



City of Mora
Kanabec County, Minnesota
Meeting Agenda
Public Utilities Commission

Mora City Hall
101 Lake St. S
Mora, MN 55051

Monday, March 20, 2023

3:00 PM

Mora City Hall

- 1. Call to Order / Pledge of Allegiance**
- 2. Roll Call**
- 3. Adopt Agenda** *(No item of business shall be considered unless it appears on the agenda for the meeting. Council members may add items to the agenda prior to adoption of the agenda.)*
- 4. Consent Agenda** *(Those items listed under Consent Agenda are considered to be routine by the City Council and will be acted upon by one motion under this agenda item. There will be no separate discussion of these items, unless a Council Member so requests, in which event, the item will be removed from the consent agenda and considered immediately after the adoption of the consent agenda.)*
 - a. Meeting Minutes – February 21, 2023
 - b. Work Session Meeting Minutes – February 21, 2023
 - c. February Claims
- 5. Open Forum** *(Individuals may address the council about any item not contained on the regular agenda. There is a maximum of fifteen (15) minutes set aside for open forum. A maximum of three (3) minutes is allotted per person. The City Council will take no official action on items discussed at the forum, with the exception of referral to staff for future report.)*
- 6. Special Business**
 - a. Public Utilities General Manager Review
- 7. New Business**
 - a. Battery Replacement Request
- 8. Old Business**
 - a. None
- 9. Communications**
 - a. Quarterly Financial Reports – 4th Quarter 2022
- 10. Reports**
 - a. Public Utilities General Manager
 - b. Electric Manager
 - c. Public Works Director
 - d. Commissioner Heggernes
 - e. Commissioner Chmiel
 - f. Commissioner Christianson
 - g. Commissioner Baldwin
 - h. Chair Ardner
- 11. Adjournment**

Pursuant to due call and notice thereof Commissioner Brett Baldwin called to order work session of the Mora Public Utilities Commission at 3:00 PM on Tuesday, February 21, 2023 in the City Hall council chambers.

2. **Roll Call:** Present: Commissioners, Brett Baldwin, Ryan Christianson, Dave Chmiel and Joe Heggernes. Absent: Commissioner Greg Ardner. Staff Present: Public Utilities General Manager Glenn Anderson, Administrative Service Director Natasha Segelstrom, Mandi Yoder Human Resources and Public Works Director Joe Kohlgraf
3. **Adopt Agenda:** The PUC proceeded with the agenda and moved on to the Electric Manager Candidate Interviews.
4. **Electric Manager Candidate Interviews:** The PUC conducted an interview for the vacant Electric Manager position. Commissioners discussed traits and qualities for the position and agreed that the candidate would be a good fit and capable of the position requirements. The Commissioners discussed the probationary period of one year for department heads and wage range based on the 2023 approved salary schedule.
5. **Adjournment:** MOTION made by Heggernes, seconded by Christianson, and unanimously carried to adjourn at 3:27 PM.

Mayor

City Clerk

Pursuant to due call and notice thereof, Commissioner Baldwin called to order the regular meeting of the Mora Public Utilities Commission at 3:30PM on Tuesday, February 21, 2023, in the City Hall council chambers.

2. **Roll Call:** Present: Commissioners, Brett Baldwin, Ryan Christianson, Dave Chmiel and Joe Heggernes. Absent: Commissioner Greg Ardner. Staff Present: Public Utilities General Manager Glenn Anderson, Administrative Service Director Natasha Segelstrom, Mandi Yoder Human Resources and Public Works Director Joe Kohlgraf
3. **Adopt Agenda:** MOTION made by Chmiel, seconded by Christianson, and unanimously carried by the PUC to approve the agenda as presented.
4. **Consent Agenda:** MOTION made by Baldwin, seconded by Chmiel, and unanimously carried to approve the consent agenda as presented.
5. **Open Forum:** No one spoke at open forum.
6. **Special Business:**
 - a. **Wellness Fund Contribution:** The PUC reviewed the Wellness Fund contribution request from the City of Mora and MMU employee Steering Committee. MOTION made by Heggernes, seconded by Christianson, and unanimously carried to approve the \$500.00 contribution to the Wellness Fund.
7. **New Business:**
 - a. **Offer of Employment – Electric Manager:** The PUC reviewed the offer of employment for the Electric Manager. The Consensus among the PUC was to offer grade 13, step F to Derrick Lass. MOTION made by Christianson, seconded by Chmiel, and unanimously carried to approve the offer of employment at grade 13, step f and a maximum counteroffer of grade 13, step g.
 - b. **MMUA Tom Bovitz Scholarship Participation:** Segelstrom brought forward a scholarship opportunity through MMUA and explained the PUC would select an essay from a local high school student similar to the previous year. The essay would be entered into a state competition. MOTION made by Chmiel, seconded by Heggernes and unanimously carried to move forward and provide the high school with the scholarship information and essay contest.
8. **Old Business**
 - a. **Street Plan Infrastructure Capital Improvement Final Plan:** The PUC reviewed the Street Plan Infrastructure Capital Improvement Final Plan from SEH.
9. **Communications:** There were no communications
10. **Reports:**
 - a. **Public Utilities General Manager:** Anderson stated the budget was on track and that electrical usage was down but there was the same amount of income as previous year. The Corridor Study was rescheduled to March 16th.
 - b. **Public Works Director:** Provided an update on the water/wastewater staff and recent licenses that had been obtained noting the progress. The electric department's training with MMUA has been delayed due to MMUA instructor staffing and the trainer would not be available and adjustments would be made with the contract. Kohlgraf was looking at Minnesota Department of Health grants.

February 21, 2023

- c. **Commissioner Heggernes:** Nothing new to report.
 - d. **Commissioner Chmiel:** Nothing new to report.
 - e. **Commissioner Baldwin:** Noted that the Vasaloppet went well and asked if the hours were still being tracked.
 - f. **Commissioner Christianson:** Nothing new to report.
 - g. **Chairperson Ardner:** Absent.
- 11. Adjournment:** MOTION made by Chmiel, seconded by Heggernes, and unanimously carried to adjourn at 3:53 pm.

Chair

Secretary

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CHECK #	Search Name	Fund Descr	Dept Descr	Last Dim Descr	Comments	Amount
CHECK # 001308 COMPLETE MERCHANT SOLUTIONS						
001308	COMPLETE MERCHANT	ELECTRIC FUN	ELECTRIC ADMINIST	Payment Processing E	CREDIT CARD PYMT PROCESSI	\$391.00
001308	COMPLETE MERCHANT	WATER FUND	WATER ADMINISTR	Payment Processing E	CREDIT CARD PYMT PROCESSI	\$195.50
001308	COMPLETE MERCHANT	SEWER FUND	SEWER ADMINISTR	Payment Processing E	CREDIT CARD PYMT PROCESSI	\$195.50
CHECK # 001308 COMPLETE MERCHANT SOLUTIONS						\$782.00
CHECK # 001309 MORA MUNICIPAL UTILITIES						
001309	MORA MUNICIPAL UTILI	ELECTRIC FUN	GENERATION & PO	Sewer	UTILITIES	\$24.46
001309	MORA MUNICIPAL UTILI	ELECTRIC FUN	GENERATION & PO	Storm Water	UTILITIES	\$19.77
001309	MORA MUNICIPAL UTILI	ELECTRIC FUN	GENERATION & PO	Water	UTILITIES	\$86.75
001309	MORA MUNICIPAL UTILI	WATER FUND	WATER SUPPLY	Storm Water	UTILITIES	\$24.52
001309	MORA MUNICIPAL UTILI	WATER FUND	WATER SUPPLY	Electricity	UTILITIES	\$1,280.03
001309	MORA MUNICIPAL UTILI	WATER FUND	WATER TREATMENT	Electricity	UTILITIES	\$1,317.68
001309	MORA MUNICIPAL UTILI	WATER FUND	WATER TREATMENT	Storm Water	UTILITIES	\$12.26
001309	MORA MUNICIPAL UTILI	WATER FUND	WATER DISTRIBUTI	Electricity	UTILITIES	\$115.68
001309	MORA MUNICIPAL UTILI	WATER FUND	WATER DISTRIBUTI	Storm Water	UTILITIES	\$13.69
001309	MORA MUNICIPAL UTILI	SEWER FUND	SEWER LIFT STATIO	Electricity	UTILITIES	\$1,150.41
001309	MORA MUNICIPAL UTILI	SEWER FUND	SEWER LIFT STATIO	Storm Water	UTILITIES	\$12.26
001309	MORA MUNICIPAL UTILI	SEWER FUND	WASTEWATER TREA	Storm Water	UTILITIES	\$25.23
001309	MORA MUNICIPAL UTILI	SEWER FUND	WASTEWATER TREA	Electricity	UTILITIES	\$3,751.23
001309	MORA MUNICIPAL UTILI	SEWER FUND	WASTEWATER TREA	Water	UTILITIES	\$125.20
CHECK # 001309 MORA MUNICIPAL UTILITIES						\$7,959.17
CHECK # 001310 ONLINE COLLECTIONS						
001310	ONLINE COLLECTIONS	ELECTRIC FUN	ELECTRIC ADMINIST	Cust UB/Collection	NEW UB CUSTOMER CREDIT C	\$68.48
CHECK # 001310 ONLINE COLLECTIONS						\$68.48
CHECK # 001312 MN DEPT OF REVENUE						
001312	MN DEPT OF REVENUE	ELECTRIC FUN		Sales Tax Payable	SALES & USE TAX PYMT	\$27,585.00
001312	MN DEPT OF REVENUE	ELECTRIC FUN	GENERATION & PO	Landfill Gen Exp	SALES & USE TAX PYMT	\$1.00
001312	MN DEPT OF REVENUE	ELECTRIC FUN	GENERATION & PO	Other Operating Suppl	SALES & USE TAX PYMT	\$4.00
001312	MN DEPT OF REVENUE	ELECTRIC FUN	GENERATION & PO	Garbage Removal	SALES & USE TAX PYMT	\$6.00
001312	MN DEPT OF REVENUE	ELECTRIC FUN	GENERATION & PO	Repair/Maint - Bldg &	SALES & USE TAX PYMT	\$2.00
001312	MN DEPT OF REVENUE	ELECTRIC FUN	GENERATION & PO	Small Tools & Equipm	SALES & USE TAX PYMT	\$5.00
001312	MN DEPT OF REVENUE	ELECTRIC FUN	ELECTRIC DISTRIBU	Truck Expense	SALES & USE TAX PYMT	\$2.00
001312	MN DEPT OF REVENUE	ELECTRIC FUN	ELECTRIC DISTRIBU	Maint of Substation E	SALES & USE TAX PYMT	\$16.00
001312	MN DEPT OF REVENUE	ELECTRIC FUN	ELECTRIC ADMINIST	Office Supplies	SALES & USE TAX PYMT	\$24.00
001312	MN DEPT OF REVENUE	ELECTRIC FUN	ELECTRIC ADMINIST	Other Operating Suppl	SALES & USE TAX PYMT	\$1.00
001312	MN DEPT OF REVENUE	ELECTRIC FUN	ELECTRIC ADMINIST	Telephone	SALES & USE TAX PYMT	\$11.00
001312	MN DEPT OF REVENUE	ELECTRIC FUN	ELECTRIC ADMINIST	Cust UB/Collection	SALES & USE TAX PYMT	\$0.00
001312	MN DEPT OF REVENUE	WATER FUND		Sales Tax Payable	SALES & USE TAX PYMT	\$964.00
CHECK # 001312 MN DEPT OF REVENUE						\$28,621.00
CHECK # 001314 PAYLIANCE						
001314	PAYLIANCE	ELECTRIC FUN	ELECTRIC ADMINIST	Payment Processing E	E-CHECK PYMT PROCESSING F	\$52.04
001314	PAYLIANCE	WATER FUND	WATER ADMINISTR	Payment Processing E	E-CHECK PYMT PROCESSING F	\$26.03
001314	PAYLIANCE	SEWER FUND	SEWER ADMINISTR	Payment Processing E	E-CHECK PYMT PROCESSING F	\$26.03
CHECK # 001314 PAYLIANCE						\$104.10
CHECK # 001315 SMMPA						
001315	SMMPA	ELECTRIC FUN		Accounts Payable	POWER PURCHASED	\$382,478.09
CHECK # 001315 SMMPA						\$382,478.09
CHECK # 001317 NEIGHBORHOOD NATIONAL BANK						
001317	NEIGHBORHOOD NATIO	ELECTRIC FUN	ELECTRIC ADMINIST	Bad Debts/NSF Check	MONTHLY RETURNED CHECK	\$10.00

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CHECK #	Search Name	Fund Descr	Dept Descr	Last Dim Descr	Comments	Amount
001317	NEIGHBORHOOD NATIO	ELECTRIC FUN	ELECTRIC ADMINIST	Payment Processing E	MONTHLY BUSINESS ONLINE	\$10.00
001317	NEIGHBORHOOD NATIO	ELECTRIC FUN	ELECTRIC ADMINIST	Payment Processing E	MONTHLY UB ACH FILE FEE	\$30.00
CHECK # 001317 NEIGHBORHOOD NATIONAL BANK						\$50.00
CHECK # 001318 NEIGHBORHOOD NATIONAL BANK						
001318	NEIGHBORHOOD NATIO	ELECTRIC FUN	ELECTRIC ADMINIST	Bad Debts/NSF Check	NSF CHARGE BACK FEE - W SH	\$10.00
CHECK # 001318 NEIGHBORHOOD NATIONAL BANK						\$10.00
CHECK # 055210 MN DEPT OF TRANS - MS 678						
055210	MN DEPT OF TRANS - M	ELECTRIC FUN	ELECTRIC DISTRIBU	Miscellaneous	DEPOSIT FOR INSTALLATION	-\$5,000.00
CHECK # 055210 MN DEPT OF TRANS - MS 678						-\$5,000.00
CHECK # 059679 STRATEGIC EQUIPMENT						
059679	STRATEGIC EQUIPMENT	ELECTRIC FUN	ELECTRIC ADMINIST	Dues & Subscriptions	CAPITAL PLANNING SOFTWARE	-\$600.00
CHECK # 059679 STRATEGIC EQUIPMENT						-\$600.00
CHECK # 059745 NEONLINK LLC						
059745	NEONLINK LLC	ELECTRIC FUN	ELECTRIC ADMINIST	Payment Processing E	PAYMENT PROCESSING	\$161.80
059745	NEONLINK LLC	WATER FUND	WATER ADMINISTR	Payment Processing E	PAYMENT PROCESSING	\$80.90
059745	NEONLINK LLC	SEWER FUND	SEWER ADMINISTR	Payment Processing E	PAYMENT PROCESSING	\$80.90
CHECK # 059745 NEONLINK LLC						\$323.60
CHECK # 059749 STRATEGIC INSIGHTS, INC						
059749	STRATEGIC INSIGHTS, I	ELECTRIC FUN	ELECTRIC ADMINIST	Dues & Subscriptions	CAPITAL PLANNING SOFTWARE	\$600.00
CHECK # 059749 STRATEGIC INSIGHTS, INC						\$600.00
CHECK # 059757 FELGER, MATT						
059757	FELGER, MATT	ELECTRIC FUN	ELECTRIC ADMINIST	Meetings, Training, &	MEALS FOR METER SCHOOL	\$185.05
CHECK # 059757 FELGER, MATT						\$185.05
CHECK # 059770 AMAZON CAPITAL SERVICES						
059770	AMAZON CAPITAL SERV	ELECTRIC FUN	ELECTRIC DISTRIBU	Maint of Substation E	PP SUBST SWITCHGEAR LIGHT	\$235.96
CHECK # 059770 AMAZON CAPITAL SERVICES						\$235.96
CHECK # 059771 EHLERS & ASSOCIATES						
059771	EHLERS & ASSOCIATES	ELECTRIC FUN	ELECTRIC ADMINIST	Meetings, Training, &	PUBLIC FINANCE SEMINAR - K	\$78.74
059771	EHLERS & ASSOCIATES	WATER FUND	WATER ADMINISTR	Meetings, Training, &	PUBLIC FINANCE SEMINAR - K	\$39.38
059771	EHLERS & ASSOCIATES	SEWER FUND	SEWER ADMINISTR	Meetings, Training, &	PUBLIC FINANCE SEMINAR - K	\$39.38
CHECK # 059771 EHLERS & ASSOCIATES						\$157.50
CHECK # 059773 HAWKINS INC						
059773	HAWKINS INC	WATER FUND	WATER TREATMENT	Chemicals	CHEMICALS	\$10.00
CHECK # 059773 HAWKINS INC						\$10.00
CHECK # 059776 MN DEPT OF LABOR & INDUSTRY-PV						
059776	MN DEPT OF LABOR & I	ELECTRIC FUN	GENERATION & PO	Dues & Subscriptions	YEARLY REGISTRATION FEE -	\$40.00
059776	MN DEPT OF LABOR & I	WATER FUND	WATER TREATMENT	Miscellaneous	YEARLY REGISTRATION FEE -	\$20.00
059776	MN DEPT OF LABOR & I	SEWER FUND	WASTEWATER TREA	Miscellaneous	YEARLY REGISTRATION FEE -	\$10.00
CHECK # 059776 MN DEPT OF LABOR & INDUSTRY-PV						\$70.00
CHECK # 059777 MORA MUNICIPAL UTILITIES						
059777	MORA MUNICIPAL UTILI	ELECTRIC FUN	ELECTRIC ADMINIST	Cust UB/Collection	APPLY TEMP SERVICE REFUND	\$49.98
CHECK # 059777 MORA MUNICIPAL UTILITIES						\$49.98
CHECK # 059780 VASALOPPET INC						
059780	VASALOPPET INC	ELECTRIC FUN	ELECTRIC ADMINIST	Miscellaneous	REFUND TEMP SERVICE OVER	\$50.02
059780	VASALOPPET INC	ELECTRIC FUN	ELECTRIC ADMINIST	Miscellaneous	REFUND APPLICATION FEE OV	\$35.00

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CHECK #	Search Name	Fund Descr	Dept Descr	Last Dim Descr	Comments	Amount
CHECK # 059780 VASALOPPET INC						\$85.02
CHECK # 059785 CARDMEMBER SERVICE						
059785	CARDMEMBER SERVICE	ELECTRIC FUN	GENERATION & PO	Dues & Subscriptions	ANNL POWER PLANT TIER II H	\$25.54
059785	CARDMEMBER SERVICE	ELECTRIC FUN	GENERATION & PO	Dues & Subscriptions	BERGSTADT BOILER LICENSE	\$20.00
059785	CARDMEMBER SERVICE	ELECTRIC FUN	ELECTRIC DISTRIBU	Miscellaneous	STULC MASTER ELECTR RE-CE	\$73.00
059785	CARDMEMBER SERVICE	ELECTRIC FUN	ELECTRIC ADMINIST	Meetings, Training, &	BERGSTADT/FELGER METER S	\$597.42
059785	CARDMEMBER SERVICE	WATER FUND	WATER ADMINISTR	Dues & Subscriptions	ANNL WATER PERMIT - MN DN	\$632.66
059785	CARDMEMBER SERVICE	SEWER FUND	SEWER ADMINISTR	Meetings, Training, &	CSWEA/MWOA CONFERENCE -	\$95.00
CHECK # 059785 CARDMEMBER SERVICE						\$1,443.62
CHECK # 059787 ELVIK, GRANT						
059787	ELVIK, GRANT	ELECTRIC FUN		Undistributed Receipts	REFUND OVERPAYMENT - 706	\$108.53
CHECK # 059787 ELVIK, GRANT						\$108.53
CHECK # 059788 ERICKSON, COREY						
059788	ERICKSON, COREY	ELECTRIC FUN		Undistributed Receipts	REFUND DEPOSIT - 218 MAPLE	\$112.71
CHECK # 059788 ERICKSON, COREY						\$112.71
CHECK # 059789 FASHEMO, VINCENT						
059789	FASHEMO, VINCENT	ELECTRIC FUN		Undistributed Receipts	REFUND DEPOSIT - 431 W CE	\$282.47
CHECK # 059789 FASHEMO, VINCENT						\$282.47
CHECK # 059794 MERCURY TECHNOLOGIES OF MN						
059794	MERCURY TECHNOLOGI	ELECTRIC FUN	ELECTRIC ADMINIST	Energy Conservation	FLUORESCENT LAMP RECYCLI	\$1,171.94
CHECK # 059794 MERCURY TECHNOLOGIES OF MN						\$1,171.94
CHECK # 059795 MN DEPT OF COMMERCE-IND ASSMTS						
059795	MN DEPT OF COMMERC	ELECTRIC FUN	GENERATION & PO	Miscellaneous	4TH QTR FY '23 IND ASSMTS-E	\$243.40
059795	MN DEPT OF COMMERC	ELECTRIC FUN	ELECTRIC ADMINIST	Energy Conservation	4TH QTR FY '23 IND ASSMTS-	\$646.95
CHECK # 059795 MN DEPT OF COMMERCE-IND ASSMTS						\$890.35
CHECK # 059797 NEONLINK LLC						
059797	NEONLINK LLC	ELECTRIC FUN	ELECTRIC ADMINIST	Payment Processing E	PAYMENT PROCESSING	\$161.00
059797	NEONLINK LLC	WATER FUND	WATER ADMINISTR	Payment Processing E	PAYMENT PROCESSING	\$80.50
059797	NEONLINK LLC	SEWER FUND	SEWER ADMINISTR	Payment Processing E	PAYMENT PROCESSING	\$80.50
CHECK # 059797 NEONLINK LLC						\$322.00
CHECK # 059800 RAMIREZ, RYAN D						
059800	RAMIREZ, RYAN D	ELECTRIC FUN		Undistributed Receipts	REFUND OVERPAYMENT - 825	\$172.04
CHECK # 059800 RAMIREZ, RYAN D						\$172.04
CHECK # 059810 CENTURYLINK						
059810	CENTURYLINK	SEWER FUND	SEWER ADMINISTR	Telephone	WWTP PHONE	\$128.60
CHECK # 059810 CENTURYLINK						\$128.60
CHECK # 059814 LEAGUE OF MN CITIES INS TRUST						
059814	LEAGUE OF MN CITIES I	ELECTRIC FUN		Prepaid Ins	2023 PROP/LIAB INSURANCE C	\$14,533.06
059814	LEAGUE OF MN CITIES I	ELECTRIC FUN		Prepaid Ins	2023 LIAB INSURANCE COVER	\$7,015.00
059814	LEAGUE OF MN CITIES I	ELECTRIC FUN		Prepaid Ins	2023 PROP INSURANCE COVE	\$28,017.94
059814	LEAGUE OF MN CITIES I	WATER FUND		Prepaid Ins	2023 PROP/LIAB INSURANCE C	\$7,665.00
059814	LEAGUE OF MN CITIES I	SEWER FUND		Prepaid Ins	2023 PROP/LIAB INSURANCE C	\$18,044.00
CHECK # 059814 LEAGUE OF MN CITIES INS TRUST						\$75,275.00
CHECK # 059815 LEAGUE OF MN CITIES INS TRUST WC						
059815	LEAGUE OF MN CITIES I	ELECTRIC FUN		Prepaid Ins	WORKERS COMP COVERAGE P	\$10,428.58

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059815	LEAGUE OF MN CITIES I	WATER FUND		Prepaid Ins	WORKERS COMP COVERAGE P	\$3,634.82
059815	LEAGUE OF MN CITIES I	SEWER FUND		Prepaid Ins	WORKERS COMP COVERAGE P	\$5,476.59
CHECK # 059815 LEAGUE OF MN CITIES INS TRUST WC						\$19,539.99
CHECK # 059817 MN ENERGY RESOURCES CORP						
059817	MN ENERGY RESOURCE	ELECTRIC FUN	GENERATION & PO	Generation Exp	FEB NATURAL GAS-GENERATI	\$408.73
059817	MN ENERGY RESOURCE	ELECTRIC FUN	GENERATION & PO	Natural Gas - Heat	FEB NATURAL GAS-BOILER	\$1,108.36
059817	MN ENERGY RESOURCE	WATER FUND	WATER SUPPLY	Natural Gas - Heat	FEB NATURAL GAS	\$83.72
059817	MN ENERGY RESOURCE	WATER FUND	WATER TREATMENT	Natural Gas - Heat	FEB NATURAL GAS	\$128.55
059817	MN ENERGY RESOURCE	SEWER FUND	WASTEWATER TREA	Natural Gas - Heat	FEB NATURAL GAS	\$993.49
CHECK # 059817 MN ENERGY RESOURCES CORP						\$2,722.85
CHECK # 059823 MIDCO						
059823	MIDCO	ELECTRIC FUN	ELECTRIC ADMINIST	Telephone	PHONE/INTERNET	\$128.75
059823	MIDCO	WATER FUND	WATER ADMINISTR	Telephone	PHONE/INTERNET	\$182.65
059823	MIDCO	SEWER FUND	SEWER ADMINISTR	Telephone	INTERNET	\$270.39
CHECK # 059823 MIDCO						\$581.79
CHECK # 059824 VERIZON WIRELESS						
059824	VERIZON WIRELESS	ELECTRIC FUN	ELECTRIC ADMINIST	Telephone	CELL/IPAD	\$150.40
059824	VERIZON WIRELESS	WATER FUND	WATER ADMINISTR	Telephone	CELL/IPAD	\$53.23
059824	VERIZON WIRELESS	SEWER FUND	SEWER ADMINISTR	Telephone	CELL/IPAD	\$84.25
CHECK # 059824 VERIZON WIRELESS						\$287.88
CHECK # 059825 ACE HARDWARE						
059825	ACE HARDWARE	ELECTRIC FUN	GENERATION & PO	Small Tools & Equipm	HOSE SPLITTER & SHOVEL	\$38.98
059825	ACE HARDWARE	ELECTRIC FUN	GENERATION & PO	Cleaning Supplies	BATTERIES	\$17.99
059825	ACE HARDWARE	ELECTRIC FUN	ELECTRIC DISTRIBU	Maint of Substation E	FIRE HALL SUBST KEYS	\$4.80
059825	ACE HARDWARE	SEWER FUND	WASTEWATER TREA	Repair/Maint - Bldg &	DIGESTER PIPE RPR PARTS	\$35.04
059825	ACE HARDWARE	SEWER FUND	WASTEWATER TREA	Repair/Maint - Bldg &	SAMPLE TAP RPR PARTS	\$26.36
059825	ACE HARDWARE	SEWER FUND	WASTEWATER TREA	Repair/Maint - Bldg &	PLANT SINK RPR PARTS	\$116.57
CHECK # 059825 ACE HARDWARE						\$239.74
CHECK # 059827 ARAMARK						
059827	ARAMARK	SEWER FUND	WASTEWATER TREA	Other Operating Suppl	WWTP RUGS	\$106.55
CHECK # 059827 ARAMARK						\$106.55
CHECK # 059828 AUTO VALUE MORA						
059828	AUTO VALUE MORA	ELECTRIC FUN	ELECTRIC DISTRIBU	Misc Distribution Exp	SNOWBLOWER FUEL	\$23.98
059828	AUTO VALUE MORA	SEWER FUND	WASTEWATER TREA	Repair/Maint - Bldg &	SAW SPARK PLUGS	\$2.99
CHECK # 059828 AUTO VALUE MORA						\$26.97
CHECK # 059829 BORDER STATES ELECTRIC						
059829	BORDER STATES ELECT	ELECTRIC FUN		Distribution Inventory	ELECTRIC METERS	\$4,823.10
059829	BORDER STATES ELECT	ELECTRIC FUN	ELECTRIC DISTRIBU	Maint of Overhead Lin	OH WIRE SPLICES	\$435.20
059829	BORDER STATES ELECT	ELECTRIC FUN	ELECTRIC DISTRIBU	Maint of Substation E	HWY 65 SUBST FUSES	\$49.79
CHECK # 059829 BORDER STATES ELECTRIC						\$5,308.09
CHECK # 059831 CASWELL CYCLE						
059831	CASWELL CYCLE	SEWER FUND	WASTEWATER TREA	Repair/Maint - Bldg &	AIR FILTER KIT FOR SAW	\$33.36
CHECK # 059831 CASWELL CYCLE						\$33.36
CHECK # 059832 CINTAS						
059832	CINTAS	ELECTRIC FUN	GENERATION & PO	Other Operating Suppl	MATS, MOPS	\$77.36
CHECK # 059832 CINTAS						\$77.36

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CHECK # 059834 DGR ENGINEERING						
059834	DGR ENGINEERING	ELECTRIC FUN	ELECTRIC DISTRIBU	Professional Services -	SOLAR REVIEW - SCHOOL	\$255.00
CHECK # 059834 DGR ENGINEERING						\$255.00
CHECK # 059835 EAST CENTRAL ENERGY-ECE SERV						
059835	EAST CENTRAL ENERGY	ELECTRIC FUN	ELECTRIC DISTRIBU	ECE Services	JAN & FEB TOLL FREE CHARGE	\$1.51
059835	EAST CENTRAL ENERGY	ELECTRIC FUN	ELECTRIC DISTRIBU	ECE Services	FEB DISPATCH SERVICES	\$191.89
059835	EAST CENTRAL ENERGY	ELECTRIC FUN	ELECTRIC DISTRIBU	ECE Services	FEB LABOR & EQUIP	\$5,940.29
CHECK # 059835 EAST CENTRAL ENERGY-ECE SERV						\$6,133.69
CHECK # 059836 EAST CENTRAL ENERGY-ELECT						
059836	EAST CENTRAL ENERGY	SEWER FUND	SEWER LIFT STATIO	Electricity	ELECTRICITY	\$139.76
CHECK # 059836 EAST CENTRAL ENERGY-ELECT						\$139.76
CHECK # 059839 FERGUSON ENT POLLARDWATER						
059839	FERGUSON ENT POLLAR	WATER FUND	WATER TREATMENT	Small Tools & Equipm	VALVE REPAIR TOOL	\$308.60
CHECK # 059839 FERGUSON ENT POLLARDWATER						\$308.60
CHECK # 059840 FERGUSON WATERWORKS						
059840	FERGUSON WATERWOR	WATER FUND		Inventory Materials/S	4" METER FOR HIGH SCHOOL	\$3,961.47
CHECK # 059840 FERGUSON WATERWORKS						\$3,961.47
CHECK # 059842 FREEDOM MAILING SERVICES INC						
059842	FREEDOM MAILING SER	ELECTRIC FUN	ELECTRIC ADMINIST	Cust UB/Collection	BILL PROCESSING	\$496.25
059842	FREEDOM MAILING SER	WATER FUND	WATER ADMINISTR	Cust UB/Collection	BILL PROCESSING	\$248.13
059842	FREEDOM MAILING SER	SEWER FUND	SEWER ADMINISTR	Cust UB/Collection	BILL PROCESSING	\$248.13
CHECK # 059842 FREEDOM MAILING SERVICES INC						\$992.51
CHECK # 059843 GOPHER STATE ONE-CALL INC						
059843	GOPHER STATE ONE-CA	ELECTRIC FUN	ELECTRIC DISTRIBU	Professional Services -	FEB LOCATES	\$8.10
059843	GOPHER STATE ONE-CA	WATER FUND	WATER DISTRIBUTI	Professional Services -	FEB LOCATES	\$8.10
059843	GOPHER STATE ONE-CA	SEWER FUND	SEWER COLLECTION	Professional Services -	FEB LOCATES	\$8.10
CHECK # 059843 GOPHER STATE ONE-CALL INC						\$24.30
CHECK # 059844 GRANITE WATER WORKS INC						
059844	GRANITE WATER WORK	WATER FUND	WATER DISTRIBUTI	Repair/Maint - Bldg &	WATER RPR CLAMPS	\$243.31
059844	GRANITE WATER WORK	WATER FUND	WATER DISTRIBUTI	Small Tools & Equipm	GATE VALVE TOOLS	\$231.13
059844	GRANITE WATER WORK	SEWER FUND	SEWER COLLECTION	Repair/Maint - Bldg &	SAW BLADES	\$109.09
059844	GRANITE WATER WORK	SEWER FUND	SEWER COLLECTION	Small Tools & Equipm	CORDLESS CONCRETE SAW, B	\$789.97
CHECK # 059844 GRANITE WATER WORKS INC						\$1,373.50
CHECK # 059845 HAWKINS INC						
059845	HAWKINS INC	WATER FUND	WATER TREATMENT	Chemicals	CHEMICALS	\$20.00
CHECK # 059845 HAWKINS INC						\$20.00
CHECK # 059846 HOME SERVE USA						
059846	HOME SERVE USA	WATER FUND		Leak Protection Premi	FEBRUARY SERVLINE PREMIU	\$857.00
059846	HOME SERVE USA	SEWER FUND		Leak Protection Premi	FEBRUARY SERVLINE PREMIU	\$910.00
CHECK # 059846 HOME SERVE USA						\$1,767.00
CHECK # 059847 IRBY TOOL & SAFETY						
059847	IRBY TOOL & SAFETY	ELECTRIC FUN	ELECTRIC DISTRIBU	Maint of Overhead Lin	OVERHEAD WIRE SPLICES	\$204.65
CHECK # 059847 IRBY TOOL & SAFETY						\$204.65
CHECK # 059848 JOHNSONS HARDWARE & RENTAL						
059848	JOHNSONS HARDWARE	WATER FUND	WATER DISTRIBUTI	Repair/Maint - Bldg &	WATER VALVE RPR FITTINGS	\$23.01

CITY OF MORA

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CHECK #	Search Name	Fund Descr	Dept Descr	Last Dim Descr	Comments	Amount
059848	JOHNSONS HARDWARE	SEWER FUND	WASTEWATER TREA	Repair/Maint - Bldg &	SEALANT	\$10.99
CHECK # 059848 JOHNSONS HARDWARE & RENTAL						\$34.00
CHECK # 059849 KANABEC PUBLICATIONS, INC						
059849	KANABEC PUBLICATION	ELECTRIC FUN	ELECTRIC ADMINIST	Office Supplies	G ANDERSON BUSINESS CARD	\$19.24
059849	KANABEC PUBLICATION	ELECTRIC FUN	ELECTRIC ADMINIST	Office Supplies	ENVELOPES	\$140.00
059849	KANABEC PUBLICATION	WATER FUND	WATER ADMINISTR	Office Supplies	G ANDERSON BUSINESS CARD	\$9.63
059849	KANABEC PUBLICATION	SEWER FUND	SEWER ADMINISTR	Office Supplies	G ANDERSON BUSINESS CARD	\$9.63
CHECK # 059849 KANABEC PUBLICATIONS, INC						\$178.50
CHECK # 059850 KODIAK POWER SYSTEMS, INC						
059850	KODIAK POWER SYSTE	WATER FUND	WATER SUPPLY	Repair/Maint - Bldg &	WELL #5 OIL LEAK RPR	\$1,931.87
059850	KODIAK POWER SYSTE	WATER FUND	WATER TREATMENT	Professional Services -	PORTABLE GENERATOR INSP	\$810.00
059850	KODIAK POWER SYSTE	SEWER FUND	QUAMBA COLLECTI	Repair/Maint - Bldg &	QUAMBA LIFT ST ALARM REPA	\$950.00
059850	KODIAK POWER SYSTE	SEWER FUND	QUAMBA COLLECTI	Professional Services -	QUAMBA LIFT ST GENERATOR	\$792.00
059850	KODIAK POWER SYSTE	SEWER FUND	SEWER LIFT STATIO	Professional Services -	MAIN & FAIR AVE LIFT ST GEN	\$1,690.20
059850	KODIAK POWER SYSTE	SEWER FUND	WASTEWATER TREA	Professional Services -	WWTP LIFT ST GENERATOR IN	\$1,422.00
CHECK # 059850 KODIAK POWER SYSTEMS, INC						\$7,596.07
CHECK # 059851 KODRU-MOONEY						
059851	KODRU-MOONEY	SEWER FUND	WASTEWATER TREA	Repair/Maint - Bldg &	ELECTRIC ACUTATOR OPERATI	\$5,736.00
CHECK # 059851 KODRU-MOONEY						\$5,736.00
CHECK # 059852 KWIK TRIP - GAS PURCHASES						
059852	KWIK TRIP - GAS PURC	ELECTRIC FUN	GENERATION & PO	Landfill Gen Exp	FUEL	\$0.00
059852	KWIK TRIP - GAS PURC	ELECTRIC FUN	GENERATION & PO	Motor Fuels	FUEL	\$0.00
059852	KWIK TRIP - GAS PURC	ELECTRIC FUN	ELECTRIC DISTRIBU	Truck Expense	FUEL	\$398.77
059852	KWIK TRIP - GAS PURC	WATER FUND	WATER DISTRIBUTI	Motor Fuels	FUEL	\$166.84
059852	KWIK TRIP - GAS PURC	SEWER FUND	SEWER COLLECTION	Motor Fuels	FUEL	\$660.49
059852	KWIK TRIP - GAS PURC	SEWER FUND	WASTEWATER TREA	Motor Fuels	FUEL	\$0.00
CHECK # 059852 KWIK TRIP - GAS PURCHASES						\$1,226.10
CHECK # 059855 MORA UNCLAIMED FREIGHT						
059855	MORA UNCLAIMED FREI	ELECTRIC FUN	GENERATION & PO	Maint of Gen Equip	TARPS FOR #5 OIL FILTER UP	\$25.75
CHECK # 059855 MORA UNCLAIMED FREIGHT						\$25.75
CHECK # 059856 NEW AGE TREE SERVICE OF MN						
059856	NEW AGE TREE SERVIC	ELECTRIC FUN	ELECTRIC DISTRIBU	Maint of Overhead Lin	REMAINING OVERHEAD TREE	\$88,594.58
CHECK # 059856 NEW AGE TREE SERVICE OF MN						\$88,594.58
CHECK # 059857 NORTHERN BALANCE & SCALE, INC						
059857	NORTHERN BALANCE &	SEWER FUND	WASTEWATER TREA	Professional Services -	EQUIPMENT CALIBRATION	\$308.00
CHECK # 059857 NORTHERN BALANCE & SCALE, INC						\$308.00
CHECK # 059859 OXYGEN SERVICE CO, INC						
059859	OXYGEN SERVICE CO, I	ELECTRIC FUN	GENERATION & PO	Repair/Maint - Bldg &	OXYGEN CYLINDER RENTAL	\$29.12
059859	OXYGEN SERVICE CO, I	ELECTRIC FUN	GENERATION & PO	Landfill Gen Exp	LFG NITROGEN CYLINDER REN	\$12.48
059859	OXYGEN SERVICE CO, I	ELECTRIC FUN	ELECTRIC DISTRIBU	Maint of Substation E	SUBST CYLINDER RENTAL	\$49.96
059859	OXYGEN SERVICE CO, I	WATER FUND	WATER DISTRIBUTI	Repair/Maint - Bldg &	CARB DIOX CYLINDER RENTAL	\$17.15
CHECK # 059859 OXYGEN SERVICE CO, INC						\$108.71
CHECK # 059860 QUADIENT FINANCE USA, INC						
059860	QUADIENT FINANCE US	ELECTRIC FUN	ELECTRIC ADMINIST	Office Supplies	SEAL BOTTLE & INK FOR POST	\$41.55
059860	QUADIENT FINANCE US	WATER FUND	WATER ADMINISTR	Office Supplies	SEAL BOTTLE & INK FOR POST	\$16.63
059860	QUADIENT FINANCE US	SEWER FUND	SEWER ADMINISTR	Office Supplies	SEAL BOTTLE & INK FOR POST	\$16.63
CHECK # 059860 QUADIENT FINANCE USA, INC						\$74.81

CITY OF MORA

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CHECK #	Search Name	Fund Descr	Dept Descr	Last Dim Descr	Comments	Amount
CHECK # 059861 QUALITY DISPOSAL						
059861	QUALITY DISPOSAL	ELECTRIC FUN	GENERATION & PO	Garbage Removal	GARBAGE	\$86.23
059861	QUALITY DISPOSAL	SEWER FUND	WASTEWATER TREA	Garbage Removal	GARBAGE	\$209.78
CHECK # 059861 QUALITY DISPOSAL						\$296.01
CHECK # 059863 RESCO						
059863	RESCO	ELECTRIC FUN	ELECTRIC DISTRIBU	Maint of Overhead Lin	OH WIRE CONNECTORS	\$883.32
CHECK # 059863 RESCO						\$883.32
CHECK # 059864 REVOLT ELECTRICAL SERVICES INC						
059864	REVOLT ELECTRICAL SE	ELECTRIC FUN	ELECTRIC DISTRIBU	Maint of Substation E	PP SUBST BREAKER & SWITCH	\$13,557.92
059864	REVOLT ELECTRICAL SE	ELECTRIC FUN	ELECTRIC DISTRIBU	Maint of Substation E	HWY 65 & FIRE STATION SUB	\$4,096.50
CHECK # 059864 REVOLT ELECTRICAL SERVICES INC						\$17,654.42
CHECK # 059865 RJ MECHANICAL INC						
059865	RJ MECHANICAL INC	SEWER FUND	WASTEWATER TREA	Repair/Maint - Bldg &	STEEL PIPE FOR VALVE HANDL	\$97.68
CHECK # 059865 RJ MECHANICAL INC						\$97.68
CHECK # 059866 RMB ENVIRONMENTAL LABS INC						
059866	RMB ENVIRONMENTAL	SEWER FUND	WASTEWATER TREA	Professional Services -	LAB TESTING	\$700.23
CHECK # 059866 RMB ENVIRONMENTAL LABS INC						\$700.23
CHECK # 059869 USABBLUEBOOK						
059869	USABBLUEBOOK	ELECTRIC FUN	ELECTRIC ADMINIST	Cust UB/Collection	ELECTRIC DOOR KNOB CARDS	\$116.52
CHECK # 059869 USABBLUEBOOK						\$116.52
CHECK # 059871 VIKING ELECTRIC SUPPLY						
059871	VIKING ELECTRIC SUPP	ELECTRIC FUN	GENERATION & PO	Maint of Gen Equip	#5 OIL SYSTEM BREAKER - TO	\$970.00
059871	VIKING ELECTRIC SUPP	ELECTRIC FUN	ELECTRIC DISTRIBU	Maint of St. Lights & S	RETURNED DEFECTIVE STR LI	-\$473.82
059871	VIKING ELECTRIC SUPP	ELECTRIC FUN	ELECTRIC DISTRIBU	Misc Distribution Exp	WIRE NUTS & ELECTRICAL WI	\$182.33
059871	VIKING ELECTRIC SUPP	SEWER FUND	WASTEWATER TREA	Repair/Maint - Bldg &	WWTP BULBS	\$303.04
059871	VIKING ELECTRIC SUPP	SEWER FUND	WASTEWATER TREA	Repair/Maint - Bldg &	RETURNED DEFECTIVE WWTP	-\$170.00
CHECK # 059871 VIKING ELECTRIC SUPPLY						\$811.55
						\$664,644.52



MORA MUNICIPAL UTILITIES
PUBLIC UTILITIES COMMISSION CHECK LIST

THE FEBRUARY - MARCH 2023 CLAIMS HAVE BEEN APPROVED FOR PAYMENT BY:

CHAIRMAN

COMMISSION MEMBER

COMMISSION MEMBER

COMMISSION MEMBER

COMMISSION MEMBER

SECRETARY



MEMORANDUM

Date: March 20, 2023
To: Public Utilities Commission
From: Mandi Yoder, Human Resources Coordinator
RE: Glenn Anderson Review and Probationary Release

SUMMARY

Staff asks the Public Utilities Commission (PUC) to proceed with the one-year review of Glenn Anderson and to consider Anderson to have completed the probationary period with the additional consideration to approve the step increase as scheduled in the 2023 Consolidated Salary Schedule.

BACKGROUND

Per the employment agreement between the City of Mora and Glenn Anderson, for the position of City Administrator/Public Utilities General Manager, #3 states *"Employer and Employee agree to a one (1) year probation period with an initial performance review to be conducted on Employee after six (6) and twelve (12) months and annually thereafter. The Employer agrees to consider an increase in compensation to the Employee dependent upon the results of the annual performance evaluation."*

Anderson was hired at a pay grade 15, step F, \$107,931 of the 2022 schedule. Past practice has been, upon completion of probation, the employee receives a step increase in pay; if approved for a step increase Anderson's pay would increase to a step G, \$114,754 of the 2023 schedule.

Anderson has expressed curiosity if the PUC would be open to discussion for a long-term employment agreement. The benefit of an established agreement would reflect in the commitment level from both the PUC and Anderson towards each other.

OPTIONS IMPACTS

1. To review the personnel evaluation information together with Glenn Anderson, approve the probation release and approve the step increase to a G of the 2023 schedule. The step increase has been budgeted for in 2023.

RECOMMENDATIONS

For the Public Utilities Commission to consider making a MOTION to approve Glenn Anderson be released from the probationary period, and to approve a step increase in salary to a grade 15, step G, \$114,754.

*Attachments: Rubrik of Evaluation Responses
Employment Agreement 02/22/2022 – Glenn Anderson*

Personnel Evaluation Responses for Glenn Anderson

	R1	R2	R3	R4	R5	R6	R7	R8	R9	R10
Job Performance:										
1. Knowledge of own specific job duties and ability to carry them out.		4	4	4	4					
2. Ability to organize workload, to set priorities and to work self-paced.		4	5	4	4					
3. Familiarity with co-workers job duties.		4	4	4	4					
4. Knowledge of the entire organizational structure, including the organization's mission and services.		4	4	4	4					
5. Knowledge of computer operations and functions.		4	4	3	4					
6. Accuracy and attention to detail.		4	4	4	4					
7. Ability to produce neat, legible, and complete work products. (reports, memos, messages, instructions, etc.)		4	4	4	5					
8. Ability to handle multiple assignments and to meet required deadlines.		3	4	4	4					
Customer Service Performance:										
1. Understanding of the importance of customer service by the city. Always know that the customer is our first priority. Being courteous and available by coming out from behind the desk to help the patron.		3	5	5	5					
2. Knowledge of the cities service area and customer base.		3	3	3	4					
3. Understanding of customers' needs and willingness to meet those needs.		4	4	4	4					
4. Understanding of confidentiality of patrons needs.			5	4	4					
5. Ability to communicate effectively, courteously, and diplomatically in written and body language communication.		4	4	4	5					
6. Ability to communicate effectively, courteously, and diplomatically in verbal communication, including telephone and in-person customer		4	4	4	5					
Workplace Performance:										
1. Familiarity with the city's personnel handbook and policies.		4	4	3	4					
2. Adherence to the city's policies regarding appropriate use of work time (lunch/supper break, personal phone calls/visits, personal use of the computer, visiting among staff, etc.		3	5	4	4					
3. Attendance - The extent to which an employee is punctual and has an acceptable overall attendance record.		3	5	4	5					
4. Ability to communicate and cooperate with staff at the city. This involves an attitude that is conducive to a productive work environment.		4	4	4	5					

5. Understanding of general office routines (location of files, supplies, emergency phone numbers, mail, e-mail) and willingness to handle those routines daily.

3 4 4 5

6. Ability to operate and maintain office equipment.

3 4 4 4

7. Compliance with scheduling vacation days and/or time off. (This includes becoming available to work a different shift when conditions warrant).

3 5 3 5

8. Adherence to appropriate workplace attire (avoiding casual clothing such as jeans or shorts except on designated days)

4 4 4 5

Total Scores out of 110

76 93 85 97 0 0 0 0 0 0

Action Plan

Overall Score 87.75

List major job-related achievements since last evaluation:

Glenn was able to schedule and host meetings with representatives on issues that impact our city. Glenn has taken time and consideration for learning about our community, city history, and workplace dynamics. He has not made any dramatic changes that would impact his team without discussing and having buy-in which has improved workplace culture.

Major strong points:

Communication, Consistency, and Kindness

Areas needing improvement:

I have not worked in a capacity to identify any areas for improvement.

Overall Evaluation and/or Director comments and additional feedback:

I have not had a ton of interaction with Glenn. He is polite and has a good personality for the job.

I suggest Glenn be released from probation and continue to move forward with goals created by the council and his team.

City Administrator/Public Utilities Director Employment Agreement

City of Mora, Minnesota Employment Agreement

AGREEMENT made this 22nd day of February 2022, by and between the CITY OF Mora, a Minnesota municipal corporation ("Employer"), and Glenn Anderson ("Employee").

The parties agree as follows:

1. **POSITION.** Employee agrees to serve as City Administrator/Public Utilities Director in accordance with state statutes, City ordinances and the Code of Ethics of the International and Minnesota City/County Management Associations, and to perform such other legally permissible and proper duties and functions as the City Council shall from time-to-time assign.
2. **PENSION PLAN.** Employer shall contribute to PERA as required by State law for Employee or an alternate pension plan, if selected by Employee, authorized by State law.
3. **SALARY.** Employer shall pay Employee a salary of \$107,931 (Step F) per year starting on a date that is agreeable to both parties and unless or until earlier terminated as provided in paragraph 15. Employer and Employee agree to a one (1) year probation period with an initial performance review to be conducted on Employee after six (6) and twelve (12) months and annually thereafter. The Employer agrees to consider an increase in compensation to the Employee dependent upon the results of the annual performance evaluation.
4. **SENIORITY.** For purposes of employment benefits such as sick leave, vacation leave, and the like, Employee will be credited with having completed 14 years of employment with the City upon his first day of employment.
5. **SICK LEAVE.** Employee shall accrue sick leave in accordance with the City's personnel policies.
6. **VACATIONS.** Effective upon Employee's first day of employment, Employee shall be credited with 120 hours of accrued vacation leave. Employee will then receive 160 hours of accrued vacation after successfully completing the one-year probationary period as set forth in paragraph 3. Thereafter, Employee shall accrue vacation leave in accordance with the City's personnel policies.

7. **HOLIDAYS.** Employer shall provide Employee the same holidays as enjoyed by other non-union employees.

8. **GENERAL INSURANCE.** Employer shall provide Employee the same group hospital, medical, dental, life and disability insurance benefits as provided to all other non-union employees.

9. **DUES AND SUBSCRIPTIONS.** Employer shall budget and pay the professional dues and subscriptions for Employee which are deemed reasonable and necessary for Employee's continued participation in national, regional, state and local associations necessary and desirable for Employee's continued professional participation, growth and advancement.

10. **PROFESSIONAL DEVELOPMENT.** Employer shall budget and pay necessary and reasonable registration, travel and subsistence expenses of Employee for professional and official travel, meetings and occasions adequate to continue the professional development of Employee and to adequately pursue necessary official and other committees thereof which Employee serves as a member. Employee shall use good judgment in his outside activities so he will not neglect his primary duties to the Employer.

11. **CIVIC CLUB MEMBERSHIP.** Employer recognizes the desirability of representation in and before local civic and other organizations. Employee is authorized to become a member of such civic clubs or organizations as deemed appropriate by Employee and Employer, and at Employer's expense.

12. **AUTOMOBILE.** Employee will receive business use of a City vehicle. Employee will be reimbursed business related travel expenses if needed.

13. **GENERAL EXPENSES.** Employer shall reimburse Employee reasonable miscellaneous job-related expenses which it is anticipated Employee will incur from time to time when provided appropriate documentation.

14. **HOURS OF WORK.** It is understood the position of City Administrator/Public Utilities Director requires attendance at evening meetings and occasionally at weekend meetings. It is understood by Employee that additional compensation and compensatory time shall not be allowed for such additional expenditures of time. It is further understood that Employee may absent himself from the office to a reasonable extent in consideration of extraordinary time expenditures for evening and weekend meetings at other than normal working hours.

15. **TERMINATION BENEFITS.** In the event Employee is terminated by the Employer during such time that Employee is willing and able to perform the duties of City Administrator/Public Utilities Director, then in that event, Employer agrees to pay Employee at the time of receipt of his last paycheck a lump sum cash payment equal to three (3) months aggregate salary and to continue to provide and pay for the benefits set forth in paragraph 8 for a period of three (3) months following termination. However, in the event Employee is terminated because of his malfeasance in office, gross misconduct, conviction for a felony, or conviction for an illegal act involving personal gain to Employee, then Employer shall have no obligation to pay the termination benefits.

If Employer at any time during the employment term reduces the salary or other financial benefits of Employee in a greater percentage than across-the-board reduction for all non-union employees, or if Employer refuses, following written notice, to comply with any other provisions of this Agreement benefiting Employee or Employee resigns following a formal suggestion by Employer that he resign, then Employee may, at his option, be deemed to be "terminated" on the effective date of Employee's resignation and the Employee shall also be entitled to receive the termination benefits set forth above.

If Employee voluntarily resigns his position with Employer, Employee agrees to give the Employer thirty (30) days advance notice. If Employee voluntarily resigns his position with Employer, there shall be no termination pay due to Employee.

16. **GENERAL CONDITIONS OF EMPLOYMENT.** Nothing in this Agreement shall prevent, limit or otherwise interfere with the right of Employer to terminate the services of Employee at any time, for any reason, subject only to the provisions of this Agreement and statutory requirements. Furthermore, nothing in this Agreement shall prevent, limit or otherwise interfere with the right of Employee to resign at any time from his position with Employer, subject only to the provisions of this Agreement.

IN WITNESS WHEREOF, Employer has caused this Agreement to be signed and executed on its behalf by its Mayor and Public Utilities Commission Chairperson, and Employee has signed this Agreement, in duplicate, the day and year first written above.

EMPLOYER:
CITY OF MORA

BY: 
Its Mayor

EMPLOYEE:


Glenn Anderson

AND


Its Public Utilities Commission Chairperson



MEMORANDUM

Date March 20, 2023
To Public Utilities Commission
From Joseph Kohlgraf, Public Works Director
RE Mora Power Plant Battery Replacement

SUMMARY

Battery replacement for back-up control power for the powerplant controls during generation and power switching. This ensures controls work with no power present for operational controls.

BACKGROUND INFORMATION

Current power plant batteries in use are over 25 years old with a life expectancy of approximately 10 years (old technology). Low voltage issues are being seen in the controls in the power plants operating controls due to having 5-6 cells inoperable or dead. A quote was received in 2018 for replacement and was not completed at that time due to budgeting. Quoted batteries will have a life span of 20-25 years. If replaced, they will be put into CIP rotation moving forward. Provided is the only quote I received.

OPTIONS & IMPACTS

Option 1- do not replace all batteries. Each cell can be replaced as they become inoperable. Current batteries have gone beyond their lifespan. This is not budgeted. Funds would come out of repair fund for powerplant. Option 2- Replacement of all cells and return to replacement in the CIP cycle moving forward. Currently, this is not a budgeted item, this money would come out of Undesignated/net asset account 24204.

RECOMMENDATIONS

Staff recommends option 2, full battery replacement, with payment transferred out of undesignated/net asset account 24204.

Attachments/ 1-page-Quote from Revolt for battery replacement cost.



22044 Garnet St NW
Nowthen, MN 55330
763-568-3532

March 7th, 2023

Joe Kohlgraf
Public Works Director
Mora Municipal Utilities
joe.kohlgraf@cityofmora.com

Proposal: RES23051-MN

RE: City of Mora Power Plant Battery Replacement

Dear Mr. Kohlgraf,

Thank you for allowing me to quote your requirements. We propose the following:

- Travel to Mora, MN
- Provide and install new batteries, battery rack, containment and absorbent pillows
 - 60 Cells, OPzS-N7 Block (estimated lead time is 7-9 weeks ARO)
 - 5 yr full warranty, 10 yr pro-rata. 10 yr full post seal. 20 – 25 yr life expectancy.
 - 2Tier, Seismic Zone 0 battery rack
 - Spill Containment Tray w/pillows
- Charge the batteries and perform initial testing.
- Provide test reports & recommendations.

The estimated cost of the above work is..... \$ 19,890.00

The old batteries, rack and absorbent pillows are property of Mora and will be disposed of/recycled by Mora personnel.

The above price is based on re-using the existing battery charger and primary DC wiring.

The above price is based on working normal hours and days.

The above price is based on having 120VAC onsite for our test equipment.

The above price is based on one trip to the site. If additional trips are necessary, they can be billed at our normal rates.

The above price is based on others performing all switching, racking and grounding duties for safe working conditions.

Any work beyond the above scope can be billed at our hourly rates.

Our proposal is based on straight time work and expires in 30 days.

Our prices does not include tax or shipping charges and is subject to the RES terms and conditions.

Payment terms: Net 30.

If you have any questions or concerns, feel free to give me a call.

Jeff Boo
763.568.3532 – C

MORA MUNICIPAL UTILITIES



Financial Reports

Electric Fund
Water Fund
Sewer Fund

December 31, 2022
[unaudited]

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MORA MUNICIPAL UTILITIES

Fund Budgetary Performance

For the Quarter Ended December 31, 2022

	2022 YTD Budget	2022 YTD Actual	2022 YTD Balance	2022 % YTD Budget
ELECTRIC FUND				
Revenues	6,081,050.00	6,227,119.48	(146,069.48)	102.40%
Expenditures	5,912,459.00	5,721,254.74	191,204.26	96.77%
Surplus/(Deficit)		505,864.74		
WATER FUND				
Revenues	787,544.00	818,965.78	(31,421.78)	103.99%
Expenditures	742,985.00	777,435.17	(34,450.17)	104.64%
Surplus/(Deficit)		41,530.61		
SEWER FUND				
Revenues	1,075,778.00	1,045,152.91	30,625.09	97.15%
Expenditures	1,077,438.00	1,007,489.42	69,948.58	93.51%
Surplus/(Deficit)		37,663.49		
TOTAL ALL FUNDS				
Revenues	7,944,372.00	8,091,238.17	(146,866.17)	101.85%
Expenditures	7,732,882.00	7,506,179.33	226,702.67	97.07%
Surplus/(Deficit)		585,058.84		



CITY OF MORA

BALANCE SHEET

Current Period: December 2022

Year End

Account Descr	Begin Yr	YTD Debit	YTD Credit	Current Balance
Fund 651 ELECTRIC FUND				
Bal Type A				
G 651-11011 Cash NNB Checking	\$1,689,556.97	\$7,385,810.11	\$7,197,466.45	\$1,877,900.63
G 651-11013 Petty Cash	\$0.00	\$0.00	\$0.00	\$0.00
G 651-11014 ChangeFund/AirportVending/	\$400.00	\$0.00	\$0.00	\$400.00
G 651-11018 Cash FCB HI-FI	\$646,572.74	\$21,080.93	\$0.00	\$667,653.67
G 651-11020 Investments	\$5,481,517.88	\$1,072,236.13	\$306,491.10	\$6,247,262.91
G 651-11023 Cash NNB MMU ACH Account	\$0.00	\$0.00	\$0.00	\$0.00
G 651-11041 Interest Receivable	\$21,362.91	\$12,017.54	\$0.00	\$33,380.45
G 651-11151 Accounts Receivable	\$193,896.63	\$996,895.25	\$1,048,455.66	\$142,336.22
G 651-11152 Accounts Receivable - UB	\$500,451.25	\$6,153,027.14	\$6,117,352.73	\$536,125.66
G 651-11154 Return Checks	\$0.00	\$129.29	\$129.29	\$0.00
G 651-11155 Accounts Rec - Other	\$0.00	\$0.00	\$0.00	\$0.00
G 651-11212 Special Assess Rec - Unamort	\$0.00	\$0.00	\$0.00	\$0.00
G 651-11213 Special Assess Rec - Amortize	\$0.00	\$0.00	\$0.00	\$0.00
G 651-11410 Distribution Inventory	\$223,725.74	\$31,920.02	\$3,604.86	\$252,040.90
G 651-11551 Prepaid Ins	\$0.00	\$57,894.58	\$57,894.58	\$0.00
G 651-11600 Allowance for Bad Debt	-\$44,417.42	\$0.00	\$0.00	-\$44,417.42
G 651-12600 Fixed Assets	\$6,502,491.21	\$5,767.06	\$0.00	\$6,508,258.27
G 651-12601 Allowance for Depreciation	-\$4,295,847.49	\$0.00	\$206,655.03	-\$4,502,502.52
G 651-12647 Construction in Progress	\$2,718.00	\$0.00	\$0.00	\$2,718.00
G 651-13300 Advance To Wood & Grove Fu	\$462,078.40	\$0.00	\$32,135.11	\$429,943.29
G 651-13305 Advance To Water Fund	\$132,331.64	\$0.00	\$9,202.97	\$123,128.67
G 651-13310 Advance To Sewer Fund	\$127,136.51	\$0.00	\$8,841.67	\$118,294.84
G 651-13320 Advance To Liquor Fund	\$800,000.00	\$0.00	\$100,000.00	\$700,000.00
G 651-13325 Advance To TIF District 1-11	\$188,249.00	\$0.00	\$11,293.52	\$176,955.48
G 651-13340 Advance to General Fund	\$129,198.12	\$0.00	\$0.00	\$129,198.12
G 651-15600 Deferred Outflow - Pensions	\$170,399.00	\$0.00	\$0.00	\$170,399.00
G 651-15650 Deferred Outflow - OPEB	\$5,506.00	\$0.00	\$0.00	\$5,506.00
Bal Type A	\$12,937,327.09	\$15,736,778.05	\$15,099,522.97	\$13,574,582.17
Bal Type E				
G 651-24204 Fund Bal-Undes/Net Asset (en	\$10,944,051.18	\$6,226,327.68	\$6,732,192.42	\$11,449,915.92
G 651-24502 FB/Net Asset-Des Cap Proj/D	-\$1,000,000.00	\$0.00	\$0.00	-\$1,000,000.00
Bal Type E	\$11,944,051.18	\$6,226,327.68	\$6,732,192.42	\$12,449,915.92
Bal Type L				
G 651-20610 Contracts Payable - Retainage	-\$2,718.00	\$0.00	\$0.00	-\$2,718.00
G 651-21500 Accrued Interest Payable	\$0.00	\$0.00	\$0.00	\$0.00
G 651-21600 Accrued Wages/Salaries Paya	-\$5,842.26	\$0.00	\$0.00	-\$5,842.26
G 651-22021 Accounts Payable	-\$376,496.63	\$4,212,777.39	\$4,340,135.67	-\$503,854.91
G 651-22050 Franchise Fee Payable	\$0.00	\$282,994.93	\$282,996.79	-\$1.86
G 651-22082 Sales Tax Payable	-\$23,269.35	\$289,112.69	\$293,910.36	-\$28,067.02
G 651-22161 Accrued Vac-Sick Wages	-\$26,177.25	\$0.00	\$0.00	-\$26,177.25
G 651-22190 OPEB Liability	-\$43,069.00	\$0.00	\$0.00	-\$43,069.00
G 651-22201 Deposits	-\$49,240.00	\$20,100.00	\$24,100.00	-\$53,240.00
G 651-22202 Deposits - Other	-\$100.00	\$0.00	\$0.00	-\$100.00
G 651-22223 Deferred Revenues - Tax_As	\$0.00	\$0.00	\$0.00	\$0.00
G 651-22250 Undistributed Receipts (UR)	-\$22,064.42	\$110,936.10	\$106,168.63	-\$17,296.95
G 651-22850 EFT Clearing Account	\$0.00	\$6,676.37	\$6,676.37	\$0.00
G 651-23000 Net Pension Liability	-\$229,798.00	\$0.00	\$0.00	-\$229,798.00
G 651-23500 Deferred Inflow - Pensions	-\$214,501.00	\$0.00	\$0.00	-\$214,501.00
Bal Type L	-\$993,275.91	\$4,922,597.48	\$5,053,987.82	-\$1,124,666.25
Fund 651 ELECTRIC FUND	\$0.00	\$26,885,703.21	\$26,885,703.21	\$0.00



CITY OF MORA

BALANCE SHEET

Current Period: December 2022

Year End

Account Descr	Begin Yr	YTD Debit	YTD Credit	Current Balance
Fund 652 WATER FUND				
Bal Type A				
G 652-11011 Cash NNB Checking	\$650,864.07	\$922,322.82	\$1,328,434.01	\$244,752.88
G 652-11012 INV Restr Cap Imp/Debt-K/W	\$37,399.87	\$27.84	\$0.00	\$37,427.71
G 652-11018 Cash FCB HI-FI	\$52,544.16	\$36.45	\$10,503.34	\$42,077.27
G 652-11020 Investments	\$812,486.51	\$261,874.24	\$47,428.97	\$1,026,931.78
G 652-11041 Interest Receivable	\$3,166.47	\$1,999.10	\$0.00	\$5,165.57
G 652-11151 Accounts Receivable	\$77,651.78	\$61,569.41	\$87,458.77	\$51,762.42
G 652-11152 Accounts Receivable - UB	\$123,490.58	\$865,399.40	\$869,041.40	\$119,848.58
G 652-11154 Return Checks	\$0.00	\$0.00	\$0.00	\$0.00
G 652-11155 Accounts Rec - Other	\$0.00	\$0.00	\$0.00	\$0.00
G 652-11212 Special Assess Rec - Unamort	\$75,599.70	\$5,997.28	\$3,327.87	\$78,269.11
G 652-11213 Special Assess Rec - Amortize	\$0.00	\$0.00	\$0.00	\$0.00
G 652-11420 Inventory Materials/Supplies	\$10,364.02	\$0.00	\$0.00	\$10,364.02
G 652-11551 Prepaid Ins	\$0.00	\$10,676.77	\$10,676.77	\$0.00
G 652-12600 Fixed Assets	\$7,934,862.59	\$494,438.42	\$0.00	\$8,429,301.01
G 652-12601 Allowance for Depreciation	-\$4,624,808.78	\$0.00	\$337,133.73	-\$4,961,942.51
G 652-15600 Deferred Outflow - Pensions	\$70,718.00	\$0.00	\$0.00	\$70,718.00
G 652-15650 Deferred Outflow - OPEB	\$2,190.00	\$0.00	\$0.00	\$2,190.00
Bal Type A	\$5,226,528.97	\$2,624,341.73	\$2,694,004.86	\$5,156,865.84
Bal Type E				
G 652-24204 Fund Bal-Undes/Net Asset (en	-\$3,823,811.86	\$882,613.00	\$924,143.61	-\$3,865,342.47
G 652-24502 FB/Net Asset-Des Cap Proj/D	-\$100,000.00	\$0.00	\$0.00	-\$100,000.00
Bal Type E	-\$3,923,811.86	\$882,613.00	\$924,143.61	-\$3,965,342.47
Bal Type L				
G 652-20900 Advance From Electric Fund	-\$132,331.64	\$9,202.97	\$0.00	-\$123,128.67
G 652-21500 Accrued Interest Payable	-\$8,327.44	\$885.24	\$0.00	-\$7,442.20
G 652-21600 Accrued Wages/Salaries Paya	-\$2,360.79	\$0.00	\$0.00	-\$2,360.79
G 652-22021 Accounts Payable	-\$12,485.79	\$12,920.79	\$13,605.06	-\$13,170.06
G 652-22026 State Water Fee	-\$0.75	\$11,722.76	\$11,722.48	-\$0.47
G 652-22028 Leak Protection Premium	\$0.00	\$7,146.50	\$7,146.50	\$0.00
G 652-22031 Bonds Payable	-\$932,490.00	\$101,842.00	\$0.00	-\$830,648.00
G 652-22034 Unamortized Premium on Bon	-\$1,335.10	\$190.72	\$0.00	-\$1,144.38
G 652-22082 Sales Tax Payable	-\$862.12	\$11,355.57	\$11,548.77	-\$1,055.32
G 652-22161 Accrued Vac-Sick Wages	-\$10,806.48	\$0.00	\$0.00	-\$10,806.48
G 652-22190 OPEB Liability	-\$17,126.00	\$0.00	\$0.00	-\$17,126.00
G 652-22201 Deposits	-\$200.00	\$150.00	\$200.00	-\$250.00
G 652-22223 Deferred Revenues - Tax_As	\$0.00	\$0.00	\$0.00	\$0.00
G 652-22850 EFT Clearing Account	\$0.00	\$0.00	\$0.00	\$0.00
G 652-22860 Edgewood Tenant Rent Collec	\$0.00	\$0.00	\$0.00	\$0.00
G 652-23000 Net Pension Liability	-\$95,370.00	\$0.00	\$0.00	-\$95,370.00
G 652-23500 Deferred Inflow - Pensions	-\$89,021.00	\$0.00	\$0.00	-\$89,021.00
Bal Type L	-\$1,302,717.11	\$155,416.55	\$44,222.81	-\$1,191,523.37
Fund 652 WATER FUND	\$0.00	\$3,662,371.28	\$3,662,371.28	\$0.00



CITY OF MORA

BALANCE SHEET

Current Period: December 2022

Year End

Account Descr	Begin Yr	YTD Debit	YTD Credit	Current Balance
Fund 653 SEWER FUND				
Bal Type A				
G 653-11011 Cash NNB Checking	\$1,040,250.01	\$1,160,626.57	\$1,594,657.72	\$606,218.86
G 653-11018 Cash FCB HI-FI	\$627,601.97	\$464.66	\$10,090.98	\$617,975.65
G 653-11020 Investments	\$1,820,966.10	\$525,921.28	\$105,113.97	\$2,241,773.41
G 653-11041 Interest Receivable	\$7,096.78	\$4,351.36	\$0.00	\$11,448.14
G 653-11151 Accounts Receivable	\$78,773.78	\$82,292.94	\$84,266.72	\$76,800.00
G 653-11152 Accounts Receivable - UB	\$106,103.53	\$1,120,916.04	\$1,126,842.69	\$100,176.88
G 653-11155 Accounts Rec - Other	\$0.00	\$0.00	\$0.00	\$0.00
G 653-11212 Special Assess Rec - Unamort	\$0.00	\$0.00	\$0.00	\$0.00
G 653-11213 Special Assess Rec - Amortize	\$0.00	\$0.00	\$0.00	\$0.00
G 653-11551 Prepaid Ins	\$0.00	\$23,164.63	\$23,164.63	\$0.00
G 653-12600 Fixed Assets	\$13,814,915.47	\$351,089.91	\$0.00	\$14,166,005.38
G 653-12601 Allowance for Depreciation	-\$6,502,813.08	\$0.00	\$475,286.49	-\$6,978,099.57
G 653-12647 Construction in Progress	\$0.00	\$0.00	\$0.00	\$0.00
G 653-15600 Deferred Outflow - Pensions	\$87,826.00	\$0.00	\$0.00	\$87,826.00
G 653-15650 Deferred Outflow - OPEB	\$3,199.00	\$0.00	\$0.00	\$3,199.00
Bal Type A	\$11,083,919.56	\$3,268,827.39	\$3,419,423.20	\$10,933,323.75
Bal Type E				
G 653-24204 Fund Bal-Undes/Net Asset (en	-\$7,885,530.91	\$1,211,244.63	\$1,248,908.12	-\$7,923,194.40
G 653-24502 FB/Net Asset-Des Cap Proj/D	-\$220,000.00	\$0.00	\$0.00	-\$220,000.00
Bal Type E	-\$8,105,530.91	\$1,211,244.63	\$1,248,908.12	-\$8,143,194.40
Bal Type L				
G 653-20610 Contracts Payable - Retainage	\$0.00	\$0.00	\$0.00	\$0.00
G 653-20900 Advance From Electric Fund	-\$127,136.51	\$8,841.67	\$0.00	-\$118,294.84
G 653-21500 Accrued Interest Payable	-\$12,097.99	\$894.34	\$0.00	-\$11,203.65
G 653-21600 Accrued Wages/Salaries Paya	-\$3,412.78	\$0.00	\$0.00	-\$3,412.78
G 653-22021 Accounts Payable	-\$7,430.21	\$7,430.21	\$8,551.83	-\$8,551.83
G 653-22027 Quamba Payable-Reserve & D	-\$3,521.00	\$14,165.00	\$14,275.00	-\$3,631.00
G 653-22028 Leak Protection Premium	\$0.00	\$7,596.50	\$7,596.50	\$0.00
G 653-22031 Bonds Payable	-\$2,555,015.00	\$179,658.00	\$0.00	-\$2,375,357.00
G 653-22034 Unamortized Premium on Bon	-\$678.42	\$96.91	\$0.00	-\$581.51
G 653-22082 Sales Tax Payable	\$0.00	\$0.00	\$0.00	\$0.00
G 653-22161 Accrued Vac-Sick Wages	-\$15,073.74	\$0.00	\$0.00	-\$15,073.74
G 653-22190 OPEB Liability	-\$25,025.00	\$0.00	\$0.00	-\$25,025.00
G 653-22223 Deferred Revenues - Tax_As	\$0.00	\$0.00	\$0.00	\$0.00
G 653-23000 Net Pension Liability	-\$118,441.00	\$0.00	\$0.00	-\$118,441.00
G 653-23500 Deferred Inflow - Pensions	-\$110,557.00	\$0.00	\$0.00	-\$110,557.00
Bal Type L	-\$2,978,388.65	\$218,682.63	\$30,423.33	-\$2,790,129.35
Fund 653 SEWER FUND	\$0.00	\$4,698,754.65	\$4,698,754.65	\$0.00

CITY OF MORA/MORA MUNICIPAL UTILITIES

Current Investments

Information current as of December 31, 2022

Bank/Agency	Location	Type	FDIC #	Broker	Amount	DTD/Issued	Due	Rate
Bank of China	New York, NY	CD	33653	4M Fund	\$ 248,800.00	1/27/2022	2/15/2023	0.46%
4M Investment Pool - 9 mo.	Various	Pool		4M Fund	\$ 250,000.00	8/9/2022	5/9/2023	2.85%
CIBC Bank USA / Private Bank - MI	Birmingham, MI	CD	33306	4M Fund	\$ 248,300.00	1/27/2022	7/26/2023	0.45%
Financial Federal Bank	Memphis, TN	CD	31840	4M Fund	\$ 248,500.00	1/27/2022	7/26/2023	0.40%
4M Investment Pool - 12 mo.	Various	Pool		4M Fund	\$ 250,000.00	8/9/2022	8/9/2023	3.00%
Servisfirst National Bank	Tampa, FL	CD	57993	4M Fund	\$ 242,000.00	8/17/2022	8/18/2023	3.20%
Greenstate Credit Union	North Liberty, IA	CD	60269	4M Fund	\$ 248,500.00	8/18/2021	8/18/2023	0.30%
Falcon National Bank	Foley, MN	CD	57603	4M Fund	\$ 249,495.32	2/11/2022	2/12/2024	0.65%
Great Midwest Bank	Brookfield, WI	CD	29657	4M Fund	\$ 239,000.00	8/18/2022	2/15/2024	2.97%
Signature Bank	New York, NY	CD	57053	4M Fund	\$ 246,474.42	8/19/2022	8/19/2024	3.05%
UBS Bank	Salt Lake City, UT	CD	57565	4M Fund	\$ 121,345.28	8/24/2022	8/26/2024	3.15%
Bank Hapoalim	New York, NY	CD	33686	4M Fund	\$ 227,100.00	8/8/2022	8/8/2025	3.04%
First National Bank	Paragould, AR	CD	3887	4M Fund	\$ 227,300.00	8/8/2022	8/8/2025	3.02%
American Bank and Trust	Paragould, AR	CD		4M Fund	\$ 245,189.12	9/14/2022	9/16/2024	3.02%
Neighborhood National Bank	Mora, MN	CD	18885	None	\$ 245,000.00	1/26/2022	1/26/2026	0.45%
Customers Bank	Phoenixville, PA	CD	34444	RBC Wealth	\$ 211,000.00	7/23/2022	1/23/2023	2.35%
Great Southern Bank	Reeds Springs, MO	CD	29546	RBC Wealth	\$ 245,000.00	7/27/2022	1/27/2023	2.45%
Morgan Stanley Bank	Salt Lake City, UT	CD	32992	RBC Wealth	\$ 245,000.00	6/19/2018	6/23/2023	3.20%
Safra National Bank of New York	New York, NY	CD	26876	RBC Wealth	\$ 245,000.00	7/27/2022	7/27/2023	2.90%
Millyard Bank	Nashua, NH	CD	59176	RBC Wealth	\$ 245,000.00	7/28/2022	7/28/2023	2.80%
Discover Bank	Greenwood, DE	CD	5649	RBC Wealth	\$ 139,000.00	9/28/2016	9/28/2023	1.80%
Comenity Capital Bank	Salt Lake City, UT	CD	57570	RBC Wealth	\$ 245,000.00	6/27/2019	6/27/2024	2.50%
CNB of Greater St Louis	Maplewood, MO	CD	4549	RBC Wealth	\$ 245,000.00	7/29/2022	7/29/2024	3.00%
CFG Community Bank	Lutherville, MD	CD	34294	RBC Wealth	\$ 245,000.00	7/30/2022	9/30/2024	3.30%
Poppy Bank	Santa Rosa, CA	CD	57903	RBC Wealth	\$ 145,000.00	10/14/2022	10/14/2026	4.50%
Lakeside Bank	Chicago, IL	CD	19573	RBC Wealth	\$ 170,000.00	3/30/2020	3/31/2025	1.40%
Texas Exchange Bank	Crowley, TX	CD	20099	RBC Wealth	\$ 245,000.00	6/19/2020	6/19/2025	1.00%
Capital One Bank (USA)	Glen Allen, VA	CD	33954	RBC Wealth	\$ 245,000.00	7/21/2022	7/21/2025	3.30%
Capital One, National Association	McLean, VA	CD	4297	RBC Wealth	\$ 245,000.00	7/21/2022	7/21/2025	3.30%
Live Oak Bank	Wilmington, NC	CD	58665	RBC Wealth	\$ 240,000.00	9/11/2022	9/11/2026	3.65%
Medallion Bank	Salt Lake City, UT	CD	57449	RBC Wealth	\$ 245,000.00	8/30/2021	8/31/2026	0.85%
EnerBank	Salt Lake City, UT	CD	57293	RBC Wealth	\$ 245,000.00	5/20/2020	5/14/2027	1.10%
Morgan Stanley Private Bank	Purchase, NY	CD	34221	RBC Wealth	\$ 245,000.00	7/15/2022	7/15/2027	3.60%
State Bank of India	New York, NY	CD	33682	RBC Wealth	\$ 135,000.00	7/22/2022	7/22/2027	3.40%
Washington County Bank	Blair, NE	CD	12241	RBC Wealth	\$ 155,000.00	3/30/2021	9/30/2027	1.10%
Frazer Bank	Altus, OK	CD	4031	RBC Wealth	\$ 245,000.00	6/25/2021	6/26/2028	1.10%
Merrick Bank	South Jordan, UT	CD	34519	RBC Wealth	\$ 245,000.00	7/31/2020	7/31/2028	1.00%
Israel Discount Bank	New York, NY	CD	19977	Wells Fargo	\$ 150,000.00	11/12/2021	8/14/2023	0.45%
Federal Home Loan Mortgage Company	McLean, VA	AG		Wells Fargo	\$ 17,770.86	9/1/1993	9/1/2023	6.50%
Synchrony Bank	Draper, UT	CD	27314	Wells Fargo	\$ 245,000.00	9/5/2021	9/5/2023	0.25%
Synovus Bank	Columbus, GA	CD	873	Wells Fargo	\$ 245,000.00	3/11/2021	3/11/2024	0.30%
BankUnited, NA	Miami Lakes, FL	CD	58979	Wells Fargo	\$ 244,000.00	4/14/2021	4/15/2024	0.45%
UBS Bank	Salt Lake City, UT	CD	57565	Wells Fargo	\$ 124,000.00	6/23/2021	6/23/2024	0.35%
BMW Bank of North America	Salt Lake City, UT	CD	35141	Wells Fargo	\$ 106,000.00	7/16/2021	7/16/2024	0.50%
New York Community Bank	Westbury, NY	CD	16022	Wells Fargo	\$ 245,000.00	9/10/2021	9/10/2024	0.65%
Toyota Financial Savings Bank	Henderson, NV	CD	57542	Wells Fargo	\$ 245,000.00	8/19/2021	8/19/2025	0.70%
Federal Home Loan Bank	McLean, VA	AG		Wells Fargo	\$ 150,000.00	1/21/2021	1/29/2026	0.40%
Goldman Sachs Bank	New York, NY	CD	33124	Wells Fargo	\$ 245,000.00	8/11/2021	2/11/2026	1.00%
Sallie Mae Bank	Salt Lake City, UT	CD	58177	Wells Fargo	\$ 118,000.00	7/8/2021	7/8/2026	1.00%
Sallie Mae Bank	Salt Lake City, UT	CD	58177	Wells Fargo	\$ 129,000.00	8/25/2021	8/25/2026	1.05%
JP Morgan Chase	Columbus, OH	CD	628	Wells Fargo	\$ 245,000.00	9/23/2020	9/23/2026	0.50%
Third Federal Savings and Loan Association of Cleveland	Cleveland, OH	CD	30012	Wells Fargo	\$ 218,000.00	8/19/2022	8/19/2027	3.30%
BMO Harris Bank	Chicago, IL	CD	16571	Wells Fargo	\$ 245,000.00	7/13/2021	7/13/2028	1.00%

\$ 11,378,775.00

CD = Certificate of Deposit

AG = Agency/Government Asset Backed

Note: This list represents the combined portfolios of the City of Mora and Mora Municipal Utilities. For breakdown by fund, please refer to the Balance Sheet.

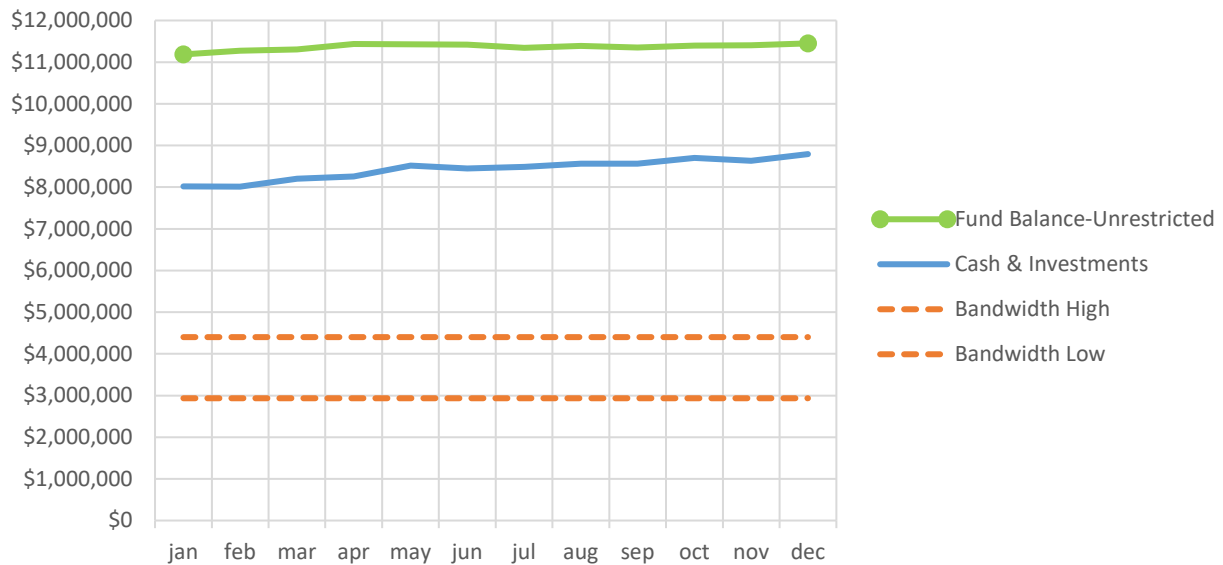
CITY OF MORA/MORA MUNICIPAL UTILITIES
Debt Retirement Schedule
For the Year Ending December 31, 2022

SUM OF ALL DEBT			Series 2015B	Series 2015C			Series 2017A	Series 2022A	MnPFA Water	MnPFA WWTP	Mora HRA Bonds*	
			Fund 532	Fund 533	Fund 652	Fund 653	Fund 535	Fund 536	G 652-22031	G 653-22031	Series 2019A	Series 2009B
Year	Year-End Balance	Principal Reduction	Year-End Balance	Year-End Balance	Year-End Balance	Year-End Balance	Year-End Balance	Year-End Balance	Year-End Balance	Year-End Balance	Year	Year-End Balance
2016	11,387,000.00		1,385,000.00	1,251,495.00	267,364.00	221,141.00			1,151,000.00	3,326,000.00		350,000.00
2017	12,039,957.75	652,957.75	1,345,000.00	1,125,495.00	246,858.00	202,647.00	1,325,000.00		1,078,000.00	3,056,957.75		290,000.00
2018	11,484,957.75	(555,000.00)	1,290,000.00	1,039,495.00	223,036.00	182,469.00	1,325,000.00		1,004,000.00	2,895,957.75		225,000.00
2019	11,080,000.00	(404,957.75)	1,230,000.00	942,495.00	201,854.00	165,651.00	1,290,000.00		928,000.00	2,842,000.00	2019	3,095,000.00
2020	10,433,000.00	(647,000.00)	1,170,000.00	840,495.00	180,672.00	148,833.00	1,235,000.00		851,000.00	2,677,000.00	2020	3,095,000.00
2021	9,759,000.00	(674,000.00)	1,110,000.00	733,495.00	159,490.00	132,015.00	1,180,000.00		773,000.00	2,511,000.00	2021	3,080,000.00
2022	10,621,000.00	862,000.00	1,050,000.00	622,995.00	137,648.00	114,357.00	1,125,000.00	1,575,000.00	693,000.00	2,343,000.00	2022	2,960,000.00
2023	9,975,000.00	(646,000.00)	985,000.00	512,495.00	115,806.00	96,699.00	1,070,000.00	1,575,000.00	612,000.00	2,173,000.00	2023	2,835,000.00
2024	9,251,000.00	(724,000.00)	920,000.00	398,495.00	89,990.00	76,515.00	1,010,000.00	1,520,000.00	529,000.00	2,002,000.00	2024	2,705,000.00
2025	8,524,000.00	(727,000.00)	855,000.00	284,495.00	64,174.00	56,331.00	950,000.00	1,465,000.00	445,000.00	1,829,000.00	2025	2,575,000.00
2026	7,783,000.00	(741,000.00)	790,000.00	166,995.00	37,698.00	35,307.00	890,000.00	1,405,000.00	359,000.00	1,654,000.00	2026	2,445,000.00
2027	7,024,000.00	(759,000.00)	720,000.00	50,995.00	10,562.00	13,443.00	830,000.00	1,340,000.00	272,000.00	1,477,000.00	2027	2,310,000.00
2028	6,342,000.00	(682,000.00)	650,000.00	-	-	-	765,000.00	1,275,000.00	183,000.00	1,299,000.00	2028	2,170,000.00
2029	5,726,000.00	(616,000.00)	580,000.00				700,000.00	1,210,000.00	92,000.00	1,119,000.00	2029	2,025,000.00
2030	5,092,000.00	(634,000.00)	505,000.00				630,000.00	1,140,000.00	-	937,000.00	2030	1,880,000.00
2031	4,543,000.00	(549,000.00)	430,000.00				560,000.00	1,070,000.00		753,000.00	2031	1,730,000.00
2032	3,987,000.00	(556,000.00)	350,000.00				490,000.00	1,000,000.00		567,000.00	2032	1,580,000.00
2033	3,410,000.00	(577,000.00)	265,000.00				415,000.00	925,000.00		380,000.00	2033	1,425,000.00
2034	2,821,000.00	(589,000.00)	180,000.00				340,000.00	845,000.00		191,000.00	2034	1,265,000.00
2035	2,220,000.00	(601,000.00)	90,000.00				260,000.00	765,000.00		-	2035	1,105,000.00
2036	1,795,000.00	(425,000.00)	-				175,000.00	680,000.00			2036	940,000.00
2037	1,455,000.00	(340,000.00)					90,000.00	595,000.00			2037	770,000.00
2038	1,100,000.00	(355,000.00)					-	505,000.00			2038	595,000.00
2039	830,000.00	(270,000.00)						415,000.00			2039	415,000.00
2040	320,000.00	(510,000.00)						320,000.00			2040	-
2041	215,000.00	(105,000.00)						215,000.00				
2042	110,000.00	(105,000.00)						110,000.00				
2043	-	(110,000.00)						-				

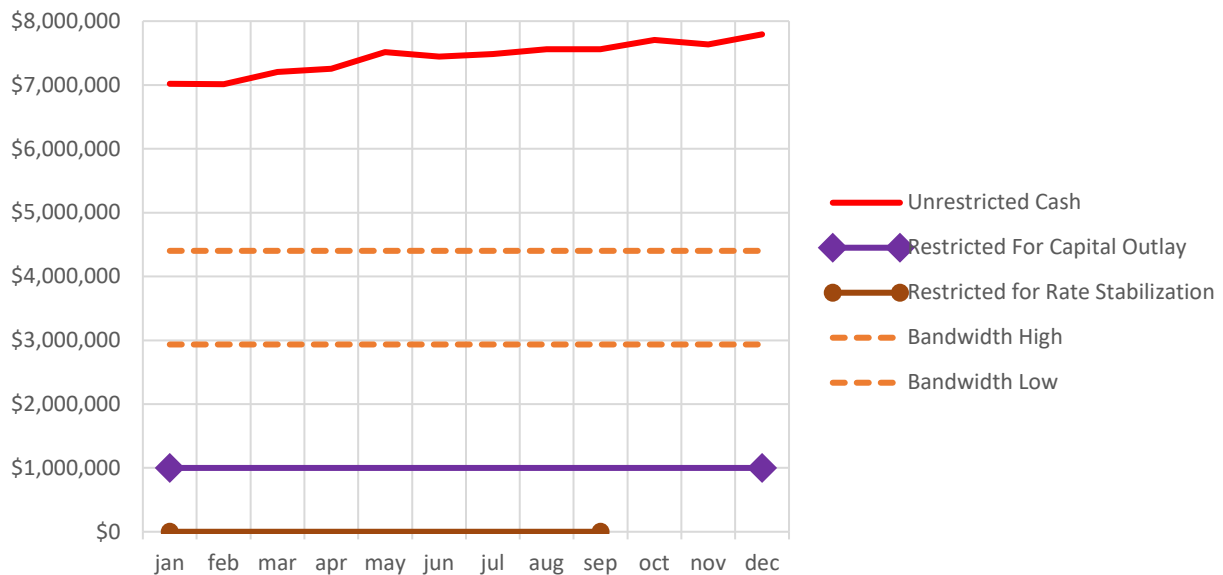
* These Bonds are special obligations of the Authority but are general obligations of the City for which the City pledges its full faith, credit and taxing powers.



ELECTRIC FUND - 2022 Cash & Investments/Fund Balance

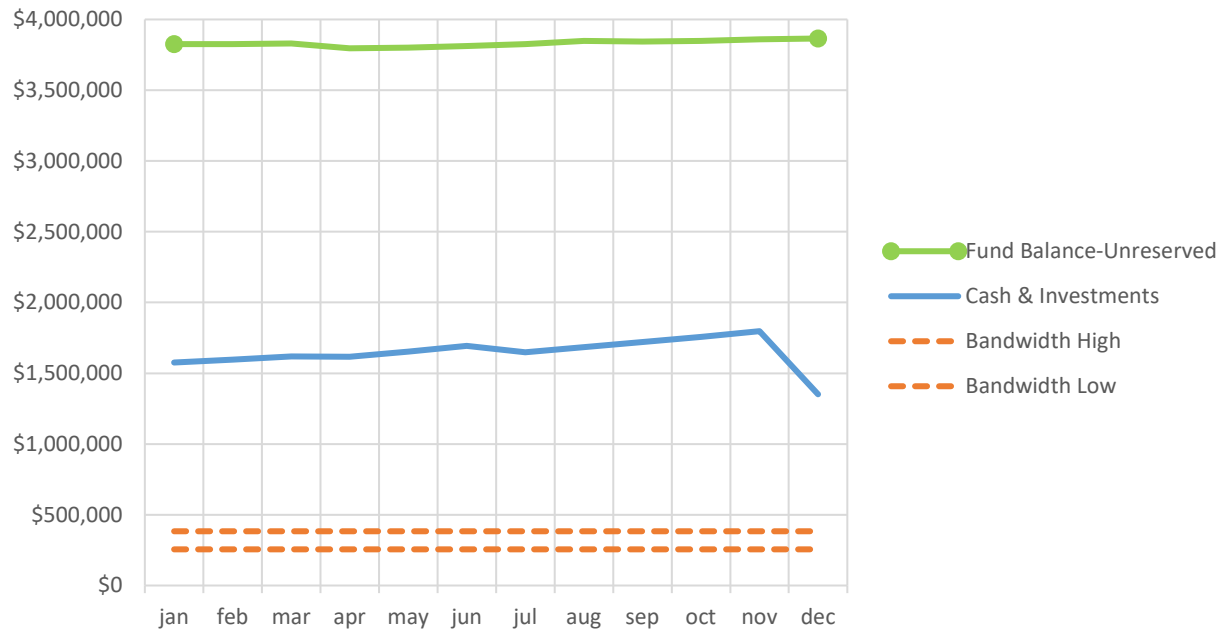


ELECTRIC FUND - 2022 Fund Balance Components Cash & Investments

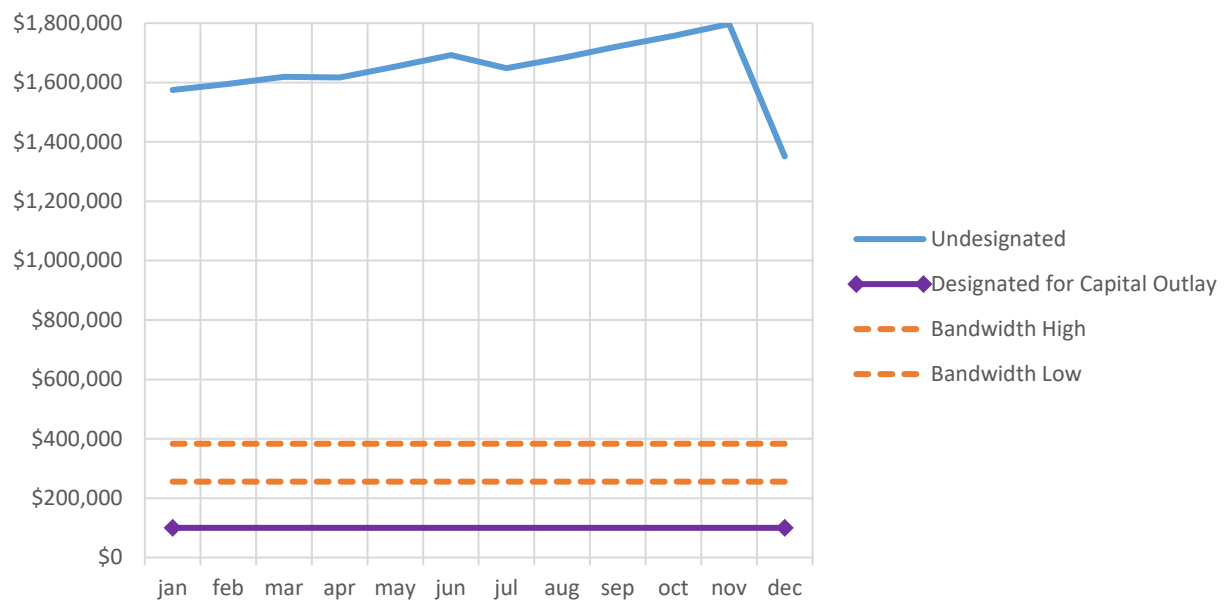




WATER FUND - 2022 Cash & Investments/Fund Balance

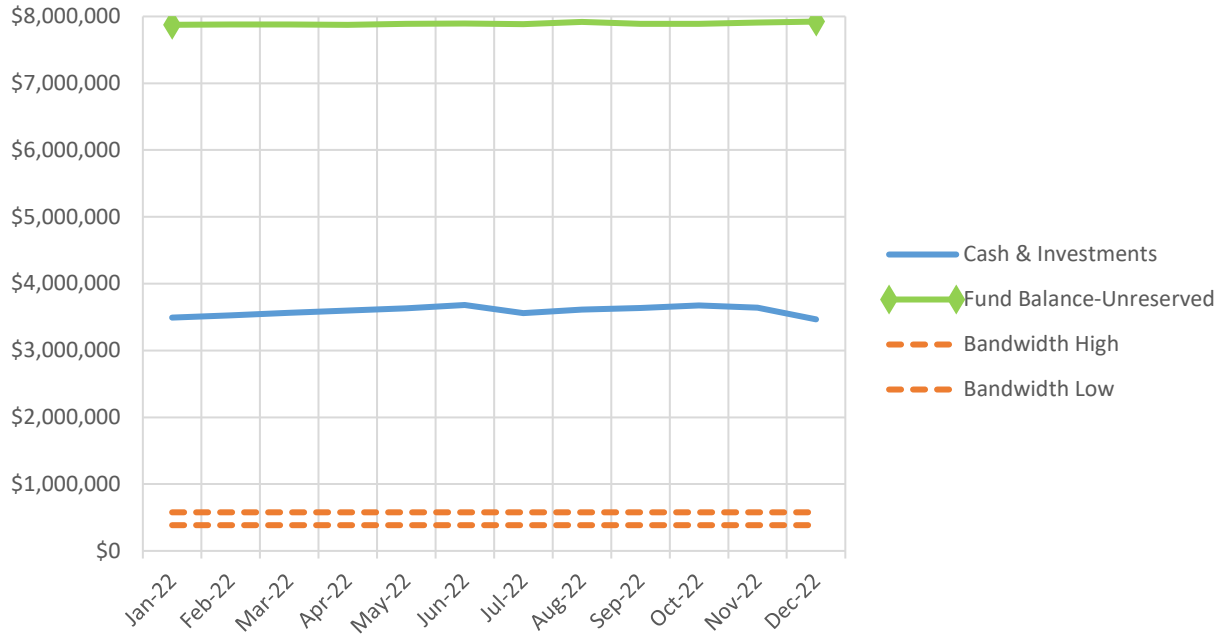


WATER FUND - 2022 Fund Balance Components Cash & Investments

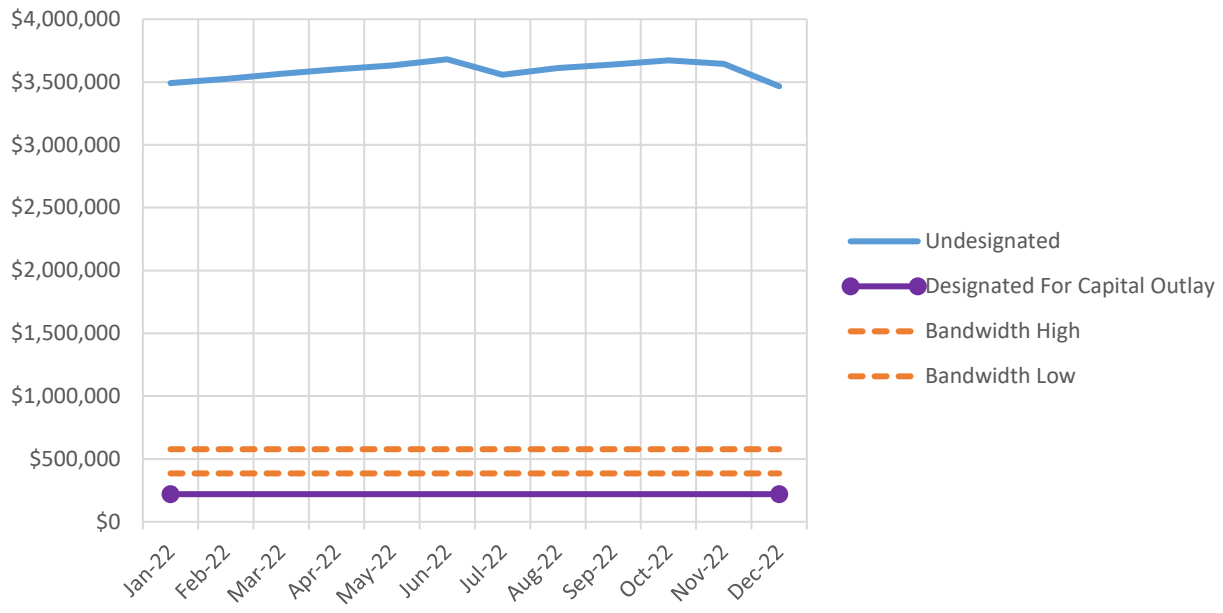




SEWER FUND - 2022 Cash & Investments/Fund Balance



SEWER FUND - 2022 Fund Balance Components Cash & Investments





CITY OF MORA

Revenue Guideline For Commission

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Last Dim Descr	2022 YTD Budget	2022 YTD Amt	2022 YTD Balance	2022 % of Budget Remain	Explanation
Fund 651 ELECTRIC FUND					
Other State Grants & Aids	\$0.00	\$0.00	\$0.00	0.00%	
PERA Aid	\$0.00	\$0.00	\$0.00	0.00%	
Int/Pen on Spec Assmts	\$500.00	\$211.93	\$288.07	57.61%	
Interest Earnings	\$81,320.00	\$114,137.36	-\$32,817.36	-40.36%	
Unrealized Gain/(Loss) on Inv	\$0.00	-\$302,797.86	\$302,797.86	0.00%	
Dividends	\$299.00	\$6,811.00	-\$6,512.00	-2177.93%	
Service Chg on NSF Checks	\$500.00	\$870.00	-\$370.00	-74.00%	
Electricity Sales	\$5,489,700.00	\$5,441,634.61	\$48,065.39	0.88%	
Misc Income	\$2,000.00	\$1,990.84	\$9.16	0.46%	
Excess Equity	\$0.00	\$0.00	\$0.00	0.00%	
SMMPA Contract	\$400,000.00	\$669,352.94	-\$269,352.94	-67.34%	
CIP Reimbursements	\$40,000.00	\$79,764.09	-\$39,764.09	-99.41%	
Penalties	\$28,000.00	\$29,084.31	-\$1,084.31	-3.87%	
Misc Service Revenues	\$20,000.00	\$48,074.42	-\$28,074.42	-140.37%	
Rent from Elec Property	\$7,311.00	\$6,477.00	\$834.00	11.41%	
Distributed Energy Resources	\$0.00	\$569.00	-\$569.00	0.00%	
Labor Sales	\$4,000.00	\$8,518.00	-\$4,518.00	-112.95%	
Recoveries of Bad Debt	\$0.00	\$0.00	\$0.00	0.00%	
Cash Over/Short	\$0.00	\$0.00	\$0.00	0.00%	
Sale of Fixed Assets	\$0.00	\$0.00	\$0.00	0.00%	
Trf from General Fund	\$0.00	\$0.00	\$0.00	0.00%	
Trf from Special Revenue Fund	\$7,420.00	\$7,418.14	\$1.86	0.03%	
Trf from Enterprise Fund	\$0.00	\$0.00	\$0.00	0.00%	
Special Items	\$0.00	\$115,003.70	-\$115,003.70	0.00%	
Fund 651 ELECTRIC FUND	\$6,081,050.00	\$6,227,119.48	-\$146,069.48	-2.40%	
Fund 652 WATER FUND					
Other State Grants & Aids	\$0.00	\$0.00	\$0.00	0.00%	
PERA Aid	\$0.00	\$0.00	\$0.00	0.00%	
Special Assessments	\$0.00	\$0.00	\$0.00	0.00%	
Int/Pen on Spec Assmts	\$250.00	\$105.97	\$144.03	57.61%	
Interest Earnings	\$6,160.00	\$12,883.25	-\$6,723.25	-109.14%	
Unrealized Gain/(Loss) on Inv	\$0.00	-\$46,374.59	\$46,374.59	0.00%	
Dividends	\$34.00	\$1,256.00	-\$1,222.00	-3594.12%	
Service Chg on NSF Checks	\$0.00	\$0.00	\$0.00	0.00%	
Water Sales	\$742,600.00	\$812,745.04	-\$70,145.04	-9.45%	
Misc Income	\$1,000.00	\$2,862.81	-\$1,862.81	-186.28%	
Penalties	\$10,000.00	\$9,967.97	\$32.03	0.32%	
Labor Sales	\$1,000.00	\$1,289.34	-\$289.34	-28.93%	
Antenna Leases	\$4,000.00	\$4,205.49	-\$205.49	-5.14%	
WAC Fees	\$22,500.00	\$16,950.00	\$5,550.00	24.67%	
Water/Sewer Buy-In	\$0.00	\$0.00	\$0.00	0.00%	
Leak Protection Commissions	\$0.00	\$3,074.50	-\$3,074.50	0.00%	
Sale of Fixed Assets	\$0.00	\$0.00	\$0.00	0.00%	
Trf from General Fund	\$0.00	\$0.00	\$0.00	0.00%	
Trf from Special Revenue Fund	\$0.00	\$0.00	\$0.00	0.00%	
Trf from Enterprise Fund	\$0.00	\$0.00	\$0.00	0.00%	
Fund 652 WATER FUND	\$787,544.00	\$818,965.78	-\$31,421.78	-3.99%	
Fund 653 SEWER FUND					
Other State Grants & Aids	\$0.00	\$0.00	\$0.00	0.00%	
PERA Aid	\$0.00	\$0.00	\$0.00	0.00%	
Point Source Imp Grant (PFA)	\$0.00	\$0.00	\$0.00	0.00%	



CITY OF MORA

Revenue Guideline For Commission

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Last Dim Descr	2022 YTD Budget	2022 YTD Amt	2022 YTD Balance	2022 % of Budget Remain	Explanation
Clean Water Grant (PFA)	\$0.00	\$0.00	\$0.00	0.00%	
Special Assessments	\$0.00	\$0.00	\$0.00	0.00%	
Int/Pen on Spec Assmts	\$250.00	\$105.95	\$144.05	57.62%	
Interest Earnings	\$15,770.00	\$28,674.59	-\$12,904.59	-81.83%	
Unrealized Gain/(Loss) on Inv	\$0.00	-\$103,051.26	\$103,051.26	0.00%	
Dividends	\$198.00	\$2,725.00	-\$2,527.00	-1276.26%	
Misc Income	\$0.00	\$929.87	-\$929.87	0.00%	
Penalties	\$20,000.00	\$16,616.56	\$3,383.44	16.92%	
Labor Sales	\$0.00	\$0.00	\$0.00	0.00%	
Water/Sewer Buy-In	\$0.00	\$0.00	\$0.00	0.00%	
Land Rent - WWTP	\$4,560.00	\$4,986.00	-\$426.00	-9.34%	
Sewer Charges - Treatment	\$999,000.00	\$1,067,348.70	-\$68,348.70	-6.84%	
SAC Fees	\$36,000.00	\$23,550.00	\$12,450.00	34.58%	
Leak Protection Commissions	\$0.00	\$3,267.50	-\$3,267.50	0.00%	
Sale of Fixed Assets	\$0.00	\$0.00	\$0.00	0.00%	
Comp. for Loss of Fixed Assets	\$0.00	\$0.00	\$0.00	0.00%	
Trf from General Fund	\$0.00	\$0.00	\$0.00	0.00%	
Trf from Special Revenue Fund	\$0.00	\$0.00	\$0.00	0.00%	
Trf from Enterprise Fund	\$0.00	\$0.00	\$0.00	0.00%	
Fund 653 SEWER FUND	\$1,075,778.00	\$1,045,152.91	\$30,625.09	2.85%	
	\$7,944,372.00	\$8,091,238.17	-\$146,866.17	-1.85%	



CITY OF MORA

Expenditure Guideline For Commission

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Last Dim Descr	2022 YTD Budget	2022 YTD Amt	2022 YTD Balance	2022 % of Budget Remain	Explanation
Fund 651 ELECTRIC FUND					
Dept 49510 GENERATION & POWER SUPPLY					
Wages & Salaries	\$72,237.00	\$27,052.67	\$45,184.33	62.55%	
PERA	\$5,418.00	\$2,029.00	\$3,389.00	62.55%	
FICA	\$4,479.00	\$1,591.75	\$2,887.25	64.46%	
Medicare	\$1,047.00	\$372.19	\$674.81	64.45%	
VEBA or H.S.A.	\$654.00	\$232.37	\$421.63	64.47%	
Health Insurance	\$10,903.00	\$4,631.36	\$6,271.64	57.52%	
Life Insurance	\$113.00	\$62.95	\$50.05	44.29%	
Dental Insurance	\$28.00	\$7.34	\$20.66	73.79%	
Office Supplies	\$0.00	\$1.00	-\$1.00	0.00%	
Cleaning Supplies	\$100.00	\$22.63	\$77.37	77.37%	
Motor Fuels	\$200.00	\$0.00	\$200.00	100.00%	
Other Operating Supplies	\$2,000.00	\$1,124.29	\$875.71	43.79%	
Uniforms	\$3,500.00	\$2,923.44	\$576.56	16.47%	
Repair/Maint - Bldg & Equip	\$5,000.00	\$1,635.86	\$3,364.14	67.28%	
Small Tools & Equipment	\$1,000.00	\$434.95	\$565.05	56.51%	
Large Tools & Equipment	\$500.00	\$0.00	\$500.00	100.00%	
Meetings, Training, & Travel	\$600.00	\$372.54	\$227.46	37.91%	
Advertising	\$200.00	\$0.00	\$200.00	100.00%	
Workers Comp Insurance	\$3,056.00	\$2,229.60	\$826.40	27.04%	
Water	\$1,300.00	\$1,082.19	\$217.81	16.75%	
Natural Gas - Heat	\$7,000.00	\$10,884.66	-\$3,884.66	-55.50%	
Garbage Removal	\$1,000.00	\$1,082.12	-\$82.12	-8.21%	
Sewer	\$1,100.00	\$292.74	\$807.26	73.39%	
Storm Water	\$200.00	\$225.48	-\$25.48	-12.74%	
Fuel Oil	\$100,000.00	\$102,811.36	-\$2,811.36	-2.81%	
Dues & Subscriptions	\$2,000.00	\$1,997.29	\$2.71	0.14%	
Miscellaneous	\$1,700.00	\$5,298.68	-\$3,598.68	-211.69%	
Generation Exp	\$10,000.00	\$2,404.23	\$7,595.77	75.96%	
Purchased Power	\$4,400,000.00	\$4,194,736.84	\$205,263.16	4.67%	
Maint of Structure	\$10,000.00	\$146.84	\$9,853.16	98.53%	
Maint of Gen Equip	\$20,000.00	\$14,252.79	\$5,747.21	28.74%	
Landfill Gen Exp	\$20,000.00	\$24,478.55	-\$4,478.55	-22.39%	
Dept 49510 GENERATION & P	\$4,685,335.00	\$4,404,417.71	\$280,917.29	6.00%	
Dept 49515 LANDFILL GENERATION					
Wages & Salaries	\$76,876.00	\$70,055.55	\$6,820.45	8.87%	
PERA	\$5,766.00	\$5,254.34	\$511.66	8.87%	
FICA	\$4,766.00	\$4,113.17	\$652.83	13.70%	
Medicare	\$1,115.00	\$961.96	\$153.04	13.73%	
ICMA	\$0.00	\$0.00	\$0.00	0.00%	
VEBA or H.S.A.	\$696.00	\$626.43	\$69.57	10.00%	
Health Insurance	\$11,603.00	\$10,702.77	\$900.23	7.76%	
Life Insurance	\$120.00	\$135.19	-\$15.19	-12.66%	
Dental Insurance	\$30.00	\$24.31	\$5.69	18.97%	
Workers Comp Insurance	\$3,252.00	\$1,760.04	\$1,491.96	45.88%	
Dept 49515 LANDFILL GENER	\$104,224.00	\$93,633.76	\$10,590.24	10.16%	
Dept 49520 ELECTRIC DISTRIBUTION					
Wages & Salaries	\$97,519.00	\$146,717.20	-\$49,198.20	-50.45%	
PERA	\$7,308.00	\$11,004.01	-\$3,696.01	-50.57%	
FICA	\$6,046.00	\$8,579.19	-\$2,533.19	-41.90%	
Medicare	\$1,414.00	\$2,006.17	-\$592.17	-41.88%	



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Expenditure Guideline For Commission

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Last Dim Descr	2022 YTD Budget	2022 YTD Amt	2022 YTD Balance	2022 % of Budget Remain	Explanation
VEBA or H.S.A.	\$870.00	\$1,445.56	-\$575.56	-66.16%	
Health Insurance	\$14,821.00	\$23,175.02	-\$8,354.02	-56.37%	
Life Insurance	\$154.00	\$281.91	-\$127.91	-83.06%	
Dental Insurance	\$39.00	\$66.37	-\$27.37	-70.18%	
Cleaning Supplies	\$40.00	\$0.00	\$40.00	100.00%	
Other Operating Supplies	\$50.00	\$0.00	\$50.00	100.00%	
Uniforms	\$5,000.00	\$3,972.12	\$1,027.88	20.56%	
Repair/Maint - Bldg & Equip	\$500.00	\$0.00	\$500.00	100.00%	
Small Tools & Equipment	\$30,000.00	\$15,305.77	\$14,694.23	48.98%	
Engineering	\$25,000.00	\$108.00	\$24,892.00	99.57%	
Professional Services - Misc	\$5,000.00	\$5,872.95	-\$872.95	-17.46%	
ECE Services	\$40,000.00	\$19,764.75	\$20,235.25	50.59%	
Postage	\$300.00	\$113.50	\$186.50	62.17%	
Meetings, Training, & Travel	\$20,000.00	\$15,730.43	\$4,269.57	21.35%	
Workers Comp Insurance	\$4,289.00	\$4,073.40	\$215.60	5.03%	
Rentals	\$0.00	\$0.00	\$0.00	0.00%	
Miscellaneous	\$1,000.00	\$96.25	\$903.75	90.38%	
Maint of Substation Equip	\$15,000.00	\$9,992.42	\$5,007.58	33.38%	
Maint of Overhead Lines	\$100,000.00	\$119,539.91	-\$19,539.91	-19.54%	
Maint of Underground Lines	\$40,000.00	\$80,081.22	-\$40,081.22	-100.20%	
Maint of St. Lights & Signals	\$17,000.00	\$12,794.43	\$4,205.57	24.74%	
Maint of Meters	\$4,000.00	\$8,257.80	-\$4,257.80	-106.45%	
Maint of GIS	\$16,000.00	\$4,800.00	\$11,200.00	70.00%	
Misc Distribution Exp	\$12,000.00	\$3,181.07	\$8,818.93	73.49%	
Line Transformer Exp	\$12,000.00	\$19,079.20	-\$7,079.20	-58.99%	
Truck Expense	\$10,000.00	\$19,267.88	-\$9,267.88	-92.68%	
Trf to General Fund	\$0.00	\$0.00	\$0.00	0.00%	
Dept 49520 ELECTRIC DISTRI	\$485,350.00	\$535,306.53	-\$49,956.53	-10.29%	
Dept 49530 ELECTRIC ADMINISTRATION					
Wages & Salaries	\$190,753.00	\$184,141.49	\$6,611.51	3.47%	
PERA	\$14,003.00	\$13,377.79	\$625.21	4.46%	
FICA	\$11,827.00	\$11,119.41	\$707.59	5.98%	
Medicare	\$2,766.00	\$2,600.60	\$165.40	5.98%	
ICMA	\$0.00	\$0.00	\$0.00	0.00%	
VEBA or H.S.A.	\$1,392.00	\$1,033.72	\$358.28	25.74%	
Health Insurance	\$18,576.00	\$15,200.18	\$3,375.82	18.17%	
Life Insurance	\$373.00	\$424.61	-\$51.61	-13.84%	
Dental Insurance	\$91.00	\$81.52	\$9.48	10.42%	
Unemployment Benefit Pmts	\$0.00	\$0.00	\$0.00	0.00%	
Office Supplies	\$1,000.00	\$1,378.94	-\$378.94	-37.89%	
Other Operating Supplies	\$150.00	\$201.30	-\$51.30	-34.20%	
Uniforms	\$150.00	\$129.00	\$21.00	14.00%	
Small Tools & Equipment	\$700.00	\$2,075.65	-\$1,375.65	-196.52%	
Auditing	\$5,103.00	\$4,893.00	\$210.00	4.12%	
Engineering	\$4,000.00	\$0.00	\$4,000.00	100.00%	
Legal Services	\$1,000.00	\$876.00	\$124.00	12.40%	
Professional Services - Misc	\$8,500.00	\$9,380.07	-\$880.07	-10.35%	
Telephone	\$5,000.00	\$3,400.78	\$1,599.22	31.98%	
Postage	\$600.00	\$766.36	-\$166.36	-27.73%	
Meetings, Training, & Travel	\$3,200.00	\$3,695.31	-\$495.31	-15.48%	
Advertising	\$100.00	\$120.98	-\$20.98	-20.98%	
Contributions	\$20,000.00	\$20,170.00	-\$170.00	-0.85%	
Depreciation	\$196,852.00	\$206,655.03	-\$9,803.03	-4.98%	



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Last Dim Descr	2022 YTD Budget	2022 YTD Amt	2022 YTD Balance	2022 % of Budget Remain	Explanation
Insurance	\$35,290.00	\$46,947.94	-\$11,657.94	-33.03%	
Workers Comp Insurance	\$5,668.00	\$2,883.60	\$2,784.40	49.12%	
Bad Debts/NSF Checks	\$200.00	\$200.00	\$0.00	0.00%	
Dues & Subscriptions	\$11,020.00	\$10,842.00	\$178.00	1.62%	
Miscellaneous	\$500.00	\$4,337.16	-\$3,837.16	-767.43%	
Payment Processing Expenses	\$6,000.00	\$7,423.48	-\$1,423.48	-23.72%	
Change in Pension	\$0.00	\$0.00	\$0.00	0.00%	
Cust UB/Collection	\$7,300.00	\$6,841.69	\$458.31	6.28%	
Misc General Exp	\$0.00	\$0.00	\$0.00	0.00%	
Energy Conservation	\$50,000.00	\$90,944.96	-\$40,944.96	-81.89%	
Interest Expense	\$0.00	\$0.00	\$0.00	0.00%	
Interest on Customer Deposits	\$0.00	\$1,600.17	-\$1,600.17	0.00%	
Trf to General Fund	\$35,436.00	\$34,154.00	\$1,282.00	3.62%	
Trf to Special Revenue Fund	\$0.00	\$0.00	\$0.00	0.00%	
Trf to Enterprise Fund	\$0.00	\$0.00	\$0.00	0.00%	
Dept 49530 ELECTRIC ADMIN	\$637,550.00	\$687,896.74	-\$50,346.74	-7.90%	
Fund 651 ELECTRIC FUND	\$5,912,459.00	\$5,721,254.74	\$191,204.26	3.23%	
Fund 652 WATER FUND					
Dept 49410 WATER SUPPLY					
Wages & Salaries	\$4,994.00	\$7,559.17	-\$2,565.17	-51.37%	
PERA	\$375.00	\$566.80	-\$191.80	-51.15%	
FICA	\$310.00	\$457.07	-\$147.07	-47.44%	
Medicare	\$72.00	\$106.97	-\$34.97	-48.57%	
ICMA	\$0.00	\$0.00	\$0.00	0.00%	
VEBA or H.S.A.	\$30.00	\$21.47	\$8.53	28.43%	
Health Insurance	\$1,027.00	\$1,180.72	-\$153.72	-14.97%	
Life Insurance	\$10.00	\$18.70	-\$8.70	-87.00%	
Dental Insurance	\$3.00	\$1.86	\$1.14	38.00%	
Motor Fuels	\$200.00	\$0.00	\$200.00	100.00%	
Lubricants & Additives	\$0.00	\$0.00	\$0.00	0.00%	
Other Operating Supplies	\$50.00	\$0.00	\$50.00	100.00%	
Repair/Maint - Bldg & Equip	\$5,000.00	\$2,554.59	\$2,445.41	48.91%	
Small Tools & Equipment	\$5,000.00	\$41.99	\$4,958.01	99.16%	
Professional Services - Misc	\$1,200.00	\$946.78	\$253.22	21.10%	
Meetings, Training, & Travel	\$250.00	\$150.00	\$100.00	40.00%	
Workers Comp Insurance	\$276.00	\$134.28	\$141.72	51.35%	
Electricity	\$9,000.00	\$11,306.21	-\$2,306.21	-25.62%	
Natural Gas - Heat	\$600.00	\$679.35	-\$79.35	-13.23%	
Garbage Removal	\$0.00	\$0.00	\$0.00	0.00%	
Storm Water	\$250.00	\$280.08	-\$30.08	-12.03%	
Miscellaneous	\$50.00	\$0.00	\$50.00	100.00%	
Dept 49410 WATER SUPPLY	\$28,697.00	\$26,006.04	\$2,690.96	9.38%	
Dept 49420 WATER TREATMENT					
Wages & Salaries	\$41,118.00	\$42,776.85	-\$1,658.85	-4.03%	
PERA	\$3,084.00	\$3,208.42	-\$124.42	-4.03%	
FICA	\$2,549.00	\$2,589.30	-\$40.30	-1.58%	
Medicare	\$596.00	\$605.57	-\$9.57	-1.61%	
ICMA	\$0.00	\$0.00	\$0.00	0.00%	
VEBA or H.S.A.	\$249.00	\$357.47	-\$108.47	-43.56%	
Health Insurance	\$8,421.00	\$7,098.96	\$1,322.04	15.70%	
Life Insurance	\$85.00	\$90.77	-\$5.77	-6.79%	
Dental Insurance	\$21.00	\$31.05	-\$10.05	-47.86%	



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Last Dim Descr	2022 YTD Budget	2022 YTD Amt	2022 YTD Balance	2022 % of Budget Remain	Explanation
Lab Supplies	\$0.00	\$380.62	-\$380.62	0.00%	
Cleaning Supplies	\$50.00	\$4.59	\$45.41	90.82%	
Chemicals	\$24,000.00	\$24,031.49	-\$31.49	-0.13%	
Other Operating Supplies	\$200.00	\$0.00	\$200.00	100.00%	
Repair/Maint - Bldg & Equip	\$5,000.00	\$19,005.78	-\$14,005.78	-280.12%	
Small Tools & Equipment	\$10,000.00	\$738.94	\$9,261.06	92.61%	
Engineering	\$0.00	\$0.00	\$0.00	0.00%	
Professional Services - Misc	\$5,000.00	\$29,166.42	-\$24,166.42	-483.33%	
Postage	\$10.00	\$0.00	\$10.00	100.00%	
Meetings, Training, & Travel	\$250.00	\$0.00	\$250.00	100.00%	
Workers Comp Insurance	\$2,261.00	\$1,100.16	\$1,160.84	51.34%	
Electricity	\$12,000.00	\$11,508.45	\$491.55	4.10%	
Natural Gas - Heat	\$1,900.00	\$1,485.62	\$414.38	21.81%	
Storm Water	\$130.00	\$140.04	-\$10.04	-7.72%	
Miscellaneous	\$100.00	\$20.00	\$80.00	80.00%	
Dept 49420 WATER TREATME	\$117,024.00	\$144,340.50	-\$27,316.50	-23.34%	
Dept 49430 WATER DISTRIBUTION					
Wages & Salaries	\$21,892.00	\$41,439.11	-\$19,547.11	-89.29%	
PERA	\$1,619.00	\$3,080.20	-\$1,461.20	-90.25%	
FICA	\$1,357.00	\$2,473.45	-\$1,116.45	-82.27%	
Medicare	\$317.00	\$578.58	-\$261.58	-82.52%	
ICMA	\$0.00	\$0.00	\$0.00	0.00%	
VEBA or H.S.A.	\$129.00	\$185.34	-\$56.34	-43.67%	
Health Insurance	\$4,418.00	\$5,728.68	-\$1,310.68	-29.67%	
Life Insurance	\$45.00	\$91.35	-\$46.35	-103.00%	
Dental Insurance	\$11.00	\$14.29	-\$3.29	-29.91%	
Cleaning Supplies	\$50.00	\$0.00	\$50.00	100.00%	
Motor Fuels	\$2,000.00	\$3,053.12	-\$1,053.12	-52.66%	
Lubricants & Additives	\$300.00	\$128.03	\$171.97	57.32%	
Other Operating Supplies	\$200.00	\$33.97	\$166.03	83.02%	
Uniforms	\$0.00	\$0.00	\$0.00	0.00%	
Tires	\$500.00	\$87.00	\$413.00	82.60%	
Landscaping Materials	\$200.00	\$0.00	\$200.00	100.00%	
Repair/Maint - Bldg & Equip	\$35,000.00	\$32,204.63	\$2,795.37	7.99%	
Small Tools & Equipment	\$2,000.00	\$3,205.16	-\$1,205.16	-60.26%	
Professional Services - Misc	\$3,000.00	\$5,026.65	-\$2,026.65	-67.56%	
Postage	\$100.00	\$0.00	\$100.00	100.00%	
Meetings, Training, & Travel	\$450.00	\$0.00	\$450.00	100.00%	
Workers Comp Insurance	\$1,249.00	\$607.80	\$641.20	51.34%	
Electricity	\$550.00	\$598.96	-\$48.96	-8.90%	
Storm Water	\$150.00	\$156.35	-\$6.35	-4.23%	
Miscellaneous	\$50.00	\$19.25	\$30.75	61.50%	
Dept 49430 WATER DISTRIBU	\$75,587.00	\$98,711.92	-\$23,124.92	-30.59%	
Dept 49440 WATER ADMINISTRATION					
Wages & Salaries	\$97,871.00	\$94,622.54	\$3,248.46	3.32%	
PERA	\$7,188.00	\$6,879.57	\$308.43	4.29%	
FICA	\$6,068.00	\$5,716.80	\$351.20	5.79%	
Medicare	\$1,419.00	\$1,337.40	\$81.60	5.75%	
ICMA	\$0.00	\$0.00	\$0.00	0.00%	
VEBA or H.S.A.	\$717.00	\$546.61	\$170.39	23.76%	
Health Insurance	\$10,090.00	\$7,993.79	\$2,096.21	20.78%	
Life Insurance	\$194.00	\$217.04	-\$23.04	-11.88%	
Dental Insurance	\$47.00	\$41.76	\$5.24	11.15%	



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Last Dim Descr	2022 YTD Budget	2022 YTD Amt	2022 YTD Balance	2022 % of Budget Remain	Explanation
Office Supplies	\$300.00	\$308.47	-\$8.47	-2.82%	
Other Operating Supplies	\$50.00	\$53.52	-\$3.52	-7.04%	
Uniforms	\$1,200.00	\$826.04	\$373.96	31.16%	
Small Tools & Equipment	\$300.00	\$113.67	\$186.33	62.11%	
Auditing	\$2,551.00	\$2,447.00	\$104.00	4.08%	
Engineering	\$0.00	\$0.00	\$0.00	0.00%	
Legal Services	\$100.00	\$87.50	\$12.50	12.50%	
Professional Services - Misc	\$7,500.00	\$5,197.08	\$2,302.92	30.71%	
Telephone	\$4,000.00	\$2,749.51	\$1,250.49	31.26%	
Postage	\$300.00	\$300.00	\$0.00	0.00%	
Meetings, Training, & Travel	\$500.00	\$2,350.52	-\$1,850.52	-370.10%	
Advertising	\$250.00	\$60.48	\$189.52	75.81%	
Contributions	\$0.00	\$85.00	-\$85.00	0.00%	
Depreciation	\$334,786.00	\$337,133.73	-\$2,347.73	-0.70%	
Insurance	\$8,360.00	\$7,381.57	\$978.43	11.70%	
Workers Comp Insurance	\$2,986.00	\$1,452.96	\$1,533.04	51.34%	
Bad Debts/NSF Checks	\$0.00	\$0.00	\$0.00	0.00%	
Dues & Subscriptions	\$950.00	\$1,063.09	-\$113.09	-11.90%	
Miscellaneous	\$50.00	\$11.30	\$38.70	77.40%	
Payment Processing Expenses	\$3,000.00	\$3,447.26	-\$447.26	-14.91%	
Change in Pension	\$0.00	\$0.00	\$0.00	0.00%	
Cust UB/Collection	\$3,000.00	\$2,907.02	\$92.98	3.10%	
Interest Expense	\$19,695.00	\$18,615.48	\$1,079.52	5.48%	
Trf to General Fund	\$8,205.00	\$4,430.00	\$3,775.00	46.01%	
Dept 49440 WATER ADMINIS	\$521,677.00	\$508,376.71	\$13,300.29	2.55%	
Fund 652 WATER FUND	\$742,985.00	\$777,435.17	-\$34,450.17	-4.64%	
Fund 653 SEWER FUND					
Dept 49460 SEWER COLLECTION SYSTEM					
Wages & Salaries	\$11,223.00	\$15,317.66	-\$4,094.66	-36.48%	
PERA	\$787.00	\$1,148.82	-\$361.82	-45.97%	
FICA	\$696.00	\$927.88	-\$231.88	-33.32%	
Medicare	\$163.00	\$217.01	-\$54.01	-33.13%	
ICMA	\$0.00	\$0.00	\$0.00	0.00%	
VEBA or H.S.A.	\$63.00	\$39.93	\$23.07	36.62%	
Health Insurance	\$2,157.00	\$2,189.40	-\$32.40	-1.50%	
Life Insurance	\$22.00	\$34.82	-\$12.82	-58.27%	
Dental Insurance	\$5.00	\$3.50	\$1.50	30.00%	
Cleaning Supplies	\$0.00	\$0.00	\$0.00	0.00%	
Motor Fuels	\$3,500.00	\$5,381.33	-\$1,881.33	-53.75%	
Lubricants & Additives	\$50.00	\$288.06	-\$238.06	-476.12%	
Chemicals	\$500.00	\$1,304.50	-\$804.50	-160.90%	
Other Operating Supplies	\$50.00	\$43.96	\$6.04	12.08%	
Tires	\$500.00	\$0.00	\$500.00	100.00%	
Repair/Maint - Bldg & Equip	\$35,000.00	\$12,506.89	\$22,493.11	64.27%	
Small Tools & Equipment	\$2,000.00	\$329.65	\$1,670.35	83.52%	
Professional Services - Misc	\$2,000.00	\$773.30	\$1,226.70	61.34%	
Meetings, Training, & Travel	\$500.00	\$0.00	\$500.00	100.00%	
Workers Comp Insurance	\$623.00	\$303.12	\$319.88	51.35%	
Rentals	\$0.00	\$0.00	\$0.00	0.00%	
Miscellaneous	\$50.00	\$77.00	-\$27.00	-54.00%	
Dept 49460 SEWER COLLECTI	\$59,889.00	\$40,886.83	\$19,002.17	31.73%	
Dept 49463 QUAMBA COLLECTION SYSTEM					



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Last Dim Descr	2022 YTD Budget	2022 YTD Amt	2022 YTD Balance	2022 % of Budget Remain	Explanation
Wages & Salaries	\$2,054.00	\$566.98	\$1,487.02	72.40%	
PERA	\$150.00	\$42.52	\$107.48	71.65%	
FICA	\$127.00	\$34.15	\$92.85	73.11%	
Medicare	\$30.00	\$7.94	\$22.06	73.53%	
VEBA or H.S.A.	\$12.00	\$13.36	-\$1.36	-11.33%	
Health Insurance	\$411.00	\$206.94	\$204.06	49.65%	
Life Insurance	\$4.00	\$2.19	\$1.81	45.25%	
Dental Insurance	\$1.00	\$1.16	-\$0.16	-16.00%	
Motor Fuels	\$200.00	\$433.77	-\$233.77	-116.89%	
Lubricants & Additives	\$0.00	\$35.98	-\$35.98	0.00%	
Chemicals	\$100.00	\$0.00	\$100.00	100.00%	
Other Operating Supplies	\$0.00	\$0.00	\$0.00	0.00%	
Repair/Maint - Bldg & Equip	\$4,000.00	\$2,731.50	\$1,268.50	31.71%	
Small Tools & Equipment	\$0.00	\$0.00	\$0.00	0.00%	
Professional Services - Misc	\$1,000.00	\$564.00	\$436.00	43.60%	
Meetings, Training, & Travel	\$0.00	\$0.00	\$0.00	0.00%	
Workers Comp Insurance	\$114.00	\$55.44	\$58.56	51.37%	
Miscellaneous	\$0.00	\$0.00	\$0.00	0.00%	
Dept 49463 QUAMBA COLLEC	\$8,203.00	\$4,695.93	\$3,507.07	42.75%	
Dept 49470 SEWER LIFT STATIONS					
Wages & Salaries	\$5,513.00	\$8,979.16	-\$3,466.16	-62.87%	
PERA	\$412.00	\$663.45	-\$251.45	-61.03%	
FICA	\$342.00	\$543.96	-\$201.96	-59.05%	
Medicare	\$80.00	\$127.14	-\$47.14	-58.93%	
ICMA	\$0.00	\$0.00	\$0.00	0.00%	
VEBA or H.S.A.	\$33.00	\$48.87	-\$15.87	-48.09%	
Health Insurance	\$1,130.00	\$1,599.35	-\$469.35	-41.54%	
Life Insurance	\$11.00	\$24.02	-\$13.02	-118.36%	
Dental Insurance	\$3.00	\$4.23	-\$1.23	-41.00%	
Motor Fuels	\$300.00	\$0.00	\$300.00	100.00%	
Lubricants & Additives	\$0.00	\$0.00	\$0.00	0.00%	
Chemicals	\$1,000.00	\$0.00	\$1,000.00	100.00%	
Other Operating Supplies	\$100.00	\$0.00	\$100.00	100.00%	
Repair/Maint - Bldg & Equip	\$35,000.00	\$20,930.48	\$14,069.52	40.20%	
Small Tools & Equipment	\$250.00	\$0.00	\$250.00	100.00%	
Professional Services - Misc	\$0.00	\$0.00	\$0.00	0.00%	
Workers Comp Insurance	\$304.00	\$147.96	\$156.04	51.33%	
Electricity	\$12,000.00	\$11,647.96	\$352.04	2.93%	
Storm Water	\$150.00	\$140.04	\$9.96	6.64%	
Miscellaneous	\$0.00	\$0.00	\$0.00	0.00%	
Dept 49470 SEWER LIFT STAT	\$56,628.00	\$44,856.62	\$11,771.38	20.79%	
Dept 49480 WASTEWATER TREATMENT					
Wages & Salaries	\$109,446.00	\$92,442.77	\$17,003.23	15.54%	
PERA	\$7,766.00	\$6,485.41	\$1,280.59	16.49%	
FICA	\$6,786.00	\$5,556.89	\$1,229.11	18.11%	
Medicare	\$1,587.00	\$1,299.56	\$287.44	18.11%	
ICMA	\$0.00	\$0.00	\$0.00	0.00%	
VEBA or H.S.A.	\$624.00	\$617.10	\$6.90	1.11%	
Health Insurance	\$21,263.00	\$16,189.62	\$5,073.38	23.86%	
Life Insurance	\$214.00	\$218.83	-\$4.83	-2.26%	
Dental Insurance	\$54.00	\$47.88	\$6.12	11.33%	
Lab Supplies	\$1,000.00	\$2,896.94	-\$1,896.94	-189.69%	
Cleaning Supplies	\$100.00	\$77.94	\$22.06	22.06%	



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Motor Fuels	\$3,000.00	\$1,066.13	\$1,933.87	64.46%	
Lubricants & Additives	\$200.00	\$45.93	\$154.07	77.04%	
Chemicals	\$1,000.00	\$4,777.14	-\$3,777.14	-377.71%	
Other Operating Supplies	\$2,000.00	\$1,399.69	\$600.31	30.02%	
Uniforms	\$300.00	\$0.00	\$300.00	100.00%	
Tires	\$200.00	\$20.00	\$180.00	90.00%	
Landscaping Materials	\$100.00	\$0.00	\$100.00	100.00%	
Repair/Maint - Bldg & Equip	\$20,000.00	\$23,971.77	-\$3,971.77	-19.86%	
Small Tools & Equipment	\$14,000.00	\$350.97	\$13,649.03	97.49%	
Professional Services - Misc	\$20,000.00	\$22,923.73	-\$2,923.73	-14.62%	
Meetings, Training, & Travel	\$0.00	\$0.00	\$0.00	0.00%	
Workers Comp Insurance	\$6,062.00	\$2,949.84	\$3,112.16	51.34%	
Electricity	\$40,000.00	\$42,788.66	-\$2,788.66	-6.97%	
Water	\$1,800.00	\$1,140.85	\$659.15	36.62%	
Natural Gas - Heat	\$4,000.00	\$6,310.78	-\$2,310.78	-57.77%	
Garbage Removal	\$2,200.00	\$2,245.99	-\$45.99	-2.09%	
Sewer	\$0.00	\$0.00	\$0.00	0.00%	
Storm Water	\$250.00	\$288.12	-\$38.12	-15.25%	
Rentals	\$0.00	\$0.00	\$0.00	0.00%	
Miscellaneous	\$100.00	\$10.00	\$90.00	90.00%	
Dept 49480 WASTEWATER TR	\$264,052.00	\$236,122.54	\$27,929.46	10.58%	
Dept 49490 SEWER ADMINISTRATION					
Wages & Salaries	\$97,447.00	\$102,203.25	-\$4,756.25	-4.88%	
PERA	\$7,151.00	\$7,446.93	-\$295.93	-4.14%	
FICA	\$6,042.00	\$6,174.23	-\$132.23	-2.19%	
Medicare	\$1,413.00	\$1,443.22	-\$30.22	-2.14%	
ICMA	\$0.00	\$0.00	\$0.00	0.00%	
VEBA or H.S.A.	\$714.00	\$609.36	\$104.64	14.66%	
Health Insurance	\$9,987.00	\$7,985.04	\$2,001.96	20.05%	
Life Insurance	\$193.00	\$222.69	-\$29.69	-15.38%	
Dental Insurance	\$46.00	\$46.94	-\$0.94	-2.04%	
Unemployment Benefit Pmts	\$0.00	\$0.00	\$0.00	0.00%	
Office Supplies	\$200.00	\$308.44	-\$108.44	-54.22%	
Other Operating Supplies	\$50.00	\$112.10	-\$62.10	-124.20%	
Uniforms	\$1,000.00	\$1,245.20	-\$245.20	-24.52%	
Small Tools & Equipment	\$1,000.00	\$113.67	\$886.33	88.63%	
Auditing	\$2,551.00	\$2,445.00	\$106.00	4.16%	
Engineering	\$500.00	\$0.00	\$500.00	100.00%	
Legal Services	\$500.00	\$87.50	\$412.50	82.50%	
Professional Services - Misc	\$2,000.00	\$5,087.64	-\$3,087.64	-154.38%	
Telephone	\$5,000.00	\$5,497.81	-\$497.81	-9.96%	
Postage	\$250.00	\$300.00	-\$50.00	-20.00%	
Meetings, Training, & Travel	\$1,000.00	\$1,078.68	-\$78.68	-7.87%	
Advertising	\$50.00	\$60.48	-\$10.48	-20.96%	
Contributions	\$0.00	\$85.00	-\$85.00	0.00%	
Depreciation	\$490,949.00	\$475,286.49	\$15,662.51	3.19%	
Insurance	\$14,660.00	\$18,266.47	-\$3,606.47	-24.60%	
Workers Comp Insurance	\$2,963.00	\$1,441.80	\$1,521.20	51.34%	
Bad Debts/NSF Checks	\$0.00	\$0.00	\$0.00	0.00%	
Dues & Subscriptions	\$2,000.00	\$1,625.00	\$375.00	18.75%	
Miscellaneous	\$300.00	\$2,411.29	-\$2,111.29	-703.76%	
Payment Processing Expenses	\$3,000.00	\$3,447.26	-\$447.26	-14.91%	
Property Tax Expense	\$1,200.00	\$820.00	\$380.00	31.67%	



CITY OF MORA

Expenditure Guideline For Commission

Current Period: December 2022

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Last Dim Descr	2022 YTD Budget	2022 YTD Amt	2022 YTD Balance	2022 % of Budget Remain	Explanation
Change in Pension	\$0.00	\$0.00	\$0.00	0.00%	
Cust UB/Collection	\$3,000.00	\$2,843.15	\$156.85	5.23%	
Interest Expense	\$28,795.00	\$27,802.86	\$992.14	3.45%	
Trf to General Fund	\$4,705.00	\$4,430.00	\$275.00	5.84%	
Trf to Debt Service Fund	\$0.00	\$0.00	\$0.00	0.00%	
Dept 49490 SEWER ADMINIST	\$688,666.00	\$680,927.50	\$7,738.50	1.12%	
Fund 653 SEWER FUND	\$1,077,438.00	\$1,007,489.42	\$69,948.58	6.49%	
	\$7,732,882.00	\$7,506,179.33	\$226,702.67	2.93%	



MORA MUNICIPAL UTILITIES

Notes to the Financial Statements

For the Quarter Ended December 31, 2022

Revenues - The following notes attempt to explain the reason for revenues outside what would be expected as shown on the following reports.

- A. Cash distribution from SMMPA, based on total base rate revenues from Feb. 2016 to Aug. 2021.

Expenditures - The following notes attempt to explain the reason for expenditures outside what would be expected as shown on the following reports.

- B. Costs relating to the arc-flash assessment completed by DGR Engineering
- C. Customer reimbursements for electric overpayments from previous year
- D. High service pump repair and parts
- E. Expenses relating to the water tower maintenance program
- F. Sewer backup reimbursements