

Pursuant to due call and notice thereof, Commissioner Chair Ardner called to order the regular meeting of the Mora Public Utilities Commission at 3:00PM on Monday, June 20, 2023, in the City Hall council chambers.

2. **Roll Call:** Present: Commissioners, Greg Ardner, Brett Baldwin, Dave Chmiel, Joe Heggernes and Ryan Christianson
Staff Present: Public Utilities General Manager Glenn Anderson, Administrative Service Director Natasha Segelstrom, and Public Works Director Joe Kohlgraf.
3. **Adopt Agenda:** MOTION made by Chmiel, seconded by Heggernes, and unanimously carried by the PUC to approve the agenda as presented.
4. **Consent Agenda:** MOTION made by Chmiel, seconded by Christianson, and unanimously carried to approve the consent agenda as presented.
 - a. **Meeting Minutes – May 15, 2023**
 - b. **May 2023 Claims**
5. **Open Forum:** No one spoke at open forum.
6. **Special Business:** There was no special business.
7. **New Business:**
 - a. **207/213 Maple Ave W, Don Farrell:** Kohlgraf explained an issue that was presented by the homeowner Don Farrell with his shared sewer line and the garage that had been built on top of it. There was no recommended action at this time and that access would be available with the installation of the Outlet Pipe and construction of Maple Ave
8. **Old Business**
 - a. **Pole Replacement Payment Request #3:** The PUC approved final payment (payment #3) of \$161,461.81 to Highline Construction, Inc. for electric distribution improvements, overhead pole replacement and a 5% retainage held. MOTION made by Christianson, seconded by Heggernes, and unanimously carried to approve the payment of \$161,461.81 to Highline Construction, Inc.
9. **Communications:**
 - a. None.
10. **Reports:**
 - a. **Public Utilities General Manager:** Provided an update that the SMMPA meeting would be held in Mora on July 12th and that Mark Mitchell would provide an update to the PUC later that day at a Work Session. This would provide information on EPA regulations and the impact this would have on the electric utility. Anderson stated he would be in attendance to the League of Minnesota Cities Annual Conference.
 - b. **Public Works Director:** Stated that MMU would be posting for a Water/Wastewater Operator position in the upcoming weeks along with the journeyman line worker. Kohlgraf recapped on the line maintenance and NE/NW feeder conversion.
 - c. **Commissioner Heggernes:** Nothing new to report.

- d. **Commissioner Chmiel:** Asked methods used for advertisement and the local newspaper. Kohlgraf explained the most recent hires were recruited from the newspaper.
- e. **Commissioner Baldwin:** Nothing new to report.
- f. **Commissioner Christianson:** Nothing new to report.
- g. **Chairperson Ardner:** Received a phone call from a community member that had been upset with the landfill generator.

11. Adjournment: MOTION made by Heggernes, seconded by Baldwin, and unanimously carried to adjourn at 3:25PM.


Chair


Secretary

