



Meeting Agenda
City of Mora Planning Commission
Monday, June 13, 2022
5:30 PM Mora City Hall

Mora City Hall
101 Lake Street S
Mora, MN 55051
Kanabec County,
Minnesota

City of Mora Code of Ordinances, Chapter 32: The role of the Planning Commission is to serve the City Council in an advisory capacity on matters relating to citizen requests for action, zoning changes and review, Comprehensive Plan reviews, capital improvement reviews, and other actions as deemed necessary to carry out the functions of a pro-active Planning Commission.

1. Call to Order

2. Roll Call:

Jake Mathison
Sheldon Shepard
Sara Treiber
Lance Strande
VACANT

3. Adopt Agenda *(No item of business shall be considered unless it appears on the agenda for the meeting. Board members may add items to the agenda prior to adoption of the agenda.)*

4. Approval of Minutes

- a. Approval of Minutes from May 16, 2022

5. Open Forum

6. Old Business: none

7. New Business

- a. Minor Subdivision PID 22.06260.00: Recommend Council Approve

8. Verbal Reports *(In addition to the items listed below, each board and staff member will be given the opportunity to share information.)*

9. Adjournment

The next regular meeting is scheduled for **Monday, July 11, 2022** at 5:30 PM.

**City of Mora Planning Commission
Minutes
May 16, 2022 – 5:30 pm
Mora City Hall**

Mathison called the meeting to order at 5:30 pm. Attendance was taken by roll call. Members Present: Jake Mathison, Sheldon Shepard, Sara Treiber and Lance Strande

Staff in Attendance: Caleb Christenson, Glenn Anderson

Adopt Agenda

Motion made by Treiber to adopt the agenda of the May 9, 2022 Planning Commission Meeting as presented; seconded by Shepard and carried unanimously.

Approval of Minutes

Motion made by Shepard to approve the minutes of the May 9, 2022 Planning Commission Meeting as presented; seconded by Strande and carried unanimously.

Mathison closed the May 16, 2022 meeting for the public hearing at 5:35 pm.

Public Hearings:

No one attended the public hearing and no one sent in any comments prior to the hearing.

Mathison closed the public hearing at 5:36 pm and reopened the regular meeting of the Planning Commission.

Open Forum: No comments

Old Business: None

New Business

The commissioners reviewed staff's request to reduce the required street frontage to fifty (50) feet and allow property owners to construct a twelve (12) by twelve (12) foot shed in place of a garage on five thousand (5,000) square foot lots while building single and two family homes. The shed or garage must be built before the certificate of occupancy can be granted. After discussion on the matter, Shepard motioned to recommend council approve ordinance 486; and seconded by Strande and carried unanimously.

Verbal Reports

Nothing was shared

City of Mora Planning Commission
Minutes
May 16, 2022 – 5:30 pm
Mora City Hall

Adjournment

Motion made by Trieber to adjourn the May 16, 2022 meeting of the City of Mora Planning Commission; seconded by Strande and carried unanimously. Meeting adjourned at 6:10 pm.

The next special meeting is scheduled for **Monday, May 16, 2022** at 5:30 PM.

Minutes prepared and submitted by Caleb Christenson

Commission Chair

Attest: _____

City of Mora Staff



MEMORANDUM

Date: June 13, 2022
To: Planning Commission
From: Caleb Christenson, Building Official
RE: Minor Subdivision – Ruby Shields

SUMMARY

Johnathon Shields, representing Ruby Shields, has applied for a minor subdivision in order to split the property located at PID: R 22.06380.00 into two equal lots.

BACKGROUND INFORMATION

Johnathon Shields, representing property owner Ruby Shields, submitted an application for a minor subdivision resulting in two parcels. The existing property is twelve (12) lots in size with frontage on Central Avenue E. The Shields wish to split the property to create two equal sized properties of 120 foot frontage by 240 foot depth each.

The subject site is located in the R-1 Single Family Residential District. Staff has reviewed the request and finds that proposed Parcels A and B comply with the R-1 District regulations in terms of lot area, street frontage, and setback requirements, and the request complies with the requirements for granting a minor subdivision as described by City Code §153.098.

OPTIONS & IMPACTS

-
1. Approve the minor subdivision. Approval will create two parcels meeting all applicable zoning and subdivision regulations.
 2. Deny the minor subdivision. Denial will prohibit the property owner from subdividing the property despite the fact that the request meets all applicable zoning and subdivision regulations.

RECOMMENDATIONS

Motion to recommend Council pass Resolution No. 2022-0621 approving a minor subdivision to split property located PID R 22.063800.00.

Attachments

Resolution No. 2022-0621

Plat map

RESOLUTION NO. 2022-0621

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MORA, MINNESOTA, APPROVING
A MINOR SUBDIVISION REQUESTED BY RUBY SHIELDS**

WHEREAS, Russ & Julie Peters submitted an application dated received May 5, 2022 and considered complete on May 9, 2020, for a minor subdivision resulting in the creation of two parcels; and

WHEREAS, the existing property is legally described as:

Parcel 22.06380.00

Sect-11 Twp-039 Range-024 LAKE PARK ADDITION LOTS 1-6 & LOTS 29-34, BLK15, Kanabec County, Minnesota.

WHEREAS, the request involves splitting the above described property into two parcels legally described as:

Parcel A

LAKE PARK ADDITION LOTS 1-3 & LOTS 32-34, BLK15, Kanabec County, Minnesota.

AND

Parcel B

LAKE PARK ADDITION LOTS 4-6 & LOTS 29-31, BLK15, Kanabec County, Minnesota.

WHEREAS, the City Council considered the request at its June 21, 2022 meeting.

NOW THEREFORE BE IT RESOLVED, that the City Council finds that the request for minor subdivision complies with the subdivision regulations of the City Code in that the subdivision results in three or less parcels of the original lot and the proposed subdivision.

Approval is granted with the following conditions:

1. This resolution authorizes and facilitates a minor subdivision of property identified as 22.06380.00 legally described above and shown on the attached plat map.
2. No subsequent minor subdivisions involving the above described properties shall be granted prior to June 21, 2023.
3. This minor subdivision is not complete until it has been filed with the County Recorder and County Auditor and all applicable taxes have been paid in full.

The foregoing resolution was introduced and moved for adoption by Council Member _____ and seconded by Council Member _____.

Voting for the resolution:

Voting against the resolution:

Abstained from voting:

Absent:

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Motion carried and resolution adopted this 21st day of June, 2022.

Alan Skramstad, Mayor

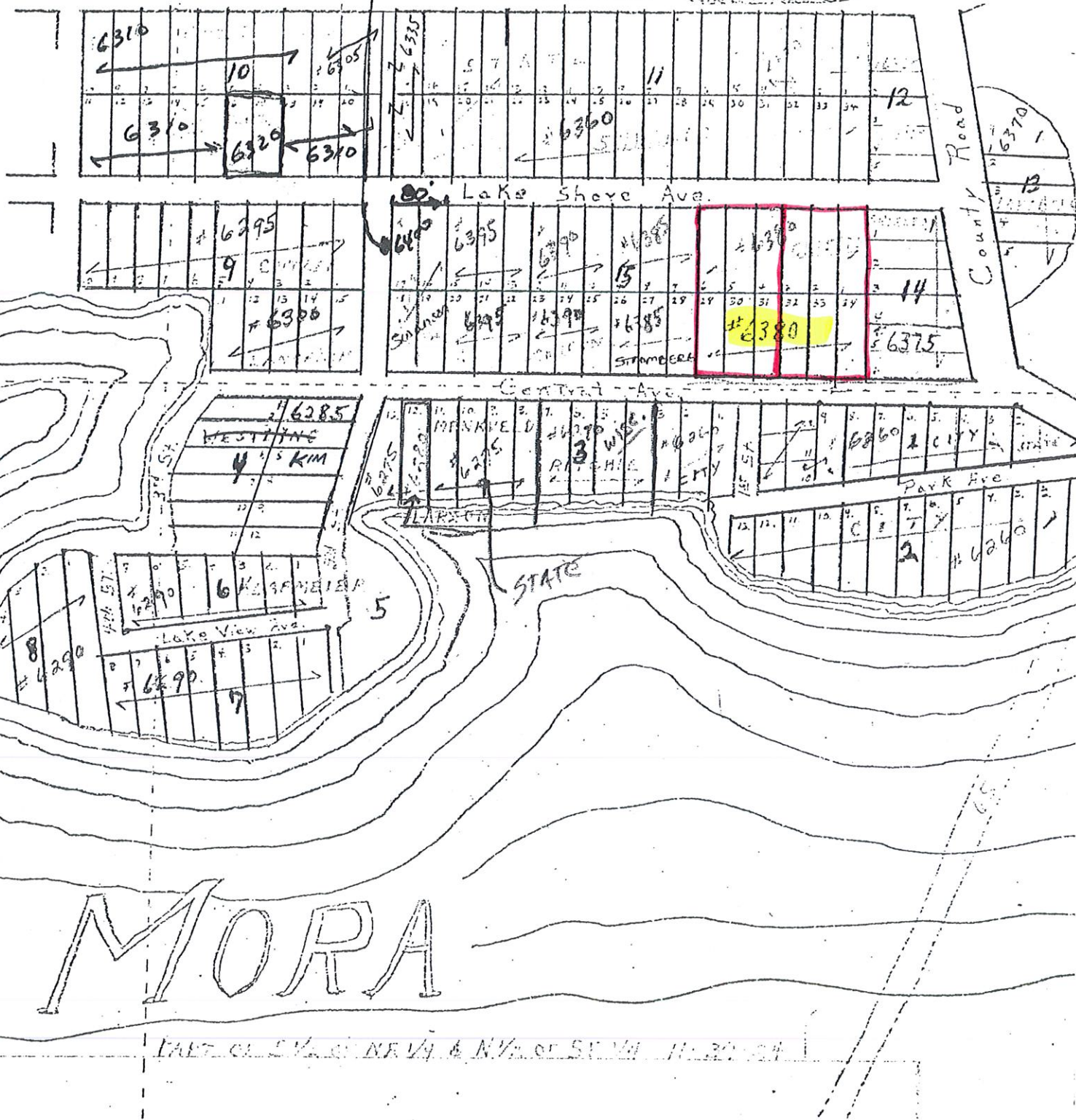
ATTEST: _____
Glenn Anderson, City Administrator

6400 = 80' x 240'

40' L

LAKE

PARK ADD.





Parcel ID	22.06380.00	Alternate ID	n/a	Owner Address	SHIELDS,RUBY J
Sec/Twp/Rng	11-039-024	Class	151 - SEASONAL RES REC		C/O JONATHAN SHIELDS
Property Address		Acreage	n/a		6650 RIDGEVIEW RD
					SHAWNEE, KS 66217
District	MORA SCH 0332				
Brief Tax Description	Sect-11 Twp-039 Range-024 LAKE PARK ADDITION LOTS 1-6 & LOTS 29-34, BLK 15				
	(Note: Not to be used on legal documents)				

Date created: 6/10/2022
 Last Data Uploaded: 6/10/2022 5:45:28 AM

Developed by  **Schneider**
 GEOSPATIAL