Public Utilities Commission
November 14, 2022

Pursuant to due call and notice thereof, Chair Ardner called to order the regular meeting of the Mora Public Utilities Commission at 3:00pm on Monday, November 14, 2022, in the city hall council chambers.

2. **Roll Call**: Present: Chair Greg Ardner, Commissioners, Alan Skramstad, Dave Chmiel, and Brett Baldwin
   Absent: Ryan Christianson
   Staff Present: Administrative Service Director Natasha Segelstrom, Public Works Director Joe Kohlgraf, Accountant Sara King, Mandi Yoder Human Resources and Utility Billing Clerk Jessica Bliss
   Absent: Glenn Anderson, General Manager

3. **Adopt Agenda:** MOTION made by Chmiel, seconded by Skramstad, and unanimously carried by the PUC to approve the agenda.

4. **Consent Agenda:** MOTION made by Skramstad, seconded by Chmiel, and unanimously carried by the PUC to approve the consent agenda as presented.

   a. **Regular Meeting Minutes-** *October 2022*

   b. **Claims-** *October 2022*

5. **Open Forum:** Utility Customer and Mora resident, Richard Gossen of 508 Jewell Street spoke to the Commissioners and expressed concern with the electric rate increase of 21.6% and financial strain on residents. Ardner explained that the utility had not seen an increase since 2018 and the increase was in response to increased expenses the utility incurred. Gossen further expressed concern with the utility and tax increase. Baldwin acknowledged Gossen's frustration and proceeded to explain the increase was due to increased costs the Utilities were faced with.

6. **Special Business:**

   a. **Utility Customer Dispute:** Bliss brought forward a written dispute for utility customer Kim Erickson. She recapped the efforts made prior to disconnecting services per state statute Bliss stated that she had not received any additional correspondence from the customer other than the initial contact to the customer who had been caring for her terminally ill mother. Baldwin asked if there had been efforts made due to the high-water use. Bliss clarified the billing period is mid-month, door tags were placed, an official letter and provided additional information on the ServLine program to the customer and had only heard from the customer once the water had been shut off.

7. **Public Hearing:**

   a. **Proposed Assessment of Unpaid Utilities:** Segelstrom reported the assessments for unpaid utility charges. The public hearing was opened by Ardner at 3:19PM; no one spoke at the public hearing and staff reported no additional correspondence had been received. MOTION made by Baldwin, seconded by Skramstad, and unanimously carried to close the public hearing at 3:20PM. MOTION made by Baldwin, seconded by Skramstad, and unanimously carried to recommend that the City Council certify the unpaid utility bills.

8. **New Business:**

a. **2023 PUC Meeting Schedule:** The PUC reviewed the 2023 Meeting Schedule. MOTION made by Baldwin, seconded by Skramstad, and carried to approve the 2023 PUC meeting schedule.

b. **2023 Pay Plan and Salary Schedule amended:** Yoder presented the 2023 Pay Plan and Salary Schedule. She noted there had been an error in the pay plan presented. The Water/Wastewater Operator I (lead) should reflect a grade 9.5 per union negotiations that took place in 2021. She also noted that the Plant/Line Supervisor / Electric Manager had been listed as a grade 13 and would be discussed under item 8e. MOTION made by Baldwin, seconded by Skramstad and unanimously carried to approve the 2023 Pay plan and Salary Schedule with the revised corrections as noted.

c. **Electric Service Exemption – ECE:** Kohlgraf brought forward an electrical service exemption with East Central Energy. During the 2021, Mora school upgraded service and supplied all structures with 3 phase availability. One of the structures for this project was in electrical service territory of ECE. It was brought to staff attention that proper documentation needed to be complete for the Minnesota Public Utilities Commission and procedural. MOTION made by Skramstad, seconded by Baldwin, and unanimously carried.

d. **2022 Budget Amendment:** King brought forward a budget amendment in response to the Auditors. During the 2022 annual audit, it was brought forward that the electric fund transfer to the city EDA needed to be recognized as a contribution and not a transfer. The budget amendment has zero effect on the total budget. MOTION made by Baldwin, seconded by Skramstad, and unanimously carried to approve the 2022 Budget amendment.

e. **Electric Plant/Line Supervisor Review:** Yoder brought forward the electric plant/line supervisor and an updated job description. The Plant/Line Supervisor position is currently a grade 12 and there were three failed recruitment attempts to fill this position. Staff sent the job description to David Drown Associates for review, and it was brought forward several key points and recognized the middle management of the position and grade assignment to grade 13. Yoder and Kohlgraf explained the grade change and title would assist with the recruitment. Chmiel asked the financial impact of the grade increase. Based on the projected start date for 2023 budget, there would be minimal impact and would be budgeted for in the budget years following. The position would benefit the electric utility and help with rebuilding the line crew. MOTION made by Baldwin, seconded by Chmiel to approve the job description grade increase for Electric Manager.

9. **Old Business:**

a. **Request for Proposal Utility Rate Study:** Segelstrom brought forward a request for proposal for Utility Rate Study as previously discussed at the October PUC meeting. She summarized the timeline for the study and that this had not been factored in the preliminary budgets for the PUC. Based on communications from Ehlers Financial Advisors, it would cost approximately $11,500 for a water rate study and $8,000 for a sewer rate study. Kohlgraf explained that the water and sewer rates were not heavily discussed at the last meeting and that staff were comfortable holding off on a rate study and tabling the rate study proposal until a later date.

MOTION made by Skramstad, seconded by Baldwin, and unanimously carried to table the Utility Rate Study.

b. **Utility Rate Discussion:** Segelstrom presented utility rate impact based on 10%, 15% and 20% increase and the increase to households if there were no cash reserves used. The average household impact was based on 1040kWH of electricity, 5000 gallons of water and 5000 gallons of sewer use along with franchise fee to city, electric tax, and water test fees. Staff suggested the water and sewer rates increase by 15% to assist with maintaining reserves and allow to save for unforeseen capital expenses. Kohlgraf stated there had not been a rate increase for several years.

   Ardner requested additional information to the suggested rate increase, as the funds were performing well above the bandwidth. King stated this was a decision from current administration. Kohlgraf explained the use of water and sewer funds for the Grove Street Improvements and future projects was also considered.

   The PUC discussed past budgeting practice and the impact of cash reserves used. The Commissioners expressed their reluctance to raise the water and sewer rates by 15% but also discussed with an increase of 15% in 2023, it could reduce the household impact in the following years for rate increases. MOTION made by Baldwin, seconded by Skramstad, and unanimously approved to approve a 15% increase in water rates and a 15% increase in sewer rates for the 2023 utility budget.

c. **2023 PUC Budget:** Segelstrom presented the 2023 PUC budget. She highlighted the Capital Improvements and proposed rate increase based on the PUC approval of a 21.6% increase. Significant expenditure changes included: 3% COLA salary increase; health insurance increase. An increase in workers' comp. insurance, uniforms, meetings and training, and electric fuel oil expenses. Projected increase in purchased power due to cost adjustments. The electric plant/line supervisor is still budgeted for as well as one electric line worker, Addition of one Water/Wastewater Operator II. An increase in electric engineering expenses and overhead and underground line maintenance. Increase transfer to the General Fund for City Garage / City Hall Repair. The Capital Improvement Plan (CIP) included the following: 4.16 kV NE Electric Feeder conversion; Power Plant Yard Improvements; Electric pole replacement project (ongoing) ; Electric overhead tree maintenance (ongoing); WWTP aeration blower; Author Lift Station Generator; Well #6 Stationary Power Generator; Water/Sewer Truck Replacement. The final PUC budget will be set at the December 19th meeting.

d. **Tree Vegetation Request for Proposal:** Kohlgraf presented the request for proposal for forestry/vegetation control for electrical distribution system. Kohlgraf recommended that the PUC move forward with section 2 for trimming in 2023 due to the significant increase in the trimming proposal. Approval to move forward with New Age Tree service. MOTION made by Chmiel, seconded by Skramstad and unanimously carried to move forward with the vegetation request.

10. **Communications:** The PUC reviewed the communications report.

a. **Quarterly Financial Report:** King recapped quarter three of the 2022 budget and noted that staff has been working hard to stay within budget which posed

11. Reports:

a. **Public Utilities General Manager:** Absent.
b. **Public Works Director:** Recapped on the biosolid at the water treatment plant. He noted one year for W/WW operator Dylan. There is a delay in equipment purchases due to production/supply issues. State bid truck purchases pose challenges.
c. **Commissioner Chmiel:** Suggested the newsletter encompass surrounding electrical rates to compare and wanted to be transparent with the community.
d. **Commissioner Baldwin:** Nothing new to report.
e. **Commissioner/Mayor Skramstad:** Nothing new to report.
f. **Commissioner Christianson:** Absent.
g. **Chair Ardner**: Nothing new to report

12. Adjournment: MOTION made by Chmiel, seconded by Skramstad, and unanimously carried to adjourn at 4:14 pm.

Chair

Secretary

DRAFT

MORA MUNICIPAL UTILITIES

PUBLIC UTILITIES COMMISSION CHECK LIST

THE NOVEMBER/DECEMBER 2022 CLAIMS HAVE BEEN APPROVED FOR PAYMENT BY:

CHAIRMAN	COMMISSION MEMBER
COMMISSION MEMBER	COMMISSION MEMBER
COMMISSION MEMBER	SECRETARY

CITY OF MORA
CHECK LIST-PUC

CHECK #	Search Name	Fund Descr	Dept Descr	Last Dim Descr	Comments	Amount
CHECK # 001214 COMPLETE MERCHANT SOLUTIONS						
001214	COMPLETE MERCHANT	ELECTRIC FUN	ELECTRIC ADMINIST	Payment Processing E	CREDIT CARD PYMT PROCESSI	$427.00
001214	COMPLETE MERCHANT	WATER FUND	WATER ADMINISTR	Payment Processing E	CREDIT CARD PYMT PROCESSI	$213.50
001214	COMPLETE MERCHANT	SEWER FUND	SEWER ADMINISTR	Payment Processing E	CREDIT CARD PYMT PROCESSI	$213.50
CHECK # 001214 COMPLETE MERCHANT SOLUTIONS						$854.00
CHECK # 001215 MORA MUNICIPAL UTILITIES						
001215	MORA MUNICIPAL UTILI	ELECTRIC FUN	GENERATION & PO	Water	UTILITIES	$70.38
001215	MORA MUNICIPAL UTILI	ELECTRIC FUN	GENERATION & PO	Sewer	UTILITIES	$21.27
001215	MORA MUNICIPAL UTILI	ELECTRIC FUN	GENERATION & PO	Storm Water	UTILITIES	$18.83
001215	MORA MUNICIPAL UTILI	WATER FUND	WATER SUPPLY	Storm Water	UTILITIES	$23.36
001215	MORA MUNICIPAL UTILI	WATER FUND	WATER SUPPLY	Electricity	UTILITIES	$764.58
001215	MORA MUNICIPAL UTILI	WATER FUND	WATER TREATMENT	Storm Water	UTILITIES	$11.68
001215	MORA MUNICIPAL UTILI	WATER FUND	WATER TREATMENT	Electricity	UTILITIES	$751.19
001215	MORA MUNICIPAL UTILI	WATER FUND	WATER DISTRIBUTI	Electricity	UTILITIES	$52.78
001215	MORA MUNICIPAL UTILI	WATER FUND	WATER DISTRIBUTI	Storm Water	UTILITIES	$13.04
001215	MORA MUNICIPAL UTILI	SEWER FUND	SEWER LIFT STATIO	Electricity	UTILITIES	$815.80
001215	MORA MUNICIPAL UTILI	SEWER FUND	SEWER LIFT STATIO	Storm Water	UTILITIES	$11.68
001215	MORA MUNICIPAL UTILI	SEWER FUND	WASTEWATER TREA	Storm Water	UTILITIES	$24.03
001215	MORA MUNICIPAL UTILI	SEWER FUND	WASTEWATER TREA	Electricity	UTILITIES	$3,702.11
001215	MORA MUNICIPAL UTILI	SEWER FUND	WASTEWATER TREA	Water	UTILITIES	$128.34
CHECK # 001215 MORA MUNICIPAL UTILITIES						$6,409.07
CHECK # 001216 ONLINE COLLECTIONS						
001216	ONLINE COLLECTIONS	ELECTRIC FUN	ELECTRIC ADMINIST	Cust UB/Collection	NEW UB CUSTOMER CREDIT C	$68.48
CHECK # 001216 ONLINE COLLECTIONS						$68.48
CHECK # 001218 MN DEPT OF REVENUE						
001218	MN DEPT OF REVENUE	ELECTRIC FUN		Sales Tax Payable	SALES & USE TAX PYMT-OCT	$22,251.00
001218	MN DEPT OF REVENUE	ELECTRIC FUN	GENERATION & PO	Garbage Removal	SALES & USE TAX PYMT-OCT	$6.00
001218	MN DEPT OF REVENUE	ELECTRIC FUN	GENERATION & PO	Repair/Maint - Bldg &	SALES & USE TAX PYMT-OCT	$2.00
001218	MN DEPT OF REVENUE	ELECTRIC FUN	GENERATION & PO	Landfill Gen Exp	SALES & USE TAX PYMT-OCT	$1.00
001218	MN DEPT OF REVENUE	ELECTRIC FUN	GENERATION & PO	Other Operating Suppl	SALES & USE TAX PYMT-OCT	$14.00
001218	MN DEPT OF REVENUE	ELECTRIC FUN	ELECTRIC DISTRIBU	Truck Expense	SALES & USE TAX PYMT-OCT	$103.00
001218	MN DEPT OF REVENUE	ELECTRIC FUN	ELECTRIC DISTRIBU	Maint of Meters	SALES & USE TAX PYMT-OCT	$45.00
001218	MN DEPT OF REVENUE	ELECTRIC FUN	ELECTRIC DISTRIBU	Maint of St. Lights & S	SALES & USE TAX PYMT-OCT	$141.00
001218	MN DEPT OF REVENUE	ELECTRIC FUN	ELECTRIC DISTRIBU	Maint of Underground	SALES & USE TAX PYMT-OCT	$1.00
001218	MN DEPT OF REVENUE	ELECTRIC FUN	ELECTRIC DISTRIBU	Maint of Overhead Lin	SALES & USE TAX PYMT-OCT	$3.00
001218	MN DEPT OF REVENUE	ELECTRIC FUN	ELECTRIC DISTRIBU	Maint of Substation E	SALES & USE TAX PYMT-OCT	$4.00
001218	MN DEPT OF REVENUE	ELECTRIC FUN	ELECTRIC ADMINIST	Telephone	SALES & USE TAX PYMT-OCT	$11.00
001218	MN DEPT OF REVENUE	ELECTRIC FUN	ELECTRIC ADMINIST	Small Tools & Equipm	SALES & USE TAX PYMT-OCT	$60.00
001218	MN DEPT OF REVENUE	WATER FUND		Sales Tax Payable	SALES & USE TAX PYMT-OCT	$948.00
CHECK # 001218 MN DEPT OF REVENUE						$23,590.00
CHECK # 001220 PAYLIANCE						
001220	PAYLIANCE	ELECTRIC FUN	ELECTRIC ADMINIST	Payment Processing E	E-CHECK PYMT PROCESSING F	$50.00
001220	PAYLIANCE	WATER FUND	WATER ADMINISTR	Payment Processing E	E-CHECK PYMT PROCESSING F	$25.00
001220	PAYLIANCE	SEWER FUND	SEWER ADMINISTR	Payment Processing E	E-CHECK PYMT PROCESSING F	$25.00
CHECK # 001220 PAYLIANCE						$100.00
CHECK # 001221 SMMPA						
001221	SMMPA	ELECTRIC FUN		Accounts Payable	POWER PURCHASED	$318,017.50
CHECK # 001221 SMMPA						$318,017.50
CHECK # 001223 NEIGHBORHOOD NATIONAL BANK						

CITY OF MORA
CHECK LIST-PUC

CHECK #	Search Name	Fund Descr	Dept Descr	Last Dim Descr	Comments	Amount
001223	NEIGHBORHOOD NATIO	ELECTRIC FUN	ELECTRIC ADMINIST	Payment Processing E	MONTHLY UB ACH FILE FEE	$30.00
001223	NEIGHBORHOOD NATIO	ELECTRIC FUN	ELECTRIC ADMINIST	Bad Debts/NSF Check	MONTHLY RETURNED CHECK	$10.00
001223	NEIGHBORHOOD NATIO	ELECTRIC FUN	ELECTRIC ADMINIST	Payment Processing E	MONTHLY BUSINESS ONLINE	$10.00
CHECK # 001223 NEIGHBORHOOD NATIONAL BANK						$50.00
CHECK # 001224 NEIGHBORHOOD NATIONAL BANK						
001224	NEIGHBORHOOD NATIO	ELECTRIC FUN	ELECTRIC ADMINIST	Bad Debts/NSF Check	NSF CHARGE BACK FEE - J GA	$10.00
CHECK # 001224 NEIGHBORHOOD NATIONAL BANK						$10.00
CHECK # 001226 NEIGHBORHOOD NATIONAL BANK						
001226	NEIGHBORHOOD NATIO	ELECTRIC FUN	ELECTRIC ADMINIST	Bad Debts/NSF Check	NSF CHARGE BACK FEE - S MA	$10.00
CHECK # 001226 NEIGHBORHOOD NATIONAL BANK						$10.00
CHECK # 059235 MARTENS FARM INC						
059235	MARTENS FARM INC	SEWER FUND	WASTEWATER TREA	Professional Services -	BIOSOLIDS APPLICATION	$3,499.00
CHECK # 059235 MARTENS FARM INC						$3,499.00
CHECK # 059237 MN ENERGY RESOURCES CORP						
059237	MN ENERGY RESOURCE	ELECTRIC FUN	GENERATION & PO	Natural Gas - Heat	NATURAL GAS-BOILER	$864.71
059237	MN ENERGY RESOURCE	ELECTRIC FUN	GENERATION & PO	Generation Exp	NATURAL GAS-GENERATION	$61.44
059237	MN ENERGY RESOURCE	WATER FUND	WATER SUPPLY	Natural Gas - Heat	NATURAL GAS	$28.71
059237	MN ENERGY RESOURCE	WATER FUND	WATER TREATMENT	Natural Gas - Heat	NATURAL GAS	$51.78
059237	MN ENERGY RESOURCE	SEWER FUND	WASTEWATER TREA	Natural Gas - Heat	NATURAL GAS	$160.03
CHECK # 059237 MN ENERGY RESOURCES CORP						$1,166.67
CHECK # 059241 PD S EMBROIDERY						
059241	PD S EMBROIDERY	ELECTRIC FUN	ELECTRIC ADMINIST	Uniforms	LOGO HATS	$47.00
059241	PD S EMBROIDERY	WATER FUND	WATER ADMINISTR	Uniforms	LOGO HATS	$47.00
CHECK # 059241 PD S EMBROIDERY						$94.00
CHECK # 059243 QUADIENT FINANCE USA, INC						
059243	QUADIENT FINANCE US	ELECTRIC FUN	ELECTRIC ADMINIST	Postage	REFILL POSTAGE MACHINE	$375.00
059243	QUADIENT FINANCE US	WATER FUND	WATER ADMINISTR	Postage	REFILL POSTAGE MACHINE	$150.00
059243	QUADIENT FINANCE US	SEWER FUND	SEWER ADMINISTR	Postage	REFILL POSTAGE MACHINE	$150.00
CHECK # 059243 QUADIENT FINANCE USA, INC						$675.00
CHECK # 059244 SEH						
059244	SEH	WATER FUND	WATER ADMINISTR	Professional Services -	INFRASTRUCTURE CIP REPOR	$383.34
059244	SEH	SEWER FUND	SEWER ADMINISTR	Professional Services -	INFRASTRUCTURE CIP REPOR	$383.34
CHECK # 059244 SEH						$766.68
CHECK # 059246 VERIZON WIRELESS						
059246	VERIZON WIRELESS	ELECTRIC FUN	ELECTRIC ADMINIST	Telephone	CELL/IPAD	$150.43
059246	VERIZON WIRELESS	WATER FUND	WATER ADMINISTR	Telephone	CELL/IPAD	$53.24
059246	VERIZON WIRELESS	SEWER FUND	SEWER ADMINISTR	Telephone	CELL/IPAD	$84.27
CHECK # 059246 VERIZON WIRELESS						$287.94
CHECK # 059254 AMAZON CAPITAL SERVICES						
059254	AMAZON CAPITAL SERV	ELECTRIC FUN	ELECTRIC ADMINIST	Other Operating Suppl	FINANCE BOOK FOR SEGELSTR	$2.57
059254	AMAZON CAPITAL SERV	WATER FUND	WATER ADMINISTR	Other Operating Suppl	FINANCE BOOK FOR SEGELSTR	$1.29
059254	AMAZON CAPITAL SERV	SEWER FUND	SEWER ADMINISTR	Other Operating Suppl	FINANCE BOOK FOR SEGELSTR	$1.29
CHECK # 059254 AMAZON CAPITAL SERVICES						$5.15
CHECK # 059257 CITY OF MORA - PETTY CASH						
059257	CITY OF MORA - PETTY	ELECTRIC FUN	ELECTRIC ADMINIST	Other Operating Suppl	REPLENISH PETTY CASH- COF	$16.28
059257	CITY OF MORA - PETTY	ELECTRIC FUN	ELECTRIC ADMINIST	Energy Conservation	REPLENISH PETTY CASH-TABL	$9.66

CITY OF MORA
CHECK LIST-PUC

CHECK #	Search Name	Fund Descr	Dept Descr	Last Dim Descr	Comments	Amount
CHECK # 059257 CITY OF MORA - PETTY CASH						$25.94
CHECK # 059260 FELGER, MATT						
059260	FELGER, MATT	ELECTRIC FUN	GENERATION & PO	Uniforms	WORK BOOTS	$308.00
059260	FELGER, MATT	ELECTRIC FUN	GENERATION & PO	Uniforms	CLOTHING	$243.50
CHECK # 059260 FELGER, MATT						$551.50
CHECK # 059261 KOHLGRAF, JOE						
059261	KOHLGRAF, JOE	ELECTRIC FUN	ELECTRIC ADMINIST	Uniforms	WORK SHIRTS WITH LOGO	$45.00
059261	KOHLGRAF, JOE	WATER FUND	WATER ADMINISTR	Uniforms	WORK SHIRTS WITH LOGO	$22.50
059261	KOHLGRAF, JOE	SEWER FUND	SEWER ADMINISTR	Uniforms	WORK SHIRTS WITH LOGO	$22.50
CHECK # 059261 KOHLGRAF, JOE						$90.00
CHECK # 059262 MN MUNICIPAL UTILITIES ASSN						
059262	MN MUNICIPAL UTILITI	ELECTRIC FUN	ELECTRIC DISTRIBU	Meetings, Training, &	TREE TRIMMING WORKSHOP -	$600.00
CHECK # 059262 MN MUNICIPAL UTILITIES ASSN						$600.00
CHECK # 059270 BRAMBACH, LISA						
059270	BRAMBACH, LISA	ELECTRIC FUN		Undistributed Receipts	DEPOSIT REFUND - 937 S WAL	$82.80
CHECK # 059270 BRAMBACH, LISA						$82.80
CHECK # 059273 CHENEY, ELIZABETH						
059273	CHENEY, ELIZABETH	ELECTRIC FUN		Undistributed Receipts	DEPOSIT REFUND - 511 9TH S	$85.49
CHECK # 059273 CHENEY, ELIZABETH						$85.49
CHECK # 059276 GRAVES, JILL						
059276	GRAVES, JILL	ELECTRIC FUN		Undistributed Receipts	DEPOSIT REFUND - 111 7TH S	$85.14
CHECK # 059276 GRAVES, JILL						$85.14
CHECK # 059277 GREAT NORTHERN ENVIRONMENTAL LLC						
059277	GREAT NORTHERN ENV	SEWER FUND		Fixed Assets	WWTP AERATOR BLOWER	$79,160.00
CHECK # 059277 GREAT NORTHERN ENVIRONMENTAL LLC						$79,160.00
CHECK # 059280 LUCKING, COLE						
059280	LUCKING, COLE	ELECTRIC FUN		Undistributed Receipts	DEPOSIT REFUND - 537 UNIO	$142.46
CHECK # 059280 LUCKING, COLE						$142.46
CHECK # 059285 R & G WALDHALM CONTRACTORS INC						
059285	R & G WALDHALM CONT	ELECTRIC FUN	ELECTRIC DISTRIBU	Maint of St. Lights & S	TRENCH/BORE URD STREET LI	$4,066.48
059285	R & G WALDHALM CONT	ELECTRIC FUN	ELECTRIC DISTRIBU	Maint of Underground	TRENCH/BORE MAIN 3 PH UR	$2,683.31
CHECK # 059285 R & G WALDHALM CONTRACTORS INC						$6,749.79
CHECK # 059288 TRAVELERS HAVEN LLC						
059288	TRAVELERS HAVEN LLC	ELECTRIC FUN		Undistributed Receipts	DEPOSIT REFUND - 200 S PAR	$88.89
CHECK # 059288 TRAVELERS HAVEN LLC						$88.89
CHECK # 059294 AMAZON CAPITAL SERVICES						
059294	AMAZON CAPITAL SERV	ELECTRIC FUN	ELECTRIC ADMINIST	Small Tools & Equipm	PRINTER FOR JOE'S OFFICE	$22.60
059294	AMAZON CAPITAL SERV	WATER FUND	WATER ADMINISTR	Small Tools & Equipm	PRINTER FOR JOE'S OFFICE	$11.30
059294	AMAZON CAPITAL SERV	SEWER FUND	SEWER ADMINISTR	Small Tools & Equipm	PRINTER FOR JOE'S OFFICE	$11.30
CHECK # 059294 AMAZON CAPITAL SERVICES						$45.20
CHECK # 059298 BERGSTADT, GARY						
059298	BERGSTADT, GARY	ELECTRIC FUN	GENERATION & PO	Uniforms	WINTER & SUMMER BOOTS	$400.00
CHECK # 059298 BERGSTADT, GARY						$400.00
CHECK # 059304 CALHOUN REALTY COMPANY						

CITY OF MORA
CHECK LIST-PUC

CHECK #	Search Name	Fund Descr	Dept Descr	Last Dim Descr	Comments	Amount
059304	CALHOUN REALTY COM	ELECTRIC FUN	ELECTRIC ADMINIST	Professional Services -	VALUATION OF MOTOR VEHIC	$750.00
059304	CALHOUN REALTY COM	WATER FUND	WATER ADMINISTR	Professional Services -	VALUATION OF MOTOR VEHIC	$375.00
059304	CALHOUN REALTY COM	SEWER FUND	SEWER ADMINISTR	Professional Services -	VALUATION OF MOTOR VEHIC	$375.00
CHECK # 059304 CALHOUN REALTY COMPANY						$1,500.00
CHECK # 059320 STULC, JEREMY						
059320	STULC, JEREMY	ELECTRIC FUN	GENERATION & PO	Uniforms	WINTER & WORK BOOTS	$400.00
CHECK # 059320 STULC, JEREMY						$400.00
CHECK # 059326 CENTURYLINK						
059326	CENTURYLINK	SEWER FUND	SEWER ADMINISTR	Telephone	WWTP PHONE	$127.75
CHECK # 059326 CENTURYLINK						$127.75
CHECK # 059338 CARDMEMBER SERVICE						
059338	CARDMEMBER SERVICE	ELECTRIC FUN	GENERATION & PO	Maint of Gen Equip	ENGINE WATER PUMP RPR KIT	$106.28
059338	CARDMEMBER SERVICE	ELECTRIC FUN	ELECTRIC DISTRIBU	Uniforms	FR CLOTHING - AMARIL	$3,724.13
CHECK # 059338 CARDMEMBER SERVICE						$3,830.41
CHECK # 059342 KODIAK POWER SYSTEMS, INC						
059342	KODIAK POWER SYSTE	WATER FUND	WATER TREATMENT	Repair/Maint - Bldg &	GENERATOR INSPECTION - PO	$410.00
059342	KODIAK POWER SYSTE	SEWER FUND	QUAMBA COLLECTI	Repair/Maint - Bldg &	GENERATOR INSPECTION - QU	$410.00
059342	KODIAK POWER SYSTE	SEWER FUND	SEWER LIFT STATIO	Repair/Maint - Bldg &	GENERATOR INSPECTIONS - M	$820.00
059342	KODIAK POWER SYSTE	SEWER FUND	WASTEWATER TREA	Repair/Maint - Bldg &	GENERATOR INSPECTION & L	$1,065.00
CHECK # 059342 KODIAK POWER SYSTEMS, INC						$2,705.00
CHECK # 059343 MATTSON, KEN						
059343	MATTSON, KEN	WATER FUND	WATER ADMINISTR	Uniforms	SAFETY BOOTS	$151.52
059343	MATTSON, KEN	SEWER FUND	SEWER ADMINISTR	Uniforms	SAFETY BOOTS	$247.23
CHECK # 059343 MATTSON, KEN						$398.75
CHECK # 059344 MIDCO						
059344	MIDCO	ELECTRIC FUN	ELECTRIC ADMINIST	Telephone	PHONE/INTERNET	$128.20
059344	MIDCO	WATER FUND	WATER ADMINISTR	Telephone	PHONE/INTERNET	$183.12
059344	MIDCO	SEWER FUND	SEWER ADMINISTR	Telephone	INTERNET	$270.39
CHECK # 059344 MIDCO						$581.71
CHECK # 059345 MN DEPT OF COMMERCE-IND ASSMTS						
059345	MN DEPT OF COMMERC	ELECTRIC FUN	GENERATION & PO	Miscellaneous	3RD QTR FY '23 IND ASSMT-E	$381.97
059345	MN DEPT OF COMMERC	ELECTRIC FUN	ELECTRIC ADMINIST	Energy Conservation	3RD QTR FY '23 IND ASSMT-CI	$646.95
CHECK # 059345 MN DEPT OF COMMERCE-IND ASSMTS						$1,028.92
CHECK # 059346 MN ENERGY RESOURCES CORP						
059346	MN ENERGY RESOURCE	ELECTRIC FUN	GENERATION & PO	Generation Exp	NATURAL GAS-GENERATION	$469.51
059346	MN ENERGY RESOURCE	ELECTRIC FUN	GENERATION & PO	Natural Gas - Heat	NATURAL GAS-BOILER	$1,291.42
059346	MN ENERGY RESOURCE	WATER FUND	WATER SUPPLY	Natural Gas - Heat	NATURAL GAS	$78.79
059346	MN ENERGY RESOURCE	WATER FUND	WATER TREATMENT	Natural Gas - Heat	NATURAL GAS	$185.18
059346	MN ENERGY RESOURCE	SEWER FUND	WASTEWATER TREA	Natural Gas - Heat	NATURAL GAS	$826.53
CHECK # 059346 MN ENERGY RESOURCES CORP						$2,851.43
CHECK # 059351 VERIZON WIRELESS						
059351	VERIZON WIRELESS	ELECTRIC FUN	ELECTRIC ADMINIST	Telephone	CELL/IPAD	$150.40
059351	VERIZON WIRELESS	WATER FUND	WATER ADMINISTR	Telephone	CELL/IPAD	$53.24
059351	VERIZON WIRELESS	SEWER FUND	SEWER ADMINISTR	Telephone	CELL/IPAD	$84.27
CHECK # 059351 VERIZON WIRELESS						$287.91
CHECK # 059356 ACE HARDWARE						

CITY OF MORA
CHECK LIST-PUC

CHECK #	Search Name	Fund Descr	Dept Descr	Last Dim Descr	Comments	Amount
059356	ACE HARDWARE	ELECTRIC FUN	ELECTRIC DISTRIBU	Misc Distribution Exp	HOSE FOR PROPANE HEATER	$37.99
059356	ACE HARDWARE	ELECTRIC FUN	ELECTRIC DISTRIBU	Maint of Underground	LOCATOR BATTERIES	$34.98
059356	ACE HARDWARE	WATER FUND	WATER DISTRIBUTI	Small Tools & Equipm	HYDRANT PUMP	$129.99
059356	ACE HARDWARE	SEWER FUND	SEWER COLLECTION	Repair/Maint - Bldg &	KNIFE BLADES TRACK STRAPS	$17.57
059356	ACE HARDWARE	SEWER FUND	WASTEWATER TREA	Repair/Maint - Bldg &	PIPE THREAD COMPOUND & B	$10.99
059356	ACE HARDWARE	SEWER FUND	WASTEWATER TREA	Repair/Maint - Bldg &	SAMPLER PUMP RPR PARTS	$58.48
CHECK # 059356 ACE HARDWARE						$290.00
CHECK # 059358 AMERICAN DOOR WORKS						
059358	AMERICAN DOOR WORK	SEWER FUND	WASTEWATER TREA	Repair/Maint - Bldg &	OVERHEAD DOOR MAINT - W	$642.54
CHECK # 059358 AMERICAN DOOR WORKS						$642.54
CHECK # 059360 ARAMARK						
059360	ARAMARK	SEWER FUND	WASTEWATER TREA	Other Operating Suppl	RUGS	$102.45
CHECK # 059360 ARAMARK						$102.45
CHECK # 059361 AUTO VALUE MORA						
059361	AUTO VALUE MORA	SEWER FUND	SEWER COLLECTION	Repair/Maint - Bldg &	WIPERS, HYDRO FITTINGS	$36.77
059361	AUTO VALUE MORA	SEWER FUND	SEWER COLLECTION	Repair/Maint - Bldg &	VACTOR RPR PARTS	$28.14
CHECK # 059361 AUTO VALUE MORA						$64.91
CHECK # 059362 BORDER STATES ELECTRIC						
059362	BORDER STATES ELECT	ELECTRIC FUN	ELECTRIC DISTRIBU	Small Tools & Equipm	VOLTAGE DETECTOR TOOLS	$1,560.92
059362	BORDER STATES ELECT	SEWER FUND	SEWER LIFT STATIO	Repair/Maint - Bldg &	ELEMENT HEATER FOR WWTP	$198.53
CHECK # 059362 BORDER STATES ELECTRIC						$1,759.45
CHECK # 059363 CAMPBELL KNUTSON, P.A.						
059363	CAMPBELL KNUTSON, P.	ELECTRIC FUN	ELECTRIC ADMINIST	Legal Services	LEGAL SERVICES-ECE SERVICE	$134.00
CHECK # 059363 CAMPBELL KNUTSON, P.A.						$134.00
CHECK # 059365 CINTAS						
059365	CINTAS	ELECTRIC FUN	GENERATION & PO	Other Operating Suppl	MATS, MOPS	$64.08
CHECK # 059365 CINTAS						$64.08
CHECK # 059367 DGR ENGINEERING						
059367	DGR ENGINEERING	ELECTRIC FUN	ELECTRIC DISTRIBU	Professional Services -	MORA ELEM SCHOOL DER INT	$580.00
CHECK # 059367 DGR ENGINEERING						$580.00
CHECK # 059368 EAST CENTRAL ENERGY-ECE SERV						
059368	EAST CENTRAL ENERGY	ELECTRIC FUN	ELECTRIC DISTRIBU	ECE Services	DISPATCH SERVICES-NOV	$193.12
059368	EAST CENTRAL ENERGY	ELECTRIC FUN	ELECTRIC DISTRIBU	ECE Services	LABOR & EQUIPMENT-NOV	$3,806.46
059368	EAST CENTRAL ENERGY	ELECTRIC FUN	ELECTRIC DISTRIBU	ECE Services	TOLL FREE CHARGES-SEPT &	$1.92
059368	EAST CENTRAL ENERGY	ELECTRIC FUN	ELECTRIC DISTRIBU	Maint of Overhead Lin	OH POLE REPLACEMENT MATE	$150.61
059368	EAST CENTRAL ENERGY	ELECTRIC FUN	ELECTRIC DISTRIBU	Maint of Overhead Lin	OH POLE REPLACEMENT MATE	$753.40
CHECK # 059368 EAST CENTRAL ENERGY-ECE SERV						$4,905.51
CHECK # 059369 EAST CENTRAL ENERGY-ELECT						
059369	EAST CENTRAL ENERGY	SEWER FUND	SEWER LIFT STATIO	Electricity	ELECTRICITY	$139.76
CHECK # 059369 EAST CENTRAL ENERGY-ELECT						$139.76
CHECK # 059372 FASTENAL CO.						
059372	FASTENAL CO.	ELECTRIC FUN	GENERATION & PO	Maint of Gen Equip	ENG #3 OIL FILTER REBUILD	$220.80
CHECK # 059372 FASTENAL CO.						$220.80
CHECK # 059375 FREEDOM MAILING SERVICES INC						
059375	FREEDOM MAILING SER	ELECTRIC FUN	ELECTRIC ADMINIST	Cust UB/Collection	BILL PROCESSING	$477.65

CITY OF MORA
CHECK LIST-PUC

CHECK #	Search Name	Fund Descr	Dept Descr	Last Dim Descr	Comments	Amount
059375	FREEDOM MAILING SER	WATER FUND	WATER ADMINISTR	Cust UB/Collection	BILL PROCESSING	$238.83
059375	FREEDOM MAILING SER	SEWER FUND	SEWER ADMINISTR	Cust UB/Collection	BILL PROCESSING	$238.82
CHECK # 059375 FREEDOM MAILING SERVICES INC						$955.30
CHECK # 059376 GLENS TIRE OPERATIONS INC						
059376	GLENS TIRE OPERATIO	WATER FUND	WATER DISTRIBUTI	Tires	TIRE RPR & INSTALL	$60.00
CHECK # 059376 GLENS TIRE OPERATIONS INC						$60.00
CHECK # 059377 GOPHER STATE ONE-CALL INC						
059377	GOPHER STATE ONE-CA	ELECTRIC FUN	ELECTRIC DISTRIBU	Professional Services -	NOV LOCATES	$18.90
059377	GOPHER STATE ONE-CA	WATER FUND	WATER DISTRIBUTI	Professional Services -	NOV LOCATES	$18.90
059377	GOPHER STATE ONE-CA	SEWER FUND	SEWER COLLECTION	Professional Services -	NOV LOCATES	$18.90
CHECK # 059377 GOPHER STATE ONE-CALL INC						$56.70
CHECK # 059382 HAWKINS INC						
059382	HAWKINS INC	WATER FUND	WATER TREATMENT	Chemicals	CHLORINE CYLINDER	$20.00
CHECK # 059382 HAWKINS INC						$20.00
CHECK # 059383 HOME SERVE USA						
059383	HOME SERVE USA	WATER FUND		Leak Protection Premi	NOV SERVLINE PREMIUM	$860.00
059383	HOME SERVE USA	SEWER FUND		Leak Protection Premi	NOV SERVLINE PREMIUM	$914.00
CHECK # 059383 HOME SERVE USA						$1,774.00
CHECK # 059384 IRBY TOOL & SAFETY						
059384	IRBY TOOL & SAFETY	ELECTRIC FUN	ELECTRIC DISTRIBU	Maint of Underground	GROUNDING CRIMPS	$64.00
059384	IRBY TOOL & SAFETY	ELECTRIC FUN	ELECTRIC DISTRIBU	Maint of Underground	URD BUSHING INSERTS, FEED	$531.93
059384	IRBY TOOL & SAFETY	ELECTRIC FUN	ELECTRIC DISTRIBU	Maint of Overhead Lin	GROUNDING CRIMPS & OH CL	$254.80
059384	IRBY TOOL & SAFETY	ELECTRIC FUN	ELECTRIC DISTRIBU	Maint of Overhead Lin	OH WIRE TERMINATOR	$347.04
059384	IRBY TOOL & SAFETY	ELECTRIC FUN	ELECTRIC DISTRIBU	Maint of Overhead Lin	OH CUTOUTS, TAP CONNECTO	$1,031.89
059384	IRBY TOOL & SAFETY	ELECTRIC FUN	ELECTRIC DISTRIBU	Professional Services -	GLOVE TESTING	$466.75
059384	IRBY TOOL & SAFETY	ELECTRIC FUN	ELECTRIC DISTRIBU	Maint of Overhead Lin	POLETOP WIRE ATTACHMENT	$287.28
CHECK # 059384 IRBY TOOL & SAFETY						$2,983.69
CHECK # 059386 JOHNSONS HARDWARE & RENTAL						
059386	JOHNSONS HARDWARE	ELECTRIC FUN	ELECTRIC DISTRIBU	Misc Distribution Exp	GFCI RECEPTACLE FOR XMAS	$49.98
059386	JOHNSONS HARDWARE	WATER FUND	WATER TREATMENT	Repair/Maint - Bldg &	ROOF SEALANT	$9.49
059386	JOHNSONS HARDWARE	SEWER FUND	SEWER COLLECTION	Small Tools & Equipm	TRUCK TOOLS	$44.47
059386	JOHNSONS HARDWARE	SEWER FUND	SEWER COLLECTION	Repair/Maint - Bldg &	TRUCK RPR ITEMS	$21.21
CHECK # 059386 JOHNSONS HARDWARE & RENTAL						$125.15
CHECK # 059387 KANABEC PUBLICATIONS, INC						
059387	KANABEC PUBLICATION	ELECTRIC FUN	ELECTRIC ADMINIST	Advertising	PUBL HEARING-PROP'D ASSMT	$62.31
059387	KANABEC PUBLICATION	WATER FUND	WATER ADMINISTR	Advertising	PUBL HEARING-PROP'D ASSMT	$31.15
059387	KANABEC PUBLICATION	SEWER FUND	SEWER ADMINISTR	Advertising	PUBL HEARING-PROP'D ASSMT	$31.15
CHECK # 059387 KANABEC PUBLICATIONS, INC						$124.61
CHECK # 059388 KWIK TRIP - GAS PURCHASES						
059388	KWIK TRIP - GAS PURC	ELECTRIC FUN	ELECTRIC DISTRIBU	Truck Expense	FUEL	$670.42
059388	KWIK TRIP - GAS PURC	WATER FUND	WATER DISTRIBUTI	Motor Fuels	FUEL	$131.63
059388	KWIK TRIP - GAS PURC	SEWER FUND	SEWER COLLECTION	Motor Fuels	FUEL	$501.74
CHECK # 059388 KWIK TRIP - GAS PURCHASES						$1,303.79
CHECK # 059389 MERCURY TECHNOLOGIES OF MN						
059389	MERCURY TECHNOLOGI	ELECTRIC FUN	ELECTRIC ADMINIST	Energy Conservation	FLUORESCENT LAMP RECYCLI	$642.90
CHECK # 059389 MERCURY TECHNOLOGIES OF MN						$642.90

CITY OF MORA
CHECK LIST-PUC

CHECK #	Search Name	Fund Descr	Dept Descr	Last Dim Descr	Comments	Amount
CHECK # 059394 ODP BUSINESS SOLUTIONS LLC						
059394	ODP BUSINESS SOLUTI	ELECTRIC FUN	ELECTRIC ADMINIST	Office Supplies	OFFICE SUPPLIES	$36.02
CHECK # 059394 ODP BUSINESS SOLUTIONS LLC						$36.02
CHECK # 059395 OSLIN LUMBER						
059395	OSLIN LUMBER	WATER FUND	WATER SUPPLY	Repair/Maint - Bldg &	CEMENT FORMS FOR WALKWA	$57.59
CHECK # 059395 OSLIN LUMBER						$57.59
CHECK # 059396 OXYGEN SERVICE CO, INC						
059396	OXYGEN SERVICE CO, I	ELECTRIC FUN	GENERATION & PO	Repair/Maint - Bldg &	OXYGEN CYLINDER RENTAL	$51.64
059396	OXYGEN SERVICE CO, I	ELECTRIC FUN	GENERATION & PO	Landfill Gen Exp	LFG NITROGEN CYLINDER REN	$12.86
059396	OXYGEN SERVICE CO, I	ELECTRIC FUN	ELECTRIC DISTRIBU	Maint of Substation E	SUBST CYLINDER RENTAL	$30.00
059396	OXYGEN SERVICE CO, I	WATER FUND	WATER DISTRIBUTI	Repair/Maint - Bldg &	CARB DIOX CYLINDER RENTAL	$17.01
CHECK # 059396 OXYGEN SERVICE CO, INC						$111.51
CHECK # 059397 QUALITY DISPOSAL						
059397	QUALITY DISPOSAL	ELECTRIC FUN	GENERATION & PO	Garbage Removal	GARBAGE	$86.23
059397	QUALITY DISPOSAL	SEWER FUND	WASTEWATER TREA	Garbage Removal	GARBAGE	$190.48
CHECK # 059397 QUALITY DISPOSAL						$276.71
CHECK # 059400 RESCO						
059400	RESCO	ELECTRIC FUN	ELECTRIC DISTRIBU	Maint of Underground	URD 15KV TERMINATING WIR	$1,361.77
059400	RESCO	ELECTRIC FUN	ELECTRIC DISTRIBU	Maint of Overhead Lin	OH CLEVIS DEADEND & CONN	$189.52
CHECK # 059400 RESCO						$1,551.29
CHECK # 059402 RMB ENVIRONMENTAL LABS INC						
059402	RMB ENVIRONMENTAL	SEWER FUND	WASTEWATER TREA	Professional Services -	LAB TESTING	$953.32
CHECK # 059402 RMB ENVIRONMENTAL LABS INC						$953.32
CHECK # 059403 SEH						
059403	SEH	WATER FUND	WATER ADMINISTR	Professional Services -	INFRASTRUCTURE CIP REPOR	$206.07
059403	SEH	SEWER FUND	SEWER ADMINISTR	Professional Services -	INFRASTRUCTURE CIP REPOR	$206.07
CHECK # 059403 SEH						$412.14
CHECK # 059406 VIKING ELECTRIC SUPPLY						
059406	VIKING ELECTRIC SUPP	ELECTRIC FUN	ELECTRIC DISTRIBU	Misc Distribution Exp	20AMP GFCI FOR POLES	$289.60
059406	VIKING ELECTRIC SUPP	ELECTRIC FUN	ELECTRIC DISTRIBU	Misc Distribution Exp	ELECTRICAL BOX SUPPLIES FO	$454.07
059406	VIKING ELECTRIC SUPP	ELECTRIC FUN	ELECTRIC DISTRIBU	Misc Distribution Exp	100AMP BREAKER FOR POLE	$179.09
059406	VIKING ELECTRIC SUPP	ELECTRIC FUN	ELECTRIC DISTRIBU	Small Tools & Equipm	3/8" TORQUE WRENCH DRIVE	$254.20
059406	VIKING ELECTRIC SUPP	ELECTRIC FUN	ELECTRIC DISTRIBU	Maint of Underground	URD CONDUIT, ELBOWS, COU	$652.17
059406	VIKING ELECTRIC SUPP	ELECTRIC FUN	ELECTRIC DISTRIBU	Small Tools & Equipm	3/8" TORQUE WRENCH DRIVE	$254.20
CHECK # 059406 VIKING ELECTRIC SUPPLY						$2,083.33
						$479,854.13