



City of Mora
Kanabec County, Minnesota
Meeting Agenda
City Council

Mora City Hall
101 Lake St. S
Mora, MN 55051

Tuesday, August 15, 2023

6:30 PM

Mora City Hall

1. Call to Order/ Pledge of Allegiance

2. Roll Call

3. Adopt Agenda *(No item of business shall be considered unless it appears on the agenda for the meeting. Council members may add items to the agenda prior to adoption of the agenda.)*

4. Consent Agenda *(Those items listed under Consent Agenda are considered to be routine by the City Council and will be acted upon by one motion under this agenda item. There will be no separate discussion of these items, unless a Council Member so requests, in which event, the item will be removed from the consent agenda and considered immediately after the adoption of the consent agenda.)*

- a. Meeting Minutes – July 18, 2023
- b. Joint Meeting Minutes – July 18, 2023
- c. Special Meeting Minutes – July 31, 2023
- d. Claims – July 2023
- e. Annual Business License Renewals
- f. Fly In Special Event
- g. Gambling Permit – Vasaloppet USA
- h. Accept Restricted Donations – Resolution No. 2023-821
- i. Fall Fest Special Event Permit

5. Open Forum *(Individuals may address the council about any item not contained on the regular agenda. There is a maximum of fifteen (15) minutes set aside for open forum. A maximum of three (3) minutes is allotted per person. The City Council will take no official action on items discussed at the forum, with the exception of referral to staff for future report.)*

6. Special Business

- a. *Cannabis Committee Update*

7. Public Hearings

- a. None

8. New Business

- a. Vasaloppet Building Lease - Natasha
- b. Facility Use Permit Fees - Jeff
- c. Garage Roof Repair - Joe

9. Old Business

- a. Valley Lane – Snow Removal Update – Joe
- b. Project Updates- Greg Anderson, SEH
- c. Engineering Services- Greg Anderson

10. Communications

- a. KCSO Monthly Report – July 2023
- b. MAFD Monthly Report
- c. Park Board Meeting Minutes

11. Reports

- a. Mayor Mathison
- b. Councilmember Anderson
- c. Councilmember Broekemeier
- d. Councilmember Shepard
- e. Councilmember Youngquist
- f. City Administrator

12. Adjournment

Pursuant to due call and notice thereof Mayor Jake Mathison called to order the regular meeting of the Mora City Council at 6:30 p.m. on Tuesday, July 18, 2023 in the City Hall Council Chambers.

1. **Call to Order/Pledge of Allegiance:** 6:30PM
2. **Roll Call:** Mayor Mathison, Councilmembers Jody Anderson, Kyle Shepard, Sadie Broekemeier and Dave Youngquist.

Staff Present: Glenn Anderson City Administrator, Natasha Segelstrom Administrative Services Director, Joe Kohlgraf Public Works Director, Jeff Krie Parks and Recreation Coordinator, Caleb Christenson Building Official, Kirsten Faurie Community Development Director

3. **Adopt Agenda:** Item 4k was added to the agenda, Certification of Unpaid Utilities. Removal of item 4d Probationary Release – Community Development Director Kirsten Faurie was added to new business item 8d. MOTION made by Shepard, seconded by Anderson, and carried to adopt the agenda as amended.
4. **Consent Agenda:** MOTION made by Shepard, seconded by Broekemeier, and carried to approve the consent agenda as presented
 - a. Regular Meeting Minutes – June 2023
 - b. Claims June 2023
 - c. Probationary Release Accountant – Kelly Christianson
 - d. Probationary Release Community Development Director Kirsten Faurie
 - e. Probationary Release – Human Resources Director Mandi Yoder
 - f. Accept Restricted Donations Resolution No. 2023-721
 - g. Gambling Permit – Kick Cancer to the Curb
 - h. Gambling Permit – MN Deer Hunters Assoc. Snake River Chapter
 - i. Mobile Food License – Wally’s Whistle Stop
 - j. Special Event Permit – Crystal Bar and Grill veterans Memorial Fundraiser
 - k. Certification of Unpaid Utilities Resolution No. 2023-723

5. **Open Forum:** Julia Lanphear of 33 Valley Lane brought forward concerns with the speed in her neighborhood and the safety of neighborhood children and her son. She expressed concern with the speeds throughout the neighborhood from vehicles, the snow plow, postal service and police. A councilmember asked if the Post Office had been contacted to address speed concerns. Kohlgraf suggested the City contact the Kanabec County Sheriff’s Office and have a speed cart placed to slow vehicles down on Valey Lane.

Becky Fuhol asked to be added to the agenda and was unable to attend the City Council meeting. Kohlgraf provided an update on the concern Fuhol had with her sewer line and that the homeowner was responsible and the company that had performed the work in question was

no longer in business.

6. Special Business: There was no special business.

7. Public Hearings: There were no public hearings.

8. New Business:

- a. Purchase of City Property:** Aaron Gunderson spoke to the city council regarding property he had purchased near the wastewater treatment plant and an issue that the septic system for the home was on city property. The Mora City Council had previously passed a motion to resolve the issue, but it had not been remedied. Gunderson asked for direction to ensure there would not be any further issues. The council directed Gunderson to the Planning Commission to assist with the issue.
- b. Minor Sub-Division Fire Rocks LLC.:** Paul Kastenbauer of Fire Rocks LLC applied for a minor sub-division to split the property located at PID R 22.00620.10 to allow the sale of land to the neighboring property located at PID 22.00620.00. The Planning Commission had no issues with the request. MOTION made by Broekemeier, seconded by Shepard, and unanimously carried to approve Resolution No. 2023-722 to approve a minor subdivision to split property located at PID R 22.00620.10.
- c. Airport Maintenance and Operation:** Kohlgraf brought forward the Airport Maintenance and Operation Grant Resolution Acceptance. The grant contract provides maintenance activities for materials, services, and labor for airport operation. MOTION made by Broekemeier, seconded by Shepard and unanimously carried to accept the Maintenance and Operation Agreement. MOTION made by Shepard, seconded by Anderson to approve Resolution for State of Minnesota Contract Number 1053298, Authorization to Execute Minnesota Department of Transportation Airport Maintenance and Operation Grant Contract.
- d. Probationary Release Community Development Director Kirsten Faurie:** The City Council further discussed the probationary release of Kirsten Faurie. MOTION made by Shepard, seconded by Youngquist to approve the completion of probation for Kirsten Faurie effective July 18, 2023.

9. Old Business:

- a. SEH Project Updates-** Greg Anderson of SEH provided the City Council with updates to the TH 65 Left Turn Lane and the Snake River Bridge Trail Connection. He stated that the project bids would be opened at the end of July and a special meeting would be held to accept the bids and move forward with the project. The Lake Mora Outlet Pipe construction would take place in conjunction with Kanabec County's street reconstruction in 2025 and awaiting the final documents from the state. MOTION made by Shepard, seconded by Anderson, and unanimously carried to approve MNDOT project 3308-4.

10. Communications:

The City Council reviewed the monthly communications.

- a. **KCSO Monthly Report – June 2023**
- b. **Planning Commission Meeting Minutes**
- c. **Park Board Meeting Minutes**
- d. **Airport Board Meeting Minutes**

11. Boards and Commission Reports

- a. Councilmember Anderson: Spoke to Glenn Anderson about fireworks within city limits and sidewalks throughout the city.
- b. Councilmember Broekemeier: Mentioned the upcoming Fly-In
- c. Councilmember Shepard: Provided an update on Fall Fest, items to reuse for future use. Ideas to improve the Mora Aquatic Center and the MAC committee for future planning.
- d. Councilmember Youngquist: Nothing new to report.
- e. Mayor Mathison: Provided an update to the budget committee would include line items for the fire budget.
- f. City Administrator:

Barbara Rische 960 Maple Ave E spoke to the council regarding a petition to have a sign or trucks rerouted. 34 names from residents on East Maple to reduce the high volume of semi-trucks that travel through the residential neighborhood to deliver to the industrial park. Kohlgraf explained the ongoing issue that GPS's direct and efforts taken. City staff would look at this further.

12. Adjournment: MOTION by Shepard, seconded by Broekemeier, and unanimously carried to adjourn the meeting at 7:46 p.m.

Mayor

City Clerk

Pursuant to due call and notice thereof Mayor Jake Mathison and PUC Chair Greg Ardner called to order the Special Joint meeting of the Mora City Council and Public Utilities Commission at 4:30 PM on Tuesday, July 18, 2023 in the City Hall council room.

- 2. Roll Call:** City Council Present: Mayor Jake Mathison, Councilmembers Jody Anderson, Kyle Shepard and Dave Youngquist.
Absent: Councilmember Sadie Broekemeier
Public Utilities Commission Present: Chair Greg Ardner, Brett Baldwin and Ryan Christianson, Dave Chmiel, and Joe Heggernes.
Staff Present: City Administrator / General Manager Glenn Anderson, Administrative Services Director Natasha Segelstrom, Public Works Director Joe Kohlgraf and Accountant Kelly Christianson
- 3. Adopt Agenda:** Council MOTION made by Shepard, seconded by Anderson, and unanimously carried to approve the agenda.
PUC MOTION made by Baldwin, seconded by Heggernes, and unanimously carried to approve the agenda.
- 4. Business Items:**

 - a. 2024 Budget Priorities:** Glenn Anderson and Natasha Segelstrom presented the 2024 Budget Priorities which included an 8% projected increase in Local Government Aid (LGA) and intended use to be used for property tax relief. It was further explained that the long-range financial plan from Ehlers Financial Advisors was still in progress and that would assist with any future projects. Consideration for specific projects and programs to include in the 2024 budget and Capital Improvement Plan (CIP) included of the City operated Municipal Cannabis Store for retail sales. G. Anderson expanded on the recently pass law which allowed adult recreational use cannabis and the number of retail sales that must be permitted per Minnesota Law. It was further explained this would assist law enforcement compliance by establishing an ordinance that limited the number of retail sales within the City. It was further discussed the local governments would receive Local Cannabis Aid from the state once retail sales begin.

Additional items for consideration for the 2024 budget included the North Country Bottle Shop Maintenance for the exterior siding re-stain. Consideration of a pickleball court was discussed and whether additional courts were needed; future planning for Law Enforcement CIP items so there would not be a large increase when vehicles were scheduled for replacement. Consideration of contribution to the Kanabec County History Center was discussed and whether it was permitted. Segelstrom provided additional information from the State Auditor's office which permitted contributions for historical preservation. Further discussion on whether it was in the best interest of the taxpayers and that the levy for the Kanabec County History Center had failed during the 2022 elections as a ballot question. The Aquatic Center future CIP items were discussed and the aging infrastructure of the pool. The Council discussed a previous feasibility study for aquatic center improvements, American Disability Act (ADA) Compliance, and updating the pool. Previously there had been a pool committee, and it was determined

that the Park Board could look at the future planning for the aquatic center rather than another committee.

The council discussed the Fox Run Park project and resubmitting the grant application for future grant funding and allocating funds to meet the prospective grant requirements from the City.

5. Reports:

- a. **City Administrator / Utilities General Manager**- Nothing new to report.
 - b. **Public Works Director**- Provided an update on the electrical journeyman lineman recruitment and project updates with potholes and trees.
 - c. **Commissioner Baldwin**- Nothing new to report.
 - d. **Commissioner Christianson**- Nothing new to report.
 - e. **Commissioner Chmiel**- Nothing new to report.
 - f. **Commissioner Heggernes** - Nothing new to report.
 - g. **Chair Ardner**- Suggested a warning siren near the school be included in the upcoming budget to ensure the siren could be heard.
 - h. **Councilmember Anderson**- Asked the tax increase from the current budget.
 - i. **Councilmember Broekemeier**- Absent
 - j. **Councilmember Shepard**- Nothing new to report.
 - k. **Councilmember Youngquist** - Nothing new to report
 - l. **Mayor Mathison**- Nothing new to report.
- 6. Adjournment** PUC MOTION made by Christianson, seconded by Chmiel, and unanimously carried to adjourn the meeting at 5:03PM. Council MOTION by Youngquist, seconded by Shepard, and unanimously carried to adjourn the meeting at 5:03PM.

Mayor

PUC Chair

City Clerk

Pursuant to due call and notice thereof Mayor Jake Mathison called to order the special meeting of the Mora City Council at 5:15 p.m. on Monday, July 31, 2023 in the City Hall council chambers.

- 2. Roll Call:** Present: Mayor Mathison, Councilmembers Anderson, Youngquist, Broekemeier and Shepard
Staff Present: City Administrator Glenn Anderson, Administrative Services Director Natasha Segelstrom

Adopt Agenda: MOTION made by Shepard, seconded by Anderson and unanimously carried to approve the agenda as presented.

3. Special Business:

- a.** MnDOT Limited Use Permit – The City Council reviewed Minnesota Department of Transportation Limited Use Permit for the TH 65 Snake River Trail Extension project LUP#3307-0005. MOTION made by Broekemeier, seconded by Shepard, and unanimously carried to approve the MnDOT Limited Use permit.

Resolution -Limited Use Permit No. 3307-0005MnDOT. MOTION made by Shepard, seconded by Anderson, and unanimously carried to approve the Limited Use Permit No. 3307-0005MnDOT Limited Use Permit (See attached Resolution).

- b.** Award Construction Bid – TH 65 Bike Trail Extension -Snake River Bike Trail
City Engineer, Greg Anderson of SEH presented the project bids. The high bid was \$260,422.10 and the low project bid was \$164,665.00. MOTION made by Youngquist, seconded by Shepard, and unanimously carried to award the project to New Look Contracting, Inc. for \$164,665.
- c.** Award Construction Bid – Left Turn Lane – TH 65& 9th Street
Greg Anderson of The City Council reviewed the project bids. The high bid was \$625,481.00 and the low bid was submitted by ACM LLC for \$393,650.96. Anderson explained the City has not used ACM LLC for previous projects but has a sufficient understanding of the project and equipment to perform the construction for the bid, the financial ability to complete the project bid according to their bonding agent and commended that the City award the low bid contingent on MnDOT’s approval. MOTION made by Broekemeier, seconded by Shepard, and unanimously carried to award the contract bid to ACM LLC contingent on MnDOT’s contractor approval.

- 4. Adjournment:** MOTION made by Shepard, seconded by Anderson, and unanimously carried by the City Council to adjourn at 5:45 p.m.

Mayor

City Clerk

CITY OF MORA
CHECK LIST-COUNCIL

CHECK #	Search Name	Fund Descr	Dept Descr	Last Dim Descr	Comments	Amount
001425 MSRS						
001425	MSRS	GENERAL FUN		Health Care Saving	HEALTH CARE SAVINGS	\$1,165.42
						<u>\$1,165.42</u>
001426 MSRS						
001426	MSRS	GENERAL FUN		Deferred Compens	DEFERRED COMP PLAN	\$840.00
						<u>\$840.00</u>
001427 MSRS						
001427	MSRS	GENERAL FUN		Deferred Compens	DEFERRED COMP ROTH	\$815.00
						<u>\$815.00</u>
001428 TASC-TOTAL ADMIN SERVICE COOP						
001428	TASC-TOTAL ADMIN SERV	GENERAL FUN		VEBA or HSA Contr	HSA - EMPLOYEE CONTR	\$1,201.00
001428	TASC-TOTAL ADMIN SERV	GENERAL FUN		Flexible Spending A	FSA - DEPENDENT CARE	\$346.16
001428	TASC-TOTAL ADMIN SERV	GENERAL FUN		VEBA or HSA Contr	HSA - EMPLOYER CONTR	\$1,100.00
001428	TASC-TOTAL ADMIN SERV	GENERAL FUN		Flexible Spending A	FSA - MEDICAL CONTRIB	\$346.48
						<u>\$2,993.64</u>
001429 MN DEPT OF REVENUE						
001429	MN DEPT OF REVENUE	GENERAL FUN		State Withholding	PAYROLL STATE WITHHO	\$3,893.37
						<u>\$3,893.37</u>
001430 US TREASURY - IRS						
001430	US TREASURY - IRS	GENERAL FUN		Medicare	MEDICARE W/H	\$2,869.62
001430	US TREASURY - IRS	GENERAL FUN		FICA Tax Withholdi	SOCIAL SECURITY W/H	\$12,270.16
001430	US TREASURY - IRS	GENERAL FUN		Federal Withholdin	FED W/H	\$5,775.67
						<u>\$20,915.45</u>
001431 MSRS						
001431	MSRS	GENERAL FUN		Health Care Saving	HEALTH CARE SAVINGS	\$1,166.11
						<u>\$1,166.11</u>
001432 MSRS						
001432	MSRS	GENERAL FUN		Deferred Compens	DEFERRED COMP PLAN	\$840.00
						<u>\$840.00</u>
001433 MSRS						
001433	MSRS	GENERAL FUN		Deferred Compens	DEFERRED COMP ROTH	\$815.00
						<u>\$815.00</u>
001434 TASC-TOTAL ADMIN SERVICE COOP						
001434	TASC-TOTAL ADMIN SERV	GENERAL FUN		VEBA or HSA Contr	HSA - EMPLOYEE CONTR	\$1,201.00
001434	TASC-TOTAL ADMIN SERV	GENERAL FUN		Flexible Spending A	FSA - DEPENDENT CARE	\$346.16
001434	TASC-TOTAL ADMIN SERV	GENERAL FUN		Flexible Spending A	FSA - MEDICAL CONTRIB	\$346.48
						<u>\$1,893.64</u>
001435 MN DEPT OF REVENUE						
001435	MN DEPT OF REVENUE	GENERAL FUN		State Withholding	PAYROLL STATE W/H	\$4,076.68
						<u>\$4,076.68</u>
001436 US TREASURY - IRS						
001436	US TREASURY - IRS	GENERAL FUN		Medicare	MEDICARE W/H	\$3,053.38
001436	US TREASURY - IRS	GENERAL FUN		FICA Tax Withholdi	SOCIAL SECURITY W/H	\$13,055.40
001436	US TREASURY - IRS	GENERAL FUN		Federal Withholdin	FEDERAL W/H	\$6,069.46
						<u>\$22,178.24</u>

CITY OF MORA
CHECK LIST-COUNCIL

CHECK #	Search Name	Fund Descr	Dept Descr	Last Dim Descr	Comments	Amount
001437 TSYS						
001437	TSYS	LIQUOR FUND	LIQUOR STOR	Payment Processin	MONTHLY LIQ STORE CR	\$14,470.90
001437 TSYS						\$14,470.90
001439 MORA MUNICIPAL UTILITIES						
001439	MORA MUNICIPAL UTILIT	GENERAL FUN	CITY HALL BU	Electricity	UTILITIES	\$347.92
001439	MORA MUNICIPAL UTILIT	GENERAL FUN	CITY HALL BU	Water	UTILITIES	\$91.85
001439	MORA MUNICIPAL UTILIT	GENERAL FUN	CITY HALL BU	Storm Water	UTILITIES	\$13.69
001439	MORA MUNICIPAL UTILIT	GENERAL FUN	CITY HALL BU	Sewer	UTILITIES	\$24.46
001439	MORA MUNICIPAL UTILIT	GENERAL FUN	LIBRARY BUIL	Electricity	UTILITIES	\$395.87
001439	MORA MUNICIPAL UTILIT	GENERAL FUN	LIBRARY BUIL	Water	UTILITIES	\$35.27
001439	MORA MUNICIPAL UTILIT	GENERAL FUN	LIBRARY BUIL	Sewer	UTILITIES	\$41.72
001439	MORA MUNICIPAL UTILIT	GENERAL FUN	LIBRARY BUIL	Storm Water	UTILITIES	\$13.69
001439	MORA MUNICIPAL UTILIT	GENERAL FUN	STREETS	Electricity	UTILITIES	\$124.18
001439	MORA MUNICIPAL UTILIT	GENERAL FUN	STREET LIGH	Electricity	UTILITIES	\$1,993.45
001439	MORA MUNICIPAL UTILIT	GENERAL FUN	GARAGE	Electricity	UTILITIES	\$256.11
001439	MORA MUNICIPAL UTILIT	GENERAL FUN	GARAGE	Water	UTILITIES	\$35.27
001439	MORA MUNICIPAL UTILIT	GENERAL FUN	GARAGE	Sewer	UTILITIES	\$41.72
001439	MORA MUNICIPAL UTILIT	GENERAL FUN	GARAGE	Storm Water	UTILITIES	\$25.23
001439	MORA MUNICIPAL UTILIT	GENERAL FUN	AQUATIC CEN	Storm Water	UTILITIES	\$1,333.00
001439	MORA MUNICIPAL UTILIT	GENERAL FUN	AQUATIC CEN	Water	UTILITIES	\$2,550.66
001439	MORA MUNICIPAL UTILIT	GENERAL FUN	AQUATIC CEN	Electricity	UTILITIES	\$2,190.91
001439	MORA MUNICIPAL UTILIT	GENERAL FUN	AQUATIC CEN	Sewer	UTILITIES	\$171.17
001439	MORA MUNICIPAL UTILIT	GENERAL FUN	PARKS	Storm Water	UTILITIES	\$39.66
001439	MORA MUNICIPAL UTILIT	GENERAL FUN	PARKS	Electricity	UTILITIES	\$120.70
001439	MORA MUNICIPAL UTILIT	GENERAL FUN	AIRPORT	Sewer	UTILITIES	\$74.81
001439	MORA MUNICIPAL UTILIT	GENERAL FUN	AIRPORT	Water	UTILITIES	\$65.70
001439	MORA MUNICIPAL UTILIT	GENERAL FUN	AIRPORT	Storm Water	UTILITIES	\$103.07
001439	MORA MUNICIPAL UTILIT	FIRE FUND	FIRE	Electricity	UTILITIES	\$230.83
001439	MORA MUNICIPAL UTILIT	FIRE FUND	FIRE	Water	UTILITIES	\$31.48
001439	MORA MUNICIPAL UTILIT	FIRE FUND	FIRE	Sewer	UTILITIES	\$33.09
001439	MORA MUNICIPAL UTILIT	CEMETERY FU	CEMETERY	Electricity	UTILITIES	\$17.19
001439	MORA MUNICIPAL UTILIT	CEMETERY FU	CEMETERY	Water	UTILITIES	\$36.74
001439	MORA MUNICIPAL UTILIT	CEMETERY FU	CEMETERY	Storm Water	UTILITIES	\$19.77
001439	MORA MUNICIPAL UTILIT	DOWNTOWN-F	CAPITAL PROJ	Capital Outlay	UTILITIES	\$13.69
001439	MORA MUNICIPAL UTILIT	LIQUOR FUND	LIQUOR STOR	Storm Water	UTILITIES	\$18.03
001439	MORA MUNICIPAL UTILIT	LIQUOR FUND	LIQUOR STOR	Water	UTILITIES	\$41.69
001439	MORA MUNICIPAL UTILIT	LIQUOR FUND	LIQUOR STOR	Sewer	UTILITIES	\$41.72
001439 MORA MUNICIPAL UTILITIES						\$10,574.34
001441 MN DEPT OF REVENUE						
001441	MN DEPT OF REVENUE	GENERAL FUN		Sales Tax Payable	MAC JAN-JUNE 2023 S&U	\$3,760.00
001441 MN DEPT OF REVENUE						\$3,760.00
001442 REVTRAK						
001442	REVTRAK	GENERAL FUN	AQUATIC CEN	Payment Processin	MONTHLY MAC CREDIT C	\$107.88
001442	REVTRAK	GENERAL FUN	AQUATIC CEN	Payment Processin	MONTHLY MAC CREDIT C	\$9.95
001442 REVTRAK						\$117.83
001443 MN DEPT OF REVENUE						
001443	MN DEPT OF REVENUE	LIQUOR FUND		Sales Tax Payable	SALES & USE TAX PYMT	\$42,712.00
001443	MN DEPT OF REVENUE	LIQUOR FUND	LIQUOR STOR	Garbage Removal	SALES & USE TAX PYMT	\$17.00
001443	MN DEPT OF REVENUE	LIQUOR FUND	LIQUOR STOR	Off-Sale Supplies	SALES & USE TAX PYMT	\$1.00
001443	MN DEPT OF REVENUE	LIQUOR FUND	LIQUOR STOR	Telephone	SALES & USE TAX PYMT	\$3.00

CITY OF MORA
CHECK LIST-COUNCIL

CHECK #	Search Name	Fund Descr	Dept Descr	Last Dim Descr	Comments	Amount
001443	MN DEPT OF REVENUE	LIQUOR FUND	LIQUOR STOR	Wine Club Expense	SALES & USE TAX PYMT	\$4.00
001443	MN DEPT OF REVENUE	LIQUOR FUND	LIQUOR STOR	Repair/Maint - Bldg	SALES & USE TAX PYMT	\$61.00
001443 MN DEPT OF REVENUE						\$42,798.00
001444 TSYS						
001444	TSYS	LIQUOR FUND	LIQUOR STOR	Rentals	MONTHLY CREDIT CARD	\$80.37
001444 TSYS						\$80.37
001447 HIBU						
001447	HIBU	LIQUOR FUND	LIQUOR STOR	Advertising	LIQUOR STORE WEBSITE	\$180.00
001447 HIBU						\$180.00
001448 NEIGHBORHOOD NATIONAL BANK						
001448	NEIGHBORHOOD NATION	LIQUOR FUND	LIQUOR STOR	Bad Debts/NSF Ch	MONTHLY RETURNED CH	\$10.00
001448 NEIGHBORHOOD NATIONAL BANK						\$10.00
001449 NEIGHBORHOOD NATIONAL BANK						
001449	NEIGHBORHOOD NATION	LIQUOR FUND	LIQUOR STOR	Bad Debts/NSF Ch	NSF CHARGE BACK FEE -	\$10.00
001449 NEIGHBORHOOD NATIONAL BANK						\$10.00
060450 EQUITABLE FINANCIAL						
060450	EQUITABLE FINANCIAL	GENERAL FUN		The Equitable - Def	THE EQUITABLE	\$30.00
060450 EQUITABLE FINANCIAL						\$30.00
060451 MISSIONSQUARE						
060451	MISSIONSQUARE	GENERAL FUN		ICMA	ICMA/MSN SQ ROTH IRA	\$100.00
060451	MISSIONSQUARE	GENERAL FUN		ICMA	MISSION SQ 457b	\$60.00
060451 MISSIONSQUARE						\$160.00
060452 PERA - MN ST TREASURER						
060452	PERA - MN ST TREASURE	GENERAL FUN		PERA	PERA ADDITIONAL	\$744.24
060452	PERA - MN ST TREASURE	GENERAL FUN		PERA	PERA COORDINATED	\$4,837.55
060452	PERA - MN ST TREASURE	GENERAL FUN		PERA	PERA COORDINATED	\$4,837.55
060452 PERA - MN ST TREASURER						\$10,419.34
060511 AMAZON CAPITAL SERVICES						
060511	AMAZON CAPITAL SERVIC	GENERAL FUN	MAYOR & CO	Office Supplies	PENCILS	\$2.48
060511	AMAZON CAPITAL SERVIC	GENERAL FUN	MAYOR & CO	Other Operating Su	KLEENIX	\$13.87
060511	AMAZON CAPITAL SERVIC	GENERAL FUN	ADMINISTRAT	Other Operating Su	KLEENIX	\$13.87
060511	AMAZON CAPITAL SERVIC	GENERAL FUN	ADMINISTRAT	Office Supplies	PHONE STAND - GLENN	\$17.68
060511	AMAZON CAPITAL SERVIC	GENERAL FUN	ADMINISTRAT	Office Supplies	PENCILS	\$2.48
060511	AMAZON CAPITAL SERVIC	GENERAL FUN	FINANCE	Other Operating Su	KLEENIX	\$13.86
060511	AMAZON CAPITAL SERVIC	GENERAL FUN	FINANCE	Office Supplies	PENCILS	\$2.49
060511	AMAZON CAPITAL SERVIC	GENERAL FUN	AQUATIC CEN	Other Operating Su	WHISTLES W/ LANYARDS	\$16.98
060511	AMAZON CAPITAL SERVIC	GENERAL FUN	AQUATIC CEN	Repair/Maint - Bldg	ELECTRICAL PUMP STAR	\$726.90
060511	AMAZON CAPITAL SERVIC	GENERAL FUN	AQUATIC CEN	Other Operating Su	ELECTROLYTE FREEZER	\$67.73
060511 AMAZON CAPITAL SERVICES						\$878.34
060512 BELLBOY CORPORATION						
060512	BELLBOY CORPORATION	LIQUOR FUND	LIQUOR STOR	Misc Purchases - N	GRENDADINE, BM MIX	\$130.00
060512	BELLBOY CORPORATION	LIQUOR FUND	LIQUOR STOR	Wine Purchased for	WINE	\$2,401.60
060512 BELLBOY CORPORATION						\$2,531.60
060513 BERNICK COMPANIES						
060513	BERNICK COMPANIES	LIQUOR FUND	LIQUOR STOR	THC Infused Purch	THC	\$156.00
060513	BERNICK COMPANIES	LIQUOR FUND	LIQUOR STOR	Beer Purchased for	BEER	\$4,800.75

CITY OF MORA
CHECK LIST-COUNCIL

CHECK #	Search Name	Fund Descr	Dept Descr	Last Dim Descr	Comments	Amount
060513	BERNICK COMPANIES	LIQUOR FUND	LIQUOR STOR	Misc Purchases - N	POP	\$232.24
060513	BERNICK COMPANIES					\$5,188.99
060514	BREAKTHRU BEVERAGE					
060514	BREAKTHRU BEVERAGE	LIQUOR FUND	LIQUOR STOR	Wine Purchased for	WINE	\$164.00
060514	BREAKTHRU BEVERAGE	LIQUOR FUND	LIQUOR STOR	Misc Purchases - N	NA	\$213.55
060514	BREAKTHRU BEVERAGE	LIQUOR FUND	LIQUOR STOR	Liquor Purchased f	LIQ	\$5,584.91
060514	BREAKTHRU BEVERAGE					\$5,962.46
060515	C & L DISTRIBUTING					
060515	C & L DISTRIBUTING	LIQUOR FUND	LIQUOR STOR	Beer Purchased for	BEER	\$590.65
060515	C & L DISTRIBUTING	LIQUOR FUND	LIQUOR STOR	Misc Purchases - N	MISC	\$147.26
060515	C & L DISTRIBUTING					\$737.91
060516	COLTER, DESTINY					
060516	COLTER, DESTINY	GENERAL FUN		Deposits	LIBR MTG ROOM KEY DE	\$50.00
060516	COLTER, DESTINY					\$50.00
060517	DAHLHEIMER DIST CO					
060517	DAHLHEIMER DIST CO	LIQUOR FUND	LIQUOR STOR	Misc Purchases - N	NA	\$717.35
060517	DAHLHEIMER DIST CO	LIQUOR FUND	LIQUOR STOR	Beer Purchased for	BEER	\$27,356.52
060517	DAHLHEIMER DIST CO	LIQUOR FUND	LIQUOR STOR	THC Infused Purch	THC	\$185.00
060517	DAHLHEIMER DIST CO					\$28,258.87
060518	DDA HUMAN RESOURCES INC					
060518	DDA HUMAN RESOURCES	GENERAL FUN	HUMAN RESO	Professional Servic	UB I & UB II JOB CLASSI	\$175.00
060518	DDA HUMAN RESOURCES INC					\$175.00
060519	DEARBORN LIFE INSURANCE CO					
060519	DEARBORN LIFE INSURAN	GENERAL FUN		Life Insurance	AUG 2023 GROUP LIFE I	\$332.40
060519	DEARBORN LIFE INSURANCE CO					\$332.40
060520	DELTA DENTAL					
060520	DELTA DENTAL	GENERAL FUN		Delta Dental	AUG 2023 GROUP DENTA	\$1,022.23
060520	DELTA DENTAL					\$1,022.23
060521	EHLERS & ASSOCIATES					
060521	EHLERS & ASSOCIATES	GENERAL FUN	FINANCE	Professional Servic	2023 FINANCIAL MGMT P	\$2,716.25
060521	EHLERS & ASSOCIATES					\$2,716.25
060522	FINANCE AND COMMERCE, INC					
060522	FINANCE AND COMMERCE	GENERAL FUN	ADMINISTRAT	Miscellaneous	CONSTRUCTION BID ADS	\$280.35
060522	FINANCE AND COMMERCE	HWY 65 & 9TH	CAPITAL PROJ	Advertising	CONSTRUCTION BID ADS	\$280.35
060522	FINANCE AND COMMERCE, INC					\$560.70
060523	FIRST CITIZENS NATL BANK - IA					
060523	FIRST CITIZENS NATL BA	TIF 1-11 KSB	TIF	Pay Out Tax Incre	2023 TIF PAYMENT - 1ST	\$8,943.39
060523	FIRST CITIZENS NATL BANK - IA					\$8,943.39
060524	JOHNSON BROTHERS LIQUOR					
060524	JOHNSON BROTHERS LIQ	LIQUOR FUND	LIQUOR STOR	Wine Purchased for	WINE	\$771.82
060524	JOHNSON BROTHERS LIQ	LIQUOR FUND	LIQUOR STOR	Liquor Purchased f	LIQ	\$3,965.10
060524	JOHNSON BROTHERS LIQ	LIQUOR FUND	LIQUOR STOR	Misc Purchases - N	NA	\$105.14
060524	JOHNSON BROTHERS LIQUOR					\$4,842.06
060525	MCDONALD DIST CO					
060525	MCDONALD DIST CO	LIQUOR FUND	LIQUOR STOR	Misc Purchases - N	NA	\$71.76

CITY OF MORA
CHECK LIST-COUNCIL

CHECK #	Search Name	Fund Descr	Dept Descr	Last Dim Descr	Comments	Amount
060525	MCDONALD DIST CO	LIQUOR FUND	LIQUOR STOR	Beer Purchased for	BEER	\$21,991.42
060525	MCDONALD DIST CO	LIQUOR FUND	LIQUOR STOR	Liquor Purchased f	LIQ	\$2,303.00
060525	MCDONALD DIST CO	LIQUOR FUND	LIQUOR STOR	THC Infused Purch	THC	\$357.20
060525 MCDONALD DIST CO						\$24,723.38
060526 MIDCO						
060526	MIDCO	GENERAL FUN	INFORMATIO	Telephone	INTERNET	\$88.39
060526	MIDCO	GENERAL FUN	CITY HALL BU	Telephone	PHONE/INTERNET	\$714.17
060526	MIDCO	GENERAL FUN	STREETS	Telephone	PHONE/INTERNET	\$109.59
060526	MIDCO	GENERAL FUN	AQUATIC CEN	Telephone	PHONE/INTERNET	\$100.13
060526	MIDCO	FIRE FUND	FIRE	Telephone	INTERNET	\$75.39
060526	MIDCO	LIQUOR FUND	LIQUOR STOR	Telephone	PHONE/INTERNET	\$387.61
060526 MIDCO						\$1,475.28
060530 MYSA HOUSE LLLP						
060530	MYSA HOUSE LLLP	TIF 1-15 HRA	TIF	Pay Out Tax Incre	2023 TIF PAYMENT - 1ST	\$9,781.61
060530 MYSA HOUSE LLLP						\$9,781.61
060531 PAUSTIS WINE COMPANY						
060531	PAUSTIS WINE COMPANY	LIQUOR FUND	LIQUOR STOR	Wine Purchased for	WINE	\$836.65
060531	PAUSTIS WINE COMPANY	LIQUOR FUND	LIQUOR STOR	Liquor Purchased f	LIQ	\$450.00
060531 PAUSTIS WINE COMPANY						\$1,286.65
060532 PHILLIPS WINE & SPIRITS						
060532	PHILLIPS WINE & SPIRITS	LIQUOR FUND	LIQUOR STOR	Wine Purchased for	WINE	\$735.50
060532	PHILLIPS WINE & SPIRITS	LIQUOR FUND	LIQUOR STOR	Liquor Purchased f	LIQ	\$3,403.82
060532	PHILLIPS WINE & SPIRITS	LIQUOR FUND	LIQUOR STOR	Misc Purchases - N	NA	\$171.96
060532 PHILLIPS WINE & SPIRITS						\$4,311.28
060533 ROCON PAVING						
060533	ROCON PAVING	GENERAL FUN	STREETS	Street Maint - Labo	BITUMINOUS	\$761.04
060533 ROCON PAVING						\$761.04
060534 SEH						
060534	SEH	GENERAL FUN	PLANNING &	Professional Servic	SHORELAND ZONING DE	\$67.50
060534 SEH						\$67.50
060535 SOUTHERN GLAZERS OF MN						
060535	SOUTHERN GLAZERS OF	LIQUOR FUND	LIQUOR STOR	Wine Purchased for	WINE	\$330.49
060535	SOUTHERN GLAZERS OF	LIQUOR FUND	LIQUOR STOR	Liquor Purchased f	LIQ	\$5,628.44
060535 SOUTHERN GLAZERS OF MN						\$5,958.93
060536 WINE MERCHANTS						
060536	WINE MERCHANTS	LIQUOR FUND	LIQUOR STOR	Wine Purchased for	WINE	\$125.98
060536 WINE MERCHANTS						\$125.98
060537 AMAZON CAPITAL SERVICES						
060537	AMAZON CAPITAL SERVIC	GENERAL FUN	AQUATIC CEN	Office Supplies	COLORED PAPER	\$23.42
060537 AMAZON CAPITAL SERVICES						\$23.42
060538 BELLBOY CORPORATION						
060538	BELLBOY CORPORATION	LIQUOR FUND	LIQUOR STOR	Wine Purchased for	WINE	\$650.67
060538	BELLBOY CORPORATION	LIQUOR FUND	LIQUOR STOR	Liquor Purchased f	LIQ	\$5,464.58
060538	BELLBOY CORPORATION	LIQUOR FUND	LIQUOR STOR	Misc Purchases - N	MISC	\$67.95
060538 BELLBOY CORPORATION						\$6,183.20

CITY OF MORA
CHECK LIST-COUNCIL

CHECK #	Search Name	Fund Descr	Dept Descr	Last Dim Descr	Comments	Amount
060539 BERNICK COMPANIES						
060539	BERNICK COMPANIES	LIQUOR FUND	LIQUOR STOR	Misc Purchases - N	POP	\$347.81
060539	BERNICK COMPANIES	LIQUOR FUND	LIQUOR STOR	Beer Purchased for	BEER	\$7,783.44
060539 BERNICK COMPANIES						\$8,131.25
060540 BREAKTHRU BEVERAGE						
060540	BREAKTHRU BEVERAGE	LIQUOR FUND	LIQUOR STOR	Misc Purchases - N	NA	\$119.80
060540	BREAKTHRU BEVERAGE	LIQUOR FUND	LIQUOR STOR	Liquor Purchased f	LIQ	\$5,246.45
060540	BREAKTHRU BEVERAGE	LIQUOR FUND	LIQUOR STOR	Wine Purchased for	WINE	\$136.00
060540 BREAKTHRU BEVERAGE						\$5,502.25
060541 DAHLHEIMER DIST CO						
060541	DAHLHEIMER DIST CO	LIQUOR FUND	LIQUOR STOR	Beer Purchased for	BEER	\$14,955.23
060541	DAHLHEIMER DIST CO	LIQUOR FUND	LIQUOR STOR	Misc Purchases - N	NA	\$291.30
060541	DAHLHEIMER DIST CO	LIQUOR FUND	LIQUOR STOR	THC Infused Purch	THC	\$150.00
060541 DAHLHEIMER DIST CO						\$15,396.53
060542 EMMAS PIZZA						
060542	EMMAS PIZZA	GENERAL FUN	MAYOR & CO	Miscellaneous	MEAL FOR WORK SESSIO	\$32.50
060542 EMMAS PIZZA						\$32.50
060543 ENVIRONMENTAL HEALTH TESTING						
060543	ENVIRONMENTAL HEALTH	SMALL CITIES	SCDP REHABI	Contract Services	SCDP CONTRACT SERVIC	\$560.00
060543	ENVIRONMENTAL HEALTH	SMALL CITIES	SCDP REHABI	Contract Services	SCDP CONTRACT SERVIC	\$560.00
060543	ENVIRONMENTAL HEALTH	SMALL CITIES	SCDP REHABI	Contract Services	SCDP CONTRACT SERVIC	\$560.00
060543 ENVIRONMENTAL HEALTH TESTING						\$1,680.00
060546 GRANITE ELECTRONICS, INC						
060546	GRANITE ELECTRONICS, I	FIRE FUND	FIRE	Repair/Maint - Bldg	PAGER REPAIRS	\$361.00
060546 GRANITE ELECTRONICS, INC						\$361.00
060548 INTREPID DEVELOPMENT CORP						
060548	INTREPID DEVELOPMENT	TIF 2-2 INTRE	TIF	Pay Out Tax Incre	2023 TIF PAYMENT	\$75,080.77
060548 INTREPID DEVELOPMENT CORP						\$75,080.77
060549 JOHNSON BROTHERS LIQUOR						
060549	JOHNSON BROTHERS LIQ	LIQUOR FUND	LIQUOR STOR	Wine Purchased for	WINE	\$2,092.51
060549	JOHNSON BROTHERS LIQ	LIQUOR FUND	LIQUOR STOR	Liquor Purchased f	LIQ	\$4,068.61
060549 JOHNSON BROTHERS LIQUOR						\$6,161.12
060551 LAWN BROTHERS						
060551	LAWN BROTHERS	GENERAL FUN	BUILDING	Professional Servic	GRASS MOWING @ 900	\$100.00
060551 LAWN BROTHERS						\$100.00
060552 MCDONALD DIST CO						
060552	MCDONALD DIST CO	LIQUOR FUND	LIQUOR STOR	Liquor Purchased f	LIQ	\$460.00
060552	MCDONALD DIST CO	LIQUOR FUND	LIQUOR STOR	Beer Purchased for	BEER	\$17,843.22
060552	MCDONALD DIST CO	LIQUOR FUND	LIQUOR STOR	Misc Purchases - N	NA	\$109.40
060552	MCDONALD DIST CO	LIQUOR FUND	LIQUOR STOR	THC Infused Purch	THC	\$143.52
060552 MCDONALD DIST CO						\$18,556.14
060555 MOOSE LAKE BREWING CO						
060555	MOOSE LAKE BREWING C	LIQUOR FUND	LIQUOR STOR	Beer Purchased for	BEER	\$59.00
060555 MOOSE LAKE BREWING CO						\$59.00
060556 PHILLIPS WINE & SPIRITS						

CITY OF MORA
CHECK LIST-COUNCIL

CHECK #	Search Name	Fund Descr	Dept Descr	Last Dim Descr	Comments	Amount
060556	PHILLIPS WINE & SPIRITS	LIQUOR FUND	LIQUOR STOR	Misc Purchases - N	NA	\$151.64
060556	PHILLIPS WINE & SPIRITS	LIQUOR FUND	LIQUOR STOR	Wine Purchased for	WINE	\$1,485.66
060556	PHILLIPS WINE & SPIRITS	LIQUOR FUND	LIQUOR STOR	Liquor Purchased f	LIQ	\$5,148.70
060556 PHILLIPS WINE & SPIRITS						\$6,786.00
060557 SOUTHERN GLAZERS OF MN						
060557	SOUTHERN GLAZERS OF	LIQUOR FUND	LIQUOR STOR	Liquor Purchased f	LIQ	\$3,386.21
060557 SOUTHERN GLAZERS OF MN						\$3,386.21
060558 TASC-TOTAL ADMIN SERVICE COOP						
060558	TASC-TOTAL ADMIN SERV	GENERAL FUN	HUMAN RESO	Professional Servic	AUGUST 2023 HSA & FSA	\$37.43
060558 TASC-TOTAL ADMIN SERVICE COOP						\$37.43
060559 VINOCOPIA, INC						
060559	VINOCOPIA, INC	LIQUOR FUND	LIQUOR STOR	Liquor Purchased f	LIQ	\$991.75
060559	VINOCOPIA, INC	LIQUOR FUND	LIQUOR STOR	Misc Purchases - N	NA	\$255.83
060559	VINOCOPIA, INC	LIQUOR FUND	LIQUOR STOR	Wine Purchased for	WINE	\$514.00
060559 VINOCOPIA, INC						\$1,761.58
060560 WINE MERCHANTS						
060560	WINE MERCHANTS	LIQUOR FUND	LIQUOR STOR	Wine Purchased for	WINE	\$318.36
060560 WINE MERCHANTS						\$318.36
060561 AFSCME						
060561	AFSCME	GENERAL FUN		Union Dues-AFSCM	UNION DUES - AFSCME	\$552.31
060561 AFSCME						\$552.31
060562 EQUITABLE FINANCIAL						
060562	EQUITABLE FINANCIAL	GENERAL FUN		The Equitable - Def	THE EQUITABLE	\$30.00
060562 EQUITABLE FINANCIAL						\$30.00
060563 MISSIONSQUARE						
060563	MISSIONSQUARE	GENERAL FUN		ICMA	MISSION SQ 457b	\$60.00
060563	MISSIONSQUARE	GENERAL FUN		ICMA	ICMA/MSN SQ ROTH IRA	\$100.00
060563 MISSIONSQUARE						\$160.00
060564 NCPERS GROUP LIFE INS						
060564	NCPERS GROUP LIFE INS	GENERAL FUN		NCPERS - Life Ins	NCPERS - LIFE	\$304.00
060564 NCPERS GROUP LIFE INS						\$304.00
060565 PERA - MN ST TREASURER						
060565	PERA - MN ST TREASURE	GENERAL FUN		PERA	PERA ADDITIONAL	\$739.89
060565	PERA - MN ST TREASURE	GENERAL FUN		PERA	PERA COORDINATED	\$4,809.34
060565	PERA - MN ST TREASURE	GENERAL FUN		PERA	PERA COORDINATED	\$4,809.34
060565 PERA - MN ST TREASURER						\$10,358.57
060566 BEER CLUB, LLC						
060566	BEER CLUB, LLC	LIQUOR FUND	LIQUOR STOR	Beer Purchased for	BEER	\$78.00
060566 BEER CLUB, LLC						\$78.00
060567 BELLBOY CORPORATION						
060567	BELLBOY CORPORATION	LIQUOR FUND	LIQUOR STOR	Liquor Purchased f	LIQ	\$6,076.34
060567	BELLBOY CORPORATION	LIQUOR FUND	LIQUOR STOR	Misc Purchases - N	MISC	\$214.75
060567	BELLBOY CORPORATION	LIQUOR FUND	LIQUOR STOR	Wine Purchased for	WINE	\$109.00
060567 BELLBOY CORPORATION						\$6,400.09
060568 BERNICK COMPANIES						

CITY OF MORA
CHECK LIST-COUNCIL

CHECK #	Search Name	Fund Descr	Dept Descr	Last Dim Descr	Comments	Amount
060568	BERNICK COMPANIES	GENERAL FUN	AQUATIC CEN	Merchandise for Re	POP	\$930.36
060568	BERNICK COMPANIES	LIQUOR FUND	LIQUOR STOR	Beer Purchased for	BEER	\$20,357.50
060568	BERNICK COMPANIES	LIQUOR FUND	LIQUOR STOR	Misc Purchases - N	POP	\$668.75
060568	BERNICK COMPANIES	LIQUOR FUND	LIQUOR STOR	THC Infused Purch	THC	\$357.50
060568 BERNICK COMPANIES						\$22,314.11
060569 BLACKS EXCAVATING						
060569	BLACKS EXCAVATING	GENERAL FUN	STREETS	Landscaping Materi	BLACK DIRT FOR YARD R	\$760.00
060569 BLACKS EXCAVATING						\$760.00
060570 BREAKTHRU BEVERAGE						
060570	BREAKTHRU BEVERAGE	LIQUOR FUND	LIQUOR STOR	Misc Purchases - N	NA	\$193.22
060570	BREAKTHRU BEVERAGE	LIQUOR FUND	LIQUOR STOR	Wine Purchased for	WINE	\$448.00
060570	BREAKTHRU BEVERAGE	LIQUOR FUND	LIQUOR STOR	Liquor Purchased f	LIQ	\$7,698.74
060570 BREAKTHRU BEVERAGE						\$8,339.96
060571 C & L DISTRIBUTING						
060571	C & L DISTRIBUTING	LIQUOR FUND	LIQUOR STOR	Beer Purchased for	BEER	\$188.50
060571	C & L DISTRIBUTING	LIQUOR FUND	LIQUOR STOR	Misc Purchases - N	NA	\$102.50
060571 C & L DISTRIBUTING						\$291.00
060572 CENTRAL MN HOUSING PARTNERSHIP						
060572	CENTRAL MN HOUSING P	SMALL CITIES	SCDP REHABI	Contract Services	SCDP GRANT ADMIN FEE	\$3,768.00
060572 CENTRAL MN HOUSING PARTNERSHIP						\$3,768.00
060573 DAHLHEIMER DIST CO						
060573	DAHLHEIMER DIST CO	LIQUOR FUND	LIQUOR STOR	Beer Purchased for	BEER	\$27,639.45
060573	DAHLHEIMER DIST CO	LIQUOR FUND	LIQUOR STOR	THC Infused Purch	THC	\$150.00
060573	DAHLHEIMER DIST CO	LIQUOR FUND	LIQUOR STOR	Misc Purchases - N	NA	\$715.45
060573 DAHLHEIMER DIST CO						\$28,504.90
060575 FEDDER HOMES LLC						
060575	FEDDER HOMES LLC	GENERAL FUN		Landscape Deposit	DEPOSIT REFUND-830 N	\$1,500.00
060575	FEDDER HOMES LLC	GENERAL FUN		Deposits	DEPOSIT REFUND-830 N	\$1,000.00
060575 FEDDER HOMES LLC						\$2,500.00
060577 JOHNSON BROTHERS LIQUOR						
060577	JOHNSON BROTHERS LIQ	LIQUOR FUND	LIQUOR STOR	Wine Purchased for	WINE	\$6,789.39
060577	JOHNSON BROTHERS LIQ	LIQUOR FUND	LIQUOR STOR	Liquor Purchased f	LIQ	\$7,247.27
060577	JOHNSON BROTHERS LIQ	LIQUOR FUND	LIQUOR STOR	Misc Purchases - N	NA	\$182.10
060577 JOHNSON BROTHERS LIQUOR						\$14,218.76
060578 MCDONALD DIST CO						
060578	MCDONALD DIST CO	LIQUOR FUND	LIQUOR STOR	Misc Purchases - N	NA	\$466.75
060578	MCDONALD DIST CO	LIQUOR FUND	LIQUOR STOR	Beer Purchased for	BEER	\$34,607.11
060578	MCDONALD DIST CO	LIQUOR FUND	LIQUOR STOR	THC Infused Purch	THC	\$130.76
060578	MCDONALD DIST CO	LIQUOR FUND	LIQUOR STOR	Liquor Purchased f	LIQ	\$410.92
060578 MCDONALD DIST CO						\$35,615.54
060580 MOOSE LAKE BREWING CO						
060580	MOOSE LAKE BREWING C	LIQUOR FUND	LIQUOR STOR	Beer Purchased for	BEER	\$106.00
060580 MOOSE LAKE BREWING CO						\$106.00
060581 NORTHERN HOLLOW WINERY, LLC						
060581	NORTHERN HOLLOW WIN	LIQUOR FUND	LIQUOR STOR	Wine Purchased for	WINE	\$546.00
060581 NORTHERN HOLLOW WINERY, LLC						\$546.00

CITY OF MORA
CHECK LIST-COUNCIL

CHECK #	Search Name	Fund Descr	Dept Descr	Last Dim Descr	Comments	Amount
060582 NORTHLAND REFRIGERATION INC						
060582	NORTHLAND REFRIGERAT	LIQUOR FUND	LIQUOR STOR	Repair/Maint - Bldg	COOLER REPAIR	\$343.00
060582 NORTHLAND REFRIGERATION INC						
060583 PAUSTIS WINE COMPANY						
060583	PAUSTIS WINE COMPANY	LIQUOR FUND	LIQUOR STOR	Misc Purchases - N	NA	\$96.00
060583	PAUSTIS WINE COMPANY	LIQUOR FUND	LIQUOR STOR	Wine Purchased for	WINE	\$1,890.95
060583 PAUSTIS WINE COMPANY						
060584 PHILLIPS WINE & SPIRITS						
060584	PHILLIPS WINE & SPIRITS	LIQUOR FUND	LIQUOR STOR	Liquor Purchased f	LIQ	\$8,145.98
060584	PHILLIPS WINE & SPIRITS	LIQUOR FUND	LIQUOR STOR	Wine Purchased for	WINE	\$2,402.35
060584	PHILLIPS WINE & SPIRITS	LIQUOR FUND	LIQUOR STOR	Misc Purchases - N	NA	\$542.88
060584 PHILLIPS WINE & SPIRITS						
060585 ROCON PAVING						
060585	ROCON PAVING	GENERAL FUN	STREETS	Street Maint - Labo	BLACKTOP	\$2,322.63
060585 ROCON PAVING						
060586 SOUTHERN GLAZERS OF MN						
060586	SOUTHERN GLAZERS OF	LIQUOR FUND	LIQUOR STOR	Liquor Purchased f	LIQ	\$7,470.54
060586	SOUTHERN GLAZERS OF	LIQUOR FUND	LIQUOR STOR	Wine Purchased for	WINE	\$831.00
060586 SOUTHERN GLAZERS OF MN						
060587 STEGEMAN CONSTRUCTION LLC						
060587	STEGEMAN CONSTRUCTI	SMALL CITIES	SCDP REHABI	Contract Services	SCDP CONTRACT SERVIC	\$23,440.00
060587 STEGEMAN CONSTRUCTION LLC						
060588 TASC-TOTAL ADMIN SERVICE COOP						
060588	TASC-TOTAL ADMIN SERV	GENERAL FUN	HUMAN RESO	Professional Servic	SEPT 2023 PARTICIPANT	\$37.43
060588 TASC-TOTAL ADMIN SERVICE COOP						
060589 THE WINE COMPANY						
060589	THE WINE COMPANY	LIQUOR FUND	LIQUOR STOR	Wine Purchased for	WINE	\$483.00
060589 THE WINE COMPANY						
060590 UDOFOT BEER & BEVERAGE CO						
060590	UDOFOT BEER & BEVERA	LIQUOR FUND	LIQUOR STOR	Beer Purchased for	BEER	\$220.00
060590 UDOFOT BEER & BEVERAGE CO						
060591 UPPER CASE PRINTING INK						
060591	UPPER CASE PRINTING IN	GENERAL FUN	ADMINISTRAT	Professional Servic	NEWSLETTER	\$197.04
060591 UPPER CASE PRINTING INK						
060592 VICTORY LANES						
060592	VICTORY LANES	LIQUOR FUND	LIQUOR STOR	Wine Club Expense	WINE TASTING CHEESE/	\$100.00
060592 VICTORY LANES						
060593 VINOCOPIA, INC						
060593	VINOCOPIA, INC	LIQUOR FUND	LIQUOR STOR	Wine Purchased for	WINE	\$1,165.77
060593	VINOCOPIA, INC	LIQUOR FUND	LIQUOR STOR	Liquor Purchased f	LIQ	\$886.98
060593 VINOCOPIA, INC						
060594 WELIA HEALTH						
060594	WELIA HEALTH	GENERAL FUN	HUMAN RESO	Professional Servic	RANDOM LAB TESTING	\$129.60
060594 WELIA HEALTH						

CITY OF MORA
CHECK LIST-COUNCIL

CHECK #	Search Name	Fund Descr	Dept Descr	Last Dim Descr	Comments	Amount
060595 WINE MERCHANTS						
060595	WINE MERCHANTS	LIQUOR FUND	LIQUOR STOR	Wine Purchased for	WINE	\$147.46
060595 WINE MERCHANTS						\$147.46
060600 BEST OIL CO.						
060600	BEST OIL CO.	GENERAL FUN	AIRPORT	Fuel for Resale	FUEL FOR RESALE-100LL	\$19,400.80
060600	BEST OIL CO.	GENERAL FUN	AIRPORT	Fuel for Resale	FUEL FOR RESALE-JET A	\$8,619.50
060600 BEST OIL CO.						\$28,020.30
060601 MINNESOTA PETROLEUM SERVICE						
060601	MINNESOTA PETROLEUM	GENERAL FUN	GARAGE	Professional Servic	HOIST INSPECTION	\$312.50
060601	MINNESOTA PETROLEUM	GENERAL FUN	AIRPORT	Capital Outlay	JET A FUEL TANK REPLA	\$86,994.00
060601	MINNESOTA PETROLEUM	GENERAL FUN	AIRPORT	Repair/Maint - Bldg	AV GAS - 100LL DECALS	\$43.53
060601 MINNESOTA PETROLEUM SERVICE						\$87,350.03
060602 NORTH CENTRAL INTERNATIONAL LLC						
060602	NORTH CENTRAL INTERN	FIRE FUND	FIRE	Repair/Maint - Bldg	2013 INTERNATIONAL R	\$14,858.98
060602 NORTH CENTRAL INTERNATIONAL LLC						\$14,858.98
060603 BANYON DATA SYSTEMS, INC						
060603	BANYON DATA SYSTEMS,	GENERAL FUN	INFORMATIO	Professional Servic	POS, BU, PROPERTY MG	\$1,660.00
060603 BANYON DATA SYSTEMS, INC						\$1,660.00
060604 CENTURYLINK						
060604	CENTURYLINK	GENERAL FUN	AIRPORT	Telephone	FUEL PHONE	\$60.25
060604	CENTURYLINK	GENERAL FUN	AIRPORT	Telephone	A/D BLDG PHONE	\$54.29
060604 CENTURYLINK						\$114.54
060605 ELAN FINANCIAL SERVICES						
060605	ELAN FINANCIAL SERVICE	GENERAL FUN		Surcharge - Buildin	2ND QTR BLDG SURCHA	\$688.80
060605	ELAN FINANCIAL SERVICE	GENERAL FUN	ADMINISTRAT	Meetings, Training,	G ANDERSON LMC CONF	\$317.98
060605	ELAN FINANCIAL SERVICE	GENERAL FUN	FINANCE	Meetings, Training,	SEGELSTROM LMC CONF	\$317.98
060605	ELAN FINANCIAL SERVICE	GENERAL FUN	AQUATIC CEN	Repair/Maint - Bldg	CHARCOAL AUTOFRY BA	\$458.89
060605	ELAN FINANCIAL SERVICE	GENERAL FUN	AQUATIC CEN	Merchandise for Re	CONCESSIONS - COBORN	\$82.76
060605	ELAN FINANCIAL SERVICE	GENERAL FUN	AQUATIC CEN	Other Operating Su	MAC STAFF FOOD - COB	\$93.51
060605	ELAN FINANCIAL SERVICE	GENERAL FUN	AQUATIC CEN	Meetings, Training,	LIFEGUARD CERTIFICATI	\$210.00
060605	ELAN FINANCIAL SERVICE	GENERAL FUN	PARKS	Small Tools & Equi	WHEELCHAIR PICNIC TA	\$2,005.76
060605 ELAN FINANCIAL SERVICES						\$4,175.68
060606 EMMAS PIZZA						
060606	EMMAS PIZZA	FIRE FUND	FIRE	Miscellaneous	NEW SCHOOL TOUR TRN	\$227.00
060606 EMMAS PIZZA						\$227.00
060607 GOLDIE CLASSIC						
060607	GOLDIE CLASSIC	LIQUOR FUND	LIQUOR STOR	Contributions	NCBS TEAM SPONSORSH	\$255.00
060607 GOLDIE CLASSIC						\$255.00
060608 KANABEC CO SHERIFF						
060608	KANABEC CO SHERIFF	GENERAL FUN	LAW ENFORC	Professional Servic	AUG LAW ENFORCEMENT	\$53,550.25
060608 KANABEC CO SHERIFF						\$53,550.25
060609 MIDCO						
060609	MIDCO	GENERAL FUN	INFORMATIO	Telephone	INTERNET	\$88.39
060609	MIDCO	GENERAL FUN	CITY HALL BU	Telephone	PHONE/INTERNET	\$714.17
060609	MIDCO	GENERAL FUN	STREETS	Telephone	PHONE/INTERNET	\$109.59
060609	MIDCO	GENERAL FUN	AQUATIC CEN	Telephone	PHONE/INTERNET	\$100.10

CITY OF MORA
CHECK LIST-COUNCIL

CHECK #	Search Name	Fund Descr	Dept Descr	Last Dim Descr	Comments	Amount
060609	MIDCO	FIRE FUND	FIRE	Telephone	INTERNET	\$75.39
060609	MIDCO	LIQUOR FUND	LIQUOR STOR	Telephone	PHONE/INTERNET	\$387.61
060609 MIDCO						\$1,475.25
060610 MN GOVT FINANCE OFFICERS ASSOC						
060610	MN GOVT FINANCE OFFIC	GENERAL FUN	FINANCE	Meetings, Training,	K CHRISTIANSON 2023 C	\$250.00
060610 MN GOVT FINANCE OFFICERS ASSOC						\$250.00
060612 TR COMPUTER SALES, LLC						
060612	TR COMPUTER SALES, LL	GENERAL FUN	INFORMATIO	Professional Servic	MONTHLY MONITORING,	\$1,699.00
060612 TR COMPUTER SALES, LLC						\$1,699.00
060613 ACE HARDWARE						
060613	ACE HARDWARE	GENERAL FUN	STREETS	Repair/Maint - Bldg	GREEN & WHITE MARKIN	\$59.94
060613	ACE HARDWARE	GENERAL FUN	AQUATIC CEN	Other Operating Su	FLYSWATTERS	\$15.54
060613	ACE HARDWARE	GENERAL FUN	PARKS	Repair/Maint - Bldg	SOUTH CITY OF MORA SI	\$16.99
060613	ACE HARDWARE	GENERAL FUN	PARKS	Repair/Maint - Bldg	KLOCKA RPR PARTS	\$2.59
060613	ACE HARDWARE	LIQUOR FUND	LIQUOR STOR	Other Operating Su	TAPE & BATTERIES	\$27.98
060613 ACE HARDWARE						\$123.04
060614 AMAZON CAPITAL SERVICES						
060614	AMAZON CAPITAL SERVIC	GENERAL FUN	MAYOR & CO	Other Operating Su	CLOTH PAPER TOWELS	\$6.08
060614	AMAZON CAPITAL SERVIC	GENERAL FUN	ADMINISTRAT	Other Operating Su	CLOTH PAPER TOWELS	\$6.08
060614	AMAZON CAPITAL SERVIC	GENERAL FUN	FINANCE	Other Operating Su	CLOTH PAPER TOWELS	\$6.08
060614	AMAZON CAPITAL SERVIC	GENERAL FUN	LIBRARY BUIL	Other Operating Su	HANDICAP ACCESSIBLE S	\$13.37
060614 AMAZON CAPITAL SERVICES						\$31.61
060615 AMERICAN BOTTLING CO. INC						
060615	AMERICAN BOTTLING CO.	LIQUOR FUND	LIQUOR STOR	Misc Purchases - N	POP	\$336.85
060615 AMERICAN BOTTLING CO. INC						\$336.85
060616 ARAMARK						
060616	ARAMARK	GENERAL FUN	CITY HALL BU	Laundry/Rugs	RUGS	\$71.36
060616	ARAMARK	GENERAL FUN	LIBRARY BUIL	Laundry/Rugs	RUGS, TOWELS	\$63.62
060616	ARAMARK	GENERAL FUN	GARAGE	Other Operating Su	TOWELS	\$118.48
060616 ARAMARK						\$253.46
060617 AUTO VALUE MORA						
060617	AUTO VALUE MORA	GENERAL FUN	GARAGE	Repair/Maint - Bldg	PRESSURE WASHER HOS	\$152.98
060617	AUTO VALUE MORA	GENERAL FUN	AIRPORT	Repair/Maint - Bldg	RUNWAY SOCKS	\$18.99
060617	AUTO VALUE MORA	FIRE FUND	FIRE	Lubricants & Additi	ENG #1 COOLANT	\$25.98
060617 AUTO VALUE MORA						\$197.95
060619 CAMPBELL KNUTSON, P.A.						
060619	CAMPBELL KNUTSON, P.A.	GENERAL FUN	LEGAL	Legal Services	MISC LEGAL SERVICES	\$199.00
060619	CAMPBELL KNUTSON, P.A.	GENERAL FUN	HUMAN RESO	Legal Services	MISC LEGAL SERVICES-P	\$4,009.00
060619	CAMPBELL KNUTSON, P.A.	GENERAL FUN	AIRPORT	Legal Services	MISC LEGAL SERVICES-F	\$120.00
060619	CAMPBELL KNUTSON, P.A.	LIQUOR FUND	LIQUOR STOR	Legal Services	MISC LEGAL SERVICES-M	\$60.00
060619 CAMPBELL KNUTSON, P.A.						\$4,388.00
060620 CASWELL CYCLE						
060620	CASWELL CYCLE	GENERAL FUN	STREETS	Repair/Maint - Bldg	POLE SAW EXHAUST SCR	\$11.37
060620 CASWELL CYCLE						\$11.37
060622 CRYSTAL SPRINGS ICE						
060622	CRYSTAL SPRINGS ICE	LIQUOR FUND	LIQUOR STOR	Misc Purchases - N	ICE	\$3,614.50

CITY OF MORA
CHECK LIST-COUNCIL

CHECK #	Search Name	Fund Descr	Dept Descr	Last Dim Descr	Comments	Amount
060622 CRYSTAL SPRINGS ICE						\$3,614.50
060624 EAST CENTRAL ENERGY-ELECT						
060624	EAST CENTRAL ENERGY-E	GENERAL FUN	PARKS	Electricity	ELECTRICITY	\$69.05
060624	EAST CENTRAL ENERGY-E	GENERAL FUN	AIRPORT	Electricity	ELECTRICITY	\$466.77
060624	EAST CENTRAL ENERGY-E	LIQUOR FUND	LIQUOR STOR	Electricity	ELECTRICITY	\$2,286.60
060624 EAST CENTRAL ENERGY-ELECT						\$2,822.42
060625 ECM PUBLISHERS, INC						
060625	ECM PUBLISHERS, INC	GENERAL FUN	HUMAN RESO	Advertising	JOB ADS - ELECT LINEW	\$3,104.26
060625	ECM PUBLISHERS, INC	GENERAL FUN	HUMAN RESO	Advertising	JOB ADS-W/WW OPER II	\$1,351.04
060625	ECM PUBLISHERS, INC	LIQUOR FUND	LIQUOR STOR	Advertising	LIQ ADS	\$286.50
060625 ECM PUBLISHERS, INC						\$4,741.80
060628 GLENS TIRE OPERATIONS INC						
060628	GLENS TIRE OPERATIONS	GENERAL FUN	PARKS	Tires	ZERO TURN MOWER TIR	\$510.00
060628	GLENS TIRE OPERATIONS	GENERAL FUN	AIRPORT	Tires	MOWER TIRES	\$214.00
060628 GLENS TIRE OPERATIONS INC						\$724.00
060629 GOPHER STATE ONE-CALL INC						
060629	GOPHER STATE ONE-CALL	GENERAL FUN	STREETS	Professional Servic	JULY LOCATES	\$38.88
060629	GOPHER STATE ONE-CALL	STORM WATER	STORM WATE	Professional Servic	JULY LOCATES	\$38.88
060629 GOPHER STATE ONE-CALL INC						\$77.76
060631 GRANITE CITY JOBBING						
060631	GRANITE CITY JOBBING	GENERAL FUN	AQUATIC CEN	Cleaning Supplies	CLEANING SUPPLIES	\$110.20
060631	GRANITE CITY JOBBING	GENERAL FUN	AQUATIC CEN	Other Operating Su	PAPER SUPPLIES, LIDS, T	\$759.29
060631	GRANITE CITY JOBBING	GENERAL FUN	AQUATIC CEN	Merchandise for Re	CONCESSIONS	\$8,145.36
060631 GRANITE CITY JOBBING						\$9,014.85
060633 HAWKINS INC						
060633	HAWKINS INC	GENERAL FUN	AQUATIC CEN	Chemicals	CHEMICALS	\$7,081.98
060633 HAWKINS INC						\$7,081.98
060635 JOHNSONS HARDWARE & RENTAL						
060635	JOHNSONS HARDWARE &	GENERAL FUN	ADMINISTRAT	Miscellaneous	SLIP & SLIDE MATERIAL	\$132.75
060635	JOHNSONS HARDWARE &	GENERAL FUN	STREETS	Repair/Maint - Bldg	CONCRETE SAW PARTS	\$8.98
060635	JOHNSONS HARDWARE &	GENERAL FUN	GARAGE	Repair/Maint - Bldg	HOSE RPR PARTS	\$24.99
060635	JOHNSONS HARDWARE &	GENERAL FUN	AQUATIC CEN	Other Operating Su	DUCT & BLACK TAPE	\$16.98
060635	JOHNSONS HARDWARE &	GENERAL FUN	AQUATIC CEN	Repair/Maint - Bldg	FILTERS, MISC RPR SUPP	\$16.92
060635	JOHNSONS HARDWARE &	GENERAL FUN	PARKS	Repair/Maint - Bldg	BALLFIELD WATER RPR P	\$100.10
060635	JOHNSONS HARDWARE &	GENERAL FUN	PARKS	Rentals	STUMP GRINDER RENTA	\$180.00
060635	JOHNSONS HARDWARE &	GENERAL FUN	PARKS	Repair/Maint - Bldg	MOWER BOLTS, PAINT,	\$135.64
060635	JOHNSONS HARDWARE &	GENERAL FUN	PARKS	Repair/Maint - Bldg	TRASH BAGS	\$53.97
060635	JOHNSONS HARDWARE &	GENERAL FUN	PARKS	Repair/Maint - Bldg	BB NET, KEYSTONE PARK	\$128.97
060635	JOHNSONS HARDWARE &	GENERAL FUN	AIRPORT	Repair/Maint - Bldg	FUEL LINE CONDUIT	\$17.76
060635	JOHNSONS HARDWARE &	STORM WATER	STORM WATE	Rentals	MINI EXCAVATOR RENTA	\$195.00
060635	JOHNSONS HARDWARE &	FIRE FUND	FIRE	Small Tools & Equi	CUTTING WHEEL, SAW B	\$31.95
060635	JOHNSONS HARDWARE &	FIRE FUND	FIRE	Other Operating Su	WATER	\$53.88
060635	JOHNSONS HARDWARE &	CEMETERY FU	CEMETERY	Landscaping Materi	FERTILIZER	\$69.99
060635	JOHNSONS HARDWARE &	CEMETERY FU	CEMETERY	Rentals	STUMP GRINDER RENTA	\$180.00
060635	JOHNSONS HARDWARE &	LIQUOR FUND	LIQUOR STOR	Repair/Maint - Bldg	DOOR RPR PARTS	\$37.47
060635 JOHNSONS HARDWARE & RENTAL						\$1,385.35
060636 KANABEC PUBLICATIONS, INC						
060636	KANABEC PUBLICATIONS,	GENERAL FUN	ADMINISTRAT	Miscellaneous	BIKE TRAIL EXT AD FOR	\$230.22

CITY OF MORA
CHECK LIST-COUNCIL

CHECK #	Search Name	Fund Descr	Dept Descr	Last Dim Descr	Comments	Amount
060636	KANABEC PUBLICATIONS,	GENERAL FUN	HUMAN RESO	Advertising	W/WW II OPER JOB ADS	\$283.10
060636	KANABEC PUBLICATIONS,	GENERAL FUN	HUMAN RESO	Advertising	ELECT LINEWORKER JOB	\$1,441.00
060636	KANABEC PUBLICATIONS,	GENERAL FUN	AQUATIC CEN	Advertising	MAC AD	\$131.15
060636	KANABEC PUBLICATIONS,	GENERAL FUN	PARKS	Advertising	FALL FEST AD	\$331.60
060636	KANABEC PUBLICATIONS,	GENERAL FUN	PARKS	Advertising	MUSIC IN THE PARK SCH	\$198.70
060636	KANABEC PUBLICATIONS,	TIF 2-2 INTRE	TIF	Advertising	ANNUAL TIF FINANCIAL	\$26.46
060636	KANABEC PUBLICATIONS,	TIF 1-11 KSB	TIF	Advertising	ANNUAL TIF FINANCIAL	\$26.46
060636	KANABEC PUBLICATIONS,	TIF 1-15 HRA	TIF	Advertising	ANNUAL TIF FINANCIAL	\$26.46
060636	KANABEC PUBLICATIONS,	LIQUOR FUND	LIQUOR STOR	Advertising	MISC LIQ ADS	\$263.35
060636 KANABEC PUBLICATIONS, INC						\$2,958.50
060638 KWIK TRIP - GAS PURCHASES						
060638	KWIK TRIP - GAS PURCHA	GENERAL FUN	STREETS	Motor Fuels	FUEL	\$1,117.52
060638	KWIK TRIP - GAS PURCHA	GENERAL FUN	PARKS	Motor Fuels	FUEL	\$452.14
060638	KWIK TRIP - GAS PURCHA	FIRE FUND	FIRE	Motor Fuels	FUEL	\$264.31
060638 KWIK TRIP - GAS PURCHASES						\$1,833.97
060639 MATTSON ELECTRIC OF MORA LLC						
060639	MATTSON ELECTRIC OF M	GENERAL FUN	AIRPORT	Repair/Maint - Bldg	FUEL ISLAND CONDUIT R	\$228.00
060639 MATTSON ELECTRIC OF MORA LLC						\$228.00
060642 MILLER TRUCKING INC						
060642	MILLER TRUCKING INC	LIQUOR FUND	LIQUOR STOR	Misc Purchases - N	PRODUCT DELIVERY-NA	\$48.30
060642	MILLER TRUCKING INC	LIQUOR FUND	LIQUOR STOR	Liquor Purchased f	PRODUCT DELIVERY-LIQ	\$533.85
060642	MILLER TRUCKING INC	LIQUOR FUND	LIQUOR STOR	Wine Purchased for	PRODUCT DELIVERY-WI	\$96.85
060642 MILLER TRUCKING INC						\$679.00
060644 MTI DISTRIBUTING, INC						
060644	MTI DISTRIBUTING, INC	GENERAL FUN	PARKS	Repair/Maint - Bldg	PARK MOWER PARTS	\$2,577.28
060644 MTI DISTRIBUTING, INC						\$2,577.28
060647 ODP BUSINESS SOLUTIONS LLC						
060647	ODP BUSINESS SOLUTION	GENERAL FUN	MAYOR & CO	Office Supplies	OFFICE SUPPLIES	\$9.27
060647	ODP BUSINESS SOLUTION	GENERAL FUN	ADMINISTRAT	Office Supplies	OFFICE SUPPLIES	\$9.27
060647	ODP BUSINESS SOLUTION	GENERAL FUN	FINANCE	Office Supplies	OFFICE SUPPLIES	\$9.27
060647	ODP BUSINESS SOLUTION	GENERAL FUN	AQUATIC CEN	Office Supplies	OFFICE SUPPLIES	\$72.97
060647	ODP BUSINESS SOLUTION	LIQUOR FUND	LIQUOR STOR	Office Supplies	OFFICE SUPPLIES	\$15.46
060647	ODP BUSINESS SOLUTION	LIQUOR FUND	LIQUOR STOR	Small Tools & Equi	CHAIRMAT	\$202.03
060647 ODP BUSINESS SOLUTIONS LLC						\$318.27
060649 OWENS AUTO PARTS						
060649	OWENS AUTO PARTS	GENERAL FUN	STREETS	Lubricants & Additi	DIESEL EXHAUST FLUID	\$19.99
060649 OWENS AUTO PARTS						\$19.99
060651 QUALITY DISPOSAL						
060651	QUALITY DISPOSAL	GENERAL FUN	CITY HALL BU	Garbage Removal	GARBAGE	\$63.23
060651	QUALITY DISPOSAL	GENERAL FUN	LIBRARY BUIL	Garbage Removal	GARBAGE	\$36.04
060651	QUALITY DISPOSAL	GENERAL FUN	STREETS	Garbage Removal	GARBAGE	\$106.82
060651	QUALITY DISPOSAL	GENERAL FUN	GARAGE	Garbage Removal	GARBAGE	\$169.88
060651	QUALITY DISPOSAL	GENERAL FUN	AQUATIC CEN	Garbage Removal	GARBAGE	\$284.28
060651	QUALITY DISPOSAL	GENERAL FUN	PARKS	Garbage Removal	GARBAGE	\$148.01
060651	QUALITY DISPOSAL	LIQUOR FUND	LIQUOR STOR	Garbage Removal	GARBAGE	\$234.23
060651 QUALITY DISPOSAL						\$1,042.49
060652 RDO EQUIPMENT						
060652	RDO EQUIPMENT	GENERAL FUN	STREETS	Repair/Maint - Bldg	TRACTOR BACKHOE SAF	\$571.71



CITY OF MORA
COUNCIL CHECK LIST

THE JULY - AUGUST 2023 CLAIMS HAVE BEEN APPROVED FOR PAYMENT BY:

MAYOR

COUNCIL MEMBER

COUNCIL MEMBER

COUNCIL MEMBER

COUNCIL MEMBER

CITY CLERK



M E M O R A N D U M

Date: August 15, 2023
 To: Mayor and City Council
 From: Mandi Yoder, Deputy City Clerk
 Natasha Segelstrom, City Clerk
 RE: Annual Business License Renewals

SUMMARY

The City Council will consider renewing the business licenses for existing business, for the term of one year starting September 1, 2023 and ending August 31, 2024.

BACKGROUND INFORMATION

Per City Code §110, the City Council annually grants business licenses for certain types of establishments in city limits.

Listed below are existing licensed businesses scheduled to expire on August 31, 2023.

The City Council may approve the renewal of the business licenses listed below, contingent upon each business meeting the conditions and criteria found in City Code, Title XI Business Regulations.

BUSINESS NAME	LICENSE TYPE
Chapala Mexican Restaurant	ONSS
Crystal Bar & Grill	ONSS
Coborn's #2017	3.2 OFSL
BeerClub Brewing	BROFSL
BeerClub Brewing	TRONSL
El Jalisco Grill & Bar Mexican Restaurant, LLC	ONSS
Family Dollar #30851	3.2OFSL
Kev's Depot	ONSS
Kwik Trip #1037	3.2 OFSL

Key:
 ONSS – Liquor on-sale Sunday
 3.2 OFSL – 3.2% off-sale
 BROFSL – Brewer off-sale
 TRONSL – Taproom on-sale
 MOOFSL – Municipally owned off-sale

Memorandum

Freddie's	ONSS
BUSINESS NAME	LICENSE TYPE
North Country Bottle Shop	MOOFSL
The Grand Event Center	ONSS
Victory Lanes & Sports Bar	ONSS

Coborn's #2017	Tobacco
Dollar General Store #20687	Tobacco
Dollar General Store #24592	Tobacco
Family Dollar, Inc.	Tobacco
Federated Co-ops Inc.	Tobacco
Federated Co-ops Inc.	Tobacco
Holiday Stationstores, LLC	Tobacco
Kwik Trip #1037	Tobacco
North Country Bottle Shop	Tobacco
Mora Tobacco & E Cig	Tobacco

Vanderpoel Disposal	REFUSECL (Roll-Off)
Quality Disposal Systems	REFUSECL Mixed & Refuse
Ron's Roll-Offs	REFUSECL (Roll-Off)
Jim's Mille Lacs Disposal, Inc.	REFUSECL (Roll-Off)
LePage & Sons	REFUSECL (Roll-Off)
Corrine Thomas	MESSAGE8
Aaron Osowski	MESSAGE8
ATTABOYS'S TAXI SERVICE INC.	TAXI

Memorandum

OPTIONS & IMPACTS

1. Approve the business license renewals as presented allowing the tobacco and alcohol applications to be submitted to the State of Minnesota for further approval.

RECOMMENDATIONS

For the City Council to consider making the motion to renew the current business licenses as presented, **contingent** upon meeting the criteria and conditions as stated in City Code, Title XI Business Regulations, for the period of September 1, 2023, through August 31, 2024.

Attachments

None



CITY OF MORA
SPECIAL EVENT PERMIT APPLICATION

City of Mora | 101 Lake Street South | Mora, MN 55051
ci.mora.mn.us | 320-679-1511

Please refer to our website for the Public Property Use Permit Policy for additional information and rules.
Only completed applications with payment will be accepted. Applications are due 60 days prior to event.

EVENT INFORMATION		
Name of Event:	MORA FLY-IN	
Type of Event (festival, parade, athletic, etc.):	ANNUAL COMMUNITY EVENT	
Event Location:	MORA MUNICIPAL AIRPORT 2085 MAHOGANY ST.	
Event Set Up Date:	Start Time: 12 PM End Time: 3 PM	
Actual Event Date(s):	Start Time: 8 AM End Time: 12 PM	Please be aware that parks close at 10:00 pm.
Event Clean Up Date:	Start Time: 12 PM End Time: 2 PM	
Estimated Attendance:	300	
APPLICANT INFORMATION		
Sponsoring Organization Name:	CITY OF MORA + AIRPORT ADVISORY BOARD	
Primary Contact Person:	JOE KOHLGRAF, AIRPORT MANAGER	
Address:	101 LAKE ST. S	
City:	State: MN	Zip: 55051
Phone:	E-Mail: JOE.KOHLGRAF@CITYOFMORA.COM	
Name of Contact Person During Event:	JOE KOHLGRAF	Cell Phone: 612-390-8217
<i>Person listed above must be present during the event and immediately available.</i>		
DAMAGE / KEY DEPOSIT REFUND INFORMATION		
Person/Organization Name:	N/A	
Address:		
City:	State:	Zip:
EVENT DETAILS		
Schedule of Activities Attached?	<input type="checkbox"/> No <input checked="" type="checkbox"/> Yes	Site Plan Attached? <input type="checkbox"/> No <input checked="" type="checkbox"/> Yes
Traffic Plan Attached?	<input checked="" type="checkbox"/> No <input type="checkbox"/> Yes	
List any Road Closures/Partial Lane Closures and the Time of Closing:	N/A	
<i>If applicable, please attach a clear map showing the traffic plan with street closures and routes</i>		

Is the event open to the public? No Yes Admission Charged? No Yes

Will alcohol be served at the event? No Yes If yes, will you be charging for or accepting donations for the alcohol? No Yes

If YES to both of the above questions pertaining to alcohol, attach liquor liability certificate of insurance from both the applicant and the caterer (if one is used) naming the CITY OF MORA as additional insured.

Certificate of Liability Insurance attached? No Yes **CITY FUNCTION - INSURED**

Will food be served / provided / prepared on site? No Yes **LIONS CLUB** If YES, please contact MN Department of Health at 320-223-7317.

Will sound amplification be used? No Yes If YES, hours and type: **No amplified sound 10 pm to 7 am.**

Please attach a site plan showing the following applicable items.

Will there be canopies or tents? No Yes Indicate on site plan the size and location of canopies & tents. Date installed **9/16** Date removed: **9/16/23**

Will there be events in the air? No Yes Indicate on site plan what & where.

Will a stage be set up? No Yes Indicate on site plan the size and location of the stage.

Will there be temporary fencing? No Yes Indicate on site plan the dimensions and location of the fencing.

Will traffic control devices be needed? No Yes Number needed:

Will there be a fire or fires? No Yes Indicate on site plan the dimensions and location of the fire(s).

Will power be needed? No Yes Indicate on site plan the location(s) of power source. Additional permits may be needed-contact MMU 679-1451.

Event attendance at 100 persons or greater requires sanitation facilities. Indicate sanitation facilities location on site plan if required. If not required, describe sanitation plan here: **PORTA-POTTIES; AD BUILDING RESTROOMS**

Describe parking arrangements for the event and show on the traffic plan: **ALL PARKING LOCATED ON CITY PROPERTY: THE GRASSY AREA EAST OF AD BUILDING**

Describe trash removal and clean-up plan during and after event: **STAFF + VOLUNTEERS WILL CLEAN**

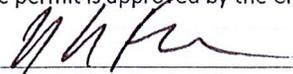
UP IMMEDIATELY FOLLOWING EVENT. TRASH WILL BE COLLECTED BY QUALITY DISPOSAL

This permit is not transferable, nonrefundable, and is not valid for any other date or purpose than specified above. An approved copy of this permit must be available for inspection during the period of use.

Special Events Waiver of Liability Agreement:

I agree to abide by all applicable City Ordinances regulating special events and the use of public parks. I agree to indemnify and hold the City of Mora harmless for any personal injury claims resulting from our use of public property or organized public event and waive any right to make claims or bring lawsuit against the City or anyone working on behalf of the City. I agree to pay for any damage done to public property as a result of our organization's use of public property that exceeds the damage deposit.

Please Note: Applications and other materials (map, race route, etc.) submitted for approval will be considered final once the permit is approved by the City Council. Please be sure all information on the application is correct.


Signature of Authorized Representative

101 LAKE ST. S MORA
Address/City/St/Zip

5-23-23
Date

PAYMENT INFORMATION		
Event Fee: <i>Nine City Event</i>	Date Paid:	Staff Initials:
Key/Event Deposit(s):	Amount Paid:	Staff Initials:
	Date Returned:	Staff Initials:
	Key #:	Staff Initials:
Key:	Date Issued:	Staff Initials:
	Date Returned:	Staff Initials:
Comments:		

Authorization and Comments

[Signature] *7/31/23*

 Property Coordinator or Designee Signature and Date

I have reviewed the application and have the following comments and conditions:

[Signature] *7-17-2023*

 Public Works Director Signature and Date

I have reviewed the application and have the following comments and conditions:

No issues

Caleb Chit *7-12-23*

 Building Official Signature and Date

I have reviewed the application and have the following comments and conditions:

No concerns as laid out

[Signature] *7-21-23*

 Deputy Clerk Signature and Date

I have reviewed the application and have the following comments and conditions:

no concerns.



Fire Chief or Designee Signature and Date

I have reviewed the application and have the following comments and conditions:



Kangas County Sheriff or Designee Signature and Date

I have reviewed the application and have the following comments and conditions:



City Administrator Signature and Date

I have reviewed the application and have the following comments and conditions:

City Council Approval Date / Permit Issued Date

EVENT FEES			
Permit Base Fee	\$50	Late Fee	\$100
Damage/Key Deposit	\$100	Cancellation Fee	\$15
Additional Options (in addition to base fee)			
Street Closure/Parade	\$25		
Traffic Control Devices	\$50 (covers drop-off and pick-up at event site)		
Event Storage Fee	\$50		
Garbage Removal	\$45/hr. (deducted from damage deposit)		
Event Clean-up	\$45/hr. (deducted from damage deposit)		



**2023 Mora Fly-in
Site Plan**



SCHEDULE OF EVENTS



FREE ADMISSION

Mora Fly-In

8 a.m. - Noon Saturday, Sept. 16, 2023

Mora Municipal Airport, 2064 Mahogany St - KJMR



Event Details

Event will take place rain or shine

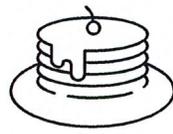
8 a.m. presentation of the colors by the Mora American Legion - Lee Goldsmith Post No. 201

Airplane Rides

Plane rides available from Hawk Aviation - \$40 per person

On Display

Unique aircraft, tractors and airport equipment on display (tractor owners invited to participate)

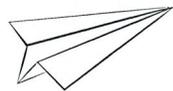


Pancake Breakfast

\$8 per person, Pilots in Command eat free - served by Mora Lions Club

For Pilots

10 cent per gallon discount on aviation fuel the day of the event.
100 LL and Jet A Fuels available
CTAF 122.8 Weather 123.925



For Kids

10 a.m. paper airplane contest with prizes for the top 3 farthest throws - open to youth ages 17 and under

Brought to you by the City of Mora, Airport Advisory Board and these supporters:





MEMORANDUM

Date: August 15, 2023
To: Mayor and City Council
From: Jeff Krie, Activities and Recreation Coordinator
RE: Special Event Permit Request - Mora's Fly-in

SUMMARY

The Airport Advisory Board and City of Mora's annual Fly-in event is 8am-12pm, Saturday September 16, 2023 at the Mora Municipal Airport (JMR). Presented is the event permit for approval

BACKGROUND INFORMATION

This is an annual event. Because it is a city sponsored event, there will be no fees collected and no special insurance is needed.

OPTIONS & IMPACTS

- Staff will be present on site.
- No event fees are required.
- The Mora Lions Club will be submitting a copy of the MN Department of Health permit for serving food to the public.

RECOMMENDATIONS

Motion to approve the special event permit for Mora Fly-in at the Mora Municipal Airport on Saturday, September 16, 2023 pending submission of the Lions Club MN Department of Health permit.

Attachments

Special Event Permit Application
Event Site Plan
Event Flyer

LG220 Application for Exempt Permit

An exempt permit may be issued to a nonprofit organization that:
• conducts lawful gambling on five or fewer days, and
• awards less than \$50,000 in prizes during a calendar year.
If total raffle prize value for the calendar year will be \$1,500 or less, contact the Licensing Specialist assigned to your county by calling 651-539-1900.

Application Fee (non-refundable)

Applications are processed in the order received. If the application is postmarked or received 30 days or more before the event, the application fee is \$100; otherwise the fee is \$150.
Due to the high volume of exempt applications, payment of additional fees prior to 30 days before your event will not expedite service, nor are telephone requests for expedited service accepted.

ORGANIZATION INFORMATION

Organization Name: Vasaloppet USA
Minnesota Tax ID Number, if any: 5695367
Mailing Address: 100 Union St.
City: Mora State: MN Zip: 55051 County: Kanabec
Name of Chief Executive Officer (CEO): Katie Kerr
CEO Daytime Phone: 218-464-3569 CEO Email: KKerr@css.edu
Email permit to (if other than the CEO): information@vasaloppet.us

NONPROFIT STATUS

Type of Nonprofit Organization (check one):
[] Fraternal [] Religious [] Veterans [X] Other Nonprofit Organization

Attach a copy of one of the following showing proof of nonprofit status:

(DO NOT attach a sales tax exempt status or federal employer ID number, as they are not proof of nonprofit status.)

[] A current calendar year Certificate of Good Standing
[X] IRS income tax exemption (501(c)) letter in your organization's name
[] IRS - Affiliate of national, statewide, or international parent nonprofit organization (charter)

GAMBLING PREMISES INFORMATION

Name of premises where the gambling event will be conducted (for raffles, list the site where the drawing will take place): Kev's Depot
Physical Address (do not use P.O. box): 118 Railroad Ave. NE Mora MN 55051
Check one:
[X] City: Mora Zip: 55051 County: Kanabec
[] Township: Arthur Zip: 55051 County: Kanabec
Date(s) of activity (for raffles, indicate the date of the drawing): February 17th, 2024
Check each type of gambling activity that your organization will conduct:
[X] Bingo [] Paddlewheels [] Pull-Tabs [] Tipboards [] Raffle

Gambling equipment for bingo paper, bingo boards, raffle boards, paddlewheels, pull-tabs, and tipboards must be obtained from a distributor licensed by the Minnesota Gambling Control Board. EXCEPTION: Bingo hard cards and bingo ball selection devices may be borrowed from another organization authorized to conduct bingo. To find a licensed distributor, go to www.mn.gov/gcb and click on Distributors under the List of Licensees tab, or call 651-539-1900.



MEMORANDUM

Date: August 15, 2023
 To: Mayor and City Council
 From: Natasha Segelstrom, Administrative Services Director
 RE: Accept Restricted Donations

BACKGROUND INFORMATION

The City of Mora has received the following donations:

DONATION RECEIVED FROM:	DONATION OF:	TERMS AND CONDITIONS OR DESCRIPTION OF PROPERTY:
Minnesota Energy Resources	\$250.00	Donation to 2023 Fall Fest

As required by MN State Statute, restricted donations must be officially accepted by the City Council.

RECOMMENDATIONS

Motion to accept donations by approving Resolution 2023-821

Attachments
 Resolution 2023-821

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MORA, MINNESOTA
ACCEPTING RESTRICTED DONATIONS**

WHEREAS, the City of Mora is generally authorized to accept donations of real and personal property pursuant to Minnesota Statutes Section 465.03 for the benefit of its citizens, and is specifically authorized to accept gifts.

WHEREAS, the following persons and entities have offered to contribute the cash amounts set forth below to the city, and the terms or conditions of the donations, if any, are as follows:

DONATION RECEIVED FROM:	DONATION OF:	TERMS AND CONDITIONS OR DESCRIPTION OF PROPERTY:
Minnesota Energy Resources	\$250.00	Donation to 2023 Fall Fest

WHEREAS, all such donations have been contributed to the city for the benefit of its citizens, as allowed by law; and

WHEREAS, the City Council finds that it is appropriate to accept the donations offered.

NOW, THEREFORE, BE IT RESOLVED by the city council of the City of Mora, Kanabec County, Minnesota that:

1. The donations described above are accepted and shall be used to establish and/or operate services either alone or in cooperation with others, as allowed by law.
2. The city clerk is hereby directed to issue receipts to each donor acknowledging the city's receipt of the donor's donation.

The foregoing resolution was introduced and moved for adoption by Council Member _____ and seconded by Council Member _____.

Voting for the Resolution:.....
Voting Against the Resolution:
Abstained from Voting:.....
Absent:

Motion carried and resolution adopted this 15th day of August 2023.

ATTEST:

Jake Mathison, Mayor

Natasha Segelstrom, City Clerk



MEMORANDUM

Date: August 15, 2023
To: Mayor and City Council
From: Jeff Krie, Activities and Recreation Coordinator
RE: Special Event Permit Request - Mora's Fall Fest

SUMMARY

Staff is requesting approval for a special event permit for Mora's Fall Fest, a city-sponsored event, which will be held on Saturday, September 23, 2023 in Library Park.

BACKGROUND INFORMATION

This is the fifth annual event which will be held at Library Park. Because it is a city sponsored event, there will be no fees collected and no special insurance is needed. Any food trucks will have paperwork submitted and a background check completed before taking part in this event. A Facebook event will be created to promote this event.

OPTIONS & IMPACTS

- Staff will be present on site.
- No event fees are required.
- All food vendors will receive mobile food unit licenses prior to the event, if they don't have one already.

RECOMMENDATIONS

Motion to approve the special event permit for Mora's Fall Fest on Saturday, September 23, 2023.

Attachments

Special Event Permit Application
Event Site Plan
List of Schedule and Activities



CITY OF MORA
SPECIAL EVENT PERMIT APPLICATION

City of Mora | 101 Lake Street South | Mora, MN 55051
ci.mora.mn.us | 320-679-1511

Please refer to our website for the Public Property Use Permit Policy for additional information and rules.
Only completed applications with payment will be accepted. Applications are due 60 days prior to event.

EVENT INFORMATION			
Name of Event:	Fall Fest		
Type of Event (festival, parade, athletic, etc.):	Community Event		
Event Location:	210 Maple Ave W. Library Park		
Event Set Up Date:	9/23/2023	Start Time: 8:00 am End Time: 12pm.	
Actual Event Date(s):	9/23/2023	Start Time: 12pm End Time: 4pm Please be aware that parks close at 10:00 pm.	
Event Clean Up Date:	9/23/2023	Start Time: 4pm End Time: 6pm	
Estimated Attendance:	250		
APPLICANT INFORMATION			
Sponsoring Organization Name:	City of Mora Park Board		
Primary Contact Person:	Jeff Krie		
Address:	101 Lake St S.		
City:	Mora	State: MN Zip: 55051	
Phone:	320-225-4827	E-Mail: j.krie@cityofmora.com	
Name of Contact Person During Event:	Jeff Krie	Cell Phone: 320-674-4021	
Person listed above must be present during the event and immediately available.			
DAMAGE / KEY DEPOSIT REFUND INFORMATION			
Person/Organization Name:	Jeff Krie / City of Mora Park Board		
Address:	101 Lake Street S.		
City:	Mora	State: MN Zip: 55051	
EVENT DETAILS			
Schedule of Activities Attached?	<input type="checkbox"/> No <input checked="" type="checkbox"/> Yes	Site Plan Attached? <input type="checkbox"/> No <input checked="" type="checkbox"/> Yes	Traffic Plan Attached? <input type="checkbox"/> No <input checked="" type="checkbox"/> Yes
List any Road Closures/Partial Lane Closures and the Time of Closing:	Partial Closure on Wood St Partial Closure 1st Street		
If applicable, please attach a clear map showing the traffic plan with street closures and routes			

Is the event open to the public?	<input type="checkbox"/> No <input checked="" type="checkbox"/> Yes	Admission Charged? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes
Will alcohol be served at the event?	<input checked="" type="checkbox"/> No <input type="checkbox"/> Yes	If yes, will you be charging for or accepting donations for the alcohol? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes
<i>If YES to both of the above questions pertaining to alcohol, attach liquor liability certificate of insurance from both the applicant and the caterer (if one is used) naming the CITY OF MORA as additional insured.</i>		
Certificate of Liability Insurance attached?	<input checked="" type="checkbox"/> No <input type="checkbox"/> Yes	<i>City Event</i>
Will food be served / provided / prepared on site?	<input type="checkbox"/> No <input checked="" type="checkbox"/> Yes	If YES, please contact MN Department of Health at 320-223-7317.
Will sound amplification be used?	<input type="checkbox"/> No <input checked="" type="checkbox"/> Yes	If YES, hours and type: <i>No amplified sound 10 pm to 7 am.</i>
<i>Please attach a site plan showing the following applicable items.</i>		
Will there be canopies or tents?	<input checked="" type="checkbox"/> No <input type="checkbox"/> Yes	Indicate on site plan the size and location of canopies & tents. Date installed: _____ Date removed: _____
Will there be events in the air?	<input checked="" type="checkbox"/> No <input type="checkbox"/> Yes	Indicate on site plan what & where.
Will a stage be set up?	<input checked="" type="checkbox"/> No <input type="checkbox"/> Yes	Indicate on site plan the size and location of the stage.
Will there be temporary fencing?	<input checked="" type="checkbox"/> No <input type="checkbox"/> Yes	Indicate on site plan the dimensions and location of the fencing.
Will traffic control devices be needed?	<input type="checkbox"/> No <input checked="" type="checkbox"/> Yes	Number needed: <i>Cones for partial closure</i>
Will there be a fire or fires?	<input checked="" type="checkbox"/> No <input type="checkbox"/> Yes	Indicate on site plan the dimensions and location of the fire(s).
Will power be needed?	<input type="checkbox"/> No <input checked="" type="checkbox"/> Yes	Indicate on site plan the location(s) of power source. Additional permits may be needed-contact MMU 679-1451.
Event attendance at 100 persons or greater requires sanitation facilities. Indicate sanitation facilities location on site plan if required. If not required, describe sanitation plan here: <i>Porta potty & wash station Library Park.</i>		
Describe parking arrangements for the event and show on the traffic plan: <i>None</i>		
Describe trash removal and clean-up plan during and after event: <i>As City sponsored event city staff will be responsible trash removal and clean up.</i>		

This permit is not transferable, nonrefundable, and is not valid for any other date or purpose than specified above. An approved copy of this permit must be available for inspection during the period of use.

Special Events Waiver of Liability Agreement:

I agree to abide by all applicable City Ordinances regulating special events and the use of public parks. I agree to indemnify and hold the City of Mora harmless for any personal injury claims resulting from our use of public property or organized public event and waive any right to make claims or bring lawsuit against the City or anyone working on behalf of the City. I agree to pay for any damage done to public property as a result of our organization's use of public property that exceeds the damage deposit.

Please Note: Applications and other materials (map, race route, etc.) submitted for approval will be considered final once the permit is approved by the City Council. Please be sure all information on the application is correct.

Signature of Authorized Representative

*101 Lake St S.
Mora, MN 55051*

Address/City/St/Zip

6/19/2023

Date

PAYMENT INFORMATION		
Event Fee: <i>waived</i>	Date Paid:	Staff Initials:
	Amount Paid:	
Key/Event Deposit(s): <i>waived</i>	Date Paid:	Staff Initials:
	Amount Paid:	Staff Initials:
	Date Returned:	Staff Initials:
Key:	Key #:	Staff Initials:
	Date Issued:	Staff Initials:
	Date Returned:	
Comments: <i>City event</i>		

Authorization and Comments

[Signature] 7/31/23
 Property Coordinator or Designee Signature and Date

I have reviewed the application and have the following comments and conditions:

[Signature] 7-17-2023
 Public Works Director Signature and Date

I have reviewed the application and have the following comments and conditions:

No concerns

[Signature] 7-12-23
 Building Official Signature and Date

I have reviewed the application and have the following comments and conditions:

No comments or concerns as laid out.

[Signature] 7-31-23
 Deputy Clerk Signature and Date

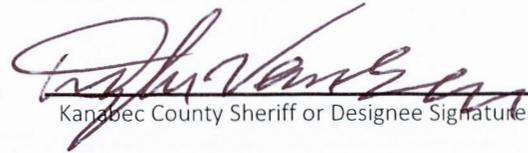
I have reviewed the application and have the following comments and conditions:

no concerns.



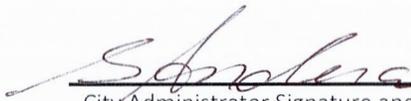
Fire Chief or Designee Signature and Date

I have reviewed the application and have the following comments and conditions:



Kangas County Sheriff or Designee Signature and Date

I have reviewed the application and have the following comments and conditions:



City Administrator Signature and Date

I have reviewed the application and have the following comments and conditions:

City Council Approval Date / Permit Issued Date

EVENT FEES			
Permit Base Fee	\$50	Late Fee	\$100
Damage/Key Deposit	\$100	Cancellation Fee	\$15
Additional Options (in addition to base fee)			
Street Closure/Parade	\$25		
Traffic Control Devices	\$50 (covers drop-off and pick-up at event site)		
Event Storage Fee	\$50		
Garbage Removal	\$45/hr. (deducted from damage deposit)		
Event Clean-up	\$45/hr. (deducted from damage deposit)		

Fall Fest 2022
Saturday, September 24, 2022
12:00- 4:00pm

Event Details as of August 2, 2022

NAME: Fall Fest

VENUE

Primary location - Library Park, 210 Maple Avenue W

- Site prep before the event (garbage, port a potty, etc.) – All Board Members
- Site clean-up after the event – All Board Members

ACTIVITIES

Live Musical Performance: Kenny Krona & Rick Stener

- Performers have committed to the event and the performance has been incorporated into ECRAC grant for Music in the Park.
- Performers will be located in the gazebo.
- Performer 1 Ken Norton, magician
- Performer 2 Kevin Hall. walking magician

Food Trucks:

- BBQ Cook Off, 10 teams cooking ribs will have 5 judges, plus patrons can buy a wristband to sample ribs and vote on their favorite. Trophies will be give out for the two best in each category, Judges choice and Peoples Choice. Money will be used to pay expenses and rest of the funds donated to the Mora Wrestling Club.
- Ice Cream Truck, Yes
- Emma's Pizza, Yes
- Steven D's, Yes

Other Suggested Activities:

- Pumpkin painting, sponsor Coborn's
- Face painting, Sponsor, Quality Disposal
- Hockey Shoot/Speed Zone, Sponsor MAYRA
- Moonwalk Mega Obstacle Course, Chamber of Commerce
- Corn Dig, sponsor Recovering Hope
- Crow Toss, sponsor Northern Lights Realty
- Henna Art, free both.
- Corn Hole Toss, Neighborhood National Bank
-

DONATIONS/ PARTNERS- Jeff is working on donations any other suggestions. Potential Sponsors:

- Minnesota Energy Resources
- Spire Credit Union
- Recovering Hope
- NCBS
- NNB
- Northern Lights
- Chamber
- Welia Health
- MAYRA
- Lake Street Family Dental
- Kanabec Publications

MARKETING:

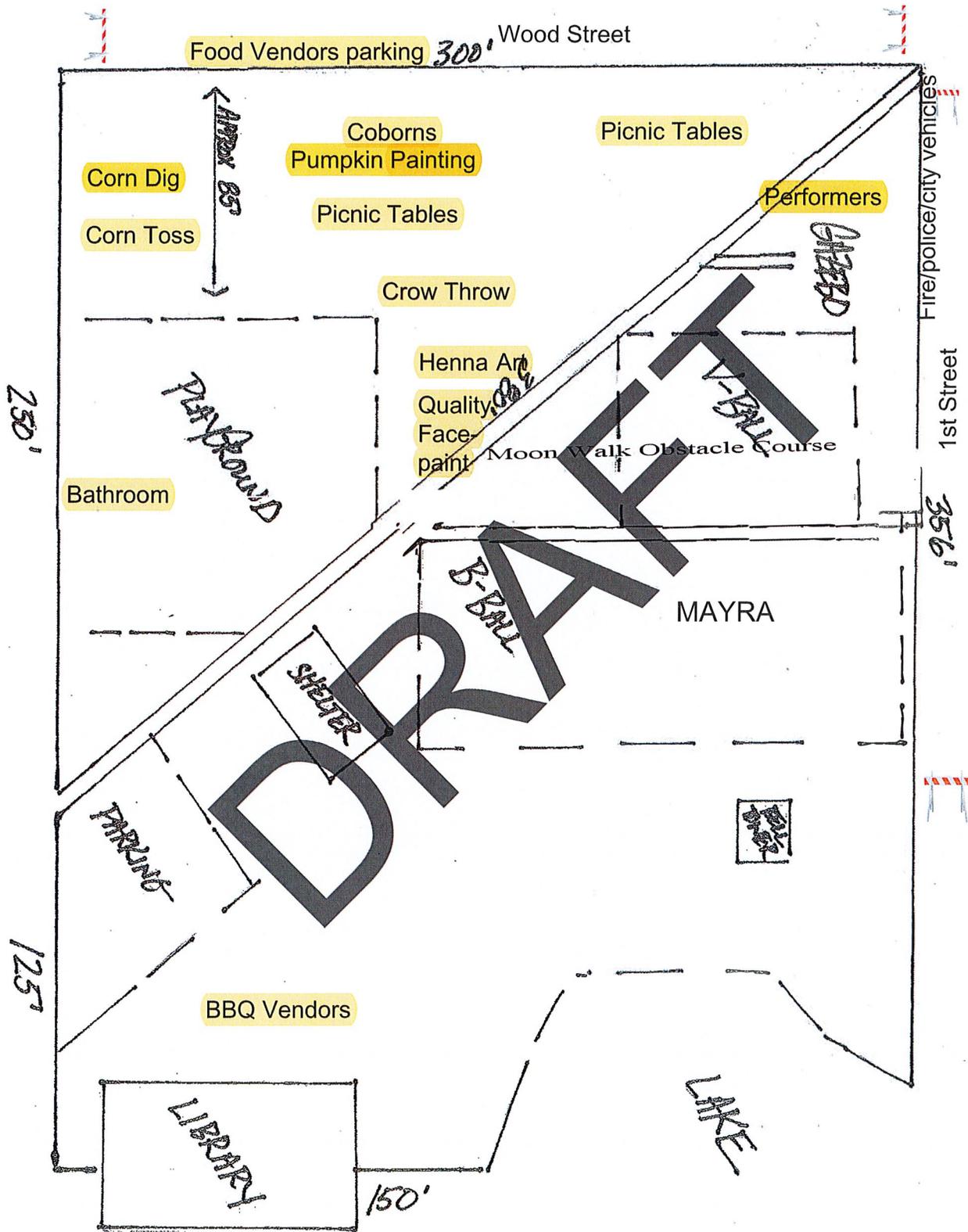
- City of Mora Facebook page - Krie will coordinate.
- City of Mora newsletter (July) -Krie will coordinate.
- Music in the Park marketing materials will include live musical performance (newspaper ads, radio ads, printed schedules available at city hall, City website, etc.) -Krie will coordinate.
- Posters
- Backpack Friday Mora Schools

*NOT TO SCALE

Properties

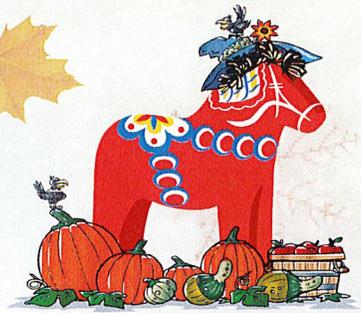
Open for residents to get out drive

CITY OF MORRIS
LIBRARY PARK



City of Mora

Fall Fest



“Don't Leaf the Park Yet”

Saturday, September 23rd

12:00 p.m. - 4:00 p.m.

Library Park

Family Activities

- Pumpkin Painting
- Speed Zone
- Corn Dig
- Bull Rope'n Ring Toss
- Face Painting
- Giant Connect 4
- Henna Art
- 4 Lane Inflatable Sport Games

Entertainment

Strolling Magician Don Bursell

12:00 pm - 2:00 pm

Poppa Bear Norton

2:00 pm - 3:30 pm

Barbeque Cook Off

Back by popular demand

- \$100 Entry Fee Per Team
- 1st & 2nd Place Trophies
- Judging Begins at 2pm

Judges Choice & People's Choice Categories
\$10 Wrist Bands Sold to Sample & Judge Ribs

Teams Interested in Competing, contact Jeff
at Mora City Hall , Ph. 320-225-4827

Food Trucks

Primo Tacos

Wally's Whistle Stop

Emma's Pizza

Coffee On Wheels

Ice Cream Machine

For more information visit:

ci.mora.mn.us or  @cityofmora

Community partners and sponsors:

City of Mora/City of Mora Park Board · Coborns of Mora · Mora Area Youth Recreation Association
Recovering Hope Treatment Center · Neighborhood National Bank · Spire Credit Union · Northern MN
Suicide Prevention/988 Crisis Lifeline · Minnesota Energy Resources · Quality Disposal · First Citizens
Bank · North Country Bottle Shop · Northern Lights Realty, Rose Krie · Mora Chamber of Commerce ·
Kanabec Publications · Lake Street Family Dental

This event is held in conjunction with Music in the Park and is organized by City of Mora and its Park and Recreation Board. The live musical performance portion of this event is made possible by the voters of Minnesota through a grant from the East Central Regional Arts Council and a legislative appropriation for the Arts and Cultural Heritage Fund.

No smoking is allowed at Library Park.





MEMORANDUM

Date August 15, 2023
To Mayor and City Council
From Natasha Segelstrom, Administrative Services Director
Glenn Anderson, City Administrator
RE Cannabis Committee Update

SUMMARY

City Staff and the City Council Cannabis Committee Representatives met to discuss consideration of creating an Ordinance that would prohibit cannabis use in public places and public spaces within the City. This may be a favorable approach to reduce/eliminate recreational cannabis use in public and our parks/playgrounds.

DISCUSSION POINTS

The (Minnesota Clean Indoor Air Act) MCIAA authorizes local units of government to enact and enforce more stringent measures than those provided in the MCIAA to protect individuals from secondhand smoke or involuntary exposure to aerosol or vapor from electronic delivery devices.

Prohibit sale at Farmers Market and sale of cannabis agricultural products.

Zoning and land use for retail sales.

The information above is not limited and additional input from cannabis committee will be provided.

RECOMMENDATIONS

Direct Staff appropriately to ensure proper public notice with Ordinance creation

Under the state's Clean Indoor Air Act the cities can pass regulations limiting smoking more than what the state does

Attachment: Sample Ordinance from Campbell Knutson

ORDINANCE NO. ____

**AN ORDINANCE AMENDING _____ OF THE MORA CITY CODE
CONCERNING THE USE OF THC PRODUCTS IN PUBLIC**

THE CITY COUNCIL OF MORA LAKE ORDAINS:

Section 1: Part 3: Business Regulations, of the Mora City Code is amended to include the following;

SECTION _____ - _____

Subsection _____.100 - Definitions

The definitions in Minn. Stat. § 342.01 apply to this section. In this section:

CANNABIS FLOWER: The harvested flower, bud, leaves, and stems of a cannabis plant. Cannabis flower includes adult-use cannabis flower and medical cannabis flower. Cannabis flower does not include cannabis seed, hemp plant parts, or hemp-derived consumer products.

CANNABIS PRODUCT: Any of the following: (1) cannabis concentrate; (2) a product infused with cannabinoids, including but not limited to tetrahydrocannabinol, extracted or derived from cannabis plants or cannabis flower; or (3) any other product that contains cannabis concentrate. Cannabis product includes adult-use cannabis products, including but not limited to edible cannabis products and medical cannabinoid products.

CERTAIN CANNABINOID PRODUCTS: Any product legalized under Minn. Stat. §151.72.

LOWER-POTENCY HEMP EDIBLE: Any product that (1) is intended to be eaten or consumed as a beverage by humans; (2) contains hemp concentrate or an artificially derived cannabinoid, in combination with food ingredients; (3) is not a drug; (4) consists of servings that contain no more than five milligrams of delta-9 tetrahydrocannabinol, 25 milligrams of cannabidiol, 25 milligrams of cannabigerol, or any combination of those cannabinoids that does not exceed the identified amounts; (5) does not contain more than a combined total of 0.5 milligrams of all other cannabinoids per serving; (6) does not contain an artificially derived cannabinoid other than delta-9 tetrahydrocannabinol; (7) does not contain a cannabinoid derived from cannabis plants or cannabis flower; and (8) is a type of product approved for sale by the Office of Cannabis Management or is substantially similar to a product approved by that Office, including but not limited to products that resemble nonalcoholic beverages, candy, and baked goods.

HEMP-DERIVED CONSUMER PRODUCT: A product intended for human or animal consumption, does not contain cannabis flower or cannabis concentrate, and (1) contains or consists of hemp plant parts; or (2) contains hemp concentrate or artificially derived cannabinoids in combination with other ingredients.

PUBLIC PLACE: Property owned, leased, or controlled by a governmental unit and private property that is regularly and frequently open to or made available for use by the public in sufficient numbers to give clear notice of the property's current dedication to public use but does not include: a person's dwelling house or premises, including the person's curtilage or yard; private property not generally accessible by the public, unless the person is explicitly prohibited from consuming cannabis flower, cannabis products, lower-potency hemp edibles, or hemp-derived consumer products on the property by the owner of the property; or the premises of an establishment or event licensed to permit on-site consumption.

Subsection _____.200. Prohibited Activity

No person shall use cannabis flower, cannabis products, lower-potency hemp edibles, hemp-derived consumer products, or certain cannabinoid products in a public place.

Subsection _____.300. Penalty

Violation of this section shall be a petty misdemeanor punishable to the maximum extent authorized in Minn. Stat. § 412.231 and Minn. Stat. § 609.0332.

SECTION 2. Effective Date. This ordinance shall be effective immediately upon its passage and publication.

ADOPTED this ____ day of _____, 2023 by the City Council for the City of Mora

CITY OF MORA

BY: _____
Jake Mathison, Mayor

ATTEST:

Natasha Segelstrom, City Clerk



MEMORANDUM



Date: August 15, 2023
To: Mayor and City Council
From: Kelly Erickson, **Accounting Clerk** 
RE: 100 Union Street South Building Lease Agreement

ITEM SUMMARY

The City Council will review and adopt a renewal of a lease agreement with Vasaloppet, Inc. for the building space at 100 Union Street South.

BACKGROUND INFORMATION

The existing lease agreement for the building space at 100 Union Street South for the Vasaloppet Headquarters expires on 8/31/2023. Staff has been working on drafting a new lease agreement for this building space. Attached is the proposed lease for review and consideration. A few highlights of the agreement include:

- The term of the new lease will be a three (3) year term (as stated in the original lease) with dates being 9/01/2023 – 8/31/2026.
- Rent will start at \$220.50 per month with an increase of 5% each year; \$231.53 & \$243.11 consecutively.
- Lease may be renewed for up to two (2) additional terms of three (3) years each.

OPTIONS & IMPACTS

1. Motion to approve the lease as presented.
2. Motion to approve the lease with amendments.
3. Do not approve the lease.

RECOMMENDATIONS

Motion to approve proposed lease agreement with Vasaloppet, Inc. as presented.

Attachments:

Property Lease Agreement

PROPERTY LEASE AGREEMENT

This is a Lease. The Lease is dated this 1st day of September, 2023. It is a legal agreement between the City of Mora and the Vasaloppet, Inc. to rent the Property described below. The word LANDLORD as used in this Lease means the City of Mora and the Landlord's address is 101 Lake Street South, Mora, MN 55051. The word TENANT as used in this Lease means the Vasaloppet, Inc. and the Tenant's address is PO Box 22, Mora, MN 55051.

This Lease is a legal contract that can be enforced in court against the Landlord or the Tenant if either one of them does not comply with this Lease. A written copy of this Lease will be delivered to the Tenant(s).

1. **Description of Property.** The Property is situated at 100 Union Street South in the City of Mora, County of Kanabec, State of Minnesota. The leased premises consists of the former railroad depot and the adjacent outdoor space.
2. **Term of Lease.** This lease is for a term of thirty-six (36) months beginning on the 1st day of September, 2023, at 12:01 o'clock a.m., and ending on the 31st day of August, 2026, at 11:59 o'clock p.m. Upon mutual written consent this lease may be renewed for up to two (2) additional terms of three (3) years each. Each renewal shall state the new rent for the renewal term.
3. **Rent.** The rent for the Property is \$220.50 per month for the first year with an increase of five percent (5%) each year of this lease; \$231.53 per month for year two (2) and \$243.11 per month for year three (3).
4. **Security Deposit.** The Tenant has given the Landlord \$100.00 as a security deposit. If Tenant fails to perform any term in this Lease, Landlord may use the security deposit for payment of money that Landlord may spend or damages that Landlord suffers because of Tenant's failure. The Landlord may use the security deposit to pay for any damage to the Property caused by the Tenant or the Tenant's guests. The security deposit may also be used to pay any rent that the Tenant owes to the Landlord at the end of the Lease. Landlord shall, within three weeks after (1) the end of the Lease term, and (2) receipt of Tenant's mailing address or delivery instructions, return the deposit to the Tenant. If the Landlord does not return the deposit within the three weeks, Landlord must give Tenant a written statement showing the specific reason for withholding part, or all, of the deposit. The Landlord may keep all or part of the security deposit (1) for rent or other money owed to the Landlord and (2) for damage to the Property beyond ordinary wear and tear.
5. **Quiet Enjoyment.** Tenant shall not act in a loud, boisterous, unruly, or thoughtless manner or disturb the rights of the other tenants in the building to peace and quiet.
6. **Use of Property.** If Tenant pays rent and complies with all other terms of this Lease, Tenant may use the Property for the term on this Lease. The Property shall be used and occupied by the Tenant as office/work area and retail shop relating to the Mora Vasaloppet. The Property shall be used only for these purposes and for no other purpose. The Tenant may not use the Property for any unlawful activity. In particular, Tenant agrees that (1) Tenant will not unlawfully allow controlled substances in the Property; and (2) the premises in which the Property is located will not be used by the Tenant or others acting under his or her control to manufacture, sell, give away, barter, deliver, exchange, or distribute, or possess a controlled substance in violation of any local, state, or federal law, including Minnesota Statute Chapter 152. This agreement by Tenant is not violated if a person other than Tenant possesses or allows controlled substances in the Property or on the premises unless the Tenant knows or has reason to know of the activity. Tenant will not use the Property and its premises for prostitution. Tenant will not unlawfully use or possess a firearm in the Property or on its premises. If unlawful activities are conducted by Tenant or with Tenants' knowledge, Landlord can bring or assign to the county attorney an action for unlawful detainer. Tenant shall not keep animals or pets of any kind in the Property without the written consent of the Landlord. Tenant shall not allow tobacco, vaping, Cannabis or Tetrahydrocannabinol (THC) use, in any form, in or on the Property.
7. **Right of Entry.** Landlord and/or Landlord's agents must make a good faith effort to give notice to Tenant prior to entering the Property for reasonable business purposes except for emergency reasons such as Tenant's safety, injury, or to stop unlawful activity. Tenant cannot waive this requirement of notice and Landlord cannot use the waiver of this notice as a condition to entering or maintaining a Lease. If Landlord and/or Landlord's agent enters without Tenant present and without giving notice, Landlord and/or Landlord's agents must place written disclosure in a conspicuous place inside the property. "Reasonable business purpose" includes, but it not limited to, making necessary repairs and inspections or to show the Property to prospective tenant(s) at reasonable hours during the last thirty (30) days of the Lease term. The Tenant agrees to provide a set of keys to the Landlord to all doors or locks to the Property.
8. **Assignment and Subletting.** Tenant may not assign this Lease, lease the Property to anyone else (sublet), sell this Lease or permit any other person to use the Property without the prior written consent of the Landlord. If Tenant does, Landlord may terminate this lease as described in Paragraph 17 of this Lease. Any assignment or sublease made without Landlord's written consent will not be effective. Tenant must get Landlord's permission each time Tenant wants to assign or sublet. Landlord's permission is good only for that specific assignment or sublease.
9. **Utilities.** Tenant shall pay for trash removal, telephone, internet service, electricity, heat, water, storm water, and sewer service provided to the Property.
10. **Maintenance and Repair.**
 - a. **By Landlord.** Landlord promises (1) to maintain the Property in compliance with the applicable health and safety laws, to include yard mowing and maintenance as well as snow removal on sidewalks adjacent to the Property except where the violation is caused by the Tenant or Tenant's guests; and (2) Landlord shall provide a copy of all outstanding inspection orders for which a citation is issued.
 - b. **By Tenant.** Tenant shall comply with all the sanitary laws affecting the cleanliness, occupancy, and preservation of the Property, except where the Landlord is required by law to comply with the sanitary laws.
11. **Alterations.** Tenant must obtain Landlord's prior written consent to make any repairs or improvement to the Property. Tenant must not change the walls, windows, doors, low voltage wiring (telephone and internet), heating, electrical, plumbing, ventilation, or air conditioning without the prior written consent of the Landlord. At the end of the lease any alterations or improvements become the property of the Landlord at no cost to the Landlord.
12. **Liability.** Landlord is not responsible for any damage or injury that is done to Tenant or the tenant's guests or property caused by fire, water, explosion or any other cause in the Property. Landlord is not responsible for loss of any of Tenant's employees, and agents for any liability, claims, damages, costs, judgements, or expenses, including reasonable attorney's fees which the Landlord may be required to pay as the result of the Tenant's occupancy of the Property.
13. **Termination.** If Tenant wants to move out of the Property when the lease term ends, Tenant must give Landlord prior written notice at least sixty (60) days before the lease term ends. If the Tenant does not give the sixty (60) days' notice, the Landlord may continue this Lease until the sixty (60) days' notice is received. If the landlord desires to terminate the lease at any time, the Landlord shall give the Tenant six (6) months' notice.
14. **Surrender of Premises.** Tenant shall move out of the Property when this Lease ends. When Tenant moves out, Tenant shall leave the Property in as good condition as it was when the Lease started, with the exception of reasonable wear and tear.

15. **Abandonment.** If Tenant moves out of the Property before the end of this Lease, Landlord may bring a legal action to recover possession of the Property. The Landlord may rent the Property to someone else. Any rent received by Landlord for the re-renting shall be used first to pay Landlord's expenses for re-renting the Property and second to pay any amounts Tenant owes under this Lease. Tenant shall be responsible for paying the difference between the amount of rent owed by Tenant under this Lease and the amount of rent received by Landlord from the new tenant together with any court costs and attorney's fees. If a Tenant abandons the rented premises and the Landlord recovers possession, the Landlord may take possession of the Tenant's personal property remaining on the premises in the manner allowed pursuant to Minnesota Statute § 504B.271.

16. **Damage to Property.** If the Property is destroyed or damaged not due to the fault of Tenant or Tenant's guests, and the Property is unfit for use as intended, Tenant is not required to pay rent for the time Property cannot be used. If part of the Property cannot be used, Tenant must only pay rent for the usable part. If the Property is damaged or destroyed, Landlord may terminate this Lease immediately and may decide not to rebuild or repair the Property. If the damage was not caused by the Tenant or the Tenant's guest and the Landlord cancels the Lease, the rent shall be pro-rated up to the time of the damage.

17. **Default.** If Tenant does not pay the rent or other amounts when due or if Tenant violates any term of this Lease, Landlord may terminate this Lease. If Tenant does not move out, Landlord may bring an eviction action. If Tenant violates a term of this Lease and Landlord does not terminate this Lease or evict Tenant, Landlord may still terminate this Lease and evict Tenant for any other violation of this Lease. If contraband or a controlled substance manufactured, distributed, or acquired in violation of Minnesota law is seized in the Property or on the Property on which the Property is located incident to a lawful search or arrest, and if Tenant has no defense under Minnesota Statutes § 609.5317, Tenant shall have not further right to possession of the Property, and Landlord may bring an eviction action against Tenant.

18. **Heirs and Assigns.** The terms of this Lease apply to the Tenant and Landlord. The terms of this Lease also apply to any heirs, legal representatives, and assigns of Tenant or Landlord.

LANDLORD:

JAKE MATHISON, MAYOR

STATE OF MINNESOTA
ss.
COUNTY OF KANABEC

The foregoing instrument was acknowledged before me this _____ day of _____, 2023, by Jake Mathison, Mayor of the City of Mora a Minnesota Municipal Corporation on behalf of the corporation.

(Signature of Person Taking Acknowledgement)

TENANT:

KATIE KERR, PRESIDENT

STATE OF MINNESOTA
ss.
COUNTY OF KANABEC

The foregoing instrument was acknowledged before me this _____ day of _____, 2023, by Katie Kerr, President of the Vasaloppet, Inc. a Minnesota Corporation on behalf of the corporation.

(Signature of Person Taking Acknowledgement)

THIS INSTRUMENT WAS DRAFTED BY:

CITY OF MORA
101 Lake Street South
Mora, MN 55051-1588



MEMORANDUM

Date: August 15, 2023
To: Mayor and City Council
From: Jeff Krie Activities & Recreation Coordinator
RE: Library Fees

SUMMARY

Staff was approached by Troy Paxton from the AA Wednesday group to see if he could speak to the City Council about reducing their fees so they can continue to use the Library basement weekly.

BACKGROUND INFORMATION

The AA Wednesday group meets every Wednesday and is having a hard time making the weekly payment but would like to continue to use the facility at a reduced rate. Troy Paxton will address City Council with the issues that his group is facing and ask for fees to be reduced so they may continue to meet weekly. The fee schedule is set by City Council each year so that any adjustment to the fee schedule must be approved by City Council. The fee set by City Council for the Library basement is \$35 for non-profits for each time used. There is a key deposit of \$50 which has been paid by the AA group.

OPTIONS & IMPACTS

- Review AA request to lower fees and reduce on amount agreed upon.
- Leave fees as is that was approved earlier by City Council.

RECOMMENDATIONS

- None

Attachments

Facility Use Permit



MEMORANDUM

Date: August 10th, 2023
To: Mayor and City Council
From: Joseph Kohlgraf, Public Works Director
RE: Public Works Garage Roof

SUMMARY

The public works garage roof maintenance is needed to prolong the life until a full rebuild is needed. To extend the roof's life and usefulness, coating on the existing roof is needed to accomplish this task/need.

BACKGROUND INFORMATION

The current roof on the Public Works Garage needs repair to stop leaks that now occur during rains and leaks that occur in the winter. The roof is currently in the CIP plan for maintenance this year and staff feels that coating the existing steel will prolong the life to a point in time that the monies are available for a retrofit. The current roof is still in good condition despite the leaks. Staff wishes to seal-coat the roof currently. One viable (cost) bid was received for coating, all other companies chose to not use this method. The quotes ranged from \$60,000.00 to \$180,000.00. The contractor with the lower of the bids is 4 seasons and has given 3 options. At this time staff feels that option 1 on the attached quote would be the best option and extends the life until a retrofit can be justified.

OPTIONS & IMPACTS

1. Do nothing and adjust budget to reflect a full retrofit in near future.
2. Discuss quote and approve best option. This is a 2023 CIP item #3180-2022-01.

RECOMMENDATIONS

Staff recommends option 1 currently. Options should be discussed at meeting to justify needs.

Attachments/: 4 Seasons Roofing, LLC



Peter St Germain 612-743-0453

Peter@4SeasonsRoofingMN.com

Chris Meehan 763-843-0125

Chris@4SeasonsRoofingMN.com

Roof Proposal

April 19th, 2023

Project:

City Of Mora Garage

Dear Valued Customer,

Please find the following information regarding the roof coating at the garage in the city of Mora, MN. The proposed will be for coating using 838 elastomeric roof coating. I have included the 10 year warranty option. Permit not included (TBD). Quote good for 30 days.

Scope of work will include but not limited to:

10 year warranty:

Power wash existing metal roof surface

Check fasteners and tighten or replace as needed

Apply 838 MS at all exposed seams and fasteners

Apply 2 coats 838 TOP @ spread rate of 2 gals per square

15 year warranty:

Power wash existing metal roof surface

Check fasteners and tighten or replace as needed

Apply 838 MS at all exposed seams and fasteners

Apply 2 coats 838 TOP @ spread rate of 2.5 gals per square



Peter St Germain 612-743-0453

Peter@4SeasonsRoofingMN.com

Chris Meehan 763-843-0125

Chris@4SeasonsRoofingMN.com

20 year warranty:

Power wash existing metal roof surface

Check fasteners and tighten or replace as needed

Apply 838 MS at all exposed seams and fasteners

Apply 2 coats 838 TOP @ spread rate of 3 gals per square

10 year installation and warranty cost will be: \$62,400

15 year installation and warranty cost will be: \$70,200

20 year installation and warranty cost will be: \$78,000



Building a Better World
for All of Us®

MEMORANDUM

TO: Honorable Mayor and City Council

FROM: Greg Anderson, PE (Lic. MN)

DATE: August 10, 2023

RE: Project Updates
SEH No. MORA0 145879 14.00

TH 65 at 9th Street – Left Turn Lane Project

- The project has been awarded to ACM LLC. The contracts are in process.
- A pre-construction meeting is scheduled for Wednesday, August 16th.
- The contractor hopes to start later that week or the week of August 21st.
- The proposed completion date for the construction is late October.

TH 65 Bike Trail Extension

- The project was awarded to New Look Contracting, Inc.
- The contracts are currently in progress.
- A pre-construction meeting has not been scheduled yet, but I would anticipate having one before Labor Day.
- The proposed completion date for the construction is November 3rd.

Mora Lake Outlet Pipe/Maple Avenue Reconstruction Project – No new update

- SEH and City staff meet with the Kanabec County Engineer in late June to discuss the project and schedule.
- Kanabec County is planning their road project for 2025.
- Kanabec County would be open to the City completing the utility replacement and lake outlet pipe project in 2024 as long as the road is repaved for winter.
- Further discussion on project schedule is anticipated at the September council meeting.

Rowland Road Utility Extension – Recovering Hope

- SEH was approached by Ray with Recovering Hope to prepare the construction plans to extend City sanitary sewer and water main approximately 600 feet west of Commercial Place in Rowland Road for proposed housing on the north side of Rowland Road on their property.
- Similar to the Sherman Development on 9th Street, if the council is amenable to SEH completing these plans, we will contract directly with Recovering Hope to prepare the plans and associated water main and sanitary sewer permits with the State.

ah

s:\ko\m\mora0\145879\1-gen\14-corr\project update memo 2023 08 10.docx

Engineers | Architects | Planners | Scientists

Short Elliott Hendrickson Inc., 3535 Vadnais Center Drive, St. Paul, MN 55110-3507

651.490.2000 | 800.325.2055 | 888.908.8166 fax | sehinc.com

SEH is 100% employee-owned | Affirmative Action–Equal Opportunity Employer



OFFICE

KANABEC COUNTY SHERIFF

SHERIFF BRIAN SMITH

18 NORTH VINE STREET, SUITE 143, MORA, MN 55051

July 2023

During the month of July, 2023 Kanabec County Sheriff's Office contract cars responded to or initiated 555 calls for service within the City of Mora. The most frequent calls for service were Medical Emergencies (61), Traffic complaints/violations (90), and 911 abandoned lines (36). Deputies logged 34 nighttime foot patrols in the downtown business district and city parks.

KCSO contract cars conducted extra traffic patrols as part of the state funded Minnesota statewide Toward Zero Death campaign targeting speed violations.

Contract deputies received continuing education/training in the following areas:

- Mental Health Assessment & Intervention
- Patrol Officers Criminal Interdiction Techniques

The Kanabec County Sheriff's Office continues to proudly serve the citizens of Mora within Kanabec County. The Sheriff's Office encourages any and all community members to contact our office with any questions, comments, or concerns.

Sincerely,

Sergeant Dylan VanGorden #3104

WEARING THE STAR OF HONOR AND SERVICE

ADMINISTRATION (320) 679-8410 • 24 HOUR DISPATCH (320) 679-8400 • FAX (320) 679-8422



CAD Summary Report

Printed On: 08/09/23 08:48

Kanabec County Sheriff's Office

	07/23	Total
911 Hang-ups-Abandoned-Open Line	36	36
Agency Assist	17	17
Alarms All (Home, Business, Bank, misc)	9	9
All Lost calls including animals, and property	1	1
Animal Bites	1	1
Animal Neglect	1	1
Animal-All Other	15	15
Assault	4	4
Burglary	1	1
Child Custody Issues	1	1
Civil Assist	9	9
Community	2	2
Crim Sex	1	1
Deaths	1	1
Disorderly Conduct	14	14
Domestic Disturbance/Assaults	5	5
Drug calls - All	1	1
DTP	7	7
Escorts-Funerals, Races, etc	2	2
Foot Patrol	34	34
Found - animals, property, etc	8	8
Fraud	2	2
Harassing communications calls	5	5
Health and Safety	4	4
Hospice Deaths	1	1
Information and misc calls	33	33
Juvenile Alcohol complaints	1	1
Juvenile calls excluding tobacco, drugs, alcohol	9	9



CAD Summary Report

Printed On: 08/09/23 08:48

	07/23	Total
Maltreatment	10	10
Medical Emergency	61	61
Meetings and Presentations	1	1
Missing Person(s)	2	2
Mora Ordinance Violations	2	2
Motorist Assist calls	3	3
Neighborhood Disputes	4	4
Noise - including loud music, parties, etc	15	15
Parking Violations	1	1
Permit (Fireworks, Event, Other)	1	1
POR- Predatory Offender calls	24	24
Public assist calls	8	8
Records checks	4	4
Recovered- property and vehicles	1	1
Road Hazards	3	3
Scams	1	1
Secure Helipad	7	7
Shoplifting complaints	1	1
Suicide threats-attempts	4	4
Suspicious- persons, vehicles, and occurrences	24	24
Theft-not vehicle	8	8
Threats	3	3
Traffic / Driving complaints	6	6
Traffic Accident	7	7
Traffic Violation	84	84
Transport - Inmates	1	1
Trespassing complaints	1	1
TZD -All Towards Zero Death Traffic stops	8	8
Unwanted person	8	8
Vandalism exc mailboxes	2	2



CAD Summary ReportPrinted On: 08/09/23 08:48

	07/23	Total
Violation of Court Order	3	3
Warrant Entry and Arrests	9	9
Weather - Monthly Test	1	1
Welfare Check	12	12
Total	555	555



Mora Area Fire Department Monthly Update

July 2023

The Mora Area Fire Department was involved with the following fire calls, training and education, maintenance, and miscellaneous in the past month.

Fire Calls (Paid)

-  7-8-23 Mutual aid. Cancelled en route.
-  7-8-23 Propane leak
-  7-9-23 Shed/Garage fire
-  7-23-23 Dumpster Fire
-  7-27 Tree on house. Cancelled en route.

Training and Education (Paid)

-  7-10-2023 Drill-Hose testing and gear fitting.
-  7-17-2023 Business and relief meeting.

Maintenance (not paid)

-  All trucks had maintenance checks twice

Training, Education, and Miscellaneous (not Paid)

-  Kanabec County Fair events
 - Sold tickets at the fire department booth
 - Redneck Races on Thursday and Friday
 - Parade
 - Tractor pull on Saturday

**City of Mora, MN
PARK BOARD
Meeting Minutes**

August 8, 2023

Present: Steven Holcombe, Alison Holland, Sam Pioske Curt Sammann, Kyle Shepard
Absent: None
Staff Present: Joe Kohlgraf, Jeff Krie, Glenn Anderson
Others Present: None

1. Call to Order. Chair Pioske called the meeting to order at 6:00 p.m.
2. Roll Call. All present.
3. Adopt Agenda. Motion by Shepard, second by Holcombe to adopt the August 8, 2023 meeting agenda as presented. All present voted aye. Motion carried.
4. Minutes. Motion by Shepard, second by Holcombe to approve the July 11, 2023 meeting minutes as presented. All present voted aye. Motion carried.
5. Open Forum. No one showed up to speak at the open forum.
6. Accessibility Playground. Elizabeth Marsh and supporters were present at the Park Board meeting. Elizabeth Marsh addressed the park board about the need for a universally inclusive playground as none of the Parks in Mora have this. Marsh shared ways she has researched in helping with funds to address this issue. The question asked is whether there is room at Fox Run or if another location is needed. Krie shared what was the plan for Fox Run and the Board shared they would investigate Fox Run to see if this is an option. Krie shared he would reach out to Elizabeth Marsh to discuss further.
7. Fall Fest. Krie shared with the board the updated Event Detail sheet and what changes have occurred. Krie shared that an additional two food trucks have offered to appear at the event. Krie shared that unfortunately the Fire Department could not find any volunteers to be present at Fall Fest. The K9 from the Sheriffs Department would be at the event at some point. The vendor that supplies the games rented at Fall Fest will set up the games and tear them down for a fee. It was decided by Krie to move forward with this. The BBQ cookoff has 12 participants that have committed at this time. Krie also stated the event could use some volunteers to help with monitoring games. It was decided to discuss time frame for set up and placement of activities at the September meeting.
8. Reports.
 - a. Kohlgraf: Zip Line at Kids Kingdom vandalized, and a kid used it and got hurt. Catching up with mowing. Will get water at the dog park in the next 3 weeks. Staff is looking at a Street Light possibility at the dog park.

- b. Krie: MAC running well. Patron numbers are lower. Had a leak issue with a chem motor that Kohlgraf help fixed. Music in the Park had an issue and after talking with City Administrator Anderson and VanGordon from the sheriffs office, it was decided to add a officer at the remaining 4 concerts at Music in the Park.
 - c. Sammann: Thanked Kohlgraf with helping with amenities at the Dog Park. Thanked Elizabeth Marsh and supports for coming in and discussing the need for an accessibility playground.
 - d. Holland: None
 - e. Holcombe: None
 - f. Pioske: Could a picnic table be put at the skating park.
 - g. Sheppard: Parks running well and well used. Park Board is the committee for the pool.
 - h. Anderson: None
9. Adjournment. Motion by Sheppard, second by Holcombe to adjourn the meeting. All present voted aye. Meeting adjourned at 6:45 p.m.

Sam Pioske, Chair

Jeff Krie, Secretary

DRAFT