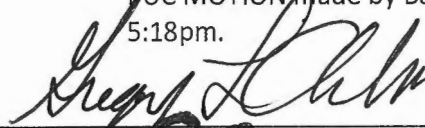


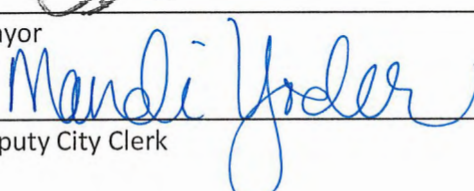
Pursuant to due call and notice thereof Mayor Alan Skramstad and Public Utilities Commission Chair Greg Ardner called to order the joint work session of the Mora City Council and Public Utilities Commission at 4:00pm on Monday, June 14, 2021, in the city hall council chambers.

2. **Roll Call:** City Council Members Present: Mayor Alan Skramstad, Jody Anderson, Jake Mathison, and Kyle Shepard  
Absent: Sadie Broekemeier  
Public Utilities Commission Present: Chair Greg Ardner and Brett Baldwin  
Absent: Ryan Christianson  
Staff Present: City Administrator/Utilities General Manager Lindy Crawford and City Accountant Sara King
3. **Adopt Agenda:** COUNCIL MOTION made by Mathison, seconded by Anderson, and unanimously carried to approve the agenda as presented.  
PUC MOTION made by Baldwin, seconded by Ardner, and unanimously carried to approve the agenda as presented.
4. **Housing & Redevelopment Authority of Mora (HRA):**
  - a. **HRA Organizational Structure:** Crawford recapped recent staffing events with the HRA which resulted in Crawford's appointment by the HRA Board, as the interim executive director, causing Crawford to shift some focus from city administrator and utility general manager duties to some duties of the HRA executive director position, without clear direction from the Council or PUC and without compensation for the additional duties due to a lack of funding at the HRA.  
  
Discussion ensued regarding the possible merger of HRA staff with City and MMU staff and ways to fund the budget for staffing needs which included discussion of a possible PUC cash contribution.  
  
The council and PUC asked for a lookback of impacted staff time spent on HRA duties; Crawford was directed by the council and PUC to continue to divide time between the HRA, city, and utilities as practiced, and to continue tracking time spent on the HRA for a future backpay when possible.  
  
King reported 10 of 13 SMMPA community surveyed respondents contributed to their city's general fund and explained the method those contributions took place.  
  
Discussion ensued regarding HRA operations in addition to specific staff positions possibly needed and how best to streamline a merger and future operations.  
  
The council and PUC consensus was to agree move forward with a compensation and classification study and directed Crawford to bring a proposal to the joint July meeting.  
  
The council and PUC consensus was to move forward with a possible contribution from the PUC to the City in the form of a dollar amount, similar to the way the liquor store makes an annual contribution to the city and directed Crawford to return with a figure/amount for a possible contribution at the July joint meeting.

5. **Adjournment:** COUNCIL MOTION made by Mathison, seconded by Shepard, and unanimously carried to adjourn at 5:18pm.

PUC MOTION made by Baldwin, seconded by Ardner, and unanimously carried to adjourn at 5:18pm.

  
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Public Utilities Commission Chair

Mayor  
  
\_\_\_\_\_  
Deputy City Clerk