

Pursuant to due call and notice thereof Mayor Alan Skramstad called to order the regular meeting of the Mora City Council at 6:30 PM on Tuesday, April 20, 2021 in the city hall council chambers.

2. **Roll Call:** Present: Mayor Skramstad, Councilmembers Anderson, Mathison, and Shepard
Absent: Broekemeier
Staff Present: City Administrator Crawford, Community Development Director Thorp, Building Official Christenson, City Accountant King, Activities and Recreation Coordinator Krie, and Deputy City Clerk Yoder
3. **Adopt Agenda:** Skramstad requested the addition of item 8e, Economic Development Authority appointment to the agenda. MOTION made by Mathison, seconded by Shepard, and unanimously carried by the City Council to approve the agenda as amended.
4. **Consent Agenda:** MOTION made by Shepard, seconded by Anderson, and unanimously carried by the City Council to approve the consent agenda as presented.
 - a. Regular Meeting Minutes – March 16, 2021
 - b. March 2021 Claims
 - c. Gambling Permit – Kanabec County Ag Society
 - d. Accept Restricted Donations, RESOLUTION NO. 2021-421
 - e. Commit Fire Department Revenues and Fund Balance, RESOLUTION NO. 2021-422
5. **Open Forum:** No one spoke at open forum.
6. **Special Business:**
 - a. **2021 Vasaloppet USA Event Debrief:** Deb Morrison of Vasaloppet USA recapped the Vasaloppet race events from February and introduced the new race coordinator Sharon Olson who started in October 2020. Morrison reported, due to the Centers for Disease Control and MN Department of Health pandemic guidelines, the team, ski-joring, and fat-bike races were cancelled to allow for adequate spacing for the skiers; almost 1,000 skiers registered during the pandemic when a normal year would have been approximately 1,200 skiers; and many skiers came to Mora to ski their virtual races. Morrison stated the biggest accomplishment during the pandemic was that the Midwest Ski Alliance was formed which included all other large Nordic skiing race coordinators.

Morrison thanked the City for the flexibility to allow the race date change and thanked Krie for promptly addressing the building roof leak during race week. Morrison cited a skier survey stating Mora had a reputation for being friendly and welcoming as a community.
 - b. **2020 Comprehensive Annual Financial Report:** 2020 Comprehensive Annual Financial Report: Caroline Stutzman, of the firm BergankDVK, audibly over speaker phone presented the Independent Auditor's Reports to the City Council. Stutzman reported an unmodified or clean opinion of the overall audit results and stated management was making progress on two of the three findings as listed:

2020-001 – Per the *Government Auditing Standards* (GAS) the city had a lack of segregation of accounting duties which was common for cities the size of Mora and was a cost versus benefit decision on the City's part; it was recommended the City implement a second review on bank reconciliations, journal entries, capital assets, and payroll prior to being paid.

2020-03 – To update the collateral assignment agreement.

2020-003 – To create an out of state travel policy regarding travel outside the State of Minnesota.

Councilmembers had no questions and thanked Stutzman for the report. MOTION made by Shepard, seconded by Anderson, and unanimously carried by the City Council to approve the annual financial audit for the year ended December 31, 2020.

- c. **“Tootsie Roll Weekend” Proclamation:** Skramstad proclaimed the weekend of April 23 and 24, 2021 as “Tootsie Roll Weekend” to raise awareness of the Knights of Columbus’ annual state-wide fundraising program for individuals with special needs.

7. Public Hearings: There were no public hearings.

8. New Business

- a. **Conditional Use Permit to Allow a School and School Related Facilities in R-1 District:**
The City Council reviewed the request for a Conditional Use Permit (CUP) to allow Mora School District #332 and school related facilities to be located in the R-1 Single Family Residential District. Thorp reported the Planning Commission conducted a public hearing on March 8, 2021 where the request was tabled until April 12, 2021 for the applicant to provide additional information; at the April 12, 2021 Planning Commission meeting the commission approved the CUP with several conditions; once approved the 26-month project would start early or mid-May and finish summer of 2023.

Discussion ensued between councilmembers, David Bolf (ICS), Shawn Lewis (ICS), Tom Sohrweide (SEH), and Dan Voce (Mora Schools) regarding parking, traffic, and safety. MOTION made by Mathison, seconded by Shepard, and unanimously carried to approve the following resolution:

RESOLUTION NO. 2021-423

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MORA, MINNESTOA, APPROVING
A CONDITIONAL USE PERMIT TO ALLOW A *SCHOOL* AND SCHOOL RELATED FACILITIES
TO BE LOCATED IN THE R-1 SINGLE FAMILY RESIDENTIAL DISTRICT AS REQUESTED
BY ICS AND MORA PUBLIC SCHOOLS
(see attached)

- b. **Council Hearing to Abate a Public Nuisance and Unsafe Structures – 18497 McCarty Court:** The council reviewed data presented by Christenson of a nuisance property with accumulative debris as defined by City Code §131.02 and occupancy of unsafe structures as defined in Minnesota Building Code §1300.0180, at the address 18497 McCarty Court. Christenson explained the steps taken for formal communication to the homeowner and the posting of the property, with no response or action taken to remedy the situation by the homeowner. The council consensus was that a public nuisance and unsafe structures existed at 18497 McCarty Court. MOTION made by Mathison, seconded by Anderson, and unanimously carried by the City Council to direct staff to publish the notice of motion for summary enforcement hearing, per Minnesota Statute §463.17, with direction to staff to abate the nuisance and secure the structures if not resolved after the fourth week of publication.
- c. **Music in the Park ECRAC Grant:** Krie reported the City received a grant award from East Central Regional Arts Council (ECRAC) for the City’s ninth *Mora’s Music in the Park* summer concert series; staff annually applies for the grant and if approved also obtains a license through the American Society of Composers, Authors, and Publishers (ASCAP)

and with the Society of European Stage Authors and Composers (SESAC). MOTION made by Mathison, seconded by Anderson and unanimously carried by the City Council to accept an \$8,677 grant from East Central Regional Arts Council for the Mora's Music in the Park summer concert series and grant authorization for staff to enter into a license agreement with the American Society of Composers, Authors, and Publishers for a \$373 license fee and with the Society of European Stage Authors and Composers for a \$282 license fee.

- d. **Park Board Resignation and Vacancy:** Krie reported Cody Knox resigned from the Park Board on April 9, 2021; Knox's term expires December 31, 2023. MOTION made by Mathison, seconded by Shepard, and unanimously carried by the City Council to accept the resignation of Cody Knox from the Park Board and directed staff to advertise to fill the vacancy immediately.
- e. **Economic Development Authority Appointment:** Skramstad reported three candidates were interviewed at the 5:00 work session earlier. The council consensus was all three were good candidates. MOTION made by Anderson, seconded by Shepard, and unanimously carried for the City Council to appoint Rose Krie to the Economic Development Authority for the term ending December 31, 2022.

9. **Old Business:** There were no old business items to discuss.

10. **Communications:** The following communications were reviewed.

- a. MAFD Monthly Report – March 2021
- b. KCSO Monthly Report – March 2021
- c. Planning Commission Meeting Minutes – April 12, 2021
- d. Airport Board Meeting Minutes – April 13, 2021: Anderson reported the hanger land lease agreements were finalized and forwarded to administration for further review, and the board was making headway on the airport fly-in planning.
- e. Park Board Meeting Minutes – April 13, 2021: Shepard reported discussions about increasing the cleanup rotation in the parks and that the board recommended Century as the fence installer for the dog park.

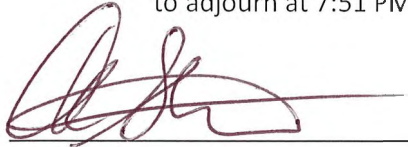
11. Reports

- a. City Administrator: Crawford stated the MnDOT Transportation Alternatives Grant was not awarded to the City for the Snake River Bridge Trail however, MnDOT provided good feedback for staff going forward. Crawford reported five of the eight applicants were interviewed for the Administrative Services Director position which was narrowed down to two finalists; the hiring committee consisted of PUC Chair Ardner, Anderson, Thorp, and Crawford, a conditional offer was made pending a background check, and Crawford would present the candidate for hire at the next council meeting. Crawford also reported no applications had been received for the water/wastewater department, summer public works, and the MAC assistant manager or shift supervisor. Crawford called attention to the employee recognition dinner tomorrow evening and that quite a few would be acknowledge for years 2019 and 2020.
- b. Councilmember Anderson: Anderson reported working on some issues she had witnessed and that were brought to her attention.
- c. Councilmember Broekemeier: Absent
- d. Councilmember Mathison: Mathison reported assisting a resident that had a muskrat trapped in an egress window.
- e. Councilmember Shepard: Shepard stated the bike/walking trail by the history center

was pretty beat up.

- f. Mayor Skramstad: Skramstad extended congratulations to Broekemeier on the birth of a baby girl and reported Broekemeier may be back at the next council meeting.

12. Adjournment: MOTION made by Anderson, seconded by Shepard, and unanimously carried to adjourn at 7:51 PM.



Mayor



Deputy City Clerk

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MORA, MINNESOTA
ACCEPTING RESTRICTED DONATIONS**

WHEREAS, the City of Mora is generally authorized to accept donations of real and personal property pursuant to Minnesota Statutes Section 465.03 for the benefit of its citizens, and is specifically authorized to accept gifts.

WHEREAS, the following persons and entities have offered to contribute the cash amounts set forth below to the city, and the terms or conditions of the donations, if any, are as follows:

DONATION RECEIVED FROM:	DONATION OF:	TERMS AND CONDITIONS OR DESCRIPTION OF PROPERTY:
Funeral Directors Life Insurance Co.	\$500.00	Donation for Dog Park
Brianne and John Roycraft	\$100.00	Donation for Dog Park
Trent and Sarah Terpstra	\$150.00	Donation for Dog Park
Mainquist Properties, LLC	\$1,000.00	Donation for Dog Park
Rick's Home Furnishings	\$100.00	Donation for Dog Park
Methven Funeral and Cremation Services	\$500.00	Donation for Dog Park
First Citizens Bank	\$2,500.00	Donation for Dog Park

WHEREAS, all such donations have been contributed to the city for the benefit of its citizens, as allowed by law; and

WHEREAS, the City Council finds that it is appropriate to accept the donations offered.

NOW, THEREFORE, BE IT RESOLVED by the city council of the City of Mora, Kanabec County, Minnesota that:

1. The donations described above are accepted and shall be used to establish and/or operate services either alone or in cooperation with others, as allowed by law.
2. The city clerk is hereby directed to issue receipts to each donor acknowledging the city's receipt of the donor's donation.

The foregoing resolution was introduced and moved for adoption by Council Member Shepard and seconded by Council Member Anderson.

Voting for the Resolution:..... Mayor Skramstad, Anderson, Mathison, & Shepard
 Voting Against the Resolution:..
 Abstained from Voting:.....
 Absent: Brakemeier

Motion carried and resolution adopted this 20th day of April 2021.

ATTEST:

Linda Crawford
 Linda Crawford, City Administrator

Al Skramstad
 Al Skramstad, Mayor

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MORA, MINNESOTA
COMMITTING SPECIFIC REVENUE SOURCES IN SPECIAL REFUND FUNDS**

WHEREAS, the Governmental Accounting Standards Board's Statement #54 definition of special revenue funds states that special revenue funds are used to account for and report the proceeds of specific revenue sources that are restricted or committed to expenditures for specified purposes other than debt service or capital projects; and,

WHEREAS, the term "proceeds of specific revenue sources" establishes that one or more specific restricted or committed revenues should be the foundation for a special revenue fund and comprise a substantial portion of the fund's revenues; and,

WHEREAS, investment earnings and transfers from other funds do not meet the definition of a specific revenue source; and,

WHEREAS, council action is required to formalize the commitment of the specific revenue sources to specified purposes.

WHEREAS, council action is required to formalize the commitment of fund balance.

NOW, THEREFORE, BE IT RESOLVED by the city council of the City of Mora, Kanabec County, Minnesota that the specific revenue sources of each special revenue fund and the specific purpose for which they are restricted or committed are as follows:

FUND	SPECIFIC REVENUE SOURCES	COMMITTED FOR:
Fire Department	Charges for services & grants	Public safety operations

THEREFORE, be it further resolved that the fund balance of the above scheduled funds be committed by the City Council for the specific purpose as stated above.

The foregoing resolution was introduced and moved for adoption by Council Member Shepard and seconded by Council Member Anderson.

Voting for the Resolution:.....Mayor Skramstad, Anderson, Mathison, & Shepard
Voting Against the Resolution: ..
Abstained from Voting:.....
Absent:.....Broekemeier

Motion carried and resolution adopted this 20th day of April 2021.

ATTEST:

Lindy Crawford
Lindy Crawford, City Administrator

Al Skramstad
Al Skramstad, Mayor

RESOLUTION NO. 2021-423

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MORA, MINNESOTA, APPROVING A
CONDITIONAL USE PERMIT TO ALLOW A *SCHOOL* AND SCHOOL RELATED FACILITIES TO BE LOCATED IN
THE R-1 SINGLE FAMILY RESIDENTIAL DISTRICT AS REQUESTED BY ICS AND MORA PUBLIC SCHOOLS**

WHEREAS, ICS, applicant, and Mora Public Schools, property owner, submitted an application dated received January 20, 2021 and considered complete on February 1, 2021 for a Conditional Use Permit to allow a *School* and school related facilities to be located in the R-1 Single Family Residential District; and

WHEREAS, the property upon which the request is being made is located at 200 9th Street E. and is legally described as:

PID 22.00290.50
*E ½ of NE ¼ of NW ¼ and NW ¼ of NE ¼, Ex S 80' of N 503' of E 12' thereof
Section 11 Township 039 Range 024
Kanabec County, Minnesota*

PID 22.00290.10
*The North 579.00 feet of the West Half of the Northeast Quarter of the Northwest Quarter of
Section 11, Township 039 North, Range 024 West of the Fourth Principal Meridian,
Kanabec County, Minnesota*

AND

PID 22.00004.10
*SE ¼ of SW ¼ and SW ¼ of SE ¼
Section 02 Township 039 Range 024
Kanabec County, Minnesota; and*

WHEREAS, notice was provided and on March 8, 2021, the Planning Commission conducted a public hearing regarding the request, at which it heard from the Community Development Director and invited members of the public to comment; and

WHEREAS, the Planning Commission recommended approval of the request for Conditional Use Permit at its April 12, 2021 meeting; and

WHEREAS, the City Council considered the request and the Planning Commission's recommendation at its April 20, 2021 meeting and has made the following findings as required by Zoning Code §150.036 Conditional Uses, Subd. E Standards:

- | | |
|-------------|---|
| Criteria #1 | The use is consistent with the purposes and intent of the Zoning Code and the purposes and intent of the zoning district in which the applicant intends to locate the proposed use. |
| Finding #1 | <i>The Zoning Code identifies the proposed use of School as a Conditional Use in the R-1 District, and the proposed use is consistent with the intent of the Zoning Code.</i> |
| Criteria #2 | The use is in keeping with the Comprehensive Plan and the policies thereof. |
| Finding #2 | <i>The Comprehensive Plan Land Use Map identifies the subject site as Public / Semi-Public / Institutional. Further, the Comprehensive Plan identifies a Public Services and Facilities</i> |

policy stating, "Realize that certain public costs, such as education and pollution control, represent an essential investment in the future and should be supported." The city finds that the proposed use and Conditional Use Permit comply with the Comprehensive Plan designation and policies.

- | | |
|-------------|--|
| Criteria #3 | The use will not cause undue traffic congestion or hazards. |
| Finding #3 | <i>The applicant has provided a traffic study which was reviewed by the city, county, and MnDOT. The applicant and property owner will coordinate street and subject site improvements with the city, county, and potentially MnDOT in order to address traffic congestion or hazard concerns.</i> |
| Criteria #4 | The use will be adequately served by public utilities and all other necessary public facilities and services. |
| Finding #4 | <i>The site / use is currently served by public utilities and other necessary public facilities and services, and any necessary municipal utility improvements will be coordinated with the City of Mora and Mora Municipal Utilities.</i> |
| Criteria #5 | The structure and the site shall have an appearance that will not have an adverse effect upon adjacent properties. |
| Finding #5 | <i>The applicant intends to use an assortment of building materials for the proposed facility to mirror and complement the materials used for the existing facilities located on the subject site. There is no evidence to suggest that the proposed structure will have an adverse impact upon adjacent properties.</i> |
| Criteria #6 | The use will be sufficiently compatible by distance or screened from adjacent residentially zoned or used land so that existing homes will not be depreciated in value and there will be no deterrence to development of vacant land. |
| Finding #6 | <i>The proposed use (high school) is an expansion of existing and related uses (elementary school and wellness center), and there is no evidence to suggest that the existing or proposed uses have had or will have a negative impact on the adjacent residential land.</i> |
| Criteria #7 | The use will not jeopardize the public's health, safety or general welfare. |
| Finding #7 | <i>There is no evidence to suggest that the proposed use will jeopardize the public's health, safety or general welfare.</i> |

NOW THEREFORE, BE IT RESOLVED that the City Council of the City of Mora, Minnesota hereby approves the Conditional Use Permit subject to the following conditions:

1. Development of the subject site shall be consistent with the civil plans signed and dated March 11, 2021 by David G. Bolf P.E. (shown revised on March 29, 2021 per Addendum 3), except as specifically noted below. Any significant changes, as determined by city staff and except as allowed by this resolution, shall require further review and approval by the Planning Commission and City Council. The civil plans are attached as Exhibit 1.
2. Landscaping shall be installed in accordance with the Landscape Plan signed and dated March 11, 2021 by Luke W. Sydow. The Landscape Plan is attached as Exhibit 2. The applicant shall field verify all tree plantings at the time of installation to avoid underground utilities and to allow for desired clearances as determined by the Public Utilities General Manager.

3. Approval of the request and preliminary civil plans may impact the Conditional Use Permits granted by Resolution No. 2016-412 (elementary school) and Resolution No. 2017-421 (wellness center). Approval of this Conditional Use Permit does not invalidate the 2016 or 2017 Conditional Use Permits or the conditions contained within, unless specifically noted below.
4. The proposed exterior construction materials, including precast concrete panels, metal panels of two colors, and brick, are approved. Any changes to the exterior construction materials requires prior approval from the City Council.
5. In compliance with Resolution No. 2016-412, the property owner shall provide a minimum of 96 off-street parking spaces for Mora Elementary. Any future expansion of the facility may require additional parking.
6. In compliance with Resolution No. 2017-421, the property owner shall provide a minimum of 40 off-street parking spaces for Welia Health Wellness Center. Any future expansion of the facility may require additional parking.
7. Based on a building capacity of 952 students and 125 staff members (information provided by the applicant and property owner), the property owner shall provide a minimum of 315 off-street parking spaces for the proposed high school facility. Based on a building capacity of 1,095 students and 130 staff members (information provided by the applicant and property owner, with construction of alternate classrooms), the property owner shall provide a minimum of 349 off-street parking spaces. The construction of the parking lot shown as Alternate #8 on the civil plans can be used to accommodate this off-street parking requirement. Any future expansion of the facility, not illustrated on the civil plans, may require additional parking.
8. The property owner shall provide a minimum of 120 off-street parking spaces, in aggregate, for the athletic fields. Any future expansion or addition of athletic fields may require additional parking.
9. All new off-street parking spaces shall be a minimum of 9' x 19' in size and all new drive aisles shall be a minimum of 26' wide.
10. The city acknowledges that the existing off-street parking spaces at Mora Elementary are 9' x 18' in size and that drive aisles are 24' in width. If at any time the property owner improves the parking lot, parking spaces and drive aisles shall be brought into compliance with the zoning code. Further, if the property owner ever expands the parking lot, all new parking spaces and drive aisles will be required to meet current requirements of the zoning code.
11. The proposed parking areas must comply with the Minnesota 2020 Accessibility Code. Accessible off-street parking spaces shall be provided in compliance with Table 1106.1, except as required by Sections 1106.2-1106.4. Per Accessibility Code Section 1106.5, for every six or fraction of six accessible parking spaces at least one shall be a van-accessible parking space.
12. The project does not include any proposed changes to bus traffic, flow, or parking. If bus traffic, flow, or parking does change, either before the project is complete or at any point in time that the Conditional Use Permit is actively utilized for *School* purposes, it shall require further review and approval by the Planning Commission and City Council.

13. In reference to vehicle storage in front of the main entrance, if the three drop off lanes do not adequately accommodate vehicles and the city determines that stacking on 9th Street E. becomes a safety hazard, the City Council has the authority to require that the property owner adjust traffic flow internally to alleviate the hazard.
14. The city authorizes the property owner to install a continuous two-way center turn lane on 9th Street E. and requires that the turn lane extend from Wood Street N. to Highway 65. The property owner shall be responsible for all expenses related to the restriping of 9th Street E. and work shall be coordinated with the City Administrator.
15. The city authorizes the property owner to install a pedestrian crossing at the intersection of 9th Street E. and Village Green Place. The pedestrian crossing shall be installed in the same manner as the existing pedestrian crossing located at the intersection of 9th Street E. and Village Green Lane, including the same signage, pavement markings, and pedestrian activated flasher. The property owner shall be responsible for all expenses related to installing the pedestrian crossing and work shall be coordinated with the City Administrator.
16. The applicant shall install a northbound right turn lane on Grove Street N. at the location of the access road. All improvements made on or adjacent to Grove Street N. shall require prior authorization from Kanabec County.
17. The access road extending east from Grove Street N. shall not be constructed until such time that the City Council has vacated the 66' public roadway easement.
18. The city acknowledges that the construction of the access road extending east from Grove Street N., in its proposed location, requires the relocation of the city-owned multi-use trail. Relocation of the trail will require coordination with the City Administrator, a new trail easement provided by the property owner to the City of Mora, and approval of an updated or new maintenance agreement between the City of Mora and Mora Public Schools.
19. Any change to municipal utility services and/or infrastructure shall be coordinated with and approved by the Public Utilities General Manager.
20. The property owner shall provide the City of Mora any and all permanent easements necessary for trail and utility purposes.
21. The new school facility will require replacement of the existing sanitary sewer connection to the city main in 9th Street E. That connection shall include:
 - a. A watertight, boot type connection in the existing manhole for the revised connection.
 - b. City of Mora public works staff shall witness and approve the connection to the existing manhole and backfilling of the sewer trench in the 9th Street E. right-of-way.
 - c. The bituminous patch in 9th Street E. for the sewer line replacement should be replaced at a 1.5:1 slope based on the depth of the trench.
 - d. The sewer trench shall be backfilled in lifts not greater than one foot and the property owner shall provide a material testing firm to verify compaction meets or exceeds 100% in the top three feet of the trench and 95% below the three foot depth.

22. If the new school facility requires a new or replaced water service connection in 9th Street E., the work shall be subject to the same city inspection, bituminous patching, and trench backfilling density requirements listed above in condition 21.
23. The city accepts the Drainage and Hydrologic Report submitted by the applicant dated revised April 1, 2021 and additional comments from Northland Consulting Engineers dated received April 14, 2021 regarding the flow patterns of the northern unnamed ponds on the subject property. However, the applicant shall provide the city with survey information to confirm/verify the observations in the April 14, 2021 correspondence concerning the Nordic Center ski trail acting as a dam, and verification of Northland Consulting Engineers' estimate for the high-water mark for water being discharged to the east into the wetland complex that contributes to the Eldris pond system and ultimately to Lake Mora. The additional information is required to be submitted to the city for review and approval no later than May 10, 2021.
24. The property owner shall install a Knox Box at the main entrance of the high school. Specifications and placement shall be coordinated with the Fire Chief.
25. The property owner shall install "No Parking Fire Lane" signs along the designated fire lane(s). The number and placement of signs shall be coordinated with the Fire Chief.
26. All fire lanes must be a minimum of 20' wide.
27. The approval of this Conditional Use Permit does not authorize the installation or relocation of any signage. Any new or relocated signage must be in compliance with zoning code §§150.210-150.227, unless authorized by Variance, and must be approved by issuance of a sign permit.
28. Given that the project involves permitting from multiple jurisdictions and is proposed to be a multi-year project, the city acknowledges that the applicant may require additional time to complete the project. The Conditional Use Permit shall be utilized and all conditions shall be met within three years of the date this resolution (by or before April 20, 2024) or the Conditional Use Permit shall become null and void.

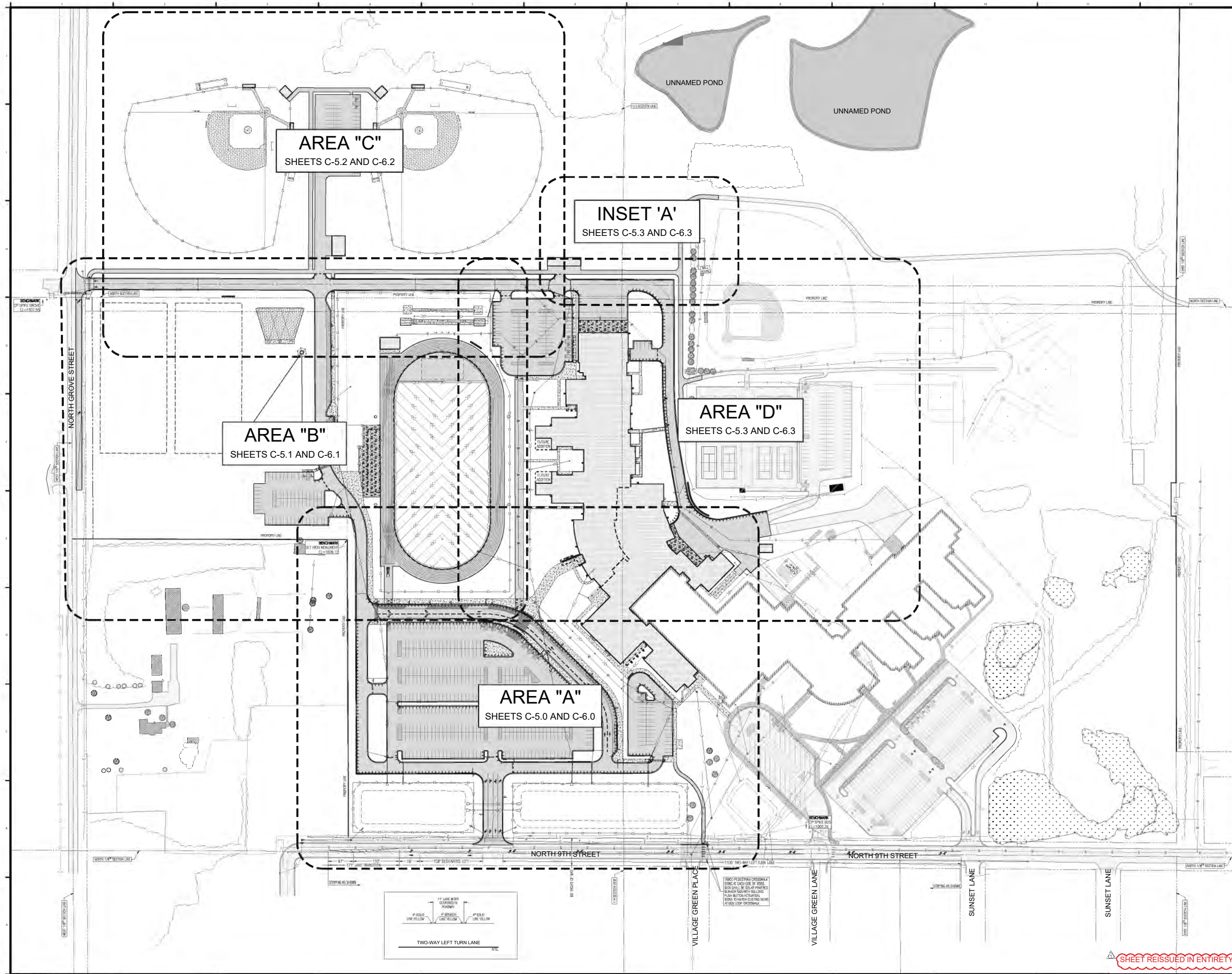
The foregoing resolution was introduced and moved for adoption by Council Member Mathison and seconded by Council Member Shepard.

Voting for the resolution:.....Mayor Skramstad, Anderson, Mathison, & Shepard
 Voting against the resolution:.....
 Abstained from voting:.....
 Absent:Brackmeier

Motion carried and resolution adopted this 20th day of April, 2021.


 Alan Skramstad, Mayor

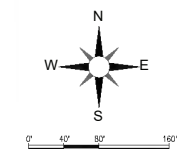
ATTEST: 
 Lindy Crawford, City Administrator



Project Name:



Mora
Public Schools
ISD #332
New 7-12
High School



Project Location:
Mora, MN

©2020 ICS Consulting
THIS DOCUMENT HAS BEEN PREPARED SPECIFICALLY FOR THE PROJECT ONLY. IT
AND ANY PARTS OF IT OR OTHER RESULTS OF ANY CONSULTING WORK ARE NOT
TO BE REPRODUCED OR TRANSMITTED IN ANY FORM OR BY ANY MEANS, ELECTRONIC OR MECHANICAL, WITHOUT THE WRITTEN APPROVAL AND SUPERVISION OF ICS Consulting.

MARK	DATE	REVISION
1	03/28/2021	ADDENDUM 3

I hereby certify that this plan, specification, or report was prepared by me or under my direct supervision, and that I am a duly Licensed Professional Engineer under the laws of the State of Minnesota.

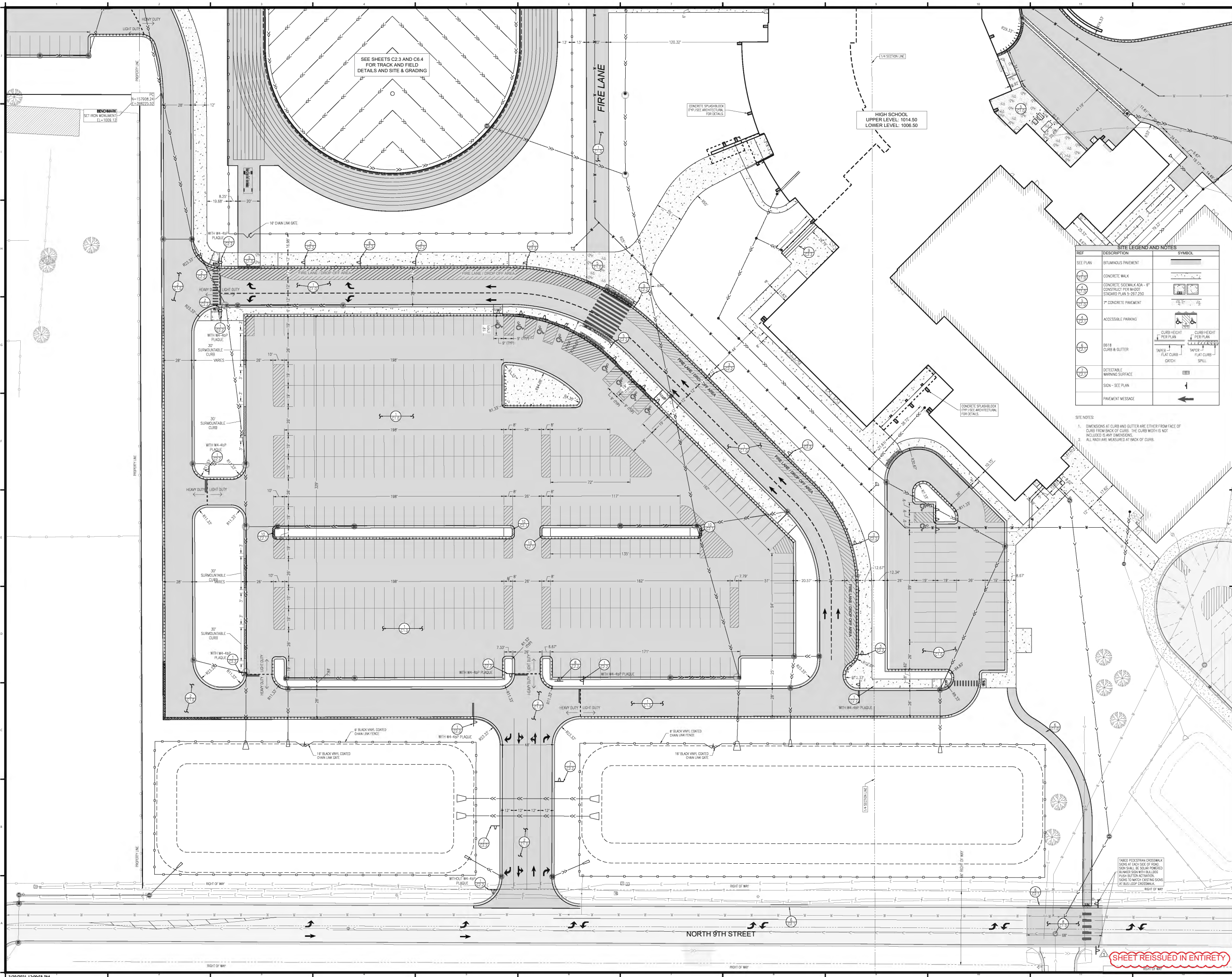
Signature:
Printed Name: David G. Boff P.E.
Date: 03/11/2021 Reg. No.: 40926

Project Information:
Project No.: 20-261
Drawn By: TTP/DO
Checked By: DGB
Date: 03/11/2021

Sheet Title:
SITE KEY PLAN

Sheet Number:
C4.0

SHEET REISSUED IN ENTIRETY

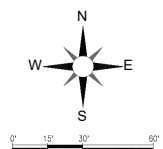


SITE LEGEND AND NOTES		
REF	DESCRIPTION	SYMBOL
SEE PLAN	BITUMINOUS PAVEMENT	
(1)	CONCRETE WALK	
(2)	CONCRETE SIDEWALK ADA - 8" CONSTRUCT PER WISCONSIN STANDARD PLAN S-287.250	
(3)	7" CONCRETE PAVEMENT	
(4)	ACCESSIBLE PARKING	
(5)	BS18 CURB & GUTTER	
(6)	DETECTABLE WARNING SURFACE	
(7)	SIGN - SEE PLAN	
(8)	PAVEMENT MESSAGE	

SITE NOTES:
1. DIMENSIONS AT CURB AND GUTTER ARE EITHER FROM FACE OF CURB FROM BACK OF CURB. THE CURB WIDTH IS NOT INCLUDED IN ANY DIMENSIONS.
2. ALL INCHES ARE MEASURED AT BACK OF CURB.



Mora
Public Schools
ISD #332
New 7-12
High School



Project Location:
Mora, MN

©2020 ICS Consulting
THESE DOCUMENTS HAVE BEEN PREPARED SPECIFICALLY FOR THE PROJECT ONLY. THEY ARE NOT BEING REPRODUCED OR COPIED FOR ANY OTHER PROJECT OR IN ANY MANNER WITHOUT THE WRITTEN APPROVAL AND PARTICIPATION OF ICS Consulting.

MARK	DATE	REVISION
1	03/28/2021	ADDENDUM 3

I hereby certify that this plan, specification, or report was prepared by me or under my direct supervision, and that I am a duly Licensed Professional Engineer under the laws of the State of Minnesota.

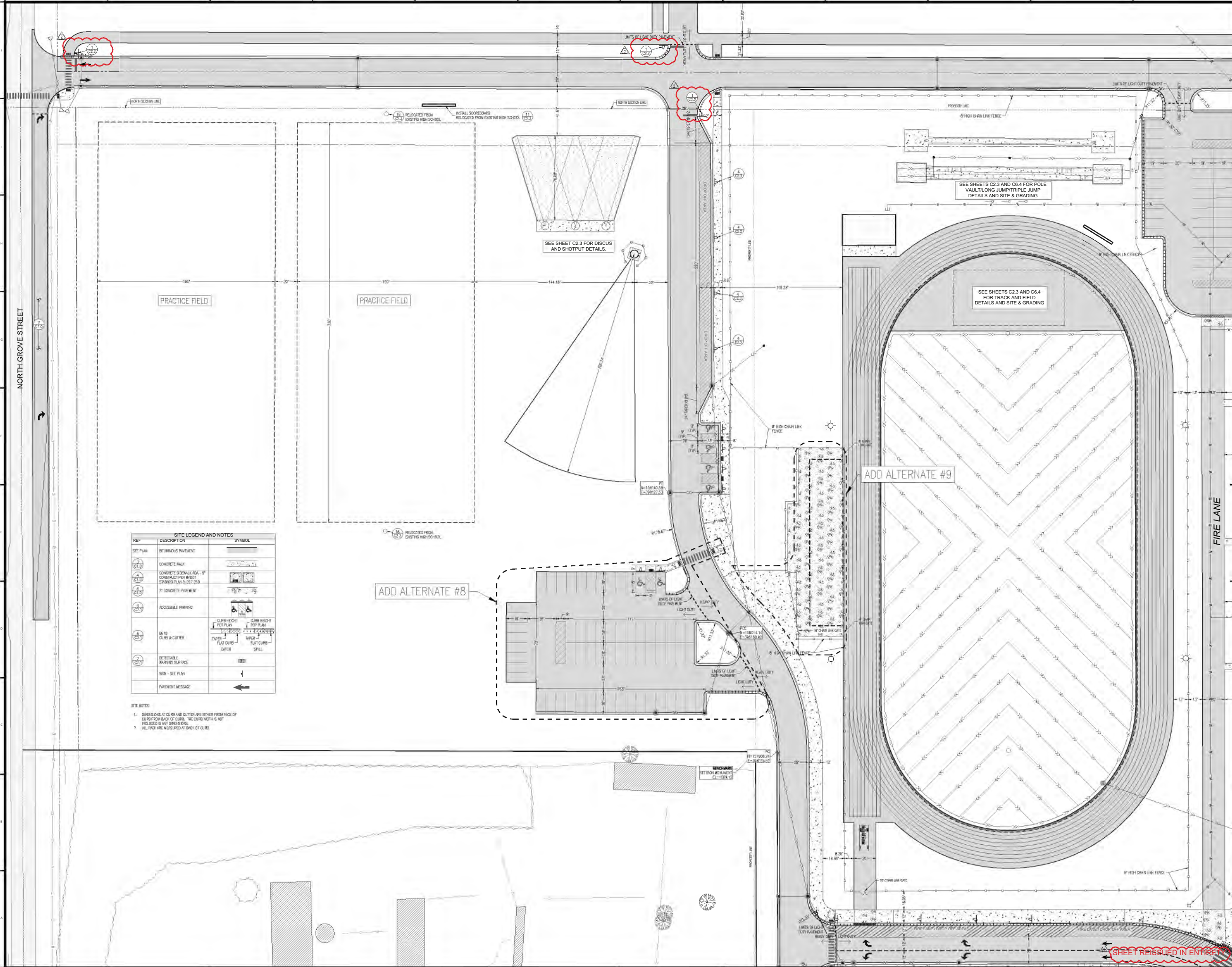
Signature:
Printed Name: David G. Boff P.E.
Date: 03/11/2021 Reg. No.: 40926

Project Information:
Project No.: 20-261
Drawn By: TTP/DO
Checked By: DGB
Date: 03/11/2021

Sheet Title:
SITE PLAN AREA A


Sheet Number:
C5.0

SHEET REISSUED IN ENTIRETY




SITE LEGEND AND NOTES		
REF	DESCRIPTION	SYMBOL
SEE PLAN	BROWNSWOOD PAVEMENT	
1	CONCRETE WALK	
2	CONCRETE SIDEWALK 18" - 24" CONCRETE PER MOST STANDARD PLAN S-287.250	
3	7" CONCRETE PAVEMENT	
4	ACCESSIBLE PARKING	
5	8" HIGH CURB & GUTTER	
6	DETECTABLE WARNING SURFACE	
7	SKIN - SET PLAN	
8	PAVEMENT MESSAGE	


SITE NOTES:
1. DIMENSIONS AT CURBS AND GUTTERS ARE OTHER FROM FACE OF CURB FROM BACK OF CURB. THE CURB WORK IS NOT INCLUDED IN ANY DIMENSIONS.
2. ALL DIMENSIONS MEASURED IN FEET (FT) OF CURB.




ICS-BUILDS.COM
MINNAPOLIS, MN 55412 (612) 339-1100
P.O. BOX 1000, 1000 (612) 339-1100, 1000 (612) 339-1100



ARCHITECTS & ENGINEERS
www.wold.com | 612.337.7772




engineering
obernel.com | 877.380.0501

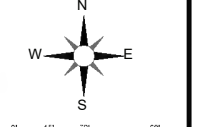


Consulting Engineers L.L.P.
102 South 21st Ave. West, Duluth, MN 55806
(612) 221-2222, (612) 221-2222, (612) 221-2222

Project Name:



Mora
Public Schools
ISD #332
New 7-12
High School




Project Location:
Mora, MN

©2020 ICS Consulting

THIS DOCUMENT IS THE PROPERTY OF ICS CONSULTING. IT IS TO BE USED ONLY FOR THE PROJECT AND SITE SPECIFICALLY IDENTIFIED HEREIN. IT IS NOT TO BE REPRODUCED OR TRANSMITTED IN ANY FORM OR BY ANY MEANS, ELECTRONIC OR MECHANICAL, INCLUDING PHOTOCOPYING, RECORDING, OR BY ANY INFORMATION STORAGE AND RETRIEVAL SYSTEM, WITHOUT THE WRITTEN PERMISSION OF ICS CONSULTING.

MARK	DATE	REVISION
1	03/25/2021	ADDENDUM 3
2	03/31/2021	ADDENDUM 4

I hereby certify that this plan, specification, or report was prepared by me or under my direct supervision, and that I am a duly Licensed Professional Engineer under the laws of the State of Minnesota.

Signature: 
Printed Name: David G. Boff P.E.
Date: 03/11/2021 Reg. No.: 40926

Project Information:

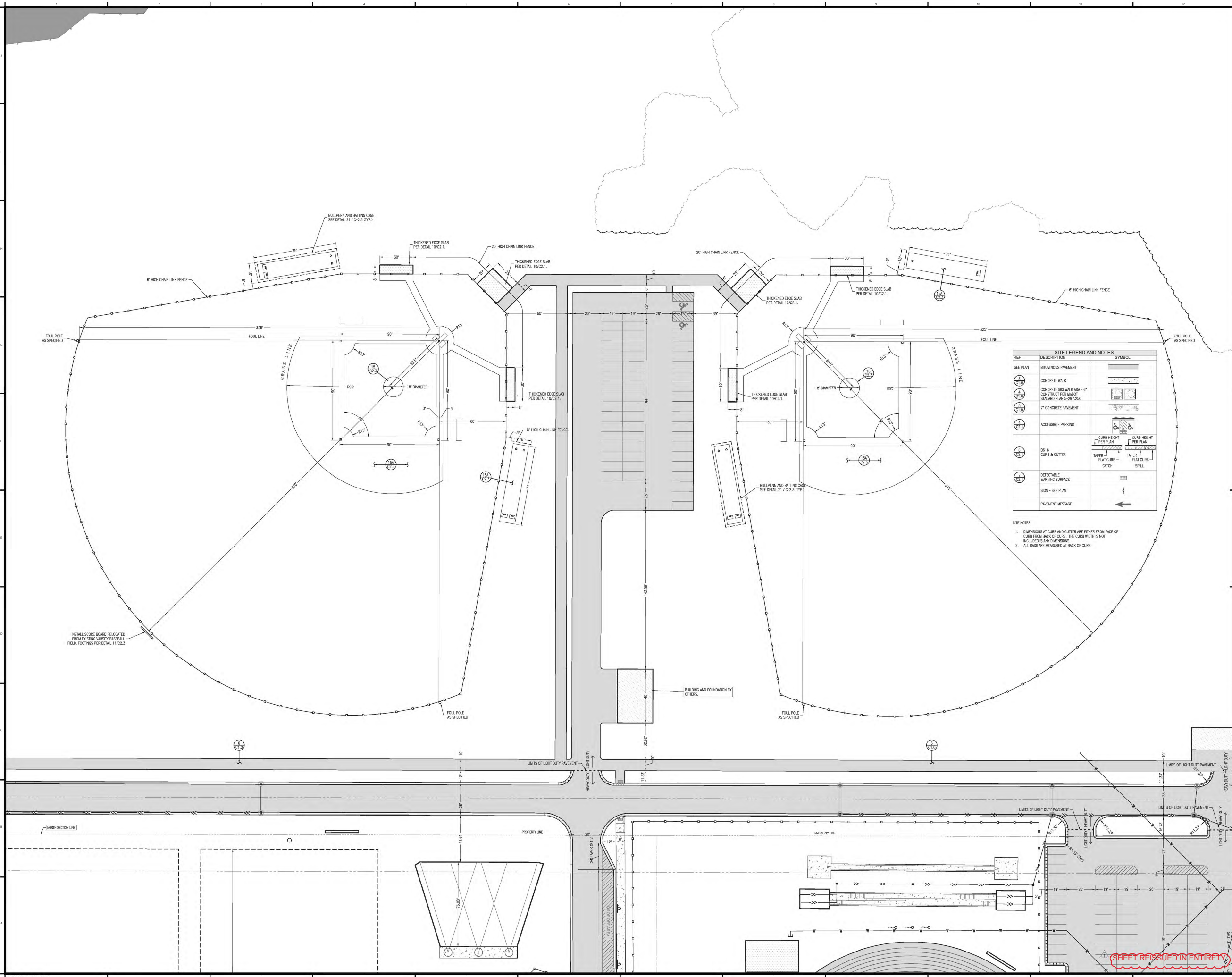
Project No.:	20-261
Drawn By:	TTP/JDO
Checked By:	DGB
Date:	03/11/2021

Sheet Title:

SITE PLAN AREA B

Sheet Number:

C5.1





ICS-BUILDS.COM
Blaine, MN | Duluth, MN | St. Paul, MN
Park Rapids, MN | Fargo, ND | Moorhead, ND



ARCHITECTS
& ENGINEERS
www.wold.com | 651.227.7773




engineering
obernel.com | 877.380.0501

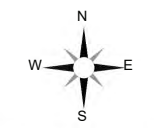


Consulting Engineers L.L.P.
102 South 21st Ave. West, Duluth, MN 55806
(612) 218-7227, (612) 218-7227-7773

Project Name:



Mora
Public Schools
ISD #332
New 7-12
High School



Project Location:
Mora, MN

©2020 ICS Consulting
THESE DOCUMENTS HAVE BEEN PREPARED SPECIALLY FOR THIS PROJECT ONLY. THEY ARE NOT TO BE USED FOR ANY OTHER PROJECTS OR IN ANY LOCATION WITHOUT THE WRITTEN APPROVAL AND SIGNATURE OF ICS Consulting.

MARK	DATE	REVISION
A	03/29/2021	ADDENDUM 3

I hereby certify that this plan, specification, or report was prepared by me or under my direct supervision, and that I am a duly Licensed Professional Engineer under the laws of the State of Minnesota.

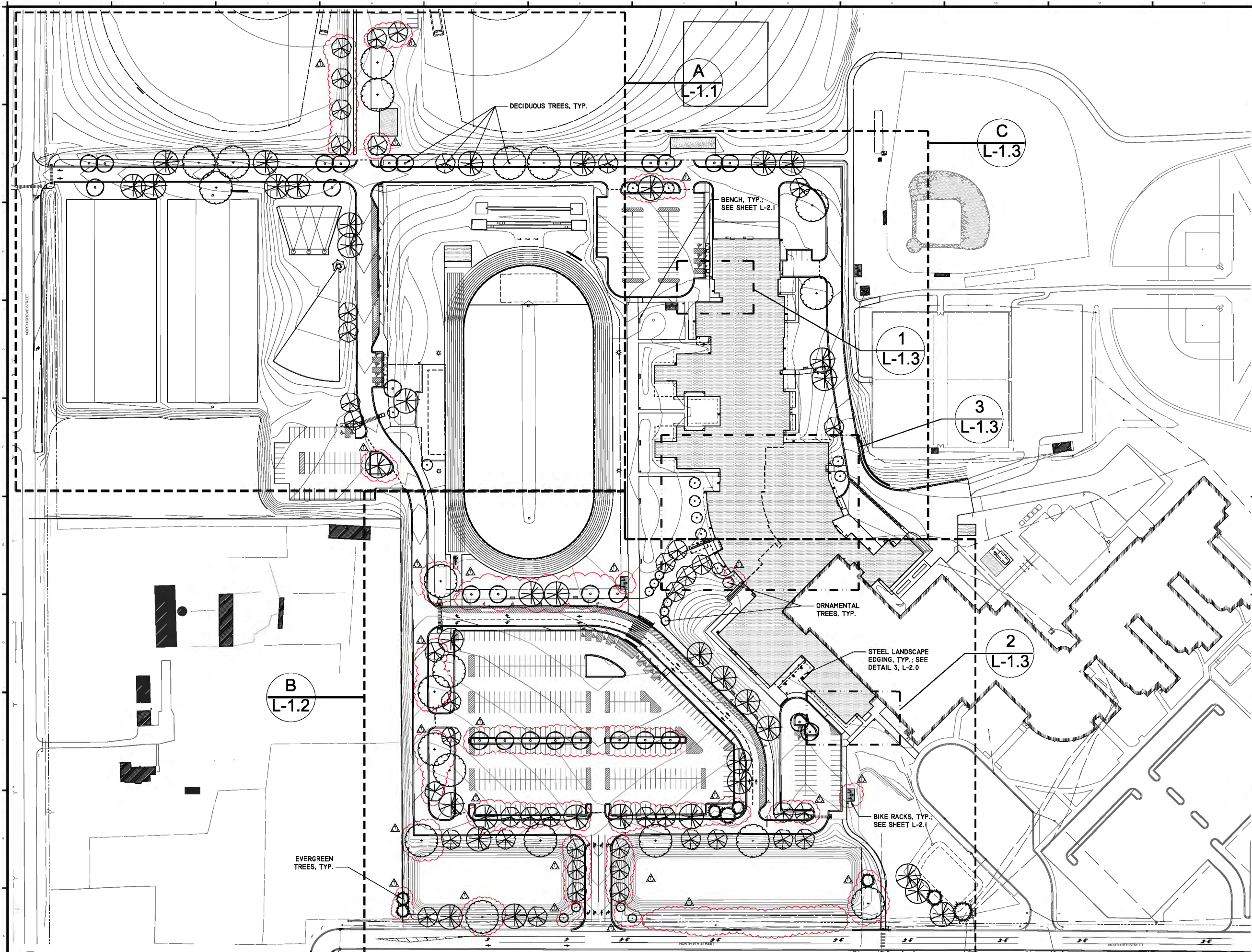
Signature: 
Printed Name: David G. Boif P.E.
Date: 03/11/2021 Reg. No.: 40926

Project Information:
Project No.: 20-261
Drawn By: TTP/DO
Checked By: DGB
Date: 03/11/2021

Sheet Title:
SITE PLAN AREA C

Sheet Number:
C5.2







ICS-BUILDS.COM



ARCHITECTS & ENGINEERS



engineering
obernel.com | 877 380 0501



LANDSCAPE ARCHITECTURE
SAS ASSOCIATES
www.saslandscap.com

Project Name:



Mora
Public Schools
ISD #332
New 7-12
High School

Project Location:
MORA, MN

©2020 ICS Consulting
THIS DOCUMENT IS THE PROPERTY OF ICS CONSULTING. IT IS TO BE USED ONLY FOR THE PROJECT AND SITE SPECIFICALLY IDENTIFIED HEREIN. IT IS NOT TO BE REPRODUCED OR TRANSMITTED IN ANY FORM OR BY ANY MEANS, ELECTRONIC OR MECHANICAL, INCLUDING PHOTOCOPYING, RECORDING, OR BY ANY INFORMATION STORAGE AND RETRIEVAL SYSTEM, WITHOUT THE WRITTEN PERMISSION OF ICS CONSULTING.

MARK	DATE	REVISION
▲	03/29/2021	ADDENDUM 3

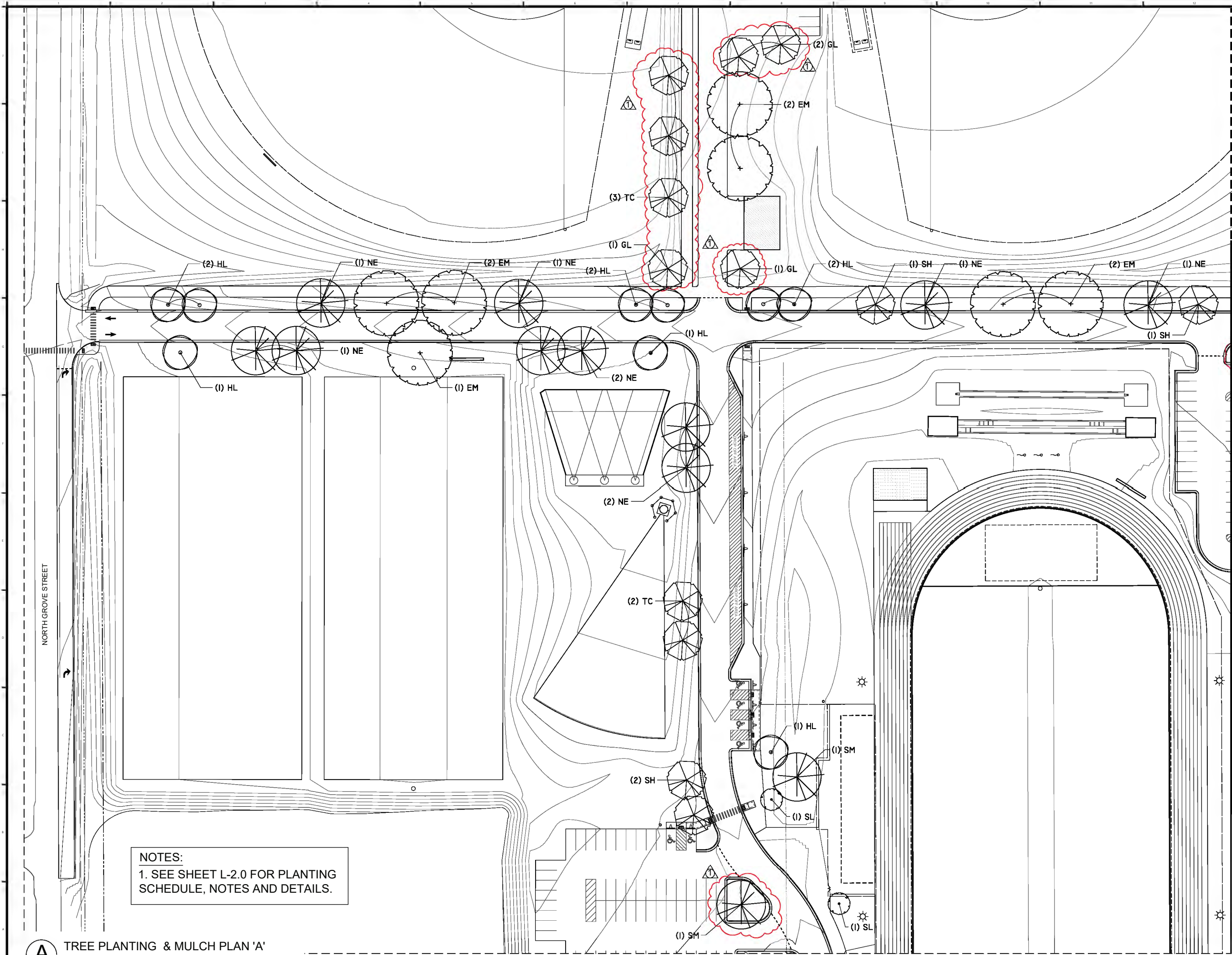
I hereby certify that this plan, specification, or report was prepared by me or under my direct supervision, and that I am a duly Licensed Landscape Architect under the laws of the State of Minnesota.

Signature: _____
Printed Name: Luke W. Sydow
Date: 03/11/2021, Reg. No.: 25866

Project Information:
Project No.: 20-261
Drawn By: AMA
Checked By: LWS
Date: 03/11/2021

Sheet Title:
LANDSCAPE PLAN

Sheet Number:
L-1.0



NOTES:
1. SEE SHEET L-2.0 FOR PLANTING
SCHEDULE, NOTES AND DETAILS.

A TREE PLANTING & MULCH PLAN 'A'
SCALE: 1" = 30'-0"



Project Name:



Mora
Public Schools
ISD #332
New 7-12
High School

Project Location:
MORA, MN

© 2020 ICS Consulting
THIS DOCUMENT HAS BEEN PREPARED SPECIFICALLY FOR THE PROJECT ONLY. IT IS NOT TO BE REPRODUCED OR USED FOR ANY OTHER PROJECTS IN ANY MANNER WITHOUT THE EXPRESS WRITTEN APPROVAL AND PARTICIPATION OF ICS Consulting.

MARK	DATE	REVISION
▲	03/29/2021	ADDENDUM 3

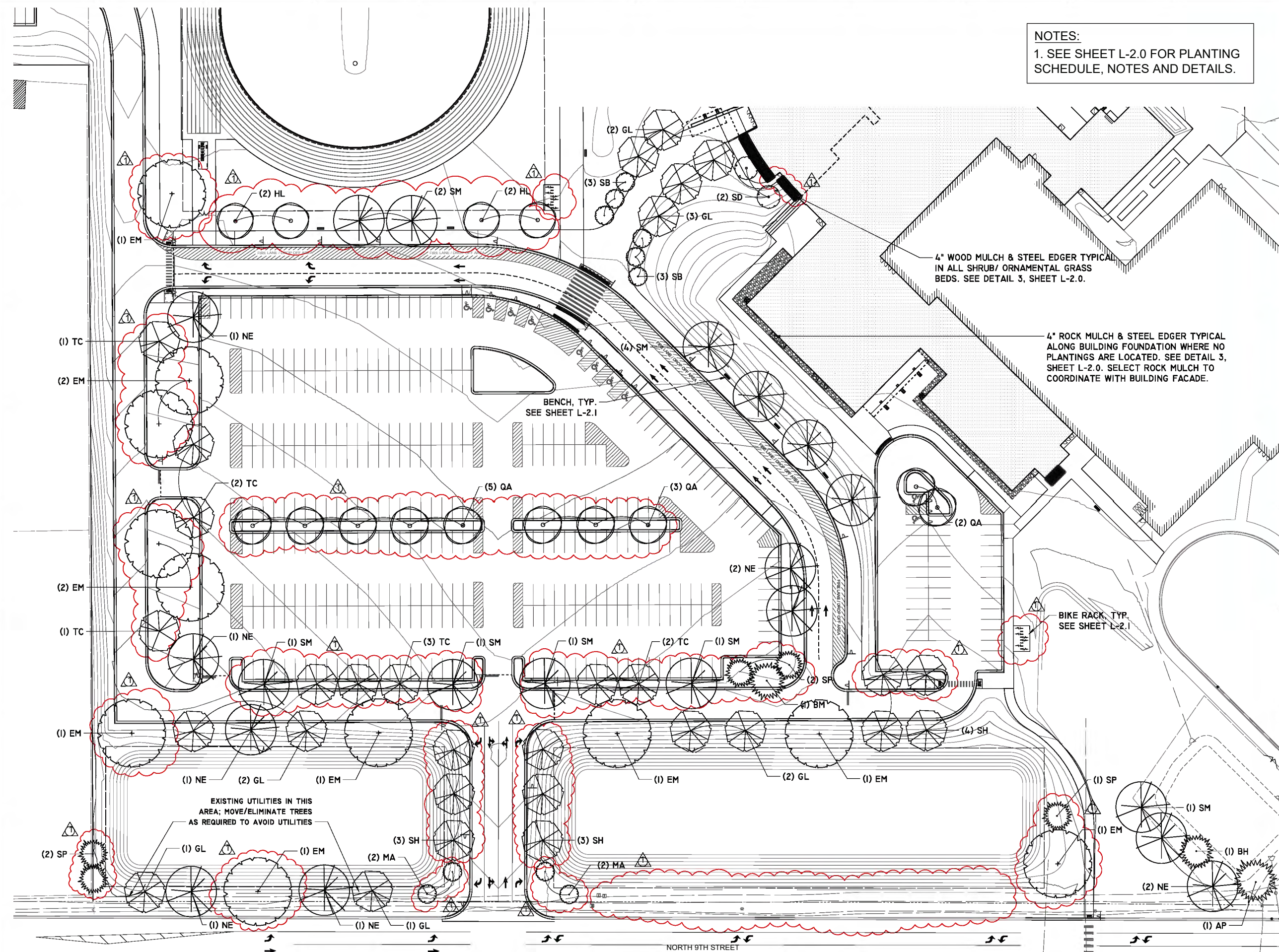
I hereby certify that this plan, specification, or report was prepared by me or under my direct supervision, and that I am a duly Licensed Landscape Architect under the laws of the State of Minnesota.

Signature:
Printed Name: Luke W. Sydow
Date: 03/11/2021 Reg. No.: 25866

Project Information:
Project No.: 20-261
Drawn By: AMA
Checked By: LWS
Date: 03/11/2021

Sheet Title:
PLANTING PLAN A

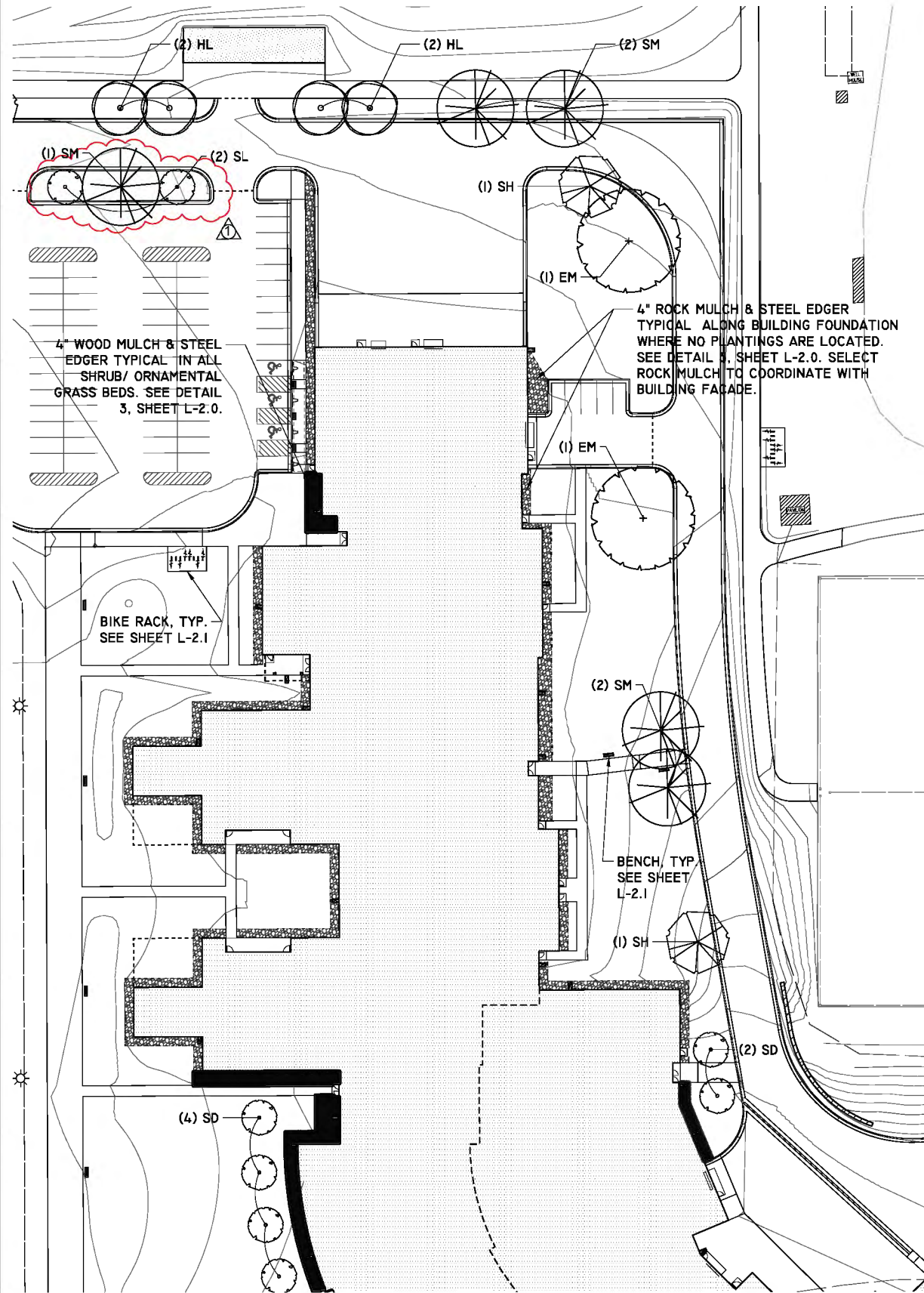
Sheet Number:
L-1.1



NOTES:
1. SEE SHEET L-2.0 FOR PLANTING SCHEDULE, NOTES AND DETAILS.

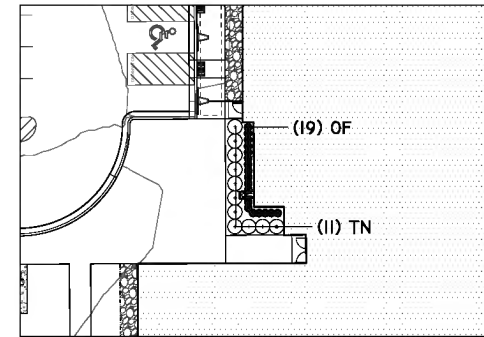


ICS-BUILDS.COM

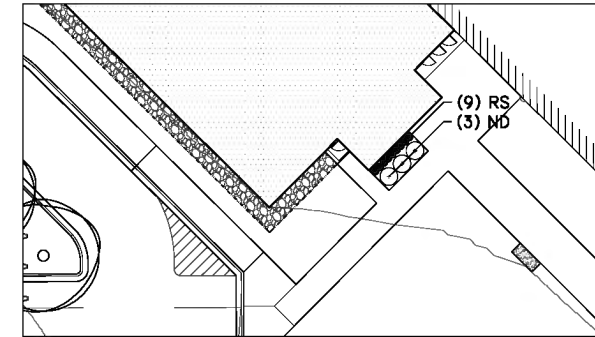


C TREE PLANTING & MULCH PLAN 'C'
SCALE: 1" = 30'-0"

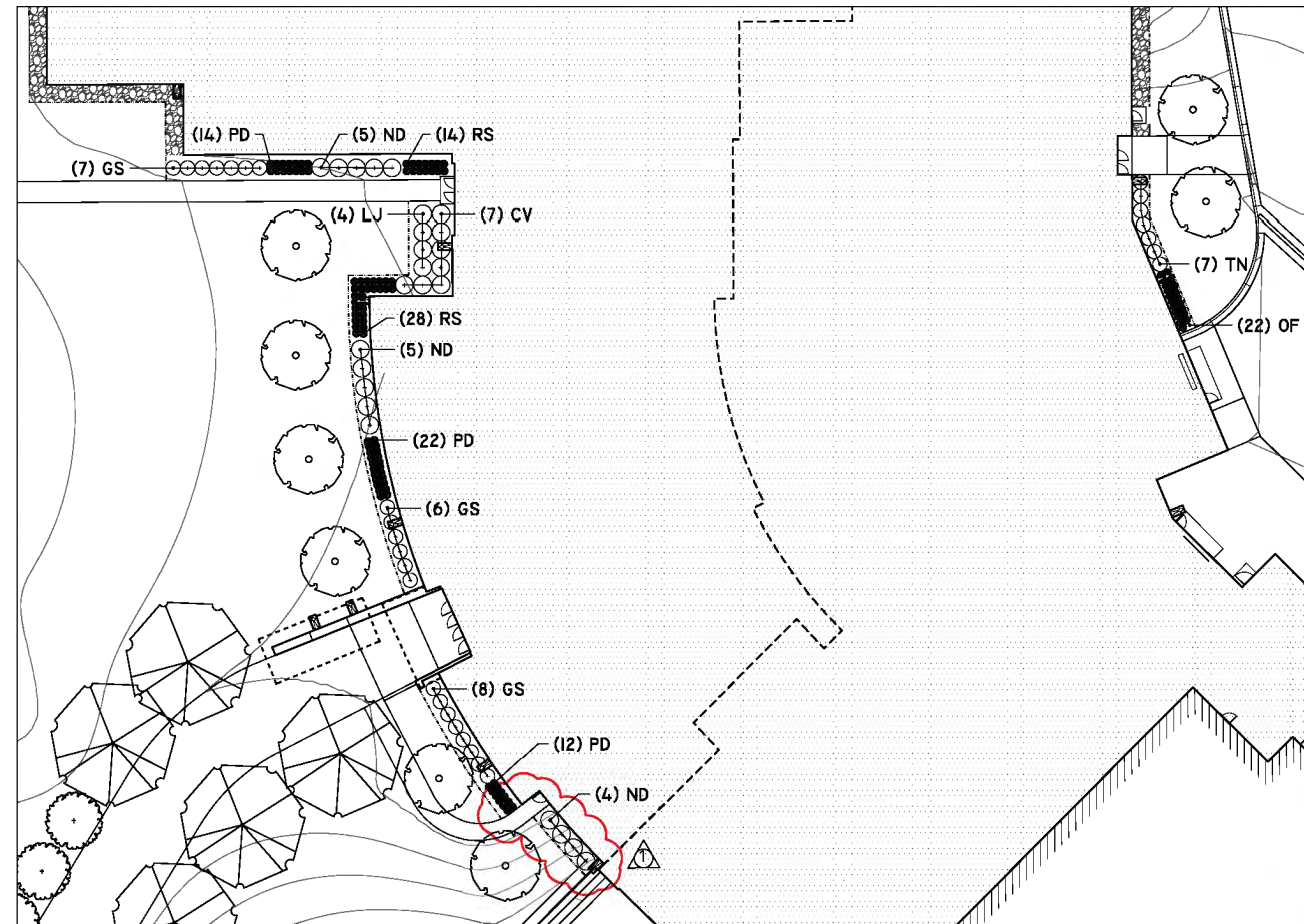
NOTES:
1. SEE SHEET L-2.0 FOR PLANTING SCHEDULE, NOTES AND DETAILS.



1 PLANTING BED PLAN 1
SCALE: 1" = 20'-0"



2 PLANTING BED PLAN 2
SCALE: 1" = 20'-0"



3 PLANTING BED PLAN 3
SCALE: 1" = 20'-0"

PLANT MATERIALS LIST						
SYMBOL	COMMON NAME	SCIENTIFIC NAME	QUANTITY	SIZE	ROOT	COMMENTS
DECIDUOUS TREES						
EM	EMERALD LUSTRE MAPLE	ACER PLATANOIDES 'POND'	20	2.5"	B & B	
GL	GREENSPIRE LINDEN	TILIA CORDATA 'GREENSPIRE'	15	2.5"	B & B	
HL	HARVEST GOLD LINDEN	TILIA MONGOLICA 'HARVEST GOLD'	17	2.5"	B & B	
NE	NEW HORIZON ELM	ULMUS CARPINIFOLIA 'NEW HORIZON'	19	2.5"	B & B	
QA	QUAKING ASPEN	POPULUS TREMULOIDES	10	2.5"	B & B	
SH	SKYLINE HONEYLOCUST	GLEDITSIA TRIACANTHOS VAR. INERMIS 'SKYCOLE'	16	2.5"	B & B	
SM	SIENNA GLEN MAPLE	ACER x FREEMANII 'SIENNA'	18	2.5"	B & B	
TC	TRUE NORTH COFFEETREE	GYMNOCLADUS DIOICUS 'UMNSYNERGY'	14	2.5"	B & B	
ORNAMENTAL TREES						
MA	SHOWY MOUNTAIN ASH	SORBUS DECORA	4	2"	B & B	
SB	AUTUMN BRILLIANCE SERVICEBERRY	AMELANCHIER x GRANDIFLORA 'AUTUMN BRILLIANCE'	6	2"	B & B	SINGLE-STEM
SD	SNOWDRIFT FLOWERING CRABAPPLE	MALUS 'SNOWDRIFT'	8	2"	B & B	
SL	SNOWDANCE TREE LILAC	SYRINGA RETICULATA 'BALNCE'	4	2"	B & B	
EVERGREEN TREES						
AP	AUSTRIAN PINE	PINUS NIGRA	1	8'	B & B	
BH	BLACK HILLS SPRUCE	PICEA GLAUCA DENSATA	1	6'	B & B	
BM	BLUE MEYER SPRUCE	PICEA MEYERI	1	6'	B & B	
SP	SWISS STONE PINE	PINUS CEMBRA	5	6'	B & B	
SHRUBS						
CV	COMPACT AMERICAN CRANBERRYBUSH VIBURNUM	VIBURNUM TRILOBUM 'BAILEY COMPACT'	7	#5	CONTAINER	
GS	GLOW GIRL SPIREA	SPIRAEA BETULIFOLIA 'TorGold'	21	#5	CONTAINER	
LJ	LIME GLOW JUNIPER	JUNIPERUS HORIZONTALIS 'LIME GLOW'	4	#3	CONTAINER	
ND	NEON BURST DOGWOOD	CORNUS ALBA 'ByBoughen'	17	#2	CONTAINER	
TN	TINY WINE NINEBARK	PHYSOCARPUS OPULIFOLIUS 'SMPOTW'	18	#3	CONTAINER	
ORNAMENTAL GRASS						
PD	PRAIRIE DROPSEED	SPOROBOLUS HETEROLEPSIS 'TARA'	48	#1	CONTAINER	
SG	RED SWITCH GRASS	PANICUM VIRGATUM 'SHENANDOAH'	51	#1	CONTAINER	
FRG	OVERDAM FEATHER REED GRASS	CALAMAGROSTIS x ACUTIFLORA 'OVERDAM'	41	#1	CONTAINER	



SCALE: NOT TO SCALE



16) THE TREES/SHRUBS AND SOD/SEED AREAS ARE TO BE MAINTAINED (WATERING, MOWING, FERTILIZING) UNTIL THE OWNER ACCEPTANCE AND THE WARRANTY PERIOD BEGINS.

PROCLAMATION
"Tootsie Roll Weekend" – Knights of Columbus

Office of the Mayor
City of Mora, Kanabec County, State of Minnesota

WHEREAS, the City of Mora and surrounding area has individuals with special needs, and

WHEREAS, the Knights of Columbus, Minnesota Council has an Annual state wide fund raising program for some of these needs, and

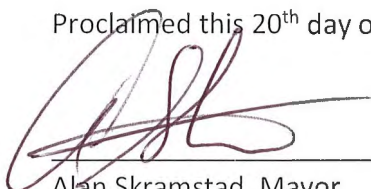
WHEREAS, the Mora Chapter of the Knights of Columbus, Father Herman Schmitz Council participates in this fundraising program with past grants to, but not limited to:

1. Mora Special Athletes For Youth (Special Olympics)
2. Mora branch of Industries Incorporated
3. Camp New Hope at McGregor
4. Camp Confidence at Brainerd

WHEREAS: We find that businesses and citizens in the City of Mora benefit from such Volunteer efforts of such programs,

NOW, THEREFORE, BE IT RESOLVED that I, Alan Skramstad, hereby proclaim the weekend of April 23 and 24 to be "Tootsie Roll Weekend" in and about Mora, Minnesota and request the support of its Citizens.

Proclaimed this 20th day of April, 2021.



Alan Skramstad, Mayor

