

City of Mora Economic Development Authority
Meeting Minutes
March 2, 2022 2 pm
Mora City Hall

Call to Order

Skramstad called the meeting to order at 2:00 pm. Attendance was taken by Roll Call.

Members present: Jody Anderson, Bob Jensen, Doyle Casavant, Dan Johnson, Rose Krie, and Alan Skramstad.

Absent: Brett Baldwin

Staff present: Angela Grafstrom and Sara King

Others present: Paul Gilbertson

Oath of Office

Oath of office was administered to Dan Johnson. EDA members serve a 6 year term, so Johnson's term will run through 2027.

Adopt Agenda

Motion made by Casavant to adopt the agenda of March 2, 2022 with addition of Bob Jensen to roll call and the date of the minutes for approval from November 4, 2022 to November 4, 2021, seconded by Johnson and carried unanimously.

Election of Officers

Motion made by Johnson to appoint Skramstad as Committee Chair, Johnson as Vice Chair, and Jensen as the treasurer of the EDA for 2022, seconded by Casavant, and carried unanimously.

Minutes

Motion made by Anderson to approve the November 4, 2021 minutes as presented, seconded by Casavant and carried unanimously.

Claims

The committee reviewed the claims from November 2021 of \$3914.28 and December 2021 of \$3970.58, January 2022 of \$ 5,187.79, and February 2022 of 3,866.16 for a total of \$16,938.81.

Motion made by Casavant to approve claims from November 2021, December 2021, January 2022, and February 2022 totaling \$16,938.81 as presented,
seconded by Johnson and carried unanimously.

Open Forum

No audience members were present.

New Business

Doyle Casavant Resignation from EDA

Casavant said this was a great experience. The committee thanked Doyle Casavant for his many years of service to the City. Council had approved his resignation at their February meeting but the EDA's February meeting had been cancelled so they will officially approve it today.

Motion made by Jensen to accept the resignation of Doyle Casavant effective March 31, 2022, seconded by Krie and carried unanimously.

Joint Tax Abatement Application

Grafstrom presented an example of the tax abatement form her and Heidi would like to use for applicants. It saves steps as we will likely always do abatements together.

The committee agreed it makes sense in a small community to streamline the application process and, by consensus, have approve the use of the joint application form.

Old Business

No old business on the agenda to discuss.

Communications

GPS 45:93

The Value of Belonging and 2021 Highlights: Flyers included in the packet.

Women's Business Alliance and Entrepreneurial Fund Information

Flyers included in the packet.

Reports

Sara King

Financial report is included in the packet. King reviewed the packet with the committee and answered questions. The committee discussed returning the COVID-19 revolving loan funds to the MIC loan fund it was originally taken from. It will be on the next agenda. Also discussed what action should be taken with the past due loan given to the Price is Wright. King and Grafstrom will follow up and report at the May meeting.

Adjourn

There being no further business of the Mora Economic Development Authority, motion made by Jensen to adjourn the meeting of March 2, 2022, seconded by Johnon, and carried unanimously. Meeting adjourned at 2:37 pm.

Minutes prepared by Angela M. Grafstrom

EDA President

Attest:

Angela Grafstrom
Community Development Coordinator