

Pursuant to due call and notice thereof Mayor Skramstad called to order the regular meeting of the Mora City Council at 6:30 PM on Tuesday, April 19, 2022 in the city hall council room.

1. **Call to Order/Pledge of Allegiance:** 6:30PM
2. **Roll Call:** Mayor Alan Skramstad, Councilmembers Jody Anderson, Jake Mathison, Kyle Shepard and Sadie Broekemeier
3. **Adopt Agenda:** MOTION made by Mathison, seconded by Broekemeier, and unanimously carried to approve the agenda.
4. **Approve Consent Agenda:** MOTION made by Shepard, seconded by Mathison, and unanimously carried to approve the consent agenda.
 - a. Approve Minutes of the March 15, 2022 Regular Meeting
 - b. Approve March 2022 Claims
 - c. Approve Gambling Permit MAFD Relief Association
 - d. MAFD Fire Ball at the Hall Event Request
 - e. Transient Merchant Permit TNT Fireworks
 - f. Approve Resolution No. 2022-421 Accept Restricted Donations
 - g. Approve Resolution No. 2022-422 American Rescue Plan Act Standard Allowance Resolution
 - h. Approve Community Development Director Resignation
 - i. Approve MAFD Firefighter Resignation, Ben Sanftner
 - j. Approved MAFD Firefighter III Hire
5. **Open Form:** No one spoke at open forum.
6. **Special Business:**
 - a. City Council recognized Dennis Olson and years of dedicated service on the Housing and Redevelopment Board from January 1986-December 2021. Olson played an instrumental role in HRA programs and contributed to the expansion of Dala House, Vasa House, Eastwood Senior Living and Mysel House and the continuation of HRA programs.
 - b. MnDOT Local Partnership Program- 9th Street and State Highway 65: City Engineer Greg Anderson of SEH discussed the MnDOT Local Partnership Program. He explained that MnDOT believed a dedicated left turn lane may be warranted from Hwy 65 onto 9th Street and the City had met with Mora Public Schools, Kanabec County Engineer and MnDOT on the future improvements of the intersection. Based on project schedules with MnDOT, the project may not be completed for 7-8 years. With the Local Partnership Program, the local agency (city) leads the project planning and design costs and MnDOT provides construction funding for improvements within the MnDOT right of way.

Anderson explained that there were remaining funds from project year 2026 and the city would advance cost of construction of the project until the funding year arrives, and the city would be reimbursed from MnDOT. An estimated cost for the Northbound, left turn lane is approximately \$185,000.

The council further discussed a need for the dedicated turn lane was present due to the posted speed limit and increased number of vehicles with the completion of the high school. There was a consensus to submit a letter of intent for the TH 65 and 9th Street Intersection and Local Partnership Program. MOTION made by Mathison, seconded by Broekemeier and unanimously carried to move forward with the application.

7. Public Hearings: There were no public hearings.

8. New Business:

- a. Ehlers Update on Bond Issuance Process: Bruce Kimmel of Ehlers presented an overview of Bond issuance process. He detailed the process leading up to the bond issuance which started with the assessment hearing, awarding the construction bids, the presale report and resolution for consideration that authorizes staff and market participants to bring the bond issue forward for the bond sale. Ehlers and city staff would then compile documentation for the official statement which outlines the legal authority, amount and length of the bond. Prior to the purchase of the bond the official statement details the city of Mora's finances, local economy, tax base, local employers and debt burden. After a comprehensive review, the official statement is posted and underwriting firms regionally and nationally.

Kimmel detailed bond credit ratings and the City's current Strong A+ rating with S&P. This information would be affirmed or possibly upgraded to an AA-. He stated that Ehlers is aggressive and provides details on the City's tax growth, economic growth, local economy and financial management of the City to assist with the rating. This information would be part of the analysis for the bond sale and assist with investors determine an interest rate prior to the bond going on the market. Kimmel explained the bids may appear very different and terms of the agreement vary but further explained all bids are compared to see the true interest cost which is a mathematical formula that compares the bids, and this would determine the best bond proposal which will be brought to the City Council for consideration. After council approval, the underwriting firm then moves forward towards the closing the bond sale.

- b. Fire Department Hose Discussion: MAFD Fire Chief Brett Anderson requested to purchase additional fire hoses. He explained that the city council previously approved the purchase of new hoses for the 2021, 2022 and 2023 budget. Anderson further explained that the purchase of three years at once would allow the hoses to be redistributed on the pumpers, improve efficiencies and hose distribution. MOTION made by Mathison, seconded by Broekemeier to approve the purchase of fire department hoses, not to exceed \$9,000. MOTION made by Broekemeier, seconded by Mathison and unanimously carried to transfer funds from the future fire equipment fund for the transaction total, not to exceed \$9,000. MOTION made by Shepard, seconded by Broekemeier and unanimously carried to amend the 2022 budget to include the hose purchase and corresponding transfer from the future fire equipment fund.

- c. Neighborhood National Bank: Garrett D'Aigle Assistant Vice President of Neighborhood National Bank (NNB) brought forward a request to have the City of Mora as a subordinate to a new mortgage for a local business owner. He explained the business intended to finance the renovation of a commercial building on 123 S Union Street. D'Aigle further explained that with the initial purchase and renovation, NNB was the first lien on the property and the second lien was filed through the City of Mora's Commercial Rehabilitation Program. Glenn Anderson stated the business previously satisfied a loan through the city and did not have reservations on the City's position as a second on the lien. Anderson also stated had never heard of a city being a first lien holder over a bank. MOTION made by Mathison, seconded by Shepard and unanimously carried to approve the City of Mora subordinate to the new mortgage filed with Neighborhood National Bank in order to maintain the existing first lien position of Neighborhood National Banked and the second lien position of the City of Mora.
- d. Conditional Use Permit – Everhardt: Council reviewed conditional use permit and Planning Commission recommendation to approve an additional accessory building to the Everhardt's property. MOTION made by Mathison, seconded by Shepard and unanimously carried to approve the following resolution:

Resolution 2022-423

RESOLUTION APPROVING A CONDITIONAL USE PERMIT TO ALLOW ADDITION OF AN
ACCESSORY STRUCTURE TO BE LOCATED IN R-3 DISTRICT AS REQUESTED BY
WILLIAM AND MARSHA EVERHARDT
(see attached)

- e. Mora Aquatic Center- Aquatic Center Manager Krie brought forward a request for consideration to increase wages for lifeguards and shift supervisors at the Mora Aquatic Center. Due to certified lifeguard from previous season not returning and minimal applicants, Krie proposed a wage increase to assist with the recruitment and retention for lifeguards. After research, Krie proposed an increase from \$11.48 to \$14.00 for lifeguards and an increase from \$13.23 - \$16.00 for shift supervisors. Staff reviewed the impact on increased wages and determined that other areas within the MAC budget could be adjusted to offset the costs. Council discussed the request and agreed that wages needed to be competitive. Council further discussed the wages, admissions and concession rates. King stated that council had approved an increase to the admission for the 2022 budget which increased to \$8.75 from \$8.00 and bonus tickets also increased from \$80 to \$86. MOTION made by Shepard, seconded by Broekemeier to approve the wage increase from \$11.48 to \$14.00 for lifeguards and \$13.23 - \$16.00 for shift supervisors.

9. Old Business:

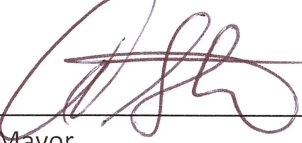
- a. Music in the Park ECRAC Grant Acceptance- Krie brought forward the Music in the Park Grant acceptance for \$10, 575 and entering a license agreement with the American Society of Composers Authors and Publishers, and the Society of European State Authors and Composers. MOTION made by Broekemeier, seconded by Mathison and unanimously carried to approve the Music In the Park Grant.

10. Communications packet was reviewed: The communications in the packet were reviewed.

11. Reports:

- a. City Administrator: Recapped communications with Chad Gramentz from Kanabec County and the five member PUC board would move forward once confirmation the state received documentation. Staff reviewed past practices of flex time and exempt employee with the city attorney.
- b. Councilmember Broekemeier: Thanked Grafstrom for her work during a short period of time.
- c. Councilmember Mathison: Thanked Grafstrom for her times and wished her well.
- d. Councilmember Shepard: Thanked Dennis Olson for his time on the HRA board.
- e. Mayor pro tem / Councilmember Anderson: Thanked Grafstrom for her work with the City. Dennis Olson for his time with the HRA, the employee recognition event for the years of service and dedication to the city would take place the following night.

12. Adjournment: MOTION by Broekemeier, seconded by Shepard, and unanimously carried to adjourn at 7:23PM.



Mayor

City Clerk

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MORA, MINNESOTA
ACCEPTING RESTRICTED DONATIONS**

WHEREAS, the City of Mora is generally authorized to accept donations of real and personal property pursuant to Minnesota Statutes Section 465.03 for the benefit of its citizens, and is specifically authorized to accept gifts.

WHEREAS, the following persons and entities have offered to contribute the cash amounts set forth below to the city, and the terms or conditions of the donations, if any, are as follows:

DONATION RECEIVED FROM:	DONATION OF:	TERMS AND CONDITIONS OR DESCRIPTION OF PROPERTY:
Short Elliot Hendrickson, Inc. (SEH)	\$600.00	2022 Mora Airport Fly-In Donation
Spire Credit Union	\$500.00	2022 Mora Airport Fly-In Donation

WHEREAS, all such donations have been contributed to the city for the benefit of its citizens, as allowed by law; and

WHEREAS, the City Council finds that it is appropriate to accept the donations offered.

NOW, THEREFORE, BE IT RESOLVED by the city council of the City of Mora, Kanabec County, Minnesota that:


1. The donations described above are accepted and shall be used to establish and/or operate services either alone or in cooperation with others, as allowed by law.
2. The city clerk is hereby directed to issue receipts to each donor acknowledging the city's receipt of the donor's donation.

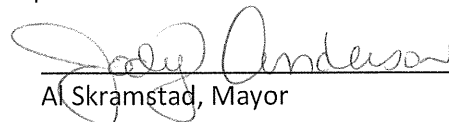
The foregoing resolution was introduced and moved for adoption by Council Member Shepard and seconded by Council Member Mathison.

Voting for the Resolution: Shepard, Mathison, Broekemeier, Anderson
 Voting Against the Resolution: none
 Abstained from Voting: none
 Absent: Skramstad

Motion carried and resolution adopted this 19th day of April 2022.

ATTEST:


 Natasha Segelstrom, Administrative Services Director

 pro tem
 Al Skramstad, Mayor

Resolution to Elect the Standard Allowance under the Revenue Loss Provision of ARPA

CITY OF MORA RESOLUTION NO. 2022-422

A RESOLUTION TO ELECT THE STANDARD ALLOWANCE AVAILABLE UNDER THE REVENUE LOSS PROVISION OF THE CORONAVIRUS LOCAL FISCAL RECOVERY FUND ESTABLISHED UNDER THE AMERICAN RESCUE PLAN ACT

WHEREAS, Congress adopted the American Rescue Plan Act in March 2021 ("ARPA") which included \$65 billion in recovery funds for cities across the country.

WHEREAS, ARPA funds are intended to provide support to state, local, and tribal governments in responding to the impact of COVID-19 and in their efforts to contain COVID-19 in their communities, residents, and businesses.

WHEREAS, The Fiscal Recovery Funds provides for \$19.53 billion in payments to be made to States and territories which will distribute the funds to nonentitlement units of local government (NEUs).

WHEREAS, The ARPA requires that States and territories allocate funding to NEUs in an amount that bears the same proportion as the population of the NEU bears to the total population of all NEUs in the State or territory.

WHEREAS, \$388,389.07 has been allocated to the City of Mora ("City") pursuant to the ARPA.

WHEREAS, The Coronavirus State and Local Fiscal Recovery Funds ensures that governments have the resources needed to fight the pandemic and support families and businesses struggling with its public health and economic impacts, maintain vital public services, even amid declines in revenue, and build a strong, resilient, and equitable recovery by making investments that support long-term growth and opportunity.

WHEREAS, In May 2021, the US Department of Treasury ("Treasury") published the Interim Final Rule describing eligible and ineligible uses of funds as well as other program provisions, sought feedback from the public on these program rules, and began to distribute funds.

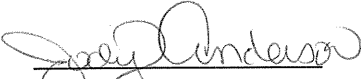
WHEREAS, on January 6, 2022, Treasury issued the final rule. The final rule delivers broader flexibility and greater simplicity in the program, responsive to feedback in the comment process.

WHEREAS, the final rule offers a standard allowance for revenue loss of up to \$10 million, allowing recipients to select between a standard amount of revenue loss or complete a full revenue loss calculation.

WHEREAS, recipients that select the standard allowance may use that amount, in many cases their full award, for government services, with streamlined reporting requirements.

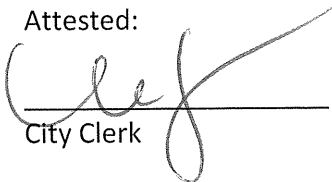
NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MORA, MINNESOTA, THE CITY ELECTS THE STANDARD ALLOWANCE AVAILABLE UNDER THE REVENUE LOSS PROVISION OF THE AMERICAN RESCUE PLAN ACT IN THE AMOUNT OF \$^{388,384.01} TO BE USED FOR THE GENERAL PROVISION OF GOVERNMENT SERVICES.

Adopted by the City Council of Mora, Minnesota this 19th day of April , 2022.



Mayor

Attested:



City Clerk

Resolution 2022-423

**RESOLUTION APPROVING A CONDITIONAL USE PERMIT TO ALLOW ADDITION OF AN
ACCESSORY STRUCTURE TO BE LOCATED IN R-3 DISTRICT AS REQUESTED BY
WILLIAM AND MARSHA EVERHARDT**

WHEREAS, the property owner and applicant, submitted an application dated received March 24, 2022 and considered complete March 24, 2022, for a Conditional Use Permit to allow the addition of an accessory structure in the R-3 Multiple Dwelling District; and

WHEREAS, the subject site is located at 601 Central Avenue West, and is legally described as:

PID 22.01040.00

That part of Lot 42 of Auditor's Subdivision No. 3, Kanabec County, Minnesota, which lies Northeasterly of the following described line:

Commencing at the Northwest corner of the Northwest Quarter of the Southwest Quarter of Section 11, Township 39, Range 24, Kanabec County, Minnesota; thence Southerly, along the West line of said Northwest Quarter of the Southwest Quarter, a distance of 166.3 feet to the point of beginning of the line to be described; thence Southeasterly, deflecting to the left 40 degrees, a distance of 497.82 feet, more or less, to the East line of said Lot 42 and said line there terminating, Kanabec County, Minnesota.

Section 11, Township 039 Range 024

Kanabec County, Minnesota

(Full legal description contained in Kanabec County Recorder's Office Document #241535 and on file at Mora City Hall)

WHEREAS, notice was provided, and on April 11, 2022 the Planning Commission conducted a public hearing regarding this request, at which it heard from the Community Development Director and all interested parties wishing to be heard, and

WHEREAS, the Planning Commission has made the following findings as required by Zoning Code Section 150.011 Accessory Buildings:

Findings #1: The accessory structure will meet the height, setback and appearance requirements as laid out in section 150.011 Accessory Buildings as listed in Subd. C-E

WHEREAS, the Planning Commission has made the following findings as required by Zoning Code Section 150.090 R-3 Multiple Dwelling District, 150.092 Conditional Uses, Subd. L and N:

Findings #2: The use is consistent with the purpose and intent of the Zoning Code and the purposes and intent of the zoning district in which the applicant intends to locate the proposed use allows for multiple garages and/or accessory buildings in excess of those that are allowed by the code,

Finding #3: the accessory structure will not result in an adverse impact on adjacent properties,

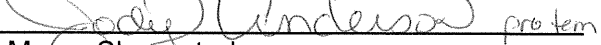
WHEREAS, the Planning Commission has made the following findings as required by Zoning Code Section 150.094 Accessory Uses, Subd. A:

Findings #4: A Conditional Use Permit is required for more than 1 garage structure and this will be an additional accessory structure.


WHEREAS, the use is in keeping with the Comprehensive Plan and policies thereof as this residential property located in an R-3 District and the City of Mora Planning Commission passed Resolution PC2022-0401 recommending council approve the allowance of the addition of an accessory structure to be located in R-3 District in keeping with the building and zoning codes of the City of Mora and the State of Minnesota.

NOW THEREFORE BE IT RESOLVED, that the City of Mora City Council approves the allowance of the addition of an accessory structure to be located in R-3 District in keeping with the building and zoning codes of the City of Mora and the State of Minnesota.

Passed and Adopted by the City Council of Mora, Minnesota, this 19 day of April, 2022.

By  Jody Anderson pro tem
Mayor Skramstad

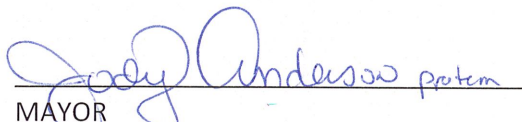
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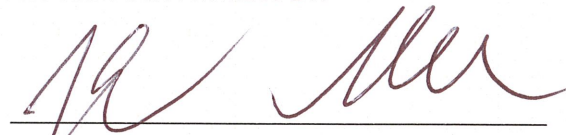

Natasha Segelstrom, City Clerk



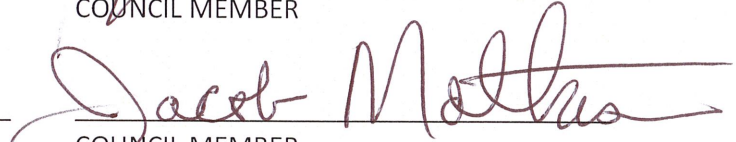
CITY OF MORA
COUNCIL CHECK LIST


THE MARCH/APRIL 2022 CLAIMS HAVE BEEN APPROVED FOR PAYMENT BY:

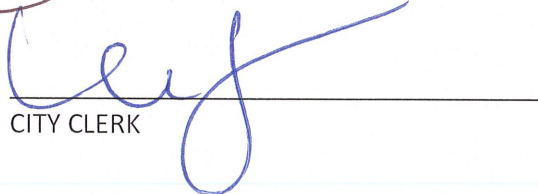

MAYOR


COUNCIL MEMBER

COUNCIL MEMBER


COUNCIL MEMBER


COUNCIL MEMBER


CITY CLERK