

City of Mora Airport Commission  
Minutes  
May 10 , 2022 – 5 pm  
Mora City Hall

Board Chair Nick Stafford called the meeting to order at 5:00 pm. Attendance was taken by roll call. Members present: Jody Anderson, Nick Stafford, Karla Kastenbauer and Stefan Salmonson via video chat. Member Absent: Dave Gunderson

Staff in Attendance: Natasha Segelstrom, Glenn Anderson and Joe Kohlgraf

**Adopt Agenda**

***Request to add item 6a Social Media and 6b Glenn Anderson Introduction. Motion made by Kastenbauer to adopt the agenda of the May 10, 2022 Airport Commission Meeting; seconded by Anderson and carried unanimously.***

**Approval of Minutes Approval of February 8, 2022**

*Motion made by Anderson to approve the minutes of the January 11, 2022 Airport Commission Meeting as presented; seconded Kastenbauer and carried unanimously.*

**Old Business:**

- a. **Fly In:** Kohlgraf updated the board on the donations from the community for the upcoming fly in. The board discussed setting a tentative date for September 17, 2022 to assist with early advertisement, parachutes, scheduling pilots and aircrafts for the event. Kohlgraf stated he would reach out to the Lions Club to ensure their availability.

**New Business**

- a. **Social Media:** Anderson discussed the use of Social Media Page for the Mora Airport. Anderson explained she had received approval from Mayor Skramstad. Anderson explained this would be a great way to share with the community the Mora Airport, photos and events but was directed to have the Airport Board manage the site. The board further discussed that there had been a previous Facebook page for the Airport but was directed to remove the page from previous administration. Stafford stated the page name had been changed, but still has relevant information and events and could be used moving forward. The board
- b. **Introduction:** Glenn Anderson was introduced to the Airport Board.

### **Verbal Reports**

Kohlgraf recapped the fuel system card reader and that the reader was backordered and hoped it would arrive soon. The upcoming Airport Capital Improvements with SEH are being reviewed and blacktop. The lease agreements have been sent out and there have been several questions regarding the sub lease. The board further discussed the expenses that are associated with the hangers and the sublease agreement and concerns amongst the pilots. Glenn Anderson recommended this be reviewed for clarification.

Stafford recapped previous meetings with the hanger land lease agreement and brought forward concerns with the agreement that had been mailed and referenced the meeting minutes and the verbiage on the agreement. He stated he would like to see more city staff and council at the airport to see how it operates and gain a better understanding of the service to the community. He noted the influx of medical transports because of COVID and physicians commending the accessibility to provide service.

Salmonson stated black dirt, sod and the fence was repaired at the airport. Asked if there could be a council meeting at the airport or a field day to invite council a tour of the airport.

Anderson suggested a work session at the airport with City Council.

***Motion made by Anderson to adjourn the May 10, 2022 meeting of the City of Mora Airport Commission;*** seconded by Kastenbauer and carried unanimously. Meeting adjourned at 6:00 pm.

The next regular meeting is scheduled for **Tuesday, June 14<sup>th</sup>** at 6:00 PM.

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Commission Chair

Attest: \_\_\_\_\_  
Natasha Segelstrom, City Clerk