

Pursuant to due call and notice thereof, Commissioner Ardner called to order the regular meeting of the Mora Public Utilities Commission at 3:00 PM on Tuesday, July 20, 2021, in the city hall council chambers.

2. **Roll Call:** Present: Commissioners Greg Ardner, Brett Baldwin, and Ryan Christianson
Absent: None
Staff Present: Utilities General Manager Lindy Crawford, Administrative Services Director Natasha Segelstrom, Public Works director Joe Kohlgraf, Utility Billing Clerk Jessica Bliss, and Deputy City Clerk Mandi Yoder
3. **Adopt Agenda:** MOTION made by Christianson, seconded by Baldwin, and unanimously carried by the PUC to approve the agenda as presented.
4. **Consent Agenda:** The PUC requested the regular meeting minutes of June 14, 2021, under item 4 Consent Agenda, that Christianson be replaced with Ardner for the motion to now read, "MOTION made by Ardner, seconded by Baldwin, and unanimously carried by the PUC to approve the consent agenda as presented." MOTION made by Ardner, seconded by Baldwin, and unanimously carried by the PUC to approve the consent agenda as amended.
 - a. Regular Meeting Minutes – June 14, 2021
 - b. Joint City Council/PUC Work Session Minutes – June 14, 2021
 - c. June 2021 Claims
5. **Open Forum:** During open forum new staff members, Luke Vizenor the water/wastewater operator II and Natasha Segelstrom the administrative services director, were introduced to the PUC.
6. **Special Business:** There were no special business items to discuss.
7. **New Business:**
 - a. **Electric Distribution Pole Replacement Project – Award Contract:** The PUC reviewed bids received for the electric distribution pole replacement project. Four bids were received with the lowest submitted by Highline Construction at \$361,343.60 for the multi-year project. MOTION made by Christianson, seconded by Baldwin, and unanimously carried by the PUC to approve the recommendation from DGR to award the multi-year contract to Highline Construction, Inc. for the electric distribution pole replacement project in the amount of \$361,343.60.
8. **Old Business:**
 - a. **WWTP Project Contract Update and Discussion:** City engineer Greg Anderson, of SEH reported after viewing images from a visit with a drone, the establishment of the reed beds at the WWTP were considered to be at 89% on average for all four beds.

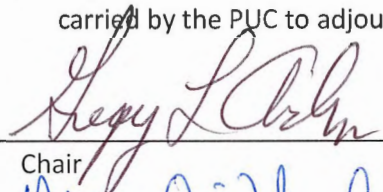
Anderson stated Gridor had paid CWG to close/end the agreement between the two parties for the project and CWG agreed to send additional reed bundles to the WWTP and recommended the next step was for MMU to close the project with Gridor. MOTION made by Baldwin, seconded by Christianson, and unanimously carried by the PUC to direct staff to communicate the PUC recommendation to close out the contract with Gridor for the project upon receipt of the additional bundles of reeds by August 20, 2021.
9. **Communications:** The following communications were reviewed.
 - a. Sanitary Sewer Response Quarterly Report: Kohlgraf reported the listed issue at the address of 424 McLean Street had been mitigated.

- b. Electric Vehicle Charging Stations Quarterly Report: It was reported the City was in the statewide publications for ECVS locations.
- c. Utility Billing Monthly Report – June 2021: Bliss reported one adjustment had been made from a significant account that was undercharged for water at St Andrews Field.
- d. Utility Billing Adjustment Report – June 2021

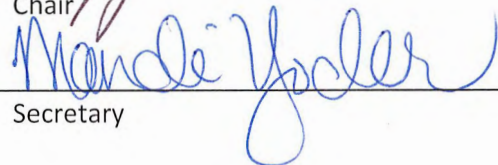
10. Reports:

- a. Public Utilities General Manager: Crawford reported continued advertising and recruiting efforts for the electric plant/line supervisor position.
- b. Public Works Director: Kohlgraf reported an electrical outage near Coborns, slowly working on the electric line upgrade at the school campus while waiting for the needed transformers, and having some paperwork issues to purchase a new truck.
- c. Commissioner Baldwin: Nothing new to report.
- d. Commissioner Christianson: Nothing new to report.
- e. Chairperson Ardner: Nothing new to report.

- 11. Adjournment:** MOTION made by Christianson, seconded by Baldwin, and unanimously carried by the PUC to adjourn at 3:16pm.



Chair



Secretary