

**City of Mora, MN  
PARK BOARD  
Meeting Minutes**

**April 13, 2021**

Present: Jenna Fore, Mickey Kringstad and Kyle Sheppard  
Absent: Candice Brockner, Cody Knox  
Staff Present: Joe Kohlgraf, Jeff Krie  
Others Present: None

1. Call to Order. Vice Chair Kringstad called the meeting to order at 6:00 p.m.
2. Roll Call. Candice Brockner – absent  
Jenna Fore – present  
Cody Knox – sent email regarding resignation of Park Board prior to meeting.  
Mickey Kringstad – present  
Kyle Sheppard – present
3. Adopt Agenda. Motion by Sheppard, second by Fore to adopt the April 13, 2021 meeting agenda as presented. All present voted aye. Motion carried.
4. Minutes. Motion by Shepard, second by Fore to approve the March 9, 2021 meeting minutes as presented. All present voted aye. Motion carried.
5. Dog Park. Krie presented the board with four bids for a one-acre dog park fenced in area from three different vendors. Century Fencing had two bids, one that was given prior with a small dog park area inside the large dog area. They rebid as cost of materials went up and presented Krie with a one acre open fenced in area for all dogs. The other bids are from A & W Landscape Specialist and the other is from Borderline Fencing. All bids requested are for one-acre 5ft high fenced in area for dogs that consist of top rails and the bottom consist of tension wires, have a double gated entry, and a ten-foot gate for large equipment to enter. Krie also let board know he reached out to six different vendors to get a fence bid and these are the three that replied. Krie presented to the board a draft of a map of the dog park with amenities and parking. Also included was a set of rules and regulations to post at the dog park. Krie asked the board to recommend one bid out of the three, see if any other amenities are needed and to see if the placement of the amenities would work and to discuss the dog park rules. A good discussion was had by the board on the park and bids. Krie shared that staff was in favor of the Century bid of \$21,461 due to pricing and materials used as far as post size and gate post being concrete set compared to other bids. Concerns are for increased pricing of materials and what issues that may cause was discussed and how rest of funds are to be raised. Kyle made a motion to the board when funds are available to accept the bid at the price of \$21,461 from Century Fence, it was seconded by Kringstad and all present voted Aye. Amenities were agreed upon except that Sheppard and Fore both suggested from personal experience that a picnic table should be place inside the fenced in area. Otherwise, what was presented was favored by the

board. Next the board looked at the rules/regulations presented by staff and were in favor of what was presented to be posted at the park. If needed, more discussion will take place on the dog park next month.

6. Park Board Information Sheet. Krie shared with the Park Board the informational sheet that was used at Fall Fest last year. Krie asked if there was interest in the sheet being updated and used going forward on the City Website. All present agreed that the sheet should be updated as it provides good information to the community and continue to post on the City Website. Krie will update sheet and post as soon as possible and will continue to monitor the sheet and update as needed.

7. Reports.

Kohlgraf reported to the board the following:


- Continuing trail maintenance, brush cutting is done on trails.
- Still looking for a contractor to paint/stain Kids Kingdom.
- Monthly inspections of playgrounds continue, and park cleanup days are now M/W/F.
- Trash cans will be put down on Kids Kingdom after Parade of Garage sale.
- Working on establishing more lighting at Kids Kingdom for better safety and reduce vandalism.

Krie reported to the board the following:

- MAC hiring is in process. No applications yet for an assistant manager or shift supervisor. Shortage of certified and qualified Lifeguard applications is a concern. We have so far twelve returning applications and nineteen new applications. Swim Lessons sign up on the 15<sup>th</sup> of April and at this time the MAC plans to open as scheduled.
- Will be working with Patti on Mora Rocks the Park. Would still like to have some type of activities if we can work it out.
- Music in the Park is set for sponsors and bands pending Council approval.
- Krie asked if the board was okay having pictures posted on the Park Board City website. It was suggested to have individual pictures taken in case of changes of board. Krie will take pictures at next Park Board meeting.

8. Adjournment. Motion by Shepard, second by Fore to adjourn the meeting. All present voted aye. Meeting adjourned at 6:40 p.m.

  
Candice Brockner, Chair

  
Jeff Krie, Secretary