

Pursuant to due call and notice thereof Mayor Alan Skramstad called to order the regular meeting of the Mora City Council at 6:30 PM on Thursday, August 19, 2021, in the city hall council chambers.

2. **Roll Call:** Present: Mayor Alan Skramstad, Councilmembers Jody Anderson, Jake Mathison, and Kyle Shepard
Absent: Sadie Broekemeier
Staff Present: City Administrator Lindy Crawford, Public Works Director Joe Kohlgraf, Community Development Director Beth Thorp, and Deputy City Clerk Mandi Yoder
3. **Adopt Agenda:** Mayor Skramstad requested item 4e Business License Renewals, be moved from the consent agenda to Item 8c of the agenda. MOTION made by Mathison, seconded by Anderson, and unanimously carried by the City Council to approve the agenda as amended.
4. **Consent Agenda:** MOTION made by Shepard, seconded by Mathison, and unanimously carried by the City Council to approve the consent agenda as presented.
 - a. Joint City Council/PUC Meeting Minutes – July 20, 2021
 - b. Regular Meeting Minutes – July 20, 2021
 - c. Joint City Council/HRA Board Meeting Minutes – July 28, 2021
 - d. July 2021 Claims
 - e. Special Event Permit Request – Dala Dazzle
 - f. Special Event Permit Request – Mora Half Marathon
 - g. MN Energy Resources Rewarding Responder Grant
 - h. Statewide Health Improvement Partnership Grant
 - i. Accept Restricted Donations RESOLUTION NO. 2021-821
5. **Open Forum:** Jeana Vera, of Highway 65 North, reported difficulty exiting her driveway due to the traffic on Highway 65. The mayor explained Highway 65 was subject to the Minnesota Department of Transportation and its decisions were based on traffic.
6. **Special Business:**
 - a. **Kanabec County Childcare Capacity Builders – Strategic Childcare Supply Plan:** The council received a presentation from Heidi Steinmetz of Kanabec County, who explained one of the Kanabec County Economic Development Authority's strategic goals was to address childcare issues as they related to the workforce in the county, resulting in the creation of the Kanabec County Childcare Capacity Builders (KCCCB) group; Steinmetz shared the KCCCB Strategic Childcare Supply Plan with the council.
7. **Public Hearings:** There were no public hearings.
8. **New Business**
 - a. **Designation of Authorized Signers at Financial Institutions:** Crawford explained with Natasha Segelstrom as the official clerk/treasurer and department head, it was appropriate for Segelstrom to be added as a signer to all depository accounts for the City and Mora Municipal Utilities and to remove Sara King, and Mandi Yoder as signers. Official depositories were First Citizens Bank, Neighborhood National Bank, Wells Fargo, RBC Wealth Management, and the 4M Fund. MOTION made by Shepard, seconded by Mathison, and unanimously carried by the City Council to designate Natasha Segelstrom as a signer on all depository accounts owned by the City of Mora/Mora Municipal Utilities, and to remove existing signers Mandi Yoder and Sara King from all depository accounts.

- b. **2021 Small Cities Assistance Program:** The council discussed how best to use the \$68,413 received from the 2021 Small Cities Assistant Program administered by the Minnesota Department of Transportation (MnDOT). MOTION made by Shepard, seconded by Anderson, and unanimously carried to accept the Small Cities Assistance Program funds in the amount of \$68,413. MOTION made by Anderson, seconded by Shepard, and unanimously carried by the City Council to direct staff to use the funding for Wood Street North from 1st Street to 7th Street, and use any funding left over on 4th Street, between Grove Street and Wood Street.
- c. **Business License Renewals:** The council reviewed changes to the staff report for the business license renewal applications; included were the addition of Dollar General for tobacco, Chapala Mexican Restaurant for Liquor On-sale and Liquor Sunday On-sale, and the amended verbiage for BeerClub to replace liquor on-sale with small brewer off-sale as listed on the staff memo, it was noted Sunday on-sale was new for BeerClub. MOTION made by Shepard, seconded by Anderson, and unanimously carried by the City Council to approve the business license renewals as presented.

9. Old Business:

- a. **Park Board Resignation and Appointments:** The council discussed the resignation of Micky Kringstad, park board vacancies, and applicants. MOTION made by Mathison, seconded by Shepard, and unanimously carried by the City Council to accept the resignation of Micky Kringstad from the park board. MOTION made by Mathison, seconded by Anderson, and unanimously carried by the City Council to appoint Steven Holcombe, Sam Pioske, and Curt Samman to the park board.
- b. **Housing & Redevelopment Authority of Mora – Merger Discussion:** The council continued discussions of a merger of the Mora HRA with the City and examined the financial impacts a merger would have.

Crawford explained an operating levy would produce approximately \$42,900 annually, and when combined with the PUC contribution, the City's general budget and tax levy would see minimal impact for one year. Crawford advised against merging the HRA staff with City staff.

The council was briefed on the next HRA board meeting where an operational tax levy was scheduled for discussion; Crawford expounded a debt tax levy would be decided upon by the City Council. The council discussed concerns over what was best for the City, a debt levy to the taxpayers, and retaining and fairly compensating HRA staff.

Crawford explained a merger would be difficult due to the need to change HRA contracts already in place with the federal government, which may not be permissible.

Council consensus was to table discussion for the September 21, 2021, regular meeting.

10. Communications: The following communications were reviewed.

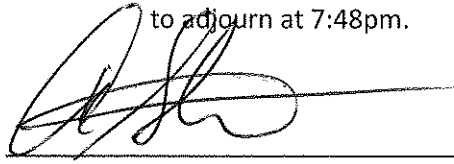
- a. Quarterly Financial Reports
- b. Bollenbeck Correspondence: Kohlgraf reported inspecting the property listed in the communication, marking the buckthorn, and mailing a letter to the homeowner; the homeowner responded by removing the buckthorn. Kohlgraf would follow-up with the Bollenbecks.
- c. KCSO Monthly Report – July 2021
- d. MAFD Monthly Report – July 2021

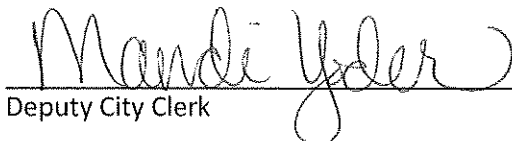
- e. Airport Board Meeting Minutes – July 13, 2021
- f. City EDA Meeting Minutes – August 3, 2021
- g. Planning Commission Meeting Minutes – August 9, 2021

11. Reports

- a. City Administrator: Crawford thanked the council for moving the meeting to Thursday from Tuesday; Crawford and Kohlgraf attended an MMUA conference for electric and water information.
- b. Councilmember Anderson: Nothing new to report.
- c. Councilmember Broekemeier: Broekemeier reported via email to Crawford with two questions: Could the council move forward with having a naming contest by community members of the little dala horse, and what were the plans for the dog park grand opening. It was explained no grand opening plans for the dog park were made yet, Crawford wanted to wait until most amenities could be delivered including a donated shelter for the dog park; Carmichael Finn was left with information to coordinate the grand opening. The timeline for naming the little dala horse was too short for Fall Fest, the council liked the idea and suggested Krie work on this.
- d. Councilmember Mathison: Nothing new to report.
- e. Councilmember Shepard: Nothing new to report.
- f. Mayor Skramstad: Nothing new to report.

12. Adjournment: MOTION made by Shepard, seconded by Mathison, and unanimously carried to adjourn at 7:48pm.



Mayor

Deputy City Clerk