



City of Mora
Kanabec County, Minnesota
Meeting Agenda
City Council

Mora City Hall
101 Lake St. S
Mora, MN 55051

Tuesday, January 18, 2022

6:30 PM

Mora City Hall

1. Call to Order/ Pledge of Allegiance

2. Roll Call

3. Adopt Agenda *(No item of business shall be considered unless it appears on the agenda for the meeting. Council members may add items to the agenda prior to adoption of the agenda.)*

4. Consent Agenda *(Those items listed under Consent Agenda are considered to be routine by the City Council and will be acted upon by one motion under this agenda item. There will be no separate discussion of these items, unless a Council Member so requests, in which event, the item will be removed from the consent agenda and considered immediately after the adoption of the consent agenda.)*

- a. Regular Meeting Minutes – December 21, 2021
- b. Regular Meeting Minutes – January 4, 2022
- c. December 2021 Claims
- d. Approve Hire of Firefighter
- e. Probation Release Liquor Store Clerk
- f. 2022 Revised Vasaloppet Public Use Permit

5. Open Forum *(Individuals may address the council about any item not contained on the regular agenda. There is a maximum of fifteen (15) minutes set aside for open forum. A maximum of three (3) minutes is allotted per person. The City Council will take no official action on items discussed at the forum, with the exception of referral to staff for future report.)*

6. Special Business

- a. Street Department Equipment Purchase
- b. Purchase New Cemetery and Parks Lawnmower

7. Public Hearings

- a. None

8. New Business

- a. Annual MMU Cogeneration Reporting
- b. 2022 MAC Season Schedules
- c. EDA

9. Old Business

- a. 2023 MAFD Budget
- b. Park Board

10. Communications

- a. KCSO Monthly Report – December 2021
- b. KCSO 2021 Year End Reporting
- c. MAFD Monthly Report- December 2021
- d. MAFD 2021 Year End Reporting
- e. Park Board Meeting Minutes – January 11, 2022
- f. 2021 Park Board Review
- g. Airport Board Meeting Minutes – January 11, 2022
- h. 2021 Board Council Summary
- i. Construction Activity Report

11. Reports

- a. Administrative Services Director
- b. Councilmember Anderson

- c. Councilmember Broekemeier
- d. Councilmember Mathison
- e. Councilmember Shepard
- f. Mayor Skramstad

12. Adjournment

Pursuant to due call and notice thereof Mayor Alan Skramstad order meeting of the Mora City Council at 6:30 pm on Tuesday, December 21, 2021 in the city hall council chambers.

- 2. Roll Call:** City Council Present: Mayor Alan Skramstad, Councilmember Jody Anderson, Sadie Broekemeier, Jake Mathison, and Kyle Shepard
Absent:
Staff Present: Administrative Services Director Natasha Segelstrom, Deputy Clerk Mandi Yoder, Public Works Director Joe Kohlgraf, Accountant Sara King, and Community Development Director Angela Grafstrom
- 3. Adopt Agenda:** Council MOTION made by Mathison, seconded by Shepard, and unanimously carried by the City Council to approve the agenda as presented.
- 4. Consent Agenda:**
 - a. Regular Meeting Minutes – December 7, 2021
 - b. November 2021 Claims
 - c. LMCIT Liability Coverage Tort Liability Waiver
 - d. Liquor Store Write-Offs
 - e. Fire Call Write-Offs
 - f. Designate City Hall as Polling Place – ISD 332 Combined
 - g. Gambling Permit – MN Deer Hunters Association
- 5. Open Forum:** No one spoke at open forum.
- 6. Special Business:** There were no special business items.
- 7. Public Hearings:**
 - a. North Grove Street Improvements Feasibility Report Resolution No. 2021-1221. City Engineer Greg Anderson of SEH, presented the North Grove Street Improvements Feasibility Report to council. Anderson detailed the timeline of the project, future hearings and the existing conditions of the streets, sanitary sewer, water main and storm sewer. Anderson further explained the proposed improvements and that the results of the study were necessary to maintain the City's infrastructure and that the project area needed replacement and updates due to age, materials and minimum standards. Anderson stated the proposed improvements would be coordinated with private utility companies so future disruptions on newly constructed streets would be avoided. He further explained the construction included an upgraded street lighting system that would take place later with the Public Utilities Commission. Anderson summarized the estimated costs, benefits and assessments and the project schedule. Broekemeier asked for clarification on the repayment schedule for the assessments and the amount of time property owners had to repay the property assessments. Anderson explained the repayment was over twenty years and the percentage rate of repayment is 1% greater than the bond percentage rating the city financed the project for. He explained property

owners would have the opportunity to prepay the assessments in full without interest the month following the assessment hearing. Anderson explained the same method to assess the project had been used in 2015 for the Grove Street Project. Anderson reiterated the numbers were preliminary and talked more on the project. Councilmember Anderson asked the potential impact on other projects on Wood Street and the Safe ways to School Program. Anderson detailed the proposed plan left options that would allow for future projects that would not pose issues that could disrupt the North Grove Street project. Mayor Skramstad opened the Public hearing opened at 6:53 pm.

Randy Koch, 418 North Grove Street, expressed concerns on North Grove Street Project and the current taxes property owners faced. With the proposed street project and the new school construction he did not believe homeowners should pay for the construction. Koch stated that this was not the time to move forward with the project due to the increased traffic and heavy equipment from the school construction which would damage the new street. He expressed concerns based on the previous Grove Street project and construction that followed which he felt was fiscally irresponsible. Koch stated he would be open to future construction in five years, once property owners of Grove Street were able to see the financial impact from the new school construction.

Terrance Wickeham, 312 Grove Street, requested clarification on the assessment amounts and questioned the homeowner's responsibility for the street improvements and the cost of connecting the service like from the residence to the street. Anderson of SEH, explained that city ordinance states property owners maintain the service line from the home to the main service line. Wickeham stated the project would be great but was undecided with the project. He suggested to add speed bumps to slow traffic when the project does occur. Wickeham stated he did not want to pay more in taxes and was concerned that neighbors would not be able to recover from the financial burden caused by assessments and hoped the proposed amounts were conservative amounts and would be less. Skramstad explained that the previous street project on Grove and Wood Street project, there had been a concession granted for financial hardships. Skramstad then reiterated the proposed assessment amounts were preliminary and could be less than the proposed amount. Mayor Skramstad closed the public hearing at 7:04 pm.

MOTION made by Shepard, seconded by Anderson, ayes: Anderson, Shepard, Mathison, Skramstad; Naves: Broekemeier, motion carried 4 to 1 by the City Council to approve the following resolution:

RESOLUTION NO. 2021-1221
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MORA, MINNESOTA
ORDERING IMPROVEMENT AND PREPARATION PLANS NORTH GROVE STREET
IMPROVEMENTS
(see attached)

Mathison asked the timeline of the project in conjunction with the school construction. Anderson explained the steps that would follow the meeting and that projected the street project would be complete by fall of 2022. Mathison addressed concerns of the increased traffic on the newly constructed road due to the school's construction. Broekemeier believed that Grove Street traffic could change upon completion of the school and the street needs may not be accounted for. She also acknowledged the street project had been planned, however, she expressed the financial concerns homeowners have already faced due to the pandemic and increased taxes from the school and recommended delaying the project.

8. New Business

- a. SLA Design Agreement: Anderson presented the SLA Design agreement which summarized the project background, scope of work, schedule, compensation, and additional remarks for the project. He explained the details of the engineering services and that the amount presented on the agreement was included in the costs. Broekemeier questioned if the project could be delayed later with the agreement. Anderson explained that it was possible. MOTION made by Shepard, seconded by Anderson and unanimously carried by the City Council to approve the SLA design agreement.
- b. Adopt 2022 Budget, Tax Levy, CIP and Fee Schedule Resolution No. 2021-1222: The council reviewed the 2022 Budget, Tax Levy, CIP and Fee Schedule. Council discussed the timeline for Capital Improvement Plans budgeted 2022 and expressed concern that the new city administrator may deviate from the plan. MOTION: made by Anderson, seconded by Mathison and unanimously carried by the City Council to approve the following resolution:

RESOLUTION NO. 2021-1222

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MORA, MINNESOTA
ADOPT 2022 BUDGET, TAX LEVY, CIP AND FEE SCHEDULE
(see attached)

- c. Comprehensive Plan Resolution No. 2021-1223 MOTION: Mark Nolan of SEH introduced the Comprehensive Plan. Nolan commended staff and community efforts for the last two years to update the Comprehensive Plan. Ben Olson of Hometown Planning highlighted the plan's update, updated community survey and the addition of demographic's which highlight the community. MOTION made by Mathison, seconded by Broekemeier and unanimously carried by the City Council to approve the following resolution:

RESOLUTION NO. 2021-1223

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MORA, MINNESOTA

ADOPTION OF THE COMPREHENSIVE PLAN
(see attached)

- d. Text Amendment R-1 Family Residential District Daycare Facilities Ordinance No. 484- Mark Nolan presented the zoning ordinance and recapped the issues brought forward with the City's Daycare Ordinance. Due to the zoning requirements for daycare facilities, concern from daycare providers, the Planning Commission determined the increased need for childcare services in the community and brought forward the text amendment for residential daycare facilities. MOTION made by Mathison, seconded by Anderson, and unanimously carried by the City Council to approve the following ordinance:

ORDINANCE NO. 484
ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MORA, MINNESOTA
TEXT AMENDMENT R-1 FAMILY RESIDENTIAL DISTRICT DAYCARE FACILITIES
ORDINANCE NO. 484
(see attached)

- e. Planning Commission Appointment: The Council discussed the Planning Commission seat created by the resignation of Carmichael Finn. MOTION made by Broekemeier, seconded by Shepard, and unanimously carried by the City Council to appoint Lance Strande to the Planning Commission for the term ending December 31, 2022.

9. Old Business: None.

10. Communications:

- a. MAFD Monthly Report – November 2021
- b. KCSO Monthly Report – November 2021
- c. Planning Commission Meeting Minutes – December 13, 2021
- d. Airport Board Meeting Minutes – December 4, 2021
- e. Park Board Meeting Minutes – December 14, 2021

11. Reports

- a. Administrative Services Director: Segelstrom stated an upcoming Special Election would take place on April 12, 2022 at City Hall to fill the vacant county commissioner seat and that this will conflict with the scheduled Airport Board and Park Board meetings due to the use of City Hall for the election.
- b. Councilmember Anderson: Nothing new to report.
- c. Councilmember Broekemeier: Nothing new to report.
- d. Councilmember Mathison: Thanked city staff for work during the city administrator transition.
- e. Councilmember Shepard: Nothing new to report.
- f. Mayor Skramstad: Thanked staff for their work and wished all a Merry Christmas.

- 12. Adjournment:** MOTION made by Shepard, seconded by Anderson, and unanimously carried to adjourn the meeting at 7:59 pm.

Mayor

City Clerk

DRAFT

Pursuant to due call and notice thereof Mayor Alan Skramstad order meeting of the Mora City Council at 6:30 pm on Tuesday, January 4, 2022 in the city hall council chambers.

2. **Roll Call:** City Council Present: Mayor Alan Skramstad, Sadie Broekemeier, Jake Mathison, and Kyle Shepard
Absent: Councilmember Jody Anderson
Staff Present: Administrative Services Director Natasha Segelstrom, Deputy Clerk Mandi Yoder, Public Works Director Joe Kohlgraf, Accountant Sara King, and Mora Area Fire Department Fire Chief Brett Anderson.
3. **Adopt Agenda:** Council MOTION made by Mathison, seconded by Shepard, and unanimously carried by the City Council to approve the agenda.
4. **Consent Agenda:** There were no consent agenda items.
5. **Open Forum:** No one spoke at open forum.
6. **Special Business:** There was no special business to discuss.
7. **Public Hearings:** There were no public hearings.
8. **New Business**
 - a. 2022 Appointments: Skramstad discussed the 2022 the appointments that had been filled by the city administrator and statutory requirements to the council. He explained that due to the city administrator vacancy, the following positions would be appointed: Jody Anderson was appointed to the Fire Relief Association and Natasha Segelstrom appointed as the Hearing Officer, Data Practices Officer, and Mutual Aid Authority. Council discussed the vacant seat for the Planning Commission and directed staff to recruit for the position.

MOTION made by Shepard, seconded by Mathison, and unanimously carried by the City Council to approve the following appointments as stated:

<u>Position</u>	<u>Term (Yrs)</u>	<u>Appointed</u>
Public Utilities Commission.....	Three	Greg Ardner
Housing & Redevelopment Authority-council seat.....	One	Jake Mathison
Housing & Redevelopment Authority.....	Three	Roberta Folkestad
Economic Development Authority.....	Six	Dan Johnson
Economic Development Authority-council seat.....	One	Jody Andreson
Planning Commission.....	Three	**OPEN SEAT
Planning Commission-council seat.....	Three	Jake Mathison
Airport Advisory Board.....	Three	Stefan Salmonson
Airport Advisory Board-council seat.....	One	Jody Anderson
Park Board.....	Three	Stefan Collins

City Council Meeting Minutes
January 4, 2022

Park Board-council seat.....	One	Kyle Shepard
Mayor Pro-Tem.....	One	Jody Anderson
City Attorney (civil).....	One	Joel Jamnik
		Campbell Knutson
City Attorney (prosecution).....	One	Barbara McFadden
		Kanabec County
East Central Cable Commission-council seat.....	One	Sadie Broekemeier
.....		Jake Mathison (alt)
Living Solutions Board.....	One	Greg Ardner
Steering Committee-council seat.....	One	Alan Skramstad
Steering Committee-PUC seat.....	One	Greg Ardner
Fire Relief Association.....	One	Alan Skramstad
Fire Relief Association.....	One	Jody Anderson
Hearing Officer.....	One	Natasha Segelstrom
Data Practices Officer.....	One	Natasha Segelstrom
Mutual Aid Authority.....	One	Natasha Segelstrom
Assistant Weed Inspector.....	One	Joe Kohlgraf
Official Newspaper.....	One	Kanabec County Times
Official Depositories.....	One	4M Fund
.....	One	Neighborhood
		National Bank
.....	One	Wells Fargo
.....	One	RBC Wealth

b. 2023 MAFD budget: Fire Chief Brett Anderson presented the 2023 MAFD budget with a 2.83% decrease from the 2022 budget. Chief Anderson detailed the expenditures, revenues, and Capital Improvement Plan to the council with no further questions. Anderson stated the budget would be brought forward at the next council meeting for council approval.

c. 2022 Hanger Land Lease Increase: Segelstrom brought forward the 2022 Hanger Land Lease Increase. Per the lease agreement, hanger land leases may be adjusted on each five year anniversary of the lease by an amount not to exceed 10%. The increase was consistent with all hanger land lease agreements. MOTION: made by Mathison, seconded by Shepard, and unanimously approved by the City Council to approve the 2022 Hanger Land Lease Agreement Increase.

9. Old Business: There were no old business items to discuss.

10. Communications: There were no communications for review.

11. Reports

a. Administrative Services Director: Nothing new to report.

b. Councilmember Anderson: Absent

- c. Councilmember Broekemeier: Nothing new to report.
- d. Councilmember Mathison: Nothing new to report.
- e. Councilmember Shepard: Nothing new to report.
- f. Mayor Skramstad: Nothing new to report.

12. Adjournment: MOTION to adjourn by Broekemeier, seconded by Shepard, and unanimously carried to adjourn the meeting at 6:55 PM.

Mayor

City Clerk

DRAFT

CITY OF MORA
CHECK LIST-COUNCIL

CHECK #	Search Name	Fund Descr	Dept Descr	Last Dim Descr	Comments	Amount
CHECK # 000906	MSRS					
000906	MSRS	GENERAL FUN		Health Care Saving	HEALTH CARE SAVINGS	\$996.12
CHECK # 000906	MSRS					\$996.12
CHECK # 000907	MSRS					
000907	MSRS	GENERAL FUN		Deferred Compens	DEFERRED COMP PLAN	\$420.00
CHECK # 000907	MSRS					\$420.00
CHECK # 000908	MSRS					
000908	MSRS	GENERAL FUN		Deferred Compens	DEFERRED COMP ROTH	\$660.00
CHECK # 000908	MSRS					\$660.00
CHECK # 000909	MN DEPT OF REVENUE					
000909	MN DEPT OF REVENUE	GENERAL FUN		State Withholding	PAYROLL STATE WITHHO	\$2,481.14
CHECK # 000909	MN DEPT OF REVENUE					\$2,481.14
CHECK # 000910	US TREASURY - IRS					
000910	US TREASURY - IRS	GENERAL FUN		Federal Withholdin	FED W/H	\$4,816.74
000910	US TREASURY - IRS	GENERAL FUN		FICA Tax Withholdi	SOCIAL SECURITY W/H	\$7,216.62
000910	US TREASURY - IRS	GENERAL FUN		Medicare	MEDICARE W/H	\$1,687.76
CHECK # 000910	US TREASURY - IRS					\$13,721.12
CHECK # 000911	MN DEPT OF REVENUE					
000911	MN DEPT OF REVENUE	GENERAL FUN		State Withholding	ANNL FIRE PAY ST W/H	\$2,073.60
CHECK # 000911	MN DEPT OF REVENUE					\$2,073.60
CHECK # 000912	US TREASURY - IRS					
000912	US TREASURY - IRS	GENERAL FUN		Federal Withholdin	ANNL FIRE PAY FED W/H	\$4,147.20
000912	US TREASURY - IRS	GENERAL FUN		FICA Tax Withholdi	ANNL FIRE PAY SS W/H	\$5,142.50
000912	US TREASURY - IRS	GENERAL FUN		Medicare	ANNL FIRE PAY MEDICAR	\$1,202.70
CHECK # 000912	US TREASURY - IRS					\$10,492.40
CHECK # 000913	MSRS					
000913	MSRS	GENERAL FUN		Health Care Saving	HEALTH CARE SAVINGS	\$981.47
CHECK # 000913	MSRS					\$981.47
CHECK # 000914	MSRS					
000914	MSRS	GENERAL FUN		Deferred Compens	DEFERRED COMP PLAN	\$420.00
CHECK # 000914	MSRS					\$420.00
CHECK # 000915	MSRS					
000915	MSRS	GENERAL FUN		Deferred Compens	DEFERRED COMP ROTH	\$660.00
CHECK # 000915	MSRS					\$660.00
CHECK # 000916	MN DEPT OF REVENUE					
000916	MN DEPT OF REVENUE	GENERAL FUN		State Withholding	PAYROLL STATE W/H	\$2,493.30
CHECK # 000916	MN DEPT OF REVENUE					\$2,493.30
CHECK # 000917	US TREASURY - IRS					
000917	US TREASURY - IRS	GENERAL FUN		FICA Tax Withholdi	SOCIAL SECURITY W/H	\$7,753.28
000917	US TREASURY - IRS	GENERAL FUN		Medicare	MEDICARE W/H	\$1,813.22
000917	US TREASURY - IRS	GENERAL FUN		Federal Withholdin	FEDERAL W/H	\$4,917.76
CHECK # 000917	US TREASURY - IRS					\$14,484.26
CHECK # 000918	MN DEPT OF REVENUE					
000918	MN DEPT OF REVENUE	GENERAL FUN		State Withholding	SUPPL PAYROLL ST W/H	\$800.93

CITY OF MORA
CHECK LIST-COUNCIL

CHECK #	Search Name	Fund Descr	Dept Descr	Last Dim Descr	Comments	Amount
CHECK # 000918 MN DEPT OF REVENUE						\$800.93
CHECK # 000919 US TREASURY - IRS						
000919	US TREASURY - IRS	GENERAL FUN		FICA Tax Withholdi	SUPPL PAYROLL SS W/H	\$1,251.90
000919	US TREASURY - IRS	GENERAL FUN		Medicare	SUPPL PAYROLL MEDICA	\$292.78
000919	US TREASURY - IRS	GENERAL FUN		Federal Withholdin	SUPPL PAYROLL FED W/	\$2,501.35
CHECK # 000919 US TREASURY - IRS						\$4,046.03
CHECK # 000920 MSRS						
000920	MSRS	GENERAL FUN		Health Care Saving	HEALTH CARE SAVINGS	\$944.35
CHECK # 000920 MSRS						\$944.35
CHECK # 000921 MSRS						
000921	MSRS	GENERAL FUN		Deferred Compens	DEF COMP PLAN	\$420.00
CHECK # 000921 MSRS						\$420.00
CHECK # 000922 MSRS						
000922	MSRS	GENERAL FUN		Deferred Compens	DEF COMP ROTH 457b	\$610.00
CHECK # 000922 MSRS						\$610.00
CHECK # 000923 MN DEPT OF REVENUE						
000923	MN DEPT OF REVENUE	GENERAL FUN		State Withholding	PAYROLL STATE W/H	\$2,668.39
CHECK # 000923 MN DEPT OF REVENUE						\$2,668.39
CHECK # 000924 US TREASURY - IRS						
000924	US TREASURY - IRS	GENERAL FUN		Federal Withholdin	PAYROLL FED W/HOLDIN	\$5,190.52
000924	US TREASURY - IRS	GENERAL FUN		FICA Tax Withholdi	PAYROLL SS W/HOLDING	\$8,045.92
000924	US TREASURY - IRS	GENERAL FUN		Medicare	PAYROLL MEDICARE W/H	\$1,881.78
CHECK # 000924 US TREASURY - IRS						\$15,118.22
CHECK # 000925 MN DEPT OF REVENUE						
000925	MN DEPT OF REVENUE	GENERAL FUN		State Withholding	SUPPL PAYROLL ST W/H	\$149.72
CHECK # 000925 MN DEPT OF REVENUE						\$149.72
CHECK # 000926 US TREASURY - IRS						
000926	US TREASURY - IRS	GENERAL FUN		Federal Withholdin	SUPPL PAYROLL FED W/	\$284.03
000926	US TREASURY - IRS	GENERAL FUN		FICA Tax Withholdi	SUPPL PAYROLL SS W/H	\$461.64
000926	US TREASURY - IRS	GENERAL FUN		Medicare	SUPPL PAYROLL MEDICA	\$107.96
CHECK # 000926 US TREASURY - IRS						\$853.63
CHECK # 000927 MN DEPT OF REVENUE						
000927	MN DEPT OF REVENUE	GENERAL FUN		State Withholding	SUPPL PAYROLL ST W/H	\$46.66
CHECK # 000927 MN DEPT OF REVENUE						\$46.66
CHECK # 000928 US TREASURY - IRS						
000928	US TREASURY - IRS	GENERAL FUN		FICA Tax Withholdi	SUPPL PAYROLL SS W/H	\$237.50
000928	US TREASURY - IRS	GENERAL FUN		Federal Withholdin	SUPPL PAYROLL FED W/	\$53.07
000928	US TREASURY - IRS	GENERAL FUN		Medicare	SUPPL PAYROLL MEDICA	\$55.54
CHECK # 000928 US TREASURY - IRS						\$346.11
CHECK # 000929 FURTHER						
000929	FURTHER	GENERAL FUN		Flexible Spending A	FLEX CLAIM REIMBURSE	\$166.21
CHECK # 000929 FURTHER						\$166.21
CHECK # 000930 FURTHER						
000930	FURTHER	GENERAL FUN		Flexible Spending A	FLEX CLAIM REIMBURSE	\$1,151.73

CITY OF MORA
CHECK LIST-COUNCIL

CHECK #	Search Name	Fund Descr	Dept Descr	Last Dim Descr	Comments	Amount
CHECK # 000930 FURTHER						\$1,151.73
CHECK # 000931 TSYS						
000931	TSYS	LIQUOR FUND	LIQUOR STOR	Payment Processin	MONTHLY LIQ STORE CR	\$6,134.22
CHECK # 000931 TSYS						\$6,134.22
CHECK # 000933 MORA MUNICIPAL UTILITIES						
000933	MORA MUNICIPAL UTILIT	GENERAL FUN	CITY HALL BU	Storm Water	UTILITIES	\$12.91
000933	MORA MUNICIPAL UTILIT	GENERAL FUN	CITY HALL BU	Sewer	UTILITIES	\$28.77
000933	MORA MUNICIPAL UTILIT	GENERAL FUN	CITY HALL BU	Water	UTILITIES	\$46.32
000933	MORA MUNICIPAL UTILIT	GENERAL FUN	CITY HALL BU	Electricity	UTILITIES	\$296.57
000933	MORA MUNICIPAL UTILIT	GENERAL FUN	LIBRARY BUIL	Electricity	UTILITIES	\$256.30
000933	MORA MUNICIPAL UTILIT	GENERAL FUN	LIBRARY BUIL	Storm Water	UTILITIES	\$12.91
000933	MORA MUNICIPAL UTILIT	GENERAL FUN	LIBRARY BUIL	Sewer	UTILITIES	\$43.77
000933	MORA MUNICIPAL UTILIT	GENERAL FUN	LIBRARY BUIL	Water	UTILITIES	\$35.59
000933	MORA MUNICIPAL UTILIT	GENERAL FUN	STREETS	Electricity	UTILITIES	\$140.46
000933	MORA MUNICIPAL UTILIT	GENERAL FUN	STREET LIGH	Electricity	UTILITIES	\$3,088.68
000933	MORA MUNICIPAL UTILIT	GENERAL FUN	GARAGE	Sewer	UTILITIES	\$36.27
000933	MORA MUNICIPAL UTILIT	GENERAL FUN	GARAGE	Storm Water	UTILITIES	\$23.79
000933	MORA MUNICIPAL UTILIT	GENERAL FUN	GARAGE	Water	UTILITIES	\$30.78
000933	MORA MUNICIPAL UTILIT	GENERAL FUN	GARAGE	Electricity	UTILITIES	\$307.67
000933	MORA MUNICIPAL UTILIT	GENERAL FUN	AQUATIC CEN	Storm Water	UTILITIES	\$15.64
000933	MORA MUNICIPAL UTILIT	GENERAL FUN	AQUATIC CEN	Sewer	UTILITIES	\$21.27
000933	MORA MUNICIPAL UTILIT	GENERAL FUN	AQUATIC CEN	Water	UTILITIES	\$24.30
000933	MORA MUNICIPAL UTILIT	GENERAL FUN	AQUATIC CEN	Electricity	UTILITIES	\$71.60
000933	MORA MUNICIPAL UTILIT	GENERAL FUN	PARKS	Storm Water	UTILITIES	\$37.40
000933	MORA MUNICIPAL UTILIT	GENERAL FUN	PARKS	Electricity	UTILITIES	\$115.89
000933	MORA MUNICIPAL UTILIT	GENERAL FUN	AIRPORT	Water	UTILITIES	\$57.35
000933	MORA MUNICIPAL UTILIT	GENERAL FUN	AIRPORT	Storm Water	UTILITIES	\$91.79
000933	MORA MUNICIPAL UTILIT	GENERAL FUN	AIRPORT	Sewer	UTILITIES	\$65.04
000933	MORA MUNICIPAL UTILIT	FIRE FUND	FIRE	Water	UTILITIES	\$27.48
000933	MORA MUNICIPAL UTILIT	FIRE FUND	FIRE	Electricity	UTILITIES	\$234.91
000933	MORA MUNICIPAL UTILIT	FIRE FUND	FIRE	Sewer	UTILITIES	\$28.77
000933	MORA MUNICIPAL UTILIT	CEMETERY FU	CEMETERY	Storm Water	UTILITIES	\$18.35
000933	MORA MUNICIPAL UTILIT	CEMETERY FU	CEMETERY	Electricity	UTILITIES	\$14.11
000933	MORA MUNICIPAL UTILIT	CEMETERY FU	CEMETERY	Water	UTILITIES	\$0.81
000933	MORA MUNICIPAL UTILIT	DOWNTOWN-F	CAPITAL PROJ	Capital Outlay	UTILITIES	\$12.91
000933	MORA MUNICIPAL UTILIT	LIQUOR FUND	LIQUOR STOR	Storm Water	UTILITIES	\$17.00
000933	MORA MUNICIPAL UTILIT	LIQUOR FUND	LIQUOR STOR	Sewer	UTILITIES	\$36.27
000933	MORA MUNICIPAL UTILIT	LIQUOR FUND	LIQUOR STOR	Water	UTILITIES	\$36.36
CHECK # 000933 MORA MUNICIPAL UTILITIES						\$5,288.04
CHECK # 000935 REVTRAK						
000935	REVTRAK	GENERAL FUN	AQUATIC CEN	Payment Processin	MONTHLY MAC CREDIT C	\$9.95
CHECK # 000935 REVTRAK						\$9.95
CHECK # 000936 MN DEPT OF REVENUE						
000936	MN DEPT OF REVENUE	LIQUOR FUND		Sales Tax Payable	SALES & USE TAX PYMT	\$32,759.00
000936	MN DEPT OF REVENUE	LIQUOR FUND	LIQUOR STOR	Garbage Removal	SALES & USE TAX PYMT	\$14.00
000936	MN DEPT OF REVENUE	LIQUOR FUND	LIQUOR STOR	Repair/Maint - Bldg	SALES & USE TAX PYMT	\$15.00
000936	MN DEPT OF REVENUE	LIQUOR FUND	LIQUOR STOR	Office Supplies	SALES & USE TAX PYMT	\$1.00
CHECK # 000936 MN DEPT OF REVENUE						\$32,789.00
CHECK # 000937 TSYS						
000937	TSYS	LIQUOR FUND	LIQUOR STOR	Rentals	MONTHLY CREDIT CARD	\$80.37

CITY OF MORA
CHECK LIST-COUNCIL

CHECK #	Search Name	Fund Descr	Dept Descr	Last Dim Descr	Comments	Amount
CHECK # 000937 TSYS						\$80.37
CHECK # 000940 HIBU						
000940	HIBU	LIQUOR FUND	LIQUOR STOR	Advertising	LIQUOR STORE WEBSITE	\$172.00
CHECK # 000940 HIBU						\$172.00
CHECK # 000941 NEIGHBORHOOD NATIONAL BANK						
000941	NEIGHBORHOOD NATION	GENERAL FUN	FINANCE	Miscellaneous	MONTHLY MISC FILE FEE	\$22.24
000941	NEIGHBORHOOD NATION	GENERAL FUN	HUMAN RESO	Payment Processin	MONTHLY PAYROLL ACH	\$60.00
000941	NEIGHBORHOOD NATION	GENERAL FUN	HUMAN RESO	Payment Processin	MONTHLY BUSINESS ON	\$10.00
000941	NEIGHBORHOOD NATION	LIQUOR FUND	LIQUOR STOR	Bad Debts/NSF Ch	MONTHLY RETURNED CH	\$10.00
CHECK # 000941 NEIGHBORHOOD NATIONAL BANK						\$102.24
CHECK # 000942 NEIGHBORHOOD NATIONAL BANK						
000942	NEIGHBORHOOD NATION	LIQUOR FUND	LIQUOR STOR	Bad Debts/NSF Ch	NSF CHARGE BACK FEE-K	\$10.00
CHECK # 000942 NEIGHBORHOOD NATIONAL BANK						\$10.00
CHECK # 057488 CITY OF MORA						
057488	CITY OF MORA	FIRE FUND		Special Assess Rec	CERTIFY FIRE CALLS - R	-\$1,650.00
057488	CITY OF MORA	FIRE FUND	FIRE	Int/Pen on Spec As	CERTIFY FIRE CALLS - R	\$150.00
CHECK # 057488 CITY OF MORA						-\$1,500.00
CHECK # 057506 EQUITABLE FINANCIAL						
057506	EQUITABLE FINANCIAL	GENERAL FUN		The Equitable - Def	THE EQUITABLE	\$60.00
CHECK # 057506 EQUITABLE FINANCIAL						\$60.00
CHECK # 057507 ICMA RETIREMENT TRUST - 457						
057507	ICMA RETIREMENT TRUS	GENERAL FUN		ICMA	ICMA	\$50.00
057507	ICMA RETIREMENT TRUS	GENERAL FUN		ICMA	ICMA ROTH IRA	\$75.00
CHECK # 057507 ICMA RETIREMENT TRUST - 457						\$125.00
CHECK # 057508 NCPERS GROUP LIFE INS						
057508	NCPERS GROUP LIFE INS	GENERAL FUN		NCPERS - Life Ins	NCPERS - LIFE	\$240.00
CHECK # 057508 NCPERS GROUP LIFE INS						\$240.00
CHECK # 057509 PERA - MN ST TREASURER						
057509	PERA - MN ST TREASURE	GENERAL FUN		PERA	PERA COORDINATED	\$3,976.06
057509	PERA - MN ST TREASURE	GENERAL FUN		PERA	PERA COORDINATED	\$3,976.06
057509	PERA - MN ST TREASURE	GENERAL FUN		PERA	PERA ADDITIONAL	\$611.71
CHECK # 057509 PERA - MN ST TREASURER						\$8,563.83
CHECK # 057569 AIPB						
057569	AIPB	GENERAL FUN	FINANCE	Meetings, Training,	REGISTER 18 CPE CREDI	\$54.00
CHECK # 057569 AIPB						\$54.00
CHECK # 057570 ARTISAN BEER CO						
057570	ARTISAN BEER CO	LIQUOR FUND	LIQUOR STOR	Beer Purchased for	BEER	\$308.00
CHECK # 057570 ARTISAN BEER CO						\$308.00
CHECK # 057571 BELLBOY CORPORATION						
057571	BELLBOY CORPORATION	LIQUOR FUND	LIQUOR STOR	Liquor Purchased f	LIQ	\$6,383.70
057571	BELLBOY CORPORATION	LIQUOR FUND	LIQUOR STOR	Wine Purchased for	WINE	\$150.00
CHECK # 057571 BELLBOY CORPORATION						\$6,533.70
CHECK # 057573 BERNICK COMPANIES						
057573	BERNICK COMPANIES	LIQUOR FUND	LIQUOR STOR	Misc Purchases - N	POP	\$442.30
057573	BERNICK COMPANIES	LIQUOR FUND	LIQUOR STOR	Beer Purchased for	BEER	\$11,869.99

CITY OF MORA
CHECK LIST-COUNCIL

CHECK #	Search Name	Fund Descr	Dept Descr	Last Dim Descr	Comments	Amount
CHECK # 057573 BERNICK COMPANIES						\$12,312.29
CHECK # 057574 BONTJES, SHAYNE						
057574	BONTJES, SHAYNE	GENERAL FUN	GARAGE	Small Tools & Equi	PRO-RATED ANNL TOOL	\$76.84
CHECK # 057574 BONTJES, SHAYNE						\$76.84
CHECK # 057575 BRAHAM MONUMENT						
057575	BRAHAM MONUMENT	CEMETERY FU	CEMETERY	Capital Outlay	COLUMBARIUM	\$20,764.00
CHECK # 057575 BRAHAM MONUMENT						\$20,764.00
CHECK # 057576 BREAKTHRU BEVERAGE						
057576	BREAKTHRU BEVERAGE	LIQUOR FUND	LIQUOR STOR	Misc Purchases - N	NA	\$128.48
057576	BREAKTHRU BEVERAGE	LIQUOR FUND	LIQUOR STOR	Liquor Purchased f	LIQ	\$5,938.59
057576	BREAKTHRU BEVERAGE	LIQUOR FUND	LIQUOR STOR	Wine Purchased for	WINE	\$926.00
CHECK # 057576 BREAKTHRU BEVERAGE						\$6,993.07
CHECK # 057577 C & L DISTRIBUTING						
057577	C & L DISTRIBUTING	LIQUOR FUND	LIQUOR STOR	Wine Purchased for	WINE	\$208.00
057577	C & L DISTRIBUTING	LIQUOR FUND	LIQUOR STOR	Misc Purchases - N	NA, TONIC, JACK LINKS	\$107.29
057577	C & L DISTRIBUTING	LIQUOR FUND	LIQUOR STOR	Beer Purchased for	BEER	\$897.80
CHECK # 057577 C & L DISTRIBUTING						\$1,213.09
CHECK # 057579 CITY OF MORA						
057579	CITY OF MORA	FIRE FUND		Special Assess Rec	CERTIFY FIRE CALLS - R	\$1,100.00
057579	CITY OF MORA	FIRE FUND	FIRE	Int/Pen on Spec As	CERTIFY FIRE CALLS - R	-\$100.00
CHECK # 057579 CITY OF MORA						\$1,000.00
CHECK # 057580 CITY OF MORA						
057580	CITY OF MORA	FIRE FUND	FIRE	Bad Debts/NSF Ch	ADDTL 2021 FIRE CALL	\$2,165.00
CHECK # 057580 CITY OF MORA						\$2,165.00
CHECK # 057581 DAHLHEIMER DIST CO						
057581	DAHLHEIMER DIST CO	LIQUOR FUND	LIQUOR STOR	Misc Purchases - N	NA	\$355.80
057581	DAHLHEIMER DIST CO	LIQUOR FUND	LIQUOR STOR	Beer Purchased for	BEER	\$15,099.70
CHECK # 057581 DAHLHEIMER DIST CO						\$15,455.50
CHECK # 057583 FURTHER						
057583	FURTHER	GENERAL FUN	HUMAN RESO	Professional Servic	DEC 2021 PARTICIPATIO	\$51.20
CHECK # 057583 FURTHER						\$51.20
CHECK # 057585 JOHNSON BROTHERS LIQUOR						
057585	JOHNSON BROTHERS LIQ	LIQUOR FUND	LIQUOR STOR	Liquor Purchased f	LIQ	\$8,622.61
057585	JOHNSON BROTHERS LIQ	LIQUOR FUND	LIQUOR STOR	Misc Purchases - N	NA	\$38.69
057585	JOHNSON BROTHERS LIQ	LIQUOR FUND	LIQUOR STOR	Wine Purchased for	WINE	\$3,058.30
CHECK # 057585 JOHNSON BROTHERS LIQUOR						\$11,719.60
CHECK # 057586 MCDONALD DIST CO						
057586	MCDONALD DIST CO	LIQUOR FUND	LIQUOR STOR	Beer Purchased for	BEER	\$28,988.09
057586	MCDONALD DIST CO	LIQUOR FUND	LIQUOR STOR	Misc Purchases - N	NA	\$135.80
057586	MCDONALD DIST CO	LIQUOR FUND	LIQUOR STOR	Liquor Purchased f	LIQ	\$958.50
CHECK # 057586 MCDONALD DIST CO						\$30,082.39
CHECK # 057588 MORA AREA CHAMBER OF COMMERCE						
057588	MORA AREA CHAMBER OF	GENERAL FUN	MAYOR & CO	Advertising	2021 BANNER PROJECT-	\$400.00
057588	MORA AREA CHAMBER OF	FIRE FUND	FIRE	Advertising	2021 BANNER PROJECT-	\$200.00
CHECK # 057588 MORA AREA CHAMBER OF COMMERCE						\$600.00

CITY OF MORA
CHECK LIST-COUNCIL

CHECK #	Search Name	Fund Descr	Dept Descr	Last Dim Descr	Comments	Amount
CHECK # 057590 PAUSTIS WINE COMPANY						
057590	PAUSTIS WINE COMPANY	LIQUOR FUND	LIQUOR STOR	Liquor Purchased f	LIQ	\$119.00
057590	PAUSTIS WINE COMPANY	LIQUOR FUND	LIQUOR STOR	Wine Purchased for	WINE	\$2,431.00
CHECK # 057590 PAUSTIS WINE COMPANY						\$2,550.00
CHECK # 057591 PHILLIPS WINE & SPIRITS						
057591	PHILLIPS WINE & SPIRITS	LIQUOR FUND	LIQUOR STOR	Misc Purchases - N	NA	\$107.56
057591	PHILLIPS WINE & SPIRITS	LIQUOR FUND	LIQUOR STOR	Wine Purchased for	WINE	\$2,711.82
057591	PHILLIPS WINE & SPIRITS	LIQUOR FUND	LIQUOR STOR	Liquor Purchased f	LIQ	\$10,844.92
CHECK # 057591 PHILLIPS WINE & SPIRITS						\$13,664.30
CHECK # 057592 SCOTTS LAWN & LANDSCAPES						
057592	SCOTTS LAWN & LANDSC	CEMETERY FU	CEMETERY	Repair/Maint - Bldg	FLOW WATER LINES IN C	\$2,790.00
CHECK # 057592 SCOTTS LAWN & LANDSCAPES						\$2,790.00
CHECK # 057593 SOUTHERN GLAZERS OF MN						
057593	SOUTHERN GLAZERS OF	LIQUOR FUND	LIQUOR STOR	Wine Purchased for	WINE	\$870.00
057593	SOUTHERN GLAZERS OF	LIQUOR FUND	LIQUOR STOR	Liquor Purchased f	LIQ	\$4,293.23
CHECK # 057593 SOUTHERN GLAZERS OF MN						\$5,163.23
CHECK # 057596 WINE MERCHANTS						
057596	WINE MERCHANTS	LIQUOR FUND	LIQUOR STOR	Wine Purchased for	WINE	\$348.45
CHECK # 057596 WINE MERCHANTS						\$348.45
CHECK # 057597 AFSCME						
057597	AFSCME	GENERAL FUN		Union Dues-AFSCM	UNION DUES - AFSCME	\$505.10
CHECK # 057597 AFSCME						\$505.10
CHECK # 057598 EQUITABLE FINANCIAL						
057598	EQUITABLE FINANCIAL	GENERAL FUN		The Equitable - Def	THE EQUITABLE	\$60.00
CHECK # 057598 EQUITABLE FINANCIAL						\$60.00
CHECK # 057599 ICMA RETIREMENT TRUST - 457						
057599	ICMA RETIREMENT TRUS	GENERAL FUN		ICMA	ICMA ROTH IRA	\$75.00
CHECK # 057599 ICMA RETIREMENT TRUST - 457						\$75.00
CHECK # 057600 NCPERS GROUP LIFE INS						
057600	NCPERS GROUP LIFE INS	GENERAL FUN		NCPERS - Life Ins	NCPERS - LIFE	\$240.00
CHECK # 057600 NCPERS GROUP LIFE INS						\$240.00
CHECK # 057601 PERA - MN ST TREASURER						
057601	PERA - MN ST TREASURE	GENERAL FUN		PERA	PERA ADDITIONAL	\$623.28
057601	PERA - MN ST TREASURE	GENERAL FUN		PERA	PERA COORDINATED	\$4,051.22
057601	PERA - MN ST TREASURE	GENERAL FUN		PERA	PERA COORDINATED	\$4,051.22
CHECK # 057601 PERA - MN ST TREASURER						\$8,725.72
CHECK # 057602 PERA - MN ST TREASURER						
057602	PERA - MN ST TREASURE	GENERAL FUN		PERA	PERA COORDINATED	\$241.99
057602	PERA - MN ST TREASURE	GENERAL FUN		PERA	PERA COORDINATED	\$241.99
057602	PERA - MN ST TREASURE	GENERAL FUN		PERA	PERA ADDITIONAL	\$37.23
CHECK # 057602 PERA - MN ST TREASURER						\$521.21
CHECK # 057603 AMAZON CAPITAL SERVICES						
057603	AMAZON CAPITAL SERVIC	GENERAL FUN	CITY HALL BU	Cleaning Supplies	CARPET/FLOOR SWEEPE	\$30.88
CHECK # 057603 AMAZON CAPITAL SERVICES						\$30.88

CITY OF MORA
CHECK LIST-COUNCIL

CHECK #	Search Name	Fund Descr	Dept Descr	Last Dim Descr	Comments	Amount
CHECK # 057604 BELLBOY CORPORATION						
057604	BELLBOY CORPORATION	LIQUOR FUND	LIQUOR STOR	Liquor Purchased f	LIQ	\$2,560.10
CHECK # 057604 BELLBOY CORPORATION						\$2,560.10
CHECK # 057605 BERNICK COMPANIES						
057605	BERNICK COMPANIES	LIQUOR FUND	LIQUOR STOR	Beer Purchased for	BEER	\$5,870.90
057605	BERNICK COMPANIES	LIQUOR FUND	LIQUOR STOR	Misc Purchases - N	POP	\$461.32
CHECK # 057605 BERNICK COMPANIES						\$6,332.22
CHECK # 057606 BREAKTHRU BEVERAGE						
057606	BREAKTHRU BEVERAGE	LIQUOR FUND	LIQUOR STOR	Liquor Purchased f	LIQ	\$1,365.18
057606	BREAKTHRU BEVERAGE	LIQUOR FUND	LIQUOR STOR	Wine Purchased for	WINE	\$449.20
CHECK # 057606 BREAKTHRU BEVERAGE						\$1,814.38
CHECK # 057607 DAHLHEIMER DIST CO						
057607	DAHLHEIMER DIST CO	LIQUOR FUND	LIQUOR STOR	Misc Purchases - N	NA	\$75.00
057607	DAHLHEIMER DIST CO	LIQUOR FUND	LIQUOR STOR	Beer Purchased for	BEER	\$4,888.58
CHECK # 057607 DAHLHEIMER DIST CO						\$4,963.58
CHECK # 057608 FIRST CITIZENS NATL BANK - IA						
057608	FIRST CITIZENS NATL BA	TIF 1-11 KSB	TIF	Pay Out Tax Incre	2021 TIF PYMT - 2ND HA	\$7,896.11
CHECK # 057608 FIRST CITIZENS NATL BANK - IA						\$7,896.11
CHECK # 057609 JOHNSON BROTHERS LIQUOR						
057609	JOHNSON BROTHERS LIQ	LIQUOR FUND	LIQUOR STOR	Wine Purchased for	WINE	\$1,590.55
057609	JOHNSON BROTHERS LIQ	LIQUOR FUND	LIQUOR STOR	Liquor Purchased f	LIQ	\$4,672.92
CHECK # 057609 JOHNSON BROTHERS LIQUOR						\$6,263.47
CHECK # 057610 MARK HAUG CONSTRUCTION INC						
057610	MARK HAUG CONSTRUCTI	LIQUOR FUND	LIQUOR STOR	Repair/Maint - Bldg	REPLACED DOUBLE DOO	\$9,345.00
CHECK # 057610 MARK HAUG CONSTRUCTION INC						\$9,345.00
CHECK # 057611 MCDONALD DIST CO						
057611	MCDONALD DIST CO	LIQUOR FUND	LIQUOR STOR	Liquor Purchased f	RETURNED LIQUOR	-\$180.00
057611	MCDONALD DIST CO	LIQUOR FUND	LIQUOR STOR	Beer Purchased for	BEER	\$5,503.00
057611	MCDONALD DIST CO	LIQUOR FUND	LIQUOR STOR	Wine Purchased for	WINE	\$0.00
057611	MCDONALD DIST CO	LIQUOR FUND	LIQUOR STOR	Misc Purchases - N	NA	\$122.65
CHECK # 057611 MCDONALD DIST CO						\$5,445.65
CHECK # 057612 MYSA HOUSE LLLP						
057612	MYSA HOUSE LLLP	TIF 1-15 HRA	TIF	Pay Out Tax Incre	2021 TIF PYMT - 2ND HA	\$10,573.22
CHECK # 057612 MYSA HOUSE LLLP						\$10,573.22
CHECK # 057613 NORTH COUNTRY BOTTLE SHOP						
057613	NORTH COUNTRY BOTTLE	LIQUOR FUND	LIQUOR STOR	Other Operating Su	REPLENISH PETTY CASH-	\$45.83
057613	NORTH COUNTRY BOTTLE	LIQUOR FUND	LIQUOR STOR	Postage	REPLENISH PETTY CASH-	\$1.10
057613	NORTH COUNTRY BOTTLE	LIQUOR FUND	LIQUOR STOR	Cleaning Supplies	REPLENISH PETTY CASH-	\$5.11
057613	NORTH COUNTRY BOTTLE	LIQUOR FUND	LIQUOR STOR	Other Operating Su	REPLENISH PETTY CASH-	\$41.00
CHECK # 057613 NORTH COUNTRY BOTTLE SHOP						\$93.04
CHECK # 057614 PHILLIPS WINE & SPIRITS						
057614	PHILLIPS WINE & SPIRITS	LIQUOR FUND	LIQUOR STOR	Liquor Purchased f	LIQ	\$852.39
057614	PHILLIPS WINE & SPIRITS	LIQUOR FUND	LIQUOR STOR	Wine Purchased for	WINE	\$41.69
CHECK # 057614 PHILLIPS WINE & SPIRITS						\$894.08
CHECK # 057617 SOUTHERN GLAZERS OF MN						

CITY OF MORA
CHECK LIST-COUNCIL

CHECK #	Search Name	Fund Descr	Dept Descr	Last Dim Descr	Comments	Amount
057617	SOUTHERN GLAZERS OF	LIQUOR FUND	LIQUOR STOR	Liquor Purchased f	LIQ	\$3,297.01
057617	SOUTHERN GLAZERS OF	LIQUOR FUND	LIQUOR STOR	Wine Purchased for	WINE	\$1,129.24
CHECK # 057617 SOUTHERN GLAZERS OF MN						\$4,426.25
CHECK # 057619 WELIA HEALTH						
057619	WELIA HEALTH	GENERAL FUN	HUMAN RESO	Professional Servic	LAB TESTING-PRE EMPL	\$419.40
CHECK # 057619 WELIA HEALTH						\$419.40
CHECK # 057621 COALITION OF GREATER MN CITIES						
057621	COALITION OF GREATER	GENERAL FUN	MAYOR & CO	Dues & Subscriptio	2022 GENERAL DUES AS	\$4,839.00
CHECK # 057621 COALITION OF GREATER MN CITIES						\$4,839.00
CHECK # 057622 DEARBORN LIFE INSURANCE CO						
057622	DEARBORN LIFE INSURAN	GENERAL FUN		Life Insurance	JAN 2022 LIEF INS PREM	\$318.55
CHECK # 057622 DEARBORN LIFE INSURANCE CO						\$318.55
CHECK # 057623 DELTA DENTAL						
057623	DELTA DENTAL	GENERAL FUN		Delta Dental	JAN 2022 DENTAL INS P	\$852.70
CHECK # 057623 DELTA DENTAL						\$852.70
CHECK # 057624 JOHNSON CONTROLS FIRE PROTECTN						
057624	JOHNSON CONTROLS FIR	GENERAL FUN	CITY HALL BU	Rentals	2022 CITY HALL ALARM	\$578.40
CHECK # 057624 JOHNSON CONTROLS FIRE PROTECTN						\$578.40
CHECK # 057625 KOHLGRAF, JOE						
057625	KOHLGRAF, JOE	GENERAL FUN	AIRPORT	Small Tools & Equi	A/D BUILDING TV	\$158.92
CHECK # 057625 KOHLGRAF, JOE						\$158.92
CHECK # 057626 MN STATE FIRE DEPT ASSN						
057626	MN STATE FIRE DEPT ASS	FIRE FUND	FIRE	Dues & Subscriptio	2022 MEMBERSHIP DUES	\$200.00
057626	MN STATE FIRE DEPT ASS	FIRE FUND	FIRE	Dues & Subscriptio	2022 MEMBERSHIP DUES	\$290.00
CHECK # 057626 MN STATE FIRE DEPT ASSN						\$490.00
CHECK # 057629 SENTRY SYSTEMS INC						
057629	SENTRY SYSTEMS INC	LIQUOR FUND	LIQUOR STOR	Rentals	SECURITY & FIRE MONIT	\$163.68
CHECK # 057629 SENTRY SYSTEMS INC						\$163.68
CHECK # 057630 TASC-TOTAL ADMIN SERVICE COOP						
057630	TASC-TOTAL ADMIN SERV	GENERAL FUN	HUMAN RESO	Professional Servic	JAND & FEB 2022 HSA PA	\$70.00
CHECK # 057630 TASC-TOTAL ADMIN SERVICE COOP						\$70.00
CHECK # 057631 TR COMPUTER SALES, LLC						
057631	TR COMPUTER SALES, LL	GENERAL FUN	INFORMATIO	Professional Servic	IT WORK-MPOWER, LAPT	\$927.00
057631	TR COMPUTER SALES, LL	GENERAL FUN	INFORMATIO	Professional Servic	MONTHLY CLOUD & SER	\$633.32
CHECK # 057631 TR COMPUTER SALES, LLC						\$1,560.32
CHECK # 057632 US BANK						
057632	US BANK			Bonds Payable	BOND PAYMENTS-SERIES	\$15,000.00
057632	US BANK			Bonds Payable	BOND PAYMENTS-SERIES	\$9,822.68
057632	US BANK			Bonds Payable	BOND PAYMENTS-SERIES	\$8,622.72
057632	US BANK			Interest Expense	BOND PAYMENTS-SERIES	\$4,058.75
057632	US BANK			Interest Expense	BOND PAYMENTS-SERIES	\$2,908.93
057632	US BANK			Interest Expense	BOND PAYMENTS-SERIES	\$688.64
057632	US BANK	SERIES 2011A	DEBT SERVIC	Interest Expense	BOND PAYMENTS-SERIES	\$1,280.00
057632	US BANK	SERIES 2011A	DEBT SERVIC	Bond Principal	BOND PAYMENTS-SERIES	\$80,000.00
057632	US BANK	SERIES 2015B	DEBT SERVIC	Bond Principal	BOND PAYMENTS-SERIES	\$45,000.00

CITY OF MORA
CHECK LIST-COUNCIL

CHECK #	Search Name	Fund Descr	Dept Descr	Last Dim Descr	Comments	Amount
057632	US BANK	SERIES 2015B	DEBT SERVIC	Interest Expense	BOND PAYMENTS-SERIES	\$13,975.00
057632	US BANK	SERIES 2015C	DEBT SERVIC	Bond Principal	BOND PAYMENTS-SERIES	\$101,877.28
057632	US BANK	SERIES 2015C	DEBT SERVIC	Interest Expense	BOND PAYMENTS-SERIES	\$9,128.57
057632	US BANK	SERIES 2017A	DEBT SERVIC	Interest Expense	BOND PAYMENTS-SERIES	\$14,953.57
057632	US BANK	SERIES 2017A	DEBT SERVIC	Bond Principal	BOND PAYMENTS-SERIES	\$45,177.32
CHECK # 057632 US BANK						\$352,493.46
CHECK # 057633 BELLBOY CORPORATION						
057633	BELLBOY CORPORATION	LIQUOR FUND		Accounts Payable	LIQ	\$1,347.67
057633	BELLBOY CORPORATION	LIQUOR FUND		Accounts Payable	WINE	\$54.00
057633	BELLBOY CORPORATION	LIQUOR FUND		Accounts Payable	BM SALT	\$36.50
CHECK # 057633 BELLBOY CORPORATION						\$1,438.17
CHECK # 057634 BERNICK COMPANIES						
057634	BERNICK COMPANIES	LIQUOR FUND		Accounts Payable	BEER	\$4,853.90
CHECK # 057634 BERNICK COMPANIES						\$4,853.90
CHECK # 057635 BREAKTHRU BEVERAGE						
057635	BREAKTHRU BEVERAGE	LIQUOR FUND		Accounts Payable	WINE	\$198.70
057635	BREAKTHRU BEVERAGE	LIQUOR FUND		Accounts Payable	LIQ	\$2,576.37
057635	BREAKTHRU BEVERAGE	LIQUOR FUND		Accounts Payable	NA	\$62.09
CHECK # 057635 BREAKTHRU BEVERAGE						\$2,837.16
CHECK # 057636 C & L DISTRIBUTING						
057636	C & L DISTRIBUTING	LIQUOR FUND		Accounts Payable	BEER	\$573.20
057636	C & L DISTRIBUTING	LIQUOR FUND		Accounts Payable	JACK LINKS	\$59.04
CHECK # 057636 C & L DISTRIBUTING						\$632.24
CHECK # 057637 CARDMEMBER SERVICE						
057637	CARDMEMBER SERVICE	GENERAL FUN		Accounts Payable	CRAWFORD GOING AWA	\$19.99
057637	CARDMEMBER SERVICE	CEMETERY FU		Accounts Payable	CHARCOAL - COBORNS	\$994.80
057637	CARDMEMBER SERVICE	LIQUOR FUND		Accounts Payable	END CAP SIGN DISPLAYS	\$149.70
CHECK # 057637 CARDMEMBER SERVICE						\$1,164.49
CHECK # 057638 CENTURYLINK						
057638	CENTURYLINK	GENERAL FUN		Accounts Payable	FUEL PHONE	\$61.45
057638	CENTURYLINK	GENERAL FUN		Accounts Payable	A/D BLDG PHONE	\$55.44
CHECK # 057638 CENTURYLINK						\$116.89
CHECK # 057639 DAHLHEIMER DIST CO						
057639	DAHLHEIMER DIST CO	LIQUOR FUND		Accounts Payable	NA	\$338.70
057639	DAHLHEIMER DIST CO	LIQUOR FUND		Accounts Payable	BEER	\$1,819.00
CHECK # 057639 DAHLHEIMER DIST CO						\$2,157.70
CHECK # 057640 JOHNSON BROTHERS LIQUOR						
057640	JOHNSON BROTHERS LIQ	LIQUOR FUND		Accounts Payable	NA	\$38.69
057640	JOHNSON BROTHERS LIQ	LIQUOR FUND		Accounts Payable	WINE	\$1,947.88
057640	JOHNSON BROTHERS LIQ	LIQUOR FUND		Accounts Payable	LIQ	\$1,127.11
CHECK # 057640 JOHNSON BROTHERS LIQUOR						\$3,113.68
CHECK # 057641 MCDONALD DIST CO						
057641	MCDONALD DIST CO	LIQUOR FUND		Accounts Payable	NA	\$54.00
057641	MCDONALD DIST CO	LIQUOR FUND		Accounts Payable	LIQ	\$117.00
057641	MCDONALD DIST CO	LIQUOR FUND		Accounts Payable	BEER	\$3,130.15
CHECK # 057641 MCDONALD DIST CO						\$3,301.15

CITY OF MORA
CHECK LIST-COUNCIL

CHECK #	Search Name	Fund Descr	Dept Descr	Last Dim Descr	Comments	Amount
CHECK # 057643 PAUSTIS WINE COMPANY						
057643	PAUSTIS WINE COMPANY	LIQUOR FUND		Accounts Payable	WINE	\$987.00
CHECK # 057643 PAUSTIS WINE COMPANY						\$987.00
CHECK # 057644 PHILLIPS WINE & SPIRITS						
057644	PHILLIPS WINE & SPIRITS	LIQUOR FUND		Accounts Payable	WINE	\$953.34
057644	PHILLIPS WINE & SPIRITS	LIQUOR FUND		Accounts Payable	LIQ	\$3,932.00
057644	PHILLIPS WINE & SPIRITS	LIQUOR FUND		Accounts Payable	NA	\$95.45
CHECK # 057644 PHILLIPS WINE & SPIRITS						\$4,980.79
CHECK # 057645 WINE MERCHANTS						
057645	WINE MERCHANTS	LIQUOR FUND		Accounts Payable	WINE	\$761.53
CHECK # 057645 WINE MERCHANTS						\$761.53
CHECK # 057649 BANYON DATA SYSTEMS, INC						
057649	BANYON DATA SYSTEMS,	GENERAL FUN	INFORMATIO	Professional Servic	2022 FUND ACCOUNTIN	\$2,520.00
CHECK # 057649 BANYON DATA SYSTEMS, INC						\$2,520.00
CHECK # 057650 DE LAGE LANDEN FINANCIAL SERV						
057650	DE LAGE LANDEN FINANC	GENERAL FUN	INFORMATIO	Rentals	COPIER LEASE	\$324.59
CHECK # 057650 DE LAGE LANDEN FINANCIAL SERV						\$324.59
CHECK # 057651 JENSEN, PATTI						
057651	JENSEN, PATTI	LIQUOR FUND	LIQUOR STOR	Professional Servic	INVENTORY COUNT	\$127.50
CHECK # 057651 JENSEN, PATTI						\$127.50
CHECK # 057652 KRONE-FELLAND, MEGAN						
057652	KRONE-FELLAND, MEGAN	LIQUOR FUND	LIQUOR STOR	Professional Servic	INVENTORY COUNT	\$127.50
CHECK # 057652 KRONE-FELLAND, MEGAN						\$127.50
CHECK # 057653 LEAGUE OF MN CITIES INS TST WC						
057653	LEAGUE OF MN CITIES IN	GENERAL FUN		Prepaid Ins	2022 WORK COMP PREM	\$22,995.85
057653	LEAGUE OF MN CITIES IN	STORM WATER		Prepaid Ins	2022 WORK COMP PREM	\$1,007.75
057653	LEAGUE OF MN CITIES IN	FIRE FUND		Prepaid Ins	2022 WORK COMP PREM	\$12,269.67
057653	LEAGUE OF MN CITIES IN	CEMETERY FU		Prepaid Ins	2022 WORK COMP PREM	\$1,001.43
057653	LEAGUE OF MN CITIES IN	LIQUOR FUND		Prepaid Ins	2022 WORK COMP PREM	\$6,871.79
CHECK # 057653 LEAGUE OF MN CITIES INS TST WC						\$44,146.49
CHECK # 057654 MN COMPUTER SYSTEMS, INC						
057654	MN COMPUTER SYSTEMS,	GENERAL FUN	INFORMATIO	Repair/Maint - Bldg	COPIER CHARGE	\$307.09
057654	MN COMPUTER SYSTEMS,	LIQUOR FUND	LIQUOR STOR	Repair/Maint - Bldg	COPIER CHARGE	\$57.38
CHECK # 057654 MN COMPUTER SYSTEMS, INC						\$364.47
CHECK # 057655 MN PEIP						
057655	MN PEIP	GENERAL FUN		Group Health Insur	FEB HEALTH INS PREMIU	\$22,804.74
CHECK # 057655 MN PEIP						\$22,804.74
CHECK # 057658 NORTHLAND REFRIGERATION INC						
057658	NORTHLAND REFRIGERAT	GENERAL FUN	CITY HALL BU	Repair/Maint - Bldg	CITY HALL FURNACE RPR	\$1,426.53
CHECK # 057658 NORTHLAND REFRIGERATION INC						\$1,426.53
CHECK # 057659 SMITH, LEANNA KAY						
057659	SMITH, LEANNA KAY	LIQUOR FUND	LIQUOR STOR	Professional Servic	INVENTORY COUNT	\$45.00
CHECK # 057659 SMITH, LEANNA KAY						\$45.00
CHECK # 057660 THIELEN, HAILEY						

CITY OF MORA
CHECK LIST-COUNCIL

CHECK #	Search Name	Fund Descr	Dept Descr	Last Dim Descr	Comments	Amount
057660	THIELEN, HAILEY	LIQUOR FUND	LIQUOR STOR	Professional Servic	INVENTORY COUNT	\$127.50
CHECK # 057660 THIELEN, HAILEY						\$127.50
CHECK # 057661 WHITED, WAYNE						
057661	WHITED, WAYNE	LIQUOR FUND	LIQUOR STOR	Professional Servic	INVENTORY COUNT	\$127.50
CHECK # 057661 WHITED, WAYNE						\$127.50
CHECK # 057662 ACE HARDWARE						
057662	ACE HARDWARE	GENERAL FUN		Accounts Payable	SHOVELS	\$39.98
057662	ACE HARDWARE	GENERAL FUN		Accounts Payable	TOOLS	\$69.98
057662	ACE HARDWARE	GENERAL FUN		Accounts Payable	SHOWER HEAD & TAPE	\$24.38
057662	ACE HARDWARE	GENERAL FUN		Accounts Payable	FITTING WRENCH	\$17.99
057662	ACE HARDWARE	GENERAL FUN		Accounts Payable	CONTROL FUSE	\$18.58
057662	ACE HARDWARE	FIRE FUND		Accounts Payable	PUMP RPR PARTS	\$3.84
CHECK # 057662 ACE HARDWARE						\$174.75
CHECK # 057663 ALEX AIR APPARATUS INC						
057663	ALEX AIR APPARATUS INC	FIRE FUND		Accounts Payable	ANNL COMPRESSOR AIR	\$777.40
057663	ALEX AIR APPARATUS INC	FIRE FUND		Accounts Payable	JAWS OF LIFE CASE RPR	\$468.00
CHECK # 057663 ALEX AIR APPARATUS INC						\$1,245.40
CHECK # 057664 AMERICAN BOTTLING CO. INC						
057664	AMERICAN BOTTLING CO.	LIQUOR FUND		Accounts Payable	POP	\$233.00
CHECK # 057664 AMERICAN BOTTLING CO. INC						\$233.00
CHECK # 057665 ARAMARK						
057665	ARAMARK	GENERAL FUN		Accounts Payable	GARAGE TOWELS	\$64.34
057665	ARAMARK	GENERAL FUN		Accounts Payable	CITY HALL RUGS	\$60.20
057665	ARAMARK	GENERAL FUN		Accounts Payable	LIBRARY RUGS & TOWEL	\$85.62
CHECK # 057665 ARAMARK						\$210.16
CHECK # 057666 AUTO VALUE MORA						
057666	AUTO VALUE MORA	GENERAL FUN		Accounts Payable	COMPRESSOR RPR PART	\$44.48
057666	AUTO VALUE MORA	GENERAL FUN		Accounts Payable	FLOOR DRY, WIPER FLUI	\$85.90
057666	AUTO VALUE MORA	GENERAL FUN		Accounts Payable	AIRPORT CAR OIL	\$167.76
057666	AUTO VALUE MORA	GENERAL FUN		Accounts Payable	ANTIFREEZE	\$16.99
057666	AUTO VALUE MORA	GENERAL FUN		Accounts Payable	FILTERS	\$119.14
057666	AUTO VALUE MORA	FIRE FUND		Accounts Payable	FILTERS	\$123.91
057666	AUTO VALUE MORA	FIRE FUND		Accounts Payable	TUNE UP PLUGS	\$64.98
057666	AUTO VALUE MORA	FIRE FUND		Accounts Payable	TOUCH UP PAINT, WHEE	\$49.97
057666	AUTO VALUE MORA	FIRE FUND		Accounts Payable	FUEL ADDITIVE	\$6.99
057666	AUTO VALUE MORA	FIRE FUND		Accounts Payable	LED LIGHTS, SWITCH RP	\$290.75
057666	AUTO VALUE MORA	FIRE FUND		Accounts Payable	DIESEL EXHAUST FLUID	\$24.98
057666	AUTO VALUE MORA	FIRE FUND		Accounts Payable	FILTERS	\$23.97
057666	AUTO VALUE MORA	CEMETERY FU		Accounts Payable	CUSHMAN BATTERY	\$117.99
CHECK # 057666 AUTO VALUE MORA						\$1,137.81
CHECK # 057668 CENTURY FENCE						
057668	CENTURY FENCE	GENERAL FUN		Accounts Payable	FENCE RPR FROM VEHIC	\$4,420.00
CHECK # 057668 CENTURY FENCE						\$4,420.00
CHECK # 057670 CITY OF MORA - PETTY CASH						
057670	CITY OF MORA - PETTY C	GENERAL FUN		Accounts Payable	REPLENISH PETTY CASH-	\$9.35
057670	CITY OF MORA - PETTY C	GENERAL FUN		Accounts Payable	REPLENISH PETTY CASH-	\$8.00
CHECK # 057670 CITY OF MORA - PETTY CASH						\$17.35

CITY OF MORA
CHECK LIST-COUNCIL

CHECK #	Search Name	Fund Descr	Dept Descr	Last Dim Descr	Comments	Amount
CHECK # 057672 EARL F ANDERSON						
057672	EARL F ANDERSON	GENERAL FUN		Accounts Payable	LOGO STREET SIGNS	\$1,451.30
CHECK # 057672 EARL F ANDERSON						\$1,451.30
CHECK # 057674 EAST CENTRAL ENERGY-ELECT						
057674	EAST CENTRAL ENERGY-E	GENERAL FUN		Accounts Payable	ELECTRICITY	\$70.91
057674	EAST CENTRAL ENERGY-E	GENERAL FUN		Accounts Payable	ELECTRICITY	\$285.79
057674	EAST CENTRAL ENERGY-E	LIQUOR FUND		Accounts Payable	ELECTRICITY	\$2,002.53
CHECK # 057674 EAST CENTRAL ENERGY-ELECT						\$2,359.23
CHECK # 057675 EAST CENTRAL SOLID WASTE COMM						
057675	EAST CENTRAL SOLID WA	GENERAL FUN		Accounts Payable	YARD CLEANUP & DISPO	\$79.24
057675	EAST CENTRAL SOLID WA	GENERAL FUN		Accounts Payable	YARD CLEANUP & DISPO	\$40.27
057675	EAST CENTRAL SOLID WA	GENERAL FUN		Accounts Payable	YARD CLEANUP & DISPO	\$98.74
CHECK # 057675 EAST CENTRAL SOLID WASTE COMM						\$218.25
CHECK # 057676 ECM PUBLISHERS, INC						
057676	ECM PUBLISHERS, INC	LIQUOR FUND		Accounts Payable	LIQ ADS	\$356.00
CHECK # 057676 ECM PUBLISHERS, INC						\$356.00
CHECK # 057677 FEDERATED COOP						
057677	FEDERATED COOP	LIQUOR FUND		Accounts Payable	BOX TWINE	\$24.00
CHECK # 057677 FEDERATED COOP						\$24.00
CHECK # 057680 FREEDOM MAILING SERVICES INC						
057680	FREEDOM MAILING SERVI	GENERAL FUN		Accounts Payable	NEWSLETTER	\$31.72
CHECK # 057680 FREEDOM MAILING SERVICES INC						\$31.72
CHECK # 057681 GLENS TIRE OPERATIONS INC						
057681	GLENS TIRE OPERATIONS	GENERAL FUN		Accounts Payable	TIRE RPR ON PLOW TRA	\$90.00
CHECK # 057681 GLENS TIRE OPERATIONS INC						\$90.00
CHECK # 057682 GOPHER STATE ONE-CALL INC						
057682	GOPHER STATE ONE-CALL	GENERAL FUN		Accounts Payable	DEC LOCATES	\$10.12
CHECK # 057682 GOPHER STATE ONE-CALL INC						\$10.12
CHECK # 057684 HAWKINS INC						
057684	HAWKINS INC	GENERAL FUN		Accounts Payable	ICE MELT	\$713.00
057684	HAWKINS INC	GENERAL FUN		Accounts Payable	ICE MELT	\$713.00
CHECK # 057684 HAWKINS INC						\$1,426.00
CHECK # 057685 HEGGERNES, ROB						
057685	HEGGERNES, ROB	GENERAL FUN		Accounts Payable	WORK HATS W/ LOGO	\$49.50
057685	HEGGERNES, ROB	GENERAL FUN		Accounts Payable	WORK HATS W/ LOGO	\$24.75
057685	HEGGERNES, ROB	GENERAL FUN		Accounts Payable	WORK HATS W/ LOGO	\$5.94
057685	HEGGERNES, ROB	STORM WATER		Accounts Payable	WORK HATS W/ LOGO	\$12.87
057685	HEGGERNES, ROB	CEMETERY FU		Accounts Payable	WORK HATS W/ LOGO	\$5.94
CHECK # 057685 HEGGERNES, ROB						\$99.00
CHECK # 057687 JEFFS MACHINE & WELDING LLC						
057687	JEFFS MACHINE & WELDI	CEMETERY FU		Accounts Payable	DIG BOX RPR	\$246.00
CHECK # 057687 JEFFS MACHINE & WELDING LLC						\$246.00
CHECK # 057688 JOHNSONS HARDWARE & RENTAL						
057688	JOHNSONS HARDWARE &	GENERAL FUN		Accounts Payable	SNOW PUSHER, SAND SP	\$137.98
057688	JOHNSONS HARDWARE &	GENERAL FUN		Accounts Payable	ICEMELT PAILS	\$12.48

CITY OF MORA
CHECK LIST-COUNCIL

CHECK #	Search Name	Fund Descr	Dept Descr	Last Dim Descr	Comments	Amount
057688	JOHNSONS HARDWARE &	GENERAL FUN		Accounts Payable	WRENCH	\$5.99
057688	JOHNSONS HARDWARE &	GENERAL FUN		Accounts Payable	MISC TOOLS	\$185.37
057688	JOHNSONS HARDWARE &	GENERAL FUN		Accounts Payable	DRILL BIT	\$6.49
057688	JOHNSONS HARDWARE &	GENERAL FUN		Accounts Payable	COMPRESSOR RPR PART	\$22.47
057688	JOHNSONS HARDWARE &	FIRE FUND		Accounts Payable	CHAINSAW CHAIN	\$22.99
CHECK # 057688 JOHNSONS HARDWARE & RENTAL						\$393.77
CHECK # 057689 KANABEC PUBLICATIONS, INC						
057689	KANABEC PUBLICATIONS,	GENERAL FUN		Accounts Payable	PUBLIC HEARING TEXT A	\$140.70
057689	KANABEC PUBLICATIONS,	GENERAL FUN		Accounts Payable	CITY OF MORA ENVELOP	\$42.50
057689	KANABEC PUBLICATIONS,	GENERAL FUN		Accounts Payable	PUBLIC HEARING ADOPT	\$95.90
057689	KANABEC PUBLICATIONS,	GENERAL FUN		Accounts Payable	BOARD OPENINGS AD	\$81.90
057689	KANABEC PUBLICATIONS,	GENERAL FUN		Accounts Payable	BUSINESS CARDS-ANGEL	\$17.88
057689	KANABEC PUBLICATIONS,	GENERAL FUN		Accounts Payable	CITY OF MORA ENVELOP	\$42.50
057689	KANABEC PUBLICATIONS,	GENERAL FUN		Accounts Payable	BUSINESS CARDS-MANDI	\$16.25
057689	KANABEC PUBLICATIONS,	GENERAL FUN		Accounts Payable	PUBLISH ORD #485 FEE	\$44.89
057689	KANABEC PUBLICATIONS,	GENERAL FUN		Accounts Payable	BUSINESS CARDS-ANGEL	\$11.37
057689	KANABEC PUBLICATIONS,	GENERAL FUN		Accounts Payable	BUSINESS CARDS-JOE	\$8.94
057689	KANABEC PUBLICATIONS,	GENERAL FUN		Accounts Payable	CITY OF MORA ENVELOP	\$42.50
057689	KANABEC PUBLICATIONS,	STORM WATER		Accounts Payable	BUSINESS CARDS-JOE	\$0.80
057689	KANABEC PUBLICATIONS,	N. GROVE STR		Accounts Payable	N GROVE STR/TRAIL IMP	\$68.60
057689	KANABEC PUBLICATIONS,	LIQUOR FUND		Accounts Payable	LIQ ADS	\$61.50
057689	KANABEC PUBLICATIONS,	LIQUOR FUND		Accounts Payable	LIQ ADS	\$347.86
CHECK # 057689 KANABEC PUBLICATIONS, INC						\$1,024.09
CHECK # 057690 KWIK TRIP - GAS PURCHASES						
057690	KWIK TRIP - GAS PURCHA	GENERAL FUN		Accounts Payable	FUEL	\$3,778.57
057690	KWIK TRIP - GAS PURCHA	GENERAL FUN		Accounts Payable	FUEL	\$54.79
057690	KWIK TRIP - GAS PURCHA	GENERAL FUN		Accounts Payable	FUEL	\$24.24
057690	KWIK TRIP - GAS PURCHA	FIRE FUND		Accounts Payable	FUEL	\$574.51
057690	KWIK TRIP - GAS PURCHA	CEMETERY FU		Accounts Payable	FUEL	\$186.59
CHECK # 057690 KWIK TRIP - GAS PURCHASES						\$4,618.70
CHECK # 057691 MIDWEST MACHINERY CO						
057691	MIDWEST MACHINERY CO	GENERAL FUN		Accounts Payable	LAWNMOWER BROOM D	\$1,334.17
CHECK # 057691 MIDWEST MACHINERY CO						\$1,334.17
CHECK # 057692 MILLER TRUCKING INC						
057692	MILLER TRUCKING INC	LIQUOR FUND		Accounts Payable	PRODUCT DELIVERY	\$205.60
057692	MILLER TRUCKING INC	LIQUOR FUND		Accounts Payable	PRODUCT DELIVERY	\$474.60
057692	MILLER TRUCKING INC	LIQUOR FUND		Accounts Payable	PRODUCT DELIVERY	\$16.10
CHECK # 057692 MILLER TRUCKING INC						\$696.30
CHECK # 057693 MN ENERGY RESOURCES CORP						
057693	MN ENERGY RESOURCES	GENERAL FUN		Accounts Payable	NATURAL GAS	\$421.90
057693	MN ENERGY RESOURCES	GENERAL FUN		Accounts Payable	NATURAL GAS	\$319.51
057693	MN ENERGY RESOURCES	GENERAL FUN		Accounts Payable	NATURAL GAS-AD BLDG	\$133.25
057693	MN ENERGY RESOURCES	GENERAL FUN		Accounts Payable	NATURAL GAS	\$1,826.62
057693	MN ENERGY RESOURCES	GENERAL FUN		Accounts Payable	NATURAL GAS	\$410.69
057693	MN ENERGY RESOURCES	GENERAL FUN		Accounts Payable	NATURAL GAS-HANGAR	\$269.17
057693	MN ENERGY RESOURCES	FIRE FUND		Accounts Payable	NATURAL GAS	\$1,354.65
CHECK # 057693 MN ENERGY RESOURCES CORP						\$4,735.79
CHECK # 057694 OFFICE DEPOT						
057694	OFFICE DEPOT	GENERAL FUN		Accounts Payable	OFFICE SUPPLIES	\$4.26

CITY OF MORA
CHECK LIST-COUNCIL

CHECK #	Search Name	Fund Descr	Dept Descr	Last Dim Descr	Comments	Amount
057694	OFFICE DEPOT	GENERAL FUN		Accounts Payable	OFFICE SUPPLIES	\$4.26
057694	OFFICE DEPOT	GENERAL FUN		Accounts Payable	OFFICE SUPPLIES	\$4.26
057694	OFFICE DEPOT	GENERAL FUN		Accounts Payable	OFFICE SUPPLIES	\$12.46
057694	OFFICE DEPOT	STORM WATER		Accounts Payable	OFFICE SUPPLIES	\$0.54
057694	OFFICE DEPOT	LIQUOR FUND		Accounts Payable	OFFICE SUPPLIES	\$12.98
CHECK # 057694 OFFICE DEPOT						\$38.76
CHECK # 057695 OWENS AUTO PARTS						
057695	OWENS AUTO PARTS	GENERAL FUN		Accounts Payable	PLOW OIL	\$31.86
CHECK # 057695 OWENS AUTO PARTS						\$31.86
CHECK # 057697 QUALITY DISPOSAL						
057697	QUALITY DISPOSAL	GENERAL FUN		Accounts Payable	GARBAGE	\$25.04
057697	QUALITY DISPOSAL	GENERAL FUN		Accounts Payable	GARBAGE	\$140.00
057697	QUALITY DISPOSAL	GENERAL FUN		Accounts Payable	GARBAGE	\$80.73
057697	QUALITY DISPOSAL	GENERAL FUN		Accounts Payable	GARBAGE	\$48.29
057697	QUALITY DISPOSAL	GENERAL FUN		Accounts Payable	GARBAGE	\$26.91
057697	QUALITY DISPOSAL	LIQUOR FUND		Accounts Payable	GARBAGE	\$184.86
CHECK # 057697 QUALITY DISPOSAL						\$505.83
CHECK # 057698 QUILL CORPORATION						
057698	QUILL CORPORATION	GENERAL FUN		Accounts Payable	CALENDAR, BUSINESS CA	\$29.50
057698	QUILL CORPORATION	GENERAL FUN		Accounts Payable	COVER REPORT RETURN	-\$10.49
057698	QUILL CORPORATION	GENERAL FUN		Accounts Payable	COVER REPORT PURCHA	\$10.49
057698	QUILL CORPORATION	GENERAL FUN		Accounts Payable	OFFICE SUPPLIES	\$29.98
057698	QUILL CORPORATION	GENERAL FUN		Accounts Payable	OFFICE SUPPLIES	\$12.99
057698	QUILL CORPORATION	GENERAL FUN		Accounts Payable	1099'S AND ENVELOPES	\$35.98
057698	QUILL CORPORATION	GENERAL FUN		Accounts Payable	CALENDAR, BUSINESS CA	\$4.22
CHECK # 057698 QUILL CORPORATION						\$112.67
CHECK # 057699 RDO EQUIPMENT						
057699	RDO EQUIPMENT	GENERAL FUN		Accounts Payable	FORK REPLACEMENTS	\$3,223.44
CHECK # 057699 RDO EQUIPMENT						\$3,223.44
CHECK # 057700 RITEWAY BUSINESS FORMS						
057700	RITEWAY BUSINESS FOR	GENERAL FUN		Accounts Payable	W-2 ENVELOPES	\$60.00
CHECK # 057700 RITEWAY BUSINESS FORMS						\$60.00
CHECK # 057702 SCOTTS LAWN & LANDSCAPES						
057702	SCOTTS LAWN & LANDSC	LIQUOR FUND		Accounts Payable	NOV PLOW & SHOVEL	\$305.00
057702	SCOTTS LAWN & LANDSC	LIQUOR FUND		Accounts Payable	DEC SALT, SHOVEL, PLO	\$3,205.00
CHECK # 057702 SCOTTS LAWN & LANDSCAPES						\$3,510.00
CHECK # 057703 SEH						
057703	SEH	GENERAL FUN		Accounts Payable	MAPLE AVE/CO RD 6/GR	\$312.36
057703	SEH	GENERAL FUN		Accounts Payable	INTERIM PLANNING SER	\$2,125.00
057703	SEH	N. GROVE STR		Accounts Payable	N GROVE STR PROJECT E	\$4,616.29
057703	SEH	N. GROVE STR		Accounts Payable	N GROVE STR IMPROVE	\$8,006.47
CHECK # 057703 SEH						\$15,060.12
CHECK # 057704 SPECTRUM SUPPLY						
057704	SPECTRUM SUPPLY	LIQUOR FUND		Accounts Payable	DISINFECTANT WIPES	\$49.93
057704	SPECTRUM SUPPLY	LIQUOR FUND		Accounts Payable	BAGS	\$142.86
057704	SPECTRUM SUPPLY	LIQUOR FUND		Accounts Payable	BAGS	\$397.56
057704	SPECTRUM SUPPLY	LIQUOR FUND		Accounts Payable	REGISTER TAPE	\$69.30

CITY OF MORA
CHECK LIST-COUNCIL

CHECK #	Search Name	Fund Descr	Dept Descr	Last Dim Descr	Comments	Amount
CHECK # 057704 SPECTRUM SUPPLY						\$659.65
CHECK # 057705 STANS EQUIPMENT CENTER						
057705	STANS EQUIPMENT CENT	GENERAL FUN		Accounts Payable	PLOW PARTS	\$31.28
CHECK # 057705 STANS EQUIPMENT CENTER						\$31.28
CHECK # 057707 TINKER & LARSON INC						
057707	TINKER & LARSON INC	FIRE FUND		Accounts Payable	FIRE TRUCK BUMPER	\$746.26
CHECK # 057707 TINKER & LARSON INC						\$746.26
CHECK # 057710 UPPER CASE PRINTING INK						
057710	UPPER CASE PRINTING IN	GENERAL FUN		Accounts Payable	NEWSLETTER	\$237.71
CHECK # 057710 UPPER CASE PRINTING INK						\$237.71
CHECK # 057711 VIKING COKE						
057711	VIKING COKE	LIQUOR FUND		Accounts Payable	POP	\$358.15
057711	VIKING COKE	LIQUOR FUND		Accounts Payable	POP	\$366.30
CHECK # 057711 VIKING COKE						\$724.45
CHECK # 057713 WATSON CO., INC						
057713	WATSON CO., INC	LIQUOR FUND		Accounts Payable	TOBACCO, PLASTIC GLAS	\$2,389.06
057713	WATSON CO., INC	LIQUOR FUND		Accounts Payable	RETURNED STUFFED OLI	-\$28.93
057713	WATSON CO., INC	LIQUOR FUND		Accounts Payable	TOBACCO, CORKSCREW,	\$1,801.61
057713	WATSON CO., INC	LIQUOR FUND		Accounts Payable	TOBACCO, FLASK, LEMO	\$2,017.07
057713	WATSON CO., INC	LIQUOR FUND		Accounts Payable	TOBACCO	\$117.50
057713	WATSON CO., INC	LIQUOR FUND		Accounts Payable	TOBACCO, LIGHTERS, SA	\$1,170.74
057713	WATSON CO., INC	LIQUOR FUND		Accounts Payable	TP	\$29.66
CHECK # 057713 WATSON CO., INC						\$7,496.71
CHECK # 057714 SHRED-N-GO, INC						
057714	SHRED-N-GO, INC	GENERAL FUN		Accounts Payable	SHREDDING	\$79.75
CHECK # 057714 SHRED-N-GO, INC						\$79.75
						\$853,392.06



CITY OF MORA
COUNCIL CHECK LIST

THE DECEMBER 2021/JANUARY 2022 CLAIMS HAVE BEEN APPROVED FOR PAYMENT BY:

MAYOR

COUNCIL MEMBER

COUNCIL MEMBER

COUNCIL MEMBER

COUNCIL MEMBER

DEPUTY CLERK



MEMORANDUM

Date: January 18, 2022
To: Mayor and City Council
From: Natasha Segelstrom, Administrative Services Director
RE: Approve Hire of Firefighter

SUMMARY

There is currently one opening for the position of Firefighter III. Filling this opening will meet the needs of the Mora Area Fire Department (MAFD).

OPTIONS & IMPACTS

Staff recruited applicants to fill the position of firefighter III. Three applications were received for the position. Two of the applicants did not meet the required response time, therefore only one applicant was interviewed. Interviews were conducted on December 15, 2021 by members of MAFD and me.

Based on the application and interview staff recommends hiring Bradley Hollerbach to fill the position under the terms attached in the proposed conditional offer letter. The start date for this position is February 7, 2021. The wage offered fits into the 2022 and 2023 MAFD budgets.

RECOMMENDATIONS

Motion to approve the hire of Brad Hollerbach according to the terms of the conditional offer letter.

Attachments

Conditional Employment Offer Letter



CITY OF MORA MORA AREA FIRE DEPARTMENT



101 Lake Street South
Mora, MN 55051-1588

ci.mora.mn.us

320.679.1511

Fax 320.679.3862

January 11, 2022

Brad Hollerbach
324 Union Street
Mora, MN 55051

Dear Mr. Hollerbach:

Congratulations! We are pleased to offer to you a position with the Mora Area Fire Department as a Firefighter III. This offer is conditional upon the satisfactory results of a background investigation and physical exam (see below). Below are some of the details of your employment for your reference.

- **Start Date.** Pending the background investigation and physical exam results, your start date will be Monday, February 7, 2022. If you have any questions in the meantime feel free to contact Mandi Yoder at 320-225-4804.
- **Physical Examination & Drug Test.** Included is a physical examination form. Please see your physician as soon as possible and have it completed and signed. A pre-employment drug test is also required, and a Titters test is offered. Contact Mandi Yoder at city hall to arrange this test. We would like to have your physical exam, drug test, and Titters test completed by Monday, February 7, 2022. If this is not possible for you, please contact Mandi Yoder. The city will pay the cost of the examination and Titters and drug tests not covered by any insurance.
- **Training Period.** You will serve a twelve (12) month probationary period. During this time, you will be evaluated for your suitability for the position.
- **Compensation.** Your wage will be \$10 per hour for response to an emergency at the scene, \$10 per hour for response to the station, meetings, drills, etc.
- **Status/Hours.** This position is classified as paid-on-call. Generally, you will be paged to respond to emergencies based on the needs of the department. In addition, regularly scheduled meetings, drills, and training are required. This position requires daytime, evening, and weekend work.

Other benefits and conditions of employment are explained in the city's personnel policy and the fire department policy provided to you. To summarize the steps you need to take:

- Indicate whether you accept this conditional offer of employment by signing below and promptly returning a copy of this letter to city hall.
- Return the physical exam form and vaccination declination statement to city hall as soon as it is completed, but no later than Friday, February 4, 2022.
- Contact Mandi Yoder to arrange to have a pre-employment drug test, physical, pulmonary test, and Titters test administered.
- Schedule a time with Mandi Yoder for onboarding paperwork at city hall.

Please acknowledge your acceptance of this conditional offer in writing by signing below and return a copy of this letter to city hall as soon as possible. If you have any questions, please contact Mandi Yoder at 320-225-4804 or by email at m.yoder@cityofmora.com

Sincerely,

Natasha Segelstrom
Administrative Services Director

*Enclosures: Physical Examination Form
 Vaccination Declination Statement*

Cc: Personnel File

The foregoing conditional offer of employment is hereby accepted:

Employee Name - Printed

Date

Employee Signature



MEMORANDUM

Date: January 18, 2022
To: Mayor and City Council
From: Natasha Segelstrom, Administrative Services Director
RE: Probationary Period Release

ITEM SUMMARY

Release of Cheryl Speers from probationary period.

BACKGROUND INFORMATION

Cheryl was hired as the Liquor Store Clerk on June 29, 2021, and her probationary period was completed on December 29, 2021. Therefore, I am asking that her probationary period be released. She is currently at grade 2 step A and will move up to a grade 2 step B after her probation is released pending City Council approval.

OPTIONS & IMPACTS

This step increase is budgeted for this position.

RECOMMENDATION

Motion to approve Cheryl Speers release from probation with a corresponding salary step increase to grade 2, step B retroactive to December 29, 2021.

Attachments

None



MEMORANDUM

Date: January 18, 2022
To: Mayor and City Council
From: Jeff Krie, Activities and Recreation Coordinator
RE: Public Property Use Permit Amendment – Vasaloppet 2022

SUMMARY

The Vasaloppet would like to amend their Vasaloppet Special Event Permit. The Vasaloppet will be holding the event on February 11, 2022 through February 13, 2022.

BACKGROUND INFORMATION

Due to rising numbers in COVID-19 and concerns for the health of workers and attendees, the Vasaloppet committee has asked City Council to amend the following on their Special Event Permit.

- The Celebration Tent has been cancelled and all activities associated with it.
- The Mora High School Concession trailer will be placed on NW Railroad and Union Street to be used for skier packet pick up, selling coffee, hot chocolate, and cookies.
- To install the trailer the Vasaloppet will block off parking spaces with cones on Friday at 8am and put the trailer in place around noon on February 11, 2022.
- Toilets will be installed on NW and SW Railroad near the Vasaloppet office and Kloka on NW and SW Railroad. Parking spaces will be blocked off with cones on Friday morning and toilets will be installed around noon.

OPTIONS & IMPACTS

- Cancellation of Celebration Tent and all activities associated within the tent due to COVID-19 concerns.
- Revised Map showing trailer placement and toilet placement on S Union St.
- Use the old feed mill site for parking and toilets instead of celebration tent.

RECOMMENDATIONS

Motion to approve the amended Vasaloppet Public Property Use Permit with the above changes.

Attachments

Revised Permit Plan with updated Map
Original Vasaloppet Packet

2022 VASALOPPET USA
Revised permit plan
January 13, 2022

Celebration Tent has been canceled

Mora High School Concession trailer will be placed on NW Railroad and Union Street to be used for skier packet pick up, and selling coffee, hot chocolate, and cookies.

To install the trailer, we will block off the parking spaces with cones on Friday morning around 8 am, and put the trailer in place around noon on Friday.

Toilets will be installed on NW and SW Railroad near the Vasaloppet office and Kloka on NW and SW Railroad. Parking spaces will be blocked off with cones on Friday morning and toilets will be installed around noon.

See map for locations of toilets and concession stand.



 Toilets



**CITY OF MORA
SPECIAL EVENT PERMIT APPLICATION**

City of Mora | 101 Lake Street South | Mora, MN 55051
ci.mora.mn.us | 320-679-1511

*Please refer to our website for the Public Property Use Permit Policy for additional information and rules.
Only completed applications with payment will be accepted. Applications are due 60 days prior to event.*

EVENT INFORMATION		
Name of Event:	Vasa loppet	
Type of Event (festival, parade, athletic, etc.):	Community Event, athletic	
Event Location:	Old Feed Mill Lot, Vasaloppet Trail, Downtown Area	
Event Set Up Date:	Monday, Feb 7, 2022	Start Time: 8 AM End Time:
Actual Event Date(s):	Feb. 11-13, 2022	Start Time: 8 AM End Time: 8 PM
Event Clean Up Date:	Feb. 13-14, 2022	Start Time: 8 AM End Time: 8 PM
Estimated Attendance:	1500	
Please be aware that parks close at 10:00 pm.		
APPLICANT INFORMATION		
Sponsoring Organization Name:	Vasaloppet Inc	
Primary Contact Person:	Sharon J. Olson	
Address:	100 S. Union	
City:	Mora	State: Mn Zip: 55051
Phone:	320-679-2629	E-Mail: information@vasaloppet.us
Name of Contact Person During Event:	Debbie Morrison	Cell Phone: 320-492-0727
<i>Person listed above must be present during the event and immediately available.</i>		
DAMAGE / KEY DEPOSIT REFUND INFORMATION		
Person/Organization Name:	Vasaloppet, Inc	
Address:	100 S Union	
City:	Mora	State: MN Zip: 55051
EVENT DETAILS		
Schedule of Activities Attached?	<input type="checkbox"/> No <input checked="" type="checkbox"/> Yes	Site Plan Attached? <input type="checkbox"/> No <input checked="" type="checkbox"/> Yes
Traffic Plan Attached?	<input type="checkbox"/> No <input checked="" type="checkbox"/> Yes	
List any Road Closures/Partial Lane Closures and the Time of Closing:	See attached map	
Union St to Maple, Maple to Library, Begin Fri, Feb. 11, 2022 12 pm to Sun, Feb. 13 at 8 pm		
<i>If applicable, please attach a clear map showing the traffic plan with street closures and routes</i>		

- N 9th St. Crossing

Registration Fees Vary, Spectators are Free

Is the event open to the public?	<input type="checkbox"/> No <input checked="" type="checkbox"/> Yes	Admission Charged? <input type="checkbox"/> No <input checked="" type="checkbox"/> Yes
Will alcohol be served at the event?	<input type="checkbox"/> No <input checked="" type="checkbox"/> Yes	If yes, will you be charging for or accepting donations for the alcohol? <input type="checkbox"/> No <input checked="" type="checkbox"/> Yes
If YES to both of the above questions pertaining to alcohol, attach liquor liability certificate of insurance from both the applicant and the caterer (if one is used) naming the CITY OF MORA as additional insured.		
Certificate of Liability Insurance attached?	<input checked="" type="checkbox"/> No <input checked="" type="checkbox"/> Yes	<i>Already done for Thursday Caterers Liability will cover the rest</i>
Will food be served / provided / prepared on site?	<input type="checkbox"/> No <input checked="" type="checkbox"/> Yes	If YES, please contact MN Department of Health at 320-223-7317.
Will sound amplification be used?	<input type="checkbox"/> No <input checked="" type="checkbox"/> Yes	If YES, hours and type: <i>8 am to 10 pm</i> <i>No amplified sound 10 pm to 7 am.</i>
Please attach a site plan showing the following applicable items.		
Will there be canopies or tents?	<input type="checkbox"/> No <input checked="" type="checkbox"/> Yes	Indicate on site plan the size and location of canopies & tents. Date installed: <i>2-11</i> Date removed: <i>2-13-14</i>
Will there be events in the air?	<input checked="" type="checkbox"/> No <input type="checkbox"/> Yes	Indicate on site plan what & where.
Will a stage be set up?	<input type="checkbox"/> No <input checked="" type="checkbox"/> Yes	Indicate on site plan the size and location of the stage. <i>Inside tent</i>
Will there be temporary fencing?	<input type="checkbox"/> No <input checked="" type="checkbox"/> Yes	Indicate on site plan the dimensions and location of the fencing. <i>Along Union & Maple</i>
Will traffic control devices be needed?	<input type="checkbox"/> No <input checked="" type="checkbox"/> Yes	Number needed: <i>13 County</i>
Will there be a fire or fires?	<input checked="" type="checkbox"/> No <input type="checkbox"/> Yes	Indicate on site plan the dimensions and location of the fire(s).
Will power be needed?	<input type="checkbox"/> No <input checked="" type="checkbox"/> Yes	Indicate on site plan the location(s) of power source. Additional permits may be needed-contact MMU 679-1451.
Event attendance at 100 persons or greater requires sanitation facilities. Indicate sanitation facilities location on site plan if required. If not required, describe sanitation plan here: <i>At Tent & Finish Line</i> <i>Located at Celebration Tent & Headquarters</i>		
Describe parking arrangements for the event and show on the traffic plan: <i>City Streets & Lots</i> <i>High School</i>		
Describe trash removal and clean-up plan during and after event: <i>Quality will be removing trash as needed during the whole event</i>		

This permit is not transferable, nonrefundable, and is not valid for any other date or purpose than specified above. An approved copy of this permit must be available for inspection during the period of use.

Special Events Waiver of Liability Agreement:

I agree to abide by all applicable City Ordinances regulating special events and the use of public parks. I agree to indemnify and hold the City of Mora harmless for any personal injury claims resulting from our use of public property or organized public event and waive any right to make claims or bring lawsuit against the City or anyone working on behalf of the City. I agree to pay for any damage done to public property as a result of our organization's use of public property that exceeds the damage deposit.

Please Note: Applications and other materials (map, race route, etc.) submitted for approval will be considered final once the permit is approved by the City Council. Please be sure all information on the application is correct.

Shawn J. Olson
Signature of Authorized Representative

100 S. Union St. Oct. 28, 2021
Address/City/St/Zip Mora, MN 55051 Date

PAYMENT INFORMATION		
Event Fee: \$50	Date Paid: 10/28/21 Amount Paid: \$50.00	Staff Initials: J
Key/Event Deposit(s): \$100	Date Paid: 10/28/21 Amount Paid: \$100.00 Date Returned:	Staff Initials: J
Key: N/A	Key #: Date Issued: Date Returned:	Staff Initials: Staff Initials:
Comments:		

Authorization and Comments

[Signature] 11/10/21
Property Coordinator or Designee Signature and Date

I have reviewed the application and have the following comments and conditions:

Caterer permit + insurance must be submitted once chosen.
Temp. Liquor license app received submit to AG+E after council approval Fees Paid.

[Signature] 11-9-21
Building Official Signature and Date

I have reviewed the application and have the following comments and conditions:

Call for inspection before occupancy. Ensure exits have emergency battery back up lighting.

[Signature] 11-4-2021
Public Works Director Signature and Date

I have reviewed the application and have the following comments and conditions:

- Proper Safety PPE is worn by workers during setup and tear down.
Visibility has been a concern for drivers in past. Road closure of 3:30-4:00pm, same as past, due to school bussing.

[Signature] 11/10/2021
Deputy Clerk Signature and Date

I have reviewed the application and have the following comments and conditions:

Fire Chief or Designee Signature and Date

I have reviewed the application and have the following comments and conditions:

INSPECTION OF
BATTER, Backup Exit Lights
& FIRE EXTINGUISHERS
BEFORE EVENTS.

Kanabec County Sheriff or Designee Signature and Date

I have reviewed the application and have the following comments and conditions:

11.10.21
City Administrator Signature and Date

I have reviewed the application and have the following comments and conditions:

compliance w/ all above comments
& conditions.

11/16/21 / 11/12/21
City Council Approval Date / Permit Issued Date

EVENT FEES			
Permit Base Fee	\$50	Late Fee	\$100
Damage/Key Deposit	\$100	Cancellation Fee	\$15
Additional Options (in addition to base fee)			
Street Closure/Parade	\$25		
Traffic Control Devices	\$50 (covers drop-off and pick-up at event site)	County	
Event Storage Fee	\$50		
Garbage Removal	\$45/hr. (deducted from damage deposit)		
Event Clean-up	\$45/hr. (deducted from damage deposit)		



City of Mora
101 Lake Street South
Mora, MN 55051-1588

Tel: 320.225.4804
Fax: 320.679.3862
E-mail: m.yoder@cityofmora.com

BUSINESS LICENSE APPLICATION

Business

Legal Name Vasaloppet, Inc.
Trade Name (d/b/a) Vasaloppet USA
Mailing Address 100 Union St.
Mora, MN 55051
Telephone 320-679-2629
Federal Tax ID or SSN 41-1286376
Minnesota Tax ID 5695367

Owner/Manager

Name Debbie Morrison
Title Board Member
Street Address 2752 215th Ave
Mailing Address Mora, MN 55051
Telephone 320-492-0727
E-Mail Address marketing@vasaloppet.org
Driver's License Number H208040257910^{orig}
Date of Birth 08/10/1958
U.S. Citizen Yes No

Licenses

Select one: New Application ~~Renewal Application~~

- Liquor On-Sale \$2,200
- Liquor Sunday On-Sale \$200
- Wine On-Sale \$375
- 3.2 Beer On-Sale \$125
- 3.2 Beer Off-Sale \$125
- Temporary - Liquor On-Sale / 3.2 Beer On-Sale / Consumption & Display (circle one) \$75/license + \$15/day
- Pawnbroker \$2,000
- Massage Therapist \$60
- Brew Pub On-Sale \$2,200
- Brew Pub Off-Sale \$225
- Brewer Tap Room \$500
- Small Brewer Off-Sale \$225
- Consumption & Display \$125
- Taxicab \$35
- Sexually Oriented Business \$5,000
- Club Liquor On-Sale <200 \$300
- Club Liquor On-Sale 201-500 \$500
- Club Liquor On-Sale 501-1000 \$650
- Club Liquor On-Sale >1001 \$800
- Tobacco \$125
- Mixed Municipal Solid Waste \$500
- Roll-Off Service Solid Waste \$150

Total Fees \$ 75 total = \$90.⁰⁰

Term

The applicant requests the above licenses for a term from 12:01 a.m. on the 10 day of Feb 2022 to 12:00 midnight on the 10 day of Feb 2022.

The applicant hereby makes application for the above-indicated licenses for the stated term. Further, the applicant agrees to comply with all ordinances and regulations of the City of Mora and with the conditions of the license(s); understands that licenses are not transferable and that the issuance of the license creates no legal liability, express or implied, on the municipality; and certifies that the information contained herein is true and correct to the best of the applicant's knowledge.

Signature of Applicant [Signature] Date _____

Date Filed <u>10/28/21</u>	Fee(s) Paid \$	Receipt Number	
Background Check Submitted	<input type="checkbox"/> Approve	<input type="checkbox"/> Disapprove	Property Taxes
Council Disposition	Date	License Number(s)	



City of Mora
101 Lake Street South
Mora, MN 55051-1588

Tel: 320.225.4804
Fax: 320.679.3862
E-mail: m.yoder@cityofmora.com

**ALCOHOL & TOBACCO LICENSE
Supplemental Application**

Business Legal Name Vasaloppe, INC

Date 10/25/21

Provide information on separate sheet of paper.

For All Licenses

1. On a separate piece of paper:
 - a. Supply the name, title, address, social security number, and date of birth for owner if a sole proprietorship, each partner if a partnership or each officer if a corporation.
 - b. Supply the owners', partners', officers', and managers' present occupation and place of business.
 - c. Supply the owners', partners', officers', and managers' place of residence for the last five (5) years.

2. Address to be licensed.
3. Number of years at this location.
4. Name and address of owner of the premises to be licensed.
5. Date business established under present ownership.

YES NO Has any of the owner/managers ever applied for or held a license for alcoholic beverages/tobacco in any other jurisdiction? If so, describe on a separate sheet of paper (give business name & address, jurisdiction name & address, and dates).

YES NO Has any of the owner/managers ever been convicted of a felony or of a violation of any federal or state laws or local ordinances relating to the manufacture, possession, transportation, or sale of alcoholic beverages/tobacco? If so, describe on a separate sheet of paper (give owners/managers' names, description of violations, court name & address, and dates of conviction).

YES NO Does any manufacturer or wholesaler of alcoholic beverages have any ownership or other financial interest in the business? If so, describe on a separate sheet of paper.

YES NO Are there any delinquent property taxes, special assessments or other charges due to the city on the property to be licensed?

YES NO Does the business carry liquor liability (Dram Shop) insurance? If so, attach a certificate of insurance.

On-Sale Alcohol Applications Only.

YES NO Is food served at this location? If so, indicate the seating capacity for food service. _____

YES NO Will alcoholic beverages be sold or consumed outside of the enclosed building on the licensed premises? If so, attach a scale drawing showing the licensed premises, and areas where sales and consumption will take place.

3.2 Beer & Wine Applications Only.

Sales of 3.2 Beer/Wine in the 12 month period ending _____

On-Sale _____ Off-Sale _____

Acknowledgements

The applicant agrees to abide by all pertinent regulations governing the licenses applied for, including city ordinances, as well as county, state, or federal laws. The applicant further agrees to indemnify and hold harmless the city, its agents, officers, and employees from any and all claims, causes of action, liabilities, losses, damages, costs, and expenses, and agrees to defend any action brought against the city on any related matter, and to pay all costs and expenses incurred in connection therewith. The city shall in no way be liable for any claims or charges incurred by the licensee.

Name of Applicant Debbie Morrison

Title Director Headquarters

Signature of Applicant [Signature]

Date 10/25/21



Responsible Serving of Food and Alcohol

Responsible Serving of Alcohol

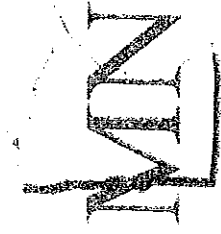
This certificate confirms that

Debbie Morrison

has successfully passed the Professional Server Certification Corporation (PSCC) Responsible Serving of Alcohol course of study and has demonstrated the skill level and knowledge necessary to act as a responsible alcohol server.

Copy of last years!

Certificate #: PSCC10000543381
Award Date: 10-21-2021
Expiration Date: 10-20-2025



To verify this certificate, go to Rserveing.com.

Robert V. Graham

Robert Graham, President/CEO



City of Mora
 101 Lake Street South
 Mora, MN 55051-1588

Tel: 320.225.4804
 Fax: 320.679.3862
 E-mail: m.yoder@cityofmora.com

**CERTIFICATION OF COMPLIANCE-
 MINNESOTA WORKERS' COMPENSATION LAW**

Business Legal Name Vasaloppet, Inc

Date 10/25/21

Minnesota Statutes, § 176.182 requires every state and local licensing agency to withhold the issuance or renewal of a license or permit to operate a business or engage in any activity in Minnesota until the applicant presents acceptable evidence of compliance with the workers' compensation insurance coverage requirement of Minnesota Statutes, Chapter 176. The required workers' compensation insurance information is the name of the insurance company, the policy number, and the dates of coverage, or the permit to self-insure. This information is required by law. Licenses and permits to operate a business may not be issued or renewed if this information is not provided and/or is falsely reported. If the required information is not provided or is falsely stated, it shall result in a \$2,000 penalty assessed against the applicant by the commissioner of the Department of Labor and Industry. This information will be collected by the licensing agency and retained in their files.

Insurance Company Name: Accord / Town & Country Insurance

Policy Number: AS20993

Dates of Coverage: 10/23/2022

OR

I am not required to have workers' compensation liability coverage because:

I have no employees who are covered by the workers' compensation law (see Minnesota Statutes § 176.041 for a list of excluded employees these include spouse, parents, children, and certain farm employees). Explain why your employees are not covered:

I am self-insured (include copy of permit to self insure)

I certify that the information provided above is accurate and complete and that a valid workers' compensation policy or exception will be kept in effect at all times as required by law.

Name of Applicant Debbie Morrison

Title Director, Headquarters

Signature of Applicant [Signature]

Date 10/25/21

NOTE: If your Workers' Compensation policy is cancelled within the license period, you must notify the city by resubmitting this form.



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
10/29/2021

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Town & Country Insurance 600 Clark Street P.O Box 89 Mora MN 55051		CONTACT NAME: Rhonda Scheffer-Domino PHONE (A/C, No, Ext): (320) 679-4400 E-MAIL ADDRESS: rhonda@townandcountry-ins.com FAX (A/C, No): (320) 233-6687	
INSURED Vasaloppet, Inc. PO Box 22 Mora MN 55051-1541		INSURER(S) AFFORDING COVERAGE	
		INSURER A: West Bend Mutual Insurance Company	NAIC # 15350
		INSURER B:	
		INSURER C:	
		INSURER D:	
		INSURER E:	
		INSURER F:	

COVERAGES **CERTIFICATE NUMBER:** CL2110713932 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:			A520993	10/23/2021	10/23/2022	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COM/PROP AGG \$ 2,000,000
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
	<input type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below						PER STATUTE OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$
A	Liquor Liability			A979572	10/01/2021	02/11/2022	Each Occurrence \$1,000,000 Aggregate \$1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
Liquor Liability policy is in effect but coverage is limited to 2/10/2021-2/11/2021 per Form NS 0034 GL 04 14 per attached.

CERTIFICATE HOLDER MN Dept of Public Safety Alcohol & Gambling Enforcement 445 Minnesota Street Suite 222 St Paul MN 55101	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE <i>Rhonda Scheffer-Domino</i>
--	---

Draft Schedule for Vasaloppet 2022. Happy 50th!!

*Please note that start times are estimated and subject to change due to the weather

*Monday/Tuesday, Feb. 7 & 8

Celebration Tent Setup, time dependent on delivery crew, located on SW corner lot of Union & Forest Avenue (old feed mill site)

*Wednesday Feb. 9

Celebration Tent Open to the public 12 PM – 8 PM

*Thursday, Feb. 10

3 pm to 7 pm Taste of Vasaloppet Event at Celebration Tent, Separate Permit

-Proof of liability insurance naming the City as an additional insured.

-Caterer will be serving at the Celebration Tent, Liability certificate of insurance & caterer permit to be sent separately.

-Vasaloppet Insurance policy to be sent to City.

-Description: 4th annual, ticketed event, local licensed alcohol beverage producers will be serving samples of their craft beverages. ID's will be checked at the door, Kanabec Co Sheriff's reserve will be on site. Free beverages provided for designated drivers. Proceeds go to non-profit organization Vasaloppet, Inc.

*Friday, Feb. 11

4 pm – 10 pm Snow added to Union Street & Maple Ave

7 pm – 10 pm Community Party

*Saturday, Feb. 12

9 am Vasa 47 km

11 am Dala 32 km

12:30 pm Team & Bellringer 21 km

11 am – 2 pm Lunch for Skiers (free & available for purchase) at Celebration Tent

*Sunday, Feb. 13

9 am Classic 42 km

10 am Classic 21km

1 pm Miniloppet

11 am – 2 pm Lunch for Skiers (free & available for purchase) at Celebration Tent

5 pm – 7 pm Snow removal from Roads

*Monday/Tuesday, Feb. 14 & 15

Removal of Celebration Tent, times dependent on rental crew, located on SW corner of Union & Forest Ave. (old feed mill site)

***Additional Site Information**

Old feed mill site will have the Celebration Tent located on it, in a similar location to past years. The tent will have tables, booths and trash containers located within it. A dumpster and portable toilets (6) will be located behind/to the side of the tent. The electricity for the tent will come from the power pole on the lot. A meter for this event will be obtained. Generators will be utilized at various locations near the start area.

Ambulance locations will be determined by Welia Health and the board at a later date.

Portable toilets (2) will be located to the East side of the Vasaloppet Headquarters building.

Contact Person for the sound amplification is Jon Larson, 320-496-0629

Traffic Plan

All Signs and placement shall follow Chapter 6 of the Minnesota Manual on Uniform Traffic Devices (MN MUTCD 2018 version. This shall be considered a short term closure (3 days or less)

Traffic barricades shall all be Type III and have flashing lights. These will be located at Union street and Forest Ave and Maple Ave and Park Street. These Type III barricades should be placed from curb to curb with the following signs on them:

- 1) A minimum of one (1) Road Closed at each intersection
- 2) One (1) Detour sign with arrow in the direction of detour. On Forest St. two (2) arrows and signs will be used, for both East and West Detours.
- 3) One (1) Flashing light on each barricade

*The above signs will be borrowed from the County

Detour ahead signs with Flasher shall be located at:

- 1) North East corner of Forest Ave and Lake St.

Road Closed ahead signs with Flashers shall be located at the following corners:

- 1) North East corner of Forest Ave and Park St.
- 2) South East Corner of Maple Ave and South Wood St.

Detour signs with arrows shall be located at the following intersections:

- 1) North East corner of Forest Ave. and Park St.
- 2) North West corner of Forest Ave. and Park St.
- 3) South East Corner of Forest Ave. and Park St.
- 4) North West corner of Forest Ave. and Lake St.

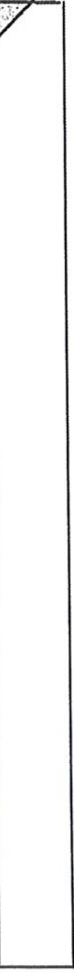
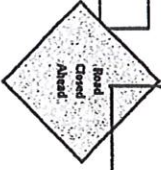
Turn signs shall be located at the following positions:

- 1) No left turn at the South West corner of Forest Ave. and Union St.
- 2) No Right turn at the North East corner of Forest Ave. and Union St.

Road closed ahead signs for North 9th St.

YOU MUST NOTIFY KANABEC COUNTY SHERIFF'S OFFICE PRIOR TO CLOSING THE ROAD @ 320-679-8400

North

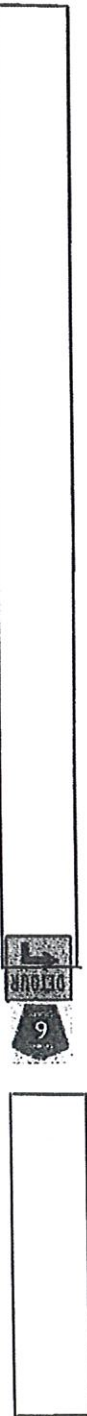


N Wood St



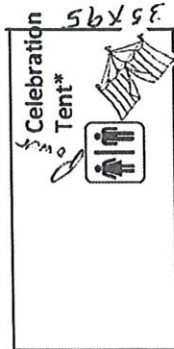
N Wood St

Forest Ave

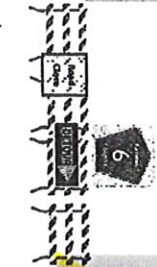


N Park St

N Park St



Maple Ave



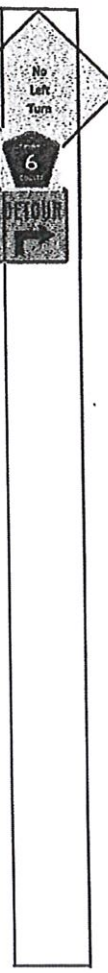
Union St

Union St



N Lake St

N Lake St



Vine St

Vine St

Forest Ave

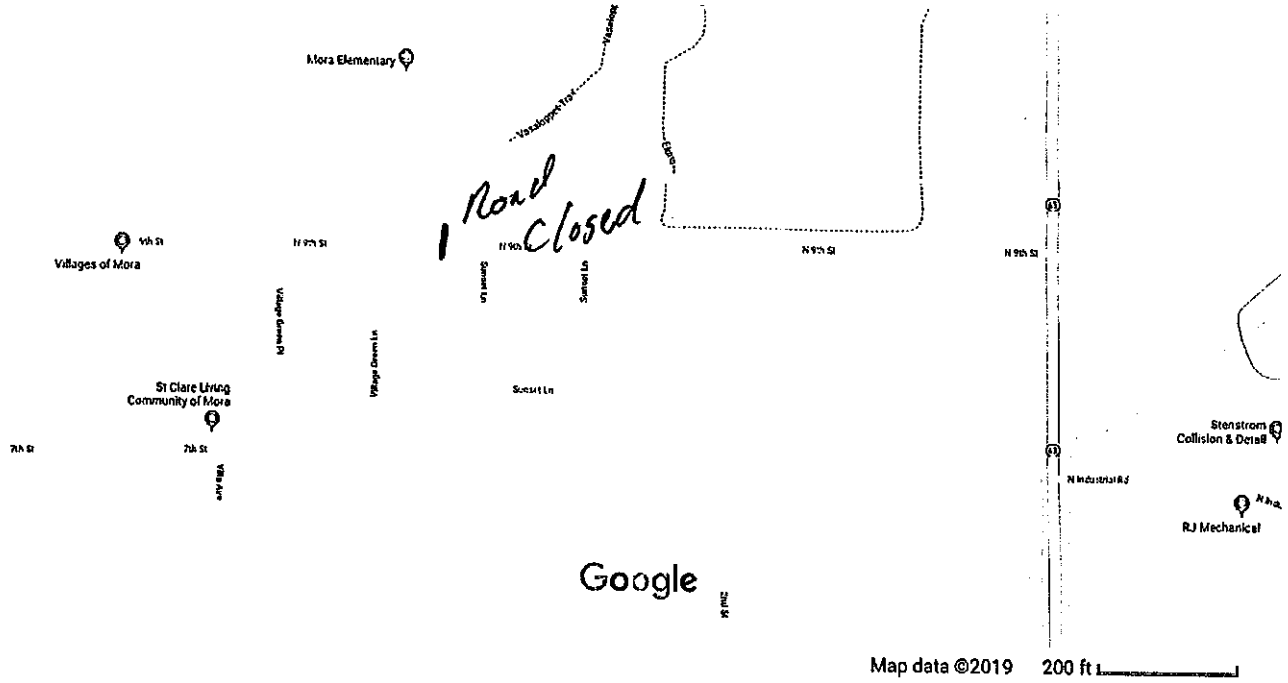


MN MUTCD 6K-80

*Stage to be located inside of Celebration Tent

41 Blue Estate, Escondido

Google Maps



Google

Map data ©2019

200 ft



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

10/28/2021

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Town & Country Insurance 600 Clark Street P.O. Box 89 Mora MN 55051	CONTACT NAME: Rhonda Scheffer-Domino PHONE (A/C, No, Ext): (320) 679-4400 E-MAIL ADDRESS: rhonda@townandcountry-ins.com	FAX (A/C, No): (320) 233-6667
	INSURER(S) AFFORDING COVERAGE	
INSURED Vasaloppet, Inc. PO Box 22 Mora MN 55051-1541	INSURER A: West Bend Mutual Insurance Company NAIC # 15350	
	INSURER B:	
	INSURER C:	
	INSURER D:	
	INSURER E:	

COVERAGES **CERTIFICATE NUMBER:** CL21102813971 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.


INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR	Y		A520993	10/23/2021	10/23/2022	EACH OCCURRENCE \$ 1,000,000
	GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:						DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000
							MED EXP (Any one person) \$ 5,000
							PERSONAL & ADV INJURY \$ 1,000,000
							GENERAL AGGREGATE \$ 2,000,000
							PRODUCTS - COMP/OP AGG \$ 2,000,000
							\$
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident) \$
							BODILY INJURY (Per person) \$
							BODILY INJURY (Per accident) \$
							PROPERTY DAMAGE (Per accident) \$
							\$
	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$						EACH OCCURRENCE \$
							AGGREGATE \$
							\$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below						PER STATUTE OTH-ER
							E.L. EACH ACCIDENT \$
							E.L. DISEASE - EA EMPLOYEE \$
							E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Vasaloppet Races

The City of Mora is listed as an additional insured.

CERTIFICATE HOLDER**CANCELLATION**

City of Mora 101 Lake Street South Mora MN 55051	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE 
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MEMORANDUM

Date January 18, 2022
To Mayor and City Council
From Natasha Segelstrom, Administrative Services Director
Joe Kohlgraf, Public Works Director
RE Authorization 2022 CIP Project Approval

SUMMARY

The City of Mora Purchasing Policy applies to all purchases or rentals of supplies, materials, or equipment or for the construction, alteration, repair, or maintenance of real or personal property. Department heads are required authorization prior to purchasing items over \$5,000. Below policy outlines staff limitations to purchasing items.

Section 1.3 Authorization to Purchase (A) Purchases authorized by Department Heads. Department Heads are authorized to approve purchases, where said purchase is included in the current year adopted budget and does not require the approval of a contract, in an amount not to exceed \$5,000.

(C) Purchase authorized by the Board. All other purchases must be approved by the board. All contracts, regardless of size, must be approved by the board. The board may amend the current year budget to accommodate purchase not anticipated in the budget.

BACKGROUND INFORMATION

In December 2021, City Council approved the 2022 budget that budgeted for \$75,000 for a new tractor backhoe. Due to unforeseen increases in equipment and delayed production, the original piece of equipment is no longer feasible and exceeds the budgeted item. Public Works Director Kohlgraf received a comparable piece of equipment, below the budgeted amount with a time sensitive agreement date. Segelstrom relayed this information to individual council members, requesting to move forward to secure the equipment prior to the January 18, 2022 City Council Meeting.

RECOMMENDATIONS

Formally approve the authorization to purchase the 2022 budgeted item.
Formally approve the purchase of the 2019 John Deere 310SL.

Attachments

Time Sensitive Request Authorizing Equipment Purchase
2022 Approved Capital Improvement Program
Original Equipment Quote
In Stock Equipment Quote Expiration Date 1/14/2022
Councilmember Broekemeier Response
Councilmember Anderson Response
Councilmember Shepard Response
Agreement securing 2019 John Deere 310SL



CITY OF MORA MORA MUNICIPAL UTILITIES



101 Lake Street South
Mora, MN 55051-1588

ci.mora.mn.us

320.679.1511

Fax 320.679.3862

320.679.1451

To: Mayor and Council members

As you may know, with production and parts there have been delays and purchasing delays have gotten us off to a bad start this year. While some items have longer timelines to order and receive items, I have also experienced timelines shrink due to product availability. For this reason, I am requesting the ability to sign a purchase agreement prior to the next scheduled meeting to secure a unit and the state price for this piece of equipment.

I am currently working on a tractor backhoe that was budgeted in the CIP for purchase this year (2022) for \$75,000.00. Prices have sky rocketed and now am no longer able to afford the item that was quoted last year. I have been given the option for a (2019), which is ready to go with minimal hours. I am asking at this time, to move forward and sign the agreement (Quote is good till January 14th) and bring forward for formal approval at the next council meeting for transparency of purchase.

Our current tractor backhoe is a New Holland, 2003 LB 75.B, and is reaching its end of life. It will be due for a rebuild (engine and hydraulics) very soon and is not worth putting that type of investment back into it. I am looking at an equivalent sized machine, a 2019 John Deere 310SL. Attached are 2 quotes and we would be looking at the lesser of the two. There have been many up-grades on the equipment and how it works (safety and power). This piece of equipment is used at the cemetery, on storm water projects/repairs, water and sewer repairs and many other items relating to the utilities and city. I am hoping to take advantage of this pricing before this opportunity is unavailable and the prices continue to rise.

I have been working on this since last fall and find this to be the best offer I can find for the City to purchase.

Thank you for the consideration.

Joe Kohlgraf

2 quotes attached- 2019 310SL-\$67,223.63
 2020 310SL-\$96,641.55

City of Mora, Minnesota
Capital Improvement Program
 2022 thru 2026

PROJECTS BY DEPARTMENT

Department	Project #	Priority	2022	2023	2024	2025	2026	Total
1110 - Mayor & Council								
Agenda Management Software	1110-2019-01	4	5,000					5,000
1110 - Mayor & Council Total			5,000					5,000
1520 - Finance								
Copy Machine Replacement	1520-2019-01	2			12,000			12,000
1520 - Finance Total					12,000			12,000
1920 - Information Technology								
City Hall Computer Replacement	1920-2019-02	1	2,000					2,000
Rebranding	1920-2019-05	5		20,000	20,000	20,000		60,000
1920 - Information Technology Total			2,000	20,000	20,000	20,000		62,000
1940 - City Hall Building								
City Hall Paint & Carpet Refresh	1940-2019-03	4	5,000	6,000				11,000
1940 - City Hall Building Total			5,000	6,000				11,000
2120 - Law Enforcement								
Squad Mobile Computer Replacement	2120-2019-01	2		4,500	4,500	4,500	4,500	18,000
Squad Camera Replacement	2120-2019-03	1				6,500	6,500	13,000
Squad Car Replacement	2120-2019-05	1					40,000	40,000
Squad Radar Replacement	2120-2019-07	1	4,000	4,000	4,500			12,500
2120 - Law Enforcement Total			4,000	8,500	9,000	11,000	51,000	83,500
3121 - Streets								
Road Grader Replacement	3121-2019-01	2					200,000	200,000
Tractor Backhoe Replacement	3121-2019-02	2	75,000					75,000
Street Sweeper Replacement	3121-2019-05	2		240,000				240,000
Double-Drum Ride-On Roller Replacement	3121-2019-06	4			40,000			40,000
Portable Air Compressor Replacement	3121-2019-08	4			14,000			14,000
Stationary Equipment/Vehicle Lift Replacement	3121-2019-09	3			30,000			30,000
Sand & Salt Shed Structure Replacement	3121-2019-10	1					125,000	125,000
Heavy Duty Dump Truck Replacement	3121-2019-11	1					200,000	200,000
Heavy Duty Dump Truck Replacement	3121-2019-12	1			200,000			200,000
Medium Duty Dump Truck Replacement	3121-2019-13	2	97,000					97,000
Heavy Duty Dump Truck Replacement	3121-2019-14	2			200,000			200,000
Streets Service Truck Replacement	3121-2019-17	3		48,000				48,000
Streets Service Truck Replacement	3121-2019-18	1			35,000			35,000
East Emergency Warning Siren	3121-2019-19	4				40,000		40,000
3121 - Streets Total			172,000	288,000	519,000	40,000	525,000	1,544,000

Department	Project #	Priority	2022	2023	2024	2025	2026	Total
3180 - City Garage								
Storage Facility Addition	3180-2019-01	2	100,000					100,000
3180 - City Garage Total			100,000					100,000
5124 - Aquatic Center								
Pool Filter Replacement	5124-2020-01	2			370,000			370,000
Paint Lap Pool	5124-2020-02	1		14,650				14,650
Cement Repair on Slides	5124-2020-03	1	5,000					5,000
Cement Repair on Pool Deck	5124-2020-04	2				5,000		5,000
Diving Board Replacement	5124-2021-01	1	7,000					7,000
MAC Security Cameras	5124-2021-02	2	8,000					8,000
5124 - Aquatic Center Total			20,000	14,650	370,000		5,000	409,650
5202 - Parks								
Park/Cemetery Mower Replacement	5202-2019-01	1	17,000			17,000		34,000
Park Compact Utility Vehicle	5202-2019-03	4					6,000	6,000
Parks Service Truck Replacement	5202-2019-06	4		35,000				35,000
New Park in Fox Run Development	5202-2021-01	1	80,000	80,000				160,000
Library Park Improvements	5202-2021-02	2		50,000	50,000	50,000		150,000
Renovate Pavilion Near City Hall	5202-2021-03	1	10,000					10,000
5202 - Parks Total			107,000	165,000	50,000	67,000	6,000	395,000
7310 - Airport								
Airport Surface Maintenance Equipment	7310-2019-05	2		155,000				155,000
Airport A & D Driveway/Parking Lot Rehabilitation	7310-2019-07	3			55,000			55,000
Airport Fuel Line Upgrade	7310-2020-01	1	29,000					29,000
7310 - Airport Total			29,000	155,000	55,000			239,000
7810 - Cemetery								
Cemetery Expansion	7810-2019-01	4		15,000	15,000			30,000
Cemetery/Park Mower Replacement	7810-2019-02	1	17,000			17,000		34,000
Cemetery Road Improvements	7810-2019-04	3	35,000	35,000			70,000	140,000
Cemetery Compact Utility Vehicle Replacement	7810-2019-05	3		15,000				15,000
Cemetery Columbarium	7810-2020-02	4			25,000			25,000
7810 - Cemetery Total			52,000	65,000	40,000	17,000	70,000	244,000
GRAND TOTAL			496,000	722,150	1,075,000	155,000	657,000	3,105,150



JOHN DEERE

Investment Proposal (Quote)

RDO Equipment Co.
6700 Highway 10 Northwest
Sauk Rapids MN, 56379

Phone: (320) 259-6222 - Fax: (320) 259-6014

Proposal for:
CITY OF MORA
101 LAKE ST S
MORA, MN, 550511538
KANABEC

Investment Proposal Date: 12/27/2021
Pricing Valid Until: 1/10/2022
Deal Number: 1514981
Customer Account#: 1511013
Sales Professional: Bryce Johnson
Phone: (320) 259-6222
Fax:
Email: BTJohnson@rdoequipment.com

Equipment Information

Quantity	Serial Number Stock Number	Hours (approx.)	Status / Year / Make / Model Additional Items	Cash Price
1	TBD TBD	0	New 2022 JOHN DEERE 310SL 0A71T 310SL BACKHOE LOADER 2401 English Decals with English Operator and Safety Manuals 170K JDLINK™ 3095 Mechanical Front Wheel Drive (MFWD) with Limited Slip Differential Autoshift Transmission 2035 Cab 9060 Front View Mirror 9210 Left Side Console Storage with Cup Holders 9916 Radio, Bosch Premium Package 9920 Exterior Rear View Mirrors (2) 9965 Seat, Cloth Air-Suspension 4891 Firestone 21L - 24 12PR & 12.5/80-18 12PR Traction Sure Grip Lug, Front 8685 Dual Maintenance Free Batteries With Disconnect and Jump Post 9905 Strobe Light with Magnetic Mount 6020 Extendible Dipperstick 6220 Auxiliary Hydraulic with One Way Flow (Hammer) 5285 Pilot Controls, Two Lever, with Pattern Selection 5440 New Series Multi-Brand Quick Coupler - Less Thumb 5626 18" (457 mm) Wide, Heavy-Duty, 5.1 Cu. Ft. (0.14 Cu. M.) Capacity Bucket 9035 Standard Stabilizer Legs 7650 1.3 Cu. Yd. (1.0 Cu. M.) 92 in. (2.34 m) wide Heavy-Duty Long-Lip Coupler Bucket with Cutting Edge and Skid Plates 7035 Loader Coupler, 2-Function Hydraulics, Single Lever 8475 1000 Lb. (454 kg) Front Counterweight 1065 John Deere PowerTech™ EWL 4.5L (276 Cu. In.) Engine Meets Final Tier 4 and Stage IV Emissions 9080 Engine Coolant Heater 9515 Diagnostic Oil Sampling Ports 9088 Hydraulic Fluid - Hydrau XR Synthetic Oil Other Filters and Manuals Warranty -John Deere Power Train & Hyd.-60 Months, 3000 Hours,Deductible: 0, Exp Date: 12/27/2026	\$112,641.55

Equipment Subtotal: \$112,641.55

Trade Information

Serial Number	Year / Make / Model	Payoff Information	Trade In Hours	Trade In Value
031044600	0 NEW HOLLAND LB75B	\$0.00	2440	(\$17,000.00)
Total Trade in Value:				(\$17,000.00)
Trade Balance Owed:				\$0.00
Net Difference:				(\$17,000.00)

Purchase Order Totals

Balance:	\$95,641.55
Total Taxable Amount:	\$0.00
MN STATE TAX:	\$0.00
MN SPECIAL TAX:	\$0.00
Sales Tax Total:	\$0.00
Sub Total:	\$95,641.55
Cash with Order:	\$0.00
Balance Due:	\$95,641.55



JOHN DEERE

Investment Proposal (Quote)

RDO Equipment Co.
6700 Highway 10 Northwest
Sauk Rapids MN, 56379
Phone: (320) 259-6222 - Fax: (320) 259-6014

Proposal for:
CITY OF MORA
101 LAKE ST S
MORA, MN, 550511538
KANABEC

Investment Proposal Date: 1/5/2022
Pricing Valid Until: 1/19/2022
Deal Number: 1514761
Customer Account#: 1511013
Sales Professional: Bryce Johnson
Phone: (320) 259-6222
Fax:
Email: BTJohnson@rdoequipment.com

Equipment Information

Quantity	Serial Number Stock Number	Hours (approx.)	Status / Year / Make / Model Additional Items	Cash Price
1	1T0310SLKJF343261 X771023	1386	New 2019 JOHN DEERE 310SL 9920 MIRRORS EXTERIOR REAR VIEW 2 9919 SUN VISOR 9916 RADIO PREMIUM PACKAGE 9515 FLUID SAMPLING 9505 GUARD FULL MFWD 9210 CONSOLE W/CUP HOLDER - LEFT 9140 BUCKET CYLINDER HEAVY DUTY 9116 ROOF W/LED LIGHTS 9080 HEATER ENGINE COOLANT 110V 9060 MIRRORS INTERIOR 8685 BATTERY DUAL W/JUMP POST 8485 COUNTERWEIGHT 1250LB. 7650 LDR BKT 1.3CY LG LIP BKT 92" 7035 LDR CPLR 1LEVER NO AUX W/RC 6220 HYD REAR AUX 1WAY FLOW 6020 DIPPER EXTENDABLE 9965 SEAT CLOTH AIR SUSPENSION 5440 COUPLER QUICK UNIVERSAL 5285 CONTROL PILOT 4466 TIRE GAL 21L24 12.5/80-18 3065 AXLE MFWD W/LIMITED SLIP 2401 DECAL ENG W/ENG PACKET 2035 CAB STANDARD 170C JDLINK 5YR TEMP LICENSE 50HR 1065 ENGINE FT4 Other Manuals&Filters Warranty -John Deere Power Train & Hyd.-48 Months, 3000 Hours,Deductible: 0, Exp Date: 12/2/2022	\$83,201.63
1	1000001 X867716	0	Attachment - New 2019 JOHN DEERE 410HD24	\$1,022.00

Equipment Subtotal: \$84,223.63

Trade Information

Serial Number	Year / Make / Model	Payoff Information	Trade In Hours	Trade In Value
031044600	0 NEW HOLLAND LB75B	\$0.00	2440	(\$17,000.00)
Total Trade in Value:				(\$17,000.00)
Trade Balance Owed:				\$0.00
Net Difference:				(\$17,000.00)

Purchase Order Totals

Balance:	\$67,223.63
Total Taxable Amount:	\$0.00
MN STATE TAX:	\$0.00
MN COUNTY TAX:	\$0.00
MN SPECIAL TAX:	\$0.00
Sales Tax Total:	\$0.00
Sub Total:	\$67,223.63
Cash with Order:	\$0.00
Balance Due:	\$67,223.63



Retail Purchase Order

RDO Equipment Co.
 6700 Highway 10 Northwest
 Sauk Rapids MN, 56379
 Phone: (320) 259-6222 - Fax: (320) 259-6014

Bill To:
 CITY OF MORA
 101 LAKE ST S
 MORA, MN, 550511538
 KANABEC ()
 (320) 679-1511

Purchase Order Date: 1/10/2022
Purchase Order #: 1514761
Purchaser Account #: 1511013
Customer Purchaser Type: Governmental - City/Town/Village
Customer Market Use: Road Building - Highways & Sts. Const.
Location of First Working Use: MORA, MN, 550511538
Dealer Account Number: 178713
Sales Professional: Bryce Johnson
Phone: (320) 259-6222
Fax:
Email: BTJohnson@rdoequipment.com

Equipment Information

Quantity	Serial Number Stock Number	Hours (approx.)	Status / Year / Make / Model Additional Items	Cash Price
1	1T0310SLKJF343261 X771023	1386	New 2019 JOHN DEERE 310SL Other Manuals&Filters Warranty -John Deere Power Train & Hyd.-48 Months, 3000 Hours,Deductible: 0, Exp Date: 12/2/2022	\$83,201.63
1	1000001 X867716	0	Attachment - New 2019 JOHN DEERE 410HD24	\$1,022.00
Equipment Subtotal:				\$84,223.63

Trade Information

Serial Number	Year / Make / Model	Payoff Information	Trade In Hours	Trade In Value
031044600	0 NEW HOLLAND LB75B	\$0.00	2440	(\$17,000.00)
Total Trade in Value:				(\$17,000.00)
Trade Balance Owed:				\$0.00
Net Difference:				(\$17,000.00)

Purchase Order Totals

Balance:	\$67,223.63
Total Taxable Amount:	\$0.00
MN STATE TAX:	\$0.00
MN COUNTY TAX:	\$0.00
MN SPECIAL TAX:	\$0.00
Sales Tax Total:	\$0.00
Sub Total:	\$67,223.63
Cash with Order:	\$0.00
Balance Due:	\$67,223.63

Legal Information

For the Construction Product(s)

ACKNOWLEDGMENTS - Purchaser offers to sell, transfer, and convey the item(s) listed as "Trade In" to the Dealer at or prior to the time of delivery of the above Product(s), as a "trade-in" to be applied against the cash price. Purchaser represents that each "trade-in" item shall be free and clear of all security interests, liens, and encumbrances at the time of transfer to the Dealer except to the extent shown below. The price to be allowed for each "trade-in" item is listed on this document. The Purchaser promises to pay the balance due shown hereon in cash, or to execute a Time Sale Agreement (Retail Installment Contract), or a Loan Agreement for the purchase price of the Product(s), plus additional charges shown thereon, or to execute a Lease Agreement, on or before delivery of the Product(s) ordered herein. Despite delivery of the Product(s) to the Purchaser, title shall remain with the Seller until one of the foregoing is accomplished. Except as provided herein and as necessary to protect RDO Equipment from the claims of a bankruptcy trustee or a buyer in the ordinary course of business, the Purchaser and the Dealer agree that this Purchase Order is not a security agreement and that delivery of the Product(s) to the Purchaser pursuant to this Purchase Order will not constitute possession of the Product(s) by the Purchaser, as a debtor, for the purposes of the purchase money security provisions in any statutes relating to personal property security or its equivalent. Purchaser understands that its rights in connection with this purchase are limited as set forth in this Purchase Order. I (we) hereby grant a security interest to RDO Equipment in the Product.

DISCLOSURE OF REGULATION APPLICABILITY - When operated in California, any off-road diesel vehicle may be subject to the California Air Resources Board In-Use Off-Road Diesel Vehicle Regulation. It therefore could be subject to retrofit or accelerated turnover requirements to reduce emissions of air pollutants. More information is available on the California Air Resources Board website at <http://www.arb.ca.gov/msprog/ordiesel/ordiesel.htm>.

IMPORTANT WARRANTY NOTICE - The Standard Warranty for new John Deere construction and forestry products is set forth in a separate document provided by the dealer. Please read the Standard Warranty carefully before signing. No express warranty is made unless specified in the Warranty Statement. PURCHASER'S RIGHTS AND REMEDIES PERTAINING TO THIS PURCHASE ARE LIMITED AS INDICATED IN THE STANDARD WARRANTY AND PURCHASE ORDER. WHERE PERMITTED BY LAW, NO IMPLIED WARRANTY OF MERCHANTABILITY OR FITNESS IS MADE.

Telematics: Orders of telematic devices include only the hardware. Where available, telematics software, including JDLink™ connectivity service, may be enabled from your local John Deere Operations Center or JDLink website. Please see your authorized John Deere dealer for assistance.

The undersigned purchaser(s) (the "Purchaser") hereby orders the product (the "Product") described above from the Dealer. The Dealer shall not be liable for failure to provide the Product or for any delay in delivery if such failure or delay is due to the Dealer's inability to obtain such Product from the manufacturer or supplier or other cause beyond the Dealer's control. The cash price shown above is subject to the Dealer receiving the Product from the manufacturer or supplier prior to any change in price by the manufacturer or supplier and is also subject to any new or increased taxes being imposed upon the sale of the Product after the date of this Purchase Order.

Upon signature of delivery acknowledgment, customer is accepting the equipment, including attachments, in "AS IS" condition, agreeing to notify RDO Equipment Co. within 24 hours of any damages or discrepancies found upon receipt of equipment.

Signature Area

Purchase Order Accepted By:

Natasha L Segelstrom

Natasha L Segelstrom (Jan 11, 2022 08:55 CST)

(Customer's Signature)

Jan 11, 2022

(Date Accepted)

(Authorized Signature of Dealer)

(Date Accepted)

Delivery of Equipment Acknowledgement:

(Customer's Signature)

/ /
Date Accepted

Standard Warranty Acknowledgement:

(Delivered On)

(Warranty Begins)

Extended Warranty Oil Sampling Acknowledgement:

(Customer's Initials)

((deal owner's title)'s Initials)

Equipment Options

Qty	Serial Number	Year / Make / Model	Description
1	1T0310SLKJF343261	2019 JOHN DEERE 310SL	9920 MIRRORS EXTERIOR REAR VIEW 2 9919 SUN VISOR 9916 RADIO PREMIUM PACKAGE 9515 FLUID SAMPLING 9505 GUARD FULL MFWD 9210 CONSOLE W/CUP HOLDER - LEFT 9140 BUCKET CYLINDER HEAVY DUTY 9116 ROOF W/LED LIGHTS 9080 HEATER ENGINE COOLANT 110V 9060 MIRRORS INTERIOR 8685 BATTERY DUAL W/JUMP POST 8485 COUNTERWEIGHT 1250LB. 7650 LDR BKT 1.3CY LG LIP BKT 92" 7035 LDR CPLR 1LEVER NO AUX W/RC 6220 HYD REAR AUX 1WAY FLOW 6020 DIPPER EXTENDABLE 9965 SEAT CLOTH AIR SUSPENSION 5440 COUPLER QUICK UNIVERSAL 5285 CONTROL PILOT 4466 TIRE GAL 21L24 12.5/80-18 3065 AXLE MFWD W/LIMITED SLIP 2401 DECAL ENG W/ENG PACKET 2035 CAB STANDARD 170C JDLINK 5YR TEMP LICENSE 50HR 1065 ENGINE FT4
1	1000001	2019 JOHN DEERE 410HD24	None

STANDARD WARRANTY FOR NEW JOHN DEERE CONSTRUCTION, UTILITY, CCE AND FORESTRY PRODUCTS – US & Canada

- **Construction, Forestry & Compact Construction Equipment (CCE) Products***: 12 months Full Machine Standard Warranty
- *** Compact Construction Equipment Products** Delivered and settled on or after 01 June 2018: 24 months or 2000 hours (whichever comes first) Full Machine Standard Warranty
- **C&E Series Pull-Type Scrapers**: 6 months Full Machine Standard Warranty
- **DC & DE Series Pull-Type Scrapers**: 12 months Full Machine Standard Warranty
- **Scraper Tractors**: 24 Months or 2000 Hours (whichever occurs first) Full Machine Standard Warranty
- **Forestry Attachments**: 12 Months or 2000 Hours (whichever occurs first) Full Machine Standard Warranty
- **Frontier Equipment**: 6 months Full Machine Standard Warranty (90 days in rental applications)

The "Standard Warranty" is part of the warranty protection package available from John Deere Construction & Forestry Company (John Deere Limited in Canada) ("John Deere") to purchasers of new John Deere products ("product"):

STANDARD Warranty is John Deere's standard new product warranty, described in this document, provided at no additional charge to the purchaser.

EXTENDED Warranty is a separate repair contract made available by John Deere for purchasers who wish to complement their Standard Warranty coverage. Complete Extended Warranty details, including coverage options and limitations, are set forth in the Application for Extended Warranty, which is available from authorized John Deere dealers.

STRUCTURALL Warranty applies to certain structural components as listed below and as described in this document.

FACTORY-INSTALLED UNDERCARRIAGE Warranty applies to certain undercarriage components as listed below and as described in this document.

A. STANDARD WARRANTY - GENERAL PROVISIONS

John Deere will repair or replace, at its option, any parts (except those specified below) of a new John Deere product that, as delivered to the original retail purchaser(s), are defective in material or workmanship. Performance of this warranty will be free of charge for parts and labor/labour, except as otherwise stated below. Standard Warranty applies only to purchases from John Deere and authorized John Deere dealers and, except as otherwise provided in the next sentence and section L below, is extended only to the original retail purchaser of the product. Remaining Standard Warranty applicable to a used John Deere product is transferred to a subsequent purchaser of the product only if the subsequent purchaser requests a transfer from an authorized John Deere dealer before the product's Standard Warranty expires. Coverage begins on the date of delivery of the product to the original retail purchaser. For purposes of this warranty, a product that has been rented, used for demonstration purposes for 150 or more hours, or otherwise used prior to its original retail purchase has been "used" for the total duration of such use. Warranty statements required by law covering engine emissions-related parts and components are found on a separate written warranty certificate provided to the purchaser at the time of the original retail purchase.

B. WHAT IS COVERED BY STANDARD WARRANTY -

All parts of a new John Deere product (except those noted in Sections D and E below) are covered during the Standard Warranty period set out above.

C. EXCLUSIVE REMEDY -

The repair or replacement of covered parts or components that are defective, as provided in Sections A, B, D.2 and D.3 herein, shall be the purchaser's exclusive remedy for any defect in the product. However, if after repeated attempts such repair or replacement fails to correct the performance problem caused by the defect, the purchaser's sole remedy shall be a refund of the amount paid for the product (in exchange for a return of the product), excluding any transportation charges, license fees, taxes and insurance premiums, and less a reasonable allowance for use of the product prior to its return. In no event will the dealer, John Deere or any company affiliated with John Deere be liable for any incidental or consequential damages, including but not limited to loss of profits, rental of substitute equipment or other commercial loss. Correction of defects in the manner provided above shall constitute fulfillment of all liabilities of the Dealer, John Deere, or any company affiliated with John Deere to the purchaser or any other

person, whether based upon contract, tort, strict liability, or otherwise. This limitation does not apply to claims for personal injury.

D. ITEMS COVERED SEPARATELY -

1. Standard Warranty does not apply to batteries, radios, tires, cameras, or to Cummins, MTU or Detroit Diesel Engines installed in John Deere products, which are covered by separate written warranties.
2. Factory-Installed Undercarriage Warranty covers all non-rubberized factory-installed undercarriage wear components for 3 years or 4,000 hours from the date of delivery to the original retail purchaser, whichever occurs first (unless terminated earlier under Section F, below). For purposes of this warranty, a product that has been rented, used for demonstration purposes for 150 or more hours, or otherwise used prior to its original retail purchase has been "used" for the total duration of such use. In addition to the items listed in section E below, Factory-Installed Undercarriage Warranty does not cover: failures due to wear, machine application, maintenance practices, or improper machine configuration; removal and installation labor/labour; transportation or hauling costs; unapproved parts; non-wear items; and rubberized undercarriage components such as rubber tracks. Warranty claims will be pro-rated based upon wear of the failed component and whether track shoe width is approved by John Deere. Factory-Installed Undercarriage Warranty does not apply to Scraper Tractors.
3. StructurALL Warranty for new John Deere Products (except Compact Excavators & Loaders, Skid-Steer Loaders, Compact Track Loaders, Scraper Tractors, Pull-Type Scrapers, and Forestry Attachments, which are not eligible for StructurALL Warranty) begins at the date of delivery to the original retail purchaser and ends (unless terminated earlier under Section F, below) after three (3) years, or 10,000 hours (whichever occurs first). For purposes of this warranty, a product that has been rented, used for demonstration purposes for 150 or more hours, or otherwise used prior to its original retail purchase has been "used" for the total duration of such use. **StructurALL Warranty applies only to the following structural components listed below as installed on the product at the time of original manufacture.** If a particular component is not listed below it is not covered by StructurALL Warranty.

Arm; Articulation Joint (incl. pins & bushings); Bin Frame; Boom; Carbody; C-Frame*; Circle Frame; Coupler (John Deere built ONLY); Dipperstick; Draft Frame; Engine Frame; Equipment Frame; Grapple Arch and Grapple Boom; Loader Arm; Loader Frame; Mainframe; Moldboard Lift Arm; NeverGrease™ Pin Joints [Includes steering pin and bushing joints (standard equipment), roller elements (roller bearings) in bucket to boom joints and sliding elements (bushing) for boom and linkage joints (optional equipment)]; Rollover Protection Structure (ROPS); Side Frame; Swing Frame; Track Frame; Undercarriage Frame; X-Frame; Z-bar loader linkage (including bell crank and bucket driver link); Specialty booms and arms marketed as "heavy duty" by John Deere.

Items Covered by StructurALL for Cut-to-Length Forestry Machines: Front frame (welded assembly); Rear frame (welded assembly); Crane king post with basement; Middle joint frame; Cabin swing frame; Main Boom

StructurALL Warranty does not apply to:

1. Any product used primarily in extreme duty or severe duty applications such as but not limited to: demolition and wrecking, chemical plant (including fertilizer plants), salt mines, steel mill, land fill and transfer stations, scrap handling, scarifying and other applications that are similarly destructive or similarly heavy duty except specialty booms and arms as stated in Section D.3 above.
2. C-Frames on H-Series & J-Series Crawlers equipped with root rakes or used in forestry applications unless equipped with an "extreme duty" reinforcement package.
3. Cut-to-Length Forestry Heads and Slash Bundler Units.
4. Crawlers equipped with optional side booms.
5. Cut-to-Length Forestry, Excavator, and Log Loader swing bearings.
6. Motor Graders equipped with front- or rear-mounted snow wings.

E. ITEMS NOT COVERED -

John Deere is NOT responsible for the following:

1. Freight
2. Adjustments to compensate for wear, for periodic maintenance or adjustments that result from normal wear and tear.
3. Damage caused by unapproved adjustments (electronic or mechanical) to machine or machine components outside of published specifications including but not limited to engine, hydraulic components and relief valves.
4. Program updates, calibrations, and pressure adjustments.
5. Diagnostic Time
6. Additional Labor/Labour Time - Above SPG/Labor/Labour Rate
7. Additional Cleaning - Above SPG/Labor/Labour Rate
8. Rental Fees
9. Depreciation or damage caused by normal wear or application, lack of reasonable and proper maintenance, failure to follow operating instructions, misuse, negligence, collision or other accidents.
10. Premiums charged for Overtime Labor/Labour
11. Transportation to and from the dealership.
12. Travel time, mileage or service calls by the dealer.
13. Non-John Deere components or modifications, Rotobec grapples, and attachments installed aftermarket.
14. Shop supplies and maintenance items such as, but not limited to: filters, fuels, oil, hydraulic fluid, lubricants, coolants, conditioners, shop towels, cleaners and degreasers. Note: Reimbursement for refills of oils/coolants lost due to a warrantable failure is covered when a system failure occurs outside the boundaries of a normal oil change (within 25% of specified change interval as provided in the Operator's Manual).
15. Torn, cut, or worn hoses.
16. Wear items, such as, but not limited to: body liner, belts, blades, bulbs, lubricated joints (including pins and bushings), dry brakes, brake linings, dry clutch linings, saw blades, chains, skidder grapple shocks, color marking nozzles, and articulation bumpers.
17. Items such as cutting-edge parts, delimiting knives, bucket teeth and rubber track are not warranted for depreciation or damage caused by normal wear, lack of proper maintenance, misuse, failure to follow operating instructions, the elements or accident.
18. Any defect in a non-covered component, or damage to or failure of a covered component caused by a defect in a non-covered component.
19. Secondary damage which occurs from continued operation of a product after recognition of the occurrence of a failure.
20. Parts supplied or modifications done by third party suppliers.
21. Topping off fluids when fluid levels fall in the range between low and full
22. Parts/Kits not ordered on machine and installed aftermarket. These parts will be covered by any applicable parts warranty.
23. Attachments installed aftermarket – i.e. Winch not installed at factory.
24. Custom options installed outside the factory – i.e. G.R. Manufacturing option packages.
25. Used Products (except as otherwise provided in section L below).

F. TERMINATION OF WARRANTY-

John Deere is relieved of its obligations under Standard Warranty, StructurALL Warranty, Factory-Installed Undercarriage Warranty and/or Extended Warranty if:

1. Service (other than normal maintenance and replacement of service items) is performed by someone other than an authorized John Deere dealer; or
2. The product is modified or altered in ways not approved by John Deere; or
3. Any unapproved or improperly sized attachment is installed on the product. Approval and attachment size shall be at John Deere's sole discretion. (Consult dealer prior to installing attachments or product modification).
4. The product is moved outside the US and/or Canada.

G. PARTS REPLACED UNDER WARRANTY -

Only new or remanufactured parts or components furnished or approved by John Deere, will be used if John Deere elects to repair the product. If any such part or component is defective in material or workmanship when installed in the product, John Deere will repair or replace, as it elects, such defective part or component, provided the defect is

reported to an authorized John Deere dealer within 90 days of installation or before expiration of the applicable Standard Warranty, Factory-Installed Undercarriage Warranty and/or StructurALL Warranty whichever is later.

H. TELEMATICS

NOTICE: Products may be equipped with telematics hardware and software ("Telematics") that transmit data to John Deere/ Dealer. Purchaser may deactivate Telematics at www.jdlink.com.

Notwithstanding Purchaser's right, title or interest in the Products, Purchaser agrees that John Deere and Dealer (their affiliates, successors and assigns), without further notice to Purchaser have the right to:

1. Access, use, collect and disclose any data generated by, collected by, or stored in, Products or any hardware or devices interfacing with Products ("Machine Data");
2. Access Machine Data directly through data reporting devices integrated within, or attached to, Products, including Telematics ("Data Reporting Systems"); and
3. Update the Data Reporting Systems software from time to time. Machine Data will only be used in accordance with John Deere's Machine Data Policy, located at www.JohnDeere.com/MachineDataPolicy.

I. OBTAINING WARRANTY SERVICE -

To obtain warranty service, the purchaser must request warranty service from a John Deere dealer authorized to sell the product to be serviced. When making such a request, the purchaser must present evidence of the product's delivery date, make the product available at the dealer's place of business, and inform the dealer in what way the purchaser believes the product to be defective. Standard Warranty, Factory-Installed Undercarriage Warranty and/or StructurALL Warranty repairs may be made in the field if the purchaser and servicing dealer so desire. However, John Deere will not be responsible for any charges (such as dealer travel time, mileage or extra labor/labour) that would not have been incurred had the product been repaired at the dealer's place of business.

J. NO IMPLIED WARRANTY, CONDITIONS OR OTHER REPRESENTATION -

Where permitted by law, neither John Deere nor any company affiliated with it makes any warranties, representations, conditions or promises, express or implied, as to the quality, performance, or freedom from defect of its products, other than those set forth in this document and **NO IMPLIED WARRANTY OF MERCHANTABILITY, CONDITIONS OR FITNESS IS MADE.**

K. NO DEALER WARRANTY -

The selling dealer makes no warranty of its own on any item covered by this warranty, and makes no warranty on other items unless the dealer delivers to the purchaser a separate written warranty certificate specifically warranting the item. **The dealer has no authority to make any representation or promise on behalf of John Deere, or to modify the terms or limitations of this warranty in any way.**

L. USED JOHN DEERE PRODUCTS ONLY -

John Deere will transfer remaining Standard Warranty, Factory-Installed Undercarriage Warranty and/or StructurALL Warranty to the purchaser of a used John Deere construction and/or forestry product that has been used for less than the full warranty period provided at the product's original retail purchase. This transfer is not effective until change of ownership is registered by a John Deere dealer. **ALL THE TERMS, INCLUDING LIMITATIONS AND EXCLUSIONS, OF THE JOHN DEERE STANDARD WARRANTY, FACTORY-INSTALLED UNDERCARRIAGE WARRANTY, AND/OR STRUCTURALL WARRANTY ORIGINALLY PROVIDED FOR THE PRODUCT REMAIN IN EFFECT AND APPLICABLE.**



MEMORANDUM

Date January 18, 2022
To Mayor and City Council
From Joseph Kohlgraf, Public Works Director
RE Parks/Cemetery Mower Purchase

SUMMARY

Purchase replacement mower for parks and cemetery in accordance with current CIP.

BACKGROUND INFORMATION

In the past, the cemetery and parks split the cost of maintenance equipment involved with mowing of both areas. Over the past few years, to save money or put funds toward other uses, we have not purchased a new mower to replace our existing aged mowers. Last fall, 3 of our mowers were sold due to age and cost of repairs. In December, I was given the approval to sign and lock-in a purchase order for a new mower to be delivered and invoiced in the spring. At this time, I am asking for transparency approval for the signed quote for a new mower for the parks and cemetery slated by the CIP and actual need. The purchase price is under budget of what was set aside in the 2022 CIP. This rotation will continue, if possible, every 4 to 5 years to keep efficiency and productivity high.

OPTIONS & IMPACTS

- 1-Move to approve signed quote from Toro for a new Groundsmaster heavy duty, 72" lawn mower per 2022 CIP.
- 2-Do not approve at this time. Availability for purchase will be extended and price may not remain within budget.

RECOMMENDATIONS

Approve purchase of Toro Groundsmaster heavy duty, 72" lawn mower, with funds coming out of the park and cemetery CIP budget.

Attachments- MTI Distributing signed Quoted dated 12-10-2021



**MTI Distributing
Equipment Quote
December 9, 2021**



City of Mora

Quote Expiration Date: 1/8/2022

Qty	Description	Omnia Contract Price Each	Omnia Contract Price Extended
1	New TORO GROUNDSMASTER 3300 AWD , 37.4 HP Yanmar Liquid-Cooled Diesel, 4WD, Out-Front Commercial Rotary Mower w/ 72" Side Discharge Tip-Up Cutting Deck, Recycler Kit, Hard Canopy, Air Ride Suspension Seat with Arm Rests, Onboard LCD InfoCenter Display and Foldable 2-Post ROPS (31902, 31972, 31982, 31978, 30669)	\$31,336.50	\$31,336.50
		Subtotal	\$31,336.50
		Sales Tax	exempt
		Total	\$31,336.50

City of Mora is a registered participant with Omnia Partners (Omnia Partners # 2288529)

Quote valid for 30 days; pending product availability

Net 30 Terms

New Toro commercial equipment comes with a two-year manufacturer warranty

Equipment delivery and set-up at no additional charge

All commercial products purchased by a credit card will be subject to a 2.5% service fee.

Thank you for the opportunity to submit this quote. If you have any questions, please do not hesitate in contacting us.

Ryan Pannhoff
Outside Sales Representative

ryan.pannhoff@mtidistributing.com

630-742-9058

Matt Arntzen
Inside Sales Representative

matt.arntzen@mtidistributing.com

800-492-9972

I commit to the purchase as detailed on quote above. I reserve the right to opt out of intended purchase at any time prior to scheduled delivery.

Name: *Joseph Kehlgraf*
Signature: *[Handwritten Signature]*
Date: *12-10-2021*



MEMORANDUM

Date: January 18, 2022
To: Mayor and City Council
From: Jessica Bliss, Utility Billing Clerk I
RE: Annual MMU Cogeneration Reporting

BACKGROUND INFORMATION

In 2019, the Minnesota Public Utilities Commission adopted an updated interconnection process for distributed energy resources to establish the application procedure and qualification criteria for all customers for the delivery, interconnection, metering and purchase of electricity from distributed energy resource facilities and to comply with applicable laws and rules governing distributed energy resources. The interconnection process is part of a cogeneration and small power production tariff. Annually, Mora Municipal Utilities (MMU) is required to file the following cogeneration reports with the City Council. Upon approval of the Cogeneration and Small Power Production Tariff, MMU will publish a cogeneration and small power generation notice to the public.

1. Schedule 1- Calculation of the average retail utility energy rates
2. Schedule 2- All standard contracts to be used with qualifying facilities, available to the public at our office or on the city's website.
3. Schedule 3- The adopted interconnection process, technical requirements and application for distributed energy systems, available to the public at our office or on the city's website.
4. Schedule 4- The estimated average incremental energy costs by seasonal, peak and off-peak periods and annual avoided capacity costs from SMMPA.
5. Annual QF report as required under the Distributed Generation Rules.

RECOMMENDATIONS

1. Approve the revised Schedule 1 and Schedule 4 to be incorporated into MMU's existing Distributed Energy Resource tariff.

Attachments

2021 Schedule 1, 2021 Schedule 4, 2021 QF Report

SCHEDULE 1 – AVERAGE RETAIL UTILITY ENERGY RATE

Net Energy Billing: Available to any QF of less than 40 kW capacity that does not select either Roll Over Credits, Simultaneous Purchase and Sale Billing or Time of Day rates.

Mora Municipal Utilities shall bill QF for any excess of energy supplied by insert Utility name above energy supplied by the QF during each billing period according to Mora Municipal Utilities' applicable rate schedule. Mora Municipal Utilities shall pay the customer for the energy generated by the QF that exceeds that supplied by Mora Municipal Utilities during a billing period at the "average retail utility energy rate." "Average retail utility energy rate" means, for any class of utility customer, the quotient of the total annual class revenue from sales of electricity minus the annual revenue resulting from fixed charges, divided by the annual class kilowatt-hour sales. Data from the most recent 12-month period available shall be used in the computation. The "average retail utility energy rates" are as follows:

Customer Class	Average Retail Utility Energy Rate
Commercial Elec CL3	\$0.1031/kWh
Electric Heat Rural	\$0.1011/kWh

SCHEDULE 4 – AVERAGE INCREMENTAL COST

Estimated Marginal Energy Costs (\$/MWh)						
		2022	2023	2024	2025	2026
Summer	On Peak	44.87	37.74	38.48	36.08	35.93
	Off Peak	31.40	24.37	25.77	25.64	26.58
	All Hours	37.59	30.52	31.62	30.44	30.88
Winter	On Peak	56.22	43.99	42.68	42.67	42.19
	Off Peak	41.15	31.89	32.10	30.87	31.78
	All Hours	48.08	37.46	36.96	36.30	36.57
Annual	On Peak	50.54	40.87	40.58	39.37	39.06
	Off Peak	36.27	28.13	28.94	28.26	29.18
	All Hours	42.84	33.99	34.29	33.37	33.73
Annual # hours on-peak:						

Description of season and on-peak and off-peak periods	
Summer:	April through September
Winter:	October through March
On-peak period:	6 am to 10 pm Monday through Friday except holiday (New Years, Memorial Day, Fourth of July, Labor Day, Thanksgiving Day, Christmas Day)
Off-peak period:	All other hours

Estimated Marginal Energy Costs

The estimated system average incremental energy costs are calculated by seasonal peak and off-peak periods for each of the next five years. For each seasonal period, system incremental energy costs are averaged during system daily peak hours, system daily off-peak hours, and all hours in the season. The energy costs are increased by a factor equal to 50 percent of the line losses.

The energy needs of Mora Municipal Utilities are served through its membership in Southern Minnesota Municipal Power Agency (SMMPA). SMMPA, in turn, is a member of the Midcontinent ISO (MISO). As a result, the municipal's incremental energy cost is equivalent to the MISO hourly Locational Marginal Price (LMP). Actual hourly LMP will vary significantly based on several parameters such as weather, energy demand, and generation availability. The table above represents a forecast of the MISO hourly LMP values averaged over each specific time period at the MISO Minnesota Hub.

Capacity Costs

SMMPA, Mora Municipal Utilities' wholesale supplier, has neither planned generating facility additions nor planned additional capacity purchases, other than from qualifying facilities, during the ensuing ten years, thus SMMPA and Mora Municipal Utilities are deemed to have no avoidable capacity costs.

2021 QF REPORT

ACCOUNT	FACILITY CAPACITY (KW/AC)	Energy Source	YEAR INTERCONNECTED	RATE	KWH MMU DELIVERED	KWH MMU RECEIVED	NET ENERGY RECEIVED	ROLLOVER CREDIT (Y/N)	TOTAL FACILITIES
07-01228000-00-4 (CARLSON)	16	Solar	2005	\$0.1011/kWh	19,480	18,240	-1,240	N - Paid at year end	
02-00301000-01-1 (J MARTIN)	20	Solar	2017, 2021 addition	\$0.1031/kWh	4,200	18,720	14,520	N - Paid at year end	
02-00272000-00-9 (CALVARY)	19.99	Solar	2021	\$0.1031/kWh	6,400	6,640	240	Y	
<u>ALL DISTRIBUTED GENERATION</u>									
TOTAL SOLAR	55.99				30,080	43,600	13,520		3
TOTAL WIND									0
TOTAL OTHER									0
GRAND TOTAL	55.99				30080	43600	13520		3



MEMORANDUM

Date: January 18, 2022
To: Mayor and City Council
From: Jeff Krie, Activities & Recreation Coordinator
RE: 2022 MAC Season Schedules

SUMMARY

Review and approve the 2022 MAC swimming schedule, swim lesson schedule and program fee schedule.

BACKGROUND INFORMATION

Each year the City Council approves the MAC swimming schedule, swim lesson schedule and program fee schedule for the upcoming year.

Staff would like to make the following changes to the upcoming 2022 season.

1. We will be open 69 days this season compared to 70 days last year due to school being let out a day later than previous year.
2. Due to how the 4th of July falls we will go back to four sessions of swim lessons as we done in previous years, instead of five. The fifth session in 2021 was for private lessons which we should be able to add those numbers to the first round of private lessons or during regular swim lesson sessions.
3. Since there was no National Night out the last two years, we will not reserve that night and leave it open for another opportunity or for the possibility of National Night Out.

RECOMMENDATIONS

Motion to approve the 2022 MAC swimming schedule, swim lesson schedule and program fee schedule as presented.

Attachments

2022 MAC Season Schedules

Mora Aquatic Center

“Where The Community Comes Together”

2022 MAC Swimming Schedule

Monday, June 6th – Saturday, August 13th

Open Swim

Daily

12:30 PM – 6:30 PM

- Facility users are required to wear a swimsuit. Cut-offs, shorts, shirts, exercise, workout, and other clothes not designed for swimming including water shoes and aqua socks will not be allowed in the pools.
- Facility users are required to sign in and provide an emergency contact phone number.
- Hours and swimming schedule is subject to change depending on weather, facility attendance, and conditions that may affect the health and safety of patrons. Refunds will not be given for facility closures.
- Water slides open at 12:45 PM and close at 6:15 PM.
- Individuals not swimming, but watching others they are responsible for, will not be charged the daily admission fee.

Concession Stand

Daily

1:00 PM – 6:30 PM

Hot food service ends at 6:00 PM.

Swim Lesson Mornings

9:40 AM – 12:00 PM

No hot food services.

Swim Lesson Evenings

7:00 PM – 8:30 PM

No hot food services.

Special Events

Family Fun Night

7:00 PM – 8:45 PM

June 24, July 15, and August 5

Private Party Rental

Mornings

Daily: 10:00 AM – 12:00 PM

Evenings

Daily: 7:00 PM – 9:00 PM

Except

Facility not available during swim lessons dates or special events.

Contact MAC facility manager (320-679-1750) for scheduling.

Mora Aquatic Center

"Where The Community Comes Together"

2022 Swim Lesson Program Schedule

Sessions	Lesson Times
1. June 13 - 16	A 9:40 a.m. – 10:20 a.m.
2. June 20 - 23, 27 - 30	B 10:30 a.m. – 11:10 a.m.
3. July 11 - 14, 18 - 21	C 11:20 a.m. – 12:00 p.m.
4. August 1 - 4, 8 - 11	D 7:00 p.m. – 7:40 p.m.
	E 7:50 p.m. – 8:30 p.m.

Registration

- Choose the swim lesson program, session number, and the lesson time letter.
- Swim lesson registration begins April 15, 2022 at www.ci.mora.mn.us. All registrations are completed in the City of Mora's web store.

All swim lesson participants will receive ten (10) 2022 complimentary swim tickets. Redemption of one (1) complimentary swim ticket is good for either an Unlimited or Limited Daily Swim Pass during open swim from 12:30 PM to 6:30 PM during the 2022 MAC swimming season. Complimentary swim tickets will be available starting June 6, 2022 for pick-up at the MAC. Registrations completed June 6, 2022 and after will be available for pick-up the following day at the MAC.

Swim Lesson Program Descriptions

Parent and Preschool 1 Learn to Swim Program 8 – 40-minute Lessons

	Sessions	Lesson Times
MAC Parent and Preschool 1 Learn to Swim Program, for ages 2 and 3 years, develops swimming readiness by emphasizing fun in the water. Parents and child participate in guided practice that helps the child develop basic water skills. Parents must accompany lesson participant in the water.		
Registration Fee: \$80.00	2, 3, 4	A, B, C, D, E

Preschool 2 Learn to Swim Program 8 – 40-minute Lessons

	Sessions	Lesson Times
MAC Preschool 2 Learn to Swim Program, for ages 4 and 5 years, develops swimming readiness by emphasizing fun in the water. Lesson participants participate in guided practice that helps the child perfect basic water and personal safety skills. Parents do not accompany lesson participant in the water.		
Registration Fee: \$80.00	2, 3, 4	A, B, C, D, E

Children Learn to Swim Program 8 – 40-minute Lessons		
MAC Children Learn to Swim Program, for ages 6 through 15, builds swimming self-confidence by developing swimming, diving, and personal safety skills. Lesson participants swimming abilities will be evaluated the first day. Participants will be placed in one of six levels with others close to their age and swimming ability. Parents do not accompany participants in the water.	Sessions	Lesson Times
Registration Fee: \$80.00	2, 3, 4	A, B, C, D, E

Private Learn to Swim Program 4 – 40-minute Lessons		
MAC Private Learn to Swim Program, for all ages, builds swimming self-confidence by developing swimming diving and personal safety skills. Learn new skills or brush up on old skills through individual instruction. Lesson participants will be evaluated the first day, and a program will be developed to accomplish individual goals.	Session	Lesson Times
Registration Fee: \$80.00	1	A, B, C, D, E

Transfer / Refund Policy
Swim lesson transfers may be requested by email to Jeff or contacting Jeff at 320-674-4021. Transfer requests will be granted up to five (5) working days before the lesson is scheduled to start. Lesson registrations are final. Cancellations and no shows are not refundable.
Lesson Time or Session Transfer Fee: \$10.00

Weather Policy
Swim lessons will be cancelled if Mora is under a National Weather Service issued severe weather warning, during lightning storms, or heavy rain. MAC staff will make every reasonable attempt to hold swim lessons and have participants in the water. During periods of cold weather and light rain, some aquatic skills can be discussed and practiced on land. Please always come to the MAC prepared for cool weather by wearing warm clothes over your swimsuit. Weather cancellations will be made fifteen (15) minutes before the start of each lesson. Please call the MAC (320-679-1750) for current updates. Weather cancelled lessons will not be made-up or refunds offered.

Mora Aquatic Center

"Where The Community Comes Together"

2022 Program Fee Schedule

Lessons

Preschool, Children, and Private Learn to Swim Programs	\$ 86.00
Instructor Aid Course and Community Water Safety Course	\$ 86.00
Lifeguard Training Course	\$ 172.00
Lesson Transfer Fee	\$ 10.00

See Mora Aquatic Center 2022 Swim Lesson Schedule for complete listing of lesson times, class information, and requirements.

Daily Swim Pass

Unlimited Daily Swim Pass	\$ 8.75
Limited Daily Swim Pass (Pool use only, no waterslides)	\$ 6.50

- One child two (2) years of age and under is free with one (1) paid Daily Swim Pass.
- Children under the age of eight (8) are required to be accompanied by a parent, guardian, sitter or sibling of at least twelve (12) years of age while using the facility.
- Waterslide users must be at least forty-two (42) inches in height and able to ride the slide by themselves. Patrons less than this height will be issued a Limited Daily Swim Pass.
- Drop slide, diving board, and deep-water users must be able to satisfactorily pass a swim test.
- All facility users are required to wear a swimsuit. Cut-offs, shorts, shirts, exercise, workout and other clothes not designed for swimming will not be allowed.
- Hours and swimming schedule are subject to change depending on weather, facility attendance, and conditions that may affect the health and safety of patrons.
- Daily Swim Pass purchases are final, and refunds will not be offered for facility closures.

See Mora Aquatic Center Regulations for a complete listing of all facility regulations.

Bonus Swim Tickets

Sheet of Twenty (20) Bonus Swim Tickets (Orange Tickets)	\$ 86.00
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- Redemption of one (1) Bonus Swim ticket is good for either an Unlimited or Limited Daily Swim Pass.
- Bonus Swim Tickets may be purchased at the MAC or at www.ci.mora.mn.us.
- Bonus Swim Tickets do not expire and may be used for Daily Swim Passes in future years.
- Bonus Swim Ticket purchases are final, and refunds will not be made.

Special Events

Family Fun Night (June 24, July 15, and August 5, from 7pm – 8:45pm)	\$ 6.00
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- Redemption of cash, one (1) Bonus Swim Ticket (orange ticket), Visa, MasterCard and Discover debit and credit cards are acceptable forms of payment for this event. Complimentary swim tickets issued to swim lesson participants will not be accepted.
- Paying participants will receive one (1) hot dog, bag of chips and a drink while quantities last.

See Mora Aquatic Center Regulations for a complete listing of all facility regulations.

Private Party Rental

Two (2) Hour Private Party	\$ 325.00
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- Purchase of a Private Party Rental constitutes unlimited use of the Mora Aquatic Center during the rental period. Waterslide, drop slide, diving board and deep-water restrictions apply. A Private Party Rental does not constitute special privileges or deviation from MAC regulations.
- Private Party Rental includes MAC supervisor, lifeguards, and office / concession staff. Hot food is not served unless prior arrangements have been made at time of scheduling.
- Scheduling of a Private Party Rental must be made at least ten (10) days before scheduled rental date. Full payment is required at time of scheduling. Contact the MAC manager after pool opening or Jeff at Mora City Hall (320-679-1511 ext. 127) prior to pool opening for scheduling.
- See Mora Aquatic Center Private Party Rental Agreement and Mora Aquatic Center Regulations for a complete listing of all terms, conditions, and regulations.

Program Payment

<ul style="list-style-type: none">• The Mora Aquatic Center accepts cash, Visa, MasterCard, and Discover debit and credit cards.• The holder's signature is required in the presence of MAC staff.



MEMORANDUM

Date January 18, 2022
 To Mayor and City Council
 From Angela Grafstrom, Community Development Director
 RE County EDA Appointment Recommendation

SUMMARY

I attended the County EDA board meeting on January 12, 2022. At the meeting they had 3 vacancies to fill, but they were also amending the EDA by-laws to make it more uniform as to how seats were filled by cities and the townships. To amend their bylaws, they need to make the changes and present it to the Commissioners. Once the bylaws are amended, they can appoint the City of Mora member.

BACKGROUND INFORMATION

Sara Treiber has been the City of Mora representative on the County EDA. She was appointed when she was a councilor, but has continued to serve in the role since her council term ended. Lowell Sedlacek has applied to the County EDA to fill the City of Mora seat. The County timeline to making the appointment is as follows:

January 18:

Mora City Council will approve their recommendation to the County EDA

February 9:

County EDA will discuss bylaws amendment. This is because they realized during their Jan. 12th meeting that they couldn't make a recommendation until they amend their bylaws. So on Feb. 9th after (and if) they amend their bylaws, they could recommend someone to the County Board of Commissioners. They need the City of Mora's recommendation to the County EDA for this meeting.

February 15:

The County EDA will draft something for the County Board meeting, which will include the EDA's recommendation and the Mora City Council's recommendation. The County Board will make their appointment based on the County EDA's and the City Council's recommendation but ultimately, from what I understand, the County Board will still make the appointment because it's the County's EDA.

OPTIONS & IMPACTS

- The City EDA is separate from the County EDA. The County EDA has given the City of Mora an opportunity to make a recommendation to the County EDA as to who they would like to see fill the position.
- The City of Mora Community Development Director will continue to attend the County EDA meetings to stay informed of opportunities and events coordinated or transacted by the County EDA and will continue to report the meetings to the City Council.
- Currently, 2 Mora residents have expressed interest in representing the City of Mora on the County EDA. These 2 residents are Sara Treiber and Lowell Sedlacek.

RECOMMENDATIONS

The Mora City Council should make a recommendation to the County EDA Board as to who they would like to see appointed to the County EDA Board to represent the City of Mora: Sara Treiber or Lowell Sedlacek

From: [Heidi Steinmetz](#)
To: [Natasha Segelstrom](#)
Subject: FW: EDA Term
Date: Thursday, January 13, 2022 2:53:53 PM
Importance: High

Below is the email the County Coordinator's office received from Sara.

From: Sara J. Treiber [mailto:streiber@mlcv.com]
Sent: Thursday, December 9, 2021 2:47 PM
To: Kelsey Schiferli <kelsey.schiferli@co.kanabec.mn.us>
Cc: Alan Skramstad <alanskramstad@outlook.com>; Heidi Steinmetz <Heidi.Steinmetz@co.kanabec.mn.us>
Subject: EDA Term
Importance: High

Good afternoon – this email is in response to your letter dated December 6th, which I received today. It is my understanding from the Mayor of Mora, that I should continue to serve on this Board for the next term. I have copied him on this email if you need his approval.

Please let know what else you need from me on this matter. Thanks! ST

Sara Jayne Treiber
Business Planner and Property Officer
MLCV and Circle Sage Property Management
320.532.8807 (office) 320.279.0548 (cell) streiber@mlcv.com
MLCV -- "Connecting People, ideas and Capital"
Circle Sage Property Management – "Helping people connect and thrive where they live and work"

RECEIVED DEC 20 2021

Letter of interest

To: Kanabec County Coordinator
18 North Vine Street Suite 181
Mora, MN 55051

From: Lowell Sedlacek *LDS*
1131 Frankie Lane
Mora, MN 55051

RE: Economic Development Authority Committee

I wish to be considered for the Economic Development Authority Advisory Board.



**APPLICATION FOR APPOINTMENT TO THE
KANABEC COUNTY ECONOMIC DEVELOPMENT AUTHORITY (EDA)**

Thank you for your interest in being appointed by the Kanabec County Board of Commissioners to the Kanabec County EDA. Details about the EDA can be found at www.kanabec-eda.org. Please read the Notice of Rights, Waiver & Release on pages two and three of this application and contact the Kanabec County Coordinator's office at 320-679-6440 with questions.

NAME: Lowell Sedlacek
First Last

HOME ADDRESS: 1131 Frankic Lane Mora MN 55051
Street City State Zip

PHONE: 320 679 3127
Home Mobile

EMAIL ADDRESS: 1Sedla@hotmail.com

Briefly explain your Economic Development experience:

I have been a resident of Kanabec County for 33 years.
I have been a business owner/operator. I have been a financial Analyst & mediator for Minnesota Business Farm Credit Mediation.

Why do you want this appointment?

I feel that I have the skill & ability to serve the residents of Kanabec County in this capacity. I also have the time to be available to serve.

Lowell D Sedlacek 12-29-21
 Signature of Applicant Date

Please return this application to the Kanabec County Coordinator's office at:
18 North Vine Street, #181, Mora MN 55051.



MEMORANDUM

Date: January 18, 2022
To: Mayor and City Council
From: Brett Anderson, Fire Chief
Natasha Segelstrom, Administrative Services Director
RE: 2023 Mora Area Fire Department (MAFD) Budget

SUMMARY

The City Council will adopt the 2023 MAFD budget. The budget must be sent to contracted cities and townships no later than February 1, 2022.

BACKGROUND INFORMATION

At the January 4, 2022 meeting, the city council reviewed the proposed 2023 MAFD budget and Capital Improvement Plan (CIP), which includes a decrease of 2.83% from the 2022 budget.

The city council discussed the budget and did not have any changes or edits to be made. Thus, the budget is attached for final review and consideration.

OPTIONS & IMPACTS

1. Review, edit and adopt the 2023 preliminary MAFD budget.
 - a. Suggest areas and/or projects that could be increased or decreased for 2023. Increasing line items increases the preliminary budget. Decreasing line items does not eliminate them from future budget years. Rather, it puts more burden on future budget years and may result in a larger increase in the future.
2. Review and approve the 2023 MAFD budget.
 - b. Formal approval must occur at this meeting in order for staff to distribute the budget to contracted cities and townships before the deadline.

RECOMMENDATIONS

Motion to adopt the 2023 MAFD budget and CIP as presented or amended, and direct staff to distribute the budget to contracted cities and townships no later than February 1, 2022.

Attachments

Fire Dept 2023 Budget
Fire Dept 2023 CIP
2023 City/Townships Contributions and Comparisons



CITY OF MORA
Budget Prelim - Revenue - Fire
 Current Period: January 2022
 Budget-2023
 Preliminary

Last Dimension	2020 Amount	2021 Budget	2021 Amount	2022 Budget	2022 YTD Amount	2023 Budget	Diff From Current	%Diff from Cur Yr 2022
FUND 222 FIRE FUND								
Dept 42220 FIRE								
31910 Penalties & Interest	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
33160 Federal Grants	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
33422 Other State Grants & Aids	\$3,184.00	\$5,945.00	\$6,536.10	\$6,000.00	\$0.00	\$4,000.00	-\$2,000.00	-33.33%
34202 Fire Protection/Calls	\$34,287.50	\$45,000.00	\$42,790.00	\$40,000.00	\$0.00	\$40,000.00	\$0.00	0.00%
34203 Police & Fire Reports	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
34206 Fire Protection Services	\$106,308.00	\$91,543.00	\$91,543.00	\$102,375.00	\$0.00	\$96,411.00	-\$5,964.00	-5.83%
36101 Special Assessments	\$550.00	\$0.00	\$550.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36102 Int/Pen on Spec Assmts	\$0.00	\$0.00	\$100.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36210 Interest Earnings	\$0.00	\$100.00	\$0.00	\$100.00	\$0.00	\$0.00	-\$100.00	-100.00%
36215 Dividends	\$303.00	\$270.00	\$893.00	\$270.00	\$0.00	\$0.00	-\$270.00	-100.00%
36230 Contributions & Donations	\$18,401.00	\$0.00	\$9,903.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
37150 Misc Income	\$5.00	\$0.00	\$662.34	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39101 Sale of Fixed Assets	\$10,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39211 Trf from General Fund	\$93,548.58	\$37,795.00	\$37,795.00	\$45,938.00	\$0.00	\$41,755.00	-\$4,183.00	-9.11%
39214 Trf from Capital Projects Fund	\$17,800.00	\$112,530.00	\$102,080.00	\$15,400.00	\$0.00	\$17,950.00	\$2,550.00	16.56%
Dept 42220 FIRE	\$284,387.08	\$293,183.00	\$292,852.44	\$210,083.00	\$0.00	\$200,116.00	-\$9,967.00	
FUND 222 FIRE FUND	\$284,387.08	\$293,183.00	\$292,852.44	\$210,083.00	\$0.00	\$200,116.00	-\$9,967.00	



CITY OF MORA

Budget Prelim - Revenue - Fire

Current Period: January 2022

Budget-2023

Preliminary

12/29/21 9:17 AM

Page 2

Last Dimension	2020 Amount	2021 Budget	2021 Amount	2022 Budget	2022 YTD Amount	2023 Budget	Diff From Current	%Diff from Cur Yr 2022
	\$284,387.08	\$293,183.00	\$292,852.44	\$210,083.00	\$0.00	\$200,116.00	-\$9,967.00	



CITY OF MORA

Budget Prelim - Expenditures - Fire

Current Period: January 2022

Budget-2023

Preliminary

Last Dimension	2020 Amount	2021 Budget	2021 Amount	2022 Budget	2022 YTD Amount	2023 Budget	Diff From Current	%Diff from Cur Yr 2022
FUND 222 FIRE FUND								
Dept 42220 FIRE								
101 Wages & Salaries	\$56,970.74	\$67,399.00	\$56,069.95	\$64,940.00	\$0.00	\$62,000.00	-\$2,940.00	-4.53%
121 PERA	\$211.20	\$849.00	\$53.53	\$665.00	\$0.00	\$200.00	-\$465.00	-69.92%
122 FICA	\$3,524.66	\$4,158.00	\$3,474.89	\$4,006.00	\$0.00	\$3,850.00	-\$156.00	-3.89%
123 Medicare	\$824.47	\$975.00	\$812.73	\$939.00	\$0.00	\$900.00	-\$39.00	-4.15%
125 ICMA	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
130 VEBA	\$101.59	\$6.00	\$0.39	\$6.00	\$0.00	\$0.00	-\$6.00	-100.00%
131 Health Insurance	\$445.82	\$379.00	\$149.37	\$379.00	\$0.00	\$380.00	\$1.00	0.26%
132 Life Insurance	\$14.15	\$5.00	\$2.96	\$5.00	\$0.00	\$5.00	\$0.00	0.00%
133 Dental Insurance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
142 Unemployment Benefit Pmts	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
200 Office Supplies	\$0.00	\$300.00	\$108.68	\$300.00	\$0.00	\$300.00	\$0.00	0.00%
211 Cleaning Supplies	\$22.96	\$200.00	\$1.29	\$200.00	\$0.00	\$200.00	\$0.00	0.00%
212 Motor Fuels	\$2,456.41	\$3,500.00	\$3,129.74	\$4,000.00	\$0.00	\$4,000.00	\$0.00	0.00%
213 Lubricants & Additives	\$3,290.30	\$500.00	\$26.97	\$300.00	\$0.00	\$300.00	\$0.00	0.00%
218 Other Operating Supplies	\$1,102.28	\$2,000.00	\$209.98	\$1,500.00	\$0.00	\$1,500.00	\$0.00	0.00%
219 Uniforms	\$7,513.50	\$8,500.00	\$1,304.54	\$8,500.00	\$0.00	\$9,500.00	\$1,000.00	11.76%
222 Tires	\$0.00	\$0.00	\$903.18	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
230 Repair/Maint - Bldg & Equip	\$34,239.75	\$22,000.00	\$25,804.61	\$26,000.00	\$0.00	\$24,000.00	-\$2,000.00	-7.69%
240 Small Tools & Equipment	\$21,573.19	\$10,000.00	\$12,068.48	\$12,960.00	\$0.00	\$12,950.00	-\$10.00	-0.08%
304 Legal Services	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
305 Medical Services	\$0.00	\$1,000.00	\$0.00	\$1,000.00	\$0.00	\$1,000.00	\$0.00	0.00%
312 Professional Services - Misc	\$3,443.50	\$6,000.00	\$3,165.50	\$5,000.00	\$0.00	\$5,500.00	\$500.00	10.00%
315 Collection Services	\$433.00	\$0.00	\$306.00	\$500.00	\$0.00	\$500.00	\$0.00	0.00%
321 Telephone	\$814.69	\$200.00	\$900.00	\$800.00	\$0.00	\$1,000.00	\$200.00	25.00%
322 Postage	\$180.20	\$200.00	\$240.00	\$200.00	\$0.00	\$300.00	\$100.00	50.00%
331 Meetings, Training, & Travel	\$5,820.00	\$9,000.00	\$4,081.10	\$9,000.00	\$0.00	\$9,000.00	\$0.00	0.00%
343 Advertising	\$94.80	\$0.00	\$299.34	\$100.00	\$0.00	\$100.00	\$0.00	0.00%
360 Insurance	\$3,735.94	\$4,510.00	\$2,788.30	\$4,961.00	\$0.00	\$4,961.00	\$0.00	0.00%
361 Workers Comp Insurance	\$19,003.80	\$23,216.00	\$16,056.10	\$25,215.00	\$0.00	\$27,015.00	\$1,800.00	7.14%



CITY OF MORA

Budget Prelim - Expenditures - Fire

Current Period: January 2022

Budget-2023

Preliminary

Last Dimension	2020 Amount	2021 Budget	2021 Amount	2022 Budget	2022 YTD Amount	2023 Budget	Diff From Current	%Diff from Cur Yr 2022
381 Electricity	\$2,593.93	\$4,000.00	\$3,065.49	\$4,000.00	\$0.00	\$4,000.00	\$0.00	0.00%
382 Water	\$292.66	\$350.00	\$292.66	\$350.00	\$0.00	\$350.00	\$0.00	0.00%
383 Natural Gas - Heat	\$3,273.68	\$4,500.00	\$3,021.84	\$4,500.00	\$0.00	\$4,500.00	\$0.00	0.00%
384 Garbage Removal	\$0.00	\$0.00	\$49.34	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
385 Sewer	\$301.47	\$400.00	\$301.47	\$400.00	\$0.00	\$350.00	-\$50.00	-12.50%
386 Storm Water	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
416 Rentals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
432 Bad Debts/NSF Checks	\$500.00	\$2,000.00	\$4,715.00	\$700.00	\$0.00	\$2,000.00	\$1,300.00	185.71%
433 Dues & Subscriptions	\$2,215.00	\$1,200.00	\$490.00	\$1,000.00	\$0.00	\$2,500.00	\$1,500.00	150.00%
437 Miscellaneous	\$10.00	\$500.00	\$190.00	\$500.00	\$0.00	\$500.00	\$0.00	0.00%
500 Capital Outlay	\$73,960.14	\$100,000.00	\$101,900.00	\$7,500.00	\$0.00	\$7,500.00	\$0.00	0.00%
711 Trf to General Fund	\$16,808.00	\$15,336.00	\$3,750.00	\$15,336.00	\$0.00	\$18,250.00	\$2,914.00	19.00%
714 Trf to Capital Projects Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Dept 42220 FIRE	\$265,771.83	\$293,183.00	\$249,733.43	\$205,762.00	\$0.00	\$209,411.00	\$3,649.00	
FUND 222 FIRE FUND	\$265,771.83	\$293,183.00	\$249,733.43	\$205,762.00	\$0.00	\$209,411.00	\$3,649.00	

Capital Improvement Program

Data in Year 2023

Department 2220 - Fire Dept

City of Mora, Minnesota

Contact Fire Chief

Project # 2220-2019-11
 Project Name Fire Dept Pagers Replacement

Type Equipment

Useful Life 7 years

Category I.T. Equipment

Priority 3 - Important

Status Active

Total Project Cost: \$10,400

Description

Fire Department pagers.

Justification

A pager is worn by every firefighter to alert them of a call.

Prior	Expenditures	2022	2023	2024	2025	2026	Total
2,080	240 - Small Tools & Equipment	2,080	2,080	2,080	2,080		8,320
Total	Total	2,080	2,080	2,080	2,080		8,320

Prior	Funding Sources	2022	2023	2024	2025	2026	Total
2,080	222 - Fire Fund Operating Budget	2,080	2,080	2,080	2,080		8,320
Total	Total	2,080	2,080	2,080	2,080		8,320

Budget Impact/Other

Capital Improvement Program

Data in Year 2023

Department 2220 - Fire Dept

City of Mora, Minnesota

Contact Fire Chief

Project # 2220-2019-12
 Project Name Fire Dept Thermal Camera Replacement

Type Equipment
 Useful Life 10 years
 Category I.T. Equipment
 Priority 3 - Important
 Status Active

Total Project Cost: \$7,500

Description
 Current camera (2019) is a 2012 thermal imaging camera.

Justification
 This camera is used to locate victims in initial attack and find hot spots in overhaul.

Expenditures	2022	2023	2024	2025	2026	Total
500 - Capital Outlay		7,500				7,500
Total		7,500				7,500

Funding Sources	2022	2023	2024	2025	2026	Total
407 - Future Fire Equipment Fund Reserves		7,500				7,500
Total		7,500				7,500

Budget Impact/Other

Capital Improvement Program

Data in Year 2023

Department 2220 - Fire Dept

City of Mora, Minnesota

Contact Fire Chief

Project # 2220-2019-13
 Project Name Fire Dept Turnout Gear Replacement

Type Equipment

Useful Life 10 years

Category Furniture & Fixtures

Priority 3 - Important

Status Active

Total Project Cost: \$45,000

Description

Turnout gear includes: helmet, jacket, pants, boots, and hood. One set is estimated to cost approximately \$2,500.

Justification

Turnout gear is worn by every firefighter at every call, and is only useable for 10 years, per NFPA.

Prior	Expenditures	2022	2023	2024	2025	2026	Total
7,500	219 - Uniforms	7,500	7,500	7,500	7,500	7,500	37,500
Total	Total	7,500	7,500	7,500	7,500	7,500	37,500

Prior	Funding Sources	2022	2023	2024	2025	2026	Total
7,500	222 - Fire Fund Operating Budget	3,750					3,750
Total	407 - Future Fire Equipment Fund Reserves	3,750	7,500	7,500	7,500	7,500	33,750
	Total	7,500	7,500	7,500	7,500	7,500	37,500

Budget Impact/Other

Capital Improvement Program

Data in Year 2023

Department 2220 - Fire Dept

City of Mora, Minnesota

Contact Fire Chief

Project # 2220-2019-20
 Project Name Fire Dept 2.5" Hose Replacement

Type Equipment

Useful Life 10 years

Category Furniture & Fixtures

Priority 2 - Essential

Status Active

Total Project Cost: \$4,500

Description

The Fire Department requires 1,500 feet of 2.5" hose.

Justification

This hose is used for defensive fire attack and also runs from the pumper to a splitter for 2" to 1.75".

Prior	Expenditures	2022	2023	2024	2025	2026	Total	Future
450	240 - Small Tools & Equipment	450	450	450	450	450	2,250	1,800
Total	Total	450	450	450	450	450	2,250	Total

Prior	Funding Sources	2022	2023	2024	2025	2026	Total	Future
450	407 - Future Fire Equipment Fund Reserves	450	450	450	450	450	2,250	1,800
Total	Total	450	450	450	450	450	2,250	Total

Budget Impact/Other

Capital Improvement Program

Data in Year 2023

Department 2220 - Fire Dept

City of Mora, Minnesota

Contact Fire Chief

Project # 2220-2019-21
 Project Name Fire Dept 1.75" Attack Line Hose Replacement

Type Equipment

Useful Life 10 years

Category Heavy Machinery & Equipmen

Priority 2 - Essential

Status Active

Total Project Cost: \$10,000

Description

Currently in 2019, the Fire Department has 4,000 feet of 1.75" attack line hose.

Justification

This hose is used to attack a fire on the offense from the inside or outside of a structure or and working fire.

Prior	Expenditures	2022	2023	2024	2025	2026	Total	Future
1,000	240 - Small Tools & Equipment	1,000	1,000	1,000	1,000	1,000	5,000	4,000
Total	Total	1,000	1,000	1,000	1,000	1,000	5,000	Total

Prior	Funding Sources	2022	2023	2024	2025	2026	Total	Future
1,000	407 - Future Fire Equipment Fund Reserves	1,000	1,000	1,000	1,000	1,000	5,000	4,000
Total	Total	1,000	1,000	1,000	1,000	1,000	5,000	Total

Budget Impact/Other

Capital Improvement Program

Data in Year 2023

Department 2220 - Fire Dept

City of Mora, Minnesota

Contact Fire Chief

Project # 2220-2019-23
 Project Name Fire Dept 5" Hose Replacement

Type Equipment

Useful Life 10 years

Category Heavy Machinery & Equipmen

Priority 2 - Essential

Status Active

Total Project Cost: \$16,500

Description

Currently in 2019, the Fire Department has 2,400 feet of this large diameter 5" hose.

Justification

This hose is used to supply water to a pumper or ladder fire truck from a hydrant or a relay pumper.

Prior	Expenditures	2022	2023	2024	2025	2026	Total	Future
1,500	240 - Small Tools & Equipment	1,500	1,500	1,500	1,500	1,500	7,500	7,500
Total	Total	1,500	1,500	1,500	1,500	1,500	7,500	Total

Prior	Funding Sources	2022	2023	2024	2025	2026	Total	Future
1,500	407 - Future Fire Equipment Fund Reserves	1,500	1,500	1,500	1,500	1,500	7,500	7,500
Total	Total	1,500	1,500	1,500	1,500	1,500	7,500	Total

Budget Impact/Other

City of Mora, Minnesota
Capital Improvement Program

Data in Year 2023

PROJECTS BY YEAR

Project Name	Department	Project #	Priority	Project Cost
2023				
Fire Dept Pagers Replacement	2220 - Fire Dept	2220-2019-11	3	2,080
Fire Dept Thermal Camera Replacement	2220 - Fire Dept	2220-2019-12	3	7,500
Fire Dept Turnout Gear Replacement	2220 - Fire Dept	2220-2019-13	3	7,500
Fire Dept 2.5" Hose Replacement	2220 - Fire Dept	2220-2019-20	2	450
Fire Dept 1.75" Attack Line Hose Replacement	2220 - Fire Dept	2220-2019-21	2	1,000
Fire Dept 5" Hose Replacement	2220 - Fire Dept	2220-2019-23	2	1,500
Total for 2023				20,030
GRAND TOTAL				20,030

MORA AREA FIRE DEPARTMENT

2023 Fire Protection Services - City/Township Contributions

2023 Budget - Expenditures	\$209,411
2023 Budget - Revenues	(\$61,950)
2023 Budget - Surplus/(Deficit)	(\$147,461)
2020 Final Surplus/(Deficit) - Audited	\$9,295
2023 Budget - Operational Contribution	\$138,166
2023 Future Fire Equip Fund - Truck Replacement	\$82,000
2023 Future Fire Equip Fund - Equipment Replacement	\$30,000
2023 Future Fire Equip Fund - Building Maintenance	\$30,000
2023 Future Fire Equip Fund Contribution	\$142,000
2023 Total City/Township Contributions Needed	\$280,166

Unit of Government	Property Market Value	Portion of Town/City Served	Value Served	Allocation (by Value Served)	Operating Budget (Allocated)	Future Fire Equip Fund (Allocated)	2023 Grand Total	
1 Arthur Twp	\$181,660,200	79.00%	\$143,511,558	12.01%	\$16,599	\$17,060	\$33,659	1
2 Brunswick Twp	\$140,152,700	62.50%	\$87,595,438	7.33%	\$10,132	\$10,413	\$20,545	2
3 Comfort Twp	\$120,578,000	100.00%	\$120,578,000	10.09%	\$13,946	\$14,333	\$28,279	3
4 Grass Lake Twp	\$99,225,100	19.00%	\$18,852,769	1.58%	\$2,181	\$2,241	\$4,422	4
5 Hillman Twp	\$66,403,300	37.50%	\$24,901,238	2.08%	\$2,880	\$2,960	\$5,840	5
6 Knife Lake Twp	\$172,686,700	100.00%	\$172,686,700	14.46%	\$19,973	\$20,528	\$40,501	6
7 Mora, City of	\$361,000,400	100.00%	\$361,000,400	30.22%	\$41,755	\$42,913	\$84,668	7
8 Peace Twp	\$138,785,900	100.00%	\$138,785,900	11.62%	\$16,052	\$16,498	\$32,550	8
9 Pomroy Twp	\$55,214,900	50.00%	\$27,607,450	2.31%	\$3,193	\$3,282	\$6,475	9
10 Quamba, City of	\$6,414,400	100.00%	\$6,414,400	0.54%	\$742	\$762	\$1,504	10
11 Whited Twp	\$92,622,100	100.00%	\$92,622,100	7.75%	\$10,713	\$11,010	\$21,723	11
Grand Total	\$1,434,743,700		\$1,194,555,953	100.00%	\$138,166	\$142,000	\$280,166	



MEMORANDUM

Date January 18, 2022
To Mayor and City Council
From Natasha Segelstrom, Administrative Services Director
RE Park Board Application

SUMMARY

Each year City Council reviews the board and commission vacancies and will review applicants and determine who will fill the vacant seat.

BACKGROUND INFORMATION

On January 4, 2022 City Council appointed Stefan Collins as Park Board member. It was later discovered that the applicant was not a resident or property owner within city limits.

RECOMMENDATIONS

Direct staff to advertise immediately to fill the Park Board vacancy.



OFFICE

KANABEC COUNTY SHERIFF

SHERIFF BRIAN SMITH

18 NORTH VINE STREET, SUITE 143, MORA, MN 55051

December 2021

During the month of December, 2021 Kanabec County Sheriff's Office contract cars responded to or initiated approximately 445 calls for service within the City of Mora. The most frequent calls for service were traffic enforcement/complaints (89), medical emergencies (82), and suspicious persons/activity (34)

KCSO contract deputies participated in holiday Shop With a Cop where selected children had the opportunity to purchase holiday gifts for themselves, siblings, and guardians.

Contract deputies received continuing education/training in the following areas:

- Use of Force Physical Tactics
- Low light/adverse weather Firearms qualification

The Kanabec County Sheriff's Office continues to proudly serve the citizens of Mora within Kanabec County. The Sheriff's Office encourages any and all community members to contact our office with any questions, comments, or concerns.

Sincerely,

Sergeant Dylan VanGorden #3104

WEARING THE STAR OF HONOR AND SERVICE

ADMINISTRATION (320) 679-8410 • 24 HOUR DISPATCH (320) 679-8400 • FAX (320) 679-8422



CAD Summary Report

Printed On: 01/14/22 08:37

Kanabec County Sheriff's Office

	12/21	Total
911 Hang-ups-Abandoned-Open Line	16	16
Agency Assist	18	18
Alarms All (Home, Business, Bank, misc)	4	4
Animal-All Other	7	7
Building Security Checks	1	1
Civil Assist	7	7
Community	1	1
Crim Sex	1	1
Disorderly Conduct	6	6
Domestic Disturbance/Assaults	5	5
Escorts-Funerals, Races, etc	4	4
Fire- Mora Area Fire Calls	1	1
Foot Patrol	16	16
Found - animals, property, etc	6	6
Fraud	1	1
Harassing communications calls	1	1
Health and Safety	3	3
Information and misc calls	15	15
Juvenile calls excluding tobacco, drugs, alcohol	2	2
Juvenile Tobacco complaints	1	1
Maltreatment	9	9
Medical Emergency	82	82
Meetings and Presentations	2	2
Missing Person(s)	3	3
Motorist Assist calls	1	1
Noise - including loud music, parties, etc	2	2
Parking Violations	1	1
POR- Predatory Offender calls	25	25



CAD Summary Report

Printed On: 01/14/22 08:37

	12/21	Total
Public assist calls	9	9
Records checks	1	1
Scams	6	6
Secure Helipad	11	11
Snowbird Parking	31	31
Stolen	1	1
Stop arm violations	1	1
Sudden Deaths and Bodies found	2	2
Suspicious- persons, vehicles, and occurrences	34	34
Theft-not vehicle	8	8
Threats	2	2
Traffic / Driving complaints	9	9
Traffic Accident	5	5
Traffic Violation	75	75
Transport - Inmates	1	1
Unwanted person	7	7
Vehicle off Road	2	2
Violation of Court Order	4	4
Warrant Entry and Arrests	1	1
Weather - Monthly Test	1	1
Welfare Check	15	15
Total	467	467



OFFICE

of **KANABEC COUNTY SHERIFF**

SHERIFF BRIAN SMITH

18 NORTH VINE STREET, SUITE 143, MORA, MN 55051

2021 Year End Report

*City of Mora
Law Enforcement Services*

Kanabec County Sheriff's Office

Sergeant Dylan VanGorden

WEARING THE STAR OF HONOR AND SERVICE

ADMINISTRATION (320) 679-8410 • 24 HOUR DISPATCH (320) 679-8400 • FAX (320) 679-8422

[Type text]

During 2021, five Kanabec County Sheriff's Office Contract Deputies provided law enforcement services to the City of Mora. The five deputies included four patrolmen and one sergeant.

During 2021 the five contract deputies patrolled/traveled over 75,000 miles while serving the citizens of Mora. This total does not include mileage contributed by deputies, investigators, sergeants and administration not specifically included in the law enforcement services contract that work for the Kanabec County Sheriff's Office.

While providing 24 hour per day 7 days a week coverage and responding to calls for service, the assigned contract deputies provided the following services, including but not limited to:

- funeral escorts
- parade escorts
- attend scheduled department head meetings
- monthly activity reports
- attend city council meetings when requested
- complete background checks for city licensing and permits
- complete city employee alcohol tests
- tobacco/alcohol compliance checks
- foot patrols in the downtown area to include the city parks
- attend school sponsored events

In addition to the above mentioned law enforcement services, the contract deputies took part in the following community activities, including but not limited to:

- Vasaloppet
- County Fair
- Towards Zero Death Initiative
- Shop with a Cop (Holiday season)
- Shop with a Cop (Back to school)
- Toys for Kids

Contract cars participated in Continuing Education in 2021. Some of these courses include:

- Use of Force (Defensive Tactics & Legal Issues)
- Use of Force Physical tactics/self defense
- First Responder/CPR
- Firearms Qualifications
- Emergency vehicle operations
- Peace Officer Accredited Training Online (PATROL)
- Criminal Interdiction Techniques For Patrol Officers

[Type text]

Total ICR's in 2020 = 4,727

Total ICR's in 2021 = 5,274

As indicated above, Kanabec County Sheriff's Office Contract Deputies responded to and/or initiated 5,274 calls for service in 2021, an increase of 547 from 2020. This increase is largely attributed to the reopening of businesses and public activities. The Most common calls for service were Medical emergencies (803), Traffic stops/complaints (875), and Suspicious Persons/Activity (373). On average, contract deputies were each responsible for more than 1,300 calls for service throughout the year.

Kanabec County Sheriff's Office Contract Cars continue to maintain a community oriented law enforcement approach, integrated with proactive enforcement, to decrease crimes against persons and deter other criminal activity and nuisances. The Kanabec County Sheriff Office is proud to provide law enforcement services within the City of Mora and looks forward to the continued partnership.



















Mora Area Fire Department Monthly Update



December 2021

The Mora Area Fire Department was involved with the following fire calls, training and education, maintenance, and miscellaneous in the past month.

Fire Calls (Paid)

-  12-2-21 extrication
-  12-2-21 Decontamination at Welia
-  12-9-21 House / Garage fire
-  12-12-21 dryer fire canceled in route
-  12-13-21 Lift assist/ CPR
-  12-13-21 Phone box fire
-  12-15-21 rollover extrication
-  12-15-21 camper fire
-  12-15-21 hot outlet
-  12-18-21 propane leak
-  12-19-21 cancelled in route
-  12-23-21 propane smell
-  12-27-21 lift assist
-  12-27-21 shed fire
-  12-28-21 trailer house fire
-  12-29-21 cancelled in route



Training and Education (Paid)

-  CPR refresher certification
-  Business and Fire Dept meeting

Maintenance (not paid)

-  All trucks done twice

Training, Education, and Miscellaneous (not Paid)

-  Interview new officers
-  Interview new FF candidate

2021 YEAR END REPORT



MORA AREA FIRE DEPARTMENT

Founded 1904

The Mora Area Fire Department (MAFD) provides fire suppression, fire prevention and rescue services to the City of Mora, City of Quamba and all or part of the following townships: Arthur, Brunswick, Comfort, Grass Lake, Hillman, Knife Lake, Peace, Pomroy and Whited. The service area covers over 240 square miles with a population of around 12,000.

The Mission of the MAFD is to minimize loss of life and property from fires, natural disasters, and life-threatening situations and to assist other emergency agencies.

The MAFD strives to be known as an innovative and progressive fire department. Our members are dedicated to the delivery of effective fire suppression, rescue services, and quality fire safety education to the public at a reasonable cost.

The MAFD is committed to at least one training per month which must total 75 hours every three years to stay state licensed. We also attend one department meeting each month. Firefighters perform truck maintenance and safety checks on each of our fire trucks, so they are ready to meet our community needs 24/7.

The MAFD had a total of 98 calls for service in 2021. Calls for service do not include the calls that were canceled prior to leaving the fire hall.

The Mora Area Fire Department recently participated in a Public Protection Classification (PPC) evaluation with Insurance Services Office, Inc. (ISO), and is pleased to announce an improved PPC grade. MAFD upgraded from an ISO 5 down to a 4.

According to the ISO website only 14% of fire departments in the nation and only 6% of fire departments in Minnesota have a Better Iso than MAFD. This includes all fire departments even full time fully staffed departments.

PPC is important to communities and fire departments as well. Communities whose PPC improves may see lower insurance prices. PPC also provides fire departments with a valuable benchmark, and is used by MAFD as a valuable tool when planning, budgeting, and justifying fire protection improvements

MAFD staff has worked hard to make great progress over the last few years to improve our ISO rating, ensuring excellent fire protection services are available to our community is our highest priority

The MAFD members continued to volunteer time to help with fire prevention activities throughout the community. Mora Fire members help run visits with school classrooms, tours at the fire hall, and trips to daycare centers in Mora.

Members of the fire department are also members of the Mora Area Fire Department Relief Association. The relief association provides a retirement program for the firefighters, but also supplements the annual budget to purchase training equipment and fire education materials for the fire department. They raise money by hosting Fire Ball at the Hall, Santa Breakfast, and collecting aluminum cans which are turned in for money.

Thank you for your support in 2021 making it another great year for the department. We look forward to serving you in the years to come. If you ever have questions or concerns, feel free to contact me at fire.chief@cityofmora.com or on my cell 320-282-9200.

Have a Great 2022!

Chief Brett J Anderson

**City of Mora, MN
PARK BOARD
Meeting Minutes**

January 11, 2022

Present: Steven Holcombe, Sam Pioske, Kyle Shepard
Absent: Curt Sammann
Staff Present: Joe Kohlgraf, Jeff Krie,
Others Present: None

1. Call to Order. Chair Pioske called the meeting to order at 6:00 p.m.
2. Roll Call. Steven Holcombe – present
Sam Pioske – present
Curt Sammann – absent
Kyle Sheppard – present
3. Adopt Agenda. Motion by Shepard, second by Holcombe to adopt the January 11, 2021 meeting agenda as presented. All present voted aye. Motion carried.
4. Minutes. Motion by Sheppard, second by Holcombe to approve the December 14, 2021 meeting minutes as presented. All present voted aye. Motion carried.
5. Public Hearing. The City of Mora is establishing a neighborhood park in the Fox Run area. The two parcels on Nelson Ave have been dedicated for the use of park space and must be used as such. Tonight, the Park Board is holding a public hearing to receive resident comments. We had one person who showed up and he wanted to address the Park Board about the Fox Run Park. Stuart Johnson lives east of the two parcels and brought up some concerns he had. Johnson asked if a fence could be considered 6' or preferably 8' between his house and the park. Also suggested a fence to be on the south side of the park due to a drainage pond that sometimes fills up with water after snow melt or heavy rain. His concern would be of children wandering down in that pond area. Johnsons last suggestion would be for the City to consider sidewalks to and from the park along Nelson, Bluebird, and Jewel Avenue. Concerns were also brought up about the traffic and parking in Nelson Avenue. The board shared that the fencing issues and parking were discussed and are addressed in the layout. Kohlgraf went over the layout of the park, the amenities, and the history of the land and why it was designated for a park. Kohlgraf also discussed issues with the sidewalk from prior developers and if a need was there for sidewalks that the City would have to look at it in the future. Johnson had no other issues with the park and the board thanked Mr. Johnson for coming to the open forum and sharing his concerns. With no other issues to discuss and no other persons at the open forum, Pioske closed the open forum at 6:20pm.

6. JC Ballfields. Pioske shared concerns on school athletic activities with parking or lack of near the baseball fields that could overflow into JC Ballfields and cause issues with use of those fields. Kohlgraf shared that the City has been in contact with the school on the fields and usage and will address with the school any issues as they arise.

7. Reports.

- a. Kohlgraf: Trails continue to be cleared of snow by JC Fields, Grove to Forest, Dog Park trails, and History Center trails.
- b. Krie: Music in the Park, bands have committed, and grant has been submitted for review. Final grant date is February 1, 2022. Working on Fox Run Park grant. Looking at MAC
- c. Sheppard: Nothing to report.
- d. Sammann: Nothing to report.
- e. Pioske: Dog Park concerns from people but seem to be addressed. In need of a Park Board member as Holland did not renew.

8. Adjournment. Motion by Sheppard, second by Holcombe to adjourn the meeting. All present voted aye. Meeting adjourned at 6:30 p.m.

Sam Pioske, Chair

Jeff Krie, Secretary



MEMORANDUM

Date: January 18, 2022
 To: Mayor and City Council
 From: Jeff Krie, Activities & Recreation Coordinator
 RE: 2022 Park Board Review

SUMMARY

The following is a snapshot of member attendance and board accomplishments for the Park Board during 2021.

BACKGROUND INFORMATION

Name: Park Board

	Jenna Fore	Candice Brockner	Cody Knox	Mickey Kringstad	Kyle Sheppard
January	1	1	n/a	1	1
March	1	1	1	1	1
April	1	0	n/a	1	1
May	0	1	-	1	1
Total Annual Attendance	3	3	1	4	4

	Steven Holcombe	Alison Holland	Sam Pioske	Curt Sammann	Kyle Shepard
September	1	1	1	1	1
October	1	0	1	1	1
December	1	1	0	1	1
Total Annual Attendance	3	2	2	3	3

Memorandum

Major Accomplishments:

- The board organized the ninth season of Mora's Music in the Park, including writing and receiving an \$8,677 grant from the East Central Regional Arts Council.
- The board established the third single-day annual community event called Fall Fest, held on September 25, 2021 in Library Park. The event was a great success promoting fun for everyone in the community with activities, food, games, and music.
- The board coordinating with SACK and MAYRA to host four kid events called Mora Rocks the Park to promote health, wellness, and usage for our parks.
- Developed a Dog Park in the City of Mora. With the help of a group of community members and with donations from community businesses and individuals.
- With SEH establish a concept that was approved by City Council for Fox Run Park.
- With a donation from an individual purchased and will put up two musical play features at Library Park in 2022.
- Stained the gazebo at Library Park
- Repaired and painted the bell tower at Library Park.
- Cleaned up trails and kept some trails open during the winter as usage has increased.

OPTIONS & IMPACTS

There are no options or impacts to consider at this time.

RECOMMENDATIONS

There are no recommendations to consider or actions to be taken at this time.

Attachments

None

City of Mora Airport Commission
Minutes
January 11, 2022 – 5:00 pm
Mora City Hall

Oath of Office:

Oath of Office was issued to Stefan Salmonson for a 3 year term running 2022 through 2024.
Oath of Office was issued to Dave Gunderson to finish out Ryan Martens term through 2022.

Roll Call:

Members Present: Jody Anderson, Stefan Salmonson, Dave Gunderson, Karla Kastenbauer

Members Absent: Nick Stafford

Staff in Attendance: Angela Grafstrom and Joe Kohlgraf

Adopt Agenda

Grafstrom noted that they needed to add election of officers to the agenda. Kastenbauer stated it had already been done and they do not need to elect officers.

Motion made by Salmonson to adopt the agenda of the January 11, 2022 Airport Commission Meeting with the addition of election of officers for 2022; seconded by Gunderson and carried unanimously.

Approval of Minutes

Motion made by Salmonson to approve the minutes of the December 14, 2021 Airport Commission Meeting as presented; seconded by Anderson and carried unanimously.

Election of Officers:

Not done.

Public Hearings: None

Open Forum: No comments

Kastenbauer went to Old Business, airport remediation. Grafstrom stated this is not on the agenda and Kastenbauer said it was. Kohlgraf reported that the tv died at the airport and they are working on putting in a counter and a wall mount. The price for replacing the fuel line and updating everything needs to be done before we start blacktopping. He needs to work on the fence and the beacon. Kohlgraf is working on getting his A fuel license, he has his B now, and snowplowing.

City of Mora Airport Commission
Minutes
January 11, 2022 – 5:00 pm
Mora City Hall

New Business

New Community Development Director:

Grafstrom briefly introduced herself to the committee.

The Planning Commission Meeting Schedule:

No changes were made to the schedule.

Old Business: None

Verbal Reports

Anderson stated they need to increase interest in the airport. She suggested doing a regular scheduled event one time per month to get kids and parents involved and interested in the airport. Some of her ideas included “whats’ s’more fun than flying” and serving smores and hotdogs or a career day with maybe DNR, retired military, a traffic controller, or others they would not have to pay to come. Anderson suggested the 3rd or 4th weekend of the month. Salmonson and other group members thought this was a great idea, but maybe not a weekend. He said maybe the pilot’s group could offer free rides. Maybe get the paper to do a write up. Maybe do a test run before going headlong into a full schedule.

The group briefly discussed the fly-in and car show. Anderson suggested maybe a food cart in the afternoon.

Salmonson noted the Mora Airport is the nicest facility in East Central Minnesota.

Adjournment

Motion made by Anderson to adjourn the January 11, 2022 meeting of the City of Mora Planning Commission; seconded by Salmonson and carried unanimously. Meeting adjourned at 5:23 pm

The next regular meeting is scheduled for **Monday, February 7** at 5:30 PM.

Minutes prepared and submitted by Angela Grafstrom

Commission Chair

Attest: _____
Angela Grafstrom,
Community Development Director

2021 Committee Summary Report

Item No. 10h

Hello,

I would like to start by thanking all the volunteers who took time to be involved in their city by serving on the City's Planning Commission, Airport Board, and EDA. Your commitment is appreciated.

Going forward, I will try to keep you informed by submitting the approved minutes monthly for inclusion in your council packets

Planning Commission

Going into 2022, the committee still has one vacancy.

Highlights of 2021 include:

- Final Update of the Floodplain Management Ordinance
- Completion of the City's updated Comprehensive Plan
- Amendment to the Daycare ordinance to allow daycare facilities in residential neighborhoods.

Airport Board

Highlights of 2021 include:

- After a full year of discussion, the Hangar Land Lease Agreement was finalized and updated.
- 2021 Taxilane and Windcone Project: In October, SHE reported the taxilane was seeded and the concrete bases were poured for the supplemental windcones. As of the December 2021 meeting, SHE reported the project was closed out.

EDA

Highlights of 2021 include:

- Tax Abatement:
The committee reviewed the annual report for JCF and Northland Process Piping to meet their abatement requirements. The JCF report indicated 21 units had been issued a Certificate of Occupancy by the Building Official and were available for occupancy. The Northland Process Piping report indicated and they need to fill 9 more fulltime positions by the end of 2022 to meet the abatement requirements.
- The promotional video put together by the city and the school has been completed and is available for viewing on the City's website.
- The board still has monies available through the COVID Emergency Assistance Fund.

Respectfully submitted,

Angela M. Grafstrom, Community Development Director



CITY OF MORA, MN
SUMMARY OF CONSTRUCTION ACTIVITY 2021

	2021	2020
TOTAL NUMBER OF BUILDING PERMITS ISSUED	161	148
TOTAL VALUATION OF PERMITS	\$3,251,950	\$3,306,868

Total Commercial Permits	15	14
Total Commercial Valuation	\$747,030	\$748,740

Total Residential Permits	130	134
Total Residential Valuation	\$2,504,920	\$2,558,128

New Single Family Homes

1. Spence Development Inc.....	915 Eldris Way
2. LGI Homes MN	829 Edwards Ave
3. LGI Homes MN.....	831 Edwards Ave
4. LGI Homes MN	901 Edwards Ave
5. LGI Homes MN.....	903 Edwards Ave
6. Heartland Acre	825 Edwards Ave
7. Heartland Acre.....	827 Edwards Ave
8. Lynelle Parker.....	1870 Snake River Rd
9. Regency of Minnesota Inc.....	704 Kenwood Ln
10. Regency of Minnesota Inc	734 Kenwood Ln
11. Regency of Minnesota Inc	703 Portage Avenue
12. Regency of Minnesota Inc	705 Portage Avenue
13. Regency of Minnesota Inc	938 Frankie Ln

New Commercial Buildings

1. Pan-O-Gold Baking Co.....	340 Walnut St S
------------------------------	-----------------

Miscellaneous

1. Maintenance Permits.....	70
2. Plumbing Permits	17
3. Mechanical Permits	23
4. Fence Permits	13
5. Demolition Permits	3