



City of Mora
Kanabec County, Minnesota
Meeting Agenda
Public Utilities Commission

Mora City Hall
101 Lake St. S
Mora, MN 55051

Tuesday, July 18, 2023

3:00 PM

Mora City Hall

- 1. Call to Order / Pledge of Allegiance**
- 2. Roll Call**
- 3. Adopt Agenda** *(No item of business shall be considered unless it appears on the agenda for the meeting. Council members may add items to the agenda prior to adoption of the agenda.)*
- 4. Consent Agenda** *(Those items listed under Consent Agenda are considered to be routine by the City Council and will be acted upon by one motion under this agenda item. There will be no separate discussion of these items, unless a Council Member so requests, in which event, the item will be removed from the consent agenda and considered immediately after the adoption of the consent agenda.)*
 - a. *Meeting Minutes – June 2023*
 - b. *Claims – June 2023*
- 5. Open Forum** *(Individuals may address the council about any item not contained on the regular agenda. There is a maximum of fifteen (15) minutes set aside for open forum. A maximum of three (3) minutes is allotted per person. The City Council will take no official action on items discussed at the forum, with the exception of referral to staff for future report.)*
- 6. Special Business**
 - a. Becky Fuhol – 606 W Forest Avenue Sewer Line
- 7. Public Hearing**
 - a. Certification of Unpaid Utilities
- 8. New Business**
 - a. Water Tower Maintenance Agreement - SEH
- 9. Old Business**
 - a. Annual Financial Audit Report Summary
- 10. Communications**
 - a. Sanitary Sewer Quarterly Report
 - b. Electric Vehicle Charging Station Quarterly Report
 - c. Utility Billing Quarterly Report
 - d. Utility Billing Adjustment Report
- 11. Reports**
 - a. Public Utilities General Manager
 - b. Public Works Director
 - c. Commissioner Heggernes
 - d. Commissioner Chmiel
 - e. Commissioner Christianson
 - f. Commissioner Baldwin
 - g. Chair Ardner
- 12. Adjournment**

Pursuant to due call and notice thereof, Commissioner Chair Ardner called to order the regular meeting of the Mora Public Utilities Commission at 3:00PM on Monday, June 20, 2023, in the City Hall council chambers.

2. **Roll Call:** Present: Commissioners, Greg Ardner, Brett Baldwin, Dave Chmiel, Joe Heggernes and Ryan Christianson
Staff Present: Public Utilities General Manager Glenn Anderson, Administrative Service Director Natasha Segelstrom, and Public Works Director Joe Kohlgraf.
3. **Adopt Agenda:** MOTION made by Chmiel, seconded by Heggernes, and unanimously carried by the PUC to approve the agenda as presented.
4. **Consent Agenda:** MOTION made by Chmiel, seconded by Christianson, and unanimously carried to approve the consent agenda as presented.
 - a. **Meeting Minutes – May 15, 2023**
 - b. **May 2023 Claims**
5. **Open Forum:** No one spoke at open forum.
6. **Special Business:** There was no special business.
7. **New Business:**
 - a. **207/213 Maple Ave W, Don Farrell:** Kohlgraf explained an issue that was presented by the homeowner Don Farrell with his shared sewer line and the garage that had been built on top of it. There was no recommended action at this time and that access would be available with the installation of the Outlet Pipe and construction of Maple Ave
8. **Old Business**
 - a. **Pole Replacement Payment Request #3:** The PUC approved final payment (payment #3) of \$161,461.81 to Highline Construction, Inc. for electric distribution improvements, overhead pole replacement and a 5% retainage held. MOTION made by Christianson, seconded by Heggernes, and unanimously carried to approve the payment of \$161,461.81 to Highline Construction, Inc.
9. **Communications:**
 - a. None.
10. **Reports:**
 - a. **Public Utilities General Manager:** Provided an update that the SMMPA meeting would be held in Mora on July 12th and that Mark Mitchell would provide an update to the PUC later that day at a Work Session. This would provide information on EPA regulations and the impact this would have on the electric utility. Anderson stated he would be in attendance to the League of Minnesota Cities Annual Conference.
 - b. **Public Works Director:** Stated that MMU would be posting for a Water/Wastewater Operator position in the upcoming weeks along with the journeyman line worker. Kohlgraf recapped on the line maintenance and NE/NW feeder conversion.
 - c. **Commissioner Heggernes:** Nothing new to report.

- d. **Commissioner Chmiel:** Asked methods used for advertisement and the local newspaper. Kohlgraf explained the most recent hires were recruited from the newspaper.
- e. **Commissioner Baldwin:** Nothing new to report.
- f. **Commissioner Christianson:** Nothing new to report.
- g. **Chairperson Ardner:** Received a phone call from a community member that had been upset with the landfill generator.

11. Adjournment: MOTION made by Heggernes, seconded by Baldwin, and unanimously carried to adjourn at 3:25PM.

Chair

Secretary

DRAFT

CITY OF MORA
CHECK LIST-PUC

CHECK #	Search Name	Fund Descr	Dept Descr	Last Dim Descr	Comments	Amount
001414 NEXIO - COMPLETE MERCHANT SOLUTIONS						
001414	NEXIO - COMPLETE ME	ELECTRIC FUN	ELECTRIC ADMINIST	Payment Processing E	CREDIT CARD PYMT PROCESSI	\$390.00
001414	NEXIO - COMPLETE ME	WATER FUND	WATER ADMINISTR	Payment Processing E	CREDIT CARD PYMT PROCESSI	\$195.00
001414	NEXIO - COMPLETE ME	SEWER FUND	SEWER ADMINISTR	Payment Processing E	CREDIT CARD PYMT PROCESSI	\$195.00
						\$780.00
001415 MORA MUNICIPAL UTILITIES						
001415	MORA MUNICIPAL UTILI	ELECTRIC FUN	GENERATION & PO	Water	UTILITIES	\$80.81
001415	MORA MUNICIPAL UTILI	ELECTRIC FUN	GENERATION & PO	Storm Water	UTILITIES	\$19.77
001415	MORA MUNICIPAL UTILI	ELECTRIC FUN	GENERATION & PO	Sewer	UTILITIES	\$24.46
001415	MORA MUNICIPAL UTILI	WATER FUND	WATER SUPPLY	Electricity	UTILITIES	\$1,195.58
001415	MORA MUNICIPAL UTILI	WATER FUND	WATER SUPPLY	Storm Water	UTILITIES	\$24.52
001415	MORA MUNICIPAL UTILI	WATER FUND	WATER TREATMENT	Storm Water	UTILITIES	\$12.26
001415	MORA MUNICIPAL UTILI	WATER FUND	WATER TREATMENT	Electricity	UTILITIES	\$1,123.90
001415	MORA MUNICIPAL UTILI	WATER FUND	WATER DISTRIBUTI	Electricity	UTILITIES	\$78.30
001415	MORA MUNICIPAL UTILI	WATER FUND	WATER DISTRIBUTI	Storm Water	UTILITIES	\$13.69
001415	MORA MUNICIPAL UTILI	SEWER FUND	SEWER LIFT STATIO	Electricity	UTILITIES	\$1,528.44
001415	MORA MUNICIPAL UTILI	SEWER FUND	SEWER LIFT STATIO	Storm Water	UTILITIES	\$12.26
001415	MORA MUNICIPAL UTILI	SEWER FUND	WASTEWATER TREA	Electricity	UTILITIES	\$4,633.94
001415	MORA MUNICIPAL UTILI	SEWER FUND	WASTEWATER TREA	Storm Water	UTILITIES	\$25.23
001415	MORA MUNICIPAL UTILI	SEWER FUND	WASTEWATER TREA	Water	UTILITIES	\$80.96
						\$8,854.12
001416 ONLINE COLLECTIONS						
001416	ONLINE COLLECTIONS	ELECTRIC FUN	ELECTRIC ADMINIST	Cust UB/Collection	NEW UB CUSTOMER CREDIT C	\$71.44
						\$71.44
001418 MN DEPT OF REVENUE						
001418	MN DEPT OF REVENUE	ELECTRIC FUN		Sales Tax Payable	SALES & USE TAX PYMT - MAY	\$27,905.00
001418	MN DEPT OF REVENUE	ELECTRIC FUN	GENERATION & PO	Garbage Removal	SALES & USE TAX PYMT - MAY	\$6.00
001418	MN DEPT OF REVENUE	ELECTRIC FUN	GENERATION & PO	Landfill Gen Exp	SALES & USE TAX PYMT - MAY	\$1.00
001418	MN DEPT OF REVENUE	ELECTRIC FUN	GENERATION & PO	Cleaning Supplies	SALES & USE TAX PYMT - MAY	\$1.00
001418	MN DEPT OF REVENUE	ELECTRIC FUN	GENERATION & PO	Repair/Maint - Bldg &	SALES & USE TAX PYMT - MAY	\$2.00
001418	MN DEPT OF REVENUE	ELECTRIC FUN	GENERATION & PO	Other Operating Suppl	SALES & USE TAX PYMT - MAY	\$2.00
001418	MN DEPT OF REVENUE	ELECTRIC FUN	ELECTRIC DISTRIBU	Maint of Substation E	SALES & USE TAX PYMT - MAY	\$4.00
001418	MN DEPT OF REVENUE	ELECTRIC FUN	ELECTRIC DISTRIBU	Maint of Overhead Lin	SALES & USE TAX PYMT - MAY	\$1.00
001418	MN DEPT OF REVENUE	ELECTRIC FUN	ELECTRIC ADMINIST	Cust UB/Collection	SALES & USE TAX PYMT - MAY	\$12.00
001418	MN DEPT OF REVENUE	ELECTRIC FUN	ELECTRIC ADMINIST	Office Supplies	SALES & USE TAX PYMT - MAY	\$10.00
001418	MN DEPT OF REVENUE	ELECTRIC FUN	ELECTRIC ADMINIST	Other Operating Suppl	SALES & USE TAX PYMT - MAY	\$3.00
001418	MN DEPT OF REVENUE	ELECTRIC FUN	ELECTRIC ADMINIST	Telephone	SALES & USE TAX PYMT - MAY	\$14.00
001418	MN DEPT OF REVENUE	WATER FUND		Sales Tax Payable	SALES & USE TAX PYMT - MAY	\$1,082.00
						\$29,043.00
001420 PAYLIANCE						
001420	PAYLIANCE	ELECTRIC FUN	ELECTRIC ADMINIST	Payment Processing E	E-CHECK PYMT PROCESSING F	\$54.70
001420	PAYLIANCE	WATER FUND	WATER ADMINISTR	Payment Processing E	E-CHECK PYMT PROCESSING F	\$27.35
001420	PAYLIANCE	SEWER FUND	SEWER ADMINISTR	Payment Processing E	E-CHECK PYMT PROCESSING F	\$27.35
						\$109.40
001421 SMMPA						
001421	SMMPA	ELECTRIC FUN		Accounts Payable	POWER PURCHASED	\$370,950.20
						\$370,950.20
001423 NEIGHBORHOOD NATIONAL BANK						
001423	NEIGHBORHOOD NATIO	ELECTRIC FUN	ELECTRIC ADMINIST	Bad Debts/NSF Check	MONTHLY RETURNED CHECK	\$10.00

**CITY OF MORA
CHECK LIST-PUC**

CHECK #	Search Name	Fund Descr	Dept Descr	Last Dim Descr	Comments	Amount
001423	NEIGHBORHOOD NATIONAL BANK					\$10.00
060361	MN DEPT OF COMMERCE-IND ASSMTS					
060361	MN DEPT OF COMMERCE	ELECTRIC FUN	GENERATION & PO	Miscellaneous	1ST QTR FY '24 IND ASSMTS -	\$262.12
060361	MN DEPT OF COMMERCE	ELECTRIC FUN	ELECTRIC ADMINIST	Energy Conservation	1ST QTR FY '24 IND ASSMTS -	\$646.95
060361	MN DEPT OF COMMERCE-IND ASSMTS					\$909.07
060362	MN MUNICIPAL UTILITIES ASSN					
060362	MN MUNICIPAL UTILITI	ELECTRIC FUN	ELECTRIC ADMINIST	Meetings, Training, &	EMERGENCY PREPAREDNESS C	\$360.00
060362	MN MUNICIPAL UTILITIES ASSN					\$360.00
060363	MPOWER TECHNOLOGIES, INC.					
060363	MPOWER TECHNOLOGI	ELECTRIC FUN	ELECTRIC ADMINIST	Meetings, Training, &	GIS CONFERENCE - J BLISS	\$1,395.00
060363	MPOWER TECHNOLOGIES, INC.					\$1,395.00
060364	OXYGEN SERVICE CO, INC					
060364	OXYGEN SERVICE CO, I	ELECTRIC FUN	GENERATION & PO	Landfill Gen Exp	5 YEAR CYLINDER LEASE AGR	\$334.00
060364	OXYGEN SERVICE CO, I	ELECTRIC FUN	GENERATION & PO	Miscellaneous	5 YEAR CYLINDER LEASE AGR	\$668.00
060364	OXYGEN SERVICE CO, I	ELECTRIC FUN	ELECTRIC DISTRIBU	Miscellaneous	5 YEAR CYLINDER LEASE AGR	\$334.00
060364	OXYGEN SERVICE CO, INC					\$1,336.00
060369	US BANK					
060369	US BANK	WATER FUND	WATER ADMINISTR	Interest Expense	BOND SERIES 2015C INTERES	\$1,592.33
060369	US BANK	SEWER FUND	SEWER ADMINISTR	Interest Expense	BOND SERIES 2015C INTERES	\$1,329.61
060369	US BANK					\$2,921.94
060371	ANDRES, AUSTIN					
060371	ANDRES, AUSTIN	ELECTRIC FUN		Undistributed Receipts	REFUND OVERPYMT - 501 N W	\$195.88
060371	ANDRES, AUSTIN					\$195.88
060373	APMAN, ELIZABETH					
060373	APMAN, ELIZABETH	ELECTRIC FUN		Undistributed Receipts	REFUND OVERPYMT - 311 RIV	\$119.51
060373	APMAN, ELIZABETH					\$119.51
060381	DEBUERE, DARREN					
060381	DEBUERE, DARREN	ELECTRIC FUN		Undistributed Receipts	REFUND DEPOSIT - 431 W CE	\$197.34
060381	DEBUERE, DARREN					\$197.34
060382	DIESSNER, SHARON					
060382	DIESSNER, SHARON	ELECTRIC FUN		Undistributed Receipts	REFUND OVERPYMT - 518 N W	\$142.69
060382	DIESSNER, SHARON					\$142.69
060385	HIGHLINE CONSTRUCTION INC					
060385	HIGHLINE CONSTRUCTI	ELECTRIC FUN		Fixed Assets	POLE REPLACEMENT PROJECT	\$161,461.81
060385	HIGHLINE CONSTRUCTION INC					\$161,461.81
060392	PEARSON, STEVE					
060392	PEARSON, STEVE	ELECTRIC FUN		Undistributed Receipts	REFUND OVERPYMT - 705 BLU	\$26.72
060392	PEARSON, STEVE					\$26.72
060395	ROCON PAVING					
060395	ROCON PAVING	WATER FUND	WATER DISTRIBUTI	Repair/Maint - Bldg &	PATCH W MAPLE & 3RD ST WA	\$4,000.00
060395	ROCON PAVING	SEWER FUND	SEWER COLLECTION	Repair/Maint - Bldg &	PATCH SUMMIT & OVERLAY -	\$4,600.00
060395	ROCON PAVING					\$8,600.00
060398	TEST-RIGHT, LLC					
060398	TEST-RIGHT, LLC	ELECTRIC FUN	ELECTRIC DISTRIBU	Misc Distribution Exp	GLOVE TESTING	\$132.00

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CHECK LIST-PUC**

CHECK #	Search Name	Fund Descr	Dept Descr	Last Dim Descr	Comments	Amount
060398	TEST-RIGHT, LLC					\$132.00
060399	THOMPSON, DYLAN					
060399	THOMPSON, DYLAN	ELECTRIC FUN		Undistributed Receipts	REFUND DEPOSIT - 945 WALN	\$62.23
060399	THOMPSON, DYLAN					\$62.23
060406	AMAZON CAPITAL SERVICES					
060406	AMAZON CAPITAL SERV	SEWER FUND	SEWER ADMINISTR	Office Supplies	PRINTER INK	\$204.58
060406	AMAZON CAPITAL SERVICES					\$204.58
060417	MN DEPT OF HEALTH-WATER FEE					
060417	MN DEPT OF HEALTH-W	WATER FUND		State Water Fee	WATER CONNECTION FEES	\$2,942.00
060417	MN DEPT OF HEALTH-WATER FEE					\$2,942.00
060418	MPOWER TECHNOLOGIES, INC.					
060418	MPOWER TECHNOLOGI	ELECTRIC FUN	ELECTRIC DISTRIBU	Maint of GIS	GIS SUPPORT, REVIEW MAPS,	\$3,615.00
060418	MPOWER TECHNOLOGIES, INC.					\$3,615.00
060423	TOTAL CONTROL SYSTEMS, INC.					
060423	TOTAL CONTROL SYSTE	SEWER FUND	QUAMBA COLLECTI	Professional Services -	QUAMBA INTERNET SERVICE -	\$135.00
060423	TOTAL CONTROL SYSTEMS, INC.					\$135.00
060424	CENTURYLINK					
060424	CENTURYLINK	SEWER FUND	SEWER ADMINISTR	Telephone	WWTP PHONE	\$127.41
060424	CENTURYLINK					\$127.41
060426	MORA MUNICIPAL UTILITIES					
060426	MORA MUNICIPAL UTILI	ELECTRIC FUN		Undistributed Receipts	TRANSFER G GASLIN DEPOSIT	\$287.17
060426	MORA MUNICIPAL UTILITIES					\$287.17
060427	NEONLINK LLC					
060427	NEONLINK LLC	ELECTRIC FUN	ELECTRIC ADMINIST	Payment Processing E	PAYMENT PROCESSING	\$158.60
060427	NEONLINK LLC	WATER FUND	WATER ADMINISTR	Payment Processing E	PAYMENT PROCESSING	\$79.30
060427	NEONLINK LLC	SEWER FUND	SEWER ADMINISTR	Payment Processing E	PAYMENT PROCESSING	\$79.30
060427	NEONLINK LLC					\$317.20
060431	KODIAK POWER SYSTEMS, INC					
060431	KODIAK POWER SYSTE	WATER FUND	WATER SUPPLY	Professional Services -	GENERATOR INSP W/ FLUID C	\$1,782.00
060431	KODIAK POWER SYSTE	WATER FUND	WATER TREATMENT	Professional Services -	GENERATOR INSP W/ FLUID C	\$789.00
060431	KODIAK POWER SYSTE	SEWER FUND	QUAMBA COLLECTI	Professional Services -	GENERATOR INSP W/ FLUID C	\$789.00
060431	KODIAK POWER SYSTE	SEWER FUND	SEWER LIFT STATIO	Professional Services -	GENERATOR INSP W/ FLUID C	\$1,562.00
060431	KODIAK POWER SYSTE	SEWER FUND	WASTEWATER TREA	Professional Services -	GENERATOR INSP W/ FLUID C	\$1,774.00
060431	KODIAK POWER SYSTEMS, INC					\$6,696.00
060434	MN PUBLIC FACILITIES AUTHORITY					
060434	MN PUBLIC FACILITIES	WATER FUND		Bonds Payable	WTP BOND PRINCIPAL - MPFA-	-\$81,000.00
060434	MN PUBLIC FACILITIES	WATER FUND		Bonds Payable	WTP BOND PRINCIPAL - MPFA-	\$81,000.00
060434	MN PUBLIC FACILITIES	WATER FUND	WATER ADMINISTR	Interest Expense	WTP BOND INTEREST - MPFA-	-\$6,451.83
060434	MN PUBLIC FACILITIES	WATER FUND	WATER ADMINISTR	Interest Expense	WTP BOND INTEREST - MPFA-	\$6,451.83
060434	MN PUBLIC FACILITIES	SEWER FUND		Bonds Payable	WWTP BOND PRINCIPAL - MPF	-\$164,000.00
060434	MN PUBLIC FACILITIES	SEWER FUND		Bonds Payable	WWTP BOND PRINCIPAL - MPF	\$164,000.00
060434	MN PUBLIC FACILITIES	SEWER FUND	SEWER ADMINISTR	Interest Expense	WWTP BOND INTEREST - MPF	-\$11,305.00
060434	MN PUBLIC FACILITIES	SEWER FUND	SEWER ADMINISTR	Interest Expense	WWTP BOND INTEREST - MPF	\$11,305.00
060434	MN PUBLIC FACILITIES AUTHORITY					\$0.00
060439	LEAGUE OF MN CITIES INS TRUST WC					

**CITY OF MORA
CHECK LIST-PUC**

CHECK #	Search Name	Fund Descr	Dept Descr	Last Dim Descr	Comments	Amount
060439	LEAGUE OF MN CITIES I	ELECTRIC FUN	GENERATION & PO	Workers Comp Insura	2022 WORK COMP INSURANCE	\$212.69
060439	LEAGUE OF MN CITIES I	ELECTRIC FUN	LANDFILL GENERATI	Workers Comp Insura	2022 WORK COMP INSURANCE	\$167.90
060439	LEAGUE OF MN CITIES I	ELECTRIC FUN	ELECTRIC DISTRIBU	Workers Comp Insura	2022 WORK COMP INSURANCE	\$388.58
060439	LEAGUE OF MN CITIES I	ELECTRIC FUN	ELECTRIC ADMINIST	Workers Comp Insura	2022 WORK COMP INSURANCE	\$275.10
060439	LEAGUE OF MN CITIES I	WATER FUND	WATER SUPPLY	Workers Comp Insura	2022 WORK COMP INSURANCE	\$12.81
060439	LEAGUE OF MN CITIES I	WATER FUND	WATER TREATMENT	Workers Comp Insura	2022 WORK COMP INSURANCE	\$104.95
060439	LEAGUE OF MN CITIES I	WATER FUND	WATER DISTRIBUTI	Workers Comp Insura	2022 WORK COMP INSURANCE	\$57.97
060439	LEAGUE OF MN CITIES I	WATER FUND	WATER ADMINISTR	Workers Comp Insura	2022 WORK COMP INSURANCE	\$138.61
060439	LEAGUE OF MN CITIES I	SEWER FUND	SEWER COLLECTION	Workers Comp Insura	2022 WORK COMP INSURANCE	\$28.92
060439	LEAGUE OF MN CITIES I	SEWER FUND	QUAMBA COLLECTI	Workers Comp Insura	2022 WORK COMP INSURANCE	\$5.29
060439	LEAGUE OF MN CITIES I	SEWER FUND	SEWER LIFT STATIO	Workers Comp Insura	2022 WORK COMP INSURANCE	\$14.11
060439	LEAGUE OF MN CITIES I	SEWER FUND	WASTEWATER TREA	Workers Comp Insura	2022 WORK COMP INSURANCE	\$281.39
060439	LEAGUE OF MN CITIES I	SEWER FUND	SEWER ADMINISTR	Workers Comp Insura	2022 WORK COMP INSURANCE	\$137.55
060439 LEAGUE OF MN CITIES INS TRUST WC						\$1,825.87
060441 CARDMEMBER SERVICE						
060441	CARDMEMBER SERVICE	ELECTRIC FUN	ELECTRIC ADMINIST	Meetings, Training, &	KOHLGRAF/G ANDERSON MMU	\$1,210.00
060441	CARDMEMBER SERVICE	SEWER FUND	WASTEWATER TREA	Repair/Maint - Bldg &	WWTP TRACTOR RPR PARTS -	\$315.68
060441 CARDMEMBER SERVICE						\$1,525.68
060446 MN PUBLIC FACILITIES AUTHORITY						
060446	MN PUBLIC FACILITIES	WATER FUND		Bonds Payable	WTP BOND PRINCIPAL - MPFA-	\$81,000.00
060446	MN PUBLIC FACILITIES	WATER FUND	WATER ADMINISTR	Interest Expense	WTP BOND INTEREST - MPFA-	\$6,451.83
060446	MN PUBLIC FACILITIES	SEWER FUND		Bonds Payable	WWTP BOND PRINCIPAL - MPF	\$164,000.00
060446	MN PUBLIC FACILITIES	SEWER FUND	SEWER ADMINISTR	Interest Expense	WWTP BOND INTEREST - MPF	\$11,305.00
060446 MN PUBLIC FACILITIES AUTHORITY						\$262,756.83
060449 VERIZON WIRELESS						
060449	VERIZON WIRELESS	ELECTRIC FUN	ELECTRIC ADMINIST	Telephone	CELL/IPAD	\$191.48
060449	VERIZON WIRELESS	WATER FUND	WATER ADMINISTR	Telephone	CELL/IPAD	\$53.21
060449	VERIZON WIRELESS	SEWER FUND	SEWER ADMINISTR	Telephone	CELL/IPAD	\$84.22
060449 VERIZON WIRELESS						\$328.91
060453 ACE HARDWARE						
060453	ACE HARDWARE	ELECTRIC FUN	GENERATION & PO	Small Tools & Equipm	UTIL BLADES	\$14.99
060453	ACE HARDWARE	ELECTRIC FUN	ELECTRIC DISTRIBU	Maint of Substation E	SUBST KEYS	\$4.80
060453	ACE HARDWARE	ELECTRIC FUN	ELECTRIC DISTRIBU	Maint of Underground	LOCATOR BATTERIES	\$19.99
060453	ACE HARDWARE	WATER FUND	WATER DISTRIBUTI	Repair/Maint - Bldg &	LOCATOR BATTERIES	\$36.99
060453	ACE HARDWARE	WATER FUND	WATER DISTRIBUTI	Repair/Maint - Bldg &	HYDRANT PAINT SUPPLIES	\$26.28
060453	ACE HARDWARE	WATER FUND	WATER DISTRIBUTI	Repair/Maint - Bldg &	WATER LINE BALL VALVES	\$39.98
060453	ACE HARDWARE	SEWER FUND	WASTEWATER TREA	Repair/Maint - Bldg &	BATHROOM RPR PARTS	\$14.57
060453 ACE HARDWARE						\$157.60
060455 ARAMARK						
060455	ARAMARK	SEWER FUND	WASTEWATER TREA	Other Operating Suppl	WWTP RUGS	\$118.72
060455 ARAMARK						\$118.72
060456 AUTO VALUE MORA						
060456	AUTO VALUE MORA	ELECTRIC FUN	GENERATION & PO	Maint of Gen Equip	RADIATOR BEARING GREASE	\$13.78
060456	AUTO VALUE MORA	ELECTRIC FUN	ELECTRIC DISTRIBU	Truck Expense	TRUCK RPR SUPPLIES	\$143.26
060456	AUTO VALUE MORA	SEWER FUND	SEWER COLLECTION	Repair/Maint - Bldg &	DOOLITTLE CAMERA GLASS	\$7.49
060456	AUTO VALUE MORA	SEWER FUND	SEWER COLLECTION	Repair/Maint - Bldg &	TRUCK STEERING RPR SUPPLI	\$915.90
060456	AUTO VALUE MORA	SEWER FUND	WASTEWATER TREA	Lubricants & Additives	TRACTOR HUB LUBE	\$25.77
060456 AUTO VALUE MORA						\$1,106.20

CITY OF MORA
CHECK LIST-PUC

CHECK #	Search Name	Fund Descr	Dept Descr	Last Dim Descr	Comments	Amount
060458 BORDER STATES ELECTRIC						
060458	BORDER STATES ELECT	ELECTRIC FUN	ELECTRIC DISTRIBU	Small Tools & Equipm	LIFT HARNESS FOR MOVING E	\$7,744.22
060458	BORDER STATES ELECT	ELECTRIC FUN	ELECTRIC DISTRIBU	Maint of Overhead Lin	OH INSULATOR CLEVIS & SPO	\$292.44
060458	BORDER STATES ELECT	ELECTRIC FUN	ELECTRIC DISTRIBU	Small Tools & Equipm	DISTR TOOLS	\$1,255.27
060458	BORDER STATES ELECT	ELECTRIC FUN	ELECTRIC DISTRIBU	Maint of Overhead Lin	OH POLE CROSSARMS	\$3,173.82
060458	BORDER STATES ELECT	ELECTRIC FUN	ELECTRIC DISTRIBU	Maint of Meters	METER TESTING - CHAPMAN	\$1,050.00
060458 BORDER STATES ELECTRIC						\$13,515.75
060460 CINTAS						
060460	CINTAS	ELECTRIC FUN	GENERATION & PO	Other Operating Suppl	MATS, MOPS	\$53.69
060460 CINTAS						\$53.69
060462 CUSTOM TRUCK ONE SOURCE, LP						
060462	CUSTOM TRUCK ONE S	ELECTRIC FUN	ELECTRIC DISTRIBU	Truck Expense	BUCKET TRUCK RPR & PARTS	\$708.75
060462 CUSTOM TRUCK ONE SOURCE, LP						\$708.75
060463 DGR ENGINEERING						
060463	DGR ENGINEERING	ELECTRIC FUN	ELECTRIC DISTRIBU	Engineering	2021 POLE REPLACEMENT	\$545.00
060463	DGR ENGINEERING	ELECTRIC FUN	ELECTRIC ADMINIST	Professional Services -	ELECTRIC UPGRADE GRANT A	\$1,101.00
060463 DGR ENGINEERING						\$1,646.00
060465 EAST CENTRAL ENERGY-ECE SERV						
060465	EAST CENTRAL ENERGY	ELECTRIC FUN	ELECTRIC DISTRIBU	ECE Services	LABOR & EQUIPMENT-JUNE	\$1,156.06
060465	EAST CENTRAL ENERGY	ELECTRIC FUN	ELECTRIC DISTRIBU	ECE Services	TOLL FREE CHARGES-MAY	\$0.10
060465	EAST CENTRAL ENERGY	ELECTRIC FUN	ELECTRIC DISTRIBU	ECE Services	DISPATCH SERVICES-JUNE	\$192.86
060465 EAST CENTRAL ENERGY-ECE SERV						\$1,349.02
060466 EAST CENTRAL ENERGY-ELECT						
060466	EAST CENTRAL ENERGY	SEWER FUND	SEWER LIFT STATIO	Electricity	ELECTRICITY	\$116.15
060466 EAST CENTRAL ENERGY-ELECT						\$116.15
060468 EIDE CHRYSLER PINE CITY						
060468	EIDE CHRYSLER PINE CI	ELECTRIC FUN	ELECTRIC DISTRIBU	Truck Expense	BUCKET TRUCK AC REPAIR	\$2,232.91
060468 EIDE CHRYSLER PINE CITY						\$2,232.91
060469 ENGINEERING UNLIMITED, INC						
060469	ENGINEERING UNLIMIT	ELECTRIC FUN	ELECTRIC DISTRIBU	Misc Distribution Exp	PADLOCKS FOR DISTR BOXES	\$609.53
060469 ENGINEERING UNLIMITED, INC						\$609.53
060471 FERGUSON ENT POLLARDWATER						
060471	FERGUSON ENT POLLAR	WATER FUND	WATER DISTRIBUTI	Repair/Maint - Bldg &	NITRILE GLOVES	\$86.50
060471 FERGUSON ENT POLLARDWATER						\$86.50
060472 FLEXIBLE PIPE TOOLS & EQUIPMENT						
060472	FLEXIBLE PIPE TOOLS &	SEWER FUND	SEWER COLLECTION	Repair/Maint - Bldg &	SEWER JETTER SCREENS	\$197.90
060472 FLEXIBLE PIPE TOOLS & EQUIPMENT						\$197.90
060473 FREEDOM MAILING SERVICES INC						
060473	FREEDOM MAILING SER	ELECTRIC FUN	ELECTRIC ADMINIST	Professional Services -	FOLD/INSERT NEWSLETTER	\$6.20
060473	FREEDOM MAILING SER	ELECTRIC FUN	ELECTRIC ADMINIST	Cust UB/Collection	BILL PROCESSING	\$493.39
060473	FREEDOM MAILING SER	WATER FUND	WATER ADMINISTR	Professional Services -	FOLD/INSERT NEWSLETTER	\$3.10
060473	FREEDOM MAILING SER	WATER FUND	WATER ADMINISTR	Professional Services -	FOLD/INSERT WATER QUALIT	\$24.77
060473	FREEDOM MAILING SER	WATER FUND	WATER ADMINISTR	Cust UB/Collection	BILL PROCESSING	\$246.70
060473	FREEDOM MAILING SER	SEWER FUND	SEWER ADMINISTR	Cust UB/Collection	BILL PROCESSING	\$246.70
060473	FREEDOM MAILING SER	SEWER FUND	SEWER ADMINISTR	Professional Services -	FOLD/INSERT NEWSLETTER	\$3.10

**CITY OF MORA
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CHECK #	Search Name	Fund Descr	Dept Descr	Last Dim Descr	Comments	Amount
060473	FREEDOM MAILING SERVICES INC					\$1,023.96
060475	GOPHER STATE ONE-CALL INC					
060475	GOPHER STATE ONE-CA	ELECTRIC FUN	ELECTRIC DISTRIBU	Professional Services -	JUNE LOCATES	\$36.72
060475	GOPHER STATE ONE-CA	WATER FUND	WATER DISTRIBUTI	Professional Services -	JUNE LOCATES	\$36.72
060475	GOPHER STATE ONE-CA	SEWER FUND	SEWER COLLECTION	Professional Services -	JUNE LOCATES	\$36.72
060475	GOPHER STATE ONE-CALL INC					\$110.16
060476	GRAINGER, INC					
060476	GRAINGER, INC	ELECTRIC FUN	ELECTRIC DISTRIBU	Small Tools & Equipm	LABEL MAKER PRINTER	\$386.71
060476	GRAINGER, INC					\$386.71
060478	HACH COMPANY					
060478	HACH COMPANY	WATER FUND	WATER TREATMENT	Lab Supplies	LAB SUPPLIES	\$243.16
060478	HACH COMPANY	WATER FUND	WATER TREATMENT	Chemicals	FLUORIDE REAGENT	\$171.16
060478	HACH COMPANY					\$414.32
060479	HAWKINS INC					
060479	HAWKINS INC	WATER FUND	WATER TREATMENT	Chemicals	CHEMICALS	\$4,215.41
060479	HAWKINS INC					\$4,215.41
060480	HOME SERVE USA					
060480	HOME SERVE USA	WATER FUND		Leak Protection Premi	JUNE SERVLIN PREMIUMS	\$863.00
060480	HOME SERVE USA	WATER FUND		Leak Protection Premi	MAY SERVLIN PREMIUMS	\$859.00
060480	HOME SERVE USA	SEWER FUND		Sales Tax Payable	JUNE SERVLIN PREMIUMS	\$916.00
060480	HOME SERVE USA	SEWER FUND		Leak Protection Premi	MAY SERVLIN PREMIUMS	\$912.00
060480	HOME SERVE USA					\$3,550.00
060482	IRBY TOOL & SAFETY					
060482	IRBY TOOL & SAFETY	ELECTRIC FUN	ELECTRIC DISTRIBU	Maint of Overhead Lin	ANCHOR FOR OH POLES	\$456.00
060482	IRBY TOOL & SAFETY					\$456.00
060483	ITRON, INC					
060483	ITRON, INC	ELECTRIC FUN	ELECTRIC DISTRIBU	Professional Services -	METER PROGRAMMING	\$183.33
060483	ITRON, INC	WATER FUND	WATER DISTRIBUTI	Professional Services -	METER PROGRAMMING	\$91.67
060483	ITRON, INC	SEWER FUND	WASTEWATER TREA	Professional Services -	METER PROGRAMMING	\$91.67
060483	ITRON, INC					\$366.67
060484	JOHNSONS HARDWARE & RENTAL					
060484	JOHNSONS HARDWARE	ELECTRIC FUN	ELECTRIC DISTRIBU	Rentals	MINI EXCAVATOR RENTAL - M	\$195.00
060484	JOHNSONS HARDWARE	WATER FUND	WATER DISTRIBUTI	Repair/Maint - Bldg &	FERTILIZER FROM PLOW DAM	\$69.99
060484	JOHNSONS HARDWARE	SEWER FUND	SEWER LIFT STATIO	Repair/Maint - Bldg &	FAIR AVE LIFT ST PANEL LIGH	\$2.98
060484	JOHNSONS HARDWARE	SEWER FUND	WASTEWATER TREA	Repair/Maint - Bldg &	MOWER BOLTS & SUPPLIES	\$41.39
060484	JOHNSONS HARDWARE & RENTAL					\$309.36
060485	KANABEC PUBLICATIONS, INC					
060485	KANABEC PUBLICATION	ELECTRIC FUN	ELECTRIC ADMINIST	Advertising	PUBL HEARING FOR UNPAID U	\$31.09
060485	KANABEC PUBLICATION	WATER FUND	WATER ADMINISTR	Advertising	PUBL HEARING FOR UNPAID U	\$15.55
060485	KANABEC PUBLICATION	SEWER FUND	SEWER ADMINISTR	Advertising	PUBL HEARING FOR UNPAID U	\$15.55
060485	KANABEC PUBLICATIONS, INC					\$62.19
060487	KWIK TRIP - GAS PURCHASES					
060487	KWIK TRIP - GAS PURC	ELECTRIC FUN	GENERATION & PO	Motor Fuels	FUEL	\$0.00
060487	KWIK TRIP - GAS PURC	ELECTRIC FUN	GENERATION & PO	Landfill Gen Exp	FUEL	\$0.00
060487	KWIK TRIP - GAS PURC	ELECTRIC FUN	ELECTRIC DISTRIBU	Truck Expense	FUEL	\$736.14
060487	KWIK TRIP - GAS PURC	WATER FUND	WATER DISTRIBUTI	Motor Fuels	FUEL	\$296.46

**CITY OF MORA
CHECK LIST-PUC**

CHECK #	Search Name	Fund Descr	Dept Descr	Last Dim Descr	Comments	Amount
060487	KWIK TRIP - GAS PURC	SEWER FUND	SEWER COLLECTION	Motor Fuels	FUEL	\$447.89
060487	KWIK TRIP - GAS PURC	SEWER FUND	WASTEWATER TREA	Motor Fuels	FUEL	\$156.50
060487 KWIK TRIP - GAS PURCHASES						\$1,636.99
060488 MERCURY TECHNOLOGIES OF MN						
060488	MERCURY TECHNOLOGI	ELECTRIC FUN	ELECTRIC ADMINIST	Energy Conservation	FLUORESCENT LAMP RECYCLI	\$501.80
060488 MERCURY TECHNOLOGIES OF MN						\$501.80
060491 MINNESOTA PUMP WORKS INC						
060491	MINNESOTA PUMP WOR	SEWER FUND	QUAMBA COLLECTI	Repair/Maint - Bldg &	LIFT STATION PUMP INSPECTI	\$292.00
060491	MINNESOTA PUMP WOR	SEWER FUND	SEWER LIFT STATIO	Repair/Maint - Bldg &	LIFT STATION PUMP INSPECTI	\$1,552.00
060491	MINNESOTA PUMP WOR	SEWER FUND	SEWER LIFT STATIO	Repair/Maint - Bldg &	LIFT STATION PUMP INSPECTI	\$292.00
060491 MINNESOTA PUMP WORKS INC						\$2,136.00
060492 MN ENERGY RESOURCES CORP						
060492	MN ENERGY RESOURCE	ELECTRIC FUN	GENERATION & PO	Generation Exp	NATURAL GAS-GENERATION	\$0.00
060492	MN ENERGY RESOURCE	ELECTRIC FUN	GENERATION & PO	Natural Gas - Heat	NATURAL GAS-BOILER	\$498.65
060492	MN ENERGY RESOURCE	WATER FUND	WATER SUPPLY	Natural Gas - Heat	NATURAL GAS	\$26.78
060492	MN ENERGY RESOURCE	WATER FUND	WATER TREATMENT	Natural Gas - Heat	NATURAL GAS	\$26.78
060492	MN ENERGY RESOURCE	SEWER FUND	WASTEWATER TREA	Natural Gas - Heat	NATURAL GAS	\$68.93
060492 MN ENERGY RESOURCES CORP						\$621.14
060493 MTI DISTRIBUTING, INC						
060493	MTI DISTRIBUTING, IN	SEWER FUND	WASTEWATER TREA	Repair/Maint - Bldg &	MOWER BOLTS	\$18.61
060493 MTI DISTRIBUTING, INC						\$18.61
060496 NORTHERN STATES SUPPLY						
060496	NORTHERN STATES SUP	ELECTRIC FUN	ELECTRIC DISTRIBU	Maint of Underground	LOCATING PAINT	\$168.21
060496	NORTHERN STATES SUP	ELECTRIC FUN	ELECTRIC DISTRIBU	Misc Distribution Exp	NITRILE COATED GLOVES	\$59.28
060496 NORTHERN STATES SUPPLY						\$227.49
060497 OAK GALLERY & FRAME SHOP						
060497	OAK GALLERY & FRAME	SEWER FUND	SEWER ADMINISTR	Postage	AIR TESTER SHIPPED FOR REP	\$15.54
060497 OAK GALLERY & FRAME SHOP						\$15.54
060499 OXYGEN SERVICE CO, INC						
060499	OXYGEN SERVICE CO, I	ELECTRIC FUN	GENERATION & PO	Landfill Gen Exp	LFG NITROGEN CYLINDER REN	\$13.37
060499	OXYGEN SERVICE CO, I	ELECTRIC FUN	GENERATION & PO	Repair/Maint - Bldg &	OXYGEN CYLINDER RENTAL	\$31.20
060499	OXYGEN SERVICE CO, I	ELECTRIC FUN	ELECTRIC DISTRIBU	Maint of Substation E	SUBST CYLINDER RENTAL	\$53.53
060499	OXYGEN SERVICE CO, I	WATER FUND	WATER DISTRIBUTI	Repair/Maint - Bldg &	CARB DIOX CYLINDER RENTAL	\$18.37
060499 OXYGEN SERVICE CO, INC						\$116.47
060500 QUALITY DISPOSAL						
060500	QUALITY DISPOSAL	ELECTRIC FUN	GENERATION & PO	Garbage Removal	GARBAGE	\$86.23
060500	QUALITY DISPOSAL	SEWER FUND	WASTEWATER TREA	Garbage Removal	GARBAGE	\$209.78
060500 QUALITY DISPOSAL						\$296.01
060502 RMB ENVIRONMENTAL LABS INC						
060502	RMB ENVIRONMENTAL	SEWER FUND	WASTEWATER TREA	Professional Services -	LAB TESTING	\$1,332.93
060502 RMB ENVIRONMENTAL LABS INC						\$1,332.93
060505 TOTAL CONTROL SYSTEMS, INC.						
060505	TOTAL CONTROL SYSTE	SEWER FUND	QUAMBA COLLECTI	Professional Services -	APR-JUNE INTERNET ACCESS	\$135.00
060505 TOTAL CONTROL SYSTEMS, INC.						\$135.00
060507 UNITED SYSTEMS & SOFTWARE INC						

**CITY OF MORA
CHECK LIST-PUC**

CHECK #	Search Name	Fund Descr	Dept Descr	Last Dim Descr	Comments	Amount
060507	UNITED SYSTEMS & SO	ELECTRIC FUN	ELECTRIC DISTRIBU	Professional Services -	ITRON METER READING HAND	\$787.87
060507	UNITED SYSTEMS & SO	WATER FUND	WATER DISTRIBUTI	Professional Services -	ITRON METER READING HAND	\$393.75
060507	UNITED SYSTEMS & SO	SEWER FUND	SEWER COLLECTION	Professional Services -	ITRON METER READING HAND	\$393.75
060507 UNITED SYSTEMS & SOFTWARE INC						\$1,575.37
						\$909,846.85



MORA MUNICIPAL UTILITIES
PUBLIC UTILITIES COMMISSION CHECK LIST

THE JUNE - JULY 2023 CLAIMS HAVE BEEN APPROVED FOR PAYMENT BY:

CHAIRMAN

COMMISSION MEMBER

COMMISSION MEMBER

COMMISSION MEMBER

COMMISSION MEMBER

SECRETARY



Direct Phone: 320.364.1173
City Hall: 320.679.1511
Email: n.segelstrom@cityofmora.com

REQUEST TO BE PLACED ON PUC AGENDA

NAME: Becky Fottol DAYTIME PHONE NO.: 763-221-9681
(PLEASE PRINT)

ORGANIZATION REPRESENTING: _____

ADDRESS: 606 Forest Av. W DATE OF PUC MEETING 7-18-23 3:00PM
MORA, MN. 55051 REQUESTING TO ATTEND

TOPIC TO BE PRESENTED TO PUC: SEWER LINE

ACTION REQUESTED OF PUC: _____

CITY STAFF CONTACTED ABOUT REQUEST: Caleb Christensen, Joe Kohlgraf

[Signature]
SIGNATURE

6-5-2023
DATE

****NOTE**** Regular Public Utility Council meetings are scheduled for the **Monday before the 3rd Tuesday at 3:00 P.M.** in the Council Chambers at City Hall.

Members of the public are provided with the opportunity to request items be placed on PUC Agenda for consideration or discussion. A written request to be placed on the PUC Agenda must be received in the City Clerk's office at City Hall before noon on the Monday prior to the PUC Meeting. Prior to submitting the request, the specifics of the request must be discussed with the General Manager or his/her designee.

For City use only:
City staff with whom the request was discussed: Glenn Anderson
Date specifics discussed with City staff: 07-05-2023



MEMORANDUM

Date: July 18, 2023
To: Public Utilities Commission
From: Natasha Segelstrom, Administrative Services Director
RE: Public Hearing – Proposed Assessment of Unpaid Utility Charges

SUMMARY

The attached list of unpaid utility bills represents past-due business owner accounts. If approved by the PUC, these amounts will then be presented to Mora City Council on July 18, 2023 for consideration to certify unpaid charges to the respective property tax statements for taxes payable in 2024.

BACKGROUND INFORMATION

In accordance with Minnesota state law and Mora City Code § 50.24, the property owner has been notified of the pending certification and has the right to attend the public hearing to object to the certification of the unpaid bills.

OPTIONS & IMPACTS

1. Recommend to Mora City Council the certification of the entire list of unpaid charges.
2. Recommend to Mora City Council the certification of a partial list of unpaid charges.
3. Do not recommend certifications.

RECOMMENDATIONS

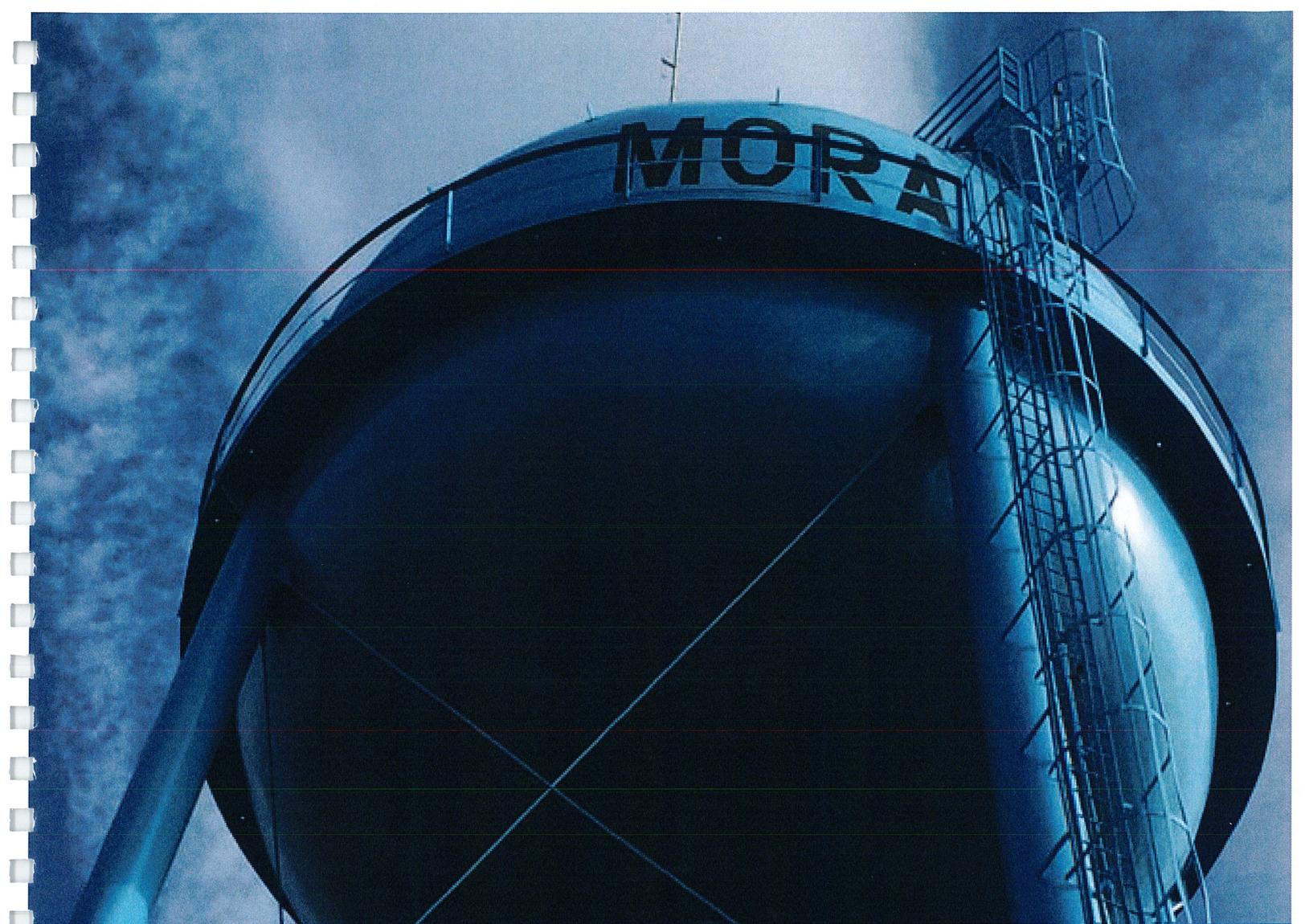
Motion to recommend the certification of the entire list of unpaid charges to the Mora City Council.

Attachments

Pending Assessment Roll for Unpaid Utility Charges

CITY OF MORA / MORA MUNICIPAL UTILITIES
PROPOSED SPECIAL ASSESSMENTS FOR UNPAID UTILITY CHARGES
 For the Public Hearing on July 18, 2022

Parcel ID	Service Address	Balance	10% Cert Fee	To Certify	Full Billing Name
220159500	419 FOREST AVE W	958.89	95.89	1,054.78	SPINLER, ANTHONY
220134500	705 FOREST AVE W	62.56	6.26	68.82	ROATCH, WAYNE
220086010	421 CENTRAL AVE W	1913.13	191.31	2,104.44	ERICKSON, KIMBERLY
TOTAL UTILITY SPECIAL ASSESSMENTS		2,934.58	293.46	3,228.04	



Proposal for

Water Tank Maintenance Contract Amendment

Mora, Minnesota | Revised: June 21, 2023



June 21, 2023

RE: City of Mora, Minnesota
Maintenance Contract Amendment
Howe Avenue Water Storage Tank
SEH No. P-Des. Bld. WTMS

Mr. Joe Kohlgraf
Public Works Director
City of Mora
101 South Lake Street
Mora, Minnesota 55051

Dear Mr. Kohlgraf,

SEH Design|Build, Inc. (SEH D|B) is pleased to present this proposal for a **contract amendment** to your existing/original multi-year water tank maintenance contract, to maintain your Howe Avenue water tank, in addition to our maintenance services we currently provide on your hydropillar tank, located on Railroad Avenue NE.

Our additional work will consist of a supplemental five-year plan for the engineering, repairs, inspections and maintenance of the Howe Avenue tank. This plan will coincide with the tasks included in your existing water tank maintenance contract.

As the City of Mora has experienced, a comprehensive tank maintenance contract can leverage several benefits not typically available through traditional tank rehabilitation methods.

- **Comprehensive experience**

SEH D|B has unparalleled, hands-on knowledge of the issues involved with your Railroad Avenue tank, and your water delivery system, since the last coating project.

- **Hand-pick your contractor**

Classic Protective Coatings is the only painting contractor we use for our projects. They will continue to provide the same high-level of service since 2017, for the next five years.

- **Local presence**

Our St. Paul office, and protective coatings staff, are located nearby, allowing us the continual ability to respond quickly to any potential issues.

- **Quality vs. quantity**

As you have experienced, we carefully select and purposely manage a smaller list of tank maintenance clients in order to maintain a higher level of service, quality, and satisfaction.

Thank you for your ongoing trust and support of the SEH D|B maintenance program. We have personally appreciated the opportunity to oversee the ongoing maintenance needs of your water storage facilities, for the last five years.

We look forward to the opportunity of continuing to work with you to provide a comprehensive tank maintenance program for both of your water storage facilities.

Respectfully submitted,

Greg Anderson, PE
Client Service Manager

A handwritten signature in black ink, appearing to read "J. Sprague", is written over a white background.

Jason Sprague, PE
Principal

Building a Better World for All of Us®

SEH Design|Build, Inc., 3535 Vadnais Center Drive, St. Paul, MN 55110-5196
sehdb.com | 651.490.2000 | 800.325.2055 | 888.908.8166 fax

TABLE OF CONTENTS

Project Understanding	1
Scope of Services	3
Contract Deliverables	7
Performance Guarantees	8
Schedule of Payments	9
Project Team	10

2023 Short Elliott Hendrickson Inc.

The information contained in this Proposal was prepared specifically for you and contains proprietary information. We would appreciate your discretion in its reproduction and distribution. This information has been tailored to your specific project based on our understanding of your needs. Its aim is to demonstrate our ideas and approach to your project compared to our competition. We respectfully request that distribution be limited to individuals involved in your selection process.

SEH is a registered trademark of Short Elliott Hendrickson Inc.

SEH may use one or more of its subsidiaries to provide the services:

SEH Design|Build, Inc.

SEH of Indiana, LLC

SEH of Michigan, LLC

Project Understanding

This contract amendment (including our comprehensive extension of the original scope of work) is based on our in-depth understanding of your Railroad Avenue tank over the last five years.

This amended project scope will include maintenance and inspection of the Howe Avenue tank. The following is a summary of the recorded information from the Howe Avenue tank.

TANK EVALUATION INFORMATION

Project:	150,000-Gallon Legged Water Storage Tank
Owner:	City of Mora, Minnesota
Contact:	Mr. Joe Kohlgraf, Public Works Director
Address:	101 South Lake Street, Mora, Minnesota
Reviewing Inspector:	Ms. Jana Nyhagen, PE, NACE
Evaluation Date:	Summer 2021

TANK LOCATION AND SURROUNDINGS

	<p>150,000-Gallon Howe Avenue Legged Water Storage Tank</p>
Address:	807 Howe Avenue, Mora, Minnesota
Description:	South of Howe Avenue, adjacent to Olympak Print Shop
North:	Power lines, trees
East:	Trees
South:	Trees
West:	Open, parking lot
Security:	Locked ladder gate
Obstructions:	Potential trees
Overflow discharge:	Northeast, splash pad
Site drainage:	Overland

TANK INFORMATION

	150,000-Gallon Howe Avenue Legged Water Storage Tank
Capacity:	150,000 gallons
Tank Material:	Steel
Tank Type:	Legged
Manufacturer:	N/A
Year Built:	Unknown
Contract Number:	N/A

EXISTING COATING INFORMATION

	150,000-Gallon Howe Avenue Legged Water Storage Tank		
Location	Interior Wet	Interior Dry	Exterior
Last Painted:	2012	N/A	2012
Contractor:	Classic	N/A	Classic
Total/Partial:	Total	N/A	Total
Surface Preparation:	SSPC-SP10	N/A	SSPC-SP6
Coating System:	Zinc/Epoxy (2)	N/A	Epoxy/Urethane
Coating Manufacturer:	Tnemec	N/A	Tnemec

Scope of Services

SEH DJB, Inc. shall, as an *amendment to the original tank maintenance contract*, provide services and specified work items and repairs in accordance with the attached documents for an extended term, including the following:

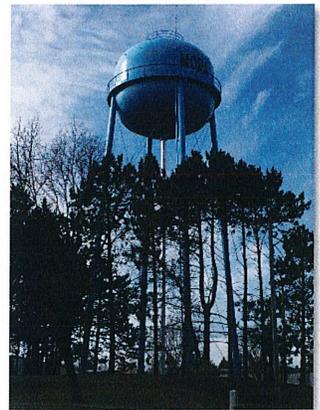
- Tables A: Schedule of Services
- Tables B: Specific Work Items and Repairs
- Contract Deliverables
- Performance Guarantees
- Table C: Schedule of Payments

WORK PLAN

As with the prior maintenance program on the Railroad Avenue tank, the Work Plan under this extension will generally consist of three procedures (at different times during the contract), which are defined as follows:

- **Visual Survey:** Annual visual inspections of the tanks are performed while the tanks remain in service to determine the general condition of the coatings and accessories. This work will include a report summarizing the results of the inspection.
- **General Maintenance:** The wet interior and exterior surfaces will be washed at scheduled intervals, as well as performing spot coating repairs to needed areas of the tanks. This may also include minor modifications to the tank appurtenances and equipment.
- **Engineering Evaluation:** A detailed inspection of the tanks is performed to determine the specific structural and sanitary conditions, as well as the condition of coatings systems relative to accepted industry standards. This work will include the entrance of personnel into the water storage areas to inspect all interior surfaces.

The Engineering Evaluation will also include a report that describes existing conditions and presents recommendations for future maintenance and rehabilitation.



The Railroad Avenue hydropillar tank was rehabilitated in 2017 under the original maintenance contract.

The Howe Avenue tank was rehabbed in 2012. This contract amendment will add tank maintenance and inspections services for the next five years.

Table A
Schedule of Services

150,000-GALLON HOWE AVENUE LEGGED TANK MORA, MINNESOTA	MAINTENANCE PLAN YEAR									
	1	2	3	4	5	6	7	8	9	10
	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032
REHABILITATION										
New Coating System (Exterior)										
(Wet Interior)										
Accessory Modifications and Repairs										
Quality Assurance Inspections										
VISUAL SURVEY										
Coating Observation (Exterior)		●	●	●						
(Wet Interior)		●	●	●						
Accessory Observation		●	●	●						
Summary Statement		●	●	●						
GENERAL MAINTENANCE										
Pressure Wash (Exterior)	●				●					
(Wet Interior)	●				●					
Spot Coating Repairs (Exterior)	●				●					
(Wet Interior)	●				●					
Minor Accessory Repairs	●				●					
Quality Assurance Inspections	●				●					
ENGINEERING EVALUATION										
Coating Testing (Exterior)	●				●					
and Analysis (Wet Interior)	●				●					
Five-year AWWA Inspection	●				●					
Tank Accessories Inspection	●				●					
Report with Recommendations	●				●					

Table B
Specific Work Items and Repairs

Tank Name:	150,000-Gallon Howe Avenue Legged Storage Tank Mora, Minnesota
Year: 2023	
1.	<p>Exterior:</p> <ul style="list-style-type: none"> • Pressure-wash exterior surfaces to remove contaminants, mildew, and scale. • Power-tool clean all failed/corroded areas on the exterior surfaces to an equivalent of an SSPC-SP3 Power Tool Cleaning condition. • Apply one coat of epoxy, and one coat of urethane with UV-protection to exposed/prepared areas.
2.	<p>Wet Interior:</p> <ul style="list-style-type: none"> • Pressure-wash all wet interior surfaces to remove contaminants and staining. • Power tool clean all failed/corroded areas on wet interior surfaces to an equivalent of an SSPC-SP11 Power Tool Cleaning to Bare Metal condition. • Apply 100% solids epoxy or two coats of Tnemec N140 epoxy to all prepared areas in accordance with ANSI/NSF Standard 61 (Note: ANSI/NSF Standard 600 will apply if work is completed after January 1, 2023). • Disinfect tank wet interior per AWWA C652.
3.	<p>Engineering Evaluation:</p> <ul style="list-style-type: none"> • Inspection of the exterior, wet interior, and valve vault coating systems. • Wet interior will be drained to coincide with the wet interior pressure wash and coating repairs. • Tank accessories inspection. • Preparation of a report with recommendations.

Years: 2024 to 2026	
1.	<p>Yearly Visual Surveys:</p> <ul style="list-style-type: none"> • Full tank inspection (wet interior does not need to be drained). • Preparation of summary report.

Year: 2027	
1.	<p>Exterior:</p> <ul style="list-style-type: none"> • Pressure-wash exterior surfaces to remove contaminants, mildew, and scale. • Power-tool clean all failed/corroded areas on the exterior surfaces to an equivalent of an SSPC-SP3 Power Tool Cleaning condition. • Apply one coat of epoxy, and one coat of urethane with UV-protection to exposed/prepared areas.

2.	<p>Wet Interior:</p> <ul style="list-style-type: none"> • Pressure-wash all wet interior surfaces to remove contaminants and staining. • Power tool clean all failed/corroded areas on wet interior surfaces to an equivalent of an SSPC-SP11 Power Tool Cleaning to Bare Metal condition. • Apply 100% solids epoxy or two coats of Tnemec N140 epoxy to all prepared areas in accordance with ANSI/NSF Standard 61 (Note: ANSI/NSF Standard 600 will apply if work is completed after January 1, 2023). • Disinfect tank wet interior per AWWA C652.
3.	<p>Engineering Evaluation:</p> <ul style="list-style-type: none"> • Inspection of the exterior, wet interior, and valve vault coating systems. • Wet interior will be drained to coincide with the wet interior pressure wash and coating repairs. • Tank accessories inspection. • Preparation of a report with recommendations.

ADDITIONAL SERVICES

As per our original agreement, we cannot accurately predict costs associated with acts of God or vandalism. As such, work that we have not included under this proposal can be performed as additional services by Change Order and may include the following:

- Damage that occurs as a result of vandalism, fire, ice, flood, wind damage, or other Acts of God.
- Damage and/or work that results from the proposed or actual installation of SCADA or cathodic protection equipment.
- Damage and/or work that results from the proposed or actual installation of telecommunications or other equipment that is anchored to or otherwise attached to a tank structure or appurtenance.

(As part of this stipulation, the Owner agrees that SEH DJB will have the right to review, approve and inspect all proposed equipment installations on or adjacent to the tank during the term of the contract.

Contract Deliverables

Under the terms of this proposed contract amendment, SEH D|B will continue to provide an annual report summarizing the ongoing performance of **both** of your tanks' coating systems, over the amended scope of the original maintenance contract.

PROJECT INSPECTIONS AND REPORT DOCUMENTATION

All work will continue to be regularly inspected by our NACE-certified, tank inspection professionals. All inspections are thoroughly documented in a multi-page report that includes:

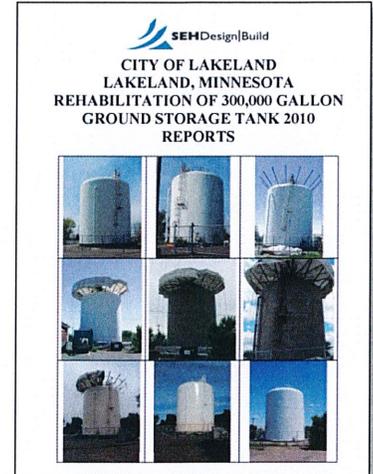
- A summary of the work performed to-date
- A listing of SEH D|B personnel and equipment presently on site
- Any site conditions that require additional input from the Owner
- Any field work testing and/or sampling performed
- Extensive photographs of the work at the time of the inspection

As you experienced in our original contract, our SEH D|B team strongly believes that thorough, critical-path inspections are key to a successful project for several reasons.

Proper documentation allows SEH D|B to:

- Communicate potential project issues with the Owner, before scheduling, cost issues or other problems arise
- Document current project status to Owner staff, for reporting to other managers and surrounding residents
- Ensure the appropriate level of quality is delivered to the Owner for the project.
- Record that all site and project safety procedures are being followed and provide a listing of any injuries that have occurred on site.

Samples of recently completed tank maintenance inspection reports for existing SEH D|B projects are available for your review at your request.



Example of the tank maintenance summary report provided to Lakeland, Minnesota.

Performance Guarantees

Subject to the terms and conditions of the contract documents, SEH D|B, Inc. hereby guarantees that, following a complete rehabilitation procedure, the tank included under this contract will for the term of the contract:

1. Be in general compliance regarding safety and access with the following industry standards:
 - American Water Works Association (AWWA) Standards (D100 & D102)
 - Occupational Safety and Health Administration (OSHA) Article 1910
2. Be maintained to meet or exceed the following industry performance levels for coating systems:
 - For exterior polyurethane systems: SSPC Paint Specification 36 - Performance Level 3
3. For all other coating systems:
 - Rusting: ASTM D-610 - Grade 9
 - Cracking: None Allowed
 - Peeling: None Allowed
 - Delimitation: None Allowed
 - Pitting: None Allowed

All compliance with these specifications will be verified by our SEH D|B staff certified coatings inspectors.

Our SEH D|B inspectors are licensed Professional Engineers in the State of Minnesota, Certified Coating Inspectors through the National Association of Corrosion Engineers (NACE) and Certified Weld Inspector (CWI) through the American Welding Society.

Schedule of Payments

As with the original contract, compensation for the ongoing maintenance tasks for your tank(s) will continue to be invoiced on an annual basis. The next annual payment will be billed upon completion of the 2022 work plan. The subsequent annual fees are typically billed on the anniversary date of the contract, starting in the year 2023.

PAYMENT PLAN OPTIONS

As with the initial contract, our clients have the option of paying the costs associated with their maintenance contract as they are incurred, or by summing the additional cost of the services provided over the contract term and amortizing them into an annual payment. In some cases, a possible a hybrid plan may incorporate both methods.

For the purpose of this contract amendment, we have identified two basic sample payment options for your review.

The first alternative is a **variable payment plan**. The variable payment plan invoices the rehabilitation and maintenance costs as incurred by SEH D|B and our tank maintenance partner Classic Protective Coatings.

The second alternative is an **equal-annual payment plan**. The equal-annual payment plan sums the total cost of the proposed rehabilitation and the ongoing maintenance costs, and subsequently amortizes them into more-manageable equal annual payments (including a nominal interest charge) for each year of the service contract.

As a reminder, these costs are **inclusive of initial project specifications, work orders, critical-path inspections, ongoing maintenance items**, in addition to all of the project scope items identified in Tables A and B. Similarly, the project workmanship will continue to be warranted for the duration of the amendment.

The table below indicates the additional annual costs to add the Howe Avenue tank to your existing water tank maintenance contract,

Table C
Howe Avenue Tank Amendment Costs

	Five-Year Contract Extension Payment Options	
	Variable Payment Plan	Equal Annual Payment Plan
2023	\$38,950	\$20,500
2024	\$3,800	\$20,500
2025	\$3,800	\$20,500
2026	\$3,800	\$20,500
2027	\$51,000	\$20,500
Totals:	\$101,350	\$102,500

Our clients have the option of choosing between **paying for services as they are incurred**, or amortizing to the total maintenance contract costs into **equal annual payments**, or possibly a **hybrid of both**.

Our goal is to provide a customized payment plan that accommodates the owner's **budget and current financial needs**.

Long-term maintenance contracts do not require payment and/or performance bonds. The prices identified above do not include the acquisition costs for these bonds.

Project Team

The SEH DJB delivery team will remain the same for work included within this contract amendment.

As with the original maintenance contract term, our team includes inspectors who are certified by the National Association of Corrosion Engineers (NACE), the Society for Protective Coatings (SSPC), and the American Welding Society (AWS).

Key project personnel qualifications are summarized in the following descriptions. These key SEH staff members continue to work on each of our other maintenance projects and will continue to work on your project.

For this project, your primary contacts for this project will be:

Ms. Jana Nyhagen, PE (MN/WI), NACE Level 1
Operations Manager
715.861.4869 | Direct
715.781.4567 | Cell
jnyhagen@sehinc.com

Mr. Jason Sprague, PE (MN)
Project Engineer
612.741.5411 | Cell
jsprague@sehinc.com

Mr. Brad Sipe, NACE Level 3
Protective Coatings Specialist
615.613.3880 | Cell
bsipe@sehinc.com

Mr. Brad Smith
Project Manager
952.229.5667 | Direct
612.360.9831 | Cell
brad@classicprotectivecoatings.com



MEMORANDUM

Date: July 18, 2023
To: Public Utilities Commission
From: Natasha Segelstrom, Administrative Services Director
Kelly Christianson, Accountant
RE: 2022 Annual Comprehensive Financial Report

SUMMARY & BACKGROUND INFORMATION

The PUC will receive a summary of the Annual Comprehensive Financial Report (ACFR) from 2022.

Preparations began for the 2022 audit in January 2023 and the financial statements are reviewed by the Independent Auditors. The unmodified opinion (highest level you can receive) from BerganKDV was that the financial statements were fairly presented as of December 31, 2022.

The audit also covers the Government Auditing Standards Minnesota legal compliance from the Office of the State Auditor (OSA) to assist with internal controls. It was noted that there was a lack of segregation of duties. BerganKDV explained it is an inherently present finding for cities the size of Mora and would require additional staffing.

The Water fund charge for services was down and a decrease in usage. The operating expenses increased due to professional services and pensions. The fund is covering 97% of depreciation expenses for 2022 and the unrestricted cash decreased.

Wastewater operating revenue slightly decreased due to usage and pension expense changes for the operating loss (based on actuarial evaluation) this is covering 85% depreciation value. The unrestricted cash decreased slightly but was consistent with the previous year.

Electric enterprise fund fully covered depreciation expenses for the four years presented in the report and was an increase in cash and investments unrestricted net position.

RECOMMENDATIONS

None. Summary provided for informational purposes.

Attachments

**MORA MUNICIPAL UTILITIES
SANITARY SEWER RESPONSE REPORT
2023**

No.	Date	Time	Address	City sewer back-up	Home Sewage Back-up	Manholes Clear	Comments
1	Thursday, January 26, 2023	10:00 AM	337 Morrison St.	No	Yes	Yes	Staff checked up and downstream manhole and found mainline to be clear. Staff advised to have the private line cleaned.
2	Tuesday, February 14, 2023	2:46 PM	230 Park Street	No	Yes	Yes	Staff checked up and downstream manhole and found mainline to be clear. Staff advised to have the private line cleaned.
3	Friday, March 10, 2023	2:45 PM	621 Summit Lane	Yes	Yes	No	Staff checked up and downstream manhole and found mainline blocked. Line was jetted, found obstruction 10, roots and sludge. Jetted complete line and issue cleared.
4	Fri, March 10, 2023	6:09 PM	406 Watkins	No	Yes	Yes	Staff checked up and down stream manholes and found mainline to be clear. Staff advised home owner to clean service line.
5	Sat, March 18, 2023	12:00 PM	711 Bean Ave.	No	Yes	Yes	Staff checked up and down stream manholes and found mainline to be clear. Staff advised home owner to clean service line.
6	Sat, March 25, 2023	10:30 AM	621 Summit Lane	No	Yes	Yes	Staff checked up and down stream manholes. There was high flow. Line was cleaned and televised a sag in the line with some roots. Routine maintenance will be done and repair will be scheduled for late this spring and early summer.
7	Sun, April 09, 2023	6:46 AM	506 Clark St.	No	Yes	Yes	Staff checked up and down stream manholes and found mainline to be clear. No one available when there. Advised by phone to clean service line. Plug found in service line by owner, roots.
8	Mon, April 10, 2023	10:47 AM	548 McLean St.	Yes	Yes	No	Manhole at 528 had solid built up causing mainline backup, consisting of feminine products, wipes and paper. This is more than usual according to staff on scene. Manhole was cleared of products and mainline cleared.
9	Mon, April 10, 2023	10:47 AM	548 McLean St.	Yes	Yes	No	Manhole at 528 had solid built up causing mainline backup, consisting of feminine products, wipes and paper. This is more than usual according to staff on scene. Manhole was cleared of products and mainline cleared.
10	Mon, April 10, 2023	10:47 AM	548 McLean St.	Yes	Yes	No	Manhole at 528 had solid built up causing mainline backup, consisting of feminine products, wipes and paper. This is more than usual according to staff on scene. Manhole was cleared of products and mainline cleared.
11	Mon, May 08, 2023	12:45 PM	604 McLean St.	No	Yes	Yes	Staff checked manholes up and down stream and found no issues. Line was jetted as precautionary measure. Homeowner stated that there was water in basement the night before but had drained down. Staff suggested cleaning their service line.
12	Tue, May 09, 2023	9:56 AM	17 North Pine St.	No	Yes	Yes	Staff checked up and down stream manhole, all clear. Homeowner stated it was back up since the 5th. No calls were received by city. Staff recommended service line be cleaned.
13	Tue, May 09, 2023	11:00 AM	101 Park Street South	No	Yes	Yes	Staff checked up and downstream manholes, all clear. Owner stated sewer was backed up in building. Staff advised owner to clean service line.
14	Tue, May 16, 2023	1:00 PM	604 McLean St.	No	Yes	Yes	Staff checked up and downstream manholes, all clear. Owner stated sewer was backed up in building. No one at address. Staff call and left message advising owner to clean service line.
15	Sun, May 28, 2023	2:30 PM	118 4th Street	No	Yes	Yes	Staff checked up and down stream manholes, all clear. Owner stated sewer was backed up in the home. Staff advised owner to clean their service line.
16	Tue, June 06, 2023	8:50 AM	513 Clark Street	No	Yes	Yes	Staff checked up and down stream manholes, all clear. Owner stated sewer was backed up in the home. Staff advised owner to clean their service line.

COBORN'S DCFC EV STATION QUARTERLY USAGE REPORT

APRIL 1, 2023 - JUNE 30, 2023

Start Date & Time	Plug Duration (approx mins)	Charge Duration (approx mins)	Energy (kWh)	Cost
4/2/2023 5:09 PM	54.00	52.00	36.91	\$21.20
4/7/2023 10:38 PM	31.00	31.00	18.69	\$14.60
4/9/2023 3:47 PM	22.00	22.00	9.55	\$11.60
4/9/2023 4:52 PM	57.00	57.00	39.56	\$21.80
4/12/2023 3:29 AM	22.00	22.00	8.77	\$11.60
4/14/2023 11:54 PM	21.00	21.00	15.54	\$11.00
4/15/2023 5:56 PM	69.00	69.00	36.22	\$25.70
4/15/2023 9:11 PM	42.00	43.00	30.73	\$17.60
4/16/2023 1:37 AM	17.00	17.00	11.87	\$10.40
4/17/2023 2:36 PM	42.00	42.00	33.94	\$17.30
4/19/2023 3:25 PM	31.00	31.00	20.83	\$14.30
4/19/2023 11:25 PM	36.00	36.00	26.19	\$15.80
4/22/2023 6:14 PM	94.00	94.00	70.18	\$33.50
4/24/2023 1:04 AM	12.00	12.00	4.35	\$8.30
4/24/2023 4:13 AM	43.00	43.00	24.79	\$17.90
4/24/2023 1:24 PM	22.00	22.00	16.35	\$11.30
4/24/2023 11:42 PM	17.00	17.00	12.64	\$10.10
4/25/2023 12:39 AM	13.00	13.00	9.93	\$8.90
4/28/2023 5:31 PM	68.00	68.00	37.00	\$25.40
4/28/2023 7:30 PM	19.00	18.00	14.98	\$10.70
4/28/2023 11:01 PM	59.00	59.00	43.71	\$23.00
4/29/2023 12:26 AM	22.00	22.00	16.53	\$11.90
4/29/2023 8:42 PM	55.00	54.00	28.29	\$21.50
4/30/2023 5:59 PM	23.00	23.00	18.89	\$11.90
5/2/2023 12:36 AM	15.00	15.00	11.63	\$9.50
5/2/2023 7:53 PM	38.00	37.00	28.71	\$16.70
5/3/2023 12:34 AM	31.00	30.00	19.14	\$14.30
5/3/2023 1:06 AM	7.00	7.00	4.67	\$7.10
5/4/2023 11:11 PM	40.00	38.00	31.04	\$17.00
5/5/2023 12:59 PM	95.00	94.00	46.26	\$33.50
5/5/2023 6:29 PM	72.00	71.00	50.28	\$26.90
5/5/2023 8:45 PM	34.00	33.00	24.62	\$15.20
5/6/2023 7:36 PM	25.00	24.00	11.32	\$12.50
5/7/2023 1:50 PM	21.00	21.00	15.85	\$11.30
5/9/2023 5:03 PM	28.00	27.00	19.83	\$13.40
5/10/2023 6:58 PM	70.00	69.00	34.00	\$26.30
5/11/2023 11:22 PM	17.00	16.00	8.15	\$10.40
5/12/2023 3:27 PM	20.00	19.00	14.75	\$11.30
5/12/2023 6:14 PM	26.00	26.00	20.78	\$12.80
5/13/2023 2:05 AM	23.00	23.00	15.67	\$12.20
5/13/2023 4:31 PM	109.00	108.00	47.85	\$37.70
5/13/2023 6:56 PM	24.00	24.00	19.69	\$12.50
5/14/2023 7:45 PM	23.00	23.00	17.72	\$12.20
5/14/2023 10:45 PM	112.00	80.00	60.06	\$38.90
5/15/2023 10:05 PM	33.00	33.00	22.16	\$15.20
5/19/2023 6:07 PM	13.00	12.00	8.64	\$8.90
5/19/2023 6:23 PM	21.00	20.00	14.31	\$11.30
5/20/2023 5:14 PM	9.00	8.00	6.11	\$7.70
5/20/2023 5:30 PM	15.00	14.00	10.44	\$9.80
5/20/2023 6:40 PM	24.00	23.00	17.18	\$12.20
5/21/2023 7:03 PM	45.00	45.00	22.82	\$18.80
5/24/2023 5:03 PM	77.00	76.00	58.44	\$28.10
5/27/2023 8:32 PM	15.00	14.00	10.77	\$9.50
5/28/2023 1:14 PM	26.00	26.00	17.34	\$12.80
5/28/2023 8:29 PM	33.00	32.00	24.17	\$14.90
5/28/2023 11:50 PM	36.00	35.00	24.42	\$16.10
5/29/2023 4:42 PM	22.00	21.00	15.65	\$11.90
5/29/2023 6:24 PM	27.00	26.00	19.67	\$13.40
5/30/2023 2:23 PM	41.00	40.00	29.89	\$17.60
5/31/2023 2:56 PM	51.00	46.00	24.99	\$20.30

6/2/2023	4:04 PM	23.00	22.00	17.20	\$11.90
6/3/2023	10:57 AM	25.00	15.00	11.72	\$12.50
6/3/2023	2:45 PM	11.00	11.00	8.08	\$8.60
6/15/2023	10:10 PM	8.00	8.00	5.74	\$7.70
6/16/2023	6:53 PM	24.00	23.00	16.86	\$12.20
6/16/2023	7:30 PM	14.00	14.00	9.74	\$9.20
6/16/2023	8:03 PM	19.00	19.00	11.85	\$11.00
6/17/2023	1:18 PM	33.00	33.00	16.97	\$15.20
6/17/2023	3:55 PM	15.00	15.00	10.66	\$9.80
6/18/2023	4:31 PM	17.00	16.00	12.55	\$10.40
6/21/2023	9:41 PM	8.00	7.00	5.98	\$7.40
6/21/2023	10:17 PM	16.00	16.00	11.32	\$10.10
6/22/2023	9:32 AM	37.00	35.00	27.13	\$16.10
6/23/2023	3:23 PM	15.00	15.00	10.60	\$9.80
6/23/2023	7:54 PM	87.00	71.00	53.35	\$31.40
6/25/2023	11:00 AM	44.00	43.00	13.29	\$18.20
6/28/2023	2:32 PM	16.00	16.00	11.87	\$9.80
6/30/2023	5:05 PM	16.00	16.00	11.78	\$10.10
6/30/2023	6:23 PM	36.00	35.00	15.54	\$15.80

Quarterly Total		44.55	42.90	1697.64	\$1,204.70
		Hours	Hours	kWh	Customer Cost

10% to ZEF
\$1084.23 to be paid to MMU

PAYMENT FROM ZEF 04/1/23-04/30/23
\$348.57

PAYMENT FROM ZEF 05/01/23-05/31/23
\$522.18

PAYMENT FROM ZEF 06/01/23-06/30/23
\$213.48

KLOCKA L2 EV STATION QUARTERLY USAGE REPORT

APRIL 1, 2023 - JUNE 30, 2023

Start Date & Time	Plug Duration (approx hours)	Charge Duration approx (hours)	Energy (kWh)	Cost
5/16/2023 7:31 PM	0.78	0.73	4.784	\$1.58
5/19/2023 4:10 PM	1.95	1.87	20.96	\$3.92
5/27/2023 4:02 PM	37	33	6.421	\$1.23
6/4/2023 2:17 PM	157	157	17.469	\$5.25
6/6/2023 7:47 PM	52	51	9.728	\$1.72
6/26/2023 2:55 PM	44	43	7.951	\$1.45

Quarterly Total	4.88 Hours	4.78 Hours	67.313 kWh	\$15.15 Customer Cost
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10% to ZEF
\$13.64 to be paid to MMU

PAYMENT FROM ZEF 04/1/23-04/30/23
\$0.00

PAYMENT FROM ZEF 05/1/23-05/31/23
\$6.06

PAYMENT FROM ZEF 06/1/23-06/30/23
\$7.58

Utility Billing Monthly Report Calendar Year 2023

Description	QTR 1			QTR 2			QTR 3			QTR 4		
	As of 1/31/2023	As of 2/28/2023	As of 3/31/2023	As of 4/30/2023	As of 5/31/2023	As of 6/30/2023	As of 7/31/2023	As of 8/31/2023	As of 9/30/2023	As of 10/31/2023	As of 11/30/2023	As of 12/31/2023
Total Account Balances	\$ 792,987.42	\$ 851,407.12	\$ 755,366.45	\$ 767,336.88	\$ 654,102.56	\$ 854,266.49						
Current Period	\$ 674,203.52	\$ 729,340.00	\$ 636,238.59	\$ 636,099.37	\$ 527,869.73	\$ 690,260.53						
1 Period Overdue	\$ 19,175.41	\$ 19,487.21	\$ 16,471.78	\$ 25,040.17	\$ 20,126.11	\$ 58,299.73						
2 Periods Overdue	\$ 1,800.63	\$ 4,044.66	\$ 2,105.68	\$ 4,497.48	\$ 3,524.35	\$ 1,938.23						
3 Periods Overdue	\$ 97,807.86	\$ 98,535.25	\$ 100,550.40	\$ 101,599.35	\$ 102,582.37	\$ 103,474.86						
Total Penalty Balances on Accounts	\$ 3,893.67	\$ 4,351.98	\$ 4,367.33	\$ 5,947.26	\$ 5,692.00	\$ 9,642.10						
Past Due/Disconnection Notices Mailed	162	163	151	144	136	131						
Total Utility Disconnects	3	2	7	6	7	10						
Missed Payments on Payment Agreement	2	1	2	3	1	2						
No Response to Past Due/Disc Notice/Door Tag	1	1	5	3	6	8						

COMMENTS:

3 Periods Overdue' includes pre-payment on accounts, energy assistance, and a solar connection credits.

**Quarterly Utility Account Adjustments Report
For Adjustments \$50.00 or higher**

April 1st, 2023 – June 30th, 2023

APRIL 2023	SERVICE	QTY	AMOUNT	NOTES
No adjustments to report				

MAY 2023	SERVICE	QTY	AMOUNT	NOTES
No adjustments to report				

JUNE 2023	SERVICE	QTY	AMOUNT	NOTES
No adjustments to report				