



City of Mora
Kanabec County, Minnesota
Meeting Agenda
Public Utilities Commission

Mora City Hall
101 Lake St. S
Mora, MN 55051

Tuesday, February 16, 2021

3:00 PM

Mora City Hall

1. **Call to Order**
2. **Roll Call**
3. **Adopt Agenda** *(No item of business shall be considered unless it appears on the agenda for the meeting. Commissioners may add items to the agenda prior to adoption of the agenda.)*
4. **Consent Agenda** *(Those items listed under Consent Agenda are considered to be routine by the PUC and will be acted upon by one motion under this agenda item. There will be no separate discussion of these items, unless a Commissioner so requests, in which event, the item will be removed from the consent agenda and considered immediately after the adoption of the consent agenda.)*
 - a. Regular Meeting Minutes – January 19, 2021
 - b. January 2021 Claims
 - c. Transmission & Distribution Pole Replacement – Hwy 65/ Mora Lake Final Project Payment
5. **Open Forum** *(Individuals may address the council about any item not contained on the regular agenda. There is a maximum of fifteen (15) minutes set aside for open forum. A maximum of three (3) minutes is allotted per person. The City Council will take no official action on items discussed at the forum, with the exception of referral to staff for future report.)*
6. **Special Business**
None
7. **New Business**
 - a. Electric Usage Economic Development Incentive
 - b. FR/Safety Clothing Policy Statement
8. **Old Business**
None
9. **Communications**
 - a. Utility Billing Monthly Report – January 2021
 - b. Utility Billing Adjustments Report – January 2021
10. **Reports**
 - a. Public Utilities General Manager
 - b. Public Works Director
 - c. Commissioner Baldwin
 - d. Commissioner Christianson
 - e. Chair Ardner
11. **Adjournment**

January 19, 2021

Pursuant to due call and notice thereof, Commissioner Ardner called to order the regular meeting of the Mora Public Utilities Commission at 3:00 PM on Monday, January 19, 2021 via a public Web-Ex virtual meeting.

1. **Oath of Office:** Commissioner Christianson took the oath of office for the term ending December 31, 2023.
2. **Roll Call:** Present: Commissioners Greg Ardner, Brett Baldwin, and Ryan Christianson
Absent: none
Staff Present: Utilities General Manager Crawford, Public Works Director Kohlgraf, Utility Billing Clerk Bliss, and Deputy City Clerk Yoder
3. **Adopt Agenda:** MOTION made by Christianson, seconded by Baldwin, voted on by roll call;
Aye: Ardner, Baldwin, and Christianson
Nay: none
motion unanimously carried to approve the agenda as presented.
4. **Consent Agenda:** MOTION made by Baldwin, seconded by Christianson, voted on by roll call;
Aye: Ardner, Baldwin, and Christianson
Nay: none
motion unanimously carried to approve the consent agenda as presented.
 - a. Regular Meeting Minutes – December 15, 2020
 - b. December 2020 Claims
 - c. Approve Hire of Water/Wastewater Operator I (Lead)
 - d. Transmission & Distribution Pole Replacement – Hwy 65/ Mora Lake Project Payment
5. **Open Forum:** No one spoke at open forum.
6. **Special Business:** There were no special business items to discuss.
7. **Public Hearings:** There were no public hearings.
8. **New Business:**
 - a. **Pay Equity Compliance Report:** The 2019 Pay Equity Compliance Report was presented to the commissioners for review. The PUC consensus was to recommend approval of the Pay Equity Compliance Report to the city council.
 - b. **Organizational Chart Update:** The PUC reviewed the updated organizational chart which reflected the addition of two positions, the Administrative Services Director and the Plant/Line Supervisor to be hired in 2021, and the Deputy City Clerk/Administrative Assistant was moved from below the City Administrator to under the Administrator Services director. MOTION made by Christianson, seconded by Baldwin, voted on by roll call;
Aye: Ardner, Baldwin, and Christianson
Nay: none
motion unanimously carried to approve the updated organizational chart as presented.
9. **Old Business:** There were no old business items to discuss.
10. **Communications:**
 - a. Utility Billing Monthly Report – December 2020
 - b. Utility Billing Adjustments Report – December 2020

January 19, 2021

- c. Quarterly Sanitary Sewer Response Report – December 2020: Kohlgraf stated it had been a quiet year and staff had done a good job cleaning sewers annually.

11. Reports:

- a. Public Utilities General Manager: Crawford reported Rodney Knudsen's last day would be Wednesday, January 20, 2021 as he was retiring; with the Capital Improvement Plan approved, Kohlgraf began the process of purchasing vehicles approved in the CIP which were at or below budget, with the anticipated arrival in approximately four months.
- b. Public Works Director: Kohlgraf reported the Highway 65 electrical project was close to completion; there was a water main break in the morning which staff tackled in a timely manner.
- c. Commissioner Baldwin: Nothing new to report.
- d. Commissioner Christianson: Nothing new to report.
- e. Chairperson Ardner: Ardner inquired about a quarterly report to show the usage of the electric vehicle charging stations and Crawford would look into how to retrieve the data and report back with findings.

12. Adjournment: MOTION made by Baldwin, seconded by Christianson, voted on by roll call;

Aye: Ardner, Baldwin, Christianson

Nay: none

motion unanimously carried to adjourn at 3:16 PM.

Chair

Secretary

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CHECK #	Search Name	Fund Descr	Dept Descr	Last Dim Descr	Comments	Amount
CHECK # 000605 COMPLETE MERCHANT SOLUTIONS						
000605	COMPLETE MERCHANT	ELECTRIC FUN	ELECTRIC ADMINIST	Payment Processing E	CREDIT CARD PYMT PROCESSI	\$333.00
000605	COMPLETE MERCHANT	WATER FUND	WATER ADMINISTR	Payment Processing E	CREDIT CARD PYMT PROCESSI	\$166.50
000605	COMPLETE MERCHANT	SEWER FUND	SEWER ADMINISTR	Payment Processing E	CREDIT CARD PYMT PROCESSI	\$166.50
CHECK # 000605 COMPLETE MERCHANT SOLUTIONS						\$666.00
CHECK # 000606 MORA MUNICIPAL UTILITIES						
000606	MORA MUNICIPAL UTILI	ELECTRIC FUN	GENERATION & PO	Water	OCT UTILITIES	\$80.71
000606	MORA MUNICIPAL UTILI	ELECTRIC FUN	GENERATION & PO	Sewer	OCT UTILITIES	\$36.27
000606	MORA MUNICIPAL UTILI	ELECTRIC FUN	GENERATION & PO	Storm Water	OCT UTILITIES	\$15.96
000606	MORA MUNICIPAL UTILI	WATER FUND	WATER SUPPLY	Electricity	OCT UTILITIES	\$795.57
000606	MORA MUNICIPAL UTILI	WATER FUND	WATER SUPPLY	Storm Water	OCT UTILITIES	\$20.10
000606	MORA MUNICIPAL UTILI	WATER FUND	WATER TREATMENT	Storm Water	OCT UTILITIES	\$10.05
000606	MORA MUNICIPAL UTILI	WATER FUND	WATER TREATMENT	Electricity	OCT UTILITIES	\$1,085.69
000606	MORA MUNICIPAL UTILI	WATER FUND	WATER DISTRIBUTI	Storm Water	OCT UTILITIES	\$11.23
000606	MORA MUNICIPAL UTILI	WATER FUND	WATER DISTRIBUTI	Electricity	OCT UTILITIES	\$39.30
000606	MORA MUNICIPAL UTILI	SEWER FUND	SEWER LIFT STATIO	Storm Water	OCT UTILITIES	\$10.05
000606	MORA MUNICIPAL UTILI	SEWER FUND	SEWER LIFT STATIO	Electricity	OCT UTILITIES	\$769.65
000606	MORA MUNICIPAL UTILI	SEWER FUND	WASTEWATER TREA	Storm Water	OCT UTILITIES	\$20.69
000606	MORA MUNICIPAL UTILI	SEWER FUND	WASTEWATER TREA	Electricity	OCT UTILITIES	\$2,776.49
000606	MORA MUNICIPAL UTILI	SEWER FUND	WASTEWATER TREA	Water	OCT UTILITIES	\$152.39
CHECK # 000606 MORA MUNICIPAL UTILITIES						\$5,824.15
CHECK # 000607 ONLINE COLLECTIONS						
000607	ONLINE COLLECTIONS	ELECTRIC FUN	ELECTRIC ADMINIST	Cust UB/Collection	NEW UB CUSTOMER CREDIT C	\$48.90
CHECK # 000607 ONLINE COLLECTIONS						\$48.90
CHECK # 000609 MN DEPT OF REVENUE						
000609	MN DEPT OF REVENUE	ELECTRIC FUN		Sales Tax Payable	SALES & USE TAX PYMT - DEC	\$20,347.00
000609	MN DEPT OF REVENUE	WATER FUND		Sales Tax Payable	SALES & USE TAX PYMT - DEC	\$752.00
CHECK # 000609 MN DEPT OF REVENUE						\$21,099.00
CHECK # 000611 PAYLIANCE						
000611	PAYLIANCE	ELECTRIC FUN	ELECTRIC ADMINIST	Payment Processing E	E-CHECK PYMT PROCESSING F	\$37.04
000611	PAYLIANCE	WATER FUND	WATER ADMINISTR	Payment Processing E	E-CHECK PYMT PROCESSING F	\$18.53
000611	PAYLIANCE	SEWER FUND	SEWER ADMINISTR	Payment Processing E	E-CHECK PYMT PROCESSING F	\$18.53
CHECK # 000611 PAYLIANCE						\$74.10
CHECK # 000612 SMMPA						
000612	SMMPA	ELECTRIC FUN		Accounts Payable	POWER PURCHASED	\$317,678.27
CHECK # 000612 SMMPA						\$317,678.27
CHECK # 000614 NEIGHBORHOOD NATIONAL BANK						
000614	NEIGHBORHOOD NATIO	ELECTRIC FUN	ELECTRIC ADMINIST	Bad Debts/NSF Check	MONTHLY RETURNED CHECK	\$10.00
000614	NEIGHBORHOOD NATIO	ELECTRIC FUN	ELECTRIC ADMINIST	Payment Processing E	MONTHLY BUSINESS ONLINE	\$10.00
000614	NEIGHBORHOOD NATIO	ELECTRIC FUN	ELECTRIC ADMINIST	Payment Processing E	MONTHLY UB ACH FILE FEE	\$30.00
CHECK # 000614 NEIGHBORHOOD NATIONAL BANK						\$50.00
CHECK # 000616 NEIGHBORHOOD NATIONAL BANK						
000616	NEIGHBORHOOD NATIO	ELECTRIC FUN	ELECTRIC ADMINIST	Bad Debts/NSF Check	NSF CHARGE BACK FEE - LIND	\$10.00
CHECK # 000616 NEIGHBORHOOD NATIONAL BANK						\$10.00
CHECK # 051880 LOEFFLER, DEREK						
051880	LOEFFLER, DEREK	ELECTRIC FUN		Undistributed Receipts	REFUND METER DEPOSIT-431	-\$180.91
CHECK # 051880 LOEFFLER, DEREK						-\$180.91

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CHECK #	Search Name	Fund Descr	Dept Descr	Last Dim Descr	Comments	Amount
CHECK # 055745 CARDMEMBER SERVICE						
055745	CARDMEMBER SERVICE	ELECTRIC FUN		Accounts Payable	ENG 5&6 FILTER REGULATORS	\$370.68
CHECK # 055745 CARDMEMBER SERVICE						\$370.68
CHECK # 055746 MIDCO						
055746	MIDCO	SEWER FUND		Accounts Payable	INTERNET-WWTP	\$270.00
CHECK # 055746 MIDCO						\$270.00
CHECK # 055747 MN DEPT OF HEALTH						
055747	MN DEPT OF HEALTH	WATER FUND		Accounts Payable	4TH QTR 2020 WATER CONNE	\$2,905.00
CHECK # 055747 MN DEPT OF HEALTH						\$2,905.00
CHECK # 055752 LEAGUE OF MN CITIES INS TST WC						
055752	LEAGUE OF MN CITIES I	ELECTRIC FUN		Prepaid Ins	2021 WORK COMP PREMIUM	\$13,044.86
055752	LEAGUE OF MN CITIES I	WATER FUND		Prepaid Ins	2021 WORK COMP PREMIUM	\$5,230.90
055752	LEAGUE OF MN CITIES I	SEWER FUND		Prepaid Ins	2021 WORK COMP PREMIUM	\$9,698.81
CHECK # 055752 LEAGUE OF MN CITIES INS TST WC						\$27,974.57
CHECK # 055753 MN PUBLIC FACILITIES AUTHORITY						
055753	MN PUBLIC FACILITIES	WATER FUND	WATER ADMINISTR	Interest Expense	BOND PAYMENT-WATER PLAN	\$7,922.81
055753	MN PUBLIC FACILITIES	SEWER FUND	SEWER ADMINISTR	Interest Expense	BOND PAYMENT-SEWER PLAN	\$12,915.00
CHECK # 055753 MN PUBLIC FACILITIES AUTHORITY						\$20,837.81
CHECK # 055756 US BANK						
055756	US BANK	WATER FUND		Bonds Payable	BOND PYMTS-SERIES 2015C	\$21,182.00
055756	US BANK	WATER FUND	WATER ADMINISTR	Interest Expense	BOND PYMTS-SERIES 2015C	\$2,398.33
055756	US BANK	SEWER FUND		Bonds Payable	BOND PYMTS-SERIES 2015C	\$16,818.00
055756	US BANK	SEWER FUND	SEWER ADMINISTR	Interest Expense	BOND PYMTS-SERIES 2015C	\$1,975.70
CHECK # 055756 US BANK						\$42,374.03
CHECK # 055763 ACE HARDWARE						
055763	ACE HARDWARE	ELECTRIC FUN		Accounts Payable	#6 OIL SYSTEM RPR PARTS	\$149.03
055763	ACE HARDWARE	ELECTRIC FUN		Accounts Payable	WRENCH & PLUGS	\$23.35
055763	ACE HARDWARE	ELECTRIC FUN		Accounts Payable	DISH SOAP	\$3.99
055763	ACE HARDWARE	ELECTRIC FUN		Accounts Payable	BALL VALVE, UNION, ADAPTER	\$54.94
055763	ACE HARDWARE	WATER FUND		Accounts Payable	HYDRANT PUMP ELECTRICAL P	\$9.97
055763	ACE HARDWARE	WATER FUND		Accounts Payable	CLNG SUPPLIES	\$5.18
055763	ACE HARDWARE	SEWER FUND		Accounts Payable	SHOVEL	\$21.99
055763	ACE HARDWARE	SEWER FUND		Accounts Payable	SAMPLER TUBING	\$14.22
055763	ACE HARDWARE	SEWER FUND		Accounts Payable	MORA MARINE LIFT ST PARTS	\$23.16
055763	ACE HARDWARE	SEWER FUND		Accounts Payable	TAPE & FREEZER BAGS - UMD	\$14.77
055763	ACE HARDWARE	SEWER FUND		Accounts Payable	MOTOR PLUMBING PARTS	\$35.91
CHECK # 055763 ACE HARDWARE						\$356.51
CHECK # 055764 AID ELECTRIC CORPORATION						
055764	AID ELECTRIC CORPORA	ELECTRIC FUN		Accounts Payable	ELECTRIC CAR CHARGER INST	\$9,000.00
CHECK # 055764 AID ELECTRIC CORPORATION						\$9,000.00
CHECK # 055768 ARAMARK						
055768	ARAMARK	SEWER FUND		Accounts Payable	RUGS	\$86.22
CHECK # 055768 ARAMARK						\$86.22
CHECK # 055769 ATCO INTERNATIONAL						
055769	ATCO INTERNATIONAL	ELECTRIC FUN		Accounts Payable	DEGREASER	\$338.94
055769	ATCO INTERNATIONAL	SEWER FUND		Accounts Payable	DEGREASER	\$338.94

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CHECK #	Search Name	Fund Descr	Dept Descr	Last Dim Descr	Comments	Amount
CHECK # 055769 ATCO INTERNATIONAL						\$677.88
CHECK # 055770 AUTO VALUE MORA						
055770	AUTO VALUE MORA	ELECTRIC FUN		Accounts Payable	AIR REGULATOR FOR WORK B	\$38.99
055770	AUTO VALUE MORA	ELECTRIC FUN		Accounts Payable	POWER GRAPHITE LUB FOR #	\$41.44
055770	AUTO VALUE MORA	ELECTRIC FUN		Accounts Payable	ENG #6 PARTS CLEANER & SE	\$84.98
055770	AUTO VALUE MORA	SEWER FUND		Accounts Payable	TRUCK MIRROR	\$44.99
055770	AUTO VALUE MORA	SEWER FUND		Accounts Payable	TRACTOR FILTERS	\$124.52
055770	AUTO VALUE MORA	SEWER FUND		Accounts Payable	TRACTOR OIL	\$39.96
CHECK # 055770 AUTO VALUE MORA						\$374.88
CHECK # 055771 BANYON DATA SYSTEMS, INC						
055771	BANYON DATA SYSTEM	ELECTRIC FUN		Accounts Payable	FUND ACCNTG OPEN AP MODU	\$397.50
055771	BANYON DATA SYSTEM	WATER FUND		Accounts Payable	FUND ACCNTG OPEN AP MODU	\$198.75
055771	BANYON DATA SYSTEM	SEWER FUND		Accounts Payable	FUND ACCNTG OPEN AP MODU	\$198.75
CHECK # 055771 BANYON DATA SYSTEMS, INC						\$795.00
CHECK # 055772 BEAUDRY PROPANE						
055772	BEAUDRY PROPANE	ELECTRIC FUN		Accounts Payable	OIL	\$4,427.20
055772	BEAUDRY PROPANE	SEWER FUND		Accounts Payable	GENERATOR FUEL OIL	\$2,305.70
CHECK # 055772 BEAUDRY PROPANE						\$6,732.90
CHECK # 055773 BORDER STATES ELECTRIC						
055773	BORDER STATES ELECT	ELECTRIC FUN		Accounts Payable	CT'S FOR EV CHARGERS	\$644.96
CHECK # 055773 BORDER STATES ELECTRIC						\$644.96
CHECK # 055776 CINTAS						
055776	CINTAS	ELECTRIC FUN		Accounts Payable	MATS, MOPS	\$52.82
CHECK # 055776 CINTAS						\$52.82
CHECK # 055779 DGR ENGINEERING						
055779	DGR ENGINEERING	ELECTRIC FUN		Accounts Payable	2021 POLE REPLACEMENT PRE	\$486.00
055779	DGR ENGINEERING	ELECTRIC FUN		Accounts Payable	DISTR UNDERBUILD RELOCATI	\$1,008.00
CHECK # 055779 DGR ENGINEERING						\$1,494.00
CHECK # 055782 EXLINE INC						
055782	EXLINE INC	ELECTRIC FUN		Accounts Payable	ENG #6 CONTROL PANEL PAR	\$251.20
CHECK # 055782 EXLINE INC						\$251.20
CHECK # 055783 FEDERATED COOP						
055783	FEDERATED COOP	SEWER FUND		Accounts Payable	TORCH PROPANE FOR BURNIN	\$27.98
CHECK # 055783 FEDERATED COOP						\$27.98
CHECK # 055784 FERGUSON WATERWORKS						
055784	FERGUSON WATERWOR	WATER FUND		Accounts Payable	CONNECTORS, PINS, NUTS	\$103.12
CHECK # 055784 FERGUSON WATERWORKS						\$103.12
CHECK # 055786 FREEDOM MAILING SERVICES INC						
055786	FREEDOM MAILING SER	ELECTRIC FUN		Accounts Payable	BILL PROCESSING	\$449.61
055786	FREEDOM MAILING SER	ELECTRIC FUN		Accounts Payable	NEWSLETTER & SURVEY FOLD	\$12.32
055786	FREEDOM MAILING SER	WATER FUND		Accounts Payable	BILL PROCESSING	\$224.82
055786	FREEDOM MAILING SER	WATER FUND		Accounts Payable	NEWSLETTER & SURVEY FOLD	\$6.16
055786	FREEDOM MAILING SER	SEWER FUND		Accounts Payable	BILL PROCESSING	\$224.82
055786	FREEDOM MAILING SER	SEWER FUND		Accounts Payable	NEWSLETTER & SURVEY FOLD	\$6.16
CHECK # 055786 FREEDOM MAILING SERVICES INC						\$923.89

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CHECK #	Search Name	Fund Descr	Dept Descr	Last Dim Descr	Comments	Amount
CHECK # 055787 GOPHER STATE ONE-CALL INC						
055787	GOPHER STATE ONE-CA	ELECTRIC FUN		Accounts Payable	DEC LOCATES	\$14.85
055787	GOPHER STATE ONE-CA	WATER FUND		Accounts Payable	DEC LOCATES	\$14.85
055787	GOPHER STATE ONE-CA	SEWER FUND		Accounts Payable	DEC LOCATES	\$14.85
						<u>\$44.55</u>
CHECK # 055787 GOPHER STATE ONE-CALL INC						
CHECK # 055789 GRAINGER, INC						
055789	GRAINGER, INC	ELECTRIC FUN		Accounts Payable	ENG #6 OIL HEATER PARTS	\$502.28
						<u>\$502.28</u>
CHECK # 055791 IRBY TOOL & SAFETY						
055791	IRBY TOOL & SAFETY	ELECTRIC FUN		Accounts Payable	SECONDARY XFRMR COVERS	\$308.85
						<u>\$308.85</u>
CHECK # 055791 IRBY TOOL & SAFETY						
CHECK # 055793 JOHNSONS HARDWARE & RENTAL						
055793	JOHNSONS HARDWARE	ELECTRIC FUN		Accounts Payable	PLANT LIGHTING SUPPLIES	\$39.91
055793	JOHNSONS HARDWARE	ELECTRIC FUN		Accounts Payable	ENG #6 OIL FILTER SYSTEM P	\$32.99
055793	JOHNSONS HARDWARE	WATER FUND		Accounts Payable	HYDRANT UTILITY PUMP	\$84.99
055793	JOHNSONS HARDWARE	WATER FUND		Accounts Payable	WELLHOUSE ELECT RPR PART	\$4.99
						<u>\$162.88</u>
CHECK # 055793 JOHNSONS HARDWARE & RENTAL						
CHECK # 055796 KODRU-MOONEY						
055796	KODRU-MOONEY	SEWER FUND		Accounts Payable	REMOVE OLD & INSTALL NEW	\$5,929.00
						<u>\$5,929.00</u>
CHECK # 055796 KODRU-MOONEY						
CHECK # 055797 KWIK TRIP - GAS PURCHASES						
055797	KWIK TRIP - GAS PURC	ELECTRIC FUN		Accounts Payable	FUEL	\$162.73
055797	KWIK TRIP - GAS PURC	ELECTRIC FUN		Accounts Payable	FUEL	\$29.65
055797	KWIK TRIP - GAS PURC	WATER FUND		Accounts Payable	FUEL	\$164.53
055797	KWIK TRIP - GAS PURC	SEWER FUND		Accounts Payable	FUEL	\$362.75
						<u>\$719.66</u>
CHECK # 055797 KWIK TRIP - GAS PURCHASES						
CHECK # 055798 LENNY S SERVICE						
055798	LENNY S SERVICE	SEWER FUND		Accounts Payable	PLOW CUTTING EDGES	\$522.00
						<u>\$522.00</u>
CHECK # 055798 LENNY S SERVICE						
CHECK # 055799 LIFELINE INC						
055799	LIFELINE INC	ELECTRIC FUN		Accounts Payable	POWER PLANT AED & CABINET	\$1,531.20
						<u>\$1,531.20</u>
CHECK # 055799 LIFELINE INC						
CHECK # 055800 MATTSON ELECTRIC OF MORA LLC						
055800	MATTSON ELECTRIC OF	ELECTRIC FUN		Accounts Payable	HWY 65 SERVICE POWER SWI	\$965.43
						<u>\$965.43</u>
CHECK # 055800 MATTSON ELECTRIC OF MORA LLC						
CHECK # 055803 MN ENERGY RESOURCES CORP						
055803	MN ENERGY RESOURCE	ELECTRIC FUN		Accounts Payable	NATURAL GAS - DEC	\$247.98
055803	MN ENERGY RESOURCE	ELECTRIC FUN		Accounts Payable	NATURAL GAS - DEC	\$716.84
055803	MN ENERGY RESOURCE	WATER FUND		Accounts Payable	NATURAL GAS - DEC	\$72.43
055803	MN ENERGY RESOURCE	WATER FUND		Accounts Payable	NATURAL GAS - DEC	\$140.18
055803	MN ENERGY RESOURCE	SEWER FUND		Accounts Payable	NATURAL GAS - DEC	\$455.98
						<u>\$1,633.41</u>
CHECK # 055803 MN ENERGY RESOURCES CORP						
CHECK # 055805 NEW PIG CORPORATION						
055805	NEW PIG CORPORATIO	ELECTRIC FUN		Accounts Payable	DRUM PLUG WRENCH	\$130.54
055805	NEW PIG CORPORATIO	ELECTRIC FUN		Accounts Payable	RAGS, OIL ABSORBANT MATS	\$385.62

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CHECK #	Search Name	Fund Descr	Dept Descr	Last Dim Descr	Comments	Amount
CHECK # 055805 NEW PIG CORPORATION						\$516.16
CHECK # 055806 NORTHERN STATES SUPPLY						
055806	NORTHERN STATES SUP	ELECTRIC FUN		Accounts Payable	NITRILE GLOVES	\$26.67
055806	NORTHERN STATES SUP	ELECTRIC FUN		Accounts Payable	VINYL ELECT TAPE FOR WIRE	\$230.53
CHECK # 055806 NORTHERN STATES SUPPLY						\$257.20
CHECK # 055807 OFFICE DEPOT						
055807	OFFICE DEPOT	ELECTRIC FUN		Accounts Payable	OFFICE SUPPLIES	\$23.89
055807	OFFICE DEPOT	WATER FUND		Accounts Payable	OFFICE SUPPLIES	\$10.42
055807	OFFICE DEPOT	SEWER FUND		Accounts Payable	OFFICE SUPPLIES	\$10.42
CHECK # 055807 OFFICE DEPOT						\$44.73
CHECK # 055808 ONLINE COLLECTIONS						
055808	ONLINE COLLECTIONS	ELECTRIC FUN		Accounts Payable	COMMISSIONS ON UB COLLEC	\$140.15
055808	ONLINE COLLECTIONS	ELECTRIC FUN		Accounts Payable	COMMISSIONS ON UB COLLEC	\$57.49
055808	ONLINE COLLECTIONS	ELECTRIC FUN		Accounts Payable	COMMISSIONS ON UB COLLEC	\$30.03
CHECK # 055808 ONLINE COLLECTIONS						\$227.67
CHECK # 055809 OSLIN LUMBER						
055809	OSLIN LUMBER	ELECTRIC FUN		Accounts Payable	ENG #6 DRILL SUPPORT	\$20.00
055809	OSLIN LUMBER	ELECTRIC FUN		Accounts Payable	ENG #5 COOLING TOWER INS	\$74.88
CHECK # 055809 OSLIN LUMBER						\$94.88
CHECK # 055810 OWENS AUTO PARTS						
055810	OWENS AUTO PARTS	SEWER FUND		Accounts Payable	F550 FILTERS	\$154.25
055810	OWENS AUTO PARTS	SEWER FUND		Accounts Payable	TRACTOR GEAR OIL	\$148.00
CHECK # 055810 OWENS AUTO PARTS						\$302.25
CHECK # 055811 OXYGEN SERVICE CO, INC						
055811	OXYGEN SERVICE CO, I	ELECTRIC FUN		Accounts Payable	CYLINDER RENTALS	\$11.16
055811	OXYGEN SERVICE CO, I	ELECTRIC FUN		Accounts Payable	CYLINDER RENTALS	\$26.04
055811	OXYGEN SERVICE CO, I	ELECTRIC FUN		Accounts Payable	CYLINDER RENTALS	\$45.26
055811	OXYGEN SERVICE CO, I	WATER FUND		Accounts Payable	CYLINDER RENTALS	\$10.23
CHECK # 055811 OXYGEN SERVICE CO, INC						\$92.69
CHECK # 055812 PRINCETON PUBLIC UTILITIES						
055812	PRINCETON PUBLIC UTI	ELECTRIC FUN		Accounts Payable	45KVA TRANSFORMER	\$4,607.00
CHECK # 055812 PRINCETON PUBLIC UTILITIES						\$4,607.00
CHECK # 055813 QUADIENT FINANCE USA, INC						
055813	QUADIENT FINANCE US	ELECTRIC FUN		Accounts Payable	POSTAGE IN POSTAGE MACHI	\$86.24
055813	QUADIENT FINANCE US	WATER FUND		Accounts Payable	POSTAGE IN POSTAGE MACHI	\$34.49
055813	QUADIENT FINANCE US	SEWER FUND		Accounts Payable	POSTAGE IN POSTAGE MACHI	\$34.49
CHECK # 055813 QUADIENT FINANCE USA, INC						\$155.22
CHECK # 055814 QUALITY DISPOSAL						
055814	QUALITY DISPOSAL	ELECTRIC FUN		Accounts Payable	GARBAGE	\$75.00
055814	QUALITY DISPOSAL	SEWER FUND		Accounts Payable	GARBAGE	\$163.80
CHECK # 055814 QUALITY DISPOSAL						\$238.80
CHECK # 055816 RESCO						
055816	RESCO	ELECTRIC FUN		Accounts Payable	65 UNDERBUILD PROJECT TRA	\$7,282.46
055816	RESCO	ELECTRIC FUN		Accounts Payable	65 UNDERBUILD PROJECT SWI	\$16,500.00
CHECK # 055816 RESCO						\$23,782.46

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CHECK #	Search Name	Fund Descr	Dept Descr	Last Dim Descr	Comments	Amount
CHECK # 055818 RJ MECHANICAL						
055818	RJ MECHANICAL	ELECTRIC FUN		Accounts Payable	ENG #6 OIL SYSTEM RPR SUP	\$531.54
CHECK # 055818 RJ MECHANICAL						\$531.54
CHECK # 055819 RMB ENVIRONMENTAL LABS INC						
055819	RMB ENVIRONMENTAL	WATER FUND		Accounts Payable	LAB TESTING	\$80.00
055819	RMB ENVIRONMENTAL	SEWER FUND		Accounts Payable	LAB TESTING	\$478.00
CHECK # 055819 RMB ENVIRONMENTAL LABS INC						\$558.00
CHECK # 055820 SCOTTS LAWN & LANDSCAPES						
055820	SCOTTS LAWN & LANDS	ELECTRIC FUN		Accounts Payable	FERTILIZER, WEED CONTROL	\$203.18
055820	SCOTTS LAWN & LANDS	ELECTRIC FUN		Accounts Payable	FERTILIZER, WEED CONTROL	\$124.96
055820	SCOTTS LAWN & LANDS	ELECTRIC FUN		Accounts Payable	FERTILIZER, WEED CONTROL	\$150.15
055820	SCOTTS LAWN & LANDS	ELECTRIC FUN		Accounts Payable	FERTILIZER, WEED CONTROL	\$198.61
055820	SCOTTS LAWN & LANDS	WATER FUND		Accounts Payable	FERTILIZER, WEED CONTROL	\$115.18
055820	SCOTTS LAWN & LANDS	WATER FUND		Accounts Payable	FERTILIZER, WEED CONTROL	\$161.26
055820	SCOTTS LAWN & LANDS	WATER FUND		Accounts Payable	FERTILIZER, WEED CONTROL	\$137.87
055820	SCOTTS LAWN & LANDS	SEWER FUND		Accounts Payable	FERTILIZER, WEED CONTROL	\$886.44
CHECK # 055820 SCOTTS LAWN & LANDSCAPES						\$1,977.65
CHECK # 055821 SEH						
055821	SEH	WATER FUND		Accounts Payable	AWIA RISK & RESILIENCE ASS	\$354.21
055821	SEH	SEWER FUND		Accounts Payable	REED BED ISSUES	\$657.35
CHECK # 055821 SEH						\$1,011.56
CHECK # 055823 TOTAL CONTROL SYSTEMS, INC.						
055823	TOTAL CONTROL SYSTE	SEWER FUND		Accounts Payable	QUAMBA LIFT ST CONTROL RP	\$1,480.00
055823	TOTAL CONTROL SYSTE	SEWER FUND		Accounts Payable	COMMUNICATION RPRS	\$663.70
CHECK # 055823 TOTAL CONTROL SYSTEMS, INC.						\$2,143.70
CHECK # 055825 UPPER CASE PRINTING INK						
055825	UPPER CASE PRINTING	ELECTRIC FUN		Accounts Payable	NEWSLETTER & SURVEY PRIN	\$105.44
055825	UPPER CASE PRINTING	WATER FUND		Accounts Payable	NEWSLETTER & SURVEY PRIN	\$52.72
055825	UPPER CASE PRINTING	SEWER FUND		Accounts Payable	NEWSLETTER & SURVEY PRIN	\$52.72
CHECK # 055825 UPPER CASE PRINTING INK						\$210.88
CHECK # 055827 VIKING ELECTRIC SUPPLY						
055827	VIKING ELECTRIC SUPP	ELECTRIC FUN		Accounts Payable	ENG #6 OIL HEATER RPR PAR	\$543.05
CHECK # 055827 VIKING ELECTRIC SUPPLY						\$543.05
CHECK # 055829 WINDSTREAM						
055829	WINDSTREAM	SEWER FUND		Accounts Payable	PHONE	\$129.02
CHECK # 055829 WINDSTREAM						\$129.02
CHECK # 055831 BEAUDRY PROPANE						
055831	BEAUDRY PROPANE	ELECTRIC FUN	GENERATION & PO	Generation Exp	DYED DIESEL	\$38,108.02
CHECK # 055831 BEAUDRY PROPANE						\$38,108.02
CHECK # 055836 EAST CENTRAL ENERGY						
055836	EAST CENTRAL ENERGY	ELECTRIC FUN	ELECTRIC DISTRIBU	ECE Services	DEC DISPATCH SERVICES	\$194.55
CHECK # 055836 EAST CENTRAL ENERGY						\$194.55
CHECK # 055844 MN MUNICIPAL UTILITIES ASSN						
055844	MN MUNICIPAL UTILITI	ELECTRIC FUN	ELECTRIC DISTRIBU	Meetings, Training, &	APPRENTICE LINEWORKER PR	\$1,750.00
055844	MN MUNICIPAL UTILITI	ELECTRIC FUN	ELECTRIC DISTRIBU	Meetings, Training, &	LINEMAN MODULE 3 - FELGER	\$616.00

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CHECK #	Search Name	Fund Descr	Dept Descr	Last Dim Descr	Comments	Amount
CHECK # 055844 MN MUNICIPAL UTILITIES ASSN						\$2,366.00
CHECK # 055848 NEONLINK LLC						
055848	NEONLINK LLC	ELECTRIC FUN	ELECTRIC ADMINIST	Payment Processing E	PAYMENT PROCESSING	\$126.60
055848	NEONLINK LLC	WATER FUND	WATER ADMINISTR	Payment Processing E	PAYMENT PROCESSING	\$63.30
055848	NEONLINK LLC	SEWER FUND	SEWER ADMINISTR	Payment Processing E	PAYMENT PROCESSING	\$63.30
CHECK # 055848 NEONLINK LLC						\$253.20
CHECK # 055849 NEW AGE TREE SERVICE OF MN						
055849	NEW AGE TREE SERVIC	ELECTRIC FUN	ELECTRIC DISTRIBU	Maint of Overhead Lin	FINAL 2020 VEGETATION MGM	\$80,117.86
055849	NEW AGE TREE SERVIC	ELECTRIC FUN	ELECTRIC DISTRIBU	Maint of Overhead Lin	2020 VEGETATION MGMT PRO	\$2,660.75
CHECK # 055849 NEW AGE TREE SERVICE OF MN						\$82,778.61
CHECK # 055854 VERIZON WIRELESS						
055854	VERIZON WIRELESS	ELECTRIC FUN	ELECTRIC ADMINIST	Telephone	CELL PHONES, IPADS	\$60.24
055854	VERIZON WIRELESS	WATER FUND	WATER ADMINISTR	Telephone	CELL PHONES, IPADS	\$23.27
055854	VERIZON WIRELESS	SEWER FUND	SEWER ADMINISTR	Telephone	CELL PHONES, IPADS	\$35.77
CHECK # 055854 VERIZON WIRELESS						\$119.28
CHECK # 055857 AMAZON CAPITAL SERVICES						
055857	AMAZON CAPITAL SERV	ELECTRIC FUN	ELECTRIC ADMINIST	Office Supplies	ADMIN SERV DIRECTOR OFFIC	\$28.54
055857	AMAZON CAPITAL SERV	ELECTRIC FUN	ELECTRIC ADMINIST	Small Tools & Equipm	ADMIN SERV DIRECTOR OFFIC	\$34.99
055857	AMAZON CAPITAL SERV	WATER FUND	WATER ADMINISTR	Office Supplies	ADMIN SERV DIRECTOR OFFIC	\$14.28
055857	AMAZON CAPITAL SERV	WATER FUND	WATER ADMINISTR	Small Tools & Equipm	ADMIN SERV DIRECTOR OFFIC	\$17.50
055857	AMAZON CAPITAL SERV	SEWER FUND	SEWER ADMINISTR	Office Supplies	ADMIN SERV DIRECTOR OFFIC	\$14.28
055857	AMAZON CAPITAL SERV	SEWER FUND	SEWER ADMINISTR	Small Tools & Equipm	ADMIN SERV DIRECTOR OFFIC	\$17.50
CHECK # 055857 AMAZON CAPITAL SERVICES						\$127.09
CHECK # 055858 CARLSON, MARTIN & PEGGY						
055858	CARLSON, MARTIN & PE	ELECTRIC FUN		Undistributed Receipts	SOLAR CREDIT PAYOUT	\$535.74
CHECK # 055858 CARLSON, MARTIN & PEGGY						\$535.74
CHECK # 055860 ERICKSON, KELLY						
055860	ERICKSON, KELLY	WATER FUND	WATER ADMINISTR	Meetings, Training, &	MILEAGE TO LEE'S FOR RETIR	\$5.32
055860	ERICKSON, KELLY	SEWER FUND	SEWER ADMINISTR	Meetings, Training, &	MILEAGE TO LEE'S FOR RETIR	\$8.68
CHECK # 055860 ERICKSON, KELLY						\$14.00
CHECK # 055863 J MARTIN CARLSON TRUST						
055863	J MARTIN CARLSON TR	ELECTRIC FUN		Undistributed Receipts	SOLAR CREDIT PAYOUT - 101	\$770.94
CHECK # 055863 J MARTIN CARLSON TRUST						\$770.94
CHECK # 055865 MIDCO						
055865	MIDCO	ELECTRIC FUN	ELECTRIC ADMINIST	Telephone	PHONE/INTERNET	\$128.05
055865	MIDCO	WATER FUND	WATER ADMINISTR	Telephone	PHONE/INTERNET	\$181.44
CHECK # 055865 MIDCO						\$309.49
CHECK # 055867 MN MUNICIPAL UTILITIES ASSN						
055867	MN MUNICIPAL UTILITI	ELECTRIC FUN	ELECTRIC DISTRIBU	Meetings, Training, &	LINEMAN MODULE 3-BERGSTA	\$616.00
055867	MN MUNICIPAL UTILITI	ELECTRIC FUN	ELECTRIC ADMINIST	Dues & Subscriptions	2021 ELECT UTIL MEMBER DU	\$9,892.00
CHECK # 055867 MN MUNICIPAL UTILITIES ASSN						\$10,508.00
CHECK # 055889 DIERS, RICHARD						
055889	DIERS, RICHARD	ELECTRIC FUN		Undistributed Receipts	REFUND METER DEPOSIT-107	\$258.77
CHECK # 055889 DIERS, RICHARD						\$258.77
CHECK # 055890 GARDNER, MATTHEW & FELICIA						

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CHECK #	Search Name	Fund Descr	Dept Descr	Last Dim Descr	Comments	Amount
CHECK # 055890	GARDNER, MATTHEW & FELICIA	ELECTRIC FUN		Undistributed Receipts	REFUND OVERPYMT-600 W FA	\$28.01
						\$28.01
CHECK # 055892	KLAERS, VIRGINIA	ELECTRIC FUN		Undistributed Receipts	REFUND OVERPYMT-703 SUM	\$47.57
						\$47.57
CHECK # 055897	REYNOLDS, MARK	ELECTRIC FUN		Undistributed Receipts	REFUND METER DEPOSIT-470	\$312.12
						\$312.12
CHECK # 055901	WHALEY, ROBERT	ELECTRIC FUN		Undistributed Receipts	METER DEPOSIT REFUND-470	\$198.78
						\$198.78
CHECK # 055904	DGR ENGINEERING	ELECTRIC FUN		Accounts Payable	ELECT DISTR UNDERBUILD RE	\$1,065.00
						\$1,065.00
CHECK # 055909	CARDMEMBER SERVICE	ELECTRIC FUN	ELECTRIC DISTRIBU	Meetings, Training, &	STULC ELECTR TRNG-MN ELEC	\$352.00
						\$352.00
CHECK # 055915	MIDCO	SEWER FUND	SEWER ADMINISTR	Telephone	INTERNET	\$270.00
						\$270.00
CHECK # 055916	MN MUNICIPAL UTILITIES ASSN	ELECTRIC FUN	ELECTRIC ADMINIST	Meetings, Training, &	EMERGENCY PREPAREDNESS C	\$280.00
						\$280.00
CHECK # 055921	SURPLUS SERVICES	ELECTRIC FUN	ELECTRIC ADMINIST	Small Tools & Equipm	CHAIRS - ADMIN SERVICE DIR	\$6.00
		WATER FUND	WATER ADMINISTR	Small Tools & Equipm	CHAIRS - ADMIN SERVICE DIR	\$3.00
		SEWER FUND	SEWER ADMINISTR	Small Tools & Equipm	CHAIRS - ADMIN SERVICE DIR	\$3.00
						\$12.00
CHECK # 055923	BERGSTADT, GARY	ELECTRIC FUN	GENERATION & PO	Uniforms	CLOTHING	\$215.93
						\$215.93
CHECK # 055926	MN MUNICIPAL UTILITIES ASSN	ELECTRIC FUN	GENERATION & PO	Meetings, Training, &	2021 GENERATION SCHOOL R	\$465.00
						\$465.00
CHECK # 055927	STRATEGIC INSIGHTS, INC	ELECTRIC FUN	ELECTRIC ADMINIST	Dues & Subscriptions	CIP SOFTWARE LICENSE	\$550.00
						\$550.00
CHECK # 055929	ANDERSON UNDERGROUND INC	ELECTRIC FUN		Accounts Payable	HWY 65/MORA LAKE UNDERBU	\$99,227.23
						\$99,227.23
CHECK # 055930	SEH	WATER FUND		Accounts Payable	AWIA RISK RESILIENCE ASSM	\$259.16
		SEWER FUND		Accounts Payable	REED BED/DIGESTER VISIT	\$341.00
						\$600.16

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CHECK #	Search Name	Fund Descr	Dept Descr	Last Dim Descr	Comments	Amount
CHECK # 055941 ACE HARDWARE						
055941	ACE HARDWARE	ELECTRIC FUN	GENERATION & PO	Cleaning Supplies	VACUUM FILTERS	\$29.98
055941	ACE HARDWARE	ELECTRIC FUN	GENERATION & PO	Landfill Gen Exp	SPACE HEATER FOR CONTROL	\$49.99
055941	ACE HARDWARE	ELECTRIC FUN	GENERATION & PO	Maint of Gen Equip	ENG #6 OIL SYSTEM RUST ST	\$41.58
055941	ACE HARDWARE	SEWER FUND	WASTEWATER TREA	Repair/Maint - Bldg &	SHIMS, PADLOCKS	\$19.59
						<u>\$141.14</u>
CHECK # 055944 ARAMARK						
055944	ARAMARK	SEWER FUND	WASTEWATER TREA	Other Operating Suppl	RUGS	\$86.22
						<u>\$86.22</u>
CHECK # 055945 AUTO VALUE MORA						
055945	AUTO VALUE MORA	WATER FUND	WATER DISTRIBUTI	Repair/Maint - Bldg &	HEADLIGHT BULB	\$14.99
						<u>\$14.99</u>
CHECK # 055946 BEAUDRY PROPANE						
055946	BEAUDRY PROPANE	ELECTRIC FUN	GENERATION & PO	Landfill Gen Exp	LFG OIL	\$3,275.40
055946	BEAUDRY PROPANE	ELECTRIC FUN	GENERATION & PO	Maint of Gen Equip	ENGINE OIL	\$2,945.10
						<u>\$6,220.50</u>
CHECK # 055947 BORDER STATES ELECTRIC						
055947	BORDER STATES ELECT	ELECTRIC FUN	ELECTRIC DISTRIBU	Maint of St. Lights & S	REPLACEMENT STR LIGHT POL	\$3,763.96
						<u>\$3,763.96</u>
CHECK # 055948 CINTAS						
055948	CINTAS	ELECTRIC FUN	GENERATION & PO	Other Operating Suppl	MATS, MOPS	\$52.82
						<u>\$52.82</u>
CHECK # 055950 EAST CENTRAL ENERGY						
055950	EAST CENTRAL ENERGY	ELECTRIC FUN	ELECTRIC DISTRIBU	ECE Services	JAN LABOR & EQ	\$711.68
055950	EAST CENTRAL ENERGY	ELECTRIC FUN	ELECTRIC DISTRIBU	Maint of Substation E	EPC SUBST OIL TEST	\$45.00
055950	EAST CENTRAL ENERGY	ELECTRIC FUN	ELECTRIC DISTRIBU	ECE Services	JAN DISPATCH SERVICES	\$194.36
						<u>\$951.04</u>
CHECK # 055953 ENGINEERING UNLIMITED, INC						
055953	ENGINEERING UNLIMIT	ELECTRIC FUN	ELECTRIC DISTRIBU	Misc Distribution Exp	REPLACEMENT PADLOCKS	\$322.46
						<u>\$322.46</u>
CHECK # 055955 FREEDOM MAILING SERVICES INC						
055955	FREEDOM MAILING SER	ELECTRIC FUN	ELECTRIC ADMINIST	Cust UB/Collection	BILL PROCESSING	\$447.72
055955	FREEDOM MAILING SER	WATER FUND	WATER ADMINISTR	Cust UB/Collection	BILL PROCESSING	\$223.86
055955	FREEDOM MAILING SER	SEWER FUND	SEWER ADMINISTR	Cust UB/Collection	BILL PROCESSING	\$223.86
						<u>\$895.44</u>
CHECK # 055956 GOPHER STATE ONE-CALL INC						
055956	GOPHER STATE ONE-CA	ELECTRIC FUN	ELECTRIC DISTRIBU	Professional Services -	JAN LOCATES	\$10.13
055956	GOPHER STATE ONE-CA	ELECTRIC FUN	ELECTRIC DISTRIBU	Professional Services -	2021 ANN'L FACILITY OPER FE	\$12.50
055956	GOPHER STATE ONE-CA	WATER FUND	WATER DISTRIBUTI	Professional Services -	2021 ANN'L FACILITY OPER FE	\$12.50
055956	GOPHER STATE ONE-CA	WATER FUND	WATER DISTRIBUTI	Postage	JAN LOCATES	\$10.12
055956	GOPHER STATE ONE-CA	SEWER FUND	SEWER COLLECTION	Professional Services -	JAN LOCATES	\$10.13
055956	GOPHER STATE ONE-CA	SEWER FUND	SEWER COLLECTION	Professional Services -	2021 ANN'L FACILITY OPER FE	\$12.50
						<u>\$67.88</u>
CHECK # 055957 GRAINGER, INC						
055957	GRAINGER, INC	ELECTRIC FUN	ELECTRIC DISTRIBU	Meetings, Training, &	ELECTRIC CODE BOOK	\$187.87

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CHECK #	Search Name	Fund Descr	Dept Descr	Last Dim Descr	Comments	Amount
CHECK # 055957 GRAINGER, INC						\$187.87
CHECK # 055958 GRANITE WATER WORKS INC						
055958	GRANITE WATER WORK	WATER FUND	WATER DISTRIBUTI	Repair/Maint - Bldg &	WATERMAIN REPAIR CLAMP	\$159.47
CHECK # 055958 GRANITE WATER WORKS INC						\$159.47
CHECK # 055959 JOHNSONS HARDWARE & RENTAL						
055959	JOHNSONS HARDWARE	ELECTRIC FUN	GENERATION & PO	Repair/Maint - Bldg &	PLANT LIGHTING SUPPLIES	\$15.74
055959	JOHNSONS HARDWARE	WATER FUND	WATER DISTRIBUTI	Repair/Maint - Bldg &	WATER TOWER CIRCUIT BREA	\$13.99
055959	JOHNSONS HARDWARE	SEWER FUND	WASTEWATER TREA	Repair/Maint - Bldg &	UMD COVID SAMPLE BAGS	\$23.96
CHECK # 055959 JOHNSONS HARDWARE & RENTAL						\$53.69
CHECK # 055961 KWIK TRIP - GAS PURCHASES						
055961	KWIK TRIP - GAS PURC	ELECTRIC FUN	GENERATION & PO	Motor Fuels	FUEL	\$34.66
055961	KWIK TRIP - GAS PURC	ELECTRIC FUN	ELECTRIC DISTRIBU	Truck Expense	FUEL	\$249.33
055961	KWIK TRIP - GAS PURC	WATER FUND	WATER DISTRIBUTI	Motor Fuels	FUEL	\$176.50
055961	KWIK TRIP - GAS PURC	SEWER FUND	SEWER COLLECTION	Motor Fuels	FUEL	\$298.98
CHECK # 055961 KWIK TRIP - GAS PURCHASES						\$759.47
CHECK # 055962 MERCURY TECHNOLOGIES OF MN						
055962	MERCURY TECHNOLOGI	ELECTRIC FUN	ELECTRIC ADMINIST	Energy Conservation	FLUORESCENT LAMP RECYCLI	\$1,310.98
CHECK # 055962 MERCURY TECHNOLOGIES OF MN						\$1,310.98
CHECK # 055965 MN ENERGY RESOURCES CORP						
055965	MN ENERGY RESOURCE	ELECTRIC FUN	GENERATION & PO	Natural Gas - Heat	NATURAL GAS	\$620.71
055965	MN ENERGY RESOURCE	ELECTRIC FUN	GENERATION & PO	Generation Exp	NATURAL GAS	\$64.61
055965	MN ENERGY RESOURCE	WATER FUND	WATER SUPPLY	Natural Gas - Heat	NATURAL GAS	\$71.72
055965	MN ENERGY RESOURCE	WATER FUND	WATER TREATMENT	Natural Gas - Heat	NATURAL GAS	\$129.30
055965	MN ENERGY RESOURCE	SEWER FUND	WASTEWATER TREA	Natural Gas - Heat	NATURAL GAS	\$447.55
CHECK # 055965 MN ENERGY RESOURCES CORP						\$1,333.89
CHECK # 055967 OFFICE DEPOT						
055967	OFFICE DEPOT	ELECTRIC FUN	GENERATION & PO	Small Tools & Equipm	INKJET PRINTER	\$79.99
055967	OFFICE DEPOT	ELECTRIC FUN	ELECTRIC ADMINIST	Other Operating Suppl	TP	\$28.92
055967	OFFICE DEPOT	ELECTRIC FUN	ELECTRIC ADMINIST	Office Supplies	OFFICE SUPPLIES	\$36.51
055967	OFFICE DEPOT	WATER FUND	WATER ADMINISTR	Office Supplies	OFFICE SUPPLIES	\$2.61
055967	OFFICE DEPOT	SEWER FUND	WASTEWATER TREA	Small Tools & Equipm	INKJET PRINTER	\$79.99
055967	OFFICE DEPOT	SEWER FUND	SEWER ADMINISTR	Office Supplies	OFFICE SUPPLIES	\$2.61
CHECK # 055967 OFFICE DEPOT						\$230.63
CHECK # 055968 ONLINE COLLECTIONS						
055968	ONLINE COLLECTIONS	ELECTRIC FUN	ELECTRIC ADMINIST	Cust UB/Collection	UB COLLECTION COMMISION-	\$36.05
CHECK # 055968 ONLINE COLLECTIONS						\$36.05
CHECK # 055969 OWENS AUTO PARTS						
055969	OWENS AUTO PARTS	ELECTRIC FUN	GENERATION & PO	Small Tools & Equipm	LED WORK LAMP	\$128.22
055969	OWENS AUTO PARTS	ELECTRIC FUN	ELECTRIC DISTRIBU	Truck Expense	TRUCK SEAFOAM & MISC SUPP	\$21.62
055969	OWENS AUTO PARTS	SEWER FUND	SEWER COLLECTION	Repair/Maint - Bldg &	SNOWPLOW STUDS	\$85.98
CHECK # 055969 OWENS AUTO PARTS						\$235.82
CHECK # 055970 OXYGEN SERVICE CO, INC						
055970	OXYGEN SERVICE CO, I	ELECTRIC FUN	GENERATION & PO	Repair/Maint - Bldg &	CYLINDER RENTALS	\$27.28
055970	OXYGEN SERVICE CO, I	ELECTRIC FUN	GENERATION & PO	Landfill Gen Exp	CYLINDER RENTALS	\$11.69
055970	OXYGEN SERVICE CO, I	ELECTRIC FUN	ELECTRIC DISTRIBU	Maint of Substation E	CYLINDER RENTALS	\$47.52
055970	OXYGEN SERVICE CO, I	WATER FUND	WATER DISTRIBUTI	Repair/Maint - Bldg &	CYLINDER RENTALS	\$10.85
CHECK # 055970 OXYGEN SERVICE CO, INC						\$97.34

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CHECK # 055972 QUALITY DISPOSAL						
055972	QUALITY DISPOSAL	ELECTRIC FUN	GENERATION & PO	Garbage Removal	GARBAGE	\$75.00
055972	QUALITY DISPOSAL	SEWER FUND	WASTEWATER TREA	Garbage Removal	GARBAGE	\$163.80
CHECK # 055972 QUALITY DISPOSAL						\$238.80
CHECK # 055974 RESCO						
055974	RESCO	ELECTRIC FUN		Fixed Assets	XFRMR PADS FOR HWY 65 UN	\$7,049.48
CHECK # 055974 RESCO						\$7,049.48
CHECK # 055975 RMB ENVIRONMENTAL LABS INC						
055975	RMB ENVIRONMENTAL	WATER FUND	WATER TREATMENT	Professional Services -	LAB TESTING	\$65.00
055975	RMB ENVIRONMENTAL	SEWER FUND	WASTEWATER TREA	Professional Services -	LAB TESTING	\$398.00
CHECK # 055975 RMB ENVIRONMENTAL LABS INC						\$463.00
CHECK # 055976 RONS HEATING & REFRIGERATION						
055976	RONS HEATING & REFR	ELECTRIC FUN	GENERATION & PO	Maint of Gen Equip	ENG #5 USED HEATER PUMP	\$72.00
CHECK # 055976 RONS HEATING & REFRIGERATION						\$72.00
CHECK # 055977 SKYLINE UTILITIES INC						
055977	SKYLINE UTILITIES INC	ELECTRIC FUN	ELECTRIC DISTRIBU	Maint of Overhead Lin	OH 3 PHASE WORK ON HWY 6	\$1,245.33
CHECK # 055977 SKYLINE UTILITIES INC						\$1,245.33
CHECK # 055979 STANS EQUIPMENT CENTER						
055979	STANS EQUIPMENT CEN	ELECTRIC FUN	ELECTRIC DISTRIBU	Truck Expense	TAILGATE	\$552.00
055979	STANS EQUIPMENT CEN	SEWER FUND	SEWER COLLECTION	Repair/Maint - Bldg &	PLOW RPR PARTS	\$445.98
CHECK # 055979 STANS EQUIPMENT CENTER						\$997.98
CHECK # 055980 STENSTROM COLLISION & DTL, INC						
055980	STENSTROM COLLISION	WATER FUND	WATER DISTRIBUTI	Repair/Maint - Bldg &	2010 CHEV 2500 BUMPER RPR	\$1,257.92
CHECK # 055980 STENSTROM COLLISION & DTL, INC						\$1,257.92
CHECK # 055983 UNITED RENTALS INC-TRENCH						
055983	UNITED RENTALS INC-T	WATER FUND	WATER DISTRIBUTI	Small Tools & Equipm	DIGGING TRENCH BOX	\$3,069.13
055983	UNITED RENTALS INC-T	SEWER FUND	SEWER COLLECTION	Small Tools & Equipm	DIGGING TRENCH BOX	\$3,069.14
CHECK # 055983 UNITED RENTALS INC-TRENCH						\$6,138.27
CHECK # 055984 USABUEBOOK						
055984	USABUEBOOK	ELECTRIC FUN	ELECTRIC ADMINIST	Cust UB/Collection	YELLOW DOOR KNOB CARDS	\$75.30
055984	USABUEBOOK	WATER FUND	WATER ADMINISTR	Cust UB/Collection	YELLOW DOOR KNOB CARDS	\$25.10
CHECK # 055984 USABUEBOOK						\$100.40
CHECK # 055986 VIKING ELECTRIC SUPPLY						
055986	VIKING ELECTRIC SUPP	ELECTRIC FUN	ELECTRIC DISTRIBU	Small Tools & Equipm	20A 120/240V PLUG IN & TEST	\$44.42
055986	VIKING ELECTRIC SUPP	WATER FUND	WATER DISTRIBUTI	Repair/Maint - Bldg &	WATER TOWER ELECT RPR PA	\$363.73
CHECK # 055986 VIKING ELECTRIC SUPPLY						\$408.15
CHECK # 055988 WINDSTREAM						
055988	WINDSTREAM	SEWER FUND	SEWER ADMINISTR	Telephone	JAN PHONE SERVICE	\$129.88
CHECK # 055988 WINDSTREAM						\$129.88
CHECK # 055992 AMAZON CAPITAL SERVICES						
055992	AMAZON CAPITAL SERV	ELECTRIC FUN	ELECTRIC DISTRIBU	Small Tools & Equipm	KEY CABINET-KEY STORAGE A	\$13.87
055992	AMAZON CAPITAL SERV	WATER FUND	WATER TREATMENT	Small Tools & Equipm	KEY CABINET-KEY STORAGE A	\$13.89
055992	AMAZON CAPITAL SERV	SEWER FUND	WASTEWATER TREA	Small Tools & Equipm	KEY CABINET-KEY STORAGE A	\$13.89
CHECK # 055992 AMAZON CAPITAL SERVICES						\$41.65

CITY OF MORA CHECK LIST-PUC

02/11/21 12:07 PM
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CHECK #	Search Name	Fund Descr	Dept Descr	Last Dim Descr	Comments	Amount
CHECK # 055995 EAST SIDE OIL CO INC						
055995	EAST SIDE OIL CO INC	ELECTRIC FUN	GENERATION & PO	Repair/Maint - Bldg &	DISPOSAL OF USED FILTERS,	\$480.00
CHECK # 055995 EAST SIDE OIL CO INC						\$480.00
CHECK # 055997 MIDCO						
055997	MIDCO	ELECTRIC FUN	ELECTRIC ADMINIST	Telephone	PHONE, INTERNET	\$128.00
055997	MIDCO	WATER FUND	WATER ADMINISTR	Telephone	PHONE, INTERNET	\$181.25
CHECK # 055997 MIDCO						\$309.25
CHECK # 055999 QUADIENT FINANCE USA, INC						
055999	QUADIENT FINANCE US	ELECTRIC FUN	ELECTRIC ADMINIST	Postage	POSTAGE IN POSTAGE MACHI	\$375.00
055999	QUADIENT FINANCE US	WATER FUND	WATER ADMINISTR	Postage	POSTAGE IN POSTAGE MACHI	\$150.00
055999	QUADIENT FINANCE US	SEWER FUND	SEWER ADMINISTR	Postage	POSTAGE IN POSTAGE MACHI	\$150.00
CHECK # 055999 QUADIENT FINANCE USA, INC						\$675.00
						\$787,762.94



MORA MUNICIPAL UTILITIES
PUBLIC UTILITIES COMMISSION CHECK LIST

THE JANUARY 1 THROUGH FEBRUARY 17, 2020, CLAIMS HAVE BEEN APPROVED FOR PAYMENT BY:

CHAIRMAN

COMMISSION MEMBER

COMMISSION MEMBER

SECRETARY



MEMORANDUM

Date: January 19, 2021
To: Public Utilities Commission
From: Lindy Crawford, Public Utilities General Manager
RE: Transmission & Distribution Pole Replacement – Hwy 65/ Mora Lake Final Project Payment

SUMMARY

The transmission & distribution pole replacement – Hwy 65/ Mora Lake electric project is complete, and DGR is requesting the PUC approve the remaining, final payment for the project and therefore closing out the project. This remaining payment amount is \$55,427.49 and directed to the contractor, Anderson Underground, Inc.

RECOMMENDATIONS

Motion to approve the transmission & distribution pole replacement – Hwy 65/ Mora Lake electric final project payment in the amount of \$55,427.49 to Anderson Underground, Inc. and therefore closing out the project.

Attachments

2020 Hwy 65/ Mora Lake Underbuild Project Application for Payment

PAY ESTIMATE NO. 2

ELECTRIC DISTRIBUTION UNDERBUILD RELOCATION
MORA MUNICIPAL UTILITIES
MORA, MINNESOTA
DGR Project No. 427803

For Period From: 12/19/20 To: 1/20/20
Contractor: ANDERSON UNDERGROUND, INC.
Quote Date: 9/10/2020



Unit No.	Name and Description of Construction Unit	No. of Units	UNIT PRICE				WORK COMPLETED TO DATE (Including this Pay Period)			WORK COMPLETED THIS PERIOD		
			Labor	Material	L & M	Ext. Price L & M	Units Comp.	% Comp.	Value of Comp. Work	Units Comp.	% Comp.	Value of Comp. Work
UD-1/0	Primary cable, 15 kV, 1/0 Sol. Al. (Mft.)	3.880	\$2,500.00	\$55.00	\$2,555.00	\$9,913.40	3.952	102%	\$10,097.36			
UD-4/0	Primary cable, 15 kV, 4/0 Str. Al. (Mft.)	8.910	3,000.00	55.00	3,055.00	27,220.05	9.642	108%	\$29,456.31			
UD-4/0 TPLX	Secondary cable, 600 V, 2-#4/0, 1-#2/0 Str. Al. (Mft.)	0.380	3,500.00	55.00	3,555.00	1,350.90	0.550	145%	\$1,955.25			
UG-(25)	1Ø transformer, 25 kVA (ea.)	4	605.00	225.00	830.00	3,320.00	4	100%	\$3,320.00	4	100%	\$3,320.00
UG3-(45)	3Ø transformer, 45 kVA (ea.)	1	4,500.00	400.00	4,900.00	4,900.00	1	100%	\$4,900.00	1	100%	\$4,900.00
ULR-1	1Ø secondary riser (ea.)	3	1,050.00	200.00	1,250.00	3,750.00	2	67%	\$2,500.00	2	67%	\$2,500.00
UM2-1 (1/0) (F)	1Ø primary riser, fused (ea.)	2	1,600.00	315.00	1,915.00	3,830.00	2	100%	\$3,830.00	2	100%	\$3,830.00
UM2-3 (4/0) (B)	3Ø primary riser, bladed (ea.)	1	3,400.00	825.00	4,225.00	4,225.00	1	100%	\$4,225.00	1	100%	\$4,225.00
UM3-1T(1/0)	Loadbreak elbow, 15 kV, 200 amp w/test point (ea.)	28	425.00	80.00	505.00	14,140.00	22	79%	\$11,110.00	22	79%	\$11,110.00
UM3-3(4/0)	Deadbreak elbow, 15 kV, 600 amp (ea.)	3	425.00	500.00	925.00	2,775.00	3	100%	\$2,775.00	3	100%	\$2,775.00
UM3-4	Insulated cap, 200 amp (ea.)	6	80.00	55.00	135.00	810.00						
UM40-4	Primary junction, 4 point, 200A (ea.)	3	80.00	250.00	330.00	990.00						
UM6-34EA	Elbow arrester (ea.)	5	100.00	175.00	275.00	1,375.00	5	100%	\$1,375.00	5	100%	\$1,375.00
UM6-35PSA	Parking stand arrester (ea.)	1	80.00	350.00	430.00	430.00	1	100%	\$430.00	1	100%	\$430.00
UM14-3S	Neutral-ground connection at splice, 3Ø (ea.)	1	215.00	275.00	490.00	490.00	1	100%	\$490.00	1	100%	\$490.00
UM33-60	3Ø primary sectionalizing assembly (ea.)	3	2,350.00	275.00	2,625.00	7,875.00	2	67%	\$5,250.00	2	67%	\$5,250.00
UM45-1(4/0)	Straight splice, primary 4/0 (ea.)	6	550.00	175.00	725.00	4,350.00	6	100%	\$4,350.00	6	100%	\$4,350.00
UPS-(42)	Padmount switch, 4 bays, 2 gang-operated (ea.)	1	3,500.00	550.00	4,050.00	4,050.00	1	100%	\$4,050.00	1	100%	\$4,050.00
UR5-(1)2P	Bore with conduit, (1)2" (Mft.)	0.630	8,500.00	900.00	9,400.00	5,922.00	0.691	110%	\$6,495.40			
UR5-(2)2P	Bore with conduit, (2)2" (Mft.)	0.120	10,000.00	1,800.00	11,800.00	1,416.00	0.120	100%	\$1,416.00			
UR5-(3)2P	Bore with conduit, (3)2" (Mft.)	1.030	12,000.00	2,700.00	14,700.00	15,141.00	1.298	126%	\$19,080.60			
UR5-(4)2P	Bore with conduit, (4)2" (Mft.)	0.800	15,000.00	3,600.00	18,600.00	14,880.00	0.848	106%	\$15,772.80			
UR6-(24)	Bore without conduit, 24" deep (Mft.)	0.190	8,000.00		8,000.00	1,520.00	0.325	171%	\$2,600.00			
UR6-(42)	Bore without conduit, 42" deep (Mft.)	1.690	8,000.00		8,000.00	13,520.00	1.572	93%	\$12,576.00			
UR-LDS	Lawn damage seeding (Mft.)	0.150	2,500.00	2,750.00	5,250.00	787.50						
IOT	1Ø overhead transformer removal (ea.)	1	850.00		850.00	850.00	1	100%	\$850.00	1	100%	\$850.00
IUGVT	VØ transclosure removal (ea.)	1	750.00		750.00	750.00	1	100%	\$750.00	1	100%	\$750.00
MOB	Mobilization (as req'd)	1	5,000.00		5,000.00	5,000.00	1	100%	\$5,000.00			

TOTAL CONTRACT PRICE: \$155,580.85

TOTAL TO DATE: \$154,654.72

CONTRACT TOTAL

THIS PERIOD: \$50,205.00


SUMMARY

VALUE OF WORK COMPLETED TO DATE \$154,654.72
LESS RETAINAGE.....(0%) \$0.00
TOTAL AMOUNT DUE INCLUDING THIS PAYMENT..... \$154,654.72
LESS ESTIMATES PREVIOUSLY APPROVED.....
 Pay Estimate No. 1..... \$99,227.23
 Pay Estimate No. 2.....
 Pay Estimate No. 3.....
 Pay Estimate No. 4.....
 Pay Estimate No. 5.....
 Pay Estimate No. 6.....
 Pay Estimate No. 7.....
 Pay Estimate No. 8.....
 Pay Estimate No. 9.....
 Pay Estimate No. 10.....
 Pay Estimate No. 11.....
TOTAL AMOUNT DUE THIS ESTIMATE..... \$55,427.49

ORIGINAL CONTRACT PRICE..... \$155,580.85
EXPECTED FINAL CONTRACT COST (w/C.O.s, Additions & Deletions)..... \$154,654.72
LESS TOTAL PAYMENTS, INCLUDING THIS PAYMENT..... \$154,654.72
EXPECTED CONTRACT BALANCE AFTER THIS PAYMENT..... \$0.00
% OF EXPECTED FINAL CONTRACT PRICE PAID, INCL. THIS PAYMENT..... 100%

The undersigned Contractor hereby certifies that payment has been made in full for all labor and materials incorporated in the project to date, in accordance with the terms of the Construction Contract.

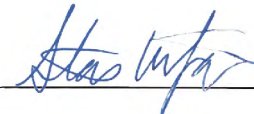
Prepared by ANDERSON UNDERGROUND, INC., Contractor

By  Date 11 FEB 2021

CERTIFICATE

THE AMOUNT OF \$ \$55,427.49 IS APPROVED FOR PAYMENT ACCORDING TO THE TERMS OF THE CONTRACT.

MORA MUNICIPAL UTILITIES, Owner
By _____
Title _____
Date _____

DGR ENGINEERING, Engineer
By 
Date 2-11-2021



MEMORANDUM

Date: February 16, 2021
To: Public Utilities Commission
From: Lindy Crawford, Public Utilities General Manager
RE: Electric Usage Economic Development Incentive

SUMMARY

The PUC will consider implementing an economic development incentive developed by Southern Minnesota Municipal Power Agency (SMMPA) and make recommendations for the City Council's consideration.

BACKGROUND INFORMATION

In October 2018, the SMMPA Board approved a wholesale economic development program aimed at providing incentives to attract new business customers to SMMPA member communities, like Mora, encourage existing business customers to expand, and help ensure businesses do not leave our community. SMMPA's goal is to help every business be as energy efficient as possible and help them be more competitive, thereby helping those businesses grow and prosper in the member communities. The economic development program is in no way intended to diminish SMMPA's commitment to energy efficiency.

Strategic load growth can be beneficial for all MMU electric utility customers. To the extent that it does not require investment in major new generating facilities, the ability to spread fixed costs over more units of energy puts downward pressure on retail rates. By working with SMMPA and offering this incentive, the city would be using an economic development incentive at the wholesale level to help promote this type of strategic load growth at the retail level.

What Type of Electric Utility Customer will Qualify?

- New business customers with a load of 250 kW or greater, or with load that exceeds the demand of the MMU's tenth largest current retail customer.
- Existing business customers adding new incremental connected load of 250 kW or greater, or adding load that exceeds the demand of the MMU's tenth largest current retail customer.
- Existing business customers in economic distress that have legitimate opportunities to move operations out of the MMU's service territory and have a total load of 1,000 kW or that are one of the member's ten largest customers.

What are the Incentives?

- SMMPA will calculate an economic development credit to be paid to MMU based on the energy usage of the qualifying business in the member community.
- For incremental load, the credit only applies to the additional energy associated with the business expansion.

Year 1 - \$0.0192 per kWh

Year 2 - \$0.0096 per kWh
Year 3 - \$0.0048 per kWh
Year 4 - \$0.0024 per kWh
Year 5 - \$0.0012 per kWh
Year 6 - No credit beginning in Year 6

What Other Conditions Must Electric Utility Customers Meet?

- The business must have received no less than \$25,000 in local, county, State of Minnesota and/or federal financial assistance for economic development or economic stimulus.
 - Business customers facing economic distress must have received at least \$50,000 in economic development assistance within the 24 months prior to applying for this rate.
- The business must meet all conditions set forth by the member city for local economic development (refer to City of Mora Business Subsidy Policy).
- Businesses cannot be transferring load from a different SMMPA member.
- The business must review the energy efficiency program opportunities available from MMU.

How Could Wholesale Credit from SMMPA be Passed on to Qualifying MMU Customers?

If implemented, the incentive program could mirror the SMMPA wholesale program as follows:

- 100% of the SMMPA Economic Development Credit will flow through to Mora's participating business customers.
- The full amount of the credit must flow through to the participating businesses under economic distress.

The Mora EDA reviewed the proposed economic development incentive at their February 2, 2021 meeting and was unanimously supportive of the city council implementing the program, and encourages the PUC to also support the incentive.

RECOMMENDATION

Consider the economic development incentive developed by SMMPA. Make a recommendation to the City Council.

Attachments

None



MEMORANDUM

Date: February 16, 2021
To: Mayor and City Council
From: Lindy Crawford, Public Utilities General Manager
RE: FR/Safety Clothing Policy Statement

SUMMARY

The PUC will review and consider a policy statement for the electric department regarding FR/safety clothing.

BACKGROUND INFORMATION

As the electric department employees gain more knowledge and ability to conduct “hot work”, FR and safety clothing is required. For consistency and fairness, staff is requesting the PUC adopt a policy statement to be included into the personnel policy to define what will be provided by MMU.

OPTIONS & IMPACTS

1. Adopt the proposed policy statement as presented or amended. FR/safety clothing has been budgeted for in the 2021 electric department budget.
2. Reject the proposed policy statement and provide direction to staff.

RECOMMENDATIONS

Motion to amend the personnel policy Section 1830.5 Safety Equipment to include the FR/Safety Clothing for the Electric Department policy as presented.

Attachments

Proposed FR/Safety Clothing Policy

Policy Statement

A Policy of the Joint City/Utilities Personnel Policy Regarding FR/Safety Clothing for the Electric Department

Section 1. Section 1830.5 Safety Equipment is hereby amended to include the FR/Safety Clothing for the Electric Department policy.

1830.5 (B) FR/Safety Clothing for the Electric Department. All FR clothing provided by the employer or approved by the employer must be worn by electric department employees while performing hot work duties.

(C) All FR and safety clothing styles and purchase decisions shall be made by the Public Works Director or General Manager. FR clothing shall not be replaced by the employer if the employee has improperly used the clothing (i.e. grease and oil stains).

(D) Items not listed within this policy are not provided by the employer. If the employee desires a specific item that is not listed within the policy the employee shall be responsible for purchasing such item(s) and shall not be reimbursed by the employer unless otherwise specified in the collective bargaining unit contract.

(E) The employer shall initially purchase the following for electric department employees which are required to complete hot work as part of their essential job duties:

- a. FR Pants (5 pairs)
- b. FR Long sleeve shirt (5 shirts)
- c. FR Short sleeve shirt (5 shirts)
- d. FR Bibs (1 set)
- e. Safety vest (1 vest)
- f. FR Summer Jacket (1 jacket)
- g. FR Winter Jacket (1 jacket)
- i. FR Vests and FR jackets will be replaced every other year.

(F) The employer shall purchase the following for electric department employees which are required to complete hot work as part of their essential job duties:

- a. FR Pants (3 pairs)
- b. FR Long sleeve shirt (3 shirts)
- c. FR Short sleeve shirt (3 shirts)

(G) Annual purchases shall be completed once per year, commencing one year after the initial purchase.

(H) The employer shall provide the following safety items to electric department employees:

- a. Hard hats
- b. Safety vest
- c. Rain jacket

- d. General work gloves; provided once per year

Section 5. Effective Date. This policy shall become effective upon the date of adoption by the Public Utilities Commission.

This policy adopted by the Public Utilities Commission this 16th day of 2021.

Greg Ardner, Chair

ATTEST:

Lindy Crawford, Public Utilities General Manager

Utility Billing Monthly Report

Calendar Year 2021

Description	As of 1/31/2021	As of 2/28/2021	As of 3/31/2021	As of 4/30/2021	As of 5/31/2021	As of 6/30/2021	As of 7/31/2021	As of 8/31/2021	As of 9/30/2021	As of 10/31/2021	As of 11/30/2021	As of 12/31/2021
Total Account Balances	\$ 705,463.87											
Current Period	\$ 550,107.03											
1 Period Overdue	\$ 29,860.88											
2 Periods Overdue	\$ 8,883.94											
3 Periods Overdue	\$ 116,610.92											
Total Penalty Balances on Accounts	\$ 8,647.92											
Past Due/Disconnection Notices Mailed (customer 30 days or more past due and missed payment on arrangements) *	55											
Utility Disconnects	2											
Missed Payments on Payment Agreement	2											
No Response to Past Due/Disc Notice/Door Tag	0											

* Does not include Quamba residents and water only accounts.

COMMENTS:

Credit balance for '3 Periods Overdue' is due to pre-payment on accounts, energy assistance, and a solar connection credits.

Monthly Utility Account Adjustments Report
For Adjustments \$50.00 or higher

DATE	SERVICE	QTY	AMOUNT	NOTES
01/2021				
1/11/2021	Penalties		-\$139.23	Residential Services Inc. requested and received removal of penalties for one time only; haven't paid late before and signed up for paperless billing to avoid future late payments.
1/15/2021	Elec Heat Rural		-\$535.75	Peggy & Marty Carlson had a credit from their solar power in the amount of \$535.74 for their residential account; issued a check for their year-end credit.
1/15/2021	Elec Com CL3		-\$770.94	J Martin Carlson Trust had a credit from their solar power in the amount of \$770.94 for their commercial account; issued a check for their year-end credit.