$12,000.00	\$23,159.77	-\$11,159.77	-93.00%	See Note K.
Telemetry Circuit Rental	\$0.00	\$0.00	\$0.00	0.00%	
Meetings, Training, & Travel	\$400.00	\$0.00	\$400.00	100.00%	
Workers Comp Insurance	\$5,497.00	\$6,405.51	-\$908.51	-16.53%	
Electricity	\$60,000.00	\$41,240.76	\$18,759.24	31.27%	
Water	\$1,600.00	\$2,648.04	-\$1,048.04	-65.50%	
Natural Gas - Heat	\$5,500.00	\$3,907.56	\$1,592.44	28.95%	



**CITY OF MORA**  
**Expenditure Guideline For Commission**  
 Current Period: December 2019

Last Dim Descr	2019 YTD Budget	2019 YTD Amt	2019 YTD Balance	2019 % of Budget Remain	Explanation
Garbage Removal	\$2,200.00	\$2,035.80	\$164.20	7.46%	
Sewer	\$0.00	\$0.00	\$0.00	0.00%	
Storm Water	\$220.00	\$248.28	-\$28.28	-12.85%	
Miscellaneous	\$1,000.00	\$10.00	\$990.00	99.00%	
Dept 49480 WASTEWATER TR	\$331,992.00	\$349,069.38	-\$17,077.38	-5.14%	
Dept 49490 SEWER ADMINISTRATION					
Wages & Salaries	\$82,576.00	\$89,421.85	-\$6,845.85	-8.29%	
PERA	\$6,036.00	\$6,537.00	-\$501.00	-8.30%	
FICA	\$5,120.00	\$5,121.62	-\$1.62	-0.03%	
Medicare	\$1,197.00	\$1,197.16	-\$0.16	-0.01%	
ICMA	\$0.00	\$0.00	\$0.00	0.00%	
VEBA	\$450.00	\$450.00	\$0.00	0.00%	
Health Insurance	\$16,724.00	\$18,309.75	-\$1,585.75	-9.48%	
Life Insurance	\$177.00	\$243.12	-\$66.12	-37.36%	
Unemployment Benefit Pmts	\$0.00	\$0.00	\$0.00	0.00%	
Office Supplies	\$500.00	\$358.70	\$141.30	28.26%	
Other Operating Supplies	\$200.00	\$0.00	\$200.00	100.00%	
Uniforms	\$1,000.00	\$2,000.43	-\$1,000.43	-100.04%	
Small Tools & Equipment	\$350.00	\$9.95	\$340.05	97.16%	
Auditing	\$2,000.00	\$1,932.00	\$68.00	3.40%	
Engineering	\$0.00	\$0.00	\$0.00	0.00%	
Legal Services	\$0.00	\$413.25	-\$413.25	0.00%	
Professional Services - Misc	\$3,000.00	\$1,787.10	\$1,212.90	40.43%	
Telephone	\$3,500.00	\$4,933.10	-\$1,433.10	-40.95%	
Postage	\$200.00	\$302.13	-\$102.13	-51.07%	
Meetings, Training, & Travel	\$1,000.00	\$1,734.40	-\$734.40	-73.44%	
Advertising	\$250.00	\$59.33	\$190.67	76.27%	
Depreciation	\$485,958.00	\$472,999.27	\$12,958.73	2.67%	
Insurance	\$14,886.00	\$13,575.48	\$1,310.52	8.80%	
Workers Comp Insurance	\$1,737.00	\$1,896.37	-\$159.37	-9.18%	
Bad Debts/NSF Checks	\$0.00	\$0.00	\$0.00	0.00%	
Dues & Subscriptions	\$2,765.00	\$1,450.00	\$1,315.00	47.56%	
Miscellaneous	\$3,000.00	\$23.00	\$2,977.00	99.23%	
Payment Processing Expenses	\$2,250.00	\$2,566.45	-\$316.45	-14.06%	
Property Tax Expense	\$1,600.00	\$902.00	\$698.00	43.63%	
Change in Pension	\$0.00	\$0.00	\$0.00	0.00%	
Cust UB/Collection	\$4,000.00	\$2,934.49	\$1,065.51	26.64%	
Interest Expense	\$36,141.00	\$35,050.09	\$1,090.91	3.02%	
Trf to General Fund	\$1,278.00	\$0.00	\$1,278.00	100.00%	
Trf to Debt Service Fund	\$0.00	\$0.00	\$0.00	0.00%	
Dept 49490 SEWER ADMINIST	\$677,895.00	\$666,208.04	\$11,686.96	1.72%	
Fund 653 SEWER FUND	\$1,117,062.00	\$1,137,322.59	-\$20,260.59	-1.81%	
	\$7,642,943.00	\$6,988,775.29	\$654,167.71	8.56%	

**MORA MUNICIPAL UTILITIES**

Notes to the Financial Statements

For the Quarter Ended December 31, 2019

**Revenues** - The following notes attempt to explain the reason for revenues outside what would be expected as shown on the following reports.

- A. SMMPA reimbursement for power plant roof replacement
- B. One-time payment from SMMPA contingency funds
- C. Reimbursement for water tower damaged by telecom equipment
- D. Insurance claim payment received for lightning strike at Arthur lift stations and lightning strike at wastewater treatment plant

**Expenditures** - The following notes attempt to explain the reason for expenditures outside what would be expected as shown on the following reports.

- E. Contributions to Mora EDA need to be classified as “Contributions”, per the Office of the State Auditor.
- F. Repair to water tower damaged by telecom equipment, and other water main repairs
- G. Manhole rehabilitation
- H. Repair to Quamba lift station generator
- I. Lift station pump repairs after lightning strike
- J. Repairs to wastewater treatment plant after lightning strike
- K. Sludge pumping expenses



## Utility Billing Monthly Report Calendar Year 2019

Description	As of 1/31/2020	As of 2/29/2020	As of 3/31/2019	As of 4/30/2019	As of 5/31/2019	As of 6/30/2019	As of 7/31/2019	As of 8/31/2019	As of 9/30/2019	As of 10/31/2019	As of 11/30/2019	As of 12/31/2019
<b>Total Account Balances</b>	\$ 601,347.50											
Current Period	\$ 555,704.84											
1 Period Overdue	\$ 28,985.02											
2 Periods Overdue	\$ 8,396.86											
3 Periods Overdue	\$ 8,471.17											
<b>Total Penalties Applied to Account</b>	\$ 6,226.45											
<b>Past Due/Disconnection Notices Mailed (customer 30 days or more past due) *</b>	71											
<b>Utility Disconnects</b>	0	0	0	0	0	0	0	0	0	0	0	0
Missed Payments on Payment Agreement	10	0	0	0	0	0	0	0	0	0	0	0
No Response to Past Due/Disc Notice/Door Tag	9	0	0	0	0	0	0	0	0	0	0	0

\* Does not include Quamba residents, customers with a payment agreement in place, and water only accounts.

COMMENTS:

Credit balance for '3 Periods Overdue' is due to pre-payment on accounts, energy assistance, and a solar connection credits.



**Monthly Utility Account Adjustments Report  
For Adjustments \$50.00 or higher**

DATE	SERVICE	QTY	AMOUNT	NOTES
JANUARY 2020				
1/8/20	Sewer Commer	25,000 gallons	(188.00)	7 County Senior Federation had toilet leak; credited half of their sewer usage.
1/14/20	Penalties		(1,545.16)	Mello Smello mailed check but got lost in mail; post marked 1/7/20 and wasn't received until 1/28/20. Removed penalties for one time only.
1/15/20	Penalties		(2,551.30)	Mora High School and all correlating accounts requested and received removal of penalties for one time only; haven't paid late in 4 years.