

Pursuant to due call and notice thereof Mayor Skramstad called to order the regular meeting of the Mora City Council at 6:30 PM on Tuesday, October 19, 2021, in the city hall council chambers.

2. **Roll Call:** Present: Mayor Alan Skramstad, Councilmembers Jody Anderson, Jake Mathison, Sadie Broekemeier and Kyle Shepard
Staff Present: City Administrator Lindy Crawford, Administrative Services Director Natasha Segelstrom, Public Works Director Joe Kohlgraf
3. **Adopt Agenda:** Crawford requested to amend the agenda with revised donation list for item 4f, and include item 4g, B. Brabec Probationary Period Release. MOTION made by Mathison, seconded by Broekemeier, and unanimously carried to approve the consent agenda as amended.
4. **Approve Consent Agenda:**
 - a. Regular Meeting Minutes – September 21, 2021
 - b. September 2021 Claims
 - c. Business License – Brianna Delzer CMT LLC, Massage Therapist
 - d. Accept Letters of Retirement - Firefighters
 - e. Approve Hire Heavy Equipment Operator / Mechanic
 - f. Accept Restricted Donations
 - g. B. Brabec Probationary Period Release
5. **Open Form:** No one spoke at open forum.
6. **Special Business:** None
7. **Public Hearings**
 - a. **Consider vacation of Public Right-of-Way – Belt and Rundell**

Jim Belt, 104 Villa Drive, submitted written petition of a vacation public right-of-way located at the northeast corner of Villa Drive and Union Street. Belt is the property owner immediately east of the right-of-way. Belt spoke before the Council and stated the street had been put in the wrong location on Villa Drive and the issue had been unresolved. Skramstad opened the Public Hearing for Vacation of Public Right-of-Way at 6:35PM. Rundell, property owner owns the property immediately north and has no interest in the property to be vacated PID 22.06040.00. The Public Hearing closed at 6:40PM. MOTION made by Broekemeier, seconded by Mathison and unanimously carried by the City Council to approve Resolution No. 2021-1012 Approving the Vacation of Public Right-of-Way.
8. **New Business:**
 - a. **Airport Appointment:** Crawford brought forward an application to fill the Airport Board vacancy. Council made the consensus that Dave Gunderson, a pilot and hanger owner, would be a welcomed addition to the Airport Board. MOTION made by Mathison and

seconded by Anderson and unanimously carried appoint Dave Gunderson to the Airport Board.

- b. North Grove Street Survey Request:** Crawford brought forth a request from the city engineer to move forward with a survey that would accompany the proposed reconstruction street project on North Grove Street. The survey costs would not exceed \$10,700. Crawford stated if the council decided not to move forward with the street reconstruction project, based on the feasibility study, the survey could be used in future years. MOTION made Shepard, seconded by Anderson, and unanimously carried to approve the survey of North Grove Street.

9. Old Business

- a. Airport Hanger Land Lease Agreement:** Crawford summarized the changes brought forward from the September 21, 2021 City Council meeting. The city attorney's recommended change was to decrease the insurance liability coverage to one million dollars. Further discussion ensued, and Anderson stated she spoke to Nick Stafford, Airport Board Chair and believed the change in coverage would not be a concern. Council discussed the recommended change of language within the lease agreement. Anderson brought forward the Airport Board's concern whether expenses incurred from hangar maintenance and insurance could be considered in the sublease agreement and the monetary amount that constituted a profit. Crawford stated sublease agreements had not been allowed previously and stated the City acknowledged the requests from the Board. With the sublease agreement, the amount could not exceed the lease amount paid to the city or result in profit from city property. Crawford stated the city attorney held firm with the language proposed and did not recommend any changes with the sublease section of the proposed Agreement. MOTION made by Shepard, seconded by Anderson and, unanimously carried to adopt the airport hangar land lease agreement to include the insurance liability coverage decreased to one million dollars.

10. Communications

- a. KCSO Monthly Report - September 2021
- b. MAFD Monthly Report- September 2021
- c. Planning Commission Meeting Minutes – October 6, 2021
- d. Park Board Meeting Minutes – October 12, 2021
- e. Airport Board Meeting Minutes - October 12, 2021

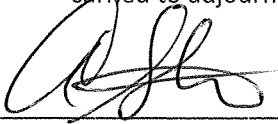
11. Reports

- a. City Administrator: Crawford reported on the upcoming Record Retention Day and that City Hall would be closed to the public on October 22, 2021. Prior to the council meeting, Crawford presented pavilion structure project to Ogilvie and Mora Lions to be ADA compliant and add additional picnic tables, and resulted in a \$10,000 donation for the project from Lions Clubs. She proposed a Joint Council / PUC meeting on November 16th at 4:30pm for the presentation of the class and compensation study and the proposed street reconstruction project. Trick or Truck at Recovering Hope would take place this Saturday and the fire department would be there along with city trucks.

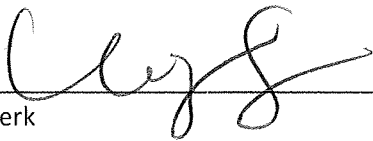
City Council Meeting Minutes
October 19, 2021

- b. Councilmember Anderson: nothing new to report.
- c. Councilmember Broekemeier: Commented on the success of Fall Fest.
- d. Councilmember Mathison: Nothing new to report.
- e. Councilmember Shepard: Thanked the Ogilvie and Mora Lions Club and recommend people use the Dog Park.
- f. Mayor Skramstad: Thanked Tony Miller and Wade Lennox for 20 years of service as firefighters for the MAFD. He stated he heard great comments from community members on the dog park grand opening. Columbarium looks great set-in place and winterizing was taking place at the memorial park.

12. Adjournment: MOTION made by Shepard, and seconded by Broekemeier, and unanimously carried to adjourn the City Council meeting at 7:12pm.



Mayor



City Clerk