

City of Mora, Minnesota
Airport Board Meeting Minutes
November 1, 2022

Pursuant to due call and notice thereof Board Chair Nick Stafford called to order the regular meeting of the Airport Board at 5:17 p.m., on Tuesday, November 1, 2022, in the Mora City Hall council chambers.

2. Roll Call: Present: Chair Nick Stafford, Karla Kastenbauer, Stefan Salmonson, Jody Anderson

Absent: Dave Gunderson

Staff Present: City Administrator Glenn Anderson, Airport Manager Joe Kohlgraf, and Community Development Director Kirsten Faurie

3. Adopt Agenda:

MOTION made by Kastenbauer, seconded by Salmonson, and unanimously carried to adopt the agenda.

4. Minutes:

- a. Approve minutes from Oct. 11, 2022: MOTION made by Kastenbauer, seconded by Salmonson and unanimously carried to approve Oct. 11 minutes as presented.

5. Old Business:

- 18. Update on Airport Hangar Land Lease Agreement: Kastenbauer reported to the board the discussion that was had when she spoke in front of the city council on Oct. 18. The topic was the Airport Hangar Land Lease agreement section **18. Right of Entry**. Kastenbauer reported the city council would be willing to hear proposed new language for section 18. Discussion was held on whether the airport board should proceed without any further changes and let the hangar owners fight the changes with their private attorneys; or propose new language. Chair Stafford noted that as a hangar owner, he felt the current contract infringed on his rights.

The consensus of the airport board was to present another option to the city council, to re-write section **18. Right of Entry**. As follows:

Right of Entry. The city reserves the right to enter upon the Premises and into any building on the Premises for

- a. an annual compliance inspection scheduled with city staff.
- b. If city staff suspects non-compliance as written in the contract, the following procedure will be followed:
 - i. Staff will request inspection of the hangar.
 - ii. The owner will have 72 hours to respond upon receipt of the request.

- iii. Hangar owner must schedule a compliance inspection with city staff to occur within a reasonable timeframe.

6. New Business:

- a. No new business.

7. Reports

- a. No reports

8. Adjournment: MOTION made by Kastenbauer, seconded by J. Anderson and unanimously carried to adjourn the Airport Board meeting at 6:01 p.m.

The next regular meeting of the Airport Board is scheduled for 5 p.m. Tuesday, December 13, 2022.

Board Chair

Attest: _____
Kirsten Faurie, Community
Development Director