

City of Mora Airport Board
Meeting Minutes
5:00 p.m. Tuesday, September 12, 2023
Mora City Hall, 101 Lake St. S, Mora, MN

Pursuant to due call and notice thereof Karla Kastenbauer called to order the regular meeting of the Airport Board at 5:03 p.m., on Tuesday, September 12, 2023, in the Mora City Hall council chambers.

2. Roll Call: Present: Stefan Salmonson, Dave Gunderson, Karla Kastenbauer

Absent: Nick Stafford, Sadie Broekemeier

Staff Present: City Administrator Glenn Anderson, Airport Manager Joe Kohlgraf, Community Development Director Kirsten Faurie

Guests: Short Elliott Hendrickson (SEH) representatives Airport Engineer Lindsay Reidt, Airport Planner Melissa Underwood, and Airport Engineer Jake Jorgenson

3. Adopt Agenda: MOTION made by Salmonson, seconded by Gunderson, and unanimously carried to adopt the agenda.

4. Minutes: MOTION made by Salmonson, seconded by Gunderson, and unanimously carried to approve the minutes from July 11, 2023, as presented.

5. New Business: (none)

6. Old Business:

- a. Fly-In: Staff updated the board regarding organization of the annual Fly-In event to be held Sept. 16. Staff feels ready. Event flyers were distributed at both Mora and Ogilvie school open houses. The local Boy Scouts are occupied with the annual Bike Tour event and will not be having a table at the Fly-In. Faurie spoke with Lonnie Ness of Remax; Ness indicated Remax would be interested in sponsoring the event in 2024 and providing the Remax hot air balloon for tethered rides. They may need to tether the balloon to city trucks.

Kohlgraf reported that a T-28 aircraft is planning to fly in; The DNR is planning to come with a helicopter and skydivers are scheduled to be at the event around 10:30 a.m. Other event details are taken care of including prizes for youth and the pancake breakfast.

7. Reports:

- a. SEH Grant Projects: Representatives from Short Elliot Hendrickson (SEH) provided updates to the board regarding airport projects.

Airport Engineer Jake Jorgenson reported taxilane reconstruction of taxilanes Alpha,

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Delta, and Foxtrot will begin next Monday. The project includes grading, compaction, new aggregate base, paving and new pavement markings. The current pavement is particularly rough near the fuel island. Lindsay Reidt expected construction to last 3 weeks.

Melissa Underwood discussed the Triggering Event Master Plan (TEMP) for Runway 17/35. The goal is to get funding from the FAA to reconstruct the primary runway. In order to accomplish this, the FAA is asking for a planning study. Underwood will be working with city staff to connect with a variety of airport users to survey them about their use of the airport. Salmonson suggested the airport log book be used to document and track down users.

- b. Staff Reports: Faurie informed the board about Senator Amy Klobuchar's visit to the airport on Tuesday Aug. 10 to discuss federal investment in the airport and other area needs. The event was positive and was highlighted in the local newspaper. Discussion also included federal and state laws surrounding cannabis use. The board discussed potential local impacts of state legalization of cannabis.

Kohlgraf reported having some issues with wild birds congregating on the runway.

Salmonson said maintenance at the airport has been exceptional year-round and complimented the city public works crew.

- c. MnDOT letter: The board reviewed a letter from MnDOT informing the city that state grant funds will be supporting the Fuel System Maintenance project.

8. Adjournment: MOTION made by Gunderson, seconded by Salmonson, and unanimously carried to adjourn the Airport Board meeting at 5:23 p.m.

The next regular meeting of the Airport Board is scheduled for **5 p.m. Tuesday, Oct. 10, 2023.**

Board Chair

Attest: _____
Kirsten Faurie, Community
Development Director