

Pursuant to due call and notice thereof, Commissioner Ardner called to order the regular meeting of the Mora Public Utilities Commission at 3:00 PM on Monday, March 15, 2021 in the city hall council chambers.

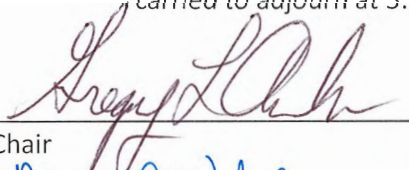
2. **Roll Call:** Present: Commissioners Greg Ardner, Brett Baldwin, and Ryan Christianson
Absent: none
Staff Present: Utilities General Manager Crawford, Public Works Director Kohlgraf, Utility Billing Clerk Bliss, City Accountant King, and Deputy City Clerk Yoder
3. **Adopt Agenda:** MOTION made by Christianson, seconded by Baldwin, and unanimously carried to approve the agenda as presented.
4. **Consent Agenda:** MOTION made by Christianson, seconded by Baldwin, and unanimously carried approve the consent agenda as presented.
 - a. Regular Meeting Minutes – February 16, 2021
 - b. February 2021 Claims
5. **Open Forum:** No one spoke at open forum.
6. **Special Business:** There were no special business items to discuss.
7. **Public Hearings:**
 - a. **Proposed Assessment of Unpaid Utility Charges:** The commissioners reviewed the list of past-due homeowner and/or business owner accounts presented by King for consideration to recommend certification of unpaid charges to the respective property tax statement for the taxes payable in 2022 in accordance with statute and City Code § 50.24.

Ardner opened the public hearing at 3:02PM, no one spoke nor was any correspondence received from the delinquent party; MOTION made by Baldwin, seconded by Christianson, and unanimously carried to close the public hearing at 3:03PM. MOTION made by Christianson, seconded by Baldwin, and unanimously carried to recommend certification of the entire list of unpaid utility charges and certification fees in the amount of \$21,112.00 to the City Council.
8. **New Business:** There were no new business items to discuss.
9. **Old Business:** There were no old business items to discuss.
10. **Communications:**
 - a. Quarterly Financial Reports: King reviewed the financial report and stated the surplus in all three of the PUC funds were attributed to good fiscal management.
 - b. Utility Billing Monthly Report – February 2021: Bliss reported new balances as of today with total account balances at \$219,944 and current charges were \$76,768 with 69 accounts having one period past due.
 - c. Utility Billing Adjustments Report – February 2021
11. **Reports:**
 - a. Public Utilities General Manager: Crawford posed the question of a commissioner as part of the interview committee for the new Administrative Services Director and Ardner volunteered to be on the committee.
 - b. Public Works Director: Kohlgraf announced the new water/wastewater truck received last month was out front for the commissioners to view; reported the Highway 65

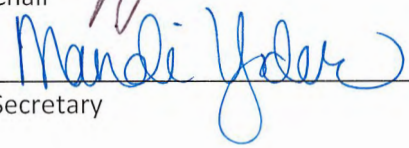
electric pole replacement project was complete with the exception of a few poles waiting for Midco to complete their work before removing. Kohlgraf also reported the WWTP had continued to be near balanced with the amount of water flowing in and flowing out of the WWTP; Lake Mora was also at its lowest level in eight years.

- c. Commissioner Baldwin: Nothing new to report.
- d. Commissioner Christianson: Christianson inquired, and it was reported that the electric vehicle charging stations had been being used at both the downtown and Coborns locations.
- e. Chairperson Ardner: Ardner suggested taking a quick tour of the new water/wastewater truck after the meeting.

12. Adjournment: MOTION made by Christianson, seconded by Baldwin, and unanimously carried to adjourn at 3:11 PM.



Chair



Secretary