

**City of Mora, MN
AIRPORT BOARD
Meeting Minutes**

October 12, 2021

Present: Jody Anderson, Karla Kastenbauer, Stefan Salmonson and Nick Stafford
Absent: None
Staff Present: Joe Kohlgraf and Natasha Segelstrom
Others Present: Lindsay Reidt, SEH Airport Engineer

1. Call to Order. Stafford called the meeting to order at 5:01 pm.
2. Roll Call.
 - Anderson – Present
 - Kastenbauer – Present
 - Salmonson – Present
 - Stafford – Present
3. Adopt Agenda. Motion by Kastenbauer, second by Anderson to adopt the October 12, 2021 meeting agenda. All present voted aye, motion carried.
4. Minutes. Motion by Kastenbauer, second by Anderson to approve the September 14, 2021 meeting minutes as presented. All present voted aye, motion carried.
5. Old Business.
 - a. Fly-In. Kohlgraf recapped the 2021 Fly-In, noting over 300 people attended the Lions Club breakfast with the American Legion Color Guard in attendance. The parachuters group reported scheduling the Mora fly-in onto the group's 2022 calendar, there were three helicopters in attendance: Life Link, North Memorial, and a privately owned helicopter; overall it was a successful event.
6. New Business.
 - a. Fuel Remediation. Kohlgraf reported receiving a letter approving the removal of the remediation wells. Staff would begin removing wells soon, patching holes, and preparing for a blacktop project; the remediation building would be removed, and Kohlgraf was hoping to have the remediation project completed in November of 2021.

Kohlgraf referred to the fuel line and fuel tanks listed on the CIP and stated he met with a contractor and requested estimates to replace the current fuel lines and for a new island with new sumps for both AV 100 low lead and Jet A fuel but, the pump station would stay the same.
7. Reports.
 - a. Airport Engineer Consultant Report. Lindsay Reidt reported the taxilane was seeded last week and concrete bases were poured for the supplemental windcones, scheduled to be installed on Thursday. Work was essentially completed for the year.

As an answer to Stafford's question regarding a taxilane extension, Reidt explained that in 2022, reconstruction of the taxilane area may take place. Reidt also stated discretionary

money from the FAA may best be used for things like the runway project, using entitlement dollars received annually with a cap of four years savings/\$600,000 first, then use the discretionary funds and keep working towards the taxilane project. Pre-application for the grant process for next year will begin in a couple weeks.

- b. Hangar Land Lease Agreement. Kohlgraf stated all items were addressed by the council and the discussion was tabled until updates could be received at which point Kohlgraf would provide to the board.

Stafford reported reaching out to Crawford regarding the lease agreement and that the AOPA informed Stafford that the lease agreement was satisfactory with the exception of the insurance requirement. Stafford stated the AOPA communicated a willingness to work with Crawford to get the lease agreement finalized.

Salmonson expressed concern over the lack of response from city staff after guidance was relayed by the airport advisory board to staff; Anderson acknowledged the board's concern.

Anderson suggested involving the local pilots in the planning process of the 2022 Fly-In. The airport board consensus was to post an announcement for the creation of a subcommittee to include pilots, to plan the 2022 Fly-In.

- 8. Adjournment. Motion to adjourn by Salmonson, second by Anderson to adjourn the meeting. All present voted aye and the meeting adjourned at 5:17 pm.

Nick Stafford, Chair

Natasha Segelstrom, Secretary