



City of Mora
Kanabec County, Minnesota
Meeting Agenda
Public Utilities Commission

Mora City Hall
101 Lake St. S
Mora, MN 55051

Monday, May 17, 2021

3:00 PM

Mora City Hall

- 1. Call to Order**
- 2. Roll Call**
- 3. Adopt Agenda** *(No item of business shall be considered unless it appears on the agenda for the meeting. Council members may add items to the agenda prior to adoption of the agenda.)*
- 4. Consent Agenda** *(Those items listed under Consent Agenda are considered to be routine by the City Council and will be acted upon by one motion under this agenda item. There will be no separate discussion of these items, unless a Council Member so requests, in which event, the item will be removed from the consent agenda and considered immediately after the adoption of the consent agenda.)*
 - a. Regular Meeting Minutes – April 19, 2021
 - b. April 2201 Claims
 - c. Approve Hire of Water/Wastewater Operator III
 - d. Approve Hire of Administrative Services Director
- 5. Open Forum** *(Individuals may address the council about any item not contained on the regular agenda. There is a maximum of fifteen (15) minutes set aside for open forum. A maximum of three (3) minutes is allotted per person. The City Council will take no official action on items discussed at the forum, with the exception of referral to staff for future report.)*
- 6. Special Business**

None
- 7. New Business**
 - a. Electric GIS Services Discussion
- 8. Old Business**

None
- 9. Communications**
 - a. Quarterly Financial Reports
 - b. Utility Billing Monthly Report – April 2021
 - c. Utility Billing Adjustment Report – April 2021
- 10. Reports**
 - a. Public Utilities General Manager
 - b. Public Works Director
 - c. Commissioner Baldwin
 - d. Commissioner Christianson
 - e. Chair Ardner
- 11. Adjournment**

Pursuant to due call and notice thereof, Commissioner Ardner called to order the regular meeting of the Mora Public Utilities Commission at 3:00 PM on Monday, April 19, 2021 in the city hall council chambers.

2. **Roll Call:** Present: Commissioners Greg Ardner, Brett Baldwin, and Ryan Christianson
Absent: none
Staff Present: Utilities General Manager Crawford, Public Works Director Kohlgraf, Utility Billing Clerk Bliss, City Accountant King, and Deputy City Clerk Yoder
3. **Adopt Agenda:** MOTION made by Christianson, seconded by Baldwin, and unanimously carried to approve the agenda as presented.
4. **Consent Agenda:** MOTION made by Christianson, seconded by Baldwin, and unanimously carried approve the consent agenda as presented.
 - a. Regular Meeting Minutes – March 15, 2021
 - b. March 2021 Claims
 - c. J. Gravening Probationary Period Release
 - d. Accept Letter of Resignation – Water/Wastewater Operator III
5. **Open Forum:** No one spoke at open forum.
6. **Special Business:**
 - a. **2020 Comprehensive Annual Financial Report:** Nancy Schulzetenberg, of the firm BerganKDV, virtually presented the Independent Auditor’s Reports to the PUC. Schulzetenberg reported an unmodified or clean opinion of the overall audit results and stated management was making progress on two of the three findings as listed: 2020-001 – Per the *Government Auditing Standards (GAS)* the city had a lack of segregation of accounting duties which was common for cities the size of Mora and was a cost versus benefit decision on the City’s part; it was recommended the City implement a second review on bank reconciliations, journal entries, capital assets, and payroll prior to being paid.
2020-002 – To update the collateral assignment agreement.
2020-003 – To create an out of state travel policy regarding travel outside the State of Minnesota.
The PUC had no questions and thanked Schulzetenberg for the report.
7. **New Business:**
 - a. **Electric Rate Study Proposal:** The PUC reviewed a proposal from Dave Berg Consulting, LLC, for an electric rate study for the electric utility to begin in June, to analyze the existing cost for services and to forecast the rate structure based on the electric utility’s needs over the next five to ten years. The last electric rate study was performed prior to 2014. MOTION made by Baldwin, seconded by Christianson, and unanimously carried for the PUC to accept the electric rate study proposal from Dave Berg Consulting, LLC in the amount not to exceed \$12,500.
 - b. **Electric Plant/Line Supervisor Position Description:** The PUC reviewed a position description for the electric plant/line supervisor after discussions in 2020 led to the PUC approval of including a non-union electric plant/line supervisor in the 2021 budget. MOTION made by Baldwin, seconded by Christianson, and unanimously carried for the PUC to approve the electric plant/line supervisor position description as presented. The PUC consensus was to direct staff to begin the recruitment process for the position.
8. **Old Business:**

April 19, 2021

- a. **Utility Payment Arrangement Terms during COVID-19:** On June 15, 2020, the PUC extended the utility payment arrangements from three months to six months until the COVID-19 pandemic emergency orders were lifted. Bliss reported the six-month extension had assisted some customers who experienced financial hardships, however staff found customers became increasingly delinquent on account balances due to the extension arrangement which reflected negatively on the electric, water, and sewer funds in addition to increasing difficulty collecting monies on balances that have continued to grow during the extended timeframe. MOTION made by Christianson, seconded by Baldwin, and unanimously carried for the PUC to reverse the term extension of utility payment arrangements, reverting the term back to three months.

9. Communications: The following communications were reviewed.

- a. Utility Billing Monthly Report – March 2021: Bliss reported one adjustment in March with no prior penalties, so the penalties were waived this time for the account.
- b. Utility Billing Adjustment Report – March 2021: Bliss reviewed the report.
- c. Electric Vehicle Charging Stations Quarterly Report: Crawford reported the DC Fast charger at Coborns logged 10 hours of usage by patrons and the L2 chargers downtown logged 119 hours.
- d. Sanitary Sewer Quarterly Report: Kohlgraf reviewed the quarterly sanitary sewer report and noted jetting was performed earlier in a manhole moving a clog down to the intersection of 307 Walnut Street and Howe Avenue which led to a backup in one house, resulting in a claim made on the property.

10. Reports:

- a. Public Utilities General Manager: Crawford reported the Administrative Services Director hiring committee consisted of Ardner, councilmember Anderson, Thorp, and Crawford; five individuals were interviewed, and the finalist had accepted the conditional offer of employment. The Water/Wastewater department was short staffed with Rodney Knudsen's retirement, Ken Mattson was promoted, and then Jake Holmes resigned resulting in two vacancies. The PUC scheduled a special meeting for June 4, 2021 at 3:00 PM for the purpose of approving the hire of a Water Wastewater Operator II.
- b. Public Works Director: Kohlgraf reported hydrant flushing was taking place, the process of starting an electric feeder line upgrade to the school began which involved switching from a 2400kV line to a 7200kV line, and sewer cleaning could be delayed until the water/wastewater department was fully staffed. Kohlgraf also stated the digger derek truck had not been received yet from Lake City.
- c. Commissioner Baldwin: Nothing new to report.
- d. Commissioner Christianson: Nothing new to report.
- e. Chairperson Ardner: Nothing new to report.

11. Adjournment: MOTION made by Christianson, seconded by Baldwin, and unanimously carried to adjourn at 3:29 PM.

Chair

Secretary

**CITY OF MORA
CHECK LIST-PUC**

CHECK #	Search Name	Fund Descr	Dept Descr	Last Dim Descr	Comments	Amount
CHECK # 000695 COMPLETE MERCHANT SOLUTIONS						
000695	COMPLETE MERCHANT	ELECTRIC FUN	ELECTRIC ADMINIST	Payment Processing E	CREDIT CARD PYMT PROCESSI	\$410.00
000695	COMPLETE MERCHANT	WATER FUND	WATER ADMINISTR	Payment Processing E	CREDIT CARD PYMT PROCESSI	\$205.00
000695	COMPLETE MERCHANT	SEWER FUND	SEWER ADMINISTR	Payment Processing E	CREDIT CARD PYMT PROCESSI	\$205.00
CHECK # 000695 COMPLETE MERCHANT SOLUTIONS						\$820.00
CHECK # 000696 MORA MUNICIPAL UTILITIES						
000696	MORA MUNICIPAL UTILI	ELECTRIC FUN	GENERATION & PO	Water	UTILITIES	\$153.02
000696	MORA MUNICIPAL UTILI	ELECTRIC FUN	GENERATION & PO	Sewer	UTILITIES	\$141.27
000696	MORA MUNICIPAL UTILI	ELECTRIC FUN	GENERATION & PO	Storm Water	UTILITIES	\$18.35
000696	MORA MUNICIPAL UTILI	WATER FUND	WATER SUPPLY	Electricity	UTILITIES	\$885.59
000696	MORA MUNICIPAL UTILI	WATER FUND	WATER SUPPLY	Storm Water	UTILITIES	\$23.12
000696	MORA MUNICIPAL UTILI	WATER FUND	WATER TREATMENT	Electricity	UTILITIES	\$1,194.71
000696	MORA MUNICIPAL UTILI	WATER FUND	WATER TREATMENT	Storm Water	UTILITIES	\$11.56
000696	MORA MUNICIPAL UTILI	WATER FUND	WATER DISTRIBUTI	Storm Water	UTILITIES	\$12.91
000696	MORA MUNICIPAL UTILI	WATER FUND	WATER DISTRIBUTI	Electricity	UTILITIES	\$38.02
000696	MORA MUNICIPAL UTILI	SEWER FUND	SEWER LIFT STATIO	Electricity	UTILITIES	\$763.96
000696	MORA MUNICIPAL UTILI	SEWER FUND	SEWER LIFT STATIO	Storm Water	UTILITIES	\$11.56
000696	MORA MUNICIPAL UTILI	SEWER FUND	WASTEWATER TREA	Water	UTILITIES	\$200.49
000696	MORA MUNICIPAL UTILI	SEWER FUND	WASTEWATER TREA	Electricity	UTILITIES	\$3,089.51
000696	MORA MUNICIPAL UTILI	SEWER FUND	WASTEWATER TREA	Storm Water	UTILITIES	\$23.79
CHECK # 000696 MORA MUNICIPAL UTILITIES						\$6,567.86
CHECK # 000697 ONLINE COLLECTIONS						
000697	ONLINE COLLECTIONS	ELECTRIC FUN	ELECTRIC ADMINIST	Cust UB/Collection	NEW UB CUSTOMER CREDIT C	\$48.90
CHECK # 000697 ONLINE COLLECTIONS						\$48.90
CHECK # 000699 MN DEPT OF REVENUE						
000699	MN DEPT OF REVENUE	ELECTRIC FUN		Sales Tax Payable	SALES & USE TAX PYMT	\$21,021.00
000699	MN DEPT OF REVENUE	ELECTRIC FUN	GENERATION & PO	Garbage Removal	SALES & USE TAX PYMT	\$6.00
000699	MN DEPT OF REVENUE	ELECTRIC FUN	GENERATION & PO	Repair/Maint - Bldg &	SALES & USE TAX PYMT	\$3.00
000699	MN DEPT OF REVENUE	ELECTRIC FUN	GENERATION & PO	Landfill Gen Exp	SALES & USE TAX PYMT	\$1.00
000699	MN DEPT OF REVENUE	ELECTRIC FUN	ELECTRIC DISTRIBU	Maint of St. Lights & S	SALES & USE TAX PYMT	\$126.00
000699	MN DEPT OF REVENUE	ELECTRIC FUN	ELECTRIC DISTRIBU	Maint of Substation E	SALES & USE TAX PYMT	\$4.00
000699	MN DEPT OF REVENUE	ELECTRIC FUN	ELECTRIC DISTRIBU	Truck Expense	SALES & USE TAX PYMT	\$42.00
000699	MN DEPT OF REVENUE	ELECTRIC FUN	ELECTRIC ADMINIST	Telephone	SALES & USE TAX PYMT	\$12.00
000699	MN DEPT OF REVENUE	WATER FUND		Sales Tax Payable	SALES & USE TAX PYMT	\$755.00
CHECK # 000699 MN DEPT OF REVENUE						\$21,970.00
CHECK # 000701 PAYLIANCE						
000701	PAYLIANCE	ELECTRIC FUN	ELECTRIC ADMINIST	Payment Processing E	E-CHECK PYMT PROCESSING F	\$41.50
000701	PAYLIANCE	WATER FUND	WATER ADMINISTR	Payment Processing E	E-CHECK PYMT PROCESSING F	\$20.75
000701	PAYLIANCE	SEWER FUND	SEWER ADMINISTR	Payment Processing E	E-CHECK PYMT PROCESSING F	\$20.75
CHECK # 000701 PAYLIANCE						\$83.00
CHECK # 000702 SMMPA						
000702	SMMPA	ELECTRIC FUN		Accounts Payable	POWER PURCHASED	\$322,321.21
CHECK # 000702 SMMPA						\$322,321.21
CHECK # 000704 NEIGHBORHOOD NATIONAL BANK						
000704	NEIGHBORHOOD NATIO	ELECTRIC FUN	ELECTRIC ADMINIST	Payment Processing E	MONTHLY BUSINESS ONLINE	\$10.00
000704	NEIGHBORHOOD NATIO	ELECTRIC FUN	ELECTRIC ADMINIST	Bad Debts/NSF Check	MONTHLY RETURNED CHECK	\$10.00
000704	NEIGHBORHOOD NATIO	ELECTRIC FUN	ELECTRIC ADMINIST	Payment Processing E	MONTHLY UB ACH FILE FEE	\$30.00
CHECK # 000704 NEIGHBORHOOD NATIONAL BANK						\$50.00

**CITY OF MORA
CHECK LIST-PUC**

CHECK #	Search Name	Fund Descr	Dept Descr	Last Dim Descr	Comments	Amount
CHECK # 056293 EAST CENTRAL ENERGY						
056293	EAST CENTRAL ENERGY	SEWER FUND	SEWER LIFT STATIO	Electricity	MARCH ELECTRIC	\$107.94
CHECK # 056293 EAST CENTRAL ENERGY						
						\$107.94
CHECK # 056302 BURHITE, JOSEPH						
056302	BURHITE, JOSEPH	ELECTRIC FUN		Undistributed Receipts	REFUND METER DEPOSIT-650	\$107.44
CHECK # 056302 BURHITE, JOSEPH						
						\$107.44
CHECK # 056303 CAGLE, BRANDY & LOPEZ, DOLORES						
056303	CAGLE, BRANDY & LOPE	ELECTRIC FUN		Undistributed Receipts	REFUND METER DEPOSIT-315	\$41.30
CHECK # 056303 CAGLE, BRANDY & LOPEZ, DOLORES						
						\$41.30
CHECK # 056307 MARTENS FARM INC						
056307	MARTENS FARM INC	SEWER FUND	WASTEWATER TREA	Professional Services -	BIOSOLIDS SPREADING	\$5,730.00
CHECK # 056307 MARTENS FARM INC						
						\$5,730.00
CHECK # 056308 MN ENERGY RESOURCES CORP						
056308	MN ENERGY RESOURCE	ELECTRIC FUN	GENERATION & PO	Generation Exp	NATURAL GAS - PP GENERATI	\$56.32
CHECK # 056308 MN ENERGY RESOURCES CORP						
						\$56.32
CHECK # 056319 CARDMEMBER SERVICE						
056319	CARDMEMBER SERVICE	ELECTRIC FUN	GENERATION & PO	Repair/Maint - Bldg &	SERVICE CALL ON PP AIR COM	\$708.80
056319	CARDMEMBER SERVICE	ELECTRIC FUN	ELECTRIC DISTRIBU	Uniforms	FR CLOTHING-AMARIL	\$3,397.52
056319	CARDMEMBER SERVICE	ELECTRIC FUN	ELECTRIC ADMINIST	Meetings, Training, &	CRAWFORD MMUA SUMMER C	\$467.18
056319	CARDMEMBER SERVICE	ELECTRIC FUN	ELECTRIC ADMINIST	Meetings, Training, &	KOHLGRAF MMUA SUMMER CO	\$467.18
CHECK # 056319 CARDMEMBER SERVICE						
						\$5,040.68
CHECK # 056327 EAST CENTRAL AUDIOLOGY, LTD						
056327	EAST CENTRAL AUDIOL	ELECTRIC FUN	ELECTRIC ADMINIST	Professional Services -	MOLDING OF HEARING PROTE	\$173.06
CHECK # 056327 EAST CENTRAL AUDIOLOGY, LTD						
						\$173.06
CHECK # 056340 BERGSTADT, GARY						
056340	BERGSTADT, GARY	ELECTRIC FUN	GENERATION & PO	Meetings, Training, &	GENERATION SCHOOL MEALS	\$18.03
CHECK # 056340 BERGSTADT, GARY						
						\$18.03
CHECK # 056343 FELGER, MATT						
056343	FELGER, MATT	ELECTRIC FUN	GENERATION & PO	Uniforms	WORK BOOTS	\$211.20
CHECK # 056343 FELGER, MATT						
						\$211.20
CHECK # 056344 KANABEC CO AUDITOR/TREASURER						
056344	KANABEC CO AUDITOR/	SEWER FUND	SEWER ADMINISTR	Property Tax Expense	2021 PROPERTY TAXES-22.606	\$942.00
CHECK # 056344 KANABEC CO AUDITOR/TREASURER						
						\$942.00
CHECK # 056349 MORA FIRE RELIEF ASSN						
056349	MORA FIRE RELIEF ASS	ELECTRIC FUN	ELECTRIC ADMINIST	Auditing	CITY'S SHARE IN GASB AUDIT	\$105.00
056349	MORA FIRE RELIEF ASS	WATER FUND	WATER ADMINISTR	Auditing	CITY'S SHARE IN GASB AUDIT	\$52.50
056349	MORA FIRE RELIEF ASS	SEWER FUND	SEWER ADMINISTR	Auditing	CITY'S SHARE IN GASB AUDIT	\$52.50
CHECK # 056349 MORA FIRE RELIEF ASSN						
						\$210.00
CHECK # 056350 NEONLINK LLC						
056350	NEONLINK LLC	ELECTRIC FUN	ELECTRIC ADMINIST	Payment Processing E	PAYMENT PROCESSING	\$122.40
056350	NEONLINK LLC	WATER FUND	WATER ADMINISTR	Payment Processing E	PAYMENT PROCESSING	\$61.20
056350	NEONLINK LLC	SEWER FUND	SEWER ADMINISTR	Payment Processing E	PAYMENT PROCESSING	\$61.20
CHECK # 056350 NEONLINK LLC						
						\$244.80
CHECK # 056351 ONLINE COLLECTIONS						

CITY OF MORA
CHECK LIST-PUC

CHECK #	Search Name	Fund Descr	Dept Descr	Last Dim Descr	Comments	Amount
056351	ONLINE COLLECTIONS	ELECTRIC FUN	ELECTRIC ADMINIST	Cust UB/Collection	COMMISSION ON UB COLLEC	\$282.25
CHECK # 056351 ONLINE COLLECTIONS						\$282.25
CHECK # 056354 STULC, JEREMY						
056354	STULC, JEREMY	ELECTRIC FUN	ELECTRIC DISTRIBU	Miscellaneous	CLASS B LICENSE DIFFERENCE	\$11.00
056354	STULC, JEREMY	ELECTRIC FUN	ELECTRIC DISTRIBU	Meetings, Training, &	CLASS B TESTING DAY MEAL	\$19.76
CHECK # 056354 STULC, JEREMY						\$30.76
CHECK # 056356 MIDCO						
056356	MIDCO	ELECTRIC FUN	ELECTRIC ADMINIST	Telephone	PHONE & INTERNET	\$128.27
056356	MIDCO	WATER FUND	WATER ADMINISTR	Telephone	PHONE & INTERNET	\$182.03
056356	MIDCO	SEWER FUND	SEWER ADMINISTR	Telephone	INTERNET	\$270.00
CHECK # 056356 MIDCO						\$580.30
CHECK # 056357 VERIZON WIRELESS						
056357	VERIZON WIRELESS	ELECTRIC FUN	ELECTRIC ADMINIST	Telephone	CELL PHONES, IPADS	\$161.87
056357	VERIZON WIRELESS	WATER FUND	WATER ADMINISTR	Telephone	CELL PHONES, IPADS	\$49.13
056357	VERIZON WIRELESS	SEWER FUND	SEWER ADMINISTR	Telephone	CELL PHONES, IPADS	\$74.25
CHECK # 056357 VERIZON WIRELESS						\$285.25
CHECK # 056358 ACE HARDWARE						
056358	ACE HARDWARE	ELECTRIC FUN	GENERATION & PO	Repair/Maint - Bldg &	SUPPLIES FOR CEILING TILE I	\$8.57
056358	ACE HARDWARE	ELECTRIC FUN	ELECTRIC DISTRIBU	Maint of Substation E	SUBSTATION BULBS	\$90.00
056358	ACE HARDWARE	ELECTRIC FUN	ELECTRIC DISTRIBU	Maint of Substation E	RETURNED SUBSTATION BULB	-\$75.00
056358	ACE HARDWARE	ELECTRIC FUN	ELECTRIC DISTRIBU	Maint of St. Lights & S	STR LIGHT ADAPTERS	\$14.97
056358	ACE HARDWARE	WATER FUND	WATER DISTRIBUTI	Small Tools & Equipm	HYDRANT TOOL	\$8.59
056358	ACE HARDWARE	SEWER FUND	WASTEWATER TREA	Lab Supplies	ICE CUBE TRAYS	\$13.77
056358	ACE HARDWARE	SEWER FUND	WASTEWATER TREA	Cleaning Supplies	SOAP	\$11.97
CHECK # 056358 ACE HARDWARE						\$72.87
CHECK # 056363 ARAMARK						
056363	ARAMARK	SEWER FUND	WASTEWATER TREA	Other Operating Suppl	RUGS	\$88.72
CHECK # 056363 ARAMARK						\$88.72
CHECK # 056365 ATS LOGISTICS SERVICES, INC						
056365	ATS LOGISTICS SERVIC	ELECTRIC FUN	GENERATION & PO	Miscellaneous	SHIPPING OF #6 CYLINDER H	\$385.61
CHECK # 056365 ATS LOGISTICS SERVICES, INC						\$385.61
CHECK # 056366 AUTO VALUE MORA						
056366	AUTO VALUE MORA	ELECTRIC FUN	GENERATION & PO	Landfill Gen Exp	TOOLS	\$3.00
056366	AUTO VALUE MORA	ELECTRIC FUN	ELECTRIC DISTRIBU	Miscellaneous	CITY HALL GENERATOR SPARK	\$16.96
056366	AUTO VALUE MORA	SEWER FUND	SEWER COLLECTION	Repair/Maint - Bldg &	BELT DRIVE PULLEY & BACKUP	\$76.98
CHECK # 056366 AUTO VALUE MORA						\$96.94
CHECK # 056367 BRAHAM MOTOR SERVICE INC						
056367	BRAHAM MOTOR SERVI	SEWER FUND	SEWER COLLECTION	Repair/Maint - Bldg &	HYDRO BOOST SYSTEM RPR &	\$996.08
CHECK # 056367 BRAHAM MOTOR SERVICE INC						\$996.08
CHECK # 056368 CINTAS						
056368	CINTAS	ELECTRIC FUN	GENERATION & PO	Other Operating Suppl	MATS, MOPS	\$123.77
CHECK # 056368 CINTAS						\$123.77
CHECK # 056370 DGR ENGINEERING						
056370	DGR ENGINEERING	ELECTRIC FUN	ELECTRIC DISTRIBU	Engineering	2021 POLE REPLACEMENT & P	\$8,427.00
056370	DGR ENGINEERING	SEWER FUND	WASTEWATER TREA	Professional Services -	WWTP VOLTAGE ISSUES	\$334.00
CHECK # 056370 DGR ENGINEERING						\$8,761.00

**CITY OF MORA
CHECK LIST-PUC**

CHECK #	Search Name	Fund Descr	Dept Descr	Last Dim Descr	Comments	Amount
CHECK # 056371 EAST CENTRAL ENERGY						
056371	EAST CENTRAL ENERGY	SEWER FUND	SEWER LIFT STATIO	Electricity	ELECT	\$112.92
CHECK # 056371 EAST CENTRAL ENERGY						
						\$112.92
CHECK # 056372 EAST CENTRAL ENERGY						
056372	EAST CENTRAL ENERGY	ELECTRIC FUN	ELECTRIC DISTRIBU	Maint of Overhead Lin	APR OH LINE MATERIALS	\$4.72
056372	EAST CENTRAL ENERGY	ELECTRIC FUN	ELECTRIC DISTRIBU	ECE Services	APR DISPATCH SERVICES	\$195.87
056372	EAST CENTRAL ENERGY	ELECTRIC FUN	ELECTRIC DISTRIBU	ECE Services	APR LABOR & EQUIP	\$1,520.96
CHECK # 056372 EAST CENTRAL ENERGY						
						\$1,721.55
CHECK # 056377 FERGUSON WATERWORKS						
056377	FERGUSON WATERWOR	WATER FUND		Inventory Materials/S	WATER METERS-QUAMBA	\$1,476.00
056377	FERGUSON WATERWOR	WATER FUND		Inventory Materials/S	WATER METERS	\$1,525.00
CHECK # 056377 FERGUSON WATERWORKS						
						\$3,001.00
CHECK # 056378 FREEDOM MAILING SERVICES INC						
056378	FREEDOM MAILING SER	ELECTRIC FUN	ELECTRIC ADMINIST	Cust UB/Collection	BILL PROCESSING	\$453.43
056378	FREEDOM MAILING SER	WATER FUND	WATER ADMINISTR	Cust UB/Collection	BILL PROCESSING	\$226.72
056378	FREEDOM MAILING SER	SEWER FUND	SEWER ADMINISTR	Cust UB/Collection	BILL PROCESSING	\$226.72
CHECK # 056378 FREEDOM MAILING SERVICES INC						
						\$906.87
CHECK # 056380 GENERAL OFFICE PRODUCTS						
056380	GENERAL OFFICE PROD	ELECTRIC FUN	ELECTRIC ADMINIST	Small Tools & Equipm	YODER DESK - ASD BREAKDO	\$1,229.44
056380	GENERAL OFFICE PROD	WATER FUND	WATER ADMINISTR	Small Tools & Equipm	YODER DESK - ASD BREAKDO	\$614.73
056380	GENERAL OFFICE PROD	SEWER FUND	SEWER ADMINISTR	Small Tools & Equipm	YODER DESK - ASD BREAKDO	\$614.73
CHECK # 056380 GENERAL OFFICE PRODUCTS						
						\$2,458.90
CHECK # 056381 GOPHER STATE ONE-CALL INC						
056381	GOPHER STATE ONE-CA	ELECTRIC FUN	ELECTRIC DISTRIBU	Professional Services -	APRIL LOCATES	\$58.73
056381	GOPHER STATE ONE-CA	WATER FUND	WATER DISTRIBUTI	Professional Services -	APRIL LOCATES	\$58.72
056381	GOPHER STATE ONE-CA	SEWER FUND	SEWER COLLECTION	Professional Services -	APRIL LOCATES	\$58.72
CHECK # 056381 GOPHER STATE ONE-CALL INC						
						\$176.17
CHECK # 056382 GRAINGER, INC						
056382	GRAINGER, INC	ELECTRIC FUN	GENERATION & PO	Repair/Maint - Bldg &	PALLET JACK WHEELS	\$124.84
CHECK # 056382 GRAINGER, INC						
						\$124.84
CHECK # 056383 HAWKINS, INC						
056383	HAWKINS, INC	WATER FUND	WATER TREATMENT	Chemicals	CHEMICALS	\$4,785.37
CHECK # 056383 HAWKINS, INC						
						\$4,785.37
CHECK # 056384 IRBY TOOL & SAFETY						
056384	IRBY TOOL & SAFETY	ELECTRIC FUN	ELECTRIC DISTRIBU	Professional Services -	GLOVE TESTING	\$115.67
CHECK # 056384 IRBY TOOL & SAFETY						
						\$115.67
CHECK # 056385 JOHNSONS HARDWARE & RENTAL						
056385	JOHNSONS HARDWARE	SEWER FUND	QUAMBA COLLECTI	Repair/Maint - Bldg &	ELECTRIC RECEPTICAL - LIFT	\$17.99
CHECK # 056385 JOHNSONS HARDWARE & RENTAL						
						\$17.99
CHECK # 056387 KWIK TRIP - GAS PURCHASES						
056387	KWIK TRIP - GAS PURC	ELECTRIC FUN	ELECTRIC DISTRIBU	Truck Expense	FUEL	\$441.04
056387	KWIK TRIP - GAS PURC	WATER FUND	WATER DISTRIBUTI	Motor Fuels	FUEL	\$205.79
056387	KWIK TRIP - GAS PURC	SEWER FUND	SEWER COLLECTION	Motor Fuels	FUEL	\$259.22
CHECK # 056387 KWIK TRIP - GAS PURCHASES						
						\$906.05
CHECK # 056391 MN ENERGY RESOURCES CORP						

**CITY OF MORA
CHECK LIST-PUC**

CHECK #	Search Name	Fund Descr	Dept Descr	Last Dim Descr	Comments	Amount
056391	MN ENERGY RESOURCE	ELECTRIC FUN	GENERATION & PO	Generation Exp	NATURAL GAS	\$235.73
056391	MN ENERGY RESOURCE	ELECTRIC FUN	GENERATION & PO	Natural Gas - Heat	NATURAL GAS	\$452.77
056391	MN ENERGY RESOURCE	WATER FUND	WATER SUPPLY	Natural Gas - Heat	NATURAL GAS	\$30.71
056391	MN ENERGY RESOURCE	WATER FUND	WATER TREATMENT	Natural Gas - Heat	NATURAL GAS	\$84.87
056391	MN ENERGY RESOURCE	SEWER FUND	WASTEWATER TREA	Natural Gas - Heat	NATURAL GAS	\$191.57
CHECK # 056391 MN ENERGY RESOURCES CORP						\$995.65
CHECK # 056394 NORTHERN STATES SUPPLY						
056394	NORTHERN STATES SUP	ELECTRIC FUN	GENERATION & PO	Other Operating Suppl	NITRILE GLOVES	\$15.75
056394	NORTHERN STATES SUP	ELECTRIC FUN	ELECTRIC DISTRIBU	Misc Distribution Exp	NITRILE GLOVES	\$110.50
056394	NORTHERN STATES SUP	ELECTRIC FUN	ELECTRIC DISTRIBU	Small Tools & Equipm	DISTR SYSTEM TOOLS	\$1,999.51
056394	NORTHERN STATES SUP	ELECTRIC FUN	ELECTRIC DISTRIBU	Maint of Underground	LOCATE PAINT	\$123.91
CHECK # 056394 NORTHERN STATES SUPPLY						\$2,249.67
CHECK # 056395 OAK GALLERY & FRAME SHOP						
056395	OAK GALLERY & FRAME	ELECTRIC FUN	ELECTRIC DISTRIBU	Postage	SHIPPING OF FR CLOTHES	\$19.39
CHECK # 056395 OAK GALLERY & FRAME SHOP						\$19.39
CHECK # 056396 OFFICE DEPOT						
056396	OFFICE DEPOT	ELECTRIC FUN	ELECTRIC ADMINIST	Office Supplies	OFFICE SUPPLIES	\$32.53
CHECK # 056396 OFFICE DEPOT						\$32.53
CHECK # 056398 OWENS AUTO PARTS						
056398	OWENS AUTO PARTS	ELECTRIC FUN	ELECTRIC DISTRIBU	Truck Expense	STEERING SENSOR	\$74.67
056398	OWENS AUTO PARTS	SEWER FUND	SEWER COLLECTION	Repair/Maint - Bldg &	BATTERY CORE RETURN	-\$44.00
056398	OWENS AUTO PARTS	SEWER FUND	SEWER COLLECTION	Repair/Maint - Bldg &	BATTERY, BELT TENSION, IDL	\$537.49
056398	OWENS AUTO PARTS	SEWER FUND	SEWER COLLECTION	Repair/Maint - Bldg &	PAINT RPR	\$81.64
CHECK # 056398 OWENS AUTO PARTS						\$649.80
CHECK # 056399 OXYGEN SERVICE CO, INC						
056399	OXYGEN SERVICE CO, I	ELECTRIC FUN	GENERATION & PO	Repair/Maint - Bldg &	CYLINDER RENTALS-OXY	\$26.40
056399	OXYGEN SERVICE CO, I	ELECTRIC FUN	GENERATION & PO	Landfill Gen Exp	CYLINDER RENTALS-NITR	\$11.31
056399	OXYGEN SERVICE CO, I	ELECTRIC FUN	ELECTRIC DISTRIBU	Maint of Substation E	CYLINDER RENTALS-SUBST	\$45.99
056399	OXYGEN SERVICE CO, I	WATER FUND	WATER DISTRIBUTI	Repair/Maint - Bldg &	CYLINDER RENTALS-CARB DIO	\$10.50
CHECK # 056399 OXYGEN SERVICE CO, INC						\$94.20
CHECK # 056400 POLLARDWATER						
056400	POLLARDWATER	SEWER FUND	WASTEWATER TREA	Lab Supplies	SLUDGE TEST TUBE	\$183.69
CHECK # 056400 POLLARDWATER						\$183.69
CHECK # 056401 QUALITY DISPOSAL						
056401	QUALITY DISPOSAL	ELECTRIC FUN	GENERATION & PO	Garbage Removal	GARBAGE	\$75.00
056401	QUALITY DISPOSAL	SEWER FUND	WASTEWATER TREA	Garbage Removal	GARBAGE	\$187.20
CHECK # 056401 QUALITY DISPOSAL						\$262.20
CHECK # 056403 RMB ENVIRONMENTAL LABS INC						
056403	RMB ENVIRONMENTAL	WATER FUND	WATER TREATMENT	Professional Services -	LAB TESTING	\$65.00
056403	RMB ENVIRONMENTAL	SEWER FUND	WASTEWATER TREA	Professional Services -	LAB TESTING	\$660.00
CHECK # 056403 RMB ENVIRONMENTAL LABS INC						\$725.00
CHECK # 056404 SCOTTS LAWN & LANDSCAPES						
056404	SCOTTS LAWN & LANDS	ELECTRIC FUN	GENERATION & PO	Repair/Maint - Bldg &	STERILANT	\$158.05
056404	SCOTTS LAWN & LANDS	ELECTRIC FUN	GENERATION & PO	Landfill Gen Exp	STERILANT	\$213.87
056404	SCOTTS LAWN & LANDS	ELECTRIC FUN	ELECTRIC DISTRIBU	Line Transformer Exp	STERILANT	\$131.54
056404	SCOTTS LAWN & LANDS	ELECTRIC FUN	ELECTRIC DISTRIBU	Maint of Substation E	STERILANT	\$209.06
056404	SCOTTS LAWN & LANDS	WATER FUND	WATER SUPPLY	Repair/Maint - Bldg &	FERTILIZE, WEED CONTROL	\$121.24

**CITY OF MORA
CHECK LIST-PUC**

CHECK #	Search Name	Fund Descr	Dept Descr	Last Dim Descr	Comments	Amount
056404	SCOTTS LAWN & LANDS	WATER FUND	WATER TREATMENT	Repair/Maint - Bldg &	FERTILIZE, WEED CONTROL	\$169.74
056404	SCOTTS LAWN & LANDS	WATER FUND	WATER DISTRIBUTI	Repair/Maint - Bldg &	FERTILIZE, WEED CONTROL	\$150.46
056404	SCOTTS LAWN & LANDS	SEWER FUND	WASTEWATER TREA	Repair/Maint - Bldg &	FERTILIZE, WEED CONTROL	\$559.04
CHECK # 056404 SCOTTS LAWN & LANDSCAPES						<u>\$1,713.00</u>
CHECK # 056406 SEH DESIGN/BUILD INC						
056406	SEH DESIGN/BUILD INC	WATER FUND		Fixed Assets	WATER TANK MAINT PROGRA	\$3,300.00
CHECK # 056406 SEH DESIGN/BUILD INC						<u>\$3,300.00</u>
CHECK # 056408 STENSTROM COLLISION & DTL, INC						
056408	STENSTROM COLLISION	SEWER FUND	SEWER COLLECTION	Repair/Maint - Bldg &	DECAL REMOVAL	\$60.00
CHECK # 056408 STENSTROM COLLISION & DTL, INC						<u>\$60.00</u>
CHECK # 056412 VIKING ELECTRIC SUPPLY						
056412	VIKING ELECTRIC SUPP	ELECTRIC FUN	ELECTRIC DISTRIBU	Maint of Substation E	SUBST LIGHTS	\$1,400.00
056412	VIKING ELECTRIC SUPP	SEWER FUND	SEWER LIFT STATIO	Repair/Maint - Bldg &	MAIN LIFT ST ELECTICAL	\$150.83
CHECK # 056412 VIKING ELECTRIC SUPPLY						<u>\$1,550.83</u>
						<u>\$402,610.58</u>



MORA MUNICIPAL UTILITIES
PUBLIC UTILITIES COMMISSION CHECK LIST

THE APRIL/MAY 2021 CLAIMS HAVE BEEN APPROVED FOR PAYMENT BY:

CHAIRMAN

COMMISSION MEMBER

COMMISSION MEMBER

SECRETARY



MEMORANDUM

Date: May 17, 2021
To: Public Utilities Commission
From: Lindy Crawford, Public Utilities General Manager
RE: Approve Hire of Water/Wastewater Operator III

SUMMARY

A recent resignation from the position of Water/Wastewater Operator III brought an opening in our water/wastewater department. The PUC will approve the hire of a candidate to fill that opening and meet the needs of the department.

BACKGROUND INFORMATION

Last month staff recruited applicants internally to fill the vacant Water/Wastewater Operator III position, and one application was received. The candidate was interviewed for the position on Monday, April 26th by the hiring committee (Lindy Crawford, Joe Kohlgraf and Ken Mattson).

Based on the application, experience and interview, the committee has made an offer to Jason Hulbert to fill the position under the terms of the attached offer letter. Hulbert's start date will be Wednesday, May 18, 2021. The wages and benefits offered fit into the 2021 budget.

With the promotion of Hulbert, there will be a vacancy in the Water/Wastewater Maintenance Worker position. At this time staff does not suggest filling this vacancy and will evaluate the position going forward.

RECOMMENDATIONS

Motion to approve the hire of Jason Hulbert as recommended by the hiring committee and according to the terms of the employment offer letter.

Attachments
Employment Offer Letter



CITY OF MORA MORA MUNICIPAL UTILITIES

101 Lake Street South
Mora, MN 55051-1588

ci.mora.mn.us



320.679.1511

Fax 320.679.3862

320.679.1451

April 27, 2021

Jason Hulbert
1385 Jefferson Street
Mora, MN 55051

RE: Conditional Offer of Employment

Dear Jason:

Congratulations! On behalf of the City of Mora and Mora Municipal Utilities, I am pleased to offer you the position of Water/Wastewater Operator III, for which you applied. This offer is conditional upon formal approval by the Public Utilities Commission (PUC).

Below are some of the details of this conditional offer for your information:

- **Supervisor.** In this position you will report directly to Joe Kohlgraf, Public Works Director.
- **Compensation and Benefits.** If accepted, your hourly wage will be \$21.26 which is Grade 6, Step C of the 2021 salary schedule for this position. You will be eligible for wage increases per the AFSCME collective bargaining agreement, generally upon completion of probation and then on your anniversary date. A copy of the City of Mora/ Mora Municipal Utilities personnel policy and AFSCME agreement will be provided to you. This position is eligible for the PERA retirement program and paid leave.
- **Status/Hours.** This position is classified as regular, full-time. It is a union, FLSA non-exempt position. Hours of work are based on employer needs and are generally Monday through Friday 7:00 a.m. to 3:30 p.m. You will be responsible for being on-call on a rotating basis with other water/wastewater employees. The ability to respond to call outs during your on-call weekend within thirty (30) minutes is a requirement of the job. If you cannot meet that requirement at this time you will have six (6) months from your start in which to do so.
- **Water/Wastewater Licensing.** Possessing and maintaining Class D water and Class D wastewater licenses is a requirement of the job. You will be given six (6) months to obtain Class D water and Class D wastewater licenses.
- **Probationary Period.** You will serve a six (6) month probationary period. During this period you will be evaluated as to your suitability for the position.
- **Start Date.** We will set a start date for Tuesday, May 18, 2021, at 7:00 a.m. Please report directly to the Public Works Garage Facility.

Other benefits and conditions of employment are explained in the personnel policy and labor agreement.

Please acknowledge your acceptance of this conditional offer in writing by signing below and returning it to Mandi by Friday, April 30, 2021. If you have any questions, please contact her at (320) 225-4804 or by email at m.yoder@cityofmora.com.

Sincerely,



Lindy Crawford
City Administrator/Public Utilities General Manager

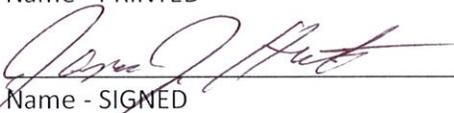
The foregoing offer of promotion is hereby accepted.

Jason J Hulbert

Name - PRINTED

4-27-21

Date



Name - SIGNED

**RETURN SIGNED COPY TO: CITY OF MORA, HUMAN RESOURCES OFFICE, 101 LAKE STREET SOUTH,
MORA, MN 55051**



MEMORANDUM



Date: May 17, 2021
May 18, 2021
To: Mayor and City Council
Public Utilities Commission
From: Lindy Crawford, City Administrator/Public Utilities General Manager
RE: Approve Hire of Administrative Services Director

SUMMARY

The City Council and PUC will approve the hire of a candidate to fill the administrative services director position to meet the needs of the administration and finance departments.

BACKGROUND INFORMATION

The City Council and PUC approved filling the vacant clerk/treasurer position and retitled the position administrative services director. After reviewing and approving the position description staff was directed by both boards to advertise for the position. Eight applications were received and five candidates were interviewed for the position on April 9th and April 15th by the hiring committee (Jody Anderson, Greg Ardner, Lindy Crawford, and Beth Thorp).

Based on the application, experience and interview, the committee has made an offer to Amanda Peterson to fill the position under the terms of the attached offer letter. Peterson's start date will be Monday, May 24 2021. The wages and benefits offered fit into the 2021 budgets.

RECOMMENDATIONS

Motion to approve the hire of Amanda Peterson as recommended by the hiring committee and according to the terms of the employment offer letter.

Attachments
Employment Offer Letter



CITY OF MORA MORA MUNICIPAL UTILITIES



101 Lake Street South
Mora, MN 55051-1588

ci.mora.mn.us

320.679.1511

Fax 320.679.3862

320.679.1451

April 16, 2021

Amanda Peterson
1431 Highway 65
Mora, MN 55051

RE: Conditional Offer of Employment

Dear Amanda:

Congratulations! On behalf of the City of Mora and Mora Municipal Utilities, I am pleased to offer you the position of administrative services director, for which you applied. This offer is conditional upon successful completion of a background check and formal approval by the City Council and Public Utilities Commission.

Below are some of the details of this conditional offer for your information:

- **Supervisor.** In this position you will report to Lindy Crawford, City Administrator/ Public Utilities General Manager. My contact information is l.crawford@cityofmora.com, (o) 320-225-4806, and (c) 320-515-0724.
- **Compensation and Benefits.** Your annual salary will be \$72,342 which is Grade 12, Step C of the 2021 salary schedule for this position. You will be eligible for wage increases per the city's/utility's compensation schedule, generally upon completion of probation and then on your anniversary date. A copy of the City of Mora/Mora Municipal Utilities personnel policy will be provided at your orientation. This position is eligible for the PERA retirement program and paid leave.
- **Probationary Period.** You will serve a six-month probationary period. During this period you will be evaluated as to your suitability for the position.
- **Status/Hours.** This position is classified as regular, full-time. Forty (40) hours or more per week is required to fulfill the position requirements. It is a non-union, FLSA exempt position. Hours of work are based on employer needs and are generally Monday through Friday 8:00 a.m. to 4:30 p.m. however, you will be required to attend regular evening meetings.
- **Start Date.** We will set a tentative start date for Monday, May 24, 2021, at 8:00 a.m. Please report directly to City Hall.

Other benefits and conditions of employment are explained in the city's personnel policy.

Please acknowledge your acceptance of this conditional offer in writing by signing below and returning it to me by Monday, April 19, 2021.

Sincerely,

/S/ Lindy Crawford
City Administrator/Public Utilities General Manager

The foregoing offer of promotion is hereby accepted.

Name - PRINTED

Date

Name - SIGNED

**RETURN SIGNED COPY TO: CITY OF MORA, HUMAN RESOURCES OFFICE, 101 LAKE STREET SOUTH,
MORA, MN 55051**



MEMORANDUM

Date: May 17, 2021
To: Public Utilities Commission
From: Lindy Crawford, Public Utilities General Manager
RE: Electric GIS Services Discussion

SUMMARY

The PUC and staff will discuss current electric GIS services.

BACKGROUND INFORMATION

In July 2018 the PUC approved a service agreement for GIS services with STAR Energy Services. Since then staff has been working to implement the GIS mapping software but has run into issues several times. Some of the issues are:

- We cannot get the software on all necessary staff computers/tablets.
- Getting the map updated is not efficient. Paper work orders and data reports need to be scanned to STAR which results in a new map that must be re-downloaded on every device for all staff.
- Annual maintenance/ contract is more expensive when compared to other providers researched.
- This GIS does not link to our billing software.
- STAR services may be limited to the electric utility – not capable of mapping water, sewer, parks, etc.
- Customer service has been spotty.

Staff would like to discuss these issues with the PUC and get guidance for how to proceed with the electric GIS services.

OPTIONS AND IMPACTS

1. Stay with STAR for electric GIS services.
 - a. See issues noted above.
 - b. Without any GIS services we will take a step backwards.
2. Provide notice to terminate our existing contract with STAR.
 - a. Staff could researching other GIS service providers and obtain proposals.
3. Other.

RECOMMENDATIONS

Review, discuss and direct staff appropriately.

Attachments

None

MORA MUNICIPAL UTILITIES



Financial Reports

Electric Fund
Water Fund
Sewer Fund

March 31, 2021
[unaudited]

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Investment Portfolio

Outstanding Debt.....

Revenue Guideline Report.....

Expenditure Guideline Report

Notes

MORA MUNICIPAL UTILITIES

Fund Budgetary Performance

For the Quarter Ended March 31, 2021

	2021 YTD Budget	2021 YTD Actual	2021 YTD Balance	2021 % YTD Budget
ELECTRIC FUND				
Revenues	6,098,216	1,755,346	4,342,870	28.78%
Expenditures	5,890,445	1,431,768	4,458,677	24.31%
Surplus/(Deficit)		323,578		
WATER FUND				
Revenues	791,278	192,107	599,171	24.28%
Expenditures	777,380	177,507	599,873	22.83%
Surplus/(Deficit)		14,601		
SEWER FUND				
Revenues	1,072,725	267,163	805,562	24.91%
Expenditures	1,128,217	258,647	869,570	22.93%
Surplus/(Deficit)		8,516		
TOTAL ALL FUNDS				
Revenues	7,962,219	2,214,616	5,747,603	27.81%
Expenditures	7,796,042	1,867,922	5,928,120	23.96%
Surplus/(Deficit)		346,694		



CITY OF MORA
BALANCE SHEET
 Current Period: March 2021

Year End

Account Descr	Begin Yr	YTD Debit	YTD Credit	Current Balance
Fund 651 ELECTRIC FUND				
Bal Type A				
G 651-11011 Cash NNB Checking	\$1,894,431.20	\$1,986,146.97	\$1,875,832.11	\$2,004,746.06
G 651-11013 Petty Cash	\$0.00	\$0.00	\$0.00	\$0.00
G 651-11014 ChangeFund/AirportVending/N	\$400.00	\$0.00	\$0.00	\$400.00
G 651-11018 Cash FCB HI-FI	\$625,466.24	\$10,466.14	\$0.00	\$635,932.38
G 651-11020 Investments	\$5,030,950.93	\$239.92	\$1,740.46	\$5,029,450.39
G 651-11022 Spire Savings	\$0.00	\$0.00	\$0.00	\$0.00
G 651-11041 Interest Receivable	\$37,272.77	\$0.00	\$0.00	\$37,272.77
G 651-11151 Accounts Receivable	\$52,295.08	\$401,065.13	\$409,553.97	\$43,806.24
G 651-11152 Accounts Receivable - UB	\$442,389.49	\$1,498,487.43	\$1,523,581.01	\$417,295.91
G 651-11154 Return Checks	\$0.00	\$0.00	\$0.00	\$0.00
G 651-11155 Accounts Rec - Other	\$0.00	\$0.00	\$0.00	\$0.00
G 651-11212 Special Assess Rec - Unamort	\$0.00	\$0.00	\$0.00	\$0.00
G 651-11213 Special Assess Rec - Amortized	\$0.00	\$0.00	\$0.00	\$0.00
G 651-11410 Distribution Inventory	\$130,105.52	\$1,358.71	\$0.00	\$131,464.23
G 651-11551 Prepaid Ins	\$0.00	\$45,780.51	\$11,704.33	\$34,076.18
G 651-12600 Fixed Assets	\$6,162,048.97	\$68,042.27	\$0.00	\$6,230,091.24
G 651-12601 Allowance for Depreciation	-\$4,098,651.79	\$0.00	\$47,331.88	-\$4,145,983.67
G 651-12647 Construction in Progress	\$5,222.49	\$0.00	\$5,222.49	\$0.00
G 651-13300 Advance To Wood & Grove Fu	\$493,894.56	\$0.00	\$15,868.41	\$478,026.15
G 651-13305 Advance To Water Fund	\$141,443.26	\$0.00	\$4,544.45	\$136,898.81
G 651-13310 Advance To Sewer Fund	\$135,890.42	\$0.00	\$4,366.04	\$131,524.38
G 651-13315 Advance To Fire Station Proj F	\$0.00	\$0.00	\$0.00	\$0.00
G 651-13320 Advance To Liquor Fund	\$900,000.00	\$0.00	\$0.00	\$900,000.00
G 651-13325 Advance To TIF District 1-11	\$199,103.98	\$0.00	\$5,373.75	\$193,730.23
G 651-13340 Advance to General Fund	\$0.00	\$66,351.14	\$0.00	\$66,351.14
G 651-15600 Deferred Outflow - Pensions	\$47,458.00	\$0.00	\$0.00	\$47,458.00
G 651-15650 Deferred Outflow - OPEB	\$3,417.00	\$0.00	\$0.00	\$3,417.00
Bal Type A	\$12,203,138.12	\$4,077,938.22	\$3,905,118.90	\$12,375,957.44
Bal Type E				
G 651-24204 Fund Bal-Undes/Net Asset (ent	\$10,239,286.04	\$1,496,271.68	\$1,819,849.46	\$10,562,863.82
G 651-24502 FB/Net Asset-Des Cap Proj/De	-\$1,000,000.00	\$0.00	\$0.00	-\$1,000,000.00
Bal Type E	\$11,239,286.04	\$1,496,271.68	\$1,819,849.46	\$11,562,863.82
Bal Type L				
G 651-20610 Contracts Payable - Retainage	-\$5,222.49	\$5,222.49	\$0.00	\$0.00
G 651-21500 Accrued Interest Payable	\$0.00	\$0.00	\$0.00	\$0.00
G 651-21600 Accrued Wages/Salaries Payab	-\$5,495.77	\$0.00	\$0.00	-\$5,495.77
G 651-22021 Accounts Payable	-\$471,969.05	\$1,137,770.81	\$988,122.97	-\$322,321.21
G 651-22050 Franchise Fee Payable	\$0.00	\$63,903.36	\$63,903.36	\$0.00
G 651-22082 Sales Tax Payable	-\$20,347.00	\$69,848.00	\$70,521.34	-\$21,020.34
G 651-22161 Accrued Vac-Sick Wages	-\$28,613.76	\$0.00	\$0.00	-\$28,613.76
G 651-22190 OPEB Liability	-\$30,157.00	\$0.00	\$0.00	-\$30,157.00
G 651-22201 Deposits	-\$62,940.00	\$4,400.00	\$3,500.00	-\$62,040.00
G 651-22202 Deposits - Other	-\$100.00	\$0.00	\$0.00	-\$100.00
G 651-22223 Deferred Revenues	\$0.00	\$0.00	\$0.00	\$0.00
G 651-22250 Undistributed Receipts (UR)	-\$17,407.01	\$20,611.84	\$24,950.37	-\$21,745.54
G 651-22850 EFT Clearing Account	\$0.00	\$2,662.74	\$2,662.74	\$0.00
G 651-23000 Net Pension Liability	-\$305,991.00	\$0.00	\$0.00	-\$305,991.00
G 651-23500 Deferred Inflow - Pensions	-\$15,609.00	\$0.00	\$0.00	-\$15,609.00
Bal Type L	-\$963,852.08	\$1,304,419.24	\$1,153,660.78	-\$813,093.62
Fund 651 ELECTRIC FUND	\$0.00	\$6,878,629.14	\$6,878,629.14	\$0.00



CITY OF MORA
BALANCE SHEET
 Current Period: March 2021

Year End

Account Descr	Begin Yr	YTD Debit	YTD Credit	Current Balance
Fund 652 WATER FUND				
Bal Type A				
G 652-11011 Cash NNB Checking	\$584,970.34	\$202,135.18	\$180,403.01	\$606,702.51
G 652-11012 INV Restr Cap Imp/Debt-K/W/	\$37,369.63	\$10.09	\$0.00	\$37,379.72
G 652-11018 Cash FCB HI-FI	\$62,999.34	\$17.01	\$5,251.67	\$57,764.68
G 652-11020 Investments	\$643,216.72	\$30.68	\$222.52	\$643,024.88
G 652-11041 Interest Receivable	\$4,765.40	\$0.00	\$0.00	\$4,765.40
G 652-11151 Accounts Receivable	\$1,325.22	\$1,379.26	\$2,370.78	\$333.70
G 652-11152 Accounts Receivable - UB	\$126,547.87	\$195,974.37	\$197,969.14	\$124,553.10
G 652-11154 Return Checks	\$0.00	\$0.00	\$0.00	\$0.00
G 652-11155 Accounts Rec - Other	\$0.00	\$0.00	\$0.00	\$0.00
G 652-11212 Special Assess Rec - Unamort	\$57,300.06	\$0.00	\$0.00	\$57,300.06
G 652-11213 Special Assess Rec - Amortized	\$0.00	\$0.00	\$0.00	\$0.00
G 652-11420 Inventory Materials/Supplies	\$12,534.02	\$0.00	\$0.00	\$12,534.02
G 652-11551 Prepaid Ins	\$0.00	\$13,106.40	\$3,380.53	\$9,725.87
G 652-12600 Fixed Assets	\$7,827,990.79	\$46,862.29	\$0.00	\$7,874,853.08
G 652-12601 Allowance for Depreciation	-\$4,290,447.08	\$0.00	\$83,287.38	-\$4,373,734.46
G 652-15600 Deferred Outflow - Pensions	\$21,152.00	\$0.00	\$0.00	\$21,152.00
G 652-15650 Deferred Outflow - OPEB	\$1,604.00	\$0.00	\$0.00	\$1,604.00
Bal Type A	\$5,091,328.31	\$459,515.28	\$472,885.03	\$5,077,958.56
Bal Type E				
G 652-24204 Fund Bal-Undes/Net Asset (ent	-\$3,626,430.66	\$180,859.11	\$195,459.61	-\$3,641,031.16
G 652-24502 FB/Net Asset-Des Cap Proj/De	-\$100,000.00	\$0.00	\$0.00	-\$100,000.00
Bal Type E	-\$3,726,430.66	\$180,859.11	\$195,459.61	-\$3,741,031.16
Bal Type L				
G 652-20900 Advance From Electric Fund	-\$141,443.26	\$4,544.45	\$0.00	-\$136,898.81
G 652-21500 Accrued Interest Payable	-\$9,190.31	\$0.00	\$0.00	-\$9,190.31
G 652-21600 Accrued Wages/Salaries Payab	-\$2,458.41	\$0.00	\$0.00	-\$2,458.41
G 652-22021 Accounts Payable	-\$5,150.51	\$5,521.19	\$370.68	\$0.00
G 652-22026 State Water Fee	-\$0.17	\$0.00	\$2,903.88	-\$2,904.05
G 652-22031 Bonds Payable	-\$1,031,672.00	\$21,182.00	\$0.00	-\$1,010,490.00
G 652-22034 Unamortized Premium on Bon	-\$1,525.82	\$0.00	\$0.00	-\$1,525.82
G 652-22082 Sales Tax Payable	-\$752.00	\$2,348.00	\$2,350.83	-\$754.83
G 652-22161 Accrued Vac-Sick Wages	-\$15,013.17	\$0.00	\$0.00	-\$15,013.17
G 652-22190 OPEB Liability	-\$14,151.00	\$0.00	\$0.00	-\$14,151.00
G 652-22201 Deposits	-\$200.00	\$0.00	\$0.00	-\$200.00
G 652-22223 Deferred Revenues	\$0.00	\$0.00	\$0.00	\$0.00
G 652-22850 EFT Clearing Account	\$0.00	\$0.00	\$0.00	\$0.00
G 652-22860 Edgewood Tenant Rent Collect	\$0.00	\$0.00	\$0.00	\$0.00
G 652-23000 Net Pension Liability	-\$136,384.00	\$0.00	\$0.00	-\$136,384.00
G 652-23500 Deferred Inflow - Pensions	-\$6,957.00	\$0.00	\$0.00	-\$6,957.00
Bal Type L	-\$1,364,897.65	\$33,595.64	\$5,625.39	-\$1,336,927.40
Fund 652 WATER FUND	\$0.00	\$673,970.03	\$673,970.03	\$0.00



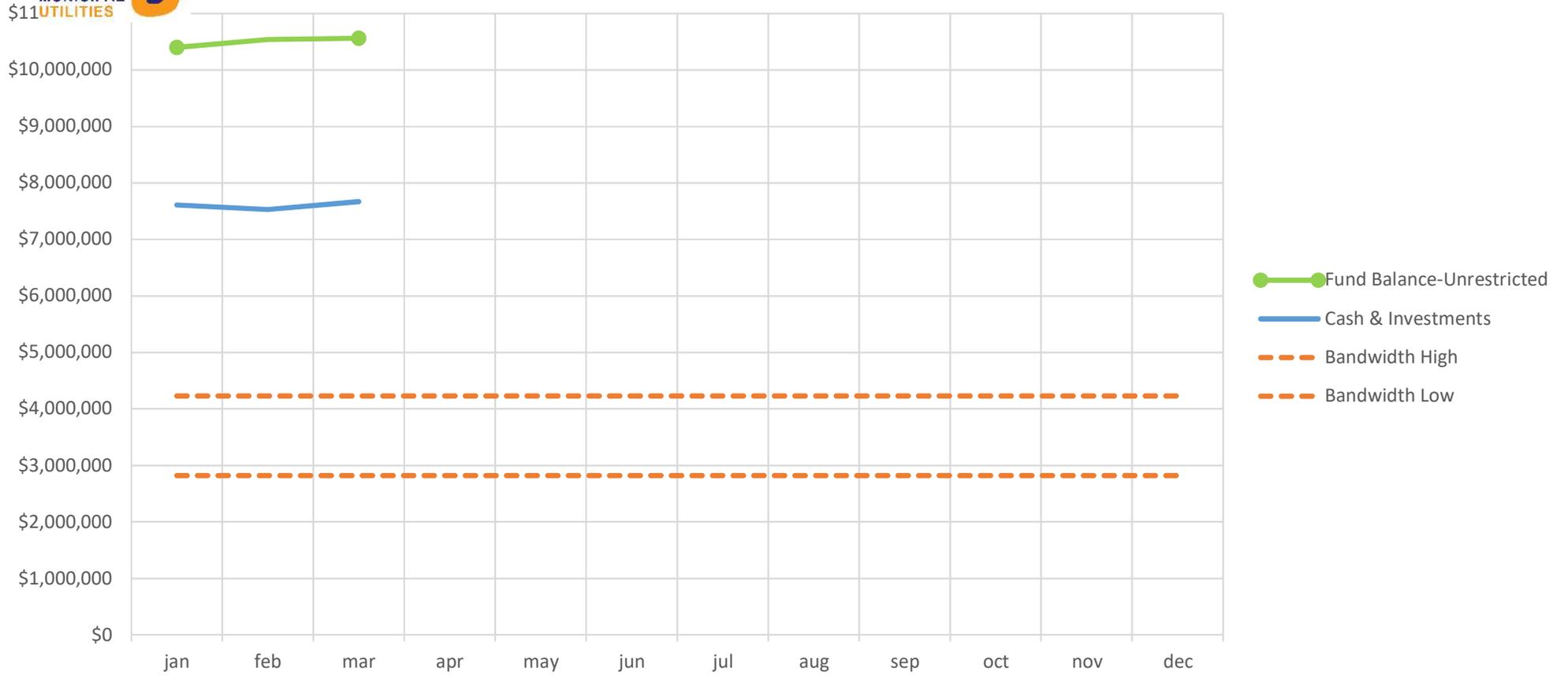
CITY OF MORA
BALANCE SHEET
 Current Period: March 2021

Year End

Account Descr	Begin Yr	YTD Debit	YTD Credit	Current Balance
Fund 653 SEWER FUND				
Bal Type A				
G 653-11011 Cash NNB Checking	\$867,152.71	\$273,194.21	\$197,480.57	\$942,866.35
G 653-11018 Cash FCB HI-FI	\$637,179.65	\$172.10	\$5,045.49	\$632,306.26
G 653-11020 Investments	\$1,622,292.46	\$77.36	\$561.23	\$1,621,808.59
G 653-11041 Interest Receivable	\$12,019.07	\$0.00	\$0.00	\$12,019.07
G 653-11151 Accounts Receivable	\$414.98	\$608.41	\$1,023.39	\$0.00
G 653-11152 Accounts Receivable - UB	\$108,621.46	\$269,895.14	\$269,804.36	\$108,712.24
G 653-11155 Accounts Rec - Other	\$0.00	\$0.00	\$0.00	\$0.00
G 653-11212 Special Assess Rec - Unamort	\$0.00	\$0.00	\$0.00	\$0.00
G 653-11213 Special Assess Rec - Amortized	\$0.00	\$0.00	\$0.00	\$0.00
G 653-11551 Prepaid Ins	\$0.00	\$23,313.31	\$6,021.03	\$17,292.28
G 653-12600 Fixed Assets	\$13,761,445.78	\$6,330.71	\$0.00	\$13,767,776.49
G 653-12601 Allowance for Depreciation	-\$6,059,028.45	\$0.00	\$119,091.99	-\$6,178,120.44
G 653-12647 Construction in Progress	\$20,000.00	\$0.00	\$0.00	\$20,000.00
G 653-15600 Deferred Outflow - Pensions	\$31,989.00	\$0.00	\$0.00	\$31,989.00
G 653-15650 Deferred Outflow - OPEB	\$2,712.00	\$0.00	\$0.00	\$2,712.00
Bal Type A	\$11,004,798.66	\$573,591.24	\$599,028.06	\$10,979,361.84
Bal Type E				
G 653-24204 Fund Bal-Undes/Net Asset (ent	-\$7,596,705.11	\$267,075.68	\$275,591.76	-\$7,605,221.19
G 653-24502 FB/Net Asset-Des Cap Proj/De	-\$220,000.00	\$0.00	\$0.00	-\$220,000.00
Bal Type E	-\$7,816,705.11	\$267,075.68	\$275,591.76	-\$7,825,221.19
Bal Type L				
G 653-20610 Contracts Payable - Retainage	-\$20,000.00	\$0.00	\$0.00	-\$20,000.00
G 653-20900 Advance From Electric Fund	-\$135,890.42	\$4,366.04	\$0.00	-\$131,524.38
G 653-21500 Accrued Interest Payable	-\$12,975.12	\$0.00	\$0.00	-\$12,975.12
G 653-21600 Accrued Wages/Salaries Payab	-\$4,232.52	\$0.00	\$0.00	-\$4,232.52
G 653-22021 Accounts Payable	-\$16,261.86	\$16,261.86	\$0.00	\$0.00
G 653-22027 Quamba Payable-Reserve & D	-\$3,460.00	\$0.00	\$3,493.00	-\$6,953.00
G 653-22031 Bonds Payable	-\$2,731,833.00	\$16,818.00	\$0.00	-\$2,715,015.00
G 653-22034 Unamortized Premium on Bon	-\$775.33	\$0.00	\$0.00	-\$775.33
G 653-22082 Sales Tax Payable	\$0.00	\$0.00	\$0.00	\$0.00
G 653-22161 Accrued Vac-Sick Wages	-\$21,956.30	\$0.00	\$0.00	-\$21,956.30
G 653-22190 OPEB Liability	-\$23,934.00	\$0.00	\$0.00	-\$23,934.00
G 653-22223 Deferred Revenues	\$0.00	\$0.00	\$0.00	\$0.00
G 653-23000 Net Pension Liability	-\$206,254.00	\$0.00	\$0.00	-\$206,254.00
G 653-23500 Deferred Inflow - Pensions	-\$10,521.00	\$0.00	\$0.00	-\$10,521.00
Bal Type L	-\$3,188,093.55	\$37,445.90	\$3,493.00	-\$3,154,140.65
Fund 653 SEWER FUND	\$0.00	\$878,112.82	\$878,112.82	\$0.00

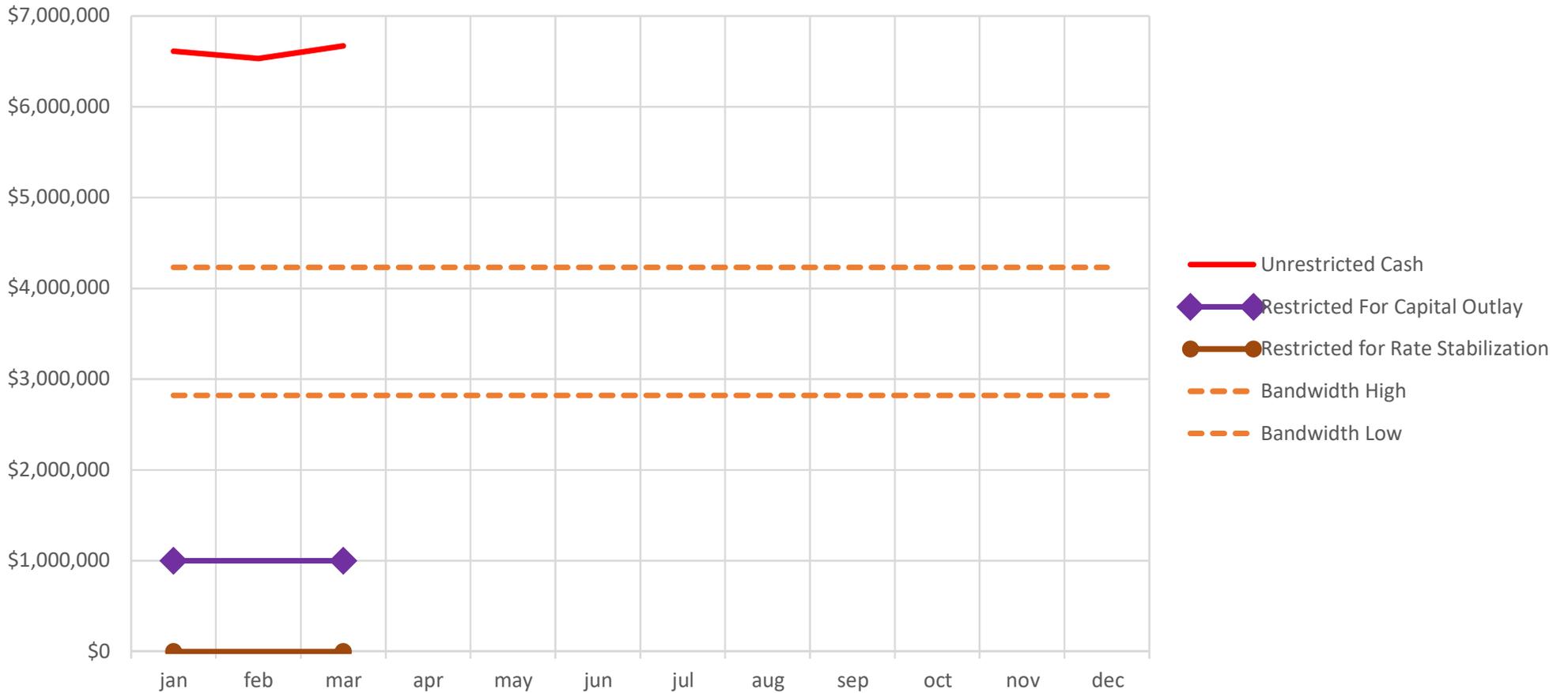


ELECTRIC FUND - 2021 Cash & Investments/Fund Balance





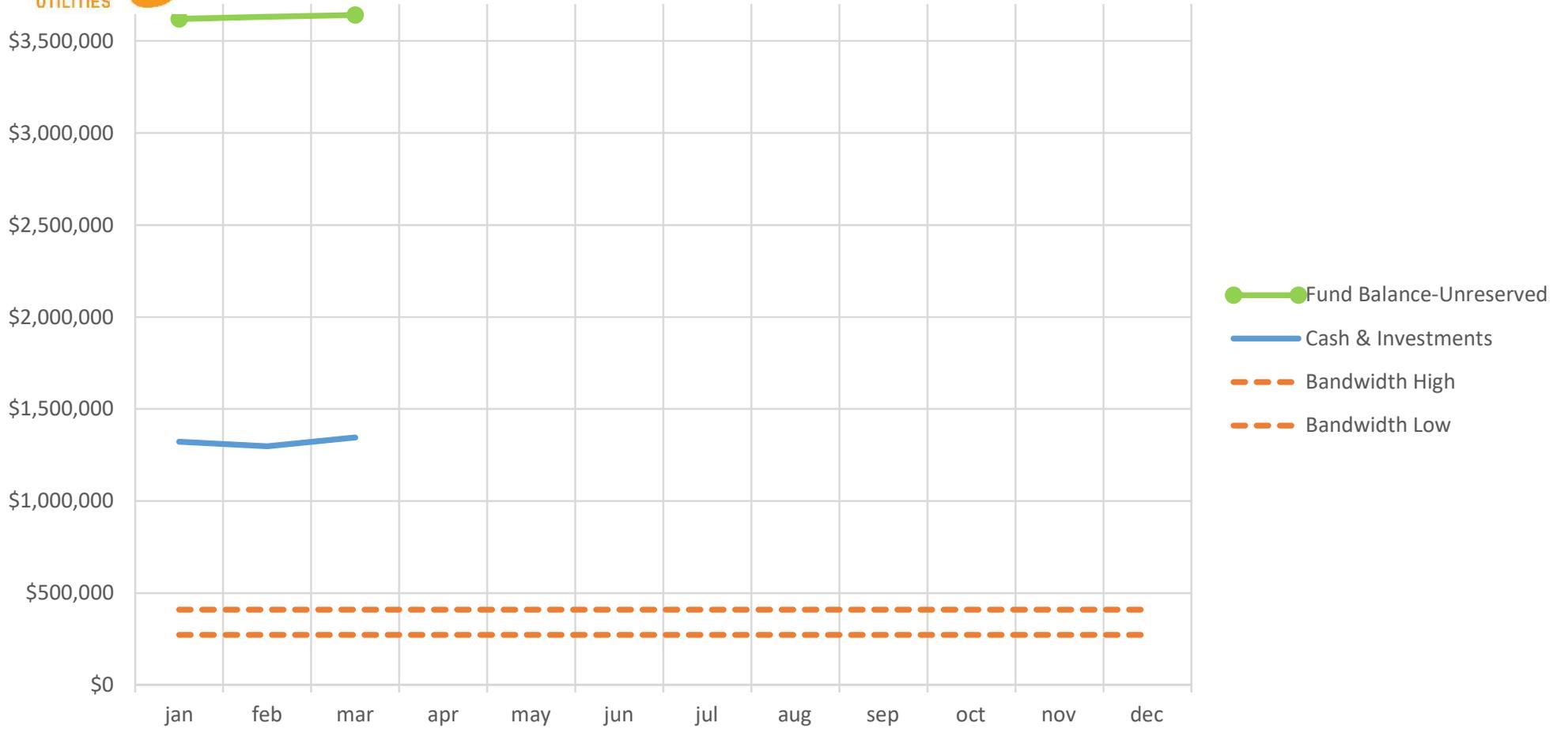
ELECTRIC FUND - 2021 Fund Balance Components Cash & Investments





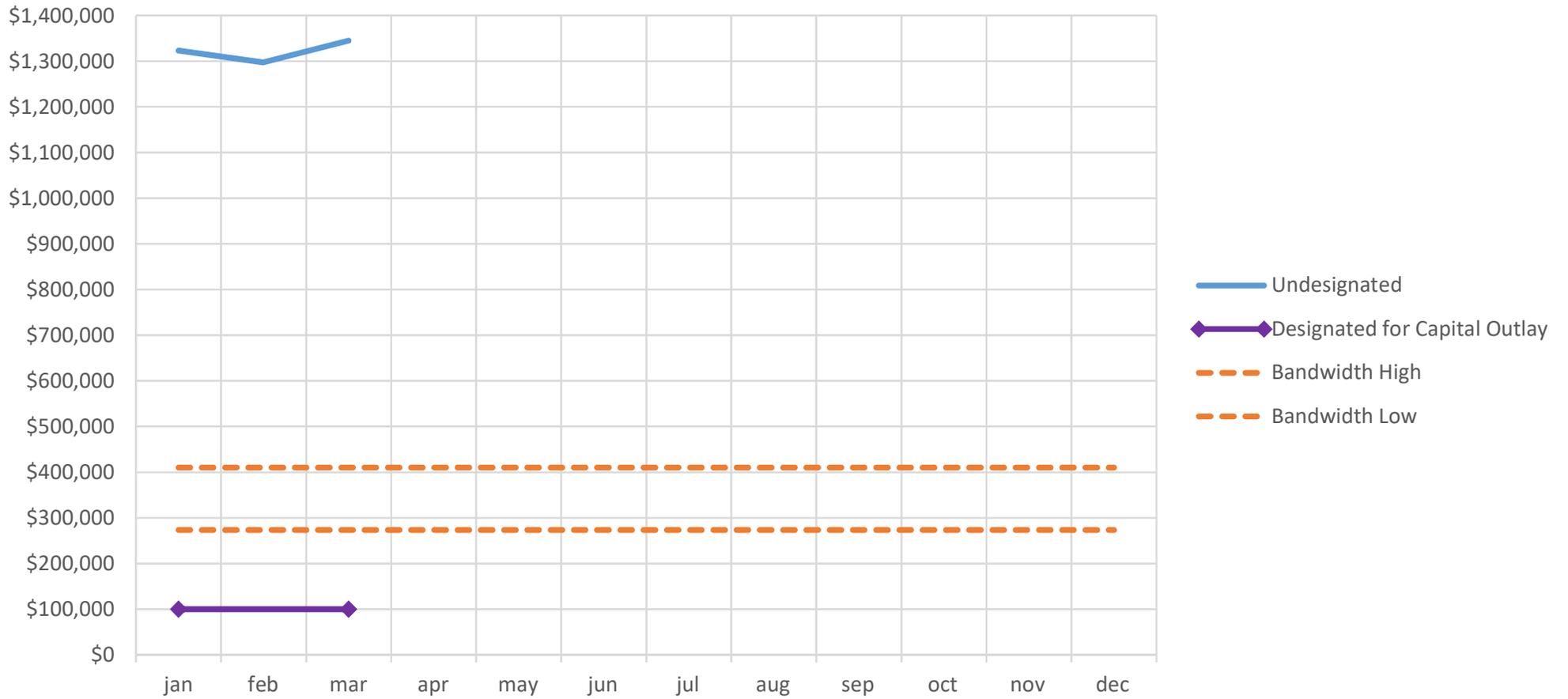
WATER FUND - 2021

Cash & Investments/Fund Balance



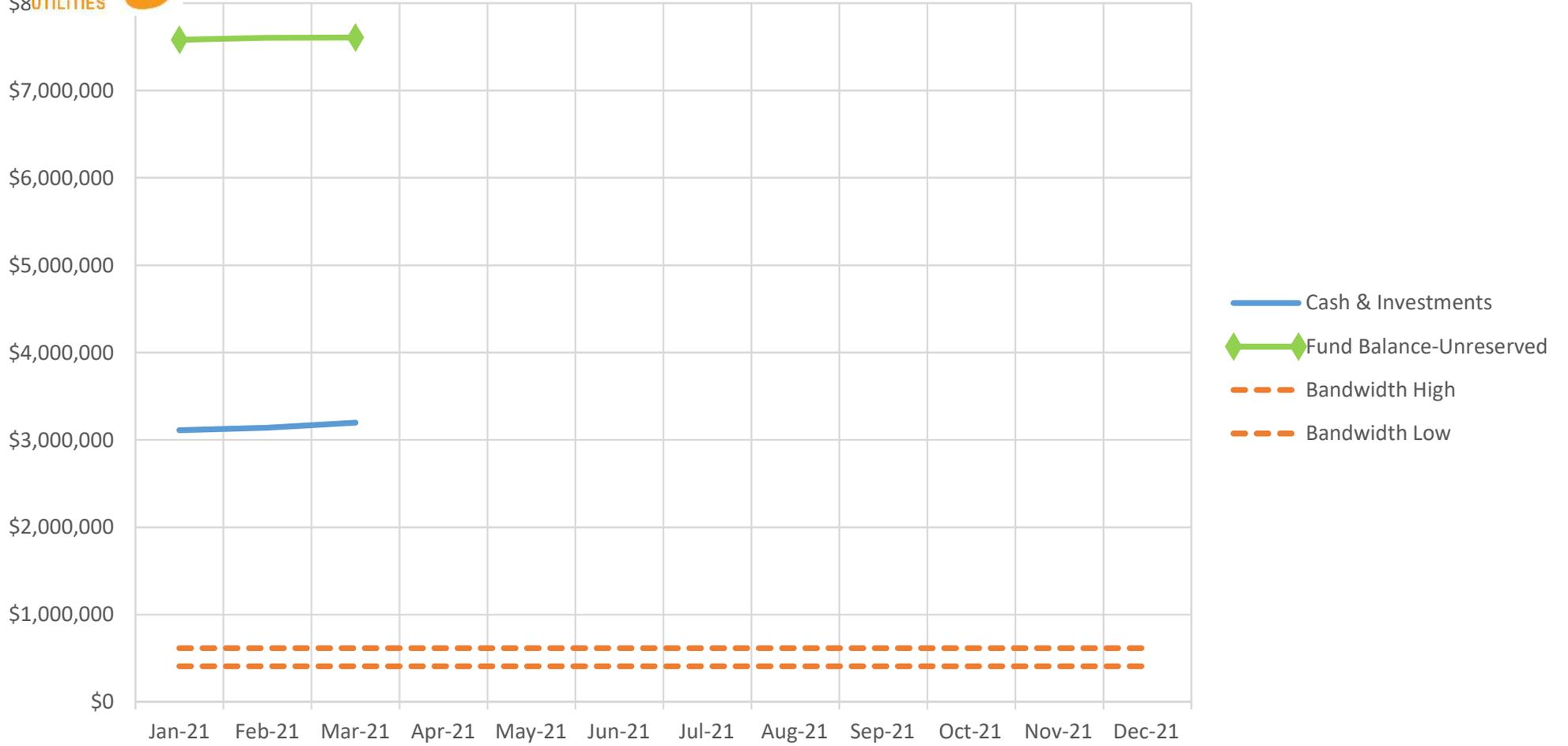


WATER FUND - 2021 Fund Balance Components Cash & Investments



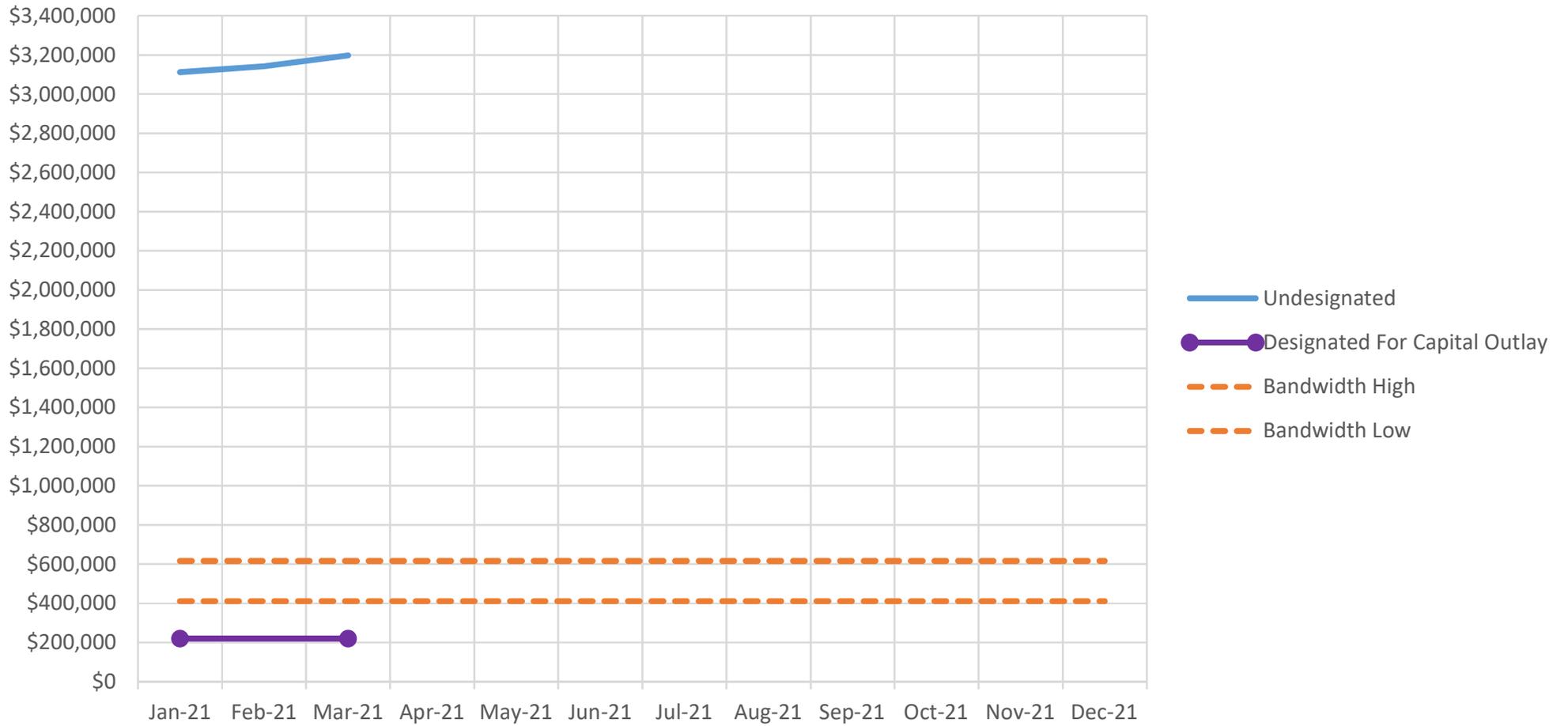


SEWER FUND - 2021 Cash & Investments/Fund Balance





SEWER FUND - 2021 Fund Balance Components Cash & Investments



CITY OF MORA/MORA MUNICIPAL UTILITIES

Current Investments

Information current as of March 31, 2021

Bank/Agency	Location	Type	FDIC #	Broker	Amount	DTD/Issued	Due	Rate
Kansas State Bank	Manhattan, KS	CD	19899	4M Fund	\$ 200,000.00	8/2/2019	8/2/2021	2.04%
Financial Federal Bank	Memphis, TN	CD	31840	4M Fund	\$ 240,000.00	8/9/2019	8/9/2021	2.00%
Servisfirst Bank	Tampa, FL	CD	57993	4M Fund	\$ 240,000.00	8/9/2019	8/9/2021	1.98%
Everbank	Jacksonville, FL	CD	34775	4M Fund	\$ 248,000.00	8/12/2016	8/12/2021	1.50%
State Bank of India NY	New York, NY	CD	33682	4M Fund	\$ 245,000.00	1/26/2017	1/26/2022	2.30%
First National Bank	Paragould, AR	CD	3887	4M Fund	\$ 235,100.00	8/9/2019	8/8/2022	1.98%
Latino Community Credit Union	Durham, NC	CD	68430	4M Fund	\$ 232,000.00	8/16/2019	8/16/2022	2.39%
American Express Bank	Salt Lake City, UT	CD	35328	4M Fund	\$ 245,000.00	9/6/2017	9/6/2022	2.40%
Neighborhood National Bank	Mora, MN	CD	18885	None	\$ 245,000.00	1/26/2018	1/26/2022	2.00%
PrivateBank	Chicago, IL	CD	33306	RBC Wealth	\$ 245,000.00	8/30/2016	8/30/2021	1.50%
East Boston Savings Bank	Boston, MA	CD	33510	RBC Wealth	\$ 235,000.00	9/28/2017	9/28/2022	2.05%
Ally Bank	Midvale, UT	CD	57803	RBC Wealth	\$ 140,000.00	10/11/2019	10/11/2022	1.90%
Morgan Stanley Bank	Salt Lake City, UT	CD	32992	RBC Wealth	\$ 245,000.00	6/19/2018	6/23/2023	3.20%
Discover Bank	Greenwood, DE	CD	5649	RBC Wealth	\$ 139,000.00	9/28/2016	9/28/2023	1.80%
Comenity Capital Bank	Salt Lake City, UT	CD	57570	RBC Wealth	\$ 245,000.00	6/27/2019	6/27/2024	2.50%
Lakeside Bank	Chicago, IL	CD	19573	RBC Wealth	\$ 170,000.00	3/30/2020	3/31/2025	1.40%
Texas Exchange Bank	Crowley, TX	CD	20099	RBC Wealth	\$ 245,000.00	6/19/2020	6/19/2025	1.00%
EnerBank	Salt Lake City, UT	CD	57293	RBC Wealth	\$ 245,000.00	5/20/2020	5/14/2027	1.10%
Washington County Bank	Blair, NE	CD	12241	RBC Wealth	\$ 155,000.00	3/30/2021	9/30/2027	1.10%
Merrick Bank	South Jordan, UT	CD	34519	RBC Wealth	\$ 245,000.00	7/31/2020	7/31/2028	1.00%
Valley National Bank	Passaic, NJ	CD	9396	Wells Fargo	\$ 235,000.00	4/7/2020	4/7/2021	1.25%
Sallie Mae Bank	Salt Lake City, UT	CD	58177	Wells Fargo	\$ 120,000.00	6/19/2019	6/21/2021	2.30%
Goldman Sachs Bank	New York, NY	CD	33124	Wells Fargo	\$ 115,000.00	6/26/2019	6/27/2021	2.20%
Ally Bank	Midvale, UT	CD	57803	Wells Fargo	\$ 105,000.00	7/11/2019	7/21/2021	2.10%
Goldman Sachs Bank	New York, NY	CD	33124	Wells Fargo	\$ 132,000.00	8/7/2019	8/9/2021	2.10%
First Financial Bank	Cincinnati, OH	CD	6600	Wells Fargo	\$ 245,000.00	8/14/2020	8/13/2021	0.15%
Sallie Mae Bank	Salt Lake City, UT	CD	58177	Wells Fargo	\$ 125,000.00	8/21/2019	8/20/2021	1.90%
Safra National Bank	New York, NY	CD	26876	Wells Fargo	\$ 150,000.00	9/15/2020	10/15/2021	0.15%
Comenity Bank	Wilmington, DE	CD	27499	Wells Fargo	\$ 200,000.00	8/15/2019	8/15/2022	2.10%
BMO Harris Bank	Chicago, IL	CD	16571	Wells Fargo	\$ 245,000.00	9/28/2020	12/28/2023	0.30%
Synovus Bank	Columbus, GA	CD	873	Wells Fargo	\$ 245,000.00	3/11/2021	3/11/2024	0.30%
JP Morgan Chase	Columbus, OH	CD	628	Wells Fargo	\$ 245,000.00	9/23/2020	9/23/2026	0.50%
Federal Home Loan Mortgage Company	McLean, VA	AG		Wells Fargo	\$ 147,000.00	9/1/1993	9/1/2023	6.50%
Federal Home Loan Bank	McLean, VA	AG		Wells Fargo	\$ 150,000.00	1/21/2021	1/29/2026	0.30%

\$ 6,898,100.00

CD = Certificate of Deposit

AG = Agency/Government Asset Backed

Note: This list represents the combined portfolios of the City of Mora and Mora Municipal Utilities. For breakdown by fund, please refer to the Balance Sheet.

CITY OF MORA/MORA MUNICIPAL UTILITIES
 Debt Retirement Schedule
 For the Year Ending December 31, 2021

SUM OF ALL DEBT			Series 2011A	Series 2015B	Series 2015C			Series 2017A	MnPFA Water	MnPFA WWTP	Mora HRA Bonds*		
			Fund 530	Fund 532	Fund 533	Fund 652	Fund 653	Fund 535	G 652-22031	G 653-22031	Series 2019A	Series 2009B	
Year	Year-End Balance	Principal Reduction	Year-End Balance	Year	Year-End Balance	Year-End Balance							
2016	11,387,000.00		435,000.00	1,385,000.00	1,251,495.00	267,364.00	221,141.00	1,325,000.00	1,151,000.00	3,326,000.00			350,000.00
2017	12,039,957.75	652,957.75	370,000.00	1,345,000.00	1,125,495.00	246,858.00	202,647.00	1,325,000.00	1,078,000.00	3,056,957.75			290,000.00
2018	11,484,957.75	(555,000.00)	300,000.00	1,290,000.00	1,039,495.00	223,036.00	182,469.00	1,325,000.00	1,004,000.00	2,895,957.75			225,000.00
2019	11,080,000.00	(404,957.75)	230,000.00	1,230,000.00	942,495.00	201,854.00	165,651.00	1,290,000.00	928,000.00	2,842,000.00	2019	3,095,000.00	155,000.00
2020	10,433,000.00	(647,000.00)	155,000.00	1,170,000.00	840,495.00	180,672.00	148,833.00	1,235,000.00	851,000.00	2,677,000.00	2020	3,095,000.00	80,000.00
2021	9,759,000.00	(674,000.00)	80,000.00	1,110,000.00	733,495.00	159,490.00	132,015.00	1,180,000.00	773,000.00	2,511,000.00	2021	3,080,000.00	-
2022	9,046,000.00	(713,000.00)	-	1,050,000.00	622,995.00	137,648.00	114,357.00	1,125,000.00	693,000.00	2,343,000.00	2022	2,960,000.00	
2023	8,400,000.00	(646,000.00)		985,000.00	512,495.00	115,806.00	96,699.00	1,070,000.00	612,000.00	2,173,000.00	2023	2,835,000.00	
2024	7,731,000.00	(669,000.00)		920,000.00	398,495.00	89,990.00	76,515.00	1,010,000.00	529,000.00	2,002,000.00	2024	2,705,000.00	
2025	7,059,000.00	(672,000.00)		855,000.00	284,495.00	64,174.00	56,331.00	950,000.00	445,000.00	1,829,000.00	2025	2,575,000.00	
2026	6,378,000.00	(681,000.00)		790,000.00	166,995.00	37,698.00	35,307.00	890,000.00	359,000.00	1,654,000.00	2026	2,445,000.00	
2027	5,684,000.00	(694,000.00)		720,000.00	50,995.00	10,562.00	13,443.00	830,000.00	272,000.00	1,477,000.00	2027	2,310,000.00	
2028	5,067,000.00	(617,000.00)		650,000.00	-	-	-	765,000.00	183,000.00	1,299,000.00	2028	2,170,000.00	
2029	4,516,000.00	(551,000.00)		580,000.00				700,000.00	92,000.00	1,119,000.00	2029	2,025,000.00	
2030	3,952,000.00	(564,000.00)		505,000.00				630,000.00	-	937,000.00	2030	1,880,000.00	
2031	3,473,000.00	(479,000.00)		430,000.00				560,000.00		753,000.00	2031	1,730,000.00	
2032	2,987,000.00	(486,000.00)		350,000.00				490,000.00		567,000.00	2032	1,580,000.00	
2033	2,485,000.00	(502,000.00)		265,000.00				415,000.00		380,000.00	2033	1,425,000.00	
2034	1,976,000.00	(509,000.00)		180,000.00				340,000.00		191,000.00	2034	1,265,000.00	
2035	1,455,000.00	(521,000.00)		90,000.00				260,000.00		-	2035	1,105,000.00	
2036	1,115,000.00	(340,000.00)		-				175,000.00			2036	940,000.00	
2037	860,000.00	(255,000.00)						90,000.00			2037	770,000.00	
2038	595,000.00	(265,000.00)						-			2038	595,000.00	
2039	415,000.00	(180,000.00)									2039	415,000.00	
2040	-	(415,000.00)									2040	-	
2041	-	-											
2042	-	-											
2043	-	-											

* These Bonds are special obligations of the Authority but are general obligations of the City for which the City pledges its full faith, credit and taxing powers.



CITY OF MORA
Revenue Guideline For Commission
 Current Period: March 2021

Last Dim Descr	2021 YTD Budget	2021 YTD Amt	2021 YTD Balance	2021 % of Budget Remain	Explanation
Fund 651 ELECTRIC FUND					
Other State Grants & Aids	\$0.00	\$0.00	\$0.00	0.00%	
PERA Aid	\$0.00	\$0.00	\$0.00	0.00%	
Int/Pen on Spec Assmts	\$500.00	\$0.00	\$500.00	100.00%	
Interest Earnings	\$99,670.00	\$35,468.58	\$64,201.42	64.41%	
Unrealized Gain/(Loss) on Inv	\$0.00	-\$25,631.50	\$25,631.50	0.00%	
Dividends	\$598.00	\$0.00	\$598.00	100.00%	
Service Chg on NSF Checks	\$600.00	\$180.00	\$420.00	70.00%	
Electricity Sales	\$5,489,700.00	\$1,326,175.86	\$4,163,524.14	75.84%	
Misc Income	\$1,000.00	\$424.09	\$575.91	57.59%	
Excess Equity	\$0.00	\$0.00	\$0.00	0.00%	
SMMPA Contract	\$400,000.00	\$198,638.02	\$201,361.98	50.34%	
CIP Reimbursements	\$40,000.00	\$0.00	\$40,000.00	100.00%	
Penalties	\$28,000.00	\$11,790.03	\$16,209.97	57.89%	
Misc Service Revenues	\$20,000.00	\$9,879.73	\$10,120.27	50.60%	
Rent from Elec Property	\$6,088.00	\$1,320.00	\$4,768.00	78.32%	
Distributed Energy Resources	\$0.00	\$100.00	-\$100.00	0.00%	
Labor Sales	\$4,000.00	\$2,285.00	\$1,715.00	42.88%	
Recoveries of Bad Debt	\$200.00	\$0.00	\$200.00	100.00%	
Cash Over/Short	\$0.00	\$0.00	\$0.00	0.00%	
Sale of Fixed Assets	\$0.00	\$0.00	\$0.00	0.00%	
Trf from General Fund	\$0.00	\$0.00	\$0.00	0.00%	
Trf from Special Revenue Fund	\$7,860.00	\$3,982.08	\$3,877.92	49.34%	
Trf from Enterprise Fund	\$0.00	\$0.00	\$0.00	0.00%	
Special Items	\$0.00	\$190,733.74	-\$190,733.74	0.00%	See Note A.
Fund 651 ELECTRIC FUND	\$6,098,216.00	\$1,755,345.63	\$4,342,870.37	71.22%	
Fund 652 WATER FUND					
Other State Grants & Aids	\$0.00	\$0.00	\$0.00	0.00%	
PERA Aid	\$0.00	\$0.00	\$0.00	0.00%	
Special Assessments	\$0.00	\$0.00	\$0.00	0.00%	
Int/Pen on Spec Assmts	\$600.00	\$0.00	\$600.00	100.00%	
Interest Earnings	\$8,010.00	\$3,112.30	\$4,897.70	61.14%	
Unrealized Gain/(Loss) on Inv	\$0.00	-\$3,277.04	\$3,277.04	0.00%	
Dividends	\$68.00	\$0.00	\$68.00	100.00%	
Service Chg on NSF Checks	\$0.00	\$0.00	\$0.00	0.00%	
Water Sales	\$742,600.00	\$184,666.00	\$557,934.00	75.13%	
Misc Income	\$4,000.00	\$301.00	\$3,699.00	92.48%	
Penalties	\$10,000.00	\$4,868.41	\$5,131.59	51.32%	
Labor Sales	\$2,000.00	\$50.00	\$1,950.00	97.50%	
Antenna Leases	\$4,000.00	\$886.48	\$3,113.52	77.84%	
WAC Fees	\$20,000.00	\$1,500.00	\$18,500.00	92.50%	
Water/Sewer Buy-In	\$0.00	\$0.00	\$0.00	0.00%	
Sale of Fixed Assets	\$0.00	\$0.00	\$0.00	0.00%	
Trf from General Fund	\$0.00	\$0.00	\$0.00	0.00%	
Trf from Special Revenue Fund	\$0.00	\$0.00	\$0.00	0.00%	
Trf from Enterprise Fund	\$0.00	\$0.00	\$0.00	0.00%	
Fund 652 WATER FUND	\$791,278.00	\$192,107.15	\$599,170.85	75.72%	
Fund 653 SEWER FUND					
Other State Grants & Aids	\$0.00	\$0.00	\$0.00	0.00%	
PERA Aid	\$0.00	\$0.00	\$0.00	0.00%	
Point Source Imp Grant (PFA)	\$0.00	\$0.00	\$0.00	0.00%	
Clean Water Grant (PFA)	\$0.00	\$0.00	\$0.00	0.00%	



CITY OF MORA
Revenue Guideline For Commission
 Current Period: March 2021

Last Dim Descr	2021 YTD Budget	2021 YTD Amt	2021 YTD Balance	2021 % of Budget Remain	Explanation
Special Assessments	\$0.00	\$0.00	\$0.00	0.00%	
Int/Pen on Spec Assmts	\$600.00	\$0.00	\$600.00	100.00%	
Interest Earnings	\$21,370.00	\$7,953.42	\$13,416.58	62.78%	
Unrealized Gain/(Loss) on Inv	\$0.00	-\$8,265.19	\$8,265.19	0.00%	
Dividends	\$395.00	\$0.00	\$395.00	100.00%	
Misc Income	\$0.00	\$351.52	-\$351.52	0.00%	
Penalties	\$20,000.00	\$7,383.65	\$12,616.35	63.08%	
Labor Sales	\$0.00	\$0.00	\$0.00	0.00%	
Water/Sewer Buy-In	\$0.00	\$0.00	\$0.00	0.00%	
Land Rent - WWTP	\$4,560.00	\$0.00	\$4,560.00	100.00%	
Sewer Charges - Treatment	\$995,800.00	\$257,340.09	\$738,459.91	74.16%	
SAC Fees	\$30,000.00	\$2,400.00	\$27,600.00	92.00%	
Sale of Fixed Assets	\$0.00	\$0.00	\$0.00	0.00%	
Comp. for Loss of Fixed Assets	\$0.00	\$0.00	\$0.00	0.00%	
Trf from General Fund	\$0.00	\$0.00	\$0.00	0.00%	
Trf from Special Revenue Fund	\$0.00	\$0.00	\$0.00	0.00%	
Trf from Enterprise Fund	\$0.00	\$0.00	\$0.00	0.00%	
Fund 653 SEWER FUND	\$1,072,725.00	\$267,163.49	\$805,561.51	75.09%	
	\$7,962,219.00	\$2,214,616.27	\$5,747,602.73	72.19%	



CITY OF MORA
Expenditure Guideline For Commission
 Current Period: March 2021

Last Dim Descr	2021 YTD Budget	2021 YTD Amt	2021 YTD Balance	2021 % of Budget Remain	Explanation
Fund 651 ELECTRIC FUND					
Dept 49510 GENERATION & POWER SUPPLY					
Wages & Salaries	\$88,743.00	\$12,781.97	\$75,961.03	85.60%	
PERA	\$6,656.00	\$958.64	\$5,697.36	85.60%	
FICA	\$5,502.00	\$723.11	\$4,778.89	86.86%	
Medicare	\$1,287.00	\$169.11	\$1,117.89	86.86%	
VEBA	\$327.00	\$51.17	\$275.83	84.35%	
Health Insurance	\$17,626.00	\$2,819.71	\$14,806.29	84.00%	
Life Insurance	\$164.00	\$30.62	\$133.38	81.33%	
Office Supplies	\$0.00	\$0.00	\$0.00	0.00%	
Cleaning Supplies	\$150.00	\$35.97	\$114.03	76.02%	
Motor Fuels	\$200.00	\$64.70	\$135.30	67.65%	
Other Operating Supplies	\$2,000.00	\$229.41	\$1,770.59	88.53%	
Uniforms	\$3,500.00	\$465.17	\$3,034.83	86.71%	
Repair/Maint - Bldg & Equip	\$2,500.00	\$893.02	\$1,606.98	64.28%	
Small Tools & Equipment	\$1,000.00	\$217.21	\$782.79	78.28%	
Large Tools & Equipment	\$500.00	\$0.00	\$500.00	100.00%	
Meetings, Training, & Travel	\$350.00	\$465.00	-\$115.00	-32.86%	
Advertising	\$600.00	\$0.00	\$600.00	100.00%	
Workers Comp Insurance	\$3,372.00	\$699.63	\$2,672.37	79.25%	
Water	\$1,300.00	\$407.41	\$892.59	68.66%	
Natural Gas - Heat	\$7,000.00	\$1,597.65	\$5,402.35	77.18%	
Garbage Removal	\$1,000.00	\$239.00	\$761.00	76.10%	
Sewer	\$1,000.00	\$348.81	\$651.19	65.12%	
Storm Water	\$220.00	\$52.66	\$167.34	76.06%	
Fuel Oil	\$70,000.00	\$99,650.75	-\$29,650.75	-42.36%	
Dues & Subscriptions	\$1,900.00	\$85.00	\$1,815.00	95.53%	
Miscellaneous	\$1,500.00	\$210.85	\$1,289.15	85.94%	
Generation Exp	\$15,000.00	\$300.88	\$14,699.12	97.99%	
Purchased Power	\$4,400,000.00	\$988,122.97	\$3,411,877.03	77.54%	
Maint of Structure	\$10,000.00	\$0.00	\$10,000.00	100.00%	
Maint of Gen Equip	\$20,000.00	\$7,286.22	\$12,713.78	63.57%	
Landfill Gen Exp	\$15,000.00	\$7,791.53	\$7,208.47	48.06%	
Dept 49510 GENERATION & P	\$4,678,397.00	\$1,126,698.17	\$3,551,698.83	75.92%	
Dept 49515 LANDFILL GENERATION					
Wages & Salaries	\$71,838.00	\$14,747.31	\$57,090.69	79.47%	
PERA	\$5,388.00	\$1,106.05	\$4,281.95	79.47%	
FICA	\$4,454.00	\$833.11	\$3,620.89	81.30%	
Medicare	\$1,042.00	\$194.86	\$847.14	81.30%	
ICMA	\$0.00	\$0.00	\$0.00	0.00%	
VEBA	\$348.00	\$64.85	\$283.15	81.36%	
Health Insurance	\$13,224.00	\$2,907.22	\$10,316.78	78.02%	
Life Insurance	\$124.00	\$31.67	\$92.33	74.46%	
Workers Comp Insurance	\$2,730.00	\$566.43	\$2,163.57	79.25%	
Dept 49515 LANDFILL GENER	\$99,148.00	\$20,451.50	\$78,696.50	79.37%	
Dept 49520 ELECTRIC DISTRIBUTION					
Wages & Salaries	\$112,545.00	\$22,562.47	\$89,982.53	79.95%	
PERA	\$8,435.00	\$1,684.43	\$6,750.57	80.03%	
FICA	\$6,978.00	\$1,262.53	\$5,715.47	81.91%	
Medicare	\$1,632.00	\$295.25	\$1,336.75	81.91%	
VEBA	\$435.00	\$129.88	\$305.12	70.14%	
Health Insurance	\$22,082.00	\$4,767.25	\$17,314.75	78.41%	



CITY OF MORA
Expenditure Guideline For Commission
 Current Period: March 2021

Last Dim Descr	2021 YTD Budget	2021 YTD Amt	2021 YTD Balance	2021 % of Budget Remain	Explanation
Life Insurance	\$206.00	\$52.53	\$153.47	74.50%	
Cleaning Supplies	\$60.00	\$0.00	\$60.00	100.00%	
Other Operating Supplies	\$50.00	\$0.00	\$50.00	100.00%	
Uniforms	\$3,500.00	\$2,481.06	\$1,018.94	29.11%	
Repair/Maint - Bldg & Equip	\$500.00	\$0.00	\$500.00	100.00%	
Small Tools & Equipment	\$30,000.00	\$1,363.57	\$28,636.43	95.45%	
Engineering	\$20,000.00	\$3,877.00	\$16,123.00	80.62%	
Professional Services - Misc	\$7,000.00	\$1,218.89	\$5,781.11	82.59%	
ECE Services	\$60,000.00	\$6,973.34	\$53,026.66	88.38%	
Postage	\$300.00	\$59.82	\$240.18	80.06%	
Meetings, Training, & Travel	\$16,000.00	\$3,535.87	\$12,464.13	77.90%	
Workers Comp Insurance	\$4,418.00	\$916.65	\$3,501.35	79.25%	
Miscellaneous	\$500.00	\$73.00	\$427.00	85.40%	
Maint of Substation Equip	\$15,000.00	\$202.96	\$14,797.04	98.65%	
Maint of Overhead Lines	\$75,000.00	\$85,298.75	-\$10,298.75	-13.73%	
Maint of Underground Lines	\$30,000.00	\$0.00	\$30,000.00	100.00%	
Maint of St. Lights & Signals	\$15,000.00	\$5,519.64	\$9,480.36	63.20%	
Maint of Meters	\$6,000.00	\$380.00	\$5,620.00	93.67%	
Maint of GIS	\$16,000.00	\$0.00	\$16,000.00	100.00%	
Misc Distribution Exp	\$8,000.00	\$346.46	\$7,653.54	95.67%	
Line Transformer Exp	\$12,000.00	\$0.00	\$12,000.00	100.00%	
Truck Expense	\$5,500.00	\$2,102.29	\$3,397.71	61.78%	
Trf to General Fund	\$0.00	\$0.00	\$0.00	0.00%	
Dept 49520 ELECTRIC DISTRI	\$477,141.00	\$145,103.64	\$332,037.36	69.59%	
Dept 49530 ELECTRIC ADMINISTRATION					
Wages & Salaries	\$176,753.00	\$36,829.32	\$139,923.68	79.16%	
PERA	\$12,953.00	\$2,686.33	\$10,266.67	79.26%	
FICA	\$10,959.00	\$2,184.21	\$8,774.79	80.07%	
Medicare	\$2,563.00	\$510.87	\$2,052.13	80.07%	
ICMA	\$0.00	\$0.00	\$0.00	0.00%	
VEBA	\$948.00	\$236.03	\$711.97	75.10%	
Health Insurance	\$23,364.00	\$4,777.75	\$18,586.25	79.55%	
Life Insurance	\$384.00	\$100.83	\$283.17	73.74%	
Unemployment Benefit Pmts	\$0.00	\$0.00	\$0.00	0.00%	
Office Supplies	\$1,400.00	\$93.19	\$1,306.81	93.34%	
Other Operating Supplies	\$150.00	\$106.15	\$43.85	29.23%	
Uniforms	\$200.00	\$0.00	\$200.00	100.00%	
Small Tools & Equipment	\$700.00	\$404.96	\$295.04	42.15%	
Auditing	\$4,550.00	\$252.00	\$4,298.00	94.46%	
Engineering	\$4,000.00	\$0.00	\$4,000.00	100.00%	
Legal Services	\$1,000.00	\$32.00	\$968.00	96.80%	
Professional Services - Misc	\$22,500.00	\$363.45	\$22,136.55	98.38%	
Telephone	\$6,700.00	\$771.56	\$5,928.44	88.48%	
Postage	\$800.00	\$375.00	\$425.00	53.13%	
Meetings, Training, & Travel	\$2,500.00	\$436.25	\$2,063.75	82.55%	
Advertising	\$150.00	\$0.00	\$150.00	100.00%	
Contributions	\$500.00	\$0.00	\$500.00	100.00%	
Depreciation	\$194,600.00	\$47,331.88	\$147,268.12	75.68%	
Insurance	\$33,600.00	\$8,183.91	\$25,416.09	75.64%	
Workers Comp Insurance	\$4,782.00	\$992.16	\$3,789.84	79.25%	
Bad Debts/NSF Checks	\$300.00	\$40.00	\$260.00	86.67%	
Dues & Subscriptions	\$11,000.00	\$10,442.00	\$558.00	5.07%	
Miscellaneous	\$500.00	\$0.00	\$500.00	100.00%	



CITY OF MORA
Expenditure Guideline For Commission
 Current Period: March 2021

Last Dim Descr	2021 YTD Budget	2021 YTD Amt	2021 YTD Balance	2021 % of Budget Remain	Explanation
Payment Processing Expenses	\$6,000.00	\$1,623.12	\$4,376.88	72.95%	
Change in Pension	\$0.00	\$0.00	\$0.00	0.00%	
Cust UB/Collection	\$7,300.00	\$1,627.84	\$5,672.16	77.70%	
Misc General Exp	\$0.00	\$0.00	\$0.00	0.00%	
Energy Conservation	\$50,000.00	\$14,053.49	\$35,946.51	71.89%	
Interest Expense	\$0.00	\$0.00	\$0.00	0.00%	
Interest on Customer Deposits	\$0.00	\$60.23	-\$60.23	0.00%	
Trf to General Fund	\$34,603.00	\$0.00	\$34,603.00	100.00%	
Trf to Special Revenue Fund	\$20,000.00	\$5,000.01	\$14,999.99	75.00%	
Trf to Enterprise Fund	\$0.00	\$0.00	\$0.00	0.00%	
Dept 49530 ELECTRIC ADMINI	\$635,759.00	\$139,514.54	\$496,244.46	78.06%	
Fund 651 ELECTRIC FUND	\$5,890,445.00	\$1,431,767.85	\$4,458,677.15	75.69%	
Fund 652 WATER FUND					
Dept 49410 WATER SUPPLY					
Wages & Salaries	\$5,134.00	\$1,790.69	\$3,343.31	65.12%	
PERA	\$385.00	\$109.74	\$275.26	71.50%	
FICA	\$318.00	\$80.94	\$237.06	74.55%	
Medicare	\$74.00	\$18.93	\$55.07	74.42%	
ICMA	\$0.00	\$0.00	\$0.00	0.00%	
VEBA	\$30.00	\$0.25	\$29.75	99.17%	
Health Insurance	\$947.00	\$270.74	\$676.26	71.41%	
Life Insurance	\$11.00	\$3.07	\$7.93	72.09%	
Motor Fuels	\$800.00	\$0.00	\$800.00	100.00%	
Lubricants & Additives	\$50.00	\$0.00	\$50.00	100.00%	
Other Operating Supplies	\$50.00	\$0.00	\$50.00	100.00%	
Repair/Maint - Bldg & Equip	\$25,000.00	\$0.00	\$25,000.00	100.00%	
Small Tools & Equipment	\$12,300.00	\$0.00	\$12,300.00	100.00%	
Professional Services - Misc	\$1,000.00	\$793.00	\$207.00	20.70%	
Meetings, Training, & Travel	\$250.00	\$0.00	\$250.00	100.00%	
Workers Comp Insurance	\$255.00	\$52.92	\$202.08	79.25%	
Electricity	\$10,000.00	\$2,657.55	\$7,342.45	73.42%	
Natural Gas - Heat	\$700.00	\$194.02	\$505.98	72.28%	
Garbage Removal	\$0.00	\$0.00	\$0.00	0.00%	
Storm Water	\$250.00	\$66.34	\$183.66	73.46%	
Miscellaneous	\$50.00	\$0.00	\$50.00	100.00%	
Dept 49410 WATER SUPPLY	\$57,604.00	\$6,038.19	\$51,565.81	89.52%	
Dept 49420 WATER TREATMENT					
Wages & Salaries	\$42,203.00	\$11,366.01	\$30,836.99	73.07%	
PERA	\$3,165.00	\$653.70	\$2,511.30	79.35%	
FICA	\$2,617.00	\$493.01	\$2,123.99	81.16%	
Medicare	\$612.00	\$115.29	\$496.71	81.16%	
ICMA	\$0.00	\$0.00	\$0.00	0.00%	
VEBA	\$246.00	\$2.06	\$243.94	99.16%	
Health Insurance	\$7,782.00	\$1,889.03	\$5,892.97	75.73%	
Life Insurance	\$87.00	\$23.92	\$63.08	72.51%	
Lab Supplies	\$8,000.00	\$0.00	\$8,000.00	100.00%	
Cleaning Supplies	\$100.00	\$0.00	\$100.00	100.00%	
Chemicals	\$26,000.00	\$4,578.96	\$21,421.04	82.39%	
Other Operating Supplies	\$200.00	\$0.00	\$200.00	100.00%	
Repair/Maint - Bldg & Equip	\$10,000.00	\$0.00	\$10,000.00	100.00%	
Small Tools & Equipment	\$1,000.00	\$13.89	\$986.11	98.61%	
Engineering	\$0.00	\$0.00	\$0.00	0.00%	



CITY OF MORA
Expenditure Guideline For Commission
 Current Period: March 2021

Last Dim Descr	2021 YTD Budget	2021 YTD Amt	2021 YTD Balance	2021 % of Budget Remain	Explanation
Professional Services - Misc	\$5,000.00	\$753.00	\$4,247.00	84.94%	
Postage	\$50.00	\$0.00	\$50.00	100.00%	
Meetings, Training, & Travel	\$300.00	\$0.00	\$300.00	100.00%	
Workers Comp Insurance	\$2,086.00	\$432.81	\$1,653.19	79.25%	
Electricity	\$11,500.00	\$3,627.57	\$7,872.43	68.46%	
Natural Gas - Heat	\$1,800.00	\$370.01	\$1,429.99	79.44%	
Storm Water	\$130.00	\$33.17	\$96.83	74.48%	
Miscellaneous	\$100.00	\$20.00	\$80.00	80.00%	
Dept 49420 WATER TREATME	\$122,978.00	\$24,372.43	\$98,605.57	80.18%	
Dept 49430 WATER DISTRIBUTION					
Wages & Salaries	\$24,341.00	\$8,983.19	\$15,357.81	63.09%	
PERA	\$1,804.00	\$570.31	\$1,233.69	68.39%	
FICA	\$1,509.00	\$426.62	\$1,082.38	71.73%	
Medicare	\$353.00	\$99.75	\$253.25	71.74%	
ICMA	\$0.00	\$0.00	\$0.00	0.00%	
VEBA	\$126.00	\$21.11	\$104.89	83.25%	
Health Insurance	\$4,737.00	\$2,008.68	\$2,728.32	57.60%	
Life Insurance	\$52.00	\$24.74	\$27.26	52.42%	
Cleaning Supplies	\$100.00	\$0.00	\$100.00	100.00%	
Motor Fuels	\$2,500.00	\$559.64	\$1,940.36	77.61%	
Lubricants & Additives	\$500.00	\$0.00	\$500.00	100.00%	
Other Operating Supplies	\$300.00	\$0.00	\$300.00	100.00%	
Uniforms	\$200.00	\$0.00	\$200.00	100.00%	
Tires	\$500.00	\$0.00	\$500.00	100.00%	
Landscaping Materials	\$500.00	\$0.00	\$500.00	100.00%	
Repair/Maint - Bldg & Equip	\$35,000.00	\$3,526.19	\$31,473.81	89.93%	
Small Tools & Equipment	\$1,000.00	\$3,253.80	-\$2,253.80	-225.38%	See Note B.
Professional Services - Misc	\$3,000.00	\$619.76	\$2,380.24	79.34%	
Postage	\$100.00	\$10.12	\$89.88	89.88%	
Meetings, Training, & Travel	\$0.00	\$0.00	\$0.00	0.00%	
Workers Comp Insurance	\$1,251.00	\$259.56	\$991.44	79.25%	
Electricity	\$550.00	\$124.01	\$425.99	77.45%	
Storm Water	\$150.00	\$37.05	\$112.95	75.30%	
Miscellaneous	\$100.00	\$0.00	\$100.00	100.00%	
Dept 49430 WATER DISTRIBU	\$78,673.00	\$20,524.53	\$58,148.47	73.91%	
Dept 49440 WATER ADMINISTRATION					
Wages & Salaries	\$91,200.00	\$18,849.25	\$72,350.75	79.33%	
PERA	\$6,688.00	\$1,348.69	\$5,339.31	79.83%	
FICA	\$5,654.00	\$1,098.87	\$4,555.13	80.56%	
Medicare	\$1,322.00	\$256.97	\$1,065.03	80.56%	
ICMA	\$0.00	\$0.00	\$0.00	0.00%	
VEBA	\$513.00	\$120.27	\$392.73	76.56%	
Health Insurance	\$12,250.00	\$2,384.21	\$9,865.79	80.54%	
Life Insurance	\$199.00	\$50.40	\$148.60	74.67%	
Office Supplies	\$300.00	\$22.58	\$277.42	92.47%	
Other Operating Supplies	\$100.00	\$0.00	\$100.00	100.00%	
Uniforms	\$500.00	\$0.00	\$500.00	100.00%	
Small Tools & Equipment	\$300.00	\$189.99	\$110.01	36.67%	
Auditing	\$2,280.00	\$126.00	\$2,154.00	94.47%	
Engineering	\$0.00	\$0.00	\$0.00	0.00%	
Legal Services	\$100.00	\$0.00	\$100.00	100.00%	
Professional Services - Misc	\$14,500.00	\$2,202.64	\$12,297.36	84.81%	
Telephone	\$4,000.00	\$679.44	\$3,320.56	83.01%	



CITY OF MORA
Expenditure Guideline For Commission
 Current Period: March 2021

Last Dim Descr	2021 YTD Budget	2021 YTD Amt	2021 YTD Balance	2021 % of Budget Remain	Explanation
Postage	\$300.00	\$150.00	\$150.00	50.00%	
Meetings, Training, & Travel	\$500.00	\$83.45	\$416.55	83.31%	
Advertising	\$250.00	\$211.19	\$38.81	15.52%	
Contributions	\$0.00	\$0.00	\$0.00	0.00%	
Depreciation	\$334,800.00	\$83,287.38	\$251,512.62	75.12%	
Insurance	\$7,320.00	\$1,968.87	\$5,351.13	73.10%	
Workers Comp Insurance	\$2,544.00	\$527.82	\$2,016.18	79.25%	
Bad Debts/NSF Checks	\$0.00	\$0.00	\$0.00	0.00%	
Dues & Subscriptions	\$950.00	\$518.64	\$431.36	45.41%	
Miscellaneous	\$50.00	\$11.93	\$38.07	76.14%	
Payment Processing Expenses	\$2,500.00	\$751.59	\$1,748.41	69.94%	
Change in Pension	\$0.00	\$0.00	\$0.00	0.00%	
Cust UB/Collection	\$3,000.00	\$702.96	\$2,297.04	76.57%	
Interest Expense	\$21,770.00	\$11,028.36	\$10,741.64	49.34%	
Trf to General Fund	\$4,235.00	\$0.00	\$4,235.00	100.00%	
Dept 49440 WATER ADMINIS	\$518,125.00	\$126,571.50	\$391,553.50	75.57%	
Fund 652 WATER FUND	\$777,380.00	\$177,506.65	\$599,873.35	77.17%	
Fund 653 SEWER FUND					
Dept 49460 SEWER COLLECTION SYSTEM					
Wages & Salaries	\$16,133.00	\$2,907.24	\$13,225.76	81.98%	
PERA	\$1,158.00	\$166.49	\$991.51	85.62%	
FICA	\$1,000.00	\$128.15	\$871.85	87.19%	
Medicare	\$234.00	\$29.96	\$204.04	87.20%	
ICMA	\$0.00	\$0.00	\$0.00	0.00%	
VEBA	\$63.00	\$0.53	\$62.47	99.16%	
Health Insurance	\$3,509.00	\$445.80	\$3,063.20	87.30%	
Life Insurance	\$36.00	\$5.14	\$30.86	85.72%	
Cleaning Supplies	\$50.00	\$0.00	\$50.00	100.00%	
Motor Fuels	\$4,000.00	\$830.67	\$3,169.33	79.23%	
Lubricants & Additives	\$50.00	\$0.00	\$50.00	100.00%	
Chemicals	\$500.00	\$0.00	\$500.00	100.00%	
Other Operating Supplies	\$200.00	\$0.00	\$200.00	100.00%	
Tires	\$1,000.00	\$0.00	\$1,000.00	100.00%	
Repair/Maint - Bldg & Equip	\$30,000.00	\$1,970.41	\$28,029.59	93.43%	
Small Tools & Equipment	\$1,000.00	\$3,786.77	-\$2,786.77	-278.68%	See Note B.
Professional Services - Misc	\$10,000.00	\$40.86	\$9,959.14	99.59%	
Meetings, Training, & Travel	\$500.00	\$0.00	\$500.00	100.00%	
Workers Comp Insurance	\$824.00	\$170.97	\$653.03	79.25%	
Rentals	\$0.00	\$0.00	\$0.00	0.00%	
Miscellaneous	\$200.00	\$0.00	\$200.00	100.00%	
Dept 49460 SEWER COLLECTI	\$70,457.00	\$10,482.99	\$59,974.01	85.12%	
Dept 49463 QUAMBA COLLECTION SYSTEM					
Wages & Salaries	\$2,465.00	\$186.17	\$2,278.83	92.45%	
PERA	\$181.00	\$4.17	\$176.83	97.70%	
FICA	\$153.00	\$3.36	\$149.64	97.80%	
Medicare	\$36.00	\$0.81	\$35.19	97.75%	
VEBA	\$12.00	\$0.10	\$11.90	99.17%	
Health Insurance	\$496.00	\$8.71	\$487.29	98.24%	
Life Insurance	\$5.00	\$0.10	\$4.90	98.00%	
Motor Fuels	\$500.00	\$0.00	\$500.00	100.00%	
Lubricants & Additives	\$50.00	\$0.00	\$50.00	100.00%	
Chemicals	\$0.00	\$0.00	\$0.00	0.00%	



CITY OF MORA
Expenditure Guideline For Commission
 Current Period: March 2021

Last Dim Descr	2021 YTD Budget	2021 YTD Amt	2021 YTD Balance	2021 % of Budget Remain	Explanation
Other Operating Supplies	\$0.00	\$0.00	\$0.00	0.00%	
Repair/Maint - Bldg & Equip	\$5,000.00	\$1,232.60	\$3,767.40	75.35%	
Small Tools & Equipment	\$0.00	\$0.00	\$0.00	0.00%	
Professional Services - Misc	\$5,000.00	\$0.00	\$5,000.00	100.00%	
Meetings, Training, & Travel	\$0.00	\$0.00	\$0.00	0.00%	
Workers Comp Insurance	\$124.00	\$25.74	\$98.26	79.24%	
Miscellaneous	\$0.00	\$0.00	\$0.00	0.00%	
Dept 49463 QUAMBA COLLEC	\$14,022.00	\$1,461.76	\$12,560.24	89.58%	
Dept 49470 SEWER LIFT STATIONS					
Wages & Salaries	\$5,784.00	\$2,194.69	\$3,589.31	62.06%	
PERA	\$433.00	\$137.59	\$295.41	68.22%	
FICA	\$359.00	\$102.71	\$256.29	71.39%	
Medicare	\$84.00	\$24.01	\$59.99	71.42%	
ICMA	\$0.00	\$0.00	\$0.00	0.00%	
VEBA	\$33.00	\$3.64	\$29.36	88.97%	
Health Insurance	\$1,080.00	\$476.81	\$603.19	55.85%	
Life Insurance	\$12.00	\$6.10	\$5.90	49.17%	
Motor Fuels	\$300.00	\$0.00	\$300.00	100.00%	
Lubricants & Additives	\$100.00	\$0.00	\$100.00	100.00%	
Chemicals	\$2,000.00	\$0.00	\$2,000.00	100.00%	
Other Operating Supplies	\$200.00	\$0.00	\$200.00	100.00%	
Repair/Maint - Bldg & Equip	\$20,000.00	\$688.29	\$19,311.71	96.56%	
Small Tools & Equipment	\$500.00	\$0.00	\$500.00	100.00%	
Professional Services - Misc	\$0.00	\$0.00	\$0.00	0.00%	
Workers Comp Insurance	\$288.00	\$59.76	\$228.24	79.25%	
Electricity	\$12,000.00	\$2,584.84	\$9,415.16	78.46%	
Storm Water	\$150.00	\$33.17	\$116.83	77.89%	
Miscellaneous	\$0.00	\$0.00	\$0.00	0.00%	
Dept 49470 SEWER LIFT STAT	\$43,323.00	\$6,311.61	\$37,011.39	85.43%	
Dept 49480 WASTEWATER TREATMENT					
Wages & Salaries	\$149,327.00	\$31,580.64	\$117,746.36	78.85%	
PERA	\$10,782.00	\$2,820.10	\$7,961.90	73.84%	
FICA	\$9,258.00	\$1,425.59	\$7,832.41	84.60%	
Medicare	\$2,165.00	\$333.20	\$1,831.80	84.61%	
ICMA	\$0.00	\$0.00	\$0.00	0.00%	
VEBA	\$621.00	\$34.12	\$586.88	94.51%	
Health Insurance	\$31,823.00	\$5,177.26	\$26,645.74	83.73%	
Life Insurance	\$332.00	\$68.95	\$263.05	79.23%	
Lab Supplies	\$200.00	\$562.80	-\$362.80	-181.40%	
Cleaning Supplies	\$100.00	\$0.00	\$100.00	100.00%	
Motor Fuels	\$5,000.00	\$0.00	\$5,000.00	100.00%	
Lubricants & Additives	\$500.00	\$0.00	\$500.00	100.00%	
Chemicals	\$1,000.00	\$0.00	\$1,000.00	100.00%	
Other Operating Supplies	\$2,000.00	\$349.88	\$1,650.12	82.51%	
Uniforms	\$300.00	\$0.00	\$300.00	100.00%	
Tires	\$200.00	\$0.00	\$200.00	100.00%	
Landscaping Materials	\$50.00	\$0.00	\$50.00	100.00%	
Repair/Maint - Bldg & Equip	\$20,000.00	\$2,444.19	\$17,555.81	87.78%	
Small Tools & Equipment	\$3,000.00	\$100.87	\$2,899.13	96.64%	
Professional Services - Misc	\$20,000.00	\$6,871.90	\$13,128.10	65.64%	
Telemetry Circuit Rental	\$0.00	\$0.00	\$0.00	0.00%	
Meetings, Training, & Travel	\$200.00	\$0.00	\$200.00	100.00%	
Workers Comp Insurance	\$7,593.00	\$1,575.39	\$6,017.61	79.25%	



CITY OF MORA
Expenditure Guideline For Commission
 Current Period: March 2021

Last Dim Descr	2021 YTD Budget	2021 YTD Amt	2021 YTD Balance	2021 % of Budget Remain	Explanation
Electricity	\$45,000.00	\$9,193.95	\$35,806.05	79.57%	
Water	\$2,200.00	\$394.64	\$1,805.36	82.06%	
Natural Gas - Heat	\$4,500.00	\$1,185.33	\$3,314.67	73.66%	
Garbage Removal	\$2,300.00	\$491.40	\$1,808.60	78.63%	
Sewer	\$0.00	\$0.00	\$0.00	0.00%	
Storm Water	\$250.00	\$68.27	\$181.73	72.69%	
Rentals	\$0.00	\$0.00	\$0.00	0.00%	
Miscellaneous	\$100.00	\$10.00	\$90.00	90.00%	
Dept 49480 WASTEWATER TR	\$318,801.00	\$64,688.48	\$254,112.52	79.71%	
Dept 49490 SEWER ADMINISTRATION					
Wages & Salaries	\$91,235.00	\$23,904.99	\$67,330.01	73.80%	
PERA	\$6,685.00	\$1,730.41	\$4,954.59	74.12%	
FICA	\$5,657.00	\$1,391.65	\$4,265.35	75.40%	
Medicare	\$1,323.00	\$325.46	\$997.54	75.40%	
ICMA	\$0.00	\$0.00	\$0.00	0.00%	
VEBA	\$510.00	\$200.27	\$309.73	60.73%	
Health Insurance	\$12,311.00	\$4,117.09	\$8,193.91	66.56%	
Life Insurance	\$200.00	\$71.30	\$128.70	64.35%	
Unemployment Benefit Pmts	\$0.00	\$0.00	\$0.00	0.00%	
Office Supplies	\$400.00	\$22.58	\$377.42	94.36%	
Other Operating Supplies	\$50.00	\$0.00	\$50.00	100.00%	
Uniforms	\$1,000.00	\$0.00	\$1,000.00	100.00%	
Small Tools & Equipment	\$1,000.00	\$189.99	\$810.01	81.00%	
Auditing	\$2,280.00	\$126.00	\$2,154.00	94.47%	
Engineering	\$1,000.00	\$0.00	\$1,000.00	100.00%	
Legal Services	\$500.00	\$0.00	\$500.00	100.00%	
Professional Services - Misc	\$3,000.00	\$164.22	\$2,835.78	94.53%	
Telephone	\$4,000.00	\$1,217.75	\$2,782.25	69.56%	
Postage	\$300.00	\$150.00	\$150.00	50.00%	
Meetings, Training, & Travel	\$2,000.00	\$86.80	\$1,913.20	95.66%	
Advertising	\$100.00	\$30.19	\$69.81	69.81%	
Depreciation	\$487,700.00	\$119,091.99	\$368,608.01	75.58%	
Insurance	\$13,270.00	\$3,403.62	\$9,866.38	74.35%	
Workers Comp Insurance	\$2,548.00	\$528.66	\$2,019.34	79.25%	
Bad Debts/NSF Checks	\$0.00	\$0.00	\$0.00	0.00%	
Dues & Subscriptions	\$2,000.00	\$1,450.00	\$550.00	27.50%	
Miscellaneous	\$200.00	\$500.00	-\$300.00	-150.00%	See Note C.
Payment Processing Expenses	\$3,000.00	\$751.59	\$2,248.41	74.95%	
Property Tax Expense	\$1,200.00	\$0.00	\$1,200.00	100.00%	
Change in Pension	\$0.00	\$0.00	\$0.00	0.00%	
Cust UB/Collection	\$3,000.00	\$677.86	\$2,322.14	77.40%	
Interest Expense	\$30,910.00	\$15,570.15	\$15,339.85	49.63%	
Trf to General Fund	\$4,235.00	\$0.00	\$4,235.00	100.00%	
Trf to Debt Service Fund	\$0.00	\$0.00	\$0.00	0.00%	
Dept 49490 SEWER ADMINIST	\$681,614.00	\$175,702.57	\$505,911.43	74.22%	
Fund 653 SEWER FUND	\$1,128,217.00	\$258,647.41	\$869,569.59	77.07%	
	\$7,796,042.00	\$1,867,921.91	\$5,928,120.09	76.04%	



MORA MUNICIPAL UTILITIES
Notes to the Financial Statements
For the Quarter Ended March 31, 2021

Revenues - The following notes attempt to explain the reason for revenues outside what would be expected as shown on the following reports.

- A. SMMPA distribution of general operating reserves

Expenditures - The following notes attempt to explain the reason for expenditures outside what would be expected as shown on the following reports.

- B. New digging trench box purchased
- C. Sewer back-up deductible paid

Utility Billing Monthly Report Calendar Year 2021

Description	As of 1/31/2021	As of 2/28/2021	As of 3/31/2021	As of 4/30/2021	As of 5/31/2021	As of 6/30/2021	As of 7/31/2021	As of 8/31/2021	As of 9/30/2021	As of 10/31/2021	As of 11/30/2021	As of 12/31/2021
Total Account Balances	\$ 705,463.87	\$ 838,680.11	\$ 638,754.31	\$ 727,051.37								
Current Period	\$ 550,107.03	\$ 669,489.60	\$ 484,941.07	\$ 594,147.47								
1 Period Overdue	\$ 29,860.88	\$ 37,597.29	\$ 31,120.64	\$ 18,432.55								
2 Periods Overdue	\$ 8,883.94	\$ 16,142.17	\$ 8,959.81	\$ 10,881.69								
3 Periods Overdue	\$ 116,610.92	\$ 115,451.05	\$ 113,732.79	\$ 103,589.66								
Total Penalty Balances on Accounts	\$ 8,647.92	\$ 10,826.67	\$ 6,257.44	\$ 6,504.45								
Past Due/Disconnection Notices Mailed (customer 30 days or more past due and missed payment on arrangements) *	55	51	73	53								
Utility Disconnects	2	0	4	2								
Missed Payments on Payment Agreement	2	0	2	1								
No Response to Past Due/Disc Notice/Door Tag	0	0	2	1								

* Does not include Quamba residents and water only accounts.

COMMENTS:

Credit balance for '3 Periods Overdue' is due to pre-payment on accounts, energy assistance, and a solar connection credits.

Monthly Utility Account Adjustments Report
For Adjustments \$50.00 or higher

DATE	SERVICE	QTY	AMOUNT	NOTES
MM YYYY				
04/2021	Electric Tax		\$4,194.80	Back tax for Commercial Plastics - was mistakenly receiving 90% tax exemption on power factor penalty.