

City of Mora Airport Commission
Minutes
June 14 , 2022 – 5 pm
Mora City Hall

Board Chair Nick Stafford called the meeting to order at 5:00 pm. Attendance was taken by roll call. Members present: Jody Anderson, Nick Stafford, Karla Kastenbauer, Stefan Salmonson member Dave Gunderson arrived late.

Staff in Attendance: Natasha Segelstrom, Glenn Anderson and Joe Kohlgraf

Adopt Agenda

Motion made by Kastenbauer, seconded by Anderson to adopt the agenda as presented

Approval of Minutes Approval of May 10, 2022

Motion made by Anderson to approve the minutes of the May 10, 2022 Airport Commission Meeting as presented; seconded Kastenbauer and carried unanimously.

Old Business:

- a. **Fly In:** Segelstrom recapped the May 10th meeting which set a tentative date for the Fly In. She asked the board if staff should move forward and finalize the Fly In date for September 17, 2022. This would assist with early advertisement, parachutes, scheduling pilots and aircrafts for the event. There was a consensus to set the event date for September 17, 2022.

Kohlgraf stated he would reach out to the Lions Club to ensure their availability for the breakfast. Discussion took place on the amount of donations received, amount of City funding, tractor display, American Legion participation along with other ways to promote and attract the community. Segelstrom stated that donations received had been close to previous years and would provide an update on confirmed fund. She asked if the paper airplane race would take place and asked for prize suggestions such as a remote-control airplane. Salmonson stated his business would donate a prize for the event. Kohlgraf explained that 50 gallons of fuel would be dedicated similar to previous years.

Discussion of advertisement took place. Previously the Times and City Newsletter had been utilized. It was suggested to possibly use the Scotsman to cover a larger area, KBEK radio and the Airports Facebook page. Gunderson stated that the MN

Flyer, Flyins.com and MNDot website could assist and draw more attention outside of the area.

- b. Lease Agreement:** The board discussed concerns regarding the hanger lease that had been brought forward from other hangar owners. Glenn Anderson updated the board on conversations with the city attorney and suggested that the lease be looked at further. It was suggested the board meet at an earlier at 4pm. The board recognized the content had necessary items but clarification as to how some sections were written.

New Business

- a. There was no new business.**

Verbal Reports

Kohlgraf recapped the fuel system card reader and that the reader was backordered without a estimated date of arrival.

Anderson asked staff to verify the number of ice cream coupons left from the 2021 Fly In and report back.

Motion made by Salmonson to adjourn the May 10, 2022 meeting of the City of Mora Airport Commission; seconded by Kastenbauer and carried unanimously. Meeting adjourned at 5:43 pm.

The next regular meeting is scheduled for **Tuesday, July 12th** at 4:00 PM.

Commission Chair

Attest: _____
Natasha Segelstrom, City Clerk