



City of Mora  
Kanabec County, Minnesota  
Meeting Agenda  
City Council

Mora City Hall  
101 Lake St. S  
Mora, MN 55051

Tuesday, March 16, 2021

6:30 PM

Mora City Hall

1. **Call to Order/ Pledge of Allegiance**
2. **Roll Call**
3. **Adopt Agenda** *(No item of business shall be considered unless it appears on the agenda for the meeting. Council members may add items to the agenda prior to adoption of the agenda.)*
4. **Consent Agenda** *(Those items listed under Consent Agenda are considered to be routine by the City Council and will be acted upon by one motion under this agenda item. There will be no separate discussion of these items, unless a Council Member so requests, in which event, the item will be removed from the consent agenda and considered immediately after the adoption of the consent agenda.)*
  - a. Regular Meeting Minutes – February 16, 2021
  - b. February 2021 Claims
  - c. Accept Restricted Donations
  - d. Accept Letter of Resignation – Firefighter
  - e. Firefighter Probationary Period Release
  - f. Approve Hire of Heavy Equipment Operator
  - g. Gambling Permit – Kanabec Area Friends
  - h. Airport Taxilane and Windcone Project – Advertisement for Bids
  - i. Certification of Unpaid Utility Charges
5. **Open Forum** *(Individuals may address the council about any item not contained on the regular agenda. There is a maximum of fifteen (15) minutes set aside for open forum. A maximum of three (3) minutes is allotted per person. The City Council will take no official action on items discussed at the forum, with the exception of referral to staff for future report.)*
6. **Special Business**
  - a. Dog Park Monetary Donation Presentation
  - b. Special Event Permit Request – 2021 Snake River Canoe Race
7. **Public Hearings**

None
8. **New Business**
  - a. Zoning Determination for B-2 General Business District
  - b. Amendment to Fox Run Planned Unit Development
  - c. Performance Measurement Program
9. **Old Business**
  - a. Economic Development Authority Appointment
10. **Communications**
  - a. Quarterly Financial Reports
  - b. MAFD Monthly Report – February 2021
  - c. KCSO Monthly Report – February 2021
  - d. Planning Commission Meeting Minutes – March 8, 2021
  - e. Airport Board Meeting Minutes – March 9, 2021
  - f. Park Board Meeting Minutes – March 9, 2021
11. **Reports**
  - a. City Administrator
  - b. Councilmember Anderson
  - c. Councilmember Broekemeier

- d. Councilmember Mathison
- e. Councilmember Shepard
- f. Mayor Skramstad

**12. Adjournment**

Pursuant to due call and notice thereof Mayor Alan Skramstad called to order the regular meeting of the Mora City Council at 6:30 PM on Tuesday, February 16, 2021 in the city hall council chambers.

2. **Roll Call:** Present: Mayor Skramstad, Councilmembers Anderson, Broekemeier, Mathison, and Shepard  
Absent: none  
Staff Present: City Administrator Crawford, Community Development Director Thorp, Public Works Director Kohlgraf, Activities and Recreation Coordinator Krie, Fire Chief Anderson, Liquor Store Manager Julie Krone, and Deputy City Clerk Yoder
3. **Adopt Agenda:** MOTION made by Mathison, seconded by Shepard, and unanimously carried to approve the agenda as presented.
4. **Consent Agenda:** MOTION made by Shepard, seconded by Anderson, and unanimously carried to approve the consent agenda as presented.
  - a. Regular Meeting Minutes – January 5, 2021
  - b. Regular Meeting Minutes – January 19, 2021
  - c. January 2021 Claims
  - d. Tobacco Business License – Twin City Petroleum Properties, LLC
  - e. Taxicab Business License – Shane Peterson, Kanabec Cab
  - f. Tax Forfeit Land Sale – RESOLUTION No. 2021-221
  - g. Park Board Appointment
  - h. Approve Hire of Firefighters
  - i. Gambling Permit – EC Riders Snowmobile Club
  - j. Gambling Permit – St Mary’s Church
5. **Open Forum:** No one spoke at open forum.
6. **Special Business:**
  - a. **Public Property Use Request Amendment – 2021 Vasaloppet:** The council reviewed Vasaloppet USA’s request to amend its Public Property Use Permit by changing the date of the ski race from February 12-14, 2021 to February 19-21, 2021 with no other changes. MOTION made by Broekemeier, seconded by Shepard, and unanimously carried to approve the street closure of Union Street from Forest Avenue to Maple Avenue, a portion of Railroad Avenue SE that extends just beyond the Vasaloppet Headquarters building, Maple Avenue from Union Street through the library parking lot, and a portion of 9<sup>th</sup> Street N from Friday, February 19, 2021 at 3:00PM through Sunday, February 21, 2021 at 8:00PM and adhere to the COVID-19 guidelines.
  - b. **Grain Bin Rescue Kit Donation Presentation:** In conjunction with the Kanabec/Isanti Farm Bureau, Chad Barnick of Barnick Agency and Bill Olen of Olen Farms presented a donation in the amount of \$4,589.00 to cover the procurement of a Great Wall of Rescue and Rescue Auger Grain Bin Rescue Kit to the Mora Area Fire Department. Chief Anderson gave a brief demonstration of how the equipment pieced together and functioned to perform a grain bin rescue, followed by expressed gratitude of the MAFD and City Council for the generous donation.
  - c. **Proposed Dog Park Discussion:** Krie reported that on July 14, 2020, the Park Board was approached by Carmen Finn about having a dog park in the community which the Park Board unanimously supported. Krie stated Finn and the Friends of the Mora Dog Park community had raised approximately \$18,000 in pledges for the creation of a dog park,

in addition to obtaining a commitment for a permanent bulletin/message board. The fenced in dog park would be located off Forest Avenue, north of the History Center and west of the walking path with a paved parking lot as required by city code. Finn stated the intent was to start the project in the spring and be ready for use in the summer of 2021.

The council consensus was to direct city staff to obtain bids from local businesses for the installation of the fencing before committing to a vendor and the city would accept donations collected for the dog park which would go into the Park budget and earmarked for the dog park project. Discussion ensued about the transfer of park maintenance responsibility to the city upon project completion.

Skramstad commended Finn for an outstanding job stating he envisioned the dog park as a summer project. MOTION made by Broekemeier, seconded by Shepard, and unanimously carried to approve the construction of a dog park.

**7. Public Hearings:** There were no public hearings.

**8. New Business**

- a. **Proposed Fox Run Park Project Proposal:** The council reviewed a proposal for services from SEH to provide the city with a preliminary schematic design development for the proposed park along Nelson Avenue in the Fox Run development. Crawford reported staff sought professional services to layout the plan needed for grant applications. MOTION made by Anderson, seconded by Broekemeier, and unanimously carried to accept the Fox Run park project proposal from SEH in the amount not to exceed \$6,400.
- b. **Minor Subdivision – Czarnowski & Oelmann:** The council reviewed a request for minor subdivision by Chad and Christina Czarnowski and Ben and Amber Oelmann so they could adjust a shared property boundary. MOTION made by Broekemeier, seconded by Shepard, and unanimously carried to approve the following resolution:

RESOLUTION No. 2021-222

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MORA, MINNESOTA,  
APPROVING A MINOR SUBDIVISION AS REQUESTED BY  
CHAD & CHRISTINA CZARNOWSKI AND BEN & AMBER OELEMANN  
(see attached)

- c. **Text Amendment – Water Disconnection Ordinance:** The PUC recommended an amendment to city code regarding the city and utility's ability to certify and assess delinquent water utility charges to a property in lieu of disconnecting water services because water service accounts followed the property and not the inhabitants. Approving the amendment would grant the city and utility discretion in shutting off water utilities for nonpayment and would benefit the city/utility and the customer. MOTION made by Shepard, seconded by Anderson, and unanimously carried to approve the following ordinance:

ORDINANCE No. 480

AN ORDINANCE ADOPTING A TEXT AMENDMENT TO CITY OF MORA CODE OF  
ORDINANCES, TITLE V PUBLIC WORKS, CHAPTER 50 UTILITIES IN GENERAL  
PERTAINING TO PAYMENT AND COLLECTION OF UTILITY BILLS  
(see attached)

- d. **Text Amendment – Floodplain Management Ordinance:** The council reviewed an ordinance amending city code chapter 152 Floodplain Management which carried the



full support of the Minnesota Department of Natural Resources (DNR). Thorp reported that the proposed ordinance was based on the DNR's model ordinance and the Planning Commission also recommended the establishment of a new flood district, known as the Flood Prone District, to address local concerns. The proposed ordinance included the City of Mora Flood Prone Areas Map identifying properties to be included in the Flood Prone District. Thorp stated many of the properties in the map were part of the 2019 AE2S study pointing to areas the city needed to address in its infrastructure. MOTION made by Anderson, seconded by Mathison, and unanimously carried to approve the following ordinance:

ORDINANCE No. 481

AN ORDINANCE ADOPTING A TEXT AMENDMENT TO CITY OF MORA CODE OF ORDINANCES, TITLE XV LAND USAGE, CHAPTER 152 FLOODPLAIN MANAGEMENT  
(see attached)

- e. **Participation in Kanabec County economic Development Authority:** The council was presented the option of continued participation in the Kanabec County Economic Development Authority with an election of participation via a resolution every five years. MOTION made by Shepard, seconded by Broekemeier, and unanimously carried to approve the following resolution:

RESOLUTION No. 2021-223

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MORA, MINNESOTA  
PERTAINING TO THE PARTICIPATION OF THE CITY OF MORA IN THE  
KANABEC COUNTY ECONOMIC DEVELOPMENT AUTHORITY  
(see attached)

- f. **HRA Financial Management Plan Proposal:** Crawford presented a request for council consideration to support the preparation of a Financial Management Plan (FMP) for the Housing and Redevelopment Authority of Mora (HRA). Crawford reported Ehlers submitted a proposal of \$8,500 to prepare an FMP for the HRA. The City Economic Development Authority approved \$2,834 (one-third) of the proposal and the HRA approved \$2,834 (one-third) of the proposal for preparation of an FMP and staff recommended the council participate financially with \$2,834 (one-third) of the proposal fees. MOTION made by Mathison, seconded by Shepard, and unanimously carried to approve financial participation in the preparation of a Financial Management Plan as proposed by Ehlers for the Housing and Redevelopment Authority not to exceed \$2,834.
- g. **Airport Taxi-lane and Windcone Project Proposal:** The council reviewed a request to widen the taxi-lane and supplemental windcone replacement for the crosswind runway and the north end of the runway as scheduled in the Mora Municipal Airport Capital Improvement Plan. MOTION made by Mathison, seconded by Anderson, and unanimously carried to approve the contract with SEH for the taxi-lane and windcone engineering proposal.
- h. **EDA Resignation and Vacancy:** Thorp reported the seat of Lonnie Ness, who resigned, had a remaining term of less than two years, and should be filled. MOTION made by Shepard, seconded by Broekemeier, and unanimously carried to accept the resignation of Lonnie Ness from the City Economic Development Authority and directed staff to advertise the vacancy immediately.

9. **Old Business:** There were no old business items to discuss.

**10. Communications:** The following communications were reviewed.

- a. 2020 MAFD Year End Report: Chief Anderson stated the department had 29 firefighters who must accumulate 75 hours of training throughout the year to remain licensed by the state. Anderson reported the October chili feed, Santa breakfast, and fire hall tours didn't happen because of the COVID-19 pandemic, but the department was able to do birthday parades due to pandemic lockdown – which were a lot more work than originally thought but ended up being a positive thing for the community overall, it was another successful year.
- b. MAFD Monthly Report – January 2021
- c. 2020 North Country Bottle Shop Year End Report: Krone reported taking over as manager with Greene's retirement in March and the assistant manager Kieser coming on board shortly after. Krone explained when the COVID-19 pandemic hit, the liquor store hours changed, plexi-glass was installed at the tills for extra safety measures, and the wine club halted all wine tastings and fundraisers. Krone stated the north end of the sidewalk was replaced and thanked the street department for the help in the project. Krone commented that only two bad checks were received in all of 2020; sales had increased by over \$1 million during the pandemic with the bars closed, and while staffing at times was hard, the employees at the liquor store were rock stars for the amount of work they performed during the pandemic.
- d. EDA Meeting Minutes – February 2, 2021
- e. Planning Commission Meeting Minutes – February 8, 2021
- f. Airport Board Meeting Minutes – February 9, 2021: Anderson stated the board had made it through first review of the hangar land lease agreement.
- g. 2020 Cogeneration Reporting: Crawford reported completion of the annual cogeneration report that the utility must file with the City Council regarding solar and wind customers.
- h. 2020 KCSO Year End Report: Dylan VanGorden reported a significant effect in the department responses due to the COVID-19 pandemic which was down to 11,000. Employees limited potential exposures to maintain enough staffing 24/7 and were able to do it. Community events that were unable to take place were struck out of the report and the KCSO hoped to do them in the future, and there were no rhyme or reason to any pattern for responses due to the pandemic.
- i. KCSO Monthly Report – January 2021 :

**11. Reports**

- a. City Administrator: Nothing new to report.
- b. Councilmember Anderson: Anderson reported concern from residents over the parking lot behind Dandelion Floral where cars were parking overnight, blocking alleyways for excessive amounts of time, and business owners telling other customers they could not park in certain areas. Anderson inquired about the lack of staff to clean the public library enabling it to be open every day; Crawford reported the library was always cleaned on Monday, Wednesday, and Friday, with no back-up janitor on staff during absences, Crawford additionally reported it was the East Central Regional Library's decision to close the library. Anderson asked if marketing for the Walker Methodist memory care facility had begun. Crawford reported recent conversations had been taking place.
- c. Councilmember Broekemeier: Broekemeier pointed out the positive activities taking place online from the public library in spite of the COVID-19 pandemic; the newer business Recovering Hope brought a new person to the community which in turn drew

together approximately 30 community members that then brought a new dog park to the community.

- d. Councilmember Mathison: Mathison thanked Crawford, Dennis Olson, and the remaining HRA staff for volunteering extra hours because they care about seeing the HRA succeed.
- e. Councilmember Shepard: Shepard thanked Olen Farms, Barnick Agency, and the Kanabec/Isanti Farm Bureau for the grain bin rescue equipment donation for the MAFD.
- f. Mayor Skramstad: Skramstad extended thanks to Thorp for the hours worked on the floodplain ordinance and to Crawford and Mathison for their extra work with the HRA.

**12. Adjournment:** MOTION made by Mathison, seconded by Shepard, and unanimously carried to adjourn at 7:45 PM.

---

Mayor

---

Deputy City Clerk





# CITY OF MORA

## Claims List - Council

Search Name	Check Nbr	Fund Descr	Last Dim Descr	Comments	Amount
Check Nbr 000630 FURTHER					
FURTHER	000630	GENERAL	Select Accou	FLEX CLAIM REIMBURSEMENT	\$185.19
Check Nbr 000630 FURTHER					\$185.19
Check Nbr 000631 FURTHER					
FURTHER	000631	GENERAL	Select Accou	FLEX CLAIM REIMBURSEMENT	\$452.78
Check Nbr 000631 FURTHER					\$452.78
Check Nbr 000632 FURTHER					
FURTHER	000632	GENERAL	Select Accou	FLEX CLAIM REIMBURSEMENT	\$341.08
Check Nbr 000632 FURTHER					\$341.08
Check Nbr 000633 FURTHER					
FURTHER	000633	GENERAL	Select Accou	FLEX CLAIM REIMBURSEMENT	\$436.62
Check Nbr 000633 FURTHER					\$436.62
Check Nbr 000634 TSYS					
TSYS	000634	LIQUOR	Payment Proc	MONTHLY LIQ STORE CREDIT	\$5,797.62
Check Nbr 000634 TSYS					\$5,797.62
Check Nbr 000636 MORA MUNICIPAL UTILITIES					
MORA MUNICIPAL UTILITIE	000636	GENERAL	Sewer	UTILITIES	\$28.77
MORA MUNICIPAL UTILITIE	000636	GENERAL	Sewer	UTILITIES	\$43.77
MORA MUNICIPAL UTILITIE	000636	GENERAL	Water	UTILITIES	\$35.59
MORA MUNICIPAL UTILITIE	000636	GENERAL	Electricity	UTILITIES	\$449.74
MORA MUNICIPAL UTILITIE	000636	GENERAL	Electricity	UTILITIES	\$139.42
MORA MUNICIPAL UTILITIE	000636	GENERAL	Storm Water	UTILITIES	\$12.91
MORA MUNICIPAL UTILITIE	000636	GENERAL	Water	UTILITIES	\$55.94
MORA MUNICIPAL UTILITIE	000636	GENERAL	Storm Water	UTILITIES	\$23.79
MORA MUNICIPAL UTILITIE	000636	GENERAL	Storm Water	UTILITIES	\$12.91
MORA MUNICIPAL UTILITIE	000636	GENERAL	Electricity	UTILITIES	\$3,182.75
MORA MUNICIPAL UTILITIE	000636	GENERAL	Water	UTILITIES	\$25.97
MORA MUNICIPAL UTILITIE	000636	GENERAL	Electricity	UTILITIES	\$318.67
MORA MUNICIPAL UTILITIE	000636	GENERAL	Electricity	UTILITIES	\$254.99
MORA MUNICIPAL UTILITIE	000636	GENERAL	Storm Water	UTILITIES	\$37.40
MORA MUNICIPAL UTILITIE	000636	GENERAL	Electricity	UTILITIES	\$74.72
MORA MUNICIPAL UTILITIE	000636	GENERAL	Water	UTILITIES	\$0.81
MORA MUNICIPAL UTILITIE	000636	GENERAL	Storm Water	UTILITIES	\$15.64
MORA MUNICIPAL UTILITIE	000636	GENERAL	Sewer	UTILITIES	\$43.77
MORA MUNICIPAL UTILITIE	000636	GENERAL	Water	UTILITIES	\$57.35
MORA MUNICIPAL UTILITIE	000636	GENERAL	Sewer	UTILITIES	\$65.04
MORA MUNICIPAL UTILITIE	000636	GENERAL	Storm Water	UTILITIES	\$91.79
MORA MUNICIPAL UTILITIE	000636	GENERAL	Electricity	UTILITIES	\$115.35
MORA MUNICIPAL UTILITIE	000636	FIRE FUN	Water	UTILITIES	\$22.67
MORA MUNICIPAL UTILITIE	000636	FIRE FUN	Sewer	UTILITIES	\$21.27
MORA MUNICIPAL UTILITIE	000636	FIRE FUN	Electricity	UTILITIES	\$335.39
MORA MUNICIPAL UTILITIE	000636	CEMETER	Water	UTILITIES	\$0.81
MORA MUNICIPAL UTILITIE	000636	CEMETER	Electricity	UTILITIES	\$14.03
MORA MUNICIPAL UTILITIE	000636	CEMETER	Storm Water	UTILITIES	\$18.35
MORA MUNICIPAL UTILITIE	000636	DOWNTOWN	Capital Outla	UTILITIES	\$12.91
MORA MUNICIPAL UTILITIE	000636	LIQUOR	Sewer	UTILITIES	\$36.27



**CITY OF MORA**  
**Claims List - Council**

Search Name	Check Nbr	Fund Descr	Last Dim Descr	Comments	Amount
MORA MUNICIPAL UTILITIE	000636	LIQUOR	Storm Water	UTILITIES	\$17.00
MORA MUNICIPAL UTILITIE	000636	LIQUOR	Water	UTILITIES	\$36.36
Check Nbr 000636 MORA MUNICIPAL UTILITIES					\$5,602.15
Check Nbr 000638 REVTRAK					
REVTRAK	000638	GENERAL	Payment Proc	MONTHLY MAC CREDIT CARD	\$9.95
Check Nbr 000638 REVTRAK					\$9.95
Check Nbr 000639 MN DEPT OF REVENUE					
MN DEPT OF REVENUE	000639	LIQUOR	Garbage Rem	SALES & USE TAX PYMT	\$13.00
MN DEPT OF REVENUE	000639	LIQUOR	Sales Tax Pay	SALES & USE TAX PYMT	\$29,065.00
MN DEPT OF REVENUE	000639	LIQUOR	Cleaning Sup	SALES & USE TAX PYMT	\$1.00
MN DEPT OF REVENUE	000639	LIQUOR	Contributions	SALES & USE TAX PYMT	\$4.00
MN DEPT OF REVENUE	000639	LIQUOR	Rentals	SALES & USE TAX PYMT	\$1.00
MN DEPT OF REVENUE	000639	LIQUOR	Repair/Maint	SALES & USE TAX PYMT	\$3.00
Check Nbr 000639 MN DEPT OF REVENUE					\$29,087.00
Check Nbr 000640 TSYS					
TSYS	000640	LIQUOR	Rentals	MONTHLY CREDIT CARD MAC	\$80.37
Check Nbr 000640 TSYS					\$80.37
Check Nbr 000643 NEIGHBORHOOD NATIONAL BANK					
NEIGHBORHOOD NATIONAL	000643	GENERAL	Miscellaneous	MONTHLY MISC FILE FEE	\$14.80
NEIGHBORHOOD NATIONAL	000643	GENERAL	Payment Proc	MONTHLY BUSINESS ONLINE	\$10.00
NEIGHBORHOOD NATIONAL	000643	GENERAL	Payment Proc	MONTHLY PAYROLL ACH FILE	\$60.00
NEIGHBORHOOD NATIONAL	000643	LIQUOR	Bad Debts/N	MONTHLY RETURNED CHECK	\$10.00
Check Nbr 000643 NEIGHBORHOOD NATIONAL BANK					\$94.80
Check Nbr 000644 MSRS					
MSRS	000644	GENERAL	Health Care S	HEALTH CARE SAVINGS PLAN	\$995.22
Check Nbr 000644 MSRS					\$995.22
Check Nbr 000645 MSRS					
MSRS	000645	GENERAL	Deferred Co	DEFERRED COMP PLAN	\$480.00
Check Nbr 000645 MSRS					\$480.00
Check Nbr 000646 MSRS					
MSRS	000646	GENERAL	Deferred Co	DEFERRED COMP ROTH PLAN	\$320.00
Check Nbr 000646 MSRS					\$320.00
Check Nbr 000647 MN DEPT OF REVENUE					
MN DEPT OF REVENUE	000647	GENERAL	State Withhol	PAYROLL WITHHOLDINGS	\$1,956.87
Check Nbr 000647 MN DEPT OF REVENUE					\$1,956.87
Check Nbr 000648 US TREASURY - IRS					
US TREASURY - IRS	000648	GENERAL	Federal With	FED W/H	\$3,653.91
US TREASURY - IRS	000648	GENERAL	FICA Tax Wit	SOCIAL SECURITY W/H	\$6,611.76
US TREASURY - IRS	000648	GENERAL	Medicare	MEDICARE W/H	\$1,546.34
Check Nbr 000648 US TREASURY - IRS					\$11,812.01
Check Nbr 000649 MN DEPT OF REVENUE					
MN DEPT OF REVENUE	000649	GENERAL	State Withhol	SUPPL PAYROLL ST W/HOLDIN	\$2.28
Check Nbr 000649 MN DEPT OF REVENUE					\$2.28



# CITY OF MORA

## Claims List - Council

Search Name	Check Nbr	Fund Descr	Last Dim Descr	Comments	Amount
Check Nbr 000650 US TREASURY - IRS					
US TREASURY - IRS	000650	GENERAL	Federal With	SUPPL PAYROLL FED W/HOLDI	\$4.57
US TREASURY - IRS	000650	GENERAL	FICA Tax Wit	SUPPL PAYROLL FED W/HOLDI	\$5.66
US TREASURY - IRS	000650	GENERAL	Medicare	SUPPL PAYROLL FED W/HOLDI	\$1.32
Check Nbr 000650 US TREASURY - IRS					\$11.55
Check Nbr 000651 MSRS					
MSRS	000651	GENERAL	Health Care S	HEALTH CARE SAVINGS PLAN	\$1,007.65
Check Nbr 000651 MSRS					\$1,007.65
Check Nbr 000652 MSRS					
MSRS	000652	GENERAL	Deferred Co	DEFERRED COMP PLAN	\$480.00
Check Nbr 000652 MSRS					\$480.00
Check Nbr 000653 MSRS					
MSRS	000653	GENERAL	Deferred Co	DEFERRED COMP ROTH PLAN	\$320.00
Check Nbr 000653 MSRS					\$320.00
Check Nbr 000654 MN DEPT OF REVENUE					
MN DEPT OF REVENUE	000654	GENERAL	State Withhol	PAYROLL STATE W/H	\$2,072.02
Check Nbr 000654 MN DEPT OF REVENUE					\$2,072.02
Check Nbr 000655 US TREASURY - IRS					
US TREASURY - IRS	000655	GENERAL	Medicare	MEDICARE W/H	\$1,682.22
US TREASURY - IRS	000655	GENERAL	FICA Tax Wit	SOCIAL SECURITY W/H	\$7,193.08
US TREASURY - IRS	000655	GENERAL	Federal With	FEDERAL W/H	\$4,005.88
Check Nbr 000655 US TREASURY - IRS					\$12,881.18
Check Nbr 055936 AXA EQUITABLE					
AXA EQUITABLE	055936	GENERAL	The Equitable	THE EQUITABLE	\$60.00
Check Nbr 055936 AXA EQUITABLE					\$60.00
Check Nbr 055937 FURTHER					
FURTHER	055937	GENERAL	VEBA Contrib	VEBA Contribution	\$700.00
Check Nbr 055937 FURTHER					\$700.00
Check Nbr 055938 ICMA RETIREMENT TRUST - 457					
ICMA RETIREMENT TRUST -	055938	GENERAL	ICMA	ICMA	\$50.00
ICMA RETIREMENT TRUST -	055938	GENERAL	ICMA	ICMA ROTH IRA	\$50.00
Check Nbr 055938 ICMA RETIREMENT TRUST - 457					\$100.00
Check Nbr 055939 MN CHILD SUPPORT PAYMENT CENTR					
MN CHILD SUPPORT PAYME	055939	GENERAL	Child Support	CHILD SUPPORT	\$127.36
Check Nbr 055939 MN CHILD SUPPORT PAYMENT CENTR					\$127.36
Check Nbr 055940 PERA - MN ST TREASURER					
PERA - MN ST TREASURER	055940	GENERAL	PERA	PERA COORDINATED	\$3,696.22
PERA - MN ST TREASURER	055940	GENERAL	PERA	PERA COORDINATED	\$3,696.22
PERA - MN ST TREASURER	055940	GENERAL	PERA	PERA ADDITIONAL	\$568.64
Check Nbr 055940 PERA - MN ST TREASURER					\$7,961.08
Check Nbr 056000 AFSCME					
AFSCME	056000	GENERAL	Union Dues-A	UNION DUES - AFSCME	\$557.11

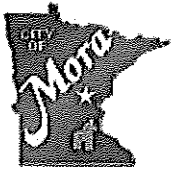


# CITY OF MORA

## Claims List - Council

Search Name	Check Nbr	Fund Descr	Last Dim Descr	Comments	Amount
Check Nbr 056000 AFSCME					\$557.11
Check Nbr 056001 AXA EQUITABLE					
AXA EQUITABLE	056001	GENERAL	The Equitable	THE EQUITABLE	\$60.00
Check Nbr 056001 AXA EQUITABLE					\$60.00
Check Nbr 056002 ICMA RETIREMENT TRUST - 457					
ICMA RETIREMENT TRUST -	056002	GENERAL	ICMA	ICMA	\$50.00
ICMA RETIREMENT TRUST -	056002	GENERAL	ICMA	ICMA ROTH IRA	\$50.00
Check Nbr 056002 ICMA RETIREMENT TRUST - 457					\$100.00
Check Nbr 056003 MN CHILD SUPPORT PAYMENT CENTR					
MN CHILD SUPPORT PAYME	056003	GENERAL	Child Support	CHILD SUPPORT	\$127.36
Check Nbr 056003 MN CHILD SUPPORT PAYMENT CENTR					\$127.36
Check Nbr 056004 PERA - MN ST TREASURER					
PERA - MN ST TREASURER	056004	GENERAL	PERA	PERA COORDINATED	\$3,732.18
PERA - MN ST TREASURER	056004	GENERAL	PERA	PERA COORDINATED	\$3,732.18
PERA - MN ST TREASURER	056004	GENERAL	PERA	PERA ADDITIONAL	\$574.18
Check Nbr 056004 PERA - MN ST TREASURER					\$8,038.54
Check Nbr 056005 NCPERS GROUP LIFE INS					
NCPERS GROUP LIFE INS	056005	GENERAL	NCPERS - Lif	NCPERS - LIFE	\$240.00
Check Nbr 056005 NCPERS GROUP LIFE INS					\$240.00
Check Nbr 056006 BELLBOY CORPORATION					
BELLBOY CORPORATION	056006	LIQUOR	Wine Purchas	WINE	\$258.00
BELLBOY CORPORATION	056006	LIQUOR	Liquor Purcha	LIQ	\$2,445.40
Check Nbr 056006 BELLBOY CORPORATION					\$2,703.40
Check Nbr 056007 BERNICK COMPANIES					
BERNICK COMPANIES	056007	LIQUOR	Beer Purchas	BEER	\$18,847.80
BERNICK COMPANIES	056007	LIQUOR	Misc Purchas	NA	\$408.72
Check Nbr 056007 BERNICK COMPANIES					\$19,256.52
Check Nbr 056008 BEST OIL CO.					
BEST OIL CO.	056008	GENERAL	Fuel for Resal	JET A FUEL	\$5,564.00
Check Nbr 056008 BEST OIL CO.					\$5,564.00
Check Nbr 056009 BREAKTHRU BEVERAGE					
BREAKTHRU BEVERAGE	056009	LIQUOR	Liquor Purcha	LIQ	\$10,133.93
BREAKTHRU BEVERAGE	056009	LIQUOR	Beer Purchas	BEER	\$202.60
BREAKTHRU BEVERAGE	056009	LIQUOR	Wine Purchas	WINE	\$1,716.00
BREAKTHRU BEVERAGE	056009	LIQUOR	Misc Purchas	NA	\$307.55
Check Nbr 056009 BREAKTHRU BEVERAGE					\$12,360.08
Check Nbr 056010 C & L DISTRIBUTING					
C & L DISTRIBUTING	056010	LIQUOR	Beer Purchas	BEER	\$687.15
Check Nbr 056010 C & L DISTRIBUTING					\$687.15
Check Nbr 056011 DAHLHEIMER DIST CO					
DAHLHEIMER DIST CO	056011	LIQUOR	Beer Purchas	BEER	\$23,655.32
DAHLHEIMER DIST CO	056011	LIQUOR	Misc Purchas	NA	\$462.00





**CITY OF MORA**  
**Claims List - Council**

Search Name	Check Nbr	Fund Descr	Last Dim Descr	Comments	Amount
Check Nbr 056011 DAHLHEIMER DIST CO					\$24,117.32
Check Nbr 056012 DEARBORN LIFE INSURANCE CO					
DEARBORN LIFE INSURANC	056012	GENERAL	Life Insuranc	MARCH LIFE INS PREM	\$277.00
Check Nbr 056012 DEARBORN LIFE INSURANCE CO					\$277.00
Check Nbr 056013 EMMAS PIZZA					
EMMAS PIZZA	056013	FIRE FUN	Miscellaneous	PIZZAS	\$100.00
Check Nbr 056013 EMMAS PIZZA					\$100.00
Check Nbr 056014 FRONTLINE PLUS FIRE & RESCUE					
FRONTLINE PLUS FIRE & RE	056014	GENERAL	Professional	FY2021 SIREN SERVICE CONT	\$500.00
Check Nbr 056014 FRONTLINE PLUS FIRE & RESCUE					\$500.00
Check Nbr 056015 JOHNSON BROTHERS LIQUOR					
JOHNSON BROTHERS LIQUO	056015	LIQUOR	Wine Purchas	WINE	\$8,715.63
JOHNSON BROTHERS LIQUO	056015	LIQUOR	Liquor Purcha	LIQ	\$10,673.57
JOHNSON BROTHERS LIQUO	056015	LIQUOR	Misc Purchas	NA	\$343.01
Check Nbr 056015 JOHNSON BROTHERS LIQUOR					\$19,732.21
Check Nbr 056016 KANABEC CO RECORDER					
KANABEC CO RECORDER	056016	GENERAL	Professional	RECORDING OF RES #2021-2	\$46.00
Check Nbr 056016 KANABEC CO RECORDER					\$46.00
Check Nbr 056017 KANABEC CO RECORDER					
KANABEC CO RECORDER	056017	GENERAL	Professional	RECORDING OF ORD #481-FL	\$46.00
Check Nbr 056017 KANABEC CO RECORDER					\$46.00
Check Nbr 056018 MCDONALD DIST CO					
MCDONALD DIST CO	056018	LIQUOR	Misc Purchas	NA	\$167.60
MCDONALD DIST CO	056018	LIQUOR	Beer Purchas	BEER	\$37,543.10
Check Nbr 056018 MCDONALD DIST CO					\$37,710.70
Check Nbr 056019 MIDCO					
MIDCO	056019	LIQUOR	Telephone	LIQ PHONE & INTERNET	\$389.56
Check Nbr 056019 MIDCO					\$389.56
Check Nbr 056020 MN COMPUTER SYSTEMS, INC					
MN COMPUTER SYSTEMS, I	056020	GENERAL	Repair/Maint	COPIER CHARGE	\$290.98
MN COMPUTER SYSTEMS, I	056020	LIQUOR	Repair/Maint	COPIER CHARGE	\$49.45
Check Nbr 056020 MN COMPUTER SYSTEMS, INC					\$340.43
Check Nbr 056023 NORTHERN HOLLOW WINERY, LLC					
NORTHERN HOLLOW WINER	056023	LIQUOR	Wine Purchas	WINE	\$256.80
Check Nbr 056023 NORTHERN HOLLOW WINERY, LLC					\$256.80
Check Nbr 056024 PAUSTIS WINE COMPANY					
PAUSTIS WINE COMPANY	056024	LIQUOR	Misc Purchas	NA	\$288.00
PAUSTIS WINE COMPANY	056024	LIQUOR	Wine Purchas	WINE	\$760.00
Check Nbr 056024 PAUSTIS WINE COMPANY					\$1,048.00
Check Nbr 056025 PHILLIPS WINE & SPIRITS					
PHILLIPS WINE & SPIRITS	056025	LIQUOR	Misc Purchas	NA	\$35.55
PHILLIPS WINE & SPIRITS	056025	LIQUOR	Liquor Purcha	LIQ	\$7,992.59



**CITY OF MORA**  
**Claims List - Council**

Search Name	Check Nbr	Fund Descr	Last Dim Descr	Comments	Amount
PHILLIPS WINE & SPIRITS	056025	LIQUOR	Wine Purchas	WINE	\$1,186.77
Check Nbr 056025 PHILLIPS WINE & SPIRITS					\$9,214.91
Check Nbr 056026 SCOTT NELSON COACHING INC					
SCOTT NELSON COACHING I	056026	GENERAL	Meetings, Tra	KOHLGRAF LEADERSHIP COAC	\$312.50
Check Nbr 056026 SCOTT NELSON COACHING INC					\$312.50
Check Nbr 056027 SCOTTS LAWN & LANDSCAPES					
SCOTTS LAWN & LANDSCAP	056027	LIQUOR	Repair/Maint	JAN SNOWPLOW, SHOVEL, & S	\$1,799.00
Check Nbr 056027 SCOTTS LAWN & LANDSCAPES					\$1,799.00
Check Nbr 056028 SOUTHERN GLAZERS OF MN					
SOUTHERN GLAZERS OF MN	056028	LIQUOR	Liquor Purcha	LIQ	\$12,654.96
SOUTHERN GLAZERS OF MN	056028	LIQUOR	Wine Purchas	WINE	\$2,126.34
Check Nbr 056028 SOUTHERN GLAZERS OF MN					\$14,781.30
Check Nbr 056030 VINOCOPIA, INC					
VINOCOPIA, INC	056030	LIQUOR	Misc Purchas	GINGER BEER	\$53.00
VINOCOPIA, INC	056030	LIQUOR	Liquor Purcha	LIQ	\$273.00
Check Nbr 056030 VINOCOPIA, INC					\$326.00
Check Nbr 056032 WINE MERCHANTS					
WINE MERCHANTS	056032	LIQUOR	Wine Purchas	WINE	\$484.45
Check Nbr 056032 WINE MERCHANTS					\$484.45
Check Nbr 056033 AMAZON CAPITAL SERVICES					
AMAZON CAPITAL SERVICES	056033	GENERAL	Miscellaneous	SAFETY GLASSES	\$101.88
Check Nbr 056033 AMAZON CAPITAL SERVICES					\$101.88
Check Nbr 056037 BELLBOY CORPORATION					
BELLBOY CORPORATION	056037	LIQUOR	Liquor Purcha	LIQ	\$2,276.40
BELLBOY CORPORATION	056037	LIQUOR	Wine Purchas	WINE	\$378.00
BELLBOY CORPORATION	056037	LIQUOR	Misc Purchas	CLAMATO, SHOT CUPS	\$126.00
BELLBOY CORPORATION	056037	LIQUOR	Off-Sale Supp	NEON SIGN	\$14.20
Check Nbr 056037 BELLBOY CORPORATION					\$2,794.60
Check Nbr 056038 BERNICK COMPANIES					
BERNICK COMPANIES	056038	LIQUOR	Beer Purchas	BEER	\$5,611.96
BERNICK COMPANIES	056038	LIQUOR	Misc Purchas	POP	\$92.60
Check Nbr 056038 BERNICK COMPANIES					\$5,704.56
Check Nbr 056039 BREAKTHRU BEVERAGE					
BREAKTHRU BEVERAGE	056039	LIQUOR	Liquor Purcha	LIQ	\$2,518.97
Check Nbr 056039 BREAKTHRU BEVERAGE					\$2,518.97
Check Nbr 056040 CAMPBELL KNUTSON, P.A.					
CAMPBELL KNUTSON, P.A.	056040	GENERAL	Legal Service	FEB LEGAL SERVICES-PERSON	\$239.70
CAMPBELL KNUTSON, P.A.	056040	GENERAL	Legal Service	FEB LEGAL SERVICES-FLOODP	\$393.00
Check Nbr 056040 CAMPBELL KNUTSON, P.A.					\$632.70
Check Nbr 056041 DAHLHEIMER DIST CO					
DAHLHEIMER DIST CO	056041	LIQUOR	Misc Purchas	NA	\$75.00
DAHLHEIMER DIST CO	056041	LIQUOR	Beer Purchas	BEER	\$4,465.15



## CITY OF MORA

### Claims List - Council

Search Name	Check Nbr	Fund Descr	Last Dim Descr	Comments	Amount
Check Nbr 056041 DAHLHEIMER DIST CO					\$4,540.15
Check Nbr 056042 DELTA DENTAL					
DELTA DENTAL	056042	GENERAL	Delta Dental	MARCH DENTAL PREMIUM	\$696.70
Check Nbr 056042 DELTA DENTAL					\$696.70
Check Nbr 056043 EAST CENTRAL ENERGY					
EAST CENTRAL ENERGY	056043	GENERAL	Electricity	ELECTRICITY	\$569.95
EAST CENTRAL ENERGY	056043	GENERAL	Electricity	ELECTRICITY	\$6.13
EAST CENTRAL ENERGY	056043	LIQUOR	Electricity	ELECTRICITY	\$1,847.40
Check Nbr 056043 EAST CENTRAL ENERGY					\$2,423.48
Check Nbr 056044 FURTHER					
FURTHER	056044	GENERAL	Professional	JAN & FEB PARTICIPANT FEES	\$147.40
Check Nbr 056044 FURTHER					\$147.40
Check Nbr 056045 JOHNSON BROTHERS LIQUOR					
JOHNSON BROTHERS LIQUOR	056045	LIQUOR	Liquor Purcha	LIQ	\$5,167.00
JOHNSON BROTHERS LIQUOR	056045	LIQUOR	Wine Purchas	WINE	\$1,337.31
Check Nbr 056045 JOHNSON BROTHERS LIQUOR					\$6,504.31
Check Nbr 056046 KANABEC CO AUDITOR/TREASURER					
KANABEC CO AUDITOR/TRE	056046	GENERAL	Assessing	2021 COUNTY AUDITOR'S FEE	\$818.00
Check Nbr 056046 KANABEC CO AUDITOR/TREASURER					\$818.00
Check Nbr 056047 KANABEC CO HIGHWAY DEPT					
KANABEC CO HIGHWAY DEP	056047	GENERAL	Street Maint -	2020 PROJECT - STREET STRI	\$5,039.75
Check Nbr 056047 KANABEC CO HIGHWAY DEPT					\$5,039.75
Check Nbr 056048 KANABEC CO RECORDER					
KANABEC CO RECORDER	056048	SMALL CI	Professional	MORTGAGE SATISFACTION-45	\$46.00
Check Nbr 056048 KANABEC CO RECORDER					\$46.00
Check Nbr 056049 MCDONALD DIST CO					
MCDONALD DIST CO	056049	LIQUOR	Beer Purchas	BEER	\$11,318.85
MCDONALD DIST CO	056049	LIQUOR	Misc Purchas	NA	\$48.50
Check Nbr 056049 MCDONALD DIST CO					\$11,367.35
Check Nbr 056050 MED COMPASS					
MED COMPASS	056050	GENERAL	Professional	ANNUAL HEARING TEST	\$210.00
Check Nbr 056050 MED COMPASS					\$210.00
Check Nbr 056051 PHILLIPS WINE & SPIRITS					
PHILLIPS WINE & SPIRITS	056051	LIQUOR	Misc Purchas	NA	\$1,000.04
PHILLIPS WINE & SPIRITS	056051	LIQUOR	Liquor Purcha	LIQ	\$6,576.45
PHILLIPS WINE & SPIRITS	056051	LIQUOR	Wine Purchas	WINE	\$1,724.76
Check Nbr 056051 PHILLIPS WINE & SPIRITS					\$9,301.25
Check Nbr 056052 PRIMEWARE, INC					
PRIMEWARE, INC	056052	LIQUOR	Misc Purchas	WINE CLUTCH & DRINK PURS	\$252.68
Check Nbr 056052 PRIMEWARE, INC					\$252.68
Check Nbr 056053 QUADIENT LEASING USA, INC					
QUADIENT LEASING USA, IN	056053	GENERAL	Postage	POSTAGE MACHINE RENTAL	\$299.97



**CITY OF MORA**  
**Claims List - Council**

Search Name	Check Nbr	Fund Descr	Last Dim Descr	Comments	Amount
Check Nbr 056053 QUADIENT LEASING USA, INC					\$299.97
Check Nbr 056054 SOUTHERN GLAZERS OF MN					
SOUTHERN GLAZERS OF MN	056054	LIQUOR	Wine Purchas	WINE	\$56.00
SOUTHERN GLAZERS OF MN	056054	LIQUOR	Liquor Purcha	LIQ	\$4,463.30
Check Nbr 056054 SOUTHERN GLAZERS OF MN					\$4,519.30
Check Nbr 056056 VAN IWAARDEN ASSOCIATES					
VAN IWAARDEN ASSOCIATE	056056	GENERAL	Auditing	2020 GASB 75 ACTUARIAL VAL	\$444.00
VAN IWAARDEN ASSOCIATE	056056	LIQUOR	Auditing	2020 GASB 75 ACTUARIAL VAL	\$252.00
Check Nbr 056056 VAN IWAARDEN ASSOCIATES					\$696.00
Check Nbr 056057 VERIZON WIRELESS					
VERIZON WIRELESS	056057	GENERAL	Telephone	FEB CELL PHONES, TABLETS	\$29.05
VERIZON WIRELESS	056057	GENERAL	Telephone	FEB CELL PHONES, TABLETS	\$4.15
VERIZON WIRELESS	056057	GENERAL	Telephone	FEB CELL PHONES, TABLETS	\$45.65
VERIZON WIRELESS	056057	GENERAL	Telephone	FEB CELL PHONES, TABLETS	\$8.25
VERIZON WIRELESS	056057	GENERAL	Telephone	FEB CELL PHONES, TABLETS	\$20.75
VERIZON WIRELESS	056057	GENERAL	Telephone	FEB CELL PHONES, TABLETS	\$38.54
VERIZON WIRELESS	056057	GENERAL	Telephone	FEB CELL PHONES, TABLETS	\$95.76
VERIZON WIRELESS	056057	GENERAL	Telephone	FEB CELL PHONES, TABLETS	\$29.05
VERIZON WIRELESS	056057	STORM	Telephone	FEB CELL PHONES, TABLETS	\$19.96
VERIZON WIRELESS	056057	CEMETER	Telephone	FEB CELL PHONES, TABLETS	\$8.25
VERIZON WIRELESS	056057	LIQUOR	Small Tools &	NEW CELL PHONE	\$199.99
VERIZON WIRELESS	056057	LIQUOR	Telephone	NEW DEVICE CREDIT	-\$12.45
Check Nbr 056057 VERIZON WIRELESS					\$486.95
Check Nbr 056064 UNITED RENTALS INC-TRENCH					
UNITED RENTALS INC-TREN	056064	GENERAL	Small Tools &	DIGGING TRENCH BOX	\$3,069.13
Check Nbr 056064 UNITED RENTALS INC-TRENCH					\$3,069.13
Check Nbr 056065 BERNICK COMPANIES					
BERNICK COMPANIES	056065	LIQUOR	Misc Purchas	POP	\$144.23
BERNICK COMPANIES	056065	LIQUOR	Beer Purchas	BEER	\$8,943.67
Check Nbr 056065 BERNICK COMPANIES					\$9,087.90
Check Nbr 056066 BREAKTHRU BEVERAGE					
BREAKTHRU BEVERAGE	056066	LIQUOR	Wine Purchas	WINE	\$534.70
BREAKTHRU BEVERAGE	056066	LIQUOR	Liquor Purcha	LIQ	\$4,915.16
BREAKTHRU BEVERAGE	056066	LIQUOR	Misc Purchas	MIXES	\$137.50
Check Nbr 056066 BREAKTHRU BEVERAGE					\$5,587.36
Check Nbr 056067 CARDMEMBER SERVICE					
CARDMEMBER SERVICE	056067	GENERAL	Dues & Subsc	HAZARDOUS CHEM FEE-MNDP	\$25.62
Check Nbr 056067 CARDMEMBER SERVICE					\$25.62
Check Nbr 056068 CARLOS CREEK WINERY					
CARLOS CREEK WINERY	056068	LIQUOR	Wine Purchas	WINE	\$324.00
Check Nbr 056068 CARLOS CREEK WINERY					\$324.00
Check Nbr 056069 DAHLHEIMER DIST CO					
DAHLHEIMER DIST CO	056069	LIQUOR	Misc Purchas	NA	\$65.60
DAHLHEIMER DIST CO	056069	LIQUOR	Beer Purchas	BEER	\$10,679.27



**CITY OF MORA**  
**Claims List - Council**

Search Name	Check Nbr	Fund Descr	Last Dim Descr	Comments	Amount
Check Nbr 056069 DAHLHEIMER DIST CO					\$10,744.87
Check Nbr 056070 DE LAGE LANDEN FINANCIAL SERV					
DE LAGE LANDEN FINANCIA	056070	GENERAL	Rentals	COPIER LEASE	\$314.59
DE LAGE LANDEN FINANCIA	056070	LIQUOR	Rentals	COPIER LEASE	\$10.00
Check Nbr 056070 DE LAGE LANDEN FINANCIAL SERV					\$324.59
Check Nbr 056071 EMMAS PIZZA					
EMMAS PIZZA	056071	FIRE FUN	Miscellaneous	PIZZAS	\$80.00
Check Nbr 056071 EMMAS PIZZA					\$80.00
Check Nbr 056072 H & L MESABI					
H & L MESABI	056072	GENERAL	Repair/Maint	PLOW PARTS	\$1,080.80
Check Nbr 056072 H & L MESABI					\$1,080.80
Check Nbr 056073 JOHNSON BROTHERS LIQUOR					
JOHNSON BROTHERS LIQUO	056073	LIQUOR	Misc Purchas	NA	\$89.88
JOHNSON BROTHERS LIQUO	056073	LIQUOR	Liquor Purcha	LIQ	\$4,554.70
JOHNSON BROTHERS LIQUO	056073	LIQUOR	Wine Purchas	WINE	\$2,656.02
Check Nbr 056073 JOHNSON BROTHERS LIQUOR					\$7,300.60
Check Nbr 056074 MCDONALD DIST CO					
MCDONALD DIST CO	056074	LIQUOR	Liquor Purcha	LIQ	\$103.50
MCDONALD DIST CO	056074	LIQUOR	Beer Purchas	BEER	\$8,940.80
MCDONALD DIST CO	056074	LIQUOR	Misc Purchas	NA	\$358.60
Check Nbr 056074 MCDONALD DIST CO					\$9,402.90
Check Nbr 056075 MIDCO					
MIDCO	056075	GENERAL	Telephone	INTERNET, PHONE	\$583.59
MIDCO	056075	GENERAL	Telephone	INTERNET	\$95.56
MIDCO	056075	GENERAL	Telephone	INTERNET, PHONE	\$152.55
MIDCO	056075	FIRE FUN	Telephone	INTERNET	\$75.00
MIDCO	056075	LIQUOR	Telephone	INTERNET, PHONE	\$339.31
Check Nbr 056075 MIDCO					\$1,246.01
Check Nbr 056076 MIELKE, ANDREW					
MIELKE, ANDREW	056076	GENERAL	Uniforms	WORK PANTS	\$19.49
MIELKE, ANDREW	056076	GENERAL	Uniforms	WORK PANTS	\$4.68
MIELKE, ANDREW	056076	GENERAL	Uniforms	WORK PANTS	\$38.98
MIELKE, ANDREW	056076	STORM	Uniforms	WORK PANTS	\$10.13
MIELKE, ANDREW	056076	CEMETER	Uniforms	WORK PANTS	\$4.68
Check Nbr 056076 MIELKE, ANDREW					\$77.96
Check Nbr 056077 MN COMPUTER SYSTEMS, INC					
MN COMPUTER SYSTEMS, I	056077	GENERAL	Repair/Maint	COPIER CHARGE	\$387.46
MN COMPUTER SYSTEMS, I	056077	LIQUOR	Repair/Maint	COPIER CHARGE	\$34.97
Check Nbr 056077 MN COMPUTER SYSTEMS, INC					\$422.43
Check Nbr 056079 MN DEPT OF LABOR & INDUSTRY-CO					
MN DEPT OF LABOR & INDU	056079	GENERAL	Miscellaneous	ANNL REGISTRATION FEE-PRE	\$10.00
MN DEPT OF LABOR & INDU	056079	FIRE FUN	Miscellaneous	ANNL REGISTRATION FEE-PRE	\$10.00
Check Nbr 056079 MN DEPT OF LABOR & INDUSTRY-CO					\$20.00



**CITY OF MORA**  
**Claims List - Council**

Search Name	Check Nbr	Fund Descr	Last Dim Descr	Comments	Amount
Check Nbr 056080 MN PEIP					
MN PEIP	056080	GENERAL	Group Health	APRIL HEALTH INS PREM	\$25,935.52
Check Nbr 056080 MN PEIP					\$25,935.52
Check Nbr 056082 PHILLIPS WINE & SPIRITS					
PHILLIPS WINE & SPIRITS	056082	LIQUOR	Liquor Purcha	LIQ	\$3,112.74
PHILLIPS WINE & SPIRITS	056082	LIQUOR	Wine Purchas	WINE	\$4,897.50
Check Nbr 056082 PHILLIPS WINE & SPIRITS					\$8,010.24
Check Nbr 056084 SOUTHERN GLAZERS OF MN					
SOUTHERN GLAZERS OF MN	056084	LIQUOR	Liquor Purcha	LIQ	\$6,472.69
SOUTHERN GLAZERS OF MN	056084	LIQUOR	Wine Purchas	WINE	\$880.00
Check Nbr 056084 SOUTHERN GLAZERS OF MN					\$7,352.69
Check Nbr 056085 TR COMPUTER SALES, LLC					
TR COMPUTER SALES, LLC	056085	GENERAL	Professional	MONTHLY CLOUD & SERVER	\$596.50
Check Nbr 056085 TR COMPUTER SALES, LLC					\$596.50
Check Nbr 056086 VERIZON WIRELESS					
VERIZON WIRELESS	056086	GENERAL	Telephone	CELLS, IPADS	\$38.54
VERIZON WIRELESS	056086	GENERAL	Telephone	CELLS, IPADS	\$20.75
VERIZON WIRELESS	056086	GENERAL	Telephone	CELLS, IPADS	\$8.25
VERIZON WIRELESS	056086	GENERAL	Telephone	CELLS, IPADS	\$29.05
VERIZON WIRELESS	056086	GENERAL	Telephone	CELLS, IPADS	\$95.76
VERIZON WIRELESS	056086	GENERAL	Telephone	CELLS, IPADS	\$45.65
VERIZON WIRELESS	056086	GENERAL	Telephone	CELLS, IPADS	\$4.15
VERIZON WIRELESS	056086	GENERAL	Telephone	CELLS, IPADS	\$29.05
VERIZON WIRELESS	056086	STORM	Telephone	CELLS, IPADS	\$19.96
VERIZON WIRELESS	056086	CEMETER	Telephone	CELLS, IPADS	\$8.25
VERIZON WIRELESS	056086	LIQUOR	Telephone	CELLS, IPADS	\$26.50
Check Nbr 056086 VERIZON WIRELESS					\$325.91
Check Nbr 056087 MORA HRA					
MORA HRA	056087	GENERAL	Advance to M	LOAN DISBURSEMENT-MORA	\$66,351.14
MORA HRA	056087	GENERAL	Advance Fro	LOAN DISBURSEMENT-MORA	-\$66,351.14
Check Nbr 056087 MORA HRA					\$0.00
Check Nbr 056089 ACE HARDWARE					
ACE HARDWARE	056089	GENERAL	Small Tools &	BUNGEE STRAPS	\$52.45
ACE HARDWARE	056089	LIQUOR	Repair/Maint	BOLTS	\$4.60
ACE HARDWARE	056089	LIQUOR	Other Operati	BAGS	\$10.73
Check Nbr 056089 ACE HARDWARE					\$67.78
Check Nbr 056090 AMERICAN BOTTLING CO. INC					
AMERICAN BOTTLING CO. I	056090	LIQUOR	Misc Purchas	POP	\$210.00
Check Nbr 056090 AMERICAN BOTTLING CO. INC					\$210.00
Check Nbr 056091 ARAMARK					
ARAMARK	056091	GENERAL	Laundry/Rug	RUGS	\$53.89
ARAMARK	056091	GENERAL	Laundry/Rug	RUGS, TOWELS	\$78.38
ARAMARK	056091	GENERAL	Other Operati	TOWELS	\$57.87
Check Nbr 056091 ARAMARK					\$190.14



**CITY OF MORA**  
**Claims List - Council**

Search Name	Check Nbr	Fund Descr	Last Dim Descr	Comments	Amount
Check Nbr 056092 AUTO VALUE MORA					
AUTO VALUE MORA	056092	GENERAL	Repair/Maint	SNOW PLOW PARTS	\$96.85
AUTO VALUE MORA	056092	GENERAL	Small Tools &	HEAVY DUTY TOW STRAPS &	\$622.97
AUTO VALUE MORA	056092	GENERAL	Repair/Maint	OIL FILTER	\$5.42
AUTO VALUE MORA	056092	GENERAL	Repair/Maint	BELT DRESSING ADHESIVE	\$199.96
AUTO VALUE MORA	056092	GENERAL	Small Tools &	GRINDER DISCS	\$163.96
AUTO VALUE MORA	056092	GENERAL	Meetings, Tra	MECHANIC TRAINING-MIELKE	\$149.85
Check Nbr 056092 AUTO VALUE MORA					\$1,239.01
Check Nbr 056095 CENTRAL LAKES COLLEGE					
CENTRAL LAKES COLLEGE	056095	FIRE FUN	Meetings, Tra	GRAIN BIN RESCUE	\$615.20
Check Nbr 056095 CENTRAL LAKES COLLEGE					\$615.20
Check Nbr 056097 CRYSTAL SPRINGS ICE					
CRYSTAL SPRINGS ICE	056097	LIQUOR	Misc Purchas	ICE	\$200.88
Check Nbr 056097 CRYSTAL SPRINGS ICE					\$200.88
Check Nbr 056099 DIAMOND INDUSTRIAL CLNG EQUIP					
DIAMOND INDUSTRIAL CLN	056099	GENERAL	Small Tools &	PRESSURE WASHER	\$2,736.00
Check Nbr 056099 DIAMOND INDUSTRIAL CLNG EQUIP					\$2,736.00
Check Nbr 056101 EAST CENTRAL ENERGY					
EAST CENTRAL ENERGY	056101	GENERAL	Electricity	ELECTRICITY	\$69.32
EAST CENTRAL ENERGY	056101	GENERAL	Electricity	ELECTRICITY	\$575.53
EAST CENTRAL ENERGY	056101	LIQUOR	Electricity	ELECTRICITY	\$1,798.04
Check Nbr 056101 EAST CENTRAL ENERGY					\$2,442.89
Check Nbr 056102 EAST CENTRAL SOLID WASTE COMM					
EAST CENTRAL SOLID WAST	056102	GENERAL	Garbage Rem	DISPOSAL OF DESK, CHAIRS,	\$57.76
Check Nbr 056102 EAST CENTRAL SOLID WASTE COMM					\$57.76
Check Nbr 056103 ECM PUBLISHERS, INC					
ECM PUBLISHERS, INC	056103	LIQUOR	Advertising	LIQ ADS	\$448.50
Check Nbr 056103 ECM PUBLISHERS, INC					\$448.50
Check Nbr 056105 FLEETPRIDE TRUCK & TRAILER					
FLEETPRIDE TRUCK & TRAIL	056105	GENERAL	Repair/Maint	BRAKE DRUMS RETURNED	-\$386.98
FLEETPRIDE TRUCK & TRAIL	056105	GENERAL	Repair/Maint	BRAKE DRUMS	\$386.98
FLEETPRIDE TRUCK & TRAIL	056105	GENERAL	Repair/Maint	BRAKE DRUMS & PARTS	\$770.48
Check Nbr 056105 FLEETPRIDE TRUCK & TRAILER					\$770.48
Check Nbr 056107 GOPHER STATE ONE-CALL INC					
GOPHER STATE ONE-CALL I	056107	GENERAL	Professional	FEB LOCATES	\$5.40
Check Nbr 056107 GOPHER STATE ONE-CALL INC					\$5.40
Check Nbr 056109 JEFFS MACHINE & WELDING LLC					
JEFFS MACHINE & WELDING	056109	GENERAL	Repair/Maint	GRADER BOLTS	\$20.44
Check Nbr 056109 JEFFS MACHINE & WELDING LLC					\$20.44
Check Nbr 056110 JOHNSONS HARDWARE & RENTAL					
JOHNSONS HARDWARE & R	056110	GENERAL	Repair/Maint	PLOW PARTS	\$1.66
JOHNSONS HARDWARE & R	056110	GENERAL	Repair/Maint	PRESSURE WASHER GROUND	\$6.99



# CITY OF MORA

## Claims List - Council

Search Name	Check Nbr	Fund Descr	Last Dim Descr	Comments	Amount
Check Nbr 056110 JOHNSONS HARDWARE & RENTAL					\$8.65
Check Nbr 056112 KANABEC PUBLICATIONS, INC					
KANABEC PUBLICATIONS, I	056112	GENERAL	Advertising	ADOPT TEXT AMNDMT ORD 4	\$70.96
KANABEC PUBLICATIONS, I	056112	GENERAL	Advertising	LIQ STORE CLERK JOB AD	\$217.20
KANABEC PUBLICATIONS, I	056112	GENERAL	Advertising	OPER/MECH JOB ADS	\$27.90
KANABEC PUBLICATIONS, I	056112	GENERAL	Advertising	FIREFIGHTER JOB ADS	\$52.90
KANABEC PUBLICATIONS, I	056112	GENERAL	Advertising	PUBLISH ORD 481-FLOODPLAI	\$27.48
KANABEC PUBLICATIONS, I	056112	GENERAL	Advertising	CUP PH NOTICE-MORA SCHOO	\$81.73
KANABEC PUBLICATIONS, I	056112	LIQUOR	Advertising	MISC LIQ ADS	\$485.00
Check Nbr 056112 KANABEC PUBLICATIONS, INC					\$963.17
Check Nbr 056113 KWIK TRIP - GAS PURCHASES					
KWIK TRIP - GAS PURCHASE	056113	GENERAL	Motor Fuels	FUEL-VASA	\$435.20
KWIK TRIP - GAS PURCHASE	056113	GENERAL	Motor Fuels	FUEL	\$1,395.37
KWIK TRIP - GAS PURCHASE	056113	GENERAL	Motor Fuels	FUEL	\$18.44
KWIK TRIP - GAS PURCHASE	056113	FIRE FUN	Motor Fuels	FUEL	\$176.99
Check Nbr 056113 KWIK TRIP - GAS PURCHASES					\$2,026.00
Check Nbr 056114 MILLER TRUCKING INC					
MILLER TRUCKING INC	056114	LIQUOR	Wine Purchas	PRODUCT DELIVERY	\$166.58
MILLER TRUCKING INC	056114	LIQUOR	Liquor Purcha	PRODUCT DELIVERY	\$473.53
MILLER TRUCKING INC	056114	LIQUOR	Beer Purchas	PRODUCT DELIVERY	\$14.80
MILLER TRUCKING INC	056114	LIQUOR	Misc Purchas	PRODUCT DELIVERY	\$37.24
MILLER TRUCKING INC	056114	LIQUOR	Off-Sale Supp	PRODUCT DELIVERY-NEON SI	\$1.85
Check Nbr 056114 MILLER TRUCKING INC					\$694.00
Check Nbr 056115 MN ENERGY RESOURCES CORP					
MN ENERGY RESOURCES CO	056115	GENERAL	Natural Gas -	NATURAL GAS	\$291.69
MN ENERGY RESOURCES CO	056115	GENERAL	Natural Gas -	NATURAL GAS	\$318.44
MN ENERGY RESOURCES CO	056115	GENERAL	Natural Gas -	NATURAL GAS	\$1,174.36
MN ENERGY RESOURCES CO	056115	GENERAL	Natural Gas -	NATURAL GAS	\$191.92
MN ENERGY RESOURCES CO	056115	GENERAL	Natural Gas -	NATURAL GAS	\$92.58
MN ENERGY RESOURCES CO	056115	GENERAL	Natural Gas -	NATURAL GAS	\$290.30
MN ENERGY RESOURCES CO	056115	FIRE FUN	Natural Gas -	NATURAL GAS	\$604.62
Check Nbr 056115 MN ENERGY RESOURCES CORP					\$2,963.91
Check Nbr 056117 NORTHERN STATES SUPPLY					
NORTHERN STATES SUPPLY	056117	GENERAL	Other Operati	INSULATED WORK GLOVES	\$121.20
Check Nbr 056117 NORTHERN STATES SUPPLY					\$121.20
Check Nbr 056118 OFFICE DEPOT					
OFFICE DEPOT	056118	GENERAL	Small Tools &	WALL CLOCK FOR ASD	\$2.96
OFFICE DEPOT	056118	GENERAL	Office Supplie	OFFICE SUPPLIES	\$18.38
OFFICE DEPOT	056118	GENERAL	Office Supplie	OFFICE SUPPLIES	\$22.22
OFFICE DEPOT	056118	GENERAL	Other Operati	BATTERIES	\$6.28
OFFICE DEPOT	056118	GENERAL	Other Operati	BATTERIES	\$6.28
OFFICE DEPOT	056118	GENERAL	Office Supplie	OFFICE SUPPLIES	\$5.16
OFFICE DEPOT	056118	GENERAL	Office Supplie	OFFICE SUPPLIES	\$84.90
OFFICE DEPOT	056118	GENERAL	Other Operati	OFFICE SUPPLIES	\$0.66
OFFICE DEPOT	056118	GENERAL	Office Supplie	OFFICE SUPPLIES	\$0.66
OFFICE DEPOT	056118	GENERAL	Office Supplie	OFFICE SUPPLIES	\$4.63





**CITY OF MORA**  
**Claims List - Council**

Search Name	Check Nbr	Fund Descr	Last Dim Descr	Comments	Amount
OFFICE DEPOT	056118	GENERAL	Office Supplie	OFFICE SUPPLIES	\$0.66
OFFICE DEPOT	056118	GENERAL	Other Operati	BATTERIES	\$6.28
OFFICE DEPOT	056118	LIQUOR	Office Supplie	OFFICE SUPPLIES	\$51.75
Check Nbr 056118 OFFICE DEPOT					\$210.82
Check Nbr 056120 OSLIN LUMBER					
OSLIN LUMBER	056120	FIRE FUN	Small Tools &	TOOLS	\$45.00
Check Nbr 056120 OSLIN LUMBER					\$45.00
Check Nbr 056121 OWENS AUTO PARTS					
OWENS AUTO PARTS	056121	GENERAL	Tires	TRACTOR TIRE STEM PARTS	\$14.78
OWENS AUTO PARTS	056121	GENERAL	Repair/Maint	BATTERY CORE RETURN	-\$54.00
OWENS AUTO PARTS	056121	GENERAL	Lubricants &	WASHER FLUID & PLOW OIL	\$58.20
OWENS AUTO PARTS	056121	GENERAL	Repair/Maint	BATTERY CORE RETURN	-\$44.00
OWENS AUTO PARTS	056121	GENERAL	Repair/Maint	TRUCK RPR PARTS	\$775.41
OWENS AUTO PARTS	056121	GENERAL	Repair/Maint	VALVE GASKET & DRIVE BELT	\$70.87
OWENS AUTO PARTS	056121	GENERAL	Repair/Maint	BATTERY CORE RETURN	-\$54.00
OWENS AUTO PARTS	056121	GENERAL	Repair/Maint	HEATER HOSE, BACKHOE BAT	\$285.42
OWENS AUTO PARTS	056121	CEMETER	Repair/Maint	CUSHMAN ALTERNATOR	\$51.14
Check Nbr 056121 OWENS AUTO PARTS					\$1,103.82
Check Nbr 056123 QUALITY DISPOSAL					
QUALITY DISPOSAL	056123	GENERAL	Garbage Rem	GARBAGE	\$48.29
QUALITY DISPOSAL	056123	GENERAL	Garbage Rem	GARBAGE	\$26.91
QUALITY DISPOSAL	056123	GENERAL	Garbage Rem	GARBAGE	\$221.78
QUALITY DISPOSAL	056123	GENERAL	Garbage Rem	GARBAGE	\$80.73
QUALITY DISPOSAL	056123	LIQUOR	Garbage Rem	GARBAGE	\$184.86
Check Nbr 056123 QUALITY DISPOSAL					\$562.57
Check Nbr 056124 RED BULL DISTRIBUTION COMPANY					
RED BULL DISTRIBUTION C	056124	LIQUOR	Misc Purchas	RED BULL ENERGY DRINK	\$144.00
Check Nbr 056124 RED BULL DISTRIBUTION COMPANY					\$144.00
Check Nbr 056125 RJ MECHANICAL					
RJ MECHANICAL	056125	GENERAL	Repair/Maint	HEATER REPLACEMENT	\$3,204.07
Check Nbr 056125 RJ MECHANICAL					\$3,204.07
Check Nbr 056127 SEH					
SEH	056127	GENERAL	Professional	SNAKE RIVER BRIDGE	\$721.80
Check Nbr 056127 SEH					\$721.80
Check Nbr 056128 SHERMAN LUMBER					
SHERMAN LUMBER	056128	GENERAL	Repair/Maint	GARAGE DOOR PHOTO EYE KI	\$26.84
Check Nbr 056128 SHERMAN LUMBER					\$26.84
Check Nbr 056130 SPECTRUM SUPPLY					
SPECTRUM SUPPLY	056130	LIQUOR	Other Operati	CAN LINERS, PAPER TOWELS,	\$117.25
SPECTRUM SUPPLY	056130	LIQUOR	Off-Sale Supp	BAGS	\$265.22
Check Nbr 056130 SPECTRUM SUPPLY					\$382.47
Check Nbr 056131 STANS EQUIPMENT CENTER					
STANS EQUIPMENT CENTER	056131	GENERAL	Repair/Maint	TRUCK PLOW BATTERY CABLE	\$80.92
Check Nbr 056131 STANS EQUIPMENT CENTER					\$80.92



**CITY OF MORA**  
**Claims List - Council**

Search Name	Check Nbr	Fund Descr	Last Dim Descr	Comments	Amount
Check Nbr 056133 TR COMPUTER SALES, LLC					
TR COMPUTER SALES, LLC	056133	GENERAL	Capital Outla	BETH & KELLY COMPUTERS &	\$2,199.98
TR COMPUTER SALES, LLC	056133	GENERAL	Professional	SETUP ADMIN SERVICE DIREC	\$111.17
TR COMPUTER SALES, LLC	056133	GENERAL	Small Tools &	ADMIN SERV DIRECTOR PC &	\$674.98
TR COMPUTER SALES, LLC	056133	GENERAL	Capital Outla	SETUP BETH & KELLY PC'S	\$444.67
TR COMPUTER SALES, LLC	056133	GENERAL	Small Tools &	USED SERVER RACK	\$400.00
TR COMPUTER SALES, LLC	056133	GENERAL	Professional	IT WORK	\$321.00
Check Nbr 056133 TR COMPUTER SALES, LLC					<u>\$4,151.80</u>
Check Nbr 056134 UNITED RENTALS INC-TRENCH					
UNITED RENTALS INC-TREN	056134	GENERAL	Small Tools &	DIG BOX LIFT SAFETY CHAINS	\$225.53
Check Nbr 056134 UNITED RENTALS INC-TRENCH					<u>\$225.53</u>
Check Nbr 056135 VIKING COKE					
VIKING COKE	056135	LIQUOR	Misc Purchas	POP	\$841.35
Check Nbr 056135 VIKING COKE					<u>\$841.35</u>
Check Nbr 056136 WATSON CO., INC					
WATSON CO., INC	056136	LIQUOR	Other Operati	NITRILE GLOVES	\$114.07
WATSON CO., INC	056136	LIQUOR	Cleaning Sup	SOAP	\$62.66
WATSON CO., INC	056136	LIQUOR	Misc Purchas	TOBACCO, JUICE, ETC	\$5,954.23
Check Nbr 056136 WATSON CO., INC					<u>\$6,130.96</u>
Check Nbr 056137 WINDSTREAM					
WINDSTREAM	056137	GENERAL	Telephone	AIRPORT PHONE	\$128.48
Check Nbr 056137 WINDSTREAM					<u>\$128.48</u>
					<u>\$428,409.99</u>



CITY OF MORA  
COUNCIL CHECK LIST

THE FEBRUARY/MARCH 2021 CLAIMS HAVE BEEN APPROVED FOR PAYMENT BY:

\_\_\_\_\_  
MAYOR

\_\_\_\_\_  
COUNCIL MEMBER

\_\_\_\_\_  
COUNCIL MEMBER

\_\_\_\_\_  
COUNCIL MEMBER

\_\_\_\_\_  
COUNCIL MEMBER

\_\_\_\_\_  
DEPUTY CLERK





# MEMORANDUM

Date: March 16, 2021  
To: Mayor and City Council  
From: Sara B. King, Accountant  
RE: Accept Restricted Donations

---

## BACKGROUND INFORMATION

The City of Mora has received the following donations:

<b>DONATION RECEIVED FROM:</b>	<b>DONATION OF:</b>
William and Julie Olen	\$250.00
Barnick Agency, LLC	\$2,589.00
Kanabec – Isanti Co. Farm Bureau	\$2,000.00
Anonymous	\$400.00
Lake Street Family Dental	\$1,000.00
Jacqueline Shepard, dba Emma's Pizza	\$500.00
BF Holding LLC of MN, dba Bath Fitters	\$10,000.00

As required by MN State Statute, restricted donations must be officially accepted by the City Council.

---

## RECOMMENDATIONS

Motion to accept donations by approving Resolution 2021-321.

### *Attachments*

Resolution 2021-321



**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MORA, MINNESOTA  
ACCEPTING RESTRICTED DONATIONS**

WHEREAS, the City of Mora is generally authorized to accept donations of real and personal property pursuant to Minnesota Statutes Section 465.03 for the benefit of its citizens, and is specifically authorized to accept gifts.

WHEREAS, the following persons and entities have offered to contribute the cash amounts set forth below to the city, and the terms or conditions of the donations, if any, are as follows:

<b>DONATION RECEIVED FROM:</b>	<b>DONATION OF:</b>	<b>TERMS AND CONDITIONS OR DESCRIPTION OF PROPERTY:</b>
William and Julie Olen	\$250.00	General Donation to Mora Area Fire Department
Barnick Agency, LLC	\$2,589.00	Donation for Grain Bin Rescue Kit for Fire Department
Kanabec – Isanti Co. Farm Bureau	\$2,000.00	Donation for Grain Bin Rescue Kit for Fire Department
Anonymous	\$400.00	Donation for Dog Park
Lake Street Family Dental	\$1,000.00	Donation for Dog Park
Jacqueline Shepard, dba Emma's Pizza	\$500.00	Donation for Dog Park
BF Holding LLC of MN, dba Bath Fitters	\$10,000.00	Donation for Dog Park

WHEREAS, all such donations have been contributed to the city for the benefit of its citizens, as allowed by law; and

WHEREAS, the City Council finds that it is appropriate to accept the donations offered.

NOW, THEREFORE, BE IT RESOLVED by the city council of the City of Mora, Kanabec County, Minnesota that:

1. The donations described above are accepted and shall be used to establish and/or operate services either alone or in cooperation with others, as allowed by law.
2. The city clerk is hereby directed to issue receipts to each donor acknowledging the city's receipt of the donor's donation.

The foregoing resolution was introduced and moved for adoption by Council Member \_\_\_\_\_ and seconded by Council Member \_\_\_\_\_.

Voting for the Resolution:.....  
Voting Against the Resolution: .....  
Abstained from Voting:.....  
Absent: .....

Motion carried and resolution adopted this 16<sup>th</sup> day of March 2021.

ATTEST:

\_\_\_\_\_  
Al Skramstad, Mayor

\_\_\_\_\_  
Lindy Crawford, City Administrator







# MEMORANDUM

Date: March 16, 2021  
To: Mayor and City Council  
From: Lindy Crawford, City Administrator  
RE: Accept Letter of Resignation – Firefighter

---

## SUMMARY

Bill Swan, firefighter for the Mora Area Fire Department, has submitted his letter of resignation. His last date of employment was February 10, 2021. Staff recommends filling this vacant position at a later date.

## RECOMMENDATIONS

Motion to accept Bill Swan's letter of resignation.

## *Attachments*

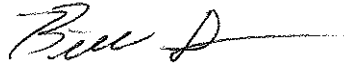
Swan Letter of Resignation

RECEIVED  
FEB 11 2021

Chief Anderson,

I regret to inform you of my resignation with the Mora Area Fire Department effective 02/10/2021. I would like to thank you and all members of the Mora Fire Department for a great 3 years. Unfortunately, with my work schedule I am no longer able to fulfill my requirements set forth as a volunteer Firefighter.

Sincerely

A handwritten signature in black ink, appearing to read "Bill Swan", with a long horizontal flourish extending to the right.

Bill Swan



# MEMORANDUM

Date: March 16, 2021  
To: Mayor and City Council  
From: Brett J Anderson, Fire Chief  
RE: Firefighter Probationary Period Release

---

## SUMMARY

Release Nick Ennis, Asa Patterson, and Ryan Sjodin from probationary period.

---

## BACKGROUND INFORMATION

Asa Patterson, Nick Ennis, and Ryan Sjodin joined the fire department as firefighter III's on September 19, 2019, and all have met the requirements to fulfill their 12 month probationary period. The requirements include achieving CPR certification within six months of hire and starting the Firefighter I course or equivalent within 12 months of hire and promptly completing it. In addition, all three firefighters have started the Firefighter II course and now meet the qualifications to move from firefighter III to firefighter II.

---

## OPTIONS & IMPACTS

Firefighter III's receive \$10 per hour per response, and Firefighter II's receive \$13 per hour per response. This step increase is budgeted for this position.

---

## RECOMMENDATIONS

Motion to approve the release of Asa Patterson, Nick Ennis, and Ryan Sjodin from probation with a corresponding step from firefighter III to firefighter II retroactive to November 16, 2020 (the start of the new fire department year).

## *Attachments*

None





# MEMORANDUM

Date March 16, 2021  
To Mayor and City Council  
From Lindy Crawford, City Administrator  
RE Approve Hire of Heavy Equipment Operator

---

## SUMMARY

The City Council will approve the hire of a heavy equipment operator for the streets department, filling the vacant position to meet the needs of the department.

## OPTIONS & IMPACTS

Staff recruited applicants to fill the position of heavy equipment operator. Nearly 50 applications were received for the position. Eight of the applicants were interviewed on February 18, 2021 by the hiring committee (Joe Kohlgraf, Andrew Mielke and Lindy Crawford). Based on his previous work experience and interview the hiring committee recommends hiring Benjamin Brabec to fill the position under the terms of the attached offer letter. His start date is Wednesday, March 17, 2021 (tomorrow) and the wage and benefits offered fit into the 2021 budget.

## RECOMMENDATIONS

Motion to approve the hire of Benjamin Brabec according to the terms of the employment offer letter.

## *Attachments*

Employment Offer Letter





# CITY OF MORA MORA MUNICIPAL UTILITIES

101 Lake Street South  
Mora, MN 55051-1588

[ci.mora.mn.us](http://ci.mora.mn.us)



320.679.1511

Fax 320.679.3862

320.679.1451

February 25, 2021

Benjamin Brabec  
13791 Balsam Fir Rd  
Willow River, MN 55795

RE: Conditional Offer of Employment

Dear Ben:

Congratulations! On behalf of the City of Mora, I am pleased to offer you the position of Heavy Equipment Operator for which you applied. This offer is conditional upon satisfactory completion of a background investigation.

Below are some of the details of the offer for your information:

- **Supervisor.** In this position you will report to Joe Kohlgraf, Public Works Director. His phone number is 612-390-8217 and his email address is [joe.kohlgraf@cityofmora.com](mailto:joe.kohlgraf@cityofmora.com).
- **Probationary Period.** You will serve a six-month probationary period. During this period you will be evaluated as to your suitability for the position.
- **Start Date.** Your start date will be Wednesday, March 17, 2021 at 7:00 a.m. and you will report to the city garage at that time. Please contact Mandi Yoder at 320-225-4804 to schedule a date for your onboarding paperwork prior to your start date.
- **Compensation and Benefits.** If accepted, your starting wage will be \$24.16 per hour which is Grade 8, Step B of the 2021 salary schedule for this position. You will be eligible for wage increases per the AFSCME collective bargaining agreement. A copy of the City of Mora/MMU personnel policy and AFSCME labor agreement will be provided at your orientation. This position is eligible for PERA retirement program and paid leave.
- **Status/Hours.** This position is classified as regular, full-time-time. It is a union, FLSA non-exempt (hourly paid) position. Hours of work are based upon employer needs; and are generally 7:00 a.m. to 3:30 p.m. Monday through Friday. This position requires that you be available at any hour for snow plowing or other emergency work unless a leave of absence is approved beforehand.

Other benefits and conditions of employment are explained in the labor agreement and personnel policy.

Please acknowledge your acceptance of this conditional offer in writing by signing below and returning it to city hall by 4:30pm on Monday, March 1, 2021. If you have any questions, please contact Mandi Yoder at (320) 225-4804 or by email at m.yoder@cityofmora.com.

Sincerely,

Lindy Crawford  
City Administrator/ Public Utilities General Manager

*Enclosures:*

*None*

**The foregoing conditional offer of employment is hereby accepted.**

\_\_\_\_\_  
Name - PRINTED

\_\_\_\_\_  
Date

\_\_\_\_\_  
Name - SIGNED

**RETURN SIGNED COPY TO: City of Mora, Human Resources Office, 101 Lake Street South, Mora, MN 55051**



**LG220 Application for Exempt Permit**

An exempt permit may be issued to a nonprofit organization that:

- conducts lawful gambling on five or fewer days, and
- awards less than \$50,000 in prizes during a calendar year.

If total raffle prize value for the calendar year will be \$1,500 or less, contact the Licensing Specialist assigned to your county by calling 651-539-1900.

**Application Fee (non-refundable)**

Applications are processed in the order received. If the application is postmarked or received 30 days or more before the event, the application fee is **\$100**; otherwise the fee is **\$150**.

Due to the high volume of exempt applications, payment of additional fees prior to 30 days before your event will not expedite service, nor are telephone requests for expedited service accepted.

**ORGANIZATION INFORMATION**

Organization Name: Kanabec Area Friends

Previous Gambling Permit Number: X-93536

Minnesota Tax ID Number, if any: \_\_\_\_\_

Federal Employer ID Number (FEIN), if any: \_\_\_\_\_

Mailing Address: 3283 Velvet Street

City: Hinckley State: MN Zip: 55037 County: Kanabec

Name of Chief Executive Officer (CEO): Dan Porter

CEO Daytime Phone: 612-242-7792

CEO Email: Kanabecdan405win@gmail.com  
(permit will be emailed to this email address unless otherwise indicated below)

Email permit to (if other than the CEO): \_\_\_\_\_

**NONPROFIT STATUS**

Type of Nonprofit Organization (check one):

☐ Fraternal ☐ Religious ☐ Veterans ☒ Other Nonprofit Organization

**Attach a copy of one of the following showing proof of nonprofit status:**

(DO NOT attach a sales tax exempt status or federal employer ID number, as they are not proof of nonprofit status.)

☒ **A current calendar year Certificate of Good Standing**

Don't have a copy? Obtain this certificate from:

MN Secretary of State, Business Services Division  
60 Empire Drive, Suite 100  
St. Paul, MN 55103

Secretary of State website, phone numbers:

[www.sos.state.mn.us](http://www.sos.state.mn.us)

651-296-2803, or toll free 1-877-551-6767

☐ **IRS income tax exemption (501(c)) letter in your organization's name**

Don't have a copy? To obtain a copy of your federal income tax exempt letter, have an organization officer contact the IRS toll free at 1-877-829-5500.

☐ **IRS - Affiliate of national, statewide, or international parent nonprofit organization (charter)**

If your organization falls under a parent organization, attach copies of both of the following:

1. IRS letter showing your parent organization is a nonprofit 501(c) organization with a group ruling; and
2. the charter or letter from your parent organization recognizing your organization as a subordinate.

**GAMBLING PREMISES INFORMATION**

Name of premises where the gambling event will be conducted (for raffles, list the site where the drawing will take place): Kev's Depot

Physical Address (do not use P.O. box): 118 Railroad Avenue NE

Check one:

☒ City: Mora Zip: 55051 County: Kanabec

☐ Township: \_\_\_\_\_ Zip: \_\_\_\_\_ County: \_\_\_\_\_

Date(s) of activity (for raffles, indicate the date of the drawing): April 30, 2021

Check each type of gambling activity that your organization will conduct:

☐ Bingo ☐ Paddlewheels ☐ Pull-Tabs ☐ Tipboards ☒ Raffle

**Gambling equipment** for bingo paper, bingo boards, raffle boards, paddlewheels, pull-tabs, and tipboards must be obtained from a distributor licensed by the Minnesota Gambling Control Board. EXCEPTION: Bingo hard cards and bingo ball selection devices may be borrowed from another organization authorized to conduct bingo. To find a licensed distributor, go to [www.mn.gov/gcb](http://www.mn.gov/gcb) and click on **Distributors** under the **List of Licensees** tab, or call 651-539-1900.





# MEMORANDUM

Date: March 16, 2021  
To: Mayor and City Council  
From: Lindy Crawford, City Administrator  
RE: Airport Taxilane and Windcone Project – Advertisement for Bids

---

## SUMMARY

The City Council will review the advertisement for bids for the Mora Municipal Airport taxilane rehabilitation and widening and supplemental windcone project, and direct SEH to advertise the project for bidding.

---

## BACKGROUND INFORMATION

At the February city council meeting, the city council approved a contract with SEH for engineering services for a taxilane rehabilitation and widening and supplemental windcone project at the airport. SEH is now ready to begin advertising the project for bidding and is requesting city council approval to do so.

If approved, the advertisement will be published April 5<sup>th</sup> and sealed bids will be opened at 2pm on April 28<sup>th</sup> at city hall. At the May city council meeting, the city council will approve bids received and award the contract. It is anticipated that construction for the project will begin in August.

---

## RECOMMENDATIONS

Motion to direct SEH to advertise the project for bidding as presented.

## *Attachments*

Advertisement for Bids





ADVERTISEMENT FOR BIDS

**2021 TAXILANE REHABILITATION & WIDENING AND SUPPLEMENTAL WINDCONE  
MORA MUNICIPAL AIRPORT – MORA, MINNESOTA  
SEH NO. MORA0 159466**

Notice is hereby given that sealed Bids will be received by the City of Mora until 2:00 p.m., Wednesday, April 28, 2021, at the Mora City Hall, 101 Lake Street South, Mora, MN 55051, at which time they will be publicly opened and read aloud, for the furnishing of all labor and material for the construction of 2021 Taxilane Rehabilitation & Widening and Supplement Windcone. Major components of the Work include: pavement removal, material excavation, placing aggregate base, bituminous pavement, pavement marking, turf restoration, and windcone installation.

Bids shall be on the form provided for that purpose and according to the Bidding Requirements prepared by Short Elliott Hendrickson Inc. (SEH®) dated April 5, 2021.

The Bidding Documents may be viewed for no cost at <http://www.sehinc.com> by selecting the Project Bid Information link at the bottom of the page and the View Plans option from the menu at the top of the selected project page.

Digital image copies of the Bidding Documents are available at <http://www.sehinc.com> for a fee of \$30. These documents may be downloaded by selecting this project from the PROJECT BID INFORMATION link and by entering eBidDoc™ Number 7664175 on the SEARCH PROJECTS page. For assistance and free membership registration, contact QuestCDN at 952.233.1632 or [info@questcdn.com](mailto:info@questcdn.com).

Paper copies of the Bidding Documents may be obtained from Docunet Corp. located at 2435 Xenium Lane North, Plymouth, MN 55441 (763.475.9600) for a fee of \$165.

A pre-Bid conference will not be held for this project. Direct all questions to the Engineer five (5) days prior to opening of bids.

Bid security in the amount of 5 percent of the Bid must accompany each Bid in accordance with the Instructions to Bidders.

A Contractor responding to these Bidding Documents must submit to the City/Owner a signed statement under oath by an owner or officer verifying compliance with each of the minimum criteria in Minnesota Statutes, section 16C.285, subdivision 3.

Bids shall be directed to the City Administrator, securely sealed and endorsed upon the outside wrapper, "BID FOR 2021 TAXILANE REHABILITATION & WIDENING AND SUPPLEMENTAL WINDCONE, MORA MUNICIPAL AIRPORT."

The City Council reserves the right to reject any and all Bids, to waive irregularities and informalities therein and to award the Contract in the best interests of the Airport Commission.

Lindy Crawford  
City Administrator  
City of Mora, Minnesota





# MEMORANDUM

Date: March 16, 2021  
To: Mayor and City Council  
From: Sara B. King, Accountant  
RE: Certification of Unpaid Utility Charges

---

## BACKGROUND INFORMATION

City Council approval is needed in order to certify unpaid utility charges.

---

## BACKGROUND INFORMATION

On March 15, 2021, in accordance with Minnesota state law and Mora City Code §50.24, the Public Utilities Commission held a public hearing giving affected property owners the right to object to the certification of unpaid utility charges.

The attached resolution includes the PUC-approved recommendations for certification of unpaid utility bills for collection with property taxes. If the City Council so chooses, the attached resolution must be approved by City Council in order to be a valid lien on the property.

---

## OPTIONS & IMPACTS

- A. Approve the attached resolution in full.
- B. Approve the attached resolution partially.
- C. Do not approve.

---

## RECOMMENDATIONS

Motion to approve Resolution 2021-322

### *Attachments*

Resolution 2021-322

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MORA, MINNESOTA  
CERTIFYING UNPAID UTILITY CHARGES**

WHEREAS, pursuant to proper notice duly given as required by law, the city council has met, heard, and passed upon all objections to the proposed certifications of unpaid charges for municipal fees and utilities; and

WHEREAS, the amounts of bad debt have been minimized through diligent collection efforts by staff.

NOW, THEREFORE, BE IT RESOLVED by the city council of the City of Mora, Kanabec County, Minnesota that:

Such proposed certification of unpaid charges, a copy of which is hereby attached as Exhibit 1 and made a part hereof, is hereby accepted and shall constitute a lien against the lands named herein.

Such certification shall be payable over a period of one year on or before the first Monday in January.

The owner of the affected property may, at any time prior to certification of unpaid charges to the County Auditor, pay the whole of the certified unpaid charges on such property to the City Clerk. The taxpayer may at any time thereafter, pay the City Clerk or County Auditor, the entire amount certified and remaining unpaid of the year in which payment is made.

The clerk shall forthwith transmit a certified copy of this certification role to the County Auditor to be extended on the property tax lists of the county and such certified unpaid charges shall be collected and paid over in the same manner as property taxes or special assessments.

EXHIBIT 1

Taxpayer Name	Full Property Address	Parcel ID	Total To Certify
MORA ACQUISITIONS LLC/EDGEWOOD PARK	EDGEWOOD MOBILE HOME PARK	22.05940.00	\$21,112.00
			<b><u>\$21,112.00</u></b>

The foregoing resolution was introduced and moved for adoption by Council Member \_\_\_\_\_ and seconded by Council Member \_\_\_\_\_.

Voting for the Resolution:.....  
Voting Against the Resolution: .....  
Abstained from Voting:.....  
Absent: .....

Motion carried and resolution adopted this 16<sup>th</sup> day of March 2021.

\_\_\_\_\_  
Al Skramstad, Mayor

ATTEST:

\_\_\_\_\_  
Lindy Crawford, City Administrator





# MEMORANDUM

Date: March 16, 2021  
To: Mayor and City Council  
From: Jeff Krie, Activities and Recreation Coordinator  
Lindy Crawford, City Administrator  
RE: Dog Park Monetary Donation Presentation

---

## SUMMARY

The owners of Bath Fitters, John and Brianne Roycraft, will be at the meeting to provide a donation to help fund the construction of a dog park.

---

## BACKGROUND INFORMATION

John and Brianne Roycraft have been very active in the group Friends of the Mora Dog Park. They feel that a dog park is needed in the city and are volunteering time and donating funds to help make that happen. They will be at the meeting to present a check from their business, Bath Fitters, in the amount of \$10,000 to be designated to the construction of a dog park.

---

## OPTIONS & IMPACTS

Accept the donation to help fund the construction of a dog park. Without donors we would not have the financial resources to construct a dog park.

---

## RECOMMENDATIONS

None, the city council will formally accept the donation via resolution under the consent agenda with other restricted donations.

## *Attachments*

None





# MEMORANDUM

Date: March 16, 2021  
To: Mayor and City Council  
From: Jeff Krie Activities & Recreation Coordinator  
RE: Special Event Permit Request – 2021 Snake River Canoe Race

---

## SUMMARY

The Snake River Canoe Club would like to hold their annual Snake River Canoe Race on May 1, 2021 and is requesting the use of the vacant city land by the History Center. This event is not open to the public and will charge fees to those who wish to attend. There is alcohol at this event catered by Crystal Bar and Grill.

## BACKGROUND INFORMATION

This is an established event, put on by local volunteers who believe outdoor activities and bringing people to the community are important. This is one of the largest canoe races in Minnesota, making Mora well known among canoe and kayak enthusiasts from all over the state. Snake River Canoe Club will set up the event on May 1, 2021 and will conclude on same day. All fees have been paid and the Alcohol Caterer's Permit has been submitted by the Crystal Bar and Grill. A COVID-19 plan is in place and staff believes that the event can be held safely as the plan adheres to Governor Waltz, CDC, MDH, and KCCH guidelines and best practices.

## OPTIONS & IMPACTS

Staff recommends approval of the special event permit with the following conditions:

- City staff will open the gate prior to event and close the gate after the event.

## RECOMMENDATIONS

Motion to approve the Snake River Canoe Club to use the vacant land at the end of Forest Avenue W for their food tent and parking on May 1, 2021.

## *Attachments*

Special Event Permit Application





CITY OF MORA  
SPECIAL EVENT PERMIT APPLICATION

City of Mora | 101 Lake Street South | Mora, MN 55051  
ci.mora.mn.us | 320-679-1511

Please refer to our website for the Public Property Use Permit Policy for additional information and rules.  
Only completed applications with payment will be accepted. Applications are due 60 days prior to event.

EVENT INFORMATION		
Name of Event:	Snake River Canoe Race	
Type of Event (festival, parade, athletic, etc.):	athletic - Canoe Race	
Event Location:	Old Wastewater Treatment Plant	
Event Set Up Date:	April 30, 2021	Start Time: 4:00 pm End Time: 7:00 pm
Actual Event Date(s):	May 1, 2021	Start Time: 6:30 am End Time: 3:00 pm Please be aware that parks close at 10:00 pm.
Event Clean Up Date:	May 1, 2021	Start Time: 2:30 pm End Time: 4:30 pm
Estimated Attendance:	200+	
APPLICANT INFORMATION		
Sponsoring Organization Name:	Snake River Canoe Club (SRCC)	
Primary Contact Person:	Susan France Weber	
Address:	939 Eldris Way	
City:	Mora	State: MN Zip: 55051
Phone:	320-260-9408	E-Mail: sfranceweber@moraminn.com
Name of Contact Person During Event:	Rita Sundberg	Cell Phone: 612-201-1681
Person listed above must be present during the event and immediately available.		
DAMAGE / KEY DEPOSIT REFUND INFORMATION		
Person/Organization Name:	Snake River Canoe Club	
Address:	PO Box 71	
City:	Mora	State: MN Zip: 55051
EVENT DETAILS		
Schedule of Activities Attached? <input type="checkbox"/> No <input type="checkbox"/> Yes Site Plan Attached? <input type="checkbox"/> No <input checked="" type="checkbox"/> Yes Traffic Plan Attached? <input type="checkbox"/> No <input checked="" type="checkbox"/> Yes 9:30 start on the Snake River at County Rd 3 bridge		
List any Road Closures/Partial Lane Closures and the Time of Closing: None		
If applicable, please attach a clear map showing the traffic plan with street closures and routes		

Is the event open to the public?	<input checked="" type="checkbox"/> No	<input type="checkbox"/> Yes	Admission Charged? <input type="checkbox"/> No <input type="checkbox"/> Yes
Will alcohol be served at the event?	<input type="checkbox"/> No	<input checked="" type="checkbox"/> Yes	If yes, will you be charging for or accepting donations for the alcohol? <input type="checkbox"/> No <input checked="" type="checkbox"/> Yes
<b><i>If YES to both of the above questions pertaining to alcohol, attach liquor liability certificate of insurance from both the applicant and the caterer (if one is used) naming the CITY OF MORA as additional insured.</i></b>			
Certificate of Liability Insurance attached?	<input type="checkbox"/> No	<input checked="" type="checkbox"/> Yes	
Will food be served / provided / prepared on site?	<input type="checkbox"/> No	<input checked="" type="checkbox"/> Yes	If YES, please contact MN Department of Health at 320-223-7317.
Will sound amplification be used?	<input type="checkbox"/> No	<input checked="" type="checkbox"/> Yes	If YES, hours and type: <b>11:30 am - 2:00 pm</b> <b>No amplified sound 10 pm to 7 am.</b>
<b><i>Please attach a site plan showing the following applicable items.</i></b>			
Will there be canopies or tents?	<input type="checkbox"/> No	<input checked="" type="checkbox"/> Yes	Indicate on site plan the size and location of canopies & tents. Date installed: <b>5/1</b> Date removed: <b>5/1</b>
Will there be events in the air?	<input checked="" type="checkbox"/> No	<input type="checkbox"/> Yes	Indicate on site plan what & where.
Will a stage be set up?	<input checked="" type="checkbox"/> No	<input type="checkbox"/> Yes	Indicate on site plan the size and location of the stage.
Will there be temporary fencing?	<input checked="" type="checkbox"/> No	<input type="checkbox"/> Yes	Indicate on site plan the dimensions and location of the fencing.
Will traffic control devices be needed?	<input checked="" type="checkbox"/> No	<input type="checkbox"/> Yes	Number needed:
Will there be a fire or fires?	<input checked="" type="checkbox"/> No	<input type="checkbox"/> Yes	Indicate on site plan the dimensions and location of the fire(s).
Will power be needed?	<input type="checkbox"/> No	<input checked="" type="checkbox"/> Yes	Indicate on site plan the location(s) of power source. Additional permits may be needed-contact MMU 679-1451.
<b>Generators only</b>			
Event attendance at 100 persons or greater requires sanitation facilities. Indicate sanitation facilities location on site plan if required. If not required, describe sanitation plan here: <b>On site plan</b>			
Describe parking arrangements for the event and show on the traffic plan:			
<b>Parking at Old Wastewater Treatment Plant open space</b>			
Describe trash removal and clean-up plan during and after event:			
<b>SRCC members will remove trash &amp; will clean up area</b>			

This permit is not transferable, nonrefundable, and is not valid for any other date or purpose than specified above. An approved copy of this permit must be available for inspection during the period of use.

Special Events Waiver of Liability Agreement:

I agree to abide by all applicable City Ordinances regulating special events and the use of public parks. I agree to indemnify and hold the City of Mora harmless for any personal injury claims resulting from our use of public property or organized public event and waive any right to make claims or bring lawsuit against the City or anyone working on behalf of the City. I agree to pay for any damage done to public property as a result of our organization's use of public property that exceeds the damage deposit.

**Please Note:** Applications and other materials (map, race route, etc.) submitted for approval will be considered final once the permit is approved by the City Council. Please be sure all information on the application is correct.

*Susan Frances Deber*  
Signature of Authorized Representative

**939 Eldris Way**  
**Mora, MN 55051**  
Address/City/St/Zip

**2/26/21**  
Date



PAYMENT INFORMATION		
Event Fee: <u>\$50</u>	Date Paid: <u>2/26/21</u> Amount Paid: <u>50.00</u>	Staff Initials: <u>  </u>
Key/Event Deposit(s): <u>\$100</u>	Date Paid: <u>2/26/21</u> Amount Paid: <u>100.00</u> Date Returned: <u>  </u>	Staff Initials: <u>  </u> Staff Initials: <u>  </u>
Key: <u>N/A</u>	Key #: <u>  </u> Date Issued: <u>  </u> Date Returned: <u>  </u>	Staff Initials: <u>  </u> Staff Initials: <u>  </u>
Comments: <u>  </u>		

Authorization and Comments
----------------------------

Request gate is open.

[Signature] 3/5/2021  
Property Coordinator or Designee Signature and Date

I have reviewed the application and have the following comments and conditions:

Pd. in full  
Stall will open & close gates

[Signature]  
Building Official Signature and Date

I have reviewed the application and have the following comments and conditions:

No comments

[Signature] 3/5/21  
Public Works Director Signature and Date

I have reviewed the application and have the following comments and conditions:

No comments, Looks Good.

[Signature] 3/1/21  
Deputy Clerk Signature and Date

I have reviewed the application and have the following comments and conditions:

NO comments. ✓

CB & G license in good

standing. ✓

[Signature] 3/3/21  
Fire Chief or Designee Signature and Date

I have reviewed the application and have the following comments and conditions:

04

[Signature] 3/5/21  
Kanabec County Sheriff or Designee Signature and Date

I have reviewed the application and have the following comments and conditions:

[Signature] 3.5.21  
City Administrator Signature and Date

I have reviewed the application and have the following comments and conditions:

none

\_\_\_\_\_  
City Council Approval Date / Permit Issued Date

EVENT FEES			
Permit Base Fee	\$50	Late Fee	\$100
Damage/Key Deposit	\$100	Cancellation Fee	\$15
Additional Options (in addition to base fee)			
Street Closure/Parade	\$25		
Traffic Control Devices	\$50 (covers drop-off and pick-up at event site)		
Event Storage Fee	\$50		
Garbage Removal	\$45/hr. (deducted from damage deposit)		
Event Clean-up	\$45/hr. (deducted from damage deposit)		





# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

02/23/2021

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> Town & Country Insurance 600 Clark Street P.O. Box 89 Mora MN 55051		<b>CONTACT NAME:</b> Rhonda Scheffer-Domino <b>PHONE (A/C, No. Ext):</b> (320) 679-4400 <b>E-MAIL ADDRESS:</b> rhonda@townandcountry-ins.com <b>FAX (A/C, No):</b> (320) 233-6687	
		<b>INSURER(S) AFFORDING COVERAGE</b>	
		<b>INSURER A:</b> West Bend Mutual Insurance Company	
		<b>INSURER B:</b>	
		<b>INSURER C:</b>	
		<b>INSURER D:</b>	
		<b>INSURER E:</b>	
		<b>INSURER F:</b>	

**COVERAGES** **CERTIFICATE NUMBER:** CL20102612965 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> <b>COMMERCIAL GENERAL LIABILITY</b> <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC OTHER:	Y		A520993	10/23/2020	10/23/2021	EACH OCCURRENCE \$ 1,000,000
	DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000						
	MED EXP (Any one person) \$ 5,000						
	PERSONAL & ADV INJURY \$ 1,000,000						
	<b>AUTOMOBILE LIABILITY</b> <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident) \$
	<b>UMBRELLA LIAB</b> <b>EXCESS LIAB</b> <input type="checkbox"/> OCCUR <input type="checkbox"/> CLAIMS-MADE <b>DED</b> <b>RETENTION \$</b>						BODILY INJURY (Per person) \$
	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below						BODILY INJURY (Per accident) \$
							PROPERTY DAMAGE (Per accident) \$
							\$
							EACH OCCURRENCE \$
							AGGREGATE \$
							\$
							PER STATUTE OTH-ER
							E.L. EACH ACCIDENT \$
							E.L. DISEASE - EA EMPLOYEE \$
							E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

The City of Mora is listed as an additional insured.

**CERTIFICATE HOLDER****CANCELLATION**

City of Mora 101 Lake Street South  Mora MN 55051	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE 



# Snake River Canoe Race Site/Parking Plan

Generator

Food Tent 20X20

Area

Liquor

Generator

Finish/timing area

Food Tent/  
optional site

Toilets

Parking area

Canoe  
hauling exit

Forest Ave W

Entrance/exit controlled by sheriff's reserves

Parking  
entrance

Snake River





**Minnesota Department of Public Safety  
Alcohol & Gambling Enforcement Division**

HAS BEEN ISSUED THIS LICENSE/PERMIT BY THE STATE OF MINNESOTA PURSUANT TO MINNESOTA  
STATUTES CHAPTER 340A AND RELATED REGULATIONS

**ALCOHOL CATERER'S PERMIT**

**Expiration Date: 10/29/2021**

**Iden: 72459**

**Crystal Bar & Grill  
CB & G LLC  
39 Union St. N.  
Mora, MN 55051**

Business Location

39 Union St. N.

Mora

*Carla Cincolta*  
Alcohol & Gambling Enforcement Director



## **COVID 19 Plan for 2021 Snake River Canoe Race**

### **Date: Saturday, May 1**

#### **Background**

The Snake River Canoe Race takes place on the first Saturday in May and in 2020 the race was planning to celebrate its 40<sup>th</sup> race when early COVID restrictions forced cancellation of the event. The number of participants usually hovers near the Minnesota Covid limitation of 250 people but race organizers will place limits on registrations to assure no more than 250 participate in the race.

The race begins northeast of Mora at the Snake River Bridge on County Road 3 about 2.5 miles east of Highway 65. The race is about 15 miles long and finishes on the western edge of Mora.

Participants are usually bused to the start and race volunteers transport to and unload the canoes at the start. Volunteers then assist participants and canoes/kayaks into the water for the race to Mora. The starts typically start in waves of 25. At the finish food and beverages are usually served.

#### **2021 Snake River Canoe Race COVID Plan:**

The Canoe race organizers are aware of the importance of mask use and social distancing to mitigate the spread of the Covid virus. Further, the planned changes in several key areas of the race, outlined below, helps assure any risk of spreading COVID 19 will be very minimal.

The Snake River Canoe Race COVID plan follows current Minnesota Department of Health recommendations of limiting large group sizes to 250 individuals and limiting small group sizes to 25 individuals.

#### **Masks**

- Masks are required to be worn by participants at all times except while they are on the river or while eating after the race.

#### **Registration**

- Pre-registration will be only online.
- **There will be no race day registration.**
- Pick-up of Canoe ID tags will be self-serve, available only at the start, and in an expanded area to meet distancing requirements.

#### **Transportation to the start**

- There will be limited bus service for participants to take to the start.
- Participants must reserve a bus seat when they register.
- Participants will be seated at safe distances on the bus.
- Persons who are not comfortable riding the bus are invited to drive to the start area. However, those who do are responsible for making all transportation arrangements.

**Pre-start time**

- Upon arriving at the starting area, participants will find color-marked stakes matching the color of their wave start and indicating where to set their canoes/kayaks. This will help in maintaining proper distancing.
- Participants will need to place their own canoes/kayaks in the water this year without volunteer assistance due to Covid distancing requirements.

**The start**

- The race start will be by race class and in waves of no more than 12 two-person canoes/kayaks or 25 solo canoes/kayaks.

**On the Course**

- Masks may be removed on the river but put back on upon reaching shore in Mora.

**Finish Line**

- Participants will be responsible for hauling their canoe from the finish onto shore to their vehicle. Canoe and kayak volunteer handlers will not be available this year.

**Awards**

- There will be no official award ceremony. Rather, award winners may pick up their awards from a self-serve board near the finish.

**Food & Beverage**

- Race organizers are making plans to offer the sale of food & beverage at the finish line similar to past years but with social distancing and food serving procedures in accordance with state Covid guidelines.





# MEMORANDUM

Date: March 16, 2021  
 To: Mayor and City Council  
 From: Beth Thorp, Community Development Director  
 RE: Zoning Determination for B-2 General Business District

## SUMMARY

The City Council will determine if a proposed use in the B-2 General Business District is of the same general character as other uses either permitted or conditional within the district.

## BACKGROUND INFORMATION

Angela Tvedt, owner of Soderstrom Septic, is considering purchasing property located at 841 Forest Avenue E. (former Gorham Oien Mechanical site) for the relocation of her septic business. The subject site is currently zoned I-1 Limited Industrial District. In addition to operating her septic business, Tvedt would like to lease excess office space to other business owners for commercial purposes. Tvedt is exploring options to make both proposed uses – her septic business and leased commercial space – work at the Forest Avenue E. site under the same zoning classification. One option is to Rezone the property to B-2 General Business District if her septic business would be considered an allowable use within that district. Before deciding whether or not to proceed with a request for Rezoning, Tvedt is requesting that the city make a zoning determination regarding the compatibility of her proposed septic business in the B-2 General Business District.

The zoning code states that the B-2 General Business District is intended to provide a district for commercial activities that are highway or automobile oriented and for quasi-industrial and wholesale enterprises that do not need an industrial setting and have considerable customer contact.

The city's B-1 Central Business District currently allows *Plumbing and Heating Showrooms and Shops (with no outside storage)* as a permitted use and the B-2 General Business District currently allows *Cabinet and Carpentry Shops, Electrical Service, Heating, Plumbing, Upholstery, and Air Conditioning Service Shops* as a permitted use. The Planning Commission considered at its March 8<sup>th</sup> meeting if the proposed septic business was of the same general character of the existing B-2 General Business District permitted use identified above. Commissioners and Tvedt discussed various aspects of her business and she explained that her business would offer septic design, installation, pumping, repairs, as well as retail sales. Tvedt explained that the retail component would include the sale of parts to other septic businesses and the general public. When asked about outdoor storage, Tvedt stated that there would be no outdoor storage of equipment or products; rather, she would use existing building space at 841 Forest Avenue E. for such storage. The consensus of the Planning Commission was that the proposed use was of the same general character as other uses allowed in the B-2 General Business District and met the intent of the B-2 General Business District and the commission recommended that the use be allowed under the category of *Cabinet and Carpentry Shops, Electrical Service, Heating, Plumbing, Upholstery, and Air Conditioning Service Shops*.

Staff is requesting that the City Council consider Tvedt's proposed use and the Planning Commission's recommendation and make a determination on whether the proposed use should be allowed within the B-2 General Business District under the category of *Cabinet and Carpentry Shops, Electrical Service, Heating,*

## Memorandum

*Plumbing, Upholstery, and Air Conditioning Service Shops* or another existing permitted or conditional use within the B-2 General Business District.

### OPTIONS & IMPACTS

---

1. Make a determination that Tvedt's proposed use of *Septic Service* is of the same general character as other uses either permitted or conditional in the B-2 General Business District. Tvedt would likely submit a request for the Rezoning of 841 Forest Avenue E. from I-1 Limited Industrial District to B-2 General Business District and utilize the space for her septic business as well as lease excess office space to other business owners.
2. Make a determination that Tvedt's proposed use of *Septic Service* is not of the same general character as other uses either permitted or conditional in the B-2 General Business District. The exact impacts are unknown at this time; however, this determination may impact the pending sale of the property.

### RECOMMENDATIONS

---

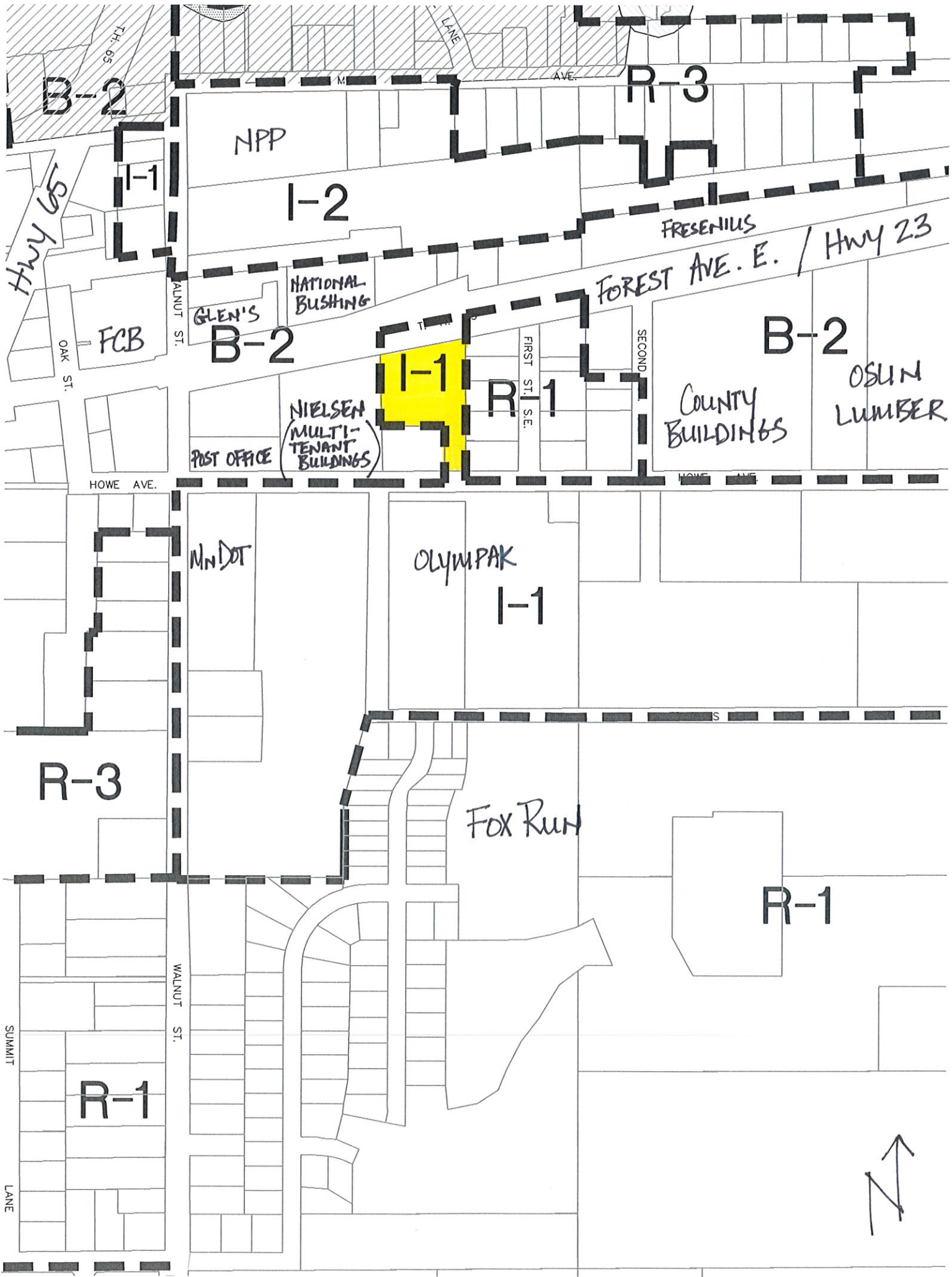
Motion to determine that the use of *Septic Service* is of the same general character as *Cabinet and Carpentry Shops, Electrical Service, Heating, Plumbing, Upholstery, and Air Conditioning Service Shops* or another existing permitted or conditional use within the B-2 District.

#### *Attachments*

Location map

B-2 General Business District regulations





B-2

R-3

NPP

I-2

FRESENIUS

FOREST AVE. E. / Hwy 23

FCB

B-2

I-1

R-1

B-2

COUNTY BUILDINGS

OSUN LUMBER

NIELSEN  
(MULTI-TENANT  
BUILDINGS)

POST OFFICE

HOWE AVE.

NNDOT

OLYMPAK

I-1

R-3

Fox Run

R-1

R-1





## **B-2 GENERAL BUSINESS DISTRICT**

### **§ 150.145 B-2 GENERAL BUSINESS DISTRICT.**

The B-2 General Business District is intended to provide a district for commercial activities that are highway or automobile oriented and for quasi-industrial and wholesale enterprises that do not need an industrial setting and have considerable customer contact.

(A) No building permits shall be issued until a complete drainage system has been reviewed by the city. If deemed appropriate, the City Building Official may require approval of the drainage system by the City Engineer.

(B) All principal structures must have a basement or approved solid wall around the perimeter of the structure or a footing around the perimeter of the structure designed by a state licensed engineer and approved by the local building official.

(Ord. 395, passed 7-6-2010) Penalty, see § 150.999

### **§ 150.146 PERMITTED USES.**

(A) Within the B-2 General Business District no structure or land shall be used except for one (1) or more of the following uses.

- (1) Auto repair or service;
- (2) Auto sales;
- (3) Armory, exhibition hall, auction hall and stadium;
- (4) Bars and taverns;
- (5) Boat and marine sales;
- (6) Bowling alleys, billiard and pool rooms, and skating rinks, provided the structure in which the use is conducted shall not be located less than fifty (50) feet from an R district boundary line;
- (7) Bakery;
- (8) Bus terminals and taxi stands;
- (9) Business or trade school;
- (10) Building material yard provided it is conducted within a building or within a fence of such construction as to prevent view from the public right-of-way;
- (11) Cabinet and carpentry shops, electrical service, heating, plumbing, upholstery and air conditioning service shops;
- (12) Commercial greenhouses;
- (13) Day care facility;
- (14) Essential service structures;
- (15) Farm machinery sales and supplies;
- (16) Feed store;
- (17) Fraternal organizations and civic clubs;
- (18) Garden supply store;
- (19) Grocery store;
- (20) Laundry and dry cleaning;

(21) Motels, motor hotels, and hotels provided the site shall contain not less than four hundred (400) square feet of lot area per unit;

(22) Public and semi-public buildings: Including but not limited to city/town halls, county courthouses and related functions, fire and police stations, post offices, libraries, and schools and related functions.

(23) Printing shops and newspaper offices;

(24) Restaurant;

(25) Stone and monument sales;

(26) Television and radio stations;

(27) Tire and battery sales but not including battery rebuilding or tire recapping;

(28) Warehousing except the storage of inflammable fluids;

(29) Wholesale offices and showrooms;

(30) Any permitted use in the B-1 district not mentioned as a permitted use in the B-2 district; and

(31) Gas stations.

(B) *Uses not listed.* Other residential and commercial uses determined by the Planning Commission and City Council to be of the same general character as identified permitted and conditional uses and found not to be detrimental to the general public's health, safety, and welfare. The use shall be placed in the permitted or conditional use category based upon its compatibility to those uses listed.

(Ord. 395, passed 7-6-2010; Am. Ord. 453, passed 10-17-2017) Penalty, see § 150.999

#### **§ 150.147 CONDITIONAL USE.**

Within any B-2 General Business District no structure or land shall be used for the following uses except by conditional use permit:

(A) Open sales lot. Open sales or rental lots. (Other than auto or boat. See § 150.146)

(B) Kennels. Any lot or premises or portion thereof on which four (4) or more dogs and/or cats over six (6) months old are owned, bred, boarded or offered for sale. This shall not include pet shops, veterinary clinics or other such uses regulated herein.

(C) Veterinary clinics. Veterinary clinic or animal hospital.

(D) Amusements. Miniature golf course, driving ranges, archery ranges, go-cart track, trampoline centers and boat landing facilities.

(E) Shopping center. Any contiguous group of two (2) or more retail stores or service establishments, comprising ten thousand (10,000) or more square feet of floor area which provides off-street parking utilized in common by patrons.

(F) Drive-ins. Drive-in restaurant subject to the following requirements:

(1) The entire area shall have a drainage system approved by the City Engineer.

(2) The entire area other than that occupied by structures or planting shall be surfaced with a material which will control dust and drainage.

(3) A box curb at least six (6) inches above grade shall separate the public walk from the lot except at approved entrances or exits.

(4) A fence of acceptable design not over six (6) feet in height or less than four (4) feet which is at least fifty percent (50%) closed, shall be constructed along the property in a R district and such fence shall be adequately maintained. The fence shall not be required within the required front yard.

(5) The lighting shall be accomplished in such a way as to have no direct source of light visible from the public right-of-way or adjacent land in residential use.

(G) Car wash. Automated car wash facilities.

(H) Commercial campgrounds.

(I) Night clubs and dance halls.

(J) Funeral homes and mortuaries.

(K) Multi-family residential structures and residential units that are above, attached or part of the main structure and are clearly secondary in nature to the main use.

(L) Service stations.

(M) Storage building. One (1) storage building per principal structure shall be permitted and the maximum floor area shall not exceed one hundred forty-four (144) square feet.

(N) Bed and breakfast inn, provided the following are adhered to:

(1) Off-street parking shall be provided in accordance with the parking requirements of § 150.500. A minimum of one (1) off-street parking space per guest room shall be provided in addition to the parking requirements for the zoning district in which the facility is located. Off-street parking is to be screened from the surrounding residences.

(2) Signs shall be in accordance with the sign requirements in § 150.213 and meet the requirements for the zoning district that the business is located within. (Identifying signs to be not more than four (4) square feet in total, located on the building and consistent with the character of the building).

(3) A maximum of five (5) units may be established in a structure.

(4) A bed and breakfast establishment shall show proof of inspection or proof of proper operating licenses by the state and/or country.

(5) All guest rooms shall be contained within the principal structure.

(6) Dining and other facilities shall not be open to the public, but shall be used exclusively by the residents and registered guests.

(7) The maximum stay for guests shall be fourteen (14) days within a thirty (30) day period.

(8) The inn shall comply with all applicable laws, rules, and regulations governing its existence and operation, including, but not limited to, the State Building Code, the State Fire Code, and the State Health Code.

(9) A conditional use permit shall be terminated upon occurrence for the following:

(a) Non-compliance with the provisions of these provisions.

(b) Transfer of ownership of said property from the owner/operator.

(c) The creation of a condition which adversely affects the health, safety, or general welfare of the city or its residents.

(10) The owner or operator shall reside on the property or submit a management plan for approval as part of the conditional use permit.

(O) Recreational centers.

(P) Self-service storage facility. The storage facility cannot result in an adverse impact on adjacent properties by reason of parking demand, traffic generation, lighting, outdoor activities, fire hazard, safety hazard, visual blight, incompatibility to the surrounding neighborhood, or any other adverse impact as determined by the City Council.

(1) No on-site sales shall be conducted, other than the rental of storage spaces.

(2) All storage shall be fully enclosed within the storage structure.

(3) No containers of flammable or hazardous materials other than normal household quantities shall be stored on-site. Quantities shall be stored per local code requirements. Exception: Quantities over the normal household amounts can be stored if stored per local code and reported and registered with the local fire department.

(Q) Outdoor furnaces and boilers, provided the following conditions are met:

(1) The applicant shall submit a site plan, drawn to scale, showing the location of the proposed outdoor furnace or boiler in relation to existing structures and property lines as well as proposed screening or enclosure.

(2) Outdoor furnaces and boilers shall only be allowed on lots five (5) acres in size or greater. If the lot is divided in the future, so as to be less than five (5) acres, the outdoor furnace shall be removed.

(3) Outdoor furnaces and boilers shall be set back a minimum of fifty (50) feet from all property lines when abutting a residential district. When the property does not abut a residential district, the furnace shall comply with minimum setback requirements of the zoning district it is within.

(4) No burning materials shall be stored within five (5) feet of the principal structure and materials shall be stored in an orderly fashion.

(5) The outdoor furnace or boiler must be enclosed in a structure or screened with fencing and/or other materials as approved by the City Council.

(6) When the outdoor furnace or boiler is enclosed in a structure, the structure shall generally match the exterior of the principal structure.

(7) When the outdoor furnace or boiler is enclosed in a structure, the structure shall not count against the allowable square footage for future accessory structures, as long as it strictly serves as an enclosure for the furnace or boiler and the structure does not exceed one hundred (100) square feet in size.

(8) If the outdoor furnace or boiler is to be replaced, it shall meet the city and/or state requirements in place at that time.

(9) The outdoor furnace or boiler shall be UL Listed, or certified per the State Building Code, and the applicant shall follow all manufacturer specifications.

(10) If the outdoor furnace or boiler is taken out of service for a period of one (1) year or more, the permit shall become null and void and the unit and enclosure shall be removed from the property.

(R) Recycling facility. Recycling facilities are subject to the following minimum requirements:

(1) All operations shall be conducted within a building or an enclosed area.

(2) Facilities shall comply with all Pollution Control Agency (PCA) regulations.

(3) Facilities taking household hazardous waste materials must be licensed by the Minnesota Pollution Control Agency (MPCA).

(4) An MPCA approved recording system shall be maintained indicating the type and quantity of recyclables passing through the facility.

(5) A sign, subject to city approval, shall be posted on premises indicating the facility name, schedule of days and hours of operation and prices for use.

(6) The recycling facility shall be so situated, operated and maintained so as to limit interference with and impact on other activities and uses in the area.

(7) The premises, entrances and exits shall be maintained in a clean and orderly manner at all times.

(8) All incoming and outgoing traffic shall be controlled by the property owner in such a manner as to provide safe and orderly ingress and egress.

(9) All unloading of recyclables from contributing vehicles shall be conducted in such a manner as to eliminate odor and litter outside of the facility.

(S) Churches and other places of worship.

(T) Land reclamation. See § 150.015.

(U) Mining. See § 150.016.

(V) Health care facilities. Including hospitals, clinics, nursing homes and other similar health care facilities.

(W) Residential facilities as defined by § 150.002.

(X) Welding and fabrication.

(Ord. 395, passed 7-6-2010; Am. Ord. 422, passed 5-20-2014; Am. Ord. 435, passed 6-16-2015) Penalty, see § 150.999

#### **§ 150.148 INTERIM USES.**

Those other uses which in the opinion of the Planning Commission are appropriate only on an interim basis, and pursuant to § 150.037.

(Ord. 395, passed 7-6-2010)

#### **§ 150.149 ACCESSORY USES.**

Within any B-2 General Business District, the following uses shall be permitted accessory uses:

(A) *Incidental uses.* Any incidental repair or processing necessary to conduct a permitted principal use, however, such accessory use shall not occupy more than fifty percent (50%) of the floor area nor require more than fifty percent (50%) of the gross man hours required to conduct the permitted use.

(B) *Adult use - accessory.*

(1) Adult use accessory shall:

(a) Comprise no more than five percent (5%) of the floor space of the establishment in which it is located.

(b) Comprise no more than ten percent (10%) of the gross receipts of the entire business operation.

(c) Not include any activity except the sale or rental of merchandise.

(d) Not include activities classified as obscene as defined by M.S. § 617.241.

(e) Be prohibited in any location used to dispense or consume alcoholic beverages.

(2) Adult use accessory shall be restricted from and prohibit access to minors by the physical separation of such items from areas of general public access. Business owners shall make reasonable precaution to limit access to minors by:

(a) Movie rentals. Display areas shall be restricted from general view and shall be situated in such fashion as to prohibit access and visibility to minors, the access of which is in clear view and under the control of the persons responsible for the operation.

(b) Magazines. Publications classified or qualifying as adult uses shall not be accessible to minors and shall be covered with a wrapper or other means to prevent display of any material other than the publication title.

(c) Other use. Adult uses accessory not specifically cited in (a) and (b) above shall comply with the intent of this section and only be allowed as a conditional use.

(3) Adult use accessory shall be prohibited from both internal and external advertising and signing of adult materials and products.

(Ord. 395, passed 7-6-2010) Penalty, see § 150.999

#### **§ 150.150 PROHIBITED USES.**

Residential dwelling(s) as a principal use.

(Ord. 395, passed 7-6-2010)

#### **§ 150.151 AREA, HEIGHT, LOT WIDTH AND YARD REQUIREMENTS.**

(A) Area, frontage, and yard requirements. The following requirements shall be the minimum permitted in this district:

<b><i>Area (sq. ft.)</i></b>	<b><i>Frontage (sq. ft.)</i></b>	<b><i>Height (ft.)</i></b>	<b><i>Front Yard Setback (ft.)</i></b>	<b><i>Side Yard Setback (ft.)</i></b>	<b><i>Rear Yard Setback (ft.)</i></b>
Principal structures:					
9,000	75	30 or 3 stories, whichever is lesser	20	Same as the R district when abutting an R district	0 except it shall be 20 when abutting an R district
Accessory structures:					
		15			

(B) No building permits shall be issued until a complete drainage system has been reviewed by the city. If deemed appropriate, the City Building Official may require approval of the drainage system by the City Engineer.

(Ord. 395, passed 7-6-2010) Penalty, see § 150.999

#### **§ 150.152 SPECIAL REQUIREMENTS FOR PROPERTIES ABUTTING RESIDENTIAL DISTRICTS.**

(A) In addition to the above minimum requirements, the owner or developer of property abutting a residential district shall prepare a Site Plan showing the ultimate proposed development. The Site Plan drawn to scale shall, at a minimum, show landscaping, buildings and structures, vehicular and pedestrian access and enough of the surrounding area to indicate the relationship of the proposed development to the adjacent residential uses. The purpose of the Site Plan is to allow an evaluation of how residential uses adjacent to the subject property will be impacted by the proposed development or use. The nature of impacts to be considered shall include appearance, noise, odor, light and fire, traffic, and other hazards.



(B) The Site Plan shall be submitted to the Planning Commission for their review and comment. The Planning Commission shall make a recommendation to the City Council and the City Council upon receiving and reviewing the Planning Commission's recommendation, shall make a decision whether or not to approve the Site Plan as a basis for development of the subject property. The issuance of a building permit or permits concerning development on the subject property shall be contingent on an approved Site Plan filed with the city.

(Ord. 395, passed 7-6-2010)

**§ 150.153 APPEARANCE.**

Construction of accessory buildings over one hundred forty-four (144) square feet and additions to structures on a lot shall match and generally be constructed of, or exceed, the same exterior materials as the structure being added to.

(Ord. 395, passed 7-6-2010) Penalty, see § 150.999

**§ 150.154 DESIGN STANDARDS.**

(A) In addition to all other minimum requirements, the owner or developer of property within the B-2 District shall be required to construct all new buildings in the following manner.

(1) Exterior surfaces of all walls abutting a street or residential district shall be brick, rock face brick, cementitious siding, stone, decorative concrete block, glass, log, cedar, architectural metal siding, stucco, synthetic stucco, or cast in place and/or precast panels.

(2) Under no circumstances shall sheet plywood, sheet metal, corrugated metal, or unfinished concrete block be deemed acceptable as exterior wall material on walls abutting a street or on walls abutting a residential district.

(3) Other materials may be allowed upon site plan approval by the City Council.

(B) These requirements shall not apply to building additions, unless the addition is fifty percent (50%) or greater in floor area than the existing building. In such case, all new and existing exterior surfaces of walls abutting a street or residential district shall meet the requirements of § 150.152.

(C) These requirements shall not apply to residential structures located in the B-2 District, unless the structures are used for non-residential purposes.

(Ord. 395, passed 7-6-2010)





# MEMORANDUM

Date: March 16, 2021  
To: Mayor and City Council  
From: Beth Thorp, Community Development Director  
RE: Amendment to Fox Run Planned Unit Development

---

## SUMMARY

The City Council will consider amendments to the Fox Run Planned Unit Development (PUD) allowing the property owner to Final Plat 19 single family home lots where 30 twin home lots were previously approved, with six of these 19 lots having reduced frontages.

---

## BACKGROUND INFORMATION

The Fox Run subdivision was approved by the City Council as a Planned Unit Development (PUD) in 2003 and the Preliminary Plat, covering the entire development, included a combination of single family lots and twin home lots. When subdivisions are large – such as Fox Run – they are often Final Platted and developed in stages, leading to multiple additions (1<sup>st</sup> Addition, 2<sup>nd</sup> Addition, etc.) within a single subdivision. Ownership of the undeveloped portions of Fox Run has changed since the land was Preliminary Platted and the current property owner of Fox Run 2<sup>nd</sup> Addition, Outlot A, Jake Fedder, would like to submit a request for the Final Plat of Fox Run 3<sup>rd</sup> Addition which would include single family lots where twin home lots were previously approved. In addition, six of the 19 lots would have frontages of less than 80 feet. These changes require a PUD Amendment.

The purpose of Planned Unit Developments (PUDs) is to provide for the grouping of lots and/or buildings within a development as an integrated, coordinated unit which allows for greater development flexibility through the removal of the detailed restrictions of conventional zoning. PUDs allow for greater freedom, imagination and flexibility in site design and layout as well as promote the preservation of natural features, the conservation and efficient use of land, and the creation of additional open spaces than is possible under the more restrictive application of the zoning code. The diversification and variation in the relationship of uses, structures, open spaces, natural features and public amenities in the development is conceived and implemented as a comprehensive and cohesive unified project. PUDs are recognized as serving the public interest, through the provision of specific features or characteristics within the development. Through proper planning and design, each PUD should include features which are in compliance with the following objectives:

1. To promote a development pattern that is in harmony with the intent, policies and goals as outlined within the comprehensive plan.
2. To encourage innovation and diversification within residential developments that meet the growing demands for different housing options at all economic levels.
3. To provide higher quality standards of site and building design within developments which are architecturally and environmentally innovative and to achieve better utilization of land than is possible through the strict application of zoning and subdivision regulations.

## Memorandum

4. To conserve the natural amenities of the land through the preservation and enhancement of site characteristics such as natural topography, woodland areas, scenic views, steep slopes, wetlands, creeks, lakes, natural habitats, geological features and to prevent soil erosion.
5. To permit the mixing of land uses within the development that may not otherwise be accomplished through the rules and regulations of the zoning code.
6. To preserve and enhance open spaces, which provide scenic enjoyment, active and passive recreational uses, natural habitat protection and community identity.
7. To reduce improvement costs through a more efficient use of land and a smaller network of utilities and streets than is possible through the application of standards contained in conventional subdivision regulations.
8. To promote a more creative and efficient approach to land use within the city, while at the same time protecting and promoting the health, safety, comfort, aesthetics, economic viability and general welfare of the city.
9. To encourage development that will utilize energy and environmental designs that will promote water efficiency, energy efficiency, air quality, construction waste management and resource reuse, sustainable building and site design and construction, and innovative green building principles.

With the first two additions of Fox Run nearly built out, Fedder would like to submit a request for the Final Plat of Fox Run 3<sup>rd</sup> Addition. The area proposed to be included in the 3<sup>rd</sup> Addition is located adjacent to and near the intersection of Edwards Avenue and Jewell Street and the Preliminary Plat was approved by the city showing this area to be developed with twin home lots (30 twin home lots in total). Before submitting his request for Final Plat, Fedder has submitted a request for PUD Amendment in order to Final Plat this area with 19 single family home lots rather than 30 twin home lots, and to Final Plat six of the 19 single family home lots with frontages of less than 80 feet.

The request for PUD Amendment is twofold:

1. Single Family Lots vs. Twin Home Lots. The subject site is located in the R-1 Single Family Residential District. The R-1 District typically allows single family homes as a permitted use and dwellings with zero foot lot lines (aka twin homes) as a conditional use. The PUD was approved by the city to include both housing types, with twin homes generally located on the north side of the development near Edwards Avenue / OlymPak. Fedder is requesting that the PUD be amended so that he can Final Plat this area with single family lots rather than twin home lots. All proposed lots meet standard R-1 District regulations, with the exception of frontages for six lots.
2. Reduced Frontages. Fedder is not proposing any changes to the street layout that was approved in the Preliminary Plat – Edwards Avenue and Jewell Street – but is requesting that the PUD Amendment also allow him to Final Plat six of the 19 proposed single family lots with frontages of less than 80 feet in order to fully maximize potential development of the subject site. The zoning code currently requires new parcels in the R-1 District to have a minimum of 80 feet of frontage on an existing or dedicated public street; however, as mentioned above, the PUD process offers flexibility in design and layout and reduced frontages can be allowed within the PUD if approved by the City Council. The six lots in question are proposed Lots 4-7 and 10-11, Block 2, and the proposed frontages range from 69.99 feet to 76.49 feet with the average of these six lots being 73.55 feet.

Zoning code Section 150.273 (E) Changes in Planned Unit Development describes the process for granting changes to PUDs (Amendments), detailing “Minor Changes” and “Major Changes”. The Zoning Administrator (Community Development Director) shall determine if the proposed changes are minor or major. If the proposed changes are determined to be **minor changes**, the City Council may approve these changes

## Memorandum

without a public hearing provided that the proposed development remains consistent with the spirit and intent of the Preliminary Plat. The modification shall not:

1. Change the general character of the Planned Unit Development;
2. Cause substantial relocation of principal or accessory structures;
3. Cause a substantial relocation or reduction of parking, loading or recreation areas;
4. Cause a substantial relocation of traffic facilities and circulation systems;
5. Increase the impervious surface coverage of buildings and parking areas;
6. Increase the gross floor area of buildings, the number of dwelling units or the net density of the site;
- or,
7. Reduce the amount of approved open space, landscaping, screening or natural resource amenities to be located within the development.

If the requested changes are determined by the Zoning Administrator (Community Development Director) to be **major changes** or would represent a significant departure from the Preliminary Plat, it shall result in the formal abandonment and the subsequent refile of a new application for Planned Unit Development. In other words, Fedder would be required to start the PUD and / or platting processes over.

Community Development Director Thorp has discussed the proposed changes with the applicant, reviewed the application materials, reviewed the criteria for minor changes, and considered previous similar determinations by the City Council in 2017 and 2018. Thorp believes that the proposed changes meet the criteria for a minor change. If the City Council concurs with staff's determination, the council may approve the changes by resolution without a public hearing. If the City Council does not agree with staff's determination and finds that the proposed changes should be considered major changes, it would require that the applicant Final Plat and develop the subject area in conformance with the Preliminary Plat (twin homes) or start the PUD and / or platting processes over.

As mentioned above the City Council considered similar requests in March 2017 and June 2018 and approved PUD Amendments allowing the construction of single family homes on previously approved twin home lots. In both cases this meant that the developers, GM Development and Paxmar, LLC, were allowed to build single family homes on lots that had frontages ranging from 50 to 60 feet.

The applicant will attend the City Council meeting to provide more information about his request and answer questions of the council.

### OPTIONS & IMPACTS

---

1. Determine that the proposed PUD Amendments are minor changes and approve the request, allowing the applicant to Final Plat the subject area with 19 single family lots with six of those 19 lots having frontages of less than 80 feet.
2. Determine that the proposed PUD Amendments are major changes and deny the request, requiring that the applicant Final Plat the subject area in conformance with the Preliminary Plat (30 twin home lots) or start the PUD and / or platting processes over.
3. Table the request for further consideration. The review period for this request expires on May 2, 2021.

### RECOMMENDATIONS

---

## Memorandum

Motion to approve Resolution No. 2021-323 approving PUD Amendments to the Fox Run Planned Unit Development, as requested by property owner Jake Fedder.

### *Attachments*

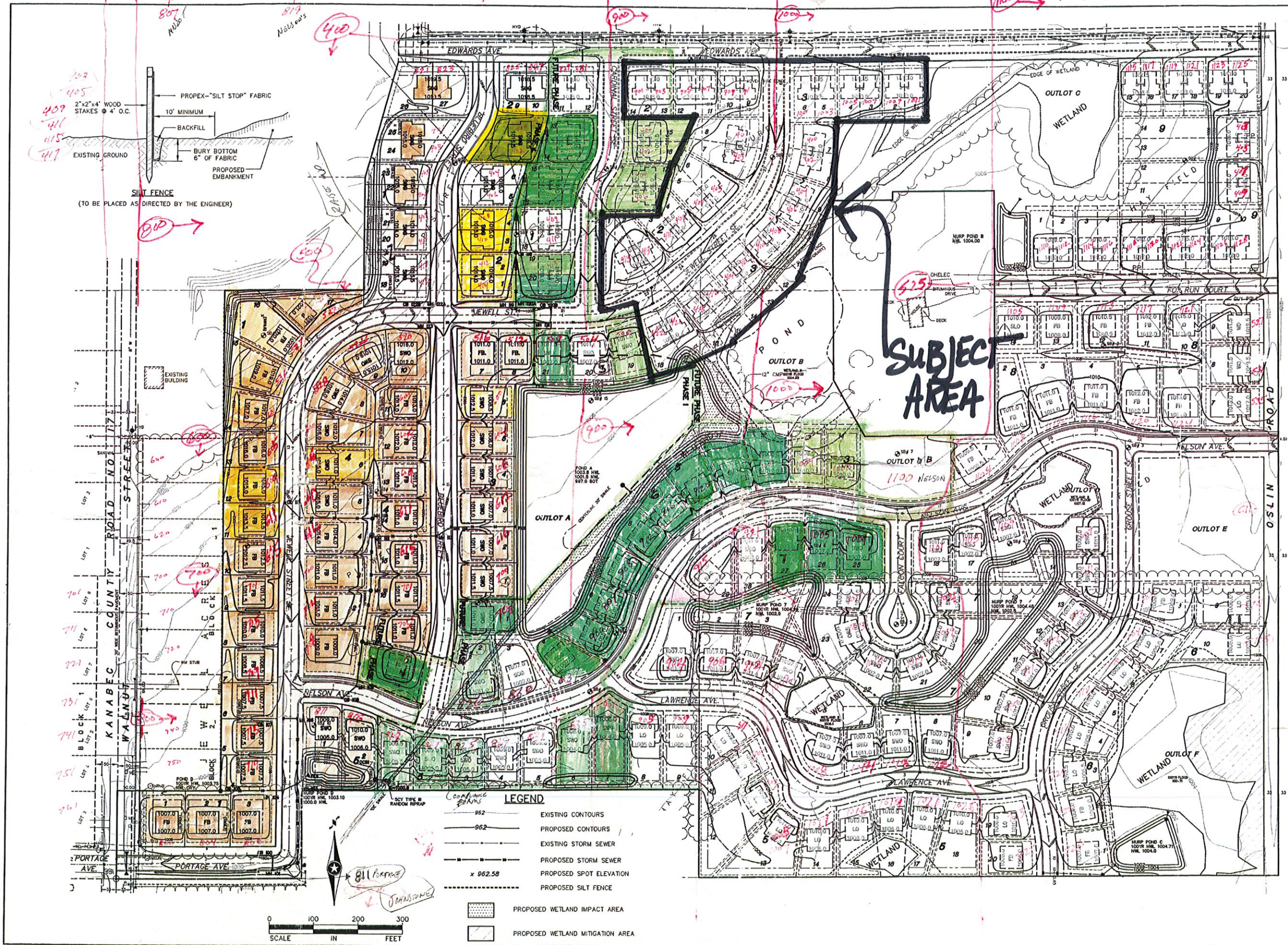
Fox Run Preliminary Plat / PUD

Resolution No. 2021-323

Proposed Plat of Fox Run 3<sup>rd</sup> Addition



# FOX RUN PRELIMINARY PLAT/PUD



REV. NO.	DATE	DESCRIPTION
1	10/14/03	ADDED LOTS
2	9/22/2003	DATE: 9/22/2003
3	DC	DESIGN BY: DC
4	ERW	DRAWN BY: ERW
5	DC	CHECKED BY: DC
6	8289FGRD.dwg	DWG: 8289FGRD.dwg
7	NONE	TEXT: NONE
8	8289.10-03	FILE NO.: 8289.10-03

I hereby certify that this plan, specification, or report was prepared by me or under my direct supervision and that I am a duly Licensed Professional Engineer under the State of Minnesota Statutes Sections 326.02-326.15.

Signature: *William J. Mooney*  
Date: 9/22/2003  
Lic. No. 26777

**John Oliver & Associates, Inc.**  
Civil Engineering, Land Surveying, Land Planning  
580 Dodge Avenue  
Elk River, Minnesota 55330  
763-441-2072 FAX 763-441-5665  
Offices in: Elk River, Burnsville and Brooklyn Center, Minnesota

**FOX RUN  
MORA, MN  
FOR  
MERIT DEVELOPMENT  
GRADING, DRAINAGE  
& EROSION CONTROL PLAN**

**SHEET NO.**  
1 OF 1

FOX RUN 1<sup>ST</sup> ADD. - DEVELOPED LOTS

FOX RUN 2<sup>ND</sup> ADD. - DEVELOPED LOTS







RESOLUTION NO. 2021-323

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MORA, MINNESOTA, APPROVING  
AMENDMENTS TO THE FOX RUN PRELIMINARY PLAT / PLANNED UNIT DEVELOPMENT  
AS REQUESTED BY JAKE FEDDER**

WHEREAS, Jake Fedder, applicant and property owner, has submitted an application dated received March 2, 2021 and considered complete on March 3, 2021, for Amendments to the Fox Run Preliminary Plat / Planned Unit Development (PUD); and

WHEREAS, the subject area is part of:

PID 22.07825.00  
*Outlot A, Fox Run 2<sup>nd</sup> Addition*  
*Kanabec County, Minnesota*  
*Section 13, Township 039, Range 024; and*

WHEREAS, the applicant has requested that the City Council consider changes to the Fox Run Preliminary Plat / PUD approved by Resolution No. 2003-903 on September 2, 2003; and

WHEREAS, the proposed changes would allow the applicant to Final Plat 19 single family lots where 30 twin home lots were previously approved by the City Council in 2003 and Final Plat six of the 19 single family lots with frontages of less than 80 feet as required within the R-1 Single Family Residential District; and

WHEREAS, the six lots with reduced frontages include Lots 4-7 and 10-11, Block 2 as illustrated on the attached map of the proposed Fox Run 3<sup>rd</sup> Addition. The applicant has specifically requested approval of the following frontages:

Lot 4, Block 2 – 76.49’  
Lot 5, Block 2 – 72.64’  
Lot 6, Block 2 – 72.26’

Lot 7, Block 2 – 74.73’  
Lot 10, Block 2 – 75.20’  
Lot 11, Block 2 – 69.99’

WHEREAS, the Zoning Administrator has reviewed the proposed changes and finds that they constitute a “Minor Change” to the Fox Run Preliminary Plat / PUD as described in zoning code Section 150.273 (E) Changes in Planned Unit Development; and

WHEREAS, the City Council considered the request and the Zoning Administrator’s determination at its March 16, 2021 meeting.

NOW THEREFORE BE IT RESOLVED, that the City Council finds that the request for PUD Amendment constitutes a “Minor Change” per Zoning Code Section 150.273 (E) in that the proposed changes will not change the general character of the Planned Unit Development; will not cause substantial relocation of principal or accessory structures; will not cause a substantial relocation or reduction of parking, loading or recreation areas; will not cause a substantial relocation of traffic facilities and circulation systems; will not increase the impervious surface coverage of buildings and parking areas; will not increase the gross floor area of buildings, the number of dwelling units or the net density of the site; and, will not reduce

the amount of approved open space, landscaping, screening or natural resource amenities to be located within the development.

APPROVAL IS HEREBY GRANTED with the following conditions:

1. This approval applies only to proposed Lots 1-8, Block 1 and Lots 1-11, Block 2, Fox Run 3<sup>rd</sup> Addition as illustrated on the attached map dated revised February 26, 2021. Any future deviations from the approved Preliminary Plat / PUD will require review and approval by the City Council.
2. This approval allows the property owner to Final Plat 19 single family lots where 30 twin home lots were previously approved by Resolution No. 2003-903. It is understood that the 19 single family lots will be developed with single family homes.
3. This approval allows the property owner to Final Plat six of the 19 single family lots with frontages of less than 80 feet as follows:

Lot 4, Block 2 – 76.49'	Lot 7, Block 2 – 74.73'
Lot 5, Block 2 – 72.64'	Lot 10, Block 2 – 75.20'
Lot 6, Block 2 – 72.26'	Lot 11, Block 2 – 69.99'
4. This approval does not allow for any other minor or major changes to the Fox Run Preliminary Plat / PUD as previously approved by Resolution No. 2003-903 or the requirements of the underlying R-1 Single Family Residential District as described in zoning code §§150.060 – 150.066.
5. The property owner shall submit a request for Final Plat in conformance with the attached map dated revised February 26, 2021 and the conditions of this approval within six months of the date of this resolution or this approval shall become null and void.

The foregoing resolution was introduced and moved for adoption by Council Member \_\_\_\_\_ and seconded by Council Member \_\_\_\_\_.

Voting for the resolution: .....

Voting against the resolution:.....

Abstained from voting: .....

Absent: .....

Motion carried and resolution adopted this 16<sup>th</sup> day of March, 2021.

\_\_\_\_\_  
Alan Skramstad, Mayor

ATTEST: \_\_\_\_\_  
Lindy Crawford, City Administrator







# MEMORANDUM

Date: March 16, 2021  
To: Mayor and City Council  
From: Lindy Crawford, City Administrator  
RE: Performance Measurement Program

---

## SUMMARY

The city council will review the 2020 community survey and discuss participation in the state's local performance measurement program for the upcoming year.

---

## BACKGROUND INFORMATION

Since 2011, the city has elected to participate in a program sponsored by the Office of the State Auditor (OSA) to survey the public to measure the city's performance in a number of areas. Aside from feedback from the public the city also receives fourteen cents per capita in additional local government aid, approximately \$500.

Staff sent out surveys in the December 2020 edition of the newsletter. The survey was also emailed to customers who receive utility bills electronically. 140 surveys were returned to city hall, 18 more than the previous year's survey.

Attached is the final report with comparisons to the previous two years as well as written comments. In any case there is some constructive criticism that we can use to improve upon. The city is required to adopt a resolution and inform the public of the performance measurement results. We will inform the public of the results through the newsletter, website and Facebook.

The city council should also discuss whether or not to participate in this program for 2021.

---

## RECOMMENDATIONS

Review and discuss results of the 2020 performance measurement survey.

Motion to adopt Resolution 2021-324 adopting the performance measures developed by the Council on Local Results and Innovation.

### *Attachments*

2020 Performance Measurement Report  
Resolution 2021-324





# **CITY OF MORA / MORA MUNICIPAL UTILITIES**

## **2020 PERFORMANCE MEASUREMENTS PROGRAM**

### **COMMUNITY SURVEY**

### **ANNUAL REPORT**

[THIS PAGE INTENTIONALLY LEFT BLANK]



## 2020 Community Survey Report

### Introduction

First we would like to thank those that took the time to complete and return the 2020 community survey. In the January 2021 newsletter we distributed the survey asking you how you feel about various services provided by the City of Mora and Mora Municipal Utilities.

The Community Survey is part of the city's Performance Measurement Program sponsored by the Minnesota Office of the State Auditor. This voluntary program provides feedback to city officials and provides a small increase in Local Government Aid to the city for participating – about \$500 in Mora's case. To learn more about the Performance Measurement Program visit the program page on the state auditor's website at:  
<http://www.auditor.state.mn.us/default.aspx?page=20130214.000>.

We received 140 responses, 18 more than last year. We appreciate the responses we received and hope we can get more next year. Look for the 2021 survey in the January 2022 newsletter. Thanks again to those who participated!

The city council reviewed the results of the survey at their March meeting. They were very appreciative of the feedback provided by the public.

### Distribution & Responses

The survey was initially and continues to be distributed as part of the quarterly newsletter. While now included in the January edition to survey the prior year, it was first introduced in the October newsletter for the first two (2) years. The city distributes approximately 1,900 surveys each year. The number of responses and response rate are shown in the table below.

Year	Responses			
	Paper	Electronic	Total	Rate
2012	70	N/A	70	4%
2013	250	N/A	250	14%
2014	250	N/A	250	14%
2015	174	N/A	174	10%
2016	137	16	153	8%
2017	129	23	152	8%
2018	117	4	121	6%
2019	122	N/A	122	6%
2020	140	N/A	140	7%

Responses increased dramatically when the newsletter was sent out with the utility bills beginning in January 2014 (for the 2013 survey). Utility customers

receiving e-mail bills receive the newsletter via email with their bill. The 2020 survey was not available electronically due to a lack of responses in previous years.

### Changes to Survey Instrument

There have been no changes to the survey document since 2016 when we added two (2) new questions. "Do you read the city newsletter" and "Do you use the city's website."

### Survey Responses

Responses to the nineteen (19) survey questions and comments received are shown in Appendix A of this report. There is one page for each question that shows the responses in table and graph formats for 2018, 2019, and 2020. Following this information are comments made by the respondents. Names, addresses, and telephone numbers have been redacted from the comments.

### Conclusion

Again, we appreciate those who took the time to respond to the 2020 survey and hope more will do so in the future. While we are not able to respond to all of the comments we hope that if you have a question or a concern you will contact us by:

- Visiting ..... City Hall/Utilities office, 101 Lake Street South,  
8:00 am to 4:30 pm, Monday through Friday
- Telephone ..... 320.679.1511 (city hall) or 320.679.1451 (utilities office)
- E-mail ..... [info@cityofmora.com](mailto:info@cityofmora.com)
- Website ..... <http://www.ci.mora.mn.us>
- Facebook..... [@cityofmora](https://www.facebook.com/cityofmora)

You can also attend meetings of the city council and other city boards and commissions. Their meeting times and places can be found on the city's website.

## **Appendix A**

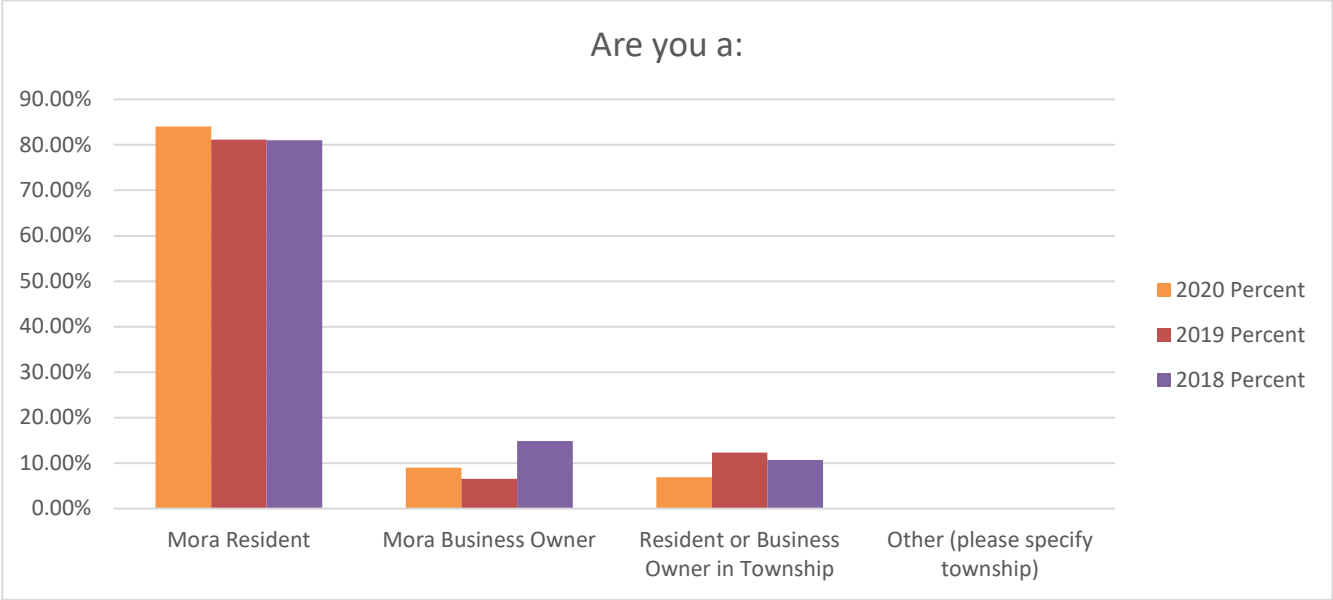
### **Survey Responses**

[THIS PAGE INTENTIONALLY LEFT BLANK]

# 2020 Performance Measurement Program

Are you a:

Answer Choices	2020 Percent	2020 Count	2019 Percent	2019 Count	2018 Percent	2018 Count
Mora Resident	84.02%	121	81.15%	99	80.99%	98
Mora Business Owner	9.03%	13	6.56%	8	14.88%	18
Resident or Business Owner in Township	6.94%	10	12.30%	12	10.74%	13
Other (please specify township)						13
Answered		144		122		121
Skipped		1		3		0



## 2020 Performance Measurement Program

Indicate the number of years you have lived in the city/township.

### 2020 Count

Answered 128

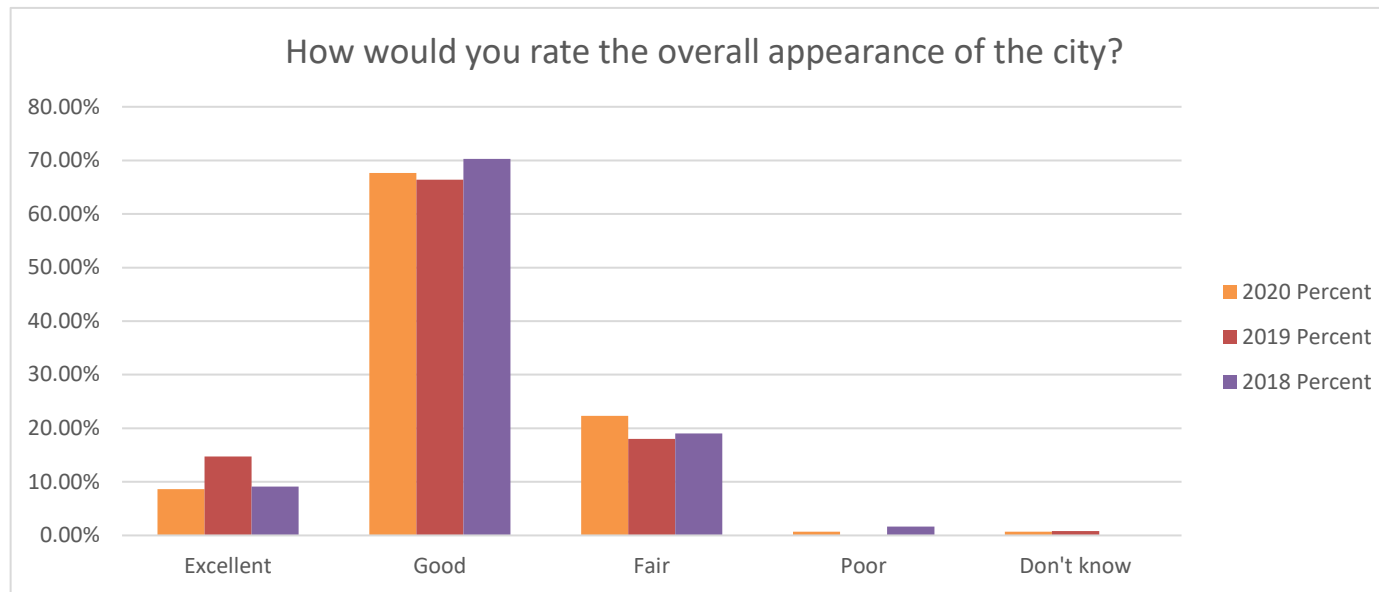
Skipped 5

Years	Count	Years	Responses	Years	Responses	Years	Responses	Years	Responses	Years	Responses
< 1	2	<1	2	20	5	40	9	60	0	80	1
1 to 5	31	1	3	21	1	41	1	61	0	81	0
6 to 10	12	2	8	22	6	42	1	62	1	82	0
11 to 15	12	3	8	23	0	43	0	63	1	83	1
16-20	13	4	8	24	0	44	3	64	0	84	1
21-30	18	5	4	25	6	45	0	65	1	85	0
31-40	15	6	5	26	1	46	4	66	0	86	0
41-50	14	7	2	27	2	47	0	67	1	87	0
51-60	2	8	0	28	2	48	0	68	0	88	0
61-70	5	9	3	29	0	49	1	69	0	89	0
71-80	2	10	2	30	6	50	4	70	1	90	0
> 80	2	11	8	31	0	51	0	71	0	91	0
		12	1	32	0	52	1	72	0	92	0
		13	2	33	2	53	0	73	1	93	0
		14	1	34	1	54	1	74	0	94	0
		15	0	35	2	55	0	75	0	95	0
		16	3	36	0	56	0	76	0	96	0
		17	1	37	0	57	0	77	0	97	0
		18	2	38	0	58	0	78	0	98	0
		19	2	39	1	59	0	79	0	No Answer	5

## 2020 Performance Measurement Program

How would you rate the overall appearance of the city?

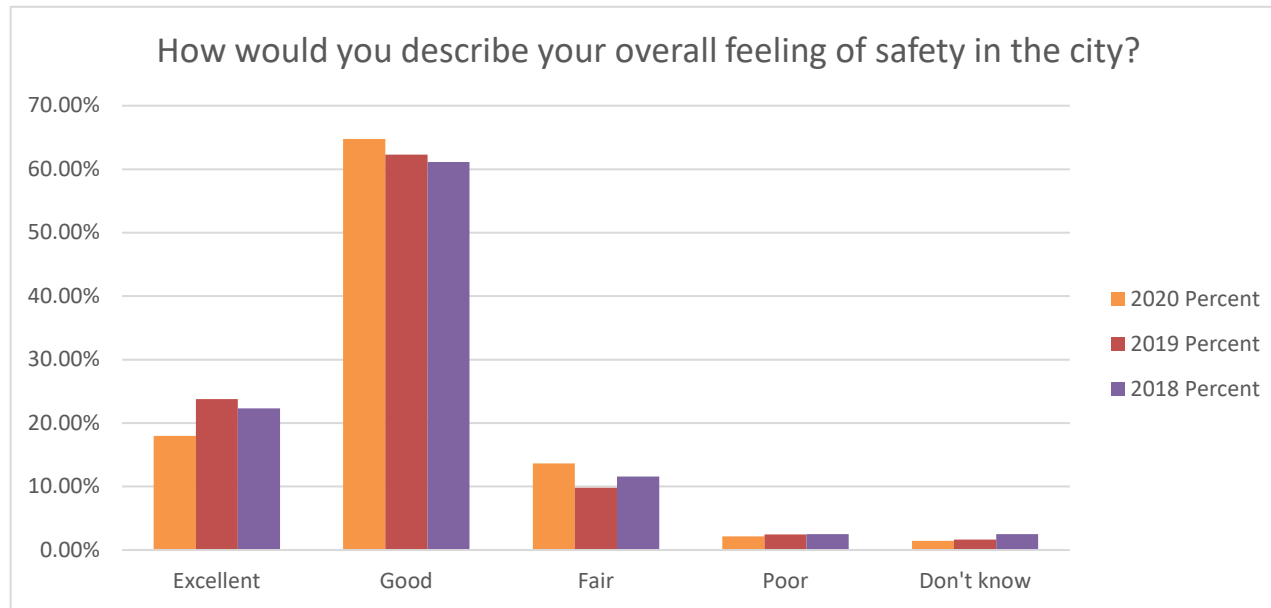
Answer Choices	2020 Percent	2020 Count	2019 Percent	2019 Count	2018 Percent	2018 Count
Excellent	8.63%	12	14.75%	18	9.09%	11
Good	67.63%	94	66.40%	81	70.25%	85
Fair	22.30%	31	18.00%	22	19.01%	23
Poor	0.72%	1	0.00%	0	1.65%	2
Don't know	0.72%	1	0.82%	1	0.00%	0
Comment						6
<b>Answered</b>		<b>139</b>		<b>122</b>		<b>121</b>
<b>Skipped</b>		<b>1</b>		<b>0</b>		<b>0</b>



## 2020 Performance Measurement Program

How would you describe your overall feeling of safety in the city?

Answer Choices	2020 Percent	2020 Count	2019 Percent	2019 Count	2018 Percent	2018 Count
Excellent	17.99%	25	23.77%	29	22.31%	27
Good	64.78%	90	62.30%	76	61.16%	74
Fair	13.67%	19	9.84%	12	11.57%	14
Poor	2.16%	3	2.46%	3	2.48%	3
Don't know	1.44%	2	1.64%	2	2.48%	3
Comment		2		1		3
<b>Answered</b>		<b>139</b>		<b>122</b>		<b>121</b>
<b>Skipped</b>		<b>1</b>		<b>0</b>		<b>0</b>

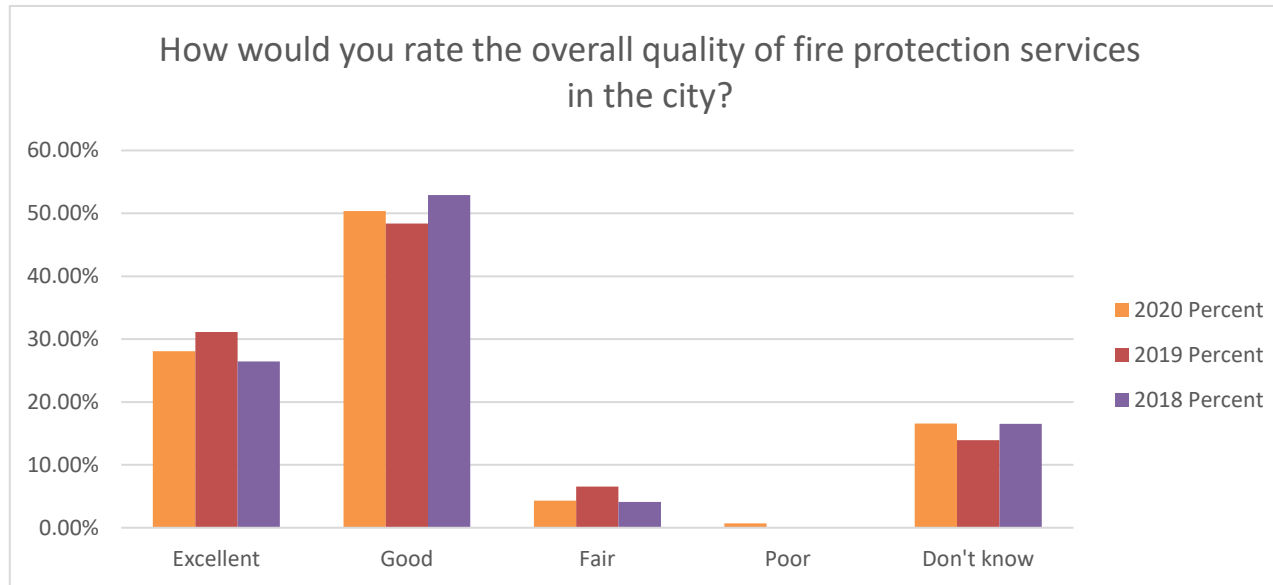




## 2020 Performance Measurement Program

How would you rate the overall quality of fire protection services in the city?

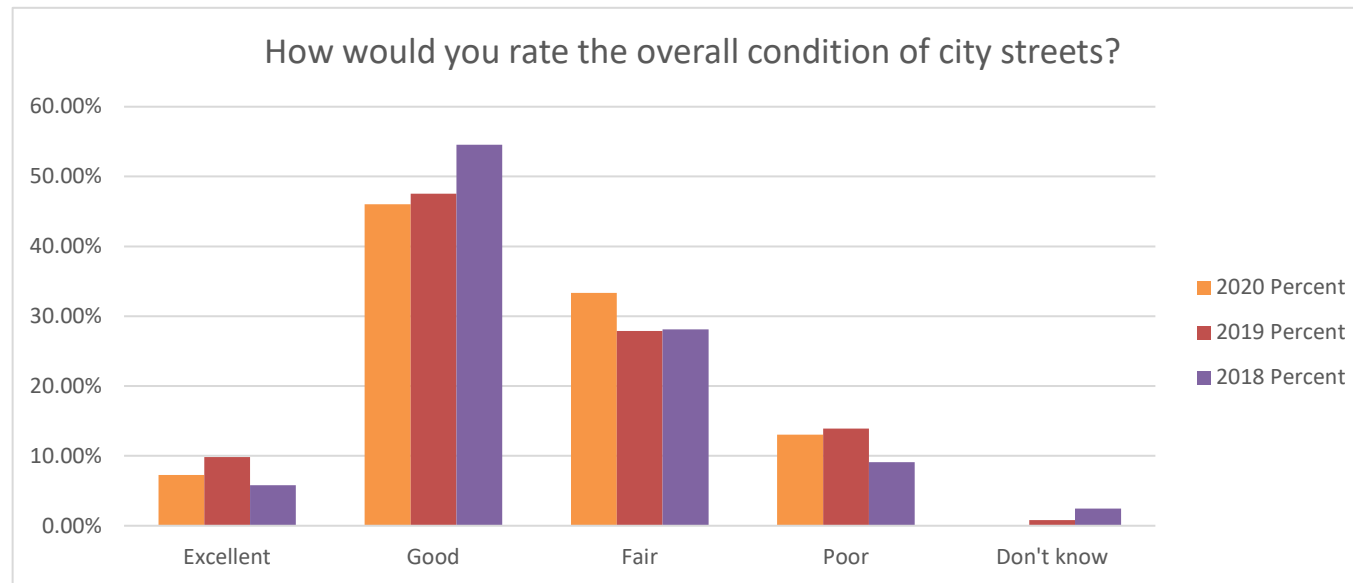
Answer Choices	2020 Percent	2020 Count	2019 Percent	2019 Count	2018 Percent	2018 Count
Excellent	28.06%	39	31.15%	38	26.45%	32
Good	50.36%	70	48.36%	59	52.89%	64
Fair	4.32%	6	6.56%	8	4.13%	5
Poor	0.72%	1	0.00%	0	0.00%	0
Don't know	16.55%	23	13.93%	17	16.53%	20
Comment		2		0		0
<b>Answered</b>		139		122		121
<b>Skipped</b>		1		0		0



## 2020 Performance Measurement Program

How would you rate the overall condition of city streets?

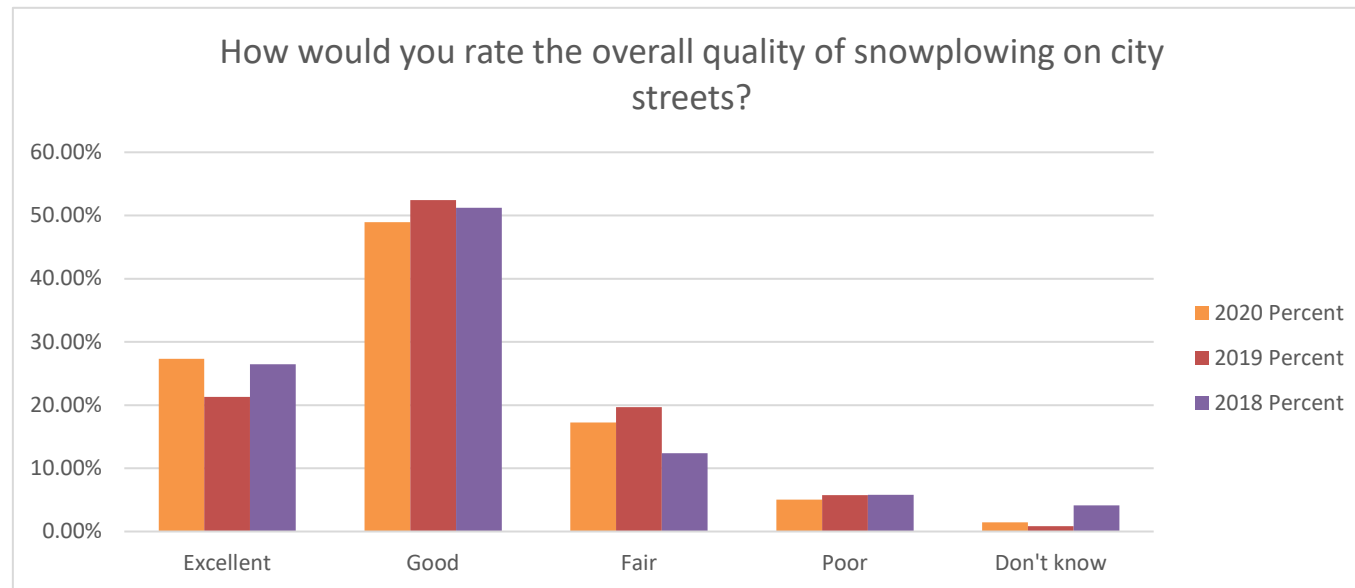
Answer Choices	2020 Percent	2020 Count	2019 Percent	2019 Count	2018 Percent	2018 Count
Excellent	7.25%	10	9.84%	12	5.79%	7
Good	46.04%	64	47.54%	58	54.55%	66
Fair	33.34%	46	27.87%	34	28.10%	34
Poor	13.04%	18	13.93%	17	9.09%	11
Don't know	0.00%	0	0.82%	1	2.48%	3
Comment		2		4		11
<b>Answered</b>		138		122		121
<b>Skipped</b>		2		0		0



## 2020 Performance Measurement Program

How would you rate the overall quality of snowplowing on city streets?

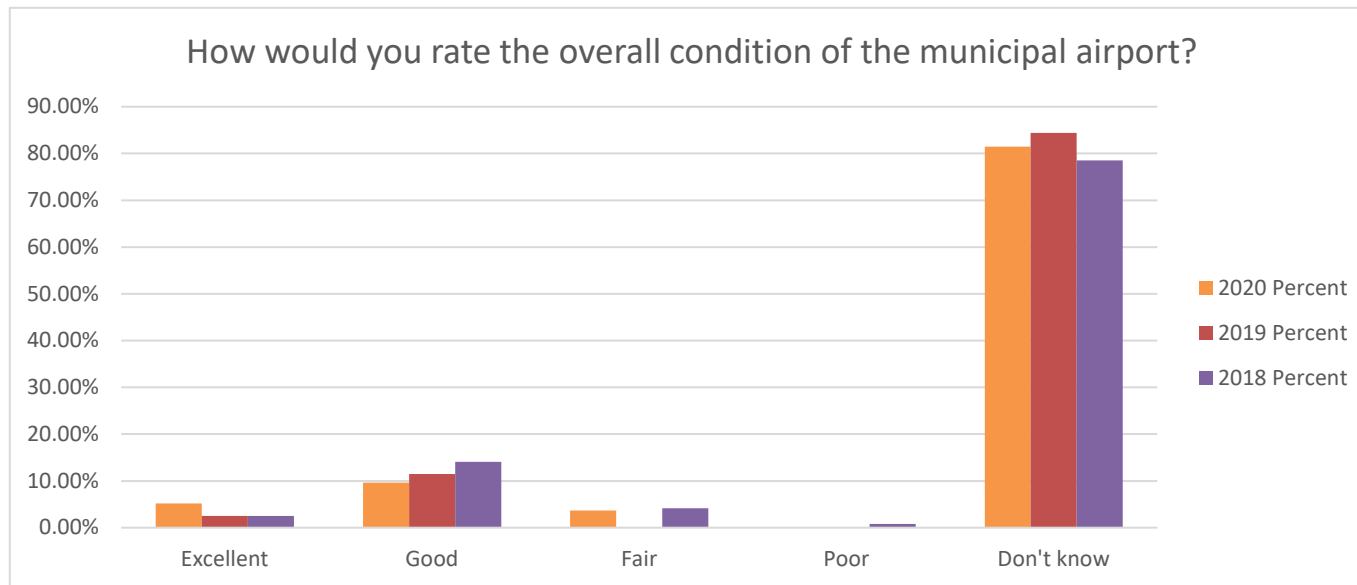
Answer Choices	2020 Percent	2020 Count	2019 Percent	2019 Count	2018 Percent	2018 Count
Excellent	27.34%	38	21.31%	26	26.45%	32
Good	48.92%	68	52.46%	64	51.24%	62
Fair	17.27%	24	19.67%	24	12.40%	15
Poor	5.06%	7	5.74%	7	5.79%	7
Don't know	1.44%	2	0.82%	1	4.13%	5
Comment		2		4		7
<b>Answered</b>		139		122		121
<b>Skipped</b>		1		0		0



## 2020 Performance Measurement Program

How would you rate the overall condition of the municipal airport?

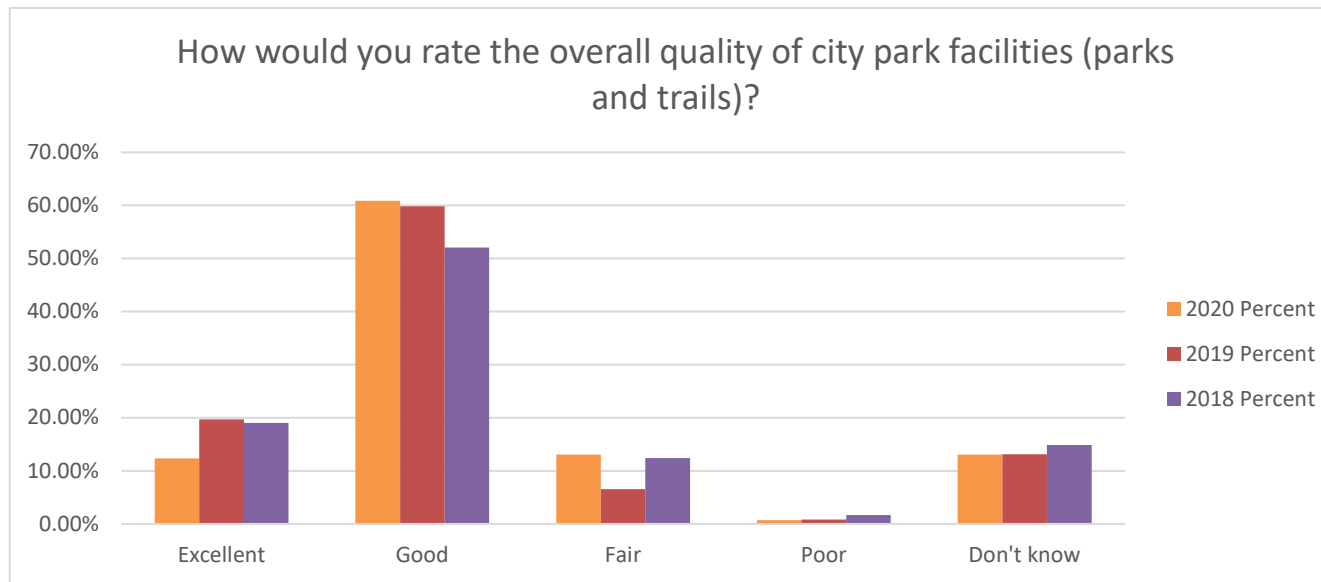
Answer Choices	2020 Percent	2020 Count	2019 Percent	2019 Count	2018 Percent	2018 Count
Excellent	5.19%	7	2.50%	3	2.48%	3
Good	9.63%	13	11.48%	14	14.05%	17
Fair	3.70%	5	0.00%	0	4.13%	5
Poor	0.00%	0	0.00%	0	0.83%	1
Don't know	81.48%	110	84.43%	103	78.51%	95
Comment		4		3		5
<b>Answered</b>		<b>135</b>		<b>120</b>		<b>121</b>
<b>Skipped</b>		<b>5</b>		<b>2</b>		<b>0</b>



## 2020 Performance Measurement Program

How would you rate the overall quality of city park facilities (parks and trails)?

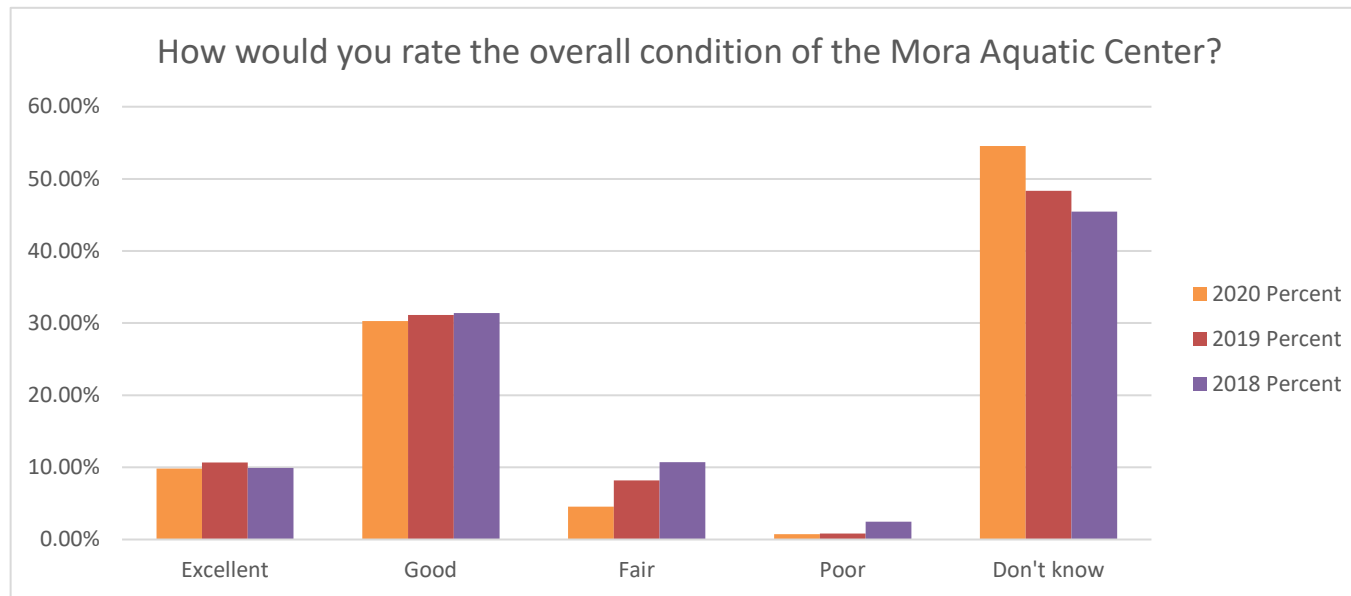
Answer Choices	2020 Percent	2020 Count	2019 Percent	2019 Count	2018 Percent	2018 Count
Excellent	12.32%	17	19.7%	24	19.01%	23
Good	60.87%	84	59.8%	73	52.07%	63
Fair	13.04%	18	6.6%	8	12.40%	15
Poor	0.72%	1	0.8%	1	1.65%	2
Don't know	13.04%	18	13.1%	16	14.88%	18
Comment		5		0		6
<b>Answered</b>		<b>138</b>		<b>122</b>		<b>121</b>
<b>Skipped</b>		<b>2</b>		<b>0</b>		<b>0</b>



## 2020 Performance Measurement Program

How would you rate the overall condition of the Mora Aquatic Center?

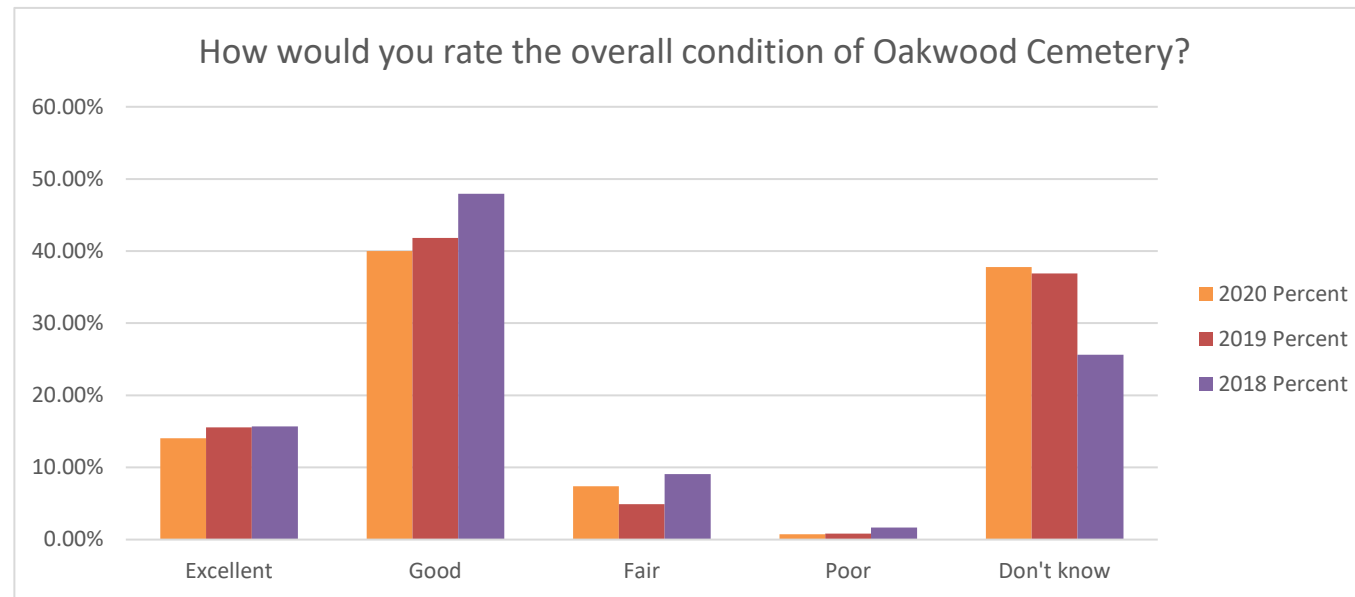
Answer Choices	2020 Percent	2020 Count	2019 Percent	2019 Count	2018 Percent	2018 Count
Excellent	9.85%	13	10.66%	13	9.92%	12
Good	30.30%	40	31.15%	38	31.40%	38
Fair	4.55%	6	8.20%	10	10.74%	13
Poor	0.76%	1	0.82%	1	2.48%	3
Don't know	54.55%	72	48.36%	59	45.45%	55
Comment	3.03%	4		3		4
<b>Answered</b>		<b>132</b>		<b>121</b>		<b>121</b>
<b>Skipped</b>		<b>8</b>		<b>1</b>		<b>0</b>



## 2020 Performance Measurement Program

How would you rate the overall condition of Oakwood Cemetery?

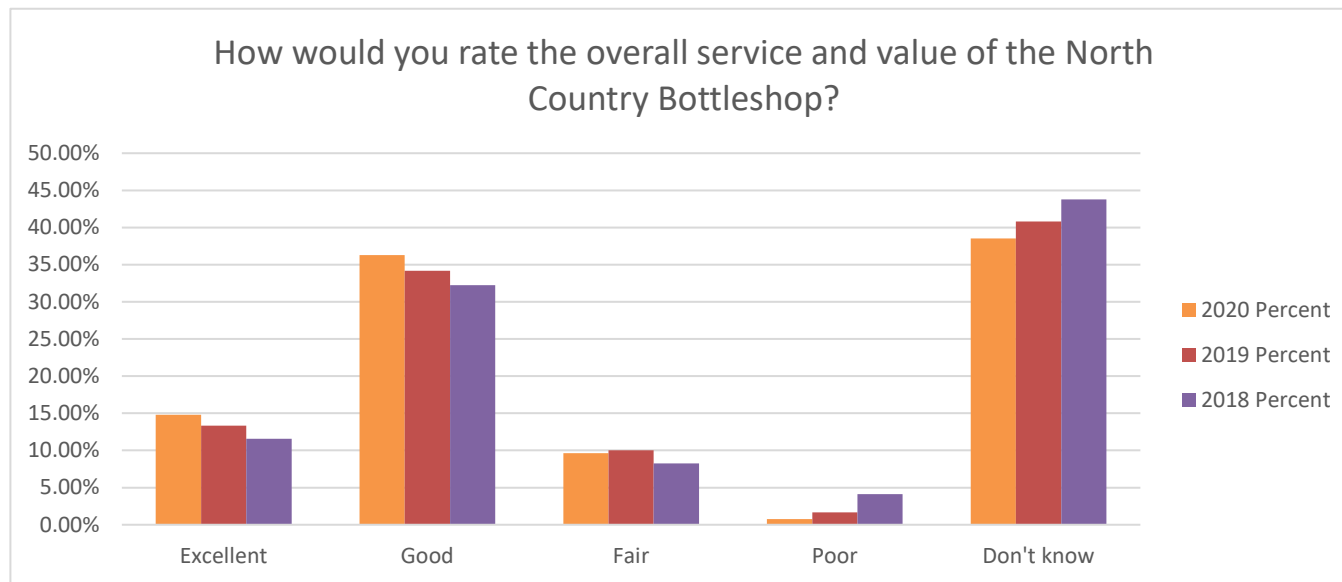
Answer Choices	2020 Percent	2020 Count	2019 Percent	2019 Count	2018 Percent	2018 Count
Excellent	14.07%	19	15.57%	19	15.70%	19
Good	40.00%	54	41.80%	51	47.93%	58
Fair	7.41%	10	4.92%	6	9.09%	11
Poor	0.74%	1	0.82%	1	1.65%	2
Don't know	37.78%	51	36.89%	45	25.62%	31
Comment		1		0		1
<b>Answered</b>		135		122		121
<b>Skipped</b>		5		0		0



## 2020 Performance Measurement Program

How would you rate the overall service and value of the North Country Bottleshop?

Answer Choices	2020 Percent	2020 Count	2019 Percent	2019 Count	2018 Percent	2018 Count
Excellent	14.81%	20	13.34%	16	11.57%	14
Good	36.30%	49	34.17%	41	32.23%	39
Fair	9.63%	13	10.00%	12	8.26%	10
Poor	0.74%	1	1.67%	2	4.13%	5
Don't know	38.52%	52	40.83%	49	43.80%	53
Comment		5		3		3
<b>Answered</b>		135		120		121
<b>Skipped</b>		5		2		0

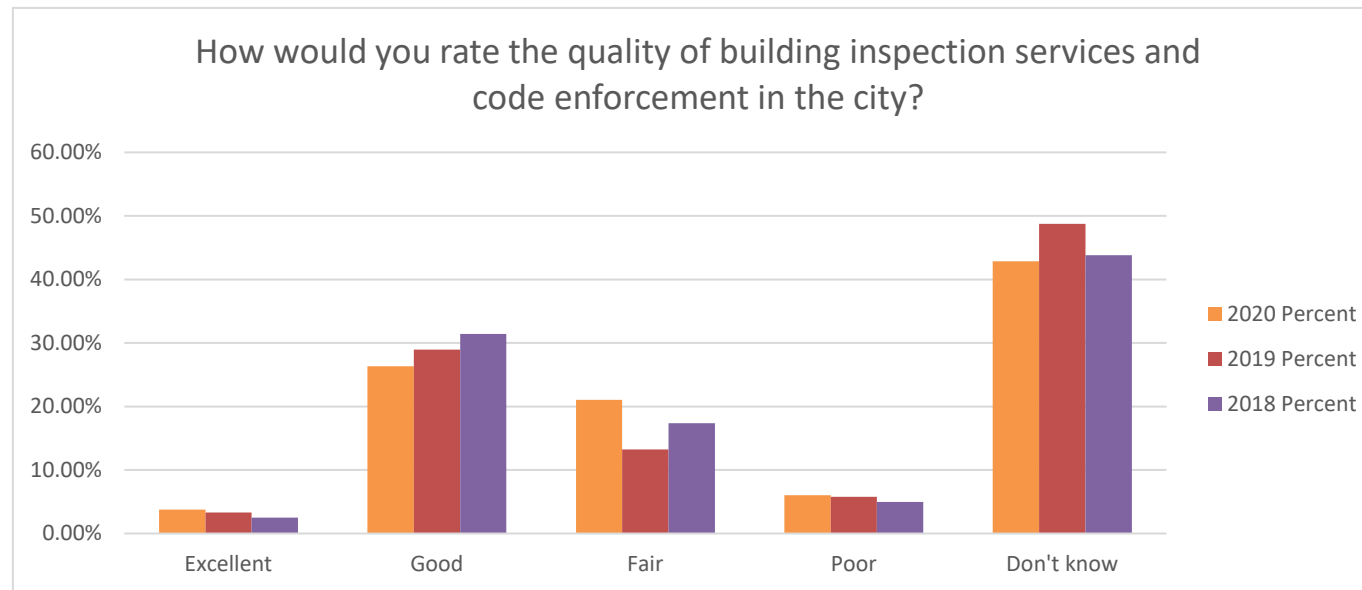




## 2020 Performance Measurement Program

How would you rate the quality of building inspection services and code enforcement in the city?

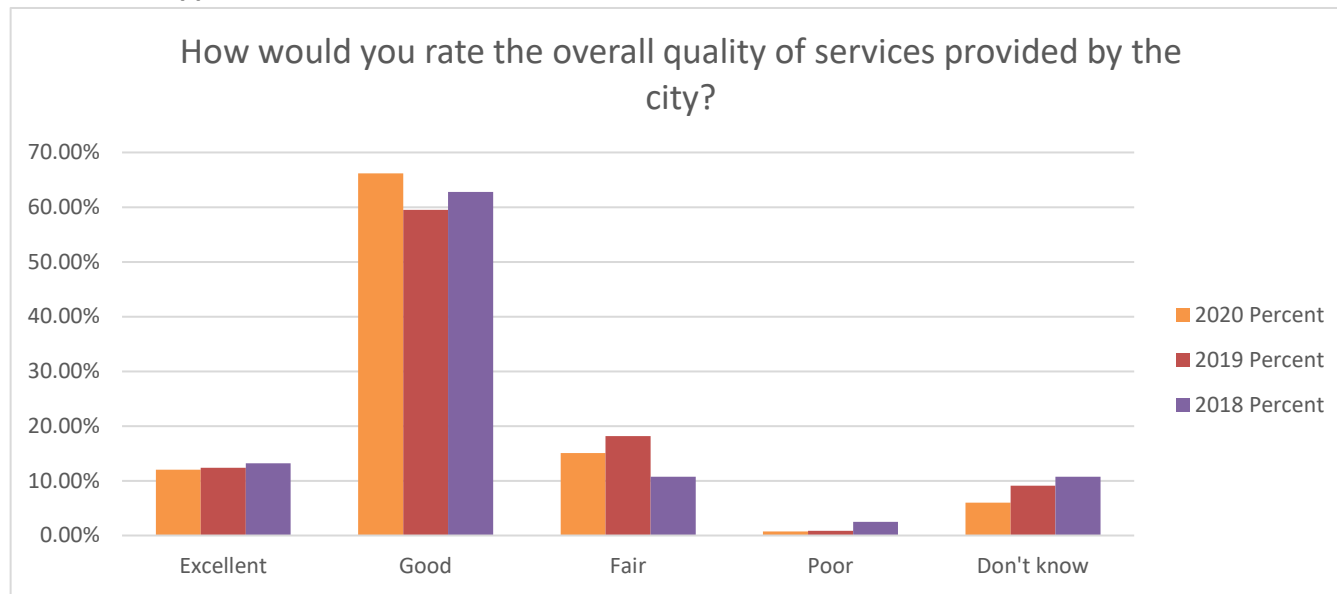
Answer Choices	2020 Percent	2020 Count	2019 Percent	2019 Count	2018 Percent	2018 Count
Excellent	3.76%	5	3.31%	4	2.48%	3
Good	26.32%	35	28.93%	35	31.40%	38
Fair	21.05%	28	13.22%	16	17.36%	21
Poor	6.02%	8	5.79%	7	4.96%	6
Don't know	42.86%	57	48.76%	59	43.80%	53
Comment		4		5		4
<b>Answered</b>		<b>133</b>		<b>121</b>		<b>121</b>
<b>Skipped</b>		<b>7</b>		<b>1</b>		<b>0</b>



## 2020 Performance Measurement Program

How would you rate the overall quality of services provided by the city?

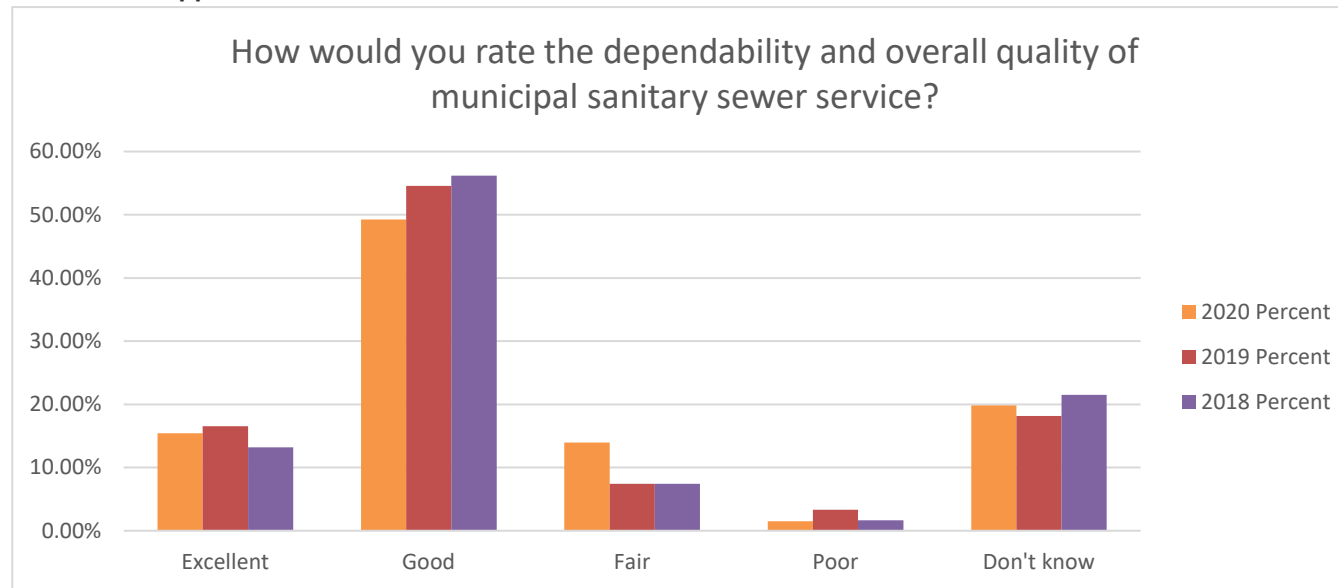
Answer Choices	2020 Percent	2020 Count	2019 Percent	2019 Count	2018 Percent	2018 Count
Excellent	12.03%	16	12.40%	15	13.22%	16
Good	66.17%	88	59.50%	72	62.81%	76
Fair	15.04%	20	18.18%	22	10.74%	13
Poor	0.75%	1	0.83%	1	2.48%	3
Don't know	6.02%	8	9.10%	11	10.74%	13
Comment		1		2		1
<b>Answered</b>		<b>133</b>		<b>121</b>		<b>121</b>
<b>Skipped</b>		<b>7</b>		<b>1</b>		<b>0</b>



## 2020 Performance Measurement Program

How would you rate the dependability and overall quality of municipal sanitary sewer service?

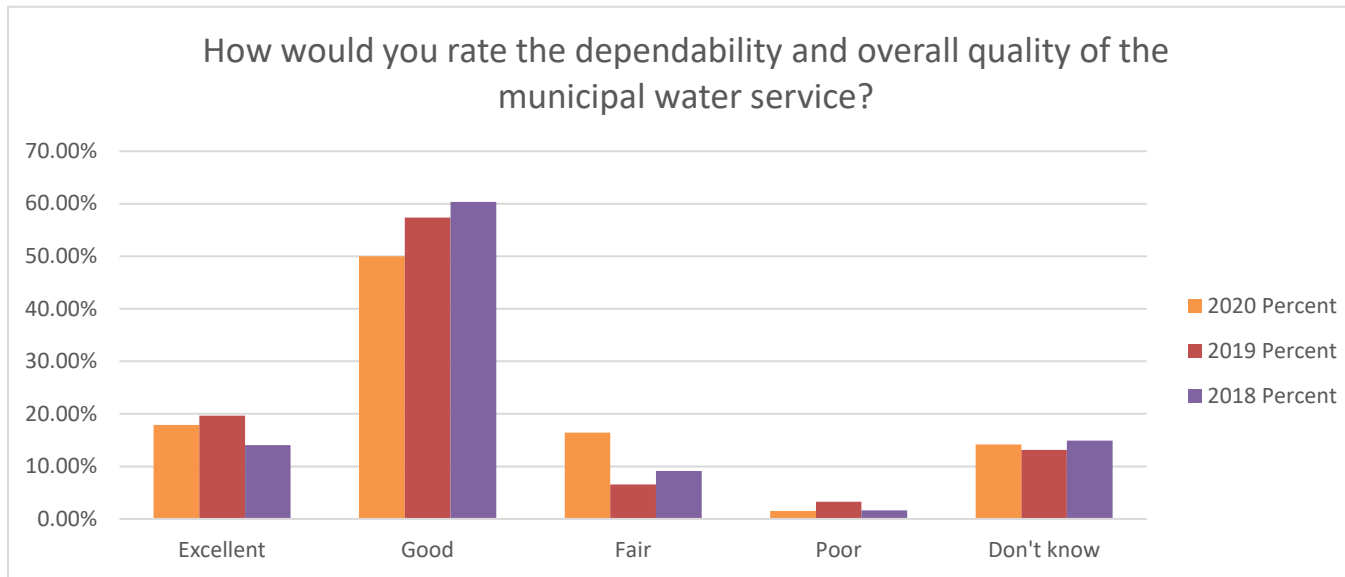
Answer Choices	2020 Percent	2020 Count	2019 Percent	2019 Count	2018 Percent	2018 Count
Excellent	15.44%	21	16.53%	20	13.22%	16
Good	49.26%	67	54.54%	66	56.20%	68
Fair	13.97%	19	7.44%	9	7.44%	9
Poor	1.48%	2	3.31%	4	1.65%	2
Don't know	19.85%	27	18.18%	22	21.49%	26
Comment		2		2		2
<b>Answered</b>		136		121		121
<b>Skipped</b>		4		1		0



## 2020 Performance Measurement Program

How would you rate the dependability and overall quality of the municipal water service?

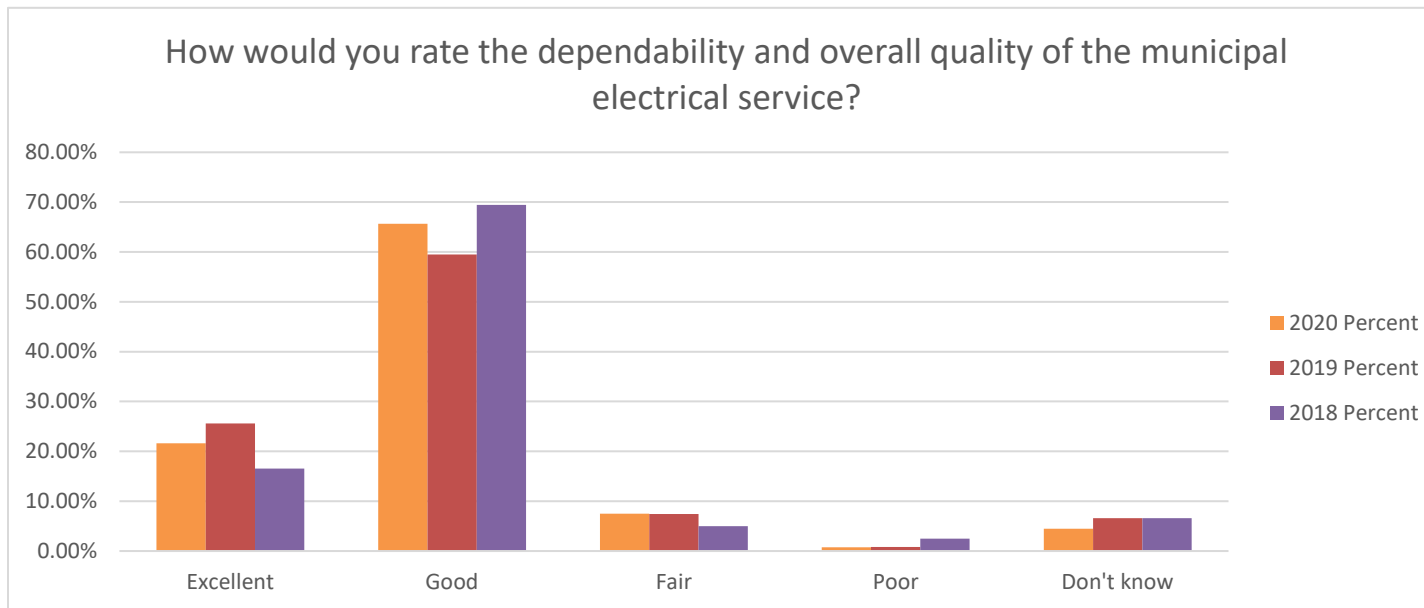
Answer Choices	2020 Percent	2020 Count	2019 Percent	2019 Count	2018 Percent	2018 Count
Excellent	17.91%	24	19.67%	24	14.05%	17
Good	50.00%	67	57.38%	70	60.33%	73
Fair	16.42%	22	6.56%	8	9.09%	11
Poor	1.49%	2	3.28%	4	1.65%	2
Don't know	14.18%	19	13.11%	16	14.88%	18
Comment		3		2		4
<b>Answered</b>		<b>134</b>		<b>122</b>		<b>121</b>
<b>Skipped</b>		<b>6</b>		<b>0</b>		<b>0</b>



## 2020 Performance Measurement Program

How would you rate the dependability and overall quality of the municipal electrical service?

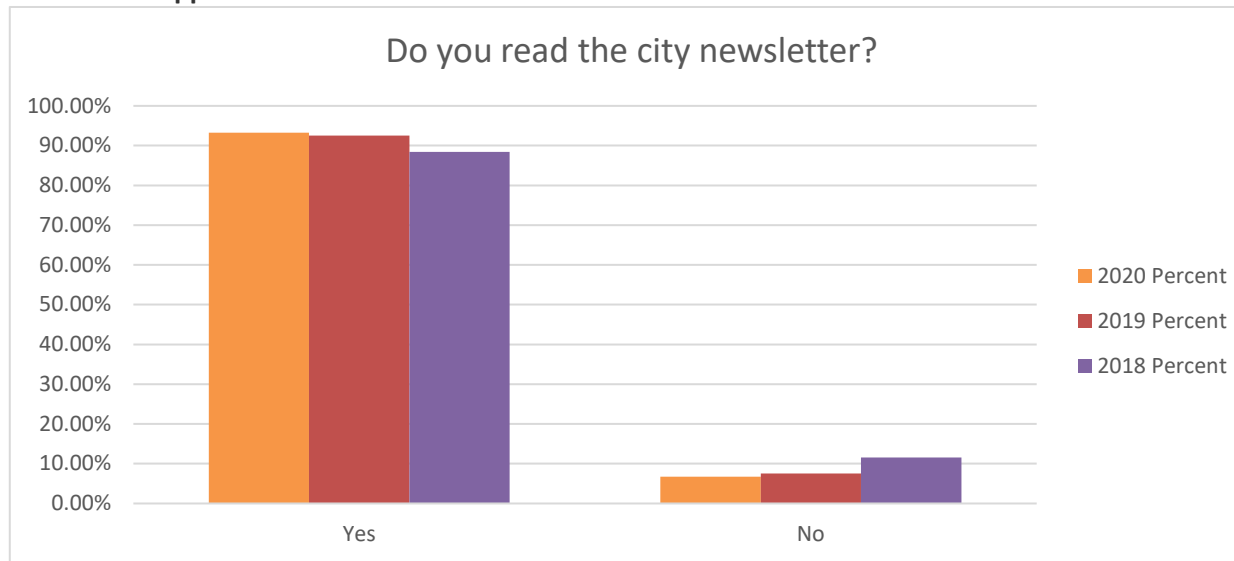
Answer Choices	2020 Percent	2020 Count	2019 Percent	2019 Count	2018 Percent	2018 Count
Excellent	21.64%	29	25.62%	31	16.53%	20
Good	65.67%	88	59.50%	72	69.42%	84
Fair	7.46%	10	7.44%	9	4.96%	6
Poor	0.75%	1	0.83%	1	2.48%	3
Don't know	4.48%	6	6.61%	8	6.61%	8
Comment		1		0		5
<b>Answered</b>		<b>134</b>		<b>121</b>		<b>121</b>
<b>Skipped</b>		<b>6</b>		<b>1</b>		<b>0</b>



## 2020 Performance Measurement Program

### Do you read the city newsletter?

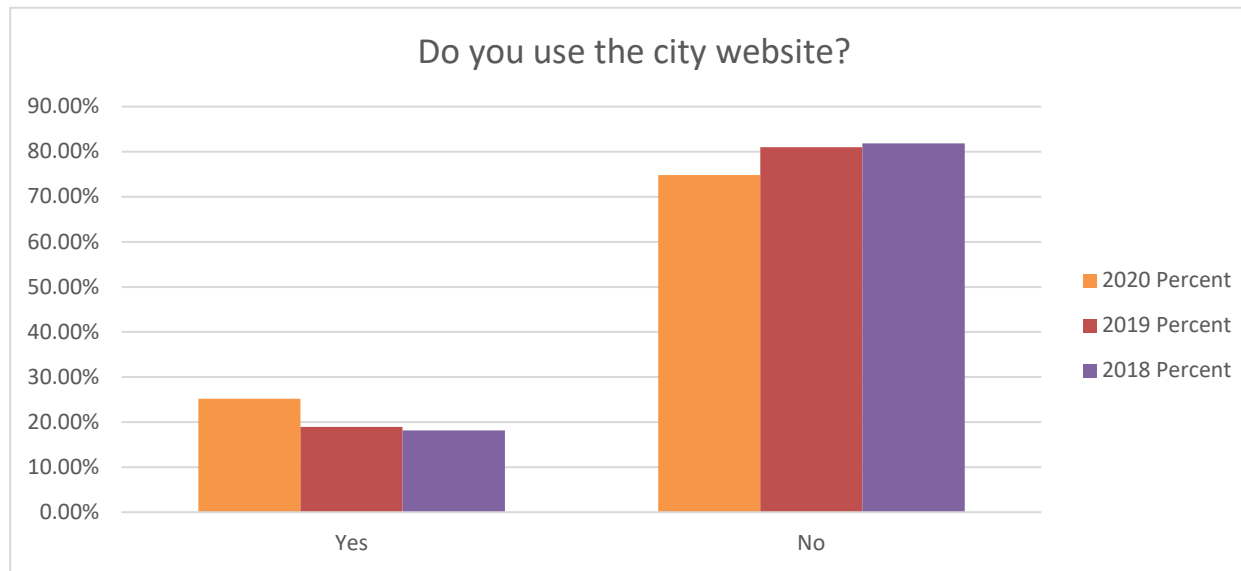
	2020	2020	2019	2019	2018	2018
Answer Choices	Percent	Count	Percent	Count	Percent	Count
Yes	93.28%	125	92.50%	111	88.43%	107
No	6.76%	9	7.50%	9	11.57%	14
No Answer		6		45		37
<b>Answered</b>		134		120		121
<b>Skipped</b>		6		2		0



## 2020 Performance Measurement Program

### Do you use the city website?

	2020		2019		2018	
Answer Choices	Percent	2020 Count	Percent	Count	Percent	Count
Yes	25.19%	33	18.97%	22	18.18%	22
No	74.81%	98	81.03%	94	81.82%	99
No Answer		9		54		45
<b>Answered</b>		131		116		121
<b>Skipped</b>		9		6		0



**City of Mora / Mora Municipal Utilities  
2020 Performance Measurement Program  
Community Survey Written Comments**

**Question 4 – How would you describe your overall feeling of safety in the city?**

- Good, except I have drug dealers living on both sides of me.
- Fair, no enforcement of mask mandate or bar restrictions.

**Question 5 – How would you rate the overall quality of fire protection services in the city?**

- Don't know, have not needed it.
- Excellent, never had to depend on it; stated reports printed in media indicate a professional approach to protection services.

**Question 6 – How would you rate the overall condition of city streets?**

- Poor, very poor pot-hole patching. Maintenance poor.
- Fair, potholes and bumps.

**Question 7 – How would you rate the overall quality of snowplowing on city streets?**

- Fair, getting better.
- Excellent, (January 2, 2021) as an outdoor walker there are an incredible number of sidewalks that are not cleaned off – too many. Isn't there a city ordinance regarding this?

**Question 8 – How would you rate the overall condition of the municipal airport?**

- Don't Know, never been there.
- Don't know, don't use.
- No Answer, crosswind – waste of \$\$\$
- Don't know, never been there!

**Question 9 – How would you rate the overall quality of city park facilities (parks and trails)?**

- Excellent, bike trail north of museum is very rough though (the old railroad track).
- Fair, trails are poor.
- Good, condition of some bike trails poor, need to maintain better.
- Don't know, don't use.
- Good, after the brushing out of city trail south of History Center there was much debris on trail – aesthetics were like a clear slash cutting in the forest and the machines left the old tar repairs lumpy, bumpy and uneven. Really poor clean up.



2020 Performance Measurement Program  
Community Survey Written Comments

**Question 10 – How would you rate the overall condition of the Mora Aquatic Center?**

- Poor, it was closed this season.
- No Answer, who cares.
- No Answer, it's good when we can use it.
- Good, who chose colors for water slides at pool?! Yuck! Liked blue that it was (god awful colors!

**Question 11 – How would you rate the overall condition of Oakwood Cemetery?**

- Don't know, not dying to get in to find out.

**Question 12 – How would you rate the overall service and value of the North Country Bottleshop?**

- Fair, prices are higher here.
- No Answer, who cares.
- Don't know, don't use it.
- Don't know, don't shop there. High prices and hard to find items.
- Fair, too expensive.

**Question 13 – How would you rate the overall quality of building inspection services and code enforcement in the city?**

- Don't know, have not used.
- Fair, charge permit fee for any building project but no follow / inspection after.
- Poor, more trashy properties in town than there should be (included map).
- Fair, barking dogs and snow removal could use improved enforcement. I have seen an improvement in regards to trash filled properties being addressed.

**Question 14 – How would you rate the overall quality of services provided by the city?**

- Good, expensive!

**Question 15 – How would you rate the dependability and overall quality of municipal sanitary sewer service?**

- Fair, expensive!
- Poor, it cost to much to live in city limits.

**Question 16 – How would you rate the dependability and overall quality of the municipal water service?**

- Excellent, rates a bit high.
- Fair, tastes nasty.
- Fair, very expensive!

**Question 17 – How would you rate the dependability and overall quality of the municipal electric service?**

- Good, too many outages (including “blips”).

**Question 18 – Do you read the city newsletter?**

- Yes, keep up on city.
- Yes, sometime.
- Yes, read what's happening sometimes.
- Yes, keep informed.
- Yes, to stay informed.
- Yes, good info.
- No, no time.
- Yes, information.
- Yes, like to know the latest info.
- Yes, to see what you guys are thinking about.
- Yes, find things out.
- Yes, for information about the city.
- Yes, it is good.
- Yes, info.
- Yes, to see what's not accurate.
- Yes, I like to know what's going on in Mora.
- Yes, info on the town.
- No, not applicable to my interests.
- Yes, to know news.
- Yes, no internet.
- Yes, good info.
- Yes, stupid 2nd grade question!
- No, no time.
- Yes, sometimes.
- Yes, news.
- Yes, updates / new information.
- No Answer, how up to date is it?
- Yes, of interest.
- Yes, local news.
- No, very little news.
- Yes, stores about people, events, laws and departments.

2020 Performance Measurement Program  
Community Survey Written Comments

- Yes, some.
- Yes, want to know what's happening around town.
- Yes, if mailed.
- Yes, it is my way to keep informed about the city I call home.
- Yes, because you mailed it to me.
- No, sometimes.
- Yes, to be informed!
- Yes, sometimes.
- Yes, information.

**Question 19 – Do you use the city website?**

- No, do not have internet.
- No, have no computer.
- No, because I don't give out any of personal information.
- No, no computer.
- No, 80 years old and don't know how.
- No, no time.
- No, no internet.
- No, no reason to.
- No, no internet.
- Yes, to check on stuff between newsletters.
- No, don't have computer.
- No, no computer.
- No, too slow to post info.
- No, my kids are proud of me because I know how to use my cell phone! (I don't have a computer.)
- No, can't.
- No, no computer.
- No, no computer system.
- No, don't want to.
- No, no computer.
- No, rd. newspaper.
- No, no computer.
- No, no computer.
- No, no internet.
- No, don't have computer.

2020 Performance Measurement Program  
Community Survey Written Comments

- No, I don't think about it until I need to find a name or telephone #.
- No, don't have internet.
- No, no website.
- No, no internet.
- No, no computer.
- Yes, pay my MMU bill online.
- No, no time.
- No, no computer.
- Yes, updates / new information.
- No, no reason.
- Yes, when needed.
- No, no internet.
- No, no computer.
- No, not usually needed.
- No, don't have computer.
- Yes, usually for information I am looking for.
- Yes, pay bill.
- No, didn't know.
- Yes, only when needed.
- Yes, to get info!
- Yes, information.

**General Questions or Comments:**

- Very nice community and really pretty well run.
- Continue to pursue controlled overflow system of Mora Lake, to help stop or slow down future flooding issues that will occur.
- Hate all the parked cars in front yards and all the garbage / appliances in people's back yards. People burning garbage.
- I would like to have a competitive grocery store for Coburns – too expensive. It's hard to see the Shopco building sitting vacant. Any ideas being discussed?
- North Wood Street needs a sidewalk system for the kids walking to school. Cars drive too fast and young kids are walking on the unmarked side of the road on Wood St. between 3 – 7th where they get on the sidewalk.
- Future dog park? Would use it if we had one.

2020 Performance Measurement Program  
Community Survey Written Comments

- The city, after several years of dragging their feet, did fix a water drainage runoff issue around my home by adding sewer drainage across the street but did not address damage to my property in a timely fashion. I paid for it myself, which wasn't right. (No name or address provided.)
- Grove Street is horrible and Portage is becoming quite rough as well. We really miss a "Shopko" type store.
- Edgewood trailer park street need totally redone.
- I've been here for 25 years and am a "happy camper." Good place to live.
- Lower safety rating (Good) attributed to sketchy people more so than services. Fire Dept. went above and beyond this year to raise morale. The improvements to park and aquatic center were forward thinking. Was disappointed when a sewer project was put on hold 'til 2021 because there wasn't far available and then literally the next week holes and cracks were being repaired in front of house.
- It is a very good community.
- You're asking the wrong questions. Cut city employees health benefits (like the rest of the private sector). Close or sell pool to cut costs. Cut spending before we have a ghost town! Give tax relief to businesses – it is hard enough to run a small town business even without local policy killing it's own. Mora water and sewer are too expensive. The taxes along 65 zoned commercial have gone up do to assessor's changing way of calculating and are expected to go up next year. The cumulative costs to live in Mora are not sustainable. I know people who are selling their homes and businesses because of all these increased costs. Your policies are going to shoot yourself in the foot. No longer proud of being a Mora resident.
- Instead of a program to replace electric poles use the \$ to start a program of burying the electrical service lines. Increases dependability and don't have to spend \$ cutting trees.
- I think the water in town is ridiculously very expensive. I see a lot of lots in town and coming into town that need to be cleaned up around there homes. Kind of brings down the City of Mora when people can't keep there property cleaned up!
- There are days the crew needs to do something, not just drive trucks around. All that money for improvements, (what) I haven't seen improvements. Where could they be? Stop raising taxes, all the new housing built plus Kwik trip, smok shop, and more how much more money do you need to piss away?
- Very happy to be members of the City of Mora as we have been accepted by the residents of the city.
- Although Mora is in good shape, we need more stores to "shop Mora." I like to shop and spend money, but there are no stores. Stores should be open on Sundays too. Traffic is very busy on Union St., people need to slow it down! Mora is a good place to live, but we do need more shops.
- I don't like that the snow plow puts a big pile of snow at the end of my driveway. It is very difficult to shovel.

2020 Performance Measurement Program  
Community Survey Written Comments

- Does anybody ever read the rules at both gates of the cemetery? People with loved ones there or city people that work there? A city cemetery – it's shameful!
- New to Mora. So far I really enjoy it here.
- Why don't they do something about all stray cats???
- I called city hall to report that my parents' grave was damaged at Oakwood Cemetery in early Sept. and it was never repaired.
- Over the last 3+ years our streets are really looking tough. In front of my house there are a dozen pot holes and lots of patching; that comes off with snowplow. I think streets need at minimum resurfacing more often, because this affects the appearance of our town. Why the huge dip in the street by the manhole covers? My understanding is these should be level with the street surface. I see people swerve around these daily.
- Is there enforcement or standards for upkeep of yards? It really detracts from the look of our town.
- Trails: On a consistent basis the trail off of S Grove St, north of Locust St, needs a new top coat. Thanks for plowing the trails following 7th St and N Grove St, in addition to the trails along Wood St and 9th St. It really motivates older citizens to walk, when the trails are clear.
- City charges too many fees!!
- Drive down alleys to see the junk collected in backyards. Also weeds in alleys and backyards.
- I think Mora is a good city to live.
- Not so many flowers and pots in the cemetery in 2020 year, that was ok with me because of covid 19 (there were lots of good gardens).
- We love living here. Would be nice to attract a "big box" retail. Do you offer mental health awareness training to city staff?
- Would be nice to have something in city limits or for pick up of yard waste.
- A sales tax was imposed to fix city streets. "1" street was fixed all summer. Not so good.
- Would be nice if you would include everything in the price of a building permit, for example, water hook up, sewer hook up, not hook up necessarily, but the initial fee, also the fee the city charges for an inspectors two cents is ridiculous!
- Why is sheriffs patrol never seen or Mora car out in the county? Why do we keep worthless airport?
- Mora is a nice town. Wellia is a fantastic hospital and clinic. The folks who keep the roads clean and general upkeep of the city should be commended.
- I'm proud to live in the City of Mora.
- Streets need maintenance!! Paving. We pay \$2 / day for water and sewer for a senior couple. Too expensive!
- Living in a place run by HRA and in 5 years our quality of 'care service' has gone down considerably.

2020 Performance Measurement Program  
Community Survey Written Comments

- Street and road need some repair and fixed. Some sidewalks are bad.
- What number do we call if our power is out? Esp. nights and weekends? (No name or contact information provided.)
- Excessive cutting along the walking / bike trail from History Center to Fair Ave ruined the beauty of the woods.
- I use the nordic center ski trails and bike trails almost every day. Love the trails and would like to see the bike trail connected fully.
- Please repair North Wood – put in center line and sidewalks. So much concern about school, young children walk this road everyday – on the road! Install sidewalks!!!
- I have answered this survey many times and have written the same complaint but so far nothing has happened. In these days, shouldn't an apt. building be secured? Shouldn't our apts. Have solid doors on them and some fire protection? No one seems to care! No codes I guess! (Neither name nor location of building provided.)
- Fire Dept. was called and I had to pay \$500 fee when I put it out myself. Very unfair. The person who called should have to pay. The Fire Captain said I would only pay if they put it out and I still had to pay!
- Taxes are crazy in the 6+ years we are here. Water bills suck! Never paid this much for water and sewer on Long Island and especially Tuscon AZ. You are not making this town business friendly at all.
- Especially this winter because of COVID-19 pandemic I think the city should be extra diligent in enforcing the cleaning of snow from what limited sidewalks we have. Shut down of Welia Health Center has affected many. Is there an ordinance or agreement of where the Advertiser and Scotsman can be dropped, thrown, distributed to properties – there are a lot of old, yucky plastic bags lying everywhere – seems to be no rhyme nor reason how it is distributed to each property.
- Fix the streets. N-Grove.
- Im on a fixed income it cost me \$88.00 just for sewer. My house payment went up \$150 because of school bond. I pay more in taxes for a small corner lot than I did with 4 acers on a private lake.
- I have only lived in this city maybe 8 months. I havn't ran into any problems.
- I just want to say thank you to who ever is snow plowing some of the walking trails in the city. It is very much appreciated.
- Although the water meets safety requirements its quality is poor. Bad flavor and color. Know its a budget issue but many streets are desintegrating and have pot holes. Bike and walking paths are an asset.
- Mora is a very nice Minnesota town. It's safe, has great schools and a nice library and a few parks!
- Mora needs City Police. Need good reputation businesses. Would be nice if you would monitor dogs running loose and doing their business in neighbors lawns; or walking dogs and not cleaning up. Traffic speeds through side streets. Pedestrians walking in driving path and ignore to move over as they have rights to walk in driving paths.

2020 Performance Measurement Program  
Community Survey Written Comments

- Lack of street sweeping is going to cause problems with storm sewers.



[THIS PAGE INTENTIONALLY LEFT BLANK]

## **Appendix B**

### **Survey Instrument**

[THIS PAGE INTENTIONALLY LEFT BLANK]



## CITY OF MORA/MORA MUNICIPAL UTILITIES 2020 Performance Measurement Program Community Survey



This is a short community survey asking you how you feel about various services provided by the City of Mora and Mora Municipal Utilities.

Please take the time to complete this short survey and return it to city hall no later than Friday, January 29, 2021. You can include the survey with your utility bill payment, mail it, or drop it off at city hall. The survey is completely anonymous. If you have a question or comment to which you would like a response, please write your name and contact information on the survey or send your question or comment to the city.

The survey results will be presented at a future city council meeting and will then be posted on the city's website and published in the newsletter. This survey will also be given in coming years so we can measure our performance over time.

Thank you very much for taking the time and showing an interest in your community. If you have any questions, please contact city hall at 679.1511.

1. Are you a ☐ Mora Resident ☐ Mora Business owner  
☐ Resident or Business Owner in \_\_\_\_\_ Township
2. Indicate the number of years you have lived in the city/township: \_\_\_\_\_ years.
3. How would you rate the overall **appearance** of the city?  
Excellent      Good      Fair      Poor      Don't know
4. How would you describe your overall **feeling of safety** in the city?  
Excellent      Good      Fair      Poor      Don't know
5. How would you rate the overall **quality of fire protection services** in the city?  
Excellent      Good      Fair      Poor      Don't know
6. How would you rate the overall **condition of city streets**?  
Excellent      Good      Fair      Poor      Don't know
7. How would you rate the overall **quality of snowplowing on city streets**?  
Excellent      Good      Fair      Poor      Don't know
8. How would you rate the overall **condition of the municipal airport**?  
Excellent      Good      Fair      Poor      Don't know
9. How would you rate the overall **quality of city park facilities** (parks and trails)?  
Excellent      Good      Fair      Poor      Don't know

10. How would you rate the overall **condition of the Mora Aquatic Center?**

Excellent      Good      Fair      Poor      Don't know

11. How would you rate the overall **condition of Oakwood Cemetery?**

Excellent      Good      Fair      Poor      Don't know

12. How would you rate the overall **service and value of the North Country Bottleshop?**

Excellent      Good      Fair      Poor      Don't know

13. How would you rate the quality of **building inspection services and code enforcement** (zoning, nuisances, etc.) in the city?

Excellent      Good      Fair      Poor      Don't know

14. How would you rate the overall **quality of services** provided by the city?

Excellent      Good      Fair      Poor      Don't know

15. How would you rate the **dependability and overall quality of municipal sanitary sewer service?**

Excellent      Good      Fair      Poor      Don't know

16. How would you rate the **dependability and overall quality of the municipal water service?**

Excellent      Good      Fair      Poor      Don't know

17. How would you rate the **dependability and overall quality of the municipal electrical service?**

Excellent      Good      Fair      Poor      Don't know

18. Do you read the **city newsletter?**      Yes      No      Why\_\_\_\_\_

19. Do you use the **city website?**      Yes      No      Why\_\_\_\_\_

Questions or comments\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Please complete and return this survey to city hall no later than Friday, January 29, 2021.**  
**Thank You!**

Mailing Address: City of Mora / Mora Municipal Utilities, 101 Lake Street S., Mora, MN 55051

**RESOLUTION ADOPTING THE PERFORMANCE MEASURES DEVELOPED BY THE COUNCIL  
ON LOCAL RESULTS AND INNOVATION**

WHEREAS, in order to participate in the standard measures program for 2021 and to receive the per capita reimbursement in 2021 and the levy limit exemption for 2022 the city must adopt and transmit this resolution to the State of Minnesota.

NOW, THEREFORE, BE IT RESOLVED by the city council of the City of Mora, Kanabec County, Minnesota, that the city council hereby approves the following measures:

1. The City has adopted and implemented the minimum ten performance measures developed by the council on Local Results and Innovation; and
2. The City has implemented a local performance measurement system as developed by the council on Local Results and Innovation; and
3. The City will report the results of the ten adopted measures to its residents before the end of the calendar year through publication, direct mailing, posting on the entity's website, or through a public hearing at which the budget and levy will be discussed and public input will be allowed; and
4. By the end of the calendar year, the City will survey its residents on the services included in the performance benchmarks; and
5. The City will report the actual results of the performance measures adopted in 2021 to the Office of the State Auditor.

The foregoing resolution was introduced and moved for adoption by Council Member \_\_\_\_\_ and seconded by Council Member \_\_\_\_\_.

Voting for the Resolution:.....

Voting Against the Resolution: ..

Abstained from Voting:.....

Absent: .....

Motion carried and resolution adopted this 16<sup>th</sup> day of March 2021.

\_\_\_\_\_  
Alan Skramstad, Mayor

\_\_\_\_\_  
Lindy Crawford, City Administrator



# MEMORANDUM

Date: March 16, 2021  
To: Mayor and City Council  
From: Lindy Crawford, City Administrator  
RE: Economic Development Authority Appointment

---

## SUMMARY

The city council will discuss the Economic Development Authority (EDA) vacancy and may appoint one person to fill the vacant position.

## BACKGROUND INFORMATION

At the direction of the city council, staff has been receiving applications to fill the vacant EDA position. At the time of publication staff received three applications for the EDA – Lance Strande, Jeremy Voss and Rose Krie. The EDA does not have a residency requirement. The city council should discuss the applicants and fill the vacancy.

## OPTIONS & IMPACTS

1. Appoint one applicant from the applications received.
2. Do not appoint an applicant from the applications received and solicit additional applications.
3. Other.

## RECOMMENDATIONS

Discuss the candidates to fill the vacant EDA position and direct staff appropriately.

## *Attachments*

Application Submissions



## CITY OF MORA Board and Commission Application Form

Name: Lance Strande Date: 2/5/2021  
Address: 2031 highland Cir W  
Telephone: [REDACTED] E-mail: [REDACTED]

Name of board or commission for which you are applying:  
City Economic Development Authority

— \*\*Please note when applying, per Mora City Code or State Statute for the following:  
A Housing & Redevelopment Authority member must be a resident *MS §469.003*;  
A Planning Commission member must be a resident or property owner *MCC §32.66*;  
A Park Board member must be a resident, property owner, or business owner *MCC §32.16*

Relevant qualifications or experience:

Business owner: BlueStar Graphics and American Family Insurance Agency.

Other interests and/or community involvement:  
I taught and coached at Mora High School for 16 years. In the graphics business I work directly with many local ,  
business, along with the Veterans office , MAYRA, Mora Booster Club , The City of Mora, and the County.

Any limitations on your ability to serve such as meeting times, employment, etc.?

None

Have you ever served on a board or commission for the City of Mora? ☐ Yes ☒ No  
If "Yes," Which one(s) and when: \_\_\_\_\_

If you have any questions regarding the duties or responsibilities of the position please contact City Hall at 320-679-1511.

OFFICE USE ONLY

Date received: my FEB - 5 2021

Date council reviewed: \_\_\_\_\_ Appointment: ☐ approved ☐ denied  
Term expires \_\_\_\_\_

Comments: \_\_\_\_\_





**CITY OF MORA**  
**Board and Commission Application Form**

Name: Jeremy Voss Date: 2-22-21  
Address: 1912 Cable Street Ogilvie MN 56358  
Telephone: [REDACTED] E-mail: [REDACTED]

Name of board or commission for which you are applying:

Mora Economic Development Authority

**\*\*Please note when applying, per Mora City Code or State Statute for the following:**

A Housing & Redevelopment Authority member must be a resident *MS* \$469.003;

A Planning Commission member must be a resident or property owner *MCC* \$32.66;

A Park Board member must be a resident, property owner, or business owner *MCC* \$32.16

Relevant qualifications or experience:

Lifelong resident of Kanabec County, strong relationships in the business community in Mora; developed, researched and opened a successful business in Mora for 2 1/2 yrs. I had to seek out & find resources myself - USDA Rural Economic

Other interests and/or community involvement: Development Funding, ECRDC Funding, Initiative Foundation  
As a former business owner in Mora, I knew first hand how businesses struggle & need resources made available to them. So many businesses struggle, not because they are a bad business but because during tough times, they don't always have the cash flow or capital to sustain through it. Some other local counties & cities do a lot better job educating their business owners, such as Isanti & Isanti County

NONE I grew up in this community & it supported me, now I want to help support the local community & businesses in it.

Have you ever served on a board or commission for the City of Mora? ☐ Yes ☒ No

If "Yes," Which one(s) and when: \_\_\_\_\_

My interest in the community is to help develop a community center in the old Shopko building. I worked as a program coordinator for the YMCA for 5 yrs writing grants & receiving over \$300k to run community programs. Our county & city of Mora needs a community center, now more than ever. The building is here. The sound structure is there. It wouldn't take a huge amount of capital with all the funding available to purchase & renovate.

See on back

**OFFICE USE ONLY**

Date received: BT FEB 23 2021

Date council reviewed: \_\_\_\_\_ Appointment: ☐ approved ☐ denied Term expires: \_\_\_\_\_

Comments: \_\_\_\_\_



There is absolutely very few opportunities for youth in our community to interact & relieve stress, build positive self esteem & enjoy physical activity during the non-summer months and in the evening. That's why spike in crime and vandalism increase in the summertime, while I worked for the Northeast YMCA in White Bear Lake, that covered service areas of White Bear Lake, Maplewood & North St. Paul. I wrote a grant for funding to improve vandalism & property damage in a community in North St. Paul that had section 8 Housing. It was a partnership with the Police dept. of the City of Maplewood & the Fire Dept. We created an after school program and a teen center in there complex. The families & kids there were the kids that would get kicked out of school for punching their teacher. Through these community programs & providing a supervised place where kids & families could spend positive time together, it brought Domestic disturbance calls from several daily to barely any in a week or a month. We ran community programming out of there. We had Family Nights once every month in summer - fire dept came & police dept. came. We had a big bounce house for kids. We took these same teens to water parks, paintball courses, State Fair, Valley Fair, Twins Games. Having a community center is also an attractive thing for prospective people looking to move to the community. So my interest on this committee involves providing solutions to better our community for families now and in the future.

08 FEB 23 505



**CITY OF MORA**  
**Board and Commission Application Form**

Name: Rose Krie Date: 2-23-21  
Address: 2133 Pine Ridge Rd S. Mora MN 55051  
Telephone: [REDACTED] E-mail: [REDACTED]

Name of board or commission for which you are applying:

EDA

**\*\*Please note when applying, per Mora City Code or State Statute for the following:**

A Housing & Redevelopment Authority member must be a resident *MS §469.003*;

A Planning Commission member must be a resident or property owner *MCC §32.66*;

A Park Board member must be a resident, property owner, or business owner *MCC §32.16*

Relevant qualifications or experience:

Working with both residential and commercial real estate.

Other interests and/or community involvement:

Current Chamber director - Chamber President Former

Any limitations on your ability to serve such as meeting times, employment, etc.?

No

Have you ever served on a board or commission for the City of Mora?

☐ Yes ☒ No

If "Yes," Which one(s) and when: \_\_\_\_\_

If you have any questions regarding the duties or responsibilities of the position please contact City Hall at 320-679-1511.

Date received: **BT FEB 26 2021**

**OFFICE USE ONLY**

Date council reviewed: \_\_\_\_\_ Appointment: ☐ approved Term expires \_\_\_\_\_

☐ denied

Comments: \_\_\_\_\_



# CITY OF MORA



## Financial Reports

*General Fund*  
*Storm Water Utility Fund*  
*Fire Fund*  
*Cemetery Fund*  
*Liquor Fund*

December 31, 2020  
[unaudited]

## TABLE OF CONTENTS

Fund Budgetary Performance .....	
Balance Sheet – General Fund .....	
Balance Sheet – Storm Water Fund .....	
Balance Sheet – Fire Fund .....	
Balance Sheet – Cemetery Fund .....	
Balance Sheet – Liquor Fund .....	
Graphical Presentation – General Fund .....	
Graphical Presentation – Storm Water Fund .....	
Graphical Presentation – Fire Fund .....	
Graphical Presentation – Cemetery Fund .....	
Graphical Presentation – Liquor Fund .....	
Property Tax Collections – Past Three Years .....	
Investment Portfolio .....	
Outstanding Debt .....	
Deficit Funds .....	
Future Improvement Fund .....	
Future Fire Equipment Fund .....	
Revenue Guideline Report .....	
Expenditure Guideline Report .....	
Notes .....	

**CITY OF MORA**

## Fund Budgetary Performance

For the Quarter Ended December 31, 2020

	2020 YTD Budget	2020 YTD Actual	2020 YTD Balance	2020 % YTD Budget
<b>GENERAL FUND</b>				
Revenues	3,014,370.00	3,254,031.55	(239,661.55)	107.95%
Expenditures	3,102,525.00	2,883,056.73	219,468.27	92.93%
Surplus/(Deficit)		370,974.82		
<b>STORM WATER FUND</b>				
Revenues	100,210.00	104,372.16	(4,162.16)	104.15%
Expenditures	80,490.00	56,582.12	23,907.88	70.30%
Surplus/(Deficit)		47,790.04		
<b>FIRE FUND</b>				
Revenues	192,424.00	284,387.08	(91,963.08)	147.79%
Expenditures	185,583.00	265,771.83	(80,188.83)	143.21%
Surplus/(Deficit)		18,615.25		
<b>CEMETERY FUND</b>				
Revenues	66,140.00	69,937.79	(3,797.79)	105.74%
Expenditures	77,033.00	66,281.92	10,751.08	86.04%
Surplus/(Deficit)		3,655.87		
<b>LIQUOR FUND</b>				
Revenues	3,683,520.00	4,450,872.87	(767,352.87)	120.83%
Expenditures	3,489,097.00	4,147,162.80	(658,065.80)	118.86%
Surplus/(Deficit)		303,710.07		
<b>TOTAL ALL FUNDS</b>				
Revenues	7,056,664.00	8,163,601.45	(1,106,937.45)	115.69%
Expenditures	6,934,728.00	7,418,855.40	(484,127.40)	106.98%
Surplus/(Deficit)		744,746.05		





**CITY OF MORA**  
**BALANCE SHEET**  
Current Period: December 2020

Page 2

Year End

Account Descr	Begin Yr	YTD Debit	YTD Credit	Current Balance
Fund 101 GENERAL FUND				
Bal Type A				
G 101-11011 Cash NNB Checking	\$247,637.58	\$4,724,645.32	\$4,316,072.39	\$656,210.51
G 101-11013 Petty Cash	\$100.00	\$0.00	\$0.00	\$100.00
G 101-11014 ChangeFund/AirportVending/N	\$37.00	\$0.00	\$0.00	\$37.00
G 101-11015 Pool Change	\$0.00	\$0.00	\$0.00	\$0.00
G 101-11018 Cash FCB HI-FI	\$91,070.11	\$305.91	\$0.00	\$91,376.02
G 101-11020 Investments	\$1,010,246.65	\$26,226.88	\$1,686.55	\$1,034,786.98
G 101-11041 Interest Receivable	\$5,024.26	\$2,642.16	\$0.00	\$7,666.42
G 101-11052 Taxes Receivable-Delinquent	\$19,354.45	\$1,682.19	\$0.00	\$21,036.64
G 101-11151 Accounts Receivable	\$19,957.96	\$446,981.24	\$362,185.90	\$104,753.30
G 101-11154 Return Checks	\$0.00	\$0.00	\$0.00	\$0.00
G 101-11212 Special Assess Rec - Unamort	\$9,563.56	\$0.00	\$556.60	\$9,006.96
G 101-11213 Special Assess Rec - Amortized	\$0.00	\$0.00	\$0.00	\$0.00
G 101-11551 Prepaid Ins	\$0.00	\$111,273.79	\$81,994.33	\$29,279.46
G 101-13325 Advance To TIF District 1-11	\$67,802.52	\$0.00	\$3,376.09	\$64,426.43
G 101-13330 Advance to Mora HRA 2019	\$155,191.00	\$0.00	\$29,622.46	\$125,568.54
G 101-13335 Advance to Mora HRA 2021	\$0.00	\$0.00	\$0.00	\$0.00
Bal Type A	\$1,625,985.09	\$5,313,757.49	\$4,795,494.32	\$2,144,248.26
Bal Type E				
G 101-24204 Fund Bal-Undes/Net Asset (ent	-\$1,525,170.07	\$2,967,318.21	\$3,338,293.03	-\$1,896,144.89
Bal Type E	-\$1,525,170.07	\$2,967,318.21	\$3,338,293.03	-\$1,896,144.89
Bal Type L				
G 101-20900 Advance From Electric Fund	\$0.00	\$0.00	\$0.00	\$0.00
G 101-21600 Accrued Wages/Salaries Payab	-\$22,390.09	\$13,132.79	\$0.00	-\$9,257.30
G 101-21707 Union Dues-AFSCME	\$0.00	\$8,280.73	\$8,280.73	\$0.00
G 101-21730 Garnishment	\$0.00	\$2,702.69	\$2,702.69	\$0.00
G 101-21740 Select Account	-\$2,457.70	\$19,434.89	\$18,866.64	-\$1,889.45
G 101-22021 Accounts Payable	\$0.00	\$513.99	\$169,546.54	-\$169,032.55
G 101-22025 Landscape Deposit	-\$28,800.00	\$35,100.00	\$18,000.00	-\$11,700.00
G 101-22081 Surcharge - Building Permit	-\$1,296.21	\$1,426.81	\$1,489.73	-\$1,359.13
G 101-22082 Sales Tax Payable	\$0.00	\$11.00	\$11.00	\$0.00
G 101-22161 Accrued Vac-Sick Wages	\$0.00	\$0.00	\$0.00	\$0.00
G 101-22171 Federal Withholding	\$0.00	\$123,044.91	\$123,044.91	\$0.00
G 101-22172 State Withholding	\$0.00	\$58,894.53	\$58,894.53	\$0.00
G 101-22173 FICA Tax Withholding	-\$3,697.87	\$207,631.12	\$205,381.16	-\$1,447.91
G 101-22174 PERA	-\$4,693.62	\$246,756.28	\$243,912.98	-\$1,850.32
G 101-22176 Medicare	-\$864.83	\$48,558.96	\$48,032.76	-\$338.63
G 101-22177 Group Health Insurance	\$7,084.98	\$337,494.36	\$357,361.73	-\$12,782.39
G 101-22178 Life Insurance	\$0.00	\$3,819.84	\$3,947.25	-\$127.41
G 101-22179 VEBA Contribution	-\$700.00	\$9,679.99	\$9,300.00	-\$320.01
G 101-22180 Deferred Compensation Payabl	\$0.00	\$19,305.00	\$19,305.00	\$0.00
G 101-22181 NCPERS - Life Ins	\$224.00	\$3,056.95	\$3,280.95	\$0.00
G 101-22182 The Equitable - Def Comp	\$0.00	\$1,810.00	\$1,810.00	\$0.00
G 101-22183 Health Care Savings Plan	\$0.00	\$47,809.56	\$47,809.56	\$0.00
G 101-22184 Child Support Payments	\$0.00	\$10,065.79	\$10,065.79	\$0.00
G 101-22185 ICMA	\$0.00	\$2,570.00	\$2,570.00	\$0.00
G 101-22186 AFLAC	\$0.00	\$0.00	\$0.00	\$0.00
G 101-22187 Delta Dental	-\$1.00	\$11,972.55	\$11,971.55	\$0.00
G 101-22200 Wellness Account	-\$354.67	\$0.00	\$0.00	-\$354.67
G 101-22201 Deposits	-\$13,950.00	\$20,100.00	\$13,750.00	-\$7,600.00
G 101-22223 Deferred Revenues	-\$28,918.01	\$556.60	\$1,682.19	-\$30,043.60
G 101-22281 Other Liabilities	\$0.00	\$1,173,604.47	\$1,173,604.47	\$0.00





**CITY OF MORA**  
**BALANCE SHEET**  
Current Period: December 2020

Page 3

Year End

Account Descr	Begin Yr	YTD Debit	YTD Credit	Current Balance
Bal Type L	-\$100,815.02	\$2,407,333.81	\$2,554,622.16	-\$248,103.37
Fund 101 GENERAL FUND	\$0.00	\$10,688,409.51	\$10,688,409.51	\$0.00



**CITY OF MORA**  
**BALANCE SHEET**  
Current Period: December 2020

Page 4

Year End

Account Descr	Begin Yr	YTD Debit	YTD Credit	Current Balance
Fund 220 STORM WATER FUND				
Bal Type A				
G 220-11011 Cash NNB Checking	\$29,681.05	\$149,316.56	\$121,531.09	\$57,466.52
G 220-11018 Cash FCB HI-FI	\$0.00	\$0.00	\$0.00	\$0.00
G 220-11151 Accounts Receivable	\$0.00	\$30.87	\$0.00	\$30.87
G 220-11152 Accounts Receivable - UB	\$9,166.32	\$104,719.75	\$104,192.58	\$9,693.49
G 220-11551 Prepaid Ins	\$0.00	\$1,658.63	\$1,658.63	\$0.00
G 220-12600 Fixed Assets	\$631,959.00	\$0.00	\$0.00	\$631,959.00
G 220-12601 Allowance for Depreciation	-\$328,651.00	\$0.00	\$13,449.96	-\$342,100.96
G 220-15600 Deferred Outflow - Pensions	\$969.00	\$0.00	\$0.00	\$969.00
G 220-15650 Deferred Outflow - OPEB	\$102.00	\$0.00	\$0.00	\$102.00
Bal Type A	\$343,226.37	\$255,725.81	\$240,832.26	\$358,119.92
Bal Type E				
G 220-24204 Fund Bal-Undes/Net Asset (ent	\$250,912.01	\$102,482.73	\$150,272.77	\$203,121.97
Bal Type E	\$250,912.01	\$102,482.73	\$150,272.77	\$203,121.97
Bal Type L				
G 220-21500 Accrued Interest Payable	-\$6,644.00	\$0.00	\$66.17	-\$6,710.17
G 220-21600 Accrued Wages/Salaries Payab	-\$116.14	\$91.57	\$0.00	-\$24.57
G 220-22021 Accounts Payable	\$0.00	\$22.76	\$45.52	-\$22.76
G 220-22031 Bonds Payable	-\$567,735.16	\$32,475.04	\$0.00	-\$535,260.12
G 220-22034 Unamortized Premium on Bon	-\$9,655.00	\$593.85	\$0.00	-\$9,061.15
G 220-22161 Accrued Vac-Sick Wages	-\$1,102.08	\$0.00	\$175.04	-\$1,277.12
G 220-22190 OPEB Liability	-\$926.00	\$0.00	\$0.00	-\$926.00
G 220-23000 Net Pension Liability	-\$6,654.00	\$0.00	\$0.00	-\$6,654.00
G 220-23500 Deferred Inflow - Pensions	-\$1,306.00	\$0.00	\$0.00	-\$1,306.00
Bal Type L	-\$594,138.38	\$33,183.22	\$286.73	-\$561,241.89
Fund 220 STORM WATER FUND	\$0.00	\$391,391.76	\$391,391.76	\$0.00



**CITY OF MORA**  
**BALANCE SHEET**  
Current Period: December 2020

Page 5

Year End

Account Descr	Begin Yr	YTD Debit	YTD Credit	Current Balance
Fund 222 FIRE FUND				
Bal Type A				
G 222-11011 Cash NNB Checking	-\$26,930.27	\$282,789.72	\$259,387.90	-\$3,528.45
G 222-11018 Cash FCB HI-FI	\$0.00	\$0.00	\$0.00	\$0.00
G 222-11151 Accounts Receivable	\$22,660.00	\$152,937.81	\$149,980.00	\$25,617.81
G 222-11212 Special Assess Rec - Unamort	\$2,973.04	\$550.00	\$550.00	\$2,973.04
G 222-11551 Prepaid Ins	\$0.00	\$22,739.74	\$22,739.74	\$0.00
Bal Type A	-\$1,297.23	\$459,017.27	\$432,657.64	\$25,062.40
Bal Type E				
G 222-24204 Fund Bal-Undes/Net Asset (ent	\$4,320.20	\$269,332.62	\$287,947.87	-\$14,295.05
Bal Type E	\$4,320.20	\$269,332.62	\$287,947.87	-\$14,295.05
Bal Type L				
G 222-21600 Accrued Wages/Salaries Payab	-\$49.93	\$20.91	\$0.00	-\$29.02
G 222-22021 Accounts Payable	\$0.00	\$179.43	\$7,944.72	-\$7,765.29
G 222-22223 Deferred Revenues	-\$2,973.04	\$550.00	\$550.00	-\$2,973.04
Bal Type L	-\$3,022.97	\$750.34	\$8,494.72	-\$10,767.35
Fund 222 FIRE FUND	\$0.00	\$729,100.23	\$729,100.23	\$0.00



**CITY OF MORA**  
**BALANCE SHEET**  
Current Period: December 2020  
Year End

Page 6

Account Descr	Begin Yr	YTD Debit	YTD Credit	Current Balance
Fund 225 CEMETERY FUND				
Bal Type A				
G 225-11011 Cash NNB Checking	-\$3,720.11	\$73,591.13	\$67,798.89	\$2,072.13
G 225-11018 Cash FCB HI-FI	\$0.00	\$0.00	\$0.00	\$0.00
G 225-11151 Accounts Receivable	\$0.00	\$4,479.25	\$4,465.43	\$13.82
G 225-11551 Prepaid Ins	\$0.00	\$1,938.37	\$1,938.37	\$0.00
Bal Type A	-\$3,720.11	\$80,008.75	\$74,202.69	\$2,085.95
Bal Type E				
G 225-24204 Fund Bal-Undes/Net Asset (ent	\$3,760.11	\$68,936.91	\$72,592.78	\$104.24
Bal Type E	\$3,760.11	\$68,936.91	\$72,592.78	\$104.24
Bal Type L				
G 225-21600 Accrued Wages/Salaries Payab	-\$40.00	\$23.33	\$0.00	-\$16.67
G 225-22021 Accounts Payable	\$0.00	\$35.50	\$1,209.02	-\$1,173.52
G 225-22161 Accrued Vac-Sick Wages	\$0.00	\$0.00	\$0.00	\$0.00
G 225-22201 Deposits	\$0.00	\$0.00	\$1,000.00	-\$1,000.00
Bal Type L	-\$40.00	\$58.83	\$2,209.02	-\$2,190.19
Fund 225 CEMETERY FUND	\$0.00	\$149,004.49	\$149,004.49	\$0.00



**CITY OF MORA**  
**BALANCE SHEET**  
 Current Period: December 2020

Page 7

Year End

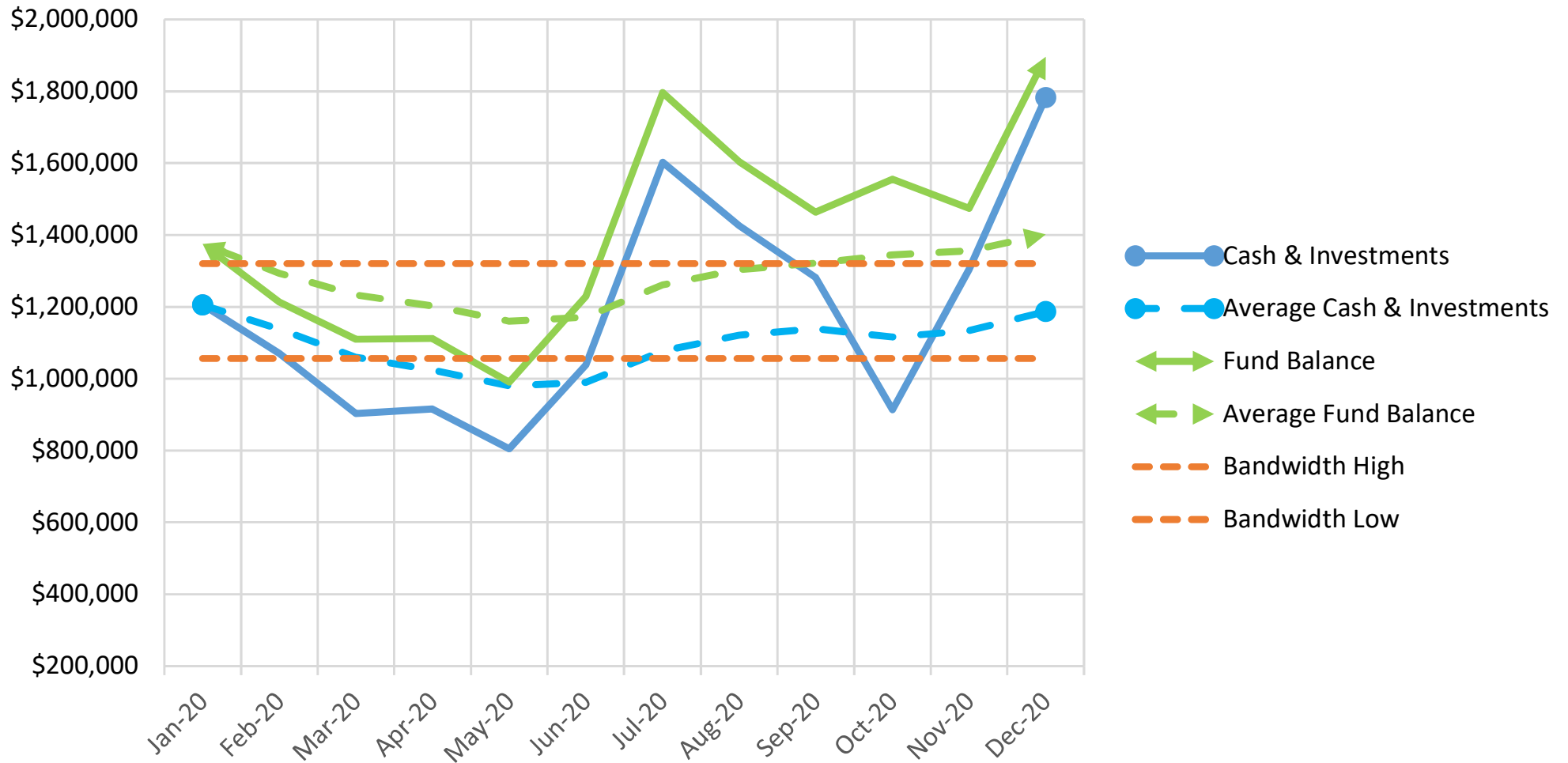
Account Descr	Begin Yr	YTD Debit	YTD Credit	Current Balance
<b>Fund 609 LIQUOR FUND</b>				
<b>Bal Type A</b>				
G 609-11011 Cash NNB Checking	\$53,771.16	\$8,320,408.26	\$8,005,792.30	\$368,387.12
G 609-11013 Petty Cash	\$100.00	\$0.00	\$0.00	\$100.00
G 609-11014 ChangeFund/AirportVending/N	\$2,200.00	\$0.00	\$0.00	\$2,200.00
G 609-11016 Lottery	\$20,151.07	\$50,155.04	\$44,981.76	\$25,324.35
G 609-11017 ATM Machine	\$18,155.59	\$2,382.80	\$154.92	\$20,383.47
G 609-11018 Cash FCB HI-FI	\$0.00	\$0.00	\$0.00	\$0.00
G 609-11151 Accounts Receivable	\$17,897.13	\$3,437,052.41	\$3,423,385.12	\$31,564.42
G 609-11153 Accounts Receivable - Liq CrCd	\$0.00	\$0.00	\$0.00	\$0.00
G 609-11154 Return Checks	\$0.00	\$216.32	\$95.55	\$120.77
G 609-11316 Due From MN State Lottery	\$122.00	\$39,539.00	\$38,766.00	\$895.00
G 609-11419 Wine Inventory	\$161,697.87	\$9,306.20	\$47,540.58	\$123,463.49
G 609-11421 Liquor Inventory	\$258,266.45	\$32,981.36	\$90,168.57	\$201,079.24
G 609-11422 Beer Inventory	\$75,429.64	\$94,943.11	\$64,725.77	\$105,646.98
G 609-11423 Misc Inventory	\$15,000.09	\$7,644.49	\$5,458.37	\$17,186.21
G 609-11551 Prepaid Ins	\$0.00	\$24,395.52	\$24,395.52	\$0.00
G 609-12611 Land	\$126,230.12	\$0.00	\$0.00	\$126,230.12
G 609-12621 Fixed Asset-Buildings	\$1,469,961.50	\$0.00	\$0.00	\$1,469,961.50
G 609-12622 Allow for Depr - Bldg	-\$468,723.54	\$0.00	\$48,998.72	-\$517,722.26
G 609-12631 Improvements Other Than Bld	\$20,729.76	\$6,550.00	\$0.00	\$27,279.76
G 609-12632 Allow For Depr - Improvement	-\$9,328.41	\$0.00	\$1,363.99	-\$10,692.40
G 609-12641 Fixed Asset-Equip/Machinery	\$231,707.87	\$0.00	\$0.00	\$231,707.87
G 609-12642 Allow for Depr - M & E	-\$96,207.44	\$0.00	\$11,321.84	-\$107,529.28
G 609-15600 Deferred Outflow - Pensions	\$23,557.00	\$0.00	\$0.00	\$23,557.00
G 609-15650 Deferred Outflow - OPEB	\$1,131.00	\$0.00	\$0.00	\$1,131.00
<b>Bal Type A</b>	<b>\$1,921,848.86</b>	<b>\$12,025,574.51</b>	<b>\$11,807,149.01</b>	<b>\$2,140,274.36</b>
<b>Bal Type E</b>				
G 609-24204 Fund Bal-Undes/Net Asset (ent	-\$655,558.53	\$4,349,792.06	\$4,653,502.13	-\$959,268.60
<b>Bal Type E</b>	<b>-\$655,558.53</b>	<b>\$4,349,792.06</b>	<b>\$4,653,502.13</b>	<b>-\$959,268.60</b>
<b>Bal Type L</b>				
G 609-20700 Due to Other Funds	\$0.00	\$0.00	\$0.00	\$0.00
G 609-20816 Due to Minnesota State Lotter	-\$5,120.00	\$106,895.00	\$107,429.00	-\$5,654.00
G 609-20900 Advance From Electric Fund	-\$1,000,000.00	\$100,000.00	\$0.00	-\$900,000.00
G 609-21500 Accrued Interest Payable	\$0.00	\$0.00	\$0.00	\$0.00
G 609-21600 Accrued Wages/Salaries Payab	-\$8,887.28	\$5,757.12	\$0.00	-\$3,130.16
G 609-22021 Accounts Payable	\$0.00	\$950.30	\$19,457.83	-\$18,507.53
G 609-22022 Gift Certificates	-\$2,847.74	\$3,127.33	\$3,725.00	-\$3,445.41
G 609-22082 Sales Tax Payable	-\$27,495.00	\$412,494.00	\$425,633.00	-\$40,634.00
G 609-22161 Accrued Vac-Sick Wages	-\$18,152.31	\$12,305.65	\$0.00	-\$5,846.66
G 609-22190 OPEB Liability	-\$10,219.00	\$0.00	\$0.00	-\$10,219.00
G 609-22224 Def Gain - Sale of Fixed Asset	\$0.00	\$0.00	\$0.00	\$0.00
G 609-23000 Net Pension Liability	-\$161,820.00	\$0.00	\$0.00	-\$161,820.00
G 609-23500 Deferred Inflow - Pensions	-\$31,749.00	\$0.00	\$0.00	-\$31,749.00
<b>Bal Type L</b>	<b>-\$1,266,290.33</b>	<b>\$641,529.40</b>	<b>\$556,244.83</b>	<b>-\$1,181,005.76</b>
<b>Fund 609 LIQUOR FUND</b>	<b>\$0.00</b>	<b>\$17,016,895.97</b>	<b>\$17,016,895.97</b>	<b>\$0.00</b>





## GENERAL FUND - 2020

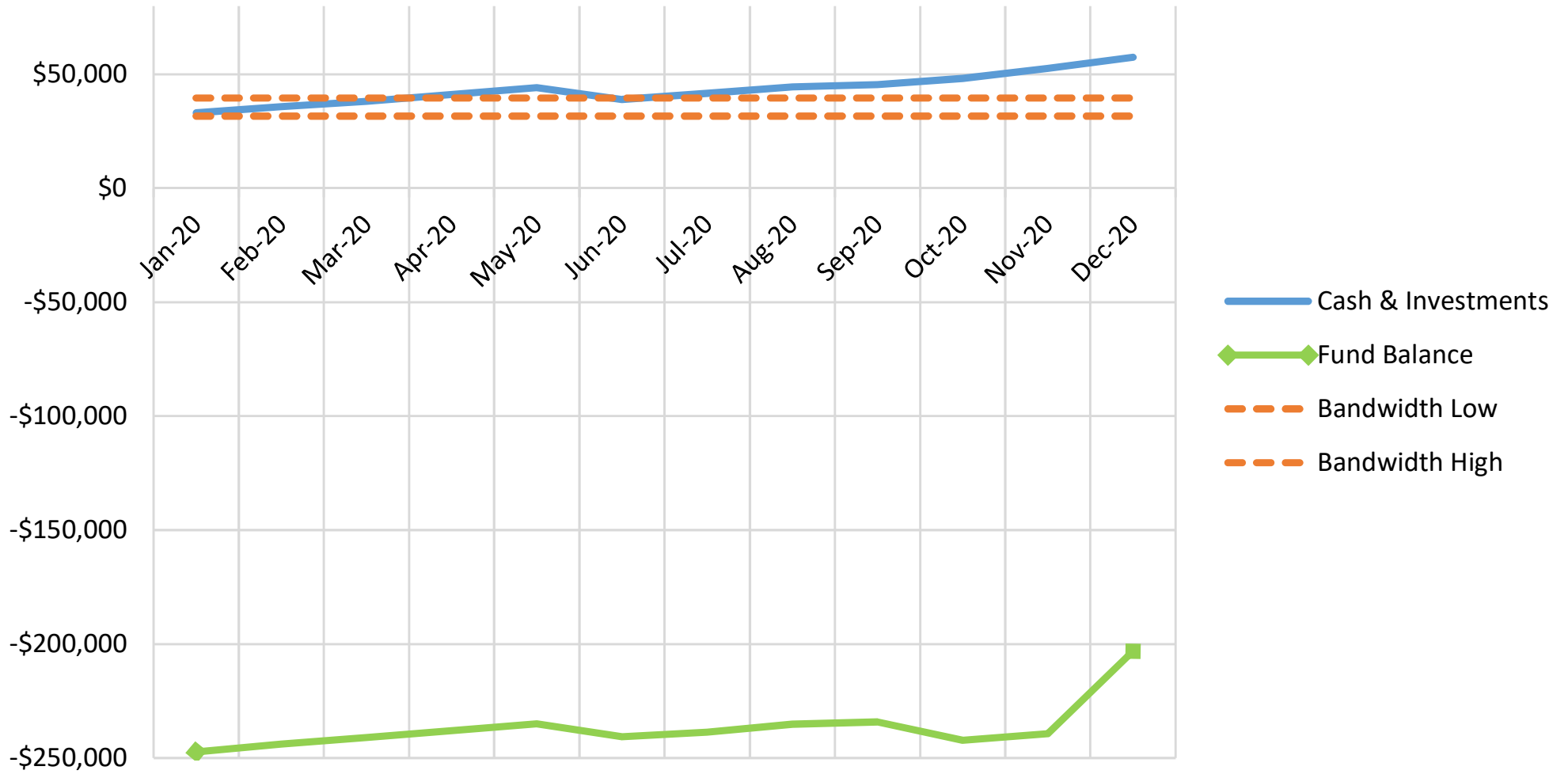
### Cash & Investments/Fund Balance





## STORM WATER FUND - 2020

### Cash & Investments/Fund Balance

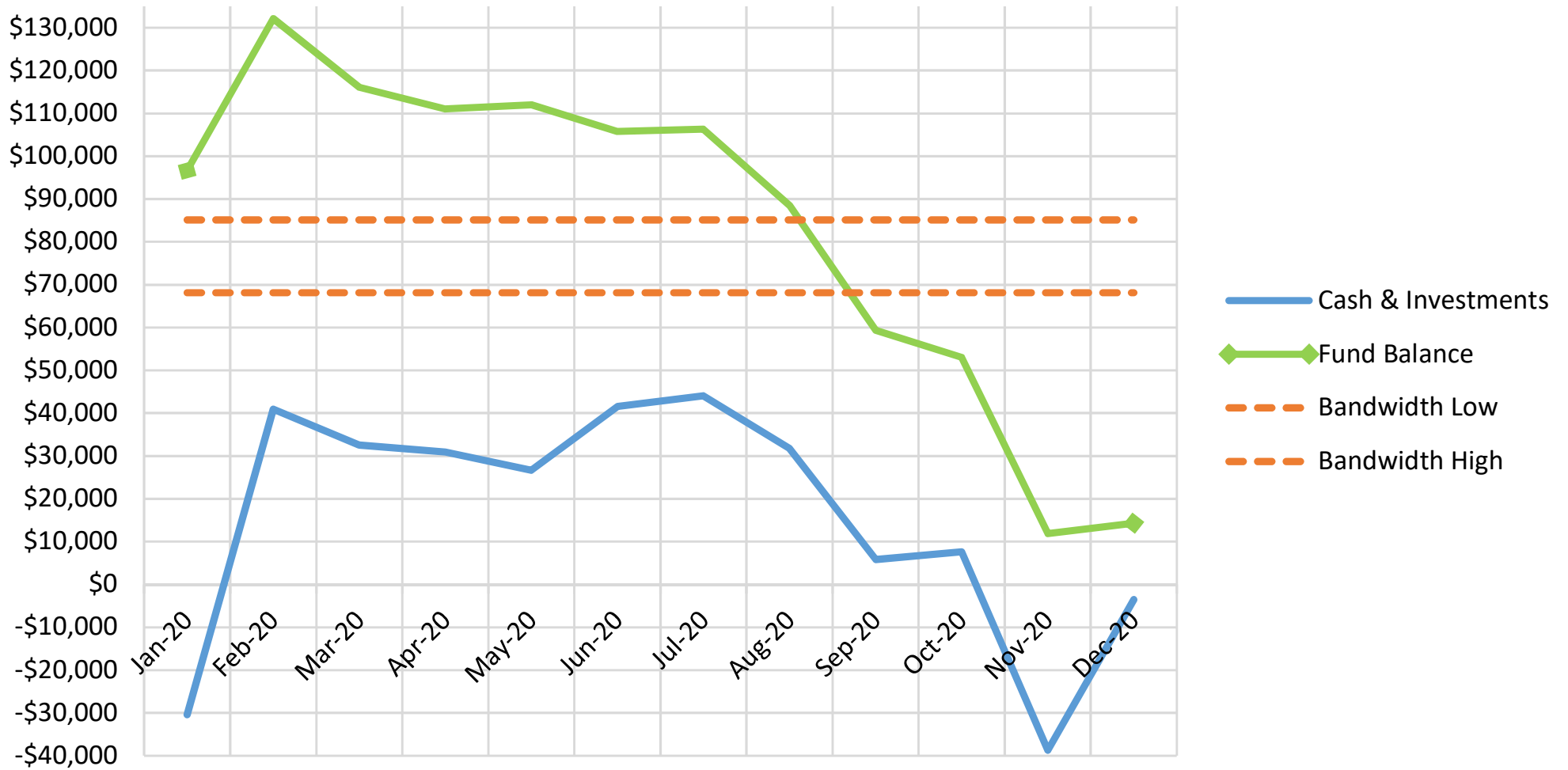






## FIRE FUND - 2020

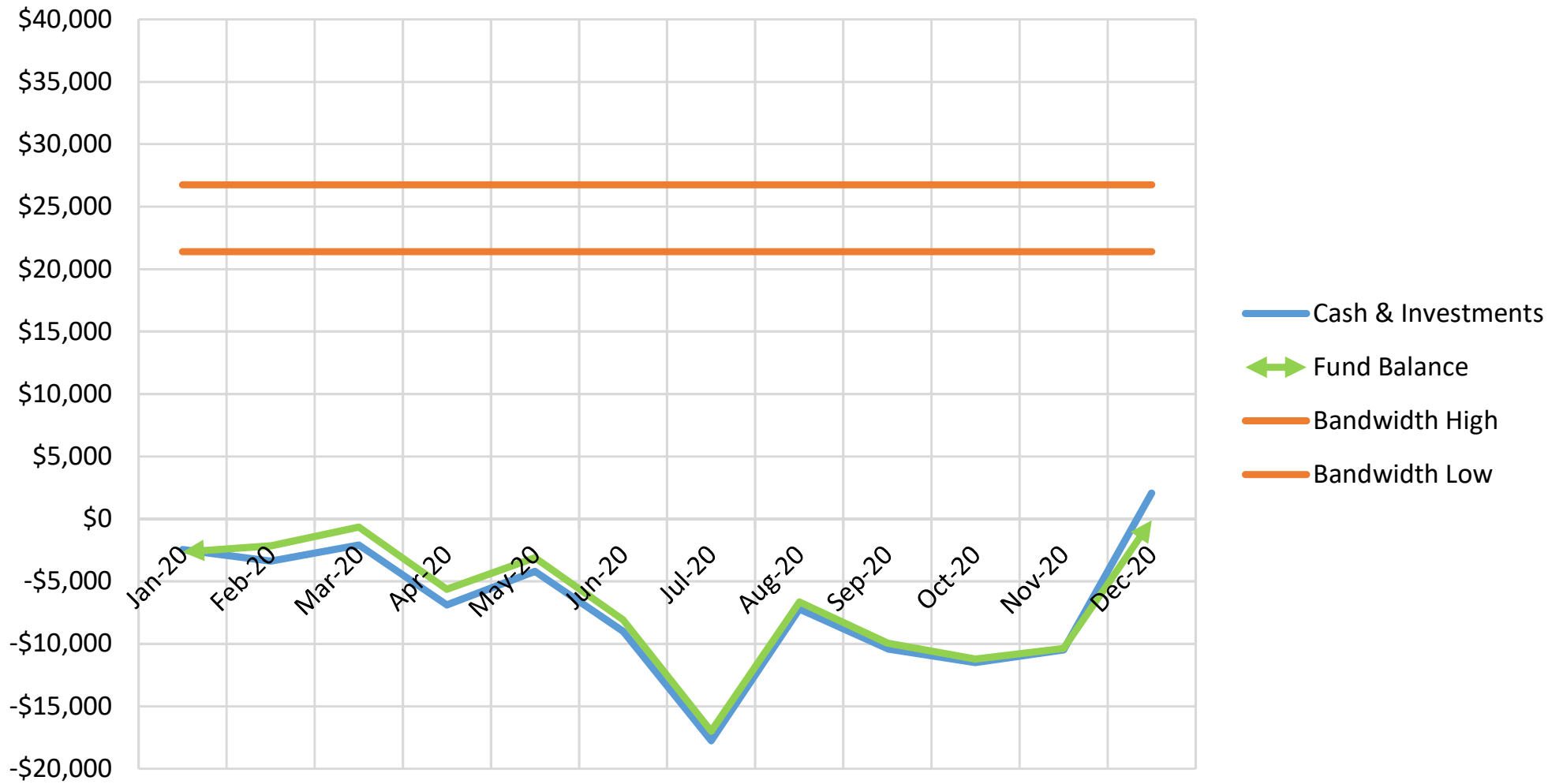
### Cash & Investments/Fund Balance





## CEMETERY FUND - 2020

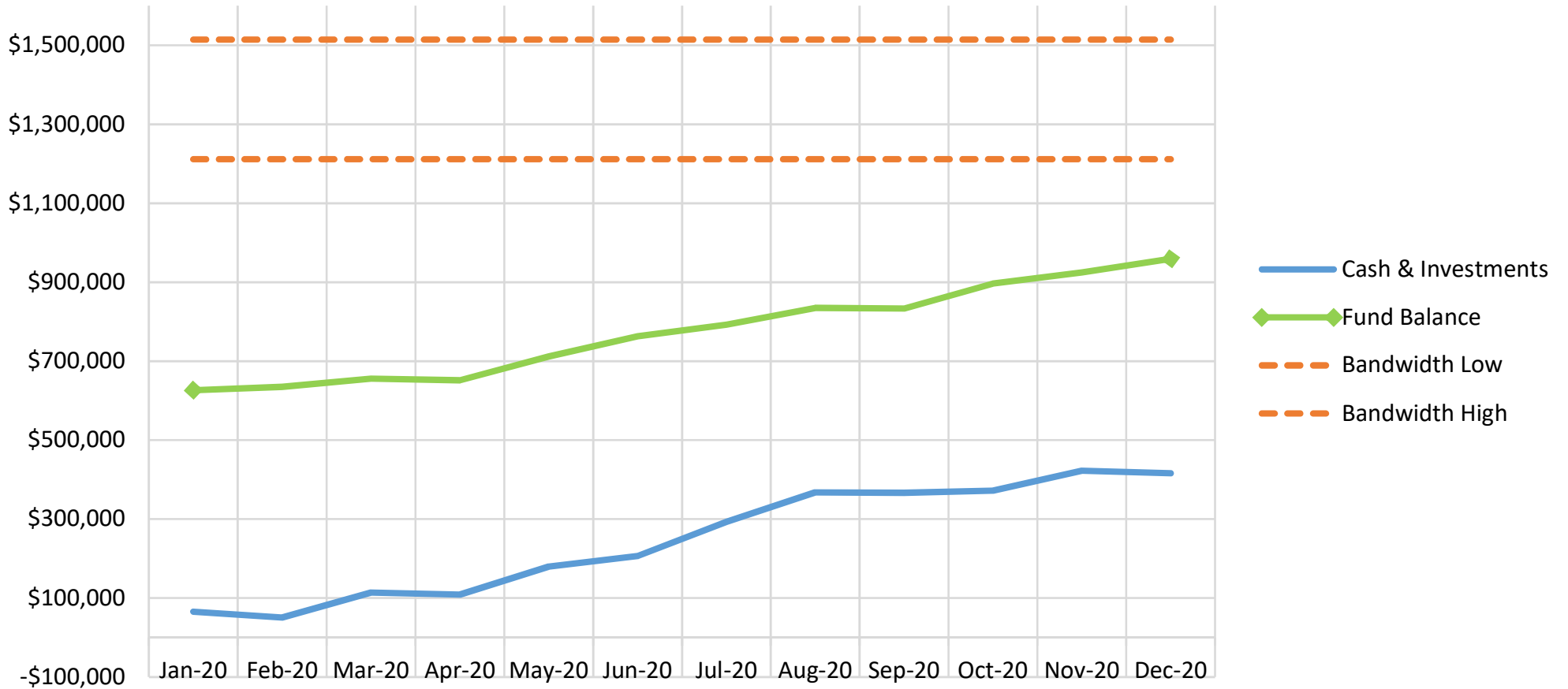
### Cash & Investments/Fund Balance





## LIQUOR FUND - 2020

### Cash & Investments/Fund Balance







## CITY OF MORA

### Property Tax Collections - Past 3 Years

FUND	Fund Descr	2018	2019	2020	Source Descr
Source 31050 Tax Increments					
101	GENERAL FUND	\$12,125.92	\$8,632.22	\$8,690.83	Tax Increments
237	TIF 2-2 INTREPID	\$52,800.08	\$53,348.01	\$55,521.97	Tax Increments
245	TIF 1-8 TORBORG APTS	\$0.00	\$0.00	\$0.00	Tax Increments
248	TIF 1-11 KSB	\$49,528.17	\$45,763.32	\$49,074.62	Tax Increments
251	TIF 1-14 HRA/NELSON	\$0.00	\$0.00	\$0.00	Tax Increments
252	TIF 1-15 HRA MYSA HOUSE	\$0.00	\$0.00	\$21,107.20	Tax Increments
Source 31050 Tax Increments		\$114,454.17	\$107,743.55	\$134,394.62	
Source 31110 Current Ad Valorem Taxes					
101	GENERAL FUND	\$449,115.25	\$509,094.84	\$585,458.52	Current Ad Valorem Taxes
409	FUTURE IMPROV FUND	\$0.00	\$0.00	\$0.00	Current Ad Valorem Taxes
451	2012 7th & GROVE ST IMP	\$50.43	\$0.24	\$0.00	Current Ad Valorem Taxes
525	ELEC. BOND - FIRE STATION 2003	\$67,463.40	\$24.63	\$253.16	Current Ad Valorem Taxes
530	SERIES 2011A BONDS - STREET	\$84,651.24	\$84,866.40	\$83,740.69	Current Ad Valorem Taxes
532	SERIES 2015B BONDS - WOOD&GR	\$80,054.88	\$77,254.80	\$77,148.63	Current Ad Valorem Taxes
533	SERIES 2015C BONDS - REFUNDING	\$77,924.95	\$86,254.73	\$89,611.85	Current Ad Valorem Taxes
535	SERIES 2017A BONDS - 9TH&WOOD	\$18,379.54	\$38,446.47	\$49,950.20	Current Ad Valorem Taxes
Source 31110 Current Ad Valorem Taxes		\$777,639.69	\$795,942.11	\$886,163.05	
Source 31130 Mobile Home Taxes					
101	GENERAL FUND	\$1,687.21	\$1,436.35	\$1,863.72	Mobile Home Taxes
525	ELEC. BOND - FIRE STATION 2003	\$0.00	\$0.00	\$0.00	Mobile Home Taxes
Source 31130 Mobile Home Taxes		\$1,687.21	\$1,436.35	\$1,863.72	
Source 31910 Penalties & Interest					
101	GENERAL FUND	\$5,672.94	\$229.12	\$1,417.45	Penalties & Interest
222	FIRE FUND	\$0.00	\$0.00	\$0.00	Penalties & Interest
Source 31910 Penalties & Interest		\$5,672.94	\$229.12	\$1,417.45	
Source 31920 Forfeited Tax Sale Revenue					
101	GENERAL FUND	\$30,949.82	\$13,556.53	\$890.68	Forfeited Tax Sale Revenue
Source 31920 Forfeited Tax Sale Revenue		\$30,949.82	\$13,556.53	\$890.68	
		\$930,403.83	\$918,907.66	\$1,024,729.52	

**CITY OF MORA/MORA MUNICIPAL UTILITIES**

Current Investments

Information current as of December 31, 2020

Bank/Agency	Location	Type	FDIC #	Broker	Amount	DTD/Issued	Due	Rate
Firstbank	Santurce, PR	CD	30387	4M Fund	\$ 60,000.00	1/31/2014	2/1/2021	2.75%
BMW Bank of North America	Salt Lake City, UT	CD	35141	4M Fund	\$ 245,000.00	8/16/2019	2/16/2021	1.90%
Texas Capital Bank	Richardson, TX	CD	34383	4M Fund	\$ 246,700.00	3/6/2020	3/8/2021	1.30%
Pacific Western Bank	Brea, CA	CD	24045	4M Fund	\$ 247,100.00	3/6/2020	3/8/2021	1.12%
Royal Business Bank	Los Angeles, CA	CD	58816	4M Fund	\$ 247,400.00	3/6/2020	3/8/2021	1.00%
Prudential Bank	Philadelphia, PA	CD	30011	4M Fund	\$ 198,000.00	3/6/2020	3/8/2021	0.89%
Kansas State Bank	Manhattan, KS	CD	19899	4M Fund	\$ 200,000.00	8/2/2019	8/2/2021	2.04%
Financial Federal Bank	Memphis, TN	CD	31840	4M Fund	\$ 240,000.00	8/9/2019	8/9/2021	2.00%
Servisfirst Bank	Tampa, FL	CD	57993	4M Fund	\$ 240,000.00	8/9/2019	8/9/2021	1.98%
Everbank	Jacksonville, FL	CD	34775	4M Fund	\$ 248,000.00	8/12/2016	8/12/2021	1.50%
State Bank of India NY	New York, NY	CD	33682	4M Fund	\$ 245,000.00	1/26/2017	1/26/2022	2.30%
First National Bank	Paragould, AR	CD	3887	4M Fund	\$ 235,100.00	8/9/2019	8/8/2022	1.98%
Latino Community Credit Union	Durham, NC	CD	68430	4M Fund	\$ 232,000.00	8/16/2019	8/16/2022	2.39%
American Express Bank	Salt Lake City, UT	CD	35328	4M Fund	\$ 245,000.00	9/6/2017	9/6/2022	2.40%
Neighborhood National Bank	Mora, MN	CD	18885	None	\$ 245,000.00	1/26/2018	1/26/2022	2.00%
Discover Bank	Greenwood, DE	CD	5649	RBC Wealth	\$ 108,000.00	3/26/2014	3/26/2021	2.60%
PrivateBank	Chicago, IL	CD	33306	RBC Wealth	\$ 245,000.00	8/30/2016	8/30/2021	1.50%
East Boston Savings Bank	Boston, MA	CD	33510	RBC Wealth	\$ 235,000.00	9/28/2017	9/28/2022	2.05%
Ally Bank	Midvale, UT	CD	57803	RBC Wealth	\$ 140,000.00	10/11/2019	10/11/2022	1.90%
Morgan Stanley Bank	Salt Lake City, UT	CD	32992	RBC Wealth	\$ 245,000.00	6/19/2018	6/23/2023	3.20%
Discover Bank	Greenwood, DE	CD	5649	RBC Wealth	\$ 139,000.00	9/28/2016	9/28/2023	1.80%
Comenity Capital Bank	Salt Lake City, UT	CD	57570	RBC Wealth	\$ 245,000.00	6/27/2019	6/27/2024	2.50%
Lakeside Bank	Chicago, IL	CD	19573	RBC Wealth	\$ 170,000.00	3/30/2020	3/31/2025	1.40%
Texas Exchange Bank	Crowley, TX	CD	20099	RBC Wealth	\$ 245,000.00	6/19/2020	6/19/2025	1.00%
EnerBank	Salt Lake City, UT	CD	57293	RBC Wealth	\$ 245,000.00	5/20/2020	5/14/2027	1.10%
Merrick Bank	South Jordan, UT	CD	34519	RBC Wealth	\$ 245,000.00	7/31/2020	7/31/2028	1.00%
Morgan Stanley Private Bank	Purchase, NY	CD	34221	Wells Fargo	\$ 244,000.00	2/28/2019	3/1/2021	2.60%
Valley National Bank	Passaic, NJ	CD	9396	Wells Fargo	\$ 235,000.00	4/7/2020	4/7/2021	1.25%
Sallie Mae Bank	Salt Lake City, UT	CD	58177	Wells Fargo	\$ 120,000.00	6/19/2019	6/21/2021	2.30%
Goldman Sachs Bank	New York, NY	CD	33124	Wells Fargo	\$ 115,000.00	6/26/2019	6/27/2021	2.20%
Ally Bank	Midvale, UT	CD	57803	Wells Fargo	\$ 105,000.00	7/11/2019	7/21/2021	2.10%
Goldman Sachs Bank	New York, NY	CD	33124	Wells Fargo	\$ 132,000.00	8/7/2019	8/9/2021	2.10%
First Financial Bank	Cincinnati, OH	CD	6600	Wells Fargo	\$ 245,000.00	8/14/2020	8/13/2021	0.15%
Sallie Mae Bank	Salt Lake City, UT	CD	58177	Wells Fargo	\$ 125,000.00	8/21/2019	8/20/2021	1.90%
Safra National Bank	New York, NY	CD	26876	Wells Fargo	\$ 150,000.00	9/15/2020	10/15/2021	0.15%
Comenity Bank	Wilmington, DE	CD	27499	Wells Fargo	\$ 200,000.00	8/15/2019	8/15/2022	2.10%
BMO Harris Bank	Chicago, IL	CD	16571	Wells Fargo	\$ 245,000.00	9/28/2020	3/28/2024	0.30%
JP Morgan Chase	Columbus, OH	CD	628	Wells Fargo	\$ 245,000.00	9/23/2020	9/23/2026	0.50%
Federal Home Loan Mortgage Company	McLean, VA	AG		Wells Fargo	\$ 147,000.00	9/1/1993	9/1/2023	6.50%

---



---

**\$ 7,944,300.00**

CD = Certificate of Deposit

AG = Agency/Government Asset Backed

Note: This list represents the combined portfolios of the City of Mora and Mora Municipal Utilities. For breakdown by fund, please refer to the Balance Sheet.

**CITY OF MORA/MORA MUNICIPAL UTILITIES**  
 Debt Retirement Schedule  
 For the Year Ending December 31, 2020

SUM OF ALL DEBT			Series 2011A	Series 2015B	Series 2015C			Series 2017A	MnPFA Water	MnPFA WWTP	Mora HRA Bonds*	
			Fund 530	Fund 532	Fund 533	Fund 652	Fund 653	Fund 535	G 652-22031	G 653-22031	Series 2019A	Series 2009B
Year	Year-End Balance	Principal Reduction	Year-End Balance	Year-End Balance	Year-End Balance	Year-End Balance	Year-End Balance	Year-End Balance	Year-End Balance	Year-End Balance	Year	Year-End Balance
2016	11,387,000.00		435,000.00	1,385,000.00	1,251,495.00	267,364.00	221,141.00		1,151,000.00	3,326,000.00		350,000.00
2017	12,039,957.75	652,957.75	370,000.00	1,345,000.00	1,125,495.00	246,858.00	202,647.00	1,325,000.00	1,078,000.00	3,056,957.75		290,000.00
2018	11,484,957.75	(555,000.00)	300,000.00	1,290,000.00	1,039,495.00	223,036.00	182,469.00	1,325,000.00	1,004,000.00	2,895,957.75		225,000.00
2019	11,080,000.00	(404,957.75)	230,000.00	1,230,000.00	942,495.00	201,854.00	165,651.00	1,290,000.00	928,000.00	2,842,000.00	2019	3,095,000.00
2020	10,433,000.00	(647,000.00)	155,000.00	1,170,000.00	840,495.00	180,672.00	148,833.00	1,235,000.00	851,000.00	2,677,000.00	2020	3,095,000.00
2021	9,759,000.00	(674,000.00)	80,000.00	1,110,000.00	733,495.00	159,490.00	132,015.00	1,180,000.00	773,000.00	2,511,000.00	2021	3,080,000.00
2022	9,046,000.00	(713,000.00)	-	1,050,000.00	622,995.00	137,648.00	114,357.00	1,125,000.00	693,000.00	2,343,000.00	2022	2,960,000.00
2023	8,400,000.00	(646,000.00)		985,000.00	512,495.00	115,806.00	96,699.00	1,070,000.00	612,000.00	2,173,000.00	2023	2,835,000.00
2024	7,731,000.00	(669,000.00)		920,000.00	398,495.00	89,990.00	76,515.00	1,010,000.00	529,000.00	2,002,000.00	2024	2,705,000.00
2025	7,059,000.00	(672,000.00)		855,000.00	284,495.00	64,174.00	56,331.00	950,000.00	445,000.00	1,829,000.00	2025	2,575,000.00
2026	6,378,000.00	(681,000.00)		790,000.00	166,995.00	37,698.00	35,307.00	890,000.00	359,000.00	1,654,000.00	2026	2,445,000.00
2027	5,684,000.00	(694,000.00)		720,000.00	50,995.00	10,562.00	13,443.00	830,000.00	272,000.00	1,477,000.00	2027	2,310,000.00
2028	5,067,000.00	(617,000.00)		650,000.00	-	-	-	765,000.00	183,000.00	1,299,000.00	2028	2,170,000.00
2029	4,516,000.00	(551,000.00)		580,000.00				700,000.00	92,000.00	1,119,000.00	2029	2,025,000.00
2030	3,952,000.00	(564,000.00)		505,000.00				630,000.00	-	937,000.00	2030	1,880,000.00
2031	3,473,000.00	(479,000.00)		430,000.00				560,000.00		753,000.00	2031	1,730,000.00
2032	2,987,000.00	(486,000.00)		350,000.00				490,000.00		567,000.00	2032	1,580,000.00
2033	2,485,000.00	(502,000.00)		265,000.00				415,000.00		380,000.00	2033	1,425,000.00
2034	1,976,000.00	(509,000.00)		180,000.00				340,000.00		191,000.00	2034	1,265,000.00
2035	1,455,000.00	(521,000.00)		90,000.00				260,000.00		-	2035	1,105,000.00
2036	1,115,000.00	(340,000.00)		-				175,000.00			2036	940,000.00
2037	860,000.00	(255,000.00)						90,000.00			2037	770,000.00
2038	595,000.00	(265,000.00)						-			2038	595,000.00
2039	415,000.00	(180,000.00)									2039	415,000.00
2040	-	(415,000.00)									2040	-
2041	-	-										
2042	-	-										
2043	-	-										

\* These Bonds are special obligations of the Authority but are general obligations of the City for which the City pledges its full faith, credit and taxing powers.

**CITY OF MORA****DEFICIT FUNDS**

For the Year Ending December 31, 2020

Fund	Fund No.	Revenues and Other Sources	Expenditures and Other Uses	Issuance of Debt	Fund Balance/ Net Assets 12/31/20	Cash Balance 12/31/20	Deficit to be funded by:
<b>1 Special Revenue:</b>							
2 Fire Fund	222	284,387	(265,772)	-	14,295	(3,528)	Collection of accounts receivable
2 Cemetery	225	69,938	(66,282)	-	(104)	2,072	Sale of lots and internments
<b>3 Capital Project:</b>							
4 Howe Avenue Reconstruction	439	15,312	-	-	(26,039)	(26,039)	Special assessments
5 Downtown Feed Mill Redevelopment	440	-	(124)	-	30,350	(30,350)	Sale of land
6 Airport Kastenbauer House	442	-	-	-	(97,389)	(97,389)	(unknown)
7 Crosswind	444	151,012	-	-	(19,912)	(19,912)	Grant proceeds
8 Dala Lane Improvement Project	446	9,805	-	-	(269,398)	(269,398)	Special assessments
9 2012 7th and Grove St. Improvements	451	-	-	-	(313,935)	(313,937)	(unknown)
		530,454	(332,177)	-	(682,131)	(758,482)	



**CITY OF MORA**

Future Improvement Fund Balances  
For the Year Ended December 31, 2020

	Department	Item	CIP Item Number	12/31/2020 Balance	Committed	12/31/2020 Available
1	Undesignated	Undesignated		5,313.27		5,313.27
2	City Hall Building	City Hall Building	CIP # 1940-2019-03	2,892.50 <sup>2</sup>		2,892.50
3	Council	City Celebration		-		-
4	Finance	Computers		-		-
5	Library	Flooring		-		-
6	Law Enforcement	Equipment		-		-
7	Library	Library Building		-		-
8	Streets	Small Cities Assistance		-		-
9	Streets	Public Parking Lots		3,500.00		3,500.00
10	Streets	Sand & Salt Shed Structure Replacement	CIP # 3121-2019-10	17,200.00		17,200.00
11	Streets	Patching/Paving		-		-
12	Streets	Siren	CIP # 3121-2019-19	-		-
13	Streets	Crack Sealant Machine	CIP # 3121-2019-03	37,500.00		37,500.00
14	Streets	Med. Duty Dump Truck	CIP # 3121-2019-13	23,400.00		23,400.00
15	Streets	Service Truck	CIP # 3121-2019-16	17,250.00		17,250.00
16	Streets	Service Truck	CIP # 3121-2019-17	17,000.00		17,000.00
17	Streets	Road Grader	CIP # 3121-2019-01	-		-
18	Streets	Front End Wheel Loader	CIP # 3121-2019-07	15,854.31		15,854.31
19	Streets	Plow Truck	CIP # 3121-2019-12	40,000.00		40,000.00
20	Streets	Router		10,000.00		10,000.00
21	Streets	Sidewalk Program		5,000.00		5,000.00
22	Streets	Seal Coating		30,501.97		30,501.97
23	Aquatic Center	Disinfection Equip		5,913.00		5,913.00
24	Aquatic Center	Consession Stand		-		-
25	Aquatic Center	Consultant Service		7,000.00		7,000.00
26	Aquatic Center	Building		80,006.00		80,006.00
27	Aquatic Center	Slide Re-coat	CIP # 5124-2019-09	-		-
28	Aquatic Center	Pool Grates	CIP # 5124-2019-10	-		-
29	Parks	Undesignated		22,192.07	620.00 <sup>1</sup>	21,572.07
30	Parks	Bike Trail Sealing		12,000.00		12,000.00
31	Parks	JC Fields		500.00		500.00
32	Parks	Tennis/BB Courts	CIP # 5202-2019-05	24,000.00		24,000.00
33	Parks	Kids Kingdom		30,000.00		30,000.00
34	Parks	Trails		10,000.00		10,000.00
35	Parks	Mower	CIP # 5202-2019-01	7,930.01		7,930.01
36	Parks	Service Truck	CIP # 5202-2019-06	1,018.50		1,018.50
37	Airport	Crosswind Runway		7,885.09		7,885.09
38	Airport	Mower	CIP # 7310-2019-04	16,158.83		16,158.83
39	Airport	Electronic Fuel Purchasing System	CIP # 7310-2019-03	24,000.00		24,000.00
40	Cemetery	Mower		7,930.18		7,930.18
41	Cemetery	Vehicle		1,018.51		1,018.51
42	Cemetery	Future Expansion		5,000.00		5,000.00
				<u>487,964.24</u>	<u>620.00</u>	<u>487,344.24</u>

## Notes:

1. Funds committed for pet waste station

**CITY OF MORA**

## Future Fire Equipment Fund (FFEF) Balances

For the Year Ended December 31, 2020

	Department	Item	12/31/2020 Balance	Committed	12/31/2020 Available
1	Fire	Trucks	607,628.04		607,628.04
2	Fire	Equipment	52,385.66		52,385.66
3	Fire	Building	89,960.00		89,960.00
			<u>749,973.70</u>	<u>-</u>	<u>749,973.70</u>

Notes:



# CITY OF MORA

## Revenue Guideline For City Council

Current Period: December 2020

Last Dim Descr	2020 Budget	2020 YTD Amt	2020 YTD Balance	2020 % of Budget Remain	Explanation
Fund 101 GENERAL FUND					
Dept 41000 GENERAL GOVERNMENT					
Tax Increments	\$12,000.00	\$8,690.83	\$3,309.17	27.58%	
Current Ad Valorem Taxes	\$587,933.00	\$585,458.52	\$2,474.48	0.42%	
Mobile Home Taxes	\$1,000.00	\$1,863.72	-\$863.72	-86.37%	
Penalties & Interest	\$1,000.00	\$1,417.45	-\$417.45	-41.75%	
Forfeited Tax Sale Revenue	\$0.00	\$890.68	-\$890.68	0.00%	
Federal Grants	\$0.00	\$271,074.00	-\$271,074.00	0.00%	See Note A.
Local Government Aid	\$990,749.00	\$992,802.00	-\$2,053.00	-0.21%	
Other State Grants & Aids	\$0.00	\$506.00	-\$506.00	0.00%	
Agricultural Market Value Cred	\$400.00	\$142.35	\$257.65	64.41%	
PERA Aid	\$0.00	\$0.00	\$0.00	0.00%	
Other Grants & Aids	\$2,000.00	\$1,556.01	\$443.99	22.20%	
Franchise Fee - Cable TV	\$24,000.00	\$24,750.31	-\$750.31	-3.13%	
Franchise Fee - Natural Gas	\$46,000.00	\$47,169.09	-\$1,169.09	-2.54%	
Franchise Fee - Electric	\$240,000.00	\$232,857.70	\$7,142.30	2.98%	
Other Misc Charges	\$0.00	\$0.00	\$0.00	0.00%	
Special Assessments	\$0.00	\$556.60	-\$556.60	0.00%	
Int/Pen on Spec Assmts	\$0.00	\$0.00	\$0.00	0.00%	
Interest Earnings	\$30,280.00	\$25,134.35	\$5,145.65	16.99%	
Unrealized Gain/(Loss) on Inv	\$0.00	\$8,731.59	-\$8,731.59	0.00%	
Dividends	\$4,630.00	\$5,201.00	-\$571.00	-12.33%	
Rent	\$2,400.00	\$2,400.00	\$0.00	0.00%	
Contributions & Donations	\$0.00	\$0.00	\$0.00	0.00%	
Misc Income	\$1,400.00	\$2,569.13	-\$1,169.13	-83.51%	
Sale of Fixed Assets	\$0.00	\$0.00	\$0.00	0.00%	
Comp. for Loss of Fixed Assets	\$0.00	\$0.00	\$0.00	0.00%	
Trf from Special Revenue Fund	\$2,670.00	\$2,678.67	-\$8.67	-0.32%	
Trf from Enterprise Fund	\$280,000.00	\$280,000.00	\$0.00	0.00%	
Dept 41000 GENERAL GOVER	\$2,226,462.00	\$2,496,450.00	-\$269,988.00		
Dept 41320 ADMINISTRATION					
Other Grants & Aids	\$0.00	\$0.00	\$0.00	0.00%	
Misc Income	\$0.00	\$15.00	-\$15.00	0.00%	
Dept 41320 ADMINISTRATION	\$0.00	\$15.00	-\$15.00		
Dept 41410 ELECTIONS					
Other State Grants & Aids	\$0.00	\$945.72	-\$945.72	0.00%	See Note B.
Other Misc Charges	\$0.00	\$100.00	-\$100.00	0.00%	
Dept 41410 ELECTIONS	\$0.00	\$1,045.72	-\$1,045.72		
Dept 41520 FINANCE					
Liquor Licenses	\$13,500.00	\$14,712.50	-\$1,212.50	-8.98%	
Other Business Licenses	\$3,500.00	\$4,470.00	-\$970.00	-27.71%	
Other Non-Business Permits	\$250.00	\$255.00	-\$5.00	-2.00%	
Assessment Searches	\$3,050.00	\$5,145.00	-\$2,095.00	-68.69%	
Service Chg on NSF Checks	\$0.00	\$30.00	-\$30.00	0.00%	
Misc Income	\$0.00	\$571.57	-\$571.57	0.00%	
Trf from Special Revenue Fund	\$19,500.00	\$20,794.28	-\$1,294.28	-6.64%	
Trf from Capital Projects Fund	\$0.00	\$0.00	\$0.00	0.00%	
Trf from Enterprise Fund	\$16,000.00	\$17,000.00	-\$1,000.00	-6.25%	
Dept 41520 FINANCE	\$55,800.00	\$62,978.35	-\$7,178.35		
Dept 41800 HUMAN RESOURCES					



# CITY OF MORA

## Revenue Guideline For City Council

Current Period: December 2020

Last Dim Descr	2020 Budget	2020 YTD Amt	2020 YTD Balance	2020 % of Budget Remain	Explanation
Contributions & Donations	\$143.00	\$0.00	\$143.00	100.00%	
Misc Income	\$200.00	\$834.55	-\$634.55	-317.28%	
Trf from Special Revenue Fund	\$9,165.00	\$7,916.00	\$1,249.00	13.63%	
Trf from Enterprise Fund	\$6,977.00	\$15,141.00	-\$8,164.00	-117.01%	
Dept 41800 HUMAN RESOURC	\$16,485.00	\$23,891.55	-\$7,406.55		
Dept 41910 PLANNING & ZONING					
Zoning & Subdivision Fees	\$2,000.00	\$2,050.00	-\$50.00	-2.50%	
Sale of Maps & Copies	\$20.00	\$5.00	\$15.00	75.00%	
Contributions & Donations	\$0.00	\$0.00	\$0.00	0.00%	
Misc Income	\$0.00	\$0.00	\$0.00	0.00%	
Trf from Capital Projects Fund	\$0.00	\$0.00	\$0.00	0.00%	
Trf from Enterprise Fund	\$0.00	\$0.00	\$0.00	0.00%	
Dept 41910 PLANNING & ZON	\$2,020.00	\$2,055.00	-\$35.00		
Dept 41920 INFORMATION TECHNOLOGY					
Contributions & Donations	\$509.00	\$0.00	\$509.00	100.00%	
Misc Income	\$0.00	\$0.00	\$0.00	0.00%	
Trf from Special Revenue Fund	\$4,622.00	\$4,962.00	-\$340.00	-7.36%	
Trf from Capital Projects Fund	\$0.00	\$0.00	\$0.00	0.00%	
Trf from Enterprise Fund	\$17,562.00	\$13,139.00	\$4,423.00	25.19%	
Dept 41920 INFORMATION TE	\$22,693.00	\$18,101.00	\$4,592.00		
Dept 41940 CITY HALL BUILDING					
Other State Grants & Aids	\$0.00	\$0.00	\$0.00	0.00%	
Misc Income	\$0.00	\$35.00	-\$35.00	0.00%	
Dept 41940 CITY HALL BUILDI	\$0.00	\$35.00	-\$35.00		
Dept 41941 LIBRARY BUILDING					
Other State Grants & Aids	\$0.00	\$0.00	\$0.00	0.00%	
Rent	\$2,400.00	\$495.00	\$1,905.00	79.38%	COVID
Contributions & Donations	\$0.00	\$6,000.00	-\$6,000.00	0.00%	See Note C.
Misc Income	\$0.00	\$0.00	\$0.00	0.00%	
Trf from Capital Projects Fund	\$0.00	\$0.00	\$0.00	0.00%	
Dept 41941 LIBRARY BUILDIN	\$2,400.00	\$6,495.00	-\$4,095.00		
Dept 42120 LAW ENFORCEMENT					
Police Training Reimbursement	\$0.00	\$0.00	\$0.00	0.00%	
Police Aid	\$46,000.00	\$47,255.40	-\$1,255.40	-2.73%	
Court Fines	\$16,000.00	\$12,284.55	\$3,715.45	23.22%	COVID
Contributions & Donations	\$0.00	\$0.00	\$0.00	0.00%	
Misc Income	\$0.00	\$0.00	\$0.00	0.00%	
Sale of Fixed Assets	\$0.00	\$0.00	\$0.00	0.00%	
Comp. for Loss of Fixed Assets	\$0.00	\$27,655.00	-\$27,655.00	0.00%	See Note D.
Trf from Capital Projects Fund	\$0.00	\$0.00	\$0.00	0.00%	
Dept 42120 LAW ENFORCEME	\$62,000.00	\$87,194.95	-\$25,194.95		
Dept 42220 FIRE					
Fire Relief Pension	\$55,000.00	\$62,345.58	-\$7,345.58	-13.36%	
Dept 42220 FIRE	\$55,000.00	\$62,345.58	-\$7,345.58		
Dept 42401 BUILDING					
Building Permits	\$70,000.00	\$36,347.09	\$33,652.91	48.08%	
Other Misc Charges	\$1,500.00	\$2,744.25	-\$1,244.25	-82.95%	
Dept 42401 BUILDING	\$71,500.00	\$39,091.34	\$32,408.66		
Dept 43121 STREETS					



# CITY OF MORA

## Revenue Guideline For City Council

Current Period: December 2020

Page 21

Last Dim Descr	2020 Budget	2020 YTD Amt	2020 YTD Balance	2020 % of Budget Remain	Explanation
Other Non-Business Permits	\$2,850.00	\$4,236.00	-\$1,386.00	-48.63%	
Other State Grants & Aids	\$0.00	\$0.00	\$0.00	0.00%	
Sidewalk & Street Repair	\$0.00	\$0.00	\$0.00	0.00%	
Pmt from County - St Maint	\$8,118.00	\$0.00	\$8,118.00	100.00%	
Weed Cleaning	\$500.00	\$0.00	\$500.00	100.00%	
Rent	\$200.00	\$0.00	\$200.00	100.00%	
Misc Income	\$500.00	\$7.00	\$493.00	98.60%	
Sale of Fixed Assets	\$0.00	\$0.00	\$0.00	0.00%	
Comp. for Loss of Fixed Assets	\$0.00	\$2,762.80	-\$2,762.80	0.00%	See Note E.
Trf from Capital Projects Fund	\$0.00	\$0.00	\$0.00	0.00%	
Dept 43121 STREETS	\$12,168.00	\$7,005.80	\$5,162.20		
Dept 43160 STREET LIGHTING					
Misc Income	\$0.00	\$0.00	\$0.00	0.00%	
Dept 43160 STREET LIGHTIN	\$0.00	\$0.00	\$0.00		
Dept 43180 GARAGE					
Misc Income	\$500.00	\$0.00	\$500.00	100.00%	
Trf from Capital Projects Fund	\$0.00	\$0.00	\$0.00	0.00%	
Trf from Enterprise Fund	\$31,364.00	\$26,590.44	\$4,773.56	15.22%	
Dept 43180 GARAGE	\$31,864.00	\$26,590.44	\$5,273.56		
Dept 45124 AQUATIC CENTER					
Other State Grants & Aids	\$0.00	\$0.00	\$0.00	0.00%	
Swim Fees	\$55,000.00	\$149.01	\$54,850.99	99.73%	COVID
Pool Lesson Fees	\$50,000.00	\$30.00	\$49,970.00	99.94%	COVID
Concessions	\$32,000.00	\$0.00	\$32,000.00	100.00%	COVID
Other Misc Charges	\$0.00	\$0.00	\$0.00	0.00%	
Contributions & Donations	\$0.00	\$10,000.00	-\$10,000.00	0.00%	See Note F.
Service Chg on NSF Checks	\$0.00	\$0.00	\$0.00	0.00%	
Misc Income	\$100.00	\$131.00	-\$31.00	-31.00%	
Trf from Capital Projects Fund	\$102,200.00	\$72,200.00	\$30,000.00	29.35%	
Trf from Enterprise Fund	\$1,000.00	\$1,000.00	\$0.00	0.00%	
Dept 45124 AQUATIC CENTER	\$240,300.00	\$83,510.01	\$156,789.99		
Dept 45202 PARKS					
Federal Grants	\$0.00	\$0.00	\$0.00	0.00%	
Other State Grants & Aids	\$0.00	\$0.00	\$0.00	0.00%	
Rent	\$1,725.00	\$603.00	\$1,122.00	65.04%	COVID
Contributions & Donations	\$10,000.00	\$10,671.00	-\$671.00	-6.71%	
Misc Income	\$500.00	\$367.50	\$132.50	26.50%	
Sale of Fixed Assets	\$0.00	\$0.00	\$0.00	0.00%	
Trf from Capital Projects Fund	\$20,500.00	\$11,070.00	\$9,430.00	46.00%	
Dept 45202 PARKS	\$32,725.00	\$22,711.50	\$10,013.50		
Dept 47310 AIRPORT					
Federal Airport Grant - FAA	\$90,000.00	\$111,578.00	-\$21,578.00	-23.98%	
Other State Grants & Aids	\$5,000.00	\$109,982.45	-\$104,982.45	-2099.65%	See Note G.
State Airport Maintenance	\$32,033.00	\$19,211.69	\$12,821.31	40.03%	
Concessions	\$20.00	\$0.00	\$20.00	100.00%	
Airport Hangar Rent	\$7,600.00	\$8,133.17	-\$533.17	-7.02%	
Rent	\$11,700.00	\$11,725.00	-\$25.00	-0.21%	
Contributions & Donations	\$600.00	\$600.00	\$0.00	0.00%	
Fuel Sales	\$36,000.00	\$37,842.49	-\$1,842.49	-5.12%	
Misc Income	\$0.00	\$0.00	\$0.00	0.00%	



# CITY OF MORA

## Revenue Guideline For City Council

Current Period: December 2020

Page 22

Last Dim Descr	2020 Budget	2020 YTD Amt	2020 YTD Balance	2020 % of Budget Remain	Explanation
Commissions	\$0.00	\$0.00	\$0.00	0.00%	
Sale of Fixed Assets	\$0.00	\$0.00	\$0.00	0.00%	
Comp. for Loss of Fixed Assets	\$0.00	\$11,531.51	-\$11,531.51	0.00%	See Note H.
Trf from Capital Projects Fund	\$0.00	\$3,911.00	-\$3,911.00	0.00%	
Dept 47310 AIRPORT	\$182,953.00	\$314,515.31	-\$131,562.31		
Fund 101 GENERAL FUND	\$3,014,370.00	\$3,254,031.55	-\$239,661.55		
Fund 220 STORM WATER FUND					
Dept 47800 STORM WATER					
Federal Grants	\$0.00	\$0.00	\$0.00	0.00%	
Interest Earnings	\$0.00	\$0.00	\$0.00	0.00%	
Unrealized Gain/(Loss) on Inv	\$0.00	\$0.00	\$0.00	0.00%	
Dividends	\$10.00	\$12.00	-\$2.00	-20.00%	
Misc Income	\$0.00	\$0.00	\$0.00	0.00%	
Penalties	\$800.00	\$1,309.51	-\$509.51	-63.69%	
Storm Water Fees	\$99,400.00	\$101,856.43	-\$2,456.43	-2.47%	
Trf from General Fund	\$0.00	\$1,194.22	-\$1,194.22	0.00%	CARES - R
Dept 47800 STORM WATER	\$100,210.00	\$104,372.16	-\$4,162.16		
Fund 220 STORM WATER FUND	\$100,210.00	\$104,372.16	-\$4,162.16		
Fund 222 FIRE FUND					
Dept 42220 FIRE					
Penalties & Interest	\$0.00	\$0.00	\$0.00	0.00%	
Federal Grants	\$0.00	\$0.00	\$0.00	0.00%	
Other State Grants & Aids	\$5,945.00	\$3,184.00	\$2,761.00	46.44%	
Fire Protection/Calls	\$40,000.00	\$34,287.50	\$5,712.50	14.28%	
Police & Fire Reports	\$0.00	\$0.00	\$0.00	0.00%	
Fire Protection Services	\$106,308.00	\$106,308.00	\$0.00	0.00%	
Special Assessments	\$0.00	\$550.00	-\$550.00	0.00%	
Int/Pen on Spec Assmts	\$0.00	\$0.00	\$0.00	0.00%	
Interest Earnings	\$100.00	\$0.00	\$100.00	100.00%	
Dividends	\$270.00	\$303.00	-\$33.00	-12.22%	
Contributions & Donations	\$0.00	\$18,401.00	-\$18,401.00	0.00%	See Note I.
Misc Income	\$0.00	\$5.00	-\$5.00	0.00%	
Sale of Fixed Assets	\$0.00	\$10,000.00	-\$10,000.00	0.00%	See Note J.
Trf from General Fund	\$39,801.00	\$93,548.58	-\$53,747.58	-135.04%	CARES - R
Trf from Capital Projects Fund	\$0.00	\$17,800.00	-\$17,800.00	0.00%	See Note K.
Dept 42220 FIRE	\$192,424.00	\$284,387.08	-\$91,963.08		
Fund 222 FIRE FUND	\$192,424.00	\$284,387.08	-\$91,963.08		
Fund 225 CEMETERY FUND					
Dept 47810 CEMETERY					
Perpetual Care	\$0.00	\$0.00	\$0.00	0.00%	
Sales of Lots	\$20,000.00	\$19,250.00	\$750.00	3.75%	
Interment Fees	\$28,000.00	\$33,670.00	-\$5,670.00	-20.25%	
Stone Setting Fee	\$1,400.00	\$1,200.00	\$200.00	14.29%	
Interest Earnings	\$0.00	\$0.00	\$0.00	0.00%	
Unrealized Gain/(Loss) on Inv	\$0.00	\$0.00	\$0.00	0.00%	
Dividends	\$140.00	\$157.00	-\$17.00	-12.14%	
Rent	\$100.00	\$630.00	-\$530.00	-530.00%	
Contributions & Donations	\$0.00	\$0.00	\$0.00	0.00%	
Misc Income	\$0.00	\$0.00	\$0.00	0.00%	



# CITY OF MORA

## Revenue Guideline For City Council

Current Period: December 2020

Last Dim Descr	2020 Budget	2020 YTD Amt	2020 YTD Balance	2020 % of Budget Remain	Explanation
Sale of Fixed Assets	\$0.00	\$0.00	\$0.00	0.00%	
Comp. for Loss of Fixed Assets	\$0.00	\$3,150.43	-\$3,150.43	0.00%	See Note L.
Trf from General Fund	\$0.00	\$810.36	-\$810.36	0.00%	CARES - R
Trf from Capital Projects Fund	\$16,500.00	\$11,070.00	\$5,430.00	32.91%	
Dept 47810 CEMETERY	\$66,140.00	\$69,937.79	-\$3,797.79		
Fund 225 CEMETERY FUND	\$66,140.00	\$69,937.79	-\$3,797.79		
Fund 609 LIQUOR FUND					
Dept 49750 LIQUOR STORE					
Interest Earnings	\$0.00	\$0.00	\$0.00	0.00%	
Dividends	\$1,170.00	\$1,314.00	-\$144.00	-12.31%	
Service Chg on NSF Checks	\$0.00	\$0.00	\$0.00	0.00%	
Misc Income	\$0.00	\$226.12	-\$226.12	0.00%	
Recoveries of Bad Debt	\$150.00	\$38.92	\$111.08	74.05%	
Wine Club	\$2,000.00	\$296.46	\$1,703.54	85.18%	COVID
Wine Sales	\$390,000.00	\$439,780.93	-\$49,780.93	-12.76%	COVID
Liquor Sales	\$1,070,000.00	\$1,439,633.48	-\$369,633.48	-34.55%	COVID
Beer Sales	\$2,030,000.00	\$2,306,440.27	-\$276,440.27	-13.62%	COVID
Liquor & Beer Coupons	\$0.00	\$0.00	\$0.00	0.00%	
Misc Sales	\$185,000.00	\$252,657.09	-\$67,657.09	-36.57%	COVID
Lottery	\$3,600.00	\$5,845.44	-\$2,245.44	-62.37%	
Commissions	\$1,000.00	\$2,227.88	-\$1,227.88	-122.79%	
Cash Discounts	\$400.00	\$0.00	\$400.00	100.00%	
Cash Over/Short	\$200.00	-\$536.98	\$736.98	368.49%	
Trf from General Fund	\$0.00	\$2,949.26	-\$2,949.26	0.00%	CARES - R
Dept 49750 LIQUOR STORE	\$3,683,520.00	\$4,450,872.87	-\$767,352.87		
Fund 609 LIQUOR FUND	\$3,683,520.00	\$4,450,872.87	-\$767,352.87		
	\$7,056,664.00	\$8,163,601.45	-\$1,106,937.45		



# CITY OF MORA

## Expenditure Guideline For City Council

Current Period: December 2020

Page 24

Last Dim Descr	2020 YTD Budget	2020 YTD Amt	2020 YTD Balance	2020 % of Budget Remain	Explanation
Fund 101 GENERAL FUND					
Dept 41000 GENERAL GOVERNMENT					
Repair/Maint - Bldg & Equip	\$0.00	\$11.76	-\$11.76	0.00%	
Engineering	\$0.00	\$0.00	\$0.00	0.00%	
Contributions	\$0.00	\$0.00	\$0.00	0.00%	
Insurance	\$9,436.00	\$9,522.96	-\$86.96	-0.92%	
Workers Comp Insurance	\$0.00	\$0.00	\$0.00	0.00%	
Miscellaneous	\$800.00	\$1,600.00	-\$800.00	-100.00%	
Tax Abatement Payments	\$4,000.00	\$6,339.17	-\$2,339.17	-58.48%	
Pay Out Pass-Thru Grant Procee	\$0.00	\$0.00	\$0.00	0.00%	
Trf to Special Revenue Fund	\$20,000.00	\$85,167.84	-\$65,167.84	-325.84%	CARES - R
Trf to Capital Projects Fund	\$0.00	\$0.00	\$0.00	0.00%	
Trf to Enterprise Fund	\$0.00	\$78,269.89	-\$78,269.89	0.00%	CARES - R
Dept 41000 GENERAL GOVER	\$34,236.00	\$180,911.62	-\$146,675.62	-428.43%	
Dept 41110 MAYOR & COUNCIL					
Wages & Salaries	\$21,000.00	\$21,183.22	-\$183.22	-0.87%	
FICA	\$1,302.00	\$1,313.48	-\$11.48	-0.88%	
Medicare	\$305.00	\$307.00	-\$2.00	-0.66%	
Office Supplies	\$200.00	\$382.08	-\$182.08	-91.04%	
Other Operating Supplies	\$200.00	\$26.98	\$173.02	86.51%	
Repair/Maint - Bldg & Equip	\$0.00	\$0.00	\$0.00	0.00%	
Small Tools & Equipment	\$0.00	\$4,488.97	-\$4,488.97	0.00%	CARES - E
Engineering	\$0.00	\$0.00	\$0.00	0.00%	
Legal Services	\$0.00	\$644.00	-\$644.00	0.00%	
Professional Services - Misc	\$0.00	\$0.00	\$0.00	0.00%	
Postage	\$0.00	\$13.75	-\$13.75	0.00%	
Meetings, Training, & Travel	\$1,450.00	\$492.49	\$957.51	66.04%	COVID
Advertising	\$200.00	\$740.95	-\$540.95	-270.48%	
Contributions	\$1,000.00	\$0.00	\$1,000.00	100.00%	
Insurance	\$121.00	\$108.00	\$13.00	10.74%	
Workers Comp Insurance	\$128.00	\$162.76	-\$34.76	-27.16%	
Dues & Subscriptions	\$5,750.00	\$5,641.00	\$109.00	1.90%	
Miscellaneous	\$500.00	\$368.91	\$131.09	26.22%	
Capital Outlay	\$0.00	\$0.00	\$0.00	0.00%	
Trf to Capital Projects Fund	\$0.00	\$0.00	\$0.00	0.00%	
Dept 41110 MAYOR & COUNC	\$32,156.00	\$35,873.59	-\$3,717.59	-11.56%	
Dept 41320 ADMINISTRATION					
Wages & Salaries	\$78,291.00	\$77,439.94	\$851.06	1.09%	
PERA	\$5,872.00	\$5,808.27	\$63.73	1.09%	
FICA	\$4,854.00	\$4,651.86	\$202.14	4.16%	
Medicare	\$1,135.00	\$1,087.97	\$47.03	4.14%	
ICMA	\$0.00	\$0.00	\$0.00	0.00%	
VEBA	\$1,200.00	\$1,140.00	\$60.00	5.00%	
Health Insurance	\$9,116.00	\$8,689.54	\$426.46	4.68%	
Life Insurance	\$138.00	\$157.98	-\$19.98	-14.48%	
Office Supplies	\$500.00	\$470.75	\$29.25	5.85%	
Motor Fuels	\$0.00	\$0.00	\$0.00	0.00%	
Lubricants & Additives	\$0.00	\$0.00	\$0.00	0.00%	
Other Operating Supplies	\$0.00	\$161.44	-\$161.44	0.00%	
Repair/Maint - Bldg & Equip	\$0.00	\$0.00	\$0.00	0.00%	
Small Tools & Equipment	\$50.00	\$0.00	\$50.00	100.00%	
Legal Services	\$0.00	\$976.00	-\$976.00	0.00%	





# CITY OF MORA

## Expenditure Guideline For City Council

Current Period: December 2020

Page 25

Last Dim Descr	2020 YTD Budget	2020 YTD Amt	2020 YTD Balance	2020 % of Budget Remain	Explanation
Professional Services - Misc	\$1,250.00	\$5,352.01	-\$4,102.01	-328.16%	See Note M.
Telephone	\$200.00	\$480.37	-\$280.37	-140.19%	
Postage	\$0.00	\$13.75	-\$13.75	0.00%	
Meetings, Training, & Travel	\$2,150.00	\$308.10	\$1,841.90	85.67%	COVID
Insurance	\$461.00	\$431.04	\$29.96	6.50%	
Workers Comp Insurance	\$705.00	\$903.08	-\$198.08	-28.10%	
Dues & Subscriptions	\$1,060.00	\$1,673.31	-\$613.31	-57.86%	
Miscellaneous	\$0.00	\$0.00	\$0.00	0.00%	
Capital Outlay	\$0.00	\$0.00	\$0.00	0.00%	
Dept 41320 ADMINISTRATION	\$106,982.00	\$109,745.41	-\$2,763.41	-2.58%	
Dept 41410 ELECTIONS					
Office Supplies	\$50.00	\$14.38	\$35.62	71.24%	
Printed Forms & Paper	\$150.00	\$0.00	\$150.00	100.00%	
Postage	\$50.00	\$0.00	\$50.00	100.00%	
Advertising	\$50.00	\$0.00	\$50.00	100.00%	
Contractual Labor	\$4,000.00	\$3,900.00	\$100.00	2.50%	
Miscellaneous	\$0.00	\$979.66	-\$979.66	0.00%	COVID
Dept 41410 ELECTIONS	\$4,300.00	\$4,894.04	-\$594.04	-13.81%	
Dept 41520 FINANCE					
Wages & Salaries	\$63,161.00	\$61,810.32	\$1,350.68	2.14%	
PERA	\$4,737.00	\$4,636.26	\$100.74	2.13%	
FICA	\$3,916.00	\$3,657.92	\$258.08	6.59%	
Medicare	\$916.00	\$855.61	\$60.39	6.59%	
VEBA	\$600.00	\$570.00	\$30.00	5.00%	
Health Insurance	\$14,368.00	\$13,670.84	\$697.16	4.85%	
Life Insurance	\$138.00	\$158.00	-\$20.00	-14.49%	
Office Supplies	\$1,000.00	\$1,134.96	-\$134.96	-13.50%	
Printed Forms & Paper	\$0.00	\$0.00	\$0.00	0.00%	
Motor Fuels	\$0.00	\$0.00	\$0.00	0.00%	
Other Operating Supplies	\$0.00	\$292.75	-\$292.75	0.00%	
Repair/Maint - Bldg & Equip	\$0.00	\$0.00	\$0.00	0.00%	
Small Tools & Equipment	\$200.00	\$0.00	\$200.00	100.00%	
Auditing	\$7,000.00	\$8,680.25	-\$1,680.25	-24.00%	
Legal Services	\$0.00	\$128.00	-\$128.00	0.00%	
Assessing	\$13,000.00	\$14,512.00	-\$1,512.00	-11.63%	
Professional Services - Misc	\$3,500.00	\$3,400.00	\$100.00	2.86%	
Telephone	\$0.00	\$143.10	-\$143.10	0.00%	
Postage	\$1,300.00	\$1,753.42	-\$453.42	-34.88%	
Meetings, Training, & Travel	\$800.00	\$55.00	\$745.00	93.13%	
Advertising	\$0.00	\$61.51	-\$61.51	0.00%	
Insurance	\$997.00	\$906.97	\$90.03	9.03%	
Workers Comp Insurance	\$568.00	\$732.00	-\$164.00	-28.87%	
Dues & Subscriptions	\$260.00	\$344.00	-\$84.00	-32.31%	
Miscellaneous	\$0.00	\$204.16	-\$204.16	0.00%	
Payment Processing Expenses	\$0.00	\$6.00	-\$6.00	0.00%	
Capital Outlay	\$0.00	\$0.00	\$0.00	0.00%	
Dept 41520 FINANCE	\$116,461.00	\$117,713.07	-\$1,252.07	-1.08%	
Dept 41550 ASSESSING					
Assessing	\$0.00	\$0.00	\$0.00	0.00%	
Dept 41550 ASSESSING	\$0.00	\$0.00	\$0.00	0.00%	
Dept 41610 LEGAL					
Legal Services	\$31,500.00	\$32,990.88	-\$1,490.88	-4.73%	



## Expenditure Guideline For City Council

Current Period: December 2020

Last Dim Descr	2020 YTD Budget	2020 YTD Amt	2020 YTD Balance	2020 % of Budget Remain	Explanation
Professional Services - Misc	\$1,500.00	\$2,208.80	-\$708.80	-47.25%	
Advertising	\$200.00	\$0.00	\$200.00	100.00%	
Insurance	\$46.00	\$41.04	\$4.96	10.78%	
Dept 41610 LEGAL	\$33,246.00	\$35,240.72	-\$1,994.72	-6.00%	
Dept 41800 HUMAN RESOURCES					
Wages & Salaries	\$0.00	\$0.00	\$0.00	0.00%	
PERA	\$0.00	\$0.00	\$0.00	0.00%	
FICA	\$0.00	\$0.00	\$0.00	0.00%	
Medicare	\$0.00	\$0.00	\$0.00	0.00%	
Health Insurance	\$0.00	\$0.00	\$0.00	0.00%	
Life Insurance	\$0.00	\$0.00	\$0.00	0.00%	
Office Supplies	\$150.00	\$159.77	-\$9.77	-6.51%	
Recognition/Wellness Programs	\$3,000.00	\$823.32	\$2,176.68	72.56%	COVID
Uniforms	\$0.00	\$0.00	\$0.00	0.00%	
Small Tools & Equipment	\$0.00	\$0.00	\$0.00	0.00%	
Legal Services	\$400.00	\$1,675.40	-\$1,275.40	-318.85%	
Professional Services - Misc	\$20,000.00	\$29,894.05	-\$9,894.05	-49.47%	See Note N.
Postage	\$200.00	\$337.87	-\$137.87	-68.94%	
Meetings, Training, & Travel	\$300.00	\$2,155.72	-\$1,855.72	-618.57%	
Advertising	\$2,500.00	\$2,519.40	-\$19.40	-0.78%	
Insurance	\$30.00	\$33.96	-\$3.96	-13.20%	
Workers Comp Insurance	\$0.00	\$0.00	\$0.00	0.00%	
Dues & Subscriptions	\$0.00	\$0.00	\$0.00	0.00%	
Miscellaneous	\$0.00	\$48.48	-\$48.48	0.00%	
Payment Processing Expenses	\$975.00	\$840.00	\$135.00	13.85%	
Dept 41800 HUMAN RESOURC	\$27,555.00	\$38,487.97	-\$10,932.97	-39.68%	
Dept 41910 PLANNING & ZONING					
Wages & Salaries	\$70,714.00	\$67,944.31	\$2,769.69	3.92%	
PERA	\$5,214.00	\$5,022.69	\$191.31	3.67%	
FICA	\$4,384.00	\$4,101.88	\$282.12	6.44%	
Medicare	\$1,025.00	\$959.36	\$65.64	6.40%	
VEBA	\$0.00	\$171.00	-\$171.00	0.00%	
Health Insurance	\$7,567.00	\$6,674.87	\$892.13	11.79%	
Life Insurance	\$119.00	\$134.29	-\$15.29	-12.85%	
Office Supplies	\$700.00	\$557.30	\$142.70	20.39%	
Other Operating Supplies	\$0.00	\$17.57	-\$17.57	0.00%	
Small Tools & Equipment	\$0.00	\$31.30	-\$31.30	0.00%	
Engineering	\$2,000.00	\$278.07	\$1,721.93	86.10%	
Legal Services	\$200.00	\$0.00	\$200.00	100.00%	
Professional Services - Misc	\$18,000.00	\$14,052.00	\$3,948.00	21.93%	
Telephone	\$0.00	\$223.97	-\$223.97	0.00%	
Postage	\$50.00	\$0.00	\$50.00	100.00%	
Meetings, Training, & Travel	\$900.00	\$16.40	\$883.60	98.18%	COVID
Advertising	\$1,100.00	\$866.10	\$233.90	21.26%	
Insurance	\$371.00	\$368.04	\$2.96	0.80%	
Workers Comp Insurance	\$543.00	\$675.48	-\$132.48	-24.40%	
Dues & Subscriptions	\$550.00	\$568.00	-\$18.00	-3.27%	
Miscellaneous	\$0.00	\$0.00	\$0.00	0.00%	
Capital Outlay	\$0.00	\$0.00	\$0.00	0.00%	
Dept 41910 PLANNING & ZON	\$113,437.00	\$102,662.63	\$10,774.37	9.50%	
Dept 41920 INFORMATION TECHNOLOGY					
Office Supplies	\$200.00	-\$20.00	\$220.00	110.00%	



# CITY OF MORA

## Expenditure Guideline For City Council

Current Period: December 2020

Page 27

Last Dim Descr	2020 YTD Budget	2020 YTD Amt	2020 YTD Balance	2020 % of Budget Remain	Explanation
Other Operating Supplies	\$0.00	\$499.99	-\$499.99	0.00%	
Repair/Maint - Bldg & Equip	\$2,000.00	\$3,076.64	-\$1,076.64	-53.83%	
Small Tools & Equipment	\$2,200.00	\$8,662.19	-\$6,462.19	-293.74%	CARES - E
Professional Services - Misc	\$18,000.00	\$31,352.87	-\$13,352.87	-74.18%	CARES - E
Telephone	\$11,000.00	\$1,020.00	\$9,980.00	90.73%	
Postage	\$0.00	\$0.00	\$0.00	0.00%	
Rentals	\$3,800.00	\$3,807.54	-\$7.54	-0.20%	
Miscellaneous	\$0.00	\$0.00	\$0.00	0.00%	
Capital Outlay	\$2,000.00	\$5,832.99	-\$3,832.99	-191.65%	CARES - E
Dept 41920 INFORMATION TE	\$39,200.00	\$54,232.22	-\$15,032.22	-38.35%	
Dept 41940 CITY HALL BUILDING					
Wages & Salaries	\$10,266.00	\$11,095.20	-\$829.20	-8.08%	
PERA	\$770.00	\$507.70	\$262.30	34.06%	
FICA	\$636.00	\$668.15	-\$32.15	-5.06%	
Medicare	\$149.00	\$156.50	-\$7.50	-5.03%	
VEBA	\$126.00	\$125.59	\$0.41	0.33%	
Health Insurance	\$1,535.00	\$1,418.90	\$116.10	7.56%	
Life Insurance	\$16.00	\$18.21	-\$2.21	-13.81%	
Cleaning Supplies	\$125.00	\$377.93	-\$252.93	-202.34%	COVID
Laundry/Rugs	\$325.00	\$527.92	-\$202.92	-62.44%	
Other Operating Supplies	\$250.00	\$923.45	-\$673.45	-269.38%	
Repair/Maint - Bldg & Equip	\$1,000.00	\$8,944.77	-\$7,944.77	-794.48%	CARES - E
Small Tools & Equipment	\$150.00	\$5,392.73	-\$5,242.73	-3495.15%	CARES - E
Professional Services - Misc	\$100.00	\$492.75	-\$392.75	-392.75%	
Telephone	\$6,900.00	\$6,792.33	\$107.67	1.56%	
Meetings, Training, & Travel	\$0.00	\$0.00	\$0.00	0.00%	
Insurance	\$929.00	\$987.96	-\$58.96	-6.35%	
Workers Comp Insurance	\$569.00	\$508.72	\$60.28	10.59%	
Electricity	\$2,800.00	\$2,975.09	-\$175.09	-6.25%	
Water	\$675.00	\$750.02	-\$75.02	-11.11%	
Natural Gas - Heat	\$3,100.00	\$2,466.69	\$633.31	20.43%	
Garbage Removal	\$575.00	\$579.48	-\$4.48	-0.78%	
Sewer	\$500.00	\$473.97	\$26.03	5.21%	
Storm Water	\$125.00	\$123.53	\$1.47	1.18%	
Rentals	\$580.00	\$578.40	\$1.60	0.28%	
Miscellaneous	\$0.00	\$0.00	\$0.00	0.00%	
Capital Outlay	\$0.00	\$11,425.00	-\$11,425.00	0.00%	CARES - E
Dept 41940 CITY HALL BUILDI	\$32,201.00	\$58,310.99	-\$26,109.99	-81.08%	
Dept 41941 LIBRARY BUILDING					
Wages & Salaries	\$11,288.00	\$5,405.63	\$5,882.37	52.11%	
PERA	\$847.00	\$60.60	\$786.40	92.85%	
FICA	\$700.00	\$330.71	\$369.29	52.76%	
Medicare	\$164.00	\$77.43	\$86.57	52.79%	
VEBA	\$12.00	\$1.30	\$10.70	89.17%	
Health Insurance	\$443.00	\$132.38	\$310.62	70.12%	
Life Insurance	\$4.00	\$1.41	\$2.59	64.75%	
Cleaning Supplies	\$400.00	\$64.59	\$335.41	83.85%	COVID
Laundry/Rugs	\$1,300.00	\$945.64	\$354.36	27.26%	
Other Operating Supplies	\$300.00	\$231.90	\$68.10	22.70%	
Landscaping Materials	\$0.00	\$0.00	\$0.00	0.00%	
Repair/Maint - Bldg & Equip	\$4,500.00	\$558.85	\$3,941.15	87.58%	
Small Tools & Equipment	\$2,500.00	\$4,155.98	-\$1,655.98	-66.24%	CARES - E
Telephone	\$0.00	\$0.00	\$0.00	0.00%	



# CITY OF MORA

## Expenditure Guideline For City Council

Current Period: December 2020

Page 28

Last Dim Descr	2020 YTD Budget	2020 YTD Amt	2020 YTD Balance	2020 % of Budget Remain	Explanation
Insurance	\$792.00	\$819.96	-\$27.96	-3.53%	
Workers Comp Insurance	\$171.00	\$233.92	-\$62.92	-36.80%	
Electricity	\$3,900.00	\$3,052.36	\$847.64	21.73%	
Water	\$400.00	\$300.10	\$99.90	24.98%	
Natural Gas - Heat	\$2,500.00	\$2,108.11	\$391.89	15.68%	
Garbage Removal	\$330.00	\$322.92	\$7.08	2.15%	
Sewer	\$450.00	\$338.97	\$111.03	24.67%	
Storm Water	\$125.00	\$123.53	\$1.47	1.18%	
Miscellaneous	\$0.00	\$0.00	\$0.00	0.00%	
Capital Outlay	\$12,050.00	\$11,701.92	\$348.08	2.89%	
Dept 41941 LIBRARY BUILDIN	\$43,176.00	\$30,968.21	\$12,207.79	28.27%	
Dept 42120 LAW ENFORCEMENT					
Repair/Maint - Bldg & Equip	\$0.00	\$0.00	\$0.00	0.00%	
Small Tools & Equipment	\$0.00	\$0.00	\$0.00	0.00%	
Professional Services - Misc	\$666,300.00	\$642,603.00	\$23,697.00	3.56%	
Postage	\$0.00	\$0.00	\$0.00	0.00%	
Insurance	\$868.00	\$824.04	\$43.96	5.06%	
Miscellaneous	\$0.00	\$0.00	\$0.00	0.00%	
Capital Outlay	\$47,700.00	\$67,011.10	-\$19,311.10	-40.48%	See Note O.
Trf to Capital Projects Fund	\$0.00	\$0.00	\$0.00	0.00%	
Dept 42120 LAW ENFORCEME	\$714,868.00	\$710,438.14	\$4,429.86	0.62%	
Dept 42220 FIRE					
Fire Relief Pension	\$55,000.00	\$62,345.58	-\$7,345.58	-13.36%	
Contract Services	\$0.00	\$0.00	\$0.00	0.00%	
Insurance	\$0.00	\$0.00	\$0.00	0.00%	
Trf to Special Revenue Fund	\$39,801.00	\$39,801.00	\$0.00	0.00%	
Trf to Capital Projects Fund	\$38,137.00	\$38,137.00	\$0.00	0.00%	
Dept 42220 FIRE	\$132,938.00	\$140,283.58	-\$7,345.58	-5.53%	
Dept 42401 BUILDING					
Wages & Salaries	\$63,257.00	\$56,380.72	\$6,876.28	10.87%	
PERA	\$4,744.00	\$4,198.57	\$545.43	11.50%	
FICA	\$3,922.00	\$3,480.03	\$441.97	11.27%	
Medicare	\$917.00	\$814.03	\$102.97	11.23%	
VEBA	\$0.00	\$912.00	-\$912.00	0.00%	
Health Insurance	\$14,239.00	\$10,702.47	\$3,536.53	24.84%	
Life Insurance	\$133.00	\$142.04	-\$9.04	-6.80%	
Office Supplies	\$750.00	\$510.20	\$239.80	31.97%	
Printed Forms & Paper	\$200.00	\$72.50	\$127.50	63.75%	
Motor Fuels	\$700.00	\$78.10	\$621.90	88.84%	
Other Operating Supplies	\$50.00	\$11.66	\$38.34	76.68%	
Repair/Maint - Bldg & Equip	\$500.00	\$71.68	\$428.32	85.66%	
Small Tools & Equipment	\$150.00	\$714.60	-\$564.60	-376.40%	
Engineering	\$2,500.00	\$0.00	\$2,500.00	100.00%	
Legal Services	\$100.00	\$316.10	-\$216.10	-216.10%	
Professional Services - Misc	\$500.00	\$3,640.00	-\$3,140.00	-628.00%	See Note P.
Telephone	\$625.00	\$618.87	\$6.13	0.98%	
Postage	\$100.00	\$0.00	\$100.00	100.00%	
Meetings, Training, & Travel	\$1,000.00	\$216.00	\$784.00	78.40%	COVID
Advertising	\$0.00	\$230.30	-\$230.30	0.00%	
Insurance	\$518.00	\$468.00	\$50.00	9.65%	
Workers Comp Insurance	\$487.00	\$620.64	-\$133.64	-27.44%	
Contractual Labor	\$200.00	\$0.00	\$200.00	100.00%	



# CITY OF MORA

## Expenditure Guideline For City Council

Current Period: December 2020

Last Dim Descr	2020 YTD Budget	2020 YTD Amt	2020 YTD Balance	2020 % of Budget Remain	Explanation
Dues & Subscriptions	\$0.00	\$145.00	-\$145.00	0.00%	
Miscellaneous	\$0.00	\$19.25	-\$19.25	0.00%	
Capital Outlay	\$0.00	\$23,246.48	-\$23,246.48	0.00%	CARES - E
Dept 42401 BUILDING	\$95,592.00	\$107,609.24	-\$12,017.24	-12.57%	
Dept 43121 STREETS					
Wages & Salaries	\$141,074.00	\$140,651.68	\$422.32	0.30%	
PERA	\$10,534.00	\$10,546.56	-\$12.56	-0.12%	
FICA	\$8,747.00	\$7,915.22	\$831.78	9.51%	
Medicare	\$2,046.00	\$1,851.18	\$194.82	9.52%	
VEBA	\$654.00	\$558.21	\$95.79	14.65%	
Health Insurance	\$29,537.00	\$29,264.89	\$272.11	0.92%	
Life Insurance	\$305.00	\$358.77	-\$53.77	-17.63%	
Unemployment Benefit Pmts	\$0.00	\$0.00	\$0.00	0.00%	
Office Supplies	\$250.00	\$220.35	\$29.65	11.86%	
Cleaning Supplies	\$50.00	\$1,608.11	-\$1,558.11	-3116.22%	COVID
Motor Fuels	\$30,000.00	\$16,252.39	\$13,747.61	45.83%	COVID
Lubricants & Additives	\$2,500.00	\$3,359.79	-\$859.79	-34.39%	
Chemicals	\$300.00	\$1,140.58	-\$840.58	-280.19%	
Other Operating Supplies	\$2,000.00	\$1,940.32	\$59.68	2.98%	
Uniforms	\$2,000.00	\$1,701.91	\$298.09	14.90%	
Tires	\$6,500.00	\$4,940.79	\$1,559.21	23.99%	
Street Maint - Labor&Materials	\$140,000.00	\$56,122.67	\$83,877.33	59.91%	
Landscaping Materials	\$1,000.00	\$464.99	\$535.01	53.50%	
Street Signs	\$1,500.00	\$2,760.30	-\$1,260.30	-84.02%	
Repair/Maint - Bldg & Equip	\$30,000.00	\$39,720.98	-\$9,720.98	-32.40%	
Small Tools & Equipment	\$3,500.00	\$4,810.18	-\$1,310.18	-37.43%	
Engineering	\$1,500.00	\$364.41	\$1,135.59	75.71%	
Professional Services - Misc	\$900.00	\$1,197.24	-\$297.24	-33.03%	
Telephone	\$2,000.00	\$2,770.45	-\$770.45	-38.52%	
Postage	\$100.00	\$13.10	\$86.90	86.90%	
Meetings, Training, & Travel	\$650.00	\$492.49	\$157.51	24.23%	
Advertising	\$25.00	\$0.00	\$25.00	100.00%	
Insurance	\$6,069.00	\$6,783.96	-\$714.96	-11.78%	
Workers Comp Insurance	\$15,869.00	\$20,778.76	-\$4,909.76	-30.94%	
Electricity	\$2,000.00	\$1,354.56	\$645.44	32.27%	
Garbage Removal	\$1,200.00	\$997.29	\$202.71	16.89%	
Rentals	\$300.00	\$18.00	\$282.00	94.00%	
Dues & Subscriptions	\$25.00	\$0.00	\$25.00	100.00%	
Miscellaneous	\$1,000.00	\$1,003.24	-\$3.24	-0.32%	
Capital Outlay	\$65,000.00	\$53,734.36	\$11,265.64	17.33%	
Trf to Capital Projects Fund	\$0.00	\$0.00	\$0.00	0.00%	
Dept 43121 STREETS	\$509,135.00	\$415,697.73	\$93,437.27	18.35%	
Dept 43125 ICE & SNOW REMOVAL					
Wages & Salaries	\$14,694.00	\$33,892.42	-\$19,198.42	-130.65%	
PERA	\$1,102.00	\$2,541.70	-\$1,439.70	-130.64%	
FICA	\$911.00	\$1,907.88	-\$996.88	-109.43%	
Medicare	\$213.00	\$446.28	-\$233.28	-109.52%	
VEBA	\$72.00	\$87.87	-\$15.87	-22.04%	
Health Insurance	\$3,172.00	\$6,708.76	-\$3,536.76	-111.50%	
Life Insurance	\$33.00	\$80.72	-\$47.72	-144.61%	
Office Supplies	\$0.00	\$0.00	\$0.00	0.00%	
Cleaning Supplies	\$0.00	\$0.00	\$0.00	0.00%	
Motor Fuels	\$0.00	\$0.00	\$0.00	0.00%	



# CITY OF MORA

## Expenditure Guideline For City Council

Current Period: December 2020

Page 30

Last Dim Descr	2020 YTD Budget	2020 YTD Amt	2020 YTD Balance	2020 % of Budget Remain	Explanation
Lubricants & Additives	\$0.00	\$0.00	\$0.00	0.00%	
Chemicals	\$24,000.00	\$14,826.74	\$9,173.26	38.22%	
Other Operating Supplies	\$4,500.00	\$2,603.58	\$1,896.42	42.14%	
Tires	\$0.00	\$0.00	\$0.00	0.00%	
Repair/Maint - Bldg & Equip	\$0.00	\$0.00	\$0.00	0.00%	
Telephone	\$0.00	\$0.00	\$0.00	0.00%	
Advertising	\$0.00	\$0.00	\$0.00	0.00%	
Insurance	\$0.00	\$0.00	\$0.00	0.00%	
Workers Comp Insurance	\$1,550.00	\$2,059.76	-\$509.76	-32.89%	
Miscellaneous	\$0.00	\$26.94	-\$26.94	0.00%	
Capital Outlay	\$0.00	\$0.00	\$0.00	0.00%	
Dept 43125 ICE & SNOW REM	\$50,247.00	\$65,182.65	-\$14,935.65	-29.72%	
Dept 43160 STREET LIGHTING					
Wages & Salaries	\$0.00	\$0.00	\$0.00	0.00%	
PERA	\$0.00	\$0.00	\$0.00	0.00%	
FICA	\$0.00	\$0.00	\$0.00	0.00%	
Medicare	\$0.00	\$0.00	\$0.00	0.00%	
Electricity	\$31,000.00	\$25,945.23	\$5,054.77	16.31%	
Miscellaneous	\$0.00	\$0.00	\$0.00	0.00%	
Capital Outlay	\$12,000.00	\$0.00	\$12,000.00	100.00%	
Dept 43160 STREET LIGHTIN	\$43,000.00	\$25,945.23	\$17,054.77	39.66%	
Dept 43180 GARAGE					
Wages & Salaries	\$1,525.00	\$2,977.71	-\$1,452.71	-95.26%	
PERA	\$109.00	\$144.27	-\$35.27	-32.36%	
FICA	\$95.00	\$177.47	-\$82.47	-86.81%	
Medicare	\$22.00	\$41.56	-\$19.56	-88.91%	
VEBA	\$0.00	\$61.54	-\$61.54	0.00%	
Health Insurance	\$0.00	\$508.65	-\$508.65	0.00%	
Life Insurance	\$0.00	\$11.09	-\$11.09	0.00%	
Cleaning Supplies	\$200.00	\$1,023.90	-\$823.90	-411.95%	COVID
Lubricants & Additives	\$1,200.00	\$319.92	\$880.08	73.34%	
Chemicals	\$0.00	\$649.20	-\$649.20	0.00%	
Other Operating Supplies	\$1,000.00	\$1,593.68	-\$593.68	-59.37%	
Repair/Maint - Bldg & Equip	\$8,000.00	\$3,081.59	\$4,918.41	61.48%	
Small Tools & Equipment	\$2,000.00	\$2,013.07	-\$13.07	-0.65%	
Professional Services - Misc	\$150.00	\$376.00	-\$226.00	-150.67%	
Postage	\$0.00	\$0.00	\$0.00	0.00%	
Insurance	\$2,372.00	\$2,454.00	-\$82.00	-3.46%	
Workers Comp Insurance	\$16.00	\$20.08	-\$4.08	-25.50%	
Electricity	\$4,300.00	\$3,304.87	\$995.13	23.14%	
Water	\$350.00	\$348.20	\$1.80	0.51%	
Natural Gas - Heat	\$6,000.00	\$5,506.21	\$493.79	8.23%	
Garbage Removal	\$2,000.00	\$1,703.99	\$296.01	14.80%	
Sewer	\$475.00	\$413.97	\$61.03	12.85%	
Storm Water	\$150.00	\$227.59	-\$77.59	-51.73%	
Rentals	\$200.00	\$250.00	-\$50.00	-25.00%	
Miscellaneous	\$1,200.00	\$10.00	\$1,190.00	99.17%	
Capital Outlay	\$0.00	\$0.00	\$0.00	0.00%	
Dept 43180 GARAGE	\$31,364.00	\$27,218.56	\$4,145.44	13.22%	
Dept 45124 AQUATIC CENTER					
Wages & Salaries	\$144,000.00	\$39,968.21	\$104,031.79	72.24%	COVID
PERA	\$4,714.00	\$2,997.74	\$1,716.26	36.41%	





# CITY OF MORA

## Expenditure Guideline For City Council

Current Period: December 2020

Page 31

Last Dim Descr	2020 YTD Budget	2020 YTD Amt	2020 YTD Balance	2020 % of Budget Remain	Explanation
FICA	\$8,928.00	\$2,376.63	\$6,551.37	73.38%	COVID
Medicare	\$2,088.00	\$555.89	\$1,532.11	73.38%	COVID
VEBA	\$843.00	\$799.41	\$43.59	5.17%	
Health Insurance	\$9,306.00	\$8,792.76	\$513.24	5.52%	
Life Insurance	\$98.00	\$110.86	-\$12.86	-13.12%	
Unemployment Benefit Pmts	\$0.00	\$3,246.20	-\$3,246.20	0.00%	CARES - E
Office Supplies	\$300.00	\$0.00	\$300.00	100.00%	
Printed Forms & Paper	\$300.00	\$236.25	\$63.75	21.25%	
Cleaning Supplies	\$400.00	\$305.85	\$94.15	23.54%	
Chemicals	\$12,000.00	\$0.00	\$12,000.00	100.00%	COVID
Other Operating Supplies	\$3,000.00	\$1,135.28	\$1,864.72	62.16%	
Landscaping Materials	\$0.00	\$0.00	\$0.00	0.00%	
Repair/Maint - Bldg & Equip	\$10,000.00	\$8,933.06	\$1,066.94	10.67%	
Small Tools & Equipment	\$8,000.00	\$5,711.96	\$2,288.04	28.60%	
Merchandise for Resale	\$16,000.00	\$0.00	\$16,000.00	100.00%	COVID
Professional Services - Misc	\$6,000.00	\$0.00	\$6,000.00	100.00%	COVID
Telephone	\$2,300.00	\$1,369.06	\$930.94	40.48%	
Postage	\$25.00	\$0.00	\$25.00	100.00%	
Meetings, Training, & Travel	\$800.00	\$0.00	\$800.00	100.00%	COVID
Advertising	\$1,000.00	\$0.00	\$1,000.00	100.00%	COVID
Insurance	\$10,632.00	\$7,076.04	\$3,555.96	33.45%	
Workers Comp Insurance	\$12,254.00	\$14,052.68	-\$1,798.68	-14.68%	
Electricity	\$9,850.00	\$803.49	\$9,046.51	91.84%	COVID
Water	\$5,000.00	\$218.41	\$4,781.59	95.63%	COVID
Natural Gas - Heat	\$12,500.00	\$1,091.22	\$11,408.78	91.27%	COVID
Garbage Removal	\$600.00	\$0.00	\$600.00	100.00%	COVID
Sewer	\$2,500.00	-\$21.27	\$2,521.27	100.85%	COVID
Storm Water	\$140.00	\$149.60	-\$9.60	-6.86%	
Rentals	\$0.00	\$58.00	-\$58.00	0.00%	
Bad Debts/NSF Checks	\$0.00	\$0.00	\$0.00	0.00%	
Dues & Subscriptions	\$1,100.00	\$1,005.00	\$95.00	8.64%	
Miscellaneous	\$0.00	\$500.00	-\$500.00	0.00%	
Payment Processing Expenses	\$2,500.00	\$443.74	\$2,056.26	82.25%	COVID
Capital Outlay	\$102,200.00	\$107,076.51	-\$4,876.51	-4.77%	
Trf to Capital Projects Fund	\$0.00	\$0.00	\$0.00	0.00%	
Dept 45124 AQUATIC CENTER	\$389,378.00	\$208,992.58	\$180,385.42	46.33%	
Dept 45202 PARKS					
Wages & Salaries	\$74,207.00	\$46,507.09	\$27,699.91	37.33%	
PERA	\$5,006.00	\$3,006.52	\$1,999.48	39.94%	
FICA	\$4,601.00	\$2,650.95	\$1,950.05	42.38%	
Medicare	\$1,076.00	\$619.95	\$456.05	42.38%	
VEBA	\$426.00	\$205.61	\$220.39	51.73%	
Health Insurance	\$15,054.00	\$10,019.94	\$5,034.06	33.44%	
Life Insurance	\$159.00	\$118.76	\$40.24	25.31%	
Unemployment Benefit Pmts	\$0.00	\$26.55	-\$26.55	0.00%	
Office Supplies	\$50.00	\$20.00	\$30.00	60.00%	
Cleaning Supplies	\$0.00	\$107.56	-\$107.56	0.00%	
Motor Fuels	\$2,700.00	\$1,434.18	\$1,265.82	46.88%	
Lubricants & Additives	\$500.00	\$405.78	\$94.22	18.84%	
Chemicals	\$50.00	\$0.00	\$50.00	100.00%	
Other Operating Supplies	\$800.00	\$7,324.10	-\$6,524.10	-815.51%	CARES - E
Uniforms	\$300.00	\$654.22	-\$354.22	-118.07%	
Tires	\$500.00	\$15.00	\$485.00	97.00%	



# CITY OF MORA

## Expenditure Guideline For City Council

Current Period: December 2020

Page 32

Last Dim Descr	2020 YTD Budget	2020 YTD Amt	2020 YTD Balance	2020 % of Budget Remain	Explanation
Street Maint - Labor&Materials	\$10,000.00	\$1,387.35	\$8,612.65	86.13%	
Landscaping Materials	\$1,000.00	\$531.90	\$468.10	46.81%	
Street Signs	\$500.00	\$0.00	\$500.00	100.00%	
Repair/Maint - Bldg & Equip	\$7,000.00	\$4,411.34	\$2,588.66	36.98%	
Small Tools & Equipment	\$2,000.00	\$747.29	\$1,252.71	62.64%	
Decorations	\$0.00	\$0.00	\$0.00	0.00%	
Engineering	\$0.00	\$0.00	\$0.00	0.00%	
Professional Services - Misc	\$8,000.00	\$7,725.00	\$275.00	3.44%	
Telephone	\$470.00	\$515.37	-\$45.37	-9.65%	
Postage	\$35.00	\$0.00	\$35.00	100.00%	
Meetings, Training, & Travel	\$50.00	\$0.00	\$50.00	100.00%	
Advertising	\$1,000.00	\$1,646.90	-\$646.90	-64.69%	
Contributions	\$0.00	\$2,000.00	-\$2,000.00	0.00%	See Note Q.
Insurance	\$5,887.00	\$6,119.04	-\$232.04	-3.94%	
Workers Comp Insurance	\$7,817.00	\$10,081.76	-\$2,264.76	-28.97%	
Electricity	\$2,000.00	\$1,902.53	\$97.47	4.87%	
Garbage Removal	\$800.00	\$908.39	-\$108.39	-13.55%	
Storm Water	\$300.00	\$357.72	-\$57.72	-19.24%	
Rentals	\$2,000.00	\$1,870.00	\$130.00	6.50%	
Dues & Subscriptions	\$700.00	\$633.83	\$66.17	9.45%	
Miscellaneous	\$500.00	\$1,053.26	-\$553.26	-110.65%	
Property Tax Expense	\$2,100.00	\$2,004.00	\$96.00	4.57%	
Capital Outlay	\$43,000.00	\$30,683.61	\$12,316.39	28.64%	
Trf to Capital Projects Fund	\$0.00	\$0.00	\$0.00	0.00%	
Dept 45202 PARKS	\$200,588.00	\$147,695.50	\$52,892.50	26.37%	
Dept 47310 AIRPORT					
Wages & Salaries	\$31,782.00	\$18,292.64	\$13,489.36	42.44%	
PERA	\$2,279.00	\$1,229.60	\$1,049.40	46.05%	
FICA	\$1,970.00	\$1,057.28	\$912.72	46.33%	
Medicare	\$461.00	\$247.21	\$213.79	46.38%	
VEBA	\$144.00	\$114.64	\$29.36	20.39%	
Health Insurance	\$6,619.00	\$2,928.50	\$3,690.50	55.76%	
Life Insurance	\$69.00	\$42.56	\$26.44	38.32%	
Cleaning Supplies	\$100.00	\$198.05	-\$98.05	-98.05%	
Motor Fuels	\$2,000.00	\$1,411.16	\$588.84	29.44%	
Lubricants & Additives	\$200.00	\$75.96	\$124.04	62.02%	
Chemicals	\$40.00	\$0.00	\$40.00	100.00%	
Other Operating Supplies	\$300.00	\$109.21	\$190.79	63.60%	
Uniforms	\$200.00	\$157.00	\$43.00	21.50%	
Tires	\$500.00	\$0.00	\$500.00	100.00%	
Street Maint - Labor&Materials	\$9,000.00	\$43,994.50	-\$34,994.50	-388.83%	See Note R.
Landscaping Materials	\$250.00	\$0.00	\$250.00	100.00%	
Repair/Maint - Bldg & Equip	\$30,000.00	\$15,049.03	\$14,950.97	49.84%	
Small Tools & Equipment	\$300.00	\$0.00	\$300.00	100.00%	
Merchandise for Resale	\$200.00	\$195.61	\$4.39	2.20%	
Fuel for Resale	\$35,000.00	\$23,628.20	\$11,371.80	32.49%	
Engineering	\$50,000.00	\$0.00	\$50,000.00	100.00%	
Legal Services	\$0.00	\$1,552.00	-\$1,552.00	0.00%	
Professional Services - Misc	\$50,000.00	\$63,811.00	-\$13,811.00	-27.62%	
Telephone	\$1,000.00	\$1,221.93	-\$221.93	-22.19%	
Postage	\$40.00	\$7.35	\$32.65	81.63%	
Meetings, Training, & Travel	\$300.00	\$0.00	\$300.00	100.00%	
Advertising	\$400.00	\$233.20	\$166.80	41.70%	





# CITY OF MORA

## Expenditure Guideline For City Council

Current Period: December 2020

Page 33

Last Dim Descr	2020 YTD Budget	2020 YTD Amt	2020 YTD Balance	2020 % of Budget Remain	Explanation
Insurance	\$10,111.00	\$9,120.96	\$990.04	9.79%	
Workers Comp Insurance	\$3,215.00	\$4,528.72	-\$1,313.72	-40.86%	
Electricity	\$6,500.00	\$5,225.32	\$1,274.68	19.61%	
Water	\$575.00	\$727.05	-\$152.05	-26.44%	
Natural Gas - Heat	\$3,000.00	\$2,719.69	\$280.31	9.34%	
Garbage Removal	\$40.00	\$49.14	-\$9.14	-22.85%	
Sewer	\$800.00	\$865.44	-\$65.44	-8.18%	
Storm Water	\$700.00	\$878.02	-\$178.02	-25.43%	
Rentals	\$120.00	\$120.00	\$0.00	0.00%	
Dues & Subscriptions	\$200.00	\$175.62	\$24.38	12.19%	
Miscellaneous	\$50.00	\$103.10	-\$53.10	-106.20%	
Payment Processing Expenses	\$1,000.00	\$970.43	\$29.57	2.96%	
Property Tax Expense	\$3,000.00	\$2,064.00	\$936.00	31.20%	
Capital Outlay	\$100,000.00	\$61,848.93	\$38,151.07	38.15%	
Trf to Capital Projects Fund	\$0.00	\$0.00	\$0.00	0.00%	
Dept 47310 AIRPORT	\$352,465.00	\$264,953.05	\$87,511.95	24.83%	
Fund 101 GENERAL FUND	\$3,102,525.00	\$2,883,056.73	\$219,468.27	7.07%	
Fund 220 STORM WATER FUND					
Dept 47800 STORM WATER					
Wages & Salaries	\$16,631.00	\$6,848.12	\$9,782.88	58.82%	
PERA	\$1,227.00	\$499.42	\$727.58	59.30%	
FICA	\$1,031.00	\$370.69	\$660.31	64.05%	
Medicare	\$241.00	\$86.77	\$154.23	64.00%	
VEBA	\$84.00	\$7.81	\$76.19	90.70%	
Health Insurance	\$3,633.00	\$1,747.66	\$1,885.34	51.89%	
Life Insurance	\$39.00	\$19.72	\$19.28	49.44%	
Office Supplies	\$10.00	\$0.00	\$10.00	100.00%	
Motor Fuels	\$0.00	\$0.00	\$0.00	0.00%	
Other Operating Supplies	\$0.00	\$0.00	\$0.00	0.00%	
Uniforms	\$300.00	\$360.68	-\$60.68	-20.23%	
Street Maint - Labor&Materials	\$10,000.00	\$9,044.84	\$955.16	9.55%	
Repair/Maint - Bldg & Equip	\$1,000.00	\$3,486.83	-\$2,486.83	-248.68%	
Small Tools & Equipment	\$300.00	\$1.50	\$298.50	99.50%	
Auditing	\$0.00	\$0.00	\$0.00	0.00%	
Engineering	\$12,000.00	\$0.00	\$12,000.00	100.00%	
Professional Services - Misc	\$0.00	\$9.77	-\$9.77	0.00%	
Telephone	\$275.00	\$266.80	\$8.20	2.98%	
Postage	\$20.00	\$0.00	\$20.00	100.00%	
Meetings, Training, & Travel	\$100.00	\$0.00	\$100.00	100.00%	
Advertising	\$50.00	\$0.00	\$50.00	100.00%	
Depreciation	\$13,450.00	\$13,449.96	\$0.04	0.00%	
Insurance	\$137.00	\$113.99	\$23.01	16.80%	
Workers Comp Insurance	\$1,887.00	\$1,544.64	\$342.36	18.14%	
Rentals	\$50.00	\$0.00	\$50.00	100.00%	
Storm Water Credit	\$0.00	\$1,255.80	-\$1,255.80	0.00%	
Miscellaneous	\$0.00	\$32.80	-\$32.80	0.00%	
Change in Pension	\$0.00	\$0.00	\$0.00	0.00%	
Capital Outlay	\$0.00	\$0.00	\$0.00	0.00%	
Interest Expense	\$16,733.00	\$16,205.32	\$527.68	3.15%	
Trf to General Fund	\$1,292.00	\$1,229.00	\$63.00	4.88%	
Trf to Capital Projects Fund	\$0.00	\$0.00	\$0.00	0.00%	
Trf to Debt Service Fund	\$0.00	\$0.00	\$0.00	0.00%	



# CITY OF MORA

## Expenditure Guideline For City Council

Current Period: December 2020

Page 34

Last Dim Descr	2020 YTD Budget	2020 YTD Amt	2020 YTD Balance	2020 % of Budget Remain	Explanation
Trf to Enterprise Fund	\$0.00	\$0.00	\$0.00	0.00%	
Dept 47800 STORM WATER	\$80,490.00	\$56,582.12	\$23,907.88	29.70%	
Fund 220 STORM WATER FUND	\$80,490.00	\$56,582.12	\$23,907.88	29.70%	
Fund 222 FIRE FUND					
Dept 42220 FIRE					
Wages & Salaries	\$67,399.00	\$56,970.74	\$10,428.26	15.47%	
PERA	\$849.00	\$211.20	\$637.80	75.12%	
FICA	\$4,158.00	\$3,524.66	\$633.34	15.23%	
Medicare	\$975.00	\$824.47	\$150.53	15.44%	
ICMA	\$0.00	\$0.00	\$0.00	0.00%	
VEBA	\$6.00	\$101.59	-\$95.59	-1593.17%	
Health Insurance	\$379.00	\$445.82	-\$66.82	-17.63%	
Life Insurance	\$5.00	\$14.15	-\$9.15	-183.00%	
Unemployment Benefit Pmts	\$0.00	\$0.00	\$0.00	0.00%	
Office Supplies	\$500.00	\$0.00	\$500.00	100.00%	
Cleaning Supplies	\$500.00	\$22.96	\$477.04	95.41%	
Motor Fuels	\$3,500.00	\$2,456.41	\$1,043.59	29.82%	
Lubricants & Additives	\$500.00	\$3,290.30	-\$2,790.30	-558.06%	
Other Operating Supplies	\$3,000.00	\$1,102.28	\$1,897.72	63.26%	
Uniforms	\$7,000.00	\$7,513.50	-\$513.50	-7.34%	
Tires	\$0.00	\$0.00	\$0.00	0.00%	
Repair/Maint - Bldg & Equip	\$22,000.00	\$34,239.75	-\$12,239.75	-55.64%	
Small Tools & Equipment	\$7,000.00	\$21,573.19	-\$14,573.19	-208.19%	CARES - E
Legal Services	\$0.00	\$0.00	\$0.00	0.00%	
Medical Services	\$1,000.00	\$0.00	\$1,000.00	100.00%	
Professional Services - Misc	\$150.00	\$3,443.50	-\$3,293.50	-2195.67%	See Note S.
Collection Services	\$0.00	\$433.00	-\$433.00	0.00%	
Telephone	\$0.00	\$814.69	-\$814.69	0.00%	
Postage	\$150.00	\$180.20	-\$30.20	-20.13%	
Meetings, Training, & Travel	\$9,000.00	\$5,820.00	\$3,180.00	35.33%	
Advertising	\$0.00	\$94.80	-\$94.80	0.00%	
Insurance	\$4,510.00	\$3,735.94	\$774.06	17.16%	
Workers Comp Insurance	\$23,216.00	\$19,003.80	\$4,212.20	18.14%	
Electricity	\$4,000.00	\$2,593.93	\$1,406.07	35.15%	
Water	\$350.00	\$292.66	\$57.34	16.38%	
Natural Gas - Heat	\$4,500.00	\$3,273.68	\$1,226.32	27.25%	
Garbage Removal	\$0.00	\$0.00	\$0.00	0.00%	
Sewer	\$400.00	\$301.47	\$98.53	24.63%	
Storm Water	\$0.00	\$0.00	\$0.00	0.00%	
Rentals	\$0.00	\$0.00	\$0.00	0.00%	
Bad Debts/NSF Checks	\$2,000.00	\$500.00	\$1,500.00	75.00%	
Dues & Subscriptions	\$2,700.00	\$2,215.00	\$485.00	17.96%	
Miscellaneous	\$500.00	\$10.00	\$490.00	98.00%	
Capital Outlay	\$0.00	\$73,960.14	-\$73,960.14	0.00%	See Note T. / CARES - E
Trf to General Fund	\$15,336.00	\$16,808.00	-\$1,472.00	-9.60%	
Trf to Capital Projects Fund	\$0.00	\$0.00	\$0.00	0.00%	
Dept 42220 FIRE	\$185,583.00	\$265,771.83	-\$80,188.83	-43.21%	
Fund 222 FIRE FUND	\$185,583.00	\$265,771.83	-\$80,188.83	-43.21%	
Fund 225 CEMETERY FUND					
Dept 47810 CEMETERY					
Wages & Salaries	\$17,019.00	\$15,479.27	\$1,539.73	9.05%	



# CITY OF MORA

## Expenditure Guideline For City Council

Current Period: December 2020

Page 35

Last Dim Descr	2020 YTD Budget	2020 YTD Amt	2020 YTD Balance	2020 % of Budget Remain	Explanation
PERA	\$833.00	\$819.78	\$13.22	1.59%	
FICA	\$1,055.00	\$896.70	\$158.30	15.00%	
Medicare	\$247.00	\$209.63	\$37.37	15.13%	
VEBA	\$57.00	\$47.09	\$9.91	17.39%	
Health Insurance	\$2,465.00	\$2,290.51	\$174.49	7.08%	
Life Insurance	\$26.00	\$29.09	-\$3.09	-11.88%	
Unemployment Benefit Pmts	\$0.00	\$0.00	\$0.00	0.00%	
Office Supplies	\$20.00	\$4.99	\$15.01	75.05%	
Motor Fuels	\$1,000.00	\$617.93	\$382.07	38.21%	
Lubricants & Additives	\$50.00	\$4.89	\$45.11	90.22%	
Other Operating Supplies	\$1,000.00	\$97.94	\$902.06	90.21%	
Uniforms	\$100.00	\$157.01	-\$57.01	-57.01%	
Tires	\$300.00	\$0.00	\$300.00	100.00%	
Street Maint - Labor&Materials	\$500.00	\$0.00	\$500.00	100.00%	
Landscaping Materials	\$600.00	\$375.00	\$225.00	37.50%	
Street Signs	\$50.00	\$0.00	\$50.00	100.00%	
Repair/Maint - Bldg & Equip	\$10,000.00	\$14,523.32	-\$4,523.32	-45.23%	
Small Tools & Equipment	\$50.00	\$622.63	-\$572.63	-1145.26%	
Land Purchased for Resale	\$250.00	\$0.00	\$250.00	100.00%	
Professional Services - Misc	\$15,000.00	\$12,219.94	\$2,780.06	18.53%	
Contract Services	\$0.00	\$0.00	\$0.00	0.00%	
Telephone	\$120.00	\$109.62	\$10.38	8.65%	
Postage	\$15.00	\$0.00	\$15.00	100.00%	
Advertising	\$0.00	\$0.00	\$0.00	0.00%	
Insurance	\$342.00	\$369.97	-\$27.97	-8.18%	
Workers Comp Insurance	\$1,916.00	-\$600.60	\$2,516.60	131.35%	
Electricity	\$175.00	\$150.16	\$24.84	14.19%	
Water	\$150.00	\$165.11	-\$15.11	-10.07%	
Storm Water	\$160.00	\$175.56	-\$15.56	-9.73%	
Contractual Labor	\$0.00	\$0.00	\$0.00	0.00%	
Rentals	\$0.00	\$0.00	\$0.00	0.00%	
Dues & Subscriptions	\$0.00	\$0.00	\$0.00	0.00%	
Miscellaneous	\$0.00	\$28.12	-\$28.12	0.00%	
Capital Outlay	\$17,000.00	\$11,070.26	\$5,929.74	34.88%	
Trf to General Fund	\$6,533.00	\$6,418.00	\$115.00	1.76%	
Trf to Capital Projects Fund	\$0.00	\$0.00	\$0.00	0.00%	
Dept 47810 CEMETERY	\$77,033.00	\$66,281.92	\$10,751.08	13.96%	
Fund 225 CEMETERY FUND	\$77,033.00	\$66,281.92	\$10,751.08	13.96%	
Fund 609 LIQUOR FUND					
Dept 49750 LIQUOR STORE					
Wages & Salaries	\$237,368.00	\$232,541.19	\$4,826.81	2.03%	
PERA	\$17,803.00	\$16,477.92	\$1,325.08	7.44%	
FICA	\$14,717.00	\$13,743.90	\$973.10	6.61%	
Medicare	\$3,442.00	\$3,214.49	\$227.51	6.61%	
VEBA	\$6.00	\$940.67	-\$934.67	-15577.83%	
Health Insurance	\$23,011.00	\$26,422.15	-\$3,411.15	-14.82%	
Life Insurance	\$278.00	\$316.59	-\$38.59	-13.88%	
Unemployment Benefit Pmts	\$0.00	\$799.24	-\$799.24	0.00%	
Office Supplies	\$750.00	\$513.01	\$236.99	31.60%	
Cleaning Supplies	\$500.00	\$774.45	-\$274.45	-54.89%	
Off-Sale Supplies	\$4,800.00	\$4,219.94	\$580.06	12.08%	
Other Operating Supplies	\$1,500.00	\$3,281.57	-\$1,781.57	-118.77%	



# CITY OF MORA

## Expenditure Guideline For City Council

Current Period: December 2020

Last Dim Descr	2020 YTD Budget	2020 YTD Amt	2020 YTD Balance	2020 % of Budget Remain	Explanation
Uniforms	\$300.00	\$230.69	\$69.31	23.10%	
Landscaping Materials	\$0.00	\$0.00	\$0.00	0.00%	
Repair/Maint - Bldg & Equip	\$16,000.00	\$31,462.90	-\$15,462.90	-96.64%	See Note U.
Small Tools & Equipment	\$750.00	\$2,903.49	-\$2,153.49	-287.13%	See Note V.
Wine Purchased for Resale	\$260,000.00	\$308,492.79	-\$48,492.79	-18.65%	COVID
Liquor Purchased for Resale	\$750,000.00	\$1,030,671.93	-\$280,671.93	-37.42%	COVID
Beer Purchased for Resale	\$1,500,000.00	\$1,746,590.81	-\$246,590.81	-16.44%	COVID
Misc Purchases - NCBS	\$115,000.00	\$173,644.38	-\$58,644.38	-51.00%	COVID
Deposits/Returns	\$0.00	\$0.00	\$0.00	0.00%	
Auditing	\$4,000.00	\$4,948.25	-\$948.25	-23.71%	
Legal Services	\$0.00	\$0.00	\$0.00	0.00%	
Professional Services - Misc	\$2,000.00	\$1,476.26	\$523.74	26.19%	
Telephone	\$2,600.00	\$4,599.09	-\$1,999.09	-76.89%	
Postage	\$200.00	\$168.68	\$31.32	15.66%	
Meetings, Training, & Travel	\$600.00	\$0.00	\$600.00	100.00%	
Advertising	\$10,000.00	\$9,249.13	\$750.87	7.51%	
Contributions	\$1,800.00	\$1,666.00	\$134.00	7.44%	
Depreciation	\$61,500.00	\$61,684.55	-\$184.55	-0.30%	
Insurance	\$14,912.00	\$14,670.96	\$241.04	1.62%	
Workers Comp Insurance	\$11,880.00	\$10,481.56	\$1,398.44	11.77%	
Electricity	\$23,000.00	\$23,210.13	-\$210.13	-0.91%	
Water	\$350.00	\$374.00	-\$24.00	-6.86%	
Natural Gas - Heat	\$0.00	\$382.00	-\$382.00	0.00%	
Garbage Removal	\$2,300.00	\$2,353.20	-\$53.20	-2.31%	
Sewer	\$500.00	\$361.47	\$138.53	27.71%	
Storm Water	\$165.00	\$162.58	\$2.42	1.47%	
Rentals	\$900.00	\$1,752.60	-\$852.60	-94.73%	
Bad Debts/NSF Checks	\$150.00	\$265.55	-\$115.55	-77.03%	
Dues & Subscriptions	\$2,700.00	\$2,720.00	-\$20.00	-0.74%	
Miscellaneous	\$100.00	\$0.00	\$100.00	100.00%	
Payment Processing Expenses	\$60,000.00	\$68,300.65	-\$8,300.65	-13.83%	COVID
Wine Club Expense	\$2,000.00	\$301.04	\$1,698.96	84.95%	COVID
Property Tax Expense	\$9,805.00	\$9,804.99	\$0.01	0.00%	
Change in Pension	\$0.00	\$0.00	\$0.00	0.00%	
Capital Outlay	\$0.00	\$0.00	\$0.00	0.00%	
Interest Expense	\$32,500.00	\$32,500.00	\$0.00	0.00%	
Trf to General Fund	\$298,910.00	\$298,488.00	\$422.00	0.14%	
Dept 49750 LIQUOR STORE	\$3,489,097.00	\$4,147,162.80	-\$658,065.80	-18.86%	
Fund 609 LIQUOR FUND	\$3,489,097.00	\$4,147,162.80	-\$658,065.80	-18.86%	
	\$6,934,728.00	\$7,418,855.40	-\$484,127.40	-6.98%	


**CITY OF MORA**
**Notes to the Financial Statements**
**For the Quarter Ended December 31, 2020**

**Revenues** - The following notes attempt to explain the reason for revenues outside what would be expected as shown on the following reports.

- A. CARES Act/Coronavirus Relief Fund monies, received in July 2020.
- B. Reimbursement from Minnesota Secretary of State for presidential national primary
- C. Donation received for ADA doors at library
- D. Insurance claim proceeds for damaged 2019 Ford squad car
- E. Insurance claim proceeds for damaged snow plow
- F. Donation received for ADA pool lift and exterior building renovations at the Aquatic Center
- G. Petrofund reimbursement received for airport fuel leak of 2013-2014
- H. Insurance claim proceeds for airport fuel leak of 2013-2014
- I. Donation received for wireless extrication tool for fire department
- J. Sold fire truck # 5, a 1993 GMC Med. Conv. 7 Series
- K. Transfer in to allocate previously accepted donations for wireless extrication tool
- L. Insurance claim proceeds for vandalism at Oakwood Cemetery

**Expenditures** - The following notes attempt to explain the reason for expenditures outside what would be expected as shown on the following reports.

- M. Consultant/engineer charges relating to future pedestrian trail over Highway 65/Snake River
- N. Expenditures relating to a personnel investigation
- O. Two new Dodge Durango squad cars purchased
- P. Outsourced building inspection services
- Q. Lions Club bathroom operations contribution for 2020
- R. Airport crack-seal project (to be reimbursed with grant proceeds)
- S. Self-Contained Breathing Apparatus (SCBA) fit tests
- T. Purchase of wireless extrication tool (funded by donations), and 6 new SCBA's (CARES)
- U. HVAC maintenance expenses at municipal liquor store
- V. New computer for point-of-sale register at municipal liquor store

CARES-E: Expenditures funded by the Coronavirus Relief Fund/CARES Act

CARES-R: Transfer of CARES Act monies from General Fund to offset corresponding expenditures

COVID: Departure from typical trends in monies collected or spent due to the COVID-19 pandemic.










## Mora Area Fire Department Monthly Update



**February 2021**

The Mora Area Fire Department was involved with the following fire calls, training and education, maintenance, and miscellaneous in the past month.

### Fire Calls (Paid)

-  2-18-21 Lift Assist
-  2-11-21 Mobile home fire
-  2-17-21 Mutual aid to Braham
-  2-19-21 Fire Alarm
-  2-21-21 Smoke showing from wood stove




### Training and Education (Paid)

-  2-1-21 V.E.I.S training
-  2-15-21 business Meeting and review of Pre- Plan

### Maintenance (not paid)

-  All trucks serviced twice

### Training, Education, and Miscellaneous (not Paid)

-  Add in the paper and interviews for new Firefighters.
-  Talked with Cambridge Chief 3 about benefit's of having a Officer Truck.
-  Pipeline training attended by 8 members







**OFFICE**

**KANABEC COUNTY SHERIFF**

SHERIFF BRIAN SMITH

18 NORTH VINE STREET, SUITE 143, MORA, MN 55051

## February 2021

During the month of February, 2021 Kanabec County Sheriff's Office contract cars responded to or initiated 359 calls for service within the City of Mora. The most frequent calls for service were Medical Emergencies (71), Traffic Violations (60), and Suspicious Activity or Persons (20)

The KCSO provided assistance at the Vasaloppet Ski Race. No extra ordinary events arose from the race.

Contract deputies received continuing education/training in the following areas:

- New Use of Force legislative changes

The Kanabec County Sheriff's Office continues to proudly serve the citizens of Mora within Kanabec County. The Sheriff's Office encourages any and all community members to contact our office with any questions, comments, or concerns.

Sincerely,

Sergeant Dylan VanGorden #3104

## WEARING THE STAR OF HONOR AND SERVICE



## CAD Summary Report

Printed On: 03/02/21 10:18

### Kanabec County Sheriff's Office

	02/21	Total
911 Hang-ups-Abandoned-Open Line	11	11
Agency Assist	5	5
Alarms All (Home, Business, Bank, misc)	9	9
Animal-All Other	1	1
Assault	1	1
Building Security Checks	1	1
Burglary	1	1
BW accidents, citations, and all complaints	1	1
Child Custody Issues	4	4
Civil Assist	8	8
Civil Process	1	1
Disorderly Conduct	3	3
Domestic Disturbance/Assaults	1	1
DTP	1	1
Escorts-Funerals, Races, etc	4	4
Foot Patrol	9	9
Found - animals, property, etc	3	3
Fraud	3	3
Health and Safety	2	2
Hospice Deaths	1	1
Information and misc calls	10	10
Juvenile calls excluding tobacco, drugs, alcohol	4	4
Juvenile Tobacco complaints	1	1
Maltreatment	12	12
Medical - Drug Overdoses	1	1
Medical Emergency	71	71
Missing Person(s)	3	3
Motorist Assist calls	5	5



## CAD Summary Report

Printed On: 03/02/21 10:18

	02/21	Total
Noise - including loud music, parties, etc	3	<b>3</b>
Parking Violations	2	<b>2</b>
Public assist calls	5	<b>5</b>
Records checks	4	<b>4</b>
Road Hazards	2	<b>2</b>
Scams	5	<b>5</b>
Search Warrants	1	<b>1</b>
Secure Helipad	5	<b>5</b>
Shooting complaints	2	<b>2</b>
Snowbird Parking	19	<b>19</b>
Stolen	1	<b>1</b>
Stop arm violations	2	<b>2</b>
Sudden Deaths and Bodies found	1	<b>1</b>
Suicide threats-attempts	3	<b>3</b>
Suspicious- persons, vehicles, and occurrences	20	<b>20</b>
Theft-not vehicle	12	<b>12</b>
Threats	3	<b>3</b>
Traffic / Driving complaints	9	<b>9</b>
Traffic Accident	11	<b>11</b>
Traffic Violation	51	<b>51</b>
Transport - Inmates	1	<b>1</b>
Unwanted person	4	<b>4</b>
Vandalism exc mailboxes	1	<b>1</b>
Vehicle off Road	2	<b>2</b>
Weather - Monthly Test	1	<b>1</b>
Welfare Check	12	<b>12</b>
<b>Total</b>	<b>359</b>	<b>359</b>



**City of Mora, MN  
PLANNING COMMISSION  
Meeting Minutes**

**March 8, 2021**

Present: Carmen Finn, Chad Gramentz, Jake Mathison and Todd Sjoberg  
Absent: Sara Treiber  
Staff Present: Community Development Director Beth Thorp and City Administrator Lindy Crawford  
Also Present: Rick & Angela Tvedt, Gene & Shirley Nelson (departed before the meeting was called to order), Dan Cook, Kenny Stumpf, Dan Voce, Tammy Bohachek, Chris Ziemer and Evan Johnson

1. Call to Order. Chair Sjoberg called the meeting to order at 5:30 pm.
2. Roll Call.
  - Finn – Present
  - Gramentz – Present
  - Mathison – Present
  - Sjoberg – Present
  - Treiber – Absent (excused)
3. Adopt Agenda. Motion by Mathison, second by Gramentz to adopt the March 8, 2021 agenda as presented. All present voted aye, motion carried.
4. Approval of Minutes. Motion by Gramentz, second by Mathison to approve the February 8, 2021 meeting minutes as presented. All present voted aye, motion carried.
5. New Business.
  - a. Determination of Proposed Use in the B-2 General Business District. Thorp informed the Planning Commission that a potential buyer, Angela Tvedt, for property located at 841 Forest Avenue E. (the former Gorham Oien Mechanical site) had expressed interest in using the site for her septic business as well as leasing excess office space to other business owners for commercial purposes. Thorp explained that the property was currently zoned I-1 Limited Industrial District which would not support the commercial component, and asked the commission to consider whether or not the proposed septic business was of the same general character as other uses permitted in the B-2 District. Thorp further explained that if the septic business was found to be an allowable use within the B-2 District, Tvedt would consider submitting a request for Rezoning the property from I-1 to B-2. Sjoberg asked Tvedt if her proposed business would include a retail component; Tvedt responded that there would be some retail and it would also include septic pumping, design, installation and repairs. Tvedt explained that the retail component would offer parts to other septic businesses in addition to the general public. Tvedt stated that the existing building included 24 office spaces that would be ideal for leasing to other businesses. Thorp requested that Tvedt provide more information about the exterior use of the property; Tvedt explained that all vehicles and equipment would be stored in the existing shop and the existing parking area would only be used for employees and customers. Because the parking area had a gravel surface, Sjoberg asked about plans to install hard surfacing. Tvedt explained that she intended to hard surface the parking lot per the city's zoning regulations and was in the

process of seeking bids for the work and working with city staff to determine how many off-street parking spaces would be required. Sjoberg asked if the property included an easement extending to Howe Avenue; Tvedt responded that the property abutted Howe Avenue and included an existing driveway from Howe Avenue. Tvedt stated that she would like to move her business to Mora and there was a need in the area for the services provided by her business; and, added that there was also a need for small office space, which she could provide. Thorp requested that the commission make a determination on whether the proposed septic business would be of the same general character as other uses permitted in the B-2 District – specifically the category including Cabinet and Carpentry Shops, Electrical Service, Heating, Plumbing, Upholstery, and Air Conditioning Service Shops – in order to provide guidance to Tvedt on the possibility of Rezoning the property from I-1 to B-2. Mathison commented that if the proposed septic business included a retail component it would be similar, in his opinion, to a showroom. Sjoberg asked whether or not the potential Rezoning would be considered spot zoning; Thorp explained that the B-2 District abutted the subject site on the west and north, so it would not be spot zoning. Based on the fact that the subject site was zoned I-1 but surrounded by other zoning classifications on three and a half sides, Gramentz asked if any of the adjacent B-2 properties were previously zoned I-1 or if the subject site itself had been spot zoned; Thorp responded that the I-1 District was larger in the past but when most of the properties were Rezoned to B-2 the owner of the subject site wished for the property to remain in the I-1 District based on use of the property at the time. Thorp added that staff had not been opposed to the subject site remaining I-1 because it was adjacent to other I-1 properties to the south. Gramentz asked Tvedt if she planned on selling and /or displaying septic tanks at the subject site; Tvedt responded that she would not have large items, such as tanks, on site. Finn commented that she believed the proposed septic business was similar to plumbing. Gramentz commented that he felt the proposed use met the intent of the B-2 District. The consensus of the Planning Commission was that the proposed septic business was of the same general character as Plumbing, which was a permitted use within the B-2 General Business District. Thorp stated that the request and commission's recommendation will be presented to the City Council on March 16<sup>th</sup> for final consideration.

6. Reports.

- a. Floodplain Management Ordinance Update. Thorp informed commission members that the City Council adopted the Floodplain Management Ordinance at its February meeting, adding that the ordinance was published in the Kanabec County Times and filed with the Kanabec County Recorder. Thorp submitted the ordinance and all required documentation to the Minnesota Department of Natural Resources on March 8<sup>th</sup>, completing the city's ordinance update process.
- b. Comprehensive Plan Update. Thorp shared that the Comprehensive Plan consultant had provided his final draft of the update to staff and she was currently making final edits and formatting the document, adding that she intended to provide her final draft to the commission at an upcoming meeting. Sjoberg requested that the draft be provided to commission members at least one week prior to the meeting.
- c. Fox Run PUD Amendment. Thorp informed commission members that the owner of vacant land within Fox Run – Jake Fedder – submitted a request for PUD Amendment to be allowed to Final Plat single family lots rather than twin home lots. Thorp explained that the City Council would determine if the proposed changes were minor or major; if the changes were determined to be minor Fedder could proceed to the Final Plat process, but if the changes were determined to be major then Fedder would either need to Final Plat in conformance

with the Preliminary Plat or begin the platting process over. Thorp added that Fedder hoped to have Fox Run 3<sup>rd</sup> Addition approved for the 2021 construction season.

7. Public Hearings.

- a. Public Hearing to Consider a Conditional Use Permit to Allow a *School* and School Related Facilities to be Located in the R-1 Single Family Residential District. Thorp read from the public hearing notice and reviewed her staff report providing the following comments about the proposed construction of a high school and related facilities at 200 9<sup>th</sup> Street E.:
- The proposed project included a high school facility with an approximate 136,000 square foot footprint, off-street parking facilities for staff and students, athletic fields, and stormwater management ponds.
  - The preliminary civil plans had been reviewed by city and utility staff, the City Engineer, the County Engineer, and MnDOT.
  - The proposed exterior construction materials for the high school included precast concrete, metal panels of two colors, and brick. Thorp stated that staff had no concerns with the construction materials as they mirrored and complemented materials used for Mora Elementary and Welia Health Wellness Center.
  - In regard to landscaping, Thorp stated that the applicant was proposing to include topsoil, seed, and a variety of trees and shrubs, meeting the minimum requirements, but had not provided a landscaping plan for the project. Thorp expressed the importance of landscaping for aesthetics and buffering and commented that the zoning code allowed the Planning Commission and City Council to require additional landscaping for non-residential projects in residential districts. Thorp recommended that a landscaping plan be submitted for review by the Planning Commission.
  - Thorp explained that the zoning code provided specific off-street parking requirements for the various uses on the subject site, reviewing each use and the status of off-street parking:
    - Mora Elementary was required to have 96 off-street parking spaces per the Conditional Use Permit granted in April 2016 and 196 spaces were provided.
    - Welia Health Wellness Center was required to have 40 off-street parking spaces per the Conditional Use Permit granted in April 2017 and the preliminary civil plans showed that the parking lot was proposed to be reduced from 40 spaces to 34 spaces. Thorp stated that parking for the wellness center would need to be expanded to meet CUP requirements, unless otherwise approved by the City Council.
    - Based on the number of students and staff, the high school was required to have a minimum of 280 off-street parking spaces and the preliminary civil plans showed 338 spaces provided.
    - The athletic fields – three in total including the track / football field and two ball fields – were each required to have 40 off-street parking spaces. Thorp explained that in aggregate there were 130 parking spaces provided adjacent to the athletic fields and believed this to be adequate.
  - Thorp shared that the proposed off-street parking spaces were shown to be 9' x 18' in size with drive aisles located within the parking areas shown to be 24' in width, explaining that the zoning code required a minimum of 9' x 19' and 26' respectively. Thorp stated that the applicant would either need to amend the civil plans accordingly or request and be granted a Variance to the size requirements.
  - In regard to bus traffic, Thorp shared that Mora Public Schools was not proposing any change to bus traffic or parking.
  - Thorp reviewed several concerns related to traffic, including:

- The traffic study submitted appeared to be a preliminary study and she recommended that the applicant provide a final study.
- The traffic study was based on traffic counts collected in a single day during a pandemic on an early release day. Thorp shared that the City Administrator had expressed concern that this was not an optimal time or duration of time to complete the study.
- MnDOT had reviewed the traffic study and commented that the proposed increase in traffic at the intersection of Highway 65 and 9<sup>th</sup> Street would likely warrant safety improvements. Thorp shared that possible improvements suggested by MnDOT included increased and updated intersection lighting, removing the existing bypass lane and installing a northbound turn lane, or the installation of a roundabout. Although MnDOT was not requiring any immediate safety improvements as part of the proposed project, MnDOT expressed a desire to be involved in discussions with the city, school district, and Kanabec County Sheriff's Office about possible safety improvements.
- The vehicle storage area located in front of the main high school entrance was 1,000' despite the traffic study estimating that actual storage needs were in the range of 1,050' – 1,250'. Thorp expressed concern that this could lead to stacking on 9<sup>th</sup> Street and recommended that the school district install internal signage directing drivers to use the parking lot if the drop off lane was full. Thorp added that if stacking on 9<sup>th</sup> Street became an issue, even with signage, that the school district should be required to adjust internal traffic flow.
- Thorp stated that the traffic study recommended a continuous two-way center turn lane on 9<sup>th</sup> Street, which would necessitate the restriping of 9<sup>th</sup> Street. Thorp recommended that the school district be responsible for all expenses related to the restriping 9<sup>th</sup> Street.
- Thorp stated that the traffic study recommended that a new crosswalk be installed at the intersection of 9<sup>th</sup> Street and Village Green Place. Thorp recommended that the crosswalk be installed in the same manner – same signage, pavement markings, and pedestrian activated flasher – as the existing crosswalk at 9<sup>th</sup> Street and Village Green Lane and at the school district's expense.
- Thorp shared that the County Engineer recommended that the pedestrian crossing at 7<sup>th</sup> Street be analyzed for adequacy with increased traffic, and also recommended that the city consider safety benefits of a right turn lane at 7<sup>th</sup> Street, improved shoulders on Grove Street N., and the extension of 9<sup>th</sup> Street to Grove Street N.
- The Public Works Director expressed concern about the width of Grove Street N. and suggested that improved shoulders or a turn lane should be considered.
- Thorp explained that the preliminary civil plans showed the proposed relocation of the city-owned multi-use trail and the proposed installation of an access road extending east from Grove Street N. in the current location of the trail. It was believed that the proposed access road was to be located within a public roadway easement. Thorp stated that relocation of the trail would require coordination with the City Administrator, potentially a new easement provided to the city, and an updated maintenance agreement between the city and school district. Further, Thorp commented that the proposed private access road could not be located in a public roadway easement and the applicant would need to resolve these issues.
- Thorp shared concerns that there may be some impacts to the buried electric lines along the north side of 9<sup>th</sup> Street at the location of the stormwater management ponds, and stated that the applicant would need to coordinate any utility changes with the City Administrator / Public Utilities General Manager.



- Thorp stated that the City Engineer provided proposed conditions of approval for the replacement of the existing sanitary sewer connection and possible replacement of the water service connection in 9<sup>th</sup> Street.
- The Fire Chief provided several recommended conditions of approval, including:
  - The installation of a Knox Box at the main entrance of the high school.
  - The installation of “No Parking Fire Lane” signs along the designated fire lanes.
  - All fire lanes must be a minimum of 20’ wide.
  - Adequate access, such as a 20’ fire lane, must be provided to serve the west side of the high school.
- Thorp commented that the subject site is at or near sign capacity and any additional signage would require either a Variance or Text Amendment to increase allowable signage, adding that this issue was not part of the request for Conditional Use Permit.

Thorp shared that she had only received one comment from the public prior to the meeting, explaining that John Ahlgren, 2113 Pine Ridge Road, offered verbal support for the project. Due to the number of outstanding items and requests for additional information, Thorp recommended that the commission either continue the public hearing to April 12<sup>th</sup> or table the request until such time that all requested information had been provided. Sjoberg invited representatives of the applicant and property owner to identify themselves; Dan Voce, Mora Public Schools, was in attendance as well as Evan Johnson and Chris Ziemer of ICS. Sjoberg opened the public hearing at 6:09 pm. Ziemer and Johnson provided a PowerPoint presentation, focusing on the proposed site plan. Ziemer pointed out various aspects of the proposed project, including the proposed access points, parking areas, athletic fields, and structures. Ziemer provided the following comments:

- The bus loop was not moving or changing, as the same buses that serve the elementary school will serve the high school.
- The off-street parking for Welia Health Wellness Center was proposed to be reduced from 40 spaces to 34 spaces based on comments from Welia staff and their reports of current usage of the building. Ziemer commented that any overflow parking could utilize the main high school parking lot.
- The main entrance point at 9<sup>th</sup> Street included two lanes in and two lanes out.
- The proposed stormwater management ponds would be set back far enough as not to interfere with the electric lines.
- Ziemer commented that the existing stormwater management pond on the north side of the subject site could not be constructed any deeper, necessitating additional ponds on the south side of the subject site adjacent to 9<sup>th</sup> Street.
- Ziemer stated that the City Engineer had previously commented that the vehicle storage area / drop off loop was deemed to be adequate and it was not suggested that the applicant install a turn lane on 9<sup>th</sup> Street.
- The track was shown in the same location as it was currently located, but it would be resurfaced and slightly expanded for safety and an artificial surface would be added in the middle to serve as a football field.
- The city-owned trail would be moved slightly north to allow for the construction of an access road extending east from Grove Street N. Ziemer acknowledged that the city requested that the applicant identify the location of a public roadway easement, believed to be in the same general location as the proposed access road, and requested the city’s assistance in locating that easement if possible.
- Ziemer identified proposed locations of ball fields as well as parking for athletic fields.
- In response to the Fire Chief’s request for an adequate access to serve the west side of the high school, Ziemer stated that the applicant would install a 20 foot wide fire lane.

Sjoberg asked the applicant to provide more detail about the proposed stormwater management ponds, specifically inquiring where the water would flow; Zierner responded that the ponds would be constructed to drain in three directions at a controlled rate. Sjoberg asked where water would go when the ponds were full; Zierner responded that water would flow to the Snake River and not Lake Mora. Thorp interjected to comment that staff was recommending that the applicant provide the city with a final drainage plan prior to the request for CUP being forwarded to the City Council. Crawford commented that the proposed restriping of 9<sup>th</sup> Street was suggested by the applicant's traffic study, regardless of conversations between the applicant and the City Engineer. Sjoberg inquired about conditions of Grove Street N. and Wood Street N. and their ability to support additional traffic generated by the proposed project; Crawford responded that the city was currently in the process of updating its street improvement plan and staff was aware of the condition of these two streets. Zierner acknowledged that the traffic study was completed during a pandemic on an early release day, but added that they utilized a full model of full capacity of Mora Elementary, Welia Health Wellness Center and the high school to complete the study. Sjoberg asked ISD 332 Superintendent Voce to provide the record high and low numbers of students in Mora; Voce stated that the highest number of students was approximately 1,750 and the current student population was 1,650. Voce added that the average high school student population was approximately 700-725. Voce commented that not all high school students drive to school. Sjoberg explained that he was concerned about potential growth, wanting to ensure that enough parking was provided to meet the school district's needs at maximum capacity. Voce stated that the high school facility was sized with the ability to increase the student population; however, the school district had also requested alternate bids for the addition of four classrooms on the west side of the building (Zierner identified the proposed location on the site plan). Zierner added that if student parking became an issue in the future the school district could begin issuing parking permits to limit student parking needs or the school district could consider additional parking areas on the school district's property. Crawford questioned why the four additional classrooms – creating additional hard surfaced areas – were not identified on the civil plans, suggesting that it would be more prudent to present the long-range plan to the city for consideration rather than amending the Conditional Use Permit in the future with the potential of amending other features such as stormwater management ponds. Thorp echoed Crawford's comment stating that any future changes, such as adding classrooms, would necessitate a Conditional Use Permit Amendment. School Board member Bohachek stated that the school district was bound to construct the new school for the student capacity that they had at the time that the referendum was passed. Zierner commented that he believed the stormwater management ponds were sized to include the four alternate classrooms and stated that the applicant could add the classrooms to the civil plans. In regard to the size of proposed off-street parking spaces, Zierner stated that the proposed spaces matched the size of existing spaces on the subject site and expanding the size would either require the elimination of some parking or require the relocation of the stormwater management ponds. Sjoberg questioned the history of the off-street parking sizes; Thorp stated that parking for Trailview Elementary (former name of Mora Elementary), constructed in approximately 1995, was sized at 9' x 18' but she didn't know the reason or if special approval was granted, and added that parking for the wellness center was sized at 9' x 18' and that was an oversight on her part. Thorp explained that all future parking needed to comply with the city's minimum requirements, which meant that the applicant would either need to adjust the sizes accordingly or request and be granted a Variance to the size requirements. Thorp added that the applicant would be required to demonstrate need for the Variance. Gramentz commented that the requirement for 9' x 19' was fairly standard. Finn, stating that the city-owned multi-use trail was a community asset, asked if the applicant intended to construct the new trail in a similar manner using asphalt; Zierner

responded that the trail would be shifted north approximately 20 feet and would be constructed at the same width using the same materials. Sjoberg invited members of the audience to provide comments. Kenny Stumpf, Peace Township, asked if there was enough bonding money for all of the add-ons that the school district would be responsible for; Sjoberg responded that the public hearing was not for the purpose of discussing finances and that the question should be directed to the school board. Gramentz requested that the applicant provide a plan showing the future connection of and access points from the school site to adjacent properties to the north and east; Ziemer responded that that type of plan would be the responsibility of the city or future developer, not the responsibility of the school district or applicant. Gramentz again asked for a plan showing future access points; Ziemer responded that development on the northern part of the school district's property would be challenging due to wetlands and an established eagles nest and therefor the applicant did not intend to propose future connections or prepare a plan as Gramentz requested. Gramentz asked about the reasoning for the proposed black metal exterior; Ziemer responded that the black brick was considered a modern Scandinavian material and the black metal accented the black brick. With no further comments, Sjoberg closed the public hearing at 6:34 pm. Commission members briefly discussed options for the request. Gramentz asked if continuing the public hearing or tabling the request would interfere with the 60-day review period; Thorp stated that the review period had been extended by the city an additional 60 days expiring on June 1, 2021. Sjoberg discussed with the applicant the need for additional information before the commission could make a recommendation on the request. Motion by Mathison, second by Gramentz to table the request for Conditional Use Permit until the applicant had provided sufficient information in order to complete a thorough review of the project. All present voted aye, motion carried. Crawford asked the Planning Commissioners if they would like the applicant to provide any additional information that wasn't already requested in the staff report. Sjoberg commented that he would submit his requests following the meeting, and Gramentz – with support from Finn – again requested that the applicant provide a plan to show future connections to adjacent properties to the north and east.

8. Open Forum. No members of the public were present for open forum.
9. Old Business. None
10. Adjournment. Motion by Mathison, second by Finn to adjourn. All present voted aye, motion carried and the meeting was adjourned at 6:38 pm.

---

Todd Sjoberg  
Chair

ATTEST: \_\_\_\_\_  
Beth Thorp  
Community Development Director



**City of Mora, MN  
AIRPORT BOARD  
Meeting Minutes**

**March 9, 2021**

Present: Jody Anderson, Karla Kastenbauer, Ryan Martens, Stefan Salmonson and Nick Stafford  
Absent: None  
Staff Present: Joe Kohlgraf and Beth Thorp  
Others Present: Lindsay Reidt and Micah Rogers

1. Call to Order. Stafford called the meeting to order at 5:00 pm.
2. Roll Call.
  - Anderson – Present
  - Kastenbauer – Present
  - Martens – Present
  - Salmonson – Present
  - Stafford – Present
3. Adopt Agenda. Motion by Anderson, second by Salmonson to adopt the March 9, 2021 meeting agenda as presented. All present voted aye, motion carried.
4. Minutes. Motion by Kastenbauer, second by Anderson to approve the February 9, 2021 meeting minutes as presented. All present voted aye, motion carried.
5. Airport Engineering Consultant Report. Lindsay Reidt, SEH, was present to provide the board with an update on 2021 airport projects, including the installation of a supplemental windcone near the crosswind runway and taxiway rehabilitation and widening. Reidt explained that these projects would be part of a federal grant request along with reimbursement for the past Kastenbauer land acquisition. Reidt added that a request would be presented to the City Council on March 16, 2021 to approve advertising for the 2021 projects. Board members and staff discussed the location of the existing windcone and it was acknowledged that relocation was not planned at this time. The proposed supplemental windcone was described as being unlit, and board members discussed the possibility of solar powered lighting for increased visibility. Reidt explained that FAA would likely not approve solar powered lighting at this time.
6. Hangar Land Lease Agreement. The board continued its review, which began at the January 12, 2021 meeting, of the Hangar Land Lease Agreement approved by the City Council in August 2020. Thorp provided board members with a copy of the agreement showing all suggested changes discussed at the January and February board meetings, and she requested that the board review the suggested changes to verify that they captured the board's intent and consider adding verbiage back into the agreement to address subleasing. Salmonson questioned if a distinction was made between subleasing and renting, as it pertained to subleasing an entire hangar and renting only a portion of a hangar; Thorp suggested that establishing a distinction be discussed during the review. To begin the review process, Thorp identified each suggested change as follows:

- Section 3. Hangar Ownership.
  - Board members reviewed language proposed to be deleted and language proposed to be added. There were no further suggested changes.
- Section 4. Use of the Hangar.
  - Board members reviewed language proposed to be deleted and language proposed to be added. The board suggested eliminating one occurrence of “be used” (a typo).
- Section 7. Construction of Private Buildings on Premises.
  - Board members reviewed language proposed to be deleted from subsection b. There were no further suggested changes.
  - Board members reviewed a suggested change made to subsection e. pertaining to the color requirement for exterior construction materials. The board suggested adding clarification that the requirement only applied to new hangars and would not be retroactive for existing hangars.
- Section 11. Default.
  - Board members reviewed the suggested deletion of a reference to “subleases” from subsection a.4. There were no further suggested changes.
- Section 12. Termination Provisions.
  - Board members reviewed added language to subsection b. which provided a definition and clarification to “deserted, abandoned or vacated”. There were no further suggested changes.
- Section 14. Liability and Indemnification.
  - The board had previously discussed that this section contradicted itself and needed further work but no specific recommendation had been provided. After further review the board suggested that subsection a. be broken into three subsections, beginning with:
    - a. Tenant agrees to indemnify...
    - b. Nothing in this lease shall cause...
    - c. Nothing in this lease shall constitute...
- Section 15. Insurance.
  - Board members reviewed language deleted from and added to subsection a.2. There were no further suggested changes.
  - Board members suggested that the entire subsection a.3. be deleted as it pertained to commercial activity.
- Section 16. Transferring and Selling.
  - Board members reviewed language proposed to be deleted, which included all references to “subletting” as the board did not want to prohibit such activity. Salmonson again commented on the need for a distinction between subleasing (referring to the entire hangar) and subletting (referring to a portion of the hangar), commenting that subleasing was essentially the same thing as selling. Salmonson suggested including definitions to provide clarification between “selling / subleasing” and “leasing / subletting”. Board members discussed the difference between subleasing and subletting at length, with Salmonson questioning the need for city approval to sell a private hangar. The consensus was that more work was needed in this section and board members requested that staff provide additional information about the process for obtaining permission from the city in order to sell a private hangar.
- Section 17. Right of Entry.

- Board members reviewed language proposed to be deleted. There were no further suggested changes.
  - Section 21. Commercial Use.
    - Board members reviewed added language which provided a definition and clarification to what constituted commercial use within a hangar. There were no further suggested changes.
7. 2021 Fly-In. Thorp reminded the board that the 2021 fly-in was tentatively scheduled for Saturday, September 18<sup>th</sup> from 8:00 am to 12:00 pm and suggested that the board begin discussing possible activities and attractions. Anderson asked about giveaway items, offering to create an airplane shaped keychain prototype for the board's consideration. Board members also expressed interest in giving away toy airplanes to children as has been done in the past. The consensus of the board was to again include a static tractor display and youth paper airplane contest. Board members also expressed interest in having sky divers again as in 2020. Salmonson asked if there were any underwing campers at the 2020 fly-in; Stafford reported that there were two campers.
8. Reports.
- a. Kastenbauer inquired about providing beverage options at the airport; Kohlgraf reported that the vending machine was removed due to limited use / products expiring. Board members discussed options for offering water and/or coffee in the AD building, suggesting the installation of a mini frig with bottled water and/or a Keurig coffee maker. Board members and staff discussed the issue of the AD building being open to the public and items being used / taken by non-pilots. Stafford shared that many airports use a coded entry system for pilots to gain entry to AD buildings. Kohlgraf stated that he would look into options for beverages.
  - b. Salmonson inquired about creating a parking area off the tarmac; Kohlgraf stated that he would look into the idea.
  - c. Salmonson mentioned that Amazon was looking for drone sites, suggesting submitting a request to Amazon for the Mora Municipal Airport to be considered as a potential site and asking Reidt if she was familiar with Amazon drone sites. Reidt stated that she wasn't familiar with Amazon's request process. Anderson agreed with Salmonson that it would be good to look into this possibility for Mora Municipal Airport.
  - d. Stafford acknowledged audience member Micah Rogers and invited Rogers to speak to the board. Rogers explained that he was the new pastor of Friendship Church of the Nazarene, located at 525 2<sup>nd</sup> Street, and wanted to learn more about activities in the city. Rogers offered his thoughts on drones and leasing vs. renting.
9. Adjournment. Motion by Kastenbauer, second by Martens to adjourn the meeting. All present voted aye and the meeting adjourned at 5:50 pm.

---

Nick Stafford, Chair

---

Beth Thorp, Secretary





**City of Mora, MN  
PARK BOARD  
Meeting Minutes**

**March 9, 2021**

Present: Candice Brockner, Jenna Fore, Cody Knox, Mickey Kringstad and Kyle Sheppard  
Absent: None  
Staff Present: Activities and Recreation Coordinator, Jeff Krie  
Others Present: Public Works Director, Joe Kohlgraf

1. Call to Order. Chair Brockner called the meeting to order at 6:02 p.m.
2. Oath of Office. Cody Knox pledged the oath of office for a three-year term expiring on December 31, 2023.
3. Roll Call. Candice Brockner – present  
Jenna Fore – present  
Cody Knox - present  
Mickey Kringstad – present  
Kyle Sheppard – present
4. Adopt Agenda. Motion by Kringstad, second by Shepard to adopt the March 9, 2021 meeting agenda as presented. All present voted aye. Motion carried.
5. Minutes. Motion by Shepard, second by Fore to approve the January 12, 2021 meeting minutes as presented. All present voted aye. Motion carried.
6. Dog Park. Krie briefed the Park Board and provided some drafts on the current proposed dog park regarding fencing layout, parking, and rules. The board reviewed and discussed possible options regarding construction and layout of a dog park in the City of Mora. Shepard being part of the dog park group shared information about the dog park itself. There was a great discussion with many ideas submitted. Kringstad voiced concerns about having available space for the Snake River Canoe Race which draws in people to the community. Kohlgraf felt with the position of the dog park that there should be ample area to have both without any issues unless major flooding occurred. Knox questioned if speed bumps would need to be installed with the increase area. Kohlgraf stated that there were speed bumps in that area at one time and it could be looked at if there were concerns brought up. Vandalism was discussed and the consensus was that maybe more usage in the area would reduce the number of graffiti and vandalism. A motion was brought up by Kringstad to the Park Board to support the construction of a least building a fenced in one acre area for all dogs with a double gated entry. If funds are available to include a separate addition of a small dog park area within the acre. The motion was seconded by Brockner all present voted aye. It was discussed that as more funds are available, to add other amenities. Next discussion went to parking for people that are

using the dog park the board decided that the location outside the fence would suffice and that a hard surface for two or three stalls, depending on funds, would fit the city code. Additional parking could be looked at as usage and funds become available. Krie asked the board if it wanted to be involved in what the dog park rules were, and it was decided that it could be done by staff and presented to the Park Board for approval. Krie shared that he will update the park board at the next meeting and hopes to have fencing bids for the board to look at.

7. Parks. Krie shared with the Park Board of a recent email he received from the community regarding a vape pipe and beer can that was found by a child at one of the parks. The email shared other instances of garbage and drug paraphernalia from other parents. Brockner was aware of the occurrence and expressed her own concerns. Kohlgraf shared the street departments scheduled on maintenance checks and garbage pickup. The board discussed different options that may be helpful including having the Police provide more patrols in the parks as they can, more lighting in the Kids Kingdom if funds become available. Brockner suggested that the City put bi-weekly post on Facebook regarding parks during the spring, summer and fall months to promote park awareness. Suggestions were made to approach this as a community issue and will take involvement by all to help with park issues. Krie stated he will bring the recommendations up to staff.
8. Music in the Park. Krie was happy to report that the City of Mora had received approval for their grant from ECRAC for the upcoming 2021 season in the amount of \$8677 with the total project cost at \$11,185. Krie shared the upcoming bands that committed to the concert series. Shepard questioned if we could get food trucks to the event. Brockner share past experiences and difficulties in getting food trucks to Fall Fest. Krie shared that he will reach out to food trucks to gauge any interest for the upcoming season. Fore also shared that it would be nice to have a crosswalk on the corner of N. Park Street heading North to the Park as this seems to be a busy crosswalk. Krie will keep the board updated on Music in the Park as it becomes available.
9. Fall Fest. Krie wanted to confirm and have the park board approve a set date for the upcoming season of Fall Fest. It was decided to host the event on September 25, 2021. More details will follow as the event date comes closer.
10. Reports.  
Kohlgraf reported to the board the following:
  - Cleaning of trails is on north side by the east side of the highway.
  - Skate Park, snow has been removed and now open.
  - Picnic Tables have been installed at the Picnic Shelter at Library Park
  - Trails at the History Center cleaned out the brush out last fall due to open the trails more for security concerns from community and to get rid of the buckthorn.
  - Bathrooms will generally be put out in early May but will depend on weather and usage.

Krie reported to the board the following:

- Seasonal hiring is starting at the MAC. Information was sent out to all past MAC staff to see if they are interested in applying for the upcoming season. Positions on the City

web site will be posted soon. Staff will also need to hire an Assistant Manager and Shift Supervisor. Season is planned as normal at this time.

- COVID-19 signage will come down on the parks, trails, and playgrounds.
- Inquiries about rentals of the Library Basement and Library Park are increasing.
- A youth league has reached out about renting JC Ballfields.
- Snake River Canoe Race is applying for a permit with COVID-19 guidelines.

11. Adjournment. Motion by Shepard, second by Fore to adjourn the meeting. All present voted aye. Meeting adjourned at 7:06 p.m.

---

Candice Brockner, Chair

---

Jeff Krie, Secretary

DRAFT