



City of Mora
Kanabec County, Minnesota
Meeting Agenda
City Council

Mora City Hall
101 Lake St. S
Mora, MN 55051

Tuesday, January 16, 2024

6:30 PM

Mora City Hall

1. Call to Order/ Pledge of Allegiance

2. Roll Call

- Mayor Jake Mathison
- Councilmember Sadie Broekemeier
- Councilmember Kyle Shepard
- Councilmember Dave Youngquist
- Mayor Pro Tem Jody Anderson

3. Adopt Agenda *(No item of business shall be considered unless it appears on the agenda for the meeting. Council members may add items to the agenda prior to adoption of the agenda.)*

4. Consent Agenda *(Those items listed under Consent Agenda are considered to be routine by the City Council and will be acted upon by one motion under this agenda item. There will be no separate discussion of these items, unless a Council Member so requests, in which event, the item will be removed from the consent agenda and considered immediately after the adoption of the consent agenda.)*

- a. City Council Work Session Meeting Minutes- December 19, 2023
- b. City Council Meeting Minutes - December 19, 2023
- c. City Council Meeting Minutes – January 2, 2024
- d. Claims – December 2023
- e. Accept Restricted Donations – Resolution No. 2024-121
- f. 2024 Economic Development Authority Meeting Calendar Update
- g. Appendix A Fee Schedule
- h. Gambling Permit – Minnesota Deer Hunters Association

5. Open Forum *(Individuals may address the council about any item not contained on the regular agenda. There is a maximum of fifteen (15) minutes set aside for open forum. A maximum of three (3) minutes is allotted per person. The City Council will take no official action on items discussed at the forum, with the exception of referral to staff for future report.)*

6. Public Hearings: There are no public hearings.

7. New Business

- a. Kanabec County Sheriff's Office 2023 Summary
- b. Library Park – Pickleball Resurfacing 2024
- c. Small Cities Development Program (SCDP) Update
- d. 2024 Mora Aquatic Center Schedule
- e. Maintenance Agreement Arthur Township
- f. Medium Duty Dump Truck Replacement
- g. Parks Service Truck Replacement
- h. Mora Area Fire Department Request
- i. 2025 Mora Area Fire Department Budget

8. Old Business

- a. 2024 Appointments – Vacant HRA

9. Communications

- a. 2023 Annual Summary of EDA Activities
- b. 2023 Summary of Construction Activity
- c. Planning Commission Meeting Minutes
- d. Airport Board Meeting Minutes
- e. EDA Meeting Minutes
- f. Kanabec Times Community Survey Article

- g. Park Board Meeting Minutes

10. Board / Commission / Committee Reports

- a. Councilmember Anderson
- b. Councilmember Broekemeier
- c. Councilmember Shepard
- d. Councilmember Youngquist
- e. Mayor Mathison
- f. City Administrator

11. Adjournment

Pursuant to due call and notice thereof Mayor Jake Mathison called to order the regular meeting of the Mora City Council at 6:30 p.m. on Tuesday, December 19, 2023 in the City Hall Council Chambers.

1. **Call to Order/Pledge of Allegiance:** 6:30PM
2. **Roll Call:** Mayor Mathison, Councilmembers Jody Anderson, Kyle Shepard, Sadie Broekemeier and Dave Youngquist

Staff Present: Glenn Anderson City Administrator, Natasha Segelstrom Administrative Services Director, Mandi Yoder Human Resources, Kirsten Faurie Community Development Director, Caleb Christenson, and Kelly Christianson Accountant.

3. **Adopt Agenda:** Mathison suggested that items 6a Credit Card Acceptance Policy and 6b Schooley Mitchell Follow-up be placed as Old Business items 9d Credit Card Acceptance Policy and item 9e Schooley Mitchell Follow-up. MOTION made by Shepard, seconded by Broekemeier, and unanimously carried to adopt the agenda as amended.
4. **Consent Agenda:** Councilmember Anderson recommended the December 5, 2023 Work Session Meeting Minutes on page 9 of the packet reflect her question whether the firefighters were volunteer paid on call from the December 5, 2023, work session. MOTION made by Shepard, seconded by Anderson, and carried out to approve the consent agenda.
 - a. Regular Meeting Minutes – November 21, 2023
 - b. Work Session Meeting Minutes – December 5, 2023
 - c. City Council Meeting Minutes – December 5, 2023
 - d. Claims – November 2023
 - e. Airport Hangar Lease Agreement
 - f. Special Event Permit – Vasaloppet USA
 - g. Memorandum of Understanding with AFSCME – Bereavement
 - h. Memorandum of Understanding with AFSCME – Personal Leave
5. **Open Forum:** No one spoke at open forum.
6. **Special Business:** Item 6a and 6b removed from Special Business and added to Old Business items.
7. **Public Hearings:** There were no Public Hearings.
8. **New Business:**
 - a. **2024 Public Meeting Schedule:** The City Council reviewed the 2024 Public Meeting Schedule. MOTION made by Broekemeier, seconded by Anderson, and carried to approve the 2024 Public Meeting Schedule.

- b. 2024 Personnel Policy Financial Limits, Appendix A** – Yoder presented the 2024 Personnel Policy Financial Limits, Appendix A. Updates include employer contribution of 25% towards an employee premium for dental insurance, a decrease in health insurance plan premiums and an increase in IRS mileage reimbursement rate for 2024 increased to \$0.67 per mile MOTION made by Shepard, seconded by Youngquist and unanimously carried to approve the 2024 Personnel Policy Financial Limits, Appendix A.
- c. Budget Amendment** –Christianson presented the 2023 budget amendments. The amendment included changes in the Revenue transfer from enterprise fund from \$239,077 to a transfer of \$39,077 this accounted for the storage facility addition at the city garage due to supply chain disruptions and contractor availability. Budget amendment for Revenue included proceeds from long term debt reduced from \$220,500 to zero. The adjustment reflected no revenues needed in 2023 for the purchase of the road grader or street sweeper. Expenditures from Capital outlay reduced from \$210,000 to \$78,000 to account for the city garage storage facility addition that was not completed. MOTION made by Shepard, seconded by Youngquist, and unanimously carried by the City Council to approve the 2023 Budget amendments as presented.
- d. Adopt 2024 Budget, Tax Levy, CIP and Fee Schedule Resolution No. 2023-1221** – Segelstrom brought forward the 2024 final budget. Significant changes included:

Expenditures

- 3.0% COLA salary increase
- An increase in various dues and subscriptions and professional development.
- An increase in Mora Aquatic Center miscellaneous repair/maintenance & lounge replacement.
- An increase in Mora Public Library repair, maintenance, and accessibility improvements
- An increase in payment processing expenses for the liquor store.
- An increase/correction in tax abatement payments.
- An increase in staff wellness – Addition of Employee Wellness Program (EAP) focuses on employee mental health assistance
- An increase in Capital Improvement purchases as outlined in the attached CIP
- A decrease in staff Health Insurance Rates

Revenues:

- An increase in Local Government Aid (LGA)
- Dividends and interest earnings continue to generate revenue in this economy.

The proposed final levy was \$1,770,830, which was \$266,731 or 17.73% increase over the 2023 levy. The levy was comprised of:

\$1,014,932.00 – General Fund tax levy
\$442,174.00 – Capital Improvements tax levy

\$5,523.00 – Tax Abatement tax levy

\$308,201 – Debt Service tax levy (illustrates removal of the HRA Eastwood Debt Service)

Changes to the fee schedules included updated labor and equipment rates and updated storm water rates. The Public Utilities Commission updated utility rates at the December 18th meeting.

MOTION made by Shepard, seconded by Youngquist and carried 3-2 to adopt the final 2024 budget and capital improvement plan as presented, excepting the fund 531 HRA Eastwood Debt Service Current Ad Valorem Taxes in the amount of \$49,599. Anderson and Broekemeier opposed. MOTION was made by Shepard, seconded by Youngquist, and carried 3-2 to adopt Resolution No. 2023-1221 adopting the final tax levy as presented. Anderson and Broekemeier opposed. MOTION made by Shepard, seconded by Youngquist, and unanimously carried to approve the 2024 fee schedule ordinance.

- e. **Appointment of Mora Area Fire Department Officer Positions-** The City Council Approved Mora Area Fire Department Fire Officers. MOTION made by Broekemeier, seconded by Anderson, and unanimously carried to appoint the following fire department officers for the 2024-2025 term to be effective January 1, 2024-December 31, 2025.

Fire Chief: Brett Anderson

Assistant Chief: Robert Gajewski

Captains: Jeremy Frahm and Nick Bakke

Lieutenants: Brent Oslin and Karl Handy

Secretary: Ashely Eggert

- f. **Organizational Forecasting** Yoder brought a request for staff time to re-evaluate positions and future forecasting within the City of Mora's organizational structure. She further explained that the City and Utility could be faced with challenges if different departments were to expand, hire within or move forward with a municipal cannabis store. By analyzing the organizational chart, it would better prepare staff for future business operations and succession planning if the city hired internally. Glenn Anderson anticipated this would take $\frac{3}{4}$ of the year to plan. Councilmember Anderson expressed concern with planning for a cannabis store when they are not certain that is the direction the City. Staff sought a consensus from the city council to ensure the time spent on forecasting was supported along with succession planning. The consensus was to have staff spend a small amount of time reviewing organizational forecasting.
- g. **Minor Subdivision 210 Oslin Road Resolution No. 2023-1222** – Faurie presented a request for a minor subdivision at 210 Oslin Road, PID 22-08435-00. Craig, Curt, and Gary Oslin applied for a minor subdivision to split the property at 210 Oslin Road. Section 153.098 (Minor Subdivisions) of the City Code states that in the case of subdivisions resulting in three or less lots and are situated in a well-defined area, the

City Council may exempt the applicant from certain requirements, including the submittal of a new survey. Being that the request will result in two lots using the existing property line. MOTION made by Broekemeier, seconded by Anderson and carried by City Council to approve Resolution No. 2023-1222.

- h. Pre-Approval Equipment Purchase-** Kohlgraf who was not in attendance at the meeting brought forward a request to purchase a new asphalt patch trailer for road maintenance. Christianson explained the equipment would be available for delivery and payment in 2024 using Capital Improvement Plan funds. The question whether City could lease, rent, or borrow from another city was raised. Due to time constraints, product availability and the intended purpose of the equipment, there were limited options and would not benefit due to staff time required to obtain equipment outside of the City. MOTION made by Shepard, seconded by Youngquist, and carried to approve the preapproval for patch trailer with a delivery and payment in 2024 using CIP funds.
- 9. Old Business:**
- a. Cannabis Committee-** Broekemeier recapped previous meetings that occurred in response to the legalization of cannabis. Councilmember Anderson, Kanabec County Public Health, and Kanabec County Sheriff Brian Smith had met which gain a better understanding of the community needs with compliance, code enforcement and community health perspective for THC edibles. She further detailed the cannabis committee was formed in response to cannabis legalization from the Minnesota Legislature. The committee included two City Councilmembers Broekemeier and Anderson along with the assistance of Glenn Anderson and Natasha Segelstrom. The committee would look at League of Minnesota Cities guidance along with other Cities to ensure that Ordinances that had not allowed public use. Instead of a separate THC policy, the proposal would encompass THC infused beverages within the alcohol city code and include it in the tobacco policy which would include e-vapes and e-cigarettes. She further detailed the future efforts that would be taken for public use. Kathy Burski of Kanabec County Public Health was in attendance and provided further direction and efforts made by Kanabec County explained that a proposed Ordinance would be brought to a Public Hearing at Kanabec County Planning Commission in January, and it included edible THC products. The hope from Kanabec County was to have similar Ordinances in place throughout the County. Burski clarified that Cannabis would be a separate ordinance from tobacco and alcohol to avoid any confusion. Broekemeier suggested that the ticket amount also have a diversion course as an option for underage use and increase fees for licenses. Yoder interjected and stated that the fees may only be the cost for staff time but not intended to make revenue. The consensus amongst the City Council was to have a separate Ordinance.
 - b. Project Updates SEH-** Greg Anderson of SEH provided an update on the projects within the City. He explained that the Snake River Bridge Bike trail project will remain open until the grass has grown and that the retainage will be withheld until project completion. The Turn Lane Project had drainage matting work completed the week prior

and that project would be complete in the Summer. The Mora Lake Outlet Pipe will have an upcoming meeting during the Winter months with the Department of Natural Resources. The utility extension on Rowland Road and utility easement would occur in January.

- c. Payment Request** - Greg Anderson brought forward pay request #7 and final payment for the 2022 Grove Street Project. \$17,216.40 was due and this represented 100% completion for the project. The two-year warranty would commence with the final payment. Prior to the end of the warranty period, a final inspection would occur and the payment. MOTION made by Anderson, seconded by Shepard, and unanimously carried to approve the pay request in the amount of \$17,216.40 to Douglas Kerr Underground LLC.
- d. Credit Card Acceptance Policy- Anderson** brought forward the City's credit card acceptance policy and explained that it was outdated and approved by the City Council and PUC in 2007. Christianson added that state and federal laws were in place and the policy was not necessary as it did not align with the current laws. MOTION made by Shepard, seconded by Youngquist, and unanimously carried to rescind the Credit/Debit Card Processing Policy and the Web Store Policy previously approved 12/18/2007.
- e. Schooley Mitchell Follow-Up-** Nick Vetrano of Schooley Mitchell brought forward additional information on his services that could help reduce the cost of merchant processing fees and telecom fees. He explained that his customers saw approximately 28% in savings with their processing fees due to the volume of clients. The cost of his services would be 30% of the saved merchant processing fees and 70% of the savings would go to the city. Schooley Mitchell would bill the city each month based on the amount of money saved from their services. The MOTION made by Shepard, seconded by Youngquist, and carried 4-1 to approve the service agreement with Schooley Mitchell. Mathison abstained.

10. Communications: The City Council reviewed the monthly communications.

- a.** KCSO Monthly Report – November
- b.** Mora Aquatic Center Season Recap
- c.** Planning Commission Meeting Minutes

11. Boards and Commission Reports

- a.** Councilmember Anderson: Expressed appreciation for the 2023 Mora Aquatic Center Report. Directed the Planning Commission meeting update to City Administrator Anderson.
- b.** Councilmember Broekemeier: The East Central Cable Commission Contract had no changes. KBK will be discussing community topics and provide different education topics to the community, if interested. Asked when the City facilities tour would take

place and was determined during the Spring. Discussed more on holding Cannabis Committee meeting and thanked Councilmember Anderson for her work.

- c. Councilmember Shepard: During the meeting thanked the Cannabis Committee for their research and work on future Ordinance creation. Discussed the Lake Association and potential to host education on invasive species in lakes. Thanked staff and Youngquist for their efforts during budget preparation and on the budget committee.
- d. Councilmember Youngquist: Nothing new to report.
- e. Mayor Mathison: Nothing new to report.
- f. City Administrator: Brought forward the establishment of a vision and value statement for staff and council. Councilmember Anderson asked what the current one was. Broekemeier asked whether we had one, as it was included in the Comprehensive Plan.

12. Adjournment: MOTION by Shepard, seconded by Youngquist, and unanimously carried to adjourn the meeting at 8:20PM

Mayor

City Clerk

Pursuant to due call and notice thereof Mayor Jake Mathison called to order the work session of the Mora City Council at 4:15 p.m. on Tuesday, December 19, 2023 in the City Hall council chambers.

- 2. Roll Call:** Present: Mayor Mathison, Councilmembers Anderson, Shepard, Broekemeier and Youngquist

Staff Present: City Administrator Glenn Anderson, Administrative Services Director Natasha Segelstrom, Public Works Director Joe Kohlgraf, Community Development Director Kirstin Faurie

Minnesota Department of Transportation Corridor Study Team: Tom Cruikshank Project Manager (MnDOT), Zach Whitely Traffic Office (MnDOT), Jake Bongard, Mike Larson Traffic Engineer Bolton & Menk and Jake Bongard of Bolten & Menk

3. Special Business:

The City Council received an update on the Mora Hwy 65 and Hwy 23 Corridor Study. MnDOT held a Public Meeting on December 7, 2023 at City Hall to provide the public with more information on the study's preliminary design and allow public feedback. Three preliminary alternatives for the corridor were provided based on the information collected in the first two phases of the study. As the project progressed, the preferred recommendation is to have one design concept submitted to the construction project management team and that design would be refined later. Feedback from the community on areas needing improvement included: vehicle safety at intersections, smoother vehicle flow, vehicle access to side streets, better driving time, less congestion and pedestrian safety.

The City Council reviewed the three alternative corridor designs which included three options: a traffic signal corridor; a roundabout corridor (two traffic circles) and a roundabout corridor with three traffic circles. Councilmember Anderson asked whether large vehicles and emergency vehicles could easily access the corridor with traffic circles. Zach Whitely of MnDOT provided the City Council with considerations taken during the design on highway corridor like Mora to ensure large vehicles could access with safely. The City Council discussed traffic speeds on North on Highway 65 and 9th Street. MnDOT explained if another project were to take place in the future, speeds could be reduced depending on the highway design. If guardrail improvements took place and the roadway narrowed the possible design outcomes could reduce traffic speeds. Whitely also provided the additional information on speed studies outlined in State Statute and that the City Council could request to have a study completed by MnDOT.

MnDOT Corridor Study Team continues to refine corridor alternatives and meet at a later date.

- 4. Adjournment:** MOTION made by Shepard, seconded by Anderson, and unanimously carried by the City Council to adjourn at 6:13 p.m.

Mayor

City Clerk

Pursuant to due call and notice thereof Mayor Jake Mathison order meeting of the Mora City Council at 6:30 pm on Tuesday, January 2, 2024 in the City Hall council chambers.

1. Call to Order/Pledge of Allegiance

- 2. Roll Call:** City Council Present: Mayor Jake Mathison, Kyle Shepard, and Dave Youngquist
Absent: Councilmembers Jody Anderson and, Sadie Broekemeier

Staff Present: City Administrator Glenn Anderson, Administrative Services Director Natasha Segelstrom, Human Resources Director Mandi Yoder, Public Works Director Joe Kohlgraf, and Community Development Director Kirsten Faurie

- 3. Adopt Agenda:** MOTION made by Shepard, seconded by Youngquist, and unanimously carried by the City Council to approve the agenda as presented.
- 4. Consent Agenda:** MOTION made by Shepard, seconded by Youngquist, and unanimously carried to approve the consent agenda as presented.

a. Earned Sick and Safe Leave- Resolution No. 2024-111

- 5. Open Forum:** No one spoke at open forum.
- 6. Public Hearings:** There were no public hearings.

7. New Business

- a. **2024 Appointments:** Mayor Mathison discussed the 2024 and the positions would be appointed: the Mayor and City Clerk were appointed to the Fire Relief Association, Glenn Anderson was appointed as the Hearing Officer and Mutual Aid Authority, Natasha Segelstrom was appointed the Data Practices Officer. Mayor Mathison recommended Shepard as the City of Mora Representative for the Kanabec County Rail Authority Advisory Committee. Council discussed the following appointments as stated:

<u>Position</u>	<u>Term (Yrs)</u>	<u>Appointed</u>
Public Utilities Commission.....	Three	Ryan Christianson
Public Utilities Commission.....	Three	Dave Chmiel
Housing & Redevelopment Authority-council seat.....	One	Jake Mathison
Housing & Redevelopment Authority.....	Three	VACANT
Economic Development Authority-council seat.....	One	Jody Anderson
Economic Development Authority-council seat.....	One	Dave Youngquist
Planning Commission.....	Three	Sara Trieber
Planning Commission-council seat.....	One	Jody Anderson
Airport Advisory Board.....	Three	Nick Stafford
Airport Advisory Board-council seat.....	One	Sadie Broekemeier
Park Board.....	Three	Sam Pioske

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Park Board-council seat.....	One	Kyle Shepard
Mayor Pro-Tem.....	One	Jody Anderson
City Attorney (civil).....	One	Leah Koch
		Campbell Knutson
City Attorney (prosecution).....	One	Barbara McFadden
		Kanabec County
East Central Cable Commission-council seat.....	One	Sadie Broekemeier
Living Solutions Board.....	One	Greg Ardner
Steering Committee-council seat.....	One	Jake Mathison
Steering Committee-PUC seat.....	One	Greg Ardner
Fire Relief Association.....	One	Alan Skramstad
Fire Relief Association.....	One	City Clerk
Hearing Officer.....	One	Glenn Anderson
Data Practices Officer.....	One	Natasha Segelstrom
Mutual Aid Authority.....	One	Glenn Anderson
Assistant Weed Inspector.....	One	Joe Kohlgraf
Official Newspaper.....	One	Kanabec County Times
Official Depositories.....	One	4M Fund
.....	One	Neighborhood
		National Bank
.....	One	Wells Fargo
.....	One	RBC Wealth

MOTION made by Shepard, Seconded by Youngquist, and unanimously approve the 2024 Boards Commissions Appointments.

- b. **Personnel Policy Updates:** Human Resource Director Yoder presented information that would bring the personnel policy into compliance. She explained the sections that needed review related to the city’s financial liability and other responsibilities as the employer. The City Council and Public Utilities Commission would have the opportunity to review the updates prior to policy change. Yoder explained League of Minnesota Cities has a template for cities to use as a tool and would align with their recommendations and City Attorney Leah Koch’s recommended areas to improve. The consensus amongst the council was to move forward with the personnel policy update.
- c. **Airport Grant Documents MnDOT Aeronautics – Resolution No. 2024-112** Kohlgraf brought forward Minnesota State Airports Fund Grant Agreement for contract #105640 for taxiway rehabilitation. MOTION made by Shepard, seconded by Youngquist and carried to approve the Airport Grant Document #1054640. MOTION made by Shepard, seconded by Youngquist, and carried to approve Resolution No. 2024-112 Grant Agreement for Airport Improvements Excluding Land Acquisition for State Project No. A3301-52 at the Mora Municipal Airport.

- d. **Correction to previously approved rezoning request ORDINANCE 491:** Community Development Director Kirsten Faurie brought forward a rezoning request that had previously been approved resolution at the June 20, 2023 City Council Meeting. Resolution No. 2023-0622 approved re-zoning of property located at 510 Hwy 65 N from I-1 Limited Industrial District to B-2 General Business District had been inadvertently passed as a resolution. Rezoning requests must be approved through an Ordinance. To correct the issue staff Ordinance No. 491 must be approved. MOTION made by Shepard, seconded by Youngquist, and carried to pass the following Ordinance:

ORDINANCE NO. 491

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MORA, MINNESOTA, APPROVING THE REZONING OF 510 HWY 65 FROM I-1 LIMITED INDUSTRIAL DISTRICT TO B-2 GENERAL BUSINESS DISTRICT AS REQUESTED BY PREFERRED PROPERTIES & MANAGEMENT.

- e. **Correction to minor subdivision-210 Oslin Road – Resolution No. 2024-113:** Faurie brought forward information that was presented after the December 19th City Council meeting regarding the minor subdivision at 210 Oslin Road from the applicant that revised the legal descriptions of the two parcels. MOTION made by Shepard, seconded by Youngquist to rescind Resolution No. 2023-1222. MOTION made by Youngquist, seconded by Shepard to approve Resolution No. 2024-113 Granting a minor subdivision at 210 Oslin Rd, PID 22-08435-00.
- f. **Write-In Votes for Local Elective Office – Resolution No. 2024-114:** Segelstrom explained Minnesota Statute 204B.09, subd. 3 allows cities to adopt a resolution governing the counting of write-in votes for local elective office. The resolution would require a written notice be made no later than the seventh day before the city election to have the candidate’s write in vote individually recorded and that the option had not been available to statutory cities in the past. The City Council did not want to deter candidates from filing for local elections and it was further explained this would save time, resources and affirms write-in candidate’s intent for local elections. Segelstrom explained proper notice to the Kanabec County Times, bulletin board and website would take place to inform the public. MOTION made by Youngquist, seconded by Shepard, and carried to approve Resolution No. 2024-114

8. **Old Business:** There were no old business items discussed.

9. **Communications:** Andeson explained a press release to the Kanabec County times that provided additional programs for property tax relief in response to the 2024 tax levy.

10. Reports

- a. City Administrator Anderson: Absent.
- b. Councilmember Broekemeier: Absent.
- c. Councilmember Shepard: Was looking forward to the upcoming year on the Park Board and the Railroad Advisory Committee.

- d. Councilmember Youngquist: Nothing new to report.
- e. Mayor Mathison: Nothing new to report.
- f. City Administrator Glenn Anderson: Provided an update on the merchant processing data collection and the recent agreement with Schooley Mitchell.

11. Adjournment: MOTION to adjourn by Shepard, seconded by Youngquist, and unanimously carried to adjourn the meeting at 6:57 PM.

Mayor

City Clerk

CITY OF MORA
CHECK LIST-COUNCIL

01/12/24 8:30 AM

Page 1

CHECK #	Search Name	Fund Descr	Dept Descr	Last Dim Descr	Comments	Amount
001551	MSRS					
001551	MSRS	GENERAL FUN		Accounts Payable	HEALTH CARE SAVINGS	\$1,237.03
001551	MSRS					\$1,237.03
001552	MSRS					
001552	MSRS	GENERAL FUN		Accounts Payable	DEFERRED COMP PLAN	\$840.00
001552	MSRS					\$840.00
001553	MSRS					
001553	MSRS	GENERAL FUN		Accounts Payable	DEFERRED COMP ROTH	\$845.00
001553	MSRS					\$845.00
001554	TASC-TOTAL ADMIN SERVICE COOP					
001554	TASC-TOTAL ADMIN SERV	GENERAL FUN		Accounts Payable	FSA - MEDICAL CONTRIB	\$346.48
001554	TASC-TOTAL ADMIN SERV	GENERAL FUN		Accounts Payable	HSA - EMPLOYER CONTR	\$1,000.00
001554	TASC-TOTAL ADMIN SERV	GENERAL FUN		Accounts Payable	FSA - DEPENDENT CARE	\$346.16
001554	TASC-TOTAL ADMIN SERV	GENERAL FUN		Accounts Payable	HSA - EMPLOYEE CONTR	\$1,151.00
001554	TASC-TOTAL ADMIN SERVICE COOP					\$2,843.64
001555	MN DEPT OF REVENUE					
001555	MN DEPT OF REVENUE	GENERAL FUN		Accounts Payable	PAYROLL STATE WITHHO	\$3,232.21
001555	MN DEPT OF REVENUE					\$3,232.21
001556	US TREASURY - IRS					
001556	US TREASURY - IRS	GENERAL FUN		Accounts Payable	MEDICARE W/H	\$2,196.60
001556	US TREASURY - IRS	GENERAL FUN		Accounts Payable	SOCIAL SECURITY W/H	\$9,392.20
001556	US TREASURY - IRS	GENERAL FUN		Accounts Payable	FED W/H	\$5,477.64
001556	US TREASURY - IRS					\$17,066.44
001557	MSRS					
001557	MSRS	GENERAL FUN		Accounts Payable	HEALTH CARE SAVINGS	\$1,239.63
001557	MSRS					\$1,239.63
001558	MSRS					
001558	MSRS	GENERAL FUN		Accounts Payable	DEFERRED COMP PLAN	\$840.00
001558	MSRS					\$840.00
001559	MSRS					
001559	MSRS	GENERAL FUN		Accounts Payable	DEFERRED COMP ROTH	\$845.00
001559	MSRS					\$845.00
001560	TASC-TOTAL ADMIN SERVICE COOP					
001560	TASC-TOTAL ADMIN SERV	GENERAL FUN		Accounts Payable	FSA - MEDICAL CONTRIB	\$346.48
001560	TASC-TOTAL ADMIN SERV	GENERAL FUN		Accounts Payable	FSA - DEPENDENT CARE	\$346.16
001560	TASC-TOTAL ADMIN SERV	GENERAL FUN		Accounts Payable	HSA - EMPLOYEE CONTR	\$1,151.00
001560	TASC-TOTAL ADMIN SERVICE COOP					\$1,843.64
001561	MN DEPT OF REVENUE					
001561	MN DEPT OF REVENUE	GENERAL FUN		Accounts Payable	PAYROLL STATE W/H	\$3,348.11
001561	MN DEPT OF REVENUE					\$3,348.11
001562	US TREASURY - IRS					
001562	US TREASURY - IRS	GENERAL FUN		Accounts Payable	FEDERAL W/H	\$5,700.75
001562	US TREASURY - IRS	GENERAL FUN		Accounts Payable	MEDICARE W/H	\$2,384.10
001562	US TREASURY - IRS	GENERAL FUN		Accounts Payable	SOCIAL SECURITY W/H	\$10,193.96
001562	US TREASURY - IRS					\$18,278.81

CITY OF MORA
CHECK LIST-COUNCIL

01/12/24 8:30 AM

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CHECK #	Search Name	Fund Descr	Dept Descr	Last Dim Descr	Comments	Amount
001563 MSRS						
001563	MSRS	GENERAL FUN		Accounts Payable	HEALTH CARE SAVINGS	\$1,236.37
						\$1,236.37
001564 MSRS						
001564	MSRS	GENERAL FUN		Accounts Payable	DEF COMP PLAN	\$840.00
						\$840.00
001565 MSRS						
001565	MSRS	GENERAL FUN		Accounts Payable	DEF COMP ROTHE 457B	\$845.00
						\$845.00
001566 TASC-TOTAL ADMIN SERVICE COOP						
001566	TASC-TOTAL ADMIN SERV	GENERAL FUN		Accounts Payable	FSA - MEDICAL	\$346.48
001566	TASC-TOTAL ADMIN SERV	GENERAL FUN		Accounts Payable	FSA - DEP CARE	\$96.16
001566	TASC-TOTAL ADMIN SERV	GENERAL FUN		Accounts Payable	HSA - EE CONTR	\$1,151.00
						\$1,593.64
001567 MN DEPT OF REVENUE						
001567	MN DEPT OF REVENUE	GENERAL FUN		Accounts Payable	PAYROLL STATE WITHHO	\$3,428.51
						\$3,428.51
001568 US TREASURY - IRS						
001568	US TREASURY - IRS	GENERAL FUN		Accounts Payable	SOCIAL SECURITY WITH	\$10,248.50
001568	US TREASURY - IRS	GENERAL FUN		Accounts Payable	FEDERAL WITHHOLDING	\$5,877.37
001568	US TREASURY - IRS	GENERAL FUN		Accounts Payable	MEDICAL WITHHOLDING	\$2,396.94
						\$18,522.81
001569 MN DEPT OF REVENUE						
001569	MN DEPT OF REVENUE	GENERAL FUN		Accounts Payable	PAYROLL STATE WITHHO	\$10.00
						\$10.00
001570 US TREASURY - IRS						
001570	US TREASURY - IRS	GENERAL FUN		Accounts Payable	MEDICARE WITHHOLDIN	\$371.34
001570	US TREASURY - IRS	GENERAL FUN		Accounts Payable	SOCIAL SECURITY WITH	\$1,587.60
001570	US TREASURY - IRS	GENERAL FUN		Accounts Payable	FEDERAL WITHHOLDING	\$50.00
						\$2,008.94
001571 MN DEPT OF REVENUE						
001571	MN DEPT OF REVENUE	GENERAL FUN		Accounts Payable	PAYROLL STATE WITHHO	\$62.79
						\$62.79
001572 US TREASURY - IRS						
001572	US TREASURY - IRS	GENERAL FUN		Accounts Payable	FEDERAL WITHHOLDING	\$61.60
001572	US TREASURY - IRS	GENERAL FUN		Accounts Payable	MEDICARE WITHHOLDIN	\$57.76
001572	US TREASURY - IRS	GENERAL FUN		Accounts Payable	SOCIAL SECURITY WITH	\$246.92
						\$366.28
001573 MN DEPT OF REVENUE						
001573	MN DEPT OF REVENUE	GENERAL FUN		Accounts Payable	PAYROLL STATE WITHHO	\$153.35
						\$153.35
001574 US TREASURY - IRS						
001574	US TREASURY - IRS	GENERAL FUN		Accounts Payable	PAYROLL SOC SEC WITH	\$748.38
001574	US TREASURY - IRS	GENERAL FUN		Accounts Payable	PAYROLL FEDERAL WITH	\$279.31
001574	US TREASURY - IRS	GENERAL FUN		Accounts Payable	PAYROLL MEDICARE WIT	\$175.02

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001574	US TREASURY - IRS					\$1,202.71
001575 MN DEPT OF REVENUE						
001575	MN DEPT OF REVENUE	GENERAL FUN		Accounts Payable	PAYROLL STATE WITHHO	\$113.58
001575	MN DEPT OF REVENUE					\$113.58
001576 US TREASURY - IRS						
001576	US TREASURY - IRS	GENERAL FUN		Accounts Payable	PAYROLL SOC SEC WITH	\$285.92
001576	US TREASURY - IRS	GENERAL FUN		Accounts Payable	PAYROLL MEDICARE WIT	\$66.86
001576	US TREASURY - IRS	GENERAL FUN		Accounts Payable	PAYROLL FEDERAL WITH	\$232.57
001576	US TREASURY - IRS					\$585.35
001577 TSYS						
001577	TSYS	LIQUOR FUND		Accounts Payable	MONTHLY LIQ STORE CR	\$12,789.28
001577	TSYS					\$12,789.28
001579 MORA MUNICIPAL UTILITIES						
001579	MORA MUNICIPAL UTILIT	GENERAL FUN		Accounts Payable	UTILITIES	\$25.23
001579	MORA MUNICIPAL UTILIT	GENERAL FUN		Accounts Payable	UTILITIES	\$60.17
001579	MORA MUNICIPAL UTILIT	GENERAL FUN		Accounts Payable	UTILITIES	\$33.09
001579	MORA MUNICIPAL UTILIT	GENERAL FUN		Accounts Payable	UTILITIES	\$39.66
001579	MORA MUNICIPAL UTILIT	GENERAL FUN		Accounts Payable	UTILITIES	\$16.59
001579	MORA MUNICIPAL UTILIT	GENERAL FUN		Accounts Payable	UTILITIES	\$88.30
001579	MORA MUNICIPAL UTILIT	GENERAL FUN		Accounts Payable	UTILITIES	\$125.55
001579	MORA MUNICIPAL UTILIT	GENERAL FUN		Accounts Payable	UTILITIES	\$310.00
001579	MORA MUNICIPAL UTILIT	GENERAL FUN		Accounts Payable	UTILITIES	\$311.62
001579	MORA MUNICIPAL UTILIT	GENERAL FUN		Accounts Payable	UTILITIES	\$40.80
001579	MORA MUNICIPAL UTILIT	GENERAL FUN		Accounts Payable	UTILITIES	\$50.35
001579	MORA MUNICIPAL UTILIT	GENERAL FUN		Accounts Payable	UTILITIES	\$13.69
001579	MORA MUNICIPAL UTILIT	GENERAL FUN		Accounts Payable	UTILITIES	\$64.20
001579	MORA MUNICIPAL UTILIT	GENERAL FUN		Accounts Payable	UTILITIES	\$50.35
001579	MORA MUNICIPAL UTILIT	GENERAL FUN		Accounts Payable	UTILITIES	\$13.69
001579	MORA MUNICIPAL UTILIT	GENERAL FUN		Accounts Payable	UTILITIES	\$152.51
001579	MORA MUNICIPAL UTILIT	GENERAL FUN		Accounts Payable	UTILITIES	\$260.32
001579	MORA MUNICIPAL UTILIT	GENERAL FUN		Accounts Payable	UTILITIES	\$66.18
001579	MORA MUNICIPAL UTILIT	GENERAL FUN		Accounts Payable	UTILITIES	\$29.74
001579	MORA MUNICIPAL UTILIT	GENERAL FUN		Accounts Payable	UTILITIES	\$103.07
001579	MORA MUNICIPAL UTILIT	GENERAL FUN		Accounts Payable	UTILITIES	\$2,950.35
001579	MORA MUNICIPAL UTILIT	FIRE FUND		Accounts Payable	UTILITIES	\$33.09
001579	MORA MUNICIPAL UTILIT	FIRE FUND		Accounts Payable	UTILITIES	\$31.48
001579	MORA MUNICIPAL UTILIT	FIRE FUND		Accounts Payable	UTILITIES	\$315.08
001579	MORA MUNICIPAL UTILIT	CEMETERY FU		Accounts Payable	UTILITIES	\$19.77
001579	MORA MUNICIPAL UTILIT	CEMETERY FU		Accounts Payable	UTILITIES	\$0.81
001579	MORA MUNICIPAL UTILIT	CEMETERY FU		Accounts Payable	UTILITIES	\$17.08
001579	MORA MUNICIPAL UTILIT	DOWNTOWN-F		Accounts Payable	UTILITIES	\$13.69
001579	MORA MUNICIPAL UTILIT	LIQUOR FUND		Accounts Payable	UTILITIES	\$41.69
001579	MORA MUNICIPAL UTILIT	LIQUOR FUND		Accounts Payable	UTILITIES	\$18.03
001579	MORA MUNICIPAL UTILIT	LIQUOR FUND		Accounts Payable	UTILITIES	\$41.72
001579	MORA MUNICIPAL UTILITIES					\$5,337.90
001581 REVTRAK						
001581	REVTRAK	GENERAL FUN		Accounts Payable	MONTHLY MAC CREDIT C	\$9.95
001581	REVTRAK					\$9.95
001582 TSYS						

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001582	TSYS	LIQUOR FUND		Accounts Payable	MONTHLY CREDIT CARD	\$80.37
001582 TSYS						\$80.37
001584 MN DEPT OF REVENUE						
001584	MN DEPT OF REVENUE	LIQUOR FUND		Accounts Payable	SALES & USE TAX PYMT-	\$10.00
001584	MN DEPT OF REVENUE	LIQUOR FUND		Accounts Payable	SALES & USE TAX PYMT-	\$3.00
001584	MN DEPT OF REVENUE	LIQUOR FUND		Accounts Payable	SALES & USE TAX PYMT-	\$2.00
001584	MN DEPT OF REVENUE	LIQUOR FUND		Accounts Payable	SALES & USE TAX PYMT-	\$34,893.00
001584	MN DEPT OF REVENUE	LIQUOR FUND		Accounts Payable	SALES & USE TAX PYMT-	\$2.00
001584	MN DEPT OF REVENUE	LIQUOR FUND		Accounts Payable	SALES & USE TAX PYMT-	\$6.00
001584	MN DEPT OF REVENUE	LIQUOR FUND		Accounts Payable	SALES & USE TAX PYMT-	\$2.00
001584	MN DEPT OF REVENUE	LIQUOR FUND		Accounts Payable	SALES & USE TAX PYMT-	\$17.00
001584	MN DEPT OF REVENUE	LIQUOR FUND		Accounts Payable	SALES & USE TAX PYMT-	\$3.00
001584 MN DEPT OF REVENUE						\$34,938.00
001586 HIBU						
001586	HIBU	LIQUOR FUND		Accounts Payable	LIQUOR STORE WEBSITE	\$190.00
001586 HIBU						\$190.00
001587 NEIGHBORHOOD NATIONAL BANK						
001587	NEIGHBORHOOD NATION	LIQUOR FUND		Accounts Payable	SPECIAL HANDLING INST	\$10.00
001587 NEIGHBORHOOD NATIONAL BANK						\$10.00
061272 EQUITABLE FINANCIAL						
061272	EQUITABLE FINANCIAL	GENERAL FUN		The Equitable - Def	THE EQUITABLE	\$30.00
061272 EQUITABLE FINANCIAL						\$30.00
061273 MISSIONSQUARE						
061273	MISSIONSQUARE	GENERAL FUN		ICMA	MISSION SQ 457b	\$60.00
061273	MISSIONSQUARE	GENERAL FUN		ICMA	MISSION SQ ROTH IRA	\$100.00
061273 MISSIONSQUARE						\$160.00
061274 MN CHILD SUPPORT PAYMENT CENTR						
061274	MN CHILD SUPPORT PAY	GENERAL FUN		Child Support Pay	Remittance ID 00125330	\$262.11
061274 MN CHILD SUPPORT PAYMENT CENTR						\$262.11
061275 NCPERS GROUP LIFE INS						
061275	NCPERS GROUP LIFE INS	GENERAL FUN		NCPERS - Life Ins	NCPERS - LIFE	\$320.00
061275 NCPERS GROUP LIFE INS						\$320.00
061276 PERA - MN ST TREASURER						
061276	PERA - MN ST TREASURE	GENERAL FUN		PERA	PERA ADDITIONAL	\$801.91
061276	PERA - MN ST TREASURE	GENERAL FUN		PERA	PERA COORDINATED	\$5,212.28
061276	PERA - MN ST TREASURE	GENERAL FUN		PERA	PERA COORDINATED	\$5,212.28
061276 PERA - MN ST TREASURER						\$11,226.47
<i>These claims were approved in Dec - deducted from total</i>						
061277 ACE HARDWARE						
061277	ACE HARDWARE	LIQUOR FUND	LIQUOR STOR	Small Tools & Equi	CALCULATOR	\$139.99
061277	ACE HARDWARE	LIQUOR FUND	LIQUOR STOR	Other Operating Su	BATTERIES	\$38.98
061277 ACE HARDWARE						\$178.97
061278 AMERICAN BOTTLING CO. INC						
061278	AMERICAN BOTTLING CO.	LIQUOR FUND	LIQUOR STOR	Misc Purchases - N	POP	\$406.82
061278 AMERICAN BOTTLING CO. INC						\$406.82
061279 ARAMARK						

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061279	ARAMARK	GENERAL FUN	CITY HALL BU	Laundry/Rugs	CITY HALL RUGS	\$71.36
061279	ARAMARK	GENERAL FUN	LIBRARY BUIL	Laundry/Rugs	LIBRARY RUGS & TOWEL	\$63.62
061279	ARAMARK	GENERAL FUN	GARAGE	Other Operating Su	GARAGE TOWELS	\$118.48
061279 ARAMARK						\$253.46
061280 ASPEN EQUIPMENT, LLC						
061280	ASPEN EQUIPMENT, LLC	GENERAL FUN	STREETS	Repair/Maint - Bldg	AIR COMPRESSOR FILTE	\$296.48
061280 ASPEN EQUIPMENT, LLC						\$296.48
061283 CAMPBELL KNUTSON, P.A.						
061283	CAMPBELL KNUTSON, P.A.	GENERAL FUN	MAYOR & CO	Legal Services	LEGAL SERVICES-COMPE	\$609.50
061283	CAMPBELL KNUTSON, P.A.	GENERAL FUN	ADMINISTRAT	Legal Services	MISC LEGAL SERVICES -	\$370.12
061283	CAMPBELL KNUTSON, P.A.	GENERAL FUN	HUMAN RESO	Legal Services	MISC LEGAL SERVICES-P	\$2,203.00
061283	CAMPBELL KNUTSON, P.A.	GENERAL FUN	PLANNING &	Legal Services	MISC LEGAL SERVICES-R	\$276.00
061283	CAMPBELL KNUTSON, P.A.	FIRE FUND	FIRE	Legal Services	MISC LEGAL SERVICES-O	\$862.50
061283 CAMPBELL KNUTSON, P.A.						\$4,321.12
061285 CRYSTAL SPRINGS ICE						
061285	CRYSTAL SPRINGS ICE	LIQUOR FUND	LIQUOR STOR	Misc Purchases - N	ICE	\$377.52
061285 CRYSTAL SPRINGS ICE						\$377.52
061286 EARL F ANDERSON						
061286	EARL F ANDERSON	GENERAL FUN	STREETS	Street Signs	NO OUTLET & FF PARKIN	\$159.20
061286 EARL F ANDERSON						\$159.20
061288 EAST CENTRAL ENERGY-ELECT						
061288	EAST CENTRAL ENERGY-E	GENERAL FUN	PARKS	Electricity	ELECTRICITY	\$70.81
061288	EAST CENTRAL ENERGY-E	GENERAL FUN	AIRPORT	Electricity	ELECTRICITY	\$273.13
061288	EAST CENTRAL ENERGY-E	LIQUOR FUND	LIQUOR STOR	Electricity	ELECTRICITY	\$1,709.93
061288 EAST CENTRAL ENERGY-ELECT						\$2,053.87
061289 FEDERATED COOP						
061289	FEDERATED COOP	GENERAL FUN	STREETS	Street Signs	STREET SIGN BOLTS	\$1.28
061289	FEDERATED COOP	GENERAL FUN	STREETS	Repair/Maint - Bldg	DRIVEWAY MARKER	\$45.07
061289	FEDERATED COOP	LIQUOR FUND	LIQUOR STOR	Other Operating Su	BALER TWINE FOR BOXE	\$39.99
061289 FEDERATED COOP						\$86.34
061292 FREDDIES						
061292	FREDDIES	LIQUOR FUND	LIQUOR STOR	Wine Club Expense	WINE EVENT CHEESE &	\$80.53
061292 FREDDIES						\$80.53
061293 FREEDOM MAILING SERVICES INC						
061293	FREEDOM MAILING SERVI	GENERAL FUN	ADMINISTRAT	Professional Servic	MNDOT INSERT-TO BE R	\$21.62
061293 FREEDOM MAILING SERVICES INC						\$21.62
061294 GLENS TIRE OPERATIONS INC						
061294	GLENS TIRE OPERATIONS	GENERAL FUN	STREETS	Tires	TRACTOR BACKHOE TIRE	\$95.00
061294 GLENS TIRE OPERATIONS INC						\$95.00
061295 GOPHER STATE ONE-CALL INC						
061295	GOPHER STATE ONE-CALL	GENERAL FUN	STREETS	Professional Servic	NOVEMBER LOCATES	\$27.54
061295	GOPHER STATE ONE-CALL	STORM WATER	STORM WATE	Professional Servic	NOVEMBER LOCATES	\$27.54
061295 GOPHER STATE ONE-CALL INC						\$55.08
061299 JOHNSONS HARDWARE & RENTAL						
061299	JOHNSONS HARDWARE &	GENERAL FUN	GARAGE	Small Tools & Equi	LITH BATTERY FOR TOO	\$199.99

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061299	JOHNSONS HARDWARE &	GENERAL FUN	GARAGE	Repair/Maint - Bldg	GRINDER WHEELS	\$21.98
061299	JOHNSONS HARDWARE &	GENERAL FUN	GARAGE	Repair/Maint - Bldg	PHONE CHARGER, GARA	\$29.47
061299	JOHNSONS HARDWARE &	STORM WATER	STORM WATE	Repair/Maint - Bldg	CATCH BASIN FOAM	\$11.99
061299 JOHNSONS HARDWARE & RENTAL						\$263.43
061301 KANABEC PUBLICATIONS, INC						
061301	KANABEC PUBLICATIONS,	GENERAL FUN	FINANCE	Office Supplies	CLAIM FORMS	\$140.00
061301	KANABEC PUBLICATIONS,	GENERAL FUN	FINANCE	Advertising	PUBLIC HEARING FOR AS	\$63.00
061301	KANABEC PUBLICATIONS,	GENERAL FUN	PLANNING &	Advertising	CUP PUBLIC HEARING N	\$58.14
061301	KANABEC PUBLICATIONS,	GENERAL FUN	PLANNING &	Advertising	CUP NOTICE - RESIDENT	\$241.20
061301	KANABEC PUBLICATIONS,	FIRE FUND	FIRE	Advertising	PUBLIC HEARING FOR AS	\$53.00
061301	KANABEC PUBLICATIONS,	LIQUOR FUND	LIQUOR STOR	Advertising	LIQ ADS	\$276.60
061301 KANABEC PUBLICATIONS, INC						\$841.94
061302 KWIK TRIP - GAS PURCHASES						
061302	KWIK TRIP - GAS PURCHA	GENERAL FUN	STREETS	Motor Fuels	FUEL	\$1,161.32
061302	KWIK TRIP - GAS PURCHA	GENERAL FUN	PARKS	Motor Fuels	FUEL	\$237.41
061302	KWIK TRIP - GAS PURCHA	FIRE FUND	FIRE	Motor Fuels	FUEL	\$228.45
061302 KWIK TRIP - GAS PURCHASES						\$1,627.18
061303 LOCATORS & SUPPLIES INC						
061303	LOCATORS & SUPPLIES IN	GENERAL FUN	STREETS	Repair/Maint - Bldg	WORK GLOVES	\$110.16
061303	LOCATORS & SUPPLIES IN	GENERAL FUN	STREETS	Repair/Maint - Bldg	WINTER SAFETY COATS	\$318.15
061303	LOCATORS & SUPPLIES IN	GENERAL FUN	STREETS	Repair/Maint - Bldg	SAFETY GLOVES	\$127.95
061303	LOCATORS & SUPPLIES IN	GENERAL FUN	STREETS	Repair/Maint - Bldg	SAFETY COATS	\$472.26
061303 LOCATORS & SUPPLIES INC						\$1,023.52
061304 MATTSON ELECTRIC OF MORA LLC						
061304	MATTSON ELECTRIC OF M	GENERAL FUN	GENERAL GOV	Repair/Maint - Bldg	VASALOPPET BLDG ELEC	\$100.00
061304 MATTSON ELECTRIC OF MORA LLC						\$100.00
061306 MILLER TRUCKING INC						
061306	MILLER TRUCKING INC	LIQUOR FUND	LIQUOR STOR	Wine Purchased for	PRODUCT DELIVERY	\$150.40
061306	MILLER TRUCKING INC	LIQUOR FUND	LIQUOR STOR	Liquor Purchased f	PRODUCT DELIVERY	\$456.70
061306	MILLER TRUCKING INC	LIQUOR FUND	LIQUOR STOR	Misc Purchases - N	PRODUCT DELIVERY	\$74.40
061306 MILLER TRUCKING INC						\$631.50
061307 MN COMPUTER SYSTEMS, INC						
061307	MN COMPUTER SYSTEMS,	GENERAL FUN	BUILDING	Office Supplies	PLOTTER INK	\$1,034.70
061307 MN COMPUTER SYSTEMS, INC						\$1,034.70
061308 MN ENERGY RESOURCES CORP						
061308	MN ENERGY RESOURCES	GENERAL FUN	CITY HALL BU	Natural Gas - Heat	NATURAL GAS	\$426.48
061308	MN ENERGY RESOURCES	GENERAL FUN	LIBRARY BUIL	Natural Gas - Heat	NATURAL GAS	\$345.82
061308	MN ENERGY RESOURCES	GENERAL FUN	GARAGE	Natural Gas - Heat	NATURAL GAS	\$805.69
061308	MN ENERGY RESOURCES	GENERAL FUN	AIRPORT	Natural Gas - Heat	NATURAL GAS-AD BLDG	\$149.85
061308	MN ENERGY RESOURCES	GENERAL FUN	AIRPORT	Natural Gas - Heat	NATURAL GAS-HANGAR	\$190.97
061308	MN ENERGY RESOURCES	FIRE FUND	FIRE	Natural Gas - Heat	NATURAL GAS	\$756.37
061308 MN ENERGY RESOURCES CORP						\$2,675.18
061309 ODP BUSINESS SOLUTIONS LLC						
061309	ODP BUSINESS SOLUTION	LIQUOR FUND	LIQUOR STOR	Office Supplies	DESK PAD CALENDAR	\$19.97
061309 ODP BUSINESS SOLUTIONS LLC						\$19.97
061310 OSLIN LUMBER						
061310	OSLIN LUMBER	GENERAL FUN	PARKS	Repair/Maint - Bldg	LIONS PARK PLANTER RP	\$350.00

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061310	OSLIN LUMBER					\$350.00
061312	QUALITY DISPOSAL					
061312	QUALITY DISPOSAL	GENERAL FUN	CITY HALL BU	Garbage Removal	GARBAGE	\$63.23
061312	QUALITY DISPOSAL	GENERAL FUN	LIBRARY BUIL	Garbage Removal	GARBAGE	\$113.26
061312	QUALITY DISPOSAL	GENERAL FUN	STREETS	Garbage Removal	GARBAGE	\$106.82
061312	QUALITY DISPOSAL	GENERAL FUN	GARAGE	Garbage Removal	GARBAGE	\$220.85
061312	QUALITY DISPOSAL	GENERAL FUN	AQUATIC CEN	Garbage Removal	GARBAGE	\$0.00
061312	QUALITY DISPOSAL	GENERAL FUN	PARKS	Garbage Removal	GARBAGE	\$0.00
061312	QUALITY DISPOSAL	GENERAL FUN	AIRPORT	Garbage Removal	GARBAGE	\$0.00
061312	QUALITY DISPOSAL	LIQUOR FUND	LIQUOR STOR	Garbage Removal	GARBAGE	\$234.23
061312	QUALITY DISPOSAL					\$738.39
061313	RDO EQUIPMENT					
061313	RDO EQUIPMENT	GENERAL FUN	STREETS	Repair/Maint - Bldg	GRADER LIGHTS	\$121.37
061313	RDO EQUIPMENT					\$121.37
061314	RED BULL DISTRIBUTION COMPANY					
061314	RED BULL DISTRIBUTION	LIQUOR FUND	LIQUOR STOR	Misc Purchases - N	ENERGY DRINK	\$538.20
061314	RED BULL DISTRIBUTION COMPANY					\$538.20
061316	SPECTRUM SUPPLY					
061316	SPECTRUM SUPPLY	LIQUOR FUND	LIQUOR STOR	Other Operating Su	REGISTER TAPE	\$75.71
061316	SPECTRUM SUPPLY	LIQUOR FUND	LIQUOR STOR	Off-Sale Supplies	BAGS	\$759.56
061316	SPECTRUM SUPPLY					\$834.87
061317	TEAM LABORATORY CHEMICAL, LLC					
061317	TEAM LABORATORY CHE	GENERAL FUN	STREETS	Street Maint - Labo	BAGGED ASPHALT PATCH	\$890.50
061317	TEAM LABORATORY CHEMICAL, LLC					\$890.50
061318	TRUEMAN WELTERS INC					
061318	TRUEMAN WELTERS INC	GENERAL FUN	AIRPORT	Repair/Maint - Bldg	SWEEPER BROOM PARTS	\$5,915.20
061318	TRUEMAN WELTERS INC					\$5,915.20
061319	UPPER CASE PRINTING INK					
061319	UPPER CASE PRINTING IN	GENERAL FUN	ADMINISTRAT	Professional Servic	MNDOT FLYER-TO BE RE	\$103.36
061319	UPPER CASE PRINTING INK					\$103.36
061320	VIKING COKE					
061320	VIKING COKE	LIQUOR FUND	LIQUOR STOR	Misc Purchases - N	POP	\$1,118.55
061320	VIKING COKE					\$1,118.55
061322	WATSON CO., INC					
061322	WATSON CO., INC	LIQUOR FUND	LIQUOR STOR	Misc Purchases - N	TOBACCO, JUICE, ETC	\$6,153.27
061322	WATSON CO., INC					\$6,153.27
061324	AMAZON CAPITAL SERVICES					
061324	AMAZON CAPITAL SERVIC	GENERAL FUN	MAYOR & CO	Office Supplies	OFFICE SUPPLIES	\$14.70
061324	AMAZON CAPITAL SERVIC	GENERAL FUN	ADMINISTRAT	Office Supplies	OFFICE SUPPLIES	\$14.70
061324	AMAZON CAPITAL SERVIC	GENERAL FUN	FINANCE	Small Tools & Equi	OFFICE CHAIR - ERICKSO	\$124.97
061324	AMAZON CAPITAL SERVIC	GENERAL FUN	FINANCE	Office Supplies	OFFICE SUPPLIES	\$96.27
061324	AMAZON CAPITAL SERVIC	GENERAL FUN	AQUATIC CEN	Small Tools & Equi	3-SHELF SHELVING	\$159.98
061324	AMAZON CAPITAL SERVICES					\$410.62
061325	BELLBOY CORPORATION					
061325	BELLBOY CORPORATION	LIQUOR FUND	LIQUOR STOR	Misc Purchases - N	MISC	\$98.80

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061325	BELLBOY CORPORATION	LIQUOR FUND	LIQUOR STOR	Liquor Purchased f	LIQ	\$5,743.64
061325	BELLBOY CORPORATION	LIQUOR FUND	LIQUOR STOR	Wine Purchased for	WINE	\$104.00
061325 BELLBOY CORPORATION						\$5,946.44
061326 BERNICK COMPANIES						
061326	BERNICK COMPANIES	LIQUOR FUND	LIQUOR STOR	Beer Purchased for	BEER	\$12,427.20
061326	BERNICK COMPANIES	LIQUOR FUND	LIQUOR STOR	Misc Purchases - N	POP	\$493.14
061326	BERNICK COMPANIES	LIQUOR FUND	LIQUOR STOR	THC Infused Purch	THC	\$133.00
061326 BERNICK COMPANIES						\$13,053.34
061327 BREAKTHRU BEVERAGE						
061327	BREAKTHRU BEVERAGE	LIQUOR FUND	LIQUOR STOR	Misc Purchases - N	NA	\$162.26
061327	BREAKTHRU BEVERAGE	LIQUOR FUND	LIQUOR STOR	Wine Purchased for	WINE	\$640.00
061327	BREAKTHRU BEVERAGE	LIQUOR FUND	LIQUOR STOR	Liquor Purchased f	LIQ	\$8,824.94
061327 BREAKTHRU BEVERAGE						\$9,627.20
061328 C & L DISTRIBUTING						
061328	C & L DISTRIBUTING	LIQUOR FUND	LIQUOR STOR	THC Infused Purch	THC	\$136.50
061328	C & L DISTRIBUTING	LIQUOR FUND	LIQUOR STOR	Beer Purchased for	BEER RETURN	-\$16.00
061328 C & L DISTRIBUTING						\$120.50
061329 DAHLHEIMER DIST CO						
061329	DAHLHEIMER DIST CO	LIQUOR FUND	LIQUOR STOR	Beer Purchased for	BEER	\$14,727.72
061329	DAHLHEIMER DIST CO	LIQUOR FUND	LIQUOR STOR	Misc Purchases - N	NA	\$664.00
061329	DAHLHEIMER DIST CO	LIQUOR FUND	LIQUOR STOR	THC Infused Purch	THC	\$75.00
061329 DAHLHEIMER DIST CO						\$15,466.72
061330 DE LAGE LANDEN FINANCIAL SERV						
061330	DE LAGE LANDEN FINANC	GENERAL FUN	INFORMATIO	Rentals	COPIER LEASE	\$179.55
061330 DE LAGE LANDEN FINANCIAL SERV						\$179.55
061331 DOUGLAS KERR UNDERGROUND						
061331	DOUGLAS KERR UNDERG	N. GROVE STR	CAPITAL PROJ	Capital Outlay	NORTH GROVE STR PROJ	\$17,216.40
061331 DOUGLAS KERR UNDERGROUND						\$17,216.40
061332 EMMAS PIZZA						
061332	EMMAS PIZZA	GENERAL FUN	MAYOR & CO	Miscellaneous	WORK SESSION MEAL	\$52.00
061332 EMMAS PIZZA						\$52.00
061333 FORESTEDGE WINERY						
061333	FORESTEDGE WINERY	LIQUOR FUND	LIQUOR STOR	Wine Purchased for	WINE	\$264.00
061333 FORESTEDGE WINERY						\$264.00
061334 JOHNSON BROTHERS LIQUOR						
061334	JOHNSON BROTHERS LIQ	LIQUOR FUND	LIQUOR STOR	Wine Purchased for	WINE	\$2,823.65
061334	JOHNSON BROTHERS LIQ	LIQUOR FUND	LIQUOR STOR	Liquor Purchased f	LIQ	\$4,122.82
061334	JOHNSON BROTHERS LIQ	LIQUOR FUND	LIQUOR STOR	Misc Purchases - N	NA	\$99.59
061334 JOHNSON BROTHERS LIQUOR						\$7,046.06
061336 MCDONALD DIST CO						
061336	MCDONALD DIST CO	LIQUOR FUND	LIQUOR STOR	Beer Purchased for	BEER	\$16,778.59
061336	MCDONALD DIST CO	LIQUOR FUND	LIQUOR STOR	Misc Purchases - N	HOLIDAY STEIN RETURN	-\$60.33
061336	MCDONALD DIST CO	LIQUOR FUND	LIQUOR STOR	Liquor Purchased f	LIQ	\$111.40
061336	MCDONALD DIST CO	LIQUOR FUND	LIQUOR STOR	Wine Purchased for	WINE	\$33.60
061336	MCDONALD DIST CO	LIQUOR FUND	LIQUOR STOR	THC Infused Purch	THC	\$1,524.32
061336 MCDONALD DIST CO						\$18,387.58

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061337 MINNESOTA PAVING & MATERIALS						
061337	MINNESOTA PAVING & M	GENERAL FUN	STREETS	Street Maint - Labo	BULK COLD MIX	\$2,677.95
061337 MINNESOTA PAVING & MATERIALS						\$2,677.95
061339 NORTH COUNTRY BOTTLE SHOP						
061339	NORTH COUNTRY BOTTLE	LIQUOR FUND	LIQUOR STOR	Miscellaneous	REPLENISH PETTY CASH-	\$59.68
061339	NORTH COUNTRY BOTTLE	LIQUOR FUND	LIQUOR STOR	Other Operating Su	REPLENISH PETTY CASH-	\$10.20
061339	NORTH COUNTRY BOTTLE	LIQUOR FUND	LIQUOR STOR	Off-Sale Supplies	REPLENISH PETTY CASH-	\$3.49
061339	NORTH COUNTRY BOTTLE	LIQUOR FUND	LIQUOR STOR	Cleaning Supplies	REPLENISH PETTY CASH-	\$9.66
061339 NORTH COUNTRY BOTTLE SHOP						\$83.03
061340 PHILLIPS WINE & SPIRITS						
061340	PHILLIPS WINE & SPIRITS	LIQUOR FUND	LIQUOR STOR	Wine Purchased for	WINE	\$2,535.90
061340	PHILLIPS WINE & SPIRITS	LIQUOR FUND	LIQUOR STOR	Liquor Purchased f	LIQ	\$9,725.41
061340	PHILLIPS WINE & SPIRITS	LIQUOR FUND	LIQUOR STOR	Misc Purchases - N	NA	\$193.57
061340 PHILLIPS WINE & SPIRITS						\$12,454.88
061341 SEH						
061341	SEH	GENERAL FUN	ADMINISTRAT	Engineering	MISC CITY ENG/PLNG MA	\$473.00
061341	SEH	GENERAL FUN	ADMINISTRAT	Professional Servic	TH 65 BIKE TRAIL EXTEN	\$1,169.96
061341	SEH	GENERAL FUN	AIRPORT	Capital Outlay	AIRPORT TRIGGERING E	\$10,040.00
061341	SEH	HWY 65 & 9TH	CAPITAL PROJ	Engineering	FINAL DESIGN-TH65 LEF	\$3,155.33
061341 SEH						\$14,838.29
061342 SHRED-N-GO, INC						
061342	SHRED-N-GO, INC	GENERAL FUN	ADMINISTRAT	Professional Servic	SHREDDING	\$106.89
061342 SHRED-N-GO, INC						\$106.89
061343 SOUTHERN GLAZERS OF MN						
061343	SOUTHERN GLAZERS OF	LIQUOR FUND	LIQUOR STOR	Wine Purchased for	WINE	\$640.64
061343	SOUTHERN GLAZERS OF	LIQUOR FUND	LIQUOR STOR	Liquor Purchased f	LIQ	\$1,787.06
061343 SOUTHERN GLAZERS OF MN						\$2,427.70
061345 THE WINE COMPANY						
061345	THE WINE COMPANY	LIQUOR FUND	LIQUOR STOR	Wine Purchased for	WINE	\$228.00
061345	THE WINE COMPANY	LIQUOR FUND	LIQUOR STOR	Liquor Purchased f	LIQ	\$610.00
061345 THE WINE COMPANY						\$838.00
061346 TR COMPUTER SALES, LLC						
061346	TR COMPUTER SALES, LL	GENERAL FUN	INFORMATIO	Capital Outlay	COMPUTER- MECHANIC	\$975.00
061346 TR COMPUTER SALES, LLC						\$975.00
061347 VINOCOPIA, INC						
061347	VINOCOPIA, INC	LIQUOR FUND	LIQUOR STOR	Liquor Purchased f	LIQ	\$377.50
061347	VINOCOPIA, INC	LIQUOR FUND	LIQUOR STOR	Wine Purchased for	WINE	\$244.00
061347	VINOCOPIA, INC	LIQUOR FUND	LIQUOR STOR	Misc Purchases - N	NA	\$26.00
061347 VINOCOPIA, INC						\$647.50
061349 AFSCME						
061349	AFSCME	GENERAL FUN		Union Dues-AFSCM	UNION DUES - AFSCME	\$844.58
061349 AFSCME						\$844.58
061350 EQUITABLE FINANCIAL						
061350	EQUITABLE FINANCIAL	GENERAL FUN		The Equitable - Def	THE EQUITABLE	\$30.00
061350 EQUITABLE FINANCIAL						\$30.00

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061351 MISSIONSQUARE						
061351	MISSIONSQUARE	GENERAL FUN		ICMA	MISSION SQ ROTH IRA	\$100.00
061351	MISSIONSQUARE	GENERAL FUN		ICMA	MISSION SQ 457b	\$60.00
						\$160.00
061352 MN CHILD SUPPORT PAYMENT CENTR						
061352	MN CHILD SUPPORT PAY	GENERAL FUN		Child Support Pay	Remittance ID 00125330	\$262.11
						\$262.11
061353 PERA - MN ST TREASURER						
061353	PERA - MN ST TREASURE	GENERAL FUN		PERA	PERA ADDITIONAL	\$807.05
061353	PERA - MN ST TREASURE	GENERAL FUN		PERA	PERA COORDINATED	\$5,245.69
061353	PERA - MN ST TREASURE	GENERAL FUN		PERA	PERA COORDINATED	\$5,245.69
						\$11,298.43
061354 PERA - MN ST TREASURER						
061354	PERA - MN ST TREASURE	GENERAL FUN		PERA	PERA ADDITIONAL	\$19.91
061354	PERA - MN ST TREASURE	GENERAL FUN		PERA	PERA COORDINATED	\$129.44
061354	PERA - MN ST TREASURE	GENERAL FUN		PERA	PERA COORDINATED	\$129.44
						\$278.79
061355 AMAZON CAPITAL SERVICES						
061355	AMAZON CAPITAL SERVIC	GENERAL FUN	GARAGE	Small Tools & Equi	INKJET PRINTER	\$79.99
061355	AMAZON CAPITAL SERVIC	CEMETERY FU	CEMETERY	Repair/Maint - Bldg	FLAG POLE ROPE	\$52.97
						\$132.96
061356 BELLBOY CORPORATION						
061356	BELLBOY CORPORATION	LIQUOR FUND	LIQUOR STOR	THC Infused Purch	THC	\$690.00
061356	BELLBOY CORPORATION	LIQUOR FUND	LIQUOR STOR	Wine Purchased for	WINE	\$0.00
061356	BELLBOY CORPORATION	LIQUOR FUND	LIQUOR STOR	Misc Purchases - N	DAMAGED PRODUCT RET	-\$3.83
061356	BELLBOY CORPORATION	LIQUOR FUND	LIQUOR STOR	Liquor Purchased f	LIQ	\$1,764.25
						\$2,450.42
061357 BERNICK COMPANIES						
061357	BERNICK COMPANIES	LIQUOR FUND	LIQUOR STOR	THC Infused Purch	THC	\$289.38
061357	BERNICK COMPANIES	LIQUOR FUND	LIQUOR STOR	Beer Purchased for	BEER	\$3,703.05
						\$3,992.43
061358 BREAKTHRU BEVERAGE						
061358	BREAKTHRU BEVERAGE	LIQUOR FUND	LIQUOR STOR	Misc Purchases - N	NA	\$298.07
061358	BREAKTHRU BEVERAGE	LIQUOR FUND	LIQUOR STOR	Wine Purchased for	WINE	\$528.00
061358	BREAKTHRU BEVERAGE	LIQUOR FUND	LIQUOR STOR	Liquor Purchased f	LIQ	\$5,748.12
						\$6,574.19
061360 C & L DISTRIBUTING						
061360	C & L DISTRIBUTING	LIQUOR FUND	LIQUOR STOR	THC Infused Purch	THC	\$273.00
061360	C & L DISTRIBUTING	LIQUOR FUND	LIQUOR STOR	Misc Purchases - N	NA PRODUCT RETURN	-\$8.98
061360	C & L DISTRIBUTING	LIQUOR FUND	LIQUOR STOR	Beer Purchased for	BEER	\$1,958.45
						\$2,222.47
061361 DAHLHEIMER DIST CO						
061361	DAHLHEIMER DIST CO	LIQUOR FUND	LIQUOR STOR	Misc Purchases - N	NA	\$121.05
061361	DAHLHEIMER DIST CO	LIQUOR FUND	LIQUOR STOR	Beer Purchased for	BEER	\$14,995.00
061361	DAHLHEIMER DIST CO	LIQUOR FUND	LIQUOR STOR	THC Infused Purch	THC	\$75.00
061361	DAHLHEIMER DIST CO	LIQUOR FUND	LIQUOR STOR	THC Infused Purch	THC	\$75.00

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061361 DAHLHEIMER DIST CO						\$15,266.05
061364 HEGGERNES, ROB						
061364	HEGGERNES, ROB	GENERAL FUN	STREETS	Uniforms	CLOTHING, BOOTS	\$161.62
061364	HEGGERNES, ROB	GENERAL FUN	PARKS	Uniforms	CLOTHING, BOOTS	\$80.82
061364	HEGGERNES, ROB	GENERAL FUN	AIRPORT	Uniforms	CLOTHING, BOOTS	\$19.40
061364	HEGGERNES, ROB	STORM WATER	STORM WATE	Uniforms	CLOTHING, BOOTS	\$42.02
061364	HEGGERNES, ROB	CEMETERY FU	CEMETERY	Uniforms	CLOTHING, BOOTS	\$19.40
061364 HEGGERNES, ROB						\$323.26
061365 JOHNSON BROTHERS LIQUOR						
061365	JOHNSON BROTHERS LIQ	LIQUOR FUND	LIQUOR STOR	Wine Purchased for	WINE & WINE RETURNS	\$1,536.54
061365	JOHNSON BROTHERS LIQ	LIQUOR FUND	LIQUOR STOR	Liquor Purchased f	LIQ & LIQ RETURNS	\$156.86
061365 JOHNSON BROTHERS LIQUOR						\$1,693.40
061367 MCDONALD DIST CO						
061367	MCDONALD DIST CO	LIQUOR FUND	LIQUOR STOR	Misc Purchases - N	NA	\$152.25
061367	MCDONALD DIST CO	LIQUOR FUND	LIQUOR STOR	THC Infused Purch	RETURN OF THC PRODU	-\$2.79
061367	MCDONALD DIST CO	LIQUOR FUND	LIQUOR STOR	Liquor Purchased f	LIQ	\$40.12
061367	MCDONALD DIST CO	LIQUOR FUND	LIQUOR STOR	Beer Purchased for	BEER	\$18,745.02
061367 MCDONALD DIST CO						\$18,934.60
061368 MOOSE LAKE BREWING CO						
061368	MOOSE LAKE BREWING C	LIQUOR FUND	LIQUOR STOR	Beer Purchased for	BEER	\$58.00
061368 MOOSE LAKE BREWING CO						\$58.00
061369 MOTOR VEHICLE REGISTRATION						
061369	MOTOR VEHICLE REGIST	GENERAL FUN	BUILDING	Miscellaneous	VEHICLE TAB RENEWALS	\$20.25
061369	MOTOR VEHICLE REGIST	GENERAL FUN	STREETS	Miscellaneous	VEHICLE TAB RENEWALS	\$202.50
061369	MOTOR VEHICLE REGIST	GENERAL FUN	PARKS	Miscellaneous	VEHICLE TAB RENEWALS	\$40.50
061369	MOTOR VEHICLE REGIST	GENERAL FUN	AIRPORT	Miscellaneous	VEHICLE TAB RENEWALS	\$20.25
061369 MOTOR VEHICLE REGISTRATION						\$283.50
061370 PAUSTIS WINE COMPANY						
061370	PAUSTIS WINE COMPANY	LIQUOR FUND	LIQUOR STOR	Wine Purchased for	WINE	\$1,035.00
061370 PAUSTIS WINE COMPANY						\$1,035.00
061372 PHILLIPS WINE & SPIRITS						
061372	PHILLIPS WINE & SPIRITS	LIQUOR FUND	LIQUOR STOR	Wine Purchased for	WINE & WINE RETURNS	\$2,389.00
061372	PHILLIPS WINE & SPIRITS	LIQUOR FUND	LIQUOR STOR	Liquor Purchased f	LIQ & LIQ RETURNS	\$4,073.09
061372	PHILLIPS WINE & SPIRITS	LIQUOR FUND	LIQUOR STOR	Misc Purchases - N	BM MIX RETURN	-\$13.50
061372 PHILLIPS WINE & SPIRITS						\$6,448.59
061373 SCOTTS LAWN & LANDSCAPES						
061373	SCOTTS LAWN & LANDSC	GENERAL FUN	CITY HALL BU	Professional Servic	FERTILIZE, WEED CONTR	\$111.88
061373	SCOTTS LAWN & LANDSC	GENERAL FUN	GARAGE	Professional Servic	FERTILIZE, WEED CONTR	\$416.54
061373	SCOTTS LAWN & LANDSC	GENERAL FUN	PARKS	Professional Servic	FERTILIZE, WEED CONTR	\$1,117.05
061373	SCOTTS LAWN & LANDSC	GENERAL FUN	AIRPORT	Professional Servic	FERTILIZE, WEED CONTR	\$89.30
061373	SCOTTS LAWN & LANDSC	CEMETERY FU	CEMETERY	Professional Servic	FERTILIZE, WEED CONTR	\$977.12
061373	SCOTTS LAWN & LANDSC	LIQUOR FUND	LIQUOR STOR	Repair/Maint - Bldg	PLOW, SALT, SHOVEL - O	\$1,042.00
061373	SCOTTS LAWN & LANDSC	LIQUOR FUND	LIQUOR STOR	Professional Servic	FERTILIZE, WEED CONTR	\$430.32
061373 SCOTTS LAWN & LANDSCAPES						\$4,184.21
061375 SOUTHERN GLAZERS OF MN						
061375	SOUTHERN GLAZERS OF	LIQUOR FUND	LIQUOR STOR	Liquor Purchased f	LIQ	\$5,646.36
061375	SOUTHERN GLAZERS OF	LIQUOR FUND	LIQUOR STOR	Wine Purchased for	WINE	\$1,207.34

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061375	SOUTHERN GLAZERS OF MN					\$6,853.70
061376	WELIA HEALTH					
061376	WELIA HEALTH	GENERAL FUN	HUMAN RESO	Professional Servic	PRE-EMPL TESTING - ST	\$250.66
061376	WELIA HEALTH	GENERAL FUN	HUMAN RESO	Professional Servic	RANDOM D/A TESTING -	\$47.52
061376	WELIA HEALTH	GENERAL FUN	HUMAN RESO	Professional Servic	PULM TESTING - FD	\$19.98
061376	WELIA HEALTH					\$318.16
061379	PERA - MN ST TREASURER					
061379	PERA - MN ST TREASURE	GENERAL FUN		PERA	PERA COORDINATED	\$149.87
061379	PERA - MN ST TREASURE	GENERAL FUN		PERA	PERA ADDITIONAL	\$23.06
061379	PERA - MN ST TREASURE	GENERAL FUN		PERA	PERA COORDINATED	\$149.87
061379	PERA - MN ST TREASURER					\$322.80
061380	DEARBORN LIFE INSURANCE CO					
061380	DEARBORN LIFE INSURAN	GENERAL FUN		Life Insurance	JAN 2024 GROUP LIFE IN	\$373.95
061380	DEARBORN LIFE INSURANCE CO					\$373.95
061381	DELTA DENTAL					
061381	DELTA DENTAL	GENERAL FUN		Delta Dental	JAN 2024 GROUP DENTA	\$1,289.61
061381	DELTA DENTAL					\$1,289.61
061384	JOHNSON CONTROLS FIRE PROTECTN					
061384	JOHNSON CONTROLS FIR	GENERAL FUN	CITY HALL BU	Rentals	2024 CITY HALL ALARM	\$578.40
061384	JOHNSON CONTROLS FIRE PROTECTN					\$578.40
061386	MN PEIP					
061386	MN PEIP	GENERAL FUN		Group Health Insur	JAN 2024 GROUP HEALT	\$26,256.72
061386	MN PEIP					\$26,256.72
061387	MN STATE FIRE DEPT ASSN					
061387	MN STATE FIRE DEPT ASS	FIRE FUND	FIRE	Dues & Subscriptio	2024 REGION 7 MEMBER	\$200.00
061387	MN STATE FIRE DEPT ASSN					\$200.00
061389	PONTEM SOFTWARE					
061389	PONTEM SOFTWARE	CEMETERY FU	CEMETERY	Dues & Subscriptio	2024 ONLINE BURIAL SE	\$1,000.00
061389	PONTEM SOFTWARE					\$1,000.00
061390	SENTRY SYSTEMS INC					
061390	SENTRY SYSTEMS INC	LIQUOR FUND	LIQUOR STOR	Rentals	JAN - MAR 2024 SECURI	\$163.68
061390	SENTRY SYSTEMS INC					\$163.68
061391	TASC-TOTAL ADMIN SERVICE COOP					
061391	TASC-TOTAL ADMIN SERV	GENERAL FUN	HUMAN RESO	Professional Servic	JAN 2024 MEMBERSHIP	\$266.03
061391	TASC-TOTAL ADMIN SERV	GENERAL FUN	HUMAN RESO	Professional Servic	FEB 2024 HSA, FSA PAR	\$39.62
061391	TASC-TOTAL ADMIN SERVICE COOP					\$305.65
061392	BEER CLUB, LLC					
061392	BEER CLUB, LLC	LIQUOR FUND		Accounts Payable	BEER	\$78.00
061392	BEER CLUB, LLC					\$78.00
061393	BELLBOY CORPORATION					
061393	BELLBOY CORPORATION	LIQUOR FUND		Accounts Payable	NA	\$33.75
061393	BELLBOY CORPORATION	LIQUOR FUND		Accounts Payable	NA	\$69.75
061393	BELLBOY CORPORATION	LIQUOR FUND		Accounts Payable	LIQ	\$3,402.65
061393	BELLBOY CORPORATION					\$3,506.15

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061394 BERNICK COMPANIES						
061394	BERNICK COMPANIES	LIQUOR FUND		Accounts Payable	BEER	\$2,046.30
061394	BERNICK COMPANIES	LIQUOR FUND		Accounts Payable	BEER	\$1,280.00
061394	BERNICK COMPANIES	LIQUOR FUND		Accounts Payable	POP	\$68.43
061394	BERNICK COMPANIES	LIQUOR FUND		Accounts Payable	THC	\$162.50
						\$3,557.23
061394 BERNICK COMPANIES						
061395 BREAKTHRU BEVERAGE						
061395	BREAKTHRU BEVERAGE	LIQUOR FUND		Accounts Payable	LIQ	\$361.93
061395	BREAKTHRU BEVERAGE	LIQUOR FUND		Accounts Payable	LIQ	\$4,880.52
061395	BREAKTHRU BEVERAGE	LIQUOR FUND		Accounts Payable	NA	\$30.11
061395	BREAKTHRU BEVERAGE	LIQUOR FUND		Accounts Payable	WINE	\$112.00
061395	BREAKTHRU BEVERAGE	LIQUOR FUND		Accounts Payable	LIQ PRODUCT RETURN	-\$363.45
061395	BREAKTHRU BEVERAGE	LIQUOR FUND		Accounts Payable	NA PRODUCT RETURN	-\$20.00
061395	BREAKTHRU BEVERAGE	LIQUOR FUND		Accounts Payable	LIQ	\$414.00
						\$5,415.11
061395 BREAKTHRU BEVERAGE						
061396 DAHLHEIMER DIST CO						
061396	DAHLHEIMER DIST CO	LIQUOR FUND		Accounts Payable	NA	\$425.40
061396	DAHLHEIMER DIST CO	LIQUOR FUND		Accounts Payable	THC	\$225.00
061396	DAHLHEIMER DIST CO	LIQUOR FUND		Accounts Payable	BEER	\$7,509.17
						\$8,159.57
061396 DAHLHEIMER DIST CO						
061397 ELAN FINANCIAL SERVICES						
061397	ELAN FINANCIAL SERVICE	GENERAL FUN		Accounts Payable	SEGELSTROM - SUPERVI	\$175.00
061397	ELAN FINANCIAL SERVICE	GENERAL FUN		Accounts Payable	C CHRISTENSON BLDG C	\$540.00
061397	ELAN FINANCIAL SERVICE	GENERAL FUN		Accounts Payable	ORSBURNE - MIP INSP R	\$110.00
061397	ELAN FINANCIAL SERVICE	LIQUOR FUND		Accounts Payable	REFRIGERATOR - WEBST	\$3,429.57
						\$4,254.57
061397 ELAN FINANCIAL SERVICES						
061398 JOHNSON BROTHERS LIQUOR						
061398	JOHNSON BROTHERS LIQ	LIQUOR FUND		Accounts Payable	LIQ RETURN	-\$437.94
061398	JOHNSON BROTHERS LIQ	LIQUOR FUND		Accounts Payable	LIQ RETURN	-\$655.62
061398	JOHNSON BROTHERS LIQ	LIQUOR FUND		Accounts Payable	LIQ	\$2,687.86
061398	JOHNSON BROTHERS LIQ	LIQUOR FUND		Accounts Payable	WINE	\$2,012.79
						\$3,607.09
061398 JOHNSON BROTHERS LIQUOR						
061400 MCDONALD DIST CO						
061400	MCDONALD DIST CO	LIQUOR FUND		Accounts Payable	BEER RETURN	-\$70.00
061400	MCDONALD DIST CO	LIQUOR FUND		Accounts Payable	BEER	\$8,209.54
061400	MCDONALD DIST CO	LIQUOR FUND		Accounts Payable	NA	\$70.40
061400	MCDONALD DIST CO	LIQUOR FUND		Accounts Payable	THC RETURN	-\$3.38
						\$8,206.56
061400 MCDONALD DIST CO						
061402 MORA BAKERY						
061402	MORA BAKERY	GENERAL FUN		Accounts Payable	MEET & GREET TREATS -	\$38.75
						\$38.75
061402 MORA BAKERY						
061403 PHILLIPS WINE & SPIRITS						
061403	PHILLIPS WINE & SPIRITS	LIQUOR FUND		Accounts Payable	LIQ	\$5,210.67
061403	PHILLIPS WINE & SPIRITS	LIQUOR FUND		Accounts Payable	NA	\$577.34
061403	PHILLIPS WINE & SPIRITS	LIQUOR FUND		Accounts Payable	WINE	\$1,128.13
061403	PHILLIPS WINE & SPIRITS	LIQUOR FUND		Accounts Payable	LIQ	\$92.98
						\$7,009.12
061403 PHILLIPS WINE & SPIRITS						

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061404 SOUTHERN GLAZERS OF MN						
061404	SOUTHERN GLAZERS OF	LIQUOR FUND		Accounts Payable	WINE	\$1,164.50
061404	SOUTHERN GLAZERS OF	LIQUOR FUND		Accounts Payable	LIQ	\$6,752.35
						\$7,916.85
061404 SOUTHERN GLAZERS OF MN						
061406 VINOCOPIA, INC						
061406	VINOCOPIA, INC	LIQUOR FUND		Accounts Payable	WINE	\$287.50
061406	VINOCOPIA, INC	LIQUOR FUND		Accounts Payable	NA	\$96.50
						\$384.00
061406 VINOCOPIA, INC						
061407 WINE MERCHANTS						
061407	WINE MERCHANTS	LIQUOR FUND		Accounts Payable	WINE	\$1,366.22
						\$1,366.22
061407 WINE MERCHANTS						
061408 BELLBOY CORPORATION						
061408	BELLBOY CORPORATION	LIQUOR FUND	LIQUOR STOR	Liquor Purchased f	LIQ	\$1,511.50
061408	BELLBOY CORPORATION	LIQUOR FUND	LIQUOR STOR	Misc Purchases - N	MISC	\$96.75
061408	BELLBOY CORPORATION	LIQUOR FUND	LIQUOR STOR	Wine Purchased for	WINE	\$112.00
						\$1,720.25
061408 BELLBOY CORPORATION						
061409 BERNICK COMPANIES						
061409	BERNICK COMPANIES	LIQUOR FUND	LIQUOR STOR	Beer Purchased for	BEER	\$8,193.15
061409	BERNICK COMPANIES	LIQUOR FUND	LIQUOR STOR	Misc Purchases - N	POP	\$356.96
061409	BERNICK COMPANIES	LIQUOR FUND	LIQUOR STOR	THC Infused Purch	THC	\$133.00
						\$8,683.11
061409 BERNICK COMPANIES						
061410 BOND TRUST SERVICES CORPORATION						
061410	BOND TRUST SERVICES C	SERIES 2022A	DEBT SERVIC	Fiscal Agent Fees	BOND SERIES 2022A PAY	\$475.00
						\$475.00
061410 BOND TRUST SERVICES CORPORATION						
061411 BOND TRUST SERVICES CORPORATION						
061411	BOND TRUST SERVICES C	STORM WATER		Bonds Payable	2022A SERIES BOND PY	\$5,000.00
061411	BOND TRUST SERVICES C	STORM WATER	STORM WATE	Interest Expense	2022A SERIES BOND PY	\$3,750.00
061411	BOND TRUST SERVICES C	SERIES 2022A	DEBT SERVIC	Bond Principal	2022A SERIES BOND PY	\$50,000.00
061411	BOND TRUST SERVICES C	SERIES 2022A	DEBT SERVIC	Interest Expense	2022A SERIES BOND PY	\$25,240.00
						\$83,990.00
061411 BOND TRUST SERVICES CORPORATION						
061412 BREAKTHRU BEVERAGE						
061412	BREAKTHRU BEVERAGE	LIQUOR FUND	LIQUOR STOR	Misc Purchases - N	NA	\$203.42
061412	BREAKTHRU BEVERAGE	LIQUOR FUND	LIQUOR STOR	Liquor Purchased f	LIQ	\$3,441.72
061412	BREAKTHRU BEVERAGE	LIQUOR FUND	LIQUOR STOR	Wine Purchased for	WINE	\$808.00
						\$4,453.14
061412 BREAKTHRU BEVERAGE						
061413 C & L DISTRIBUTING						
061413	C & L DISTRIBUTING	LIQUOR FUND	LIQUOR STOR	Misc Purchases - N	MISC	\$66.12
061413	C & L DISTRIBUTING	LIQUOR FUND	LIQUOR STOR	Beer Purchased for	BEER	\$426.10
						\$492.22
061413 C & L DISTRIBUTING						
061414 CENTURYLINK						
061414	CENTURYLINK	GENERAL FUN	AIRPORT	Telephone	A/D BLDG PHONE	\$58.24
061414	CENTURYLINK	GENERAL FUN	AIRPORT	Telephone	FUEL PHONE	\$64.43
						\$122.67
061414 CENTURYLINK						
061415 DAHLHEIMER DIST CO						
061415	DAHLHEIMER DIST CO	LIQUOR FUND	LIQUOR STOR	Beer Purchased for	BEER	\$7,665.05
061415	DAHLHEIMER DIST CO	LIQUOR FUND	LIQUOR STOR	THC Infused Purch	THC	\$196.00

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061415	DAHLHEIMER DIST CO					\$7,861.05
061416	DE LAGE LANDEN FINANCIAL SERV					
061416	DE LAGE LANDEN FINANC	GENERAL FUN	INFORMATIO	Rentals	COPIER LEASE	\$179.55
061416	DE LAGE LANDEN FINANCIAL SERV					\$179.55
061417	FELLAND, MEGAN					
061417	FELLAND, MEGAN	LIQUOR FUND	LIQUOR STOR	Professional Servic	INVENTORY COUNT	\$96.00
061417	FELLAND, MEGAN					\$96.00
061418	GOVT FINANCE OFFICERS ASSN					
061418	GOVT FINANCE OFFICERS	GENERAL FUN	FINANCE	Dues & Subscriptio	ANNL GFOA MEMBERSHI	\$160.00
061418	GOVT FINANCE OFFICERS ASSN					\$160.00
061419	JENSEN, PATTI					
061419	JENSEN, PATTI	LIQUOR FUND	LIQUOR STOR	Professional Servic	INVENTORY COUNT	\$96.00
061419	JENSEN, PATTI					\$96.00
061420	JEWELL, BRITTNEY					
061420	JEWELL, BRITTNEY	LIQUOR FUND	LIQUOR STOR	Professional Servic	INVENTORY COUNT	\$96.00
061420	JEWELL, BRITTNEY					\$96.00
061421	JOHNSON BROTHERS LIQUOR					
061421	JOHNSON BROTHERS LIQ	LIQUOR FUND	LIQUOR STOR	Wine Purchased for	WINE	\$2,482.07
061421	JOHNSON BROTHERS LIQ	LIQUOR FUND	LIQUOR STOR	Misc Purchases - N	NA	\$38.98
061421	JOHNSON BROTHERS LIQ	LIQUOR FUND	LIQUOR STOR	Liquor Purchased f	LIQ	\$2,632.49
061421	JOHNSON BROTHERS LIQUOR					\$5,153.54
061422	KANABEC CO RECORDER					
061422	KANABEC CO RECORDER	GENERAL FUN	PLANNING &	Professional Servic	OSLIN MINOR SUBDIVISI	\$46.00
061422	KANABEC CO RECORDER					\$46.00
061423	MCDONALD DIST CO					
061423	MCDONALD DIST CO	LIQUOR FUND	LIQUOR STOR	Liquor Purchased f	LIQ	\$263.50
061423	MCDONALD DIST CO	LIQUOR FUND	LIQUOR STOR	Beer Purchased for	BEER	\$8,631.90
061423	MCDONALD DIST CO	LIQUOR FUND	LIQUOR STOR	THC Infused Purch	THC	\$131.52
061423	MCDONALD DIST CO	LIQUOR FUND	LIQUOR STOR	Misc Purchases - N	NA	\$29.95
061423	MCDONALD DIST CO					\$9,056.87
061424	MN COMPUTER SYSTEMS, INC					
061424	MN COMPUTER SYSTEMS,	GENERAL FUN	INFORMATIO	Repair/Maint - Bldg	COPIER CHARGE	\$287.18
061424	MN COMPUTER SYSTEMS,	LIQUOR FUND	LIQUOR STOR	Repair/Maint - Bldg	COPIER CHARGE	\$36.09
061424	MN COMPUTER SYSTEMS, INC					\$323.27
061425	PATTERSON, MAXWELL					
061425	PATTERSON, MAXWELL	LIQUOR FUND	LIQUOR STOR	Professional Servic	INVENTORY COUNT	\$96.00
061425	PATTERSON, MAXWELL					\$96.00
061426	PAUSTIS WINE COMPANY					
061426	PAUSTIS WINE COMPANY	LIQUOR FUND	LIQUOR STOR	Wine Purchased for	WINE	\$1,383.00
061426	PAUSTIS WINE COMPANY					\$1,383.00
061427	PHILLIPS WINE & SPIRITS					
061427	PHILLIPS WINE & SPIRITS	LIQUOR FUND	LIQUOR STOR	Wine Purchased for	WINE	\$624.32
061427	PHILLIPS WINE & SPIRITS	LIQUOR FUND	LIQUOR STOR	Misc Purchases - N	NA	\$277.43
061427	PHILLIPS WINE & SPIRITS	LIQUOR FUND	LIQUOR STOR	Liquor Purchased f	LIQ	\$1,680.76

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061427	PHILLIPS WINE & SPIRITS					\$2,582.51
061428	SOUTHERN GLAZERS OF MN					
061428	SOUTHERN GLAZERS OF	LIQUOR FUND	LIQUOR STOR	Wine Purchased for	WINE	\$163.45
061428	SOUTHERN GLAZERS OF	LIQUOR FUND	LIQUOR STOR	Liquor Purchased f	LIQ	\$1,915.05
061428	SOUTHERN GLAZERS OF MN					\$2,078.50
061429	TR COMPUTER SALES, LLC					
061429	TR COMPUTER SALES, LL	GENERAL FUN	INFORMATIO	Professional Servic	MONTHLY MONITORING,	\$2,660.03
061429	TR COMPUTER SALES, LLC					\$2,660.03
061430	UDOFOT BEER & BEVERAGE CO					
061430	UDOFOT BEER & BEVERA	LIQUOR FUND	LIQUOR STOR	Beer Purchased for	BEER	\$440.00
061430	UDOFOT BEER & BEVERAGE CO					\$440.00
061431	US BANK					
061431	US BANK	STORM WATER		Bonds Payable	2017A SERIES DEBT SER	\$10,410.76
061431	US BANK	STORM WATER		Bonds Payable	2015B SERIES DEBT SER	\$15,000.00
061431	US BANK	STORM WATER		Bonds Payable	2015C SERIES DEBT SER	\$9,059.25
061431	US BANK	STORM WATER	STORM WATE	Interest Expense	2015B SERIES DEBT SER	\$3,683.75
061431	US BANK	STORM WATER	STORM WATE	Interest Expense	2015C SERIES DEBT SER	\$470.38
061431	US BANK	STORM WATER	STORM WATE	Interest Expense	2017A SERIES DEBT SER	\$2,614.88
061431	US BANK	SERIES 2015B	DEBT SERVIC	Interest Expense	2015B SERIES DEBT SER	\$12,787.50
061431	US BANK	SERIES 2015B	DEBT SERVIC	Bond Principal	2015B SERIES DEBT SER	\$50,000.00
061431	US BANK	SERIES 2015C	DEBT SERVIC	Interest Expense	2015C SERIES DEBT SER	\$6,576.43
061431	US BANK	SERIES 2015C	DEBT SERVIC	Bond Principal	2015C SERIES DEBT SER	\$104,940.75
061431	US BANK	SERIES 2017A	DEBT SERVIC	Interest Expense	2017A SERIES DEBT SER	\$13,597.62
061431	US BANK	SERIES 2017A	DEBT SERVIC	Bond Principal	2017A SERIES DEBT SER	\$49,589.24
061431	US BANK					\$278,730.56
061432	WHITED, SAMANTHA					
061432	WHITED, SAMANTHA	LIQUOR FUND	LIQUOR STOR	Professional Servic	INVENTORY COUNT	\$96.00
061432	WHITED, SAMANTHA					\$96.00
061433	WHITED, TONIA					
061433	WHITED, TONIA	LIQUOR FUND	LIQUOR STOR	Professional Servic	INVENTORY COUNT	\$96.00
061433	WHITED, TONIA					\$96.00
061442	ACE HARDWARE					
061442	ACE HARDWARE	GENERAL FUN		Accounts Payable	BATTERIES	\$11.99
061442	ACE HARDWARE	GENERAL FUN		Accounts Payable	HAND SOAP	\$13.16
061442	ACE HARDWARE					\$25.15
061443	AMERICAN BOTTLING CO. INC					
061443	AMERICAN BOTTLING CO.	LIQUOR FUND		Accounts Payable	POP	\$433.98
061443	AMERICAN BOTTLING CO. INC					\$433.98
061444	ARAMARK					
061444	ARAMARK	GENERAL FUN		Accounts Payable	LIBRARY RUGS	\$48.95
061444	ARAMARK	GENERAL FUN		Accounts Payable	LIBRARY TOWELS	\$114.00
061444	ARAMARK	GENERAL FUN		Accounts Payable	CITY HALL RUGS	\$71.36
061444	ARAMARK	GENERAL FUN		Accounts Payable	GARAGE TOWELS	\$118.48
061444	ARAMARK					\$352.79
061445	AUTO VALUE MORA					
061445	AUTO VALUE MORA	GENERAL FUN		Accounts Payable	ANTIFREEZE	\$25.98

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061445	AUTO VALUE MORA	GENERAL FUN		Accounts Payable	BRAKE PARTS	\$74.64
061445	AUTO VALUE MORA	GENERAL FUN		Accounts Payable	ANTIFREEZE	\$31.98
061445	AUTO VALUE MORA	GENERAL FUN		Accounts Payable	GASKET ADHESIVE	\$69.90
061445	AUTO VALUE MORA	GENERAL FUN		Accounts Payable	BRAKE CONNECTORS	\$19.23
061445	AUTO VALUE MORA	GENERAL FUN		Accounts Payable	BATTERY	\$170.99
061445	AUTO VALUE MORA	GENERAL FUN		Accounts Payable	RETURN OF BRAKE RPR	-\$9.99
061445	AUTO VALUE MORA	GENERAL FUN		Accounts Payable	MOWER BELT	\$10.99
061445	AUTO VALUE MORA	GENERAL FUN		Accounts Payable	MOWER BELT	\$3.00
061445	AUTO VALUE MORA	GENERAL FUN		Accounts Payable	RETURN OF SHOCKS	-\$133.98
061445	AUTO VALUE MORA	GENERAL FUN		Accounts Payable	5W20 OIL	\$35.97
061445	AUTO VALUE MORA	GENERAL FUN		Accounts Payable	MISC SUPPLIES	\$55.45
061445	AUTO VALUE MORA	GENERAL FUN		Accounts Payable	FUEL FILTERS	\$48.74
061445	AUTO VALUE MORA	GENERAL FUN		Accounts Payable	RETURN OF OIL FILTERS	-\$120.46
061445	AUTO VALUE MORA	GENERAL FUN		Accounts Payable	MOWER BELT	\$6.99
061445	AUTO VALUE MORA	GENERAL FUN		Accounts Payable	OIL HAND PUMP	\$113.99
061445	AUTO VALUE MORA	GENERAL FUN		Accounts Payable	INTAKE AIR FILTER/SHO	\$163.76
061445	AUTO VALUE MORA	GENERAL FUN		Accounts Payable	ALTERNATOR	\$212.21
061445	AUTO VALUE MORA	GENERAL FUN		Accounts Payable	ANTIFREEZE	\$12.99
061445	AUTO VALUE MORA	GENERAL FUN		Accounts Payable	5W20 OIL	\$35.97
061445	AUTO VALUE MORA	GENERAL FUN		Accounts Payable	OIL & FUEL FILTERS	\$169.00
061445	AUTO VALUE MORA	GENERAL FUN		Accounts Payable	FILTER WRENCH	\$17.99
061445	AUTO VALUE MORA	GENERAL FUN		Accounts Payable	RETURN OF BRAKE RPR	-\$207.96
061445	AUTO VALUE MORA	GENERAL FUN		Accounts Payable	SPRINGS	\$340.99
061445	AUTO VALUE MORA	GENERAL FUN		Accounts Payable	BRAKE RPR PARTS	\$207.96
061445	AUTO VALUE MORA	GENERAL FUN		Accounts Payable	SHOCKS	\$133.98
061445	AUTO VALUE MORA	GENERAL FUN		Accounts Payable	OIL FILTERS	\$120.46
061445	AUTO VALUE MORA	GENERAL FUN		Accounts Payable	TRUCK BULBS	\$16.90
061445	AUTO VALUE MORA	GENERAL FUN		Accounts Payable	RETURN OF ALTERNATO	-\$72.22
061445	AUTO VALUE MORA	GENERAL FUN		Accounts Payable	CLEVIS KIT FOR FITTING	\$13.28
061445	AUTO VALUE MORA	GENERAL FUN		Accounts Payable	GASKET METER	\$20.99
061445	AUTO VALUE MORA	GENERAL FUN		Accounts Payable	TESTER BATTERY	\$48.99
061445	AUTO VALUE MORA	GENERAL FUN		Accounts Payable	AIR LINE CONNECTORS	\$17.37
061445	AUTO VALUE MORA	GENERAL FUN		Accounts Payable	MOWER FILTERS	\$20.30
061445	AUTO VALUE MORA	GENERAL FUN		Accounts Payable	AIR LINE RPR PARTS	\$63.96
061445	AUTO VALUE MORA	GENERAL FUN		Accounts Payable	WIRE HOLDER	\$179.00
061445	AUTO VALUE MORA	GENERAL FUN		Accounts Payable	GASKET SUPPLIES	\$52.98
061445	AUTO VALUE MORA	GENERAL FUN		Accounts Payable	WIRING RPR SUPPLIES	\$53.47
061445	AUTO VALUE MORA	FIRE FUND		Accounts Payable	BRAKES	\$136.64
061445	AUTO VALUE MORA	FIRE FUND		Accounts Payable	RETURN OF 5W30 OIL	-\$33.97
061445	AUTO VALUE MORA	FIRE FUND		Accounts Payable	LIGHT DOME CAP	\$1.79
061445	AUTO VALUE MORA	FIRE FUND		Accounts Payable	OIL	\$38.96
061445	AUTO VALUE MORA	FIRE FUND		Accounts Payable	RETURN OF OIL FILTERS	-\$19.68
061445	AUTO VALUE MORA	FIRE FUND		Accounts Payable	RETURN OF OIL	-\$38.96
061445	AUTO VALUE MORA	FIRE FUND		Accounts Payable	OIL FILTERS	\$19.68
061445	AUTO VALUE MORA	FIRE FUND		Accounts Payable	OIL FILTERS	\$19.68
061445	AUTO VALUE MORA	FIRE FUND		Accounts Payable	AIR BRAKE LINE HOSE	\$12.20
061445	AUTO VALUE MORA	FIRE FUND		Accounts Payable	WASHER FLUID, COOLAN	\$61.69
061445	AUTO VALUE MORA	FIRE FUND		Accounts Payable	5W30 OIL	\$33.97
061445	AUTO VALUE MORA	FIRE FUND		Accounts Payable	OIL FILTERS	\$7.05
061445	AUTO VALUE MORA	FIRE FUND		Accounts Payable	5W20 OIL	\$38.96
061445	AUTO VALUE MORA	CEMETERY FU		Accounts Payable	OIL FILTERS	\$7.05
061445	AUTO VALUE MORA	CEMETERY FU		Accounts Payable	FUEL FILTERS	\$21.15
061445 AUTO VALUE MORA						\$2,332.00

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061447 CAMPBELL KNUTSON, P.A.						
061447	CAMPBELL KNUTSON, P.A.	GENERAL FUN		Accounts Payable	LEGAL SERVICES - ORG C	\$93.00
061447	CAMPBELL KNUTSON, P.A.	GENERAL FUN		Accounts Payable	LEGAL SERVICES - AIRPO	\$336.00
061447	CAMPBELL KNUTSON, P.A.	GENERAL FUN		Accounts Payable	LEGAL SERVICES- VET M	\$1,363.85
061447	CAMPBELL KNUTSON, P.A.	GENERAL FUN		Accounts Payable	LEGAL SERVICES - ESSL	\$705.00
061447	CAMPBELL KNUTSON, P.A.	GENERAL FUN		Accounts Payable	LEGAL SERVICES - EASE	\$599.00
						\$3,096.85
061447 CAMPBELL KNUTSON, P.A.						
061448 CASWELL CYCLE						
061448	CASWELL CYCLE	GENERAL FUN		Accounts Payable	SAW REWIND STARTER	\$76.44
						\$76.44
061448 CASWELL CYCLE						
061450 CRYSTAL SPRINGS ICE						
061450	CRYSTAL SPRINGS ICE	LIQUOR FUND		Accounts Payable	ICE	\$226.08
						\$226.08
061450 CRYSTAL SPRINGS ICE						
061452 EAST CENTRAL ENERGY-ELECT						
061452	EAST CENTRAL ENERGY-E	GENERAL FUN		Accounts Payable	ELECTRICITY	\$563.67
061452	EAST CENTRAL ENERGY-E	GENERAL FUN		Accounts Payable	ELECTRICITY	\$70.70
061452	EAST CENTRAL ENERGY-E	LIQUOR FUND		Accounts Payable	ELECTRICITY	\$1,741.47
						\$2,375.84
061452 EAST CENTRAL ENERGY-ELECT						
061453 ECM PUBLISHERS, INC						
061453	ECM PUBLISHERS, INC	LIQUOR FUND		Accounts Payable	LIQ ADS	\$286.50
						\$286.50
061453 ECM PUBLISHERS, INC						
061455 FREEDOM MAILING SERVICES INC						
061455	FREEDOM MAILING SERVI	GENERAL FUN		Accounts Payable	NEWSLETTER/SURVEY F	\$31.45
						\$31.45
061455 FREEDOM MAILING SERVICES INC						
061456 GOPHER STATE ONE-CALL INC						
061456	GOPHER STATE ONE-CALL	GENERAL FUN		Accounts Payable	DEC LOCATES	\$17.82
061456	GOPHER STATE ONE-CALL	STORM WATER		Accounts Payable	DEC LOCATES	\$17.82
						\$35.64
061456 GOPHER STATE ONE-CALL INC						
061461 JOHNSONS HARDWARE & RENTAL						
061461	JOHNSONS HARDWARE &	GENERAL FUN		Accounts Payable	SNOW PLOW FRAME BOL	\$24.21
061461	JOHNSONS HARDWARE &	GENERAL FUN		Accounts Payable	FITTINGS CONTAINER	\$14.99
061461	JOHNSONS HARDWARE &	GENERAL FUN		Accounts Payable	TOOL CONTAINERS	\$27.98
061461	JOHNSONS HARDWARE &	GENERAL FUN		Accounts Payable	RETURN OF SNOW PLOW	-\$10.79
061461	JOHNSONS HARDWARE &	GENERAL FUN		Accounts Payable	TRASH BAGS	\$17.99
061461	JOHNSONS HARDWARE &	GENERAL FUN		Accounts Payable	PLIERS, HOSE SHUT OFF	\$46.97
061461	JOHNSONS HARDWARE &	GENERAL FUN		Accounts Payable	STEEL WOOL	\$5.99
061461	JOHNSONS HARDWARE &	FIRE FUND		Accounts Payable	AIRLINE PULL STRAPS	\$21.75
061461	JOHNSONS HARDWARE &	FIRE FUND		Accounts Payable	MINI BULBS FOR TANKE	\$10.97
061461	JOHNSONS HARDWARE &	FIRE FUND		Accounts Payable	HOSE PARTS	\$22.99
061461	JOHNSONS HARDWARE &	FIRE FUND		Accounts Payable	HOSE COUPLINGS	\$22.99
						\$206.04
061461 JOHNSONS HARDWARE & RENTAL						
061462 KANABEC PUBLICATIONS, INC						
061462	KANABEC PUBLICATIONS,	GENERAL FUN		Accounts Payable	ENVELOPES	\$23.33
061462	KANABEC PUBLICATIONS,	GENERAL FUN		Accounts Payable	AERATION NOTICE	\$38.34
061462	KANABEC PUBLICATIONS,	GENERAL FUN		Accounts Payable	ENVELOPES	\$23.34
061462	KANABEC PUBLICATIONS,	GENERAL FUN		Accounts Payable	ENVELOPES	\$140.00
061462	KANABEC PUBLICATIONS,	GENERAL FUN		Accounts Payable	ENVELOPES	\$23.33

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061462	KANABEC PUBLICATIONS,	LIQUOR FUND		Accounts Payable	NY RESOLUTION AD	\$39.00
061462	KANABEC PUBLICATIONS,	LIQUOR FUND		Accounts Payable	HOLIDAY AD	\$276.60
061462 KANABEC PUBLICATIONS, INC						\$563.94
061463 KWIK TRIP - GAS PURCHASES						
061463	KWIK TRIP - GAS PURCHA	GENERAL FUN		Accounts Payable	FUEL	\$60.78
061463	KWIK TRIP - GAS PURCHA	GENERAL FUN		Accounts Payable	FUEL	\$906.49
061463	KWIK TRIP - GAS PURCHA	FIRE FUND		Accounts Payable	FUEL	\$427.42
061463 KWIK TRIP - GAS PURCHASES						\$1,394.69
061464 LITTLE FALLS MACHINE, INC						
061464	LITTLE FALLS MACHINE, I	GENERAL FUN		Accounts Payable	SANDER MOTOR	\$601.07
061464 LITTLE FALLS MACHINE, INC						\$601.07
061466 MIDWEST MACHINERY CO						
061466	MIDWEST MACHINERY CO	GENERAL FUN		Accounts Payable	TRACTOR BACKHOE FILT	\$107.27
061466 MIDWEST MACHINERY CO						\$107.27
061467 MILLER TRUCKING INC						
061467	MILLER TRUCKING INC	LIQUOR FUND		Accounts Payable	PRODUCT DELIVERY	\$464.10
061467	MILLER TRUCKING INC	LIQUOR FUND		Accounts Payable	PRODUCT DELIVERY	\$14.70
061467	MILLER TRUCKING INC	LIQUOR FUND		Accounts Payable	PRODUCT DELIVERY	\$112.00
061467	MILLER TRUCKING INC	LIQUOR FUND		Accounts Payable	PRODUCT DELIVERY	\$46.20
061467 MILLER TRUCKING INC						\$637.00
061468 MN ENERGY RESOURCES CORP						
061468	MN ENERGY RESOURCES	GENERAL FUN		Accounts Payable	NATURAL GAS - DEC - AD	\$110.30
061468	MN ENERGY RESOURCES	GENERAL FUN		Accounts Payable	NATURAL GAS - DEC	\$371.32
061468	MN ENERGY RESOURCES	GENERAL FUN		Accounts Payable	NATURAL GAS - DEC	\$581.73
061468	MN ENERGY RESOURCES	GENERAL FUN		Accounts Payable	NATURAL GAS - DEC - HA	\$168.54
061468	MN ENERGY RESOURCES	GENERAL FUN		Accounts Payable	NATURAL GAS - DEC	\$314.93
061468	MN ENERGY RESOURCES	FIRE FUND		Accounts Payable	NATURAL GAS - DEC	\$504.63
061468 MN ENERGY RESOURCES CORP						\$2,051.45
061470 MORA LIONS CLUB						
061470	MORA LIONS CLUB	GENERAL FUN		Accounts Payable	PICNIC SHELTER CONST	\$1,620.40
061470 MORA LIONS CLUB						\$1,620.40
061472 NORTH CENTRAL INTERNATIONAL LLC						
061472	NORTH CENTRAL INTERN	FIRE FUND		Accounts Payable	FIRE TRUCK BRAKE LINE	\$461.73
061472 NORTH CENTRAL INTERNATIONAL LLC						\$461.73
061473 OREILLY AUTOMOTIVE, INC						
061473	OREILLY AUTOMOTIVE, I	FIRE FUND		Accounts Payable	MARKER LIGHT GUARD	\$17.25
061473	OREILLY AUTOMOTIVE, I	FIRE FUND		Accounts Payable	LADDER TRUCK LIGHT	\$3.99
061473 OREILLY AUTOMOTIVE, INC						\$21.24
061475 OWENS AUTO PARTS						
061475	OWENS AUTO PARTS	GENERAL FUN		Accounts Payable	WELDING GAS	\$96.51
061475 OWENS AUTO PARTS						\$96.51
061478 QUALITY DISPOSAL						
061478	QUALITY DISPOSAL	GENERAL FUN		Accounts Payable	GARBAGE	\$36.04
061478	QUALITY DISPOSAL	GENERAL FUN		Accounts Payable	GARBAGE	\$169.88
061478	QUALITY DISPOSAL	GENERAL FUN		Accounts Payable	GARBAGE	\$106.82
061478	QUALITY DISPOSAL	GENERAL FUN		Accounts Payable	GARBAGE	\$63.23

CITY OF MORA
CHECK LIST-COUNCIL

CHECK #	Search Name	Fund Descr	Dept Descr	Last Dim Descr	Comments	Amount
061478	QUALITY DISPOSAL	LIQUOR FUND		Accounts Payable	GARBAGE	\$234.23
061478	QUALITY DISPOSAL					\$610.20
061479	RED BULL DISTRIBUTION COMPANY					
061479	RED BULL DISTRIBUTION	LIQUOR FUND		Accounts Payable	ENERGY DRINK	\$399.50
061479	RED BULL DISTRIBUTION COMPANY					\$399.50
061480	RITEWAY BUSINESS FORMS					
061480	RITEWAY BUSINESS FOR	GENERAL FUN		Accounts Payable	W-2 ENVELOPES	\$67.99
061480	RITEWAY BUSINESS FORMS					\$67.99
061483	SPECTRUM SUPPLY					
061483	SPECTRUM SUPPLY	LIQUOR FUND		Accounts Payable	TRASH CAN LINERS	\$44.22
061483	SPECTRUM SUPPLY	LIQUOR FUND		Accounts Payable	TP & HAND TOWELS	\$75.99
061483	SPECTRUM SUPPLY	LIQUOR FUND		Accounts Payable	BAGS	\$197.86
061483	SPECTRUM SUPPLY					\$318.07
061486	UPPER CASE PRINTING INK					
061486	UPPER CASE PRINTING IN	GENERAL FUN		Accounts Payable	NEWSLETTER & COMM S	\$316.81
061486	UPPER CASE PRINTING INK					\$316.81
061487	VIKING COKE					
061487	VIKING COKE	LIQUOR FUND		Accounts Payable	POP	\$496.30
061487	VIKING COKE	LIQUOR FUND		Accounts Payable	POP	\$574.30
061487	VIKING COKE					\$1,070.60
061488	WATSON CO., INC					
061488	WATSON CO., INC	LIQUOR FUND		Accounts Payable	PAPER SUPPLIES	\$39.01
061488	WATSON CO., INC	LIQUOR FUND		Accounts Payable	TOBACCO, JUICE, ETC	\$624.01
061488	WATSON CO., INC	LIQUOR FUND		Accounts Payable	TOBACCO, JUICE, ETC	\$814.95
061488	WATSON CO., INC	LIQUOR FUND		Accounts Payable	TOBACCO, JUICE, ETC	\$2,004.77
061488	WATSON CO., INC	LIQUOR FUND		Accounts Payable	TOBACCO, JUICE, ETC	\$1,096.46
061488	WATSON CO., INC					\$4,579.20

\$908,168.29

Previous Approved Claims: - 33,367.14

Total Claims Paid: 874,801.15



CITY OF MORA
COUNCIL CHECK LIST

THE DECEMBER 2023 - JANUARY 2024 CLAIMS HAVE BEEN APPROVED FOR PAYMENT BY:

MAYOR

COUNCIL MEMBER

COUNCIL MEMBER

COUNCIL MEMBER

COUNCIL MEMBER

CITY CLERK



MEMORANDUM

Date: January 16, 2024
To: Mayor and City Council
From: Natasha Segelstrom, Administrative Services Director
RE: Accept Restricted Donations

BACKGROUND INFORMATION

The City of Mora has received the following donations:

DONATION RECEIVED FROM:	DONATION OF:
First Citizens Charitable Foundation, Inc	\$8,500.00

As required by Minn. Stat. § 465.03 Gifts to Municipalities, restricted donations must be officially accepted by the City Council.

RECOMMENDATIONS

Motion to accept donations by approving Resolution 2024-121

Attachments
Resolution 2024-121

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MORA, MINNESOTA
ACCEPTING RESTRICTED DONATIONS**

WHEREAS, the City of Mora is generally authorized to accept donations of real and personal property pursuant to Minnesota Statutes Section 465.03 for the benefit of its citizens, and is specifically authorized to accept gifts.

WHEREAS, the following persons and entities have offered to contribute the cash amounts set forth below to the city, and the terms or conditions of the donations, if any, are as follows:

DONATION RECEIVED FROM:	DONATION OF:	TERMS AND CONDITIONS OR DESCRIPTION OF PROPERTY:
First Citizens Charitable Foundation, Inc	\$8,500.00	Donation for the Mora Library Park green court resurfacing including pickleball, basketball and tennis lines

WHEREAS, all such donations have been contributed to the city for the benefit of its citizens, as allowed by law; and

WHEREAS, the City Council finds that it is appropriate to accept the donations offered.

NOW, THEREFORE, BE IT RESOLVED by the city council of the City of Mora, Kanabec County, Minnesota that:

1. The donations described above are accepted and shall be used to establish and/or operate services either alone or in cooperation with others, as allowed by law.
2. The city clerk is hereby directed to issue receipts to each donor acknowledging the city's receipt of the donor's donation.

The foregoing resolution was introduced and moved for adoption by Council Member _____ and seconded by Council Member _____.

Voting for the Resolution:.....
Voting Against the Resolution:
Abstained from Voting:.....
Absent:

Motion carried and resolution adopted this 16th day of January 2024.

ATTEST:

Jake Mathison, Mayor

Natasha Segelstrom, City Clerk/Treasurer



MEMORANDUM

Date January 16, 2024
To Mayor and City Council
From Kirsten Faurie, Community Development Director
RE 2024 EDA Regular Meeting Schedule Change

SUMMARY

The City Council will review and adopt a change to the 2024 regular meeting schedule of the EDA

BACKGROUND INFORMATION

On December 19, 2023 the City Council adopted the 2024 public meeting schedule, which included quarterly meetings by the EDA.

On January 9, 2024, the EDA changed its regular meeting schedule to bi-monthly, with meetings occurring at 2 p.m. on the following dates:

- January 9, 2024
- March 12, 2024
- May 14, 2024
- July 9, 2024
- September 10, 2024
- November 12, 2024

RECOMMENDATIONS

Motion to adopt the updated 2024 EDA meeting schedule

Attachments

2024 EDA Meeting Schedule



MEMORANDUM

Date January 16, 2024
To Mayor and City Council
From Natasha Segelstrom, Administrative Services Director
RE Fee Schedule – Appendix A

SUMMARY

Staff discovered an inadvertent error to the 2024 Fee Schedule and Appendix A of City Code.

RECOMMENDATIONS

Motion to approve the revised updated copy of the 2024 Fee Schedule and Appendix A.

CITY OF MORA 2024 Fee Schedules

**Adopted
December 19, 2023**

**Effective
January 1, 2024**

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GENERAL FEES

The following fees apply to all departments and operations:

NOTARY FEE no charge

NSF CHECK FEE..... \$30

PENALTIES

For delinquent bills per month..... 1.5%

For delinquent bills certified to taxes10.0%

PERMITS

For permits not otherwise described\$50

PHOTOCOPIES.....\$0.25

FAX CHARGES

Out per page\$1

In per page.....\$1

OUTSIDE CONSULTING SERVICES..... actual costs*

(i.e. legal, engineering, animal control, etc.) *Actual costs include administration and overhead costs.

ADMINISTRATION

ASSESSMENT SEARCH.....\$435

PRIVATE NON-PROFIT CONDUIT

FINANCING FEE.....1.0% face value of bonds

CANDIDATE FILING FEE\$15

BUSINESS LICENSES

Pawnbroker

Pawnbroker\$2,000

Investigation Fee\$500 (maximum)

Alcoholic Beverages

Liquor On-Sale.....\$2,200

Liquor On-Sale Sunday.....\$200

Liquor On-Sale Club (<200 members)\$300

Liquor On-Sale Club (201-500 ")\$500

Liquor On-Sale Club (501-1000 ")\$650

Liquor On-Sale Club (>1000 ").....\$800

City of Mora
2024 Fee Schedule

Consumption & Display	\$125
Temp Consumption & Display each	\$75
Temp Consumption & Display per day	\$15
3.2 Beer On-Sale	\$125
3.2 Beer Off-Sale	\$125
Wine On-Sale	\$375
Temp Liquor On-Sale each	\$75
Temp Liquor On-Sale per day	\$15
Temp 3.2 Beer On-Sale each	\$75
Temp 3.2 Beer On-Sale per day	\$15
Brew Pub (On-Sale)	\$2,200
Brew Pub (Off-Sale)	\$225
Brewer Taproom	\$500
Small Brewer Off-Sale	\$225
Investigation Fee (in state)	\$500 (maximum)
Investigation Fee (out of state)	\$10,000 (maximum)

Taxi.....\$35

Tobacco\$125

Gambling

Permit.....	\$35
Investigation Fee	\$500

Solid Waste

Mixed Municipal Solid Waste	
Collection	\$750 <u>500</u>
Roll-Off Service Collection	\$200 <u>150</u>

Sexually Oriented Businesses

License.....	\$5,000
Investigation Fee (in state)	\$500 (maximum)
Investigation Fee (out of state)	\$10,000 (maximum)

Transient Merchants

First Day	\$100 <u>75</u>
Each Additional Day	\$25 <u>15</u>
Annual Permit.....	\$300 <u>225</u>
Mobile Food Unit.....	\$75

Massage Therapist

License.....	\$75 <u>60</u>
Investigation Fee	\$65 <u>50</u>

FACILITY RENTALS/ PUBLIC PROPERTY USE (PPUP)

Reservation Cancellation Fee\$2015

City of Mora
2024 Fee Schedule

Application Late Fee.....	\$100
Jaycee's Ball Field (organized groups only)	
Adult Use Charge- (per home team).....	\$150
Youth/Mixed Registration (per league)	\$50
Youth/Mixed Use Charge (per week)	\$1025
Daily Use	\$75
Nonprofit Daily Use	\$35
Library Meeting Room	
Individuals, Business, Fund Raising	
First 4 hours.....	\$75
Each additional hour	\$10
Non-Profit, Groups, Clubs, Public Agencies	
Cleaning fee.....	\$4035
Kitchen.....	\$4035
Park Shelters/Gazebo	
Reservation Fee	\$35
Public Performances/Events where no fee is charged or requested.....	waived
Memorial Garden	\$0
Level 1 PPUP Events	
Key Deposit (all facilities)	\$50
Level 2 PPUP Events	
Key Deposit (all facilities)	\$100
Street Closure/Parade	\$25
Traffic Control Devices.....	\$50
<i>Covers drop-off and pick-up at event site</i>	
Event Storage Fee	\$50
Garbage Removal/Event Clean-up.....	\$50-45 per hour
<i>Deducted from damage deposit</i>	

BUILDING DEPARTMENT

Building Permit Fee. The Building Permit Fee for building permits shall be as outlined in the following schedule.

TOTAL VALUATION	FEEES
\$1 TO \$500	\$30.00
\$501 TO \$2,000	\$30.00 for the first \$500 plus \$2.75 for each additional \$100, or fraction thereof, to and including \$2,000
\$2,001 TO \$25,000	\$71.25 for the first \$2,000 plus \$12.50 for each additional \$1,000, or fraction thereof, to and including \$25,000
\$25,001 TO \$50,000.....	\$358.75 for the first \$25,000 plus \$9.00 for each additional \$1,000, or fraction thereof, to and including \$50,000
\$50,001 TO \$100,000.....	\$583.75 for the first \$50,000 plus \$6.25 for each additional \$1,000 or fraction thereof, to and including \$100,000
\$100,000 TO \$500,000.....	\$896.25 for the first \$100,000 plus \$5.00 for each additional \$1,000 or fraction thereof, to and including \$500,000
\$500,001 TO \$1,000,000.....	\$2,896.25 for the first \$500,000 plus \$4.25 for each additional \$1,000, or fraction thereof, to and including \$1,000,000
\$1,000,001 and up	\$5,021.25 for the first \$1,000,000 plus \$2.75 for each additional \$1,000 or fraction thereof

Other Inspections and Fees

Inspection outside normal business hours; re-inspections; inspections for which no fee is specifically indicated; additional review required by changes, additions or revisions by Building Official.

Regular-time (per hour)	\$58 59
Over-time (per hour)	\$80 75

Special investigation fee equal to the amount of the permit fee and in addition to the permit fee.

Plan Review Fee. The Plan Review Fee for one and two family dwellings, apartments, town homes, condominiums, non-profit structures, and all of their accessory buildings shall be 50% of the Building Permit Fee. The Plan Review Fee for state approved plans and approved master plans shall be 25% of the Building Permit Fee. The Plan Review Fee for all others shall be 65% of the Building Permit Fee.

State Surcharge Fee. In addition, a state surcharge fee shall be collected on all permits in accordance with MN Statute 16B70.

Plumbing Permits. No person shall install, alter, repair, or extend any plumbing system without first obtaining a permit from the city. The fees for all residential plumbing work shall be a minimum of \$75.00, which includes one fixture, plus \$10.00 per fixture for each additional fixture. The fees for all commercial plumbing work shall be based on valuation.

Mechanical Permits. No person shall install, alter, repair, or extend any heating, ventilating, air conditioning, refrigeration plant, or gas piping, in or for any building without first obtaining a permit from the city. The fee shall be \$75.00 per piece of residential equipment. The fee for all commercial mechanical work shall be based on valuation.

Maintenance Permits. Maintenance permits for roofing, siding, window replacement, door replacement or other similar minor work shall be \$50.00 for one- and two-family dwellings. When two items are done under the same permit the fee shall be multiplied by 1.5. All other building types shall be classified as general construction and building permit fees will be based on valuation.

Deck Permits. The fee for deck permits shall be based on a value of \$50.00 per square foot or the valuation, whichever is greater.

Sign Permits. For temporary signs \$10.00. For permanent signs \$25.00.

Special investigation fee equal to the amount of the permit fee and in addition to the permit fee.

Manufactured Home

Set-Up Fee.....	\$60
Safety Disclosure	\$30

Demolition Permits. All permits \$100 plus a \$1,000 deposit against expenses.

Fence Permit\$25

COMMUNITY DEVELOPMENT

VARIANCE \$300

CONDITIONAL USE PERMIT..... \$300

CONDITIONAL USE AMENDMENT \$300

INTERIM USE PERMIT..... \$300

INTERIM USE PERMIT AMENDMENT..... \$300

PLANNED UNIT DEVELOPMENT/C.U.P.

PUD Concept Plan Review..... \$100

PUD General Development Plan

Each..... \$400

Per Lot..... \$10

Deposit against city expenses* \$3,000

PUD Final Development Plan \$350

REZONING..... \$325

AMENDMENTS TO CODES	\$300
MINOR SUBDIVISION.....	\$200
PLAT	
Preliminary	
Each plat	\$400
Per lot (in addition to above)	\$10
Deposit against city expenses*	\$3,000
Final	\$350
Deposit against city expenses*	\$3,000
Public Use Fee	\$1,000/ Dwelling unit or 5% of land area or combination of both
PUBLIC RIGHT OF WAY OR EASEMENT VACATION	\$275
SITE PLAN REVIEW	
For which no other fee is required	\$100
RELOCATION PERMIT	
Primary structure.....	\$58-59 per hour
Accessory structures	\$58-59 per hour
Deposit against any city expenses*	\$1,000
* Applicant is responsible for any additional expenses incurred by the City during the review process.	
WELL AND/OR SEPTIC EXEMPTION PERMIT.....	\$250
LANDSCAPING DEPOSIT	\$1,500
DRIVEWAY PAVING DEPOSIT	
Residential.....	\$1,000
Commercial/Industrial	\$2,500
PLOTTING FEES	
Maps, Plats and Plans (black and white or color)	
8.5" x 11"	\$2
11" x 17"	\$4
17" x 22"	\$6
22" x 34"	\$6
28" x 40"	\$10
34" x 44"	\$10
ZONING MAP.....	\$25
ORDINANCE COPIES	

City of Mora
2024 Fee Schedule

Zoning.....	\$2520
Subdivision	\$5
Shoreland.....	\$5
Flood plain	\$10
Comprehensive plan	\$40
SPECIAL PLANNING COMMISSION MEETING.....	\$200
ZONING VERIFICATION	\$35
PLANNER	
Regular-time (per hour)	\$58
Over-time (per hour)	\$82
ANNEXATION	\$200 plus state filing fee of \$45/acre (minimum of \$100, maximum of \$600)
PARKING CONTRIBUTION IN LIEU OF ACTUAL SPACE	\$500

FIRE DEPARTMENT

FIRE CALLS (all calls)	
1st hour.....	\$500
Each additional hour	\$350
FOAM (per gallon)	\$30
BURN PERMIT.....	\$10

LAW ENFORCEMENT

PARKING TICKETS	
Initial Ticket.....	\$20
Additional After 5 Days.....	\$10
SEASONAL PARKING PERMIT.....	\$100
GOLF CART PERMIT	\$35
PARADE PERMIT.....	free
DOG IMPOUNDING Call Out/Pick Up	\$50 plus mileage*
*current IRS tax rate	
Emergency Veterinary Expenses	\$300 cap

City of Mora
2024 Fee Schedule

Boarding (per day)	\$30
DANGEROUS DOG REGISTRATION	\$75

MORA AQUATIC CENTER

CLASSES

Preschool Swim Lessons	\$90
Children Swim Lessons	\$90
Private Lessons.....	\$90
Instructor Aid.....	\$86
Lifeguard Training.....	\$250
Transfer/Refund Fee	\$10

DAILY PASS

Unlimited Daily Pass.....	\$8,759.00
Limited Daily Pass (Pools only, no waterslides).....	\$6,507.00
Family Fun Night	\$4

BONUS TICKETS

One Sheet of 20 Bonus Tickets	\$8690
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PRIVATE RENTAL

Unlimited facility use (per two hours).....	\$325
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MORA MUNICIPAL AIRPORT

DAILY HANGAR STORAGE RENTAL	\$20
YEARLY UNHANGARED STORAGE FEE.....	\$500

OAKWOOD CEMETERY

GRAVE SPACE

Lot Price	\$1000
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COLUMBARIUM SPACE	\$1000
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LOT BUY BACK PRICE.....	\$250
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LOT TRANSFER FEE	\$80
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DUAL BURIAL ADMINISTRATIVE FEE.....	\$80
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INTERMENTS

RATES:

Adult	\$1,025
Cremation or Infant	\$775
Columbarium	\$500

BURIALS SCHEDULED OR ARRIVING

AFTER 3:00 P.M. WEEKDAYS:

Additional Charge.....	\$150 200
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WEEKEND & HOLIDAY BURIALS

Additional Charge.....	\$300 350
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<u>DUAL BURIAL ADMINISTRATIVE FEE.....</u>	<u>\$80</u>
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DISINTERMENT (SUMMER ONLY)

Adult	\$1025
Cremation or Infant	\$775
Columbarium	\$500

STONE LOCATION/SETTING FEE

All Stones	\$80
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- Storage is not available.
- A 48 hour notice MUST be given for winter burials.

Dual Burial: two burials at the same time in the same grave for one interment rate plus dual burial administrative fee.

PUBLIC WORKS DEPARTMENT

LABOR RATE

Regular-time (per hour)	\$51 54
Over-time (per hour)	\$63 66

EQUIPMENT RATES (per hour without operator)

Loader	\$130
Motor Grader.....	\$150
Backhoe.....	\$90
Skidsteer	\$70
Dump Truck.....	\$60
Tractor Mower	\$50
Riding Mower.....	\$40
All other equipment	\$40

MATERIALScost plus 10%

Winter Sand-Salt Mix (cubic yard)	\$150 125
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STREET OPENING PERMIT\$150
STREET OPENING DEPOSIT\$500

RIGHT-OF-WAY PERMIT

Permit Fee\$85
Additional Paved Excavation\$55
Additional Unpaved Excavation\$25
Directional Boring/Tunneling/100'\$15
Open Trenching/100'\$10

OBSTRUCTION PERMIT no charge

PROPERTY OWNER MAINTENANCE PERMIT..... no charge

STORM WATER UTILITY

MONTHLY FEE

Single-Family Residential

Per Parcel\$6.41 per parcel

Commercial/Industrial/Other

Upper Limit

Tier	Impervious Surface (sq. ft.)	Per Parcel
1	10,000	\$ 12. 87 ⁸⁸
2	20,000	\$ 14. 37 ³⁸
3	30,000	\$ 15.90
4	40,000	\$ 17.42
5	50,000	\$ 18.93
6	60,000	\$ 20.76
7	70,000	\$ 21. 97 ⁹⁶
8	80,000	\$ 23.47
9	90,000	\$ 24.98
10	100,000	\$ 26.49
11	200,000	\$ 41.64
12	300,000	\$ 56.78
13	400,000	\$ 71.94
14	500,000	\$ 87.10
15	600,000	\$ 108.22

PENALTY

Same as charged for other utility services generally.

**CITY OF MORA
2024 FEE SCHEDULE**

Appendix A
To Chapter 33 of the Mora City Code

Adopted by the Mora City Council
December 19, 2023
Updated 1/16/2024

Effective January 1, 2024

City Code Chapter 33; Appendix A
2024 Fee Schedule

(A) City Fee Schedule

(1) General Fees. The following fees apply to all departments and operations.

Fee Name	Authority	Amount
Notary Fee	general	No charge
NSF Check Fee	M.S. § 604.113(2)(a)	\$30.00
Penalties (not including storm water utility)		
Monthly	general	1.50%
Certify to taxes	general	10.00%
Permits not otherwise described	general	\$50.00
Photocopies, per page	M.S. § 13.03(3)(c)	\$0.25
Fax, in or out, per page	general	\$1.00
Outside consulting services	General	Actual costs

(2) Administration

Fee Name	Authority	Amount
Assessment Search	general	\$35.00
Private Non-Profit Conduit Financing Fee	general	1.0% face value of bonds
Election Filing Fee	M.S. § 205.13(3)(c)	\$15.00
Pawn Shop Licenses		
Annual License	§ 111.05	\$2,000.00
Investigation Fee	§ 111.05 (A)	\$500.00
Alcoholic Beverages Licenses		
3.2 Beer On-Sale	§ 112.22 (A); § 112.23	\$125.00
3.2 Beer Off-Sale	§ 112.22 (B); § 112.23	\$125.00
Temporary 3.2 Beer On-Sale, each	§ 112.22 (C); § 112.23	\$75.00
Temporary 3.2 Beer On-Sale, per day	§ 112.22 (C); § 112.23	\$15.00
Liquor On-Sale	§ 112.22 (D); § 112.23	\$2,200.00
Liquor On-Sale Club, <200 members	§ 112.22 (D); § 112.23	\$300.00
Liquor On-Sale Club, 201-500 members	§ 112.22 (D); § 112.23	\$500.00
Liquor On-Sale Club, 501-1000 members	§ 112.22 (D); § 112.23	\$650.00
Liquor On-Sale Club, >1000 members	§ 112.22 (D); § 112.23	\$800.00
Liquor On-Sale Sunday	§ 112.22 (E) ; § 112.23	\$200.00
Temporary Liquor On-Sale, each	§ 112.22 (F); § 112.23	\$75.00

City Code Chapter 33; Appendix A
2024 Fee Schedule

Temporary Liquor On-Sale, per day	§ 112.22 (F); § 112.23	\$15.00
Wine On-Sale	§ 112.22 (G); § 112.23	\$375.00
Temporary Consumption & Display, each	§ 112.22 (H); § 112.23	\$75.00
Temporary Consumption & Display, per day	§ 112.22 (H); § 112.23	\$15.00
Consumption & Display	§ 112.22 (I); § 112.23	\$125.00
Brew Pub (On-Sale)	§ 112.22 (J); § 112.23	\$2,200.00
Brew Pub (Off-Sale)	§ 112.22 (K); § 112.23	\$225.00
Brewer Taproom	§ 112.22 (L); § 112.23	\$500.00
Small Brewer Off-Sale	§ 112.22 (M); § 112.23	\$225.00
Investigation, in-state, max.	§ 112.29 (A)	\$500.00
Investigation, out-of-state, max.	§ 112.29 (A)	\$10,000.00
Taxi Licenses	§ 114.06	\$35.00
Tobacco Licenses	§ 115.04	\$125.00
Gambling Permits		
All Permits	§ 116.09 (C)	\$35.00
Gambling Investigation	general	\$500.00
Solid Waste Licenses		
Mixed Municipal Solid Waste Collection	§ 117.03 (A) (1); § 117.03 (C)	\$500.00
Roll-Off Service Collection	§ 117.03 (A) (2); § 117.03 (C)	\$150.00
Transient Merchants Permits		
First Day	§ 113.03 (D)	\$75.00
Each Additional Day	§ 113.03 (D)	\$15.00
Annual	§ 113.03 (D)	\$225.00
Mobile Food Unit	§ 113.03	\$75.00
Sexually Oriented Business Licenses		
License	§ 118.14	\$5,000.00
Investigation, in-state, maximum	general	\$500.00
Investigation, out-of-state, max.	general	\$10,000.00
Massage Therapist License		
License	§ 120.7	\$60.00
Investigation	§ 120.7	\$50.00
Jaycee's Ball Field Rental(organized groups only)		
Adult Use Charge, per team	general	\$150.00
Youth/Mixed Use Annual Registration, per league	general	\$50.00

City Code Chapter 33; Appendix A
2024 Fee Schedule

Youth/Mixed Use Charge, per week	general	\$25.00
Daily Use	general	\$75.00
Nonprofit Daily Use	general	\$35.00
Library Meeting Room Rental		
Individuals, Business, Fund Raising		
1st Four Hours	general	\$75.00
Each Additional Hour	general	\$10.00
Non-Profit, Groups, Clubs, Public Agencies		
Cleaning Fee	general	\$35.00
Kitchen	general	\$35.00
Park Shelters/Gazebo	general	\$35.00
Reservation Cancellation Fee	general	\$15.00
Key Deposit (all facilities)	general	\$50.00
Public Property Use (PPUP) Special Event		
Application Late Fee	general	\$100.00
Public performances/events where no fee is charged or requested	general	waived
Memorial Garden	general	\$0.00
Facility Use Events Key Deposit	Facility Use	\$50.00
Special Event PPUP Events Key Deposit	Special Event	\$100.00
Street Closure/Parade	general	\$25.00
Traffic Control Devices (covers drop-off and pick-up at event site)	general	\$50.00
Event Storage Fee	general	\$50.00
Garbage Removal/Event Clean-up (deducted from damage deposit)	general	\$45.00 per hour

(3) Community Development

Fee Name	Authority	Amount
Variance	Chapter 150	\$300.00
Conditional Use Permit	Chapter 150	\$300.00
Interim Use Permit	Chapter 150	\$300.00
Planned Unit Development/P.U.D.		
Concept Review	Chapter 150	\$100.00
General Development Plan		
Each	Chapter 150	\$400.00
Per Lot	Chapter 150	\$10.00
Deposit	Chapter 150	\$3,000.00
PUD Final Development Plan	Chapter 150	\$350.00
Rezoning	Chapter 150	\$325.00
Amendments To Codes	Chapter 150	\$300.00
Relocation Permit		
Primary Structure	Chapter 150	\$59.00
Accessory Structures	Chapter 150	\$59.00
Deposit	Chapter 150	\$1,000.00

City Code Chapter 33; Appendix A
2024 Fee Schedule

Minor Subdivision	Chapter 153	\$200.00
Plat		
Preliminary	Chapter 153	\$400.00
Per Lot (In Addition To Above)	Chapter 153	\$10.00
Final	Chapter 153	\$350.00
Deposit	Chapter 153	\$3,000.00
Public Use fee	Chapter 153	\$1000.00/dwelling unit or 5% of land area or combination
Well & Septic Exemption Permit	§ 50.12	\$250.00
Public Right Of Way Or Easement Vacation	general	\$275.00
Site Plan Review	general	\$100.00
Landscaping Deposit	general	\$1,500.00
Driveway Paving Deposit		
Residential	general	\$1,000.00
Other	general	\$2,500.00
Plotting Fees		
Maps, Plats and Plans (black and white or color)		
8.5" x 11"	general	\$2.00
11" x 17"	general	\$4.00
17" x 22"	general	\$6.00
22" x 34"	general	\$6.00
28" x 40"	general	\$10.00
34" x 44"	general	\$10.00
Zoning Map	general	\$25.00
Ordinance Copies		
Zoning	general	\$25.00
Subdivision	general	\$5.00
Shoreland	general	\$5.00
Flood plain	general	\$10.00
Comprehensive Plan	general	\$40.00
Special Planning Commission Meeting	general	\$200.00
Zoning verification	general	\$35.00
Planner		
Regular-time, per hour	general	\$60.00
Over-time, per hour	general	\$76.00

(4) Law Enforcement

Fee Name	Authority	Amount
Parking Tickets		
Initial Ticket	general	\$20.00
Additional After Five Days	general	\$10.00
Seasonal Parking Permit	§ 71.05 (D)	\$200.00

City Code Chapter 33; Appendix A
2024 Fee Schedule

Golf Cart Permit	§ 70.17	\$35.00
Parade Permit	§ 70.31	no charge
Dog Impounding		
Call out/pick up	contractual labor	\$50.00 plus mileage
Emergency veterinary expense	contractual labor	\$300 cap
Boarding (per day)	contractual labor	\$30.00
Dangerous Dog Registration	§ 90.51(E)	\$75.00

(5) Fire Department

Fee Name	Authority	Amount
Fire Calls (All Calls)		
1 st Hour	§ 40.01 (D) (1)	\$500.00
Each Additional Hour	§ 40.01 (D) (1)	\$350.00
Foam (per gallon)	general	\$30.00
Burn Permit	general	\$10.00

(6) Building Department

Fee Name	Authority	Amount
Building Permit Fee (subject to state surcharge)		
\$1 to \$500 Construction Value	§ 154.02	\$30.00
\$501 to \$2,000 Construction Value	§ 154.02	\$30.00 for the first \$500 plus \$2.75 for each additional \$100, or fraction thereof, to and including \$2,000
\$2,001 to \$25,000 Construction Value	§ 154.02	\$71.25 for the first \$2,000 plus \$12.50 for each additional \$1,000, or fraction thereof, to and including \$25,000
\$25,001 to \$50,000 Construction Value	§ 154.02	\$358.75 for the first \$25,000 plus \$9.00 for each additional \$1,000, or fraction thereof, to and including \$50,000
\$50,001 to \$100,000 Construction Value	§ 154.02	\$583.75 for the first \$50,000 plus \$6.25 for each additional \$1,000 or fraction thereof, to and including \$100,000
\$100,000 to \$500,000 Construction Value	§ 154.02	\$896.25 for the first \$100,000 plus \$5.00 for each additional \$1,000 or fraction thereof, to and including \$500,000
\$500,001 to \$1,000,000 Construction Value	§ 154.02	\$2,896.25 for the first \$500,000 plus \$4.25 for each additional

City Code Chapter 33; Appendix A
2024 Fee Schedule

		\$1,000, or fraction thereof, to and including \$1,000,000
\$1,000,001 And Up Construction Value	§ 154.02	\$5,021.25 for the first \$1,000,000 plus \$2.75 for each additional \$1,000 or fraction thereof
Plan Review Fee		
One And Two Family Dwellings, Apartments, Town Homes, Condominiums, Non-Profit Structures, And All Of Their Accessory Buildings	§ 154.02	50% of the building permit fee
State Approved Plans Or Approved Master Plans	§ 154.02	25% of the building permit fee
For All Others	§ 154.02	65% of the building permit fee
Other Inspections and Fees (per hour, regular-time/over-time)		
Inspection Outside Normal Business Hours	§ 154.02	\$59.00/\$75.00
Re-Inspection Fees	§ 154.02	\$59.00/\$75.00
Inspections For Which No Fee Is Specifically Indicated	§ 154.02	\$59.00/\$75.00
Additional Review Required By Changes, Additions Or Revisions	§ 154.02	\$59.00/\$75.00
For Use Of Outside Consultants For Plan Checking Or Inspections, Or Both	§ 154.02	actual costs
Special Investigation Fee	§ 154.02	equal to the amount of the permit fee and in addition to the permit fee
Plumbing Permits (subject to state surcharge)		
Residential	§ 154.02	\$75.00 for one fixture plus \$10 for each additional fixture
Commercial		based on valuation
Mechanical Permits (subject to state surcharge)		
Residential	§ 154.02	\$75.00 for each piece of equipment
Commercial		based on valuation
Maintenance Permits (subject to state surcharge)		
For One And Two Family Dwellings	§ 154.02	\$50.00 for one item; \$75 for two items under the same permit
All Others	§ 154.02	based on valuation
Deck Permits (subject to state surcharge)		
All	§ 154.02	based on a value of \$50.00 per square foot or the valuation, whichever is greater

City Code Chapter 33; Appendix A
2024 Fee Schedule

Sign Permits (subject to state surcharge)		
Temporary Signs	§ 154.02	\$10.00
Permanent Signs	§ 154.02	\$25.00
Special Investigation		equal to the amount of the permit fee and in addition to the permit fee
Manufactured Home Set-Up Permit (subject to state surcharge)		
All Permits	§ 154.02	\$60.00
Manufactured Home Safety Disclosure (subject to state surcharge)		
All		\$30.00
Demolition Permits (subject to state surcharge)		
Permit	§ 154.02	\$100.00
Deposit	§ 154.02	\$1,000.00
Fence Permit		\$25.00

(7) Public Works Department

Fee Name	Authority	Amount
Labor Rate		
Regular-Time, per hour	general	\$54.00
Over-Time, per hour	general	\$66.00
Equipment Rates , per hour plus operator		
Loader	general	\$130.00
Motor Grader	general	\$150.00
Backhoe	general	\$90.00
Skidsteer	general	\$70.00
Dump Truck	general	\$60.00
Tractor Mower	general	\$50.00
Riding Mower	general	\$40.00
All other equipment	general	\$40.00
Materials, cost plus	general	10%
Winter Sand/Salt Mix (cubic yard)	general	\$125.00
Street Opening Permit	§ 54.12	\$150.00
Street Opening Permit Deposit		\$500.00
Right-Of-Way Permit		
Excavation Permit	§ 54.12	\$85.00
Additional Paved Excavation	§ 54.12	\$55.00
Additional Unpaved Excavation	§ 54.12	\$25.00
Directional Boring, per 100'	§ 54.12	\$15.00
Open Trenching, per 100'	§ 54.12	\$10.00
Obstruction Permit	§ 54.12	no charge
Property Owner Maintenance Permit	§ 54.12	no charge

City Code Chapter 33; Appendix A
2024 Fee Schedule

(8) Oakwood Cemetery

Fee Name	Authority	Amount
Lot Sales		
Lot Price, per grave space	general	\$1000.00
	general	
Columbarium Space	general	\$1000.00
Lot Buy Back Price	general	\$250.00
Lot Transfer Fee	general	\$80.00
Dual Burial	general	\$80.00
Interments		
Rates		
Adult	general	\$1,025.00
Infant	general	\$775.00
Cremation	general	\$775.00
Columbarium	general	\$500.00
Disinterment (Summer Only)		
Adult	general	\$1025.00
Infant	general	\$775.00
Cremation	general	\$775.00
Columbarium	general	\$500.00
Dual Burial Administrative Fee	general	\$80.00
Other Fees		
Weekends & Holidays		
Additional Charge	general	\$350.00
After 3:00 p.m. Weekdays		
Additional Charge	general	\$200.00
Stone Location/Setting Fee	general	\$80.00

(9) Storm Water Utility

Fee Name	Authority	Amount
Monthly Fee, per parcel		
Single-Family Residential	§ 51.06	\$6.41
Commercial/Industrial/Other (based on impervious area)		
1 upper limit of 10,000 sq. ft.	§ 51.06	\$12.88
2 upper limit of 20,000 sq. ft.	§ 51.06	\$14.38
3 upper limit of 30,000 sq. ft.	§ 51.06	\$15.90
4 upper limit of 40,000 sq. ft.	§ 51.06	\$17.42
5 upper limit of 50,000 sq. ft.	§ 51.06	\$18.93
6 upper limit of 60,000 sq. ft.	§ 51.06	\$20.76
7 upper limit of 70,000 sq. ft.	§ 51.06	\$21.96
8 upper limit of 80,000 sq. ft.	§ 51.06	\$23.47
9 upper limit of 90,000 sq. ft.	§ 51.06	\$24.98
10 upper limit of 100,000 sq. ft.	§ 51.06	\$26.49
11 upper limit of 200,000 sq. ft.	§ 51.06	\$41.64
12 upper limit of 300,000 sq. ft.	§ 51.06	\$56.78

City Code Chapter 33; Appendix A
2024 Fee Schedule

13 upper limit of 400,000 sq. ft.	§ 51.06	\$71.94
14 upper limit of 500,000 sq. ft.	§ 51.06	\$87.10
15 upper limit of 600,000 sq. ft.	§ 51.06	\$108.22
Delinquent Account Penalty	§ 51.08	10% per month on unpaid balance

(10) Mora Aquatic Center

Fee Name	Authority	Amount
Lessons		
Preschool Swim Lessons	general	\$90.00
Children Swim Lessons	general	\$90.00
Water Safety Instructor Aid	general	\$86.00
Guard Start	general	\$90.00
Lifeguard Training	general	\$250.00
Session/Class Transfer/Refund Fee	general	\$10.00
Admissions		
Unlimited Daily Pass	general	\$9.00
Limited Daily Pass	general	\$7.00
One Sheet of 20 Bonus Tickets	general	\$90.00
Private Rental		
Unlimited facility use/2 hours	general	\$325.00

(11) Mora Municipal Airport

Fee Name	Authority	Amount
Daily Hangar Storage Rental	general	\$20.00
Yearly Unhangared Storage Fee	general	\$500.00

(A) Public Utility Fee Schedule

(1) General Fees. The following fees apply to all departments and operations.

Fee Name	Authority	Amount
Application Fee	general	\$35.00
Credit Reference Letter	general	\$5.00
NSF Check Fee	M.S. § 604.113(2)(a)	\$30.00
Key Deposit	general	\$50.00
Photocopies	M.S. § 13.03(3)(c)	\$0.25
Disconnect/Reconnect Charges		
Customer Request	general	\$25.00
For Non-Payment	general	\$75.00
Meter Tampering Fee	§ 52.15	\$500.00
Meter Testing Fee	§ 52.15	\$200.00
Delinquent Account Penalties	§ 50.24	10% per month on unpaid balance
Customer Deposits		

City Code Chapter 33; Appendix A
2024 Fee Schedule

Delinquency Risk Less Than 10%		\$100.00
Delinquency Risk Greater Than 10% & Less Than 25%		\$200.00
Delinquency Risk Greater Than 25%		\$300.00
Deposit Interest Rate	325E.02 (b)	5.3%
Availability Charges		
Water Availability Charges (WAC)	general	\$1,500.00
Sewer Availability Charges (SAC)	general	\$2,400.00
Labor Rates, per hour		
Water/Sewer, per hour	general	\$55.00
Overtime, per hour	general	\$68.00
Electric, per hour	general	\$56.00
Overtime, per hour	general	\$70.00
Equipment Rates, per hour plus operator		
550 Service Truck	general	\$75
Jetter	general	\$95.00
Televising Trailer	general	\$150.00
Bucket Truck	general	\$175.00
Digger/Derrick Truck	general	\$125.00
Vactor Truck	general	\$150.00
All other equipment	general	\$50.00
Materials, cost plus	general	10%

(2) Water Utility

Fee Name	Authority	Amount
General Water Service		
Monthly Customer Charge		
5/8" x 3/4" Meter Service	§ 50.24	\$23.40
1" Meter Service	§ 50.24	\$24.09
1-1/2" Meter Service	§ 50.24	\$25.14
2" Meter Service	§ 50.24	\$27.01
3" Meter Service	§ 50.24	\$35.32
4" Meter Service	§ 50.24	\$35.93
6" Meter Service	§ 50.24	\$37.69
Usage Charge, per 1,000 Gallons	§ 50.24	\$5.64
Bulk Water, per 1,000 Gallons	§ 50.24	\$40.78 \$41.60
Fire Suppression Sprinkler Connection	§ 50.24; § 52.08(C)(1)	\$2.55
Outdoor Water Use meter Fee	general	Actual Cost
Temporary Water Service Fee	general	\$150.00

(3) Wastewater Utility

Fee Name	Authority	Amount
General Sanitary Sewer Service		
Monthly Customer Charge	§ 50.24	\$24.46

City Code Chapter 33; Appendix A
2024 Fee Schedule

Usage Charge, per 1,000 Gallons	§ 50.24	\$8.80
Special Sanitary Sewer Service Charge 112%		
Monthly Customer Charge	§ 50.24	\$24.46
Usage Charge, per 1,000 Gallons	§ 50.24	\$ \$9.85
Special Sanitary Sewer Service Charge 50%		
Monthly Customer Charge	§ 50.24	\$24.46
Usage Charge, per 1,000 Gallons	§ 50.24	\$ \$4.44
Unmetered Sewer Service	§ 50.24	\$112.90
Bulk Sewer Service, per 1,000 gallons	§ 50.24	\$ \$73.90

(4) Electric Utility

Rate Name	Monthly Service Charge	Per Unit Charge	Units
Residential Electric Service	\$16.27	\$0.1199	KWh
Rural Residential Electric Service	\$16.27	\$0.1266	KWh
Small General Electric Service-Single Phase	\$16.27	\$0.1252	KWh
Small General Electric Service-Three Phase	\$27.26	\$0.1252	KWh
Medium General Service	\$36.48	\$0.0804	KWh
Medium General Service Demand		\$11.50	KW
Large General Service	\$60.80	\$0.0735	KWh
Large General Service Demand		\$11.50	KW
Street Lighting Service Utility Owned Equipment	\$16.27	\$0.1033	KWh
Street Lighting Service Customer Owned Equipment	\$16.27	\$0.1033	KWh
LED Lights 100 W eq.	\$14.40		Each
LED Lights 250 W eq.	\$21.51		each
Security Lights 100 HPS	\$14.40		each
Security Lights 250 HPS	\$21.51		each
Installation Fee Security Light		\$600.00	each
Traffic Signal Service	\$16.27	\$0.1033	KWh
Outdoor Warning Siren Service	\$1.00		each
Municipal Government Service			
Small General Electric Service-Single Phase	\$16.27	\$0.1033	KWh
Small General Electric Service-Three Phase	\$27.26	\$0.1033	KWh
Medium General Electric Service	\$36.48	\$0.0792	KWh
Medium General Service Demand		\$11.50	KW
Large General Electric Service	\$60.80	\$0.0735	KWh
Large General Service Demand		\$11.50	KW
Temporary Electric Service Fee	\$150.00		each
Connection Fees			

City Code Chapter 33; Appendix A
2024 Fee Schedule

Single Phase (1Φ)		\$50.00	each
Three Phase (3Φ)		\$150.00	each
Construction Fees			
Single Phase (1Φ)		\$500.00	each
Three Phase (3Φ)		\$1000 plus actual costs	each
New wire footages over 200 feet		\$6.50 per foot	
Winter (11/1-3/31)		actual costs	each
Platted develop.		actual costs	each
Electric Vehicle Charging Stations			
Level 2 Charger		\$2.00	hour
DC Fast Charger		\$0.30/min.	minute
DC Fast Charger Connect.		\$5	each
Distributed Energy Resources			
Application & Review		\$100 + \$200 total \$300.00	
Interconnection			
Simplified		\$100	
Standard (Fast Track)		\$100 + \$1/kW for certified systems \$100 + \$2/kW for Non-Certified Systems	
Standard (Study Process) *additional fees may apply		\$1000 + \$2/kW down payment	
Solar Meter Addition		Actual Costs	

(B) Economic Development Fee Schedule

Fee Name	Authority	Amount
NSF Check Fee	M.S. § 604.113(2)(a)	\$30.00
Photocopies	M.S. § 13.03(3)(c)	\$0.25
Late Payment Fee	general	5.0%
Tax increment Financing		
Application Fee	general	\$7,500.00
Plan Completion Fee	general	\$7,500.00
Certificate of Occupancy Rebate	general	\$7,500.00
Tax Abatement Application	general	\$250.00
Industrial Park Land Purchase Deposit	general	\$1,000.00
Other Financial Assistance Deposit	general	\$1,000.00
Planner		
Regular-time, per hour	general	\$60.00

City Code Chapter 33; Appendix A
 2024 Fee Schedule

Over-time, per hour	general	\$76.00
Annexation	\$200.00 plus state filing fee of \$45/acre (minimum of \$100, maximum of \$600)	
Parking Contribution in Lieu of Actual Space \$500.00		



OFFICE

of **KANABEC COUNTY SHERIFF**

SHERIFF BRIAN SMITH

18 NORTH VINE STREET, SUITE 143, MORA, MN 55051

2023 Year End Report

*City of Mora
Law Enforcement Services*

Kanabec County Sheriff's Office

Sergeant Dylan VanGorden

WEARING THE STAR OF HONOR AND SERVICE

ADMINISTRATION (320) 679-8410 • 24 HOUR DISPATCH (320) 679-8400 • FAX (320) 679-8422

[Type text]

During 2023, five Kanabec County Sheriff's Office Contract Deputies provided law enforcement services to the City of Mora. The five deputies included four patrolmen and one sergeant.

During 2023 the five contract deputies logged over 74,000 patrol miles while serving the citizens of Mora. This total does not include mileage contributed by deputies, investigators, sergeants and administration not specifically included in the law enforcement services contract that work for the Kanabec County Sheriff's Office.

While providing 24 hour per day 7 days a week coverage and responding to calls for service, the assigned contract deputies provided the following services, including but not limited to:

- funeral escorts
- parade escorts
- attend scheduled department head meetings
- monthly activity reports
- attend city council meetings when requested
- complete background checks for city licensing and permits
- complete city employee alcohol tests
- tobacco/alcohol compliance checks
- foot patrols in the downtown area to include the city parks
- attend school sponsored events

In addition to the above mentioned law enforcement services, the contract deputies took part in the following community activities, including but not limited to:

- Vasaloppet
- County Fair
- Towards Zero Death Initiative
- Shop with a Cop (Holiday season)
- Shop with a Cop (Back to school)
- National Night Out
- "Mora senior class BBQ (lunch provided by KCSO)

Contract cars participated in Continuing Education in 2023. Some of these courses include:

- Use of Force (Defensive Tactics & Legal Issues)
- Use of Force Physical tactics/self defense
- First Responder/CPR
- Firearms Qualifications
- Emergency vehicle operations
- Peace Officer Accredited Training Online (PATROL)
- Criminal Interdiction Techniques for Patrol Officers
- Taser Recertification

[Type text]

Total ICR's in 2022 = 5,194

Total ICR's in 2023 = 5,912

As indicated above, Kanabec County Sheriff's Office Contract Deputies responded to and/or initiated 5,912 calls for service in 2023, an increase of 718 from 2022. The Most common calls for service were Medical emergencies (810), Traffic stops/complaints (1,166), and Suspicious Persons/Activity (249). On average, contract deputies were each responsible for more than 1,400 calls for service throughout the year.

Deputies logged 344 foot patrols in city parks and the downtown business district.

Kanabec County Sheriff's Office Contract Cars continue to maintain a community oriented law enforcement approach, integrated with proactive enforcement, to decrease crimes against persons and deter other criminal activity and nuisances. The Kanabec County Sheriff Office is proud to provide law enforcement services within the City of Mora and looks forward to the continued partnership.



CAD Summary Report

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Kanabec County Sheriff's Office

	01/23	02/23	03/23	04/23	05/23	06/23	07/23	08/23	09/23	10/23	11/23	12/23	Total
911 Hang-ups-Abandoned-Open Line	27	27	34	22	44	40	36	20	12	20	14	20	316
Agency Assist	14	13	13	15	18	11	17	13	20	8	10	11	163
Alarms All (Home, Business, Bank, misc)	11	9	7	19	4	9	9	9	5	10	4	2	98
Alcohol Compliance											9		9
All Lost calls including animals, and property						1	1						2
Animal Bites				1			1	1		1			4
Animal Neglect							1	1		1			3
Animal-All Other	6	12	9	11	13	11	15	14	5	7	10	7	120
Assault	1	3	1	4	1		4	5	4	2	3		28
ATV- Complaints-Accidents-Citations				2				1					3
Bicycle Calls						2							2
Building Security Checks	1	3									1	3	8
Burglary		1	2		2		1		1		1		8
BW accidents, citations, and all complaints		1											1
Child Custody Issues	1	2	2	2	3	1	1	1	1	2	2		18
Civil Assist	4	9	13	7	10	8	9	12	2	12	7	3	96
Civil Process				1	1						1	1	4
Community	1	1			2	1	2	1		2		1	11
Court and Courthouse					1							1	2
Crim Sex		1	2	3	2	1	1	3	2	1	1	1	18
Deaths		1					1						2
Disorderly Conduct	5	6	7	3	6	8	14	6	6	9	1	7	78
Domestic Disturbance/Assaults	4	3	3	5	4	7	5	4	5	5	2	1	48
Drug calls - All	1	1	1	2	1	2	1	3	2	3	5		22
DTP	4	4	7	4	3	5	7	4	5	2		2	47
Escorts-Funerals, Races, etc	1	2	3		3	3	2	2	4	2	2	2	26
Fire- Mora Area Fire Calls	4	1	4	1	1	3		3	2	3	1		23
Fires - All Others	2	2	3	1	2	4		3	3	2			22



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	01/23	02/23	03/23	04/23	05/23	06/23	07/23	08/23	09/23	10/23	11/23	12/23	Total
Foot Patrol	24	15	23	27	34	23	34	38	36	28	29	33	344
Found - animals, property, etc	3	2	2	6	3	5	8	9	4	7	3	2	54
Fraud	5	3	3	7		4	2	1		4	2	1	32
Garbage Dumping complaints											2		2
Guns including permits					1	1			1				3
Harassing communications calls	1	3	1	3	3	5	5	1	3	6	4	2	37
Hazardous Materials Calls - all	1												1
Health and Safety	1	2	1	1	3	3	4	1	1	1			18
Hospice Deaths	4	1	3	1	1	3	1		2	2	1	3	22
Information and misc calls	12	11	20	11	22	26	33	20	19	16	21	17	228
Jail Medical				1									1
Juvenile Alcohol complaints							1						1
Juvenile calls excluding tobacco, drugs, alcohol	4	2	3	1	10	7	9	10	10	5	2	12	75
Juvenile Drug complaints		1			1								2
Juvenile Tobacco complaints	1	5	6	1	2							1	16
Maltreatment	13	1	18	6	10	9	10	15	8	12	13	18	133
Medical - Drug Overdoses	1			2				2			1	1	7
Medical Emergency	77	55	73	76	63	59	61	67	74	55	67	83	810
Meetings and Presentations	2	2	1	2			1	1		1	1	1	12
Missing Person(s)			1		1	3	2	2	2		4	1	16
Mora Ordinance Violations		1		2	1		2		1	1			8
Motorist Assist calls	3	1	2	6	2	2	3	5		2	3	1	30
Neighborhood Disputes	3	3	2	5		2	4	3	3	1	1	3	30
Noise - including loud music, parties, etc	1	1	1	2	4	9	15	5	5	2	3	3	51
Parking Violations		1	1				1	1	1	1	1	1	8
Permit (Fireworks, Event, Other)							1						1
POR- Predatory Offender calls	19	1		1	18	2	24	2	21	2		17	107
Public assist calls	12	9	5	8	9	12	8	9	7	4	9	5	97
Records checks	1	2	5	3	13	1	4	3	5	3	2		42
Recovered- property and vehicles						1	1		1		1	2	6



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	01/23	02/23	03/23	04/23	05/23	06/23	07/23	08/23	09/23	10/23	11/23	12/23	Total
Road Hazards	2	1		4	4	2	3	29	1	2	6	4	58
Robbery				1									1
Scams		2	1	6		3	1					3	16
Search Warrants		1											1
Secure Helipad	8	8	10	8	11	7	7	9	10	12	11	8	109
Shooting complaints			1		1				2		1		5
Shoplifting complaints			1			1	1					1	4
Snowbird Parking	18	13	28								94	80	233
Special Detail												1	1
Stolen			1	1				1			1	1	5
Stop arm violations			1										1
Suicide threats-attempts	6	1	3	2	2	4	4	1	4	2	4	3	36
Suspicious- persons, vehicles, and occurrences	15	11	18	22	27	22	24	19	24	29	19	19	249
Theft-not vehicle	8	11	10	6	14	8	8	12	12	15	7	7	118
Threats	5	5	4	2	4	2	3	5	4	2	1	4	41
Tobacco compliance checks				1							9		10
Traffic / Driving complaints	4	4	11	9	9	6	6	9	17	8	13	7	103
Traffic Accident	6	11	11	3	8	8	7	7	3	4	7	4	79
Traffic Violation	91	53	67	98	134	125	84	72	78	88	79	94	1,063
Transport - Inmates				3	1	1	1						6
Trespassing complaints	1	1		2		1	1	3		2	1	1	13
TZD -All Towards Zero Death Traffic stops				10			8						18
Unwanted person	3	9	5	4	8	1	8	7	3	10	7	3	68
Vandalism exc mailboxes							2		1				3
Vehicle off Road	3	2	3	1						1			10
Vehicle Theft	1					1				1	2	2	7
Violation of Court Order	3	2	1	5	2	1	3	4	2	3	2	2	30
Warrant Entry and Arrests	9	2	4	3	5	9	9	11	4	4	4	2	66
Weather - Monthly Test	1	1	1	1	1	1	1	1	1		1	1	11
Weather - Storm Warnings								1					1



CAD Summary Report

Printed On: 01/04/24 08:34

	01/23	02/23	03/23	04/23	05/23	06/23	07/23	08/23	09/23	10/23	11/23	12/23	Total
Welfare Check	15	8	18	11	12	10	12	27	18	19	11	9	170
Total	474	370	481	478	565	507	555	519	467	447	524	525	5,912



MEMORANDUM

Date January 9th, 2024
To Mayor and City Council
From Joseph Kohlgraf
RE Library Park- Tennis Court Resurfacing 2024

SUMMARY

Discuss the library park tennis court resurfacing proposal for coating maintenance and additional pickle ball courts (3) totaling 5 for public use. The quote is good through January 2024 with no price change.

BACKGROUND INFORMATION

Library Park is the home to the public tennis court which currently has 2 pickle ball courts. There have been discussion/requests from the public in the last year that the courts need to be rehabbed to fit only pickleball court. The court needs a maintenance topcoat, and the timing works to add more pickleball courts without rebuilding the facility. To perform the maintenance needed, there was a request for funding to help reduce the cost on the existing facility. Attached you will find the quote for the entire resurfacing and layout with the additional 3 pickle ball courts. A donation has been made in the amount of \$8,500.00 to reduce the city's cost from \$17,299.00 to \$8,799.00. These funds will come out of the parks repair fund, which will reduce that fund as it is currently budgeted with no major impact foreseen at this time.

OPTIONS IMPACTS

1. Approve Quote as presented to resurface and reline the current court to have a total of five (5) pickle ball courts. This is a needed maintenance step to extend the life of the courts. The current coat has cured into the blacktop underlayment, thinning the surface. This is a preventative maintenance solution.
2. Do not approve. Move the maintenance to next year 2025 and lose the funding donation and rise in product and installation costs.

RECOMMENDATIONS

Motion to accept quote from ASC for the amount of \$17,299.00 for court maintenance and relining.

Attachments: ASC Court Resurfacing Quote



Athletic Surface Construction

13055 Riverdale Dr NW, Suite 500-301
Coon Rapids, MN 55448

Phone: 763.567.1340
Email: athleticsurfaceconstruction@comcast.net
Web: www.athleticsurfaceconstruction.com

October 2, 2023

Joseph Kohlgraf
City of Mora
101 West Lake Street South
Mora, MN 55051

RE: Pickelball, Tennis Court and Basketball Surface

We will install a color surface in green for five (5) pickelball, one (1) tennis court and one (1) basketball court following our specifications using Latexite material. Our bid includes surfacing the courts and painting lines. It does not include net posts or other material.

In consideration of the above, the estimated lump sum amount is:

Green court surfaces with lines	\$ 16,299
2" white lines for basketball and tennis	
1 1/2" blue line for pickelball	
 Pressure wash of surface prior to surfacing	 \$ 1,000
(price if completed by ASC, do not include if completed by owner)	

Total for above: **\$17,299**

Thank you for the opportunity to quote this project. We will need to review the contract terms in more detail if we are awarded this business. Please let me know if you have any questions.

Sincerely,

Duane Leazott

Acceptance to perform work by: _____ Option: _____

Title: _____ Date: _____



MEMORANDUM

Date January 16, 2024
To Mora City Council
From Kirsten Faurie, Community Development Director
RE Small Cities Development Program (SCDP) Grant Amendment Request

SUMMARY

The City Council will consider recommending approval of a request to the Minnesota Department of Employment and Economic Development to amend how grant funds are utilized.

BACKGROUND

In June 2020, the Minnesota Department of Employment and Economic Development (DEED) awarded the city a grant of \$393,300 through the Small Cities Development Program (SCDP). The program is being administered by Central Minnesota Housing Partnership (CMHP).

The grant funds can be used for the rehabilitation of residential properties including owner-occupied homes within certain target areas, and rentals. Eligible projects include repairs to improve health and safety (plumbing, heating, electric, and lead hazards); installation or repair of handicap accessible ramps, doors, and bathroom fixtures; or repairs to building structure (foundation, windows, doors, siding, roofing).

The grant money was divided among four different kinds of projects:

1. Owner-occupied
2. Single-family rental
3. Duplex rental
4. Multi-family rental

Due to lack of response and interest in single-family rental and multi-family rental projects, city staff and the CMHP are recommending re-allocating the remaining funding in these categories to owner-occupied projects where there is more demand. The original goal was to rehabilitate 6 owner-occupied homes; with these transfers the program could impact 10 homes. **Funds that are not used by completion of the program (September 2024) are forfeited back to DEED.**

The proposed reallocation of funds includes:

- \$30,899 of single-family rental funds to owner-occupied projects
- \$12,550 of Multifamily Rental to owner-occupied projects

The City Council approved a similar transfer in February 2023.

On January 9, 2024 the City EDA voted to recommend approval of the grant amendment request.

Memorandum

OPTIONS IMPACTS

1. Recommend approval of the grant amendment request, making more funds available for use on owner-occupied rehabilitation projects which are demonstrating higher demand than rental rehabilitation projects.
2. Do not make the request, leaving funds as originally allocated for rental rehabilitation projects. Unused funds will be forfeited back to DEED.

RECOMMENDATIONS

Approve the DEED grant amendment request as presented

Attachments

SCDP January 2024 Update

Map of SCDP target areas

DEED Grant Amendment Request

Mora SCDP Grant CDAP-19-00210-FY20 JANUARY 2024 UPDATE

Spring 2023 transfer of funds altered goals as follows:

- *Owner-occupied projects goal was increased from 6 to 10*
- *Duplex rental projects goal was removed*
- *Multi-family rental projects goal was reduced to 4 from 8*

Owner-occupied projects (goal of 10):

- Nine projects completed
- One project under construction (wrapping up final paperwork)
- One project waiting to bid
- SCDP Funds remaining: \$7,742.12

Single-family rental projects (goal of 4):

- Two projects completed
- One project ready for construction
- SCDP Funds remaining to be transferred: \$30,899

Duplex rental projects (goal of 0):

- Moved SCDP Duplex Rental funding to owner-occupied

Multifamily rental projects (goal of 4 units):

- One 4-unit property completed
- SCDP Funds remaining to be transferred: \$12,550

By completing one last transfer in early 2024, we can move the remaining funds from both rental activities (single-fam & multi-fam) to the owner-occupied activity where we have seen the most interest. By doing so, we will be able to offer max SCDP funds to two more rehabilitation projects. We have one ready to bid, but are waiting for the transfer, and we will work to source one additional project to fully expend the Small Cities Development Program in Mora.

The grant expires 9/30/24.

**SMALL CITIES DEVELOPMENT PROGRAM
STATE OF MINNESOTA**
GRANT AMENDMENT REQUEST FORM

INSTRUCTIONS

- 1 Determine if this grant amendment request is for an extension or budget adjustment.
- 2 Provide a narrative for this request in the appropriate column.
- 3 For extension request, remember to attach a revised timeline.
(Allow 45 days for extension request to process)
- 4 For budget adjustments, complete the budget adjustment section.
- 5 Request must be signed by staff or elected official who signed the local government resolution for the application, or their successor.
- 6 Scan the request and submit to the DEED representative assigned to the project.

GRANT #
GRANTEE NAME

 CDAP-19-0021-O-FY20
City of Mora

GRANT EXTENSION

NEW END DATE REQUESTED
(mm/dd/yy)

REQUEST FOR BUDGET ADJUSTMENT

AND/OR **REQUEST FOR BUDGET ADJUSTMENT**
(Explain in narrative section and complete budget adjustment table below)

NARRATIVE SECTION

DESCRIBE THE REASON WHY THE AMENDMENT IS BEING REQUESTED. IF A GRANT EXTENSION IS BEING REQUESTED, ATTACH A REVISED TIMELINE CORRESPONDING WITH THE NEW EXTENSION DATE REQUESTED.
(PLEASE REFER TO THE GRANT AGREEMENT CHAPTER OF SCDP A-Z GUIDE FOR ADDITIONAL INFORMATION)

Due to lack of response and interest, we have decided to allocate the remaining Single-Family Rental & Multi-Family Rental funding to the Owner-Occupied activity. We completed marketing campaigns for both rental activities and received little to no inquiries. We were able to add one additional Single-Family Rental project, but continue to see interest in the Owner-Occupied activity. So, we propose to move the remaining funds from the rental activities to help more homeowners in Mora.

COMPLETE THIS SECTION ONLY IF A BUDGET ADJUSTMENT IS BEING REQUESTED
(PLEASE INCLUDE ALL GRANT ACTIVITIES IN BUDGET AND NOT JUST THOSE BEING ADJUSTED)

IDIS Activity Number	Activity	Current Budget			Adjustment Requested			Adjusted Budget			Goals	
		SCDP	Other	Total	SCDP	Other	Total	SCDP	Other	Total	Current Goal	Revised Goal
10300	Owner-Occupied	231,395.00	0.00	231,395.00	43,449.00	0.00	43,449.00	274,844.00	0.00	274,844.00	10	11
10301	Administration	48,300.00	0.00	48,300.00	0.00	0.00	0.00	48,300.00	0.00	48,300.00		
10302	Single-Family Rental	88,000.00	0.00	88,000.00	-30,899.00	0.00	-30,899.00	57,101.00	0.00	57,101.00	4	3
10304	Duplex Rental	605.00	0.00	605.00	0.00	0.00	0.00	605.00	0.00	605.00	0	0
10306	Multifamily Rental	12,550.00	0.00	12,550.00	-12,550.00	0.00	-12,550.00	0.00	0.00	0.00	4	4
10622	MF - 100 Maple Ave W	12,450.00	0.00	12,450.00	0.00	0.00	0.00	12,450.00	0.00	12,450.00		
Totals		393,300.00	0.00	393,300.00	0.00	0.00	0.00	393,300.00	0.00	393,300.00		

Signature of Authorized City Official

Date

Signature of SCDP Representative

Date

Signature of SCDP Manager

Date



MEMORANDUM

Date: January 16, 2024
To: Mayor and City Council
From: Jeff Krie, Activities & Recreation Coordinator
RE: 2024 MAC Season Schedules

SUMMARY

The City Council will review and approve the 2024 MAC swimming schedule and swim lesson schedule.

BACKGROUND INFORMATION

Each year the City Council approves the MAC swimming schedule, swim lesson schedule and program fee schedule for the upcoming year. The program fee schedule was previously adopted with the 2024 fee schedule ordinance. No other changes for the MAC from last year as far as days open and swim lesson sessions.

RECOMMENDATIONS

Motion to approve the 2024 MAC swimming schedule and swim lesson schedule as presented.

Attachments

2024 MAC Season Schedules and Program Fee Schedule.

Mora Aquatic Center

"Where The Community Comes Together"

2024 Swim Lesson Program Schedule

Sessions	Lesson Times
1. June 10 - 13	A 9:40 a.m. – 10:20 a.m.
2. June 17- 20, 24 - 27	B 10:30 a.m. – 11:10 a.m.
3. July 8 - 11, 15 - 18	C 11:20 a.m. – 12:00 p.m.
4. July 29 – August 1, 5 - 8	D 7:00 p.m. – 7:40 p.m.
	E 7:50 p.m. – 8:30 p.m.

Registration

- Choose the swim lesson program, session number, and the lesson time letter.
- Swim lesson registration begins April 15, 2024 at www.ci.mora.mn.us. All registrations are completed in the City of Mora's web store.
- **Please go to the City of Mora Facebook website for updated cancellations.**

All swim lesson participants will receive ten (10) 2024 complimentary swim tickets. Redemption of one (1) complimentary swim ticket is good for either an Unlimited or Limited Daily Swim Pass during open swim from 12:30 PM to 6:30 PM during the 2024 MAC swimming season. Complimentary swim tickets will be available starting June 3, 2024 for pick-up at the MAC. Registrations completed June 3, 2024 and after will be available for pick-up the following day at the MAC.

Swim Lesson Program Descriptions

Parent and Preschool 1 Learn to Swim Program 8 – 40-minute Lessons		
	Sessions	Lesson Times
MAC Parent and Preschool 1 Learn to Swim Program, for ages 2 and 3 years, develops swimming readiness by emphasizing fun in the water. Parents and child participate in guided practice that helps the child develop basic water skills. Parents must accompany lesson participant in the water.		
Registration Fee: \$90.00	2, 3, 4	A, B, C, D, E

Preschool 2 Learn to Swim Program 8 – 40-minute Lessons		
	Sessions	Lesson Times
MAC Preschool 2 Learn to Swim Program, for ages 4 and 5 years, develops swimming readiness by emphasizing fun in the water. Lesson participants participate in guided practice that helps the child perfect basic water and personal safety skills. Parents do not accompany lesson participant in the water.		

Registration Fee: \$90.00	2, 3, 4	A, B, C, D, E
---------------------------	---------	---------------

Children Learn to Swim Program 8 – 40-minute Lessons		
	Sessions	Lesson Times
MAC Children Learn to Swim Program, for ages 6 through 15, builds swimming self-confidence by developing swimming, diving, and personal safety skills. Lesson participants swimming abilities will be evaluated the first day. Participants will be placed in one of six levels with others close to their age and swimming ability. Parents do not accompany participants in the water.		
Registration Fee: \$90.00	2, 3, 4	A, B, C, D, E

Private Learn to Swim Program 4 – 40-minute Lessons		
	Session	Lesson Times
MAC Private Learn to Swim Program, for all ages, builds swimming self-confidence by developing swimming diving and personal safety skills. Learn new skills or brush up on old skills through individual instruction. Lesson participants will be evaluated the first day, and a program will be developed to accomplish individual goals.		
Registration Fee: \$90.00	1	A, B, C, D, E

Transfer / Refund Policy
Swim lesson transfers may be requested by email to Jeff or contacting Jeff at 320-225-4827. Transfer requests will be granted up to five (5) working days before the lesson is scheduled to start. Lesson registrations are final. Cancellations and no shows are not refundable.
Lesson Time or Session Transfer Fee: \$10.00

Weather Policy
Swim lessons will be cancelled if Mora is under a National Weather Service issued severe weather warning, during lightning storms, or heavy rain. MAC staff will make every reasonable attempt to hold swim lessons and have participants in the water. During periods of cold weather and light rain, some aquatic skills can be discussed and practiced on land. Please always come to the MAC prepared for cool weather by wearing warm clothes over your swimsuit. Weather cancellations will be made fifteen (15) minutes before the start of each lesson. Please call the MAC (320-679-1750) for current updates. Weather cancelled lessons will not be made-

up or refunds offered. Please go to the City of Mora Facebook website for updated information on cancellations.

Mora Aquatic Center

item no. 7c

"Where The Community Comes Together"

2024 MAC Swimming Schedule

Monday, June 3rd – Saturday, August 10th

Open Swim

Daily

12:30 PM – 6:30 PM

- Facility users are required to wear a swimsuit. Cut-offs, shorts, shirts, exercise, workout, and other clothing not designed for swimming including water shoes and aqua socks will not be allowed in the pools.
- Facility users are required to sign in and provide an emergency contact phone number.
- **Hours and swimming schedule is subject to change depending on weather, facility attendance, and conditions that may affect the health and safety of patrons. Refunds will not be given for facility closures. Please check the City of Mora website for any updates.**
- Water slides open at 12:45 PM and close at 6:15 PM.
- Individuals not swimming, but watching others that they are responsible for, will not be charged the daily admission fee.

Concession Stand

Daily

1:00 PM – 6:30 PM

Hot food service ends at 5:45 PM.

Swim Lesson Mornings

9:40 AM – 12:00 PM

No hot food services.

Swim Lesson Evenings

7:00 PM – 8:30 PM

No hot food services.

Special Events

Family Fun Night

7:00 PM – 8:45 PM

June 21, July 12, and August 2

No hot food services.

Private Party Rental

Mornings

Daily: 10:00 AM – 12:00 PM

Evenings

Daily: 7:00 PM – 9:00 PM

No hot food services.

Facility not available during swim lessons dates or special events.

Contact MAC facility manager (320-679-1750) for scheduling.

Mora Aquatic Center

item no. 7c

"Where The Community Comes Together"

2024 Program Fee Schedule

Lessons

Preschool, Children, and Private Learn to Swim Programs	\$ 90.00
Instructor Aid Course and Community Water Safety Course, if available.	\$ 90.00
Lifeguard Training Course, if available.	\$ 250.00
Lesson Transfer Fee	\$ 10.00

See Mora Aquatic Center 2024 Swim Lesson Schedule for complete listing of lesson times, class information, and requirements. **Please go to the City of Mora Facebook website for any updated information on cancellations.**

Daily Swim Pass

Unlimited Daily Swim Pass	\$ 9.00
Limited Daily Swim Pass (Pool use only, no waterslides)	\$ 7.00

- One child two (2) years of age and under is free with one (1) paid Daily Swim Pass.
- Children eleven (11) and under are required to be accompanied by a parent, guardian, sitter or sibling of at least twelve (12) years of age or older while using the facility.
- Waterslide users must be at least forty-two (42) inches in height and able to ride the slide by themselves. Patrons less than this height will be issued a Limited Daily Swim Pass.
- Drop slide, diving board, and deep-water users must be able to satisfactorily pass a swim test.
- All facility users are required to wear a swimsuit. Cut-offs, shorts, shirts, exercise, workout and other clothing not designed for swimming will not be allowed.
- Hours and swimming schedule are subject to change depending on weather, facility attendance, and conditions that may affect the health and safety of patrons.
- Daily Swim Pass purchases are final, and refunds will not be offered for facility closures.
- See Mora Aquatic Center Regulations for a complete listing of all facility regulations.

Bonus Swim Tickets

Sheet of Twenty (20) Bonus Swim Tickets (Orange Tickets)	\$ 90.00
---	-----------------

- Redemption of one (1) Bonus Swim ticket is good for either an Unlimited or Limited Daily Swim Pass.
- Bonus Swim Tickets may be purchased at the MAC or at www.ci.mora.mn.us.
- Bonus Swim Tickets do not expire and may be used for Daily Swim Passes in future years.
- Bonus Swim Ticket purchases are final, and refunds will not be made.

Special Events

Slushie Family Fun Night (June 21, July 12, and August 2, from 7pm – 8:45pm)	\$ 4.00
---	----------------

- Redemption of cash, one (1) Bonus Swim Ticket (orange ticket), Visa, MasterCard and Discover debit and credit cards are acceptable forms of payment for this event. Complimentary swim tickets issued to swim lesson participants will not be accepted.
- Paying participants will receive one (1) slushie and a bag of chips.
- See Mora Aquatic Center Regulations for a complete listing of all facility regulations.

Private Party Rental

Two (2) Hour Private Party	\$ 325.00
-----------------------------------	------------------

- Purchase of a Private Party Rental constitutes unlimited use of the Mora Aquatic Center during the rental period. Waterslide, drop slide, diving board and deep-water restrictions apply. A Private Party Rental does not constitute special privileges or deviation from MAC regulations. Rental is not open to the public.
- Private Party Rental includes MAC supervisor, lifeguards, and office / concession staff. Hot food is not served. No outside food can be brought in for private party rentals. Tables outside are provided.
- Scheduling of a Private Party Rental must be made at least ten (10) days before scheduled rental date. Full payment is required at time of scheduling. Contact the MAC manager after pool opening (320-679-1750) or Jeff at Mora City Hall (320-225-4827) prior to pool opening for scheduling.
- See Mora Aquatic Center Private Party Rental Agreement and Mora Aquatic Center Regulations for a complete listing of all terms, conditions, and regulations.

Program Payment

<ul style="list-style-type: none">• The Mora Aquatic Center accepts cash, Visa, MasterCard, and Discover debit and credit cards.• The holder's signature is required in the presence of MAC staff.



MEMORANDUM

Date: January 12, 2024
To: Mayor and City Council
From: Joseph Kohlgraf, Public Works Director
RE: Town Line/Road Maintenance Agreement- Arthur Township

SUMMARY

Attached is the town line/road maintenance agreement for resources and responsibility of shared road with Arthur township, including intergovernmental purchasing agreements for supplies and materials used for road maintenance.

BACKGROUND INFORMATION

The City of Mora and Arthur township have been working together for many years to address shared roads and provide an avenue for purchasing power of materials and supplies used for the maintenance of these roads at a pre-approved cost through the townships FRP's. This is a beneficial relationship for both parties.

OPTIONS & IMPACTS

1. Do nothing and continue without shared maintenance agreement.
2. Approve Town line/Road Maintenance agreement for maintenance and intergovernmental purchasing power.

RECOMMENDATIONS

Staff recommends approval and signing Town Line/Road Maintenance agreement for continued transparency on shared maintenance and material/supply purchases with Arthur Township.

Attachments/ 1- Town Line/Road Maintenance Agreement with Arthur Township

Town Line/Road Maintenance Agreement

AGREEMENT FOR THE DIVISION OF MAINTENANCE

RESPONSIBILITIES FOR TOWN LINE ROADS

WHEREAS, The Town of Arthur and the City of Mora, being separate bodies of government, and having similar powers concerning road maintenance and,

WHEREAS, The Town of Arthur and the City of Mora have agreed to share maintenance of these common boundary line roads,

WHEREAS, Minn. SS 164.12 directs Town Boards to divide town line roads and enter into an agreement for maintenance of these roads;

THEREFORE, be it resolved, that the Town of Arthur and the City of Mora have agreed to the following maintenance:

Oslin Road, S. Pine Ridge Road and North Brookview Drive

Arthur Township agrees to maintenance, blading crack sealing and snow removal.

City of Mora agrees to crack seal S. Pine Ridge Road as needed.

Ellingson Road

The City of Mora agrees to maintenance, blading, crack sealing and snow removal.

WHEREAS, Cost for the above maintenance will be paid by the entity responsible for the maintenance.

The cost of gravel, crack sealing and calcium/magnesium chloride will be shared by both entities.

In the spirit of controlling maintenance costs, both entities (Arthur Township/City of Mora) in this agreement, have the option to purchase materials (gravel, chloride, crack filler and etc.) at the yearly RFP price or contract price.

This agreement shall be reviewed on a yearly basis. Any changes in the provisions of this agreement shall be valid only when reduced to writing and duly signed by both entities.

It is understood and agreed that the entire agreement on these entities is contained herein and that this agreement supersedes all oral agreements or any previous documents regarding these roads.

In the event of special project development or agreement from either party, it is intended that a solution be cooperatively agreed upon and solved as part of this agreement. This agreement also provides occasional assistance for equipment use/operator if requested and approved by City of Mora or Arthur Township representative. This in no way replaces contractual work practices.

Therefore, the City of Mora and the Town of Arthur enter into this agreement for the above described boundary line roads on this _____ day of _____, in the year of _____.

CITY OF MORA

Mayor

Clerk

Mora Public Works Director

TOWN OF ARTHUR


Chairman


Clerk


Arthur Township Road Manager



MEMORANDUM

Date January 10th, 2024
To Mayor and City Council
From Joseph Kohlgraf
RE Medium Duty Truck Replacement-Streets

SUMMARY

Discuss the purchase of a replacement medium duty truck for the street department.

BACKGROUND INFORMATION

Currently in the CIP program, we are due to purchase a medium duty truck for the street department. The current vehicle is a 2007 F-450 with plow, dump box and sander. This vehicle is currently used for street maintenance and is one of the primary plow trucks for streets and alleys during the winter months. Current maintenance is needed to a cracked frame that is repaired as needed. Staff would like to move forward with state bid purchasing for an equivalent truck, box, sander, and plow to replace this vehicle. The current CIP funds would come out of capital outlay and not exceed \$107,000.00.

OPTIONS IMPACTS

1. Motion to approve purchase of an equivalent medium duty truck with attachments to replace the current 2007 F-450 medium duty dump truck not to exceed \$107,000.00 using state bid contract. Funds are budgeted/available in capital outlay.
2. Do not approve. Move purchase out and see increased maintenance and higher future costs.

RECOMMENDATIONS

Staff recommends motion to approve purchase of an equivalent medium duty truck with attachments to replace the current 2007 F-450 medium duty dump truck not to exceed \$107,000.00 using state bid contract.

Attachments: None



MEMORANDUM

Date January 10th, 2024
To Mayor and City Council
From Joseph Kohlgraf
RE Parks Service Truck Replacement

SUMMARY

Discuss the purchase of a replacement Park Service Truck.

BACKGROUND INFORMATION

Currently in the CIP program, we are due to purchase a parks service truck. Current is a 2008 Ford F-250 that is used daily for parks and transporting mowing equipment in the summer. Current truck is showing wear and needed repair. Staff would like to move forward on the equivalent replacement purchase using state bid and not to exceed \$60,000.00. Funds are available/budgeted in capital outlay.

OPTIONS IMPACTS

1. Motion to approve purchase of an equivalent park service truck with to replace the current 2008 F-250 park service truck not to exceed \$60,000.00 using state bid contract. Funds are budgeted/available in capital outlay.
2. Do not approve. Move purchase out and see increased maintenance and higher future costs.

RECOMMENDATIONS

Staff recommends motion to approve purchase of an equivalent park service truck with to replace the current 2008 F-250 parks service truck not to exceed \$60,000.00 using state bid contract pricing.

Attachments: None



MEMORANDUM

Date: January 12, 2024
To: Mayor and City Council
From: Natasha Segelstrom, Administrative Services Director
RE: Housing and Redevelopment Authority Board Appointment

SUMMARY

The city council will discuss the Housing and Redevelopment Authority (HRA) board vacancy and may appoint one person to fill the vacant position.

BACKGROUND INFORMATION

At the direction of the city council, staff has been receiving applications to fill the vacant HRA board position. At the time of publication staff received one application—Jack L’Heureux

The applicant must be a resident of Mora. The city council should discuss the applicant and fill the vacancy.

OPTIONS & IMPACTS

1. Appoint one applicant from the applications received.
2. Do not appoint an applicant from the applications received and solicit additional applications.

RECOMMENDATIONS

Discuss the candidate to fill the vacant HRA board position and direct staff appropriately.

Attachments

Application Submission



CITY OF MORA

Board and Commission Application Form

Name: _____ Date: _____

Address: _____

Telephone: _____ E-mail: _____

Name of board or commission for which you are applying:

**Please note when applying, per Mora City Code or State Statute for the following:
A Housing & Redevelopment Authority member must be a resident *MS §469.003*;
A Planning Commission member must be a resident or property owner *MCC §32.66*;
A Park Board member must be a resident, property owner, or business owner *MCC§32.16*

Relevant qualifications or experience:

Other interests and/or community involvement:

Any limitations on your ability to serve such as meeting times, employment, etc.?

Have you ever served on a board or commission for the City of Mora? Yes No
If "Yes," Which one(s) and when:

If you have any questions regarding the duties or responsibilities of the position please contact City Hall at 320-679-1511.

OFFICE USE ONLY	
Date received: _____ <i>Unruh</i>	
Date council reviewed: _____ Appointment: <input type="checkbox"/> approved <input type="checkbox"/> denied	Term expires _____
Comments:	

2023 SUMMARY OF ECONOMIC DEVELOPMENT ACTIVITIES

by the City of Mora Economic Development Authority (EDA)

SUMMARY

The Economic Development Authority of the City of Mora bylaws establish that the EDA shall prepare and submit an annual report to the City Council by March 1 of each year. The EDA will review the 2023 Summary and suggest changes before approving the report to go to the City Council.

2023 ECONOMIC DEVELOPMENT ACTIVITIES

Business Support

Business Retention and Expansion Visits: Part of the general services off the Community Development Department is connecting business owners with available resources for funding, business support, planning, education or finding locations that suit their needs. Part of this is accomplished by having regular meetings with area business owners. This work is continuous.

Tax Abatement

The City of Mora continues to give tax abatement payments for the two organizations that have tax abatement agreements with the city.

- One, Northland Process Piping, agreed to create 15 FTE jobs over 12 years with a total possible abatement of \$37,500. To date NPP has received \$34,077.26 in abatement.
- Two, JCF Properties, agreed to renovate the former motel into a minimum of 20 residential units and receive abatement of \$100/unit/year over 10 years with a maximum total abatement of \$20,000. To date JCF has received \$12,433.98 in abatement.

Infrastructure

MNDOT Highway 65/23 Corridor Study: The Minnesota Department of Transportation is studying the Hwy 65/23 corridor in Mora in order to understand the needs of the area, identify future improvements and develop and ultimate vision for the corridor. MnDOT and city staff have been working together to consider areas of future residential and commercial development and how that may affect plans for future construction. Conversations have included focus groups with area residents and businesses.

Transportation Alternatives Grant: The City of Mora applied for and was awarded \$396,600 in federal funds in order to extend a paved pedestrian trail along Wood Street from approximately 7th Street to Maple Ave.

Development

Developer Tours: The city is working closely with the County EDA to bring housing developers on tours of sites that could be prime locations for future housing and commercial development. Conversations with potential developers are ongoing.

Downtown Commercial Corner: The EDA heard a proposal from Vincent Fashemo to purchase the Downtown Commercial Corner lot and construct a mixed-use structure including commercial space on the main level, and two levels of apartments above. This details of this proposal are still developing.

Northstar Pontoons Proposal: The EDA heard a proposal from Derek Carlson of Northstar Pontoons to purchase a number of lots in the Mora Industrial Park and construct several buildings for boat manufacturing and related activities. This details of this proposal are still developing.

Senior Housing: Staff from the Mora HRA, Kanabec County EDA and Mora EDA have been working with DW Jones in an attempt to secure funding to construct a 24-unit senior housing apartment adjacent the HRA's Mysa House. The Initiative Foundation provided grant funding for a feasibility study and DW Jones coordinated applications to MN Housing Finance and the Federal Home Loan Bank. The project was not selected; staff continues to review ways to tweak the project for reapplication next year or find other funds to leverage.

Former Mora High School site on Maple Ave: The site of the former Mora High School has excellent housing development potential. Kirsten and Jim Hartshorn met with Mora Schools Superintendent Dan Voce and the Mora School Board to discuss potential housing/mixed-use development on the school's Maple Ave East properties. The High School is currently being demolished; Kirsten has recommended the school put out a Request For Proposals (RFP) for development of the site. The RFP would be sent to housing developers who might be interested. The school board is considering this option but has not made a decision at the time of this report.

East Central Development Partnership (Formerly GPS 45::93)

The City of Mora continued its membership of the East Central Development Partnership which promotes the East Central region as a great place to live, work and recreate. The group works to provide education and networking opportunities for members, promote enhancement of the regional workforce and infrastructure, attract new business and support existing business.

Small Cities Development Program (SCDP)

The Mora EDA is participating in a 2-year residential rehabilitation program that provides 0% interest, forgivable loans to eligible homeowners and rental owners to repair residences. Eligible projects include repairs to improve health and safety (plumbing, heating, electric, and lead hazards); installation or repair of handicap accessible ramps, doors, and bathroom fixtures; or repairs to building structure (foundation, windows, doors, siding, roofing). The grant program would have expired September 30, 2023 but was extended due to ongoing projects.

Childcare

Capacity Builders: City Staff continues to participate with Kanabec Childcare Capacity Builders group. This group is in the process of building its membership and re-developing its goals and action plan.

Support: Staff continues to have conversations with providers, businesses and state agencies to explore options and action plans to support area childcare.

Miscellaneous Activities

Education & Networking: EDA members and city staff participated in multiple professional development events and training opportunities including:

- Minnesota Commercial Association of Real Estate Expo
- Community Venture Network Events
- GPS 45::93 Annual Meeting and other events

Top 10 Employers: The City of Mora continues its annual survey of the businesses providing the most jobs in the community and compiling them in an annual Top 10 Employers report

Kanabec County EDA: City of Mora Community Development Director Kirsten Faurie continues to serve on the Kanabec County EDA board representing the city.

Grand Opening of Mora High School: The City of Mora staff and various board members were invited to and attended tours of the new Mora High School construction as well as their Open House/Grand Opening.



CITY OF MORA, MN
SUMMARY OF CONSTRUCTION ACTIVITY 2023

	2023	2022
TOTAL NUMBER OF BUILDING PERMITS ISSUED	209	162
TOTAL VALUATION OF PERMITS	\$5,340,757	\$6,540,224

Total Commercial Permits	20	17
Total Commercial Valuation	\$1,145,435	\$2,917,906

Total Residential Permits	189	117
Total Residential Valuation	\$4,195,322	\$3,622,318

New Single Family Homes

-
1. Stephen Johnson 160 White Pine Ct
 2. Fedder Homes 830 Nelson Ave
 3. Seth Stahlke 1260 Stahlke Rd
 4. Recovering Hope 1894 Hope Ln
 5. Recovering Hope 1898 Hope Ln
 6. Nancy Foss 18497 McCarty Ct
 7. Mora Acquisition LLC 98 Malmgren Ln
 8. Regency of Minnesota Inc 762 Kenwood Ln
 9. Regency of Minnesota Inc 775 Portage Ave
 10. Regency of Minnesota Inc 906 Frankie Ln

New Commercial Buildings

-
1. Federated Co-op 1640 Maple Ave E
 2. American Legion Goldsmith Post 201 203 Barker St

Miscellaneous

-
1. Maintenance Permits..... 115
 2. Plumbing Permits 23
 3. Mechanical Permits 24
 4. Fence Permits 2
 5. Sign Permits 4
 6. Demolition Permits 4

City of Mora Planning Commission
Meeting Minutes
5:30 p.m. Monday, January 8, 2024
Mora City Hall, 101 Lake St, Mora, MN 55051

Pursuant to due call and notice thereof Chair Sheldon Shepard called to order the regular meeting of the Planning Commission at 5:32 p.m. Monday, January 8, 2024, in the Mora City Hall Council Chambers.

- 2. Oath of Office:** Sara Treiber pledged the oath of office for a 3-year term expiring Dec. 31, 2026
- 3. Roll call:** Present: Sheldon Shepard, Tim Dahlberg, Sara Treiber, Jody Anderson, Lance Strande
Absent: None
Staff present: Building Official Caleb Christenson, Community Development Director Kirsten Faurie, City Administrator Glenn Anderson
Guests: None
- 4. Adopt Agenda:** MOTION made by Dahlberg, seconded by Strande, and unanimously carried to adopt the agenda as presented.
- 5. Election of Officers for 2024:** MOTION by Strande, seconded by Dahlberg, and unanimously carried to maintain Shepard as Chairperson, Treiber as Vice Chairperson, and Faurie as Secretary.
- 6. Approval of Minutes:** MOTION made by Treiber, seconded by Dahlberg and unanimously carried to approve the December 11, 2023 minutes as presented.
- 7. Open Forum:** No one spoke during open forum
- 8. Public Hearings:** None
- 9. New Business:**
 - a. Discussion regarding City Code Review: Faurie introduced discussion about the Planning Commission's previously expressed desire to review city code. Faurie asked the Planning Commission to provide staff with guidance on their goals and a suggested approach. The commission discussed possible avenues and cost of attorney fees, etc. Commission members suggested keeping a review of the code as a standing item on their agenda and to let staff prioritize which chapters to review. Some of higher priority items could be the Planning Commission bylaws, the approval process for solar, short-term rentals, etc.
- 10. Old Business:** None
- 11. Reports:** Staff had no additional items to report.
- 12. Adjournment:** MOTION to adjourn by Treiber, seconded by Dahlberg, and unanimously carried to adjourn the Planning Commission meeting at 6:02 p.m. The next regular meeting of the Planning Commission is scheduled for **5:30 p.m. Monday, February 12, 2024.**

Commission Chair

Attest: _____
Kirsten Faurie
Community Development Director

City of Mora Airport Board
Meeting Minutes
5:00 p.m. Tuesday, January 9, 2024
Mora City Hall, 101 Lake St. S, Mora, MN

Pursuant to due call and notice thereof Chair Nick Stafford called to order the regular meeting of the Airport Board at 5:02 p.m., on Tuesday, January 9, 2024, in the Mora City Hall Council Chambers.

- 2. Roll Call:** Present: Stefan Salmonson, Karla Kastenbauer, Nick Stafford, Sadie Broekemeier; Dave Gunderson arrived at 5:11 p.m.

Absent: None

Staff Present: City Administrator Glenn Anderson, Airport Manager Joe Kohlgraf, Community Development Director Kirsten Faurie

Guests: None

- 3. Oath of Office:** Nick Stafford pledged the oath of office for a 3-year term expiring Dec. 31, 2026
- 4. Adopt Agenda:** MOTION made by Broekemeier, seconded by Kastenbauer, and unanimously carried to adopt the agenda.
- 5. Election of Officers for 2024:** MOTION made by Broekemeier, seconded by Salmonson, and unanimously carried to elect Stafford as Board Chairperson, Kastenbauer as Vice Chairperson and Faurie as Secretary.
- 6. Minutes:** MOTION made by Kastenbauer, seconded by Broekemeier, and unanimously carried to approve the minutes from November 14, 2023 as presented.
- 7. New Business: Establish Date of 2024 Airport Fly-In:** MOTION by Broekemeier, seconded by Kastenbauer, and unanimously carried to set the date of the Annual Mora Airport Fly-In for September 21, 2024.
- 8. Old Business:** None
- 9. Reports:** Kohlgraf reported that he met with SEH and discussed options for the runway reconstruction. Since the Airport Board last met, the FAA has offered a third option: to rehab the runway with a 2-inch mill and 2-3 inch overlay and full-depth repair of cracks. The project would include drain tile and new PAPI lights. Kohlgraf said this type of repair is expected to extend the life of the runway another 10 years and is a more affordable option for the city:
- Option 1: Full-length runway reconstruction (City Cost: \$276,000)
 - Option 2: Shortened runway reconstruction (City Cost: \$177,000)
 - Option 3: Full-length Rehab/Mill and Overlay (City Cost: \$132,000)
- The consensus of the board was to support Option 3, the mill and overlay rehabilitation.

Faurie reported that invoices for hangars were sent out this week. Faurie also noted that the Mora Planning Commission may be discussing the permitting process for residents to install solar panels at their properties and asked if solar panel glare near airports has been a problem for pilots. The pilots of the board noted that they have not experienced problems with the exception of large commercial solar systems that can create a lot of glare.

City of Mora Airport Board
Meeting Minutes
5:00 p.m. Tuesday, January 9, 2024
Mora City Hall, 101 Lake St. S, Mora, MN

10. Adjournment: MOTION made by Broekemeier, seconded by Salmonson and unanimously carried to adjourn the airport board at 5:21 p.m.

The next regular meeting of the Airport Board is scheduled for **5 p.m. Tuesday, Feb. 13, 2024.**

Board Chair

Attest: _____
Kirsten Faurie, Community
Development Director

DRAFT

City of Mora Economic Development Authority
Minutes
2 p.m. Tuesday, January 9, 2024
Mora City Hall, 101 Lake St. S, Mora, MN

Pursuant to due call and notice thereof Dan Johnson called to order the regular meeting of the EDA at 2 p.m., on Tuesday, January 9, 2024 in the Mora City Hall Council Chambers.

2. Oath of Office: None

3. Roll call: Present: Jody Anderson, David Youngquist, Robert Jensen, Dan Johnson, Brett Baldwin, Alison Holland, Rose Krie

Absent: Mike Segner

Staff present: Community Development Director Kirsten Faurie, City Administrator Glenn Anderson

Guests: Derek Carlson of Northstar Pontoons

4. Adopt Agenda: MOTION made by Jensen, seconded by Baldwin, and unanimously carried to adopt the agenda as presented.

5. Election of Officers for 2024: MOTION by Baldwin, seconded by Krie and unanimously carried to elect Segner as President, Johnson as Vice President, Jensen as Treasurer and Faurie as Secretary.

6. Approval of Minutes: Faurie noted a change to the Nov. 8 minutes: Item 4 "*Minutes: MOTION made by Segner, seconded by J. Anderson and unanimously carried to approve the May 2, 2023 minutes as presented*" should be amended to read, "*Minutes: MOTION made by Krie, seconded by Youngquist and unanimously carried to approve the August 1, 2023 minutes as presented.*"

MOTION made by Baldwin, seconded by Krie, and unanimously carried to approve the November 8, 2023 minutes with the change.

7. Claims: MOTION by Baldwin, seconded by Youngquist, and unanimously carried to approve the October-November 2023 and November-December 2023 claims.

8. Open Forum: No one spoke during open forum

9. Special Business: None

10. New Business:

- a. Bylaw Amendment: Faurie presented a proposed change to the EDA Bylaws. At their Nov. 8, 2023 meeting, the EDA board came to the consensus to change their regular meeting schedule from quarterly to bimonthly. The EDA's current bylaws stipulate quarterly meetings, therefore changing the regular meeting frequency requires changing the bylaws. Faurie recommended changing the bylaws to use language recommended by the League of MN Cities which would allow more flexibility and let the EDA establish a its meeting frequency and schedule annually via resolution.

MOTION by Youngquist, seconded by Krie and unanimously carried to approve:

RESOLUTION NO. EDA2024-111
A RESOLUTION OF THE ECONOMIC DEVELOPMENT AUTHORITY
OF THE CITY OF MORA, MINNESOTA AMENDING ITS BYLAWS

City of Mora Economic Development Authority

Minutes

2 p.m. Tuesday, January 9, 2024

Mora City Hall, 101 Lake St. S, Mora, MN

-
- b. Small Cities Development Program Update: Faurie reviewed the progress being made in the SCDP program. Staff is suggesting a transfer of grant project funds from rental projects to owner-occupied, which have seen more demand. MOTION by Baldwin, seconded by Krie and unanimously approved to make the grant amendment request to MN DEED.
 - c. 2023 Annual Summary of Economic Development Activities: The EDA bylaws establish that the EDA shall prepare and submit an annual report to the City Council of the EDA's activities. Faurie presented a draft summary; Jensen suggested the addition of information regarding the opening of the new Mora High School. MOTION by Youngquist, seconded by Baldwin and unanimously carried to approve the report for City Council with the addition of information about the new Mora High School.
 - d. U of M Tourism Assessment: Faurie provided the EDA with a brief overview of the U of M Extension's Tourism Assessment Program. Cost for the city to participate would be approximately \$8,000; Several board members expressed that the cost seemed high and were unsure if the information provided by the assessment would be worth the cost. The EDA directed staff to reach out to other cities that have participated and ask if they felt the program was a worthwhile investment. Staff was also directed to communicate with other groups that may be willing to partner in the project and share costs, such as the Kanabec County EDA, Mora Area Chamber of Commerce, City of Ogilvie, and area Lions Clubs. Organizations such as the Initiative Foundation may contribute grant funds as well. Faurie noted that the EDA has funds available as it budgeted \$35,000 for "Professional Services" in 2024.

11. Old Business:

- a. Adopt 2024 Schedule: MOTION by Jensen, seconded by Krie and unanimously carried to approve:

RESOLUTION NO. EDA2024-112

A RESOLUTION OF THE ECONOMIC DEVELOPMENT AUTHORITY
OF THE CITY OF MORA, MINNESOTA ADOPTING THE 2024 MEETING SCHEDULE

- b. Updates regarding land purchase proposals from Vincent Fashemo and Northstar Pontoons: Faurie updated the EDA on two proposals they heard at their Nov. 8 meeting to purchase property from the city: Vincent Fashemo who has proposed building a mixed-use building on the Downtown Commercial Corner/Former Feed Mill site; and Derek Carlson of Northstar Pontoons who has proposed purchasing Industrial Park property to leave his existing investor and location, then eventually expand his boat manufacturing business.

Regarding Fashemo's project, staff is communicating with him and connecting him with local banks so he can establish project funding before the EDA moves forward in considering the land sale.

Similarly, Carlson's project has several other steps to complete before the EDA takes next steps in considering the land sale. Carlson noted that those steps are underway; separating from his current investor is complete; talks with Wells Fargo are in process.

City of Mora Economic Development Authority
Minutes
2 p.m. Tuesday, January 9, 2024
Mora City Hall, 101 Lake St. S, Mora, MN

Jensen asked if the city should put out a Request for Proposals on the Downtown Commercial Corner before it commits to selling it to Fashemo. J. Anderson discussed the price of the downtown corner and stated she heard from others in the community they had been told there was a set price of approximately \$170,000. Faurie said this surprised her as this was different from her understanding of the history of the property and price. G. Anderson encouraged J. Anderson to contact those community members and have them reach out to city staff to clear up any misunderstandings.

Discussion of an RFP for the site will be added to the next agenda.

12. Reports:

- a. Summary of Construction Activity: The EDA reviewed the Summary of Construction Activity – 2023. J Anderson asked if the two homes constructed by Recovering Hope should have been listed under Commercial Buildings rather than Single-Family Homes. Faurie would check with the building official and report back.
- b. Report of Recent Activity: Faurie reviewed her recent activities related to economic development and upcoming conferences. Jensen recalled a topic of the GPS 45::93 annual meeting which were villages of utility sheds used by vendors to create market areas. Faurie will add discussion of this as a future agenda item. Faurie also shared a memo from Kanabec County regarding review of a proposed cannabis use ordinance.

13. Adjournment: MOTION to adjourn by Jensen, seconded by J. Anderson, and unanimously carried to adjourn the EDA meeting at 2:58 p.m. The next regular meeting of the Planning Commission is scheduled for **2 p.m. Tuesday, March 12, 2024.**

President

Attest: _____
Kirsten Faurie
Community Development Director

City of Mora sends out Community Survey

By Hope Murray editor@moraminn.com
Jan 5, 2024

Mora residents are urged to complete the annual Community Survey, a program that gives feedback to the city from residents about its services.

According to Mora Community Development Director Kirsten Faurie, the city has distributed a survey annually since 2011.

“The Community Survey is part of the city’s ‘Performance Measurement Program’ sponsored by the Minnesota Office of the State Auditor,” Faurie said. “This voluntary program provides feedback to city officials and provides a small increase in Local Government Aid to the city for participating; for Mora, this amounts to approximately \$525.

“The city uses this information in a number of ways, especially to gauge how people feel about city services,” she continued. “We ask respondents things like if they feel safe in the city; what they think of water, sewer and electric utilities; or how we’re doing in maintaining parks and streets.”

Faurie indicated that the results over the years have remained “fairly consistent, though sometimes there are noticeable changes.”

“For example, the 2022-2023 winter was one of the snowiest on record in Minnesota and we noticed a negative shift in snowplowing ratings,” she said. “After the Mora Aquatic Center had the slides repaired and repainted, there was a positive jump in how people rated the condition of the pool. This feedback gives us insight into where an initiative may have worked, or where there’s room for improvement.”

Results from the survey have also been used as documentation in grant applications showing community participation and interest in particular projects, Faurie said. One new question to this year’s survey: How would you rate the overall condition of the Mora Public Library?

The surveys are anonymous, but responses are compiled in an annual report. This includes the written comments, from which all identifying information or offensive language is redacted. Faurie said the comment section contains “some real gems” of information.

“This is where respondents tend to share honestly about their priorities, compliments, complaints and actions they wish the city would take,” she said. “Sometimes we are made aware of issues we didn’t know about (for example, something that’s broken).”

Special of the Week:
2016 Equinox LT AWD
Only \$8,975



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ARROWHEAD TRANSIT
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The advertisement features a red background with a white bus and Santa Claus. The bus has 'ARROWHEAD TRANSIT' written on its side. The background includes stylized green trees and a white path leading to the bus.



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Rates gone up?
Now is the time to shop around.
GIVE US A CALL TODAY!
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moramn.ins@gmail.com

The advertisement has a black background with a stylized American flag on the left side. The text is white and bold.

“The comments can also reveal misunderstandings individuals might have about local government. We especially see this on any issue concerning taxes. These misunderstandings show us where we may need to increase our communication and education efforts.”

Residents often include questions in the comment sections, and if they want those questions answered, they should include their contact information, so city staff can reach them.

“I think it is important to note that city staff is always willing to take feedback or answer questions residents or business owners might have about how their city functions,” Faurie noted. “They do not need to wait for the annual survey.”

A hard copy of the survey is distributed as part of the city’s quarterly newsletter, which is mailed out with the utility bills. For those Mora Municipal Utilities customers who opt for paperless billing, a digital copy is emailed to them.

The survey is also available to take online at forms.gle/u5xgoEuno8wCiwvi7.

To learn more about the Performance Measurement Program visit the program page on the state auditor’s website at www.osa.state.mn.us/forms-deadlines/forms/performance-measurement-program.

A copy of the 2022 Community Survey Annual Report can be found at www.ci.mora.mn.us/sites/g/files/vyhlf6086f/uploads/2022_community_survey_final_report.pdf.



Mustang Munchkins Childcare Center
Welcome Back to All Students
CALL FOR ENROLLMENT

- Licensed Childcare Center
- Teacher Qualified Staff
- Curriculum Based
- Infant, Toddler & Preschool Age (school age June-Aug.)
- Fenced in Playgrounds
- Kindergarten Readiness
- Field Trips
- Full Time Care
- Great Location- In City Limits
- USDA Food Guidelines

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4 STAR PARENT AWARE RATING! CALL 320-679-8254
Mon.-Fri. 6:30am-5:30pm 210 Oak St., Mora

**City of Mora, MN
PARK BOARD
Meeting Minutes**

January 9, 2024

Present: Steven Holcombe, Alison Holland, Sam Pioske, Curt Sammann, Kyle Shepard
Absent: None
Staff Present: City Administrator Glenn Anderson, Public Works Director Joe Kohlgraf,
Activities and Recreation Coordinator Jeff Krie

1. Call to Order. Chair Pioske called the meeting to order at 6:00 p.m.
2. Oath of Office: Sam Pioske pledged the Oath of Office for a 3-year term expiring December 21, 2026.
3. Roll Call. All present.
4. Adopt Agenda. Motion by Shepard, second by Holland to adopt the January 9, 2024 meeting agenda as presented. All present voted aye. Motion carried.
5. Minutes. Motion by Holcombe, second by Shepard to approve the November 14, 2023 meeting minutes as presented. All present voted aye. Motion carried.
6. Election of Officers. Motion made by Holland to elect Sam Pioske as Chair and Steven Holcombe as Vice Chair. Second by Shepard. All present voted aye. Motion carried.
7. Open Forum. No one showed up to speak at the open forum.
8. New Business.
 - a. Music in the Park 2024: Krie shared the proposed 2024 Music in the Park schedule pending grant approval.
9. Old Business.
 - a. Accessibility and Inclusive Playground: Krie shared current information from Elizabeth Marsh on who she has done presentations with, on a quote given by playground vendor Flagship, and submitted questions she has for the board. One of her main questions was location possibilities. Staff and the board had a good first discussion and shared many possible locations that are City owned and some locations that were not. Restroom availability and controls were also discussed. No consensus was given, and the item was tabled until more information could be made available.

10. Reports.

- a. Kohlgraf: Keeping two portions of the trails free of snow down by the dog park. With the warmer weather parks still being used so doing monthly checks on the parks. Reviewing amenities at the dog park for the upcoming season. Suggested might be time for the Park Board to have a priority list of projects this board would like to see working towards.
- b. Holcombe: None
- c. Holland: None
- d. Pioske: None
- e. Sammann: None
- f. Krie: Fox Run Grant dropped, and the City would partner with SEH in preparation of the grant. Received a donation of \$8500 to go towards the resurfacing of the tennis/pickleball/basketball courts from First Citizens Bank that will be submitted for approval to City Council on January 16, 2024. MAC Schedule set for 2024 and will be presented to Council for approval. Library incident caused Library to close early Friday evening and all-day Saturday and all rentals were cancelled as precaution. Also, a new librarian starting for the Mora Library. Staff has a meeting scheduled for possibility of a multi-use recreational trail along or near the rail bed from Mora, through Quamba, to Pine County and eventually connecting with the Munger trail in Hinckley.
- g. Sheppard: Shared and asked the board to consider the possibility for a machine for renting Kayaks from Whatever Water Sports, that could be a possibility considered for Library Park. The machine cost \$7000 but Kayaks are extra cost. Trails doing good.

11. Adjournment. Motion by Sheppard, second by Holcombe to adjourn the meeting. All present voted aye. Meeting adjourned at 7:40 p.m.

Sam Pioske, Chair

Jeff Krie, Secretary